



**Date:** Thursday, 19 July 2018  
**Time:** 4:00PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Ordinary Council Meeting**

**19 July 2018**

## Order Of Business

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**MINUTES OF TEMORA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON THURSDAY, 19 JULY 2018 AT 4:00PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Dennis Sleigh

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Bimal Shah (Engineering Works Manager), Kris Dunstan (Director of Environmental Services), Renae Sinclair (Secretary Engineering & Environmental Services), Renelle Harrison (media officer) and Jake Watson (Temora Independent) and Lynne Ward (Temora Independent, left meeting at 5:15PM)

**1 OPEN AND WELCOME**

4:04PM

**PROCEDURAL TO STAND ASIDE STANDING ORDERS**

**CARRIED**

**RESOLUTION 117/2018**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

That Council stands aside standing orders to listen to the following Public Forum:

Ms Nicole Christie – Temora Vet. Proposing a solution to the feral cat problem.

Mrs Gail Lynch – The Whiddon Group – Narraburral Lodge extension of facility with 50 new beds and construction to commence in 2019.

Ms Jodie King – Temora SES – Congratulations on appointment as SES controller for Temora.

Ms Amanda Gay - Local Government Week

**PROCEDURAL TO RESUME STANDING ORDERS**

**RESOLUTION 118/2018**

Moved: Cr Dennis Sleigh

Seconded: Cr Graham Sinclair

That Council resumes standing orders.

**CARRIED**

**2 APOLOGIES**

**RESOLUTION 119/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Nigel Judd

That apologies from Cr Dale Wiencke and Cr Lindy Reinhold be received and accepted.

**CARRIED**

**3 OPENING PRAYER**

The opening prayer was conducted by Paster Derek Yu from the Temora Presbyterian Church

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 120/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

That the minutes of the Ordinary Council Meeting held on 21 June 2018 be confirmed.

**CARRIED**

**5 MAYORAL MINUTES****5.1 MAYORAL MINUTE - 19 JULY 2018**

**File Number:** REP18/745  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

1. Council are advised the General Manager and I held a meeting with the NSW Office of Local Government's Director of Policy Implementation, Mr Chris Presland in Wagga yesterday. This was to discuss further the Riverina—Joint Organisation issues that we have. I also inform Council the seven- R-JO Member Councils are meeting with the NSW Deputy Premier and Member for Cootamundra in West Wyalong tomorrow, to have further discussions in relation to the JO implementation. I do look forward to some frank discussions and being able to bring back information for Council to consider.
2. On Monday 23<sup>rd</sup> July, I will be attending a Reception in Sydney, for all JO Chairmen and Executive Officers. Even though the Riverina-JO has not yet elected it's Chairman or appointed an Interim EO, we have been invited to attend. Council may be aware there are 11 JOs which have been proclaimed. All other JOs have held their first Board meeting and elected their Chairmen and Deputies. The R-JO membership are very happy with the steady path that we are on and believe we will come to a position, in due course.
3. Council is advised of the re-scheduled 'Walk & Talk' Tour of the Temora CBD will be held on **Monday 3<sup>rd</sup> September**. Those Councillors who are able to attend part or all of the day, will meet in the Chambers at 9am. This is a most important part of our engagement with the business community and I look forward to this event proceeding. I ask our Executive Assistant to send out the necessary correspondence to business houses, advising of your pending visit.
4. Council are advised the Performance Review Committee (PRC) comprising of myself, the Deputy Mayor (Cr Sinclair), Cr Judd and Cr Smith will carry out our meeting on 13<sup>th</sup> August. Blackadder & Associates will again be assisting us to facilitate this process, which has proven most helpful to the PRC and ultimately, to Temora Shire Council.
5. Having welcomed the Director of Care Services of Greenstone & Narraburra Lodges (Mrs Gail Lynch), Council and our community continue to celebrate the recent grant announcement from our Deputy Prime Minister and Federal Member for Riverina, the Hon. Michael McCormack MP – that being \$3.7 Million towards the funding of a new Greenstone Lodge building. This is tremendous news and something Temora Shire Councils – past and present, will be particularly pleased about. I wish to place on record Council's thanks to Deputy Prime Minister McCormack, for his consistent strong advocacy and support. Further, I wish to pay tribute to Frank Whiddon Masonic Homes for their commitment to our Shire community, to invest \$11 Million toward the \$14 Million

construction cost. This structure will be a great boost to our Shire and we thank all involved in bringing this news to fruition.

6. Further to Greenstone & Narraburra Lodges, and like many, I have been reflecting on just how special our seniors are to us in our Shire community. Our residents in our respective aged care homes are, in my view, even more so. Many of them have family and friends, however some don't and this saddens me. I acknowledge there are many that already make time to visit and mix with our residents. However, I believe we can do even more. I appreciate most of us are busy with our own respective lives, however, to give some time to visit residents at Greenstone & Narraburra Lodges would make such a positive difference in the lives of our residents – and those who visit. To this end, I advise Council and the community I'm meeting with the Director of Care Services at Frank Whiddon Masonic Homes, with a view to call a meeting of those in our community who may wish to be involved in a Visiting Programme. I will keep Council informed of any progress made.

### **RESOLUTION 121/2018**

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

That Council writes letters of thanks to both the Deputy Prime Minister and Federal Member for Riverina, The Hon. Michael McCormack MP, and the Board and Staff of Frank Whiddon Masonic Homes, for their funding and support, with next year's construction of our new Greenstone Lodge.

### **AND FURTHER**

The remainder of the report be noted.

**CARRIED**

***Report by Rick Firman, Mayor***

**6 REPORTS FROM COMMITTEES****6.1 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 10 JULY 2018****File Number:** REP18/701**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 10 July 2018**RESOLUTION 122/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

It was resolved that the reports be received as follows.

**CARRIED****RESOLUTION 123/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that in relation to the Temora Veterinary Hospital a report be presented to a future meeting concerning control of feral cats.

**CARRIED****RESOLUTION 124/2018**

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It was resolved that the remainder of the reports and recommendations as presented be adopted.

**CARRIED**





**Date:** Tuesday, 10 July 2018  
**Time:** 2:00PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Assets & Operations Committee Meeting**

**10 July 2018**

**Order Of Business**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ASSETS & OPERATIONS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 10 JULY 2018 AT 2:00PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor), Cr Kenneth Smith, Cr Dale Wiencke

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Bimal Shah (Engineering Works Manager), Kris Dunstan (Director of Environmental Services)

**1 OPEN MEETING**

**2 APOLOGIES**

Nil

**3 REPORTS****3.1 TEMORA VETERINARY HOSPITAL - FERAL CATS****File Number:** REP18/629**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Veterinary Hospital**REPORT**

Correspondence has been received from the Temora Veterinary Hospital regarding the stray and feral cat population in Temora.

In the past 2 ½ years over 200 cats have been presented to the Vet and the NSW Companion Animals Act asked for them to be held for 7 days and then try to re-home before destroying them.

This is a financial burden on Temora Vet Hospital with the cost of staffing, food and litter.

Council currently contributes \$15.00 per cat presented and they are vaccinated, wormed and flea treated.

The cat population is an issue and not going away and the Temora Vet Hospital is seeking Councils support for a grant to build cat holding facilities at the Temora Veterinary Hospital.

**COMMITTEE RESOLUTION 55/2018**

Moved: Cr Dale Wiencke

Seconded: Cr Claire McLaren

That the Committee resolved to recommend to Council to investigate a de-sexing program and other options pursued by other Councils.

**CARRIED*****Report by Gary Lavelle***

June 18, 2018

To the Mayor and Councillors,

I would like to raise the issue of the stray and feral cat population in Temora.

Over the past 2 ½ years over 200 cats have presented as strays at Temora Veterinary Hospital.

In accordance with the NSW Companion Animals Act, these cats are, and have been, held for a minimum of 7 days. After this period the Act also requires that all efforts be made to re-home these animals, as an alternative to destroying them.

This means that these cats have to be held in a safe environment and be fed and cared for. This is putting a large burden on Temora Veterinary Hospital financially (staffing cost – including weekends, food, litter) and taking up valuable hospital space. There have been times when we have had over 20 cats at one time to care for! I have been basically providing council with a 7 day a week service, utilising the vet hospital staff, including myself, for weekend care, with no real compensation for this.

Currently council contributes \$15 per cat presented. Each cat that comes into the hospital is vaccinated, wormed and flea treated as a minimum requirement to prevent spread of diseases and parasites. \$15 per cat is insufficient to meet these costs, let alone the cost of feeding and caring for a cat for 7 days.

Cats that are deemed unsuitable to re-home are only those that are truly feral and aggressive or have an untreatable disease. These cats are euthanased. If you have ever tried to handle or catch a feral cat, you will understand this is quite dangerous. Again \$15 per cat for staff time, danger and cost of chemical restraint, is not adequate.

The growing cat population is an issue that is not going away.

It is an ongoing concern that needs to be managed.

One female undesexed cat can produce 12 offspring in the first year. Over a nine year period this same cat and her offspring can, and will, produce over 1 million kittens!

To continue to support council, as I would like to, I am asking for a grant to build cat holding facilities at the Temora Veterinary Hospital, which I will continue to provide the staff to operate.

Please find attached a quote for building these facilities, separate to my current facilities.

I would also like to start discussions about more education for our community, focusing initially on schools. Responsible pet ownership needs to be taught to our children.

I would like to thank you for your time and consideration. And I welcome any questions and discussion.

Kind regards,

Nicole Christie

Temora Veterinary Hospital



Companion Animals Act 1998 No 87

Companion Animals Act 1998 No 87 [NSW]

Part 7 Procedures for dealing with seized or surrendered animals

64 Unclaimed seized or surrendered animal may be sold or destroyed

(1) If a seized animal (including an animal delivered to a council pound under section 63A) or a surrendered animal (other than an animal surrendered by its owner) has not been claimed, the council may sell or destroy the animal:

(a) if notice under section 63 (1) or (1A) has been given—after the period of 14 days following the giving of the notice, or

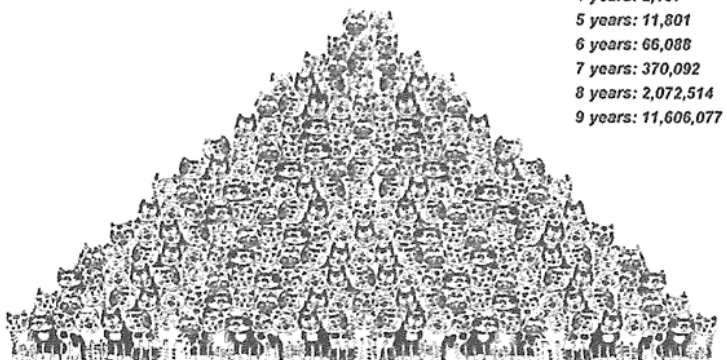
(b) if such a notice is not required to be given—after the animal has been held at the council pound for a period of 7 days.

(5) Before destroying a seized or surrendered animal as authorised by subsection (1), it is the duty of the council concerned to consider whether there is an alternative action to that of destroying the animal and (if practicable) to adopt any such alternative.



*An unsprayed female cat, her mate and all of their offspring, producing 2 litters per year, with 2.8 surviving kittens per litter can total:*

- 1 year: 12
- 2 years: 67
- 3 years: 376
- 4 years: 2,107
- 5 years: 11,801
- 6 years: 66,088
- 7 years: 370,092
- 8 years: 2,072,514
- 9 years: 11,606,077



**3.2 NIXON PARK CLUB HOUSE REDEVELOPMENT APPLICATION FEES**

**File Number:** REP18/645  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

Council officers are working in conjunction with representatives of Temora Senior Cricket Association and Temora Australian Rules Football Club to secure additional funding to complete the proposed extension and alterations to the Nixon Park Club House.

In order to make the application for funding, Council was required to have a valid Development Consent in place.

Council officers completed this development application process in order to lodge the grant application on time, which was due on 13 July 2018.

The value of the proposed development is \$400,000. Based upon this value the fees that apply are:

For the development application:  
DA Fee: \$1335.50

For the construction certificate:  
Construction Certificate Fee: \$857.50  
Section 94A Contribution: \$2,000.00  
Inspections: \$710.00  
Sewer alteration: \$180.00

It is requested that Council agree to not charge the Development Application Fee, Construction Certificate Fee, Inspection Fees and Section 94A Developer Contributions Fees that apply to the proposed extension and alterations to the Nixon Park Club House.

It is also requested that Council agree to cover the cost of the State Government fees, being \$251 for the Development Application (Strategic Planning Levy) and \$1380.20 for the Construction Certificate (Long Service Levy).

**COMMITTEE RESOLUTION 56/2018**

Moved: Cr Claire McLaren  
Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council to

1. Agree to not charge the Development Application Fee, Construction Certificate Fee, Inspection



Fees and Section 94A Developer Contributions Fees that apply to the proposed extension and alterations to the Nixon Park Club House

2. Agree to pay the cost of the Strategic Planning Levy, being \$251

3. Agree to pay the future cost of Long Service Levy that applies to this development, being \$1380.20.

**CARRIED**

***Report by Claire Golder***

### 3.3 ARIAH PARK ADVISORY COMMITTEE REQUEST

**File Number:** REP18/655  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Correspondence  
2. Plan View  
3. Street View

#### REPORT

Council received correspondence from the Aria Park Advisory Committee during the 18/19 budget development process requesting Council consider improving the Council owned area on the corner of Coolamon Street and Barnes Street Aria Park. The area is currently fenced with approximately 40% cleared area facing Barnes Street and Coolamon Street, and 60% timbered area surrounding an unused dam and water tank used for irrigation storage for the Aria Park Rec. The current boundary fence is in poor condition.

The committee request Council considers removing the boundary fence and southern internal fence to make this area accessible to the public to use as a small nature reserve and or for overflow camping at major events. The committee have offered to remove the fences at no cost to Council. If this was accepted this will remove approximately \$500 from the estimated budget figures below.

Option 1 – Budget \$3,000 (includes clean-up of timbered area)

Council remove boundary fence and relocate the southern internal fence to make the area entire accessible to the public.

Notes:

- Removal of the internal fence leaves the golf club boundary unfenced.
- Ongoing maintenance of the timbered area would need to be considered with this option.

Option 2 – Budget \$4,000 - \$5,000

Council remove the boundary fence and relocate on the edge of the cleared area effectively making the cleared area accessible but the timbered dam area secure.

Note:

- Cleared area is currently slashed from time to time. A minor increase in slashing frequency would be sufficient to maintain the cleared area.

Option 3 – Budget \$2,500

Council remove and replace the boundary fence leaving the area secure.

#### Budget Implications

As above

**COMMITTEE RESOLUTION 57/2018**

Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council that option 1 be adopted

**AND FURTHER**

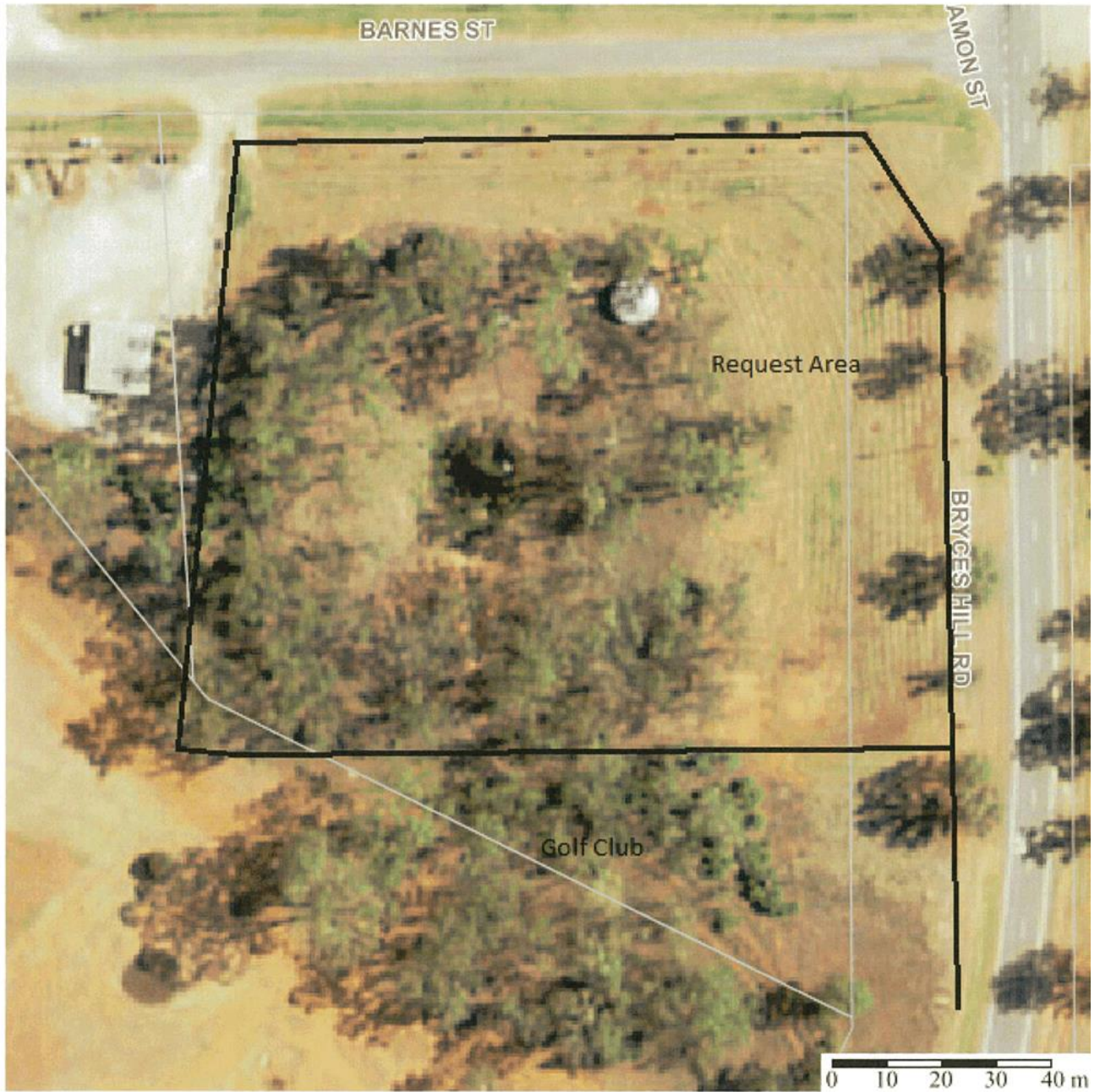
That this work be funded through the funds collected from the Aria Park garbage tip.

**CARRIED**

*Report by Rob Fisher*

**Government Dam at Corner of Coolamon and Barnes Streets**

1. Consideration be given to removing the ugly boundary fence, and also the internal fence near the south side boundary with the Golf Club. This dam area and trees could be promoted as a Nature Reserve attraction rather than the present eyesore and bushfire hazard.
2. The Committee gets numerous requests for a Dump Point for motor homes /caravans stopping at Aria Park. Committee members are investigating what other towns without sewerage are doing in providing dump points. An application to Council will be made once these investigations are complete.
3. This area to be mown and used as an overflow parking area for self contained motor homes and caravans on major weekends. No Power, No facilities – just walk across road to present facilities.





**3.4 LOFTUS STREET TAXI RANK UPRGRADE**

**File Number:** REP18/665  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Taxi Rank

**REPORT**

Council currently has \$140,000 budgeted in the 19/20 financial year (subject to grant funding) for construction of the Loftus Street Taxi Rank. Plans developed by David Scobie in 2016 also incorporate footpath, road and landscaping upgrade of this area, to a level consistent with the adjacent Hoskins Street and Loftus Street footpath areas.

Considering the current scope of the plan, I am of the view the \$140,000 allocated in future budgets is grossly underestimated. I am of the view the estimated construction cost of the current plan will likely be in the range of \$275,000 - \$325,000.

Considering the current scope of work, the short fall in planned funding and lack of grant programs available for this work, I am asking Council reconsider this project (scope, funding and method of funding) and provide direction to staff to enable progression of the project.

Note: The \$140,000 budgeted figure was very likely allocated prior to the latest plans being developed.

**Budget Implications**

\$325,000

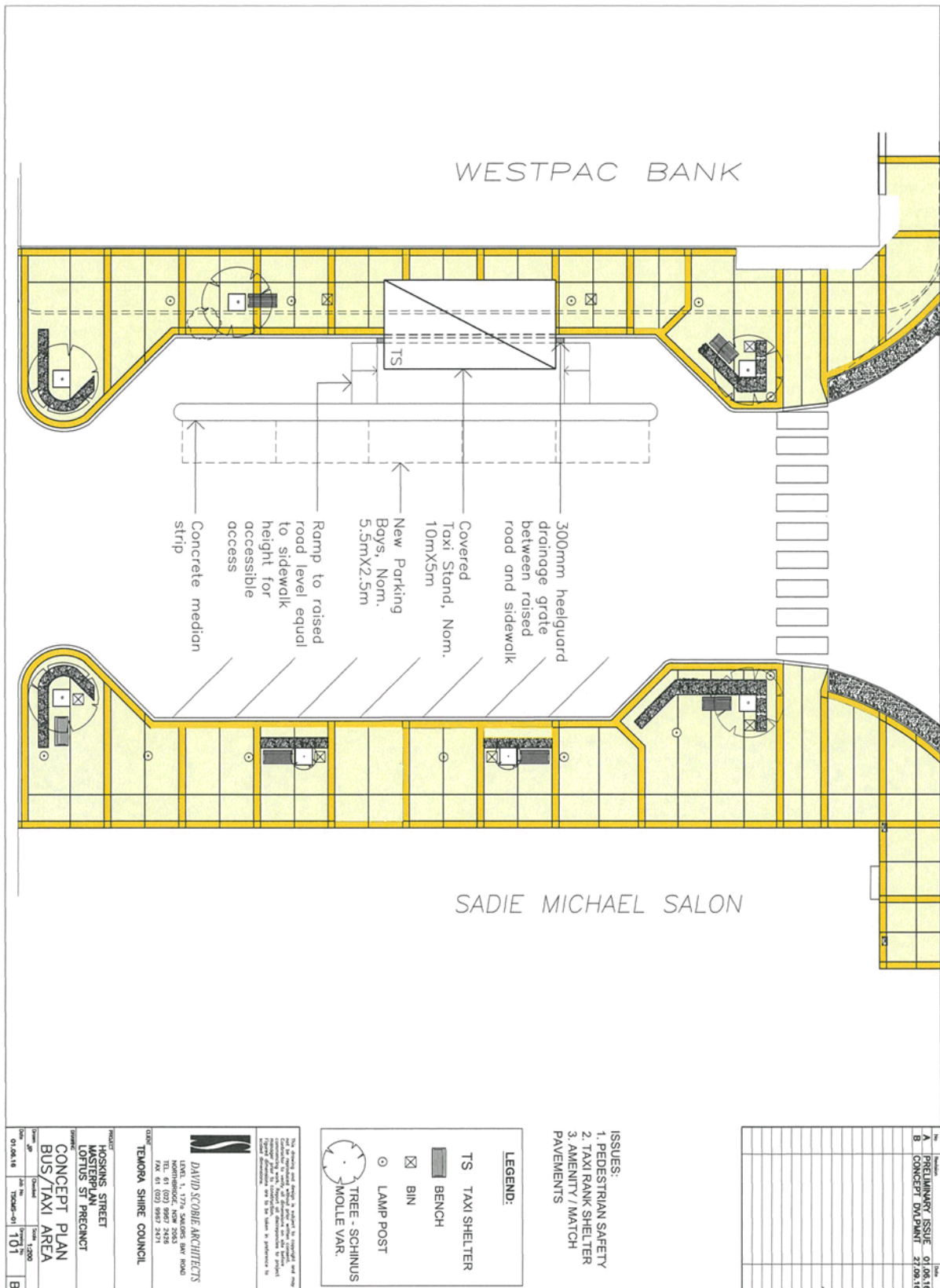
**COMMITTEE RESOLUTION 58/2018**

Moved: Cr Rick Firman  
Seconded: Cr Max Oliver

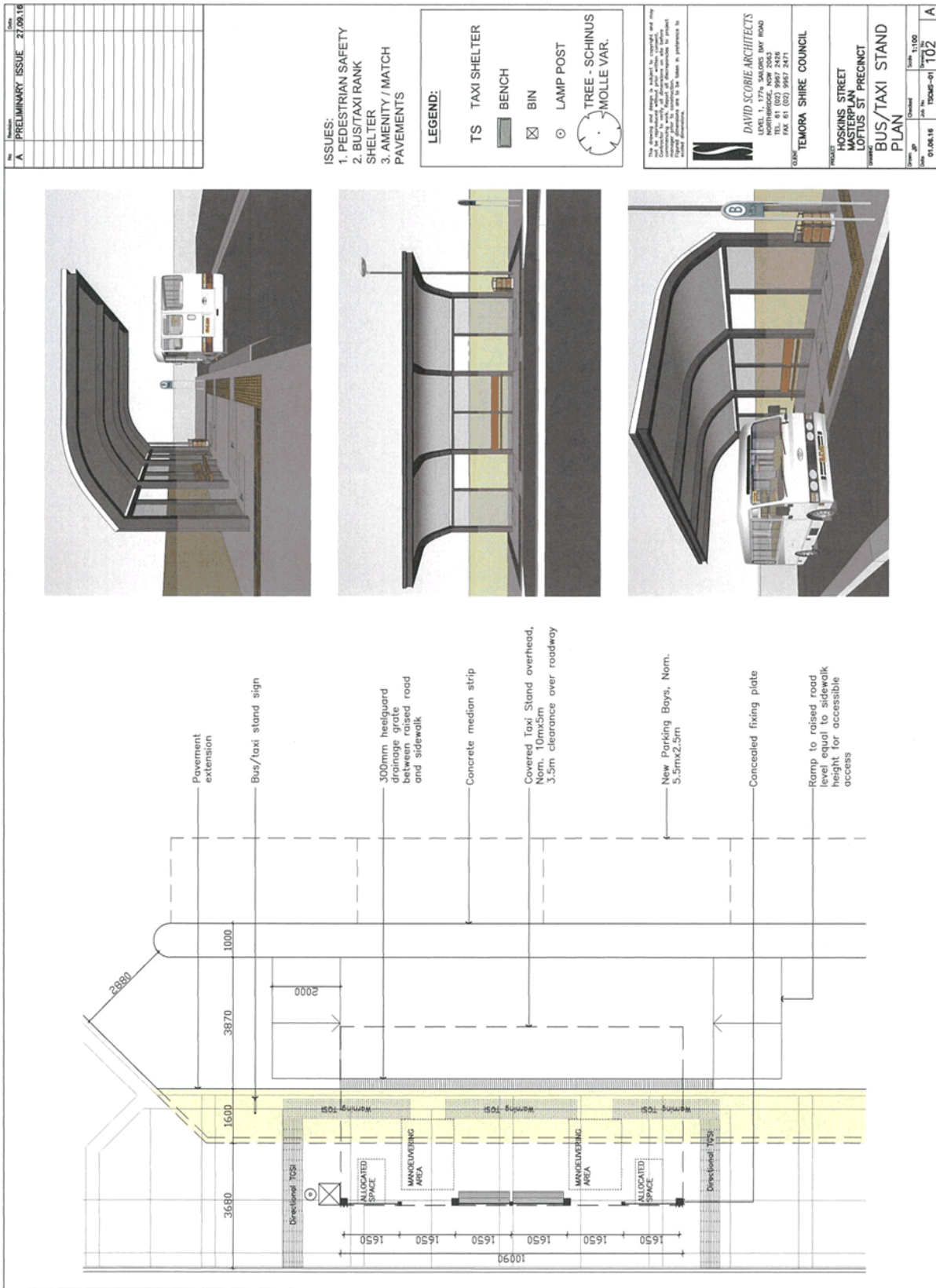
That the Committee resolve to recommend to Council that a further report be presented with a smaller version of the bus shelter including mobility access and upgrade of the footpath.

**CARRIED**

*Report by Rob Fisher*







**3.5 2018 TEMORA COUNTRY MUSIC FESTIVAL****File Number:** REP18/673**Author:** Secretary Engineering**Authoriser:** Engineering Technical Manager**Attachments:**

1. 2018 Temora Country Music Festival 1
2. 2018 Temora Country Music Festival 2

**REPORT**

Correspondence has been received in relation to the 2018 Temora Country Music Festival. The organisers are seeking continued support from Council in regards to providing the following:

- 1 – Two bedroom self-contained cabin Thursday 22, Friday 23, Saturday 24 November at the airfield caravan park
- 2 – Powered sites from Thursday 22 November to Sunday 25 November (inclusive) at the Temora Caravan Park
- Free parking at the Recreation ground for self-contained vans from Wednesday 21<sup>st</sup> November to Sunday 25 November 2018

**COMMITTEE RESOLUTION 59/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Claire McLaren

That the Committee resolved to recommend that Council accedes to their request.

**CARRIED*****Report by Steve Firth***

**From:** [redacted]  
**Sent:** Saturday, 30 June 2018 8:22 AM  
**To:** [redacted]  
**Subject:** F

Hello Gary,  
I hope all is well with you and yours.  
We have been on the road for the past six weeks so I am playing catch-up at the moment. I am just finalising the last details for the upcoming Temora Festival.

It's shaping up to be another successful event with people wanting tickets already.

I am asking, once again, for support from the Shire by ways of some accomodation for artists. ( Sponsorship Request attached )

Please know that festival is not a money making venture for [redacted] & myself, it may sound corny, but we do it for the love of the town. [redacted] ; performance fee is less than half of his normal fee and at the end of the day, we spend more on the website and promoting the event than we make. I can submit all figures if anyone is in doubt of that.

Looking forward to hearing from you at your convenience.  
Kindest Regards,  
M : [redacted]  
E : [redacted]

30<sup>th</sup> June 2018**FROM :****TO :**

Mr Gary Lavelle  
General Manager, Temora Shire Council  
PO Box 262, Temora 2666  
0428 216057 glavelle@temora.nsw.gov.au

**RE :**

2018 Temora Country Music Festival

Hi Gary,

Temora Country Music Festival number six is only months away so I am now organising the final accommodation details for the visiting artists.

Owing to it's popularity, the Thursday Afternoon Tea and Concert at the Bundawarra Centre will remain as part of the extended program moving forward.

Craig, participating artists and myself donate our time for the Thursday event and all money raised stays with the Centre.

Each year visitor numbers have increased and according to the survey sheets, a lot of the visitors are selecting to come a few days prior to, or stay a few days after the festival to enjoy more time in and around Temora. We already have visitors booked in from the Monday prior.

The main aim of the festival, still is, to provide a variety of professional and quality entertainment for locals and visitors whilst generating extra business and awareness for Temora and district. I feel this is certainly being achieved.

I would like to thank the Temora Shire Council for their assistance and support in past years by providing some artists accommodation and also providing a clean, level "free parking" area at the Temora Rec Grounds for fully self contained units. This is always much appreciated by all.

The Temora ExServices Club continue to provide payment for all of the artists and accommodation for most of the artists.

We would be most grateful if the Temora Shire, could once again, provide some accommodation for a few of our visiting entertainers.

A 2 bedroom self contained cabin for Thur 22<sup>nd</sup> , Fri 23<sup>rd</sup> , Sat 24<sup>th</sup> of November 2018 at the Airfield Caravan Park and two powered sites for Thur 22<sup>nd</sup> - Sun 25<sup>th</sup> (inclusive) November 2018 at the Temora Caravan Park.

Also, for our fully self-contained visitors, the "free parking" area at the Recreation Grounds from Wed 21<sup>st</sup> – Sun 25<sup>th</sup> November 2018.

We will direct the one or two nighters to the Railway Precinct Free Camping area.

In closing I would like to thank you for your time and consideration once again.

Please contact me if there is any other information you require.

**3.6 ARIAH PARK RECREATION GROUND DRAINAGE**

**File Number:** REP18/676  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Concept Plan

**REPORT**

Council staff have recently completed preliminary design work in relation to the IP&R objective of rectifying drainage issues at the Ariah Park Recreation Ground. The solution involves construction of a gravel road on the western fringe of the precinct between the recreation ground and the camping area, along with underground drainage along the boundary of the playing field collecting stormwater runoff from areas inside the newly constructed road.

The road will include a table drain on the western edge and the road itself will act small diversion bank effectively diverting water from areas west of the road around the ground area to adjacent town streets.

The underground drainage will collect stormwater runoff from areas inside the diversion bank and adjacent amenities buildings and transfer this water underground to the table drain in Wellman Street.

With the construction on the new amenities building commencing this financial year, it may be prudent consider delivering the underground drainage component of the project in conjunction with this work so as to prevent flooding of the amenities area next winter during the football season.

In addition, if the project was split, Council may consider requesting an additional report in relation to gravel sheeting and bitumen sealing the road and carpark area between the road and playing field. Indicative cost for this work would be in the range of \$70,000 - \$100,000.

**Budget Implications**

Underground drainage \$15,000

Gravel road and drain construction \$15,000

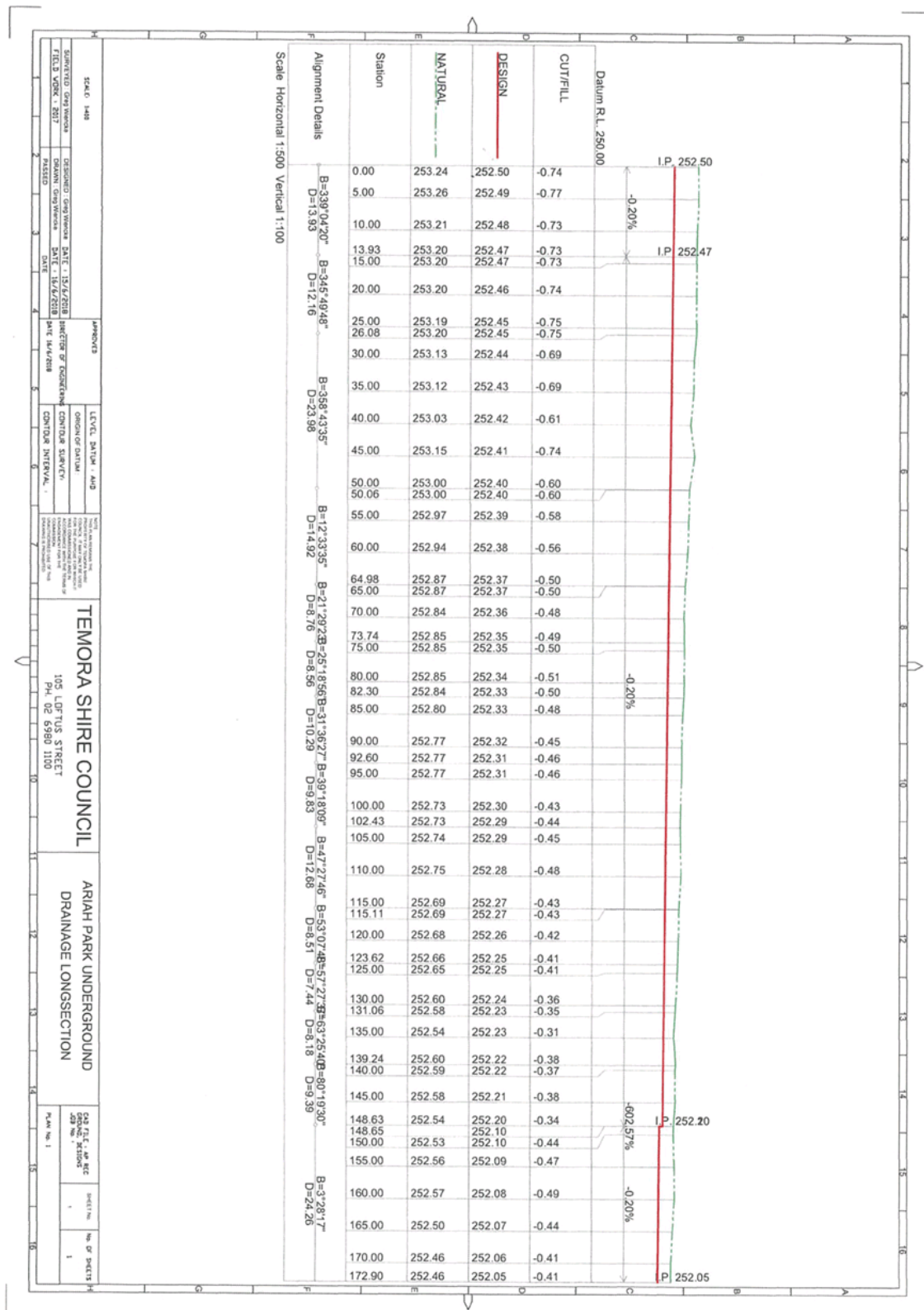
**COMMITTEE RESOLUTION 60/2018**

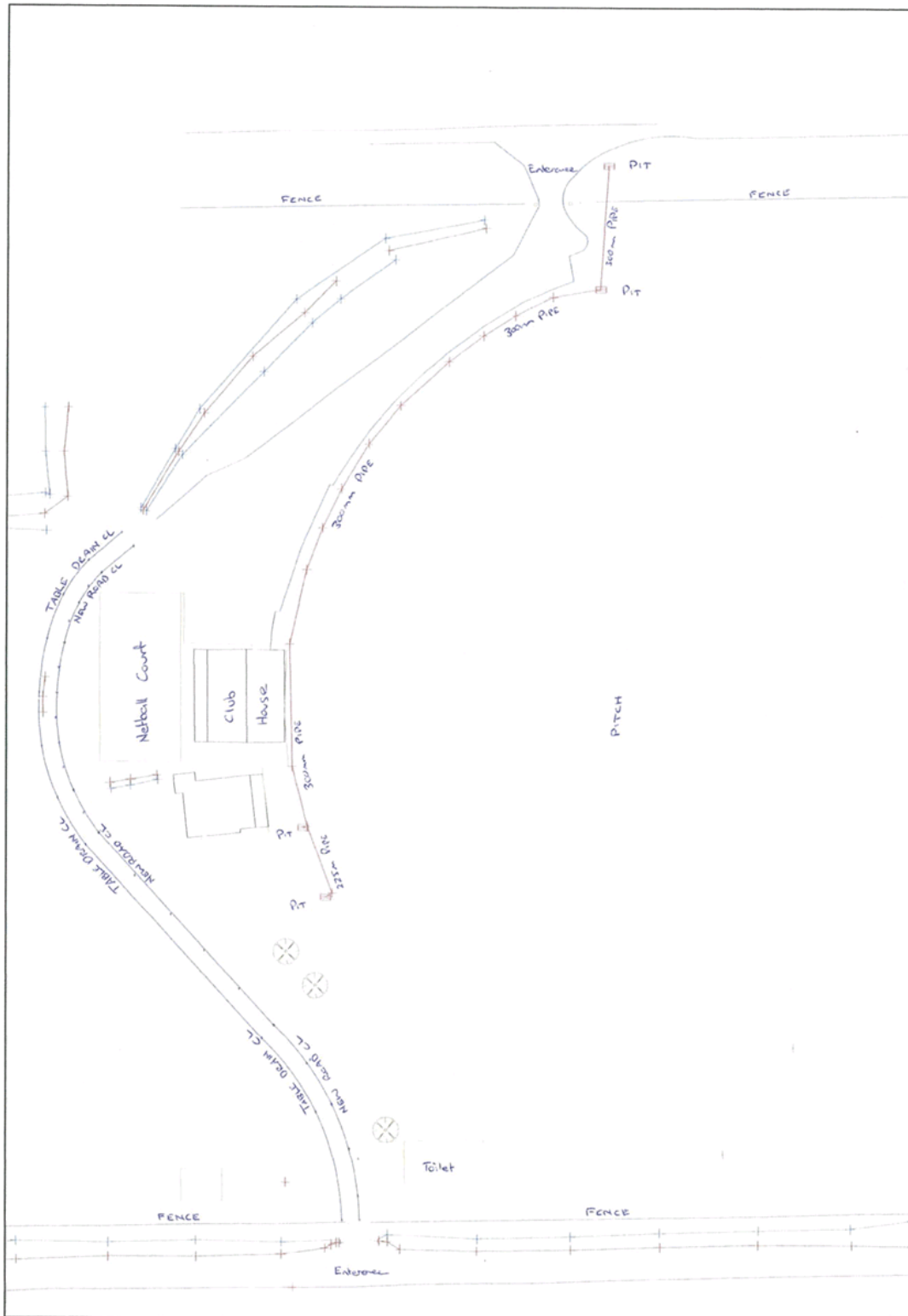
Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council that this matter be deferred.

**CARRIED**





T:\Engineering Works\Administration & Legislative\Program & Project Management\Project Delivery\Capital Project Delivery Records\17-18 Project Delivery  
Printed on July 05 2018 14:31 by Greg Wiencke, Temora Shire Council

**3.7 MILLS ROAD - PARTIAL PURCHASE BY ADJOINING LANDHOLDER**

**File Number:** REP18/684  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Mills Road - Attachment 1  
2. Mills Road - Attachment 2

**REPORT**

Council received correspondence dated May 2013 in relation to an application to Crown Lands for the proposed closure of the sections of road marked black in attachment 1. The sections of road marked in orange were additionally proposed for closure with no application for purchase at the time. This proposal included a section of Mills Road, located between Burley Griffin Way and the railway crossing. Council did not object to the proposal in 2013 and consequently Crown Lands approved the application. As this road is currently still being maintained by Council and used as a public road, it appears to be an oversight by the Engineering Department at the time.

Council has recently received further correspondence advising that Crown Lands have approved two applications for purchase of a two sections of Mills Road (marked in blue in attachment 2). This section of road was included in the original application for closure submitted and approved in 2013. The purchase and creation of new titles have already been carried successfully out by each applicant.

Further to the above, Council received another proposal for closure from Crown Lands, dated November 2017, for the section of Mills Road running north of Reynolds Lane and intersecting the railway crossing (marked in red on attachment 2). Council lodged an objection to this proposal due to it being used as a public road and also being maintained by Council.

As the correct procedure was carried out for the closure and purchase of the northern piece of Mills Road, including notification and provision for objection by affected parties, it is unlikely that it can be overturned. Therefore the southern piece is no longer providing an access route through to Burley Griffin Way.

**COMMITTEE RESOLUTION 61/2018**

Moved: Cr Graham Sinclair  
Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that Mills Road (between Reynolds Lane and the railway line) not be closed and object to the sale of this road.

**CARRIED**

***By Amanda Colwill***



Proposed Closure of  
Unnecessary Crown Roads  
Map 1

LGA: TEMORA  
LOCALITY: TEMORA  
PARISH: BUNDAWARRAH  
COUNTY: BLAND

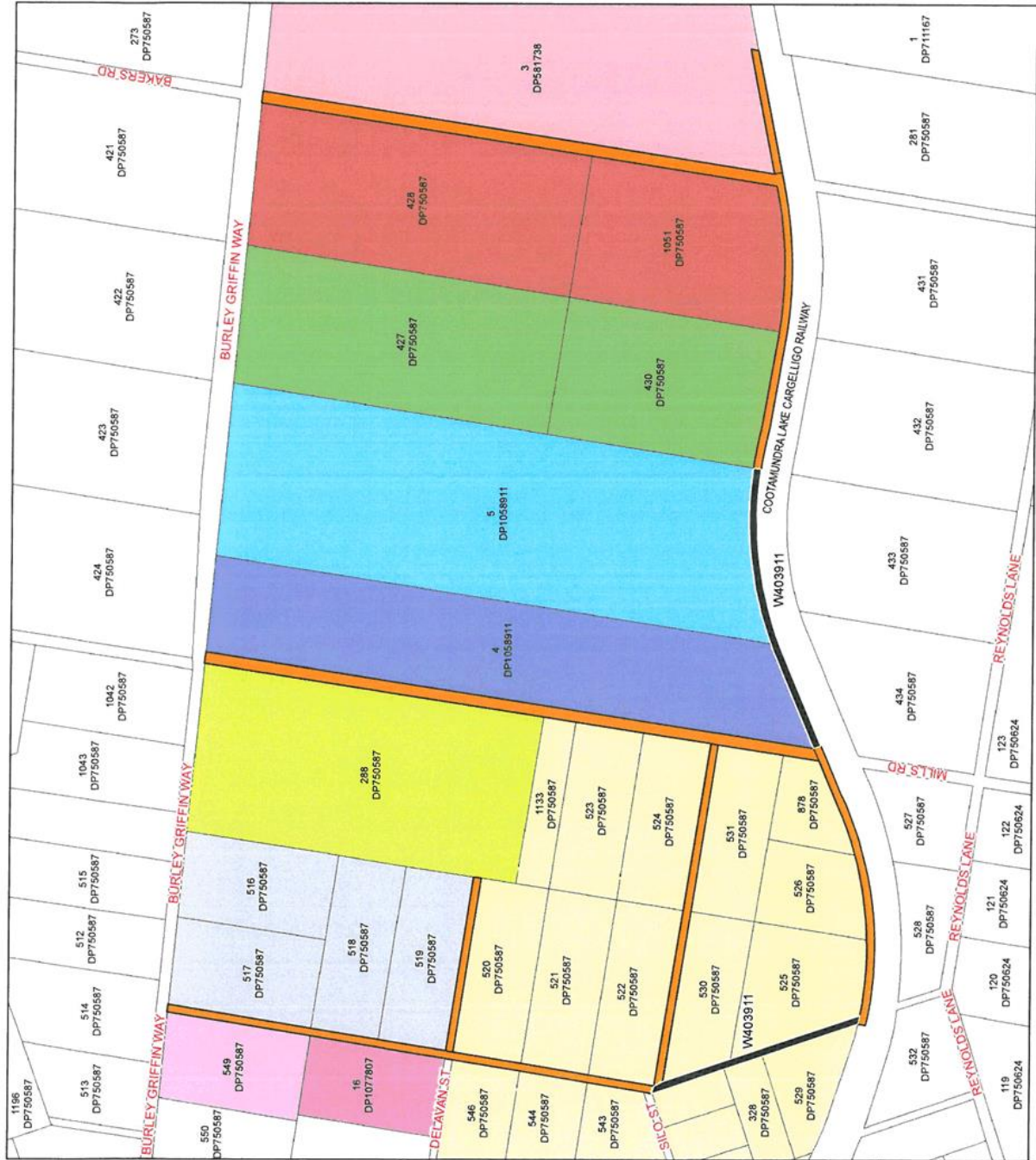
Legend

- Roads Under Application
- Additional Crown Roads
- Roads Under Application
- Additional Crown Roads

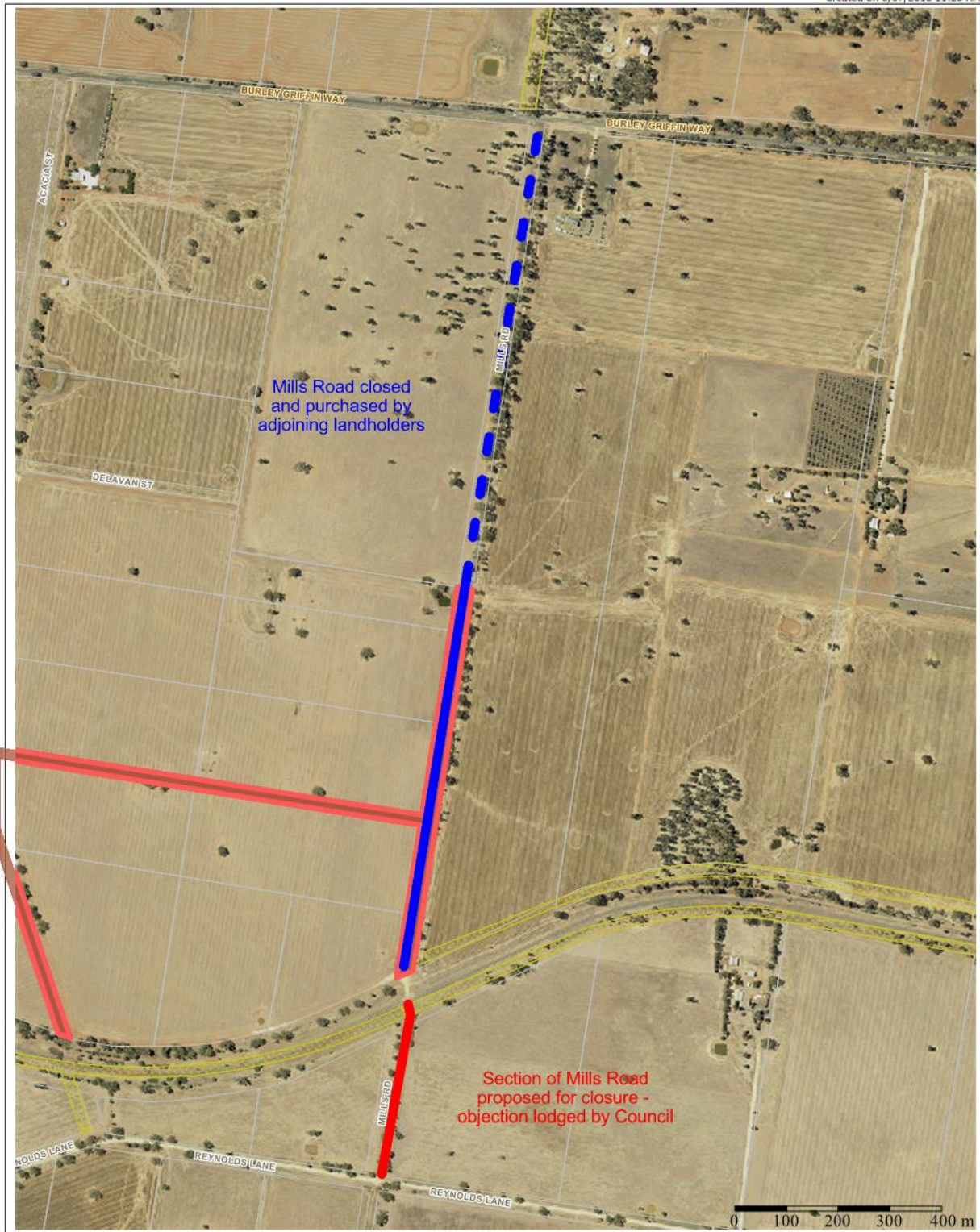



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User: CEDWARDS Date: 19/03/2013 Cluster Number: 513072



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**GENERAL BUSINESS****1 CR JUDD****COMMITTEE RESOLUTION 62/2018**

Moved: Cr Nigel Judd

Seconded: Cr Claire McLaren

Resolved that a report be presented each year advising the total Ariaah Park garbage tip funds available.

**CARRIED**

Rotary street van – requesting garage space be made availabil to house the street van at councils depot.

**4 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 63/2018**

Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**4.1 Temora Swimming Pool - Design Quotation**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**4.2 Telstra Footpath Works Agreement**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**4.3 Small Business Assistance**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**4.4 Airport Master Plan**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**4.5 Airport Security**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**4.6 Gliding signs**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**5 CLOSE MEETING**

The Meeting closed at 4.15PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 10 July 2018.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**6.2 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 10 JULY 2018**

**File Number:** REP18/702

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Minutes of the Traffic Committee Meeting held on 10 July 2018

**RESOLUTION 125/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Claire McLaren

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 126/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 10 July 2018  
**Time:** 10:10AM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Traffic Committee Meeting**

**10 July 2018**

**Order Of Business**

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**3 Reports ..... 4**

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    3.2 Back Ariaah Park Road Speed Zone..... 8

    3.3 Curve Speed Advisory Assessment/Signage..... 10

    3.4 Pedestrian Control Boards Hoskins Street Crossing..... 45

**4 Close Meeting ..... 49**



**MINUTES OF TEMORA SHIRE COUNCIL  
TRAFFIC COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 10 JULY 2018 AT 10:00AM**

**PRESENT:** Mr Faz Hoque, Constable Chris Young, Constable Trevor Krause, Cr Kenneth Smith, Cr Rick Firman (Mayor)

**IN ATTENDANCE:** Rob Fisher (Engineering Technical Manager), Michelle Doolan (Road Safety Officer), Alex Dahlenburg (Senior Engineering Technical Officer)

**1 OPEN MEETING**

**2 APOLOGIES**

**COMMITTEE RESOLUTION 9/2018**

Moved: Mr Faz Hoque

Seconded: Cr Kenneth Smith

That apologies from Engineering Works Manager Bimal Shah and Mr Greg Mineham be received and accepted.

**CARRIED**

### 3 REPORTS

#### 3.1 DAVIDSON STREET ARIAH PARK SPEED ZONE

<b>File Number:</b>	<b>REP18/660</b>
<b>Author:</b>	<b>Senior Engineering Technical Officer</b>
<b>Authoriser:</b>	<b>Engineering Technical Manager</b>
<b>Attachments:</b>	<b>1. Current Speed Sign Locations</b> <b>2. Davidson Street 50km/h Zone</b>

#### REPORT

Correspondence received in Council Engineering Department submitted by Aria Park Advisory Committee notes a request for the 50km speed zone of Davidsons Street be reviewed with a request to change to 70km/h.

Investigation by Councils Engineering Department noted the following points of interest;

- No current pre-advisory '50km/h Ahead' signs are erected
- A passive 'STOP' controlled railway level crossing exists within the 50km/h zone between Aria Street and Mirrool Road. This crossing has a narrow 5m crossing width and 2 narrow pipe culverts situated either side of the crossing.
- Sight distance is restricted at the intersection of Harrison Street when turning onto Davidson Street, sight distance of 200m looking Left (South) is available and sight distance looking right (North) is obstructed by a large tree.
- 4 x Residential house driveways access directly onto this section of Davidson Street, with other paddock accesses also adjoining Davidson Street however these would be used sporadically.
- 8 x Road Intersections with Davidson Street along this section of road (Barnes St, Seymour Street, Pitt St, Harrison St, Aria St, Mirrool Rd, Mandamah St and Rees St)
- Aria Park currently doesn't not have any 70km/h speed zones

#### Budget Implications

\$1,350 (Option 1)

\$5,330 (Option 2)

#### RECOMMENDATION

That the Committee consider the options presented and make recommendation to Council.

##### Option 1

Leave Davidson Street as a 50km/h zone and install pre-advisory 50km/h Ahead signs as per standards.

(This option involves installing 6 new 50km/h Ahead signs)

##### Option 2

Change Davidson Street to a 70km/h zone with all side streets to remain 50km/h except Mirrool Road which is 100km/h.

(This Option would require 20 new signs being 14 x 50-70km/h signs on existing side streets and 6 x 70km/h Ahead signs for the old sign locations)

**COMMITTEE RESOLUTION 10/2018**

Moved: Cr Rick Firman

Seconded: Mr Faz Hoque

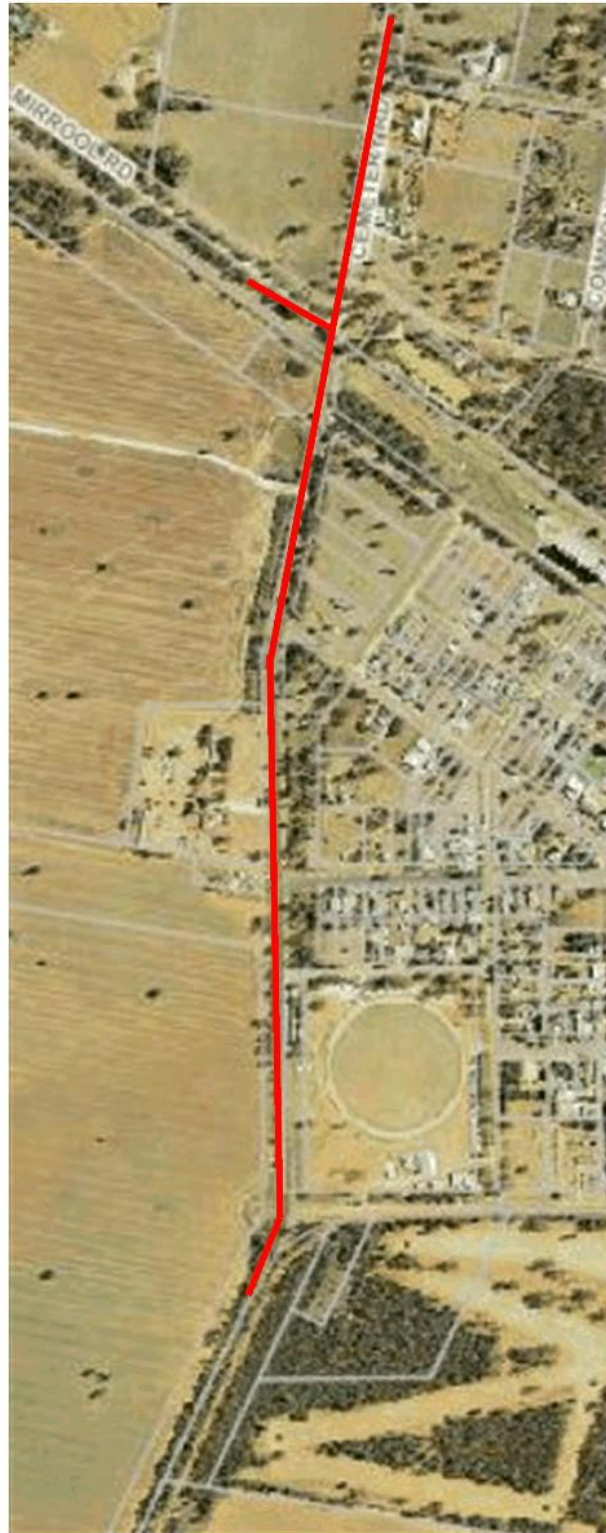
Committee resolved to recommend to Council to adopt option 1.

**CARRIED**

*Report by Alex Dahlenburg*



Current Speed Sign locations for 50km/h - 100km/h signs.



50 km/h Speed Zone of Davidson Street – Aria Park Layout Plan

**3.2 BACK ARIAH PARK ROAD SPEED ZONE****File Number:** REP18/661**Author:** Senior Engineering Technical Officer**Authoriser:** Engineering Technical Manager**Attachments:** 1. Back Ariah Park Speed Zone Layout**REPORT**

Correspondence received in Council Engineering Department submitted by Ariah Park Advisory Committee notes a request for the 50km speed signs to be shifted at least 100 metres to the East so the signs are before the curve coming into Ariah Park. This road is regularly used by families going for a walk.

Following investigation by Councils Engineering Department the following points were noted;

- No current pre-advisory '50km/h Ahead' signs are erected
- Within the first 100m of the 100km/h zone there is a driveway into the commercial business yard of Chalmers & Son. Also within this space there is a curve which has an advisory speed of less than 75km/h as per Austroad Standards however is not advisory sign posted.

**Budget Implications**

\$580 (Option 1)

\$790 (Option 2)

**RECOMMENDATION**

That the Committee consider the following options and make recommendation to Council.

**Option 1**

Leave the 50km/h zone as per current location however install pre-advisory 50km/h Ahead signs as per standards.

**Option 2**

Move the 50km/h speed zone signs 190 metres to the east before the curve as shown on the attached map. Pre-advisory 50km/h signs would still need installing as per standards also.

**COMMITTEE RESOLUTION 11/2018**

Moved: Mr Faz Hoque

Seconded: Constable Chris Young

Committee resolved to recommend to Council to adopt option 1.

**CARRIED*****Report by Alex Dahlenburg***



Current Speed Signs – 50/100

Proposed Speed Sign Location (190 metres east of current location)



**3.3 CURVE SPEED ADVISORY ASSESSMENT/SIGNAGE**

**File Number:** REP18/662  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Curve advisory Signage

**REPORT**

Council's Engineering Department have recently engaged Road Safety Training Services to conduct an audit of all class 1 and 2 sealed roads to obtain an assessment of advisory curve speed. This follows an action presented as part of a Traffic Committee report tabled at the December 2017 Council meeting.

The audit was carried out using the Ballbank procedure in accordance with AS 1742.2. The results of the audit recommend additional signage as summarised in the below table. Details of the extent of signage are shown on the attached maps.

<b>Signage</b>	<b>Qty</b>
25km/hr	1
35km/hr	9
45km/hr	9
55km/hr	8
65km/hr	29
75km/hr	67
85km/hr	80
95km/hr	70
<b>TOTAL:</b>	<b>273</b>

It should be considered that the RMS guidelines state that the maximum advisory speed is 15km/hr below the posted speed limit. All class 1 and 2 sealed roads are speed limited at 100km/hr (with the exception of several segments encroaching on urban areas). It therefore is not a requirement to display curve advisory signage for curves recommended to be negotiated at 95km/hr.

**Estimated Cost (all signage)**

<b>Item</b>	<b>Qty</b>	<b>Unit Price/Rate</b>	<b>Cost Estimate</b>
Speed advisory plates & brackets	273	\$49.75 each	\$13,581.75
Curve arrow plates & brackets	273	\$63.55 each	\$17,349.15
Steel spigot sign posts	273	\$30.00 each	\$8,190.00



Assembly & Installation (2 hours labour)	273	\$45/hr	\$24,570.00
Plant (2 hours)	273	\$15/hr	\$8,190.00
<b>TOTAL:</b>			<b>\$71,880.90</b>

**Estimated Cost (Signage 85km/hr and below)**

Item	Qty	Unit Price/Rate	Cost Estimate
Speed advisory plates & brackets	203	\$49.75 each	\$10,099.25
Curve arrow plates & brackets	203	\$63.55 each	\$12,900.65
Steel spigot sign posts	203	\$30.00 each	\$6,090.00
Assembly & Installation (2 hours labour)	203	\$45/hr	\$18,270.00
Plant (2 hours)	203	\$15/hr	\$3,045.00
<b>TOTAL:</b>			<b>\$53,449.90</b>

**Budget Implications**

\$53,449.90 - \$71,880.90

**RECOMMENDATION**

That the Committee consider the below proposed options:

1. Install all 273 recommended curve advisory signs as per the audit findings at the above estimated cost.
2. Install curve advisory signage for all 203 curves assessed as needing to be negotiated 85km/hr or below, as per the RMS guidelines.

**COMMITTEE RESOLUTION 12/2018**

Moved: Cr Rick Firman

Seconded: Mr Faz Hoque

The Committee recommend to Council for Councils Engineering Department to report back to a future Council meeting on revised costings for speed advisories signs 75km/h and only below only with a schedule to be included on a staged approach to deliver the work over multiple financial budgets

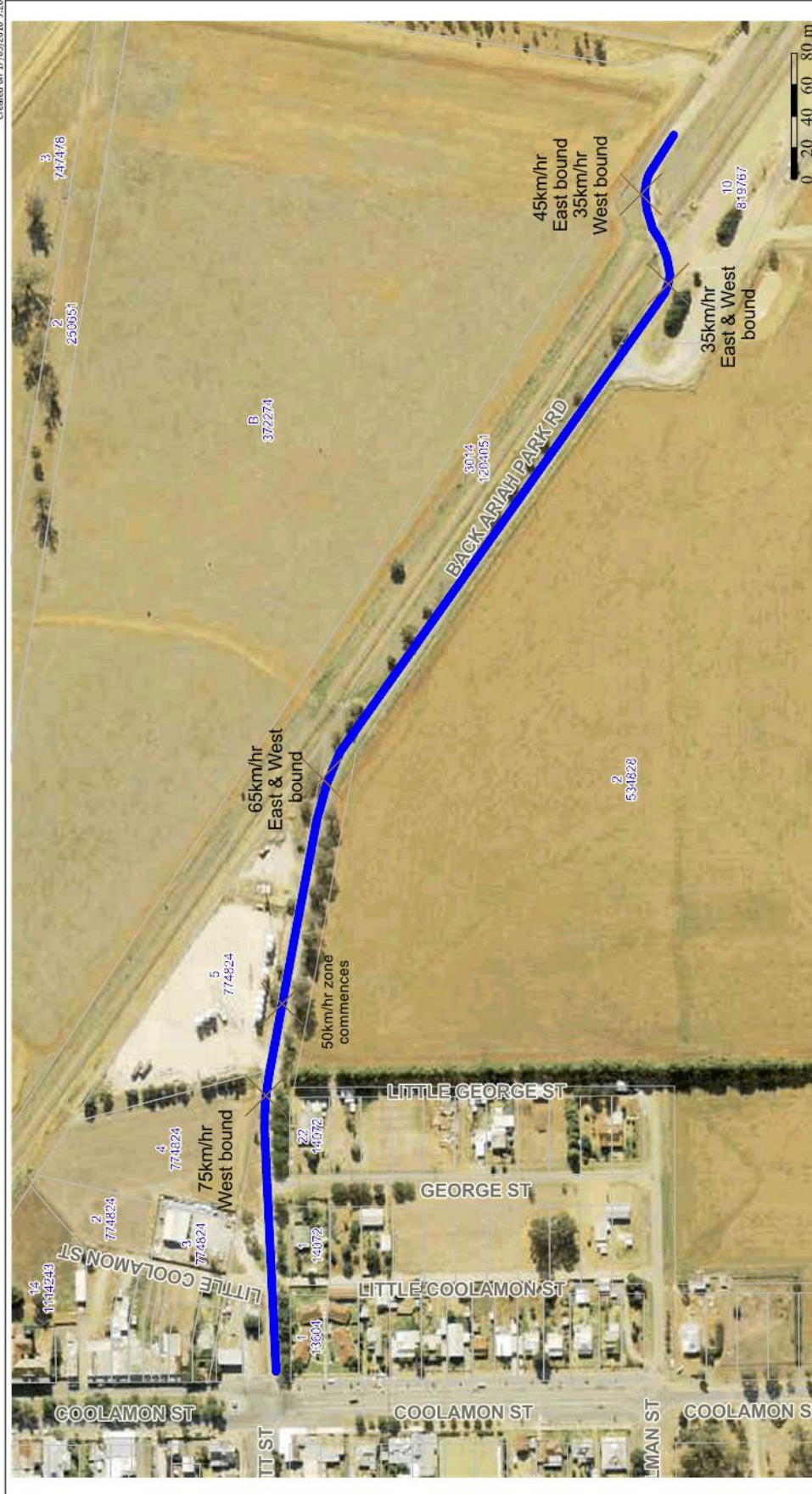
**AND FURTHER**

Signs for 95km/h and 85km/h advisory speed curves not to be considered further.

**CARRIED**

*Report by Amanda Obst*

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### Back Ariah Park Road

**Projection:** GDA94 / MGA zone 55

**Date:** 17/05/2018

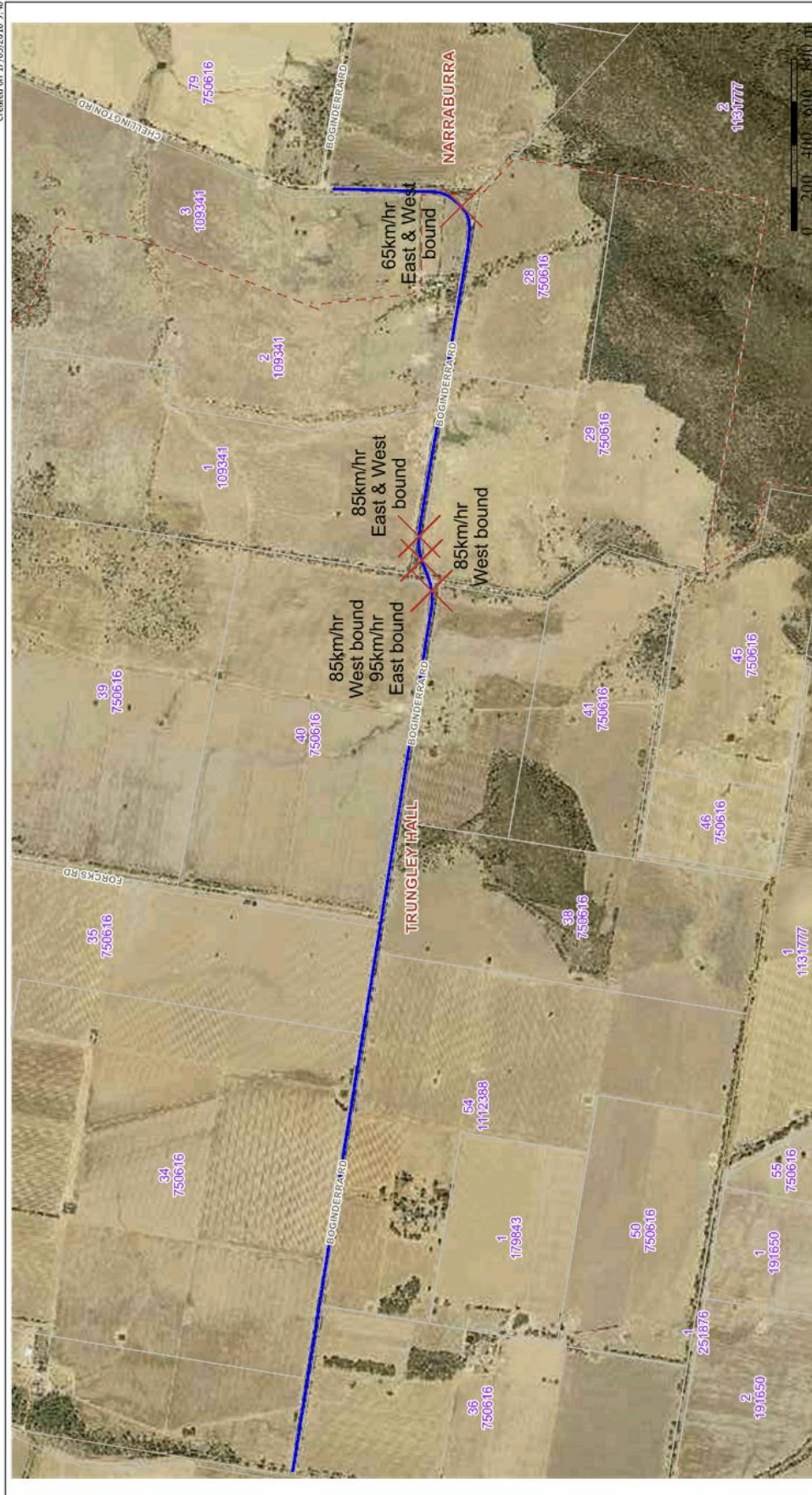
**Created By:** Amanda Obst

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 TULLOCH, NSW 5366  
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 Fax: (02) 6980 1138  
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## Boginderra Road

**Projection:** GDA94 / MGA zone 55

**Date:** 17/05/2018

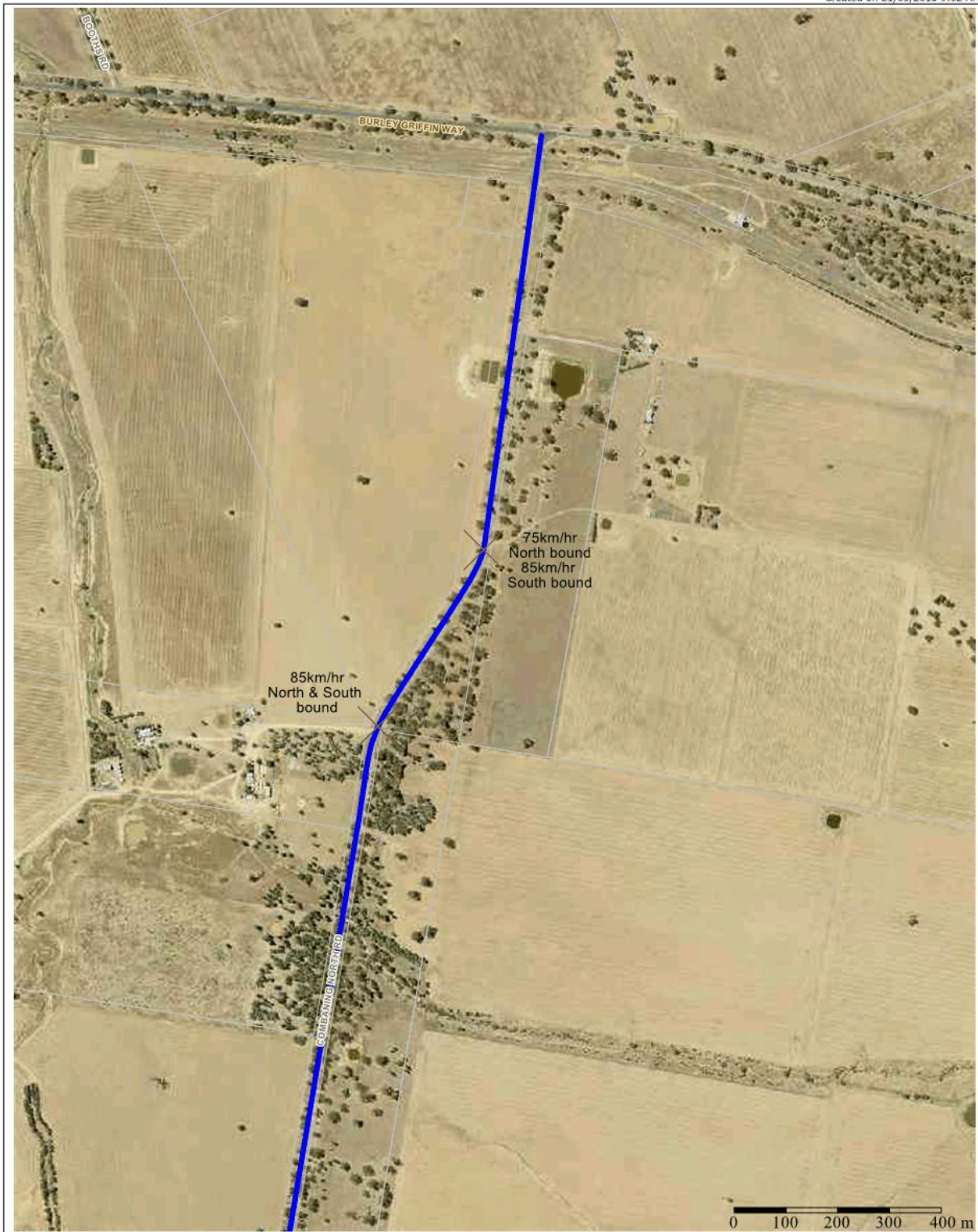
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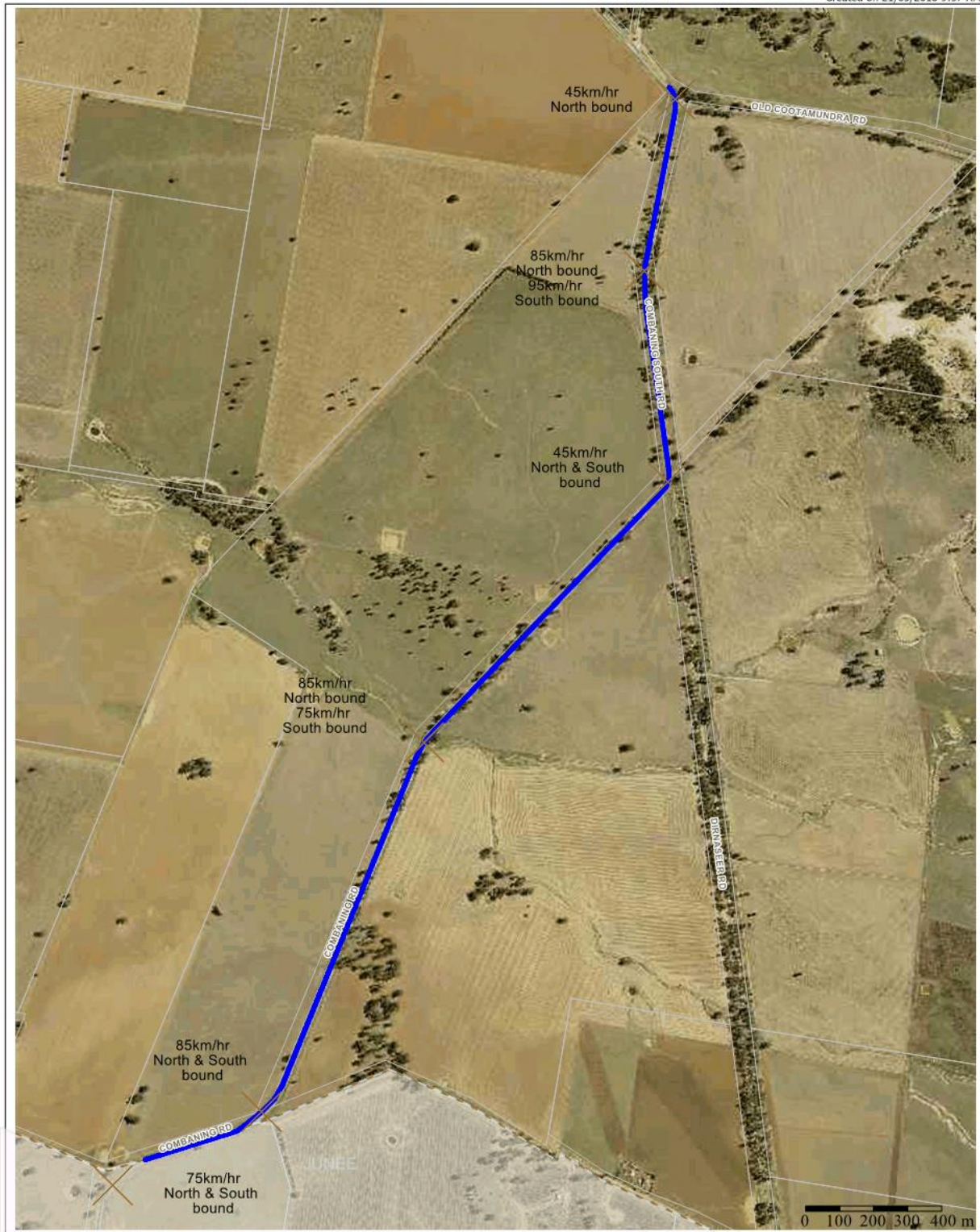
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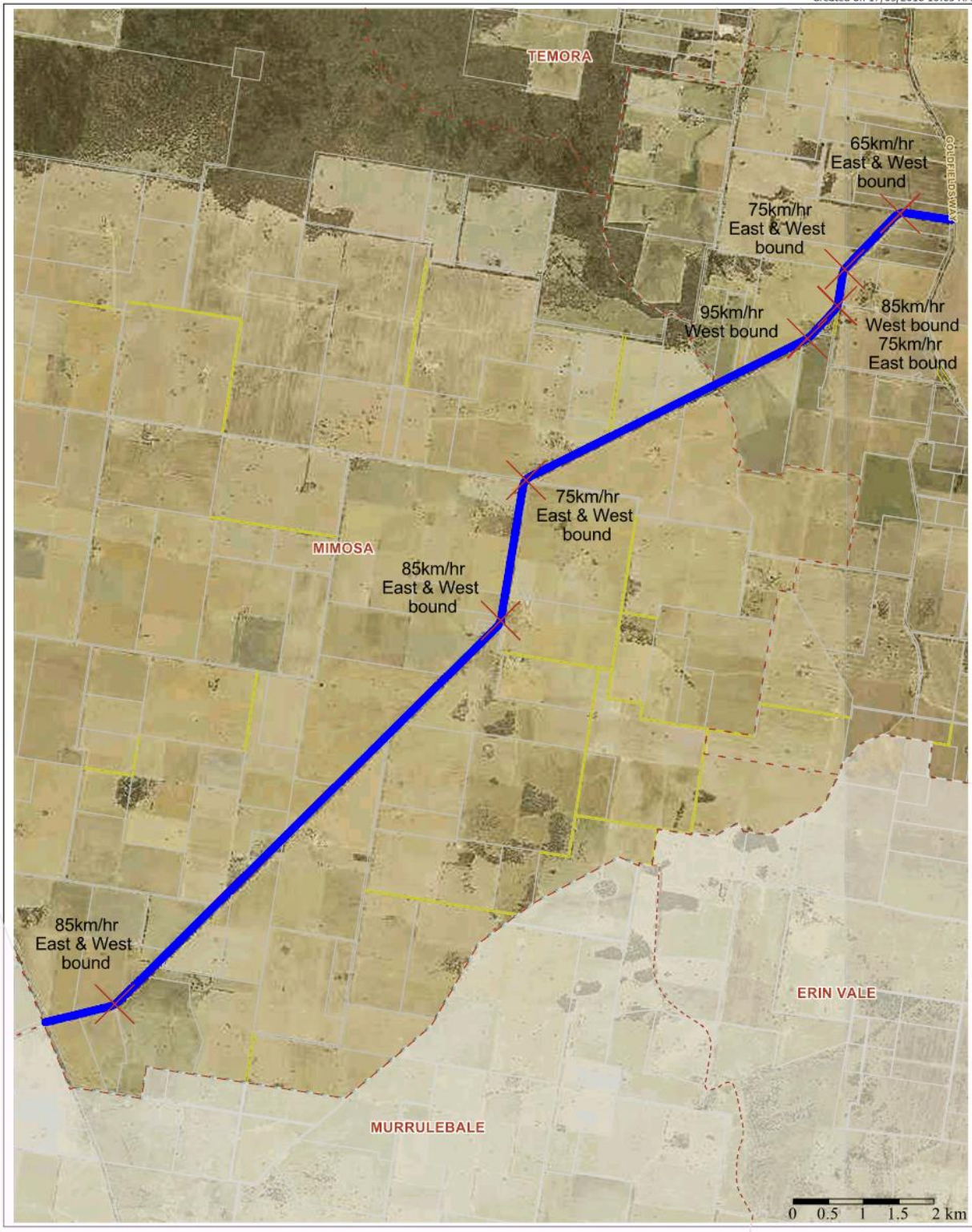
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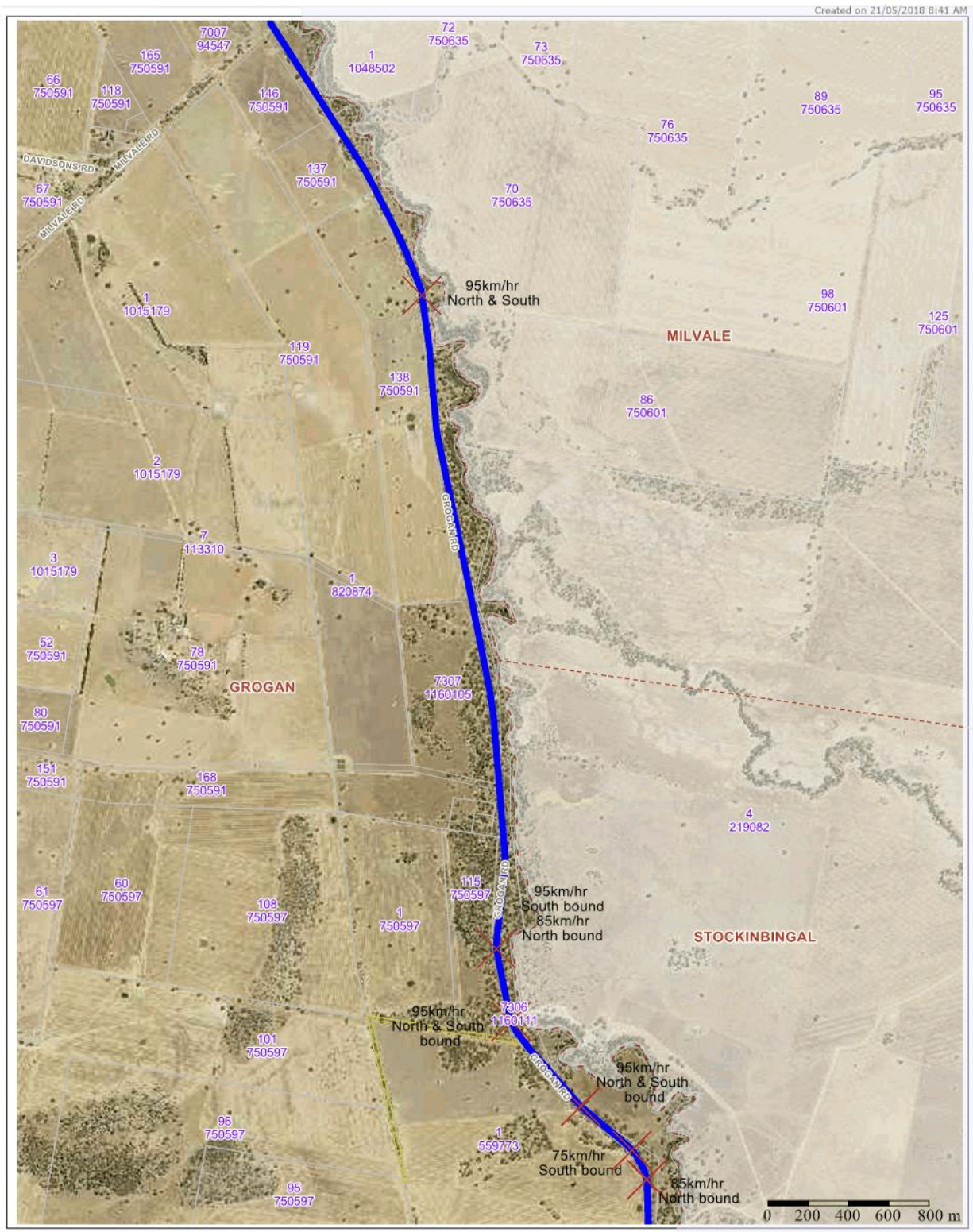



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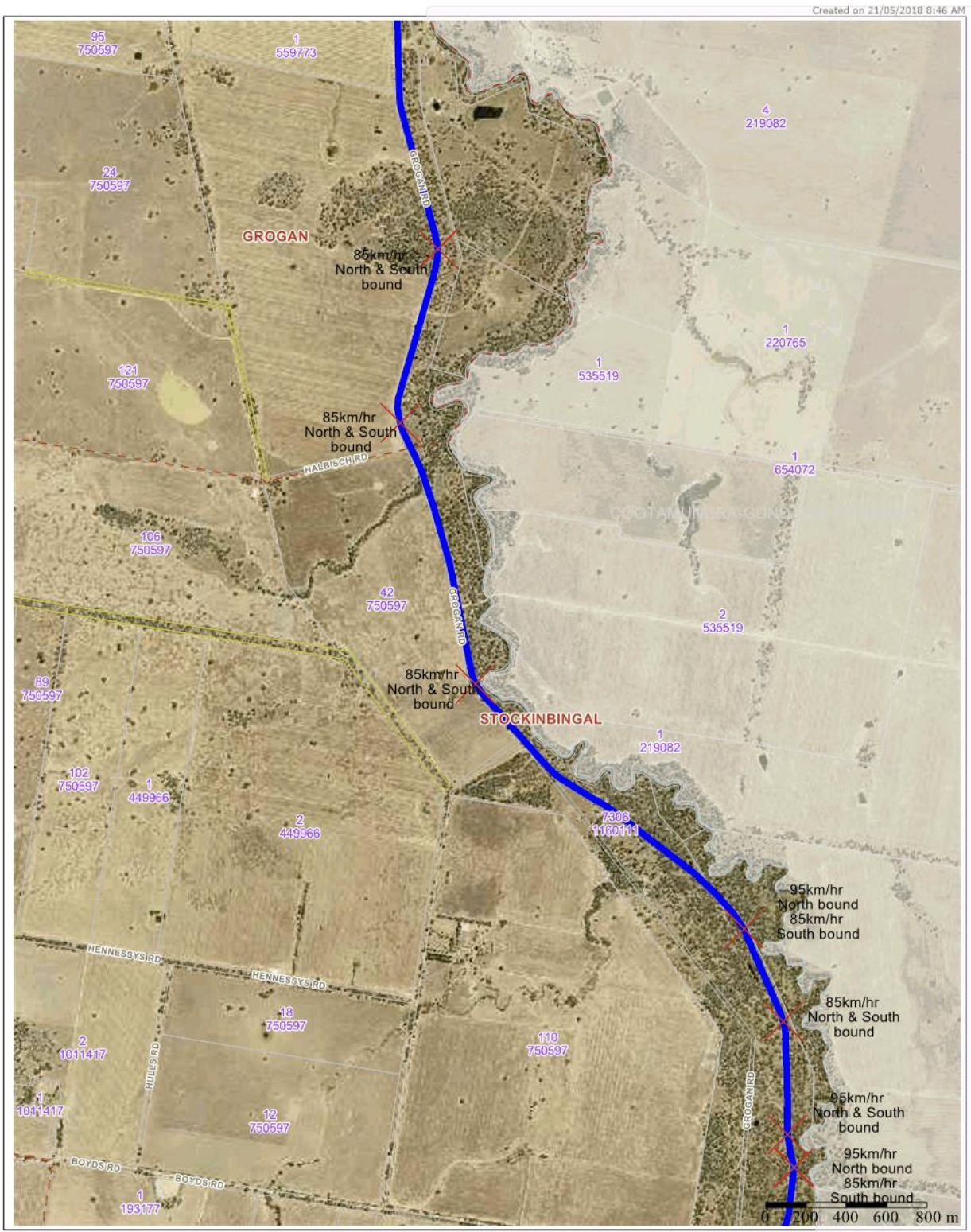



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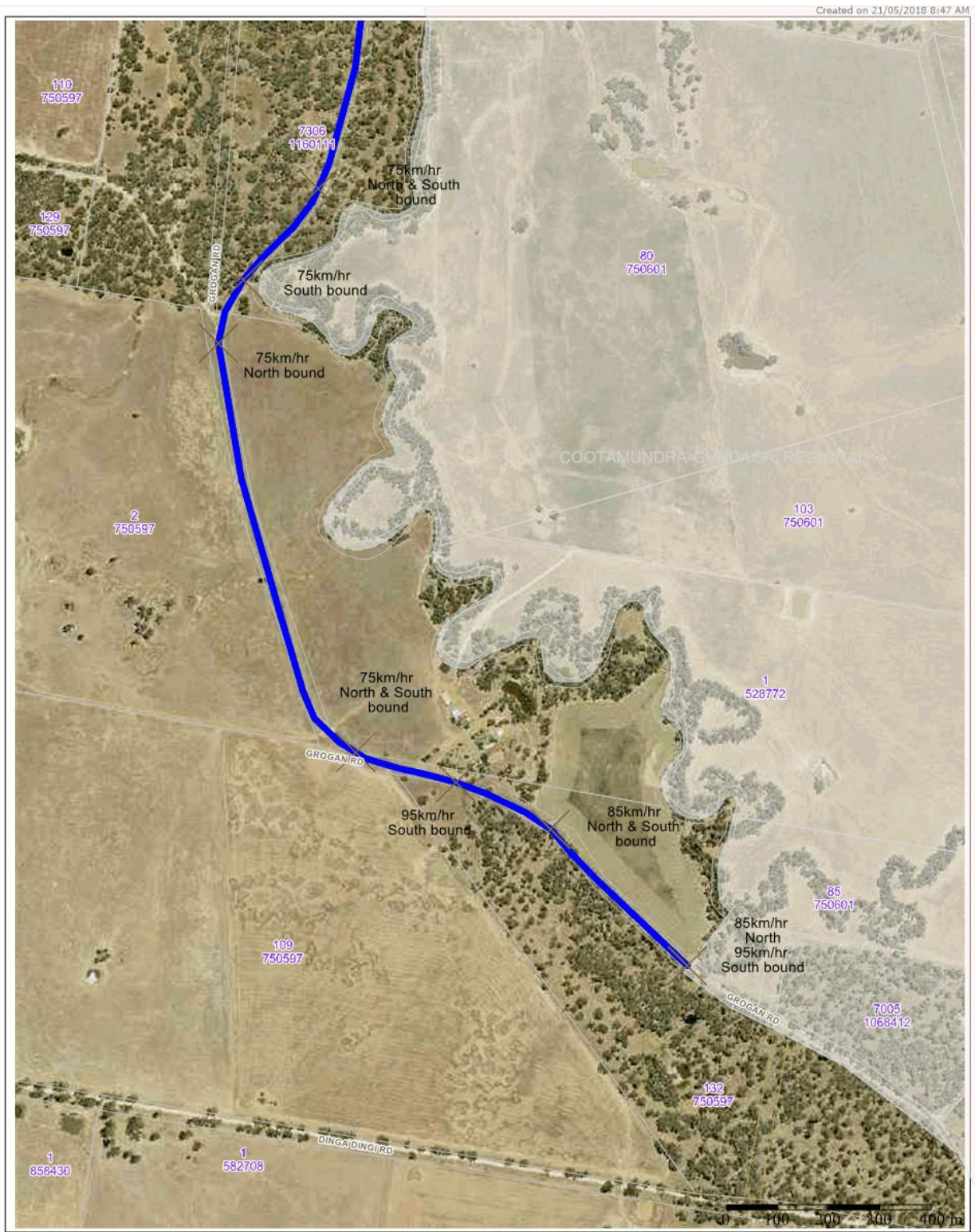



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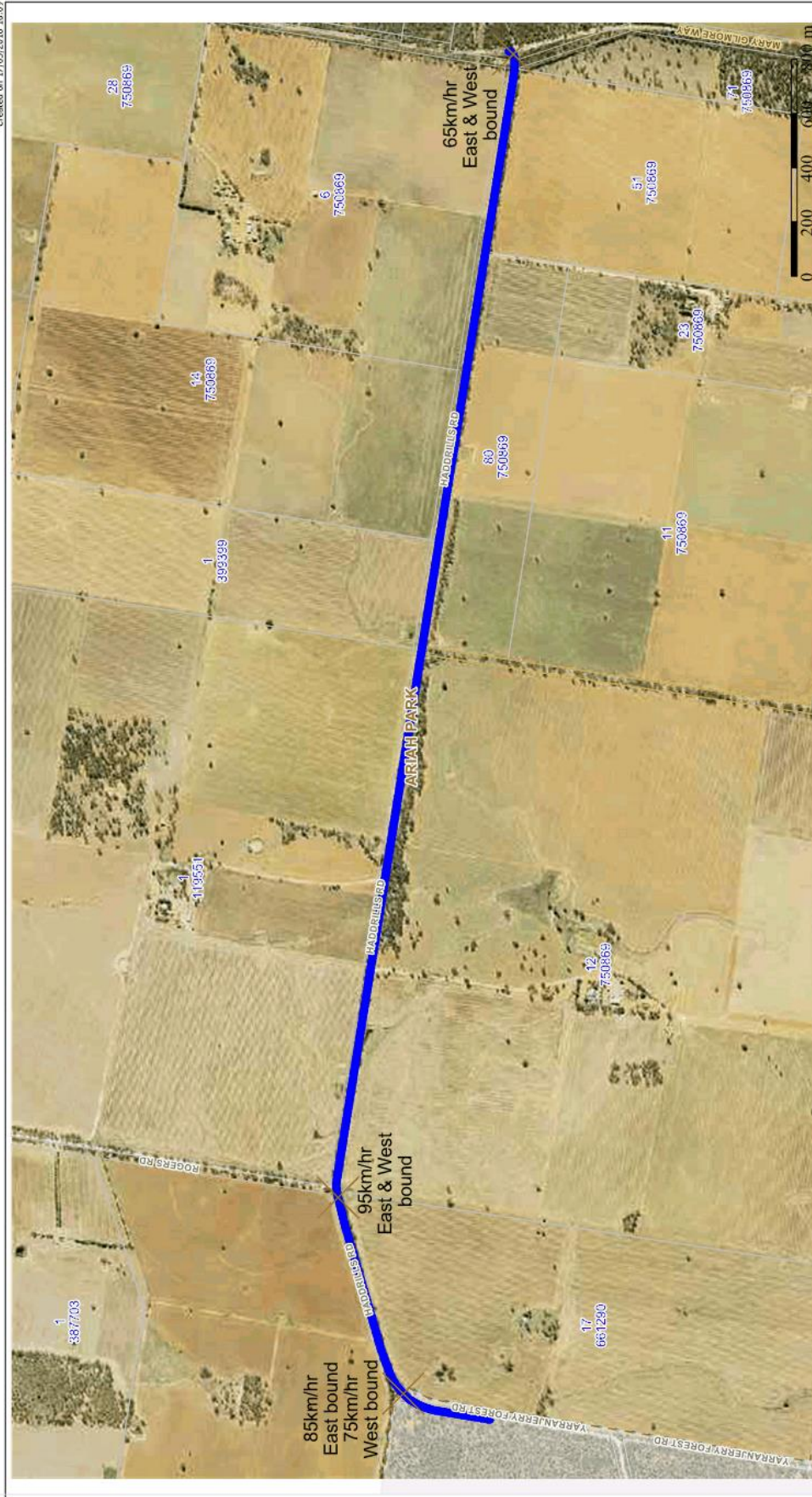


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Created on 17/05/2018 10:09 AM



# Haddrills Road

**Projection:** GDA94 / MGA zone 55

**Date:** 17/05/2018

**Created By:** Amanda Obst

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Created on 16/05/2018 12:39 PM



**Projection:** GDA94 / MGA zone 55

**Date:** 16/05/2018

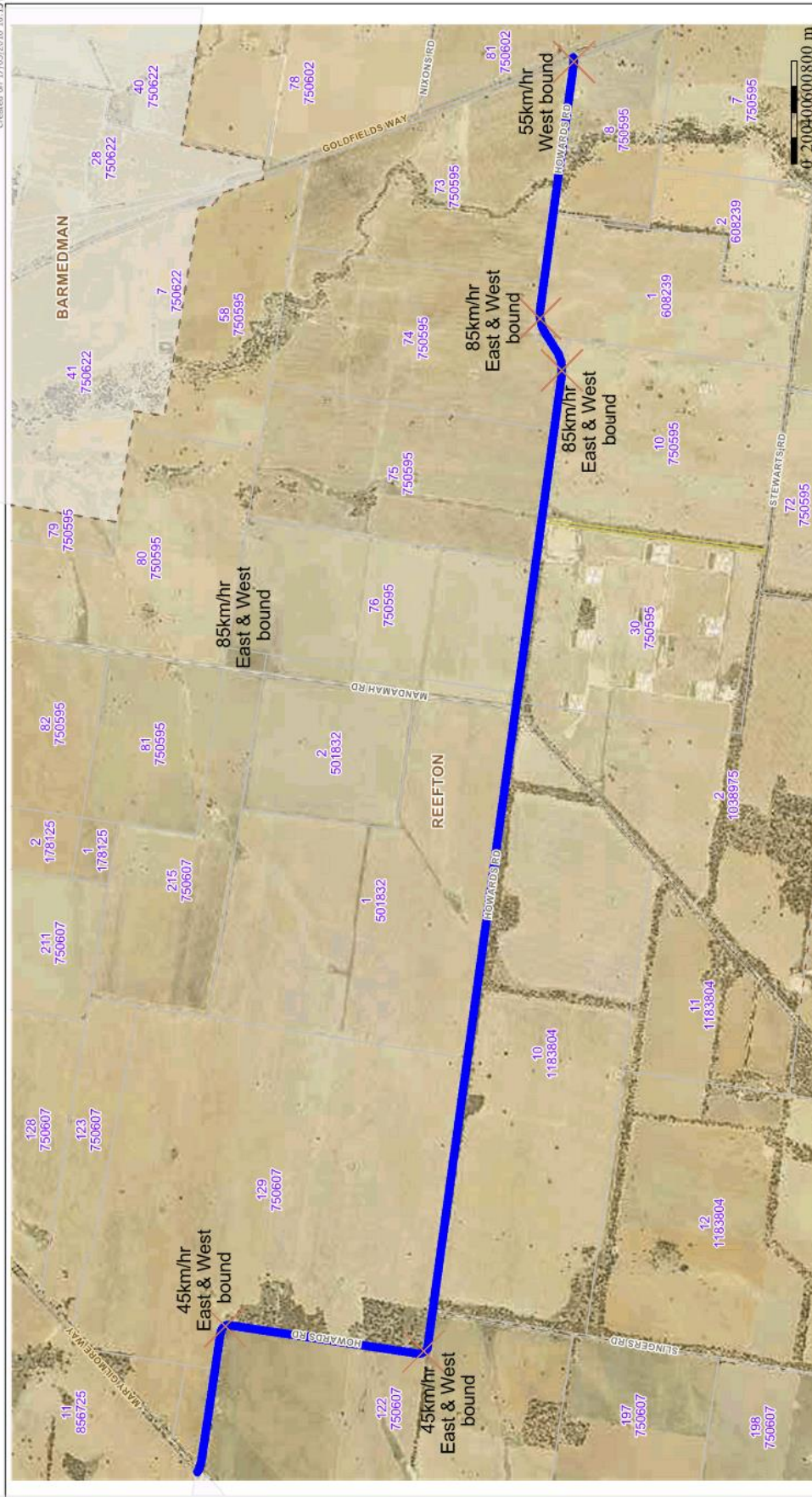
**Created By:** Amanda Obst

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## Howards Road

**Projection:** GDA94 / MGA zone 55

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**Created By:** Amanda Obst

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Projection: GDA94 / MGA zone 55

### Mandamah Forest Road

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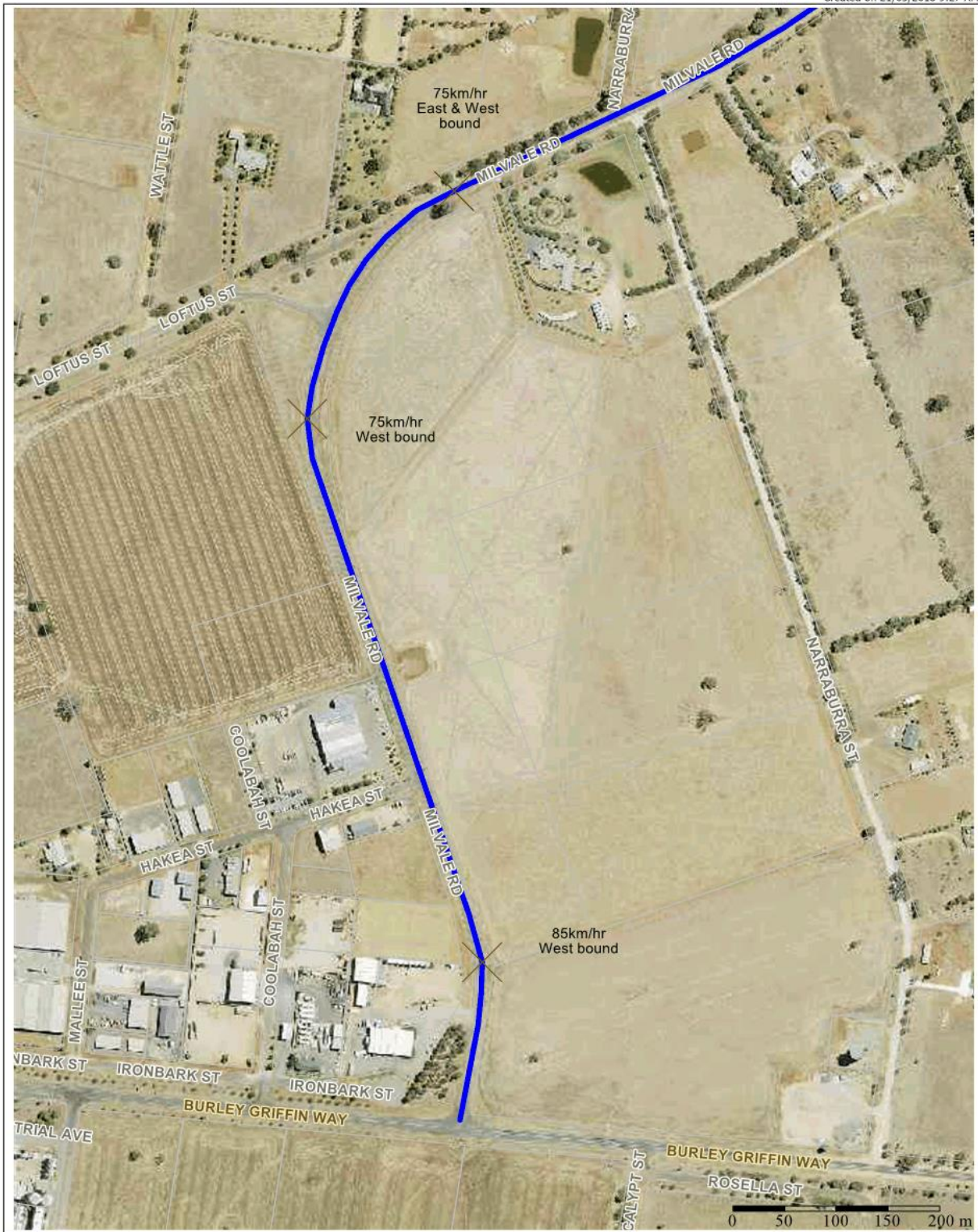
Date: 17/05/2018


Created By: Amanda Obst



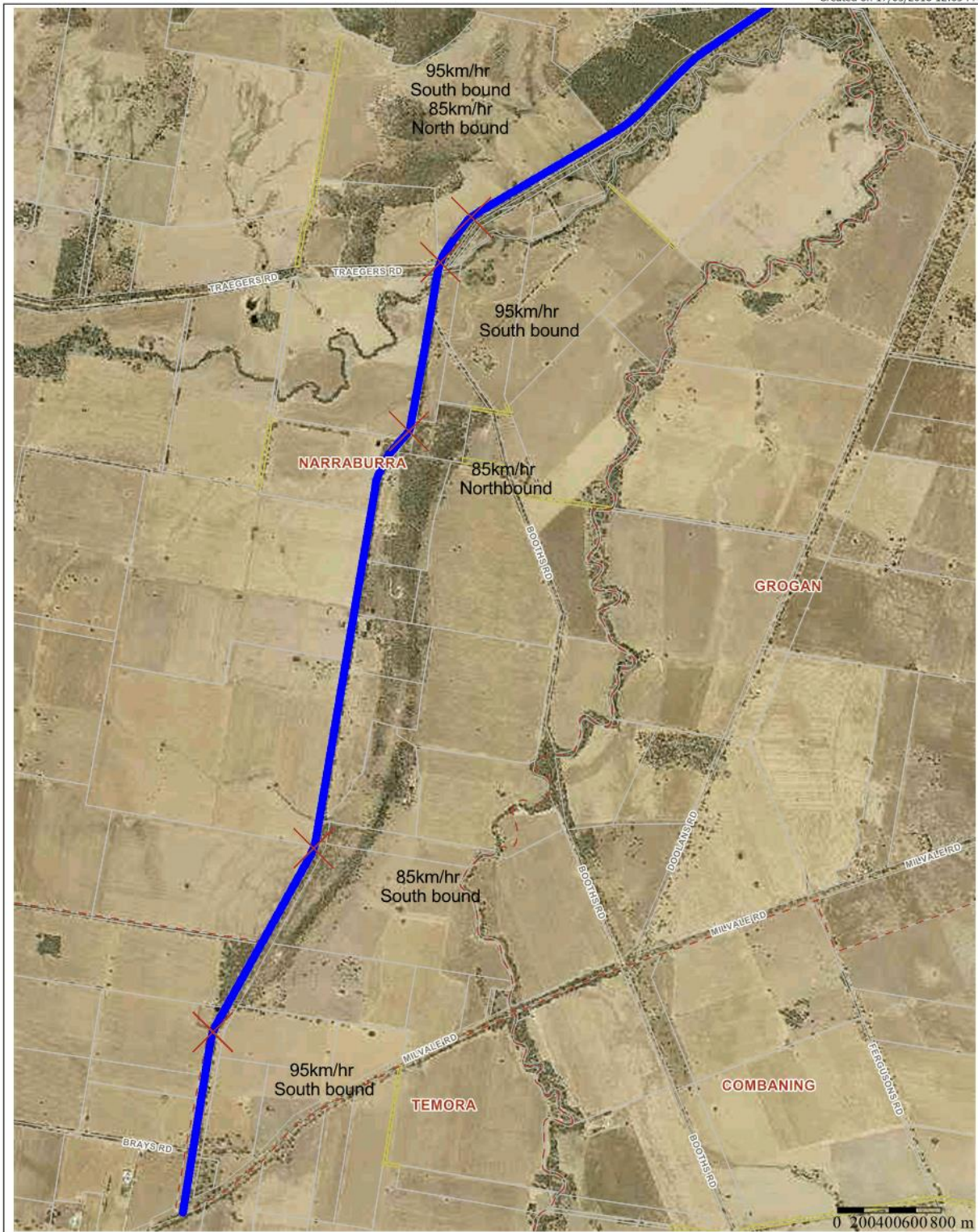
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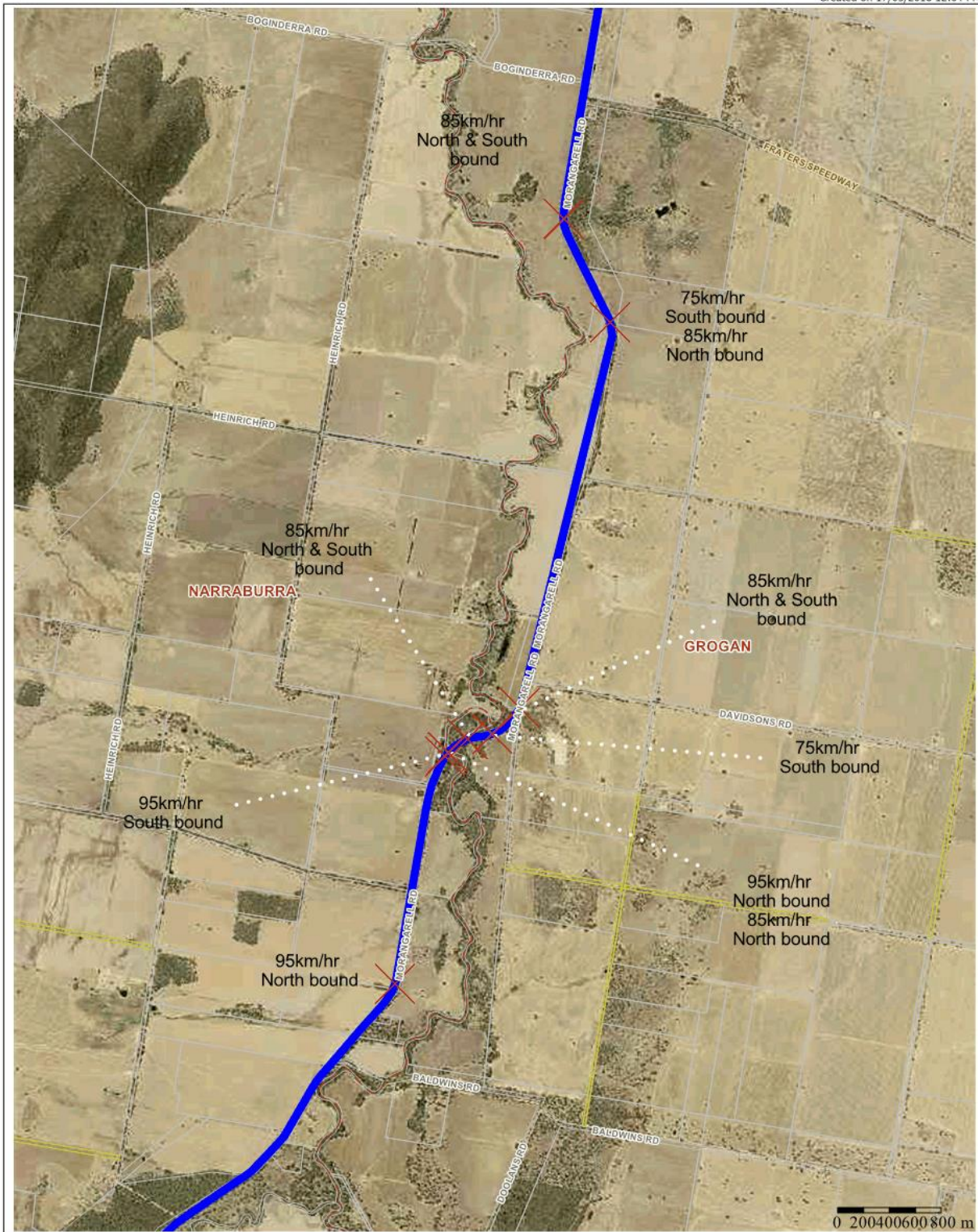
Created on 17/05/2018 12:03 PM




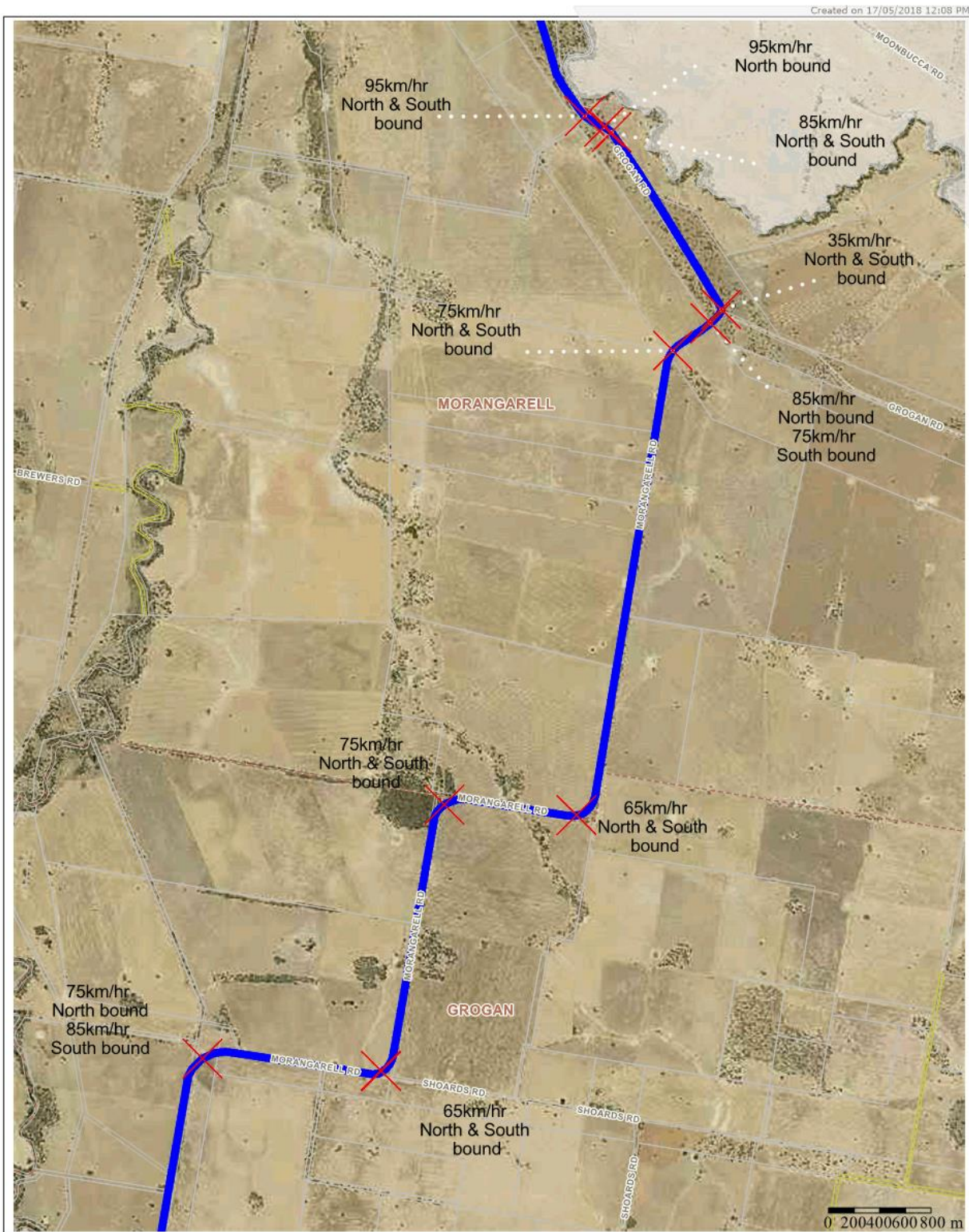
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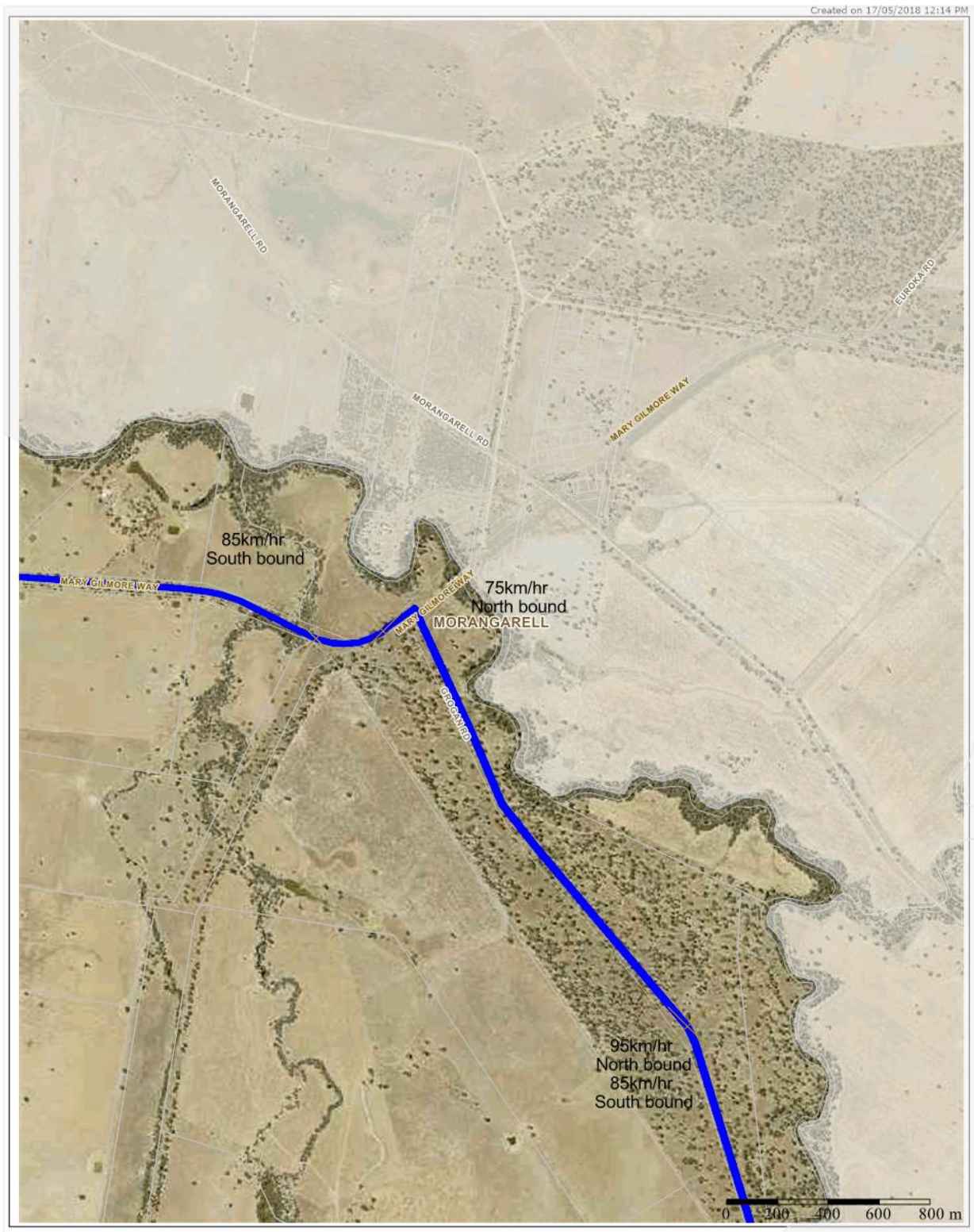
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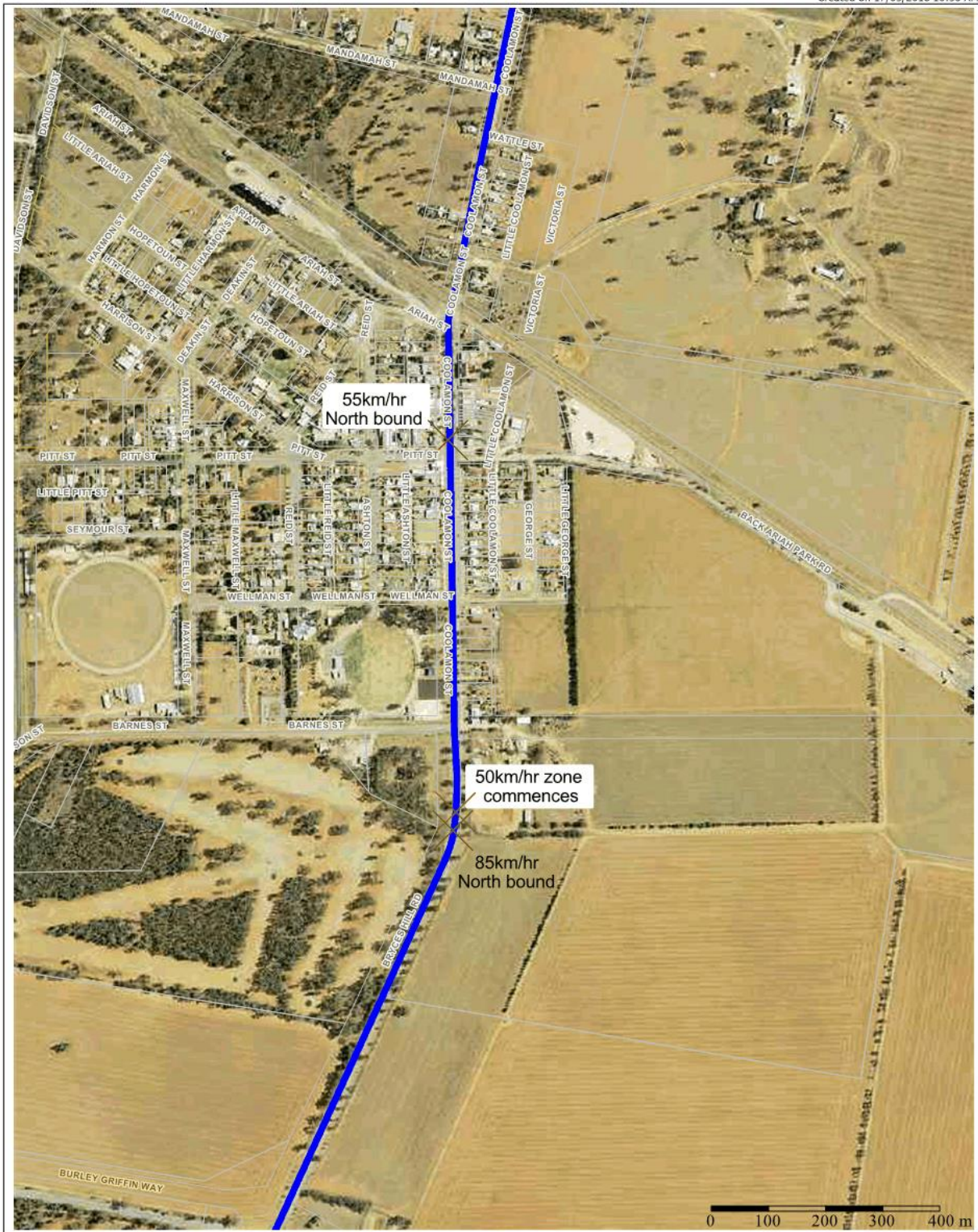



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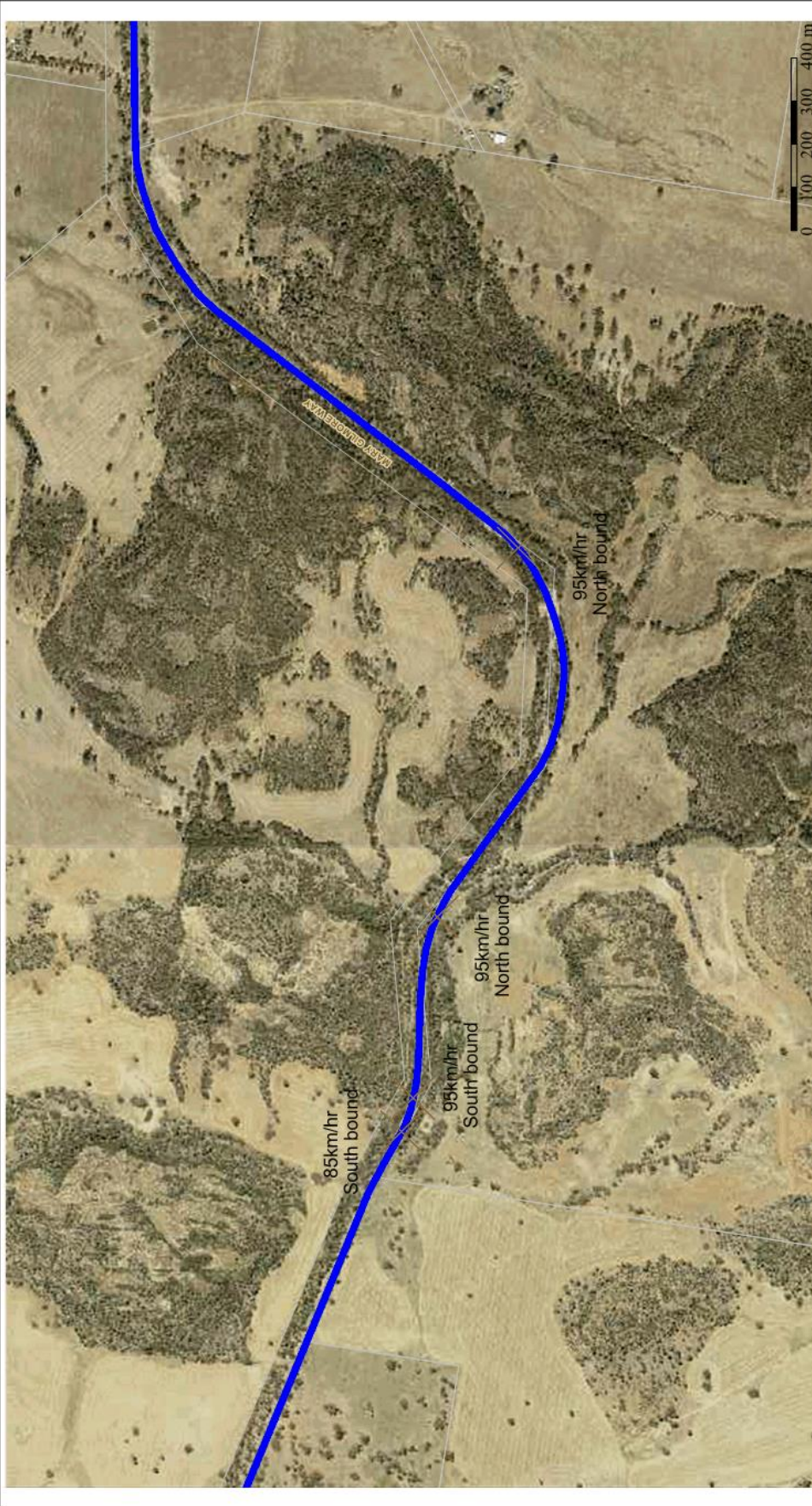
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## Mary Gilmore Way

**Projection:** GD094 / MGA zone 55

**Date:** 17/05/2018

**Created By:** Amanda Obst

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# Old Cootamundra Road 1

**Projection:** GDA94 / MGA zone 55

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Created on 17/05/2018 12:34 PM



## Old Cootamundra Road 2

**Projection:** GDA94 / MGA zone 55

**Date:** 17/05/2018

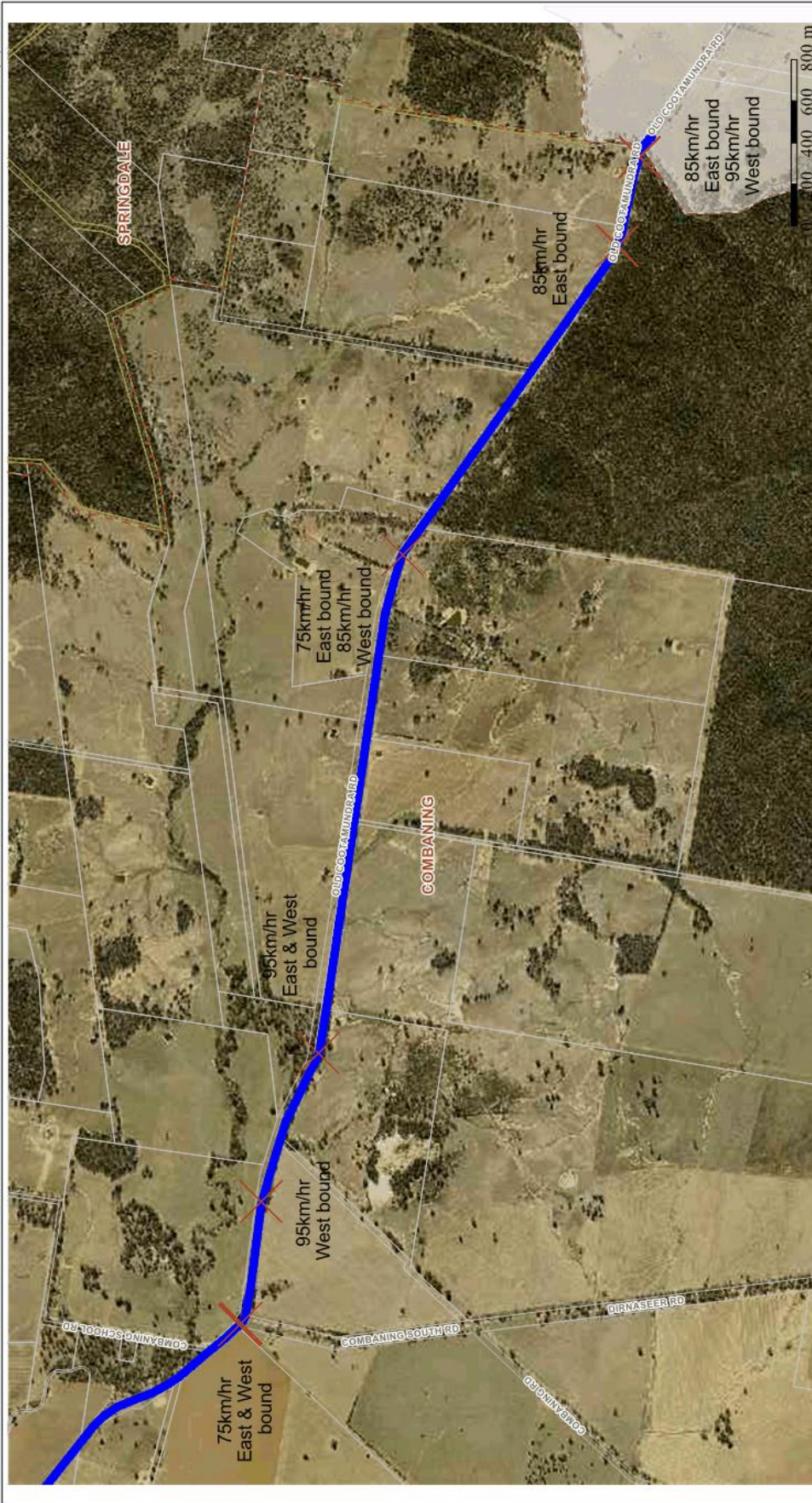
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### Old Cootamundra Road 3

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**Date:** 17/05/2018

**Created By:** Amanda Obst

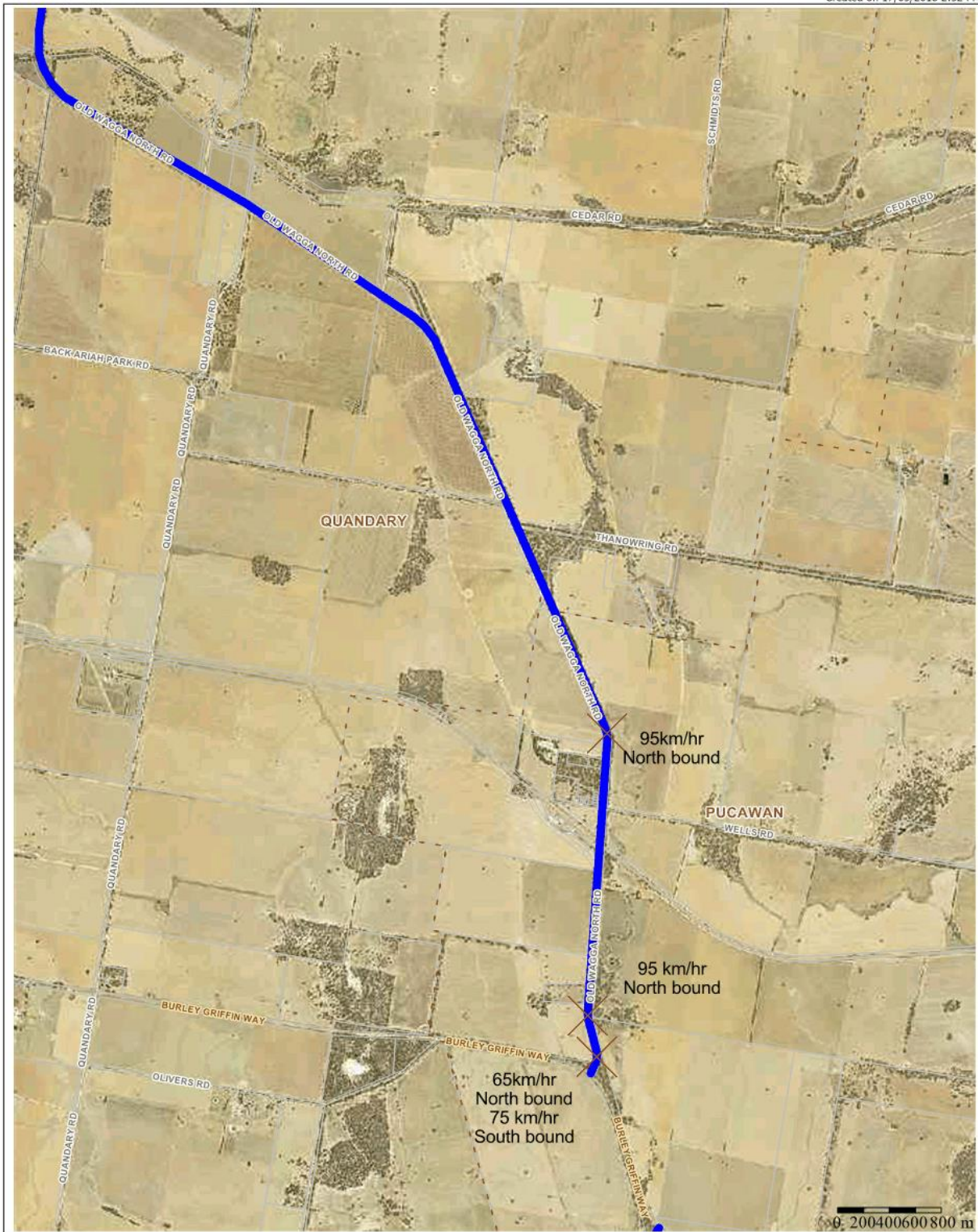
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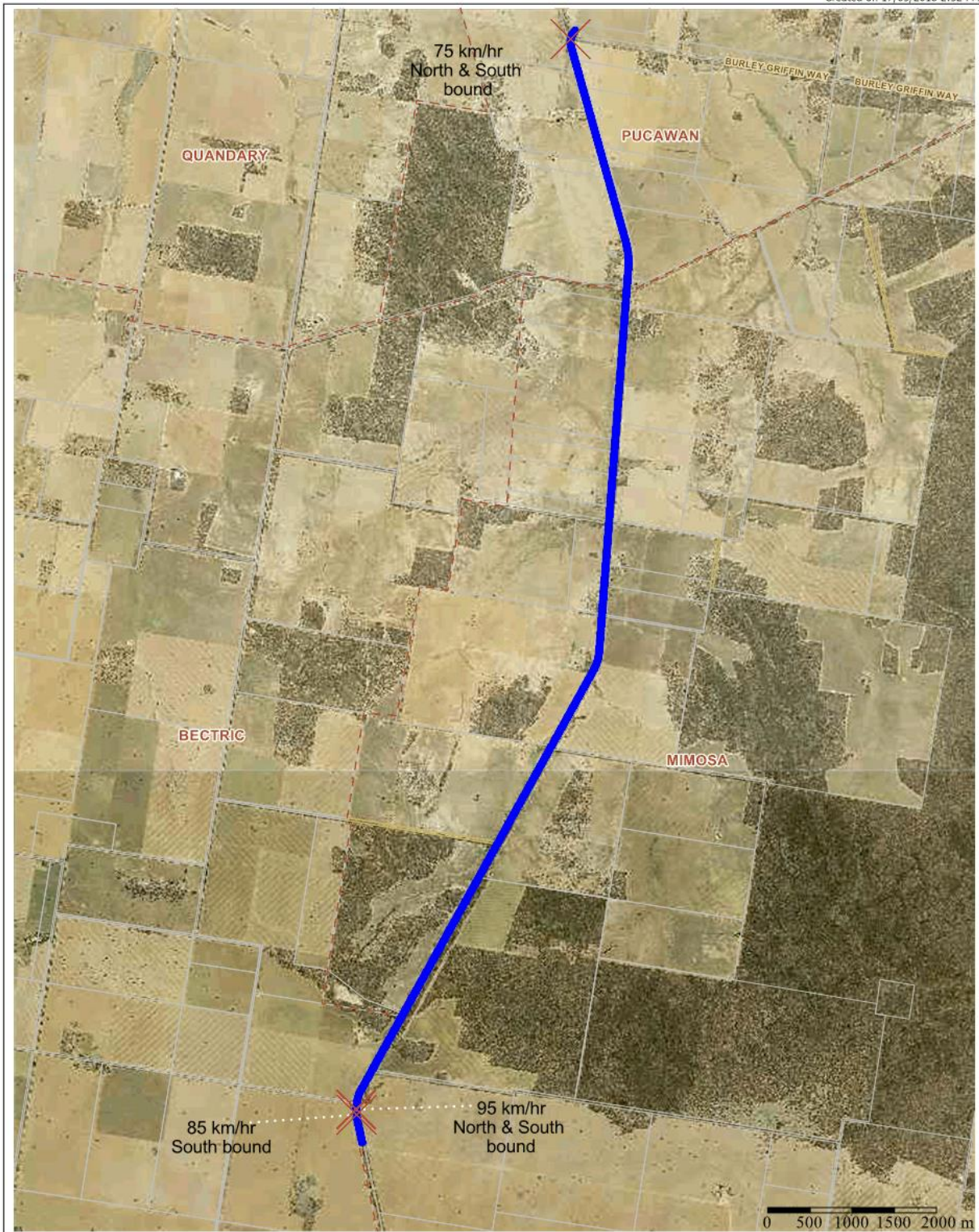



Created on 17/05/2018 2:32 PM



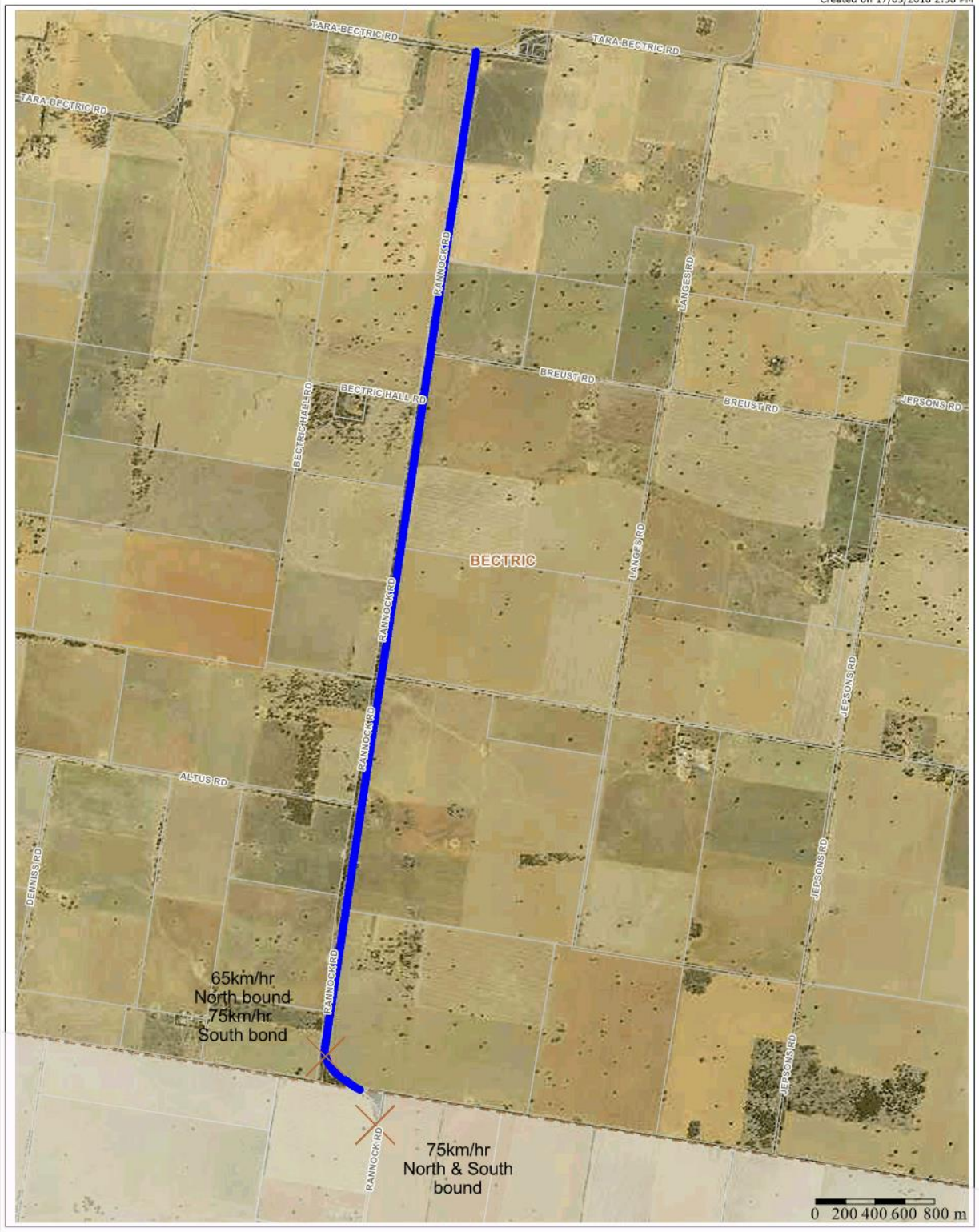
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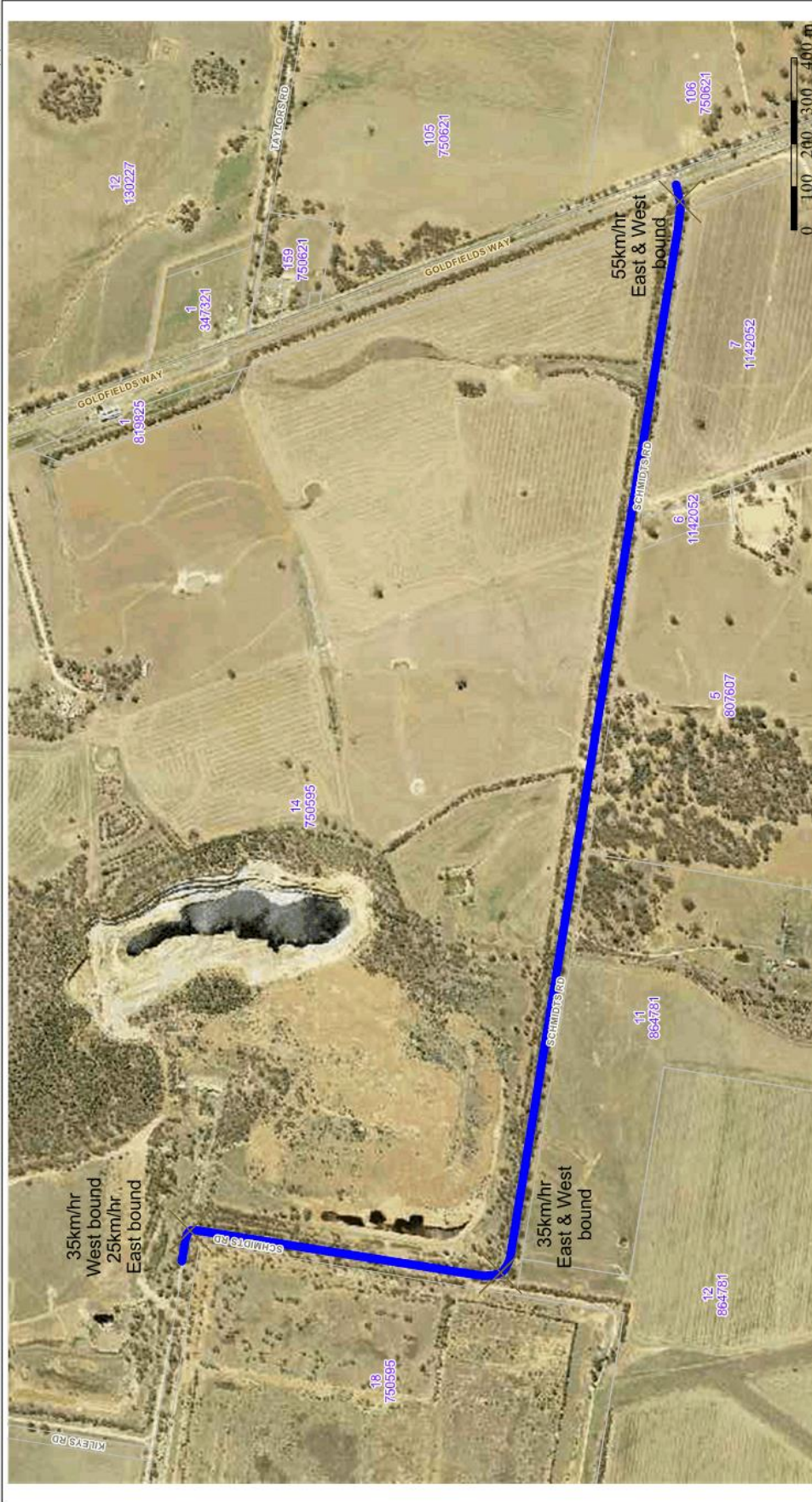
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### Schmidts Road

**Projection:** GDA94 / MGA zone 55

**Date:** 16/05/2018

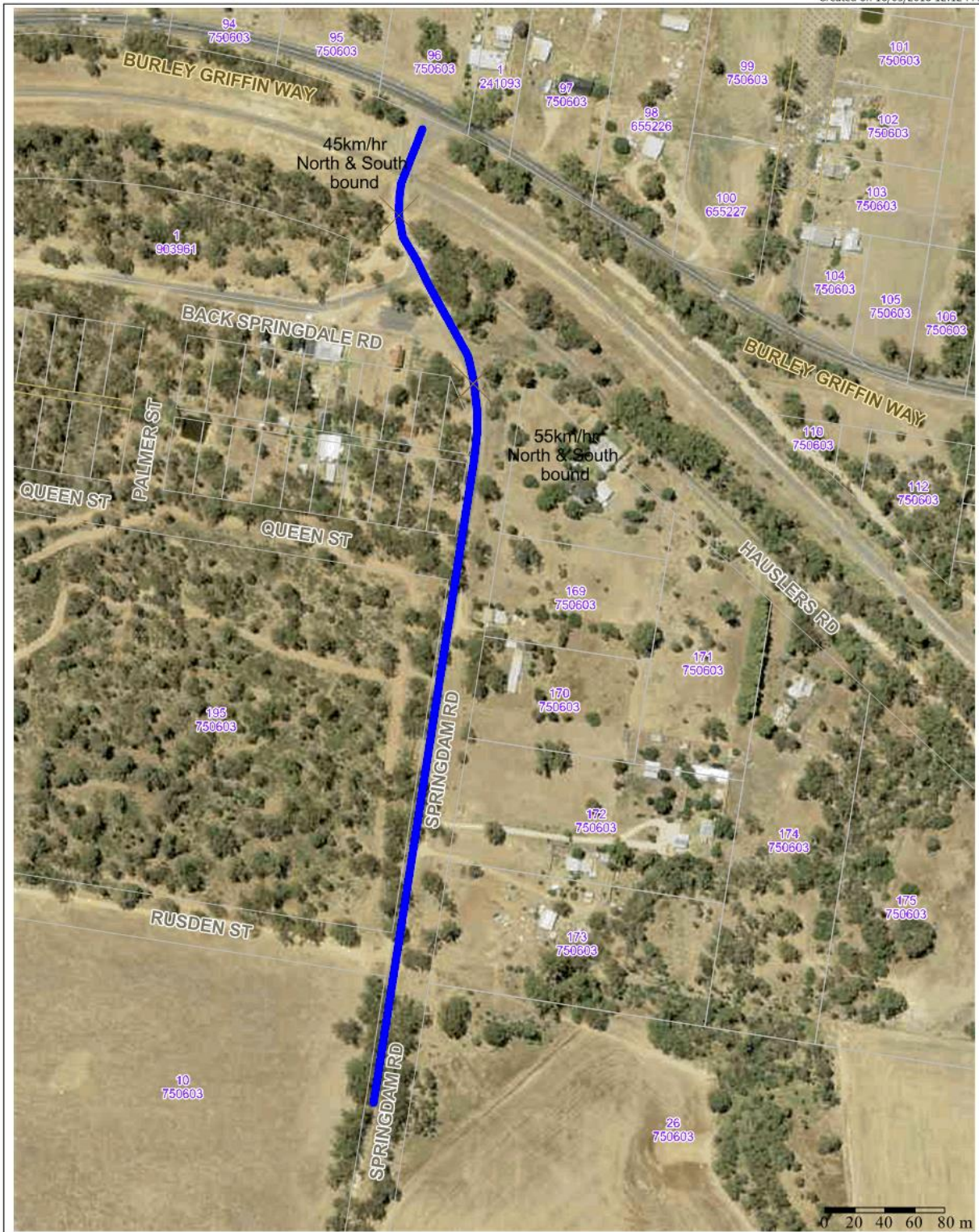
**Created By:** Amanda Obst


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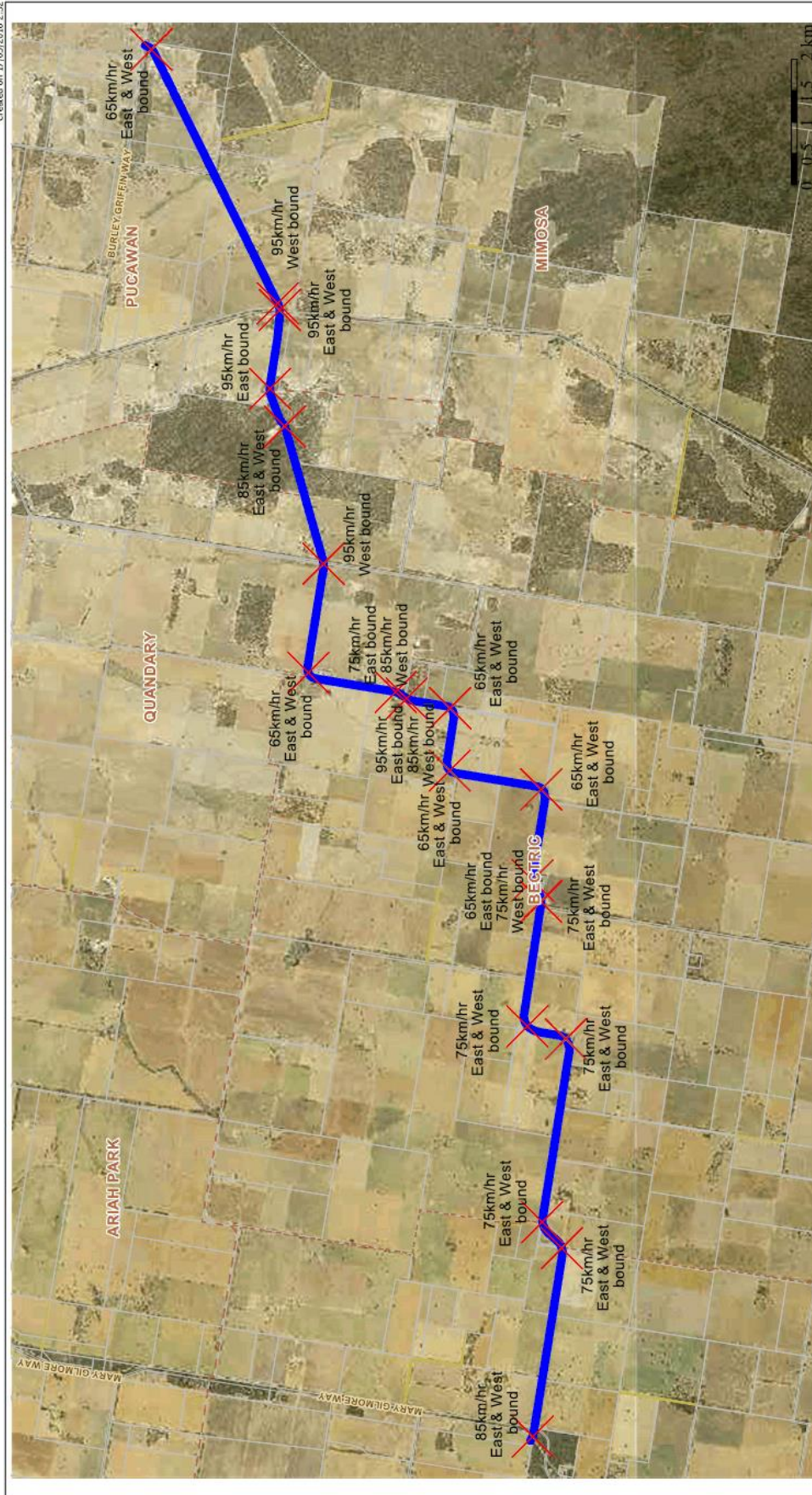
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# Tara Bectric Road

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**Date:** 17/05/2018

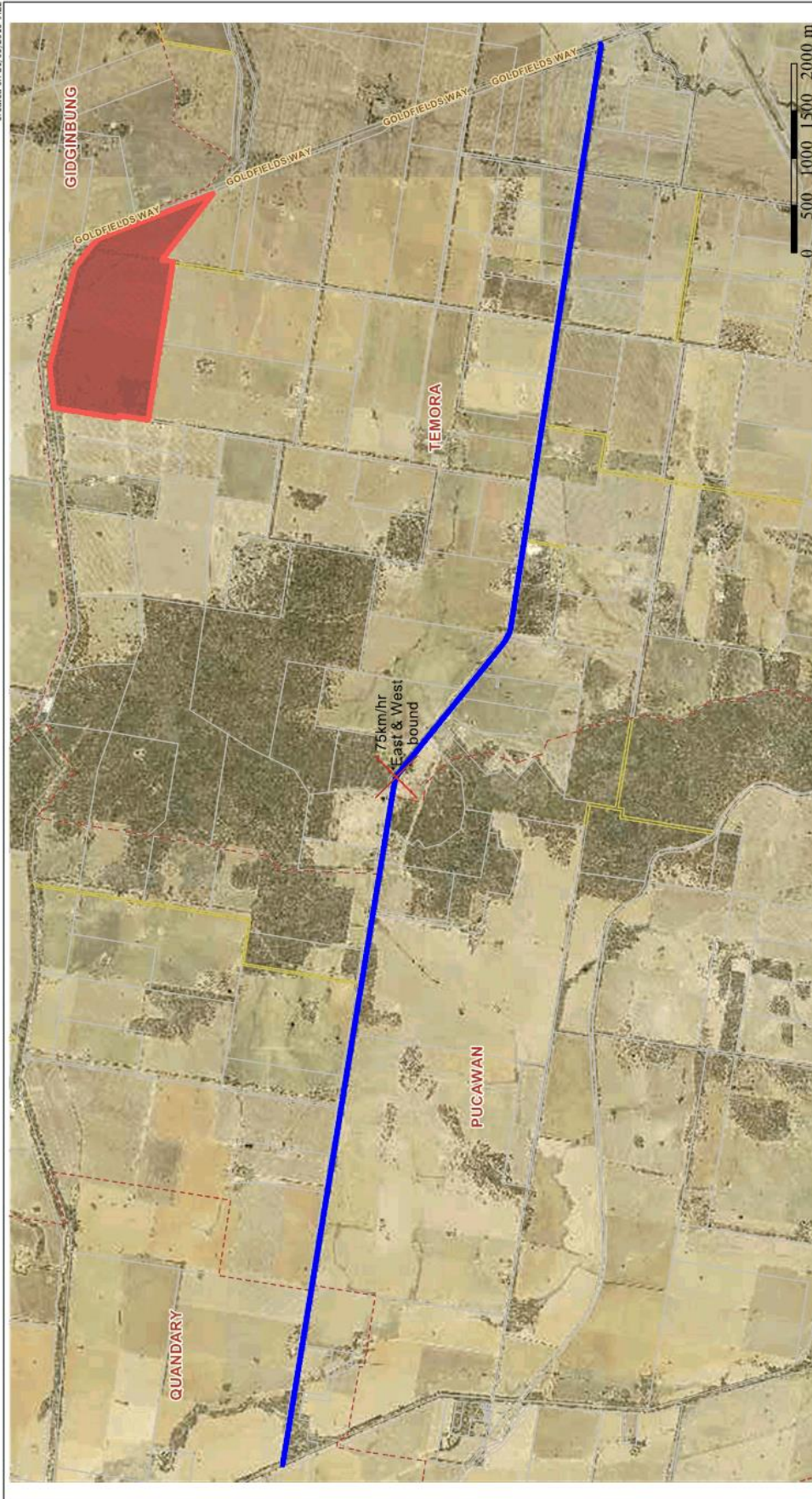
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 110 Latta Street  
 TEMORA, NSW 2666  
 Ph: (02) 6980 1100  
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# Thanow ring Road

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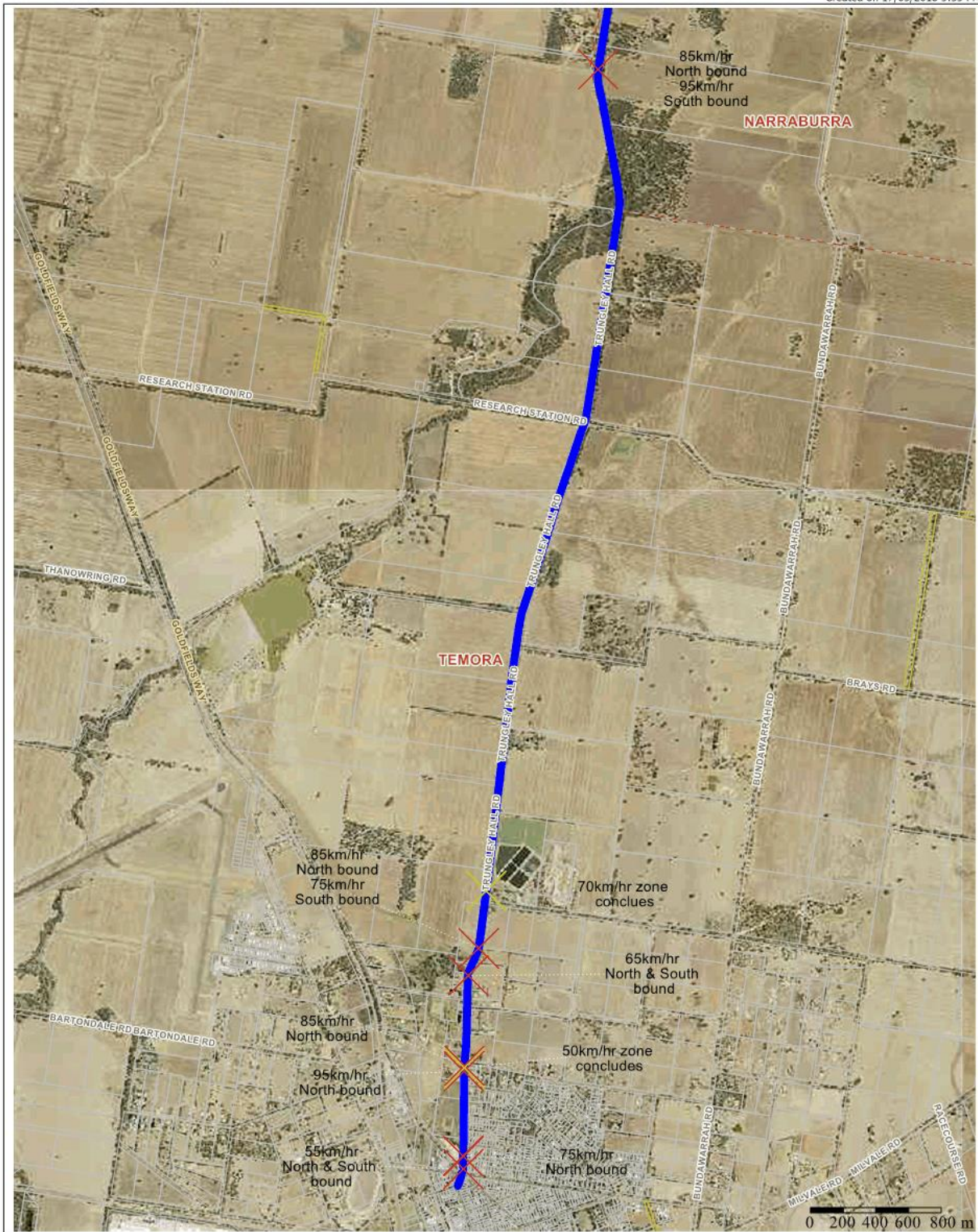
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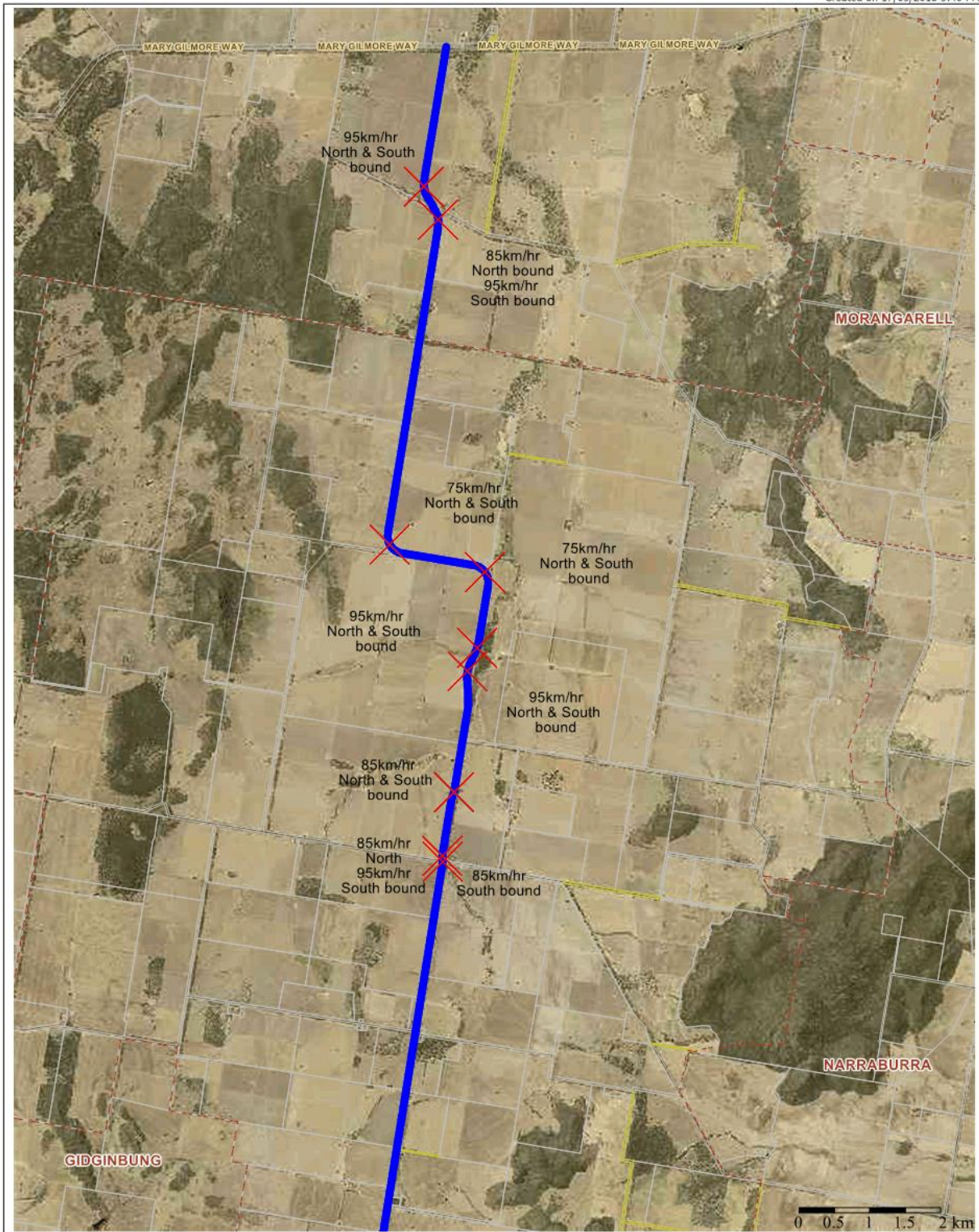
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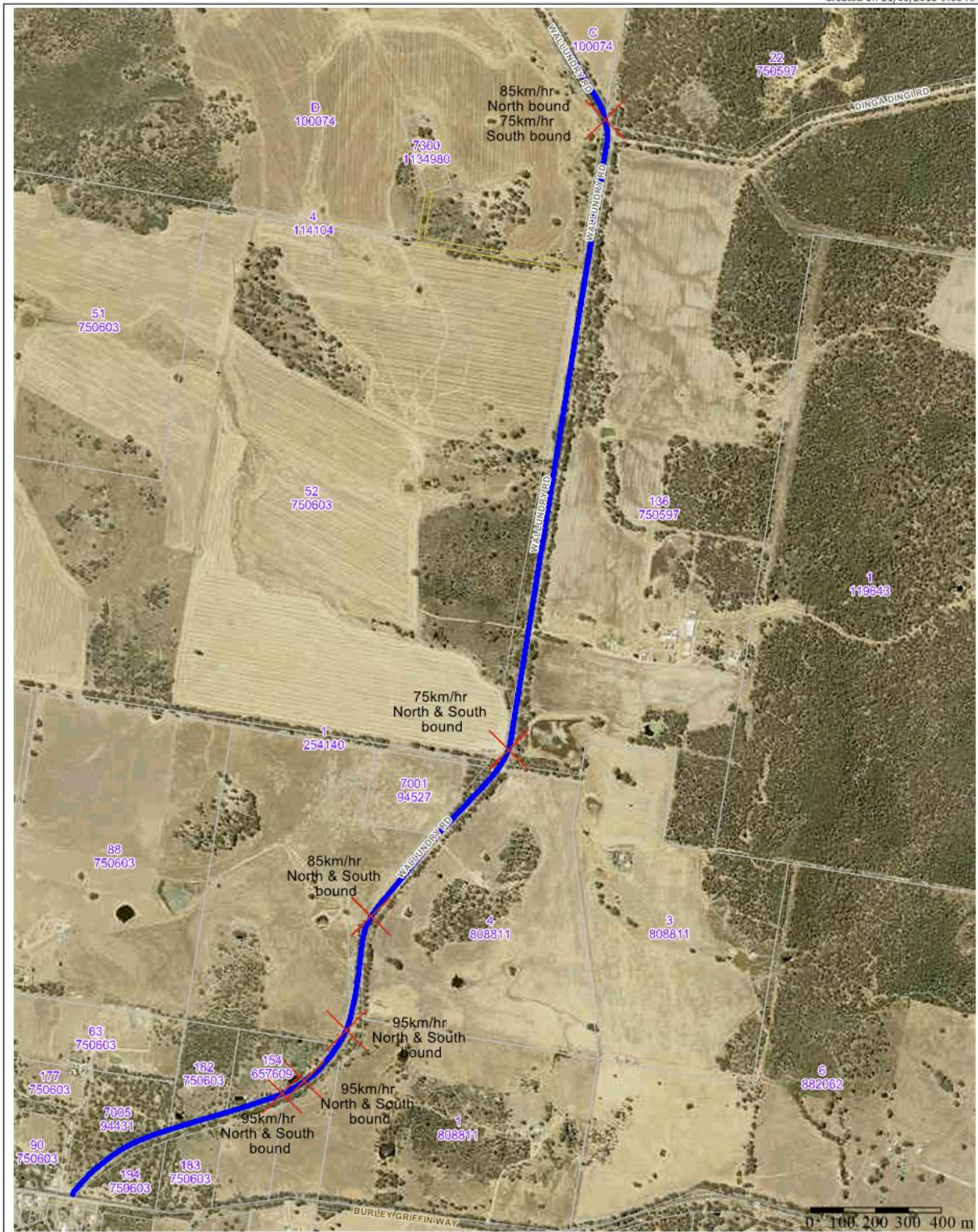



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### 3.4 PEDESTRIAN CONTROL BOARDS HOSKINS STREET CROSSING

**File Number:** REP18/663  
**Author:** Senior Engineering Technical Officer  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Pedestrian Control Boards

#### REPORT

Following from the March 2018 Traffic Committee Meeting and the March Council Meeting it was resolved (Resolution 67/2018) that recommendations one (1) to four (4) be adopted by Council based on the Traffic Committee recommendation.

The four (4) points to action included:

1. Council staff expedites the relocation of the pedestrian warning signs closer to the footpaths to improve visibility. **COMPLETED**
2. Council staff continuously monitors trees at the crossing and keep the tree canopy trimmed to improve visibility for motorists and pedestrians. **COMPLETED (With further ongoing monitoring to be carried out)**
3. Council staff continuously monitors the hedges at the crossing and keep hedges trimmed. **COMPLETED (With further ongoing monitoring to be carried out)**
4. Council officers investigate options for the installation of additional pedestrian control boards at the crossing. **NOT COMPLETED**

Council's Engineering Department had been in email contact with RMS regarding possible additional controls boards with the response; *'The pedestrian control boards are in place to assist in the control of pedestrians and raise awareness of the crossing. The single board allows pedestrians to either enter or exit the crossing without any restriction. The introduction of dual control boards may cause an access issue, for example a mother and pram exiting the crossing and a person on a mobility scooter device attempting to gain access to the crossing (single entry-exit point). The current infrastructure would allow for both enter and exit without any hindrance.'*

#### Budget Implications

Option 1 – Nil

Option 2 - \$2,400

#### RECOMMENDATION

That the Committee consider the report and make recommendation to Council.

#### Option 1

Do nothing, noting Council has thoroughly investigated the matter including a site safety audit and no further treatment without major remodelling can be undertaken to enhance safety. Ongoing monitoring of the landscaping as previously adopted by Council would continue.

**Option 2**

Install additional pedestrian control boards being 2 extra on each side as per the attached photos and plans.

If option 2 is selected the control boards could be a solid board with the rear sides used to convey messages towards Road Safety. These could include “Look Right” and “Be Seen First” or any other short phrase as determined by the Traffic Committee or Council.

This option also still includes the ongoing monitoring of landscaping as previously adopted by Council.

**COMMITTEE RESOLUTION 13/2018**

Moved: Cr Rick Firman

Seconded: Constable Trevor Krause

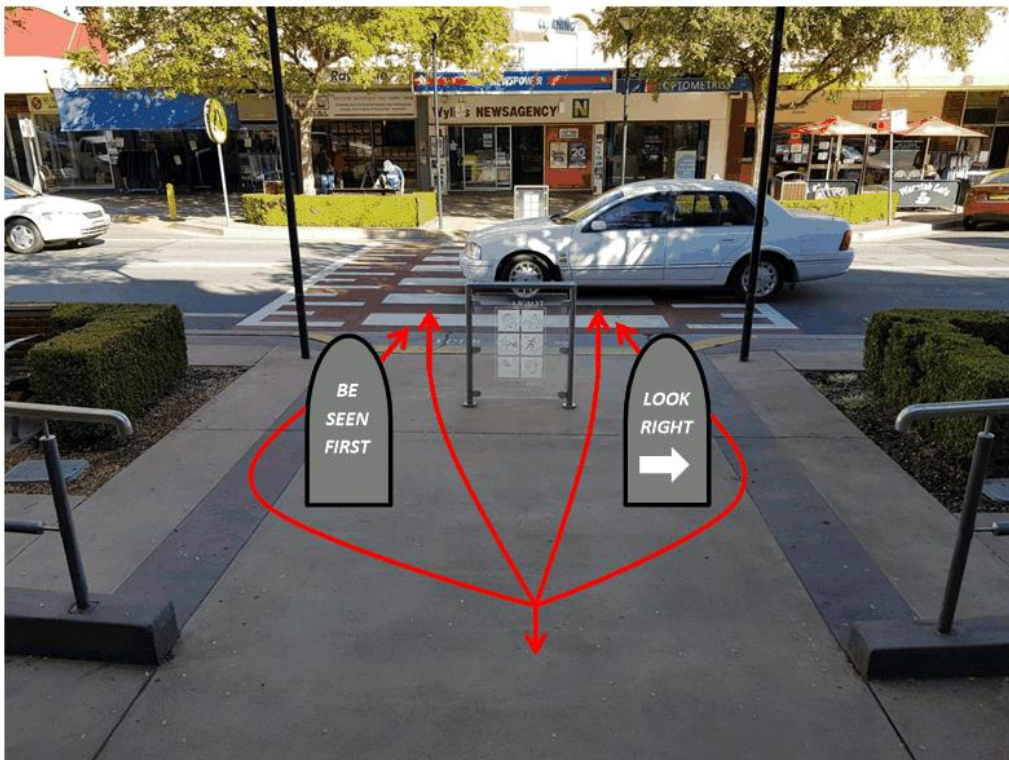
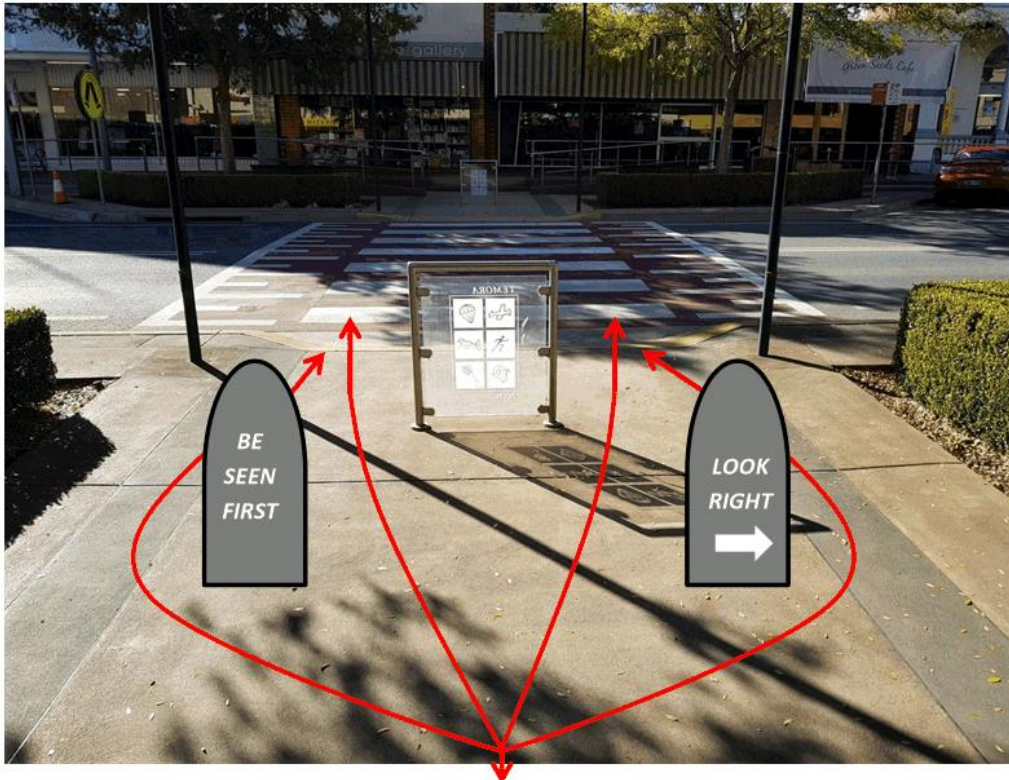
Committee resolved to recommend to Council to adopt option 1 with the addition to continue education programs around road safety related to pedestrian crossings.

**CARRIED**

***Report by Alex Dahlenburg***



Current site conditions Looking from both directions



Proposed site with new Pedestrian Control Boards looking from both directions

**4 CLOSE MEETING**

The Meeting closed at [enter time](#).

This is the minutes of the Traffic Committee meeting held on Tuesday 10 July 2018.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**7 DELEGATES REPORTS**

**1 CR SINCLAIR**

Attended the Lions changeover dinner on the 7<sup>th</sup> July.

Attended the Rotary dinner on 14<sup>th</sup> July.

Attended the Lake Centenary Management Committee AGM on the 12<sup>th</sup> July.

**2 CR OLIVER**

Attended the Sports Council AGM

**3 CR SMITH**

Attended the Rural Museum Meeting

Attended the Temora's Own Arts & Crafts AGM



**8 MAYORAL REPORT****8.1 MAYORS REPORT - JUNE 2018**

**File Number:** REP18/649  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

**1<sup>st</sup> June** – Deputy Prime Minister & Federal Member for Riverina, the Hon Michael McCormack MP and Federal Minister for Aged Care, the Hon Ken Wyatt MP visited Temora to discuss the Frank Whiddon Masonic Homes plans to build a new Greenstone Lodge, right next to Narraburra Lodge. Council have lobbied Minister McCormack relentlessly, and he has been supportive. We pray for a positive outcome for our Shire community.

- I had an interview with Oscar from ABC Riverina re: Temora Shire’s Stronger Country Community Grant applications submitted to NSW Government for consideration.
- I flew (in a 10 seater plane) with the Deputy Prime Minister, the Hon Michael McCormack and Minister Wyatt to Forbes and Parkes for various events. This was most interesting, however, it was an eye-opener on how dry it is from above!

**4<sup>th</sup> June** – I had a meeting with our new Journalist, Mr Jake Watson. Mr Watson is working for the Temora Independent and doing a very fine job. I know our community will make him feel most welcome.

- Cr Nigel Judd OAM and Engineering Technical Manager, Mr Rob Fisher attended the NSW Roads Congress in Sydney.

**5<sup>th</sup> June** – I attended Council offices.

**6<sup>th</sup> June** – I had an interview with ABC Riverina’s Ms Anne Delaney regarding Mobile phone black spots in our Shire.

- I attended a meeting of the Temora Special Persons & Carers Group Inc meeting at Council Chambers. Cr McLaren was also in attendance.

**7<sup>th</sup> June** – I had a teleconference with the NSW Member for Cootamundra, Ms Steph Cooke MP regarding several issues.

- I had a meeting with the Mayor of Coolamon Shire, Cr John Seymour OAM and Mayor of Cootamundra-Gundagai Regional Council, Cr Abb McAllister.
- Cr Max Oliver was the special guest speaker of the Catholic Ladies League, at the annual Soup Luncheon. I understand he spoke very well.

**8<sup>th</sup> June** – The Deputy Mayor (Cr Graham Sinclair) and I held a meeting in Wagga with the Deputy Prime Minister and Member for Riverina, the Hon Michael McCormack MP. This was to discuss the aerodrome and further,

- The Deputy Mayor (Cr Sinclair) and I met with the Riverina District Police Commander, Supt. Bob Noble.
- I had a very good catch-up with Mr Shane Baldry

**11<sup>th</sup> June** – I visited Mr Arthur Bradley OAM, on his inclusion in this year's Queen's Birthday Honours List. Mr Bradley's Medal in the Order of Australia was 'For service to print media and to the community of Temora'. This is a well-deserved honour for a gentleman committed to the Temora shire community.

**12<sup>th</sup> June** – Councillors, Senior staff and I had Council Committee day, hosted at the Temora Agricultural Innovation Centre. This is a great facility with many exciting projects on the go.

- I had a meeting NSW Member for Cootamundra, Ms Steph Cooke MP.
- Cr Nigel Judd OAM represented Council at the Temora Quota Club annual Changeover Dinner.

**13<sup>th</sup> June** – I chaired the Temora West Public School Council meeting. Members observed a moments silence in honour of the late Charlie Baldry, who was a cherished member of our student body.

- I had the honour to present Life Memberships to Messrs Bill Preston & Stephen Davidge, for their efforts establishing the NSW Team Yarders in Temora. This was a surprise for both, however a truly deserved - and prestigious accolade.

**14<sup>th</sup> June** – I had a meeting re: establishing a Temora Disability Services Expo. This is a Temora Local Health Advisory Committee (LHAC) initiative, with the strong support from Pinnacle Services, Special Persons & Carers Group and Kurrajong Waratah.

- We conducted another 'Minute-ish with the Mayor' with special guest being my good friend and Council colleague, Cr Ken Smith. Cr Smith is also President of CANASSIST Temora Branch and leads a team of dedicated and caring volunteers.

**15<sup>th</sup> June** – I chaired a meeting of the Riverina-JO Implementation Group in Wagga, with the General Manager (Mr Lavelle) also in attendance.

**18<sup>th</sup> June** – I cut the ribbon to open the new Aviation fuelling station at Temora aerodrome. Well done to Council, Skyline and the Temora Aviation Museum on this joint-venture and necessary project.

- I attended an inspection of Temora & District Hospital along with the NSW Parliamentary Secretary for Rural & Regional Health, The Hon Leslie Williams MP and NSW Member for Cootamundra, Ms Steph Cooke MP. We were joined by the Chief Executive Officer of Murrumbidgee Local Health District, Mrs Jill Ludford and our local Hospital Manageress, Mrs Wendy Skidmore. It was a thrill to hear the announcement of a further \$67,000 to upgrade staff amenities facilities. This brings the total NSW Government contribution to our Hospital upgrade to \$2.7 Million, which we must thank Ms Cooke, NSW Health Minister, the Hon Brad Hazzard MP and Mrs Ludford for.

**19<sup>th</sup> June** – I attended Council offices.

**20<sup>th</sup> June** – I chaired the Temora & District Sports Council meeting.

- Tomra-Cleanaway JV had a film crew in with Temora Lions past president, Mr John Goode showing the impressive yellow bin initiative.

**21<sup>st</sup> June** – Councillors, senior staff and I attended the monthly Council meeting.

**22<sup>nd</sup> June** – I attended the bi-annual Temora & District Order of Australia Recipients Dinner. Former Mayors were also in attendance including Cr Nigel Judd OAM and Mr Peter Speirs OAM. NSW Member Cootamundra, Ms Steph Cooke MP was also in attendance.

**23<sup>rd</sup> June** – I attended my first soccer match, watching the Temora Redbacks. A very loyal group of individuals.

**24<sup>th</sup> June** – Like many, I attended the 55<sup>th</sup> Wedding Anniversary of well-respected local couple, Mr & Mrs Peter McClelland. I was honoured to have been invited to say a few words.

**25<sup>th</sup> June** – I chaired the Temora Local Health Advisory Council (LHAC) meeting, on behalf of Chairman, Cr Dennis Sleigh, who was unable to attend. The Deputy Mayor, Cr Graham Sinclair was also in attendance.

- We also carried out visiting rounds of patients, which is really good ‘medicine’.
- The Deputy Mayor (Cr Sinclair), General Manager (Mr Lavelle), former GWCC Chairman (Mr Peter Speirs) and I had a meeting with the new Goldenfields Water County Council General Manager, Mr Darryl Hancock.
- I chaired the final Debutante of the Year Ball meeting. The Committee have done an exceptional job in preparing for what will be a very special night. I must advise, my mother, Mrs Beth Firman, has been particularly remarkable with her extra efforts! God bless our Mothers!

**26<sup>th</sup> June** – I chaired the Temora Police & Community Committee (TPCC) meeting, due to the unavoidable absence of President, Mr Trevor Colwill. Cr Max Oliver, and Inspector Rob Vergano were also in attendance for what was a very good meeting.

- Congratulations were extended to Mr Lindsay Myers, on achieving 40 years of loyal service to the Temora & District Hospital. Mr Myers is one of our ‘Quiet Achievers’.

**27<sup>th</sup> June** – The General Manager (Mr Lavelle) and I left for Canberra, for our REROC Board meeting at Parliament House.

- Mr Lavelle and I attended a dinner at the Kurrajong Hotel in Canberra, along with other Mayors and General Managers of REROC.
- Deputy Mayor (Cr Sinclair) represented Council at the Temora Lions Club annual Changeover dinner. Congratulations to new President, Mr Greg Wood on his election.

**28<sup>th</sup> June** – I chaired the first REROC Board meeting to have been held at Parliament House, Canberra. Special thanks to our Deputy Prime Minister, the Hon Michael McCormack MP and his staff for making the arrangements.

- I chaired the Temora & District Education Fund Board meeting.

**29<sup>th</sup> June** - Like many, I attended the funeral of one of our cherished World War II veterans, the late Gerry Mannion. He will always remain in our collective hearts.

- Council and I hosted a Civic Reception in honour of our Deputy Prime Minister & Federal Member for Riverina, the Hon Michael McCormack. Community representatives and Council came together to salute our esteemed MP. Also in attendance were our State MP, Steph Cooke, former Federal MP, Kay Hull together with Mayors from Coolamon, Junee, Bland and Greater Hume Shires.

**30<sup>th</sup> June** – I chaired the Pre-selection meeting, held at Coolamon, for the NSW State Seat of Cootamundra. It is pleasing to see Temora-born Ms Steph Cooke MP, unanimously re-endorsed. Ms Cooke has been working tirelessly to further strengthen the Cootamundra Electorate communities and Temora Shire congratulates her.

***Report by Cr Rick Firman, Mayor***

**RESOLUTION 127/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the Mayoral Report be noted.

**CARRIED**

**RESOLUTION 128/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the staff reports be received.

**CARRIED**

**9 GENERAL MANAGER****9.1 CALENDAR OF EVENTS - JULY 2018**

**File Number:** REP18/633  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT****July 2018**

10<sup>th</sup> Committee Meetings  
18<sup>th</sup> Temora & District Sports Council Meeting  
Temora Ex-Services Club - 6:30 PM  
**DELEGATES: Cr Firman, Cr Oliver**  
17<sup>th</sup> Imagine Temora Committee Meeting  
Council Chambers at 5:00 PM  
**DELEGATE: Cr Sleigh**  
19<sup>th</sup> Council Meeting  
26<sup>th</sup> TBEG Meeting  
Temora Hotel at 5:30 PM  
**DELEGATE: Cr Reinhold, Cr Firman**

**August 2018**

3<sup>rd</sup> Country Mayors Association of NSW - Sydney  
7<sup>th</sup> Committee Meetings  
15<sup>th</sup> Temora & District Sports Council Meeting  
Temora Ex-Services Club - 6:30 PM  
**DELEGATES: Cr Firman, Cr Oliver**  
16<sup>th</sup> Council Meeting  
21<sup>st</sup> Imagine Temora Committee Meeting  
Council Chambers at 5:00 PM  
**DELEGATE: Cr Sleigh**  
30<sup>th</sup> TBEG Meeting  
Temora Hotel at 5:30 PM  
**DELEGATE: Cr Reinhold, Cr Firman**

**September 2018**

11<sup>th</sup> Committee Meetings  
17<sup>th</sup> Imagine Temora Committee Meeting  
Council Chambers at 5:00 PM  
**DELEGATE: Cr Sleigh**  
19<sup>th</sup> Temora & District Sports Council Meeting  
Temora Ex-Services Club - 6:30 PM  
**DELEGATES: Cr Firman, Cr Oliver**

20<sup>th</sup> Council Meeting  
27<sup>th</sup> TBEG Meeting  
Temora Hotel at 5:30 PM  
**DELEGATE: Cr Reinhold, Cr Firman**

**RESOLUTION 129/2018**

Moved: Cr Kenneth Smith  
Seconded: Cr Claire McLaren

It was resolved that the Calendar of Events be noted.

**CARRIED**

**9.2 SEALS - JULY 2018**

**File Number:** REP18/664  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The Council Seal is required to be affixed to the following document.

- Contract – 13 Hakea Street, Temora
- Contract – Lots 13-29 Apollo Place & Lots 39-41 Tonkin Street, Temora
- New South Wales Treasury Corporation – Loan Agreement
- My Aged Care – Regional Assessment Service - Contract

**RESOLUTION 130/2018**

Moved: Cr Max Oliver  
Seconded: Cr Claire McLaren

It was resolved that the Council Seal be affixed to the above documents.

**CARRIED**

***Report by Gary Lavelle*****GARY LAVELLE**

1. Introduction of Renelle Harrison who is undertaking the media liaison officer position with Council on a trial basis.
2. ERA – SHIFT conference on the 31<sup>st</sup> August in Temora. Advising that Councillor nominations need to be advised by Friday, 20<sup>th</sup> July.

**10 ENGINEERING SERVICES****10.1 ARIAH PARK MARY GILMORE FESTIVAL - EVENT APPLICATION 2018****File Number:** REP18/696**Author:** Secretary Engineering**Authoriser:** Engineering Technical Manager**Attachments:** Nil**REPORT**

Ariah Park Mary Gilmore Festival has lodged an event application to hold their annual event from Wednesday 17<sup>th</sup> – Sunday 21<sup>st</sup> October, 2018. They have requested:-

- Supply and delivery of the mobile stage
- Road closure fees
- Extra clean of Coolamon street, Ariah Park on Friday, 19<sup>th</sup> October 2018
- Clean Council toilets on Friday, 19<sup>th</sup> October 2018
- Empty all Council bins on Friday 19<sup>th</sup> October 2018
- Extra toilet paper and paper towel (to supply Council toilets)

Ariah Park Mary Gilmore Festival Committee has requested the associated fees be waved.

The costs associated with the event are listed below:

**Cost to Council:**

Task	Time	Rate	Cost
Supply and deliver mobile stage on Monday 15 <sup>th</sup> October			
- 1 hour setup x 2 staff	1hour	\$40/hr	\$80
- 1 hour removal x 2 staff	1hour	\$40/hr	\$80
<i>Exclusive of bond</i>			
Road Closure: 7.30am -2.30pm on Sunday 21 <sup>st</sup> October			
- Friday 4 hours setup x 2 staff	4hours	\$40/hr	\$320
- Sunday 2 hours x 1 staff setup on day of event	2hours	\$60/hr	\$120
- Sunday 2 hours x 1 staff removal on day of event	2hours	\$80/hr	\$160
<i>First 2 hours on a Sunday is time and half and then double time for every hour after</i>			
- Monday 4 hours removal x 2 staff	4hours	\$40/hr	\$320
Road Closure Advertisement in the Temora Independent			\$60
Additional Street cleaning	2hours	\$40/hr	\$80
Additional cleaning of toilets (2 toilet blocks)	2hours	\$40/hr	\$80
Additional toilet paper and paper towel	-	-	-
		<b>TOTAL:</b>	<b>\$1300</b>



**Cost to Event Organiser: \$175**

Task	Time	Rate	Cost
Large Event Application Fee <i>Considered a large event as it involves a road closure request</i>			\$75
Road Closure Application Fee			\$100
<b>TOTAL:</b>			<b>\$175</b>

**RESOLUTION 131/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

That Council grant approval to the request.

**CARRIED**

***Report by Nicole Bonny***

**11 ENVIRONMENTAL SERVICES**

Cr Claire McLaren declared a non-pecuniary interest in relation to item 11.1, due to a family association and left the meeting at 5:20PM and re-entered the meeting at 5:25PM.











**11.1 SPORTING SHOOTERS FACILITY - COMPLETION OF PUBLIC EXHIBITION**

**File Number:** REP18/706

**Author:** Town Planner

**Authoriser:** Director of Environmental Services

**Attachments:**

1. RMS Submission Sporting Shooters Development  
2. Submission Sporting Shooters Development  
3. OEH Submission Sporting Shooters  
4. RFS Acknowledgement Letter Sporting Shooters  
5. DPI Submission Sporting Shooters  

**Applicant**

NSW Sporting Shooters Association (NSW) Inc

**Property**

Part Lot 941 DP 130014

**Owner**

A & K McLaren and D & R McLaren

**Proposal**

Temora Local Environmental Plan 2010 Amendment No. 4

**Notification**

32 adjoining landowners, NSW Rural Fire Service, Office of Environment and Heritage, Environment Protection Authority, Roads and Maritime Services, Primary Industries (Agriculture)

**Site Description**

The location is approximately 19km directly north of Temora.

The site would cover approximately 79 hectares of predominantly vegetated land.

**Assessment**

Councillors will recall a report late in 2017, where details of a Development Application (DA) for a proposed sporting shooters facility were presented. The facility is to be located on proposed Lot 2, formed of the eastern extent of existing Lot 941 DP 130017, Schuberts Road (previously known as Schlunkes Road), Trungley Hall.

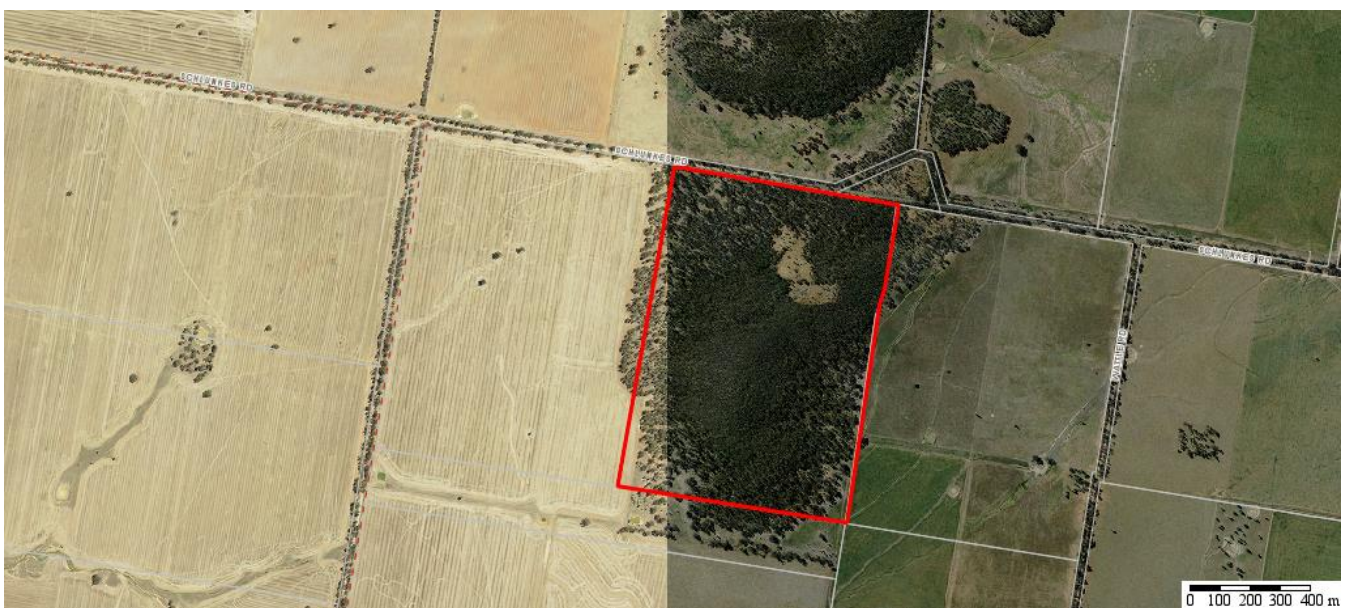
The DA is supported by a Planning Proposal, as the proposed development is currently prohibited in the RU1 Primary Production zone.

The Planning Proposal consists of an amendment to Schedule 1 Additional Permitted Uses within the Temora Local Environmental Plan 2010.

The amendment, if supported by both Council and NSW Planning and Environment, would permit the particular use, on this particular site.

**Subject site and proposal**

The subject site is known as Part Lot 941 130014, located on the southern side of Schuberts Road, Trungley Hall. Map 1 indicates the location of the proposed development, whilst Map 2 provides a district location map.



**Map 1: Location of proposed development of Sporting Shooters facility**



**Map 2: District location Map of proposed sporting shooters facility**

The proposed shooting complex to be located on proposed Lot 2 would consist of the following components:

- Internal access roads and car parking, including one permanent 30 car parking area near the range and club house, an informal overflow parking area for 30 cars and several smaller parking areas in the southern extent of the site to serve the sporting clay walk through ranges;
- A combined 50 metre pistol range and 100 metre rifle range;
- 8 x sporting clay walk through ranges;
- 1 x field archery range;
- 1 x down-the-line (DTL) trap range;
- An 18 metre by 12 metre club house;
- Two hectare primitive camping site; and
- Amenities buildings serving the camping area

**Consultation Strategy**

NSW Planning and Environment provided Council with the authority to proceed with the public exhibition of the planning proposal on 17 May 2018. The consultation regarding the planning proposal and development application has occurred concurrently.

Council officers undertook the following consultation:

- notification letter to all landowners within five kilometres of the proposed development (32 landowners)
- consultation with NSW Rural Fire Service, Office of Environment and Heritage, NSW Environment Protection Authority, Roads and Maritime Services and Primary Industries (Agriculture)
- newspaper advertisement on 1 June 2018
- local media coverage of the proposal on 15 June 2018
- awareness of the proposal through Council's Facebook page
- consultation period for a period of 32 days, from 1 June 2018 to 2 July 2018
- information regarding the proposal available in hard copy form at Council's offices and electronically on Council's website.

**Submissions**

As a result of the public exhibition, one submission, in favour of the development proceeding was received. In addition, written comments were received from NSW Office of Environment and

Heritage, NSW Roads and Maritime Services, NSW Primary Industries (Agriculture) and NSW Rural Fire Service. The submissions raised no objections, provided that the development proceeded in accordance with the management controls detailed in the application.

Table 1 provides a summary of the comments received from Government agencies, and the response of Council officers.

Submitter name	Issues	Council comments
NSW Office of Environment and Heritage	<p>Most of the impact upon native vegetation will be associated with modification for fire protection, rather than complete clearing. Proposed avoidance measures are supported. Mitigation measures to occur during clearing operations are supported.</p> <p>The subject site has the potential to contain Aboriginal cultural heritage and an Unanticipated Finds Protocol be included as a condition of consent.</p>	Noted and agreed.
NSW Primary Industries (Agriculture)	No objections to the amendment to permit a recreation facility (outdoor) on proposed Lot 2. Advised of draft management principles for recreational facilities on rural zoned land.	<p>Noted. The proposed development responds to the draft principles, as the land would not be considered important farmland as it is heavily vegetated and the proposed use is unlikely to cause land use conflict. Existing farming operations are able to continue on adjoining land whilst the proposed shooting complex is in operation. Traffic generated from the development will be acceptable on the rural access roads. Suitable levels of parking will be proposed onsite. Noise associated with the proposed use will be managed as part of conditions of consent. Biosecurity risks associated with the land use can be managed through fencing of the site and requirements for vehicles to remain on formed</p>

		roads. Future decommissioning, if required, can be managed as part of a condition of consent.
NSW Roads and Maritime Service	No objection is raised to the proposed development. Existing local roads and considered acceptable.	Noted
NSW Rural Fire Service	Acknowledgement letter only. NSW RFS was unable to provide any further comments within the allocated consultation period.	Noted. The NSW RFS will have further opportunity to provide comments in relation to the Development Application.

### Conclusion

As Council has received no objections to the planning proposal, the next step in the process is to receive a legal opinion on the draft amendment. Council officers have the authority to seek this legal opinion from the Parliamentary Counsel's Office. Once the legal opinion is provided, Council then has the authority to make the plan. Once the amendment to the Temora LEP is in effect, the Development Application can be determined.

### *Report by Claire Golder*

### RESOLUTION 132/2018

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

That Council:

1. Resolve to accept the planning proposal as exhibited
3. Request that Council officers forward the planning proposal to Parliamentary Counsel's Office with a request that the draft instrument be prepared
4. Receive a future report to formally adopt and make the LEP, once a legal opinion from Parliamentary Counsel's Office is received and
5. Allow Council officers to formally determine the Development Application once the LEP is made.

**CARRIED**

In Favour: Crs Rick Firman, Kenneth Smith, Graham Sinclair, Max Oliver, Nigel Judd and Dennis Sleigh

Against: Nil

**CARRIED 7/0**



2 July 2018

SWT18/00070  
SF2018/191258  
MM

The General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

Attention: Claire Golder

**DA 38/2018 – PROPOSED RECREATIONAL FACILITY, SHOOTERS CLUB, LOT 941 DP130014, SCHLUNKES ROAD, TRUNGLEY HALL.**

I refer to your correspondence regarding the subject Application which was referred to the Roads and Maritime Services for assessment and comment.

From the information provided it is understood that the development proposal is for the subdivision of the subject site and the establishment and operation of a small scale shooting range facility on the site. The site has frontage and access to Schlunkes Road, which is classed as a local road.

Roads and Maritime acknowledges that the proposal includes a planning proposal to include an additional permitted use to Schedule 1 of the Temora Local Environmental Plan 2010 to allow the development of a recreation facility on the subject site consisting of a small scale sporting shooters development and ancillary facilities.

From the information provided it appears that the development site is to be used weekly for local shooting events with some larger events (regional and national) held 4 to 5 times a year. The proposal includes formalised parking on site for 30 vehicles with areas available for overflow parking. As the access to the site is from Schlunkes Road, which is a local road, safe vehicular access is to be provided to the development site in accordance with Council standards.

Schlunkes Road is sealed to the site from its intersection with Trungley Hall Road to the east of the site whereas it is unsealed from the west from its intersection with Goldfields Way. From the supporting information it is understood that the most direct route to the site from Temora to the south is via Trungley Hall Road.

For traffic from the north through Barmedman the most appropriate access route would be via Goldfields Way turning left onto Schlunkes Road. The current intersection of Schlunkes Road with Goldfields Way is a basic sealed T-intersection with sight distances along Goldfields Way in accordance with the Austroads Guide to Road Design criteria. To require a Basic Right Turn (BAR) treatment would not address the turning traffic from Goldfields Way.

Roads and Maritime Services has reviewed the information provided and would raise no objection to the development and rezoning as proposed for the subject site.

[rms.nsw.gov.au](http://rms.nsw.gov.au)

193-195 Morgan Street Wagga Wagga NSW 2650  
PO Box 484 Wagga Wagga NSW 2650 1

Please be advised that under the provisions of the Environmental Planning & Assessment Act it is the responsibility of the Consent Authority to assess the environmental implications, and notify potentially affected persons, of any development including conditions.

Any enquiries regarding this correspondence may be referred to the Manager, Land Use for Roads and Maritime Services (South West Region), Maurice Morgan, phone (02) 6923 6611.

Yours faithfully

  
Per:  
Jonathan Tasker  
Acting Director  
South West NSW



20<sup>th</sup> June 2018

Temora Shire Council,  
Development Application Submissions,  
DA 38/2018,  
Temora Shire Council.

To Whom It May Concern,

I wish to express my support for the above mentioned Development Application.

I am a resident of Temora and a keen shooter of multiple disciplines of this International recognised sport. There is currently only one approved shooting range within the Shire and this only caters for pistol, during daylight hours as there is no power or amenities onsite, exponents of all other disciplines must travel outside of the Temora district to participate and compete.

There is no other similar multiple discipline site within 200 km, making this Temora site unique and a leader in Sports Shooting. Recent World and National Shotgun titles held in Wagga Wagga were attended by approximately 700 competitors each day, add to that supporters and families to each event and the numbers are quite significant. While this site is not capable, nor designed to host such events, this level of participation does illustrate the popularity of the sport.

The Temora Shire has a strong and rich sporting heritage, sporting shooters willingly submit to;

- Stringent pre-license testing,
- Police and Security checks before issue of a license,
- Qualification periods before they can purchase a firearm,
- Must reapply for a permit to purchase each and every firearm,
- Always operate under the supervision of a Range Officer,

- Are subject to random inspection of storage of firearms and there are strict structural requirements accompanying this also and confiscation of our firearms is these are not met.

Sporting shooters spend thousands of dollars on their equipment, they are representative of all gender and range in age from 12 (Permit only, can't own till 18) to late Octogenarians that I know. They are dedicated to their sport and conservation and I believe this development will be an asset to the Temora Shire through mild increase visitor rates to use the facility.

Regards



Your reference:  
Our reference: DOC18-355410  
Contact: Simon Stirrat  
Phone: 03 5051 6218  
Date: 29 June 2018

Claire Golder  
Town Planner  
Temora Shire Council  
PO Box 262  
Temora NSW 2666

Via email: [cgolder@temora.nsw.gov.au](mailto:cgolder@temora.nsw.gov.au)

Dear Ms Golder

**RE: Development application and Planning Proposal to Amend Temora Local Environmental Plan 2010 (Amendment No. 4) - Temora Sporting Shooters Complex**

I refer to your email dated 1 June 2018 to the Office of Environment and Heritage (OEH) seeking comment on the above development application and planning proposal. This response is in regard to statutory matters relating to application of the *National Parks and Wildlife Act 1974* and the *Biodiversity Conservation Act 2016*.

As this application was received by Temora Shire Council prior to 25 February 2018, under the Biodiversity Conservation (Savings and Transition) Regulation 2017 the consideration of impacts on threatened species may be considered under the repealed *Threatened Species Conservation Act 1995*.

We have reviewed the development application documents and provide the following comments.

While the direct impact described in the Ecological Assessment (section 3.3.5) is 12.3ha, most of this area will be subject to modification for fire protection, e.g. canopy thinning or understorey management or both, rather than complete clearing. The report (Executive Summary Page iii) lists several recommended measures to avoid and minimise impacts on an identified endangered ecological community and threatened species habitat. OEH is satisfied that if these recommendations are implemented the impacts on biodiversity will be minimised. In particular, larger trees with more important habitat values should be retained by aligning new tracks and locating camp areas and car parks to avoid mature vegetation. The report also describes mitigation measures to be employed during clearing operations to limit impacts on species that use tree hollows. Impacts would be also be minimised if clearing was not done in spring and early summer and particularly hot periods when mortality of disturbed animals may be higher.

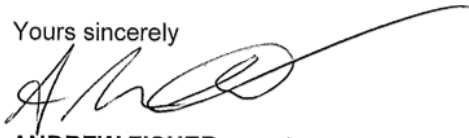
We note that an assessment, inclusive of a desktop and visual inspection, carried out in accordance with the Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales (the Code) has been undertaken by Oz Ark Environmental and Heritage Management (Appendix B). This indicated the subject site does not contain any Aboriginal cultural heritage (ACH) or landscape features considered indicative for the occurrence of ACH. Although this assessment determined the proposal could 'proceed with caution' regarding ACH, OEH considers the AHIMS search is dated (not current) and Unanticipated Finds Protocol (Appendix 2) not consistent with legislation in place to protect Aboriginal sites and objects in NSW.

We offer further comment about assessment of ACH in **Attachment A**.

Should you wish to discuss these matters further please contact Simon Stirrat on (03) 5051 6218 or at [simon.stirrat@environment.nsw.gov.au](mailto:simon.stirrat@environment.nsw.gov.au).

PO Box 1040 Albury NSW 2640  
Second Floor, Government Offices  
512 Dean Street Albury NSW 2640  
Tel: (02) 6022 0624 Fax: (02) 6022 0610  
ABN 30 841 387 271  
[www.environment.nsw.gov.au](http://www.environment.nsw.gov.au)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andrew Fisher', with a long, sweeping horizontal line extending to the right.

**ANDREW FISHER**  
**Senior Team Leader Planning**  
**South West Branch**  
**Regional Operations**  
**Office of Environment and Heritage**

Enclosure: ATTACHMENT A – Detailed comments on Aboriginal cultural heritage - Temora Sporting Shooters Complex

## ATTACHMENT A – Detailed comments on Aboriginal cultural heritage - Temora Sporting Shooters Complex

### Aboriginal cultural heritage

OEH has a statutory role under the *National Parks and Wildlife Act 1974* (NPW Act) in the protection and preservation of Aboriginal sites. It is an offence to do any of the following things without an exemption or defence provided for under the NPW Act and penalties apply:

- Knowingly harm or desecrate an Aboriginal object (the 'knowing' offence); and
- Harm or desecrate an Aboriginal object or Aboriginal place (the 'strict liability' offence).

Anyone who exercises due diligence in determining that their actions will not harm Aboriginal objects has a defence against prosecution for the strict liability offence if they later harm an object. OEH will not approve or certify compliance with due diligence requirements carried out under this or any other code. This is the responsibility of the company or individual doing the activity.

The information supplied indicates that the proposed works are intended to occur in an area considered to retain potential for the occurrence of ACH given the lack of landscape disturbance, presence of remnant native vegetation, and proximity to natural water features. We note that the applicant has undertaken steps in accordance with the Due Diligence Code of Practice for the Protection of Aboriginal Objects in New South Wales (the Code) to determine whether or not ACH is present (or likely to be) in the subject area, whether or not the proposed activities are likely to cause harm to Aboriginal sites or objects, and to determine whether or not further assessment is required. We also note that ACH assessment was inclusive of a basic AHIMS database search and visual inspection by a qualified archaeologist (inclusive of mature native trees) which did not identify any ACH constraints or need for further assessment.

We note the basic AHIMS results provided in the Due Diligence Report (Appendix 1: AHIMS Search Results) and dated 5 June 2017 however it is also important to note that the information in AHIMS may not be up-to-date, and as identified on page 16 of the Code, only remains valid for a period of up to 12 months. OEH can confirm that the AHIMS database currently identifies a number of known sites not confirmed by the proponent's initial search and although not at risk of harm from the proposal, allow for more informed landscape interpretation. Please also note that surveys for Aboriginal objects have not been done in many parts of NSW and, although not previously recorded in AHIMS, ACH may occur within the landscape.

The protocols for management of unanticipated finds identified in Appendix 2 (Due Diligence Report) are not considered consistent with legislation in place to protect Aboriginal sites and objects in NSW. Given the subject sites potential to contain ACH, we recommend the proponent apply the following process to ensure no additional harm is caused should ACH be encountered –

*If any Aboriginal object is discovered and/or harmed in, or under the land, while undertaking the proposed development activities, the proponent must:*

1. *Not further harm the object;*
2. *Immediately cease all work at the particular location;*
3. *Secure the area so as to avoid further harm to the Aboriginal object;*
4. *Notify OEH as soon as practical on 131555, providing any details of the Aboriginal object and its location; and*
5. *Not recommence any work at the particular location unless authorised in writing by OEH.*

*In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and NSW Police and OEH contacted.*

We further recommend that this Unanticipated Finds Protocol be included as a condition of consent if this proposal is approved.

Given that ACH pedestrian survey coverage was not absolute in its coverage of the proposed Lot 2 and ground surface visibility (GSV) was very limited in undisturbed areas, we do not consider the current Due Diligence assessment sufficient to be used as a guide for future development at the subject site or manage impacts associated with any future developments, particularly in undisturbed areas.

All communications to be addressed to:

Headquarters  
15 Carter Street  
Lidcombe NSW 2141

Telephone: 1300 NSW RFS  
e-mail: records@rfs.nsw.gov.au

Headquarters  
Locked Bag 17  
Granville NSW 2142

Facsimile: 8741 5433



The General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

Your Ref: Amendment No.4  
Our Ref: D18/5825  
DA18060713432 DD

**ATTENTION:** Claire Golder

7 June 2018

Dear Sir / Madam

I acknowledge receipt of your letter dated 1 June 2018 regarding a Development Application for Planning Proposal To Amend the Temora Local Environment Plan 2010 - 941//130014, 558 Schuberts Road, Trungley Hall.

A response will be forwarded following consideration of the information provided.

Should you wish to discuss this matter please contact Deborah Dawson on 1300 NSW RFS.

Yours sincerely

Joanne Laundess  
**Administration Officer**

For general information on bush fire protection please visit [www.rfs.nsw.gov.au](http://www.rfs.nsw.gov.au)



OUT18/10129

Claire Golder  
Temora Shire Council  
PO Box 262  
Temora  
NSW 2666

Dear Claire

**SEE Response – Temora Sporting Shooters Complex**

Thank you for the opportunity to comment on the Statement of Environmental Effects for the Temora Sporting Shooters Complex.

As the Agricultural Land Use Planning unit within DPI Agriculture is responsible for the assessment of potential impacts on agricultural resources and agricultural industries from competing land use, I have reviewed your proposal and have no objections provided the amendment to permit a recreation facility (outdoor) applies to the proposed Lot 2 only.

DPI Agriculture is currently reviewing its position on recreational and other facilities being permitted on Rural Zoned land. The objective is to protect RU1 zoned land so that other agriculturally based activities can invest and grow without interference or threat of land use conflict. Some draft principles for siting and management being considered include:

- The development should not be located on land mapped as important agricultural land/important farmland.
- The development should be small-scale and the development footprint limited to an acceptable area.
- The proposal should include a Land Use Conflict Risk Assessment (LUCRA) and be located an acceptable distance from the adjoining property boundary.
- Where there is potential for land use conflict risk an acceptable vegetated buffer should be established on the proponent's land.
- Proponents are to demonstrate that reasonable consultation has occurred with neighbouring landowners and/or landowners within (1km) of the proposal as part of the development application.
- Proponents are required to give at least (48hrs) notice of a scheduled event to landowners within (1km) of the subject land
- Proponents are to provide a complaints management process as part of the development application
- A fireworks management plan that includes consultation with nearby residences should be included in the development application where fireworks are proposed.
- A traffic management plan should be included in the development application that considers transport requirements and strategies for minimising traffic on rural roads during the event and as part of event set up and pack up.
- Parking will also need to be considered.

NSW Department of Primary Industries, Agricultural Land Use Planning Unit  
Locked Bag 21, Orange NSW 2800  
Tel: 02 6391 3494 Fax: 02 6391 3551  
Email: [landuse.ag@dpi.nsw.gov.au](mailto:landuse.ag@dpi.nsw.gov.au)  
[www.dpi.nsw.gov.au](http://www.dpi.nsw.gov.au) | ABN: 72 189 919 072

- A noise management plan to be included in the development application to outline measures to ensure noise levels do not exceed acceptable levels or are undertaken outside of acceptable times. Continued noise level monitoring to also be included.
- A biosecurity management plan should be required that may include signage, exclusion areas, vehicle hygiene, etc.
- A limit be placed on the number of events per year/month.
- Decommissioning of infrastructure (eg baffles and butts) if the land use changes.

It is noted that some of these matters have been covered in this proposal. For future reference current guidelines for developments and LUCRA can be found at <https://www.dpi.nsw.gov.au/agriculture/lup>

NSW Department of Primary Industries Agriculture is not a development consent authority and this review has been conducted to provide advice only to consent authorities and other agencies responsible for the assessment of this project.

Please contact me on 0427812508 or [lilian.parker@dpi.nsw.gov.au](mailto:lilian.parker@dpi.nsw.gov.au) if you wish to discuss these matters further.

Yours sincerely



Lilian Parker  
Manager  
Agricultural Land Use Planning  
Department of Primary Industries  
2 July 2018



**12 ADMINISTRATION AND FINANCE****12.1 PROPOSED CHANGES TO DEBT RECOVERY POLICY**

**File Number:** REP18/648  
**Author:** Finance Officer  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

**REPORT**

Council currently has 112 ratepayer and debtor accounts set up with direct debit arrangement plans.

We have a number of ratepayers where the direct debits are continually returned unpaid (insufficient funds – bank code 6 – refer to drawer). This requires Council to spend additional time to reverse the original receipt & contact the ratepayer to make alternative arrangements for payment of unpaid instalment.

In an attempt to deter ratepayers and debtors from renegeing on their arrangement plans and to cover the costs of additional work required, we propose the establishment of the following fees:

Dishonoured payment fee (per instance)	\$20.00
Administration fee on dishonoured payments (after three separate instances of returned funds per financial year)	\$100.00

We will continue to encourage ratepayers & debtors to contact Council if they are experiencing difficulty in meeting their arrangements.

Clauses to be added to Debt Recovery Policy:

**RATES**

1.5.10 For ratepayers that have an arrangement to pay by direct debits set up, for each instance of funds returned unpaid a dishonoured payment fee of \$20.00 will be charged to the assessment to cover costs. If three separate instances of returned funds are recorded within a financial year a \$100 administration fee on dishonoured payments will be charged to the assessment. On the fourth instance of funds returned unpaid the Arrangement to Pay by Periodic Instalments will be considered cancelled and full payment of the outstanding amount is due immediately. Failure to pay will result in Legal Recovery without further notification.

**DEBTORS**

2.3.7 For debtors that have an arrangement to pay by direct debits set up, for each instance of funds returned unpaid a dishonoured payment fee of \$20.00 will be charged to the debtors account to cover costs. If three separate instances of returned funds are recorded within a financial year a \$100 administration fee on dishonoured payments will be charged to the debtor account. On the fourth instance of funds returned unpaid the Arrangement to Pay by Periodic Payments will be considered cancelled and full payment of the outstanding

amount is due immediately. Failure to pay will result in Legal Recovery without further notification.

It is requested that the Fees and Charges be updated to reflect these changes.

*Report by Jacqui Hall/Sue Burge*

**RESOLUTION 133/2018**

Moved: Cr Dennis Sleigh

Seconded: Cr Max Oliver

It was resolved that Council considers the report.

**CARRIED**

**13 CORRESPONDENCE****13.1 NSW PUBLIC LIBRARIES****File Number:** REP18/631**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. NSW Public Libraries  **REPORT**

Public Libraries across NSW were shocked by the NSW Governments decision to slash library funding by 18% in the State Budget. This is a major blow to library services that were highly valued by local communities.

Many libraries will be forced to cut back services used by the community members. Public Library funding was already low at just 7.8% of total funding.

An urgent need in funding is required to make sure libraries can continue to provide the services to the community.

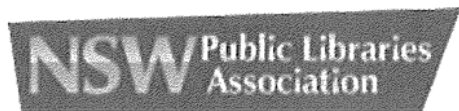
**RESOLUTION 134/2018**

Moved: Cr Dennis Sleigh

Seconded: Cr Nigel Judd

That the report be noted and a written report be presented to the next Asset & Operations Committee for consideration.

**CARRIED**



MEDIA RELEASE – 20 JUNE 2018

## PUBLIC LIBRARIES APPALLED BY NSW GOVERNMENT FUNDING CUTS

Public libraries across NSW were shocked and appalled by the NSW Government's decision to slash library funding by 18% in its recent State Budget and have already flagged that vital and much-loved services would be cut as a result.

Cr Dallas Tout, President of NSW Public Libraries Association (NSW PLA), representing a network of 368 public libraries across the State said that these new cuts constituted a major blow to library services that were highly valued by local communities.

"NSW public libraries receive over 35 million visits every year and these appalling funding cuts will result in shorter opening hours and cuts to programs that the community love, like the popular children's story times."

"We'll see reductions in staffing, smaller collections and cuts to important outreach services like mobile libraries."

"Unfortunately, many of our libraries will be forced to wind back services used by community members who are already marginalised, including young families, older people, refugees and migrant communities, and people without access to technology."

"For a government that claims to be committed to supporting education and improving children's literacy, this is a shameful act."

Mr Tout said that before this new funding cut, the NSW Government contribution to public library funding was already at historic lows.

"At just 7.8% of total funding, the NSW Government contribution to libraries was already the lowest of every state in Australia, and far behind Victoria (18%) and Queensland (12%)."

"This most recent budget cut further widens the gap, unfairly placing an additional funding burden onto local councils whose budgets are already stretched providing local infrastructure."

Mr Tout said that the \$23.5 million provided for public libraries in the 2018-19 Budget is the lowest state government contribution since 1999-2000 when the state contribution was \$17.9 million, effectively winding back the library funding clock by almost 20 years.

"I invite the NSW Minister for the Arts, the Hon. Don Harwin, to inform NSW Councils how he anticipates they will provide 2018 library service levels in an environment of increasing demand on a 20-year old budget allocation."

"This drastic budget cut also flies in the face of the recommendation of the NSW Government's very own expert panel, the Library Council of NSW which, in consultation with the State Library of NSW and the NSW Public Libraries Consultative Committee, recommended an increase in public library funding for 2018-19."

"It also stands in stark contrast to the NSW Labor policy released on 26 March 2018, which pledges to increase the overall funding for NSW public libraries by \$50 million in its first term of government."


"We call on the NSW Government not just to urgently reverse this decision, but to significantly increase funding to public libraries."

"Our network of 368 public libraries across metropolitan and regional NSW are vital infrastructure in supporting education, literacy and community engagement."

"We need an urgent increase in funding and a commitment to a sustainable funding model to make sure our libraries can continue to provide the services the community needs and to build the libraries of the future."

**Cr Dallas Tout, President of NSW Public Libraries Association is available for comment and interview**

**Contact: Cr Dallas Tout - 0427 448525**

**13.2 TEMORA SENIOR CITIZENS - RATES 2018/2019****File Number:** REP18/638**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Senior Citizens [↓](#) **REPORT**

Temora Senior Citizens is requesting a reduction in their general rates for 2018/2019.

The Senior Citizens general rates for 2018/2019 are \$2046.87. The donation will be \$511.71.

The Council budget provides for this donation.

**RESOLUTION 135/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

It was resolved that Council support the request.

**CARRIED**



TEMORA SENIOR CITIZENS GROUP

124 DeBoos Street

TEMORA NSW 2666

7<sup>th</sup> June 2018

The General Manager

Temora Shire Council

PO Box 262

TEMORA NSW 2666.

Dear Sir,


My Committee respectfully asks Council to grant it a rate reduction for the year 2018/2019 and be approved to pay its rates on a quarterly basis .

We thank Council for its past and continuing support

A handwritten signature in cursive script that reads "Linda J. Cartwright".

Linda Cartwright , Hon. Secretary

**13.3 SES - ANNOUNCING LOCAL APPOINTMENT**

**File Number:** REP18/775  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** 1. SES [↓](#) 

**REPORT**

The NSW State Emergency Services (SES) has advised Council of Mrs Jodie Kings appointment to the role of Local Controller for the Temora Local Government Area.

**RESOLUTION 136/2018**

Moved: Cr Max Oliver  
Seconded: Cr Claire McLaren

It was resolved that Council note the report

**AND FURTHER**

Provide a letter of congratulations to Ms King on her appointment.

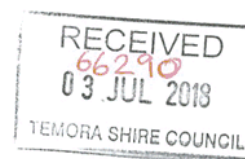
**CARRIED**





22 June 2018

Ms Jodie King  
149 Kitchener Road  
TEMORA NSW 2666



Dear Jodie

#### Appointment as Local Controller

It is my pleasure to confirm your appointment to the role of Local Controller for Temora Local Government Area.

You are appointed as a controller under Section 17C of the *State Emergency Service Act 1989*, for a period of **up to two years** effective immediately, subject to a formal review in August of each odd-numbered year. In conjunction with this appointment, I hereby appoint you as an Emergency Officer in accordance with Section 15 (2) of the *State Emergency Service Act 1989* for the same period. This appointment confers upon you a number of powers as delegated by me, which are detailed in Appendix A.

The role of Local Controller is a critical leadership role within the NSW State Emergency Service. Appointments to this role are made with consideration for the significance of the role and its importance in the leadership of the people of our organisation.

Importantly, as the Local Controller for Temora LGA, you have accepted responsibility for leading a number of NSW SES volunteers and for stewardship of the Temora LGA. I know you will take this responsibility very seriously and that you understand that as a controller you have a responsibility to:

- Uphold the highest standards of behaviour in respect of leadership, personal conduct and ethics and be an exemplar of our organisational values – Trust, Accountability, Respect, Professionalism, Safety and Service.
- Provide leadership and effective control over emergency response activities in your area of responsibility, at the direction of the Region Controller or any officer so delegated by the Commissioner.
- Ensure that you develop the skills and abilities of your people.
- Give regard to the future sustainability of NSW SES in Temora LGA and work on local recruitment and succession planning for leadership roles, including the Local Controller role that you now occupy.
- Continue to develop yourself as a leader and make yourself available for such development as you and your Region Controller deem necessary.
- Accept responsibility for your own performance and make yourself available for performance reviews.
- Show leadership over all functions including community engagement, recognising the importance of the need to build stronger, more resilient communities across NSW.
- Ensure the effective and accountable administration of the Temora LGA including financial management.



STATE HEADQUARTERS  
OFFICE OF THE COMMISSIONER  
93-99 Burelli Street, Wollongong NSW 2500  
PO Box 6126, Wollongong DC NSW 2500  
P (02) 4251 6503  
F (02) 4251 6500  
[www.ses.nsw.gov.au](http://www.ses.nsw.gov.au)  
ABN: 88 712 649 015



-2-

An annual review of this appointment will occur to assist in ensuring that we have a high performing leadership team in NSW SES. This annual review is also an opportunity to ensure that controllers are receiving the support required to perform their roles effectively.

Toward the end of the two year appointment period, the Region Controller will determine whether to make a recommendation to reappoint you for a further period.

Congratulations on your appointment and thank you for accepting such an important role in the leadership of the NSW State Emergency Service.

I look forward to working with you to make your Temora LGA successful and to support the communities of NSW.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M. Smethurst', is written in a cursive style.

**Mark Smethurst DSC, AM**  
**Commissioner**

c.c. General Manager, Temora Shire Council  
NSW SES Region Controller, Murrumbidgee Region



#### **Appendix A - Powers of Emergency Officers**

Section 15(2) of the *State Emergency Service Act 1989* confers upon the Commissioner the authority to appoint Emergency Officers to assist in establishing control over people in an emergency area. The Commissioner has determined that appointments are to be made on a standing basis rather than incident by incident. This means that whilst you remain a Controller you will be an Emergency Officer. This decision does not prevent the Commissioner from making additional appointments as required. The Commissioner also invokes his power of delegation to enable you to make reasonable determinations after considering all available information in respect of declaring emergency areas.

Persons appointed by the Commissioner as Emergency Officers are authorised by the Commissioner during an operation for which the NSW State Emergency Service is the combat agency, that is, flood, storm and tsunami situations, or other situations in which the NSW State Emergency Service has been directed to assume control, to direct a person to do any or all of the following:

- a. to leave any particular premises and to move out of an emergency area or any part of an emergency area;
- b. to take any children or adults present in any particular premises who are in the person's care and to move them out of the emergency area;
- c. not to enter the emergency area or any part of the emergency area.

An "emergency area" means the area affected by the flood, storm or tsunami situation and includes places, buildings, vessels or aircraft, as determined by an Emergency Officer.

The exercise of this power is to be in accordance with this delegation, and any Standard Operating Procedures issued by the NSW SES,

If the person does not comply with the direction, an Emergency Officer may do all things as are reasonably necessary to ensure compliance with it, using such force as is reasonably necessary in the circumstances.

#### **Exercise of Powers**

Because it may not be possible for the Commissioner to direct Emergency Officers to exercise the powers listed above on a case by case basis, the Commissioner through your appointment as an Emergency Officer delegates and authorise persons appointed as Emergency Officers to exercise them when required and in accordance with NSW SES policies and standard operating procedures.

Any special powers must be exercised with great care. It is preferable to convince people to evacuate rather than to force them to do so. Force may only be used as an absolute last



resort. In such circumstances, Police are to be requested to undertake the evacuation, as they have similar powers under the *Police Act 1990*, and their authority is less likely to be questioned than that of members of the NSW State Emergency Service. However, if Police are not available, Emergency Officers may take the necessary action.

The exercise of these powers does not require the declaration of a State of Emergency but a determination based on available information to define the emergency area is required.

#### **Duty to Recognise the Authority of Emergency Officers**

The *State Emergency Service Act 1989* requires every member of the Police Force and all other members of emergency service organisations to recognise in connection with flood, storm and tsunami operations, or other operations in which the NSW State Emergency Service has been legally placed in control, the authority of Emergency Officers acting under the control of the Commissioner and/or the control of Region, Local or Unit Controllers. It is the duty of every such member to assist emergency officers.

It is important that members of other emergency services understand the authority of Emergency Officers from the NSW State Emergency Service in flood, storm or tsunami situations. They are legally in control of such situations unless operations are placed under the control of Police under the *State Emergency and Rescue Management Act 1989*, and the other emergency services are required to recognise their authority. This does not preclude other emergency services from responding to flood or storm situations, but they must respond only under arrangements made with the Emergency Officers of the NSW State Emergency Service.

#### **SES Policies and Procedures**

All persons appointed as Emergency Officers are to familiarise themselves with the *State Emergency Service Act 1989*, *State Emergency and Rescue Management Act 1989*, the State Emergency Management Plan and all relevant sub plans, NSW SES policies and procedures.

**13.4 GOLDENFIELDS WATER - INSTALLATION OF WATER REFILL STATION****File Number:** REP18/777**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Goldenfields Water  **REPORT**

Goldenfields Water are advising Council that Council will, in this financial year be provided with a drinking water refill station as part the Community Education Strategy adopted by Goldenfields Water in 2017.

The unit will be 2100mm high and include a drinking fountain, bottle refill and dog bowl.

**RESOLUTION 137/2018**

Moved: Cr Kenneth Smith

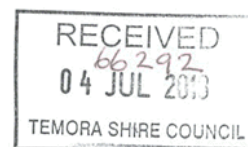
Seconded: Cr Graham Sinclair

It was resolved that Council confirm the Operational Plan proposals

**AND FURTHER**

That Goldenfields be thanked for their donation of the water refill stations.

**CARRIED**



Reference: 18/2188

Thursday, 28 June 2018

**Mr Gary Lavelle**  
**General Manager**  
**Temora Shire Council**  
**PO Box 262**  
**TEMORA NSW 2666**

Dear Gary

In 2017, Goldenfields Water County Council adopted a Community Education Strategy. One of the key actions of this strategy is to supply each of our Constituent Councils with a drinking water refill station during each year of the strategy.

The water refill station is a way to offer our community fresh and convenient drinking water.

The units are 2100mm high and include a drinking fountain, bottle refill and dog bowl.

We are currently commencing to arrange the next round of the drinking water refill stations to each of our Constituents Councils for the 2018/19 financial year.

We request that the water refill station are installed in a prominent place, chosen by your council within the Goldenfields Water supply network.

All water refill stations will be dispatched directly to your council depot and will be coordinated by our Community Engagement and Education Officer Ryan Lipman.

Once installation is completed, can you please advise our Community Engagement and Education Officer, Ryan Lipman, who will arrange a media release to advise the community of this facility being available in their area.

If you wish to discuss the matter further, please call Ryan on 6977 3200 (Monday-Friday between 9am-4.30pm).

Yours faithfully

A handwritten signature in black ink, appearing to read "D Hancock".

**Darryl Hancock**  
**General Manager**

**13.6 TEMORA GARDEN CLUB****File Number:** REP18/781**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Garden Club [↓](#) **REPORT**

The Temora Garden Club would like to become a member of the Imagine Temora Cultural Group and are asking if we could please advise of requirements.

**RESOLUTION 138/2018**

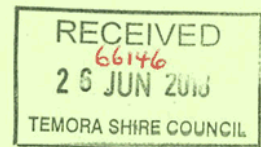
Moved: Cr Max Oliver

Seconded: Cr Dennis Sleigh

It was resolved that Council approve the membership of the Temora Garden Club as a member of Imagine Temora.

**CARRIED**

## TEMORA GARDEN CLUB



*Joy Cronin*

*22 Joffre Street*

*Temora NSW 2666*

*21 June 2018*

*Dear Mr Lavelle*

*After meeting with Amanda Gaye at our last committee meeting we would like to become a member of IMAGINE TEMORA Cultural Group.*

*We are aware that a member has to be present at a monthly meeting.*

*Please let us know if anything else is required.*

*Yours sincerely*

A handwritten signature in black ink that reads "Joy Cronin".

*Secretary*



**13.7 LAKE CENTENARY MANAGEMENT COMMITTEE****File Number:** REP18/738**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. LCMC  **REPORT**

The Lake Centenary Management Committee (LCMC) are seeking support from Council to conduct a Family Camping and Fishing Weekend at Lake Centenary on the 29<sup>th</sup> & 30<sup>th</sup> September, 2018.

They have advised Council that the Whiddon Homes Narraburra "Fish-o-Rama" will no longer go ahead and are proposing to hold this event in its place.

The LCMC would welcome any assistance the Council see fit to inject into this event.

**RESOLUTION 139/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

That Council approve the request.

**CARRIED**



PO Box 28  
Temora NSW 2666

66286

Friday, 6 July 2018

Att Mr Gary Lavelle  
Temora Shire Council  
Loftus St  
Temora NSW 2666

Dear Gary

The Lake Centenary Management Committee (LCMC) are seeking support from the Temora Shire Council (TSC) to conduct a Family Camping and Fishing Weekend on the 29<sup>th</sup> to the 30<sup>th</sup> of September 2018.

The weekend will be based around the concept of an "Outdoor, Fun, Family Weekend".

With the withdrawal of the Whiddon Homes Narraburra "Fish-o-Rama", the LCMC propose to open Lake Centenary's grounds to families for an Outdoor Fun Family Weekend of camping and fishing promoting the facilities of Lake Centenary and Temora.

The proposed event may include such activities as a large screen to watch the footy finals on and some proposed entertainment such as a band and or poet (or both)

The LCMC propose to engage Temora Security Service to provide security to the event over the weekend.

The LCMC place the emphasis on the Outdoor Fun Family weekend context and do not propose to run any formal fishing competitions.

The LCMC would welcome any assistance the Temora Shire Council can inject into the event.

We look forward to your response and conducting an enjoyable and safe family weekend.

Yours faithfully

Brett Cornford  
Chairman LCMC

**13.8 TEMORA SHOW SOCIETY****File Number:** REP18/740**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Show Society  **REPORT**

Temora Show Society is seeking financial support for the 133<sup>rd</sup> Annual Temora Show to be held on the 22<sup>nd</sup> September, 2018.

The Show Society is grateful for the ongoing support from Council both financially and in-kind. This year they are seeking financial support to assist with the payment for entertainment on show day.

Support given by Council for the 2017 Annual Temora Show;

- \$1000.00 sponsorship (woodchopping)
- Street Stall caravan – supply, delivery & collection
- Two stand portable toilet – supply, delivery & collection
- Mobile stage – supply, delivery & collection

At an estimated cost to Council \$1650.00

**RESOLUTION 140/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

That Council support the request.

**AND FURTHER**

That the Show Society be advised of the level of support provided on an annual basis.

**CARRIED**

66209

## Temora Show Society Inc.

PO Box 102 TEMORA NSW 2666

ABN 48 140 872 913

**Email:** [temorashow@gmail.com](mailto:temorashow@gmail.com)

**Website:** [www.temorashow.com.au](http://www.temorashow.com.au)

**Show Mobile:** 0448 253 640



Mr Gary Lavelle  
General Manager  
Temora Shire Council  
Loftus Street  
TEMORA NSW 2666

Dear Gary,

Temora Show - 22 September 2018

This year marks the 133rd anniversary of the Temora Show making it one of oldest agricultural shows in the Riverina.

As you know, for the Show to be successful each year, we rely heavily on the generosity and good faith of our community and its leaders because without that support there will be no agricultural show.

The Show Society is extremely grateful to the Temora Shire Council for its ongoing significant financial and "in kind" support for our Show and recognise that Council supports many organisations and events. Therefore, it is with some reluctance that we seek your financial support to assist with payment for entertainment such as the Whipcracker, Hawkesbury Working Dogs, Hayho Animal Nursery or Stilt Walkers.

We look forward to hearing from you as to whether or not Council is able to make a financial contribution to the Show Society again this year and if so, please advise what event you would prefer to sponsor.

In the meantime, please don't hesitate to contact me if you have any questions.

Yours faithfully,

Jone Pavelic  
Temora Show President  
Ph: 0414 609 607

28/6/18

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*Temora Show Society Inc.*

**13.9 PROPOSED AMENDMENTS TO THE LGNSW RULES****File Number:** REP18/750**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Proposed amendments to LGNSW rules [↓](#) 

Local Government New South Wales (LGNSW) has forwarded a number of proposed changes to the LGNSW Rules to respond to issues raised by the Australian Electoral Commission (AEC).

The proposed changes are outlined in the attached consultation draft amendments. There appears to be no issues of concern raised by the proposed changes. The changes are clearly in response to issues raised and do not change the content of the rules.

***Report by Gary Lavelle***

For Councils information

**RESOLUTION 141/2018**

Moved: Cr Dennis Sleigh

Seconded: Cr Claire McLaren

That Council note the report.

**CARRIED**

66/71

**PROPOSED AMENDMENTS TO THE LGNSW RULES**  
**(consultation draft amendments)**

**Issue 1: Time for Proxy Voting**

Under existing Rule 34, members can "substitute" the name(s) of their nominated voting delegate(s) to a Conference (for both voting on motions and voting in Board elections) before and *during* a Conference. Separately, paragraph 16 of Schedule B of the LGNSW rules, which relates only to voting in Board elections, provides:

*"If a delegate of a member or member of the Board cannot for any reason be present at the Conference to vote in any election (hereafter referred to as "the absentee"), the absentee may by notice in writing signed by the absentee and delivered to the Returning Officer before 5pm on the business day immediately prior to the first business day of the Conference appoint another delegate from the same member to exercise the absentee's right to vote in the election."*

Prior to the Election Notice being issued for the 2017 Board election, the Australian Electoral Commission ("AEC") and the Association shared the concern that the different times in the LGNSW rules for submitting proxy voting and substitution voting delegates could create difficulties (for example, if both a substitution and a proxy occurred in respect of the same voting entitlement, which one takes precedence?). To remedy this for the 2017 Board election, the AEC issued a direction under subsection 193(1) of the *Fair Work (Registered Organisation) Act 2009* (the "RO Act") that:

*"A member of the LGNSW wishing to notify a change of delegate under either Rule 34(b) or (c) of the Association's Rules must give notice in writing signed by either the Mayor or the General Manager of the member to both the Chief Executive or his or her nominee and the Returning Officer by 5pm the business day before the day of the opening of the ballot."*

The AEC raised the above issue in its Post-Election Report for the 2017 Board election.

The above concern only arises for voting in Board elections and does not arise when voting on motions. Further, the substitution of voting delegates for voting on motions is a common occurrence at annual Conferences.

To avoid the potential for an election irregularity occurring in future Board elections, it is recommended that Rule 34 be amended and that different substitution requirements be specified for voting on motions to voting in Board elections.

Proposed amendment

Delete sub-rules 34(b) and 34(c) and insert in their stead the following:

"(b) Substitution of voting delegates for voting on motions

If it is desired to change the nomination of a delegate for voting on motions written notice shall be given to the Chief Executive or his or her nominee of the name of the delegate being replaced and the name of the substitute

delegate. Such notification shall be signed by either the Mayor or the General Manager of the Council, or in the case of the ALC, the LHIB, the NAIC or a RLG, by the Chairperson or Chief Executive Officer of that entity. The badge and/or voting card of the delegate being replaced shall be surrendered to the Chief Executive or his or her nominee before a fresh badge and/or voting card is issued to the incoming delegate.

(c) Substitution of voting delegates for voting in Board elections

If it is desired to change the nomination of a delegate for voting in an election, written notice signed by either the Mayor or the General Manager of the Council, or in the case of the ALC, by the Chairperson or Chief Executive Officer of that entity, shall be given to both the Chief Executive or his or her nominee and the Returning Officer by 5pm the business day before the day of the opening of the ballot."

**Issue 2: Names on Ballot Papers**

The AEC's Post-Election Report for the 2017 Board election contained the following observation:

*"The Rules of the Association do not include a provision for how candidates' names were to appear on the ballot paper. As a remedy, the Returning Officer conducted a draw for ballot paper positions and advised all candidates and the Association the time, date and place for the draw."*

It is recommended that Schedule B of the LGNSW rules be amended to include a requirement that the Returning Officer conduct a draw to determine the order of candidates on the ballot paper.

Proposed amendment

In Schedule B, after paragraph 11 and before paragraph 12 insert the following:

"11A. The Returning Officer shall conduct a draw to determine the order of candidates on the ballot paper."

**Issue 3: Registered Political Parties**

The AEC's Post-Election Report for the 2017 Board election contained the following observation:

*"Schedule B, paragraph 15 of the Rules, states that the ballot paper(s) must include the candidate's declared current registered political party membership. A number of political parties are registered differently in the State and Federal jurisdiction. It is recommended that the Rules specify which jurisdiction applies so that registered political party membership can be presented consistently on the ballot paper."*

It is recommended that Schedule B, paragraph 15, be amended to clarify the requirements concerning disclosure of registered political party membership.

Proposed amendment

In Schedule B, after sub-paragraph 5(b) and before paragraph 6 insert the following:

- “(c) Where the nominee is a member of a political party that is registered with either the NSW Electoral Commission (for State or Local Government elections) or the Australian Electoral Commission (for Federal elections) the nominee shall declare the name(s) of such registered political party membership(s) on the nomination form.”

Delete paragraph 15(b) of Schedule B in its entirety and insert in its stead the following:

- “(b) The Returning Officer shall issue the ballot paper(s) to the voters, such ballot paper(s) to include:
- (i) the Returning Officer's initials;
  - (ii) the name of each candidate for the office/position to be filled, including the candidate's declared registered political party membership(s);
  - (iii) such other information as the Returning Officer deems appropriate.”

**Issue 4: Industrial Relations Advisory Committee**

Some members have suggested that general managers should have a role in the governance of the Association on the basis that:

- i) The Association is a registered industrial organisation of employers established to represent the employer interests of NSW Local Government, and general managers do not have a voice on the committee of management of the Association;
- ii) General managers have “employer” functions under the *Local Government Act 1993* (NSW) which include: to determine the positions (other than the senior staff positions) within the organisation structure of council, to conduct the day-to-day management of the council, to appoint staff in accordance with the organisation structure, to direct and dismiss staff, and to implement the council's workforce management strategy; and
- iii) whilst councillors employ the general manager, the remainder (and majority) of staff within councils are employed by the general manager.

It is recommended that the LGNSW rules be amended to provide for an Industrial Advisory Committee (“IAC”) comprising of both general managers (or their nominees) and councillors (Directors of the Board). The role of the IAC would be to assist and make recommendations to the Board in relation to industrial relations issues that concern or are likely to concern Local Government as a sector.



Proposed amendment

After Rule 21 and before Rule 22 insert the following:

- "21A (a) The Association may establish an Industrial Advisory Committee to assist and make recommendations to the Board in relation to industrial relations issues that concern or are likely to concern Local Government as a sector.
- (b) An Industrial Advisory Committee established under this rule shall consist of:
- (i) Four (4) directors chosen by and from the Board, and
  - (ii) Four (4) general managers or other employees of member organisations who make, or participate in making, industrial relations decisions that affect the whole, or a substantial part, of the member's business, chosen via a nomination process by the Chief Executive or his or her nominee.
- (c) The Industrial Advisory Committee:
- (i) shall meet on an as needs basis;
  - (ii) shall appoint a chair, which shall rotate between members under 21A(b)(i) and 21A(b)(ii) at least annually; and
  - (ii) may make recommendations to the Board in relation to industrial relations issues that concern or are likely to concern Local Government as a sector.
- (d) The Board shall consider recommendations of the Industrial Advisory Committee when making relevant decisions."

**Issue 5: Removal of the office of Immediate Past President**

It has been suggested that the office of Immediate Past President be removed with effect from the conclusion of the Annual Conference in 2019. This would reduce the overall size of the Board to 18 members, and the overall size of the Senior Executive Group (SEG) to 8 members. A person who has ceased to be President (or any other person) could still be invited to assist the Board and/or the Association where appropriate.

Proposed amendment

Amend the rules to remove all references to the office of Immediate Past President, with effect from the conclusion of the Annual Conference in 2019.

**Issue 6: Removal from the Board**

Rule 49 prescribes the procedural steps that are required to be followed before a Director can be removed from the Board. It is proposed that these procedural steps be set out more clearly.

Proposed amendment

Delete rule 49 in its entirety and insert in its stead the following:

**"REMOVAL FROM THE BOARD**

49. (a) The Board may remove from the Board any Director if an allegation concerning the Board member is substantiated under the Rules of the Association of:

- (i) Misappropriation of the funds of the Association; or
- (ii) A substantial breach of the rules of the Association; or
- (iii) Gross misbehaviour or gross neglect of duty.

[Note: See Rule 36 and Rule 51: Failure by a member of the Board to attend three consecutive meetings of the Board, without leave, constitutes a breach of Rule 51 and gives rise to liability in the director to expulsion from office under (ii) or (iii) above.]

- (b) The making of an allegation

Allegations about a matter referred to Rule 49(a) should be made to the Chief Executive in writing.

- (c) Investigation of allegation or suspected breach

- (i) Where the Chief Executive receives an allegation about a matter referred to in Rule 49(a) the Chief Executive shall cause a fact-finding investigation to be undertaken to determine whether the allegation is substantiated.
- (ii) Where the Chief Executive reasonably suspects a breach of a matter referred to in Rule 49(a) the Chief Executive may cause a fact-finding investigation to be undertaken into the matter without a written allegation.

- (d) Director to be informed of the outcome of the investigation

A Director whose conduct is investigated under this rule shall be informed of the outcome of the fact-finding investigation within fourteen (14) days of the investigation being finalised.

- (e) Opportunity to show-cause as to why the Director should not be removed from the Board

- (i) Where an allegation or suspected breach of a matter referred to in Rule 49(a) is substantiated, the Director shall be given at least fourteen (14) days written notice of the requirement to appear before the Board to show cause as to why they should not be removed from the Board.
  - (ii) Where the Director is unable to appear before the Board in person they may respond to the request to show cause in writing.
  - (iii) The Board may proceed to hear and determine the matter under this Rule notwithstanding the absence of the Director called if due notice of the hearing has been given.
  - (iv) Before deciding to remove a Director from the Board, the Board shall consider any response by the Director, including mitigating factors.
- (h) Where the Board removes a Director from the Board in accordance with this Rule, such removal shall operate from the date of the decision of the Board."

#### **Issue 7: The Seal of the Association**

The rules do not currently provide for a common seal of the Association.

Section 222(d) of the *Industrial Relations Act 1996* (NSW) requires State registered industrial organisations to have a seal. Further, Regulation 30 of the *Industrial Relations (General) Regulations 2015* states:

*"The rules of a State organisation must provide for a seal of the organisation to be kept by a member of the committee of management of the organisation and to be affixed to a document only with the authority of at least 2 members of that committee."*

It is recommended that the rules be amended to include a new rule that specifies how the common seal of the Association is to be kept and used.

#### Proposed amendment

After rule 70 and before rule 71 insert the following:

##### **"COMMON SEAL**

- 70A (a) The Association shall have a common seal which shall clearly include the words "Local Government NSW".
- (b) Subject to any resolution of the Board, the common seal is to be kept in the custody of an employee designated by the Board.
- (c) The common seal shall only be affixed to a document in the presence of at least two members of the Board who attest to the affixing of the seal by signing the document."

**Issue 8: The name of the Association**

The amalgamation of two organisations in 2013 led to the use of two names and this is reflected in Rule 1(a) which provides:

- "1. (a) *The name of the Organisation shall be the Local Government and Shires Association of New South Wales (the "Association" but may also be known as "[Local Government NSW]".*

The legal name of the Association is "*Local Government and Shires Association of New South Wales*" and this expanded name is used extensively in legislation. However, it has become common practice for the name "*Local Government NSW*" to be used on branding and promotional materials. Changing the name to "*Local Government NSW*" would also provide simplicity and clarity.

A complete removal of the expanded name would require legislative changes to be made to ensure the Association continues to be recognised in legislation.

It is recommended that the order of the names of the Association in Rule 1(a) be reversed so that the legal name becomes "*Local Government NSW*" and the Association may also be known as "*Local Government and Shires Association of New South Wales*".

Changing the name in this manner would mean that the Association continues to be recognised in legislation that refers to the expanded name.

**Proposed amendment**

Delete rule 1(a) in its entirety and insert in its stead the following:

- "1. (a) The name of the Organisation shall be "Local Government NSW" (the "Association") but may also be known as "Local Government and Shires Association of New South Wales"."

**Issue 9: Other minor amendments**

A number of minor amendments to the rules are proposed to clarify provisions and/or remove ambiguity. These include:

- Rule 3 [Definition of "Roll of Voters"] – Amend the definition of "Roll of Voters" to provide that the Roll of Voters shall mean all those "members" of the Association who are, by virtue of the Rules, entitled to vote in the election of members of the Board (as distinct from roll consisting of "delegates of members"). Such an amendment would return the definition to that which existed under both the former Shires Association and the Local Government Association rules. The amended definition would provide as follows:

"Roll of Voters" shall mean all those members of the Association who are, by virtue of these Rules, entitled to vote in the election of members of the Board.

- Rule 3 [New definition of "Secretary"] – Insert a new definition of "Secretary" that identifies the Chief Executive as the Secretary of the Association for the

purposes of the relevant legislation to enable the Chief Executive to sign declarations, annual returns, etc that the Association is required to send to the Registered Organisations Commission (ROC) or the Fair Work Commission (FWC) each year.

- Rule 28 [Motions to Conferences] – Amend the Rule to state beyond doubt that the Board can place motions before Conferences of the Association for consideration by members.
- Rule 73 [Amendments to the Rules] – Amend the Rule to expand the power of the Board to make minor clerical and/or administrative changes to the Rules.
- Rule 74 [Notification of Disputes] – Amend the Rule to reflect that the Chief Executive may delegate his or her authority to officers of the Association to notify the appropriate court or tribunal of an industrial dispute.
- Rule 76 [Calculation date for election of offices in 2017 – Special Rule] and Rule 3 [Definition of “calculation date”] – Remove all references to the 2017 Board election and the special arrangements that were put in place for the 2017 Board election.
- Re-ordering and re-numbering of the rules – Re-order and re-number the rules, where appropriate, to ensure that they have a logical order and progression.

**14 NOTICE OF MOTION**

Nil

**15 BUSINESS WITHOUT NOTICE****15.1 GENERAL MANAGER**

Fund raising correspondence received for MR Ron Hindmarsh and family. Requesting the donation of the mobile stage to assist in the fund raising.

**RESOLUTION 142/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Nigel Judd

That Council provide the mobile stage to Junee Shire Council and they then support the fund raising efforts.

**CARRIED**

**15.2 GENERAL MANAGER**

Temora Aviation Museum correspondence request the use of Thomas the train for Warbirds 2018

**RESOLUTION 143/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

That Council support the request

**CARRIED**

**15.3 GENERAL MANAGER**

Ariah Park Show Society correspondence received requesting the Road closure of Maxwell Street for the Ariah Park Show 2018.

**RESOLUTION 144/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Dennis Sleigh

That the Road closure be approved

**CARRIED**

**15.4 CR MCLAREN**

Will be meeting with the RMS in Sydney on the 8<sup>th</sup> August regarding the permit system for farm equipment on Councils Roads.

**15.4 CR JUDD**

Expressed his displeasure at the State Government undertaking a survey in relation to Councils priorities for the Stronger Communities Funding.

**RESOLUTION 145/2018**

Moved: Cr Nigel Judd

Seconded: Cr Claire McLaren

It was resolved that Council write a letter to the local member expressing our displeasure at the survey process.

**CARRIED**

**RESOLUTION 146/2018**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

That the information paper be received.

**CARRIED**

**16 COUNCILLORS INFORMATION PAPER****16.1 NOTICE BOARD - JULY 2018**

**File Number:** REP18/634  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**July**

- 2-29 Temora Textile & Fibre Exhibition – Bundawarra Centre  
9-20 May Gibbs Display from State Library – Temora Town Library  
27 National Tree Day & Hillview Park Open Day  
10:00am – 11:30am Hillview Park, Community Garden & Landcare Nursery  
Steph Cooke, MP will plant a commemorative tree and officially open new amenities block  
27 TBEG – Business Awards Presentation Evening  
6:30pm – Temora Hotel  
27 Kim Hodges Author Visit – Temora Town Library 11:00am  
31 Local Government Week - Cultural Day  
10:00am – Mayoral Morning Tea – Temora Memorial Town Hall  
1:00pm – Free Movie – Town Hall Theatre  
5:30pm – Cultural Cook up – Temora Memorial Town Hall

**August**

- 1 Local Government Week - Information Day  
9:30am Bus tour of Council facilities and works – Departs Paleface Park  
12:30pm – Information BBQ – Free lunch and informal chat with Councillors and Staff  
2 Local Government Week - Careers Day  
9:30am Bus tour of Council facilities and works – departs Paleface Park  
12:30pm – Information BBQ – Free lunch and informal chat with Councillors and Staff  
4 Local Government Week – Councillors Day  
10:00am – Councillors’ Portrait Competition – Bundawarra Centre  
Temora Schools paintings and drawings of Councillors  
Opening and prize giving

***For Councils Information***



**16.2 WORKS REPORT - JUNE 2018**

**File Number:** REP18/669  
**Author:** Secretary Engineering  
**Authoriser:** Engineering Technical Manager  
**Attachments:** Nil

**Main Roads**

- MR57-Inspection & routine maintenance
- MR84-Inspection & routine maintenance
- Heavy patching MR84
- MR84 shoulder grading
- Stockpile sites - upgrade

**Local Roads**

- Garvins Lane
- Morangarell Road reconstruction
- Trungley Hall Post Office Road tree loping
- MR398 reconstruction

**Urban Temora & Ariah Park**

- Agricultural station
- Coolamon Street sealing
- Aerodrome finish & tidy up
- Grey Street footpath
- Saleyards clean up

**Works Planned For Next Month**

- Maintenance grading
- MR398 reconstruction
- Morangarell reconstruction
- Flood damage repair
- Footpath maintenance
- Tree loping Giles Lane /Back Mimosa Road

**For Councils Information**

***Report by Mick Mannion***

**16.3 BUILDING APPROVALS - JUNE**

**File Number:** REP18/705  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**DEVELOPMENT CONSENTS ISSUED**

- ✓ DA/CC 34/2018 – Lot 2; DP 1007423; 185 Kitchener Road, Temora – Dwelling House
- ✓ DA 39/2018 – Lot 115; DP 1242661; 7 Spitfire Drive, Temora – Storage Premises (Hangar)
- ✓ DA 40/2018 – Lot A; DP 101921; 110 Gloucester Street, Temora – Alterations & Additions to Existing Dwelling

**COMPLYING DEVELOPMENT ISSUED**

- ✓ CDC 21/2018 – Lot 35; DP 750592; 122 Junee Combaning Road, Temora – Farm Building
- ✓ CDC 22/2018 – Lot 6; DP 1037693; 11 Rosella Street, Temora – Residential Storage Shed/Garage
- ✓ CDC 23/2018 – Lot 21; DP 1213667; 26 Chifley Street, Temora – Dwelling House
- ✓ CDC 24/2018 – Lot 1; DP 1141369; 450 Morangarell Road, Temora – Dwelling House
- ✓ CDC 25/2018 – Lot 1; DP 521313; 130 Loftus Street, Temora – Alterations & Additions to Existing Dwelling
- ✓ CDC 26/2018 – Lot 840 ; DP 750587; 162 Victoria Street, Temora – Alterations & Additions to Existing Dwelling
- ✓ CDC 27/2018 – Lot 11; DP 750587; 2 Junee Road, Temora – Alterations & Additions to Existing Dwelling

***Report by Kris Dunstan***

**For Councils Information**

**16.4 REGULATORY CONTROL - JUNE 2018****File Number:** REP18/714**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Investigate Incidents	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking	15		Yes	3 Infringements
School Zones	20	No	No	
Noise	2	No	No	Spoke with owners & neighbours
Air Quality		No	No	
Illegal Dumping/Littering	3	No	No	Bundawarra Road Fishers Lane Cootamundra Road
Overgrown/Untidy Blocks	3	No	No	Undergoing action
Impoundments (other)	2	No	No	
Lake Walking Track – leashed animals	25 Visits	No	No	1 visitor spoken to
Animal Welfare	2	No	No	
Dangerous Dogs	3	No	No	2 Destroyed
Impounded – Dogs	7	No	No	1 claimed 1 euthanised 5 rescued
Noise Animals	17	No	No	5 Possums 12 Cats
Nuisance Animals – Trapping	18	No	No	18 cats Vets to rehouse if possible
Nuisance Animals	5	No	No	5 possums - released
Dead Animal Removal	8	No	No	6 kangaroos, 2 cats & 1 dog
Keeping of Horses in Residential Areas	1	No	No	Monitoring
Main Street Sign Approvals Inspections	0	No	No	
Rural Stock Incidents	2	No	No	
Euthanised	18	No	No	Assorted cats, dogs & kangaroos.
Reports – Fruit Fly Trapping	0	No	No	

**Report by Ross Gillard**

**16.5 MINUTES OF TOWN HALL THEATRE - ANNUAL GENERAL MEETING HELD ON 4TH JULY 2018**

**File Number:** REP18/697

**Author:** Environmental Secretary

**Authoriser:** Director of Environmental Services

**Attachments:** 1. Town Hall Theatre AGM Minutes  

## **TOWN HALL THEATRE MANAGEMENT MEETING**

*MINUTES OF THE ANNUAL GENERAL MEETING HELD ON THURSDAY 4TH July, 2018 HELD AT THE TEMORA SHIRE COUNCIL CHAMBERS, COMMENCING AT 6.00PM*

---

### **AGM**

**Apologies:** Di Monkerud apologised and it was accepted Moved by Kris, seconded by Beth

The Chairman Mr Kris Dunstan conducted the election of officers for the ensuing 12 months and Mr Dunstan declared the positions open.

### **Chairman**

Jan Gilchrist was nominated by Beth Firman and seconded by Susan Jeri. She accepted the nomination. There being no further nominations Jan was declared chairman.

Elected unopposed

### **Deputy Chairman**

Jim Cahill was nominated by Beth and Guy Piltz. He accepted the nomination. There being no further nominations, Jim was declared deputy chairman.

### **Secretary**

Sue James was nominated by Jim and Jan and accepted the nomination. There being no further nominations, Sue was declared secretary.

### **Town Hall Theatre Management Members**

Guy Piltz, Jan Gilchrist, Susan Jeri, Beth Firman, Jim Cahill, Lindy Reinhold, Sue James Leanne Waterson, Ross Devereux, Kris Dunstan were nominated by Kris and Beth and accepted the nomination. There being no further nominations Guy Piltz, Jan Gilchrist, Susan Jeri, Beth Firman, Jim Cahill, Lindy Reinhold, Sue James Leanne Waterson, Ross Devereux were declared Town Hall Theatre Management Members

### **Financial Report**

\$4000 loss was reported in the financial report. We need to keep our eyes on expenditure.

Susan moved and Lindy seconded that the report was noted.

6.09 meeting closed.

**TOWN HALL THEATRE MANAGEMENT MEETING**  
**MINUTES OF THE GENERAL MEETING HELD ON THURSDAY 4TH July, 2018**  
**HELD AT THE TEMORA SHIRE COUNCIL CHAMBERS, COMMENCING AT**  
**6.09PM**

**PRESENT:** Guy Pilz, Jan Gilchrist, Susan Jeri, Beth Firman, Jim Cahill, Lindy Reinhold, Kris Dunstan, Sue James Leanne Waterson, Ross Devereux

**APOLOGIES:** Di Monkerud

The apologies were received and confirmed on the motion of Kris and seconded by Beth **CARRIED.**

**MINUTES OF LAST MEETING:**

The minutes of the last meeting were read and confirmed on the motion of Susan and Beth **CARRIED**

**BUSINESS ARISING:**

**NIL**

**CORRESPONDENCE:**

**Incoming:**

Letter from FACS re companion card affiliate, they have a new card and request that we please accept it.

**Disney Classics Festival**

Beth outlined that the festival will run each Sunday morning in August. The films will be *Bambi*, *The Lion King*, *101 Dalmations*, *Dumbo*.

**NEW TITLES FROM Cinema Live**  
Cliff Richard: 60<sup>th</sup> Anniversary Tour  
The Royal Edinburgh Military Tour  
Jonas Kauffman: Under the Stars

Beth will investigate the last for a special screening.

**Outgoing:**

Nil

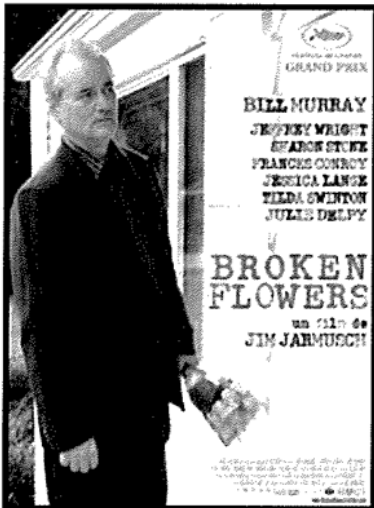
Moved that the outward correspondence be endorsed and the inward correspondence be read and Susan Lindy dealt with. **CARRIED**

**GENERAL BUSINESS:**

August/Sept /Oct Movies

**August:** Mission Impossible 6 The Leisure Seeker, Mamma Mia , Skyscraper, The Breaker Upperers (Confirmed)

**September:** Book Club, Christopher Robbin, Chasing Comets, Happy Time Murderers, The Spy Who Dumped Me, Crazy Rich Asians (Possibles)

**Broken Flowers**

The resolutely single Don Johnston has just been dumped by his latest lover, Sherry. Don resigns himself to being alone yet again and left to his own devices. Instead, he is compelled to reflect on his past when he receives by mail a mysterious pink letter. It is from an anonymous former lover and informs him that he has a 19-year-old son who may now be looking for his father. Don is urged to investigate this "mystery" by his closest friend and neighbour, Winston, an amateur sleuth and family man. Hesitant to travel at all, Don nonetheless embarks on a cross-country trek in search of clues from four former flames. Unannounced visits to each of these unique women hold new surprises for Don as he haphazardly confronts both his past and, consequently, his present.

**Genre:** 2005 Comedy/Drama/Mystery - USA

**Director:** Jim Jarmusch

**Duration:** 106 minutes

**Rating:** M

**Cast:** Bill Murray, Jessica Lange, Sharon Stone Hantsch, Gertrud Roll, Grigory Dobrygin

**Disney Classic Festival**

Digitally remastered. Every Sunday of August at 11am

101 Dalmations , Bambi, Dumbo, The Lion King Tickets \$10 \$220 minimum guarantee.

**Cinema Live**

Cliff Richards

Jonas Kauffman Under The Stars

The Edinburgh Military Tattoo

**Town Hall Refurbishment**

Signage is one of the issues.

Working on plan with David Scobie,

Affected parties will meet.

Nominate a couple of members to be involved in consultation in August.

Once tenders are accepted, the plan will be able to become concrete.

Beth and Guy, Jim and Sue nominated.

**Digital Posters**

Council have given permission to purchase and install the posters. The next step is to make a decision on quotes, organise installation. Dallas will install power for the signs.

**Masking Motor.**

Jim asked about the repair of the motor. Ray will send a wireless box to move the masks. Dimmer is working well..

Meeting finished 6.45

There being no further general business, the chairman thanked all for their attendance and declared the meeting closed at     pm. Next meeting to be held on

**DATE:** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_

**Chairman**



**16.6 HOME BASED FOOD BUSINESSES**

**File Number:** REP18/635  
**Author:** Building Surveyor  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

**HOME BASED FOOD BUSINESSES**

From 1 July, 2018, local councils will now regulate all domestic kitchens where food that will be sold directly to the final consumer is prepared. Prior to this new requirement, the regulation of home based food businesses was the responsibility of the NSW Food Authority and the local authority regulated retail premises only.

The new process requires that food businesses are to notify the local authority of their food business and food activity details.

Unfortunately the NSW Food Authority through the transition stage did not have sufficient data of home based businesses throughout the state. This is due to lack of resources in collating the information and also educating home based food providers of their obligations to notify and be regulated.

The food businesses that this will now engage in the Temora & District area is the food providers who operate from the premises such as Temora's Own Arts and Crafts (TOAC) and Quirky Turkey and the few home cake makers who sell their product via social media. These noted food providers are regarded as for profit gain i.e. not a charitable organisation. Therefore, the definition of these providers is Home Based Businesses.

The new process coming into effect has resulted in Council Officers making contact with TOAC and Quirky Turkey food providers. Through this process a strong education emphasis was initially undertaken with the food providers. In the education process, we discussed the low, medium and high risk foods. It was agreed that the food that they are providing to the consumer are regarded as low risk. It was also agreed that these providers will continue to only provide a low risk food product e.g. does not have to be under temperature control.

The definition within the partnership agreement between local authorities and the NSW Food Authority states that regulating these premises noted as low risk only require that the authority is to attain and register the food businesses information and food details. Therefore an annual inspection is not required unless a complaint or food borne illness occurs.

To streamline the collation of these food providers Council Officers developed a low risk food operator application form. The form has been developed to assist the home based business to determine the level of their risk and educate as to when they are elevated to medium or high risk.

Additionally this form will be utilised to capture the not for profit organisations, who still have to ensure that their food to be consumed is undertaken safely. Educational material developed by Council Officers will also be forwarded to assist in ensuring that their food product is produced safely and that labelling of prepared food is done correctly. The labelling requirement is particularly important with the evident impact that allergens can cause to some consumers.

***Report by Belinda Bushell***

**For Councils Information**

**16.7 FRIENDS OF TEMORA SHIRE CEMETERIES - AGM MINUTES 5 MARCH 2018**

**File Number:** REP18/640

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Temora Shire Cemetery AGM Minutes [↓](#) 

## FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

.....

Ian Preston (Group Pres)	Pat Taylor (Hon Sec)	Temora Shire Council
32 Gallipoli St	22 Lawson Rd Temora 2666	PO Box 262
Temora NSW 2666	Merryl Graham (Hon Treas)	Temora NSW 2666
Ph. 02 6977 1083	PO Box 251 Temora 2666	Ph. 02 6980 1100

Email us at: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au) - be sure to direct it for our attention.

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### MEETING NOTICE

The Annual General Meeting has been set down for:-

**WHEN: Monday July 9 2018**

**TIME: 10.00am**

**WHERE: Temora Council Chambers**

**AGENDA:**

1. Apologies and attendance
2. Confirmation of previous minutes
3. President's Report
4. Treasurer's report
5. Election of Office Bearers
  - President
  - Vice President
  - Secretary
  - Treasurer
  - Research Officers

Looking forward to seeing you there.

Pat Taylor  
Secretary  
Friends of the Temora Shire Cemeteries

.....

**Minutes of the Friends of the Temora Shire Cemeteries AGM Meeting - March 5, 2018**

**Meeting Opened:** 10.00 am

**Attendance:** Rick and Pat Taylor, Rob Meacham, Bruce Firman, Harold Fritsch, Betty Brabin, Barb Harmer, Pam Buerckner, Ian Preston, Meryll Graham, Leonie Weir, Keith and Mavis Cassidy, Daryl Sutherland, Allan Terlich, Val Haines, Dennis Sleigh, Belinda Bushell and Kris Dunstan.

**Apologies:** Wilma McCubbin, Robyn Lewis, Jen Walker and Toots Noack

**Minutes:** Minutes of the previous AGM meeting were read by Pat. Moved Mavis, 2<sup>nd</sup> Meryll, carried.

**President's Report:** Ian Preston presented his report. Moved Ian, 2<sup>nd</sup> Darryl, carried.

**Treasurer's Report:** Financial report given by Meryll indicated a credit balance of \$35,138.94. Moved Kris, 2<sup>nd</sup> Betty, carried.

**Election of Office Bearers:** Ian Preston vacated the seat and Kris Dunstan took over proceedings. Before the election of office bearers Kris, on behalf of Temora Shire Council thanked the committee and the group of volunteers for their ongoing commitment and dedication.

*President:* Ian Preston Moved Betty, 2<sup>nd</sup> Rob

*Vice President:* Daryl Sutherland Moved Ian, 2<sup>nd</sup> Meryll

*Secretary:* Pat Taylor Moved Meryll, 2<sup>nd</sup> Rob

*Treasurer:* Meryll Graham Moved Pat, 2<sup>nd</sup> Daryl

*Research Officers:* Tracey Robinson, Ian Preston, Meryll Graham, Pam Buerckner, Moved Harold, 2<sup>nd</sup> Bruce

Kris congratulated all who had taken on positions and wished them well for the coming year.

**Meeting Closed:** 10-17am

**16.8 FRIENDS OF TEMORA SHIRE CEMETERIES - MINUTES 5 MARCH 2018**

**File Number:** REP18/643

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Friends of Temora Shire Cemetery Minutes [↓](#) 

## FRIENDS OF THE TEMORA SHIRE CEMETERIES (Incorporated with the Temora Shire Council)

.....

Ian Preston (Group Pres) 32 Gallipoli St Temora NSW 2666 Ph. 02 6977 1083	Pat Taylor (Hon Sec) 22 Lawson Rd Temora 2666 Merryl Graham (Hon Treas) PO Box 251 Temora 2666	Temora Shire Council PO Box 262 Temora NSW 2666 Ph. 02 6980 1100
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Email us at: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au) - be sure to direct it for our attention.

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### MEETING NOTICE

The next meeting has been set down for:-

**WHEN: Monday July 9 2018**

**TIME: 10.00am**

**WHERE: Temora Council Chambers**

***The Annual General Meeting will be held prior to this meeting***

#### AGENDA:

1. Apologies and attendance
2. Confirmation of previous minutes
3. Treasurer's report
4. Correspondence
5. General Business, including
  - Annual raffle and street stall
  - Aria Park Amenities Block status
  - Aria Park Cemetery unmarked graves research
6. Information Exchange
7. Date of next meeting

Looking forward to seeing you there.

Pat Taylor  
Secretary  
Friends of the Temora Shire Cemeteries

.....

**Minutes of the Friends of the Temora Shire Cemeteries Meeting  
Monday 5 March 2018 at Temora Shire Council Chambers**

**Meeting Opened:** 10.18am.

Rick and Pat Taylor, Rob Meacham, Bruce Firman, Harold Fritsch, Betty Brabin, Barb Harmer, Pam Buerckner, Ian Preston, Merryl Graham, Leonie Weir, Keith and Mavis Cassidy, Darryl Sutherland, Allan Terlich, Val Haines, Dennis Sleigh, Belinda Bushell and Kris Dunstan.

**Apologies:** Wilma McCubbin, Robyn Lewis, Jen Walker and Toots Noack

**Minutes:** Minutes of the previous meeting were read by Pat. The minutes were moved Kris, 2<sup>nd</sup> Rick, carried.

**Business Arising:** Opening of Aria Park Toilet Block – Referred to General business.

**Treasurer's Report:** Financial report by Merryl indicated a credit balance of \$26,136.95. Aria Park IBD matured and transferred into cheque account for payment of invoices re Aria Park toilet block. Moved Darryl, 2<sup>nd</sup> Rick, carried.

Rob Meacham queried the interest and balance in the cheque account and suggested half the balance be placed in an IBD account. Discussion followed. Moved Rob 2<sup>nd</sup> Kris; \$7000.00 be placed on IBD for 3 months.

**Correspondence:**

**Inward:**

- Email updates received from Belinda Bushell reporting the Aria Park toilet block repair status following a storm, including a self-closing mechanism being installed on the toilet door.
- Email from Belinda Bushell re tree contractors will remove the eucalyptus trees and the large Aleppo pine tree to be assessed. Replacement trees to be replaced in the next tree planting program.
- Letter from Gary Lavelle re Section 355 committees. Council is undertaking a review of the operations of its Community Committees and a new draft guide book is available for comment from our committee.

**Outward:**

- Letter to Kris Dunstan, Temora Shire Council, re the removal of four eucalyptus trees which are diseased and close to power lines and thanking Belinda Bushell and Chris Campbell for arranging this work to be done; A request to examine the Aleppo pine tree at the Ashelford St entrance to be examined for disease and appropriate treatment provided. The dead yellow box tree to be lopped and wood left for the FOTSC to utilize for a wood raffle.
- Letter to Gary Lavelle re the Temora Shire Council Strategic Planning Input. The FOTSC would like to include in the planning – water and drainage mitigation for both the lawn and the New Monumental Cemeteries.

Correspondence moved by Betty, 2<sup>nd</sup> by Bruce Carried

**General Business:**

1. Aria Park amenities block – has been completed (some landscaping still required). Left over funds amounted to \$2000.00. Belinda stated that bollards have been placed around the septic tank to prevent vehicular access as an interim measure. Kris suggested the use of plants/shrubs to soften the area around the septic. Discussion followed, Pam mentioned the use of trellis.

Belinda suggested an on-site meeting with TSC Parks and Garden staff and the Aria Park volunteers. Pam to liaise with Belinda.

Opening day – Saturday 14 April 9.30am. Morning tea/walkabout to follow.

2. Ian enquired with Pam regarding the row markers for the Aria Park Cemetery and has requested that they be installed prior to the opening and suggested the Aria Park Men's Shed be approached for their assistance.
3. Signage: Merryl referred to the entrance sign at the Lych Gate Entrance as it is faded, and the map compass reference faces the wrong direction. Belinda advised the sign has been there for 10 years. Rob suggested Irvine Signs. Merryl to look at all the entrance signs and contact Anthony Irvine for a quote.
4. Aria Park entrance sign has the incorrect TSC phone number. Kris advised TSC will attend to removing the number.

## FRIENDS OF THE TEMORA SHIRE CEMETERIES (Incorporated with the Temora Shire Council)

.....  
Ian Preston (Group Pres)  
32 Gallipoli St  
Temora NSW 2666  
Ph. 02 6977 1083

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Ph. 02 6980 1100

Email us at: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au) - be sure to direct it for our attention.  
.....

5. Discussion was had re suitable planting along Nicholson St. (4 eucalyptus trees were removed) and that the FOTSC undertake the planting program this autumn with Belinda's approval. Moved Betty that Oleanders be planted; 2<sup>nd</sup> Rob and carried. Bruce offered to look after and water these plants.
6. Darryl suggested a letter be written to TSC re the expansion of the Temora Lawn Cemetery. Kris in response stated that TSC is looking at opportunities with vacant land surrounding the cemetery and that this is on the TSC agenda.
7. Rob queried FOTSC annual subscriptions. No longer required.
8. Reminder: Street Stall Friday 18 May 2018.
9. Ian on behalf of the FOTSC thanked Kris and Belinda for their continued support.
10. Ian thanked everyone for their attendance.

**Next Meeting:** 10.00am Monday 4 June 2018 Temora Shire Council Chambers.

**Meeting Closed:** 10.57am



**16.9 SPRINGDALE PROGRESS ASSOCIATION - MINUTES OF MEETING 3 JUNE 2018**

**File Number:** REP18/621

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Springdale Progress Association  

## SPA-SPRINGDALE PROGRESS ASSOCIATION

MINUTES 3<sup>rd</sup> June 2018, Meeting commenced at 4:00pm

Present, J.Woodley, P.Thorne, A.Thorne, L.Buckley, K.Smith TSC, M.Poulton, T.Reid and M.Oliver TSC

Apologies: C.Smith, L.Lyons, O.Skidiang.

Moved-P.Thorne, Seconded-K.Smith TSC

Minutes from the 8<sup>th</sup> April 2018 Read & accepted

Moved- L.Buckley- Seconded- P.Thorne- carried

### Business Arising from Minutes

Hall maintenance and Anzac report held over to general business

Treasurers Report – Read and accepted

Moved: J.Woodley, Seconded: K.Smith TSC-carried

Correspondence- Nil

### General Business

1. The Committee, all, agreed that Anzac day, thanks to Pat Thorne, was a huge success. Although the number who attended was not counted, all agreed that it was our best one ever. The estimation by Pat was that the number would be close to 400.
2. All agreed that the hall maintenance went well, but want to question our Power requirements with the Council.
3. D.Scobie will visit the Hall on Thursday 7<sup>th</sup> June at 2pm, all the committee invited to attend.
4. The Committee has set the 7<sup>th</sup> of July for a Theatre Night, with soup and toast for dinner and hope to arrange for Pop Corn and maybe Ice creams.
5. It is proposed to have the Book Launch coincide with the Church Centenary on the 22<sup>nd</sup> July 2018.
6. P.Thorne: Motion that the Secretary send a Thank You card to the Council in appreciation of the work carried out to the Hall and surrounds.  
Moved: P.Thorne- Seconded: J.Woodley
7. M.Poulton gave a report on the work being done to improve the Church and surrounds for the upcoming Centenary celebrations. She said that work was under way for the concreting, Vestry door repairs and that she has a quote for the Painting inside and outside. These quotes were for \$8,000 for inside and \$8,000 for outside. The church has agreed that the inside take priority. They have some money for this but could come up short for the final amount.

8. P.Thorne moved a motion that SPA would make available an amount up to \$2,000 from SPA to cover any shortfall required to complete the painting and restoration to the inside of the Church  
Moved: P.Thorne-Seconded: M.Poulton-carried
9. **L.Buckley: Moved a motion that a Fund Raiser night be held to cover the donation to the Church. This could be a donation event for the Church restoration fund. Events such as a Trivia Night, card night or some other event. M.Poulton said that she would arrange a Trivia Night if requested.**  
Moved: L.Buckley-Seconded: M.Poulton-Carried
10. Discussion was held regarding table placements for New Year's Eve. Some felt that the placement last NYE would restrict the evacuation of the Hall if it were necessary. It was agreed that the matter would be bought up and sorted out prior to the next NYE event.
11. The AGM was discussed and agreed that it would take place after the General meeting on the 12<sup>th</sup> August 2018. All positions would be vacated and elections held.
12. President thanked the Committee for their work and dedication throughout the year. She and the Committee particularly thanked our TSC representatives Max and Ken for their continued support and advice.

Meeting closed at 5,40pm

**Next Meeting 12<sup>th</sup> August as well as the AGM 2018**

**Please note that at the AGM the elections will be held for a President, Secretary, Treasurer, and dedicated Committee. Please give consideration to being part of the SPA decision making Committee.**

**16.10 CASH & INVESTMENTS FOR THE PERIOD ENDED 30TH JUNE, 2018****File Number:** REP18/731**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments  


 Temora Shire Council  
**Cash & Investments**  
 For the period ended 30th June, 2018

	Original Budget 2017/18	Revised Budget 2017/18	Actual YTD Figures
<b>Externally Restricted</b>			
Sewerage Services	682,316	682,316	1,320,990
Waste Management	777,317	777,317	767,044
S94 Contributions	0	0	0
<i>HACC</i>			
HACC Unexpended	547,392	547,392	520,784
HACC-ELE	379,919	379,919	379,919
<i>Total HACC</i>	927,311	927,311	900,703
<b>Total Externally Restricted</b>	<b>2,386,944</b>	<b>2,386,944</b>	<b>2,988,737</b>
<b>Internally Restricted</b>			
Leave Reserves	1,536,943	1,536,943	1,536,943
Roads Reserve	749,686	749,686	291,762
Local Roads	804,592	804,592	390,805
FAGS Received in Advance	0	0	1,676,928
Industrial Development	198,824	198,824	192,502
Plant & Vehicle	303,727	303,727	261,585
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	342,944	342,944	381,000
Medical Complex Development	38,648	38,648	37,870
Infrastructure	850,000	850,000	850,000
Shire Entrance Signs	50,000	50,000	0
Kerb & Gutter Program	(187)	(187)	0
Tom Moon Ave Heavy Patching	5,929	5,929	0
MapInfo/GIS Upgrades	17,700	17,700	17,700
Callaghan Park CCTV	20,000	20,000	0
Ariah Park Youth Hall Revote	8,110	8,110	6,402
CCTV Upgrade Revote	25,000	25,000	0
Aerodrome - Seal around Fuel Facility Revote	32,000	32,000	0
Footpath Hoskins Street Northern End Revote	15,000	15,000	0
Aerodrome Signage	9,500	9,500	0
Stormwater Drainage Flood Studies & Construction Programs	112,428	112,428	105,278
Temora West Sportsground Upgrade Dressing Shed & Toilets Rev	0	0	0
Mobile Stage Upgrade Revote	30,000	30,000	28,179
NRCC House Asbestos Removal Revote	61,000	61,000	0
Town Entrance Beautification Revote	10,000	10,000	7,310
Digital Two Way Radio Upgrade	0	0	10,000
Computer Upgrade	0	0	5,665
<b>Total Internally Restricted</b>	<b>5,223,996</b>	<b>5,223,996</b>	<b>5,802,081</b>
<b>Total Reserves</b>	<b>7,610,940</b>	<b>7,610,940</b>	<b>8,790,817</b>
<b>Cash &amp; Investments</b>			
Westpac Cheque Account			409,930
Macquarie Bank DEFT Account			9,706
Bank of Queensland			500,000
BankWest			500,000
NAB			500,000
Bankwest			506,873
NAB			500,000
ME Bank Term Deposit			500,000
BOQ			500,000
AMP Term Deposit			576,989
AMP Term Deposit			502,762
AMP Business Saver Account			528,782
AMP Notice Account			3,444
NAB Term Deposit (24-701-8261)			515,000
NAB Term Deposit (77-177-3095)			500,000
AMP Term Deposit			532,436
Bank of Queensland			500,000
Westpac Cash Reserve			254,418
<b>Total Cash &amp; Investments</b>	<b>7,610,940</b>	<b>7,610,940</b>	<b>7,840,341</b>
<b>Cash Deficit</b>		<b>***</b>	<b>(950,476)</b>


\*\*\* The following cashflows are outstanding at 31/05/2018:

Natural Disaster Grant - Airport 1,300,000

Total 1,300,000

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

  
 Steve Firth  
 Responsible Accounting Officer

**16.11 RATES COLLECTION - 30 JUNE 2018****File Number:** REP18/651**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rates Collection [↓](#) 

Rates Collections												
Rates 2017/2018												
Category	Levies including Interest & Legals				Pension Rebates	Adjusted Total	Payments	Rates		Rates		Rates Outstanding % 30/06/17
	Arrears	Interest & Legals	Total	Total				Outstanding 30/06/2018	% 30/06/2018	Outstanding 30/06/2017	% 30/06/17	
Farmland	9,119.11	1,827,984.10	1,837,103.21	-4,500.08	1,832,603.13	-1,810,288.29	22,314.84	1%	9,119.11	1%		
Residential Temora Occupied	32,647.13	1,167,393.06	1,200,040.19	-84,829.73	1,115,210.46	-1,079,190.56	36,019.90	3%	32,647.13	3%		
Residential Temora Vacant	9,139.59	47,569.54	56,709.13	-45.55	56,663.58	-50,402.72	6,260.86	11%	9,138.69	15%		
Residential Ariah Park	7,842.78	68,592.04	76,434.82	-6,948.44	69,486.38	-60,310.33	9,176.05	13%	7,842.78	12%		
Residential Springdale	1,566.91	9,328.98	10,895.89	-1,403.54	9,492.35	-9,268.75	223.60	2%	1,566.91	19%		
Rural Residential	5,698.53	146,260.76	151,959.29	-10,160.51	141,798.78	-135,787.10	6,011.68	4%	5,698.53	4%		
Residential - Temora Aviation	-258.55	28,901.77	28,643.22	-203.77	28,439.45	-29,177.85	-738.40	-3%	-258.55	-1%		
Business Temora - Hoskins Street	4,826.22	238,195.45	243,021.67		243,021.67	-233,626.02	9,395.65	4%	4,826.22	2%		
Business Temora - Town	949.27	239,688.15	240,637.42		240,637.42	-238,364.70	2,272.72	1%	949.25	0%		
Business Temora - Aviation	-391.89	24,106.07	23,714.18		23,714.18	-23,714.18	0.00	0%	-391.89	-2%		
Business Ariah Park	94.05	15,487.36	15,581.41		15,581.41	-15,396.12	185.29	1%	94.05	1%		
Business Other	117.43	9,436.50	9,553.93		9,553.93	-9,553.93	0.00	0%	117.43	1%		
Residential Sewer	37,581.51	797,883.18	835,464.69	-39,750.04	795,714.65	-760,336.35	35,378.30	4%	37,581.51	5%		
Non-Residential Sewer	5,317.84	169,329.06	174,646.90		174,646.90	-171,889.85	2,757.05	2%	5,317.84	3%		
Storm Water Levy	1,813.16	48,191.37	50,004.53		50,004.53	-47,924.30	2,080.23	4%	1,813.16	4%		
Domestic & Rural Waste	24,878.42	486,143.17	511,021.59	-36,912.99	474,108.60	-449,304.42	24,804.18	5%	24,878.42	6%		
Trade Waste	2,931.14	108,214.06	111,145.20		111,145.20	-106,861.23	4,283.97	4%	2,931.14	3%		
	\$143,872.65	\$5,432,704.62	\$5,576,577.27	-\$184,754.65	\$5,391,822.62	-\$5,231,396.70	\$160,425.92	3%	\$143,871.73	3%		

**16.12 EVENT COSTINGS - JULY, 2018**

**File Number:** REP18/713

**Author:** Secretary Engineering

**Authoriser:** Director of Administration & Finance

**Attachments:** 1. Event [↓](#) 



### Event Costings 2016/2017

Event	Actual Cost to Council	Estimated Cost to Council	Cost to Event Organiser
NYE Celebration 2016/17	\$459.43	-	\$ -
Anzac Day 2017		\$ 1,315.00	\$ -
Temora Rural Museum Open Day		\$ 995.00	\$ -
Australia Day Ceremony - Temora		\$ 1,225.00	\$ -
Australia Day Breakfast - Aria Park		\$ 25.00	\$ -
Station Sounds		\$ 505.00	
Temora West School Fete		\$ -	\$ 25.00
Horsepower		\$ -	\$ 25.00
Big River Entertainment		\$400.00	\$-
<b>TOTAL:</b>	<b>\$459.43</b>	<b>\$ 4,465.00</b>	<b>\$ 50.00</b>

### Event Costings 2017/2018

Event	Actual Cost to Council	Estimated Cost to Council	Cost to Event Organiser
Aria Park Mary Gilmore Festival		\$1,300.00	\$175.00
Aria Park Christmas Tree 2017		\$25.00	\$0.00
Australia Day - Temora		\$305.00	\$0.00
Australia Day - Aria Park		\$25.00	\$0.00
Temora Show Society		\$555.00	
2017 Regency Ramblers Rod & Custom Club		\$675.00	
2017 Music, Food & Wine in the Vines		\$785.00	
Temora Rural Museum Live Exhibition		\$995.00	\$0.00
2018 Temora Anzac Day		\$1,315.00	\$0.00
Temora Christmas Eve Mass		\$160.00	\$25.00
Bikers 4 Boobs		\$235.00	
Temora Original Live Music Group - 1.9.18		\$505.00	\$0.00
TBEG Light Up Christmas Street Fair		\$700.00	\$175.00
New Years Eve Celebrations		\$590.00	\$75.00
Freight Train Blues		\$320.00	\$25.00
Grandparents Day 2017		\$1,280.00	\$75.00
NSW RFS Games		Nil	
Railyard Trail, Book Launch & Boofhead		\$125.00	\$0.00
<b>TOTAL:</b>	<b>Nil</b>	<b>\$9,770.00</b>	<b>\$550.00</b>

*Note: The event applications listed below were approved within the 2016/17 financial year, however the process of costings out each event was not being carried out at this stage.*

Aria Park Bulk Grain Handling Centenary  
Oars 4 a Cause  
Fisherama

**16.13 ARIAH PARK WASTE MANAGEMENT FACILITY FEES**

**File Number:** REP18/700  
**Author:** Financial Accountant  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

Council are advised that collections remitted to Council for the year ending 30<sup>th</sup> June 2018 for tipping fees at the Ariah Park Waste Management Facility total \$2,187.27.

**16.14 LOCAL GOVERNMENT WEEK COMMITTEE - MINUTES 12 JUNE 2018**

**File Number:** REP18/623

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Local Government Week Committee [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296\_img.jpg\) !\[\]\(2f36c159ea3670f7a62f64a4f1cf5c05\_img.jpg\)](#)

**MINUTES OF THE LOCAL GOVERNMENT WEEK COMMITTEE MEETING HELD ON TUESDAY 12 June 2018 IN THE COMMITTEE ROOM AT 5:30 PM.**

1. **PRESENT:** Cr Graham Sinclair, Cr Dennis Sleigh
2. **IN ATTENDANCE:** Amanda Gay – Community & Cultural Services Officer

Cr Sinclair declared meeting open at 5.40 pm, (Mayor was still in another meeting).

3. Apologies Nil
4. Minutes from previous meeting  
Cr Sinclair, read the minutes,  
Moved Cr Sleigh to be true and correct  
Seconded Cr Sinclair
5. Business arising from the previous meeting. Nil
6. Correspondence - inward and outward Nil

The Community and Cultural Services Officer updated the committee regarding the bookings and scheduling of the event.

CCSO asked for the Mayoral Morning Tea to be moved to Tuesday morning to condense the week's activities.

- Moved Cr Sinclair  
The Mayoral Morning Tea be moved to 10.00am Tuesday  
Seconded Cr Sleigh

7. Tuesday – Cultural Day (now including the Mayoral Morning tea and awards)
- a. Mayoral Morning - 10.00 am. Supper Room Temora Memorial Town Hall
- b. Free Movie 1.00pm Temora Town Hall Cinema  
Awards to 355 Committees and Cultural volunteers/facilitators that have assisted the CCSO.  
CCSO suggest Mayoral awards opportunity would be a good recognise Cultural volunteers/facilitators that assist her with events/workshops.

- Moved Cr Sleigh  
The Mayoral Morning Tea awards include CCSO cultural volunteer/facilitators.  
Seconded Cr Sinclair Graham

- c. Cultural Evening 05.30 pm. - Supper Room Temora Memorial Town Hall  
"Cook up your Culture" Community members will be invited to cook a dish that represents their cultural heritage to share. Irene Broad will be assisting the CCSO with this event
- d. Wednesday – Information Day Local Government Week 2018  
CCSO asked for the bus tour dates, schedule and costs be approved.

Residents bus tour of Council facilities and operations

Tour A

10.00am – 2.00/2.30 pm Wednesday 01 August 2018- Rate Payer Bus Tour

1. Depart Council Chambers
2. Depot
3. Engineers project TBA
4. Air Park and runway (with Fabio Giacomini)

5. Councillors BBQ held Paleface Park
6. Lake Centenary
7. Temora Agricultural innovation Centre
8. Pinnacle Community Services
9. Return Council

Thursday – Careers Day Local Government Week 2018  
 Careers Day - St Anne Central, Temora High School and Ariah Park Central  
 9.10 am – 2.30 pm Thursday 02 August 2018- Rate Payer Bus Tour

Tour B

1. Depart Council Chambers
2. Depot
3. Engineers project TBA
4. Air Park and runway (with Fabio Giacomini)
5. Lake Centenary BBQ Lunch
6. Temora Agricultural innovation Centre
7. Pinnacle Community Services
8. Return Council

CCSO has liaised with schools and they will be sending student numbers through to CCSO for catering.

CCSO will arrange details of runway tour with Fabio Giacomini and James Durham.

8. Costs: Bus transport for the two day \$1,080

Moved Cr Sinclair  
 The bus tours on the 01 and 02 August 2018, the scheduled and the costs of \$1,080 are approved by the committee.

Seconded Cr Sleigh

9. Cr Sinclair suggested that the BBQ lunch on Wednesday 01 August 2018 be moved to Paleface Park this would provide an opportunity to replace the former Rate Payers Evening; thus providing Shire residents with an opportunity to informally chat with Councillors and Senior Staff.

Moved Cr Sinclair  
 The Wednesday 01 August 2018 residents Bus tour BBQ lunch be moved from Lake Centenary to 12.30 pm Paleface Park, with Councillors cooking the BBQ and required Council staff in attendance. CCSO to arrange invitations and BBQ cooking roster.

Seconded Cr Sleigh

10. The Local Government Week Education Program for Primary schools will continue with the Councillors Portrait competition moving to the Bundawarra Centre with an opening to give young people an official exhibition experience. Prizes to be arranged by CCSO.

Moved Cr Sleigh  
 The Local Government Week Education Program for Primary schools will continue with the Councillors Portrait competition moving to the Bundawarra Centre with an opening to give young people an official exhibition experience. Prizes to be arranged by CCSO

Seconded Cr Sinclair

Meeting Closed at 6.55pm

**16.15 TEMORA WOMEN'S NETWORK - MINUTES OF MEETING 14 JUNE 2018**

**File Number:** REP18/619

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Temora Women's Network  

## TEMORA WOMEN'S NETWORK COMMITTEE

Meeting held Tuesday, 14<sup>th</sup> June, 2018 at the Living & Giving Interiors & Gifts,  
commencing at 2.30pm.

Present: Dianne Scott, Catherine Thompson, Norma Howard, Lyn Cartwright, Sally Deep,  
Lindy Reinhold, Sally Deep, Jean Gunn and Amanda Gay.

Apologies: Susan Jeri and Libby Hanlon.

Chairman, Dianne Scott, welcomed everyone.

MINUTES: Minutes of last meeting were read.  
Confirmed by Lindy, seconded by Sally.

TREASURER'S REPORT:

Temora Independent advertising account \$35.38

Treasurer Lyn reported that the financial statement was incomplete and needed further investigation.

CORRESPONDENCE:

Correspondence received by Sally, seconded by Jean and dealt with as read.

Shire Council Civic Reception for Federal Member for Riverina  
The Hon Michael McCormack MP on Friday 29<sup>th</sup> June, 2018 6.00pm – 7.30pm  
Four committee members agreed to attend.

Rienie Fourie request for a donation from the TWN for the SHE Rescue house.  
Request declined as TWN is a Temora Shire Council 355 committee and not a fund raising organisation.

GENERAL BUSINESS:

The film "EMBRACE", shown on Thursday, 3<sup>rd</sup> May, 2018, was enormously successful. Comments made were that it should be shown in schools and a request was made that it should be shown again in the Town Hall Theatre.

It was moved by Norma and seconded by Jean, that another viewing should be held on Thursday 16<sup>th</sup> August, 2018, at the cost of gold coin donation.

A request has been made for individual committee members to join Quota Club members to raise money for the Access & Equity Committee to provide a liberty swing at the lake.

Meeting closed 4.00pm

Next meeting: **Thursday, 12<sup>th</sup> July, 2018**  
**2.30pm RSL Coffee Shop**

**16.16 TEMORA'S OWN ARTS & CRAFTS - MINUTES OF AGM MEETING 23 JUNE 2018****File Number:** REP18/627**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora's Own Arts & Crafts [↓](#) 



## **Temora's Own Arts and Crafts Annual General Meeting Minutes 23<sup>rd</sup> June 2018**

Meeting opened at: 2.05pm

### **Confirmation of Minutes of Previous AGM June 24<sup>th</sup> 2017:**

Moved: Pat Neasmith

Seconded: Rachelle Beatie

### **Annual Financial Report:**

- Presented by Cath New, Temora Shire Council

### **Chairman's Annual Report:**

- Presented by June Coleman
  - Another year has come and gone. The shop to my way of thinking has functioned well this past year. We have a substantial amount in the bank at present. Also we have had some new people join us. I hope they enjoy their time with us.
  - The roster is an ongoing problem but we seem to be able to fill vacant shifts and thanks to those who step up and fill the void.
  - The ongoing saga with the carpet is coming to a head; we are only awaiting confirmation from Temora Floor Coverings as to date of installation.
  - Lastly, but by no means least I wish to thank my fellow committee members for all their hard work during the past 12 months.
  - I want to wish the incoming Committee all the best for the next year.
  - Thanks again to all who have contributed to the shop over the past twelve months.

Chairman appoints a Returning Officer to chair and conduct voting for new office bearers.

All committee members stand down and position will be declared vacant

**Election of Committee:**

- **Nominations are:**
  - Pat Neasmith
  - Jeanette Player
  - Ros Russell
  - Jean Luck
  - Viv Leary
  - Narelle Williams
  - Debbie Marshall
  - Vicki Sproule
  - June Coleman
  - Alison Bushell

**Elected Committee members for 2018/2019**

- Pat Neasmith
- Jeanette Player
- Viv Leary
- Narelle Williams
- Vicki Sproule
- June Coleman
- Alison Bushell

**Meeting Closed at: 2.30pm**

**Next AGM: 22<sup>nd</sup> June 2019**

**16.17 TEMORA'S OWN ARTS & CRAFTS - MINUTES OF MEETING 23 JUNE 2018****File Number:** REP18/625**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora's Own Arts & Crafts [↓](#) 

**Temora's Own Arts and Crafts  
General Meeting  
23<sup>th</sup> June 2018  
Minutes**

**Meeting opened at: 1.30pm**

**Present:** As per Meeting Attendance book

**Apologies:** Ros Russell, Viv Leary, Jeanette Player, Bev Harper, Jean Groth, Georgie Moatas, Doug McGuirk, Jenny Wilcox, Di Wallace, Robin Bushell.

**Confirmation of Minutes of Previous General Meeting 28<sup>th</sup> April 2018:**

Moved: Alison Bushell

Seconded: Kaye Baker

**Business arising from the Minutes:**

Disabled ramp from Bunning's is not the right size.

Steve Firth commented that Chris and James of environmental department at TSC are looking into this matter for us.

Consult owner to see if we can make the step into a ramp.

**Correspondence:**

- Out
  - Sympathy Card to Cath New
  - Sympathy Card to Viv Leary
  
- In
  - Member's letter.

Letter was read and noted

#### **Business arising from Correspondence**

- Gallery exhibitors are permitted to display 2 Items to be rotated regularly;
- All members have equal share of shelf and cabinets for display purposes;
- Large displays to be condensed with thoughts more items can replace Items sold;
- Ask Cath New for bank balance and outstanding Accounts;
- Need to be assured that shop is financial and can continue trading after purchase of carpet.

#### **General Business:**

- Cleaning Roster
  - New roster is working well and the clean presentation of the store is very pleasing.
  - Members are requested to please do the daily chores and initial and tick off the jobs each day as they are completed.
- Amanda Coleman fortnightly Cleaning
  - The arrangement with Amanda Coleman is working well, however members are asked not to think they don't have to do the jobs on the daily roster.
- Members Information Letter
  - All members were sent the members Information terms and Conditions
  - Members are requested to fill in the membership information and declaration form and return it to the shop as we are updating our membership data base.

- Roster
  - Committee has decided to revert back to members doing 5 shifts per month
  - As of July 1<sup>st</sup> we will be reverting to 5 shifts per month to receive the 20% commission
  
- Carpet Quote
  - Quote from Temora Floor Coverings was presented
  - The shop will need to be closed for a minimum of 3 days
  - Steve Firth said that a TSC crew will be available to us to move all the heavy furniture out and to bring it back in.



Motion: To accept the quote for \$ 4333.91 for Broadloom Carpet.

Moved Kaye Baker  
Seconded Pat Neasmith

Motion Carried  
Vicki Sproule to action

Meeting Closed at: 2.05pm

Next General Meeting: 15<sup>th</sup> September 2018

**16.18 LAKE CENTENARY MANAGEMENT COMMITTEE - MINUTES OF AGM****File Number:** REP18/742**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. LCMC - AGM  



## Lake Centenary Management Committee Annual General Meeting

12/07/18 – Temora Hotel - Meeting opened pm

**Present:** Brett Cornford, Marty Moses, Kris Dunstan, Amanda Moses, Amanda Blachut, Adam Blachut, Paul Mahon, Graham Sinclair, Steve Firth, Simon Forsyth.

**Apologies:** Craig Campbell, Mark Graham, Simon McRae

Minutes of last AGM 30/10/16 read and accepted.

Moved: Brett Cornford, Seconded: Marty Moses

### **Chairman's Report:**

As attached

### **Treasurer's Report:**

Transactions through the account this year have not been so numerous. The LCMC has concluded the past financial year with a financial position of \$12953.14 in trading account as \$20 000 in term deposit with CBA. A total of \$23092.38 \$10 880 in memberships, reflected by lower 3 year memberships which will not come around for renewal for 3 years.

Major expenses included funds to council toward the replacement of the barbeque, purchase of BBQ covers and new signage.

Moved: Marty Moses Seconded: Simon Forsyth

### **Election of LCMC office Bearers, 2016**

Chairman, Brett Cornford declared all positions vacant. Paul Mahon was appointed as interim chairman to conduct the elections.

POSITION	OUTGOING	INCOMING	NOMINATION	SECONDED	Vote
Chairperson	Brett Cornford	Brett Cornford	Marty Moses	Amanda Blachut	Unanimous
Vice Chairperson	Simon McRae	Paul Mahon - declined Adam Blachut	Marty Moses Brett Cornford	Amanda Blachut	Unanimous
Treasurer	Amanda Blachut	Amanda Blachut	Kaylene Cornford	Marty Moses	Unanimous
Secretary	Amanda Moses	Paul Mahon - declined Amanda Moses	Brett Cornford Brett Cornford	Simon Forsyth	Unanimous
Publicity Officer	Marty Moses	Paul Mahon - declined Kaylene Cornford - declined Simon Forsyth	Marty Moses Paul Mahon Brett Cornford	Kaylene Cornford	Unanimous





PO Box 28  
Temora NSW 2666

Cr Graham Sinclair congratulated the new committee, and reinforced the changes with the 3-5-5 committee. Reminded of the need to send minutes to the council to meet these, secretary confirmed that this will attend.

Steve Firth advised that the

- new play equipment (which will be inclusive) will cost \$125 000,
- there are plans to build a leash free dog park and the
- council has a continued commitment to the ongoing development of the facility.

Question to council regarding cameras on the north eastern corner

Fisherama – has been proposed to council, no issues identified, except GF weekend chosen.

RSF event : no need to close lake, all proceeding as per the plan submitted. Steve Holden is to make contact with Brett to discuss.

The election of the new committee was completed. The chairman congratulated the new position holders and thanked the retiring office bearers for their service.

**The Annual General Meeting closed at 7:21pm**

**16.19 THE HON TROY GRANT - NSW RFS SERVICES****File Number:** REP18/693**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. NSW Rural Fire Service  **FIRST HEADING**

Correspondence received regarding the accounting treatment of equipment and facilities utilised by NSW Rural Fire Service volunteers and staff.

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RICK FIRMAN

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## The Hon Troy Grant MP

Minister for Police  
Minister for Emergency Services



Ms Steph Cooke MP  
Member for Cootamundra  
PO Box 350  
YOUNG NSW 2594

IM18/5105  
MIN18/000473  
Your ref: 18C072-cl

Via email to [cootamundra@parliament.nsw.gov.au](mailto:cootamundra@parliament.nsw.gov.au)

Dear Ms Cooke,

Thank you for your letter on behalf of Councillor Rick Firman, Mayor, Temora Shire Council, concerning the accounting treatment of equipment and facilities utilised by NSW Rural Fire Service (NSW RFS) volunteers and staff.

I understand that the Audit Office of NSW, on assuming responsibility for the audit of Local Government entities, has noted that there is inconsistent treatment of NSW RFS equipment between Council entities across NSW.

I am advised that following the concern raised by the Local Government auditors, the Office of Local Government is considering advice on the issue through an update to the Code of Accounting Practice and Financial Reporting.

The NSW RFS advises that:

- It does not recognise this equipment as an asset on its books;
- It considers that the vesting provisions of section 119 of the *Rural Fires Act 1997* (the Act) provide ownership to Councils (with restrictions as identified in the Act), although ownership is only one test for accounting recognition;
- The matter of 'control' as required by Australian Accounting Standards has been considered, and that it has formed a view that it does not control the equipment;
- It has consulted and agreed this position with both NSW Treasury and the Audit Office of NSW at this time;
- The issue is one that requires the exercise of accounting judgement, and there may be alternate views; and
- That equipment has been treated consistently by the NSW RFS since the inception of the Act.

I am also advised that there remains considerable difference of opinion amongst Local Government entities as to the preferred position, with some Councils indicating a preference to recognise the equipment whilst others take the opposing view. Similarly,

GPO Box 5341, SYDNEY NSW 2001  
Phone: (61 2) 8574 6800 Fax: (61 2) 9339 5536 Email: [www.nsw.gov.au/ministercontactform/minister-grant](http://www.nsw.gov.au/ministercontactform/minister-grant)

03/01/2012 01:19 0269772021

RICK FIRMANS

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there are alternate views as to whether equipment, facilities and land, or some combination of these items, should be recognised by the NSW RFS if legislative amendments are made, and any compensation desired by Local Government for such a change in policy and ownership.

I understand that officers of the Office of Local Government, NSW Treasury and the NSW RFS continue to discuss this issue, with a view to ensuring consistency, however as this is a complex issue with many impacts and disparate views amongst stakeholders, it is unlikely that an immediate resolution will be possible.

Yours sincerely



**TROY GRANT MP**  
Minister for Emergency Services

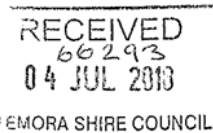
**16.20 TEMORA AERODROME UPGRADE FUNDING OPTIONS****File Number:** REP18/719**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Reply - Upgrade of Aerodrome [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\)](#) 

The Hon Michael McCormack MP has responded to correspondence from Council dated 16<sup>th</sup> February 2018 regarding funding for an upgrade of Temora Aerodrome.

Mr McCormack advises Council that, based on the information provided to him from Council, the project does not meet the funding criteria for current programs under his portfolio.



The Hon Michael McCormack MP



Deputy Prime Minister  
Minister for Infrastructure and Transport  
Leader of The Nationals  
Federal Member for Riverina

Ref: MC18-002581

28 JUN 2018

Mr GC Lavelle PSM  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

*Gary*  
Dear Mr Lavelle

Thank you for your letter of 16 February 2018 regarding funding for an upgrade of Temora Aerodrome. I apologise for the delay in replying.

The Australian Government recognises the important role that regional aviation plays in servicing the needs of regional and remote communities across Australia, particularly in delivering vital services such as emergency medical care.

While funding for regional airports is generally the responsibility of their state government, local government or private owners, the Government provides a range of funding options that can be used to support regional airports. These include:

- **Building Better Regions Fund (BBRF):** The BBRF supports the Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future.
  - In the 2018-19 Budget, the Government allocated a further \$200 million to support a third Round of the program, taking the total BBRF funding allocation to \$641.6 million.
- **Financial Assistance Grants:** The Financial Assistance Grants program provides councils with untied funding, allowing councils to allocate funds according to local priorities, including to airport infrastructure.
- **Remote Airstrip Upgrade (RAU) Program:** The Government provides targeted support for aerodrome infrastructure in remote areas where it is not commercially viable.
  - In the 2018-19 Budget, the Government allocated a further \$28.4 million over the four years from 2018-19 to provide further funding rounds under the RAU Program.
  - This announcement builds on the previous RAU allocation of \$33.7 million over four years announced in the 2015-16 Budget. This allocation is exhausted with the Government's announcement on 23 March 2018 of \$7.0 million in assistance for 31 projects under Round 5.

The Hon Michael McCormack MP

Parliament House Canberra | (02) 6277 7520 | [minister.mccormack@infrastructure.gov.au](mailto:minister.mccormack@infrastructure.gov.au)  
Suite 2, 11-15 Fitzmaurice Street, Wagga Wagga NSW 2650 | [michael.mccormack.mp@aph.gov.au](mailto:michael.mccormack.mp@aph.gov.au)

- **Election Commitments:** During the 2016 election, the Government made a number of election commitments for regional airports, including:
  - \$1.2 million to upgrade the terminal and passenger facilities at Port Macquarie Airport
  - \$2.0 million for an upgrade of the Instrument Landing System at Tamworth Regional Airport
  - \$2.5 million to create an employment precinct at Moruya Airport
  - \$1.2 million to expand passenger and freight services at Merimbula Airport
  - \$9.8 million to expand the Busselton-Margaret River Airport

I understand that, based on the information you provided, the project does not meet funding criteria for current programs under my portfolio, however, other alternatives may be available under other portfolios. For information regarding future Commonwealth funding opportunities, please visit the GrantConnect website [www.grants.gov.au](http://www.grants.gov.au).

Thank you for bringing your concerns to my attention and I trust this is of assistance.

Yours sincerely



Michael McCormack

**16.21 TERMINAL AERODROME FORECAST****File Number:** REP18/721**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Terminal Aerodrome Forecast  

Federal Member for Riverina, Mr McCormack has received correspondence from the Minister for the Environment and Energy, the Hon Josh Frydenberg MP. Mr Frydenberg has advised that Temora is included in a current national review of Terminal Aerodrome Forecast services by the Bureau of Meteorology.



# Michael McCormack MP

FEDERAL MEMBER FOR RIVERINA



Mr Gary Lavelle PSM  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

Dear Mr <sup>Gary</sup>Lavelle

I have received a letter from the Minister for the Environment and Energy, the Hon Josh Frydenberg MP, in response to a representation I made on behalf of Temora Shire Council concerning restoration of a Terminal Aerodrome Forecast (TAF) service at the Temora aerodrome.

I am advised Temora is included in a current national review of TAF services by the Bureau of Meteorology.

You might like to contact the Bureau to ensure it is fully informed of council's case to have the TAF service restored at Temora.

I also note Minister Frydenberg's advice that council can choose to fund a TAF service on a contractual cost-recovery basis.

Please find a copy of Minister Frydenberg's letter for your attention.

Thank you for contacting me on this matter.

Yours sincerely

Michael McCormack MP  
**Federal Member for Riverina**  
mm.kg.wga

24/5/2018



**Canberra**  
PO Box 6022, Parliament House, Canberra 2600  
**ph** 02 6277 7610 **fax** 02 6277 8563  
**email** michael.mccormack.mp@aph.gov.au

**Wagga Wagga**  
Suite 2 / 11-15 Fitzmaurice St, Wagga Wagga 2650  
**ph** 02 6921 4600 **fax** 02 6921 5900  
**website** www.michaelmccormack.com.au





**THE HON JOSH FRYDENBERG MP**  
**MINISTER FOR THE ENVIRONMENT AND ENERGY**

MC18-002079

The Hon Michael McCormack MP  
Deputy Prime Minister  
Minister for Infrastructure and Transport  
Member for Riverina  
Suite 2/11-15 Fitzmaurice Street  
WAGGA WAGGA NSW 2650

4 MAY 2018

  
Dear Deputy Prime Minister

Thank you for your representation on behalf of Temora Shire Council concerning the restoration of the Aerodrome Forecast (TAF) service at the Temora aerodrome.

The Bureau of Meteorology has commenced a review of aerodromes where TAF services are funded as part of the Meteorological Services Charge. The Bureau advises me all aerodromes, including the Temora aerodrome, will be considered as part of this review and it is expected to be finished in the first half of 2019.

The review process will consider multiple factors when assessing TAF requests, including minimum aircraft movement thresholds and the distance to other TAF services.

The Bureau also advises me the operator of the Temora aerodrome can choose to fund a TAF service on a contractual cost-recovery basis, if the service is required regularly. The Bureau can provide advice on the observing infrastructure required and TAF service costs.

Thank you for raising this matter with me.

Yours sincerely

A handwritten signature in blue ink, consisting of a stylized 'J' followed by a horizontal line.

JOSH FRYDENBERG

**16.22 APPLICATIONS FOR STRONGER COUNTRY COMMUNITIES****File Number:** REP18/726**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Stronger Country Communities Fund  

Correspondence has been received informing Council of the projects that will proceed to the next stage of assessment within round 2 of the Stronger Country Communities Fund.



65997  
Reference: A2547707

Mr Gary Lavelle  
General Manager  
Temora Shire Council

Via email [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)

### **Stronger Country Communities Fund – Round 2 Applications**

Dear Mr Lavelle,

Thank you for submitting applications under the Stronger Country Communities Fund.

An eligibility and viability assessment has now been completed for all applications under Round 2.

I am pleased to inform you that the following projects will proceed to the next stage of assessment – community choice modelling:

1. Aria Park main street beautification
2. Aria Park Recreation Ground - upgrade of amenities, swimming pool, and skate park
3. Lake Centenary - replacement of playground equipment and installation of fire pits
4. Nixon Park Sports Complex clubhouse, kiosk and amenities upgrade
5. Temora Golf Club - installation of irrigation
6. Temora Recreation Centre - Amenities Upgrade
7. Temora Tennis Club - resurface four tennis courts
8. Temora town entrances beautification
9. Temora Town Hall upgrade
10. Temora town netball courts upgrade
11. Temora West Sports Ground - Upgrade toilets and extend existing change room

Please note the assessment also identified some issues with eligible projects which Council may like to resolve ahead of developing the funding deed for approved projects. The Department will be in contact with officers from your council over the next 6 weeks with specific feedback on these projects.

If you have any further questions regarding the eligibility criteria of the Stronger Country Communities Fund, please contact Leonard Kary – Manager, Stronger Country Communities Fund - Department of Premier and Cabinet at [Leonard.Kary@dpc.nsw.gov.au](mailto:Leonard.Kary@dpc.nsw.gov.au).

Yours sincerely



**Chris Hanger**  
Executive Director – Regional Infrastructure & Networks

15/06/2018

**13.5 THANK YOU FROM THE TEMORA & DISTRICT SPORTS COUNCIL****File Number:** REP18/779**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Thank you letter  

Correspondence has been received from the Temora & District Sports Council, thanking Council for its ongoing support of the annual sportsperson of the year presentation night



13<sup>th</sup> June 2018

*To Temora Shire Council*

*On behalf of the Temora & District Sports Council it is with great pleasure that we give you a huge big thank you for your generous sponsorship and support for our Annual Sportsperson of the Year Presentation Night. We had 2 great guest speakers in Dr. Brett Fritsch and Mr. Paul Kelly, they were a huge hit with our audience and the kids were asking lots of questions. We had good numbers with 230 people in attendance. Your generous donation is much appreciated by The Temora & District Sports Council.*

*Thank You  
Rick, Denise, Judy*

**16.23 INTERNAL AUDIT COMMITTEE MINUTES**

**File Number:** REP18/746

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Internal Audit Committee Minutes  



**TEMORA SHIRE COUNCIL  
INTERNAL AUDIT COMMITTEE MINUTES  
MEETING HELD THURSDAY 3 JULY 2018 IN THE COUNCIL CHAMBERS.**

**PRESENT:** James Davis (June) Chair, Keith White (June), Ian Roberts (Black Adder & Associates), Cr Max Oliver, Cr Claire McLaren, Cr Dennis Sleight, Shayne Perrott, Gary Lavelle, Cr Nigel Judd, Jacqui Hall

**APOLOGIES:** Cr Ken Smith, Steve Firth

The meeting commenced at 2:00pm

The Minutes of the Internal Audit Meeting held on 7 March 2018 were adopted on the motion of Shayne Perrott and Cr McLaren.

**Recommendations from Previous Audits**

The recommendations from previous reports on Fraud Control and Policy maintenance were considered and the current progress was noted on the motion of Keith White and Cr Oliver.

**Report on Delegations**

The Internal Auditor Mr Ian Roberts presented the findings of the audit of Council Delegations. It was indicated that

- Council Delegations were legal and properly authorised
- No evidence was found of inappropriate delegations
- Field testing showed that delegations were properly exercised, and staff were aware and understood their delegations
- Delegations appeared up to date

The sole recommendation of the report involved the completion of an appropriate process to ensure legislative changes are captured.

Report was noted on the motion of Cr Oliver and Shayne Perrott.

**Methodology for the next report on**

- Purchases & procurement methodology
- Legislative compliance framework
- Content Management Methodology

The proposed Methodology was adopted with the inclusion of a review to be conducted of the current Council procurement policy on the motion of Keith White and Cr McLaren

**Notification of**

- Incidents of Fraud
- NSW Ombudsman requests
- ICAC enquiries involving TSC

The General Manager advised that Council had no matters to report in relation to Incidents of Fraud, Ombudsman or ICAC requests.

**Meeting Schedule**

The next meeting is to be scheduled in the first week of November with a formal adoption of meeting time held in abeyance due to conflicting calendars.

**General Business**

Cr McLaren sought advice on the level of knowledge required by members and Councillors of the committee regarding legislation and its application to Council.

Meeting closed at 2:35PM.

**17 CONFIDENTIAL REPORTS****RESOLUTION 147/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 6:20PM.

**17.1 Riverina JO Discussion Paper - Final**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.2 General Manager Performance Review**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**17.3 Replacing non-compliant Telstra Infrastructure**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.4 Sale of Land for unpaid rates under Section 713 of the Local Government Act 1993**

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**17.5 Promotions and Visitation Committee Review**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**17.6 BREED Business Centre**

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**17.7 Confidential Minutes of the Assets & Operations Committee Meeting held on 10 July 2018**

This matter is considered to be confidential under Section 10A(2) - a, c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors), information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it. AT 6:20PM

**CARRIED**

**18 MEETING CLOSE**

The Meeting closed at 7:33PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 August 2018.

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**