



Date: Thursday, 15 March 2018
Time: 4:00PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

15 March 2018

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 15 MARCH 2018 AT**

PRESENT: Cr Rick Firman (Mayor), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Dennis Sleigh

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Mrs Renae Sinclair

Temora Independent – Shri Gayathirie Rajen & Lyn Ward

1 OPEN AND WELCOME

OPENED 4:03PM

There were no Public Forum requests.

2 APOLOGIES

RESOLUTION 61/2018

Moved: Cr Lindy Reinhold

Seconded: Cr Max Oliver

That apologies from Engineering Works Manager Bimal Shah be received and accepted.

CARRIED

3 OPENING PRAYER

The opening prayer was conducted by Rev Jenner from the Anglican Church, Temora.

4 CONFIRMATION OF MINUTES

RESOLUTION 62/2018

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

That the minutes of the Ordinary Council Meeting held on 26 February 2018 and the Extraordinary Council Meeting held on 9 March 2018 be confirmed.

CARRIED

5 MAYORAL MINUTES**5.1 MAYORAL MINUTE - MARCH, 2018****File Number:** REP18/224**Author:** Councillors**Authoriser:** General Manager**Attachments:** Nil**Mayoral Minute – March, 2018**

1. Temora Shire Council places on record our warmest congratulations to our Federal Member for Riverina, the Hon Michael McCormack MP – on his elevation as Leader of the Federal National Party and, as our Deputy Prime Minister. This is a tremendous achievement and one all of us as a Council and a community welcome.

RECOMMENDATION: That Temora Shire Council send a letter of congratulations to Deputy Prime Minister McCormack, on his new positions.

2. Council were pleased to learn of the recent increase in funding from the NSW Government's Stronger Country Communities Funding allocation. To be allocated **\$1.56 Million** to be spent to enhance community and sporting infrastructure is a once in a generation scenario. Council will meet tomorrow to determine what projects, from within our Community Strategic Plan, will be funded. Both our Council and Community thank, most sincerely, the NSW Government, on this outstanding investment in Temora Shire and wider rural and regional NSW.

Council are reminded of the meeting we have tomorrow, to consider Temora Shire Council's priorities.

3. Council will also be excited to learn of the recent announcement of the NSW Government allocating all its entire share of the sale of Snowy Hydro 2.0 to rural and regional NSW. This equates to a total of \$4.154 Billion – which is a staggering amount. This type of investment, coupled with the Stronger Country Communities Fund is a once in a generation opportunity for rural communities to build the local infrastructure that could only be achieved through Grant funding. Council places on record our thanks to both the NSW Coalition Government and to the NSW Opposition for both committing to this policy.

RECOMMENDATION: That Temora Shire Council make urgent representations to the NSW Member for Cootamundra, Ms Steph Cooke MP, proposing that Local rural and regional Councils are best placed to assist with the rollout/distribution method of funds,

AND FURTHER, write both Ms Cooke and the Deputy Premier, thanking the Government for this significant gesture.

4. Council is advised the Joint Organisation (JO) structure is progressing with the following Councils, to date, having resolved to adopt the REROC-JO model; Temora, Coolamon, Junee, Lockhart, Greater Hume & Cootamundra-Gundagai Councils. Bland Shire will meet on 20th March to determine their pathway forward, however have indicated should they be in a JO, it will be in a REROC-JO. Both Wagga Wagga City and Snowy valleys have chosen to

be in a JO with themselves, Leeton and Narrandera Shires. A meeting will take place on 12th April, after the REROC Board meeting, of those Councils who will be in a REROC-JO, to further progress our position. In recent discussions with our Deputy Premier, Local Member for Cootamundra, Ms Cooke and others – they have given assurances our JO will be approved by the Government. The above named Councils are 100% committed to this being one of the strongest JOs in NSW.

5. Council is advised the NSW Minister for Roads, Freight and Maritime Services, the Hon Melinda Pavey MP, has accepted our invitation to officially open the Tara/Bectric Bridge. The opening will take place on Tuesday 27th March, 2018, on site at 11:30am. We will also be joined by our State Member for Cootamundra, Ms Steph Cooke MP.

This is a \$1.66 Million Joint Venture project between the NSW Government and Temora Shire Council, which took some 10 months to complete. It involved replacement of bridge sized culverts to increase the load capacity of the bridge from 10T to accommodate B-Doubles, double Road Trains and Higher Mass Limit vehicles. This will decrease heavy vehicle freight movements and increase productivity by between 25 – 40%.

Council acknowledges and thanks our Engineering Management and staff who were involved with this project.

RESOLUTION 63/2018

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It is recommended that the recommendations as presented be adopted and the remainder of the Mayoral Minute be noted.

CARRIED

Report by Cr Rick Firman OAM, Mayor

6 REPORTS FROM COMMITTEES**6.1 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 6 MARCH 2018****File Number:** REP18/189**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 6 March 2018**HEADING****RESOLUTION 64/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

It was resolved that the reports be received.

CARRIED**RESOLUTION 65/2018**

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

It was resolved that the reports and recommendations as presented be adopted with the Ariaiah Park Recreation ground amenities being reconsidered in the 2018/2019 budget.

CARRIED



Date: Tuesday, 6 March 2018
Time: 2:00PM
Location: Ariah Park Hall Supper Room
ARIAH PARK NSW 2665

MINUTES

Assets & Operations Committee Meeting

6 March 2018

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**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT ARIAH PARK HALL SUPPER ROOM
ON TUESDAY, 6 MARCH 2018 AT 2:00PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor), Cr Dale Wiencke

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services)

An Inspection of the Ariah Park Pool commenced at 1:00pm. Followed by an inspection of the conservation site on Mandamah Street and the kerb & gutter and footpath works on the western side of Coolamon Street.

1 OPEN MEETING

2:00PM

2 APOLOGIES

COMMITTEE RESOLUTION 9/2018

Moved: Cr Dale Wiencke

Seconded: Cr Claire McLaren

That apologies from Cr Kenneth Smith, General Manager Gary Lavelle and Engineering Works Manager Bimal Shah be received and accepted.

CARRIED

3 REPORTS**3.1 TEMORA SENIOR CRICKET ASSOCIATION - NAMING OF NETS****File Number:** REP18/135**Author:** General Manager**Authoriser:** General Manager**Attachments:** 1. Cricket Nets**REPORT**

Temora Senior Cricket Association is requesting Council to consider naming the new cricket nets at Nixon Park, the Eastern net “The Stacey Family Net” and the Western net the “Gerhard Family Net”. Both families have contributed to both junior and senior cricket for many years.

Report by Gary Lavelle

COMMITTEE RESOLUTION 10/2018

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council that the naming of the nets be endorsed as ‘The Stacey Family Net’ and ‘The Gerhard Family Net’.

AND FURTHER

That the request for an official opening on the 9 March 2018 at Nixon Park be endorsed.

CARRIED

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RICK FIRMANS

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TEMORA SENIOR CRICKET ASSOCIATION**PRESIDENT:** Mr Lincoln Macauley**VICE-PRESIDENT:** Mr Peter Stimson**TREASURER:** Mr Tom Grant

All correspondence to 18 Deutcher Street, Temora, 2666.

12/2/2018

The Mayor Temora Shire Council

Cr R.B Firman

105 Loftus St

Temora NSW 2666

Dear Rick,

I'm writing to you on behalf of the TSCA, including Mr Peter Stimson (VP) and Mr Tom Grant (Treasurer), to request council's endorsement of naming the new Training facility currently being built at Nixon park.

The Temora Senior Cricket Association executive are wishing to name the Eastern net "The Stacey Family net" in acknowledgment of the tremendous amount of work the Late Arthur Stacey SNR and his immediate family including Wife Kerry and sons Christopher and Arthur JNR, contributed to our game.

We are also wishing to name the western net the "Gerhard Family Net" for recognition of the hard work and dedication to our sport from Mr Col Gerhard and his family, in recent time the Gerhard's have had 3 generations of dedicated players, officials, administrators, curators and general volunteers.

Both Families have been a massive assistance to me in my various roles in Temora senior cricket; they have also been instrumental in the junior side of cricket in Temora, and personally cannot think of better names to be on a cricket facility.

I have also written to the Temora district sports council seeking their endorsement for the naming of the facility.

As we have had a few holdups with construction, time has become our enemy, we are looking to have the nets completed around late February and opened in early march before our season draws to an end, The Temora Senior Cricket Association will assume all of costs involved of the signage and erection of the signs.

Yours In Sport

Lincoln Macauley



3.2 TRAFFIC CONTROL DEVICES - HAIG STREET

File Number: REP18/139
Author: Engineering Technical Manager
Authoriser: General Manager
Attachments: 1. Haigh Street

REPORT

Following a Council resolution to investigate costings for installation of traffic control devices preventing vehicular access to the area off Haig Street commonly known as The Pines, Councils engineering department provides the following information for Councils Consideration.

The Engineering department recommends a basic pine timber bollard arrangement with 1 fold down bollard access point off Centenary Place. The philosophy behind the recommendation that this is a relatively inexpensive option that will fit in with the natural landscape.

Cost associated with supply and installation of 94m of pine timber bollards is estimated at \$8,000 (\$5,000 materials & \$3,000 Plant and Labour)

Budget Implications

\$8,000

COMMITTEE RESOLUTION 11/2018

Moved: Cr Rick Firman
Seconded: Cr Dale Wiencke

That the Committee resolved to recommend to Council to refer the project to 2018/2019 budget estimates.

AND FURTHER

That the development potential for the block at the end of Centenary Place is investigated.

CARRIED

Report by Rob Fisher



3.3 EVENT APPLICATION - Warbirds Downunder 2018

File Number: REP18/142
Author: Senior Engineering Technical Officer
Authoriser: Engineering Technical Manager
Attachments: Nil

REPORT

Warbirds Downunder 2018 Airshow will be held on the evening of Friday 12th October and the day of 13th October with the Temora Aviation Museum requesting support from Council to undertake the traffic control for the event as per previous Warbirds Downunder Airshows.

Council's commitment for Traffic Control for the 2013 Warbirds event was \$20,215.11

Council's commitment for Traffic Control for the 2015 Warbirds event was \$28,550.68

The estimated cost breakdown for the 2018 event:

Day	Costing Component	Cost Implication
	Pre Planning Management 1x Staff (wages) @ 95p/h x 1 day (8.5hr)	\$ 807
Wednesday/Thursday Monday/Tuesday	Sign Erection/Removal 2x Staff (Wages + Plant) @ 120p/h x 4 days (34 hrs Total)	\$4,080
Friday	Traffic Control: 8x Staff (wages + plant) @ 80 p/h x 4 hours	\$2,560
Friday / Saturday	VMS Boards (Variable Message Sign Boards) 5 units @ \$510 p/unit (including delivery/pickup) (1 week Hire Rate cheaper than 3 days hire)	\$2,550
Saturday	Traffic Control: 16x Staff (wages + plant) @ 80 p/h x 12 hours	\$15,360
	TOTAL OF COST IMPLICATIONS	\$25,357

These increased costs for the 2015 event were indicative in the increased level of traffic control due to issues observed with traffic arrangements at the 2013 event. However for 2018 costs are predicted to decrease due to not needing the extra external traffic control company used on the Saturday which was a precaution taken in 2015 which proved unnecessary.

It could also be suggested to the Temora Aviation Museum, that they seek event sponsorship from Coates Hire - Wagga Wagga to cover all or some of the cost of the VMS (Variable Message Sign Boards) to help reduce Council's contribution.

Note: *It is can be noted that this is the cost only of Traffic Control Services to be provided for the event, however a separate report for approval of Traffic Control devices, etc with RMS and Police inclusion will be submitted to a traffic committee meeting closer to the event.*

Budget Implications

\$25,357

COMMITTEE RESOLUTION 12/2018

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council to approve the costs association with the Warbirds 2018 event.

CARRIED

Report by Alex Dahlenburg

Cr Max Oliver and Director of Environmental Services, Kris Dunstan left the meeting at 2:35PM.

3.4 ARIAH PARK RECREATION GROUND - CLUBROOMS**File Number:** REP18/146**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** 1. Ariah Park Recreation Ground**REPORT**

Ariah Park was granted by Council \$100,000 to upgrade the club house at the Ariah Park recreation ground.

Following a recent meeting with Kris Dunstan, it appears that the funds will be short around \$30,000 and are seeking Council to consider this amount in the budget for 2018/2019.

COMMITTEE RESOLUTION 13/2018

Moved: Cr Claire McLaren

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to carry out construction to extend the building to the value of \$100,000 from the Stronger Communities Grant Fund and any refurbishment be the responsibility of user groups.

AND FURTHER

That the amount included in the Delivery Plan of \$90,000 for 2020/2021 be removed.

CARRIED***Report by Steve Firth***

Ariah Park NSW 2665

To the General Manager of the Temora Shire Council,

As you may be aware, the Ariah Park Community Recreation Ground Clubrooms were opened in the late 1970's, since then, very little works have been done on this building.

We are proud of the fact that what has been done in improvements, has been funded almost entirely from our local community. i.e Canteen, Ground lights, clubrooms, netball courts, interchange sheds and seating around the ground.

After our successful application for a State grant of \$100,000 for the upgrade of the Recreation ground facilities and after detailed planning on works needing to be done, we had a meeting with Kris Dunstan at Ariah Park this week to go through the plans. It looks like more funds may be needed to bring the project to fruition-possibly \$30,000.

This project is well and truly overdue, due to the vast amount of people who use these facilities all year round, such as the Ariah Park Central School, Senior and Junior Netball, Senior and Junior Football, Senior and Junior Cricket, Auskick, Net Set Go and Camp ground patrons.

We appreciate careful consideration in requesting these funds in your up and coming budget to finish Stage 1 of this project.

Yours sincerely

3.5 WASTE SERVICES REVIEW

File Number: REP18/149
Author: Director of Environmental Services
Authoriser: General Manager
Attachments: 1. Waste Services Review

REPORT

As requested in the Community Strategic Plan, Council commissioned a Waste Services Review as a response to community interest in the provision of kerbside recycling services within the towns and villages within the Shire.

Other opportunities were also discussed within the report, as there is also a trend in NSW for Council to collect organic materials as well as traditional kerbside recyclables

Accordingly the scope of the report was expanded, with the author recommending four (4) options for further discussion and consultation.

Option 1 – A three (3) bin system covering food & organics, recyclable & residual waste (known as FOGO option)

Option 2 – A three (3) bin option covering organics, recyclable and residual waste (known as Green waste option)

Option 3 – A two (2) bin option covering recyclable and residual waste (known as Recycling option)

Option 4 – Retention of one (1) bin for general waste (known as the Status Quo option)

The report looks at the experiences of several surrounding Shires as a guide to what residents may expect and at what cost.

The report recommends that the community be consulted as part of the decision making process with the feedback received used to guide Councils final decision on how to progress this service, which is an activity that Council has traditionally resisted in delivering.

Budget Implications

The indicative costs of each option are contained in Section 5 of the attached report.

COMMITTEE RESOLUTION 14/2018

Moved: Cr Claire McLaren

Seconded: Cr Dale Wiencke

It is recommended that this report be referred to the March Council meeting for consideration.

CARRIED

Report by Kris Dunstan



TEMORA
SHIRE
COUNCIL

WASTE SERVICES REVIEW



2017-2018

Waste Services Review 2017-18

Temora waste services review - 2017

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Waste Services Review 2017-18

Community Development Initiatives Thursday, 1 March 2018

2

Waste Services Review 2017-18

1 Executive Summary

This report was commissioned in response to community interest in the provision of kerbside recycling services within the Shire.

In considering the opportunity to introduce a kerbside recycling service it was noted that there has been a significant trend in NSW for Councils to collect organic material as well as recyclables. It is well understood that organic matter is a major component of domestic waste and its diversion and reuse is seen as best practice and encouraged by RERO, NSW EPA and the NSW Government. RERO undertook an audit of Temora waste bins and found that if recyclable and organic matter were diverted from the current kerbside bins only about 25% of the waste would remain.

On this basis it was decided to expand the report to take this information into account.

The options considered are –

Option 1 - A three bin system covering food and organics, recyclables and residual waste [FOGO];

Option 2- A three bin system covering organics, recyclables and residual waste [Greenwaste];

Option 3- A two bin system covering recyclables and residual waste [Recycling];

Option 4- Retention of the current one bin for general waste [Status quo]

As several surrounding councils have already embraced the three bin system information on how they operate and the associated costs becomes relevant and valuable information.

Community consultation should be an integral element in council's decision-making process. With the completion of this document Council will be in a position to narrow the options they would like the community to consider. The information contained in this report should then be utilised to consult with the community to assess their desires in relation to future waste collection and disposal.

Typically a community will want a service without knowing the costs which will, of course, be a major deciding factor. Whereas this report will not provide a final cost it will give an indication of the likely impost on the community.

The final decision on what system will be embraced will rest with Council.

Waste Services Review 2017-18

2 Strategy background

2.1 Why are we doing this?

Council's community strategic plan and community survey have indicated a desire by the community to have a kerbside recycling service provided.

Waste and recycling management is a major responsibility for councils, and is significant socially, environmentally and economically.

In NSW, councils manage an estimated 3.5 million tonnes of waste generated by residents each year. In Temora it is estimated 4,000 tonnes are collected and disposed of per annum at the Temora Waste Depot and it is believed that 50% of this comes purely from the domestic waste bin collection service.

Councils across the state work tirelessly to reduce the amount of waste ending up in landfill and Council needs to ensure its practices are keeping pace with community expectation. According to Environment Protection Authority's Local Government Waste and Resource Recovery Data, some councils are achieving up to 77% diversion of waste from landfill.

The figures from 2014-15 show that at that time 131 of 154 councils in NSW provided a kerbside recycling collection service. In 2015-16 83 of 152 councils in NSW had three bin systems, of those 27 had Food and Organics (FOGO) as their green bin option and another 4 had FOGO trials in progress.

To achieve better outcomes, efforts are being made by councils to:

- Collect an ever increasing variety of materials for recycling
- Provide improved waste and recycling education and communication to the community
- Process waste in new ways to increase recycling, decrease reliance on landfills and avoid other environmental impacts.

The NSW Waste Avoidance and Resource Recovery Strategy 2014–21 (WARR Strategy) is a framework for waste management. It aims to enable the community to improve the environment and community wellbeing by reducing waste and using resources more efficiently. The strategy further aims to help create jobs and grow the state economy.

The WARR Strategy includes six long-term targets:

- A. Avoiding and reducing the amount of waste generation per person in NSW
- B. increasing recycling rates to 70% for municipal solid waste, 70% Commercial and Industrial (C&I), 80% Construction and Demolition (C&D),
- C. increasing waste diverted from landfill to 75%
- D. managing problem wastes better, establishing 86 drop-off facilities and services across NSW
- E. reducing litter, with 40% fewer items (compared to 2012) by 2017
- F. combating illegal dumping, with 30% fewer incidents (compared to 2011) by 2017

More details of the policy setting can be found in Appendix 1 on page 18

2.2 Scope of this document

This report is provided to allow full consideration by Temora Shire Council of the introduction of additional waste diversion processes. Whilst the report could have concentrated on the delivery of a new kerbside recycling service this would be a missed opportunity to consider other potential services. On this basis the report will cover four potential scenarios –

- a. A three bin system covering food and organics, recyclables and residual waste;
- b. A three bin system covering organics, recyclables and residual waste;
- c. A two bin system covering recyclables and residual waste; and
- d. Retention of the current one bin for general waste.

Community Development Initiatives Thursday, 1 March 2018

4

Waste Services Review 2017-18

The report will look at the four potential options and consider the processing of the collected materials. By way of example; if council decide to collect recyclables would these be transported to an existing processing facility (in Cootamundra or Wagga Wagga) or should council and the community look at developing a local processing facility? When considering greenwaste, could a well resourced home composting scheme prove effective in diverting significant quantities of organic material or would a council operated composting facility be more efficient?

2.3 Where we are today?

In this section we will give some details of the current method and scope of operation within Temora Shire along with some details of the operations of neighbouring councils.

2.3.1 Temora

Population	6071
Area	280,201

The system of waste collection and disposal in Temora Shire has been tried and tested over many years. The waste collection service is provided to the urban areas of Temora, Ariah Park and Springdale and in total there are 2,202 eligible collections per week. On top of this there are 10 rural collections and 495 commercial collections.

The per annum cost of waste services, including the operational costs of the waste depot and the collection of a 240 litre general waste bin, is \$206.60 per household.

Domestic waste collection containers are a 240 litre "wheelie bin" which is collected weekly from the kerbside by a council owned and operated truck. This truck has a compaction body which allows more waste to be collected on each run and has the benefit of reducing the amount of space taken up in the waste trench. The truck, on completion of its run, takes the collected waste to the Teal Street landfill where the contents are tipped into the waste trench and eventually compacted and covered.



The truck is single drive with a capacity of 18m³ and is fitted with a driver operated side lifter. This lifter has the capacity to collect both 240 litre and 120 litre wheelie bins. It was purchased in 2012 and is due for replacement in 2019-20 and the replacement cost would be in the order of \$360,000. It is utilised every day except Tuesday which is designated as its maintenance day. This means that if another service is provided an additional truck and driver will be needed or the service will need to be contracted. It should be noted that whatever expanded option is taken it will only require one new vehicle as the new services can be alternated as they will be provided fortnightly.

The Teal Street site has a current capacity of more than 300,000m³. This can be combined with an adjoining undeveloped area of more than 15 hectares. On this basis it is estimated that, at current rates, the site has capacity to deal with the waste generated in the Shire for the next 70 years. The projects being considered in this report will extend the life of that site.

The Teal Street waste disposal site has, in recent years, become a waste diversion facility as well as a waste disposal site. The following facilities have improved recycling and diversion from the landfill at the site.

2.3.1.1 Waste Depot Tip Shop

There is a 'tip shop' that can sell material that has a value. To make that centre operate successfully there is a need to collect enough unwanted goods to make it an option for residents to purchase goods. More people will visit if they believe there is a chance they will find something they want. The recent construction of a Community Recycling Centre to accept low risk hazardous waste items free of charge at the site will aid in attracting more residents to the depot and this may improve the viability of the 'tip shop'. Likewise if a facility is established at the Teal Street site under the Container Deposit Scheme (Return and Earn) even more visitors would be expected (see 2.3.1.3).

Waste Services Review 2017-18

2.3.1.2 Community Recycling Centre



The Community Recycling Centre was constructed 2016 utilising grant funding from the NSW EPA and its operation is aimed at collecting relatively low risk hazardous wastes at no charge to the householder. These wastes are collected across the state and sent for recycling or neutralisation. The products collected include those shown graphically.

The project came with funding to promote the use of the centre and as more people become aware of the facility visitation will increase. The promotion is coordinated by the Riverina Eastern Regional Organisation of Councils (REROC).

2.3.1.3 Container Deposit Scheme

Under the NSW Container Deposit Scheme (Return and Earn), people will be able to return eligible beverage containers for recycling in exchange for a 10¢ refund. A network of collection depots and reverse vending machines will open across NSW to receive empty beverage containers and deliver the 10¢ refund.

The Return and Earn scheme commence December 2017. In order to participate council can opt into the scheme and set up a collection depot. Collection depots are dedicated locations where the 10¢ refund can be issued for eligible containers.



Before Council can open a collection depot or install a reverse vending machine there is a compulsion to gain approval from the EPA and set up an agreement with the scheme coordinator (Cleanaway-Tomra) to guarantee the payment of refunds and handling fees. These details are still unclear. Participation in the scheme by local government is not compulsory.

In the context of this report the arrangement for refunds to be made to Material Recovery Facility (MRF) operators is of interest.

Where a council has a kerbside recycling bin and delivers the recycling material from those bins to a MRF the council can enter into an agreement with the MRF operator to share the value of the eligible containers in the bin. By way of example, and these are by no means firm figures-

- Council collects 2,200 recycling bins per fortnight;
- There are on average 10 eligible containers per bin (pre scheme audits have put this figure at over 30 per bin); and
- Council enters into an arrangement for a 50:50 split on value with an external MRF operator;
- Council's income from the scheme would be \$1,100 per fortnight or \$28,600 per annum.

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This income could be used to reduce the cost to the residents of an upgraded waste collection service. It should be noted that these figures are conservative and the income could be as high as \$60,000 if there are 15 cans per bin and a 75:25 split.

2.3.2 What is happening in neighbouring shires?

In order to make local decisions it may be valuable to understand what practices are being utilised in adjoining shires. Here we look at 4 shires.

2.3.2.1 Coolamon

Population	4,342
Area	243,092ha
Coolamon has a three bin system	
General waste –	collected weekly in a 140 litre bin by a contractor
Recycling –	collected fortnightly in a 240 litre bin by a contractor
Food and Organics –	collected fortnightly in a 240 litre bin by a contractor

The annual waste charge per residence is \$329. The annual waste charge is inclusive of the operation of the waste site including the treatment of the food and organics into compost.

2.3.2.2 Cootamundra Gundagai

Population	11,340
Area	398,088ha
Cootamundra- Gundagai has a three bin system-	
General waste –	collected weekly in a 140 litre bin by council staff
Recycling –	collected fortnightly in a 240 litre bin by council staff
Food and Organics –	collected fortnightly in a 240 litre bin by council staff

The annual waste charge per residence is \$379. The annual waste charge is inclusive of the operation of the waste site including the treatment of the food and organics into compost.

2.3.2.3 Bland

Population	5,959
Area	855,770ha

The per annum cost of the collection of a 240 litre general waste bin is \$ 364.00. Bland Shire does not provide a recycling or greenwaste service.

2.3.2.4 Junee

Population	6,230
Area	203,000ha
Junee has a three bin system-	
General waste –	collected weekly in a 120 litre bin by contractor
Recycling –	collected fortnightly in a 240 litre bin by contractor
Food and Organics –	collected fortnightly in a 240 litre bin by contractor

The annual waste charge per residence is \$291. The annual waste charge is inclusive of the operation of the waste site including the treatment of the food and organics into compost.

2.3.3 What is happening in NSW?

The NSW government has adopted the 2014-21 WARR Strategy targets including the following targets for 2021–22.

- avoiding and reducing the amount of waste generated per person in NSW
- increasing recycling rates to

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- 70% for municipal solid waste
- 70% for commercial and industrial waste
- 80% for construction and demolition waste
- increasing waste diverted from landfill to 75%
- managing problem wastes better, establishing 86 drop-off facilities and services across NSW
- reducing litter, with 40% fewer items (compared to 2012) by 2017
- combating illegal dumping, with 30% fewer incidents (compared to 2011) by 2017.

The new strategy provides a clear framework for waste management to 2021-22 and provides an opportunity for NSW to continue to increase recycling across all waste streams.

It is evident when Council considers the amount of land available at its Teal Street facility that there is ample capacity to continue the current practices. It is however, equally evident that continuation of Council's current system will not achieve the overall waste reduction targets set by the State.

On a State and National level there are developments and schemes that will potentially reduce the amount of waste in the waste stream.

One of the projects supported by LGNSW is the requirement of producers to take greater responsibility for their products, so that there will be less waste to deal with, and so the environmental impacts of waste will be reduced. This is often called 'Extended Producer Responsibility' (EPR) or 'Life Cycle Responsibility'.

This goes far beyond just encouraging recycling, or measuring progress in terms of the increase in recycling rates. As local government does not have the statutory power to require producers to take responsibility for their products, a major role of bodies like LGNSW is to advocate on behalf of councils for the following issues to be addressed:

- Responsible packaging design and EPR for packaging waste
- Management of problem wastes including but not limited to paints, batteries, chemicals, mattresses, electronic waste (e-waste) and asbestos
- Development of an effective Container Deposit Scheme (Return and Earn)
- Reducing the impact of plastic shopping bags, microbeads and other pollutants.

All of these initiatives will prove beneficial to Council if and when they are successfully implemented.



Recycling waste rates third on a scale of six actions from most to least preferable within the inverted pyramid known as the Waste Hierarchy. Removing recyclables and organic waste from the domestic waste stream are clear examples of the Hierarchy in action. It is evident from this scale that Council's current collection system is the least preferred option.

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The Strategy also sets the direction for other policies and programmes which similarly seek to minimise both waste to landfill and its effect on the environment and human health. Examples include the NSW Waste Levy, which sets about promoting resource recovery over landfill disposal and education to encourage change in domestic behaviours by imposing a state charge on waste landfilled.

Whilst the Riverina is not currently regulated under the Waste Levy, unease exists in regional and rural NSW between Councils and the EPA around landfills and resource recovery targets. The implementation of the levy state-wide has not been ruled out, and capturing green and food waste and diverting it from landfill is high on the EPA's agenda. The levy is currently set at \$138.20 per tonne for metropolitan councils and \$79.60 for other coastal councils in the designated area.

3 Current trends and issues

The question here is "How are councils going about achieving best practice in waste diversion"? In this section current best practice is considered.

Three bin waste systems are becoming the norm in many regions of Australia and are seen as the optimal system by the NSW EPA. The EPA waste report of 2015-16 shows that more than half the councils in NSW utilised three bin systems. There are however variations on how those three bins work.

Whilst it is standard to have a yellow lidded recycling bin, a green lidded organics bin and a red lidded residual waste bin there are variations in what can go in those bins. The biggest variation comes in the use of the organics bin. Until recently this was seen as a collection system for garden waste however there is now a strong swing to utilise this bin for all organics including kitchen wastes. The collected material is then diverted from the landfill by a composting process. The resultant compost can then be reused in parks, gardens or even in agriculture.

Viability of the adoption of this service rests significantly on Council's evaluation of the cost/benefit of collection and processing and the value of the assets/resources saved. Affordability rests largely with the resident's willingness to both participate in the service through effective and contamination-free source separation and then pay an additional fee for the service.

The broad objectives of the three bin service are increased conservation of resources, diversion of waste from landfill and improved environment protection.

In Council's scenario the impetus for change to the existing service are considered to be those associated with a desire to achieve the policy settings of the Commonwealth Government and NSW Environment Protection Authority (EPA), community aspirations and industry trends, together with considerations associated with Council's current waste management operations.

These are the policy settings and are expanded in Appendix 1 on page 18.

The Waste Less, Recycle More (WLRM) Education Strategy 2016-21 is an integral component to drive recycling and waste disposal rates set within the WARR Strategy. It seeks to establish a framework for education programmes to change community behaviour and contains clear roles of partners and stakeholders, of which local Councils are one of the most prevalent. Themes around resource recovery and recycling, and managing waste as a resource in line with the Waste Hierarchy (see diagram on page 7), feature significantly. For example, diverting and separately processing kerbside organics is an initiative that the Strategy provides a number of tools for.

The NSW EPA Environmental Guidelines: Solid Waste Landfills focus on standards of site and operation and have relevance to managing organic waste landfilled in terms of their very significant contribution to leachate and odour generation, generation of landfill gas (LFG), risk of fire, vermin and vector management. Removing green waste and/or food waste will have a number of beneficial environmental impacts for less engineered landfills.

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There are a number of Guides and Reports available from the NSW EPA which has great relevance to Council's waste operations. These documents provide much practical information to Councils in delivering an expanded service and maintaining its effectiveness. The guides include a kerbside Audit Guide which includes guidelines for conducting household kerbside residual waste, recycling and garden organics audits in NSW local government areas. These Guidelines clearly describe the process and practice of carrying out a kerbside compositional audit to enable targeted education to constantly drive higher recycling and lower contamination rates.

It is usual practice for Councils to engage in community consultation before embarking on substantive changes to waste management practices. The effectiveness of a second or third bin will be impacted by community waste and recycling behaviours.

REROC has a very active waste forum and one of the achievements of that forum is the development of a Regional Waste Strategy. This documents the region's commitment to achieving state-based performance objects by carrying out a number of actions to achieve regional targets. The Strategy contains the following relevant goals -

- "1. Making it Easier for Households to Separate, Recover and Reuse their Waste*
 - 1.2. Increase the opportunities for households to recycle organic material*
 - 1.3. Increase levels of recyclables collected from households in the REROC region"*

Many drivers and considerations surround the implementation of source separated kerbside recycling and organic services. Benefits might be summarised as reducing environmental impact of waste management operations, minimising waste to landfill thereby increasing landfill diversion rates and extending the life of landfill assets, reducing climate change impacts, possibly achieving carbon abatement credits, decreasing landfill operating costs, avoiding future levies, and providing a resource for reuse as a valuable soil conditioner. Whilst ultimately it is each Council's own decision, many other factors apart from service delivery costs are considered relevant.

The EPA's development of policy aligns with that of the Commonwealth and clearly focuses on minimising waste to landfill and developing resource recovery. A wide range of mechanisms are now in place to encourage diversion of waste, with an emphasis on organics, from landfill. Recycling is now considered a well-developed theme within NSW kerbside services, and providing a source separated organics collection is an extension of ratepayer expectation. Removing organics from landfill also offers many other operational benefits, particularly in less engineered landfills, like Temora. All of these factors are considered to be relevant in making the final assessment. It is noted that local studies found that 56.2% of the material in the current kerbside bins is organic matter that could be composted.

In NSW these systems are known as Food Organics and Green Organics (FOGO) services and they were operating in 27 council areas in early 2017. Since that time the number has grown significantly and more councils are planning to adopt this collection regime. Locally the system operates in Cootamundra/Gundagai, Coolamon, Junee and shortly in Wagga Wagga.

The NSW government through the EPA has provided significant grant funding for organic collection systems across NSW via the Organics Infrastructure Fund. The biggest uptake of the grants has been by rural councils. The program provides funding to councils for new or improved household kerbside collection services for food and garden organics, including collection systems for garden only, food waste, or a combination of both.

Grants of up to \$1.3 million are available for bins, kitchen caddies and education for councils to introduce new food and garden waste collection services. Round 6 is expected to open in April 2018

This funding will significantly reduced the cost to council and residents of implementing an organics collections system. This form of grant



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only applies to organics and is not available for new recycling services.

The key reasons restricting councils from implementing a three bin kerbside service, are uncertainty in respect of: cost to council; cost per household; waste diversion; and demonstrable environmental benefits. But these questions can be answered via quantifiable and repeatable economic analysis. It is obvious from the rapid takeup of this system that it has significant benefits. Some may argue that the benefits flow most to those councils that pay the NSW Waste Levy (currently set at between \$79.60 and \$138.20 per tonne depending on the location). In those councils diversion of waste can significantly reduce their costs as the organic matter is diverted from the landfill and therefore is not subject to the levy.

If council desired to consider this system a full feasibility study will be needed to quantify all aspects of the implementation of a FOGO service. Such a study would take into account less obvious elements such as diversion from landfill; greenhouse gas emissions and vehicle kilometres travelled. The outputs from such a study will provide council with the information required to make a final decision.

Typically three-bin systems consist of:

- 240L weekly FOGO collection (including kitchen caddies);
- 240L fortnightly recycling collection; and
- 120L fortnightly residual waste (garbage) collection.

The diversion of FOGO would also reduce landfill consumption by more than 1,000m³ per year with obvious savings in the construction of new trenches.

3.1 Options

In considering the future it is important to look at the various options available and in this section we will consider four options -

- A three bin system covering food and organics, recyclables and residual waste;
- A three bin system covering organics, recyclables and residual waste;
- A two bin system covering recyclables and residual waste; and
- Retention of the current one bin for general waste.

This section will also look at what will be done within the four potential options to see how the collected materials will be processed. By way of example if council decide to collect recyclables would these be transported to an existing processing facility or should council and the community look at developing a local processing facility?

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3.1.1 Option 1 - A three bin system covering food and organics, recyclables and residual waste [FOGO];

As shown earlier in this report this option is fast becoming the preferred system in local government.

System description: Typically this system has the following format-

Bin size	Collection frequency
120 litre red lidded bin for residual waste	Fortnightly
240 litre green lidded bin for garden and kitchen food waste; and	Weekly
240 litre yellow lidded bin for mixed recyclables.	Fortnightly

Advantages:

The system provides a convenient method of greenwaste disposal for residents.

This system maximises the diversion of material from the waste stream. An audit of the kerbside general waste bins undertaken by RERO in Temora showed that 87.47% of the domestic waste residual stream by weight was potentially recyclable materials of which 56.02% was compostable material and 25.03% comingled recyclables. The diversion of this material from simply being landfilled to becoming a resource is the major advantage and allows the residents of Temora to contribute to achieving State and National waste diversion targets.

The introduction of FOGO service would attract significant funding from the NSW EPA by way of grants as indicated earlier in this report.

Council could attract income from the Container Deposit Scheme to help offset the cost. See earlier explanation at 2.3.1.3.

The amount of waste which would need to be landfilled would be reduced dramatically bringing savings in the cost of digging trenches/pits.

The organic material could be composted and used as a resource on gardens, parks and in agriculture.

Substantial funding could be sourced from the EPA to subsidise the introduction of this system.

Disadvantages:

Community resistance to having their residual waste collected fortnightly noting that the bin should not contain any putrescible matter as this should be in the organics bin.

There will undoubtedly be a financial impost on the ratepayer. The exact amount is will not be known until all of the costs are identified.

An additional consideration here is the treatment of the collected food and organics and whilst most surrounding councils have opted to run their own composting scheme at their waste depot there is also an option to have it transported to an existing facility for composting. It may also be possible to find a contractor to undertake a composting operation at a cost to council. It may also be possible to enter into an arrangement with a nearby council to process the collected organics. The cost of composting is taken into account in the potential increased charges shown above.

A comprehensive education campaign would be required to ensure the residents understood the operation of the scheme.

Residents would need to store three wheelie bins as opposed to the current one bin.

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3.1.2 Option 2- A three bin system covering organics, recyclables and residual waste [Greenwaste];

System description: Typically this system has the following format-

120 litre red lidded bin for residual waste	Weekly
240 litre green lidded bin for garden waste; and	Fortnightly
240 litre yellow lidded bin for mixed recyclables.	Fortnightly

This system is the same as the FOGO service described above however the food component of the organics would be placed in the general waste bin instead of the green lidded organics bin. The green lidded bin would be used solely for garden waste. In this system the residual bin would be collected weekly with a fortnightly service for the recycling and green waste.

Advantages:

There would be increased diversion of organic material and recyclables from the waste stream.

The weekly general waste bin would be retained and would continue to accept household food waste.

The cost would be reduced as a composting operation would not be required. The greenwaste could be processed by periodic chipping by a contractor and this is typically used as landfill cover material or in landscaping.

Council could attract income from the Container Deposit Scheme to help offset the cost. See earlier explanation 2.3.1.3.

The amount of waste which would need to be landfilled would be reduced significantly.

The system is less complicated than FOGO and would need less education of the residents.

Substantial funding could be sourced from the EPA to subsidise the introduction of this system.

The chipped greenwaste would become a resource to be used in covering the waste in the existing waste trenches or in landscaping.

Disadvantages:

The amount of organic material diverted would not be as great as would be the case in the FOGO service.

The cost of this option would be an increased cost to the ratepayer over the current one bin service. The exact amount is will not be known until all of the costs have been accurately identified.

As per the advice in option 1 (above) using costs borne by the surrounding shires as a guide the cost of waste disposal per household would rise however this would be less than the FOGO option as there would not be a need for a composting operation to treat the waste. There would be some cost in periodically chipping the collected material.

Residents would need to store three wheelie bins as opposed to the current one bin.

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3.1.3 Option 3- A two bin system covering recyclables and residual waste [Recycling]:

System description: Typically this system has the following format-

120 litre red lidded bin for residual waste	Weekly
240 litre yellow lidded bin for mixed recyclables.	Fortnightly

Advantages:

A recycling option is provided which will ensure a vastly increased diversion rate for 'waste' materials.

Council could attract income from the Container Deposit Scheme to help offset the cost. See earlier explanation at 2.3.1.3.

The amount of waste which would need to be landfilled would be reduced dramatically.

Disadvantages:

There will be an additional cost to ratepayers.

Residents would need to store two wheelie bins as opposed to the current one bin.

The Lions Club recycling centre would be impacted however it is understood the Club is not concerned by this.

3.1.4 Option 4- Retention of the current one bin for general waste [Status quo]

System description: The system is as follows-

240 litre bin for residual waste	Weekly
----------------------------------	--------

Under this system the current one bin would be retained and the collection would continue as it operates now.

Advantages:

The ratepayers know what to expect and there is no need to alter processes.

The cost per collection will not alter

No additional bin storage is required

Disadvantages:

No advances are made in moving to embrace the RERO and NSW waste diversion targets.

Ratepayers are not provided with an opportunity to participate in recycling.

No additional material will be recycled or diverted from the current Peel Street burial system.

There will be no opportunity to benefit from the collection of eligible containers in waste bins under the Container Deposit Scheme.

There is no obvious relief for the Lions Club in their desire to wind back their recycling operation.

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4 Processing

If Council decides to consider one of the 3 new options listed above there will be a need to divert the collected material from the landfill trench. The following information is provided to assist in that consideration.

4.1 Composting options

If the preferred option is the FOGO system there will be need to treat the collected material. The most cost effective method is the use of open windrow composting and this is the system adopted by the surrounding councils.

Open windrow composting is a low-cost option that is used in the majority of organics processing facilities. It involves placing organic matter or biodegradable waste in long rows known as windrows. The windrows are turned regularly, either with front end loaders or dedicated windrow turners, screening for contamination which allows the organic matter to decompose. The end result is quality compost which can be used in the community.

The NSW EPA has produced Environmental Guidelines known as *Composting and Related Organics Processing Facilities*. These Guidelines provide both site construction and operational standards for processing organics. They are the most relevant documentation for establishing a site to process separated green waste and/or food waste.

The fact that several neighbouring councils successfully operate this system means that technical advice is readily available.

There will be some costs in setting up and maintaining a composting operation at the Peel Street site however some of this will be offset by the prolonged life of each of the landfill trenches.

4.2 MRF provision

A Material Recovery Facility (MRF) is a building to receive, sort, process and store recyclable materials to be shipped and marketed to end-users. Temora Shire may wish to explore the provision of such a facility and it is not unusual to run such a facility as a social enterprise using disabled members of the community.



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MRFs serve as an intermediate processing step between the collection of source separated recyclable materials from the kerbside and other waste generators and the sale of recyclable materials to markets for use in making new products. It is important that the materials which come out of the MRF are clean, properly sorted and relatively free of impurities.

There are basically four components of a MRF facility: sorting, processing, storage, and load-out. Any facility design plan should accommodate all these activities which promote efficient and effective operation of a recycling program.

It is important to note that there are considerable costs in setting up a MRF including the construction of a sorting shed, storage facilities, hard stand areas, conveyor systems, loading and unloading facilities along with amenities for the staff and workers. The operation of a small MRF will normally not involve sophisticated sorting equipment but will rely on a high level of manual labour.

4.3 Home composting option

Some residents already undertake composting by using home composting systems or worm farms and this is commendable. If Council decided to adopt options 2, 3 or 4 there is an opportunity to devise programs that would encourage the expansion of in-home treatment systems. This could be by running education programs and/or subsidising the operation of these systems.

Such a project should have the following aims:

- Promote home composting and worm farming to residents
- Provide residents with resources for home composting
- Reduce the amount of food organics and green waste going to landfill
- Encourage the residents to better use their organics and green waste collection services.

5 Predicted costs

In undertaking this report it has been well understood that increased costs of service provision would be an outcome. This is not unique to Temora Shire as every council that has expanded services faces the same issue. When considering the additional cost there needs to be an understanding that there will be offsets, some of which will be less tangible than others. The fact that less material will need to be buried at the Peel Street depot is an obvious saving but the contribution the community is making to environmental sustainability is much more difficult to quantify.

5.1 Comparison with other councils

When we look at the councils in close proximity to Temora we can see that their annual 2017/2018 waste charges are as follows-

• Cootamundra/Gundagai	\$379
• Coolamon	\$329
• Junee	\$291
• Bland	\$364

The average for these councils is \$340 per annum whilst the current charge for Temora is \$207. On this basis if the three bin system was introduced this could see an increase of \$134 per annum or \$2.58 per week.

There are several factors the need to be considered in this calculation:-

Three of the councils listed above have three bin systems on one has a one bin system.

Those that have three bin systems are operating their own composting operations to treat the organic material that they collect. This material is then being provided to residents or being utilised by the councils in parks and gardens operations.

The Container Deposit Scheme (Return and Earn) is explained at 2.3.1.3 and based on what is believed to be conservative estimates an income of \$28,600 would be derived from containers in the

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kerbside recycling bins. When this is extrapolated to a per household basis we see an income of \$26 per household which would then bring the per annum cost increase down to \$108 or \$2.07 per week. As mentioned earlier the income from this source has been estimated very conservatively and it is likely the final additional cost per household per week will be less than \$2.00.

5.2 Per bin collection costing

Another way to calculate the cost of the service would be to have an accurate cost that would be charged by a collector to pick up each bin and deliver it to the appropriate facility. The facility will vary depending on whether the bin is general waste, recycling or organic waste.

Estimates of the per bin collection cost vary wildly with some indicating that the fee from a contractor would be \$1 per collection whilst others suggest \$2. If the figure was at the lower end of the scale the additional per annum charge would be in the order of \$52 for recycling service or \$104 for recycling and organics. At the other end of the scale these figures would be doubled to \$104 and \$208. Those in the waste industry indicate the competition for contracts is aggressive so it is unlikely the higher figure would apply.

The only accurate method of costing is to decide what form of collection is desired and then test the market or do the calculations for a council staff provided service.

5.3 Cost of recycling sorting facility

As noted earlier Council could decide to have the materials delivered to its own recycling facility and use its own staff for sorting and marketing the products collected. It is possible that grant funding could be attracted and the likelihood of success would be enhanced if the operation was to be operated as a social enterprise using locals with disabilities.

A similar small scale venture operates at Gilgandra and is auspiced by the local council. It is understood that this venture operates on a cost neutral basis. The important factors in considering such a venture is the market for the commodities collected as the price paid for the materials is volatile.

More research would be needed to understand the costs and income of such an operation however there will always be an element of risk with a small scale material recovery facility due mainly to market fluctuations for the collected material.

5.4 Composting facility

Whilst the precise costs of such a Council operated facility are not known it can be seen from the waste charges levied by the adjoining councils that have a composting operation, the cost is not high and is included in their general waste charge. Typically these systems are not complicate and do not require specialist equipment or high level expertise.

6 Recommendations

This report has broadly considered the options available to Council for the future of household waste collection and disposal. It is clearly not decisive and therefore any one particular collection and disposal regime has not been identified as the one that should be adopted. For a new waste collection system to work it is necessary for the community to be supportive and understand the potential benefits and drawbacks, including the potential costs, of any one of the four schemes considered in this report.

On this basis it is suggested the way forward is as follows-

- A. Council should consider the report and decide on a favoured option without making a final decision;
- B. With this option as the preferred way forward, conduct a public consultation process to get full and frank feedback from the community; and
- C. When the results of the community consultation are known Council can make its final decision on the preferred option.

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7 Appendix 1

Policy Settings: National Waste Policy is embodied within the Commonwealth's Less Waste, More Resources strategy. Within the 2010 Implementation Plan, all levels of government are implicated with various levels of responsibility for actioning the Plan. Specifically within Strategy 7 of the Plan, local government is responsible for supporting phasing down the amount of biodegradable material sent to landfill.

Within NSW, the EPA is the key state agency empowered to protect the environment. The organisation's purpose is to improve environmental performance and waste management through a number of Acts, Regulations, Strategies, Guidelines, Guides, Reports, Exemptions/Orders and Funding Grants.

a) **Legislation** – The EPA's stated broad policy objectives are delivered within two key pieces of legislation: Protection of the environment and human health from inappropriate use of waste (Protection of the Environment Operations (PoEO) 1997) and promotion of waste avoidance and continually improvement in resource recovery (Waste Avoidance and Resource Recovery Act (WARR) Act 2001). These policy objectives are developed within a number of delivery instruments, including recent changes included within the PoEO Regulation 2014.

The EPA's primary legislation is the PoEO Act, which came into operation on July 1, 1999, repealing a number of acts associated with minimising environmental impact. It details both policies for protecting the environment (Protection of the Environment Policies) (PEPs) and approaches to reduce pollution.

Requirements for premise based licensing are defined within clause 12 Composting ("biological conversion of organics") of Schedule 1 of the POEO Act 1997. Within the Definitions of this Schedule organics are defined as "natural organic fibrous materials of waste and non-waste origin". Waste Processing and Waste Storage are similarly defined within the Schedule. Activities whose type and scale trigger definition as a scheduled activity require licensing. An Environmental Protection Licence (EPL) is a legally enforceable document issued by the NSW EPA and lists permissible activities and the conditions under which the business may operate. The removal of organics within a third bin and their separate processing at a landfill owned by GCC and/or LSC site may trigger licensing or extra conditions on an existing EPL.

The Protection of the Environment Operations (Waste) Regulation 2014 is a piece of subordinate legislation which replaced the former 2005 Regulation and introduced a number of significant changes to the waste industry. Amongst others, of importance to operations processing collected green waste and food waste, are the new structures of Resource Recovery Orders and Exemptions, reduced licensing thresholds for waste activities and new reporting requirements for waste facilities.

The WARR Act 2001 contains guiding principles to minimise consumption of natural resources. Its themes may be summarised as encouraging the most efficient use of resources within ecologically sustainable development (ESD), ensuring resource consumption is considered against a waste hierarchy, and reducing waste and encouraging beneficial reuse, recycling and waste avoidance. Beneficial reuse of recycled organics are captured within these principles.

The NSW Waste Avoidance and Resource Recovery Strategy 2014–21 (WARR Strategy) provides a framework for waste management in NSW. Development of a WARR Strategy, including targets for waste reduction, resource recovery and the diversion of waste from landfill disposal, is required under the WARR Act.

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The following targets have been set for 2021/22:

- Avoiding and reducing the amount of waste generated per person in NSW;
- Increasing recycling rates to 70% for municipal solid waste;
- Increasing recycling rates to 70% for commercial and industrial waste;
- Increasing recycling rates to 80% for construction and demolition waste;
- Increasing waste diverted from landfill to 75%;
- Managing problem waste better, establishing 86 drop-off facilities and services across NSW;
- Reducing litter, with 40% fewer items (compared to 2012) by 2017; and
- Combating illegal dumping, with 30% fewer incidents (compared to 2011) by 2017.

The WARR Strategy guides the development of Councils resource recovery targets. Council will also keep abreast of developments in Waste Less Recycle More (WLRM) funding and will apply for funding to support and augment any of the described actions in order to achieve its objectives more efficiently.

3.6 ARIAH PARK ADVISORY COMMITTEE - REQUEST FOR INCLUSION IN BUDGET ESTIMATES 2018/2019**File Number:** REP18/166**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Budget Requests 2018/2019**REPORT**

Attached is a list of requests from the Arian Park Advisory Committee to be considered in the 2018/2019 budget deliberations.

Council is requested to consider these requests and advise which items they wish to include in the draft budget.

COMMITTEE RESOLUTION 15/2018

Moved: Cr Nigel Judd

Seconded: Cr Claire McLaren

That the Committee resolved to recommend to Council to note the report.

CARRIED

Report by Steve Firth

ARIAH PARK ADVISORY COMMITTEE

A Section 355 Committee of Temora Shire Council

Chairman

Mr Tim Sanders

0459 272 454

timgrcel@netspace.net.au

12th January 2018

Minute Secretary

Mr Rowan Bromfield

0427 809 365

rbromfield@deltaag.com.au

Mr Gary Lavelle
General Manager
Temora Shire Council
105 Loftus Street
Temora NSW 2666

Dear Mr Lavelle,

Please find attached the annual submission of recommendations from the Arianh Park Advisory Committee. Please let me know if you need any clarification or further information on the submission.

There could be several independent letters about several items in the coming months

Would you please advise the result of the submission in due course.

Kind Regards

Rowan Bromfield
Minute Secretary
Arianh Park Advisory Committee

ARIAH PARK ADVISORY COMMITTEE

A Section 355 Committee of the Temora Shire Council

SUBMISSIONS to the 2018/19 Community Strategic Plan

Business

That the Temora Shire Council have a pro-active policy of attracting industry and businesses to Arian Park i.e. be included in the commercial strategies for the whole shire. It needs to promote the facts that Council has commercial land available, while there is good mobile and internet coverage from three different providers.

Residential

That the Temora Shire Council have a pro-active policy of attracting residents to move to and live in Arian Park. It needs to promote the facts that there are affordable homes and land available, rates are reasonable, and most basic services are available.

Coolamon Street

1. That the western side of Coolamon Street be rehabilitated in the 2017/18 Budget with new Kerb and Guttering extended out 800mm similar to the Eastern Side, and the footpath be widened and replaced out to the new K&G.

2. (a) That the Centre Island of Coolamon Street be upgraded in the 2018/19 Budget to include trialling several lawn areas suitable for picnics and children to play on.

A presentation on new ideas will be presented to Council at the February, 2018 meeting.

Investigate whether the central island angled parking bays can be re-organised with parallel parking, and that all edges be low rollover concrete beams.

(b) Access for wheelchairs and gophers be taken into account in the design.

(c) That a Drinking Fountain supplied by Goldenfields Water County Council be installed at a suitable location.

(d) Add character to both sides of the main street by adding a series of ornamental grapevines and ornamental roses growing in half wine barrels to the verandahs and buildings. This proposal will also be presented to Council at the February, 2018, meeting.

Arian Park Recreation Ground

1. That the Football Change Rooms be upgraded with Toilets and Showers, and extended to allow the Netball Ladies to have showers and toilets at the same location, while also upgrading the change facilities for umpires, both male and female.

2. That the Football Kiosk area be upgraded.

3. That the area on the south side between the Clubrooms and the Public Toilets be contoured to stop flooding from the Camping Area running onto the Football Field.

4. That once this area on the south side is contoured, it should be sealed.

5. That the sealed area on the north side be extended further to the west

Recreation Ground Public Toilets

Congratulations to those concerned for the upgrade to the Public Toilets and the Netball Change Rooms and Toilets.

Youth Hall

1. That the proposed toilet for the Youth Hall be installed.
2. That the water connection which is actually outside the Youth Hall be connected inside to a proper sink cupboard in the Youth Hall.
3. That Council support youth activities in the Aria Park community.

Skate Park

1. That the Temora Shire Council support efforts by the young people in the Aria Park Skate Park Committee to add facilities and improvements to the Aria Park Skate Park area.
2. That the proposed landscaping and shrub planting surrounding the Skate Park be implemented.

Aria Park Swimming Pool

1. That a programme to replace the old concrete around the Pool be implemented.
-especially the northern end of the big pool, including drainage around the small pool and in front of the kiosk.
2. That the floors and facilities of the two change rooms be upgraded.
3. Chemical storage upgrade
4. Hot water system in the Men's Change Room
5. Storage Shed for mowers and yard maintenance equipment
6. Removal of old pump covers

Government Dam at Corner of Coolamon and Barnes Streets

1. Consideration be given to removing the ugly boundary fence, and also the internal fence near the south side boundary with the Golf Club. This dam area and trees could be promoted as a Nature Reserve attraction rather than the present eyesore and bushfire hazard.
2. The Committee gets numerous requests for a Dump Point for motor homes /caravans stopping at Aria Park. Committee members are investigating what other towns without sewerage are doing in providing dump points. An application to Council will be made once these investigations are complete.
3. This area to be mown and used as an overflow parking area for self contained motor homes and caravans on major weekends. No Power, No facilities – just walk across road to present facilities.

Davey Park

1. That the toilets at the rear of the Fire Shed in Davey Park be upgraded.

Harper Park

1. Toilets need a freshening up to match the Recreation Ground Toilets.
2. There is no Baby Change Room facilities in Aria Park

Edis Park

1. That the Information Bay have the Information, both local and Shire wide, added to the present bare Frame.
2. That a raised bark garden with shrubs be installed in the area encompassed by the drive in to the Information Bay, to match the garden on the north side of the drive in.
3. Could safe swings be re-introduced to the park for the children, including a Liberty Swing which is a swing for all ages and abilities.
4. There is a need for a drinking fountain in Edis Park – near cricket nets, playground etc
- there is one on the southern side that is out of commission (Can it be fixed?)
5. Could the children's play area have a safety fence and gate on the western side as well?
It is already fenced on three sides. Parents need to know children won't run into interior traffic while football / netball/tennis activities are in progress.

Ariah Park Memorial Hall precinct

Could the concrete footpath in front of the Memorial Hall be extended on the southwest corner so access can be gained to the Wheelchair Access ramp on the western side of the Hall?

Eastern Intersection of the Burley Griffin Way and the Mary Gilmore Way

1. The present angled intersection be re-aligned to be at right angles.
2. A safety pull off lane be added on the Burley Griffin Way when coming from the east and turning right into Ariah Park.
3. Two solar powered lights be installed at the intersection to show that it is a major intersection.

Intersection of Harrison and Davidson Streets

The intersection needs modifying so that Harrison Street enters Davidson Street at right angles. The present angled approach is dangerous.

Alternate Route for Trucks

Could an alternate route for trucks gaining access to Rees Street silos and return to Mary Gilmore Way be signposted? That is the route from the Burley Griffin Way down Davidson Street, Cemetery Road and Rees Street, and returning to the Mary Gilmore Way.

It needs a sign at the corner of Cemetery Road and Rees Street to show the way back to the Mary Gilmore Way. Last year a truck missed the turn, and ended up bogged in the stock route past the Cemetery.

Street Sealing

1. Harmon Street between Harrison and Hopetoun Streets
2. Back lane East side of the Ariah Park CBD
3. Back Lane behind "The Peppers" – Pitt to Wellman

Kerb and Guttering

Wellman Street, north side between Reid and Coolamon Streets.
The South side at a later date.

Footpaths

Reid Street, between Pitt and Wellman, eastern side.

This is the route the school children take going from the school to the Recreation Ground, Swimming Pool, Tennis Courts etc.

Ariah Park Cemetery

Congratulations to those concerned on the building of a toilet and store room at the Ariah Park Cemetery. With more and more graveside services, this was an urgent need.

Tourist Promotion

1. Could the Mary Gilmore Way be promoted as a Heritage Trail, and heritage sites along the route be signposted with information?
2. Could signs promoting a detour through Ariah Park be erected on the Burley Griffin Way?
- the same as you see for by-passed towns on the highway.

Ariah Park Attractions

1. That the Temora Shire Council support the establishment of a Nature Walking and Bicycle Track from the Broken Dam Heritage Area to the Ariah Park Cemetery via the Stock Route. This would allow a 10km Circuit from Ariah Park, incorporating the Cemetery Road and the Mary Gilmore Way. Consideration be given to widening the shoulder on the western side of the Mary Gilmore Way to allow for a safe bicycle lane.
2. That the Temora Shire Council be asked if approximately 5.9ha of Council owned railway land could be used as a fenced Conservation Park for Endangered Species. This will provide economic stimulus resulting from increased visitor volume and environmental recognition.

Ariah Park Senior Housing Units

The need for another 2-4 senior housing self care units in Ariah Park be should be included in future strategic plans?

Ariah Park Garbage Depot

The Ariah Park community is happy with the present local key system, but locals would still like to see a system that allows weekend access.

We have received requests for more bins at the depot for the different items to be recycled. We also express our serious concern that small communities like Ariah Park do not have access to the container deposit scheme.

Waste Paper/ St Vinnies Bins

The best location for these bins needs to be looked at, as the present location is hard to access when water is in the table drain.

Ariah Park Drainage Works

After the wet winter and spring in 2016, and further flooding in early December, 2017, residents are asking Council to complete a Flood Study on the town and surrounds to look at better ways to divert the flood waters away from the main street of Ariah Park, and George Street on the eastern side.

Ariah Park Sewerage Scheme

Could the possibility of a sewerage scheme for Ariah Park be investigated?

50Km and 70Km Speed Zones

1. **Back Ariah Park – Quandary Road** (Bulkhead Road) - Request that the 50km Speed signs be shifted at least 100 metres to the East so the signs are before the curve coming into Ariah Park. This road is used regularly by families going for a walk.
2. **Davidson Street** That the present 50km Signs on Davidson Street be reviewed, with a request to change to 70km.

Noxious Weeds

Residents are concerned at the growth of Khaki Weed and Catheads in the town area, and seek Council's assistance in helping control.

Ariah Park Community Protection Plan against Bushfires

That the Temora Shire Council work with the Rural Fire Service and the Ariah Park community to establish a Community Protection Plan against Bushfires for the Village and surrounding district. This involves reducing identified potential hazard areas both under the control of Council, and other authorities such as Essential Energy, Graincorp and John Holland Rail.

The Community especially urges Council to control the long grass in vacant blocks owned by absentee owners, and any other vacant Crown Land.

*From the
Ariah Park Advisory Committee
10/01/2018*

4 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 16/2018**

Moved: Cr Claire McLaren

Seconded: Cr Rick Firman

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:15PM:

4.1 Temora Saleyards - Lease

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

4.2 2017/2018 Potential Budget Deferrals

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

4.3 Softfall at Council Playgrounds

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

4.4 Nixon Park Playground

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

5 CLOSE MEETING

The Meeting closed at 4:06PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 6 March 2018.

.....
GENERAL MANAGER

.....
CHAIRMAN

6.2 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 6 MARCH 2018**File Number:** REP18/191**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Traffic Committee Meeting held on 6 March 2018**RESOLUTION 66/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Claire McLaren

It was resolved that the reports be received.

CARRIED**RESOLUTION 67/2018**

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

It was resolved that the recommendations numbered one (1) to four (4) be adopted in relation to the Hoskins Street Pedestrian Crossing.

CARRIED**RESOLUTION 68/2018**

Moved: Cr Kenneth Smith

Seconded: Cr Claire McLaren

It was resolved that the remainder of the reports and recommendations of the Traffic Committee be adopted.

CARRIED



Date: Tuesday, 6 March 2018
Time: 9:30 AM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Traffic Committee Meeting

6 March 2018

Order Of Business

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4	Close Meeting	59

**MINUTES OF TEMORA SHIRE COUNCIL
TRAFFIC COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 6 MARCH 2018 AT 9:30 AM**

PRESENT: Ms Zoe Turner (Roads & Maritime Services) Mr Ged Horsley (Temora Police)
Cr Kenneth Smith, Cr Rick Firman (Mayor), Greg Mineham (Roads & Maritime Services)

IN ATTENDANCE: Claire Golder (Town Planner)

1 OPEN MEETING

9:30AM

2 APOLOGIES

COMMITTEE RESOLUTION 5/2018

Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

That apologies from Engineering Technical Manager Rob Fisher, Engineering Works Manager Bimal Shah, Road Safety Officer Michelle Doolan and Senior Engineering Technical Officer Alex Dahlenburg be received and accepted.

CARRIED

3 REPORTS

3.1 HOSKINS STREET PEDESTRIAN CROSSING

File Number: REP18/152

Author: Senior Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: 1. Email RMS - Hoskins Street Crossing

Hoskins Street Pedestrian Crossing

REPORT

The Hoskins Street pedestrian crossing was discussed at the December Traffic Committee Meeting and December Council Meeting with the matter to be further investigated.

From the December Council meeting resolution the following works were to be completed:

- Trees be maintained and crown lift pruning undertaken **Completed**
- Pedestrian Crossing signage be moved closer to the lanes **Works Scheduled**
- Pedestrian control boards be investigated and report back to council

Council's engineering department has been in email contact with Roads & Maritime Services (RMS) as per Attachment 1 to this report being an email sent to RMS and Attachment 2 being the email response received from RMS. Based on the information from the email the following options have been developed.

Not included in the below options is any change to pedestrian control boards (attachment 3 shows control boards if required for further discussion) or traffic lights as RMS has made it clear that Traffic Lights will not be supported even if 100% at councils expense.

Also note that more than one option may be selected or a further new alternative if supported by RMS may be proposed.

Option 1

Do nothing further at the location, accepting that council has investigated the matter enough including site audits and no further treatments can be undertaken to enhance safety.

Only carry out general maintenance with this option for linemarking, tree pruning to reduce shading and garden maintenance (eg. Hedges kept low, etc.).

Option 2

Investigate the cost and design of a raised crossing to improve visibility and increase traffic calming capacity as well as improved speed compliance.

The main issue with this option is that Heavy Vehicles use the crossing which may result in increased noise, dust and effluent discharge (from livestock carriers).

Option 3

As indicated by RMS to increase sight distance for motorists further parking spaces can be removed being 20m before the crossing and 10 metres after on both sides of the street. Image 1 of this report shows an aerial image of what parking spaces will be removed to meet the requirements of 20m on approach to the crossing and 10m following the crossing.

Image 1: Parking spaces requiring removal to meet requirements of Option 3

**COMMITTEE RESOLUTION 6/2018**

Moved: Cr Rick Firman

Seconded: Mr Ged Horsley

It is recommended that the Committee recommend to Council that:

- 1 Council staff expedite the relocation of the pedestrian warning signs closer to the footpaths to improve visibility.
- 2 Council staff continuously monitor trees at the crossing and keep the tree canopy trimmed to improve visibility for motorists and pedestrians.

- 3 Council staff continuously monitors the hedges at the crossing and keep hedges trimmed.
- 4 Council officers investigate options for the installation of additional pedestrian control boards at the crossing
- 5 Council officers investigate the possible relocation of seating to the exit side of the crossing.

CARRIED

Report by Alex Dahlenburg

Attachment 1: Email sent to RMS

From: Alex Dahlenburg
Sent: Tuesday, 23 January 2018 9:46 AM
To: MINEHAN Greg J
Cc: TURNER Zoe T
Subject: Hoskins Street Pedestrian Crossing - Temora

Hi Greg,

I'm not sure how much you know about this pedestrian crossing yet, however it's also a hot topic here especially for reports to traffic committee.

Zoe may be able to help shed some light on this lengthy topic.

A report went to the last Traffic Committee meeting which then went to council.

The committee resolution (574/2017) was:

Recommend to council to remove the tree on each approach side (2 in total) to open up the space and significantly prune the remaining 2 trees as together this will help eliminate excessive shading that causes visual impact AND FURTHER RMS does not support the style of lighting and signage in the report, and if installed without permission by RMS the legal liability will be solely councils responsibility AND FURTHER remark the entire pavement markings at the crossing.

The final resolution (579/2017) by council was:

It was resolved that the trees be maintained and pruned at the pedestrian crossing in Hoskins Street and the pedestrian signage be moved closer to the traffic lane with the pedestrian control boards being investigated and report back to council.

Please see attached pdf's that reflect the works requested by council resolution from December 2017.

Further to these discussed resolutions I am seeking RMS input into further options:

- Comment on the pedestrian control boards
- Possible option of some type of Pedestrian Traffic lights or some description (Last resort) – This would also be funded in the future by TSC not RMS
- RMS view on other traffic calming devices such as speed cushions or humps on approach, a raise crossing or something similar to these ideas
- Any other suggestions to improve safety in general at the crossing without removing it as already aware the elected council does not want it removed!

I look forward to hearing back on this matter and if you have any questions before finalising a response feel free to call.

Regards



Alex Dahlenburg
Senior Engineering Technical Officer
Temora Shire Council

p: 02 6980 1100
a: 105 Loftus Street (PO Box 262) Temora NSW 2666
w: www.temora.nsw.gov.au



Attachment 2: Email response received back from RMS

From: MINEHAN Greg J
Sent: Wednesday, 24 January 2018 9:46 AM
To: Alex Dahlenburg
Cc: TURNER Zoe T
Subject: Hoskins Street Pedestrian Crossing - Temora

Hi Alex

Zoe has spoken to me in relation to this matter.

I note the resolution of Council. So far as your dot points I offer the following:-

- The pedestrian control boards I am informed are in place to assist in the control of pedestrians and raise awareness of the crossing. The single board allows pedestrians to either enter or exit the crossing without any restriction. The introduction of dual control boards may cause an access issue, for example a mother and pram exiting the crossing and a person on a mobility scooter device attempting to gain access to the crossing (single entry-exit point). The current infrastructure would allow for both the enter and exit without any hindrance.
- RMS is not supportive of pedestrian lights in this case.
- The suggestion for a raised crossing may be considered. Such crossing do assist with traffic calming but come with other issues. One of the issues would be the crossing used by heavy vehicles. Given the close proximity to the retail shops these vehicles may give rise to additional complaints of noise, dust etc.
- I have looked at the crossing and I believe it can be made safer without the necessity to remove it. For example the pruning of the lower branches of the trees will reduce shading at either end of the crossing as will maintaining the hedges to a lower height. Possibly one of the greatest improvements would be to remove the parking for 20m before and 10m after the crossing in each direction. This action alone will greatly assist motorists with sight distance for pedestrians entering the crossing. The moving of the pedestrian crossing signs to the kerb as indicted in your drawing will also assist.

Happy to discuss further.

Regards

Greg Minehan
Network and Safety Officer
Regional and Freight/ South West Region
P 02 69236649
www.rms.nsw.gov.au
Every journey matters

Roads and Maritime Services
193 Morgan Street, Wagga Wagga, NSW 2650



Before printing, please consider the environment

Attachment 3: Pedestrian control board plan sent to RMS as part of email in Attachment 1



Investigate increasing width of
pedestrian control boards
This was part of council resolution

RMS thoughts on additional bollards to
create slower pedestrian movement?
Instead of widening single control board



3.2 WARBIRDS STREET FEST - EVENT TRAFFIC CONTROL 2018**File Number:** REP18/154**Author:** Senior Engineering Technical Officer**Authoriser:** General Manager**Attachments:** 1. Warbirds Street Fest - Traffic Control**REPORT**

Traffic control for the 2018 Warbirds Street Fest Event on Saturday the 13th October is planned to be conducted much like the 2015 event.

Loftus Street – (Between Little Baker Street and Hoskins Street also Little Hoskins Street to Hoskins Street)

To be closed at 1:00pm for setup

Hoskins Street – (Between Victoria Street and Parkes Street)

To be closed from 4:30pm for event

All roads to be re-opened by 9:00pm

Budget Implications

To be reported direct to Councils March meeting.

COMMITTEE RESOLUTION 7/2018

Moved: Cr Rick Firman

Seconded: Greg Mineham

It is recommended that the Committee recommend to Council consider that the following recommendations be accepted

- Warbirds Street Fest event to be discussed at next meeting of the Local Emergency Management Committee, 4th April 2018. This will provide further concurrence with FRNSW and Ambulance.
- Seek an adjusted Public Liability and Indemnity for the event from council's insurer for traffic Operations which denotes RMS and NSW Police as interested parties.

AND FURTHER

That additional meeting be organised closer to the event to further discuss the issue of traffic flow at arrival and departure and a need to investigate TrainLink bus access during the closure and the area along Goldfields Way, between Trigalong Creek Bridge and the start of 70kms zone be sign posted as a "No Parking" zone every 50 metres.

CARRIED***Report by Alex Dahlenburg***

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

I.1 Event summary

Event Name: Warbirds Street Fest 2018
 Event Location: Hoskins St, Temora NSW 2666
 Event Date: 13/10/18 Event Start Time: 5pm Event Finish Time: 9pm
 Event Setup Start Time: 4:30pm Event Packdown Finish Time: 9:30pm
 Event is ☐ off-street ☐ on-street moving ☒ on-street non-moving
☐ held regularly throughout the year (calendar attached)

I.2 Contact names

Event Organiser * Temora Shire Council
 Phone: 6980 1100 Fax: 6980 1138 Mobile: 0439 364 572 E-mail: csinclair@temora.nsw.gov.au
 Event Management Company (if applicable) Temora Business Enterprise Group (TBEG)
AS ABOVE.
 Phone: Fax: Mobile: E-mail:
 Police Temora Police Station
 Phone: 6977 2044 Fax: Mobile: E-mail:
 Council AS ABOVE
 Phone: Fax: Mobile: E-mail:
 Roads & Traffic Authority (if Class I)
 Phone: Fax: Mobile: E-mail:

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

I.3 Brief description of the event (one paragraph)

A community street festival featuring market stalls, buskers, live entertainment, & competitions to coincide with the 12,000+ attracting event, Warbirds Downunder Airshow at the Temora Aviation Museum on the same day.

2 RISK MANAGEMENT - TRAFFIC

2.1 Occupational Health & Safety - Traffic Control

- ☒ Risk assessment plan (or plans) attached

2.2 Public Liability Insurance

- ☒ Public liability insurance arranged. Certificate of currency attached.

2.3 Police

- ☒ Police written approval obtained *Schedule 1 Form*

2.4 Fire Brigades and Ambulance

- ☒ Fire brigades notified
☒ Ambulance notified

3 TRAFFIC AND TRANSPORT MANAGEMENT

3.1 The route or location

- ☒ Map attached

3.2 Parking

- ☒ Parking organised - details attached
☐ Parking not required

3.3 Construction, traffic calming and traffic generating developments

- ☐ Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
☒ There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes

3.4 Trusts, authorities or Government enterprises

- ☐ This event uses a facility managed by a trust, authority or enterprise; written approval attached
☒ This event does not use a facility managed by a trust, authority or enterprise

3.5 Impact on/of Public transport

- ☐ Public transport plans created - details attached
☒ Public transport not impacted or will not impact event

3.6 Reopening roads after moving events

- ☐ This is a moving event - details attached.
☒ This is a non-moving event.

3.7 Traffic management requirements unique to this event

- ☒ Description of unique traffic management requirements attached
☐ There are no unique traffic requirements for this event

3.8 Contingency plans

- ☐ Contingency plans attached *N/A*

Class 1	Class 2	3.9 Heavy vehicle impacts
		<input checked="" type="checkbox"/> Impacts heavy vehicles - RTA to manage <i>Appropriate Detour as per TCP</i> <input type="checkbox"/> Does not impact heavy vehicles
Class 1	Class 2	3.10 Special event clearways
		<input type="checkbox"/> Special event clearways required - RTA to arrange <input checked="" type="checkbox"/> Special event clearways not required
4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES		
Class 1	Class 2	4.1 Access for local residents, businesses, hospitals and emergency vehicles
		<input type="checkbox"/> Plans to minimise impact on non-event community attached <input checked="" type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
Class 1	Class 2	4.2 Advertise traffic management arrangements
		<input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required
Class 1	Class 2	4.3 Special event warning signs
		<input type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input checked="" type="checkbox"/> This event does not require special event warning signs
Class 1	Class 2	4.4 Permanent Variable Message Signs
		<input type="checkbox"/> Messages, locations and times attached <input checked="" type="checkbox"/> This event does not use permanent Variable Message Signs
Class 1	Class 2	4.5 Portable Variable Message Signs
		<input type="checkbox"/> The proposed messages and locations for portable VMS are attached <input checked="" type="checkbox"/> This event does not use portable VMS

5 PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6 APPROVAL

TMP Approved by: Alex Dalenberg Event Organiser 28/02/2018 Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: A. Dalenberg Council 28/02/2018 Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

Traffic Management Plan Checklist & Risk Assessment

TSC-QM-0X



Road Name / No: <u>MRS7 (Haskins Street)</u>	Segment: <u>330</u>
Location Description: <u>Between Victoria St & Parkes St</u>	
Type of Work: <u>Warbirds Street Fest 2018</u>	
Date: <u>28/02/2018</u>	Completed By: <u>A. Dahlenburg</u> Signature: <u>Mr. Dahlenburg</u>
Traffic Volume: <u>1,500</u> ADT	Heavy Vehicle Percentage of ADT: <u>5</u> %
Posted Speed Limit: <u>50</u> km/h	
Clearance Between Workers & Traffic: <u>N/A</u> metres	
Pavement Surface: <u>Sealed</u> Unsealed	
Plans Required: <input checked="" type="checkbox"/> TCP's (Traffic Control Plans) <input type="checkbox"/> ROL (Road Occupancy Licence) <input type="checkbox"/> VMP (Vehicle Movement Plan) <input checked="" type="checkbox"/> LP (Locality Plan) <input type="checkbox"/> WOF (Workers on Foot Plan) <input type="checkbox"/> PMP (Pedestrian Movement Plan) <input type="checkbox"/> PTS (Portable Traffic Signals approval and record of use) <input type="checkbox"/> SIF (Daily Sign Inspection Form) <input type="checkbox"/> Record of Erection & Removal of Temporary Roadwork Speed Limit Signs	

Answers to questions below may prompt modifications to TCP's, VMP's, WOF's and PMP.
This may include the installation of additional signage or changes to sign locations.

No	Item Description	Outcome
1	Will existing signs have to be covered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
2	Will existing road markings have to be removed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
3	Are there approvals for traffic control devices?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
4	Will there be safe clearances between the workers and through traffic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
5	Will there be any restrictions on taper lengths, bollard spacing and delineation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
6	Will the location of intersections, ramps, etc within the worksite increase the risk to workers?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
7	Will vehicles be entering or leaving the worksite from private or commercial driveways?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
8	Will nearby features (schools, shops, railways, railway station, etc.) affect the worksite?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
9	Will any local parking restrictions affect the worksite?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
10	Will there be adequate space for worker parking?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
11	Will there be nightworks?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
12	Will any excavations affect the safety of workers or traffic?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
13	Will there be adequate sight distance for road users to see signs and traffic controllers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
14	Will any signs or traffic controllers be in the shade?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
15	Will control measures be safe for the approach speeds of traffic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
16	Will work be undertaken outside peak times?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
	If not, will the control measures cater for the traffic peak?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Traffic Management Plan Checklist & Risk Assessment

TSC-QM-0X



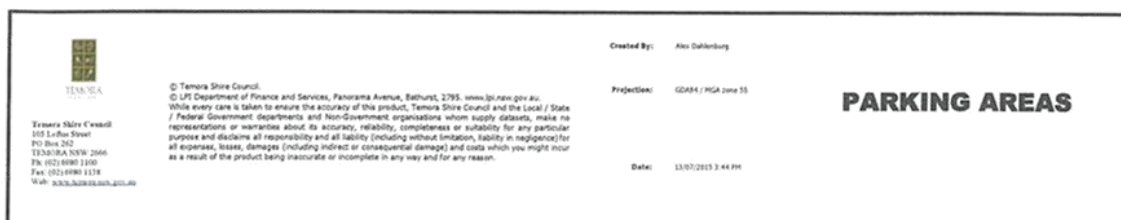
17	Will any bus stops (including school bus stops) be affected by the worksite?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
18	Will pedestrians be affected by the worksite?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
19	Will cyclists be affected by the worksite?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
20	Are there any underground or overhead utilities that might be a risk to workers or plant?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
	If Yes, Has a Dial Before You Dig application been completed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
21	Will the time of day be significant (ie. Sunrise/Sunset) for signs/traffic controllers?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
22	Will the TCP be required for after hours?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
23	Will allowances for queuing be required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
24	Will allowance be required for oversize loads and/or load limits?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
25	Will any upcoming local events (Shows, Livestock Sales, Parades, etc.) affect the worksite?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
26	Will advertising be required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	If Yes, what form of advertising is to be used? <input checked="" type="checkbox"/> Local Newspaper <input type="checkbox"/> Letter Box Drop <input checked="" type="checkbox"/> Newsletter <input type="checkbox"/> VMS <input type="checkbox"/> Other: _____	

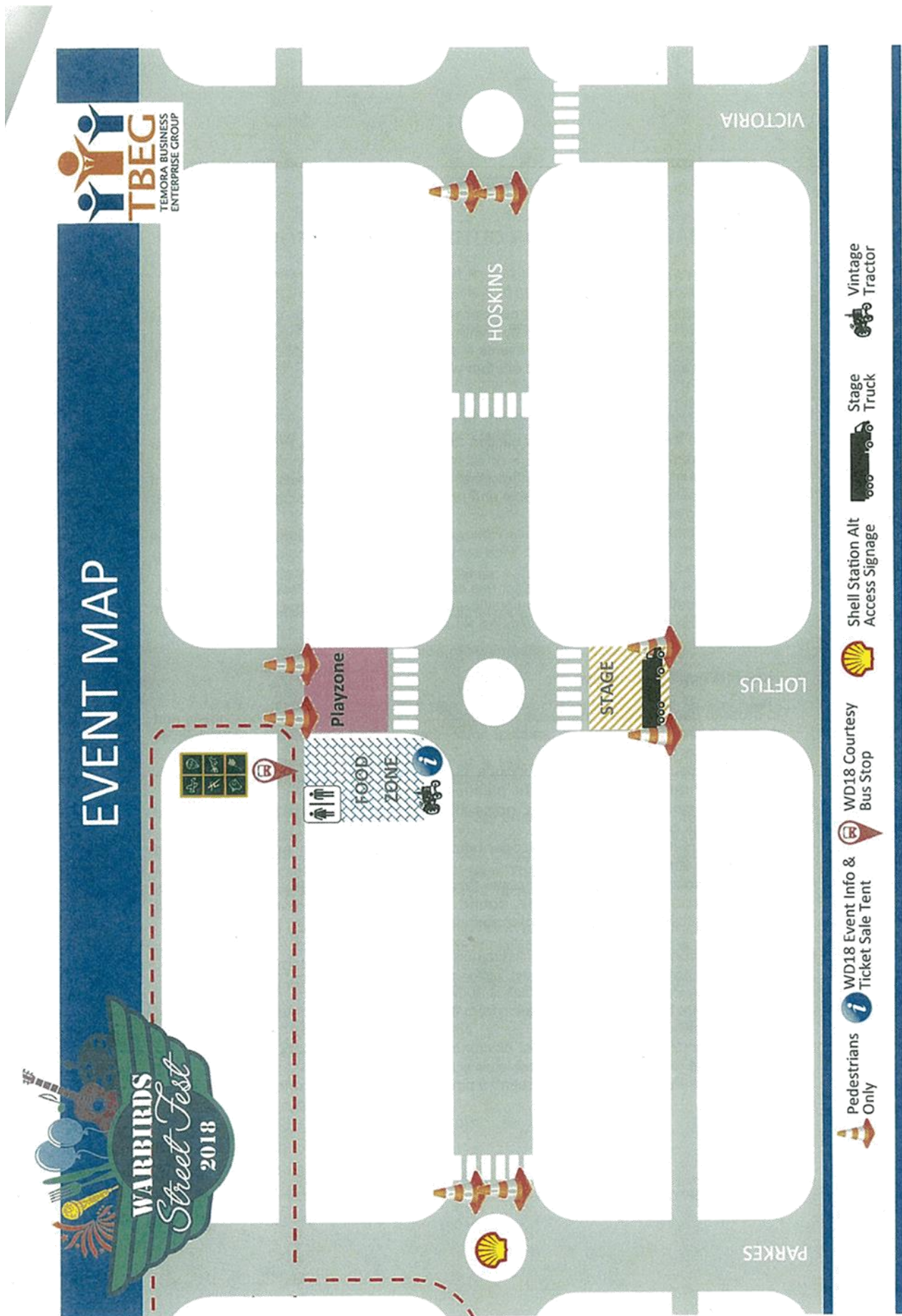
Suggested Roadworks (Day) – Speed Limit: _____ km/h **OR** Not Applicable

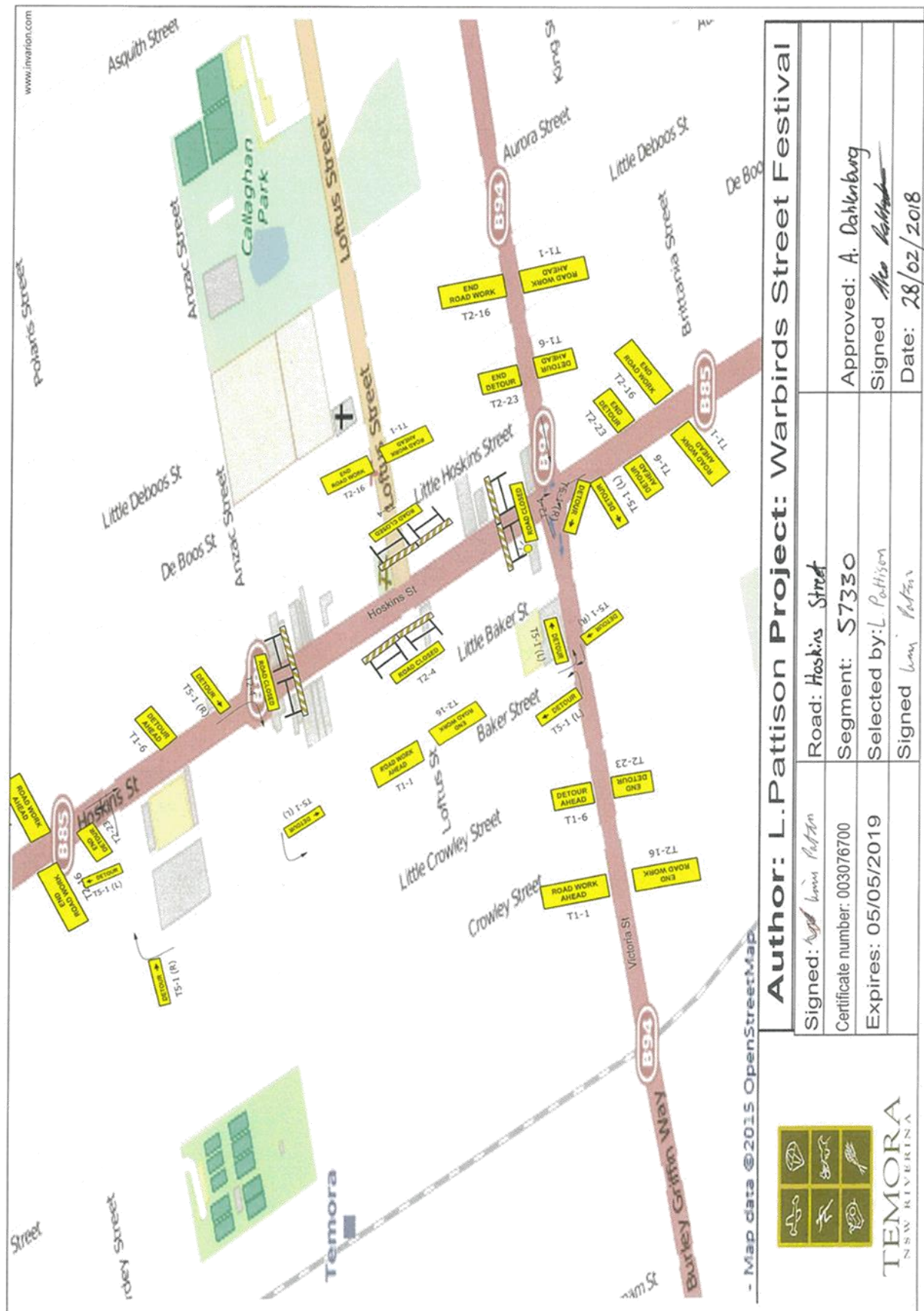
Suggested Aftercare (Night) – Speed Limit: _____ km/h **OR** Not Applicable

Item No:	Action Required
8	Shops will remain open longer than usual business hours however are treated with the road closure being active
16	Special Event – increased traffic volumes

Notes / Additional Comments







3.3 WARBIRDS DOWNUNDER TRAFFIC MANAGEMENT 2018

File Number: REP18/156
Author: Senior Engineering Technical Officer
Authoriser: General Manager
Attachments:

1. Warbirds Downunder 1
2. Warbirds Downunder 2
3. Warbirds Downunder 3
4. Warbirds Downunder 4
5. Warbirds Downunder 5
6. Warbirds Downunder 6

REPORT

Traffic control for the 2018 Warbirds Downunder Event on 12th & 13th October 2018 is planned to be conducted much like the 2015 event which ran very smoothly.

The minor issues to address from the 2015 event were:

- Better signage leaving the event at the Intersection of Kitchener Road and Crowley Street
- For shuttle buses to only pick up to the point of Carpark 2 and not proceeded onto Airport Street at any point
- Expand the disabled parking area to incorporate the adjoining closed (during event) taxiway as inadequate disabled parking was available in 2015
- When Carparks 1 and 2 for general admission are filled Airport Road VMS boards to change and switch lanes at this point for filling carparks 3 and 4 for general admission.
- Earlier manning of control 3 on the Friday to prevent cars trying to enter the aviation museum carpark which is closed as an exhibition space.
- More advanced signage prior to Bartondale Road and Tom Moon Avenue for the Squadron tents barracks and camping check in point.

All these minor matters will be addressed for the 2018 event and all other operations to be repeated as per 2015 as included in the attached plans. Letters will also be sent to neighbouring Shires to inform them of increased traffic volumes on the days of the event.

Traffic Management for the event will be:

- 11:00am until 9:00pm on Friday 12th October 2018 (2 staff will start at 9:00am on Tom Moon Avenue)
- 6:00am until 6:00pm on Saturday 13th October 2018

A meeting on traffic management has also been held already with the Temora Aviation Museum General Manager.

Budget Implications

Reported to Assets and Operations Committee

COMMITTEE RESOLUTION 8/2018

Moved: Greg Mineham

Seconded: Cr Rick Firman

It is recommended that the Committee recommends to Council the report with concurrence from RMS and Police subject to:

- Warbirds Downunder event to be discussed at next meeting of the Local Emergency Management Committee, 4th April 2018. This will provide further concurrence with FRNSW and Ambulance.

- Seek an adjusted Public Liability and Indemnity for the event from Council's insurer for traffic operations which denotes RMS and NSW Police as interested parties.

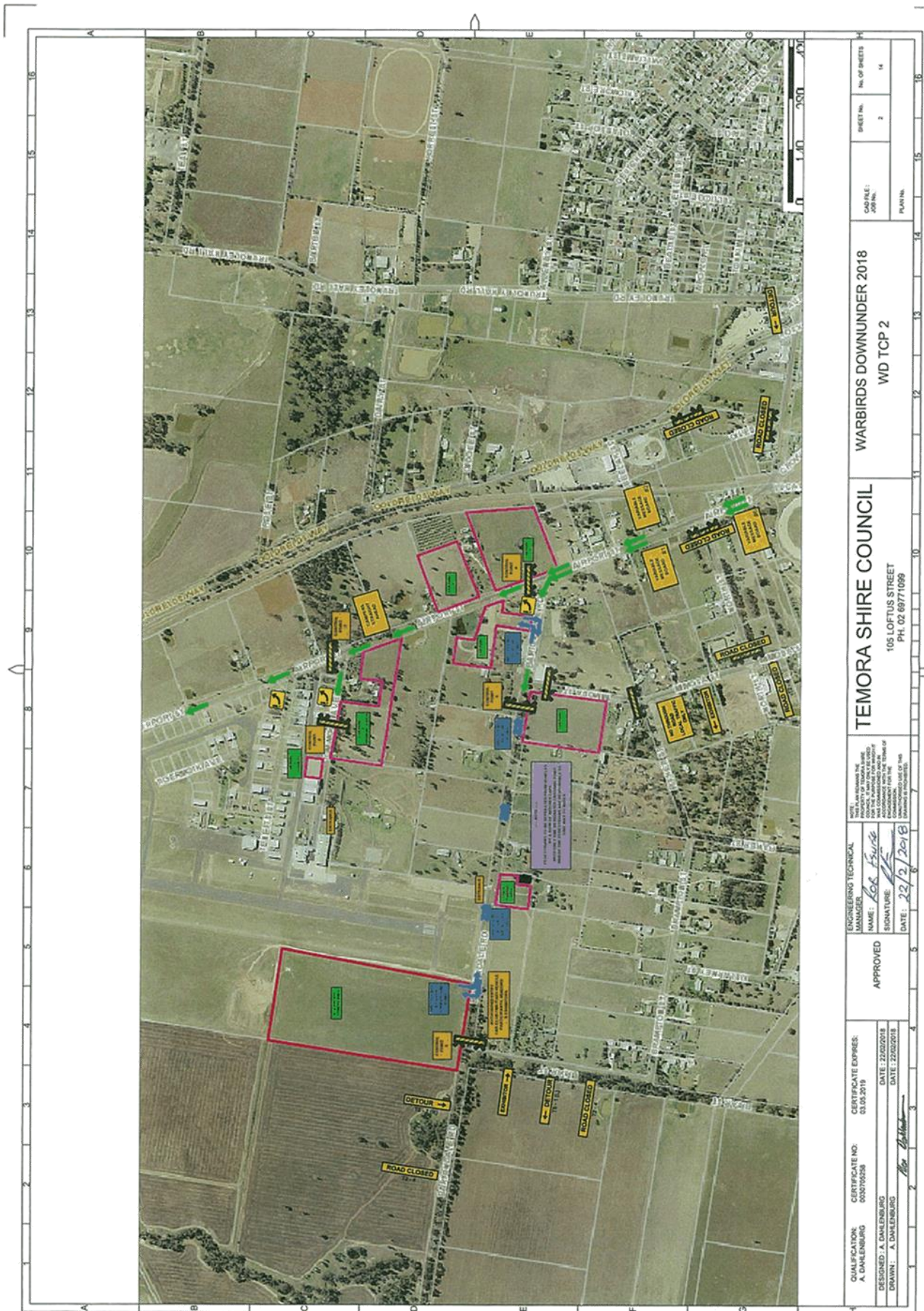
AND FURTHER

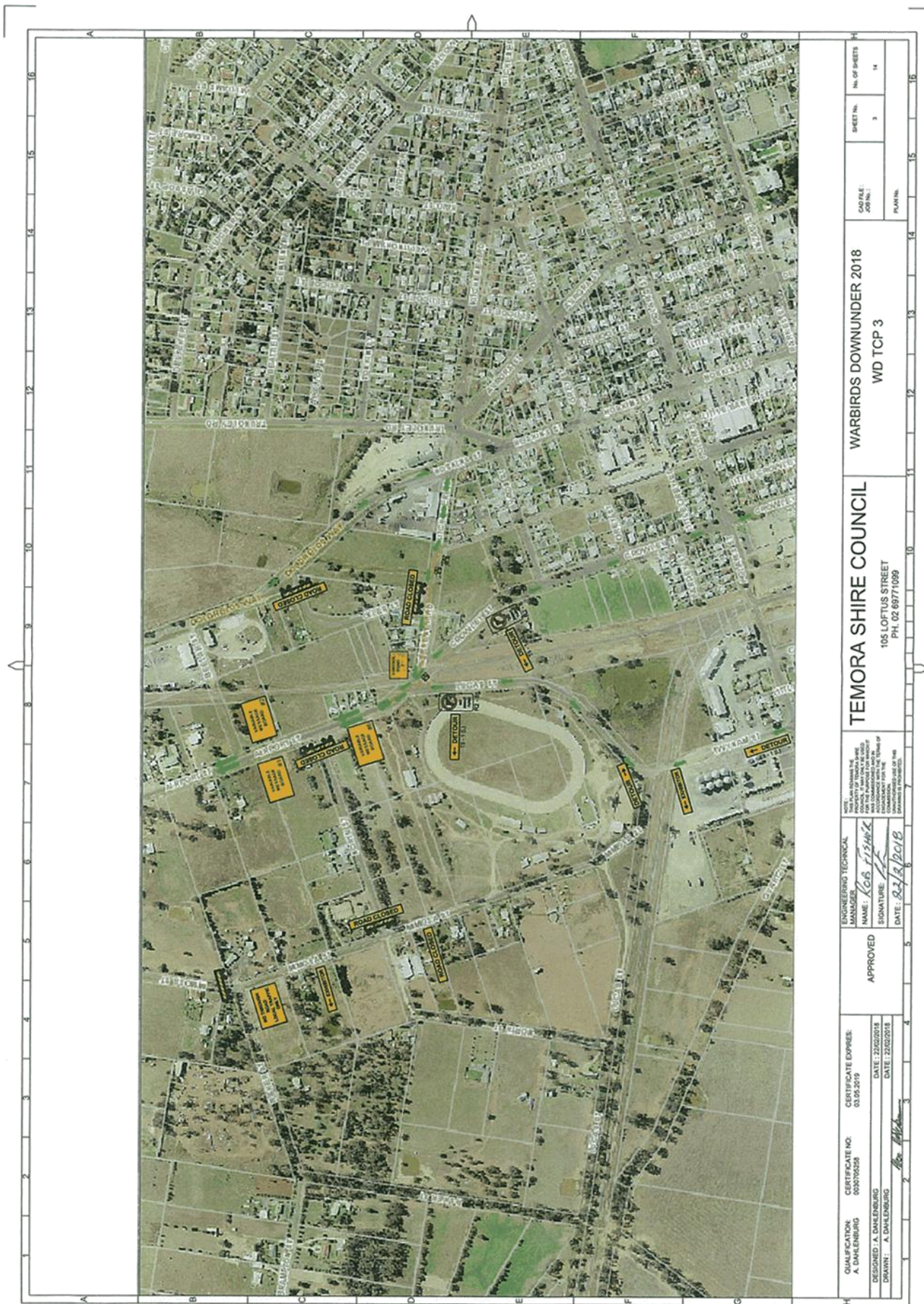
Additional meeting be arranged closer to the event.

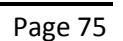
CARRIED

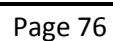
Report by Alex Dahlenburg



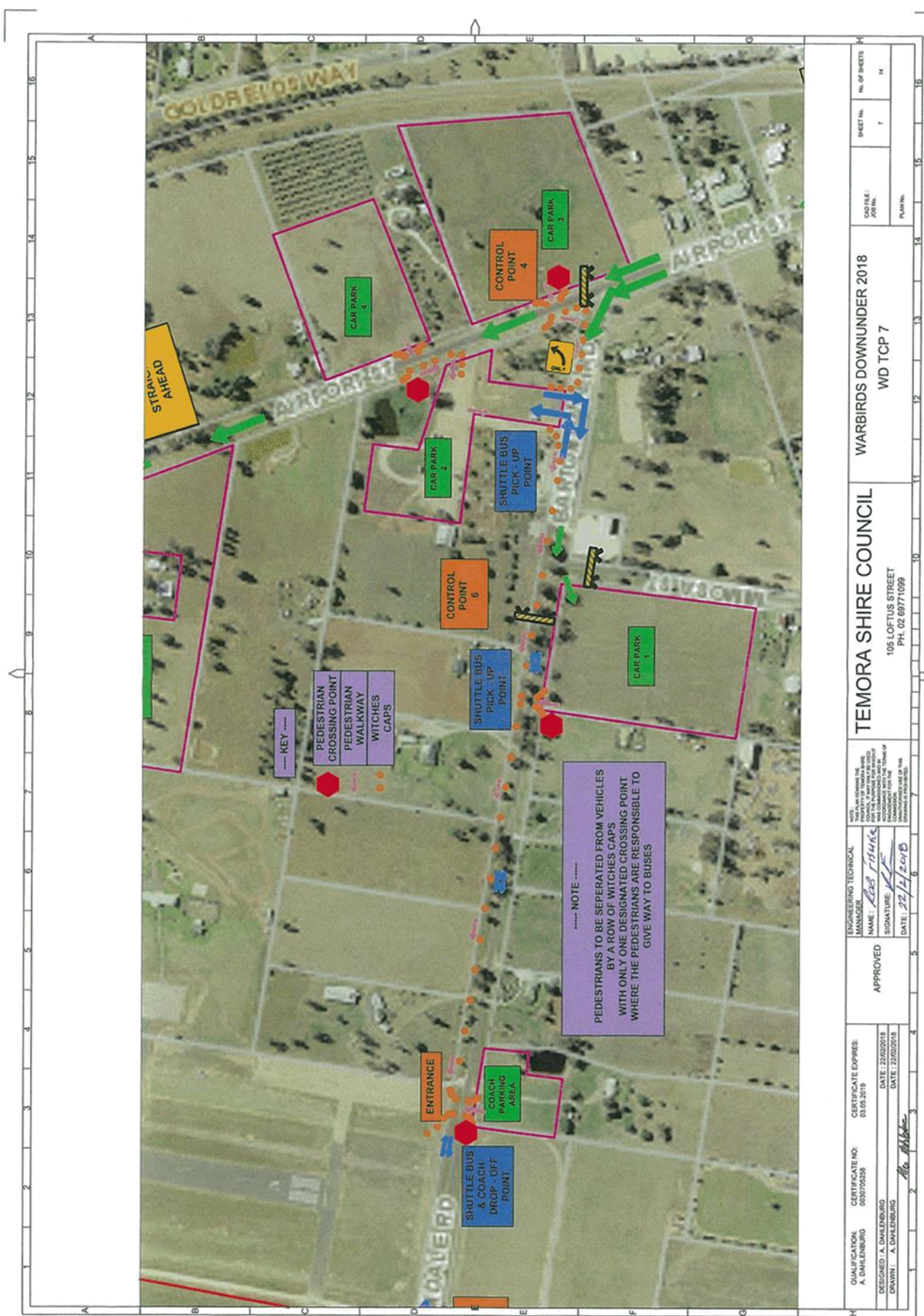


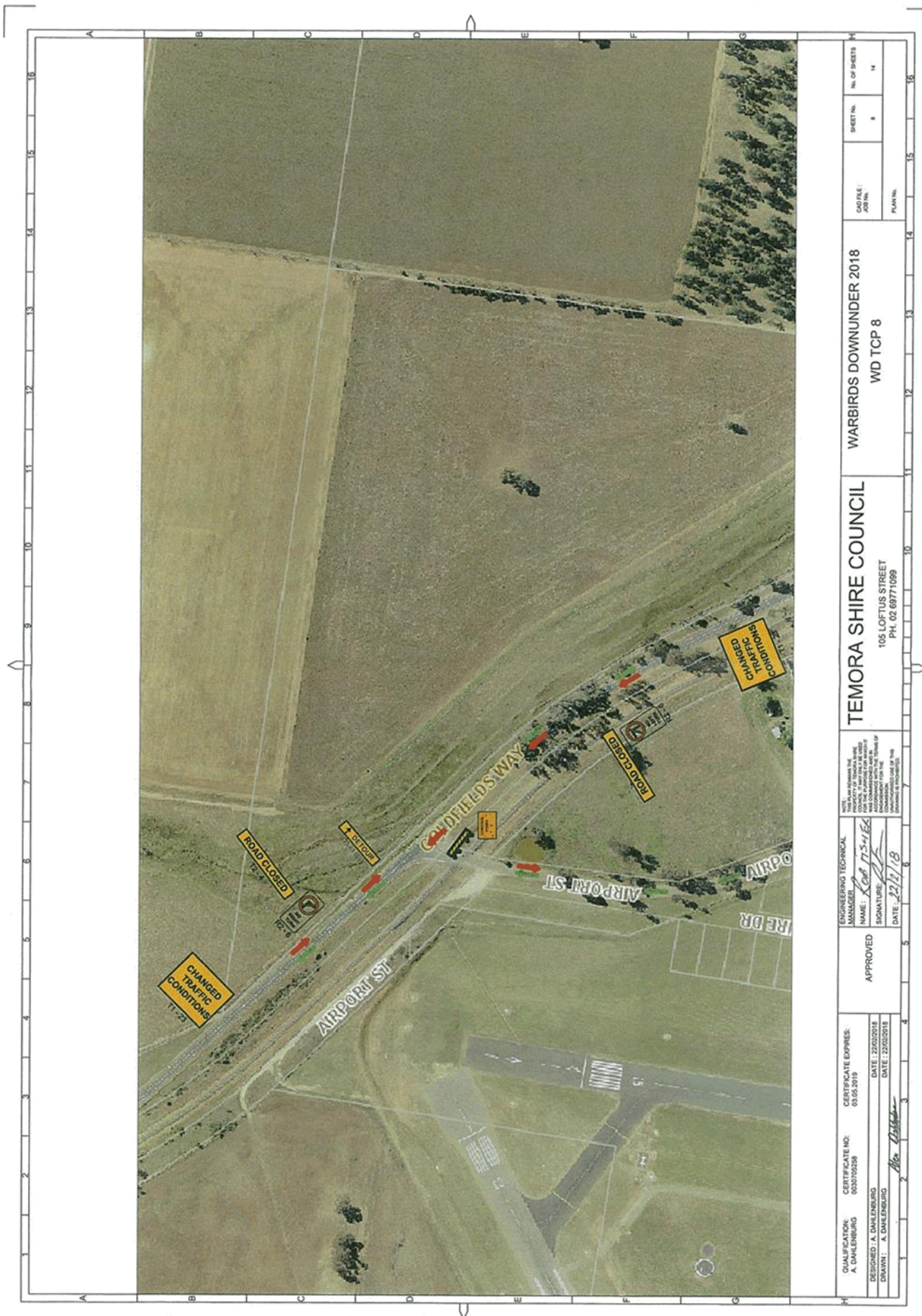


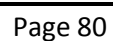


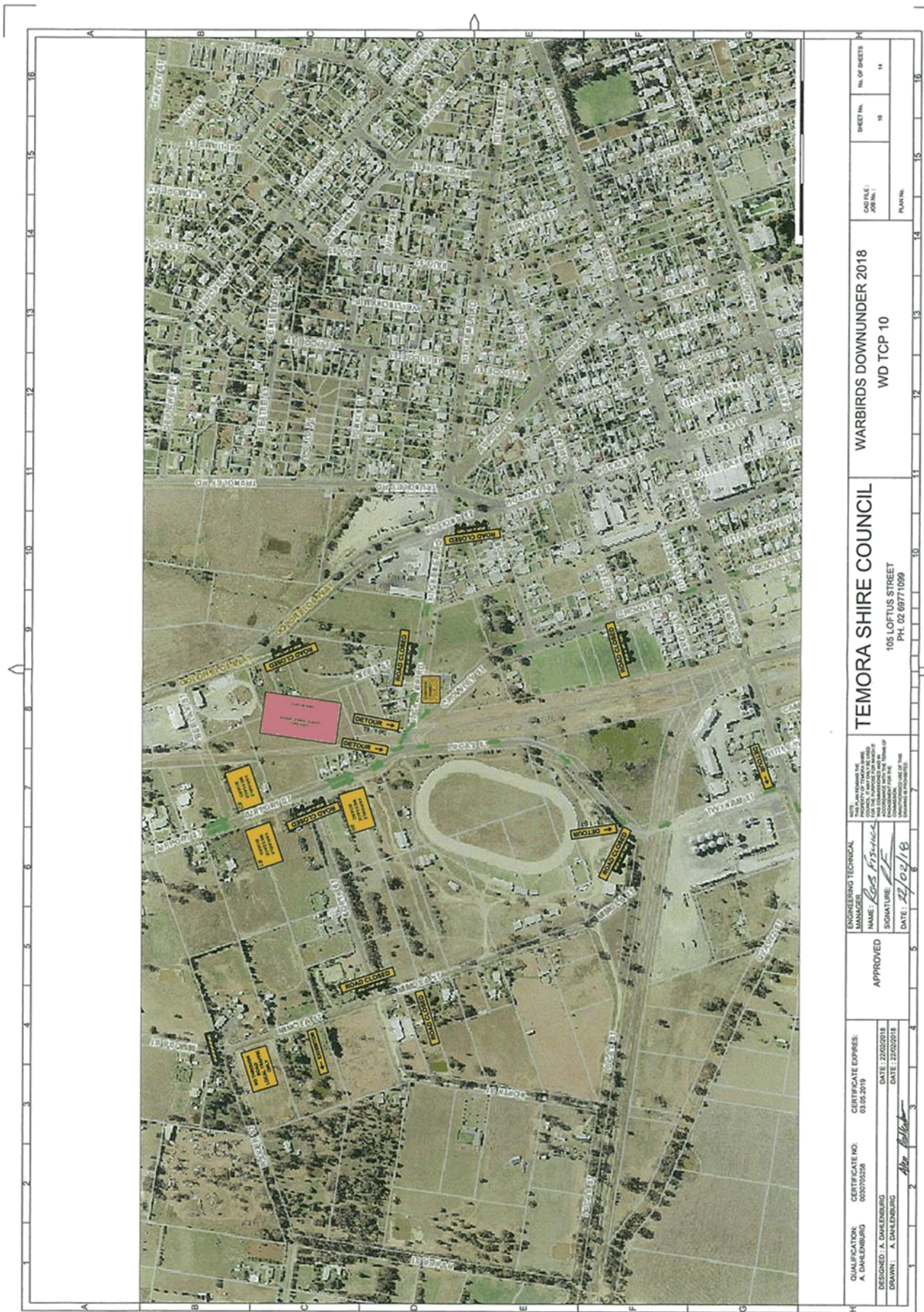


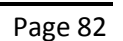






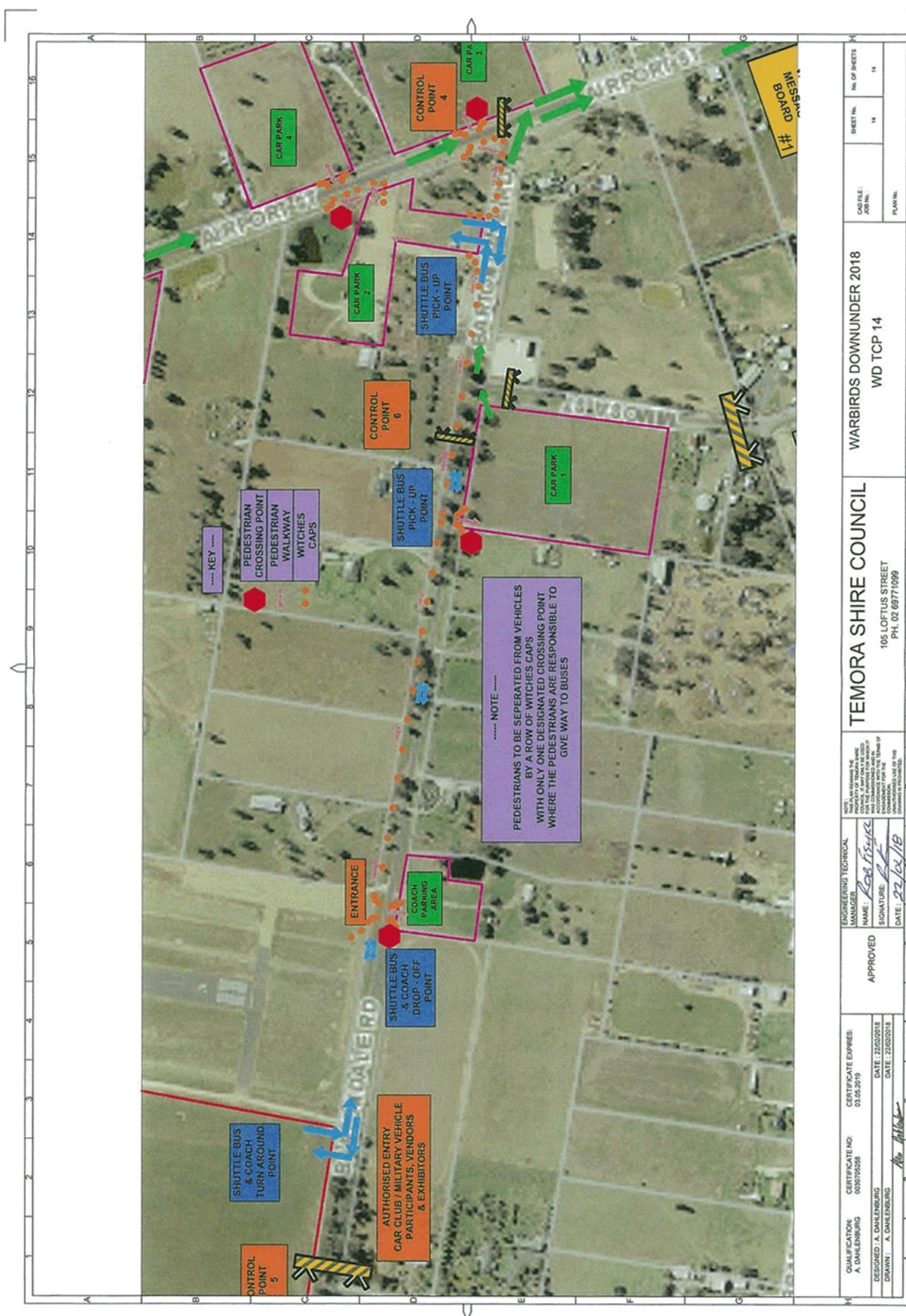


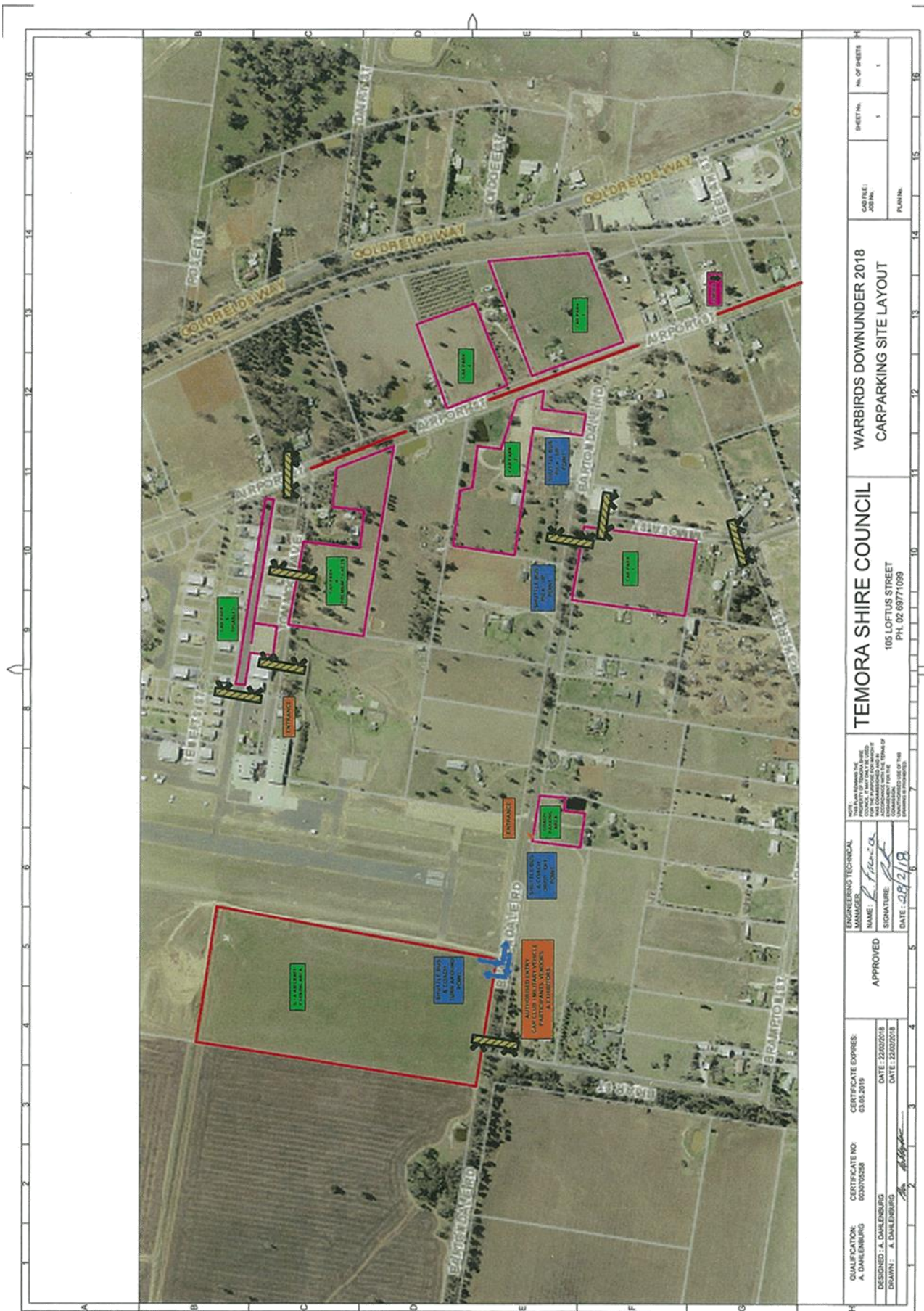












Portable VMS Message and Location Request

South West Region



Transport
Roads & Maritime
Services

Organisation TEMORA SHIRE COUNCIL

Contact Name ALEX DAHLENBURG

Contact number 0419 844 759

Approval

Message and location Approval for Portable Variable Message Signs is required to comply with RTA Policy *Use of Variable Message Signs (VMS)*. (Refer Technical Direction TDT 2010/07, December 2010).

Period

From: _____ To: _____

Rationale (e.g. roadwork, road safety): SEE ATTACHED DOCUMENTS

VMS Location/s:

Message 1									
Frame 1					Frame 2				

Message 2									
Frame 1					Frame 2				

Email request to be forwarded to ROL_South_West@rta.nsw.gov.au and allow a minimum of 10 working days to process this application. For enquiries please contact 02 6938 1171.

Approvals
Signed _____
Name _____
Traffic Operations Manager
Roads and Traffic Authority
South West Region
Date: _____

VMS Board Location 1 & 2**(On Airport Street – 150m North from North Street Intersection)****Message:****MONDAY TO FRIDAY**Screen 1**WARBIRDS****DOWNUNDER****12-13 OCT**Screen 2**HEAVY****TRAFFIC****EXPECTED**Monday 8th October to FRIDAY (Afternoon) 12th October

Fulltime Operation (From setup time Monday until 1pm Friday)

(Friday 4:30pm to 7am Saturday Morning)

FRIDAY (Afternoon) AND SATURDAY (Morning) - START

Screen 1

LEFT LANE**GENERAL****ADMISSION**

Screen 2

RIGHT LANE**ANY OTHER****PASSES**FRIDAY 12th October 2018

12:30pm to 6:30pm

SATURDAY 13th October 2018

7am to (10:30am ??)

FRIDAY (Afternoon) AND SATURDAY (Morning) – AFTER Carpark 1 & 2 are filled

Screen 1

RIGHT LANE

GENERAL

ADMISSION

Screen 2

LEFT LANE

ANY OTHER

PASSES

SATURDAY 13th October 2018

(10:30am ??) to 12:30pm

VMS Board 1

FRIDAY (Evening) AND SATURDAY (Afternoon)

Screen 1

WAGGA

GRIFFITH

NAR/DERA

Screen 2

USE

RIGHT

LANE

VMS Board 2

FRIDAY (Evening) AND SATURDAY (Afternoon)

Screen 1

SYDNEY

CANBERRA

W/WYALONG

Screen 2

USE

LEFT

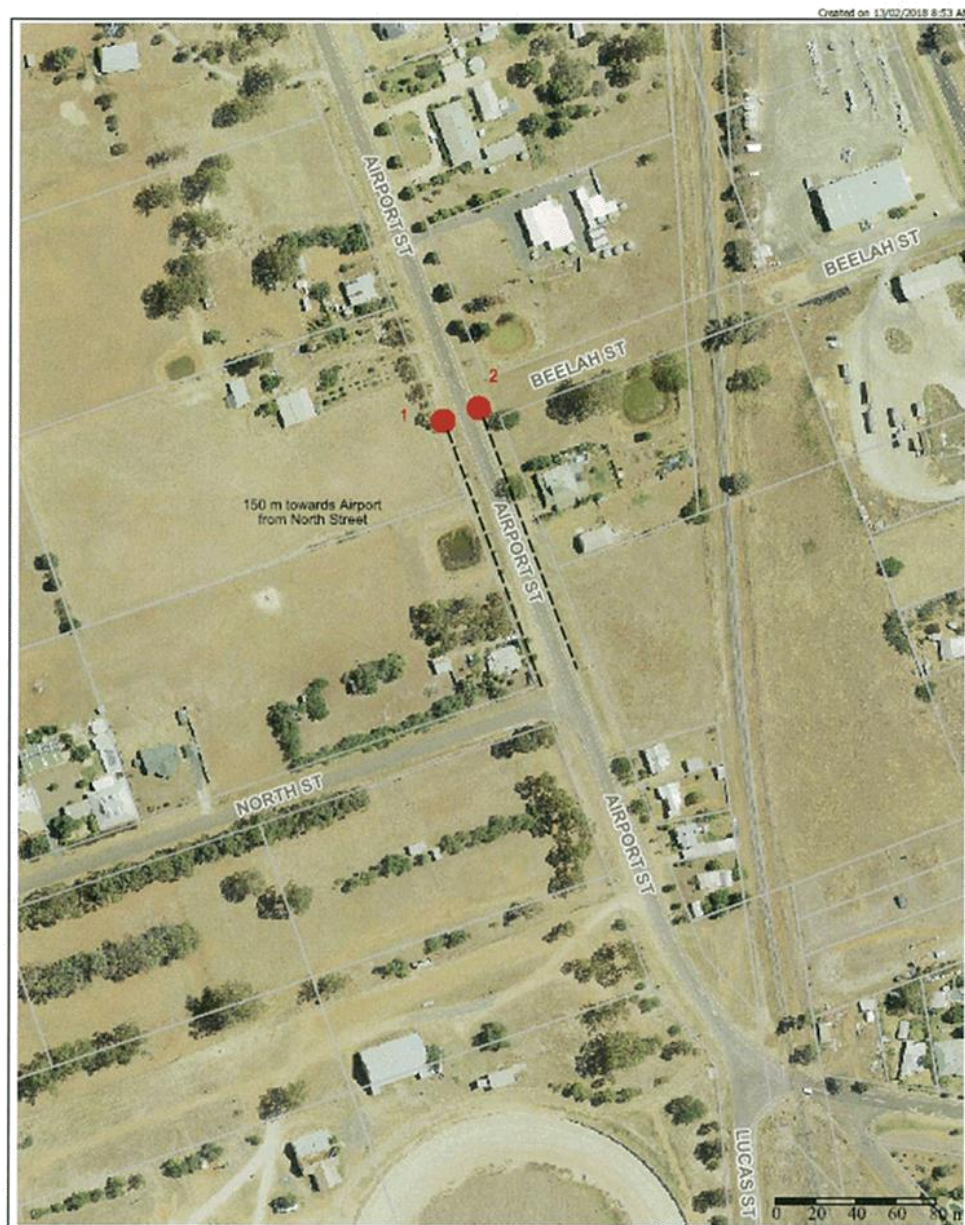
LANE


FRIDAY 12th October 2018

6:30pm to 9pm

SATURDAY 13th October 2018

12:30pm to 6pm (Turn Off)



 Trenkler (Pty) Ltd 101 Lush Street PO Box 302 Midrand 2008 Tel: 011 708 1100 Fax: 011 708 1101 E: info@trenkler.co.za	© Trenkler (Pty) Ltd © 2018 Department of Finance and Services, Pretoria Avenue, Pretoria, 0001, www.dfs.gov.za While every care is taken to ensure the accuracy of the product, Trenkler (Pty) Ltd and the Local / State / Federal Government, Departments and Non-Governmental organisations which supply data, make no representations or warranties about the accuracy, reliability, completeness or suitability for any particular purpose and disclaim all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damages) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason.	Created By: H. S. S. S. Project No: 00001 / 000, 000 00 Date: 13/02/2018 8:53 AM	VMS Board Locations 1 & 2
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------	------------------------------------------

VMS Board Location 3**(On Burley Griffin Way - 300m from Polaris Street)****Message:****MONDAY TO FRIDAY**Screen 1**WARBIRDS****DOWNUNDER****12-13 OCT**Screen 2**HEAVY****TRAFFIC****EXPECTED**Monday 8th October to FRIDAY 8am (Morning) 12th October**FRIDAY AND SATURDAY**

Screen 1

WARBIRDS**DOWNUNDER****EVENT**

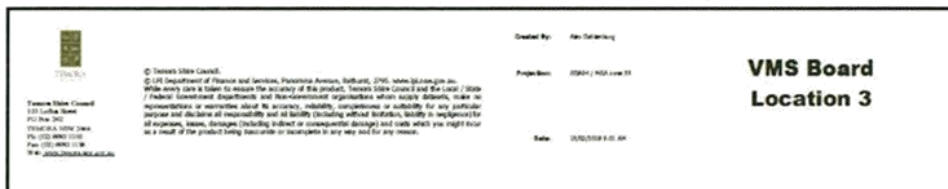
Screen 2

TURN LEFT**FOLLOW****DETOUR**FRIDAY 12th October 2018

8am Start

Until SATURDAY 13th October 2018

12:30pm (Turn Off)



VMS Board Location 4**(On Goldfields Way - 400m from Back Mimosa Road)****Message:****MONDAY TO FRIDAY**Screen 1**WARBIRDS****DOWNUNDER****12-13 OCT**Screen 2**HEAVY****TRAFFIC****EXPECTED**Monday 8th October to FRIDAY 8am (Morning) 12th October**FRIDAY AND SATURDAY**

Screen 1

WARBIRDS**DOWNUNDER****EVENT**

Screen 2

TURN LEFT**FOLLOW****DETOUR**FRIDAY 12th October 2018

8am Start

Until SATURDAY 13th October 2018

12:30pm (Turn Off)



 Tasmanian State Government 111 Launceston Street Hobart TAS 7000 Ph: (03) 6224 1111 Fax: (03) 6224 1111 T: 1300 654 444	<p>© Tasmanian State Government. © LPI Department of Planning and Services, Private and Public, 2016. www.lpi.org.au While every care is taken to ensure the accuracy of the product, Tasmanian State Government and the Local / State / Federal Government Departments and their associated organisations accept no liability, either in law or in fact, for any errors or omissions or for any consequences or damages arising from the use of the product. The product is provided as a service and is not intended to be used for any purpose other than the purpose for which it was created. The product is provided as a service and is not intended to be used for any purpose other than the purpose for which it was created.</p>	<p>Created By: Kim Gillingham Project No: 10001 / 1000000000 Date: 13/02/2018 9:06 AM</p>	<p>VMS Board Location 4</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------	----------------------------------------

VMS Board Location 5**(On Victoria Street - 180m from Hoskins Street Roundabout)****Message:****MONDAY TO FRIDAY**Screen 1**WARBIRDS****DOWNUNDER****12-13 OCT**Screen 2**HEAVY****TRAFFIC****EXPECTED**Monday 8th October to FRIDAY 8am (Morning) 12th October**FRIDAY AND SATURDAY**

Screen 1

WARBIRDS**DOWNUNDER****EVENT**

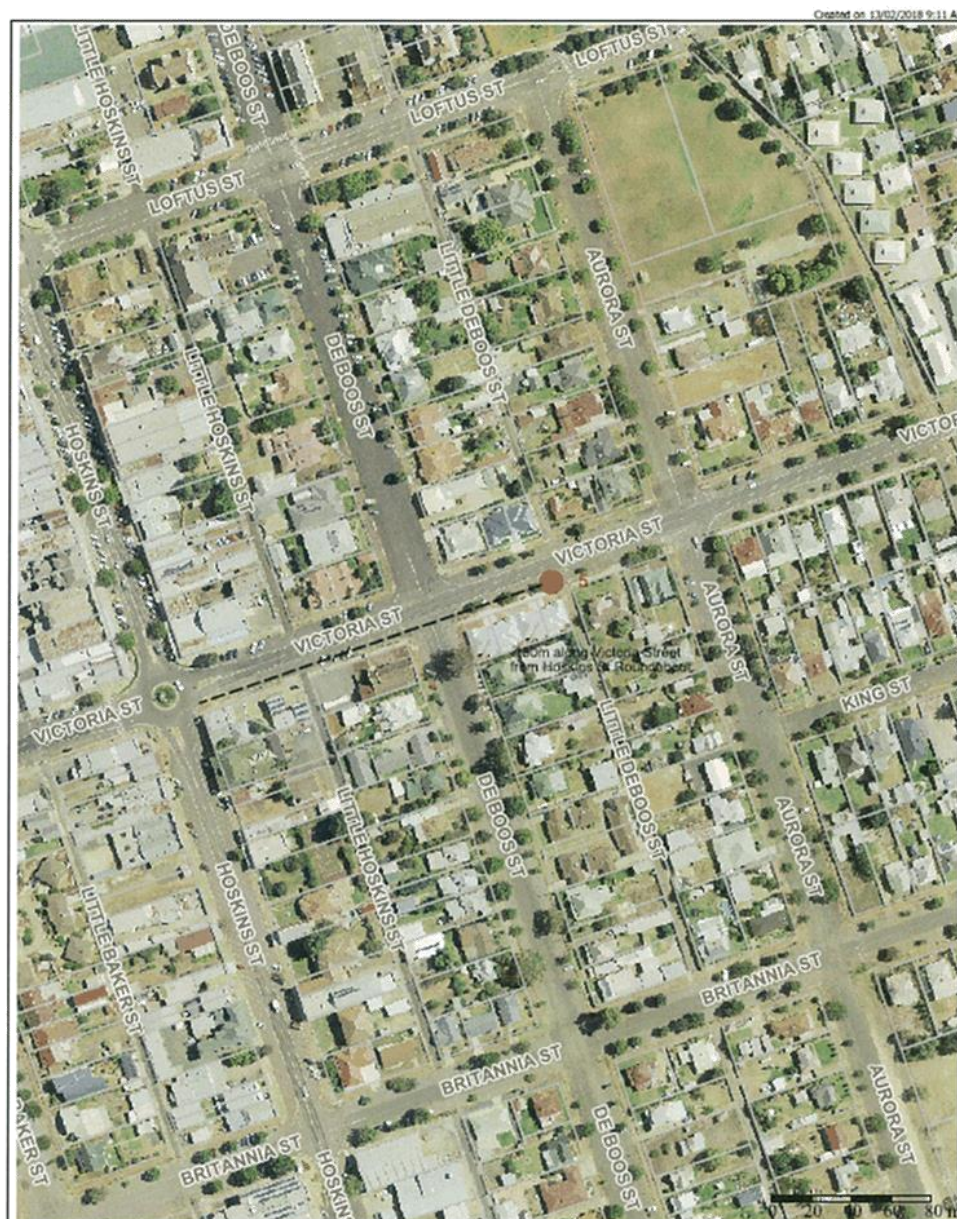
Screen 2


FOLLOW**DETOUR****SIGNS**FRIDAY 12th October 2018

8am Start

Until SATURDAY 13th October 2018

12:30pm (Turn Off)





Trenkle Data Council
101 Lark Lane
PO Box 265
TRENKLE NEW YORK
NY 10980-0265
Tel: (845) 486-1100
Fax: (845) 486-1100
www.trenkledata.com

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Created By: Alan D'Amico
Project Name: VMS Board Location 5
Date: 13/03/2018 9:11 AM

VMS Board Location 5

VMS Board Location 6**(On Airport Street – 70m South from North Street)****Message:****MONDAY TO FRIDAY**Screen 1**WARBIRDS****DOWNUNDER****12-13 OCT**Screen 2**HEAVY****TRAFFIC****EXPECTED**Monday 8th October to FRIDAY (Afternoon) 12th October

Fulltime Operation (From setup time Monday until 1pm Friday)
(Friday 6:30pm to 7am Saturday Morning)

FRIDAY (Afternoon) AND SATURDAY (Morning) - Start

Screen 1

LEFT LANE**GENERAL****ADMISSION**

Screen 2

RIGHT LANE**ANY OTHER****PASSES**FRIDAY 12th October 2018

12:30pm to 6:30pm

SATURDAY 13th October 2018

7am to (10:30am ??)

FRIDAY (Afternoon) AND SATURDAY (Morning) – AFTER Carpark 1 & 2 are filled

Screen 1

RIGHT LANE

GENERAL

ADMISSION

Screen 2

LEFT LANE

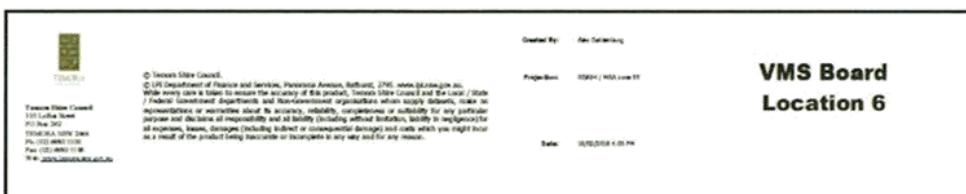
ANY OTHER

PASSES

SATURDAY 13th October 2018

(10:30am ??) to 12:30pm

FRIDAY (Evening) AND SATURDAY (Afternoon)**Screen 1****WAGGA****GRIFFITH****NAR/DERA****Screen 2****USE****RIGHT****LANE****FRIDAY 12th October 2018****6:30pm to 9pm****SATURDAY 13th October 2018****12:30pm to 6pm (Turn Off)**



Traffic Management Plan Checklist & Risk Assessment

TSC-QM-0X



Road Name / No: <u>Airport Street</u>		Segment: <u>All</u>
Location Description: <u>Aviation Museum / Temora Aerodrome</u>		
Type of Work: <u>WARBIRDS DOWNUNDER 2018 AIRSHOW</u>		
Date: <u>27/02/2018</u>	Completed By: <u>A. Dahlenburg</u>	Signature: <u>[Signature]</u>
Traffic Volume: <u>Approx 8,000</u> ADT		Heavy Vehicle Percentage of ADT: <u>N/A</u> %
Posted Speed Limit: <u>50</u> km/h (Event ADT Only)		
Clearance Between Workers & Traffic: _____ metres		
Pavement Surface: <u>(Sealed)</u> Unsealed		
Plans Required: <input checked="" type="checkbox"/> TCP's (Traffic Control Plans) <input type="checkbox"/> ROL (Road Occupancy Licence) <input checked="" type="checkbox"/> VMP (Vehicle Movement Plan) <i>Included in TCP's</i> <input checked="" type="checkbox"/> LP (Locality Plan) <input type="checkbox"/> WOF (Workers on Foot Plan) <input checked="" type="checkbox"/> PMP (Pedestrian Movement Plan) <i>Included in TCP's</i> <input type="checkbox"/> PTS (Portable Traffic Signals approval and record of use) <input type="checkbox"/> SIF (Daily Sign Inspection Form) <input type="checkbox"/> Record of Erection & Removal of Temporary Roadwork Speed Limit Signs		

Answers to questions below may prompt modifications to TCP's, VMP's, WOF's and PMP.
This may include the installation of additional signage or changes to sign locations.

No	Item Description	Outcome
1	Will existing signs have to be covered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
2	Will existing road markings have to be removed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
3	Are there approvals for traffic control devices?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
4	Will there be safe clearances between the workers and through traffic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
5	Will there be any restrictions on taper lengths, bollard spacing and delineation?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
6	Will the location of intersections, ramps, etc within the worksite increase the risk to workers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
7	Will vehicles be entering or leaving the worksite from private or commercial driveways?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
8	Will nearby features (schools, shops, railways, railway station, etc.) affect the worksite?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
9	Will any local parking restrictions affect the worksite?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
10	Will there be adequate space for worker parking?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
11	Will there be nightworks?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
12	Will any excavations affect the safety of workers or traffic?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
13	Will there be adequate sight distance for road users to see signs and traffic controllers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
14	Will any signs or traffic controllers be in the shade?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
15	Will control measures be safe for the approach speeds of traffic?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
16	Will work be undertaken outside peak times?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
	If not, will the control measures cater for the traffic peak?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
17	Will any bus stops (including school bus stops) be affected by the worksite?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

Traffic Management Plan Checklist & Risk Assessment

TSC-QM-0X



18	Will pedestrians be affected by the worksite?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
19	Will cyclists be affected by the worksite?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
20	Are there any underground or overhead utilities that might be a risk to workers or plant?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A
	If Yes, Has a Dial Before You Dig application been completed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
21	Will the time of day be significant (ie. Sunrise/Sunset) for signs/traffic controllers?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
22	Will the TCP be required for after hours?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
23	Will allowances for queuing be required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
24	Will allowance be required for oversize loads and/or load limits?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A
25	Will any upcoming local events (Shows, Livestock Sales, Parades, etc.) affect the worksite?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
26	Will advertising be required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
	If Yes, what form of advertising is to be used?	
	<input checked="" type="checkbox"/> Local Newspaper <input checked="" type="checkbox"/> Letter Box Drop <input checked="" type="checkbox"/> Newsletter <input checked="" type="checkbox"/> VMS <input type="checkbox"/> Other: _____	

Suggested Roadworks (Day) – Speed Limit: _____ km/h OR Not ApplicableSuggested Aftercare (Night) – Speed Limit: _____ km/h OR Not Applicable

Item No:	Action Required
6	Intersections are addressed in TCP's.
7	Private driveways will be affected however, residents will be given letters with maps to clarify event traffic management.
8	Railway - John Holland Group to be notified of event & traffic volumes.
17	School Bus Operator to be notified of event Friday 12th October
23	Queuing will be occurrent however TCP's & TMP provide adequate treatment of queued event traffic
25	This is a large event however won't impact any other event.

Notes / Additional Comments

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

I EVENT DETAILS

I.1 Event summary

Event Name: Warbirds Downunder 2018
 Event Location: Temora Aerodrome
 Event Date: 12/10/2018 Event Start Time: 12pm Event Finish Time: 8pm
13/10/2018 Event Start Time: 8:30am Event Finish Time: 5pm
 Event Setup Start Time: 10am Event Packdown Finish Time: 9pm
6am 6pm
 Event is ☒ off-street ☐ on-street moving ☐ on-street non-moving
☐ held regularly throughout the year (calendar attached)

I.2 Contact names

Event Organiser * TAM (Temora Aviation Museum)
 Phone: 6977 1088 Fax: 6977 1288 Mobile: _____ E-mail: info@aviationmuseum.com.au
 Event Management Company (if applicable) Peter Harper - (TAM GM)
 Phone: _____ Fax: _____ Mobile: 0458 771093 E-mail: p.harper@aviationmuseum.com.au
 Police Temora Police Station
 Phone: 6977 2044 Fax: 6977 2317 Mobile: _____ E-mail: _____
 Council Temora Shire Council
 Phone: 6980 1100 Fax: 6980 1138 Mobile: _____ E-mail: _____
 Roads & Traffic Authority (if Class 1) _____
 Phone: _____ Fax: _____ Mobile: _____ E-mail: _____

*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.

I.3 Brief description of the event (one paragraph)

Aviation Show expecting between 10,000 to 15,000 visitors.
Extensive event traffic control to be in place.

2 RISK MANAGEMENT - TRAFFIC

2.1 Occupational Health & Safety - Traffic Control

- ☒ Risk assessment plan (or plans) attached

2.2 Public Liability Insurance

- ☒ Public liability insurance arranged. Certificate of currency attached.

2.3 Police

- ☒ Police written approval obtained *Schedule 1 form issued to police.*

2.4 Fire Brigades and Ambulance

- ☒ Fire brigades notified
☒ Ambulance notified *Notified at Local Emergency Management Meeting 04/04/2018*

3 TRAFFIC AND TRANSPORT MANAGEMENT

3.1 The route or location

- ☒ Map attached

3.2 Parking

- ☒ Parking organised - details attached *Shown on TCP's*
☐ Parking not required

3.3 Construction, traffic calming and traffic generating developments

- ☐ Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
☒ There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes

3.4 Trusts, authorities or Government enterprises

- ☐ This event uses a facility managed by a trust, authority or enterprise; written approval attached
☒ This event does not use a facility managed by a trust, authority or enterprise

3.5 Impact on/of Public transport

- ☐ Public transport plans created - details attached
☒ Public transport not impacted or will not impact event

3.6 Reopening roads after moving events

- ☐ This is a moving event - details attached.
☒ This is a non-moving event.

3.7 Traffic management requirements unique to this event

- ☒ Description of unique traffic management requirements attached
☐ There are no unique traffic requirements for this event

3.8 Contingency plans

- ☐ Contingency plans attached *N/A*

Class 1	Class 2	3.9 Heavy vehicle impacts
		<input type="checkbox"/> Impacts heavy vehicles - RTA to manage <input checked="" type="checkbox"/> Does not impact heavy vehicles
Class 1	Class 2	3.10 Special event clearways
		<input type="checkbox"/> Special event clearways required - RTA to arrange <input checked="" type="checkbox"/> Special event clearways not required
4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES		
Class 1	Class 2	4.1 Access for local residents, businesses, hospitals and emergency vehicles
		<input type="checkbox"/> Plans to minimise impact on non-event community attached <input checked="" type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes <i>Letters to residents in direct Airport vicinity.</i>
Class 1	Class 2	4.2 Advertise traffic management arrangements
		<input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached <input type="checkbox"/> No road closures, restrictions or special event clearways - advertising not required
Class 1	Class 2	4.3 Special event warning signs
		<input checked="" type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s <input type="checkbox"/> This event does not require special event warning signs
Class 1	Class 2	4.4 Permanent Variable Message Signs
		<input type="checkbox"/> Messages, locations and times attached <input checked="" type="checkbox"/> This event does not use permanent Variable Message Signs
Class 1	Class 2	4.5 Portable Variable Message Signs
		<input checked="" type="checkbox"/> The proposed messages and locations for portable VMS are attached <input type="checkbox"/> This event does not use portable VMS
5 PRIVACY NOTICE		

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads and Traffic Authority (RTA), or Local Government.

I declare that the details in this application are true and complete. I understand that:


- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RTA or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6 APPROVAL

TMP Approved by:  Event Organiser 27/02/18 Date

7 AUTHORISATION TO *REGULATE TRAFFIC

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: ^{ALEX DAHLBURG}
 Council 27/02/18 Date

The RTA's traffic management requirements have been met. Regulation of traffic is therefore authorised for all classified roads described in the risk management plans attached to this TMP.

Regulation of traffic authorised by: RTA Date

* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RTA require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.

1 CR FIRMAN

Look Right, Look Left – Cr Firman raised concerns about the “Look Right, Look Left” signs that are faded and suggested painting them soon.

Give Way – Cr Rick Firman raised concerns many Give Way markings across the urban area need repainting.

2 CR SMITH

Rural Signposts - Cr Kenneth Smith raised concerns about many rural road signposts that have been knocked over, as well as some signs.

4 CLOSE MEETING

The Meeting closed at 10:30 AM.

This is the minutes of the Traffic Committee meeting held on Tuesday 6 March 2018.

.....

GENERAL MANAGER

.....

CHAIRMAN

7 DELEGATES REPORTS**Cr Oliver**

Represented Council at the Ungarie fund raising event unveiling of the Big Football on Saturday 10th March 2018.

Cr Sleigh

Advised Council that Pinnacle staff and users are very happy with the new bus.

Friends of the Temora Shire Cemetery are very happy with the support they receive from Council.

Cr Reinhold

Attended the TBEG meeting and advised that the executive officers report on the activities conducted by TBEG during 2017/2018 was presented.

Cr McLaren

Represented Council at the Temora Swimming Club Annual Swimming Carnival held in March.

Cr Sinclair

Attended the meeting of TAIC on Monday 12th March and advised activities.

Attended the Noxious Weeds meeting held in Temora.

Goldenfields Water advising of progress with the Mandamah scheme and that the process for the appointment of the new General Manager is underway and interviews are to be held next week.

Cr Wiencke

Attended the Flood Plain Committee Meeting at Council.

Cr Firman

Opened the 44th Annual Rural Museum Open Day on Saturday 10 March 2018.

8 MAYORAL REPORT**8.1 MAYORAL REPORT - FEBRUARY 2018**

File Number: REP18/145
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

1st February – I chaired a very important RERO Board meeting in Wagga, where we discussed Joint Organisations (JOs).

2nd February – I attended the official Opening of the upgrade of the Temora Arts & Crafts Group headquarters. Our Federal MP for Riverina, The Hon Michael McCormack MP was also in attendance, which gave everyone a lift! Thanks to our Director of Environmental Services, Mr Kris Dunstan and our staff for their support in assisting the Arts & Crafts ladies, who all deserve their renovated 'Army Hut'. I thank the ladies for their warm hospitality and the remarkable work they do in our community and beyond.

- Several Councillors, the General Manager and I attended the Temora & District Education Fund's annual grant presentation ceremony. Council congratulates the 15 recipients and wish them all the best in their future careers. We thank the TDEF Board for their dedicated efforts.

5th February – I had a meeting with Chief Executive Officer of RERO, Mrs Julie Briggs.

6th February – Councillors, Senior Staff and I attended Council's Committee day. A really positive and productive day ensued.

7th February – The General Manager and I attended a Mayoral Round table held in Cowra. Mayors and General Managers from Temora, Coolamon, Bland, Cowra, Hilltops, Junee and Cootamundra/Gundagai Regional Councils were hosted by the NSW Shadow Minister for Primary Industries, the Hon Mick Veitch MLC. This was a very positive and relaxed forum.

- I had a meeting with Federal Member for Riverina, the Hon Michael McCormack MP.
- Cr Claire McLaren and I attended a meeting of the Temora Special Persons & Carers Group. Council are pleased with the progress this new Executive Committee are making, particularly under the leadership of President, Mrs Pat Thomas OAM.

8th February – I had a meeting with the General Manager.

9th February – I had a meeting with the General Manager.

10th February – Temora Shire were represented at TUMBATREK 2018 by our Deputy Mayor, Cr Graham Sinclair and General Manager, Gary Lavelle. Mr Lavelle suggested he would run the 14 kilometre trek...which would be interesting to witness...

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12th February – I attended Council offices.

13th February – I had a meeting with Mayor of Wagga City, Cr Greg Conkey OAM.

- I had a meeting with the Assistant Priest at Sacred Heart Catholic Church, Fr Trenton.

14th February – I spoke to Radio 2GB's Ray Hadley regarding two of Temora Shire's more highly regarded citizens, Mr & Mrs Colin Pike. Mr & Mrs Pike celebrated their 65th Wedding Anniversary. They certainly are among Temora's Treasures!

15th February – Councillors, Senior Staff and I attended our monthly Council meeting. We had a very positive and productive session.

16th February – I chaired a meeting in Coolamon Shire Council Chambers, with the REROC Chief Executive (Mrs Julie Briggs) and Treasurer (Mr Tony Donoghue), where we met with the Mayor and General Manager of Narrandera Shire.

- Council co-hosted a Reception with NSW Member for Cootamundra, Ms Steph Cooke MP, to formally welcome new Officer in Charge, Inspector Rob Vergano. We were joined by Riverina District Commander, Supt Bob Noble, community leaders and local Police and enjoyed a most relaxing evening. Inspector Vergano will prove to be a most effective and efficient leader.

17th February – I presided at a Citizenship ceremony, for new resident, Mrs Emily Watts. Also in attendance was our highly respected Federal Member for Riverina, the Hon Michael McCormack MP – which meant a great deal to us all. I also thank Cr Dennis Sleight for having time to join me. This was a particularly special ceremony, with around 30 people in attendance. These ceremonies are really a special occasion, one which I'd like more of our community to witness.

19th February – I had REROC Executive meetings.

20th February – I had a meeting with the former NSW Member for Murrumbidgee, The Hon Adrian Piccoli. It was great to catch up with him, and it's pleasing to see he's enjoying his new role with the University of NSW.

21st February – I accompanied our State Member for Cootamundra, Ms Steph Cooke MP, to formally announce several Grants. These were distributed to Temora Aviation Museum, Temora Lions Club, and Temora Shire Council (Hillview Park amenities block).

- Ms Cooke and I were guests at Temora High School's Student Representative Council induction ceremony. Congratulations to all Executive members and Councillors on their respective election. I'm certain they will carry out their role with distinction and honour.
- This was a day when Council were advised of ANZ Temora bank closure. This is extremely disappointing, particularly when we understand their clients were not advised until our public statement.
- I chaired the Temora & District Sports Council meeting of sporting club and school delegates. Cr Max Oliver was also in attendance as my fellow Council delegate.

22nd February – The General Manager and I had a meeting with Wagga City Council General Manager, Mr Peter Thompson.

- Councillors attended a briefing session on our staff survey results. Councillors and I are very proud of our staff – no matter what role they perform, it is essential to making us one of the best Councils in NSW.
- I had an interview with Pottsy and Leighton on Triple M re: ANZ Bank closure
- I had an interview with Mr Ray Hadley OAM re: ANZ Bank closure.
- I had interview with Wagga Daily Advertiser re: ANZ Bank closure.
- I chaired Temora & District Education Fund Board meeting, with Deputy Mayor also in attendance.
- Cr Dennis Sleigh & Cr Claire McLaren attended the Integrity Management in Local Government course.

23rd February – I chaired the REROC Executive Board meeting. We are working hard to resolve the Joint Organisation (JO) structure.

26th February – Temora Shire warmly congratulates our new Deputy Prime Minister and Federal Leader of the Nationals, the Hon Michael McCormack MP.

- Our NSW Member for Cootamundra, Ms Steph Cooke MP hosted her first Cootamundra Electorate Summit. This was attended by all Mayors and General Managers across the electorate. Congratulations to Ms Cooke on this initiative, which proved a great way to share our common concerns, and the grant programmes we're grateful for.
- The Deputy Mayor (Cr Graham Sinclair), Cr Dennis Sleigh and I attended the Temora Local Health Council meeting at the Hospital. There is a tremendous sense of enthusiasm present for 2018. Cr Sleigh is doing a fine job as our long-serving Chairman.
- Temora & District Sports Council had an inspection of the Recreation Centre.
- I attended a REROC Executive meeting

27th February – Cr Max Oliver and I attended the first Temora Police & Community Committee meeting for 2018. It was great to see our Inspector of Police, located in Temora, Inspector Rob Vergano in attendance. He is proving a very proactive and strong leader. We look forward to this continuing.

- I had a meeting with the Mayor of Wagga City, Cr Greg Conkey OAM, to discuss JOs.

28th February – I had a meeting with the Deputy Premier's Office re: JOs.

- I attended Council offices.

RESOLUTION 69/2018

Moved: Cr Dennis Sleigh

Seconded: Cr Graham Sinclair

It was resolved that the Mayoral Report be noted.

CARRIED

***Report by Cr R B Firman, OAM
MAYOR***

9 GENERAL MANAGER**9.1 CALENDAR OF EVENTS - MARCH 2018****File Number: REP18/186****Author: Executive Assistant****Authoriser: General Manager****Attachments: Nil****REPORT****March 2018**

15th Council Meeting
20th Imagine Temora Committee Meeting
Council Chambers at 5:00 PM
DELEGATE: Cr Sleigh
21st Temora & District Sports Council Meeting
Temora Ex-Services Club - 6:30 PM
DELEGATES: Cr Firman, Cr Oliver
29th TBEG Meeting
Temora Hotel at 4:30 PM
DELEGATE: Cr Reinhold, Cr Firman

April 2018

8th Springdale Progress Association
DELEGATES: Cr Oliver, Cr Smith
10th Committee Meetings
17th Imagine Temora Committee Meeting
Council Chambers at 5:00 PM
DELEGATE: Cr Sleigh
18th Temora & District Sports Council Meeting
Temora Ex-Services Club - 6:30 PM
DELEGATES: Cr Firman, Cr Oliver
19th Council Meeting
26th TBEG Meeting
Temora Hotel at 4:30 PM
DELEGATE: Cr Reinhold, Cr Firman

May 2018

8th Committee Meetings
9th Bundawarra Centre Management Committee
DELEGATE: Cr Smith, Cr Oliver
16th Temora & District Sports Council Meeting
Temora Ex-Services Club - 6:30 PM
DELEGATES: Cr Firman, Cr Oliver

17th Council Meeting
21st Imagine Temora Committee Meeting
Council Chambers at 5:00 PM
DELEGATE: Cr Sleigh
31st TBEG Meeting
Temora Hotel at 4:30 PM
DELEGATE: Cr Reinhold, Cr Firman

RESOLUTION 70/2018

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the Calendar of Events be noted.

CARRIED

9.2 SEALS - MARCH 2018

File Number: REP18/170
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The Council Seal is required to be affixed to the following documents:-

Contract – 22 Spitfire Drive, Temora

Contract – 7-9 Spitfire Drive, Temora

Contract – Sale of Land Part 7795 Milvale Road, Temora

RESOLUTION 71/2018

Moved: Cr Dennis Sleigh

Seconded: Cr Dale Wiencke

It was resolved that Council Seal be affixed to the above documents.

CARRIED

Report by Gary Lavelle

9.3 COMMUNITY COMMITTEES - SECTION 355

File Number: REP18/207
Author: General Manager
Authoriser: General Manager
Attachments: Nil

The initial report regarding the operation of S355 Committees was presented to Council at the January meeting following a review of the manner in which the entities function in Temora Shire.

Since that meeting, the guidebook and Terms of Reference have been advertised and distributed to all Community Committees for comment. In general, the feedback has been related to members being unsure of the implications of the changes however upon explanation, the issues have been resolved.

In a number of cases, the Terms of Reference (ToR) have been modified to meet the operational requirements of the committee, without compromising the integrity of the document. It is expected that other issues will be raised during training sessions that may require minor modification, with the intent being to formally adopt the ToR at the September meeting of Council, when committees are appointed.

Given the absence of comment regarding the guidebook, it is recommended that the guide be adopted by Council at this stage. To ensure that the committees fully understand the contents, it is proposed that workshops be held to outline the requirements. The proposed workshops have been scheduled for 28 March and 4 April commencing at 7.00pm. It is expected that the sessions will run for approximately 1.5 hours. All committees will be requested to have executive members in attendance.

The draft ToR have been circularised under separate cover and will become a working document until formal adoption in September. This will allow the committees to review the document and highlight potential problems for consideration

RESOLUTION 72/2018

Moved: Cr Graham Sinclair
Seconded: Cr Lindy Reinhold

It was resolved that:

1. Temora Shire Council adopt the draft "Guidebook for Section 355 Committees"
2. Workshops be held for members of each Section 355 Committee to ensure that the expectations of Council are communicated
3. Draft Terms of Reference be implemented with the intention to formally adopt at the September meeting of Council

CARRIED

RESOLUTION 73/2018

Moved: Cr Dennis Sleigh

Seconded: Cr Dale Wiencke

It was resolved that Cr Claire McLaren be added as a delegate to the Access and Equity Committee.

CARRIED

Report by Gary Lavelle

10 ENGINEERING SERVICES

Nil

11 ENVIRONMENTAL SERVICES**11.1 TEMORA LOCAL ENVIRONMENTAL PLAN REVIEW - COMPLETED**

File Number: REP18/193

Author: Town Planner

Authoriser: General Manager

Attachments: Nil

Cr Graham Sinclair declared a pecuniary interest in relation to item 11.1, due to owning land in the area.

Cr Graham Sinclair left the room and took no further part in the discussion.

Cr Kenneth Smith declared a pecuniary interest in relation to item 11.1, due to owning land in the area.

Cr Kenneth Smith left the room and took no further part in the discussion.

REPORT**Background**

Councillors will recall a report presented to the November 2017 meeting of Council regarding the public exhibition of the Temora Shire Land Use Discussion Paper.

The resolution of Council at that meeting was:

That Council:

1. Note the report
2. Endorse the public exhibition of the Temora Shire Land Use Discussion Paper
3. Receive a future report on the outcomes of the discussion paper

The purpose of the Temora Shire Land Use Discussion Paper is to promote focused consideration of the most prominent land use issues identified by Council and the community.

The discussion paper provides a starting point for expanding on identified issues and highlighting additional issues that are important to the Temora Shire community now and into the future.

The discussion paper considers the current land use zones in Temora Shire, a demand analysis, heritage items and recent development trends. The discussion paper provides a basis for the Draft Temora Shire Land Use Strategy 2030, which presents the approach for addressing the identified land use issues.

The public exhibition of the Discussion Paper is now complete.

Submissions

There were seven written submissions received as a result of the public exhibition process.

The issues raised are summarised in Table 1.

Submitter	Issue	Council Comment
Landowner	Land on eastern fringe of Temora, two four hectare	There are several dwellings in the immediate vicinity of this property with

Burley Griffin Way	lots with an existing dwelling on each, currently zoned rural. Request rezoning to large lot residential (R5) to support future subdivision and residential development	similar circumstances of a rural zone and a lot size of 4 hectares (10 acres). These properties have features that make them less suitable for large lot residential development of one hectare minimum lot size, with either State Road frontage or unsealed road access and some with proximity to industrial zoned land. Council officers are attempting to engage with existing R5 zoned landowners prior to considering additional sites that offer only a small number of additional lots.
Landowner Ariah Park	Request Council consider rezoning land along Thanowring Road, to reduce the minimum lot size from 40 hectares to either 5 or 10 hectares	This is a length of road approximately 8.5km with approximately 30 landowners. Density of development is very low, due to the rural zoning. The introduction of potentially 100-200 dwellings in this area represents a significant change to this area. Even though the land in this area is lower production land, there is the potential for it to deteriorate in condition due to the introduction of many landowners who are unable to properly manage weeds and grazing of a rural property. The introduction of a high number of additional households would create expectation of higher level Council services, such as roadside garbage collection. Many additional residential households are likely to be incompatible with nearby landowners who continue with farming operations, including issues of heavy vehicle movements, noise and odour associated with farming. Encouraging many new households to locate on the outer fringe and beyond also has the potential to reduce the density of living in the urban areas, which should instead be encouraged to maintain the strength of towns and villages.

Landowner Ariah Park	Request that Council consider rezoning land located on the northern fringe of Ariah Park, currently used predominantly for low density residential development, however zoned RU1 Primary Production.	<p>The submission states that this area was previously considered for an R5 zone as part of the development of the 2010 LEP, however this was not pursued due to potential future landuse conflict. The submitter claims that the land use conflict issue no longer exists and supports reconsideration of the proposed rezoning.</p> <p>The land identified includes land that is used for industrial/commercial purposes, being rural supplies. It may be more appropriate to consider rezoning part of the proposed land to RU5 Village, however place a one hectare minimum lot size to support low density development, which is consistent with existing uses.</p>
Landowner Ariah Park	Request that Council support the development of Council owned land, located north of the railway line at Ariah Park, be developed for large lot residential development	This land is within the existing RU5 Village zone. It currently has a minimum lot size of 2000m ² . The site could be used for large lot residential style development already, as the village zone does not place a maximum on the lot size. However, development would require surveying, subdivision, connection to services and likely new road infrastructure. It is preferred that the private market provide such opportunities, rather than Council. The potential extension to the village zone may meet market needs for this type of development.
Landowner Airport Street	Request subdivision of existing two hectare lot, containing two dwellings, into two one-hectare lots	The large lot residential zone (R5) adjacent to the airport has a minimum lot size of two hectares, whilst the other R5 zones on the fringe of Temora all have a minimum lot size of one hectare. Council officers have not supported a change to the minimum lot size in this

		area, due to the proximity to the airport in the north and the grain receival site in the south, with additional residents increasing the chance of land use conflict. It is accepted that the subdivision would not change the existing density. However, it is not acceptable for Council to consider an exception to this minimum lot size for the submitter, as this will encourage other landowners to develop their properties in a similar fashion and then seek an exception to subdivide their properties.
Landowner Goldfields Way	Request subdivision of existing two hectare lot, containing one dwelling, into two one-hectare lots - Enterprise Corridor zoned land	The land is intended to support both business and residential uses, which may require some buffer between uses. In addition there is a desire to provide some separation from the Goldfields Way. The need for a reduced minimum lot size in this area is not justified.
Landowner Lawson Road	Request subdivision of existing 1.7 hectare lot containing one dwelling, located in RU1 Primary Production zone	The site has existing electricity infrastructure, some existing water and gas services and some sealed road access. Sewer services are in the area, however are not immediately available. The site is desirable for future residential development due to proximity to Temora West Public School. However, site requires further investigation due to constraint of existing dwelling and the cost of additional servicing.

Table 1: Submissions received during public exhibition period

In addition, Council officers received some letters ahead of the public exhibition.

A summary of these letters are shown in Table 2.

Submitter	Issue	Council comment
Landowner Trungley Road	Concern about B6 Enterprise Corridor zone, with the requirement to have a	The land north of Kitchener Road, along Airport St and Trungley Road has received many enquiries for residential

	business associated with a residence built on this site. Also concerned that the land is incorrectly identified as flood prone land.	uses rather than business or light industrial purposes. The intention of the zone is to support employment uses, due to its proximity to a major road corridor. Other land is available to meet large lot residential needs. <i>Zone requires additional assistance to encourage uptake of land for employment purposes.</i> Council is currently in the process of completing a Flood Study, with the assistance of consultants.
Landowner Brampton Street	Request Council consider changing the minimum lot size to allow subdivision of property to two one-hectare lots	This is a similar issue as the property located in Airport Street. Introducing an additional dwelling close to existing industrial uses has the potential for land use conflict, therefore the retention of the 2 hectare minimum lot size is supported.
Landowner Mansfield Road	Request Council consider rezoning land in this area to allow residential development	This area of town has recently received additional servicing by sewer extension along Britannia Street. There are existing water and electricity services in this area. The area is may be suited to a residential zone in order to balance growth to the northern fringe and support the utilisation of existing services of Temora West Public School and Temora West Sports Ground. Due to multiple landowners and the strategic nature of the site, it may be preferable for Council to consider a developing a concept layout to support any future rezoning considerations.
Landowner Goldfields Way	Request Council reduce minimum lot size on Enterprise Corridor zoned land from two hectares to one hectare	The land is intended to support both business and residential uses, which may require some buffer between uses. In addition these is a desire to provide some separation from the Goldfields Way. The need for a reduced minimum lot size in this area is not justified.

Landowner Bundawarra Road	Request Council change zone to R5 Large Lot Residential to allow subdivision and additional dwellings	Site is adjacent to existing R5 land, however is in closer proximity to waste management site and sewage treatment plant. Other R5 zoned land remains undeveloped at this point and these landowners are being encouraged to develop their land.
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Table 2: Summary of submission received prior to the public exhibition, as a result of enquiries by landowners

Discussion Paper Table

The Discussion Paper included a table with comments of demand analysis against the LEP zones used in Temora. The table has been reproduced below with comments following the exhibition.

Land zone	Demand Analysis	Council comment
RU1 Primary Production	<i>There is no evidence of a need to change the minimum lot size of 40 hectares for a dwelling in the RU1 Primary Production. Land prices, obviously subject to market forces, remain high and encourage consolidation of operations. Permissible uses are considered to be expanded to encourage diverse uses. Rural land can be subdivided to any lot size for agricultural purposes.</i>	Council to examine issue of rural dwellings that are surplus to requirements as farming operations become consolidated
RU3 Forestry	<i>No additional zoned forestry land is proposed</i>	No change required
RU5 Village	Existing vacant village zoned land located in Aria Park and Springdale is considered suitable to meet demand into the future with a range of development options.	Consider extension of village zone to the north of Aria Park to meet demand for low density residential development as part of future report to Council
R1 General Residential	Recent development trends have seen many new dwellings constructed within the established residential area,	Investigate potential rezoning of land located on western side of Temora to meet future residential needs.

	<p>involving use of previously vacant sites or the demolition and replacement of dwellings either with new single dwellings or unit development. This supports access to existing facilities and infrastructure, as well as strengthening neighbourhoods and improving streetscapes.</p> <p>There are three areas of vacant, unsubdivided residential zoned land, being between Joffre St and Bundawarra Rd, south of Milvale Rd and south of Austral Street. Development costs and slow market forces are likely factors in land remaining unsubdivided and undeveloped. Council will continue to be open to these landowners considering developing their residential zoned land and will pursue discussions regarding development timeframes and any concerns or constraints.</p> <p>Vacant subdivided land also available in Timmins Street and John Rands Place, to meet immediate needs.</p> <p>These options are considered suitable to meet market demands in the short – medium term.</p> <p>Future potential residential land may be considered where development potential is not constrained by infrastructure limitations or land use conflict, on land that complements the existing residential environment</p>	
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	<p>and to an extent that reflects the expected future demand for new residential development.</p> <p><i>Small additional areas may be considered to assist the market and provide choice for housing location and budgets.</i></p>	
R5 Large Lot Residential	<p>There are five estate areas of large lot residential zoned land. Vacant land is located at Bundawarra Road, Rosella Street and the southern fringe around Mansfield Road. The established large lot residential area located south of Temora Airport, is fully developed. Reducing the minimum lot size in this area is not supported due to proximity of this area to Temora Airport. There is also large lot residential land located on the fringe of Arian Park.</p> <p>Development of land at Mansfield Road is expected to meet short term needs for this type of development.</p> <p>Servicing and development costs, potentially slow rate of return on investment, along with the reluctance of some landowners to develop their land has slowed new development in Bundawarra Road and Rosella Street. This issue may require Council involvement to find out about any restrictions that may be behind the slow development pace and use this information to guide future development decisions.</p>	<p>Continue to encourage landowners of existing vacant land to investigate development of their land in the short term</p>

	<p>There is always interest in providing more of this type of development and Council officers have been noting sites highlighted by landowners as being suitable for this land zone.</p> <p>Council must consider ongoing Council servicing costs, potential for land use conflict and encouragement of residential living when additional large lot residential sites are proposed.</p>	
B2 Local Centre	The business precinct of Hoskins Street is satisfactory. <i>No changes are proposed.</i>	No changes required
B4 Mixed Use	The precinct covering Baker and Crowley Streets is predominantly used for residential purposes. This zone provides additional options for commercial purposes compatible with residential uses. <i>No changes are proposed.</i>	No changes required
B6 Enterprise Corridor	The land north of Kitchener Road, along Airport St and Trungley Road has received many enquiries for residential uses rather than business or light industrial purposes. The intention of the zone is to support employment uses. This intention still remains. Other land is available to meet large lot residential needs. <i>Zone requires additional assistance to encourage uptake of land for employment purposes.</i>	Commence promotion of opportunities for businesses, with highly prominent sites available.
IN1 General Industrial	Large areas of vacant industrial land is available around Tewkesbury Road and Narraburra Street. <i>No identified</i>	No zoning changes proposed

	<i>need for additional land in the short – medium term. Cost of servicing limits capacity to create additional sites. Consider expanding other land uses on RU1 zone to accommodate larger scale developments that require buffer separation.</i>	
SP1 Special Activities	<p>The next stage of the Airpark estate, Spitfire drive, is scheduled to be released later this year, which will meet short term demand for development in the airpark estate.</p> <p>Propose add Caravan Park to list of permitted uses incidental to aviation. The Airpark Caravan Park has existed for many years and has existing uses rights, however the listing, not currently included under Tourist and Visitor Accommodation, will be formalised with this listing.</p> <p>The Stock and Sale Yards is currently subject to review. To be monitored as part of the LEP review process.</p> <p><i>To be monitored for demand as the LEP review process progresses.</i></p>	Requires further investigation as part of a future amendment. Recent release of 20 lots at Spitfire Drive will meet short term demand.
SP2 Infrastructure	<p>Review site of former Council depot. Propose to rezone to Mixed Use Zone, including dwelling. Add Storage Premises to list of uses permitted with consent.</p> <p>Crown land site Quartz Street to SP1 zone Intensive Plant Agriculture/Rural Supplies/Freight Transport</p>	Include minor changes in LEP amendment. Major changes involving Greenstone Lodge to be considered in future amendment.

	Facility, rather than SP2 Depot. Review cemetery land for future expansion. Review zoning of Greenstone Lodge.	
RE1 Public Recreation	Review Council owned parks, sporting grounds and reserves as part of asset management plan. May be some potential to remove or reduce some sites to provide for additional investment and upgrades in locations with multiple uses and existing facilities with capacity for improvement. <i>Review as part of asset management plan and open space policy.</i>	No short term changes proposed. Open space policy being developed.
RE2 Private Recreation	<i>No changes proposed for golf course, showground, Temora Ex Services Memorial Club, Temora Bowling Club and Greyhound track land</i>	No changes required
E1 National Parks and Nature Reserves	<i>No changes proposed to nature reserves</i>	No changes required
W2 Recreational Waterways	<i>No changes proposed to Lake Centenary site</i>	No changes required

Table 3: LEP zones, demand analysis and comments following public exhibition**Additional Actions**

Council officers have written to landowners of vacant large lot residential land offering to talk further with these landowners about any future plans and potential timeframes for development of their property. Several landowners have responded to this request and Council officers will continue these discussions.

Council officers have also been in contact with some landowners of vacant residential zoned land, and will continue these discussions.

In addition, Council officers are also encouraging recent interest in vacant housing located in Ariaiah Park, with support to promote the renovation and replacement of dwellings to increase housing availability in Ariaiah Park.

Heritage Issues

Council's Heritage Committee has reviewed the proposed changes to the heritage item list. Where new heritage items are proposed to be listed, Council officers will consult on a preliminary basis with the landowners.

Discussion

There are many minor issues with the current Temora LEP that it would be advisable to make these changes. These include:

- Correcting minor heritage details
- Listing additional heritage items, following consultation with landowners
- Listing main street of Ariaiah Park as a Conservation Zone
- Adding caravan park to list of permitted uses at the Airpark
- Rezoning of former Council depot site, with storage premises as a permitted use
- Rezone crown land site at Quartz St to SP1 Intensive Plant Agriculture/Rural Supplies/Freight Transport Facility

These changes would need to be formally proposed to Council, including relevant maps in a future report.

In addition, Council officers will seek to include a broader scope of land uses that may be permitted with consent within the land zones, preferably though listing only selected uses to be prohibited and all other uses to be permitted with consent. The exact details to be presented in a future report to Council.

Proposed rezoning issues shall be presented in a separate report to Council.

RESOLUTION 74/2018

Moved: Cr Nigel Judd

Seconded: Cr Dennis Sleight

It was resolved that Council

1. Note the report
2. Endorse Council officers to contact identified landowners of proposed additional heritage items to ask for comments
3. That a workshop for Councilors be conducted
4. Endorse the preparation of relevant mapping for the proposed minor changes to the Temora LEP for future presentation to Council
5. Prepare a future report to Council regarding progress on the LEP review

CARRIED

Report by Claire Golder

11.2 WASTE SERVICES REVIEW**File Number:** REP18/217**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Waste Services ↓ **REPORT**

The Assets & Operations Committee requested that this report be referred to the March meeting of Council for discussion.

As requested in the Community Strategic Plan, Council commissioned a Waste Services Review as a response to community interest in the provision of kerbside recycling services within the towns and villages within the Shire.

Other opportunities were also discussed within the report, as there is also a trend in NSW for Council to collect organic materials as well as traditional kerbside recyclables

Accordingly the scope of the report was expanded, with the author recommending four (4) options for further discussion and consultation.

Option 1 – A three (3) bin system covering food & organics, recyclable & residual waste (known as FOGO option)

Option 2 – A three (3) bin option covering organics, recyclable and residual waste (known as Green waste option)

Option 3 – A two (2) bin option covering recyclable and residual waste (known as Recycling option)

Option 4 – Retention of one (1) bin for general waste (known as the Status Quo option)

It recommended that:-

1. Council consider the report and decides on a favoured option, without making a final decision; and
2. With this option identified, Council conduct a public consultation process to gauge the ratepayers expectations based on the likely cost implications; and

When the results of the community consultation are known, Council make a final decision on the preferred option and outline a desired timeline for implementation.

AND FURTHER that option 3 be pursued and a report be provided to Council

RESOLUTION 75/2018

Moved: Cr Max Oliver

Seconded: Cr Dennis Sleigh

It recommended that:-

1. Council decides on a favoured option, without making a final decision; and
2. With this option identified, Council conduct a public consultation process to gauge the ratepayers expectations based on the likely cost implications; and when the results of the community consultation are known, Council make a final decision on the preferred option and outline a desired timeline for implementation.

AND FURTHER

That option 3 be pursued and a report be provided to Council

CARRIED

Report by Kris Dunstan



TEMORA
SHIRE
COUNCIL

WASTE SERVICES REVIEW



2017-2018

Waste Services Review 2017-18

Temora waste services review - 2017

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1 Executive Summary

This report was commissioned in response to community interest in the provision of kerbside recycling services within the Shire.

In considering the opportunity to introduce a kerbside recycling service it was noted that there has been a significant trend in NSW for Councils to collect organic material as well as recyclables. It is well understood that organic matter is a major component of domestic waste and its diversion and reuse is seen as best practice and encouraged by REROC, NSW EPA and the NSW Government. REROC undertook an audit of Temora waste bins and found that if recyclable and organic matter were diverted from the current kerbside bins only about 25% of the waste would remain.

On this basis it was decided to expand the report to take this information into account.

The options considered are –

Option 1 - A three bin system covering food and organics, recyclables and residual waste [FOGO];

Option 2- A three bin system covering organics, recyclables and residual waste [Greenwaste];

Option 3- A two bin system covering recyclables and residual waste [Recycling];

Option 4- Retention of the current one bin for general waste [Status quo]

As several surrounding councils have already embraced the three bin system information on how they operate and the associated costs becomes relevant and valuable information.

Community consultation should be an integral element in council's decision-making process. With the completion of this document Council will be in a position to narrow the options they would like the community to consider. The information contained in this report should then be utilised to consult with the community to assess their desires in relation to future waste collection and disposal.

Typically a community will want a service without knowing the costs which will, of course, be a major deciding factor. Whereas this report will not provide a final cost it will give an indication of the likely impost on the community.

The final decision on what system will be embraced will rest with Council.

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2 Strategy background

2.1 Why are we doing this?

Council's community strategic plan and community survey have indicated a desire by the community to have a kerbside recycling service provided.

Waste and recycling management is a major responsibility for councils, and is significant socially, environmentally and economically.

In NSW, councils manage an estimated 3.5 million tonnes of waste generated by residents each year. In Temora it is estimated 4,000 tonnes are collected and disposed of per annum at the Temora Waste Depot and it is believed that 50% of this comes purely from the domestic waste bin collection service.

Councils across the state work tirelessly to reduce the amount of waste ending up in landfill and Council needs to ensure its practices are keeping pace with community expectation. According to Environment Protection Authority's Local Government Waste and Resource Recovery Data, some councils are achieving up to 77% diversion of waste from landfill.

The figures from 2014-15 show that at that time 131 of 154 councils in NSW provided a kerbside recycling collection service. In 2015-16 83 of 152 councils in NSW had three bin systems, of those 27 had Food and Organics (FOGO) as their green bin option and another 4 had FOGO trials in progress.

To achieve better outcomes, efforts are being made by councils to:

- Collect an ever increasing variety of materials for recycling
- Provide improved waste and recycling education and communication to the community
- Process waste in new ways to increase recycling, decrease reliance on landfills and avoid other environmental impacts.

The NSW Waste Avoidance and Resource Recovery Strategy 2014-21 (WARR Strategy) is a framework for waste management. It aims to enable the community to improve the environment and community wellbeing by reducing waste and using resources more efficiently. The strategy further aims to help create jobs and grow the state economy.

The WARR Strategy includes six long-term targets:

- A. Avoiding and reducing the amount of waste generation per person in NSW
- B. increasing recycling rates to 70% for municipal solid waste, 70% Commercial and Industrial (C&I), 80% Construction and Demolition (C&D),
- C. increasing waste diverted from landfill to 75%
- D. managing problem wastes better, establishing 86 drop-off facilities and services across NSW
- E. reducing litter, with 40% fewer items (compared to 2012) by 2017
- F. combating illegal dumping, with 30% fewer incidents (compared to 2011) by 2017

More details of the policy setting can be found in Appendix 1 on page 18

2.2 Scope of this document

This report is provided to allow full consideration by Temora Shire Council of the introduction of additional waste diversion processes. Whilst the report could have concentrated on the delivery of a new kerbside recycling service this would be a missed opportunity to consider other potential services. On this basis the report will cover four potential scenarios –

- a. A three bin system covering food and organics, recyclables and residual waste;
- b. A three bin system covering organics, recyclables and residual waste;
- c. A two bin system covering recyclables and residual waste; and
- d. Retention of the current one bin for general waste.

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The report will look at the four potential options and consider the processing of the collected materials. By way of example; if council decide to collect recyclables would these be transported to an existing processing facility (in Cootamundra or Wagga Wagga) or should council and the community look at developing a local processing facility? When considering greenwaste, could a well resourced home composting scheme prove effective in diverting significant quantities of organic material or would a council operated composting facility be more efficient?

2.3 Where we are today?

In this section we will give some details of the current method and scope of operation within Temora Shire along with some details of the operations of neighbouring councils.

2.3.1 Temora

Population	6071
Area	280,201

The system of waste collection and disposal in Temora Shire has been tried and tested over many years. The waste collection service is provided to the urban areas of Temora, Ariah Park and Springdale and in total there are 2,202 eligible collections per week. On top of this there are 10 rural collections and 495 commercial collections.

The per annum cost of waste services, including the operational costs of the waste depot and the collection of a 240 litre general waste bin, is \$206.60 per household.

Domestic waste collection containers are a 240 litre "wheelie bin" which is collected weekly from the kerbside by a council owned and operated truck. This truck has a compaction body which allows more waste to be collected on each run and has the benefit of reducing the amount of space taken up in the waste trench. The truck, on completion of its run, takes the collected waste to the Teal Street landfill where the contents are tipped into the waste trench and eventually compacted and covered.



The truck is single drive with a capacity of 18m³ and is fitted with a driver operated side lifter. This lifter has the capacity to collect both 240 litre and 120 litre wheelie bins. It was purchased in 2012 and is due for replacement in 2019-20 and the replacement cost would be in the order of \$360,000. It is utilised every day except Tuesday which is designated as its maintenance day. This means that if another service is provided an additional truck and driver will be needed or the service will need to be contracted. It should be noted that whatever expanded option is taken it will only require one new vehicle as the new services can be alternated as they will be provided fortnightly.

The Teal Street site has a current capacity of more than 300,000m³. This can be combined with an adjoining undeveloped area of more than 15 hectares. On this basis it is estimated that, at current rates, the site has capacity to deal with the waste generated in the Shire for the next 70 years. The projects being considered in this report will extend the life of that site.

The Teal Street waste disposal site has, in recent years, become a waste diversion facility as well as a waste disposal site. The following facilities have improved recycling and diversion from the landfill at the site.

2.3.1.1 Waste Depot Tip Shop

There is a 'tip shop' that can sell material that has a value. To make that centre operate successfully there is a need to collect enough unwanted goods to make it an option for residents to purchase goods. More people will visit if they believe there is a chance they will find something they want. The recent construction of a Community Recycling Centre to accept low risk hazardous waste items free of charge at the site will aid in attracting more residents to the depot and this may improve the viability of the 'tip shop'. Likewise if a facility is established at the Teal Street site under the Container Deposit Scheme (Return and Earn) even more visitors would be expected (see 2.3.1.3).

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2.3.1.2 Community Recycling Centre



The Community Recycling Centre was constructed 2016 utilising grant funding from the NSW EPA and its operation is aimed at collecting relatively low risk hazardous wastes at no charge to the householder. These wastes are collected across the state and sent for recycling or neutralisation. The products collected include those shown graphically.

The project came with funding to promote the use of the centre and as more people become aware of the facility visitation will increase. The promotion is coordinated by the Riverina Eastern Regional Organisation of Councils (REROC).

2.3.1.3 Container Deposit Scheme

Under the NSW Container Deposit Scheme (Return and Earn), people will be able to return eligible beverage containers for recycling in exchange for a 10¢ refund. A network of collection depots and reverse vending machines will open across NSW to receive empty beverage containers and deliver the 10¢ refund.

The Return and Earn scheme commence December 2017. In order to participate council can opt into the scheme and set up a collection depot. Collection depots are dedicated locations where the 10¢ refund can be issued for eligible containers.



Before Council can open a collection depot or install a reverse vending machine there is a compulsion to gain approval from the EPA and set up an agreement with the scheme coordinator (Cleanaway-Tomra) to guarantee the payment of refunds and handling fees. These details are still unclear. Participation in the scheme by local government is not compulsory.

In the context of this report the arrangement for refunds to be made to Material Recovery Facility (MRF) operators is of interest.

Where a council has a kerbside recycling bin and delivers the recycling material from those bins to a MRF the council can enter into an agreement with the MRF operator to share the value of the eligible containers in the bin. By way of example, and these are by no means firm figures-

- Council collects 2,200 recycling bins per fortnight;
- There are on average 10 eligible containers per bin (pre scheme audits have put this figure at over 30 per bin); and
- Council enters into an arrangement for a 50:50 split on value with an external MRF operator;
- Council's income from the scheme would be \$1,100 per fortnight or \$28,600 per annum.

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This income could be used to reduce the cost to the residents of an upgraded waste collection service. It should be noted that these figures are conservative and the income could be as high as \$60,000 if there are 15 cans per bin and a 75:25 split.

2.3.2 What is happening in neighbouring shires?

In order to make local decisions it may be valuable to understand what practices are being utilised in adjoining shires. Here we look at 4 shires.

2.3.2.1 Coolamon

Population	4,342
Area	243,092ha
Coolamon has a three bin system	
General waste –	collected weekly in a 140 litre bin by a contractor
Recycling –	collected fortnightly in a 240 litre bin by a contractor
Food and Organics –	collected fortnightly in a 240 litre bin by a contractor

The annual waste charge per residence is \$329. The annual waste charge is inclusive of the operation of the waste site including the treatment of the food and organics into compost.

2.3.2.2 Cootamundra Gundagai

Population	11,340
Area	398,088ha
Cootamundra- Gundagai has a three bin system-	
General waste –	collected weekly in a 140 litre bin by council staff
Recycling –	collected fortnightly in a 240 litre bin by council staff
Food and Organics –	collected fortnightly in a 240 litre bin by council staff

The annual waste charge per residence is \$379. The annual waste charge is inclusive of the operation of the waste site including the treatment of the food and organics into compost.

2.3.2.3 Bland

Population	5,959
Area	855,770ha

The per annum cost of the collection of a 240 litre general waste bin is \$ 364.00. Bland Shire does not provide a recycling or greenwaste service.

2.3.2.4 Junee

Population	6,230
Area	203,000ha
Junee has a three bin system-	
General waste –	collected weekly in a 120 litre bin by contractor
Recycling –	collected fortnightly in a 240 litre bin by contractor
Food and Organics –	collected fortnightly in a 240 litre bin by contractor

The annual waste charge per residence is \$291. The annual waste charge is inclusive of the operation of the waste site including the treatment of the food and organics into compost.

2.3.3 What is happening in NSW?

The NSW government has adopted the 2014-21 WARR Strategy targets including the following targets for 2021–22.

- avoiding and reducing the amount of waste generated per person in NSW
- increasing recycling rates to

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- 70% for municipal solid waste
- 70% for commercial and industrial waste
- 80% for construction and demolition waste
- increasing waste diverted from landfill to 75%
- managing problem wastes better, establishing 86 drop-off facilities and services across NSW
- reducing litter, with 40% fewer items (compared to 2012) by 2017
- combating illegal dumping, with 30% fewer incidents (compared to 2011) by 2017.

The new strategy provides a clear framework for waste management to 2021-22 and provides an opportunity for NSW to continue to increase recycling across all waste streams.

It is evident when Council considers the amount of land available at its Teal Street facility that there is ample capacity to continue the current practices. It is however, equally evident that continuation of Council's current system will not achieve the overall waste reduction targets set by the State.

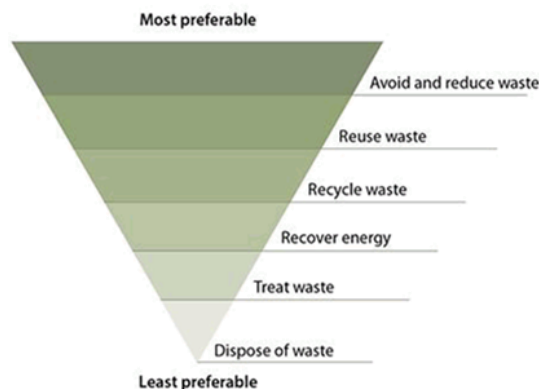
On a State and National level there are developments and schemes that will potentially reduce the amount of waste in the waste stream.

One of the projects supported by LGNSW is the requirement of producers to take greater responsibility for their products, so that there will be less waste to deal with, and so the environmental impacts of waste will be reduced. This is often called 'Extended Producer Responsibility' (EPR) or 'Life Cycle Responsibility'.

This goes far beyond just encouraging recycling, or measuring progress in terms of the increase in recycling rates. As local government does not have the statutory power to require producers to take responsibility for their products, a major role of bodies like LGNSW is to advocate on behalf of councils for the following issues to be addressed:

- Responsible packaging design and EPR for packaging waste
- Management of problem wastes including but not limited to paints, batteries, chemicals, mattresses, electronic waste (e-waste) and asbestos
- Development of an effective Container Deposit Scheme (Return and Earn)
- Reducing the impact of plastic shopping bags, microbeads and other pollutants.

All of these initiatives will prove beneficial to Council if and when they are successfully implemented.



Recycling waste rates third on a scale of six actions from most to least preferable within the inverted pyramid known as the Waste Hierarchy. Removing recyclables and organic waste from the domestic waste stream are clear examples of the Hierarchy in action. It is evident from this scale that Council's current collection system is the least preferred option.

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The Strategy also sets the direction for other policies and programmes which similarly seek to minimise both waste to landfill and its effect on the environment and human health. Examples include the NSW Waste Levy, which sets about promoting resource recovery over landfill disposal and education to encourage change in domestic behaviours by imposing a state charge on waste landfilled.

Whilst the Riverina is not currently regulated under the Waste Levy, unease exists in regional and rural NSW between Councils and the EPA around landfills and resource recovery targets. The implementation of the levy state-wide has not been ruled out, and capturing green and food waste and diverting it from landfill is high on the EPA's agenda. The levy is currently set at \$138.20 per tonne for metropolitan councils and \$79.60 for other coastal councils in the designated area.

3 Current trends and issues

The question here is "How are councils going about achieving best practice in waste diversion"? In this section current best practice is considered.

Three bin waste systems are becoming the norm in many regions of Australia and are seen as the optimal system by the NSW EPA. The EPA waste report of 2015-16 shows that more than half the councils in NSW utilised three bin systems. There are however variations on how those three bins work.

Whilst it is standard to have a yellow lidded recycling bin, a green lidded organics bin and a red lidded residual waste bin there are variations in what can go in those bins. The biggest variation comes in the use of the organics bin. Until recently this was seen as a collection system for garden waste however there is now a strong swing to utilise this bin for all organics including kitchen wastes. The collected material is then diverted from the landfill by a composting process. The resultant compost can then be reused in parks, gardens or even in agriculture.

Viability of the adoption of this service rests significantly on Council's evaluation of the cost/benefit of collection and processing and the value of the assets/resources saved. Affordability rests largely with the resident's willingness to both participate in the service through effective and contamination-free source separation and then pay an additional fee for the service.

The broad objectives of the three bin service are increased conservation of resources, diversion of waste from landfill and improved environment protection.

In Council's scenario the impetus for change to the existing service are considered to be those associated with a desire to achieve the policy settings of the Commonwealth Government and NSW Environment Protection Authority (EPA), community aspirations and industry trends, together with considerations associated with Council's current waste management operations.

These are the policy settings and are expanded in Appendix 1 on page 18.

The Waste Less, Recycle More (WLRM) Education Strategy 2016-21 is an integral component to drive recycling and waste disposal rates set within the WARR Strategy. It seeks to establish a framework for education programmes to change community behaviour and contains clear roles of partners and stakeholders, of which local Councils are one of the most prevalent. Themes around resource recovery and recycling, and managing waste as a resource in line with the Waste Hierarchy (see diagram on page 7), feature significantly. For example, diverting and separately processing kerbside organics is an initiative that the Strategy provides a number of tools for.

The NSW EPA Environmental Guidelines: Solid Waste Landfills focus on standards of site and operation and have relevance to managing organic waste landfilled in terms of their very significant contribution to leachate and odour generation, generation of landfill gas (LFG), risk of fire, vermin and vector management. Removing green waste and/or food waste will have a number of beneficial environmental impacts for less engineered landfills.

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There are a number of Guides and Reports available from the NSW EPA which has great relevance to Council's waste operations. These documents provide much practical information to Councils in delivering an expanded service and maintaining its effectiveness. The guides include a kerbside Audit Guide which includes guidelines for conducting household kerbside residual waste, recycling and garden organics audits in NSW local government areas. These Guidelines clearly describe the process and practice of carrying out a kerbside compositional audit to enable targeted education to constantly drive higher recycling and lower contamination rates.

It is usual practice for Councils to engage in community consultation before embarking on substantive changes to waste management practices. The effectiveness of a second or third bin will be impacted by community waste and recycling behaviours.

REROC has a very active waste forum and one of the achievements of that forum is the development of a Regional Waste Strategy. This documents the region's commitment to achieving state-based performance objects by carrying out a number of actions to achieve regional targets. The Strategy contains the following relevant goals -

- "1. Making it Easier for Households to Separate, Recover and Reuse their Waste*
 - 1.2. Increase the opportunities for households to recycle organic material*
 - 1.3. Increase levels of recyclables collected from households in the REROC region"*

Many drivers and considerations surround the implementation of source separated kerbside recycling and organic services. Benefits might be summarised as reducing environmental impact of waste management operations, minimising waste to landfill thereby increasing landfill diversion rates and extending the life of landfill assets, reducing climate change impacts, possibly achieving carbon abatement credits, decreasing landfill operating costs, avoiding future levies, and providing a resource for reuse as a valuable soil conditioner. Whilst ultimately it is each Council's own decision, many other factors apart from service delivery costs are considered relevant.

The EPA's development of policy aligns with that of the Commonwealth and clearly focuses on minimising waste to landfill and developing resource recovery. A wide range of mechanisms are now in place to encourage diversion of waste, with an emphasis on organics, from landfill. Recycling is now considered a well-developed theme within NSW kerbside services, and providing a source separated organics collection is an extension of ratepayer expectation. Removing organics from landfill also offers many other operational benefits, particularly in less engineered landfills, like Temora. All of these factors are considered to be relevant in making the final assessment. It is noted that local studies found that 56.2% of the material in the current kerbside bins is organic matter that could be composted.

In NSW these systems are known as Food Organics and Green Organics (FOGO) services and they were operating in 27 council areas in early 2017. Since that time the number has grown significantly and more councils are planning to adopt this collection regime. Locally the system operates in Cootamundra/Gundagai, Coolamon, Junee and shortly in Wagga Wagga.

The NSW government through the EPA has provided significant grant funding for organic collection systems across NSW via the Organics Infrastructure Fund. The biggest uptake of the grants has been by rural councils. The program provides funding to councils for new or improved household kerbside collection services for food and garden organics, including collection systems for garden only, food waste, or a combination of both.

Grants of up to \$1.3 million are available for bins, kitchen caddies and education for councils to introduce new food and garden waste collection services. Round 6 is expected to open in April 2018

This funding will significantly reduced the cost to council and residents of implementing an organics collections system. This form of grant



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only applies to organics and is not available for new recycling services.

The key reasons restricting councils from implementing a three bin kerbside service, are uncertainty in respect of: cost to council; cost per household; waste diversion; and demonstrable environmental benefits. But these questions can be answered via quantifiable and repeatable economic analysis. It is obvious from the rapid takeup of this system that it has significant benefits. Some may argue that the benefits flow most to those councils that pay the NSW Waste Levy (currently set at between \$79.60 and \$138.20 per tonne depending on the location). In those councils diversion of waste can significantly reduce their costs as the organic matter is diverted from the landfill and therefore is not subject to the levy.

If council desired to consider this system a full feasibility study will be needed to quantify all aspects of the implementation of a FOGO service. Such a study would take into account less obvious elements such as diversion from landfill; greenhouse gas emissions and vehicle kilometres travelled. The outputs from such a study will provide council with the information required to make a final decision.

Typically three-bin systems consist of:

- 240L weekly FOGO collection (including kitchen caddies);
- 240L fortnightly recycling collection; and
- 120L fortnightly residual waste (garbage) collection.

The diversion of FOGO would also reduce landfill consumption by more than 1,000m³ per year with obvious savings in the construction of new trenches.

3.1 Options

In considering the future it is important to look at the various options available and in this section we will consider four options -

- A three bin system covering food and organics, recyclables and residual waste;
- A three bin system covering organics, recyclables and residual waste;
- A two bin system covering recyclables and residual waste; and
- Retention of the current one bin for general waste.

This section will also look at what will be done within the four potential options to see how the collected materials will be processed. By way of example if council decide to collect recyclables would these be transported to an existing processing facility or should council and the community look at developing a local processing facility?

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3.1.1 Option 1 - A three bin system covering food and organics, recyclables and residual waste [FOGO];

As shown earlier in this report this option is fast becoming the preferred system in local government.

System description: Typically this system has the following format-

Bin size	Collection frequency
120 litre red lidded bin for residual waste	Fortnightly
240 litre green lidded bin for garden and kitchen food waste; and	Weekly
240 litre yellow lidded bin for mixed recyclables.	Fortnightly

Advantages:

The system provides a convenient method of greenwaste disposal for residents.

This system maximises the diversion of material from the waste stream. An audit of the kerbside general waste bins undertaken by RERO in Temora showed that 87.47% of the domestic waste residual stream by weight was potentially recyclable materials of which 56.02% was compostable material and 25.03% comingled recyclables. The diversion of this material from simply being landfilled to becoming a resource is the major advantage and allows the residents of Temora to contribute to achieving State and National waste diversion targets.

The introduction of FOGO service would attract significant funding from the NSW EPA by way of grants as indicated earlier in this report.

Council could attract income from the Container Deposit Scheme to help offset the cost. See earlier explanation at 2.3.1.3.

The amount of waste which would need to be landfilled would be reduced dramatically bringing savings in the cost of digging trenches/pits.

The organic material could be composted and used as a resource on gardens, parks and in agriculture.

Substantial funding could be sourced from the EPA to subsidise the introduction of this system.

Disadvantages:

Community resistance to having their residual waste collected fortnightly noting that the bin should not contain any putrescible matter as this should be in the organics bin.

There will undoubtedly be a financial impost on the ratepayer. The exact amount is will not be known until all of the costs are identified.

An additional consideration here is the treatment of the collected food and organics and whilst most surrounding councils have opted to run their own composting scheme at their waste depot there is also an option to have it transported to an existing facility for composting. It may also be possible to find a contractor to undertake a composting operation at a cost to council. It may also be possible to enter into an arrangement with a nearby council to process the collected organics. The cost of composting is taken into account in the potential increased charges shown above.

A comprehensive education campaign would be required to ensure the residents understood the operation of the scheme.

Residents would need to store three wheelie bins as opposed to the current one bin.

Community Development Initiatives Thursday, 1 March 2018

12

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3.1.2 Option 2- A three bin system covering organics, recyclables and residual waste [Greenwaste];

System description: Typically this system has the following format-

120 litre red lidded bin for residual waste	Weekly
240 litre green lidded bin for garden waste; and	Fortnightly
240 litre yellow lidded bin for mixed recyclables.	Fortnightly

This system is the same as the FOGO service described above however the food component of the organics would be placed in the general waste bin instead of the green lidded organics bin. The green lidded bin would be used solely for garden waste. In this system the residual bin would be collected weekly with a fortnightly service for the recycling and green waste.

Advantages:

There would be increased diversion of organic material and recyclables from the waste stream.

The weekly general waste bin would be retained and would continue to accept household food waste.

The cost would be reduced as a composting operation would not be required. The greenwaste could be processed by periodic chipping by a contractor and this is typically used as landfill cover material or in landscaping.

Council could attract income from the Container Deposit Scheme to help offset the cost. See earlier explanation 2.3.1.3.

The amount of waste which would need to be landfilled would be reduced significantly.

The system is less complicated than FOGO and would need less education of the residents.

Substantial funding could be sourced from the EPA to subsidise the introduction of this system.

The chipped greenwaste would become a resource to be used in covering the waste in the existing waste trenches or in landscaping.

Disadvantages:

The amount of organic material diverted would not be as great as would be the case in the FOGO service.

The cost of this option would be an increased cost to the ratepayer over the current one bin service. The exact amount is will not be known until all of the costs have been accurately identified.

As per the advice in option 1 (above) using costs borne by the surrounding shires as a guide the cost of waste disposal per household would rise however this would be less than the FOGO option as there would not be a need for a composting operation to treat the waste. There would be some cost in periodically chipping the collected material.

Residents would need to store three wheelie bins as opposed to the current one bin.

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3.1.3 Option 3- A two bin system covering recyclables and residual waste [Recycling]:

System description: Typically this system has the following format-

120 litre red lidded bin for residual waste	Weekly
240 litre yellow lidded bin for mixed recyclables.	Fortnightly

Advantages:

A recycling option is provided which will ensure a vastly increased diversion rate for 'waste' materials.

Council could attract income from the Container Deposit Scheme to help offset the cost. See earlier explanation at 2.3.1.3.

The amount of waste which would need to be landfilled would be reduced dramatically.

Disadvantages:

There will be an additional cost to ratepayers.

Residents would need to store two wheelie bins as opposed to the current one bin.

The Lions Club recycling centre would be impacted however it is understood the Club is not concerned by this.

3.1.4 Option 4- Retention of the current one bin for general waste [Status quo]

System description: The system is as follows-

240 litre bin for residual waste	Weekly
----------------------------------	--------

Under this system the current one bin would be retained and the collection would continue as it operates now.

Advantages:

The ratepayers know what to expect and there is no need to alter processes.

The cost per collection will not alter

No additional bin storage is required

Disadvantages:

No advances are made in moving to embrace the RERO and NSW waste diversion targets.

Ratepayers are not provided with an opportunity to participate in recycling.

No additional material will be recycled or diverted from the current Peel Street burial system.

There will be no opportunity to benefit from the collection of eligible containers in waste bins under the Container Deposit Scheme.

There is no obvious relief for the Lions Club in their desire to wind back their recycling operation.

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4 Processing

If Council decides to consider one of the 3 new options listed above there will be a need to divert the collected material from the landfill trench. The following information is provided to assist in that consideration.

4.1 Composting options

If the preferred option is the FOGO system there will be need to treat the collected material. The most cost effective method is the use of open windrow composting and this is the system adopted by the surrounding councils.

Open windrow composting is a low-cost option that is used in the majority of organics processing facilities. It involves placing organic matter or biodegradable waste in long rows known as windrows. The windrows are turned regularly, either with front end loaders or dedicated windrow turners, screening for contamination which allows the organic matter to decompose. The end result is quality compost which can be used in the community.

The NSW EPA has produced Environmental Guidelines known as *Composting and Related Organics Processing Facilities*. These Guidelines provide both site construction and operational standards for processing organics. They are the most relevant documentation for establishing a site to process separated green waste and/or food waste.

The fact that several neighbouring councils successfully operate this system means that technical advice is readily available.

There will be some costs in setting up and maintaining a composting operation at the Peel Street site however some of this will be offset by the prolonged life of each of the landfill trenches.

4.2 MRF provision

A Material Recovery Facility (MRF) is a building to receive, sort, process and store recyclable materials to be shipped and marketed to end-users. Temora Shire may wish to explore the provision of such a facility and it is not unusual to run such a facility as a social enterprise using disabled members of the community.



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MRFs serve as an intermediate processing step between the collection of source separated recyclable materials from the kerbside and other waste generators and the sale of recyclable materials to markets for use in making new products. It is important that the materials which come out of the MRF are clean, properly sorted and relatively free of impurities.

There are basically four components of a MRF facility: sorting, processing, storage, and load-out. Any facility design plan should accommodate all these activities which promote efficient and effective operation of a recycling program.

It is important to note that there are considerable costs in setting up a MRF including the construction of a sorting shed, storage facilities, hard stand areas, conveyor systems, loading and unloading facilities along with amenities for the staff and workers. The operation of a small MRF will normally not involve sophisticated sorting equipment but will rely on a high level of manual labour.

4.3 Home composting option

Some residents already undertake composting by using home composting systems or worm farms and this is commendable. If Council decided to adopt options 2, 3 or 4 there is an opportunity to devise programs that would encourage the expansion of in-home treatment systems. This could be by running education programs and/or subsidising the operation of these systems.

Such a project should have the following aims:

- Promote home composting and worm farming to residents
- Provide residents with resources for home composting
- Reduce the amount of food organics and green waste going to landfill
- Encourage the residents to better use their organics and green waste collection services.

5 Predicted costs

In undertaking this report it has been well understood that increased costs of service provision would be an outcome. This is not unique to Temora Shire as every council that has expanded services faces the same issue. When considering the additional cost there needs to be an understanding that there will be offsets, some of which will be less tangible than others. The fact that less material will need to be buried at the Peel Street depot is an obvious saving but the contribution the community is making to environmental sustainability is much more difficult to quantify.

5.1 Comparison with other councils

When we look at the councils in close proximity to Temora we can see that their annual 2017/2018 waste charges are as follows-

• Cootamundra/Gundagai	\$379
• Coolamon	\$329
• Junee	\$291
• Bland	\$364

The average for these councils is \$340 per annum whilst the current charge for Temora is \$207. On this basis if the three bin system was introduced this could see an increase of \$134 per annum or \$2.58 per week.

There are several factors the need to be considered in this calculation:-

Three of the councils listed above have three bin systems on one has a one bin system.

Those that have three bin systems are operating their own composting operations to treat the organic material that they collect. This material is then being provided to residents or being utilised by the councils in parks and gardens operations.

The Container Deposit Scheme (Return and Earn) is explained at 2.3.1.3 and based on what is believed to be conservative estimates an income of \$28,600 would be derived from containers in the

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kerbside recycling bins. When this is extrapolated to a per household basis we see an income of \$26 per household which would then bring the per annum cost increase down to \$108 or \$2.07 per week. As mentioned earlier the income from this source has been estimated very conservatively and it is likely the final additional cost per household per week will be less than \$2.00.

5.2 Per bin collection costing

Another way to calculate the cost of the service would be to have an accurate cost that would be charged by a collector to pick up each bin and deliver it to the appropriate facility. The facility will vary depending on whether the bin is general waste, recycling or organic waste.

Estimates of the per bin collection cost vary wildly with some indicating that the fee from a contractor would be \$1 per collection whilst others suggest \$2. If the figure was at the lower end of the scale the additional per annum charge would be in the order of \$52 for recycling service or \$104 for recycling and organics. At the other end of the scale these figures would be doubled to \$104 and \$208. Those in the waste industry indicate the competition for contracts is aggressive so it is unlikely the higher figure would apply.

The only accurate method of costing is to decide what form of collection is desired and then test the market or do the calculations for a council staff provided service.

5.3 Cost of recycling sorting facility

As noted earlier Council could decide to have the materials delivered to its own recycling facility and use its own staff for sorting and marketing the products collected. It is possible that grant funding could be attracted and the likelihood of success would be enhanced if the operation was to be operated as a social enterprise using locals with disabilities.

A similar small scale venture operates at Gilgandra and is auspiced by the local council. It is understood that this venture operates on a cost neutral basis. The important factors in considering such a venture is the market for the commodities collected as the price paid for the materials is volatile.

More research would be needed to understand the costs and income of such an operation however there will always be an element of risk with a small scale material recovery facility due mainly to market fluctuations for the collected material.

5.4 Composting facility

Whilst the precise costs of such a Council operated facility are not known it can be seen from the waste charges levied by the adjoining councils that have a composting operation, the cost is not high and is included in their general waste charge. Typically these systems are not complicate and do not require specialist equipment or high level expertise.

6 Recommendations

This report has broadly considered the options available to Council for the future of household waste collection and disposal. It is clearly not decisive and therefore any one particular collection and disposal regime has not been identified as the one that should be adopted. For a new waste collection system to work it is necessary for the community to be supportive and understand the potential benefits and drawbacks, including the potential costs, of any one of the four schemes considered in this report.

On this basis it is suggested the way forward is as follows-

- A. Council should consider the report and decide on a favoured option without making a final decision;
- B. With this option as the preferred way forward, conduct a public consultation process to get full and frank feedback from the community; and
- C. When the results of the community consultation are known Council can make its final decision on the preferred option.

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7 Appendix 1

Policy Settings: National Waste Policy is embodied within the Commonwealth's Less Waste, More Resources strategy. Within the 2010 Implementation Plan, all levels of government are implicated with various levels of responsibility for actioning the Plan. Specifically within Strategy 7 of the Plan, local government is responsible for supporting phasing down the amount of biodegradable material sent to landfill.

Within NSW, the EPA is the key state agency empowered to protect the environment. The organisation's purpose is to improve environmental performance and waste management through a number of Acts, Regulations, Strategies, Guidelines, Guides, Reports, Exemptions/Orders and Funding Grants.

a) **Legislation** – The EPA's stated broad policy objectives are delivered within two key pieces of legislation: Protection of the environment and human health from inappropriate use of waste (Protection of the Environment Operations (PoEO) 1997) and promotion of waste avoidance and continually improvement in resource recovery (Waste Avoidance and Resource Recovery Act (WARR) Act 2001). These policy objectives are developed within a number of delivery instruments, including recent changes included within the PoEO Regulation 2014.

The EPA's primary legislation is the PoEO Act, which came into operation on July 1, 1999, repealing a number of acts associated with minimising environmental impact. It details both policies for protecting the environment (Protection of the Environment Policies) (PEPs) and approaches to reduce pollution.

Requirements for premise based licensing are defined within clause 12 Composting ("biological conversion of organics") of Schedule 1 of the POEO Act 1997. Within the Definitions of this Schedule organics are defined as "natural organic fibrous materials of waste and non-waste origin". Waste Processing and Waste Storage are similarly defined within the Schedule. Activities whose type and scale trigger definition as a scheduled activity require licensing. An Environmental Protection Licence (EPL) is a legally enforceable document issued by the NSW EPA and lists permissible activities and the conditions under which the business may operate. The removal of organics within a third bin and their separate processing at a landfill owned by GCC and/or LSC site may trigger licensing or extra conditions on an existing EPL.

The Protection of the Environment Operations (Waste) Regulation 2014 is a piece of subordinate legislation which replaced the former 2005 Regulation and introduced a number of significant changes to the waste industry. Amongst others, of importance to operations processing collected green waste and food waste, are the new structures of Resource Recovery Orders and Exemptions, reduced licensing thresholds for waste activities and new reporting requirements for waste facilities.

The WARR Act 2001 contains guiding principles to minimise consumption of natural resources. Its themes may be summarised as encouraging the most efficient use of resources within ecologically sustainable development (ESD), ensuring resource consumption is considered against a waste hierarchy, and reducing waste and encouraging beneficial reuse, recycling and waste avoidance. Beneficial reuse of recycled organics are captured within these principles.

The NSW Waste Avoidance and Resource Recovery Strategy 2014–21 (WARR Strategy) provides a framework for waste management in NSW. Development of a WARR Strategy, including targets for waste reduction, resource recovery and the diversion of waste from landfill disposal, is required under the WARR Act.

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The following targets have been set for 2021/22:

- Avoiding and reducing the amount of waste generated per person in NSW;
- Increasing recycling rates to 70% for municipal solid waste;
- Increasing recycling rates to 70% for commercial and industrial waste;
- Increasing recycling rates to 80% for construction and demolition waste;
- Increasing waste diverted from landfill to 75%;
- Managing problem waste better, establishing 86 drop-off facilities and services across NSW;
- Reducing litter, with 40% fewer items (compared to 2012) by 2017; and
- Combating illegal dumping, with 30% fewer incidents (compared to 2011) by 2017.

The WARR Strategy guides the development of Councils resource recovery targets. Council will also keep abreast of developments in Waste Less Recycle More (WLRM) funding and will apply for funding to support and augment any of the described actions in order to achieve its objectives more efficiently.

12 ADMINISTRATION AND FINANCE**12.1 GOLD TRAILS**

File Number: REP18/203
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

At the AGM last year, Gold Trails Inc resolved to wind up. The Committee is presently seeking to arrange ongoing availability of the website (www.goldtrails.com.au) which was last updated in October 2015 but has very little information about Temora since Council resolved to terminate their subscription in 2017.

In the absence of any other expressions of interest, discussions have taken place with the Weddin Shire Technology Centre to take it over in its present form and continue to operate and maintain it. Weddin has been filling this role since the website's launch. The committee advises that preliminary discussions look hopeful but the matter will not be formally considered until Weddin Council's April meeting. The project being financially viable will be crucial.

It is anticipated that the annual cost to maintain the site will be no more than \$2,500 and at present there are 13 Councils participating. The Committee advises that if all Councils agree to contribute, the annual cost will be very manageable; however it will have to increase per Council if some decline.

Under this proposal, all Councils will have password access to their LG section, and will be able to update text and post new images on a weekly basis.

The Committee have requested IN PRINCIPLE support from Temora Shire Council by 16 March to contribute to the ongoing costs of the website, subject to cost and sufficient interest from other Councils.

The VIC manager advises that minimal requests for information regarding mining history are made at the Visitor Information Centre.

There is no budget proposed for promoting the website so it is unlikely that historic traffic volumes to the site will be maintained. Information regarding Temora's gold mining history is contained on www.temora.com.au, however it would benefit from some refreshing.

RESOLUTION 76/2018

Moved: Cr Max Oliver
Seconded: Cr Lindy Reinhold

It is recommended that Council resolve not to support the continued maintenance of the Gold Trails website.

CARRIED

Report by Craig Sinclair

12.2 MINUTES OF THE LOCAL GOVERNMENT WEEK COMMITTEE HELD 6 MARCH 2018**File Number:** REP18/211**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Local Government Week  **RESOLUTION 77/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It is recommended that Local Government Week minutes be noted.

CARRIED

MINUTES OF THE LOCAL GOVERNMENT WEEK COMMITTEE HELD ON TUESDAY 6 MARCH 2018 IN THE COMMITTEE ROOM AT 11:25AM

PRESENT: Cr Graham Sinclair, Mayor Rick Firman, Cr Dennis Sleigh

IN ATTENDANCE: Amanda Gay – Community & Cultural Services Officer

Cr Firman nominated Cr Sinclair as the Chair, seconded Cr Sleigh.

Cr Sinclair declared elected Chair by Cr Firman.

Discussion was held if Local Government Week would be held in 2018.

Cr Sleigh moved that Local Government Week celebrations should be held in the Shire for 2018 seconded Cr Firman.

Carried

Discussion was held regarding the format for the days. A motion was carried to keep the days as historically held.

Moved Cr Firman, seconded Cr Sleigh that the format remains the same.

Carried

Monday– Community Day

Tuesday – Cultural Day

Wednesday – Information Day

Thursday – Careers Day

Discussion regarding Local Government Week Annual Art Prize.

Cr Sleigh moved that Council continues with Local Government Week Annual Art Prize, seconded Cr Firman.

Carried

The formats discussed and the following was decided.

Community Day

Mayoral Morning Tea – 10:30am and 355 Committee volunteer awards followed by a tour of Council Chambers.

Cultural Day

5:30pm in the Town Hall.

Information Day

Bus Tour of all Councils facilities 10:30am – Airport, Lake Centenary, Depot, Innovation Centre, Temora Rural Museum.

On information day the historical evening rate payers format is now to be a BBQ in Paleface Park where residents can meet and greet Councillors and Staff at 12 midday.

Councillors will be cooking the BBQ.


Amanda to speak to Teresa McCrone regarding a wet weather venue in Patches of Heaven.

Careers Day

CCSO will liaise with schools to repeat the success of last year's careers bus tour of Councils operations.

The Local Government Week Education Program for Primary schools will continue with the Councillors Portrait competition.

Meeting Closed at 12:05pm

12.3 INTERNAL AUDIT MEETING MINUTES HELD 7 MARCH 2018**File Number:** REP18/213**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Internal Audit  **RESOLUTION 78/2018**

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was recommended that the Internal Audit minutes be noted.

CARRIED***Report by Steve Firth***

**TEMORA SHIRE COUNCIL
INTERNAL AUDIT COMMITTEE MINUTES
MEETING HELD THURSDAY 7 MARCH 2018 IN THE COUNCIL CHAMBERS.**

PRESENT: Mr Steve Firth, James Davis (June) Chair, Keith White (June), Ian Roberts (Black Adder & Associates), Cr Max Oliver, Cr Claire McLaren, Cr Dennis Sleigh, Shayne Perrott, Gary Lavelle

APOLOGIES: Cr Ken Smith

The meeting commenced at 2:00pm

The Minutes of the Internal Audit Meeting held on 8 November 2017 were adopted on the motion of Shayne Perrott and Cr Oliver.

Recommendations from Previous Audits

The recommendations from previous reports on Fraud Control and Policy maintenance were considered and the current progress was noted on the motion of Cr Oliver and Keith White.

Report on Debtors Management

The Internal Auditor Mr Ian Roberts advised that he was of the opinion that the policies and procedures in place coupled with the practices involved means that Temora Shire Council has a debt recovery framework which provides a robust yet an equitable means to actively respond to debt recovery within the organisation. It was further noted that Councils outstanding debt percentage of 3.84% is well below the bench mark for rural Councils of 10%.

Report was noted on the motion of Keith White and Shayne Perrott.

Methodology for the next report on Delegations

The proposed Methodology was adopted on the motion of Cr McLaren and Cr Oliver

Notification of

- Incidents of Fraud
- NSW Ombudsman requests
- ICAC enquiries involving TSC

The Director of Administration and Finance advised that Council had no matters to report in relation to Incidents of Fraud, Ombudsman or ICAC requests.

Meeting Schedule

The next meeting to be held on 4 July 2018 at 2:00pm

General Business

It was noted that the external Auditors and NSW Audit Office are requiring the Financial Statements to be presented to the Internal Audit Committee in the future.

Meeting closed at 2:25PM.

13 CORRESPONDENCE**13.1 BUSH BURSARY SPONSORSHIP 2018****File Number:** REP18/130**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Bush Bursary 2018  **REPORT**

NSW Rural Doctors Network thanks Council for the support given to the Bush Bursary/CWA Scholarship program for 2017.

The NSW Rural Doctors Network is inviting Council to participate in the 2018 program at a cost of \$3,300.00. Council participated in December 2017.

NOTE: Council usually only participates every two years in this program.

RESOLUTION 79/2018

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council does not fund the Bush Bursary for this year 2018, however continue with the bi-annual support.

CARRIED

Anne Rands

From: Melanie Ward <mward@nswrdn.com.au>
Sent: Tuesday, 13 February 2018 1:08 PM
Cc: Christal Cheung
Subject: Bush Bursary Sponsorship 2018
Attachments: 2018 Sponsorship confirmation form.doc

Hello,

On behalf of the NSW Rural Doctors Network we would like to thank you for your support of the Bush Bursary/CWA Scholarship program in 2017.

As you are aware, the Bush Bursaries and CWA Scholarships are offered annually to selected medical students in NSW and the ACT, and are financially supported by the rural councils of NSW, the Country Women's Association and the NSW Rural Doctors Network (RDN). The NSW Rural Doctors Network would like to invite you to participate once again in the program in 2018.

If your council wishes to participate in the Program again in 2018, RDN will invoice you for \$3,300 (\$3,000 plus GST) which will be provided to the medical student who, in return, will agree to spend two weeks of rural placement in your council area in the University holidays during the year.

The NSW Rural Doctors Network will again administer the funds for the program and your council will be responsible for arranging the actual placement for the student with the aim of introducing the student to the lifestyle and health professionals and facilities within the area.

I will be leaving RDN after this week and Christal Cheung will be looking after the Bush Bursary program for the time being until a new project officer is recruited. I have attached the confirmation form if you would like to participate in the program again this year. If possible please return the form to Christal before Friday 4th May 2018.

Kind Regards,
Melanie

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Melanie Ward
Project Officer, Education and Training
Days of work: Monday - Thursday

NSW Rural Doctors Network
Suite 3, Level 5, 241 O'Riordan Street, Mascot NSW 2020
T 02 8337 8100 | F 02 8337 8110



13.2 TEMORA AND DISTRICT EDUCATION FUND - WAIVING OF HIRE 2018

Cr Rick Firman declared a non-pecuniary interest in relation to item 13.2, due to being a Member of the Committee.

Cr Graham Sinclair declared a non-pecuniary interest in relation to item 13.2, due to due to being a Member of the Committee.

Cr Claire McLaren declared a non-pecuniary interest in relation to item 13.2, due to being a Member of the Committee.

File Number: REP18/137

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Waiving of hall hire fees 2018 ↓ 

REPORT

Temora and District Education Fund are requesting the waiving of the hire of the Temora Memorial Hall for the 2018 Deb of the year ball on the 6th July 2018.

The hire fee for the hall is \$265.00. With an additional \$400.00 cleaning deposit to be paid and this will be returned if the hall is left in a clean and acceptable condition.

RESOLUTION 80/2018

Moved: Cr Dennis Sleigh

Seconded: Cr Dale Wiencke

It was resolved that Council donates the \$265.00 hire of the hall to the Temora & District Education Fund for 2018.

CARRIED

64616



Our Mission - To foster the further education, career and personal development opportunities of rural youth through community based encouragement and financial assistance

ABN 11 820 709 824 • P.O. Box 262, Temora NSW 2666 • <http://www.cef.org.au/>

12th February 2018

Mr. Gary Lavelle
General Manager
Temora Shire Council
105 Loftus Street
Temora NSW 2666

Dear Mr. Lavelle,

On behalf of the Temora and District Education Fund, I would like to request that the Temora Shire Council consider waiving the Town Hall Hire charge for our Debutante of the Year Ball to be held on Friday July 6 2018. The TDEF is a well respected organisation that raises funds that go directly back to our young citizens.

If I can assist you in any way or you need further details, please don't hesitate to contact me on
Ph: 69772791 or Mobile: 0427 772 791.

Yours Sincerely

A handwritten signature in black ink, appearing to read "Beth Firman", written over a series of horizontal dotted lines.

Beth Firman
Mrs Beth Firman
On behalf of the TDEF Ball Committee



Proudly supported by Temora Shire Council



13.3 RAIL TRAIL, BOOK AND BOOFHEAD STATUE UNVEILING

File Number: REP18/141
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Temora Shire Heritage – Sub Committee Temora Railway Museum has lodged a small event application to hold the individual unveiling of the Railyard Trail, Book Launch – Crown Land to Closer Settlement, Railways and land reform in the Temora region written by Neville Pollard on Saturday 17th March, 2018. They have requested:-

- Supply, delivery and collection 3 additional garbage bins
- Supply, delivery and collection of Thomas Train Engine
- Supply , delivery and collection of Works Department BBQ & gas bottle
- Supply, delivery and collection of PA System – Portable

The costs associated with the event are listed below:

Cost to Council: \$100

Task	Time	Rate	Cost
Supply, deliver and collection of Thomas on Saturday 17 th March			
- Supply	1hour	\$40/hr	\$40
- 1 hour deliver x 1 staff			
- 1hour remove x 1 staff			
Supply of 3 rubbish bins	.5 hour	\$40/hr	\$20
Supply, deliver and collection of BBQ and gas bottle on Friday 16 th March	.5 hour	\$40/hr	\$20
Supply, deliver and remove PA System	-	-	\$20
TOTAL:			\$100

Cost to Event Organiser:

Task	Time	Rate	Cost
Small Event Application Fee			\$25
TOTAL:			\$25

For Council's Decision



RESOLUTION 81/2018

Moved: Cr Nigel Judd

Seconded: Cr Claire McLaren

It was resolved that Council donates the \$125.00 in costs associated with the Rail Trail and Boofhead statue unveiling.

CARRIED

13.4 TAFE NSW RIVERINA 2018**File Number:** REP18/176**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. TAFE Riverina  **REPORT**

Council is in receipt of correspondence from TAFE NSW Riverina seeking a donation to sponsor an award at the TAFE NSW Riverina Region Awards which will be held in Wagga Wagga, Friday 6 April 2018, to the value of \$150.00.

Council has supported the TAFE NSW Riverina in previous years.

RESOLUTION 82/2018

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that Council makes a donation to the value of \$150.00 for the TAFE NSW Riverina Region Awards.

CARRIED

WELCOME

It is with great pleasure that I invite you to consider supporting the TAFE NSW Riverina Region Awards to recognise outstanding student achievement for 2017, being held in Wagga Wagga on Friday 6 April 2018.

With over 1,000 staff across 19 campuses, TAFE NSW is the largest provider of vocational education and training in the Riverina Murray region. Our vision is to inspire regional prosperity and in partnership grow nationally with a clear focus to build the skills, qualifications and employability of people within our region and beyond.

The TAFE NSW Riverina Region Awards acknowledge and celebrate the achievements of outstanding Riverina graduates who have excelled at national, state, regional and campus levels. They also provide an opportunity for our dedicated teaching staff to recognise the achievements of the students they have trained and supported during 2017.

Last year we received tremendous support from business, industry and local government to assist us to recognise our graduates. I would like to thank our previous supporters for their generosity and all those who have assisted to celebrate the excellence of our students.

I would like to invite local Councils who have previously supported this significant event as well as encourage new sponsors to join with us to make this year's event memorable for our outstanding graduates.

Thank you for your consideration and I look forward to receiving your support.

Kerry Penton
REGIONAL GENERAL MANAGER

13.5 EVENT APPLICATION - 2018 WARBIRDS STREETFEST

File Number: REP18/181
Author: Secretary Engineering
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Temora Shire Council received an event application for 2018 Warbirds StreetFest between Thursday 10th – Sunday 13th October, 2018.

The major event of the StreetFest will be held on Saturday 12th October, 2018 from 5:00pm – 9:00pm, including live music, children’s play activities, market stalls & food vendors, with approximately 3,000 people to attend. TBEG will be contributing \$3,000 towards promoting the event and entertainment.

TBEG are seeking an in-kind donation for the following items:

- Road closure (and associated traffic management) of Loftus Street (between Little Hoskins and Little Baker and Hoskins Street (between Victoria & Parkes Street), see below breakup of costs;
- Use of Paleface Park and information tent;
- Deliver, collect and dispose of 10 red garbage bins;
- Electricity at Paleface Park;
- Temporary access signage at Parkes Street roundabout for Shell Service Station via Little Hoskins Street;
- Use of mobile stage in Loftus Street (between Westpac & Sadie Michael) on Saturday 12th October from 5:00pm – 9:00pm;
- 20 trestle tables and 60 plastic chairs delivered and collected from Paleface Park;
- Permission for alcohol free zone to be removed on Saturday 12th October from 5:00pm – 9:00pm.

Traffic Control Detours will need to be put in place between the hours of 4:30pm and 9:30pm as outlined in a separate report to Traffic Committee.

The estimated cost breakdown for traffic control for the 2018 event:

Cost to Council:

Day	Task/Costing Component	Time	Rate	Cost
Wednesday/ Thursday Monday/ Tuesday	Sign Erection/Removal 2x Staff (Wages + Plant) @ 90p/h x 2 days (17 hrs Total)			\$1,530
Saturday	Traffic Control: 2x Staff (wages + plant) @ 160 p/h x 2 hours (To close Loftus Street sections midday) 2x Staff (wages + plant) @ 160 p/h x 5 hours (Traffic Control 4:30pm to 9:30pm)			\$320 \$800
	Deliver, collect and dispose of 10 red garbage bins throughout Hoskins Street	2 hours	\$40/hour	\$80
	Supply and deliver mobile stage on Saturday 12 th October - 1 hour setup x 2 staff - 1 hour removal x 2 staff	1 hour 1 hour	\$40/hour \$40/hour	\$80 \$80
	Road closure advertisement in the Temora Independent			\$60
	20 trestle tables and 60 chairs distributed to/from Paleface Park 2 hours set up x 2 staff 2 hours removal x 2 staff	2 hours 2 hours	\$40/hour \$40/hour	\$160 \$160
	TOTAL			\$3,270

Cost to Event Organiser:

Task	Time	Rate	Cost
Large event application fee (considered a large event as it involves a road closure request)			\$75
Road closure application fee			\$100
TOTAL			\$175

Budget Implications

\$3,270

RESOLUTION 83/2018

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was resolved that Council approve the budget request

AND FURTHER

That Council consult with the local Police regarding the removing of the alcohol free zone for a limited time in Paleface Park.

CARRIED

14 NOTICE OF MOTION**14.1 NOTICE OF MOTION - NATIONAL CLASS 1 AGRICULTURAL VEHICLE NOTICE****File Number:** REP18/199**Attachments:** 1. National Class 1 Agricultural Vehicle Notice  

I, Councillor Claire McLaren, give notice that at the next Ordinary Meeting of Council be held on 15 March 2018, I intend to move the following motion:-

RESOLUTION 84/2018

Moved: Cr Claire McLaren

Seconded: Cr Dennis Sleigh

That the Temora Shire Council make representations to the Hon Melinda Pavey, Minister for Roads, Maritime and Freight, and our State Member, Steph Cooke MP, in support of the Agricultural Industry proposal for a National Class 1 Agricultural Vehicle Notice.

CARRIED

TEMORA SHIRE COUNCIL

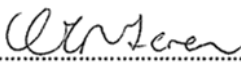
NOTICE OF MOTION

“That the Temora Shire Council make representations to The Hon Melinda Pavey, Minister for Roads, Maritime and Freight, and our State Member, Steph Cooke, MP, in support of the Agricultural Industry proposal for a National Class 1 Agricultural Vehicle Notice.

NOTE: Agricultural machinery has increased in size in line with the increase in scale of broadacre farming operations. The current New South Wales Class 1 Agricultural Vehicles (Notice) 2015 (No.1) states that an agricultural combination travelling on roads in the NSW Western Zone must be under 6 metres wide, 4.6m high and 25m long. Permits are required outside these dimensions, with “high risk” movements over 6.5 metres wide having the most stringent conditions.

In 2009, COAG agreed that a single heavy vehicle regulatory regime be established to cover all vehicles over 4.5t. COAG agreed that the national regime include a single national regulator to administer a single set of national heavy vehicle laws replacing the separate, and at times conflicting, requirements on the heavy vehicle industry between the States and Territories. In 2011, an intergovernmental agreement was signed (except WA) setting out the principles and processes to achieve this. In 2014, the Heavy Vehicle National Law covering all heavy vehicles over 4.5t commenced in NSW, Qld, Vic, SA, Tasmania and ACT. The Law is administered by the Qld based National Heavy Vehicle Regulator (NHVR).

With Chain of Responsibility Legislation the Machinery Dealerships are also concerned with the current Permit requirements.

Signed.....

Cr. C.E. McLaren

8/3/2018

15 BUSINESS WITHOUT NOTICE**1 Cr Wiencke**

Cr Wiencke received a thank you to Council from Mrs Christine Patt regarding the slashing of grass near her residence.

Cr Wiencke expressing concern regarding the condition of old service station building behind the Railway Hotel.

2 Cr Oliver

Cr Oliver advising that Mr Neville Pollard has donated a copy of his book 'Crown Land to Closer Settlement', Railways and land reform in the Temora region to the Temora Library.

3 Cr Judd

Cr Judd raised concerns regarding meeting times and days affecting people who have conflicting commitments and may wish to attend. He was thinking maybe more night meetings could be a solution.

Cr Judd advised he attended his first sitting of the Joint Regional Planning Committee where they considered the new application for the solar farm at Gidginbung which was approved.

4 Cr Sinclair

Cr Sinclair enquired about what Council is able to do in regards to untidy residential blocks.

5 Cr Firman

Cr Firman advised that Mr Kerry Wallace is retireing after 36 years of service. Cr Firman would like to see Council compose a letter of recognition and appreciation for Mr Wallace.

RESOLUTION 85/2018

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

It was resolved that a appropriate letter of appreciation be forwarded to Mr Kerry Wallace for his service to Council.

CARRIED

1 Information Paper

Resolution 86/2018

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

It was resolved that the Information paper be received.

CARRIED

2 Information Paper

Resolution 87/2018

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

An appropriate afternoon tea be arranged to acknowledge the outstanding services of Pinnacle Community Services.

CARRIED

16 COUNCILLORS INFORMATION PAPER**16.1 NOTICE BOARD - MARCH 2018**

File Number: REP18/180
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

FIRST HEADING**March**

9 Mike McClellan
Moonbucca Station – Bus leaves at 6:15pm
10 Temora Rural Museum – 45th Annual Live Exhibition
13 Eastern Riverina Arts – Mobile Office 236A Hoskins Street
17 Opening of the Railway Heritage Walk
Boofhead Statue Unveiling
Neville Pollard – Book Launch “Crown Land to Closer Settlement”
31-1 Apr Easter weekend Aircraft Showcase

April

31 -1 Apr Easter weekend Aircraft Showcase
12 Alzheimer’s memory Van Visit @Temora Ex Services Club
14 Michael Fix with Christine Collister
7:00pm – Meagher Building Basement
25 Anzac Day
6:00am Dawn Service
11:00am Service

May

5-15 Temora Library - Australian Inspiration
Display from the State Library of NSW
8 Welcome New Residents
BBQ at Bundawarra Centre
11 Sportsman’s Dinner

For Councils Information

16.2 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE FEBRUARY 2018

File Number: REP18/187
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

FIRST HEADING

INCOME	\$
Balls	
Bar	
Chair Replacement	
Concerts	
Credit Notes	
Crockery Hire	
Dance Prac	70.00
Dances	
Foyer	
Hall	
Kitchen	27.27
Musical Recital	
Piano Hire	
Performances	
Presentation Nights	
Staff Breakfast	
Supper Room	14.54
TOTAL INCOME	\$111.81
EXPENDITURE	\$
Utilities	
Gas	
Water	
Electricity	
Rates	
Cleaning	
Supplies	
Wages	454.55
Sanitary Service	97.71
Maintenance	
Includes Plant, Stores, Handyman's Wages	918.37
Administration	
Wages	1,059.78
Miscellaneous	
TOTAL EXPENDITURE	\$2,530.41

16.3 WORKS REPORT MARCH 2018

File Number: REP18/148
Author: Engineering Works Manager
Authoriser: Engineering Technical Manager
Attachments: Nil

REPORT**Main Roads**

- MR-57 inspection & routine maintenance
- MR-84 inspection & routine maintenance
- Barmedman creek widening shoulders

Local Roads

- Back Arianh Park road gravel resheet
- Cantys lane

Urban roads

- Taxi way & hard stand aerodrome
- Thom Street maintenance
- Britannia Street
- Nicholson Street

Works planned for next month

- Taxi way & hard stand
- Barmedman creek widening
- Shoulder grading Main Road 84
- Arianh Park Main Street upgrade
- Main Road 57 segment 660 rehab

For Councils Information***Report by Mick Mannion***

16.4 BUILDING APPROVALS FEBRUARY 2018

File Number: REP18/151
Author: Director of Environmental Services
Authoriser: General Manager
Attachments: Nil

Building Approvals February - 2018

- ✓ DA/CC 6/2018 – Lot 2; DP 1203676; 6 French Street, Temora – Dwelling
- ✓ DA 8/2018 – Lot 7302; DP 1135594; 182-198 Twynam Street, Temora – Recreation Facility Demolition and Construction
- ✓ SUB 9/2018 – Lot 40; DP 1082604; 3 Spitfire Drive, Temora – Subdivision
- ✓ DA/CC 10/2018 – Lot 15; DP 1236963; 15 Leary Place, Temora – Dwelling House & S/F Shed
- ✓ DA 11/2018 – Lot 2; DP 1015581; 66 Bartondale Road, Temora – Temporary Accommodation (Warbirds)
- ✓ DA/CC 10/2018 – Lot 3; DP 232451; 126 Grey Street, Temora – Carport & Rear Pergola

COMPLYING DEVELOPMENT ISSUED

- ✓ CDC 8/2018 – Lot 9; DP 1046561; 4 Kurrawong Street, Temora – Swimming Pool
- ✓ CDC 9/2018 – Lot 1; DP 534485; 107 Deutcher Street, Temora – Residential Storage Shed/Garage

For Councils Information***Report by Kris Dunstan***

16.5 REGULATORY CONTROL - FEBRUARY 2018

File Number: REP18/195
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

Item	Investigate Incidents	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking	8	Warnings	Yes	Under control
School Zones	12	No	No	
Noise	1	No	No	Advice & suggestion on solving issue
Air Quality	1	No	No	
Illegal Dumping/Littering	3	No	No	Domestic Waste
Overgrown/Untidy Blocks	8	Yes	No	Ongoing monitor
Impoundments (other)	2	No	No	Shopping Trolleys
Fruit Fly				
Lake Walking Track – leashed animals	17	No	No	Spoke to all regarding responsibilities
Animal Welfare	2	No	No	Ongoing monitor
Dangerous Dogs	4	No	No	Spoke with owners
Impounded – Dogs	11	No	No	
Noise Animals	7	No	No	Advice given
Nuisance Animals – Trapping	9	No	No	
Nuisance Animals	1	No	No	Destroyed bull ants nest
Dead Animal Removal	3	No	No	
Keeping of Horses in Residential Areas	3	No	No	RSPCA advised
Main Street Sign Approvals Inspections	1	No	No	
Rural Stock Incidents	3	No	No	Owners contacted
Euthanised	61	No	No	

Report by Ross Gillard

16.6 CASH & INVESTMENTS FOR PERIOD ENDED 28 FEBRUARY 2018**File Number:** REP18/182**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments - February 2018  



Temora Shire Council

Cash & Investments

For the period ended 28th February, 2018

	Original Budget 2017/18	Revised Budget 2017/18	Actual YTD Figures
Externally Restricted			
Sewerage Services	682,316	682,316	1,195,477
Waste Management	777,317	777,317	770,964
HACC			
HACC Unexpended	547,392	547,392	293,907
HACC-ELE	379,919	379,919	379,919
Total HACC	927,311	927,311	673,826
Total Externally Restricted	2,386,944	2,386,944	2,640,268
Internally Restricted			
Leave Reserves	1,536,943	1,536,943	1,536,943
Roads Reserve	749,686	749,686	636,631
Local Roads	804,592	804,592	659,112
FAGS Received in Advance	0	0	0
Industrial Development	198,824	198,824	198,824
Plant & Vehicle	303,727	303,727	629,373
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	342,944	342,944	381,000
Medical Complex Development	38,648	38,648	38,333
Infrastructure	850,000	850,000	750,000
Shire Entrance Signs	50,000	50,000	0
Kerb & Gutter Program	(187)	(187)	54,888
Tom Moon Ave Heavy Patching	5,929	5,929	0
MapInfo/GIS Upgrades	17,700	17,700	17,700
Callaghan Park CCTV	20,000	20,000	20,000
Ariah Park Youth Hall Revote	8,110	8,110	8110
CCTV Upgrade Revote	25000	25,000	25000
Aerodrome - Seal around Fuel Facility Revote	32000	32,000	32000
Footpath Hoskins Street Northern End Revote	15000	15,000	25000
Aerodrome Signage	9500	9,500	9500
Stormwater Drainage Flood Studies & Construction Programs	112428	112,428	100307
Temora West Sportsground Upgrade Dressing Shed & Toilets Rev	0	0	28134
Mobile Stage Upgrade Revote	30000	30,000	9726
NRCC House Asbestos Removal Revote	61000	61,000	61000
Town Entrance Beautification Revote	10000	10,000	10000
Total Internally Restricted	5,223,996	5,223,996	5,233,733
Total Reserves	7,610,940	7,610,940	7,874,001
Cash & Investments			
Westpac Cheque Account			509,209
Westpac Deposit Account			0
Macquarie Bank DEFT Account			157,305
Bankwest			509,543 11/04/2018
NAB			500,000 8/03/2018
Bankwest			506,873 6/06/2018
NAB			500,000 23/12/2020
ME Bank Term Deposit			0
BOQ			500,000 6/04/2022
ME Bank Term Deposit			0
AMP Term Deposit			565,983 28/03/2018
AMP Term Deposit			502,762 14/11/2018
AMP Business Saver Account			277,015
AMP Notice Account			3,426
NAB Term Deposit (24-701-8261)			0
NAB Term Deposit (77-177-3095)			0
AMP Term Deposit			500,000 23/05/2018
AMP Term Deposit			532,436 22/08/2018
BOQ			500,000 24/05/2021
AMP Term Deposit			500,000 1/06/2018
Bankwest			502,049 24/04/2018
Westpac Cash Reserve			203,826
Total Cash & Investments	7,610,940	7,610,940	7,270,427
Cash Deficit			(603,573)

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

Steve Firth
Responsible Accounting Officer

16.7 PINNACLE COMMUNITY SERVICES**File Number:** REP18/133**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Pinnacle Community Services ↓ **FIRST HEADING**

Pinnacle Community Services has recently been the subject of a Third Party Verification Audit in regard to NSW Disability Service Standards.

The attached report shows that Pinnacle Community Services 'met' all the requirements of the Audit with no actions required to improve the standard of care being provided.

This is a great result and shows the high standard being maintained by the staff and management of Pinnacle Community Services.

For Councils Information

Report by Steve Firth



Quality Innovation Performance

NSW Disability Service Standards

Third Party Verification Report

Organisation: Temora Shire Council – Pinnacle Community Services

Verification Period: February 2018

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1. Verification Details

Organisation	Temora Shire Council – Pinnacle Community Services
Services being verified	Daily Tasks/Shared Living; Assist Personal Activities; Assist Personal Activities – High Intensity; Participate Community; Group and Centre Based Activities; Assist-Life Stage, Transition; Support Coordination; Development-Life Skills; Assist-Access/Maintain Employ.
Sites visited during Verification	Desktop
Any exclusions	NIL
CEO / Manager of Service being verified	Sheree Axtell
Staff EFTs and Actual	10 EFTs and 19 Staff
Verification Team members	John Pini
Date of verification	8 th February 2018



2. Verification Status

Verification

Temora Shire Council – Pinnacle Community Services will be recommended for NSW DSS verification.

3. Verification summary

Rating descriptors

Three levels of attainment are used consistently throughout this report to give an overall rating for each Standard. The levels of attainment are:

Met	The service can show its practices and processes are consistently implemented in an effective manner and meet the NSW/DSS.
Met in part	The service is able to provide evidence of consistent, documented practices and processes for some of the requirements. Further improvement is required for one or more standards. To demonstrate the service meets the NSW/DSS.
Not met	The service is not able to provide evidence of consistent, documented practices or processes. Significant improvement is required in one or more standards to demonstrate the service meets the NSW/DSS.



Summary Table

Standard and practice requirement	Max. Elements Achievable	Not met	Met in part	Met
Standard 1 Rights				
Each person is aware of their rights and can expect to have them respected	7	0	0	7
Service providers are to uphold and promote the legal and human rights of each person	7	0	0	7
Standard 2 Participation and inclusion				
Each person is actively encouraged and supported to participate in their community in ways that are important to them	5	0	0	5
Service providers develop connections with the community to promote opportunities for active and meaningful participation	4	0	0	4
Standard 3 Individual outcomes				
Service providers maximise person centred decision making	5	0	0	5
Service providers undertake person centred approaches to planning to enable each person to achieve their individual outcomes	5	0	0	5
Standard 4 Feedback and complaints				
Each person is treated fairly by the service provider when making a complaint	8	0	0	8
Each person is provided with information and support to make a complaint	5	0	0	5
Each service provider has the capacity to handle and manage complaints	8	0	0	8



Standard 5 Service access						
Service providers make information available about their services	3	0	0	0	0	3
Service providers have clearly defined processes to access services	2	0	0	0	0	2
Service providers work with other organisations to increase each person's support options	3	0	0	0	0	3
Standard 6 Service management						
Each person receives quality services which are effectively and efficiently governed	11	0	0	0	0	11
Each person receives quality services which are well managed and delivered by skilled staff with the right values, attitudes, goals and experience	10	0	0	0	0	10
TOTAL	83	0	0	0	0	83



Identified Gaps

Standard	Identified gaps requiring action
Rights	NIL
Participation and inclusion	NIL
Individual outcomes	NIL
Feedback and complaints	NIL
Service access	NIL
Service management	NIL



4. Report of Verification Findings

Ratings: Met, Met in Part, Not Met

Standard 1 Rights

Each person receives a service that promotes and respects their legal and human rights an enables them to exercise choice like anyone else in the community

REQUIREMENTS		Rating:	Findings – evidence, strengths, gaps to be addressed
1.1 Each person is aware of their rights and can expect to have them respected			
Elements			
1.1.1	Each person will have access to information and support to understand and exercise their legal and human rights.	MET	Met as part of the Home Care Standards
1.1.2	Each person will receive a service that maximises their choices for social participation and cultural inclusion.	MET	Met as part of the Home Care Standards
1.1.3	Each person will receive a service in an environment free from discrimination, abuse, neglect and exploitation.	MET	Met – In addition to the evidence in the Home Care Standards, Pinnacle Community Services (hereafter, Pinnacle) has an Abuse and Neglect Policy, Client Rights and Responsibilities Policy, Clients with Challenging Behaviour Policy, Clients with Special Needs Policy, Code of Conduct Policy, Equality and Human Rights Policy. Consideration has been given to the provision of information in alternative formats to aid clients understanding their rights.



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
1.1.4 Each person will receive a service that reflects their right to privacy and have their personal records and details about their lives dealt with in an ethical and confidential manner in line with relevant legislation.	MET	Met as part of the Home Care Standards
1.1.5 Each person can expect service providers to support and encourage self protective strategies and behaviours that take into account their individual and cultural needs.	MET	Met – In addition to the evidence in the Home Care Standards, Pinnacle has a Client Rights and Responsibilities Policy, a Client Safe Transport Risk Management Policy, a Consumer Handbook, a Decision Making and Life Choices Policy, a Duty of Care and Dignity of Risk Policy and a Fostering Client Independence Policy. Consideration has been given to the provision of information in alternative formats to aid clients understanding their rights.
1.1.6 Each person can expect service providers to uphold their right to make decisions, including medical treatments and interventions, and when this is not possible, assisted or substituted (alternative) decision making is in line with the person's expressed wishes, if known and if not, with their best interests.	MET	Met – in addition to the evidence in the Home Care Standards, Pinnacle has an Advocacy Policy, Code of Conduct Policy, Consumer Handbook, Decision Making and Life Choices Policy, Duty of Care and Dignity of Risk Policy, Fostering Client Independence Policy. Consideration has been given to the provision of information in alternative formats to aid clients understanding their rights.
1.1.7 Each child with a disability has the same rights and freedoms as all other children and service providers will take each child's best interests into account when providing services.	MET	Met as part of the Home Care Standards
1.2 Service providers are to uphold and promote the legal and human rights of each person		
Elements		



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
1.2.1 Services are provided in an environment free from discrimination, financial, sexual, physical and emotional abuse, neglect and exploitation	MET	Met - In addition to the evidence in the Home Care Standards, Pinnacle has an Abuse and Neglect Policy, Client Rights and Responsibilities Policy, Code of Conduct Policy, Consumer Handbook, Equality and Human Rights Policy.
1.2.2 Service providers encourage and support access to advocacy services by people with a disability to promote their rights, interests and wellbeing	MET	Met as part of the Home Care Standards
1.2.3 Service providers gain consent from each person with a disability or their person responsible or legal representative for medical treatments and interventions	MET	Met – In addition to the evidence in the Home Care Standards and while Pinnacle is not responsible for health and medical treatments and interventions, Pinnacle has in place a Client Rights and Responsibilities Policy, a Consumer Handbook, a Decision Making and Life Choices Policy, and a Disability Brochure.
1.2.4 Service providers provide opportunities for people with a disability to participate in the development and review of organisational policy and processes that promote strategies for equality and upholding human rights	MET	Met – In addition to evidence in the Home Care Standards, Pinnacle provides a range of opportunities for people with a disability to participate. It has an advisory committee with membership, terms of reference and minutes, an annual general meeting and consumer consultation meetings.
1.2.5 Service providers take into account individual choice and the rights of each person and act in their best interests in relation to nutritional and behaviour management practices in line with relevant legislation, convention, policies and practices	MET	Met – In addition to evidence in the Home Care Standards, Pinnacle has a Client Rights and Responsibilities Policy, a Clients with Challenging Behaviour Policy, a Clients with Special Needs Policy, a Code of Conduct Policy, a Consumer Handbook, a Duty of Care and Dignity of Risk Policy, a Fostering Client Independence Policy and a Nutritional Management Policy.
1.2.6 Service providers have knowledge and skills to implement reporting processes on incidents of alleged or known discrimination, abuse, neglect or exploitation and know how to notify the relevant external authorities	MET	Met - In addition to the evidence in the Home Care Standards, Pinnacle has a Critical Response Policy and an Abuse and Neglect Policy.



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
1.2.7 Service providers offer appropriate support to the person and their family or carer when they raise or pursue allegations of discrimination, abuse, neglect or exploitation.	MET	Met – In addition to the evidence provided in the Home Care Standards, Pinnacle has an Abuse and Neglect Policy, Consumer Handbook, Duty of Care and Dignity of Risk Policy, which detail required actions.



Standard 2 Participation and Inclusion

Each person is encouraged and supported to contribute to social and civic life in their communities in the way they choose.

REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
2.1 Each person is actively encouraged and supported to participate in their community in ways that are important to them.		
Elements		
2.1.1 Service providers support each person to make decisions about how they connect with their chosen community, respectful of their choices and plans including work, learning, leisure and their social lives	MET	Met - In addition to the evidence in the Home Care Standards, Pinnacle has A Care Plan Policy, a Community Participation Understanding and Engagement Policy, a Decision Making and Life Choices Policy, a Duty of Care and Dignity of Risk Policy and a Client, Community and Other External Consultation and Planning Policy. Pinnacle participates in FACS and other case conferences, the Murrumbidgee NDIS Provider Roundtable and has a wealth of brochures from other services displayed at reception.
2.1.2 Training and support is provided to staff and volunteers so workers understand, respect and act on the interests and skill development of people with a disability over time	MET	Met as part of the Home Care Standards
2.1.3 Service providers work with people with a disability and their community to promote opportunities and support their active and meaningful participation	MET	Met as part of the Home Care Standards
2.1.4 Service providers, with the consent of the person with a disability, work with an individual's family, carer, significant other or advocate to promote their connection, inclusion and participation in the manner they choose	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
2.1.5 For people exiting the criminal justice system, service providers actively support the person to develop their interests and activities in ways that consider the rights and welfare of the broader community	MET	Met - Pinnacle has a Clients with Special Needs Policy and a Duty of Care and Dignity of Risk Policy that guide their interactions with clients from the criminal justice system and the broader community.
2.2 Service providers develop connections with the community to promote opportunities for active and meaningful participation		
Elements		
2.2.1 Service providers actively seek information about other supports and services in their local community to enable people with a disability to achieve their goals and to minimise barriers to participation	MET	Met - In addition to the Home Care Standards evidence Pinnacle has a well-developed suite of policies, procedures and activities to link clients to their communities and support and guide staff in this work. These include: Care Plan Policy, Community Participation Understanding and Engagement Policy, Decision Making and Life Choices Policy, Duty of Care and Dignity of Risk Policy, Client, Community and Other External Consultation and Planning Policy, FACS and other case conferences, Murrumbidgee NDIS Provider Roundtable, and brochures from other services are displayed at reception.
2.2.2 Staff and volunteers model respectful and inclusive behaviour when supporting people in their community as a way of promoting the uniqueness of each individual	MET	Met – In addition to the evidence in the Home Care Standards, Pinnacle has policies and procedures to guide and support staff. These include: Code of Conduct Policy, Clients with Special Needs Policy, Fostering Client Independence Policy and Clients with Challenging Behaviour Policy.
2.2.3 Service providers develop ways to maintain and further develop their local connections so that options for people with a disability to be included and valued are increased over time	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
2.2.4 Service providers actively seek connections with the community for people exiting the criminal justice system.	MET	Met – Pinnacle has a suite of policies, procedures and processes that guide staff client interactions and promote links to the community. These include: Clients with Special Needs Policy, Duty of Care and Dignity of Risk Policy, Client, Community and Other External Consultation and Planning Policy, and participation in FACS, ADHC and other case conferences.



Standard 3 Individual Outcomes

Each person is supported to exercise choice and control over the design and delivery of their supports and services.

REQUIREMENTS		Rating:	Findings – evidence, strengths, gaps to be addressed
3.1 Service providers maximise person centre decision making			
Elements			
3.1.1	Service providers respect the right of each person to be at the centre of decision making and to have responsibility, as much as possible, for each decision which affects them.	MET	Met as part of the Home Care Standards
3.1.2	Service providers support each person to determine the involvement of their family, carers and advocates in planning and decision making processes	MET	Met as part of the Home Care Standards
3.1.3	Service providers respect the views of family and carers in planning and decision making processes. The person with a disability has the final say in the process	MET	Met as part of the Home Care Standards
3.1.4	Staff and volunteers respond in innovative and flexible ways to each person's need for decision support which reflect their individual and cultural needs	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
3.1.5 Service providers make every effort to enable a person to make a decision or assist families, carers and advocates to come to an agreement before a substitute decision maker is engaged.	MET	Met - In addition to the evidence in the Home Care Standards, Pinnacle has a range of policies, procedures and processes to support individuals' decision making. These include: Care Plan Policy, Client Rights and Responsibilities Policy, Decision Making and Life Choices Policy, Consumer Handbook, Clients with Special Needs, Code of Conduct Policy, Duty of Care and Dignity of Risk Policy, and Clients with Challenging Behaviour Policy.
3.2 Service providers undertake person centred approaches to planning to enable each person to achieve their individual outcomes		
Elements		
3.2.1 Service providers work together with the person to develop and implement a plan that identifies and builds on the person's strengths, aspirations and goals. Plans should draw on broader family, cultural and religious networks and community organisations	MET	Met as part of the Home Care Standards
3.2.2 Service providers support each person, and (when necessary with consent) their family, carer or advocate to develop, review, assess and adjust their plan as their circumstances or goals change	MET	Met as part of the Home Care Standards
3.2.3 Service providers recognise the importance of risk taking and enable each person to assess the benefits and risks of each option available to them and trial approaches even if they are not in agreement	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
3.2.4 Service providers work with other organisations and community groups to expand the range of service options available in their community	MET	Met as part of the Home Care Standards
3.2.5 Service providers regularly review their person centred approaches to ensure the organisation has the capacity and capability to deliver flexible and responsive supports and services that meet individual needs and expectations	MET	Met as part of the Home Care Standards



Standard 4 Feedback and Complaints

When a person wants to make a complaint, the service provider will make sure the person's views are respected, that they are informed as the complaint is dealt with, and have the opportunity to be involved in the resolution process.

REQUIREMENTS		Rating:	Findings – evidence, strengths, gaps to be addressed
4.1 Each person is treated fairly by the service provider when making a complaint			
Elements			
4.1.1	Service providers inform each person of their right to complain and work with the person, their families and carer to try and resolve the issue	MET	Met as part of the Home Care Standards
4.1.2	Service providers provide a safe environment for each person to make a complaint	MET	Met as part of the Home Care Standards
4.1.3	Service providers ensure that there are no negative consequences or retribution for any person who makes a complaint	MET	Met as part of the Home Care Standards
4.1.4	Service providers support participation in the complaint handling process of any person wanting to make a complaint and work with the person to identify the desired goal	MET	Met as part of the Home Care Standards
4.1.5	Service providers treat each person making a complaint in a manner that protects their privacy and respects confidentiality	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
4.1.6 Service providers are committed to and demonstrate fair and timely resolution of complaints	MET	Met as part of the Home Care Standards
4.1.7 Each person is kept informed at all stages of the decision making process concerning their complaint and the reasons for those decisions	MET	Met as part of the Home Care Standards
4.1.8 Service providers inform each person of their right to complain to an external body.	MET	Met as part of the Home Care Standards
4.2 Each person is provided with information and support to make a complaint		
Elements		
4.2.1 Each person has continuous and easy access to meaningful and culturally relevant information about the service provider's complaint policy and processes	MET	Met as part of the Home Care Standards
4.2.2 Each person has the opportunity to have a chosen support person such as an advocate to assist or represent them during the process	MET	Met as part of the Home Care Standards
4.2.3 Each person making a complaint is supported by the service provider, in a way which reflects their individual, cultural and linguistic needs to assist them to understand and participate in the complaint handling process	MET	Met as part of the Home Care Standards
4.2.4 Each person determines how, when and where the complaint will be made	MET	Met as part of the Home Care Standards



REQUIREMENTS		Rating:	Findings – evidence, strengths, gaps to be addressed
4.2.5	Each person has the opportunity to nominate the person they want at the service as the key contact regarding the complaint	MET	Met as part of the Home Care Standards
4.3 Each service provider has the capacity and capability to handle and manage complaints			
Elements			
4.3.1	Service providers have a written complaints policy and associated processes which reflect relevant legislation, standards and sector policy	MET	Met as part of the Home Care Standards
4.3.2	Service providers ensure that policies and processes include ways of responding to the cultural and linguistic needs of individuals	MET	Met as part of the Home Care Standards
4.3.3	Staff and volunteers are trained in complaint handling and demonstrate understanding and capacity to implement complaint handling	MET	Met as part of the Home Care Standards
4.3.4	Service providers record and analyse trends from complaints to drive organisational policy development and continuous improvement	MET	Met as part of the Home Care Standards
4.3.5	Service providers support each person to participate in the review and development of local complaint handling policy and processes and report outcomes to them and their families, carers or advocates	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
4.3.6 Board and/or management committee meetings should include a standing agenda item on complaint handling, with trends presented and implications for service planning discussed	MET	Met - There is a well developed and implemented complaints system including a Compliments and Complaints Policy, Complaint Form, Complaints Register and Complaint Tracker. Clarification was sought and it was confirmed that complaints are trended and analysed to inform senior management and service planning.
4.3.7 Service providers need to be aware that some complaints need to be managed in a particular way, either because the person making a complaint has specific rights of review or because the complaint includes allegations that must be reported to an external body. For example, criminal allegations should be reported to the police	MET	Met – In addition to the Home Care Standards evidence, Pinnacle has a well-developed system for the management and handling of complaints that is supported by Temora Shire Council Policies. Consideration is given to the provision of information in alternative formats to aid clients understanding their rights.
4.3.8 Service providers inform each person of their right to make a complaint (where relevant) to the Ombudsman about the provision of a service by a service provider under the Community Services (Complaints, Review and Monitoring) Act 1993 (NSW)	MET	Met - In addition to the evidence for the Home Care Standards, Pinnacle has a well-developed system for the management and handling of complaints which is supported by Temora Shire Council Policies ensuring its compliance with the Community Services Act 1993.



Standard 5 Service Access

Each person is assisted to access the supports and services they need to live the life they choose.

REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
5.1 Service providers make information available about their services		
Elements		
5.1.1 Service providers are both proactive and responsive in providing people with a disability, their families and carers information about the features and capacity of the services they offer	MET	Met as part of the Home Care Standards
5.1.2 Service providers' information about their services is in formats that can be readily accessed and easily understood by the diverse mix of people within their community	MET	Met as part of the Home Care Standards
5.1.3 Service providers use communication strategies that enable people with cognitive and/or sensory needs and diverse cultural styles to know how to access the service.	MET	Met as part of the Home Care Standards
5.2 Service providers have clearly defined processes to access services		
Elements		
5.2.1 Service providers develop and apply easy to understand, consistent and transparent access processes so that each person is treated fairly and according to their assessed need	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
5.2.2 Service providers regularly review their information, policies and practices for service access in consultation with people with a disability, their families and carers to identify and minimise barriers that may impact on a person's fair and equal access to services.	MET	Met as part of the Home Care Standards
5.3 Service providers work with other organisations to increase each person's support options		
Elements		
5.3.1 Service providers understand the broad range of supports and services available to meet the needs of people with a disability, their families and carers in the community	MET	Met as part of the Home Care Standards
5.3.2 Service providers work with local community and other mainstream and specialist organisations to maintain community engagement and referral networks	MET	Met as part of the Home Care Standards
5.3.3 Service providers provide information and support to the person when recommending or referring other services or activities.	MET	Met as part of the Home Care Standards



Standard 6 Service Management

Service providers are well managed and have strong and effective governance to deliver positive outcomes for the people they support.

REQUIREMENTS		Rating:	Findings – evidence, strengths, gaps to be addressed
6.1 Each person receives quality services which are effectively and efficiently governed			
Elements			
6.1.1 The corporate governance body of an organisation is comprised of members who possess or can acquire appropriate knowledge, skills and training to fulfil all responsibilities which are clearly defined, documented and disclosed	MET	Met as part of the Home Care Standards	
6.1.2 The corporate governance body of an organisation is equipped and fulfils all responsibilities for strategic planning and developing visionary direction for the organisation based on person centred approaches and future industry needs	MET	Met as part of the Home Care Standards	
6.1.3 The corporate governance body of an organisation is able to exercise objective and independent judgement on corporate affairs which is separate to decision making on operational matters	MET	Met as part of the Home Care Standards	
6.1.4 The corporate governance body of an organisation is accountable to stakeholders and demonstrates high ethical standards acting in their best interests	MET	Met as part of the Home Care Standards	





REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
6.1.5 The corporate governance body of an organisation monitors the effectiveness of the organisation's governance policies and practices and makes changes as needed	MET	Met as part of the Home Care Standards
6.1.6 The corporate governance body of an organisation ensures the integrity of the organisation's accounting and financial reporting systems and that appropriate systems of control are in place for risk management, financial and operational control (including fire safety and appropriate insurance), and compliance with legislation and funding requirements	MET	Met as part of the Home Care Standards
6.1.7 The corporate governance body of an organisation ensures the organisation has a quality management system and internal controls are in place to comply with relevant standards	MET	Met as part of the Home Care Standards
6.1.8 The corporate governance body of an organisation uses feedback from stakeholders and the community to inform and develop continuous improvement strategies	MET	Met as part of the Home Care Standards
6.1.9 The corporate governance body of an organisation regularly reviews its policies to reflect contemporary practice and feedback from people with a disability and other key stakeholders	MET	Met as part of the Home Care Standards
6.1.10 The corporate governance body of an organisation recruits, supports and monitors senior management positions in line with the vision and values of the organisation and probity requirements	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
6.1.11 The corporate governance body of an organisation has strategies in place for communication with staff to promote continuous improvement and a collaborative, responsive organisation.	MET	Met as part of the Home Care Standards
6.2. Each person receives quality services that are well managed and delivered by skilled staff with the right values, attitudes, goals and experience		
Elements		
6.2.1 Service providers have written policies and associated processes which reflect relevant legislation, standards, funding requirements and sector policy that are accessible to all stakeholders	MET	Met as part of the Home Care Standards
6.2.2 Service providers have processes to monitor compliance with relevant legislation and policy and to continuously improve organisational performance	MET	Met as part of the Home Care Standards
6.2.3 Service providers encourage and support people with a disability, their families and carers to participate in the planning, management and evaluation of the service	MET	Met as part of the Home Care Standards
6.2.4 Service providers inform stakeholders how feedback has been used to improve service management and delivery	MET	Met as part of the Home Care Standards
6.2.5 Service providers have a workforce planning and recruitment strategy in place to ensure the organisation has a skilled, engaged and responsive workforce	MET	Met as part of the Home Care Standards



REQUIREMENTS	Rating:	Findings – evidence, strengths, gaps to be addressed
6.2.6 Service providers have processes in place for succession planning of leadership staff and other key positions	MET	Met as part of the Home Care Standards
6.2.7 Recruitment practices meet all probity requirements and ensure the right workforce is recruited and maintained to deliver the range of services provided by the organisation to meet service delivery outcomes	MET	Met as part of the Home Care Standards
6.2.8 Service providers provide regular staff and volunteer training, support and supervision to flexibly meet the needs of people they support	MET	Met as part of the Home Care Standards
6.2.9 Service providers create and maintain accessible and safe physical environments in accordance with all fire safety requirements and occupational health and safety legislative and policy requirements	MET	Met as part of the Home Care Standards
6.2.10 Service providers implement the organisation's strategic and business plans utilising good practices including community engagement initiatives.	MET	Met as part of the Home Care Standards

16.8 EVENT COSTINGS - MARCH 2018**File Number:** REP18/215**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Event Costings  *For Councils Information*

Event Costings 2016/2017

Event	Actual Cost to Council	Estimated Cost to Council	Cost to Event Organiser
NYE Celebration 2016/17	\$459.43	-	\$ -
Anzac Day 2017	\$	1,315.00	\$
Temora Rural Museum Open Day	\$	995.00	\$ -
Australia Day Ceremony - Temora	\$	1,225.00	\$ -
Australia Day Breakfast - Aria Park	\$	25.00	\$ -
Station Sounds	\$	505.00	
Temora West School Fete	\$	-	\$ 25.00
Horsepower	\$	-	\$ 25.00
Big River Entertainment		\$400.00	\$-
TOTAL:	\$459.43	\$ 4,465.00	\$ 50.00

Event Costings 2017/2018

Event	Actual Cost to Council	Estimated Cost to Council	Cost to Event Organiser
Aria Park Mary Gilmore Festival		\$1,300.00	\$175.00
Aria Park Christmas Tree 2017		\$25.00	\$0.00
Australia Day - Temora		\$305.00	\$0.00
Australia Day - Aria Park		\$25.00	\$0.00
Temora Show Society		\$555.00	
2017 Regency Ramblers Rod & Custom Club		\$675.00	
2017 Music, Food & Wine in the Vines		\$785.00	
Temora Rural Museum Live Exhibition		\$995.00	\$0.00
2018 Temora Anzac Day		\$1,315.00	\$0.00
Temora Christmas Eve Mass		\$160.00	\$25.00
Bikers 4 Boobs		\$235.00	
TBEG Light Up Christmas Street Fair		\$700.00	\$175.00
New Years Eve Celebrations		\$590.00	\$75.00
Freight Train Blues		\$320.00	\$25.00
Grandparents Day 2017		\$1,280.00	\$75.00
NSW RFS Games		Nil	
TOTAL:	Nil	\$9,265.00	\$550.00

Note: The event applications listed below were approved within the 2016/17 financial year, however the process of costing out each event was not being carried out at this stage.

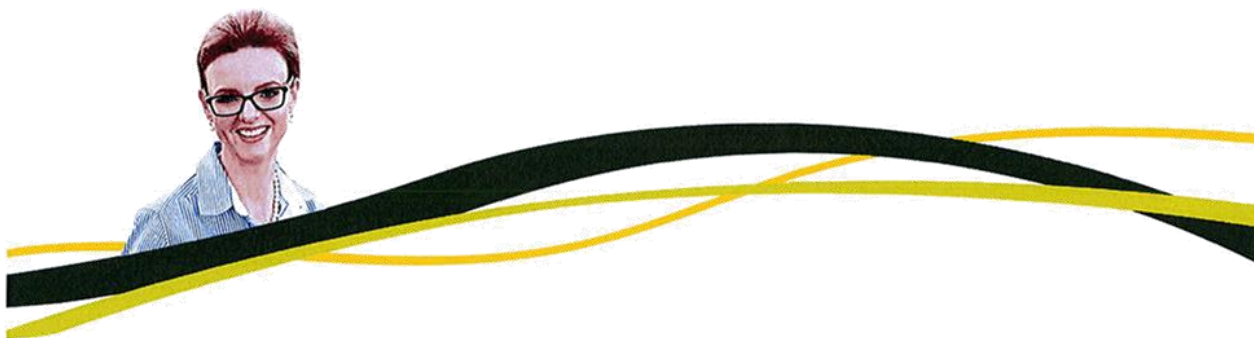
Aria Park Bulk Grain Handling Centenary
 Oars 4 a Cause
 Fisherama
 Carols at the Ampitheatre 2016

16.9 RATES COLLECTIONS - FEBRUARY 2018**File Number:** REP18/184**Author:** Manager of Finance & Administration**Authoriser:** Director of Administration & Finance**Attachments:** 1. Rates Collections - February 2018  

Rates Collections										
Rates 2017/2018										
Category	Arrears	Levies including Interest & Legals	Total	Pension Rebates	Adjusted Total	Rates		Rates		same period last year
						Outstanding 01/03/2018	Outstanding % 01/03/2018	Outstanding 6/3/2017	Outstanding % 06/03/17	
Farmland	9,119.11	1,823,550.41	1,832,669.52	-4,312.58	1,828,356.94	456,405.64	25%	444,377.16	25%	
Residential Temora Occupied	32,647.13	1,161,873.59	1,194,520.72	-84,567.48	1,109,953.24	319,344.22	29%	302,439.39	28%	
Residential Temora Vacant	9,139.59	47,042.20	56,181.79	-45.55	56,136.24	23,075.90	41%	22,425.48	37%	
Residential Ariaiah Park	7,842.78	67,075.75	74,918.53	-6,724.10	68,194.43	21,590.62	32%	20,363.01	31%	
Residential Springdale	1,566.91	9,246.21	10,813.12	-1,403.54	9,409.58	3,289.30	35%	3,200.95	37%	
Rural Residential	5,698.53	146,035.78	151,734.31	-10,160.51	141,573.80	30,607.93	22%	33,082.88	24%	
Residential - Temora Avoiataion	-258.55	28,899.07	28,640.52	-203.77	28,436.75	5,811.79	20%	4,692.50	18%	
Business Temora - Hoskins Street	4,826.22	236,954.79	241,781.01		241,781.01	63,852.46	26%	52,985.58	22%	
Business Temora - Town	949.27	239,545.97	240,495.24		240,495.24	50,417.20	21%	38,940.75	16%	
Business Temora - Aviation	-391.89	24,106.34	23,714.45		23,714.45	1,701.91	7%	1,403.02	6%	
Business Ariaiah Park	94.05	15,484.55	15,578.60		15,578.60	1,272.99	8%	2,004.97	13%	
Business Other	117.43	9,436.50	9,553.93		9,553.93	716.02	7%	1,144.72	12%	
Residential Sewer	37,581.51	797,191.35	834,772.86	-39,629.71	795,143.15	218,695.09	28%	201,151.18	27%	
Non-Residential Sewer	5,317.84	126,081.88	131,399.72		131,399.72	9,303.73	7%	9,556.28	8%	
Storm Water Levy	1,813.16	48,142.43	49,955.59		49,955.59	13,247.92	27%	12,194.89	25%	
Domestic & Rural Wqste	24,878.42	485,469.81	510,348.23	-36,680.83	473,667.40	129,957.51	27%	121,214.46	28%	
Trade Waste	2,931.14	108,107.82	111,038.96		111,038.96	25,422.23	23%	20,029.30	19%	
	\$143,872.65	\$5,374,244.45	\$5,518,117.10	-\$183,728.07	\$5,334,389.03	\$1,374,712.46	26%	\$1,291,206.52	25%	

16.10 STEPH COOKE - RFS ASSETS IN FINANCIAL ACCOUNTS**File Number:** REP18/178**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cooke - RFS Assets ↓ **FIRST HEADING**

Steph Cooke MP has advised Council that Councils concerns to recognise Rural Fire Service assets in financial accounts has been forwarded to the Hon Troy Grant MP for comment. Council will be advised when a reply is received.



Ref: 18C072a-ct
(in reply please quote)

Cr Rick Firman OAM
Mayor
Temora Shire Council
PO Box 262
Temora NSW 2666
E: temshire@temora.nsw.gov.au

Dear Cr Firman

Mayor Rick,

Thank you for your recent correspondence outlining your concerns that Council, following advice from the Audit Office, must recognise Rural Fire Service assets in their financial accounts.

I can advise I have forwarded your correspondence on to the Minister for Emergency Services, the Hon Troy Grant MP for his attention.

I will be back in touch with you when I have received the Minister's advice.

Yours sincerely

Stephanie Cooke

Steph Cooke MP
Member for Cootamundra

23.2.18



Steph Cooke MP, Member for Cootamundra

Young Office: 140 Boorowa Street (PO Box 350) Young NSW 2594 Phone: 6382 2399 Fax: 6382 3144

Junee Office: 25 Seignior Street (PO Box 338) Junee NSW 2663 Phone: 6924 2533 Fax: 6924 1537

[f /StephCookeMP](#) [t @StephCookeMP](#) cootamundra@parliament.nsw.gov.au www.stephcooke.com.au

17 CONFIDENTIAL REPORTS**RESOLUTION 88/2018**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

That Council moves into closed business at 6:50 PM to consider the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

17.1 Media Content Manager

This matter is considered to be confidential under Section 10A(2) - a and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.2 Qantas Pilot Training Academy - Expressions of Interest

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

17.3 Temora Local Environmental Plan Review - Potential rezoning and development opportunities

This matter is considered to be confidential under Section 10A(2) - c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.4 Junee Road Caravan Park

This matter is considered to be confidential under Section 10A(2) - c and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.5 ANZ Bank Closure

This matter is considered to be confidential under Section 10A(2) - di and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

17.6 MLK Properties Temora - Request for support

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

17.7 Confidential Minutes of the Assets & Operations Committee Meeting held on 6 March 2018

This matter is considered to be confidential under Section 10A(2) - c, di and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

17.8 Noxious Weeds Services Tender

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

18 MEETING CLOSE

The Meeting closed at 8:46PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 April 2018.

.....
GENERAL MANAGER

.....
CHAIRMAN