

Date: Thursday, 15 August 2019

Time: 4:00PM

Location: 105 Loftus Street

**TEMORA NSW 2666** 

## **MINUTES**

# **Ordinary Council Meeting**

15 August 2019

#### **Order Of Business**

1	Open and Welcome		
2	Apologies		
3	Opening Prayer		
4	Confirmation of Minutes		
5	Mayo	al Minutes	5
	5.1	Mayoral Minute - August 2019	5
6	Repor	ts from Committees	7
	6.1	Minutes of the Youth Advisory Committee Meeting held on 6 August 2019	7
	6.2	Minutes of the Signage Committee Meeting held on 6 August 2019	16
	6.3	Minutes of the Assets & Operations Committee Meeting held on 6 August 2019	27
	6.4	Minutes of the Emergency Management Committee Meeting held on 7 August 2019	57
7	Delega	ites Reports	75
8	Mayoı	al Report	77
	8.1	Mayoral Report - July 2019	77
9	Staff F	eports	80
10	Gener	al Manager	81
	10.1	Calendar of Events - August 2019	81
	10.2	Seals - August 2019	83
	10.3	Alcohol Free Zone	84
	10.4	Operational Plan 2018/2019	85
11	Engine	ering Services	178
	11.1	PAMPS Plan 2019	178
12	Enviro	nmental Services	179
	12.1	Proposed Cabin Development - 17 George Street Ariah Park	179
	12.2	Developer Contributions Plan 2019	188
	12.3	Development Application 55 Coolamon Street Ariah Park - Proposed use of shop for retail metal art, firearms and ammunition sales	198
	12.4	Whiddon Temora Aged Care Redevelopment Project	220
	12.5	Draft Local Heritage Assistance Policy and Application Form	232
13	Admir	istration and Finance	246
	13.1	Stocktake of Stores & Materials	246
	13.2	G23 Legislative Compliance Policy - Draft	248

14	Corres	pondence	257
	14.1	Temora Trotting Club - 2019/2020 Sponsorship	257
	14.2	Temora Show Society 2019 - Financial Support	259
15	Notice	of Motion	262
	Nil		
16	Busine	ss Without Notice	262
17	Counci	llors Information Paper	264
	17.1	Notice Board - August 2019	264
	17.2	Temora Memorial Town Hall - Income & Expenditure July 2019	265
	17.3	Works Report - July 2019	266
	17.4	Road Safety Officer - July 2019	268
	17.5	Building Approvals - July 2019	270
	17.6	Regulatory Control - July 2019	271
	17.7	Cash & Investments for period ending 31 July 2019	272
	17.8	Rates Collection - July 2019	274
	17.9	Temora Town Hall Theatre Operating Result - July 2019	276
	17.10	Access & Equity Committee minutes held 24 June 2019	278
	17.11	Temora Womens Network minutes held 9 July 2019	281
	17.12	The Bundawarrah Centre Meeting minutes held 11 July 2019	283
	17.13	Temora Rural Museum meeting minutes held 11 July 2019	285
	17.14	Temora Rural Museum Managers Report 11 July 2019	289
	17.15	Lake Centenary Management Committee AGM minutes held 11 July 2019	292
	17.16	The Hon John Barilaro- Snowy Hydro Legacy Fund	296
	17.17	Minister for Local Government - Emergency Services Levy	301
18	Confid	ential Reports	303
10	Mootir	ng Closo	206

# MINUTES OF TEMORA SHIRE COUNCIL ORDINARY COUNCIL MEETING HELD AT 105 LOFTUS STREET, TEMORA NSW 2666 ON THURSDAY, 15 AUGUST 2019 AT 4:00PM

PRESENT: Cr Rick Firman (Mayor) (Chair), Cr Graham Sinclair (Deputy Mayor), Cr Lindy

Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr

Dennis Sleigh

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Gary Lavelle (General

Manager), Rob Fisher (Engineering Technical Manager), Bimal Shah (Engineering Works Manager), Kris Dunstan (Director of Environmental Services), Anne Rands (Executive Assistant), Ashleigh Burnett (Secretary

Environmental & Engineering), Claire Golder (Town Planner)

Emily Watts (Media Officer)

Andrew Mangelsdorf (Temora Independent)

#### 1 OPEN AND WELCOME

There were no Public Forum requests.

#### 2 APOLOGIES

#### **RESOLUTION 268/2019**

Moved: Cr Max Oliver Seconded: Cr Nigel Judd

That apologies from Cr Kenneth Smith be received and accepted.

**CARRIED** 

#### 3 OPENING PRAYER

The opening prayer was conducted by Pastor Ben Harrison from the Genoricity Church.

#### 4 CONFIRMATION OF MINUTES

#### **RESOLUTION 269/2019**

Moved: Cr Lindy Reinhold Seconded: Cr Graham Sinclair

That the minutes of the Ordinary Council Meeting held on 18 July 2019 be confirmed.

**CARRIED** 

#### 5 MAYORAL MINUTES

#### 5.1 MAYORAL MINUTE - AUGUST 2019

File Number: REP19/991

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

1. Council will have learned of the recent correspondence from the NSW Minister for Local Government, the Hon Shelley Hancock MP, regarding the Emergency Services Levy (ESL). The Minister has now advised that 128 NSW Councils will receive \$13.6 Million in relief from the NSW Government for the 2019/2020 financial year. The revised decision removes levy increases to local government to fund the extension of workers compensation coverage to firefighters diagnosed with one of 12 specific work-related cancers.

This is most welcomed news and a relief to not only our Council, but our entire Shire community. The \$66,000 increase in the ESL for Temora Shire was a significant shock and one which we took great exception to, particularly given our budgetary process had concluded at the time of the initial advice. This financial 'relief' is warmly welcomed and I place on record Council's sincere thanks to all involved in making this happen. Our special gratitude is extended to our State Member for Cootamundra, Ms Steph Cooke MP, the Deputy Premier, the Hon John Barilaro MP, Minister Hancock, LGNSW President, Cr Linda Scott, and the Riverina Joint Organisation (RivJO) for their strong advocacy and support.

RECOMMENDATION: That letters of thanks be sent to the Deputy Premier, Minister Hancock, Ms Cooke, LGNSW President and Riverina JO – for their strong advocacy and support in having the increase in Emergency Services Levy covered by the NSW Government, for the 2019/2020 financial year.

- 2. Council will join with me to encourage our Citizens of Temora Shire to attend the Official Opening ceremony of the Temora Memorial Town Hall Re-Development. This will be held on Friday 13<sup>th</sup> September, 2019. The opening will be carried out by our NSW Member for Cootamundra, Ms Steph Cooke MP. There will be a community walk-through and the official ceremony, commencing from 4:00pm. Council is most grateful to Ms Cooke and the State Government, who have provided the majority of the funds required (via the Stronger Country Communities Fund) in the \$1 Million upgrade. We also extend our thanks to the Project Manager, Mr Kris Dunstan, and the Builder, Mr Michael Reardon, all tradesmen and individuals involved in bringing this project to fruition. This is a significant occasion and I'm confident the community will support it.
- 3. Finally, on behalf of every Temora Shire Councillor, Staff member and Citizen, I extend our sincere and deep sympathy to Cr Max Oliver, his wife, Mrs Vicki Oliver and their family on the loss of Cr Oliver's father, the late John Oliver. Our collective thoughts and prayers remain with Cr Oliver and his loved ones.

Item 5.1 Page 5

#### **RESOLUTION 270/2019**

Moved: Cr Dennis Sleigh Seconded: Cr Nigel Judd

It was resolved that Council adopt the recommendation and notes the remainder of the report.

**CARRIED** 

Report by Mayor R B Firman OAM

Item 5.1 Page 6

#### 6 REPORTS FROM COMMITTEES

#### 6.1 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 6 AUGUST 2019

File Number: REP19/964

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Youth Advisory Committee Meeting held on 6 August

2019

#### **RESOLUTION 271/2019**

Moved: Cr Dennis Sleigh Seconded: Cr Max Oliver

It was resolved that report 19/913 3.1 School Holiday Workshops be noted.

**CARRIED** 

#### **RESOLUTION 272/2019**

Moved: Cr Dennis Sleigh Seconded: Cr Dale Wiencke

It was resolved that report 19/914 3.2 Temora Youth Achievements January – June 2019 be noted.

**CARRIED** 

Item 6.1 Page 7



Date: Tuesday, 6 August 2019

Time: 11:00AM

**Location:** 105 Loftus Street

**TEMORA NSW 2666** 

### **MINUTES**

# Youth Advisory Committee Meeting 6 August 2019

#### **Order Of Business**

1	Open	n Meeting	3
2	-	ogies	
3	Reports		
	3.1	School Holiday Workshops - July 2019	4
	3.2	Temora Youth Achievements January - June 2019	ε
4	Close	Meeting	8

#### MINUTES OF TEMORA SHIRE COUNCIL YOUTH ADVISORY COMMITTEE MEETING HELD AT 105 LOFTUS STREET, TEMORA NSW 2666 ON TUESDAY, 6 AUGUST 2019 AT 11:00AM

**PRESENT:** Cr Rick Firman (Mayor), Cr Dennis Sleigh

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Kim Sandgren (Youth

Officer)

#### 1 OPEN MEETING

#### 2 APOLOGIES

#### **RECOMMENDATION**

That apologies from Cr Claire McLaren and Cr Kenneth Smith and Gary Lavelle (General Manager) be received and accepted.

#### THE MEETING LAPSED DUE TO THE LACK OF A QUORUM

#### 3 REPORTS

#### 3.1 SCHOOL HOLIDAY WORKSHOPS - JULY 2019

File Number: REP19/913

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

#### **REPORT**

A total of 5 workshops were conducted during the July School holiday program. All workshops were run from 11:00am to 1:00pm to ensure simplicity of enrolment.

#### 1979 Vocal Workshop

Kim Sandgren and Kim Nicholson mentored 8 young people. The workshop consisted of vocal warm ups to educate the young people about how to strengthen and care for their vocal chords. This was then followed by learning an Australian song "Geronimo" by Sheppard. This included 3 part harmonies, and the group performed for their families at the end of the workshop. Footage of the performance was shared on Facebook. Feedback was really positive with calls from young people and parents to run these more regularly.

#### **Healthy Sweet Treat Cooking workshop**

Megan Harris from Combaning Larder mentored 12 young people. The workshop consisted of nutrition education relating to the important differences between refined and unrefined, natural and whole sweetening alternatives. The group also learnt about the benefits of the healthy fats found in nuts. The cooking section included completion of 3 healthy and whole food recipes, choc mint bliss balls, brown rice crispy treats and candied nuts. Feedback was excellent and young people would like to see another workshop completed in the coming holidays.

#### **Lebanese Cooking Workshop**

Julie from Julez Restaurant and Bar mentored 18 young people. This workshop was so well booked that we had to move the event out of the kitchen, and into the main hall of Platform Y. To accommodate this number of attendees, Mel set up 4 stations in the hall, with all the ingredients and equipment needed for each group. Julie shared a traditional peasant recipe the tasty Bazela with Riz. Julie also shared some cultural experiences with the group, including some traditional dance and music. Feedback was outstanding and survey results show that 100% of attendees wish to have a similar workshop with Julie again soon.

#### **Gaming workshops**

Youth Worker, Melissa Carter mentored 17 young people, across two dates. These workshops were fun and physical, highly active challenges. There were a number of different games, with a grand champion of each event. 7 young people went away home as the minute to win it champions. Video footage on facebook created high engagement and comment. Further games are being developed for Term 3 holidays, with new and fresh twists on each challenge.

#### **Memberships**

The holiday programs attracted 12 new members to the Temora Youth Team, with membership forms being completed and filed. As a further bonus to these enrolments, we now have 5 of these new enrolments attending on a weekly basis.

Item 3.1 Page 11

#### **Temora Independent**

The Temora Independent covered our holiday program in great detail, including sharing the recipe from Julie's workshop. This is great promotion for the program and we are very grateful to the paper for their support.





#### **RECOMMENDATION**

That the Committee resolved to recommend to Council to note the report.

Report by Kim Sandgren & Melissa Carter

Item 3.1 Page 12

#### 3.2 TEMORA YOUTH ACHIEVEMENTS JANUARY - JUNE 2019

File Number: REP19/914

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

#### **REPORT**

#### **Completed workshops:**

- 1. 40 Hospitality weekly workshops
- 2. 20 Gaming weekly workshops
- 3. 20 Culture and Performing Arts weekly workshops
- 4. 10 Leadership meetings
- 5. 7 holiday workshops

97 workshops have been completed in the 6 months

#### **Local Business Collaborations:**

- 1. Lebanese Cooking Workshop Julie, Julez Kitchen
- 2. Healthy Sweet Treat Workshop Megan Harris, Combaning Larder
- 3. Safety and Clean Kitchen Workshop Belinda Bushell, Temora Shire Council
- 4. Spring Roll Workshop Mai Pham, Temora French Hot Bread Bakery
- 5. Vocal Workshop Kim Sandgren and Kim Nicholson, 1979

#### **Community Partnerships (share a recipe):**

- 1. Trudi Gillard
- 2. Apenisa Tudelu
- 3. Tracey Lee
- 4. Rob Oliver
- 5. Helen Oliver
- 6. Beth Firman
- 7. Elizabeth LaTrobe

#### **Hospitality Life Skills Workshops:**

- 1. Avocado blueberry quinoa salad
- 2. Blueberry and coconut ice cream
- 3. Chicken and guinoa super bowl
- 4. Traditional garlic bread
- 5. Basil pesto with homemade crackers
- 6. Rainbow chicken salad
- 7. Lemon blueberry crumble Bars (GF)
- 8. Breakfast stack
- 9. Torta caprese
- 10. Churros Valentine's Day
- 11. Scones
- 12. Pancakes
- 13. Pasta salad
- 14. Berry Good Smoothie bowl
- 15. Knife safety
- 16. Kitchen hygiene
- 17. Bottled natural cleaning products

Item 3.2 Page 13

#### Community members who have partnered with Leadership Team:

- 1. John Harper, Australia Day Ambassador
- 2. Ginny Stevens, Active Farmers
- 3. Mrs Beth Firman, Temora Town Hall Theatre
- 4. Cr Graham Sinclair, Deputy Mayor
- 5. Malcolm and Jodie Bennett, Art opportunity
- 6. Kristy Wallace, Inspired Youth
- 7. Cr Rick Firman, Mayor
- 8. Elaine Costello, RV Muster
- 9. Senior Constable Joe Camilleri
- 10. Senior Constable Heidi Clancy

#### **Community Donations:**

- Youth member, Deklan Ross donated a Wii console and all the accessories to the Gaming Team
- 2. Bronwyn Simpson donated a food mixer to the Hospitality Team
- 3. RV Muster donated \$7,000
- 4. Sandfire mining donated \$10,000

#### **Community events and meetings:**

- 1. Great Quack Quest catering
- 2. Australia Day games
- 3. Unique painting opportunity
- 4. OOSH movie day
- 5. Australia Day Committee Meeting
- 6. Country Change Promotional video
- 7. RV Muster catering and entertainment
- 8. Youth week Cooking and Skate workshop, community event.
- 9. Clean up Australia Day

#### **Youth Team Mentors:**

- 1. Mathew Walker IT Support Officer of Temora Shire Council Gaming
- 2. Joanne Thrippleton Culture and Performing Arts (Term 1 and part Term 2 mentor)
- 3. Kate Slapp Culture and Performing Arts (current mentor)
- 4. Melissa Carter Youth Worker of Temora Shire Council Hospitality

#### **Youth Team Junior Leaders:**

- 1. Hospitality Ben Rayner and Tim Reid
- 2. Culture and Performing Arts Millie Murphey and Corey Bradley
- 3. Gaming Hayden Baldry and Jake Astill
- 4. Event Management Emily McGuirk Scolaro and Jackson Sheridan
- 5. Environment Team Nixon Wallace
- 6. Secretary Eddie Drumore

#### **RECOMMENDATION**

That the Committee resolved to recommend to Council to note the report.

#### Report by Kim Sandgren & Melissa Carter

Item 3.2 Page 14

#### 4 CLOSE MEETING

The Meeting closed at enter time.	
This is the minutes of the Youth Advisory Committee n	neeting held on Tuesday 6 August 2019.
GENERAL MANAGER	CHAIRMAN

#### 6.2 MINUTES OF THE SIGNAGE COMMITTEE MEETING HELD ON 6 AUGUST 2019

File Number: REP19/965

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Signage Committee Meeting held on 6 August 2019

#### **RESOLUTION 273/2019**

Moved: Cr Lindy Reinhold Seconded: Cr Nigel Judd

It was resolved that the reports be received.

**CARRIED** 

#### **RESOLUTION 274/2019**

Moved: Cr Dennis Sleigh Seconded: Cr Nigel Judd

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED** 

Item 6.2 Page 16



Date: Tuesday, 6 August 2019

Time: 12:05PM

**Location:** 105 Loftus Street

**TEMORA NSW 2666** 

## **MINUTES**

# Signage Committee Meeting

6 August 2019

#### **Order Of Business**

1	Open	n Meeting	3	
	Apologies			
	Reports			
	3.1	Motel and Ex-Services Club Signage	4	
4	Close	e Meeting	10	

#### MINUTES OF TEMORA SHIRE COUNCIL SIGNAGE COMMITTEE MEETING HELD AT 105 LOFTUS STREET, TEMORA NSW 2666 ON TUESDAY, 6 AUGUST 2019 AT 12:10PM

PRESENT: Cr Nigel Judd, Cr Claire McLaren, Cr Lindy Reinhold (Chair), Cr Dennis Sleigh, Cr

Rick Firman (Mayor)

IN ATTENDANCE: Kris Dunstan (Director of Environmental Services), Alex Dahlenburg (Senior

**Engineering Technical Officer)** 

#### 1 OPEN MEETING

12:05PM

#### 2 APOLOGIES

#### **COMMITTEE RESOLUTION 1/2019**

Moved: Cr Rick Firman Seconded: Cr Dennis Sleigh

That apologies from Cr Kenneth Smith and Engineering Technical Manager Rob Fisher be received and accepted.

**CARRIED** 

#### 3 REPORTS

#### 3.1 MOTEL AND EX-SERVICES CLUB SIGNAGE

File Number: REP19/904

Author: Senior Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: 1. Correspondence

2. Requested Motel and Ex-services Club Signage

#### **REPORT**

Council recently received correspondence as attached requesting some new signage at various intersection locations indicating "Motel" and "Ex-Services Club" in the direction to the Goldterra Motor Inn, Temora Ex-Services Memorial Club and Koreela Park Motor Inn.

**Location 1** – Victoria St /Crowley St Intersection (*Image 1 attached*)

**Location 2** – Victoria St /Baker St Intersection (Image 2 attached)

**Location 3** –Hoskins St /Loftus St Intersection (Image 3 attached)

The car parking linemarking on Baker Street adjacent to the Ex-service Memorial Club also requested to be refreshed and will be scheduled within a future linemarking maintenance program.

#### **Budget Implications**

Location	Required Work	Cost
Location 1	Installation of new post and sign blade indicating 'MOTEL'	\$140.00
Location 2	Installation of a sign blade on the existing post indicating 'EX-SERVICES CLUB'	\$72.50
Location 3	Installation of two (2) sign blades on the existing post indicating 'EX-SERVICES CLUB' and 'MOTEL'	\$117.50
	\$330.00	

**Option 1:** No signage is installed.

**Option 2:** Signage is installed as per the request at Council's expense within the maintenance budget.

**Option 3:** Signage is installed however the Temora Ex-services Memorial Club/Goldterra Motor Inn contributes a nominal value of either 50% or 100% of overall cost.

#### **COMMITTEE RESOLUTION 2/2019**

Moved: Cr Rick Firman Seconded: Cr Claire McLaren

It was resolved that the Committee recommend to Council that the Temora Shire Council Planning

Item 3.1 Page 20

Regulatory PR3 – Signage Guidelines be reviewed to provide consistency in making decisions on this type of signage prior to any approval.

AND FURTHER

That a letter in response to the request be sent advising that a decision is awaiting the Signage Guidelines review.

**CARRIED** 

#### Report by Alex Dahlenburg

Item 3.1 Page 21

#### **Alex Dahlenburg**

From:

Sent:

Friday, 5 July 2019 8:51 AM

То:

Alex Dahlenburg

Subject:

Signage

Follow Up Flag: Flag Status:

Follow up Flagged

#### Good morning Alex

requesting if you may be able to consider the following placement of signage.

- 1. Motel sign at corner of Crowley/Victoria facing towards Koreela Motel
- 2. Motel sign and Exservices club sign at corner of Victoria/Baker
- 3. Motel sign and Exservices club sign Hoskins/Loftus

Also Alex could you consider the remarking of car parking adjacent the Exservices club please during your next schedule of line marking.

Kind regards

1

Item 3.1- Attachment 1 Page 22

#### Requested Motel / Ex-Services Club Signage

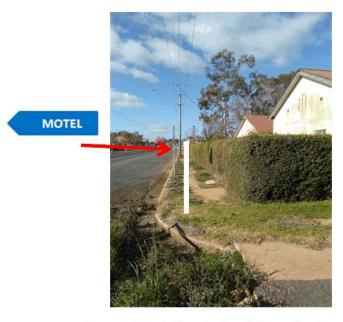


Image 1: Victoria/Crowley Street Intersection Signage



Image 2: Victoria/Baker Street Intersection Signage

Item 3.1- Attachment 2 Page 23



Image 3: Hoskins/Loftus Street Signage

Item 3.1- Attachment 2 Page 24

#### 1. CR JUDD

Advised that Temora Rotary Club, will be looking into refreshing existing service signs on approaches into Temora and possible new signage and advising that there is no sign currently on the western approach to Temora.

Advised that multiple signs had been removed from the Hoskins/Loftus Street intersection due to the clutter (totem pole look) with this decision made previously based on visitors and refer to information panelling in Paleface Park to prevent cluttered intersection signage.

Cr McLaren noted following discussion on location signage that the large information bay signage should capture each signage/service/business of interest to prevent an overburden of additional signage at intersections, with these signs to be reviewed to confirm the information provided.

#### 2. CR FIRMAN

Raised temporary ad hoc signage placed near intersections and within roundabouts by local businesses is an ongoing issue.

Director of Environmental Services advised that this will be addressed as part of the PR3 – Signage Guidelines review.

#### 3. SENIOR ENGINEERING TECHNICAL OFFICER

Advised that RMS has referred a request to Temora Shire Council submitted by TemFM requesting radio station signage on the approaches into Temora. Councils Engineering Department is seeking further information from TemFM such as sign sizes, graphic design and proposed locations be submitted prior to being reported to the Signage Committee and Council.

Item 3.1- Attachment 2 Page 25

GENERA	L MANAGER	CHAIRMAN
This is t	he minutes of the Signage Committee meeting held on T	Tuesday 6 August 2019.
The Me	eting closed at 12:40PM.	
4	CLOSE MEETING	

### 6.3 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 6 AUGUST 2019

File Number: REP19/966

Author: Executive Assistant
Authoriser: General Manager

Attachments: 1. Minutes of the Assets & Operations Committee Meeting held on 6

August 2019

Cr Dale Wiencke declared a pecuniary interest in relation to item REP19/922 3.3 , due to being a Member of the Christian Leaders Committee.

Cr Dale Wiencke left the room at 4.18pm and took no further part in the discussion.

Cr Nigel Judd declared a non-pecuniary interest in relation to item REP19/885 3.1, due to being a Member of the Ariah Park Advisory Committee.

#### **RESOLUTION 275/2019**

Moved: Cr Graham Sinclair Seconded: Cr Max Oliver

It was resolved that the reports be received.

**CARRIED** 

#### **RESOLUTION 276/2019**

Moved: Cr Graham Sinclair Seconded: Cr Nigel Judd

It was resolved that the report 19/939 3.4 Shared Zone Request be referred to Ariah Park Advisory Committee for comment.

**CARRIED** 

#### **RESOLUTION 277/2019**

Moved: Cr Graham Sinclair Seconded: Cr Max Oliver

It was resolved that the remainder of the reports and recommendations as presented be adopted.

**CARRIED** 

Cr Wiencke returned to the meeting at 4:22pm.

Item 6.3 Page 27



Date: Tuesday, 6 August 2019

Time: 2:00PM

**Location:** 105 Loftus Street

**TEMORA NSW 2666** 

### **MINUTES**

# Assets & Operations Committee Meeting 6 August 2019

#### **Order Of Business**

1	Open	Meeting	3
2	Apolo	ogies	3
3	Reports		4
	3.1	Memorial to mark the Centenary of the Cenotaph at Ariah Park	4
	3.2	Sprayed Bituminous Surfacing Tender Contract Extension	6
	3.3	Temora Christian Leaders - Street Banner updated	8
	3.4	Shared Zone Request	10
	3.5	Soundshell - fall hazard	25
4	Confi	dential Reports	28
5	Close	Meeting	29

# MINUTES OF TEMORA SHIRE COUNCIL ASSETS & OPERATIONS COMMITTEE MEETING HELD AT 105 LOFTUS STREET, TEMORA NSW 2666 ON TUESDAY, 6 AUGUST 2019 AT 2:00PM

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr

Graham Sinclair (Deputy Mayor)(Chair), Cr Dale Wiencke

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Gary Lavelle (General

Manager), Rob Fisher (Engineering Technical Manager), Bimal Shah (Engineering Works Manager), Kris Dunstan (Director of Environmental

Services)

#### 1 OPEN MEETING

2:00PM

#### 2 APOLOGIES

#### **COMMITTEE RESOLUTION 90/2019**

Moved: Cr Rick Firman Seconded: Cr Max Oliver

That apologies from Cr Kenneth Smith be received and accepted.

**CARRIED** 

#### 3 REPORTS

#### 3.1 MEMORIAL TO MARK THE CENTENARY OF THE CENOTAPH AT ARIAH PARK

File Number: REP19/885

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

#### **REPORT**

The Cenotaph at Ariah Park was officially opened on 15<sup>th</sup> October 1919. It records the names of 135 servicemen from the local community who enlisted during WWI. Thirty three of these men (almost 1 in 4) made the supreme sacrifice.

As a pastoral settlement the Ariah Park community began taking shape in the early 1870s, but as a gazetted village, Ariah Park was a railway boom town less than eight years old when war broke out. As a result, the men who enlisted from there did so with a variety of links to the community.

The Ariah Park Community Projects Committee would like the opportunity to mark the Centenary of the Cenotaph with an enduring public record of the identity and service of the men who did not come home.

As a happy coincidence, the community has just replaced the roof of the Op-shop in what was formerly the hotel billiard room that was built in 1915 while the men were going off to war. The skylight structures from the original roof have been set aside and it is intended to incorporate these into a steel framework and mount memorial panels in place of the skylight glass. This will not only preserve and showcase the craftsmanship of the old skylights it will provide a uniquely local setting for the memorial information.

The structure will be constructed of steel, similar to existing heritage panels strategically placed across Temora Shire. It will, however, be pentagonal in shape and stand just over one metre wide and two metres tall. Internally, the structure will contain a red Perspex screen and it is hoped to incorporate a small solar powered "eternal flame".

The committee would like to install the structure near the northern extent of the existing paved Cenotaph forecourt among the central avenue of peppercorn trees and will collaborate closely with the Ariah Park Sub-branch of the RSL to ensure that all aspects of the project meet with their approval.

The Committee requests Council's approval to proceed with the project and install the memorial so that it can be unveiled at the Remembrance Day Ceremony in Ariah Park on 11<sup>th</sup> November 2019.

#### **COMMITTEE RESOLUTION 91/2019**

Moved: Cr Max Oliver Seconded: Cr Claire McLaren

It was resolved that the Committee recommend to Council to approve the memorial at the Cenotaph at Ariah Park subject to building plans having approval from the Director of

Item 3.1 Page 31

**Environmental Services.** 

**CARRIED** 

Report by Bill Speirs

Item 3.1 Page 32

#### 3.2 SPRAYED BITUMINOUS SURFACING TENDER CONTRACT EXTENSION

File Number: REP19/917

Author: Senior Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: 1. Downer EDI Letter

#### **REPORT**

Council currently has a tender (Contract 2018/05) for Sprayed Bituminous Surfacing services supplied by Downer EDI, which is due to expire on 30<sup>th</sup> September 2019.

Within the original contract there was an option for a 12 month contract extension for the agreed services in which Downer EDI has written to Council as per the attached letter dated the 5<sup>th</sup> July 2019. This letter requests Councils advice and confirmation on the contract extension for the 2019/20 period.

#### **COMMITTEE RESOLUTION 92/2019**

Moved: Cr Claire McLaren Seconded: Cr Max Oliver

It was resolved that the Committee recommend to Council extending the contract for the 12 month extension as per DOWNER EDI's confirmation that unit rates will remain as current exclusive to Bitumen rates which are subjected to rise and fall as per the original contract document.

**CARRIED** 

Report by Alex Dahlenburg

Item 3.2 Page 33





5th July 2019

Temora Shire Council 105 Loftus Street (PO Box 262) Temora, NSW 2666

Attention: Bimal Shah Engineering Works Manager Temora Shire Council

Re: Sprayed Bituminous Surfacing Temora Shire Council Contract No: 2018/05

Dear Bimal,

As outlined within the current above-mentioned contract, we note that the initial term of this contract is due to expire on the 30th September 2019.

Downer would like to put forward this written application for extension of the abovesaid contract (Contract No: 2018/05) for the period 2019-2020 for consideration by the Temora Shire Council. We confirm that our unit rates as per the current contract remain the same for the next 12 months exclusive of the Bitumen rates which will be subject to rise and fall as per the agreed contract document.

We would be pleased to confirm this extension to provide certainty for program delivery into the new financial year and to facilitate the close working relationship that has been formed during the current contract period.

We appreciate your advice and confirmation on the contract extension.

Should you require any further information, please do not hesitate to contact me.

Kind Regards

Area Manager - Riverina

Page 1 of 1

Item 3.2- Attachment 1 Page 34

#### 3.3 TEMORA CHRISTIAN LEADERS - STREET BANNER UPDATED

File Number: REP19/922

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Street Banner

#### **REPORT**

At the July Council meeting, the Temora Christian Leaders – Street Banner report was left on the table for further updating of the colours & design.

Attached is the new design and colour for the street banner. The cost for the banner is \$2,106.50.

Please note that the Christian Leaders are aware that the 'r' is missing in the word Saturday and You should be capital letters on the banner.

#### **COMMITTEE RESOLUTION 93/2019**

Moved: Cr Rick Firman Seconded: Cr Claire McLaren

It was resolved that the Committee recommend to Council to the approval of the street banner and Council to contribute \$1106.50 towards the project from the donation budget.

**CARRIED** 

#### Report by Gary Lavelle

Item 3.3 Page 35



Item 3.3- Attachment 1 Page 36

#### 3.4 SHARED ZONE REQUEST

File Number: REP19/939

Author: Engineering Technical Manager

Authoriser: Engineering Technical Manager

Attachments: 1. Correspondence

2. TfNSW Shared Zone Policy

#### **REPORT**

Council has recently received correspondence in relation to a request for Council to consider installation of designated shared zones in rear lanes of Temora and Ariah Park.

Shared zones are a suitable treatment for rear lane locations with limited space and high pedestrian volumes, however I am of the view the pedestrian volumes are not sufficient in either Temora or Ariah Park to warrant such treatment on a large scale. Specific rear lane locations that have previously been considered and treated are Little Baker Street at Woolworths and the Medical Centre.

Installation of a shared zone gives pedestrians preference over vehicles and significant treatments must be established to highlight the change in traffic conditions, this being, entry and exit signage, 10km/h speed zone, traffic calming devices (seed humps, etc.) every 30m to control vehicle speeds and delineation of the pavement (painting or line marking).

#### **COMMITTEE RESOLUTION 94/2019**

Moved: Cr Rick Firman Seconded: Cr Claire McLaren

It was resolved that the Committee recommend to Council to note the report.

**CARRIED** 

Report by Rob Fisher

Item 3.4 Page 37

Ą

**TEMORA** 

NSW 2666

Email:

MOB

**TEMORA Council** 

PO Box 262 TEMORA

NSW 2666

EMAILED 23/7/2019 ral/07/219

Attention: Member Representatives of Council

Recently I have raised a concern with Mr Gary Lavelle the Council General Manager of which I have a good and appreciative relationship with, the matter of concern relates to "REAR LANE ACCESSWAYS".

In my preliminary discussion with Mr Lavelle I have raised the concerns with respect to a particular lane way in "ARIAH PARK" and consequently further analysis in "TEMORA TOWNSHIP" itself raises some concerns. (SAFETY)

Whilst appreciating there are many of these lane ways spread across the MUNICIPALITY, the MAIN FOCUS however is those that are used both for "MOTOR VEHICLE TRAFFIC" also for pedestrian access. As all would be aware the authorised speed limit for roads within the shire is 50Kph) however, where there is SHARED ACCESS generally around PUBLIC BUILDINGS, REAR ENTRANCES TO SHOPS, TOILET AMMENITIES BLOCK, COUNCIL OFFICES ETC, DIRECT POINT TO POINT OF SCHOOL CHILDREN TO PUBLIC SPORTING FACILITES, there are no directions to indicate these are SHARE ZONES, and that the speed limit in PRINCIPAL is reduced accordingly.

An example in point in ARIAH PARK the rear laneway of "LITTLE REID STREET" on the northern has 40 kl signs indicating school zone but the distance between the sign and the end of the road is approx. 25 Metres and you come to a STOP in any case where as the signs in the main REID STREET ARE SET BACK APPROXIMATELY 50M further south than (Little Reid Street).

This rear Lane access way is utilised by many members of the public as a DIRECT ROUTE from ARIAH PARK SCHOOL to the Sports grounds as is MAIN REID STREET, AGAIN however I ask his question is the speed limit of 50kl to be accepted whilst driving in an area smaller in space and generally only

single vehicle only. Should there also be deemed ( SIGNS OR SPEED RESTRICTION DEVICES TO INDICATE these are "SHARED ZONES" and reduce speed limit to (8kl) and reduce the risk of injury.

The same is another example just outside "TEMORA COUNCIL" chambers itself. In this case we have a rear car park at the back of the building, a access way drive way under the Council Building itself, and also a PUBLIC AMMENITIES BUILDING directly across the road from the Council chambers with no PEDESTRIAN CROSSING, NO REDUCED SPEED SIGNS, NO SHARED ACCESS SIGNS, only a stop & go point in which to park a vehicle for quick access to the amenities block.

The same applies to the rear LANE WAY of the TEMORA POLICE STATION & Temora POST OFFICE and other Businesses& Cafe aligned with the main street.

My Initial thoughts were for speed humps to be placed on these rear lane ways and Mr Lavelle has indicated that to do this would require "RAW DATA" to be compiled then accessed and then maybe actioned upon is so required. This is a long and lengthy process, by which in most cases can be avoided.

It is not uncommon for CITIES, TOWNS & REGIONAL AREAS across Australia to have implemented AT MINIMUM SIGN POSTS to indicate to drivers that such designated areas are in fact SHARED ZONES and with that driver conditions change accordingly.

I have NO DOUBT what so ever that there is "SUFFICIENT DATA" already correlated across Australia by all respected levels of Government that in introducing such measure REDUCES THE RISK OF PERSONAL INJURY.

I leave you with this thought,

A young woman I pushing a PRAM with her child and another walking alongside her down a REAR NARROW LANE ACCESSWAY it is a SHARED ZONE and commonly used by Local residents and at times VISITORS. A car is travelling at SPEED 50 kl all of a sudden the young child walking alongside her mother drops her toy on the road and it ends in the middle or the road, The driver is oblivious to what has occurred as cannot see over the bonnet, there is impact possible fatality.

Now what would be the difference to the ending of this 'HYPOTHETICAL INCCIDENT" but never the less possible if the driver in the first instance was made aware it was a SHARED ZONE AND THAT THE SPEED LIMIT FOR THE REAR LANEWAY WAS ACTUALLY 8KL INSTEAD OF 50KL.???

(The term used 8kl is due to the fact this is a general guide as "WALKING PACE")

The Child is TAKEN TO HOSPITAL and pronounced "DEAD ON ARRIVAL" a "CORONIAL INQUIRY" is to be conducted and the findings delivered to the Courts the Coroner advocates that LOCAL COUNCIL should have made necessary provisions to warn drivers that the smaller vehicle lane access way speed limit should have been reduced and public awareness signs aligned at both ends (MIN) of the laneway indicating what is the required speed limit. To be at WALKING PACE

No doubt the above hopefully will never eventuate but the "POTENTIAL RISK" is evident by research already compiled as such I ask that letter be presented to COUNCIL at the next meeting and RAISED IN GENERAL BUSINESS for discussion.

# Safer Speeds

Policy & guidelines



PUBLISHED JULY 2012 | VERSION 1.0

SS/12/01

# **Shared Zones**

# 1 Policy Statement

This document provides the policy and the guidelines for the identification and installation of Shared Zones so that pedestrians and vehicles share that road space safely.

This document is part of policy and guidelines promoting safer speeds that are set at a level more forgiving of human error and reflecting risk to road users.

Other policy and guidelines under this series are:

- · NSW speed zoning guidelines
- 40 km/h speed limits in high volume pedestrian areas.

## 2 Scope and coverage

This document aims to assist the road safety practitioners in Roads and Maritime Services (RMS) and in local councils to assess, design and implement Shared Zone schemes on NSW roads.

It helps practitioners to identify the road and traffic issues that need to be considered in designing and implementing the Shared Zones. One of the key requirements of Shared Zones is that they are attractive and interesting places that reflect local needs and activities. The policy is therefore to be interpreted with some flexibility, and is not intended to limit the creativity of designers. Implementation of this policy must go hand in hand with community involvement and participation.

This document must be read in conjunction with the relevant RMS Supplements and the Austroads Guide to Traffic Management Part 8: Local Area Traffic Management. If there are any differences in practice between these documents, the RMS Supplements will apply.

This policy does not include advice on the installation of School Zones and 40 km/h High Pedestrian Activity Areas. These are covered in the relevant Transport for NSW and Roads and Maritime Services documents.

#### Transport for NSW

Level 4, 18 Lee Street, Chippendale NSW 2008 PO Box K659 Haymarket NSW 1240 www.transport.nsw.gov.au | (02) 8202 2200

1 (12 pages)

## 3 Purpose

The purpose of this policy is to ensure consistency in design and implementation of Shared Zone schemes across NSW so that the proposed Shared Zone schemes:

- are safe for all road users, particularly pedestrians
- reduce the risk of crashes between vehicles and pedestrians
- require lower vehicle speeds
- · enhance the quality of the street environment.

#### 4 Shared Zone

- A Shared Zone is a road or network of roads where the road space is shared by vehicles and pedestrians (NSW Road Rule 24).
- All Shared Zones in NSW must display a speed limit of 10 km/h. No other speed limit is allowed.
- Drivers must give way to pedestrians at all times (NSW Road Rule 83). A 'Shared Zone' sign in combination with 'Give Way to Pedestrians' sign must be installed on each entry road into the area.
- An 'End Shared Zone' sign must be installed on each exit road from the area.
- Pedestrians must not cause a traffic hazard by moving into the path of a driver and must not unreasonably obstruct the path of any driver or another pedestrian (NSW Road Rule 236).
- A driver must not stop in a Shared Zone unless the driver stops in accordance with a
  parking control sign; or in a parking bay; or dropping off or picking up passengers or
  goods; or the driver is engaged in the door to door delivery or collection of goods, or in the
  collection of waste or garbage (NSW Road Rule 188).
- If 'Parking in Bays Only' signs are used, they must be installed on each entry road in the
  area. Where permissive parking control signs are used, they must be installed in
  accordance with standard practice.
- The street environment of a Shared Zone must ensure that the drivers and pedestrians are made aware that they are entering a location that has different driving conditions.
- In Shared Zones any delineation, kerb and gutter shall be removed to enhance the sense
  of equality between pedestrians and vehicles, and to ensure that the Shared Zone is a
  road related area under NSW legislation.
- In special circumstances, kerbs and gutters may be retained, but only if approved by RMS. In such cases the existing footway must be treated so that it cannot be used by pedestrians to ensure that the existing road becomes a road related area.

# 5 Roles and responsibilities

Shared Zones are generally installed on local roads and the council will have the responsibility for the design of Shared Zones. However, the authorisation of a Shared Zone is not delegated to councils. Shared Zones are speed limits and approval to install them must be obtained from RMS prior to implementing this policy.

Kerbs and gutters may be allowed to remain in a Shared Zone but only if approved by RMS (See Figure 2).

Traffic control devices (for example, signs and markings for which the policy and guidelines are prescribed in this document) referred to in this document shall meet RMS specifications.

Shared Zones | July 2012 2 (12 pages)

#### **Definitions** 6

#### **Shared Zone**

A Shared Zone is a road or network of roads with a 'Shared Zone' sign displayed on each road leading into the area and an 'End Shared Zone' sign displayed on each road out of the area. Drivers must give way to pedestrians at all times (See Section 4 for details).

#### Speed limit

The maximum legally permissible driving speed along a specific section of road, as defined by the NSW Road Rules and the Road Transport (Safety and Traffic Management) Act 1999.

#### Speed zone

A length or an area of road along which a signposted regulatory speed limit applies.

#### Traffic control device

A traffic sign, road marking, traffic signals, or other device, to direct or warn traffic on, entering or leaving a road that is prescribed by the regulations.

A road is an area that is open to or used by the public and is developed for, or has as one of its main uses, the driving or riding of motor vehicles.

#### Road related area

A road related area is any of the following:

- an area that divides a road
- a footpath or nature strip adjacent to a road
- an area that is not a road and that is open to the public and designated for use by cyclists
- an area that is not a road and that is open to or used by the public for driving, riding or parking vehicles.

#### Default urban speed limit

Statutory speed limits that apply in the absence of a signposted speed limit in a built-up area. The default speed limit in a built-up area is 50 km/h.

#### Local roads

All public roads for which a council is the roads authority other than State or regional roads. They comprise the local access and circulation roads which are managed and funded by councils. These roads have a primary function of providing direct access to abutting properties.

#### May, must, shall, should

Indicates the existence of an option, which is not mandatory. Mandatory May

requirements may, however, apply to a particular option once it is selected.

Must Indicates that the statement is mandatory.

Should-Indicates a recommendation.

Shall Indicates that the statement is mandatory.

3 (12 pages)

Page 42 Item 3.4- Attachment 2

# 7 Objectives and features

Table 1 outlines the objectives and main features of a Shared Zone.

TABLE 1: OBJECTIVES AND FEATURES OF SHARED ZONES

Features	Shared Zones		
Objectives	<ul> <li>Provide priority for pedestrian movements</li> <li>Reduce the dominance of vehicles along the street</li> <li>Achieve lower vehicle speeds</li> <li>Reduce severity of pedestrian injuries from crashes</li> <li>Improve amenity for pedestrians</li> <li>Enhance the quality of the street environment</li> </ul>		
<ul> <li>Pedestrians have priority</li> <li>Drivers must give way to pedestrians</li> <li>Pedestrians must not cause a traffic hazard by moving into the of a driver and must not unreasonably obstruct the path of an driver or another pedestrian</li> </ul>			
Speed limit	Speed limit 10 km/h		
Benefits	<ul> <li>Increases safety for pedestrians and cyclists</li> <li>Creates a lower speed environment</li> <li>Improves amenity without affecting access</li> <li>Alerts drivers to a different street environment</li> <li>Encourages a modal shift towards walking and cycling</li> <li>Creates a more socially inclusive street environment</li> </ul>		
Appropriate locations	<ul> <li>Low traffic volume streets with high pedestrian activity</li> <li>Where there is a need to provide permanent pedestrian priority in a street segment</li> <li>Areas with a low demand for vehicular movement such as cul de sacs</li> <li>Areas where there is either limited or no formal pedestrian areas such as footpaths</li> <li>Lanes and streets in central business districts, selected residential areas and shopping centres</li> <li>Narrow streets where pedestrians are forced to travel on the road</li> </ul>		
Non-appropriate locations	<ul> <li>Roads with high traffic volumes</li> <li>Roads where prevailing vehicle speeds are high</li> <li>Street lengths with notable cross vehicle traffic within the zone</li> </ul>		

Shared Zones | July 2012 4 (12 pages)

## 8 Design method

Shared Zones are generally installed on local roads and the council will have the responsibility for the design of Shared Zones.

#### 8.1 DESIGN PHASES

The design process shown in Figure 1, below, must be followed when considering Shared Zones.

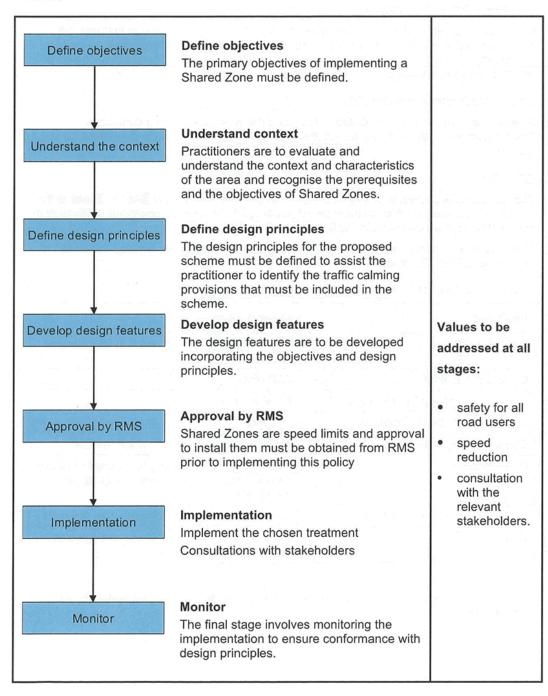


FIGURE 1: DESIGN APPROACH FOR SHARED ZONES

Shared Zones | July 2012 5 (12 pages)

#### 8.1.1 Define objectives

The primary objectives of implementing a Shared Zone in a high pedestrian activity area must be defined. The objectives include:

- improve pedestrian safety
- · achieve significant speed reduction
- · reduce conflicts between pedestrians and vehicles
- improve facilities and access for pedestrians
- enhance the quality of the street environment.

It is essential to define the objectives to ensure that the appropriate design features are included in order to achieve these objectives. Some of the defined objectives may be of greater importance in some cases and appropriate design features need to be included to emphasise this importance.

#### 8.1.2 Understand the context

Shared Zones must only be installed at locations that meet specific site conditions. Practitioners are to evaluate each proposed site against these criteria to determine if it is suitable.

#### Site criteria

The fundamental prerequisite when considering the implementation of Shared Zones is the definition of an area in which there is an acknowledged high level of pedestrian activity and potential pedestrian and vehicle conflict.

The current site conditions are to be assessed against the criteria for Shared Zones as presented in TABLE 2 below.

TABLE 2: SITE CRITERIA FOR SHARED ZONES

Features	Shared Zone
Current traffic flows	≤ 100 vehicles per hour and ≤ 1000 vehicles per day
Current speed limit	≤ 50 km/h
Length of proposed Shared Zone	≤ 400 metres
Current speed limit of adjoining roads	≤ 50 km/h
Current carriageway width	minimum trafficable width of 2.8 metres
Route access	must not be located along bus routes or heavy vehicle routes except delivery or garbage trucks
Streets with narrow or no footpaths	where pedestrians are forced to use the road
Kerbs	kerbs must be removed unless excepted by the RMS (See Section 4)

Figure 2, below, is a flowchart to guide practitioners in assessing sites for suitability as shared zones.

Shared Zones | July 2012 6 (12 pages)

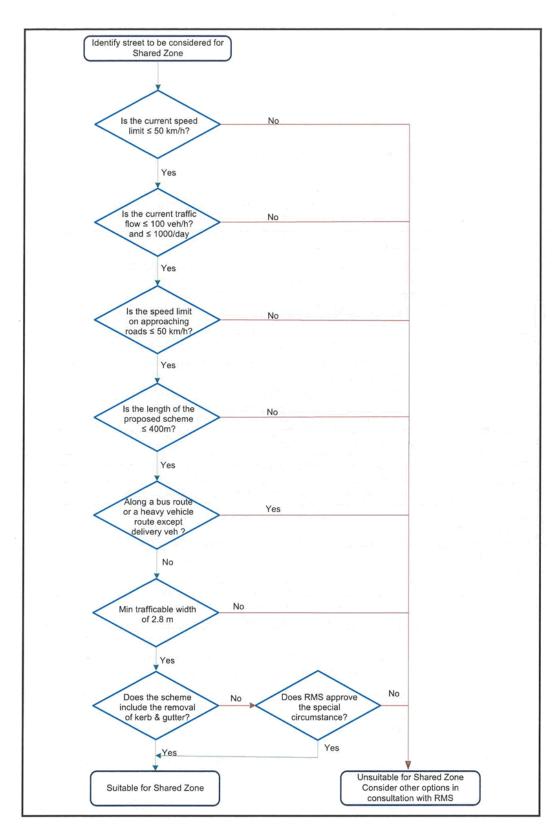


FIGURE 2: FLOWCHART FOR SELECTING SHARED ZONES

Shared Zones | July 2012 7 (12 pages)

#### 8.1.3 Define design principles

The design principles for Shared Zones need to be defined to ensure the proposed scheme incorporates the necessary features to provide traffic calming. In particular, the design needs to have an impact which clearly highlights to drivers that there is a change in the street environment and traffic conditions.

Table 3, below, presents the design principles for Shared Zones.

TABLE 3: DESIGN PRINCIPLES FOR SHARED ZONES

Features	Shared Zone		
Street space/ kerb and gutter/ road	Any delineation, kerb and gutter (unless excepted by RMS) shall be removed to enhance the sense of equality between pedestrians and vehicles, and to ensure that the Shared Zone is a road related area under NSW legislation.  Where it is not possible to remove the kerb and gutter then the existing footway must be treated so that it cannot be used by pedestrians to		
~~~~	ensure that the existing road becomes a road related area.		
Entrance / exit points	<ul> <li>Prominent features such as signs, architectural or landscape features must be provided to indicate a change in the street environment and highlight the start / end of the scheme.</li> <li>Traffic calming or a suitable treatment must also be provided to reduce speeds within the zone.</li> <li>Other features such as architectural and landscaping may also be</li> </ul>		
	provided to enhance the scheme.		
Traffic signs	Regulatory traffic signs as per the requirement of NSW Road Rules (See Section 4) are required.		
Pavement surface	The pavement surface shall be changed to highlight the difference in the street environment from the surrounding road network. It must be clearly distinguishable by colour, texture and materials.		
Distance between traffic calming features/ treatments, if needed	≤ 30 m to encourage consistently slow driving.		
Forward visibility	Restricted forward visibility to encourage drivers to reduce their speeds and approach with care.		
	Straight lengths without traffic calming treatment shall not exceed 50 metres.		
	In locations where it is considered necessary to maintain visibility, a stopping sight distance of 12 metres shall be applied.		
Vehicle mix	Alternative diversion routes for large vehicles such as buses (except delivery/garbage trucks) need to be planned.		
Vehicle accessibility requirements	<ul> <li>Designs must safely accommodate emergency vehicles, delivery and garbage trucks.</li> <li>Emergency services and Police are to be consulted during the design process.</li> </ul>		
Car parking	<ul> <li>Car parking provisions may need to be altered to suit the scheme.</li> <li>Car parking bays may be marked along the scheme.</li> </ul>		

Shared Zones | July 2012 8 (12 pages)

Features	Shared Zone		
Bicycles	Cyclists must be able to safely traverse the features provided in the schemes to encourage lower vehicle speeds.		
	<ul> <li>Traffic calming measures must incorporate features to make them cycle friendly.</li> </ul>		
	<ul> <li>Bicycles must travel at ≤ 10 km/h and must give way to pedestrians.</li> </ul>		
Mobility and vision impaired	<ul> <li>Designs must include provision to safely accommodate the needs of the mobility and vision impaired.</li> </ul>		
requirements	Refer to Standards Australia, AS / NZS 1248.4.1 Design for Access and Mobility for detailed design requirements		

#### 8.1.4 Develop design features

The design features for Shared Zones are to be developed taking into consideration the objectives of implementing the scheme. Table 3, above describes the various design features that are to be considered for Shared Zones. The design features are to be chosen to accomplish the objectives of the scheme.

The design features are required to be implemented in accordance with the Austroads Guide to Traffic Management Part 8: Local Area Traffic Management and the relevant RMS Austroads Guide Supplements.

#### Speed limits

The speed limit for all Shared Zones must be 10 km/h.

#### Entry / exit points

Table 4, below, describes the options for the features to be used to define the entry and exit points of Shared Zones to ensure pedestrian safety.

TABLE 4 EXAMPLES OF ENTRANCE / EXIT POINT FEATURES FOR SHARED ZONES

Features	Description		
Road narrowing / kerb extension	Encourages drivers to reduce their speeds when entering the scheme.		
	Highlights to motorists that they are entering an area with changed traffic conditions such as lower speeds.		
Raised threshold	<ul> <li>Encourages lower speeds when entering the street.</li> <li>Clearly indicates the entry to the zone.</li> </ul>		
Traffic signs	regulatory traffic signs as per the requirement of NSW Road Rules (see Section 4)		
Change in carriageway surface and texture	<ul> <li>Shared Zones shall have a different surface colour and texture to emphasise the change in the street environment.</li> <li>Provides a characteristic that distinguishes the start / end of the scheme.</li> </ul>		
Architectural and landscaping	<ul> <li>Assists in creating a visible change in the street environment.</li> <li>Helps to enhance the quality of the scheme.</li> <li>Creates a prominent feature that clearly highlights the start / end of the scheme.</li> </ul>		

Shared Zones | July 2012 9 (12 pages)

#### Traffic calming

Traffic calming is not normally needed in Shared Zones. If required, traffic calming measures are described in detail in the Austroads Guide to Traffic Management Part 8: *Local Area Traffic Management*.

#### Traffic signs

Traffic signs used to prescribe speed limits in a Shared Zone are described in the NSW Road Rules (Section 4) and are illustrated in Figure 3, below (R4-4), Figure 4 (R4-5) and Figure 5 (R2-10). Sign R2-10 must be displayed on all R4-4 signs.

The traffic signs R 4-4 and R 2-10 shall be repeated at regular intervals if needed.





FIGURE 3:

START SHARED ZONE TRAFFIC SIGN R 4-4

FIGURE 4: END SHARED ZONE TRAFFIC SIGN R 4-5



FIGURE 5: GIVE WAY TO PEDESTRIANS R 2-10

#### Landscaping and street furniture

Carefully located landscape features and street furniture can encourage lower speeds. Examples of such features are bollards, architectural decorations and lighting.

#### Provision for the mobility and vision impaired

The design for Shared Zones is required to include provision to safely accommodate the needs of those who are mobility restricted and vision impaired. Features such as tactile paving, hand rails and the careful placement of landscaping and street furniture must be considered during the design process. The Standard AS / NZS 1248 Design for Access and Mobility contains detailed design requirements and must be referred to during the design process.

Shared Zones | July 2012

10 (12 pages)

#### Road safety audit

Road safety audits provide a means of managing road safety by reviewing the scheme design from a road safety perspective. The process involves identifying road safety risks present in the scheme. The project manager must address all the identified deficiencies, prior to construction.

Road safety audits are to be conducted during the design stage and after implementation. The features provided in Shared Zones must be safe for all road users. The road safety audit is required to identify issues pertaining to vehicle speeds and pedestrian safety. This must be completed in accordance with the Austroads Guide to Road Safety Part 6: Road Safety Audits and the relevant RMS Austroads Guide Supplements.

#### 8.1.5 Approval by RMS

The authorisation of a Shared Zone is not delegated to councils. Shared Zones are speed limits and approval to install them must be obtained from RMS prior to implementing this policy.

#### 8.1.6 Implementation

The final stage involves implementing the chosen treatment option on site. Consultations with stakeholders such as the local council, Police, emergency services, public transport companies, delivery / garbage truck operators and local residents and businesses are needed prior to the implementation of the scheme.

#### Public awareness

In order to gain support for the implementation of a Shared Zone and to ensure compliance with the road rules, it is important for a public awareness campaign to be conducted prior to the operation of the scheme. The concept and detailed design of a Shared Zone must be developed with the participation of the local community, so that any potential conflicts and problems are resolved.

It is the responsibility of council to initiate such a campaign which may include various methods of communication, such as local door knocking, the media, the placement of posters and signs, distribution of brochures and public exhibitions.

#### 8.1.7 Monitor

The implementation of the scheme must be monitored by the design team to ensure that it is consistent with the design objectives and principles.

#### 8.2 ACTION

Shared Zone policy and guidelines are to be adopted from the effective date and applied as the standard practice when installing Shared Zone schemes.

11 (12 pages)

Page 50 Item 3.4- Attachment 2

# 9 Further information

#### **Roads and Maritime Services**

W www.rms.nsw.gov.au
RMS Austroads Guide Supplements
Footway Parking Schemes Technical Direction

#### **NSW Legislation**

W <a href="https://www.legislation.nsw.gov.au">www.legislation.nsw.gov.au</a>
Road Transport (Safety and Traffic Management) Act 1999
Road Rules 2008

#### **Austroads Standards**

W <a href="http://www.austroads.com.au/">http://www.austroads.com.au/</a>
Austroads Guide to Road Safety Part 6: Road Safety Audits
Austroads Guide to Traffic Management Part 8: Local Area Traffic Management.

#### Standards Australia

W http://www.standards.org.au
AS / NZS 1248.4 1 Design for Access and Mobility

Shared Zones | July 2012 12 (12 pages)

#### 3.5 SOUNDSHELL - FALL HAZARD

File Number: REP19/948

Author: Safety & Systems Coordinator

Authoriser: Engineering Technical Manager

Attachments: 1. Soundshell fall hazard photos

#### **REPORT**

During a recent risk identification exercise at the Railway Precinct, the Administration and Finance Director identified a fall hazard at the backstage area of the Soundshell. Further inspection was conducted by the Building Inspector/Quality Assurance Officer and the Safety & Systems Coordinator. The risk of falling and injury was assessed as medium (Likelihood: Possible; Consequence Moderate).

The Building/QA Officer sought a quote from a local welding contractor to fabricate and fit a handrail as an Engineering control to mitigate the risk. After installation, the residual risk is assessed as Low (Likelihood: Very Unlikely; Consequence: Minor).

#### **Budget Implications**

The cost to fabricate and fit the handrails is \$2,395.80 (ex GST).

#### **COMMITTEE RESOLUTION 95/2019**

Moved: Cr Max Oliver Seconded: Cr Dale Wiencke

It was resolved that the Committee recommend to Council to install the handrails at the

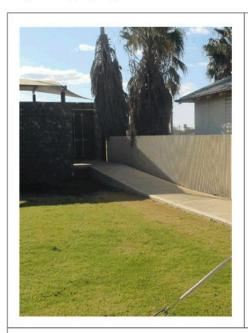
Soundshell.

**CARRIED** 

#### Report by Grant Nicholson

Item 3.5 Page 52

Fall Hazard Identified at rear of soundshell. The handrails proposed would be fitted on both sides of the ramp leading up to the backstage area and also between the edge of the backstage area and the neighbouring property fence.







#### 1. CR FIRMAN

Advised that the Walk & Talk Tour will now be conducted on the 3 October 2019.

Advising that the meeting with the Minister for Local Government, The Hon Shelley Hancock was very open and Minister Hancock advised that Webcasting would proceed.

#### 2. CR MCLAREN

Enquired about the Cultural Club Grants and when the open and close dates are for the funding.

#### 3. CR JUDD

Asking when the community meeting will be held to discuss the possibility of a sewage scheme at Ariah Park.

#### 4 CONFIDENTIAL REPORTS

#### **COMMITTEE RESOLUTION 96/2019**

Moved: Cr Rick Firman Seconded: Cr Claire McLaren

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 2:32PM:

#### 4.1 Golf Club Request

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED** 

# 5 CLOSE MEETING

The Meeting closed at 3:17PM.	
This is the minutes of the Assets & Operations 2019.	Committee meeting held on Tuesday 6 August
	CUAIDAAA
GENERAL MANAGER	CHAIRMA

# 6.4 MINUTES OF THE EMERGENCY MANAGEMENT COMMITTEE MEETING HELD ON 7 AUGUST 2019

File Number: REP19/968

Author: Executive Assistant
Authoriser: General Manager

Attachments: 1. Minutes of the Emergency Management Committee Meeting held on 7

August 2019

#### **RESOLUTION 278/2019**

Moved: Cr Graham Sinclair Seconded: Cr Nigel Judd

It was resolved that the reports be received.

**CARRIED** 

#### **RESOLUTION 279/2019**

Moved: Cr Dennis Sleigh Seconded: Cr Lindy Reinhold

It was resolved that Council writes to the Member for Cootamundra Ms Steph Cooke and thank her for the representations on behalf of the refurbishments to the Temora Ambulance Station.

**CARRIED** 

#### **RESOLUTION 280/2019**

Moved: Cr Dale Wiencke Seconded: Cr Lindy Reinhold

It was resolved that the remainder of the reports and recommendations as presented be adopted.

**CARRIED** 

Item 6.4 Page 57



Date: Wednesday, 7 August 2019

Time: 9:30AM

**Location:** 105 Loftus Street

**TEMORA NSW 2666** 

# **MINUTES**

# **Emergency Management Committee**Meeting

7 August 2019

# **Order Of Business**

1	Open Meeting		
2	•	ogies	
3	-	rts	
	3.1	Temora EOC - Mock Exercise	4
	3.2	REMO REPORT	6
	3.3	Student Driver Awareness Day	10
	3.4	Essential Energy Black Start	15
4	Close	Meeting	16

## MINUTES OF TEMORA SHIRE COUNCIL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD AT 105 LOFTUS STREET, TEMORA NSW 2666 ON WEDNESDAY, 7 AUGUST 2019 AT 9:30AM

**PRESENT:** NSW Police Owen Plowman, NSW Health Wendy Skidmore, GWCC Mike Read,

SES Jodie King, NSW Ambulance Stephen Pollard, NSW Police Tyrone Stacey, NSW Police Tim Briggs, FRNSW Mike Van den bout, FRNSW Greg Pickersgill, NSW Ambulance Chris Doughty, SES Elizabeth Gault, TfNSW Paul Billingham

IN ATTENDANCE: Rob Fisher (Engineering Technical Manager- Alternate LEMO), Alex

Dahlenburg (Senior Engineering Technical Officer- Council LEMO)(Chair)

#### 1 OPEN MEETING

9:30am

#### 2 APOLOGIES

#### **COMMITTEE RESOLUTION 5/2019**

Moved: NSW Ambulance Chris Doughty Seconded: NSW Police Tyrone Stacey

That apologies from Mr Greg Matthews, Riverina LLS Thomas Hamilton, Essential Energy Ben Price and NSW RFS Brogan Murrie be received and accepted.

**CARRIED** 

#### 3 REPORTS

#### 3.1 TEMORA EOC - MOCK EXERCISE

File Number: REP19/920

Author: Senior Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: 1. Part1 - HGV Release

#### **REPORT**

Following Part 1 of the Mock EOC exercise being presented by the REMO at the 3<sup>rd</sup> April 2019 LEMC, Part 2 will be undertaken during the August LEMC meeting as a functional exercise operating the EOC as per the proposed scenario. Initial Part 1 exercise scenario is attached for reference.

This mock EOC exercise will be undertaken commencing at 9:30am estimated for approximately 1 hour, with the remainder of the normal LEMC to follow briefly. As this is a functional exercise in operating the EOC it would be appreciated if combat agencies can make required staff available that would attend an EOC in a real emergency event as this helps plan the effective operation of the EOC following the mock exercise.

This opportunity shall also implement the Temora EM Plan and applicable CMG (Consequence Management Guide) applicable to the scenario outlined.

#### **COMMITTEE RESOLUTION 6/2019**

Moved: SES Jodie King

Seconded: NSW Ambulance Stephen Pollard

It was resolved that the Committee recommend to Council that no further action is required following the successful EOC mock functional exercise.

**CARRIED** 

#### Report by Alex Dahlenburg

Item 3.1 Page 61



# Temora LEMC Exercise – April 2019 Exercise: "HGV Release" Part 1

Conducted Wednesday 3<sup>rd</sup> April 2019

#### Need for the Exercise:

Temora LEMC is required to regularly review and test elements of the Temora Local Emergency Management Plan including Consequence Management Guides.

#### Type of Exercise:

Exercise "HGV Release" Part 1 will be conducted as a Discussion Exercise.

Note: Exercise "HGV Release" Part2 can be conducted as a Functional EOC Ex at a later date.

#### Conducting the exercise:

The Riverina Murray REMO will facilitate the discussion exercise; the activity will focus on EOC supporting actions required to assist a combat agency led operation to resolve an emergency situation at Temora.

#### Elements will include:

- How will situational awareness be maintained?
- What Control Structure will be applied?
- How will communication be maintained?
- What will be needed to manage the situation:
  - o Manage the Area?
  - o Manage Resources?
  - o Manage Pubic Information?

#### Scenario

It is today, an HGV LPG Tanker has been involved in a motor vehicle accident in town on the corner of Goldfields Way and Kitchener Street. LPG is leaking from the tanker, the tanker driver is uninjured and out of the truck, the two occupants of the sedan involved in the accident have minor injuries and are out of the vehicle. Emergency services are arriving on site.





Tactical actions by responding agencies at the scene are underway.

Exercise participants should concentrate on actions required to support lead agency requests & instructions.

Special Ideas will be introduced by the facilitator:

- Who is in charge, what will the EOC's role be?
- Who will be required at the EOC, who from each agency will do this?
- What will be required to plan and manage the evacuation area?
- Does the Hazardous Release CMG meet the needs of this situation?

Page 1 of 1

#### 3.2 REMO REPORT

File Number: REP19/919

Author: Senior Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: 1. REMO Report - August 2019

#### **REPORT**

REMO to discuss Regional Emergency Management Report and provide regional update.

#### **COMMITTEE RESOLUTION 7/2019**

Moved: NSW Ambulance Chris Doughty

Seconded: SES Jodie King

It was resolved that the Committee recommend to Council that the report be noted.

**CARRIED** 

#### Report by Alex Dahlenburg

Item 3.2 Page 63



## Riverina Murray Emergency Management Region Regional Emergency Management Officers Report

Report to Functional Area Committees & LEMCs: August 2019

- The regionally approved Riverina Murray Regional EM Plan has been updated to reflect SEMC preendorsement feedback. The public version of the document will be placed on the NSW OEM website Publications page under Emergency Management Regions. <a href="https://www.emergency.nsw.gov.au">www.emergency.nsw.gov.au</a>
- 2. The Riverina Murray EM Training Program for 2019-2020 will include the following activities:

Intro to EM	Griffith EOC	14/08/2019	20 Participants
EOC Concepts	Wakaden St Griffith	15/08/2019	20 Participants
Intro to EM	Albury EOC	21/08/2019	20 Participants
EOC Concepts	Airport drive Albury	22/08/2019	20 Participants
Evacuation	Albury EOC	25 & 26/09/2019	20 Participants
Management	Airport Drive Albury		·

- 3. Note: Online training prerequisites can be completed at the NSW Office of Emergency Management website: <a href="https://www.emergency.nsw.gov.au">www.emergency.nsw.gov.au</a> follow the links to Training Program/NSW EM Overview.
- 4. Exercise "Crossfire" the Welfare Services Functional Area conducted a Cross Border Regional Evacuation Centre exercise at Albury in late July, a concurrent Regional EOC Activation Exercise was conducted to provide realistic evacuation management problems for Evac Centre management and staff.
- 5. Final planning is underway for Riverina Murray REMC & RRC Regional Exercise "Buckingbong II", the activity will be conducted across a 24-hour period in Buckingbong Forest on Saturday the 7<sup>th</sup> and Sunday the 8<sup>th</sup> of September. The event will feature a number emergency management and rescue elements including remote area Site Control, remote area communications, search coordination, MVA rescue, aviation search & rescue, land search, line search, navigation exercises that will also include after dark scenarios. Buckingbong Forest is located 20 km south of Narrandera, the activity will be open to all emergency services units based within the Riverina Murray EM region.
- Land Rescue reforms: Moulamein RFS have now completed the Road Crash Rescue Unit and Operator
  accreditation process with approximately 17 members successfully completing the training. The Rescue
  Unit has been inspected by a Riverina Murray Regional Inspection Team.
- Rescue Unit Inspections for the 2019 calendar year are being planned by NSWPF EMU in consultation with Regional Rescue Committees. It is anticipated that three Riverina Murray based rescue units will be inspected this year.
- The NSW RFS conducted its Pre-season Fire Briefings at Queanbeyan on 24<sup>th</sup> July: Weather outlook for rainfall and temperatures for the next three months is as follows:

The August to October climate outlook, issued 25 July 2019, suggests a drier than average three months is likely for large parts of Australia. August to October daytime temperatures are likely to be warmer than average for much of Australia, with very high chances for the northern half of country. Nights are likely to be warmer than average for much of Australia. However, parts of southern Australia and northeast Queensland have roughly equal chances of warmer or cooler nights. With more cloud-free days and nights expected, there is an increased risk of frost in susceptible areas. Climate influences include a positive Indian Ocean Dipole (IOD) and an ENSO-neutral tropical Pacific Ocean. A drier than average August to October is likely for large parts of the country, including much of eastern and northern Australia and parts of southwest WA and southern SA. The month of August is likely to be drier over the tropical north and extending down eastern Queensland and NSW into northern Victoria. Conversely, southeast WA is likely to be wetter than average, with the rest of the country having roughly equal chances of a wetter or drier than average month. It should be noted that August is typically a dry month for the tropical north, apart from Oueensland's east coast.

Historical outlook accuracy for August to October is moderate to high for most of the country but low in parts of southeast and southwest Australia. <a href="http://www.bom.gov.au/climate/ahead/outlooks/">http://www.bom.gov.au/climate/ahead/outlooks/</a>

 Riverina Murray REMC & RRC Meeting 1 of 2019-2020 was conducted on Wednesday the 24<sup>th</sup> of July at Albury, Riverina Murray REMC & RRC Meeting 2 for 2019-2020 will take place in Wagga Wagga on Wednesday November 27th, 2019.

REMO Owen Plowman (Wagga) REMO Scott Fullerton (Deniliquin) Mobile 0429 154 619 Mobile 0429 819 745 e-mail: plow1owe@police.nsw.gov.au e-mail: full1sco@police.nsw.gov.au

Page 1 of 1

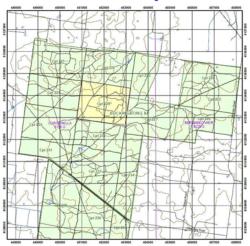
# Invitation to All Riverina Murray Emergency Services / General Land Rescue Units

Riverina Murray Regional Rescue Committee &

Riverina Murray Regional Emergency
Management Committee

**Exercise "BUCKINGBONG II"** 

Weekend Activities Sept 7<sup>th</sup> & 8<sup>th</sup> 2019



Where: Buckingbong State Forest 25 Kms South of Narrandera When: Noon Saturday Sept 7<sup>th</sup> – 2:00pm Sunday Sept 8<sup>th</sup> 2019

Lead Agency: NSW Police Force
Supported By: All Emergency Services / GLR Units.

REMO Owen Plowman (Wagga) REMO Scott Fullerton (Deniliquin) Mobile 0429 154 619 Mobile 0429 819 745 Web: www.emergency.nsw.gov.au e-mail: plow1owe@police.nsw.gov.au e-mail: full1sco@police.nsw.gov.au

Multiple Emergency Management & Rescue Scenarios to be conducted across the weekend that will include some evening activities.

REMO Owen Plowman (Wagga) REMO Scott Fullerton (Deniliquin) Mobile 0429 154 619 Mobile 0429 819 745

Web: www.emergency.nsw.gov.au

e-mail: plow1owe@police.nsw.gov.au e-mail: full1sco@police.nsw.gov.au

#### 3.3 STUDENT DRIVER AWARENESS DAY

File Number: REP19/927

Author: Senior Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: 1. Asquith Boys High School Example

2. RYDA\_Flyer

#### **REPORT**

Temora Shire Council is in receipt of correspondence from a school teacher in Temora asking Council the possibility for a Student Driver Awareness Day by Emergency Services be held in Temora later this year to meet the below school curriculum;

\* evaluate strategies and actions that aim to enhance health, safety, wellbeing and physical activity levels and plan to promote these in the school and community

- identify major causal factors in road and traffic-related injuries and assess the strategies and actions to promote their own and others' health, safety and wellbeing, eg minimising distractions such as music and mobile phones, identifying a designated driver, resting when tired, speeding, overcrowding of cars, following road rules

It's proposed within the correspondence that a mock scenario is held that can be caused by distraction/peer pressure/drink driving etc, this would involve elements of police, firies and ambulance. The scenario would play out with commentary from the various agencies, what they are doing at the time. This would highlight the time taken to secure casualties involved in an MVA. The police can speak about their experiences in contacting parents etc.

Due to the nature involved in organising and resourcing a mock scenario Councils LEMO has spoken to the REMO about a similar event that was held in Wagga many years ago however it wasn't a mock scenario it was a session with the students that was engaging through motivational speakers from each agency speaking about the effects of MVA's, how it is for police, fire, ambulance to deal with major injuries or fatalities onsite, the ramifications afterwards such as police having to notify family and how that occurs. Also the possibility of having 1 or 2 speakers that have been involved in a crash having a resulting injury or permanent use of a wheelchair and know the consequences all too well (someone willing to talk in this aspect may be hard to find so open to suggestions if you know someone motivational who would happily speak).

A recent example is attached held at Asquith Boys High School in Sydney.

Councils LEMO may help facilitate organising the day where possible however interest needs to be gauged from each agency and each agencies ability to have an engaging motivational speaker willing to present, as I believe the enquiring teacher had already approached some agencies for initial discussion. Agency speakers don't have to necessarily be a Temora agency member if an agency has someone that constantly does this type of presenting across the Riverina or State it may be best for them to partake in the session if preferred.

In regards to the day it would be aimed for a motivational session with speakers and including some videos that would not exceed about 1 hour total with speakers to limit within 10 or 15 minute timeslots maximum so students remain engaged. Then what the possibly is to have agencies have vehicles and equipment for students to see and engage with agencies further. It would be best to involve students from years 9, 10 and 11 from Temora High School, St Anne's Catholic School and Ariah Park Central School.

Item 3.3 Page 67

Temora High School has 172 students within Years 9, 10, 11, St Anne's only has years 9 and 10 with approximately 30 students and Ariah Park Central School would have less than 10 students so the day would be targeting approximately 200 students.

As for location the main session could be in the Temora Memorial Town Hall which can seat up to 350 people with the hands on interaction component with agencies either at Father Hannan Oval or Callaghan Park within 1 block walk or Temora High School MPU which seats approximately 200 people with the hands on interaction with agencies on the school oval (Only if the school is agreeable).

This day due to planning and organisation would likely be delivered sometime in Term 4 of the school year possibly October or November 2019.

Additionally since first raising this topic originally via email it has also been questioned if this is the best approach or if it would be better to engage a program like RYDA (brochure sheet attached). However if a main program was delivered by RYDA then further emergency services involvement may be possible to integrate with their program. Further correspondence with the program coordinators from RYDA will be undertaken.

#### **COMMITTEE RESOLUTION 8/2019**

Moved: NSW Ambulance Stephen Pollard Seconded: NSW Police Owen Plowman

It was resolved that the Committee recommend to Council that the report be noted AND FURTHER

That the Committee wait for a further email correspondence from Councils LEMO.

**CARRIED** 

#### Report by Alex Dahlenburg

Item 3.3 Page 68

Asquith Boys High School Road Safety Day! For our 3rd year we were invited back by the Principal of Asquith Boys HS, Mr Bryce Grant, to talk to year 10/11 students about the risks that are on our roads. After a great guestion and answer session with the boys around the risks of speed, fatigue, drink & drug driving, not wearing a seat belt, and driving distracted, they got to speak directly with Officers from the Traffic & HWP Command, Fire and Rescue NSW, Berowra Fire Station NSW Ambulance, about what they have they do to save lives on our roads. During this time students were able to see first hand the vehicles and equipment that are used by these officers every day. The team from Moits came back again this year with one of their tipper trucks with great road safety messaging on each side, where vehicles were parked around the trucks blind spots. Students and teachers got to hop in the drivers seat and appreciate the need to be visible to others when driving on our roads.

Officers from Hornsby Shire Council also joined us in handing out road safety branded coffee mugs, torches, and mobile phone covers, carrying important messaging which will remind students of the need to be safe on our roads.

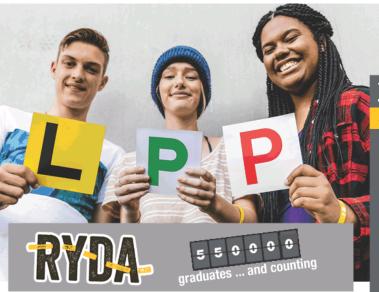
Also a shout out to the **CareFlight** Helicopter Crew, who were to join us, however were called away to provide medical care and aero retrieval of a motorcycle rider who had crashed earlier at Richmond.

Thanks to all involved in what was a great opportunity to engage with those young men that are already driving, and those not far from getting their Learners Licence.





**ROAD SAFETY** 



Road Safety Education Limited is the leading provider of road safety education for youth in Australia. The flagship RYDA Program is delivered each year to over 50,000 senior high school students from more than 650 participating schools.

At RYDA, students attend six interactive sessions at a dedicated venue over the course of a school day. In small peer groups, they are challenged to change the way they think about road safety; participating in a stopping distance demonstration, devising personalised strategies, gaining an understanding of their individual risk profile, leading an investigation into a real life crash and getting tips from road safety experts on how to protect themselves, their friends and family.

RYDA gives students critical information and strategies that do not come from driving lessons, books or the school classroom.

By participating in RYDA, schools further their commitment to educating the 'whole student', providing a unique opportunity to learn essential life skills as they face the challenges of driving solo or as an influential passenger of a novice driver.

Now is the time to equip young people with the tools and knowledge they need to stay safe on the road.

For further information, contact 1300 127 642 or visit rse.org.au.

Our website is loaded with resources for teachers, students and parents. Also find us on Facebook (facebook.com/ RYDAroadsafety) and Instagram (@RYDAroadsafety)















# Sessions

Setting the course for a safer future

In small groups, students take part in six interactive workshops.

- SPEED & STOPPING On a closed section of roadway, students experience the relationship between speed and stopping distance through practical observation. Students also learn about the importance of car safety features
- **DRIVE S.O.S.** Using role plays and engaging activities, students look at the road from the perspective of other road users (including heavy vehicles and cyclists), gaining an understanding of their challenges and learning how to "Drive So Others Survive".
- THE 'I' IN DRIVE A reflective session designed to show students how their personality is an important aspect of the total road safety equation. Students self-assess against five personality areas and use this tool to analyse risky situations in cars.
- ROAD CHOICES A discussion, routinely led by a Police Officer on key risk areas for young drivers and passengers. Features high impact videos on decision-making and choices
- **CRASH INVESTIGATORS** A unique opportunity for students to speak to a crash survivor about the event that changed their life. Forming an interview panel, students investigate crash factors, comparing them against the Safe System approach.
- GENEVIEVE'S STORY A true story about a young driver and passenger involved in a road crash. Drawing from the story, students planning and develop strategies for decision making in risky situations.

IT'S NOT ENOUGH TO TEACH A YOUNG PERSON THE SKILL OF CONTROLLING AND MANOEUVRING A VEHICLE WE MUST BALANCE THIS WITH THE

SKILL OF CRITICAL THINKING

AND AN APPRECIATION FOR SAFETY ON THE ROAD

#### 3.4 ESSENTIAL ENERGY BLACK START

File Number: REP19/930

Author: Senior Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: Nil

#### **REPORT**

Councils LEMO has been in discussion with Essential Energy to arrange a presentation for a future LEMC meeting on Black Start as raised in the April 2019 meeting as business without notice.

Black Start is the term used by Essential Energy for the NSW state where energy supplies reach a critical overloading point across the whole network to a point where overload requires part of the network to commence being shut down. The resulting effect of a Black Start is the possibility of a NSW state blackout that can result in an outage for an township like Temora for up to 48 hours, which also means that even with backup generators that no access to fuel due to electronic pumps resulting in further issues to maintain backup supplies. In the 2018 winter period Essential Energy saw the network reach a capacity of 98% being the closest case of a Black Start occurring for NSW.

It was aimed to try getting a presentation for the August meeting however this couldn't be arranged, with Councils LEMO now further discussing the matter to aim for a presentation at the next LEMC meeting on Wednesday 4<sup>th</sup> December 2019.

#### **COMMITTEE RESOLUTION 9/2019**

Moved: NSW Health Wendy Skidmore

Seconded: GWCC Mike Read

It was resolved that the Committee recommend to Council to note the report and the Councils LEMO to further discuss the matter with Essential Energy to try and arrange a presentation at a future LEMC Meeting.

**CARRIED** 

#### Report by Alex Dahlenburg

#### 1. NSW AMBULANCE

Advised that the renovations to the Temora Ambulance Station have now been completed with the NSW Ambulance thanking the Temora Hospital for a temporary office during the refurbishment work.

Item 3.4 Page 72

### 2. GWCC

Advised that a number of high flow standpipes have now been installed around the GWCC network in selected localities with Temora one of these. If anyone is requiring access they will need to contact GWCC to arrange an account and an Avdata access.

### 3. TEMORA SHIRE COUNCIL

Councils LEMO Officer advised that Council now has two emergency response trailers with signage, traffic cones, lights, barrier boards, etc to allow for quicker response to road accidents which are now completed and ready for use.

### 4. FRNSW

Advised the following:

Report submitted by: Inspector Michael Van Den Bout

Agency or Functional area: FRNSW

Date: 7/8/2019

The following activities have been undertaken or are being undertaken by this agency:

PLANNING: Current staffing is: 18 retained

### TRAINING (INTERNAL):

- Ongoing station based training in line with monthly themes.
- Cross agency Road Crash Rescue conducted with SES at Griffith in July, this
  training is not in order to seek any further endorsement by SRB but is
  for skill enhancement and to test the ability of organisations to accept
  cross agency training.
- Participate in a Rescue Operation course to be conducted at Temora in August (pre requisite for RCR)

### TRAINING (EXTERNAL):

As above RCR, instruction was conducted by SES.

OPERATIONS: 31 call outs since April including:

3 fires

1 Rescue calls (fire protection or assist)

1 Hazardous Materials Incidents

12 Ambulance assists

Item 3.4 Page 73

**CHAIRMAN** 

4 CLOSE MEETING
-----------------

**GENERAL MANAGER** 

The Meeting closed at 11:39AM.

This is the minutes of the Emergency Management Committee meeting held on Wednesday 7 August 2019.

### 7 DELEGATES REPORTS

### 1. CR WIENCKE

Attended the Inland Rail Open Day at Council on Friday 2 August 2019.

Attended the Stage 1 Mandamah Rural Water Supply Scheme Official Opening on 14 August 2019. Good to see the first stage open.

### 2. CR JUDD

Attended the Stage 1 Mandamah Rural Water Supply Scheme Official Opening on 14 August 2019.

Attended a meeting in Canberra with Deputy Mayor Graham Sinclair and General Manager Gary Lavelle regarding drought funding. Minister Littleproud gave the deputation a good hearing. Currently no drought funding available.

### 3. CR MCLAREN

Attended the Stage 1 Mandamah Rural Water Supply Scheme Official Opening on 14 August 2019. Cr McLaren was impressed that Goldenfields Water delivered the project without any grant funding.

### 4. CR SINCLAIR

Represented Council at the Stage 1 Mandamah Rural Water Supply Scheme Official Opening on 14 August 2019.

Local Government week activities went very well with good numbers at the Mayoral Morning Tea, and the bus trip was well received. Students appeared to be well engaged with the surveying work that was on display at Lake Centenary.

Murrumbidgee Local Health Meeting – attended with Director of Administration & Finance Steve Firth and discussion was held regarding attracting more Doctors to the rural areas. Roughly 50 Doctor shortage in the Riverina.

Attended JO Meeting on the 8 August – dissapointed with the funding shortfall to be received.

### 5. CR OLIVER

Extend congratulations to Ms Amanda Gay, Community Services Officer and Cr Graham Sinclair for the activities in Local Government Week which attracted a lot of interest and a good turnout at all events.

### 6. CR FIRMAN

Advised that himself, Cr Graham Sinclair and the General Manager Mr Gary Lavelle met with LHAC regarding the Doctor shortage.

### 8 MAYORAL REPORT

### 8.1 MAYORAL REPORT - JULY 2019

File Number: REP19/924

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

### **REPORT**

 $1^{st}$  July – I'm pleased that we have been in business for 15 years. My thanks to all who have been a part of the business, in any way.

- I attended the official handover of the historical aircraft, at the Temora Aviation Museum. I
  applaud Mr Lowy, Mr Kear and all involved with securing this important deal with the RAAF.
- I attended a meeting with the General Manager.

2<sup>nd</sup> July – I attended Council offices.

**3<sup>rd</sup> July** – I attended a dinner with Mr Jake Watson, our local Journalist who has left to go back to Melbourne. Also in attendance was new Journalist, Mr Andrew Manglesdorf, also from Melbourne. We thank Mr Watson for his genuine affection for our community and we welcome Mr Manglesdorf to our very special Shire.

**4**<sup>th</sup> **July** – The General Manager (Mr Gary Lavelle) and I left for Sydney.

- The General Manager and I had a teleconference with NSW Member for Cootamundra, Ms Steph Cooke MP re: Essential Energy's proposed job losses for Temora.

**5**<sup>th</sup> **July** – The General Manager (Mr Lavelle), Economic Development Manager (Mr Craig Sinclair) and I represented Temora Shire Council at the 50<sup>th</sup> anniversary of the Sydney Flight College. We were also joined by the Chief Executive of Temora Aviation Museum (Mr Murray Kear AFSM) and Chief Engineer (Mr Andrew Bishop). Congratulations to all involved with the SFC and we thank them for their warm hospitality extended to us.

**8**<sup>th</sup> **July** – I attended the Council Chambers.

- I arranged a meeting with Essential Energy's regional management re: proposed job losses.
- I had a meeting with Rev'd Nathan Manwaring, the St Paul's Anglican Rector.

**9**<sup>th</sup> **July** – Councillors, Senior Staff and I attended our Committee Day, which included the following meetings; Youth Advisory Committee, the Promotions & Visitation Committee, the Local Government Week Committee, Assets & Operations Committee and the Economic Development Committee.

**10**<sup>th</sup> July – I attended Council offices.

**11<sup>th</sup> July** – I attended a dinner at Julez' Bar & Restaurant to celebrate the 10<sup>th</sup> anniversary of our Town Hall Theatre. This is an outstanding achievement and our warm congratulations (& thanks) to the Manager, Mrs Beth Firman and our entire team of generous Volunteers – both past and present.

Item 8.1 Page 77

**12<sup>th</sup> July** – The General Manager and I met with the hierarchy of the Riverina's Essential Energy team. We had some frank and interesting discussions. The upshot is the two positions earmarked for removal, is held up due to Union discussions. We are assured the Temora Field Depot will not be closed or relocated elsewhere.

17<sup>th</sup> July – Councillors and I attended a workshop for the NSW Government's Stronger Country Communities Fund. This is Round three of this grant programme and we are most grateful to have allocated \$778,000 to our Shire. A special thanks to Ms Steph Cooke MP, our NSW Member for Cootamundra who has made this funding possible.

- Cr Max Oliver and I attended the Temora & District Sports Council's annual general meeting. I was re-elected as President, Cr Oliver was re-appointed to the Executive Committee, with the current Executive team also elected back in their roles.

**18**<sup>th</sup> **July** – The General Manager (Mr Lavelle) and I visited Mr & Mrs Colin Pike, to show them the impressive painting donated to our Shire of the legendary 'Paleface Adios'.

- Councillors, Senior Staff and I attended our monthly Council meeting. This was a very good session.

**19**<sup>th</sup> **July** – Councillors & Senior Staff attended a meeting with NSW Member for Cootamundra, Ms Steph Cooke MP. This was a great session and Councillors appreciated Ms Cooke's frankness, support and time.

- The Deputy Mayor (Cr Sinclair) attended the official launch of the Goldenfields Water APP. This was held in Junee.
- Temora & District Education Fund hosted its 11<sup>th</sup> annual Debutante of the Year Ball. This was a lovely evening where we honoured our lovely Debutantes and their dashing partners. It was our honour to have hosted our Deputy Prime Minister (& Federal Member for Riverina), the Hon Michael McCormack MP, Cr Yvonne Braid (Wagga City) and Supt Bob Noble as our guest Judges.

**20**<sup>th</sup> **July** – I attended the Cootamundra State Electorate Council annual meeting, held in Temora. It was an honour to be elected the Chairman of this organisation for the next 12 months. It was pleasing to see Ariah Park's Cindy Cassidy elected as one of the Vice Chairmen. We will do our best to support the Member for Cootamundra, Ms Steph Cooke MP.

23<sup>rd</sup> July – Cr Max Oliver and I attended the Temora Police & Community Committee meeting.

**24**<sup>th</sup> **July** - General Manager (Mr Lavelle) and I had a meeting with the Acting Chief Executive of BFB Pty Ltd (Mr Shane Bird) together with the General Manager (Mr Stuart Wiencke).

 The General Manager (Mr Lavelle) and I attended the Temora Memorial Town Hall Official Opening Working Group meeting. The official opening of the re-development will take place on Friday 13<sup>th</sup> September, 2019.

25<sup>th</sup> July – I had an interview with Nine News Riverina re: Temora Memorial Town Hall re-development

- I had a meeting re: Central Lifestyle Magazine/Temora Shire feature.
- I had a meeting with the General Manager

**29**<sup>th</sup> **July** – The Deputy Mayor (Cr Sinclair) represented me at the Mayoral Morning Tea, which commenced Local Government Week. This is a time when we can remember how blessed we are with the Councillors and staff (past and present) who dedicate themselves to serving our communities. Deputy Mayor Sinclair is

Item 8.1 Page 78

also the Chairman of our Local Government Week Committee. I thank our Deputy Mayor for filling in for me whilst I've been temporarily 'out of action'.

Thank you to our Community & Cultural Services Officer, Ms Amanda Gay for her efforts in organising Local Government Week celebrations.

**30**<sup>th</sup> **July** - The Deputy Mayor (Cr Sinclair) and Community & Cultural Services Officer (Ms Amanda Gay) hosted a tour of the Council's various projects and sites.

- A well-attended Economic & Community Information evening was held at the Temora Bowling Club.
- The General Manager (Mr Lavelle) and I flew out to Sydney, from Wagga, for a series of meetings.

**31**<sup>st</sup> **July** – The General Manager (Mr Lavelle) and I had a meeting with the NSW Regional Transport Minister, the Hon Paul Toole MP re: Heavy Vehicle Alternate Route. Thanks to our State MP, Steph Cooke, who facilitated the meeting.

- We then had a meeting with the NSW Shadow Minister for Local Government, Mr Greg Warren MP.
- We held a meeting with NSW Member for Cootamundra, Ms Steph Cooke MP, re: several issues of concern to Council. We also thanked Ms Cooke for her support of Round 3 of the Stronger Country Communities Fund.
- We then met with the new Minister for Local Government, the Hon Shelley Hancock MP. We discussed several items which have been of concern to Temora Shire Council.

### **RESOLUTION 281/2019**

Moved: Cr Dale Wiencke Seconded: Cr Dennis Sleigh

It was resolved that the Mayoral report by noted.

**CARRIED** 

Report by Cr Rick Firman OAM

Item 8.1 Page 79

### 9 STAFF REPORTS

### **RESOLUTION 282/2019**

Moved: Cr Lindy Reinhold Seconded: Cr Max Oliver

It was resolved that Council receive Staff reports.

**CARRIED** 

### 10 GENERAL MANAGER

### 10.1 CALENDAR OF EVENTS - AUGUST 2019

File Number: REP19/897

**Author:** Executive Assistant

Authoriser: General Manager

Attachments: Nil

**REPORT** 

### **AUGUST 2019**

2 <sup>nd</sup>	Country Mayors - Sydney
6 <sup>th</sup>	Committee Meetings
6 <sup>th</sup>	Temora Shire Arts Council 6:00pm
7 <sup>th</sup>	Theatre Management Committee – 6:00pm
	DELEGATE: Cr Reinhold
7 <sup>th</sup>	Minister Littleproud – Canberra
8 <sup>th</sup>	Heritage Meeting – 12:00pm
	DELEGATES: Cr Judd & Cr Oliver
8 <sup>th</sup>	Riv JO & REROC Board - Wagga
15 <sup>th</sup>	Council Meeting
20 <sup>th</sup>	Imagine Temora Committee 5:00pm
21 <sup>ST</sup>	Temora & District Sports Council Meeting
	Temora Ex Services Club – 6:30pm
	DELEGATE: Cr Firman & Cr Oliver

### **SEPTEMBER 2019**

Friends of Temora Shire Cemetery
DELEGATES: Cr Sleigh & Cr Reinhold
Theatre Management Committee – 6:00pm
DELEGATE: Cr Reinhold
Heritage Meeting – 12:00pm
DELEGATES: Cr Judd & Cr Oliver
Committee Meetings
Riverina JO – Canberra
Temora Rural Museum Meeting
DELEGATE: Cr Smith & Cr Oliver
Temora Memorial Town Hall Refurbishment Opening
Springdale Progress Association – 5:00pm
DELEGATES: Cr Smith & Cr Oliver
Council Meeting
Training - Code of Conduct and Code of Meeting Practice
Sister City Meeting
DELEGATE: Cr Smith

Item 10.1 Page 81

### **RESOLUTION 283/2019**

Moved: Cr Graham Sinclair Seconded: Cr Claire McLaren

It was resolved that the Calendar of Events be noted.

**CARRIED** 

Item 10.1 Page 82

### 10.2 SEALS - AUGUST 2019

File Number: REP19/903

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

### **REPORT**

The Council Seal is required to be affixed to the below document:

- Licence Agreement Temora Agricultural Innovation Centre Building "Ä" Office 2 Local Land Services
- Contract 10 Harrison Street, Ariah Park

### **RESOLUTION 284/2019**

Moved: Cr Dale Wiencke Seconded: Cr Nigel Judd

It was resolved that the Council Seal be affixed to the above documents.

**CARRIED** 

### Report by Gary Lavelle

Item 10.2 Page 83

### 10.3 ALCOHOL FREE ZONE

File Number: REP19/886

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

### **REPORT**

At the June 2019 meeting of Council, consideration was given to the continuation of the Alcohol Free Zone established in the central business district of Temora.

The proposed extension of the zone was advertised in the Temora Independent and submissions called. At the end of the submission period, there were no submissions received.

### **RESOLUTION 285/2019**

Moved: Cr Dennis Sleigh Seconded: Cr Graham Sinclair

It was resolved that in accordance with Section 644 A of the Local Government Act 1993, Council give advice to

- a. The officer in charge of the Temora Police Station and
- b. Each holder of a licence in force under the Liquor Act 2007 for premises that border on or join or adjacent to the proposed alcohol free zone and of the intention to continue the Alcohol Free Zone in Temora and indicating that representations or objection by them must be made within 30 days after the date on which the copy is given

### AND FURTHER

That under 644 B in the absence of any objection to the proposed zone from notifiable persons, an Alcohol Free Zone be established for a period of 4 years for the area outlined in the attached map and provide notice in the Temora Independent

- a. Declaring that an Alcohol Free Zone has been established;
- b. Specifying the period in which the zone is to operate and

Erect appropriate signage advising of the alcohol zone.

**CARRIED** 

### Report by Gary Lavelle

Item 10.3 Page 84

### 10.4 OPERATIONAL PLAN 2018/2019

File Number: REP19/915

Author: Executive Assistant
Authoriser: General Manager

Attachments: 1. Operational Plan 🗓 🖫

### **REPORT**

End of year reporting from 2018/2019. Report on actions 2018/2019 Operational Plan as at  $30^{\rm th}$  June, 2019

### **RESOLUTION 286/2019**

Moved: Cr Max Oliver Seconded: Cr Dale Wiencke

It was resolved that Council notes the Operational Plan 2018/2019 report.

**CARRIED** 

### Report by Gary Lavelle

Item 10.4 Page 85

∀



# TEMORA SHIRE COUNCIL OPERATIONAL PLAN END OF TERM REVIEW

### Administration

Key Functions - Administration Services, Human Resources, Information Technology, Records Management, Financial Services Policy Direction

- To manage all records in accordance with the State Records Act

- Commitment to e-commerce strategies
  Support a larger share of taxation revenue for Local Government
  Support a larger share of taxation revenue for Local Government
  Ensure Council's investment portfolio is properly managed to obtain highest possible secure interest yield within allowable form of investments

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Civica - Investigate the implementation of Online Requisitions	Administration and Finance Manager	System installed	Completed		Online Requisitioning investigated and decision made to wait until after 7.1 Upgrade is installed to decide on next course of action/priorities.
Complete implementation and optimisation of Content Manager 9 including training of staff	IT Officer	Implementation completed	To be Completed in the Next Financial Year		The IT officer and Records officer have been putting together some documentation on managing CM9.
Continually review and test all internal procedures	Administration and Finance Manager	Test completed	To be Completed in the Next Financial Year		Rates procedures are completed, reception procedures in progress, however due to recent staff movements in administration this task has been deferred to be completed over the 2020 and 2021 financial years.
Continually review the use of Cloud technology for business applications	IT Officer	Investigation concluded	To be Completed in the Next Financial Year		To be reviewed in 2019/20
Continuation of a compliant internal audit program	General Manager	Program implemented	Completed		Internal Audit program continued. Awaiting ARIC guidelines to determine the legitimacy of current program.

7

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Continue to develop and maintain internal and external user guides for Council IT systems	IT Officer	Guides completed	Progressing	_	Network diagrams updated to suit current infrastructure. Documents relevant to IT officer updated
Continue to maximise the opportunity to use technology to automate processes through Authority, GIS, and 3rd Party applications	IT Officer	Adaptation of technology	Completed		We have been preparing to update Authority to the latest version.  other third party applications include Magiq will be migrated onto a virtual server so we can decommision old hardware. This will lower our utility bills.  Link between Authority and intramaps for Cemetary burials in inconclusive. Will make an update on this at a later date.
Develop ICT strategic plan	IT Officer	Plan developed	To be Completed in the Next Financial Year		Referred to Veritech for actioning
Develop IT disaster recovery plan in conjunction with business continuity plan	IT Officer	Plan developed	To be Completed in the Next Financial Year		Veritech and Temora IT Officer have been working on the business IT disaster recovery plan. Thus far, we have succeeded in getting the disaster recovery up and running.
Develop procedures for person specific roles and introduce review sheets for each procedure	Administration and Finance Manager	Procedures	To be Completed in the Next Financial Year		Review has commenced, however due to recent staff movements in administration this has been deferred to next financial year.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop Records Management strategy and development plan	Director of Administration and Finance	Strategy developed	Completed		Update of Civica Authority scheduled for mid November 2019
Investigate the implementation of LG Solutions Software (Pulse)	General Manager	System installed	Completed		Introduced Performance Management and Enterprise Risk Management systems. Internal Audit system will be installed in 2019/20.
Power Budget - Investigate payroll module	Administration and Finance Manager	Investigation complete	Completed		Demonstration was held and decision made not to proceed.
Review the options for the provision of Council staff intranet	Human Resources Officer	Review conducted	To be Completed in the Next Financial Year		Further review and consultation required to establish the best communication methods with all staff.
Civica - Implement inspection reporting module	Director of Environmental Services	Implement module	Completed		Freeware Solution working satisfactorily at present. No plan to purchase Civica model in the 2019/20 Financial Year.
Civica - Implement Strategic Asset Management and Maintenance Scheduling	Administration and Finance Manager	Implement module	To be Completed in the Next Financial Year		Demonstration received and decision made to defer to future years.

### Airport

Key Function - Temora Aerodrome

Policy Direction

Compliance with all CASA requirements to maintain registration
Maintain sufficient land stock for future development of the Temora Aerodrome
Lobby for the development of a Multipurpose Facility at the Aerodrome to meet the needs of user groups

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Continually review management and staffing at Temora Airport	Engineering Technical Services Manager	Review conducted	To be Completed in the Next Financial Year		Roll into 19/20. Resources identified as a constraint in safety review and will look to explore further in 19/20.
Continue to advocate for the re-installation of TAF services at Temora Aerodrome including relocation of weather station to enable widening of grass strip	Engineering Technical Services Manager	Submission made	To be Completed in the Next Financial Year		Council continue lobbying federal government. BOM TAF review remains unreleased to the public.
Data collection, asset register and mapping of aerodrome assets	Engineering Technical Services Manager	Collection complete	Completed		Complete
Develop plan for drainage upgrade for Temora Airport	Engineering Technical Services Manager		To be Completed in the Next Financial Year		To be delivered as part of the grant funded upgrade works.

2

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Implement the finding of the adopted Airport Management Plan	Engineering Technical Services Manager	Plan implemented	To be Completed in the Next Financial Year		TAF ongoing, Safety review complete but associated recommendations require significant work, asset data collected but AMP and renewal plan remains outstanding, Flood study complete but risk management and mitigation plan requires development. Aerodrome manual requires review. Significant work (3 years plus) is required to achieve the above completion.
Investigate relocation of weather station at Temora Airport to enable widening of the grass strip	Engineering Technical Services Manager		To be Completed in the Next Financial Year		Linked to TAF service objective.
Review airside security issues including policies and signage	Engineering Technical Services Manager	Report to Council	Completed		Complete
Temora Aerodrome - Concrete driveway and retaining wall at Coundi Hangar	Engineering Works Manager	Project completed	Completed		Work completed
Temora Aerodrome - Develop facility for agricultural use	Engineering Works Manager	Project completed	Completed		Culverts installation complete. Gravel pad constructed.

# Aged & Special Needs Care

Key Functions - Aged Care, Home & Community Services (HACC), Persons with Disabilities, Senior Citizens Policy Direction

· Support existing providers of aged care services in the development and retention of facilities and services

• Undertake regular and comprehensive consultation to ensure that the current and future needs of senior residents are met • Continue to seek funding for programs that improve the options available for frail aged and disabled

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocacy and Lobbying on behalf of private aged care providers	General Manager	Advise activities to Council	Completed		Ongoing advocacy. New aged care facility about to commence construction.
Attendance and participation in Interagency Meetings by relevant staff including Pinnade, Youth and Community Services	Community Services Officer	Attendance at meetings and referral of minutes to Council	Completed		Ongoing participation at all meetings.  The CCSO has attended all inter-agency meeting and is working closely with Manager Debra Patterson to deliver collaborative projects in 2019.
Consider access issues at local parks, including removal of edging to allow wheelchair access	Engineering Technical Services Manager	Review by access committee	To be Completed in the Next Financial Year		Rec and Open space policy near complete, but on hold to review with Crown land plans of management for overlapping assets.
Consider access issues at sporting grounds	Director of Environmental Services	Review by access committee	To be Completed in the Next Financial Year		Ongoing. Recommendations being acted upon on a staged process within budgetary constraints.

 $\infty$ 

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Continue to maintain Pinnacle Service levels to meet the needs of clients	PCS - Manager	Preservation of levels of service	Completed		A further two year extension of funding was announced which will see recurrent funding for the Commonwealth Home Support Program (CHSP - Aged Care) to 2022. Services include Community Transport, Flexible Respite, Food Services (Meals on Wheels), Domestic Assistance, Personal Care, Social Support (Individual & Group), Home Modifications and Home Maintenance.
					Home Care Packages (HCP) income increased 110% going from a monthly income of \$54,000 to \$114,000 by the end of the financial year through new individualised packages or increased levels for exisitng clients.
					National Disability Insurance Scheme (NDIS) referrals continued to increase throughout the year whilst maintining the current client numbers.
					Recruitment of co-ordination staff and support staff was required to meet the demand of referrals and service requests across the three Pinnacle locations.
Create a positive ageing expo/ information session	Town Planner	Hold event at least annually	Completed		Positive Ageing Expo was held as part of Seniors Week. Folders containing information for seniors living in Temora Shire have been distributed.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Create awareness of the Positive Ageing Working Group with the community, local members of parliament, Murrumbidgee Primary Health Network and Murrumbidgee Local Health District.	Town Planner	Information provided to stakeholders	Completed		Committee has completed relevant tasks and has now been wound up.
Deliver access and inclusion training to Council staff and community leaders	Community Services Officer	Training provided	Completed		In conjunction with the TSC Access and Equity Committee the CCSO is currently delivering Access and inclusion training with indoor staff. A wheel chair for disability empathy training has been purchased. The CCSO will provide the Access and Equity committee with a report on the outcomes of the days training from all staff involved.
Develop and deliver a promotions plan about how to access aged care services in Temora Shire using digital media and information flyers covering relevant topics including medical services, transportation and home modifications	Communications Officer	Preparation of documents	Completed		The Direct Me booklet is almost complete and ongoing advertisement of Pinnacle and Aged Care services occur in Narraburra News, social media and other publications.
Include images of people with disabilities in Council publications	Communications Officer	Increased diversity in photos	Completed		Where appropriate this delegation occurs regularly.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Investigate options for disability and independent living in Temora Shire	Director of Administration and Finance	Report to Council	Completed		Has been budgeted to build a Supported Independent Living accommodation in the 2019-2020 Operational Plan
Maintain a Temora Shire Disability Inclusion Action Plan	PCS - Manager	Report to Council	To be Completed in the Next Financial Year		Working towards meeting and maintaining strategies within the Disability Inclusion Action Plan.
Monitor finances to ensure that Pinnacle Services are provided at no net cost to Council	Director of Administration and Finance	Achievement of break even status	Completed		Pinnacle Community Services has grown to approximately \$4.5 million during 2018-2019 and is at no cost to Council
Promote the availability of transport facilities through Pinnacle Services	PCS - Manager	Advertise availability electronically	Completed		Ongoing promotion of transport options is advertised in client newsletters, Narraburra News, social media, websites.

Item 10.4- Attachment 1 Page 95

10

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Promotion of Pinnacle Community Services as a provider of choice for disability services	PCS - Manager	Increase in client base	Completed		Pinnacle Community Services continues to receive new referrals for NDIS clients.  End of year client numbers - 58 (Temora - 81% increase since Sept 18) 10 (Costaminalis) 4 (Loston)
					Since Sept 10), 10 (Cootamundra), 4 (Leeton).  Pinnacle promoted its disability services at the LHAC Temora Disability Services Expo held on Friday 29th March 2019 in Temora. The Expo was well supported and successful in attracting new clientele. At the Expo, it was announced by Leisa Markey (NDIA Community Engagement Officer - Stakeholder Relations & Engagement NSW South) that Temora has 86 NDIS participants of which 67% are clients of Pinnacle in Temora.
					Continued promotion through social media platforms, Facebook, Website and other community advertising.
Provide disability awareness training to staff, new and current, as well as Councillors	Human Resources Officer	Provision of training	To be Completed in the Next Financial Year		Training options to be investigated in 2019/20
Provide disabled car park spaces that meet the needs of the community in conjunction with the Access and Equity Committee	Engineering Technical Services Manager	Review by access committee	To be Completed in the Next Financial Year		Unable to resource. Roll to 19/20

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide donation equivalent to 25% of General rate to the following: • Dr Parry Homes • Ariah Park Senior Housing. • Temora Senior Citizens Group. • Ariah Park CWA	Administration and Finance Manager	Donation made	Completed		Donations provided
Provide information linkages to National Disability Insurance Scheme (NDIS)	PCS - Manager	Linkage provided	Completed		Pinnacle presented at LHAC Temora Disability Services Expo in March 2019 providing information on Piannacle services offered and how people can utilise their NDIS funding.  Staff with extensive NDIS knowledge is located in all offices to provide information for phone enquires or walk in enquires and also attend meetings between clients and NDIA.
Regular promotion of health services	Communications	Services promoted	Completed		This is an ongoing program that is assisted when information is provided to the Communications Officer to be fed out through media channels.  The update of the Direct Me booklet covers health services. It will be launched in the coming weeks.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Review access to public buildings and businesses in conjunction with TBEG and Access and Equity Committee	PCS - Manager	Access report to Council	Completed		Pinnacle representative on Access and Equity Committee to review public buildings & businesses access when required.
Review Council employment policy to address local and social benefit	Human Resources Officer	Review conducted	To be Completed in the Next Financial Year		No policy review, however in the past year have hosted a work experience student from the Support Unit at Temora High School.
Review of opportunities to develop arts based programs under NDIS	Community Services Officer	Review completed	Completed		This is now on hold due to the proposed new community arts facility not receiving grant funding.  The CCSO has met with Ms Sheree Axtel and Mr Steve Firth and CCS is now creating self funding arts projects for Pinnade Services disability group to deliver.
Review the hours of operation for Community Transport to include weekends and public holidays	PCS - Manager	Review conducted	To be Completed in the Next Financial Year		Survey conducted for hours of operation for Community Transport. Plan to be developed for a trial of operating on weekends & public holidays.  Investigate the options of collaboration arrnagement with taxis throught he use of taxi vouchers in Temora. This system has worked well in Cootamundra for many years.

	Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Support for the Access and Equity Committee to inform Council processes relating to disabled, aged and mothers with young children	Community Services Officer	Effective operation of Committee	Completed		Have established Access and Equity committee and supported the Committee to inform Council processes relating to disabled, aged and mothers with young children
Support of the Positive Ageing Working Group		Meet at least 6 times per year	Completed		Relevant tasks have been completed and working group has now been wound up.
Support the increased Economic capacity for seniors Developm accommodation offerings in Temora	Economic Development Officer	Advise activities to Council	Completed		Ongoing support provided for Whiddon Group, Apollo Place redevelopment, and Shipton Villas. This included promoting the Shiptop Villas development in Narraburra News and providing opportunities for the Whiddon Group to present to the public about the Narraburra Lodge expansion.
Undertake My Aged Care Regional Assessment under contract to Community Options Australia		Assessments conducted	Completed		Assessments completed for all referrals received from Community Options Australia for My Aged Care Regional Assessments.  A total of 114 assessments were completed for the year with an income of \$58,799.40 inc GST.  Pinnacle currently has 3 trained assessors.  Pinnacle has accepted a new contract to continue to provide RAS assessments for 2019-20.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Use social media and information flyers to	PCS - Manager	Increased usage	Completed		Promotion of transport services through social media and flyers was ongoing throughout the year.
who can access Community Transport					Overall transport usage remained stable delievering a total of 12,514 trips for the year.
service					Temora's transport usage was $3,185\ \mathrm{trips}$ (increase of $9.3\%$ ).
					Cootamundra's direct transport was 2435 trips (decrease of 35%) and indirect tranposrt (taxi vouchers) was 6894 trips (increase of 18%).
Utilise the My Aged	PCS - Manager	Referrals received	Completed		A total of 262 new referrals received across three loadtions.
Care portal Central Intake and Referral					Temora referrals - 132 (32% increase)
for Home Support					Cootamundra referrals - 104 (57% decrease)
June 2020)					Leeton referrals - 26 (24% increase)

## **Commercial Services**

Key Functions - Caravan Parks, Land Stocks, Sale Yards, TAIC

Policy Direction: • Develop the existing caravan parks to a level where commercial interest would find the facilities attractive to lease or buy • Retention of caravan park facilities in Ariah Park and Temora

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide budget to enable the continued operation of Temora Agricultural Innovation Centre including review of commercial partnership arrangements	Director of Administration and Finance	Budget provided	Completed		Consultations have begun with Farmlink and a report of the outcome will be provided to Council
Provide comprehensive review of the operations of TAIC, considering Councils financial exposure and seeking additional revenue streams for TAIC	Director of Administration and Finance	Report to Council	Completed		Comprehensive discussions are being undertaken with Farmlink to determine the way forward
Temora Saleyards - Consider options for the long term use of land	Engineering Technical Services Manager	Report to Council	To be Completed in the Next Financial Year		Ongoing.
Temora Saleyards - Physical closure	Engineering Works Manager	Closure of yards	Completed		All yards removed. Physical closure complete. Stand pipe closer will happen in early next financial year.

16

### Communications

Key Function - Narraburra News, Social Media, Websites

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Acknowledgement of volunteers through Narraburra News and digital media	Communications Officer	Monthly articles in Narraburra News Promotion of events	Completed		Volunteers are acknowledged in a number of ways
Communicate with residents about the progress in the roll out of NBN and mobile towers in Temora Shire	Communications Officer	Information disseminated	Completed		There has been very little information provided for this, therefore there has not been a lot of information fed out.
Continue to publish regular material on the Youth function in the Narraburra News	Communications Officer	Monthly article in Narraburra News	Completed		Temora Youth projects have featured regularly in the Narraburra News
Continue with regular job vacancy mailer and social media posts	Communications Officer	Increased employment capacity	Completed		The job mailout goes out via Mail Chimp to subscribers and appears on Council social media sites.
Create program content and resources based on youth vision, which cover print, broadcast and internet media	Communications	Content created	Completed		The Youth and Communication Officers work closely together on this delegation.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Disseminate grant information to relevant stakeholders	Economic Development Officer	Stakeholders informed	Completed		Communication on grants information disseminated via email, social media or direct contact where appropriate.  Ariah Park Hotel was success in receiving Heritage Grant and Temora Trotting Club was successful in receiving a grant for events and marketing after consultations with the EDM.
Ensure information on digital platforms is current and accurate	Communications Officer	Complaints regarding information	Completed		The development of the new website is an opportunity to improve in this area.
Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local	General Manager	Arrange meeting	Completed		Meeting held at Bectric
Include images of people with a disability, information on NDIS and other disability services in new residents packs	VIC Manager	Included in new residents pack	Completed		Information sought from Pinnacle and have been included in welcome packs.
Maintain current and accurate information on Council websites	Communications	Regular updates of site	Completed		The development of a new website is an opportunity to improve on this.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Promote arts and cultural events through council media outlets including websites, facebook and 'whats on' in Narraburra News	Communications Officer	All events advertised	Completed		This is a regular and ongoing action.
Promote the achievements of Temora Shire residents through the 'Home grown heroes' program	Communications Officer	Continuation of program	Completed		Fewer videos are being produced due to lack of time, but the program is still running and is still popular.
Provide a current and upcoming works program in the Narraburra News	Communications Officer	Report included in Narraburra News	Completed		This action occurs when the Engineering and Environmental & Planning departments collaborate with the Communications Officer.
Provide an easy format flyer advising of volunteer opportunities in the community	Communications Officer	Provision of flyer	Completed		This action is not yet complete. An updated version of the Direct Me booklet will be launched soon and it includes this information.
Provide information about child care and early learning options in Temora on Council website, social media, new resident packs.	Communications Officer	Information disseminated	Completed		Information has been included in the updated version of Direct Me which will be launched in the near future.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide relevant information about housing, services, facilities and opportunities for community involvement to potential new residents	VIC Manager	Currency of information	Completed		Updated info on housing availability services and opportunities have been included in welcome packs to new residents.
Remain active on social media sites to ensure that issues affecting Council are identified	Communications	Early identification of issues	Completed		Council's social media platforms are very active. We reached 3526 followers in July 2019.
Review content and distribution of Narraburra News to ensure that the impact and spread is optimised	Communications	Review completed	Completed		The Narraburra News continues to be the most accessible form of communication with constituents. A great deal of time and effort goes into its production each month. There has been some consultation with the Temora Independent staff in the last financial year in an effort to optimise the process.
Review Council websites to ensure mobile optimisation	IT Officer	Review conducted	To be Completed in the Next Financial Year		The communications officer has been working on it. They will be attending a meeting with management in regards to content of the website.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Support the concept of conducting a Survey to gain the Residents feedback and review mechanisms for ratepayers to provide ongoing feedback to Council (Next survey 2021)	General Manager	Review currency of information for survey	Not Due To Start		Not required in current year
Undertake a Walk and Talk Tour of Temora for Coundillors	General Manager	Tour undertaken	Completed		Walk and Talk tour conducted
Update the Direct Me guide	Communications Officer	Currency of document	Completed		This project will be launched in the coming weeks.
Upgraded use of digital media platforms to communicate with residents	Communications Officer	Increased followers and hits	Completed		The development of the new website is underway. It will optimise the way residents do business with Council.
Use Council communications outlets to advise of volunteering opportunities	Communications Officer	Advice to community	Completed		As information is provided to the Communications Officer it is sent out through our media channels. The re-design of the Direct Me booklet addresses this area.

### **Community Services**

Key Functions - Child Care, Cultural Services, Education, Library Services, Town Hall Theatre, Town Hall

with sister cities • Develop opportunities for relationship with Charles Sturt University (CSU) • Upgrade of the town hall facilities to meet the needs of a modern Policy Direction • Continuation of a Government funded childcare service through the Bland/Temora Family Day Care Scheme • Continued employment of a Community Services Officer • Support for Imagine Temora and membership of Eastern Riverina Arts (ERA) • Maximise the opportunity for cultural exchange day conference/ entertainment venue

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Ariah Park Library - Review options for operation	Library Manager	Report adopted by Council	Completed		Reported to Council
Arts and Culture - Review of opportunities to develop arts based programs under NDIS - Referred from 2017/18 Operational Plan.	Community Services Officer		To be Completed in the Next Financial Year		OCSO has discussed with Pinnacle Manager awaiting the outcome of grant to determine the direction and scale. Still in progress.

22

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arts and Culture - Act as host of the 2018 Bald Archys	Community Services Officer	Exhibition held	Completed		The Bald Archy 2018 has been executed and the 2019 Exhibition is set to be a big event for Temora, it will bump in 4 November 2019 and be hung for an 8 November opening and close 1 December 2019. With the sudden and tragic death of Mr Peter Batey (founder of the Bald Archy) in June this year the Temora exhibition has received much attention and national publicity. This is due to the fact Temora is the only location in the Riverina to host the exhibition.  The exhibition brings many visitors to the Bundawarrah Centre and then further to the Museum. The CCSO and the Manager of the Rural Museum value the exhibition very highly as a major arts/cultural attractor to the Shire.
Arts and Culture - Arrange visit by the National Gallery guides	Community Services Officer	Trip undertaken	To be Completed in the Next Financial Year		The CCSO has established a strong relationship with NGA staff and guides by visiting Canberra to maintain personal social relationships. The visit however, is, at the NGA's convenience and due to ongoing construction inside and outside the Gallery the visit has been pushed back.  The 2019 Tour is currently pencilled in for September/October 2019 and Council will be informed of the exact date when the CCSO has further information.
Arts and Culture - Conduct Temora Shire Council Art Prize	Community Services Officer	Competition held	Completed		The Temora Shire Council Art Prize has been conducted for 2018 and the 2019 exhibition will open on 30 August 2019.  The CCSO has seen considerable growth in this exhibition, both in participation and sponsorship.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arts and Culture - Develop activating unique spaces for cultural events	Community Services Officer	Development of site audit	Completed		Also been embraced by Artists and we are now seeing more high profile artists contacting Council wanting to be part of the unusual idea. Quoting - they have they had heard from other artists how amazing these concerts in a little town called Temora are.
					The CCSO presented Activating Unusual Spaces Temora at an ERA regional arts conference in August 2018 and has received considerable interest from other Councils wanting to know how TSC delivers the project.
					2018 saw;
					<ol> <li>Moonbucca Station Woolshed - activatvated with Mike McClellan</li> </ol>
					2.The Basement of the old John Meagher Building - activated with Micheal Fix and Christine Collister
					3. The Basement of the old John Meagher Building - activated with Richard Gilewitz
					4. The Old Morrangerall Church - activated with Jodi Martin
					The concept is working and with five more concerts booked or in the pipeline for 2019/2020 this is a valuable and successful project that the CCSO believes Council should continue to grow and support.
Arts and Culture - Investigate suitable temporary sculpture spaces in Temora and at Lake Centenary	Community Services Officer	Review conducted	To be Completed in the Next Financial Year		Almost complete, report to go to September Council meeting.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arts and Culture - Maintain membership of Eastern Riverina Arts	Community Services Officer	Retention of numbers	Completed		Membership to ERA maintained and voted at the AGM. CCSO also maintained a position on the advisory Committee of Eastern Riverina Arts.
Arts and Culture - Provision of budget to enable access to no cost Eastern Riverina Arts (and others) programs	Community Services Officer	Budget provided	Completed		Budget provided
Arts and Culture - Support Temora and District Visual Arts Committee in their efforts in accessing grant funding or other means to purchase the Scout Hall.	General Manager	Support given as requested	Completed		Unsuccessful in the Regional Arts funding program. Representations have been made to government regarding the processes used to determine the successful applicants. Will continue to seek funding streams.
Develop a Greeter Network to assist integration into the community	VIC Manager	Greeters network established	Not Progressing		No progress made due to the lack of interest. This project should be transferred to the Community Services Officer.
Develop opportunities for the conduct of Artisan Markets	Community Services Officer	Markets conducted without impact on business	To be Completed in the Next Financial Year		Working toward Temora Hand Made Markets

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Establish a Sister City Committee to determine activities and future strategies	Community Services Officer	Committee	Completed		Committee established
Hold a creative Lifestyle Expo	Community Services Officer	Successful Expo	To be Completed in the Next Financial Year		Proposed for October 2019 now working with members of imagine Temora and community group to deliver.
Hold a welcome function for new residents	Community Services Officer	Event held	Completed		Welcome New Residents BBQ was delivered in November a very successful event full to capacity and wonderful positive feed back for Council. Local Member for Cootamundra Ms Cooke was in attendance and was extremely impressed by the initiative of Council and the attendance of new residence all with overwhelming positive feedback.  2019 Event to be held is September 2019
Host an Affernoon Tea for carers	PCS - Manager	Function held	Completed		Carers afternoon tea was held during National Carers Week - Friday 16th October 2018. 8 x carers attended the event.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Imagine Temora - Broaden the scope of the Lifestyle Cell	Community Services Officer	Increased programs	Completed		Lifestyle and arts workshops have been expanded to include Japanese cooking and sixnew creative writing workshops. If a TSC arts and cultural building is successfully achieved much further expansion will follow.
					2018 saw the scope of workshops broadened with more new and interesting creative workshop planned for 2019/20 With workshops predominantly attended by females the CCSO will deliver some workshops specifically directed at 50 plus males in 2019/20
Imagine Temora - Provision of an annual budget for the use within Council guidelines	Community Services Officer	Budget allocation and accountability	Completed		Budget provided
Lake Centenary - Investigate grant opportunities for funding of community activities at the Lake	Community Services Officer	Grants investigated and applied for	To be Completed in the Next Financial Year		Will continue to look for opportunities in 2019/20
Partner with Bland Shire regarding family day care provision.	Director of Administration and Finance	Annual review of scheme by Council	Completed		Council is continuing to provide assistance
Partner with SWWCC to establish and promote access to free public Wi-Fi in key areas	Economic Development Officer	Provision of Wi-Fi	Progressing	•	Since SWWCC was bought out by Field Solutions Group and the former IT Officer resigned from Council there has been no progress on this action.

	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment Lights
Admir Finan	Administration and Finance Manager	Donation Made	Completed		Donation provided
Director ( Environm Services	Director of Environmental Services	Funds allocated	Completed		All Works Completed prior to ANZAC Day Ceremony

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Support events	Community Services	Conduct of	Completed		Delivered
resolution of Council		מתככת מסותו תאתוו			Seniors Festival 2018
events (at a					Volunteer Summit 2018
					Volunteer awards 2018
					LGW Week 2018
• Touth Week					LGW Councillor's Portraits 2018
Veek					LGW Week Art Prize 2018
NAIDOC Day					LGW Careers Day 2018
• International					Temora Shire Council Miniature Exhibition 2018
women's Day					Temora Shire Council Textile and Fire Exhibition
• Australia Day					SHIFT Eastern Riverina Arts 2018
Mary Gilmore					Untold Stories of Greece and Crete Conflict – Temora ANZACZ with Archaeologist Dr Michael Bendon 2018
restival Induding seeking grant funding for those events					Temora Shire Council In Mixture Exhibition and workshops 2018
					Temora Women's Network – Embrace 2018
					Temora Women's Network - International Women's Day 2019
					Grandparents Day Grants application
					Seniors Festival Grant application
					Successful in acquiring \$3000.00 grant for Seniors Festival -delivering Temora Active Aging Expo 01 March 2019
					Delivered Active Aging Expo 2019

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Temora Memorial Town Hall - Support volunteers associated with Temora Town Hall Theatre	Director of Environmental Services	Support provided	Completed		Ongoing. Celebration of 10th anniversary in 2019
NRCC House - Undertake upgrade of kitchen and tollets at Temora Library utilising grants and own source funds	Director of Environmental Services	Completion of project	To be Completed in the Next Financial Year		Toilets to be refurbished in 2020.
Temora Memorial Town Hall - Foyer Upgrade	Director of Environmental Services	Project completed on budget	To be Completed in the Next Financial Year		Project on track for the proposed opening which is scheduled for mid September.
Temora Memorial Town Hall - Replace asbestos roof during refurbishment	Director of Environmental Services	Project completed	Completed		Work completed.
Temora Memorial Town Hall - Upgrade lighting and sound equipment and refurbish main hall	Director of Environmental Services	Project completed on budget	Progressing	<u> </u>	Project on track for the proposed opening function scheduled for mid-September

# **Economic Development, Tourism & Resident Attraction**

Key Functions - Economic Development, Tourism

agencies and Regional Offices. • Increase the access to information regarding TSC and Government programs initiatives and funding opportunities to the community via newsletters and webpage on Council and www.temora.com.au websites • Maintain membership of Regional Tourism Bodies • Proactively seek members informed of Temora's needs and our strategies to meet those needs. • To maintain close links with relevant State and Federal Govt. Departments, Policy Directions • To lobby for continued improvement of and access to services, transport, communications and utilities for Temora Shire • To attract grant funding to assist in the development of the Shire • To build a strong and united community force for the growth and sustainability of our Shire. • To plan for the possibility of a sudden upsurge in investment and population which may result from a new mine or other large employer • To keep State and Federal business opportunities for Temora Shire including villages

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Continually build rapport with relevant politicians	Economic Development Officer	Maintenance of relationships	Completed		The EDM has maintained strong connections with relevant politicians by proactively networking at events and through establishing solid working relationships with departmental staff.
Develop priority projects to 'shovel ready' in order to take advantage of funding opportunities as they arise.	Economic Development Officer	Development of projects and submission to Council	Completed		The EDM and town planner submitted an application for funding for Stage 5 of the Airpark under the Growing Local Economies fund. The Director of Environmental Services completed the plans for the Recreation Centre upgrade project.
Economic Development - Actively target intensive agricultural business in the Sydney basin	Economic Development Officer	Attraction of business	Completed		The EDM has been inc ontact with a number of oranisations regarding intensive agricultural developments and ag research opportunities. The EDM also continues to work with FarmLink to grow opportunities at TAIC.

31

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Attend quarterly RDA Riverina Economic Development Forums	Economic Development Officer	Attendance of meetings	Completed		The EDM has attended all quarterly updates hosted by RDA Riverina.
Economic Development - Be proactive, professional and discrete when following up development lead opportunities	Economic Development Officer	Attraction of industry	Completed		The EDM ensures discrete and professional communications with developers. Temora Shire Council continues to receive praise from developers for being proactive and timely in dealings with both economic development and planning staff, resulting in more development inquiries sourced through word of mouth.
Economic Development - Conduct study to determine needs and develop strategies to address any housing shortfall in market	Economic Development Officer	Study conducted	Completed		The Workforce Futures Study by RDA Riverina forecast the creation of 400 new jobs in the next 5 years. The Economic Boom Public Forum educated up to 250 attendees about the need for accommodation, stimulating discussions about development applications for new housing and subdivisions. Discussions have also progressed regarding the use of Apollo Place for low cost housing.
Economic Development - Connect businesses with complementary skills, needs and resources.	Economic Development Officer	Assistance provided	Completed		Council partnered with TBEG and other organisations to deliver a range of initiatives designed to upskill businesses in Temora Shire. The Prosper Initiative has help reduce the number of empty shops by 40% in 12 months. The BREED business centre was also opened and is likely to be more effective once a new manager is recruited.
Economic Development - Create a development prospectus, including Ariah Park and update the relevant pages on the Council website	Economic Development Officer		To be Completed in the Next Financial Year		This action has stalled due in part to the high number of inquiries from developers. This action shall be carried over to the next year.

Traffic Annual Comment Lights	The major project for Temora identified in the REDS was the upgrade of Temora Airport and expansion of the Airpark Estate. Council received funding for the runway upgrade and an application for funding for the Airpark Estate expansion was submitted under Growing Local Economies, the fund linked to the REDS program.	The Prosper Initiative working group as a partnership between Council and TBEG has seen a 42% reduction in the number of shops identified as vacant in March 2018 through a series of activities conducting throughout the year.	Proactive engagement and support with the business community at Ariah Park has assisted the securing of a number of grants for the Ariah Park Hotel and development applications being submitted for new businesses in Coolamon Street.	The relationship between Council and FarmLink remains strong following the successful implementation of the GRDC funded upgrades. Staff at both organisations continue to work together to develop and promote facilities at TAIC that have attracted new tenants and conference organisers.
Status	Completed	Completed	Completed	Completed
Performance Measure	Strategies developed	Report to Council and strategies implemented	Report to Council and strategies implemented	Increase in partnership arrangements and facilities at TAIC
Responsible Officer Position	Economic Development Officer	Economic Development Officer	Economic Development Officer	Economic Development Officer
Action Name	Economic Development - Development - Develop strategies in partnership with South West Slopes Functional Economic Region in the Regional Economic Development Strategy by Department of Premier and Cabinet to benefit the economy of the region	Economic Development - Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity	Economic Development - Develop strategies to utilise empty shops in Ariah Park	Economic Development - Development of strategic partnership with Farmlink to attract new industry and provide opportunities for existing industry

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Facilitate a smooth DA process for investors	Economic Development Officer	Minimalise red tape	Completed		Council continues to receive praise from developers for being easy to do business with. As the reputation spreads the number of enquiries has increased. The strong and positive relationship between Economic Development, Planning and Engineering is core to the positive experience.
Economic Development - Facilitate and promote training for business through State, Federal and Regional agencies	Economic Development Officer	Conduct of training	Completed		Council have assisted in the promotion of a wide range of training and professional development opportunities over the past 12 months. This includes a diverse range of offerings from State, Federal and Regional agencies for both businesses and community groups. Council have also facilitate training opportunities through TBEG where the need is identified.
Economic Development - Maintenance of membership of NSW Business Chamber	Economic Development Officer	Membership maintained	Completed		The strength of the relationship with NSW Business Chamber remains strong as evidenced by the decision to host the Regional Business Awards in Temora in Sept 2019. The Chamber has also provided strategic advice and connections for developers who are working with the Economic Development Manager.
Economic Development - Participate in relevant conferences that focus on regional development issues	Economic Development Officer	Currency of knowledge	Completed		The Economic Development Manager has attended and been asked to present at a number a conferences focusing on regional development in the past 12 months. Include the LG NSW Tourism Conference, Foreign Direct Investment training, RDA Riverina DO Forums, the ABARES conference and the Small Business Friendly Councils conference.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Provide advice and support to the TBEG including provision of assistance to employ executive officer	Economic Development Officer	Retention of TBEG	Completed		The EDM provided ongoing support to TBEG throughout the year, including driving the Prosper Initiative, securing the relationship with BREED and introduction of the Business Centre, covering the EO role during periods of recruitment, training new EOs, and ensuring there is continued enthusiasm for executive committee nominees prior to the AGM.
Economic Development - Review options for the future operations of Temora Showground Referred from 2017/18 Operational Plan.	General Manager		Completed		Not required due to changes to management at Temora Showground which have addressed Council concerns
Economic Development - Review the effectiveness and relevance of Government and Non- Government programs for regional growth	Economic Development Officer	Review conducted	Completed		The EDM maintains a strong connection with State and Federal agencies responsible for driving regional growth. This has ensured the Council is well positioned to take advantage of funding opportunities that help to further the organisations strategic goals, such as the Building Better Regions Fund and Growling Local Economies Fund for the Airport Upgrade and Airpark Expansion project.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Support TBEG in the delivery of events and initiatives	Economic Development Officer	Retention of TBEG	Completed		The past 12 months has witnessed the delivery of a significant number of joint initiatives by TBEG and Council, including supporting Warbirds Downunder with food vendors and main street events, the Prosper Initiative, BREED Business Centre launch, monthly Beers and Business events, Business Awards, and a Christmas event.
Economic Development - Undertake workforce planning with developers to determine likely spikes in population and communicate the impacts to relevant stakeholder in advance.	Economic Development Officer	Reports to Council	Completed		The Workforce Futures Study commissioned and delivered this year provided unprecedented insight into the future growth in population and the impact on demand for services in Temora Shire. The Boom Time Public Forum and resulting media coverage has helped stimulate conversations with the relevant stakeholders to begin planning for the expected growth.
Economic Development - Work with Environmental Services and local developers to ensure there is a sufficient pipeline of available residential land	Economic Development Officer	Review conducted	Completed		The EDM has worked closely with the Planning Dept to ensure that the LEP review reflects the future needs of developers and a growing population as forecast in the Workforce Futures Study.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development- Review the relative cost of the provision of electricity and other utilities in Temora Shire- Referred from 2017/18 Operational Plan.	Economic Development Officer		To be Completed In the Next Financial Year		This action has not commenced due to the sheer complexity of the task and the time it will take given the number of various fees and charges for various services and the volume of services providers in regional NSW. It is recommended this task be outsourced to an independent consultancy who is well versed in the field to ensure a like for like comparison.
Investigate options for the reuse of Greenstone Lodge if the facility becomes vacant	Economic Development Officer	Report to Council	Completed		As the Narraburra Lodge expansion project gains traction, the Whiddon Group are closer to understanding the time frame in which the Greenstone will become available however they are not clear as to what their plans are for the building.
Investigate the viability of establishing a Country University Centre in Temora	Economic Development Officer	Report provided to Council	To be Completed in the Next Financial Year		Delays on this project have occurred due to a number of reasons, primarily due to the difficulty in obtaining information regarding the set up and operational costs involved in running a CUC.
Maintain a local trades directory	Economic Development Officer	Directory created	To be Completed in the Next Financial Year		The directory is awaiting graphic design treatments. The task will need to be rolled in to the next financial year.
Maintain a subscription to Easy Grants & distribute to relevant stakeholders	Economic Development Officer	Subscription maintained	Completed		Grant information is published throughout Council's communication channels with specific grant information directed at relevant groups and businesses where appropriate. This has resulted in a number of successful applications such as the funding obtained by the Ariah Park Hotel and by Temora Harness Racing Club.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Maintain strong relationships with local estate agents to monitor markets and communicate to property owners	Economic Development Officer	Relationships developed	Completed		The EDM maintains a strong relationship with all real estate agents in Temora. This is evidenced by the participation of a number of agent employees on Council committees such as TBEG, the PVC and Resettlement Committee as well as participation in and support for initiatives such as Country Change.
Participate in regional programs to attract new residents eg Country Change	Economic Development Officer	Conduct of event	Completed		In addition to participating in and helping to drive the strategy for the Country Change program and expo, Council also undertook a new pilot initiative to attract residents this year in the refugee and migrant worker resettlement program. This has involved the formation of the Resettlement Committee, implementation of the Embrace Temora diversity awareness campaign, and the forging of new relationships with service providers in the field.
Partner with NSW Housing to purchase land to increase the availability of affordable housing	Director of Environmental Services	Partnership established	Progressing	<u> </u>	Apollo Place land secured. Working committee formed to best determine design and usage options.  Meeting held with Dr Parry Homes Committee in December, 2018.
Promote opportunities for employment in aged related services including home and garden maintenance	Economic Development Officer	Currency of information	Completed		The EDM and Communications Officer worked with Pinnade Community Services to promote opportunities through Council's communication channels, as well as to explore new opportunities to secure staff, such as the Refugee and Migrant Worker Expo.
Review the relative cost of the provision of electricity and other utilities in Temora Shire	Economic Development Officer	Report to Council	To be Completed in the Next Financial Year		This action has not commenced due to the sheer complexity of the task and the time it will take given the number of various fees and charges for various services and the volume of services providers in regional NSW. It is recommended this task be outsourced to an independent consultancy who is well versed in the field to ensure a like for like comparison.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Support developments that broaden the range and raise the quality of visitor experiences in Temora Shire.	VIC Manager	Report to PVC	Completed		TADVAC, Teapots, Saws and woodworking tools display, Puttyfish & Treasure Mini Golf, Ariah Park Hotel, Meredies glass Art and eCollectables and the Mobile blood van have all supplied brochures to the VIC. 70 information bags have been handed out to the RV muster and car clubs in the last few weeks.
Support relevant organisations to prepare grant applications	Economic Development Officer	Grant assistance advertised	Completed		Communication and support provided to a number of organisations and businesses throughout the year resulting in successful grant applications for the Temora Trotting Club and Ariah Park Hotel.
Tourism - Complete construction of tourist information bays - Referred from 2017/18 Operational Plan.	Economic Development Officer		Completed		All four information bays were completed in January 2019
Tourism - Develop tools that encourage conference and events organisers to come to Temora Shire	Economic Development Officer	Tools developed and utilised	Progressing	<u> </u>	Officers are now well positioned to develop the materials after listing with Everywhere Venues and doing site visits with DNSW's Regional Conferencing Unit.
Tourism - Encourage the development of new events for Taste Riverina	Economic Development Officer	Increased uptake of events	Completed		Council participated in Taste Riverina at Handmade Markets, promoting the Canola Trail as well as encouraging operators to list food related events on the Taste Riverina website.
Tourism - Encourage the provision of additional visitor accommodation during peak periods	VIC Manager	Increased availability	Completed		Ongoing project

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Tourism - Ensure all accommodation options are listed on Get Connected, Council Website, Google and Trip Advisor	VIC Manager	Listings confirmed	Completed		This is an ongoing process encouraging people to register with organisations like Get Connected, Google and Trip Advisor
Tourism - Implement actions from tourist signage study	VIC Manager	Review presented to Council	To be Completed in the Next Financial Year		Urban audit is in process and should be completed by the next quarter. Rural signage completed.
Tourism - Maintain membership of, and actively participate in, regional tourism bodies	Economic Development Officer	Membership maintenance	Completed		The EDM held the position of Chair of Thrive Riverina and actively drove the regional tourism strategy in partnership with DNSW and Destination Riverina Murray.
Tourism - Promote the use of booking engines to accommodation providers	VIC Manager	Completeness of listing	Completed		Ongoing project
Tourism - Provide a budget and associated policy for the PVC for the purpose of promoting and developing events and tourism initiatives	Economic Development Officer	Provision of budget	Completed		RV Muster held at Easter 2019 raising \$7,000 for Platform Y and attracting 80 caravanners.

Action Name  Tourism - Work with Junee and Coolamon Shire's to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels  Utilise support available through Randwick City Council Visitor Information centre - Maintain accreditation Visitor Information Centre - Improve tourism signage	Responsible Officer Position Economic Development Officer Development Officer VIC Manager Economic Development Officer	Performance Measure Promotion of trail Access utilised Accreditation achieved Signage installed	Completed Completed Completed Completed To be Completed In the Next	Lights Lights	Annual Comment  The brand continues to grow in strength with support from Destination Riverina Murray. Maps were reprinted, social media channels created, and the Canola Trail visitor guide instigated.  Randwick City Council provided two contributions of drought assistance funding which was distributed by the Salvation Army to residents in need though TBEG's Temora Gift Gard program.  The VIC has a level 2 accreditation until 30 September 2019  Signage audit completed. Visitor information bays installed and designer engaged for the VIC redesign.
	VIC Manager	Design completed and reported to Council	Year To be Completed in the Next Financial		Katie Keith Design has been contracted for her services for the new Interior Design of the VIC. Three meetings have been held with Mrs Keith to discuss the design. Awaiting plans.

# **Emergency Services**

Key Functions - Rural Fire Service, State Emergency Service, Fire Brigade, Police and Ambulance

Policy Directions • Support and maintain the zoning arrangement with Bland Shire Council • Ensure that all personnel have adequate training to perform their function

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment Lights
Hold 3 (three)  meetings of the LEMC Officer annually	Senior Technical Officer	Meetings held	Completed		Meetings held
Support for Local Emergency Management Committee (LEMC)	Senior Technical Officer	Support provided	Completed		Ongoing support provided by Council LEMO in conjunction with REMO delivered mostly through LEMC Meetings.

# **Engineering Services**

Key Function - Management, Administration, Contract Services, Design, Road Safety, Asset Management, Procurement

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Commence review of current construction methods to ensure consistency	Engineering Technical Services Manager	Documentation commenced	To be Completed in the Next Financial Year		Deferred to 2019/2020
Develop procedures and templates for the provision of a business case for all capital works on Council land not covered by asset development plans (roads, plant, transport infrastructure)	General Manager	Adoption of procedure by Council	Completed		Process template developed and will be implemented in 2019/20 financial year
Develop, refine and implement asset specific plans for transport infrastructure including: Asset Hierarchy, Hierarchy Objectives, Maintenance Targets, Defect Management, Risk Management Inspection	Engineering Technical Services Manager	Initial completion	Completed		Review of current condition currently being undertaken in preparation of 2019/20 transport asset revaluation. This process inc revaluation will improve accuracy of AMP.

43

	MOU draft have been sent to Goldenfields Water for comments. Very slow progress and most likely this action will roll over to next year	Complete. Interested in Council considering pursuing a longer term (3-4 year) engineering trainee or cadet.	Roll forward to 2019/20. Can't currently resource.	
Annual Comment	MOU draft have been se comments. Very slow pro will roll over to next year	Complete. Interested in longer term (3-4 year)	Roll forward to 2019/20	Updated annually
Traffic Lights				
Status	To be Completed in the Next Financial Year	Completed	To be Completed in the Next Financial Year	Completed
Performance Measure	MOU adopted	Staff employed – budget 2018/19	Review completed	Report to MANEX
Responsible Officer Position	Engineering Works Manager	Engineering Technical Services Manager	Engineering Technical Services Manager	Plant Manager
Action Name	Development of a maintenance Memorandum of Understanding (MOU) with utility companies working within the road verge and nature strip	Employment of an engineering intern from CSU	Review of engineering policies and procedures	Review of plant and equipment policy framework and Asset Management Plan

Annual Comment	Completed	Completed
Traffic Lights		
Status	Completed	Completed
Performance Measure	Programs conducted	Conduct of projects
Responsible Officer Position	Road Safety Officer	Road Safety Officer
Action Name	Road Safety-Campaigns include: Speed, Drink Driving, Fatigue, Driver Distraction/ Inattention, Seatbelts/Child Restraints, GLS (x2), Mobility Scooter Workshops, Pedestrian Safety, Older Drivers, Safety Around Schools,	Road Safety - Conduct local projects including (but not limited to): Bike Week Campaign, Stepping On Programs – with local Allied Health, Youth Programs (e.g. Cool Heads), Fatality Free Friday Campaign, Road Rules Awareness Week Campaign, Bus Safety Awareness Week Campaign, Bus Safety Camp

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Road Safety - Conduct stakeholder meetings and community consultation on local road safety issues	Road Safety Officer	Information	Completed		Completed
Road Safety- Maintain RSO Facebook page and update Council's social media platforms and website with up- to-date road safety information	Road Safety Officer	Information Dissemination	Completed		Regular updates to social media platforms with road safety information
Road Safety - Participation in the Local Government Road Safety Program and adherence to terms of LGRSP Agreement	Road Safety Officer	Continuation of program	Completed		Participation in LGRSP continuing
Road Safety - Retention of the Safe Systems Approach to planning, development and implementation of RSO programs to improve road user safety in local communities	Road Safety Officer	Approach acceptable to funding bodies	Completed		Completed

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment Lights
Road Safety - Review of Rural Bus Stops and Pick Up/ Drop Off points	Road Safety Officer	Report to Council	To be Completed in the Next Financial Year		To be held over until FY2019/20 - Rural School Bus project planned which will cover this requirement

## **Engineering Works**

Key Functions - Parking, Street Lighting, Street Trees

Policy Directions • Improve the quality of street lighting by the installation of more energy efficient, low maintenance systems • Secure quarry sites strategically located around the shire (subject to quality requirements) to minimise travel time to works

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Audit of official gazetted road naming data and establishment of list of TSC gazetted road names	Senior Technical Officer	Audit completed	Completed		Action was investigated but due to resourcing, no proceeded with. Roads are updated on a case by case basis.
Develop a formal Street Tree Policy dealing with replacement species, early care and maintenance, planting location, adjacent asset protection and removal rehabilitation	Urban Overseer	Adoption of plan by Council	To be Completed in the Next Financial Year		Still sourcing information.
Implement priority actions for removal and replacement of street trees	Urban Overseer	Meet agreed targets	Completed		Priority action is to replace Dead - Dying and Diseased Trees from the Tree Audit annually and replace with same.
Review and mapping of road network ownership including Crown Land	Senior Technical Officer	Review completed	Completed		Map provided of Crown Roads although accuracy is questionable. Investigated on case by case basis.

48

Page 133

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Review footpath policy to ensure it is based on community service expectations	Engineering Technical Services Manager	Review by access	To be Completed in the Next Financial Year		Roll to 2019/20. Construction and maintenance procedure outstanding.
Review the Pedestrian Access and Mobility Plan (PAMP) in conjunction with Council's Engineering Department, Temora Shire Council Access and Equity Committee, local organisations (eg. Pinnade) and Councillors, and provide details on road safety concerns. Involve disability groups in consultation.	Engineering Technical Services Manager	PAMP updated	Completed		Complete

# **Environmental Services**

Key Functions - Climate Change, Environmental Management, Noxious Plants and Pests

implementing measures to reduce water-energy usage in Councils buildings and facilities. Establish realistic organisational energy savings targets to be genuinely measured to establish a smaller environmental footprint by Council. Conduct of public education program to explain to residents the issues faced Policy Directions • Develop/promote initiatives/campaigns relating to energy and water efficiency • Council to lead by example by developing and by Council in relation to weeds · Weed Plan Continue with the Weeds Alliance

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Ariah Park - Report to Council on options for the Ariah Park Nature Reserve	Engineering Technical Services Manager	Report to Council	To be Completed in the Next Financial Year		No action. Unsure of scope/intent of this objective and whether it is still relevant.
Commitment by Council to the Fight the Fruit Fly Committee	Director of Environmental Services	Ongoing activities by Committee	Completed		Environmental Liaison Committee Funding of \$1500 has been sought and received. Payment of \$1500 has been forwarded to the TFFF Committee.
Review the operational responsibility and name of the Environmental Liaison Committee	Director of Environmental Services	Establishment of Committee	Completed		Committee reestablished with renewed Terms of Reference and is working effectively with the assistance of the Landcare Support Officer, Brit Turner.
Support the activities of the Bland/Temora Landcare groups	Environmental Health Officer	Support for activities	Completed		Programs continuing with Landcare Officer.

### Governance

Key Function - Council relationships (other Councils, Government departments, Local members & Sister City Relationships), Governance, Lobbying and Advocacy

courses • Undertake a comprehensive resident satisfaction survey every 4 years after election • Maintain close relationships with local members and act at all Policy Directions • Membership of Riverina Joint Organisation • Maintain membership to Local Government NSW • Membership to Riverina Eastern Regional Constitutional recognition of Local Government • Development of robust and transparent internal audit programs within the Council to ensure that the risk to Organisation of Councils (REROC) • Maintain membership of Eastern Riverina Arts (ERA) • Maintain membership of Economic Development Officers (EDO) relationships with non REROC neighbouring Councils • Seek ways in which Sister City activities can be of benefit to the residents of the Shire • Support for network • Maintain membership of Riverina Regional Library Service (RRLS) • Maintain membership of the Country Mayors Association • Actively maintain Council is minimized • Provision of training opportunities for all elected members • Support of Councillors who wish to undertake professional development times in a non-political manner • Acknowledge that it is the role of council to represent all areas of the local community to external parties

Traffic Annual Comment Lights
Traffic Lights
Status
Performance Measure
Responsible Officer Position
tion Name

Acti

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocate on behalf of the Community for the retention of:  * Schools within Temora Shire * Health Services within Temora Shire * Adequate Police Numbers * Electoral Commission re prepoll voting in Temora in State and Federal Elections * Lobby for the retention of R2R and FAG funding * Lobby for constitutional recognition of Local Government	General Manager	Advocacy	Completed		Ongoing advocacy
Ensure all available funding options are utilised to achieve the Council projects outlined in the Delivery Program	General Manager	Increased grant availability	Completed		Constantly reviewing available opportunities

Action Name	Responsible Officer Position	Performance Measure	Status Tr Li	Traffic Lights	Annual Comment
Establish flexible work practices to encourage an inclusive working environment	Human Resources Officer	Develop practices	To be Completed in the Next Financial Year		Staff working in Administration & Town Planning currently utilising flexible hours. Consideration needs to be given to the demands on the rest of the departments to cover such flexibility.
Investigate corporate offerings for Councillors and Senior Staff representing Council (ties, blazers etc)	General Manager	Review options	To be Completed in the Next Financial Year		Will be considered in 2019/20 financial year
Lobby state and federal governments for ongoing increased local road funding	General Manager	Lobbying maintained	Completed		Ongoing advocacy
Maintain communication at an official level between Council and Temora Hospital administration and LHAC	General Manager	Communication established	Completed		Council involvement on LHAC maintained
Maintain communication at an official level between Council and the Temora Community Centre	General Manager	Communication	Completed		Participation in Interagency maintained

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Maintain membership to following organisations: Eastern Riverina Arts, REROC, Riverina JO, Destination Riverina Murray, Thrive Riverina, Riverina, Riverina, Roovernment NSW, Economic Development Officers Network, Riverina Regional Library Service, Country Mayors Association	General Manager	Membership maintained	Completed		Memberships maintained
Provide the Mayor with the appropriate information to best represent the Shire's needs.	General Manager	Comprehensive information provided	Completed		Ongoing advice and information given.
Review the Workforce Plan including workshop with key staff	Human Resources Officer	Rewrite of Workforce Plan	Completed		Workforce plan has been reviewed annually. Meeting with relevant departments not yet held.
Villages - Hold a committee meeting (Assets & Operations) at Springdale	General Manager	Meeting held in Springdale	Completed		Meeting held at Springdale in April.

#### Heritage

Key Function - Bundawarrah Centre, Heritage, Railway Precinct

Policy Directions • To collect and preserve local history in its various forms in the area generally covered by the Temora Shire Council • Council are committed to the retention of the current management structure at the museum • Commitment to Temora Shire Council Heritage Committee

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Bundawarrah Centre - Consider report on succession planning	Director of Administration and Finance		Completed		Report presented to September 2018 council meeting. The report was noted.
Bundawarrah Centre - Develop and implement re- branding strategy for Rural Museum	Rural Museum Manager	Rebranding completed	Completed		The rebrand of the "Rural Museum" project is virtually complete. Council and the Temora Independent now routinely refer to the "Bundawarrah Centre" or simply "the museum". Only the entrance signage upgrade and a revamp of the roadside signage remain to be addressed
Bundawarrah Centre - Develop Rural Museum social media presence	Communications Officer	Social media presence completed	Completed		With the rebrand of the Bundawarrah Centre and the ongoing social media posts for Backstory and historical photos, the Bundawarrah Centre social media presence has increased.
Bundawarrah Centre - Support the concept of hosting temporary travelling exhibitions	Rural Museum Manager	Ongoing increased number of exhibitions	Completed		The Valentine Lawler, Temporary Exhibition Gallery at the Bundawarrah Centre has hosted regular guest exhibitions over the past year. The intervening periods have allowed the visiting public the chance to also enjoy the significant permanent displays the gallery hosts.
Commitment to the Temora Shire Sportsman Walk of Honour including provision of budget as required	Director of Administration and Finance	Support provided	Completed		No successful nominees in 2018-2019

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Heritage - Continue the Temora Heritage Advisor program	Environmental Health Officer	Budget allocated	Completed		Strong appointments for this year. Town Hall project has commenced and Springdale Hall project all going well. Applications for next years funding submitted.
Heritage - Review Items of Environmental Heritage as part of Temora Local Environmental Plan review	Town Planner	Items considered as part of LEP process	To be Completed In the Next Financial Year		Preliminary community consultation is complete. No written objections received. Draft planning proposal complete and endorsed by Council. Planning proposal is being considered by NSW Planning, Infrastructure and Environment to proceed to formal consultation stage.
Heritage - Support the Heritage Assistance Fund. Support community heritage groups in accordance with policy	Director of Environmental Services	Budget allocated	Completed		Ongoing - 2018/19 Heritage Assistance Fund Allocation exhausted. Application made to Local Member for additional funds. Awaitinig reply.  No additional funds available. 2018/19 Allocation exhausted.
Heritage - Support the Temora Heritage Committee	Environmental Health Officer	Regular meetings held	Completed		Nearly expended all Heritage Assistance Fund to community groups/members - very positive start. Numerous projects are on the go. Up Close & Personal booklet launch completed - nearly all books sold.
Temora Railway Precinct - Provide resources towards enhancement as a heritage tourism and event destination	Environmental Health Officer	Budget allocated	Completed		Path completed. Support for Committee.
Bundawarrah Centre - Construct bridge over dam	Director of Environmental Services	Bridge constructed	To be Completed in the Next Financial Year		The Bundawarrah Centre Manager is looking for other cheaper options (including the option of the purchase of an existing railway bridge at Narrendera) with the work planned to be carried out in the 2019/20 Financial Year.

## **Property Services**

Key Function - Cemeteries, Council Properties, Public Toilets,

Policy Directions • Support the operation and activities of the Friends of Temora Shire Cemeteries (FOTSC) and involve the group in Cemetery planning • Upgrade presentation of one public toilet per year to an acceptable standard • Council involvement in real estate development only when private developers do not meet a determined need • Purchase of additional land for expansion of cemetery in the future

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Report statistics of number of Development Applications, Complying Development Applications and assessment times. Planning Reports to Council where required	Director of Environm ental Services	Report to Council	Completed		All Reports Submitted within DLG timelines
Support Friends of Temora Shire Cemeteries	Environmental Health Officer	Support provided	Completed		Attend regular meetings, attend to email requests promptly and attend the site frequently when they are their undertaking their volunteer work to see if there is anything that they require.
Temora Recreation Centre - Temora Swimming Pool temporary repairs/ paint	Director of Environmental Services	Project completed	Completed		

57

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Ariah Park Swimming Pool - upgrade facilities	Director of Environmental Services	Report to Council	To be Completed in the Next Financial Year		Work to be completed prior to the opening of the 2019/20 Swimming season.
Council Chambers - Renovate reception area	Director of Environmental Services	Project completed	Not Progressing		Deferred indefinitely. Different approach now proposed.  Staff believe a complete long term plan/layout review is more appropriate than the ongoing piece meal refurbishment works being continually undertaken.
Council Chambers - replace remaining fluorescent globes with recessed LED lights	Quality Assurance Officer	Project completed	Completed		Project completed
Temora Recreation Centre - Planning report for upgrade required to Temora Swimming Pool	Director of Environmental Services	Report provided	Completed		Design finalised by working party. For Councils decision.
Temora Recreation Centre - Purchase of new pool blanket for Temora Pool - funding shared with swimming club	Director of Environmental Services	Blanket installed	Completed		Blanket purchased.
Temora Recreation Centre - resurface sports floor	Director of Environmental Services	Project completed	Completed		Work completed

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Temora Recreation Centre - Upgrade amenities	Director of Environmental Services	Project completed	Completed		Work completed
Temora Cemetery - Construct northern drainage dish drain or reshape earth drain	Engineering Works Manager	Project completed	To be Completed in the Next Financial Year		Drainage will be delivered concurrently with heavy patching and resealing
Temora Cemetery - Heavy patching and resealing of internal road	Engineering Works Manager	Project completed	To be Completed in the Next Financial Year		Heavy patching and resealing will be delivered concurrently with drainage. Primary design meeting and staff consultation completed
Temora Cemetery - Install two (2) plinths to incorporate existing headstones	Director of Environmental Services	Completion of project	Completed		Completed
Davey Park - Upgrade public toilets	Director of Environmental Services	Project completed	Completed		Project completed within Budgetary constraints

### **Public Health**

Key Function - Community Health Programs, Food Control

Policy Directions • To keep public health related business owners and operators informed of changes to legislation, standards and regulations • Conduct an ongoing program to provide or promote swimming pool operator education as per state legislation

• Provide a public health related complaints database/register • Support the Bush Bursary Program on a biennial basis

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocate for the maintenance and additional services at Temora Hospital	General Manager	Report to Council	Completed		Ongoing advocacy
Proactively support and promote	Community Services Officer	Report to Council	Completed		Supported projects and events through Temora Community Centre .
health facilities and					Ride for Men's Mental Health
8 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					Metal Health Movie to be delivered at the Temora Town Hall Theatre that includes two Temora residents.
					Calmer Farmer
					Ride For Wellbeing
					October Mental Health Month
					Invited mental health service providers to Active Ageing Expo 091 March 2019
					Three community Mental Health worker attending the Temora Drought breaking Bash including a workshop from Mr (China) John Harper of Mate Helping Mate fame.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide inspections of food premises, Officer including Scores on Doors Policy	Environmental Health Officer	Premises inspected Completed	Completed		Completed end of year report
Support Local Health Advisory Committee	General Manager	Liaison between GM and Hospital Manager	Completed		Ongoing support for LHAC

# **Recreational Services**

Key Function - General Recreational Services, Parks & Gardens, Sporting Grounds, Playgrounds, Temora Recreation Centre, Public Pools

Policy Direction • Sports Council are the body responsible for liaison between Council and users of Sporting Facilities

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Bob Aldridge Park - Investigate drainage solutions	Engineering Technical Services Manager		To be Completed in the Next Financial Year		Roll forward and formalise design to seek future grants.
Data collection, asset register and mapping of recreational spaces	Engineering Technical Services Manager	Provision of data	To be Completed in the Next Financial Year		Roll into 19/20. Can't resource and not a high priority at this point.
Implement program to upgrade irrigation valves	Urban Overseer	Project completed	Completed		Valves are upgraded as needed.
Investigate the issue of collection of an equitable contribution towards the provision and maintenance of sports lighting facilities from sporting groups	Engineering Technical Services Manager	Projects completed	To be Completed in the Next Financial Year		Plan to deliver a function review of Recreation and Open Space Assets off the back of Rec and Open Space Policy and Crown Land Management Plans.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Nixon Park - Investigate drainage solutions for Nixon Park No. 2	Engineering Technical Services Manager		To be Completed in the Next Financial Year		Refine design to allow for grant application.
Plan, develop and maintain facilities, parks and gardens that respond to the needs of the community	Engineering Technical Services Manager	Indusion in planning process	To be Completed In the Next Financial Year		Linked to Rec and Open Spaces Policy under development and Rec and Open Spaces AMP not commenced.
Provide a robust playground inspection system for all Council facilities	Engineering Technical Services Manager	System adopted by Council	Completed		Complete
Review the adequacy of current sporting grounds, including potential consolidation of facilities	Engineering Technical Services Manager	Report presented to Council	Not Progressing		With Council not investigating potential use of recreational land, this action is redundant and should be removed.
Hillview Park – refurbishment of gardens and pathway	Director of Environmental Services	Project completed	To be Completed in the Next Financial Year		The outstanding component of the project (path refurbishment) will be completed in the first quarter on 2019/20 when contractor becomes available.
Lake Centenary - Construct an off leash dog area	Engineering Works Manager	Project completed	Completed		Dog Off leash Area complete. Publicity to be undertaken in 2019/20

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Lake Centenary - Construct new playground	Engineering Works Manager	Project completed	To be Completed in the Next Financial Year		Design completed. Deliver in 2019/20.
Lake Centenary- Installation of erosion control on northern bank (subject to 50% funding by users)	Engineering Works Manager	Project completed	Completed		Work completed.
Lake Centenary - Installation of fire pits	Director of Environmental Services	Project completed	Completed		Firepits installed
Lake Centenary - Installation of foreshore material at the swimming area and boating area	Urban Overseer	Project completed	Completed		Material has been installed on foreshore - Task is complete.
Ariah Park Recreation Ground -Upgrade Ariah Park skate park	Engineering Technical Services Manager	Report to Council	To be Completed in the Next Financial Year		Roll to 2019/20. Target design and reporting to Council in 2019 calendar year.
Ariah Park Recreational Ground - Extend and upgrade amenities block for football/netball	Director of Environmental Services	Project completed	Completed		Works completed

Item 10.4- Attachment 1 Page 149

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Nixon Park - Fencing of play equipment	Engineering Works Manager	Project completed	To be Completed in the Next Financial Year		Funded in 2019/20
Nixon Park - Installation of play equipment and soft fall	Engineering Works Manager	Project completed	Completed		Playground installed
Nixon Park - Modification and expansion of Nixon Pk No1 dubhouse	Director of Environmental Services	Project completed	To be Completed in the Next Financial Year		Project to be postponed until 2019/20 to fit in with user groups and allow time to redesign project to fit in with budgetary constraints
Nixon Park - Modification to amenities building	Director of Environmental Services	Project completed	To be Completed in the Next Financial Year		Design work finalised and costed. Application under SCCF in 2019/20.
Nixon Park - New Rugby League canteen and associated storage	Director of Environmental Services	Project completed	Completed		Completed and operational.
Temora Golf Club - install irrigation infrastructure	Engineering Technical Services Manager	Project completed	To be Completed in the Next Financial Year		Third Party Job (council not involved). Scheduled for delivery at start of 19/20 FY.

Item 10.4- Attachment 1 Page 150

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment Lights
Temora Tennis Courts - redevelop 4 new synthetic courts	Temora Tennis Courts - radevelop 4 new Services Manager synthetic courts	Project completed	Completed		Third Party Job (Council not involved).
Temora Town Netball Courts (Boom Complex) - resurface 2 netball courts	Engineering Works Manager	Project completed	To be Completed in the Next Financial Year		Underway. Completion expected in September 2019
Temora West Sports ground - Construction of new amenities block	Director of Environmental Services	Completion of project	Completed		Project completed

# **Regulatory Control**

Key Function - Animal Control, Building Control, Land Use Planning, Regulatory Control

Policy Directions • Continued employment of a ranger/law enforcement officer Train/up-skill existing staff member to assist/relieve Ranger • Utilise CCTV and other technologies to enhance effectiveness of enforcement activities • Participation and support for Temora Liquor Accord

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Conduct a review of the Temora Local Environmental Plan 2010 involving development of a discussion paper and community	Director of Environmental Services	Review conducted	To be Completed in the Next Financial Year		Ongoing, to be completed in segments in the 2019/20 Financial Year.
Continue relationship with Temora vet and pet rescue groups	Ranger	Relationships maintained	Completed		Working together to relocate and house unwanted and unclaimed animals, rescue groups are responding well .
Investigate the process for the subdivision of heritage homes in the RU1 zone on blocks of less than 40ha	Town Planner	Consideration in LEP	Completed		Council is able to consider proposals that involve the creation of smaller residue lots on rural land that contain a dwelling on their merits. Council must consider the issue of managing the potential for future land use conflict through sufficient land use separation.
Provide a calendar of regulatory issues to be addressed throughout the year, such as information flyers about responsible pet ownership	Director of Environmental Services	Completion of brochure	Completed		Narraburra News articles published.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide annual inspections of beauticians, hairdressers, mortuarys premises	Environmental Health Officer	Premises inspected	Completed		Continuing positive relationships. Notifying whenever there is any legislative changes. New premises opened (Pout)
Provide inspections of septic tanks in accordance with risk category	Environm ental Health Officer	Premises inspected	Progressing	_	Still updating the register. Reviewed Councils Onsite Sewage Management Policy.
Provide inspections of swimming pools in accordance with Council's policy, every 3 years or at the time of sale	Environmental Health Officer	Inspections completed	Completed		NNews article regarding spring checks for Home owners undertaken. Continuing the inspections as per legislation when sale of property. Working towards another audit process. Summer seen a number of aboveground pool complaints - attended to complaints requesting removal or to meet compliance.
Provide monthly report to Council about ranger activities incl. parking, companion animals	Ranger	Report to Council	Completed		Monthly report to council on going with all movements.
Use of social media to advertise availability of companion animals	Ranger	Number of pets rehomed	Completed		Social media including face book proving successful especially with lost pets, majority of companion animals housed out of the area.

# **Resident Services**

Key Functions - Community Safety, Service NSW, Villages, Volunteers

Policy Directions • Commit to the maintenance and development of the CCTV concept • Work cooperatively with Police & Temora Security Services to ensure a coordinated approach to community safety • Presentation of Council as a professional organisation with a strong customer focus • Development of systems Lobby for continued presence of Service NSW Office in Temora • Lobby for more frequent driver testing in Temora • Lobby for retention and availability of to ensure that communication between Council and stakeholders is best practice • Hold at least one Council meeting per term of Council in Ariah Park Policing services in the shire • Conduct a comprehensive ratepayer survey once in each term of Council

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Maintain CCTV system in Temora to a	IT Officer	Uptime of system	Completed		CCTV camera installation completed at the Depot. All cameras are operational.
acceptable to the users of the facility.					Engineering works manager has asked to have one of the cameras moved from the office building and up to the corner of the shed for a higher, better view of the depot exit gate. This information has been passed onto Advanced Comms.
					Cameras at Temora West park need replacing. A quote requested has been made to Advanced Communications with not response as of yet.
					Main street roundabout cameras have been replaced with newer models,
					Town hall camera locations have been determined, however we are still not ready for installation.
Provide the Service NSW Agency at no cost to Council that meets the needs of residents	Director of Administration and Finance	Annual review of budget	Completed		Transactions at Council,s Service NSW agency have met our output requirements and the agency is being provided at no cost to Council

Item 10.4- Attachment 1

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Utilise public events to acknowledge	Community Services Officer	Promotion of events	Completed		Delivered Volunteer Awards during Local Government Week 2018
Volunteers Week, Local Government Week and nominating volunteers for awards within the community.					Organised and transported Temora volunteers to Attend Volunteer Summit 2018
Villages - Provide GWCC drink station to Springdale	Engineering Works Manager	Project completed	Completed		Installed
Villages - Retain staff member at Ariah Park	Engineering Works Manager	Payroll retention	Completed		Position Maintained
Villages - Support community in the establishment of a nature walking track and bicycle track from Broken Dam Heritage Area to Ariah Park Cemetery	Engineering Technical Services Manager	In principle support	To be Completed in the Next Financial Year		No action. Will look to work on in 2019/20.
Install new entrances to Temora township	Engineering Works Manager	Project completed	To be Completed in the Next Financial Year		Tree removal completed on Goldfields Way and Burley Griffin Way. Earthworths and tree planting to commence in 2019/20
The Pines - Install traffic control bollards to limit access following resident representations	Engineering Works Manager	Project completed	Completed		Completed

tion Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment
lages - Install Idscaping and street niture in Coolamon eet, Ariah Park	Engineering Technical Provision of plans Services Manager to Council	Provision of plans to Council	Completed		Now funded, we will refine the design aiming to start construction in mid 2020.

# Risk Management

Key Function: Occupational Health and Safety, Risk Management

Policies to improve and monitor WHS and Risk Management Strategies • Conduct of exit medical assessment on employees hearing and sight to benchmark Policy Directions • Provide suitable education to employees, volunteers, and contractors relating to WH & S risks • Encourage employees to submit near miss condition • To commit, unreservedly, as an organisation to Workplace Health and Safety and ensure that all possible steps are taken to ensure the safety of Maintain Temora Shire Council's WH & S Committee to assist in providing consultation and communication in relation to WH & S matters • Use Councils incidents to develop better work method statements • Provide training for all staff in relation to WH & S matters, Risk Analysis and Hazard Identification each individual • Commitment to StateCover best practice • Commitment to compliance with all Acts, regulations and Codes relating to OH&S and Risk Management

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Commit to the conduct of regular Risk Management meetings	Safety and Systems Coordinator	Hold at least 6 meetings annually	Completed		Development and training for risk management committee to take place in Q4 of 2019
Develop a Risk Management Action Plan that will assist Council to counteract new challenges arrising in to the future (eg technological changes, climate change)	Safety and Systems Coordinator	Action Plan developed	To be Completed in the Next Financial Year		Risk identification and assessment across all sites and functions is underway - Platform Y / Rail Precinct; Works Depot; Sewage & Effluent Water Scheme.
Develop a Risk Management framework for Council.	Safety and Systems Coordinator	Framework developed	To be Completed in the Next Financial Year		Risk identification and assessment across all sites and functions is underway. Return to work program / rehabilitation fully re-written in accordance with current legislation.

72

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop an integrated safety, quality and environmental management system to ISO 9001, 4801 and 14001 certification	Engineering Technical Services Manager	Plans completed and adopted	To be Completed in the Next Financial Year		Struggling to resource. Progressing slowly. Considering engaging a consultant to assist.
Develop and implement a structured Risk Audit program	Safety and Systems Coordinator	System implemented and operational	To be Completed in the Next Financial Year		Set up of Pulse enterprise risk management module complete. Risk areas identified and owners allocated. Risk identification and assessment documentation developed. Risk identification and assessment across all TSC sites and functions is underway.
Integration of Quarry Management Plan into the Council Integrated Risk Management Plan	Safety and Systems Coordinator		To be Completed in the Next Financial Year		Has been a lower priority whilst working on other WHS requirements.
Replace grass on roundabouts in Hoskins Street with concrete	Engineering Works Manager	Project completed	To be Completed in the Next Financial Year		Survey completed. Design complete. Work will be carried out next financial year. RMS consulted regarding funding contribution.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Employee programs to support employees in the workforce, including:	Safety and Systems Coordinator	Develop program and implement	Completed		Have made contact with NSW health on Mental Health First Aid Training, they will be running 2 sessions in Temora before September. To be discussed with operational and senior managers, skills development opportunity for those with direct reports.
* Hearing Tests					FAP / Mental Health Programs have been shared with entire
* Mental Health Programs					workforce. Hearing tests are due in 2019.
* Skin Checks					Ongoing program
* Employee Assistance Programs					
* Health Checks					
*Team Building Exercises					

# Sewerage Service

Key Functions - • Effluent Reuse System • Sewerage System

Policy Directions • Extension of effluent system to all parks subject to evaluation by staff that there is sufficient water and the extension is economically viable • Support for long term construction of a Sewerage Scheme for Ariah Park • Support extension of sewer mains to non sewered locations in Temora

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Address actions for 2017 Gap analysis and develop a pathway to compliance	Engineering Technical Services Manager	Actions commenced	To be Completed in the Next Financial Year		Roll into 2019/20. IWCM process should be complete in 2019/20. RWMP may be 20/21.
Ensure all staff involved in the sewerage function receive appropriate industry specific training for managers and operators	Engineering Works Manager	Budget required	Completed		Ongoing
Investigate options for the installation of sewerage services within Ariah Park	Engineering Technical Services Manager	Report to Council	To be Completed in the Next Financial Year		Will be addressed as part of IWCM process in 2019/20.
Investigate Renewable Energy at Sewerage Treatment Plant	Engineering Technical Services Manager	Investigation completed	To be Completed in the Next Financial Year		Roll to 2019/20. OEH Program will give Council access to free expert consultants in the area of energy efficiency and renewable energy. All council properties including the sewerage treatment works will be addressed within this program.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment Lights
Undertake CCTV inspection, smoke testing and condition rating of sewerage reticulation network including removal of sewerage infiltration	Engineering Works Manager	Set targets	Completed		Ongoing program
Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Engineering Works Manager	Program completed Completed	Completed		Ongoing Program

9/

## **Support Services**

Key Functions - Depot & Workshop, Plant & Equipment, Mining, Stores

Policy Directions • Ensure that depot and workshop facilities are adequate to meet the needs of a modern workforce • To provide scheduled and unscheduled maintenance and repairs according to OEM guidelines and Council procedures with minimal downtime • To supply and dispose of fleet assets at the most advantageous cost to Council • To ensure that there are sufficient, well trained staff to service Councils plant

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment Lights
Review the adequacy of current materials from Council quarries	Engineering Works Manager	Evaluation of alternatives	To be Completed in the Next Financial Year		Reallocate to WM
Review the Quarry Management Plan on a biennial basis	Engineering Works Manager	Update of plan	To be Completed in the Next Financial Year		Staff undertaken Production Manager Training.
Undertake review of the operations at Temora Shire Council Depot	Engineering Works Manager	Review conducted and reported to executive	To be Completed in the Next Financial Year		P&G Shed & Store remodeling complete. New store mezzanine floor constructed. New reception/store office construction underway. Staff car park driveway construction in progress. All material from Narraburra Street stockpile is shifted to deot and cleaned up.

77

# Transport Infrastructure

Key Functions - Footpaths and Cycleways, Road Infrastructure

Development of a footpath hierarchy plan including pedestrian access mobility plan and cycleway plan. Construction of one length of footpath annually in accordance with adopted plan. Width of all new footpaths to be at least 1.5 mtrs or greater. Review the Roads Hierarchy including review of methodology Policy Directions • Policy to generally provide paved footpaths on only one side of urban streets in accordance with the Footpath Hierarchy Plan • within the term of each Council

	e crane access to		preferred routes edback from RMS.
Annual Comment	HVAR and consideration of 4 and 5 axle crane access to be considered in 2019/20		Have met with RMS regarding councils preferred routes and current HV constraints. Awaiting feedback from RMS.
Traffic A Lights	1.0		T. @
Status	To be Completed in the Next Financial Year		To be Completed in the Next Financial Year
Performance Measure	Reduction in conflict between users and road managers		Brief completed
Responsible Officer Position	Engineering Technical Services Manager		Engineering Technical Services Manager
Action Name		on: Resident amenity, Council finances, Resident safety	

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Make application for a minimum of one (1) Fixing Country Roads grants annually	Engineering Technical Services Manager	Application made	Completed		Complete
Seek funding (Full) for the installation of a roundabout and associated infrastructure at the corner of Hoskins & Polaris Streets	Engineering Technical Services Manager	Submissions made	To be Completed in the Next Financial Year		Roll to 2019/20. Awaiting draft detailed design.
Seek funding for the upgrade of truck stop/ rest area at Ingalba on Burley Griffin Way	Engineering Technical Services Manager	Submission made to RMS	Progressing	_	
Undertake a progressive assessment of local road network for potential RAV use	Engineering Technical Services Manager	Route Assessment completed	To be Completed in the Next Financial Year		Not a high priority considering we are granting access already. We will do something in this space but it may not be for 12 months or so.
Undertake service level review of Hoskins St maintenance	Engineering Technical Services Manager		To be Completed in the Next Financial Year		Haven't been able to resource.

Page 164 Item 10.4- Attachment 1

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works	Engineering Works Manager	Completion of program	Completed		Ongoing program
Undertake Footpath construction and maintenance in accordance with the Footpath Assets Capital Works	Engineering Works Manager	Completion of program	Completed		Ongoing Program
Undertake Cycleway construction and maintenance in accordance with the Cycleway Assets Capital Works	Engineering Works Manager	Completion of program	Completed		Ongoing Program
Undertake Rural Unsealed Roads construction and maintenance in accordance with the Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed		Ongoing Program

Item 10.4- Attachment 1 Page 165

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Urban Sealed Roads construction and maintenance in accordance with the Urban Sealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed		Ongoing Program
Undertake Urban Unsealed Roads construction and maintenance in accordance with the Urban Unsealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed		Ongoing Program
Undertake Pavement Rehabilitation/ Widening in accordance with the Pavement Rehabilitation / Widening Assets Capital Works	Engineering Works Manager	Completion of program	Completed		Ongoing Program
Undertake Rural Sealed Roads construction and maintenance in accordance with the Rural Sealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed		Ongoing Program

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment Lights
Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Engineering Works Manager	Completion of program	Completed		Ongoing Program
Undertake Regional Roads Program in accordance with the determined program	Engineering Works Manager	Completion of program	Completed		Ongoing Program

### **Waste Services**

Key Functions - Garbage Services, Landfill Sites, Street Cleaning, Trade Waste Services, Recycling

Policy Direction • To provide, maintain and improve facilities, which enhance visual aspects of the CBD and street infrastructure

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Continue support for	Environmental Health Officer	Participation in	Completed		Awaiting National Day to open registrations to receive pack
Day program and anti litter promotion					Notified advertising - upon request and available crew members - Ariah Park is included in the bulky item collections
Efficiently enforce legislative requirements to abate ruisance caused by overgrown lots	Ranger	Advice to Council on activities	Completed		System of letters reminding residents regarding clean up working efficiency.
Efficiently investigate and enforce the legislative requirements related to illegal dumping	Ranger	Advice to Council on activities	Completed		Litter and illegal dumping monitored regularly is at a minimum at the moment
Further investigate kerbside co-mingled recycling options including cost and logistics including community consultation	Director of Environmental Services	Report to Council	Completed		No further action following Council decision to allow the draft community consultation plan to lay on the table. (June, 2018 meeting)

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Traffic Annual Comment Lights
Provide access roads to new landfill cell	Director of Environmental Services	Project completed	Completed		New access cell opened to public 1st October, 2018.
Support and expand the Adopt a Road Program	Environmental Health Officer	Retention and expansion of program	Completed		Program supported

### Water Services

Key Function - • Drainage • Water Cycle Management

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Complete the development of an Integrated Water Cycle Management Plan (IWCMP)	Engineering Technical Services Manager	Preliminary investigation undertaken	To be Completed in the Next Financial Year		Roll into 2019/20. IWCM process should be complete in 19/20.
Data collection, asset register and mapping of rural storm water assets	Engineering Technical Services Manager	Data collected	To be Completed in the Next Financial Year		Processing, valuation and mapping remain incomplete.
Data collection, asset register and mapping of urban storm water drainage assets	Engineering Technical Services Manager	Data collected	To be Completed in the Next Financial Year		Data processing, valuation and mapping targeted for 2019/20
Make application for a minimum of one (1) Safe and Secure Water grant annually	Engineering Technical Services Manager	Application made	Not Progressing		Linked to Integrated Water Cycle Management. Ongoing.

82

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Make application for grant for Flood Study of Ariah Park and Springdale	Engineering Technical Services Manager	Application made	Completed		Complete
Seek funding for the delivery of a Temora Floodplain Risk Management Study and Plan	Engineering Technical Services Manager	Application made	To be Completed in the Next Financial Year		Application complete. Awaiting announcement.
Undertake a Flood Study for Temora	Engineering Technical Services Manager	Completion of Study	Completed		Complete
Undertake Stormwater Drainage construction and anaintenance in accordance with the Stormwater Assets Capital Works	Engineering Works Manager	Completion of program	Completed		Ongoing program

### Youth

Key Functions - • Support Youth in their endeavours

Policy Directions • Conduct surveys of Youth to determine "mainstream" concerns and ways to engage the youth of Temora • Support the efforts of our Youth Council • Maintain youth centre facilities at Ariah Park and Temora • Participation in Youth Week/Local Government Week

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Acknowledge the definition of Youth incorporates young people up to age 25 inclusive	Youth Officer	Programs aimed at all aged groups	Completed		The Youth Team is growing consistently with new members each term. We have attracted 13 new members in July alone. We have a number of ages attending programs from 10 to 23.
Celebrate village talent by inviting young people to perform at Shire events	Youth Officer	Participation level by Village residents	O m plete d		Performance opportunities have been created for village young people and invitations made. Due to existing commitments, the groups have not been able to perform. The YO has subsequently started vocal workshops with Temora and Ariah Park young people to increase their confidence. It is hoped that as this group develops it's skills they will have the opportunity to perform as a choir. The Culture and Performing Arts team has performed at the RV Muster event and also to their peers and parents at Platform Y. Village young people are represented in this group.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Conduct weekly youth cultural, hospitality, gaming, rock, well being, leadership and media groups	Youth Officer	Activities held	Completed		Four, weekly programs have been conducted at Platform Y over the last 12 months, including Culture and Performing Arts, two Hospitality groups and Gaming. The Youly basis. Leadership Team continues to meet on a fortnightly basis. The Entrepreneur, Environment and Wellbeing Teams meet on an event basis, along with the Sound Technician mentoring group.
					The Hospitality Team has increased its focus on life skills including nutrition, financial literacy, hygiene, cooking and food safety.
Create program content and resources for youth programs	Youth Officer	Program created	Completed		This is a continual weekly requirement for our groups to keep the programs engaging and current. This process has lead to improvements in outcomes for the teams, including a shift to life skill focused programming and development of Healthy Eating Guidelines.
Develop and run weekly activities to allow young people to meet, connect and interact socially	Youth Officer	Activities held	Completed		There are 4 programs running each week during school terms for 2019, along with a fortnightly Leadership Team meeting, and several event based programs. The July school holiday programs alone included 5 events including two cooking workshops with local chefs, a vocal workshop with a local band, minute to win it competitions and leadership opportunities. This program of events attracted 13 new members.
Development of a program for school holiday activities	Youth Officer	Programs undertaken	Completed		Over 20 activities have been run during school holidays this year, including culture, art, music and cooking workshops. The programs are guided by the Youth Leadership Team and have proved to be a great source for attracting new members into our weekly programs.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Formulate strategy to bring village and town young people together	Youth Officer	Participation by non-Temora residents	Completed		A number of village young people are regularly attending Platform Y weekly workshops, and also participating in holiday workshops. Further opportunities for connecting village and town young people through school based activities are being developed.
Hold a Youth Team afternoon tea hosted by the Mayor	Youth Officer	Function held	Completed		A round table discussion between the Youth Leadership Team and Council was conducted on Friday 12th April as part of Youth Week Celebrations.
Investigate the provision of vocational scholarships to local students	General Manager		To be Completed in the Next Financial Year		For the consideration of the Scholarships Committee.
Investigate viability of "The Youth Room" at Ariah Park becoming a youth hub for villages	Youth Officer	Report to Council	Completed		The YO along with members of the Ariah Park Advisory Committee agreed that running "The Youth Room" as a youth hub was not viable. Other uses for this space are being discussed through Council.
Maintain and develop Platform Y as the centre for Youth activity in Temora Shire	Youth Officer		Completed		Platform Y is now used 4 days per week, and the kitchen 2 days a week during school term. The space is used up to 6 times in the holidays for youth based activities, and numbers are growing every term.
Marketing material to show youth mission statement	Youth Officer	Logo included	Completed		Youth membership form has youth mission statement. Marketing material will continue to focus on sharing the youth team's message of inclusion.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Participate in regional Youth activities where available	Youth Officer		Completed		The Temora Youth Team hosted the annual REROC Youth Leadership Conference during Term 3 attracting participants from all over the Riverina. Several youth team members presented at the conference and we also provided youth MC's for the event.
					The Temora Youth Team conducted Youth Week Activities aligned with the State initiative
Partner with local businesses and experts to support teams	Youth Officer	Partnerships established	Completed		The Temora Youth Team is represented on TBEG. The YO and EDM are working together to investigate the viability of creating partnerships between young people and local businesses to provide technical support in return for employment opportunities, as well as strengthen career transition opportunities, education and potential.
					The Youth Hospitality Team has partnered with a number of local businesses, groups and community members through the "Share a recipe" initiative.
Partner with Pinnacle Services to provide targeted programs that support and engage the young people in their care	Youth Officer	Participation numbers	Completed		We have Pinnacle members involved in weekly activities and performances at local events. The YW liaises with parents and workers to ensure that we are meeting their individual needs.
Partner with TemFM to train members of the team to run a regular youth radio spot on local radio	Youth Officer	Allocation of radio spot	Completed		Two youth teams, including 5 young people have represented the Temora Youth Team on TemFM this financial year. The two teams have now concluded due to University commitments and relocation at the conclusion of 2018.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide one (1) scholarship to the Temora and District Education Fund	General Manager	Scholarship provided	Completed		Scholarship provided
Provide scholarships in accordance with policy to be determined by Council through the Scholarships Sunset Committee	General Manager	Scholarships awarded	Completed		Scholarship provided
Schools are involved in learning about local natural resource management. Work with schools to develop project opportunities	Director of Environmental Services	One visit per year	Completed		Ongoing, Landcare Support Officer actively involved in School curriculum, through Environmental Education Sites, Lake Cowal Conservation Centre and Hillview Park Community Garden.
Support the concept of the Young Citizen of the Year Award as a way of recognising Youth	General Manager	Continued support	Completed		Ongoing support provided

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake a survey of young people to establish activities to be held during the year	Youth Officer	Survey conducted	Completed		The Youth Leadership Team is questioned regularly about what they would like to do, and they report back from their respective teams to Leadership for discussion. The YW completes regular surveys with the weekly groups, and all holiday program participants are asked to reflect on their experiences in survey forms.
					The YO conducted a detailed focus group of recent school leavers to assist in development of a support program for young people transitioning into University/workplace options.
Undertake careers promotion to local high	Community Services Officer	Presentation to Council	Completed		Delivered Temora Shire Council Local Government Week Careers Bus Tour - Local Government Week 2018
Local Government Week					Have arranged and co-ordinated 2019 bus tour to be delivered Local Government Week 2019 Wednesday 31 July 2019
Youth Hospitality Team to promote Youth team through catering and service opportunities	Youth Officer	Assistance provided	Completed		The Hospitality Team has catered for local events, and received excellent feedback in regards to both their products and their service expertise. For example the Youth Hospitality Team catered for two events at the RV Muster, attracting great attention to the team, and being chosen as the beneficiaries of a substantial donation.
Youth Officer to visit villages/schools on a regular basis to build rapport and partnership opportunities	Youth Officer	Visitation numbers	Completed		The YW and YO have conducted several meetings throughout the year with various representatives at our local schools. These meetings have resulted in partnerships relating to career ventures, performance, workshop opportunities, use of Platform Y, and program development.

### 11 ENGINEERING SERVICES

### 11.1 PAMPS PLAN 2019

File Number: REP19/933

Author: Senior Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: Nil

### **REPORT**

Following the resolution of the June 2019 Council meeting regarding the draft PAMPS Plan 2019 the plan was placed on 28 day public exhibition for viewing and comment.

This 28 day period has now concluded with Council receiving no comments.

### **RESOLUTION 287/2019**

Moved: Cr Dale Wiencke Seconded: Cr Claire McLaren

It was resolved that the draft PAMPS Plan 2019 be adopted.

**CARRIED** 

### Report by Alex Dahlenburg

Item 11.1 Page 178

### 12 ENVIRONMENTAL SERVICES

### 12.1 PROPOSED CABIN DEVELOPMENT - 17 GEORGE STREET ARIAH PARK

File Number: REP19/898

Author: Town Planner

Authoriser: Director of Environmental Services

Attachments: 1. Proposed cabin plan U

2. Submissions 17 George St U

**REPORT** 

**DA No.** DA 40/2019

APPLICANT Graham Everett

**PROPERTY** 17 George Street Ariah Park; Lot 20 DP 714072

OWNER GW Everett

PROPOSAL The development proposal is to install a prefabricated timber clad

cabin, with a metal roof, 3.1m w x 6m long, with an asymmetrical roof 3.2m high. The cabin is proposed to be installed on steel posts 1.45m high, with a total overall height of 4.65m. The cabin would not be habitable, as it contains no kitchen or bathroom, however would be used for wood work/craft purposes. The cabin would be accessed via stairs located on the southern side. The proposal is considered to be a detached studio, however there is no dwelling wet associated with the proposed building

yet associated with the proposed building.

The subject land is 1012m<sup>2</sup> in size. The site is currently vacant land.

**NOTIFICATION** Notice of this application has been provided as part of the assessment process.

• Notification letter forwarded to three (3) adjoining neighbours.

ASSESSMENT

The following matters need to be considered under section 79(C) of the Environmental Planning and Assessment Act, 1979, as part of the

assessment of the proposal.

There are no State Environmental Planning Policies relevant to this application.

There are no deemed SEPPs which relate to this Region.

The site is zoned RU5 Village under the Temora Local Environmental Plan (LEP) 2010. Under this zoning, development for the purposes of a place of public worship is permitted with consent.

The objectives of the zone are:

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To promote and encourage development that will strengthen the economies of the township of Ariah Park and the village

Item 12.1 Page 179

Page 180

of Springdale in a manner that enhances and conserves their distinctive heritage and landscape characteristics.

To protect local groundwater aquifers from contaminating activities

The proposal is consistent with the objectives of the zone.

There are no development standards contained within the LEP that affect this development, and there is no need for any development standards to be varied to permit the development.

The Temora Shire Development Control Plan 2012 is relevant to this application. The chapters relevant to this proposal are:

Development Applications

The application includes relevant plans and a statement of environmental effects to support the application.

Engineering Standards

The engineering standards for residential development are relevant to this application, and conditions of consent can be imposed to respond to these requirements.

Erosion and Sediment Control

Erosion and sediment loss is expected as part of the construction and operations of the development. Minimising and managing sediment loss can be conditioned as part of consent for the development to avoid impacts on adjoining landowners.

• Notification of Development Applications

The application has been notified to three adjoining landowners in accordance with the above chapter of the DCP.

Village Development

The proposal is not inconsistent with the overall development of Ariah Park as a residential area.

- Environmental
- Natural

Impacts on the natural environment are negligible as the site is already cleared.

- Built

The impact on the built environment is considered to be relatively minor as although the structure is higher than surrounding buildings, the overall height is not considered to be excessive and the size of the building is relatively modest with a building footprint of 18m<sup>2</sup>.

Social

The social impacts of the development are considered to be negligible.

negligible.

Item 12.1

LIKELY IMPACTS

### Economic

The economic impacts of the development are considered to be negligible.

# SUITABILTY OF THE SITE

The site is suitable for the development as proposed as the zoning allows for the development of ancillary buildings.

### **SUBMISSIONS**

As a result of the notification, two written submissions were received. The concerns raised by the submitters were:

- Aesthetics of a raised building to the street view
- Concern that the building is higher due to perceived flood risk
- Suggest that the steps on the southern side of the building would be slippery in winter and that the skylight should be north facing
- The cabin would be more suitable in Queensland as the site is not in a floodplain
- The high posts are not in keeping with the area
- The area underneath the cabin could accumulate junk which could be an eyesore and a possible fire hazard

In response, the applicant has advised that he has proposed to construct the cabin on posts for aesthetic reasons only to provide views of the surrounding landscape. He is aware that the land is not floodprone and is not proposing the construction for flood risk management purposes.

He advised that underneath the cabin he is proposing to install concrete pavers and would be used for only minor storage purposes.

### DISCUSSION

The location of the steps and skylight are personal preferences.

Although the proposal for an elevated building is unusual in Ariah Park, the overall height is not excessive, being only slightly higher than the height of a large residential shed. The storage of any materials underneath the proposed cabin can be managed through a condition of consent to ensure any materials stored are kept in a tidy manner to not attract vermin or cause a fire risk.

### **CONCLUSION**

The proposal to install a prefabricated timber clad cabin at 17 George Street Ariah Park is supported.

### **RECOMMENDATION**

That Council grant approval to G W Everett on Lot 20 DP 14072, 17 George Street, Ariah Park, subject to the following conditions:

# **Conditions of Consent:**

# **Administrative**

- (1) Compliance Standards: Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the National Construction Code of Australia, formerly known as the Building Code of Australia (BCA)
- (2) Compliance with Consent: The Development being completed in accordance with plans and specifications stamped by Council being drawn by the applicant dated 20.05.2019.
- (3) Critical Stage Inspection: Council to be given 24 hours' notice for the following inspection where nominated: -
- a) All footing excavations, with steel in position, before concrete is poured;
- b) Stormwater drains before backfilling;
- c) Final inspection on completion BEFORE occupation.
- (4) Signage: Site signage shall apply and must be erected on site in a prominent, visible position for the duration of the construction.
- a) Stating the unauthorised entry to the site is not permitted;
- b) Showing the name of the builder or another person responsible for the site and a telephone number at which the builder or other persons can be contacted outside working hours; and
- c) The name, address and telephone contact of the Principal Certifying Authority for the work.
- (5) Toilet Facilities: are to be provided, at or in the vicinity of the work site, on which a building is being erected.
- a. Each toilet must:
  - i. Be a standard flushing toilet connected to a public sewer, or
  - ii. Have an on-site effluent disposal system approved under the

Local Government Act 1993, or

iii. Be a temporary chemical closet approved under the Local Government Act, 1993.

- (6) Building Permit: the builder/developer must at all times maintain on the job, a legible copy of the plans and specifications bearing the stamp and building permit of Council.
- (7) Hours of Construction: construction work on the project shall be limited to the following hours:

Monday to Friday 7:00am to 6:00pm

Saturday 8:00am to 5:00pm

No work to be carried out on Sunday/Public Holidays, without prior consent from Council.

### **Further Information**

- (8) Construction Certificate Required: A Construction Certificate must be obtained from a Principal Certifying Authority prior to commencement of any work.
- (9) Occupation Certificate Required: A Final Occupation Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an

occupation certificate, the Principal Certifying Authority must be satisfied that the requirements of Part 6, Section 6.9 of the Environmental Planning and Assessment Act, 1979 have been satisfied.

(10) Consumer Insurances (Builder): Home Building Insurance for residential work – Consent is subject to the condition that the builder, or person who does any residential building work, complies with the acceptable requirements of the Part 6 of the Home Building Act whereby a person must not contract to do any residential building work unless a contract of the insurance that complies with this Act is in force Home Building Insurance and supply to Council a copy of the Certificate in respect of insurance complying with the Home Building Act, 1989, prior to commencement of any residential building work together with the notice of commencement required by the Act.

# Access Traffic, Parking, Roads & Footpaths

(11) Site Safety: all activities including, loading and unloading associated with this development are to take place within the subject site **only**.

### **Services**

- (12) Waste Storage during Construction: Provision shall be made on site for the proper storage and disposal of waste such that no builders waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind.
- (13) Waste Disposal: all debris and any waste fill are to be removed from the site and disposed of at Temora Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Councils waste depot.
- (14) Stormwater Disposal: Roof waters shall be conveyed to a rainwater tank with the overflow disposed of in George Street stormwater drainage system.

# Construction

- (15) Sheds/Garages Construction: The building shall not be used for commercial or industrial purposes, nor shall it be used for human habitation without the prior approval of Council in writing.
- (16) Any materials stored underneath the building shall be kept in a neat and tidy manner so as not to attract vermin or pose a fire hazard.

# **RESOLUTION 288/2019**

Moved: Cr Nigel Judd Seconded: Cr Dale Wiencke

It was resolved that Council:

1. Grant approval to G W Everett to install a prefabricated timber clad cabin on Lot 20 DP 14072, 17 George Street, Ariah Park, subject to conditions

AND FURTHER

That a condition is added that screening is placed around the underside of the building.

**CARRIED** 

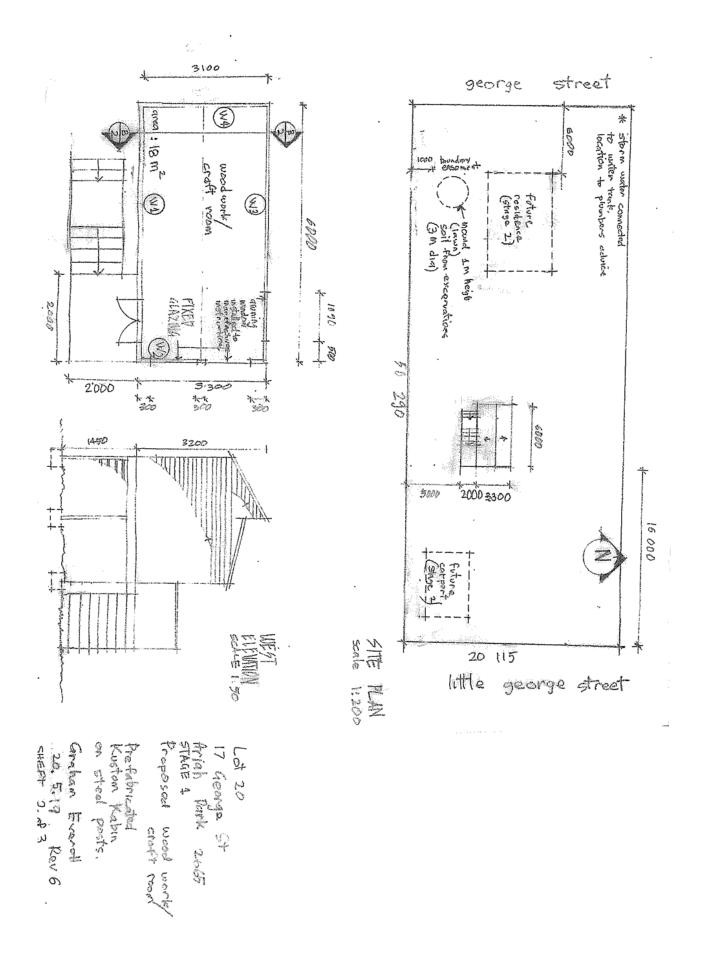
In Favour: Crs Rick Firman, Graham Sinclair, Lindy Reinhold, Dale Wiencke, Max Oliver, Nigel

Judd, Claire McLaren and Dennis Sleigh

Against: Nil

**CARRIED 8/0** 

Report by Claire Golder



Item 12.1- Attachment 1 Page 185

### **Temora Shire Council**

**Sent:** Tuesday, 9 July 2019 12:23 PM

To: Temora Shire Council

Subject: Proposed development by GW Everett Application Number 40/2019

Dear Kris Dunstan.

In reply to your letter dated 1st July with reference BCB:D/01/01

We are very happy to hear that Mr Everett is proposing to build at Number 17 George Street however we are concerned that the proposed building being almost 5 feet off the ground will, from the street veiw look very strange as it is such a narrow building. It would not be aesthetically pleasing.

We are questioning the reason why the building should be so high. Does Mr Everett possibly thinks he is building on a flood plain. If so we can put his mind to rest.

We have lived at the for 25 years and is our home is only 50cm off the ground. In all that time only during the unseasonably heavy rain in September 2016 did we have water laying on our blocks to a depth of 10 to 15 cm for a short time.

Council has since then done remedial works which will in the highly unlikely event of any future flooding stop water building up.

May we suggest to Mr Everett that the proposed steps on the southern side of the building will during the winter months always be wet and slippery. Also the skylight on the sawtooth roof would allow much more light if north facing.

# Kind regards

Sent from my Samsung Galaxy Tab S2 on the Telstra Mobile Network



# Belinda Bushell

From: Temora Shire Council

Sent: Monday, 15 July 2019 8:37 AM

To: Belinda Bushell

Subject: FW: Dev. application Lot 20 Ariah Park Everett



# Ashleigh Burnett

Secretary - Environmental & Engineering Department Temora Shire Council

02 6980 1101

105 Loftus Street (PO Box 262) Temora NSW 2666

www.temora.nsw.gov.au secretary@temora.nsw.gov.au





The minimagne companies of the remains an expensional component to the assistance the appearance of parameters of the secretar of the secretar

R san on the method support paint, as not earlies a subsequence belonger to san the member of all breath a sal tree to seed the best age as other

plante upid, the service manedamil, and delen the improper Jeen depression of the negroup to the residence which was negrowed the serviced, the cook with French State Contra 1850 MMLE

From:

Sent: Monday, 15 July 2019 8:29 AM

To: Temora Shire Council

Subject: Re: Dev. application Lot 20 Ariah Park Everett

Hello Temora Shire,

### Re: Development Application Lot 20 Everett

I am very happy to see the development on this block.

However, could I please comment on the following regarding the development- plans.

- 1. Firstly the architecture relating to stage 1 cabin is more suitable for Queensland. (it is not a flood plain)
- 2. The high posts for the wood work/craft cabin is not in keeping with the area.
- 3. It may be concerning that the underneath of wood work/craft cabin could accumulate 'junk' which could be an 'eyesore' and a possible fire hazard.

Kind regards, \*1

Sent from Mail for Windows 10

### 12.2 DEVELOPER CONTRIBUTIONS PLAN 2019

File Number: REP19/911

Author: Town Planner

Authoriser: Director of Environmental Services

Attachments: 1. Developer Contributions Plan U

### **REPORT**

At the June Council Meeting, Council considered a report regarding the Draft Temora Shire Council Developer Contributions Plan 2019.

The intent of the Draft Developer Contributions Plan 2019 is to update the existing Section 94A Contributions Plan 2018. The plan imposes, as a condition of development consent, a requirement that the applicant pay a levy of the percentage, authorised by a contributions plan, of the proposed cost of carrying out the development.

At the June Council Meeting, Council resolved to place the draft plan on public exhibition. The exhibition period occurred between 28 June 2019 and 26 July 2019.

A copy of the draft plan and supporting documents were available for at Council's offices and on Council's website.

As a result of the public exhibition no submissions were received.

# **RESOLUTION 289/2019**

Moved: Cr Claire McLaren Seconded: Cr Dennis Sleigh

It was resolved that Council adopt the Temora Shire Council Developer Contributions Plan 2019 AND FURTHER

That promotion of the development contribution plan is placed on social media, Narraburra news, media outlets and Council web page.

**CARRIED** 

# Report by Claire Golder

# **Temora Shire Council**

# **Developer Contributions Plan** 2019

Fixed development consent levy under Section 7.12 of the Environmental Planning and Assessment Act 1979

# Contents:

Part 1 – Administration & Operation of Plan	p. 2
Part 2 - Expected Development & Facilities Demand	p. 7
Schedule 1 – Works Schedule	p. 8
Schedule 2 – Detailed Works Description	p. 9

**Dated Adopted by Temora Shire Council:** 

Plan commences:

### In brief:

This plan replaces the previous Section 94A Contributions Plan 2018.

Temora Shire Council collects a reduced rate levy on all development valued over \$100,000 occurring in Temora Shire. There is no requirement for nexus to be established between the development section 7.12 is levied against and object of the expenditure of that levy. Temora Shire Council expends money levied under section 7.12 on value add projects which have whole of community benefit such as parks, recreation facilities, Temora main street improvements and transport facility improvements. Projects are prioritised and funded as money becomes available, meaning that there are always projects being funded by section 7.12 in the Temora Shire Local Government Area.

Temora Shire Council does not have a Section 7.11 Contributions Plan.

1

Item 12.2- Attachment 1 Page 189

# Part 1

# Administration & Operation

### 1.1. Name of Plan:

This Plan is called Temora Shire Council Developer Contributions Plan 2019.

### 1.2. Commencement

This Plan commences upon adoption of this Plan by Temora Shire Council.

### 1.3. Purpose of Plan

- To authorise the Council to impose, as a condition of development consent, a requirement that the applicant pay to the Council a levy determined in accordance with 1.8. of this Plan;
- To require a certifying authority to impose, as a condition of issuing a complying development certificate, a requirement that the applicant pay to Council a levy determined in accordance with this Plan; and
- To govern the application of money paid to the Council under a condition by this Plan.

### 1.4. Section 7.12 Fixed development consent levies(cf previous s 94A)

- (1) A consent authority may impose, as a condition of development consent, a requirement that the applicant pay a levy of the percentage, authorised by a contributions plan, of the proposed cost of carrying out the development.
- (2) A consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 7.11.
- (2A) A consent authority cannot impose a condition under this section in relation to development on land within a special contributions area without the approval of:
- (a) the Minister, or
- (b) a development corporation designated by the Minister to give approvals under this subsection.
- (3) Money required to be paid by a condition imposed under this section is to be applied towards the provision, extension or augmentation of public amenities or public services (or towards recouping the cost of their provision, extension or augmentation). The application of the money is subject to any relevant provisions of the contributions plan.
- (4) A condition imposed under this section is not invalid by reason only that there is no connection between the development the subject of the development consent and the object of expenditure of any money required to be paid by the condition.
- (5) The regulations may make provision for or with respect to levies under this section, including:
- (a) the means by which the proposed cost of carrying out development is to be estimated or determined, and
- (b) the maximum percentage of a levy.

TSC Developer Contributions Plan 2019

2

Item 12.2- Attachment 1 Page 190

### 1.5. Land to which this Plan Applies

This Plan applies to all land within the Temora Shire Council Local Government Area.

### 1.6. Development to which this Plan Applies

This Plan applies to development on land to which this Plan applies that requires development consent or a complying development certificate under the Act except:

- Development, other than the subdivision of land, where a condition under s7.12
  of the Act has been imposed under a previous development consent relating to
  the subdivision of the land on which the development is proposed to be carried
  out and the purpose for which that condition was imposed is a purpose towards
  which a levy under this Plan may be applied; or
- Development involving alterations and additions to, or the rebuilding of, a building
  used for residential purposes or a building that is used for a purpose that is
  ancillary or incidental to such a purpose, unless the development involves an
  enlargement, expansion or intensification of the use of the building or the land on
  which the building is, or is proposed to be, situated.

### 1.7. Definitions

ABS – meaning the Australian Bureau of Statistics.

Act - meaning the Environmental Planning & Assessment Act 1979.

Council - meaning Temora Shire Council.

**Development Contribution** – meaning a development contribution required to be paid by a condition of development consent imposed pursuant to section 7.12 of the Act.

Minister - meaning the minister administering the Act.

Public Facility - meaning a public amenity or public service.

**Regulation** – means the *Environmental Planning and Assessment Regulation* 2000.

### 1.8. Payment of Levy as a Condition of Consent

Subject to any change to the Act or direction by the Minister, this Plan authorises Temora Shire Council or the consent authority to levy development in accordance with the parameters of this plan through condition of consent according to the below rates:

Proposed Cost of the Development	Maximum Percentage of the Levy
Up to \$100,000	Nil
\$100,001-\$200,000	0.25 Percent
\$200,001 +	0.5 Percent

# 1.9. Determination of the Proposed Cost of Development

In accordance with Clause 25J of the Regulation:

(1) The proposed cost of carrying out development is to be determined by the consent authority, for the purpose of a section 7.12 levy, by adding up all the costs and expenses that have been or are to be incurred by the applicant in carrying out the development, including the following:

TSC Developer Contributions Plan 2019

3

Item 12.2- Attachment 1

- (a) if the development involves the erection of a building, or the carrying out of engineering or construction work—the costs of or incidental to erecting the building, or carrying out the work, including the costs (if any) of and incidental to demolition, excavation and site preparation, decontamination or remediation,
- (b) if the development involves a change of use of land—the costs of or incidental to doing anything necessary to enable the use of the land to be changed,
- (c) if the development involves the subdivision of land—the costs of or incidental to preparing, executing and registering the plan of subdivision and any related covenants, easements or other rights.
- (2) For the purpose of determining the proposed cost of carrying out development, a consent authority may have regard to an estimate of the proposed cost of carrying out the development prepared by a person, or a person of a class, approved by the consent authority to provide such estimates.
- (3) The following costs and expenses are not to be included in any estimate or determination of the proposed cost of carrying out development:
- (a) the cost of the land on which the development is to be carried out,
- (b) the costs of any repairs to any building or works on the land that are to be retained in connection with the development,
- (c) the costs associated with marketing or financing the development (including interest on any loans),
- (d) the costs associated with legal work carried out or to be carried out in connection with the development,
- (e) project management costs associated with the development,
- (f) the cost of building insurance in respect of the development,
- (g) the costs of fittings and furnishings, including any refitting or refurbishing, associated with the development (except where the development involves an enlargement, expansion or intensification of a current use of land),
- (h) the costs of commercial stock inventory,
- (i) any taxes, levies or charges (other than GST) paid or payable in connection with the development by or under any law.
- (j) the costs of enabling access by disabled persons in respect of the development,
- (k) the costs of energy and water efficiency measures associated with the development,
- (I) the cost of any development that is provided as affordable housing,
- (m) the costs of any development that is the adaptive reuse of a heritage item.

TSC Developer Contributions Plan 2019

4

Item 12.2- Attachment 1 Page 192

- (4) The proposed cost of carrying out development may be adjusted before payment, in accordance with a contributions plan, to reflect quarterly or annual variations to readily accessible index figures adopted by the plan (such as a Consumer Price Index) between the date the proposed cost was determined by the consent authority and the date the levy is required to be paid.
- (5) To avoid doubt, nothing in this clause affects the determination of the fee payable for a development application

### 1.10. Indexation of Contribution

In accordance with Clause 25J of the Regulation:

(1) The proposed cost of carrying out development may be adjusted before payment, in accordance with a contributions plan, to reflect quarterly or annual variations to readily accessible index figures adopted by the plan (such as a Consumer Price Index) between the date the proposed cost was determined by the consent authority and the date the levy is required to be paid.

The formulae governing indexation of the proposed cost of carrying out development is:

$$IDC = ODC \times \frac{CP2}{CP1}$$

IDC= the indexed development cost

OCD= the original development cost determined by the Council

**CP2=** is the Consumer Price Index, All Groups Sydney, as published by the ABS in respect of the quarter ending immediately prior to the date of payment.

**CP1=** is the Consumer Price Index, All Groups Sydney, as published by the ABS in respect of the quarter ending immediately prior to the date of the consent.

# 1.11. Cost Estimate Report

A development application or an application for a complying development certificate is to be accompanied by a report, prepared at the applicant's cost in accordance with this clause, setting out an estimate of the proposed cost of carrying out the development for the purposes of clause 25J of the Regulation.

The following report is required:

• Where the estimate of the proposed cost of carrying out the development is greater than \$100,000, a cost estimate report in the form of Schedule 2.

### 1.12. Who may provide a Report in Accordance with Clause 1.11. of this Plan?

For the purpose of clause 25J(2) of the Regulation, a person who, in the opinion of the Council either generally or in a particular case, is suitably qualified to provide an estimate of the proposed cost of carrying out development may do so for the purposes of the report referred to in Clause 1.11. Council encourages the use of an Quantity Surveyor or industry recognised building cost indicators in the preparation of estimates for the purpose of clause 25J(2) of the Regulation. Building cost indicators are to be recognised by the Australian Institute of Building and include, but is not limited to, Reed Construction Data Publications.

TSC Developer Contributions Plan 2019

The Council may, at the applicant's cost, engage a person to review a report submitted by the applicant in accordance with clause 12.

# 1.13. Application of Funds Collected

Money paid to Council under a condition authorised by this Plan is to be applied by the Council towards meeting the cost of one or more of the public facilities that will be or have been provided within the area as listed in Schedule 1.

# 1.14. Project Priorities

Subject to s7.3 of the Act and clause 15 of this Plan, the projects listed in Schedule 1 are to be provided in accordance with the staging set out in that Schedule.

### 1.15. Pooling of Funds

This Plan authorises money paid in accordance with the condition of development consent imposed under this Plan, to be pooled in accordance with s7.3 of the Act in respect of development within Council's area and applied progressively towards the various purposes for which such conditions were imposed.

# 1.16. Obligation of Certifying Authorities

Pursuant to clause 146 of the Regulation, a certifying authority must not issue a construction certificate for building work or subdivision work under a development consent unless it is satisfied of compliance with any condition requiring the payment of a levy before work is carried out in accordance with the consent.

The certifying authority must cause the applicant's receipt for payment of the levy to be provided to Temora Shire Council at the same time as the other documents required to be provided under clause 142(2) of the Regulation.

# 1.17. When is the Contribution Payable?

The contribution, or levy, is required to be paid as per the specifications of the condition which required the contribution be payable. If no time is specified, the levy must be paid prior to the first certificate issued in respect of the development under Part 6 of the Act.

### 1.18. Deferred or Periodic Payments.

Like other NSW Local Governments, Temora Shire Council does not allow for deferred, periodic or discounted payments of any contribution authorised under this Plan.

# 1.19. Alternatives to Paying the Levy.

Council can accept offers of Works in Kind or Material Public Benefit in lieu of monetary contribution required as a condition of consent.

TSC Developer Contributions Plan 2019

# Part 2

# **Expected Development & Facilities Demand**

At the date of the 2016 Census, Temora Shire had a population of 6110 residents<sup>1</sup>. More recent population figures place the Temora Shire population at 6236 residents<sup>2</sup>. Temora Shire is experiencing a period of population growth, increasing by 5.8% from a population of 5776 in 2011, representing an annual growth rate of 1.16%. Whilst the population is still small in comparison to regional cities, the number of residents and its location 80km from the next largest centres, and 40-50km from other similar sized towns, generates demand for facilities and infrastructure for a stand alone community. Based on recent trends in the value of development occurring in Temora Shire, only around one-third<sup>3</sup> of all developments will be expected to pay Council a contribution under this Plan in accordance with the rates established in clause 1.9.

Money levied, will then be put towards the provision, intensification or augmentation of community facilities. These facilities are listed as Projects in Schedule 1 of this Plan. With a continued projected growth rate of approximately 1.1% per year<sup>4</sup> and recent development rates<sup>5</sup> annual revenue from this Plan in accordance with the rates established in clause 1.9. is expected to be approximately \$26,000.

As such this Plan is expected to have a life of at least 10 years from adoption. The plan shall be reviewed after 5 years to allow for review of project completion and identification of new priorities.

Projects funded under this Plan are seen as value adding to the already high amenity and liveability of Temora Shire Council; contributing to the goal of Temora Shire being a destination for liveability, migration and innovation.

Delivery of particular projects provide expected timeframes, however actual delivery may depend on securing additional funds through grants or specific budget allocation from Council.

TSC Developer Contributions Plan 2019

<sup>1 2016</sup> Census

<sup>&</sup>lt;sup>2</sup> 2016 REROC data

<sup>&</sup>lt;sup>3</sup> Temora Shire Council Development Contributions Options prepared for Temora Shire Council by John Kerwan on behalf of Community Development Initiatives February 2016

<sup>&</sup>lt;sup>4</sup> 2016 Census

<sup>&</sup>lt;sup>5</sup> Temora Shire Council Development Contributions Options prepared for Temora Shire Council by John Kerwan on behalf of Community Development Initiatives February 2016

# Schedule 1

# **Works Schedule**

A. Completed works for which contributions will be recouped:

Nil

# B. Improvements to existing Public Facilities to be partly funded from \$7.12 levies

Description	Estimated	S7.12	Delivery
	Cost	Contribution	
Main Street Upgrade	\$100,000	\$25,000	2019/20
Loftus Street	\$140,000	\$20,000	2019/20
Pedestrian Upgrade			
The Oval	\$75,000	\$10,000	2019/20
improvements – Resurface netball			
courts			
Courts			
Gloucester Park	\$130,000	\$40,000	2020/21
Upgrade			
Ariah Park Main	\$156,000	\$10,000	2020/21
Street Upgrade			
Nixon Park	\$15,000	\$5,000	2020/21
Playground fence			
Callaghan Park Toilet	TBC	TBC	TBC
	\$616,000	\$110,000	

TSC Developer Contributions Plan 2019

# **Schedule 2 Detailed Works Description**

# Main Street Upgrade

Upgrade of Hoskins Street between Polaris Street and Parkes Street & Victoria Street and Britannia Street to enhance footpaths, street furniture and landscaping to complement existing upgrade of main street

# Loftus Street Pedestrian Upgrade

Upgrade pedestrian access to the western side of Loftus Street, at the corner of Hoskins Street.

# The Oval Improvements

Resurface existing sealed netball courts

# Gloucester Park Upgrade

Provide additional paths and seating at Gloucester Park to improve accessibility

# Ariah Park Main Street Upgrade

Improve the central island and parking in the main street of Ariah Park

# Nixon Park Playground Fence

Provide a safety fence around the existing Nixon Park playground

TSC Developer Contributions Plan 2019

# 12.3 DEVELOPMENT APPLICATION 55 COOLAMON STREET ARIAH PARK - PROPOSED USE OF SHOP FOR RETAIL METAL ART, FIREARMS AND AMMUNITION SALES

File Number: REP19/956

Author: Town Planner

Authoriser: Director of Environmental Services

Attachments: 1. Submissions DA 55 Coolamon Street US

2. Applicant's response DA 55 Coolamon Street U

3. Additional comments 1 DA 55 Coolamon St 💵

4. Additional comments 2 DA 55 Coolamon St 🗓 🖺

5. Supporting Letters 🗓 🖫

**REPORT** 

**DA No.** DA 38/2019

APPLICANT Terry Ward

**PROPERTY** 55 Coolamon Street Ariah Park; Lot 2 DP 235510

OWNER T A Ward and T J Stubbs

**PROPOSAL** The development proposal is to use the existing property, for the

sale of retail metal art, firearms and ammunition sales.

The subject land is 379m<sup>2</sup> in size. The subject site is shown by Figure

1.

**NOTIFICATION** 

Notice of this application has been provided as part of the assessment process.

 Notification letter forwarded to twelve (12) adjoining and nearby neighbours.

**ASSESSMENT** 

The following matters need to be considered under section 79(C) of the Environmental Planning and Assessment Act, 1979, as part of the assessment of the proposal.

There are no State Environmental Planning Policies relevant to this application.

There are no deemed SEPPs which relate to this Region.

The site is zoned RU5 Village under the Temora Local Environmental Plan (LEP) 2010. Under this zoning, development for the purposes of a retail premises is permitted with consent.

The objectives of the zone are:

- To provide for a range of land uses, services and facilities that are associated with a rural village.
- To promote and encourage development that will strengthen the economies of the township of Ariah Park and the village of Springdale in a manner that enhances and conserves their

distinctive heritage and landscape characteristics.

To protect local groundwater aquifers from contaminating activities

The proposal is not inconsistent with the objectives of the zone.

There are no development standards contained within the LEP that affect this development, and there is no need for any development standards to be varied to permit the development.

The Temora Shire Development Control Plan 2012 is relevant to this application. The chapters relevant to this proposal are:

Commercial Development

The objectives of these controls are to:

- ensure that commercial development is carried out in such a way as to protect and enhance the environmental quality of the Shire
- encourage development that reinforces the "country town" character of urban Temora
- guide owners, developers and the wider community to the standards required by Council in the planning and design of commercial developments
- assist applicants in the compilation and submission of development applications
- promote and encourage commercial development within the Shire of Temora
- maximise the utilisation of services for commercial development
- ensure the most efficient use of commercial land while safeguarding environmental factors through careful site planning

The proposed use is considered to be a retail premises. No building works are proposed as part of the development. However as the use is different from the previous use of the building, the proposal requires the consent of Council.

Development Applications

The application includes relevant plans and a statement of environmental effects to support the application.

Heritage and Conservation

The streetscape of Ariah Park is recognised for its heritage character, although the individual building is not listed as a heritage item.

The applicants have received advice regarding the building from Council's heritage advisor and have indicated their willingness to follow this advice.

Notification of Development Applications

The application has been notified to twelve adjoining and nearby landowners in accordance with the above chapter of the DCP.

### LIKELY IMPACTS

- Environmental
- Natural

Impacts on the natural environment are negligible as the site is already cleared.

### Built

The impact on the built environment is considered to be relatively minor as no major building works are involved with the proposal and the building will retain its heritage character.

# Social

The social impacts of the development are considered to be relatively minor, however the sale of firearms and ammunition is of concern to some people.

### Economic

The economic impacts of the development are considered to be positive, as the proposal involves an additional retail opportunity within Ariah Park village.

# SUITABILTY OF THE SITE

The Village zoning allows for the use of the building for retail purposes. The Village zone supports a range of land uses including commercial premises, residential accommodation and light industries. Coolamon Street is the main shopping precinct within Ariah Park village, although the street includes residential uses and light industries as well as retail and commercial uses.

# **SUBMISSIONS**

As a result of the notification, two written submissions were received objecting to the development and three letters of support. The concerns raised by those objecting to the development were:

- Concern about safety and security measures, including perceived risk to personal safety and property,
- Proximity of the shop to nearby residential properties
- Overall impact on safety and security within the area
- Devaluation of property
- Risk of criminal activity
- Proximity to preschool and central school

- Types of people attracted to the area
- Selling of firearms and ammunition is in direct opposition to how the village is perceived
- Concern about testing of weapons onsite
- Concern about installation of security bars and impact upon the heritage streetscape
- Figures on gun ownership within the Ariah Park postcode indicate that these gun owners can access weapons already outside of Ariah Park
- Concern about impact of a shop selling firearms on children living in the area
- Large towns do not have firearms shops in the main shopping areas
- Shop would be unavoidable for families with children who do not wish to expose their children to firearms
- Do not wish to encourage tourism associated with firearms in Ariah Park
- Will have a negative effect on the children of the community

In response, the applicant has advised that:

- The shopfront display will only show art, craft, clothing, giftware and/or displays in keeping with the 1920's heritage looks of the main street, and/or displays relating to local events and celebrations.
- Firearms or ammunition will not be displayed in the shop front. All products related to this side of the business will be kept securely locked away at the rear of the shop.
- The building will include a security system, linked to cameras with video and audio, recording of events on an off-site server, motion and sound detection alerts, back to base alarm monitoring and panic buttons. Steel doors with steel frames will be installed. The roof will be reinforced with steel mesh between the pressed tin ceiling and the roof to preclude entry from above. Commercial grade roll up security screens will be mounted at the back of the front windows.
- The security system and other security measures comply with, and in most aspects, exceed all regulations as set out by the Firearms Registry NSW.
- The heritage look of the shop front will be maintained and the security measures will be completely unnoticeable from the main street. The steel door at the front will be hidden behind the existing

door, the security shutters at the rear of the front windows will be covered by a curtain at the front and by pelmets when rolled up inside the shop. These curtains also mean people walking by will be unable to see into the shop.

- The local police station is only a small distance away from the shop
- Potential customers are expected to be local residents, including local farmers (pest control) and sports shooters, who currently have to make a 2 hour, 200km round trip to either Wagga Wagga, Griffith or Young to purchase ammunition and firearm related products.
- They anticipate a small trade in firearms sales. They do not intend to overtly promote or advertise this aspect of the business outside of the local area.
- Tourism associated with the business is expected to be the sale of local arts, crafts, produce and also souvenirs, clothing and giftware. We do intend to promote and advertise this aspect. No "tourism" is intended regarding gun/ammunition sales.
- Weapons will not be tested at the premises or off site. Ammunition will be kept in secure fireproof storage.
- Australia's strongly regulated gun controls provide a sense of safety and security around a licenced and secure business.

The response from the applicant was provided to those residents who provided submissions and the following additional comments were received:

- Strongly against a business selling ammunition and weapons located across the road from our home
- Ammunition is available to be ordered online or via phone and shipped via a dangerous goods freight provider
- It is easy to dismiss concerns when the proposal does not directly affect you
- Security measures will not be enough to reduce anxiety about the use, considering drug issues in the Riverina
- Proximity of the business to schools, residents and seniors housing
- The presence of the Ariah Park Police Station has not stopped crime in the village
- Main concern is the impact a firearms and ammunition shop would have on children in the community
- Pleased that the applicant advises that no firearms or

ammunition will be visible in the front of the shop however is not comfortable with the use of the word 'gun' in the title of the business

- Still concerned about the amount of firearms and ammunitions based trade that will take place
- There is a long and continuous history of families with young children living in the residences in the main street

### DISCUSSION

It is correct that many firearms shops in larger towns such as Wagga are located in industrial zones, as these zones do provide for specialised retail to occur in these zones. Ariah Park does not have an industrial zone, with the village zone supporting the permissibility of a range of commercial and light industrial uses, as well as residential uses. It is also worthwhile noting that firearms stores are located within the main shopping precincts of nearby small towns, including Young and Cootamundra.

Whilst the sale of firearms and ammunition is concerning to some residents, it is not a prohibited use of the property. The ability of business owners to promote their retail business must be balanced against the heritage streetscape, no matter what type of retail is being offered.

The sale of firearms and ammunition in Australia is regulated by the police, who control and inspect the premises to ensure that their operations and safe storage of firearms are in accordance with legal requirements as well as protecting the community from the risk of harm due to the potential theft of weapons and ammunition.

# **CONCLUSION**

The proposal to use 55 Coolamon Street, for the sale of retail metal art, firearms and ammunition sales is supported.



Figure 1: Subject site 55 Coolamon St Ariah Park

### RECOMMENDATION

That Council grant approval to Terry Ward on Lot 2 DP 235510, 55 Coolamon Street, Ariah Park, for the sale of retail metal art, firearms and ammunition sales subject to the following conditions:

# **Conditions of Consent:**

# **Administrative**

- (1) Compliance Standards: Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the National Construction Code of Australia, formerly known as the Building Code of Australia (BCA)
- (2) Compliance with Consent: The Development being completed in accordance with plans and specifications stamped by Council being drawn by the applicant dated 28.06.2019.
- (3) The applicant is required to comply with all firearms dealer licence requirements, as administered by the NSW Police Force, at all times.
- (4) Installation of all building security devices and fittings shall occur whilst retaining the heritage streetscape of the building.
- (5) Business identification signage may be installed in accordance with the design, prepared by the applicant, no larger than existing building signage.
- (6) The hours of operation shall be Monday to Friday 9am to 4pm and Saturday and Sunday 10am to 4pm.
- (7) No firearms or ammunition, or advertising of firearms or ammunition brands shall be displayed or visible at the front of the shop.

# **RESOLUTION 290/2019**

Moved: Cr Graham Sinclair Seconded: Cr Max Oliver

It was resolved that Council:

- 1. Grant approval to Terry Ward on Lot 2 DP 235510, 55 Coolamon Street, Ariah Park, for the sale of retail metal art, firearms and ammunition sales subject to conditions, and
- 2. Advise those who made submissions of this decision.

# AND FURTHER

That a LED light is installed at the front of the shop under the awning.

**CARRIED** 

# Report by Claire Golder

In Favour: Crs Rick Firman, Graham Sinclair, Lindy Reinhold, Dale Wiencke, Max Oliver, Nigel

Judd, Claire McLaren and Dennis Sleigh

Against: Nil

**CARRIED 8/0** 

Your reference: 28th June, 2019

Proposed Development: Use of Shop for Retail Metal Art, Firearms & Ammunition Sales Property Description: L 2 DP 235510; 55 Coolamon Street ARIAH PARK Application Number: 38/2019

We object to the application with regards to the sale of firearms and ammunition sales from the above premises.

There is nothing in the application that deals with security and safety measures, not that it would influence our objections below.

The perceived risk to our personal safety and property.

The insecurity created by the storing and selling of guns and ammunition within several metres from our home.

The overall impact on safety and security within the area.

The impact and devaluation of our home.

Potential risk of burglary and other criminal activity.

Close proximity to the local pre-school and central school.

Concerns about the types of people that could be attracted to the area.

The proposal of selling firearms and ammunition is in direct opposition to how the village is perceived.

Will weapons be tested on the premises or off site? Potential risk for explosions if tested on the premises.

If the business was approved would there be a requirement for bars or some other type of security to be fixed to the 1920's display windows to deal with safety issues and possible burglary and how would that impact on the streetscape in a heritage conservation area?

Item 12.3- Attachment 1 Page 206

We chose Ariah Park as a safe environment to live almost ten years ago and if at that time there was a business only metres away selling firearms there is no way we would have purchased the property we now call home. How many people with children or who are elderly, infirmed, in retirement or just wanting a safe place to live without worrying about the types of people that could be attracted to guns and ammunition would want to settle here with this type of business practically sitting on their doorstep? This could have a negative effect on our ability to sell and impact us financially if we decided to do so.

While we reside in a location within the main street where businesses are predominant, those businesses were established long before we arrived and research into crime in the area at the time showed none of those businesses had any adverse effect with regards to crime and security in Ariah Park. A few other businesses have opened since and we have raised no objections which makes the point, we are not objecting to the opening of a new business, rather than the products that are proposed to be stored and sold.

according to the NSW website http://www.toomanyguns.org/ it is clear that residents in the 2665 postcode which obviously extends We notice on the Impact Assessment at question 19 concerning beneficial effects on locality, there will be an increase in tourism and shopping as items that are currently located far away will be easily accessible. A point we would like to stress here, is beyond Ariah Park have no problem in accessing their weapons far away. That particular website reveals within the 2556 postcode zone there were 325 registered firearm owners, 1471 registered firearms with the average owner, owning 4.52 firearms and incredibly one owner was in possession of 22 firearms that were not part of a collection. These figures were correct as of March 2017. We understand that Council may initiate mediation or negotiations to address concerns and reach a possible solution if appropriate, however, issues concerning our property and personal safety are not something that can be negotiated away

We would like to wish the new business owners every success with their new business and hope it will be without the sale of firearms and ammunition

Kind regards

Item 12.3- Attachment 1 Page 207

719::

Mr G.C. Lavelle, General Manager, Temora Shire Council P.O. Box 262 105 Loftus St Temora NSW 2666

11 July, 2019

Dear Mr. Lavelle,

I am writing to express my objection to the Development Application lodged in relation to 55 Coolamon St, Ariah Park for the purpose of retail metal art, firearms and ammunition sales.

Thank you for the letter addressed ... who is the owner of our residence of Ariah Park. I have lived at three young children who I believe will be adversely affected by the presence of a shop selling firearms so close to their home.

Ariah Park is a small town where the retail shops are clustered together on either side of a single block of the main street, Coolamon Street. All shops are highly visible to anyone who is in the main street to do shopping or other errands. If a firearms shop was present in the main street it would be unavoidable for families with children who do not wish to expose their children to firearms. Many school-aged children walk to the shops on Coolamon Street without their parents. The route taken by the Ariah Park Preschool on fire drills is also along the main street. I do not believe it is appropriate to have a shop selling firearms so visible to children. Even large towns such as Wagga do not have firearm shops in the main shopping areas.

My children already express a degree of worry about needing to practice lock-down drills at school and preschool. I believe that having firearms visibly sold in the town will create anxiety for children who, understandably, see guns as threatening.

I don't believe that tourism associated with firearms is the kind of culture we want to encourage in Ariah Park. The town is characterised by its agricultural history, sport and a positive environment for raising children

I respect the right of people to engage in the legal use of firearms. I don't believe that there is any need for firearms and ammunition to be sold in Ariah Park. Even among people who choose to use firearms recreationally, I have never heard that there is any problem sourcing the ammunition they need. I do not see a need or benefit to the community that can justify the negative effect I believe a firearms shop will have on the children of our community.

Yours sincerely,

Item 12.3- Attachment 1

Terry Ward & Tricia Stubbs 21 Maxwell Street Ariah Park NSW 2665.

26th July 2019

Claire Golder Town Planner/Strategic Projects Officer Temora Shire Council PO Box 262 Temora NSW 2666.

### Ref: DA 38/2019 - 55 Coolamon Street, Ariah Park NSW 2665

Dear Claire,

Thank you for your email of 23/7/19, we have carefully reviewed the issued raised regarding our proposed development at the above address and in response to the concerns raised in the 2 submissions received by Council I would like to advise the following:

- The shopfront display will only show art, craft, clothing, giftware and/or displays in keeping with the 1920's heritage looks of the main street, and/or displays relating to local events and celebrations such as the Mary Gilmore Festival, Ariah Park Annual Show, Easter, Anzac Day, Christmas etc, as are currently displayed by nearly all the shop fronts in Coolamon Street. We do not intend to display either firearms or ammunition for sale in the shop front. All products related to this side of the business will be kept securely locked away at the rear of the shop.
- There will be no advertising of firearms or ammunition brands on the front of the building, only the name of the business Gun Metal Ariah Park with a logo of 1920's influence.



• We have very carefully considered the security of the building and have a plan which includes a state-of-the-art security system. This security system will be linked to cameras with video and audio, recording of events on an off-site server, motion and sound detection alerts, back to base alarm monitoring and panic buttons. We will replace existing doors with steel doors with steel frames. The roof will be reinforced with steel mesh between the pressed tin ceiling and the roof to preclude entry from above. Commercial grade roll up security screens will be mounted at the back of the front windows. The security system and other security measures comply with, and in most aspects, exceed all regulations as set out by the Firearms Registry NSW. There will be more close consultation with the licencing officer from Wagga Wagga Police and Firearms Registry NSW as we progress. We are also

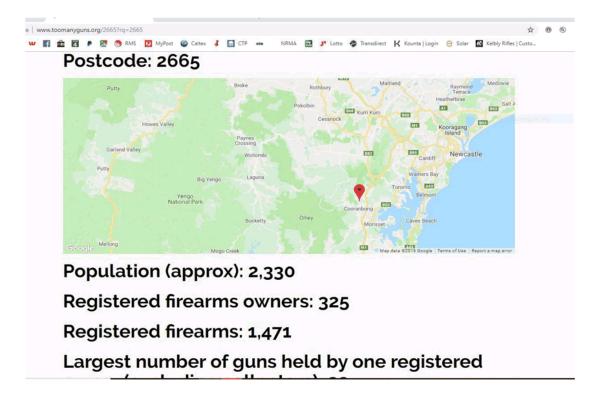
Item 12.3- Attachment 2 Page 209

- happy that, as this is a small town, the local police station is only a small distance away from the shop in the unlikely event of a problem.
- We intend to keep the heritage look of the shop front and believe that security measures will be completely unnoticeable from the main street. The steel door at the front will be hidden behind the existing door, the security shutters at the rear of the front windows will be covered by a curtain at the front and by pelmets when rolled up inside the shop. These curtains also mean people walking by will be unable to see into the shop. We are very, very keen to keep the existing heritage look of the building, inside & out and have in fact consulted with Councils Heritage Advisor David Scobie to this end.

### We would also like to address in more detail some individual concerns raised in the submissions:

- The business is intended to be operated in the main street, which is zoned as "village" a mix
  of commercial & residential. The shop is located at what I would refer to as the "industrial"
  end of the main street near a motor vehicle repair shop, wool shop, and a rural/farm supply
  store. I believe there will soon be a motorcycle memorabilia shop opening next door to us.
- The clientele we are focused on as far the gun/ammunition side of the business is concerned are locals who currently have to make a 2 hour, 200km round trip to either Wagga Wagga, Griffith or Young to purchase these products. On consultation with many local residents and local sports shooting club members, we have been advised that the proposed business in Ariah Park is highly desirable. On this side of the business our main focus will be on the supply of ammunition to local farmers (pest control) and sports shooters, however we anticipate a small trade in firearms sale as well. We do not intend to overtly promote or advertise this aspect of the business outside of the local area.
- Where we have mentioned tourists in the Impact Assessment, we meant that we aim to
  attract people into town for the sale of local arts, crafts, produce and also souvenirs,
  clothing and giftware. We do intend to promote and advertise this aspect. No "tourism" is
  intended regarding gun/ammunition sales.
- Weapons will not be tested at the premises or off site.
- This village is a rural one and I believe given the number of farmers/shooters/registered firearms owners in this area our proposed business is in keeping with a rural environment and in giving locals access to products required to carry out those jobs/sports.
- There is no potential risk for explosions on site. All ammunition will be kept in secure, fireproof storage as per Firearms Registry NSW regulations.
- There most certainly will not be any bars affixed to the display winds.
- As far as the statistics from the website <u>www.toomanyguns.org</u> are concerned, I do not feel
  that they are accurate as the site seems to default the searched for postcode 2665 to the
  wrong postcode 2265 being Cooranbong on the NSW Central Coast.

Item 12.3- Attachment 2 Page 210



- I have contacted a number of local real estate agents in regards to potential devaluation of
  property and have been told that, in their opinion, the operation of a business such as the
  one we intend would not devalue any property, and that in fact the opening of a new
  industry in town may very well increase values.
- Australia has the tightest gun control policies in the Pacific, and some of the most comprehensive regulations internationally, we believe that this should offer a sense of safety and security around a properly licenced, secured and well run business.

Thank you for the opportunity to address these concerns and please know that we would be more than happy to personally explain anything that is not clear by giving a tour through the premises to show our intentions.

If there is anything you feel requires further clarification, please do not hesitate to ask.

Yours Sincerely, Terry Ward Tricia Stubbs

Item 12.3- Attachment 2 Page 211

### Claire Golder

 From:
 Juesday, 30 July 2019 3:49 AM

To: Claire Golder

Subject: DA38/2019 proposed use of shop for retail metal art, firearms and ammunition

sales at 55 Coolamon Street Ariah Park.

### Dear Claire

Thank you for your email and the opportunity to respond to the points outlined by the applicants with some added comments by myself.

### **TOURISM**

We are well aware small rural places like Ariah Park rely on the tourist trade and if a gift shop without weapons and ammunition were to open, then we're all for it but we are strongly against a business selling ammunition and weapons located across the road from our home that we have resided in for almost 10 years now.

We are also aware of the Cultural landscape and built environment document, Part 5.7 relating to Ariah Park that notes "A general aim of the strategy is to <u>exploit</u> tourism for the long term commercial and social benefit of the community." That's all well and good for a gift shop but a business that also deals with weapons and ammunition across the street would only exploit our safety and peace of mind.

My husband is 66 years of age and diagnosed with Cerebellar Ataxia, neither of us want or need any added stress.

I suppose it's hard to imagine peace of mind, safety and quality of life in someone else's retirement but those are the exact reasons we chose to settle in Ariah Park as I'm sure many others have done so for the same reasons.

Just to give you an idea of how close the proposed business is located to us. I take very small steps and counted 67 paces from the proposed business to the start of our building.

### WEAPONS

I'm going to refer to firearms as weapons because they are.

Any Tasmanian who had a relative, friend, neighbour, personally knew or whose family knew someone who was massacred at Port Arthur will tell you the same, firearms are weapons.

### **FARMERS**

Have farmers and recreational shooters been deprived of getting their hands on weapons and ammunition because they haven't been able to source them from within the small confines of Ariah Park and has this ever hindered them from carrying out their business in the past?

Farmers DO NOT have to make a two hour round trip to other places to purchase ammunition if they don't want to travel. Ammunition is available to be ordered online or via phone, once legal checks are carried out it's shipped to the recipient's address by a dangerous goods freight provider, in some cases free delivery is offered with purchases over a certain amount depending on the supplier.

1

Item 12.3- Attachment 3 Page 212

How many farmers who have expressed an interest in weapons and ammunition sales to the applicant currently live in Coolamon Street, Ariah Park?

How many of those farmers live across the road or next door to the proposed business?

### REAL ESTATE

Firstly, I would request than any real estate agent who believes a business selling weapons and ammunition across the road from a residence go on record and publicly state that business "would not devalue any property..."

If someone were to tell the Australian Greens Party or Gun Control Australia that real estate agents believed such a business would increase residential values in a small rural heritage village, I'm sure they'd be horrified as many other people would.

The applicant didn't state if these real estate agents were from the Temora Shire. I assume they are and if so I'd like to invite them to our home so they can see for themselves where we are situated and where the proposed weapons and ammunition would be located so they can tell me to my face what they advised the applicant.

Secondly, we don't dispute "the opening of a new industry in town may very well increase values." It does however, depend on what the new industry is. Some years ago there was an almighty uproar about the local hotel staging female jelly wrestling. If that were to have been staged regularly would that new industry also increase property values?

I wonder how comfortable Councillors and others would be having weapons and ammunition being stored and sold across the street from their home. It's easy for others to dismiss concerns when it doesn't directly impact them, it's even easier if most of the people who grant approval to this business reside at least 26 kilometres away.

# SECURITY AND LAWS

No amount of locks, bars, mesh, reinforced this or that will reduce our anxiety, peace of mind and safety concerns with the very idea that weapons and ammunition will be stored across the road from our home taking into consideration the drug epidemic, ice in particular that's rampant in the Riverina.

# Link provided. <u>Daily Advertiser 8th May 2019</u>. Riverina Crime outpaces Sydney. Ice possession up by 400% in the Riverina.

Drug addicts do desperate things to get their hands on desirable property they can sell quickly so why invite possible trouble to our door with a business that sells weapons and ammunition in the small village of Ariah Park where as one resident told us 10 years ago "You can do anything you like here, as long as you don't get caught." In other words, it's quiet and not many people are looking.

The point is, if a business selling weapons and ammunition brings those people here and they can't access the property due to the security, they may take the opportunity not to leave empty handed and break and enter elsewhere in Ariah Park or perhaps travel a bit further up the road and carry out their crimes in Temora where they'd have a bigger smorgasbord of property to thieve from.

Do we also have to go to the expense of adding metal roll up security screens behind our large already vulnerable shop front windows? In our case, we're not a business, we are unable to claim any items that may be claimed by a business due to depreciation.

2

Item 12.3- Attachment 3 Page 213

While Australia does have tight gun laws, we also have laws concerning robbing banks, stealing cars, breaking and entering homes, assault, murder and drug use to name a few, however, laws and restrictions still don't stop people from offending if that's their intent.

Woolongong Council took a very responsible approach to their children and residents when a gun business presented them with an application.

### Link provided. Council rejects gun shop development near school.

I'm at a loss as to how council would explain giving the stamp of approval to a business selling weapons and ammunition in such a small confined heritage village where schools, residents and senior housing are practically sitting on the doorstep of that business unless of course, foot traffic ranks above the security and well being of the residents.

I'd be interested to know if there was an incident who apart from the perpetrator and owners would we legally be able to hold as responsible. The council for failure to provide duty of care when considering the application?

# ARIAH PARK POLICE STATION

The applicant gives the impression that it's manned 24/7 by police. Is it?

The police station didn't deter the pharmacy being broken into or other crimes about the place being committed like the graffiti of the railway station. It certainly didn't stop the two hooded thieves who decided to help themselves to the two large milk urns sitting inside our two door entrances at the front of our property where I caught them red handed early one morning shoving our property into the boot of their car.

The police station hasn't stopped other theft over the years with items growing legs and walking away.

As far as I'm aware there's one police officer and his family living on the premises, unless the situation has changed and there's a permanent police presence happening where the building is manned on rotation in the event of an incident then please let me know if that's the case now, not that it would cancel out our concerns.

# TOOMANYGUNS WEBSITE

# Link provided. Please refer to their explanation shown below.

It clearly states in bold lettering, the Google map pin of Cooranbong does not represent a specific address. The statistics are for postcode 2665 as I stated in my last correspondence and are correct as of 2017.

NB: Please be advised that the Google Map pin does not represent a specific address or location and is merely a postcode locator

### GUN CONTROL AUSTRALIA WEBSITE

# Link provided. More than a million guns owned in NSW alone.

This particular site provides correct data as of March 2019.

3

Item 12.3- Attachment 3 Page 214

Page 215

There doesn't appear to be a legitimate argument looking at those figures where anyone in NSW is having difficulty accessing their weapons of choice and if they were having such difficulty accessing ammunition, they probably wouldn't stockpile so many weapons.

### THE APPLICANTS STATES

The shopfront display will only show art, craft, clothing, giftware and/or displays in keeping with the 1920's heritage looks of the main street. Firearms and ammunition won't be on display.

They don't need to be on display because the name of the proposed business is GUN METAL which clearly reflects the main purpose of the business and definitely not that of a gift shop selling souvenirs or other items on display in the shop front windows.

When I see GUN METAL it doesn't scream gift shop, souvenirs, art, craft or clothing to me, it tells me exactly the purpose of the business.

I'm also having a hard time recalling any gift shops that sell weapons and ammunition.

Also in response to the consultation of interested parties and "in keeping with a rural environment" I would like to add that rural Australia isn't the wild west and just because selling weapons and ammunition is highly desirable by a certain number of people in our rural environment, that doesn't equate to it being a good idea, responsible, sensible, considerate, just, right, smart or even fair.

I'd also like to know how the selling of weapons and ammunition fit in with the perception of a quiet, quaint, safe 1920's heritage village.

If the weapons and ammunition side of the business is approved could you please advise if there are other avenues of objection available to us through the council before I seek other options.

Kind regards

30 July 2019

Item 12.3- Attachment 3

Claire Golder, Town Planner, Temora Shire Council P.O. Box 262 105 Loftus St Temora NSW 2666

5 August, 2019

Dear Claire,

Thank you for forwarding us the response from the applicants regarding my concerns about the DA 38/2019 for 55 Coolamon St, Ariah Park. My main concern was the impact a firearms and ammunition shop would have on children in our community.

I am pleased to note that the applicants say no firearms or ammunition will be visible in the front of the shop. However, I am not comfortable with the use of the word 'Gun' in the title of the business. The applicants have stressed that their target clientele are local owners of firearms. If this is the case, I don't see the need for the use of a business title that highlights the firearms and ammunition aspects of the business as locals would already be aware of the products sold by the business. I believe the word 'gun' in the business name will create an unavoidable exposure to children. As I have detailed in my previous letter, I don't believe it is appropriate for children to have the presence of firearms imposed on them.

Although the applicants have indicated they will not be actively promoting the firearms and ammunitions aspects of the business, I am still concerned about the amount of firearms and ammunitions-based trade that will take place. Naturally, the commercial case for the proposed business is a matter for the applicants. However, I am concerned that once the investment in the substantial security improvements needed on the premises is made, the business will start to focus more on the firearms and ammunitions trade if that is a more profitable aspect of the business.

I note the applicants' response that there are some 'industrial' type shops near the proposed address, and that the area is zoned as a mix of commercial and residential. There is a long and continuous history of families with young children living in the residences in that part of the main street. I believe that the best interests of the children who live in those residences, and the broader town, are not best served by the presence of a firearms and ammunitions shop so close to their home.

Yours sincerely,

Item 12.3- Attachment 4 Page 216

# **Claire Golder**

From: From: Total Total

To: Claire Golder Subject: Gun Shop

We are in full support of the gun shop in Ariah Park. Reference:DA 2019/ 55 Ariah Park

# **Claire Golder**

From: .

Sent: Thursday, 8 August 2019 10:40 AM

To: Claire Golder

Subject: DA 38/2019 55 Coolamon St, AP

To whom this may concern,

We are writing to let you know that we have no objections to the above Development Application.

Thank you

Get Outlook for Android

#### **Claire Golder**

Sent: Thursday, 8 August 2019 2:23 PM

To: Claire Golder

Subject: Letter of support for DA38/2019 - 55 Coolamon Street Ariah Park

#### Dear Claire

I am writing to lend my support to the Development Application 38/2019 for 55 Coolamon Street Ariah Park lodged by Tricia Stubbs and Terry Ward.

Tricia and Terry have owned their home in Ariah Park for 15 years and since coming to reside there permanently 18 months ago have involved themselves in community organisations. Tricia is the secretary of Ariah Park Community Projects Inc and also has taken on the role of Treasurer of the Ariah Park Show Society.

I understand both Tricia and Terry are members of the Sporting Shooters Association of Australia and have a working knowledge of the requirements of people requiring firearms whether as farmers, sporting or clay target etc.

I have been advised by Tricia that all firearms and cartridges will not be on display but kept in appropriate safe custody at the rear of the shop. The window display and the front area of the shop will showcase local art and craft which I feel will be a bonus to the streetscape in Ariah Park and to other businesses operating in Coolamon Street. We have a number of very gifted residents in the Ariah Park district and this will provide a great opportunity to them to display their wares for sale.

Thank you for your consideration

Yours sincerely

, ......

#### 12.4 WHIDDON TEMORA AGED CARE REDEVELOPMENT PROJECT

File Number: REP19/961

Author: **Town Planner** 

**Authoriser: Director of Environmental Services** 

Attachments: 1. Building Plans Whiddon Temora Aged Care Redevelopment 🗸 🕍

**REPORT** 

DA No. 30/2019

**APPLICANT** Frank Whiddon Masonic Homes NSW

**PROPERTY** Lot 624 & 625 DP 750587 190-200 Kitchener Road Temora

**OWNER** Frank Whiddon Masonic Homes NSW

**PROPOSAL** Redevelopment of existing Whiddon Temora Aged Care Facility to

> provide an additional 52 bedrooms including augmentation of services, additional car parking and landscaping, together with boundary adjustment (2 lot to 2 lot subdivision). The location of the proposed

development is shown by Figure 1.

**NOTIFICATION** 

Notice of this application has been provided as part of the assessment

process.

Notification letter to five adjoining or nearby neighbours

SITE DESCRIPTION

The subject land is approximately 2.37 hectares in size, with the majority of the proposal being located within Lot 625 and a section located partly in Lot 624. The land is currently occupied by the existing Temora aged care facility, known as Narraburra Lodge The remainder

of the subject land is vacant.

The subject land is located approximately 1.1km east of the Temora CBD. Local shops, services and facilities are located along the CBD.

The following matters need to be considered under section 79(C) of the Environmental Planning and Assessment Act, 1979, as part of the assessment of the proposal.

The State Environmental Planning Policies (SEPPs) that are relevant to this application are:

SEPP (Housing for Seniors or People with a Disability) 2004

The applicant has advised that their application is not being made under this SEPP as the site is specifically zoned SP2 Infrastructure (Seniors Housing).

SEPP No. 55 - Remediation of Land

Council has no records of the land being contaminated. If any potential contamination is uncovered during earthworks or construction, as work shall cease until the potential contamination is investigated further.

**ASSESSMENT** 

Item 12.4

## SEPP (Vegetation in Non-Rural Areas) 2017

The development proposes the removal of three trees in order to facilitate the development. The trees to be removed are not considered to be significant and their removal has been considered and supported as part of supporting documentation submitted with the application.

## SEPP (State and Regional Development) 2011

As the capital investment value of the project does not exceed \$30 million, it is not state significant development.

There are no deemed SEPPs which relate to this Region.

The site is zoned SP2 Infrastructure (Seniors Housing) under the Temora Local Environmental Plan (LEP) 2010.

The objectives of this zone are:

- To provide for infrastructure and related uses.
- To prevent development that is not compatible with or that may detract from the provision of infrastructure.

Under this zone, the purpose shown on the Land Zoning Map, including any development that is ordinarily incidental or ancillary to development for that purpose is permitted with consent. Seniors housing, which includes a residential care facility, is permitted with consent.

The proposal is consistent with the objectives of the zone.

The Temora Shire Development Control Plan 2012 is relevant to this application. The chapters relevant to this proposal are:

Development Applications

The application includes relevant plans and a detailed Statement of Environmental Effects (SEE).

Notification of Development Applications

The application has been notified to the adjoining and nearby landowners and advertised in accordance with the above chapter of the DCP.

Engineering Standards

The application can be conditioned to comply with Council's engineering standards. The proposal will involves the replacement of an existing sewerage pumping station with a gravity fed system over adjoin land, through negotiations with adjoining landowners. This is a positive outcome which will reduce future maintenance costs of sewer infrastructure. Goldenfields Water has required the installation of an additional water tank at the front of the site to provide additional water pressure to the development. The water tank will be up to five metres high. This is considered to be an unfortunate design outcome due to visual impact however appears to be unavoidable.

## Car Parking

The proposal includes a total of 44 onsite car parking spaces, including one disabled accessible space and two covered spaces for parking of the facility bus. This is a significant increase from the existing 17 parking spaces currently provided. This meets the RMS requirements based upon the number of residents and staff employed. Two ambulances bays will be provided onsite.

## Landscaping

A landscaping plan is included as part of the application landscaping shown on the plan includes trees and small shrub/low garden beds. This is considered acceptable for the site.

## Notification of Development Applications

The development was notified to adjoining landowners. No written submissions were received.

#### Subdivision

The proposal involves a boundary adjustment between two existing lots. This is considered to be acceptable.

#### LIKELY IMPACTS

### Environmental

## - Natural

The proposal involves the removal of a line of three trees. The trees are not identified as having biodiversity significance or habitat value. Their removal in order to facilities the development is considered acceptable. Suitable landscaping, including native species is proposed as part of the application.

## - Built

The proposal involves the construction of additional accommodation for seniors comprise 52 bedrooms with ensuites, refurbishment of existing accommodation, and the refurbishment and extension of support facilities. The use of the site for a residential aged care facility is an expected use of this land, which is zoned for seniors housing purposes. This is considered to be appropriate in order to facilitate the development.

#### Social

The social impacts of the development are positive with the opportunity to provide additional accommodation for elderly people within Temora Shire and surrounding areas.

## Economic

The economic impacts of the development are positive with the opportunity to provide additional direct and indirect employment as a result of the expansion of the existing facility.

#### **SUITABILTY OF THE SITE**

The site is zoned SP2 Infrastructure (Seniors Housing) under the Temora Local Environmental Plan (LEP) 2010 and the site is suitable for the proposed purpose.

### **SUBMISSIONS**

As a result of the notification and advertising, no written submissions were received.

## **PUBLIC INTEREST**

It is in the public interest to support suitable development of land in accordance with its zone objectives.

## CONCLUSION

The proposal for the expansion and refurbishment of the existing residential aged care facility at 190-200 Kitchener Road Temora is supported.



Figure 1: Location of proposed development

#### RECOMMENDATION

That approval be given to Frank Whiddon Masonic Homes NSW for the redevelopment of the existing Whiddon Temora Aged Care Facility to provide an additional 52 bedrooms including augmentation of services, additional car parking and landscaping, together with boundary adjustment (2 lot to 2 lot subdivision) at Lot 624 & 625 DP 750587 190-200 Kitchener Road Temora, subject to conditions.

## **Conditions of Consent:**

#### Administrative

- (1) Compliance Standards: Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the National Construction Code of Australia, formerly known as the Building Code of Australia (BCA)
- (2) Compliance with Consent: The applicant shall carry out the proposal, and works shall be undertaken, in accordance with the information supplied to Council, detailed as follows:
  - (a) The development application 30/2019 submitted to Temora Shire Council,
  - (b) plans and specifications stamped by Council being drawn by DWP Architects,
  - (c) site works plans prepared by Northrop,
  - (d) hydraulic drawings prepared by JHA,
  - (e) fire drawings prepared by JHA,

- (f) Landscape drawings prepared by Taylor Brammer, and
- (g) Statement of Environmental Effects dated 2 July 2019 prepared by Premise,
- (h) BCA Assessment Report 2019/1120 R1.1 prepared by Steve Watson & Partners dated 29 July 2019

unless otherwise specified by the conditions of consent.

- (3) The use not commencing until such time as ALL the requirements of the conditions of this consent have been carried out to the reasonable satisfaction of Temora Shire Council, as signified in writing.
- (4) Any upgrades or alterations to existing Council infrastructure required as a result of the development shall be at the full cost of the applicant.
- (5) Signage: Site signage shall apply and must be erected on site in a prominent, visible position for the duration of the construction.
- a) Stating the unauthorised entry to the site is not permitted;
- b) Showing the name of the builder or another person responsible for the site and a telephone number at which the builder or other persons can be contacted outside working hours; and
- c) The name, address and telephone contact of the Principal Certifying Authority for the work.
- (6) Toilet Facilities: are to be provided, at or in the vicinity of the work site, on which a building is being erected.
- a. Each toilet must:
  - i. Be a standard flushing toilet connected to a public sewer, or
  - ii. Have an on-site effluent disposal system approved under the

Local Government Act 1993, or

- iii. Be a temporary chemical closet approved under the Local Government Act, 1993.
- (7) Hours of Construction: construction work on the project shall be limited to the following hours:

Monday to Friday 7:00am to 6:00pm

Saturday 8:00am to 5:00pm

No work to be carried out on Sunday/Public Holidays, without prior consent from Council.

#### **Further Information**

- (8) Construction Certificate Required: A Construction Certificate must be obtained from a Principal Certifying Authority prior to commencement of any work. Detailed Engineering plans shall be submitted for Councils assessment, prior to the Construction Certificate being released.
- (9) Occupation Certificate Required: A Final Occupation Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principal Certifying Authority must be satisfied that the requirements of Part 6, Section 6.9 of the Environmental Planning and Assessment Act, 1979 have been satisfied.

## Access Traffic, Parking, Roads & Footpaths

- (10) Site Safety: all activities including, loading and unloading associated with this development are to take place within the subject site **only**.
- (11) Signage indicating the presence of aged people shall be installed to reinforce the speed limit of 50km/hr in the vicinity of the development.
- (12) No parking signs shall be installed in the vicinity of access roads to a provide a safe sight intersection distance and allow drivers to view oncoming traffic.
- (13) The existing Whiddon Temora Aged Care sign shall be relocated to provide a safe sight intersection distance at the driveway entrance.
- (14) A safety strategy shall be prepared to ensure that residents and visitors are not within the proposed garbage storage area or proposed "Y" turning area during collection periods.

#### **Services**

- (15) Waste Storage during Construction: Provision shall be made on site for the proper storage and disposal of waste such that no builders waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind.
- (16) Waste Disposal: all debris and any waste fill is to be removed from the site and disposed of at Temora Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Councils waste depot.

(17) Stormwater Disposal: Roof waters shall be collected and conveyed to a rainwater tank with the overflow disposed of onsite without causing a nuisance and/or erosion.

#### Stormwater

(18) Stormwater Disposal: Roof waters shall be collected to a rainwater tanks with the overflow disposed of to the Kitchener Road stormwater management system.

## **Engineering – Kerb & Guttering & Footpaths**

(19) Footpaths and shared ways will be constructed from 100mm thick concrete with F72 reinforcing mesh laid on 25mm chairs Concrete will be a minimum of 20mpa. At those locations where heavy vehicles will cross concrete thickness will be increased to 125mm and the reinforcement increased to F82.

#### **Kitchen Facilities**

(20) Kitchen Facilities: All areas used for the storage, preparation and service of food in the aged care facility are to be constructed and in strict compliance to the Food Act 2003 and associated regulations and food standards.

## Design

- (21) Nuisance and Amenity: The Operation is not to interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke vapour, steam, soot, ash, waste, water, waste products or grit, oil or otherwise.
- (22) Operating Noise Level: The operating noise level of the plant and equipment shall not exceed 5dB(a) above the background noise level when measured at the boundaries of the premises.

#### Construction

(23) Construction and wall type details are required to be provided to the Certifying Authority for review. Details & specifications of the wall type confirming the FRL proposed is to be submitted for the Construction Certificate. Structural details & specifications of the wall types and relevant FRLs proposed are to be submitted from a suitably qualified Structural Engineer.

- (24) Detailed designs, drawings and specifications of the handrail design are to be submitted to the Certifying Authority for further review.
- (25) Access consultant to undertake DDA review of proposed design and The Disability (Access to Premises Buildings) Standards 2010 upgrades to affected part. Note: The BCA specifies 6 resident rooms to be accessible.
- (26) The applicant shall provide details of compliance for weatherproofing of external walls.
- (27) Compliance for transparent windows with sill heights not more than 1m to be demonstrated via a window schedule and elevation drawings.
- (28) If mechanical ventilation is proposed, design certification to AS 1668.2 will be required from a mechanical engineer at the Construction Certificate stage. If natural ventilation is proposed, evidence of achieving 5% openings within the windows are to be provided for the CC.
- (29) The applicant shall provide assessment of BCA Section Energy Efficiency requirements at the Construction Certificate stage.

## **Fire Safety**

- (30) Details of the proposed construction and how it will achieve the required FRLs for Type C construction is to be provided. Certification from a structural engineer will be required for FRL's of all loadbearing structural elements requiring an FRL.
- (31) Details of the proposed method of fire and smoke separation at the junction of floors and the external wall are to be provided for assessment.
- (32) Details of the external wall portions achieving an FRL of 60/60/60 and openings being protected in accordance with C3.4 will be required for the Construction Certificate.
- (33) A dimensioned door schedule indicating compliance is required to be provided and will be checked upon an application for the main works Construction Certificate.
- (34) Details of the proposed doors serving service cupboards within the path of travel including notation of smoke seals and metal backed doors are to be incorporated within a door schedule to be submitted for the issue of the relevant Construction Certificate.
- (35) Detailed design and assessment to be provided by suitably qualified wet and dry fire, mechanical, electrical and hydraulic engineers.

#### General

- (36) The applicant shall be responsible for compliance with the requirements of the WorkCover Authority of NSW.
- (37) Section 94A Contributions Plan: Pursuant to Section 7.12 of the Environmental Planning and Assessment Act 1979, the monetary contribution applicable as a \$7.12 development levy is to be paid to Temora Shire Council prior to the issue of Construction Certificate. The contribution is current as at the date of this consent and is levied in accordance with the Temora Shire Section 94A Contributions Plan 2018, which may be viewed during office hours at Council's Customer Service Centre, 105 Loftus Street, Temora, or on Council's website www.temora.nsw.gov.au.

Cr Rick Firman declared a non-pecuniary interest in relation to item REP19/961 12.4 Whiddon Temora Aged Care Redevelopment Project , due to being a Member of the Temora Masonic Lodge and a donor to Frank Whiddon Homes.

# **RESOLUTION 291/2019**

Moved: Cr Max Oliver Seconded: Cr Nigel Judd

It was resolved that Council grant approval to Frank Whiddon Masonic Homes NSW for the redevelopment of the existing Whiddon Temora Aged Care Facility to provide an additional 52 bedrooms including augmentation of services, additional car parking and landscaping, together with boundary adjustment (2 lot to 2 lot subdivision) at Lot 624 & 625 DP 750587 190-200 Kitchener Road Temora, subject to conditions.

**CARRIED** 

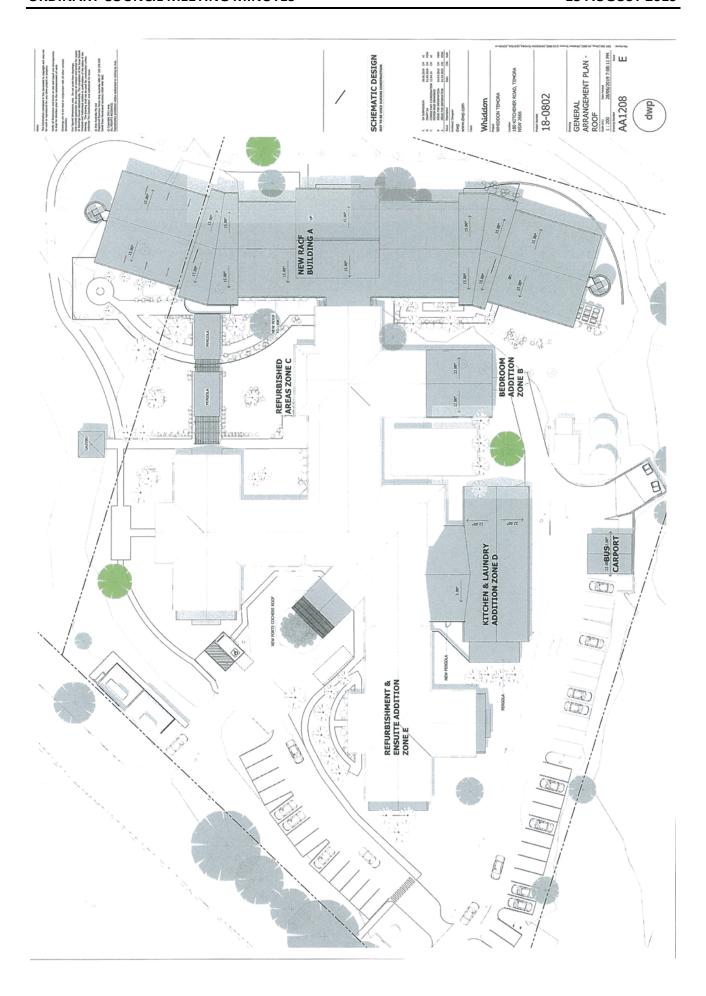
<u>In Favour:</u> Crs Rick Firman, Graham Sinclair, Lindy Reinhold, Dale Wiencke, Max Oliver, Nigel

Judd, Claire McLaren and Dennis Sleigh

Against: Nil

CARRIED 8/0

Report by Claire Golder





#### 12.5 DRAFT LOCAL HERITAGE ASSISTANCE POLICY AND APPLICATION FORM

File Number: REP19/973

Author: Town Planner

Authoriser: Director of Environmental Services

Attachments: 1. Draft Local Heritage Assistance Policy U

#### **REPORT**

Council officers have recently reviewed the Local Heritage Assistance Policy and Application Form. This policy is used by the Committee to assess applications from the community to assist with the maintenance of heritage buildings. The annual budget of the Committee is \$15,000, with \$5,500 provided by the NSW Government and \$9,500 provided by Council. The Committee generally allocates up to \$1,000 for each project, with a matched contribution from the applicant. Grants are paid only upon the satisfactory completion of the works.

The review proposes a few changes to be considered by Council namely:

- Allow the Committee, in required circumstances, to allocate up to \$5,000 in advance of the following year's allocation
- Allow the Committee to recognise works in-kind instead of a cash contribution, where the
  applicant can demonstrate their ability to contribute to the completion of the project in
  this way,
- Minor wording changes

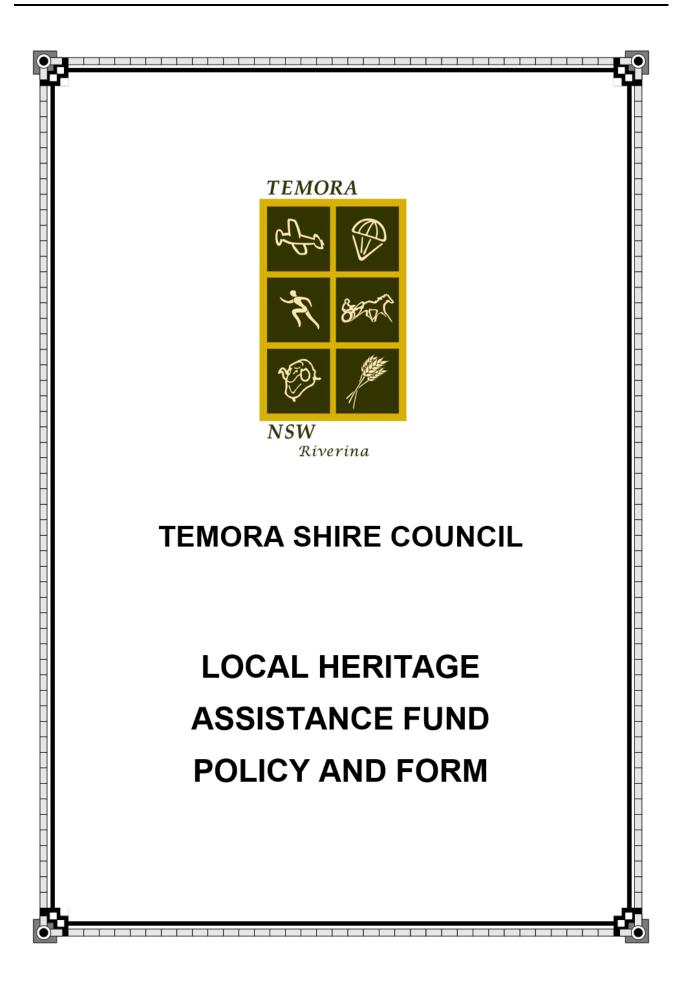
## **RESOLUTION 292/2019**

Moved: Cr Graham Sinclair Seconded: Cr Nigel Judd

It was resolved that Council adopt the Draft Local Heritage Assistance Policy and Application Form with the clause being deleted regarding the \$5,000 in advance of the following year allocation.

**CARRIED** 

## Report by Claire Golder



# LOCAL HERITAGE ASSISTANCE FUND POLICY FOR TEMORA SHIRE



## **BACKGROUND**

A local Heritage Fund has been established by Temora Shire Council with the assistance of a grant from the Heritage Office of the NSW State Government. There is a total of \$15,000.00 in the fund for twelve months. This comprises a NSW State Government Grant of \$5,500 and \$9,500 from Temora Shire Council. In addition, grant funds and Council budget funds assist with the provision of the services of Council's Heritage Advisor, who provides guidance on local heritage projects

2

## AIM OF THE FUND

The aim of the project is to encourage as much positive work on heritage items in the area as possible. In the past, many grant programs were for individual buildings only. This program will provide assistance funding to encourage the joint funding of a number of projects. In the process, it is hoped that this will engender greater interest and concern for conservation for all other heritage items within the Council's area.

#### INVITATION TO APPLY

Owners of heritage buildings in this area are invited to apply as well as owners of those buildings not currently listed but of heritage or streetscape significance. It is essential that you prepare the best application possible because of the limited funds and these guidelines have been prepared to assist you.

#### **ELIGIBLE PROJECTS**

Projects which involve the repair, maintenance or reinstatement of missing items on heritage buildings in the nominated area. These include fences, verandahs, roof cladding, external painting, shopfront tiling and decorative detail. Projects include structural work through to final painting of projects.

#### PROJECTS NOT FUNDED

Funding will generally NOT be provided for the following projects: where assistance is reasonably available from another source; where substantial assistance has been previously provided; or where the applicant has yet to complete other assisted projects. Additionally, the following items will also not be considered:

- purchase of a building, site or moveable item;
- a new addition to a heritage building (including new internal fittings such as new kitchen and bathrooms);
- the re-location of a heritage building or work on a re-located building;
- work on a government owned building still used for a government purpose.

3

Item 12.5- Attachment 1

#### **ASSESSMENT CRITERIA**

The following matters will be taken into account by the Council in assessing the priority of your application. Please note that it is not necessary for your project to meet all of these criteria:-

- Projects which are highly visible to the public eg. the replacement of a verandah to a building in a main street location, providing appropriate signage and painting in a colour scheme in accordance with Heritage Adviser recommendations:
- The applicant's ability to demonstrate technical and financial responsibility with regard to the project, and demonstrated ability to complete the project within twelve months;
- · Projects which would encourage the conservation of other heritage items;
- Projects of demonstrated heritage value to the community; commonly the item concerned will appear on many heritage lists, eg. the restoration of an important local heritage house;
- Projects which have high public accessibility, eg. a local museum, church or a private home which is open to the public several times a year;
- Projects involving aspects of heritage which have received little or no funding eg. historic gardens;
- Projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item; and
- Urgent projects to avert a threat to a heritage item.

#### LEVEL OF FUNDING AVAILABLE

It is proposed that the maximum level of funding per project will be limited to \$1,000.00. Greater funding may be made if the circumstances warrant it. You will be required to provide at least matching finance for the projects. There will clearly be cases where you may need to contribute more to the project. The Committee may consider applications where the matched finance is in the form of works in-kind, where the applicant can demonstrate the capacity to contribute to the project in this way.

Generally the Committee is limited to allocating its annual allowance of \$15,000 to local heritage projects. However, in required circumstances, the Committee may allocate up to \$5,000 in advance of the following year's allocation.

#### TIMING OF PROJECTS

From approval you will have twelve months to complete your project.

#### WHAT YOU NEED TO DO

## Firstly, contact the Heritage Adviser for your area.

It is suggested that you set down the work you propose to do and then contact the Heritage Adviser to discuss the eligibility and other details of your project. This service is provided free of charge. The Adviser will be able to assist you in making an application. If the project is too large the adviser may suggest that you get the services of a conservation architect for the project.

The Heritage Adviser is David Scobie and you can make an appointment by ringing Council on (02) 6980 1101.

## **Background Research**

It will assist your case if you can properly demonstrate why the work you propose is appropriate from a heritage point of view. To do this you may need to do some research, eg. the Council may have information on the building, or the library or you may be able to obtain photographs. The heritage adviser may also have some suggestions to follow up.

## Work to be carried out

You then need to decide in detail what work you want to carry out. This should be put down in a clear item by item job schedule.

## Quotes

Next, as with any work, you need to get quotes and it is suggested that you get at least two for the work. Put these costs alongside the schedule of work you have prepared.

5

#### Plans and Sketches

Depending upon the size of the job you may need these to attach to your application for funding.

## **Photographs**

Take a photograph of the setting of the building, each elevation and close-ups of any particular job to be done. Keep the negatives and a set of photographs for your final report.

## Fill in the application form

Fill in the attached simple form, keep a copy for your records, staple on the attachments and take it immediately to the Council.

### **Building Approval**

Depending on the type of work which you intend to carry out, you may require Council's building approval. This is separate to this application. Council can provide advice in this area.

## **Completion of Project**

Generally the funding is paid by reimbursement to the applicant, at the completion of the project. Please provide copies of paid invoices and photographs as evidence of expended funds. Council's Heritage Advisor may wish to inspect the completed works as part of the grant funding process.

# **TEMORA SHIRE COUNCIL**

### LOCAL HERITAGE ASSISTANCE FUND

# APPLICATION FOR FINANCIAL ASSISTANCE

# THE PROPOSAL

PROPOSED WORKS:
PRESENT USE OF BUILDING:

# **FUNDS**

ESTIMATED COST OF WORKS:
THE AMOUNT YOU ARE SEEKING WITH THIS APPLICATION: \$
NOTE: MAXIMUM \$1,000.00 AMOUNT SOUGHT MUST BE MATCHED DOLLAR
FOR DOLLAR BY APPLICANT. PLEASE ADVISE IF THIS WILL INCLUDE ANY

WORKS IN-KIND BY THE APPLICANT TO COMPLETE THE PROJECT)

ADDITIONAL INFORMATION SUI	BMITTED WITH THIS APF	PLICATION:
Please tick (□)		
Quotes for the costs to carry out work		
Tradesmen qualifications/experience		
Plans/sketches of the proposed works		
Photographs of existing structure		
Samples of finished materials/colours		
Historical background of the Property		
SIGNATURE OF APPLICANT		
I/We, the undersigned, being the applicapply for financial assistance under the works described in this application on the	Local Heritage Assistance	Fund to carry out
	Capacity	Date
	Capacity	Date
Signature/s		
Signature/s  CONSENT OF OWNER/S OF LAND		
CONSENT OF OWNER/S OF LAND  NAME OF OWNER/S OF LAND:	s nominated above of the	

OFFICE USE

# AGREEMENT FOR FINANCIAL ASSISTANCE OFFERED UNDER TEMORA SHIRE HERITAGE PROGRAM

(This cover sheet should be used for all projects)

PROJECT NUMBER:			
DETAILS OF ASSISTANCE:			
Applicants Name:			
Postal Address:			
Project Address:			
Project Name:			
Amount of Assistance: \$	Туре:	Your Contribution: \$	
Funding Source:			
Purposes of the Assistance:			
Special Conditions:			
Final date for the completion of the proj	ect:		10

#### CONDITIONS APPLYING TO ALL PROJECTS

You, the applicant, by entering into this agreement, agree to comply with the following conditions:-

## 1. Acceptance

You must accept this offer of assistance within six (6) weeks of the date of this offer otherwise it will be withdrawn.

#### 2. Permission to Commence Work

You must provide the following information before permission to commence work will be granted:-

- a) a draft schedule of work and quotations;
- b) who is to carry out the work;
- c) a time schedule for the completion of the project;
- d) name of a suitably qualified person who will be responsible for supervising the proposed work.
- e) historical background of the property, with heritage photographs where available.

## 3. Funding from Other Sources

You must immediately advise the council of any changes to financial resources and arrangements connected with the project.

## 4. Claims

Claims for payment should be supplied in letter form and you should set out clearly what work was carried out, by whom and how much you are claiming. Please attach copies of paid invoices and relevant photographs as evidence of expended funds.

## 5. Progress Reports

You must provide brief progress reports as requested.

#### 6. Revocation

You agree that this financial assistance may be reviewed or revoked at any time under any one or more of the following circumstances:

- a) Unsatisfactory work;
- b) Failure to meet time schedule constraints;
- c) Failure to provide progress reports;
- d) Non disclosure, misleading or false disclosure of information.

You also agree, in case of revocation, that where monies have been advanced you are obliged to refund those monies plus interest equal to the current rate used for local government rate arrears.

#### 7. Taxation and Other Regulations

You agree that it is solely your responsibility to ensure that you comply with any taxation liability and or regulations under any Federal or State legislation.

#### 8. Loan and Index Refundable Grant Conditions

You agree to enter into a separate agreement to provide whatever form of security for this assistance which may be required.

#### 9. Re-useable Equipment

You agree that assistance is not to be used for expenditure on re-useable equipment without the prior written approval of the Council.

#### 10. Appropriate Conservation Work and Financial Management

You agree that all work must be carried out in a manner consistent with appropriate conservation practice and in accordance with generally accepted sound financial practice.

12

## 11. Long Term Protection

You agree to take all reasonable measures to protect in perpetuity the item for which this assistance is granted.

You the applicant, and owner of the item assisted, agree not to object to the inclusion of the item in a Local Environment Plan where this is not already the case

You agree to insure and keep insured at all times the item for which this assistance is granted.

## 12. Acknowledgment of Assistance

You agree to acknowledge this assistance in any form required and approved by the Council.

## Acceptance

You the applicant, hereby agree to the above conditional assistance.	ons and accept this offer of
Signature:	Date:
To be completed for projects where the applicant is not conserved.	t the owner of the item being
I, the owner of the item for which this assistance is conditions of this assistance and give permission for work	
Signature:	Date:

Item 12.5- Attachment 1 Page 245

## 13 ADMINISTRATION AND FINANCE

## 13.1 STOCKTAKE OF STORES & MATERIALS

File Number: REP19/895

Author: Executive Assistant
Authoriser: General Manager

Attachments: 1. Stocktake of Stores & Materials U

#### **REPORT**

The stocktake of Stores & Materials was completed on 30 June 2019 and reveals a surplus to the value of \$157.74. The variations are mostly minor and are shown for Councils information on the following attachment.

# **RESOLUTION 293/2019**

Moved: Cr Max Oliver Seconded: Cr Claire McLaren

It was resolved that Council adjusts the variation to the Works Depot/Sundry expenses/Stock Adjustment Account to the value of \$157.74.

**CARRIED** 

## Report by Steve Firth

Item 13.1 Page 246

	re Council 0/07/2019 15:07:55	STOCKTAKE DISCREPANCY			Report Date:		
Location	1 Council Main Store						
Bin	Stock		Quantity	Transaction	Count	Discr	repancy
Number	Item Description	Ord Un:	it On Hand	Quantity	Quantity	Quantity	Value
Yard	1 7mm Aggregate	EA	3.06	.00	3.00	.06	3.89
Yard	2 10mm Aggregate	EA	.00	.00	.00	.00	.00
Yard	3 Gabion Rock	EA	180.00	.00	180.00	.00	.00
	4 5mm Aggregate	EA	29.00	.00	20.00	9.00	570.03
	6 Culvert Box 48"x 9"	EA	.00	.00	.00	.00	.00
	7 Ballast Rock	METR	.00	.00	.00	.00	.00
	21 Steel Sign Posts	EA.	115.00	.00	112.00	3.00	53.20
	25 Diesel Tankers	L	427.87	.00	1070.00	-642.13	-840.29
	26 Oil	L	1821.00	.00	1816.00	5.00	18.41
	27 Fender Posts	EA.	738.00	.00	731.00	7.00	85.16
	29 Delineators	EA	.00	.00	.00	.00	.00
	31 Emulsion	LITR	11559.00	.00	11600.00	-41,00	-37.26
	33 Premix	M	.00	.00	.00	.00	.00
	36 Rotary Broom	EA	.00	.00	.00	.00	.00
	46 Head Wall Units	EA	.00	.00	.00	.00	.00
	51 Steel Weldshop	EA	10824.56	.00	10824.56	.00	.00
	52 Sand - Cementing	м	.00	.00	.00	.00	.00
	53 Sign Post Supports	EA.	147.00	.00	146.00	1.00	20.71
	60 Drill Bits	EA	.00	.00	.00	.00	.00
	63 Handles	EA	.00	.00	.00	.00	.00
	67 Picks & Mattocks	EA.	.00	.00	.00	.00	.00
	73 Cement	EA	119.00	.00	115.00	4.00	28.88
	74 Tyres - 700 x 16	EA	.00	.00	.00	.00	.00
_	75 Tyres - 750 x 16	EA	.00	.00	.00	.00	.00
1	77 Tyres - 11R 22.5	EA	21.00	.00	21.00	.00	.00
	78 Tyres 255/70R 22.5	EA	.00	.00	.00	.00	.00
	82 Tyres - 1400 x 24 New	EA	.00	.00	.00	.00	.00
	89 Concrete Mix - Sand & Aggregat	е и	12.40	.00	12.40	.00	.00
	103 Crusher Grit	м	150.62	.00	143.50	7.12	255.01
Yard	104 Big Bins	1	.00	.00	.00	.00	.00
						Total:	157.74

# 13.2 G23 LEGISLATIVE COMPLIANCE POLICY - DRAFT

File Number: REP19/907

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. G23 - Legislative Compliance Policy 🗓 🖫

## **REPORT**

The draft Legislative Compliance Policy is a new policy and requires Council adoption.

# **RESOLUTION 294/2019**

Moved: Cr Graham Sinclair Seconded: Cr Dennis Sleigh

It was resolved that Council adopts Policy G23 – Legislative Compliance Policy.

**CARRIED** 

# Report by Steve Firth

Item 13.2 Page 248

Function: Governance

Temora Shire Council

Policy Number: G23

# TEMORA SHIRE COUNCIL



# **Legislative Compliance Policy**

# **DRAFT**

Revision Number: 1 File Name: Legislative Compliance Policy Revision Date: July 2019 Page Number: 1

Function: Governance

Policy Number: G23

Temora Shire Council

# **Review Details**

# **ABOUT THIS RELEASE**

DOCUMENT NAME: Legislative Compliance Policy

CODE NUMBER: G23

AUTHOR: Temora Shire Council

ENDORSEMENT DATE: July 2019

## **REVIEW**

Revision	Revision Description	ate approved by Ger	eral Managers
Date		Council E	ndorsement
July 2019	New Policy		

## **PLANNED REVIEW**

Planned Review Date	Revision Description	Review by

Revision Number: 1 File Name: Legislative Compliance Policy Revision Date: July 2019 Page Number: 2

Function: Governance Policy Number: G23

#### Temora Shire Council

#### Introduction

A compliance program is an important element in the corporate governance and due diligence of an organisation. This policy sets out the structural, operational and maintenance elements of an effective compliance program.

#### Objectives

The aim of an effective compliance program is to:

- a. Prevent, and where necessary, identify and respond to, breaches of applicable laws, regulations, codes and organisation standards;
- b. Promote a culture of compliance within the organisation';
- c. Assist the organisation in remaining or becoming a good corporate citizen

#### Commitment

Temora Shire Council is committed to fulfilling the community's expectations and being a good corporate citizen through compliance with all applicable laws, regulations, codes and organisational standards.

#### Implementation

The General Manager will have overall responsibility for compliance.

A compliance framework will be maintained identifying the more significant laws and regulations applying to the Council and reporting obligations.

The compliance framework will allocate responsibility for individual compliance tasks within the organisation.

Compliance obligations are to be integrated into the day to day operational procedures of the organisation.

## **Monitoring and Measuring**

The Audit and Risk Committee, will work closely with the Internal Auditor, to assist the Council in exercising due care, diligence and skill in discharging its oversight and monitoring responsibilities, especially regarding financial reporting, risk management and compliance with legislation and Council policies.

An Internal Audit Plan will be maintained and will include an ongoing program for the internal review of the Council's activities including periodic reviews of its compliance program.

Compliance failures and complaints will be investigated in order to rectify breaches and prevent systematic and recurring problems.

Council policies will be subject to periodic review by the Council in accordance with a predetermined timetable.

Revision Number: 1 File Name: Legislative Compliance Policy Revision Date: July 2019 Page Number: 3

Function: Governance Policy Number: G23

Temora Shire Council

#### **General Principles**

Council has adopted the following principles based on the Australian Standard AS ISO 19600:2015 Compliance management systems – Guidelines:

- 1. Council is committed to achieving compliance in all areas of its operations.
- Council will provide sufficient resources to support ongoing legislative compliance Council will ensure that all mangers, supervisors and staff generally understand, promote and be responsible for compliance with relevant laws, regulations, codes and Council standards that apply to activities within their day-to-day responsibilities.
- 3. Council will maintain its commitment to continuous improvement.
- Council will use its established risk management practices to identify, assess, evaluate and treat compliance risks.
- Council will support integration of compliance requirements into day-to-day operating procedures as appropriate.
- Council will maintain a Legislative Compliance Register in association with its Risk Register.
- Council will investigate, rectify and report all compliance failures to the relevant authority as may be required.
- 8. Council will allocate appropriate responsibility for managing compliance at various levels
- Council will provide appropriate practical education and training of staff in order for them to meet their compliance obligations.
- Council will actively promote the importance of compliance to staff, contractors and other relevant third parties.
- Council will monitor legislative compliance through activities approved within its Internal Audit Plan.

#### **Continual Improvement**

The Compliance program and the compliance framework will be regularly reviewed and continually improved by:

- a. Regular review of Council policies in accordance with a pre-determined timetable.
- b. Remaining abreast of changes in legislation and policies of Government by subscribing to Office of Local Government (OLG) Circulars, retaining membership of LGNSW and participating in conferences, seminars and other events hosted by OLG, LGNSW, Local Government Professionals Australia, REROC, Riverina JO and other local government industry bodies.

Revision Number: 1 File Name: Legislative Compliance Policy Revision Date: July 2019 Page Number: 4

Function: Governance

Policy Number: G23

#### Temora Shire Council

# Schedule 1 Compliance Framework

Legislation/Award	Responsibility
New South Wales	
Anti-Discrimination Act 1977	Council
	General Manager
	Director of Administration & Finance
	Director of Environmental Services
	Engineering Technical Manager
	Human Resources Officer
Biodiversity Conservation Act 2016	Director of Environmental Services
Biosecurity Act 2015	Director of Environmental Services
Companion Animals Act 1998	Director of Environmental Services
	Ranger
Contaminated Land Management Act 1997	Director of Environmental Services
	Engineering Technical Manager
Crown Land Management Act 2016	General Manager
	Director of Administration & Finance
Disability Inclusion Act 2014	Council
	General Manager
	Director of Administration & Finance
Environmental Planning & Assessment Act 1979	Director of Environmental Services
Government Information (Public Access) Act 2009	Director of Administration & Finance
Heavy Vehicle National Law	Engineering Technical Manager
Heritage Act 1977	Director of Environmental Services
Impounding Act 1993	Director of Environmental Services
	Ranger
Library Act 1989	General Manager
	Director of Administration & Finance
Local Government Act 1993	Council
	General Manager
	Director of Administration & Finance
	Director of Environmental Services
	Engineering Technical Manager
Local Government (NSW) State Award 2017	General Manager
	Director of Administration & Finance
	Director of Environmental Services
	Engineering Technical Manager
	Human Resources Officer
Privacy & Personal Information Protection Act 1998	Director of Administration & Finance
Protection of the Environment Operations act 1997	Director of Environmental Services
Public Health Act 2010	Director of Environmental Services
Public Interest Disclosures Act 1994	General Manager
	Director of Administration & Finance

Revision Number: 1 File Name: Legislative Compliance Policy Revision Date: July 2019 Page Number: 5

Item 13.2- Attachment 1 Page 253

Function: Governance

#### Policy Number: G23

#### Temora Shire Council

Residential Tenancies Act 2010	Director of Administration & Finance
Roads Act 1993	Engineering Technical Manager
Rural Fires Act 1997	General Manager
	Engineering Technical Manager
State Emergency & Rescue Management Act 1989	Engineering Technical Manager
State Emergency Services Act 1989	Engineering Technical Manager
State Records Act 1998	Director of Administration & Finance
Valuation of Land Act 1916	Director of Administration & Finance
Waste Minimisation and Management Act 1995	Director of Environmental Services
Work Health and Safety Act 2011	Council
	General Manager
	Director of Administration & Finance
	Director of Environmental Services
	Human Resources Officer
Commonwealth	
A New Tax System (Goods & Services Tax) Act 1999	Director of Administration & Finance
A New Tax System (Pay As You Go) Act 1999	Director of Administration & Finance
Fair Work Act 2009	General Manager
	Director of Administration & Finance
	Director of Environmental Services
	Engineering Technical Manager
	Human Resources Officer
Fringe Benefits Tax Assessment Act 1986	Director of Administration & Finance
National Heavy Vehicle Law	Engineering Technical Manager
Native Title Act 1993	Director of Environmental Services

Revision Number: 1 File Name: Legislative Compliance Policy Revision Date: July 2019 Page Number: 6

Item 13.2- Attachment 1 Page 254

Function: Governance

Temora Shire Council

Policy Number. G23

Schedule 2 Reporting Obligations

Reporting Requirement	Recipient	Due Date	Responsibility
Active Transport Completion Report	Roads & Maritime Services	30 June	Engineering Works Manager
Annual Report	Minister for Local Government	30 November	General Manager
Block Grant Annual Report	Roads & Maritime Services	yluly	Engineering Technical Manager
Building Approvals	Long Service Leave Corporation	Monthly	Director Environmental Services
Cemeteries Annual Report	Crown Lands NSW	July	Director Environmental Services
Code of Conduct Statistics	Council	31 December	General Manager
	Office of Local Government		Human Resources Officer
Companion Animals Annual Report	Minister for Local Government	30 September	Director Environmental Services
Crown Land Annual Report	Crown Lands NSW	31 October	Director Environmental Services
Development & Building Approvals Statistics	Australian Bureau of Statistics	August	Director Environmental Services
Disclosure of Interest Annual Returns	Council	30 September	General Manager
Financial Statements	Office of Local Government	31 October	Director Administration & Finance
Financial Data Return	Office of Local Government	31 October	Director Administration & Finance
Food Inspections			Director Environmental Services
GIPA Annual Report	Minister for Local Government	31 October	Director Administration & Finance
	Information Commissioner		
Landfill Annual Reports	<b>Environment Protection Authority</b>	31 August	Director Environmental Services
Mines (Quarries) Annual Reports	Mines NSW (DPI)	September	Engineering Technical Manager
National Local Roads Data Annual Report	Office of Local Government	November	Engineering Technical Manager
Plan First Levy	Department of Planning	Monthly	Director Environmental Services
Public Interest Disclosures Annual Report	Minister for Local Government	31 October	General Manager
	Ombudsman		Human Resources Officer
Regional Roads Repair Program	Roads & Maritime Services	30 June	Engineering Works Manager
Return of Information on Local Roads and	Local Government Grants	30 September	Engineering Technical Manager
Bridges on Local Roads	Commission		
Return of General Information	Local Government Grants	30 November	Director Administration & Finance

Revision Date: July 2019 Page Number: 7

Revision Number: 1 File Name: Legislative Compliance Policy Temora Shire Council

Function: Governance

Policy Number: G23

Roads to Recovery	Department of Infrastructure	31 October	Engineering Technical Manager
Sewerage Treatment Plants Annual Report	Environment Protection Authority	September	Engineering Technical Manager
Sewerage Treatment Plants Annual Report	Office of Water	31 October	Engineering Technical Manager
State Environmental Planning Policies	Department of Planning	Quarterly	Director Environmental Services

Revision Date: July 2019 Page Number: 8

Revision Number: 1 File Name: Legislative Compliance Policy

#### 14 CORRESPONDENCE

# 14.1 TEMORA TROTTING CLUB - 2019/2020 SPONSORSHIP

File Number: REP19/909

Author: Secretary Engineering

Authoriser: General Manager

Attachments: 1. Temora Trotting Club U

#### **REPORT**

Temora Trotting Club is seeking sponsorship for the Hot to Trot Carnival event on 11 January 2020. A Gold Club package is to the value of \$500.00.

# **RESOLUTION 295/2019**

Moved: Cr Max Oliver Seconded: Cr Dennis Sleigh

It was resolved that Council sponsors the Temora Trotting Club to the value of \$500.00 for a Gold Club package for the 2019/2020 Hot to Trot Carnival.

**CARRIED** 

Item 14.1 Page 257



The Secretary PO Box 240, TEMORA 2666 Phone: 0401 832 995

Email: temoratrottingclub@hotmail.com

25<sup>th</sup> July 2019

#### **SPONSORSHIP 2019 / 2020**

Our Club's annual Hot to Trot Carnival event will be held on 11 January 2020.

We ask for your financial support to enable us to conduct this community event at a low cost to families. Our carnival event features free entertainment for kids, live music, gourmet dining, Fashions on the Field and other competitions.

We believe that as in past seasons, the amount of monetary sponsorship that our club can provide towards this event will determine the amount of funding that we will receive from Harness Racing NSW.

We are hoping that you will be able to contribute the same level of sponsorship that you did last season. A tax invoice for that option is included for convenience. Payment of sponsorship would be appreciated by 30<sup>th</sup> September 2019.

We have been proactive in advancing our social media presence this year and will be using these platforms to promote our event and our sponsors this season. All of our race meetings are covered by the TAB and seen on SKY Racing.

The dates for our other race meetings this season are Saturday night 5 October 2019; Saturday night 23 November 2019; Saturday night 4 January 2020; Tuesday night 4 February 2020.

We hope that your continued sponsorship will to allow us to improve our Carnival further next year and look forward our continued association.

Kind regards

Jane Walker Secretary

Item 14.1- Attachment 1 Page 258

# 14.2 TEMORA SHOW SOCIETY 2019 - FINANCIAL SUPPORT

File Number: REP19/935

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Temora Show U

#### **REPORT**

Temora Show Society is requesting financial support for the 134<sup>th</sup> Annual Temora Show.

The Show Society has provided a list of events that require sponsorship.

Note: At the June 2019 Council meeting the fees for the mobile stage, street stall van, toilets, and delivery & set up were waived for the Temora Show Society to the value of \$782.00.

# **RESOLUTION 296/2019**

Moved: Cr Graham Sinclair Seconded: Cr Claire McLaren

It was resolved that Council supports the Temora Show Society with financial support to the value of \$500.00 for the 2019 Annual Show.

**CARRIED** 

Item 14.2 Page 259

# Temora Show Society Inc.

PO Box 102 TEMORA NSW 2666 ABN 48 140 872 913

Email:

temorashow@gmail.com

Website:

www.temorashow.com.au

Show Mobile: 0448 253 640

17 July 2019

Mr Gary Lavelle General Manager Temora Shire Council Loftus Street TEMORA NSW 2666

Dear Gary,

As this year marks the 134th anniversary of the Temora Show, it makes it one of the oldest agricultural shows in the Riverina.

You will no doubt appreciate that for the Show to be successful, the Show Society relies heavily on the generosity and good faith of our community and its leaders. Without that ongoing support, there will be no Temora Agricultural Shows in the future.

We are extremely grateful for the fact that the Temora Shire Council has provided significant financial support to our Show. Also, we thank Council for generously providing the Stage, Caravan and Portable toilets as well as manpower for a variety of other things that include the removal of garbage from the Showground before and after the show.

Our Society is aware that Council supports many organisations and events and as such, it is with some hesitation we seek your financial support yet again.

A Sponsorship/Trophy Confirmation Form is enclosed for completion and return should Council decide to offer support for this year's Show.

In the meantime, please don't hesitate to contact me if you have any questions.

Yours faithfully,

Jone Pavelic

Temora Show President

Ph: 0414 609 607

Hugh

PS. Council may like to know that it is expected that the renovation of the Ladies' and Men's amenities will be completed by the end of August.

Temora Show Society Inc.

Item 14.2- Attachment 1 Page 260

# TEMORA SHOW SOCIETY INC

ABN 48 140 872 913

# TEMORA SHOW – 28 SEPTEMBER 2019 SPONSORSHIP/TROPHY CONFIRMATION FORM

Please complete this form and return by mail/email to confirm your sponsorship

#### **Business Details**

Business Name:		
Contact:		
Address:		
Phone:	Email:	
Signed:	Date:	

#### **Event Sponsorship**

Event (select from list below)	
\$ Amount	
Paid – payment method	
Tax Invoice issued (invoice number)	

# List of Events & Sections to sponsor

Demolition Derby	Speed Shear	Wood-chopping	Show & Shine	Children's Entertainment
Fireworks	Working Dogs	Vintage Tractor Pull	Entertainment	All Day Morning Tea
Horses	Showjumping	Poultry	Farm Produce	Garden Produce
Cooking	Preserves	Flowers	Handicrafts	Art
Literature	Needlework	Painting & Drawing	Photography	Wood/Metalwork
Wool	Junior Sections	Showgirl	Junior Showgirl and Beau	Other

- 1. Temora Show Society Postal address: PO Box 102, TEMORA NSW 2666
- 2. Email: temorashow@gmail.com
- 3. Payments by direct deposit to: Temora Show Society Inc

Westpac BSB:032 763; A/c No: 894 256

4. Payments by cheque to:

Temora Show Society Inc

P.O. Box 102, TEMORA 2666

5. Cash - official receipt will be issued

A TAX INVOICE WILL BE ISSUED FOR ALL PAYMENTS

N.B. PLEASE QUOTE YOUR TAX INVOICE NUMBER ON DIRECT DEPOSITS & CHEQUES

SPONSORSHIP CONTACT:

GARRY COCKS Ph: 0412 179 044

Item 14.2- Attachment 1 Page 261

# 15 NOTICE OF MOTION

Nil

#### 16 BUSINESS WITHOUT NOTICE

#### 1. CR WIENCKE

Residents have raised concerns regarding the stones on the walking track at the Lake. **Engineering Works Manger advised that he will take appropriate action.** 

Good to see the wheel stops installed at Woolworths carpark.

#### 2. CR SLEIGH

Concern with No Junk Mail signage on mailboxes and residents not receiving the Narraburra News.

# **RESOLUTION 297/2019**

Moved: Cr Dennis Sleigh Seconded: Cr Lindy Reinhold

It was resolved that Council investigate options for exception notices to Junk Mail be placed in Narraburra News.

**CARRIED** 

#### 3. CR MCLAREN

Happy to see the beautification on approaches to town and could this publicised in the Narraburra News.

# 4. CR OLIVER

Concern with cost shifting from the State Government to Council.

# **RESOLUTION 298/2019**

Moved: Cr Max Oliver Seconded: Cr Claire McLaren

It was resolved that Council make representations to Riverina JO to consider a regional campaign to address cost shifting from both State and Federal Governments.

**CARRIED** 

# 5. CR JUDD

Raised concerns regarding the Stronger Country Community Funding survey when items may be approved not in Councils Community Strategic Plan.

# 6. CR FIRMAN

The new Walk and Talk Tour date is 3 October 2019 commencing at 9:00am.

The General Manager and himself will have a teleconference call next Tuesday to discuss TAF Services with Minister Ley.

# 17 COUNCILLORS INFORMATION PAPER

# **RESOLUTION 299/2019**

Moved: Cr Max Oliver Seconded: Cr Graham Sinclair

It was resolved that the Information Reports be received.

**CARRIED** 

# 17.1 NOTICE BOARD - AUGUST 2019

File Number: REP19/955

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

# **AUGUST**

1 1	Inland Rail drop in session – Council Chambers, 9:00am to 12:00pm Wrap with Love Knitting – Temora Library, 2:30pm
3	Temora Golf Club Open Dinner – Temora Golf Club 6:00pm
12	Senior Tech Lessons – Temora Library, 10:30am
15 15	Wrap with Love Knitting – Temora Library, 2:30pm Inspired Youth Program Begins – Platform Y 3:30pm – 6:00pm
17	Music Marathon – Temora Public School Hall 3:00pm – 6:00pm
19	Senior Tech Lessons – Temora Library, 10:30am
24	Musical Theatre Concert, Motion Arts – Temora Ex Services Club 7:00pm,
26	Senior Tech Lessons – Temora Library, 10:30am
28	Take Charge Riverina Youth Leadership Forum 2019 – CSU Convention Centre
30	Temora Art Prize Opening Night – Bundawarrah Centre 7:00pm
31	Father's Day Aircraft Showcase – Temora Aviation Museum 10:00am

#### **SEPTEMBER**

8 Ariah Park Show28 Temora Show

Item 17.1 Page 264

#### 17.2 **TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE JULY 2019**

File Number: **REP19/972** 

**Executive Assistant** Author:

**Authoriser: General Manager** 

Attachments: Nil

\$ **INCOME** 

Balls Bar

**Chair Replacement** 

Concerts **Crockery Hire** Dance Prac **Dances** Election

Foyer Hall Kitchen

**Musical Recital** Piano Hire

**Presentation Nights** 

Rehearsals Stage Hire Supper Room Table Hire

**Wedding Receptions** 

**TOTAL INCOME** \$NIL

\$ **EXPENDITURE** 

**Utilities** 

Gas

231.66 Water Electricity 1,179.52

Rates

Cleaning

**Supplies** 

Wages

Sanitary Service 33.71

Maintenance

Includes Plant, Stores, Handyman's Wages 141.46

Administration

Wages 267.67

Miscellaneous

**TOTAL EXPENDITURE** \$1,854.02

Item 17.2 Page 265

#### 17.3 WORKS REPORT - JULY 2019

File Number: REP19/942

Author: Secretary Engineering

Authoriser: General Manager

Attachments: Nil

#### **Main Roads**

- MR57 Inspection & Routine Maintenance
- MR84 Inspection & Routine Maintenance
- MR241 Inspection & Routine Maintenance
- MR398 Inspection & Routine Maintenance
- MR57 Entrance Beautification

#### **Local Roads**

- Quade's Lane Gravel Resheet
- Peels Road Gravel Resheet
- Reynolds Lane Drainage Work
- Quandary Road
- Chellington Road
- Forcks Road
- Shoard's Road
- Fraters Speedway
- Morangarell Road Shoulders

# **Urban Temora /Ariah Park**

- Tree Planting
- Town Approach Beautification
- Tree Pruning
- Footpath Maintenance
- New footpath Aurora Street
- Racecourse Road Maintenance
- Wattle Street
- Rosella Street
- Netball Court Upgrade
- Layback Access Callaghan Park

# Works planned for next month

- Tree Planting
- Schubert's Road Gravel Resheet
- Thanowring Road Shoulder Grading

Item 17.3 Page 266

- Trungley Hall Road Shoulder Grading
- Mary Gilmore Way Shoulder Grading Seg 40, 50 & 60
- Kerb & Gutter Maintenance
- Town Approach Beautification
- Netball Court Hotmix

# **Report by Mick Mannion**

Item 17.3 Page 267

#### 17.4 ROAD SAFETY OFFICER - JULY 2019

File Number: REP19/937

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

- School holiday Facebook posts scheduled (fatigue primarily)
- Facebook posts about School Buses, RBT/Plan B, Speed, Fatigue and Mobile Drug Testing
- Conducted photo shoot with Junee Police and 'Get Your Hand Off It' pool vehicles for use in media campaign
- Reviewed School Drop Off & Pickup Zones & parking on Loftus & De Boos St's at St Anne's Catholic School with Principal & Deputy Principal
- Catholic School's Road Safety Diocesan Advisor granted permission to work with St Anne's on Road Safety Awareness with students. Program to be confirmed with Principal in 3<sup>rd</sup> Term. Introduced Rotary Club of Young Driving Simulator which is booked for end of August at St Anne's
- 'Get Your Hand Off It' media and social media campaign initiated. Media releases written, approved by RMS and forwarded to media outlets
- Conducted two radio interviews (ABC Riverina 5<sup>th</sup> July and MMM Riverina 30<sup>th</sup> July)
- Two print media stories run (Junee Southern Cross and Temora Independent)
- >6,000 people exposed to Facebook post with considerable interaction on Social Media
- 40km/h Around School Buses article published in Temora Independent
- Engaged heavy vehicle employers re: road safety education campaign
- Met with Police re: heavy vehicle speeding on back roads during harvest season
- Ongoing speed education campaign on Airport St, Temora including Highway Patrol Increased High Visibility Enforcement undertaken
- Little Blue Dinosaur Foundation (LBDF) 'Hold My Hand' signs (x9) supplied to Temora Shire Council Works Dept. for installation at TSC owned playgrounds and parks in towns and villages (completed)
- Photos and GPS location data for all 'Hold My Hand' signs supplied to LBDF
- FY19/20 RMS Funded LGRSP Projects submitted and budgets negotiated & subsequently approved (almost double FY18/19) by RMS as follows:-
  - 1. Speeding on Local Roads
  - 2. Fatigue Don't Trust Your Tired Self
  - 3. Drink Driving Plan B
  - 4. Mobile Phone Distraction Get Your Hand Off It
  - 5. Rural School Bus Safety
- My Community Project Funding Application (\$20,000) for Helping Rural Learner Drivers Access Safer Drivers Program passed to voting stage
- Conducted Road Safety workshop with Ariah Park Men's Shed and followed up complaints received from attendees with Temora Shire Council Engineering
- Conducted Road Safety workshops with Bland Shire Children's Support Unit staff,
   Coolamon CWA, Rotary Club of Junee & Pinnacle Community Transport
- Planned Road Safety Talk with Rotary Club of Temora on 12<sup>th</sup> August

Item 17.4 Page 268

- Spent 4 hours working at Ardlethan Driver Reviver on Sat 20/7/19
- Engaged West Wyalong Aboriginal Land Council/Birrang and conducted Road Safety workshop on 30/7 with Indigenous Learner Drivers
- Attended Wildlife Crashes in ACT/NSW Region seminar in Canberra 24/7/19
- Pre-surveys for VMS trailer and road safety message banners for upcoming school holiday VMS/banner campaigns in Temora Shire completed (speed, fatigue, drink driving and mobile phone distraction)
- Engaged Temora V8 Superboats organisers to allow me to conduct a drink driving (Plan B) education campaign at the 19<sup>th</sup> October round including complimentary breath testing
- Engaged Junee Poker Run & Blues Night organisers to allow me to run a drink driving education program (Plan B) in Feb 2020 including complimentary breath testing at event

Report by Glenn Sheehan Road Safety Officer

Item 17.4 Page 269

#### 17.5 BUILDING APPROVALS - JULY 2019

File Number: REP19/980

Author: Environmental Secretary

Authoriser: General Manager

Attachments: Nil

#### **BUILDING APPROVALS – JULY 2019**

- ✓ DA 35/2019 Lot 8; DP 750602; 234 Nixon Road Motorcycle Enduro Event
- ✓ DA/SUB 36/2019 Lot 88; DP 750852; 6, 8 10 Harrison Street, Ariah Park Subdivision (Boundary Adjustment), Demolition and Construction of New Preschool
- ✓ DA/CC/FSS 37/2019 Lot 32; DP 1206118; 34 Polaris Street, Temora Storage Premises (12 Additional)
- ✓ DA/CC 39/2019 Lot 108; DP 750852; 14-16 Reid Street, Ariah Park Shade Structure (Cola)
- ✓ DA/CC 41/2019 Lot 1; DP 758957; Section 7; 119 DeBoos Street, Temora Sign & Structure (PBL)
- ✓ DA 42/2019 Lot 5; DP 18822; 24 Ashelford Street, Temora Demolition of Dwelling
- ✓ SUB 43/2019 Lot 8; DP 6207; Section D; 19 Britannia Street, Temora Subdivision (4 Lot Neighbourhood Subdivision)
- ✓ DA 44/2019 Lot B; DP 389109; 16 Matthews Street, Temora Business Premises Part Change of Use of Existing Building (Vehicle Repair Station) Mechanic to Tyre Fitter

# **COMPLYING DEVELOPMENT ISSUED**

✓ CDC 22/2019 – Lot 21; DP 1251204; 101 Gloucester Street, Temora – New Dwelling & S/F Shed/Garage

Item 17.5 Page 270

# 17.6 REGULATORY CONTROL - JULY 2019

File Number: REP19/934

Author: Environmental Secretary

Authoriser: General Manager

Attachments: Nil

Item	Investigate Incidents	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking - Check	3	Yes	No	No issues, Cars moved within correct time frame.
Scooters & Bikes				
School Zones				
Noise	5	No	No	Barking Dogs letters sent. Developed an owner guide Re: Barking Dogs.
Air Quality				
Illegal Dumping/Littering	2	No	No	Old Cootamundra Road & Pistol Range Road.
Overgrown/Untidy Blocks	1	Yes	No	Ashelford Street
Lake Walking Track –				
leashed animals				
Animal Welfare	8	No	No	Feral Cats Euthanised
Dangerous Dogs				
Impounded	4	Yes	No	
Noise Animals				
Nuisance Animals /	8	No	No	8 Feral cats
Trapping				
Dead Animal Removal	5	No	No	2 Kangaroos 2 Dogs 1 Cat
Keeping of Horses in Residential Areas				
Main Street Sign Approvals Inspections				
Rural Stock Incidents	1 x Sheep 1 x Horse 1 x Cattle	No No Yes	No	Springdale – Once investigated returned to paddock.
Fruit Fly		- 30		ļ.
Euthanised	8	No	No	8 Feral Cats Tara-Bectric
Rescue Dogs				
Vets Cats/Kittens				
Other – Pound Incident	1 Dog Stolen	Reported to Police		Not knowing of owner – Dog not microchipped
moucht	1	to i once		208 Hot Hildrochipped

Please note – Due to staff illness, June report incomplete.

Report by Belinda Bushell & Chris West

Item 17.6 Page 271

# 17.7 CASH & INVESTMENTS FOR PERIOD ENDING 31 JULY 2019

File Number: REP19/976

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Cash & Investments 31 July 2019 1

Item 17.7 Page 272



	Original Budget 2019/20	Projected Year End Results	Actual YTD Figures
Externally Restricted			
Sewerage Services	1,690,012	1,690,012	1,593,948
Waste Management	864,920	864,920	990,136
Stormwater Drainage Flood Studies & Construction Programs	156,979	156,979	143,140
594 Contributions	29,546	21,341	21,282
HACC		and a second	
HACC Unexpended	1,263,041	1,263,041	1,354,639
HACC-ELE	144,879	144,879	144,879
Total HACC	1,407,920	1,407,920	1,499,518
Total Externally Restricted	3,962,852	3,962,852	4,248,023
Internally Restricted			
Leave Reserves	1,758,014	1,758,014	990,350
Roads Reserve	1,166,306	1,166,306	549,092
Local Roads	330,863	330,863	725,762
Industrial Development	197,603	197,603	197,603
Plant & Vehicle	124,013	124,013	200,341
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	376,011	376,011	369,011
Medical Complex Development	48,642	48,642	50,572
Infrastructure	812,684	812,684	537,717
Infrastructure - Airpark Estate	0	0	0
MapInfo/GIS Upgrades	17,700	17,700	17,700
Digital Two Way Radio Upgrade	35,000	35,000	21,250
Computer Upgrade	140,713	140,713	214,663
Innovation Fund	0	0	0
Sports Council Requirements	10,000	10,000	10,000
Youth Hospitality	17,666	17,666	23,814
Airside Maintenance	29,090	29,090	700.007
Revotes	673,657	676,927	728,927
Total Internally Restricted	5,740,114	5,743,384	4,638,954
Total Reserves	9,702,966	9,706,236	8,886,977
Cash & Investments			
Westpac Cheque Account		1	383,280
Macquarie Bank DEFT Account			76,171
Bank of Queensland			500,000
Suncorp		-	500,000
NAB			500,000
BOQ			500,000
NAB			500,000
BOQ			500,000
NAB NE Contr		9	500,000
ME Bank		-	515,000
AMP Term Deposit			500,000
AMP Business Saver Account  AMP Notice Account		1	36,240
			3,537
NAB Term Deposit (24-701-8261) NAB Term Deposit (77-177-3095)			530,976 513,935
Suncorp			510,000
AMP			513,750
AMP Term Deposit			553,264
Bank of Queensland			500,000
AMP		and the second	500,000
Westpac Cash Reserve			250,823
Total Cash & Investments	9,702,966	9,706,236	8,886,976
Funding Deficit		2	(0)

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

Responsible Accounting Officer

Item 17.7- Attachment 1 Page 273

# 17.8 RATES COLLECTION - JULY 2019

File Number: REP19/978

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Rates Collection July 2019 U

Item 17.8 Page 274

				7 50400	وسونهواا					
				Kates C	Kates Collections					
			Rates 2019/20	019/20					same period last year	last year
										Rates
							Rates	Rates	Rates	Outstanding
		Levies including		Pension	Adjusted		Outstanding	Outstanding	Outstanding	%
Category	Arrears	Interest & Legals	Total	Rebates	Total	Payments	02/08/2019	% 02/08/2019	02/08/2018	02/08/2018
Farmland	19,611.90	1,906,597.02	1,926,208.92	-3,895.60	1,922,313.32	-12,009.59	1,910,303.73	%66	1,833,011.81	%86
Residential Temora Occupied	28,187.54	1,238,033.44	1,266,220.98	-83,987.23	1,182,233.75	-18,017.69	1,164,216.06	%86	1,089,024.13	%56
Residential Temora Vacant	3,941.11	66,328.84	70,269.95	0.00	70,269.95	-1,260.68	69,009.27	%86	77,748.19	%66
Residential Ariah Park	12,985.29	71,110.04	84,095.33	-6,383.57	77,711.76	-4,534.93	73,176.83	94%	67,956.59	%56
Residential Springdale	-452.77	9,605.02	9,152.25	-1,178.61	7,973.64	377.82	8,351.46	105%	7,326.93	91%
Rural Residential	6,275.04	148,476.69	154,751.73	-9,636.53	145,115.20	-3,897.59	141,217.61	92%	130,979.66	95%
Residential - Temora Aviation	-926.80	39,368.41	38,441.61	-385.07	38,056.54	394.30	38,450.84	101%	34,560.16	%56
Business Temora - Hoskins Street	15,053.64	248,668.97	263,722.61		263,722.61	-8,835.61	254,887.00	92%	241,746.54	%96
Business Temora - Town	5,329.60	261,531.09	266,860.69		266,860.69	-1,360.00	265,500.69	%66	242,699.21	%86
Business Temora - Aviation	0.00	26,353.20	26,353.20		26,353.20	0.00	26,353.20	100%	25,883.15	%66
Business Ariah Park	1,000.39	16,235.67	17,236.06		17,236.06	-246.05	16,990.01	%66	15,069.14	94%
Business Other	0.00	9,875.93	9,875.93		9,875.93	0.00	9,875.93	100%	9,651.79	100%
Residential Sewer	40,793.65	897,254.78	938,048.43	-39,848.94	898, 199. 49	-41,149.56	857,049.93	95%	790,604.10	%86
Non-Residential Sewer	8,142.81	50,461.37	58,604.18		58,604.18	-2,671.75	55,932.43	85%	50,698.16	%56
Storm Water Levy	2,415.00	48,676.39	51,091.39		51,091.39	-2,481.69	48,609.70	85%	46,827.54	%86
Domestic & Rural Waste	29,369.25	544,356.59	573,725.84	-37,551.58	536,174.26	-27,177.60	508,996.66	95%	464,840.11	%86
Trade Waste	7,139.60	122,732.96	129,872.56		129,872.56	-3,003.19	126,869.37	%86	116,132.07	92%
Assessments in Credit						-3,068.65	-3,068.65			
	\$178,865.25	\$5,705,666.41	\$5,884,531.66	-\$182,867.13	\$5,701,664.53	-\$125,873.81	\$5,572,722.07	%86	\$5,244,759.28	%96

Item 17.8- Attachment 1 Page 275

# 17.9 TEMORA TOWN HALL THEATRE OPERATING RESULT - JULY 2019

File Number: REP19/953

Author: Executive Assistant
Authoriser: General Manager

Attachments: 1. Cinema Operating Result July 2019 4

Item 17.9 Page 276

# TOWN HALL THEATRE Operating Statement

O t- D	July	Total YTD
Candy Bar Income	0 700	0 700
Purchases	8,738	8,738
Purchases	(606)	(606)
	8,132	8,132
Admissions		
Income	17,958	17,958
Audio Visual Purchases	(1,044)	(1,044)
•	16,915	16,915
•		
Other Income		
Facility Hire	600	600
Sale of Advertising	182	182
Event Catering	-	-
	782	782
Other Costs		
Advertising	(70)	(70)
Bank Fees	(89)	(89)
Cleaning	(568)	(568)
Computer Costs	(80)	(80)
Freight	(57)	(57)
Rates & Electricity	(1,153)	(1,153)
Employee Costs	(3,956)	(3,956)
Sundry Expenses	9	9
Volunteer Support	(130)	(130)
	(6,094)	(6,094)
Total Cinema Result	19,734	19,734
•		

Item 17.9- Attachment 1 Page 277

# 17.10 ACCESS & EQUITY COMMITTEE MINUTES HELD 24 JUNE 2019

File Number: REP19/899

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Access & Equity Committee U

Item 17.10 Page 278

#### Minutes:

Temora Shire Council Access & Equity Committee

Held: 5.15pm on 24 June 2019

Location: Temora Council Chambers

Chairperson: Michael Floyd

Attendance: Michael Floyd, Amanda Gay, Jo Kalms, Claire Golder,

Dale Wiencke, Annette Letson & visitor: Craig Warne

Apologies: Claire McLaren & Deb Patterson

Minutes from previous meeting: True & Correct

Moved: Michael Floyd Seconded: Dale Wiencke

# Business arising from the previous meeting:

Guest speaker: Claire Golder (on behalf of Rob Fisher)

Claire spoke about \$100,000 for works at the Lake. Also, Claire spoke about the gyro net swing (carousel) which will be inclusive for those with reduced mobility, young children & wheelchairs, planned for Gloucester Park as well as the Flying Fox. She showed the future plans for the Lake and Gloucester Park.

Claire mentioned looking at funding from "My Community Project"

Also, there was a response from the Council in an email from Anne Rands to Amanda Gay on 25 June 2019 RE: the issues raised at the committee's last meeting.

Amanda has a copy of this email.

#### General Business:

Suggestions future projects: <u>a radio chat</u> Re: Shops inaccessibility <u>Make a list</u>: Suggested an info brochure on access needs when building new homes for persons with a disability. Planning for the future when building a new home!

Moved: Dale Wiencke Seconded: Michael Floyd

All agreed!

Item 17.10- Attachment 1 Page 279

Toilets in the foyer of the upgraded Town Hall will be disability access with automatic doors.

On the plans, for the Lake. Amanda suggested to Claire Golder, the path be widened and straight off the front of the building from the toilets for easier access for persons with a disability. Also the path to the BBQ needs to be widened.

Moved: Amanda Gay Seconded: Jo Kalms

All agreed!

Another suggestion from Amanda, that the committee invite the people from "Everyone can play" to come along to a meeting and share.

Moved: Michael Floyd Seconded: Annette Letson All agreed!

Meeting closed: 6.30pm

Next meeting: 4<sup>th</sup> Tuesday in July 19

Item 17.10- Attachment 1 Page 280

# 17.11 TEMORA WOMENS NETWORK MINUTES HELD 9 JULY 2019

File Number: REP19/893

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Temora Womens Network U

Item 17.11 Page 281

#### TEMORA WOMEN'S NETWORK COMMITTEE

Meeting held Tuesday, 9<sup>th</sup> July, 2019 at the RSL Club, commencing at 2.30pm.

Present: Susan Jeri, Dianne Scott, Catherine Thompson, Sally Deep, Norma Howard, Lyn Cartwright, Jean Gunn, Amanda Gay.

Chairman, Susan Jeri, welcomed everyone.

Meeting conducted by Dianne Scott.

Shire Council representative, Amanda Gay, spoke of a refugee family from Iran now settling into Temora. This family, Alireza Lashgariani (Ali) and his wife Azam Nasiri, with two young daughters, aged 6yrs and 2yrs of age, have a house to live in but have very few possessions. Ali has been given a job as a chef at the Ariah Park Hotel and Azam has been doing a course at the Temora TAFE in the hope of being qualified to work locally.

Following a lengthy discussion about the needs of the newcomers, it was moved by Norma and seconded by Lyn that:

"A Temora Gift Voucher for \$100.00 be purchased from reserve funds and that a Welcome Afternoon Tea be provided for Azam with members donating individual gifts to this family."

Welcome Afternoon Tea date: Wednesday, 24th July. 2.30pm at Living and Giving.

Amanda invited committee members to attend the Local Government Week Community Bus Tour on Tuesday, July 30<sup>th</sup>. Departing 10am from Paleface Park.

There being no further business,

Meeting closed 3.45pm

Item 17.11- Attachment 1 Page 282

# 17.12 THE BUNDAWARRAH CENTRE MEETING MINUTES HELD 11 JULY 2019

File Number: REP19/887

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Bundawarrah Centre U

Item 17.12 Page 283

Page 284

## MINUTES OF THE GENERAL MEETING OF THE BUNDAWARRAH CENTRE (355c) MANAGEMENT COMMITTEE held at the Bundawarrah Centre on 11<sup>th</sup> July 2019

Meeting commenced at 8.27pm

**Present:** Ken Hewett (Chair)(THS), John Harris(THS), Eddie Sams(THS), Neil Martin(TLFHG), Cr. Max Oliver(TSC), Cr. Ken Smith (TSC). Bill Speirs TSC Staff also present.

Apologies: Ken Davis, Howard Ruth, Ann Pike

MOVED that the apologies be received. Cl. Max Oliver / Cr. Ken Smith – carried.

#### Minutes:

**MOVED** that the minutes of the general meeting held on 28<sup>th</sup> February 2019 be accepted as a true and accurate record. Cr. Max Oliver / Eddie Sams – carried.

#### Correspondence:

There was no correspondence requiring the attention of the Committee

#### **General Business:**

**MOVED** that the Reports received by the General Meetings of the Temora Rural Museum Management Committee on 9<sup>th</sup> May 2019 and 11<sup>th</sup> July 2019 be received and that the resolutions of that meeting be confirmed. Neil Martin / John Harris – carried.

There being no further business the meeting closed at 8.30pm.

Item 17.12- Attachment 1

# 17.13 TEMORA RURAL MUSEUM MEETING MINUTES HELD 11 JULY 2019

File Number: REP19/889

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Temora Rural Museum U

Item 17.13 Page 285

# MINUTES OF THE GENERAL MEETING OF THE TEMORA RURAL MUSEUM MANAGEMENT COMMITTEE held at the museum on 11<sup>th</sup> July 2019

Meeting commenced at 7.30pm

**Present:** Ken Hewett (in Chair), Mick O 'Connor, Harold Fritsch, Allan Penfold, Robyn Wall, Robert Maslin, Bob Ingram, Brian Jennings, Cr. Max Oliver, Bill Speirs, Neil Martin, Eddie Sams, John Harris, Col Perry, Neil Storm, Cr. Ken Smith,

**Apologies:** Kate Hewett, Jean Luck, Jack & Jan Oliver, Steve Holden, Gordon McGeorge, Graham Lynch, Gordon Muir, Len Stimson, Brian Durham

**MOVED** that the apologies be received. John Harris / Col Perry - carried.

#### Minutes:

**MOVED** that the minutes of the general meeting held on 9<sup>th</sup> May 2019 be accepted as a true and accurate record. Brian Jennings / Robert Maslin – carried.

#### Business Arising from the minutes:

Mick advised that work on restoration of the Oliver tractor had been completed.

Brian reported that the defibrillator in the RFS CEC had been relocated.

Bill reported that the funding accessed by Temora Bowling Club for defibrillator purchase was restricted to sporting clubs and therefore not available to the museum.

Brian advised that the Massey Harris 701 baler had been collected and moved to the museum.

Brian reported that the new Steam Engine Shed had been completed and the steam engines relocated.

Bill noted that the drink coasters had been received and distributed to the licensed premises in Temora and Ariah Park.

Bill advised that the WIN TV advertising campaign had begun and that positive feedback was already being received.

Item 17.13- Attachment 1 Page 286

#### Correspondence:

MOVED that the correspondence be received and dealt with as read. Neil Martin / Eddie Sams – carried

Summary as attached.

**Treasurer's Report:** The treasurer reported an Income for the two months since 9<sup>th</sup> May 2019, of \$7,883-82, Expenditure of \$28,584-56, Closing Balance, on 11<sup>th</sup> July 2019, of \$17,794-71 in the museum's working A/c

**MOVED** that the Treasurer's report be accepted. Col Perry / Allan Penfold – carried.

Manager's Report: as attached.

# **Curator's Reports:**

Workplace Health & Safety. Brian advised that Kerry Wallace will conduct the Forklift license training school for eight museum volunteers at the museum next Saturday morning (13<sup>th</sup> July).

All other curators present reported satisfactory progress.

#### **General Business:**

**MOVED** that the Management Committee ratify the decision of the Executive to purchase a reconditioned forklift to replace the museum's existing unit. Eddie Sams / Col Perry – carried.

**MOVED** that the Committee accept the offer of \$1000-00 from Bob Ingram to purchase and remove the museum's replaced forklift from the museum site. Brian Jennings / Mick O'Connor – carried

**MOVED** that the Management Committee authorize the museum to fund the training and licensing of those active volunteers willing to operate the new forklift. Neil Martin / Robyn Wall - carried

The matter of erecting a new machinery shed between the Ambulance Museum and RFS CEC was discussed.

**MOVED** that a sub-committee, comprising Ken Hewett, Robert Maslin and Brian Jennings, be formed to investigate the available commercial options for the proposed new machinery shed and place a recommendation before the management committee for consideration. Robert Maslin / John Harris – carried.

Item 17.13- Attachment 1

**MOVED** that the committee authorize the repair of the Chamberlain tractor radiator. Brian Jennings / Mick O'Connor – carried.

**MOVED** that the Treasurer develop the proposed changes to the Temora Historical Society Inc. Constitution necessary to facilitate internet banking and place them before the next Annual General Meeting of the Society for consideration. Ken Hewett / Neil Storm – carried

Max Oliver advised the committee that the Temora Railway Museum had been offered a disused railway bridge, located at Nevertire, that he thought may be useful to the Rural Museum to bridge the dam. He agreed to pass on the offer to the Manager for investigation.

The matter of re-locating the horseworks from the front of the textile room to a site in front of the wagon shed, to improve WH&S in what has become a high traffic area, was discussed.

**MOVED** that the horseworks be relocated when the site will permit forklift access. Brian Jennings / Allan Penfold – carried

**MOVED** that the advertising proposal offered to the museum by WIN TV, to advertise during the Adam Goodes special on Thursday 18<sup>th</sup> July, be accepted. Mick O'Connor / Bob Ingram – carried.

Neil Storm advised that he had become aware that the Temora Depot of Essential Energy will soon be undertaking a major refurbishment which he expects will make the depot's two large exhaust fans redundant. As our Stationary Engine Shed is in need of increased ventilation, these fans may be both suitable and available. The Manager undertook to write to the local Essential Energy Resource Supervisor, Mr. Ben Price, to ask for the fans to be donated to the museum.

There being no further business the meeting closed at 8.26pm.

Item 17.13- Attachment 1

# 17.14 TEMORA RURAL MUSEUM MANAGERS REPORT 11 JULY 2019

File Number: REP19/891

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Rural Museum Managers report 🗓 🖺

Item 17.14 Page 289

#### Temora Rural Museum - MANAGER'S REPORT

Meeting Date: 11<sup>th</sup> July 2019

Visitation From: 10.5.2019 To:10.7.2019 Adults: 697 Children: 201

Group Visits: Coach Tours Australia Group. Tues. 21st May. 12noon

Museum to CATER lunch KTG Coach Group. Tues. 28<sup>th</sup> May 9.00am

Wagga Vintage & Veteran Car Club. Sun. 9<sup>th</sup> Jun. 11.00am Young Public School. Wed 5<sup>th</sup> June 10.30am & 12.30pm

Wagga Lutheran School. Fri. 21<sup>st</sup> Jun. 10.00am Young Probus Club. Wed. 26<sup>th</sup> June 10.00am

**Group Bookings:** Temora Public School Temora Timeline visit . Tues. 13<sup>th</sup> Aug. 1.30pm Narrandera Probus Club. Thurs. 29<sup>th</sup> Aug. 1.30pm

Recent Events: TADVAC Art Exhibition. 3<sup>rd</sup> -28<sup>th</sup> June

Pinnacle Volunteers Morning Tea. Wed. 22<sup>nd</sup> May 10.30am

Temora Community Mental Health Unit Team Meeting. Wed. 30<sup>th</sup> May 9.30am

Firearms Storage inspection. Fri. 31st May. 10am

Guest Speaker, Narrandera Rotary Club. Wed 12th Jun. 6.30pm

Temora Probus BBQ. Tues. 18th Jun. 11.30am

TSC Textiles Exhibition. 1st-31st July

Activating Unusual Spaces Concert-Morangorell Church. Sat.6<sup>th</sup> July 6.00pm

Planned Events: BEC Governance & Grant Writing Workshop. Thurs. 1<sup>st</sup> Aug. 5.00pm
Temora Public School Temora Timeline talk. Tues. 6<sup>th</sup> Aug. 2.00pm
Helmas Scalett Form Eventsian Workshop. 200 pm.

Holmes Sackett Farm Expansion Workshop. Wed. 7<sup>th</sup> Aug. 8.00am Museum to CATER

TSC Art Prize Exhibition. 30<sup>th</sup> Aug.- 31<sup>st</sup> Sept.

Recent Acquisitions: Talbingo SES Truck

Paleface Adios portrait Massey Harris Baler

Item 17.14- Attachment 1 Page 290

Correspondence:

General ephemera. 3

Magazines & newsletters. Narraburra News. Mar. Apr. May. 2019

RAHS History Magazine June 2019

RAHS Journal. June 2019

Aust. Museums & Galleries - Indigenous Roadmap

Circulars.

Letters. I/W: Thank you from Pinnacle Services re. Volunteers Morning Tea

O/W: Letter of Request to MAAS re. loan of VH-AMB Stat Dec re. loss of Belgian Arms Co pinfire pistol

Email:

Item 17.14- Attachment 1 Page 291

# 17.15 LAKE CENTENARY MANAGEMENT COMMITTEE AGM MINUTES HELD 11 JULY 2019

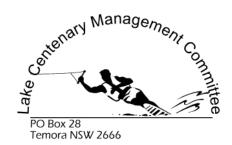
File Number: REP19/931

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. LCMC U

Item 17.15 Page 292



# Lake Centenary Management Committee Annual General Meeting

11/07/19 - Temora Hotel - Meeting opened at 6.45pm

Brett Cornford welcomed those attending the meeting and also acknowledged Dept. Mayor Councillor Graham Sinclair to the meeting.

**Present:** Brett Cornford, Amanda Blachut, Adam Blachut, Paul Mahon, Graham Sinclair, Simon Forsyth, Brent Crawford, Amber Crawford, Mark Graham

Apologies: Marty Moses, Amanda Moses, Kris Dunstan, Rob Fisher, Collette Noack, Ian Pike

Review of the actions from the previous AGM held on the 12/7/18 was read and accepted.

Moved: Amanda Blachut, Seconded: Simon Forsyth

#### Chairman's Report:

I would like to start this year's report by congratulating you, the Lake Centenary Management Committee (LCMC).

A committee member has become an endangered species, they are hard to find, and we are lost without them. I sincerely thank everyone here tonight for the time and effort that we all put into Lake Centenary. We are a small committee, but a productive committee and I commend all of you especially Marty and Paul for the years of service and time that you have put into the Lake and the committee.

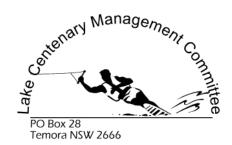
The Temora Shire Council (TSC) and the LCMC have worked together to complete some important major projects this year at Lake Centenary. The Northern Bank Erosion Project was completed by the Temora Shire Council around May of this year. The reinstatement and installation of rock ballast to the northern bank will serve the Lake for many years to come. I would like to thank the TSC again for their help and vision to complete the project. It has been on the radar for a lot of years and it is now complete. Another project that was completed by the TSC was the installation of river sand to the swimming area and boat launching areas. The sand should make both areas more pleasurable for their respective users. I would again like to commend the TSC for their help with the project. The use of the council machinery made the job seamless and professional.

The LCMC contributed to both projects by providing funding to the TSC to help complete the works.

I'd also like to commend the TSC grounds staff that look after the public areas at Lake Centenary. They always keep the grounds in immaculate condition. Also to the cleaning staff that service the amenities block, they have keep the amenities so clean and I have actually had comments, on how good a job they have been doing.

The Rural Fire Service show cased Lake Centenary with a spectacular tournament held over several days in September 2018. Hundreds of fire fighters gathered in Temora and were shown the beauty and hospitality of the town. After holding a successful meeting and providing such a unique site, I'm positive they will be back in the future.

Item 17.15- Attachment 1 Page 293



Congratulations to Mr Ethan McKinnon who consistently competes at an outstanding level around the world in his chosen sport of water skiing. Ethan again represented Australia, this time in the U21 Worlds in Canada. I wish Ethan all the best as he moves into the world of self-funding his love of water skiing.

Lake Centenary held its own with the water level this year. I thought closure was inevitable but with some summer storms the water level stayed at a safe level for everyone to use. We are still working on the slalom course which we should complete early next season. I'd like to thank Pikes Concrete and Landscape supplies for their donation to the slalom course. The lake provided some floating entertainment this year when quite a large willow tree dislodged from the bank and settled into the middle of the lake. I would like to thank Intersales for the use of their machinery and equipment to remove the willow tree from the lakes waters.

I hope that council will find a solution for a bridge for the walking track to remove pedestrians from the main road. It is a scary bridge to be on when a truck hurtles past at 100km per hour. The walking track continues to be a focal point of the Lake, the number of people that use it still continues to impress me.

To Collet Noack and the staff at Caltex service station, thank you once again for the ongoing service that you provide to the LCMC.

The year has brought many groups and activities to the lake, such as the Temora Running and Multi Sports Club, Jet Boats, church groups and weddings who all continue to utilise our great facility. I look forward to another productive year with the Lake Centenary Management Committee.

Chairman's Report was moved to be accepted by Brett Cornford Seconded: Adam Blachut

#### Treasurer's Report:

Lake Centenary is in a comfortable position with \$32,109.28 in the bank. Our term deposits have matured and been banked into the ordinary account. This was done with the intent of forwarding our pledge of \$20,000 towards the Northern Bank project in conjunction with Council.

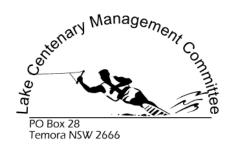
Major projects this year have been conducted by Council, and the committee have pledged money towards them. This year included a camera upgrade for \$1636.

Memberships have remain steady this year, last year we took a total of \$10,618, and this year we took a total of \$10,800.

35% of our memberships were paid via bank deposit, 65% by cash at the local Caltex in Hoskins St. We are very lucky to have them to safely administer the cards and bank the cash in a timely manner.

A massive thank you to everyone on the Committee, Brett Cornford as chairman: your time spent maintaining the gate and checking the memberships is very valuable towards membership take-up. Marty and Amanda Moses for all your time both at the meetings and out at the lake. Adam, Amber, Brent and Simon for your time and effort spent at meetings and keeping a physical eye on the users of the lake and acting to keep the lake user's safe. And a big thank you to all the casual committee members who can help keep the lake safe for all users, attend meetings when you can and bring perspective, history and fresh ideas.

Item 17.15- Attachment 1 Page 294



Special mention to Mark Graham and Steve Firth who have dedicated a lot of time supporting the lake.

Treasures Report was moved to be accepted by Amanda Blachut Seconded: Simon Forsyth

#### Election of LCMC office Bearers, 2019

Chairman, Brett Cornford declared all positions vacant. Paul Mahon was appointed as interim chairman to conduct the elections.

POSITION	OUTGOING	INCOMING	NOMINATION	SECONDED	Vote
Chairperson	Brett Cornford	Brett Cornford	Amanda Blachut	Mark Graham	Unanimous
Vice Chairperson	Adam Blachut	Adam Blachut	Brett Cornford	Simon Forsyth	Unanimous
Treasurer	Amanda Blachut	Amanda Blachut	Amber Crawford	Simon Forsyth	Unanimous
Secretary	Amanda Moses	Amber Crawford	Brett Cornford	Adam Blachut	Unanimous
Publicity Officer	Marty Moses	Simon Forsyth	Amber Crawford	Adam Blachut	Unanimous
Committee	Marty Moses Paul Mahon	Marty Moses Amanda Moses Brent Crawford Mark Graham	Paul Mahon	Brett Cornford	Unanimous

Cr Graham Sinclair congratulated the new committee and also the effort and commitment that the LCMC puts into Lake Centenary. Cr Sinclair reminded the meeting of the need to send minutes to the council to meet the 355 committee requirements.

Cr Sinclair informed the committee that the proposed upgrade of the playground equipment will take place. The flying fox will unfortunately go to Glouster Park. It has been noted by council that there is a problem with "cat head" bindies along the walking track and dog compound. A discussion evolved around the walking track and whether a bridge could be made to cross the creek on the western end of the lake. At this point in time the construction of a bridge has been looked at but has an excessive cost that council cannot currently contribute too.

The election of the new committee was completed. The chairman congratulated the new position holders and thanked the retiring office bearers for their service.

The Annual General Meeting closed at 7:25pm

Item 17.15- Attachment 1 Page 295

# 17.16 THE HON JOHN BARILARO- SNOWY HYDRO LEGACY FUND

File Number: REP19/969

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. The Hon John Barilaro - Snowy Hydro 🗓 🖫

Update on the \$4.2billion Snowy Hydro Legacy Fund.

Item 17.16 Page 296





Ref: A2826597

Cr Rick Firman Mayor Temora Shire Council PO Box 262 TEMORA NSW 2666

Dear Mayor

I am writing to you with an update about the \$4.2 billion Snowy Hydro Legacy Fund.

As you may be aware, the NSW Government established this Fund to provide regional NSW with 100 per cent of our proceeds from the Snowy Hydro transaction.

This Fund is a once-in-a-generation opportunity to unlock billions for large-scale, transformative regional infrastructure projects. Five priority areas have been established to guide our investment:

- 1. Water security for regional NSW;
- 2. Banishing mobile blackspots and boosting internet connectivity;
- 3. Faster and better rail;
- 4. Improving regional freight networks; and
- 5. Creating new business and industry precincts to drive jobs and investment.

I am pleased to advise since the announcement of these priority areas in 2018, the NSW Government has begun work on the first initial investments.

The 2019-20 Budget confirmed work will commence immediately to address water security in the Lachlan Valley, starting with investigations to raise Wyangala Dam wall. We have also fast-tracked Regional Water Strategies for every catchment across the state. These plans will identify the dams, pipelines and weirs suitable to receive Snowy Hydro Legacy Fund investment.

The first allocation of funding has also been made for the \$400 million Regional Digital Connectivity Program, which will ensure families, businesses and emergency services will have access to reliable mobile phone, internet and data services.

The Wagga Wagga and Parkes "Special Activation Precincts" are also well on their way to establishment, with community forums and consultative planning progressing. On 28 June, we created the Regional Growth NSW Development Corporation, to deliver the Special Activation Precincts program. This body has the explicit aim of slashing red and green tape for investors and businesses interested in setting up in regional NSW and delivering the infrastructure required to get these precincts up and running.

Transport for NSW will soon deliver a report to Government on international airfreight hub options in regional NSW. This report will consider every regional airport in the state. This means NSW farmers are one step closer to getting fresh produce to their valued international customers faster.

Level 20, 52 Martin Place, Sydney NSW 2000 Phone: (61 2) 8574 5150 Fax: (61 2) 9339 5558 Email: office@deputypremier.nsw.gov.au

Item 17.16- Attachment 1 Page 297

Much of the work described in this letter is being undertaken in close consultation with councils and other regional stakeholders. An important distinction between the Snowy Hydro Legacy Fund and other regional infrastructure programs is that the size and scale necessitates the NSW Government playing a leadership role in identifying and delivering projects.

The Regional Growth Fund continues to be the vehicle for smaller scale community and economic regional infrastructure projects. It received a \$100 million recharge to invest in more, much-needed, community infrastructure in the 2019-20 Budget, taking the total amount available for communities across regional NSW to a record \$1.7 billion.

I invite you to subscribe to the Snowy Hydro Legacy Fund e-newsletter for regular updates by visiting <a href="www.nsw.gov.au/snowyhydrofund">www.nsw.gov.au/snowyhydrofund</a>. Please find enclosed a 'Frequently Asked Questions' document that provides more information about the mechanics of the Fund. Your local contact for questions about the Snowy Hydro Legacy Fund and Regional Growth Fund is Ms Steph Cooke MP, Member for Cootamundra.

I look forward to working with you to create a lasting legacy for the people of regional NSW.

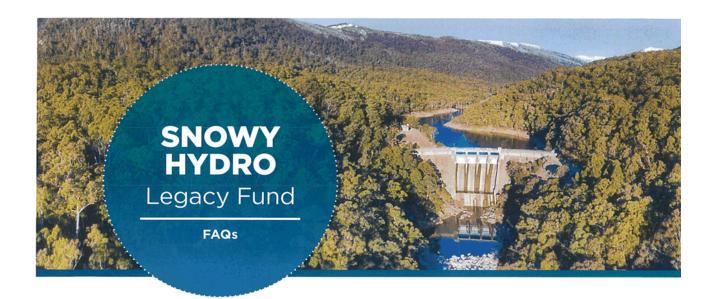
Yours sincerely

The Hon. John Barilaro MP

**Deputy Premier** 

Minister for Regional New South Wales

Minister for Industry and Trade



- Q Can councils or other groups apply for project funding from the Snowy Hydro Legacy Fund?
- A The Snowy Hydro Legacy Fund will not involve application-based funding for infrastructure projects.

One of the differences between the Snowy Hydro Legacy Fund and other NSW Government infrastructure funds is that the Snowy Hydro Legacy Fund will be invested in nation-building projects that are generally costlier and more complex, and have wider benefits for regional NSW. This is why the NSW Government is taking a leadership role in directing the investment of the fund.

The government's 20-Year Economic Vision for Regional NSW is the blueprint for how the Snowy Hydro Legacy Fund will be invested and is the best guide to future funding decisions.

- Q Who do we contact in the NSW Government to propose a project for funding?
- A The Snowy Hydro Legacy Fund will not involve application-based funding for infrastructure projects. The first point of contact for councils and Joint Organisations should be their allocated NSW Government Business Development Manager. They can provide advice about the objectives of the fund and the government's priorities for investment.

- Q How can councils and Joint Organisations have a say in Snowy Hydro Legacy Fund projects?
- A The government is actively engaging with councils and Joint Organisations to contribute to the development of business cases and other studies, and to partner in other aspects of project planning and delivery.

For example, the Parkes Special Activation Precinct business case is under joint development by the NSW Government and Parkes Shire Council. This has proven to be a successful model.

Councils have also been involved in developing a number of NSW Government strategies that will be key in identifying projects for funding from the Snowy Hydro Legacy Fund. These include:

- regional transport strategies
- · regional water strategies
- Regional Economic Development Strategies (REDS)
- Q Should councils start developing business cases and other plans for the Snowy Hydro Legacy Fund?
- A The Snowy Hydro Legacy Fund will not involve application-based funding for infrastructure projects. Councils should consult their allocated NSW Government Business Development Manager before committing funding to project planning activities that are intended to be considered for NSW Government funding. This ensures that proposals are considered within the most appropriate funding program.



CS0644 0619 | Page 1

Item 17.16- Attachment 1 Page 299

#### Snowy Hydro FAQs for local councils and Joint Organisations \_

# Q Are new funding programs being established under the Snowy Hydro fund?

- A The NSW Government announced the following Snowy Hydro Legacy Fund 'investment priorities' aligned with the government's A 20-Year Economic Vision for Regional NSW:
  - 1. Water security in priority catchments
  - 2. Rail and road passenger transport connections
  - 3. Improving freight linkages
  - 4. Improving regional digital connectivity
  - 5. Special Activation Precincts for increased business investment

These priorities will guide the selection of projects for funding consideration.

# Q How much funding has been allocated to each investment priority?

A Scoping studies are underway for the priority investment areas. These studies will provide an estimate of total delivery costs for each priority area.

#### Q How does Snowy Hydro funding impact the Regional Growth Fund and other regional infrastructure programs?

A Other NSW Government regional infrastructure funding programs will continue to operate and councils should participate in application and expression of interest processes as advertised. In most cases, local infrastructure proposals will be a better fit for existing economic activation and community infrastructure programs rather than the Snowy Hydro Legacy Fund.

Councils should work with their allocated NSW Government Business Development Manager to determine the most appropriate program for project proposals.

# Q How will projects be selected or assessed?

A Projects will be identified by the NSW Government and will be reviewed by regional leadership executives. Project proposals must align with the 20-Year Economic Vision for Regional NSW and other government strategies including the NSW State Infrastructure Strategy 2018-2038.

Proposed projects will be assessed under the Snowy Hydro Legacy Fund Guidelines. If a proposal satisfies the criteria, it may be recommended to the Premier and Deputy Premier for formal nomination under the *Snowy Hydro Legacy Fund Act 2018*. Projects must also be approved by the Treasurer.

#### Q What criteria do projects need to meet for funding?

A Projects will be assessed under the Snowy Hydro Legacy Fund Guidelines. These guidelines confirm the government's priorities, and bring together requirements outlined in the Snowy Hydro Legacy Fund Act 2018 and other NSW Government policies.

The following will be considered in identifying and approving projects for funding:

- Projects must be large-scale, with significant long-term economic benefits.
- Regional NSW must benefit from the project.
- Projects must be productive infrastructure to improve regional economic development.
- Projects need to align with the 20-Year
   Economic Vision for Regional NSW and one of the fund's five investment priorities.

#### Q How is regional NSW defined for the Snowy Hydro Legacy Fund?

A The Snowy Hydro Legacy Fund Act 2018 defines regional NSW as all areas of the state outside of metropolitan Sydney, Newcastle and Wollongong.

#### Q What decisions have already been made about funding?

- A The government has committed to funding delivery of the following projects:
  - \$400 million to enhance mobile and internet connectivity in regional NSW
  - \$650 million to improve water security in the Central West, including investigating augmentation of Wyangala dam

The government has also commenced a number of studies to support future investment decisions including:

- business cases and master planning to support Special Activation Precincts in Parkes, Wagga Wagga and other priority locations
- business cases for key pipelines and other projects that will support water security, including Lostock to Glennies Dam pipeline
- regional water strategies to plan for catchmentlevel investment in water security
- investigating international air freight hubs to connect producers with international markets
- · faster rail strategy for NSW

CS0644 0619 | Page 2

# 17.17 MINISTER FOR LOCAL GOVERNMENT - EMERGENCY SERVICES LEVY

File Number: REP19/989

Author: Executive Assistant
Authoriser: General Manager

Attachments: 1. Minister for Local Government - Emergency Service Levy U

AGebr

The NSW Government announced that it will fund the first year increase of the Emergency Services Levy for all local Councils to meet the cost of new worker's compensation arrangements for firefighters.

The Government will fund the \$13.6 million increase in 2019-2020 to alleviate the immediate pressure on local Councils.

Item 17.17 Page 301

#### **Anne Rands**

Subject:

FW: Supporting Local Councils and Emergency Services

From: NSW Gov No Reply [mailto:noreply@minister.nsw.gov.au]

Sent: Tuesday, August 13, 2019 9:36 AM

To: rfirman@temora.nsw.gov.au

Subject: Supporting Local Councils and Emergency Services



# The Honourable Shelley Hancock MP Minister for Local Government

#### Dear Clr Firman

The NSW Government announced this week that it will fund the first year increase of the Emergency Services Levy for all local councils to meet the cost of new workers' compensation arrangements for firefighters. The State's 128 councils will receive \$13.6 million in relief from the NSW Government this financial year to help support firefighters with cancer.

The Government acknowledges that the additional costs presented challenges for councils, particularly those currently affected by the drought. We also acknowledge that many councils had already developed their 2019-20 Budgets before the invoices for the increased Emergency Services Levy were issued.

The Government will fund the \$13.6 million increase in 2019-20 to alleviate the immediate pressure on local councils. You will be aware that the State's emergency services have been funded through a long standing cost sharing arrangement between insurers, councils and the Government. It is important that this continues into the future to ensure we look after the health and wellbeing of our frontline firefighters.

Not only has the Government listened and responded to the concerns of councils, we will continue to consult with the local government sector to better manage the impacts of the Emergency Services Levy especially on annual budgeting cycles.

The Government remains committed to supporting local councils to deliver for their local communities. Since 2011, we have provided more than \$9 billion to councils to deliver and improve local infrastructure, services and facilities for their communities.

The Office of Local Government will provide further advice to councils shortly in relation to payment arrangements.

Yours sincerely

The Hon. Shelley Hancock MP Minister for Local Government

1

#### 18 CONFIDENTIAL REPORTS

#### **RESOLUTION 300/2019**

Moved: Cr Dale Wiencke Seconded: Cr Dennis Sleigh

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 6:02PM:

# 18.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 6 August 2019

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### **RESOLUTION 298/2019**

Moved: Cr Nigel Judd Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendation as presented be adopted.

#### **CARRIED**

#### 18.2 Temora Recreation Centre Project

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

# **RESOLUTION 299/2019**

Moved: Cr Graham Sinclair Seconded: Cr Clare McLaren

It was resolved that Council note the cost of the Temora Recreation Centre project as described within the report

**AND FURTHER** 

That an application is prepared.

**CARRIED** 

#### 18.3 Gloucester Park Project

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **RESOLUTION 300/2019**

Moved: Cr Nigel Judd Seconded: Cr Max Oliver

It was resolved that Council note the cost of the Gloucester Park playground as described within

the report.
AND FURTHER

That an application is prepared

**CARRIED** 

### 18.4 Ariah Park Recreation Ground Project

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

#### **RESOLUTION 301/2019**

Moved: Cr Nigel Judd Seconded: Cr Dennis Sleigh

It was resolved that Council note the cost of the Ariah Park Recreation Ground project as described within the report.

#### **AND FURTHER**

That an application is prepared and an extra \$40,000 is taken from the Ariah Park Coolamon Street upgrade.

**CARRIED** 

#### 18.5 Nixon Park Project

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

# **RESOLUTION 302/2019**

Moved: Cr Graham Sinclair Seconded: Cr Nigel Judd

It was resolved that Council note the cost of the Nixon Park project costs as described within the report.

**AND FURTHER** 

That an application is prepared

**CARRIED** 

#### 18.6 Coolamon Street Project

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be

contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

# **RESOLUTION 303/2019**

Moved: Cr Graham Sinclair Seconded: Cr Nigel Judd

It was resolved that Council note the cost of the Coolamon Street project as described within the report.

# **AND FURTHER**

That Council allocates the remaining \$52,000 of the Stronger Country Communities funding as contingency across the approved projects

#### **CARRIED**

**CARRIED** 

# **RESOLUTION 301/2019**

Moved: Cr Graham Sinclair Seconded: Cr Dennis Sleigh

It was resolved that Council adopts the motions from the closed committee.

**CARRIED** 

**CHAIRMAN** 

10	MEET	INIC	CIC	CE
13	IVIEEI	IIVG	CLC	JSE

**GENERAL MANAGER** 

The Meeting closed at 6:59PM.	
The minutes of this meeting were confirmed at the Ordin September 2019.	ary Council Meeting held on 19