



Date: Thursday, 21 February 2019
Time: 4:03PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

21 February 2019

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 21 FEBRUARY 2019 AT 4:03PM**

PRESENT: Cr Rick Firman (Chair), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Bimal Shah (Engineering Works Manager), Kris Dunstan (Director of Environmental Services), Renae Sinclair (Secretary Engineering & Environmental Services), Mrs Claire Golder (Town Planner), Ms Renelle Harrison (Media), Jake Watson (Temora Independent)

1 OPEN AND WELCOME

PROCEDURAL TO STAND ASIDE STANDING ORDERS

RESOLUTION 28/2019

Moved: Cr Lindy Reinhold

Seconded: Cr Kenneth Smith

That Council stands aside standing orders to listen to the following:

Mr Lincoln Macauley – Temora Senior Cricket funding request for storage shed.

Mr Stephen Cooke – Regarding a pram ramp, removal of trees and establishment of a additional disabled car park.

Formal presentation to Mr Peter Speirs in recognition of his services to Temora Shire Council and our community by means of a perpetual Charles Sturt University Scholarship to be known as the 'Peter Speirs Scholarship'

CARRIED

PROCEDURAL TO RESUME STANDING ORDERS

RESOLUTION 29/2019

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

That Council resumes standing orders.

CARRIED

2 APOLOGIES

RESOLUTION 30/2019

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

That the apology received from Cr Sleigh be accepted.

CARRIED

3 OPENING PRAYER

The opening prayer was conducted by Pastor Kupke on behalf of the Temora Lutheran Church.

4 CONFIRMATION OF MINUTES

RESOLUTION 31/2019

Moved: Cr Kenneth Smith

Seconded: Cr Lindy Reinhold

That the minutes of the Ordinary Council Meeting held on 17 January 2019 be confirmed.

CARRIED

COUNCILLORS REQUESTED THAT THE PROPOSED AIRPORT MAINTENANCE REPORT BE MOVED FROM THE CONFIDENTIAL PAPER AND TO BE DISCUSSED IN OPEN COUNCIL.

5 MAYORAL MINUTES**5.1 MAYORAL MINUTE - FEBRUARY 2019**

File Number: REP19/141
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

FIRST HEADING

1. It was most heart-warming for Council to have formally acknowledge long-serving former Mayor of Temora Shire, Mr P M Speirs OAM and his family this afternoon. It was indeed an honour to formally advise Mr Speirs that Temora Shire Council and our community have honoured him with a Charles Sturt University Scholarship, to be known as the 'Peter Speirs Scholarship'. This scholarship is to commence from this year. I have invited Mr Speirs to sit on the interview panel, and I'm delighted to advise he has accepted this invitation. This is an appropriate tribute to Mr Speirs' outstanding commitment to the citizens of Temora Shire as a Shire Deputy President, President, Mayor & Councillor, over some 40 years. We warmly congratulate Mr Speirs and his family on the honour thus conferred.
2. Council and the community are continuing to come to terms with the announcement of Target Country closing their doors in Temora. This will occur on 8th June. Council has met with the local management team to inform them of our strong support, which I know has been appreciated. We have also had discussions with the Regional Manager, Mr Simon Moore, based in Wagga and then the Corporate Services Manager of Target, Mrs Grace Kerr, based in Sydney. They certainly are aware of Council's and our community's thoughts on their decision to close. Council are already on the front foot with other larger commercial enterprises being spoken to about considering taking on the historical large business premises. This is devastating in many ways, however, if a corporate entity chooses not to believe in Temora Shire's strong future, that's a matter for them. We will do our very best to ensure our business community will continue for generations to come.
3. Council will be delighted to learn we have received another offer of support from Mayor Kathy Neilson, on behalf of our Sister City, Randwick City Council. Mayor Neilson has indicated her Council wishes to know if we need further assistance in relation to the extended dry periods we're dealing with. Council will recall Randwick City gave us \$3,000 to be used to purchase Temora Gift Cards. These were given to the Salvation Army Temora Corp for distribution to those farmers and graziers in need of some help. The generosity of our Sister City never ceases to amaze.
I have rang to speak with Mayor Neilson, and it is recommended to Council we again write suggest to Randwick City Council of a donation towards more Temora Gift Cards.

RECOMMENDATION: That Temora Shire Council accepts the generous offer of our Sister City for Dry Times support, by the way donation of Temora Gift Cards;

AND FURTHER

Distribution to be as per previous arrangements.

Report by Cr R B Firman OAM

Mayor

RESOLUTION 32/2019

Moved: Cr Claire McLaren

Seconded: Cr Graham Sinclair

That the recommendation as presented be adopted and the remainder of the report noted.

CARRIED

6 REPORTS FROM COMMITTEES

6.1 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 12 FEBRUARY 2019

File Number: REP19/113

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Youth Advisory Committee Meeting held on 12 February 2019

RESOLUTION 33/2019

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

It was resolved that the reports be received.

CARRIED

RESOLUTION 34/2019

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 12 February 2019
Time: 11:00AM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Youth Advisory Committee Meeting

12 February 2019

Order Of Business

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2 Apologies 3

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**MINUTES OF TEMORA SHIRE COUNCIL
YOUTH ADVISORY COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 FEBRUARY 2019 AT 11:00AM**

PRESENT: Cr Rick Firman (Mayor), Cr Dennis Sleigh (Chair), Cr Kenneth Smith

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Melissa Carter (Youth Officer)

1 OPEN MEETING

11:00AM

2 APOLOGIES

COMMITTEE RESOLUTION 1/2019

Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

That apologies from Cr Claire McLaren & Gary Lavelle (General Manager), be received and accepted.

CARRIED

3 REPORTS

3.1 2018 WINDUP

File Number: REP19/85
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The young people at our organization have successfully held over five Youth programs throughout the year, five school holiday programs, volunteered in over six major community events in Temora for 2018. Over 1650 hours have been volunteered by our young people.

Youth Officers presented over 24 Certificates of Recognition to the Youth team members, five Certificates of Recognition to mentors past & present, they also received a small gift. Five parents received a Certificate of Recognition for volunteering their time to support the Youth Teams. Overall the Youth Christmas party filled the hall with a lot of gratitude from all Youth members.



Leadership Team

Three new members, Eddie, Zoe and Emily, were welcomed into the team. Mikayla and Carly were farewelled as they head off to University this year. Mayor Firman thanked and congratulated the girls on their dedicated service to the Youth Teams, and wished them well in their future studies.



The Leadership Team attended the Australia Day Committee Meeting to finalise plans for the Australia Day Ceremony in Gloucester Park Saturday, 26th January, 2019 due to the weather the Leadership Team will later hold the games at Platform Y on 6th February.



The Leadership team had the pleasure to meet John Harper (Australia Day Ambassador); John's discussion with the Team was about leadership and mental health advice.

Some of the eye-opening things John shared are:

- Use your five senses (Sound, Taste, Touch, Sight, and Smell) to connect with people.
- Your positive and negative thoughts impact on your relationships, your health and security.
- Everyone has different perspectives.
- You have to be prepared to help yourself.



Young Citizen Award.

As a Youth Worker I am very proud to see such a well-rounded young member from our Youth Team being awarded the Young Citizen of award for 2019.



Hospitality Opportunity

When the Cold Rock ice cream business said they were coming to Temora I had taken the opportunity for the young people to hear and see first-hand the ins and outs on how to run and maintain a Cold Rock ice cream business.



Unique painting opportunity

I would like to thank Kate Slapp for passing on Malcolm and Jodie Bennett unique painting opportunity to the members in our Youth Teams. Malcolm and Jodie have offered for the Youth Team to express their artist side and paint the container before they will bury it on 18th February 2019.



COMMITTEE RESOLUTION 2/2019

Moved: Cr Kenneth Smith

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the report.

CARRIED

Report by Melissa Carter

3.2 2019 PROGRAMS

File Number: REP19/86
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

Culture and Performing Arts, Gaming and 2 Hospitality programs will continue weekly from Platform Y. We have over 30 young people from last year who are joining us for 2019. Also received 5 new membership forms handed in for 2019. We are on the lookout for an Environment Leader and an Event Management leader due to our 2018 Leaders leaving the groups to commence in further work and studies.

Hospitality Team

This term the Hospitality Team is working on looking for people who are willing to share their family recipes and stories. Team Leader, Ben Rayner, would like to have a special guest each week to join the Hospitality Team, to share their family recipe and the story that goes along with it.

Culture and Performing Arts Team

This term the Culture and Performing Arts Team are working on a play they will get to perform at the RV Muster event held in April 2019.

Gaming Team

This term the Gaming Team is looking at games that will stimulate the brain areas for cognitive skills, such as problem solving and decision making.

Well-Being

This Team are continuing fortnightly meetings to further their education on how to feel comfortable, healthy and happy with in their own bodies.

Youth week

Youth week this year is held between April 10th - 19th, 2019. The Youth Grant has been submitted a budget of \$1816. The Youth Teams are looking at holding a skate workshop, bubble soccer, Archery tag.

School Holiday Programs

January 2019 School Holidays the Youth Leadership Team held a movie day at Platform Y for the Temora Preschool and OOSH. The Youth Leadership Team provided our guests with popcorn & drinks to enjoy the movie The Lion King. We organised the bus from Pinnacle for transport as the heat was unbearable to walk in.



COMMITTEE RESOLUTION 3/2019

Moved: Cr Kenneth Smith

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the report.

CARRIED

Report by Melissa Carter

1 CR FIRMAN

Advising that there will be a Youth team afternoon tea with the Mayor to recognise their efforts.

Requesting that the Chairman of the Youth Committee write to all the nominees for Young Citizen of the Year awards congratulating them on their nomination.

4 CLOSE MEETING

The Meeting closed at 11:57PM.

This is the minutes of the Youth Advisory Committee meeting held on Tuesday 12 February 2019.

.....
GENERAL MANAGER

.....
CHAIRMAN

6.2 MINUTES OF THE PROMOTIONS & VISITATION COMMITTEE MEETING HELD ON 12 FEBRUARY 2019

File Number: REP19/114

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Promotions & Visitation Committee Meeting held on 12 February 2019

RESOLUTION 35/2019

Moved: Cr Kenneth Smith

Seconded: Cr Lindy Reinhold

It was resolved that the reports be received.

CARRIED

RESOLUTION 36/2019

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 12 February 2019
Time: 12:00PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Promotions & Visitation Committee Meeting

12 February 2019

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**MINUTES OF TEMORA SHIRE COUNCIL
PROMOTIONS & VISITATION COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 FEBRUARY 2019 AT 12:00PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Max Oliver, Cr Kenneth Smith, Cr Dale Wiencke (Observer) Ms Jone Pavelic (Chair),

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Craig Sinclair (Economic Development Officer), Ann Pike (Ms)

1 OPEN MEETING

12:00PM

2 APOLOGIES

COMMITTEE RESOLUTION 1/2019

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

That apologies from Mrs Elaine Costello, Mr Bob Costello, Gary Lavelle (General Manager), and Mr Bill Speirs be received and accepted.

CARRIED

3 REPORTS

3.1 PROMOTIONS & VISITATION COMMITTEE NOMINATIONS

File Number: REP19/88
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

Following a lack of responses for committee nominees in November last year, the positions were re-advertised and promoted throughout January.

The advertisement that appeared in the Temora Independent contained the following information:

Expressions of interest are being sort for up to 9 positions for the Temora Shire Council Promotions and Visitations Committee.

These positions are of a voluntary capacity and involve attending monthly meetings to drive forward initiatives relating to the Shire's visitor economy.

Positions will commence in January 2019 for a period of 10 months.

Persons involved in tourism or related businesses or who have a keen interest in promoting our shire are strongly encouraged to apply. Applicants should briefly outline their suitable experience and interest in participating in the committee.

To apply or for more information please contact Temora Shire Council - Craig Sinclair 69801124 or tourism@temora.nsw.gov.au

Nominations have been received so far from:

- Lynette Andersen
- Jone Pavelic
- Bob Costello
- Elaine Costello

It was decided at the December 2018 meeting of the PVC to hold the application timeframe open until the end of February to provide nominees with sufficient time to apply.

COMMITTEE RESOLUTION 2/2019

Moved: Cr Nigel Judd
Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council to note the report and acknowledge the nomination of Nicola Curry from the Temora Aviation Museum.

CARRIED

Report by Craig Sinclair

3.2 INFORMATION BAYS

File Number: REP19/89
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

At the time of writing this report the artwork for the information bays at Burley Griffin Way and Temora West Park had been installed, apart from the top i-symbol fin. By the end of February the installations at all bays will be completely finished by Irvine Signs.





COMMITTEE RESOLUTION 3/2019

Moved: Cr Rick Firman
 Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council to note the report.

CARRIED

Report by Craig Sinclair

3.3 TOURISM OPERATOR FORUM

File Number: REP19/90
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The first tourism operator forum for 2019 will be held at 2:00pm, Wednesday 13th February. The agenda will comprise of an update on the Riverina Cooperative Campaign and how the brand elements from this campaign can be used by tourism operators, as well as a discussion about the Visit Temora website and social media assets.

COMMITTEE RESOLUTION 4/2019

Moved: Cr Kenneth Smith
Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council to note the report.

CARRIED

Report by Craig Sinclair

1 CR OLIVER

Advising that the Rail Motor Society are organising a visit in June 2019 to Temora.

2 CRAIG SINCLAIR

Advised that a meeting will be held with Mr Les Buckley to arrange Car Club events in Temora.

4 CLOSE MEETING

The Meeting closed at 12:25PM.

This is the minutes of the Promotions & Visitation Committee meeting held on Tuesday 12 February 2019.

.....
GENERAL MANAGER

.....
CHAIRMAN

6.3 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 12 FEBRUARY 2019**File Number:** REP19/115**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 12 February 2019**RESOLUTION 37/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the reports be received.

CARRIED**RESOLUTION 38/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

That approval be granted to the Aria Park Pre School grant application and in principle support be given to its location in the Aria Park Recreation grounds subject to design and development approval consent.

CARRIED**RESOLUTION 39/2019**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 12 February 2019
Time: 2:00PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Assets & Operations Committee Meeting

12 February 2019

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**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 FEBRUARY 2019 AT 2:00PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor)(Chair), Cr Kenneth Smith, Cr Dale Wiencke

IN ATTENDANCE: Steve Firth (Director of Administration & Finance), Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Bimal Shah (Engineering Works Manager), Kris Dunstan (Director of Environmental Services), Claire Golder (Town Planner)

1 OPEN MEETING

2:00PM

2 APOLOGIES

COMMITTEE RESOLUTION 1/2019

Moved: Cr Rick Firman

Seconded: Cr Max Oliver

That apologies from Cr Claire McLaren be received and accepted.

CARRIED

3 REPORTS**3.1 LAKE CENTENARY WALKING TRACK**

File Number: REP18/1225
Author: Executive Assistant
Authoriser: General Manager
Attachments: 1. Correspondence 1
 2. Correspondence 2

REPORT

Following a number of community requests expressing concern in relation to high speed traffic and pedestrian interaction along the eastern section of Lake Centenary walking track, Councils Engineering Department has been asked to report to Council a suitable solution and associated costs to overcome this issue.

Following high level consideration of RMS approved zero deflection safety barrier, it has been determined the safest and most cost effective option to overcome the issue is to redirect the walking track to the foreshore of Lake Centenary for this section effectively isolating pedestrians from the main road and the risks associated from high speed traffic.

To achieve this and retain a high level of community access, two bridges are required to be constructed over the Trigalong Creek inlets to Lake Centenary. The Engineering Works Manager has provided a cost estimate for the construction of each bridge taking a minimalist approach.

It must be noted the existing track should be retained so as to facilitate pedestrian access when Lake Centenary is above 100% full when Trigalong Creek is running.

Cost Estimate

Sr No	Item	QTY	Unit	Rate	
1	Establishment - (Sed and Erosion Control, Sub Contractor, Franner, Staff Travel time)	1	Each	\$ 1,500.00	\$ 1,500.00
2	Earthworks - Excavation, Backfilling, Base Preparation	90	M2	\$ 45.00	\$ 4,050.00
3	Base Slab Construction	62	M2	\$ 200.00	\$ 12,400.00
4	Wing Walls Construction (Formwork, Reo, Concrete etc)	9.6	M2	\$ 250.00	\$ 2,400.00
5	Precast Unit - Transport, Placement, Grouting etc. (3300mm x 2400mm x 20m RCBC)	6	Each	\$ 750.00	\$ 4,500.00
6	Guard Rail Supply and Install	42	m	\$ 210.00	\$ 8,820.00
7	Supply and Install RIP RAP rocks	100	m2	\$ 25.00	\$ 2,500.00
					\$ 36,170.00

	\$
Contingencies 10%	3,617.00
	\$
Total	39,787.00

Budget Implications

\$80,000

COMMITTEE RESOLUTION 2/2019

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

That the Committee recommend to Council to approve the project in principle subject to funding and include in the Operational Plan 2019/2020.

CARRIED

Report by Rob Fisher

To Whom it may Concern

I am writing in regards to the walking track situated around Lake Centenary. I would like to raise the issue of a section of the track being somewhat unsafe.

I enjoy walking the track with my family and sometimes my dogs, the children enjoy riding their bikes and we generally have no real trouble for the most part of the track but once we have to leave the safety of lake centenary and walk across the bridge located on the highway the walk becomes terribly unsafe for families and pets. The children become exposed to high speed traffic and at a very close proximity, this creates a huge safety problem for everyone involved, if a small child were to run out or climb over the barrier it would be horrific, pets are even more inclined to try to crawl under the barrier once they're frazzled by the loud trucks. The rocks flying up is also an issue and one that is unavoidable.

I would like to finish with saying thank you so much for creating a wonderful place for families to go and exercise and please take my letter as one person sharing to another, I by no means, mean for this to sound accusatory or as a complaint, it is simply me expressing my concern in hope that you have a solution.

66974
14 th August 2018

Dear Councillors,

I am writing to congratulate you on the walking track from town, out to, and around, Lake Centenary.

I have been working out past the lake for about 5 weeks now and have been amazed at the number of people I see using the track. There are plenty of young mothers walking with their young family, and, often accompanied with other young families. Great to see!

So congratulations on another great initiative for Temora.

I have talked to a few of the young ladies and want to report back to you on a possible upgrade to relieve them of a concern. The lake walk requires the users to cross on the Eastern side of the road bridge on the footpath provided. The fast moving traffic, including large loaded trucks is very concerning to the Mums.

The noise, the wind blast and the flicking up of gravel etc take the edge off the pleasantness of their walk and cause them some anxiety for the safety of their family.

I would like for us to look at a possible safer alternative to that crossing area of the track with a view to allowing users to get home without having to be so close to the road.

Sorry about the "Butter - me - up and then Hit Me" letter, but I reckon it's worth looking at.

Cheers

3.2 PROPOSAL TO BUILD NEW PRESCHOOL AT ARIAH PARK RECREATION GROUND SITE**File Number:** REP19/52**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:**

1. Proposed site Ariah Park Preschool
2. Ariah Park Pre School Letters

REPORT

Councillors will recall the recent development application of the Ariah Park Preschool Committee to build a new preschool at 5 Hopetoun Street Ariah Park. This proposal involved the use of Crown Land for the development site. The proposal has encountered a significant issue, being that an Aboriginal Land Claim applies to the preferred site.

The Ariah Park Preschool Committee has written to Council seeking their support for the concept of using land at the Ariah Park Recreation Ground as an alternative site. The concept would involve the use of land adjacent to Coolamon Street, north of the existing playground.

The Ariah Park Preschool Committee is seeking approval for the concept of the development. A formal Development Application would need to be submitted and assessed by Council, which would need to consider siting of the building, access, servicing, parking and fencing.

Letters of support for the concept have been provided by the Ariah Park Cricket Club, Ariah Park Tennis Club and Northern Jets Football and Netball Club.

The Ariah Park Preschool Committee has also approached Ariah Park Central School to consider the use of part of their vacant land as an alternative site. However, this has also encountered issues, as the land is owned by NSW Department of Education.

It is appropriate that this proposal also be considered by the Ariah Park Advisory Committee, for their input to the proposal.

COMMITTEE RESOLUTION 3/2019

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

That the Committee recommend to Council to refer this matter to the February Council meeting.

.

CARRIED***Report by Claire Golder***



16 January 2019

Ariah Park Preschool
Memorial Hall
Pitt Street
Ariah Park NSW 2665

Mr Kris Dunstan
Temora Shire Council
Temora NSW 2666

Dear Kris

**RE: Grant application to build a new preschool
Request to use Ariah Park Recreation Ground Site**

Thank you for your support to date with our grant application to build a new preschool at Ariah Park.

We have been advised by Crown Lands that the preferred site at 5 Hopetoun Street is subject to an Aboriginal Land Claim. We are continuing negotiations with the Narrandera Local Aboriginal Land Council to secure the site. This may take some time, and our grant application requires evidence of a secure site for the new Preschool.

Ariah Park Preschool therefore requests permission from Council to use part of the Ariah Park Recreation Ground (north of the playground and south of Edis Park, facing Coolamon Street) for the purpose of continuing our grant application.

If Council is willing to allow Ariah Park Preschool to use the Recreation Ground, we will be able to provide this evidence of a secure site to the grant assessors, hopefully enabling us to secure the grant.

We have the support of all Clubs that use the Recreation Ground and attach letters from The Northern Jets Football and Netball Club, the Ariah Park Tennis Club and the Ariah Park Cricket Club in support of this proposal.

We look forward to your reply.
Yours faithfully



Jillian Edis
President

12 January 2019

Northern Jets Football and Netball Club

Mr Kris Dunstan
Temora Shire Council
Temora NSW 2666

Dear Kris

RE: Support for grant application by Aria Park Preschool Association Inc to build a new preschool at the Recreation Ground, Coolamon Street, Aria Park

We have been asked to provide a letter of support for the proposal by Aria Park Preschool to build a new preschool at the Recreation Ground, Coolamon Street, Aria Park.

We understand that the Preschool has applied for a grant to build a new preschool and note that the Recreation Ground is the preferred site for the new building in the event that the site at 5 Hopetoun Street is unable to be secured for this purpose.

We confirm that the Northern Jets Football and Netball Club supports this proposal.

Yours faithfully

President 

12 January 2019

Ariah Park Tennis Club
Coolamon Street
Ariah Park NSW 2665

Mr Kris Dunstan
Temora Shire Council
Temora NSW 2666

Dear Kris

RE: Support for grant application by Ariah Park Preschool Association Inc to build a new preschool at the Recreation Ground, Coolamon Street, Ariah Park

We have been asked to provide a letter of support for the proposal by Ariah Park Preschool to build a new preschool at the Recreation Ground, Coolamon Street, Ariah Park.

We understand that the Preschool has applied for a grant to build a new preschool and note that the Recreation Ground is the preferred site for the new building in the event that the site at 5 Hopetoun Street is unable to be secured for this purpose.

We confirm that the Ariah Park Tennis Club supports this proposal.

Yours faithfully



President

NICHOLAS FARRUGIA

12 January 2019

Ariah Park Cricket Club
Coolamon Street
Ariah Park NSW 2665

Mr Kris Dunstan
Temora Shire Council
Temora NSW 2666

Dear Kris


RE: Support for grant application by Ariah Park Preschool Association Inc to build a new preschool at the Recreation Ground, Coolamon Street, Ariah Park

We have been asked to provide a letter of support for the proposal by Ariah Park Preschool to build a new preschool at the Recreation Ground, Coolamon Street, Ariah Park.

We understand that the Preschool has applied for a grant to build a new preschool and note that the Recreation Ground is the preferred site for the new building in the event that the site at 5 Hopetoun Street is unable to be secured for this purpose.

We confirm that the Ariah Park Cricket Club supports this proposal.

Yours faithfully

Craig Leiper


President

3.3 HEAVY VEHICLE DEMONSTRATION DAY

File Number: REP19/56
Author: Engineering Technical Manager
Authoriser: Engineering Technical Manager
Attachments: Nil

REPORT

Council has recently been approached by the National Heavy Vehicle Regulator in relation to Council hosting a Heavy Vehicle Demonstration Day in Temora on the 9th or 10th of April 2019.

The demonstration will focus on High Productivity Vehicles and Oversize Agricultural Vehicles with both outdoor practical demonstrations and indoor presentations to be conducted on the day. The target audience is Council decision makers and operators across the region.

As host of the event the NHVR is requesting some support from Council. For this particular event the NHVR is requesting the following support;

- Provision of a Council venue for the delivery of internal presentations. The Council cinema is the venue of preference.
- Supply of a light lunch (sandwiches) for approximately 50 participants at the outdoor demonstration.
- Supply and setup of seating and shade for the outdoor presentation.

The aim of the event is provide visual experience and knowledge to both Councils and operators in an effort to improve the level of knowledge for both decision makers and users in the local area.

Note: GrainCorp are also supporting and contributing to the above described event.

Budget Implications

Council Cinema – \$240 (full day)
Food and Drink – \$250 (estimate)
Supply & Set Up of Seating & Shade – \$480 (estimate)

Total - \$970

COMMITTEE RESOLUTION 4/2019

Moved: Cr Rick Firman
Seconded: Cr Max Oliver

That the Committee recommend to Council to support the event to the cost of \$970.00.

CARRIED

Report by Rob Fisher

3.4 URBAN STREET NUMBERING

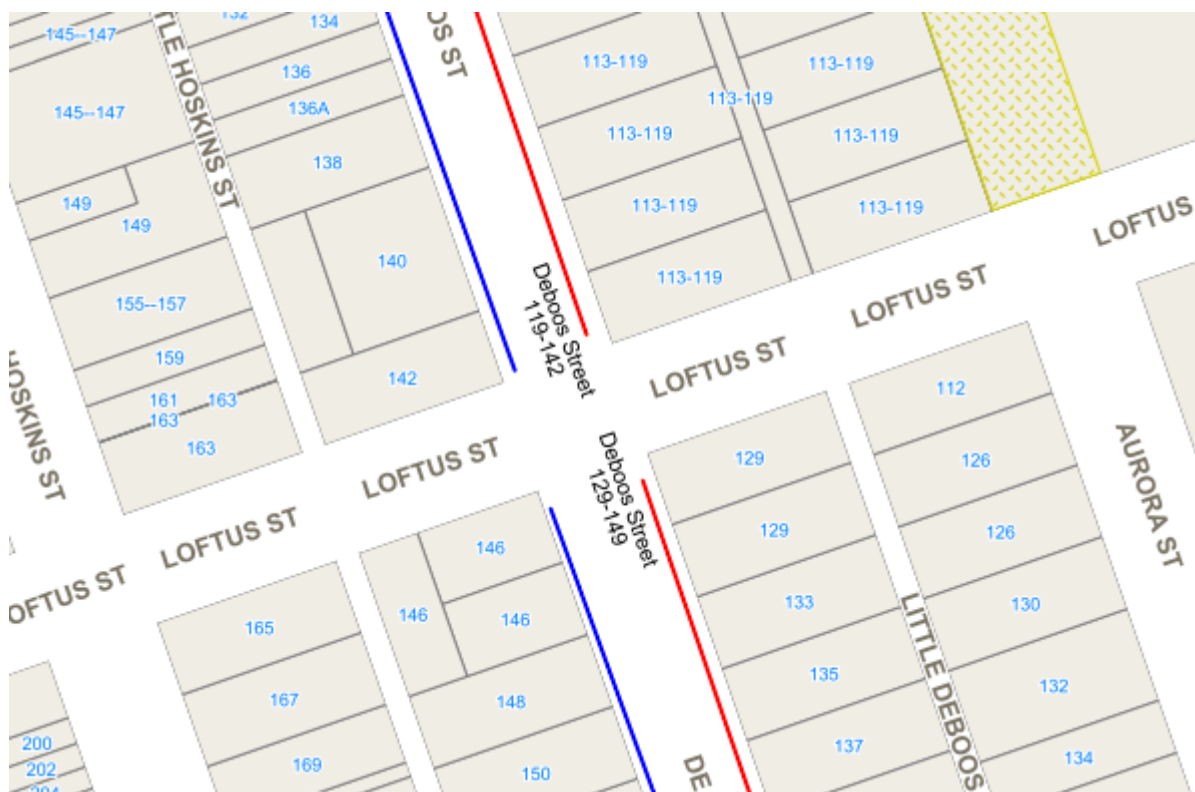
File Number: REP19/57
Author: Engineering Technical Manager
Authoriser: Engineering Technical Manager
Attachments: 1. Previous Report & Resolution

REPORT

Following a previous resolution from Council in May 2018 regarding the display of street numbering on Urban Street Signs, Council staff have encountered major difficulties in actioning this work.

The issue encountered is inconsistent house numbering on opposite sides of particular streets. This issue has been found to be wide spread with almost all multi block streets having staggered numbering.

Example: DeBoos Street (Parkes to Victoria Street)



As can be seen there is an area of overlap on the signage where it is not clear which direction houses 129 – 142 are situated. This is only one random example and I believe there would be others with greater overlap.

Budget Implications

Nil

COMMITTEE RESOLUTION 5/2019

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

That the Committee recommend to council to withdraw from the project in urban areas of Temora Shire.

CARRIED

Report by Rob Fisher

AGENDA

3 REPORTS**3.1 STREET NUMBERING**

File Number: REP18/361
Author: Engineering Technical Officer
Authoriser: Engineering Technical Manager
Attachments: 1. Street Numbering

REPORT

At the January 2018 meeting of Council a resolution was passed as noted below, in relation to the proposal to include street numbering on the urban street signs:

16/2018: It was resolved that Council receive a report on costings to achieve a staged approach over a 5 year period and that the split streets be given priority.

Consequently, Council's Engineering Department have investigated this proposal and after consultation with the signs officer, the below options are presented:

Attachment 1 shows three different options using a 150mm blade (all with the added option to include or omit the Council logo):

- o New 150mm blade made to order
- o Use existing 150mm blade and overlay street numbering
- o Use existing 150mm blade with the addition of a handmade plate on the base of the current sign

Note: The current street signs are on a 150mm blade

Attachment 2 shows an alternative option of increasing the blade to 200mm to allow the numbering to fit beneath the street name and still be clearly visible by motorists.

The cost per blade is listed below:

150mm blade:	\$45.10 (GST Ex.)	200mm blade:	\$50.75 (GST Ex.)
	Qty: 350 blades (approx.)		Qty: 350 blades (approx.)
			\$17,762.50 (GST Ex.)
	\$15,785.00 (GST Ex.)		

Note: Cost includes blades only, decal and installation costs additional.

The Engineering Department recommend the larger 200mm blade option as the added cost is minimal and will result in a cleaner, more visible approach.

Attachment 3 and 4 indicates the proposed five year staged approach, as summarised in the below table.

AGENDA

Year	Urban Temora (no. of signs)	Urban Ariah Park (no. of signs)	Total no. of signs
1	55	16	71
2	62	7	69
3	43	28	71
4	67	-	67
5	72	-	72
TOTAL			350

COMMITTEE RESOLUTION 2/2018

Moved: Cr Kenneth Smith

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council the 200mm sign blades be adopted and installed over a 5 year period.

CARRIED

Report by Amanda Obst

3.5 TEMORA RUNNING AND MULTISPORT CLUB CORRESPONDENCE

File Number: REP19/82
Author: Engineering Technical Manager
Authoriser: Engineering Technical Manager
Attachments: 1. RAMS Correspondence

REPORT

Following discussion with representatives from the Temora Running and Multisport Club (RAMS) regarding a resolution from the Council meeting in January where Council requested RAMS consider how Council could formally be acknowledged for their continuing support for the annual RAMS Triathlon, Council has received return correspondence from the RAMS president.

Budget Implications

Nil

COMMITTEE RESOLUTION 6/2019

Moved: Cr Rick Firman
Seconded: Cr Kenneth Smith

That the Committee recommend to Council to note the report.

CARRIED

Report by Rob Fisher



Date: 25th January 2019

Temora Shire Council
105 Loftus Street
Temora NSW 2666



Re: RAMS/TSC Partnership for Triathlon

Dear Rob,

The Temora Running and Multisport Club (RAMS) would like to thank council employees who took the time to meet with RAMS officials to discuss the RAMS/TSC partnership for the Temora Triathlon.

The Temora RAMS committee would like to acknowledge the continued support received each year by TSC which allows us to host the premier event in the Riverina Tri Series, without your support the event quite simply would not proceed.

As discussed at the meeting on Friday 25th January, we would like to point out some promotional elements that have already been occurring at previous events, as a committee we would also like to offer some additional opportunities that can be easily rolled out for this year's event and future events.

Current Promotional Elements:


- Acknowledgment of support on the RAMS Social Media Channels
- Continued acknowledgment of support during the event commentary

Proposed Promotional Elements:

- Naming rights to the event, i.e. "Temora Shire Council Running of The RAMS Triathlon", although branding, entry forms and other material has already developed for the 2019 race, we will be able to execute this verbally during the commentary and social media post moving forward.
- Signage at the event, signage will need to be provided by TSC, RAMS will erect in a prominent position as naming rights to the event belong to TSC.
- Official welcome and starting of our premier race (the Sprint Distance) by the TSC Mayor, Mr. Rick Firman. This will be a great opportunity for our Mayor or other TSC representative to address the competitors and supporters, welcome them to our town and communicate any other appropriate message.

Events are an important part of the Temora sporting fabric, and we look forward to working closely with TSC to ensure the Temora Shire Council Running of the RAMS remains a successful event for many years to come.

Kind Regards



Gavin Meacham
Club President

3.6 THANOWRING ROAD CORRESPONDENCE

File Number: REP19/84
Author: Engineering Technical Manager
Authoriser: Engineering Technical Manager
Attachments: Nil

REPORT

Council is in receipt of correspondence from ratepayer regarding the safety concerns relating the Thanowring Road Segment 2.

This section of the Thanowring Road is the last remaining section to be widened from a 5.5m seal width to 6.8m seal width. The project is currently scheduled to be delivered in the 2020/2021 financial year, however it must be noted this project has been pushed back in the budget at least once.

Correspondence

Dear sir

I wish to submit my argument for the widening of Thanowring rd between Thanowring School rd & 969 Thanowring.

Many times when a semi is coming towards me I have had to get off the road & almost stop or get covered in a spray of stones if it drops a wheel off the paved area.

The road is only 6.5 to 7 meters wide & this is not enough for a busy road .

I have had 3 windscreens replaced because of this & 2 more chips in the screen.

I have spoken & written to Mayor Rick & also approached Councillors Sinclair & Smith in the past but this is the first time that I have written to the council.

I also think there should be a warning sign near my gate to the south warning of a hidden drive as the cars coming from that direction don't know they are there .

I would ask that this project be given a high priority.

Thank for this opportunity,

Budget Implications

N/A

COMMITTEE RESOLUTION 7/2019

Moved: Cr Rick Firman

Seconded: Cr Dale Wiencke

That the Committee resolved to recommend to Council to note the report

AND FURTHER

Advise the author of the request that this project is included in the 2020/2021 budget for consideration.

CARRIED

1 CR FIRMAN

Acknowledging the efforts of the Technical Engineering Manager and Town Planner at the recent Airport User Fees workshop.

4 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 8/2019**

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 2:50PM:

4.1 RMS Farm Gate Access Trial

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

4.2 Flood Damage Tender Assessment

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

5 **CLOSE MEETING**

The Meeting closed at 3:30PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 12 February 2019.

.....

GENERAL MANAGER

.....

CHAIRMAN

7 DELEGATES REPORTS**1 CR WIENCKE**

Attended the Lachlan Transport meeting held in Blayney. The heavy vehicle bypass at Dubbo being the main area of discussion.

Requesting leave of absence for the March meeting of Council.

RESOLUTION 40/2019

Moved: Cr Max Oliver

Seconded: Cr Claire McLaren

CARRIED

2 CR SMITH

Cr Smith was unable to attend the Springdale Progress meeting, Cr Oliver attended the meeting however the time of the meeting had been changed with no notification being given to members. Due to Cr Oliver having other commitments he could not stay to attend meeting.

3 CR FIRMAN

Attended the Sports Council meeting. Greg Wiencke featured with a presentation of a Nixon Park concept plan.

Advised Council that the position of the JO CEO has been advertised.

4 CR SINCLAIR

Provided an Australia Day 2019 report. Attendance numbers this year were considerably low due to the heat. The Temora Youth Team did a wonderful job in assisting the Australia Day Committee with the setup considering the heat.

Advised Council that he attended a meeting of the Temora Youth Team with Mrs Beth Firman to present them with certificates of appreciation for the help provided to the Australia Day Committee.

Attended the Lake Centenary Management Committee meeting and spoke about the proposed changes to the walking track.

Attended a JO meeting in Wagga this week with Cr Firman and the General Manager.

4 CR OLIVER

Advised that due to numbers being down at the Australia Day celebration an abundance of food was left over. This food has now been donated to Plates of Plenty, Lions club and sausages have been kept for the February outdoor staff breakfast.

6 CR REINHOLD

Advised of a womans networking event to be held on the 10th March 2019. Motion Arts will be holding events in March and August 2019. Attended the TBEG business awards.

8 MAYORAL REPORT**8.1 MAYORS REPORT - JANUARY 2019**

File Number: REP19/71
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

1st January – Happy new year to every Citizen in the Temora Shire! I know this year will be a healthy and fun one for us all.

7th January – I was among many mourners who attended the Funeral service of Vietnam Veteran, Mr Hugh LaTrobe. The prayers and thoughts of our community remain with Mrs LaTrobe and her family on the loss of one of our respected Veterans.

- I attended the first Leadership meeting of the Youth Team. They are an impressive group, with four of the leadership members being nominated for Young Citizen of the Year.
- I had a meeting with the General Manager.
- I accompanied our Acting Prime Minister, the Hon M F McCormack MP, with a surprise visit to the Residents and Staff and Narraburra Lodge.
- The Acting Prime Minister and I made a surprise visit with the Baldry family (Shane, Chloe, Hayden, Seth & Miss Ava). Mr McCormack extended his congratulations to Hayden on his nomination for Young Citizen of the Year.

11th January – I had a teleconference with NSW Member for Cootamundra, Ms Steph Cooke MP.

14th January – The Deputy Mayor (Cr Graham Sinclair), Cr Max Oliver and I were among those who attended the Temora Shire Australia Day Council meeting. Final preparations are being made for a special family night on Saturday 26th January at Gloucester Park, Temora with the traditional Breakfast at Aria Park's Davey Park. Ambassador John 'China' Harper will prove to be most interesting speaker.

15th January – The Deputy Mayor (Cr Sinclair) and I attended an Executive meeting of Council to discuss program for 2019.

17th January – I conducted a Minute with the Mayor segment. On this occasion I was joined by the Deputy Mayor (Cr Sinclair) and his Mother, Mrs Ailsa Sinclair, a former Citizen of the Year recipient. We were promoting Australia Day festivities in Temora Shire.

- The Deputy Mayor (Cr Sinclair), General Manager (Mr Lavelle), Director of Finance & Administration (Mr Firth) and I attended a meeting of the Council Executive.
- Councillors, Senior Staff and I attended our monthly Council meeting, which was a very good one!

18th January - I attended Council offices.

23rd January – Councillors and I attended a grant announcement with NSW Member for Cootamundra, Ms Steph Cooke MP.

- I had a meeting with REROC & Riverina JO Chief Executive, Mrs Julie Briggs and REROC Treasurer, Mr Tony Donoghue re: year ahead.

24th January – Councillors, Senior Staff and I attended three workshops for the day, including New Meeting Code of Practice, setting of Strategic Regional Priorities, for the Riverina Joint Organisation Board (RivJO).

- I chaired the Temora & District Education Fund's Board meeting. We look forward to distributing a record amount of funding to Temora shire youngsters.

25th January – I chaired a meeting of the Riverina JO Chief Executive Recruitment Committee, in Wagga.

- I chaired the REROC Executive Board meeting, in Wagga.

26th January – Councillors and members of the community attended Aria Park's Australia Day breakfast, which was again a success. Cr Nigel Judd OAM represented Council and reported on a very enjoyable morning.

- Councillors and members of the community braved the heat and attended the Australia Day ceremony in Gloucester Park. Our Ambassador, Mr John Harper was impressive. We (again) congratulate all those who were acknowledged as outstanding Citizens of Temora Shire.

29th January – I chaired the meeting of the Temora & District Sports Council Executive Committee, to discuss the year ahead. Cr Max Oliver is also a member of this team.

30th January – Cr Ken Smith and I represented Temora Shire in West Wyalong, for the announcement of the Temora to Calleen rail line upgrade grant of over \$28 Million. This was announced by Member for Cootamundra Steph Cooke MP and Minister for Roads, The Hon Melinda Pavey MP. We thank the NSW Government very much.

- I attended Temora Shire Council offices.

31st January – The Director of Environmental Services, Mr Kris Dunstan and I met with Mrs Chloe Baldry at the Soccer Ground to discuss upgrades.

- The Deputy Mayor (Cr Sinclair), General Manager (Mr Lavelle), Director of Administration & Finance (Mr Firth), Engineering Technical Manager (Mr Rob Fisher) and Town Planner (Mrs Claire Golder) met to discuss heavy vehicle alternate route matters.
- Councillors and I met with the NSW Country Labor Candidate, Mr Mark Douglass.
- The Deputy Mayor, Cr McLaren and I met with representatives of Dr Parry Homes.
- I chaired the first meeting of the year for the Temora Zone Red Shield Appeal Committee.

RESOLUTION 41/2019

Moved: Cr Dale Wiencke

Seconded: Cr Kenneth Smith

It was resolved that the Mayoral Report be noted.

CARRIED

Report by Mayor Rick Firman OAM

9 STAFF REPORTS

RESOLUTION 42/2019

Moved: Cr Claire McLaren

Seconded: Cr Graham Sinclair

It was resolved that Council receive Staff reports.

CARRIED

10 GENERAL MANAGER**10.1 CALENDAR OF EVENTS - FEBRUARY 2019**

File Number: REP19/72
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT**FEBRUARY 2019**

20th Temora & District Sports Council Meeting
Temora Ex Services Club – 6:30PM
DELEGATES: Cr Firman, Cr Oliver
21st Council Meeting
27th Department of Premier & Cabinet – James Bolton
Council Chambers – 3:30PM

MARCH 2019

5th Temora Shire Arts Council
Committee Room – 6:00PM
6th Town Hall Theatre
Committee Room – 6:00PM
DELEGATE: Cr Reinhold
7th Riverina JO
DELEGATE: Cr Sinclair, Cr Firman
8th Country Mayors
Sydney
12th Committee Meetings
13th Imagine Temora Committee Meeting
Committee Room at 5:00pm
DELEGATE: Cr Sleigh
15th Operational Plan Workshop
20th Temora & District Sports Council Meeting
Temora Ex Services Club – 6:30PM
DELEGATES: Cr Firman, Cr Oliver
21st Council Meeting

RESOLUTION 43/2019

Moved: Cr Graham Sinclair
Seconded: Cr Kenneth Smith

It was resolved that the Calendar of Events be noted.

CARRIED

10.2 SEALS - FEBRUARY 2019

File Number: REP19/103
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The Council Seal is required to be affixed to the following document.

- Maxwell's Lane Upgrade – Restart NSW Funding Deed (Fixing Country Roads)

RESOLUTION 44/2019

Moved: Cr Nigel Judd
Seconded: Cr Dale Wiencke

It was resolved that the Council seal be affixed to the above document.

CARRIED

10.3 CONDUCT REVIEW PANEL

File Number: REP19/69
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

At the meeting of Council held September 2018, the Code of Conduct Committee was reappointed for the ensuing 12 months. The Committee contained representatives of Coolamon Shire Council.

The administrative framework for the model Code of Conduct provides that:

“3.6 A person is not eligible to be a member of the panel of conduct reviewers if they are:

- a) A councillor, or
- b) A nominee for election as a councillor, or
- c) An administrator, or
- d) An employee of a council, or
- e) A member of the Commonwealth Parliament or any State Parliament or Territory Assembly, or
- f) A nominee for election as a member of the Commonwealth Parliament or any State Parliament or Territory Assembly, or
- g) A person who has a conviction for an indictable offence that is not an expired conviction”

It is evident that the current panel does not meet these requirements.

In response to this issue, REROC undertook an Expression of Interest process to establish a region wide panel for use of member Councils. As a result, the applications were reviewed by a selection panel and 17 individuals, representing 10 separate organisations were included on the Regional Panel of Conduct Reviewers.

The administrative procedures further provide that:

“3.1 The Council must by resolution establish a panel of conduct reviewers

- 3.2 The Council may by resolution enter into an arrangement with one or more other Councils to share a panel of conduct reviewers
- 3.3 The panel of conduct reviewers is to be established following a public expression of interest process
- 3.4 An expression of interest for members of the Councils panel of conduct reviewers must, at a minimum, be advertised locally and in the Sydney metropolitan area
- 3.5 to be eligible to be a member of a panel of conduct reviewers, a person must, at a minimum, meet the following requirements:
 - a) an understanding of local government, and

b) knowledge of investigative processes including but not limited to procedural fairness and the requirements of the Public Interest Disclosures Act 1994, and

c) knowledge and experience of one or more of the following:

- i) investigations, or
- ii) law, or
- iii) public administration, or
- iv) public sector ethics, or
- v) alternative dispute resolution”

Given that the process has been undertaken independently by REROC, it is recommended that Council adopt the REROC panel.

RESOLUTION 45/2019

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It is resolved that Temora Shire Council utilise the Panel of Conduct Reviewers established by REROC as the adopted Panel of Conduct Reviewers.

CARRIED

Report by Gary Lavelle

10.4 OPERATIONAL PLAN REVIEW 2018/19**File Number:** REP19/121**Author:** Secretary Engineering**Authoriser:** Engineering Technical Manager**Attachments:** 1. Operational Plan Quarter 2 - Review [↓](#) **RESOLUTION 46/2019**

Moved: Cr Dale Wiencke







Seconded: Cr Max Oliver

It was resolved that the Quarter 2 Operational Plan Review 2018/19 be adopted.

CARRIED***Report by Gary Lavelle***



**TEMORA SHIRE COUNCIL
OPERATIONAL PLAN
QUARTER 2 – 2018/19
REVIEW**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Continue to develop and maintain internal and external user guides for Council IT systems	Kurt Tinnock	Guides completed	Progressing		50%	Network diagrams have been created for each office User guides are continually being made for internal systems
Continue to maximise the opportunity to use technology to automate processes through Authority, GIS, and 3rd Party applications	Kurt Tinnock	Adaptation of technology	Progressing		50%	Ongoing Link between Authority and Intramaps for Cemetery burials is still in testing phase while we wait for authority data to be updated
Develop a system to test, evaluate and record (database) all hardware and software	Kurt Tinnock	Database completed	Not Progressing		0%	Not required - This can be removed
Develop ICT strategic plan	Kurt Tinnock	Plan developed	Progressing		20%	Reviewing example strategic plans to help with structure of ICT Plan
Develop IT disaster recovery plan in conjunction with business continuity plan	Kurt Tinnock	Plan developed	Progressing		20%	Reviewing current plan to identify what areas need to be updated
Develop procedures for person specific roles and introduce review sheets for each procedure	Jacqui Hall	Procedures completed	Progressing		25%	Ongoing task - review of current procedures currently underway.

Airport

Key Function - Temora Aerodrome
Policy Direction

- Compliance with all CASA requirements to maintain registration
- Maintain sufficient land stock for future development of the Temora Aerodrome
- Lobby for the development of a Multipurpose Facility at the Aerodrome to meet the needs of user groups

To develop and market the airport as a premier tourist attraction and first rate facility for recreational aviation enthusiasts, plus promote both the commercial and residential aerodrome development in order to attract business and residents to Temora

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Continually review management and staffing at Temora Airport	Rob Fisher	Review conducted	Progressing	▲	35%	Recently contracted a consultant to undertake a general review of security. This review will likely include some discussion on management and current staffing of Temora Airport.
Continue to advocate for the re-installation of TAF services at Temora Aerodrome including relocation of weather station to enable widening of grass strip	Rob Fisher	Submission made	Progressing	▲	30%	On going. Requested and received indicative costs from BOM in relation to Council delivering privately funded TAF. Costs were realitively high with annual costs \$46-62k dependant on coverage, plus unknown upgrade costs to install a ceilometer and vismeter required for the site to be operational.
Data collection, asset register and mapping of aerodrome assets	Rob Fisher	Collection complete	Progressing	▲	80%	Ongoing. Data complete. Register complete in draft. Requires refinement of component values. May opt for external review.
Develop plan for drainage upgrade for Temora Airport - Referred from 2017/18 Operational Plan.	Rob Fisher		Progressing	▲	75%	Draft design complete. Have engaged a consultant to review and confirm the design. Expect completion this FY.






Aged & Special Needs Care





Key Functions - Aged Care, Home & Community Services (HACC), Persons with Disabilities, Senior Citizens Policy Direction





- Support existing providers of aged care services in the development and retention of facilities and services
- Undertake regular and comprehensive consultation to ensure that the current and future needs of senior residents are met • Continue to seek funding for programs that improve the options available for frail aged and disabled

• To provide frail, older people and young people with disabilities and the carers of these people with a range of basic services to enable them to live comfortably in their own homes and avoid inappropriate or premature institutionalization, and: • To provide an environment for our senior citizens that is safe, well serviced and meets the expectations of residents

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Advocacy and Lobbying on behalf of private aged care providers	Gary Lavelle	Advise activities to Council	Progressing		50%	Ongoing advocacy
Attendance and participation in Interagency Meetings by relevant staff including Pinnacle, Youth and Community Services	Amanda Gay	Attendance at meetings and referral of minutes to Council	Progressing		95%	have attended all Inter-agency meeting and working closely with Manager Debra Patterson to deliver some collaborative projects in 2019. CCSO and Debra Patterson are now qualified Court Liaison Officers for women's domestic violence Temora Court Attended all Interagency meeting and working with Ms Debra Patterson and collaborative programs and events
Consider access issues at local parks, including removal of edging to allow wheelchair access	Rob Fisher	Review by access committee	Progressing		65%	Draft recreation and open space policy has been expanded to include financial information as part of a function review. Policy is nearing completion and will be presented to Council this financial year.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Develop and deliver a promotions plan about how to access aged care services in Temora Shire using digital media and information flyers covering relevant topics including medical services, transportation and home modifications	Kate Slapp	Preparation of documents	Progressing		50%	The Positive Ageing Folder is now in circulation and updates are recorded for when we look to print the next lot. Pinnacle presence on social media remains active and is often cross promoted on the Temora Shire Council social media posts. It is hoped a full community directory will be developed in 2019
Include images of people with disabilities in Council publications	Kate Slapp	Increased diversity in photos	Progressing		50%	Pinnacle provide many photos for social media that generate a good deal of activity on social media. When appropriate this action is addressed
Investigate options for disability and independent living in Temora Shire	Steve Firth	Report to Council	Progressing		50%	Currently have rented premises with three residents for supported independent living. In the long term council is considering the allocation of a portion of the land in Apollo Place for construction of relevant accommodation. Pinnacle Community Services has seen a large increase in Home Care and NDIS packages and a subsequent large increase in staff numbers.
Maintain a Temora Shire Disability Inclusion Action Plan	Sheree Axtell	Report to Council	Progressing		25%	Working towards meeting and maintaining strategies within the Disability Inclusion Action Plan.
Monitor finances to ensure that Pinnacle Services are provided at no net cost to Council	Steve Firth	Achievement of break even status	Progressing		50%	Pinnacle Community Services has increased from an income of \$2 million to approximately \$3.5 million with the introduction of NDIS and Home Care packages. This has seen a large increase in staff numbers but it does ensure that the services are supplied at no net cost to council.





Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Provide donation equivalent to 25% of General rate to the following: • Dr Parry Homes • Ariah Park Senior Housing, • Temora Senior Citizens Group, • Ariah Park CWA	Jacqui Hall	Donation made	Completed		100%	Donations provided
Provide information linkages to National Disability Insurance Scheme (NDIS)	Sheree Axtell	Linkage provided	Progressing		75%	Pinnacle will be presenting at the LHAC Temora Disability Services Expo which will be held on Friday 29th March 2019. NDIS information is included in Pinnacle Community Services website, and other promotional materials. Staff with extensive NDIS knowledge is located in all offices to provide information for phone enquires or walk ins.
Regular promotion of health services	Kate Slapp	Services promoted	Progressing		50%	This is an ongoing program that is assisted when information is provided to the Communications Officer to be fed out through media channels. The new community directory will cover this too.
Review access to public buildings and businesses in conjunction with TBEG and Access and Equity Committee	Sheree Axtell	Access report to Council	Progressing		50%	Pinnacle representative on Access and Equity Committee to review public buildings & businesses access when required.





Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Support the increased capacity for seniors accommodation offerings in Temora	Craig Sinclair	Advise activities to Council	Completed		50%	Met with project managers for the Narraburra Lodge extension to discuss the project.
Undertake My Aged Care Regional Assessment under contract to Community Options Australia	Sheree Axtell	Assessments conducted	Progressing		75%	Assessments completed for all referrals received from Community Options Australia for My Aged Care Regional Assessments. Total assessments for reporting period - 24 (October - 7, November - 11, December - 6) . Total income for this quarter - \$9,345.60 (inc GST). Jane Sanders has completed online & face-to-face training to enable her to complete RAS assessments. Pinnacle currently has 3 trained assessors.
Use social media and information flyers to create awareness of who can access Community Transport and how to use this service	Sheree Axtell	Increased usage	Progressing		25%	Promotion of transport services through social media and flyers ongoing. Transport service usage has increased by 22% compared to same period last year.
Utilise the My Aged Care portal Central Intake and Referral distribution to Pinnacle for Home Support Services (funded to 30 June 2020)	Sheree Axtell	Referrals received	Progressing		50%	48 new referrals received for reporting period through My Aged Care portal intake (Temora - 23, Coota - 23, Leeton - 2).

Communications


Key Function - Narraburra News, Social Media, Websites



To provide Community Services to Temora Shire residents that meet needs in terms of community, cultural and education for the targeted demographic





Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Acknowledgement of volunteers through Narraburra News and digital media	Kate Slapp	Monthly articles in Narraburra News Promotion of events	Progressing		50%	Volunteers regularly acknowledged
Communicate with residents about the progress in the roll out of NBN and mobile towers in Temora Shire	Kate Slapp	Information disseminated	Progressing		50%	When content has been provided notices have gone on social media and in the Narraburra News.
Continue to publish regular material on the Youth function in the Narraburra News	Kate Slapp	Monthly article in Narraburra News	Progressing		50%	Collaborating with the Youth Officers has meant very regular Narraburra News articles as well as Facebook and Instagram presence. New programs will be launched in 2019
Continue with regular job vacancy mailer and social media posts	Kate Slapp	Increased employment capacity	Progressing		50%	A mail out to potential Country Changers and other registered people is sent out at least once a month. There are approximately 385 people on the mailing list. This continues to occur




Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Include images of people with a disability, information on NDIS and other disability services in new residents packs	Ann Pike	Included in new residents pack	Completed		100%	Information sought from Pinnacle and have been included in welcome packs.
Maintain current and accurate information on Council websites	Kate Slapp	Regular updates of site	Progressing		50%	This is an ongoing task that is dealt with as the need arises. There are plans to develop new websites
Promote arts and cultural events through council media outlets including websites, facebook and 'whats on' in Narraburra News	Kate Slapp	All events advertised	Progressing		50%	Working in close collaboration with the Community Services Officer, council events are promoted on all available platforms. Private events are included on our "What's On" page on www.temora.com.au and listed on the back page of the Narraburra News each month.
Promote the achievements of Temora Shire residents through the 'Home grown heroes' program	Kate Slapp	Continuation of program	Progressing		50%	Whilst this program remains popular, this program will continue. Time to manage this project has become slightly more difficult due to the move to have all production completed by the Communications Officer alone, but it will continue to be done. New subjects can be hard to convince




Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Remain active on social media sites to ensure that issues affecting Council are identified	Kate Slapp	Early identification of issues	Progressing	▲	50%	Council's social media platforms are very active. We reached over 3000 followers on Facebook recently
Review content and distribution of Narraburra News to ensure that the impact and spread is optimised	Kate Slapp	Review completed	Progressing	▲	50%	The Narraburra News is currently under scrutiny with the intention of creating very clear guidelines as to what information Council wishes to project, and what must be excluded. Problems with the current format have led to investigations of alternative design and printing options.
Review Council websites to ensure mobile optimisation	Kurt Tinnock	Review conducted	Progressing	▲	50%	Working with Communications Officer on a presentation to deliver to Councillors running through the OpenCities solution which will resolve our current mobile optimisation issues.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Upgraded use of digital media platforms to communicate with residents	Kate Slapp	Increased followers and hits	Progressing		50%	<p>Collaborations with the I.T Manager have brought us to the agreement that we need to update our website to make its use far more interactive for residents. This is in progress with the intention of a plan and report being prepared in the near future.</p> <p>Tourism has had a revamp with a proposed new website and a total makeover of the Facebook page</p>
Use Council communications outlets to advise of volunteering opportunities	Kate Slapp	Advice to community	Progressing		50%	<p>As information is provided to the Communications Officer it is sent out through our media channels. There are several "to-do" projects that cover this action in the works.</p> <p>The proposed new community directory will cover this</p>

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Arts and Culture - Arrange visit by the National Gallery guides	Amanda Gay	Trip undertaken	Progressing		30%	Working with Libby Hanlan and the National Gallery Guides for tour to take place May 2919 Have been liaising ANG the visit has been put through the required meeting processes with AND and AND Guides an exact date and tour schedule will follow. Exploring grant opportunities with Laura Harding MPHIN
Arts and Culture - Conduct Temora Shire Council Art Prize	Amanda Gay	Competition held	Completed		100%	Entry form completed Advertising completed Judge booked - Yanni Johns ABC Riverina Exhibition curated and hung Exhibition Opening Night event Friday 5 October 2018 Exhibition running until November 2018 Exhibition Opening with Councillor Dale Wienke went very well, entries up from 131 to 169 and attendance was strong.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Arts and Culture - Investigate suitable temporary sculpture spaces in Temora and at Lake Centenary	Amanda Gay	Review conducted	Progressing		80%	Suitable short-term sculpture spaces have been identified both at Lake Centenary and in Temora. A report with photos and details on how to develop the sculpture spaces/locations into a sculptures by the lake annual event. Still progressing - report to come.
Arts and Culture - Maintain membership of Eastern Riverina Arts	Amanda Gay	Retention of numbers	Completed		100%	Maintained and attended. Temora Shire Council hosted the ERA annual Arts and Cultural Conference 29 August 2018 SHIFT. CCSO will attend ArtState in Bathurst with Eastern Riverina Arts Team. Attended ArtState with ERA looking forward to developing greater number of community arts workshops in 2019
Arts and Culture - Provision of budget to enable access to no cost Eastern Riverina Arts (and others) programs	Amanda Gay	Budget provided	Progressing		45%	Still working towards. Delivered.
Arts and Culture - Support Temora and District Visual Arts Committee in their efforts in accessing grant funding or other means to purchase the Scout Hall.	Gary Lavelle	Support given as requested	Progressing		50%	Grant application under the Regional Cultural Fund submitted.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Hold a creative Lifestyle Expo	Amanda Gay	Successful Expo held	Progressing		10%	This will not happen in 2018 as it is not possible to deliver so many large events in one year. Proposed to deliver Autumn 2019. Temora Shire Council need to take a good look at the number of events and projects deliver by on person. Will be delivered in October 2019
Hold a welcome function for new residents	Amanda Gay	Event held	Completed		100%	Was delivered in November a very successful event full to capacity and wonderful positive feed back for Council. Local Member for Cootamundra Ms Cook was in attendance and was extremely impressed by the initiative of Council, the attendance of new residence and their overwhelming positive feedback. Note* CCSO recommends we film this event next time as the positive views expressed towards Council and the community was at times almost embarrassing. This sincere and spontaneous testimony would be invaluable for Council.
Host an Afternoon Tea for carers	Sheree Axtell	Function held	Completed		100%	Carers afternoon tea was held during National Carers Week - Friday 16th October 2018. 8 x carers attended the event.






Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Partner with SWWCC to establish and promote access to free public Wi-Fi in key areas	Craig Sinclair	Provision of Wi-Fi	Progressing		25%	Met with the new owners of SWCC to discuss requirements. Kurt has been progressing the installation.
Provision of a donation equivalent to rates for the Arianah Park Community Hall	Jacqui Hall	Donation Made	Completed		100%	Request given to Finance Officer to process.
Springdale Memorial Hall - Provide financial support to Committee	Kris Dunstan	Funds allocated	Progressing		50%	Majority of 2018/19 Funds are proposed to be utilised for Switchboard and power upgrades for the hall. Planning and quotations received. Works to be carried out in Q2.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
NRCC House - Undertake upgrade of kitchen and toilets at Temora Library utilising grants and own source funds	Kris Dunstan	Completion of project	Progressing	▲	60%	Kitchen Upgrade work completed. Toilets still to be assessed.
Temora Memorial Town Hall - Foyer Upgrade	Kris Dunstan	Project completed on budget	Progressing	▲	20%	Planning nearing finalisation, Tenders to be let in October, 2018. Mick Reardon Building appointed. Work to commence in January, 2019.
Temora Memorial Town Hall - Replace asbestos roof during refurbishment	Kris Dunstan	Project completed	Progressing	▲	20%	Quotation Received. Tender accepted. Work to commence in Feb 2019.
Temora Memorial Town Hall - Upgrade lighting and sound equipment and refurbish main hall	Kris Dunstan	Project completed on budget	Progressing	▲	30%	Design nearing finalisation, recommended tender to be put to Council for acceptance at Octobers Council Meeting. AudioPlus appointed contractor. Work to commence in January, 2019.





Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Economic Development - Attend quarterly RDA Riverina Economic Development Forums	Craig Sinclair	Attendance of meetings	Progressing	▲	50%	There was no RDA forum held in the last quarter of 2018
Economic Development - Be proactive, professional and discrete when following up development lead opportunities	Craig Sinclair	Attraction of industry	Progressing	▲	50%	Ongoing confidential conversations with a number of developers
Economic Development - Conduct study to determine needs and develop strategies to address any housing shortfall in market	Craig Sinclair	Study conducted	Progressing	▲	75%	RDA Riverina have undertaken interviews with the target employer organisations and built the analysis model with a view the the report being completed in January 2019 for presentation at the Feb 2019 Council meeting.
Economic Development - Connect businesses with complementary skills, needs and resources.	Craig Sinclair	Assistance provided	Progressing	▲	50%	Launched the partnership with BREED Australia and opened the BREED Business Centre in Temora to be the home of professional development training for local businesses. Partnered with TBEG to deliver a workshop and ten one to one consultations by retail guru, Debra Templar.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Economic Development - Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity	Craig Sinclair	Report to Council and strategies implemented	Progressing	▲	50%	The Prosper Initiative delivered another Temora Unearthed event as well as the Debra Templar workshop and consultations. BREED Business Centre Temora was launched.
Economic Development - Develop strategies to utilise empty shops in Ariaiah Park	Craig Sinclair	Report to Council and strategies implemented	Progressing	▲	35%	Working with Ariaiah Park Hotel owners and a number of locals to support private investment in Ariaiah Park's CBD whilst also working with developers in the intensive ag sector to establish enterprises near Ariaiah Park that will employ locals, support growth and investment in the village.
Economic Development - Development of strategic partnership with FarmLink to attract new industry and provide opportunities for existing industry through diversification	Craig Sinclair	Increase in partnership arrangements and facilities at TAIC	Progressing	▲	50%	Continued partnership and support of FarmLink initiatives have seen bookings for the Trefle shed for early 2019 and the initiation of some early discussions with potential new research partners and tenants.
Economic Development - Facilitate a smooth DA process for investors	Craig Sinclair	Minimise red tape	Progressing	▲	50%	Ongoing facilitation between developers and the planning department

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Economic Development - Review options for the future operations of Temora Showground - - Referred from 2017/18 Operational Plan.	Gary Lavelle		Progressing	▲	20%	Contracted review of operations and potential Council future involvement
Economic Development - Review the effectiveness and relevance of Government and Non-Government programs for regional growth	Craig Sinclair	Review conducted	Progressing	▲	50%	Ongoing as programs arise.
Economic Development - Support TBEG in the delivery of events and initiatives	Craig Sinclair	Retention of TBEG	Progressing	▲	50%	Supported BREED business centre launch, Debra Templar workshops, monthly beers n business and Bubbles and Baubles
Economic Development - Undertake workforce planning with developers to determine likely spikes in population	Craig Sinclair	Reports to Council	Progressing	▲	50%	Workforce Futures Study underway with RDA Riverina. Research conducted in December with analysis and reporting planned for January 2019 to present to February Council meeting.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Maintain a local trades directory	Craig Sinclair	Directory created	Progressing		50%	Trades directory created and awaiting formatting / design.
Maintain a subscription to Easy Grants & distribute to relevant stakeholders	Craig Sinclair	Subscription maintained	Progressing		50%	Ongoing
Maintain strong relationships with local estate agents to monitor markets and communicate to property owners	Craig Sinclair	Relationships developed	Progressing		50%	Engaging with estate agents to discuss the end of the non-exclusive period for Spitfire Drive.
Participate in regional programs to attract new residents eg Country Change	Craig Sinclair	Conduct of event	Progressing		50%	Participated in the review of the country change expo. Planning with the Communications Officer for Temora's feature month on CC social media.
Partner with NSW Housing to purchase land to increase the availability of affordable housing	Kris Dunstan	Partnership established	Completed		100%	Apollo Place land secured. Working committee formed to best determine design and usage options. Meeting held with Dr Parry Homes Committee in December, 2018.



Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Tourism - Develop tools that encourage conference and events organisers to come to Temora Shire	Craig Sinclair	Tools developed and utilised	Progressing	▲	50%	Continued development and promotion of the Everywhere Venues website and app
Tourism - Encourage the development of new events for Taste Riverina	Craig Sinclair	Increased uptake of events	Progressing	▲	50%	Promoted participation in the Taste Riverina at Canberra Handmade Markets event to operators.
Tourism - Encourage the provision of additional visitor accommodation during peak periods	Ann Pike	Increased availability	Progressing	▲	80%	Temora continues to attract new accommodation providers. In the last year we have had 3 new people open accommodation facilities. After Warbirds it was clear that hosts were not interested registering there home/rooms on Air BnB. The Visitor Information Centre had several enquiries regarding the old homestay program and would have registered if it had of been running.
Tourism - Ensure all accommodation options are listed on Get Connected, Council Website, Google and Trip Advisor	Ann Pike	Listings confirmed	Progressing	▲	50%	An email was sent out reminding people to list their accommodation on Get Connected. The ones that are already on there continue to be updated by the VIC annually.
Tourism - Implement actions from tourist signage study	Ann Pike	Review presented to Council	Progressing	▲	50%	Rural signage audit has been completed. Urban one in progress.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Utilise support available through Randwick City Council	Craig Sinclair	Access utilised	Progressing		50%	No updated activities since last quarter
Visitor Information Centre - Maintain accreditation	Ann Pike	Accreditation achieved	Completed		100%	The VIC has a level 2 accreditation until 30 September 2019
Visitor Information Centre - Improve tourism signage	Craig Sinclair	Signage installed	Progressing		25%	Signage audit completed by Ann Pike. Awaiting report.
Visitor Information Centre - Provide report on Implementation of design changes for the Temora VIC space	Ann Pike	Design completed and reported to Council	Progressing		20%	Contact will be made in the new year for design changes for the VIC

Engineering Services





Key Function - Management, Administration, Contract Services, Design, Road Safety, Asset Management, Procurement

To provide management services to support engineering works

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Commence review of current construction methods to ensure consistency	Rob Fisher	Documentation commenced	Not Progressing		0%	No action.
Develop procedures and templates for the provision of a business case for all capital works on Council land not covered by asset development plans (roads, plant, transport infrastructure)	Gary Lavelle	Adoption of procedure by Council	Progressing		10%	Reviewing options for software currently

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Review of plant and equipment policy framework and Asset Management Plan	Tony Hingerty	Report to MANEX	Progressing	▲	25%	updating annually
Road Safety - Campaigns include: Speed, Drink Driving, Fatigue, Driver Distraction/ Inattention, Seatbelts/Child Restraints, GLS (x2), Mobility Scooter Workshops, Pedestrian Safety, Older Drivers, Safety Around Schools, Young Drivers	Michelle Doolan	Programs conducted	Progressing	▲	25%	Currently held in abeyance due to resignation of RSO

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Road Safety - Participation in the Local Government Road Safety Program and adherence to terms of LGRSP Agreement	Michelle Doolan	Continuation of program	Progressing	▲	50%	Participation in LGRSP continuing
Road Safety - Retention of the Safe Systems Approach to planning, development and implementation of RSO programs to improve road user safety in local communities	Michelle Doolan	Approach acceptable to funding bodies	Progressing	▲	25%	Currently held in abeyance due to resignation of RSO
Road Safety - Review of Rural Bus Stops and Pick Up/ Drop Off points	Michelle Doolan	Report to Council	Progressing	▲	25%	Currently held in abeyance due to resignation of RSO

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Implement priority actions for removal and replacement of street trees	Chris Campbell	Meet agreed targets	Progressing		20%	Priority action is to replace Dead - Dying - and Diseased Trees from Tree Audit annually and replace with same.
Review and mapping of road network ownership including Crown Land	Alex Dahlenburg	Review completed	Completed		100%	Action created by rollover.
Review footpath policy to ensure it is based on community service expectations	Rob Fisher	Review by access	Progressing		15%	PAMP ongoing.
Review the Pedestrian Access and Mobility Plan (PAMP) in conjunction with Council's Engineering Department, Temora Shire Council Access and Equity Committee, local organisations (eg. Pinnacle) and Councillors, and provide details on road safety concerns. Involve disability groups in consultation.	Rob Fisher	PAMP updated	Progressing		10%	PAMP review ongoing. Will be completed this FY.





Governance

Key Function - Council relationships (other Councils, Government departments, Local members & Sister City Relationships), Governance, Lobbying and Advocacy

Policy Directions • Membership of Riverina Joint Organisation • Maintain membership to Local Government NSW • Membership to Riverina Eastern Regional Organisation of Councils (REROC) • Maintain membership of Eastern Riverina Arts (ERA) • Maintain membership of Economic Development Officers (EDO) network • Maintain membership of Riverina Regional Library Service (RRLS) • Maintain membership of the Country Mayors Association • Actively maintain relationships with non REROC neighbouring Councils • Seek ways in which Sister City activities can be of benefit to the residents of the Shire • Support for Constitutional recognition of Local Government • Development of robust and transparent internal audit programs within the Council to ensure that the risk to Council is minimized • Provision of training opportunities for all elected members • Support of Councillors who wish to undertake professional development courses • Undertake a comprehensive resident satisfaction survey every 4 years after election • Maintain close relationships with local members and act at all times in a non-political manner • Acknowledge that it is the role of council to represent all areas of the local community to external parties

To provide responsive and effective governance to Council, ensuring the resident's needs are conveyed to government and potential benefits through external relationships is explored.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Advocate on behalf of the Community for the retention of:	Gary Lavelle	Advocacy undertaken	Progressing	▲	50%	Ongoing advocacy. Advised prepoll voting will be available in 2019. Advocacy underway regarding Police numbers. Current campaign for recruitment of doctors.





Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Investigate corporate offerings for Councillors and Senior Staff representing Council (ties, blazers etc)	Gary Lavelle	Review options	Not Progressing		0%	No activity during the quarter
Lobby state and federal governments for ongoing increased local road funding	Gary Lavelle	Lobbying maintained	Progressing		50%	Ongoing advocacy
Maintain communication at an official level between Council and Temora Hospital administration and LHAC	Gary Lavelle	Communication established	Progressing		50%	Council involvement on LHAC maintained
Maintain communication at an official level between Council and the Temora Community Centre	Gary Lavelle	Communication established	Progressing		50%	Participation in Interagency maintained

Heritage








Key Function - Bundawarra Centre, Heritage, Railway Precinct

Policy Directions • To collect and preserve local history in its various forms in the area generally covered by the Temora Shire Council • Council are committed to the retention of the current management structure at the museum • Commitment to Temora Shire Council Heritage Committee

To protect and conserve areas and items of historic and landscape heritage value, support and encourage adaptive and sustainable reuse of these places and facilitate development and interpretation of social value through information and education programs

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Bundawarra Centre - Consider report on succession planning - Referred from 2017/18 Operational Plan.	Steve Firth		Completed		100%	Report presented to September 2018 council meeting. The report was noted.
Bundawarra Centre - Develop and implement re-branding strategy for Rural Museum	William Speirs	Rebranding completed	Progressing		70%	Current publicity has begun to reflect increased emphasis on the "Bundawarra Centre" as the host of the various collections formerly promoted under the "Rural Museum" banner. A new DL Flyer will reflect this new emphasis
Bundawarra Centre - Develop Rural Museum social media presence	Kate Slapp	Social media presence completed	Progressing		50%	The content for this project has not been provided over the past few months
Bundawarra Centre - Support the concept of hosting temporary travelling exhibitions	William Speirs	Ongoing increased number of exhibitions	Progressing		50%	Since 1st October The Valentine Lawler Gallery has hosted the Temora Shire Art Prize on behalf of Council. The "Bald Archy Prize Exhibition" ran through November and has been succeeded by TADVAC's "Brush With Art" exhibition.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Temora Railway Precinct - Provide resources towards enhancement as a heritage tourism and event destination	Belinda Bushell	Budget allocated	Progressing	▲	50%	A wedding has been booked for October 2018. Developed a booking process for the facility in conjunction with all users. Still awaiting images to utilise for promotion of venue.
Bundawarran Centre - Construct bridge over dam	Kris Dunstan	Bridge constructed	Progressing	▲	20%	Design by Bill Speirs. Reviewed and bolstered by Xeros Piccolo Structural Engineer.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Ariah Park Swimming Pool - upgrade facilities	Kris Dunstan	Report to Council	Progressing		10%	Pre-season start up work commenced. Upgrade works for pool deck proposed for after season close. (April, 2019).
Council Chambers - Renovate reception area	Kris Dunstan	Project completed	Not Progressing		0%	No action
Council Chambers - replace remaining fluorescent globes with recessed LED lights	James Durham	Project completed	Progressing		35%	Electrician has ordered lights for the job, yet to confirm start date
Temora Recreation Centre - Planning report for upgrade required to Temora Swimming Pool	Kris Dunstan	Report provided	Progressing		50%	Total Creations of Griffith have been appointed to lead the master planning process. First Workshop held on 3rd October, 2018. Final report Expected for presentation at February Council Meeting.
Temora Recreation Centre - Purchase of new pool blanket for Temora Pool - funding shared with swimming club	Kris Dunstan	Blanket installed	Progressing		20%	Funding Application Submitted by Temora Swimming Club. Awaiting announcement of success or otherwise.
Temora Recreation Centre - resurface sports floor	Kris Dunstan	Project completed	Progressing		30%	Quotation received and accepted. Work scheduled for January 2019.
Temora Recreation Centre - Upgrade amenities	Kris Dunstan	Project completed	Completed		100%	Completed.

Public Health

Key Function - Community Health Programs, Food Control

Policy Directions • To keep public health related business owners and operators informed of changes to legislation, standards and regulations • Conduct an ongoing program to provide or promote swimming pool operator education as per state legislation

- Provide a public health related complaints database/register • Support the Bush Bursary Program on a biennial basis

To protect the health of the general public by ensuring public health and safety practices are maintained and improved by regularly inspecting commercial public health related premises and educating business owners and employees





Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Advocate for the maintenance and additional services at Temora Hospital	Gary Lavelle	Report to Council	Progressing	▲	50%	Ongoing advocacy
Proactively support and promote community mental health facilities and programs	Amanda Gay	Report to Council	Progressing	▲	90%	Supported projects and events through Temora Community Centre. Ride for Men's Mental Health Metal Health Movie to be delivered at the Temora Town Hall Theatre that includes two Temora residents. Calmer Farmer Ride For Wellbeing October Mental Health Month Invited mental health service providers to Active Ageing Expo 091 March 2019








Recreational Services


Key Function - General Recreational Services, Parks & Gardens, Sporting Grounds, Playgrounds, Temora Recreation Centre, Public Pools

Policy Direction • Sports Council are the body responsible for liaison between Council and users of Sporting Facilities

To provide, maintain and improve the sporting fields and recreational facilities which meet the needs of the community and are safe enjoyable and attractive

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Bob Aldridge Park - Investigate drainage solutions - Referred from 2017/18 Operational Plan.	Rob Fisher		Progressing		50%	Received update from Sports Australia stating they had a large response (2000 applications worth \$390m with a funding pool of \$23.8m) and we missed the first round. There were additional funds \$30m allocated as a second round to fund further projects within the same application pool. We expect to get a response on this in early 2019.
Bradley Park - Investigate installation of irrigation system subject to grant funds	Bimal Shah	Grant availability investigated	Not Progressing		0%	Action created.
Data collection, asset register and mapping of recreational spaces	Rob Fisher	Provision of data	Progressing		20%	Some data collection complete. Large project that will roll into next financial year. Hope to deliver 50% of project this financial year.
Implement program to upgrade irrigation valves	Chris Campbell	Project completed	Progressing		50%	Valves are upgraded as needed.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Review the adequacy of current sporting grounds, including potential consolidation of facilities	Rob Fisher	Report presented to Council	Progressing		40%	Recent report to Council regarding further investigation surrounding recreational land has been deferred. Rec and Open Space Policy will be presented to Council prior to end FY.
Hillview Park - refurbishment of gardens and pathway	Kris Dunstan	Project completed	Progressing		70%	Partially complete. Paths/Gardens around new toilet block have been completed.
Lake Centenary - Construct an off leash dog area	Bimal Shah	Project completed	Progressing		10%	Design Complete
Lake Centenary - Construct new playground	Bimal Shah	Project completed	Not Due To Start		0%	Scheduled to commence in financial year 2019/20
Lake Centenary - Installation of erosion control on northern bank (subject to 50% funding by users)	Bimal Shah	Project completed	Progressing		20%	Design Underway
Lake Centenary - Installation of fire pits	Kris Dunstan	Project completed	Completed		100%	Completed.
Lake Centenary - Installation of foreshore material at the swimming area and boating area	Chris Campbell	Project completed	Progressing		10%	Foreshore material will be installed when money becomes available.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Temora Tennis Courts - redevelop 4 new synthetic courts	Rob Fisher	Project completed	Not Progressing		0%	Third Party Job (Council not involved). Scheduled for commencement at start of 19/20 FY.
Temora Town Netball Courts (Boom Complex) - resurface 2 netball courts	Bimal Shah	Project completed	Not Progressing		0%	Scheduled for commencement in early 2020
Temora West Sports ground - Construction of new amenities block	Kris Dunstan	Completion of project	Progressing		40%	Demolition completed. Construction has commenced. Frames Erected December, 2018

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Provide a calendar of regulatory issues to be addressed throughout the year, such as information flyers about responsible pet ownership	Kris Dunstan	Completion of brochure	Progressing	▲	25%	No action.
Provide annual inspections of beauticians, hairdressers, mortuary premises	Belinda Bushell	Premises inspected	Progressing	▲	50%	Continuing positive relationships. Notifying whenever there is any legislative changes.
Provide inspections of septic tanks in accordance with risk category	Belinda Bushell	Premises inspected	Progressing	▲	50%	Still updating the register. Reviewed Councils Onsite Sewage Management Policy.
Provide inspections of swimming pools in accordance with Council's policy, every 3 years or at the time of sale	Belinda Bushell	Inspections completed	Progressing	▲	50%	NNews article regarding spring checks for Home owners undertaken. Continuing the inspections as per legislation when sale of property. Working towards another audit process. Summer seen a number of aboveground pool complaints - attended to complaints requesting removal or to meet compliance.
Provide monthly report to Council about ranger activities incl. parking, companion animals	Ross Gillard	Report to Council	Progressing	▲	75%	Reports ongoing, working with Police regarding traffic movement scooters, bikes main street area good results and good attitudes at the moment.

Resident Services

Key Functions - Community Safety, Service NSW, Villages, Volunteers

Policy Directions • Commit to the maintenance and development of the CCTV concept • Work cooperatively with Police & Temora Security Services to ensure a coordinated approach to community safety • Presentation of Council as a professional organisation with a strong customer focus • Development of systems to ensure that communication between Council and stakeholders is best practice • Hold at least one Council meeting per term of Council in Ariah Park • Lobby for continued presence of Service NSW Office in Temora • Lobby for more frequent driver testing in Temora • Lobby for retention and availability of Policing services in the shire • Conduct a comprehensive ratepayer survey once in each term of Council

To provide a safe and inclusive built environment by working together as a community and to present to the public a caring, courteous and efficient local government service

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Maintain CCTV system in Temora to a modern standard acceptable to the users of the facility.	Kurt Tinnock	Uptime of system	Progressing	▲	50%	Quote received for Depot CCTV Quote received for CCTV Server which will allow for Depot expansion (\$33,100 ex GST for the new server) Town Hall Cameras are currently not working but cannot be resolved until Town Hall works are nearing completion as the location of the camera and cabling will change.
Provide the Service NSW Agency at no cost to Council that meets the needs of residents	Steve Firth	Annual review of budget	Progressing	▲	50%	Services provided. New contract signed for the next twelve months. With experienced staff going on maternity leave and new staff only receiving training in November we are not able to staff an extension of time to cover lunch closure. We will be stretched providing our ordinary service. New staff member has completed training and is commencing work in Service NSW agency.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Villages - Install landscaping and street furniture in Coolamon Street, Ariah Park	Rob Fisher	Provision of plans to Council	Progressing	▲	35%	Draft plan delivered to Ariah Park Advisory committee for consideration. Lacking funds to build.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Develop a Risk Management framework for Council.	Grant Nicholson	Framework developed	Progressing	▲	50%	Framework under construction, being built around Pulse ERM module. In progress - currently reviewing several internal procedures to contribute towards this
Develop an integrated safety, quality and environmental management system to ISO 9001, 4801 and 14001 certification	Rob Fisher	Plans completed and adopted	Progressing	▲	20%	On going. Pressure for ISO accreditation has subsided and will not be pursued. Integrated Safety, Quality and Environmental system still the target. Very large job estimated completion June 30th 2020.
Develop and implement a structured Risk Audit program	Grant Nicholson	System implemented and operational	Progressing	▲	50%	Risk management framework/program, including auditing program is under development. Some actions, such as policy reviews are in progress.
Integration of Quarry Management Plan into the Council Integrated Risk Management Plan	Grant Nicholson		Progressing	▲	50%	Bimal Shah is currently completing training to receive a Quarry Manager Practising Certificate. Quarry management plan under review.
Replace grass on roundabouts in Hoskins Street with concrete	Bimal Shah	Project completed	Progressing	▲	50%	Survey completed. Design complete

Sewerage Service

Key Functions - • Effluent Reuse System • Sewerage System

Policy Directions • Extension of effluent system to all parks subject to evaluation by staff that there is sufficient water and the extension is economically viable • Support for long term construction of a Sewerage Scheme for Ariah Park • Support extension of sewer mains to non sewer locations in Temora

To maintain the treatment works and reticulation network to ensure compliance with legislative requirements and improve the quality of effluent

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Address actions for 2017 Gap analysis and develop a pathway to compliance	Rob Fisher	Actions commenced	Progressing	▲	35%	Ongoing. Data collection nearing completion. Major projects with some way to go.
Ensure all staff involved in the sewerage function receive appropriate industry specific training for managers and operators	Bimal Shah	Budget required	Progressing	▲	20%	No Action.
Investigate options for the installation of sewerage services within Ariah Park	Rob Fisher	Report to Council	Not Progressing	▬▬	0%	No Action. Awaiting guidance from IWCM strategy.
Investigate Renewable Energy at Sewerage Treatment Plant	Rob Fisher	Investigation completed	Progressing	▲	25%	No Action on Treatment Works as such (yet), however we are in the process of seeking business cases around the installation of PV solar on selected Council properties. Information will come to Council on this once available.

Support Services




Key Functions - Depot & Workshop, Plant & Equipment, Mining, Stores

Policy Directions • Ensure that depot and workshop facilities are adequate to meet the needs of a modern workforce • To provide scheduled and unscheduled maintenance and repairs according to OEM guidelines and Council procedures with minimal downtime • To supply and dispose of fleet assets at the most advantageous cost to Council • To ensure that there are sufficient, well trained staff to service Councils plant

To provide a Depot Workshop and stores facility that meets all statutory and regulatory requirements and provides the support to allow all Councils works functions to perform in the most efficient and cost effective manner and To provide and maintain a modern plant and equipment fleet that meet its operational requirements with high utilisation in a cost effective manner




Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Review the adequacy of current materials from Council quarries	Rob Fisher	Evaluation of alternatives	Not Progressing		0%	No Action.
Review the Quarry Management Plan on a biennial basis	Bimal Shah	Update of plan	Progressing	▲	30%	Not commenced
Undertake review of the operations at Temora Shire Council Depot	Bimal Shah	Review conducted and reported to executive	Progressing	▲	50%	P&G Shed & Store remodeling complete. New store mezzanine floor construction underway.
Undertake development of Council Depot in Hakea Street.	Bimal Shah	Ownership confirmed	Progressing	▲	40%	Development commenced. DA approved for the carport construction and modification to the carpark




Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Youth Officer to visit villages/schools on a regular basis to build rapport and partnership opportunities	Kim Sandgren	Visitation numbers	Progressing	▲	50%	<p>Melissa Carter worked with Cathy Holding to provide opportunities for St Anne's students to MC the Dramatic Minds Festival, in partnership with John Dean. Melissa also attended the St Anne's presentation day.</p> <p>Melissa Carter was a special guest at the Temora Primary School presentation day and handed out awards during the ceremony.</p>

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Partner with TemFM to train members of the team to run a regular youth radio spot on local radio	Kim Sandgren	Allocation of radio spot	Progressing		50%	<p>TemFM have been extremely supportive in mentoring our young people. We have had two youth teams on radio during Term 3. One team continued in Term 4.</p> <p>The "Mikayla and Carly Show" has now concluded as the girls are leaving Temora to attend University. "Word Vomit" is deciding if they will continue as one member is leaving town.</p> <p>We will continue to offer this opportunity to young people throughout 2019. TemFM have expressed they are more than happy to continue their support in 2019, and look forward to upskilling new groups.</p>
Provide one (1) scholarship to the Temora and District Education Fund	Gary Lavelle	Scholarship provided	Completed		100%	Scholarship provided
Provide scholarships in accordance with policy to be determined by Council through the Scholarships Sunset Committee	Gary Lavelle	Scholarships awarded	Completed		100%	Scholarships provided





Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Investigate viability of "The Youth Room" at Ariah Park becoming a youth hub for villages	Kim Sandgren	Report to Council	Progressing	▲	50%	It was agreed with Tim Sanders and Karen Walker that a weekly youth room option was not practical for the local youth. An event based Ariah Park Youth Strategy was developed during this meeting. Contact has been made with the Ariah Park Advisory Committee to relaunch this strategy in 2019, starting with a combined event on Australia Day.
Maintain and develop Platform Y as the centre for Youth activity in Temora Shire	Kim Sandgren		Progressing	▲	50%	We run up to 7 activities at Platform Y, and now utilise the kitchen for 2 activities per week. We have also utilised the kitchen to cater for a family reunion, music festivals, and tourists who visit Temora in partnership with the Railway Museum.
Marketing material to show youth mission statement	Kim Sandgren	Logo included	Progressing	▲	50%	Youth membership form has youth mission statement. Marketing material will continue to focus on sharing the youth team's message of inclusion.
Participate in regional Youth activities where available	Kim Sandgren		Progressing	▲	50%	The Temora Youth Team hosted the annual REROC Youth Leadership Conference during Term 3 and hosted the Take Charge event (2018). Several youth team members presented at the conference and our young people were also MC for the event. The Temora Youth catered for the 'The Great Quack Quest' and performed as extras (2018) The Temora Youth Team volunteered over 15 hours at Warbirds Downunder (2018)

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
						<ul style="list-style-type: none"> - Gaming Team <p>Fortnightly Programs for 2019:</p> <ul style="list-style-type: none"> - Leadership Team <p>Monthly Programs for 2019:</p> <ul style="list-style-type: none"> - Entrepreneur Team - Environment Team - Well-being Team <p>Rock band will take on a different format, with a local band offering to partner with the youth team and provide opportunities for live performance for individual musicians and singers. Ian Harper has been mentoring a group of young sound technicians using the youth team sound equipment. The group then donated their time and equipment to support the Christmas Carol event in December.</p>
Create program content and resources for youth programs	Kim Sandgren	Program created	Progressing	▲	50%	This is a continual weekly requirement for our groups to keep the programs engaging and current.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Seek funding for the delivery of a Temora Floodplain Risk Management Study and Plan	Rob Fisher	Application made	Not Progressing		0%	Application will be made in early 2019.
Undertake a Flood Study for Temora	Rob Fisher	Completion of Study	Progressing		75%	Process ongoing. Completion of June/July 2019 scheduled.
Undertake Stormwater Drainage construction and maintenance in accordance with the Stormwater Assets Capital Works Program	Bimal Shah	Completion of program	Progressing		40%	Action created by rollover.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Further investigate kerbside co-mingled recycling options including cost and logistics including community consultation	Kris Dunstan	Report to Council	Completed		100%	No further action following Council decision to allow the draft community consultation plan to lay on the table. (June, 2018 meeting)
Provide access roads to new landfill cell	Kris Dunstan	Project completed	Completed		100%	New access cell opened to public 1st October, 2018.
Support and expand the Adopt a Road Program	Belinda Bushell	Retention and expansion of program	Progressing		50%	Still require Milvale Road to be adopted, since the cessation of Probus Club. Proposing to contact Temora RAMS and seek their interest - still need to do this.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Undertake Rural Sealed Roads construction and maintenance in accordance with the Rural Sealed Roads Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	40%	Program progressing
Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Bimal Shah	Completion of program	Progressing	▲	40%	Program progressing
Undertake Regional Roads Program in accordance with the determined program	Bimal Shah	Completion of program	Progressing	▲	40%	Program progressing

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works Program	Bimal Shah	Completion of program	Progressing		50%	Program progressing
Undertake Footpath construction and maintenance in accordance with the Footpath Assets Capital Works Program	Bimal Shah	Completion of program	Progressing		60%	Program progressing
Undertake Cycleway construction and maintenance in accordance with the Cycleway Assets Capital Works Program	Bimal Shah	Completion of program	Progressing		40%	Not progressing
Undertake Rural Unsealed Roads construction and maintenance in accordance with the Rural Unsealed Roads Assets Capital Works Program	Bimal Shah	Completion of program	Progressing		70%	Program progressing

11 ENGINEERING SERVICES

Nil

12 ENVIRONMENTAL SERVICES**12.1 STRONGER COUNTRY COMMUNITIES FUND - PROJECTS SCHEDULE**

File Number: REP19/70
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Councillors will be aware that Temora Shire Council was successful in receiving funding for eleven projects within Temora Shire under the Stronger Country Communities Fund.

The purpose of this report is to inform Councillors and the community of the relevant timeframes for the delivery of these projects. Table 1 provides an overview of the projects, and their anticipated start and finish dates.

Project name	Grant allocated funds	Project start	Project finish
Temora Town Hall upgrade	\$320,000	Commenced	End October 2019
Nixon Park Sports Complex clubhouse, kiosk and amenities upgrade	\$324,000	Re-advertise tender – March 2019 Construction works – commence by September 2019	End April 2020
Temora Recreation Centre amenities upgrade	\$234,000	Commenced	Works complete
Temora West Sports Ground upgrade toilets and extend change room	\$60,000	Commenced	End April 2019
Ariah Park Recreation Ground upgrade of amenities, swimming pool and skate park	\$100,000	Commenced	All works complete by beginning October 2019
Temora Golf Club installation of irrigation	\$53,000	March 2019	End August 2019
Temora town entrances beautification	\$121,000	Commenced	Early August 2019
Temora Tennis Club resurface tennis courts	\$80,000	April 2019	End August 2019
Ariah Park main street	\$50,000	May 2020	End August 2020

beautification			
Temora town netball courts upgrade	\$78,000	February 2020	April 2020
Lake Centenary new play equipment and installation of fire pits and Gloucester Park upgrade	\$137,993	July 2019	End January 2020
Total allocation of grants	\$1,557,993		

RESOLUTION 47/2019

Moved: Cr Dale Wiencke

Seconded: Cr Kenneth Smith

It was resolved that Council note the report.

CARRIED

Report by Claire Golder

18.3 PROPOSED AIRPORT MAINTENANCE FEE (NUMBERING AS PER CONFIDENTIAL)

File Number: REP19/101
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: 1. Legal advice - Temora Airport Fee [↓](#)

REPORTBackground

Council has been investigating the concept of increasing revenue from Temora Airport and investigating securing contributions to provide income to assist with the maintenance costs associated with Temora Airport, to support its long term financial viability.

Council staff prepared a draft policy relating to the procedures for the introduction and administration of Temora Airport Usage Fees.

The draft policy was placed on public exhibition, alongside the proposed fees and charges, between 26 October 2018 until 26 November 2018. Consultation involved written advice to landowners within the Temora Airpark Estate, consultation with commercial users of Temora Airport and referral of the draft policy and charges to the Aerodrome Users Committee. The draft policy and proposed fees and charges were also advertised on Council's website, Council's social media page and the Temora Independent newspaper.

Context

It is acknowledged that the *Temora Airport is provided as a community service* and will require:

- ongoing financial contributions from Council's budget,
- securing grant funding for major projects.

The significant benefit to the wider community of providing an airport suitable for commercial, community safety, recreational and tourism purposes justifies this ongoing commitment by Council.

Council staff contended that:

- those who gain greater benefit from a well maintained Temora Airport should contribute towards its ongoing maintenance.
- residents of the Airpark Estate were identified as one group who Council officers consider do gain a greater benefit from the Temora Airport, than the general community.
- residents of the Airpark Estate have access to taxiways and have greater potential for usage of the airport.
- through the collective contributions from residents of the Airpark Estate, Council would have additional funds to maintain the infrastructure that supports the unique value of their investment.

Under the Local Government Act 1993, Council can charge a fee to allow admission to any building or enclosure. Therefore the levy proposed is a fee to access the airport on an annual basis from the airpark estate.

- Council is not proposing to charge any landing fees to recreational pilots who are visitors to Temora.
- Additional funds can be allocated to projects that maintain their taxiways and other airport infrastructure, which in turn maintains the value of their house and hangar, and supports the viability of the airport estate into the future.

Discussion

Council's view

- The main issue is that the airport costs a significant amount of money to maintain. Council is seeking to improve the current financial situation of a high cost asset that is low direct income generating. It is a responsible approach of Council to be more financially sustainable.
- The amount of funding requested per lot at the airpark estate is considered to be relatively low, at \$400 a year, to be allocated only for airport maintenance purposes, with specific emphasis on the maintenance of the taxiways used only by the residents of the airpark estate.
- Council officers consider that the airpark residents would benefit through collective funding that maintains the infrastructure that maintains the value of their investment.
- Council officers do not support a special rate variation to apply to all residents to raise additional funds for maintaining the airport.
- Increasing the rates that apply to the residents of the airport is a way in theory to provide additional maintenance funds. However due to rates income being so heavily controlled by the NSW State Government, it appears unlikely that this could occur, even if residents of the airpark supported this.
- Council proposes a fee, which is reasonably affordable to residents, as a way to assist within maintaining the airport infrastructure into the future.

Council's understanding of residents views

- Many residents of the airpark estate do not support this approach involving the levy.
- Many airpark estate residents also have not supported collecting fees from event organisers, local businesses, commercial businesses or voluntary fees from visitors, as they also consider that these approaches all discourage use of the airport.

Council officers are aware that this is a controversial and emotional issue.

For some residents, it is not the amount proposed, but the fact that the estate was promoted as having no landing fees, and now a fee is being proposed. There is also the fear that this fee could increase by an infinite amount every year.

- Council's view that the annual airport maintenance fee is not the same as a landing fee. Residents can continue to access the airport as many times as they wish. Visiting recreational pilots would not be charged a landing fee.
- The introduction of new fees is an issue that Council does need to consider occasionally. Although no one welcomes fees, Council also needs to be financially responsible. Maintenance works still need to be done and funds need to be set aside for infrastructure

renewal. If Council does not have sufficient income from the airport to cover these costs, the funds need to be taken from elsewhere in the Council budget, which results in reduced levels of service elsewhere.

- Council makes the commitment that the fee would only increase in line with the rates increase amount.
- Council does not consider that the proposed annual fee will discourage new investment.
- Overall, Council is seeking to become more financially sustainable in relation to the future management of the Temora Airport. Council has, up until this point, been attempting to growth development at the airport through a rate of discounts and no ongoing fees whilst the airpark estate was reaching a critical mass of size. Now that the estate has developed to such a level, it is important to support this investment to be maintained into the future.
- It is also important to note that Council has made concessions in the development of the airpark estate in order to support a variety of airpark users, including leaving many blocks undeveloped, in order to support ongoing usage for the gravel and grass runways.

Airpark Residents Meeting

At the November Aerodrome Users Committee Meeting, held on 6 November 2018, there was a request for additional information to be provided to Airpark landowners in relation to the operating and maintenance costs associated with Temora Airport. Attendees at the Committee Meeting were also provided with more time to raise their concerns about the proposed fee, in writing. Council received 21 written submissions and these were provided to Council, ahead of a closed workshop held with Councillors and staff on 24 January 2019 to consider the matter.

At the Councillors workshop, there was an agreement for the need for further discussion with residents of the Airpark Estate on this matter, prior to Council making a decision.

On Thursday 7 February 2019 at 5:00pm at the Temora Aviation Museum, Council held a meeting where landowners within the Temora Airpark Estate were invited to attend. Senior staff and all Councillors attended this meeting. Along with the meeting invitation, Airpark landowners were mailed a discussion paper and summary airport financial figures in order to respond to the requests for additional information. The meeting was well attended, with more than 50 landowners attending.

Meeting notes

The following notes are a summary of the issues raised and the Council staff responses.

- Confirmed that any fees collected would be allocated to airport maintenance and infrastructure upgrades, by resolution of Council
- Confirmed that any fees would only rise by CPI or rate pegging limits each year, which are both fairly similar
- Confirm that landowners who only have a commercial hangar and no house would also be charged a fee under the draft policy. Extent of any fee to be determined by Council.
- Discussion about taxiways. Stated that the taxiways within the airpark estate are predominantly for the use of landowners within the airpark estate
- Confirm that other funding sources are also proposed as part of the draft policy, including charging commercial users of Temora Airport
- Confirm that no fees are proposed for visiting pilots. Agree that voluntary donations do not work, so this proposal is now discarded.

- Suggestion that lots within the Airpark estate be rezoned to Residential zone in order to collect additional fees through rating scheme. This would not be supported, as the existing residential zones are mandated to support other land uses that are inconsistent with the airport location, including childcare centres, seniors housing and residential flat buildings.
- Proposal of residents raising funds for airport maintenance through barbecues and hosting fundraising events seems unrealistic and time consuming
- Suggestion of an additional tax imposed by Council on fuel providers onsite is unlikely to raise additional funds, as this would likely be passed on to customers and decrease local fuel demand
- Fees from the usage of Temora Airport for motorsport purposes are still relatively new. Although welcomed by Council, and well received by the motorsport users, there is no ongoing contract or lease agreement.
- Specific details of maintenance within the airport are based on estimates, as tasks are not separated based on exact location, for example, mowing is recorded only as Airport mowing, not which taxiway.
- The figures reported are based on estimates from Council's Airport Safety Officer and staff wage rates
- The statement that Federal and State Governments should pay for providing and maintaining all airports is idealistic. Council is attempting to be proactive by diversifying its airport and strengthening its ability to provide this level of service into the future, as grants for infrastructure upgrades are competitive
- The new agricultural site indirectly benefits residents as heavy vehicles are no longer using residential roads or airport aprons for agricultural purposes
- It is well understood that imposing landing fees is unsuitable for Temora Airport. However, the airport still needs to be maintained and upgraded through the replacement of infrastructure into the future.
- If residents of the airpark estate are unwilling to contribute to the cost of this maintenance and future upgrades, it is the wider Temora Shire community that must contribute through the allocation of funds through their rates
- It is agreed that the whole community does benefit from the airport, through the ability to access the airport for medical purposes, bushfire control and entry to the Temora Aviation Museum. However, for residents that live at the airpark estate, it does not seem unreasonable to contend that these residents enjoy a greater level of access to the airport than someone who lives away from the airpark estate, and that Council is providing access to this service through the provision of the taxiways.
- It is not considered to be the same as someone who lives near the pool or the town hall. Their residential rates are higher because their land is valued higher than someone who does not live as close to these facilities.
- For the vast majority of people who live at the airpark estate, the reason they have chosen to purchase in this area is in order to access Temora Airport
- The taxiways are not considered to be accessible to the general public, as the taxiways are only accessible for those who are using the taxiways to fly recreational aircraft.

- Although there has been no fee for this service proposed until now, many Council services have become user pays over time. The fee recognises that a section of the community receives a higher level of service. The fee assists Council to provide this higher level of service into the future.
- Agree that rather than light aircraft movements, it is weathering and ageing of infrastructure that is the major reason for deterioration.
- Mowing and spraying are the most frequent maintenance tasks performed at the airport, followed by sweeping and minor repairs
- Although selling lots at the airpark estate finances the next stage of the estate, and eventually the estate will be complete, there are no ongoing fees at this point that can be used to maintain the airport infrastructure
- The overall completion of the estate secures additional residents for Temora, but the process of developing the estate will not generate an enormous profit that can finance maintenance in the longer term. Noting also that Council has also been required to purchase some land for the next stage of the airpark estate.
- Some confusion about the collection of the airport fee for the purposes of maintenance and for airport infrastructure upgrades
- The basis of the fee is that residents of the airpark receive a higher level of service than the general public in terms of access to the airport, through their taxiways. Council wishes to provide this service in order to diversify its economy and grow the population
- However, providing this service comes at a cost.
- The proposed fee of \$100/quarter is considered to be reasonably affordable and significant enough to make a difference to supporting the airport in the longer term. Collecting \$32,000 a year may seem relatively insignificant, however over 5 years this adds up to \$166,000 and after 10 years it will be \$320,000.
- The maintenance of the airpark estate taxiways is around \$5,000 a year. However, replacing this infrastructure is much higher than this amount.
- Council is proposing, by resolution, that these funds would be used to benefit the airport, and not allocated to general revenue.
- The Aerodrome Users Committee will have a role in providing input to the funding decisions in response to the funds collected, through the consultation process of Council's draft budget.
- Charging residents around \$60/year to fund only the exact cost of maintaining the taxiways in terms of mowing, spraying and minor repairs, ignores the long term maintenance and replacement costs, and the ability to secure funds towards such projects.
- Taxiways are built to similar standards to roads, but they do not receive the same level of usage
- No Council is able to put aside funds for the depreciation of all their assets. However, Councils that do balance income collection to align with maintaining reasonable levels of service are best positioned to be able to support their communities into the long term
- Council should investigate the options proposed by residents to secure additional income for Temora Airport, including creation of an under-wing camping area, charging for the storage of glider trailers in the compound and providing use of Council owned hangars for

a fee. However, this additional income, if possible, would still be relatively low and should be in addition to a maintenance fee, not instead of introducing a fee.

Legal advice

Council staff requested legal advice from Local Government NSW in relation to the authority of Council to charge a fee to residents of the Temora Airpark. The written advice is attached. In summary, as the provision of the Temora Airport is considered to be an enclosed area, and Council is providing a service to the community by maintaining the airport, where people are seeking to access this facility, Council can charge a fee.

Conclusion

Council staff and Councillors have responded to residents requests for additional information, and have provided opportunities for residents to raise their concerns and clarify matters, both in person and in writing, Council has now completed their community consultation associated with this proposal.

The decisions relating to further actions in response to the draft policy is the responsibility of Council.

The matters proposed to be resolved are:

- Any fees to be charged to landowners within the airpark estate – residential and/or business/commercial owners. Note that Council has the option to charge different fees, based on the level and type of usage.
- Any fees to be charged to frequent and infrequent commercial users of Temora Airport. Consider that the amount of these fees could be negotiable, depending on level of usage and investment in Temora
- Any fees to be charged to new medium-size commercial businesses using Temora Airport, not wholly based in Temora, (such as a Sydney based pilot training school). Consider that the amount of these fees could be negotiable, depending on level of usage and investment in Temora
- Confirm that any fees would not increase by more than CPI or rate pegging limit each year, to be by resolution of Council's budget each year.
- Confirm that any fees collected through the introduction of airport fees will only be used for Temora Airport maintenance and upgrade purposes
- Confirm that emergency operations and aircraft associated with Temora Aviation Museum are exempt from any landing fees.
- Commitment to investigate and consider all additional income ideas received from Airpark residents and present this information to a future Aerodrome Users Committee Meeting.

RESOLUTION 48/2019

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

That Council set maintenance a fee of \$400.00 per annum per lot for landowners who have access to taxiways and further that the fee be linked to CPI and that the funds be ring fenced for maintenance at airside at Temora Airport and any unspent funds be placed in a reserve for this purpose.

An amendment

Moved: Cr Judd

Seconded: Cr Reinhold

That Council equalise the average rate amount between the Airport precinct and the Temora village and that a \$240.00 maintenance fee be set subject to CPI.

The amendment was Put and lost

The motion was put

CARRIED

Report by Claire Golder

Claire Golder

From: Steve Firth
Sent: Monday, 11 February 2019 10:55 AM
To: Claire Golder
Subject: FW: Advice on Airport fee Temora Shire Council



TEMORA
The Friendly Shire

Steve Firth
Director of Administration & Finance
Temora Shire Council

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a: 105 Loftus Street (PO Box 262) Temora NSW 2666
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From: Jessica Wood [mailto:jessica.wood@lgnsw.org.au]
Sent: Monday, 11 February 2019 10:20 AM
To: Steve Firth
Subject: RE: Advice on Airport fee Temora Shire Council

Hi Steve,

I agree that council can also charge residents a fee for access into an enclosure – being the airport taxiway in accordance with s 608.

Perhaps council could consider a base service fee for all residents who have access to the taxiway and a higher service fee for those residents with registered aircraft using the taxiway.

Kind Regards,

JESSICA WOOD
LEGAL OFFICER – MEMBER SERVICES

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From: Steve Firth <sfirth@temora.nsw.gov.au>
Sent: Friday, 8 February 2019 3:59 PM
To: Jessica Wood <jessica.wood@lgnsw.org.au>
Subject: RE: Advice on Airport fee Temora Shire Council

Hi Jessica

Thank you for the advice.

Could I ask your opinion regarding those landowners that do not have an aircraft registered with CASA.

They still have access to the taxiway which exclusive to these landowners and only they have access to this enclosure.

Your advice regarding charging these landowners under Sec. 608 as being provided a service-access to an enclosure-and exclusive use.

Reagrds



TEMORA
The Friendly Shire

Steve Firth
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 Temora Shire Council

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From: Claire Golder
Sent: Friday, 8 February 2019 1:28 PM
To: Gary Lavelle; Steve Firth
Subject: FW: Advice on Airport fee Temora Shire Council

Hi Gary and Steve,

Please see advice following from Local Government NSW.

Thanks

Claire



Claire Golder
Town Planner/Strategic Projects Officer
Temora Shire Council

p: 02 6980 1108
a: 105 Loftus Street (PO Box 262) Temora NSW 2666
w: www.temora.nsw.gov.au e: cgolder@temora.nsw.gov.au



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From: Jessica Wood [<mailto:jessica.wood@lgnsw.org.au>]
Sent: Friday, 8 February 2019 1:25 PM
To: Claire Golder
Subject: RE: Advice on Airport fee Temora Shire Council

Hi Claire

As discussed, I think that the proposed fee is one which Council may legitimately charge as an approved fee for a service provided by council, being access to the taxiway at the airport maintained by council.

Section 608 (8) of the *Local Government Act* provides that an approved fee charged in connection with a service provided at an airport established and maintained by the council may be recovered from the holder of the certificate of registration issued under the *Civil Aviation Regulations* of the Commonwealth for the aircraft in respect of which the service was provided. If the users of the taxiway have aircraft which are registered with CASA, they may be liable to the proposed fee.

Kind Regards,

JESSICA WOOD
LEGAL OFFICER – MEMBER SERVICES

T 02 9242 4125
M 0436 425 127
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LGNSW.ORG.AU

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From: Claire Golder <cgolder@temora.nsw.gov.au>
Sent: Friday, 8 February 2019 12:35 PM
To: Jessica Wood <jessica.wood@lgnsw.org.au>
Subject: Advice on Airport fee Temora Shire Council

Hi Jessica,

I am seeking some legal advice from you on behalf of Temora Shire Council.

We are currently proposing the introduction of a new fee to our fee schedule at Temora Shire. This fee would apply to the residents who live in our airpark estate (house and hangar) adjacent to Temora Airport.

This fee would be similar to an airport landing fee, however we are proposing it as an annual charge, rather than a per landing fee. The proposed fee is \$400 per year, per lot at the estate.

We are proposing that all funds collected would be used to maintain the private taxiways that are used by residents of the airpark estate to access the runways at Temora Airport, as well as a specific airport reserve fund that would be used to fund infrastructure projects at the airport. These taxiways are airside land and are not available to the general public. We are therefore contending that this fee is to provide admission an enclosure under the Local Government Act 1993, with the airport being an enclosed space that does not allow unauthorised access.

We are preferring not to use landing fees as the administration costs of these services are very high in comparison to the fees that would be collected per landing. We are also not seeking to charge any fees to visiting recreational pilots, as to do so would discourage tourism.

One of the residents is questioning our ability to introduce this fee in this way, so I would appreciate some written advice from you that Council has the ability to introduce this fee.

Please give me a call or email if you require any further clarification. I would appreciate your advice by Thursday next week so that I can report on this matter to Council.

Thanks
 Claire



TEMORA
The Friendly Shire

Claire Golder
 Town Planner/Strategic Projects Officer
 Temora Shire Council

p: 02 6980 1108

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13 ADMINISTRATION AND FINANCE**13.1 PROGRESS REPORT - RE-BRANDING OF THE TEMORA RURAL MUSEUM**

File Number: REP19/119
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

Much has changed in the tourism marketplace and the Temora Rural Museum since the museum first opened its doors in 1973.

Sparked by a decline in visitation, a review of the marketing of the museum was initiated among its stakeholders eighteen months ago.

No substantial alternative name for the museum has emerged from these discussions, but the visitation response to the rising social profile of both the Ambulance Museum and the RFS Community Engagement Centre clearly indicates that the future market potential of the "Rural Museum" brand is significantly less than the sum of its parts.

Guided by its extensive consultations, the Management Committee believes that the most effective way to capitalize on the museum's increasingly diverse offering, is to progressively move the focus of its tourism promotion toward raising the individual profiles of each of the major collections accessible at the "Bundawarra Centre" and promote each to its appropriate market.

Given the long established and well regarded "Temora Rural Museum" brand, this strategy will be implemented at a measured pace to maintain already earned market share while raising our appeal in those sectors that offer potential for growth.

To link its diverse collections together under the Bundawarra Centre banner, the museum has developed a simple new logo.



Inspired by both the indigenous meaning of the word "Bundawarra" and the iconic "Mother Shipton

Nugget", which emerged from the ground in three pieces at the close of the Temora Gold Rush, the logo evokes a resting kangaroo rendered in gold.

It will lend itself to a wide range of printed and digital applications as the museum's "new identity" evolves.

Bill Speirs

Manager, Temora Rural Museum

1st Feb. 2019

RESOLUTION 49/2019

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was resolved that this report be referred to the Bundawarra Centre Management Committee for their input.

CARRIED

13.2 QUARTERLY BUDGET REVIEW**File Number:** REP19/125**Author:** Secretary Engineering**Authoriser:** Engineering Technical Manager**Attachments:** 1. Quarterly Budget Review  **RESOLUTION 50/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that the Quarterly budget review be adopted.

CARRIED

Temora Shire Council


Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2018

It is my opinion that the Quarterly Budget Review Statement for Temora Shire Council for the quarter ended 31/12/18 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:  _____

date: 14-2-2019

Steve Firth
Responsible Accounting Officer

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2018

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes			Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRs	Dec QBRs	Mar QBRs					
Income									
Rates and Annual Charges	5,381,875			5,381,875			5,381,875	5,363,019	
User Charges and Fees	7,850,864	19,000		7,869,864			7,869,864	3,123,025	
Interest and Investment Revenues	136,400			136,400			136,400	124,877	
Other Revenues	3,810,435			3,810,435			3,810,435	2,052,100	
Grants & Contributions - Operating	6,586,455	(1,443,628)		5,142,827			5,142,827	3,481,730	
Grants & Contributions - Capital	3,240,500			3,240,500			3,240,500	734,536	
Net gain from disposal of assets								155,661	
Total Income from Continuing Operations	27,006,529	(1,424,628)		25,581,901			25,581,901	15,034,948	
Expenses									
Employee Costs	6,710,817	31,000		6,741,817			6,741,817	4,043,831	
Borrowing Costs	67,245			67,245			67,245	18,967	
Materials & Contracts	9,575,237	27,000		9,602,237			9,602,237	4,747,672	
Depreciation	4,706,955			4,706,955			4,706,955	2,482,800	
Other Expenses	2,633,255			2,633,255			2,633,255	1,648,969	
Net Loss from disposal of assets	14,775			14,775			14,775	-	
Total Expenses from Continuing Operations	23,708,284	58,000		23,766,284			23,766,284	12,942,239	
Net Operating Result from Continuing Operation	3,298,245	(1,482,628)		1,815,617			1,815,617	2,092,709	
Discontinued Operations - Surplus/(Deficit)									
Net Operating Result from All Operations	3,298,245	(1,482,628)		1,815,617			1,815,617	2,092,709	
Net Operating Result before Capital Items	57,745	(1,482,628)		(1,424,883)			(1,424,883)	1,358,173	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2018 and should be read in conjunction with the total QBRs report

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Temora Shire Council
Capital Budget Review Statement

Budget review for the quarter ended 31 December 2018
Capital Budget - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes				Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Sep QBRs	Dec QBRs					
Capital Expenditure										
New Assets										
- Plant & Equipment	6,000			6,000				6,000		
- Office Equipment	3,000			3,000				3,000		
- Furniture & Fittings										
- Infrastructure										
Land & Buildings										
Other Structures/Swimming Pools/Open Space & Recreational	2,000,000		33,991		2,033,991			2,033,991	1,646,094	
Roads, Bridges, Footpaths	180,000		10,073		190,073	1,688		191,761	122,097	
Other Infrastructure	418,050				418,050			418,050	93,856	
Sewerage Network	97,500				97,500			97,500	1,496	
- Other Assets	106,500		50,865		50,865	8,768		59,633	59,633	
Renewal Assets (Replacement)			10,197		116,697			116,697	11,070	
- Plant & Equipment	1,032,000				1,032,000			1,032,000	629,751	
- Office Equipment	27,500				27,500			27,500	16,785	
- Land Improvements	121,000				121,000			121,000	10,447	
- Infrastructure										
Land & Buildings	1,692,000		192,838		1,884,838	56,376		1,941,214	672,986	
Other Structures/Swimming Pools/Open Space & Recreational	641,000				641,000			641,000	6,486	
Roads, Bridges, Footpaths	2,181,000				2,181,000			2,182,698	1,182,698	
Sewerage Network	370,000				370,000			370,000	70,942	
Other Infrastructure	294,500		270		294,770	285		295,055	1,106	
Loan Repayments (Principal)	537,155				537,155			537,155	213,893	
Development of Real Estate	90,000				90,000			90,000	399,406	
Carrying Amount of Assets Sold	412,523		387,616		477,616	(78,210)		412,523	66,679	
Cost of Real Estate Assets Sold	176,979				176,979			176,979	235,889	
Transfers to Reserves	521,720		1,399,436		1,921,156			1,921,156	3,185,433	
Total Capital Expenditure	10,908,427		2,085,286		12,993,713	(11,093)		12,982,620	8,626,747	
Capital Funding										
Rates & Other United Funding	4,299,400				4,707,758	(11,093)		4,696,665	3,871,651	
Capital Grants & Contributions	3,240,500		408,358		3,240,500			3,240,500	261,384	
Reserves:										
- External Restrictions/Reserves	424,250				424,250			424,250	-	
- Internal Restrictions/Reserves	361,550		1,676,928		2,038,478			2,038,478	2,028,397	
New Loans	2,000,000				2,000,000			2,000,000	2,001,085	
Receipts from Sale of Assets										
- Plant & Equipment	305,000				305,000			305,000	122,576	
- Real Estate Assets Held for Resale	269,727				269,727			269,727	335,654	
Repayments by Long Term Debtors	8,000				8,000			8,000	6,000	
Total Capital Funding	10,908,427		2,085,286		12,993,713	(11,093)		12,982,620	8,626,747	
Net Capital Funding - Surplus/(Deficit)									(0)	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2018 and should be read in conjunction with the total QBRs report

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Temora Agricultural Information Centre Dam Construction \$8,768 - grant funded
2	The Springdale Boys - \$14,808 - grant funded Temora Agricultural Innovation Centre buildings upgrade \$38,307 - grant funded Dog Pound Renovations - \$2,963 - not budgeted
3	Aerodrome Estate additional costs \$9,983 - funded from reserves and sale of land Apollo House - (\$88,193) - purchased prior to 30/06/2018

Temora Shire Council

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2018
Cash & Investments - Council Consolidated

	Original Budget 2018/19	Approved Changes				Revised Budget 2018/19	Variations for this Dec Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Sep QBRs	Dec QBRs				
Externally Restricted ⁽¹⁾									
Sewerage Services	1,080,137	-	-	-	1,080,137	-	1,080,137	1,302,236	
Domestic Waste Management	867,297	-	-	-	867,297	-	867,297	924,840	
HACC Unexpended Grants	856,664	-	-	-	856,664	-	856,664	1,340,754	
Total Externally Restricted	2,804,098	-	-	-	2,804,098	-	2,804,098	3,567,830	
<i>(1) Funds that must be spent for a specific purpose</i>									
Internally Restricted ⁽²⁾									
Airport Hanger Driveway & Retaining Walls									
Ariah Park Youth Hall Revote	6,402	-	-	-	6,402	-	6,402	9,500	
Computer Upgrade								5,628	
Digital Two Way Radio	25,000	-	-	-	25,000	-	25,000	200,000	
Employee Leave Entitlements	358,014	-	-	-	358,014	-	358,014	15,000	
Gravel Royalty	616,930	-	-	-	616,930	-	616,930	1,758,014	
Industrial Development	197,603	-	-	-	197,603	-	197,603	618,281	
Infrastructure	776,010	-	-	-	776,010	-	776,010	197,603	
Infrastructure - Airpark Estate	194,734	-	-	-	194,734	-	194,734	533,569	
Innovation Fund								-	
Izumizaki Donation	2,152	-	-	-	2,152	-	2,152	96,000	
Lake Centenary - Repair Bank Erosion and Sand								2,152	
Local Roads	428,411	-	-	-	428,411	-	428,411	69,655	
Mapinfo/GIS Upgrades	17,700	-	-	-	17,700	-	17,700	696,247	
Medical Complex	45,870	-	-	-	45,870	-	45,870	17,700	
Mobile Stage	28,179	-	-	-	28,179	-	28,179	47,227	
Plant & Vehicle	269,392	-	-	-	269,392	-	269,392	292,950	
Stormwater Drainage Flood Studies & Construction Programs	71,871	-	-	-	71,871	-	71,871	125,042	
Roads Reserve	985,603	-	-	-	985,603	-	985,603	430,830	
Temora West Sportsground Dressing Shed & Toilets Revote								47,314	
Total Internally Restricted	4,023,871	-	-	-	4,023,871	-	4,023,871	5,162,712	
<i>(2) Funds that Council has earmarked for a specific purpose</i>									
Unrestricted (ie. available after the above Restrictions)									
								(4,162)	
Total Cash & Investments	6,827,969	-	-	-	6,827,969	-	6,827,969	8,726,380	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2018 and should be read in conjunction with the total QBRs report

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Cash & Investments Budget Review Statement**Investments**

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$344,166

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 08/01/19

Reconciliation Status

	\$ 000's
The YTD Cash & Investment figure reconciles to the actual balances held as follows:	
Cash at Bank (as per bank statements)	472,404
Investments on Hand	8,294,895
less: Unpresented Cheques & EFTs	(6,101)
less: Creditor Payment Rejected	(130,037)
add: Undeposited Funds	95,575
less: Identified Deposits (not yet accounted in Ledger)	(355)
add: Identified Outflows (not yet accounted in Ledger)	
less: Unidentified Deposits (not yet actioned)	
add: Unidentified Outflows (not yet actioned)	
Reconciled Cash at Bank & Investments	8,726,380
Balance as per Review Statement:	8,726,380
Difference:	0

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2018
Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Nil						

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2018 and should be read in conjunction with the total QBRS report

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	Nil	
Legal Fees	6,412	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

Temora Shire Council
 Budgeted Capital Expenditure
 For the Year Ended 30th June 2019
 As at 31st December, 2018

Description	Work Order	Original Budget	Approved Sub-Vote	Total Approved Budget	Actual YTD	Est. Remainder of Year	Revised Estimate	Variance this Quarter
Council Buildings								
Administration Building - Replace Fluro Lights with LED's	2566	9,000		9,000		9,000	9,000	
Administration Building - Reception Area Renovations	1798	20,000		20,000		20,000	20,000	
Bundawarra Centre - Construct Bridge over Dam	2379	22,000		22,000		22,000	22,000	
Bundawarra Centre - Improved Tourism Signage for VIC	2583	10,000		10,000		10,000	10,000	
Bundawarra Centre - Design Changes (18/19 - design only)	2584	5,000		5,000		5,000	5,000	
Ariah Park Swimming Pool - Concrete Northern End (incl drainage)	2635	30,000		30,000		30,000	30,000	
Ariah Park Youth Hall	1954	0	774	774	774	0	774	
Temora Swimming Pool - new pool blanket	2567	20,000		20,000		20,000	20,000	
Tourism Information Bays	1653	0	10,073	10,073	10,695	0	10,695	622
Town Hall Upgrade - Lighting & Sound, Main Hall Refurbishment	1737	220,000		220,000	2,812	217,188	220,000	
Town Hall - Main Hall Refurbishment	2503	0	1,800	1,800	2,098	(0)	2,098	298
Town Hall Upgrade - Foyer Development	2504	680,000	(1,800)	678,200	25,463	652,737	678,200	
Town Hall Upgrade - Replace Asbestos Roof	2575	100,000		100,000		100,000	100,000	
NRCC House - Library Kitchen & Toilet Upgrade	2588	13,000		13,000		13,000	13,000	
NRCC House - Install Card System Access /Security	2577	0	9,570	9,570	9,570	0	9,570	
Depot Purchase	2375	2,000,000		2,000,000	1,630,619	369,381	2,000,000	
Railway Station - Kitchen Fitout	2300	0	1,262	1,262	1,262	(0)	1,262	
Recreation Centre Amenities Upgrade	2587	220,000	47,000	267,000	249,688	17,312	267,000	
Recreation Centre - Olympic Pool Redevelopment	2586	20,000		20,000		20,000	20,000	
Scout Hall Purchase and Development	2746	0	18,517	18,517		18,517	18,517	
The Springdale Boys	2713	0	10,228	10,228	25,036	0	25,036	14,808
Dog Pound Renovations 2018/2019	2788	0		0	2,963	0	2,963	2,963
Technology								
Computer Purchases	1629	27,500		27,500	16,785	10,715	27,500	
Implement Inspection Reporting Module	2572	15,000		15,000		15,000	15,000	
Theatre to Council IT System & CCTV Upgrade		6,000		6,000		6,000	6,000	
Internal Audit Online Portal	2546	81,500		81,500	1,500	80,000	81,500	
Parks & Gardens								
Temora Town Entrance Beautification Project	2170	121,000		121,000	10,447	110,553	121,000	
Davey Park Toilet Upgrade	2621	30,000		30,000		30,000	30,000	
The Pines - Timber Bollard Installation	2622	8,000		8,000	7,027	973	8,000	
Lake Centenary - Off Leash Area	2620	15,000		15,000	3,478	11,522	15,000	
Lake Centenary - Swimming & Ski Area Sand	2320	10,000		10,000		10,000	10,000	
Lake Centenary - Repair Northern Bank Erosion	2322	90,000		90,000		90,000	90,000	
Lake Centenary - Fire Pits	2571	15,000		15,000	14,831	169	15,000	
Lake Centenary - Replace Play Equipment	2321	125,000		125,000	1,782	123,218	125,000	
Hillview Park - Revitalisation	2298	5,000		5,000		5,000	5,000	
Hillview Park - Toilet Block Construction	2638	0	15,474	15,474	15,474	(0)	15,474	
Sporting Grounds								
Temora West Sportsground Upgrade	2109	245,000		245,000	87,686	157,314	245,000	
Temora Tennis Courts - Resurface 4 Courts (SCCD Project)	2623	80,000		80,000		80,000	80,000	
Nixon Park - Top Dressing & Reshape Nixon #2	2,655	3,000		3,000		3,000	3,000	
Nixon Park - Upgrade	2,656	384,000		384,000	4,704	379,296	384,000	
Nixon Park - Play Equipment, Softfall & Fencing	2,287	85,000		85,000	86,066	0	86,066	1,066
Ariah Park Recreation Ground - Toilet Refurbishment	2,611	150,000		150,000	56,323	93,677	150,000	
Ariah Park Recreation Ground - Skate Park Upgrade	2,570	22,000		22,000		22,000	22,000	
The Oval Resurface Netball Courts	2096	85,000		85,000		85,000	85,000	
Sewerage								
Effluent Re-use Scheme	1661	20,000		20,000		20,000	20,000	
Relining Sewer Mains	1781	300,000		300,000	70,815	229,185	300,000	
Treatment Works Pump Upgrade	2636	50,000		50,000	127	49,873	50,000	
TAIC Dam Construction	2446	0	50,865	50,865	59,633	0	59,633	8,768
Roads & Transport								
Plant Purchases	7540.777	1,012,000		1,012,000	629,751	382,249	1,012,000	
Cycleway Construction Program	7305.777	77,000		77,000		77,000	77,000	
Kerb & Gutter Program	7310.746	124,050		124,050	1,593	122,457	124,050	
Footpath Construction Program/Taxirank	7300.76	217,000		217,000	92,263	124,737	217,000	
Rural Unsealed Roads	7360.74	425,000		425,000	322,155	102,845	425,000	
Urban Sealed Roads	7330.74	340,000		340,000	182,957	157,043	340,000	
Urban Unsealed Roads	7331.74	30,000		30,000	19,227	10,773	30,000	
Rural Sealed Roads	50.74/7400 p	871,000		871,000	435,738	435,262	871,000	
Regional Roads	7340.74	515,000		515,000	222,620	292,380	515,000	
Stormwater Drainage								



Temora Shire Council
 Budgeted Capital Expenditure
 For the Year Ended 30th June 2019
 As at 31st December, 2018

Description	Work Order	Original Budget	Approved Sub-Vote	Total Approved Budget	Actual YTD	Est. Remainder of Year	Revised Estimate	Variance this Quarter
Aerodrome								
Aerodrome Master Plan	2033		627	627		627	627	
Airport Hangar - driveway & retaining wall	2291	9,500		9,500		9,500	9,500	
Remediation Works Runway 05/23 & Taxiway Linemarking	618/7510.77	50,000		50,000	551	49,449	50,000	
Aerodrome - Agricultural Loading Apron	2701	47,500		47,500	1,298	46,202	47,500	
Skyfuel Hardstand & Aeroclub Refuel Area	2360	0	270	270	555	(0)	555	285
Temora Agricultural Innovation Centre								
Building Upgrades	2447-2449	0	180,574	180,574	218,881	(0)	218,881	38,307
Cemetery								
Temora Burial Plinth	1756	50,000		50,000	197	49,803	50,000	
Northern Drainage	2316	10,000		10,000		10,000	10,000	
Heavy Patching & Resealing of Internal Road	2286	50,000						
Development								
Aerodrome Estate		0		0	9,983	0	9,983	9,983
Apollo Place		90,000		90,000	1,808	0	1,808	(88,193)
Saleyards Subdivision	2677	0	387,616	387,616	387,616	0	387,616	
Transfer to Reserves								
Sewerage Reserve		122,545		122,545	217,794	(95,249)	122,545	
Two Way Radio - Upgrade to Digital		15,000		15,000	5,000	10,000	15,000	
Section 94 Contributions		26,000		26,000		26,000	26,000	
Medical Complex Maintenance Reserve		10,000	(564)	9,436	9,357	79	9,436	
Infrastructure Replacement Reserve		300,000		300,000		300,000	300,000	
Stormwater Management		48,175		48,175		48,175	48,175	
Waste Reserves		0		0	182,742	(182,742)	0	
Employee Leave Reserve		0	1,400,000	1,400,000	1,400,000	0	1,400,000	
Roads Reserve					139,068			
Local Roads Reserve		0		0	321,098	(321,098)	0	
Plant & Vehicle		0		0	31,365	(31,365)	0	
Stormwater Drainage - Flood Studies & Construction Projects		0		0	18,525	(18,525)	0	
Pinnacle Unexpended Reserves					562,175			
Computer Upgrade					194,335			
Gravel Royalty					7,974			
Innovation Fund					96,000			
		9,781,770	2,132,286	11,914,056	8,110,285	3,792,678	11,902,964	(11,093)
New Assets								
Office Equipment		6,000	0	6,000	0	6,000	6,000	0
Furniture & Fittings		3,000	0	3,000	0	3,000	3,000	0
Infrastructure:								
Buildings - non specialised		2,000,000	33,991	2,033,991	1,646,094	387,897	2,033,991	0
Other Structures		65,000	10,073	75,073	17,722	57,973	75,695	622
Roads		124,050	0	124,050	1,593	122,457	124,050	0
Footpaths		294,000	0	294,000	92,263	201,737	294,000	0
Sewerage Network		0	50,865	50,865	59,633	0	59,633	8,768
Other open space/recreational assets		115,000	0	115,000	104,375	11,691	116,066	1,066
Other Infrastructure		97,500	0	97,500	1,496	96,004	97,500	0
Other		106,500	10,197	116,697	11,070	105,627	116,697	0
Renewal Assets								
Plant & Equipment		1,032,000	0	1,032,000	629,751	402,249	1,032,000	0
Office Equipment		27,500	0	27,500	16,785	10,715	27,500	0
Land Improvements		121,000	0	121,000	10,447	110,553	121,000	0
Infrastructure:								
Buildings - non specialised		1,692,000	239,838	1,931,838	672,986	1,315,228	1,988,214	56,376
Other Structures		394,000	0	394,000	4,704	389,296	394,000	0
Roads		2,181,000	0	2,181,000	1,182,698	998,302	2,181,000	0
Sewerage Network		370,000	0	370,000	70,942	299,058	370,000	0
Swimming Pools		20,000	0	20,000	0	20,000	20,000	0
Other open space/recreational assets		227,000	0	227,000	1,782	225,218	227,000	0
Other Infrastructure		294,500	270	244,770	1,106	243,949	245,055	285
Other								
		9,170,050	345,234	9,515,284	4,525,446	5,056,955	9,582,401	67,117
Aerodrome Estate & Industrial Land		90,000	387,616	477,616	399,406	0	399,407	(78,210)
Transfers to Reserves		521,720	1,399,436	1,921,156	3,185,433	(1,264,277)	1,921,156	0
		9,781,770	2,132,286	11,914,056	8,110,285	3,792,678	11,902,964	(11,093)

14 CORRESPONDENCE

Cr Firman & Cr Sinclair declared a non-pecuniary interest in relation to item 14.1 , due to being members of the Local Health Advisory Committee.

14.1 MURRUMBIDGEE LOCAL HEALTH DISTRICT - EXCELLENCE AWARDS

File Number: REP19/50
Author: Executive Assistant
Authoriser: General Manager
Attachments: 1. MLHD  

REPORT

Murrumbidgee Local Health District is seeking sponsorship towards the 2019 MLHD Excellence Awards.

RESOLUTION 51/2019

Moved: Cr Nigel Judd
Seconded: Cr Dale Wiencke

It is resolved that no action be taken.

CARRIED

MLHD Excellence Awards PROSPECTUS



Collaboration • Openness • Respect • Empowerment



Sponsorship Prospectus

INTRODUCTION

The 2019 MLHD Excellence Awards celebrate the achievements of individuals and teams for their pursuit of excellence and commitment to improving the lives of others.

These awards recognise innovation, excellence, collaboration and quality and safety initiatives and approaches that impact on services provided for residents across the Murrumbidgee.

The 2019 MLHD Excellence Awards reflect the MLHD vision and priority areas. The focus is on wellness and seizing every opportunity to work in partnership with consumers to build and maintain wellness. The objective is to enable MLHD to be the best place to work, lead, practise, volunteer, teach, learn and grow.

Vision:

Wellness is our goal
Excellence is our passion
Our People are our Future

Priority areas:

- Focusing on wellness
- Aspiring to excellence
- Investing in our people
- Working together in partnership

AWARD CATEGORIES

- Aboriginal & Torres Strait Islander of the Year
- Collaboration Award (sponsored)
- Excellence Award
- Innovation Award
- Research Award
- Leadership Award
- Quality & Safety Award
- Volunteer Award
- Focus on Wellness Award
- Our People Our Future Award
- Diversity Award
- Executive Director Nursing & Midwifery Leadership Award (sponsored)
- Don Kendell Memorial Leadership Award (sponsored)

More information about the awards criteria is available in the Guidelines.

CRITICAL DATES

Nominations Open:	Monday 15 April 2019
Nomination Close:	Monday 27 May 2019
Awards presentation:	Friday 19 July 2019 (SAVE THE DATE!)

IMPORTANT NOTE

MLHD is a Registered Deductible Gift Recipient (DGR). Your contribution is tax deductible. MLHD is able to provide a tax receipt for contributions.

CONTACT

To secure your place as a sponsor/contributor, simply choose the option that best suits you and contact:

Setchen Brimson
Marketing & Community Engagement Manager
T 02 5943 2010
E setchen.brimson@health.nsw.gov.au

Sponsorship Options

Major Event Sponsor (\$3,500 ex GST)

Your company will receive acknowledgement in the lead up to and during the 2019 MLHD Excellence Awards. This includes:

- Industry exclusivity of major sponsor's level sponsorship
- Verbal acknowledgement as a major sponsor at the Awards Presentation
- Acknowledgement and Logo in keepsake program and promotional materials
- Organisation named as major sponsor in MLHD e-newsletter and Murrumbidgee Matters Magazine
- Event media releases to include sponsor organisation name and logo
- Certificate of appreciation for display at sponsor's business premises
- Opportunity to display company signage at the Awards presentation
- Logo with link to organisation's website from MLHD website throughout June / July 2019
- Opportunity to set up signage, banners and display at Awards presentation including brochures / flyers and business cards
- Opportunity for a company representative to attend the Awards presentation as VIP
- Organisation logo and link to company website/social media to appear on MLHD website / social media platforms

Silver Event Sponsor (\$1,500 ex GST)

Your company will receive acknowledgement in the lead up to and during the 2019 MLHD Excellence Awards. This includes:

- verbal acknowledgement as a sponsor at the Awards Presentation
- Acknowledgement and Logo in keepsake program
- Organisation named as sponsor in MLHD e-newsletter and Murrumbidgee Matters Magazine
- Organisation named as sponsor in media releases
- Certificate of appreciation for display at sponsor's business premises
- Opportunity to display company signage at the Awards presentation
- Organisation logo and link to company website/social media to appear on MLHD website / social media platforms

Event Contributor (\$500 ex GST)

Your company will receive acknowledgement in the lead up to and during the 2019 MLHD Excellence Awards. This includes:

- Verbal acknowledgement as event contributor at the Awards Presentation
- Acknowledgement in keepsake program
- Organisation named as event contributor in MLHD e-newsletter
- organisation named as contributor in media releases
- certificate of appreciation for display at contributor's business premises

Award Sponsor (\$1,500 plus cost of trophy / award)

Your company will an award at the 2019 MLHD Excellence Awards and receive acknowledgement in the lead up to and during the event. This includes:

- Organisation representative to present award to prize winner
- Organisation name included in title of award
- \$1,500 sponsorship to be awarded as prize to recipient
- Organisation to be named awards sponsor in promotional materials and keepsake program
- Verbal acknowledgement as a sponsor at the Awards Presentation
- Organisation named as award sponsor in MLHD e-newsletter and Murrumbidgee Matters Magazine
- Organisation logo and link to company website/social media to appear on MLHD website / social media platforms

14.2 FUNDING REQUEST - TEMORA SENIOR CRICKET**File Number:** REP19/131**Author:** Secretary Engineering**Authoriser:** Engineering Technical Manager**Attachments:** 1. Correspondence - Senior Cricket  **REPORT**

Correspondence has been received from the Temora Senior Cricket Club asking for financial assistance to erect a new storage shed at Nixon Park.

RESOLUTION 52/2019

Moved: Cr Nigel Judd

Seconded: Cr Lindy Reinhold

It was resolved that this report be referred to budget estimates and seek clarification of funds required.

CARRIED

Temora Shire Councillors

69264

Temora Shire

105 Loftus Street Temora Nsw 2666

Dear Councillors and Senior Staff,

I'm writing to you as the president of Temora Senior Cricket in conjunction with Temora Junior Cricket and Temora Junior Australian Football Club to seek council's financial assistance with erecting a new storage shed at Nixon park.

Our Sporting Clubs are currently bucking the trend of declining participation numbers especially with Junior Sport, This Season Temora Junior Cricket was the third largest Woolworths Blast Centre (ages 5-10) in NSW with 98 registrations and the Staff at CricketNSW are lead to believe we are the largest Per Capita in Australia.

The Temora Junior Cricket also introduced a new stage 1 format for under11 boys and girls which we have 27 kids nominated and have also started a Thunder Girls Cricket Program for Girls Aged 11-17 which we have 20 Girls registered in total there are 51 girls playing junior cricket in Temora.

This increase in Participation has put a large workload on our volunteers moving the large amount of equipment to and from the grounds this is happening with both junior football and cricket.

We also have an issue with the senior storage shed on the eastern side of the ground as it's a OHS issue with the shed being too low and the roller operator having to dismount the roller and walk it into the shed.

The junior football / Cricket Clubs and the senior cricket club are wishing to build a 3 bay shed to the north of the new nets at Nixon 1. We have estimated the cost of the project of \$30,000 and the clubs have so far committed \$6600 in cash for the project and agreed to around \$8000-\$10000 in in-kind labour and material donations.


I have applied for several grants for this project and the common feedback is that it's a worthy facility however it's not conducive to increasing participation numbers therefore not looked upon favourably; however I will continue to pursue grants as they become available.

I understand the current financial climate and the need to conserve money; however I do hope council may look at this project favourably in your upcoming budget.

Kind regards,

Lincoln Macauley

Temora senior Cricket President/ Woolworths Blast coordinator



13/2/2019

14.3 ARIAH PARK - RETURN & EARN**File Number:** REP19/136**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Return & Earn at Ariaiah Park [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296_img.jpg\) !\[\]\(2f36c159ea3670f7a62f64a4f1cf5c05_img.jpg\)](#)**REPORT**

Correspondence has been received from the Ariaiah Park Advisory Committee regarding a Return & Earn facility at Ariaiah Park.

RESOLUTION 53/2019

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

It was resolved that representation be made to the New South Wales Minister for the Environment – The Hon. Gabrielle Upton and also our local member Ms Steph Cooke.

CARRIED

ARIAH PARK ADVISORY COMMITTEE

A Section 355 Committee of Temora Shire Council

Chairman

Mr Tim Sanders

0459 272 454

timgrcel@netspace.net.au

Minute Secretary

Mr Rowan Bromfield

0427 809 365

rbromfield@deltaag.com.au

14th February 2019

Mr Gary Lavelle
General Manager
Temora Shire Council
105 Loftus Street
Temora NSW 2666

Dear Gary,

Re: Container Deposit Scheme – Return & Earn Facility for Ariah Park

In our submission to Council twelve months ago, we asked Council to register our protest at the Village of Ariah Park and the surrounding community not being able to participate in the NSW Container Deposit Scheme.

We argued that a **Return and Earn** facility should be located in the smaller towns as well, and we certainly believe one should be located in Ariah Park. Results are showing that parks, streets and roads are much cleaner where a Return and Earn Facility is available in the neighbourhood.

With the NSW State Election coming up, we request that Council take up our cause immediately with written letters to the NSW Minister for the Environment, and our local Member, Steph Cooke, while also raising it as an issue with other candidates in the Cootamundra State seat election.

We trust Council will strongly support our cause,

Kind Regards



Rowan Bromfield
Minute Secretary
Ariah Park Advisory Committee

15 NOTICE OF MOTION

Nil

16 BUSINESS WITHOUT NOTICE**1 CR WIENCKE**

Received a thank you from a resident for the action Council has taken in reducing the trip hazard.
Enquired to when the new Standpipe would be operational.

2 CR SMITH

Presentation of business paper, could the paper please be stapled in smaller sections.
Suggested that Council invite members of the aviation community to be members of the Promotions & Visitations Committee.

3 CR JUDD

Advised that the TEMFM signal now extends to Ariah Park.
Should Council notify the public through a press release regarding the purchase of Apollo Place?
Response given by the General Manager that a general statement would be made.

4 CR MCLAREN

Will be attending the Aging Expo on the 1st March 2019 and also the Disability Expo on the 29th March.

5 CR OLIVER

Expressed his concerns regarding the removal of big business and the policies of Government, in concentration of services in regional centres which is destroying rural communities.

6 CR FIRMAN

Advised that New South Wales has allocated \$900M of funding to boosting country roads.

Congratulating the Government on proposing a black spot free mobile phone coverage in there election proposals.

Passed on his congratulations to all the students elected to represent their given schools in 2019 leadership rolls.

17 COUNCILLORS INFORMATION PAPER**RESOLUTION 54/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the Information Reports be received.

CARRIED

17.1 NOTICE BOARD - FEBRUARY 2019

File Number: REP19/104

Author: Executive Assistant

Authoriser: General Manager

Attachments: Nil

FEBRUARY 2019

NIL

MARCH 2019

- 1 Active Ageing Expo
Temora Recreation Centre – 10:00am
- 23 Active Farmers Games
Lake Centenary
- 29 Temora Disability Expo
Temora Ex-Services Memorial Club
10:00am to 3:00pm
- 30 Temora Drought Breaking Bash
Mike McClellan
Callaghan Park – 4:00pm

APRIL 2019

- 19 Good Friday
- 22 Easter Monday
- 25 Anzac Day
6:00am – Dawn Service
11:00am - Service

17.2 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE JANUARY 2019

File Number: REP19/118
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

INCOME	\$
Balls	
Bar	
Concerts	
Credit Notes	
Crockery Hire	
Dance Prac	
Dances	
Election	
Expo's	
Foyer	
Hall	
Kitchen	
Piano Hire	
Performances	
Presentation Nights	
Rehearsals	
Stage Hire	
Supper Room	
Workshops	
TOTAL INCOME	\$NIL
EXPENDITURE	\$
Utilities	
Gas	82.05
Water	
Electricity	961.55
Rates	
Cleaning	
Supplies	
Wages	180.00
Sanitary Service	
Maintenance	
Includes Plant, Stores, Handyman's Wages	39.99
Administration	
Wages	309.78
Miscellaneous	
TOTAL EXPENDITURE	\$1,573.37

17.3 TOWN HALL THEATRE- JANUARY 2019**File Number:** REP19/67**Author:** Financial Accountant**Authoriser:** Director of Administration & Finance**Attachments:** 1. Cinema Operating results - January 2019 [↓](#) 

**TOWN HALL THEATRE
Operating Statement**

	July	August	September	October	November	December	January	Total YTD
Candy Bar								
Income	5,748	1,670	2,348	4,724	2,262	3,299	5,505	25,555
Purchases	(1,329)	(1,625)	(577)	(440)	(351)	(1,707)	(275)	(6,905)
	4,419	45	1,771	4,284	1,311	1,591	5,230	18,651
Admissions								
Income	13,176	4,874	5,760	10,506	6,470	8,119	8,645	57,549
Audio Visual Purchases	(6,018)	(3,271)	(3,344)	(4,094)	(3,767)	(3,945)	(4,506)	(28,945)
	7,158	1,602	2,415	6,412	2,703	4,174	4,140	28,604
Other Income								
Facility Hire	610	468	491	545	346	348	227	3,035
Sale of Advertising	182	182	182	182	182	182	182	1,273
Event Catering	36	55	36	36	82	-	-	245
	828	705	709	764	610	530	409	4,554
Other Costs								
Advertising	(175)	(299)	(400)	-	(349)	(175)	-	(1,397)
Bank Fees	(85)	(160)	(86)	(85)	(121)	(105)	(103)	(744)
Cleaning	(210)	(517)	(244)	(437)	(290)	(314)	(300)	(2,311)
Computer Costs	(220)	-	(492)	(464)	(338)	(286)	-	(1,801)
Event Catering Expenses	-	-	(78)	(65)	(101)	(39)	-	(283)
Freight	(67)	(152)	(113)	(68)	(72)	(85)	-	(568)
General Maintenance	(914)	-	-	-	-	(80)	-	(994)
Insurance	(6,693)	-	-	-	-	-	-	(6,693)
Materials Purchased	(12)	(2)	(171)	(31)	(32)	(73)	(346)	(668)
Postage	-	-	-	-	-	(2)	-	(2)
Rates & Electricity	(1,114)	(1,511)	-	(1,175)	(164)	-	(1,178)	(5,142)
Stationery & Office Consumables	-	-	-	(23)	-	-	-	(23)
Employee Costs	(2,326)	(4,600)	(3,310)	(3,148)	(2,511)	(3,547)	(2,574)	(22,016)
Sundry Expenses	10	(22)	(15)	(10)	(15)	13	9	(31)
Telephone & Internet	(82)	(85)	(82)	(83)	(84)	(82)	-	(497)
Volunteer Support	-	-	-	-	(86)	(1,225)	-	(1,311)
Depreciation	-	-	(527)	-	-	-	-	(527)
Total Cinema Surplus/(Deficit)	(11,888)	(7,347)	(5,519)	(5,590)	(4,163)	(5,999)	(4,492)	(44,998)
	517	(4,995)	(624)	5,869	461	296	5,287	6,811

17.4 WORKS REPORT - JANUARY 2019

File Number: REP19/120
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

Main Roads

- MR 57 inspection & routine maintenance
- MR 84 inspection & routine maintenance
- MR 57 shoulder grading
- MR 84 heavy patching & seal
- MR 398 segment 240 & 250 rehab

Local Roads

- Trungley Road culverts
- Trungley Road shoulders
- Glynburn Road
- Mandamah Road edge patching
- Chellington Road maintenance

Urban Temora & Aria Park

- Little George street gravel resheet
- Vesper Street widening
- Government Dam area clean up
- Remove trees Aria Park various
- Agricultural hard stand Airport Road

Works planned for next month

- MR 398 rehab
- Vesper Street widening
- Little George Street gravel resheet
- Drainage works Aria Park
- Maintenance grading various location

REPORT BY MICK MANNION

17.5 DEVELOPMENT APPLICATIONS - JANUARY 2019

File Number: REP19/100
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

DEVELOPMENT CONSENTS ISSUED

- ✓ DA/CC/FSS 80/2018 – Lot 22; DP 1006921; 13 Hakea Street, Temora – Depot Carparking Alterations
- ✓ DA/CC 81/2018 – Lot 20; DP 758957; Section 10; 160 Aurora Street, Temora – Carport
- ✓ DA/CC 1/2019 – Lot 13; DP 238933; 30 Gallipoli Street, Temora – Residential Steel Framed Shed/Garage

COMPLYING DEVELOPMENT ISSUED

- ✓ CDC 1/2019 - Lot 17; DP 6207; Section C; 1 Sherwood Road, Temora – Residential Steel Framed Shed/Garage
- ✓ CDC 2/2019 – Lot 3; DP 21497; 97 Byron Street, Temora – Residential Steel Framed Shed/Garage
- ✓ CDC 3/2019 – Lot J; DP 36866; 1 Meagher Street, Temora – Residential Dwelling Additions and Alterations

17.6 REGULATORY CONTROL - JANUARY 2018**File Number:** REP19/135**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Investigate Incidents	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking	6	No	No	4 Warnings issued – Disable sticker not on show, bikes on footpath, scooter on footpath. 2 caravans moved on from the Lake
Scooters & Bikes	4	No	No	2 warnings given
School Zones	Holidays			
Noise	3	No	No	1 barking dog, 1 firecracker & 1 loud noise
Air Quality		No	No	
Illegal Dumping/Littering	3	No	No	Trungley Hall Rd & Wagga – 2 shopping bag of rubbish & Old Coota Rd - TV
Overgrown/Untidy Blocks	4	No	No	All will be monitored
Lake Walking Track – leashed animals	23 Visits	No	No	(2 or 3 times a day)
Animal Welfare	6	No	No	Kangaroo – Hurt so destroyed, 3 RSPCA issues
Dangerous Dogs	6	No	No	2 involved police, all relevant parties spoken with.
Impounded	10	No	No	2 dogs and numerous cats & kittens
Noise Animals	4	No	No	Ongoing
Nuisance Animals / Trapping	8	No	No	All destroyed or euthanased
Dead Animal Removal	3	No	No	3 kangaroos, 1 cat & 4 kittens
Keeping of Horses in Residential Areas	6	No	No	French St, Ariah Park & showground. Monitored/ongoing
Main Street Sign Approvals Inspections	2	No	No	All good
Rural Stock Incidents	5	No	No	Trewins Lane inspections - ongoing
Fruit Fly	1	No	No	Owner spoken with
Euthanised	2	No	No	Dogs
Other	Report of 3 goats in Hospital grounds			
	Enquiry regarding sheep			

	Report of a bull on Burley Griffin way
	Removed tree and branches from Glenburn Road
	10 Dogs claimed 5 Pups to K9 Cat & Dog Rescue 2 Dogs destroyed 5 Cats destroyed 7 Dogs to K9 Cat & Dog Rescue 8 Kittens & Cats to the Vets

Report by Ross Gillard

17.7 CASH & INVESTMENTS - JANUARY 2019**File Number:** REP19/123**Author:** Secretary Engineering**Authoriser:** Engineering Technical Manager**Attachments:** 1. Cash & Investments - January 2019 [!\[\]\(8d0f0e0fe25b320c33272c52aec1fbca_img.jpg\) !\[\]\(c1e4487e48462435243c9e117557e045_img.jpg\)](#)



Temora Shire Council

Cash & Investments

For the period ended 31st January, 2019

	Original Budget 2018/19	Revised Budget 2018/19	Actual YTD Figures
Externally Restricted			
Sewerage Services	1,080,137	1,080,137	1,328,738
Waste Management	867,297	867,297	932,877
S94 Contributions	0	0	0
HACC			
HACC Unexpended	711,785	711,785	945,086
HACC-ELE	144,879	144,879	144,879
Total HACC	856,664	856,664	1,089,965
Total Externally Restricted	2,804,098	2,804,098	3,351,580
Internally Restricted			
Leave Reserves	358,014	358,014	1,758,014
Roads Reserve	985,603	985,603	341,470
Local Roads	428,411	428,411	686,021
FAGS Received in Advance	0	0	0
Industrial Development	197,603	197,603	197,603
Plant & Vehicle	269,392	269,392	419,124
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	616,930	616,930	618,281
Medical Complex Development	45,870	45,870	47,182
Infrastructure	776,010	676,010	404,340
Infrastructure - Airpark Estate	194,734	194,734	0
MapInfo/GIS Upgrades	17,700	17,700	17,700
Ariah Park Youth Hall Revote	6,402	6,402	5628
Stormwater Drainage Flood Studies & Construction Programs	71871	71,871	127203
Temora West Sportsground Upgrade Dressing Shed & Toilets Rev	0	0	0
Mobile Stage Upgrade Revote	28179	3,722	0
Town Entrance Beautification Revote	0	0	0
Digital Two Way Radio Upgrade	25000	25,000	15833
Computer Upgrade	0	0	200000
Lake Centenary Repair Bank Erosion and Sand	0	0	70000
Airport Hangar Driveway and Retaining Walls	0	0	9500
Innovation Fund	0	96,000	96000
Total Internally Restricted	4,023,871	3,995,414	5,016,051
Total Reserves	6,827,969	6,799,512	8,367,631
Cash & Investments			
Westpac Cheque Account			154,220
Macquarie Bank DEFT Account			72,836
Bank of Queensland			500,000
BankWest			507,978
NAB			500,000
NAB			503,267
Bankwest			501,292
NAB			500,000
ME Bank Term Deposit			500,000
BOQ			500,000
NAB			500,000
AMP Term Deposit			588,132
AMP Business Saver Account			282,257
AMP Notice Account			3,497
NAB Term Deposit (24-701-8261)			519,113
NAB Term Deposit (77-177-3095)			500,000
AMP Term Deposit			545,976
Bank of Queensland			500,000
Westpac Cash Reserve			305,380
Total Cash & Investments	6,827,969	6,799,512	7,983,949
Available for Operating Expenditure			(383,681)

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

Steve Firth
Responsible Accounting Officer

17.8 RATES COLLECTION - JANUARY 2019

File Number: REP19/111

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Rates Collection - January 2019 [↓](#) 

Rates Collections												
Category	Rates 2018/19						same period last year					
	Arrears	Levies including Interest & Legals	Total	Pension Rebates	Adjusted Total	Payments	Rates Outstanding 08/01/2019	Rates Outstanding 04/01/2018	Rates Outstanding % 08/01/2019	Rates Outstanding % 04/01/2018		
Fairland	22,314.84	1,858,620.43	1,880,935.27	-4,384.16	1,876,551.11	-1,000,179.49	876,371.62	839,121.10	47%	46%		
Residential Temora Occupied	36,019.90	1,202,866.25	1,238,886.15	-84,719.31	1,154,166.84	-649,932.50	504,234.34	505,160.86	44%	46%		
Residential Temora Vacant	6,260.86	66,052.27	72,313.13	-20.85	72,292.28	-44,243.93	28,048.35	30,736.63	39%	54%		
Residential Ariah Park	9,176.05	70,049.02	79,225.07	-7,413.62	71,811.45	-36,452.11	35,359.34	29,504.79	49%	43%		
Residential Springdale	223.60	9,232.42	9,456.02	-1,340.51	8,115.51	-5,302.51	2,813.00	4,790.16	35%	51%		
Rural Residential	6,011.68	146,214.22	152,225.90	-9,832.66	142,393.24	-90,507.06	51,886.18	50,393.32	36%	36%		
Residential - Temora Avaliation	-738.40	37,471.54	36,733.14	-340.98	36,392.16	-25,743.53	10,648.63	10,943.04	29%	38%		
Business Temora - Hoskins Street	9,395.65	242,988.98	252,384.63		252,384.63	-144,404.13	107,980.50	101,679.37	43%	42%		
Business Temora - Town	2,272.72	250,462.67	252,735.39		252,735.39	-177,320.35	75,415.04	77,733.19	30%	32%		
Business Temora - Aviation	0.00	26,120.39	26,120.39		26,120.39	-22,889.19	3,231.20	3,403.76	12%	14%		
Business Ariah Park	185.29	15,835.94	16,021.23		16,021.23	-11,881.14	4,140.09	2,550.65	26%	16%		
Business Other	0.00	9,652.19	9,652.19		9,652.19	-7,852.83	1,799.36	1,433.82	19%	15%		
Residential Sewer	35,378.30	852,506.89	887,885.19	-39,878.51	848,006.68	-501,680.45	346,326.23	345,436.20	41%	43%		
Non-Residential Sewer	2,757.05	94,271.03	97,028.08		97,028.08	-87,215.44	9,812.64	5,351.17	10%	6%		
Storm Water Levy	2,080.23	48,486.19	50,566.42		50,566.42	-29,056.45	21,509.97	21,164.57	43%	42%		
Domestic & Rural Waste	24,804.18	514,357.00	539,161.18	-37,637.42	501,523.76	-288,363.31	213,160.45	203,512.45	43%	43%		
Trade Waste	4,283.97	115,565.32	119,849.29		119,849.29	-77,742.02	42,107.27	38,927.78	35%	35%		
	\$160,425.92	\$5,560,752.75	\$5,721,178.67	-\$185,568.02	\$5,535,610.65	-\$3,200,766.44	\$2,334,844.21	\$2,271,842.86	42%	43%		

17.9 RURAL MUSEUM MANAGER REPORT 10 JANUARY 2019

File Number: REP19/43

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Rural Museum Manager [↓](#) 

Temora Rural Museum – MANAGER’S REPORT

Meeting Date: 10th January 2019

Visitation From: 9.11.2018 To: 10.1.2019 **Adults:** 437 **Children:** 41

Group Visits: West Wyalong Seniors Group. Sat. 10th Nov. 10.00am
Richards Coach Group. Sun 11th Nov. 2.30pm
MG Car Club of Wagga Wagga. Sun. 18th Nov.
Scenic Tours Coach Group. Sat. 5th Jan. 2.00pm

Group Bookings: Nil

Recent Events: “Bald Archy Prize” Art Exhibition 9th Nov-3rd Dec.
Tourism Forum. Mon. 12th Nov. 2.00pm
Craig Giles in Concert. Thurs. 22nd Nov. 1.30pm
Generocity Church Christmas function. Sat 24th Nov. 2.00pm
Amanda Colwill Baby Shower. Nov. 25th. 11.00am
Ambulance Legacy Launch in Sydney. Wed. 28th Nov.
“Brush With Art” Art Exhibition. 5th Dec. – Jan. 2019
RCC Art Group BBQ. Sat. 8th Dec. 12.00noon
Jordan Barrett Bridal Shower. Sun. 9th Dec. 11.00am
CanAssist Temora Christmas Party. Mon. 10th Dec. 5.00pm
Parkinson’s Support Group Christmas meeting. Tues. 11th Dec. 2.00pm

Planned Events: TSC Tourism Forum. Wed. 13th Feb. 2.00pm
MLHD Staff Training Workshop. Tues. 19th Feb. 8.00am

Recent Acquisitions: Temora High School Science memorabilia
Barmedman Creek Wiradjuri artefacts
Temora Golden Gift records

Correspondence:

General ephemera. 2

Magazines & newsletters. Narraburra News Dec./Jan. 2019

Museums & Galleries Australia Magazine. Summer 2018

Murrumburrah Harden Historical Society Newsletter. Jan./Feb./Mar. 2017

RAHS Journal an "History" Magazine Dec. 2018

Circulars. MGNSW IMAGinE Awards 2018

Letters. I/W: Neil Penfold re. Cletrac parts

O/W

Email:

17.10 TEMORA COMMUNITY CENTRE - THANK YOU**File Number:** REP19/48**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Community Centre  **FIRST HEADING**

Temora Community Centre Management Committee, staff and volunteers would like to thank Council for choosing Plates of Plenty as the beneficiary for the 2018 Mayors Christmas Appeal.

16/07/2012 21:34 0269772021

RICK FIRMANS

PAGE 01/02

**Temora Community Centre**

225 Hoskins Street, Temora 2666

P: 02 6978 0500

F: 02 6978 0330

E: debrapatterson@temoracommunitycentre.org.au

Mayor R.B. Firman, OAM, JP.
Temora Shire Council
105 Loftus Street
TEMORA NSW 2666

14 January 2018

Dear Mayor Firman, Temora Shire Councillors and staff,

On behalf of Temora Community Centre Management Committee, staff and volunteers, I would like to take this opportunity to thank you for choosing Temora Community Centre's Plates of Plenty program to be the beneficiary of the 2018 Mayor's Christmas Appeal. We are truly overwhelmed by the Temora Shire community's generous response to the appeal.

As you are aware, the Plates of Plenty program serves a free, nutritious two course meal to 30 - 35 community members (on average) each Thursday for lunch. It also offers people the opportunity to enjoy the company of others in a welcoming, friendly environment. In addition to our community luncheon extra meals are prepared, individually frozen and held in reserve as Emergency Relief to support those who require assistance at other times. The \$3665.70 raised by the Mayor's Appeal will ensure this program is funded well into the future, I would suggest approximately 18 months to two years at current participant numbers.

In addition to the money raised by the appeal, we received many shopping bags full of non-perishable grocery items and every day practical use products. These items were used to make 12 well stocked hampers which were distributed Christmas Eve and throughout the New Year to local families who have found this time of year financially challenging. The remainder of items not used for hampers has replenished our Plates of Plenty pantry considerably!

We also received many delighted smiles from children who received one of the numerous Christmas presents donated to the Mayor's Appeal. We were able to support parents and family members with presents to place under their Christmas tree for children who may have otherwise been missed by Santa, happily this wasn't so.

16/07/2012 21:34 0269772021

RICK FIRMANS

PAGE 02.

Again, we are truly overwhelmed and humbled by the generosity, kindness and sense of community demonstrated by the people of Temora Shire in support of the Mayor's 2018 Christmas Appeal – Plates of Plenty.

Our heart-felt thanks goes out to all and an invitation to join us for a meal on any given Thursday at Plates of Plenty.

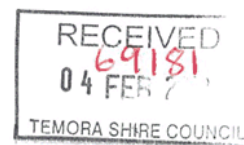
Yours sincerely,



Debra Patterson
Manager
Temora Community Centre

17.11 GOLDENFIELDS WATER - TEMPORARY STANDPIPE CHARGES REDUCTION**File Number:** REP19/105**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Goldenfields Water [↓](#) **FIRST HEADING**

Advice regarding a temporary reduction in standpipe charges until 30 June 2019.



31 January 2019

Temora Shire Council
PO Box 262
Temora NSW 2666

Dear Temora Shire Council,

RE: TEMPORARY REDUCTION IN STANDPIPE CHARGES

I am writing to advise that at the December 2018 ordinary meeting, as part of the Goldenfields Water Dry Times Preparedness Assistance to the Community, the Board of Goldenfields Water County Council resolved (Resolution 18/119) as follows:-

- The Standpipe Water Sales (Commercial sales only) consumption charge is reduced by 25% from \$4.75 to \$3.56 per kilolitre for the period 1st October 2018 to 30th June 2019.
- The Maximum Retail Charge for Standpipe Water Sales is reduced from \$6.28 to \$5.10 per kilolitre for the period 1st January 2019 to 30th June 2019.

Please contact the writer if you have any queries.

Yours faithfully

A handwritten signature in blue ink, appearing to read "I. Graham".

Ian Graham
Corporate Services Manager

17.12 NSW MINISTER FOR ROADS - 40KM SPEED LIMIT

File Number: REP19/107

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. NSW Minister for Roads [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296_img.jpg\) !\[\]\(2f36c159ea3670f7a62f64a4f1cf5c05_img.jpg\)](#)

FIRST HEADING

Response regarding Councils concerns regarding the 40km/h speed limit near emergency vehicles.



Kevin Anderson MP

Parliamentary Secretary for Regional Roads, Maritime and Transport
Member for Tamworth

69118

Our Ref: 00722063

Mr Gary Lavelle
General Manager
Temora Shire Council
PO Box 262
TEMORA NSW 2666

Dear Mr Lavelle,

Thank you for your correspondence to the Minister for Roads, Maritime and Freight about the 40 km/h speed limit near emergency vehicles. The Minister has asked me to respond on her behalf.

The NSW Government has introduced, as a 12-month trial, a new road rule requiring motorists to not exceed 40 km/h when passing a stationary emergency vehicle displaying flashing blue or red lights.

The new rule, which came into effect on 1 September 2018, also requires motorists to give way to any person on foot in the vicinity of the emergency vehicle and not increase speed until a sufficient distance past the vehicle. Motorists are exempt from this rule if they are driving on a road separated by a median strip and the stationary emergency vehicle is on the other side of the median strip. The penalty for failing to comply with this rule is a \$448 fine and loss of three demerit points.

A comprehensive communications strategy has been rolled out to help ensure the community understands the rule's requirements. Transport for NSW's Centre for Road Safety advises motorists should always start slowing down in a gradual, controlled manner as soon as they first see blue or red flashing lights, taking into account the current road conditions, including surrounding vehicles.

The introduction of the new rule was based on input from the Incident Management Road Safety Working Group, involving representatives from Transport for NSW, Roads and Maritime Services, the NSW Police Force, NSW Rural Fire Service, Fire & Rescue NSW, the State Emergency Service, NSW Ambulance, the Volunteer Rescue Association, the NRMA and the heavy vehicle industry

Over the 12-month trial period, the working group will monitor the new rule and an independent evaluation of the trial will be done, with data collected throughout and immediately after the trial period. Temora Shire Council's feedback is important and will be considered as part of the evaluation.

In addition to the new rule, emergency service agencies have agreed to work together to refine operational procedures, such as setting up advanced warning signs in certain circumstances to assist drivers.

GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 7300 ■ nsw.gov.au/ministerpavey

- 2 -

00722063

Council may be interested to know, the NSW Opposition proposed a similar road rule but one that is extended to include tow trucks and motor breakdown service vehicles displaying flashing amber lights. The Government decided to limit the trial to emergency vehicles with blue or red flashing lights to make it simpler for motorists to understand and comply with, and also to align with neighbouring jurisdictions (Victoria and the ACT) that have not included amber flashing lights in their similar road rules.

Further information about the road rule is available at roadsafety.transport.nsw.gov.au/campaigns/slow-down-for-emergency-vehicles/index.html.

I hope this has been of assistance.

Yours sincerely,

A handwritten signature in black ink that reads "Kevin Anderson". The signature is written in a cursive, flowing style.

21/01/2019

Kevin Anderson MP
Parliamentary Secretary

17.13 STEPH COOKE MP - MOBILE COVERAGE**File Number:** REP19/109**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Steph Cooke - Mobile coverage  **FIRST HEADING**

Correspondence received regarding mobile coverage on Mary Gilmore Way and Trungley Hall.



Our Ref: SC3654/MC
(in reply please quote)

Gary Lavelle
General Manager
Temora Shire Council
PO Box 262
TEMORA NSW 2666
temshire@temora.nsw.gov.au

Dear Mr Lavelle,

Gary,

Thank you for forwarding me the concerns of _____ and members of the Trungley Hall community in regards to mobile coverage on Mary Gilmore Way and at Trungley Hall.

Despite falling under Federal jurisdiction, the NSW Government is committed to eliminating mobile black spots across the State and ensuring better access to mobile coverage for people in regional NSW.

Digital connectivity including mobile coverage is one of the five key areas to receive significant infrastructure investment from the \$4.2 billion Snowy Hydro Legacy Fund.

So far, 143 mobile base stations across regional NSW have been built or upgraded thanks to NSW, Commonwealth and mobile carrier funding with more than 200 stations funded.

Trungley Hall is one of these stations. Under Round Two a macrocell tower was built by Optus to cover the region, addressing the safety concerns raised in your correspondence.

While I do acknowledge _____ concerns, as they relate to the absence of a specific commercial carrier (Telstra) and thus the funding structure of the Mobile Black Spot Program as a whole, I encourage you to raise this matter with Federal Member for the Riverina, the Hon. Michael McCormack.



Steph Cooke MP, Member for Cootamundra

Young Office: 140 Boorowa Street (PO Box 350) Young NSW 2594 Phone: 6382 2399 Fax: 6382 3144

Junee Office: 25 Seignior Street (PO Box 338) Junee NSW 2663 Phone: 6924 2533 Fax: 6924 1537

[f /StephCookeMP](#) [t @StephCookeMP](#) [e cootamundra@parliament.nsw.gov.au](mailto:cootamundra@parliament.nsw.gov.au) www.stephcooke.com.au

In September 2018 the Coalition Government re-opened the Mobile Black Spot Program's Database of Reported Black Spot Locations for new nominations from state and local governments, and Federal Members of Parliament.

I fully support the need for a tower between Aria Park and Coolamon and I formally included Mary Gilmore Way in my submissions for funding under Round Four of the program.

The competitive assessment process for Round 4 of the program commenced on 15 October 2018 with the call for applications from mobile network operators and infrastructure providers to deliver improved mobile coverage in regional and remote Australia. The application period closes on 10 January 2019 with the construction roll out expected to commence early this year.

Thank you for your correspondence and please do not hesitate to raise any black spots within the Temora Shire with me in the future, as I am determined for the Cootamundra electorate to get our fair share out of this historic program.

Yours sincerely

A handwritten signature in blue ink that reads "Stephanie Cooke". The signature is written in a cursive style with a large initial 'S'.

Steph Cooke MP
Member for Cootamundra

9-1-19

17.14 TEMORA & DISTRICT SPORTS COUNCIL MINUTES HELD 21 NOVEMBER 2018

File Number: REP19/76

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Temora & District Sports Council [↓](#) 

**GENERAL MEETING OF THE TEMORA AND
DISTRICT SPORTS COUNCIL****REPORT OF THE GENERAL MEETING OF THE TEMORA AND
DISTRICT SPORTS COUNCIL HELD ON WEDNESDAY 21st
November 2018, AT 6.30 PM AT THE TEMORA EX-SERVICES
CLUB**

Attendance: Judy Gilchrist, Tony Stringer (TDSC) Rick Firman (TSC) Denise Breust (Basketball) Michelle Mawbey, Hack Hetherington, (Swimming) Claire Reid (TPS) Maree Liston (Soccer) Sheree Elwin (Touch) Greg Wiencke (Little A's) Sam Dart (Ariah Park Swimming Club) Michele Stewart (Tennis) John Morton (Old Boys) Kate Bruce (High School) Bill Schwencke (Greyhounds)

Apologies: Linc Macauley, Jess Pike, Martin & Sally Bushby. Max Oliver.
Jenny Dale, Rob Fisher
Moved Hack Hetherington Seconded Jack Morton Carried

Executive Meeting Report: Walk of Honour

Declaration of Interest: Nil

Minutes: The minutes of the previous meeting were read and confirmed on the motion of Judy Gilchrist.

Moved Michelle Mawbey Seconded Jack Morton Carried

BUSINESS ARISING FROM THE MINUTES:

Defibrillator for Nixon Park 50/50 grant, ½ still remaining maybe could be split through user groups.

CORRESPONDENCE:**Incoming:**

Letters x4 McDonalds Grant
Mayoral Appeal

Outgoing:

Business Papers Letters to shire schools. Letter re walk of honour
Moved Maree Liston seconded Sam Dart carried.

Treasurers Report:

Balance as per bank statement moved on the motion of Denise Breust Seconded
Bill Schwencke Carried

Specific Business:**Rec Centre Business:**

Need a new water fountain, more painting in the foyer, all seating needs to be removed, it is very heavy and WH&S hazard. Purchase stackable chairs
Denise to ring Kris Dunstan

It was moved by Denise that we replace the seating stands with a much lighter option seconded Maree Liston carried

General Business:

Rick thanked Jack Morton for being a long serving president and vice president and a board member of Group 9 for a number of years. Jack has done a wonderful job, Many thanks from the Sports Council.

Greg Wiencke spoke about a concept that he has for up grading Nixon Park. Please take it back to your clubs for discussion. Please remember this is only a concept and it is not a given. We will send plans etc out to all those clubs that would be involved with the concept. Users of Nixon Park and other football, netball groups. This will be held at our next meeting 20th February 2019. Please remember this is not an initiative of the Temora Shire Council or the Temora District Sports Council. It is only a concept that will be discussed further by Mr Greg Wiencke.

It was moved that the sports council host a special meeting 20th February to discuss the concept from Greg Wiencke and invite all members. We will hold a very quick normal meeting and we will dispense with general business for the discussion. Moved Bill Schwencke seconded Michele Stewart carried
We will advertise this special meeting.

Steve Ruskin has requested a meeting with all sporting clubs to come together to talk about the draw's and dates. Will work out a date for a meeting when all draws are received. Moved Kate Bruce seconded Claire Reid carried

Only 4 nominations received for the McDonalds grant. Judging to take place then a presentation.

Greg is still in discussion with Brendan Starc re guest speaker for presentation night. Maybe sports council to look as well.

Temora Public School: State Athletics: A fantastic effort from our athletes who competed in Sydney at the State Athletics carnival.

Results were

Lara C. JNR girls 800m 10th, 220m 33rd, and long jump 33rd

Haryson Mc JNR 800m 23rd

Lana Pike: 11yrs 800m 33rd

Grace K: 11 yrs. girls 200m 24th. Long jump 14th

Toby B: SNR boys 100m 36th

Chelsea McK: JNR Discuss 27th

Mitchell H: JNR Boys discuss 23rd

JNR Relay: Abbey D, Kaesha M, Chelsea McK and Lara C came 25th

Term 4 sees our students in year 2 and some students in primary begin intense swimming program. Swimming will also become part of sport in the last few weeks of the term.

Ariah Park Swimming Club: APSC commenced training on Monday 12th November, the first week of the Pool Opening. We will again this year be training on Monday & Tuesday afternoons, and we will be holding our race nights on Thursday nights. With lots of new families having registered, we are looking forward to seeing everyone's progress this swim season. We have 97 members this year, which includes all swimmers and parents. During the off season we have purchased a Dolphin Timing System, which we have been learning how to use it. This will be used on our race nights and for our swimming carnival. A huge thank you to Stephen & Michelle Mawbey for helping us learn how to operate the new system, their assistance has been invaluable. We are holding our Annual Swimming Carnival on Saturday 8th December; this will be a twilight carnival commencing at 3.00pm.

Temora Swimming Club: Swim meets attended the Griffith Newman Shield on the 11th November, achieving place medals in all seven events and a PB in 200m IM

Makaela C, Caitlin Smith, Halle Philp and Lana Pike attended the Wag swim meet last weekend.

We have few swimmers that got state times and country time. We also have 8 swimmers going to Young on the weekend. Our two last meets for this year are Boorowa and Ariah Park. We have 178 registered members. Our learn to swim will be starting on December 3 to December 14. Thursday nights are going well.

Temora Pony Club: 2nd December 2018 Pony Club are having their AGM and then Christmas Party the last one for 2018

If any clubs have a report could you please hand it on to Judy at the meeting. As we won't be having time for club reports this time.

Meeting Closed 7.30pm
The next meeting will be on the 20th February 2019
6.30 pm Temora Ex-Services Club Narraburra Room

Signed Chairman:

Secretary:

Date 21st November 2018

An executive meeting was held 7.35pm after general meeting.
Attendance; Rick Firman, Tony Stringer, Jack Morton, Judy Gilchrist, Denise Breust.

Based on advice that we have received from Council, we have to reconsider the speed hump issue at Nixon Park. So therefore, we need to rescind the motion that was made at our last meeting Moved Jack Morton seconded Denise Breust Carried

Meeting closed 7.45pm

17.15 ARIAH PARK MARY GILMORE FESTIVAL MINUTES HELD 4 DECEMBER 2018

File Number: REP19/74

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Ariah Park Mary Gilmore Festival [↓](#) 

Ariah Park Mary Gilmore Festival CommitteeA Section 355 Committee Of The Temora Shire CouncilMinutes From Meeting Held 4/12/2018

Meeting Opened by President- Chris Mutton - 7:35 pm

Present - R Wall, Allen Penfold, Patty Vearing Chris Mutton, Nigel Judd, Julie Colwill, M Speirs

Apologies - Francis Dwyer

Minutes Of Meeting

Read by Robyn Wall

Moved - Nigel Seconded - Chris

Minutes be Accepted Passed

Treasures Report

Was given on income and expenditure for the whole festival as the committee was aware due to Rosewood holding their festival the same week that a loss was predicted for this year.

current term deposit-----a full report is available on request

Moved Patty Vearing seconded R Wall

That report be accepted and passed

Correspondence:**Inward**

letter from council asking for donation for Christmas fund

e/mail from C Pout re booking Mel & Suzzie next year

Out ward

e/mail to C Pout re next year bookings

Business Arising:

1. new printer needed (prices for same)
- 2 looking at things to do on Wednesday during the day
- 3 profit and loss for festival
- 4 all committee members to pay entry fee to festival
- 5 flyers to be printed for Tamworth
- 6 thank cards to be sent to people who helped with bbq on festival nights
- 7 find out about return of bond money
- 8 hotel to be asked for written Quotes for accommodation

Discussions

Should a letter be written to committee members reminding them of 355 rules re attending meetings or putting a apology re same or do we just not send out minutes

The best ways to advertise festival

Closed circuit tv advertising in shop window

Power organized for stall holders

Closed circuit tv advertising

Meeting closed 9.45

17.16 BUNDAWARRAH CENTRE MINUTES OF MEETING HELD 10 JANUARY 2019

File Number: REP19/39

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Bundawarra Centre [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\) !\[\]\(a86c7d1c9cb81c81614634a31267440d_img.jpg\)](#)

**MINUTES OF THE GENERAL MEETING
OF THE BUNDAWARRAH CENTRE (355c) MANAGEMENT COMMITTEE
held at the Bundawarra Centre on 8th November 2018**

Meeting commenced at 8.13pm

Present: Ken Hewett (Chair)(THS), Steve Holden(THS), Eddie Sams(THS), Jack Oliver(TS4M), Neil Martin(TLFHG), Ken Davis(TEMFM), Cr. Ken Smith(TSC), Cr. Max Oliver(TSC). Also present: Bill Speirs (TSC Staff)

Apologies: Ann Pike

Minutes:

MOVED that the minutes of the general meeting held on 6th September 2018 be accepted as a true and accurate record. Cr. Ken Smith / Eddie Sams – carried.

Correspondence:

There was no correspondence requiring the attention of the Committee

General Business:

MOVED that the Reports received by the General Meeting of the Temora Rural Museum Management Committee on 8th November 2018 be received and that the resolutions of that meeting be confirmed. Cr. Max Oliver / Ken Davis – carried.

There being no further business the meeting closed at 9.15 pm.

17.17 TEMORA RURAL MUSEUM GENERAL MEETING MINUTES HELD 10 JANUARY 2019

File Number: REP19/41

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Temora Rural Museum [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296_img.jpg\) !\[\]\(2f36c159ea3670f7a62f64a4f1cf5c05_img.jpg\)](#)

**MINUTES OF THE GENERAL MEETING
OF THE TEMORA RURAL MUSEUM MANAGEMENT COMMITTEE
held at the museum on 10th January 2019**

Meeting commenced at 7.27pm

Present: Ken Hewett (Chair), Bill Speirs, Neil Martin, Eddie Sams, Graham Lynch, Cr. Ken Smith, Gordon Muir, Brian Jennings, Graham Crawford, Steve Holden, Robert Maslin, Brian Moroney, John Harris, Allan Penfold, Doug Oliver, Bob Ingram, Len Stimson, Brian Durham, Gordon McGeorge, Ken Morton

Apologies: Jean Luck, Jack & Jan Oliver, Kate Hewett, Cr. Max Oliver, John O'Connor, Col Perry

Minutes:

MOVED that the minutes of the general meeting held on 8th November 2018 be accepted as a true and accurate record. Gordon Muir / Cr. Ken Smith – carried.

Business Arising from the minutes:

Bill advised that he is still working on preparing the new DL Flyer and the TEMFM ads.

Eddie and Bill attended the Launch of NSW Ambulance Legacy in Sydney and reported a positive response to their support for the event.

Correspondence:

MOVED that the correspondence be received and dealt with as read. Robert Maslin / Eddie Sams – carried

MOVED that the Committee accept Neil Penfold's offer of \$500 for the Cletrac parts owned by the Temora Historical Society. Gordon McGeorge / Robert Maslin - carried

Summary of the correspondence attached.

Treasurer's Report: The treasurer reported an Income for the two months since 8th November 2018, of \$6,151-11, Expenditure of \$5,238-27, Closing Balance, on 10th January 2019, of \$24,699-50 in the museum's working A/c.

MOVED that the Treasurer's report be accepted. Graham Lynch / Eddie Sams – carried.

MOVED that the Committee authorize the Treasurer to canvas all of the local Financial Institutions to maximize the investment return on the Museum's Term Deposits. Gordon McGeorge / Brian Jennings - carried

Manager's Report: as attached.

Curator's Reports:

Doug Oliver reported that the museum had been offered a side delivery hay baler. He will arrange a convenient time for members to inspect the machine with regard to accepting it as a donation to the Agricultural Collection.

Allan Penfold advised that he has two clover rollers and a concrete post mould he would like to donate to the collection.

Gordon Muir noted that restoration of the model tractor is progressing well, but he is presently investigating a small oil leak.

Steve Holden reported that he had presently applied about half of his annual maintenance grant. A new tyre and tube had been also been purchased for the Barmedman Garford. The RFS is presently planning the formation of a State Bushfire Heritage Preservation Committee. Steve and Ken Hewett have been invited to join and will attend a meeting early in February.

The NSW Ambulance Archive recently received another substantial collection of photographs from Roselle.

Ken Hewett noted that he had been working to resolve the knock in the Wharfedale Printing Press.

All other curators present reported satisfactory progress.

General Business:

Eddie Sams reported that “Big Red”, the NSW SES heritage vehicle offered to the museum, will be delivered next week.

The matter of bridging the dam was discussed. A quote for Civil Engineer approved plans totaling \$7,180 has been received from Xeros Piccolo P/L of Wagga. The design of alternative structures considered for a similar project by Hilltops Council, have also been made available for our consideration.

MOVED that the functional components of the old pressure washer now in storage, be offered for sale in response to an enquiry received by Eddie Sams. Eddie Sams / John Harris – carried.

Brian Jennings advised that the laserlite on the Marge Fouracre Gallery had been replaced.

Ken Morton enquired as to the future of the small garden near the RFS CEC. No apparent need for the garden’s removal was pointed out, so Ken offered to re-instate the Gidginbung Trig sign in that setting.

The fallen limb from the Eucalypt tree near the dam was noted. Because the structure of the tree will present an ongoing public risk through the potential for subsequent limb loss, Bill has made an initial contact with Council to have it removed. Access beneath the branch extending across the walkway has been blocked and marked with barrier tape.

Robert Maslin offered a summary of the details of the recent workplace accident involving one of our volunteers, Peter Breust. Bill asked that review of the matter be deferred to the Bundawarra Centre Management Committee Meeting so that any resolutions would apply to all stakeholders on the museum site.

MOVED that the Committee authorize an advertising budget for the 46th Annual Live Exhibition similar to that of the previous Annual Live Exhibition. Steve Holden / Graham Lynch - carried

There being no further business the meeting closed at 8.23 pm.

17.18 TBEG MINUTES HELD JANUARY 2019

File Number: REP19/78

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. TBEG  



TBEG - MINUTES OF MEETING

Date: Thursday, January 24th.2019 **Time:** 4.30pm

Venue: BREED BUSINESS CENTRE – AT REAR of building

DATE:	Thursday, 24 th January 2018	
OPENED:	4.38pm	
CHAired:	Mel Gallagher	
PRESENT:	Craig Sinclair (CS) Ben Raynor (BR) Tracey Lees (TL) Deb Davidge (DD)	Jess Stewart (JS) Andrew Parr (AP) Bonita Pellow (BP)
APOLOGIES	Richard Seymour, Dee Watson, Lindi Reinhold, Michael Harper, Hayley Krause	

1.	MINUTES FROM PREVIOUS AGM	Moved	2nd	Carried
Motion	To accept the minutes from the last meeting (Nov 24th)	MG	AP	Yes
2.	TREASURER'S REPORT	Moved	2nd	Carried
Motion	To accept the Treasurer's report	MG	BP	Yes
3.	GENERAL BUSINESS	Moved	2nd	Carried
3.a.	BREED Business Centre			
Motion	BREED Business Centre target markets / assistance to Tracey sourcing tenants – <ul style="list-style-type: none"> • All TBEG exec officers agreed to identify any BBC opportunities and refer to Tracey • Report: Electoral office tenancy update, follow up of leads and cold calling (Tracey EO). New TBEG memberships with more follow up required from business visits 	MG	BP	Yes
3.b.	Sponsorship opportunities and programs from Office of Small Business Commissioner			
Motion	Develop sponsorship menu/wish list of current and future initiatives – training programs, events, sponsorship for another Deb Templar, infrastructure etc	MG	JS	Yes
3.c.	WLT Sponsorship Opportunities			
	Local businesses to be contacted			
3.d.	The Prosper Initiative: Results of Survey			
	Report given by Craig Sinclair (CS) with sensitive results. Results to be published from Retail survey. Craig to discuss with retailers to allow retailers to formulate a response to progress before results are made public. Survey Launch Feb 28 th at Beers and Business event	MG	BP	

3.e	Registration for Disability Services Expo due 31st Jan 2019			
	TBEG not registering for Disability Services rego but will help to support in advertising and encouraging other business via email to register	MG	DD	Carried
3.f	Temora Business Awards (revisit sub-committees) and event planning for 2019			
	Mel Gallagher, Lindi Reinhold, Tracey Lees and Michael Harper – proposed sub-committee for Temora Business Awards			
3.g	1 HR FREE Energy Efficiency Training for Business			
Motion	BREED to provide venue and host Tracey to contact Kylie Walker and help advertise:	MG	JS	Carried
3.h	Beers and Business 31st Jan – casual event			
	February Beers and Business to host an event from Vickie Burkinshaw – Purple Pyjamas Promo	MG	AP	Carried
4.	ANY OTHER BUSINESS			
4.a.	Invoice to Council for Warbirds re-imburement	MG	DD	Carried
ITEM 5 – Administration				
5.1 Membership & KPI Report (see separate report) – Discussed				
5.2 Treasurers Report (see separate report) - Review & Action				
5.3 Correspondence (See separate report) – Report given by Tracey				
5.4 Review Action Items – action items added				
ITEM 6– CURRENT Projects & Sub Committee Updates				

6.1 Gift Card Program – Report attached. Sponsorship advertising required
6.2 Digital Hub
6.3 Youth Report – Ben Raynor: Holiday Period
ITEM 7– Media:
7.1 Temora Independent and Narraburra News – Christmas advertising in Dec finalised
7.2 Social media/website – Seed scholarships announced, Beers n Business – Casual meeting January 31 st at Temora Hotel, February: Purple Pyjamas with Vicki Burkinshaw to be advertised as a presenter, create event for Business Energy Training
ITEM 8- GENERAL BUSINESS and new ideas -
8.1 Ashley Watt – Cash Back App presentation from Ashley in March? (If time allows to discuss) - Move to Feb Agenda
ITEM 9 – DORMANT Projects & Sub Committee Items (To be discussed only if time allows)
<u>MEETING CLOSED: 6.07pm.</u>
Next Meeting scheduled February 28th, 2019

29NOV1	Investigate WLT Annual Fee	CS	Completed 29/11
29NOV2	investigate treasurer replacement	MG	ongoing
29NOV3	Seek new memberships, advocate/promote and target lapsed members	TL + ALL	ongoing
29NOV4	Xero investigation for administration	MG/TL	Completed
29NOV5	Follow up businesses that haven't RSVP'd from Flyer given out	TL/DD	Completed
SEP 07	Speak to Dee about her intentions / ability to stay on the Exec Committee	MH	ongoing
24JAN1	Contact Rebecca Thompson-Sponsorship	TL	
24 JAN2	Advertise for WLT sponsorship to local business via email	TL	
24JAN3	Craig to contact retailers re survey to allow them to formulate their response	CS	
24JAN5	Send email to all businesses with a benefit to attend and register for Disability Expo, Advertise on tbeq fb	TL	
24JAN6	Send invoice to Temora Services Club for cards issued – Flat fee of \$500	TL	
24JAN7	Do up a sponsorship wish list of current and future initiatives – training programs, events, sponsorship for another Deb Templar, infrastructure etc	TL	
24JAN8	Contact Business Chamber re local business awards	TL	
24JAN9	Send invoice to Council for Christmas street fee	TL	
24JAN10	Send email to TBEG members asking what initiatives they want	TL	
24JAN11	Speak with Lindi and Michael Harper re Temora Business Awards – sub-committee?	MG	
24JAN12	Create event for Business Energy Training	TL	
24JAN13	Create Event for Beers and Business – Vicki Burkinshaw	TL	
24JAN14	Check for WLT credit- expired card funds	TL	

TEMORA GIFT CARD – NOVEMBER

**MONTHLY
STATISTICS:**

	Dec 17	Jan 18	Feb 18	Mar 18	Apr 18	May 18	Jun 18	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 17 - Nov 18	Oct 17 - Nov 18
Total Program														
Number of Loaded Cards	170	32	32	27	36	45	53	54	22	86	37	15	609	637
Load Value	\$10,575	\$3,312	\$3,430	\$2,355	\$3,730	\$3,340	\$5,970	\$4,245	\$1,830	\$5,820	\$2,715	\$740	\$48,062	\$49,632
Number of Redemptions	39	95	66	50	74	64	64	77	83	70	48	40	770	785
Value of Redemptions	\$1,547	\$3,492	\$2,173	\$2,255	\$3,835	\$2,942	\$2,837	\$3,382	\$3,184	\$2,686	\$2,800	\$1,823	\$32,956	\$33,487
A Little Rae of Sunshine														
Number of Loaded Cards	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Load Value	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Number of Redemptions	2	2	3	0	3	1	2	3	2	1	5	5	29	29
Value of Redemptions	\$74	\$80	\$169	\$0	\$40	\$50	\$77	\$127	\$45	\$40	\$245	\$240	\$1,187	\$1,187

TEMORA GIFT CARD – DECEMBER (Current figures sent through from WLT but no available report)

Number of cards loaded: 205 (842)

Value of loaded cards: \$16,765 (\$66,397)

Value of redemptions: \$6,839 (\$40,326)

NEW MEMBERSHIPS

DECEMBER: 2 NEW

JANUARY: 1 NEW

18 CONFIDENTIAL REPORTS**RESOLUTION 55/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 6.17pm.

18.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 12 February 2019

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 47/2019

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

It was resolved that the reports and recommendations as presented be adopted.

18.2 Confidential Minutes of the Economic Development Committee Meeting held on 12 February 2019

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 49/2019

Moved: Cr Nigel Judd

Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendations as presented be adopted.

18.3 Proposed Airport Maintenance Fee

This matter is considered to be confidential under Section 10A(2) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

RESOLUTION 50/2019

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

This item was moved to open Council for discussion and resolution.

18.4 Banning Notice

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RESOLUTION 51/2019

Moved: Cr Dale Wiencke

Seconded: Cr Graham Sinclair

1. That the ban at the Temora Recreation Centre be enforced for the full 12 month period;
2. That Council recommend to the Police that the ban be relaxed to permit usage of Council's sporting grounds under the supervision of his parents and the Temora High School teachers only

AND FURTHER

That if any further bad behaviour then occurs the 12 month ban in its entirety will be enforced.

18.5 Commercial Pilot Training

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 52/2019

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

It is recommended that Council endorse the draft investment decision plan in principle to allow for the final preparation of the final draft and progress of the next steps as outlined in the plan.

18.6 Proposed Temora Learning Hub

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RESOLUTION

Moved: Cr Lindy Reinhold

Seconded: Cr Graham Sinclair

That Council offer no objection to the proposal.

19 MEETING CLOSE

The Meeting closed at 7:55PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 March 2019 .

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GENERAL MANAGER

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CHAIRMAN