



**Date:** Thursday, 18 July 2019

**Time:** 4:01PM

**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Ordinary Council Meeting**

**18 July 2019**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON THURSDAY, 18 JULY 2019 AT 4:01PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Dennis Sleigh

**IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Mrs Anne Rands (Executive Assistant), Ms Ashleigh Burnett (Secretary Environmental/Engineering)

Ms Lyn Ward – Temora Independent

Ms Emily Watts- Media Officer

Mr Andrew Mangelsdorf – Temora Independent

**1 OPEN AND WELCOME**

There were no Public Forum requests.

**2 APOLOGIES**

**RESOLUTION 230/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

That apologies from Cr Claire McLaren, Steve Firth (Director of Administration & Finance), Bimal Shah (Engineering Works Manager) and Kris Dunstan (Director of Environmental Services), be received and accepted.

**CARRIED**

**3 OPENING PRAYER**

The Opening prayer was conducted by Mrs Sharon Coleman from the Temora Catholic Church.

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 231/2019**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

That the minutes of the Ordinary Council Meeting held on 20 June 2019 be confirmed.

**CARRIED**



**5 MAYORAL MINUTES****5.1 MAYORAL MINUTE - JULY 2019**

**File Number:** REP19/884  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

1. Tomorrow will see Council meeting with our NSW Member for Cootamundra, Ms Steph Cooke MP. We will be raising issues such as the Emergency Services Levy, Webcasting, Joint Organisation funding, Local Government election costs and the Heavy Vehicle Alternate Route to name only several. This is an opportunity for us as a Council to share those genuine issues of concern, whilst also sharing how grateful we are for the Stronger Country Communities Funding. We only have an hour and we must make use of this time wisely.
2. Council will recall the General Manager and I were to meet with senior regional management from Essential Energy. This meeting took place last Friday with both the Area and Communications Managers. They indicated two positions were to go; however, this has been placed on hold due to negotiations with the relevant Union. We understand the roles are not related to fault repairs. It was also revealed to us there were no known further cuts to staff scheduled, at this stage. We were further advised the Temora Field Depot, which services an extensive area has not been earmarked for closure. Whilst we appreciate the Managers agreeing to meet with us in Temora Shire, as a Council and a community we need to closely monitor this situation.
3. Council are advised the General Manager and I will be meeting with the Federal Minister for Agriculture & Drought, the Hon David Littleproud MP. This meeting will take place at Parliament House, Canberra on 7 August 2019. We will be presenting the strongest case possible why Temora Shire should be eligible to receive the \$1 Million in drought funding support. We are also trying to meet with the Federal Minister for the Environment, the Hon Susan Ley MP, to discuss the crucial re-installation of the Terminal Area Forecast (TAF) Unit. We sincerely thank our Federal Member for Riverina, the Hon Michael McCormack MP for facilitating this meeting for us.
4. Further Ministerial representations are being held by Temora Shire, at a State level. The General Manager and I will be meeting with the NSW Regional Transport Minister, the Hon Paul Toole MP. This will be to discuss the situation with the Heavy Vehicle alternate route issue, among others. The Minister needs to be aware of the journey we have been on and where we'd like to go. This will be a most important meeting for Temora Shire. Whilst in Sydney for this meeting, we will also be meeting with NSW Minister for Local Government, the Hon. Shelley Hancock MP. We will be discussing various issues such as webcasting, JO on-going funding, the Emergency Services Levy among other issues. Council thanks our State Member for Cootamundra, Ms Steph Cooke MP, for arranging these important delegations, which will be on 31<sup>st</sup> July at Parliament House, Sydney.

5. Whilst in Sydney, I will be attending the NSW Joint Organisations Chairmen's Network meeting. This meeting will hopefully be considering the Government's commitment to ongoing funding of the JOs. If these funds are not forthcoming, I can see the State's 13 JOs folding. The General Manager will join me attending the NSW Country Mayors Board meeting. CMA is a most important organisation and one which has immense value for Temora Shire, in many and varied ways.
6. I advise Councillors of our annual 'Walk & Talk' tour of Temora's business community will be on Friday 6<sup>th</sup> September, 2019. If we have a sufficient number of Councillors able to participate, we will also include Arianah Park's business sector. Further details will be provided in due course.
7. I am delighted to formally advise Council of the official opening date for our Temora Memorial Town Hall Re-Development. This will take place on Friday 13<sup>th</sup> September, 2019 with our State Member for Cootamundra, Ms Cooke to unveil the plaque. Council will be furnished with the opening details, including program in the coming weeks. This will be a most exciting occasion, and one the entire Temora Shire community will have an opportunity to be involved with.

**RESOLUTION 232/2019**

Moved: Cr Lindy Reinhold

Seconded: Cr Kenneth Smith

It was resolved that the Mayoral Minute be noted.

**CARRIED**

***Report by Mayor Rick Firman OAM***

**6 REPORTS FROM COMMITTEES**

**6.1 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 9 JULY 2019**

**File Number:** REP19/827

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Minutes of the Youth Advisory Committee Meeting held on 9 July 2019

**RESOLUTION 233/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Lindy Reinhold

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 9 July 2019

**Time:** 11:00AM

**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Youth Advisory Committee Meeting**

**9 July 2019**

Order Of Business

1    **Open Meeting ..... 3**

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      3.3    July 2019 School Holiday Program ..... 6

4    **Close Meeting ..... 8**

**MINUTES OF TEMORA SHIRE COUNCIL  
YOUTH ADVISORY COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 9 JULY 2019 AT 11:00AM**

**PRESENT:** Cr Dennis Sleigh, Cr Kenneth Smith

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance),

**1 OPEN MEETING**

**2 APOLOGIES**

**RECOMMENDATION**

That apologies from Cr Claire McLaren, Cr Rick Firman (Mayor), Gary Lavelle (General Manager) Youth Worker Melissa Carter and Youth Officer Kim Sandgren be received and accepted.

**THE MEETING LASEPED DUE TO THE LACK OF A QUORUM.**

### 3 REPORTS

#### 3.1 TERM 2 - 2019

**File Number:** REP19/773

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** Nil

#### REPORT

Temora Youth Teams has finished off term 2 with seven new members. Four out of the seven new members are from Ariaiah Park. Joanne Thrippleton who has been mentoring the Culture and Performing Arts team for 10 months has needed to leave due to work commitments. We are very lucky to have the Communications Officer from Temora Shire Council Kate Slapp join this team as a mentor. IT Support Officer from Temora Shire Council Mathew Walker, who has mentored the Gaming program for 10 months, is happy to continue mentoring the Gaming team. Youth Worker from Temora Shire Council Melissa Carter who has been cooking with the Hospitality Team for almost 2 years is looking forward to getting back in the kitchen with the young people for team 3.



#### RECOMMENDATION

That the Committee resolved to recommend to Council to note the report.

**Report by Melissa Carter**

### 3.2 RV MUSTER AWARD CEREMONY

**File Number:** REP19/774  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### REPORT

The RV Muster Award Ceremony was held at Platform Y on Monday 17th June 2019.

The Temora Youth members are immensely proud and delighted to have volunteered at the RV Muster event held in April this year.

The Temora Youth members are honoured that the RV Muster organisation chose the Temora Youth Team to be the beneficiary of the RV Muster profits in 2019.

The Temora Youth Teams are very grateful of the generosity from the local businesses, local residents, and visitors in Temora who helped raise the donations.

At the Award Ceremony the Temora Youth representatives thanked the RV Muster organisation for their energy and willingness to raise over \$7,000 for the Temora Youth Teams. The RV Muster volunteer's effect is remarkable.

The contribution will give the young people of the Temora Youth Teams a sense of self assurance and confidence knowing they can achieve and climb higher than ever before.



#### RECOMMENDATION

That the Committee resolved to recommend to Council to note the report.

***Report by Melissa Carter***



### 3.3 JULY 2019 SCHOOL HOLIDAY PROGRAM

**File Number:** REP19/775  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### REPORT

The July school holiday programs are all organised, advertised and we are taking bookings.

Megan from Combaning Larder in Temora is going to hold a Healthy Sweet Treat Workshop. Tuesday 9th July 11:00am – 1:00pm.

Julez from Julez Kitchen in Temora is going to hold a healthy Lebanese food workshop Tuesday 16th July 11:00am – 1:00pm.

Kim Sandgren and Kim Nicholson are holding a vocal workshop Monday 8th July 11:00am – 1:00pm.

Youth Worker Melissa Cater is holding two gaming programs on Friday the 12th & 19th July. Melissa Carter will be holding competition games call Junk in the Trunk, Stack Attack, the Nutstacker, This Blows and Sticky Situation.

**SCHOOL HOLIDAYS AT PLATFORM Y**  
**ALL SESSIONS FREE**  
**ALL SESSIONS 11AM - 1PM**  
**CALL MEL TO BOOK ON 0418 357 230**

**Monday 8th July**  
Vocal Workshop with  
local singers Kim  
Sandgren and Kim  
Nicholson

**Tuesday 9th July**  
Healthy Sweet Treat  
Cooking workshop with  
Megan from Combaning  
Larder

**Tuesday 16th July**  
Lebanese Cooking Workshop  
with Julez from Julez  
Kitchen

**Friday 12th July**  
**Friday 19th July**  
Gaming meet

**RECOMMENDATION**

That the Committee resolved to recommend to Council to note the report.

*Report by Melissa Carter*

4 CLOSE MEETING

The Meeting closed at [enter time](#).

This is the minutes of the Youth Advisory Committee meeting held on Tuesday 9 July 2019.

.....

GENERAL MANAGER

.....

CHAIRMAN

**6.2 MINUTES OF THE PROMOTIONS & VISITATION COMMITTEE MEETING HELD ON 9 JULY 2019****File Number:** REP19/825**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Promotions & Visitation Committee Meeting held on 9 July 2019**RESOLUTION 234/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

It was resolved that the reports be received.

**CARRIED****RESOLUTION 235/2019**

Moved: Cr Max Oliver

Seconded: Cr Dennis Sleigh

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 9 July 2019  
**Time:** 12:00PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Promotions & Visitation Committee Meeting**

**9 July 2019**

**Order Of Business**

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**MINUTES OF TEMORA SHIRE COUNCIL  
PROMOTIONS & VISITATION COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 9 JULY 2019 AT 12:00PM**

**PRESENT:** Cr Nigel Judd, Cr Max Oliver, Cr Kenneth Smith, Cr Dale Wiencke (Observer)  
Ms Jone Pavelic (Chair), Ms Nicola Curry

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Craig Sinclair (Economic Development Manager), Bill Speirs (Mr)

**1 OPEN MEETING**

12:00PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 25/2019**

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

That apologies from Cr Rick Firman, Mrs Elaine Costello, Mr Bob Costello, Ms Ann Pike, Ms Lynette Andersen and Gary Lavelle (General Manager), be received and accepted.

**CARRIED**

### 3 REPORTS

#### 3.1 CANOLA TRAIL VISITOR GUIDE

**File Number:** REP19/794

**Author:** Events

**Authoriser:** Director of Administration & Finance

**Attachments:** Nil

#### REPORT

The Canola Trail Visitor Guide (CTVG) provides an opportunity to promote the brand and the region as seen and experienced by tourists, not by government administrative boundaries. It is proposed the CTVG replaces the Temora Shire visitor guide which is expected to run out of stock in the next 12 months.

Having a combined visitor guide that represents the shires of Temora, Coolamon and Junee, will ensure a more efficient representation at caravan and camping shows as well as more cost effective distribution to visitor centres.

It is proposed for the guide to be produced by Aaron Cuneo Design, who also produced the Down To Earth visitor guide for Temora Shire in 2017. As with Down To Earth, the CTVG will be designed in a lifestyle magazine format, telling the stories about the people behind the places to enable visitors to get to know the unique personality of our region.

The front cover will contain an image of a canola field. There will be up to 116 pages in the guide which is double that of the Down To Earth guide to accommodate the three Shires. The proposed content index is:

- Introduction.
- Key experiences. (shop / nature / highlights / planes, trains and automobiles / villages / food and wine / recreation / arts / culture and heritage / antiques and boutiques)
- Three Shires and their towns & villages (Temora / Junee / Coolamon)
- Three major attractions (Aviation Museum / Cheese Factory / Licorice and Chocolate Factory)
- Lifestyle / Locals of interest supporting the experiences, towns and attractions above (EG Andy Bishop and the Aviation Museum)
- Maps (Canola Trail / Temora / Junee / Coolamon)
- Living here
- Social media CTA
- Canola Alerts – sign up to receive alerts notifying you of when the canola is in flower and good photo spots
- Pet friendly facilities and places
- Canola facts and the four seasons of canola production.
- Inclusive tourism (venues providing disabled facilities).
- Combined Events



- Accommodation
- Advertising

The guide will be printed on matt paper stock and perfect bound to create a magazine feel. It is expected that the cost of the guide will be fully covered by advertising and reserves from the Canola Trail combined shires budget.

Content creation is scheduled for the week commencing 23<sup>rd</sup> September for delivery mid-November. It is planned for a launch to coincide with a combined shires tourism operator forum and the Regional Lifestyle Magazine launch if possible.

#### **COMMITTEE RESOLUTION 26/2019**

Moved: Ms Nicola Curry

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council support the Canola Trail Visitor Guide.

**CARRIED**

***Report by Craig Sinclair***

**3.2 REGIONAL LIFESTYLE MAGAZINE - SUMMER 2019****File Number:** REP19/795**Author:** Events**Authoriser:** Director of Administration & Finance**Attachments:** 1. Regional Lifestyle Magazine Summer 2019 Prospectus**REPORT**

Council has been approached by Mr & Mrs Tickle to feature in the 2019 edition of the Regional Lifestyle Magazine (formerly Central West Lifestyle Magazine). The offer is for 30 pages of content on Temora Shire for \$3,500 plus GST. Temora Shire Council is being approached alongside Junee, Coolamon and Oberon Shires, who will each get an equal share of the 120 pages reserved for LGAs in the magazine. This is a new approach for the magazine as normally only one LGA is featured.

Junee, Temora and Coolamon were approached due to the connection between the three Shires created by the Canola Trail brand. The editors feel this provides a marketable feature for the magazine. Temora Shire last featured in the Autumn 2017 edition. Coolamon Shire have agreed to be in the publication.

It is proposed that the Summer 2019 edition will feature new stories about unique and interesting characters from the three shires. The prospectus detailing the complete offer is attached.

There is the potential for the launch event for the magazine to coincide with the launch of the Canola Trail visitor guide in mid-November. The two publications going to market at the same time could provide effective complimentary marketing.

Editors of the magazine advised that they are only seeking 6 advertisers from each LGA, which should provide little competition for advertising in the Canola Trail Visitor Guide.

The fee represents relatively good value when compared with the costs of taking out a full page advert in most glossy magazine publications which can be upwards of \$2,000. The readership supports the general demographic of visitors attracted to Temora Shire.

**COMMITTEE RESOLUTION 27/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to accept the offer to feature Temora Shire in the Summer 2019 edition of Regional Lifestyle Magazine

**CARRIED*****Report by Craig Sinclair***

Regional  
**LIFESTYLE**  
 Magazine

PO Box 1050 Dubbo NSW 2830  
 Ph: 0429 441 086 E: editor@lifestylemagazine.net.au  
 www.lifestylemagazine.net.au

**Attention:** Mayor of Temora Council, Deputy Mayor of Temora Council, General Manager, Communications Manager, Manager Business Enterprise and Tourism, Tourism and Events Manager

**Re: Regional Lifestyle Shared Feature for Temora Council, Summer 2019**

The proposed shared Feature occupies **30 pages**. **The total Feature will be 120 pages shared with three other Councils (Oberon, Coolamon and Junee)**

Our 2019 Summer magazine will be 228 pages. We print 6000 copies 4 times a year, totalling 24000 magazines annually and estimate a readership of 25,000-30,000 per edition.

**Distribution** covers the majority of the state, through newsagencies and boutique outlets, as well as IGA stores. Our magazine is sold in many areas including the Central West, North West, New England, Riverina, Southern Slopes, the Monaro, selected suburbs of Sydney as well as Canberra, the Southern Highlands and coastal regions. RLM goes interstate through a large number of subscriptions. We have taken our magazine **online**.

**The Benefits:** We are very proud of our Features and feel they have enormous benefits for the towns in relation to tourism and assisting to grow a wonderful community spirit.

**What we do:** We gather stories with your help and the help of our existing network in the Temora Council area (major local events, tourist attractions, iconic buildings, heritage homes, country character, local treasure, young achiever, art and culture, success stories, inspirational stories, innovative businesses, accommodation venues etc).

RLM would aim for Jake Lindsay (RLM chief writer/ photographer) to be in the Temora Council area for one to two weeks to research and photograph. Additionally, a second RLM photographer is assigned to photograph and several writers work remotely with local advertisers.

**THE OFFER:**

**Regional Lifestyle is willing to promote your town and Council area by dedicating 30 pages of the magazine to the Temora Council area.**

**For \$3,500 (plus GST) your Council will receive:**

**Mayoral Introduction (500 words with image of Mayor, submitted by Council, value \$1940)**

**A page of editorial submitted by Council- total 500 words, 2-3 images (value \$1940)**

**One feature on MAIN TOURIST ATTRACTION in area (3 pages, value \$5820)**

**One shared two page ad on the Canola Trail (value \$1960)**

**20 Summer 2019 magazines (value \$260)**

*Showcasing the best of rural and regional New South Wales*

**3.3 INDIGENOUS AWARENESS EVENTS**

**File Number:** REP19/797  
**Author:** Events  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

**REPORT**

Council officers recently met with local Wirrajudri man, Mark Saddler, to discuss opportunities to generate more awareness about indigenous culture and heritage in Temora Shire, whilst also investigating the potential for indigenous tours.

Mr Saddler runs his own tour business, Bundy Cultural Tours. Operating out of Wagga, Mr Saddler takes visitors to sites such as The Rock and Galore Hill providing insight into the Wiradjuri heritage. More information can be found at [www.bundyculture.com.au](http://www.bundyculture.com.au)

Mr Saddler also offers school cultural programs and has a NESA (NSW Education Standards Authority) accreditation for teacher training.

He is keen to work with the Temora Shire community to deliver a cultural program to the student, teachers, farmers and residents.

Mr Saddler is proposing to deliver two events:

1. Introduction to Wirradjuri culture at Willo's Keeping Place in the Bundwarrah Centre
2. Awareness of Indigenous Artefacts for farmers at a local farm

The topics covered at these events will include:

- Wiradjuri culture, people and places
- Handmade tools
- Yung madhan (scar trees) and how to protect and record all artefacts
- Wiradjuri tourism possibilities
- Dispelling the fear about Native Title.

The events will be operated on a cost recovery basis through user participation fees (approximately \$20 per person) and will include Wamboin (Kangaroo) sausages and other indigenous tucker.

It is anticipated that these events would be conducted in the upcoming months.

**COMMITTEE RESOLUTION 28/2019**

Moved: Cr Max Oliver  
Seconded: Ms Nicola Curry

That the Committee resolved to recommend to Council to support the events by promoting through Councils communication channels.

**CARRIED**

*Report by Craig Sinclair*

**3.4 THRIVE RIVERINA****File Number:** REP19/798**Author:** Events**Authoriser:** Director of Administration & Finance**Attachments:** 1. Thrive Riverina Strategic Plan Implementation Report 2019**REPORT**

Thrive Riverina recently issued the second bi-annual progress report on the implementation of Thrive Riverina's strategic activities. Please see the report attached.

Since the last report in December 2018, there has been very positive progress towards achievement of Thrive's strategic objective to promote the Riverina region to key tourism audiences.

The report highlights of the past six months include:

- Attending the Handmade Canberra markets, where the best of the Riverina was showcased to 11,000 people who passed through 'Taste Riverina Alley';
- Building and launching an updated consumer-facing website, [theriverina.com.au](http://theriverina.com.au), with new branding and a contemporary look and feel;
- Connecting with subscribers and followers through fortnightly e-newsletters and regular social media posts;
- Continuing to provide advocacy on behalf of members to Destination NSW and Destination Riverina Murray.

Thrive now move in to the second year of their 2018 - 2020 strategic plan.

Under the current state-wide tourism structure, Thrive Riverina receives no direct state or federal funding. Rather, Thrive Riverina is funded by contributions from member Councils, plus industry and operator contributions to specific campaigns.

The report included the membership invoice for FY2019/2020 which Council agreed to participate in last year for a two year period.

**COMMITTEE RESOLUTION 29/2019**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

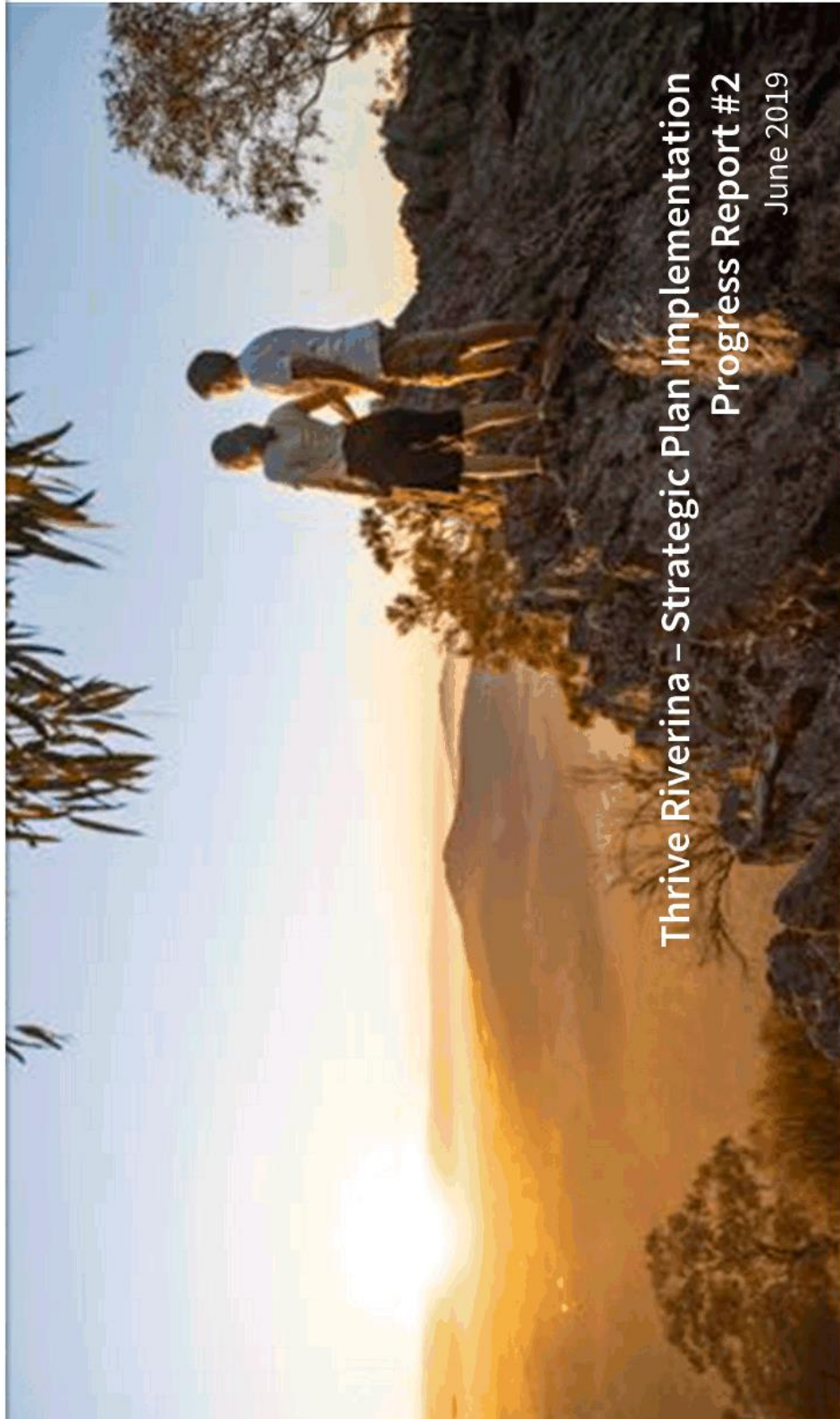
That the Committee resolved to recommend to Council note the report.

**CARRIED**

*Report by Craig Sinclair*



# THE RIVERINA



Thrive Riverina – Strategic Plan Implementation  
Progress Report #2  
June 2019

## INTRODUCTION

We are pleased to provide the second Progress Report on the implementation of Thrive Riverina's new strategic direction.

This report is updated and distributed to members twice per year.

The following key is used to describe progress:

- ◆ Project in progress and on track
- ◆ Project delayed but progressing
- ◆ Project not yet commenced

The new strategic direction includes four main pillars, outlined below:

**Pillar 1: Membership**

**Pillar 2: Digital marketing**

**Pillar 3: Taste Riverina**

**Pillar 4: Co-operative marketing**

Progress on key actions within each pillar is outlined on the following pages.

## PILLAR 1: Membership





	TARGET	KEY	COMMENTS
Switch to standardised membership fee	July 2018	◆	Membership fee for all member Councils is now \$3,900 + GST for FY2019. Invoices for FY2020 will be distributed to member Councils in June 2019.
Regular regional tourism meetings	Q3 2018	◆	Regional tourism meetings are now held three times per calendar year. 2019 meetings are scheduled for May, August and November.
Set-up working groups	Q3 2018	◆	Three working groups have been formed and these groups meet as needed. These include: <ul style="list-style-type: none"> <li>• Digital marketing working group</li> <li>• Taste Riverina working group</li> <li>• Cooperative marketing working group</li> </ul>
Leverage relationships with sponsors	Q4 2018	◆	A number of meetings have been held with potential sponsors and discussions are underway. Additional information will be provided to member Councils as it becomes available.



## PILLAR 2: Digital Marketing

TARGET	KEY	COMMENTS
<b>Website update</b>	Q4 2018 	<p>The launch of the upgraded consumer website was delayed so that the new Riverina branding, developed by Destination NSW, could be used.</p> <p>A development site was presented to Tourism Managers on 9 May, and the website went live to the public soon after. It continues to be a work in progress with additional content being added regularly.</p>
<b>Social media</b>	Q3 2018 	<p>Regular social media updates continue, including original and shared content.</p> <ul style="list-style-type: none"> <li>Instagram followers for Visit Riverina have increased by 28% (now 1,320) and Taste Riverina by 8% (now 1,098);</li> <li>Facebook Likes for Visit Riverina have increased by 5.7% (now 3,931) and for Taste Riverina by 1.7% (now 4,073).</li> </ul>
<b>e-newsletters</b> (2 per month)	Q3 2018 	<p>Distribution of product and events e-newsletters with curated content has continued twice per month since September 2018, with two exceptions due to insufficient content received from member Councils.</p> <p>Results remain very positive with above-average open rates and click-through rates, and positive anecdotal feedback.</p> <p>The e-newsletter stories also provide additional new content for the website on a regular basis.</p>
<b>Blogger programme</b>	Q4 2018 	<p>This programme will commence after the launch of the new consumer website, as the old consumer website was not suitable for this style of campaign.</p> <p>It is now planned to commence in July 2019 and is reliant on a suitable sponsor assisting with implementation costs.</p>

## PILLAR 3: Taste Riverina

TARGET	KEY	COMMENTS
In-region events:		
Year-round format	Q3 2018 	The transition to a year-round format has been completed and now operators can register their events for any time of the year. However, only 15 events have been registered under the new format, which is fewer than expected. Assistance from Tourism Managers to promote the benefits of registering events under the Taste Riverina umbrella to their operators may help to increase the number of events on the calendar.
Out of-region events:		
Weekend market (Canberra)	Q1 2019 	Completed. We attended Handmade Market Canberra on 23/24 March 2019. Over 11,000 people visited Taste Riverina alley, talking to operators and purchasing produce. Over 460 people signed up to our database to receive future updates. A number of our operators also received interest from retailers and wholesalers looking to stock their products on an ongoing basis.
Weekend market (Sydney)	Q1 2019 	At a recent meeting of Tourism Managers, members discussed the results from Handmade Canberra market. They decided that it would be beneficial to attend a second market in Canberra, based on the success of the first market, rather than trying to find a different location in Sydney. The date is yet to be determined.
Menu takeover	Q1 2019 	This campaign is currently under review, based on advice from restaurant operator regarding costs vs. potential return.

## PILLAR 4: Co-operative marketing campaign

	TARGET	KEY	COMMENTS
Meet minimum investment threshold	Q3 2018	◆	\$100,000 minimum investment level was met.
Work collaboratively with DRM to coordinate campaign	Q4 2018	◆	We have been working closely with Destination Riverina Murray to support implementation of the campaign, including changes to digital assets, such as website and social media, to reflect the new campaign branding.
Phase 1	Q1 2019	◆	Completed. Was in market February – April 2019.
Phase 2	TBC	◆	DRM invited to attend Regional Tourism Meeting in May to discuss options for Phase 2 with participating Councils.

**1. JONE PAVELIC**

Advised that a RV Muster will be held in October 2019 at the Temora Showground.

**2 CRAIG SINCLAIR**

Advised that Temora is a feature in the current Australian Geographic Magazine.

**4 CLOSE MEETING**

The Meeting closed at 12:33PM.

This is the minutes of the Promotions & Visitation Committee meeting held on Tuesday 9 July 2019.

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**

**6.3 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 9 JULY 2019****File Number:** REP19/829**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 9 July 2019

Cr Dale Wiencke declared a non-pecuniary interest in relation to item REP19/777, due to being a member of the Christian Leaders.

**RESOLUTION 236/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

It was resolved that the reports be received.

**CARRIED****RESOLUTION 237/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Dennis Sleigh

It was resolved that the Temora Christian Leaders - Street Banner report be left on the table until further information is obtained.

**CARRIED****RESOLUTION 238/2019**

Moved: Cr Max Oliver

Seconded: Cr Lindy Reinhold

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 9 July 2019  
**Time:** 2:05PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Assets & Operations Committee Meeting**

**9 July 2019**

**Order Of Business**

<b>1</b>	<b>Open Meeting .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Reports .....</b>	<b>4</b>
3.1	Tree Planting - George Street.....	4
3.2	Cemetery - Security Cameras .....	11
3.3	Temora Christian Leaders - Street Banner .....	13
3.4	Temora Flood Study .....	16
<b>4</b>	<b>Confidential Reports.....</b>	<b>18</b>
<b>5</b>	<b>Close Meeting .....</b>	<b>19</b>



**MINUTES OF TEMORA SHIRE COUNCIL  
ASSETS & OPERATIONS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 9 JULY 2019 AT 2:05PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor) (Chair), Cr Kenneth Smith, Cr Dale Wiencke

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Bimal Shah (Engineering Works Manager)

**1 OPEN MEETING**

2:05PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 78/2019**

Moved: Cr Nigel Judd

Seconded: Cr Dale Wiencke

That apologies from Cr Claire McLaren and Director of Environmental Services Kris Dunstan be received and accepted.

**CARRIED**

**3 REPORTS****3.1 TREE PLANTING - GEORGE STREET****File Number:** REP19/750**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. George Street Trees**REPORT**

Following on from the report that was presented to the May 2019 Council meeting requesting Council write to George street residents requesting their support for a tree planting programme.

Five letters were sent to residents and four replies received. Attached are the replies from residents.

**COMMITTEE RESOLUTION 79/2019**

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

That the Committee resolved to recommend to Council to proceed with tree planting in George Street only.

**CARRIED**

Gary Lavelle

70593

---

**From:**  
**Sent:** Tuesday, 4 June 2019 3:10 PM  
**To:** Gary Lavelle  
**Subject:** Tree planting in Aria Park nsw

I have received your letter with your reference GCL:ATR dated 30 May 2019.

In reply to this initiative by the Aria Park Community Tree Committee, I wish to advise our wholehearted support.

In closing, Thank you for the opportunity to have our say.

Best regards

Gary Lavelle

70694

**From:** |  
**Sent:** Tuesday, 11 June 2019 9:44 AM  
**To:** Gary Lavelle  
**Cc:**  
**Subject:** Tree planting in George St Aria Park  
**Attachments:** 20190610\_163038\_resized.jpg

Reference:GCL:ATR

11th June 2019

Temora Shire Council  
105 Loftus St  
Temora NSW 2666

Dear Mr Lavelle,

Thankyou for your letter dated 30th May 2019, stating that Temora Shire Council and the Aria Park Tree Committee is proposing to plant 8 new trees along George and Wellman Streets after requests from residents.

We are absolutely delighted to hear of this proposal as we are continually planting new trees on our block at No. 21 George St.

No. 15 and 17 George St have recently been sold and we believe that the buyers are keen to build in the near future. They too have indicated the need for more tree plantings to us.

As we are actively promoting tourism in Aria Park with open days where we have coach groups or a lot of vehicles parking beside our residence to view " Collections " the additional shade that trees give will certainly be welcome. Please see attached picture of our brochure.

We look forward to the planting and are happy to see any attractive deciduous fast growing trees selected.

Kind regards

Sent from my Samsung Galaxy Tab S2 on the Telstra Mobile Network

Gary Lavelle

70695

**From:**  
**Sent:** Monday, 10 June 2019 12:25 PM  
**To:** Gary Lavelle  
**Cc:**  
**Subject:** UPGRADE OF TREE PLANTING GEORGE STREET ARIAH PARK

Reference: GCL:ATR

Temora City Council  
105 Loft St,  
TEMORA NSW, 2666

Dear Mr Lavelle,

Thank you for the letter dated 30 May 2019, advising that the Temora City Council, in conjunction with the Ariah Park Community Tree Committee (APCTC) is considering a proposal to undertake an upgrade to the tree planting in George Street.

As residents of George Street, we welcome and support the request from residents for improvements to the area and believe the planting of eight (8) new trees over time will, improve the streetscape and contribute to the environment by providing oxygen, improve air quality, preserve soil, support wildlife and reduce heat absorption which ultimately assist with water conservation.

In response to the statement that the Chinese Elm is the preferred species, we request the Council to consider alternate species as generally the Chinese Elm roots grow close to the surface of the soil and have an invasive growth habit. The roots of Chinese elm trees that are planted near solid surfaces can lift or crack pavement.

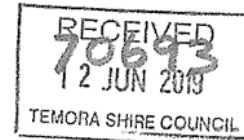
Our research identifies other suitable species that would enhance the streetscape while still supporting the objectives of the committee including:

- Aristocrat Pear - is fast growing and attractive ornamental pear with a superior branching structure. Lovely bright white spring blossoms and excellent autumn colour. Suitable for medium to large sized gardens, streets and parks, is also drought resistant, frost hardy, and wind and water tolerant.
- Pin Oak – is a popular street or shade tree. Deeply cut shining green leaves, turning rich scarlet in autumn. Brown leaves are carried over winter. Hardy tree once established, tolerating dry conditions and full sun. Pest resistant, vigorous growth approximately 45cm per year, is also wind and water tolerant.
- Manchurian Pear - deciduous attractive feature shade tree. Spectacular in autumn when foliage gradually changes to bronze-scarlet. White blossoms in spring, grows profusely, is also drought resistant, frost hardy and water tolerant.
- Claret Ash - an attractive, fast growing deciduous tree with an upright growth habit and open canopy. The foliage is deep green and narrow in summer and as autumn approaches, turns a rich claret colour. This is a beautiful tree with stunning autumn colours, tolerant of frost and drought.

We look forward to your further advise regarding the long awaited planting of trees in our street.

Warm regards,

Attention: GC Lavelle  
General Manager



Council Reference Number GCL:ATR

Ariah Park, NSW 2665

10 June 2019

Dear Sir,

Thank you for your letter dated 30 May 2019.

Unfortunately the letter arrived at the same time as we were dealing with the death of a close family member & we have only just been able to attend to it.

We have no objection of removing the trees in George Street BUT we do object to planting new trees.

As ' ' mows all of the nature strip on our side of George Street from number 2 to number 20, having no trees would make it easier for him to mow because of his health issues, as stated in our letter dated 18<sup>th</sup> July 2013.

In 2013 we had a meeting with the council garden and at his request we wrote a letter to the council & was assured by the council that there would be no replacement trees planted on our side of George Street & Wellman Street.

If you plant trees in Wellman Street near our drains we would request a letter from the council's solicitor stating that if the trees cause any damage to our drains the council would be responsible for all costs incurred to fix the drains.

Please also be advised we will not be watering the trees planted & ' ' will not be mowing the nature strip. Maybe the tree committee or residents can do that as unfortunately the council has a lot of mowing around town & our nature strip does not seem to be a priority which is why ' ' mows all of George Street on our side from Number 2 up to number 20 & our section of Wellman Street. We would like it to be mowed as often as ' ' does so that it looks neat & tidy at all times.

Please find enclosed copies of the letters we received from the council in 2013.

Yours sincerely

Gary Lavelle

70682

**From:** Temora Shire Council  
**Sent:** Wednesday, 12 June 2019 2:10 PM  
**To:** Gary Lavelle  
**Subject:** FW: Aria Park George St trees

**From:**  
**Sent:** Wednesday, 12 June 2019 1:48 PM  
**To:** Temora Shire Council  
**Subject:** Fwd: Aria Park George St trees

Dear Mr Lavelle,

After recent consultations with residents in George St Aria Park we wish to revise our original decision to go with the suggestion of the planting of Chinese Elms for our street. We wish to go with the suggestions have put forward - we think any one of these trees would be a much better & prettier option.

Yours faithfully

----- Original Message -----

**From:** '  
**To:** [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)  
**Sent:** Friday, 7 Jun, 2019 At 2:29 PM  
**Subject:** Aria Park George St trees

Dear Mr Lavelle,

Thank you for your letter regarding the proposed tree planting in our street. We welcome the addition of the street trees the Aria Park Community Tree Committee are considering. We look forward to a more aesthetic view in our street.

Yours faithfully

**TEMORA SHIRE COUNCIL**

Our reference:

FDG:NMS:R/03/16  
Copy to: C Campbell

16 August 2013

ARIAH PARK NSW 2665

Dear

Thank you for your correspondence received on 22<sup>nd</sup> July, 2013. Your request was tabled at Council meeting held on Thursday 15<sup>th</sup> August, 2013.

Council would like to advise you that we will not be planting 6 trees at the front of your property.

Thank you for your concern regarding this matter.

Yours faithfully

FD Giacomini  
DIRECTOR OF ENGINEERING SERVICES

For the GENERAL MANAGER

Copy to:  
Ariah Park Tree Committee

ARIAH PARK NSW 2665

Address:  
105 Loftus St,  
PO Box 262  
TEMORA NSW 2666

Telephone: (02) 6980 1100  
Facsimile: (02) 6980 1138  
Email: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)  
Website: [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au)  
DX: 5494 Temora



**3.2 CEMETERY - SECURITY CAMERAS****File Number:** REP19/766**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cemetery Cameras**REPORT**

Council has received correspondence from a resident regarding people leaving bottles on their grave and a vase smashed and the flowers removed.

The resident is requesting Council to consider security cameras at the cemetery.

**COMMITTEE RESOLUTION 80/2019**

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to place appropriate security signs at the cemetery and advise the Temora Police and Citizens Committee of the cost of these signs.

**CARRIED**

Begin forwarded message:

**Resent-From:** <Mayor@temora.nsw.gov.au>  
**From:** >  
**Date:** 1 July 2019 at 10:34:25 pm AEST  
**To:** Temora Shire Mayor <Mayor@temora.nsw.gov.au>  
**Subject:** Security Cameras for the Cemetery

1st July 2019

Mayor Mr Rick Firman OAM and Councillors

A week and a half ago I was greeted by a not so pleasant sight when attending my husbands grave. I like to keep his grave clean, this included dusting off the grass clippings from the mowing of the grounds and renewing the flowers on a regular basis. But on this occasion to go to his grave and see that someone or persons have been drinking at the grave next to him and had left their bottles on his grave. Than to use it as an ash tray to butt their cigarettes cut deep to see that someone couldn't show any respect for someone's loved one. Considering they were visiting there own. They smashed a vase that was left by my mother on her last visit, due to age and the distance for her she will not able to visit again. These people also removed all the flowers from not just my grave but also the one that backs onto my and the one's the other side of the other grave.

To a few of you, this may seem as something minor. That all of these things can be fixed. Yes flowers can be replaced, a vase can be glued, bottles can be picked up and ashes dusted off. But it doesn't fix the tears or the pain that comes when you see that someone can do something like this to your loved one. What if it was your mothers, fathers or loved one grave.

Do we want reoccurrence of what happened 8 years ago, which is still fresh in our minds still today. I have also found out since my experience that other graves have also received minor damage.

So I am asking if the matter of security camera's for the cemetery might be raised and discuss at the next council meeting? I know cost will be a major factor, but this maybe done in sections. I am also willing to help do fund raising to help with this and the TPCC is also willing to help with some financial help towards this project.

Thank you for your time.

Regards

Street  
Temora NSW 2666

**3.3 TEMORA CHRISTIAN LEADERS - STREET BANNER****File Number:** REP19/777**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**

1. Temora Christian Leaders 1
2. Temora Christian Leaders 2

**REPORT**

Temora Christian Leaders believe the street banner for Carols is in need of replacing, and requesting Council give consideration towards a new banner.

Temora Christian Leaders have sought the cost of a new banner, and were prepared to donate \$400.00 towards a new banner, but after seeking a price they have now increased this to \$1,000.00 towards the cost.

Attached is an example of what they have looked at, the colours would change as it would be difficult to read from a distance.

The Christian Leaders are also requesting a Nativity Scene in Paleface Park and as the old Nativity Scene has passed its use by date, if this could be a possible project for the Men's Shed to complete.

**COMMITTEE RESOLUTION 81/2019**

Moved: Cr Rick Firman

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to accede to the request regarding the street banner and request the Temora Men's Shed to undertake work to upgrade the Nativity Scene.

**CARRIED**

***Report by Gary Lavelle***



11<sup>th</sup> June 2019

Attn: Gary Lavelle  
Temora Shire Council  
105 Loftus Street  
Temora NSW 2666

Dear Gary,

Re: Christmas Carols Street Banner and Nativity Scene.

At TCL meetings held recently items being discussed have included the Christmas Carols Street Banner and the Nativity Scene.

Our thoughts are that the banner is looking quite tired and in need of replacing which resulted in a request that we approach Council to ask if it would give consideration to a replacement.

Should this request meet with Council's approval could you advise if Council would investigate the cost of the banner or would Council need TCL to do that. The Temora Christian Leaders would be happy to contribute \$400 to help finance the banner.

We have enclosed a copy of a possible replacement banner which also encompasses a Christmas message, with the thought that maybe the banner could stay up longer during the Christmas Season.

With regard to the Nativity Scene our understanding is that Council did have one which is now passed its 'use by' date. This being the case is there any possibility of replacing the Nativity Scene with something new with a suggestion that it be suitable to be placed in Paleface Park during the Christmas Season. Perhaps this could be a suitable project for the Men's Shed group.

Kind Regards,

**Ps Patricia Morris**

**Secretary, Temora Christian Leaders (TCL)**

*TCL - Churches of Temora together in the name of Jesus Christ*

Email: [temora.christian.leaders@gmail.com](mailto:temora.christian.leaders@gmail.com)

Mob: [0458 772 188](tel:0458772188)

**Mock-up of suggested replacement Christmas Banner**

(Approx. 7m x 1m as per council policy – Note colours may be varied to enhance visibility)



**3.4 TEMORA FLOOD STUDY**

**File Number:** REP19/772  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

**REPORT**

At the meeting of the Temora Floodplain Risk Management Committee, held on 25 June 2019, the Committee received the final version of the Temora Flood Study. The final version was reviewed at the meeting and the Committee, attended by Cr Oliver and Cr Wiencke, resolved to recommend that Council adopt the final version of the Temora Flood Study.

Once adopted, the Temora Flood Study will be used by Council staff as part of the development application assessment process.

Due to the size of the document, the Temora Flood Study is provided separately to Councillors. Once adopted the Temora Flood Study will be available on Council's website.

**COMMITTEE RESOLUTION 82/2019**

Moved: Cr Kenneth Smith  
Seconded: Cr Max Oliver

That the Committee recommend to Council that Council adopt the Final Temora Flood Study 2019.

**CARRIED**

*Report by Claire Golder*

**1. CR FIRMAN**

Advising of the proposed increase in Election costs for Local Government.

Advising of a meeting on Friday with Essential Energy regarding proposed reduction in staff and assurance that the depot in Temora will remain.

**2. CR JUDD**

Raised the issue of misuse of the seats in front of Woolworths.

***General Manager advised that Woolworths controlled this area and Council had no involvement.***

**4 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 83/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:00pm:

**4.1 Proposed lease of Council owned land Gardner Street**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**4.2 Proposed upgrade of Temora Swimming Pool**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**4.3 Medical Complex Solar**

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**4.4 Aerodrome Security Review**

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**CARRIED**



**5 CLOSE MEETING**

The Meeting closed at 4:21PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 9 July 2019.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**6.4 MINUTES OF THE ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD ON 9 JULY 2019****File Number:** REP19/831**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Economic Development Committee Meeting held on 9 July 2019**RESOLUTION 239/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Kenneth Smith

It was resolved that the reports be received.

**CARRIED****RESOLUTION 240/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 9 July 2019  
**Time:** 4:30PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Economic Development Committee Meeting**

**9 July 2019**

**Order Of Business**

<b>1</b>	<b>Open Meeting .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Reports .....</b>	<b>4</b>
	3.1 Riverina Murray Accommodation Market Assessment .....	4
<b>4</b>	<b>Confidential Reports.....</b>	<b>7</b>
<b>5</b>	<b>Close Meeting .....</b>	<b>8</b>

**MINUTES OF TEMORA SHIRE COUNCIL  
ECONOMIC DEVELOPMENT COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 9 JULY 2019 AT 4:34PM**

**PRESENT:** Cr Rick Firman (Mayor) (Chair), Cr Nigel Judd, Cr Graham Sinclair (Deputy Mayor), Cr Dennis Sleigh, Cr Kenneth Smith, Cr Dale Wiencke (Observer), Cr Max Oliver (Observer)

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Gary Lavelle (General Manager), Craig Sinclair (Economic Development Manager)

**1 OPEN MEETING**

4:34PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 19/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

That apology from Cr Claire McLaren be received and accepted.

**CARRIED**

### 3 REPORTS

#### 3.1 RIVERINA MURRAY ACCOMMODATION MARKET ASSESSMENT

**File Number:** REP19/801

**Author:** Events

**Authoriser:** Director of Administration & Finance

**Attachments:** 1. Accommodation Prospectus Information Request DRM

#### REPORT

Council have received a request from Mr Richie Robinson, General Manager at Destination Riverina-Murray (DRM) requesting assistance to complete the second phase of the Accommodation Market Assessment. Mr Robinson has scheduled a teleconference for Tuesday 16<sup>th</sup> July 2016 that will also include representatives from the other Councils identified within the Eastern Riverina sub-region.

The teleconference will be hosted by the consultants that DRM have engaged on this project, Urban Enterprise, and will seek to better understand some possible development opportunities Council are aware of at a local level. This could include:

- Potential greenfield development sites.
- Existing accommodation properties that are well suited to major refurbishment.
- Existing caravan park sites that are well suited to renewal and expansion.
- Other opportunities such as farm stay accommodation.

DRM are hoping to get a detailed summary of these possible opportunities including site locations, current zoning and ownership. The attached form will be used to guide discussions during the meeting.

#### COMMITTEE RESOLUTION 20/2019

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

That the Committee resolved to recommend to Council that the Economic Development Manager provide input to the request for information to include in the Destination Riverina Murray Accommodation Prospectus and send to members of the Committee for information.

**CARRIED**

*Report by Craig Sinclair*



## ACCOMMODATION PROSPECTUS – LGA INPUT

<b>Project</b>	Riverina Murray Accommodation Investment Prospectus Documents
<b>Client</b>	Destination Riverina Murray
<b>Date</b>	25 June 2019
<b>Subject</b>	LGA Input regarding inclusions into document
<b>Other</b>	

### PROJECT BACKGROUND AND OVERVIEW

Urban Enterprise has been engaged by Destination Riverina Murray to develop four Accommodation Investment Prospectus Documents for the key subregions of the Riverina Murray region, i.e:

- Albury-Hume;
- Griffith and Western Riverina;
- Snowy Valleys; and
- Wagga Wagga and Eastern Riverina.

These Investment documents will build on the Riverina Murray Accommodation Market Assessment recently completed by Urban Enterprise.

Each sub-region will have an accommodation prospectus document developed, which will provide a high level outline of the supply and demand for accommodation in the sub-region, as well as the key opportunities for accommodation development.

### PROSPECTUS DOCUMENT INCLUSIONS

The investment prospectus document will be roughly a 6-8 page high-level, graphic document. This will be a destination-based approach, whereby accommodation opportunities for each destination will be promoted.

This will include data specific to each sub-region, identified in the Riverina Murray Accommodation Market Assessment, including:

1. Overview of the Riverina Murray region.
2. Overview of the sub-region
3. Regional context
4. Market assessment, including:
  - Overview of supply
  - Forecast demand modelling
  - Target markets
5. Identification of key accommodation types for investment focus, including:
  - Accommodation types
  - Indicative number of rooms
  - Target markets
  - Facility inclusions

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 Level 1 302-304 Barkly Street, Brunswick VIC 3056  
 PO Box 170, Brunswick East VIC 3057  
 A.B.N. 51 062 557 984 A.C.N. 062 557 984



- Possible locations (this can be as detailed as a specific site, if identified by council and provided to Urban Enterprise)
- Timeframes for development (short-medium-long term opportunities)
- Potential next steps.

#### KEY OPPORTUNITIES FOR COUNCIL TO ADD VALUE

1. Provide Urban Enterprise with details of any key strategic site opportunities previously identified by council, including:
  - Site location
  - Site size
  - Site ownership
  - Potential opportunities for development of site, as identified by council
2. Details of any other key information council would like included in the Investment Prospectus

#### NEXT STEPS

Complete and email back the following table to Richie Robinson [richie.robinson@destinationrm.com.au](mailto:richie.robinson@destinationrm.com.au), along with any other general comments for what you would like to see included in your sub-regions' Accommodation Investment Prospectus.

#### T1. IDENTIFIED STRATEGIC SITES

Name of key strategic site	Address	Lot Size	Current Use/Zoning	Current Site ownership	Site description & site opportunity identified by Council

Phone calls with LGA's in each sub-region will be organised in the coming weeks.



**4 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 21/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 4:35PM:

**4.1 Aerospace Development**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**4.2 Airpark Estate**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**4.3 Young Regional School of Music**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**5 CLOSE MEETING**

The Meeting closed at 5:55PM.

This is the minutes of the Economic Development Committee meeting held on Tuesday 9 July 2019.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**7 DELEGATES REPORTS****1. CR SMITH**

Advising that himself and Cr Oliver attended the recent meeting of the Temora Rural Museum on 11 July 2019.

**2. CR REINHOLD**

Attended the TBEG annual awards presentation evening on Friday 28 June 2019. Very well attended. Wonderful to see Mr & Mrs Alan Gallagher receive the David Carruthers Memorial Lifetime Achievement Award.

Attended the Temora Town Hall Theatre 10<sup>th</sup> Anniversary celebration dinner on the 11 July 2019 with the volunteers.

**3. CR SLEIGH**

Attended the recent principals forum at Council with the 5 principals from the local schools and Council representatives. This would be a good creative way to support students and work experience.

**4. CR SINCLAIR**

Represented Council at the recent Rotary Changeover Dinner. Cr Judd and Cr Sleigh also in attendance. Congratulations to Cr Judd who has taken on the President of Rotary for the incoming year.

Local Government Week celebrations commence on Monday 29 July 2019.

Monday 29 – Mayoral Morning Tea and Free Movie

Tuesday 30 – Bus Trip – Council Departments at 10:00am and looking for some assistance from Councillors to cook lunch and a Information Session on Community and Economic Development at 6:00pm.

Attended the Lake Centenary Committee meeting on Thursday 11 July. The Committee congratulated Council on the work that has been carried out on the northern side at the Lake over the last 12 months. The only change to the Executive was Amber Crawford in the Secretary position.

**5. CR OLIVER**

Represented Council at the opening of the library at the Temora High School.

Advised that he has spoken with Bill Speirs regarding the possibility of obtaining a bridge from Narromine to be used at the Temora Rural Museum. Bill Speirs has since made contact with ARTC in Narromine regarding this bridge.

Received a letter of thanks from the Railway Society for the catering on their recent visit.

Attended the annual meeting of the Temora & District Sports Council meeting last night.

Attended the Annual changeover of the Temora Lions Club.

**6. CR FIRMAN**

Advised that the REROC meeting will be held in Canberra at Parliament House on the 12 September 2019.

**8 MAYORAL REPORT****8.1 MAYORS REPORT - JUNE 2019**

**File Number:** REP19/765  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

**3<sup>rd</sup> June** – I attended Council offices

**4<sup>th</sup> June** – Today was the day, back in 1880, that Temora Goldfields site was proclaimed.

- I joined local businessmen in Messrs Dallas McKelvie and Matthew Gilchrist who visited former Temora Sacred Heart Catholic Assistant Priest, Fr Trenton Van Reesch, who was in Young, now of Canberra.

**5<sup>th</sup> June** - I officially opened the annual ‘No Time to Waste’ Conference, held in Wagga. This is hosted by Riverina Eastern Regional Organisation of Councils (REROC). Temora Shire’s Belinda Bushell was among the over 100 delegates in attendance from all over NSW and northern Victoria.

- Councillors, Senior Staff and I attended a workshop of Residential land use in Temora Shire. This was a very productive session.
- Cr Nigel Judd OAM & Mr Robert Fisher (Engineering Technical Manager) represented Temora Shire at the annual NSW Roads Congress.

**6<sup>th</sup> June** – I chaired the REROC and Riverina Joint Organisation (RivJO) Board meetings, held in Wagga. The Deputy Mayor (Cr Graham Sinclair) and Director of Administration & Finance (Mr Steve Firth) also attended.

**7<sup>th</sup> June** – Councillors, Senior Staff and I attended the Temora Aviation Museum’s formal announcement of the partnership with the Royal Australian Air Force (RAAF). This is exciting news as it secures the future of the Museum for all to enjoy. Council congratulates TAM President/Founder Mr David Lowy AM, the Chief Executive Mr Murray Kear, all Staff and Volunteers on their commitment to the Museum – and the wider Temora Shire.

**8<sup>th</sup> June** – Cr & Mrs Nigel Judd represented Council at the annual Temora Catholic Debutante Ball. They reported a great night, the Debutantes and Partners looked exceptional and they enjoyed warm hospitality.

**10<sup>th</sup> June** – Congratulations are extended to our Council colleague in Coolamon Shire, Cr David McCann OAM on his inclusion in the Queen’s Birthday Honours List. This is a well-deserved honour for a community-minded gentleman.

**11<sup>th</sup> June** – Councillors, Senior Staff and I attended Council Committee day. This commenced with inspections including our new Mobile Stage and the Memorial Town Hall upgrade.

**12<sup>th</sup> June** – Cr McLaren and I attended the Temora Special Persons & Carers Group Executive Committee meeting. Director of Finance & Administration, Mr Firth and Pinnacle Services Manageress, Mrs Sheree Axtell were guest speakers to talk about Independent Living accommodation in Temora.

- I had a teleconference with the Federal Member for Riverina, The Hon Michael McCormack MP, to discuss various issues including drought support, heavy vehicle alternate route and TAF services.

**13<sup>th</sup> June** – The Deputy Mayor (Cr Sinclair), General Manager (Mr Lavelle), Director of Administration & Finance (Mr Firth), the Town Planner & I attended a meeting with the NSW Member for Cootamundra, Ms Steph Cooke MP. This was to discuss the next steps for the heavy vehicle alternate route issue. There is a new State Minister for Rural and Regional Roads, the Hon Paul Toole MP and we have requested a meeting with him to discuss.

- Councillors, the General Manager (Mr Lavelle) and I hosted a Student Leaders Roundtable at the Chambers. Each School Captain/SRC President attended the discussions, along with several Principals, to consider all local and State issues. The meeting was also attended by NSW Member for Cootamundra, Ms Steph Cooke MP. We then adjourned for refreshment and fellowship. We certainly are blessed with outstanding young leaders in our Shire.

**14<sup>th</sup> June** - The General Manager (Mr Lavelle), Director of Administration & Finance (Mr Firth) and I attended a meeting.

**16<sup>th</sup> June** – I flew to Sydney for meetings.

**17<sup>th</sup> June** – The Chief Executive of REROC (Mrs Julie Briggs), Mr Steven Pinnuck (General Manager of Greater Hume Shire) and I had a meeting in Parliament House, Sydney. We met with the NSW Minister for Planning, the Hon Robert Stokes. We spoke about Solar farms not currently having to pay their contribution to rural Councils for community infrastructure. We received a very positive hearing.

**18<sup>th</sup> June** – I had an interview with ABC Riverina to discuss solar farms.

- I spoke to Ray Hadley re: 'Paleface Adios' and Mr & Mrs Colin Pike. Mr Hadley certainly has a soft spot for Paleface and the Pikes' - & gives Temora Shire a great plug in the process!

**19<sup>th</sup> June** – I chaired the Delegates meeting of the Temora & District Sports Council. Cr Max Oliver was also in attendance, as a member of the Executive Committee.

**20<sup>th</sup> June** – I attended Council Chambers.

- The Deputy Mayor (Cr Graham Sinclair), General Manager (Mr Lavelle), Director of Administration & Finance (Mr Firth) and I attended the Executive meeting of Council.
- Councillors, Senior Staff and I attended a marathon Council meeting. Whilst it was lengthy, it was most productive also. We delivered a budgeted Surplus for 2019/20 of \$416,000, and forecasted surpluses for the next 10 years. This, coupled with a \$12M Capital works program is most exciting for Temora Shire. Congratulations to all involved!

**21<sup>st</sup> June** – Mr Shane Baldry and I attended the AFL match (Swans vs Hawthorn) to witness our own Luke Breust play. It was a great experience and Luke certainly continues to do Temora Shire proud!

- The Deputy Mayor (Cr Sinclair) represented Temora Shire at the Farmers Ball, hosted by FarmLink. This was also attended by the inspiring Corporal Mark Donaldson VC, the Deputy Prime Minister, the Hon Michael McCormack MP and the NSW Member for Cootamundra, Ms Steph Cooke MP. Congratulations to all involved.

**22<sup>nd</sup> June** – The Deputy Mayor (Cr Graham Sinclair) represented Council at the annual Rotary Club of Temora Changeover Dinner. Congratulations are extended to the Club for the tremendous work they do in our Shire. Well done to our own Cr Nigel Judd OAM, who has been elected as the President for the ensuing 12 months. Cr Judd has served as President of the Club previously.

**24<sup>th</sup> June** – The Deputy Mayor (Cr Sinclair), General Manager (Mr Lavelle) and I had a meeting.

- I chaired the final TDEF Debutante of the Year Ball Committee meeting. All is in readiness for our Ball, to be held on Friday 19<sup>th</sup> July. The Ball Committee has worked very hard to make this a special night for our young Debutantes and their partners.

**25<sup>th</sup> June** – I had a meeting with the Chief Executive of REROC, Mrs Julie Briggs.

**26<sup>th</sup> June** – Council Executive met re: Apollo Place.

- I attended Council offices.
- Cr Max Oliver and I attended the Temora Lions Club Changeover Dinner, at Diners Choice Restaurant. Congratulations to outgoing President, Mr Greg Wood, Incoming President, Mr Robert Cartwright, Executive, Board and Members. It was a great night and we're blessed to have such genuine service clubs in our community.

**27<sup>th</sup> June** – I attended a press conference re: Cemetery Desecration, at the Old Monumental Cemetery. This was also attended by Detective Sgt Brent Fletcher and Inspector Ged Horsley. Council are impressed with the genuine commitment from Supt Noble and Police to assist us finding the evil individuals who carried out this act...one day, it will happen.

- I had a meeting with the General Manager (Mr Lavelle) and the Chief Executive of Temora Aviation Museum (Mr Murray Kear AFSM).
- Cr Ken Smith, Cr Dennis Sleight, Cr Dale Wiencke, the Director of Administration & Finance (Mr Firth) and I attended a meeting with Shire School Principals, Goldenfields Water & FarmLink to discuss ways we can all work closer together.

- I chaired the monthly Board meeting of the Temora & District Education Fund. The Deputy Mayor (Cr Sinclair) was also in attendance. We've appointed our Interview Panel for 2019, which includes Mr Gary Lavelle PSM (Chairman), Mr Arthur Bradley OAM (TDEF Board member) & Mr Murray Kear AFSM (CEO of Temora Aviation Museum).
- Cr Max Oliver attended on Council's behalf, the Temora High School Library upgrade.

**28<sup>th</sup> June** - I chaired the REROC Executive Board meeting at HQ in Wagga. A lot is happening in this space.

- I attended the Temora Business Enterprise Group's Awards evening. My mother, Mrs Beth Firman attended with me. I was proud to have re-presented the David Carruthers Memorial Lifetime Achievement in Business Award to former Mayor, Mr Peter James for 2018. It was also pleasing to see former Temora Shire Councillor, Mr Allan Gallagher and Mrs Bev Gallagher receive this year's Lifetime Achievement Award. I am proud to have been a Past President of TBEG and also, a current Patron. The event was also attended by Cr Nigel Judd OAM, himself a former President and current Patron of TBEG. Well done to all involved.

#### **RESOLUTION 241/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Dale Wiencke

It was resolved that the Mayors report be noted.

**CARRIED**

***Report by Mayor R B Firman OAM***



**9 STAFF REPORTS**

**RESOLUTION 242/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Nigel Judd

It was resolved that Council receive Staff reports.

**CARRIED**

**10 GENERAL MANAGER****10.1 CALENDAR OF EVENTS - JULY 2019****File Number: REP19/763****Author: Executive Assistant****Authoriser: General Manager****Attachments: Nil****REPORT****JULY 2019**

- 2<sup>nd</sup> Temora Shire Arts Council  
Committee Room – 6:00pm
- 3<sup>rd</sup> Theatre Management Committee  
Committee Room – 6:00pm  
**DELEGATE: Cr Reinhold**
- 8<sup>th</sup> Friends of Temora Shire Cemeteries  
Council Chambers – 10:00am
- 9<sup>th</sup> Committee Meetings
- 11<sup>th</sup> Temora Rural Museum Management Meeting  
Bundawarra Centre  
**DELEGATE: Cr Smith & Cr Oliver**
- 16<sup>th</sup> Imagine Temora Committee  
Committee Room – 5:00pm
- 17<sup>th</sup> Temora & District Sports Council Meeting  
Temora Ex Services Club – 6:30pm  
**DELEGATE: Cr Firman & Cr Oliver**
- 18<sup>th</sup> Council Meeting
- 21<sup>st</sup> Springdale Progress Association  
Springdale Hall  
**DELEGATE: Cr Oliver & Cr Smith**

**AUGUST 2019**

- 6<sup>th</sup> Committee Meetings
- 6<sup>th</sup> Temora Shire Arts Council  
Committee Room – 6:00pm
- 7<sup>th</sup> Theatre Management Committee  
Committee Room – 6:00pm  
**DELEGATE: Cr Reinhold**
- 15<sup>th</sup> Council Meeting
- 20<sup>th</sup> Imagine Temora Committee  
Committee Room – 5:00pm
- 21<sup>ST</sup> Temora & District Sports Council Meeting  
Temora Ex Services Club – 6:30pm  
**DELEGATE: Cr Firman & Cr Oliver**

**SEPTEMBER 2019**

10<sup>th</sup>        Committee Meetings  
19<sup>th</sup>        Council Meeting  
23<sup>rd</sup>        Training - Code of Conduct and Code of Meeting Practice

**RESOLUTION 243/2019**

Moved:     Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that the Calendar of Events be noted.

**CARRIED**

**10.2 SEALS - JULY 2019**

**File Number:** REP19/762  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The Council Seal is required to be affixed to the below document:

- Transport for NSW – Growth Funding for new community transport trips under the Commonwealth Home Support Program





**RESOLUTION 244/2019**

Moved: Cr Dale Wiencke  
Seconded: Cr Graham Sinclair

It was resolved that the Council Seal be affixed to the above document.

**CARRIED**

***Report by Gary Lavelle***

**11 ENGINEERING SERVICES****11.1 SUSTAINABLE COUNCILS AND COMMUNITY PROGRAM****File Number:** REP19/844**Author:** Engineering Technical Manager**Authoriser:** Engineering Technical Manager**Attachments:**  
1. Facts Sheet    
2. FAQ  **REPORT**

Council have recently accepted a position in the Sustainable Councils and Communities Program delivered through the NSW Office of Environment and Heritage. The program allows Council to access specialist staff and contractors from the NSW Office of Environment and Heritage to work on Council and Community sustainability projects and objectives.

The program will run for 3 years and it is intended that during this time Council will focus on the area of energy efficiency and renewable energy across the organisation. It is anticipated the program will deliver investment ready business cases for both energy efficiency and renewable energy projects on selected Council assets.

**RESOLUTION 245/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Kenneth Smith

It was resolved that Council notes the report.

**CARRIED*****Report by Rob Fisher***



## NSW OFFICE OF ENVIRONMENT & HERITAGE

### Sustainable Council and Communities Program

- supporting councils and their communities with energy efficiency and sustainability



#### WHAT IS THE SUSTAINABLE COUNCILS AND COMMUNITIES PROGRAM?

The Sustainable Councils and Communities (SCC) Program is funded by the Climate Change Fund and delivered by the NSW Office of Environment and Heritage (OEH). The program aims to work with a minimum of 18 resource constrained councils across NSW to improve the energy efficiency of council buildings and facilities while also supporting community initiatives. It has been designed to overcome several barriers reported by smaller local governments in NSW.

The SCC program can provide:

- Expertise to deliver a tailored package of support which may include: detailed analysis of energy data, baseline reporting, facility audits, project scoping and the development of action plans
- Business cases to create 'investment ready' facility upgrade project proposals
- Assistance in developing technical briefs and assessing quotes for specialised projects such as lighting upgrades, optimisation of Heating Ventilation and Cooling (HVAC) systems or improving the efficiency of water treatment plants
- Support to develop and progress solar Power Purchase Agreements (PPAs)
- Sustainability training and mentoring for council staff and community representatives
- Engagement, consultation and liaison with communities on local energy efficiency initiatives and priorities such as information sessions on ways to save energy or progress community-owned renewable energy projects.

#### HOW DO COUNCILS PARTICIPATE IN THE PROGRAM?

Eligible councils will be directly invited to participate in the SCC program. Prospective councils will be asked to sign an agreement with the OEH to become a program member.

OEH will collaborate with member councils to identify energy efficiency priorities and to plan and help deliver projects. Council staff may be called upon to provide knowledge, information, insights and advice.

OEH is mindful that council's core business activities will take priority and therefore arrangements will be made with member councils to identify suitable timelines and channels for communication with council staff involved.

To assist in identifying opportunities for councils to save energy, and to support a better understanding of energy data, OEH will:

- Request council energy data for benchmarking and analysis purposes
- Request council officer time to support the program (frequency to be agreed during initial set up stages)
- Engage with council and the community to progress energy efficiency projects and activities that have been identified as priorities.



#### HOW DOES THE NSW OFFICE OF ENVIRONMENT AND HERITAGE SUPPORT COMMUNITIES TO ACHIEVE GREATER ENERGY EFFICIENCY?

OEH has several programs focussed on energy efficiency and affordability for households, businesses and communities.

These programs include:

- The Appliance Replacement Offer
- Solar Housing Upgrade Program for social housing
- Energy Efficiency for Households and Businesses
- The Tenant Energy Action Program
- Community Engagement, capacity building and leadership.

The Sustainable Councils and Communities Program can connect your community to these programs. Ask us how!



#### HOW DO WE FIND OUT MORE INFORMATION ABOUT THE PROGRAM?

OEH is currently meeting with prospective member councils across NSW. If you are interested in finding out more, please get in touch.

OEH has put together a set of Frequently Asked Questions about the SCC Program. For a copy, please email:

[scc@environment.nsw.gov.au](mailto:scc@environment.nsw.gov.au)

For further information about NSW energy efficiency and energy affordability programs, please visit:

[www.energy.nsw.gov.au](http://www.energy.nsw.gov.au)

#### Case studies

##### [Muswellbrook Indoor Sports Centre](#)

*Carbon Neutral Pilot Project. The council has a renewable energy target of 40%. New LED lighting has cut electricity usage in half. A 10 kW solar and battery storage system will soon take the facility completely off the grid.*

##### **Eurobodalla Shire Council:** *Audit and upgrade of Admin/Library Centre*

*Consuming 650,000kWh in 2009. Audit (\$5000) identified energy saving opportunities in lighting, HVAC, solar hot water and PV. Retrofits, approx. \$280,000 (excluding HVAC) saved 45% on energy costs 340,000kWh in 2017/18.*



## **Frequently Asked Questions – Sustainable Councils and Communities Program**

### **What is the Sustainable Councils and Communities (SCC) program?**

The Sustainable Councils and Communities (SCC) Program aims to work with up to 18 resource constrained councils across NSW to improve the energy efficiency of council buildings and facilities. The program aims to help councils understand, prioritise and implement energy efficiency and renewable energy upgrades.

This program is funded by the NSW Climate Change Fund and delivered by the NSW Office of Environment and Heritage (OEH).

### **What will the SCC program achieve?**

The Sustainable Councils and Communities Program aims to:

- Identify opportunities for councils to save energy, money and increase energy efficiency knowledge among council staff;
- Support councils in using energy data to develop business cases for efficiency or upgrade projects and become 'investment ready';
- Increase knowledge and capacity in LGAs through energy efficiency programs aimed at supporting households, businesses and communities.

### **What problem is the SCC program trying to solve?**

This program is designed to overcome a number of barriers reported by smaller local governments in NSW.

Due to internal resource constraints such as a low rate payer base, and high operational costs from large road networks and aging infrastructure, many councils are unable to devote internal capacity to manage and implement energy savings projects. These barriers result in resource-constrained missing out on opportunities for financial savings and other co-benefits that can be achieved through improving the energy productivity of public facilities.

### **What will OEH provide?**

OEH can provide:

- Professional services to identify and deliver a tailored package of support which may include energy efficiency data analysis, resource and energy plans, facilities audits, and project scopes and business cases
- Energy and sustainability diagnostics for council infrastructure
- Business cases to create 'investment ready' facility upgrade project proposals
- Support to develop and progress Solar Power Purchase Agreements
- Sustainability leadership development for council staff and communities



- Engagement, consultation and liaison with communities on sustainability and local energy efficiency initiatives and priorities
- Energy efficiency guides, advice and tools

**How long will the SCC program run for?**

The program is funded till June 2022 (4 years). There is funding to work with 18 Councils.

**Why are only some councils targeted?**

The program is designed to specifically target regional councils with comparatively small populations, high municipal expenses per head of population, and higher relative levels of social and economic disadvantage in the local community.

**How do eligible councils participate in the SCC program?**

Eligible councils will be directly invited to participate in the program and will sign a membership agreement with OEH. Councils should nominate a point of contact within their organisation for the purposes of ongoing communication.

The OEH SCC team will collaborate with member councils to identify energy efficiency priorities, opportunities and to plan and deliver projects. Council staff may be called upon to provide knowledge, information, insights and advice. OEH is mindful that council's core business activities take priority and therefore arrangements will be made during initial stages to identify suitable timelines and channels for communication with council staff involved.

**What will member councils need to provide OEH?**

For the purposes of identifying opportunities for councils to save energy, money and to support a better understanding of energy data, OEH may:

- Request council energy data for benchmarking and analysis purposes
- Request council officer time to support the program (to be agreed during initial set up stages)
- Engage with council and community to progress energy efficiency projects and activities that have been identified as priorities.

**How can communities participate in the SCC program?**

OEH has a suite of programs focused on supporting households, businesses and communities across NSW. These programs include:

- The Appliance Replacement Offer
- Solar housing upgrades for social housing
- Energy efficiency for businesses and households
- Community engagement, capacity building and leadership.

OEH will aim to connect communities to these programs and assist in driving energy efficiency and affordability for regions.

**What are the anticipated outcomes for member councils?**

It is anticipated that councils participating in the Sustainable Councils and Communities Program will:

- Deliver scoped, verified, and prioritised opportunities to save energy and money
- Develop business cases for potential energy efficiency infrastructure improvements
- Identify funding pathways and opportunities
- Have connected and empowered communities with increased knowledge and understanding of government energy efficiency and affordability programs

**What do I do if I have questions that aren't answered by this FAQ?**

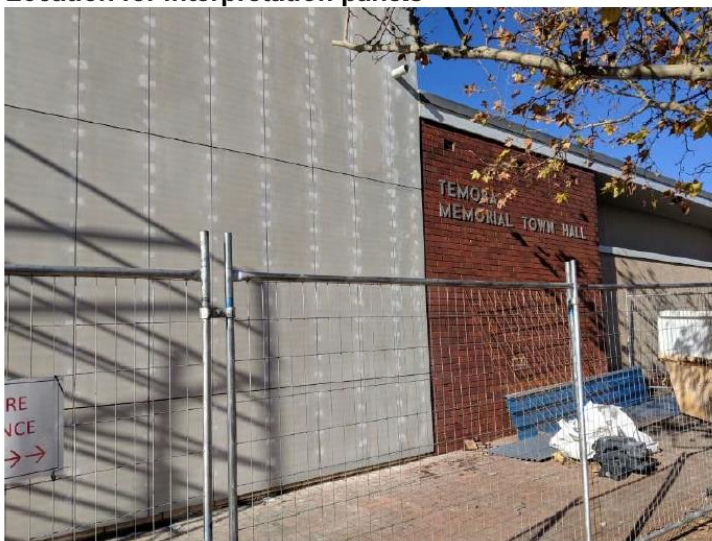
If you have not yet met with a member of the OEH SCC Project team, please contact us at [scc@environment.nsw.gov.au](mailto:scc@environment.nsw.gov.au)

**12 ENVIRONMENTAL SERVICES****12.1 TEMORA TOWN HALL - HISTORICAL/INTERPRETIVE SIGNAGE PROPOSAL****File Number:** REP19/808**Author:** Building Surveyor**Authoriser:** Director of Environmental Services**Attachments:** 1. Panels [↓](#) **REPORT**

Council is advised that the Temora Shire Heritage Committee is proposing to install historical/interpretive signage on the Western Exterior Wall of the addition of the Temora Town Hall along De Boos Street.

It is proposed to have the historical/interpretive information as a timeline concept of the stages of the development on the site. Council may or may not be aware that the site in 1881 was known as the Courthouse Hotel. Then in 1925 a weatherboard building was built to house the School of Arts. This weatherboard structure was then demolished in 1965 to make way for the new brick structure that exists on site the Temora Memorial Town Hall.

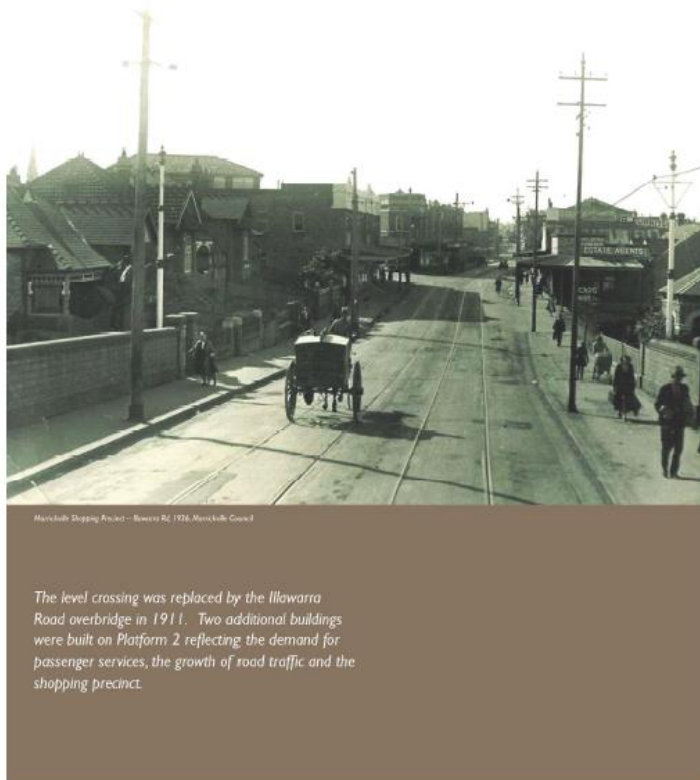
See below image of the proposed location of the timeline concept of the interpretive panels.

**Location for interpretation panels**

An appropriate design for the panels will be vertical panels with a margin clear of each panel joint. The interpretive panels will be approximately 500mm in width and a nominal 700-800mm in height.

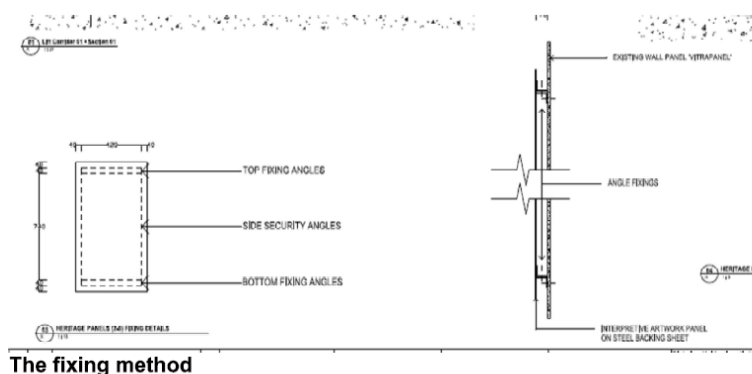
The base colour proposed is white with a key date to the bottom, text in the centre and image above (see below example).

# r a i l w a y o v e r b r i d g e



## An example

With the following fixing method proposed:



The fixing method

**Budget Implications**

Heritage Funds

**RESOLUTION 246/2019**



Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that Council endorses the proposal from the Temora Shire Heritage Committee for the installation of interpretive signage along the exterior Western Wall of the Temora Memorial Town Hall.

**CARRIED**

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**13 ADMINISTRATION AND FINANCE****13.1 RECORD DISPOSAL/DESTRUCTION****File Number:** REP19/754**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Record Disposal  **REPORT**

Attached are records that require to be destroyed under GA39 Retention and Disposal Authority.

**RESOLUTION 247/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that Council authorise the destruction of the records in accordance with GA39 Retention & Disposal Authority.

**CARRIED**

***Report by Steve Firth***

GA39 Temora Council Retention and Disposal Authority: Destruction Record **70528**For: **12.0.0 - Financial Management** Reference: DR/2 2019

GA39 No	Description of records	Disposal action
12.1.1	Records documenting the organisation's financial transactions which are the primary record of transaction. Includes revenue, expenditure, debt recovery, deposits, investments, revenue from levies, banking and rates.	Retain minimum of 7 years after end of financial year in which record was created, then destroy*

Item	Date Range	Disposal After
B18/6	1 Box	1/07/2019
B18/16	1 Box	1/07/2019
B18/18	1 Box	1/07/2019
B18/19	1 Box	1/07/2019
B18/23	1 Box	1/07/2018
B18/38	2 Books	1/07/2018
B18/53	1 Box	1/07/2019
B19/5	2 Boxes	1/07/2019
B19/15	1 Box	1/07/2019
B19/21	1 Box	1/07/2019
		1/01/2018

**Date Destroyed:****Authorised by:****Method of Destruction:**

Shredding

**No. of Boxes:** 8**No. of Books:** 2

Note: The destruction of records should be irreversible, and environmentally friendly.

Destruction is the complete and irreversible physical erasure of the record which ensures that the record cannot be reconstituted or reconstructed.

Council acknowledges that the records listed above are no longer required for legal, administrative, audit or financial reasons.



## CONSIGNMENT AND CONTENTS

Consignment Number

70528

DR/2 2019

Licensee

Temora Shire Council

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Record Number	Records Within	Title	Sched. Nbr.
B18/6		12.1.1 Financial Management - Accounting - Bank Workpapers - July 2011 - June 2012 [destroy July 2019] Date Created 20/07/2018 at 9:22 Last Action Date 20/07/2018 at 9:22	GA39-12.01.01
B18/16		12.1.1 Financial Management - Accounting - 2009/2010 Quarterly Business Review (2010 End of Year Parts 1 & 2) (Destroy July 2017) 2019 Date Created 26/07/2018 at 11:16 Last Action Date 26/07/2018 at 11:16	GA39-12.01.01
B18/18		12.1.1 Financial Management - Accounting - 2011/2012 - DEFT Transactions (Destroy July 2019) Date Created 26/07/2018 at 11:41 Last Action Date 26/07/2018 at 11:41	GA39-12.01.01
B18/19		12.1.1 Financial Management - Accounting - 2011/2012 - Receipting (Destroy July 2019) Date Created 26/07/2018 at 11:42 Last Action Date 26/07/2018 at 11:42	GA39-12.01.01
B18/23		12.1.1 Financial Management - Accounting - 2010/2011 - EFT/Cheque Run Reports/End of Month Reports. (1 Box) (Destroy July 2018) 2019 Date Created 1/08/2018 at 11:23 Last Action Date 1/08/2018 at 11:23	GA39-12.01.01
B18/38		12.1.1 Financial Management - Accounting - 2011 End of Year Parts 1 & 2. (DESTROY July 2019) Date Created 2/08/2018 at 11:38 Last Action Date 2/08/2018 at 11:38	GA39-12.01.01
B18/53		12.1.1 Financial Management - Accounting - 2012 Assests Qrtly Workpapers; 2011 & 2012 Qrtly Budget Review Workpapers. (destroy July 2019) Date Created 22/11/2018 at 11:45 Last Action Date 22/11/2018 at 11:45	GA39-12.01.01
B19/5		12.1.1 Financial Management - Accounting - 2011/2012 Debtor Invoices No. 2973 to 4979 (2 Boxes) Destroy July 2019. Date Created 18/01/2019 at 11:56 Last Action Date 18/01/2019 at 11:56	GA39-12.01.01

## CONSIGNMENT AND CONTENTS

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Temora Shire Council

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Record Number	Records Within	Title	Sched. Nbr.
B19/15		12.1.1 Financial Management - Accounting 2011/12 Debtors - Reconciliation/Statements/Garbage Disposal Accounts (DESTROY July 2019) Date Created 11/02/2019 at 11:28 Last Action Date 11/02/2019 at 11:28	GA39-12.01.01
B19/21		12.1.1 Financial Management - Accounting - Temora's Own Arts & Crafts - Sales Receipts & Monthly Commission Sheets - 2011 (DESTROY July 2019) Date Created 22/02/2019 at 10:45 Last Action Date 22/02/2019 at 10:45	GA39-12.01.01

End of Report

Temora Shire Council

Dataset CMLive

**13.2 AERODROME MAINTENANCE FEE****File Number:** REP19/786**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Aerodrome Maintenance Fee  **REPORT**

As resolved by Council at the June 2019 meeting to prepare a report on a possible special rate (\$495) and special rate variation (\$508A) for the airport to replace the current fee approved at the same meeting.

Under section 495 of the Local Government Act 1993, Council has the ability to raise a special rate for a specific purpose. However, if this also increases the total rate revenue over the recommended rate peg amount, Council would also have to apply for special rate variation under S508A of the Local Government Act 1993.

As Council is looking to raise \$29,000 over and above the rate peg amount we would need to apply under the abovementioned sections of the Act.

The process of applying for an increase is detailed in the attached 'Fact Sheet' (Appendix A).

Council would need to apply by submitting Part A & Part B of the application to IPART online. Public submissions would be called and it needs to be included in Councils IP & R documents.

The guidelines detail the Assessment Criteria used by IPART in greater detail and they are attached (Appendix B).

Criteria 1 states in part "In establishing the need for the special variation, the relevant IP&R documents should canvass alternatives to the rate rise".

Some of the reasons special variations have not been approved for 2019/2020 are:-

- Not sufficient information on the SRV in Council's IP&R documents
- Not allowing enough time to residents to assess the SRV
- Not specifying the cumulative impact of the SRV
- Council having a strong financial position
- Not considering a change in mix of Council's existing rating base/rating income

Tamworth Regional Council – "We found that the proposed SV has a minimal impact on its financial position and performance and Council's forecasts show that it would fund the proposed expenditure program without the SV"

Willoughby City Council – "In the case of Willoughby Council, we found that Councils strong financial position meant it could fund the expenditure without an increase in revenue above the rate peg. It could in time reduce the overall burden on other ratepayers if it set a special levy on the beneficiaries of the upgrade within the existing rate peg."

As can be seen there are varied reasons for IPART rejecting SV applications and one of the main themes coming through is has Council explored alternative methods of raising funds and if Council has a strong financial position in its forward estimates.

I cannot see how IPART would even consider an application from Council to only raise \$29K when Council forward estimates show surplus budgets for the next ten years.

**RESOLUTION 248/2019**

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It was resolved that Council not pursue a special rate to be applied to the aerodrome under S.495 of the Local Government Act 1993 or a special variation under S.508A of the Local Government Act 1993 and apply the resolution of Council in March 2019 where it was resolved to adopt the Airport Usage Fee Policy

**AND FURTHER**

That Council note that the Airport Usage Fee policy states that the Airport Maintenance Fee is tied to the Consumer Price Index and can only be changed via a process which includes public exhibition of any proposed changes & consideration of public submissions.

**CARRIED**

***Report by Steve Firth***

APPENDIX A

## Fact Sheet – How IPART will assess applications for special variations



15 November 2018



### WHAT

This fact sheet provides guidance to councils that are considering applying for a special variation (SV) to their general income.

The criteria are set out in [guidelines](#) released by the Office of Local Government in October 2018.

Under these guidelines, **new councils created in 2016<sup>1</sup> are not permitted to apply for a special variation until at least the 2020-21 rating year.**

The criteria relate to:

- ▼ reasons for the proposed special variation
- ▼ community awareness and engagement
- ▼ impact on ratepayers
- ▼ approval and public exhibition (where required) of Integrated Reporting and Planning (IP&R) documents, and
- ▼ cost savings – past and future.



### WHY

A council can apply for a special variation to fund:

- ▼ improvements in the council's financial sustainability
- ▼ reductions in backlogs for asset maintenance and renewal
- ▼ new or enhanced services to meet the needs of the local community
- ▼ projects of regional significance, and
- ▼ special cost pressures being faced by the council.

<sup>1</sup> Except Mid Coast Council  
Independent Pricing and Regulatory Tribunal



### HOW

The 2 types of special variations that a council may apply for under the *Local Government Act 1993* are:

- ▼ an increase in a single year, under section 508(2), or
- ▼ increases in each of 2 to 7 years, under section 508A.

Either type of special variation may be temporary or it may be permanent.

If a council has developed its IP&R documents effectively, it should be able to demonstrate that it has extensively engaged with its community about:

- ▼ its financial position and projections
- ▼ the community's service delivery and expenditure priorities, and
- ▼ the community's capacity and willingness to pay higher rates.



### WHEN

The timetable for the special variation application process is available on IPART's website.



### WHAT NEXT

- ▼ **Step 1** – councils submit Part A and Part B of their special variation applications via IPART's [Council Portal](#).
- ▼ **Step 2** – public submissions close regarding proposed special variations.
- ▼ **Step 3** – IPART publishes its determinations on all applications for special variations.

How IPART will assess applications for special variations

## 1 Purpose

This fact sheet provides guidance to NSW councils that are considering applying for a special variation to their general income.

It discusses the information that IPART uses to assess whether applications by councils meet the criteria set by the Office of Local Government in its guidelines.

## 2 What is a special variation?

A special variation allows councils to increase general income above the rate peg. For most councils, general income consists of rates income. For a small number of councils, general income also includes some annual charges such as drainage levies.

The *Local Government Act 1993* (NSW) provides for two types of special variations:

- ▼ a single year percentage increase, under section 508(2)
- ▼ successive annual percentage increases over a period of between 2 and 7 years, under section 508A.

Applications for each of these may be either permanent (ie, the rates base stays at the higher level following the special variation), or temporary (ie, the rates base is adjusted to match the rate peg path after the special variation expires).

## 3 How does IPART assess special variation applications?

We will assess each application in accordance with the Office of Local Government's guidelines.

Under these guidelines, **new councils created in 2016 are not permitted to apply for special variations until at least the 2020-21 rating year.**

Once we have completed our assessment, the application is either approved, approved in-part or rejected. We announce and publish the reasons including any conditions in a report, which we post on our website.

### What are the criteria we use to assess applications?

The criteria that we will use to assess proposed special variations are set out in the guidelines and reproduced below (see Box 1).



How IPART will assess applications for special variations

### Box 1 The guidelines' assessment criteria for applications

1. The **need for, and purpose of, a different revenue path** for the council's General Fund (as requested through the special variation) is clearly articulated and identified in the council's Integrated Planning and Reporting (IP&R) documents, in particular its Delivery Program, Long Term Financial Plan and Asset Management Plan where appropriate. In establishing the need for the special variation, the relevant IP&R documents should canvas alternatives to the rate rise. In demonstrating this need councils must indicate the financial impact in their Long Term Financial Plan applying the following two scenarios:

- ▼ Baseline scenario - General Fund revenue and expenditure forecasts which reflect the business as usual model, and exclude the special variation, and
- ▼ Special variation scenario - the result of implementing the special variation in full is shown and reflected in the General Fund revenue forecast with the additional expenditure levels intended to be funded by the special variation.

Evidence to establish this criterion could include evidence of community need or desire for service levels or projects and limited council resourcing alternatives. Evidence could also include the assessment of the council's financial sustainability conducted by the NSW Treasury Corporation.

- 2 **Evidence that the community is aware of the need for, and extent of, a rate rise.** The Delivery Program and Long Term Financial Plan should clearly set out the extent of the General Fund rate rise under the special variation. The council's community engagement strategy for the special variation must demonstrate an appropriate variety of engagement methods to ensure community awareness and input occur. IPART's fact sheet includes guidance to councils on the community awareness and engagement criterion for special variations.
3. The **impact on affected ratepayers must be reasonable**, having regard to both the current rate levels, existing ratepayer base and the proposed purpose of the variation. The Delivery Program and Long Term Financial Plan should:
  - ▼ clearly show the impact of any rate rises upon the community
  - ▼ include the council's consideration of the community's capacity and willingness to pay rates, and
  - ▼ establish that the proposed rate increases are affordable having regard to the community's capacity to pay.
4. The **relevant IP&R documents must be publicly exhibited** (where required), approved and adopted by the council before the council applies to IPART for a special variation to its general income.
5. The IP&R documents or the council's application must explain the **productivity improvements and cost containment strategies** the council has realised in past years, and plans to realise over the proposed special variation period.

How IPART will assess applications for special variations

#### **Criterion 1: Need for the special variation**

The council must demonstrate, supported by its IP&R documents, that the additional rate revenue is needed. This requires councils to provide evidence that includes:

- ▼ the community's need and/or desire for service levels or particular projects to be delivered by the council
- ▼ that the council has examined alternatives to a rate rise, and
- ▼ that the council has considered its current and projected financial sustainability.

#### **Criterion 2: Community awareness and engagement**

The *Fact Sheet – Community awareness and engagement for special variation applications* – is available on [IPART's website](#). It provides information on how councils can achieve adequate community awareness and engagement.

#### **Criterion 3: Impact on ratepayers**

We require councils to show us why they consider the impact on ratepayers to be reasonable. In making our assessment, we will also consider trends in a range of socioeconomic indicators, both within the council area and with other relevant council areas.

#### **Criterion 4: IP&R documents publicly exhibited, approved and adopted by council**

The relevant IP&R documents include the following documents that require public exhibition: the Community Strategic Plan, Delivery Program and Operational Plan. The IP&R suite also includes the Long Term Financial Plan, Workforce Plan and the Asset Management Plan.

#### **Criterion 5: Productivity improvements and cost containment strategies**

We will examine the evidence of productivity improvements and cost containment strategies. This includes cost savings made, and to be made over the life of the proposed special variation, by the council. This may also include a review of service priorities, levels of service, labour and capital inputs, and organisational structures or services to be delivered.

We will also consider trends in various productivity indicators across time for the council and compare them to other relevant councils.



How IPART will assess applications for special variations

### What information do councils provide to us?

Councils are to provide evidence that shows that they have met the criteria of assessment in the guidelines.

The council's application will be supported by the council's IP&R documents. The purpose and size of any proposed special variation and its resultant expenditure increases would be reflected in the Delivery Program and Long Term Financial Plan.

If a council has developed its IP&R documents effectively in consultation with its community, it should be in a position to demonstrate to us that it has extensively engaged with its community about:

- ▼ its financial position and projections
- ▼ the community's service delivery and expenditure priorities, and
- ▼ the community's capacity and willingness to pay higher rates.

Further information on the IP&R Framework may be found on the Office of Local Government's website.<sup>2</sup>

Councils should submit their completed IPART application forms, Part A and Part B, which are posted on our website. These forms indicate the type of information that should accompany applications so that we can assess the application. This includes information on:

- ▼ the rating structure
- ▼ the impact on rates of the proposed special variation, and
- ▼ the council's track record on productivity improvements and cost containment strategies, and its plans for future gains in these areas.

The amount of information that councils are to provide under each criterion is a matter for the council to decide. The information provided should be sufficient to assist us in assessing the application against each criterion. In general, the information provided should be proportional to the size or complexity of the special variation being requested.

## 4 Can residents and ratepayers make submissions directly to us?

The avenue for community consultation is through each council's IP&R process and the council's consultation on the proposed special variation.

IPART does not hold public hearings as part of our assessment of council applications. Nor do we solicit public submissions. However, some members of the community may wish to also make a submission to IPART. We will accept and consider all submissions from interested groups or individual ratepayers regarding special variations up until four weeks after the application deadline.

We will accept submissions using our electronic submission facility that is located on the council applications page of [IPART's website](#). In regards to proposed special variations, we will accept submissions until the date indicated on our website.

Members of the community and industry stakeholders may indicate in writing at the time of their submission that they prefer it or any part of it to be treated as confidential.

We intend to post all non-confidential public submissions on our website once the submission due date has closed. We generally remove email addresses, postal addresses and telephone numbers before publishing submissions.

<sup>2</sup> Refer to *Integrated Planning and Reporting Guidelines for local government in NSW* and *Integrated Planning and Reporting Manual for local government in NSW*.

How IPART will assess applications for special variations

Submissions may also be emailed to [localgovernment@ipart.nsw.gov.au](mailto:localgovernment@ipart.nsw.gov.au) or posted to:

Local Government Team  
Independent Pricing and Regulatory Tribunal of NSW  
PO Box K35  
Haymarket Post Shop NSW 1240

## 5 What are the steps for councils that are considering applying?

- ▼ **Step 1** – download the guidelines and application forms (Parts A and B) from [IPART's website](#).
- ▼ **Step 2** – ensure that the council has addressed the criteria in the guidelines.
- ▼ **Step 3** – complete the application forms (Parts A and B) and submit these and any supporting material via IPART's [Council Portal](#). This can be done progressively and saved on the Portal. Completed applications for special variations must be submitted by the due date indicated on our website.

### 3 Assessment Criterion 1: Need for the variation

Criterion 1 in the OLG Guidelines is:

*The need for, and purpose of, a different revenue path for the council's General Fund (as requested through the special variation) is clearly articulated and identified in the council's IP&R documents, in particular its Delivery Program, Long Term Financial Plan and Asset Management Plan where appropriate. In establishing need for the special variation, the relevant IP&R documents should canvass alternatives to the rate rise. In demonstrating this need councils must indicate the financial impact in their Long Term Financial Plan applying the following two scenarios:*

- *Baseline scenario – General Fund revenue and expenditure forecasts which reflect the business as usual model, and exclude the special variation, and*
- *Special variation scenario – the result of implementing the special variation in full is shown and reflected in the General Fund revenue forecast with the additional expenditure levels intended to be funded by the special variation.*

*The IP&R documents and the council's application should provide evidence to establish this criterion. This could include evidence of community need /desire for service levels/projects and limited council resourcing alternatives.*

*Evidence could also include the analysis of the council's financial sustainability conducted by Government agencies.*

The response to this criterion should summarise the council's case for the proposed special variation. It is necessary to show how the council has identified and considered its community's needs, as well as alternative funding options (to a rates rise).

The criterion states that the need for the proposed special variation must be identified and clearly articulated in the council's IP&R documents especially the Long Term Financial Plan and the Delivery Program, and, where appropriate, the Asset Management Plan. The purpose of the proposed special variation should also be consistent with the priorities of the Community Strategic Plan.

#### 3.1 Case for special variation – community need

In its application, the council should summarise and explain:

- ▼ How it identified and considered the community's needs and desires in relation to matters such as levels of service delivery and asset maintenance and provision.
- ▼ How the decision to seek higher revenues above the rate peg was made and which other options were examined, such as changing expenditure priorities or using alternative modes of service delivery.
- ▼ Why the proposed special variation is the most appropriate option: for example, typically other options would include introducing new or higher user charges and/or an increase in loan borrowings, or private public partnerships or joint ventures.

- ▼ How the proposed special variation impacts the Long Term Financial Plan forecasts for the General Fund and how this relates to the need the council identified. Our assessment will also consider the assumptions which underpin the council's Long Term Financial Plan forecasts.

In addressing this criterion, you should include extracts from, or references to, the IP&R document(s) that demonstrate how the council meets this criterion.

### 3.2 Financial sustainability

The proposed special variation may be intended to improve the council's underlying financial position for the General Fund, or to fund specific projects or programs of expenditure, or a combination of the two. We will consider evidence about the council's current and future financial sustainability and the assumptions it has made in coming to a view on its financial sustainability.

You should explain below:

- ▼ The council's understanding of its current state of financial sustainability, its long-term projections based on alternative scenarios and assumptions about revenue and expenditure.
- ▼ Any external assessment of the council's financial sustainability (eg, by auditors, NSW Treasury Corporation). Indicate how such assessments of the council's financial sustainability are relevant to supporting the decision to apply for a special variation.
- ▼ The council's view of the impact of the proposed special variation on its financial sustainability.

### 3.3 Financial indicators

How will the proposed special variation affect the council's key financial indicators (General Fund) over the 10-year planning period? Please provide, as an addendum to the Long Term Financial Plan, an analysis of council's performance based on key indicators (current and forecast) which may include:

- ▼ Operating performance ratio excluding capital items (ie, net operating result excluding capital grants and contributions as percentage of operating revenue excluding capital grants and contributions).
- ▼ Own source revenue ratio (ie, total operating revenue excluding capital items as a percentage of total operating revenue including capital items).
- ▼ Building and asset renewal ratio (ie, building and infrastructure asset renewals as a percentage of building and infrastructure depreciation, amortisation and impairment)

- 
- ▼ Infrastructure backlog ratio (ie, estimated cost to bring assets to satisfactory condition as a percentage of total (written down value) of infrastructure, buildings, other structures, depreciable land and improvement assets)
  - ▼ Asset maintenance ratio (ie, actual asset maintenance as a percentage of required asset maintenance).
  - ▼ Debt service ratio (principal and interest debt service costs divided by operating revenue excluding capital grants and contributions).
  - ▼ Unrestricted current ratio (the unrestricted current assets divided by unrestricted current liabilities).
  - ▼ Rates and annual charges ratio (rates and annual charges divided by operating revenue).
-

## 4 Assessment criterion 2: Community awareness and engagement

Criterion 2 in the Guidelines is:

*Evidence that the community is aware of the need for and extent of a rate rise. The Delivery Program and Long Term Financial Plan should clearly set out the extent of the General Fund rate rise under the special variation. In particular, councils need to communicate the full cumulative increase of the proposed special variation in percentage terms, and the total increase in dollar terms for the average ratepayer, by rating category. The council's community engagement strategy for the special variation must demonstrate an appropriate variety of engagement methods to ensure community awareness and input occur. The IPART fact sheet includes guidance to councils on the community awareness and engagement criterion for special variations.*

Our fact sheet on the requirements for community awareness and engagement is available on the IPART website.<sup>1</sup>

In responding to this criterion, the council must provide evidence that:

- ▼ it has consulted and engaged the community about the proposed special variation using a variety of engagement methods and that the community is aware of the need for, and extent of, the requested rate increases
- ▼ it provided opportunities for input and gathered input/feedback from the community about the proposal, and
- ▼ the IP&R documents clearly set out the extent of the requested rate increases.

In assessing the evidence, we will consider how transparent the engagement with the community has been, especially in relation to explaining:

- ▼ the proposed cumulative special variation rate increases including the rate peg for each major rating category (in both percentage and dollar terms)
- ▼ the annual increase in rates that will result if the proposed special variation is approved in full (and not just the increase in daily or weekly terms)
- ▼ the size and impact of any expiring special variation (see Box 4.1 below for further detail), and
- ▼ the rate levels that would apply without the proposed special variation.

More information about how the council may engage the community is to be found in the Guidelines, the IP&R manual and our fact sheet.

<sup>1</sup> <https://www.ipart.nsw.gov.au/Home/Industries/Local-Government/For-Councils/Apply-for-a-special-variation-or-minimum-rate-increase>



**Box 4.1 Where a council is renewing or replacing an expiring special variation**

The council's application should show how it has explained to its community:

- ▼ There is a special variation due to expire at the end of the current financial year or during the period covered by the proposed special variation. This needs to include when the expiring special variation was originally approved, for what purpose and the percentage of (General Fund) general income originally approved.
- ▼ The corresponding percentage of general income that the expiring special variation represents for the relevant year.
- ▼ Whether the temporary expiring special variation is being replaced with another temporary or a permanent increase to the rate base.
- ▼ The percentage value of any additional variation amount, above the rate peg, for which the council is applying through a special variation.
- ▼ If the proposed special variation was not approved (ie, only the rate peg applies), the year-on-year change in rates would be lower, or that rates may fall.

The council also must attach, to its application to IPART, a copy of the Instrument of Approval that has been signed by the Minister or IPART Chair.

**Box 4.2 Where a council has an existing s508A special variation and is applying for an additional s508(2) special variation**

The council's application should demonstrate that it has explained to its community:

- ▼ There is a special variation already in place for the current year and the size of that special variation.
- ▼ The size and impact of the additional special variation proposed and its purpose.
- ▼ The cumulative annual increase in rates from the existing and proposed special variation together.

**4.1 The consultation strategy**

The council is required to provide details of the consultation strategy undertaken, including the range of methods used to inform and engage with the community about the proposed special variation and to obtain community input and feedback. The engagement activities could include media releases, mail outs, focus groups, statistically valid random or opt-in surveys, online discussions, public meetings, newspaper advertisements and public exhibition of documents.

The council is to provide relevant extracts of the IP&R documents that explain the rate rises under the proposed special variation and attach relevant samples of the council's consultation material.

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#### 4.2 Feedback from the community consultations

Summarise the outcomes and feedback from the council's community engagement activities. Outcomes could include the number of attendees at events and participants in online forums, as well as evidence of media reports and other indicators of public awareness of the council's special variation intentions. Where applicable, provide evidence of responses to surveys, particularly the level of support for specific programs or projects, levels and types of services, investment in assets, as well as the options proposed for funding them by rate increases.

Where the council has received submissions from the community relevant to the proposed special variation, the application should set out the views expressed in those submissions. Please refer to Section 1.2 concerning how the council should handle confidential content in feedback received from the community. The council should also identify and document any action that it has taken, or will take, to address issues of common concern within the community.

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## 5 Assessment criterion 3: Impact on ratepayers

Criterion 3 in the Guidelines is:

*The impact on affected ratepayers must be reasonable, having regard to both the current rate levels, existing ratepayer base and the proposed purpose of the variation. The Delivery Program and Long Term Financial Plan should:*

- *clearly show the impact of any rises upon the community*
- *include the council's consideration of the community's capacity and willingness to pay rates and*
- *establish that the proposed rate increases are affordable having regard to the community's capacity to pay.*

The impact of the council's proposed special variation on ratepayers must be reasonable. To do this, we take into account current rate levels, the existing ratepayer base and the purpose of the proposed special variation. We also review how the council has assessed whether the proposed rate rises are affordable, having regard to the community's capacity and willingness to pay.

### 5.1 Impact on rates

Much of the quantitative information we need on the impact of the proposed special variation on rate levels will already be contained in Worksheet 5a and 5b of Part A of the application.

To assist us further, the application should set out the rating structure under the proposed special variation, and how this may differ from the current rating structure, or that which would apply if the special variation is not approved.

We recognise that a council may choose to apply an increase differentially among categories of ratepayers. If so, you should explain the rationale for applying the increase differentially among different categories and/or subcategories of ratepayers, and how this was communicated to the community. This will be relevant to our assessment of the reasonableness of the impact on ratepayers.

Councils should also indicate the impact of any other anticipated changes (eg, receipt of new valuations) in the rating structure.

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#### 5.1.1 Minimum Rates

The proposed special variation may affect ordinary rates, special rates and/or minimum rates.

For minimum rate increases, a council must seek approval via an instrument when it:

- ▼ proposes to increase its minimum rates above the statutory limit for the first time with or without increasing its general income above the rate peg limit;
- ▼ it is already imposing an ordinary minimum rate above the statutory limit and it seeks to increase that rate by more than the rate peg or the percentage allowed by a special variation; or
- ▼ is seeking to increase the minimum amount of its **special rates** above the statutory limit.

Under these scenarios, where the council is also proposing a special variation in the same rating year, it may submit a combined special variation and minimum rate application.

**Complete this section if the council is seeking approval to increase the minimum amount of an ordinary rate or special rate via an instrument as outlined above.**

Does the council have an ordinary rate subject to a minimum amount? Yes ☐ No ☐

Does the council propose to increase the minimum amount of its ordinary rates above the statutory limit for the first time? Yes ☐ No ☐

Which rates will the increases apply to? Residential ☐ Business ☐ Farmland ☐

Does the council propose to increase the minimum amount of its ordinary rate/s by:

- The rate peg percentage ☐
- The special variation percentage ☐
- A different amount ☐ indicate this amount (%) \_\_\_\_\_ (\$)

What will the minimum amount of the ordinary rate/s be after the proposed increase? \$ \_\_\_\_\_

**If the increase applies to a special rate, complete this section**

What will the minimum amount of the special rate be after the proposed increase? \$ \_\_\_\_\_

IPART will assess applications for minimum rates above the statutory limit against the following set of criteria (in addition to any other matters which IPART considers relevant):

- ▼ the rationale for increasing minimum rates above the statutory amount,
- ▼ the impact on ratepayers, including the level of the proposed minimum rates and the number and proportion of ratepayers that will be on the minimum rates, by rating category or sub-category, and
- ▼ the consultation the council has undertaken to obtain the community's views on the proposal.

See the separate **Minimum Rate Application Form Part B** for more detail on how IPART will assess applications against each of these criteria. It is the council's responsibility to provide enough evidence in its application to justify the increase. Where applicable, councils should make reference to the relevant parts of its Integrated Planning and Reporting documentation to demonstrate how the criteria have been met.

The council must explain how the proposed special variation will apply to the minimum amount of any ordinary and special rate, and any change to the proportion of ratepayers on

the minimum rate for all relevant rating categories that will occur as a result (refer to Part A of the application as necessary).

You should also explain the types of ratepayers or properties currently paying minimum rates, and the rationale for the application of the special variation to minimum rate levels.

It is not necessary for a council to apply to IPART for an increase in minimum rates when the council:

- ▼ is seeking to increase its ordinary minimum rates to any level at or below the statutory limit (even if the increase is by more than the rate peg); or
- ▼ has previously had an increase to its ordinary minimum rate above the statutory limit approved by IPART, and is seeking further increases by the rate peg or the percentage applied for in a special variation application (see section 548(4) and (5) of the Act).

**Complete this section for information only if the proposed increase to the minimum amount is not above the statutory limit or if above the statutory limit, the council has previously been granted approval for an increase above the statutory limit (see section 548(4) and (5) of the Act).**

Does the council have ordinary rates subject to a minimum amount? Yes ☐ No ☐

Which ordinary rate will the proposed increase apply to? Residential ☐ Business ☐ Farmland ☐

Does the council propose to increase the minimum amount of its ordinary rate/s by:

- The rate peg percentage ☐
- The special variation percentage ☐
- A different amount ☐ Indicate this amount (%) \_\_\_\_\_ (\$)

What will the minimum amount of the ordinary rate/s be after the proposed increase? \$ \_\_\_\_\_

Where the minimum rate increase is proposed without a corresponding variation to ordinary rates, a separate Minimum Rate application is required. See the separate Minimum Rate Application Forms Part A and Part B for 2019-20.

## 5.2 Consideration of affordability and the community's capacity and willingness to pay

The council is required to provide evidence through its IP&R processes, and in its application, of how it assessed the community's capacity and willingness to pay the proposed rate increases. This is to include an explanation of how the council established that the proposed rate rises are affordable for the community.

Evidence about capacity to pay could include a discussion of such indicators as SEIFA rankings, land values, average rates, disposable incomes, the outstanding rates ratio and rates as a proportion of household/business/farmland income and expenditure, and how these measures relate to those in comparable or neighbouring council areas.

As many of these measures are highly aggregated, it may also be useful to discuss other factors that could better explain the impact on ratepayers affected by the proposed rate increases, particularly if the impact varies across different categories of ratepayers.

We may also consider how the council's hardship policy (see Section 5.3 below) might reduce the impact on socio-economically disadvantaged ratepayers.

### 5.3 Addressing hardship

In addition to the statutory requirement for pensioner rebates, most councils have a policy, formal or otherwise to address issues of hardship.

Does the council have a Hardship Policy?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If Yes, is an interest charge applied to late rate payments?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the council propose to introduce any measures to reduce the impact of the proposed special variation on specific groups in the community?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

You should attach a copy of the Hardship Policy and explain below who the potential beneficiaries are and how they are assisted.

Please provide details of any other measures addressing hardship to be adopted, or alternatively, explain why no measures are proposed.

The council is also to indicate whether the hardship policy or other measures are referenced in the council's IP&R documents (with relevant page reference or extract provided).

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## 6 Assessment criterion 4: Public exhibition of relevant IP&R documents

Criterion 4 in the Guidelines is:

*The relevant IP&R documents must be exhibited (where required), approved and adopted by the council before the council applies to IPART for a special variation to its general revenue.*

Briefly outline the significant IP&R processes the council has undertaken to reach the decision to apply for a special variation. Include the details of and dates for key document revisions, public exhibition period(s) and the date(s) that the council adopted the relevant IP&R documents.<sup>2</sup>

You should also include extracts from council minutes as evidence that the documents were adopted.

The council is reminded that the Community Strategic Plan and Delivery Program (if amended), require public exhibition for at least 28 days prior to adoption. Amendments to the Long Term Financial Plan and Asset Management Plan do not require public exhibition.<sup>3</sup> However, it would be expected that the Long Term Financial Plan would be posted, in a prominent location, on the council's website.

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<sup>2</sup> The relevant IP&R documents are the Community Strategic Plan, Delivery Program, Long Term Financial Plan and where applicable, the Asset Management Plan.

<sup>3</sup> Office of Local Government (then Division of Local Government), *Integrated Planning and Reporting Manual for local government in NSW*, March 2013, pp 5-6.

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## 7 Assessment criterion 5: Productivity improvements and cost containment strategies

Criterion 5 in the Guidelines is:

*The IP&R documents or the council's application must explain the productivity improvements and cost containment strategies the council has realised in past years, and plans to realise over the proposed special variation period.*

In this section, you must provide details of any productivity improvements and cost containment strategies that you have implemented during the last two years (or longer) and any plans for productivity improvements and cost containment over the duration of the proposed special variation.

The council should quantify in dollar terms its past and future productivity improvements and cost savings and present these as a percentage of operating expenditure where possible.

These strategies, which may be capital or operational in nature, must be aimed at reducing costs and/or improving efficiency. Indicate if any initiatives are to increase revenue eg, user charges. Please include below whether the proposed initiatives (ie, cost savings) have been factored into the council's Long Term Financial Plan.

The council may also provide indicators of efficiency, either over time or in comparison to other relevant councils (eg, it may provide trends for its operating expenditure as a percentage of population). We will make similar comparisons using various indicators and OLG data provided to us.

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**14 CORRESPONDENCE****14.1 EVENT SPONSORSHIP REQUEST - BIKERS 4 BOOBS****File Number:** REP19/857**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** Nil**REPORT**

Bikers 4 Boobs have requested sponsorship in the form of waiver of street banner fee & the road closure of Loftus Street (between Crowley & Baker Street) at an estimated cost to Council of \$787.50.

2019 – Task	Time	Rate	Cost
Road closure of Loftus Street (Between Crowley & Baker Street – traffic control plan	1hour	\$47/hr	\$94
Setup and removal of barriers/signs and vehicle	1.5hour	\$47/hr	\$70.50
Plant	2.5	\$20/hr	\$50
Street Banner Fee			\$85
Set up and removal x 4	1hr	\$47/hr	\$188
Plant	2hr	\$20/h	\$40
Road Closure Advertisement in the Temora Independent			\$60
Road Closure Application Fee			\$100
Large Event Application Fee			\$100
TOTAL:			\$787.50

Note: in 2018 there were costs of approximately \$300 recorded. I assume by the transaction listings, costs include traffic control, but do not include management, banner erection/removal and fees, promotion, or application fees.

Cr Kenneth Smith declared a pecuniary interest in relation to item REP19/857, due to a being President of Temora Canassist.

Cr Kenneth Smith left the room at 4:50 and took no further part in the discussion.

**RESOLUTION 249/2019**

Moved: Cr Max Oliver

Seconded: Cr Lindy Reinhold

It was resolved that Council supports the Bikers 4 Boobs request for assistance as detailed in the report with an estimated cost of \$787.50.

**CARRIED**

**14.2 EVENT APPLICATION - REGENCY RAMBLERS ROD & CUSTOM CLUB****File Number:** REP19/860**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Regency Ramblers Request Letter  

Regency Ramblers Rod & Custom Club has lodged an event application to hold their annual Rod Run in Temora from Friday 4<sup>th</sup> October to Monday 7<sup>th</sup> October, 2019. They have requested the closure of Loftus Street (between DeBoos & Hoskins Street & Baker & Hoskins Street) between the hours of 5pm to 10pm on Saturday 5<sup>th</sup> October, 2019. They are also requesting FULL use of the Town Hall facilities from Thursday 4<sup>th</sup> October to Monday 7<sup>th</sup> October 2019.

The costs associated with the event are listed below:

Task	Time	Rate	Cost
Road Closure			
- 2 hour setup x 2 staff	2hr	\$70.5/hr	\$282
- 2 hour removal x 2 staff	2hr	\$70.5/hr	\$282
- Plant		\$20/hr	\$80
Road closure advertisement in the Temora Independent			\$60
Small Stage			
- setup x 2 staff	2hr	\$47/hr	\$188
- removal x 2 staff	2hr	\$47/hr	\$188
- Plant		\$20/hr	\$60
Loading of barricades	1.5 hour	\$47/hr	\$141
Unloading of barricades	1.5 hour	\$47/hr	\$141
Plant		\$20/hr	\$60
Additional garbage collection (10 bins @4/bin)			\$40
Banner Erection 4 x by staff	1h	\$47/hr	\$188
Plant		\$20/hr	\$40
Management	5 hour	\$80	\$400
<b>TOTAL:</b>			<b>\$2,150</b>
<p>As you can see from the costs outlined below the full use of the Town Hall facility could be quite a considerable amount over a 5 day period.</p> <p>We will be asking for a more detailed hiring schedule as per the Temora Memorial Town Hall Hiring Schedule.</p>			
Town Hall Charges			
Entire facility (excluding Bar/kitchen)	8 hours		\$280
Kitchen – Per Day			\$135
Bar Hire			\$110
Bar Deposit			\$150
Cleaning Deposit			\$400
Cleaning per hour			\$50
Cool room hire per day			\$35
Table hire			\$3 each
Chair hire			\$1 each
Crockery & Cutlery hire			\$30



Wine glass hire			\$65
TOTAL:			\$1,259 approx.

Task	Time	Rate	Cost
Street Banner			\$85
Road closure Application Fee			\$100
Large Event Application Fee <i>Note: Considered a large event as it involves a road closure request</i>			\$100
TOTAL:			\$285

Note: In 2018 there were costs of \$2,064.47 in Council plant and wages. I assume by transactions listings, costs are for preparation, banner erection and traffic control only and do not include potential town hall, street banner fee and event application charges.

### RESOLUTION 250/2019

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Council supports the Regency Ramblers Rod & Custom Club as detailed in the report above

AND FURTHER

That a meeting with the Regency Ramblers Committee with a view to reducing the costs applicable to Temora Memorial Town Hall hire.

**CARRIED**

Temora Shire Council  
105 Loftus Street  
Temora NSW 2666

Dear Sir/Madam

I am writing on behalf of Regency Ramblers Rod & Custom Club and we are again running our "Weekend In The Country" Rod Run in Temora from Friday 4<sup>th</sup> Oct to Monday 7<sup>th</sup> October 2019 . After the success of last year's run we are anticipating a large increase in numbers of entries for this event.

We would be appreciative of any assistance that council could provide us to ensure this event is as big a success for the community as a whole as it was last year.

If council could see their way clear to provide the following for us:

- Councils small stage erected in Paleface park for the band on Saturday 5<sup>th</sup>
- Banner across the main st for the week preceding the run.
- Closure of Loftus street between Deboos & Hoskins St Saturday 5<sup>th</sup>
- Closure of Loftus Street between Baker & Hoskins St Saturday 5<sup>th</sup>
- Barricade Fencing for queue management on Saturday night
- Barricade fencing for Springdale Oval for use Sunday 6<sup>th</sup> (to be picked up and returned to council depot by us)
- Additional Garbage bins to Springdale Oval and collection of rubbish early the following week
- Town Hall Hire – If council could please consider waiving of all hire fees in relation to our use of the Town Hall Coolroom and Kitchen From Thursday 4<sup>th</sup> to Monday 7<sup>th</sup>

We anticipate this will bring approx. 250 to 300 "Rodders" into the Temora shire to enjoy another "Weekend in the Country"

Event management Plan will follow shortly as it is nearly complete .

Thank you in anticipation

Graham Bevan  
Regency Ramblers  
Rod & Custom Club

Cr Smith returned to the meeting at 4:54pm.

**14.3 ARIAH PARK MARY GILMORE FESTIVAL - EVENT APPLICATION 2019**

**File Number:** REP19/864  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

Ariah Park Mary Gilmore Festival has lodged an event application to hold their annual event from Wednesday 16<sup>th</sup> – Sunday 20<sup>th</sup> October, 2019. They have requested:-

- Supply and delivery of the mobile stage
- Road closure fees
- Extra clean of Coolamon street, Ariah Park on Friday, 18<sup>th</sup> October 2019
- Clean Council toilets on Friday, 18<sup>th</sup> October 2019
- Empty all Council bins on Friday 18<sup>th</sup> October 2019
- Extra toilet paper and paper towel (to supply Council toilets)

Ariah Park Mary Gilmore Festival Committee has requested the associated fees be waved.

The costs associated with the event are listed below:

**Cost to Council:**

Task	Time	Rate	Cost
Supply and deliver mobile stage on Monday 14 <sup>th</sup> October			
- 1 hour setup x 2 staff	2hour	\$47/hr	\$188
- 1 hour removal x 2 staff	2hour	\$47/hr	\$188
<i>Exclusive of bond</i>			
Road Closure: 7.30am -2.30pm on Sunday 20 <sup>th</sup> October			
- Friday 4 hours setup x 2 staff	4hours	\$47/hr	\$376
- Sunday 2 hours x 1 staff setup on day of event	2hours	\$70.50/hr	\$141
- Sunday 2 hours x 1 staff removal on day of event	2hours	\$94/hr	\$188
<i>First 2 hours on a Sunday is time and half and then double time for every hour after</i>			
- Monday 4 hours removal x 2 staff	4hours	\$47/hr	\$376
Road Closure Advertisement in the Temora Independent			\$60
Additional Street cleaning	2hours	\$47/hr	\$94
Additional cleaning of toilets (2 toilet blocks)	2hours	\$47/hr	\$94
Additional toilet paper and paper towel	-	-	-
Mobile Stage Hire Fee			\$200
Mobile Stage Deposit <b>Note: \$400 is a refundable deposit.</b>			
<b>TOTAL:</b>			<b>\$1,905</b>

**Cost to Event Organiser:**

Task	Time	Rate	Cost
Large Event Application Fee <i>Considered a large event as it involves a road closure request</i>			\$100
Road Closure Application Fee			\$100
<b>TOTAL:</b>			<b>\$200</b>

Note: In 2018 there was a total of \$1371.81 in Council plant and labour charges. I assume by the transaction listings costs include management (Overseer), traffic control, stage delivery and \$80 stage hire fee. Costs associated with street sweeping, toilet cleaning, litter collection and additional toilet supplies are not included.

Cr Nigel Judd declared a non-pecuniary interest in relation to item REP19/864, due to being a member of the committee.

**RESOLUTION 251/2019**

Moved: Cr Lindy Reinhold

Seconded: Cr Kenneth Smith

It was resolved that Council supports the Aria Park Mary Gilmore Committee for assistance as detailed in the report with an estimated cost of \$1,905.00 as listed above.

**CARRIED**

**14.4 2019 ARIAH PARK SHOW****File Number:** REP19/866**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Ariah Park Show Society Request Letter  **REPORT**

Ariah Park Show Society has requested sponsorship in the form of waiver of the road closure of Maxwell Street (between Wellman and Barnes Street) at an estimated cost to Council of \$502.

In 2017 Council donated \$200 for the requested road closure and barriers.

2019 – Task	Time	Rate	Cost
Road closure of Maxwell Street (Between Wellman & Barnes Street) – traffic control plan	1hour	\$47/hr	\$47
Setup and removal of barriers/signs and vehicle	1.5hour	\$65/hr	\$195
Large Event Application Fee			\$100
Road Closure Application Fee			\$100
Road Closure Advertisement in Temora Independent			\$60
TOTAL:			\$502

Note: No cost associated with 2018 can be located (I assume this may have been incorrectly costed)

Cr Nigel Judd declared a non-pecuniary interest in relation to item REP19/866, due to a being member of the committee.

**RESOLUTION 252/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that Council approves the closure of Maxwell Street as requested by the Ariah Park Show Society and donates the cost of the road closure expected to be approximate \$502.00.

**CARRIED**

President: Ian Sherwood  
Secretary: Frances Dwyer  
Treasurer: Tricia Stubbs  
PO BOX 22  
ARIAH PARK NSW 2665  
M: 0476 864 369  
Email: [apshowociety@hotmail.com](mailto:apshowociety@hotmail.com)  
ABN 36 661 209 143



SOCIETY Inc.

8 July 2019

The General Manager  
Mr Garry Lavelle  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

Dear Mr Lavelle

**RE: Request for PARTIAL Closure of Maxwell Street for Ariah Park Show Day  
SUNDAY 8th September 2019**

The Ariah Park Show Society requests Council's approval for the partial closure of Maxwell Street – **between Wellman Street and Barnes Street** - adjacent to the eastern boundary of the Ariah Park Showground. The Ariah Park Show is on **Sunday 8<sup>th</sup> September 2019.**

The Show Society seeks the partial closure of the road due to Health & Safety matters that would arise on Show Day if the section of road was not closed. The Show Society uses that side of the Showground to load and unload the livestock used for some events and feel that it would be best for a partial road closure, to through traffic to minimise the risk of accidents or injury. There is also movement of machinery in relation to the tractor events in that location. We will be making use of the paddock across from the Showground on the day of the Show. This includes people walking between the Showground and the opposite paddock.

The event will create a significant amount of traffic on Barnes and Maxwell Streets, with the movement of horse floats, trucks and cars entering the Showground.

As this is an all-day event we would request the partial road closure between 7am and 7pm on Sunday 8<sup>th</sup> September 2019.

Yours sincerely

Frances Dwyer  
Secretary

**14.5 MARY GILMORE FESTIVAL - APEX TRAIN****File Number:** REP19/870**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Apex Train [!\[\]\(8d0f0e0fe25b320c33272c52aec1fbca\_img.jpg\) !\[\]\(c1e4487e48462435243c9e117557e045\_img.jpg\)](#)**REPORT**

Mary Gilmore Festival is requesting the use of the Apex Train for Sunday 20<sup>th</sup> October, 2019 for the street market day and request fees are waived for the hiring.

The Committee has nominated a person to be trained in the use of the Train.

**RESOLUTION 253/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Kenneth Smith

It was resolved that Council waives the fees for the Apex Train for the Mary Gilmore Festival on the 20 October 2019.

**CARRIED**

70848



## ARIAH PARK MARY GILMORE MUSIC FESTIVAL

*A section 355 committee of the Temora Shire Council*

President:	Secretary	Treasurer:
Chris Mutton 61 Coolamon Street Ariah Park NSW 2665 Phone: (02) 6927 8222 Mobile : 0428 124 808 yesterdaystreasures@bigpond.com	Robyn Wall 30 Harrison Street Ariah Park NSW 2665 Phone: (02) 6974 1215 Mobile : 0410478999 robynestellewall48@gmail.com	Margaret Speirs 'Lynndene' Ariah Park NSW 2665 Phone: (02) 6974 110 Mobile : 0428 771 291 lynndene1@gmail.com.au

The Manager of Temora shire council

Dear Garry

I am writing on behalf of the Mary Gilmore festival committee to ask if we could once again have the use of Thomas the tank engine for the market day of our festival.

The festival market day will be in the main street on Sunday 20<sup>th</sup> October.

Last year we collected the engine from the council depot and stored it in one of our sheds until it was needed, then returned it to the shed before returning back to council on Monday after the festival we were hoping to do the same this year.

We do have the same driver as last year available, he has been trained and has a safety of working with children clearance.

We hope this fee can also be waived by the council along with the other fees mentioned in other correspondence to the council.

The date of our festival this year is 17<sup>th</sup> October to 20<sup>th</sup> October inclusive.

Thanking You

Robyn Wall



**15 NOTICE OF MOTION**

Nil

**16 BUSINESS WITHOUT NOTICE****1. CR SMITH**

Enquired about the date for the 2020 Warbirds Downunder Event and clashing with the Hot Rods event date.

***General Manager advised that the date has not been released as yet, and the release date probably will not be until next year. Suggest the Hot Rods Committee make contact with the Aviation Museum regarding the date.***

**2. CR JUDD**

Cr Judd advised that he will be an apology for the first few days of Local Government Week events.

Advised that Rotary is also seeking new members, the same as the Lions Club. Rotary currently has 22 members.

**3. CR REINHOLD**

Off Leash area at the Lake Centenary – Residents have raised concerns that there is catheads/bindis, no seating, gardening in this space.

***Engineering Technical Manager advised currently no plans, and only a minor budget left maybe possible for some seating, and look at low cost beautification in the future.***

**4. CR SLEIGH**

Thank you for the updated policies on the Hub.

Is there any plans for special thanks for the volunteers for the 10 years of the theatre opening.

***Mayor advised that the Volunteers celebrated with dinner on the evening and Council gave a contribution towards the drinks. Deputy Mayor suggested that special mention could be made at the Local Government Week Morning Tea for the volunteers.***

**5. CR FIRMAN**

Paleface Adios painting donated to Council by Mr Greg Weeks. General Manager and himself visited Mr & Mrs Col Pike this morning to show them the painting.

**RESOLUTION 254/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

It was resolved that Council write and thank Mr Greg Weeks for the wonderful donation of the picture of Paleface Adios together with a photo of the Pikes with the painting.

**CARRIED**

**17 COUNCILLORS INFORMATION PAPER****RESOLUTION 255/2019**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that the Information Reports be received.

**CARRIED**

**17.1 NOTICE BOARD - JULY 2019**

**File Number:** REP19/815

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** Nil

**JULY**

3 July – 2 August Temora Textile & Fibre Exhibition 2019 – Bundawarra Centre

5 School Holiday Disco, Temora Guide Hall – 6:00pm

16 Senior Tech Lessons – Temora Library, 10:30am

18 Wrap with Love Knitting – Temora Library, 2:30pm

19 Save Power Kit Information – Temora Library, 10:30am

19 TDEF Debutante of the Year Ball – Temora Ex Services Club

30 Senior Tech Lessons – Temora Library, 10:30am

**AUGUST**

1 Inland Rail drop in session – Council Chambers, 9:00am to 12:00pm

3 Temora Golf Club Open Dinner – Temora Golf Club 6:00pm

31 Father's Day Aircraft Showcase – Temora Aviation Museum 10:00am

**17.2 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE JUNE 2019**

**File Number:** REP19/828  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**INCOME** \$

Balls  
 Bar  
 Concerts  
 Crockery Hire  
 Dance Prac  
 Dances  
 Election  
 Exams  
 Fair  
 Foyer  
 Hall  
 Kitchen  
 Piano Hire  
 Presentation Nights  
 Rehearsals  
 Reunions  
 Supper Room  
 Workshops

**TOTAL INCOME** \$NIL**EXPENDITURE** \$**Utilities**

Gas  
 Water  
 Electricity  
 Rates  
 Insurance/Public Liability

(467.55)

**Cleaning**

Supplies  
 Wages  
 Sanitary Service

**Maintenance**

Includes Plant, Stores, Handyman's Wages

147.37

**Administration**

Wages  
 Miscellaneous

**TOTAL EXPENDITURE** \$(320.18)

**17.3 WORKS REPORT - JUNE 2019**

**File Number:** REP19/824  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**Report****Main Roads**

- MR 57 - Inspection & routine maintenance
- MR 84 - Inspection & routine maintenance
- MR 241 - Inspection & routine maintenance
- MR241 - Drains
- MR57 - Drains
- MR84 - Trees pruning

**Local Roads**

- Schlunkes Road
- Old Wagga Road
- West Lane
- Mimosa Station Road
- Taylors Lane
- Marnoo Road
- Winkleys Road
- Rees Lane
- Jepsons Road
- Breust Road
- Collins Road
- Reynolds Lane
- Chellington Road
- Quandary Road

**Urban Temora /Ariah Park**

- Lake erosion
- Anzac Street parking bays
- Lake sand swimming & ski drop off area
- Aurora Street sealing
- Tree maintenance
- Tree planting
- Depot upgrade
- Polaris Street footpath

- Grey Street footbridge

**Works planned for next month**

- Netball Court upgrade
- Town approach beautification
- Aurora Street footpath
- Gravel resheet peels & Quades Lane

***Report by Mick Mannion***

**17.4 ROAD SAFETY OFFICER REPORT - JUNE 2019**

**File Number:** REP19/776  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT****Bland, Coolamon, Junee & Temora Shire Councils**

- Completed re-write and update of Temora, Bland, Coolamon & Junee Road Safety Action Plan 2019-2021 to bring up to date with new stats (2013-2017)
- Wrote FY19/20 Projects & established funding requests under LGRSP and submitted to RMS for review (Speed, Fatigue, Drink Driving, Mobile Phone Distraction, Rural School Bus Safety, GLS – Helping Learner Drivers Become Safer Drivers & Motorised Scooter/65+ Driver & Pedestrian Safety)
- Rural Cyclist Safety project to be pursued as a Council initiative on a location by location basis
- Continued correspondence updates with Junee Shire resident regards Junee North Public School proposed Drop Off & Pickup Zone and continued to work with JSC Engineering on design of same for submission to Traffic Committee
- Setup campaign for June Long Weekend via (4) Council's social media and on RSO Facebook page – large volume of shares/interaction noted (over 3,500 views on one video post alone)
- Successful onsite meeting with RMS Network & Projects Manager in West Wyalong who agreed to replace Western side Give Way sign at Newell Hwy & IOR Heavy Vehicle By-Pass Road intersection in West Wyalong with STOP sign to reduce the risk of trucks crossing Newell Hwy at speed and colliding with unseen vehicles due to obstructed view of Newell Hwy traffic to the North. Also installing 50km/h repeater signs on IOR Heavy Vehicle By-Pass Road between Newell Hwy & Mid-Western Hwy. Requested RMS request RMD to carry out these works ASAP
- Request submitted to RMS Network & Projects Manager to move 50km/h speed zone approx. 400m South on Newell Hwy, West Wyalong towards Airport St. Request escalated by RMS.
- Children's Crossing meeting with RMS - Loftus St/ St Anne's Catholic School 6/6
- Installed (2) 'Safety Around Schools' banners at St Anne's Central School, Temora (one facing Loftus St and one facing De Boos St)
- Ongoing work with St Anne's regards parking and road safety outside the school including research into School Crossing Supervisor program
- Facebook posts for Fog & Ice on RSO FB page and requested all (4) Council's to post on their own pages
- Attended Temora Shire Council Traffic Committee meeting on 11/6
- Initiated discussions with West Wyalong Police around Heavy Vehicles during harvest
- Distributed Scooter/65+ workshop flyers to shops and businesses in West Wyalong, Wyalong and Barmedman and emailed contacts in villages who posted flyers there
- Printed (1300) x Scooter/65+ workshop flyers for distribution via Council mail out to West Wyalong and Wyalong residents

- Council Safe Driving Policies reviewed at all (4) Council's
- Draft Safe Driving Policy created and forwarded to all (4) Council's for review, feedback and discussion with the view that Council's not having existing policy would consider adopting same
- Radar Speed Advisory Trailer relocated to face southbound 70km/h traffic on Airport St, Temora on 15/6 (to be relocated to West Wyalong 3/7 for 4 weeks)
- Assisted Bland Shire Council Engineering with finalisation of funding application under SLCRP for Lake Cargelligo Rd both sides of Ungarie township (including inspection and marking of entire section) for FY20/21 funding
- Assisted Junee Shire Council with progression of funding application under SLCRP for Gundagai Rd section and commenced data entry process into system (expected to submit July 2019 for FY20/21 funding)
- Assisted Temora Shire Council Engineering with obtaining information on Railway Level Crossing Pedestrian Crossings standards (for Junee Rd and Victoria St)
- Conducted onsite inspection of entire length of Coolamon Shire Mary Gilmore Way section (both directions) with CSC Engineering for SLCRP funding application 15/6
- Obtained data and discussed SLCRP funding application for Junee Shire Council section of Canola Way for FY20/21 funding
- Engaged Coolamon CWA for Road Safety workshop on 17/7 and created presentation for same
- Visited Ganmain Men's Shed to encourage them to schedule a Road Safety workshop at a combined Coolamon Shire Mens Shed meeting in July or August (Ganmain, Coolamon and Ardlethan Mens Sheds) – email follow up with President
- Conducted Toolbox Talks (Road Safety) for Coolamon – Outdoor staff (14/6) with (30) attendees
- Conducted Road Safety workshop for Junee Community Transport staff & volunteers 13/6 - (10) x attendees
- Toolbox Talks (Road Safety) planned for Bland Shire Council Indoor Staff for July 2019
- Installed (3) x 'Safety Around Schools' banners at Junee North Public School 13/6
- Engaged Springdale Progress Committee and Temora Antique Car Club about possible use of Springdale Memorial Hall for Driver Reviver site. Onsite meeting 20/6
- Reviewed several locations in West Wyalong with Engineering following resident complaints
- Attended Bullying, Harassment and Code of Conduct Training with TSC 20/6
- Conducted Road Safety Toolbox Talk for Bland – Outdoor staff (24/6) with (49) attendees
- Created presentation materials for Temora CanAssist Road Safety presentation on 26/6
- Presented 1 1/2 hour Road Safety Talk to CanAssist group meeting in Temora 26/6 evening (36 in attendance)
- Ran Scooter/65+ Drivers and Pedestrian workshop in West Wyalong 26/6 with (28) x participants plus Police and Riverina Scooters
- Follow up of a number of road safety concerns highlighted by attendees at West Wyalong 65+ workshop. Email sent to Police and Engineering requesting support and follow up of issues in West Wyalong and Barmedman
- Conducted Road Safety Toolbox Talk for Temora 27/6 – 2 x sessions – one for Outdoor staff (36 attendees) & one for Indoor staff (18) attendees
- Conducted onsite inspection of crash locations of Temora Shire Mary Gilmore Way section with TSC Engineering for SLCRP funding application 27/6



- Assisted Temora Shire Council to become an Authorised Restraint Fitting Station (Level 2) – training scheduled for 25/7
- Numerous video's and creatives added to Road Safety Officer – Bland, Coolamon, Junee and Temora Facebook page and shared with a number of community Facebook pages
- Engaged Dept of Education Road Safety Education Coordinator regards Road Safety education in school's as part of FY19/20 projects and at request of several school Principal's 28/6

***Report by Glenn Sheehan***

**17.5 BUILDING APPROVALS - JUNE 2019**

**File Number:** REP19/881  
**Author:** Environmental Secretary  
**Authoriser:** General Manager  
**Attachments:** Nil

**BUILDING APPROVALS – JUNE 2019**

- ✓ DA/CC -32/2019 – Lot 10; DP 758957; Section 30; 139 Vesper Street, Temora – Carport Extension
- ✓ DA/CC 33/2019 – Lot 12; DP 1070950; 11 Joffre Street, Temora – Residential Steel Framed Shed
- ✓ DA/CC 34/2019 – Lot 1; DP 18054; 90 DeBoos Street, Temora – Stage 1 Infill Existing Patio/Verandah & Stage 2 Carport

**COMPLYING DEVELOPMENT ISSUED**

- ✓ CDC 21/2019 – Lot 1; DP 606370; 60 Haig Street, Temora – Inground Swimming Pool

**17.6 CASH & INVESTMENTS FOR PERIOD ENDED 30 JUNE 2019****File Number:** REP19/868**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments  



Temora Shire Council

**Cash & Investments**

For the period ended 30th June, 2019

	Original Budget 2018/19	Revised Budget 2018/19	Actual YTD Figures
<b>Externally Restricted</b>			
Sewerage Services	1,080,137	1,080,137	1,548,148
Waste Management	867,297	867,297	990,042
S94 Contributions	0	0	23,546
<b>HACC</b>			
HACC Unexpended	711,785	711,785	1,275,941
HACC-ELE	144,879	144,879	144,879
<b>Total HACC</b>	<b>856,664</b>	<b>856,664</b>	<b>1,420,820</b>
<b>Total Externally Restricted</b>	<b>2,804,098</b>	<b>2,804,098</b>	<b>3,982,557</b>
<b>Internally Restricted</b>			
Leave Reserves	358,014	358,014	1,758,014
Roads Reserve	985,603	985,603	598,183
Local Roads	428,411	428,411	319,531
FAGS Received in Advance	0	0	1,938,434
Industrial Development	197,603	197,603	197,603
Plant & Vehicle	269,392	269,392	205,712
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	616,930	616,930	369,011
Medical Complex Development	45,870	45,870	40,642
Infrastructure	776,010	676,010	512,717
Infrastructure - Airpark Estate	194,734	194,734	0
MapInfo/GIS Upgrades	17,700	17,700	17,700
Ariah Park Youth Hall Revote	6,402	6,402	0
Stormwater Drainage Flood Studies & Construction Programs	71,871	71,871	141,962
Temora West Sportsground Upgrade Dressing Shed & Toilets Rev.	0	0	0
Mobile Stage Upgrade Revote	28,179	0	0
Town Entrance Beautification Revote	0	0	0
Digital Two Way Radio Upgrade	25,000	25,000	20,000
Computer Upgrade	0	200,000	216,713
Lake Centenary Repair Bank Erosion and Sand	0	0	(0)
Airport Hangar Driveway and Retaining Walls	0	0	(0)
Innovation Fund	0	96,000	0
Sports Council Requirements	0	0	10,000
Youth Hospitality	0	0	17,666
Revotes	6,402	6,402	683,657
<b>Total Internally Restricted</b>	<b>4,030,273</b>	<b>4,198,094</b>	<b>7,049,697</b>
<b>Total Reserves</b>	<b>6,834,371</b>	<b>7,002,192</b>	<b>11,032,254</b>
<b>Cash &amp; Investments</b>			
Westpac Cheque Account			403,463
Macquarie Bank DEFT Account			9,219
Bank of Queensland			500,000
BankWest			511,717
Suncorp			500,000
NAB			500,000
NAB			503,267
BOQ			500,000
NAB			500,000
BOQ			500,000
NAB			500,000
AMP Term Deposit			588,132
AMP Term Deposit			500,000
AMP Business Saver Account			35,599
AMP Notice Account			3,531
NAB Term Deposit (24-701-8261)			525,833
NAB Term Deposit (77-177-3095)			513,935
Suncorp			510,000
AMP			513,750
AMP Term Deposit			553,264
Bank of Queensland			500,000
AMP			500,000
Westpac Cash Reserve			5,804
<b>Total Cash &amp; Investments</b>	<b>6,834,371</b>	<b>7,002,192</b>	<b>9,677,515</b>
<b>Funding Deficit</b>			<b>(1,354,739)</b>

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

Steve Firth  
Responsible Accounting Officer

**17.7 RATES COLLECTION - JUNE 2019**

**File Number:** REP19/768

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Rates Collection - June 2019 [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\)](#) 

Rates Collections												
Rates 2018/19												
Category	Arrears	Levies including Interest & Legals	Total	Pension Rebates	Adjusted Total	Payments	Rates Outstanding 30/06/2019	Rates Outstanding % 30/06/2019	Rates Outstanding 30/06/2018	Rates Outstanding % 30/06/2018	same period last year	
Farmland	22,314.84	1,862,037.78	1,884,352.62	-4,446.66	1,879,905.96	-1,860,294.06	19,611.90	1%	22,314.84	1%		
Residential Temora Occupied	36,019.90	1,202,406.18	1,238,426.08	-85,826.41	1,152,599.67	-1,124,412.13	28,187.54	2%	36,019.90	3%		
Residential Temora Vacant	6,260.86	66,166.29	72,427.15	-51.91	72,375.24	-68,434.13	3,941.11	5%	6,260.86	11%		
Residential Arianah Park	9,176.05	71,997.79	81,173.84	-7,413.62	73,760.22	-60,774.93	12,985.29	18%	9,176.05	13%		
Residential Springdale	223.60	9,248.46	9,472.06	-1,340.51	8,131.55	-8,584.32	-452.77	-6%	223.60	2%		
Rural Residential	6,011.68	147,040.05	153,051.73	-9,789.88	143,261.85	-136,986.81	6,275.04	4%	6,011.68	4%		
Residential - Temora Aviation	-738.40	37,486.35	36,747.95	-340.98	36,406.97	-37,333.77	-926.80	-3%	-738.40	-3%		
Business Temora - Hoskins Street	9,395.65	244,215.62	253,611.27		253,611.27	-238,557.63	15,053.64	6%	9,395.65	4%		
Business Temora - Town	2,272.72	251,526.35	253,799.07		253,799.07	-248,469.47	5,329.60	2%	2,272.72	1%		
Business Temora - Aviation	0.00	26,120.39	26,120.39		26,120.39	-26,120.39	0.00	0%	0.00	0%		
Business Arianah Park	185.29	15,863.91	16,049.20		16,049.20	-15,048.81	1,000.39	6%	185.29	1%		
Business Other	0.00	9,653.04	9,653.04		9,653.04	-9,653.04	0.00	0%	0.00	0%		
Residential Sewer	35,378.30	853,670.72	889,049.02	-40,425.45	848,623.57	-807,829.92	40,793.65	5%	35,378.30	4%		
Non-Residential Sewer	2,757.05	184,265.05	187,022.10		187,022.10	-178,879.29	8,142.81	4%	2,757.05	2%		
Storm Water Levy	2,080.23	48,529.44	50,609.67		50,609.67	-48,194.67	2,415.00	5%	2,080.23	4%		
Domestic & Rural Waste	24,804.18	515,265.80	540,069.98	-37,999.26	502,070.72	-472,701.47	29,369.25	6%	24,804.18	5%		
Trade Waste	4,283.97	116,180.88	120,464.85		120,464.85	-113,325.25	7,139.60	6%	4,283.97	4%		
	\$160,425.92	\$5,661,674.10	\$5,822,100.02	-\$187,634.68	\$5,634,465.34	-\$5,455,600.09	\$178,865.25	3%	\$160,425.92	3%		

**17.8 PINNACLE COMMUNITY SERVICES - FINANCIAL REPORT - 30 JUNE 2019****File Number:** REP19/855**Author:** Financial Accountant**Authoriser:** Director of Administration & Finance**Attachments:** 1. Pinnacle Community Services - June Financial Report  

**Pinnacle Community Services  
Financial Report  
As at 30th June 2019**

	PY YTD	July YTD	Aug YTD	Sept YTD	Oct YTD	Nov YTD	Dec YTD	Jan YTD	Feb YTD	Mar YTD	Apr YTD	May YTD	June YTD
Disability Services - State Block Funding	110,648	122,492	119,966	125,706	122,292	122,032	129,452	133,555	133,338	144,625	142,596	140,917	139,356
Community Participation	(1,259)	-	-	-	-	-	-	-	-	-	-	-	-
Transition to Work	10,330	-	-	-	-	-	-	-	-	-	-	-	-
Life Choices	10,043	-	-	-	-	-	-	-	-	-	-	-	-
Flexible Respite	2,980	-	-	-	-	-	-	-	-	-	-	-	-
Leaving Care	986	-	-	-	-	-	-	-	-	-	-	-	-
Supported Independent Living	(30,365)	16,783	7,453	(3,343)	(33,006)	(42,160)	(51,483)	(59,302)	(77,138)	(73,465)	(82,643)	(122,569)	(137,444)
NDIS Packages	(111,767)	46,333	65,021	36,413	(6,122)	(16,129)	(29,591)	(32,632)	(42,749)	(2,053)	(15,175)	(116,327)	(138,191)
Contracted/Brokered Services	(18,325)	(2,600)	4,343	10,478	20,234	8,354	6,505	5,032	1,590	3,128	2,530	(767)	(5,798)
Aged Care - Commonwealth Funded Block Funding	(70,578)	(82,697)	(48,390)	(8,026)	(107,531)	(43,742)	(137,206)	(122,879)	(84,984)	(33,230)	(149,007)	(117,423)	(144,038)
Home Care Packages	(129,466)	(44,480)	(69,001)	(97,428)	(135,460)	(241,231)	(288,627)	(333,745)	(355,712)	(359,084)	(386,067)	(430,358)	(479,381)
Community Transport Programs	(26,630)	(38,418)	(7,323)	22,001	(32,881)	(2,181)	15,512	(39,503)	(45,248)	9,386	(64,262)	(57,570)	(68,219)
Transition Funding	(3,808)	720	875	875	977	977	977	977	977	977	977	977	977
Overheads - to be distributed quarterly	1,243	13,383	24,080	41,816	51,021	10,965	16,629	33,692	41,058	13,974	18,216	27,687	37,461
Termination Payments - funded by ELE Reserves		(130,390)	(130,390)	(130,390)	(130,390)	(130,390)	(130,390)	(130,390)	(130,390)	(130,390)	(130,390)	(130,390)	(130,390)
<b>Net (Surplus)/Deficit</b>	<b>(255,967)</b>	<b>31,516</b>	<b>97,023</b>	<b>128,492</b>	<b>(120,475)</b>	<b>(203,114)</b>	<b>(337,832)</b>	<b>(414,805)</b>	<b>(428,867)</b>	<b>(295,741)</b>	<b>(532,834)</b>	<b>(675,433)</b>	<b>(795,277)</b>

Note: The figures above will change as transactions are still being processed in relation to the 18/19 financial year.

11/07/2019 11:16 AM



**17.9 TEMORA TOWN HALL THEATRE - OPERATING RESULT JUNE 2019****File Number:** REP19/809**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cinema Operating result June 2019 [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064\_img.jpg\) !\[\]\(a86c7d1c9cb81c81614634a31267440d\_img.jpg\)](#)

**TOWN HALL THEATRE**  
**Operating Statement**

	July	August	September	October	November	December	January	February	March	April	May	June	Total YTD
<b>Candy Bar</b>													
Income	5,748	1,670	2,348	4,724	2,262	3,299	5,505	877	1,039	3,220	2,418	2,165	33,110
Purchases	(1,329)	(1,625)	(577)	(440)	(951)	(1,707)	(310)	(83)	(1,213)	(118)	(1,446)	(1,229)	(9,799)
	4,419	45	1,771	4,284	1,311	1,591	5,195	794	(174)	3,102	972	936	23,310
<b>Admissions</b>													
Income	13,176	4,874	5,760	10,506	6,470	8,119	9,964	2,082	4,149	6,295	4,429	6,895	75,823
Audio Visual Purchases	(6,018)	(3,271)	(3,344)	(4,094)	(3,767)	(3,945)	(4,853)	(2,659)	(1,157)	(1,989)	(4,766)	(3,022)	(39,865)
	7,158	1,602	2,415	6,412	2,703	4,174	5,110	(578)	2,992	4,306	(337)	3,874	35,958
<b>Other Income</b>													
Facility Hire	610	468	491	545	346	348	227	-	109	279	109	318	3,533
Sale of Advertising	182	182	182	182	182	1,382	182	-	182	364	182	182	3,200
Event Catering	36	55	36	36	82	-	-	-	-	-	-	-	245
	828	705	709	764	610	1,730	409	-	291	643	291	500	6,978
<b>Other Costs</b>													
Advertising	(175)	(299)	(400)	-	(349)	(175)	(83)	(175)	(175)	(175)	(175)	-	(2,178)
Bank Fees	(85)	(160)	(86)	(85)	(121)	(105)	(103)	(128)	(85)	(85)	(107)	(87)	(1,149)
Building Maintenance	-	-	-	-	-	-	-	(2,570)	(248)	(1,286)	-	-	(4,105)
Cleaning	(210)	(517)	(244)	(437)	(290)	(314)	(300)	(122)	(897)	(384)	(349)	(436)	(4,064)
Computer Costs	(220)	-	(492)	(464)	(338)	(546)	(80)	(228)	(435)	(80)	(193)	(346)	(3,079)
Event Catering Expenses	-	-	(78)	(65)	(101)	(39)	-	-	-	-	-	-	(283)
Freight	(67)	(152)	(113)	(68)	(72)	(85)	(17)	(16)	(65)	(41)	(65)	(65)	(761)
General Maintenance	(914)	-	-	-	-	(80)	-	-	(490)	-	-	-	(1,484)
Insurance	(6,693)	-	-	-	-	-	-	-	-	-	-	-	(6,693)
Materials Purchased	(12)	(2)	(171)	(31)	(32)	(73)	(369)	(403)	(324)	-	(3,317)	-	(4,734)
Contractors	-	-	-	-	-	-	-	(108)	-	-	-	(2,066)	(108)
Postage	-	-	-	-	-	(2)	-	-	-	-	-	-	(2)
Rates & Electricity	(1,114)	(1,511)	-	(1,175)	(164)	-	(1,178)	(163)	-	(1,209)	-	-	(6,514)
Stationery & Office Consumables	-	-	-	(23)	-	-	-	-	(71)	-	-	-	(94)
Employee Costs	(2,326)	(4,600)	(3,310)	(3,148)	(2,511)	(3,547)	(2,574)	(2,994)	(4,451)	(3,092)	(3,202)	(4,023)	(35,755)
Sundry Expenses	10	(22)	(15)	(10)	(15)	13	9	-	-	(9)	-	4	(40)
Telephone & Internet	(82)	(85)	(82)	(83)	(84)	(82)	(82)	(82)	(82)	(82)	(82)	(82)	(908)
Volunteer Support	-	-	-	-	(86)	(1,225)	-	-	-	-	-	-	(1,311)
Depreciation	-	-	(527)	-	-	(527)	-	-	(612)	-	-	-	(1,667)
<b>Total Cinema Surplus/(Deficit)</b>	<b>(11,888)</b>	<b>(7,347)</b>	<b>(5,519)</b>	<b>(5,590)</b>	<b>(4,163)</b>	<b>(6,787)</b>	<b>(4,777)</b>	<b>(6,989)</b>	<b>(7,934)</b>	<b>(6,445)</b>	<b>(7,488)</b>	<b>(7,102)</b>	<b>(74,927)</b>
	517	(4,995)	(624)	5,869	461	708	5,937	(6,773)	(4,825)	1,606	(6,563)	(1,793)	(8,680)

**17.10 LOCAL GOVERNMENT WEEK MINUTES - MAY 2019****File Number:** REP19/756**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Local Government Week  

**Local Government Week Meeting****Held: 23 May 2019****Location: Council Chambers****Chairperson: Graham Sinclair****In attendance: Cr Graham Sinclair, Cr Rick Firman and Amanda Gay CCSO****Apologies: NA****Minutes from previous meeting: No minutes as first meeting 2019****True and Correct: NA****Business arising from the previous meeting: NA****Correspondence - inward and outward: NA****General Business:**

The committee reviewed 2018 programme of events and discussed delivery of 2019 events. Some changes to the event programme were made and the following will be delivered for Local government week 2019.

**Councillor's Day****Monday 29 July 2019"**

1. 10.00am Mayoral morning tea, with special guest Dr Elisabeth Kirkby.
2. 1.00pm Movie Temora Town Hall Theatre

CCSO: to organise

Mayor Firman to invite Ms Kirkby to be special guest after CCSO speaks to Mrs Nancy White regarding her health and mobility.

**Information and Cultural Day****Tuesday 30 July 2019**

1. 10.00am Residents bus tour of Council facilities and works.  
CCSO: to organise.

2. Information and Cultural Evening

A new approach to the traditional Rate Payers Evening combining updates on Council works, project and developments. The evening will be made very inviting by the opportunity to sampling of delicious foods that represent the cultural heritage of our residents.

CCSO: to organise

**Careers Day – Wednesday 31 July 2019**

Council careers bus tour for Temora Shire High School Students

CCSO: to organise.

**Councillor's Day – Thursday 01 August 2019.**

1. LGW writing competition is open to all residents.

If I was Mayor of Temora Shire I would.....

In the year 2040 Temora.....

CCSO: to organise an entry form.

**Meeting closed:** 5.30pm

**Next Meeting:**

**Date of next meeting:** No date was set

**17.11 TEMORA HERITAGE COMMITTEE MINUTES - JUNE 2019****File Number:** REP19/758**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Heritage Committee [!\[\]\(5a132f13505a6571904d622757b7a8f0\_img.jpg\)](#) 

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**MINUTES****MINUTES OF THE MEETING OF THE TEMORA HERITAGE COMMITTEE**

**Meeting Held:** Temora Shire Council Chambers on Thursday, 6<sup>th</sup> June, 2019

**Present:** Cr Max Oliver, David Scobie, Michael Collins, Wilma McCubbin, Tricia Stubbs, Bill Speirs, Claire Golder, Belinda Bushell, Merryll Graham, Cr Nigel Judd and Ros Hartwig

**Apologies:** Kris Dunstan, Rod Ballantyne and Jason Goode

**Commenced:** 12:02 PM

ITEM		ACTION	DATE
1	<b>Confirmation of Minutes –</b> Minutes confirmed <b>Moved</b> and <b>Seconded</b>		
2	<b>Business Arising from Previous Minutes –</b> <ul style="list-style-type: none"> <li>HAF Guidelines/Policy review</li> <li>State Heritage Inventory – still ongoing.</li> <li>Satellite Airfields – all sites have been investigated and proposed localities decided for future interpretive panels – proposal to be drafted and forwarded to TAM in the New Year. Satellite Airfield associated crashes to be included in the historical information.</li> <li>Self-Drive Brochure – future tours to be scheduled.</li> </ul>	<b>CG</b> still working on the policy, will distribute her review to all via email  <b>BB</b> to continue to work on inventory  <b>BB</b> tours to commence in the warmer	

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	<ul style="list-style-type: none"> <li>Town Hall – meeting took place and it was decided that David Scobie will develop a vision for the project. It was also agreed that the project would be more than one (1) singular panel and will face the vacant wall along DeBoos Street.</li> <li>Indian Hawkers &amp; Chinese Heritage – Ken is still working on this. Burning Towers is an interesting folk law story – possibly vandalised</li> <li>Temora Digitisation of Temora Independent. 1894 to 1923. Michael Pascoe to Scan/OCR 22,500 pages will cost approximately \$9,900 (GST Inc.). Grants to be sourced for this process. Claire has reviewed and unfortunately nothing available as yet.</li> <li>Springdale Boys Production – enquiry about reproducing and selling</li> </ul>	months	<p><b>DS</b> to forward conceptual ideas to sub committee</p> <p><b>BB</b> to contact Kevin Flakelar and Alan Bent regarding photos</p>	
3	<p><b>Heritage Fund Applications –</b> <i>Nil Applications received</i></p>		<p><b>CG</b> to continue to review appropriate grants for this task – there may be some funding that could be applied for in July</p> <p><b>BB</b> to investigate providers and commence this project – 50 copies will be sufficient. And possibly sell for \$10</p> <p><b>BB</b> to place an article in the NNews –</p>	

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	<p><i>Advice has been received from the State Government regarding approval for our Heritage Advisor funds and Local Places funds.</i></p> <p><i>Heritage Advisors was same as last year at \$6,000</i></p> <p><i>Local Places was \$500 less than last year at \$5,500</i></p> <p>It was <b>Moved</b> Nigel Judd and <b>Seconded</b> Wilma McCubbin that Council representatives express our concerns to Ms Steph Cooke in her scheduled visit to Temora in July about this further funding reduction.</p> <p>And that It is disappointing as our committee looks to be a in favourable position each financial year, supporting some worthy projects and initiatives.</p>	<p>pending <b>DS</b> advice regarding a focus on front tiles of shop fronts</p> <p><b>Council Representatives</b> to speak with Ms Steph Cooke during her scheduled visit and express the concerns of the committee</p>	
4	<p><b>Heritage Advisors Report</b> –</p> <p>The report was noted.</p>		
5	<p><b>Heritage Article</b> –</p> <ul style="list-style-type: none"> <li>• Temora Rural Museum Back Story - Arianah Park Cenotaph</li> <li>• January – Marie Narelle – turns 150 – be nice to have her music played or an event</li> <li>• Willundry/Wallundry School – Rural Education in its true form.</li> </ul>	<p><b>BB</b> to contact Michael Wiencke to seek approval for the article.</p>	
6	<p><b>General Business</b> –</p> <p><i>Max Oliver</i></p> <ol style="list-style-type: none"> <li>1. Rail Motor Society visiting on the long weekend – approximately catering</li> </ol>		

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	<p>for 52 attendees. Old style lunch of warm soup and quartered sandwiches. Platform Y has been booked</p> <p><i>Nigel Judd</i></p> <ol style="list-style-type: none"> <li>1. Ariaiah Park Railway – saved the rail loop – great for the town of Ariaiah Park who pride itself on its history.</li> <li>2. Painting Contractor is scheduled to attend to the exterior of the Station Building</li> <li>3. The Ariaiah Park Community Projects Committee is planning to install interpretive panels on sites of relevance at the Ariaiah Park Railway Station.</li> </ol> <p><i>Ros Hartwig</i></p> <ol style="list-style-type: none"> <li>1. Still working on the Combaning/Springdale research</li> </ol>	
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**Next Meeting:** **Thursday, 4<sup>th</sup> July, 2019 at the Temora Shire Council Chambers at 12:00 PM**  
*(Ros Hartwig and Kris Dunstan notified of their apologies for July meeting)*

**Meeting Closed at 12:47 PM**

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**17.12 MARY GILMORE FESTIVAL MINUTES HELD 4 JUNE 2019****File Number:** REP19/760**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Mary Gilmore Festival [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296\_img.jpg\)](#) 

**Ariah Park Mary Gilmore Festival Committee**A Section 355 Committee Of The Temora Shire CouncilMinutes From Meeting Held 4/6/2019

Meeting Opened by President- Chris Mutton - 7:35 pm

Present - R Wall, Allen Penfold, Patty Vearing Chris Mutton, Nigel Judd, Margaret Speirs  
Lorraine coupe, Bruce Ryan, Kevin Popple

Apologies Julie Colwill Francis Dwyer

**Minutes Of Meeting**

Read by Robyn Wall

**Moved** - Margaret      **Seconded** - Patty

**Minutes be Accepted**      **Passed**

**Treasures Report**

Given by M Speirs

Inward

Peter Dawson	\$100.00
BFB ply ltd	\$200.00
Mekah Electrical	\$300.00
Stephen& Marie Cook	\$100.00
Auswild & Broad	\$100.00
South West credit union	\$100.00
John &Elizabeth Davey Stud	\$100.00
Catalyst Accounting	\$50.00
Elders Rural service	\$100.00
Ian & Trudy Sherwood	\$100.00

**total income**      **\$1250.00**

**Outwards**

Payment for ink and toner      \$659.00

Total Expenditure      \$ 659.00

Closing balance as at 31/5/2019      \$ 5,564.54

Term Deposit \$22,284.60

Leaving a total of      \$27,849 14

Moved –M Speirs      Seconded    Robyn

**Correspondence:**

**Inward**

Letter from council re unable to sponsor dump site  
e/mail from Julia Fur re sponsoring festival  
letter from bowling club re sponsorship  
e/mail from several sponsors notifying of their payment of sponsorship

**Out ward**

e/mail to Julia explaining sponsorship  
letter to hotel re price of rooms quote  
letter to Men's shed re food for Saturday & Sunday

**Business Arising:**

1. new printer ink to be priced at ink station .com and locally
- 2 Charmaine to be asked to get print out on all artists for advertising
- 3 art & craft happy to share supper room for display
- 4 Letter to hotel written re room prices awaiting to see them re same
- 5 Margaret to have petty cash float of \$200
- 6 people from out of town i.e. Ardlethan will help with festival
- 7 Logo for festival now on all letter heads
- 8 need to find size of stage
9. do we need to be trained to set up stage
- 10 find out if show trust have more powered site
- 11 two new committee members welcomed Bruce Ryan and Lorraine Coupe have joined our team
- 12Kevin Popple and wife offered to help set up and do the gate

**Discussions**

:  
The best ways to advertise festival

Committee to help Ardlethan on gate for their festival each year in April they will help set up and do gate for our festival

Meeting closed 9.10

**17.13 TEMORA & DISTRICT SPORT COUNCIL MINUTES HELD 19 JUNE 2019****File Number:** REP19/819**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Sports Council MInutes June [!\[\]\(5a132f13505a6571904d622757b7a8f0\_img.jpg\)](#) 

## GENERAL MEETING OF THE TEMORA AND DISTRICT SPORTS COUNCIL

### REPORT OF THE GENERAL MEETING OF THE TEMORA AND DISTRICT SPORTS COUNCIL HELD ON WEDNESDAY 19th June 2019, AT 6.30 PM AT THE TEMORA EX-SERVICES CLUB

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**Attendance:** Rick Firman (President) Denise Breust (Treasurer) Hack Hetherington, Michelle Mawbey (Swimming) Max Oliver (TSC) Paul New (Tennis) Greg Wiencke, (Little A's) Debbie Block (Soccer) Bill Schwencke (Greyhounds)

**Apologies:** Judy Gilchrist, Tony Stringer, Maree Liston, Kate Bruce.  
Moved Hack Hetherington Seconded Max Oliver Carried

**Executive Meeting Report:**  
Nil

**Declaration of Interest:** Nil

**Minutes:** The minutes of the previous meeting were read and confirmed on the motion of Judy Gilchrist.  
Moved Max Oliver Seconded Paul New Carried

#### BUSINESS ARISING FROM THE MINUTES:

Nil

Greg Wiencke: Has a problem with the Nixon Pak fee structure. General discussion re Bookings & Charges where does the money go? Aussie rules or Council delegation to meet with Gary Lavelle  
Moved Greg Wiencke Seconded Paul New carried

#### CORRESPONDENCE:

##### Incoming:

Thank you letter Ruby Watterson

##### Outgoing:

Business Papers

Letters of Congratulations to Damian Well and Sophie Bowley

Thank you letters to sponsors

Moved Bill Schwencke seconded Max Oliver

**Treasurers Report:**

Balance as per bank statement \$14,837.34 moved on the motion of Denise Breust Seconded Greg Wiencke Carried  
Denise will reinvest \$14,000 for 9 months 1.85%

**Specific Business:**

Rec Centre Business:  
Nil

**General Business:**

Presentation night discussed.  
Guest speaker Bob Turner was great and well received.  
Food cold for later tables  
Delegates happy with how the night went  
Suggested video or power point presentation of nominees for the awards.

Swimming Club: we have 6 swimmers who received Swimming Australia JX awards for 2018-19

We have 2 swimmers who have qualified for the swimming NSW country short course meet. We have 32 swimmers booked for our swimming development day on Saturday 29-06-2019, these swimmers come from clubs all around the region & will be coached by Le Barclay. Les is the head coach of Telopea Swimming Club in Canberra, he also has a silver coaching licence. Winter training on Thursday afternoons has been going well with up to 20 swimmers attending. Shortly we will start to look toward the next summer season.

Soccer Club: They are happy with the new club house. Re-union went off well.

Tennis Club: Paul delivered his report. 2 new courts with artificial surface ready for use shortly.

Little A's: Greg delivered his report in limbo at the moments off season. 10<sup>th</sup> August Riverina coaching clinic. \$20,000 worth of gear from the St George Little A's club

Greyhounds: Meeting was held with head office, submission presented. New Head office, trying to get country clubs to amalgamate. CEO disappointing regards with what's going on in country greyhound racing. Waiting on answers. Bill thinks Temora should go ok & get Tab meetings. Hoping to hear back soon regarding situation. 15 meetings for 2019/2020. Temora/Cowra amalgamation, hoping to get Young involved.



Basketball: In recess, Final night on the 18<sup>th</sup> June.

Defibrillator at Nixon Park

Who is to pay the costs?

Defibrillator must be accessible to all Sporting Bodies

9 Sporting Bodies \$122.77 per club.

The box has been donated for safe storage.

Moved Denise Breust seconded Max Oliver

Users are Snr & Jnr Aussie Rules, Snr & Jnr Cricket, Snr Rugby League, High School, Public School, St Anne's. Little A's

Don't forget the next meeting is also the AGM.

The next meeting will be on the



17<sup>th</sup> July 2019

6.30 pm Temora Ex-Services Club Narraburra Room

Meeting closed at 8.20pm

Signed Chairman:

Secretary:

**17.14 SISTER CITY COMMITTEE MINUTES 26 JUNE 2019****File Number:** REP19/875**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Sister City minutes  

**SISTER CITY COMMITTEE**

Election of Sister City Committee

**Chairperson:** Nominated: Peter Speirs

Moved: Bob Brabin - Seconded: Anne Giacomini

Accepted: Peter Speirs

Carried

**Deputy Chairman:** Nominated: Bob Brabin

Moved: Peter Speirs - Seconded: Helen Speirs

Accepted Bob Brabin

Carried

**Secretary:** Nominated: Anne Giacomini

Moved: Peter Speirs - Seconded: Helen Speirs

Accepted Anne Giacomini

Carried

**IT Officer:** Nominated Matt Walker

Moved: Peter Speirs - Seconded: Tanya Botha

Accepted Matt Walker

Carried

Jillian Tadeje had asked Amanda Gay to inform the committee that she would be happy to accept the position of Communication/Public Relations in her absence. Jillian had a late shift at the Pharmacy and could not attend. The group discussed if this was possible and agreed to nominate her in absence.

Communication/Public Relations nominated: Jillian Tadeje (in absence)

Moved: Peter Speirs - Seconded: Bob Brabin

Accepted on behalf of Jillian Tadeje in her absence

Carried

**Held:** 26/6/19

**Location:** TSC Meeting Room

**Chairperson:** Peter Speirs

**In Attendance:** Matt Walker, Helen Speirs, Anne Giacomini, Peter Speirs Bob Brabin, Tanya Botha and Amanda Gay

**Apologies:** Cr Ken Smith, Jillian Tadeje, Irene Broad

**Minutes from previous meeting:** Election of officers/positions within committee

Chairperson: Peter Speirs  
Deputy Chairman: Bob Brabin  
Secretary: Anne Giacomini  
IT Officer: Matt Walker  
Public Relations: Jillian Tadeje  
Council staff: Amanda Gay  
Councillor: Cr Ken Smith (Deputy: Cr Rick Firman)

**Correspondence:**

**IN:** Nil

**OUT:** Nil

**GENERAL BUSINESS:**

*Name:* to be discussed at next meeting

*PR:* -advertise committee's existence and ask for expressions of further interest

- People who are interested can still attend
- 9 executive positions only but extras can take part in meetings –(see those positions held at present)
- Amanda suggested:-
  - Put something in paper
  - Maybe a picture of new people together with pictures of earlier people involved perhaps in visits to sister cities
  - Peter & Helen to look through Photos of previous involvements and use some of these
- Maintaining contact with sister cities—maybe involving older members of the community and not just the younger ones:-
  - ♦ *Izumizaki - Japan*
  - ♦ *Upington - South Africa*
  - ♦ *Randwick City Council – Randwick Sydney NSW*

- *Direction for the committee:*
  - ◆ Where we want to go?
  - ◆ *Choosing a suitable name for committee*
  - ◆ *How we advertise to community that we are alive and on the move*
  - ◆ *Approach Kevin & Sandra Harper to join Committee*
  - ◆ *Direction for committee in future*
  - ◆ *Meet next on 24/7/19 (Anne and Bob will be missing –apologies but will contribute ideas digitally beforehand)*
- Maybe possibilities to offer classes in (i) Ikebana , (ii) Japanese cooking etc through this committee to Temora community
- Look at what has been established in past
- What about connections eg places in Germany—historically very significant in Temora ( are they from a particular area?); maybe Philippines, others
- Involving other members of community
- 2019 marks 30 years as sister city to Izumizaki Japan, Committee to think about celebrating this mile stone this year or next is good idea—visiting Izumizaki Japan.

*Next Meeting: 24/7/19 meeting monthly on 4<sup>th</sup> Wednesday of Month unless otherwise amended in future.*

*Meeting closed 6:05pm*

**17.15    ARIAH PARK MARY GILMORE FESTIVAL AGM MINUTES 2 JULY 2019****File Number:**        REP19/872**Author:**             Executive Assistant**Authoriser:**        General Manager**Attachments:**      1.     Mary Gilmore AGM Minutes [!\[\]\(5a132f13505a6571904d622757b7a8f0\_img.jpg\)](#) 

*Mary Gilmore Annual General Meeting Held 2/07/2019*  
*Meeting opened at 7.45 pm*

**Present:**

Patty Vearing, Chris Mutton, Allen Penfold, Robyn Wall, Bruce Ryan, Margaret Speirs, Nigel Judd, Jan Popple, Kevin Popple, Janice Lewis

**Apologies:**

Lorraine Coupe, Julie Colwell

Confirmation of Minutes of Previous Annual General Meeting –

**Moved:** Allen Penfold **Seconded:** Patty Vearing same be accepted motion carried

**Business Arising:**

Charges to remain as this year, fees to be charged for people attending Saturday night only \$5.00

Main day of Festival to be held 3<sup>rd</sup> Saturday in October

**Moved:** Nigel Judd **Seconded:** Allen Penfold carried

**Correspondence:**

**Inward:** -----nil

**Outwards:** Applications attended for this year's festival

**Treasurer report:**

Treasurer Report - For year 2018/2019 given by Margaret Spiers

**Moved:** Marg Speirs **Seconded:** Robyn Wall motion carried

Please see same attached

President Chris Declared All Positions Vacant for Festival Committee After reading his Report For 2017/18 Thanking All the Team for a Great Effort this last year .

Chris Also asked that the team continue to work together to ensure the group run smoothly and that all correspondence is directed to the secretary to ensure all records are kept accurate

Chris Then Asked Vice President Allen Penfold To Take the Chair to Elect The 2019/20 Committee

**Moved** Robyn Wall **seconded** Allen - Chris Mutton stand for president(accepted) /elected

**President Chris Mutton**

Vice President Nominated Patty Vearing seconded - Chris Mutton That Allen Penfold stand for vice

president accepted / elected

**Vice President Allen Penfold**

nominated R Wall seconded Patty - Margret Speirs - stand for treasurer

**Treasurer Margret Speirs**

nominated Patty Vearing seconded Chris Mutton - Robyn Wall stand for secretary accepted

**Secretary Robyn Wall**

**Publicity Officer**

moved Patty seconded Chris Mutton that Nigel Jud stand for publicity officer accepted and elected

Publicity Officer

Nigel Judd

The following Position was Nominated by the Temora council and accepted  
Council Representative Nigel Judd

Poets Breakfast - Children's Section ? Francis Dwyer

Markets Sunday

Chris Mutton

committee

Bruce Ryan, Lorraine Coupe, Patty Vearing, Julie Cowill ,Jan Popple, Kevin Popple Janice Lewis and Francis Dwyer


General

Moved Festival committee take over after the running of this year's festival

moved bank signature remain Robyn Wall, Margret Speirs & Chris Mutton with 2 to sign- carried

**meeting closed at 9.00 pm**



**17.16 TEMORA'S OWN ARTS & CRAFT MINUTES HELD 5 JULY 2019****File Number:** REP19/816**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora 's Own Arts & Crafts Minutes [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064\_img.jpg\)](#) 

**Temora's Own Arts and Crafts  
Committee Meeting 5<sup>th</sup> July 2019  
Agenda**

**Meeting opened at: 10am**

**Present:** Viv Leary, Jean Luck, Alison Bushell, Vicki Sproule

**Apologies:** Narelle Williams, Debbie Marshall, June Coleman

**Confirmation of Minutes of Previous Meeting**

Moved: Alison Bushell

Seconded: Jean Luck

**Business arising from the Minutes**

Vicki has contacted Peter Clements and Dallas McKelvie to get quotes for the electrical work need to remove the office partitions.

Peter Clements and Chris McCauley called in on Thursday 4<sup>th</sup> July to inspect the electrical work required and submit quotes

Front Door Ramp:

Vicki called Cath New to discuss the cost of the ramp and to check if Denis Gersbach was paying the contactor

Spoke to Kelly Whitton with regards to replacement of the tiles on the front of the shop. Denis Gersbach has agreed to pay for the tiles to be replaced.

**Correspondence:**

**Out**

1) Letter to members explaining the reasons why we need to do the renovations

Also attached the proposed stage one shop layout plan.

2) Letter explaining the changes to the emergency change tin and Change tin record sheets

**In**

Letter from Temora Shire Council to Denis Gersbach re the cost of the front door ramp

Letter from Telstra about the NBN

Letter from Denis Gersbach giving us written permission to remove the office partitions in the shop.

**Financial Report:**

As per Financial Report in the General Meeting and AGM minutes

**General Business**

Sue Chagal

The committee expressed to Sue the reason they asked her to come and make a presentation to the committee as we and other members were concerned that the items she was bringing in were factory made in India and not produced by her.

The committee explained the definition of "Handmade" as per the rules and regulations of TOAC;

- Sue made a presentation to the committee of her sale Items
  - Sue gave a comprehensive demonstration on how she brings in the raw materials, embellishments and paints/inks to produce her sale items
  - The committee was satisfied that Sue is complying with the rules and regulation of TOAC of handmade or embellished goods.
  - Sue expressed her appreciation to the committee for guiding her as to what is acceptable and suitable for sale in the shop.
  - The committee suggested that Sue concentrate on children's clothing, jewellery and Handbags/purses.
  - The committee explained that it was not acceptable to have adult clothing as we do not have the facilities to accommodate change rooms and different sizes.
  - Shoes are not acceptable because of Health and Safety regulations
  - The committee explained that all manufactures tags must be removed from her sale items.

A note was written in the message book explaining that Sue's Items are acceptable and that the committee was happy that she is complying with our rules.

- **Proposed Motion**

- **Embellishments:**
  - **"the committee reserves the right to decide if items submitted for sale by a member have sufficient embellishment to be considered handmade"**

**Moved:** Viv Leary

**Seconded:** Jean Luck

Carried

- **Confidentiality**
  - The committee wishes to impress on all members the importance of confidentiality of TOAC business activity.
- **Brown Paper Bags**
  - Vicki to check Southlands prices of the brown paper bags and order some as required
- **Daily Takings Master Sheet**
  - Vicki to action getting a master sheet from Cath New
- **Brother Printer**
  - Vicki explained that the genuine replacement drums for the Brother printer will cost \$283 plus the postage and it does not seem to be a big job to replace them.
  - Committee gave permission for Vicki to purchase the replacement drums and be reimbursed by Cath New.
- **Secretary Allowance**
  - Viv felt that the current Secretary should have a monetary allowance to cover the cost of copy paper and Printer ink.
  - Committee agreed and Vicki explained that she gets some copy paper from the supply in the office and orders black ink from Ink Station once a year.
- **Meeting Closed at:11.30am**

**17.17 TEMORA HERITAGE COMMITTEE MINUTES JULY 2019****File Number:** REP19/837**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Heritage July 2019 [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\)](#) 

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## MINUTES

## MINUTES OF THE MEETING OF THE TEMORA HERITAGE COMMITTEE

**Meeting Held:** Temora Shire Council Chambers on Thursday, 4<sup>th</sup> July, 2019

**Present:** Cr Max Oliver, David Scobie, Michael Collins, Wilma McCubbin, Ken McCubbin, Bill Speirs, Claire Golder, Belinda Bushell, Rod Ballantyne and Cr Nigel Judd

**Apologies:** Kris Dunstan, Ros Hartwig, Tricia Stubbs, Merryl Graham and Jason Goode

**Commenced:** 12:05 PM

ITEM		ACTION
1	<b>Confirmation of Minutes –</b> Minutes confirmed <b>Moved</b> Wilma McCubbin and <b>Seconded</b> Bill Speirs	
2	<b>Business Arising from Previous Minutes –</b> <ul style="list-style-type: none"> <li>HAF Guidelines/Policy review</li> <li>State Heritage Inventory – still ongoing.</li> <li>Satellite Airfields – all sites have been investigated and proposed localities decided for future interpretive panels – proposal to be drafted and forwarded to TAM in the New Year. Satellite Airfield associated crashes to be included in the historical information.</li> </ul>	<b>CG</b> distributed draft policy to all and reviewed at the meeting. Further inclusions will include: in-kind works versus direct invoice/paid works  <b>BB</b> to continue to work on inventory

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	<ul style="list-style-type: none"> <li>• Self-Drive Brochure – future tours to be scheduled.</li> <li>• Town Hall – General Manager advised that a report is to go to Council for review/endorsement of the project</li> <li>• Indian Hawkers &amp; Chinese Heritage – Ken is still working on this. Burning Towers is an interesting folk law story – possibly vandalised Chinese Heritage – if we can get someone with true cultural knowledge/heritage from China and seek as to best ensure the site is given its respect it requires. Tracking the Dragon book is a great referencing tool.</li> <li>• Temora Digitisation of Temora Independent. 1894 to 1923. Michael Pascoe to Scan/OCR 22,500 pages will cost approximately \$9,900 (GST Inc.). Grants to be sourced for this process. Claire has reviewed and unfortunately nothing available as yet.</li> </ul>	<p><b>BB</b> Tara/Bectric/Quandary area for August</p> <p><b>BB</b> to draft the report from <b>DS</b> advise</p> <p><b>KMc</b> has completed the article <b>BB</b> to forward to the Independent as a staged article. To also contact Grace Au Yeong as her Mother is out in Australia from China. Contact could also be made with Meredie Mee Ling.</p> <p><b>CG</b> to continue to review appropriate grants for this task – there may be some funding that could be applied for in July</p>
3	<p><b>Current Projects</b></p> <ul style="list-style-type: none"> <li>- Mark Saddler from Bundjyi Culture Tours met with Craig Sinclair, Bill Speirs and Belinda Bushell about the Wiradjuri culture. The committee would like to meet with Mark to see how some heritage projects like Sproules</li> </ul>	<p><b>BB</b> to invite Mark for David's next schedule visit on Thursday, 8<sup>th</sup> August, 2019 for 11:30am to meet with the committee prior to heritage meeting.</p>

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	Lagoon could be enhanced and/or ensure the Wiradjuri story is told correctly.	
4	<b>Heritage Fund Applications –</b> <i>Nil Applications received</i>	
5	<b>Heritage Advisors Report –</b> The report was noted.	
6	<b>Heritage Article –</b> <ul style="list-style-type: none"> <li>• Temora Rural Museum Back Story - Ariaiah Park Cenotaph</li> <li>• January – Marie Narelle – turns 150 – be nice to have her music played or an event</li> <li>• Willundry/Wallundry School – Rural Education in its true form.</li> <li>• Indian Hawkers – staged</li> </ul>	<b>BB</b> to contact Michael Wiencke to seek approval for the article.
7	<b>General Business –</b> <i>Bill Speirs</i> <ol style="list-style-type: none"> <li>1. Centenary of the Ariaiah Park Cenotaph preparations are underway. It was felt that information on the 32 guys that were killed should be respectfully documented somewhere – this will be upon the advisory comments of the members of the RSL. The APCP Billiards room refurbishment has resulted in some beautiful skylights that are part of the planned vision/framework. It is proposed to house this finalised interpretation in the centre with the Peppercorn Tree Avenue.</li> </ol>	

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	<p>2. Attended the Sydney Museum Managers Meeting and was introduced to the representative of the Powerhouse Museum. This introduction has been positive as Bill is now pursuing the loan of the first air ambulance for Temora Ambulance Section of the Bundawarra Centre.</p> <p>3. Public Water Bodies/Tanks – need to include as a future works to interpret/mark the sites.</p> <p><i>Max Oliver</i></p> <p>1. Rail Motor Society scheduled visit went well – with one minor hiccup that the rail motor broke down and the visitors had to be transported by bus. The whole day was enjoyed by all.</p> <p>2. Spoke to Neville Pollard regarding the Railway Siding project – Neville was very positive towards this and stated that there is information available to assist this project. Next step would be to work on the suitability on how to mark each spot – ensuring concurrence with all parties (NSW Transport/John Holland Group etc.).</p> <p>3. Relocation Project of the Gidginbung Rail Siding – still in progress. Discussions are to be had with the engineering department about how etc.</p>	<p><b>CG</b> to make changes and report policy to Council.</p>
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	<p><i>Claire Golder</i></p> <ol style="list-style-type: none"><li>1. Draft Policy review – include the works in kind discussion from business arising. Include a new photograph.</li></ol> <p>The draft policy with the above inclusions is endorsed by the committee and recommended to be forwarded to Council for adoption. <b>Moved</b> Belinda Bushell and <b>Seconded</b> Wilma McCubbin.</p> <p><i>Nigel Judd</i></p> <ol style="list-style-type: none"><li>1. Arian Park Railway – working with Claire Golder in regards to the licenses and clearances to work on a voluntary basis at the station.</li><li>2. 12<sup>th</sup> October – Heritage Train is visiting Arian Park. Dot point 1 – the committee are hoping that all things will be done for this visit.</li><li>3. Rod Ballantyne – Museum Shed will include Main Street focus of the Arian Park Main street businesses evolving. And too, will return this to each site for tourists and community.</li><li>4. Moses &amp; Son shopfront in Coolamon Street – Craig Leiper is doing a marvellous job. There is section of the verandah that needs to be re-roofed – Craig was informed to apply for HAF.</li></ol>	
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	<p>5. Advised the committee that Nigel and Helen have on their farm old charcoal burners that Nigel's father came into possession of and were converted to feeders. When the Judd's undertake a clearance of unwanted goods – he will notify the committee and seek their relocation.</p> <p><i>Ken McCubbin</i></p> <p>1. Hawkers – WWCC – Wiradjuri group have great articles/information on the website.</p> <p><i>Wilma McCubbin</i></p> <p>1. Combaning/Springdale – Trucking Yards – knowledge of where its location was and also the charcoal burning towers – Review Neville Pollards book.</p> <p>2. Aboriginal Heritage – FOTSC – Baptist Section – an Aboriginal Woman found out near Narraburra Hills and relocated to the Baptist Section of the Old Cemetery. Macleay Institute of Sydney exhumed the body many years ago – be interesting to see if this information is available. Ron McGuirk's father found the body, an article is in the local paper either in 1911 or 1912 about the relocation.</p>	
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	<i>Belinda Bushell</i>  1. Advised that the Temora Preschool & OOSH committee recently erected an interpretive panel onsite on the corner of Loftus & George Streets. Information was sourced from Tracey Robinson's collation of the 50 years history book.	
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**Next Meeting:** Thursday, 8<sup>th</sup> August, 2019 at the Temora Shire Council Chambers at 12:00 PM

**Meeting Closed at** 12:56 PM

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**17.18 LOCAL GOVERNMENT WEEK MINUTES - JULY 2019****File Number:** REP19/854**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. LGW minutes [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\)](#) 

**Local Government Week - Minutes****Held:** 9 July 2019**Location:** Temora Shire Council Committee Room**Chairperson:** Graham Sinclair**In attendance:** Cr Graham Sinclair (Chair), Cr Rick Firman, and Ms Amanda Gay**Apologies:** NA**Minutes from previous meeting:** Read and declared true and correct**Moved:** Cr Rick Firman**Seconded:** Graham Sinclair**Business arising from the previous meeting:** Nil**Correspondence - inward and outward:** Invitation from the Mayor Rick Firman to the Hon Dr Elisabeth Kirkby.**General Business:** Belinda Bushell has asked if Councillors would like to read to students at Temora Pre School. Cr Sinclair and Cr Firman thought Councillors would be quite interested and asked the CCSO to send an invitation with essential information to all Councillors.

CCSO Local Government Week 2019 events update

**Update:** Local Government Week 2019

Mayoral Morning Tea, Monday 29 July 2019

10.00am – 12.00pm Temora Bowling Club

Attending: Cr Rick Firman, Cr Graham Sinclair and Ms Amanda Gay

Estimated numbers: 50 -100 people

Special Guest: The Hon Dr. Elisabeth Kirkby

Invitations: Mayoral Invitations to be sent out once the Hon Dr. Elisabeth Kirkby confirms.

Venue: Temora Bowling Club -booked 8.00 am-12.00 pm - confirmed Mr. Bruce Firman

**Changes arising from update:** Committee discussed alternative LGW 2019 speakers for Mayoral Morning Tea

The Hon Dr Elisabeth Kirkby has been called to the International Jury and unfortunately will not be able to attend LGW 2019. The committee discussed alternative guest speakers.

The committee decided to invite retired Mayors James and Speirs to speak at the morning tea, together with long serving Council employee Mr Ian Preston.

Cr Graham Sinclair will invite retired Mayor's and staff to speak.

**Update:** Local Government Week Movie

Monday 29 July 2019

1.00 pm – Venue booked

Movie to be arranged by CCSO

**Update:** Local Government Week Information Day Bus Tour

Tuesday 30 July 2019

10.00am - 2.00pm depart Paleface Park

Attending: Cr Graham Sinclair and Amanda Gay

Tour information

- Airpark Estate and runway – Mr Rob Fisher
- Agricultural Innovation Centre - Cr Graham Sinclair
- Sausage sizzle in Treflé Building - TBA
- Nixon Park/Gloucester Park/Lake Centenary – Claire Golder
- Temora Town Hall – Mr Kris Dunstan/Mr Gary Lavelle

Catering: Councillors are invited to cook sausage sizzle at Treflé Building.

Bus capacity - 40

Bus: Booked 10.00am – 2.00pm confirmed by email Peter Harper.

**Update:** Information Evening- Community and Economic Development Forum (former Rate Payer Evening)

30 July 2019

Venue: Temora Bowling Club

Estimated attendees: 50-100

5.30pm for 6.00pm start

6.00pm Mayor Welcome LGW 2019 event

6.05pm Community and Cultural update of events and projects - CCSO

- New Resident Attraction –Ms Jacqui Collins Aria Park Hotel- talking about her family relocation and the redevelopment of the Aria Park Hotel. Ms Collins will also talk about the employment of the hotel's new Persian chef Ali Reza.
- Introduction to Ali and Azam through Embrace Temora (migrant resident relocation).
- Introduce the Sister City Committee – Chairman Peter Speirs to give brief information of the new committee's direction.

6.45pm Economic Development update- EDM

- The Whiddon Group - to speak about the new residential care development and take community questions.
- Sydney Flight College

**Changes arising from update:** Changes to the above speaker line up will take place, as appropriate community consultation has not yet taken place regarding the Sydney Flight College. Replacement guest speaker will be LPC Trading.

Required: Projector and computer - Booked

**Update:** Local Government Week Careers Bus Tour

10.00am – 2.00pm

31 July 2019

Attending: Cr Graham Sinclair and Ms Amanda Gay

Bus capacity: 40 seats no disability access (wheel chair)

Catering: Lunch sausage sizzle.

Invitations: Invitations sent to all Temora Shire year 10 students.

Temora High School has responded and will be attending with 18 students.

St Anne's Central School responded and will be attending with 13 students.

Ariah Park Central School is yet to respond.

The CCSO met with Mr Fisher and Mr Shah as to the careers and project focus for the bus tour.

- Depot tour
- Temora Agricultural Innovation Centre
- Parks and Gardens staff with sausage sizzle lunch at Lake Centenary.
- Engineering staff work site TBA
- Pinnacle Community Services.
- 

**Update:** Local Government Week Writing Competition 1 August 2019

**Changes arising from update:** Launch moved from Thursday 1 August 2019 to Friday 2 August 2019 to provide the completion a launch in Friday's newspaper.

Andrew Mangelsdorf of Temora Independent will take a photo of Councilors at the Tuesday evening event for the launch of the LGW writing Competition in Friday's newspaper.

The Local Government Writing Competition will be launched in Friday's newspaper and delivered to Temora Shire schools and business houses. The competition will run until 31 August 2019.

**Next Meeting:** not scheduled communication via phone until the event.

**Meeting closed:** 2.05pm



**17.19 STEPH COOKE MP - RETURN & EARN****File Number:** REP19/780**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Steph Cooke - Return & Earn  **FIRST HEADING**

Advising that the Minister for Energy and the Environment the Hon Matt Kean MP has responded regarding the Return and Earn Scheme and that TOMRA currently has 14 return points operating in Cootamundra electorate, and that Arian Park falls within the catchment of Temora's return point.



Our Ref: SC6012/LC  
(in reply please quote)

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666  
temshire@temora.nsw.gov.au

Dear Mr Lavelle

*Gary,*

I refer to earlier correspondence regarding the Return and Earn Scheme.

You may recall I wrote informing you I had made representations on your behalf to the Minister for Energy and the Environment, The Hon Matt Kean MP. A response from the Minister has been received, a copy of which is attached for your information.

I appreciate you taking the time to bring your concerns to my attention. Please do not hesitate to stay in touch should you require any further assistance.

Yours sincerely

*Stephanie Cooke*

Steph Cooke MP  
Member for Cootamundra

25.6.2019.



### Steph Cooke MP, Member for Cootamundra

Young Office: 140 Boorowa Street (PO Box 350) Young NSW 2594 Phone: 6382 2399 Fax: 6382 3144

Junee Office: 25 Seignior Street (PO Box 338) Junee NSW 2663 Phone: 6924 2533 Fax: 6924 1537

[f /StephCookeMP](#) [@StephCookeMP](#) [cootamundra@parliament.nsw.gov.au](mailto:cootamundra@parliament.nsw.gov.au) [www.stephcooke.com.au](http://www.stephcooke.com.au)



The Honourable Matt Kean MP  
Minister for Energy and Environment



Ref: MD19/1329

Ms Steph Cooke MP  
Parliamentary Secretary to the Deputy Premier  
Member for Cootamundra  
PO Box 350  
YOUNG NSW 2594

Dear Ms Cooke *Steph*

Thank you for your representations on behalf of Mr Gary Lavelle, General Manager, Temora Shire Council about the Return and Earn Scheme. I appreciate you bringing Mr Lavelle's issues to my attention.

TOMRA Cleanaway, the Network Operator, is responsible for setting up and maintaining return points. The NSW Government has established Community Access Principles to ensure TOMRA Cleanaway has appropriate reach and coverage of return points across the state.

The NSW Environment Protection Authority (EPA) has been advised by TOMRA Cleanaway that it currently has 14 return points operating in the Cootamundra electorate including 5 Reverse Vending Machines in eleven towns. TOMRA Cleanaway advises that the current level of service satisfies the community access principles, and that the town of Aria Park falls within the catchment of Temora which hosts a return point.

I am advised that TOMRA Cleanaway may establish additional return points following an assessment process which includes consideration of servicing and potential demand. Aria Park Advisory Committee may wish to contact TOMRA Cleanaway directly on 1800 290 691 to discuss requests for additional return points.

Littered drink containers are a major issue in NSW for local communities and our environment. They account for the largest proportion of litter volume in NSW at 49 per cent or about 1.3 billion containers, costing communities around \$162 million to manage. The NSW community has embraced the Return and Earn scheme by returning more than 1.7 billion containers since return points opened on 1 December 2017.

If Mr Lavelle would like to discuss this matter further he may contact Sanjay Sridher, Executive Director, Container Deposit Scheme on 9995 5285 or at [sanjay.sridher@epa.nsw.gov.au](mailto:sanjay.sridher@epa.nsw.gov.au).



Thank you for taking the time to bring this matter to the Government's attention.

Yours sincerely

Matt Kean MP  
Minister for Energy and Environment

*4.6.19*

GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 6150 ■ F: (02) 9339 5572 ■ W: [nsw.gov.au](http://nsw.gov.au)

**17.20 TEMORA & DISTRICT SPORTS COUNCIL - THANK YOU****File Number:** REP19/788**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Sports Council  **FIRST HEADING**

Thanking Council for the ongoing support to the Annual Temora & District Sports Council Presentation Night.



## Temora & District Sports Council

P.O. Box 262, Temora NSW, 2666

18<sup>th</sup> May 2019

*To The Temora Shire Council*

*On behalf of the Temora & District Sports Council we would like to thank you for your ongoing support of our Annual Presentation Night.*

*This year we had Mr. Bob Turner as our guest speaker, Mr. Turner was an excellent speaker and had a great story to tell.*

*Overall, we had 33 nominations for our night with some excellent nominations amongst them.*

*We had good numbers with 152 people in attendance.*


*Your generous donation is much appreciated by The Temora & District Sports Council.*

*Thank You*

*Rick, Denise, Judy*

---

Hon. Patron: Mr Harold Hetherington OAM • President: Cr Rick Firman OAM  
Vice President: Mr Tony Stringer • Vice President: Mr John Morton  
Secretary: Mrs Judy Gilchrist • Treasurer: Mrs Denise Breust

**17.21 RAINBOW BALL 2019 - THANK YOU****File Number:** REP19/790**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rainbow Ball [↓](#) **FIRST HEADING**

The Rainbow Ball Committee would like to thank Council for the ongoing support to their event.





The Rainbow Ball Committee would like to thank

## **TEMORA SHIRE COUNCIL**

For your generous donation

The Rainbow Ball 2019 raised \$7,000.00 for Can-assist,  
Temora.

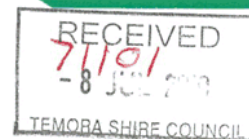
**17.22 SOUTHERN SPORTS ACADEMY - THANK YOU****File Number:** REP19/833**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Southern Sports Academy  **FIRST HEADING**

Southern Sports Academy would like to thank Temora Shire Council for the contribution to the development of athletes reaching their goals.





PO Box 8545, Koorinal NSW 2650  
P: 02 6931 8111 | F: 02 6931 8011  
[www.ssa-nsw.org.au](http://www.ssa-nsw.org.au)  
ABN 15 193 274 996



Tuesday, 2 July 2019

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
PO Box 262  
Temora 2666

Dear Gary,

On behalf of the Southern Sports Academy, I would like to thank you for your contribution to the development of the athletes from your area through the provision of much needed funding which will assist the athletes in reaching their goals.

The support your local government provides, both financial and in-kind, will aid the Academy in providing opportunities to athletes within your region. These opportunities will assist our young sportspersons realise their athletic potential and help to direct them towards the road to success.

I am certain the Temora Shire Council is as proud of the achievements of the athletes from your region, as they are to represent their town and sport. We look forward to demonstrating both of these aspects at a function in the near future.

Kind regards,

A handwritten signature in black ink, appearing to read "Mark Calverley".

**Mark Calverley**  
Chief Executive Officer

Proudly Supported By:



Your local club



SthSportsAcad

facebook.com/SouthernSportsAcademy

southernsportsacad/

Reach Your Goals!

**17.23 THE HON JOHN BARILARO MP****File Number:** REP19/835**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. The Hon John Barilaro  

Advises he understands it is disappointing in missing out on grant funding to the NSW Government's Regional Cultural Fund and the time it takes to prepare an application. And advises that Stronger Country Communities Fund round three is open for applications until 27 September 2019.



**The Hon. John Barilaro MP**  
Deputy Premier  
Minister for Regional New South Wales  
Minister for Industry and Trade



Ref: A2994881

Mr Gary Lavelle, PSM  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

Dear Mr Lavelle

Thank you for your letter of 1 May 2019 to Ms Steph Cooke MP, regarding your application to the NSW Government's Regional Cultural Fund.

I understand that it is always disappointing to miss out on grant funding and recognise that it takes a lot of time and effort to prepare an application. We received an overwhelming request for funding through the Regional Cultural Fund, with 150 applications seeking more than \$220 million with only \$100 million available.

In recognition of the demand for community infrastructure projects, the NSW Government has announced a further \$100 million for another round of the Stronger Country Communities Fund. Stronger Country Communities Fund Round Three is open for applications until 27 September 2019. Further details are available at [www.nsw.gov.au/strongercountrycommunities](http://www.nsw.gov.au/strongercountrycommunities).

Please note that Round Three of the Stronger Country Communities Fund has a focus on supporting regional youth, with at least \$50 million for projects with a youth focus, and the remaining funding available for a broader scope of eligible projects.

I have asked your local Business Development Manager, Ms Jane Barnes, to discuss with you the opportunities under this program. Ms Barnes can be contacted on [Jane.Barnes@dpc.nsw.gov.au](mailto:Jane.Barnes@dpc.nsw.gov.au) or (02) 6926 8632.

Thank you for taking the time to bring this matter to the Government's attention.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'John Barilaro'.

**The Hon. John Barilaro MP**  
Deputy Premier  
Minister for Regional New South Wales  
Minister for Industry and Trade

CC: Ms Steph Cooke MP, Member for Cootamundra

**18 CONFIDENTIAL REPORTS****RESOLUTION 256/2019**

Moved: Cr Lindy Reinhold

Seconded: Cr Max Oliver

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:17PM:

**18.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 9 July 2019**

This matter is considered to be confidential under Section 10A(2) - di, dii and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, information that would, if disclosed, confer a commercial advantage on a competitor of the council and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**RESOLUTION 257/2019**

Moved: Cr Wiencke

Seconded: Cr Sinclair

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**

**18.2 Confidential Minutes of the Economic Development Committee Meeting held on 9 July 2019**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 259/2019**

Moved: Cr Oliver

Seconded: Cr Sinclair

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**

**18.3 Wagga City Council - Sydney Office Space**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be

contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 260/2019**

**Moved: Cr Oliver**

**Seconded: Cr Smith**

**It was resolved that Council takes no action in relation to the Sydney office space.**

**CARRIED**

**18.4 Local Business Dispute**

This matter is considered to be confidential under Section 10A(2) - a and c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 261/2019**

**Moved: Cr Sinclair**

**Seconded: Cr Judd**

**It was resolved that Council pays the outstanding account of \$13,500.00 subject to the signing of the document acknowledging the full payment.**

**CARRIED**

**18.5 Footpath Incident**

This matter is considered to be confidential under Section 10A(2) - a and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

**RESOLUTION 262/2019**

**Moved: Cr Oliver**

**Seconded: Cr Wiencke**

**It was resolved that Council pays without prejudice payment to the value of \$100.00**

**CARRIED**

**18.6 Nixon Park Clubhouse Upgrade Tender**

This matter is considered to be confidential under Section 10A(2) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 263/2019**

**Moved: Cr Wiencke**

**Seconded: Cr Sleigh**

**It was resolved that Council:**

- 1. Not accept the tender received and advise accordingly.**
- 2. Readvertise the project with a two week tender timeframe.**

**CARRIED**

**18.7 Temora Airport Land**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 264/2019**

**Moved: Cr Sinclair**

**Seconded: Cr Judd**

**It was resolved that Council:**

- 1. Endorse the draft planning proposal.**
- 2. Forward the draft planning proposal to the NSW Department of Planning and Environment**
- 3. Place the draft planning proposal on public exhibition once approval from the NSW Department of Planning and Environment is received.**
- 4. Receive a future report on the outcomes of the public exhibition.**

**CARRIED**

**18.8 Pinnacle Community Support Section 355 Committee**

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**RESOLUTION 265/2019**

**Moved: Cr Sinclair**

**Seconded: Cr Sleigh**

**It was resolved that Council approves in principle a Skill Based Board and a Users Committee with a report being brought back to a future Council meeting on the structure of the committees.**

**CARRIED**

**CARRIED**

**RESOLUTION 257/2019**

**Moved: Cr Nigel Judd**

**Seconded: Cr Lindy Reinhold**

**It was resolved that Council adopts the motions from the closed committee.**

**CARRIED**

**19 MEETING CLOSE**

The Meeting closed at 7:13PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 August 2019 .

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**