



**Date:** Thursday, 21 November 2019  
**Time:** 4:00PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Ordinary Council Meeting**

**21 November 2019**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON THURSDAY, 21 NOVEMBER 2019 AT 4:00PM**

**PRESENT:** Cr Rick Firman (Mayor) (Chair), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Dennis Sleigh

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Anne Rands (Executive Assistant), Claire Golder (Town Planner), Elizabeth Smith (Accountant)

Media Officer – Liz Grant

Temora Independent - Andrew Manglesdorf

**1 OPEN AND WELCOME**

**PROCEDURAL TO STAND ASIDE STANDING ORDERS**

**RESOLUTION 432/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

That Council stands aside standing orders to listen to the following:

Presentation by Auditors Crowe and the NSW Audit Office

**CARRIED**

**PROCEDURAL TO RESUME STANDING ORDERS**

**RESOLUTION 433/2019**

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

That Council resumes standing orders.

**CARRIED**

**2 APOLOGIES**

**RESOLUTION 434/2019**

Moved: Cr Dale Wiencke  
Seconded: Cr Kenneth Smith

That apologies from General Manager Gary Lavelle, Cr Claire McLaren and Engineering Works Manager Bimal Shah be received and accepted.

**CARRIED**

**3 OPENING PRAYER**

The opening prayer was conducted by Pastor Derek Yu from the Presbyterian Church.

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 435/2019**

Moved: Cr Dale Wiencke  
Seconded: Cr Lindy Reinhold

That the minutes of the Ordinary Council Meeting held on 17 October 2019 be confirmed.

**CARRIED**

**5 MAYORAL MINUTES**

Nil

**6 REPORTS FROM COMMITTEES**

**6.1 MINUTES OF THE PROMOTIONS & VISITATION COMMITTEE MEETING HELD ON 12 NOVEMBER 2019**

**File Number:** REP19/1389

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Minutes of the Promotions & Visitation Committee Meeting held on 12 November 2019

**RESOLUTION 436/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 437/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 12 November 2019  
**Time:** 12:04PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Promotions & Visitation Committee Meeting**

**12 November 2019**

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**MINUTES OF TEMORA SHIRE COUNCIL  
PROMOTIONS & VISITATION COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 12 NOVEMBER 2019 AT 12:04PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Max Oliver, Cr Kenneth Smith, Ms Jone Pavelic (Chair), Mrs Elaine Costello, Mr Bob Costello, Ms Nicola Curry, Ms Lynette Andersen

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Craig Sinclair (Economic Development Manager), Bill Speirs (Bundawarra Centre Manager)

**1 OPEN MEETING**

12:04PM

**2 APOLOGIES**

**COMMITTEE RECOMMENDATION**

Moved: Mr Bob Costello

Seconded: Mrs Elaine Costello

That apologies from Cr Nigel Judd, General Manager Gary Lavelle and Ms Ann Pike be received and accepted.

### 3 REPORTS

#### 3.1 PROMOTIONS & VISITATION COMMITTEE REVIEW

**File Number:** REP19/1355  
**Author:** Events  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

#### REPORT

Following a report on the future of the Promotions and Visitation Committee (PVC) presented in August 2018, it was agreed to continue the PVC for a further 12 months and then conduct a further review.

The report advised that according to the S355 terms of reference, the stated role of the Promotions and Visitation Committee (PVC) is:

*To provide promotion and tourism support and advice to Temora Shire Council.*

Furthermore, the stated function of the PVC is:

*To provide an information conduit between the tourism community and Council.*

The committee is formed of a mix of representatives from the tourism industry, community members with an interest in tourism, Councillors and council staff who work within tourism related functions.

The last report also advised that despite requests to committee members from the Chair for agenda items and new ideas, there have not been any agenda items raised by non-Council staff for over 12 months. This has changed very little in the past 14 months since the last review.

Agenda items regularly consist of updates from the Visitor Information Centre Manager and Economic Development Manager about projects or initiatives of Council or regional tourism bodies, such as Thrive and Destination Riverina Murray. Occasionally committee members may provide a verbal (non-agenda) update on tourism activities, such as changes at the Aviation Museum or an event management update about the RV Muster.

At the time of the last review there were two valuable, ongoing events being organised under the Promotions and Visitation Committee:

1. Temora RV Muster - a biennial coordinated by Elaine Costello, current PVC member
2. NYE Celebration – an annual event coordinated by Rhonda Casey, former PVC member

Since the last review the 2019 RV Muster was successfully executed, however, despite calls for volunteers to come forward to coordinate the event following Mrs Costello's resignation from the Muster, Council has not received any nominees.

These community events utilise Council's insurance and facilities. Profits are reinvested in to the next event and/or donated to local community organisations, such as the Youth Team.

Consistent with the first review, feedback from the current PVC Chair and other members of the committee is that they are unsure of the value of the committee. There is a belief that the

committee does not have any decision making autonomy and that members are only there to input into reports that are then sent to Councillors to approve or reject. Other feedback is that there is so much promotional activity undertaken by various organisations and groups in Temora, including Council staff, that there is no longer the same need for the committee as there may have been when the PVC was first established.

Other functions previously carried out by the PVC are now generally handled effectively by other committees, such as TBEG, Imagine Temora, and the Heritage Committee.

It is the view of the Economic Development Manager that the functions of the PVC be transferred to an organisation that has the structure to support the ongoing delivery of events and initiatives that add value to the community and to the visitor economy. It is important that the selected organisation is aligned with the objectives of the PVC and furthermore, that it has a positive working relationship with Council, the community and industry.

TBEG provides a suitable option for the transfer of responsibility as it meets all of the criteria outlined above. The structure of TBEG allows for sub-committees of members and community volunteers to coordinate events, and there is scope for the organisation to develop a membership base of tourism operators who can meet regularly to coordinate promotional activities, with the support of Council and the TBEG Executive where appropriate.

Council already supports TBEG financially and through the advice and guidance provided by the Economic Development Manager. TBEG and Council partner to deliver a number of events and initiatives that are aligned, including the Christmas Street Fair, professional development for business owners, and Country Change Expo.

The TBEG Executive Committee voted they are in support of this proposal at the October meeting.

There will still be a need for certain matters related to the visitor economy to be reported to Council. For these matters, it is proposed that the reports are submitted via the Economic Development Committee.

### **COMMITTEE RESOLUTION 34/2019**

Moved: Mrs Elaine Costello

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council to dissolve the Promotions and Visitation Committee as a s355 committee of Council and further to support the transition of the functions of the Committee to TBEG

AND FURTHER It is also recommended that relevant information relating to the visitor economy are reporting to Council via the Economic Development Committee.

**CARRIED**

***Report by Craig Sinclair***

4 CLOSE MEETING

The Meeting closed at 12:25PM.

This is the minutes of the Promotions & Visitation Committee meeting held on Tuesday 12 November 2019.

.....

GENERAL MANAGER

.....

CHAIRMAN

**6.2 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 12 NOVEMBER 2019****File Number:** REP19/1390**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 12 November 2019**RESOLUTION 438/2019**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that the reports be received.

**CARRIED****RESOLUTION 439/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

It was resolved that Council contact the Police and Ranger to recommence foot patrols to control scooters and bikes on footpaths and conduct education campaigns.

**CARRIED****RESOLUTION 440/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the reports and recommendations as presented be adopted

**CARRIED**



**Date:** Tuesday, 12 November 2019  
**Time:** 2:02PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Assets & Operations Committee Meeting**

**12 November 2019**

**Order Of Business**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ASSETS & OPERATIONS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 12 NOVEMBER 2019 AT 2:02PM**

**PRESENT:** Cr Rick Firman (Mayor) (Chair), Cr Nigel Judd, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor) (arrived at 2:45PM), Cr Kenneth Smith

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services)

**1 OPEN MEETING**

2:02PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 114/2019**

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

That apologies from Cr Claire McLaren, Cr Dale Wiencke, General Manager Gary Lavelle and Engineering Works Manager Bimal Shah be received and accepted.

**CARRIED**

### 3 REPORTS

#### 3.1 WALK & TALK TOUR - OCTOBER 2019 CR FIRMAN

**File Number:** REP19/1274  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### REPORT

##### Shop1

- Several of their customers suggested another seat in 'Paleface Park'
- Very quiet in their retail business – Target closure has hurt them
- Doctor shortage a concern
- Council do a great job!
- Bikes/scooters on footpath an issue

##### Shop 2

- They are 'hanging in there...'
- Happy to be doing business in Temora Shire
- Hydraulic oil leak on their steps to their office was a concern (as a result of the street cleaner leaking)
- Busy in their voluntary work
- Retailers doing it tough
- Scooters can be difficult on the footpath, in terms of safety for all
- Doesn't appear to be any financial drought support for small business, what is being done to find a solution?
- Great Council!

##### Shop 3

- Business is OK
- Target a big loss! Encouraging Council to continue efforts in having someone occupy the premises
- Asked if HVAR is happening, if so not moving it from one area in town to another
- Bikes/scooters on footpaths are an issue
- Lucky to have a good Council!

##### Shop 4

- Business going OK
- Target having closed down is 'sad' for the business and the town
- Hope Deb's Jewellery is opening somewhere else soon...
- Council should consider Play Parks for all ages (eg: Kindergarten to Year 6)

##### Shop 5

- Business OK
- Very happy with Council
- Scooters/no helmets are a problem at times
- Main street looks good

**Shop 6**

- Disabled park at the front would be most helpful for their customers
- Down turn in borrowing part of business – people using external Brokers instead of local Branch
- Positive results overall
- No talk of closing the CBA branch in Temora ‘whatsoever!’

**Shop 7**

- Constant business going ok
- Need to fill empty shops
- Good Council

**Shop 8**

- Good trade
- Parking needs to be policed more
- Scooters and bikes on footpath an ongoing issue!
- Thanks Council for everything!

**Shop 9**

- Council do a great job!
- Trees in entrances to Temora look terrific!
- Main street looks good!
- Parking needs to be policed more...people parking there all day (employees of some businesses?...)
- Council to continue supporting local businesses, wherever possible

**Shop 10**

- Need everyone to support the Telstra shop here in Temora (many go to Wagga and expect them to service phones...)
- They have stability now with management at local store
- Very happy with Council

**Shop 11**

- Slowly business is picking up
- Bench seat near front of store would be useful for elderly etc
- Zebra crossing where pedestrian refuge is would be better
- Scooters on footpath were dangerous and ongoing! More signage and policed more!
- Lack of public toilets for aged and special needs
- A water fountain for southern end of street

**(Chairman of Temora Christian Leaders)**

- Encouraged Cr Wiencke is on TCL
- Praying for rain
- Council do a great job!

**Shop 12**

- Very happy with Council
- Scooters and bikes on footpath – this needs to be policed a lot more!

**Shop 13 \*\*\*Cr Ken Smith joined the Mayor\*\*\***

- When is there section of the Hoskins street beautification to commence?
- Their side compared to main blocks looks shabby!
- They've had customers indicate 'we didn't think much was down here'...
- Street cleaning only once or twice a month – would like more often...
- Chain link fence looks 'dodgy'
- Heavy vehicle alternate route – if council were to have one, not fair to move it from main street to another street
- Overall, Council do a good job!

**Shop 14**

- Busy at work
- When is beautification happening their end?
- New/Widening of footpath not necessary
- Overall, happy with Council. Thank you!

**Shop 15**

- Very happy with Council
- People talk of more affordable accommodation required
- A lot of couch-surfers (20), homeless (1)
- Grateful for strong relationship with Council

**Shop 16**

- New Licensee, as from 4/11/19
- Sold the Freehold, no longer in the long standing Family
- Thanked Council for support

**Shop 17**

- Footpath maintenance needs looking at
- Good job street cleaning, thank you!
- Best Shire around!

**Shop 18**

- Council do a good job! Thanks to Councillors and staff.

**COMMITTEE RESOLUTION 115/2019**

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council to contact the Police to recommence foot patrols to control scooters and bikes on footpaths.

**CARRIED**

***Report by Mayor Rick Firman***

**3.2 WALK & TALK TOUR - OCTOBER 2019 CR SMITH & CR JUDD**

**File Number:** REP19/1280  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT****Shop 1**

- Newspaper on shop down near the Bakers is a disgrace. Would be happy if they had photos or something on the window.
- Happy with Council
- People are urinating in the shop front after hours – can this be investigated on the CCTV
- Trade Down 50% because of drought

**Shop 2**

- Stock trucks smell
- Sales down – Drought
- Smokers out the front smell
- People are urinating in the shop front

**Shop 3**

- Borrowing from \$5K to \$2k week
- No problems, very happy with Council

**Shop 4**

- All good, happy with Council

**Shop 5**

- All good

**Shop 6**

- All good

**Shop 7**

- All good, happy with Council

**Shop 8**

- Happy with the Council

**Shop 9**

- Drought is affecting business

**Shop 10**

- Lots of out of town shoppers
- All Good
- If it wasn't for out of town shoppers things would be tough

**Shop 11**

- Best Council in Australia
- Very friendly town

**Shop 12**

- Drought affect – 30% down

**Shop 13**

- Drought affected
- People don't stop for the crossing; they just walk in front of cars.

**Shop 14**

- All okay
- Gardens look great

**Shop 15**

- Good, happy

**Shop 16**

- Happy with Council

**Shop 17**

- All Okay

**Shop 18**

- Would like to see fairy lights in the main street
- Felt the signs are too bright at night, with the headlights shining on them
- Litter in the street
- Political signs still on lamp posts

**Shop 19**

- All good

**Shop 20**

- Very happy

**Shop 21**

- All good, nothing else

**Shop 22**

- Like to see more subdivisions in shire

**Shop 23**

- Very happy

**Shop 24**

- Footpath
- Good Council

**Shop 25**

- All okay

**Shop 26**

- No complaints

**Shop 27**

- Can Council purchase locally for windscreens

**Shop 28**

- By pass is very important
- Need to shop locally
- Need to stop car parking from other shops

**Shop 29**

- Trucks to by-pass town
- Gophers go to fast

**Shop 30**

- Very happy

**COMMITTEE RESOLUTION 116/2019**

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

*Report by Cr Ken Smith and Cr Nigel Judd*

**3.3 WALK & TALK TOUR OCTOBER 2019 - CR REINHOLD & CR SLEIGH**

**File Number:** REP19/1295  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

- Shop 1. Nothing on the business side... but as a resident could we put a footpath along Gardner Street.
- Shop 2. Happy, business going quite well, but as a resident. The Lake walk is fantastic until the bridge.... has young children and very scared of trucks rushing past and worries stones could fly up and hurt someone or worse. Not only her, but friend too get anxious about the bridge and the roadway.
- Shop 3. Scooters... especially during school holidays.... near misses with pedestrians.
- Shop 4. Scooters... again! Visitors comment how lovely our town is, clean & friendly. The town hall is fabulous, great job! As a resident she lives near the TAFE and continually picks up rubbish, thinks it is from the High School.
- Shop 5. Worried about the vacant shops... suggestion of a co-op in the Target building.
- Shop 6. All good... no complaints.
- Shop 7. New business, Not a local... but would like to move here because we are so friendly and a nice town.
- Shop 8. Not the business owner, but wanted to bring to our attention the scooters on the streets. Not just the Main Street but suburban streets and adults. Bad language too.
- Shop 9. Could we have a few more disabled car spaces on their end of the street. The roundabout on QPL's corner can't see. There was a motorbike hit a gopher because he didn't see, also gophers zoom out onto the crossings without checking first.
- Shop 10. Would love recycling bins.
- Shop 11. Target closing has made an impact on business in town. West Wyalong people use to come and make a day of it... doctors, accountants, hair, lunch, groceries, movies - doesn't see that many of the regulars anymore.
- Damage to the front of the shop from when Council did the upgrade... tiles broken and has complained but nothing done.
- Town Hall upgrade lovely, but nothing done to the change rooms and under the stage. Install some fans as so hot and it wasn't summer then!
- Shop 12. Online shopping is hurting the retailers, could we encourage the locals to keep it local.
- Shop 13. Scooters on the street.
- School apps - reminders to educate kids leading in to school holidays. Zero tolerance. confiscate scooters until end of holidays. Speed of traffic on Hoskins Street, trucks too fast! Parking not enforced. Frustrating when employees park out front of shops - Book em!

- Shop 14. Seemed happy with how things are going.
- Shop 15. Nothing to complain about, business quite good so far.
- Shop 16. Parking - staff park out front all day. Where is the parking officer?
- Shop 17. Employee - even as a resident - nothing much - all good!
- Shop 18. Parking, parking, parking. Frustrated that the 2 hour limit is not enforced. All it would take is to book a few and the word would be out! Warnings don't mean a thing, like a slap on the hand, bad child! Roundabout on the corner is dangerous. Heard about the motorbike and gopher again. Can't see if you are in a car, the mound and then the hedge, too high.

Then, as an extra we were given a typed page of issues and positive feedback too!

Wheeled devices on Main Street.

1. Still a main issue with groups of kids flouting game the rules.
2. Stand around in groups blocking entrances to shops.
3. Sometimes quite rude, obnoxious and swearing.
4. No respect when asked not to grind scooters on tiles.
5. MUCH worse in school holidays.
6. Almost always not wearing helmets.
7. Near misses seen often.

Suggested solutions:

1. Better education - blitz on rules in place, via social media and updates at schools through the various school based apps. (schoolbag, storypark etc ) notice to parents, specifically in the lead up to school holidays.
2. Better notices at ends of street. Current signs are up high and not kid visible. High vis Bollard with signage stating rules.
3. Police, ranger confiscate bike, scooter at first offence during holidays, severe but would stop immediately as word spreads quickly.

RETAILERS staff parking in Main Street.

1. Parking time limits never policed.
2. Understand historical arrangement with retailers for staff not to park in Main Street.
3. Many staff flouts the rules, almost never park in front of their own shops.
4. Takes up space for customers, particularly on Friday's.

Suggested solutions.

1. Council flyer to all businesses to encourage staff to park OFF Main Street.

2. Do Blitz, fine over limit offences, actually do it!!

SPEED limit.

1. B Double trucks heading through Hoskins way too fast.
2. Cars coming in to roundabouts they seem to not consider.
3. Someone will be killed at the Parkes/Hoskins roundabout, seen many examples of trucks locking up brakes.

Suggested solution...

1. 40km speed limit.

Other General Suggestions:

1. Main road to Young. Lines very poor at night time, no visibility.
2. Green Waste - free at land fill. Would help keep town tidy.

Positive Feedback

1. Footpaths around town. Great work.
2. Town Hall refurbishment great job, and thank you shopping locally.
3. Footpath opposite Temora West Public School and Dr Kurtzer's great too!

### **COMMITTEE RESOLUTION 117/2019**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

***Cr Lindy Reinhold***

**3.4 HOSKINS STREET ROUNDABOUT DESIGN**

**File Number:** REP19/1329  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Hoskins Street Roundabout Plans

**REPORT**

Attached is the final detailed design plan for the Hoskins Street/Polaris Street Roundabout delivered by Premise Australia.

Council staff have yet to develop a basic cost estimate for the project however as previously indicated the construction cost will be significant (ballpark estimate \$450,000 - \$750,000)

It has been made clear Council will seek funding for the construction of the roundabout; however I am seeking direction in relation to how Council wish to proceed.

**Budget Implications**

Unknown

**COMMITTEE RESOLUTION 118/2019**

Moved: Cr Max Oliver  
Seconded: Cr Kenneth Smith

That the Committee resolve to recommend to Council that a basic cost estimate be prepared for 2020/2021 budget estimates, where Council can consider a potential Council contribution to the project prior to seeking external funding.

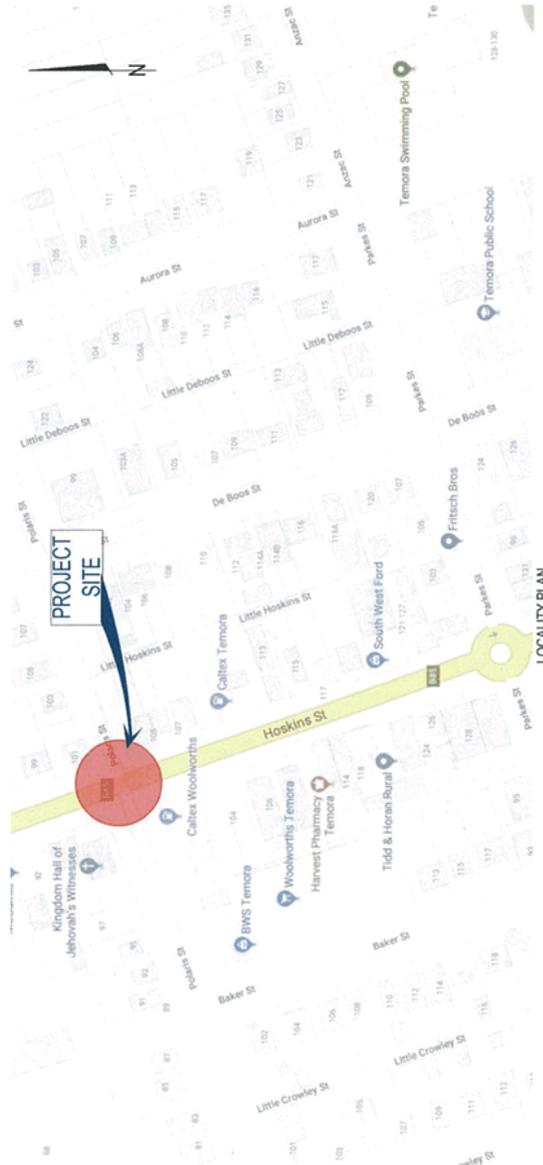
**CARRIED**

*Report by Rob Fisher*



# HOSKINS STREET ROUNDABOUT

## DETAIL DESIGN



### HOSKINS STREET ROUNDABOUT

Project No: 18-000079  
Stage: DETAIL DESIGN  
Drawing No: 000

DRAWING SCHEDULE		
SHEET ID	SHEET DESCRIPTION	SHEET NO OF NO
000	COVER SHEET	-
001	DRAWING INDEX	-
002	NOTES AND LEGEND	-
005	GENERAL ARRANGEMENT	-
020	TYPICAL DETAILS	-
101	DETAIL PLAN	-
200	PAVEMENT DETAILS	-
201	PAVEMENT PLAN	-
271	KERB CONTROL PLAN	-
371	KERB PROFILES	SHEET 1 OF 2
372	KERB PROFILES	SHEET 2 OF 2
401	HYDRAULICS NOTES	-
410	HYDRAULICS PLAN	-
451	HYDRAULICS LONGITUDINAL SECTION	SHEET 1 OF 4
452	HYDRAULICS LONGITUDINAL SECTION	SHEET 2 OF 4
453	HYDRAULICS LONGITUDINAL SECTION	SHEET 3 OF 4
454	HYDRAULICS LONGITUDINAL SECTION	SHEET 4 OF 4
511	LINEMARKING AND SIGNAGE PLAN	-

SHEET NO. 001 OF 001 DATE 12/11/19	DRAWING INDEX PROJECT NO. 18-00079 DRAWING NO. 001		PROJECT HOSKINS STREET ROUNDABOUT	SHEET NO. 001 OF 001
DRAWING INDEX				
HOSKINS STREET ROUNDABOUT				
				
PROJECT HOSKINS STREET ROUNDABOUT				
SHEET NO. 001 OF 001				

**GENERAL NOTES**

1. ALL WORKS TO BE CARRIED OUT IN ACCORDANCE WITH TEMORA SHIRE ENGINEERING SPECIFICATION AND REFERENCED RMS CONSTRUCTION SPECIFICATIONS.
2. SETOUT OF ALL NEW WORKS SHALL BE CONFIRMED ON SITE WITH THE SUPERINTENDENT PRIOR TO THE COMMENCEMENT OF EACH ACTIVITY.
3. MAINTAIN PROPERTY ACCESS DURING CONSTRUCTION OF THE WORKS.
4. ALL DIMENSIONS IN METRES EXCEPT WHERE SHOWN OTHERWISE.

**CIVIL NOTES**

1. THE CONTRACTOR SHALL CONFIRM THE ACTUAL SUBGRADE GRB TWO WEEKS PRIOR TO THE COMMENCEMENT OF PAVEMENT CONSTRUCTION ALLOWING AMENDMENTS TO THE PAVEMENT STRUCTURE ACCORDINGLY.
2. ALL DEGREE LEVELS SHOWN ON STORMWATER LINES ARE AT THE CENTRE OF THE MANHOLE NOTE THE SPECIFICATION REQUIREMENTS FOR THE CONSTRUCTION TOLERANCES FOR INVERT LEVELS.
3. FOR BACKFILLING OF ALL HYDRAULIC SERVICES, TELSTRA, GAS AND CONDUITS REFER TO THE RMS SPECIFICATION BACKFILL UNDER ROADS IN LAYERS NOT EXCEEDING 150mm AND BEHIND KERBS IN LAYERS NOT EXCEEDING 400mm.
4. ALL STORMWATER PIPELINES UP TO AND INCLUDING 675Ø LOCATED UNDER ROADWAYS SHALL HAVE RUBBER RING JOINTS.
5. FOR TRENCHING, BEDDING AND BACKFILLING REQUIREMENTS FOR CONDUITS REFER TO RELEVANT DETAILS PROVIDED BY SERVICE AUTHORITIES.
6. MINIMUM GRADE OF SUBSOIL DRAINS TO BE 1% SUBSOIL DRAIN ROAD CROSSINGS TO BE CONSTRUCTED WITH 100Ø PVC PIPE, CLASS S400.
7. SAWCUT EXISTING PAVEMENTS AND CONCRETE SURFACES AT ALL JOINS WITH NEW WORK.
8. ALL KERBS SHALL BE CONSTRUCTED ON DSS20 OF MINIMUM COMPACTED THICKNESS OF 100mm UNLESS OTHERWISE NOTED.
9. REGRADE AND REINSTATE ALL DISTURBED AREAS TO MATCH EXISTING, UNLESS NOTED OTHERWISE.

**EXISTING SERVICES NOTES**

1. EXISTING SERVICES HAVE BEEN ENTERED FROM SUPPLIED DATA. THE PRINCIPAL DOES NOT WARRANT THE ACCURACY OF THIS DATA. THE CONTRACTOR IS RESPONSIBLE TO ESTABLISH THE EXACT ALIGNMENT OF ALL EXISTING SERVICES WITHIN THE LIMITS OF WORK PRIOR TO THE COMMENCEMENT OF WORKS.
2. CLEARANCES SHALL BE OBTAINED FROM THE RELEVANT SERVICE AUTHORITY AND SUBMITTED TO THE SUPERINTENDENT PRIOR TO THE COMMENCEMENT OF WORKS.
3. EXCAVATION UNDER OVERHEAD ELECTRICITY LINES SHALL BE IN ACCORDANCE WITH THE REGULATIONS OF THE LOCAL ELECTRICITY AUTHORITY.

**LEGEND**

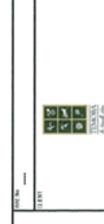
EXISTING	PROPOSED
TREE	MOUNTABLE KERB (REFER TO KERB TYPE SF - RMS STANDARD DRAWINGS R0304-01)
SEWER MANHOLE	KERB AND GUTTER (REFER TO KERB TYPE SA - RMS STANDARD DRAWINGS R0304-01)
POWER POLE	LINE MARKING
LIGHT POLE	STORMWATER LINE
WATER STOP VALVE	VERGE
TRAFFIC SIGN	DEQUILISHED KERB AND GUTTER
TELECOMMUNICATION PIT	PIT
WATER HYDRANT	
GAS	
TELSTRA PIT	
FENCE	
WATER MAIN LINE	
SEWER LINE	
GAS LINE	
TELSTRA LINE	
NSK LINE	
KERB AND GUTTER	

DATE	BY	CHECKED	DATE

REVISIONS	NO.	DESCRIPTION

DATE	BY	CHECKED	DATE

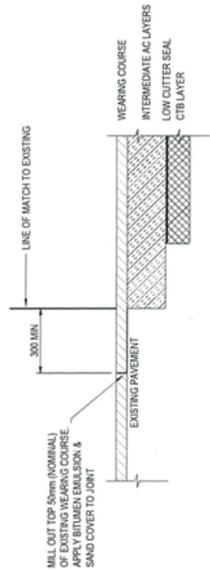
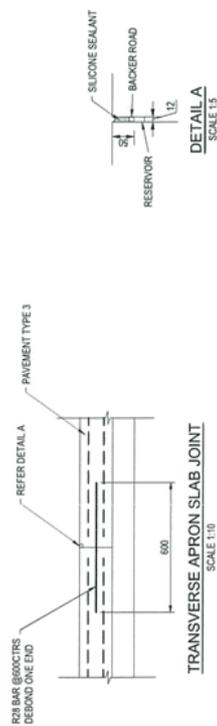
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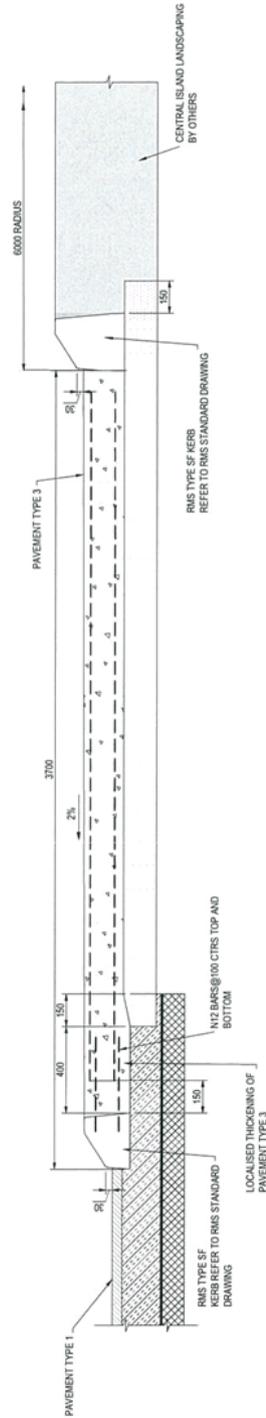
PROJECT: HOSKINS STREET ROUNDABOUT

DOCUMENT NO.	NOTES AND LEGEND
PROJECT NO.	18-000079
ISSUE NO.	002
REVISION	A





MATCH TO EXISTING PAVEMENT  
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ROUNDABOUT APRON DETAIL  
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NOTE

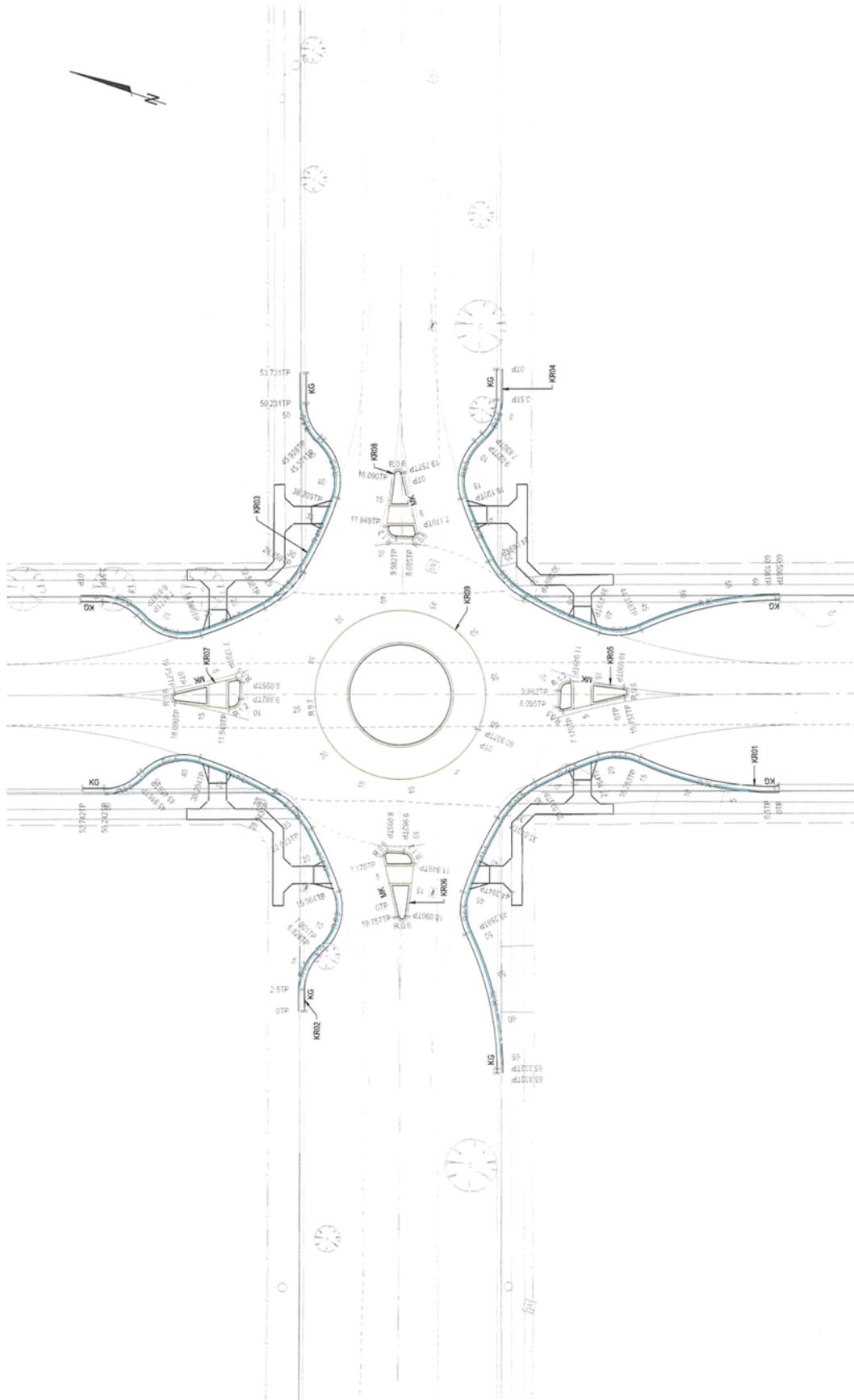
1. ALL DIMENSIONS ARE IN MILLIMETERS

				PROJECT: HOSKINS STREET ROUNDABOUT DRAWING NO: 18-00079 020 DATE: 12/11/19	
DETAIL DESIGN		TYPICAL DETAILS		18-00079 020	

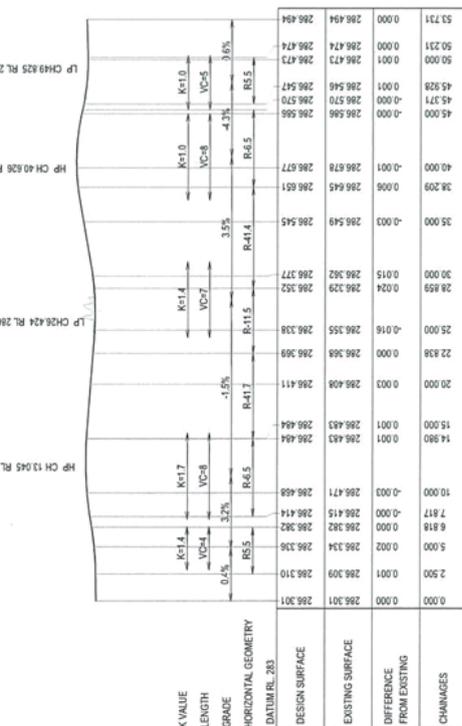
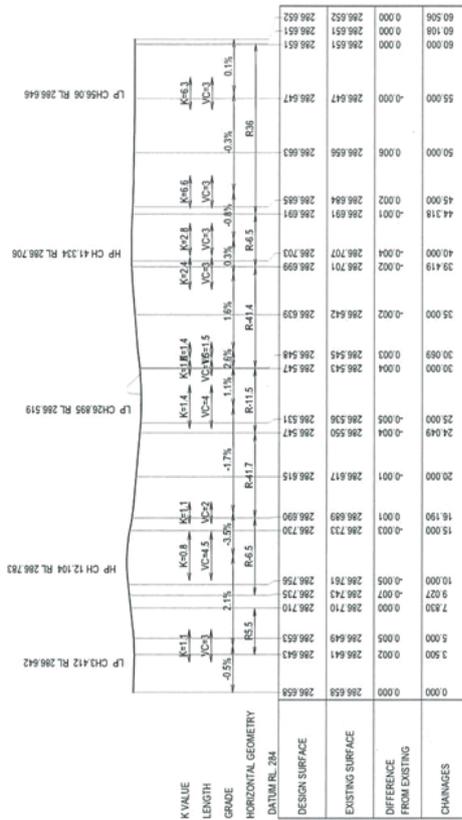
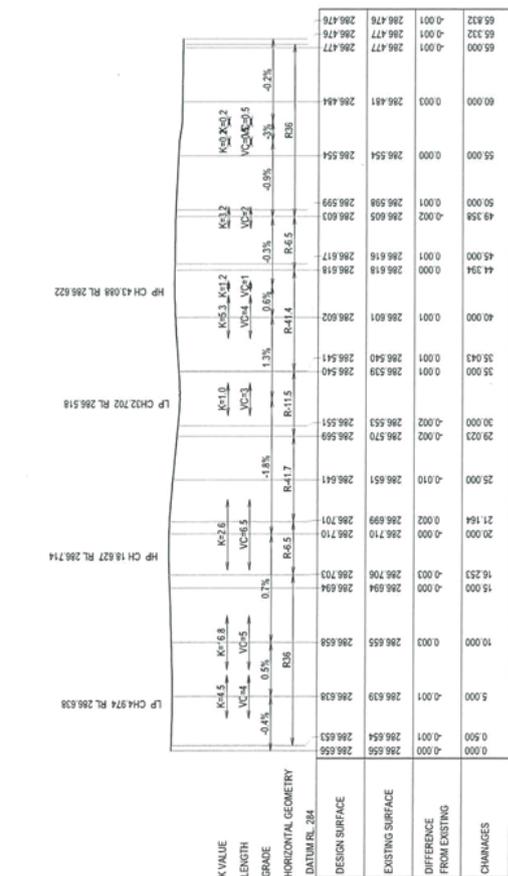
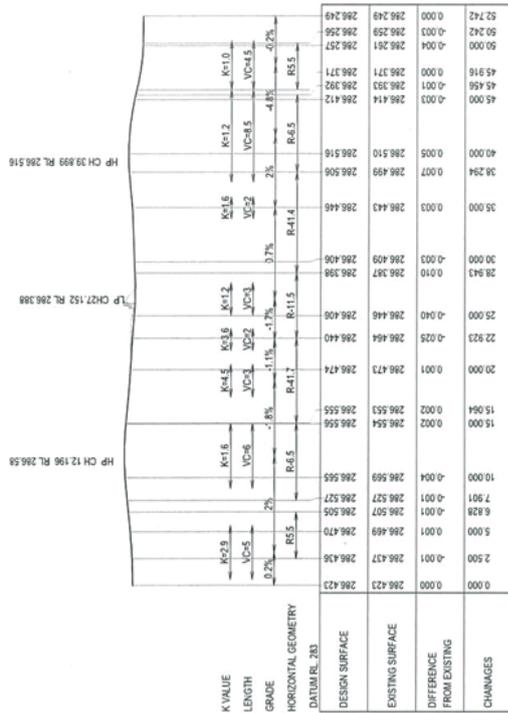








		PROJECT: HOSKINS STREET ROUNDABOUT DRAWING NO: 18-00079 SHEET NO: 271	
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TITLE: DETAIL DESIGN		APPROVED BY: [Name]	
NO. OF SHEETS: 271	SHEET NO: 271	PROJECT NO: 18-00079	DRAWING NO: 18-00079



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PROJECT: HOSKINS STREET ROUNDABOUT</



**GENERAL NOTES**

1. THE CONTRACTOR MUST VISIT THE SITE OF WORKS BEFORE TENDERING AND MAKE ALLOWANCES ON HIS TENDER FOR ALL TOPOGRAPHIC CONSTRAINTS AFFECTING THE EXECUTION OF THE WORKS AND THE SPACE ATTEND FOR ALL POSSIBLE EXISTENCE OF UNDERGROUND UTILITIES NOT SHOWN ON THE DRAWINGS OR LOCATIONS OR ELEVATIONS DIFFERENT FROM THOSE SHOWN ON THE DRAWINGS. THE EXACT LOCATION OF EACH UNDERGROUND UTILITY SHALL BE VERIFIED ON SITE PRIOR TO DOING ANY WORK THAT MAY DAMAGE SUCH UTILITY.
2. ALL LEVELS TO AUSTRALIAN HEIGHT DATUM (AHD). ALL COORDINATES ARE BASED ON THE MGA88 COORDINATE SYSTEM.
3. THE CONTRACTOR MUST SECURE ALL PERMITS, ARRANGE ALL CLEARANCES AND PAY ALL FEES REQUIRED TO COMPLETE THE PROJECT PRIOR TO THE COMMENCEMENT OF WORK.
4. WORKS EXECUTED DRAWINGS MUST BE SUBMITTED BEFORE CONNECTION.
5. THE CONTRACTOR SHALL REINSTATE ALL DISTURBED SURFACES TO MATCH EXISTING.
6. THE CONTRACTOR IS RESPONSIBLE FOR THE PREPARATION OF ALL NECESSARY TEMPORARY TRAFFIC MANAGEMENT PLANS AND THEIR APPROVAL.
7. SOME SERVICES SHOWN ON THE DRAWING AS EXISTING MAY BE UNDER CONSTRUCTION BY OTHER CONTRACTORS AND MAY NOT BE IN OPERATION AT THE TIME OF CONNECTION. WHERE NECESSARY THE CONTRACTOR SHALL LIAISE WITH THE OTHER CONTRACTORS CONCERNING CONNECTIONS.
8. TRENCHING, BEDDING AND BACKFILLING REQUIREMENTS FOR CONDUITS REFER TO RELEVANT DETAILS PROVIDED BY SERVICE AUTHORITIES.

**STORMWATER NOTES**

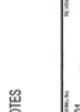
- SW1. ALL DESIGN LEVELS SHOWN ON STORMWATER LINES ARE AT THE CENTRE OF THE MANHOLE OR SUMP UNLESS SHOWN OTHERWISE. NOTE THE SPECIFICATION REQUIREMENTS FOR THE CONSTRUCTION TOLERANCES FOR INVERT LEVELS.
- SW2. ALL STORMWATER PIPELINES UP TO AND INCLUDING 6750 LOCATED UNDER ROADWAYS SHALL HAVE RUBBER RING JOINTS.
- SW3. MINIMUM GRADE OF SUBSOIL DRAINS SHALL BE 1%. SUBSOIL DRAIN ROAD CROSSINGS SHALL BE CONSTRUCTED WITH 1000 Pvc PIPE CLASS 5000.
- SW4. SUBSOIL PIPES ARE DRAWN DIAGONALLY FOR CLARITY. CAD DATA SHALL NOT BE USED FOR SETOUT. REFER TYPICAL DETAILS FOR CORRECT SUBSOIL LOCATIONS.

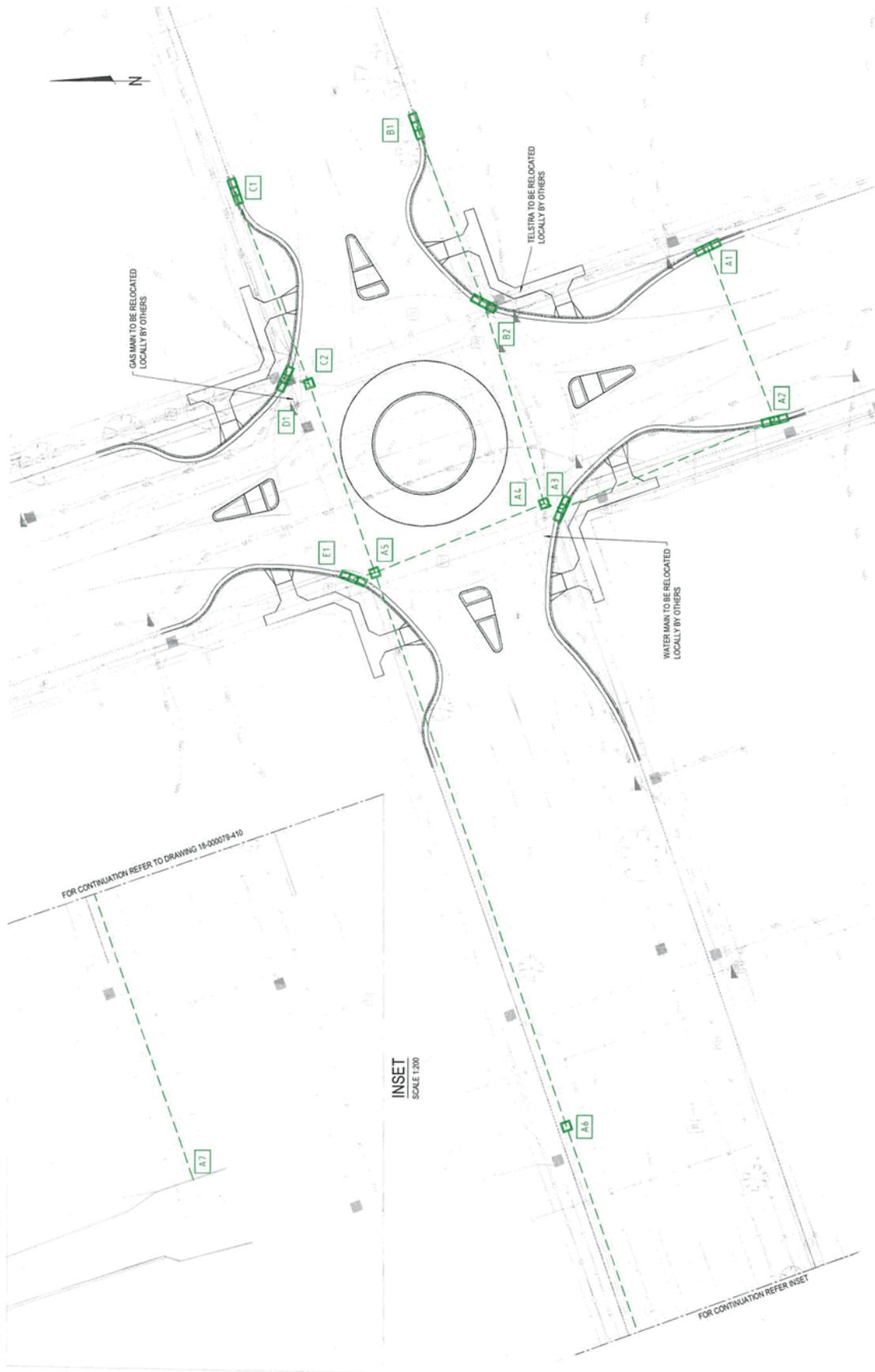
**LEGEND**

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**STORMWATER STRUCTURE SCHEDULE**

NODE	TYPE	EASTING	NORTHING	COVER LEVEL	COMMENT
A1	GULLY PIT TYPE SAS	54602.382	6186597.698	206.619	REFER RMS STANDARD DRAWING NO R10220-01
A2	GULLY PIT TYPE SAS	54617.762	6186598.537	206.481	REFER RMS STANDARD DRAWING NO R10220-01
A3	GULLY PIT TYPE SAS	54617.762	6186598.537	206.481	REFER RMS STANDARD DRAWING NO R10220-01
A4	DRAINAGE JUNCTION BOX	54617.382	6186598.622	206.555	REFER RMS STANDARD DRAWING NO R10220-29
A5	DRAINAGE JUNCTION BOX	54617.382	6186598.622	206.555	REFER RMS STANDARD DRAWING NO R10220-29
A6	DRAINAGE JUNCTION BOX	54617.382	6186598.622	206.555	REFER RMS STANDARD DRAWING NO R10220-29
A7	OUTLET TO CHANNEL	54617.382	6186598.622	206.437	REFER RMS STANDARD DRAWING NO R10220-29
B1	GULLY PIT TYPE SAS	54616.609	6186595.828	206.600	REFER RMS STANDARD DRAWING NO R10220-01
B2	GULLY PIT TYPE SAS	54616.609	6186595.828	206.600	REFER RMS STANDARD DRAWING NO R10220-01
B3	GULLY PIT TYPE SAS	54616.609	6186595.828	206.600	REFER RMS STANDARD DRAWING NO R10220-01
C1	GULLY PIT TYPE SAS	54616.609	6186595.828	206.600	REFER RMS STANDARD DRAWING NO R10220-01
C2	DRAINAGE JUNCTION BOX	54616.609	6186595.828	206.411	REFER RMS STANDARD DRAWING NO R10220-29
D1	GULLY PIT TYPE SAS	54616.609	6186595.828	206.306	REFER RMS STANDARD DRAWING NO R10220-01
E1	GULLY PIT TYPE SAS	54603.550	6186610.765	206.355	REFER RMS STANDARD DRAWING NO R10220-01

			<p>PROJECT: HOSKINS STREET ROUNDABOUT</p> <p>HYDRAULICS NOTES</p> <p>18-000079 4/1</p>
<p>DATE: 12/11/2019</p>	<p>DATE: 12/11/2019</p>	<p>DATE: 12/11/2019</p>	<p>PROJECT: HOSKINS STREET ROUNDABOUT</p> <p>HYDRAULICS NOTES</p> <p>18-000079 4/1</p>

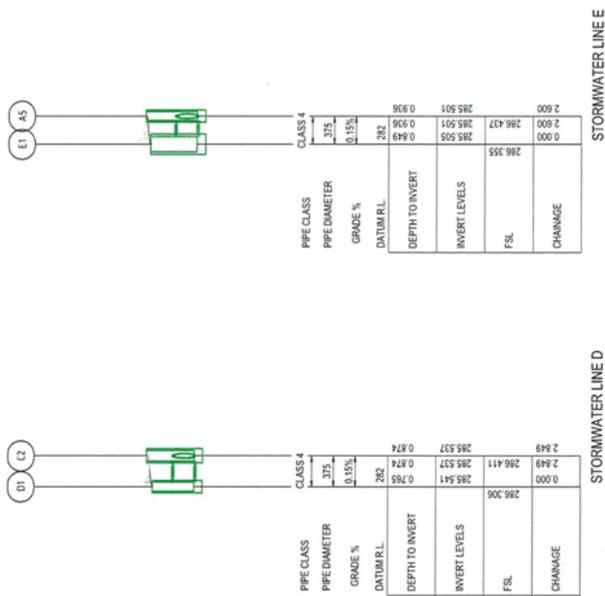


		PROJECT TITLE <b>HYDRAULICS PLAN</b>	
PROJECT NAME <b>HOSKINS STREET ROUNDABOUT</b>		DRAWING NO. <b>18-000079 410</b>	
DATE 11/11/19		SCALE 1:200	
PROJECT NO. 18-000079		SHEET NO. 410	
PROJECT LOCATION Hoskins Street Roundabout		PROJECT STATUS DETAIL DESIGN	
PROJECT MANAGER [Name]		PROJECT ENGINEER [Name]	
PROJECT DESIGNER [Name]		PROJECT CHECKER [Name]	
PROJECT APPROVER [Name]		PROJECT REVIEWER [Name]	
PROJECT DATE 11/11/19		PROJECT STATUS DETAIL DESIGN	

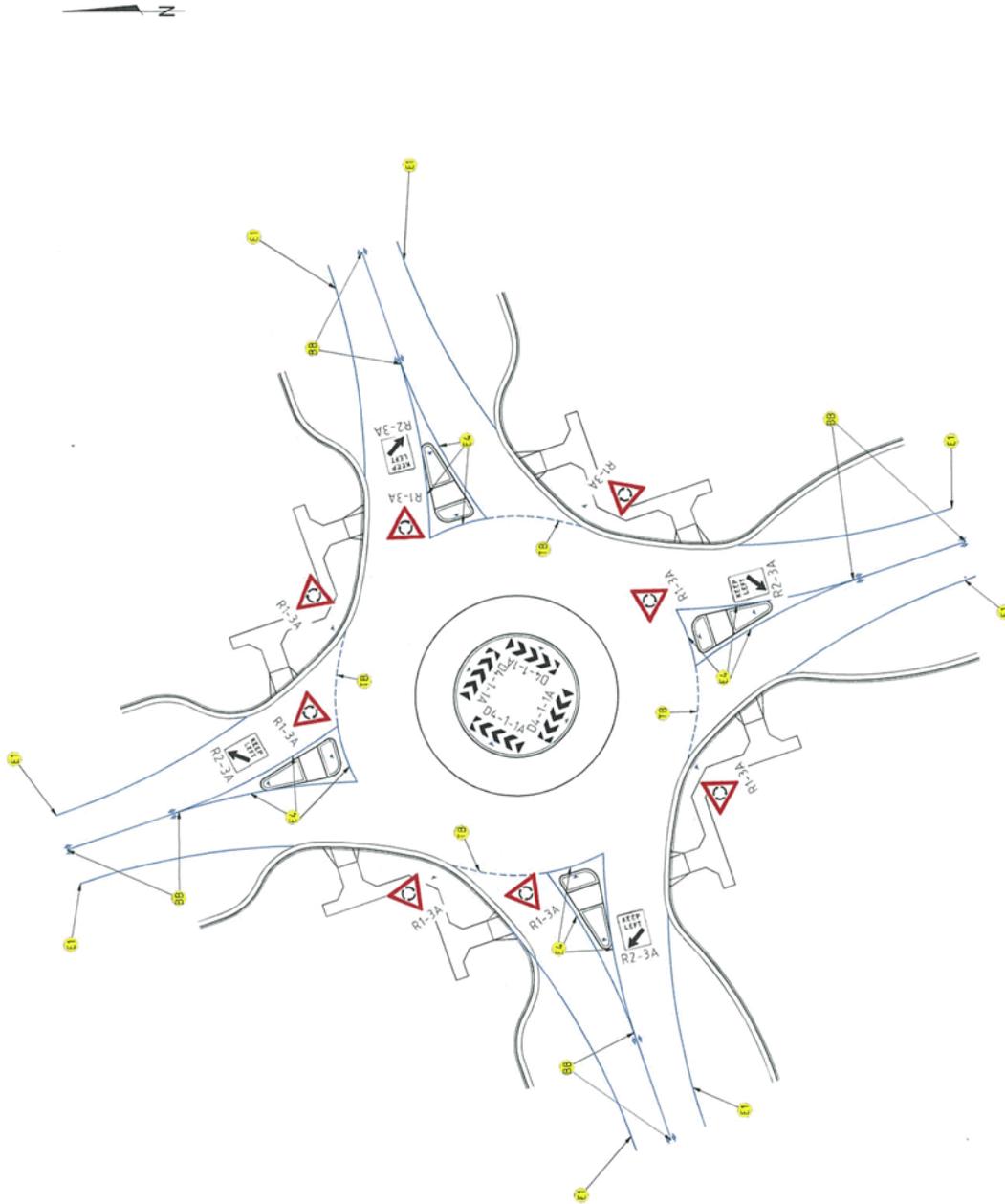








PROJECT NO. 18-000079 SHEET NO. 454 SHEET TITLE HYDRAULICS LONGITUDINAL SECTION SHEET 4 OF 4		PROJECT HOSKINS STREET ROUNDABOUT		SCALE: 1:100 DATE: 11/15/19	DRAWN BY: [Name] CHECKED BY: [Name]	APPROVED BY: [Name]	DATE: 11/15/19	DETAIL DESIGN	NO. OF SHEETS: 454
									TOTAL SHEETS: 454



		PROJECT: HOSKINS STREET ROUNDABOUT DRAWING: LINE MARKING AND SIGNAGE PLAN DRAWING NO: 18-000079 511 REVISION:	
SCALE: 1:500 SCALE (200 FT): 1" = 20'		DATE: 11/15/19	
TITLE: DETAIL DESIGN		SHEET NO: 511	
APPROVED:		CHECKED:	
DESIGNED:		DRAWN:	
DATE:		DATE:	

### 3.5 CAMP STREET TREE PLANTING

**File Number:** REP19/1336  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Site Sketch

#### REPORT

Council staff have previously been requested to investigate options for improving the aesthetic appearance of the nature strip adjacent to the railway land in Victoria Street and Camp Street through the provision of tree planting.

Following examination of the subject area, it has been determined that Council is relatively restricted in terms of tree planting options predominantly due to the extensive overhead power located on Camp Street and the Southern side of Victoria Street.

Following discussion with Councils Urban Overseer, it is recommended if Council wish to pursue beatification through the provision of tree planting the following actions should be considered;

- Removal of all existing trees on the eastern side of Camp Street between Polaris Street and Britannia Street. This involves removal of approximately 10 semi mature eucalypt trees along with around 20 smaller trees and shrubs.
- Undertake minor drainage earthworks in Camp Street to allow for planting of a straight tree alignment.
- Undertake planting of semi advanced Standard Crepe Myrtles at 12m spacing's in both Camp Street and Victoria Street. This could be a single variety or multiple varieties (colour shape and size).
- Planting in Victoria Street to be located between the Kerb and Gutter and Footpath (approximately 600mm-800mm behind the Kerb and Gutter).

#### Estimated Cost

- Tree Removal = 17h x \$350 = \$5,950 (Ex Tipping Fees)
- Tree Stock = 90 x \$100 = \$9,000
- Earthworks = 5 x \$350 = \$1,750
- Planting = 17 x 200 = \$3,400 (Ex early care & maintenance)
- Potting Mix = 3 x \$60 = \$180

Total = \$20,280

#### Budget Implications

\$20,280

#### COMMITTEE RESOLUTION 119/2019

Moved: Cr Max Oliver  
Seconded: Cr Nigel Judd

That the Committee recommend to Council that this project be referred to the Drought funding for consideration.

**CARRIED**

***Report by Rob Fisher***



**3.6 TEMORA RSL SUB-BRANCH - TEMORA CEMETERY FLAGPOLE****File Number:** REP19/1341**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:**

1. Temora RSL Sub-Branch Request Letter
2. Temora Cemetery Flagpole

**REPORT**

Council has received a letter from the Temora RSL Sub-Branch requesting that the flagpole adjacent to the War graves be refurbished/replaced.

**COMMITTEE RESOLUTION 120/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Nigel Judd

That the Committee recommend to Council to investigate the installation of a suitable flagpole.

**CARRIED**



The Returned and Services League of Australia  
(New South Wales Branch)

Temora RSL Sub-Branch

Pres. Robert Costello  
Treas. Alf Watterson  
Sec. Laraine Lyons JP

Tel: 0414 202 710  
Tel 02 6977 1783  
Tel 02 6978 1828

PO BOX 195  
TEMORA NSW 2666  
[ll Lyons5@bigpond.com](mailto:ll Lyons5@bigpond.com)



9 October 2019

Mr Gary Lavelle  
General Manager  
Shire of Temora.

Dear Mr Lavelle

One of the matters raised at the September meeting of the Temora RSL Sub-Branch was the state of the flagpole adjacent to the wargraves in the Temora cemetery. The soil round the concrete base has eroded away, the pole itself has a lean to the south, the rope is old and needs replacing and I suspect the truck at the top of the pole is possibly past its best use by date. The pole also needs refurbishing and/or painting and the cleats are of a design that is no longer used.

On behalf of the committee and members of the Temora RSL Sub-Branch, I request that the council look into the refurbishment/replacement of this flagpole. A flagpole of similar design to the one at the Cenotaph would be preferred due to its simplicity and ease of use.

Yours faithfully

Bob Costello  
President  
Temora RSL Sub-Branch





**Cr Graham Sinclair arrived at the meeting at 2:45PM.**

**3.7 FIXING LOCAL ROADS PROGRAM**

**File Number:** REP19/1351  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Program Guidelines

**REPORT**

Council have recently received correspondence regarding a new State Government grant program called Fixing Local Roads (FLR). The program targets maintenance and repair of local roads in regional areas. The commitment is \$500m over 5 years with 94 Councils eligible to apply. Applications for the first round close midnight 2<sup>nd</sup> December 2019.

I am currently seeking clarification regarding eligibility of projects and until a response is received I am unsure of the projects we target.

I am currently of the view, ideally between this program and the Fixing Country Roads Program Council should target high value projects that we struggle to fund adequate construction or reconstruction quantity in one financial year (seal widening, pavement reconstruction and initial sealing). Further to this, I would recommend we use these programs to leverage delivery of projects traditionally applied for under Roads to Recovery (RTR) with RTR funding being provided as Councils contribution (around 25% of project value recommended for both programs).

Based on the information above and following response from the Fixing Local Roads team, I hope to divide our major road projects across the 2 programs based on eligibility and program alignment. Then make application for a minimum of one project for each program annually with the FLR application targeting 20/21 FY completion.

**Budget Implications**

\$400,000 - \$600,000 (40-60%) of RTR program funding annually, allocated across FCR & FLR dependant on project value.

Note: This is subject to change dependant on project success and funding requirements

**COMMITTEE RESOLUTION 121/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Nigel Judd

That the Committee recommend to Council to apply for a project under this funding before the 2 December 2019

AND FURTHER

Hold a Road Hierarchy Committee Meeting to consider future projects.

**CARRIED**

***Report by Rob Fisher***



Transport for NSW | November 2019

# Fixing Local Roads

## Program Guidelines



[rms.nsw.gov.au](http://rms.nsw.gov.au)

Tel 13 22 13

20-44 Ennis Rd, Milsons Point NSW 2061

Locked Bag 928 North Sydney NSW 2059

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## Message from the Minister

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The NSW Government understands that many rural and regional councils in NSW are struggling to cope with the financial burden of maintaining local roads. We recognise that this task is even tougher during times of drought.

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Fixing Local Roads is a game-changer for regional and rural councils in NSW. This five year \$500 million program is specifically designed to help regional and rural councils carry out vital maintenance and repair work on local roads. It is an investment in the road network that our families use every day, that underpin our regional economies and that drive growth.

Delivering better roads mean safer, faster and more reliable trips. That means our communities can grow, businesses can thrive and local motorists can get home sooner and safer.

The Fixing Local Roads Program is available to 93 regional councils, Unincorporated Far West and Lord Howe Island which will be able to apply for grants to repair priority local roads.

Through Fixing Locals Roads, the NSW Government is supporting regional and rural NSW to be a great place to live and work. I look forward to seeing the impact this program has in our communities.



Paul Toole  
Minister for Regional Transport and Roads

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## Introduction

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The NSW Government has committed \$500 million to a Fixing Local Roads program to improve council roads across rural and regional NSW. This investment will help reduce the maintenance backlog for councils, targeting roads that do not meet the freight significance or benefit to cost ratio (BCR) requirements of the current Fixing Country Roads (FCR) program. Fixing Local Roads aims to fund improvements to local roads that will deliver smoother, safer and more reliable journeys.

The Fixing Local Roads Program will provide up to \$500 million to councils to help manage and maintain their local road networks over several rounds of funding.

These guidelines provide an overview of the Fixing Local Roads Program, the eligibility criteria, and details about the application and assessment process.

## Overview

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Fixing Local Roads will provide funding to councils to repair, maintain or seal priority or important local roads. The program will open in November 2019.

It is important that local residents see work starting on these projects quickly. For this reason, shovel ready projects will be prioritised and councils will be expected to complete projects within two years of a successful funding application.

Providing certainty of funding to councils as early as possible is a priority for the implementation of the Fixing Local Roads Program. The program will look to councils to deliver best value for money for each dollar spent. This may involve councils providing matching funding (relevant to their financial position), seeking additional investment from third parties, such as commercial beneficiaries of the works and the Australian Government, or proposing innovative planning and construction solutions.

We encourage local councils to leverage different funding sources from other NSW Government grant programs to maximise the community benefits of the project.

### Alignment with Future Transport Strategy 2056

Transport for NSW's Future Transport Strategy 2056, through its Regional Services and Infrastructure Plan, identified the need to continue to build and improve local infrastructure such as roads, rail and bridges in regional and rural NSW. This is being done through existing programs such as Fixing Country Roads, Bridges for the Bush and the Walking and Cycling programs, and will now be supported through Fixing Local Roads.

Future Transport Strategy 2056 also recognises the need for a more integrated local and state road network to provide seamless and safe journeys for all customers. Fixing Local Roads will support councils to repair and maintain those important local roads that will improve road safety and support freight and regional travel.

### Program objectives

Well-maintained roads play a vital role in our regions, supporting growth and development, as well as providing safe and reliable access to critical services, such as hospitals and schools.

The objectives of the Fixing Local Roads Program are aligned with the Regional NSW transport customer outcomes outlined in Future Transport Strategy 2056. These are:

Fixing Local Roads Program Objectives	Regional NSW transport customer outcomes (Future Transport Strategy 2056)
Improve the reliability of the local road network	Safely, efficiently and reliably moving people and goods
Improve the resilience of the local road network	Safely, efficiently and reliably moving people and goods
Improve road safety	Safely, efficiently and reliably moving people and goods
Promote regional development in rural communities	Connecting people and places in the growing city
Support families in rural and remote areas	Accessible for all customers
Assist councils to sustainably manage their assets	Makes the best use of available resources and assets

## Eligibility

### Who can apply?

The Fixing Local Roads Program is available to the 93 regional councils listed in Appendix 1, as well as the Unincorporated Far West and Lord Howe Island.

Councils are encouraged to work with their neighbouring councils to put forward nominations that address regional priorities. Councils are also encouraged to work with their Joint Organisation of Councils (JOs) to identify these regional priorities.

Councils and Joint Organisations should contact Transport for NSW via [fixinglocalroads@rms.nsw.gov.au](mailto:fixinglocalroads@rms.nsw.gov.au) to seek advice on potential projects and for information on preparing applications.

### Eligible projects

Councils will be able to apply for grants to repair priority local roads. Eligible projects should meet the following criteria. The project must be:

- located on a local road managed by council

- identifiable as a priority or important local road for the local government area or region
- deliverable within 24 months of notification from Transport for NSW
- maintenance driven such as repairing, patching, maintaining or sealing existing roads.

Examples of eligible projects are:

- repairing pot holes on a key local road
- sealing an unsealed road that will improve safety or improve access to services or industry
- patching or repairing cracking on a key local road.

Examples of ineligible projects are:

- widening shoulders or building new roads
- any project on private roads
- any project on the State or Regional road network.

## Assessment criteria

A multi-criteria assessment process will be used to assess council applications. This multi-criteria assessment is consistent with the Transport for NSW Principles and Guidelines for Economic Appraisal of Transport Investments and Initiatives.

For all proposals, applicants must clearly state the following:

- **Problem definition** - What are the current constraints, conditions or issues?
- **Project scope** - What type of work does the project involve?
- **Project outcome** - What can community and industry expect after the items outlined in the Project Scope have been completed?
- **Summary of benefits** - What key benefits will be generated from the Project Outcome?

### Multi-criteria assessment

Councils will be asked to address a number of criteria under each category that will be assessed on a score of 1 (low priority) to 5 (high priority). The scores will be combined into a single multi-criteria rating based on a weighting for each criteria.

The criteria and weighting is shown in Table 1.



Fixing Local Roads | Guidelines

### Benefit to Cost Ratio (BCR)

Fixing Local Roads will not require projects to meet a threshold BCR for applications to be considered. This is consistent with the program objectives of delivering funding support to councils for projects that may have an economic, social or safety benefit, which may not be captured by a BCR assessment. Projects will still be assessed on a best value-for-money basis.

### Other supporting information

Applicants are encouraged to provide documentation in support of their application. This documentation may include photographs, engineering reports, road priority hierarchy and reports, maintenance reports, recent weather events not previously captured by a Natural Disaster Declaration.

### Assessment panel

An assessment panel will be established by Transport for NSW and consist of relevant technical and policy subject matter experts. The assessment panel will review each application and make a recommendation to government on those projects that meet the criteria.

The government will then announce those projects that have been deemed successful and are to receive the funding.

The decision of government will be final. The government may also, in its absolute discretion, choose not to award funding to projects that may have met the criteria.

Table 1 Multi-criteria criteria and weightings

Criteria	Criteria Weighting	Sub criteria	Sub-criteria Weighting	Comment
Local Road Function	0.35	Local Road Importance	0.15	Applicants should apply the IPWEA (NSW) Local Government Functional Road Classification (Appendix 2) or something similar to determine the functional category of the road
		Typical Daily Traffic Volumes (ADT)	0.1	Based on recent counts
		Heavy Vehicles Volumes per day	0.1	Based on recent counts. Heavy vehicle defined as per Austroads Vehicle Classification System
Local Road Condition	0.35	What is the condition of the Road	0.35	This should include detail of the condition of the road. Any data or asset condition information that can be provided by council will support the application.
Local Road safety	0.2	A crash rate per kilometre/per annum.	0.1	To be compiled from crash statistics for the latest five years of available data
		The expected Road Safety Benefit	0.1	Provide evidence or describe the expected road safety benefit of the proposal
Co- contribution	0.1	Council Contribution	0.05	The amount of co-contribution council can make to the project
		Other party contribution	0.05	The amount of co-contribution of a party other than council

## How to apply

### Application and Assessment Process

An overview of the stages of the application and assessment process is shown below.



### Key Dates

Round	Applications open	Applications close	Council notified	Project complete
Round 1 - 2019	1 November 2019	2 December 2019	February 2020	24 months from notification

Additional rounds may be open if funding is available after the 1st round.

### Funding limits and co-contributions

There is a maximum funding limit of \$5 million of state contribution per council per application. Applicants can apply for up to 100 per cent of the value of the project, but co-contributions from council are strongly encouraged and will be considered relevant to council's funding position. A general rule of thumb is a minimum co-contribution of 25 per cent. Non-compliant proposals may be considered.

Councils are strongly encouraged to source additional investment to support their applications and enhance their local road maintenance projects. This might include, for example, working with mining and forestry industries to gain co-contributions or applying for Australian Government funding. Councils are also encouraged to leverage funding from other NSW Government programs to maximise community benefits from the project.

There is no limit to how many applications each applicant can submit; however applicants are advised to prioritise and put forward their most strategically important projects.

### Forestry roads

The NSW Government is aware of the concerns of a number of councils regarding the unique challenges maintaining roads in LGAs with large areas of State Forest. In response to these concerns, a proportion of funding from the total allocation will be allocated specifically for roads in forestry areas.

### Payment and reporting milestones

Payments will be made to councils at the start and end of the project to support councils to deliver the project, on time and within budget.

Councils will be required to report on the planning, progress and completion of projects and provide supporting information. Final payment will be made upon satisfactory project completion and receipt by Transport for NSW of a final project report. Unless otherwise agreed, payments to councils will be in accordance with the two milestones below:

- reach agreement with Transport for NSW regarding the funding arrangements (start of project) – 70 per cent
- certification and final report that the project has been completed and an audit by Transport for NSW (end of project) – 30 per cent



## How to apply

The Fixing Local Roads online form can be accessed and downloaded from the program website:

[www.rms.nsw.gov.au/fixinglocalroads](http://www.rms.nsw.gov.au/fixinglocalroads).

Completed application forms are to be submitted to:

[fixinglocalroads@rms.nsw.gov.au](mailto:fixinglocalroads@rms.nsw.gov.au)

Supporting documents may be submitted with the application form.

## Application requirements

Applicants must provide all of the information required in the application form including the mandatory fields below and are encouraged to provide additional materials to support their case in relation to the assessment criteria. Councils located in

areas which have been drought declared and/or provide drought hardship relief provisions to their communities, should detail this to support their application and provide examples of those provisions.

Only completed applications received by midnight on the closing day will be accepted and assessed. Late submissions will not be accepted, unless Transport for NSW considers exceptional circumstances beyond the applicants control.

Applicants may withdraw an application at any time, with written advice of the withdrawal to be provided to Transport for NSW via email to [fixinglocalroads@rms.nsw.gov.au](mailto:fixinglocalroads@rms.nsw.gov.au).

The following information is required in all applications and mandatory fields in the application form.

Information	Note
Council/s Name	List of all Councils or JOs involved in the application
Total cost of project	This is the total cost of the work
Co-contribution	This is the detail of the amount of co-contribution being made by council and/or another party. As a general guide, 25 per cent is the minimum recommended
Amount of funding requested	This is the total project costs minus the co-contribution amount. This is the amount of funding that is being assessed as part of the application
Project description	A concise description of the problem and project
Priority	Provide detail of the priority of this application. For example if this is the number one priority and the application only submitted one application then this would be 1 of 1. If this is the second highest priority of six applications, then you should enter 2 of 6.
Road name/s	Include the name of the road and justification for why this is an important or priority local road
Location map	The location(s) of any relevant works is to be identified on a map and attached to the application
Pre-condition evidence	Photographic evidence should be included in the application clearly showing the issue the project is looking to resolve. If photographic evidence does not clearly show the issue, an engineering report and/or detailed description of the issue/s should be provided
Detailed breakdown of costs	Evidence to support delivery and affordability of the project
Project milestones	These should include: project commencement, project completion
Evidence of authorisation	In the case of a joint application, the lead council must provide an authorisation letter.

### Confidentiality and disclosure

All information submitted by the applicant may be provided to other organisations for the purposes of eligibility, project proposal appraisal or deed preparation. Applicants should notify Transport for NSW when

including any information of a confidential nature in their application. Summary information about the project will be posted on Transport for NSW's website unless the applicant advises that they do not agree to its publication.

### Contact details

---

Questions about Fixing Local Roads including eligibility and the application process can be emailed to [fixinglocalroads@rms.nsw.gov.au](mailto:fixinglocalroads@rms.nsw.gov.au)



## Appendix 1 - Eligible local government bodies

Albury City Council	Forbes Shire Council	Oberon Council
Armidale Regional Council	Gilgandra Shire Council	Orange City Council
Ballina Shire Council	Glen Innes Severn Council	Parkes Shire Council
Balranald Shire Council	Goulburn Mulwaree	Port Macquarie-Hastings Council
Bathurst Regional Council	Greater Hume Shire	Port Stephens Council
Bega Valley Shire Council	Griffith City Council	Queanbeyan-Palerang Regional Council
Bellingen Shire Council	Gunnedah Shire Council	Richmond Valley Council
Berrigan Shire Council	Gwydir Shire Council	Shellharbour City Council
Bland Shire Council	Hay Shire Council	Shoalhaven City Council
Blayney Shire Council	Hilltops Council	Singleton Council
Bogan Shire Council	Inverell Shire Council	Snowy Monaro Regional Council
Bourke Shire Council	Junee Shire Council	Snowy Valleys Council
Brewarrina Shire Council	Kempsey Shire Council	Tamworth Regional Council
Broken Hill City Council	Kiama Municipal Council	Temora Shire Council
Byron Shire Council	Kyogle Council	Tenterfield Shire Council
Cabonne Council	Lachlan Shire Council	Tweed Shire Council
Carrathool Shire Council	Lake Macquarie City Council	Upper Hunter Shire
Central Coast Council	Leeton Shire Council	Upper Lachlan Shire
Central Darling Shire Council	Lismore City Council	Uralla Shire Council
Cessnock City Council	Lithgow City Council	Wagga Wagga City Council
Clarence Valley Council	Liverpool Plains Shire Council	Walcha Council
Cobar Shire Council	Lockhart Shire Council	Walgett Shire Council
Coffs Harbour City Council	Maitland City Council	Warren Shire Council
Coolamon Shire Council	MidCoast Council	Warrumbungle Shire Council
Coonamble Shire Council	Mid-Western Regional	Weddin Shire Council
Cootamundra-Gundagai Regional Council	Moree Plains Shire	Wentworth Shire Council
Cowra Council	Murray River Council	Wingecarribee Shire Council
Dubbo Regional Council	Murrumbidgee Council	Yass Valley Council
Dungog Shire Council	Muswellbrook Shire Council	Unincorporated Far West
Edward River Council	Nambucca Shire Council	Lord Howe Island
Eurobodalla Shire Council	Narrabri Shire Council	
Federation Council	Narrandera Shire Council	
	Narromine Shire Council	

## Appendix 2 - IPWEA (NSW) Local Government Functional Road Classification

Functional Category	Sealed Network	Unsealed Network	Typical Daily Traffic AADT	Heavy vehicles	Bus Route (including school)	Linked communities population	Connectivity
Arterial	Carry traffic to, from and across council areas. They carry traffic between industrial, commercial and residential areas and carry the highest volumes of traffic. Provide for traffic movements between regions. Provide access to major industrial activities and may provide for public transport	Carry traffic to, from and across council areas. They carry traffic between industrial, commercial and residential areas and carry the highest volumes of traffic. May include heavy vehicle access routes between regional centres.	U: > 15,000 R: > 2,000	> 300	Public Transport Bus Route & School Bus Route	> 10,000	Critical connectivity (there may be no alternative routes)
Primary Collector	Provide the connections between arterial parts of the network and the Local Collector network. May also service industrial areas and local facilities such as shopping centres and freight terminals.	Provide the connections between the arterial network and the Local Collector network. May also service industrial facilities and grain / freight terminals. May also provide school bus routes in many areas.	U: > 5,000 R: > 1,000	> 150	Public Transport Bus Route & School Bus Route	> 5,000	Provides connection between local population and the State road network
Local Collector	Provides access to the Primary Collector network from local access roads. May provide access to individual industrial facilities and links to local shopping centres.	Provides access to the Primary Collector network from local access roads. May provide access to individual larger facilities such as feedlots and local grain silos. May also provide some school bus links.	U: > 1,000 R: > 200	> 25	Local Bus Route & School Bus Route	> 2,000	Provides connectivity within the local community
Local Access	Major function is to provide access to individual properties. May also provide access to local tourist sites.	Major function is to provide access to individual farms and properties. May also provide access to local tourist sites and recreation facilities.	U: < 1,000 R: < 200	< 25	May include local bus routes	< 250	Provides the link for properties and businesses and the local community

### Notes:

1. State Roads are not included in this classification as the trafficked lanes are under the care control and management of RMS. Associated facilities (e.g. kerb & gutter, footpath, street furniture etc. which are owned and managed by councils will be included in other asset classes).
2. Classification of a road is based on its function. Absolute assessment against any one of the above criteria alone is to be avoided.
3. The assessment parameters in the above table are to provide guidance only. Assessment of a road should take a holistic view of its function and importance to the local community.
4. Levels of service are not intrinsically linked to the road hierarchy. Levels of service are determined by council following consultation with the local community and may vary across categories.

**1. CR OLIVER**

Raised the issue of the dust at the new standpipe and requesting consideration under the drought funding for sealing this access.

**4 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 122/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:00PM:

**4.1 Temora Agricultural Innovation Centre**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**4.2 Sacred Heart Parish Temora**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**4.3 2020 - 2021 Stabilisation Services Tender Evaluation**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**4.4 Ariah Park Swimming Pool**

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**CARRIED**

**5 CLOSE MEETING**

The Meeting closed at 4:02 PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 12 November 2019.

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**GENERAL MANAGER**

.....

**CHAIRMAN**

**6.3 MINUTES OF THE ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD ON 12 NOVEMBER 2019****File Number:** REP19/1392**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Economic Development Committee Meeting held on 12 November 2019**RESOLUTION 441/2019**

Moved: Cr Nigel Judd

Seconded: Cr Dennis Sleigh

It was resolved that the reports be received.

**CARRIED****RESOLUTION 442/2019**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 12 November 2019  
**Time:** 4:35PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

**Economic Development Committee Meeting**

**12 November 2019**

**Order Of Business**

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**5 Close Meeting ..... 7**

**MINUTES OF TEMORA SHIRE COUNCIL  
ECONOMIC DEVELOPMENT COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 12 NOVEMBER 2019 AT 4:35PM**

**PRESENT:** Cr Rick Firman (Mayor)(Chair), Cr Nigel Judd, Cr Graham Sinclair (Deputy Mayor), Cr Dennis Sleigh, Cr Kenneth Smith

**IN ATTENDANCE:** Steve Firth (Director of Administration & Finance), Craig Sinclair (Economic Development Manager)

**1 OPEN MEETING**

4:35PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 25/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

That apologies from Cr Claire McLaren and General Manager Gary Lavelle be received and accepted.

**CARRIED**

**3 REPORTS****3.1 RANDWICK CITY COUNCIL SUPPORT**

**File Number:** REP19/1357  
**Author:** Events  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

**REPORT**

Following the introduction by the General Manager, the Economic Development Manager is in contact with officers at Randwick City Council (RCC) to discuss opportunities to support the Temora Shire community through the drought.

The proposal is for RCC to provide financial assistance to the local community of Temora Shire through the Temora Business Enterprise Group (TBEG).

TBEG coordinate an annual Christmas Street Fair which is a popular event in the CBD that is focused on bringing the community together to celebrate the end of harvest and generate local shopping opportunities. With the drought impacting residents and businesses this year, we see an opportunity for the financial assistance to be used in two ways:

1. To assist TBEG pay for the costs of staging the event, including paying for entertainment, children's activities, etc. These costs are approximately \$2,500 which is normally paid for from TBEG membership contributions and income received from charging for children's rides. The event never breaks even. The money saved by RCC support will be invested in to the professional development programs run by TBEG to support local businesses to grow and prosper, such as the Mentor Monday program ran earlier this month.
2. To help inject funds directly into businesses through the support of the chocolate wheel raffle which will be held during the Christmas Street Fair. The proposal here is for funding from RCC to be used to purchase prizes for the wheel directly from local businesses, injecting much needed funds instantly into the local economy. These prizes could be in the form of either vouchers or products. Participants in the Street Fair can then purchase tickets in various rounds of the chocolate wheel for an affordable price, for example \$2 per ticket. The profit generated from each round will then be split 50/50 and used to support the Temora Community Centre to deliver programs that assist people impacted by issues such as the drought, and to TBEG to provide the funds for the major prize (a Temora Gift Card that can only be spent in businesses in Temora) in a buy local campaign in the lead up to Christmas.

The proposal will be considered by RCC at their next meeting on 26<sup>th</sup> November.

**COMMITTEE RESOLUTION 26/2019**

Moved: Cr Dennis Sleigh  
Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council that 20% of the total funds be allocated to Aria Park  
AND FURTHER

That acknowledgement be made regarding Randwick City Councils contribution.

**CARRIED**

***Report by Craig Sinclair***

**1. CRAIG SINCLAIR - ECONOMIC DEVELOPMENT MANAGER**

Advising that he has purchased the old ANZ Bank building and that there will be two pop up shops in the ground floor over the Christmas period.

**2. CR NIGEL JUDD**

Requesting the status of Breed.

***Economic Development Manager advised that Breed has three clients renting space in the building.***

**3 CR RICK FIRMAN**

Cr Rick Firman advised that the Promotions & Visitation Committee has been recommended to be discontinued and that there has been suggestions that the Economic Development Committee should be renamed.

**COMMITTEE RESOLUTION 27/2019**

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council that the Economic Development Committee be renamed as the Economic Development and Visitations Committee.

**CARRIED**

**4 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 28/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 4:55PM:

**4.1 Letter of Support - Aviation Development**

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**CARRIED**

**5 CLOSE MEETING**

The Meeting closed at 5:11PM.

This is the minutes of the Economic Development Committee meeting held on Tuesday 12 November 2019.

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**GENERAL MANAGER**

.....

**CHAIRMAN**

**7 DELEGATES REPORTS****1. CR SMITH**

Attended the Springdale Progress Association meeting on 17 November 2019 with Cr Oliver and everything is going well.

Attended the Rural Museum meetings on the 14 November 2019 and Cr Oliver also in attendance.

Attended the Afternoon Tea for The Dusty Boots Team from the Oran Park Anglican College Year 10 students, who came to Temora and carried out jobs within the community. It was a brilliant idea. Congratulations to the Teachers and Students.

**2. CR OLIVER**

Attended the Lifestyle and Canola Trail launch in Coolamon on Friday 15 November 2019. Good evening and excellent publication. Highlighted lifestyle in Temora. Glenn Ross never imagined he would feature in such a magazine.

**3. CR FIRMAN**

Held an afternoon tea for the 3 Centenarians last Friday 15 November.

REROC/Riverina JO – Calling for expressions of interest for an Independent Assessor. Interim report will go to both boards. Recommendations will be reported to Councils. Wagga Wagga made application to join the JO and was approved by the Board.

**4. CR SLEIGH**

Attended the Youth Leadership Team in the Council Chambers and the Youth Team saw how a formal meeting runs. Excellent work done by the leaders Kim Sandgren and Melissa Carter.

Attended the meeting regarding the future of the Scout Hall and the workshop last night, was worthwhile meeting with a sense of optimism as to where this will end up.

**5. CR SINCLAIR**

Australia Day – Received an exceptional number of nominations for the Citizen of the Year and all categories.

**6. CR WIENCKE**

Attended an Access and Equity meeting with Cr McLaren

Attended the Heritage meeting with Cr Oliver.

**8 MAYORAL REPORT****8.1 MAYOR'S REPORT - OCTOBER 2019**

**File Number:** REP19/1317  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

**1<sup>st</sup> October** – I attended Council offices.

**2<sup>nd</sup> October** – Councillors attended an inspection of the Chicken Farm, together with NSW Member for Cootamundra, Ms Steph Cooke MP. To suggest all were impressed with what they saw would be an understatement. How blessed we are to have LPC Trading commence business in our Shire.

- I conducted a 'Minute with Mayor' with our Road Safety Officer, Mr Glenn Sheehan, to discuss the 'Little Blue Dinosaur' safety programme.

**3<sup>rd</sup> October** – Councillors and I went on our annual 'Walk and Talk' tour of the Temora CBD. Overall, the business owners were very happy with Council. There are several suggestions we will consider at our November Assets & Operations Committee meeting.

- The General Manager (Mr Gary Lavelle) & I had a meeting with the NSW Member for Cootamundra, Ms Steph Cooke MP re: Apollo Place.
- I chaired the Temora Shire Australia Day Council meeting, with Cr Max Oliver also in attendance as the Treasurer.

**4<sup>th</sup> October** – I caught up with Greenstone Lodge resident, Mr Tom Woods, for his 101<sup>st</sup> Birthday! Mr Woods, a WWII Veteran, is one remarkable gentleman.

- I chaired the Temora Local Health Advisory Council (LHAC) Executive meeting, held at Temora & District Hospital. I also visited several patients whilst up there, which is good medicine (I hope) for us all!
- I had an interview with the Wagga Daily Advertiser, re: drought.

**5<sup>th</sup> October** – My Mother (Mrs Beth Firman) and I judged the Hot Rods Mayor's selection award, at the beautiful Lake Centenary. Over 80 motor cars were on display, all looking special, in their unique way. Congratulations are extended to the Regency Ramblers Club President, Mr Graham Bevan, Mr Les Buckley and their team for hosting a great weekend!

**8<sup>th</sup> October** – Councillors, Senior Staff and I attended a very busy day of Council Committees, including, Health Matters Committee, Youth Advisory Committee, Promotions & Visitations Committee, Assets & Operations & Economic Development Committee.

**9<sup>th</sup> October** – I chaired the Temora & District Sports Council Executive meeting, held at the Recreation Centre. We also conducted an inspection of the Stadium.

**10<sup>th</sup> October** – The Deputy Mayor (Cr Graham Sinclair), the General Manager and Director of Finance & Administration held a meeting at Council Chambers.

**11<sup>th</sup> October** – Cr Nigel Judd oAM assisted with presentation of Rural Fire Service long service medals for Pinnacle RFS. Congratulations to all those who received this honour.

- The Temora Local Health Advisory Council (LHAC) honoured former Chairman, Cr Dennis Sleight at a luncheon in the Board room at Temora District Hospital. Cr Sleight has done an outstanding job as our Chairman, having retired from LHAC. We thank him for his service.
- I chaired the Temora LHAC Planning workshop. This will determine the projects and activities of the LHAC over the next 12 months.
- I chaired the Dry Times Working Group meeting at Council Chambers.

**12<sup>th</sup> October** – I had the honour of officially opening the Riverina Community College's Temora Art Show. Congratulations to all the local Artists for doing an outstanding job. To Mrs Angela Coombs-Matthews – well done on mentoring these creative souls.

**13<sup>th</sup> October** – The General Manager (Mr Lavelle) and I left for Sydney for the annual Local Government NSW (LGNSW) Conference.

- The General Manager (Mr Lavelle) took our LGNSW President, Cr Linda Scott for dinner. This was a great catch up.

**14<sup>th</sup> October** – Cr Nigel Judd oAM, The General Manager (Mr Lavelle) and I attended Day 1 of the LGNSW Conference (Warwick Farm) commencing with the Politicians Breakfast, which was a great initiative.

- Cr Judd, the General Manager and I attended Dinner with the Riverina Eastern Regional Organisation of Councils (REROC) Board and Randwick City Council. This was a great night spent with great people of local government.

**15<sup>th</sup> October** – Cr Judd, the General Manager and I attended Day two of LGNSW Conference. Congratulations are extended to LGNSW President, Cr Linda Scott for getting through the 127 motions all on the one day. Her Chairmanship skills were exceptional.

The Cobar Shire Mayor Lilliane Brady oAM was honoured with a standing ovation as she chooses to stand down after 40 years as a Councillor and 20 years as Mayor.

**16<sup>th</sup> October** – Cr Judd, the General Manager and I attended Day 3 of the LGNSW Conference. Some great opportunities to catch up with new and old friends of local government.

- Cr Dennis Sleight represented Council at CWA Hume Group Conference to extend a warm welcome.

**17<sup>th</sup> October** – Councillors, Senior Staff and I attended our monthly Council meeting.

**19<sup>th</sup> October** – I attended the Aria Park's Mary Gilmore Music Festival to officially declare it open. It was a great event and terrific to see people from all over Australia in attendance.

**21<sup>st</sup> October** – I had an interview with the Daily Advertiser Wagga interview re: Overdue Rate interest being waived for those who are experiencing difficult times, financially. This would be for those who have a proven record of paying their rates in a timely manner.

**22<sup>nd</sup> October** – I had a meeting for the signing of the General Manager's contract, which Council have approved. Our General Manager (Mr Lavelle) does a very good job and we are fortunate to have had him for as long as we have.

- I attended a Temora & Police & Community Centre (TPCC) meeting, which was also attended by Cr Max Oliver, who is the TPCC Treasurer.

**23<sup>rd</sup> October** – Mrs Kathy Weckert (Temora West P & C President), Mr Shane Baldry (TWPS Council member) and I attended a meeting in Sydney to have a meeting with NSW Minister for Education, The Hon Sarah Mitchell MLC. This was a very good meeting, with some genuine ‘home truths’ shared in in front of a large gathering. We had around 12 in attendance, from several divisions of the Department. The Minister was very ‘fair dinkum’ and wishing to assist us. We thank NSW Member for Cootamundra, Ms Steph Cooke MP for arranging the meeting and working behind the scenes for a positive results.

**24<sup>th</sup> October** – I chaired the Temora & District Hospital Open Day sub-committee meeting for our Open Day. This Open Day will showcase our Hospital and the various career paths available.

- I chaired the Temora & District Education Fund (TDEF) Board meeting. Applications will close on 31/10 for our current round of grant submissions. The Board have allocated \$20,000 plus up to a further \$5,000, should the applications be of a high quality.

**25<sup>th</sup> October** – I had a meeting with NSW Member for Wagga Wagga, Dr Joe McGirr MP, as Chairman of the Riverina Joint Organisation (RivJO) and REROC.

- I chaired the REROC Executive meeting, held in Wagga.

**26<sup>th</sup> October** – I attended The Rock’s Swimming Pool complex official opening, hosted by Mayor Rodger Schirmer of Lockhart Shire. This was an enjoyable day, and pleasing to see our Member for Cootamundra, Ms Steph Cooke MP officially open the Pool.

**27<sup>th</sup> October** – My mother enjoyed a lovely birthday, visiting the St. Anne’s Garden Viewing.

**28<sup>th</sup> October** - I had a meeting with the General Manager.

- Councillors, the General Manager and I attended a closed session Workshop, to discuss the \$1Million Drought Support programme for Temora Shire.

**29<sup>th</sup> October** – I had a teleconference with the Mayors of Uralla and Lachlan re: Joint Organisations.

**30<sup>th</sup> October** – 11 years since my Pa (the late B L Walker) passed away. My family and I try to honour him every day.

- I attended the Council Chambers.

**31<sup>st</sup> October** – I attended the NSW Joint Organisation (JO) Chairmen’s Network Meeting at Parliament House, Sydney. Our Acting General Manager, Mr Steve Firth was also in attendance.

- Mr Firth and I attended a dinner with other NSW Country Mayors. The Annual General Meeting of NSW Country Mayors will follow tomorrow.

**RESOLUTION 443/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It is recommended that the Mayoral Report be noted.

**CARRIED**

*Report by Cr R B Firman OAM*  
**MAYOR**

**9 STAFF REPORTS**

**RESOLUTION 444/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Graham Sinclair

It was resolved that Council receive Staff reports.

**CARRIED**

**10 GENERAL MANAGER****10.1 CALENDAR OF EVENTS - NOVEMBER 2019**

**File Number:** REP19/1281  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT****NOVEMBER 2019**

6<sup>th</sup> Theatre Management Committee – 6:00pm  
**DELEGATE: Cr Reinhold**  
7<sup>th</sup> Heritage Meeting – 12:00pm  
**DELEGATES: Cr Judd, Cr Oliver & Cr Wiencke**  
12<sup>th</sup> Committee Meetings  
17<sup>th</sup> Springdale Progress Association – 5:00pm  
**DELEGATES: Cr Oliver & Cr Smith**  
20<sup>th</sup> Temora Sports Council Meeting  
Temora Ex Services Club  
**DELEGATES: Cr Oliver & Cr Firman**  
21<sup>ST</sup> Council Meeting

**DECEMBER 2019**

4<sup>th</sup> Theatre Management Committee – 6:00PM  
**DELEGATE: Cr Reinhold**  
5<sup>th</sup> Heritage Meeting – 12:00pm  
**DELEGATES: Cr Judd, Cr Oliver & Cr Wiencke**  
10<sup>th</sup> Committee Meetings  
19<sup>th</sup> Council Meeting  
20<sup>th</sup> Staff Christmas Party – 12:30pm  
Bowling Club

**RESOLUTION 445/2019**

Moved: Cr Max Oliver  
Seconded: Cr Dale Wiencke

It was resolved that the Calendar of Events be noted.

**CARRIED**

**10.2 SEALS - NOVEMBER 2019**

**File Number:** REP19/1345  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The Council Seal is required to be affixed to the below documents:

- Contract for Sale – 56-60 Aurora Street, Temora
- Contract for Sale – Lot 1 Quartz Street, Temora
- Contract for Sale – 1 Pine Street, Temora

**RESOLUTION 446/2019**

Moved: Cr Dale Wiencke  
Seconded: Cr Max Oliver

It was resolved that the Council Seal be affixed to the above documents.

**CARRIED**

*Report by Gary Lavelle*

**10.3 OPERATIONAL PLAN REVIEW - QUARTER 1 2019-2020****File Number:** REP19/1348**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Operational Plan Review  **REPORT**

Report on the progress to Quarter 1 2019/2020 Operational Plan review.

**RESOLUTION 447/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Graham Sinclair

It was resolved that Council adopts the Quarter 1 2019/2020 Operational Plan Review.

**CARRIED**

*Report by Gary Lavelle*



**TEMORA SHIRE COUNCIL  
OPERATIONAL PLAN  
QUARTER 1 – 2019/2020  
REVIEW**

### Administration

Key Functions - Administration Services, Human Resources, Information Technology, Records Management, Financial Services Policy Direction

- To manage all records in accordance with the State Records Act
- Commitment to e-commerce strategies
- Support a larger share of taxation revenue for Local Government
- Ensure Council's investment portfolio is properly managed to obtain highest possible secure interest yield within allowable form of investments

**To provide efficient and effective secretarial/clerical, reception, information technology, and financial support services for Council to internal and external customers, which meet the needs of the customer.**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Complete implementation and optimisation of Content Manager 9 including training of staff	Jacqui Hall	Implementation completed	Not Progressing		0%	This has been delayed due to the resignation of IT Manager and no-one on staff at the moment with relevant skills. Have received the details of a contractor that may be able to assist in this area however with the implementation of Authority 7.1 currently underway any further work on this will need to be postponed. Suggest new target date of 30/06/2020.
Continually review and test all internal procedures	Jacqui Hall	Test completed	Progressing		25%	Awaiting staffing issues to be resolved before progressing further - February 2020 will see A McCrone taking on extra hours to help make up for shortfall.
Continually review the use of Cloud technology for business applications	Mathew Walker	Investigation concluded	Progressing		25%	Council utilize as much cloud tech that is currently available at this point in time that is needed.  Recently, we purchased a cloud based software for the recreation centre due to the old locally installed software being fully unsupported and discontinued.
Continuation of a compliant internal audit program	Gary Lavelle	Program implemented	Progressing		25%	Ongoing development based on government guideline release

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Continue to develop and maintain internal and external user guides for Council IT systems	Mathew Walker	Guides completed	Progressing	▲	90%	Internal IT documents have been developed and updated. User guides were developed regarding security during the security overhaul early 2019.
Continue to maximise the opportunity to use technology to automate processes through Authority, GIS, and 3rd Party applications	Mathew Walker	Adaptation of technology	Progressing	▲	10%	Upgrade to Authority 7 is underway.
Develop ICT strategic plan	Mathew Walker	Plan developed	Progressing	▲	25%	This has been assigned to computer consultant for development.
Develop IT disaster recovery plan in conjunction with business continuity plan	Mathew Walker	Plan developed	Progressing	▲	80%	The IT officer and Veritech have been looking into the disaster recovery plan. They sorted out any bugs and everything is running as intended.
Develop procedures for person specific roles and introduce review sheets for each procedure	Jacqui Hall	Procedures completed	Progressing	▲	25%	Awaiting staffing issues to be resolved before progressing further - February 2020 will see staff taking on extra hours to help make up for shortfall.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Develop Records Management strategy and development plan	Steve Firth	Strategy developed	Progressing		10%	Still assessing the capabilities of the incumbent employee and waiting on the update of our Authority system to 7.1 at the end of the year
Review the options for the provision of Council staff intranet	Catherine New	Review conducted	Not Progressing		0%	Reviewing options
Upgrade to Civica Authority 7.1 including training	Jacqui Hall	System installed and operational	Progressing		40%	Awaiting Civica to finalise load into Test environment for Testing to begin. Magiq & IntraMaps have been deployed to Test environment to test as well. Go Live date 06/12/19.
Civica - Implement inspection reporting module	Kris Dunstan	Implement module	To be Completed in the Next Financial Year		0%	Action postponed

**Airport**

Key Function - Temora Aerodrome

Policy Direction

- Compliance with all CASA requirements to maintain registration
- Maintain sufficient land stock for future development of the Temora Aerodrome
- Lobby for the development of a Multipurpose Facility at the Aerodrome to meet the needs of user groups

*To develop and market the airport as a premier tourist attraction and first rate facility for recreational aviation enthusiasts, plus promote both the commercial and residential aerodrome development in order to attract business and residents to Temora*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
BBRF - Rehabilitate 18/36 Runway, Reconstruct apron, Construct 1km underground drainage, seal runway F&G, Reconstruct runway C&D	Rob Fisher	Meet grant guidelines and milestones	Progressing		10%	Drainage and Apron Design underway. Possible some procurement of materials will occur in 2019 calendar year. Bulk of construction will occur in the 2020 calendar year and the first half of 2021.
Continually review management and staffing at Temora Airport	Rob Fisher	Review conducted	Progressing		5%	Ongoing. Update of aerodrome manual has commenced. It may take some time to complete the review of the Aerodrome Manual, however other high priority aerodrome objectives will be worked on concurrently over the F.Y.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Continue to advocate for the re-installation of TAF services at Temora Aerodrome including relocation of weather station to enable widening of grass strip	Rob Fisher	Submission made	Progressing		25%	Ongoing
Implement the findings of the adopted Airport Master Plan	Rob Fisher	Plan implemented	Progressing		0%	Ongoing. Need to follow this up to clearly define actions required. Will complete this in the coming quarter.
Make application under Growing Local Economies Program for the servicing cost of new subdivision, potential accommodation and potential Multi-Purpose Building	Craig Sinclair	Application made	Progressing		85%	Application submitted. Waiting for response from government. The multipurpose building was not included in the proposal.
Undertake preliminary plans for the construction of a Multipurpose Building at Temora Aerodrome.	Kris Dunstan	Plans completed and agreed by Council	Not Progressing		0%	Not Commenced. No budget allocated. Require \$10-15K for this task. - Report to Council

### Aged & Special Needs Care

Key Functions - Aged Care, Home & Community Services (HACC), Persons with Disabilities, Senior Citizens Policy Direction

- Support existing providers of aged care services in the development and retention of facilities and services
- Undertake regular and comprehensive consultation to ensure that the current and future needs of senior residents are met
- Continue to seek funding for programs that improve the options available for frail aged and disabled

• **To provide frail, older people and young people with disabilities and the carers of these people with a range of basic services to enable them to live comfortably in their own homes and avoid inappropriate or premature institutionalization, and:** • **To provide an environment for our senior citizens that is safe, well serviced and meets the expectations of residents**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Access & Equity - Consider access issues at local parks, including removal of edging to allow wheelchair access	Rob Fisher	Review by access committee	Not Progressing		10%	Ongoing. Rec and Open Spaces Plan key to this. This has been delayed to allow integration with Crown Land Management and Rec and Open Spaces Review. Additionally, 2 playground upgrade projects are committed for delivery. This will improve access and inclusiveness (Gloucester Park and Lake Centenary)
Access & Equity - Consider access issues at sporting grounds	Rob Fisher	Review by access committee	Not Progressing		0%	No action. Again ties into Rec and Open Spaces Plan. Will look to audit facilities with building maintenance manager and potentially representatives from A&E Committee within Financial year.
Access & Equity - Provide disabled car park spaces that meet the needs of the community in conjunction with the Access and Equity Committee	Rob Fisher	Review by access committee	Progressing		40%	Review undertaken and presented to Council in 2018/2019 FY. Next step is to scope, design and cost changes for review. Second half of FY.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Access & Equity - Review access to public buildings and businesses in conjunction with TBEG and Access and Equity Committee	Sheree Axtell	Access report to Council	Progressing		10%	Ongoing program
Access & Equity - Support for the Access and Equity Committee to inform Council processes relating to disabled, aged and mothers with young children	Amanda Gay	Effective operation of Committee	Progressing		55%	Access and Equity Committee has been operating for twelve months now and the AGM will be held at the November meeting. The group works as a conduit between the community and Council receiving regular advisory letters from residents.
Aged Care Services - Support the increased capacity for seniors accommodation offerings in Temora	Craig Sinclair	Advise activities to Council	Progressing		25%	Continuing to liaise with developers of Narraburra Lodge expansion and keep abreast of development proposed for Apollo Place.
Aged Care Services - Advocacy and Lobbying on behalf of private aged care providers	Gary Lavelle	Advise activities to Council	Progressing		20%	Ongoing advocacy. New Whiddon development to commence soon

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Aged Care Services - Create a positive ageing expo/ information session	Amanda Gay	Hold event at least annually	Progressing		40%	<p>Temora Shire Council delivered a very successful Active Ageing Expo in 2019 with over 570 attendees.</p> <p>Clearly this is an information event that is very much sought after by residents both in our Shire and surrounding communities. All stall holders and services providers reported to be exceedingly happy with the community response to the event and they ran out of coffee cups (400). Every stall holder/service provider asked to attend a 2020 Expo with further enquiries from local businesses received after the event. The CCSO applied for greater funding (from NSW Seniors Festival Grants) for a 2020 Active Aging Expo. Unfortunately TSC was not successful in receiving grant funding for 2020. This was not a surprise as Temora Shire was one of very few regional Councils successful in 2019. After consultation with Mr Steve Firth an Active Aging Expo is proposed for May 2020 with expressions of interest for 2020 have gone out.</p>
Aged Care Services - Maintain information about how to access aged care services in Temora Shire using digital media and information flyers covering relevant topics including medical services, transportation and home modifications	Kate Slapp	Preparation of documents	Progressing		25%	<p>Pinnacle's Aged Care Services are regularly advertised, promoted and represented on social media, in Narraburra News and via the website</p>

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Attendance and participation in Interagency Meetings by relevant staff including Pinnacle, Youth and Community Services	Amanda Gay	Attendance at meetings and referral of minutes to Council	Progressing	▲	30%	Attend Meetings and pass relevant information on to the Communications Officer to be posted on networks. CCSO also actively works with the Community Centre Manager to deliver community projects.
Disability Services - Include images of people with disabilities in Council publications	Kate Slapp	Increased diversity in photos	Progressing	▲	25%	Disability services are regularly represented in Narraburra News and on social media
Disability Services - Maintain a Temora Shire Disability Inclusion Action Plan	Sheree Axtell	Report to Council	Progressing	▲	10%	Ongoing
Disability Services - Provide disability awareness training to staff, new and current, as well as Councillors	Catherine New	Provision of training	Progressing	▲	5%	Ongoing
Disability Services - Provide information linkages to National Disability Insurance Scheme (NDIS)	Sheree Axtell	Linkage provided	Progressing	▲	25%	Continued promotion of NDIS Support services through social media and other opportunities as they arise. Presence at local interagency meetings. Liaising with local GPs and allied health providers on a regular basis.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Pinnacle - Continue to maintain Pinnacle Service levels to meet the needs of clients	Sheree Axtell	Preservation of levels of service	Progressing		25%	Recruited 1 x staff person as a result of Refugee Relocation program. Have interviewed a second potential interested candidate - TBA on outcome. Linkages established with local and regional employment agencies. Liaising with TAFE for professional development of existing and future staff.
Pinnacle - Investigate options for improved signage at NRCC House	Sheree Axtell	Report to Council	Progressing		25%	Currently looking at quotes for new signage.
Pinnacle - Investigate options for the future accommodation of Pinnacle operations including administrative and operational accommodation	Sheree Axtell	Report to Council	Not Progressing		0%	Action created.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Pinnacle - Monitor finances to ensure that Pinnacle Services are provided at no net cost to Council	Steve Firth	Achievement of breakeven status	Progressing	▲	25%	The number of clients has continued to increase and the service is being provided at no cost to Council. The reserves for Pinnacle Community Services increased last year to over \$1.5 million
Pinnacle - Monitor the need to adjust hours of operation for Community Transport to include weekends and public holidays	Sheree Axtell	Review conducted	Progressing	▲	25%	Will be meeting with local taxi provider to discuss options for vouchers to be used outside Pinnacle transport hours as a trial.
Pinnacle - Promote the availability of transport facilities through Pinnacle Services	Sheree Axtell	Advertise availability electronically	Progressing	▲	25%	Transport services continues to be promoted through social media, Narraburra News, and service groups.
Pinnacle - Promotion of Pinnacle Community Services as a provider of choice for disability services	Sheree Axtell	Increase in client base	Progressing	▲	25%	<p>Temora continues to receive new referrals seeing an increase of 5 in the reporting period.</p> <p>Total NDIS client number per outlet below:</p> <p>Temora - 63 clients (increase 5 from previous quarter)</p> <p>Coota - 9 (decrease 1 from previous quarter)</p> <p>Leeton - 2 (decrease of 2 from previous quarter)</p> <p>After deliberation re: NDIS services in Leeton, the decision has been made to no longer provide direct supports as it is having impact on the primary aged care support services in Leeton. Plan to phase out of delivery direct supports by end of December 2019.</p>

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Pinnacle - Undertake My Aged Care Regional Assessment under contract to Community Options Australia	Sheree Axtell	Assessments conducted	Progressing	▲	25%	Completing assessments as required under Community Options Australia contract. Total income for reporting period - \$15,965.40 July - 19 August - 12 September - 10
Pinnacle - Use social media and information flyers to create awareness of who can access Community Transport and how to use this service	Sheree Axtell	Increased usage	Progressing	▲	25%	Transport services continues to be promoted through social media, Narraburra News, Client Newsletters and guest speaker at local service groups.
Pinnacle - Utilise the My Aged Care portal Central Intake and Referral distribution to Pinnacle for Home Support Services (funded to 30 June 2020)	Sheree Axtell	Referrals received	Progressing	▲	25%	Funding extension to 30 June 2022. Pinnacle continued to receive referrals across all locations. Commonwealth Home Support Program (CHSP) new referrals Temora - 26, Coota - 26, Leeton - 14. Home Care Packages (HCP)- Temora - 10, Coota - 5
Provide donation equivalent to 25% of General rate to the following: • Ariah Park Senior Housing, • Temora Senior Citizens Group, • Ariah Park CWA	Jacqui Hall	Donation made	Progressing	▲	20%	Donations currently being processed.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Regular promotion of health services	Kate Slapp	Services promoted	Progressing	▲	25%	The Direct Me booklet has recently been updated and continues to be updated in its online form regularly. It contains a great deal of information about health services in the Temora Shire.
Disability Services - Develop plans and construct an Independent Living facility in Temora Shire	Steve Firth	Plans completed and construction commenced	Progressing	▲	25%	Budget has been included in the current budget(\$700,000) and design and building plans are being prepared
		Report to Council				

## Commercial Services

Key Functions - Caravan Parks, Land Stocks, Sale Yards, TAIC

Policy Direction: • Develop the existing caravan parks to a level where commercial interest would find the facilities attractive to lease or buy • Retention of caravan park facilities in Ariah Park and Temora

*To provide Commercial Facilities that supports the economic development of Temora Shire at minimum cost to council.*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Provide budget to enable the continued operation of Temora Agricultural Innovation Centre including review of commercial partnership arrangements	Steve Firth	Budget provided	Progressing	▲	25%	A meeting has been held with Farmlink and we are working towards renegotiation of the contract with Farmlink at the end of their current agreement.  The current budget will show a deficit.
Provide comprehensive review of the operations of TAIC, considering Councils financial exposure and seeking additional revenue streams for TAIC	Steve Firth	Report to Council	Progressing	▲	25%	A report is being prepared following negotiations with Farmlink.
Temora Saleyards - Develop options for the long term use of land	Rob Fisher	Report to Council	Progressing	▲	15%	Currently undertaking contaminated land assessment. Awaiting funding announcements prior to further refining this objective.

## Communications

Key Function - Narraburra News, Social Media, Websites

*To provide Community Services to Temora Shire residents that meet needs in terms of community, cultural and education for the targeted demographic*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Acknowledgement of volunteers through Narraburra News and digital media	Kate Slapp	Monthly articles in Narraburra News Promotion of events	Progressing	▲	25%	Volunteers are acknowledged on digital media and through Narraburra News throughout the year
Communicate with residents about the progress in the roll out of NBN and mobile towers in Temora Shire	Kate Slapp	Information disseminated	Progressing	▲	25%	Very little information has been presented on this topic. When information has become available it has been passed on to residents.
Continue to publish regular material on the Youth function in the Narraburra News	Kate Slapp	Monthly article in Narraburra News	Progressing	▲	25%	The Youth Officer liaises regularly with the Communications Officer to ensure this action is met. Narraburra News often contains information on Youth programs.
Continue with regular job vacancy mailer and social media posts	Kate Slapp	Increased employment capacity	Progressing	▲	25%	A Job Mail-Out is sent at least once a month to subscribers and appears on social media pages

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Create program content and resources based on youth vision, which cover print, broadcast and internet media	Kim Sandgren	Content created	Not Progressing		0%	We currently do not have a youth media and radio team. This will again be advertised in 2020.
Disseminate grant information to relevant stakeholders	Craig Sinclair	Stakeholders informed	Progressing		25%	Information regarding a number of grants opportunities has been issued to relevant stakeholders.
Ensure Council websites are mobile optimised	Kate Slapp	Review conducted	Progressing		25%	Council is in the very early stages of developing a new website through Open Cities. Content is currently being reviewed by identified "content managers" from each department in order to reduce the amount of content that will move over to the new website.
Ensure information on digital platforms is current and accurate	Kate Slapp	Complaints regarding information	Progressing		25%	Content on websites and social media is regularly reviewed and all care is taken to ensure the information is accurate and current.
Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor	Gary Lavelle	Arrange meeting	Not Due To Start		0%	To be arranged 2020
Include images of people with a disability, information on NDIS and other disability services in new residents packs	Ann Pike	Included in new residents pack	Progressing		25%	Pinnacle supply the VIC with updated brochures on request for new resident packs.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Maintain current and accurate information on Council websites	Kate Slapp	Regular updates of site	Progressing	▲	25%	The main website's content is currently being reviewed by identified "content managers" from each department in an attempt to reduce the amount of, and assure the accuracy of, content on the website. All care is taken in maintaining accurate and current information on Council websites
Promote arts and cultural events through council media outlets including websites, facebook and 'whats on' in Narraburra News	Kate Slapp	All events advertised	Progressing	▲	25%	The Communications Officer and the Community Services Officer work closely together to advertise, promote and support events using all the publications available to Council.
Promote the achievements of Temora Shire residents through the 'Home grown heroes' program	Kate Slapp	Continuation of program	Progressing	▲	25%	Time restraints have seen Homegrown Heroes slow right down with fewer episodes being produced. The project is still running, and there are a few possible subjects to be contacted, but time is limited in which to get the project filmed and edited.
Provide a current and upcoming works program in the Narraburra News	Kate Slapp	Report included in Narraburra News	Progressing	▲	25%	Due to the reasonably long turnover period of Narraburra News, often information on works programs is out of date by the time the newsletter reaches letterboxes.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Provide an easy format flyer advising of volunteer opportunities in the community	Kate Slapp	Provision of flyer	Progressing		25%	Volunteer opportunities are advertised on Council's website, sometimes in Narraburra News and social media. The Direct Me booklet also contains this information
Provide information about child care and early learning options in Temora on Council website, social media, new resident packs.	Kate Slapp	Information disseminated	Progressing		25%	The Direct Me Booklet, which is largely available online and updated regularly, contains detailed information about childcare options. Council's website also displays this information
Provide relevant information about housing, services, facilities and opportunities for community involvement to potential new residents	Ann Pike	Currency of information	Progressing		25%	Relevant information is gathered from several organisations during the year and on demand. The Direct Me booklet is one of the main tools that we use to assist people when they are looking for information on relocating.
Remain active on social media sites to ensure that issues affecting Council are identified	Kate Slapp	Early identification of issues	Progressing		25%	Council has numerous social media sites that range from very active (Temora Shire Council Facebook) to those with minimal activity (Temora Airpark Estate Facebook). Every attempt is made to utilise the social media pages and remain as active as possible.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Support the concept of conducting a Survey to gain the Residents feedback and review mechanisms for ratepayers to provide ongoing feedback to Council (Next survey 2021)	Gary Lavelle	Review currency of information for survey	To be Completed in the Next Financial Year		0%	Not applicable
Undertake a Walk and Talk Tour of Temora for Councillors	Gary Lavelle	Tour undertaken	Completed		100%	Tour conducted
Update the Direct Me guide	Kate Slapp	Currency of document	Progressing		25%	Direct Me received a major overhaul early in 2019. Only 100 booklets were printed with the booklet being readily accessible online. Having the online version means updates can be made as they are needed. Every attempt to keep the booklet current and updated is taken.
Upgraded use of digital media platforms to communicate with residents	Kate Slapp	Increased followers and hits	Progressing		25%	Council has just signed the contract and content is being reviewed for the development of a new website that will be customer driven. This will allow residents to do more of their council business online. Other digital platforms are used regularly for communication purposes including, but not limited to, community consultation, basic information output and two-way communication.
Use Council communications outlets to advise of volunteering opportunities	Kate Slapp	Advice to community	Progressing		25%	Volunteer positions are advertised on the Temora Shire Website as well as regular advertisements being posted to social media sites about volunteering opportunities

**Community Services**

Key Functions - Child Care, Cultural Services, Education, Library Services, Town Hall Theatre, Town Hall

Policy Direction • Continuation of a Government funded childcare service through the Bland/Temora Family Day Care Scheme • Continued employment of a Community Services Officer • Support for Imagine Temora and membership of Eastern Riverina Arts (ERA) • Maximise the opportunity for cultural exchange with sister cities • Develop opportunities for relationship with Charles Sturt University (CSU) • Upgrade of the town hall facilities to meet the needs of a modern day conference/ entertainment venue

*To provide Community Services to Temora Shire residents that meet needs in terms of community, cultural and education for the targeted demographic*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
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Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Arts and Culture - Review of opportunities to develop arts based programs under NDIS	Amanda Gay	Review conducted and reported to Council	Progressing	▲	25%	<p>The CCSO was asked to create (money making) arts programs for Pinnacle Services to deliver through NDIS. (Grant funding may be available). Projects include:</p> <ul style="list-style-type: none"> <li>Farm Balm</li> <li>Lip balm made from Temora beeswax, canola oil and honey.</li> <li>EcoBag</li> <li>Bespoke printed and assembled.</li> <li>Shopping bags to promote Temora; Local businesses may also have custom shopping bags created.</li> <li>Bundles of Joy</li> <li>A Seed Tapes that is easy to plant, with a seed attached every 10 cm. This unique product produces great flowers and vegetables and could be attractively packaged for sale.</li> <li>Greening our Community</li> <li>A nursery production/recycling program producing free seedling for Council's parks and gardens.</li> <li>Pet Pods</li> <li>Recycled cardboard boxes coated with flower or tree seed perfect for laying your pet at rest in your back yard.</li> <li>Prototypes of all projects are available for presentation.</li> </ul>

Pinnacle Manager will meet with CCSO at a later date as to

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Arts and Culture - Act as host of the 2019 Bald Archys	Amanda Gay	Exhibition held	Progressing		30%	The 2018 exhibition saw excellent numbers attending the exhibition. The Rural Museum Manager was very happy with the numbers through the Centre's doors over the exhibition period.  The event is booked and advertised for 2019 8 November – 1 December  The 2019 Exhibition should be an excellent attraction for the Rural Museum in 2019 due to the much publicised passing of the creator Mr Peter Batey and the fact that Temora is the only exhibition host in the Riverina
Arts and Culture - Arrange visit by the National Gallery guides	Amanda Gay	Trip undertaken	Completed		20%	CCSO in regular contact with Museum and they are still very keen just finishing the renovations and will provide a firm date for early 2020
Arts and Culture - Arts Precinct - Seek funding for the development of the precinct.	Gary Lavelle	Grant submissions made	Not Progressing		0%	Awaiting community consultation before ClubGrants application

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Arts and Culture - Conduct Temora Shire Council Art Prize	Amanda Gay	Competition held	Completed		100%	2019 Exhibition astounding success with exhibition entries so much increased Council ran out of hanging system (167) entries.  The event saw increased interest from community sponsors and has received an additional sponsorship for 2020.  This event has grown and developed into a genuine community pleaser, with the such a vast increase in younger entrants - it is intended to create an annual exhibition for under 25's. This would be an excellent opportunity to nurture and increase participation in the arts across the broader community and make a measurable contribution to the vibrancy of our community.
Arts and Culture - Develop activating unique spaces for cultural events	Amanda Gay	Development of site audit	Progressing		25%	With 2019 events being very successful the CCSO is looking to increase 2020 events.  February 2020 will see the return of Christine Collister from Europe to Temora together with Michael Fix this event was a sell out in 2019.  The CCSO has five interesting spaces targeted for 2020 events and is working with Mir Rod Gray from Temora Original Live Music Group to for 2020 events. Due to the outstanding success of this concept the CCSO is receiving very strong interest in the development of future events.
Arts and Culture - Develop opportunities for the conduct of Artisan Markets	Amanda Gay	Markets conducted without impact on business	Progressing		25%	The CCSO is working with local business owners to develop sustainable Artisan or Hand Made Markets. The aim is to establish an Autumn and Spring market in 2020, the first one will run in conjunction with the Bundawarra Centre Annual Open Day at the 14 March 2020.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Arts and Culture - Hold a creative Lifestyle Expo	Amanda Gay	Successful Expo held	Progressing	▲	30%	Unfortunately TSC did not receive Grant funding for 2019. The 2020 Expo will be combined with the 2020 Spring Handmade Markets in Callaghan Park to create a weekend of workshops, activities and markets for all ages.
Arts and Culture - Maintain membership of Eastern Riverina Arts	Amanda Gay	Retention of numbers	Progressing	▲	25%	CCSO has maintained her position on Eastern Riverina Arts Board Consultative Committee. Attended all meetings and ensured Temora hosted events and was a location for Pop Up Office of Eastern Riverina Arts 2020 invoice yet to be received.
Arts and Culture - Operation of a Sister City Committee to determine activities and future strategies	Amanda Gay	Committee established	Progressing	▲	25%	Art State will be in Wagga Wagga 2020 and Temora is set to very much a part of this National arts event. Set up and support Sister City Committee. Very good committee working well.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Arts and Culture - Temora Arts Precinct - Development of a management plan for development/usage of the ex-Scout Hall involving stakeholders/ user groups.	Gary Lavelle	Management Plan developed and adopted	Not Progressing		0%	To be developed in conjunction with facility redevelopment

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Events - Support events determined by resolution of Council and the following events (at a minimum) , <ul style="list-style-type: none"> <li>• Active Ageing Expo</li> <li>• Local Government Week</li> <li>• NAIDOC Day</li> <li>• International Women's Day</li> <li>• Australia Day</li> <li>• Volunteers Week</li> <li>• Mary Gilmore Festival including seeking grant funding for those events</li> </ul>	Amanda Gay	Conduct of successful event	Progressing	▲	25%	Supported and delivered Active Ageing Expo 2019 Delivered AAE with over 500 attendees and 47 stall/service providers.  Drought Breaking Bash  Supported and Delivered Local Government Week 2019 Mayoral Morning Tea Local Government Week Bus Tour Local government Week Careers Day Local Government Week Writing Competition Supported and Delivered International Women's Day Temora Golf Club arranged speakers flyers fliers and set up event Unable to attend Australia Day as is during my annual leave Applied multiple grants Drought Breaking Bash Applied for Grandparents Day Grant Applied for Seniors Festival Grant Applied for International Women's Day Grant Assisted community member with grant application.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Hold a welcome function for new residents	Amanda Gay	Event held	Progressing	▲	25%	Welcome New Residents BBQ to be held 28 November 2019
Host an Afternoon Tea for carers	Sheree Axtell	Function held	Progressing	▲	75%	Carers Afternoon Tea being held on Friday 18th October in conjunction with Special Persons & Carers Group Inc.
Imagine Temora - Conduct formal review of the structure and operation of Imagine Temora, including development and adoption of a policy for operation.	Amanda Gay	Increased programs	Progressing	▲	5%	Will be undertaken as part of Community Committee review
Imagine Temora - Provision of an annual budget for the use within Council guidelines	Amanda Gay	Budget allocation and accountability	Progressing	▲	25%	Ongoing
Lake Centenary - Investigate grant opportunities for funding of community activities at the Lake	Amanda Gay	Grants investigated and applied for	Progressing	▲	20%	Ongoing
Partner with Bland Shire regarding family day care provision.	Steve Firth	Annual review of scheme by Council	Progressing	▲	25%	Ongoing support by advertising and support for operators.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Provision of a donation equivalent to rates for the Ariah Park Community Hall	Jacqui Hall	Donation Made	Progressing		25%	Donations currently being processed
Springdale Memorial Hall - Provide financial support to Committee	Kris Dunstan	Funds allocated	Completed		100%	\$5000 allocated for maintenance/upgrade activities.
Temora Memorial Town Hall - Support volunteers associated with Temora Town Hall Theatre	Kris Dunstan	Support provided	Progressing		20%	Ongoing. Christmas Function Scheduled in December.
NRCC House - Construct outdoor reading room and provide access ramp to rear of NRCC House (subject to grants)	Steve Firth	Grant submissions made	Progressing		25%	Application will be submitted for Library infrastructure grant in October for this facility
NRCC House - Undertake upgrade of toilets at Temora Library utilising grants and own source funds	Kris Dunstan	Completion of project	Progressing		5%	Grant application submitted
Temora Memorial Town Hall - Completion of refurbishment	Kris Dunstan	Refurbishment completed	Completed		100%	Completed

### Economic Development, Tourism & Resident Attraction

Key Functions - Economic Development, Tourism

Policy Directions • To lobby for continued improvement of and access to services, transport, communications and utilities for Temora Shire • To attract grant funding to assist in the development of the Shire • To build a strong and united community force for the growth and sustainability of our Shire. • To plan for the possibility of a sudden upsurge in investment and population which may result from a new mine or other large employer • To keep State and Federal members informed of Temora's needs and our strategies to meet those needs. • To maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices. • Increase the access to information regarding TSC and Government programs initiatives and funding opportunities to the community via newsletters and webpage on Council and [www.temora.com.au](http://www.temora.com.au) websites • Maintain membership of Regional Tourism Bodies • Proactively seek business opportunities for Temora Shire including villages

*To create an environment which encourages growth in existing businesses and maximise opportunities for external business investment in the Temora Shire and grows population, recognising tourism as an important industry within the community*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Bundawarra Centre - Undertake consultation with users regarding any proposed changes and complete planning for design options for Visitor Information Centre	Craig Sinclair	Plans completed and agreement from users	Progressing	▲	75%	Design options delivered by Katie Keith.
Continually build rapport with relevant politicians	Gary Lavelle	Maintenance of relationships	Progressing	▲	25%	Ongoing

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Develop priority projects to 'shovel ready' in order to take advantage of funding opportunities as they arise.	Craig Sinclair	Development of projects and submission to Council	Progressing		25%	Lake centenary foot bridge application. Bundawarra Centre refurb designs. Planning assistance for arts building.
Economic Development - Actively target, and support businesses identified in the Economic Development Strategy	Craig Sinclair	Attraction of business	Progressing		25%	Ongoing conversations with developers in agriculture, tourism and aviation industries.
Economic Development - Attend quarterly RDA Riverina Economic Development Forums	Craig Sinclair	Attendance of meetings	Progressing		25%	No forum was held this quarter.
Economic Development - Conduct study to determine needs and develop strategies to address any housing shortfall in market	Craig Sinclair	Study conducted	Completed		100%	Completed in previous year
Economic Development - Connect businesses with complementary skills, needs and resources.	Craig Sinclair	Assistance provided	Progressing		25%	Monthly beers and business with TBEG. Planning for Mentor Mondays with Wagga BEC.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Economic Development - Continually review workforce futures plan to determine likely spikes in population and communicate the impacts to relevant stakeholder in advance.	Craig Sinclair	Reports to Council	Progressing	▲	25%	Economic Boom Forum number 2 held in conjunction with Local Government Week to help convey opportunities to stakeholders.
Economic Development - Create a development prospectus including Ariah Park and update the relevant pages on Council website	Craig Sinclair		Progressing	▲	25%	Website pages review commenced
Economic Development - Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity	Craig Sinclair	Report to Council and strategies implemented	Progressing	▲	25%	Prosper Initiative program continues to be rolled out. Temora Unearthed, Find it in Temora, and Mentor Mondays planning as well as TBEG Xmas Fair preparations.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Economic Development - Development of strategic partnership with Farmlink to attract new industry and provide opportunities for existing industry through diversification	Craig Sinclair	Increase in partnership arrangements and facilities at TAIC	Progressing	▲	25%	Ongoing dialogue with Cindy Cassidy to support initiatives and strategic direction planning for TAIC
Economic Development - Facilitate a smooth DA process for investors	Craig Sinclair	Minimalise red tape	Progressing	▲	25%	Ongoing conversations with developers and the planning department.
Economic Development - Maintain a development prospectus, including Ariah Park and update the relevant pages on the Council website	Craig Sinclair	Prospectus readily available to community	Progressing	▲	25%	Website pages under review

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Economic Development - Participate in relevant conferences that focus on regional development issues	Craig Sinclair	Currency of knowledge	Progressing		25%	Attended various inland rail conferences as well as regional tourism meetings
Economic Development - Participate in relevant Government and Non-Government programs for regional growth	Craig Sinclair	Review conducted	Progressing		25%	Ongoing contact with RDA Riverina through Country Change and other programs, as well as liaison with Service NSW, BEC, and DPIE
Economic Development - Provide advice and support to the TBEG and BREED Australia including provision of assistance to employ executive officer	Craig Sinclair	Retention of TBEG	Progressing		25%	Assisted in the recruitment and onboarding of the new TBEG Exec Officer, Rob Heinrich. Continual attendance and support at TBEG meetings.
Economic Development - Review the relative cost of the provision of electricity and other utilities in Temora Shire.	Craig Sinclair		Completed		100%	Completed in previous year.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Economic Development - Support TBEG in the delivery of events and initiatives	Craig Sinclair	Retention of TBEG	Progressing	▲	25%	Continual support provided for Prosper Initiative programs and TBEG events.
Economic Development - Work with Environmental Services and local developers to ensure there is a sufficient pipeline of available residential land	Craig Sinclair	Review conducted	Progressing	▲	25%	Supported planning with LEP review and landowner liaison.
Investigate options for the reuse of Greenstone Lodge if the facility becomes vacant	Craig Sinclair	Report to Council	Progressing	▲	25%	Ongoing conversations with the Whiddon Group on this matter
Investigate the potential for the establishment of a campus of U3A in Temora	Gary Lavelle		Progressing	▲	5%	Preliminary investigation only at this stage
Investigate the viability of establishing a Country University Centre in Temora	Craig Sinclair	Report provided to Council	Not Progressing	●	10%	This action has stalled for the time being
Maintain a local trades directory	Craig Sinclair	Directory created	Progressing	▲	50%	Trade data collected, awaiting graphic design

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Maintain a subscription to Easy Grants & distribute to relevant stakeholders	Craig Sinclair	Subscription maintained	Progressing	▲	25%	Information disseminated.
Maintain strong relationships with local estate agents to monitor markets and communicate to property owners	Craig Sinclair	Relationships developed	Progressing	▲	25%	Ongoing relationships maintained through various means including working groups, initiatives and committees.
Participate in regional programs to attract new residents eg Country Change	Craig Sinclair	Conduct of event	Progressing	▲	25%	Renewed participation in CC for 2019/20 and working with Regional Opportunities Australia to help resettle migrant workers.
Support developments that broaden the range and raise the quality of visitor experiences in Temora Shire.	Ann Pike	Report to PVC	Progressing	▲	50%	The VIC often has enquiries from outside of our Shire requesting information on holding a function/event eg workshop, meeting, training day etc. Usually they are looking for a venue, caterers etc. Several suitable venues/caterers are given after speaking with the person and finding out the needs they require.
Support relevant organisations to prepare grant applications	Craig Sinclair	Grant assistance advertised	Progressing	▲	25%	Advice provided to relevant organisations

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Tourism - Develop tools that encourage conference and event's organisers to come to Temora Shire	Craig Sinclair	Tools developed and utilised	Progressing	▲	50%	Content written. Awaiting proof reading and graphic design
Tourism - Ensure all accommodation options are listed on Get Connected, Council Website, Google and Trip Advisor	Ann Pike	Listings confirmed	Progressing	▲	70%	All information that has been received from operators that want to be involved in the above has been listed.
Tourism - Implement actions from tourist signage study	Ann Pike	Review presented to Council	Progressing	▲	80%	Tourism Signage study has been completed for the rural area of the Temora Shire. A report will go to the Council Signage committee in November 2019.
Tourism - Maintain membership of, and actively participate in, regional tourism bodies	Craig Sinclair	Membership maintenance	Progressing	▲	25%	Thrive Riverina membership renewed for 2019/20. Chair of Thrive position held until November 2019.
Tourism - Promote the use of booking engines to accommodation providers	Ann Pike	Completeness of listing	Progressing	▲	70%	Several times a year operators are encouraged to use booking engines. Unfortunately most choose not to use them.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Tourism - Provide a budget and associated policy for the PVC for the purpose of promoting and developing events and tourism initiatives	Craig Sinclair	Provision of budget	Progressing	▲	50%	Review of PVC structure underway
Tourism - Work with Junee and Coolamon Shire's to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels	Craig Sinclair	Promotion of trail	Progressing	▲	25%	Canola Trail Visitor Guide commenced production, due for launch on November 15
Utilise support available through Randwick City Council	Craig Sinclair	Access utilised	Progressing	▲	25%	Liaison with RCC regarding drought relief support programs
Visitor Information Centre - Improve tourism signage	Craig Sinclair		Progressing	▲	25%	Out of town review completed. Awaiting report. In town review outstanding.
Visitor Information Centre - Maintain accreditation	Ann Pike	Accreditation achieved	Progressing	▲	80%	The Visitor Information Centre accreditation expired in September 2019, no advise has been given as to when the Tourism Group will be available to do the accreditation

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Visitor Information Centre - Provide report on implementation of design changes for the Temora VIC space	Ann Pike		Progressing		60%	Several meetings have been had with Katie Keith Design and plans have been drawn up for all parties to have a look at and make any changes.

### Emergency Services

Key Functions - Rural Fire Service, State Emergency Service, Fire Brigade, Police and Ambulance

Policy Directions • Support and maintain the zoning arrangement with Bland Shire Council • Ensure that all personnel have adequate training to perform their function

*To ensure the provision of effective facilities for emergency services in the Temora Shire area and development of strong alliances between Emergency Service organisations to ensure residents are provided with well-resourced and effective emergency services*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Hold 3 (three) meetings of the LEMC annually	Alex Dahlenburg	Meetings held	Progressing	▲	30%	First meeting of three was held on August 7th and the next meeting will be held on the 4th of December.
Support for Local Emergency Management Committee (LEMC)	Alex Dahlenburg	Support provided	Progressing	▲	30%	Support for LEMC progressed over the first four months of the financial year and will continue over the next 8 months of the Financial year remaining

**Engineering Services**

Key Function - Management, Administration, Contract Services, Design, Road Safety, Asset Management, Procurement

**To provide management services to support engineering works**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Commence review of current construction methods to ensure consistency	Rob Fisher	Documentation commenced	Progressing	▲	25%	Ongoing as part of Asset Management Register and Plan Development. This will occur in formalisation of Asset Management framework (Register and Plan). Multiyear overall target. 19/20 FY target is completion of Transport Assets (Roads, K&G & Footpaths).
Develop procedures and templates for the provision of a business case for all capital works on Council land not covered by asset development plans (roads, plant, transport infrastructure)	Gary Lavelle	Adoption of procedure by Council	Progressing	▲	25%	Under review
Development of a maintenance Memorandum of Understanding (MOU) with utility companies working within the road verge and nature strip	Bimal Shah	MOU adopted	Progressing	▲	10%	Ongoing

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Review of engineering policies and procedures	Rob Fisher	Review completed	Progressing		10%	Ongoing. Large objective currently being chipped away at.
Review of plant and equipment policy framework and Asset Management Plan	Bimal Shah	Report to MANEX	Progressing		10%	Ongoing
Road Safety - Campaigns include: Speed, Drink Driving, Fatigue, Driver Distraction/ Inattention, Seatbelts/Child Restraints, GLS (x2), Mobility Scooter Workshops, Pedestrian Safety, Older Drivers, Safety Around Schools, Young Drivers	Glenn Sheehan	Programs conducted	Not Progressing		0%	Staff resignation has led to a delay in services

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Road Safety - Conduct local projects including (but not limited to): Bike Week Campaign, Stepping On Programs – with local Allied Health, Youth Programs (e.g. Cool Heads), Fatality Free Friday Campaign, Road Rules Awareness Week Campaign, Bus Safety Awareness Week Camp	Glenn Sheehan	Conduct of projects	Not Progressing		0%	Staff resignation has led to a delay in services
Road Safety - Conduct stakeholder meetings and community consultation on local road safety issues	Glenn Sheehan	Information Dissemination	Not Progressing		0%	Staff resignation has led to a delay in services
Road Safety - Maintain RSO Facebook page and update Council's social media platforms and website with up-to-date road safety information	Glenn Sheehan	Information Dissemination	Not Progressing		0%	Staff resignation has led to a delay in services

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Road Safety - Participation in the Local Government Road Safety Program and adherence to terms of LGRSP Agreement	Glenn Sheehan	Continuation of program	Not Progressing		0%	Staff resignation has led to a delay in services
Road Safety - Retention of the Safe Systems Approach to planning, development and implementation of RSO programs to improve road user safety in local communities	Glenn Sheehan	Approach acceptable to funding bodies	Not Progressing		0%	Staff resignation has led to a delay in services
Road Safety - Review of Rural Bus Stops and Pick Up/ Drop Off points	Glenn Sheehan	Report to Council	Not Progressing		0%	Staff resignation has led to a delay in services

### Engineering Works

Key Functions - Parking, Street Lighting, Street Trees

Policy Directions • Improve the quality of street lighting by the installation of more energy efficient, low maintenance systems • Secure quarry sites strategically located around the shire (subject to quality requirements) to minimise travel time to works

*To provide infrastructure that meets the needs of the community and provides in an aesthetically pleasing and functional way*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Develop a formal Street Tree Policy dealing with replacement species, early care and maintenance, planting location, adjacent asset protection and removal rehabilitation	Chris Campbell	Adoption of plan by Council	Progressing		10%	Progressing.
Implement priority actions for removal and replacement of street trees	Chris Campbell	Meet agreed targets	Progressing		10%	Staff remove tree's on a as need's basis.
Review footpath policy to ensure it is based on community service expectations	Rob Fisher	Review by access	Not Progressing		0%	PAMP Complete. Footpath Hierarchy incomplete and not yet commenced this F.Y.

## Environmental Services

Key Functions - Climate Change, Environmental Management, Noxious Plants and Pests

Policy Directions • Develop/promote initiatives/campaigns relating to energy and water efficiency • Council to lead by example by developing and implementing measures to reduce water-energy usage in Council buildings and facilities • Establish realistic organisational energy savings targets to be genuinely measured to establish a smaller environmental footprint by Council • Conduct of public education program to explain to residents the issues faced by Council in relation to weeds • Weed Plan Continue with the Weeds Alliance

*That Council considers environmental impact in all of its functions and activities and becomes a champion for environmentally responsible behaviour amongst its residents*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Ariah Park - Report to Council on options for the Ariah Park Nature Reserve	Rob Fisher	Report to Council	Not Progressing		0%	No Action
Commitment by Council to the Fight the Fruit Fly Committee	Kris Dunstan	Ongoing activities by Committee	Progressing		25%	Ongoing
Support the activities of the Bland/Temora Landcare groups	Belinda Bushell	Support for activities	Progressing		25%	Ongoing

**Governance**

Key Function - Council relationships (other Councils, Government departments, Local members & Sister City Relationships), Governance, Lobbying and Advocacy

Policy Directions • Membership of Riverina Joint Organisation • Maintain membership to Local Government NSW • Membership to Riverina Eastern Regional Organisation of Councils (REROC) • Maintain membership of Eastern Riverina Arts (ERA) • Maintain membership of Economic Development Officers (EDO) network • Maintain membership of Riverina Regional Library Service (RRLS) • Maintain membership of the Country Mayors Association • Actively maintain relationships with non REROC neighbouring Councils • Seek ways in which Sister City activities can be of benefit to the residents of the Shire • Support for Constitutional recognition of Local Government • Development of robust and transparent internal audit programs within the Council to ensure that the risk to Council is minimized • Provision of training opportunities for all elected members • Support of Councillors who wish to undertake professional development courses • Undertake a comprehensive resident satisfaction survey every 4 years after election • Maintain close relationships with local members and act at all times in a non-political manner • Acknowledge that it is the role of council to represent all areas of the local community to external parties

*To provide responsive and effective governance to Council, ensuring the resident's needs are conveyed to government and potential benefits through external relationships is explored.*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Advocate for the abolition of mandatory webcasting or government funding of the facility. Implement webcasting to meet legislative requirements if unable to change government position.	Gary Lavelle	Meet the legislative requirements of the Government	Progressing	▲	15%	No success in changing Government policy despite Ministerial meeting

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Advocate on behalf of the Community for the retention of: * Schools within Temora Shire * Health Services within Temora Shire * Adequate Police Numbers * Electoral Commission re pre-poll voting in Temora in State and Federal Elections * Lobby for the retention of R2R and FAG funding * Lobby for constitutional recognition of Local Government	Gary Lavelle	Advocacy undertaken	Progressing	▲	25%	Ongoing advocacy
Ensure all available funding options are utilised to achieve the Council projects outlined in the Delivery Program	Gary Lavelle	Increased grant availability	Progressing	▲	25%	Ongoing

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Establish flexible work practices to encourage an inclusive working environment	Catherine New	Develop practices	Progressing		5%	Little activity at this stage
Investigate corporate offerings for Councillors and Senior Staff representing Council (ties, blazer etc)	Gary Lavelle		Not Progressing		0%	Higher priorities at this stage
Lobby state and federal governments for ongoing increased local road funding	Gary Lavelle	Lobbying maintained	Progressing		25%	Ongoing
Maintain communication at an official level between Council and Temora Hospital administration and LHAC	Gary Lavelle	Communication established	Progressing		25%	Ongoing
Maintain communication at an official level between Council and the Temora Community Centre	Gary Lavelle	Communication established	Progressing		25%	Ongoing

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Maintain membership to following organisations: Eastern Riverina Arts, REROC, Riverina JO, Destination Riverina Murray, Thrive Riverina, Riverina Food Network, Local Government NSW, Economic Development Officers Network, Riverina Regional Library Service, Country Mayors Association	Gary Lavelle	Membership maintained	Progressing		25%	Maintained
Provide the Mayor with the appropriate information to best represent the Shire's needs.	Gary Lavelle	Comprehensive information provided	Progressing		25%	Ongoing
Review the Workforce Plan including workshop with key staff	Catherine New	Rewrite of Workforce Plan	Progressing		25%	Ongoing
Villages - Hold a committee meeting (Assets & Operations) at Ariah Park	Gary Lavelle	Hold meeting at Ariah Park	Not Progressing		0%	To be scheduled.

**Heritage**

Key Function - Bundawarra Centre, Heritage, Railway Precinct

Policy Directions • To collect and preserve local history in its various forms in the area generally covered by the Temora Shire Council • Council are committed to the retention of the current management structure at the museum • Commitment to Temora Shire Council Heritage Committee

*To protect and conserve areas and items of historic and landscape heritage value, support and encourage adaptive and sustainable reuse of these places and facilitate development and interpretation of social value through information and education programs*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Bundawarra Centre - Ambulance Museum Stage 3 Design Plans and Specifications (Subject to external funding)	William Speirs	Completion of plans	Progressing		5%	A quote for the preparation of preliminary site surveys and plans for the proposed building has been obtained. This has been submitted for grant funding once, unsuccessfully.
Bundawarra Centre - Develop Rural Museum social media presence	Kate Slapp	Social media presence completed	Progressing		25%	The Rural Museum Facebook page was rebranded earlier in 2019 to fall under "The Bundawarra Centre". Backstory was a successful program Bill Speirs was doing but time restraints have affected its frequency.  Historical photos spark a great deal of interest on social media and are scheduled to be posted once a week
Bundawarra Centre - Develop virtual tour of facility (subject to grant funding)	William Speirs	Application for grant funding	Grant Not Available		0%	Initial attempt to seek a quote was unsuccessful so the project awaits commencement.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Bundawarra Centre - Implement actions from Tourist Signage Strategy	Ann Pike		Not Progressing		0%	The VIC has a heritage map that is for sale through the VIC. We are waiting on the heritage group to develop a booklet on all the panels that have been erected in the shire.
Bundawarra Centre - Landscape forecourt and update signage.	William Speirs	Project completed	Progressing		20%	A consultant has been engaged by Council to prepare plans. Preliminary plans are presently under review.
Bundawarra Centre - Support the concept of hosting temporary travelling exhibitions	William Speirs	Ongoing increased number of exhibitions	Progressing		25%	The TSC Textile Exhibition was presented throughout July and the TSC Art Prize Exhibition was presented throughout September. Four exhibitions including the Bald Archy Art Prize will be presented in the December Quarter.
Commitment to the Temora Shire Sportsman Walk of Honour including provision of budget as required	Steve Firth	Support provided	Progressing		25%	The commitment to provide budget as required is assured
Heritage - Continue the Temora Heritage Advisor program	Belinda Bushell	Budget allocated	Progressing		25%	Ongoing program

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Heritage - Review Items of Environmental Heritage as part of Temora Local Environmental Plan review	Claire Golder	Items considered as part of LEP process	Progressing	▲	50%	Draft LEP amendment to review items and include additional heritage items/ Completed public exhibition on 4 October. Currently reviewing submissions and preparing report to Council on outcome of exhibition.
Heritage - Support the Heritage Assistance Fund. Support community heritage groups in accordance with policy	Kris Dunstan	Budget allocated	Progressing	▲	25%	Support as per annual report. Ongoing
Heritage - Support the Temora Heritage Committee	Belinda Bushell	Regular meetings held	Progressing	▲	25%	Ongoing support
Temora Railway Precinct - Provide resources towards enhancement as a heritage tourism and event destination	Belinda Bushell	Budget allocated	Progressing	▲	25%	Ongoing program.
Bundawarrah Centre - Construct bridge over dam	William Speirs	Bridge completed	Progressing	▲	10%	Following the rejection of the initial design, two civil engineering consultants have declined to undertake the project. Further enquiry for a suitable design is pending.

### Property Services

Key Function - Cemeteries, Council Properties, Public Toilets,

Policy Directions • Support the operation and activities of the Friends of Temora Shire Cemeteries (FOTSC) and involve the group in Cemetery planning • Upgrade presentation of one public toilet per year to an acceptable standard • Council involvement in real estate development only when private developers do not meet a determined need • Purchase of additional land for expansion of cemetery in the future

**To provide Council properties that are well maintained, planned and meet or exceed the expectations of our community and visitors.**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Crown Land - Develop Management Plans for all Crown Land in the care and control of Council.(Funded by State Government)	Claire Golder	Plans completed to satisfaction of Government	Progressing		10%	First Plan of Management for Lake Centenary is complete. Meeting with consultants held to progress next plans of management including golf course, sporting fields and parks, and other minor reserves.
Support Friends of Temora Shire Cemeteries	Belinda Bushell	Support provided	Progressing		25%	Ongoing
Council Chambers - Investigate options for redesign/ expansion of Council admin building	Kris Dunstan	Project completed	Not Progressing		0%	No budget allocated. \$10 - \$15K required to complete concept design. Report to Council required

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Incorporate the Cardax system into Bundawarrah Centre	Kris Dunstan	System installed and operational	Progressing		5%	Grant application submitted
NRCC House - Internal painting (\$21k Pinnacle, \$14k Library)	Kris Dunstan	Project completed	Not Due To Start		0%	Action created.
Platform Y - Install air conditioning	Kris Dunstan	Air conditioning installed	Progressing		10%	Quotation accepted
Support the concept of installing solar panels on Council buildings subject to the provision of a positive business case. In 2019/20 install 35kw system at Temora Council offices.	Rob Fisher	Solar system installed	Progressing		40%	Tender accepted
Temora Cemetery - Heavy patching and reseal of internal roads and construct northern drainage dish drain	Bimal Shah	Project completed	Not Due To Start		0%	Action created.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Temora Cemetry - Install plinth to incorporate existing headstones. 2 rows in alternate years (2020/21)	Kris Dunstan	Completion of project	To be Completed in the Next Financial Year		0%	Not due this year
Ariah Park Swimming Pool - upgrade facilities	Kris Dunstan		Progressing		80%	Concrete Work Completed. New Chlorinator scheduled for installation on the 28th October, 2019
Apollo Place - Develop a plan of management and services design	Kris Dunstan	Plan of management and design completed	Progressing		50%	Masterplan completed.

**Public Health**

Key Function - Community Health Programs, Food Control

Policy Directions • To keep public health related business owners and operators informed of changes to legislation, standards and regulations • Conduct an ongoing program to provide or promote swimming pool operator education as per state legislation

- Provide a public health related complaints database/register • Support the Bush Bursary Program on a biennial basis

*To protect the health of the general public by ensuring public health and safety practices are maintained and improved by regularly inspecting commercial public health related premises and educating business owners and employees*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Advocate for the maintenance and additional services at Temora Hospital	Gary Lavelle	Report to Council	Progressing	▲	25%	Ongoing advocacy
Proactively support and promote community mental health facilities and programs	Amanda Gay	Report to Council	Progressing	▲	25%	Attend Interagency and send Communications Officer information for delivery to the public. Deliver Drought Breaking Bash - with Mental Health support functions. Active Ageing Expo - Mental Health Support functions

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Provide inspections of food premises, including Scores on Doors Policy	Belinda Bushell	Premises inspected	Progressing	▲	25%	Ongoing program
Support Local Health Advisory Committee	Gary Lavelle	Liaison between GM and Hospital Manager	Progressing	▲	25%	Ongoing support provided. Councillors on LHAC Board

## Recreational Services

Key Function - General Recreational Services, Parks & Gardens, Sporting Grounds, Playgrounds, Temora Recreation Centre, Public Pools  
Policy Direction • Sports Council are the body responsible for liaison between Council and users of Sporting Facilities

*To provide, maintain and improve the sporting fields and recreational facilities which meet the needs of the community and are safe enjoyable and attractive*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Ariah Park Recreation Ground - Upgrade skate park	Rob Fisher		Progressing		10%	Subject to approval of project funding (SSC)
Data collection, asset register and mapping of recreational spaces	Rob Fisher	Provision of data	Not Progressing		5%	Only minor action this Financial year. Working to improve accuracy of and fill data gaps in Transport Asset area so as to facilitate an accurate revaluation and forward planning of this asset Class due to be delivered this FY.
Hillview Park - refurbishment of gardens and pathway	Kris Dunstan		Not Progressing		0%	Action created.
Investigate drainage solutions for Nixon Park No.2 and Bob Aldridge	Rob Fisher	Report presented to Council	Not Progressing		0%	Havent been able to resource.
Investigate the issue of collection of an equitable contribution towards the provision of sports facilities from sporting groups	Rob Fisher	Projects completed	Not Progressing		0%	Unable to resource and awaiting Crown Land Plans of Management completion. Believe Council needs to deliver this this FY and if unable to resource internally, i may seek approval for external assistance.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Maintain a comprehensive and regular playground inspection system for all Council facilities	Chris Campbell	System adopted by Council	Progressing		25%	Is undertaken on a monthly basis by Park's Staff using Reflect.
Plan, develop and maintain facilities, parks and gardens that respond to the needs of the community	Rob Fisher	Inclusion in planning process	Not Progressing		0%	Ongoing. Rec and Open Spaces Plan key to this. This has been delayed to allow integration with Crown Land Management and Rec and Open Spaces Review.
Temora Recreation Centre - Signage Upgrade	Kris Dunstan	New signage installed	Progressing		0%	Quotation sought
Lake Centenary - Construct new playground	Bimal Shah	Project completed	Progressing		15%	Design Complete. Equipment received.
Ariah Park Recreation Ground - Install drainage pipes and structures	Bimal Shah	Project completed	Progressing		10%	Design work is underway
Ariah Park Recreation Ground - Seek funding for skate park upgrade	Rob Fisher	Funding application made	Progressing		50%	Application made, awaiting response.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Ariah Park Recreation Ground - Upgrade to change rooms including painting, electrical and guttering	Kris Dunstian	Project completed	Not Due To Start		0%	Action created.
Nixon Park - Contribute toward the construction of storage facilities for Temora Cricket Assoc.	Rob Fisher	Project completed	Progressing		20%	Ongoing
Nixon Park - Fencing of play equipment	Bimal Shah	Project completed	Progressing		75%	Underway
Nixon Park - Modification and expansion of Nixon Pk No1 clubhouse	Kris Dunstian	Project completed	Progressing		20%	Tender let. Work to Commence in November, 2019
Nixon Park - Modifications to amenities building	Kris Dunstian		Progressing		0%	Planning commenced
Nixon Park - New Rugby League canteen and associated storage	Kris Dunstian	Project completed	Completed		100%	Completed. Funding acquittal submitted.
Temora Town Tennis Courts - Resurface 2 courts	Kris Dunstian		Completed		100%	Completed. Funding acquittal submitted

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
The Oval - Upgrade/resurface netball courts	Rob Fisher	Complete project	Completed		95%	Nearing completion. Transfer to Bimal.

## Regulatory Control

Key Function - Animal Control, Building Control, Land Use Planning, Regulatory Control

Policy Directions • Continued employment of a ranger/law enforcement officer Train/up-skill existing staff member to assist/relieve Ranger • Utilise CCTV and other technologies to enhance effectiveness of enforcement activities • Participation and support for Temora Liquor Accord

**To utilise a mixture of education campaigns and enforcement to gain compliance with relevant legislation and ensure appropriate processes and procedures are in place.**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Conduct a review of the Temora Local Environmental Plan 2010 involving development of a discussion paper and community consultation	Kris Dunstan	Review conducted	Progressing	▲	20%	2nd round of amendments (airport/saleyards rezone) approved by Council at September Council Meeting. Planning proposal to be put to Dept of Planning. Residential land component (3rd Amendment) study completed and adopted by Council.
Determine a policy outlining the relationship between Council and Temora Veterinary Clinic and pet rescue groups	Ross Gillard	Relationships maintained	Progressing	▲	20%	Relationship with the Temora Veterinary Clinic is strong, we are working together in harmony and achieving good results. Rescue groups continue to be helpful and supply the pound with all sorts of goodies for support.
Provide a calendar of regulatory issues to be addressed throughout the year, such as information flyers about responsible pet ownership	Kris Dunstan	Completion of brochure	Progressing	▲	30%	Companion Animals article in Sept Narraburra News

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Provide annual inspections of beauticians, hairdressers, mortuaries premises	Belinda Bushell	Premises inspected	Progressing	▲	25%	Ongoing program
Provide inspections of septic tanks in accordance with risk category	Belinda Bushell	Premises inspected	Progressing	▲	25%	Ongoing program
Provide inspections of swimming pools in accordance with Council's policy, every 3 years or at the time of sale	Belinda Bushell	Inspections completed	Progressing	▲	25%	Ongoing program
Provide monthly report to Council about ranger activities incl. parking, companion animals	Ross Gillard	Report to Council	Progressing	▲	25%	Reports to Council on going
Report statistics of number of Development Applications, Complying Development Applications and assessment times, Planning Reports to Council where required	Kris Dunstan	Report to Council	Progressing	▲	25%	Completed

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Use of social media to advertise availability of companion animals	Ross Gillard	Number of pets rehomed	Progressing		15%	Local paper, Narraburra news and facebook sites very successful.

## Resident Services

Key Functions - Community Safety, Service NSW, Villages, Volunteers

Policy Directions • Commit to the maintenance and development of the CCTV concept • Work cooperatively with Police & Temora Security Services to ensure a coordinated approach to community safety • Presentation of Council as a professional organisation with a strong customer focus • Development of systems to ensure that communication between Council and stakeholders is best practice • Hold at least one Council meeting per term of Council in Ariah Park • Lobby for continued presence of Service NSW Office in Temora • Lobby for more frequent driver testing in Temora • Lobby for retention and availability of Policing services in the shire • Conduct a comprehensive ratepayer survey once in each term of Council

**To provide a safe and inclusive built environment by working together as a community and to present to the public a caring, courteous and efficient local government service**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Construct/ reinstall a Nativity Scene in Temora including investigation of community based low cost alternatives.	Rob Fisher	Complete project	Progressing		15%	Underway. Existing nativity scene delivered to Temora Men's Shed for refurbishment with minor financial support from Council for materials.
Install new entrances to Temora township	Bimal Shah		Progressing		90%	In advanced stages of development
Lake Centenary - Provide GWCC drink station	Bimal Shah	Project completed	Not Due To Start		0%	Awaiting provision of station
Maintain CCTV system in Temora to a modern standard acceptable to the users of the facility.	Mathew Walker	Uptime of system	Progressing		25%	Issues encountered with software and reliability. Working with vendor to determine a solution.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Provide the Service NSW Agency at no cost to Council that meets the needs of residents	Steve Firth	Annual review of budget	Progressing	▲	25%	This service is meeting it's expected outcomes and is being provided at no cost to council
Support the concept of Smart Communities through the Southern Lights Program.	Gary Lavelle	Support given to concept	Progressing	▲	25%	Temora scheduled for Q1 2020/2021. Southern Lights funding not secured
Utilise public events to acknowledge volunteers for example Volunteers Week, Local Government Week and nominating volunteers for awards within the community.	Amanda Gay	Promotion of events	Progressing	▲	30%	Action created by rollover.
Villages - Investigate the installation of an RV Dump Point at Ariah Park	Kris Dunstan	Investigation complete and reported to Council	Progressing	▲	80%	Report completed by BEST contractors. Cost Estimate prepared by CSR Plumbing \$25K. Estimate on Civil works \$5 - 10K. Letter to be received from Ariah Park Community Projects, with a future report to be submitted to Council estimates.
Villages - Retain staff member at Ariah Park	Bimal Shah	Payroll retention	Progressing	▲	25%	Ongoing

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Villages - Support community in the establishment of a nature walking track and bicycle track from Broken Dam Heritage Area to Ariah Park Cemetery (Subject to Grant Funding)	Rob Fisher	In principle support	Not Progressing		0%	No action. Will follow up with Ariah Park Advisory Committee.
Update street Christmas decorations	Rob Fisher	Project completed	Progressing		35%	Have completed some research and initial indication is we have not enough Budget to start. Will look to report findings to Council in Coming months.
Install town/village signs	Kris Dunstan	Signs installed	Not Progressing		0%	Action created.
Villages - Install landscaping and street furniture in Coolamon Street, Ariah Park	Rob Fisher	Provision of plans to Council	Not Progressing		0%	Undertake as part of Coolamon Street upgrade

### Risk Management

Key Function: Occupational Health and Safety, Risk Management

Policy Directions • Provide suitable education to employees, volunteers, and contractors relating to WH & S risks • Encourage employees to submit near miss incidents to develop better work method statements • Provide training for all staff in relation to WH & S matters, Risk Analysis and Hazard Identification • Maintain Temora Shire Council's WH & S Committee to assist in providing consultation and communication in relation to WH & S matters • Use Councils Policies to improve and monitor WHS and Risk Management Strategies • Conduct of exit medical assessment on employees hearing and sight to benchmark condition • To commit, unreservedly, as an organisation to Workplace Health and Safety and ensure that all possible steps are taken to ensure the safety of each individual • Commitment to StateCover best practice • Commitment to compliance with all Acts, regulations and Codes relating to OH&S and Risk Management

*To provide a safe working environment, for staff, contractors, volunteers and the public that minimises the occurrence of accidents and incidents and where necessary delivers an efficient rehabilitation program and promote a culture of WH & S and Risk Management best practice in the work place*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Commit to the conduct of regular Risk Management meetings	Grant Nicholson	Hold at least 6 meetings annually	Progressing		15%	Enterprise Risk Management Foundations Training for Manex and other held on the 24th of October 2019
Develop a Risk Management Action Plan that will assist Council to counteract new challenges arising in to the future (eg technological changes, climate change)	Grant Nicholson	Action Plan developed	Progressing		25%	Plan drafted and sent to GM - specific actions to be discussed.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Develop an integrated safety, quality and environmental management system	Grant Nicholson	Plans completed and adopted	Progressing		20%	Action created by rollover. WHS Management System is under development, significant work is required to develop and implement a system that is up to date with current requirements.
Develop an integrated safety, quality and environmental management system to ISO9001, 4801 and 14001 certification	Grant Nicholson		Not Progressing		0%	Certification requirement has been removed by RMS and is no longer required.
Develop and implement a structured Risk Audit program	Grant Nicholson	System implemented and operational	Progressing		15%	Linked with "implement ERM program". Under construction.
Implement Enterprise Risk Management program	Grant Nicholson	System implemented and operational	Progressing		25%	System under development. Pulse ERM is fully implemented. Risk Matrix reviewed and implemented. Site risk identification tools have been developed and are in use. Training for Managers and Supervisors was conducted on 24/10/2019.
Integration of Quarry Management Plan into the Council Integrated Risk Management Plan	Grant Nicholson	System integrated	Progressing		25%	Action created by rollover. Attended REROC WHS/Risk group workshop on Quarry management plans and have a template to be modified and applied to TSC Quarry activities.
Replace grass on roundabouts in Hoskins Street with concrete	Bimal Shah		Not Due To Start		0%	Action created.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Undertake Employee programs to support employees in the workforce, including: * Hearing Tests * Mental Health Programs * Skin Checks * Employee Assistance Programs * Health Checks * Team Building Exercises * Install ergonomic chairs	Grant Nicholson	Develop program and implement	Progressing	▲	25%	Hearing tests have been conducted. Immunisation program is underway. Skin cancer checks to be completed by end of 2019.

### Sewerage Service

Key Functions - • Effluent Reuse System • Sewerage System

Policy Directions • Extension of effluent system to all parks subject to evaluation by staff that there is sufficient water and the extension is economically viable • Support for long term construction of a Sewerage Scheme for Ariaiah Park • Support extension of sewer mains to non sewer locations in Temora

**To maintain the treatment works and reticulation network to ensure compliance with legislative requirements and improve the quality of effluent**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Address actions for 2017 Gap analysis and develop pathway to compliance	Rob Fisher		Progressing		25%	IWCM Strategy underway. IWCM Process will likely run into 20/21 FY. Following IWCM, Council will be required to undertake further works including Recycled Water Management Plan, Infrastructure Options Studies, Section 60 Approval for Recycled Water System. Long Term Objective
Ariaiah Park - conduct consultation with the Ariaiah Park community to determine support for the installation of sewerage services within the village	Rob Fisher	Report to Council	Not Progressing		0%	No Action. IWCM Process will inform Council of regulator appetite for servicing of LGA villages. Following understanding regulator requirements, Council will survey affected community. This would be best done post completion of CSC servicing Ardlethan.
Ensure all staff involved in the sewerage function receive appropriate industry specific training for managers and operators	Bimal Shah	Budget required	Progressing		25%	Ongoing

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Investigate Renewable Energy at Sewerage Treatment Plant	Rob Fisher	Investigation completed	Progressing	▲	15%	Ongoing. Energy Audit under Sustainable Councils and Communities Program is yet to commence. Contractor appointed but there is currently a funding freeze on the program preventing work commencing. Will look to provide audit results and renewable energy options for major council assets prior to 20/21 budget estimates.
Undertake CCTV inspection, smoke testing and condition rating of sewerage reticulation network including removal of sewerage infiltration	Bimal Shah	Set targets	Progressing	▲	10%	Ongoing
Aerodrome - Replace sewerage telemetry	Rob Fisher	Project completed	Progressing	▲	25%	Seeking designs and quotation. On track for delivery in current FY.
Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Bimal Shah	Program completed	Progressing	▲	30%	Progressing in accordance with program.

## Support Services

Key Functions - Depot & Workshop, Plant & Equipment, Mining, Stores

Policy Directions • Ensure that depot and workshop facilities are adequate to meet the needs of a modern workforce • To provide scheduled and unscheduled maintenance and repairs according to OEM guidelines and Council procedures with minimal downtime • To supply and dispose of fleet assets at the most advantageous cost to Council • To ensure that there are sufficient, well trained staff to service Councils plant

*To provide a Depot Workshop and stores facility that meets all statutory and regulatory requirements and provides the support to allow all Councils works functions to perform in the most efficient and cost effective manner and To provide and maintain a modern plant and equipment fleet that meet its operational requirements with high utilisation in a cost effective manner*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Review the adequacy of current materials from Council quarries	Bimal Shah	Evaluation of alternatives	Progressing		30%	Ongoing
Review the Quarry Management Plan on a biennial basis	Bimal Shah	Update of plan	Not Due To Start		0%	Ongoing
Undertake Review of the operations at Temora Shire Council Depot	Bimal Shah		Progressing		25%	Ongoing

### Transport Infrastructure

Key Functions - Footpaths and Cycleways, Road Infrastructure

Policy Directions • Policy to generally provide paved footpaths on only one side of urban streets in accordance with the Footpath Hierarchy Plan • Development of a footpath hierarchy plan including pedestrian access mobility plan and cycleway plan • Construction of one length of footpath annually in accordance with adopted plan • Width of all new footpaths to be at least 1.5 mtrs or greater • Review the Roads Hierarchy including review of methodology within the term of each Council

#### To provide transport infrastructure that meets community expectation in terms of need, safety, amenity and standard

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Commitment to the long term facilitation of efficient heavy vehicle access through Temora Shire subject to minimisation of impact on: Resident amenity, Council finances, Resident safety	Rob Fisher	Reduction in conflict between users and road managers	Progressing		75%	Council has reviewed and currently manages heavy vehicle access for all RAV types excluding some SPV vehicles (Large cranes). RAV access requires continual review and this will occur. Target consideration of level 2, 4 and 6 SPV access in current FY.  HVAR ongoing.
Develop a project brief for the construction of an Alternate Heavy Vehicle Route around Temora based on the preferred route	Rob Fisher	Brief completed	Progressing		10%	RMS has recently approached Council to work with Council on feasibility and scoping of options in relation to the Temora HVAR. This will most likely be delivered over multiple financial years.
Develop submission and advocate politically for funding for the preferred route	Gary Lavelle	Meetings held with politicians	Progressing		25%	Continued advocacy. Commitment received from RMS for investigation

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Make application for a minimum of one (1) Fixing Country Roads grants annually	Rob Fisher	Application made	Completed		100%	Applied for Morangarell Road Segment 12, 2.7km reconstruction. Looking to apply for a second project Tara Bectric Road widening in December 2019.
Seek funding (Full) for the installation of a roundabout and associated infrastructure at the corner of Hoskins & Polaris Streets	Rob Fisher	Submissions made	Progressing		25%	Design complete and will be taken to Assets and Operation November meeting.
Seek funding for appropriate signage for the truck stop/rest area at Ingalba on Burley Griffin Way	Rob Fisher	Submission made to RMS	Not Progressing		0%	Need to follow up. Recall seeking funding for Lighting and toilets of which was declined by RMS. Unsure of the remaining request. Thinking it may be naming signage for the rest area.
Undertake a progressive assessment of local road network for potential RAV use	Rob Fisher	Route Assessment completed	Not Progressing		0%	Incomplete. Low level priority compared to other objectives.
Undertake service level review of Hoskins Street maintenance	Bimal Shah		Not Due To Start		0%	Action created.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	40%	Progressing in accordance with program.
Undertake Footpath construction and maintenance in accordance with the Footpath Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	40%	Progressing in accordance with program.
Undertake Cycleway construction and maintenance in accordance with the Cycleway Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	40%	Progressing in accordance with program.
Undertake Rural Unsealed Roads construction and maintenance in accordance with the Rural Unsealed Roads Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	30%	Progressing in accordance with program.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Undertake Urban Sealed Roads construction and maintenance in accordance with the Urban Sealed Roads Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	40%	Progressing in accordance with program.
Undertake Urban Unsealed Roads construction and maintenance in accordance with the Urban Unsealed Roads Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	30%	Progressing in accordance with program.
Undertake Pavement Rehabilitation/ Widening in accordance with the Pavement Rehabilitation / Widening Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	30%	Progressing in accordance with program.
Undertake Rural Sealed Roads construction and maintenance in accordance with the Rural Sealed Roads Assets Capital Works Program	Bimal Shah	Completion of program	Progressing	▲	30%	Progressing in accordance with program.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Bimal Shah	Completion of program	Progressing	▲	20%	Progressing in accordance with program.
Undertake Regional Roads Program in accordance with the determined program	Bimal Shah	Completion of program	Progressing	▲	25%	Progressing in accordance with program.

## Waste Services

Key Functions - Garbage Services, Landfill Sites, Street Cleaning, Trade Waste Services, Recycling

Policy Direction • To provide, maintain and improve facilities, which enhance visual aspects of the CBD and street infrastructure

- **To maintain the town and village streets in a tidy and clean standard • To provide effective household waste services collection and disposal systems for Ariah Park, Springdale and Temora as well as enhancing residents recycling opportunities and participation utilising innovative approaches to education, promotion and service provision**

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Continue support for Clean-up Australia Day program and anti-litter promotion	Belinda Bushell	Participation in program	Progressing	▲	20%	Ongoing support
Efficiently enforce legislative requirements to abate nuisance caused by overgrown lots	Ross Gillard	Advice to Council on activities	Progressing	▲	25%	Good success with some of our problem areas. Polaris Street- Ashelford Street- Mallee Street- Rosella Street, still some issues with Cedar Street- Hopetown Street- Reid Street- Coolamon Street in Ariah Park working towards positive results.
Efficiently investigate and enforce the legislative requirements related to illegal dumping	Ross Gillard	Advice to Council on activities	Progressing	▲	25%	Dumping is at a low rate at the moment.
Support and expand the Adopt a Road Program	Belinda Bushell	Retention and expansion of program	Progressing	▲	25%	Ongoing

## Water Services

Key Function - • Drainage • Water Cycle Management

*To ensure that water resources are utilized in an effective and efficient manner with a view to sustainability*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Complete the development of an Integrated Water Cycle Management Plan (IWCMP)	Rob Fisher	Preliminary investigation undertaken	Progressing		20%	IWCM ongoing. Project Reference Group Meetings will occur in the near term (1-3 months). Large and slow process. Will likely roll into next F.Y.
Data collection, asset register and mapping of rural storm water assets	Rob Fisher	Data collected	Progressing		50%	Currently processing new asset data and condition rating all assets. Much of Council storm water asset stock do not exist in Councils system.
Data collection, asset register and mapping of urban storm water drainage assets	Rob Fisher	Data collected	Not Progressing		0%	90% of data collected but yet to commence processing.
Deliver Flood Study for Ariah Park and Springdale	Rob Fisher	Application made	Progressing		5%	Ongoing. Had to procure improved Survey Mapping (LIDAR) of Ariah Park Catchment due to the very flat nature of the area. The Flood study is due for completion in October 2020 and the associated Risk Management Study and Plan is due in June 2021, subject to no setbacks.
Make application for a minimum of one (1) Safe and Secure Water grant annually	Rob Fisher	Application made	Grant Not Available		0%	Must complete IWCM first.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Seek funding for the delivery of a Temora Floodplain Risk Management Study and Plan	Rob Fisher		Progressing		50%	Application submitted. Awaiting announcement of successful applications.
Undertake a Flood Study for Temora	Rob Fisher	Completion of Study	Completed		100%	Complete
Undertake Stormwater Drainage construction and maintenance in accordance with the Stormwater Assets Capital Works Program	Bimal Shah	Completion of program	Progressing		25%	Progressing in accordance with program.

### Youth

Key Functions - • Support Youth in their endeavours

Policy Directions • Conduct surveys of Youth to determine "mainstream" concerns and ways to engage the youth of Temora • Support the efforts of our Youth Council • Maintain youth centre facilities at Ariah Park and Temora • Participation in Youth Week/Local Government Week

*Provision of services for the Youth in the Community that meet the expectations of stakeholders*

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Acknowledge the definition of Youth incorporates young people up to age 25 inclusive	Kim Sandgren	Programs aimed at all aged groups	Progressing	▲	25%	We now have two mentors in the 18-25 year category supporting the Hospitality and Gaming Teams. The Adulting 101 program is being developed around supporting post school transition of 16+ age group.
Celebrate talent by inviting young people to perform at Shire events	Kim Sandgren	Participation level by Village residents	Progressing	▲	25%	The Youth Culture and Performing Arts Team performed at the reopening of the Temora Memorial Town Hall, and the young people involved in the vocal workshop performed for their parents at the end of the workshop. These young people have been invited to perform with 1979 live at a gig in the coming months.
Conduct regular Youth programs and workshops in relevant areas of youth interest	Kim Sandgren	Activities held	Progressing	▲	25%	The youth programs continue to gain momentum. We are running fortnightly leadership meetings, two hospitality workshops each week, a weekly gaming and performing arts workshops. School holiday programs included 5 workshops covering road safety, vocal development, hospitality, physical education and gaming.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Create program content and resources for youth programs	Kim Sandgren	Program created	Progressing	▲	25%	This is an ongoing requirement of all mentors.
Develop and run weekly activities to allow young people to meet, connect and interact socially	Kim Sandgren	Activities held	Progressing	▲	25%	Full range of programs provided
Development of a program for school holiday activities	Kim Sandgren	Programs undertaken	Progressing	▲	25%	The Road Safety workshop was a partnership between the Road Safety Officer, and youth worker, supported in education development and best practice by the Youth Officer. This process has offered a number of benefits to the participants as well as professional development for the staff.  In total 6 programs were run this holidays including the road safety workshop, driver reviver support, vocal workshop, cooking workshop, and minute to win it activities.
Formulate strategy to bring village and town young people together	Kim Sandgren	Participation by non-Temora residents	Progressing	▲	25%	Village young people are attending Platform Y as a result of a transport strategy devised to support their attendance.
Hold a Youth Team afternoon tea hosted by the Mayor	Kim Sandgren	Function held	Progressing	▲	25%	The Youth Officer has made contact with the Mayor to discuss options for dates.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Investigate the provision of vocational scholarships to local students	Gary Lavelle		Progressing		5%	To be reviewed by Scholarships Committee
Investigate viability of "The Youth Room" at Ariah Park becoming a youth hub for villages	Kim Sandgren	Report to Council	Completed		100%	Resolved in previous financial year
Marketing material to show youth mission statement	Kim Sandgren	Logo included	Progressing		25%	This is an ongoing requirement
Participate in regional Youth activities where available	Kim Sandgren	Participation in programs	Progressing		25%	This term we have participated in the REROC Youth Leadership Forum, and also sent over 60 young people to the Canberra Careers Expo.
Partner with Pinnacle Services to provide targeted programs that support and engage the young people in their care	Kim Sandgren	Participation numbers	Progressing		25%	The youth officer and youth worker are in contact with Pinnacle regularly. We continue to support individual students in our weekly workshops and look to support other programs as required.
Partner with TemFM to train members of the team to run a regular youth radio spot on local radio	Kim Sandgren	Allocation of radio spot	Not Progressing		0%	There is currently no youth media and radio team. We will again advertise for a new team in 2020.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Partner/ participate with local businesses/ agencies/ experts and professional development opportunities to support both the youth officer and youth teams	Kim Sandgren	Partnerships established	Progressing		25%	Education expert Simone Polly was engaged to provide professional development feedback and support to the Youth Worker and Road Safety Officer in their development of a Road Safety workshop in September. We continue to partner with local businesses and experts to provide school holiday programs.
Platform Y - Maintain and develop Platform Y as the centre for Youth activity in Temora Shire	Kim Sandgren	Viability of Platform Y	Progressing		25%	Platform Y is used 4 times per week. Upgrade to the facilities is in planning and development phase.
Scholarships - Provide one (1) scholarship to the Temora and District Education Fund	Gary Lavelle	Scholarship provided	Completed		100%	Scholarship provided

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Scholarships - Provide scholarships in accordance with policy to be determined by Council through the Scholarships Sunset Committee	Gary Lavelle	Scholarships awarded	Progressing		25%	Scholarships due to be provided
Schools are involved in learning about local natural resource management. Work with schools to develop project opportunities	Kris Dunstan	One visit per year	Progressing		25%	Ongoing
Support for Youth Week events	Kim Sandgren		Not Due To Start		0%	2020
Support the concept of the Young Citizen of the Year Award as a way of recognising Youth	Gary Lavelle	Continued support	Progressing		25%	Ongoing support
Undertake careers promotion to local high school students in Local Government Week	Amanda Gay	Presentation to Council	Completed		100%	Deliver 2019 Careers Bus Tour Very well received by teachers, parents, students and TSC staff.

Action Name	Responsible Officer	Metric	Status	Traffic Lights	Progress	Comments
Youth Hospitality Team to promote Youth team through catering and service opportunities	Kim Sandgren	Assistance provided	Progressing	▲	25%	The Youth Hospitality Team were engaged to cater for the re-opening of the Temora Memorial Town Hall, as well as support the Driver Reviver in Springdale.
Youth Officer to visit villages/schools on a regular basis to build rapport and partnership opportunities	Kim Sandgren	Visitation numbers	Progressing	▲	25%	The Youth Worker and Youth Officer have partnered with THS to provide the Lads and Ladies program, support all schools in attending the Youth Leadership Forum in Wagga Wagga, and offered all schools the opportunity to attend the Canberra Careers Expo.

**11      ENGINEERING SERVICES**

Nil

**12 ENVIRONMENTAL SERVICES****12.1 TEMORA SHIRE COMMUNITY PARTICIPATION PLAN - COMPLETION OF EXHIBITION****File Number:** REP19/1291**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Temora Shire Community Participation Plan  **REPORT**

Councillors will recall that at the September Council Meeting, the draft Temora Shire Community Participation Plan (CPP). The CPP will set out how Council will engage with their community in relation to planning matters, including strategic land use planning and development applications.

The draft CPP was placed on public exhibition between 27 September 2019 and 28 October 2019. The draft document was advertised in the Temora Independent, and was available on Council's website and a copy at Council's offices. As a result of the public exhibition, no submissions were received.

Council is required to have an adopted CPP in place by 1 December 2019. Council may update this document in the future as required.

**RESOLUTION 448/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Council adopts the Temora Shire Community Participation Plan, as exhibited.

**CARRIED***Report by Claire Golder*



## TEMORA SHIRE COUNCIL

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### COMMUNITY PARTICIPATION PLAN

2019

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This document has been prepared by Temora Shire Council to satisfy Community Participation Plan requirements under the Environmental Planning and Assessment Act 1979, Division 2.6 and Schedule 1.

## INTRODUCTION

Community participation refers to the *connections between governments and communities* on a *range of policy, program, land use and service issues*. This includes plans and policies prepared by Council, as well as the assessment of Development Applications and Planning Proposals.

It encompasses a wide variety of government–community interactions *ranging from information sharing to community consultation* and, in some instances, *active participation in government decision making processes*. Participation can be formal or informal, direct or indirect.

Effective community participation *allows government to tap into diverse perspectives and potential solutions to improve the quality of its decisions* (Community Builders, NSW Government 2016).

Community participation can be seen as part of a continuum which includes:

- Information giving (communication)
- Information seeking (data collection/scoping)
- Information sharing
- Participatory decision making
- Responding to community initiated issues
- Continuous research into communication methods

Community participation, therefore, is a way of including the views of the Temora community in the council's planning and decision making processes. In other words, Council will engage the community to identify, understand and develop strategies to address and respond to their needs and concerns for now and in the future.

This participation plan outlines the principles that Council will adopt in engaging with the community as part of the Community's Community Strategic Plan 2030 as well as Council's Delivery Program, Annual Operational Plan and Resourcing Strategy. It is also used for guiding community participation in the development, implementation and review of policy, plans, projects, programs and issues (decisions) of importance including council's corporate, strategic, land use and financial planning and determining service levels as well as day to day business activities.

## THE TEMORA SHIRE COMMUNITY

The Community Participation Plan will provide the Temora Shire community with a clear understanding of:

- Council's commitment to Community Participation
- When Community Participation will occur
- What level of participation will occur
- How the Community Participation process will be managed.

'Community' is defined as people who live within the Temora Shire and/or want to live, visit, work and/or invest in it. The community includes:

- Residents
- Rate payers
- State and Federal government agencies
- Private sector
- Non government agencies.

## COMMUNITY PARTICIPATION PRINCIPLES

This Community Participation Plan has been prepared with regard to the community participation principles set out in Section 2.23(2) of the EP&A Act.

- (a) The community has a right to be informed about planning matters that affect it.
- (b) Planning authorities should encourage effective and on-going partnerships with the community to provide meaningful opportunities for community participation in planning.
- (c) Planning information should be in plain language, easily accessible and in a form that facilitates community participation in planning.
- (d) The community should be given opportunities to participate in strategic planning as early as possible to enable community views to be genuinely considered.
- (e) Community participation should be inclusive and planning authorities should actively seek views that are representative of the community.
- (f) Members of the community who are affected by proposed major development should be consulted by the proponent before an application for planning approval is made.

- (g) Planning decisions should be made in an open and transparent way and the community should be provided with reasons for those decisions (including how community views have been taken into account).
- (h) Community participation methods (and the reasons given for planning decisions) should be appropriate having regard to the significance and likely impact of the proposed development.

## COMMUNITY PARTICIPATION OBJECTIVES

The Community Participation Plan seeks to respond to the community participation objectives:

- Community participation is open and inclusive
- Community participation is easy
- Community participation is relevant
- Community participation is timely
- Community participation is meaningful

## PARTICIPATION PROCESS

The Temora Shire Community Participation Plan seeks to involve the community in the development of Council plans, policies and decision making through:

- establishing standard practices for community participation
- ensuring standard practices are implemented by Council officers and external consultants employed by the Council
- ensuring that decision making processes are based on outcomes acquired from community participation process, relevant legislative requirements and other Council policies.

## COUNCIL OBJECTIVES

The following Council objectives should be observed when planning and implementing community participation activities:

- Ensure Council Officers understand and effectively implement the Community Participation Plan

- Provide the Temora Shire community with opportunities to participate in decision making on both present and future issues
- Ensure participants and stakeholders represent a cross section of the community
- Incorporate a range of community participation methods including:
  - Use of the Temora Independent newspaper to advertise and inform the community about major planning projects
  - Regular updates in the Council community newsletter, Narraburra News
  - Use of Council social media sites including Facebook & Twitter
  - Regular updates of Council information on Council's website
  - A wide variety of Council Committees to enable interested community members to contribute to Council decision making
  - Regular surveys of residents about a variety of local government matters
  - Targeted involvement of community representatives and groups in particular strategic projects of Council
  - Opportunities for members of the public to address Council prior to their monthly meeting
  - Discussion of relevant correspondence received at Council meetings
  - A range of social functions and events that allow members of the community to interact with Councillors and staff to provide opportunities for community members to raise and discuss issues of concern or highlight areas of achievement, including Local Government Week, Ratepayer Evenings, and Councillors Walk & Talk Tours.
- Proactively and regularly inform the community about the outcomes from the community participation activities
- Provide Council with a range of ideas, suggestions and general comments gathered from the participation activities
- Ensure that Council, in exercising its power of decision making, is informed of and able to respond to the community needs and interest

## STANDARDS

Temora Shire Council will monitor the quality of each community participation activity against the following standards:

- All communication will meet the needs of the targeted community. Any written and/or verbal communications will be in plain English.
- All Council Officers and external consultants employed by Council involved in implementing community participation activities will have appropriate skills and experience to undertake community participation tasks
- An adequate period of notice will be given for each community participation activity - the period may not be less than two weeks for any activity that requires people to attend or get involved in an activity
- Participants will represent a cross section of the community.

## WHEN WILL COMMUNITY PARTICIPATION OCCUR?

Temora Shire Council will engage the Temora Shire community when:

**Preparing Strategic Plans** – such as development of community or land use strategic plans and projects to inform the Delivery Plan and Operational Plan.

**Developing Council Policy** - where any internal or external policies having direct impacts on the community.

**Considering Site Changes** – where any changes are proposed to a private or public site that may have an impact on the community.

**Planning Council Services** – when developing or improving a service.

**Legislation requires** - such as prescribed plans and projects under the Local Government Act (1993) and other relevant Acts.

## HOW WILL COMMUNITY ENGAGEMENT ACTIVITIES BE MANAGED?

- Each community engagement activity will be the responsibility of the Temora Shire Council Manager appointed as project manager.
- When planning community participation, Managers need to ensure that resources (staff and finance) for engagement activities across Council are effectively allocated and managed. Where possible, participation activities will be combined with other activities that target similar community groups.
- Every effort will be made to attract and reach a cross section of community by using a wide range of communication methods
- Specific targeted community groups will be invited to participate as identified in the project
- Participants' cultural, language and special needs will be accommodated where appropriate
- Community groups who are sometimes hard to reach i.e. children, young people, people with disabilities, women and people from Aboriginal and culturally and linguistically diverse backgrounds will be involved.

## WHAT TIME PERIODS APPLY FOR CONSULTATION ON PLANNING MATTERS?

Schedule 1 to the Environmental Planning & Assessment Act 1979 sets out the following minimum community participation requirements:

<b>Planning Matter</b>	<b>Minimum consultation period</b>
Draft community participation plans (CPP)	28 days
Draft local strategic planning statements (LSPS)	28 days
Planning proposals for local environmental plans subject to a gateway determination	28 days or: (a) if a different period of public exhibition is specified in the gateway determination for the proposal—the period so specified, or (b) if the gateway determination specifies that no public exhibition is required because of the minor nature of the proposal—no public exhibition.
Draft development control plans	28 days
Draft contribution plans	28 days
Application for development consent (other than for complying development certificate, for designated development or for State significant development)	14 days or: (a) if a different period of public exhibition is specified for the application in the relevant community participation plan—the period so specified, or (b) if the relevant community participation plan specifies that no public exhibition is required for the application—no public exhibition.
Application for development consent for designated development	28 days
Application for modification of development consent that is required to be publicly exhibited by the regulations	The period (if any) determined by the consent authority in accordance with the relevant community participation plan.
Environmental impact statement obtained under Division 5.1	28 days

Council will adhere to these minimum requirements.

Opportunities to participate in the planning system will respond to the nature, scale and likely impact of the proposal or project being considered or assessed. A regular and valuable way for

the communities to participate in the planning system is by making a submission on a proposal during an exhibition. You can also provide us with feedback at any time.

## FEEDBACK

There are many ways for the community to provide feedback or raise questions outside of formal exhibition and Council will always consider and respond to your views and concerns.

- Write to us via email at [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)
- Write to us at PO Box 262 Temora NSW 2666 or hand deliver correspondence to our Council offices at 105 Loftus Street Temora
- Phone us on 6980 1100

## REPORTING BACK TO PARTICIPANTS AND THE COMMUNITY

Upon completion of a community participation activity, outcomes from the activity will be communicated to all participants and the community.

A report will be developed for Council outlining the community participation outcomes, considerations and recommendations made to Council.

In reaching decisions on proposals that have been exhibited, Council must balance a wide range of factors to ensure that decisions are in the public interest. This includes considering the objects of the EP&A Act, the strategic priorities of Council, the community's input, the land use priorities identified in strategic plans and applicable policies and guidelines.

## EVALUATION OF COMMUNITY PARTICIPATION

Upon completion of a community participation activity, an evaluation will be conducted to assess:

- community representation
- type of communications and publicity methods most suitable
- method utilised for engaging the community
- timing i.e. promotion time and time of the actual activity
- qualitative and quantitative information gained and gathered

These assessment results will be used to improve future community participation processes.

## COMMUNITY STRATEGIC PLAN – COMMUNITY PARTICIPATION STRATEGY

The following stakeholder list and engagement methods have been identified to assist in developing the Community Strategic Plan.

<b>Group</b>	<b>Involving</b>	<b>Engagement Method</b>
Business	<ul style="list-style-type: none"> <li>• Farming groups</li> <li>• Temora Business Enterprise Group (TBEG)</li> <li>• Major business owners</li> <li>• Essential Energy</li> <li>• Goldenfields Water</li> <li>• Aviation groups</li> </ul>	<ul style="list-style-type: none"> <li>• Focus Group – for farmers/agribusiness</li> <li>• Focus Group for business groups</li> <li>• Personal meeting with CEOs of major businesses and authorities</li> <li>• General Focus Group – general invitation for those who can't attend specific focus group sessions</li> <li>• Focus group – for aviation</li> <li>• Site tour by Councillors of local businesses</li> </ul>
Community	<ul style="list-style-type: none"> <li>• Schools</li> <li>• Sporting and recreation groups</li> <li>• Clubs</li> <li>• Aged community</li> <li>• Youth community</li> <li>• Aboriginal community</li> <li>• Volunteers</li> <li>• Charitable groups</li> <li>• Church groups</li> <li>• Ethnic groups</li> <li>• Health services</li> <li>• Villages</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting with School Principals</li> <li>• Focus Group with specific school representatives</li> <li>• Meetings with health &amp; aged care stakeholders</li> <li>• Community Forums – issues based discussions</li> <li>• Focus Group – Over 50s</li> <li>• Focus Group - Youth</li> <li>• Focus Group – General Community</li> <li>• Focus Groups –Springdale &amp; Arianah Park</li> <li>• Focus groups – Sport &amp; Recreation stakeholders</li> <li>• Use of social networking sites</li> </ul>

Group	Involving	Engagement Method
State and Federal Departments and agencies	<p>State Government Regional Co-ordination Group (out of Premier's Department)</p> <p>State Government departments and agencies (including in no particular order) Primary Industries; Skills &amp; Regional Development, Education, Housing; Family &amp; Community Services; Finance, Services &amp; Innovation, Local Government; Lands; Planning, Industry and Environment &amp; Heritage; Transport, Police, Sport &amp; Recreation; Local Land Services.</p> <p>Federal Government departments and agencies (including Health, Social Services; Employment, Environment &amp; Energy, Infrastructure &amp; Regional Development, Industry, Innovation &amp; Science, Agriculture &amp; Water Resources, Communications &amp; the Arts, Attorney Generals</p>	<ul style="list-style-type: none"> <li>• Meeting with Department representatives</li> <li>• Meeting with relevant Ministers</li> <li>• Involvement with relevant State Government consultation</li> </ul>
State and Federal MPs	<ul style="list-style-type: none"> <li>• Michael McCormack MP, Federal Member for Riverina</li> <li>• Steph Cooke, MP, State Member for Cootamundra</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor and GM – to write and meet to discuss key issues</li> </ul>
Media	<ul style="list-style-type: none"> <li>• Local paper</li> <li>• Community Radio</li> <li>• Commercial Radio</li> <li>• ABC Radio</li> <li>• TV</li> <li>• Social Media</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor and GM – to meet with representatives</li> </ul>
Other councils	<ul style="list-style-type: none"> <li>• Members of REROC</li> <li>• Neighbouring Councils</li> </ul>	<ul style="list-style-type: none"> <li>• Mayor and GM – to seek input through ROC meeting, and by letter invitation</li> </ul>
Council	<ul style="list-style-type: none"> <li>• Councillors</li> <li>• Council staff</li> <li>• Council advisory committees</li> </ul>	<ul style="list-style-type: none"> <li>• Focus Groups at Depot and Shire offices</li> </ul>

## PREVIOUS COMMUNITY CONSULTATIONS

Temora Shire Council completed a series of community consultation workshops, conducted a survey of its residents and has many ongoing opportunities for the community to have input to Council's priorities and decisions.

### **Community consultation workshops held in 2016**

1. Over 50s
2. Sports groups
3. Government agencies
4. Community groups
5. Senior Council staff
6. Business, industry and property
7. Councillors
8. Aviation
9. Youth
10. Springdale village
11. Agricultural community
12. General community
13. Arts Group
14. Aria Park village

Conducted by John Craig, Director, Community Development Initiatives in conjunction with Temora Shire Council

### **Resident Satisfaction Survey**

Conducted in November 2016  
Available online and hard copy  
Results reported to Council and the community

### **Council Committees**

The following Committees of Council involve members of the community, allowing those with a particular interest to be involved in Council decision making.

- Aerodrome users
- Aria Park advisory
- Aria Park pool
- Australia Day
- Bundawarra Centre Management
- Film Club

- Friends of Temora Shire Cemeteries
- Heritage
- Imagine Temora (arts and culture)
- Lake Centenary Management
- Mary Gilmore Cultural Festival
- Pinnacle Community Services Advisory
- Promotions And Visitation
- Springdale Progress Association
- Temora Agricultural Innovation Centre
- Temora Business Enterprise Group – TBEG
- Temora & District Sports
- Temora Fight The Fruit Fly
- Temora’s Own Arts and Crafts
- Temora Women’s Network
- Temora Youth Team
- Town Hall Theatre

### **Statutory Consultation**

Formal consultation in relation to draft plans and policies, through newspaper advertisements, media releases, Council newsletter, Council website, Council newsletter social media and written letter, where appropriate.

**12.2 AMENDMENT TO TEMORA LOCAL ENVIRONMENTAL PLAN - HERITAGE ITEMS****File Number:** REP19/1322**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:**

1. Response letter NSW Department of Premier and Cabinet  
2. LEP Heritage Schedule changes  
3. LEP Additional Heritage Items  
4. Letter from Local Land Services  

**REPORT**

Councillors will recall at the June Council Meeting, Councillors considered a report advising of a planning proposal to update and list additional items of environmental heritage within the Temora Local Environmental Plan 2010.

The Planning Proposal is in response to the Temora Heritage Study, which identified many items of local environmental heritage. The Temora LEP 2010 included some of these items to be listed within Schedule 5. However, many important items were not included. These items are still worthy of inclusion, and therefore this amendment is in response to the Heritage Study.

The circumstances that have led to the preparation of this Planning Proposal are:

- Several existing items are listed incorrectly within the Temora LEP 2010, due to subdivision or locality changes
- Many important items of environmental heritage were not included in the original version of the Temora LEP 2010, and this amendment seeks to update this listing
- Temora Shire has a strong focus on heritage as part of its culture, and is of high importance to residents and visitors. By providing listing of these items, it is intended that greater protection to these items is achieved into the future.
- The planning proposal includes the new Aria Park village Conservation Area

The list of proposed amendments are attached to this report.

At the June Council Meeting, Councillors resolved that Council:

Endorse the draft planning proposal,

Forward the draft planning proposal to the NSW Department of Planning and Environment,

Place the draft Planning Proposal on public exhibition once approval from the NSW Department of Planning and Environment is received, and

Receive a future report on the outcomes of the public exhibition

The public exhibition of the draft amendment is now complete.

The public exhibition took place between 6 September 2019 and 4 October 2019. Notification of the draft amendment occurred through newspaper advertisement in the Temora Independent on 6 September and 20 September, notification letters to all affected landowners and consultation with the Department of Premier and Cabinet – Heritage. A copy of the exhibition materials was available at Council's offices and on Council's website.

The advice received from the Department of Premier and Cabinet is summarised below:

- The amendment will correct existing heritage items listing information
- The heritage assessments for the proposed new items indicate that they are of local significance. As such, we have no specific comments to make.
- Heritage encourages corrections to existing heritage item information and the listing of new heritage items and conservation areas on Schedule 5 of Council's Local Environmental Plan. Council should satisfy itself that the necessary assessments, notifications and due diligence have been completed.

In response, Council officers consider that the necessary assessments, namely the information included within the Temora Heritage Study, the due diligence to confirm the property details of the identified properties, as well as the notification of the relevant landowners, satisfy these comments.

Council received several written enquires from landowners requesting further information relating to the impact of listing their property as an item of local environment heritage. The concerns related to the potential future use of the affected property, including potential for subdivision and future development including extensions, renovations, and construction of outbuildings, as well as the potential to negatively impact upon the value of the property.

Council officers responded in writing to all enquiries with the following additional information:

Temora Shire Council already has 130 properties on its "Local Register" (Temora LEP, 2010). This includes over 30 private residences.

Generally, applicants of a Development Application for work on a Heritage listed item liaise with Council's Heritage Advisor at the time of preparing their plans. The Heritage Advisor offers free information about maintaining the property's historical integrity (where applicable) and giving advice about incorporating any additions and alterations proposed in a sympathetic manner.

In the 20+ years our heritage program has been running, Council has not had one unresolved disagreement with a property owner or had to use regulatory power to prevent development of a heritage item.

Heritage Assistance Funds are also available to any listed properties.

Specifically, listing of a property as an item of local heritage:

- Will not override Subdivision potential
- Sheds and Garages are still permissible – consultation with Heritage Advisor during planning preparations is recommended
- Internal Refurbishment is acceptable - consultation with Heritage Advisor during planning preparations is recommended
- Approval process involves an additional referral (to Heritage Advisor), however this step can be removed if pre planning consultation has already occurred. It has not extended approval times in the past.

Overwhelmingly, the experience of homeowners liaising with Council's Heritage Advisor has been a positive one, particularly as most people who own these listed homes already have a love of heritage buildings and genuinely want to do alterations and additions in a sympathetic manner

Council Staff and Council's Heritage Advisor have a strong record of working with property owners to ensure a positive guidance, based on negotiation and compromise.

Following the provision of these comments to the landowners who did raise initial concerns, no further comments were received and therefore Council officers consider that the concerns of the landowners have been addressed.

Council officers also received a response from Local Land Services regarding the proposed listing of Sproules Lagoon. No objection was raised to the listing proposed that the amendments do not adversely impact on the movement of livestock on areas of travelling stock reserve. The comments have been noted by Council and no impact upon areas travelling stock reserve will occur as a result of the listing.

As the proposed amendments to the list of items of local environmental heritage have no formal objections, it is recommended that the draft amendment proceed to receive a legal opinion on the draft plan.

#### **RESOLUTION 449/2019**

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

It was resolved that Council:

1. Resolve to accept the planning proposal as exhibited
2. Forward the draft Planning Proposal to the Parliamentary Counsel's Office with a request that the draft instrument be prepared, and
3. Receive a future report to formally adopt and make the LEP, once a legal opinion from Parliamentary Counsel's Office is received.

**CARRIED**

***Report by Claire Golder***



Reference: DOC19/773754-1

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
PO Box 262  
Temora NSW 2666

Attn: Claire Golder

**Temora Local Environmental Plan (LEP) 2010 – Draft Amendment No 6 Heritage items  
Amendment and new Aria Village Heritage Conservation Area**

Dear Mr Lavelle

Thank you for your correspondence requesting advice regarding the planning proposal to add individual heritage items and the Aria Village Heritage Conservation Area to Schedule 5 of the Temora LEP. It is understood that amendments to correct existing heritage items listing information also form part of the proposal.

We note that the heritage assessments for the proposed new items indicate that they are of local significance. As such, we have no specific comments to make.

Heritage encourages corrections to existing heritage item information and the listing of new heritage items and conservation areas on Schedule 5 of Council's Local Environmental Plan. Council should satisfy itself that the necessary assessments, notifications and due diligence have been completed.

If you have any questions please contact Nicole Secomb Heritage Programs Officer – Statewide Programs at Heritage, Department of Premier and Cabinet on 02 9873 8532 or via email at [nicole.secomb@environment.nsw.gov.au](mailto:nicole.secomb@environment.nsw.gov.au).

Yours sincerely

A handwritten signature in black ink that reads 'Timothy Smith'.

**Tim Smith**  
Director, Heritage Operations  
Heritage NSW

8/10/19

Changes to existing heritage items		
Item name	Item number	Change
Baptist Church	73	Locality to be Temora not Aria Park
Ariah Park Hotel	67	Lot 14 DP 1114243
Billiards Room	43	Lot 12 DP 1071146
Broken Dam Site Precinct	44	Lot 7022 DP 1066795
United Evangelical Lutheran Church	74	Locality to be Temora not Aria Park
Combaning Homestead Site	60	Part Lot 46 DP 750592
Old Reefton Site (Calico Town)	64	Lot 151 DP 1009713
Sebastopol Village Precinct	59	Lot 72 DP 751424
Springdale Anglican Church	99	Lots 7, 8 and 9 Section 2 DP 758923 and Lot 101 DP 1104738
St Andrew's Presbyterian Church and Hall	6	Lot 19 DP 1223336
Homestead "Dinga Dingi"	53	Locality to Be Stockinbingal not Temora
Auswild Complex	19	Lot A DP 105353, Lots 5, 6, 7, 9, Section 4 DP 758957; Lots A and B DP 354910
Temora House	27	Lots 0 and 4 SP 30385; Lots 0, 1, and 3 SP 12033
Old Linton Homestead	63	Locality to be Pucawan not Temora
Temora and District Hospital	108	Lot 2 DP 572392
Homestead "Bellendale"	54	Lot 23 DP 1151343
Mother Shipton Mine Site	51	Unknown Lot DP
Killarney Flats	81	Lots 1 -5 SP 75130
Mimosa Homestead	96	Locality to be Mimosa not Temora
Temora Railway Station	106	Railway Reserve
Temora Agricultural Innovation Centre	82	Update Name. Change to State Heritage Listing
Original Hangar (Temora Airport)	38	Lot 8 DP 1195195
WWII Ammunition Bunker (Temora Airport)	37	Lot 3 DP 1104736
Trungley Hall Precinct	56	Locality to be Trungley Hall not Temora Lot 1 DP 350515
Temora Footbridge	107	Change to Site of Former Temora Footbridge
War Memorial - Springdale	57	Change to War Memorial & Hall

	Potential additional heritage items
Item numb	Name of item
I112	Commonwealth Bank
I113	Bectric Hall
I114	Ariah Park Cemetery
I115	Kavanagh Family Burial Plot
I116	Baptist Manse
I117	Narraburra War Memorial Church of St George
I118	Court House and Police Station
I119	Homestead site - Blackwood
I120	Homestead - Carumbi Station
I121	Homestead - Site of Judd's Homestead
I122	Homestead site & Grave site - Quandary
I123	Homestead - Schmidts
I124	Patchwork Inn B & B
I125	Royal Hotel
I126	House Armagh
I127	House Athelstane
I128	House Meagher Residence
I129	Memorial Site - Original Church Hall & School
I130	Army Drill Hall
I131	Narraburra Post Office & Exchange site
I132	Narraburra Shire Offices - Senior Citizens Centre
I133	Old Quandary Cemetery
I134	Old Temora Cemetery
I135	Temora Lawn Cemetery
I136	Paleface Park - Queensland Hotel Site
I137	Ariah Park Railway Station
I138	Temora Railway Former Roundhouse site
I139	Commercial Bank of Australia building
I140	Rural Bank building
I141	Brick Shed
I142	McGuirks Tyre Service
I143	Melzer House
I144	Temora Showground
I145	Ariah Park Silos
I146	Combaning Siding Silos
I147	Gidginbung Silos
I148	Pucawan Silos
I149	Quandary Silos
I150	Reefton Silos
I151	Temora Bulk Wheat Terminal
I152	Temora Silos North & South
I153	Soldiers Memorial Hall
I154	Sroules Lagoon
I155	St Brigid's Convent
I156	Ariah Park Central School
I157	Trungley Hall Cemetery
I158	Former Methodist Church Manse

<b>Address</b>
183 Hoskins Street Temora
45 Bectric Hall Road Bectric
Cemetery Road Aria Park
Goldfields Way Temora
3 Victoria Street Temora
Morangarell Road Grogan
2-6 Hoptoun Street Aria Park
425 Old Wagga Road South Mimosa
1106 Grogan Road
3346 Burley Griffin Way Aria Park
62 McLeods Road Quandary
336 Schmidts Road Gidginbung
173 Hoskins Street Temora
236 - 240 Hoskins Street Temora
162 De Boos Street Temora
17 Maxwell Street Aria Park
8 Redmond Street
80 Schuberts Road Trungley Hall
Crowley Street
1219 Morangarell Road Narraburra
124 De Boos Street Temora
North West of Cedar Road junction, Quandary
Thom Street Temora
Thom Street Temora
163 Hoskins Street
Railway Precinct Aria Park
Railway Precinct Victoria Street Temora
161 Hoskins Street Temora
159 Hoskins Street
192-198 Hoskins Street
92 Hoskins Street
116-120 Hoskins Street Temora
Mimosa Street Temora
Aria Street Aria Park
6807 Burley Griffin Way Combaning
Goldfields Way Gidginbung
179 Old Wagga North Road Pucawan
261 Quandary Road Quandary
2419 Goldfields Way Reefton
4646 Old Cootamundra Road Temora
Railway Precinct Temora
17 Pitt Street Aria Park
Traegers Lane Temora
113-119 Loftus Street Temora
1 Harrison Street Aria Park
Trungley Hall
161 Polaris Street Temora



**Riverina Local Land Services**  
200 Murray Road  
GRIFFITH NSW 2680  
Tel: 02 6960 1311  
[www.lls.nsw.gov.au/riverina](http://www.lls.nsw.gov.au/riverina)

DOC19/127192

17 September 2019

Kris Duncan  
Director of Environmental Services  
PO Box 262  
Temora NSW 2666  
E: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)

Dear Kris

**Re: Temora Environmental Plan 2010 – Draft Amendment No. 6 Additional Heritage Items-  
Sproules Lagoon, Traegers Lane Temora**

I refer to your letter of 5 September 2019 advising of plans to amend the Temora Environmental Plan 2010 to accommodate corrections to the existing item list, and new items of environmental heritage, along with the new Aria Park Village Conservation Area.

Riverina Local Land Services has no objection to the identified proposed amendments providing they do not adversely impact on the movement of livestock on areas of Travelling Stock Reserve.

If you require any further information or concerns please contact Peter Beal, Team Leader, Travelling Stock Reserves (TSRs) Riverina Local Land Services on mobile 0428 968249 or email: [peter.beal@lls.nsw.gov.au](mailto:peter.beal@lls.nsw.gov.au)

Yours sincerely

**Rob Kelly**  
General Manager



**Local Land  
Services**

[www.lls.nsw.gov.au](http://www.lls.nsw.gov.au)  
We help secure the future of agriculture and the environment for NSW communities.

**12.3 PERMITTED AND PROHIBITED LAND USES LEP AMENDMENT****File Number:** REP19/1371**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:**  
1. LEP Amendment No. 5    
2. Legal Opinion LEP Amendment No. 5  **REPORT**

Councillors will recall at the September meeting they considered a report relating to the draft amendment to the Temora Local Environmental Plan – Permitted and Prohibited Land Uses. The amendment involves the concept of moving towards a predominantly “open zone” LEP, whereby the land use table lists particular types of development as being prohibited in the zone, and all other types of development are permitted with or without consent.

At this meeting, Council resolved to:

1. Resolve to accept the planning proposal as exhibited
2. Request that Council officers forward the planning proposal to Parliamentary Counsel’s Office with a request that the draft instrument be prepared
3. Commit to review the Rural Development Chapter of the Temora Shire DCP, with input from DPI Agriculture and
4. Receive a future report to formally adopt and make the LEP, once a legal opinion from Parliamentary Counsel’s Office is received.

*Legal Opinion*

A legal opinion on the draft amendment has now been obtained from Parliamentary Counsel’s Office.

Now that the plan is in a legal format, it can now be presented to Council for formal adoption and making of the plan by Council. The legal opinion is attached.

Council officers have committed to review the Rural Development Chapter of the DCP. This will take place in 2020, as NSW Planning, Industry and Environment have indicated that a standard template for the DCP will be provided to Councils in 2020, and Council officers will need to conduct this review within this new framework.

**RESOLUTION 450/2019****Moved:** Cr Graham Sinclair**Seconded:** Cr Lindy Reinhold

It was resolved that Council make the plan known as Temora Local Environmental Plan (Amendment No 5).

**CARRIED**



New South Wales

## **Temora Local Environmental Plan 2010 (Amendment No 5)**

under the

Environmental Planning and Assessment Act 1979

The following local environmental plan is made by the local plan-making authority under the *Environmental Planning and Assessment Act 1979*.

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Temora Local Environmental Plan 2010 (Amendment No 5) [NSW]

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## **Temora Local Environmental Plan 2010 (Amendment No 5)**

under the

Environmental Planning and Assessment Act 1979

### **1 Name of Plan**

This Plan is *Temora Local Environmental Plan 2010 (Amendment No 5)*.

### **2 Commencement**

This Plan commences on the day on which it is published on the NSW legislation website.

### **3 Land to which Plan applies**

This Plan applies to land in the following zones under *Temora Local Environmental Plan 2010*—

- (a) Zone RU1 Primary Production,
- (b) Zone RU5 Village,
- (c) Zone R1 General Residential,
- (d) Zone R5 Large Lot Residential,
- (e) Zone B2 Local Centre,
- (f) Zone B4 Mixed Use,
- (g) Zone B6 Enterprise Corridor,
- (h) Zone IN1 General Industrial,
- (i) Zone SP1 Special Activities.

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Temora Local Environmental Plan 2010 (Amendment No 5) [NSW]  
Schedule 1 Amendment of Temora Local Environmental Plan 2010

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## **Schedule 1      Amendment of Temora Local Environmental Plan 2010**

### **[1] Land Use Table**

Omit the following from item 3 of Zone RU1 Primary Production—

Agricultural produce industries;  
Airstrips;  
Animal boarding or training establishments;  
Bed and breakfast accommodation;  
Farm stay accommodation;  
Forestry;  
Heavy industries;  
Home businesses;  
Livestock processing industries;  
Signage

### **[2] Land Use Table, Zone RU1 Primary Production**

Insert in alphabetical order in item 3—

Artisan food and drink industries;  
Markets;  
Resource recovery facilities;  
Restaurants or cafes;  
Secondary dwellings;

### **[3] Land Use Table, Zone RU1**

Insert “Any development not specified in item 2 or 4” at the end of item 3.

### **[4] Land Use Table, Zone RU1**

Omit “Any development not specified in item 2 or 3” from item 4.

Insert instead—

Amusement centres; Backpackers’ accommodation; Biosolids treatment facilities; Boat building and repair facilities; Boat launching ramps; Boat sheds; Caravan parks; Cemeteries; Centre-based child care facilities; Charter and tourism boating facilities; Commercial premises; Community facilities; Crematoria; Depots; Educational establishments; Entertainment facilities; Exhibition homes; Exhibition villages; Function centres; General industries; Health services facilities; Heliports; Highway service centres; Home occupations (sex services); Hotel or motel accommodation; Industries; Information and education facilities; Local distribution premises; Marinas; Mortuaries; Passenger transport facilities; Places of public worship; Port facilities; Public administration buildings; Recreation facilities (indoor); Recreation facilities (major); Registered clubs; Residential accommodation; Respite day care centres; Restricted premises; Schools; Service stations; Serviced apartments; Sewage reticulation systems; Sewage treatment plants; Sewerage systems; Sex services premises; Storage premises; Vehicle body

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Temora Local Environmental Plan 2010 (Amendment No 5) [NSW]  
Schedule 1 Amendment of Temora Local Environmental Plan 2010

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repair workshops; Vehicle repair stations; Veterinary hospitals; Warehouse or distribution centres; Waste or resource management facilities; Water recycling facilities; Water supply systems; Water treatment facilities; Wharf or boating facilities; Wholesale supplies

**[5] Land Use Table, Zone RU5 Village**

Omit the following from item 3—

Animal boarding or training establishments;  
Camping grounds;  
Caravan parks;  
Commercial premises;  
Depots;  
Educational establishments;  
Entertainment facilities;  
Function centres;  
Home businesses;  
Registered clubs;  
Residential accommodation;  
Self-storage units;  
Service stations;  
Signage;  
Tourist and visitor accommodation;  
Vehicle repair stations;  
Veterinary hospitals

**[6] Land Use Table, Zone RU5**

Insert in alphabetical order in item 3—

Extensive agriculture;  
Home industries;  
Horticulture;  
Viticulture;

**[7] Land Use Table, Zone RU5**

Insert “Any development not specified in item 2 or 4” at the end of item 3.

**[8] Land Use Table, Zone RU5**

Insert in alphabetical order in item 4—

Agriculture;  
Air transport facilities;  
Airstrips;  
Animal boarding or training establishments;

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Temora Local Environmental Plan 2010 (Amendment No 5) [NSW]  
Schedule 1 Amendment of Temora Local Environmental Plan 2010

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Biosolids treatment facilities;  
Cemeteries;  
Correctional centres;  
Crematoria;  
Electricity generating works;  
Extractive industries;  
Forestry;  
Heavy industrial storage establishments;  
Helipads;  
Highway service centres;  
Home occupations (sex services);  
Industries;  
Marinas;  
Open cut mining;  
Port facilities;  
Recreation facilities (major);  
Restricted premises;  
Rural industries;  
Sex services premises;  
Waste disposal facilities;  
Wharf or boating facilities

**[9] Land Use Table, Zone RU5**

Omit “Any development not specified in item 2 or 3” from item 4.

**[10] Land Use Table, Zone R1 General Residential**

Omit the following from item 3—

Home businesses;  
Residential accommodation;

**[11] Land Use Table, Zone R1**

Insert in alphabetical order in item 3—

Office premises;  
Plant nurseries;

**[12] Land Use Table, Zone R1**

Insert “; Any development not specified in item 2 or 4” at the end of item 3.

**[13] Land Use Table, Zone R1**

Omit “Any development not specified in item 2 or 3” from item 4.

Insert instead—

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Temora Local Environmental Plan 2010 (Amendment No 5) [NSW]  
Schedule 1 Amendment of Temora Local Environmental Plan 2010

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Agriculture; Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Biosolids treatment facilities; Boat building and repair facilities; Boat launching ramps; Cemeteries; Charter and tourism boating facilities; Commercial premises; Correctional centres; Crematoria; Depots; Eco-tourist facilities; Electricity generating works; Entertainment facilities; Extractive industries; Farm buildings; Farm stay accommodation; Forestry; Freight transport facilities; Function centres; Heavy industrial storage establishments; Helipads; Highway service centres; Home occupations (sex services); Hospitals; Industrial retail outlets; Industrial training facilities; Industries; Jetties; Marinas; Mooring pens; Moorings; Mortuaries; Open cut mining; Passenger transport facilities; Port facilities; Recreation facilities (indoor); Recreation facilities (major); Recreation facilities (outdoor); Registered clubs; Research stations; Resource recovery facilities; Restricted premises; Rural industries; Rural workers' dwellings; Service stations; Sewage treatment plants; Sewerage systems; Sex services premises; Storage premises; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Veterinary hospitals; Warehouse or distribution centres; Waste disposal facilities; Waste or resource management facilities; Water recreation structures; Water recycling facilities; Water treatment facilities; Wharf or boating facilities; Wholesale supplies

**[14] Land Use Table, Zone R5 Large Lot Residential**

Insert in alphabetical order in item 3—

Artisan food and drink industries;  
Extensive agriculture;  
Markets;  
Restaurants or cafes;  
Secondary dwellings;

**[15] Land Use Table, Zone R5**

Omit the following from item 3—

Bed and breakfast accommodation;  
Home businesses;

**[16] Land Use Table, Zone R5**

Insert “; Any development not specified in item 2 or 4” at the end of item 3.

**[17] Land Use Table, Zone R5**

Omit “Any development not specified in item 2 or 3” from item 4.

Insert instead—

Agriculture; Air transport facilities; Airstrips; Amusement centres; Animal boarding or training establishments; Backpackers' accommodation; Biosolids treatment facilities; Boat building and repair facilities; Camping grounds; Car parks; Caravan parks; Cemeteries; Centre-based child care facilities; Charter and tourism boating facilities; Commercial premises; Correctional centres; Crematoria; Depots; Eco-tourist facilities; Electricity generating works; Entertainment facilities; Extractive industries; Forestry; Freight transport facilities; Group homes; Hospitals; Heavy industrial storage establishments; Helipads; Highway service centres; Home occupations (sex services); Industrial training facilities; Industries; Marinas; Mooring pens; Mortuaries;

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Open cut mining; Passenger transport facilities; Places of public worship; Port facilities; Public administration buildings; Recreation facilities (indoor); Recreation facilities (major); Registered clubs; Research stations; Resource recovery facilities; Residential accommodation; Respite day care centres; Restricted premises; Rural industries; Service stations; Serviced apartments; Sewage treatment plants; Sex services premises; Storage premises; Transport depots; Truck depots; Vehicle body repair workshops; Vehicle repair stations; Veterinary hospitals; Warehouse or distribution centres; Waste disposal facilities; Waste or resource management facilities; Water recycling facilities; Water treatment facilities; Wharf or boating facilities; Wholesale supplies

**[18] Land Use Table, Zone B2 Local Centre**

Insert in alphabetical order in item 3—

Attached dwellings;  
Group homes;  
Semi-detached dwellings;

**[19] Land Use Table, Zone B2**

Omit the following from item 3—

Depots;  
Places of public worship;  
Recreation areas;  
Signage;  
Vehicle repair stations;  
Veterinary hospitals

**[20] Land Use Table, Zone B2**

Insert “Any development not specified in item 2 or 4” at the end of item 3.

**[21] Land Use Table, Zone B2**

Insert in alphabetical order in item 4—

Agriculture;  
Air transport facilities;  
Airstrips;  
Animal boarding or training establishments;  
Biosolids treatment facilities;  
Boat launching ramps;  
Cemeteries;  
Charter and tourism boating facilities;  
Correctional centres;  
Crematoria;  
Eco-tourist facilities;  
Electricity generating works;

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Exhibition homes;  
Exhibition villages;  
Extractive industries;  
Farm buildings;  
Farm stay accommodation;  
Forestry;  
Freight transport facilities;  
Heavy industrial storage establishments;  
Helipads;  
Highway service centres;  
Home occupations (sex services);  
Hospitals;  
Industrial training facilities;  
Industries;  
Marinas;  
Mooring pens;  
Moorings;  
Open cut mining;  
Port facilities;  
Recreation facilities (major);  
Research stations;  
Residential accommodation;  
Rural industries;  
Rural workers' dwellings;  
Sewage treatment plants;  
Sex services premises;  
Storage premises;  
Transport depots;  
Truck depots;  
Warehouse or distribution centres;  
Waste or resource management facilities;  
Water recreation structures;  
Water recycling facilities;  
Water treatment facilities;  
Wharf or boating facilities;  
Wholesale supplies

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**[22] Land Use Table, Zone B2**

Omit “Any development not specified in item 2 or 3” from item 4.

**[23] Land Use Table, Zone B4 Mixed Use**

Insert “Artisan food and drink industries;” in alphabetical order in item 3.

**[24] Land Use Table, Zone B4**

Omit the following from item 3—

- Camping grounds;
- Caravan parks;
- Depots;
- Home businesses;
- Places of public worship;
- Recreation areas;
- Residential accommodation;
- Service stations;
- Signage;
- Tourist and visitor accommodation;
- Vehicle repair stations

**[25] Land Use Table, Zone B4**

Insert “Any development not specified in item 2 or 4” at the end of item 3.

**[26] Land Use Table, Zone B4**

Insert the following in alphabetical order in item 4—

- Agriculture;
- Air transport facilities;
- Airstrips;
- Amusement centres;
- Animal boarding or training establishments;
- Boat building and repair facilities;
- Boat launching ramps;
- Cemeteries;
- Charter and tourism boating facilities;
- Correctional centres;
- Crematoria;
- Depots;
- Eco-tourist facilities;
- Electricity generating works;
- Exhibition homes;

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Exhibition villages;  
Extractive industries;  
Farm buildings;  
Farm stay accommodation;  
Forestry;  
Freight transport facilities;  
Helipads;  
Heavy industrial storage establishments;  
Highway service centres;  
Home occupations (sex services);  
Hospitals;  
Industries;  
Industrial retail outlets;  
Industrial training facilities;  
Marinas;  
Mooring pens;  
Moorings;  
Open cut mining;  
Port facilities;  
Recreation facilities (major);  
Research stations;  
Rural industries;  
Rural workers' dwellings;  
Sewerage systems;  
Sex services premises;  
Storage premises;  
Truck depots;  
Warehouse or distribution centres;  
Waste or resource management facilities;  
Water recycling facilities;  
Water treatment facilities;  
Wharf or boating facilities;  
Wholesale supplies

**[27] Land Use Table, Zone B4**

Omit "Any development not specified in item 2 or 3" from item 4.

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**[28] Land Use Table, Zone B6 Enterprise Corridor**

Insert in alphabetical order in item 3—

Agricultural produce industries;  
Artisan food and drink industries;  
Cellar door premises;  
Extensive agriculture;  
Food and drink premises;  
Funeral homes;  
High technology industries;  
Home industries;  
Liquid fuel depots;  
Local distribution premises;  
Office premises;  
Roadside stalls;  
Take away food and drink premises;  
Vehicle sales or hire premises;

**[29] Land Use Table, Zone B6**

Omit the following from item 3—

Animal boarding or training establishments;  
Bed and breakfast accommodation;  
Depots;  
Freight transport facilities;  
Home businesses;  
Self-storage units;  
Service stations;  
Signage;  
Transport depots;  
Truck depots;  
Vehicle repair stations;  
Veterinary hospitals;

**[30] Land Use Table, Zone B6**

Insert “; Any development not specified in item 2 or 4” at the end of item 3.

**[31] Land Use Table, Zone B6**

Insert in alphabetical order in item 4—

Agriculture;  
Air transport facilities;

Temora Local Environmental Plan 2010 (Amendment No 5) [NSW]  
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Airstrips;  
Amusement centres;  
Biosolids treatment facilities;  
Boat launching ramps;  
Boat sheds;  
Cemeteries;  
Centre-based child care facilities;  
Charter and tourism boating facilities;  
Commercial premises;  
Correctional centres;  
Crematoria;  
Early education and care facilities;  
Eco-tourist facilities;  
Entertainment facilities;  
Environmental facilities;  
Exhibition homes;  
Extractive industries;  
Forestry;  
Heavy industrial storage establishments;  
Heavy industries;  
Helipads;  
Home-based child care;  
Home occupations (sex services);  
Industries;  
Jetties;  
Marinas;  
Mooring pens;  
Moorings;  
Mortuaries;  
Open cut mining;  
Places of public worship;  
Port facilities;  
Recreation facilities (major);  
Registered clubs;  
Research stations;  
Residential accommodation;  
Respite day care centres;

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Restricted premises;  
Rural industries;  
Sex services premises;  
Waste disposal facilities;  
Water recreation structures;  
Water treatment facilities;  
Wharf or boating facilities

**[32] Land Use Table, Zone B6**

Omit “Any development not specified in item 2 or 3” from item 4.

**[33] Land Use Table, Zone IN1 General Industrial**

Insert in alphabetical order in item 3—

Agricultural produce industries;  
Funeral homes;  
Kiosks;  
Local distribution premises;  
Office premises;

**[34] Land Use Table, Zone IN1**

Omit the following from item 3—

Crematoria;  
Heavy industries;  
Liquid fuel depots;  
Restricted premises;  
Self-storage units;  
Service stations;  
Sex services premises;  
Signage;  
Transport depots;  
Truck depots;  
Vehicle repair stations;  
Veterinary hospitals;

**[35] Land Use Table, Zone IN1**

Insert “; Any development not specified in item 2 or 4” at the end of item 3.

**[36] Land Use Table, Zone IN1**

Insert in alphabetical order in item 4—

Agriculture;  
Airports;

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Amusement centres;  
Camping grounds;  
Caravan parks;  
Cemeteries;  
Centre-based child care facilities;  
Commercial premises;  
Community facilities;  
Correctional centres;  
Early education and care facilities;  
Eco-tourist facilities;  
Educational establishments;  
Entertainment facilities;  
Environmental facilities;  
Extractive industries;  
Farm buildings;  
Forestry;  
Function centres;  
Group homes;  
Health services facilities;  
Home businesses;  
Home occupations;  
Home-based child care;  
Information and education facilities;  
Marinas;  
Open cut mining;  
Port facilities;  
Recreation facilities (major);  
Registered clubs;  
Residential accommodation;  
Respite day care centres;  
Rural industries;  
Tourist and visitor accommodation;  
Water recreation structures;  
Wharf or boating facilities

**[37] Land Use Table, Zone IN1**

Omit “Any development not specified in item 2 or 3” from item 4.

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**[38] Land Use Table, Zone SP1 Special Activities**

Insert "Caravan parks;" in alphabetical order in item 3.

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PARLIAMENTARY COUNSEL

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*Opinion*

Environmental Planning and Assessment Act 1979  
Proposed Temora Local Environmental Plan 2010 (Amendment No 5)

Your ref: PP\_2019\_TEMOR\_001\_00  
Our ref: e2019-195.d04

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In my opinion the attached draft environmental planning instrument may legally be made.

A handwritten signature in black ink, appearing to read 'A. O'Callaghan'.

(A O'CALLAGHAN)  
Parliamentary Counsel  
8 November 2019

**13 ADMINISTRATION AND FINANCE****13.1 CROWE HORWATH - AUDIT REPORT 30 JUNE 2019****File Number:** REP19/1278**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Audit Report 30 June 2019  **REPORT**

The Auditor Mr Brad Bohun of Crowe will be in attendance to present the Audit report to 30 June 2019.

**RESOLUTION 451/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Dale Wiencke

It was resolved that Council notes the report

AND FURTHER

That thanks goes to the Finance Director and Financial Team.

**CARRIED**



Cr Rick Firman  
 Mayor  
 Temora Shire Council  
 PO Box 262  
 Temora NSW 2666

Contact: Min Lee  
 Phone no: (02) 9275 7151  
 Our ref: D1924209/1793

18 October 2019

Dear Mayor

**Report on the Conduct of the Audit**  
**for the year ended 30 June 2019**  
**Temora Shire Council**

I have audited the general purpose financial statements (GPFS) of the Temora Shire Council (the Council) for the year ended 30 June 2019 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2019 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

### **INCOME STATEMENT**

#### **Operating result**

	2019	2018	Variance
	\$m	\$m	%
Rates and annual charges revenue	5.4	5.2	↑ 3.8
Grants and contributions revenue	10.9	12.6	↓ 13.5
Operating result for the year	3.1	5.3	↓ 41.5
Net operating result before capital grants and contributions	(0.2)	1.9	↓ 110

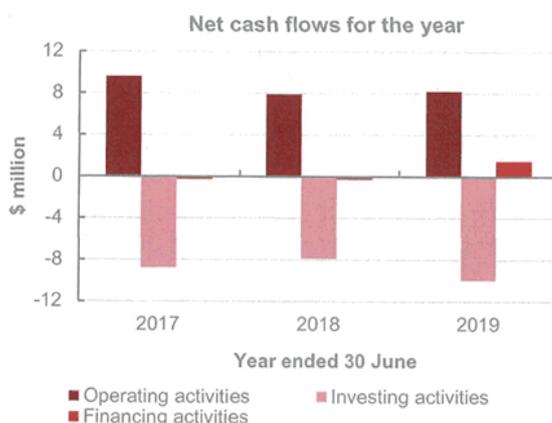
Council's operating result was a surplus of \$3.1 million (\$5.3 million surplus for the year ended 30 June 2018). The net operating result before capital grants and contributions was a deficit of \$0.2 million (\$1.9 million surplus for the year ended 30 June 2018). These movements were mainly due to a decrease in operating grants and contributions received by Council, combined with an increase in depreciation expense after a revaluation of several asset classes in the prior year.

Rates and annual charges revenue was \$5.4 million (\$5.2 million for the year ended 30 June 2018). The increase of \$0.2 million (3.8%) is consistent with a modest increase in the number of rateable properties in the Shire, as well as a 2.3% rate-cap increase.

Grants and contributions revenue was \$10.9 million (\$12.6 million for the year ended 30 June 2018). The decrease of \$1.7 million (41.5%) is primarily due to \$1.4 million of non-recurring Aerodrome flood damage remediation funding received in the prior year and a \$0.3 million decrease in Roads to Recovery funding received in the current year.

**STATEMENT OF CASH FLOWS**

- Council's cash and cash equivalents were \$1 million as at 30 June 2019 (\$1.2 million as at 30 June 2018). There was a net decrease in cash and cash equivalents of \$0.2 million for the year ended 30 June 2019.
- Net cash provided by operating activities increased by \$0.3 million. This is mainly due to a decrease in payments for materials and contracts of \$0.2 million.
- Net cash used in investing activities increased by \$2.0 million. This is mainly due to the increase in the purchase of investment securities of \$1.0 million.
- Net cash provided by financing activities increased by \$1.8 million. This is mainly due to the \$2 million loan that was taken out by Council during the year for the purchase of a depot.



## FINANCIAL POSITION

### Cash and investments

Cash and investments	2019	2018	Commentary
	\$m	\$m	
External restrictions	4.0	2.7	<ul style="list-style-type: none"> <li>Externally restricted cash and investments are restricted in their use by externally imposed requirements. The increase of \$1.3 million is primarily due to an increase in specific purpose unexpended grants and sewerage services restrictions.</li> <li>Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council. The increase of \$0.8 million is primarily due to additional amounts set aside to other waste management and computer upgrade programs combined with the Financial Assistance Grants paid in advance.</li> <li>There was minimal movement in the unrestricted cash and investments balance.</li> </ul>
Internal restrictions	5.7	4.9	
Unrestricted	0.0	0.2	
<b>Cash and investments</b>	<b>9.7</b>	<b>7.8</b>	

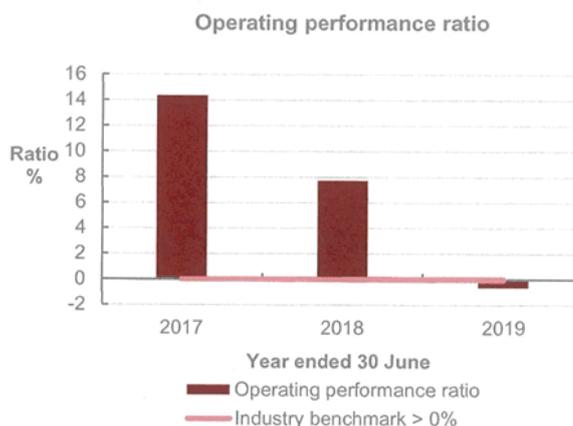
### Debt

Council took out a new loan during the year, with a closing balance of \$1.8 million at 30 June 2019. This was used to fund the purchase of a Council depot during the year.

## PERFORMANCE

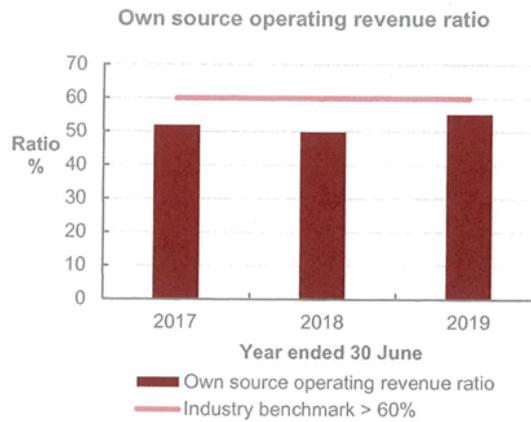
### Operating performance ratio

- The operating performance ratio of negative 0.6 per cent (2018: 7.7 per cent) is below the industry benchmark of greater than 0 per cent. This indicates the Council is reliant on capital funding to cover operating expenditure.
- The operating performance ratio decreased due to the decrease in operating grants and contributions and increase in employee benefits related expenditure.
- The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by the former Office of Local Government(OLG) is greater than zero per cent.



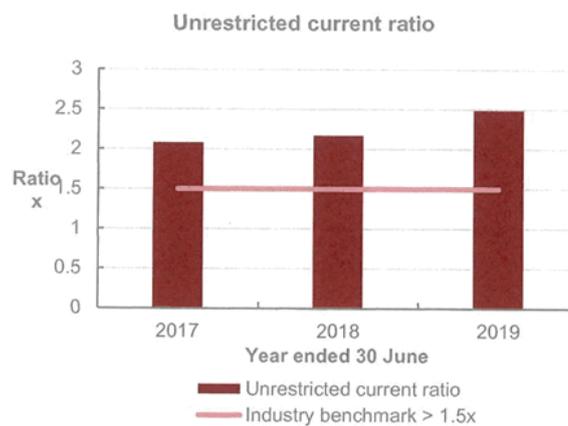
**Own source operating revenue ratio**

- The Council's own source operating revenue ratio of 55.3 per cent is below the industry benchmark of 60 per cent. This indicates that the Council is more reliant on external funding sources, such as grants and contributions.
- The own source operating revenue ratio has remained consistent with the result of prior years.
- The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by the former OLG is greater than 60 per cent.



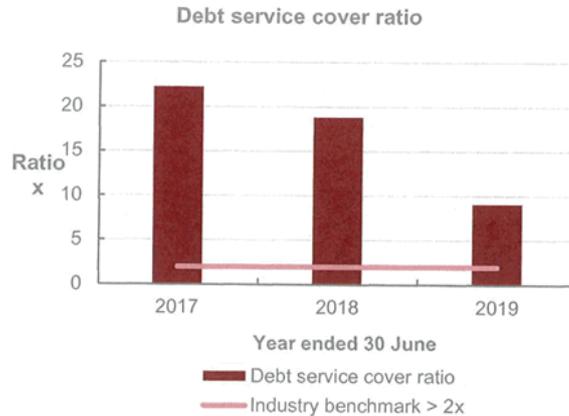
**Unrestricted current ratio**

- The Council's liquidity ratio of 2.5 times is greater than the industry benchmark minimum of greater than 1.5 times. This indicates that the Council has sufficient liquidity to meet its current liabilities as and when they fall due.
- The Council's unrestricted current ratio has remained steady.
- The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by the former OLG is greater than 1.5 times.



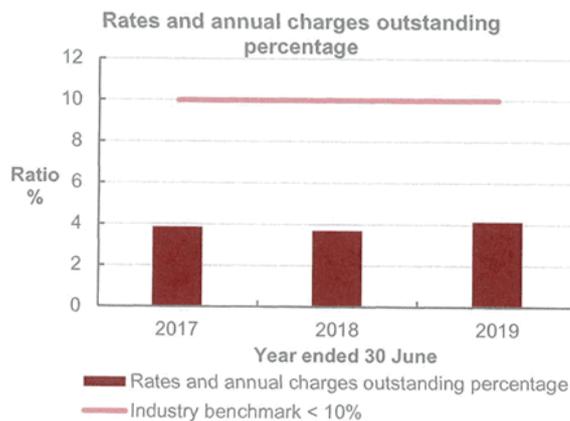
**Debt service cover ratio**

- The Council's debt service cover ratio of 9.1 times is greater than the industry benchmark minimum of greater than 2 times. This indicates that Council has adequate revenue to cover the principal repayments and borrowing costs.
- The decrease in this ratio from 2018 is a result of the new loan taken out by the Council in 2019.
- The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by the former OLG is greater than two times.



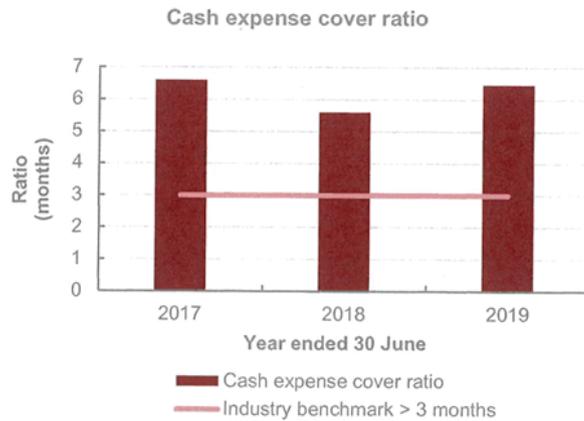
**Rates and annual charges outstanding percentage**

- The Council's rates and annual charges outstanding ratio of 4.1 per cent is within the industry benchmark of less than 10 per cent for regional and rural councils.
- The rates and annual charges outstanding percentage has remained relatively steady with the previous years, indicating that the Council's rate recovery measures continue to be effective in collecting and reducing outstanding debts.
- The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by the former OLG is less than 10 per cent for regional and rural councils.



**Cash expense cover ratio**

- The Council's cash expense cover ratio was 6.5 months, which is above the industry benchmark of greater than three months. This indicates that Council had the capacity to cover 6.5 months of operating cash expenditure without additional cash inflows at 30 June 2019.
- The Council's cash expense cover ratio has remained relatively steady.
- This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by the former OLG is greater than three months.



**Infrastructure, property, plant and equipment renewals**

The Council has renewed \$5.9 million of assets in the 2018–19 financial year which is consistent with the 2017–18 financial year.

**OTHER MATTERS**

**New accounting standards implemented**

Application period	Overview
AASB 9 'Financial Instruments' and revised AASB 7 'Financial Instruments: Disclosures'	
For the year ended 30 June 2019	<ul style="list-style-type: none"> <li>• AASB 9 replaces AASB 139 'Financial Instruments: Recognition and Measurement' and changes the way financial instruments are treated for financial reporting.</li> <li>• Key changes include:                             <ul style="list-style-type: none"> <li>• a simplified model for classifying and measuring financial assets</li> <li>• a new method for calculating impairment</li> <li>• a new type of hedge accounting that more closely aligns with risk management.</li> </ul> </li> </ul> <p>The revised AASB 7 includes new disclosures as a result of AASB 9.</p> <p>Council's disclosure of the impact of adopting AASB 9 is disclosed in Note 12.</p>

**Legislative compliance**

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Min Lee  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

cc: Mr Steve Firth, Director Administration & Finance  
Mr James Davis, Audit, Risk & Improvement Committee Chair



## INDEPENDENT AUDITOR'S REPORT

### Report on the general purpose financial statements

#### Temora Shire Council

To the Councillors of the Temora Shire Council

#### Opinion

I have audited the accompanying financial statements of Temora Shire Council (the Council), which comprise the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2019, the Statement of Financial Position as at 30 June 2019, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by Councillors and Management.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been presented, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2019, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

#### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Other Information**

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting except where the Council will be dissolved or amalgamated by an Act of Parliament, or otherwise cease operations.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note 18 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Min Lee  
A/Director, Financial Audit Services  
Delegate of the Auditor-General for New South Wales

18 October 2019  
SYDNEY



## INDEPENDENT AUDITOR'S REPORT

### Report on the special purpose financial statements

#### Temora Shire Council

To the Councillors of the Temora Shire Council

#### Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Temora Shire Council's (the Council) Declared Business Activity, Sewerage Business Activity, which comprise the Income Statement of the Sewerage Business Activity for the year ended 30 June 2019, the Statement of Financial Position of the Sewerage Business Activity as at 30 June 2019, Note 1 Significant accounting policies for the Business activity declared by Council, and the Statement by Councillors and Management.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared business activity as at 30 June 2019, and its financial performance for the year then ended, in accordance with the Australian Accounting Standards described in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting – update number 27 (LG Code).

My opinion should be read in conjunction with the rest of this report.

#### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### **Emphasis of Matter - Basis of Accounting**

Without modifying my opinion, I draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

### **Other Information**

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial report does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in Note 1 to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Min Lee  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

18 October 2019  
SYDNEY



## INDEPENDENT AUDITOR'S REPORT

Special Schedule - Permissible income for general rates

Temora Shire Council

To the Councillors of Temora Shire Council

### Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Temora Shire Council (the Council) for the year ending 30 June 2020.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting – update number 27 (LG Code), and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

### Other Information

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2019'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

### The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

### Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar8.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar8.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Min Lee  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

18 October 2019  
SYDNEY

**13.2 QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD 1.7.2019 TO 30.9.2019****File Number:** REP19/1376**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Quarterly Budget Review [!\[\]\(d824800663df532b827554f77006d9ed\_img.jpg\) !\[\]\(c3e03e8e36bdccbf9c0a502f927d3b92\_img.jpg\)](#)**REPORT**

Quarterly Budget Review Statement for the period 1.7.2019 to 30.9.2019.

**RESOLUTION 452/2019**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that the Quarterly Budget Review for the period 1.7.2019 to 30.9.2019 be adopted.

**CARRIED*****Report by Steve Firth***

Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/19 to 30/09/19

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**30 September 2019**

It is my opinion that the Quarterly Budget Review Statement for Temora Shire Council for the quarter ended 30/09/19 indicates that Council's projected financial position at 30/6/20 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: \_\_\_\_\_



date: 12-11-2019

Steve Firth  
Responsible Accounting Officer

Quarterly Budget Review Statement  
for the period 01/07/19 to 30/09/19

Temora Shire Council  
Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2019  
Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2019/20	Approved Changes			Revised Budget 2019/20	Variations for this period <sup>Notes</sup> Sep Qtr	Projected Year End Result	Actual YTD figures
		Sep QBRS	Dec QBRS	Mar QBRS				
<b>Income</b>								
Rates and Annual Charges	5,664,411			5,664,411		5,664,411	5,516,084	
User Charges and Fees	7,142,423			7,142,423		7,142,423	1,178,537	
Interest and Investment Revenues	179,400			179,400		179,400	62,558	
Other Revenues	975,714			975,714		975,714	1,057,429	
Grants & Contributions - Operating	6,979,894			6,979,894	(1,586,735)	5,393,159	650,193	
Grants & Contributions - Capital	8,024,726			8,024,726		8,024,726	487,127	
Net gain from disposal of assets	77,113			77,113		77,113	64,963	
<b>Total Income from Continuing Operations</b>	<b>29,043,681</b>			<b>29,043,681</b>	<b>(1,586,735)</b>	<b>27,456,946</b>	<b>9,016,591</b>	
<b>Expenses</b>								
Employee Costs	7,556,185			7,556,185		7,556,185	2,238,310	
Borrowing Costs	54,170			54,170		54,170	14,204	
Materials & Contracts	5,222,332			5,222,332		5,222,332	1,838,954	
Depreciation	5,054,975			5,054,975		5,054,975	1,319,598	
Other Expenses	2,822,464			2,822,464	67,190	2,889,654	993,224	
Net Loss from disposal of assets	-			-		-	-	
<b>Total Expenses from Continuing Operations</b>	<b>20,710,126</b>			<b>20,710,126</b>	<b>67,190</b>	<b>20,777,316</b>	<b>6,404,290</b>	
<b>Net Operating Result from Continuing Operation</b>	<b>8,333,555</b>			<b>8,333,555</b>	<b>(1,653,925)</b>	<b>6,679,630</b>	<b>2,612,301</b>	
Discontinued Operations - Surplus/(Deficit)								
<b>Net Operating Result from All Operations</b>	<b>8,333,555</b>			<b>8,333,555</b>	<b>(1,653,925)</b>	<b>6,679,630</b>	<b>2,612,301</b>	
<b>Net Operating Result before Capital Items</b>	<b>308,829</b>			<b>308,829</b>	<b>(1,653,925)</b>	<b>(1,345,096)</b>	<b>2,125,174</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2019 and should be read in conjunction with the total QBRS report



Quarterly Budget Review Statement  
for the period 01/07/19 to 30/09/19

Temora Shire Council  
Capital Budget Review Statement  
Budget review for the quarter ended 30 September 2019  
Capital Budget - Council Consolidated  
(\$000's)

	Original Budget 2019/20	Revised Budget 2019/20	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
<b>Capital Expenditure</b>						
New Assets						
- Plant & Equipment	16,000	16,000	3,270	1	3,270	3,270
- Office Equipment	15,000	15,000	3,759	2	19,759	19,759
- Furniture & Fillings					15,000	1,355
- Infrastructure						
Land & Buildings	753,900	753,900	84,478	3	838,378	84,478
Other Structures/Swimming Pools/Open Space & Recreational	75,000	75,000	22,663	4	97,663	29,179
Roads, Bridges, Footpaths	554,708	554,708			554,708	54,930
Stormwater Drainage	5,000	5,000			5,000	
Other Infrastructure						
Sewerage Network	50,000	50,000			50,000	
- Leasehold Improvements	5,300	5,300			5,300	
- Other Assets	89,500	89,500			89,500	1,779
Renewal Assets (Replacement)						
- Plant & Equipment	948,000	948,000			948,000	148,116
- Office Equipment	102,500	102,500			102,500	29,608
- Furniture & Fillings						
- Land Improvements						
- Infrastructure	105,500	105,500			105,500	
Land & Buildings	969,000	969,000	258,622	5	1,227,622	355,822
Other Structures/Swimming Pools/Open Space & Recreational	400,378	400,378	33,433	6	433,811	237,473
Roads, Bridges, Footpaths	3,344,600	3,344,600			3,344,600	416,603
Stormwater drainage	761,787	761,787			761,787	25,581
Sewerage Network	87,000	87,000			87,000	10,989
Other Infrastructure	4,781,364	4,781,364			4,781,364	15,353
- Other Assets	16,000	16,000			16,000	344
Loan Repayments (Principal)	229,072	229,072			229,072	56,607
Development of Real Estate	100,000	100,000			100,000	5,174
Carrying Amount of Assets Sold	161,036	161,036			161,036	33,947
Cost of Real Estate Assets Sold	178,004	178,004			178,004	
Transfers to Reserves	707,542	707,542			707,542	2,214,928
<b>Total Capital Expenditure</b>	<b>14,456,191</b>	<b>14,456,191</b>	<b>406,225</b>		<b>14,862,416</b>	<b>3,745,304</b>
<b>Capital Funding</b>						
Rates & Other United Funding	4,870,691	4,870,691	406,225		5,276,916	832,958
Capital Grants & Contributions	8,024,726	8,024,726			8,024,726	487,127
Reserves:						
- External Restrictions/Reserves	190,571	190,571			190,571	
- Internal Restrictions/Reserves	246,050	246,050			246,050	2,374,733
New Loans	700,000	700,000			700,000	
Receipts from Sale of Assets						
- Plant & Equipment	138,182	138,182			138,182	50,486
- Real Estate Assets Held for Resale	277,971	277,971			277,971	
Repayments by Long Term Debtors	8,000	8,000			8,000	
<b>Total Capital Funding</b>	<b>14,456,191</b>	<b>14,456,191</b>	<b>406,225</b>		<b>14,862,416</b>	<b>3,745,304</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>(0)</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/2019 and should be read in conjunction with the latest QBRs report



Quarterly Budget Review Statement  
for the period 01/07/19 to 30/09/19

Temora Shire Council  
Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2019  
Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2019/20	Approved Changes			Revised Budget 2019/20	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than QBRs	Mar QBRs				
<b>Externally Restricted (1)</b>								
Sewerage Services	1,697,093			1,697,093		1,697,093	1,882,033	
Domestic Waste Management	804,244			804,244		804,244	957,431	
Pinnacle Unexpended Grants (including leave entitlements)	1,481,632			1,481,632		1,481,632	1,610,347	
Stormwater Drainage & Flood Studies	153,622			153,622		153,622	158,834	
S94 Contributions	31,341			31,341		31,341	26,071	
<b>Total Externally Restricted</b>	<b>4,167,932</b>			<b>4,167,932</b>		<b>4,167,932</b>	<b>4,634,716</b>	
(1) Funds that must be spent for a specific purpose								
<b>Internally Restricted (2)</b>								
Airport Hanger Driveway & Retaining Walls								
Airside Maintenance	29,090			29,090		29,090	27,637	
Ariah Park Youth Hall Revote								
Computer Upgrade	140,713			140,713		140,713	169,036	
Digital Two Way Radio	35,000			35,000		35,000	23,750	
Employee Leave Entitlements	324,774			324,774		324,774	1,247,789	
Gravel Royalty	312,723			312,723		312,723	305,723	
Industrial Development	197,603			197,603		197,603	197,603	
Infrastructure	793,571			793,571		793,571	563,713	
Infrastructure - Airpark Estate								
Innovation Fund								
Izumizaki Donation	2,152			2,152		2,152	2,152	
Lake Centenary - Repair Bank Erosion and Sand								
Local Roads	215,302			215,302		215,302	472,255	
Mapinfo/GIS Upgrades	17,700			17,700		17,700	17,700	
Medical Complex	48,192			48,192		48,192	43,398	
Mobile Stage								
Other Waste Management	39,668			39,668		39,668	206,749	
Plant & Vehicle	124,013			124,013		124,013	459,515	
Revotes & Unspent Grants	748,709			748,709		748,709	694,436	
Roads Reserve	1,121,398			1,121,398		1,121,398	424,498	
Sports Council Requirements	10,000			10,000		10,000	10,000	
Temora West Sportsground Dressing Shed & Toilets Revote								
Youth Hospitality	10,642			10,642		10,642	17,041	
<b>Total Internally Restricted</b>	<b>4,171,250</b>			<b>4,171,250</b>		<b>4,171,250</b>	<b>4,882,995</b>	
(2) Funds that Council has earmarked for a specific purpose								
<b>Unrestricted (ie. available after the above Restrictions)</b>								
<b>Total Cash &amp; Investments</b>	<b>8,339,182</b>			<b>8,339,182</b>		<b>8,339,182</b>	<b>9,415,178</b>	

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/2019 and should be read in conjunction with the total QBRs report

Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/07/19 to 30/09/19

**Cash & Investments Budget Review Statement****Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$501,004

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 30/09/19

**Reconciliation Status**

	\$ 000's
The YTD Cash & Investment figure reconciles to the actual balances held as follows:	
Cash at Bank (as per bank statements)	484,156
Investments on Hand	9,153,273
less: Unpresented Cheques & EFTs	(240,747)
(Timing Difference)	
less: Creditor Payment Rejected	16,881
(Timing Difference)	
add: Undeposited Funds	
less: Identified Deposits (not yet accounted in Ledger)	1,616
(Require Actioning)	
add: Identified Outflows (not yet accounted in Ledger)	
(Require Actioning)	
less: Unidentified Deposits (not yet actioned)	
(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	
(Require Investigation)	
<b>Reconciled Cash at Bank &amp; Investments</b>	<b>9,415,178</b>
<b>Balance as per Review Statement:</b>	<b>9,415,178</b>
Difference:	0

**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes    Details**

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Temora Shire Council  
 Budgeted Capital Expenditure  
 For the Year Ended 30th June 2020  
 As at 30th September 2019

Description	Original Budget	Approved Sub-Vote	Total Approved Budget	Actual YTD	Est. Remainder of Year	Revised Estimate	Variance this Quarter
<b>Council Buildings</b>							
Library - Local Special Projects	7,500		7,500	0	7,500	7,500	
Administration Building - 30Kw Solar System	50,000		50,000	1,779	48,221	50,000	
Administration Building - Plan Reception Area Renovations	20,000		20,000		20,000	20,000	
Ergonomic Furniture	15,000		15,000	1,355	13,645	15,000	
Bundawarra Centre - Virtual Tour	8,000		8,000		8,000	8,000	
Bundawarra Centre - Construct Bridge over Dam	22,000		22,000		22,000	22,000	
Bundawarra Centre - Implement Tourist Signage Study	10,000		10,000		10,000	10,000	
Bundawarra Centre - Upgrade Access to Card System	9,000		9,000		9,000	9,000	
Bundawarra Centre - Landscape Forecourt & Signage	8,000		8,000		8,000	8,000	
Bundawarra Centre - Ambulance Museum Plans & Studies	20,000		20,000		20,000	20,000	
NRCC House Pinnacle - Internal Painting	21,000		21,000		21,000	21,000	
NRCC House Library - Internal Painting	14,000		14,000		14,000	14,000	
NRCC House - Outdoor Reading Room/Access Steps	90,000		90,000		90,000	90,000	
Platform Y - Airconditioner for Main Hall	5,300		5,300		5,300	5,300	
Recreation Centre - Signage Upgrade	5,000		5,000		5,000	5,000	
Town Hall Refurbishment	425,000		425,000	97,201	327,799	425,000	
Town Hall Foyer Development	0		0	221,668	0	221,668	221,668
Town Hall Electrical Upgrade	0		0	29,836	0	29,836	29,836
Village/Locality Signage Update	38,000		38,000		38,000	38,000	
Update Christmas Decorations	16,000		16,000	344	15,656	16,000	
Supported Independent Living Accommodation	700,000		700,000		700,000	700,000	
Medical Complex Automatic Doors	0		0	6,592	0	6,592	6,592
6-8 Harrison St Aria Park Land	0		0	455	0	455	455
New Depot Purchase	0		0	84,023	(0)	84,023	84,023
<b>Technology</b>							
Computer Purchases	27,500		27,500	588	26,912	27,500	
Implement Inspection Reporting Module	15,000		15,000		15,000	15,000	
Theatre to Council IT System & CCTV Upgrade	6,000		6,000	19,759	0	19,759	13,759
Webcasting Equipment & Software - Audio Only	10,000		10,000		10,000	10,000	
Website Upgrade	20,000		20,000		20,000	20,000	
Civica Upgrade to v7.1	55,000		55,000	29,020	25,980	55,000	
Town Hall Theatre - Electronic Poster Units	0		0	3,270	0	3,270	3,270
<b>Parks &amp; Gardens</b>							
Temora Town Entrance Beautification Project	100,000		100,000		100,000	100,000	
Lake Centenary - Replace Play Equipment & Flying Fox	120,000		120,000	48,040	71,960	120,000	
Lake Centenary - Off Leash Area	0		0	4,372	0	4,372	4,372
Gloucester Park - Install Flying Fox	0		0	17,680	0	17,680	17,680
<b>Sporting Grounds</b>							
Bob Aldridge Park - Top Dressing & Drainage	2,500		2,500		2,500	2,500	
Ariah Park Recreation Ground - Drainage Pipes & Structures	20,000		20,000	141	19,859	20,000	
Ariah Park Recreation Ground - Painting/Electrical/Guttering	35,000		35,000		35,000	35,000	
Ariah Park Recreation Ground - Skate Park Upgrade	1,378		1,378		1,378	1,378	
The Oval Resurface Netball Courts	156,000		156,000	189,433	0	189,433	33,433
Temora Tennis Courts - Resurface 4 Courts (SCCD Project)	80,000		80,000		80,000	80,000	
Nixon Park - Top Dressing & Reshape Nixon #2	3,000		3,000		3,000	3,000	
Nixon Park - Cricket Storage	23,900		23,900		23,900	23,900	
Nixon Park - Aussie Rules Club House Upgrade	364,000		364,000		364,000	364,000	
Nixon Park - Play Equipment, Softfall & Fencing	15,000		15,000	6,375	8,625	15,000	
Nixon Park - Diversion of vehicle egress	10,000		10,000	188	9,812	10,000	
Temora West Sports Ground - Drainage Pipes & Structures	0		0	611	0	611	611
Nixon Park Upgrades - Rugby League Club	0		0	526	(0)	526	526
<b>Sewerage</b>							
Effluent Re-use Scheme	30,000		30,000	5,890	24,110	30,000	
French St - Lift Pump Replacement	50,000		50,000		50,000	50,000	
Airport Pump Station - Telemetry	50,000		50,000		50,000	50,000	
Temora Recreation ground - Irrigation Extension to Hill Area	7,000		7,000	5,109	1,891	7,000	

Temora Shire Council  
 Budgeted Capital Expenditure  
 For the Year Ended 30th June 2020  
 As at 30th September 2019

Description	Original Budget	Approved Sub-Vote	Total Approved Budget	Actual YTD	Est. Remainder of Year	Revised Estimate	Variance this Quarter
<b>Roads &amp; Transport</b>							
Plant Purchases	948,000		948,000	148,116	799,884	948,000	
Kerb & Gutter Program	177,050		177,050	1,153	175,897	177,050	
Footpath Construction Program/Taxirank	377,658		377,658	53,777	323,881	377,658	
Rural Unsealed Roads	487,500		487,500	330,088	131,831	461,919	(25,581)
Urban Sealed Roads	395,700		395,700	63,785	331,915	395,700	
Urban Unsealed Roads	30,000		30,000		30,000	30,000	
Rural Sealed Roads	1,691,400		1,691,400	13,250	1,678,150	1,691,400	
Regional Roads	740,000		740,000	9,481	730,519	740,000	
<b>Stormwater Drainage</b>							
Austral St U/G Drainage (DeBoos to Aurora St)	5,000		5,000		5,000	5,000	
Roads Drainage	0		0	25,581	(0)	25,581	25,581
<b>Aerodrome</b>							
Runway 18/36 Reconstruction	3,286,175		3,286,175	11,588	3,271,086	3,282,674	(3,501)
Main Airport Apron Reconstruction	912,997		912,997		912,997	912,997	
Arterial Drainage Upgrade	761,787		761,787		761,787	761,787	
Taxiway C & D Reconstruction	274,000		274,000		274,000	274,000	
Taxiway F & G Initial Sealing	118,192		118,192		118,192	118,192	
Resealing of Taxiways (C & E)	130,000		130,000		130,000	130,000	
Multi Purpose Building - Plans only	10,000		10,000		10,000	10,000	
Aerodrome Upgrades Project Management			0	3,501	(0)	3,501	3,501
<b>Temora Agricultural Innovation Centre</b>							
<b>Cemetery</b>							
Heavy Patching & Resealing of Internal Road	50,000		50,000	76	49,924	50,000	
<b>Development</b>							
Aerodrome Estate			0		0	0	
Apollo Place	40,000		40,000	5,174	34,826	40,000	
Saleyards Subdivision	60,000		60,000		60,000	60,000	
<b>Transfer to Reserves</b>							
Sewerage Reserve	278,864		278,864	326,804	(47,940)	278,864	
Two Way Radio - Upgrade to Digital	15,000		15,000	3,750	11,250	15,000	
Section 94 Contributions	26,000		26,000	730	25,270	26,000	
Medical Complex Maintenance Reserve	10,000		10,000	3,206	6,794	10,000	
Infrastructure Replacement Reserve	300,000		300,000	70,109	229,891	300,000	
Stormwater Management	48,588		48,588	20,229	28,359	48,588	
Aerodrome - Airside Maintenance	29,090		29,090	27,637	1,453	29,090	
Domestic Waste Reserve			0	161,180	(161,180)	0	
Waste Reserves			0	33,966	(33,966)	0	
HACC Unexpended Reserve			0	115,815	(115,815)	0	
Leave Reserve			0	923,015	(923,015)	0	
Local Roads Reserve			0	268,285	(268,285)	0	
Plant Reserves			0	253,803	(253,803)	0	
Youth Team Surplus			0	6,399	(6,399)	0	
	13,888,079	0	13,888,079	3,654,750	10,649,553	14,304,304	416,225

**13.3 CODE OF MEETING PRACTICE**

**File Number:** REP19/1350  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

At the October meeting of Council it was resolved to place the Code of Meeting Practice on public exhibition for 28 days with the changes proposed at the meeting.

The public exhibition period closed today and at the time of writing the report no submissions have been received.

**RESOLUTION 453/2019**

Moved: Cr Graham Sinclair  
Seconded: Cr Dennis Sleigh

It was resolved that the Code of Meeting Practice be adopted.

**CARRIED**

*Report by Steve Firth*

**14 CORRESPONDENCE****14.1 THE BUNDAWARRAH CENTRE - TEMORA RURAL MUSEUM 47TH LIVE EXHIBITION  
REQUEST TO HOLD EVENT****File Number:** REP19/1283**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**  
1. The Bundawarra Centre - Live Exhibition    
2. The Bundawarra Centre - Event Application  **REPORT**

Requesting permission for the Bundawarra Centre Management Committee to conduct the 47<sup>th</sup> Annual Live Exhibition of the Temora Rural Museum on Saturday 14 March 2020.

**RESOLUTION 454/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

It was resolved that approval be granted for the 47<sup>th</sup> Annual Live Exhibition of the Temora Rural Museum on 14 March 2020.

**CARRIED**



THE BUNDAWARRAH CENTRE  
HOME OF TEMORA'S HERITAGE COLLECTIONS

P.O.Box 181

72454

TEMORA NSW 2666

Phone (02) 69 801 224

Email: [ruralmuseum@temora.nsw.gov.au](mailto:ruralmuseum@temora.nsw.gov.au)

15<sup>th</sup> October 2019

Mr. G.C. Lavelle,  
General Manager,  
Temora Shire Council,  
Loftus St.,  
TEMORA NSW 2666

Dear Gary,

**re. 47<sup>th</sup> Annual Temora Rural Museum ( Bundawarra Centre) Live Exhibition.**

As the management of the Temora Rural Museum is the responsibility of a Section 355c committee of Council, I write to ask Council's permission for the "Bundawarra Centre" management committee to conduct the 47<sup>th</sup> Annual Live Exhibition of the museum on its grounds beside Junee Road on Saturday 14<sup>th</sup> March 2020.

The arrangements for the day will build upon the successful formula developed by the Committee in past years.

I will liaise closely with Council's Safety and Systems Co-ordinator, Grant Nicholson, as arrangements for the event take shape.

Our committee looks forward to Council's approval of this important local cultural event.

With kind regards,

Bill Speirs

Manager.

Temora Rural Museum Annual Live Exhibition  
2020

Function: Community

Temora Shire Council

Policy Number: C17

# TEMORA SHIRE COUNCIL

TEMORA



NSW  
Riverina

## THE MAJOR EVENT MANAGEMENT APPLICATION

ACTIVE

Annual Exhibition 2020

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File Name: The Major Event Management Application

Revision Date:  
Page Number: 1

Function: Community

Temora Shire Council

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## Event Application Forms

What event application forms do I need to fill out?

1. Does the event require the full or partial closure of a road/lane/cycleway or any change of traffic conditions?  
 Yes/ No
2. Will the event require additional waste management or amenities (toilets etc)?  
 Yes/ No
3. Does the event require structures in (stage/scaffold/marquees etc) to be erected?  
 Yes/ No
4. Will the event have amusement devices or fireworks?  
 Yes/ No

If you answered YES to any of the above you need to complete the Major Event Application Form (at least 8 weeks prior to the event)

If NO to all of the above please complete the Small Event Application Form (page 17)

Also attached are – Temporary Road Closures Form (12 weeks prior to event)  
(page 21)  
- Noise Management for Outdoor Events Form (page 26)

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### **Events staged at a location owned and/or managed by Temora Shire Council.**

Temora has extensive parks, air fields/runways, waterways, and sporting reserves that can be utilised for a wide range of events and activities. However, to manage these resources on behalf of the wider community, those responsible for planning and delivering the event (Event Manager), must apply to Council for permission to use the public space or venue.

In most cases detailed information will be required to support your Event Application. This is needed to ensure:

- The venue is reserved for your event
- The venue is appropriate for your event
- The event will be delivered in a safe manner for all those in attendance
- The event will not damage or impact council owned or managed property or the environment

### **Skills and expertise of event organisers**

It is the responsibility of the event organiser to ensure they hold the necessary skills and expertise to manage an event, and these skills are accordance with the scale of the event planned. A well thought out and completed application with good supporting documentation would form part of demonstrating such skills.

### **What do I need to do to obtain permission to hold an event?**

The first step in obtaining permission to hold an event is to submit a completed "Major Events Application Form" together with a fee as per Council schedule of Fees & Charges. Once completed the application serves as a comprehensive Event Management Plan and provides Council with all the relevant information relating to the proposed event. The application must be accompanied by the relevant approvals, licences, traffic management plans, site maps etc.

Council will provide a written response to your application, this may be a refusal or an approval with conditions attached. A bond may be required for the hosting of some events; relevant Council staff are available by appointment to discuss applications prior to submission.

Applications to stage an event in the Temora Shire Council local government area must be received by Council a full **eight (8) weeks** prior the proposed event. This includes all relevant insurances, Traffic Management Plans, Risk Assessments, Certificates of Currency and Amusement Ride WorkCover Documents etc. relevant to the event.

Licences and approvals for subcontractors, pyro-technicians, food vendors etc. must be forwarded to Council a full **four (4) weeks** prior to the event being staged.

Any road closure or traffic alteration will require an additional (Road Closure Application) to be lodged **twelve (12) weeks** before the event and fees and charges will be applicable to all road closures. Events that involve temporary full or partial road closure

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may require longer notification to Council as road closures are assessed by the Traffic Committee that meet once a month. Fees and charges will be incurred by the event organiser for any change to traffic operation.

If the proposed event is longer than three (3) consecutive days it may require public notification.

Before filling out this application please ensure you have read through and understand your responsibilities as the event organiser. Please ensure all parties involved in your event are aware of and understand their responsibilities pertaining to their participation in your event. The above conditions form part of the application.

**1. HIRING APPLICANT**

**(Event Organiser/Organisation is known as the hiring applicant)**

Contact Person:

Mr/Mrs/Ms/Miss: BILL SPEIRS

Organisation:

TEMORA RURAL MUSEUM

Position:

MANAGER

Address:

29 JUNEE ROAD, TEMORA NSW 2666

Telephone No.-

02 69 801 224

Mobile: 0428 771 291

Email Address:

bspeirs@temora.nsw.gov.au

Signature

B.H. Speirs.

Date:

15.10.2019

a) If a Business please provide ABN:

TEMORA HISTORICAL SOCIETY INC. ABN: 18 424 950 622

b) Are you a non-profit organisation?

Yes/No

i. Are you a charity?

Yes/No

If yes please provide charity no. 7 0131020

Are you raising funds for a charity?

Yes/No

ii. Will the event be seeking Council in-kind sponsorship?

Yes/No

If yes, you must do so in writing prior to lodging the application

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c) Are you a section 355 committee of Council?

Yes  No

2. CONTACT NUMBER DURING EVENT HOURS

0428771291

N.B. this number will be provided to Council Staff and external agencies e.g. NSW Police and RMS.

3. INSURANCE

The applicant must arrange to obtain Public Liability Insurance cover for the proposed specific activity/event on community land or other council managed land or, arrange to extend their current policy to cover the activity. The minimum required amount of Public Liability Insurance in 2015 is to be \$20,000,000. Please provide the name of the Insurance Company, Policy No. and expiry date and attach a certificate of currency to the application.

Name of person/organisation insured :

TEMORA HISTORICAL SOCIETY INC.

Company:

IAG Limited T/A CGU Insurance

Policy Number:

10M0887660

Expiry Date:

30 APRIL 2020

4. LOCATION, DATE AND TIMES

The location/s of the proposed activity/event should be clearly described in No 6 and details indicated on site plan on page 14.

Location address:

29 JUNICE ROAD TEMORA NSW 2666

First day at the venue (set-up date):

14<sup>th</sup> MARCH 2020

Dates the event proper takes place:

14<sup>th</sup> MARCH 2020

Last day onsite (vacate date):

14<sup>th</sup> MARCH 2020

Start and finish times of the event:

9-30am - 5-00pm

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If there are multiple events by the same organisation please attach a sheet detailing the proposed dates.

This only applies if all other details remain the same.

5. DESCRIPTION OF ACTIVITY

Provide clear details of the proposed activity/event (please attach additional information to fully explain major complex events, such as public events more than 500 people.

TEMORA RURAL MUSEUM (BUNDAWATERAH CENTRE) ANNUAL LIVE EXHIBITION Includes: Demonstrations of working antique machinery, Craft demonstrations, Vintage vehicle & machinery parades, static displays of historic memorabilia, Food & non-alcoholic drink sales. Similar to 2019 program (attached)

- a. Event operating hours: 9-30am - 5-00pm
b. Estimate daily attendance of participants: 100
c. Estimate daily attendance of spectators: 600

6. ACCESS BY MACHINERY/VEHICLES ON SURFACES OTHER THAN ROADWAYS. N/A

If access to the proposed event site is required, describe the nature/size/number of vehicles, number of vehicle movements and the purpose of access:

- Please indicate the vehicle access corridor and vehicle locations on attached site plan (page 14).
Please note that vehicles over 3 tonne are not permitted on Council's parks or reserves.

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TEMORA RURAL MUSEUM  
46<sup>th</sup> ANNUAL EXHIBITION  
9<sup>th</sup> MARCH 2019

PROGRAM OF DEMONSTRATIONS

TIME	EVENT
9.30am	Start mill and other stationary engines
10.00am	Shearing demonstration
10.20am	Rope making demonstration
10.30am	Temora Town Band recital
10.45am	Hand Chaff Cutting demonstration
10.55am	Hand winnowing demonstration
11.05am	Grain pickling demonstration
11.15am	Telecom building – Radio & Phonograph demonstration,
11.20am	Rope making demonstration
11.30am	Shearing demonstration
11.55am	Temora Town Band recital
12.00noon	OFFICIAL OPENING 46 <sup>th</sup> Annual Live Exhibition
12.15pm	Hand Chaff Cutting demonstration
12.25pm	Hand winnowing demonstration
12.35pm	Grain pickling demonstration
12.45pm	Telecom building – Radio & Phonograph demonstration
1.00pm	Shearing demonstration
1.30pm	Parade – Tractors (Division 1)
1.55pm	Parade – Fire trucks & Museum automobiles
2.20pm	Parade – Ambulances & vintage cars
2.40pm	Draw Raffle
2.45pm	Parade – Tractors (Division 2)
3.15pm	Re-start Engines
	Museum Exhibits, visiting demonstrations and displays accessible.
	Rope making demonstration (if required)
	Telecom building – Radio & Phonograph demonstration
5.00pm	Close

Note: The demonstrations of china painting, beading, card making, machine knitting, needlework, wood turning, blacksmithing, & leather working and displays of model engines, West Wyalong Movies, Light Horse, Goat soap & Family history research will be ongoing throughout the program.

The time-specific demonstrations will take place once or twice during the day as close as practical to the times indicated, but the program may be varied to suit unforeseen factors.

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**7. TENTS/MARQUEES/STALLS  N/A**

If you propose to erect tents, marquees or stalls please provide dimension of marquees/tents/stalls:

4x 3x3m marquees.  
2x 6m x 3m marquees.

- a. Please indicate location of marquees/tents/stalls on **attached site plan page 14.**
- b. Because of the potential damage of undergrounds services by using pegs, conditions will apply depending on site location. *no underground services affected.*

**8. TEMPORARY ROAD CLOSURE  N/A**

- a. If you required full or partial temporary road closure or changes to traffic conditions please complete Road Closure application.
- b. Any road closure requires **twelve (12) weeks** minimum notification.

**9. SALE OF FOOD AT THE EVENT  N/A**

If you propose to serve food or drink please provide details

Sandwiches / Slices / Tea / Coffee - Museum Volunteers.  
BBO Steaks / Sausages - Anglican Volunteers (Main Street Volunteer)  
Coffee Vendor - Sarah Ovens.  
Ice Cream Vendor - Trevor O'Brien

If yes applicants must comply with conditions as detailed at:

<http://www.foodstandards.gov.au/scienceandeducation/factsheets/foodsafetyfactsheets/charitiesandcommunityorganisationsfactsheets/>

**10. ALCOHOL  N/A**

- If it is proposed to sell alcohol, an "On-licence (functions), liquor licence, or other appropriate liquor licence" must be obtained from the NSW Office of Liquor, Gaming and Racing [www.olgr.nsw.gov.au/liquor\\_licensees\\_new.asp](http://www.olgr.nsw.gov.au/liquor_licensees_new.asp) and submitted to the Licensing Police at least 14 days prior to the date of the function. A copy of this liquor licence is to be provided to Council a minimum of 7 days prior to the event. For further information regarding Licensing law details please contact the **Wagga Wagga Police Licensing Sargent (02) 6921 0544**
- **Secondary supply:** If you or one of your attendees gives alcohol to a person under 18 years you will be fined \$550 on the spot.-Liquor Act 1982- Section 114(4)
- Council has Section 632 signs (alcohol free zone) in certain areas such as Paleface Park, prohibiting consumption of alcohol. Any exception to this rule will require approval to be granted by Council and must be made in writing prior to the event application (charges will apply to cover these signs for the duration of the event).

**11. PUBLIC ADDRESS SYSTEM/PERFORMANCES  N/A**

If amplified sound is proposed to be used please provide the following details:

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Times proposed to be used- Start: 9.30am  
Finish: 3.00pm

- Applicants must comply with conditions as detailed at <http://www.epa.nsw.gov.au/noise/nlgg.htm>
- Applicants must comply with Temora Shire Council Noise Management for outdoor Events – Application Form (page 26)

12. POWER/FLOODLIGHTS

N/A

If you require the use of power, please circle the power required for your event.

Single phase    10 amp    15 amp    3-phase    4 pin    5pin

- a. Will a generator or other power source be used?  
Yes/No
- b. Do you require access to Councils power supply  
Yes/No
- c. Do you require Council's fixed lighting where available? (fees may apply)  
Yes/No
- d. Please indicate times required for lighting: from: \_\_\_\_\_  
to: \_\_\_\_\_
- e. If power is required for your event you will need to ensure it is available by contacting Council prior to the event application.

13. WASTE MANAGEMENT AND CLEANING

a. Please state what arrangements have been made to minimise waste, e.g. recycling stations and provision of additional garbage bins for the event (Council bins can be hired with a bond fee per bin a minimum of two (2) weeks' notice is required).

The normal waste management regime of the museum is sufficient to cope with any increase in waste generated by the event.  
Councils regular venue cleaning regime is sufficient to maintain its high standard of cleanliness of on-site

- b. Do you require additional garbage bins? Sanitary facilities.  
Yes/No
- c. Do you require additional garbage collections?  
Yes/No

d. Please outline the cleaning management strategy in place to ensure the event site is clear of waste following the event (if the site is not left clean after the event a cleaning charge will billed to the event organiser at commercial cleaning rates)  
The museum maintains sufficient waste receptacles on its grounds to facilitate convenient disposal of waste by the visitors to the event. Rarely evident, any littering that may occur is quickly addressed by museum volunteers.

Applicants must comply with conditions NSW EPA Waste legislation, [www.epa.nsw.gov.au/wasteregulation/legislation.htm](http://www.epa.nsw.gov.au/wasteregulation/legislation.htm)

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**14. AMENITIES**

a. Please provide details regarding the number of additional toilets facilities intended to be placed on-site and the name of the provider of the service.

No additional toilet facilities required - the site has 3 non gender-specific accessible toilets, 4 male toilets, 1 urinal and 4 female toilets located at 4 points across the site

- Where the number of people attending the event exceeds 250, a minimum of 6 toilets must be provided. Thereafter one additional toilet for every additional 250 people must be provided.
- Where Council amenities on site are insufficient, additional toilets must be provided as per the ratio stated above.
- Please indicate the location of portable toilets on **attached site plan page 14.**

**15. WATER**

N/A

If you require access to Council's water supply (where available), please indicate the extent and purpose of such a supply: (A fee may be charged after the event for usage.)

**16. SPORTING OVALS AND FACILITIES**

- The cost of any damages caused to surfaces/facilities as a result of use during inclement weather or inappropriate use will be borne by the event hirer.
- Applicants must comply with conditions as detailed @ <http://www.temora.nsw.gov.au/f.ashx/documents/Policiesandcodes/G21-Sporting-Fields-Yearly-Right-Of-Use.pdf>

a) **Lake Centenary**

- If your event requires the use of or restricted access to Lake Centenary, your organisation will need to obtain written permission from the Lake Centenary Management Committee by contacting the president and written permission must be obtained and attached prior to lodging your application.
- Applicants must comply with conditions as detailed in Lake Centenary Management Committee "Condition of Use".
- If restricted access is required suitable notice will be required to inform residents.
- An aquatic event licence may be required if so a copy of your licence is to be provided to Council prior to the event. To find out if you require an aquatic event licences go to [www.rms.nsw.gov.au/maritime/using-waterways/aquatic-events/licences.html#Whatisanaquaticlicence](http://www.rms.nsw.gov.au/maritime/using-waterways/aquatic-events/licences.html#Whatisanaquaticlicence)

**17. AMUSEMENT DEVICE**

N/A

An "amusement device" means anything mobile fixed or made available to members of the public on which, or any part of which, or by means of which, they may ascend or

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descend, or be carried, transported, raised lowered or supported for the purpose of amusement, games, recreation, sightseeing or entertainment.

Please complete the following for any amusement devices that may be used during the event.

Amusement/type of ride	Supplier	Telephone Number

- All amusement device operators must supply Council with a copy of their insurance.
- All amusement devices must be shown on **attached site plan page 14**.
- Applicants must comply with conditions as detailed at <http://www.workcover.nsw.gov.au/health-and-safety/safety-topics-a-z/amusement-devices>

**18. SCAFFOLDING, VIEW STANDS AND STAGES**

N/A

If you intend to erect any scaffolding, view stands or stages, please provide details of size and type of structure to be erected.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

All structures must be shown on **attached site plan (page 14)**.

Applicants must comply with conditions as detailed at Scaffolding Work Safe Australia [www.safeworkaustralia.gov.au/sites/.../laws/.../Scaffolding\\_Work.docx](http://www.safeworkaustralia.gov.au/sites/.../laws/.../Scaffolding_Work.docx)

**19. FIREWORKS**

N/A

If you proposed to have a fireworks display, please provide the details of the person obtaining the permit to detonate the fireworks.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

TelephoneNo: \_\_\_\_\_

Proposed time of display: Start: \_\_\_\_\_

Finish: \_\_\_\_\_

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Please tick the appropriate box on the type of permit held:

"Local display permit (1) day"  "Professional- General Permit"

Please provide permit no. \_\_\_\_\_

- Applicants must provide Council with a copy of the completed NSW Government Work Cover Fireworks Display Check List; [http://www.workcover.nsw.gov.au/data/assets/pdf\\_file/0014/14243/fireworks\\_display\\_checklist\\_5629.pdf](http://www.workcover.nsw.gov.au/data/assets/pdf_file/0014/14243/fireworks_display_checklist_5629.pdf)

- a. Have you advised your local fire service of the event?  
Yes/No
- b. Will a local Rural Fire Service Officer be present?  
Yes/No
- c. Have neighbouring residents received notification of proposed fireworks?  
Yes/No
- d. Applicants must comply with Explosives and fireworks licences – Work Cover [www.workcover.nsw.gov.au/licences.../explosives-and-fireworks-licence](http://www.workcover.nsw.gov.au/licences.../explosives-and-fireworks-licence)

20. SECURITY

- a. Have you advised your local police service of the event?  
Yes/No *Close to date*

If no, it is responsibility of the applicant to notify all relevant authorities of the event

- b. If duration of the event is for more than a day and/or over 300 people are proposed to be in attendance, please provide details of security for crowd control, equipment, safety, displays, structures and overnight security needs:

*The museum 1.5 ha site easily accommodates the casual movement of the visitor cohort. Temporary barriers All operating machinery is protected by barrier fencing Temporary barriers along the route of the parade vehicles is erected to exclude the public from the park and safety marshalls are positioned to monitor crowd movement during the parades*

21. ADVERTISING SIGNS/BANNERS  N/A

- a. If outdoor advertising is planned, please provide details of signs/ banners.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- b. Please provide details of the proposed location of signs

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Function: Community

Temora Shire Council

Policy Number: C17

**22. CURRENT INSURANCE COVER**

a. A Public Liability Insurance cover for a minimum of \$20,000,000 is to be supplied by all applicants:

b. All third party operators such as amusement rides and food vendors must also provide a copy of their insurance cover including currency certificate.

c. Have you attached a copy of your Public Liability Insurance?

Yes/ No

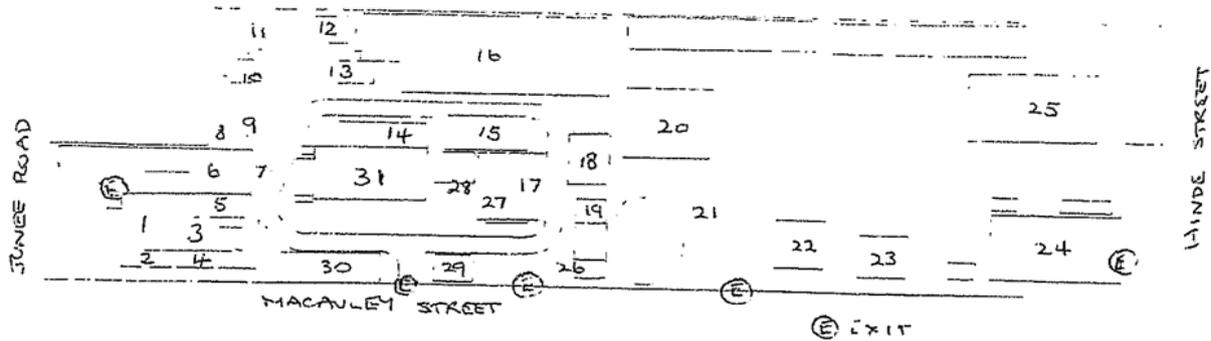
**Assessed by Councils Risk Assessment Manager**

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

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1. Knitting, Card making, Needlework, Produce
2. Family History Research Centre
3. Lifestyle Exhibits
4. Rock & Mineral Museum
5. Keeping Place
6. Luncheon / Morning & Afternoon Tea
7. Marie Narelle's Headstone
8. Fashion Accessories
9. Bradman Cottage / Leatherworking
10. Morangarell Church
11. Pioneer Cottage
12. Combaning Siding School / Goat Soap / West Wyalong Movies
13. Flour Mill / Town Band / China Painting
14. Marge Fouracre Gallery - themed displays
15. Radio & Phonograph displays and demonstration
16. Stationary engines / Automotive
17. Model Engines
18. Ruston Hornsby Engines
19. Blacksmith demonstration
20. RFS Community Engagement Centre
21. RFS Exhibit
22. Shearing demonstration
23. Wagon display
24. Temora Shed 4 Men / Display / BBQ / Drinks
25. Temora Ambulance Museum
26. Gold Stamper / Stationary engine
27. Bagdad Hall / Jimmy Sharman Exhibit
28. Printing Exhibit / Chaff cutting / Winnowing / Grain pickling
29. TEM FM Broadcast Studio / Ice Creams
30. Temora Fire & Rescue display / Machine Knitting / Light Horse Exhibit
31. BBQ / Coffee / Cold drinks / Raffle

Created on 22/02/2019



<p>Temora Shire Council 101 Letha Street PO Box 262 TERRARA NSW 2666 Ph: (02) 6969 1100 Fax: (02) 6969 1118 Web: <a href="http://www.temora.nsw.gov.au">www.temora.nsw.gov.au</a></p>	<p>© Temora Shire Council. © LPI Department of Finance and Services, Panorama Avenue, Bathurst, 2795, <a href="http://www.lpi.nsw.gov.au">www.lpi.nsw.gov.au</a>. While every care is taken to ensure the accuracy of this product, Temora Shire Council and the Local / State / Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason.</p>	<p>Production: 02/04 / 15/04/2019 Date: 02/02/2019 Created By: Chris Taylor</p>
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Function: Community

Temora Shire Council

Policy Number: C17

## 23. TERMS AND CONDITIONS

### Definitions

1. Council: means Temora Shire Council
2. Any committee of Council: means Temora Shire Council
3. Hiring applicant means: the person or organisation applying for permission to host an event on Temora Shire Council land or property.
4. **Once the applicant receives written permission from Temora Shire Council the hiring applicant will become the hirer and thereafter referred to as the hirer.**

### The Hirers Responsibilities and Liabilities

1. The cost to restore any damages to Council ground or facilities as a result of event activities including use during inclement weather or inappropriate use will borne by the Hirer.
2. The decision to use grounds/facilities and to ascertain the surface/facilities are of suitable quality for proposed event is the responsibility of the Hirer.
3. A site plan is included in the application, the application will not be considered without a detailed site plan attached.
4. The Hirer must use the Facilities only for the Approved Purpose and at the Approved Times.
5. The Hirer must not (whether by act or omission) cause any damage to the Facilities or leave the Facilities in an untidy state. The Council may remedy a breach of this clause, the cost of which shall be a debt due from the Hirer to the Council.
6. The Hirer must not use the facilities at any times that the Council, in its absolute discretion, determines that the facilities are unfit for not use or occupation.
7. The Hirer must include a detailed site plan in the application, the application will not be considered without a detailed site plan attached.
8. Where in this agreement there is a debt due to the Council from the Hirer, the Council may, in its absolute discretion, call upon the bond to satisfy the debt. In any such event, the Hirer must, as soon as practicable, replenish the bond.
9. In accordance with section 5N of the Civil Liability Act 2002 (NSW), the Hirer uses the facilities at their own risk.
10. The Hirer shall have in affect throughout the term of this agreement a policy of public liability insurance in a sum of \$20,000,000. The policy must note the interest of Temora Shire Council and must be on terms acceptable to the Council. The Hirer must provide evidence of the currency of the requisite insurance policy upon request by Council.
11. The Hirer must not do anything that will void or otherwise negatively affect the insurance policy.

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12. The Hirer must promptly advise Council of the occurrence of an event that gives or may give rise to a claim under the policy and must keep the Council fully informed of subsequent action and developments concerning the claim.
13. The Hirer indemnifies the Council against any claim, demand, action, suit, or proceeding that may be made or brought against the Council arising from the Hirer's use of the facilities, except where the claim demand, action, suit or proceedings relates to the negligent act or omission of the Council.
14. The Hirer must comply with all applicable laws and Australian Standards rules at all times when using the facilities.
15. Council has the unlimited discretion to stop any or all events deemed inappropriate or dangerous.
16. This agreement shall come into effect upon the applicant receiving a written approval from Council the approval may come with additional conditions attached.
17. Once the Hiring applicant receives written approval from Temora Shire Council, the Hirer must pay the bond noted on the approval within fourteen (14) days.
18. Should the Hirer cancel this agreement, the Hirer will be responsible for any expenses incurred by council for land, road, and signage or facility preparation.

Name: W. H. SPEARS

Date: 15.10.2019

Position: Manager

Signature W. H. Spears

<b>Council Authorisation</b>	
<b>Insurance:</b>	<b>Permit:</b>
<b>Yes / No</b>	
<b>Approved / Denied</b>	
<b>Fee:</b> _____	
<b>Permit Number:</b> _____	

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TEMPORARY ROAD CLOSURES FORM

Please Note-all temporary road closure applications must be submitted to Council twelve (12) weeks prior to the event. Any applications received outside of the requisite notice will not be processed. Council will not consider any exceptions to the application time frame and no further correspondence will be entered into.

Please note fees and charges apply to all applications for Temporary Road Closure.

Non-refundable application fee: As per Council Fees & Charges

Refundable bond fee: As per Council Fees & Charges

I/we wish to apply for Council/RTA consent for a temporary road closure at the location/s listed below and understand that this consent shall only apply for the dates and times listed below.

Contact Person:

Mr/Mrs/Ms/Miss: BILL SPEIRS

Organisation: TEMORA RURAL MUSEUM

Position: MANAGER

Address: 29 JUNEE ROAD, TEMORA NSW 2666

Phone (day time) 0269 801 224 Mobile: 0428 771291

Email Address: bspeirs@temora.nsw.gov.au

Signature: W.H. Speirs.

Date: 15.10.2019

1. Are you a section 355 committee of Council?

(Yes) No

2. Is your event an official Council Event?

Yes (No)

3. Name of your event

TEMORA RURAL MUSEUM 4TH ANNUAL LIVE EXHIBITION

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4. Please give a brief description of your event

Demonstrations of working antique machinery, craft demonstrations  
Vintage ~~trucks~~ vehicle & machinery parades, static displays  
of historic memorabilia, food & non-alcoholic drink sales

5. Has your event been held in Temora Shire previously?

Yes/ No

6. Have you previously applied to Council to obtain a temporary road closure

Council: Yes/ No

7. Have you had a meeting with the Temora Shire Council's Risk Management Officer, to ensure your road closure complies with Australian Standards 1742?

Yes/No for previous similar events.  
(Pending for 2020)

8. Does your event/organisation require Council assistance with required;

Traffic control operators (fees applies)

Yes/No

Road closure barriers (fees applies)

Yes/No

Road closure and traffic control signage (fees applies)

Yes/ No

will meet  
I ~~have~~ met with Temora Shire Council Risk Management Officer and we discussed will

Appropriate public safety & risk management strategies,  
loan of road closure & traffic control signage and  
public access exclusion barriers

You are required to have public liability insurance with a minimum coverage of \$20M and Council interest noted in policy

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9. Does your event/organisation have the requisite insurance coverage with Temora Shire Council's interest noted on the policy? (The minimum required amount of Public Liability Insurance in 2015 is to be \$20,000,000)

Yes/No

10. Please provide the name of the Insurance Company, Policy No. and expiry date and attach a certificate of currency to the application.

Name of person/organisation insured:

TEMORA HISTORICAL SOCIETY INC.

Insurance Company:

IAE Ltd. t/a CGU Insurance

Policy Number:

10 M 088 7660

Expiry Date:

30 APRIL 2020

**Event/Organisation Manager**

11. Mobile phone contact number during event hours;

Name BILL SPEERS

Mobile number 0428 771 291 please note this number will be provided to Council Staff and external agencies e.g. NSW Police and RMS.

12. Contact details for third party operators:

Name: \_\_\_\_\_

Mobile number \_\_\_\_\_

Please note this number will be provided to Council Staff and external agencies e.g. NSW Police and RMS.

13. Location, date and times

Location address:

29 JUNE ROAD, TEMORA NSW 2666

First day at the venue (set-up date):

14th March 2020

Dates the event proper takes place:

14th March 2020

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Last day onsite (vacate date):

14<sup>th</sup> March 2020

Start and finish times of the event:

9-30am - 5-00pm

14. Avoid any additional Fees

Your event/organisation must leave the roadway clean and tidy and with no impediment or a Council/RMS removal and cleaning charge will be billed the the person/organisation that applied for the Temporary Road Closure.

Application reviewed by: \_\_\_\_\_  
Risk Management Officer

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Risk Management Officer  
Temora Shire Council

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<p>Temora Shire Council 105 Lushai Street PO Box 262 TEMORA NSW 2866 Ph: 612 6990 1100 Fax: 612 6990 1115 Web: 612 6990 1115</p>	<p>© Temora Shire Council. © LPI Department of Finance and Services, Panorama Avenue, Bathurst, 2795, www.lpi.nsw.gov.au. While every care is taken to ensure the accuracy of this product, Temora Shire Council and the Local / State / Federal Government departments and Non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaims all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason.</p>	<p>Production: 08/04 / 15/04/2019 Date: 02/02/2019 Created By: Chris Taylor</p>
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Site Plan - please indicate road closure details below.



Macawley Street between June Road and  
Hinde Street from 6am until 6pm on Saturday  
14th March 2020 (Local traffic excepted)

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**14.2 THE BUNDAWARRAH CENTRE - 47TH LIVE EXHIBITION - IN KIND ASSISTANCE****File Number:** REP19/1285**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. The Bundawarra Centre - In kind assistance [↓](#) **REPORT**

The Bundawarra Centre Management Committee request in kind assistance for the use of

- 20 building site exclusion panels and bases
- 1 stop/slow traffic control paddle
- Directional parking signs

**RESOLUTION 455/2019**

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

It was resolved that Council grants the requests required as listed above.

**CARRIED**



THE BUNDAWARRAH CENTRE  
HOME OF TEMORA'S HERITAGE COLLECTIONS

P.O.Box 181

72452

TEMORA NSW 2666

Phone (02) 69 801 224

Email: [ruralmuseum@temora.nsw.gov.au](mailto:ruralmuseum@temora.nsw.gov.au)

15<sup>th</sup> October 2019

Mr. G.C. Lavelle,  
General Manager,  
Temora Shire Council,  
Loftus St.,  
TEMORA NSW 2666

Dear Gary,

**re. 47<sup>th</sup> Annual Temora Rural Museum ( Bundawarra Centre) Live Exhibition.**

**Request for in-kind assistance.**

Please find attached our Committee's request for Council's approval of our exhibition.

Should Council grant approval, may we further request the use of 20 building site exclusion panels and bases, 1 stop/slow traffic control paddle and a directional Parking sign for the intersection of Junee Road and Macauley Street.

Col & Keri Perry kindly allow us the use of their paddock on Macauley Street adjoining the Museum for use as event parking, and the abovementioned barriers and signage have, in past years, proved most useful in increasing site security and reducing on-street parking during the event.

Should Council approve our use of these items, I will be pleased to liaise with the appropriate Council staff to arrange for their delivery to and removal from our site.

With kind regards,

Bill Speirs

Manager.

**14.3 THE BUNDAWARRAH CENTRE - ANNUAL LIVE EXHIBITION ROAD CLOSURES 2020****File Number:** REP19/1287**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. The Bundawarra Centre - Road closures 2020  **REPORT**

The Bundawarra Centre is requesting temporary road closure of Macauley Street between June Road and Hinde Street between the hours of 6:00am to 6:00pm on Saturday 14 March 2020.

Members of the committee are prepared to arrange and erect the barricades in Macauley Street on the Saturday morning and remove in the afternoon.

**RESOLUTION 456/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

It was resolved that Council approves the road closure of Macauley Street between June Road and Hinde Street on Saturday 14 March 2019 between the hours of 6:00am and 6:00pm.

**CARRIED**



THE BUNDAWARRAH CENTRE  
HOME OF TEMORA'S HERITAGE COLLECTIONS

P.O.Box 181

72451

TEMORA NSW 2666

Phone (02) 69 801 224

Email: [ruralmuseum@temora.nsw.gov.au](mailto:ruralmuseum@temora.nsw.gov.au)

15<sup>th</sup> October 2019

Mr. G.C. Lavelle,  
General Manager,  
Temora Shire Council,  
Loftus St.,  
TEMORA NSW 2666

Dear Gary,

re. 47<sup>th</sup> Annual Temora Rural Museum ( Bundawarra Centre) Live Exhibition.

Annual Live Exhibition road closures.

The Bundawarra Centre Management Committee is planning to hold the 47<sup>th</sup> Annual Live Exhibition at the Museum on Saturday 14<sup>th</sup> March 2020.

In past years, at our request, Council has permitted the temporary closure of Macauley Street between Junee Road and Hinde Street to facilitate the marshalling of the vintage tractor collection outside the museum grounds but close to the side entrance gates. This arrangement significantly improves public safety by relieving congestion within the Museum grounds especially during the parade of vintage tractors and vehicles.

With this in mind, we request the temporary closure of the section of Macauley Street between Junee Road and Hinde Street between the hours of 6.00am and 6.00pm on Saturday 14<sup>th</sup> March 2020.

Please advise me if there are any special conditions required of the management committee this year.

The exhibition is planned for a Saturday. In the event that Council grants permission for the road closure, if it would assist Council, members of the committee would be prepared to arrange the erection of the barricades in Macauley Street on the Saturday morning and their removal from the roadway on Saturday afternoon.

The barricades could be left on the nature strip in Macauley Street on Friday 13<sup>th</sup> March prior to the Exhibition Day and collected by the outdoor staff when they return to work following the weekend.

Thank you in anticipation,

Bill Speirs,

Manager

**14.4 THE BUNDAWARRAH CENTRE -WAIVING OF FEES 2020****File Number:** REP19/1289**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. The Bundawarra Centre - Waiving of Fees [↓](#) **REPORT**

The Bundawarra Centre is requesting Councils consideration to waive the fees for their live exhibition on Saturday 14 March 2020 for the;

- Event Application fee
- Temporary road closures
- Hire of Council equipment.

**RESOLUTION 457/2019**

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that Council waives the fees for the Bundawarra Centre as listed above.

**CARRIED**



THE BUNDAWARRAH CENTRE  
HOME OF TEMORA'S HERITAGE COLLECTIONS

P.O.Box 181

72453

TEMORA NSW 2666

Phone (02) 69 801 224

Email: [ruralmuseum@temora.nsw.gov.au](mailto:ruralmuseum@temora.nsw.gov.au)

15<sup>th</sup> October 2019

Mr. G.C. Lavelle,  
General Manager,  
Temora Shire Council,  
Loftus St.,  
TEMORA NSW 2666

Dear Gary,

re. 47<sup>th</sup> Annual Temora Rural Museum ( Bundawarra Centre) Live Exhibition.

**Request for fee waiver.**

Please find attached our Committee's request for Council's approval of our exhibition.

Should Council grant approval, may we further request the indulgence of Council in regard to the fees it levies with regard to the lodgment of -

1. Major Event Applications
2. Temporary Road Closures
3. Hire of Council equipment

The principal goals of the event are to raise the profile of the Bundawarra Centre Complex as a tourist attraction for the community and to raise funds to maintain and further develop the diverse site.

The Bundawarra Centre site, with all of its fixed assets, is a council asset, maintained and developed under the oversight of Council, with the assistance of one of Council's Section 355 volunteer committees.

All of the funds raised by the management committee, directly benefit the community through their reinvestment in the museum and its associated collections, therefore we request that council favourably consider our request to waive the above fees as further generous in-kind support for the work of our committee.

With kind regards,

Bill Speirs

Manager.

**14.5 SACRED HEART PARISH - CHRISTMAS EVE MASS 2019****File Number:** REP19/1293**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Sacred Heart Parish [↓](#) **REPORT**

Sacred Heart Parish is requesting the use of Callaghan Park and the mobile stage for the annual Christmas Eve Mass on Tuesday 24 December 2019 at 6:00pm.

**RESOLUTION 458/2019**

Moved: Cr Lindy Reinhold

Seconded: Cr Graham Sinclair

It was resolved that Council approves the mobile stage for the Sacred Heart Parish on the 24 December 2019 and the fees be waived for the mobile stage.

**CARRIED**



# SACRED HEART PARISH TEMORA

Parish Priest: Fr Sijo Jose

St Mary's Presbytery  
Phone: 02 69772104  
Email: [temora@cg.org.au](mailto:temora@cg.org.au)

PO Box 78  
111 Loftus Street  
TEMORA NSW 2666

21<sup>st</sup> October 2019

Mr Gary Lavelle  
Temora Shire Council  
105 Loftus Street  
TEMORA NSW 2666

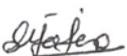
Dear Mr Lavelle

RE: **USE OF CALLAGHAN PARK & MOBILE STAGE**

We are writing to you to request permission to hold our annual Christmas Eve Mass in Callaghan Park on Tuesday 24<sup>th</sup> December 2019 at 6 pm. We would also appreciate it if we were able to use Council's mobile stage for the Mass.

We look forward to hearing from you.

Yours sincerely

  
Fr Sijo Jose  
Parish Priest

**14.6 MURRUMBIDGEE LOCAL HEALTH DISTRICT - SUPPORT FOR STUDENTS & JUNIOR DOCTORS INTO RURAL GENERAL PRACTICE****File Number:** REP19/1303**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Murrumbidgee Local Health  **REPORT**

Murrumbidgee Local Health District is seeking Councils support to increase the uptake of medical students and junior doctors into rural general practice in our region.

The support is to advance the Murrumbidgee Integrated Rural General Practice Training Pathway, which will build a local GP workforce.

Note: The Health Matters Committee has previously tried to convene a committee meeting to discuss this matter, but due to circumstances has been unable to meet. This matter is presented to Council.

**RESOLUTION 459/2019****Moved:** Cr Dale Wiencke**Seconded:** Cr Dennis Sleigh

It was resolved that Council gives in principle support to Murrumbidgee Local Health District and seek clarification of specific support needs.

**CARRIED**



Cr Rick Firman OAM (Mayor)  
105 Loftus Street  
PO Box 262  
TEMORA NSW 2666

By email: rfirman@temora.nsw.gov.au

Dear Rick and Gary

### **Support for increased uptake of students and junior doctors into rural general practice**

Thank you for our meeting with the Murrumbidgee Local Health District Board Chair, Gayle Murphy and staff at Temora Hospital on Tuesday 13 August 2019. The District is always appreciative of the collaboration between our organisations, where we work together to improve the health of the people in the Temora region.

I am writing to seek your support for a Murrumbidgee initiative to increase the uptake of medical students and junior doctors into rural general practice in our region. The Murrumbidgee Local Health District (the District) has partnered with the Murrumbidgee UNSW Rural Training Hub to develop the Murrumbidgee Integrated Rural Training Pathway (the pathway).

GPs in rural areas are of vital importance and a central part of a rural town's life and existence. Rural communities need doctors with a broad range of skills, willing and able to work in extended settings, including local hospitals and health centres. Traditionally rural doctors have provided comprehensive and continuing care in their local community, including on call and emergency, inpatient and procedural services such as surgery, obstetrics and anaesthetics. The current system for training GPs does not equip doctors for these expanded roles. Now GPs spend only two years training in a hospital and then move into a general practice as a GP registrar. Very few have the opportunity or desire to do more advanced training and lack the necessary skills to practice comprehensive rural medicine. We need a stand alone rural specialist training program.

The decreasing numbers of new medical graduate doctors choosing a career in general practice is of significant concern. Rural areas already face ongoing challenges to attract and retain GPs which means the decreasing number of GP training applicants only exacerbates this shortage. We know what's needed to recruit and retain doctors to rural areas and create viable rural practices. The core requirements are appropriate training and workplace systems that protect doctors from burn out; adequate remuneration that reflects the skills and responsibility and a high quality practice work environment.

To attract more doctors to the region, the District has developed a number of short and longer term initiatives. One strategy is taking a networked approach for some groups of rural towns to provide a greater volume of cases and variety for doctors and a virtual GP service for semi or non-urgent Emergency Department patients. The District is co-designing a number of these models across the region to tailor to each community's needs.

The most critical longer term strategy is an ambitious new training model for GP trainees where the District attracts and employs the doctors following their Junior Medical Officer Training. Integrated with the NSW State Rural Generalist Training Program, which provides doctors with advanced skills, our pathway will train GPs to gain the skills they need to work in rural areas providing benefits to both trainees, the District and the community. The pathway will build local GP workforce capacity and provide a streamlined pathway for rural medical students and junior doctors into rural GP training.



In 2018, the National Rural Generalist Taskforce identified that the length of contracts available to GP trainees are a disincentive to participating in GP training programs. The Taskforce recommended a duration of training contracts by a single employer. Under the pathway, the District would employ GP trainees as NSW Health employees for four years while working in both rural hospitals and in local general practices. This continuity of employment with NSW Health would mean that trainees could benefit from entitlements such as accrued annual leave, long service leave and access paid parental leave.

So that the District can support a trainee's salary while they work in a local general practice, the District requires support from the Commonwealth Department of Health to enable us to invoice the practice for the costs of the time the trainee spends in the practice. There is currently a barrier which prevents this. The Commonwealth Government has demonstrated its strong commitment to working with NSW to improve health outcomes in rural and regional NSW by tackling rural medical workforce issues. We are sure that this last hurdle can be overcome.

The District seeks your support to advance the Murrumbidgee Integrated Rural General Practice (GP) Training Pathway, which will build a local GP workforce for our region.

Yours sincerely

Jill Ludford  
Chief Executive  
Murrumbidgee Local Health District

**14.7 ARIAH PARK SWIMMING POOL- FEES FOR 2019-2020****File Number:** REP19/1309**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Ariah Park Swimming Pool [↓](#) **REPORT**

Ariah Park Swimming Pool is requesting approval for the fees for the 2019/2020 season.

Memberships:

Family \$165.00

Single \$95.00

Pensioner/Child \$65.00

Daily Admissions:

Adult \$4.00

Child over 5 \$2.50

Child under 5 \$1.00

Family pass (day) \$13.00

The Ariah Park Pool has received two recent donations to the value of \$3,000 from community organisations and wishes to vary the fees to reflect the requests from the donations and seeks Council support on this.

**MOTION**

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved that Council approves the fees for the 2019/2020 season

And Further

That the Ariah Park Pool Committee reduce fees at their discretion to expend the \$3,000.

**CARRIED**

# ARIAH PARK WAR MEMORIAL SWIMMING POOL <sup>72562</sup>

October 25th, 2019

## To The General Manager,

As per your request & for your approval following is our schedule of fees for the upcoming 2019/20 season:

### MEMBERSHIPS:

Family \$165

Single \$95

Pens/Child \$65

### DAILY ADMISSIONS:

Adult: \$4.00

Child over 5: \$2.50

18mth – 5: \$1.00

Non Swimmer: \$1.00

Family Pass: \$13

Please note that these are also the fees for the 2020/21 season.

We wish to advise you of two recent donations we have received from local community organisations. With your approval we wish to vary our fees as stated above to reflect the requests of these donations.

The CWA together with the Aria Park Community Caterer's has kindly gifted us with \$3000 in total. Due to the current drought conditions this funding was given with the express purpose of being used to subsidise family memberships to the Aria Park War Memorial Pool. Similar to your drought rate relief scheme this is being done to encourage & enable our community to all have equal access & opportunity to benefit from the social & health aspects our pool offers. This subsidy is set to benefit both the pool & the community alike.

Yours Sincerely,

Toni McCormack, secretary.

19/11/1

**14.8 ST ANNE'S SCHOOL - PRESENTATION DAY 2019**

**File Number:** REP19/1330  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** 1. St Anne's School  

**REPORT**

St Anne's Central School is seeking Councils support for sponsorship for the Annual Presentation Day 2019 to the value of \$200.00.

Note: Donations have been made in previous years.

Cr Dennis Sleigh and Kris Dunstan declared a pecuniary interest in relation to item REP19/1330 , due to being members of the School Board.

Cr Dennis Sleigh and Kris Dunstan left the room and took no further part in the discussion.

**RESOLUTION 460/2019**

Moved: Cr Max Oliver  
Seconded: Cr Lindy Reinhold

It was resolved that Council sponsors the St Anne's Central School Presentation Day to the value of \$200.

**CARRIED**

Cr Sleigh and Kris Dunstan returned to the meeting at 5:21PM



## ST ANNE'S CENTRAL SCHOOL, TEMORA

*Archdiocese of Canberra and Goulburn*

5<sup>th</sup> November 2019

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
105 Loftus Street  
Temora NSW 2666

Dear Gary,

St Anne's Central School would like to take advantage of the Temora Shire Council's annual offer of sponsorship to provide a prize to the sum of \$200 for our presentation award day.

With your generous offer we will be able to present the 'Temora Shire Mary MacKillop' award which your sponsorship has provided for us over many years.

We would be honoured if a representative could attend our presentation on Wednesday 18<sup>th</sup> December at 1.00pm at the Temora Town Hall to present this award.

Please find attached an official invitation to attend the presentation day.

Kind regards

***Kathy Holding***

Principal – St Anne's Central School

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Po Box 68, 125 DeBoos Street, Temora NSW 2666, Ph: 0269771011, Fax: 0269774075,  
Email: office.stannes@cg.catholic.edu.au, ABN 21 651 478 993.

“*Let us now grow weary of doing what is right, for we will reap at harvest time, if we do not give up*”

**14.9 ARIAH PARK CENTRAL SCHOOL - PRESENTATION DAY 2019****File Number:** REP19/1332**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Ariah Park Central School [↓](#) **REPORT**

Ariah Park Central School is seeking Councils support for sponsorship for the Annual Presentation Day 2019 to the value of \$200.00.

Note: Donations have been made in previous years.

**RESOLUTION 461/2019**

Moved: Cr Nigel Judd

Seconded: Cr Graham Sinclair

It was resolved that Council sponsors the Ariah Park Central School to the value of \$200 for the School presentation day.

**CARRIED**

**Anne Rands**

---

**From:** Ariaiah Park Central School Admin <ariaiahpark-c.admin@det.nsw.edu.au>  
**Sent:** Friday, 18 October 2019 3:29 PM  
**To:** Anne Rands  
**Subject:** Ariaiah Park Central School - Presentation Night 2019

The General Manager  
Mr. G. Lavelle  
Temora Shire Council  
105 Loftus Street  
TEMORA NSW 2666

Dear Mr. Lavelle

We would like to thank Temora Shire Council for their sponsorship of two of our major awards in the past.

We would like to request your continued support of the Primary Citizenship and Secondary Citizenship awards at our 2019 Presentation Night.

Please reply by email at your earliest convenience, or phone Ellen Edis on 02 69741105 if you would like to discuss.

Thanks and kind regards,

**Ellen Edis**  
School Administration Officer  
Ariaiah Park Central School  
Phone 02 69741105, Fax 02 69741017

\*\*\*\*\*  
This message is intended for the addressee named and may contain  
privileged information or confidential information or both. If you  
are not the intended recipient please delete it and notify the sender.  
\*\*\*\*\*

**14.10 TAFE NSW RIVERINA 2019****File Number:** REP19/1337**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Temora Tafe Sponsorship Letter  **REPORT**

Council is in receipt of correspondence from TAFE NSW Riverina seeking a donation to sponsor an award at the 72<sup>nd</sup> Annual Graduation and Awards Ceremony which will be held in Temora, Thursday 12<sup>th</sup> December 2019, to the value of \$150.00.

Council has supported the TAFE NSW Riverina in previous years.

**RESOLUTION 462/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

It was resolved that Council makes a donation to the value of \$150.00 for the TAFE NSW Riverina Awards.

**CARRIED**



160 – 180 Kitchener Road  
TEMORA NSW  
2666 AUSTRALIA

31 October 2019

Rick Firman - Mayor  
Temora Shire Council  
Loftus Street  
TEMORA NSW 2666

Dear Rick,

**Re: TAFE NSW, Temora Campus, Annual Graduation and Awards Presentation**

This year our 72<sup>nd</sup> Annual Graduation and Awards Ceremony will be conducted on Thursday 12<sup>th</sup> of December at the Temora Campus.

Each year we provide regional organisations and businesses with the opportunity to sponsor student awards, which recognise excellence and achievement in TAFE studies. As part of our 2019 Graduation Presentation, I invite your organisation to consider this opportunity.

Our Annual Graduation and Awards Presentation encourages and rewards TAFE NSW students from the Temora region. The event also recognises that TAFE NSW students contribute to the skills base and productivity of the workforce in this region and beyond.

Additionally, I would like to extend an invitation to you, or a representative of your organisation to attend our Graduation Ceremony. Details of the Ceremony at Temora Campus will be confirmed on receipt of the attached.

We value your contribution and we will acknowledge the generosity of our Sponsors during the event. Due to publication deadlines we ask that you forward your sponsorship or pledge by 20<sup>th</sup> November 2019.

It would be appreciated if you would complete the enclosed sponsorship and invitation reply and return to the campus. If you have any enquiries, please contact the Campus on (02) 6977 3700 or at [RI\\_TemoraAdmin@tafensw.edu.au](mailto:RI_TemoraAdmin@tafensw.edu.au)

Your interest and support are greatly appreciated, and we look forward to seeing you at our Awards Ceremony.

Yours faithfully

A handwritten signature in black ink that reads 'Jody Haddrill'.

**Jody Haddrill**  
**TAFE Services Coordinator**  
**Temora Campus**

TAFENSW.EDU.AU



160-180 Kitchener Road  
TEMORA NSW 2666

Temora Shire Council

**Subject: Sponsorship and Invitation Reply**

Please tick the appropriate boxes.

**Sponsorship**

I will / will not be able to Sponsor the Annual Graduation and Awards Presentation.

Please find enclosed the following cheque donation \$\_\_\_\_\_

Please find enclosed gift voucher donation (This is a great option as it keeps the money in our town)

*\* Please note: Your contribution is treated as a donation and as such does not attract GST.*

**Invitation**

I am pleased to accept your invitation to attend the Annual Graduation and Awards Presentation.

Our business will be represented by\_\_\_\_\_

and will be accompanied by \_\_\_\_\_guests (number)

I am unable to attend the Annual Graduation and Awards Presentation, however I will be represented by\_\_\_\_\_

I am unable to attend the Annual Graduation and Awards Presentation. Please accept my apologies.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

TAFENSW.EDU.AU

**14.11 LOCAL GOVERNMENT REMUNERATION TRIBUNAL**

**File Number:** REP19/1346  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** 1. Remuneration Tribunal [↓](#) 

**REPORT**

The Remuneration Tribunal has commenced its review for the 2020 annual determination. The Tribunal will undertake a review of the categories of Councils and has called for submissions from Councils.

The proposed review will look at classification of Councils and range of fees payable in the proposed classification model. Submissions are required by the 20 December 2019.

**RESOLUTION 463/2019**

Moved: Cr Nigel Judd  
Seconded: Cr Dennis Sleigh

It was resolved that Council makes a submission to the Remuneration Tribunal on the time spent and regulations complied with are the same as the metropolitan councils and remunerations should reflect this.

AND FURTHER

That a copy of the submission is sent to REROC and the State President at LGNSW.

**CARRIED**



## Local Government Remuneration Tribunal

Ref: A4374304

Clr Rick Firman OAM  
Mayor  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

29 October 2019

Dear Mayor

I write to advise that the Local Government Remuneration Tribunal has commenced its review for the 2020 annual determination.

Pursuant to s. 241 of the *Local Government Act 1993* (LG Act), the Tribunal is required to make an annual determination, by no later than 1 May 2020, on the fees payable to Councillors and Mayors to take effect from 1 July 2020.

In accordance with the LG Act, and as foreshadowed in the 2019 Report and Determination, the Tribunal will undertake a review of the categories as part of the 2020 review. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years.

The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2017. The review was prompted by the amalgamation of councils resulting in the creation of 20 new councils and an overall reduction in the number of councils in NSW from 152 to 128.

In reviewing the categories, the Tribunal examined a range of statistical and demographic data and considered the views of councils and Local Government NSW (LGNSW). Having regard to that information, the Tribunal determined a categorisation model which differentiates councils primarily on the basis of their geographic location. Other factors which differentiate councils for the purpose of categorisation include population, the sphere of the council's economic influence and the degree of regional servicing.

### Existing categorisation

Each of the 128 councils is allocated into one of the following nine categories:

#### Metropolitan

- Principal CBD
- Major CBD
- Metropolitan Large
- Metropolitan Medium
- Metropolitan Small

#### Non-metropolitan

- Regional City
- Regional Strategic Area
- Regional Rural
- Rural

The criteria for each of the categories are outlined on pages 16 to 19 of the 2019 determination.

Level 4, 255 George Street, Sydney NSW 2000 ■ GPO Box 3988, Sydney NSW 2001  
Tel: (02) 9272 6006 ■ [www.remtribunals.nsw.gov.au](http://www.remtribunals.nsw.gov.au)

### 2020 review

The Tribunal foreshadowed in the 2019 Report and Determination that a case may exist to revise some categories and their applicable criteria:

*“12. A few submissions have suggested alternative categorisation models. The Tribunal will consider this in detail in the 2020 review. The Tribunal intends to commence the 2020 annual review earlier than usual to ensure there is time to review the existing model and to examine alternatives. The Tribunal is of the preliminary view that a case may exist to revise the number of categories, and their applicable criteria, particularly for regional and rural councils.”*

The Tribunal has reviewed the existing model and proposes to create a new category for Non-Metropolitan councils. The new category, if determined, is proposed to be titled Regional Centre.

The Tribunal considers that changes to the categories and criteria applicable to Metropolitan councils and county councils are not warranted at this time.

The proposed categories and applicable criteria are outlined in **Attachment 1** and the proposed allocation of councils into each of those categories is outlined in **Attachment 2**.

### Fees

The Tribunal will also determine the minimum and maximum fee levels for each category in the categorisation structure.

In accordance with section 242A of the LG Act the Tribunal is required to apply the Government's public sector wages policy to the determination of ranges of fees for Councillors and Mayors. The public sector wages policy currently provides for a cap on increases of 2.5 per cent.

Sub-sections (3) and (4) of section 242A makes it clear that the minimum and maximum fees applicable to the existing categories cannot be increased by more than 2.5 per cent. The Tribunal is however able to determine that a council can be placed in another category with a higher range of remuneration without breaching the government's wage policy.

The range of fees payable to the proposed new category of Regional Centre, if determined, will be between the ranges of fees currently paid to Regional Rural and Regional Strategic Centre.

### Submissions

The Tribunal invites submissions from individual councils addressing the following four matters:

- 1. Proposed classification model and criteria**  
Comments on the proposed classification model outlined in **Attachment 1**, including the titles and criteria for each category.
- 2. Allocation in the proposed classification model**  
Comments on the appropriate allocation for their individual council in the proposed classification model outlined in **Attachment 2**, having regard to the proposed criteria for each category.
- 3. Range of fees payable in the proposed classification model**  
Comments on the ranges of fees for the proposed classification model, having regard to the Tribunal's obligations under section 242A of the LG Act as outlined above. Any recommendations in respect of the proposed new category of Regional Centre, if determined, should have regard to the capacity of their individual council to pay any increase in fees (**Attachment 2**).
- 4. Other matters**  
Councils may wish to address other matters within the Tribunal's jurisdiction under the LG Act.

**Deadline and where to send submissions**

The Tribunal has a limited period to undertake the annual review and the determination is required to be made before 1 May. For that reason, council submissions should be submitted as follows:

**Deadline:** No later than Friday 20 December 2019  
**Send to:** catherine.power@psc.nsw.gov.au  
**(hard copies of submissions are not required)**

Please note that any material provided to the Tribunal may be made available to any member of the public under the *Government Information (Public Access) Act 2009*.

As part of the annual review the Tribunal will seek to meet with LGNSW, as it does each year, to receive a sector wide view on local government in NSW.

If you require any further information, please email sarah.bradshaw@psc.nsw.gov.au or telephone on 02 9272 6006.

Yours sincerely



Dr Robert Lang  
**Local Government Remuneration Tribunal**

Enclosed: Attachment 1 and Attachment 2

## Attachment 1

## Local Government Remuneration Tribunal – 2020 Annual Review - Proposed Classification Model

## General Purpose Councils - Metropolitan

No changes are proposed to the titles and criteria for Metropolitan Councils. The titles and criteria as determined in the 2019 Annual Determination are below.

**Principal CBD**

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

**Major CBD**

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety has been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

## Attachment 1

## Local Government Remuneration Tribunal – 2020 Annual Review - Proposed Classification Model

**Metropolitan Large**

Councils categorised as Metropolitan Large will typically have a minimum population of 200,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

**Metropolitan Medium**

Councils categorised as Metropolitan Medium will typically have a minimum population of 100,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

**Metropolitan Small**

Councils categorised as Metropolitan Small will typically have a population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

## Attachment 1

**Local Government Remuneration Tribunal – 2020 Annual Review - Proposed Classification Model****General Purpose Councils - Non-Metropolitan**

A new category (Regional Centre) is proposed between Regional Strategic Area and Regional Rural. The existing category of Regional City is to be renamed Major Regional City. New and amended criteria are outlined below.

**Major Regional City**

Councils categorised as Major Regional City will typically have a population above 150,000.

These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation and entertainment facilities to service the wider community and broader region
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City.

**Regional Strategic Area**

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a population above 200,000.

These councils:

- contain a mix of urban and rural settlements
- provide a range of services and activities including business, office and retail uses, along with arts, culture, recreation and entertainment facilities to service the wider community
- host tertiary education campuses and health facilities.

While councils categorised as Regional Strategic Area may have populations which exceed those of Regional City, they would not typically provide the same range of regional services or have an equivalent sphere of economic influence.

Central Coast Council and Lake Macquarie Council are categorised as Regional Strategic Area.

**Regional Centre**

Councils categorised as Regional Centre will typically have a minimum population of 40,000.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- a degree of economic activity within the Council area characterised by a Gross State Product exceeding \$2B
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

## Attachment 1

## Local Government Remuneration Tribunal – 2020 Annual Review - Proposed Classification Model

**Regional Rural**

Councils categorised as Regional Rural will typically have a minimum population of 20,000.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

**Rural**

Councils categorised as Rural will typically have a population less than 20,000.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

## Attachment 2

Local Government Remuneration Tribunal – 2020 Annual Review - Proposed Allocation of Councils  
Proposed allocation of councils

Table 1: General Purpose Councils - Metropolitan

Principal CBD	Major CBD	Metropolitan Large	Metropolitan Medium	Metropolitan Small
Sydney	Parramatta	Blacktown	Bayside	Burwood
		Canterbury-Bankstown	Campbelltown	Camden
		Cumberland	Georges River	Canada Bay
		Fairfield	Hornsby	Hunters Hill
		Liverpool	Ku-ring-gai	Lane Cove
		Northern Beaches	Inner West	Mosman
		Penrith	Randwick	North Sydney
		Sutherland	Ryde	Strathfield
			The Hills	Waverley
				Willoughby
				Woollahra

Table 2: General Purpose Councils – Non-Metropolitan

Regional City	Regional Strategic Area	Regional Centre		Regional Rural
Newcastle	Central Coast	Albury	Mid-Coast	Bega
Wollongong	Lake Macquarie	Armidale	Orange	Broken Hill
		Ballina	Port Macquarie-Hastings	Byron
		Bathurst	Port Stephens	Eurobodalla
		Blue Mountains	Queanbeyan-Palerang	Goulburn Mulwaree
		Cessnock	Shellharbour	Griffith
		Clarence Valley	Shoalhaven	Kempsey
		Coffs Harbour	Tamworth	Kiama
		Dubbo	Tweed	Lithgow
		Hawkesbury	Wagga Wagga	Mid-Western
		Lismore	Wingecarribee	Richmond Valley Council
		Maitland	Wollondilly	Singleton
				Snowy Monaro

Rural			
Balranald	Cootamundra-Gundagai	Junee	Oberon
Bellingen	Cowra	Kyogle	Parkes
Berrigan	Dungog	Lachlan	Snowy Valleys
Bland	Edward River	Leeton	Temora
Blayney	Federation	Liverpool Plains	Tenterfield
Bogan	Forbes	Lockhart	Upper Hunter
Bourke	Gilgandra	Moree Plains	Upper Lachlan
Brewarrina	Glen Innes Severn	Murray River	Uralla
Cabonne	Greater Hume	Murrumbidgee	Walcha
Carrathool	Gunnedah	Muswellbrook	Walgett
Central Darling	Gwydir	Nambucca	Warren
Cobar	Hay	Narrabri	Warrumbungle
Coolamon	Hilltops	Narrandera	Weddin
Coonamble	Inverell	Narromine	Wentworth
			Yass

Table 3: County Councils

Water	Other
Central Tablelands	Castlereagh-Macquarie
Goldenfields Water	Central Murray
Riverina Water	Hawkesbury River
Rous	New England Tablelands
	Upper Hunter
	Upper Macquarie

**14.12 TEMORA SHIRE ARTS COUNCIL****File Number:** REP19/1365**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Shire Arts Council  **REPORT**

Temora Shire Arts Council will be hosting the Riverina Conservatorium of Music students on the 30 November 2019 at the Temora Memorial Town Hall and request that the fees of \$400.00 be waived.

Cr Kenneth Smith declared a non-pecuniary interest in relation to item REP19/1365, due to being President of Can Assist and a donation being made to Can Assist.

**RESOLUTION 464/2019**

Moved: Cr Lindy Reinhold

Seconded: Cr Dennis Sleigh

It was resolved that Council waives the fees for the Temora Memorial Town Hall to the value of \$400.00 for the Temora Shire Arts Council.

**CARRIED**

Mr Gary Lavelle  
The general Manager,  
Temora Shire Council

7<sup>th</sup> November 2019

Dear Gary,

I am writing to you on behalf of the committee of Temora Shire Arts Council. We have been approached by the Director of The Riverina Conservatorium of Music, Marie Cecile Henderson who would like to bring her students to perform at the Town hall on the 30<sup>th</sup> November. We held a similar event last year which proved very popular, as the students were very talented.

However we have now been informed there will be a charge of \$400.00 for the use of the Town Hall. Previously the door takings have been given to the young performers, so therefore we wondered if the charges could be waived on this occasion.

We greatly appreciate the fact that for many years we have had free access to the facilities at The Town Hall and especially the wonderful Grand Piano.

We are a small Committee who donate our time and energy into presenting entertainment, which we believe to be interesting and enjoyable for our community.

We are flanked by a number of supporters who appear at the events to help us supply the afternoon tea or supper as required.

Twice annually we organize two variety concerts, where members of the community perform for free with all proceeds being donated to Can Assist /Redkite Charities.

We endeavour to keep ticket prices low, so as not to exclude anyone. We are not about making money. On some occasions the door takings are not sufficient to cover the artist's performance fees, so we make up the shortfall from our small reserve of funds.

As I mentioned we are extremely grateful for the support given to us by The Council over the years, without which we could not have continued..

Yours Faithfully,



Susan Jeri  
Chairperson Temora Shire Arts Council

P.S. I am enclosing a copy of last years program for your perusal.

**14.13 MOTION ARTS TEMORA****File Number:** REP19/1378**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Motion Arts Temora  **REPORT**

Council is in receipt of correspondence from Motion Arts Temora regarding the costs associated with the hiring of the Temora Memorial Town Hall.

Motions Arts Temora is looking at doing a production in March 2020 with auditions in November and rehearsals starting January 2020.

They are looking at having 4 shows and the fee for the hall per night is \$280.00 with a total cost of \$1,120.00. The group would like to have two rehearsals twice a week for at least 8 weeks leading up to the show with a cost of \$4,480 in hire charges.

Motion Arts Temora is asking if Council can assist with the charges.

**RESOLUTION 465/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

It was resolved that Council review the charges and report back to Council.

**CARRIED**

**Anne Rands**

---

**Subject:** FW: Motion Arts Temora - Temora Town Hall usage**TEMORA**  
*The Friendly Shire***Anne Rands**  
Executive Assistant  
Temora Shire Council

p: 02 6980 1102

a: 105 Loftus Street (PO Box 262) Temora NSW 2666

w: [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au) e: [arands@temora.nsw.gov.au](mailto:arands@temora.nsw.gov.au)**CONFIDENTIALITY NOTICE**

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**From:** Chris Watson**Sent:** Tuesday, 12 November 2019 10:19 AM**To:** 'glavelle@temora.nsw.gov.au'**Subject:** Motion Arts Temora - Temora Town Hall usage

Hello Gary,

I am writing to you in my capacity as President of Motion Arts Temora.

As you may be aware, our community group strives to help locals bring out their inner talents, most notably by putting on Theatrical & Musical performances.

We are currently seeking to put on shows for next year, hopefully on the Town Hall stage in order to take advantage of the new upgrades.

The first of the shows, we were looking to put on will be in March, with Auditions in November & Rehearsals starting in mid January.

However, we have been informed that there is a fee of \$280 per night for use of the Town Hall & facilities. If we were to book the Hall to put on 4x shows, that would be a cost of \$1120. Which is a bit high, but not prohibitive.

Where we run into trouble, is the use of the Hall for the rehearsals.

If we are required to pay \$280 per night for each use of the Hall, then for rehearsals twice a week for at least 8 weeks, leading up to the show would result in an initial cost of \$4480.

This is not including any other costs involved in purchasing the production rights, or printing advertising & brochures.

Unfortunately, this means that our community group would not be able to afford to use the Town Hall for any future productions.

Our group is passionate about helping the local community bring out their talents & to entertain Temora & the surrounding towns & villages.

Is there something that Council can do to help our local community group to use the local theatre?

Kind Regards  
Chris Watson



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**14.14 BIKE RACK REQUEST****File Number:** REP19/1399**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** 1. Bike Rack Request [↓](#) **REPORT**

Council has received a request from a business owner for installation of bike racks in Hoskins Street.

**RESOLUTION 466/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that Council notes the report.

**CARRIED**

**Belinda Bushell**

---

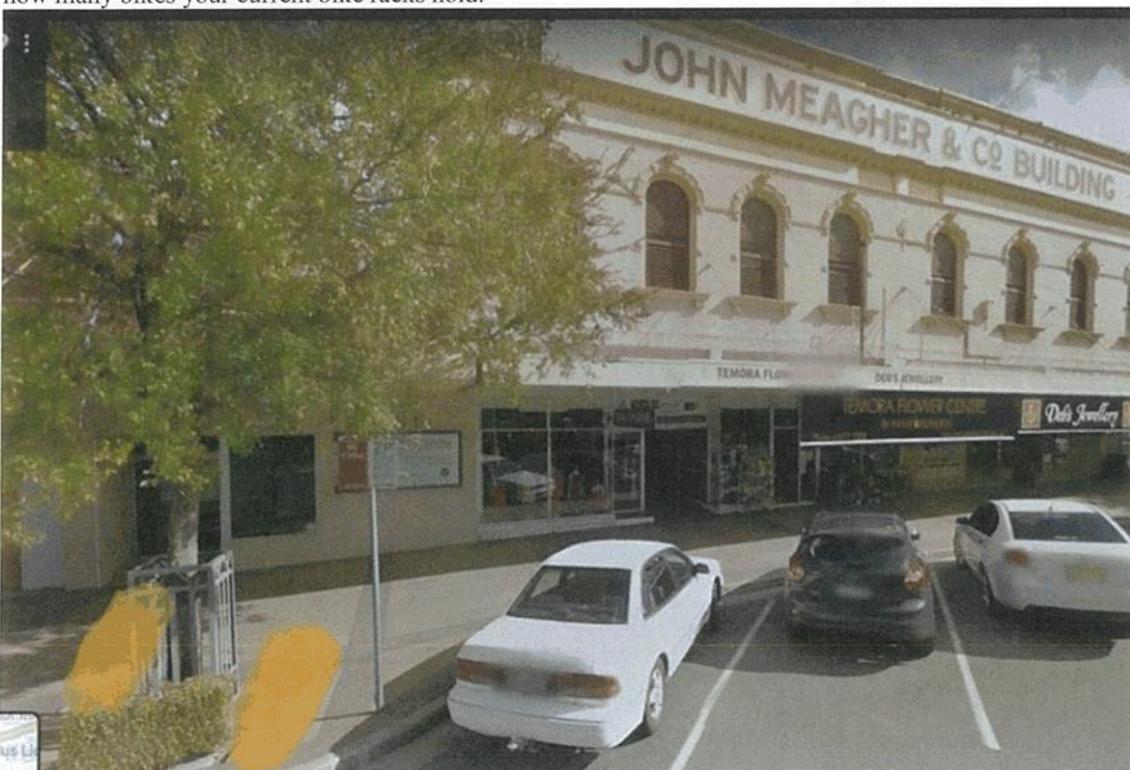
**From:** Overs, Sarah  
**Sent:** Monday, 11 November 2019 11:49 AM  
**To:** Belinda Bushell  
**Subject:** Request for bike rack

To Whom It May Concern,

As you would be aware I am relocating Coffee Bar On Hoskins to 244A Hoskins Street and I am aiming to have some seating out the front of my new shop for my customers.

Lately I have noticed we have more and more people riding bikes in our community and as I am aware it is a tradition to go for a ride and return to town for a coffee thus, I would like to take this opportunity to provide the coffee and also offer bike racks for my customers to secure their bikes on.

I write this letter to request a bike rack to be installed in the location where I have indicated on the picture. Either side of the tree would be okay I thought this would be out of the way of foot traffic. I am not sure how many bikes your current bike racks hold.



I look forward to hearing your response.

Sarah Overs

Get [Outlook for Android](#)

**14.15 ARIAH PARK CAROLS BY CANDLELIGHT**

**File Number:** REP19/1401  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** 1. Event Application  

**REPORT**

Council has received and application from Aria Park Advisory Committee to hold the Aria Park Carols by Candlelight at Davey Park on the 15<sup>th</sup> December, 2019.

There will be no cost to Council.

**RESOLUTION 467/2019**

Moved: Cr Dale Wiencke  
Seconded: Cr Kenneth Smith

It was resolved that Council grants approval for the Aria Park Carols by Candlelight at Davey Park on 15 December 2019.

**CARRIED**

Function: Community

Temora Shire Council

Policy Number: C17

**SMALL EVENT APPLICATION**

**Event Details**

Event Name: ARIAH PARK CAROLS BY CANDLELIGHT

Event Organiser: ARIAH PARK ADVISORY (355) COMMITTEE

Does your organisation have a current twenty million dollar (\$20, 000000) Public Liability Insurance Policy?

YES/NO  NO

Please attach a copy of insurance policy and certificate of currency.

Contact Number: 69 731 221

Mobile: 0427 809 365

Email address: rbronfield@deltoag.com.au

Contact Address: 809 Quandary Rd. ARIAH PARK.

Event Start Date: 15<sup>th</sup> DECEMBER 2019

End Date: 15<sup>th</sup> DECEMBER 2019

If the event recurs more than once this year please list the recurring dates below.

Recurring Event Dates: N/A

Event Start Time: 8.00 PM

Event End Time: 10.00 PM

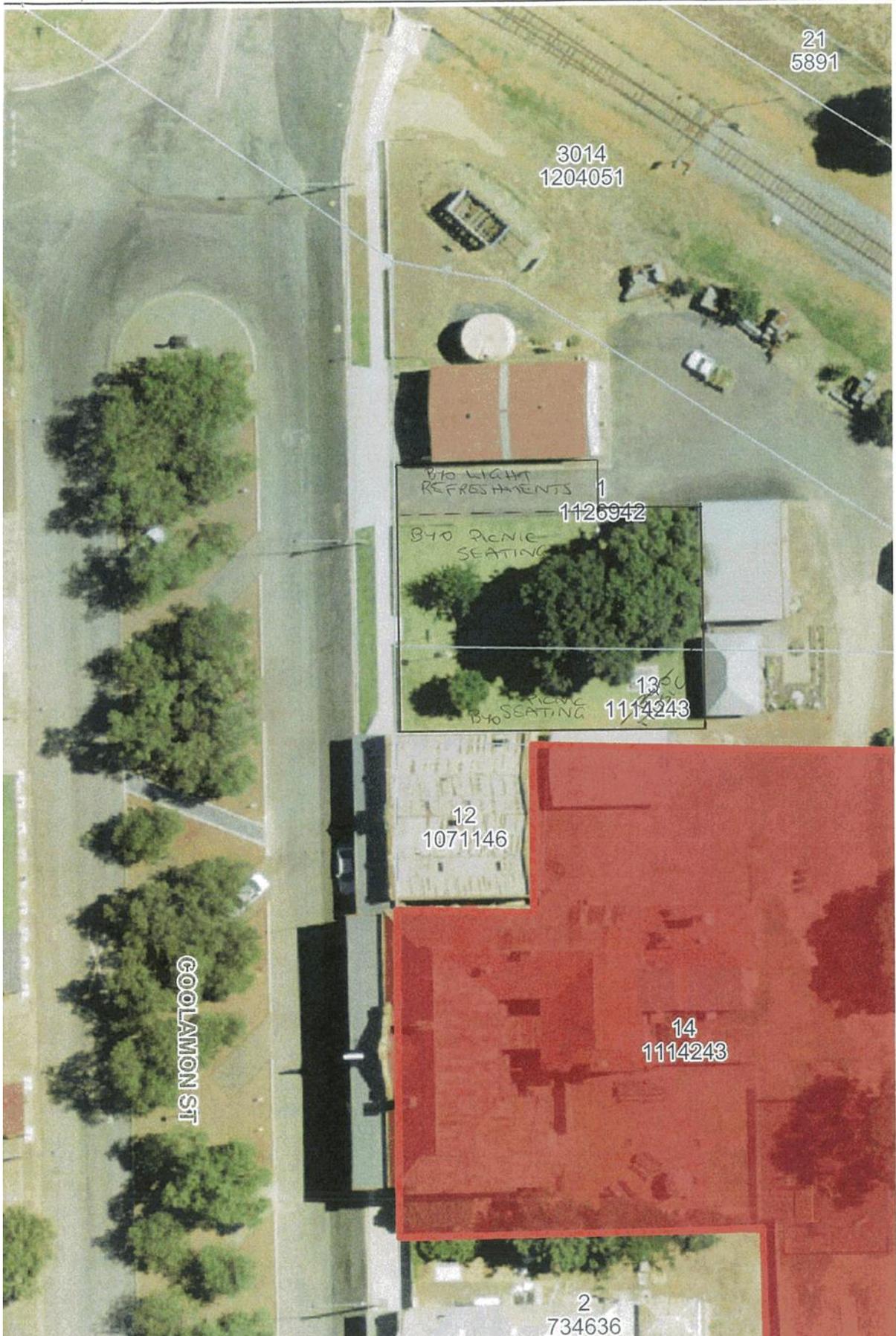
Event Location: DAVEN PARK, ARIAH PARK

Please indicate as much detail as possible about your event on site plan attached

Revision Number:  
File Name: The Major Event Management Application

Revision Date:  
Page Number: 17

Created on 8/10/2019 3:30 PM



Function: Community

Temora Shire Council

Policy Number: C17



Site Plan

The Ariah Park Advisory Committee will enlist the assistance of volunteers from the Ariah Park Churches to present the event. Any musical equipment used will be the private property of the musician and will only be used by them.

Any seating used will be supplied by the owner for their own exclusive use.

Please advise if your event requires any other Council facilities such as electricity, water, waste disposal etc.

Revision Number:  
File Name: The Major Event Management Application

Revision Date:  
Page Number: 18

Function: Community

Temora Shire Council

Policy Number: C17

### Terms and Conditions

- The cost to restore any damages to Council ground or facilities as a result of activities will be borne by the event organiser.
  - The decision to use grounds/facilities and to ascertain the surface/facilities are of suitable quality for proposed event is the responsibility of the event organiser/organisation.
  - Any damages caused to surfaces/facilities as a result of use during inclement weather or inappropriate use will be borne by the event organiser/organisation.
  - A site plan is included in the application, the application will not be considered without a detailed site plan attached.
1. This agreement shall come into effect upon the event applicant receiving written approval from Council the approval may come with additional conditions attached.
  2. The event applicant (Hirer) must, pay an application fee on submission as detailed in Councils fees and charges schedule.
  3. The applicant (Hirer) must pay the bond (4) weeks prior to the event.
  4. Should applicant (Hirer) cancel this agreement, the applicant shall forfeit the application fee plus any expenses incurred on any event preparation.
  5. The event organiser (Hirer) must use the Facilities only for the Approved Purpose and at the Approved Times.
  6. The event organiser (Hirer) must not (whether by act or omission) cause any damage to the Facilities or leave the Facilities in an untidy state. The Council may remedy a breach of this clause, the cost of which shall be a debt due from the Hirer to the Council.
  7. The event organiser (Hirer) must not use the Facilities at any times that the Council, in its absolute discretion, determines that the Facilities are unfit for not use or occupation.
  8. Where in this agreement there is a debt due to the Council from the Event organisation (Hirer), the Council may, in its absolute discretion, call upon the Bond to satisfy the debt. In any such event, the Event Organisation (Hirer) must, as soon as practicable, replenish the bond.
  9. In accordance with section 5N of the Civil Liability Act 2002 (NSW), the Event Organisation (Hirer) uses the Facilities at its own risk.
  10. The Event Organisation (Hirer) shall have in affect throughout the term of this agreement a policy of public liability insurance in a sum of \$20,000,000. The policy must note the interest of the Council and must be on terms acceptable to the Council. The Event Organisation (Hirer) must provide evidence of the currency of the requisite policy upon request by Council. Where The Event Organisation (Hirer) is in breach of any provision of this clause, the Council may affect its own public liability insurance policy to cover the Hirer's activities under this agreement, the cost of which shall be a debt due to the Council.
  11. The Event Organisation (Hirer) must not do anything that will void or otherwise negatively affect the insurance policy obtained under clause 9 and must, as soon as is practicable, inform the Council in writing of any such voidance or negative effect.

Revision Number:  
File Name: The Major Event Management Application

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Function: Community

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Policy Number: C17

- 12. The Event Organisation (Hirer) must promptly advise the Council of the occurrence of an event that gives or may give rise to a claim under the policy and must keep the Council fully informed of subsequent action and developments concerning the claim.
- 13. The Event Organisation (Hirer) indemnifies the Council against any claim, demand, action, suit, or proceeding that may be made or brought against the Council arising from the Hirer's use of the Facilities, except where the claim demand, action, suit or proceedings relates to the negligent act or omission of the Council.
- 14. The Event Organisation (Hirer) must comply with all applicable laws and Australian Standards at all times when using the Facilities
- 15. The Event Organisation (Hirer) must, as soon as practicable, make good any damage caused (whether by act or omission) of the Facilities. The Council may remedy any breach of this clause, the cost of which shall be a debt due to the Council from the Hirer.

Rowan Bromfield....., acknowledge the Event Application Form submitted is subject to the consideration and approval of authorised Officers of Temora Shire Council. I authorise the information contained in the Event Application Form and attached information to be circulated and reviewed by Council Officers and their advisers. I acknowledge that it is the responsibility of the Event Organiser to ensure the event meets all necessary by-laws, policies, standards form, and legislative requirements. I am aware the Event Application Form will be considered

Name: Rowan Bromfield

Date: 9-10-2019

Position: Secretary - ADVISORY COMMITTEE ARDAH PARK

Signature Rowan Bromfield.

<u>Council Authorisation</u>	
Insurance:	Yes / No
Permit:	Approved / Denied
Fee:	_____
Permit Number:	_____

**14.16 EVENT APPLICATION - 2019 NYE CELEBRATIONS**

**File Number:** REP19/1403  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The Promotions & Visitation Committee Temora has lodged an event application to hold 2019 NYE Celebration on 31<sup>st</sup> December, 2019 at the Temora Railway Precinct. They have requested the following as in-kind assistance from Council:-

- Use of the Railway Precinct, including the sound shell, Federal Park and toilet facilities at the Railway Station
- Delivery, collection and disposal of approx. 15 red Council wheelie bins
- Use of electricity and water on site, including platform Y
- Closure of the Freedom Camp for the evening to allow a fireworks demonstration
- The 3 stand mobile toilet
- Four trestle tables and ten plastic chairs to be delivered and collected from the Railway Station
- Two traffic barricades to assist with health and safety of pedestrians on site

The costs associated with the event are listed below:

Task	Time	Rate	Cost
Hire of the Sound Shell			\$150
Closure of Freedom Camp (2 staff)- set up	2 hours	\$35	\$140
- removal	2 hours	\$35	\$140
Tables & Chairs - delivery and collection			\$30
Traffic Barricades – delivery and collection			\$30
3 Stand Toilet – hire			\$255
delivery, installation & pickup			\$255
15 red event bins including delivery and collection @ \$4 each			\$60
Large event application fee			\$100
		<b>TOTAL:</b>	\$1160

**RESOLUTION 468/2019**

Moved: Cr Dale Wiencke  
 Seconded: Cr Lindy Reinhold

It was resolved that Council waives the fees and approves the request for the associated items for the 2019 New Year's Eve Celebrations.

**CARRIED**

**14.17 EVENT APPLICATION - ARIAH PARK CHRISTMAS TREE**

**File Number:** REP19/1404  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

Temora Shire Council has received an event application from the Ariaiah Park Community Projects Committee Inc. to hold The Annual Ariaiah Park Christmas Tree on Wednesday 18<sup>th</sup> December, 2019 at Davey Park.

Insurance from the Ariaiah Park Community Inc. and Jumping Beans Castle Hire has been received.

The Ariaiah Park Projects Committee Inc. have requested:-

- Road Closure of Coolamon Street (between the Ariaiah Street and Pitt Street)
- Waiving of any associated fees

The costs associated with the event are listed below:

**Cost to Council: \$1,100**

Task	Time	Rate	Cost
Road Closure/ Detour – Wednesday 18 <sup>th</sup> December 2019 (Wednesday 4PM until Thursday 7AM)			
Set up 4 hours x 2 staff + work vehicle	4 hours	\$110/hr	\$440
Removal 4 hours x 2 staff + work vehicle	4 hours	\$110/hr	\$440
TCP Design and Engineering Administration x1 staff (1 Hour)	1 hour	\$60/hr	\$60
Road Closure Advertisement in the Temora Independent			\$60
Large Event Application Fee			\$100
		<b>TOTAL:</b>	<b>\$1,100</b>

Cr Nigel Judd declared a pecuniary interest in relation to item REP19/1404, due to being a member of the committee.

Cr Nigel Judd left the room and took no further part in the discussion.

**RESOLUTION 469/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Lindy Reinhold

It was resolved that Council waives the fees and approves the Aria Park Christmas Tree on 18 December 2019 in Davey Park.

**CARRIED**

Cr Judd returned to the meeting at 5:51PM.

**14.18 TEMORA AUSTRALIA DAY CEREMONY**

**File Number:** REP19/1406  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

Council has received a Small Event Application for the use of Gloucester Park for the Australia Day Ceremony to be held on Sunday 26<sup>th</sup> January, 2020. The Small Event Application fee of \$50.00 has been requested to be waived.

**RESOLUTION 470/2019**

Moved: Cr Kenneth Smith  
Seconded: Cr Dennis Sleigh

It was resolved that Council donates the \$50.00 fee to the Temora Australia Day Committee.

**CARRIED**

**14.19 ARIAH PARK AUSTRALIA DAY CEREMONY**

**File Number:** REP19/1407  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

Council has received a Small Event Application for the use of Davey Park for the Aria Park Australia Day Ceremony to be held on Sunday 26<sup>th</sup> January, 2020. The Small Event Application fee of \$50.00 has been requested to be waived.

**RESOLUTION 471/2019**

Moved: Cr Kenneth Smith  
Seconded: Cr Graham Sinclair

It was resolved that Council donates the \$50.00 fee to the Aria Park Australia Day Ceremony.

**CARRIED**

**14.20 EVENT APPLICATION - TEMORA ANZAC DAY 2019**

**File Number:** REP19/1408  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** 1. Request letter  

**REPORT**

Temora Anzac Day Committee has lodged an event application for the 2020 Anzac Day March and request Council to waive associated costs for the road closure and delivery of small portable stage and chairs.

**Event Costing**

<b>Task</b>	<b>Time</b>	<b>Cost</b>
Road closure:10:00am to 12:30pm on Thursday 25 <sup>th</sup> April (1 hour set up on Wednesday, 1 hr removal on Friday & 2 hours on day of event)	4 hours	\$580
Delivery/collection of small portable stage and chairs (3 staff)	4 hours	\$800
Road closure application fee		\$100
Road closure advertisement in Temora Independent		\$60
Event application fee		\$100
<b>TOTAL COST:</b>		<b>\$1,640</b>

Anne Rands declared a non-pecuniary interest in relation to item REP19/1408, due to being the Secretary of the Anzac Day Committee.

**RESOLUTION 472/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that Council waives the fees for the setup and the road closure for the 2020 Anzac Day Committee .

**CARRIED**

Chairperson:  
ALAN RANDS  
PH: 0427 298 291  
Secretary:  
ANNE RANDS  
PH: 02 69772669

RETURNED AND  SERVICES LEAGUE  
OF AUSTRALIA  
NEW SOUTH WALES BRANCH INCORPORATED  
"The price of liberty is eternal vigilance"  
IN CONJUNCTION WITH  
THE TEMORA ANZAC DAY COMMITTEE

P.O. Box 195  
Temora, NSW  
2666

ABN:  
71 546 389 758

8 November 2019

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

72693  
ENTERED

Dear Gary

**RE: ANZAC DAY 2020**

Temora Anzac Day Committee has completed and lodged the event application for the above event.

Temora Anzac Day Committee also request the small portable stage and 80 chairs from the Temora Memorial Town Hall and consideration be given for the water fountain to be turned off for the day.

Temora Anzac Day Committee is requesting Council to waive any associated costs for the road closure and the delivery of small portable stage and chairs to Callaghan Park.

We look forward to a favourable response.

Regards



Anne Rands  
SECRETARY

**14.21 THE HON SHELLEY HANCOCK MP - GRAFFITI CONTROL DISCUSSION PAPER****File Number:** REP19/1417**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. The Hon Shelley Hancock - Graffiti Control [↓](#) **REPORT**

Minister for Local Government, the Hon Shelley Hancock MP invites Council to participate in the NSW Governments review of the Graffiti Control Act 2008 (the Act).

Feedback submissions close on the 15 December 2019.

**RESOLUTION 473/2019**

Moved: Cr Dennis Sleigh

Seconded: Cr Nigel Judd

It was resolved that Council lodge a submission for the review of the Graffiti Control Act 2008 (the Act).

**CARRIED**

**Anne Rands****Subject:** FW: Graffiti Control Act: Discussion Paper Consultation

**From:** NSW Gov No Reply [<mailto:noreply@minister.nsw.gov.au>]  
**Sent:** Wednesday, 13 November 2019 5:52 PM  
**To:** Temora Shire Council  
**Subject:** Graffiti Control Act: Discussion Paper Consultation



**The Honourable Shelley Hancock MP**  
Minister for Local Government

Dear Mr Lavelle

We are writing to invite you to participate in the NSW Government's review of the *Graffiti Control Act 2008* (the Act).

Tackling graffiti and illegal bill posting are an important part of the Government's commitment to preventing and reducing the level of crime across the State. Graffiti and bill posting are crimes that have significant financial costs as well as broader social, health and environmental impacts, including making people feel unsafe.

The Department of Communities and Justice (DCJ) has prepared a discussion paper that provides an opportunity for feedback on the current operation of the Act. Key focus areas in the discussion paper include:

- whether the current offences adequately capture the right behaviours;
- whether penalties for offences remain appropriate;
- any issues with mandatory clean up requirements in community service orders;
- whether liability for bill posters should be extended to those that authorise or otherwise benefit from illegal bill posting;
- whether councils should need to provide more areas for legal bill posting; and
- improvements to the community clean up scheme or council's graffiti removal powers.

Attached is the discussion paper. It is also available on the DCJ [website](#).

As local government plays an important role in graffiti prevention and control, we would like to specifically invite your feedback by **Sunday, 15 December 2019**.

For more information about the review, please email [policy@justice.nsw.gov.au](mailto:policy@justice.nsw.gov.au).

Yours sincerely



**The Hon. Shelley Hancock MP**  
Minister for Local Government

**The Hon. Mark Speakman SC MP**  
Attorney General

**15 NOTICE OF MOTION**

Nil

**16 BUSINESS WITHOUT NOTICE****1. CR OLIVER**

Spoke with Lorraine Lyons regarding the Greek plaque and enquired if it could be placed near an olive tree in Callaghan Park.

Cr Oliver offered to donate the tree to be planted

**RESOLUTION 474/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

It was resolved that Council accepts Cr Olivers offer of a suitable native olive tree subject to Urban Overseers approval.

**CARRIED**

**2. CR WIENCKE**

Advised that the Christian Leaders banner is nearly finished and request the banner be erected reasonably quickly to prevent cracking.

**RESOLUTION 475/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Dennis Sleight

It was resolved that Council writes a letter of thanks to the Shed 4 Men and TADVAC for assistance in the Nativity Scene.

**CARRIED**

**3. CR JUDD**

Requested from Ms Jill Ludford if it is possible for Council to get a drought support worker and has had no response.

**4. CR SLEIGH**

Queried whether Drought Relief funds could be accessed for the improvement of the hospital grounds.

**5. CR FIRMAN**

Advised that the Audio equipment for recording of Council meetings is ready to go for the December meeting of Council. Hopefully installed and to have a trial run for the Committee meetings in December.

**DROUGHT FUNDING****RESOLUTION 476/2019**

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

It was resolved that Council writes to the Federal Member The Hon Michael McCormack thanking him for the 2<sup>nd</sup> round of Drought Support Funding and also for the extra Roads to Recovery funding.

**CARRIED**

**17 COUNCILLORS INFORMATION PAPER****RESOLUTION 477/2019**

Moved: Cr Max Oliver

Seconded: Cr Lindy Reinhold

It was resolved that the Information Reports be received.

**CARRIED**

**17.1 NOTICE BOARD - NOVEMBER 2019**

**File Number:** REP19/1282  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**NOVEMBER 2019**

- 11 Remembrance Day Service  
Cenotaph – 10:45am
- 20 The Dusty Boots Team – Afternoon Tea
- 21 – 24 Temora Country Music Festival  
Temora Ex Services Club
- 23 & 24 Garden Design Workshop  
Bundawarra Centre
- 23 Trotting Meet – 6:30pm Showground
- 23 Temora Greyhounds
- 28 Welcome New Residents BBQ  
Bundawarra Centre – 6:00pm
- 30 Aircraft Showcase – 10:00am – 4:00pm
- 30 Temora Greyhounds

**DECEMBER 2019**

- 10 NSW Department of Primary Industries – Drought Van  
Paleface Park – 2:30pm – 5:00pm
- 12 Mayors Christmas Reception – Temora Show Society
- 13 TBEG – Street Fair
- 14 Carols by Candlelight – Gloucester Park

**17.2 TEMORA MEMORIAL TOWN HALL - INCOME & EPENDITURE OCTOBER 2019**

**File Number:** REP19/1415  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

<b>INCOME</b>	<b>\$</b>
<b>Note Income is for September and October 2019</b>	
Bar	
Concerts	
Coolroom	140.00
Crockery Hire	125.00
Dance Prac	
Dances	
Fair	
Foyer	35.00
Hall	1,365.00
Kitchen	245.00
Musical Recital	
Piano Hire	140.00
Performances	
Stage Hire	478.50
Supper Room	99.00
Table Hire	
Workshops	
<b>TOTAL INCOME</b>	<b>\$2,627.50</b>
<b>EXPENDITURE</b>	
	<b>\$</b>
<b>Utilities</b>	
Gas	
Water	
Electricity	151.41
Rates	
Insurance	14,375.82
Piano Tuning	310.00
<b>Cleaning</b>	
Supplies	
Wages	520.00
Sanitary Service	
<b>Maintenance</b>	
Includes Plant, Stores, Handyman's Wages	436.30
<b>Administration</b>	
Wages	535.34
Miscellaneous	
<b>TOTAL EXPENDITURE</b>	<b>\$16,328.87</b>

**17.24 2019 LOCAL GOVERNMENT NSW CONFERENCE REPORT**

**File Number:** REP19/1421

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. LGNSW Conference Report 2019 [!\[\]\(4502c9e3dc87c0116d51be8ee8ddb5a4\_img.jpg\)](#) 

**Report on 2019 LGNSW Conference held 14-16 October 2019 at Warwick Farm**

Mayor Cr Rick Firman, Cr Nigel Judd and myself attended the 2019 LGNSW Conference at the William Inglis Hotel in Warwick Farm, hosted by Liverpool City Council.

The program was somewhat different to previous years with mixed reviews on the effectiveness. A copy of the program is attached.

The official program commenced on Monday 14 October 2019 with a Politicians Breakfast at 7.00am. Informally, we had dinner with LGNSW President on the evening prior, which proved to be a useful way to catch up on LGNSW happenings.

The breakfast provided an excellent range of politicians including:

- Hon Gladys Berejiklian MP - Premier
- Hon John Barilaro MP - Dep Premier
- Hon Shelley Hancock MP – Minister for Local Government
- Hon Adam Marshall MP – Minister for Agriculture
- Hon Melinda Pavey MP – Minister for Roads
- Jodi McKay MP – Leader of the opposition
- Greg Warren MP – Shadow Minister for Local Government
- David Shoebridge MLC – Greens

Following individual presentations, the majority remained for a panel sessions including questions. The presence of all sides of parliament in an open forum provided a great opportunity for robust discussion on a range of topics of interest to local government.

Of the specific takeaways from the discussions, it was pleasing to hear the Premier indicate that the issue of drought is of the highest priority to the government and this would be supported until the effects of drought were no longer felt.

Disappointingly, there was no joy with the Local Government Minister who indicated that:

- The Emergency Services Levy is supported and the respite is for one year only
- The election cost issue was effectively dismissed
- JO concept is strongly supported by the government (but not financially)

The session also included a signing of an Memorandum of Understanding (MOU) between the State Government and LGNSW. A copy of the document is attached.

The most disappointing part of the first day activities was the limited spaces available for attendance at the workshops. Almost all the workshops were unavailable, restricting the benefit of the day. A submission has been made to LGNSW regarding this issue.

In the evening, we were guests of our Sister Council, Randwick City Council for dinner. A very pleasing aspect of this arrangement was the obvious commitment of Randwick to assist Council in any way possible, particularly in the drought space. Mayor Danny Said articulated this in a speech at the dinner.

#### Day 2. – Business Sessions

The entire day 2 was taken up by business sessions. A copy of resolutions is attached.

#### Day 3. – Business Sessions

Day 3 involved a number of speakers on various topics, facilitated by Ellen Fanning, including:

- Recycling campaign launch by Linda Scott, President of LGNSW
- Local Government Super Update
- Keynote address – James O’Loughlin

Spoke about innovation, the theme of the conference, generally and in the context of local government. Very entertaining talk and thought provoking

- Presentation by Paul Hawkins

Another very entertaining and thought provoking presentation outlining the barriers to innovation and challenging the traditional thinking of local government.

- Panel Session facilitated by Ellen Fanning

The panel reviewed the use of innovation by 6 local councils, primarily urban. The session, whilst interesting, had little relevance to a smaller rural council. Projects highlighted included facial recognition CCTV by Liverpool Council and the new Western Sydney Airport precinct.

- Keynote Address by Chris Riddell

This session proved to be one of the highlights of the conference. Mr Riddell is a futurist who looked at global megatrends and the potential impact on local government. Very honest and sometimes frightening look at what is potentially around the corner.

#### Election

The conference also involved elections for Executive positions and Board Positions. The results of the election are available at <https://www.lgnsw.org.au/about-us/lgnsw-board>

#### Final Thoughts

The conference overall was quite successful. As with most conferences, the true worth is in the opportunities presented to network and meet representatives of other Councils.

The annual GM Luncheon is a great opportunity to meet with peers as are the other functions at the event. The conference speakers were, on the whole, very good and provided all attendees with valuable takeaways from the conference.

Gary Lavelle  
General Manager

**17.3 WORKS REPORT - OCTOBER 2019**

**File Number:** REP19/1320  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**Main Roads**

- Mr-57 inspection & resealing
- Mr-84 inspection & resealing

**Local roads**

- Trungley Hall Road shoulders
- Maxwells Lane reconstruction

**Urban Temora & Aria Park**

- Town street reseals
- Footpath Truskett Street
- Tree planting town approach

**Works planned for next month**

- Maxwells Lane reconstruction
- Schuberts Road gravel resheet

***Report by Mick Mannion***

**17.4 BUILDING APPROVALS - OCTOBER 2019**

**File Number:** REP19/1321  
**Author:** Environmental Secretary  
**Authoriser:** General Manager  
**Attachments:** Nil

**BUILDING APPROVALS – OCTOBER 2019**

- ✓ DA 59/2019 – Lot 39; DP 247721; 115 Tonkin Street, Temora – Residential Accommodation
- ✓ DA 62/2019 – Lot A; DP 372428; 163 Baker Street, Temora – Dwelling Additions & Alterations
- ✓ DA/CC 63/2019 – Lot 1; DP 232600; 122 Asquith Street, Temora – Steel Framed Shed/Garage
- ✓ DA 65/2019 – Lot 2; DP 343137; 172-180 Gardner Street, Temora – Low Cost RV Park with Driveway, Dump Point, Carport and Hard Stand Area for Caretaker
- ✓ DA 66/2019 – Lot 6; DP 57619; 244A Hoskins Street, Temora – Food & Drink Premises Retail
- ✓ SUB 67/2019 – Lot 624; DP 750587; 192-200 Kitchener Road, Temora – Boundary Adjustment
- ✓ DA 69/2019 – Lot 944; DP 750587; 80-86 Hoskins Street, Temora – Signage

**COMPLYING DEVELOPMENT ISSUED**

- ✓ CDC 28/2019 – Lot 10; DP 13950; 135 Britannia Street, Temora – Inground Swimming Pool
- ✓ CDC 30/2019 – Lot 4; DP 238933; 7 Meagher Street, Temora – Dwelling Alterations & Additions
- ✓ CDC 31/2019 – Lot 5; DP 1255975; 8 Wadey Place, Temora – New Dwelling
- ✓ CDC 32/2019 – Lot 29; DP 1073421; 2 Harrier Street, Temora – Inground Swimming Pool
- ✓ CDC 33/2019 – Lot 140; DP 1246137; 3 Kurrawong Street, Temora – New Dwelling

- ✓ CDC 34/2019 – Lot 1; DP 1236963; 91 Mansfield Road, Temora – New Dwelling
  
- ✓ CDC 35/2019 – Lot 682; DP 750587; 195 DeBoos Street, Temora – Steel Framed Shed/Garage
  
- ✓ CDC 36/2019 – Lot 9; DP 758957; Section 18; 143 Crowley Street, Temora – Garage/Shed and Back Verandah

**17.5 REGULATORY CONTROL - OCTOBER 2019**

**File Number:** REP19/1412  
**Author:** Environmental Secretary  
**Authoriser:** General Manager  
**Attachments:** Nil

Item	Investigate Incidents	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking - Check	5	No	No	No issues, Cars/trucks moved on.
Scooters & Bikes				
School Zones	24	No	No	No issues
Noise	2	No	No	Investigated and all okay.
Air Quality				
Illegal Dumping/Littering	3	No	No	Street signs vandalised, all cleaned and reported. Grass clippings taken to Tip.
Overgrown/Untidy Blocks	13	No	No	Clean-up underway and/or Notifications sent
Lake Walking Track – leashed animals	22	No	No	1 vandalised sign has been cleaned. Cars speeding, warned.
Animal Welfare	4	No	No	Deceased dog Airport Birds – monitoring x25 Wombat and snake removed Injured dog 1x Surrendered Dog 9 x Feral Cats
Dangerous Dogs		No	No	
Impounded	5	Yes	No	5x Dogs
Noise Animals	3	No	No	3x Dogs – Spoke to owners
Nuisance Animals / Trapping	37	No	No	Monitoring
Dead Animal Removal	3	No	No	Dispose Bodies
Keeping of Horses in Residential Areas	6	No	No	All okay
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	2	No	No	Sheep attack – Dogs caught Others no issues
Fruit Fly				
Euthanised	14	No	No	12 Feral Cats 2 Dogs
Rescue Dogs	6	No	No	Dogs
Other	4	No	No	Teal Street Gates checked and locked

**Report by Ross Gillard**

**17.6 CASH & INVESTMENTS FOR PERIOD ENDING 31 OCTOBER 2019****File Number:** REP19/1374**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments  



Temora Shire Council

**Cash & Investments**

For the period ended 31st October, 2019

	Original Budget 2019/20	Revised Budget 2019/20	Actual YTD Figures
<b>Externally Restricted</b>			
Sewerage Services	1,697,093	1,697,093	1,836,660
Domestic Waste Management	977,027	977,027	1,145,064
Stormwater Drainage Flood Studies & Construction Programs	153,622	153,622	160,085
S94 Contributions	31,341	31,341	99,130
HACC Unexpended	1,481,632	1,481,632	1,822,503
<b>Total Externally Restricted</b>	<b>4,340,715</b>	<b>4,340,715</b>	<b>5,063,442</b>
<b>Internally Restricted</b>			
Leave Reserves	324,774	324,774	1,247,789
Roads Reserve	1,121,398	1,121,398	234,737
Local Roads	215,302	215,302	679,288
Industrial Development	197,603	197,603	197,603
Plant & Vehicle	124,013	124,013	406,585
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	312,723	312,723	306,754
Medical Complex Development	48,192	48,192	43,348
Infrastructure	793,571	793,571	588,430
MapInfo/GIS Upgrades	17,700	17,700	17,700
Digital Two Way Radio Upgrade	35,000	35,000	25,000
Computer Upgrade	140,713	140,713	167,346
Sports Council Requirements	10,000	10,000	10,000
Youth Hospitality	10,642	10,642	17,573
Airside Maintenance	29,090	29,090	33,819
Revotes	748,709	902,281	635,165
<b>Total Internally Restricted</b>	<b>4,131,582</b>	<b>4,285,154</b>	<b>4,613,288</b>
<b>Total Reserves</b>	<b>8,472,297</b>	<b>8,625,869</b>	<b>9,676,730</b>
<b>Cash &amp; Investments</b>			
Westpac Cheque Account			65,696
Macquarie Bank DEFT Account			30,991
Bank of Queensland			500,000
BankWest			510,927
Suncorp			504,006
NAB			500,000
BOQ			500,000
NAB			500,000
BOQ			500,000
NAB			503,426
AMP Bank			515,000
AMP Business Saver Account			598,418
AMP Notice Account			3,553
NAB Term Deposit (24-701-8261)			530,976
NAB Term Deposit (77-177-3095)			513,935
Suncorp			513,344
AMP			513,750
Bank of Queensland			500,000
AMP			500,000
Westpac Term Deposit			500,000
Westpac Cash Reserve			984
<b>Total Cash &amp; Investments</b>	<b>8,472,297</b>	<b>8,625,869</b>	<b>8,805,006</b>
<b>Funding Deficit</b>			<b>(871,724)</b>

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

  
Steve Firth  
Responsible Accounting Officer

**17.7 RATES COLLECTION - OCTOBER 2019****File Number:** REP19/1327**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rates Collection October 2019 [↓](#) 

<b>Rates Collections</b>											
<b>Rates 2019/20</b>											
Category	Arrears	Levies including Interest & Legals		Pension Rebates	Adjusted Total	Payments	Rates 05/11/2019		Rates 29/10/2018		Rates Outstanding % 29/10/2018
		Total	Interest & Legals				Outstanding	Outstanding % 05/11/2019	Outstanding	Outstanding %	
Farmland	19,611.90	1,907,239.06	1,926,850.96	-3,895.60	1,922,955.36	-624,260.23	1,298,695.13	68%	1,281,020.18	68%	
Residential Temora Occupied	28,187.54	1,239,432.23	1,267,619.77	-85,492.57	1,182,127.20	-441,286.50	740,840.70	63%	724,583.70	63%	
Residential Temora Vacant	3,941.11	66,921.69	70,862.80	0.00	70,862.80	-32,229.15	38,633.65	55%	44,002.72	60%	
Residential Ariah Park	12,985.29	71,980.75	84,966.04	-6,963.19	78,002.85	-28,333.26	49,669.59	64%	45,969.57	64%	
Residential Springdale	-452.77	9,614.77	9,162.00	-1,178.61	7,983.39	-3,584.73	4,398.66	55%	4,740.10	58%	
Rural Residential	6,275.04	149,155.97	155,431.01	-10,234.32	145,196.69	-72,911.58	72,285.11	50%	72,345.91	51%	
Residential - Temora Aviation	-926.80	40,134.32	39,207.52	-385.07	38,822.45	-20,449.33	18,373.12	47%	16,798.41	46%	
Business Temora - Hoskins Street	15,053.64	248,856.07	263,909.71		263,909.71	-115,728.74	148,180.97	56%	155,302.70	62%	
Business Temora - Town	5,329.60	261,619.42	266,949.02		266,949.02	-153,185.12	113,763.90	43%	117,749.00	47%	
Business Temora - Aviation	0.00	26,355.30	26,355.30		26,355.30	-22,554.37	3,800.93	14%	4,846.80	19%	
Business Ariah Park	1,000.39	16,254.47	17,254.86		17,254.86	-10,611.31	6,643.55	39%	5,305.62	33%	
Business Other	0.00	9,958.90	9,958.90		9,958.90	-6,841.71	3,117.19	31%	2,698.59	28%	
Residential Sewer	40,793.65	898,425.01	939,218.66	-40,767.71	898,450.95	-377,413.55	521,037.40	58%	501,869.30	59%	
Non-Residential Sewer	8,142.81	95,530.11	103,672.92		103,672.92	-57,237.54	46,435.38	45%	47,530.35	49%	
Storm Water Levy	2,415.00	48,690.15	51,105.15		51,105.15	-20,279.38	30,825.77	60%	31,293.01	62%	
Domestic & Rural Waste	29,369.25	544,538.54	573,907.79	-38,327.23	535,580.56	-218,464.31	317,116.25	59%	304,897.29	61%	
Trade Waste	7,139.60	121,414.93	128,554.53		128,554.53	-69,571.86	58,982.67	46%	61,043.85	51%	
Assessments in Credit						-6,818.23	-6,818.23				
	\$178,865.25	\$5,756,121.69	\$5,934,986.94	-\$187,244.30	\$5,747,742.64	-\$2,281,760.90	\$3,465,981.74	60%	\$3,421,997.10	62%	

**17.8 TOWN HALL THEATRE - OPERATING RESULT OCTOBER 2019**

**File Number:** REP19/1299

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Cinema - October 2019 [!\[\]\(566ca5ab425b1076d2ff8e3ef6e03559\_img.jpg\)](#) 

**TOWN HALL THEATRE  
Operating Statement**

	July	August	September	October	Total YTD
<b>Candy Bar</b>					
Income	8,738	1,662	2,127	3,653	16,180
Purchases	(2,309)	(615)	(695)	(248)	(3,868)
	<u>6,429</u>	<u>1,046</u>	<u>1,431</u>	<u>3,405</u>	<u>12,311</u>
<b>Admissions</b>					
Income	18,054	3,527	4,722	9,395	35,698
Audio Visual Purchases	(4,462)	(8,489)	(1,727)	(2,346)	(17,023)
	<u>13,592</u>	<u>(4,961)</u>	<u>2,995</u>	<u>7,050</u>	<u>18,675</u>
<b>Other Income</b>					
Facility Hire	600	218	545	755	2,118
Sale of Advertising	182	182	364	182	909
Event Catering	-	-	473	200	673
	<u>782</u>	<u>400</u>	<u>1,382</u>	<u>1,136</u>	<u>3,700</u>
<b>Other Costs</b>					
Advertising	(245)	(175)	(338)	-	(757)
Bank Fees	(89)	(241)	(85)	(96)	(510)
Building Maintenance	-	-	(1,370)	-	(1,370)
Cleaning	(425)	(680)	(592)	(286)	(1,983)
Computer Costs	-	(824)	(754)	(80)	(1,657)
Event Catering Expenses	-	-	-	(411)	(411)
Freight	(100)	(70)	(69)	(16)	(255)
General Maintenance	-	-	-	(89)	(89)
Materials Purchased	-	(52)	(23)	(492)	(567)
Contractors	-	-	(254)	-	(254)
Rates & Electricity	(1,153)	(1,566)	-	-	(2,719)
Employee Costs	(2,711)	(4,302)	(3,651)	(3,883)	(14,546)
Sundry Expenses	9	-	26	12	47
Telephone & Internet	(82)	(84)	(82)	-	(248)
Volunteer Support	(130)	(182)	-	-	(312)
	<u>(4,925)</u>	<u>(8,174)</u>	<u>(7,191)</u>	<u>(5,342)</u>	<u>(25,631)</u>
Total Cinema Surplus/(Deficit)	<u>15,878</u>	<u>(11,689)</u>	<u>(1,382)</u>	<u>6,249</u>	<u>9,055</u>

**17.9 ARIAH PARK SWIMMING POOL - MINUTES OF ANNUAL GENERAL MEETING**

**File Number:** REP19/1311

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Aria Park Swimming Pool AGM [!\[\]\(9210018bf407703d635132da1c1d6082\_img.jpg\)](#) 

72563

**ARIAH PARK MEMORIAL SWIMMING POOL**  
**ANNUAL GENERAL MEETING**

**DATE:** 18<sup>th</sup> September, 2019 at 6.00pm, Ariah Park Hotel

**MEETING OPEN:** 6.10pm

**APOLOGIES:** Lucy Prentice; Stephen French & Brian Johnstone

**PRESENT:** Peter Harper, Toni McCormack, Debbie Worland, Allan Edis, Alice French, April Frater, Phil Davey, Nathan Chalmers; Nigel Judd; Craig Leiper; Julian O'Shea; Erin O'Hare; Rhonda Johnstone & Chloe Tidd

**MINUTES:**

Read by: Nathan Chalmers

Move that the minutes from the previous meeting be accepted by: Toni McCormack

Motion seconded by: Debbie Worland

**BUSINESS ARISING FROM PREVIOUS MINUTES:**

\* The Butts for Bucks wool program is up & running. We received \$400 from this. This will be a continual program.

\*From the B&S clean-up we received \$2000. We also received a further \$4000 from the committee as a further donation.

**TREASURERS REPORT: (see attached report)**

\* We received our council start up payment of \$5000

\*We were requested by council to pay GST on both our daily admissions & canteen profits.

\*General Admissions; Memberships & kiosk were all up on last season.

\*The canteen made a profit of \$2500 approx which is an increase on last season.

\*Our fundraising/ donations profit was made up of \$8000 B& S; Can Shoot \$1000; Xmas raffle \$698 & battery drive \$2400.

Chloe then raised some issues with regards to our accountants concerns & conditions of the 355 set up that we may not be compliant with. A meeting is needed with Steve Firth of the council to clear this up & clarify our procedures.

It was also suggested by Chloe to protect us & herself that someone assist her or be witness to any money being counted & removed. This issue was raised due to a local sports club being robbed of a substantial amount of money internally. Members are now to assist with this by counting; bundling & receipting by signature money randomly, then

10/111

placing sealed envelope in the bottom of the safe. As well as bearing witness to Chloe as required, Erin O'Hare will also be acting on behalf of Chloe in this capacity.

The issuing of receipts or tax invoices upon payment of membership was also raised under the new 355 & through the accountant. It was noted that those paying at the pool in cash are issued a receipt. We have previously requested that anyone paying by direct deposit prints out a receipt & drops it to the pool. We feel this is sufficient & in our future pool community notices we will again reiterate this requirement. Anyone wanting a receipt is able to request one.

**It was moved that the treasurer's report be accepted by: Chloe Tidd  
& the motion was seconded by: Alice French**

***PRESIDENTS REPORT: (see attached report)***

***COMMITTEE ELECTIONS:***

*(All positions are declared open & nominations are called for. Peter Harper takes the chair & declares all positions vacant.)*

***PRESIDENT:*** Chloe Tidd nominated Nathan Chalmers who accepted this was seconded by Jules O'Shea.  
*(Nathan Chalmer's now takes the chair as the new president)*

***VICE PRESIDENT'S:*** 1. Rhonda Johnstone nominates Peter Harper. This is accepted & seconded by Erin O'Hare.  
2. Peter Harper nominates Craig Leiper. This is accepted by Phone & seconded by Alice French.  
3. Peter Harper nominated Phil Davey who accepts & this is seconded by Alice French.  
4. Peter Harper nominates Allan Edis who accepts & this is 2<sup>nd</sup> by Alice french.

***SECRETARY:*** Debbie Worland nominates Toni McCormack the nomination is accepted & the motion is seconded by Craig Leiper.

***TREASURER:*** Erin O'Hare nominates Chloe Tidd the nomination is accepted & seconded by Julian O'Shea. Erin O'Hare was nominated to assist by Peter Harper & this was seconded by Rhonda Johnstone.

***COUNCIL REPRESENTATIVE:*** Nigel Judd.

***POOL ATTENDANTS & WAGES:***

Alice French & April Frater will be our pool attendants for this season. Nancy French & Rhonda Johnstone will be qualified lifeguards that may be used on a casual basis. Wages are to remain as is.

Chloe Tidd moved the acceptance of the new caretaker's & casuals & that the wages remain as is at \$1050 per week. This was seconded by Debbie Worland & passed unanimously.

***CANTEEN:***

This will stay as last year with volunteers operating it. It is to be enforced again that only high school students are to serve with no more than 2 in there at a time. Community members are to be urged to assist especially in busy periods.

***EXPECTED OPENING DATE:*** Monday 4th November, 2019 depending on the installation & readiness of the new chlorination system.

***OPERATING HOURS:***

Weekdays during school term: 3.30-6pm

Weekends during school term: 2-7pm

Holidays: 10am-12pm (Sat Only) & 3-8pm (Mon-Sun)

During January when swimming lessons are going the pool is often open from 10am until close.

These hours are subject to the discretion of the caretaker's & may vary depending on the weather.

It was noted that after hours evening use is permitted with sufficient advance notice & upon approval by the caretakers & with a lifeguard present & a donation to the pool.

This motion was moved by Craig Leiper; 2<sup>nd</sup> by Phil Davey & passed unanimously.

***FEES: (20/21 SEASON)***

***SEASONAL:***

***FAMILY:*** \$165

***SINGLE:*** \$95

***PENS/CHILD:*** \$65

***DAILY:***

***ADULT 18YRS+:*** \$4.00

***CHILD 5YRS+:*** \$2.50

***CHILD 18MTH-5YRS:*** \$1.00

***NON SWIMMING:*** \$1.00

***FAMILY DAY PASS:*** \$13.00

***SCHOOL FEES:*** \$400

***CLUB & HOLIDAY MEMBERSHIPS ARE AVAILABLE UPON REQUEST.***

Peter Harper moved these fees be accepted this was seconded by Debbie Worland & passed unanimously.

***CORRESPONDENCE: (read by the secretary)***

- \*General council invites/rates/financial reports/ food handling course info & phone bills.
- \*Moses & Son notification of receiving \$400 from the Butts 4 Bucks program & invite to the Aria Park refurbishment opening.
- \*Notification from the B & S committee on our successful funding application for \$4000.
- \*Information with a possible grant to apply for from Debbie Worland with interest in a wet deck & new change rooms.

***WORKING BEE:***

In order to avoid causing any disruption or disturbance to the Mary Gilmore festival we will begin pumping out a majority of the water on Sat 12<sup>th</sup> October, subject to availability of the pump. We will finish this off with a general working bee on Saturday the 19<sup>th</sup> of October with the final pump & clean. Other Jobs are to include mowing; hedges; toilets; whipper snipping as well as any other general maintenance. The Swim Club is to clean out the shed. Nathan is to organise the pump with council & Judy Mannion.

***FUNDRAISING:***

It was noted that we need to put more effort; time & creativity into fundraising this year to replenish our funds; assist with wages & other expenses to avoid ending the season with \$13 like last year.

\*Our Xmas raffle will be run again this year in the same manor as last year with donations to be sourced & left with at the pool; supermarket or with Alice; April or any committee member. Alice has kindly volunteered to organise this.

\*We have a battery drive up & running that is being coordinated by Phil Davey. So far this has made \$2400. Phil could do with some assistance to load the batteries & transport them so Nathan has offered to help out.

\*We have already done our can shoot fundraiser.

\*It was also suggested that maybe we can volunteer on a fly in weekend in Temora. Peter Harper from Temora is to be contacted about this.

\*The butts 4 bucks program will also continue to run for us.

\*Revisiting the pie drive is also an option perhaps using local bakeries such as Temora French Hotbake; The Roundabout Bakery or Wagga option. Toni is to see about this.

\*We will also again be doing the B & S clean –up.

\*It was noted that we haven't yet received our annual contribution of \$600 from the Swim club.

\*Other ideas floated were a Bunnings BBQ; Inflatable Day & a Meat raffle & 100 club.

**GENERAL BUSINESS:**

\*Nigel Judd requested that as many people possible show their support for the Mary Gilmore festivals main street day on the Sunday. In order to keep it they need support it's a great family friendly morning from 8.30am until 12pm

\*Thankyou's are to be sent to the B&S; Moses & Son & the Can Shoot for their continued support. Toni is to action this.

\*There will be a working bee this Saturday the 21<sup>st</sup> September to remove the old concrete in preparation for the new works. There was a conversation on the drainage plans for in front of the canteen area to even it out so no one trips & to avoid the water pooling that is also a hazard. A pit drain & 2 grates were talked about it was noted that Frenchy also has to tie the new cement in with the old & existing levels surrounding the new area. 2 sides around the medium & small pools are to be done too as there has been some sinking causing trip hazards,

\*Nigel requests that we work together with the Ariah Park advisory committee (Tim Sanders) to submit a letter of our top 5 or 6 priorities or aims/wants/needs for the next 5yrs so that council can assist us in achieving this through budgets; planning & grants. We have in the past submitted such a letter so we will update this. This is something that will need to be refreshed & resubmitted each year.

\*A discussion ensued on the possibility of completely demolishing & redoing our canteen/ toilet amenities block bringing it up to an acceptable standard & in line with facilities on offer at surrounding pools like Temora; Ardlethan & Ganmain etc. This would be a mammoth & costly undertaking. As such would need to go onto our priority list for council so it can be allocated for & funding applied with grants to be looked at to bring this to fruition.

\*A suggested way to improve the dead grassed triangle area under the shade near the shallow end of the big pool was also raised. Discussion on levelling it; raising it; fencing it off & either fully or partially paving it ensued. The preference was to raise; level; fence or retain & pave only under the seats to try & keep it partly grassed to begin with then revisit if the grass still doesn't grow. Table & chairs style seating there was also a suggestion.

\*Nigel requested insight into how well the inflatable that Temora used to have, that we borrowed was liked or used. It; a play area like West Wyalong or wet park like Griffith were ideas raised also as community or local projects. The inflatable option if the council were to purchase another one could be used as part of a pool fundraiser fun day.

\*Nigel mentioned that council is looking at doing something with the dead area between the Skate Park; youth hall & pool when the skate park improvements are done. It was suggested utilising that area with either something usable or landscaping where the recycled water from the pool could be utilized.

\*We also raised with Nigel the possibility of a meeting to help the executive understand & apply the rules & regulations of the new 355 umbrella we come under. There is a chance of a meeting with Steve Firth for Chloe & Peter next Wednesday 25<sup>th</sup> of September to clarify some of the financial queries. It was decided that another executive meeting was needed to go through the 355 constitution before meeting with council for further clarification. Nigel is to get back to us on Steve's availability for the 25th Sept.

\*Rhonda requests that it be put in the minutes that Nev & Ang Rees kindly donated a pie warmer to the pool. Rhonda has sent a thank you to them. She also wishes to remind us that Nodsa & herself are still passionate about the pool & happy to assist where they can.

\*A vote of thanks was given to Nigel Judd as our new executive member in his capacity as council representative for taking the time to join us this evening & for taking on this role.

**MANY THANKS FOR COMING TONIGHT**

**MEETING CLOSED: 8.07pm**

**17.10 LAKE CENTENARY MANAGEMENT COMMITTEE GENERAL MEETING MINUTES HELD 2 OCTOBER 2019**

**File Number:** REP19/1381  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** 1. LCMA  



### **Lake Centenary Management Meeting**

02/10/2019 – Temora Hotel - Meeting opened at 7.45pm

**Present:** Brett Cornford, Amanda Blachut, Adam Blachut, Simon Forsyth, Brent Crawford, Amber Crawford

#### **Apologies:**

#### **AGM minutes:**

Moved: Amanda Blachut

2<sup>nd</sup>: Brent Crawford

#### **Treasures report:**

Outlaid \$25000 to Council for the North Bank project

\$3500 Sand

\$27.32 Independent

\$50 Sports Council

\$183.81 Slalom course

\$416.70 AGM expense

Current balance \$3076

Accept: Simon Forsyth

2<sup>nd</sup> Brent Crawford

#### **Correspondence:**

Invite for Town Hall opening

Letter from Rams with notification for Triathlon on the 9<sup>th</sup> Feb 2020

Regency Ramblers utilising BBQ & carpark for their run

TSC – food safety training

Temora & District education fund – Selina Win Pe

**General Business:**

Rob Fisher has advised Council is looking for more funding for the kids play equipment so they can start

Lake users have been concerned over the concrete blocks were the jumps used to be

Working bee to be organised

No launching boats at spillway signs are up so hopefully this will no longer be an issue

Memorial plaque for de-silting wording needs to be set. Brett will organise this with G Moses

Yet to receive minutes from 3<sup>rd</sup> April & 13<sup>th</sup> Feb

It was brought up at previous meeting regarding a minimum bank balance be set. Brett has spoken to Gary Lavelle & the council have no recommendation at this time to state an amount

**The General Meeting closed at 8:30pm**

**17.11 TEMORA SHIRE HERITAGE COMMITTEE MEETING MINUTES - OCTOBER 2019**

**File Number:** REP19/1315

**Author:** Building Surveyor

**Authoriser:** Director of Environmental Services

**Attachments:** 1. Temora Shire Heritage Committee Meeting Minutes - October 2019 [↓](#)  


MINUTES

MINUTES OF THE MEETING OF THE TEMORA HERITAGE COMMITTEE

**Meeting Held:** Temora Shire Council Chambers on Thursday, 17<sup>th</sup> October, 2019

**Present:** David Scobie, Michael Collins, Wilma McCubbin, Bill Speirs, Belinda Bushell, Rod Ballantyne, Kris Dunstan, Jason Goode, Ros Hartwig, Cr Dale Wiencke, Tricia Stubbs, and Cr Max Oliver

**Apologies:** Cr Nigel Judd, Claire Golder and Meryll Graham

**Commenced:** 12:06 PM

ITEM		ACTION
1	<p><b>Confirmation of Minutes –</b> Minutes confirmed <b>Moved</b> Jason Goode and <b>Seconded</b> Max Oliver</p>	
2	<p><b>Business Arising from Previous Minutes –</b></p> <ul style="list-style-type: none"> <li>• State Heritage Inventory – still ongoing.</li> <li>• Sproules Lagoon – Next step is funding, the working committee have developed adequate information which includes details on a walking trail, earthworks, security of site and interpretive panels.</li> </ul>	<p><b>BB</b> to continue to work on inventory</p> <p><b>DS</b> to finalise costings.</p> <p><b>Once Costings Finalised –</b> Contact to be made with Local Land Services to showcase the masterplan and seek if there is any funding for this type of</p>

<p>project. Indigenous history – enquiries to be made with other Wiradjuri members – possibly contacts Claire sourced in Albury</p>	
<p><b>Committee</b> to investigate possible localities</p>	<ul style="list-style-type: none"> <li>• Indian Hawkers – Next step look at an Interpretive Panel – possibly where the Indian Hawkers resided.</li> </ul>
<p><b>CG</b> to continue to review appropriate grants for this task – possibly through the Royal Historical Society and Library Grants</p>	<ul style="list-style-type: none"> <li>• Temora Digitisation of Temora Independent. 1894 to 1923. Michael Pascoe to Scan/OCR 22,500 pages will cost approximately \$9,900 (GST Inc.). Grants to be sourced for this process. The motion made in September still stands.</li> </ul>
<p><b>Sub Committee</b> to undertake another self-drive tour – Gidginbung, Thanowring areas</p>	<ul style="list-style-type: none"> <li>• Self-Drive Brochure – met with Mark Rayner from Cuttlefish awaiting first draft. The working party did the Trungley Hall area this morning. More details are to be forwarded to Mark at the completion of each test drive.</li> </ul>

	<ul style="list-style-type: none"> <li>• Temora Memorial Town Hall – Interpretive Panel – 5 X Panels on the Western wall. Bill Speirs is working on the photos and text.</li> <li>• Satellite Airfield Sites – Meeting with TAM this afternoon.</li> <li>• Interpretive Panel Booklet – awaiting draft proposal from Cuttlefish Design</li> <li>• Chinese Heritage – met with Meredie Mee Ling happy to assist with recognition of the Chinese Heritage to the community. An idea was put forward for the repainting of the Mee Ling Bros signs on the old premises now utilised by On the Move Health and Fitness</li> </ul>	
<p>4</p>	<p><b>Heritage Fund Applications –</b>  <i>Nil Applications received</i></p> <ul style="list-style-type: none"> <li>• Focus – Main Street Tile replacement – <i>Committee to all review the main street of priority businesses.</i>                      Kris Dunstan – stated that the Bakery in the main street should be looked at.</li> <li>• Temora Roundhouse Site – with the new fencing. Possible HAF project for the committee. Acquire 6 to 7 photos of the site when it was utilised as a roundhouse etc. from Max Oliver’s contact Ian Dixon. Design work to be completed prior to seeking quotations from signage companies.</li> </ul>	

5	<p><b>Heritage Advisors Report –</b> The report was noted.</p>	
6	<p><b>Heritage Article –</b></p> <ul style="list-style-type: none"> <li>• Cenotaph Arianah Park Centenary</li> <li>• Ambulance Triages – <i>Wilma McCubbin to forward to Bill Speirs</i></li> </ul>	
7	<p><b>Future Projects –</b></p> <ul style="list-style-type: none"> <li>• Railway siding its happening as soon as elements align.</li> </ul>	
8	<p><b>General Business –</b> <i>Wilma McCubbin</i></p> <ol style="list-style-type: none"> <li>1. Dunnwell Village Signage along Old Wagga Road South – <i>Wilma McCubbin to see Belinda to assist with the CRM of exact localities.</i></li> </ol> <p><i>Ros Hartwig</i></p> <ol style="list-style-type: none"> <li>1. Combaning/Springdale – enquiring as to whether through anyone’s contacts whether there was Railway Fettlers Tents where the GrainCorp Bulky Grain Collection is along Old Cootamundra Road. Yarrandale School records indicate some various names enrolled.</li> <li>2. Siding? – Was there a siding along Ashelford Street (known as Tin Town)</li> <li>3. Found records to state that the family Herridge had a brickworks?</li> </ol>	

	<p><b>Rod Ballantyne</b></p> <ol style="list-style-type: none"> <li>1. Signage for the Pucawan Coal Tanks. Seeking to locate a gas unit utilised in vehicles. Requiring confirmation of the exact original locality of the tanks. <i>Originally from Springdale then moved to Pucawan.</i></li> <li>2. Train on Monday went well – 120 ppl in attendance for a sit down meal and then Bill Speirs undertook a main street tour.</li> </ol> <p><b>Bill Speirs</b></p> <ol style="list-style-type: none"> <li>1. Centenary of the Cenotaph all going well: Irvine Signs has been engaged and quoted, MEKAH Electrical has been engaged and quoted and a Surviving relative of the WWII Victim is able to assist with the opening. All are invited to attend the Ariah Park Cenotaph Centenary on November 11 at 11am.</li> </ol> <p><b>Kris Dunstan</b></p> <ol style="list-style-type: none"> <li>1. A big Welcome to Cr Dale Wiencke to our committee!</li> <li>2. Narraburra Church going well – planting and fencing completed</li> <li>3. Held the Bushfire Brigade Meeting</li> <li>4. Holding a Surprise 40<sup>th</sup> Birthday in the coming weeks.</li> </ol>	
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	<p><b>Belinda Bushell</b></p> <p>1. Xmas Luncheon Ideas – Springdale? – Belinda to seek HACC Bus availability</p>	
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**Next Meeting: Thursday, 7<sup>th</sup> November, 2019 at the Temora Shire Council Chambers at 12:00 PM**

**Meeting Closed at 1:03 PM**

**17.12 TEMORA & DISTRICT SPORTS COUNCIL MINUTES HELD 16 OCTOBER 2019**

**File Number:** REP19/1385

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Temora & District Sports Council minutes [↓](#) 

**GENERAL MEETING OF THE TEMORA AND  
DISTRICT SPORTS COUNCIL****REPORT OF THE GENERAL MEETING OF THE TEMORA AND  
DISTRICT SPORTS COUNCIL HELD ON WEDNESDAY 16<sup>TH</sup>  
OCTOBER 2019, AT 6.30 PM AT THE TEMORA EX-SERVICES  
CLUB**

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**Attendance:** Judy Gilchrist (Secretary) Denise Breust (Treasurer) Sheree Elwin (Touch) Hack Hetherington, Michelle Mawbey (Swimming) Max Oliver (TSC) Maree Liston (Pistol Club)

**Apologies:** Rick Firman, Michele Stewart, Bruce Lack, Tony Stringer, Jack Morton, Kate Bruce, Greg Durham  
Moved Sheree Elwin Seconded Michelle Mawbey Carried

**Executive Meeting Report:** Nil

**Specific Business:** Nil

**Rec Centre Business:**

No Reply from the council re the report as yet

**Declaration of Interest:** Nil

**Minutes:** The minutes of the previous meeting were read and confirmed on the motion of Judy Gilchrist.

Moved Maree Liston Max Oliver Carried

**BUSINESS ARISING FROM THE MINUTES:**

Nil

**CORRESPONDENCE:**

**Incoming:**

Letter from St Anne's re Joe Morton Elite Sports Grant  
TSC advising of the council reps to Sports Council

**Outgoing:**

Business Papers

Letter to Steve Firth re Aviation users being members of the Sports Council  
Congratulations letter to Matthew Wilesmith

Moved Max Oliver seconded Michelle Mawbey carried.

It was moved by the meeting that we award Joe Morton with The Sports Council  
Elite Sporting Grant of \$150.00

Moved Maree Liston seconded Sheree Elwin

**Treasurers Report:**

Balance as per bank statement \$16,326.39 moved on the motion of Denise  
Breust Seconded Hack Hetherington Carried

**General Business:**

Temora Swimming Club:

Today we had the first of our registration and information afternoons. We had  
existing & New families come and join in & /or register. Our first club night will be  
next Thursday 24/10/2019. The pool looks good and feels ok, ready for next  
week. We would like to thank the Temora Shire Council for all their hard work  
preparing the pool for opening.

Temora Pistol Club:

Last month Australia hosted the World Titles in the WA1500 match at the Hilltop  
Range in the Southern Highlands.

John Liston finished first in Expert Grade (Equivalent to B Grade) in the standard  
Revolver 4 – inch category, with a score of 472/480, and third in Distinguished  
Pistol with a score of 564/600.

The NSW State Titles were held in ISSF events (International Shooting  
Federation- the same events that used to be contested at the Olympics) on the  
long weekend in Cessnock. Only minor placing for the Temora Representatives,  
with John Liston winning third in C grade 50m Pistol, and Maree Liston finishing  
fourth. John was also placed 2<sup>nd</sup> in the C grade Rapid Fire.

Touch Football:

Kicked off on Friday night. 14 men's and 14 women's teams. Could drop back  
yet. Good numbers for the Juniors, Comp will run through till Christmas – final.  
Kids Southern Suns Carnival is in Yass In January then the Carnival in Wagga in  
February. Grounds looking great, irrigation system hopefully will do the job &

keep the grounds good.

Basketball:

Juniors & Seniors up and running. Juniors are on Monday and Tuesdays, with the Women playing on Tuesday nights and the Men on Thursday Night.

Badminton Is being played on a Monday night at the Rec Centre. With 8 – 10 turning up each night. They have 3 courts set up. It is a great social outing. All welcome to attend.

**CHANGE OF ROOMS FOR THE NEXT MEETING, IT WILL BE HELD IN THE BOARD ROOM.**

Meeting Closed 6.55pm

The next meeting will be on the 20<sup>th</sup> November 2019

6.30 pm Temora Ex-Services Club Board Room

Signed Chairman:

Secretary:

Date 16<sup>th</sup> October 2019

**17.13 IMAGINE TEMORA MINUTES HELD 22 OCTOBER 2019**

**File Number:** REP19/1360

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Imagine Temora minutes [!\[\]\(c6d7e4286eddf37cc7969ede01fb1ac6\_img.jpg\)](#) 

11/8/2019

Imagine Temora Minutes - Google Docs

## Imagine Temora Minutes

Held: 22 October 2019

Location: Temora Shire Council Chambers

Chairperson: Lindy Reinhold

In Attendance: Rod Gray, Judy Gorton, Chris Watson, Scott Hayman, Taz Rundle, Lindy Reinhold, Sue Jeri, Louise Adams, Amanda Gay.

Apologies: Bob Brabin.

Minutes from previous Meeting: N/A - meeting cancelled due to lack of attendance.

General Business: Set date for AGM - 12 November 2019. Future meeting of committee to revert to 2nd Tuesday of the month at 5.15pm.

Moved: Taz Rundle Seconded: Sue Jeri - Carried

Bald Archies opening Friday 8th November at 7pm. Discussion re assisting Amanda with set up, committee members to contact Amanda Gay beforehand to organise when assistance required.

Discussion re committee viewing of the new transportable stage. Amanda Gay will organise.

Betina Arndt coming to Temora to address men re 'Me Too Movement' on 4th December.

Rod Gray bringing musical group 'Northern Folk' to Temora if able to organise.

Fanny Lumsden playing at Springdale Hall Sat 26th Oct.

Committee viewed upgrade to Town Hall, vigorous discussion regarding Council charges for the hire of Town Hall. Complaints re costs being prohibitive and general feeling that Hall will now be under utilized as a result.

Around the Room:

Arts Council - Sue Jeri reports the Red Kite Concert went very well.

Motion Arts: Will be staging a production of The Great Gatsby in 2020 (will not be using the Town Hall for rehearsals or performances (too expensive)).

Negotiating with Temora born Director Cate Shortland's (works on major Hollywood productions) management team re Cate doing a workshop/Q & A in Temora in 2020.

Christmas Carolling Nuns still in the pipeline for Christmas 2019.

Script Writing Workshop to be held at Temora Community Centre on Nov 16 - free to attend.

TADVAC: Mary Gilmore Festival at Aria Park - art exhibition went well.

Meeting closed 6.25pm

**17.14 SISTER CITY COMMITTEE MINUTES HELD 23 OCTOBER 2019**

**File Number:** REP19/1353

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Sister City Committee Minutes [↓](#) 

**TEMORA SHIRE COUNCIL  
SISTER CITY COMMITTEE**

**Meeting Held:** 23/10/2019

**Location:** TSC Meeting Room

**Opened:** 5:05pm

**Chairperson:** Peter Speirs

**In Attendance:** Amanda Gay, Helen Speirs, Peter Speirs, Anne Giacomini, Fabio Giacomini, Judy Gorton (deputy for Bob Brabin), Eileen England.

**1.Apologies:** Cr Ken Smith, Bob Brabin, Mayor Rick Firman.

**2.Minutes From Previous Meeting:**

**True and Correct**

**Moved** Anne Giacomini

**Seconded** Helen Speirs

**Carried**

Peter Speirs extended a warm welcome to Eileen England who has travelled to Upington.

**3.Business Arising From The Previous Meeting:**

- There has been further contact by email from Terry Corbett who was in *Izumizaki* recently for four weeks.
  - Peter Speirs has received a brief email acknowledging receipt of our email. Peter Speirs noted this to Terry Corbett who investigated further while there. Setosan indicated that they would like to continue the relationship but unfortunately due to expense the junior high school has been going to Guam for their school trip.
  - Terry Corbett related that Izumizaki was unaffected by recent typhoon.
  - There is support within the community generally, but we may need to gather support from the new Mayor of Izumizaki. To this end Peter Speirs suggests Mayor Firman write a letter to the Izumizaki Mayor similar to the one written and sent to Upington.

**MOTION:** Mayor Firman write a letter to the Mayor of Izumizaki requesting a continuation of the Sister City Relationship.

**Moved:** Fabio Giacomini

**Seconded:** Helen Speirs

**Carried**

- Nothing has been received back from *Upington* as yet.
- CCSO Amanda Gay reported on *Randwick* after meeting with Therese Manns.

Oscar Guillen (Manager Co-Ordinator Environmental Health, Health, Building and Regulatory Services from *Randwick*) will come and facilitate the Food Handling course in the New Year.

- They have invited us to set up an Art Exhibition at La Perouse to show off local talent.
    - Suggestions for others to join exhibition with pamphlets/other to promote our area i.e. Air Museum; Rural Museum; other art groups and mediums eg textiles; research station; Mary Gilmore Festival, etc.
  - They asked what else they could facilitate –need suggestions.
    - Fabio Giacomini reminded us that two engineers used to come and stay for a couple of months gaining experience in road design while being paid by *Randwick* Council.
    - Judy Gorton suggested an invitation to our Golf competition next year.
    - Peter Speirs reminded us that an Octoberfest event had been held in the past.
    - Fabio Giacomini highlighted the Corporate Leadership exchange event.
    - Invitation to Mary Gilmore Festival.
    - Further suggestions welcome especially ones involving families of both communities.
- Ryvers Communication Application: Members of the committee need to download the application and then call into Council premises and have Matt Walker set up access to it for us.
  - Mission Statement: Leave on table and agenda for next meeting.
  - Visit to town hall after meeting to view upgrade.

**4. Correspondence:****Inward:**

- Email from Izumizaki Council to Peter Speirs
- Email from Terry Corbett to Peter Speirs

**Outward:**

- Letter from Mayor Firman read and tabled.
- Email from Terry Corbett

**General Business:**

**MOTION:** Committee accepts Eileen England as a member and we will notify Council.

**Moved:** Fabio Giacomini

**Seconded:** Helen Speirs

**Carried**

**Around The Room Update:**

**Name:** Fabio Giacomini

**Update:** Recess after November meeting with Christmas and people away.

**Name:** Amanda Gay

**Update:** 30 Year Anniversary function at Bundawarra Centre - go on agenda – Japanese cooking?

**Name:** Judy Gorton (Bob Brabin)

**Update:** Function possibly at Lake: involve schools?

**Name:** Amanda Gay

**Update:** Meeting day for next year needs to take into account Matt Walker TAFE obligations as they have clashed this term and he has been unable to attend.

**MEETING CLOSED:** 5:56pm

**9. DATE OF NEXT MEETING:** 27/11/2019

**AGENDA ITEMS:**

- ❖ Vision/Mission Statement
- ❖ 30 Year celebration of Izumizaki Sister City Relationship—when; where; how; invitation to Consul General (Sydney).

**17.15 STEPH COOKE MP - DOCTOR SHORTAGE****File Number:** REP19/1301**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. **Media Release - Doctor Shortage** [↓](#) 

Member for Cootamundra Steph Cooke MP, Member for Albury Justin Clancy and Member for Wagga Wagga Joe McGirr have joined forces to act on doctor shortage across regional NSW.



## MEDIA RELEASE

### Steph Cooke MP

Member for Cootamundra

### Justin Clancy MP

Member for Albury

### Dr Joe McGirr MP

Member for Wagga Wagga

*Friday, October 25 2019*

## MPs JOIN FORCES FOR ACTION ON DOCTOR SHORTAGE

Member for Cootamundra Steph Cooke MP, Member for Albury Justin Clancy and Member for Wagga Wagga Joe McGirr have joined forces to call upon the Federal Government to act on the doctor shortage across regional NSW.

A lack of local access to medical services in the region's smaller communities is of great concern to all three representatives, however a University of NSW (UNSW) and Murrumbidgee Local Health District (MLHD) co-designed rural generalist training package could form part of a solution.

The three MPs this week sent a co-signed letter to Federal Minister for Health Greg Hunt, requesting his support for the program.

The initiative builds on the maturation of the regional clinical schools based in Wagga Wagga and Griffith, the establishment of training hubs and increasing local recruitment of graduate doctors who are tending to select local referral hospitals to undertake their hospital training after completing medical school.

Dr McGirr said the package was ready to roll out, giving graduate doctors a clear career pathway, with ongoing employment based in the regional area they trained.

But he believes debates over Medicare cost-shifting between State and Federal government departments are effectively blocking it from being implemented.

"This bureaucratic nonsense needs to stop," Dr McGirr said.

"Without this scheme, we will not have medical practitioners to staff our rural hospitals."

Ms Cooke said our local health organisations have done the hard yards to develop a solution to a worsening problem, and should be supported.

"We need action on this now, and we need the Commonwealth to support our communities and not let red tape allow this crisis to continue."

Member for Albury Justin Clancy MP said the system of MPS facilities in regional towns is dependent upon having a reliable base of doctors with rural generalist training and qualifications who are often the link to hospital transfers and treatment.

“This can take years to establish and we are asking the Commonwealth Government to expedite this network to support regional communities.”

The three MPs will continue to support the roll out of the program locally and welcome community advocacy for action.

**MEDIA Steph Cooke | 6924 2533**

**Joe McGirr | 6921 1622**

**Justin Clancy | 6021 3042**

**17.16 STEPH COOKE MP - MY COMMUNITY PROGRAM****File Number:** REP19/1305**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Member for Cootamundra  

Thank you for your concerns about the My Community Program. Representations have been made on your behalf to the Treasurer, Hon Dominic Perrottet MP.



Our Ref: SC7840/JL  
(in reply please quote)

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666  
temshire@temora.nsw.gov.au

Dear Mr Lavelle *Gary,*

Thank you for contacting me with your concerns about the My Community Program.

Further to your correspondence, representations have been made on your behalf to the Treasurer, Hon Dominic Perrottet MP.

I will get back in touch when I receive a response from the Treasurer.

Yours sincerely

*Stephanie Cooke*

**Steph Cooke MP**  
Member for Cootamundra

*10.10.2019.*



## Steph Cooke MP, Member for Cootamundra

Young Office: 140 Boorowa Street (PO Box 350) Young NSW 2594 Phone: 6382 2399 Fax: 6382 3144

Junee Office: 25 Seignior Street (PO Box 338) Junee NSW 2663 Phone: 6924 2533 Fax: 6924 1537

[f /StephCookeMP](#) [t @StephCookeMP](#) [e cootamundra@parliament.nsw.gov.au](mailto:cootamundra@parliament.nsw.gov.au) [www.stephcooke.com.au](http://www.stephcooke.com.au)

**17.17 STEPH COOKE MP - STRONGER COUNTRY COMMUNITIES****File Number:** REP19/1307**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Steph Cooke MP [↓](#) 

Thank you for concerns about the Stronger Country Communities Fund Round 3 and the scope for funding applications. Representations have been made on Councils behalf to the Hon John Barilaro MP Minister for Regional NSW.



Our Ref: SC9220/JL  
(in reply please quote)

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666  
temshire@temora.nsw.gov.au

Dear Mr Lavelle *Gary,*

Thank you for contacting me with your concerns about the Stronger Country Communities Fund Round 3 and the scope for funding applications.

Further to your correspondence, representations have been made on your behalf to the Hon John Barilaro MP, Deputy Premier, Minister for Regional NSW, Industry and Trade.

I will get back in touch when I receive a response from the Deputy Premier.

Yours sincerely

**Steph Cooke MP**  
Member for Cootamundra

*10.10.2019.*



## Steph Cooke MP, Member for Cootamundra

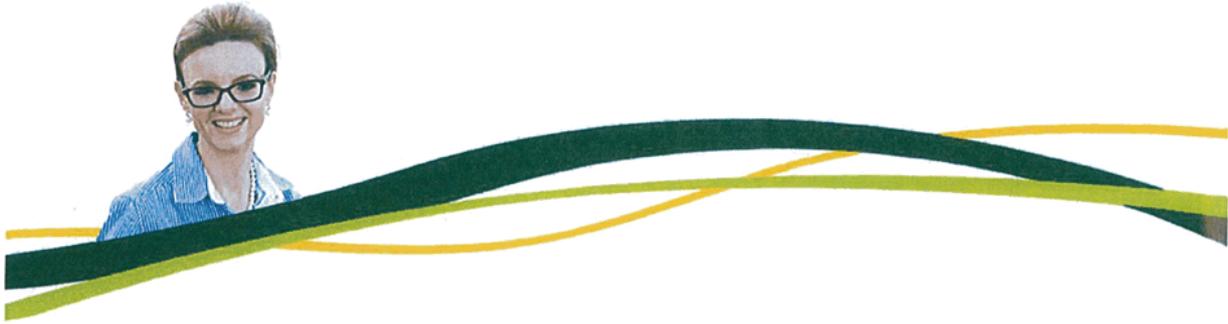
**Young Office:** 140 Boorowa Street (PO Box 350) Young NSW 2594 Phone: 6382 2399 Fax: 6382 3144

**Junee Office:** 25 Seignior Street (PO Box 338) Junee NSW 2663 Phone: 6924 2533 Fax: 6924 1537

/StephCookeMP @StephCookeMP cootamundra@parliament.nsw.gov.au www.stephcooke.com.au

**17.18 STEPH COOKE MP - SENIOR HOUSING****File Number:** REP19/1367**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Steph Cooke MP [↓](#) **FIRST HEADING**

Advising that representations have been made to the Hon Melinda Pavey MP, Minister for Water, Property and Housing. Will respond when a response is received from the Minister.



Our Ref: SC8719/JL  
(in reply please quote)

Mr Gary Lavelle  
General Manager  
Temora Shire Council

temshire@temora.nsw.gov.au

Dear Mr Lavelle *Gary,*

Thank you for contacting me regarding Temora Shire Council's proposed senior housing and group home development and for showing me the site.

Further to your correspondence, representations have been made on your behalf to the Hon Melinda Pavey MP, Minister for Water, Property and Housing.

I will get back in touch when I receive a response from the Minister.

Yours sincerely

Steph Cooke MP  
Member for Cootamundra

*6.11.19.*



## Steph Cooke MP, Member for Cootamundra

Young Office: 140 Boorowa Street (PO Box 350) Young NSW 2594 Phone: 6382 2399 Fax: 6382 3144

Junee Office: 25 Seignior Street (PO Box 338) Junee NSW 2663 Phone: 6924 2533 Fax: 6924 1537

[f /StephCookeMP](#) [@StephCookeMP](#) [cootamundra@parliament.nsw.gov.au](mailto:cootamundra@parliament.nsw.gov.au) [www.stephcooke.com.au](http://www.stephcooke.com.au)

**17.19 MINISTER FOR LOCAL GOVERNMENT - MINISTERIAL ADVISORY GROUP****File Number:** REP19/1334**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. LG Ministerial Advisory Group [↓](#) 

The newly formed and restructured Local Government Ministerial Advisory Group met to discuss ways to enable closer collaboration and engagement between the local government sector and the NSW Government.

**Gary Lavelle**

72490

**From:** Temora Shire Council  
**Sent:** Wednesday, 23 October 2019 2:09 PM  
**To:** Temora Shire Mayor; Gary Lavelle  
**Subject:** FW: Local Government Ministerial Advisory Group



**Ashleigh Burnett**

Secretary – Environmental & Engineering Department  
 Temora Shire Council

p: 02 6980 1101

a: 105 Loftus Street (PO Box 262) Temora NSW 2666

w: [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au) e: [secretary@temora.nsw.gov.au](mailto:secretary@temora.nsw.gov.au)



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**From:** NSW Gov No Reply [<mailto:noreply@minister.nsw.gov.au>]

**Sent:** Wednesday, 23 October 2019 2:06 PM

**To:** Temora Shire Council

**Subject:** Local Government Ministerial Advisory Group



**The Honourable Shelley Hancock MP**  
 Minister for Local Government

Dear Cllr Firman

This week the newly formed and restructured Local Government Ministerial Advisory Group (MAG) met to discuss ways to enable closer collaboration and engagement between the local government sector and the NSW Government.

The primary purpose of the MAG is to consolidate the views of key stakeholders and provide strategic advice on relevant issues. I will rely on the group to provide advice to me on issues such as financial sustainability of councils, new strategic initiatives, and legislative matters.

The MAG was originally designed to enable a frank exchange of ideas between the local government peak bodies and debate on issues of mutual importance. I look forward to this continuing.

I would like to warmly welcome the new chair of the MAG, Peter Duncan AM, and I look forward to working closely with him in his new role. As you may already know, Peter has had a distinguished 40-year career which has included many senior roles, most recently as Chief Executive of Roads and Maritime Services. Members of the MAG include representatives from Local Government NSW, the United Services Union and LG Professionals Australia (NSW).

Collaboration and engagement will underpin each and every decision I make and the MAG will play a crucial role to a stronger working relationship between us.

Over the past months I have held dozens of meetings with local government peak bodies, key stakeholders, mayors, councillors and general managers – and I will continue to do so. These meetings have been crucial to discussing how our two levels of government can best work together, and importantly, we will not only listen, but we will act on your feedback and concerns.

Your commitment to your communities is appreciated by me and the NSW Government.

Yours sincerely



**The Hon. Shelley Hancock MP**  
Minister for Local Government

Cc: Mr Gary Lavelle, General Manager, Temora Shire Council

**17.20 THE HON MICHAEL MCCORMACK MP - DROUGHT ASSISTANCE FUNDING****File Number:** REP19/1369**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Michael McCormack MP - Media Release [↓](#) **FIRST HEADING**

Advice that further drought assistance funding has been made available through the Drought Communities Program Extension.



**The Hon Michael McCormack MP**  
Deputy Prime Minister  
Minister for Infrastructure, Transport and Regional Development  
Leader of The Nationals  
Federal Member for Riverina

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## **MEDIA RELEASE**

08 November 2019

### **FURTHER DROUGHT ASSISTANCE FUNDING FOR LOCKHART AND HILLTOPS COUNCILS**

RIVERINA Nationals' MP and Deputy Prime Minister Michael McCormack has vowed the Liberal and Nationals' Government will never walk away from the regions as he announced both Lockhart and Hilltops Councils would each receive \$1 million in drought relief funding through the Drought Communities Programme Extension.

The funding is part of a \$1 billion extension of the Government's existing suite of drought relief measures.

"Communities across Australia are suffering the effects of the prolonged dry spell and the Riverina and Central West is no different," Mr McCormack said.

"This suite of measures goes to the heart of what matters to these communities. From small businesses to primary producers, we are working with communities to take the pressure off one of the worst droughts in history.

"Not only is the Government continuing to respond as the drought progresses, but we are working on measures to assist in the recovery when the rains come, which includes the Government's billion dollar investment in water infrastructure.

"We have been listening to our regional, drought-stricken communities and we will continue to listen and respond to this drought as well as support those in need. We will not walk away from those communities, not now, not ever."

Lockhart and Hilltops Councils in the Riverina electorate have been added to the list of eligible councils under the Drought Communities Programme (DCP) extension.

Lockhart Mayor, Councillor Rodger Schirmer, said the Council was very grateful for the \$1 million funding through the Programme.

"Any funding which comes Federally is always welcome," Cr Schirmer said.

"The Coalition has been very good for rural Australia.

"We have infrastructure backlogs and this will help council to address these demands."

---

The Hon Michael McCormack MP  
Parliament House Canberra | (02) 6277 7520 | [minister.mccormack@infrastructure.gov.au](mailto:minister.mccormack@infrastructure.gov.au)  
Suite 2, 11-15 Fitzmaurice Street, Wagga Wagga NSW 2650 | [michael.mccormack.mp@aph.gov.au](mailto:michael.mccormack.mp@aph.gov.au)

Hilltops Regional Council also received \$1 million through the DCP extension. Hilltops Regional Council Mayor, Councillor Brian Ingram, said the funding would be well accepted in his community.

“The drought is really starting to bite and you can see the morale of people dropping, so any funding that enables Council to create extra employment or upgrade the gravel road network for farmers will benefit everyone in the shire,” Cr Ingram said.

On top of the extension to the Drought Communities Programme, the 128 Local Government Areas will also receive extra Roads to Recovery funding.

The next round of the popular Building Better Regions Fund will also be made available to drought-affected communities.

“This is the fourth round of this fund which is dedicated to the regions,” Mr McCormack said.

“This \$200 million Building Better Regions round will be going to these drought-stricken local government areas which need it most right now.

“The Government will also be providing \$138.9 million of Roads to Recovery top-up funding for the 128 eligible LGAs.”

The addition of Lockhart and Hilltops local government areas brings to nine the number of Riverina electorate councils now included in the Drought Communities Programme.

Temora Shire was added to the programme in September and before then Parkes, Forbes, Cowra, Weddin, Coolamon and Bland were included.

Those areas which have received Drought Communities Programme Extension funding also enables eligible farmers, farm workers and suppliers/contractors in each Local Government Area to apply for up to \$3,000 per eligible drought-affected household through the Drought Community Support Initiative.

Farming households can receive up to \$3,000 to spend in their local communities to cover urgent bills such as food, petrol and utilities, taking stress off families and boosting the local economy.

**List of new measures:**

- Making new and existing drought loans for farmers interest free for two years so they purchase fodder, pay for freight and pay their farm hands. Years three to five will be interest only payment and years six to 10 will be interest and principal. Current scheme is the first five years are interest only payments, and interest and principal payments for the balance of the loan term
- A new program for small businesses dependent on agriculture with loans worth up to \$500,000 that can be used to pay staff, buy equipment and refinance. It follows the same new payment scheme as the Drought Loans for farmers
- \$10 million to support schools facing financial hardship as a result of ongoing drought conditions, including fee concessions for boarding students

- \$5 million from the Community Child Care Fund will help assist centres that are experiencing decreased demand and financial pressure due to families from drought-affected areas being unable to pay for child care

#### **Supporting jobs and investment in local communities**

- An additional \$1 million for each of the 122 drought-affected councils and shires if they need it
- \$1 million each for new drought-affected councils and shires including Greater Hume, Hilltops, Lockhart and Upper Lachlan in NSW, and Kangaroo Island and Tatiara in SA
- \$50 million discretionary fund to support projects in Local Government Areas impacted by the drought
- Redirecting \$200 million into a Building Better Regions Fund drought round to support new projects that deliver social and economic benefits to drought-affected communities
- \$138.9 million additional Roads to Recovery funding in calendar year 2020 for the 128 Local Government Areas eligible for the Drought Communities Programme Extension

#### **Long-term resilience**

- 100 gigalitres of water that will be used to grow up to 120,000 tonnes of fodder as well as silage and pasture to secure supplies for the months ahead.

#### **We have a national drought strategy and it has three important components.**

- Supporting farmers in the here and now with immediate assistance, such as the \$3,000 cash payments to families under the Drought Communities Support Initiative
- Supporting rural communities and businesses doing it tough in the drought with stimulus through funds such as the Drought Communities Programme and Building Better Regions Fund.
- Preparing for future droughts through measures such as the Future Drought Fund, which provides \$100 million every year to invest in drought resilience projects in both good times and bad, and developing a long-term strategy.

#### **Assistance here and now for farmers**

- More than \$365 million in the Farm Household Allowance, with around 12,700 families receiving the payment so far.
- \$29.4 million to support mental health and wellbeing and \$5 million to the Rural Financial Counselling Service
- \$65.4 million to help households pay the bills with a \$3,000 Drought Community Support Initiative payment
- \$75 million in tax breaks to farmers

- \$1 billion in interest-free and concessional loans to help farmers and agricultural reliant small businesses manage through and get back on their feet once the drought passes

#### **Supporting rural communities**

- An additional \$1 million economic stimulus payment to the 122 councils to already receive funding, and a new six councils eligible to receive payments. This creates local jobs through local projects, which employ local tradies, businesses and help the community through the toughest part of the drought.
- A \$50m fund to support additional councils in 2020.
- More funding through the Roads to Recovery program, which gives over \$138 million to drought-affected council areas. This creates more jobs, stimulates local economies and builds better, safer roads.
- A special drought round of the Building Better Regions Fund, which provides \$200 million to support drought-affected communities.
- Keeping kids at school with \$10m assistance for schools in drought affected areas and \$5m to ensure early learning centres hit by the drought remain financially viable.
- \$15 million in grants through the Foundation for Rural and Regional Renewal – a non for profit that harnesses government, businesses and philanthropic investments to support rural and regional Australia
- \$7 million for a small business support program

#### **Making communities more resilient to future droughts**

- A \$5 billion Future Drought Fund to deliver \$100 million each and every year to make us more resilient to drought
- \$3.5 billion to build dams, weirs and pipelines – \$1.48 billion has already been committed
- \$100 million through a National Water Grid Authority
- We are helping farmers help farmers by making 100GL – the equivalent of 40,000 Olympic swimming pools – available for farmers to grow cheap fodder for farmers who need it.

**Ends**

**Media Contact: Shane Manning 0439 550 506**

**17.21 THE HON MICHAEL MCCORMACK MP - ELECTORAL MATTERS****File Number:** REP19/1383**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Michael McCormack MP  **FIRST HEADING**

Advising that a submission to the Joint Standing Committee of Electoral Matters was made. The four key points made in the submission was to review and consider as part of its work the postal vote application process, the disenfranchising of postal voters, pre-poll voting and pre-poll voting locations.

# Michael McCormack MP

Federal Member for Riverina  
Deputy Prime Minister of Australia  
Minister for Infrastructure, Transport and Regional Development  
Leader of the Nationals

Councillor Rick Firman OAM  
Mayor  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

*Rick*  
Dear Mayor Firman

You may recall I recently made representations to the Assistant Minister for Finance, Charities and Electoral Matters, Senator the Hon Zed Seselja, on behalf of Temora Shire Council regarding the lack of a pre-poll voting centre in the town at 2019 Federal Election.

Since making those representations and forwarding the Assistant Minister's reply, I acknowledge a subsequent letter I have received from Temora Shire Council General Manager, Mr Gary Lavelle PSM, dated 23 October in relation to the same issue.

For your information, in addition to the concerns you raised with me on behalf of Temora Shire, I also received a number of different complaints and specific pieces of feedback about various aspects of the delivery and operation of the election. As a result of the number of issues raised with me, I too have made a written to the submission to the Joint Standing Committee on Electoral Matters (JSCEM) as the Federal Member for Riverina.

The four key points I made in my submission implore the Committee to review and consider as part of its work the postal vote application process, the disenfranchising of postal voters, pre-poll voting and pre-poll voting locations.

I have provided a copy of my submission to the Committee for your information and reference. You may also be interested to know that I will also be making copies of my submission available to all those who contacted me with their concerns about the election and its delivery.

I can assure you I share the frustrations of Temora Shire Council in relation to this issue and trust you will find my submission of interest.

Like me, I trust you too will be looking forward to the outcomes of the Committee's inquiry process.

Yours sincerely

*Michael McCormack*  
Michael McCormack MP  
**Federal Member for Riverina**  
mm.amc.wga

8 / 11 / 2019

Encl. 1

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# Michael McCormack MP

Federal Member for Riverina  
Deputy Prime Minister of Australia  
Minister for Infrastructure, Transport and Regional Development  
Leader of The Nationals

Senator the Hon James McGrath  
Chair  
Joint Standing Committee on Electoral Matters  
Parliament House  
PO Box 6021  
CANBERRA ACT 2600

*James*  
Dear Senator McGrath

I write to make a submission to the Joint Standing Committee on Electoral Matters following the 2019 Federal Election.

I note the Committee, according to the Parliament House website, stopped receiving submissions in September this year. However, following advice my office received from Committee staff, I understand public hearings will soon be held to collect more information and evidence in relation to the election and that the Committee can consider accepting late submissions. However, this decision is at the discretion of the Committee.

I seek your consideration of my request to accept this submission and include it as part of the Committee's information gathering processes in an effort to better understand the issues which were faced by those who live in a regional electorate of Australia at the most recent Federal Election.

There were four keys issues which were raised with both me and my office during the course of the 2019 Federal Election. The biggest concerns I am aware of and want to bring to the attention of the Committee are: the postal vote application process, the disenfranchising of postal voters, pre-poll voting and pre-poll voting locations.

I have provided a summary of each of the abovementioned issues for your information.

## Postal vote applications process

The slow delivery times and limited mail services available to those who live in rural and regional areas proved to be a significant issue for those who applied for postal votes. I am aware in many cases that it took on average at least one week for postal vote applications to reach voters. Once completed and returned, it would then take a week for those applications to arrive at the Australian Electoral Commission (AEC).

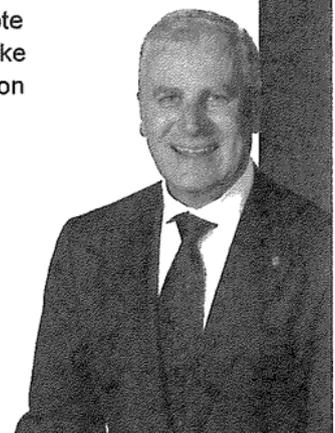
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These were then processed, which I understand in some cases as reported to me and my office during the peak period was taking up to a week and then a week for the ballot papers to be posted out to voters. The process I have outlined is based on the assumption a voter completes the appropriate forms on the day of receipt and posting back on the next available mail day, which in some cases in rural areas of my electorate is only two or three days a week.

The protracted process caused a great deal of anxiety for not only those living on rural properties, but also for older voters who were concerned they wouldn't receive their ballot papers in time and they weren't able to reach a pre-poll voting centre in their area due to there not being one or it being too far away.

Furthermore, the slower mail delivery times meant that in some cases postal vote applications were processed and ballot papers distributed in the days immediately prior to the election. Given a postal vote application can be received up until the week preceding an election means there is no realistic chance the voter's application can be processed and returned in time for them to be able to return their ballot papers before the cut-off date for receipt of ballot papers. This is both inequitable and impractical.

#### **Disenfranchising of postal voters**

In addition to and directly related to the slower mail services experienced by those living in rural and regional electorates, the delivery and return of ballot papers via post presented difficulties for many in the Riverina electorate. I would go so far as to say, many were disenfranchised as a result.

A specific example which was brought to my attention is the return of ballot papers by post. Voters are required to sign and date the outside of the envelope containing their ballot papers and the declaration made by the voter states they voted on or before polling day. However, in many instances this wasn't possible given many postal voters received their ballot papers on the Monday or the Wednesday following the election, meaning they completed their vote after the outcome of the election had become known and signed and dated the declaration post 18 May 2019 (the date of the poll).

My office sought verbal advice from the AEC in relation to this matter and were advised, that should the voter sign and date the declaration post-election day - as they would legally be required to do in order to comply with the law - the vote would not be counted. However, they would be marked off the roll as having voted, effectively meaning they had been disenfranchised. They voted, but haven't had their vote counted. This, too, is inequitable and nonsensical.

#### **Pre-poll voting**

I, like many other candidates who put themselves forward for election and the volunteers who supported us, stood for hours and days outside pre-poll voting centres. The feedback provided by voters to both me and volunteers who supported my campaign, and widely reported in the media, was that the period of time allocated for pre-poll voting was too long. Not only does it mean voters are casting their ballots before all party policies and election commitments have been announced, there are significant costs which need to be borne by

pre-poll centres is almost equal, the distances required to travel by those who live in rural and regional areas is far greater than those who live in the city. Similarly, the challenges of access, isolation and services available to those who live in my electorate are far greater and more difficult to address than what those in Wentworth may experience.

**Conclusion**

There is much which can be learned through the exercise of inclusive and extensive public consultation and I applaud the Committee for its efforts to gather information and review the processes and outcomes of the operation and delivery of the 2019 election.

I look forward to learning of the outcomes of the upcoming public hearings, which will no doubt inform the recommendations of the Committee and in turn, I trust, will influence and deliver positive changes in time for the next Federal election.

I commend my submission to the Committee for its serious consideration.

Yours sincerely



Michael McCormack MP

**Federal Member for Riverina**

mm.amc.wga

3 / 1 / 2019

**17.22 THE HON MICHAEL MCCORMACK MP - ROADS TO RECOVERY DROUGHT BOOST****File Number:** REP19/1387**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Michael McCormack MP - Roads to Recovery [↓](#) **FIRST HEADING**

Advising that Local Government Areas which are eligible under the Drought Communities Program will receive additional payment.

**The Hon Michael McCormack MP**

Deputy Prime Minister

Minister for Infrastructure, Transport and Regional Development

Leader of The Nationals

Federal Member for Riverina

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**MEDIA RELEASE**

12 November 2019

**ROADS TO RECOVERY BOOST FOR COOLAMON AND TEMORA SHIRES**

RIVERINA MP and Deputy Prime Minister Michael McCormack has delivered further financial relief for Coolamon and Temora Shires as part of a comprehensive drought relief package announced last week.

The funding is part of a \$1 billion extension of the Government's existing suite of drought relief measures.

Local Government Areas which are eligible under the Drought Communities Programme will receive this additional payment.

Mr McCormack said the money would help to stimulate the local economy and keep jobs in the community.

"Both Coolamon and Temora Shires will receive further funding as part of the \$138.9 million of Roads to Recovery top-up funding for the 128 eligible LGAs," Mr McCormack said.

"This funding boost is on top of the 25 per cent increase announced in the Federal Budget in April.

"This will help keep local jobs in the community as well as address any road infrastructure backlogs in the area.

"I know communities throughout the Riverina and Central West are suffering the effects of the prolonged dry spell – the Federal Government is continuing to work with local communities to take the pressure off what is fast becoming one of the worst droughts in our history.

"Our regional communities need to know that we will always support them in these times of trouble – we will continue to listen and respond as required.

"We will not walk away from our communities, not now, not ever."

**Further drought support:**

- An additional \$1 million for each of the 122 councils and shires eligible under the Drought Communities Programme if they need it
- \$138.9 million additional Roads to Recovery funding in calendar year 2020 for the 128 Local Government Areas eligible for the Drought Communities Programme Extension

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The Hon Michael McCormack MPParliament House Canberra | (02) 6277 7520 | [minister.mccormack@infrastructure.gov.au](mailto:minister.mccormack@infrastructure.gov.au)  
Suite 2, 11-15 Fitzmaurice Street, Wagga Wagga NSW 2650 | [michael.mccormack.mp@aph.gov.au](mailto:michael.mccormack.mp@aph.gov.au)

**Ends**

**Media Contact:** Shane Manning 0439 550 506

**17.23 GOLDENFIELDS WATER COUNTY COUNCIL - DROUGHT IMPACT****File Number:** REP19/1410**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Goldenfields Water  **FIRST HEADING**

Advising that the Goldenfields Board have taken steps on the Demand and Drought Management Plan for managing water supply operations.



Reference: 19/11434

5 November 2019

**Mr Gary Lavelle**  
**General Manager**  
**Goldenfields Water**  
**PO Box 262**  
**TEMORA NSW 2666**

Dear Gary

I refer to your letter of 10 October 2019 in relation to the impact of the current drought conditions.

Goldenfields' Demand and Drought Management Plan provides the criteria for managing water supply operations. At this time no trigger has been reached for water restrictions to be enacted.

However, in response to the extreme conditions, the Board resolved the following at the October meeting of Council;

1. *Note the information within this report and approve the General Manager through his delegations to implement voluntary water conservation measures across all of Goldenfields Water's supply schemes.*
2. *Implement a community education and engagement program to encourage the uptake of water conservation measures.*
3. *Approve a 25% reduction for 6 months for all rural and residential public standpipe water usage.*

Goldenfields Water is keenly aware of the necessity to conserve water, and our responsibilities to the communities we serve, implementing the following in 2018/19;

- Investment in three quick fill standpipes in the region - increasing water flow and reducing the time to fill a standard 10,000L water tanker to just 30 minutes.
- Reduction in the stand pipe charges by 25% for 6 months in December 2018 in response to the extended dry period.
- The introduction of the Goldenfields Water App, providing our customers with the technology to water their own usage, encouraging water conservation and cost savings.
- The opening of stage 1 of the overall \$10.9 Mandamah Scheme, providing famers in the region with a mechanism to drought proof their properties.

Goldenfields Water  
ABN 54 357 453 921

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I appreciate Temora Shire Councils interest in water conservation and in supporting our local residents that are impacted by these dry conditions.

I would be pleased to engage further with Temora Shire Council to ensure our mutual stakeholder requirements are well met now and into the future.

Yours faithfully

A handwritten signature in black ink, appearing to read "AD", written over a horizontal line.

Aaron Drenovski  
**General Manager**

**18 CONFIDENTIAL REPORTS****RESOLUTION 478/2019**

Moved: Cr Dale Wiencke

Seconded: Cr Lindy Reinhold

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 6:15pm:

**18.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 12 November 2019**

This matter is considered to be confidential under Section 10A(2) - c and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**RESOLUTION 481/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

**It was resolved that the reports and recommendations as presented be adopted**

**AND FURTHER**

**That personal representations be made to State and Federal Members for funding support into the future for TAIC.**

**CARRIED**

**18.2 Confidential Minutes of the Economic Development Committee Meeting held on 12 November 2019**

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**RESOLUTION 483/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

**It was resolved that the reports and recommendations as presented be adopted**

**CARRIED**

**18.3 Windscreen Incident**

This matter is considered to be confidential under Section 10A(2) - a and g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors) and advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal

proceedings on the ground of legal professional privilege.

**RESOLUTION 484/2019**

**Moved:** Cr Max Oliver

**Seconded:** Cr Dale Wiencke

**It was resolved that Council notes the report.**

**CARRIED**

**18.4 Planning Proposal - Temora West**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 485/2019**

**Moved:** Cr Graham Sinclair

**Seconded:** Cr Max Oliver

**It was resolved that Council**

- 1. Endorse the draft planning proposal,**
- 2. Forward the draft planning proposal to the NSW Department of Planning and Environment,**
- 3. Place the draft Planning Proposal on public exhibition once approval from the NSW Department of Planning and Environment is received, and**
- 4. Receive a future report on the outcomes of the public exhibition.**

**CARRIED**

**18.10 Late Submission Temora Airport Land Rezoning**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 486/2019**

**Moved:** Cr Dennis Sleigh

**Seconded:** Cr Nigel Judd

**It was resolved that Council notes the submission and meets with the Complainant, Mayor, Acting General Manager, Director of Environmental Services and the Town Planner ASAP to discuss the rezoning and the future subdivision for potential development costs.**

**CARRIED**

**18.5 Temora Airport Land Rezoning**

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**RESOLUTION 487/2019**

**Moved: Cr Lindy Reinhold**

**Seconded: Cr Graham Sinclair**

**It was resolved that Council defers the Airport Land Rezoning report to the December meeting of Council.**

**CARRIED**

**18.6 Bundawarra Centre - Machinery Shed**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 488/2019**

**Moved: Cr Max Oliver**

**Seconded: Cr Lindy Reinhold**

**It was resolved that Council waives the fees for the construction of new Machinery Shed for The Bundawarra Centre.**

**CARRIED**

**18.7 Bundawarra Centre Upgrade**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 489/2019**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Dale Wiencke**

**It was resolved that Council:**

- 1. Endorse the concept plans**
- 2. Support the delivery of the Bundawarra Centre upgrade as funding allows.**

**CARRIED**

**18.8 Pinnacle Community Services - Pinnacle House**

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**RESOLUTION 490/2019**

**Moved: Cr Max Oliver**

**Seconded: Cr Kenneth Smith**

**It was resolved that Council sell Grey Street house due to**

- 1. Limited Potential future use**
- 2. Difficulty in gaining Accreditation for Provision of Dementia Services**
- 3. Difficulty in recruiting appropriately trained staff for Dementia Services**
- 4. Potential conflict with Narraburra Lodge**
- 5. Limited available funds.**

**CARRIED**

**18.11 Aviation - Letter of Support**

This matter is considered to be confidential under Section 10A(2) - diii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, reveal a trade secret.

**RESOLUTION 41/2019**

**Moved: Cr Dennis Sleigh**

**Seconded: Cr Max Oliver**

**It was resolved that Council endorse the letter of support for the funding application.**

**CARRIED**

**18.9 Southern Lights - Smart Streetlights**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 492/2019**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Dennis Sleigh**

**It was resolved that the Southern Lights project be referred to the 2020/2021 budget considerations at the indicative price of \$471,217**

**AND FURTHER**

**That Council investigate through REROc if the pricing is contestable.**

**CARRIED**

**CARRIED**

**RESOLUTION 479/2019**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Council adopts the motions from the closed committee of Council.

**CARRIED**

**19 MEETING CLOSE**

The Meeting closed at 8.14PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 December 2019.

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**