



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Thursday, 19 November 2020
Time: 4:00PM
Location: 105 Loftus Street
TEMORA NSW 2666

AGENDA

Ordinary Council Meeting

19 November 2020

Gary Lavelle
General Manager

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1 OPEN AND WELCOME

The following Public Forum requests have been received:

- [enter text](#)

2 APOLOGIES**3 OPENING PRAYER****4 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 15 October 2020

Extraordinary Council Meeting - 19 October 2020

5 MAYORAL MINUTES

Nil

6 REPORTS FROM COMMITTEES

6.1 MINUTES OF THE ACCESS & EQUITY COMMITTEE MEETING HELD ON 10 NOVEMBER 2020

File Number: REP20/1259

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Access & Equity Committee Meeting held on 10 November 2020

RECOMMENDATION

It was resolved that the reports be received.

It was resolved that the reports and recommendations as presented be adopted.



Date: Tuesday, 10 November 2020
Time: 11:08AM
Location: Supper Room, Temora Memorial Town Hall,
Loftus Street
TEMORA NSW 2666

MINUTES

Access & Equity Committee Meeting

10 November 2020

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**MINUTES OF TEMORA SHIRE COUNCIL
ACCESS & EQUITY COMMITTEE MEETING
HELD AT SUPPER ROOM, TEMORA MEMORIAL TOWN HALL, LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 10 NOVEMBER 2020 AT 11:08AM**

PRESENT: Community Rep Jane Sanders, Cr Claire McLaren, Temora Community Centre Deb Patterson, Community Rep Robert Jordan

IN ATTENDANCE: Kris Dunstan (Director of Environmental Services), Belinda Bushell (Environmental Health & Building), Elizabeth Smith (Director of Administration & Finance), Claire Golder (Town Planner)

1 OPEN MEETING

11:08am

2 APOLOGIES

COMMITTEE RESOLUTION 8/2020

Moved: Cr Claire McLaren

Seconded: Temora Community Centre Deb Patterson

That apologies from Disability Representative Michael Floyd, Parents & Carers Representative Jo Kalms, Pinnacle Services Sheree Axtell and Cr Dale Wiencke, Kristy Wallace be received and accepted.

CARRIED

1. EXPRESSIONS OF INTEREST TO JOIN ACCESS & EQUITY COMMITTEE

Expressions of Interest were received from Kristy Wallace and Jane Sanders to join the Access & Equity Committee.

COMMITTEE RESOLUTION 9/2020

Moved: Cr Claire McLaren

Seconded: Temora Community Centre Deb Patterson

The Committee resolved to recommend to Council to accept the nominations from Jane Sanders and Kristy Wallace to join the Access & Equity Committee.

CARRIED

2. CHAIR AND SECRETARY POSITIONS

Cr Claire McLaren nominated Councils Director of Environmental Services Mr Kris Dunstan for the position of Chair.

COMMITTEE RESOLUTION 10/2020

Moved: Cr Claire McLaren

Seconded: Temora Community Centre Deb Patterson

The Committee resolved to recommend to Council to accept the nomination of Mr Kris Dunstan as Chairperson.

CARRIED

Mr Kris Dunstan accepted the nomination.

Cr Claire McLaren nominated Councils Environmental Health and Building Surveyor Mrs Belinda Bushell for the position of Secretary.

COMMITTEE RESOLUTION 11/2020

Moved: Community Rep Robert Jordan

Seconded: Cr Claire McLaren

The Committee resolved to recommend to Council to accept the nomination of Mrs Belinda Bushell as Secretary.

CARRIED

Mrs Belinda Bushell accepted the nomination.

3 REPORTS**3.1 HEATED POOL DISABILITY PARKING****File Number:** REP20/1235**Author:** Senior Engineering Technical Officer**Authoriser:** Engineering Technical Manager**Attachments:** 1. Heated Pool Proposed Disability Parking Spaces**REPORT**

At a previous Access & Equity committee meeting the ongoing difficulty encountered for the mobility impaired members of the community in accessing the heated pool entrance was raised.

From investigation the matter raised is more than reasonable as the only existing disability parking space is at the front entrance to the recreation centre/pool so the mobility impaired are thus required to navigate around the building perimeter to access the heated pool. This distance is 145 metres approximately from the existing disability provided parking space.

Keeping in mind the primary purpose of the heated pool and its users the warranted need for closer convenient disability parking for mobility impaired is required. Councils Engineering staff have investigated and established a solution accordingly by proposing to extend the path 1.5 metres past the existing pathway there would then be sufficient space to meet the Australian Standard requirements. By erecting two disabled carparks at the rear entrance of the heated pool there would be a safer transition from vehicles to the pool, firstly being closer and secondly no need to use kerb ramps or steps as there is leading to the main entrance. The two carparks will require a 7.8x7.2 metre slab to meet requirements with a safety bollard, rubber wheel stops (to prevent vehicles hitting the fence around Browns dam), thermo painted disability symbol markings, linework and yellow hatching. All this detail is visually shown in Image 1 attached.

To ensure non disruptive access, yellow hatching would also be required in the Temora Bowling Club carpark where the entry road meets the bitumen seal as shown in Image 2. The area between the footpath and the carpark on the pool side is to be filled with a small native garden (North of new parking spaces).

Also issue with water ponding are observed where the path currently curves with this issue best addressed during this project by installing a small drainage pit on the eastern side of the concrete path along the edge of the gravel access road running a pit underground directly into Browns Dam.

Budget Implications

The proposed project estimate is.

Item	Qty	Unit Price	Total
Yellow barrier line	36 lm	\$3.58	\$128.88
Disabled pavement marking	2	\$194.15	\$388.30
Shared zone hatching (Parking)	13m ²	\$19.80	\$257.40
Shared zone hatching (Bowling Club Lane Access)	20m ²	\$19.80	\$396.00
Install Signage	2	\$250.00	\$500.00
Bollard	1	\$400.00	\$400.00

Rubber Wheel Stop	2	\$200.00	\$400.00
Concrete path	15 m ²	\$150.00	\$2250.00
Concrete pad (Parking Bays + Share Zone)	40 m ²	\$150.00	\$6000.00
Sum			\$10,720.58
Contingency (10%)			\$1072.06
TOTAL			\$11,792.64
Additional stormwater drainage installation			\$2,000
TOTAL (Including stormwater drainage)			\$13,792.64

COMMITTEE RESOLUTION 12/2020

Moved: Cr Claire McLaren

Seconded: Community Rep Robert Jordan

That the Committee resolved to recommend to Council that the proposed design for Heated Pool Disability Parking Services be referred to the 2021/2022 budget estimates.

CARRIED

Report by Alex Dahlenburg



Image 1: New disability parking spaces and footpath widening required



*Entry point to access road from
Temora Bowling Club including
hatched area*

Image 2: Entry to access road from Bowling Club Lane/Temora Bowling Club Carpark



Ground level view



3 point turning bay and access road

Image 3 & 4: Ground level view of vehicle parked in proposed bay location and the view for manoeuvring in and out of the parking spaces.



Image 5: Aerial View of proposed disability parking spaces (outlined in red) and access to heated pool indicated by blue line on plan

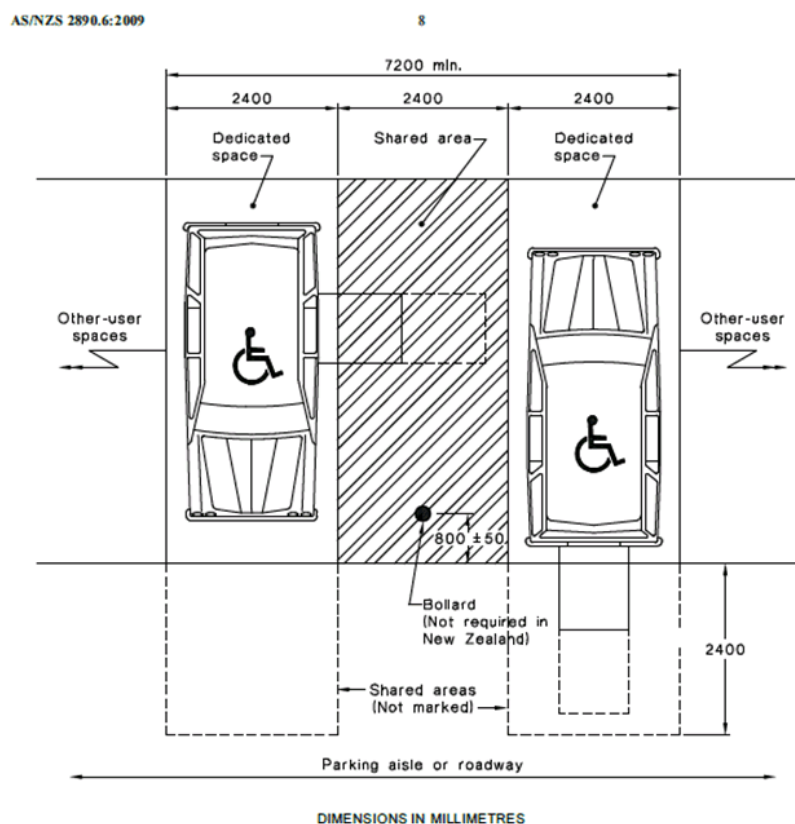


FIGURE 2.3 EXAMPLE OF TWO PARKING SPACES WITH A COMMON SHARED AREA—DIMENSIONS FOR AUSTRALIA ONLY*

2.2.2 Parallel parking spaces

A parallel parking space shall comprise areas as illustrated in Figure 2.4 as follows:

- (a) A dedicated space as follows:
 - (i) *In Australia* at least 3200 mm wide by 7800 mm long.
 - (ii) *In New Zealand* at least 2400 mm wide by 7800 mm long.

All of the dedicated space shall be at the same level.
- (b) A shared area adjacent to the non-trafficked side of the dedicated space as follows:
 - (i) *In Australia* at least 1600 mm wide by 7800 mm long.
 - (ii) *In New Zealand* at least 1100 mm wide by 7800 mm long.

* Base dimensions for angle parking spaces and shared areas in New Zealand are shown in Figure 2.1.

Image 6: Australian Standard (AS 2890) design is complying to

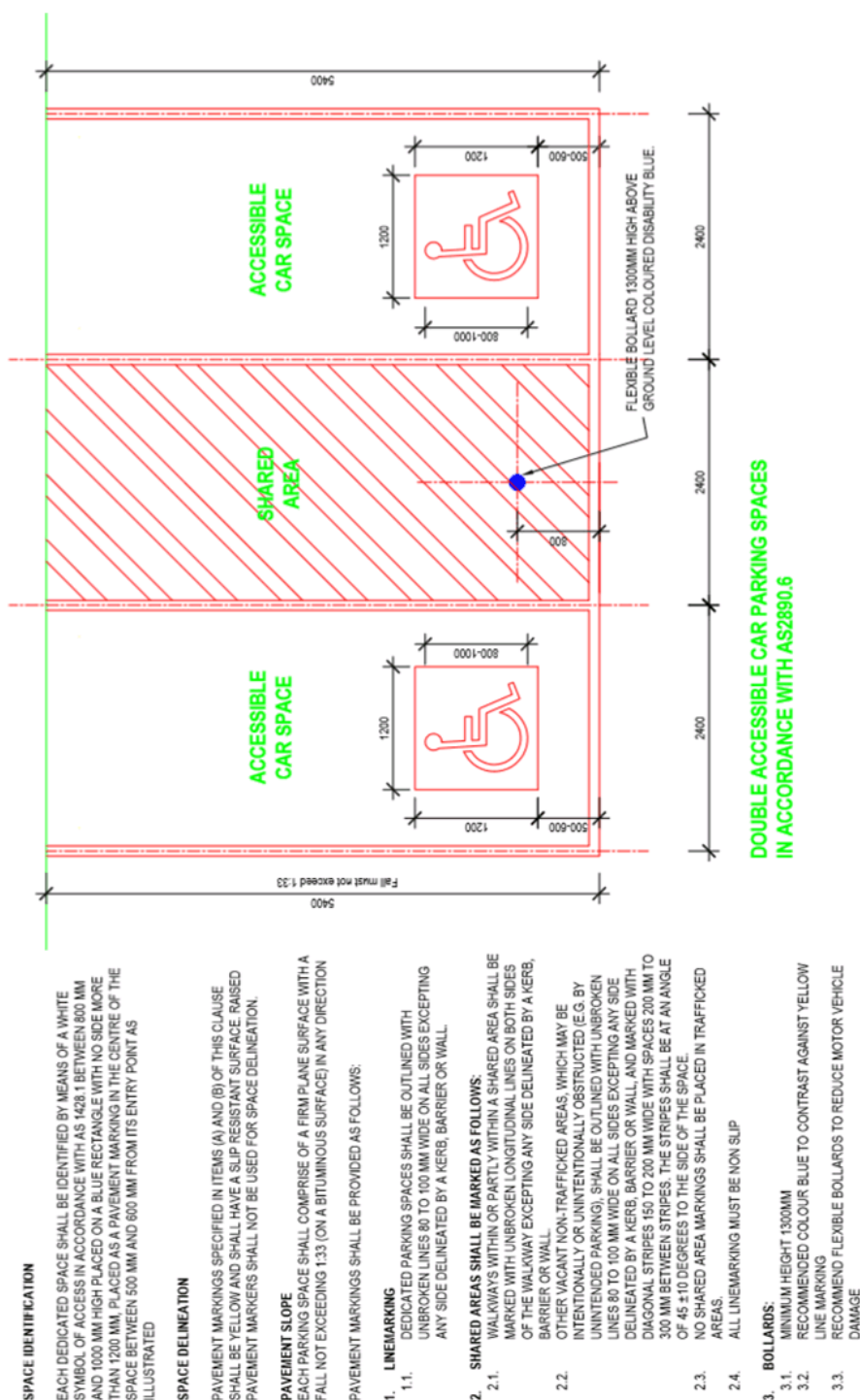


Image 7: Temora Shire Council standard drawing based on Australian Standard (AS 2890)

3.2 TEMORA ART CENTRE PLANS

File Number: REP20/1237
Author: Building Surveyor
Authoriser: Director of Environmental Services
Attachments: 1. Temora Art Centre Plans

REPORT

The attached plans are of the development of the Temora Arts Centre located in Aurora Street (Ex-Scouts Hall). The plans are presented to the Access and Equity Committee to review the accessible elements.

COMMITTEE RESOLUTION 13/2020

Moved: Cr Claire McLaren

Seconded: Temora Community Centre Deb Patterson

That the Committee resolved to recommend to Council that the following inclusions occur during the process of accepting the tender with the construction company;

1. Disabled Parking to meet the relevant Australian Standards,
2. Surety that the double doors that enter into Studio 2 are appropriate in regards to accessibility

AND FURTHER

That Council Officers through the process of procurement in regards to future maintenance of existing building ensure that the doors and any ancillary hardware are appropriate in regards to accessibility.

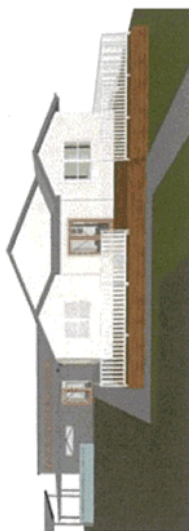
CARRIED

Report by Belinda Bushell

COVER SHEET

Temora Arts & Creativity Centre Upgrade

119 Aurora Street, Temora NSW



DRAWING LIST:

NO	DESCRIPTION
A00	COVER PAGE - PG1
A01	COVER PAGE - PG2
A01	SITE PLAN
A201	FLOOR PLAN - NEW BUILDING - STAGE 1
A201	FLOOR PLAN - EXISTING BUILDING - STAGE 2
A600	EXTERNAL ELEVATIONS
A700	SECTION
A800	INTERNAL ELEVATIONS
A801	INTERNAL ELEVATIONS
A802	INTERNAL ELEVATIONS - BATHROOMS
SC01	FF&E SCHEDULE

SLAB:
- SLAB & FOOTINGS TO ENGINEERS SPECIFICATION AND TO COMPLY WITH AUSTRALIAN STANDARDS & BCA (TO COMPLY WITH AS2870).
- SLAB TO BE FINISHED WITH SEALER DULUX PROTECTIVE COATINGS - LUXAFLOOR OR APPROVED EQUIVALENT.

NEW BUILDING - SHED STRUCTURE
- TO SHED MANUFACTURER'S SPECIFICATION, MANUFACTURER TO PROVIDE SHOP DRAWINGS FOR APPROVAL PRIOR TO COMMENCING WORK.
- WALL CLADDING TO BE LYSAGHT CUSTOM ORB COLORBOND WINDSPRAY
- ROOF CLADDING TO BE LYSAGHT CUSTOM ORB COLORBOND SHALE GREY
- GUTTERS & FASCIA IN COLORBOND BASALT

PROVIDE INSULATION:
- INSTALL INSULATION MUST COMPLY WITH AS/NZS 4859.1
- INSULATION:
- FOIL BLANKET INSULATION TO ROOF IN ACCORDANCE WITH 3.12.1.2 OF THE BCA
- R4.0 BULK INSULATION TO CEILINGS AT 2700mm
- R2.5 BULK INSULATION TO EXTERNAL ALL EXTERNAL WALLS
- PROVIDE ACOUSTIC INSULATION TO OFFICE, BATHROOMS AND MULTIPURPOSE ROOM WALL CAVITY.

INTERIOR WALL CLADDING & PLASTERBOARD TYPES
- ALL INTERIOR WALLS REFER TO FF&E SCHEDULE FOR SPECIFICATION TO STUDIO 2 WORKROOM AND STORE ROOM WALLS.
- AQUACHEK - TO WET AREAS
- IMPACTCHECK TO FRONT OF HOUSE AREAS - FOYER, WALKWAYS, OFFICE AND MULTIPURPOSE ROOM

WET AREA TILING
- FULL HEIGHT WALL, TILES TO MALE, FEMALE AND ACCESSIBLE BATHROOMS
- TILING TO 2100mm HIGH TO WASH AREA BAY IN STUDIO 2 WORK ROOM REFER TO A200 AND A600 SERIES DRAWINGS FOR DETAILS.

ELECTRICAL

HEATING & COOLING
- DUCTED HEATING AND COOLING TO NEW BUILDING. UNIT TO BE INSTALLED IN 2700mm H CEILING AREA AND BE DUCTED TO STUDIO 2 WORKROOM & STORE VIA VENTS IN MAIN WALL.

EXHAUST
- MECHANICAL EXHAUST FANS ARE TO BE PROVIDED AS SHOWN AND ARE TO BE INSTALLED TO EXHAUST EXTERNALLY AND TO BE SENSOR ACTIVATED WITH A 20MIN TIMEOUT SET.

- ALLOW FOR SUITABLE EXHAUST TO STUDIO 2 STORE - TO PROVIDE ADEQUATE EXHAUST WHEN WORKING WITH CHEMICALS.

POWER
- ALLOW FOR ONE 3 PHASE POWER CONNECTION TO STUDIO 2 STORE ROOM REAR WALL FOR FUTURE KILN.

- FLOOR BOX - FB1 TO MULTIPURPOSE ROOM. REFER TO FF&E SCHEDULE FOR DETAILS.

- PROVIDE 8 CHAIN HANGING CEILING POWERPOINTS OUTLET IN STUDIO 2 WORK AREA AND 5 IN STUDIO 2 STORE AREA

LIGHTING
- ALL NEW LIGHTING TO BE LED SET TO DAYLIGHT AND TO BE SENSOR OPERATED WITH A 20MIN TIMEOUT SET.

- SUSPENDED LED HIGH BAY LIGHTS TO STUDIO 2 WORK ROOM AND STORE ROOM. TO BE DIMMABLE AND ZONED.

- LED PANEL LIGHTS TO OFFICE, STORE (NON STUDIO 2 STORES), BATHROOMS AND MULTIPURPOSE ROOM.

- LED DOWNLIGHTS TO WALKWAY, FOYER AND NEW LINK.

- LED DOWNLIGHTS TO WALKWAY, FOYER AND NEW LINK.
- INSTALL SECURITY EXTERIOR LIGHTS. LED LIGHTS TO WALKWAY.
- EXTERIOR LIGHTS TO BE PLACED ONTO DAYLIGHT TIMER.

ACCESSIBLE BATHROOM NOTES:

- THE SLOPE OF THE FLOOR OF A SHOWER RECESS SHALL HAVE A GRADIENT BETWEEN 1 IN 60 AND 1 IN 80.
- THE SLOPE OF THE FLOOR OF THE REMAINDER OF THE SANITARY FACILITY SHALL HAVE A GRADIENT BETWEEN 1 IN 80 AND 1 IN 100.
- TO COMPLY WITH AS1428.1 AND AS1428.2
- NEW DGP TO ACCESSIBLE BATHROOMS TO BE LOCATED ABOVE THE SHELVE NEAR WASH BASIN AND TO BE WITHIN 1000mm HIGH.

INTERNAL DOORS:

REFER TO DRAWING I4200 - FLOOR PLAN FOR INTERNAL/FITOUT DOOR OPENING SIZE. DOORS TO BE 35mm THICK SOLID CORE DOORS AND BE 2040mm HIGH, WITH 150mm STAINLESS STEEL KICK PLATE INSTALLED TO EITHER SIDE.

DOORS INTO WATER CLOSET TO HAVE GRAVITY HINGES SO THEY CAN BE REMOVED FROM OUTSIDE THE TOILET AREA.

CONTRACTOR TO SUPPLY AND INSTALL SIGNAGE TO ALL TOILETS REFER TO FF&E SCHEDULE FOR DETAILS.

DOOR HARDWARE

MALE & FEMALE BATHROOM ENTRY DOORS:

LOCKWOOD 200 SERIES ARTERACT SQUARE CORNER PLATE STAINLESS STEEL WITH LOCKWOOD SELECTOR 3770 SERIES NIGHT LATCH MORTICE LOCK STAINLESS STEEL. INSTALLED TO COMPLY WITH AS1428.1.

GAINSBOROUGH ARCHITECTURAL SERIES 3000 HYDRAULIC SLIDE ARM DOOR CLOSER WITH COVER PLATE PRODUCT CODE 3101SRSS

ADD FOR ACCESSIBLE BATHROOM ENTRY DOORS - DISABLED ACCESS PRIVACY SET SERIES Z3R PRODUCT CODE: Z3R/SIDASC

ALL HARDWARE INSTALLED FOR ACCESSIBLE BATHROOMS ARE TO BE INSTALLED TO COMPLY WITH AS1428.1 AND AS1428.2.

DOOR GRILLE

PROVIDE DOOR GRILLE TO NEW BATHROOM ENTRY DOORS AND DOORS TO ACCESSIBLE BATHROOMS. GRILL AS SPECIFIED IN FF&E SCHEDULE.

DOOR STOPS

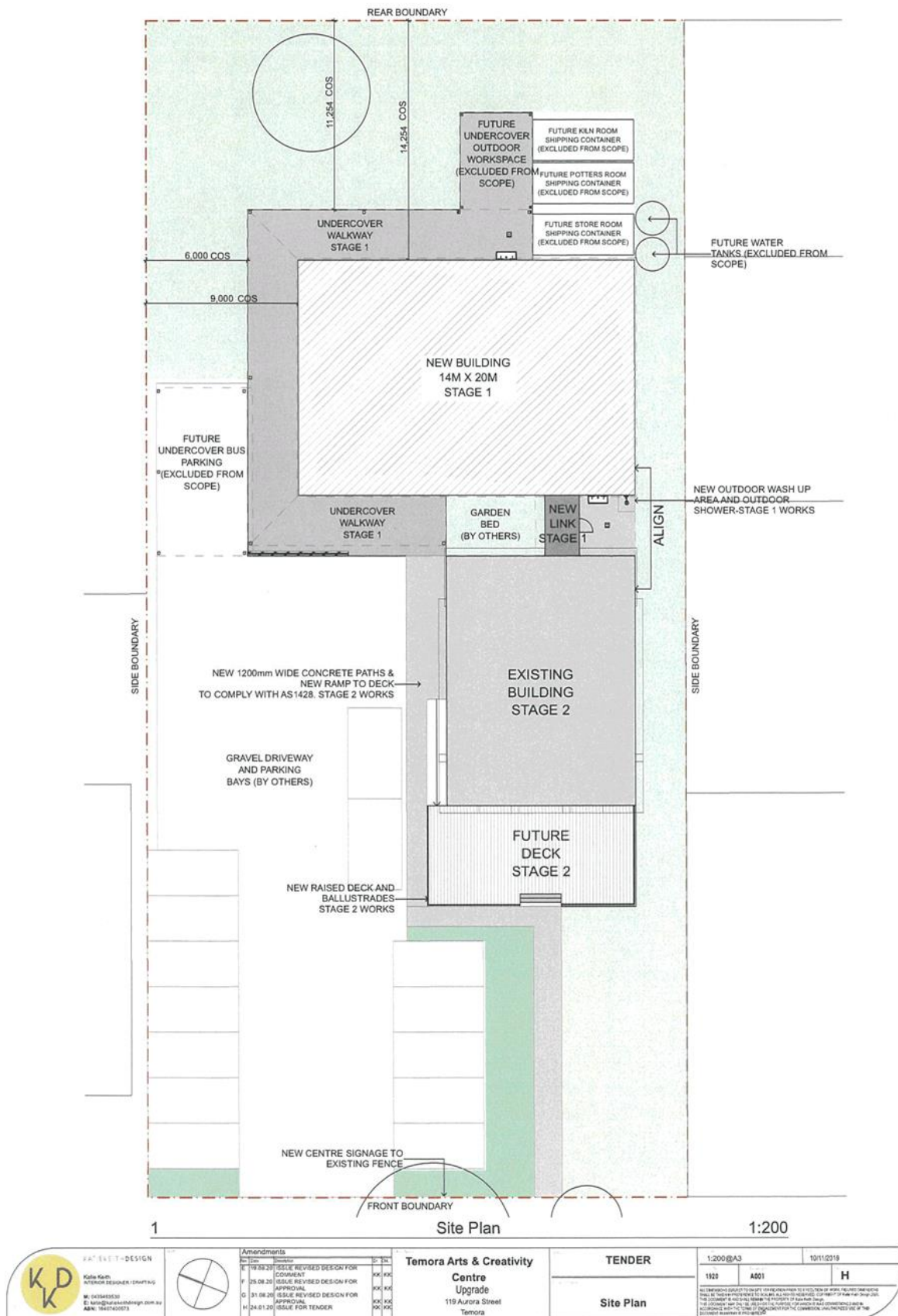
PROVIDE MAGNETIC DOOR STOPS TO THE ENTRY DOORS TO MALE, FEMALE & ACCESSIBLE BATHROOMS TO ALLOW FOR DOOR TO BE HELD IN OPEN AS REQUIRED.

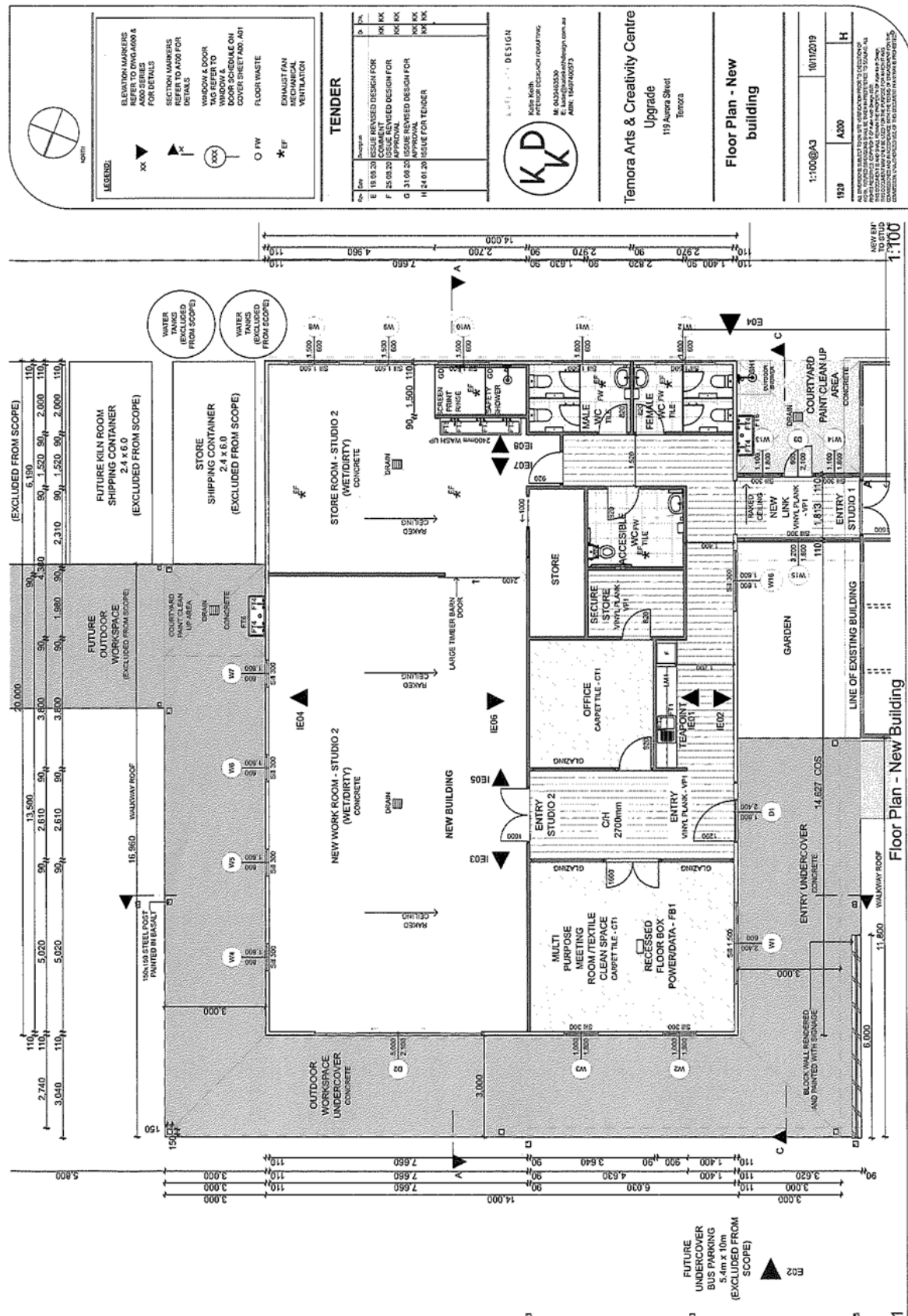
INTERNAL DOORS TO BE LOCKABLE -

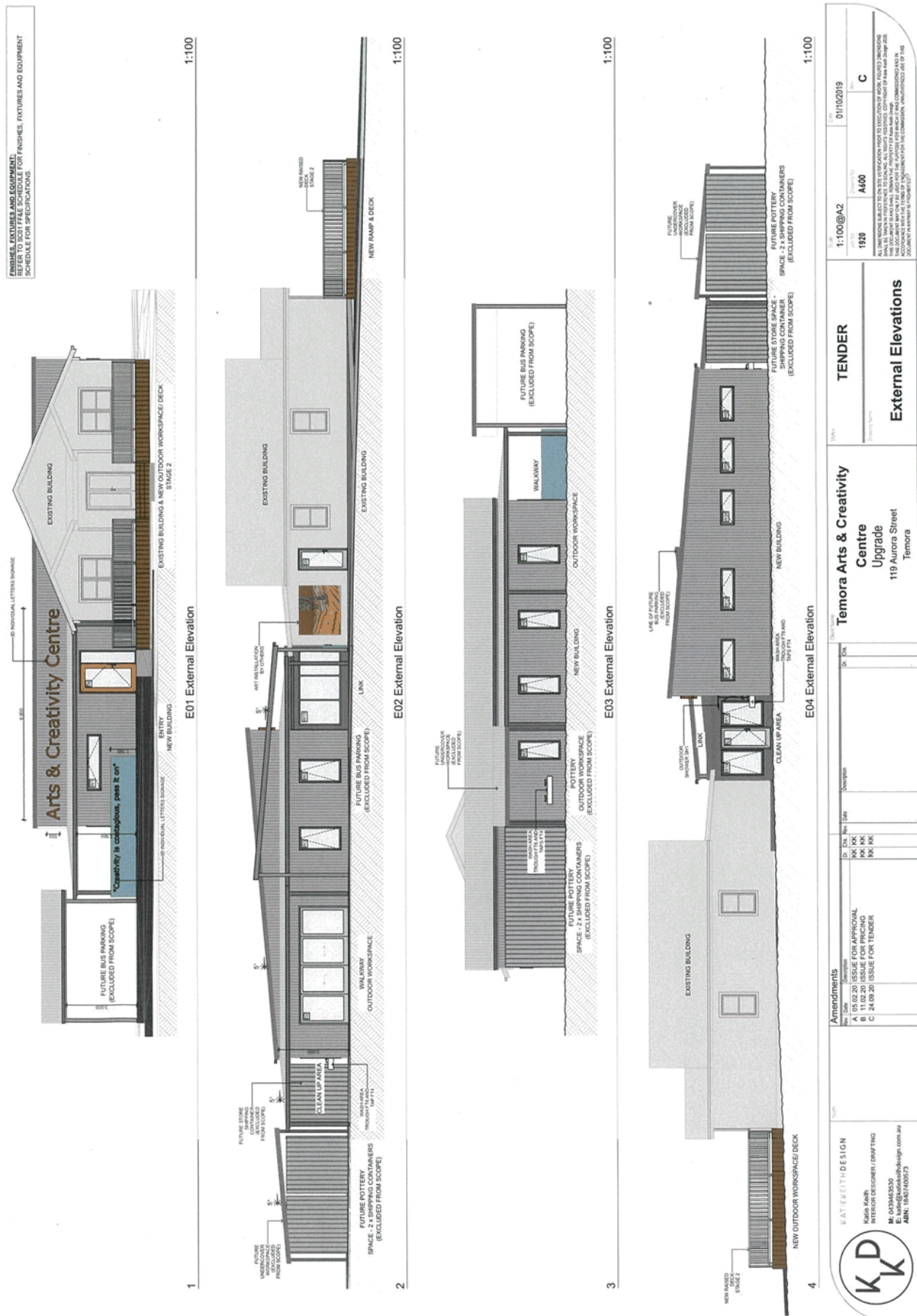
MULTIPURPOSE ROOM, STUDIO ENTRY DOORS, SECURE STORE AND DOOR INTO STUDIO 2 STORE ROOM FROM WALKWAY TO BE DOOR TO BE LOCKABLE.

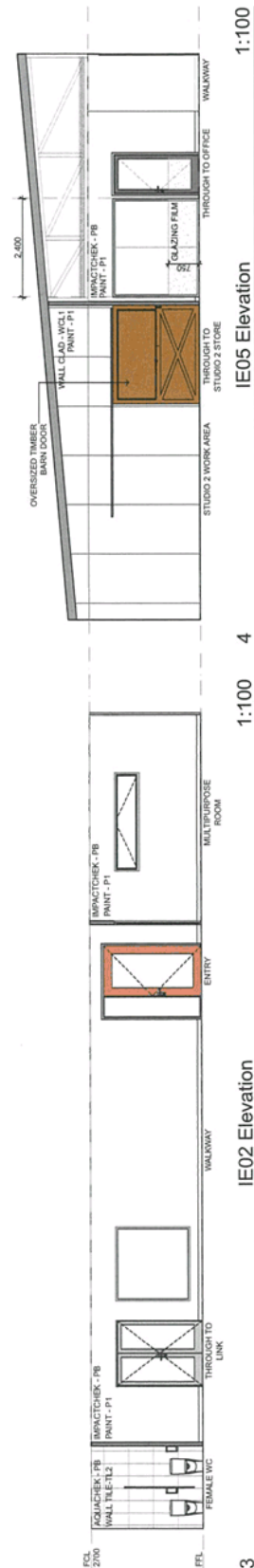
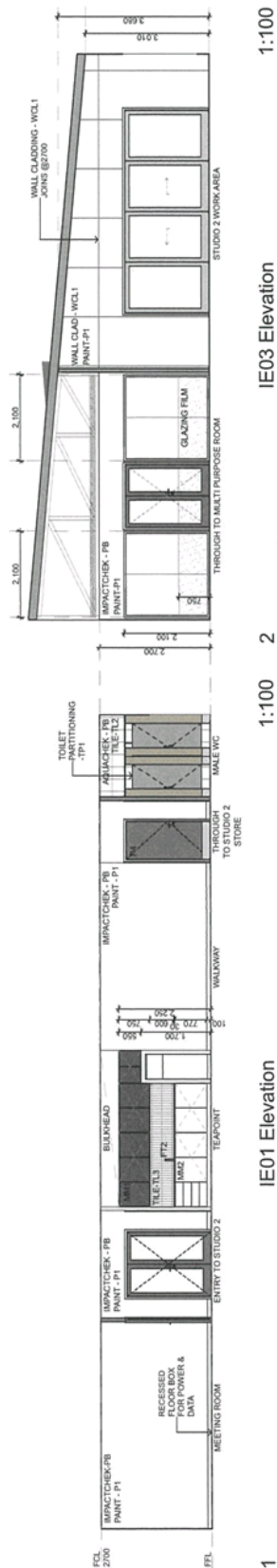
		KATIEFEIT-DESIGN KATHY KATIEFEIT M: 0430483330 E: katiefeit@katiefeit.com.au ABRN: 15007400273		Amendments <table border="1"> <thead> <tr> <th>No</th> <th>Description</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>24.09.20 ISSUE FOR TENDER</td> <td></td> </tr> </tbody> </table>		No	Description	Date	A	24.09.20 ISSUE FOR TENDER		Temora Arts & Creativity Centre Upgrade 119 Aurora Street Temora		TENDER @A3 1920 A00 12/02/2018 A	
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A	24.09.20 ISSUE FOR TENDER														
Cover Page PG1															

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Amendments

Rev	Issue	Description	By	Date	Rev	Date
A	24.09.20	ISSUE FOR APPROVAL	KP	24	25	24

Client Name

Temora Arts & Creativity Centre

Upgrade

119 Aurora Street

Temora

Project Name

Internal Elevations

Scale

21mm = 1m

Drawn By

1:100@A3

Issue No

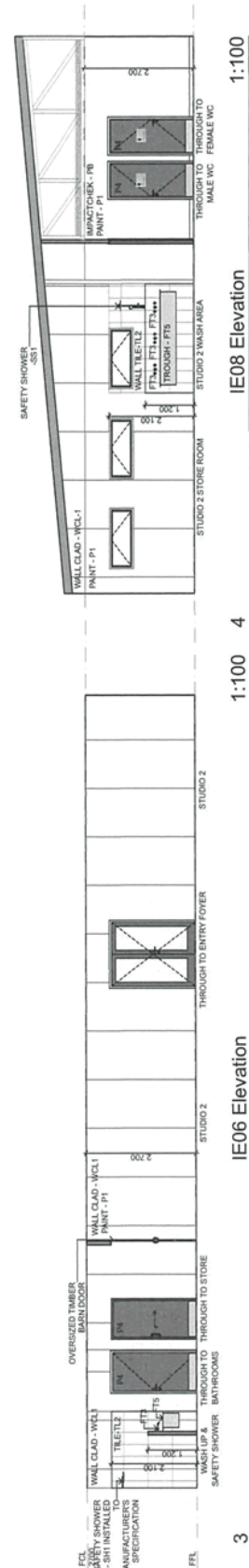
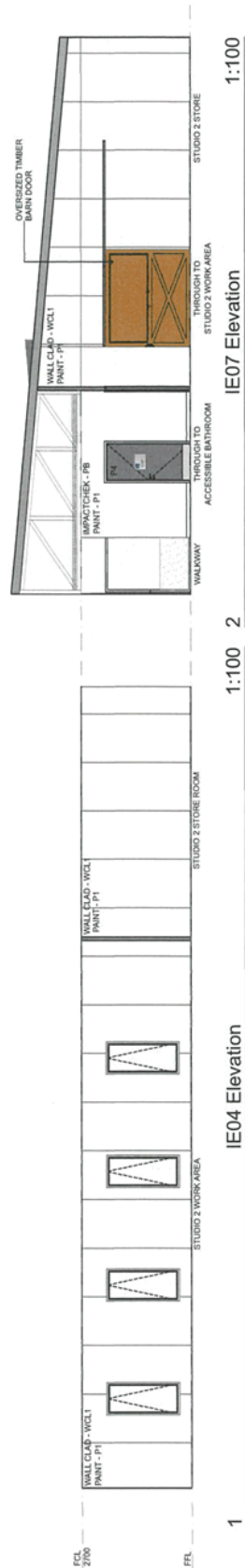
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Date

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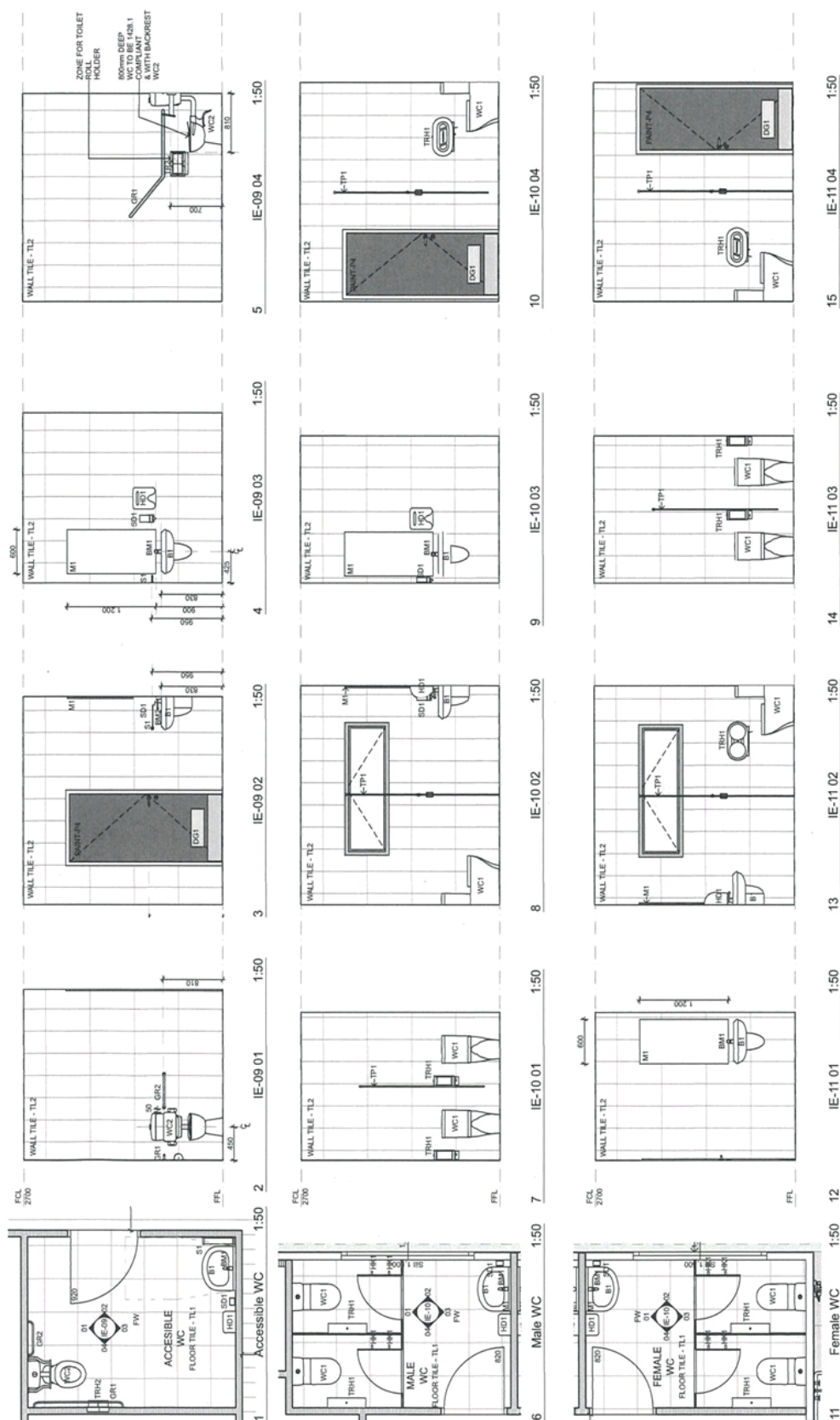
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 KPD Kaitiaki INTERIOR DESIGNER / DRAFTING M. 0439463300 E. kaitiaki@kpdinteriordesign.com.au ABN: 1861462673		Amendments A 24/09/20 ISSUE FOR TENDER		Temora Arts & Creativity Centre Upgrade 119 Aurora Street Temora		TENDER Internal Elevations		Scale: 1:100 @ A3 Date: 19/10/20 Project No: A801 Revision: A 12/02/2018	
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FINISHES, FIXTURES AND EQUIPMENT:
REFER TO SCO1 FFAE SCHEDULE FOR FINISHES, FIXTURES AND EQUIPMENT SCHEDULE FOR SPECIFICATIONS.

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3.3 TEMORA SHIRE COUNCILS PEDESTRIAN ACCESS & MOBILITY PLAN (PAMP)**File Number:** REP20/1239**Author:** Building Surveyor**Authoriser:** Director of Environmental Services**Attachments:** 1. Pedestrian Access & Mobility Plan**REPORT**

At the August meeting, it was advised by Councils Engineering Technical Manager Mr Rob Fisher to have a copy of Temora Shire Councils Pedestrian Access and Mobility Plan for review (please see attached).

COMMITTEE RESOLUTION 14/2020

Moved: Temora Community Centre Deb Patterson

Seconded: Cr Claire McLaren

That the Committee resolved to recommend to Council that the report be forwarded to the February Committee meeting to allow members to review the plan.

AND FURTHER

That the Engineering Department be requested to incorporate within the plan on page 13 Item 4 Pedestrian Route Network the newly constructed Aria Park Preschool in the study area and future onsite review is to occur with Council Staff and any relevant parties.

CARRIED***Report by Belinda Bushell***



TEMORA SHIRE COUNCIL

**PEDESTRIAN ACCESS and MOBILITY PLAN
(PAMP)**

February 2019



Photo's: Pitt Street, Arian Park – Pedestrian Refuge Island and Blisters
(Project completed in 2018)

Pedestrian Access and Mobility Plan

(PAMP)



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Pedestrian Access and Mobility Plan

(PAMP)



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APPENDICES

APPENDIX A

Physical Works Schedule

APPENDIX B

Photos

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Footpath Construction Standard Drawings

Pedestrian Access and Mobility Plan (PAMP)



1. INTRODUCTION

Temora Shire Council (TSC) engaged a study of Pedestrian Access and Mobility for the centres of Temora and Aria Park to form a Plan (PAMPs) however didn't extend studies to Springdale due to the size of the village and no business premises being present in the village centre.

The PAMP approach was developed by the then RTA in 1998 to assist planning for pedestrians while inclusively assuring access for mobility. The first TSC PAMP was undertaken in 1998 by private consulting firm ARUP of Marrickville, SYDNEY then being completed internally by council in 2012 and now 2019. The PAMP program is a partnership between the RMS and council supported through the Activate Transport Program.

Walking is an important travel mode, both for solely pedestrian-based journeys and also as a part of a trip for which the main mode of travel is by bus, bike or car. Walking as a mode of transport has declined as more trips are being made by car, with a growing recognition of adverse health and environmental effects caused by transport choices.

Increasing the proportion of journeys that are undertaken on foot can make a significant contribution to achieving a better quality of life and environment for all. Potentially there are significant benefits to be derived from encouraging more walking, particularly for shorter distance trips. These benefits include improved health, better environmental conditions, decreased traffic congestion and improved safety.

1.1 Study Area

The study area focused on the centres of Temora (*Figure 1*) and Aria Park (*Figure 2*) indicating the surrounding urban area where there is a high concentration of pedestrian activities.

1.2 Study Team

The project team for the study comprised the following lead members:

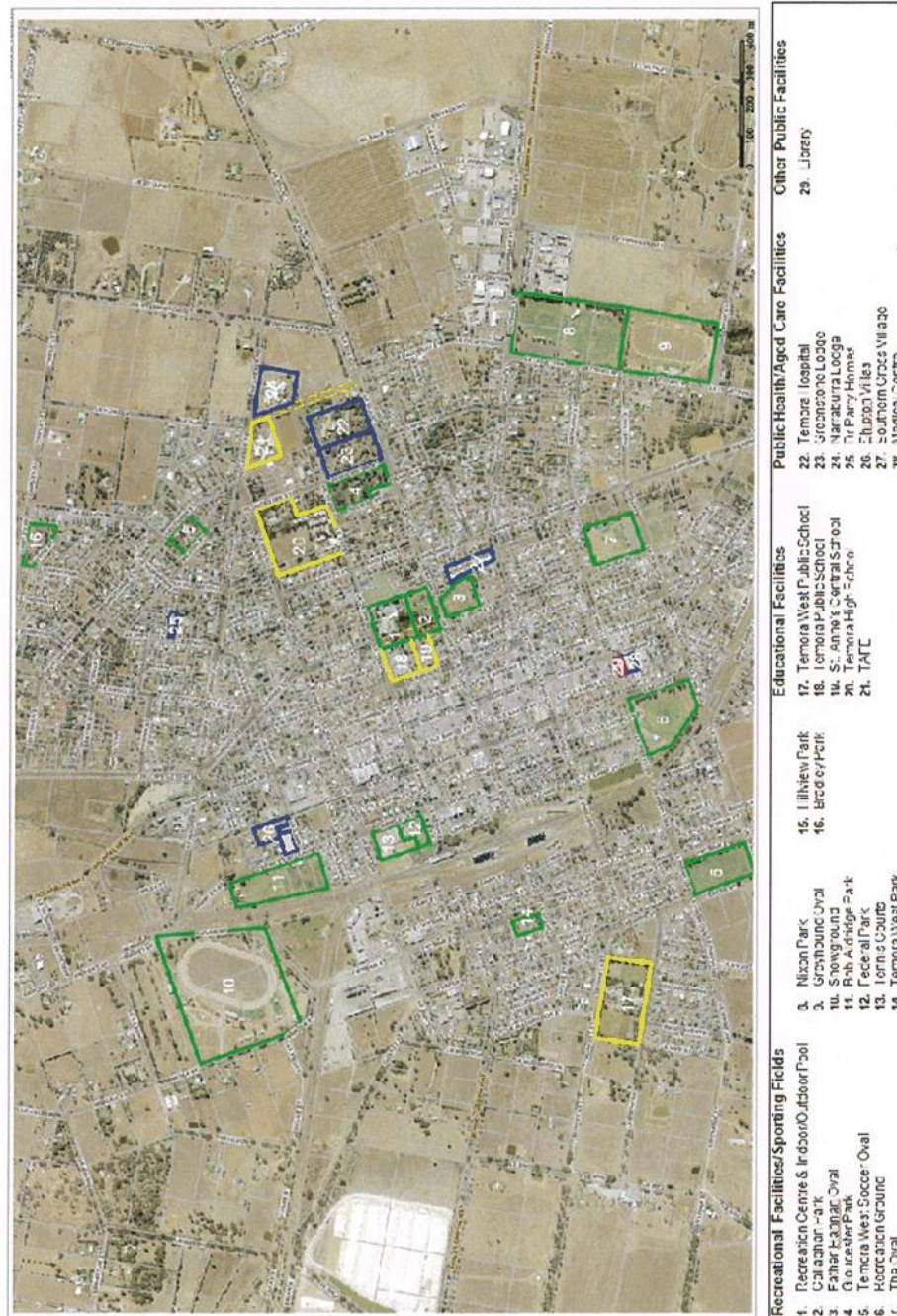
- Rob Fisher – Engineering Technical Manager, Temora Shire Council
- Alex Dahlenburg – Senior Engineering Technical Officer, Temora Shire Council
- Amanda Colwill – Engineering Technical Officer, Temora Shire Council
- Michelle Doolan - Road Safety Officer, Temora Shire Council

The study team was assisted by the RMS and other officers of TSC.

Pedestrian Access and Mobility Plan (PAMP)



Figure 1: Temora Town Centre – Public Facilities



Pedestrian Access and Mobility Plan (PAMP)



Figure 2: Aria Park Town Centre – Public Facilities



Pedestrian Access and Mobility Plan (PAMP)



1.3 Study Aims and Objectives

The aim of this PAMP is to identify the major pedestrian routes within the study area to prioritise a forward works program aiding in improved mobility and access along the identified pedestrian network. This network is also assessed against the current cycleway/shared path routes to ensure connectivity and integration of plans.

The main objectives of the PAMP is therefore:

- to facilitate improvements in the level of pedestrian access and priorities, particularly in areas of high pedestrian concentrations;
- to reduce pedestrian access severance while enhancing safe and convenient crossing opportunities on major roads; and
- to facilitate improvements in the level of personal mobility and safety for children, older persons or those with impairments through the provision of pedestrian infrastructure and facilities which cater to the needs of all pedestrians.

1.4 Study Methodology

The study methodology adopted for this study was based on the guidelines given in the RTA's "How to Prepare a Pedestrian Access and Mobility Plan - An Easy Three Stage Guide". The study therefore involved a number of components including the following (refer to **Figure 3**):

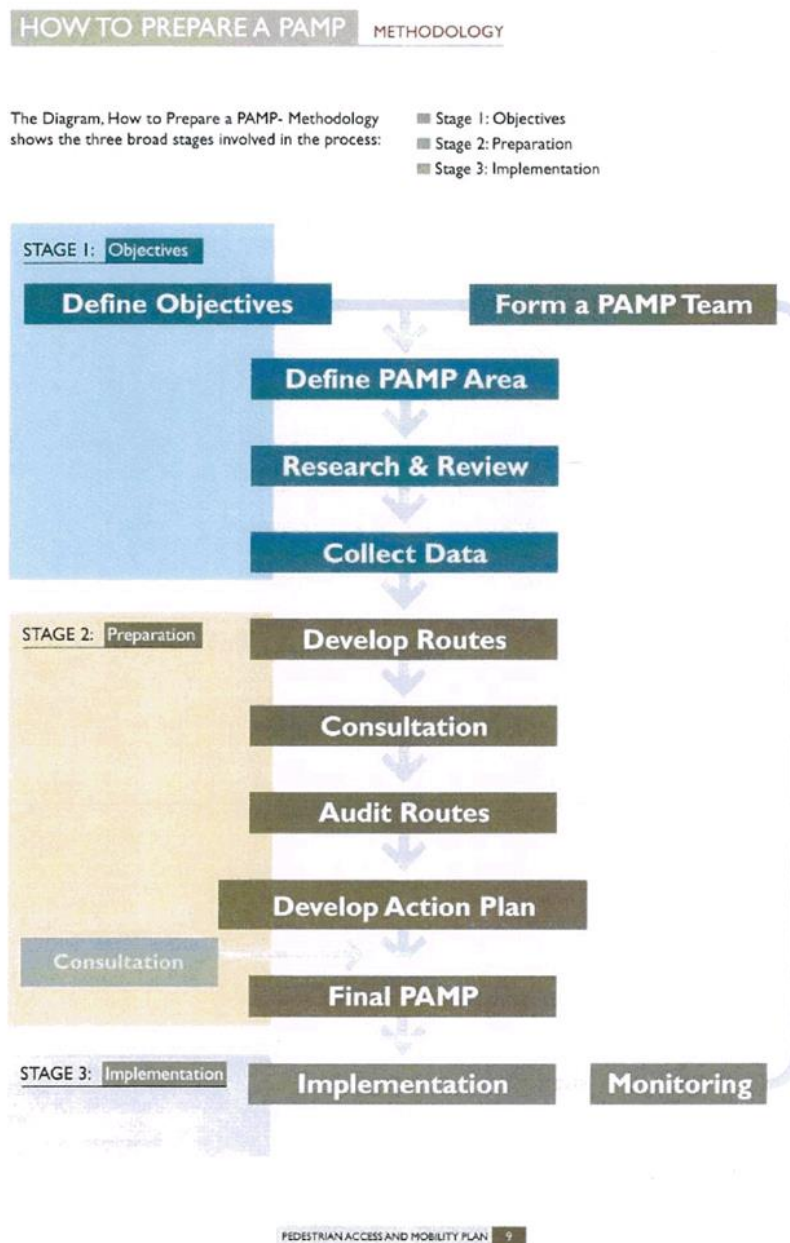
- data review;
- PAMP routes development;
- pedestrian audit of routes;
- physical works schedule development; and
- consideration of Council policies and funding sources.

Pedestrian Access and Mobility Plan (PAMP)



Figure 3: PAMP Methodology

(Source: RTA's 2002 "How to Prepare a Pedestrian Access and Mobility Plan - An Easy Three Stage Guide")



Pedestrian Access and Mobility Plan (PAMP)



1.5 Evaluation of Planning for Pedestrians

1.5.1 Introduction

Planning specifically for pedestrian's allows pedestrian problems and solutions to be addressed through a clearly established framework, assessing problems, evaluating potential actions, developing priorities and implementation programs.

The overarching objectives are aimed at time savings, accident cost reduction, economic sustainability, equitable access and mobility for all community members, transport mode splitting options, decreased fuel consumption, health, safety and amenity.

1.5.2 PAMP Actions

This PAMP study and the resulting Physical Works Schedule have focussed on the engineering actions and recommendations. The Physical Works Schedule has been developed primarily through pedestrian audits undertaken on selected routes throughout the study area.

The main considerations of the audit included:

- paths of travel;
- major intersections;
- pedestrian crossings;
- fixtures/furniture - seating, bus stops, rubbish bins etc;
- barriers to pedestrian movement;
- pedestrian/vehicle data; and
- general comments (land use, road user behaviour, road environment).

The Physical Works Schedule is presented as Appendix A in this report.

1.5.3 Implementation

A methodology for problem ranking and solution assessment has been developed as part of the PAMP methodology. The method identifies problems, audits problems in the field, identifies potential solutions, ranks these and recommends a set of actions in the form of a Physical Works Schedule.

Pedestrian Access and Mobility Plan (PAMP)



2. CHARACTERISTICS OF TEMORA

2.1 Population

Temora is located approximately 460 km south-west of Sydney. The nearest towns of a comparable size are Cootamundra (53km from Temora), West Wyalong (69km) and Junee (55km).

The 2016 census recorded a population for the urban centre of Temora of 4,054, Aria Park of 252 and Springdale of 150. Temora is the main town serving the Temora Shire district and accounts for almost 70% of the Shire's population.

Agriculture, primarily wheat production and sheep grazing, is the major industry in Temora Shire. The median age of people in Temora Shire has increased over the last decade, which conforms to the national trend of an aging population.

2.2 Land Use and Geographic Features of Study Area

Temora town centre is approximately 2 km long in a north-south direction and 0.5 km wide in an east-west direction. The primary services available in the town centre are retail, agricultural support and community facilities.

Aria Park town centre is approximately 1km long and 0.2km wide with the primary services available in the town centre being retail, agricultural support and community facilities.

2.3 Road Hierarchy

Temora is located at the intersection point of several major highways.

- The Burley Griffin Way (Main Road No. 84) connects Temora to Griffith travelling west and Harden/Hume Highway travelling east.
- Goldfields Way (Main Road No. 57), connects Temora to West Wyalong travelling north and Wagga Wagga travelling south.
- Milvale Road (Main Road No. 241) connects Temora to Young travelling north-east.
- Old Cootamundra Road connects Temora to Cootamundra travelling south-east

The annual average daily traffic (AADT) on major roads within the town centre are summarised in Table 1. In recent times, Main Road No. 57, which incorporates the main street of Temora, (Hoskins Street), has become an alternative route between the Newell Highway at West Wyalong and the Hume Highway in Victoria. This has contributed to an increase in traffic on Hoskins Street, as shown in Table 1.

Pedestrian Access and Mobility Plan (PAMP)



Station No.	Location	1994	1997	2000	2003	2006	2010	2011
95578(MR84)	Victoria Street east of Hoskins Street	3200	3956	3957	4399	Unknown	4420	4733
95577(MR57)	Hoskins Street south of Loftus Street	8219	9535	9448	9417	9034	8335	8634

Table 1 Annual Average Daily Traffic (vehicles)

Source: Roads and Traffic Authority of NSW, Traffic Volume Data for South Western Region 2000: 1994 – 2003 data

Roads and Maritime Services NSW, Online Traffic Volume Viewer (updated 10/7/2018): 2006 - 2011 data

Apart from two roundabouts on Hoskins Street, most of the streets within the study area are controlled by give way and stop signs.

Pedestrian accident statistics for Temora did not feature in the NSW Black spots list and were therefore not specifically investigated for this study; however the extensive experience of Council staff in road safety and safety audits was inherent in the site inspection and PAMP recommendations.

2.4 Public Transport

Temora is no longer served by passenger rail. CountryLink bus services connect to Cootamundra, where train services to Sydney and Melbourne are provided. CountryLink buses also connect to West Wyalong and Mildura.

Temora Shire Council operates community bus services within the town centre and on a once per weekly basis (Thursday) transports passengers to Wagga Wagga for specialist medical appointments or for other requirements. Regional non-commercial bus services and school bus services are also available.

Temora and Aria Park also have an Operational Taxi services that serve both communities and other small villages in the shire.

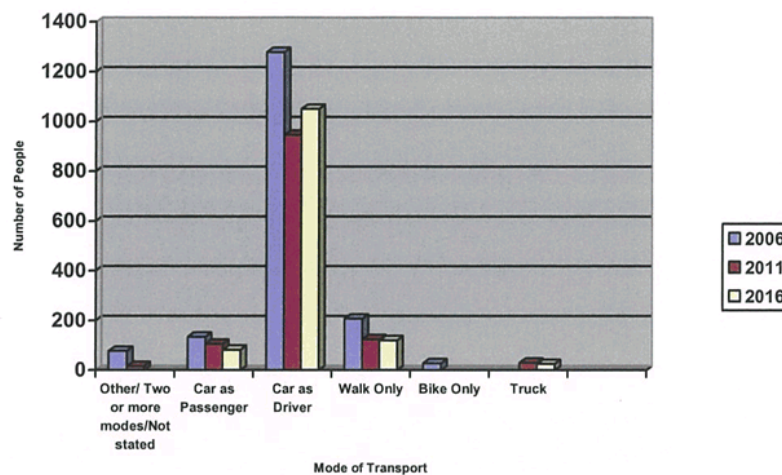
1.5 Travel Characteristics

Travel characteristics for Temora have been extracted from the 2006, 2011 and 2016 census data. Chart 1 below shows the journey to work data for residents of Temora, for the single census day in each of the abovementioned years.

Pedestrian Access and Mobility Plan (PAMP)



Chart 1 - Urban Temora Journey to Work Data



It can be seen from Chart 1, that the car is the primary mode for the journey to work in Temora. Non-motorised modes are also significant with 120 people recorded as walking to work in the 2016 data.

It should be noted that Chart 1 represents only a snapshot of the travel characteristics of Temora. The data is for the journey to work only, for one day only. It does not include other trip purposes such as to shops, schools, recreation facilities etc. In terms of walking and cycling, it is likely that these modes would be important modes for school student's trips.

2.6 Future Transport Needs

Analysis of historical census data suggests that the population of Temora is likely to remain relatively constant over the next decade. It can therefore be assumed that the future transport needs within the study area will be similar to the existing characteristics and demand. Of particular note is that the PAMP would need to cater for the transport needs of an aging population.

Pedestrian Access and Mobility Plan (PAMP)



3. PRINCIPLES OF PLANNING FOR PEDESTRIANS

3.1 Pedestrian Route Network

The Temora PAMP Route Network is shown on **Figure 4 (Temora)** and **Figure 5 (Ariah Park)**. The pedestrian routes were established by examining the following factors:

- hazardous locations identified by the study team;
- the location of pedestrian generators and attractors; and
- path nature.

3.2 Design Standards

The Temora Shire Council Footpath Maintenance and construction Policy provides a summary of the design standard required for different types of pedestrian facilities, including:

- footpath surface;
- footpath dimensions;
- crossing facilities;
- street furniture; and
- street lighting.

As agreed with the RMS, Road Safety Directorate, pedestrian facilities identified within the PAMPs must be constructed with consideration of the requirements of AS 1428 and Austroads Part 13 - Pedestrians, as the best standards that are currently available. The standards provide the design basis of the unit costs identified in the PAMPs.

Appendix C contains Temora Shire Councils footpath construction standard drawings for typical applications; however it is necessary at times to modify a standard design to suit local site specific conditions.

Pedestrian Access and Mobility Plan

(PAMP)



4. PEDESTRIAN ROUTE NETWORK

4.1 Existing Facilities

There are many existing pedestrian facilities located within the Study Area including:

- footpaths;
- pedestrian crossings;
- pedestrian refuges, and railway crossings

4.2 Trip Generators and Attractors

A number of trip or pedestrian generators and attractors are located within the study area as identified in **Figure 1 & 2**. Pedestrian generators and attractors include schools, child care and aged care centres, community centres, shopping centres and retail strips, recreation facilities (e.g. pools, sports facilities and parks), licensed clubs, places of worship and public transport facilities.

The prioritisation of the pedestrian network is closely linked to the proximity to facilities as discussed in Section 3.

Major generators and attractors located within the study area with particular relevance to this study include:

- Temora main street (Hoskins Street)
- Aria Park main street (Coolamon Street)
- Five schools (four in Temora and one in Aria Park), one TAFE in Temora;
- Senior Citizen's Centre.
- Temora hospital
- Five aging residential facilities, four in Temora and one in Aria Park
- Two larger day care Facilities (Dragons Tale and Bright Beginnings)

The location of trip generators and attractors was central to the PAMP network development and the prioritisation of the routes.

Pedestrian Access and Mobility Plan (PAMP)



4.3 Opportunities and Constraints

4.3.1 Recreation Reserves

Reserves and open space facilities throughout the study area provide some opportunities for walking paths, as well as passive and active recreational areas for walking. Larger parks present opportunities for pedestrian paths whilst smaller parks are useful in providing on-road routes with off-road access, improving the safety and aesthetic quality of the routes.

Open space facilities throughout the Study Area are shown on **Figure 1a & 1b**. The major parks within the town centre include Callaghan Park, Gloucester Park, Federal Park/Platform Y Precinct and Father Hannan Oval for Temora, with Davey Park and the Recreation Ground at Arianah Park.

4.3.2 Road Crossing Opportunities

Opportunities for pedestrians to cross major roads safely occur at pedestrian crossings and central refuges. Crossing opportunities are particularly important on busy highways through town centres such as Hoskins Street.

In determining appropriate pedestrian crossing facilities, the recommendations of Section 3 - Treatments for Pedestrians Crossing Roads of Austroads Part 13, Pedestrians should be taken into consideration.

Hoskins Street in the town centre is approximately 21m wide with two traffic lanes and front to-kerb angle parking on both sides. The time required for pedestrians to cross this wide road, due to the considerable width, represents a safety concern for pedestrians. There are two formal pedestrian crossings in Hoskins Street, one in the central CBD and the other to the southern side of Parkes Street. Four other informal pedestrian crossings exist in the form of pedestrian refuges in the CBD.

During the study, it was observed the intersection of Hoskins Street and Polaris Street is used for a number of pedestrian movements including school students, disability and mobility access. This is of concern due to the volume of traffic around this intersection with lack of facility treatment to aid in the safety of pedestrians crossing the road at the location.

It was found that a school children crossing facility has previously been installed on Truskett Street, Temora however no Kerb Ramps installed at the facility for ease of footpath access and disability inclusion.

At Arianah Park the CBD is approximately 200 metres in length. Coolamon Street has two way traffic with parallel parking. There is also a large central median that accommodates some front to kerb parking with this median accommodating pedestrian access and further facilities such as bench seats under the peppercorn trees.

Pedestrian Access and Mobility Plan (PAMP)



4.3.3 Mobility of the Elderly

The demographic data of Temora Shire shows that the town population is aging. Provision of pedestrian facilities, like paved footpaths and kerb ramps in the town centre and along the major routes connecting to the retirement villages and nursing homes, will be essential for the access of wheelchairs and motorised mobility scooters.

4.3.4 Railway Line Constraints

Railway lines pass through the west and south of Temora. The area west of the railway line is predominantly a residential area with one primary school. It is important that high quality pedestrian crossing facilities are provided at the four main railway crossings, namely Kitchener Road, Polaris Street, Victoria Street and Junee Road. The Victoria Street and Junee Road pedestrian railway crossing facilities are of good quality, Polaris Street crossing however doesn't separate pedestrians from the traffic lane forcing mobility scooters to use the traffic lane to cross the railway line. This matter is being addressed with design plans for construction of an approved pedestrian facility at this level crossing being developed late 2018 / early 2019.

Kitchener Road crossing is different to that of the other 3 crossings being that a designated pedestrian facility is not located at the crossing however the already constructed cycleway crosses at this level crossing. This allows for inclusion of pedestrians including mobility scooters to safely cross using the cycleway to remain separated from the traffic lanes.

Ariah Park upon investigation has a railway crossing in Coolamon Street utilised for pedestrian access for properties to the northern side of the crossing however there is a lack of a proper inclusive pedestrian facility at the level crossing.

4.4 Audits Process

This PAMP has been developed as shown in the PAMP Methodology Chart (Figure 1). A physical assessment was undertaken by Council's Senior Engineering Technical Officer with assistance from the Roads Safety Officer. The key focus of the assessment was to identify access barriers for pedestrians with a specific focus on access for less mobile pedestrians such as the elderly and being disability inclusive. The identified barriers found in a number of cases included:

1. Lack of kerb ramps, or poor kerb ramp design; i.e. ramps too steep,
2. Lack of footpaths or discontinued path; and
3. Major cracking and raised paving in the path of travel.

Other individual barriers were identified and highlighted within audit spreadsheets Appendix A. Photos taken during the audit highlighting the footpath issues are included in Appendix B.

Pedestrian Access and Mobility Plan (PAMP)



4.4.1 High Priority Routes

The existing high priority pedestrian route network is presented in **Figures 4 & 5** and described below.

1. Hoskins Street:

Both sides of Hoskins Street between Polaris Street and Britannia Street have a high concentration of pedestrian and retail activities. The footpaths are of concrete construction and in reasonable condition, with the two main CBD blocks between Victoria and Parkes Street in excellent condition, following reconstruction in 2006.

Pedestrian crossing facilities such as a refuge or a marked crossing are provided at major intersections with Parkes Street, Loftus Street, Victoria Street and Grey Street.

2. Loftus Street:

The northern side between Baker Street and Temora Hospital and the southern side between Baker Street and Father Hannan Oval have a formed surface of varying material types of either concrete (*majority*) or pavers.

Pedestrian crossing facilities are provided at Father Hannan Oval, (at intersection with Aurora Street) at the intersection of De Boos Street, and on both sides of the intersection with Hoskins Street.

3. De Boos Street:

Both sides of the road between Parkes Street and Victoria Street have a formed surface of varying material types of either concrete or bitumen (*majority*). Marked pedestrian crossings are located at the intersection with Parkes Street and also at Loftus Street intersection with these two marked crossings being within a 40 k/ph School Zone.

4. Additional High Priority Facilities:

- Pedestrian Crossing on Asquith Street providing access to Temora High School
- Pedestrian Kerb Blisters on Polaris Street accessing the Temora High School / TAFE
- Pedestrian Blisters / Refuge on Pitt Street Arah Park accessing Arah Park Central School
- Children's Crossing with Kerb Blisters Parkes Street Accessing Temora Public School
- Children's Crossing on Truskett Street accessing Temora West Public School

4.4.2 Low Priority Routes

The proposed new low priority pedestrian routes adjoining the existing network are presented in **Figure 4 & 5**.

The low priority routes connect with the high priority routes and extend the pedestrian network. The low priority routes connect the schools, aged care facilities, hospital, and places of worship to the Temora Town Centre.

Pedestrian Access and Mobility Plan (PAMP)



4.4.3 Other Future Considerations

During studies it was found that at six spate intersections locations that there is a total of 17 substandard gutter crossing structures (*Listed on Page A7, Appendix A*), being necessary for future replacement to standard kerb ramps for the following reasons;

1. Inadequate width as an inclusive pedestrian access ramp, not meeting the standard requirements for wheelchair or mobility scooter access
2. No safety railings on the structures preventing persons, wheelchairs or mobility scooters accidentally going off the edge of a structure.
3. Slope grades don't meet Australian Standard and specification requirements, with some structures having a very convex shape

Due to these structures being installed many years previous they should be considered for future replacement however aren't scheduled in any short term plans.



Photo 1; Example of substandard pedestrian gutter crossing bridges

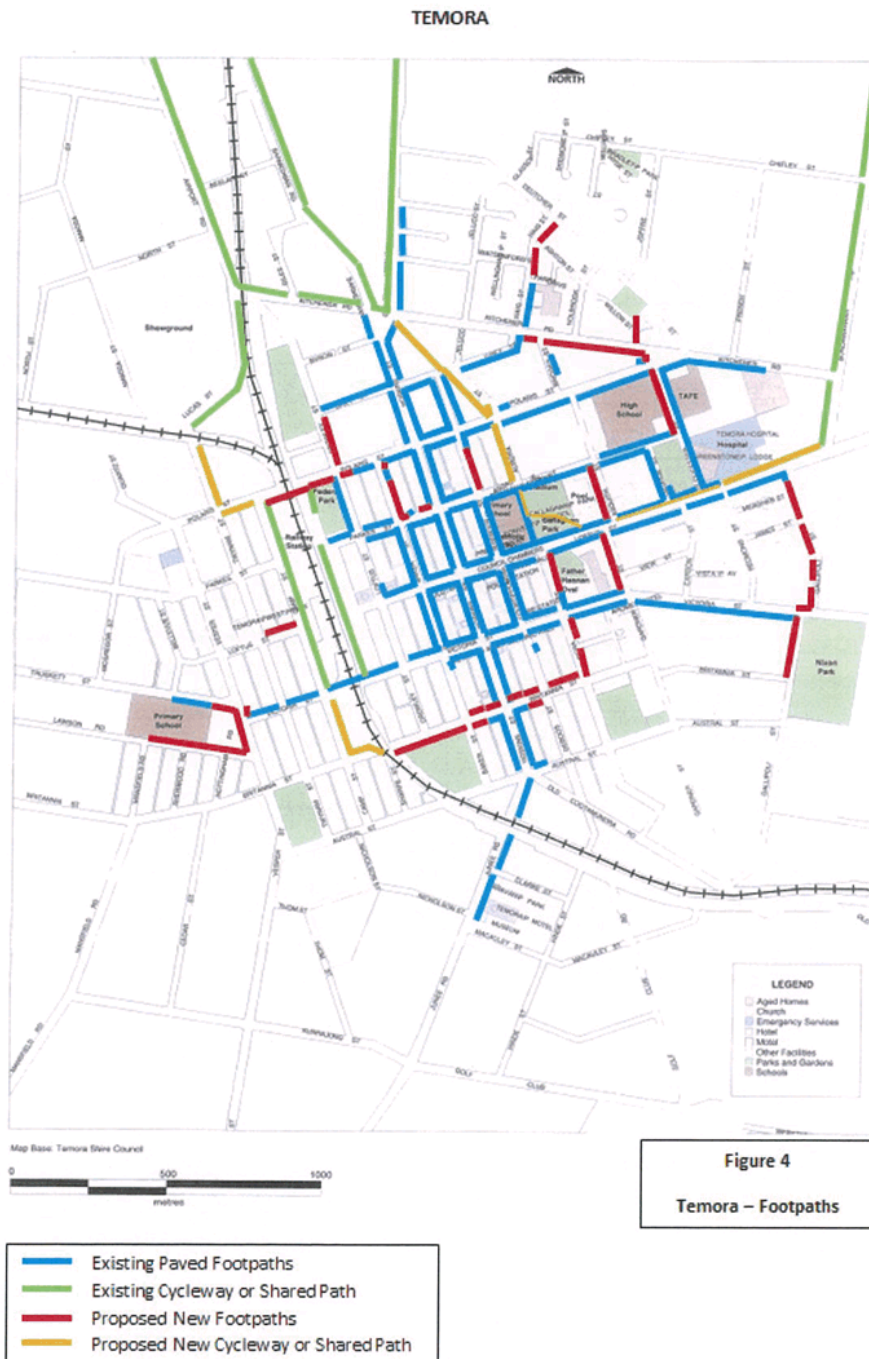


Photo 2; Example of substandard pedestrian gutter crossing bridges

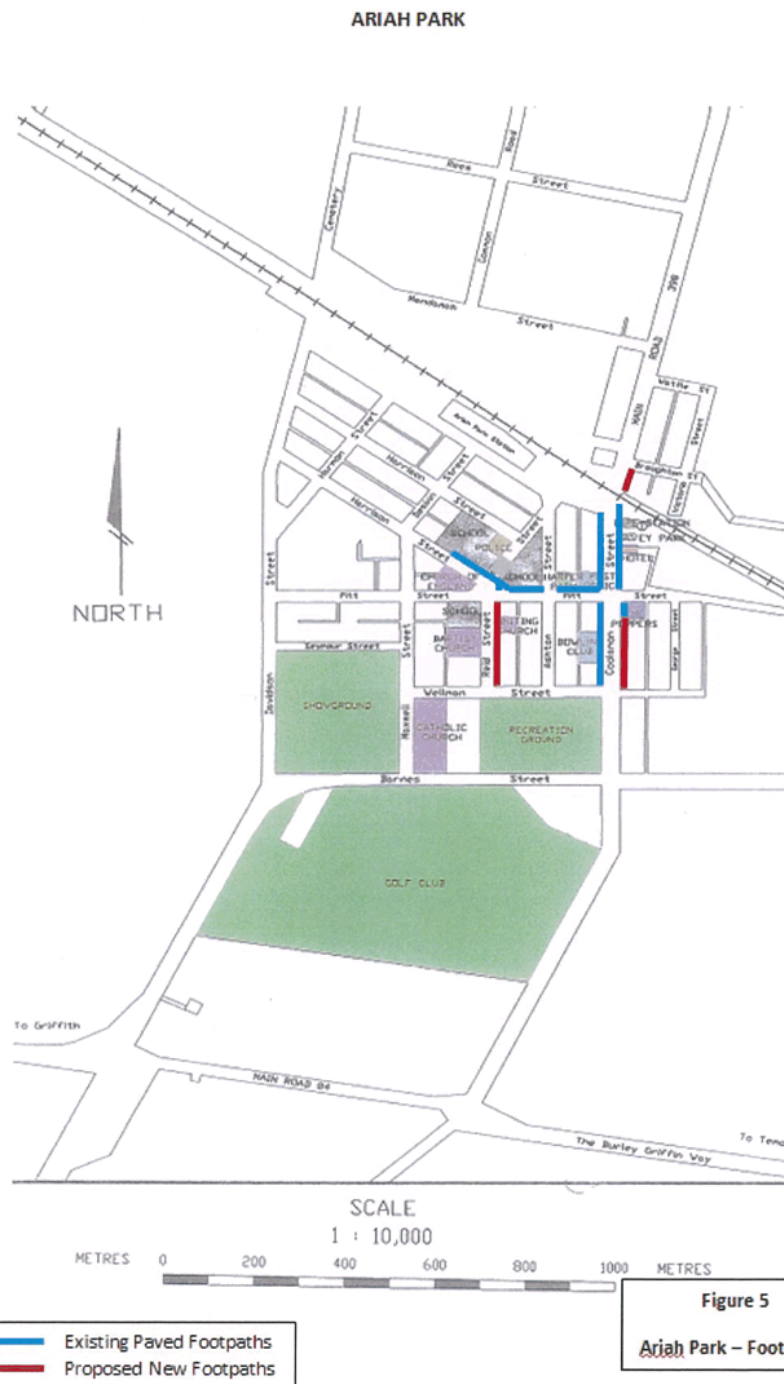
Pedestrian Access and Mobility Plan (PAMP)



4.4.4 Existing and Proposed Footpath Infrastructure



Pedestrian Access and Mobility Plan (PAMP)



Pedestrian Access and Mobility Plan (PAMP)



5. PHYSICAL WORKS SCHEDULE AND COST ESTIMATE

5.1 Summary of Works Schedule

The Works Schedule is attached in Appendix A and is sorted into the following two categories:

- High - works on high priority routes
- Low - works on low priority routes

Work included in the schedule is the construction of new footpaths, kerb ramps, new pedestrian facilities and footpath repairs/replacements. This further includes the replacement of sub-standard facilities such as kerb ramps and pedestrian bridges.

5.2 Cost Estimate

The cost estimates presented in the Physical Works Schedule (**Appendix A**) are based on unit prices given in **Table 3**. These cost estimates were developed based on work previously completed by Council and reviewed by Councils Engineering Technical Manager and Works Manager to also accommodate cost inflation over the 5 year period that this PAMP will address. Estimates of Indicative cost are used as a guide only for the purpose of preliminary budget preparation as costs for labour/materials vary on a yearly basis and project specific location requirements.

The schedule contained in **Appendix A** gives indicative costs for the various engineering actions recommended. The Physical Works Schedule should be reviewed by Council as part of the annual budget review process.

5.3 Other issues

Apart from the path issues, the following issues were noted during the footpath inspection.

5.3.1 High Use by Elderly Pedestrian

Elderly residents using wheelchairs and motorised mobility scooters are commonly seen travelling on footpaths and roads where no paved footpath exists. The provision of paved paths and kerb ramps are therefore essential for the safe access for mobility impaired residents while remaining disability inclusive.

5.3.2 Pedestrian Crossing Facilities

Pedestrian crossing facilities (kerb ramps, pedestrian refuge or marked crossing) are generally not provided on all four approaches of the roundabouts and priority-controlled intersections along Hoskins Street. In addition, there are no formal pedestrian crossing facilities on Hoskins Street north of Parkes Street.

Pedestrian Access and Mobility Plan (PAMP)



A roundabout is a high priority within in the plan at the intersection of Hoskins Street and Polaris Street as a formal and safe way to have pedestrians cross the road at this high risk location. The roundabout is crucial in the aid of installing pedestrian refugees at this intersection due to the wide nature of the sealed pavement and other risk factors including traffic volumes at the intersection due to the entry into Woolworths fuel outlet, an exit from Woolworths carpark, turning traffic from either side of Polaris Street and through traffic on Hoskins Street. (see Photo 3 below).



Photo 3; Hoskins and Polaris Street Intersection

A roundabout will improve the flow of traffic and also allow provisions for pedestrian refugees to be installed for pedestrians to use a two-step approach in crossing the road. Drivers will also then only need to concentrate on vehicles to their right within the roundabout and whether a pedestrian has started to cross the road at a refugee location.

A summary of the issues associated with pedestrian crossing facilities within Temora town centre is listed in Table 2.

Table 2 - Pedestrian Crossing Issues

Location	Issue
Hoskins St / Parkes St	No median opening and Kerb Ramps on 1 approach No paved footpath outside Fritsch Bros Pty Ltd connecting the kerb ramp on Parkes Street to the Hoskins Street footpath
Hoskins St / Victoria St	No median openings and kerb ramps on 1 approach (Hoskins St south side of roundabout)
Hoskins St / Polaris St	No formal pedestrian crossing facility (refugee or blisters) and ramps are steep

Pedestrian Access and Mobility Plan (PAMP)



Table 3 - Unit Costs of Works

Reference	Item	Unit Cost
AS 1428	Install Tactile Tiles (per ramp)	\$750 each
AS 1428.1 Austroads Pt 13 Fig 2.6	Kerb Ramp - typical	\$2,500 each
	Pedestrian Bridge / Gutter Crossing	\$2,500 - \$10,000 each
	Relocate Bin / Street Furniture	\$500 each
	Remove Trees / Item	\$2,000 each (large) \$500 each (small)
	Repair Roadway Crossing	Site Specific \$2,000 - \$15,000
	Repair Footpath (per 1.5m width)	\$200/m
	Footpath New (1.5m)	\$150/m
	Footpath New (2.5m)	\$300/m
	Footpath New (3.6m)	\$430/m
	Footpath Reconstruct (1.5m)	\$180/m
	Footpath Reconstruct (2.5m)	\$250/m
	Footpath Reconstruct (3.5m)	\$460/m
	Standard Sign and Stem (installed)	\$500 each
AS 1428	Supply and Install AS Bench Seat	\$2,500 each
AS 1428	Supply and Install New Bin	\$3,500 each
	Trim Trees (3m pedestrian clearance)	\$250 - \$500/site
AS 1742.10 Austroads Pt 13 fig 3.10	Linemark Standard Zebra Crossing (<i>does not include lighting</i>)	\$3,500 each
	Additional Linemarking (Dragons Teeth, NSW Zig Zag's, Piano Keys, School Crossing)	\$2,700 per site
	Upgrade Street Lighting	Site Specific \$10,000 - \$50,000
	Law Enforcement and Education Programs	\$750 each
	Steel Handrail (32mm diameter, Zinc chromate primed)	\$180/m
	Consultation with Major Services and Service Location	\$1,750 each
	Install Street Trees	\$1,500 each
	Drinking Station – GWCC Type	\$20,000 each

Pedestrian Access and Mobility Plan (PAMP)



6. RECOMMENDATIONS

6.1 Funding Sources and Implementation of PAMP

6.1.1 The Roads and Maritime Services

The development of this PAMP is likely to assist in gaining additional funding from the RMS specifically for the completion of actions identified as part of this PAMP. All future RMS funding will be determined on an annual basis.

6.1.2 Section 217 Roads Act Contributions To Footpath Construction Cost

Temora Shire Council as the roads authority implement Section 217 of the Roads Act, 1993 and Section 219 of the Roads Act 1993 in terms of recovery of costs incurred with contributions able to be recovered as if they were unpaid rates under the Local Government Act, 1993 applying to all properties adjoining public roads.

In accordance with Section 217 Roads Act 1993;

- The owner of land adjoining a public road is liable to contribute to the cost incurred by a road authority in constructing or paving any kerb or gutter or footway along the side of the public road.
- The amount of the contribution is to be such amount as determined by the road authority, but must be no more than half the cost.
- The owner becomes liable for the amount determined

Where Council intends to carry out new footpath construction all affected owners will be notified prior to the scheduled date of the commencement of such works. Written notice shall advise the property owner of the contribution to be charged by Council for the works. A contribution for works shall not apply where a contribution to footpath has previously been paid.

The owner of the land adjoining the public road where the footpath is to be constructed shall contribute to Council a percentage value detailed in the table below with contribution amount applied as per Council's Schedule of Fees and Charges.

Type of Property	Contribution
All properties with one frontage to a public road on the street address frontage	50% of cost per l/m as outlined in Council's Schedule of Fees & Charges
All properties with one frontage to a public road on the non-street address frontage	25% of cost per l/m for as outlined in Council's Schedule of Fees & Charges (Generally considered a side frontage)
All properties with more than one frontage to a public road	50% of cost per l/m for property frontage with street address and 25% of cost per l/m for any other frontage as outlined in Council's Schedule of Fees & Charges
Note; Where existing concrete footpath or driveways are installed this value is to be deducted from the frontage contribution value	

Pedestrian Access and Mobility Plan (PAMP)



6.1.3 Roads to Recovery Program

The Federal Government's Roads to Recovery Program has been extended to 2022. The program is not just confined to roads; it also includes footpaths and bicycle paths.

6.1.4 Local Area Traffic Management and other Council Works

Many of the gains that can be made in road safety and management of traffic through Local Area Traffic Management schemes can also assist in improving the road environment for pedestrians. The provision of traffic, pedestrian and cyclist facilities in the road space should be considered in an integrated way and the same should apply in the allocation of funding.

6.1.5 Community Works

Some works can be assisted by the community such as the pathway to Lake Centenary, which was opened in 1988 being a relevant example; however this path has now been upgraded to a concrete shared path by Temora Shire Council finished in 2017.

6.1.6 Sponsored Signage and Bus Shelters

Bus shelters, signage, seating and rubbish bins can be provided by the private sector by cross-subsidy from advertising. Council should reconsider the design and placement of bus shelters in order to address pedestrian accessibility requirements.

6.1.7 Partnerships

A partnership approach may be possible in some instances. For example, access to the County Link bus stop may be improved via a partnership between State Rail and Council.

6.2 Monitoring Program

As the pedestrian network is developed, it will be important to monitor the condition of the network over time. In particular, it will be important to further develop an understanding of travel patterns and behaviour regarding the role that walking plays.

Monitoring will relate to the following three areas:

- route condition asset inspections and overall route quality;
- changes in demand in light of land use changes and developments; and
- Implementation of council action recommendations.

Monitoring of the quality of pedestrian routes will be undertaken by an annual asset inspection using "REFLECT" software. This will enable the overall quality of routes to be improved, problems to be addressed and resources to be targeted appropriately.

Pedestrian Access and Mobility Plan (PAMP)



A typical annual asset inspection would involve an assessment of route conditions via review onsite by walking the specified route and would be undertaken by a person familiar with pedestrian design issues. The Temora_Footpath database in "REFLECT" shall be used to record all defects including design issues such as; sub-standard kerb ramps, issues caused by trees, asset service issues, etc. to allow for planning to address the issues by inclusion in councils future capital budgets when unable to be completed within footpath maintenance budgets.

7. CONCLUSION AND RECOMMENDATIONS

7.1 Conclusion

The study concluded that the objectives of the PAMP could be achieved in the study area by a staged implementation of actions across the areas of enforcement, encouragement, education and engineering. Many of these actions in the first three areas will occur as part of Council's other programs. In the latter, the proposed Works Schedule (**Appendix A**) should be implemented.

7.2 Recommendations

It is recommended that the Council consider for adoption the PAMP Network (**Figures 4 and 5**) and associated Physical Works Schedule (**Appendix A**) and other actions in conjunction with the RMS and other Authorities.

In addition to items identified in the Works Schedule, specific recommendations given throughout this report include:

1. Provision of continuous and inclusive paved footpath network to facilitate the mobility of the general community including emphasis on elderly, wheelchair bound persons and increasing use of electronic mobility scooters;
2. Replacement of sub-standard kerb ramps (lip, steep and narrow kerb ramps) with Australian Standard kerb ramps;
3. Investigate provision of additional crossing facilities (e.g. kerb ramps, median opening, refuge or marked crossing) on all intersection approaches along the high priority section of Hoskins Street;
4. Encourage walking as an alternative transport option by introducing measures aimed at educating people of the benefits associated with walking; and
5. Provide training on the safe usage of scooters, and rights and responsibility of scooter users.

Pedestrian Access and Mobility Plan (PAMP)



8. REFERENCES

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END DOCUMENT

Temora Shire Council

PAMPS



TEMORA
The Friendly Shire

Appendix A

Physical Works Schedule

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix A

TEMORA			Cross Street	Side	Issue	Action	Quantity	Unit	HIGH PRIORITY FOOTPATH WORKS			
ID	Street								Priority	Cost	Photo No.	Work Schedule
01	Hoskins St	M	Polaris St Middle		Roundabout construction to allow pedestrian access on all four approaches to roundabout	Construct roundabout with pedestrian refugees on all 4 approaches with kerb ramps	1	item	H	\$600,000	1	1-5 years
02	Hoskins St	W	Parkes St S		No kerb ramp crossing access point on 1 approach of roundabout	Provide median opening and wheelchair access ramps	1	item	H	\$10,000	2	1-5 years
03	Parkes St	N	Hoskins St E		No Foot Path	Construct New Footpath (1.5m) (Between Hoskins & Little Baker St)	80	m	H	\$12,000	3	1-5 years
04	Parkes St	N	Baker St W		No Kerb Ramps	Install 2 Access Ramps	2	item	H	\$5,000	4	1-5 years
05	Lofus St	N	Hoskins St E		Footpath needs replacing as part of the Lofus St Taxi Rank Upgrade	New Footpath/Taxi Rank Facility and pedestrian accesses	1	item	H	\$140,000	5	1-5 years
06	Hoskins St	E & W	Victoria St N		No kerb ramp crossing access point on 1 approach of roundabout	Provide median opening and wheelchair access ramps	1	item	H	\$15,000	6	1-5 years
07	Truskett St	N & S	N/A		No Kerb Ramps x2 accessing the existing Children's Crossing	Construct 2 access ramps either side of the Children's Crossing	2	item	H	\$5,000	7	1-5 years
08	Truskett St	S	Vesper St W		No Foot Path	Construct new Foot path (1.5m)	140	m	H	\$21,000	8	1-5 years
09	Vesper St	E	Victoria St N		Needs Footpath connecting to Kerb Ramp	Construct New Foot path (1.5m)	25	m	H	\$3,750	9	1-5 years
10	Polaris St	S	Railway Level Crossing		No Pedestrian Crossing Facility at Level Crossing	Install Railway Pedestrian Facility	1	Item	H	\$80,000	10	1-5 years
11	Polaris St	S	Crowley St E		No Footpath	Construct New Foot path (1.5m)	200	m	H	\$30,000	11	1-5 years
12	Polaris St	S	Crowley St E		No Footpath -Existing service infrastructure issues	Construct New Foot path (1.5m) Install Access Ramp	30 1	m item	H H	\$15,000	12	1-5 years
13	Gloucester St	S	Polaris St N		No Footpath	Construct new Foot path (1.5m)	240	m	H	\$36,000	13	1-5 years
14	Aurora St	E	Lofus St N		No Footpath	Construct new Foot path (1.5m)	110	m	H	\$16,500	14	1-5 years
15	Hoskins St	W	Grey St N		Kerb ramp has a lip at invert level being sub-standard	Replace Kerb Ramp	1	item	H	\$2,500	15	1-5 years

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix A

ID	Street	Side	Cross Street	Issue	Action	Quantity	Unit	Priority	Cost	Photo No.	Work Schedule
16	Loftus St	S	Little Deboos St E	Kerb Ramp needs installing for inclusive access to footpath	Install Kerb Ramp	2	item	H	\$5,000	16	1-5 years
17	Deboos St	E	Polaris St S	Kerb Ramp missing to access existing concrete footpath	Install Kerb Ramp	1	item	H	\$2,500	17	1-5 years
18	Briannia St	S	Hoskins St E	Concrete footpath in poor condition and needs replacing	Replace existing 3.6m footpath from Pinnacle Driveway to stone concrete section at 1.5m	30	m	H	\$5,400	18	1-5 years
19	Loftus St	N	Crowley St W	Concrete footpath in poor condition and needs replacing Additional paver around Grand Hotel Building need removing and establishing back to a 1.5m footpath	Remove pavers and replace footpath between Little Crowley St and Crowley St at 1.5m	60	m	H	\$10,800	19	1-5 years
20	Victoria St	S	Hoskins St W	Concrete footpath in very poor condition outside the Metro Service Station and needs replacing	Replace Footpath (2.0m)	30	m	H	\$7,500	20	1-5 years
21	Asquith St	W	Loftus St S	No Footpath	Construct new Foot Path (1.5m)	206	m	H	\$30,900	21	1-5 years
TOTAL									\$1,053,850		
Total is \$453,850 when not included Polaris Street Roundabout Value											

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix A

TEMORA			Cross Street	Side	Issue	Action	Quantity	Unit	LOW PRIORITY FOOTPATH WORKS			
ID	Street								Priority	Cost	Photo No.	Work Schedule
22	Gallipoli St	W	Victoria St N		No Footpath to Nixon Park from Victoria Street	Construct Foot Path (1.5m) (Victoria St to Britannia St)	210	m	L	\$31,500	22	6-10 years
23	Deboos St	W	Victoria St S		Replace existing bitumen footpath with concrete path due to poor condition, consideration to return path to standard 1.5m width	Construct new Footpath (1.5m) Or Construct new Footpath to existing bitumen width (3.5m)	200	m	L	\$50,000	23	6-10 years
24	Deboos St	E	Loftus St N		Replace existing bitumen footpath outside Temora Town Hall Theatre with concrete path due to poor condition with existing 3.5m wide	Construct new Footpath (3.5m)	30	m	L	\$13,800	24	6-10 years
25	Aurora St	E	Victoria St N		No Footpath	Construct new Foot path (1.5m)	190	m	L	\$28,500	25	6-10 years
26	Britannia St	S	Hoskins St E		No Footpath	Construct new Foot path (1.5m)	55	m	L	\$8,250	26	6-10 years
27	Deboos St	E/W	Grey St N		Existing 1.2m footpath both sides needs replacing due to poor condition	Replace Foot path (1.5m)	360	m	L	\$64,800	27	6-10 years
28	Deboos St	E	Polaris St N		No Footpath	Construct New Foot path (1.5m)	180	m	L	\$27,000	28	6-10 years
29	Gardiner St	W	Loftus St N		No Footpath	Construct new Foot path (1.5m)	210	m	L	\$31,500	29	6-10 years
30	Loftus St	N	Camp St E		No Footpath linking Camp St cycleway to Temora West Park (toilets and water access)	Construct new Foot path (1.5m)	120	m	L	\$18,000	30	6-10 years
31	Crowley St	E	Grey St N		No Footpath	Construct new Foot path (1.5m)	180	m	L	\$27,000	31	6-10 years
32	Camp St	W	Victoria St S		Water Ponding in Kerb at Intersection limiting access to kerb ramp and footpath	Kerb and Gutter to be replaced in future budget	1	item	L	N/A	32	6-10 years
TOTAL										\$342,350		

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix A

TEMORA			Cross Street	Side	Issue	Action	Quantity	Unit	FUTURE LOW PRIORITY FOOTPATH WORKS			
ID	Street								Priority	Cost	Photo No.	Work Schedule
33	Haig St		Deucher St N	E	No Footpath	Construct new Foot path (1.5m)	190	m	L	\$28,500	33	> 10 years
34	Deboos St		Parkes St N	E	Replace existing bitumen footpath with concrete path due to poor condition	Construct new Footpath (3.5m)	200	m	L	\$92,000	34	> 10 years
35	Lofus St		Bowling Club Lane E	N	Existing footpath across the front of Callaghan Park and Lions Park needs replacing due to poor condition	Replace Footpath (1.5m)	140	m	L	\$25,200	35	> 10 years
36	Lofus St		Aurora St W	S	Existing footpath between Aurora St and Gardiner St needs replacing due to poor condition	Replace Footpath (1.5m)	200	m	L	\$36,000	36	> 10 years
37	Lofus St		George St W	N	Existing footpath between George St and Gloucester St needs replacing due to poor condition	Replace Footpath (1.5m)	95	m	L	\$17,100	37	> 10 years
38	Parkes St		Deboos St W	S	Existing footpath between Deboos St and Recreation Centre needs replacing due to poor condition	Replace Footpath (3.5m)	120	m	L	\$55,200	38	> 10 years
39	Baker St		Polaris St N	E	No Footpath (Section already existing at rear of Woolworths building)	Construct New Footpath (1.5m)	130	m	L	\$19,500	39	> 10 years
40	Gallipoli St		Lofus St N	W	No Kerb Ramp	Install Kerb Ramp	1	item	L	\$2,500	40	> 10 years
41	Gallipoli St		Lofus St N	W	No Footpath	Construct New Foot path (1.5m)	436	m	L	\$65,400	41	> 10 years
42	Victoria St		Gallipoli St E	N	No Footpath	Construct New Foot path (1.5m) Install Access Ramp	45 2	m item	L	\$11,750	42	> 10 years
43	Britannia St		Deboos St W	N	No Footpath	Construct new Foot path (1.5m)	110	m	L	\$16,500	43	> 10 years
44	Britannia St		Baker St E	S	No Footpath between Hoskins Street and Railway Access to Temora West Southern End	Construct new Foot path (1.5m)	240	m	L	\$36,000	44	> 10 years
45	Vesper St		Lawson Road S	W	No Footpath	Construct new Foot path (1.5m)	130	m	L	\$19,500	45	> 10 years

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix A

ID	Street	Side	Cross Street	Issue	Action	Quantity	Unit	Priority	Cost	Photo No.	Work Schedule
46	Britannia St	N	Hoskins St W	No Footpath	Construct new Foot path (1.5m)	110	m	L	\$16,500	46	> 10 years
47	Kitchener Rd	S	Grey St W	No Footpath	Construct new Foot path (1.5m)	400	m	L	\$60,000	47	> 10 years
48	Kitchener Rd to Hillview Park	N	Polaris St E	No Footpath to Hillview Park via Willow Street	Construct new Foot path (1.5m)	90	m	L	\$13,500	48	> 10 years
49	Lawson Rd	N	Vespers St E	No Footpath servicing the side streets adjoining Lawson Rd	Construct new Foot path (1.5m)	260	m	L	\$39,000	49	> 10 years
50	Hoskins St	W	Victoria St N	Existing 3.6 m footpath needs replacing due to poor condition	Replace Footpath (3.6m)	210	m	L	\$96,600	50	> 10 years
51	Hoskins St	E	Victoria St N	Existing 3.6 m footpath needs replacing due to poor condition	Replace Footpath (3.6m)	210	m	L	\$96,600	51	> 10 years
52	Loftus St	N	Deboos St W	Existing 3.6m footpath needs replacing and the 1.5m adjoining footpath to Callaghan Park	Replace Footpath (3.6m) Replace Footpath (1.5m)	55 55	m m	L L	\$25,300 \$8,250	52	> 10 years
53	Loftus St	N	Asquith St W	Existing footpath between Asquith St and George St needs replacing due to poor condition	Replace Footpath (1.5m)	170	m	L	\$30,600	53	> 10 years
TOTAL									\$811,500		

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix A

ARIAH PARK				Issue	Action	Quantity	Unit	HIGH PRIORITY FOOTPATH WORKS			
ID	Street	Side	Cross Street					Priority	Cost	Photo No.	Work Schedule
54	Reid St	E	Wellman St N	No Foot path to link the pedestrian facility on Pitt St to the Recreation facilities	Construct New Foot Path (1.5m)	240	m	L	\$36,000	54	1-5 years
TOTAL									\$36,000		
ARIAH PARK				Issue	Action	Quantity	Unit	Priority	Cost	Photo No.	Work Schedule
ID	Street	Side	Cross Street								
55	Coolamon St	E	Wellman St S	No Footpath	Construct new Foot path (1.5m)	190	m	L	\$28,500	55	6-10 years
56	Coolamon St	E	Railway Level Crossing	Unpaved crossing point at Railway Level Crossing	Upgrade pedestrian Facility at Railway Level Crossing to ensure accessibility for mobility impaired and motorised scooters	1	item	L	\$80,000	56	6-10 years
TOTAL									\$108,500		
ID	Street	Side	Cross Street	Issue	Action	Quantity	Unit	Priority	Cost	Photo No.	Work Schedule
57	Coolamon St	E	Broughton St N	Continue pedestrian access to the North of the Railway Level Crossing	Construct new Foot path (1.5m)	70	m	L	\$10,500	57	> 10 years
TOTAL									\$10,500		

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix A

TEMORA		OTHER FUTURE CONSIDERATIONS				OTHER FOOTPATH WORKS CONSIDERATIONS			
ID	Streets Intersection	Issue	Action	Quantity	Unit	Priority	Cost	Photo No.	
58	Britannia St / Baker St Intersection	Sub-standard access ramps with no pedestrian safety railings, future upgrade to Kerb Ramp	Install new Kerb Ramps to replace existing infrastructure	5	item	L	\$12,500	Example images on Page 17 of PAMPS Plan	
59	Britannia St / Deboos St Intersection	Sub-standard access ramps with no pedestrian safety railings, future upgrade to Kerb Ramp	Install new Kerb Ramps to replace existing infrastructure	4	item	L	\$10,000		
60	Deboos St / Austral St Intersection	Sub-standard access ramps with no pedestrian safety railings, future upgrade to Kerb Ramp	Install new Kerb Ramps to replace existing infrastructure	2	item	L	\$5,000		
61	Britannia St / Aurora St Intersection	Sub-standard access ramps with no pedestrian safety railings, future upgrade to Kerb Ramp	Install new Kerb Ramps to replace existing infrastructure	1	item	L	\$2,500		
62	Deboos St / Parkes St Intersection	Sub-standard access ramps with no pedestrian safety railings, future upgrade to Kerb Ramp	Install new Kerb Ramps to replace existing infrastructure	3	item	L	\$7,500		
63	Baker St / Parkes St Intersection	Sub-standard access ramps with no pedestrian safety railings, future upgrade to Kerb Ramp	Install new Kerb Ramps to replace existing infrastructure	2	item	L	\$5,000		
						TOTAL	\$42,500		

Temora Shire Council

PAMPS








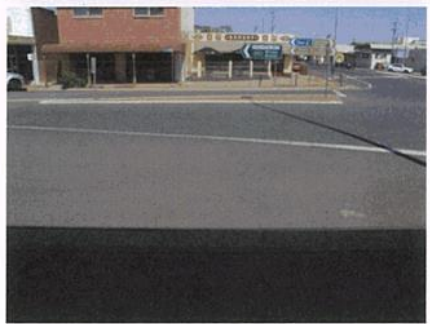
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Appendix B

Photos

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B**TEMORA – HIGH PRIORTY FOOTPATH WORKS (1-5 years)**

	
Photo 1	Photo 2
	
Photo 3	Photo 4
	
Photo 5	Photo 6

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B

Photo 7



Photo 8



Photo 9



Photo 10



Photo 11



Photo 12

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B

Photo 13



Photo 14



Photo 15



Photo 16



Photo 17



Photo 18

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B

Photo 19



Photo 20



Photo 21



Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B**TEMORA – LOW PRIORITY FOOTPATH WORKS (6-10 years)****Photo 22****Photo 23****Photo 24****Photo 25****Photo 26****Photo 27**

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B

Photo 28



Photo 29



Photo 30



Photo 31



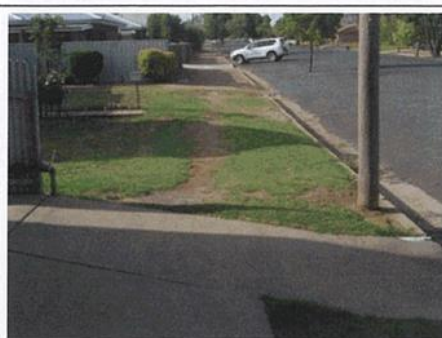
Photo 32

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B**TEMORA – LOW PRIORTY FOOTPATH WORKS (> 10 years)**

	
Photo 33	Photo 34
	
Photo 35	Photo 36
	
Photo 37	Photo 38

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B**Photo 39****Photo 40****Photo 41****Photo 42****Photo 43****Photo 44**

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B

Photo 45



Photo 46



Photo 47



Photo 48



Photo 49



Photo 50

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B**Photo 51****Photo 52****Photo 53**

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix B**ARIAH PARK – HIGH PRIORTY FOOTPATH WORKS (1-5 years)****Photo 54****ARIAH PARK – LOW PRIORTY FOOTPATH WORKS (6-10 years)****Photo 55****Photo 56****ARIAH PARK – LOW PRIORTY FOOTPATH WORKS (>10 years)****Photo 57**

Temora Shire Council

PAMPS



TEMORA
The Friendly Shire

Appendix C

**Footpath Construction
Standard Drawings**

Temora Shire Council

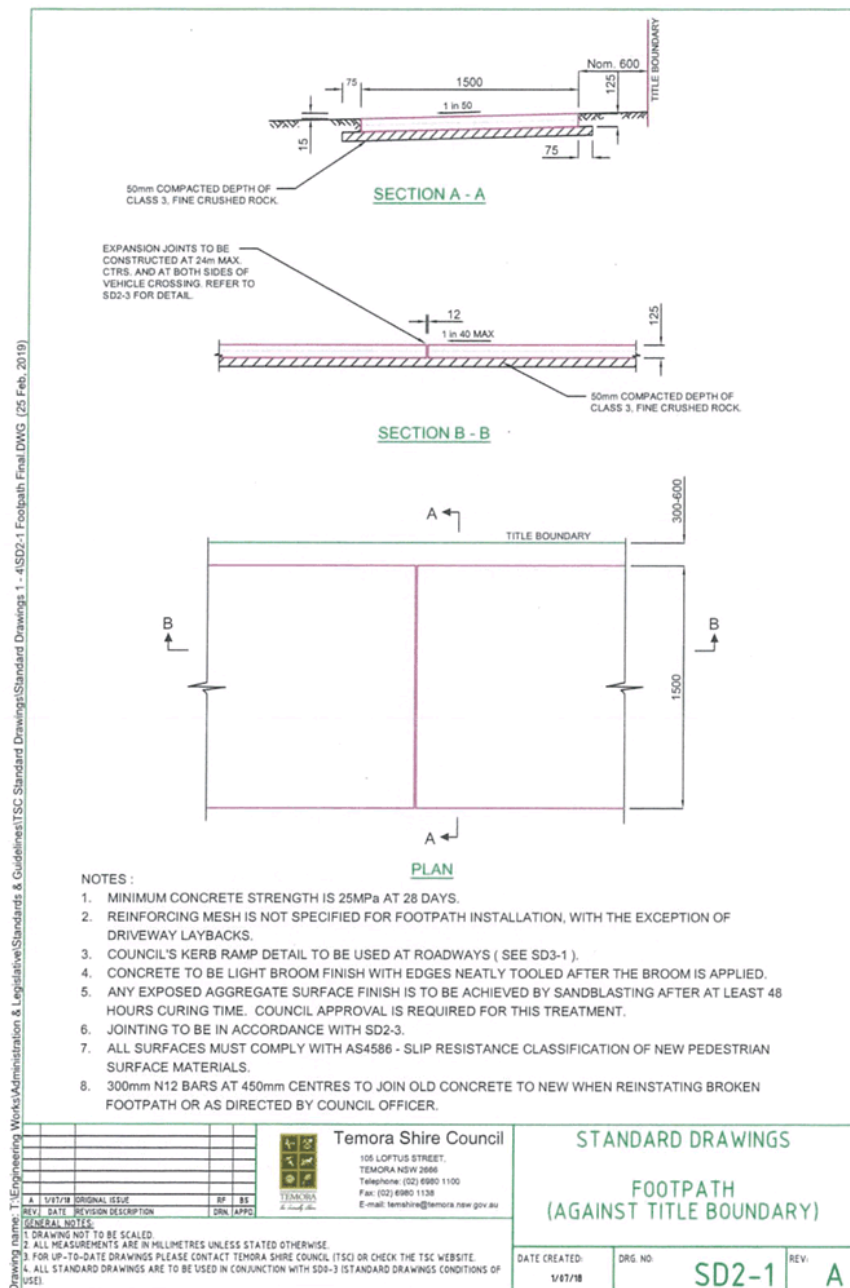
Temora Pedestrian Access and Mobility Plan
Appendix C

Introduction

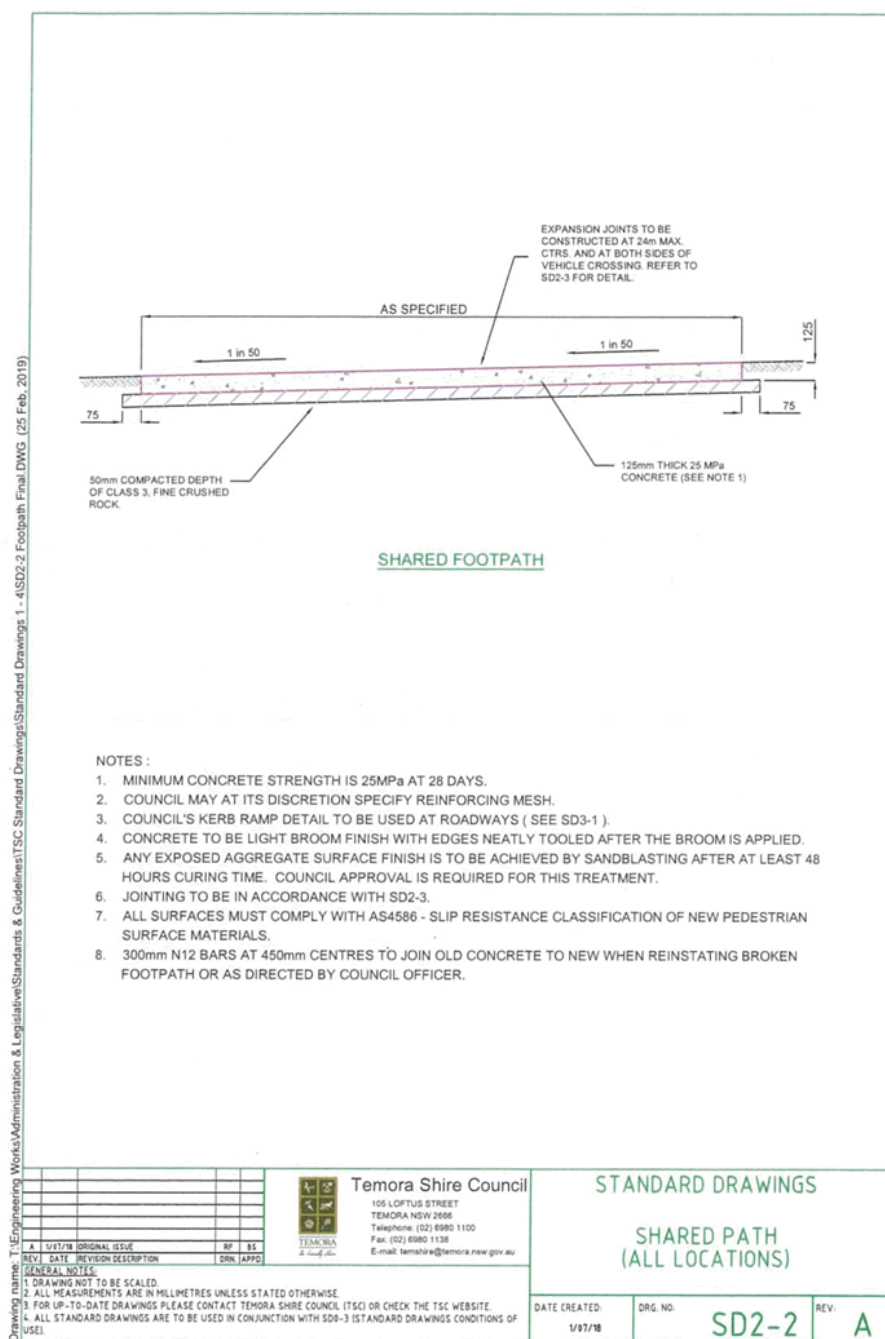
Temora Shire Council footpath construction standard drawings are developed for this study area based on Australian Standards and Technical Guidelines including AUSTROADS. In particular AS1428, AUSTROADS Parts 13 and 14.

Further the Standards and Guidelines are subject to revision by Australian Standards, AUSTROADS and other authorities such as Roads and Maritime Services (RMS), and should be regularly updated against the latest source documents.

Temora Shire Council

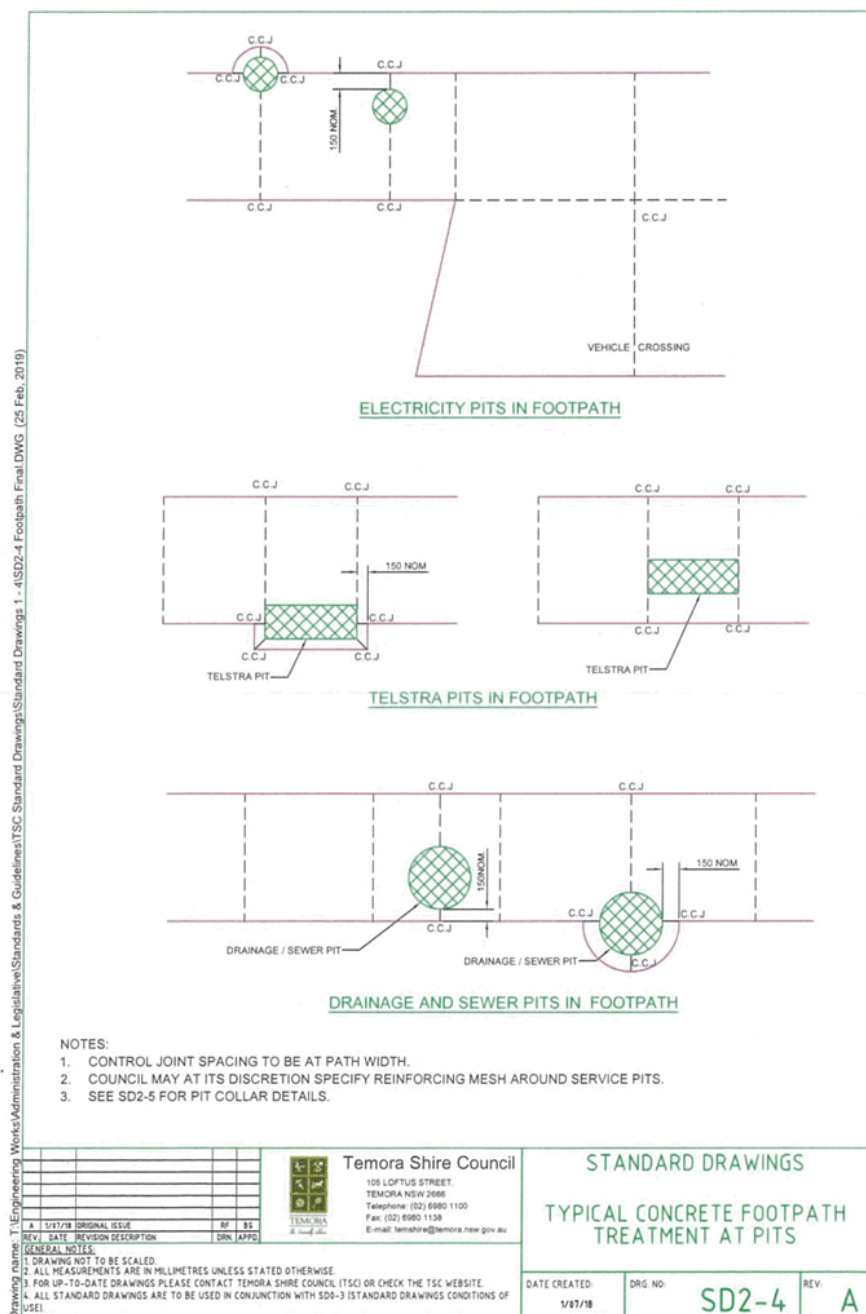
Temora Pedestrian Access and Mobility Plan
Appendix C

Temora Shire Council

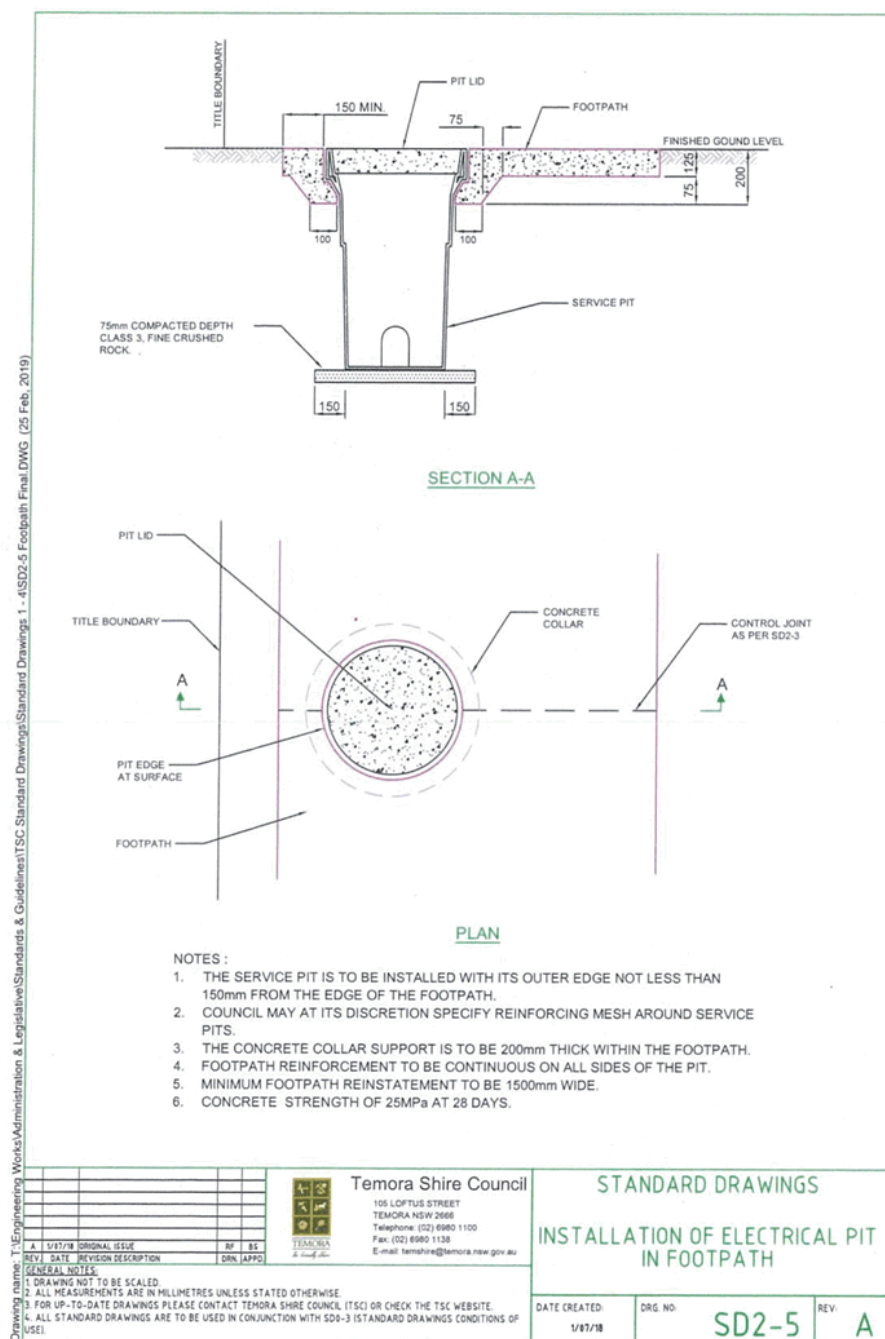
Temora Pedestrian Access and Mobility Plan
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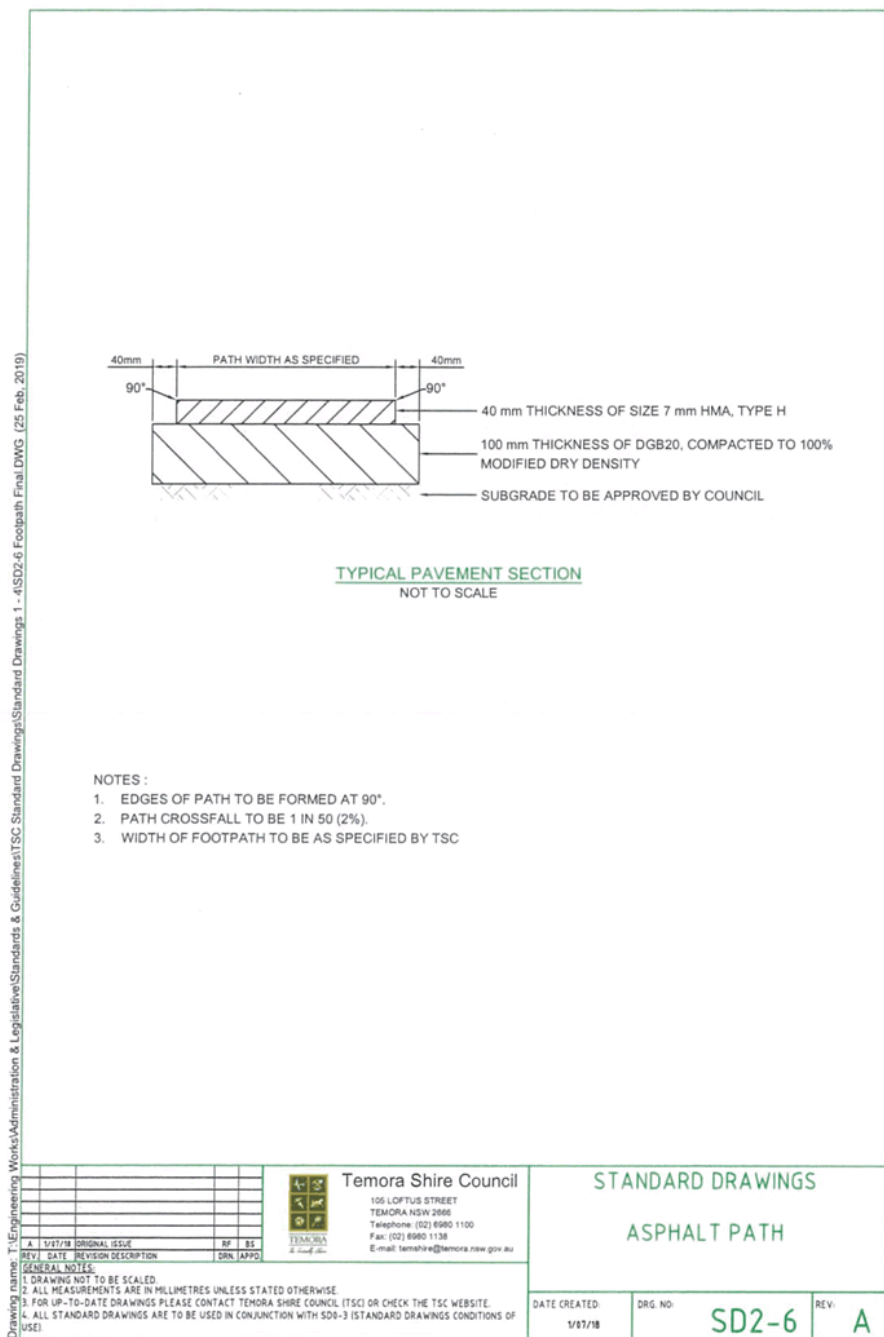
Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix C

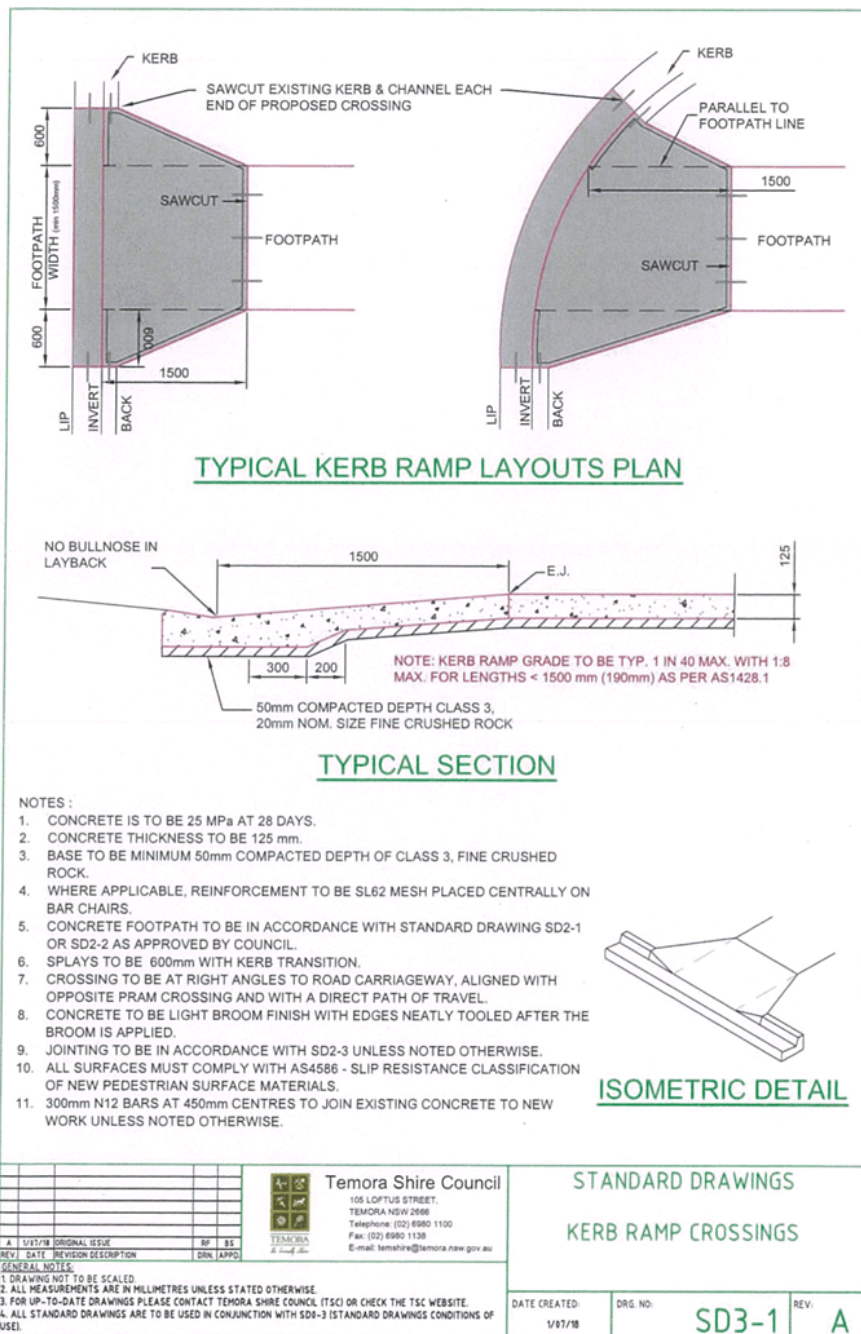
Temora Shire Council

Temora Pedestrian Access and Mobility Plan
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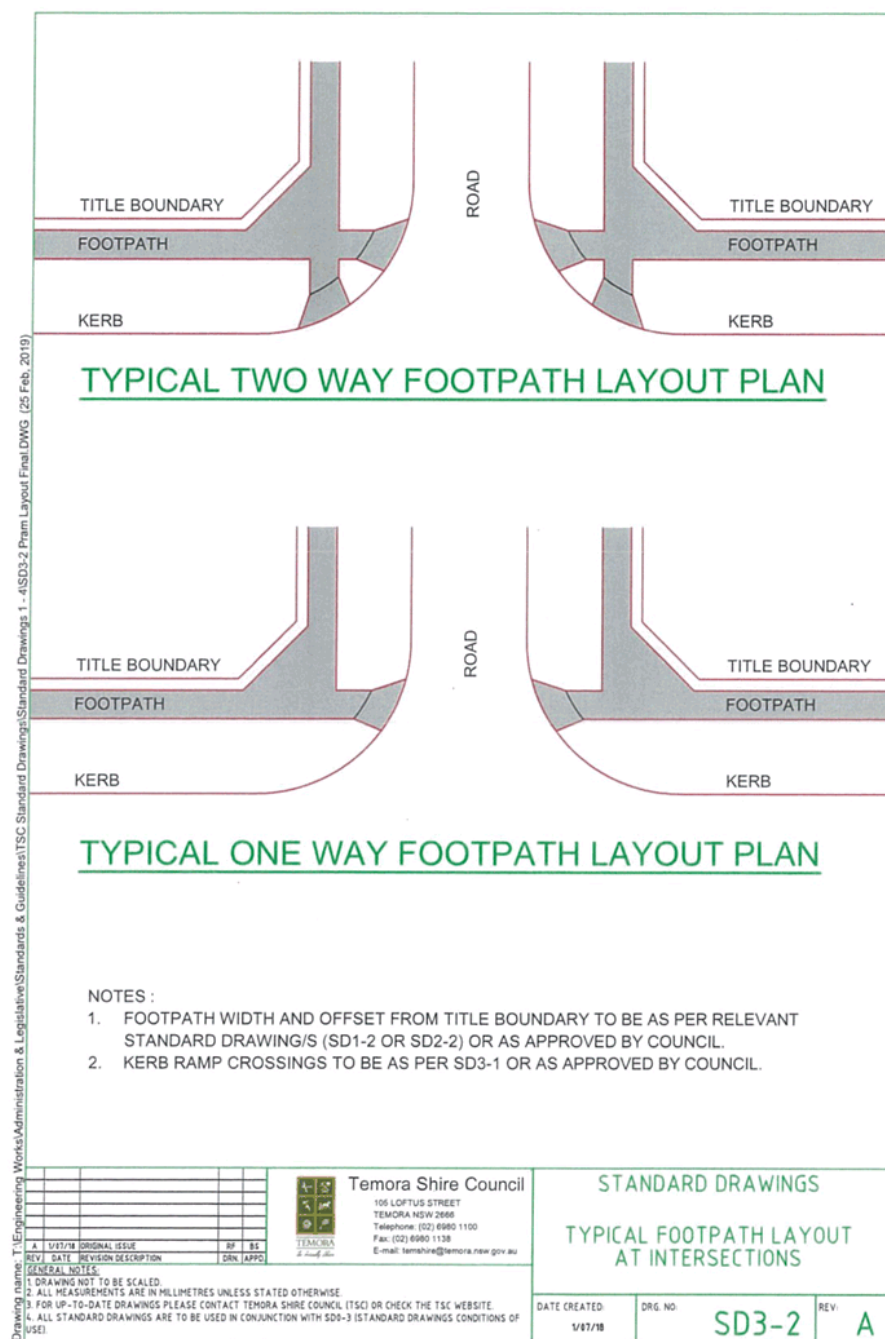
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Temora Pedestrian Access and Mobility Plan
Appendix C

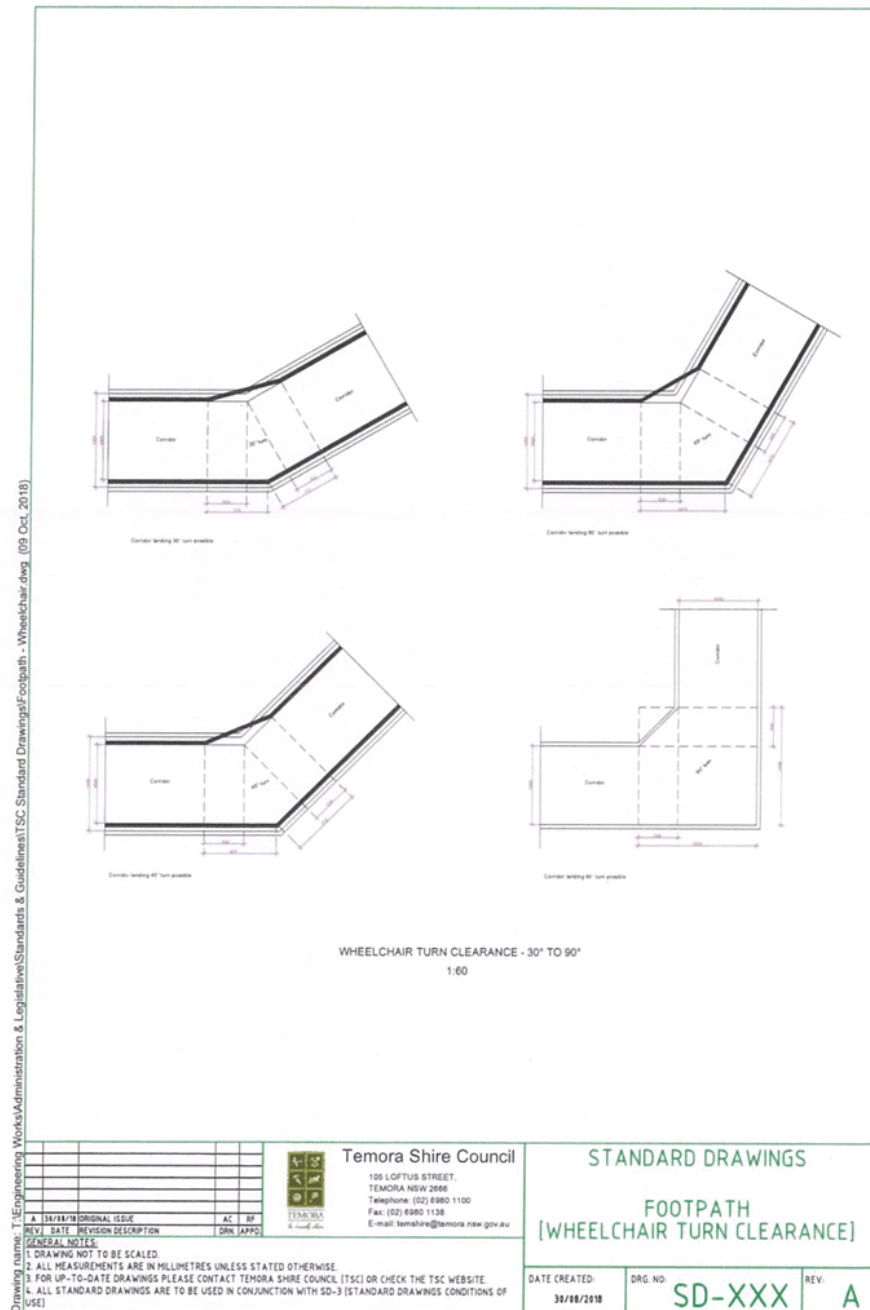
Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix C

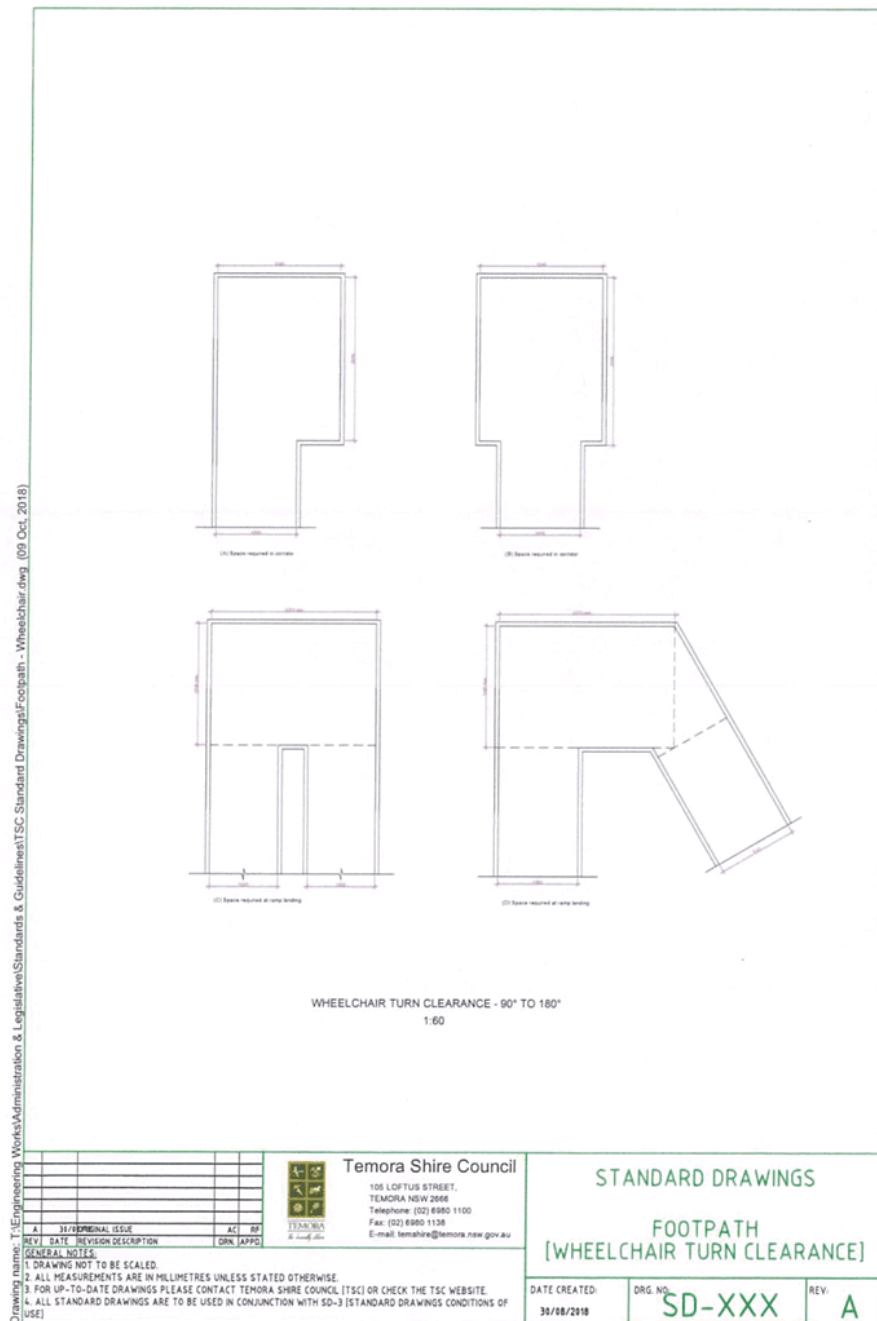
Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix C

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix C

Temora Shire Council

Temora Pedestrian Access and Mobility Plan
Appendix C

3.4 TACTILE GROUND SURFACE INDICATORS

File Number: REP20/1234
Author: Building Surveyor
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Council has been in receipt of a request to review the Tactile Ground Surface Indicators (TGSI's) located at the commencement of the pedestrian crossing on the eastern side on the corner of Loftus/Hoskins Streets. The advice received states that the installed TGSI's for vision impaired pedestrians directs the pedestrian to the centre of the roundabout (i.e. into oncoming traffic).

Within the request an offer was put forward to consult with Guide Dogs Australia to review the TGSI's. An enquiry was made with Guide Dogs Australia regarding the cost of this review. The advice received is that there is no charge for this service.

COMMITTEE RESOLUTION 15/2020

Moved: Cr Claire McLaren
Seconded: Temora Community Centre Deb Patterson

That the Committee resolved to recommend to Council to accept the free consultation proposed by Guide Dogs Australia, with a full aim and objective of the consultation being developed in consultation with Committee members.

AND FURTHER

That the Committee recommend to Council that a donation be offered to Guide Dogs Australia.

CARRIED

Report by Belinda Bushell

1. CR MCLAREN

Advised of a financial support initiative being undertaken by the Arianah Park Country Women's Association (CWA) to support families in need, having the ability to access facilities for example membership to the Arianah Park pool. This initiative should be reviewed elsewhere within Temora Shire.

Debra Patterson through her government agency contacts will investigate what funding may be out there to assist/support families, as per the model being undertaken by Arianah Park CWA.

2. JANE SANDERS

Advised that the Arianah Park Op Shop Access held an onsite meeting with members of the Arianah Park Community and Councils Engineering Staff. An additional step is being proposed to be installed.

Arianah Park Preschool – Improved access to the facility – refer to the recommendation for report 3.3 Pedestrian Access and Mobility Plan

3. BELINDA BUSHELL

Would like to see the Access and Equity Committee adopt a similar funding format as the Heritage Assistance Fund. This fund to be presented to Council for adoption within each budget etc and the funding to be utilised for the businesses in Temora Shire to improve their accessibility.

COMMITTEE RESOLUTION 16/2020

Moved: Cr Claire McLaren

Seconded: Temora Community Centre Deb Patterson

The Committee resolved to recommend to Council to draft a policy and application form and then present this to the Committee for future adoption by Council.

CARRIED

4. DEBRA PATTERSON

Noted the reports only being received with short notification. It was agreed that once a report is finalised it will be individually distributed to the Committee to allow more time for review.

Access Ramps – Plastic/Poly – Review whether these are endorsed by the Discrimination Act and if so, distribute this information to TBEG for businesses to review.

5. KRIS DUNSTAN

Temora Heated Pool Accessible Lift has sadly been decommissioned.

COMMITTEE RESOLUTION 17/2020

Moved: Cr Claire McLaren

Seconded: Community Rep Robert Jordan

The Committee resolved to recommend to Council that a report be forwarded in regards to a new pool lift for the heated pool.

AND FURTHER

That Council foreshadow in a future budget estimate a pool lift for Arianah Park Swimming Pool.

CARRIED

4 CLOSE MEETING

The Meeting closed at 12:02PM.

This is the minutes of the Access & Equity Committee meeting held on Tuesday 10 November 2020.

.....
GENERAL MANAGER

.....
CHAIRMAN

6.2 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 10 NOVEMBER 2020**File Number:** REP20/1270**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 10 November 2020**RECOMMENDATION**

It was resolved that the reports be received.

It was resolved that the reports and recommendations as presented be adopted.



Date: Tuesday, 10 November 2020
Time: 2:00PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Assets & Operations Committee Meeting

10 November 2020

Order of Business

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3	Reports	4
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5	Close Meeting	101

**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 10 NOVEMBER 2020 AT 2:00PM**

PRESENT: Cr Rick Firman (Mayor) (Chair), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Kenneth Smith, Cr Dennis Sleigh

IN ATTENDANCE: Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services) (arrived at 2:23pm), Elizabeth Smith (Director of Administration & Finance), Claire Golder (Town Planner)

1 OPEN MEETING

2:00PM

2 APOLOGIES

COMMITTEE RESOLUTION 84/2020

Moved: Cr Nigel Judd

Seconded: Cr Dennis Sleigh

That apologies from Cr Graham Sinclair and Cr Dale Wiencke be received and accepted.

CARRIED

Cr Nigel Judd declared a non-pecuniary interest in relation to item Temora Rotary Club – Pedal Park , due to being a member of the Temora Rotary Club.

Temora Rotary Club – Greg Wootton and Stephen Cooke gave the meeting a presentation on a Pedal Park for Temora West Park.

3 REPORTS

3.1 LINE MARKING OF RURAL ROADS

File Number: REP20/1143

Author: Engineering Technical Officer

Authoriser: Engineering Technical Manager

Attachments: 1. Correspondence - Old Cootamundra Road

REPORT

Council is in receipt of correspondence from a resident regarding the absence of centreline marking along Old Cootamundra Road. Safety concerns are raised particularly in the evening due to some motorists having a tendency to travel too close to the centre of the road, at times edging towards the oncoming traffic. The request is for the entire road to have centreline marking.

Australian Standard

Separation line (single dividing centreline) is not mandated due to our traffic volumes on class 2.1 roads being below 300 vehicles a day. Irrespective of the traffic volumes, the standard recommends considering separation line marking where conditions are substandard.

Barrier lines shall be used on sealed pavements wider than 5.5m in no overtaking zones.

Councils Class 2.1 roads currently have a nominal 7m sealed surface. Class 2.2 roads are nominally a 5.5m sealed surface, however some roads are sealed at 7m. Class 2.3 are sealed at 5.5m.

Background

Following a directive from Council, an audit of all class 2 roads was conducted back in 2018 identifying areas requiring line marking. Only locations with a curve or crest were included and cost estimates were proposed with budget implications ranging between \$70,000 and \$136,000. The lower cost being for a single coat application and the higher cost being for a double coat. At the time Council resolved to seek a legal opinion in relation to Council's liability.

A response from Statewide Mutual was sought and they advised that "Australian Standards, unless specifically referred to in legislation, are guidance material which points the user to the best practice in the industry". In addition, RMS documentation was reviewed and found that it essentially mirrors the Australian Standard.

Following this response, Council resolved that linemarking will be considered on a case by case basis.

Works other than reinstatement which have been carried out since then include: linemarking of barrier lines at all curves and crests on Old Cootamundra Road and Thanowring Road.

Budget Implications

Based on the most recent request, cost estimates have been established below to line mark centreline on all class 2.1 roads (which includes Old Cootamundra Road) for the entire length. New line marking is generally applied using two coats; however, in this instance it is being applied on an existing seal therefore one coat will be effective. If endorsed, line marking will require renewal

approximately every 5-7 years, which will require an additional annual funding commitment to maintain the upgrade.

SINGLE COAT APPLICATION				
Item	Length (m)	Rate*	Unit Rate	Total
Coolamon Road	18170	\$ 0.91	m**	\$ 16,534.70
Mandamah Forest Road	5350	\$ 0.91	m	\$ 4,868.50
Morangarell Road	36300	\$ 0.91	m	\$ 33,033.00
Old Cootamundra Road	21790	\$ 0.91	m	\$ 19,828.90
Tara Bectric Road	26600	\$ 0.91	m	\$ 24,206.00
Thanowring Road	15550	\$ 0.91	m	\$ 14,150.50
Trungley Hall Road	32100	\$ 0.91	m	\$ 29,211.00
Investigation/Setout (TSC)	70	\$ 80.00	hr	\$ 5,600.00
Accommodation	5	\$ 960.00	night	\$ 4,800.00
Site Establishment	1	\$ 1,200.00	each	\$ 1,200.00
Mobilisation	200	\$ 6.95	km	\$ 1,390.00
			TOTAL	\$ 154,822.60
* Rate is determined by BS (barrier single) pricing as a median figure, as exact distances of BB or SI has not been calculated				
** Rate provided by CLS in the Supply of Bulk Material Tender (as at Oct 2020)				

DOUBLE COAT APPLICATION				
Item	Length (m)	Rate*	Unit Rate	Total
Coolamon Road	18170	\$ 1.82	m**	\$ 33,069.40
Mandamah Forest Road	5350	\$ 1.82	m	\$ 9,737.00
Morangarell Road	36300	\$ 1.82	m	\$ 66,066.00
Old Cootamundra Road	21790	\$ 1.82	m	\$ 39,657.80
Tara Bectric Road	26600	\$ 1.82	m	\$ 48,412.00
Thanowring Road	15550	\$ 1.82	m	\$ 28,301.00
Trungley Hall Road	32100	\$ 1.82	m	\$ 58,422.00
Investigation/Setout (TSC)	70	\$ 80.00	hr	\$ 5,600.00
Accommodation	5	\$ 960.00	night	\$ 4,800.00
Site Establishment	1	\$ 1,200.00	each	\$ 1,200.00
Mobilisation	200	\$ 6.95	km	\$ 1,390.00
			TOTAL	\$ 296,655.20
* Rate is determined by BS (barrier single) pricing as a median figure, as exact distances of BB or SI has not been calculated				
** Rate provided by CLS in the Supply of Bulk Material Tender (as at Oct 2020)				

COMMITTEE RESOLUTION 85/2020

Moved: Cr Max Oliver

Seconded: Cr Claire McLaren

That the Committee resolve to recommend to Council to provide estimated costs for line marking crests and curves within the Shire.

CARRIED

Report by Amanda Colwill

To: Temora Shire Mayor
Subject: old cootamundra road

Dear Rick,

I reside on the Old Cootamundra Road, approximately 8 kilometres from Temora. Therefore, this is a road I virtually drive on every day of the year.

I have noticed in recent times the traffic on this road has increased considerably and includes all types of vehicles including B double trucks. Mornings and evenings are particularly busy as people are obviously travelling to and from town where they work. There is also a school bus that uses this road on weekdays.

With the increased traffic it has come to my attention some motorists at night are having difficulty staying on their side of the road. They have a tendency to travel too close to the centre of the road causing problems for on coming vehicles. During last winter on two occasions at night I was forced to veer slightly off the road because cars travelling towards me were partially over the middle of the road.

In the Temora shire the majority of the road has no centre line whereas it does in the Junee and Cootamundra shires. I sincerely believe if Temora shire were to put a centre line on the road it would assist motorists as to where the centre of the road is thus ensuring they remain completely on their side. Furthermore, such a safety feature may prevent a serious accident.

If you have any queries please do not hesitate to contact me and I thank you for your assistance in this matter.

Yours faithfully,

3.2 PUBLIC STREET LIGHTING

File Number: REP20/1147
Author: Engineering Technical Officer
Authoriser: Engineering Technical Manager
Attachments: 1. Maps

REPORT

A report was put forward to Council in September 2019 following two public requests in relation to inadequate public lighting at intersections. Council resolved to defer any improvements until the completion of the LED upgrade.

As this program is on schedule and nearing completion, further investigations have been carried out into requirements to facilitate upgrades where lighting is inadequate.

Council's Public Lighting policy targets the provision of public lighting at each street corner and one mid-block on one side of the street at not more than 100m spacing's. In relation to laneways the policy stipulates a slight variation in requirements, based on the zoning as per below:

- *R1 General Residential, B2 Local Centre & B4 Mixed Use* - One light at each end of a laneway will be provided. Additional mid-block laneway lighting will be at the discretion of Council.
- *RU5 Village (including Aria Park & Springdale)* - Consideration will be given to providing one light at each end of a laneway.

Council staff have compiled a list of intersections within Temora, Aria Park and Springdale without adequate lighting.

Budget Implications

Locality	Locations with an existing support (power pole)	Rate/unit (estimate)	Total Cost
Temora	23	\$1750	\$40,250
Aria Park	15*	\$1750	\$26,250
Springdale	1	\$1750	\$1,750
TOTAL			\$68,250
<i>*4 of these locations are zoned RU5 and are situated at the intersection of a laneway.</i>			
Locality	Locations without a support	Rate/unit (estimate)	Total Cost
Temora	8	\$10,000	\$80,000
Aria Park	7	\$10,000	\$70,000
TOTAL			\$150,000
<i>Note: Street lighting with no existing report require a pole and connection to mains power.</i>			
<i>*2 of these locations are zoned RU5 and are situated at the intersection of a laneway.</i>			

Though not scoped in detail it is anticipated there is approximately 40-50 midblock locations where infill street lighting is required.

Location	Street Intersection	Back Lane	Street	Pole (Y/N)	Priority
Temora	Tewkesbury Rd/ Burley Griffin Way		Tewkesbury Rd	Y	3
Temora	Delavan St/ Tewkesbury Rd		Delavan St	Y	3
Temora	Carson St/ Vista Ave		Vista Ave	Y	1
Temora	Austral St/ Little Deboos	Little Deboos		Y	1
Temora	Austral St/ Little Baker	Little Baker		Y	1
Temora	Austral/Little Camp St	Little Camp St		N	2
Temora	Austral/Little Twynam St	Little Twynam St		Y	1
Temora	Britannia St/ Little Twynam	Little Twynam St		Y	1
Temora	Loftus St/ Little Twynam St	Little Twynam St		Y	1
Temora	Parkes St/ Little Twynam St	Little Twynam St		Y	1
Temora	Polaris St/ Little Twynam	Little Twynam St	Polaris St	Y	1
Temora	Crowley St/Little Grey St	Little Grey		Y	2
Temora	Polaris St/Little Crowley St		Polaris St	Y	1
Temora	Parkes St/ Little Crowley St	Little Crowley St		Y	1
Temora	Polaris St/ Little Baker St		Polaris St	Y	1
Temora	Loftus St/ Little Camp St	Little Camp St		Y	1
Temora	Polaris St/ Little Hoskins St	Little Hoskins St		N	2
Temora	Britannia St/ Little Vesper St	Little Vesper St		Y	1
Temora	Loftus St/ Little Vesper St	Little Vesper St		Y	1
Temora	Parkes St/ Little Vesper	Little Vesper St		N	1
Temora	Britannia St/Little Nottingham St	Little Nottingham St		N	2
Temora	Lawson Rd/ Little Nottingham St	Little Nottingham St		N	3
Temora	Britannia St/Little Sherwood Rd	Little Sherwood Rd		Y	2
Temora	Lawson Rd/Little Sherwood Rd	Little Sherwood Rd		Y	2
Temora	Britannia St/ Little Mansfield Rd	Little Mansfield Rd		N	2
Temora	Lawson Rd/ Little Mansfield Rd	Little Mansfield Rd		N	2
Temora	Britannia St/Mansfield Rd	Britannia St		Y	1
Temora	Polaris St/ Burley Griffin Way	Polaris St		Y	2
Temora	Truskett St/ Little Bellevue St	Little Bellevue St		N	3
Temora	Loftus St/ Little Bellevue St	Little Bellevue St		Y	2
Temora	Burley Griffin Way/ Little Bellevue St	Little Bellevue St		Y	1
Springdale	Burley Griffin Way/ Wallundry Rd	Burley Griffin Way		Y	2
Ariah Park	Barnes St/ Maxwell St		Barnes St	Y	1
Ariah Park	Davidson St/ Barnes St		Davidson St	Y	1
Ariah Park	Davidson St/ Seymour St		Seymour St	Y	1

Location	Street Intersection	Back Lane	Street	Pole (Y/N)	Priority
Ariah Park	Davidson St/ Pitt St		Davidson St	Y	2
Ariah Park	Davidson St/ Harmon St		Davidson St	Y	1
Ariah Park	Davidson St/ Harrison St		Davidson St	Y	1
Ariah Park	Davidson St/ Hopetoun St		Davidson St	N	1
Ariah Park	Davidson St/ Little Ariah St		Davidson St	N	2
Ariah Park	Cemetery Rd / Mirrool Rd		Cemetery Rd	N	3
Ariah Park	Cemetery Rd / Rees St		Cemetery Rd	N	3
Ariah Park	Rees St/Common Rd		Rees St	Y	3
Ariah Park	Rees St/ Coolamon St		Coolamon St	N	2
Ariah Park	Harmon St/ Harrison St		Harrison St	Y	3
Ariah Park	Harmon St/Ariah St		Harmon St	Y	2
Ariah Park	Little Ariah St/ Little Harmon St		Little Ariah St	N	2
Ariah Park	Deakin St/ Little Ariah St		Little Ariah St	Y	2
Ariah Park	Maxwell St/ Minchin Ln		Maxwell St	Y	2
Ariah Park	Wellman St/ Little Ashton St	Little Ashton St		N	1
Ariah Park	Wellman St/Little Reid St	Little Reid St		N	3
Ariah Park	Back Ariah Park/ Little Coolamon St	Little Coolamon St		Y	2
Ariah Park	Wellman St/Little Coolamon St		Wellman St	Y	2
Ariah Park	Wellman St/ George St		George St	Y	3
**Laneways					

COMMITTEE RESOLUTION 86/2020

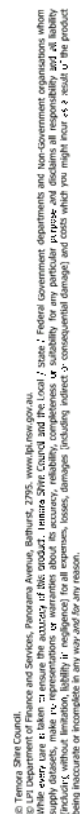
Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

The Committee resolve to recommend to Council to allocate a biennial budget to improve street lighting deficiencies.

CARRIED

Report by Amanda Colwill

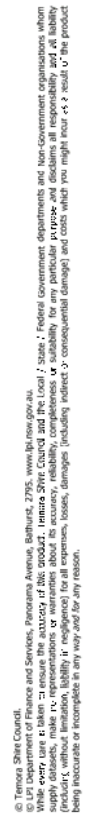


Temora

Projection: GDA94 / MGA zone 55

Date: 14/10/2020

Created By: Amanda Ohst



Projection: GDA94 / MGA zone 55

Date: 14/10/2020

Created By: Amanda Ohet



3.3 DRINKING STATIONS - PARKS & SPORTING FIELDS**File Number:** REP20/1148**Author:** Engineering Technical Officer**Authoriser:** Engineering Technical Manager**Attachments:** Nil**REPORT**

Following on from a report presented at the August 2020 meeting, Engineering staff have further investigated and scoped the provision of drinking stations at Council's sporting fields and parks.

As summarised in the table below, there are currently 5 parks and 6 sporting grounds without any/adequate drinking facilities. It should be noted that Bob Aldridge is included in this total, as the current bubbler is of a very basic standard and is now located at a poor location since the completion of the new Club House.

Location	Class	Drinking Station	Style	Water Connection	Proposed for upgrade	Justification
PARKS						
Lake Centenary	1.1	Y	GWCC	Y	N/A	
Gloucester Park	1.1	Proposed	GWCC	Y	N/A	
Federal Park	1.1	Y	Bubbler	Y	N/A	
Callaghan Park	1.1			Y	Y	
Temora West Park	1.2	Y	Timber	Y	N/A	
Hillview Park	1.3			Y	Y	
Harper Park – Aria Park	1.3			Y	Y	
Bradley Park	1.4			N	N	No water connection
Edis Park - Aria Park	1.4	Y		Y	Y	
Pinney Park	1.4			Y	N	Land leased to CMCA for RV park
Springdale Recreation Reserve	1.4	Y	GWCC	Y	N/A	
Paleface Park	1.5	Y	GWCC	Y	N/A	
Apex Park	1.5			Y	N	Lack of demand
Davey Park - Aria Park	1.5			Y	Y	
SPORTING FIELDS						
Nixon Park	2.1			Y	Y	
Bob Aldridge	2.2	Y	Basic	Y	Y	Existing unit is of a very basic standard and located at a poorly
Temora Recreation Ground	2.2			Y	Y	
Temora West Sports Ground	2.2			Y	Y	

Ariah Park Recreation Ground	2.2			Y	Y	
The Oval	2.3			Y	Y	

Existing Drinking Stations

Photo	Location
	<ul style="list-style-type: none"> • Paleface Park • Lake Centenary • Edis Park • Springdale Rec Reserve • Gloucester Park (proposed)
	<ul style="list-style-type: none"> • Temora West Park
	<ul style="list-style-type: none"> • Federal Park



- Bob Aldridge (near old club house)

Budget Implications

Quotes have been sought for several styles of drinking stations, outlined below:





Photo	Price (GST Ex)
	<i>Bubbler only</i> \$1415/unit + \$90 delivery Bulk discount (5%) for Qty 10+
Photo to come - Similar to above with a tap on the side	<i>Bubbler/bottle refill</i> \$1870/unit + \$90 delivery Bulk discount (5%) for Qty 10+
	<i>Drinking fountain/ bottle refill</i> \$3995/unit + \$90 delivery Bulk discount (\$3395/unit) for Qty 10+

Photo	Price (GST Ex)
	<p><i>Drinking fountain with 2 separate bottle refills</i></p> <p>\$2693/unit + \$120 delivery</p> <p>Bulk discount (5%) for Qty 5+</p> <p>Bulk discount (10%) for Qty 10+</p> <p><i>Signage, featuring Council's logo etc. can be used in the panel at no extra cost if supplied to fit into the template design. Custom signage is available at an additional cost.</i></p>
	<p><i>Drinking fountain and separate bottle refill (no footing drainage cage)</i></p> <p>\$3254/unit + \$120 delivery</p> <p><i>Drinking fountain and separate bottle refill (inc. footing drainage cage)</i></p> <p>\$3969/unit + \$120 delivery</p> <p>Note: The drainage cage collects the water from the bottle filler and fountain. It can be plumbed to a soaker pit nearby otherwise the excess water just simply goes on the path/ground but this can drain or flow to a garden bed etc.</p> <p>Bulk discount (5%) for Qty 5+ or (10%) for Qty 10+</p> <p><i>Signage, featuring Council's logo etc. can be used in the panel at no extra cost if supplied to fit into the template design. Custom signage is available at an additional cost.</i></p>

COMMITTEE RESOLUTION 87/2020

Moved: Cr Claire McLaren

Seconded: Cr Nigel Judd

The Committee resolved to recommend to Council to seek support of member Councils of the GWCC footprint, to lobby GWCC to extend the water refill station program.

CARRIED

Report by Amanda Colwill

3.4 EW8 - URBAN TREE MANAGEMENT PLAN

File Number: REP20/1151
Author: Engineering Technical Officer
Authoriser: Engineering Technical Manager
Attachments: 1. Updated Policy
2. Previous Policy

REPORT

Council's Amenity Tree Management Plan (EW8) has recently been reviewed and subsequently reconstructed to reflect current practice. Both the previous and proposed plans are attached to this report for consideration.

COMMITTEE RESOLUTION 88/2020

Moved: Cr Max Oliver
Seconded: Cr Dennis Sleigh

That the Committee resolved to recommend to Council that the updated policy EW8 – Urban Tree Management Plan be endorsed.

AND FURTHER

That the plan be placed on public exhibition for 28 days.

CARRIED

Report by Amanda Colwill

Cr Oliver left the meeting at 3:00pm.

TEMORA SHIRE COUNCIL



TEMORA
The Friendly Shire

URBAN TREE MANAGEMENT PLAN

ACTIVE

*Revision Number: 3
File Name: Urban Tree Management Plan*

*Revision Date: 14th October 2020
Page Number: Page 1 of 17*

Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: Urban Tree Management Plan
CODE NUMBER: EW8
AUTHOR: Temora Shire Council
ENDORSEMENT DATE: October 2005

REVIEW

Revision Date	Revision Description	Date approved by Council	General Managers Endorsement
October 2008	Risk management strategies added		
July 2009	Table of suitable tree characteristics added- appendix 3 & listings of tree plantings & removals transferred to separate register.		GCL
October 2020	Reconstruction		

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
November 2017	Review Currency		Urban Overseer
June 2022	General Review		Urban Overseer

Revision Number: 3
 File Name: Urban Tree Management Plan

Revision Date: 14th October 2020
 Page Number: Page 2 of 17

1. Purpose

The purpose of this plan is to provide a framework for stakeholders to understand Councils requirements relating to urban tree management, along with providing operational framework for Council staff deliver management and maintenance of urban trees within the Temora LGA.

2. Scope

The plan is confined to urban public areas within the Temora LGA. This includes but is not limited to urban road reserves, public parks and gardens, general public recreation and open space.

The plan applies to all stakeholders of urban public areas within the Temora LGA. This includes but is not limited to, residents, property owners, public authorities, visitors, Council officers, contractors and developers.

3. Objectives

The underlying objective of the Urban Tree Management Plan is to sustainably improve the visual amenity and quality of streetscapes, parklands and general public land within urban areas of the Council footprint. We plan to achieve this objective through;

- Preserve and enhance streetscape amenity,
- Maintaining best-practice tree management and maintenance standards,
- Establish and maintain maximum tree canopy cover within urban areas including an optimal level of age and species diversity,
- Promoting efficient and cost-effective management of the urban trees,
- Selecting, positioning, and maintaining trees appropriately to maximise their benefit and minimise hazards, nuisance, and infrastructure damage,
- Maintaining an up-to-date electronic management system for street trees and trees in public open space, and
- Define the circumstances under which existing trees may be removed.

4. Tree Management

The urban environment is significantly enhanced by the appropriate installation, maintenance and management of trees. Council is committed to the preservation and enhancement of green spaces throughout the Council area and endeavours to continue to deliver a high level of community service through the implementation and periodic review of this plan.

4.1 Tree Inspection

Inspections of urban trees will be undertaken routinely, with condition data being recorded in Council's GIS system. The frequency of urban tree inspection should not exceed a maximum of 5-years between inspections.

Reactive inspections of Council trees resulting from customer requests will be managed through Councils Customer Request System (CRM), with requests actioned as soon as reasonably practical (generally within 5 business days).

4.2 Species Selection

The following location characteristics must be considered prior to the selection of a tree species:

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- The nature strip width and type in relation to growth space and mature tree size,
- Environmental conditions (soil, water, salt, etc.),
- Housing styles and proximity of structures to tree sites,
- The existing streetscape and any shade requirements,
- Proximity to infrastructure services,
- Private plantings and their impact upon the tree species, and
- Street maintenance and the overall scale of the streetscape in relation to the length and width of the pavement.

Exotic, native and indigenous tree species can be used to complement a given landscape. If a significant or dominant stand of trees is present and the trees are suitable, then the theme should be continued. Otherwise, a new selection will be made.

Tree species selection shall be guided by Council's Approved Tree Species Register located in Appendix A.

4.2.1 Undesirable Urban Tree Species

Not all tree species are suitable for use as street trees. New street tree plantings should be selected in accordance with section 4.2. Undesirable species may exist within Councils urban streetscapes; however it is envisaged these species will be phased out over time as they reach the end of their life or are removed as a result of development, redevelopment or Council street tree removal program.

General reasons for species being listed as undesirable include;

- Self-pruning of larger limbs;
- enormous mature size of canopy or roots;
- invasive or shallow root systems;
- susceptibility to insect and pathogen infestation;
- aggressive self-seeding or known environmental weeds;
- suckering or adventitious growth patterns;
- hazardous spines, thorns or appendages;
- toxic, allergenic or irritant properties;
- producing large fleshy fruits, or numerous small hard fruits;
- being a declared noxious weed; and
- Low aesthetic value compared to other tree species.

An Undesirable Tree Species Register is located in Appendix C.

4.3 Tree Planting

4.3.1 Planting Location within Reserves

In general terms, Council encourages uniformity relating to the placement of trees in the road reserve. The preferred option, where practical, is plantings on the nature strip, however there are some legacy areas where nature strip planting is impractical due to road reserve width and other infrastructure obstacles.

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It is not acceptable for trees to be planted on both the footpath and the road pavement within the same reserve. In these instances, the trees in the non-preferred location should be removed (generally the road pavement).

Council will develop, and implement where appropriate, a range of planting designs and engineering solutions for difficult locations and/or legacy sites. This could include;

- Use of underground root barrier,
- Using in road cut outs or pits,
- Construction of on road landscape areas (kerb blisters, and tree borders), and
- Explore alternatives to standard power lines in key streets, such as Aerial Bundled Cabling or underground power.

4.3.2 Planting Guidelines

The process of planting is extremely individual and will vary dependent on the site situational aspects. The following planting principals shall be considered when undertaking planting on Council land;

- Uniform patterns or avenues of trees are preferred to random plantings in a streetscape setting,
- Ideally tree plantings will be uniformly spaced at between 15-25m, aiming to have 1 street tree per lot, centrally located on the lot frontage,
- Ensure mature dimensions of selected tree species are appropriate for the area,
- Ensure infrastructure clearance distances are observed and risk of infrastructure damage is minimised,
- Private plantings on Councils road reserve is not allowed,
- Attention to be paid to the effect on street lighting by plantings,
- Consideration be given in all instances to the use of advanced species,
- Minimum excavation for tree size (mm);
 - Small 600 x 600 x 600
 - Medium 750 x 750 x 750
 - Large 900 x 900 x 900
- Manufactured planting material and fertiliser be considered to aid establishment, and
- Details of new plantings shall be recorded in the Reflect Urban Tree Management Database within 7 days and entered in Councils GIS system in a timely manner.

4.3.3 Infrastructure Planting Clearances

Tree species approved by Council shall be planted in accordance with the following minimum infrastructure clearance distances,

Infrastructure	Minimum Clearance Distance
Property boundary	1.5m
Footpath or kerb line	1.2m
Gas, Water or Sewer Main	1.0m
Street / park light or electricity pole	3.0m
Vehicle crossover or driveway	1.2m
Stormwater outlet	1.0m

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Service pit or lead in	1.0m
From intersection	8.0m measured from kerb line

**Distances provided may be subject to change dependent upon the site and species selected.*

4.3.4 Tree Stock and Early Care/Maintenance

Performance of newly planted trees is highly dependent on the quality of the tree stock at the time of planting. Tree stock sourced for Council will meet the criteria specified in the Australian Standard AS2303:2015 *Tree Stock for Landscape Use*. All tree stock must be in a sound and healthy condition and be self-supporting.

Early care and maintenance of any tree is paramount to its long-term success as a community asset. Council are committed to implementing the following early maintenance procedures for new plantings:

- Formative pruning (AS4373–2007),
- Regular irrigation or watering over summer months until established (minimum 3 seasons),
- Support staking with wooden stakes,
- Base mulching, however not directly adjacent to the stem, and
- Regular maintenance of the above items until established (minimum 3 seasons).

4.3.5 Replacement Planting

All trees removed from the streetscape are to be replaced as quickly as possible depending on the season. Replacement planting shall occur between May to September, not during summer or a period of prolonged drought.

Details of replacement plantings shall be recorded in the Reflect Urban Tree Management Database within 7 days and entered in Councils GIS system in a timely manner.

4.4 Routine Maintenance

This section provides guidelines for ongoing maintenance/care of urban trees. Necessary tree maintenance will vary throughout the life of the tree depending on the circumstances during any given season. In order to ensure Council achieves a high level of success on investments made in urban amenity through the planting of trees, Council must be committed to resourcing the variable demands that arise as a result of managing a large number of trees.

Ongoing routine maintenance considerations;

4.4.1 Pruning

- All pruning activities are to be carried out in cooler months to reduce stress on subject trees.
- Hazard avoidance pruning may be undertaken in any season.
- All pruning activities are to be undertaken by Parks and Gardens staff or approved contractors under the direction of the Urban Overseer.
- Pruning by the general public is not permitted.

4.4.2 Watering

- Summer watering of all new plantings is to be provided on a minimum weekly basis for at least the first 3 seasons, or as directed by the Urban Overseer after planting.

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- Summer watering of stressed urban trees at risk of death or permanent damage may be considered at the discretion of the Urban Overseer.
- Watering of street trees adjacent to private property by residents is encouraged.

4.4.3 *Mulching*

- All new planting (until established) are to be maintained with mulch to assist with water retention and weed suppression.

4.4.4 *Root Pruning*

- Tree root pruning for the protection of assets should be undertaken only by a qualified horticulturalist or arborist (minimum AQF level 3) and in accordance with AS4373–2007. If roots are severed or removed, the following steps should be taken:
 - Prune the root with as little damage as possible
 - Remove only the amount of root that is necessary

4.4.5 *Form Maintenance*

- Tree stake maintenance shall be undertaken as required.
- Formative pruning is to be undertaken at the discretion of the Urban Overseer.

4.4.6 *Infrastructure Maintenance Clearances (tree canopy)*

- Powerlines – Delivered by electricity distributor.
- Footpaths – 2.5m height to lowest foliage or limb.
- Driveways – 3.0m height to lowest foliage or limb.
- Roadways – 4.0m height at kerb, 5.0m height over road to lowest structural limb.
- Street Names – Visible from 50m in either direction.
- Traffic Sight Lines – Vehicles approaching an intersection must be visible to pedestrians and other vehicles from the following distances:

<u>Speed Limit (kph)</u>	<u>Distance (m)</u>
40	40
50	60
60	80
80	120
100	180
- Road Signs – Must be visible from the distance outlined above.
- Street Lights – Should be able to radiate clearly to ground level at 45 degrees.

4.5 **Tree Removal**

Council follows a clear and fair process to accurately assess tree removals. Any trees that are removed shall be replaced where possible in order to maintain the appearance and consistency of the street or reserve. The replacement species will follow the selection criteria outlined in section 4.2 of this Plan.

If Council is considering the removal of multiple street plantings, the following factors should be considered:

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- The contribution of the plantings to the overall streetscape,
- The maintenance requirements of the trees in question,
- Whether removal would comply with the tree removal criteria below,
- Potential damage from roots to services above and below ground,
- The overall condition of the trees,
- The replacement species,
- The significance of the existing trees, and
- Adjacent resident consultation and notification.

4.5.1 Tree Removal Criteria

Tree removal will occur only if one or more of the criteria listed below are met in an assessment by Councils Urban Overseer:

- The tree is dead, dying, damaged or diseased and remedial action would be ineffective in saving it,
- The tree is infested with a pest (e.g. insect) for which the appropriate control would be ineffective,
- The tree is a public nuisance or hazard due to its species, condition, location or size and cannot be remedied by appropriate techniques,
- The tree is interfering with the growth and development of new plantings or a more desirable species,
- The aesthetic value of the tree within the given streetscape is very poor or distracting,
- Unauthorised works close to the tree have irreparably damaged it,
- Removal may be necessary to allow the construction of access to property where no other alternative exists,
- The street tree is considered by Council to be an undesirable species, see section 4.2.1.
- It can be demonstrated that the tree has caused, is causing, or is likely to cause, substantial damage to private property or public infrastructure and the estimated cost of ongoing repairs outweighs the value of the tree, and there is no reasonable alternative, e.g. root barrier or pruning, to solve the problem.

Trees will not be removed on the basis that they cause the following nuisance:

- Drop leaves, fruit or twigs,
- Provide habitat for insects or small mammals,
- Might harbour termites,
- Induce allergies – unless a doctor's certificate is provided demonstrating cause and effect between the tree and the allergy,
- Do not comply with an individual's species preference,
- Block solar access and views,
- Interfere with telecommunications reception
- Hinder the growth of nearby plants, and

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- “Might” cause damage in future – as outlined above, damage to infrastructure by a tree must be demonstrated to the Responsible Authority

4.5.2 Tree Removal Process

Residents may submit a request for a tree within Council owned land to be considered for removal due to safety or other concerns. A written request (Appendix B) must be submitted to Council for consideration.

Once the request is received, it is to be submitted as an attachment to a Customer Request Management (CRM) entry. An investigation will be carried out by Council's Urban Overseer and action decided in the context of section 4.5.1 Tree Removal Criteria.

- Upon review of the request the Urban Overseer is to complete the 'Council use only' section on the written request form (Appendix B) and forward to the Engineering Secretary to be filed on Council's Record Management System.
- Additionally, correspondence must be made by the Urban Overseer via the preferred method of contact stipulated on the form, to advise the outcome of the request.
- If the request is approved, affected residents are to be notified outlining the reason for removal.
- Where a request is not approved, the applicant may wish to object to the decision.
- Objections must be submitted in writing within ten (10) business days of the decision made.
- Council's Urban Overseer will assess the objections and respond to the objector/s with the outcome. If the objector/s is still not satisfied, the matter will be referred to the General Manager for determination.
- If no objections are received, the removal of the tree will commence.

4.5.3 Method of Removal

Where practical and possible tree removal including the root system will be undertaken by mechanical methods (excavator, backhoe, etc.) under the guidance of Council parks and gardens staff.

Where it is deemed unsafe to remove part or all of a tree by mechanical means, the removal process should be undertaken manually by qualified horticulturalist or arborist (minimum AQF level 3) in compliance with all relevant standards and codes.

In all cases where the public may access the area, the stump must be removed completely, or at minimum removed to below ground level and the area made safe. All stumps awaiting removal must be delineated with appropriate safety devices to alert the public of the tripping danger.

Where a tree is removed from an existing road pavement, the root system is to be extensively removed and the area heavy patched to a minimum depth of 200mm and reinstated to a condition consistent to adjacent pavement.

4.5.4 Hazardous Trees

Trees can develop hazards through poor form, borer damage, root problems, storm damage, etc. Where an inspection and risk assessment reveals that a tree poses an unacceptable level of risk that cannot be mitigated to an acceptable level using arboriculture practices, its removal must be actioned in a timely manner. Details of the removal shall be recorded in the Reflect Urban Tree Management Database within 7 days and entered in Councils GIS system in a timely manner.

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Removal of trees that are of an immediate risk will be undertaken as soon as practicable and therefore any nearby affected residents may not be notified.

4.5.5 Trees Allegedly Causing Structural Damage

Tree roots may on occasion invade private property, causing damage to structures, pipes and paths. Removal of trees will only be considered where all other arboriculture interventions have been deemed inappropriate.

4.5.6 Tree Removal for Infrastructure Development

When an application is made for a tree's removal for infrastructure development, the guidelines for removal shall be the same as in section 4.5. However, when no other site is available for the infrastructure development, a tree/s may be removed provided that:

- Affected residents have been notified and have had the appropriate opportunity to lodge an objection,
- A suitable replacement tree species of advanced specimen is to be selected by Council, and
- The cost of the tree's removal, replacement and any other works associated with the tree removal are to be borne by the owner/developer.

4.5.7 Procedures for Tree Removal (Vehicle Crossover)

Vehicle crossover applications are to be lodged with Council's Urban Overseer.

- If the tree(s) is affected by the crossover and requires removal and all other avenues have been explored, Council will grant approval for removal, subject to conditions of section 4.5.6.

4.5.8 Disputes

When an objection is received, the removal will be suspended until the Urban Overseer examines the objections and a final decision is made. If no resolution can be found, the matter will be referred to Council's General Manager for determination. The Urban Overseer will advise the objector in writing of the final decision.

4.6 Claims

Council endeavours to limit potential damage to property from Council owned trees through regular tree audits and prompt response to notification of potential hazards. Council will not reimburse costs associated with damage from falling tree branches unless there is a clear case of negligence on behalf of council.

4.6.1 Tree Root Damage Claims

Council is not responsible for the remediation of damages caused to properties by tree roots prior to notification of the potential nuisance except to the extent that negligence is proven by law.

All claims for alleged damage to private property from tree roots must be made in writing to the General Manager of Temora Shire Council for consideration by Council and/or Council's insurer.

Claims must be accompanied by professionally documented evidence of the extent of the alleged damage and the cause of damage. For example, a report from a structural engineer and/or a consulting arborist, with photographs of any damage, clearly identifying the link between the alleged damage and Council's trees.

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Any claim received by Council alleging tree root damage must follow this procedure:

- Preliminary inspection of the tree will be undertaken by the Urban Overseer to determine the potential impact of the tree on property and possible damage mitigation strategies and a report provided to the General Manager.
- Reports should, where possible, contain full details of the site, photographs and recommendations for remedial works.
- If the claim involves the potential for significant damage to private property, a consulting arborist may be appointed by the Urban Overseer to provide an independent report as to the cause of damage and most appropriate mitigation strategies.

Remedial work on trees allegedly causing root damage may include:

- The installation of a tree root barrier. The type and depth will depend on the severity of the problem and the species of tree. Lineal root barriers should be used only in appropriate cases. The roots will be pruned, if practical, to property lines and will only be undertaken where the tree's health and stability are not compromised. Trees of historical value will be considered for this type of work,
- Tree root pruning, and
- Tree removal if;
 - a practical arboriculture solution cannot be implemented effectively,
 - the tree is an inappropriate species, or
 - it is in an inappropriate location.

4.7 Record Management

New plantings, removals and/or replacement of trees will be recorded in an electronic Urban Tree Management Database using Reflect.net software.

Resident request for new plantings, removals and / or replacements of trees will be recorded on the form Resident Request - Tree Planting / Removal Request (Appendix B).

Appendix A – Approved Tree Species Register

Botanical Name	Common Name	Size	Dimensions	Foliage Type	Type	Growth	Planting
Tristanopsis Laurina	Water Gum	Medium	8 x 6	Evergreen	Native	Moderate / Fast	Street
Corymbia Ficifolia	Flowering Gum	Medium	6 x 5	Evergreen	Native	Moderate	Street/Park
Eucalyptus Leucocylon	Red Flowering Gum	Medium	14 x 7	Evergreen	Native	Moderate	Street/Park
Hakea Laurina	Pin Cushion Hakea	Small	5 x 4	Evergreen	Native	Moderate	Street/Park
Hymenosporum	Native Frangipani	Medium	8 x 6	Evergreen	Native	Fast	Street
Ceratonia siliqua	Carob	Medium	15 x 8	Evergreen	Exotic	Slow	Street/Park
Zelkova serrata	Zelkova 'Green Vase'	Medium	14 x 10	Deciduous	Exotic	Fast	Street
Zelkova serrata	Zelkova 'Goldenflame'	Medium	10 x 9	Deciduous	Exotic	Moderate	Street
Zelkova serrata	Japanese Elm	Medium	15 x 10	Deciduous	Exotic	Fast	Park
Nyssa Sylvatica 'NXSF'	Black Tupelo	Medium	10 x 5	Deciduous	Exotic	Slow / Moderate	Park
Triadica Sebifera	Chinese Tallow Tree	Medium	10 x 5	Deciduous	Exotic	Fast	Street
Pistachia Chinensis	Chinese Pistachio	Medium	8 x 6	Deciduous	Exotic	Slow	Street
X Chitalpa Tashkentensis	Chitalpa	Medium	10 x 8	Deciduous	Exotic	Moderate	Street
Cercis Siliquastrum	Judas Tree	Small	6 x 4	Deciduous	Exotic	Moderate	Street/Park
Albizia julibrissin	Persian Silk Tree	Small	5 x 4	Deciduous	Exotic	Fast	Street/Park
Jacaranda mimosifolia	Jacaranda	Medium	10 x 4	Deciduous	Exotic	Fast	Street/Park
Liquidambar styraciflua	Liquidambar Sweet Gum	Large	20 x 10	Deciduous	Exotic	Fast	Park
Betula nigra 'BNMTF'	Birch 'Dura Heat'	Medium	10 x 6	Deciduous	Exotic	Moderate / Fast	Street/Park
Betula nigra 'Cully'	Cully Birch	Medium	11 x 7	Deciduous	Exotic	Moderate / Fast	Street/Park
Betula platyphylla var. japonica	Whitespire Birch	Medium	10 x 4	Deciduous	Exotic	Moderate	Street
Malus ioensis Plena	CrabApple - Bechtel	Small	6 x 6	Deciduous	Exotic	Slow / Moderate	Street
Poplar							
Populus x canadensis 'Evergreen 65-1'	Popular 'Evergreen 65-1'	Large	20 x 8	Semi Evergreen	Exotic	Fast	Park
Populus x canadensis 'Manawatu Gold'	Popular 'Manawatu Gold'	Medium	14 x 9	Deciduous	Exotic	Moderate	Park
Populus x P. euramericana	Popular 'Veronese'	Large	20 x 6	Deciduous	Exotic	Fast	Park
Populus yunnanensis	Popular 'Kawa'	Large	17 x 8	Semi Evergreen	Exotic	Fast	Park
Oak							
Quercus palustris	Pin Oak	Large	20 x 8	Deciduous	Exotic	Fast	Park
Quercus coccinea	Scarlet Oak	Medium	12 x 8	Deciduous	Exotic	Moderate	Street/Park
Quercus robur	English Oak - 'Citywide Select'	Medium	11 x 11	Deciduous	Exotic	Slow / Moderate	Park
Quercus robur f. fastigiata	Common Oak fastigiata	Medium	13 x 4	Deciduous	Exotic	Slow / Moderate	Street/Park
Quercus rubra	Red Oak	Medium	10 x 9	Deciduous	Exotic	Moderate / Fast	Street/Park
Quercus ilex	Holm Oak	Medium	15 x 10	Evergreen	Exotic	Slow	Park
Elm							
Ulmus parvifolia	Chinese Elm 'Todd'	Medium	10 x 10	Deciduous	Exotic	Fast	Street
Ulmus parvifolia 'Reflection'	Chinese Elm 'Reflection'	Medium	9 x 9	Deciduous	Exotic	Moderate	Park
Ulmus parvifolia 'Geisha'	Dwarf Chinese Elm	Small	4 x 5	Semi Evergreen	Exotic	Slow / Moderate	Street
Ulmus glabra 'Lutescens'	Golden Elm	Medium	10 x 12	Deciduous	Exotic	Moderate	Street/Park
Ulmus minor 'Variegata'	Silver Elm	Large	20 x 13	Deciduous	Exotic	Moderate	Park
Ulmus parvifolia 'Emer 1'	Athena Elm	Medium	10 x 11	Deciduous	Exotic	Moderate / Fast	Street/Park

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Ulmus parvifolia 'Emer II'	Allee Elm	Medium	13 x 10	Deciduous	Exotic	Moderate / Fast	Street/Park
Ulmus procera	English Elm	Large	16 x 12	Deciduous	Exotic	Slow	Park
Plane							
Platanus x acerifolia	Londen Plane 'Liberty'	Medium	14 x 10	Deciduous	Exotic	Moderate	Street/Park
Platanus x acerifolia	Londen Plane 'Bloodgood'	Medium	14 x 10	Deciduous	Exotic	Moderate	Street/Park
Platanus x acerifolia	Londen Plane 'Columbia'	Medium	14 x 10	Deciduous	Exotic	Moderate	Street/Park
Platanus orientalis 'digitata'	Cut Leaf Plane	Medium	15 x 10	Deciduous	Exotic	Moderate	Street/Park
Platanus orientalis var. insularis	Autumn Glory Plane	Medium	15 x 10	Deciduous	Exotic	Moderate	Street/Park
Ash							
Fraxinus am. 'Chandell'	Champaign County American Ash	Medium	11 x 7	Deciduous	Exotic	Moderate / Fast	Street
Fraxinus amer. 'Appldell'	Autumn Applause WhiteAsh	Medium	11 x 8	Deciduous	Exotic	Moderate	Street
Fraxinus americana 'Sparzam'	Sparticus White Ash	Medium	12 x 8	Deciduous	Exotic	Street	Street
Fraxinus angustifolia 'Raywood'	Claret Ash	Medium	12 x 9	Deciduous	Exotic	Moderate / Fast	Street
Fraxinus excelsior 'Aurea'	Fraxinus excelsior 'Aurea'	Small	7 x 7	Deciduous	Exotic	Moderate	Park
Fraxinus griffithii	Evergreen Ash	Small	6 x 4	Evergreen	Exotic	Moderate	Street
Fraxinus ornus	Flowering Ash	Medium	10 x 7	Deciduous	Exotic	Moderate	Street
Fraxinus ornus 'Meczek'	Designer Flowering Ash	Small	5 x 4	Deciduous	Exotic	Slow	Street
Fraxinus penn. 'Johnson'	Leprechaun Green Ash	Small	5 x 5	Deciduous	Exotic	Slow	Street
Fraxinus pennsylvanica 'Cimmaron'	Cimmaron Ash	Medium	13 x 8	Deciduous	Exotic	Moderate	Street
Fraxinus pennsylvanica 'Lednaw'	Aerial Green Ash	Medium	10 x 5	Deciduous	Exotic	Moderate	Street
Fraxinus pennsylvanica 'Urbidell'	Urbanite Ash	Medium	11 x 8	Deciduous	Exotic	Moderate	Street
Maple							
Acer saccharinum Laciniatum	Silver Leaf Maple	Large	30 x 10	Deciduous	Exotic	Fast	Park
Acer buergerianum	Trident Maple	Small	6 x 6	Deciduous	Exotic	Moderate	Street/Park
Acer campestre 'Elsrijk'	Field Maple	Small	7 x 6	Deciduous	Exotic	Moderate	Street
Acer palmatum 'Osakazuki'	Osakazuki Japanese Maple	Small	5 x 4	Deciduous	Exotic	Moderate	Street
Acer negundo	Box Elder	Medium	10 x 8	Deciduous	Exotic	Fast	Street/Park
Acer negundo Kelly's Gold	Box Elder Kelly's Gold	Small	6 x 4	Deciduous	Exotic	Slow / Moderate	Street
Acer negundo 'Flamingo'	Box Elder Flamingo	Small	5 x 4	Deciduous	Exotic	Slow / Moderate	Street
Acer negundo var. violaceum	Box Elder Violaceum Violet Twig	Medium	10 x 6	Deciduous	Exotic	Moderate / Fast	Street
Acer Negundo - Sensation	Box Elder Sensation	Medium	9 x 6	Deciduous	Exotic	Moderate / Fast	Street
Acer Negundo - Variegatum	Box Elder Variegatum (Silver Leaf)	Medium	8 x 7	Deciduous	Exotic	Fast	Street
Acer rubrum 'Brandywine'	Brandywine Red Maple	Medium	9 x 6	Deciduous	Exotic	Moderate	Street
Acer Rubrum 'October Glory'	October Glory Red Maple	Medium	13 x 9	Deciduous	Exotic	Fast	Street/Park
Acer rubrum 'Somerset'	Sunset Red Maple	Medium	9 x 6	Deciduous	Exotic	Moderate	Street
Acer saccharinum	Silver Maple	Medium	12 x 10	Deciduous	Exotic	Moderate / Fast	Street
Acer saccharum 'Ballista'	Fall Fiesta Sugar Maple	Medium	12 x 7	Deciduous	Exotic	Moderate	Street
Acer truncatum x A. platanoides 'Keithsform'	Norwegian Sunset Maple - Keiths Form	Medium	11 x 6	Deciduous	Exotic	Moderate	Street/Park
Acer truncatum x A. platanoides 'Warrenred'	Pacific Sunset Maple	Medium	10 x 6	Deciduous	Exotic	Moderate	Street/Park
Acer truncatum x A. plat.	Taggerty Sunset Maple	Medium	12 x 5	Deciduous	Exotic	Moderate	Street/Park
Acer x freemanii 'Armstrong'	Freeman Maple	Medium	12 x 5	Deciduous	Exotic	Moderate / Fast	Street/Park

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Acer x freemanii 'Celzam'	Celebration Maple	Medium	12 x 9	Deciduous	Exotic	Fast	Park
Acer x freemanii 'Scarsen'	Scarlet Sentinel Maple	Medium	12 x 7	Deciduous	Exotic	Moderate / Fast	Street
Acer x freemanii 'Jeffersred'	Autumn Blaze Maple	Medium	13 x 10	Deciduous	Exotic	Fast	Park
Acer platanoides	Crimson Sentry Maple	Small	7 x 4	Deciduous	Exotic	Slow	Street
Crepe Myrtle							
Lagerstroemia fauriei 'Fantasy'	Crepe Myrtle - Fantasy (White)	Medium	9 x 8	Deciduous	Exotic	Moderate / Fast	Street
Lagerstroemia indica x fauriei 'Kiowa'	Crepe Myrtle - Kiowa (White)	Medium	10 x 8	Deciduous	Exotic	Moderate / Fast	Street
Lagerstroemia fauriei 'Townhouse'	Crepe Myrtle - Townhouse (White)	Medium	8 x 8	Deciduous	Exotic	Moderate / Fast	Street
Lagerstroemia indica x fauriei 'Natchez'	Crepe Myrtle - Natchez (White)	Small	6 x 4	Deciduous	Exotic	Moderate	Street
Lagerstroemia indica x L. fauriei 'Sloux'	Crepe Myrtle - Sloux (Hot Pink)	Small	5 x 4	Deciduous	Exotic	Slow	Street
Lagerstroemia indica x L. fauriei 'Biloxi'	Crepe Myrtle - Biloxi (Pale Pink)	Small	6 x 4	Deciduous	Exotic	Moderate	Street
Lagerstroemia indica x L. fauriei 'Tonto'	Crepe Myrtle - Tonto (Reddish Pink)	Small	3 x 3	Deciduous	Exotic	Moderate	Street
Lagerstroemia indica x fauriei 'Zuni'	Crepe Myrtle - Zuni (Dark Purple)	Small	4 x 3	Deciduous	Exotic	Moderate / Slow	Street
Lagerstroemia indica x L. fauriei 'Lipan'	Crepe Myrtle - Lipan (Pink)	Small	4 x 3	Deciduous	Exotic	Moderate	Street
Lagerstroemia indica x L. fauriei 'Tuscarora'	Crepe Myrtle - Tuscarora (Dark Pink)	Small	6 x 4	Deciduous	Exotic	Moderate	Street
Lagerstroemia indica x L. fauriei 'Yuma'	Crepe Myrtle - Yuma (Lavender)	Small	4 x 3	Deciduous	Exotic	Moderate	Street
Lagerstroemia indica x L. fauriei 'Zuni'	Crepe Myrtle - Zuni (Dark Lavender)	Small	4 x 3	Deciduous	Exotic	Moderate	Street
Lagerstroemia faurieri x indica 'Coral Magic'	Crepe Myrtle - Coral Magic (Salmon Pink)	Small	4 x 3	Deciduous	Exotic	Moderate	Street
Lagerstroemia faurieri x indica 'Purple Magic'	Crepe Myrtle - Purple Magic (Purple)	Small	3 x 3	Deciduous	Exotic	Moderate / Slow	Street
Lagerstroemia indica 'Twilight Magic'	Crepe Myrtle - Twilight Magic (Dark Pink with Purple Foliage)	Small	4 x 2	Deciduous	Exotic	Moderate	Street
Lagerstroemia 'Moonlight Magic'	Crepe Myrtle - Moonlight Magic (White with Purple Foliage)	Small	5 x 3	Deciduous	Exotic	Moderate / Slow	Street
Lagerstroemia 'Midnight Magic'	Crepe Myrtle - Midnight Magic (Red/Pink with Purple Foliage)	Small	4 x 3	Deciduous	Exotic	Moderate	Street
Lagerstroemia 'Red Magic'	Crepe Myrtle - Red Magic (Red with Dark Foliage)	Small	4 x 3	Deciduous	Exotic	Moderate	Street
Lagerstroemia indica 'Diamonds in the Dark'	Crepe Myrtle - 'Diamonds in the Dark' (Dark Foliage with various colours)	Small	3 x 2.5	Deciduous	Exotic	Moderate	Street
Magnolia							
Magnolia grandiflora 'Bull Bay'	Magnolia - Bull Bay	Large	25 x 10	Evergreen	Exotic	Fast	Park
Magnolia grandiflora 'Exmouth'	Magnolia - Exmouth	Medium	15 x 8	Evergreen	Exotic	Moderate / Fast	Street
Magnolia grandiflora 'MGIG-Greenback'	Magnolia - 'MGIG-Greenback'	Medium	10 x 5	Evergreen	Exotic	Moderate	Street/Park
Magnolia grandiflora 'Coolwyn Gloss'	Magnolia - Coolwyn Gloss	Medium	10 x 8	Evergreen	Exotic	Moderate	Street/Park
Magnolia grandiflora 'Teddy Bear'	Magnolia - Teddy Bear	Small	4 x 3	Evergreen	Exotic	Slow / Moderate	Street/Park
Magnolia grandiflora 'Kay Parris'	Magnolia - Kay Parris	Small	6 x 3	Evergreen	Exotic	Slow / Moderate	Street/Park
Magnolia grandiflora 'Little Gem'	Magnolia - Little Gem	Small	6 x 3	Evergreen	Exotic	Slow	Street
Magnolia x loebneri 'Ballerina'	Magnolia - Ballerina	Small	5 x 4	Evergreen	Exotic	Street	Street
Magnolia doltsopa x figo 'Bubbles'	Magnolia - Bubbles	Small	5 x 2	Evergreen	Exotic	Moderate	Street
Magnolia liliflora x veitchii 'Heaven Scent'	Magnolia - Heaven Scent	Medium	8 x 8	Deciduous	Exotic	Moderate	Street/Park
Magnolia x soulangeana 'Vulcan'	Magnolia - Vulcan	Small	5 x 3	Deciduous	Exotic	Moderate	Street/Park
Magnolia x brooklynensis 'Elizabeth'	Magnolia - Elizabeth	Medium	9 x 6	Deciduous	Exotic	Fast	Street/Park
Magnolia x soulangeana 'Rustica Rubra'	Saucer Magnolia	Medium	8 x 8	Deciduous	Exotic	Moderate	Street/Park
Magnolia stellata 'Royal Star'	Magnolia - Royal Star	Small	6 x 5	Deciduous	Exotic	Moderate / Fast	Street/Park
Ornamental Pear							
Pyrus Calleryana 'Chanticleer'	Chanticleer Pear	Medium	11 x 6	Deciduous	Exotic	Moderate	Street

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Botanical Name	Common Name	Size	Dimensions	Foliage Type	Type	Growth	Planting
Pyrus Calleryana 'Aristocrat'	Aristocrat Pear	Medium	11 x 7	Deciduous	Exotic	Moderate	Street/Park
Pyrus Calleryana 'Bradford'	Bradford Pear	Medium	12 x 9	Deciduous	Exotic	Moderate	Street/Park
Pyrus Calleryana 'Capital'	Capital Pear	Medium	11 x 3	Deciduous	Exotic	Moderate	Street
Pyrus Calleryana 'Frontzham Frontier'	Frontzham Frontier Pear	Medium	10 x 4	Deciduous	Exotic	Moderate	Street
Pyrus Calleryana 'Valzham Valiant'	Valzham Valiant Pear	Medium	9 x 5	Deciduous	Exotic	Moderate	Street
Pyrus Fauriei 'Westwood'	Korean Sun Pear	Small	4 x 5	Semi-Deciduous	Exotic	Moderate	Street/Park
Pyrus Betulifolia 'Southworth Dancer'	Southworth Dancer Pear	Small	7 x 4	Deciduous	Exotic	Moderate	Street
Pyrus Bursnozam 'Burgundy Snow'	Burgundy Snow	Medium	10 x 6	Deciduous	Exotic	Moderate	Street
Pyrus Calleryana x P.Betulifolia 'Edgedell'	Edgedell Pear	Medium	8 x 6	Deciduous	Exotic	Moderate	Street
Pyrus ussuriensis 'Manchurian'	Manchurian Pear	Medium	9 x 7	Deciduous	Exotic	Moderate	Street/Park

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Appendix B – Tree Planting / Removal Request

Resident Request

Tree Planting/Removals



REQUEST DETAILS			
Planting <input type="checkbox"/>	Removal <input type="checkbox"/>	Date:	
Quantity:		Species:	
Details:			
Address:			
Work Plan Sketch:			

CUSTOMER DETAILS			
Name		Preferred Method of Contact	<input type="checkbox"/> Phone <input type="checkbox"/> Email
Phone Number		Email	

Office Use Only	
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Signed:
Justification:	
Action:	
Returned Correspondence <input type="checkbox"/>	Form uploaded as an attachment to a CRM (mandatory) <input type="checkbox"/>

Description: TSC-GM-XXX Resident Request - Tree Planting or	Developed: 18/8/2020	Reviewed:	
File path: T:\Engineering Works\Administration & Legislative\IMS\Initial Draft Doc\General\TSC-GM-XXX Resident Request - Tree Planting or Removals.docx		Version Number: 1.0	Page: 1 of 1

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Appendix C – Undesirable Tree Species Register

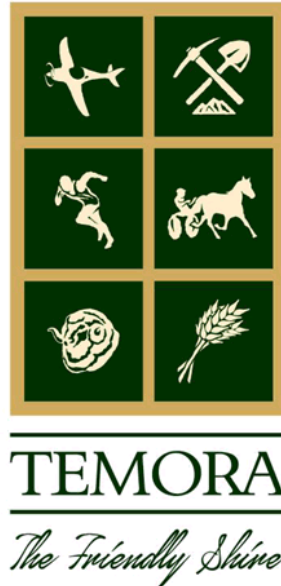
Botanic Name	Common Name
Melaleuca bracteata	Tea Tree
Brachychiton populeneus	Kurrajong
Melia azedarach	White Cedar

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TEMORA SHIRE COUNCIL



AMENITY TREE MANAGEMENT PLAN

ACTIVE

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Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: Amenity Tree Management Plan
CODE NUMBER: EW8
AUTHOR: Temora Shire Council
ENDORSEMENT DATE: October 2005

REVIEW

Revision Date	Revision Description	Date approved by Council	General Managers Endorsement
October 2008	Risk management strategies added		
July 2009	Table of suitable tree characteristics added- appendix 3 & listings of tree plantings & removals transferred to separate register.		GCL

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
November 2017	Review Currency		Urban Overseer
June 2019	Under Review		Urban Overseer

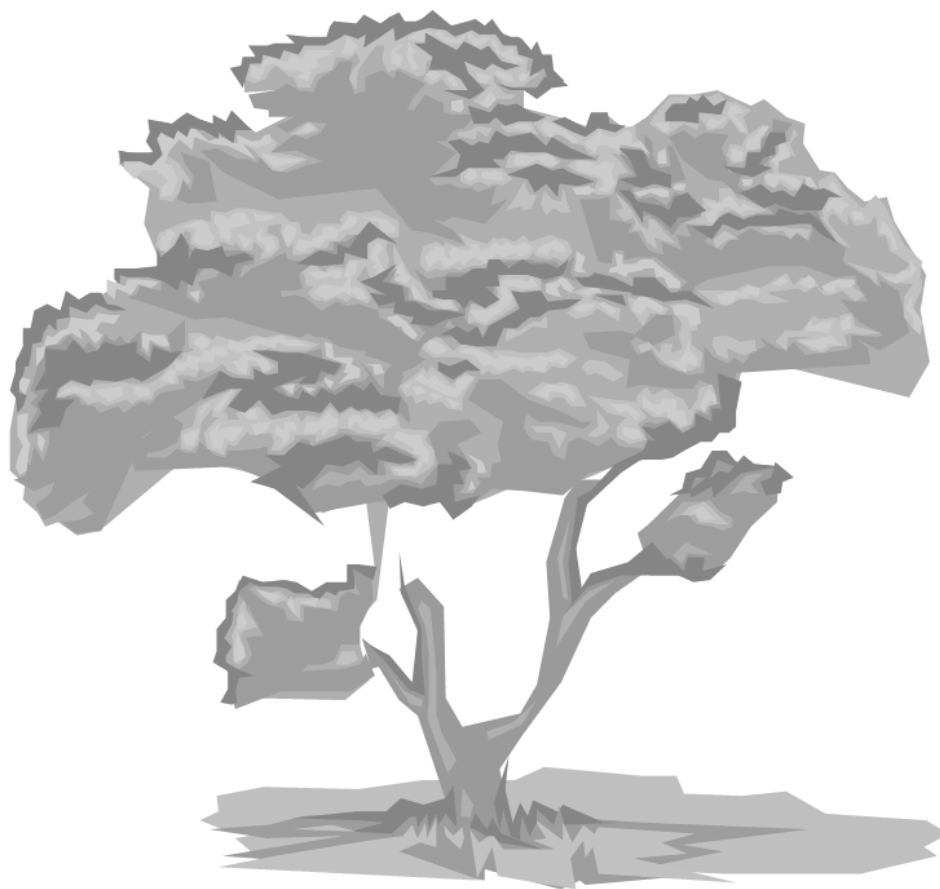
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OBJECTIVE

The objective of this plan is to provide a framework to enhance the streetscape of urban areas within Temora. The plan is confined to ornamental trees, being those planted within urban roads and public parks and gardens within the Temora town area.

PRINCIPLES

The underlying principle of this plan is tree preservation which provides that Council should maintain the tree except where the tree provides a risk to person or property, is subject to defects, senescence or adverse impacts which cannot reasonably and economically be overcome.

TREE AUDIT

This management strategy is initially based upon data collected during a street tree audit ¹. The tree audit provides an analysis of the condition, species and situation of every tree in an urban situation in the Temora township.

RECORDS

The tree records for Temora Shire Council will be maintained in a cadastral mapping package – Mapinfo. The information will include planting date and details, maintenance carried out by the Council in annual layers and removal records kept in an historical layer.

The tree database will be utilised by the Council to determine, in line with the plan, the optimum amenity tree program and develop annual programs (Appendix 4) for input into the budget process.

¹ An Assessment of Street Trees in Temora, M D McCrone, 9/1999

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TREE REMOVAL/REPLACEMENT

Tree Replacement Strategy

This plan provides that the following strategies may be applied to plant management, namely:

1. Removal of dead, dying or dangerous trees and replanting;
2. Replanting of situations whereby gaps appear due to partial removal of a line of trees;
3. Removal and replacement of healthy but inappropriate existing trees;
4. Removal of trees for any of the above reasons and not replanting.

RISK MANAGEMENT STRATEGIES – EXISTING TREES

Basic Risk Management

Definition of Hazard: Anything with potential to harm health, life or property.

Definition of Risk: The probability that a hazard will cause injury or damage.

In determining risk, the following matters should be taken into consideration:

- The magnitude of the risk,
- The degree of probability of its occurrence,
- The expense, difficulty and inconvenience of taking alleviating action, and
- Any other conflicting responsibilities.

A tree survey is the common means of gathering information relevant to determining your level risk and priority for management. The tree survey forms the basis for establishment of a tree management policy.

Starting with high use areas and known problems areas, an inventory of trees should be drawn up containing all relevant information including at least the location, species, size, approximate age, health and condition.

All complaints or notification of problems with trees from residents should be recorded against the tree inventory or property location. Remedial action, maintenance and other work should also be recorded against the inventory or property location to build up a history of the work carried out.

Implementing a Risk Management Strategy for Existing Trees

It is necessary to systematically assess each tree under Council control in order to determine an appropriate risk management strategy. Figure 1 sets out a method for making such assessment.

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FIGURE 1

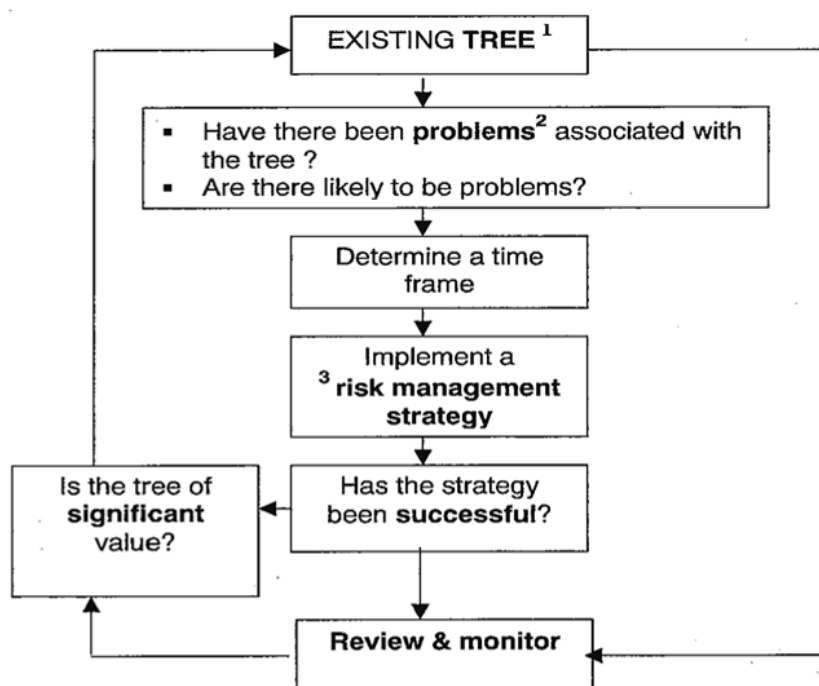


Figure 1 Notes

1. A ruling by the Courts has defined a tree planted by Council or under Council's control to be an artificial structure and therefore it must take all steps necessary to eliminate exposures caused by the tree.
2. Many aspects of this process require specialist arboriculture knowledge.
3. The risk management strategies are those that appear in Table 3. These strategies have been generally adopted by the Australia amenity tree industry as remedies for risk reduction whilst preserving appropriate trees.

When assessing the financial risk of tree retention, Council must consider three matters:

- *Damage to Council Property* – this information can be obtained from maintenance records, replacement costs and the like held by Council;
- *Damage to third party property* – this includes damage to fences, paths and driveways, services, motor vehicles and homes, and;
- *Injury to third party* – slips, trips and falls as a result of damage attributed to trees and tree roots amount for about 30% of all claims received by Statewide Mutual (approximate). Council must be confident that its action in planting the tree does not increase its exposure.

Tree Inspection

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In assessing a tree, it is necessary for an appropriately skilled and experienced person to systematically inspect the tree(s).

Any checklist should be used as a guide only, additional information may be required to make a reasonable assessment. It may be necessary for an above ground inspection to be performed. Accessing the tree must comply with the New South Wales WorkCover Code of Practice for the Amenity Tree Industry.

Hazard Assessment

Hazard tree assessment is a systematic process for determining the potential for a tree or one of its parts, to fail and in so doing, injure people or damage property. Since trees are living, dynamic (i.e. constantly growing) organisms they do have the potential to cause damage or injury if a mechanical failure occurs.

The degree of hazard will vary with the size of the tree, type and location of defect, tree species, and the nature of the target.

Tree hazard assessment involves three components:

- A tree with the potential to fail,
- An environment that may contribute to that failure, and
- A person or object that would be injured or damaged (i.e. the target).

Each of these components and their interactions must be considered.

Hazards assessments must be carried out by appropriately trained and experienced persons. It must be understood that assessing whether or not a tree is dangerous is largely dependent on context. Details of hazard assessment are set out in Matheny & Clark (1994)

Hazard Abatement

Once a visual assessment, and if required, a hazard assessment have been performed, the appropriate risk management strategy should be determined. Table 2 lists risk management options for existing trees.

NEW TREE SELECTION AND PLACEMENT

The long term success of urban tree plantings is the end result of a detailed process involving many players. It requires a detailed analysis of site conditions and design constraints. It requires an extensive knowledge of the inherent characteristics of a wide range of species. Long term benefits are gained when time is spent at the planning stage and when due consideration is given to solving potential conflicts and problems. Figure 2 illustrates a methodology for selecting trees.

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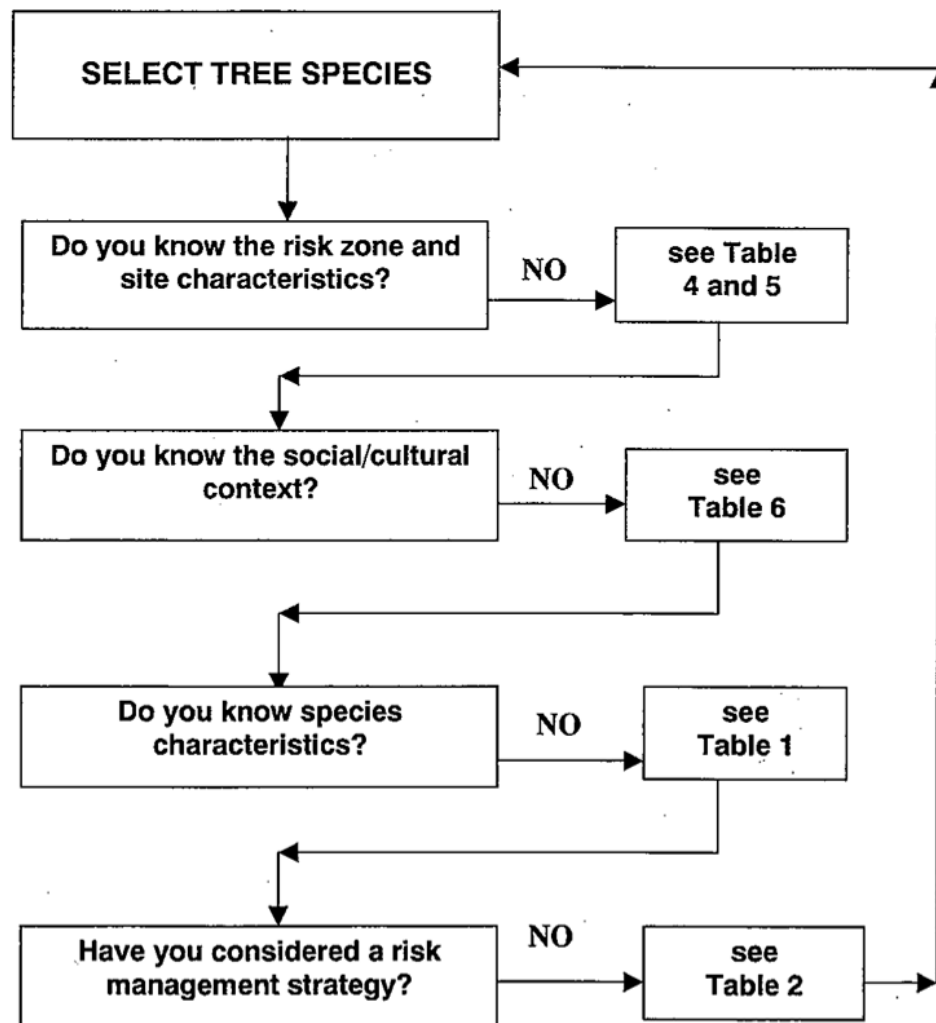
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FIGURE 2 TEMORA SHIRE COUNCIL FLOW CHART FOR TREE PLANTINGS



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TABLE 1 THE BENEFITS AND CONTRIBUTIONS OF URBAN TREES

ECONOMIC	<ul style="list-style-type: none"> • The urban forest is a source of economic revenue attracting recreational users and tourists • The production of by-products from tree maintenance such as firewood, craft-wood, and woodchip • Urban forests provide infrastructure services without which development opportunities decline ie tree roots stabilise stream flow, reduce storm water run-off, protect land and earth structures such as embankments, dunes, roads and canals. Trees reduce urban heat island effects, conserve energy and absorb air pollutants responsible for numerous breathing ailments • Annual CO₂ reductions achieved through tree planting programs can offset from 0.2% - 2% of annual emissions with flow-on benefits to public utilities • Strategically located tree planting contributes to retail sales, and to shopper attitudes
SOCIAL	<ul style="list-style-type: none"> • Urban forests contribute to social cohesion thereby enhancing the success of productive enterprises. • Forest groves, as in Parks and other urban spaces provide a focus for community life • Urban forests contribute to the value of real estate and tourism potential • Trees and people are psychologically linked by culture, socialisation, and co-adaptive history
ENVIRONMENT	<ul style="list-style-type: none"> • Air temperature reductions up to 8°C can be achieved in the presence of appropriate tree cover • Trees shading building and road surfaces reduce a major source of heat gain and hence reduce community reliance on air conditioning cooling loads. • Gaseous air pollution is absorbed and airborne particles are captured by tree canopies. For example in New York City trees removed an estimated 1,821 tonnes of air pollution at an estimated value to the city of \$9.5 million in 1994. • The larger the tree the greater the benefits – for example the average annual net benefits from a large tree such as London Plane, can be as much as 6 times greater than from small trees such as Crepe Myrtle. • Increasing development densities lead to increased impervious surfaces reducing soil permeability and the overall area of permeable surface. Trees can mitigate such negative impacts
ECOLOGICAL	<ul style="list-style-type: none"> • Appropriate urban trees enhance biodiversity by providing wildlife habitat • Bird life diversity is least in mown grasslands and greatest where trees grow in groves or stands – typically in a park or open space system • The average ecological contribution of a typical community tree has been estimated at \$270 • Studies show that on average, for every dollar spent on the urban forest, it returns two dollars in benefits.

Source: Stringer

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TABLE 2 COMMON INTERACTIONS & IMPACTS BETWEEN TREES & STRUCTURES

STRUCTURE	Typical Causes OF conflict with trees	Impact BY trees	Impact ON trees
Footpaths Concrete, Pavers & Bitumen	Pathways located too close to trees, bitumen laid over tree roots.	Lifting, heaving, cracking, leading to trip hazards & increased risk	Root pruning and root scalping leads to root decay & a potential loss of stability; reduced water and nutrient uptake; reduction of soil oxygen; loss of natural nutrient recycling; and elevated tree stress. Restricted root distribution effects tree stability and the critical availability of water and elements
Kerb and Gutter Concrete	Pathway cross overs located too close to trees.	Lifting, heaving, cracking & displacement. Drainage interruptions	Root loss during installation; incipient decay following excavation. Changes in water table fluctuations; gas leaks; soil saturation.
Underground services Power, fibre optic, water, gas	Improperly laid eg poorly jointed, inadequately compacted backfill; inappropriate backfill materials, pipes retained past their useful life and requiring renewal, use of technology that does not account for the dynamics tree root development	Blockages, crushing, displacement & heaving	
Overhead Services Power lines, Phone and cable TV	Inappropriately located poles, poles shorter than prescribed heights, wires lower than prescribed height, uninsulated wires where insulated cables would be less restrictive on tree planting and safer near people, above ground transformers	Branch & whole tree failures; wind whipping. Electrical outages, blackouts, fire, restricted access to poles	Reduced amenity and environmental contributions ie shade and shelter, aesthetics, PM 10 absorption; incipient decay. Poor public image for street trees
Buildings & other load bearing structures	Minimum distances not observed, reactive soils.	Lifting and cracking of foundations; subsidence; branch & fruit shedding; reactive soils drying and wetting cycles	Damage during site preparations and construction, reduced sunlight, wind tunnelling.
Traffic & pedestrians	Compaction.	Vehicle hitting trees Blocked vision of road signs and access places Trip points in footpaths	Trees damaged or killed in vehicle accidents; Heavy and repeated pruning to achieve visibility; Decay of roots and loss of stability from root grinding for footpaths.

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TABLE 3 RISK MANAGEMENT AND HAZARD ABATEMENT STRATEGIES FOR EXISTING TREES

Strategy	Description
Monitor trip points	Where no other practical method can be employed to prevent this occurring, a regular trip point inspection program should be instigated and pavement replaced or repaired as necessary.
Flexible pathways	Use of flexible material such as bitumen, paving, or rubber compounds for footpaths and tree surrounds, will reduce the occurrence of trip points and is less expensive and easier than concrete to maintain or replace when necessary.
Re-direct pathways	Where space allows, pathways should be re-directed away from trees/tree roots. It may also be beneficial to reduce the newly directed pathway width.
Bridging Footpaths	Self-supporting construction methods, such as pier and beam could be used to raise pathways above the roots, allowing for root expansion without damaging the pavement. Timber bridges are an effective option.
Root pruning	Non-structural roots could be pruned on a predetermined basis under the guidance of a qualified arborist. This practice could be combined with installation of root barriers where appropriate.
Root barriers	Where future problems are perceived, barriers could be installed to deflect roots away from pavement or services.
Tunnelling for services	Tunnelling (directional boring) rather than open trenching for underground services, will greatly reduce public risk as well reducing injury to tree roots. If located deeply, root contact with the pipeline may be minimised as the majority of roots of most species will remain within the top 1 metre of soil (based on a soil with medium texture).
PVC welded piping	Replacement of old porous clay pipe mains with PVC or polyurethane mainlines will significantly reduce the potential for tree root entry.
Preventative tree maintenance	Trees in public areas should be regularly inspected and maintenance, such as dead-wooding and developmental pruning carried out as prescribed. Pruning should always be undertaken in accordance with AS 4373-1996.
Raising pathways	Where appropriate, pathways could be raised to reduce direct root pressure on the pavement. Care must be taken not to build up soil against the trunk of a tree. Aeration piping, in conjunction with geotextile fabric and gravel should be installed between root zone and new pavement to aid with gas exchange to roots. Care should be taken to shape the new surface to drain water away from the trunk of the tree.
Insulated (ABC) cabling	Replacement of uninsulated overhead powerlines with insulated & bundled cables will reduce both the clearance needed and the pruning costs and severity.
Underground power & communications cables	The initially high cost of installing power underground may in fact be a practical option when compared with the projected cost of repeated pruning, the risk that this work involves to operators, the negative impact on trees, loss of public amenity and of urban forest economic contributions.
Diverting services	Services could be diverted along roadways, rather than in the nature strip where a valuable stand of trees is present. To make this option more attractive to service providers, Councils may wish to consider waiving road opening fees.
Diverting kerb/gutter	When possible, kerb/gutter could be diverted around tree roots or further away from the trunk, creating an island around the tree.
Enlarging root zone	Where space allows, a designated area above the root zone of the tree should be enlarged/created to accommodate surface roots. Rather than turf, this area could be formed into a garden bed, mulched or covered with a suitable tree grate.
Formative pruning	Early pruning will reduce the development of structural weaknesses in older trees. Refer to AS4373 <i>Pruning of Amenity Trees</i> .
Remove target	In some situations it is preferable to remove a potential target, such as a seat rather than to remove a tree in order to abate a hazard.
Remove the defect	This could include pruning of live or dead branches or the removal of co-dominant stems.
Tree engineering	In some cases cabling may be used to support tree structure or to control the direction of a possible failure. This is highly specialised work.
Tree removal	In some situations it may be preferable to remove a tree and replace with a more suitable species, perhaps in an alternative location. In all cases of tree removal it is necessary to ensure that the removal is mitigated in order to ensure the future integrity of the urban forest.

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TABLE 4 - TREE PLANTING RISK ZONES IN STREETS

	ZONE A Most constraints (Greatest risk)	ZONE B Moderate constraints (Moderate risk)	ZONE C Fewest constraints (Minimum risk)
Electrical & telecommunications	<ul style="list-style-type: none"> uninsulated low and high voltage wires bushfires area 	<ul style="list-style-type: none"> bundled cables (ABC) insulated cables 	<ul style="list-style-type: none"> no powerlines
Below ground services typical layouts	<ul style="list-style-type: none"> fibre optic cables high voltage power 	<ul style="list-style-type: none"> water mains gas mains stormwater 	<ul style="list-style-type: none"> no underground services
Slope	<ul style="list-style-type: none"> steep slope 	<ul style="list-style-type: none"> moderate slope 	<ul style="list-style-type: none"> generally flat land
Paved areas	<ul style="list-style-type: none"> area wholly paved surface wholly sealed brick pavers laid on sand bedding 	<ul style="list-style-type: none"> partially paved areas non reinforced concrete 	<ul style="list-style-type: none"> grass up to 6m
Verge width	<ul style="list-style-type: none"> less than 3.0m 	<ul style="list-style-type: none"> from 3m to 4m 	<ul style="list-style-type: none"> 4m or wider
Building set back	<ul style="list-style-type: none"> none 	<ul style="list-style-type: none"> less than 6m 	<ul style="list-style-type: none"> 6m or greater
Street lighting	<ul style="list-style-type: none"> over pedestrian crossings traffic intersections 	<ul style="list-style-type: none"> street lighting other than crossings and intersections 	<ul style="list-style-type: none"> no street lighting
Safety signage ie traffic signs	<ul style="list-style-type: none"> dual carriageways arterial roads high density residential streets 	<ul style="list-style-type: none"> medium density residential streets arterial roads in rural zones 	<ul style="list-style-type: none"> low density rural/residential streets
Traffic	<ul style="list-style-type: none"> heavy vehicles public transport in heavy volumes 	<ul style="list-style-type: none"> public transport in moderate volume heavy vehicles in moderate volumes 	<ul style="list-style-type: none"> public transport in low volume residential traffic in low volume cul-de-sacs.
Soils	<ul style="list-style-type: none"> severely compacted shallow reactive clay acid sulphate poor drainage 	<ul style="list-style-type: none"> moderately compacted urban fill moderate drainage 	<ul style="list-style-type: none"> undisturbed soil deep profile medium texture good natural drainage
Water table	<ul style="list-style-type: none"> high 	<ul style="list-style-type: none"> moderate depth 	<ul style="list-style-type: none"> deep water table

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Areas in **column A** with **most constraints** represent the **highest potential risk and therefore require greater emphasis on risk management**. These areas are typical of CBD, high-density sites, tourist precincts and the like where trees are highly desirable and often critical components of the landscape. In these areas the objective should be to minimise risk associated with trees by selecting trees that will have minimal impact on and have minimal impact by their new environment.

TABLE 5 TREE PLANTING SITE CHARACTERISTICS

	A Most Constraint	B Moderate Constraint	C Least Restraint
Climate	<ul style="list-style-type: none"> ▪ Frontline salt wind exposure ▪ Prevailing wind exposure ▪ Rain shadow ▪ Extensive sealed ground surface 	<ul style="list-style-type: none"> ▪ Second line coastal salt influence ▪ Moderate wind exposure ▪ Partial rain shadow ▪ Partial ground surface sealed 	<ul style="list-style-type: none"> ▪ Minimum salt influence ▪ Minimal wind exposure ▪ No rain shadow ▪ Minimal ground surface sealed
Slope	<ul style="list-style-type: none"> ▪ Steep slope 	<ul style="list-style-type: none"> ▪ Moderate slope 	<ul style="list-style-type: none"> ▪ Minor slope to flat land
Aspect	<ul style="list-style-type: none"> ▪ Southern & Western exposure 	<ul style="list-style-type: none"> ▪ Either southern or western exposure 	<ul style="list-style-type: none"> ▪ Northern & eastern exposure
Street – Width & Usage	<ul style="list-style-type: none"> ▪ Narrow; CBD residential & commercial; ▪ Arterial –high traffic volume 	<ul style="list-style-type: none"> ▪ Non CBD; narrow residential & commercial; ▪ Suburban collector roads – medium volume traffic 	<ul style="list-style-type: none"> ▪ Average to wide residential/ commercial ▪ Wide residential
Soil – Type and Drainage	<ul style="list-style-type: none"> ▪ Reactive clay ▪ Poor drainage ▪ Salinity 	<ul style="list-style-type: none"> ▪ Non reactive clay ▪ Average drainage 	<ul style="list-style-type: none"> ▪ Free draining open textured soil
Services	<ul style="list-style-type: none"> ▪ Above ground and below ground utilities 	<ul style="list-style-type: none"> ▪ Above or below ground utility services 	<ul style="list-style-type: none"> ▪ No utility services

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TABLE 6 SOCIAL AND CULTURAL CONTEXT

CONTEXT	IMPORTANCE			COMMENT
	LOW	MEDIUM	HIGH	
Heritage				
Architectural style				
Community values				
Wildlife habitat				
Street character				
Landscape character				

4.2 RISK MANAGEMENT OPTIONS FOR NEW TREE PLANTING

Most of our tree related problems are caused by inadequate tree selection and placement, with current tree managers inheriting problems caused many years before. The wrong tree in the wrong place can cause major problems including:

- roots blocking and cracking sewer and storm water pipes,
- lifting and cracking pavements and roads,
- damaging building foundations,
- poor traffic visibility,
- pedestrian access problems, and
- stoppages to power supply.

It is therefore vital that current and effective risk management strategies are employed.

TABLE 7 RISK MANAGEMENT CONTROL STRATEGIES

Control Strategy	Description
Root barriers	Installation of root barriers to manufacturers specification at the time of planting will assist tree roots to develop away from services, pavements and other structures. NOTE OF CAUTION Tree root barriers do require periodic monitoring as roots deflected downwards will return to the surface if soil oxygen levels are not sufficient to support growth at depth. Roots can also grow over the barrier in some situations
Soil compaction	Proper compaction of the soil when back filling trenches or around utility easements and house footings will direct tree roots away from these areas. By achieving and maintaining compaction to 95% root growth can be inhibited through the deprivation of oxygen.
Pseudo street trees	Residents could be encouraged to plant trees within their boundaries in preference to street tree planting. This might allow larger species to be used, and reduce pressure on pavements and services.
Design of new roads and pathways	The design of new roads and footpaths should be undertaken with consideration for tree planting on the nature strip or in the road pavement to ensure appropriate allocation of space.
Provision of aeration and irrigation	Where there is to be continuous paving around a tree, the installation of an aeration and irrigation system should be considered. Where irrigation is installed and properly operating, a tree root system will be proportionally smaller than without irrigation.
Pavement Openings	Pavement openings at the base of the tree should be as large as possible to reduce the future impact of buttressing roots on pavements. Position of the tree should be a good distance (eg 1 m) from the kerb line to reduce the likelihood of future cracking.

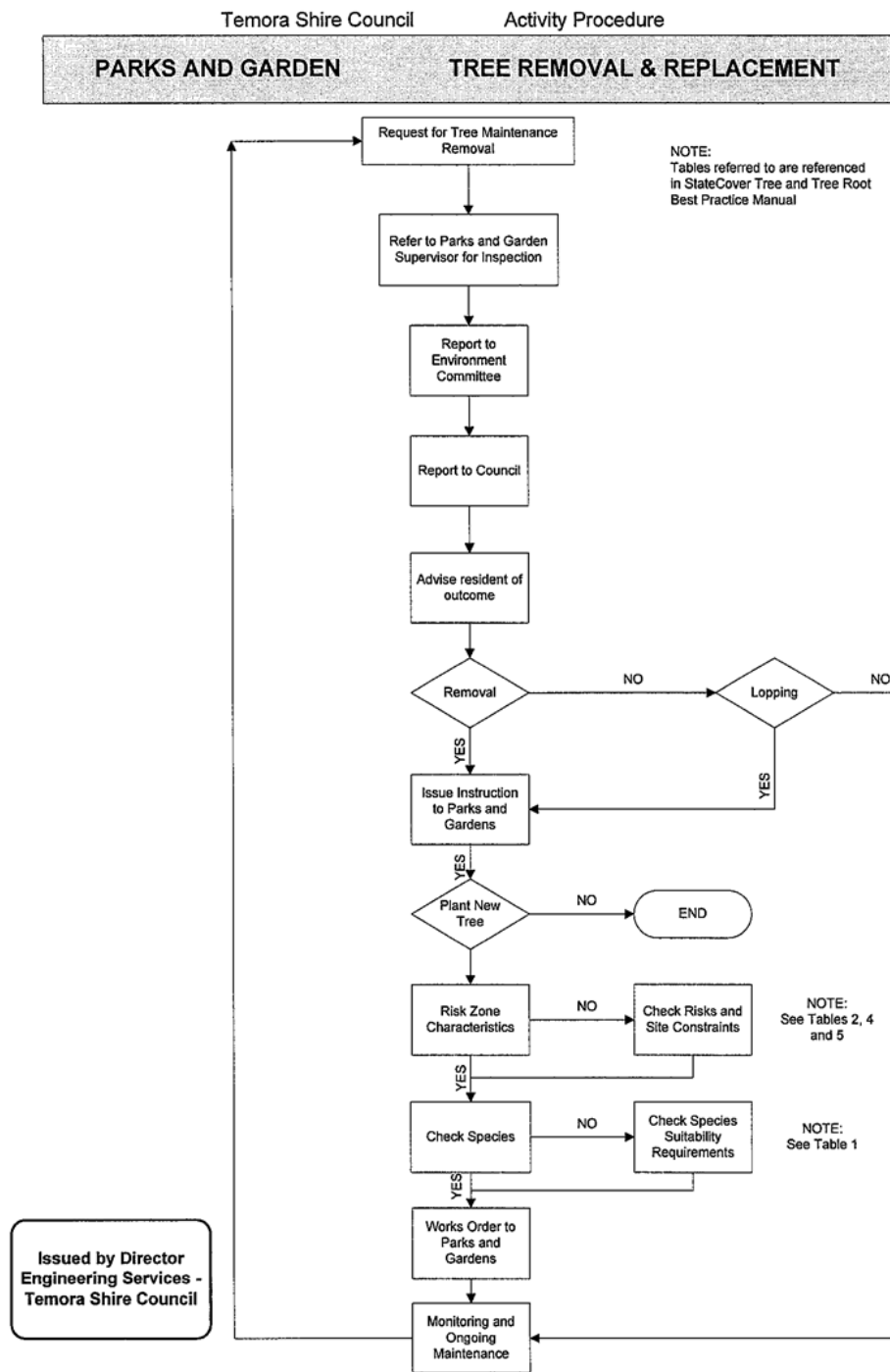
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*Function: Engineering**Temora Shire Council**Policy Number: EW8****Rationale***

The plan aims to provide a logical basis for the removal and replacement of tree stocks in Temora. The street tree audit will provide a scientific basis for the plan, utilising a number of indicators². Indicators such as tree defects, hazard abatement, size and location are useful information for analysis.

The paramount importance however is the safety of residents of Temora and accordingly a hazard rating is given to each tree. As an indicator, the higher the hazard rating, the higher the requirement of urgency to remove. In addition, a senescent or dead tree will be removed as a priority.

Restrictions – Powerlines

It is intended that inappropriate plantings under power lines in Temora Shire will be initially acted upon in Stage 2 – Removals (2001). As most of these trees have a low hazard rating, they will be progressively removed and replaced with more appropriate taxa.

The actual removal program will be largely dependent upon agreement between Council and Essential Energy on cost sharing to reduce a common ongoing maintenance cost. It is the objective of Council to remove all trees with a potential impact on powerlines by 2005.

² Assessment of Street Trees in Temora
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*Function: Engineering**Temora Shire Council**Policy Number: EW8****Cedar Trees (Melia Azedarach)***

In the past Council have adopted a policy of wholesale removal of white cedar trees (melia azedarach) in urban areas. This policy was based on several factors, namely:

- 1 Health: The white cedar is associated with an increase in respiratory problems particularly asthma.
- 2 Berries: The cedar berry is perceived as a danger to elderly residents on hard (asphalt) pavement due to the potential to slip.
- 3 Pests: The cedar is susceptible to a variety of pests, particularly the cedar grub.

As at 31 December 1999, there are approximately 250 white cedar trees in urban areas and, given the issues raised in this plan, it is difficult to justify a continuation of the existing policy. It is however believed that for the aforementioned reasons, the white cedar tree is not an appropriate street tree in Temora Shire Council urban areas. Therefore the policy relating to the cedar trees is:

- (a) No new plantings of melia azedarach to be undertaken in Temora Shire Council urban areas;
- (b) Cedar trees will be removed only:
 - (i) In problem areas where hard pavement exists and large numbers of people gather (eg churches) ;
 - (ii) When requested by a resident in writing and the tree is adjacent their property. This request will automatically be granted and does not require Parks and Gardens Committee inspection. Such removal to be scheduled as budget permits, but generally within 12 months;
 - (iii) When senescent or defective.
- (c) In most instances, cedar trees will be replaced by a more appropriate species (Appendix 3).

Tree Removal Requests

The plan provides some flexibility in the removal/replacement program in instances where a request by a resident is received. The following protocol shall be followed:

Where a request has been received for:

- 1 Removal of a dead tree: This request will be automatically granted without a need to refer to the Parks and Gardens Committee. The removal to take place within Council's normal removal process unless considered dangerous, when the tree will be removed immediately.
- 2 Removal of a tree: The Parks and Gardens Manager is delegated with the power to remove a tree, on request, where there is evidence that the tree warrants removal (for eg environmental/situation factors, potential hazard or sewer invasion). In a case where there are extenuating circumstances such as a significant tree or the lack of a genuine reason to remove, the matter would be referred back to the Environmental Committee for decision. Residents may be responsible for the cost of the removal under certain circumstances considered by Council, eg access to property as a result of a subdivision.
- 3 Priority: The removal request shall be prioritised according to the following, in order of importance:
 - 1 Hazardous to persons;
 - 2 Potentially hazardous to persons;
 - 3 Adverse impact on property (eg white ants, obvious root damage);
 - 4 Potential adverse impact on property;
 - 5 Aesthetics.

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RESIDENTS

Resident Advice

This plan acknowledges the partnership arrangement between Council and residents. Accordingly, a cornerstone of this plan is the flow of information between Council and residents.

To support this responsibility, Council will:

- (i) Distribute brochures regarding this plan to all urban residents;
- (ii) Provide brochures on request regarding tree management issues;
- (iii) Clearly identify, for a period of not less than one month, any tree to be removed. The identification to take the form of a disk nailed to the trunk of the tree;
- (iv) Provide a mechanism for residents aggrieved by a decision to remove a tree;
- (v) Advise at least 6 months in advance of proposed plantings and removals where a number of trees are involved.

Role of Residents

The tree audit³ identified major problems with street trees in Temora as a result of resident intervention in the management of trees. This intervention took several forms, notably, inappropriate plantings, improper pruning or damage by external forces such as motor vehicles.

Although recognising the excellent work by some residents, it is considered impossible for Council to police the individual activities of the residents, hence Council will prohibit:

- (i) Planting of trees by residents on any Council property, including road reserves and parks^(a),
or
- (ii) Pruning of any tree by residents.

Council will enforce the above policy by undertaking legal action against the perpetrators.

Council still encourage residents to apply water to trees during dry conditions. This action will ensure that the tree stock has the greatest chance of survival and lead to an aesthetically pleasing streetscape. Similarly, it is outside the reserves of Council to maintain individual footpaths and resident assistance is sought to ensure that nature strips are mowed by the landowner. It should be noted however that no structure, garden bed, driveway etc may be erected on the footpath without the written permission of Council.

³ An Assessment of Street Trees in Temora, MD McCrone 9/1999

(a) An exception to the clause is:

- 1 Approved plantings required in new subdivisions. In this instance, the species, location etc must be submitted to Council for approval;
- 2 Approved community projects

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*Function: Engineering**Temora Shire Council**Policy Number: EW8****Resident Appeal Mechanism***

The plan provides that residents will be advised of an impending tree removal by the placement of a plate on all trees to be removed for a period of not less than one (1) month.

Residents may appeal a decision to remove a tree by a submission, either verbal or written, to Council. An appeal against the removal will be treated in the following way.

- 1 The tree will not be removed until the appeal has been dealt with.
- 2 The matter will be referred to the independent Council arborist for a report. The report will then be presented to a meeting of the Parks and Gardens Committee for consideration. The resident making the appeal will be invited to attend the meeting.
- 3 If the tree is considered hazardous, then immediate removal will take place despite the provisions of this section.

MISCELLANEOUS***Tree Location Within Reserves***

In general terms, the Council is committed to uniformity within a street on the placement of trees in the road reserve due to aesthetics. The preferred option, where possible, is plantings on the footpath however there are some areas where footpath planting is impractical including narrow footpaths, central business district.

It is not acceptable for trees to be planted on both the footpath and the road within the same reserve. In these instances, trees in the non-preferred location will be removed as required by the tree condition audit and not replaced in its existing location.

The current situation regarding street tree planting location is detailed in a map attached to this document (Appendix 1). The policy of Council is for trees to be located on footpaths, except in areas designated on the attached map (Appendix 2).

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Tree Species

The tree audit⁴ identified a number of species which have proven resilient in an urban tree environment in Temora. This species list forms the basis of the approved species to be grown in Temora (Appendix 2).

In addition, several other constraints need to be considered in selection of species, namely:-

- (i) Appropriate biodiversity of plant species be maintained by utilising the 10-20-30 formula⁵. That is no more than 10% of any single tree species, no more than 20% of any tree genus and no more than 30% of any tree family.
- (ii) Environmental considerations including powerlines, pavement and situational factors;
- (iii) Large eucalyptus trees not to be planted in an urban environment;
- (iv) Due regard to be given to existing planting.

Plantings

The purpose of the planting policy is to ensure that plantings are appropriate, aesthetically pleasing, planned and researched. It is imperative that future plantings be planned and the ad hoc nature of previous plantings not occur.

The issue of plantings is extremely individual and will vary dependent on situational aspects. This plan provides a number of policy/procedural aspects, which form a framework, which needs to be adhered to, namely:

- (i) Aesthetically, uniform patterns or avenues of trees are preferred to random plantings;
- (ii) Ensure biological diversity and appropriate plantings (refer Tree Species Section);
- (iii) All plantings to be undertaken by Council staff. Private plantings will not be allowed (Refer role of Residents Section), except where a community project or a new subdivision is approved. In these instances, comprehensive plans must be approved by Council, in advance of the project.
- (iv) Parks and Gardens Manager to provide annually to Council, a detailed plan of intended plantings, including costing, for submission to the Management Plan. The intended plantings will be submitted to the Parks and Gardens Committee for consideration.
- (v) Consideration be given in all instances to the use of advanced species;
- (vi) Specific attention to be paid to the affect on street lighting by plantings.

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⁴ Assessment of Street Trees in Temora, MD McCrone, 9/99

⁵ Assessment of Street Trees in Temora, MD McCrone, 9/99, p 13

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MAINTENANCE PROGRAM

This section provides guidelines for best practice planting and maintenance of amenity trees and includes the recognition that trees, as an asset, require ongoing maintenance. The maintenance required will vary throughout the life of the asset and must be resourced.

The program provides as follows:

Pruning

- All treatments to be carried out in cooler months to reduce stress on tree;
- Danger and hazard avoidance to be undertaken immediately;
- All necessary treatment to be undertaken by qualified Parks and Gardens staff or approved contractors.

Watering

Summer irrigation of new plantings to be provided on a fortnightly basis for at least the first 3 seasons after planting.

Mulching

All plantings to be mulched with pea straw to assist with water retention.

Tree Protection

A major cause of damage to tree stocks is vehicular and pedestrian traffic. Accordingly, all new plantings will be protected for a minimum 2 seasons by tree guards.

Recording maintenance and new plantings

New plantings or replacement of trees will be recorded in a register on an input sheet called Street Tree Maintenance.(See Appendix 4 page 27)

Tree removals will be recorded in the same register on the input sheet headed "Street Tree Removals". (See Appendix 5 page 28)

Request for new plantings from residents will be recorded also in the register on the form "Request from resident- new street tree planting". (See Appendix 6 page 29) A Provisional Arrangements

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Appendix 2- Suitable Species

Landscape Type	Small Trees (4-8m)	Medium Trees (8-15m)	Large Trees (>15m)
Paved Road Surfaces ^{B C}	<i>Callistemon viminalis</i> Weeping Bottlebrush ^{B C} <i>Melaleuca lanceolata</i> Moonah ^C <i>Melaleuca bracteata</i> Black Tea-tree ^{BC}	<i>Gleditsia triacanthos</i> var. <i>Inermis</i> "Shademaster" ^D <i>Ulmus parvifolia</i> Chinese Elm ^{AD}	<i>Eucalyptus caleyi</i> Caley's Ironbark ^C <i>Eucalyptus eximia</i> Yellow Bloodwood ^C <i>Eucalyptus sideroxylon</i> Mugga Ironbark ^{AC} <i>Platanus X hispanica</i> Plane Tree ^D <i>Quercus palustris</i> Pin Oak ^D
Grassed Street verges	<i>Callistemon citrinus</i> " Splendens" Endeavor bottlebrush <i>Callistemon</i> "Harkness" ^{AC} <i>Eucalyptus forrestiana</i> Subsp. <i>Dolichorhyncha</i> Fushcia Gum ^C <i>Lagerstroemia indica</i> Crepe Myrtle ^D <i>Melaleuca linariifolia</i> Snow-in-Summer ^C <i>Prunus</i> "Nigra" Flowering Plum ^A <i>Photinia serratifolia</i> Chinese Hawthorn ^A	<i>Agonis flexuosa</i> Willow Myrtle ^C <i>Arbutus unedo</i> Strawberry Tree <i>Allocasuarina verticillata</i> Drooping She-oak <i>Eucalyptus ficifolia</i> Red Flowering Gum ^C <i>Eucalyptus mannifera</i> subsp. <i>Maculosa</i> Brittle Gum ^C <i>Fraxinus rotundifolia</i> subsp. Desert Ash ^{CD} <i>Grevillea robusta</i> Silky Oak <i>Hakea petiolaris</i> Sea Urchin Hakea <i>Robina pseudoacacia</i> "Umbraculifera" Mop Top ^D	<i>Fraxinus</i> "Raywood" Claret Ash ^C <i>Jacaranda mimosifolia</i> Jacaranda ^D <i>Liquidambar styraciflua</i> Liquidamber ^D <i>Lophostemon confertus</i> Brushbox ^C <i>Robinia pseudoacacia</i> False Acacia ^D <i>Ulmus glabra</i> " Lutescens" Golden Elm ^D

Trees recommended as dominants highlighted in bold

A – Ensure appropriate form with formative pruning of juveniles

B – SELECTED IMPROVED CULTIVARS

C – Use subject to "adjustment" of species mix (Refer to section 4.3 of Assessment of Street Trees in Temora)

D – Deciduous trees

E – Taxa suggested for paved areas also to be utilised on grassed street verges.

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Appendix 3 – Suitable species Characteristics
List from Appendix 2

TREE	COMMON NAME	CHARACTERISTICS	HEIGHT
Agonis flexuosa	Willow myrtle	Occurs mainly as a small tree, usually less than 10 metres tall, although it may grow to 15 metres. It has fibrous brown bark, and long, narrow, dull green leaves, with tightly clustered inflorescences of small white flowers in the axes. It grows in a weeping habit, and looks remarkably like the weeping willow from a distance.	8-15 metres
Fraxinus raywood	Claret ash	Grows to around 15-20 metres and has dark green >15 metresleaves that turn to a dark claret red in the autumn. The bark of the tree is notably smoother than the Caucasian Ash, which is quite apparent on those trees grafted on Caucasian Ash stock.	
Allocasuarina verticillata	Drooping oak	<i>Small tree 5-9 metres with a dense crown and weeping branches. Tolerates extreme conditions. Evergreen with needle like branchlets that serve the function of leaves.</i>	8-15 metres
Arbutus unedo	Strawberry tree	Tree grows to 5–10 metres (16–33 ft) tall, rarely up to 15 metres (49 ft), with a trunk diameter of up to 80 centimetres (31 in). Zone: 7-10The leaves are dark green and glossy, 5–10 centimetres (2.0–3.9 in) long and 2–3 centimetres (0.79–1.2 in	8-15 metres
Callistemon citrinus	Endeavour bottlebrush	Large shrub or small tree with dense foliage massed with crimson bottlebrush flowers in spring and summer which attract nectar birds and butterflies. Will grow in almost any soil type or situation. Doing best in partial or full sun. Withstands water logging.	4-8 metres
Callistemon Viminalis	Weeping bottlebrush	Small evergreen tree with furrowed bark and weeping habit, narrow long leaves and rich red bottlebrush flowers in spring and summer. Good water absorber. Tolerates lime, salt soils and smog. Frost tender when young.	4-8 metres
Eucalyptus forrestiana	Fuchia gum	It is a mallee Eucalyptus with smooth bark and grows to between 1.5 and to 6 metres in height. It has bright red buds and yellow flowers which appear between summer and winter.	4-8 metres
Eucalyptus caleyi	Ironbark	Fast-growing source of wood, its oil can be used for cleaning and functions as a natural insecticide , and it is sometimes used to drain swamps and thereby reduce the risk of malaria . Outside their natural ranges, eucalypts are both lauded for their beneficial economic impact on poor populations	> 15 metres

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Eucalyptus eximia	Yellow bloodwood	Small tree with a dense canopy and large bluish adult leaves. Covered in showy creamy flowers in spring. For well drained acidic soils. Frost protect when young.	>15 metres
Eucalyptus ficifolia	Red flowering gum	Small tree with rough grey brown bark and a dense crown with broad dark green leaves. Bright pink to red to orange flowers appear in clusters from summer to autumn.	8-15 metres
Eucalyptus sideroxylon	Mugga ironbark	Small to medium-sized or occasionally tall tree. The bark is persistent on the trunk and large branches, hard and deeply furrowed, dark grey to black, with upper limbs smooth and whitish	>15 metres
Fraxinus rotundifolia	Desert ash	Is a genus of usually medium to large trees , mostly deciduous though a few subtropical species are evergreen .	8-15 metres
Gleditsia triacanthos	Honey locust	Honey locusts can reach a height of 20–30 m (66–100 ft), with fast growth, and are relatively short-lived; about 120 years, some living up to 150. They are also prone to losing large branches in windstorms. The leaves are pinnately compound on older trees but bipinnately compound on vigorous young trees.	>15 metres
Grevilia robusta	Silky oak	It is a fast growing evergreen tree, between 18-35 m tall with dark green delicately dented bipinnatifid leaves reminiscent of a fern frond.	8-15 metres
Hakea petiolaris	Sea urchin hakea	Grows up to 9 metres in height and has pink and cream coloured flowers in globular clusters which appear from autumn to winter, followed by woody seed capsules which are 2 to 3.5 cm long and 1 to 2 cm wide. The leaves have a distinctive pale-grey colour and are 5.5 to 15 cm long and 2.5 to 6 cm wide.	8-15 metres
Jacaranda mimosifolia	Jacaranda	Grows to a height of 5 to 15 metres. Its bark is thin and grey-brown in colour, smooth when the tree is young though it eventually becomes finely scaly. The twigs are slender and slightly zigzag; they are a light reddish-brown in colour. The flowers are up to 5 cm long, and are grouped in 30 cm panicles .	>15 metres
Lagerstroemia indica	Crepe myrtle	From China , korea and Japan , an often multistemmed, deciduous tree with a wide spreading, flat topped, open habit when mature.	4-8 metres
Lophostemon confertus	Brushbox	Grows to 30 metres in height and quite often suffers lopping due to obstructing overhead power lines. It has a denser foliage and hence provides more shade than eucalypts.	>15 metres
Melaleuca bracteata	River Tea tree	Tree or shrub, 1–6(–10.5) m high. Fl. white, cream, May–Jan. Alluvium. Along small watercourses	4-8 metres
Melaleuca lancelota	Tea tree	Shrub or tree, 1–8 m high. Fl. white, cream, Jan–Sep. Limestone, clay or loam, brown or grey or white sand. Limestone ridges, coastal cliffs and	4-8 metres

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		dunes, salt flats, near salt lakes	
Melaleuca linariifolia	Brittle gum	Large tree, to 10 m high, paperbark. Fl. white, Sep–Jan. Grey sand, shale. Slopes, edges of lakes, wet sites, coastal areas.	8-15 metres
Photinia serratifolia	Chinese hawthorn	<i>Photinia</i> is now and has for many years been used for several small tree species in the mountains of Central America.)	4-8 metres
Platanus hispanica	Plane tree	It is a large deciduous tree growing to 20-35 m (exceptionally over 40 m) tall, with a trunk up to 3 m or more in circumference. The bark is usually pale grey-green, smooth and exfoliating, or buff-brown and not exfoliating	>15 metres
Prunus nigra	Flowering plum	It is a deciduous shrub or small tree growing to 10 m tall with a trunk up to 25 cm diameter, with a low-branched, dense crown of stiff, rigid, branches. The bark is gray-brown.	8-15 metres
Quercus palustris	Pin oak	medium-sized deciduous tree growing to 18-22 m (60-70 ft) tall, with a trunk up to 1 m (3 ft) diameter. It has an 8-14 m (25-45 ft) spread. A 10-year-old tree will be about 8 m (25 ft) tall. The crown is broad conic when young, with numerous small branches radiating out from a central leader	>15 metres
Robinia pseudoacacia	False acacia	With a trunk up to 0.8 m diameter (exceptionally up to 52 m tall ^[1] and 1.6 m diameter in very old trees), with thick, deeply furrowed blackish bark . The leaves are 10–25 cm long, pinnate with 9–19 oval leaflets , 2–5 cm long and 1.5–3 cm broad. Each leaf usually has a pair of short thorns at the tip.	> 15 metres
Ulmus glabra lutescens	Golden elm	Medium-sized, fast-growing deciduous tree that reaches a height of approximately 15 metres with a spread of about 20 metres. In its first years, the tree is vase-shaped, but spreads as it matures to form a rounded canopy. The hue of the leaves varies according to light intensity. Ergo: where exposed to full sunlight the leaves are bright yellow, but in shade no more than a lime green.	> 15 metres
Ulmus parvifolia	Chinese elm	A small to medium-sized deciduous , semi-deciduous (rarely semi- evergreen) tree growing to 10-18 m tall with a slender trunk and crown.	8-15 metres
Umbraculifera	Mop top	Umbraculifera originated in Iran , where it was once widely planted as an ornamental, and occasionally grew to a great size. The tree is distinguished by its dense, rounded habit	>15 metres

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Appendix 4 – Input Sheet – Street Tree Maintenance

EXAMPLE INPUT SHEET

STREET TREE MAINTENANCE

DATE	NUMBER	SPECIES	ACTIVITY UNDERTAKEN	COMMENTS	EMPLOYEE
2007	2	Plane	New	191 DeBoos	Parks
2007	2	Plane	New	198 DeBoos	Parks
2007	2	Plane	New	183 DeBoos	Parks
2007	1	Plane	New	177 DeBoos	Parks
2007	2	Chinese elm	New	176 DeBoos	Parks
2007	1	Chinese elm	New	172 DeBoos	Parks
2007	1	Chinese elm	New	170 DeBoos	Parks
2007	1	Chinese elm	New	166 DeBoos	Parks
2007	1	Chinese elm	New	164 DeBoos	Parks
2007	3	Chinese elm	New	163 DeBoos	Parks
2007	1	Chinese elm	New	134 DeBoos	Parks
2007	1	Chinese elm	New	132 DeBoos	Parks
2007	1	Plane	New	116 DeBoos	Parks
2007	1	Plane	New	170 Crowley	Parks
2007	1	Plane	New	166 Crowley	Parks
2007	1	Plane	New Remove 2	164 Crowley	Parks
2007	1	Plane	New	162 Crowley	Parks
2007	2	Plane	New	172 Crowley	Parks
2007	1	Plane	New	New House	Parks
2007	1	Plane	New	Spare Block	Parks

Revision Number: 2

File Name: Amenity Tree Management Plan

Revision Date: 28 April 2011

Page Number: Page 28 of 31

Appendix 5

EXAMPLE INPUT SHEET

[illegible]

Revision Date: 28 April 2011
Page Number: Page 29 of 31

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Appendix 6**INPUT SHEET****RESIDENT REQUEST-NEW STREET TREE PLANTINGS**

DATE:

SPECIES (LIST):

SIZE/CLASS:

LOCATION

STREET:

LOCALITY:

Entered:

Tree Number:

*Revision Number: 2
File Name: Amenity Tree Management Plan*

*Revision Date: 28 April 2011
Page Number: Page 30 of 31*

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Revision Number: 2
File Name: Amenity Tree Management Plan

Revision Date: 28 April 2011
Page Number: Page 31 of 31

3.5 REQUEST TO SEAL SPRINGDAM ROAD

File Number: REP20/1174
Author: Engineering Technical Officer
Authoriser: Engineering Technical Manager
Attachments: 1. Correspondence

REPORT

Correspondence has been received from residents of Springdale with properties along Springdam Road, who are collectively requesting for the remaining length of the road to be sealed.

Currently the first 750m within the urban area is sealed, with the remaining 6.15km unsealed. The correspondence cites concerns relating to dust along this section of road. The sealed area extends 200m past the last large lot urban driveway of which is considered adequate.

Springdam Road is classified as a Local Road within Councils Road Hierarchy. Springdam Road is essentially a minor unsealed road that collects a small amount of traffic from a short section of Haeuslers Road and Terlichs Road. Springdam Road collects a small amount of local (no through) farm heavy vehicle traffic and is not considered a local freight route.

Cost

1.6km to Haeuslers = \$480,000

2.2km from Haeuslers to end = \$660,000

Budget Implications

\$480,000 or \$1,140,000

COMMITTEE RESOLUTION 89/2020

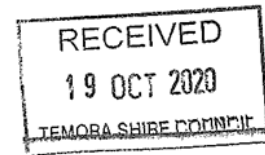
Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

The Committee resolved to recommend to Council to note the report.

CARRIED

Report by Amanda Colwill



The General Manager
Mr Garry Lavelle
Temora Council
Loftus St
Temora 2666

Dear Garry

We understand that Council has recently received a grant for new roads.

We the undersigned would like to be considered for part of that grant to have our road, Springdam Rd Springdale sealed. About a third of this road is tarred and we would like to see it completed. Quite a few families have children that live on this road and it is very dusty.

Residents of Springdale have much pride in their village. We have one of the best Returned Soldiers memorials in the state, located in a large Rest Area kept tidy by our residents. And we recently had our church painted inside and out and the roof repaired and painted. Springdam Rd runs down the side of the church.

Thank you

October 16, 2020

3.6 EW11 - FOOTPATH / KERB & GUTTER CONTRIBUTIONS**File Number:** REP20/1180**Author:** Engineering Technical Officer**Authoriser:** Engineering Technical Manager**Attachments:**
1. Updated Policy
2. Previous Policy**REPORT**

Council's 'Construction of Foot Paving, Kerb & Gutter' Policy (EW11) has recently been reviewed and subsequently reconstructed. Both the previous and proposed policies are attached to this report for consideration.

COMMITTEE RESOLUTION 90/2020

Moved: Cr Claire McLaren

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council that the updated policy EW11 – Footpath/Kerb & Gutter Contributions is considered for endorsement.

CARRIED***Report by Amanda Colwill***

TEMORA SHIRE COUNCIL



TEMORA
The Friendly Shire

FOOTPATH / KERB & GUTTER CONTRIBUTIONS

ACTIVE

Function: Engineering/Works

Temora Shire Council

Policy Number: EW 11

Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: Footpath / Kerb & Gutter Contributions
 CODE NUMBER: **EW 11**
 AUTHOR: Temora Shire Council
 ENDORSEMENT DATE:

REVIEW

Revision Date	Revision Description	Date approved by Council	General Managers Endorsement
	New Policy		GCL

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
January 2023	Review		Engineering Technical Services Manager

Revision Number: 1
 File Name: EW11 - Footpath K&G Contributions

Revision Date: October 2020
 Page Number: Page 2 of 4

Function: Engineering/Works

Temora Shire Council

Policy Number: EW 11

1 POLICY AIM

To detail the means through which Council can charge the owner of a property a contribution for the initial provision of kerb and gutter and/or concrete footpath adjacent to their property, in accordance with the below legislation.

2 LEGISLATION

- Roads Act 1993 (Section 217)
- Roads Act 1993 (Section 219)
- Local Government Act 1993

3 LEGAL FRAMEWORK

Temora Shire Council, as the roads authority can levy contributions from land owners, as stipulated in the *Roads Act 1993 – Section 217*:

- The owner of land adjoining a public road is liable to contribute to the cost incurred by a roads authority in constructing or paving any kerb, gutter or footway along the side of the public road adjacent to the land;
- The amount of the contribution is to be such amount (not more than half of the cost) as the roads authority may determine;
- The owner of land the subject of such a determination becomes liable to pay the amount determined on receiving notice of that amount;
- This section does not apply to the renewal or repair of any paving, kerb or gutter in respect of which contributions have previously been paid and does not apply to the Crown as regards public open space;

The owner of the land adjoining the public road where the kerb or footpath is to be constructed shall contribute to Council a percentage value detailed in the table below with contribution amount applied as per Council's Schedule of Fees and Charges.

Type of Property	Contribution
All properties with one frontage to a public road on the street address frontage	50% of cost per l/m as outlined in Council's Schedule of Fees & Charges
All properties with one frontage to a public road on the non-street address frontage (ie. side frontage)	25% of cost per l/m for as outlined in Council's Schedule of Fees & Charges (generally considered a side frontage)
All properties with more than one frontage to a public road (ie. corner block)	50% of cost per l/m for property frontage with street address and 25% of cost per l/m for any other frontage as outlined in Council's Schedule of Fees & Charges
Note: Where an existing concrete footpath or driveways is installed this value is to be deducted from the frontage contribution value	

Revision Number: 1
File Name: EW11 - Footpath K&G Contributions

Revision Date: October 2020
Page Number: Page 3 of 4

Function: Engineering/Works

Temora Shire Council

Policy Number: EW 11

4 IMPLEMENTATION

Council will provide a written notice of determination to adjoining landholders detailing the contribution fee required.

In accordance with the *Roads Act 1993 – Section 219* recovery of costs incurred are able to be done as if they were an unpaid rate under the *Local Government Act, 1993*.

Revision Number: 1
File Name: EW11 - Footpath K&G Contributions

Revision Date: October 2020
Page Number: Page 4 of 4

*Function: Engineering**Temora Shire Council**Policy Number: EW11*

TEMORA SHIRE COUNCIL



CONSTRUCTION OF FOOT PAVING, KERB & GUTTER

ACTIVE

Revision Number:
File Name: Construction of foot paving, kerb & gutter

Revision Date: 11 June 2020
Page Number: Page 1 of 4

Function: Engineering

Temora Shire Council

Policy Number: EW11

Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: Construction of foot paving, kerb & gutter
CODE NUMBER: EW11
AUTHOR: Temora Shire Council
ENDORSEMENT DATE: 29 April 2011

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
29 April 2011		1		
11 June 2020	Update wording	2	18 June 2020	GCL

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
November 2017	Review		Engineering Technical Services Manager
September 2020	Review		Engineering Technical Services Manager

Revision Number:
 File Name: Construction of foot paving, kerb & gutter

Revision Date: 11 June 2020
 Page Number: Page 2 of 4

Function: Engineering

Temora Shire Council

Policy Number: EW11

The following policy is aimed at fulfilling the following objectives:

- (a) Develop a five year program for the construction of kerb and gutter in Temora, Aria Park and Springdale;
- (b) Develop a five year program for the construction of foot paving in Temora, Aria Park and Springdale;
- (c) Consolidate the policy of owner contribution to the construction of foot paving and kerb and gutter;
- (d) Consolidate the policy for owner or developer contribution to private works to the construction of foot paving and kerb and gutter.

BACKGROUND

Council can levy contributions from land owners under the provisions of the following acts:

- (1) The Roads Act 1993, Section 217;
 - 1.1 The owner of land adjoining a public road is liable to contribute to the cost incurred by a roads authority in constructing or paving any kerb, gutter of footway along the side of the public road adjacent to the land;
 - 1.2 The amount of the contribution is to be such amount (not more than half of the cost) as the roads authority may determine;
 - 1.3 The owner of land the subject of such a determination becomes liable to pay the amount determined on receiving notice of that amount;
 - 1.4 This section does not apply to the renewal or repair of any paving, kerb or gutter in respect of which contributions have previously been paid and does not apply to the Crown as regards public open space;
 - 1.5 In this section, a reference to a gutter includes, in the case of a roadway that is laid to the kerb in a permanent manner, a reference to such part of the roadway as is within 450 millimetres of the kerb.
- (2) Local Government Act Section 608, relating to Council fees for services and Section 67 for private works.

Definition: The word "works" will mean the construction of kerb and guttering and foot paving.

POLICY

- (1) Council shall advertise the proposed foot paving and kerb and gutter construction program each year in the management plan.
- (2) The contribution for works attributed to the land owner on a rate per metre shall be advertised yearly in the management plan and may be varied at the end of each financial year depending on the cost of plant, labour and materials.
- (3) The contribution for works from adjoining land owners will be calculated from their road frontage at the rate per lineal metre advertised in the management plan, being not more than half of the cost of construction.

Revision Number:
File Name: Construction of foot paving, kerb & gutter

Revision Date: 11 June 2020
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*Function: Engineering**Temora Shire Council**Policy Number: EW11*

- (4) In the case where works extend down a side street, the contribution to works will be calculated on the lineal distance by half of the rate advertised in the management plan for road frontage, being not more than one quarter of the cost of construction.
- (5) Where the land extends to a rear street or road (excluding a laneway) and works are to be carried out in the Rear Street or road (that is not a laneway) the contribution shall be calculated on the metreage of the Rear Street or road by the rate per metre in the management plan. **No contribution to either foot paving or kerb and gutter will be levied to a land owner for works in a laneway.**
- (6) Private works for a developer shall be calculated on an individual basis depending on the extent of the work required.
- (7) The components of the works to be funded from Council contributions are:
- strengthening of the road shoulder
 - boxing out for foot paving and kerb and guttering and subsequent backfilling
 - seeding of backfilling
 - sealing of road shoulder along the kerb and gutter
- (8) The width of foot paving shall be 1.5 metre wide and the cost of pedestrian ramps borne by Council.
- (9) This code applies only to the **initial** construction of new works and not to the **repair, reinstatement, rehabilitation, or making safe or other remedial action** to existing foot paving or kerb and gutters.

Revision Number:
File Name: Construction of foot paving, kerb & gutter

Revision Date: 11 June 2020
Page Number: Page 4 of 4

3.7 ARIAH PARK LEP AMENDMENT UPDATE**File Number:** REP20/1195**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Submission from DPIE Biodiversity and Conservation**REPORT**

Councillors will recall that at the March Council Meeting, Councillors considered a planning proposal that relates to Ariah Park village. The proposal involves rezoning part of the subject land from RU1 Primary Production to R5 Large Lot Residential, rezoning part of the subject land from RU1 Primary Production to RU5 Village and rezoning part of the subject land from R5 Large Lot Residential to RU1 Primary Production.

The draft planning proposal was supported for public exhibition by the Department of Planning, Industry and Environment (DPIE) on 15 May 2020. A public exhibition in relation to the draft amendment was conducted between 22 May 2020 and 19 June 2020.

As part of the public exhibition Council staff received feedback from the Biodiversity and Conservation Division of the DPIE, which raised concerns with the proposed rezoning in relation to potential loss of biodiversity, potential impact upon Aboriginal Cultural Heritage and potential flood prone land included within the study area.

Ariah Park village is currently being studied as part of the Ariah Park and Springdale villages flood study and floodplain risk management plan. The next flood committee meeting will be held on 2 December 2020, where the flood consultants will provide an update on the progress of the study. The current project schedule should provide more detailed flood information in relation to the study area by March 2021. Council may be in a position to determine to progress the LEP amendment following completion of this stage of the flood study. Further consultation with DPIE will be required in relation to additional studies that may be required to progress this amendment.

COMMITTEE RESOLUTION 91/2020

Moved: Cr Claire McLaren

Seconded: Cr Nigel Judd

That the Committee recommend that Council:

1. Note the report and
2. Receive a further report on the draft amendment once the first stage of the Ariah Park village flood study is complete.

AND FURTHER

That Council do some preliminary investigations with the Department about the benefits of completing a shire wide study of Aboriginal Cultural Heritage or at a REROC footprint level.

CARRIED

Report by Claire Golder



Our ref: DOC20-492500
Senders ref: KJD:CG/D/01/01

Claire Golder
Town Planner
Temora Shire Council
PO Box 262
TEMORA NSW 2666

Via email: cgolder@temora.nsw.gov.au

13 July 2020

Dear Claire

Subject – Planning Proposal to Amend Temora Local Environmental Plan 2010 Rezone land in Ariah Park Village

Thank you for your letter dated 18 May 2020 regarding the abovementioned planning proposal and seeking comments from the Biodiversity and Conservation Division of the Department of Planning, Industry and Environment (the Department).

The Biodiversity and Conservation Division of the Department has statutory responsibilities relating to biodiversity (including threatened species, populations, ecological communities, or their habitats), Aboriginal cultural heritage and flooding.

We have reviewed the documents supplied and provide the following comments at **Attachment A**.

This proposal has the potential to lead to the loss of biodiversity within remaining patches of native vegetation, including on roadsides on the subject land, the loss of connectivity provided by this vegetation to any local populations, and the cumulative impacts of losing small areas of habitat and scattered paddock trees from the Temora landscape. Council has a duty to assess the cumulative impact of this proposal on the loss of native vegetation. The proposal should provide an assessment on the likelihood of occurrence and any potential impacts on critical habitat, threatened species, ecological communities or their habitats.

We also recommend that the proposal require any future development application (DA) that involves the clearing of native vegetation within the subject land to adequately consider entry into the Biodiversity Offset Scheme (BOS). Each subsequent DA relating to the planning proposal would need to be accompanied by a Biodiversity Values Map and Threshold (BMAT) report, evidence the proposal is not exceeding the area clearing threshold and a Test of Significance (if likely to affect any threatened species, ecological communities and/or their habitats). If it is determined that the total cumulative loss of vegetation and habitat exceeds the BOS thresholds, a Biodiversity Development Assessment Report (BDAR) will be required for the planning proposal.

512 Dean Street Albury 2640 | PO Box 1040 Albury 2640 | rog.southwest@environment.nsw.gov.au | dpie.nsw.gov.au | 1

The planning proposal does not address Aboriginal cultural heritage (ACH). We recommend that the proponent adequately assess the known and potential ACH values and constraints across the lands subject to rezoning and clearly identify all potential areas, objects, places or landscapes of ACH value that may constrain any associated future land-use planning. We also recommend any resulting future development applications for the subject lands include, at a minimum, an assessment in accordance with the *Due Diligence Code of Practice for the Protection of Aboriginal Objects in NSW*.

If you have any questions about this advice, please contact Carlie McClung, A/Senior Conservation Planning Officer via rog.southwest@environment.nsw.gov.au.

Yours sincerely



Marcus Wright

A/Senior Team Leader Planning

South West Branch

Biodiversity and Conservation Division

Department of Planning, Industry and Environment

Attachment A Detailed Comments - Planning Proposal to Amend Temora Local Environmental Plan 2010
Rezone land in Arianah Park Village

**Attachment A Detailed Comments - Planning Proposal to Amend Temora Local
Environmental Plan 2010 Rezone land in Aria Park Village**

Biodiversity

The planning proposal identifies that it has considered directions under the *Riverina Murray Regional Plan 2036* and that the proposal is consistent with Goal 4 related to strong connected and healthy communities and Directions 23, 25, 26 and 28 (Section B, page 9). However, Council has not considered Direction 15 or 16 of the *Riverina Murray Regional Plan 2036* relating to protection and management of the region's many environmental assets (Direction 15) and increasing resilience to natural hazards and climate change (Direction 16, Action 16.1) when justifying the proposal. It is reasonable to expect an increase in the loss of native vegetation will result from this proposal, including threatened species and their habitats.

This planning proposal does not contain any assessment on the likelihood of occurrence or any potential impacts on critical habitat, threatened species, ecological communities or their habitats. The proposal would be enhanced by a map which demonstrates the interaction of the subject land with known populations of threatened species and endangered ecological communities.

The planning proposal (Appendix C, Table 4) identifies that it is outside any identified biodiversity sensitive areas mapped on the Temora LEP Natural Resources Sensitivity Biodiversity Map (reference Sheet NRB_001). However, consideration should be given to the remaining patches of native vegetation, including on roadsides on the subject land, the loss of connectivity provided by this vegetation to any local populations, and the cumulative impacts of losing small areas of habitat and scattered paddock trees from the Temora landscape.

It is also noted that the proposal has the potential to indirectly impact on three mapped sensitive biodiversity areas which border the proposal and will directly impact on areas of remnant vegetation within the subject land. The proposal in accordance s.6.2 of the *Biodiversity Conservation Act 2016* (BC Act) should demonstrate actions required to avoid or minimise impacts on biodiversity values identified on and adjacent to the subject land.

The Department would normally recommend that Council satisfy itself at the planning proposal stage as to the potential for future development to harm threatened species. This is done by applying Stage 1 of the Biodiversity Assessment Method (BAM) to all anticipated development that involves the clearing of native vegetation resulting from the proposal. This assessment should include all ancillary clearing including services, access, stormwater disposal, both within and adjacent to the subject land. The advantage of this approach is that Council only assesses this evidence once, assuming all clearing associated with subsequent development is included in the assessment.

Council has a duty to assess the cumulative impact of this proposal on the loss of native vegetation and ensure that any subsequent clearing of native vegetation within the subject zones, including all clearing ancillary to each development application (DA), is assessed cumulatively in accordance with Part 7 of the *Biodiversity Conservation Act 2016* (BC Act). In this way, every subsequent development application (DA) must consider entry into the Biodiversity Offset Scheme (BOS).

Each DA would need to be accompanied by a Biodiversity Values Map and Threshold (BMAT) report, evidence the proposal is not exceeding the area clearing threshold and a Test of Significance (if likely to affect any threatened species, ecological communities and/or their habitats). If it is determined that the total cumulative loss of vegetation and habitat exceeds the BOS thresholds, a Biodiversity Development Assessment Report (BDAR) will be required for the planning proposal.

The area clearing threshold established by s.7.4 of the BC Act relies on the minimum lot size of the subject land to limit the loss of native vegetation. The modification of the zoning and minimum lot size from RU1 primary production to R5 large lot residential and RU5 rural village will intensify the land use and reduce the total area of vegetation clearing required that will trigger the BOS. In this case, Council would require a BDAR to accompany the planning proposal unless the clearing of native vegetation is avoided altogether by way of a condition on all resulting sublots.

The area clearing threshold applies to all proposed native vegetation clearing associated with a proposal, regardless of whether this clearing is across multiple lots. In the case of a subdivision, the proposed clearing must include all future clearing likely to be required for the intended use of the land after it is subdivided. If the land on which the proposed development is located has different minimum lot sizes the smaller or smallest of those minimum lot sizes is used to determine the area clearing threshold.

For areas rezoned as rural land (RU1 primary production), it is noted that the *Local Land Services Act 2013* (LLS Act) allowable activities are subordinate to any future DA and the BC Act. Council should remind prospective developers that allowable activities established by the LLS Act only permit clearing of native vegetation when it is associated with development that is permitted without consent under the Temora LEP.

On RU1 land in Temora, intensive livestock agriculture and intensive plant agriculture are two examples of development that is permitted with consent. Also noting that installation of water supply systems is prohibited within this zone in the Temora LGA. Council has a duty to assess clearing ancillary to such developments as part of the DA according to Part 7 of the BC Act. As they require consent, these cannot be considered allowable activities under the LLS Act.

Council is the regulator of vegetation clearing on all land to which the *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017* (the Vegetation SEPP) applies. In the Temora LEP that is all land not zoned RU1 and RU3 (rural/forestry zones), W2 (recreational waterways) and E1 (national parks and nature reserves). Council's statutory power to regulate clearing on Vegetation SEPP land relies on the Temora Development Control Plan (DCP).

Council's power to protect vegetation and threatened species habitats within the Temora LGA could be enhanced through the update of the current Environmental Sensitive Areas DCP provisions to align with the Vegetation SEPP and BC Act. Doing so will give the community, and Council, more certainty of not committing BC Act offenses.

Currently, Routine Agricultural Management Activities (RAMAs) are available in Temora under the Vegetation SEPP. By not adopting cl.5.9(9) of the standard instrument LEP, the Temora LEP permits RAMAs on R5 land. We remind Council that RAMAs are always subordinate to development consent and have a very limited application in the Temora LGA. For example, RAMAs do not authorise clearing ancillary for building roads and extensive agriculture anywhere in the Temora LGA, because those activities are only permitted with consent on R5 land and ancillary clearing must be assessed under Part 7 of the BC Act as part of a DA.

Flooding

The primary objective of the NSW Government's Flood Prone Land Policy is to reduce the impact of flooding and flood liability on individual owners and occupiers of flood prone land and reduce private and public losses resulting from floods. The most appropriate method to assess the development of flood prone land is through the floodplain risk management process, which is detailed in the NSW Floodplain Development Manual (2005).

A primary objective of Section 9.1 Direction 4.3 'Flood Prone Land' of the EP&A Act (1979) is to ensure that development of flood prone land is consistent with the NSW Government's Flood Prone Land Policy and the principles of the Floodplain Development Manual 2005. Temora Shire

Council (TSC) have been progressing their Floodplain Risk Management Program through the completion of a number of studies and plans covering flood prone areas within their LGA. Most notably and relevant to this proposal is the Arianah Park & Springdale Villages Floodplain Risk Management Studies and Plans (FRMS&P) project which is currently in the flood study phase which is due for completion in early 2021.

This will be immediately followed by the floodplain risk management study and plan phase which is due for completion late 2021. The land subject to this proposal lies within the area covered by that study and initial modelling is showing that the proposed up zoned land to the north of the rail line is subject to flooding and should be considered flood prone, although the degree of flood affection will not be accurately determined until the flood study is finalised.

However, the back zoning of the land immediately to the west of town south of the rail line (from R5 Large Lot Residential to RU1 Primary Production) does not trigger this flood prone land Direction and hence is not a concern and could progress separately.

Until the flood study is finalised and the flood risks are defined, it is not possible to demonstrate that the up zonings (located to the north of the rail line) are of a "minor significance". Ideally these up zonings should be strategically assessed within the FRMS&P project to determine their appropriateness given the potential flood risks present across the sites. If in this process the proposed intensified development areas are found to be commensurate with the flood risks and generally acceptable then it could be determined that they are in accordance with the floodplain risk management plan and there would be no impediment to their approval from a flooding perspective.

We recommend that Council assess the increased density of development areas in Arianah Park in a strategic manner within the current FRMS&P project to determine their appropriateness given the identified flood risks. If in this process it is determined that the proposed increase in residential development is appropriate and commensurate with the flood risks, there would be no impediment to their approval from a flooding perspective.

Aboriginal cultural heritage

The Department has a statutory role under the *National Parks and Wildlife Act 1974* (NPW Act) in the protection and preservation of Aboriginal sites. It is an offence to do any of the following things without an exemption or defence provided for under the NPW Act and penalties apply:

- Knowingly harm or desecrate an Aboriginal object (the 'knowing' offence)
- Harm or desecrate an Aboriginal object or Aboriginal place (the 'strict liability' offence).

According to our review of the information provided the subject lands have experienced varying levels of modification and disturbance generally related to agricultural activities and rural lifestyle developments however do not appear to have been subject to prior archaeological investigations or detailed ACH assessment. The planning proposal increases the risk of harm to ACH where it occurs within, or near to, proposed zoning amendments.

While we recognise that the proposed re-zonings will not in themselves have an impact on ACH, any future development that they are designed to facilitate must be appropriately assessed in the development application. Our intention with planning proposals is to ensure that all potential ACH constraints are identified as early as possible so that current/future proponents and Council are appropriately informed. This gives more certainty about the future requirements of any subsequent development applications if the rezoning proceeds.

The Department therefore recommends that an Aboriginal Cultural Heritage Assessment be undertaken to adequately capture the information required to inform a planning proposal.

Identifying Aboriginal cultural heritage values and consultation with Aboriginal people should be guided by the following documents:

- Guide to investigating, assessing and reporting on Aboriginal cultural heritage in NSW (DECCW, 2011) www.environment.nsw.gov.au/licences/investassessreport.htm
- Aboriginal cultural heritage consultation requirements for proponents 2010 (DECCW, 2010) www.environment.nsw.gov.au/licences/consultation.htm
- Code of Practice for the Archaeological Investigation of Aboriginal Objects in New South Wales (OEH, 2010) www.environment.nsw.gov.au/licences/archinvestigations.htm

Historic Heritage

All enquires for historic heritage should be addressed to the Department of Premier and Cabinet – Heritage NSW: heritage@heritage.nsw.gov.au

3.8 NHVR - CONSENT TO DROUGHT RECOVERY INITIATIVES**File Number:** REP20/1204**Author:** Engineering Technical Officer**Authoriser:** Engineering Technical Manager**Attachments:** 1. Information Sheet**REPORT**

The National Heavy Vehicle Regulator (NHVR) are seeking formal consent for access for the following drought recovery initiatives:

- Improved access to 17 priority grain receival sites across NSW
- Extension to consent periods for the Grain Harvest Management Scheme

Road managers are required to either provide consent for requested access or decline it with reasons that meet the criteria within the HVNL, prior to the 30th November 2020.

There are three individual initiatives outlined above however Council is only required to provide consent for the below two initiatives.

RM Name	Consent Required:		
	GHMS	Grain Receival	AB-Triple
Temora Shire Council	Yes	Yes	No

The NHVR have provided an information sheet which is attached to this report.

Implications**Access to Grain Receival Sites**

The regulator is asking for notice access (access not under permit) for Old Cootamundra Road & Ashelford Street into Graincorp receival site on the Old Cootamundra Road. This access is for road train combinations up to AB Triples (Council can choose combination level).

Currently we allow road train access into Graincorp, however this is managed via the permit scheme. I would suggest that the large majority of operators accessing this site locally with this combination would already have a 3 year permit. Additionally I see some issues with the roads they are requesting in the fact that this does not match our current preferred routes for these combinations and there are other significant factors to consider. E.g.;

- If accessing from the current preferred access method Vesper Street and Back Mimosa Road should be included.
- This only facilitates access from the state road network (doesn't get to the farm gate / no other council roads are included)
- Under the current request these combinations could only legally access the site from the south and combinations would have to turn right into Ashleford Street before the rail line (this is dangerous) or turn right into the Old Cootamundra Road (may be achievable but not currently on Councils preferred routes).

- Even with this access I would argue and could demonstrate the large majority (>90%) of operators would have to get a permit to get to the Graincorp site (all operators other than operation from farms fronting the Goldfields way between Temora and Junee)
- State Road operators from North, East and/or West would illegally have to access via turning at the Hoskins / Victoria St Roundabout or travelling on Hoskins Street.
- Ashelford Street is substandard for RAV access and any access should be managed via permit (high visibility) as opposed to a notice (no visibility).

I of the view we currently have a good access system for these combinations and we still maintain a high level of visibility to monitor any impacts. The way this is set up in the correspondence is incorrect and permits will still be required.

I recommend we refuse this access request.

Extension to Grain Harvest Management Scheme

The regulator request here relates to the extension of our current GHMS approval currently expiring from 1st March 2021, with extension requested to 30th June 2021.

At the time of consent Council elected to operate under the GHMS from 1st October to 1st March each year so as to encourage transport of harvest product in the summer months protecting Council sealed pavements over the winter period where pavements are susceptible to heavy vehicle damage when operated at scale.

I am not too concerned / leaning towards recommending maintaining the current arrangement with GHMS. If Council did extend for this particular year I would encourage 1 October to 1st March participation for the long term into the future in the order protect Councils road assets.

Budget Implications

Nil

COMMITTEE RESOLUTION 92/2020

Moved: Cr Claire McLaren

Seconded: Cr Dennis Sleight

That the Committee resolved to recommend to Council to defer consideration of this matter until the November Council meeting.

CARRIED

Report by Amanda Colwill



23 October 2020

Road Manager Consent for NSW Drought Recovery Initiatives

This year's grain harvest, set to commence in late October, is expected to be the largest in recent years.

Transport for NSW (TfNSW) undertook consultation with industry that has identified three initiatives on road access that would be of significant benefit for the upcoming harvest as we lead into drought recovery in NSW. The three initiatives are:

1	Access to priority grain receival sites
2	Extension to Grain Harvest Management Scheme
3	AB-triple network expansion

Table 1: List of initiatives

Access to Grain Receival Sites

Industry has identified 17 high priority grain receival sites that would benefit from improved Higher Productivity Vehicle (HPV) access.

Current approved access to these sites varies, with approval being sought for vehicle combinations up to AB-Triple operating at both GML/CML and HML. See [Appendix A](#) for a description of the specific vehicle combinations that NHVR & TfNSW will be seeking to expand HPV access. [Appendix B](#) identifies the list of priority grain receival sites provided by industry, including the responsible Road Manager.

Grain Harvest Management Scheme

Industry has identified for the upcoming grain harvest that the grain transportation task will continue for a longer period due to an increased need for on-farm storage. There are six local councils participating in the Grain Harvest Management Scheme that has a participation period ending prior to 30 June 2021.

The list of these councils and their consent expiry is below:

Bland Shire Council	1st March 2021
Coolamon Shire Council	31st January 2021
Hilltops Council	1st March 2021
Lockhart Shire Council	31st January 2021
Moree Plains Shire Council	31st December 2020
Temora Shire Council	1st March 2021

Table 2: List of LGA's requiring extension to consents

NHVR & TfNSW will consult with these six (6) Road Managers to request their participation until 30 June 2021, which aligns with the expiry of the Grain Harvest Management Scheme Notice in NSW.

AB-Triple Network Expansion

Industry has identified that expanding the AB-triple network west of the Newell Highway is a priority. While the AB-triple network provides broad access on the state road network, there are a lot of councils that haven't approved roads compared to the Type 1 A-double network. See [Appendix A](#) for a comparison of both networks in terms of size.

An AB-triple, like a Type 1 A-double, is a road train that is up to 36.5m long and has similar on-road performance.

TfNSW & NHVR will work with LGA's to expand the AB-Triple network access to include conditional access to Type 1 Road Train routes.

Conditional Network Access

In order to assist with the harvest season while limiting infrastructure concerns, TfNSW are seeking to increase network expansion with the following conditional access:

"Access is permitted until 30 September 2021 for the transportation of the following commodity types:

- livestock
- grain
- emergency water infrastructure
- fodder freight
- water cartage

Access is also permitted for an unladen travel to or from a destination when carting a commodity listed above".

For additional information

Please contact the NHVR Operations team by phoning 1300 696 487 or by email accessenquiries@nhvr.gov.au.

For more information:

Visit: www.nhvr.gov.au
 Subscribe: www.nhvr.gov.au/subscribe
 Email: info@nhvr.gov.au
 Phone: 1300 MYNHVR* (1300 696 487)

*Standard 1300 call charges apply. Please check with your phone provider.
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 Disclaimer: This information is only a guide and should not be relied upon as legal advice.

Appendix A – Vehicle & Network Diagrams

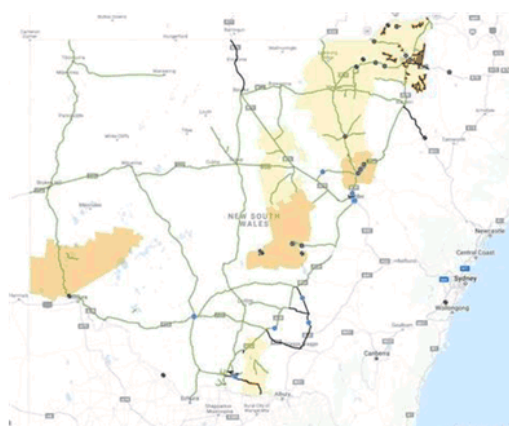


Figure 1: AB-Triple Network

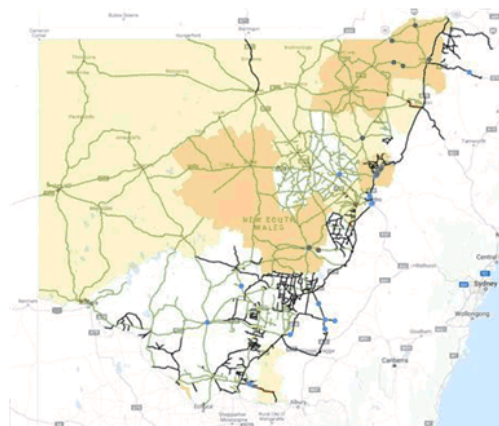


Figure 2: Type 1 Road Train Network






Vehicle Combination	Length limit (m)	GML Mass (t)	HML Mass (t)
B-Double	26.0	62.5	68.0
			
Type 1 A-Double Road Train	36.5	79.0	85.0
			
Modular B-Triple Road Train*	35.0	82.5	90.5
			
B-Triple Road Train	36.5	82.5	90.5
			
AB-Triple Road Train	36.5	102.5	113.5
			

Table 3: List of initiatives

- * - A B-triple that is not longer than 35m consisting of a prime mover with a single steer axle and a tandem drive axle, towing three tri-axle group semitrailers connected by fifth wheel couplings, where—
- (a) the combination can form a compliant B-double if any one semitrailer is removed; and
 - (b) the distance from the king pin of the first trailer to the rear of the combination is not longer than 29.6m; and
 - (c) the prime mover is rated by the manufacturer for a startability of 10 per cent and a gradeability of 12 per cent; and
 - (d) the prime mover is capable of maintaining a minimum speed of 70km/h on a one per cent grade at a Gross Combination Mass (GCM) rating of 84.5t; and
 - (e) the prime mover must have an engine with a maximum power output of not less than 370 kW (500 horsepower (hp)).



Road Manager Consent for NSW Drought Recovery Initiatives

Appendix B – List of Priority Grain Receive Sites

Site	Address	Location	Requested Roads	Local Government Authority (LGA)
GrainCorp	Condobolin Road	Calleen	Davies Lane, Calleen Lane, West Wyalong Condobolin Road, Ungarie Road	Bland Shire Council
GrainCorp	Warraderry Way	Nyrang Creek	Warraderry Way, Nangar Road, Pye Street, Broad Street, The Escort Way, Bridge Street, Camp Street	Cabonne Shire Council
GrainCorp	Kamarah Tank Rd	Ardlethan	Mirrool Street, Mullins Street and Kamarah Tank Road	Coolamon Shire Council
GrainCorp	Berthong Street	Cootamundra	Hovell Street, Pinkerton Road and Rinkin Street	Cootamundra-Gundagai Regional Council
GrainCorp	Wirrinya Road	Wirrinya	Mount Tallaburg Road, Wirrinya Road, Bewleys Road	Forbes Shire Council
GrainCorp	Grubben Road	Henty West	Sladen Street, Allan Street, Henty Pleasant Hills Road, Grubben Road, Angaston Road	Greater Hume Shire Council
GrainCorp	Tubbul Road	Milvale	Warathah Street, Milvale Road, Berthong Road, N Berthong Road	Hilltops Council
GrainCorp	Old Junee Road	Junee	Broadway, Lord Street, Old Junee Street	Junee Shire Council
GrainCorp	Silo Rd	Werris Creek	Gap Road, Silo Road	Liverpool Plains Shire Council
GrainCorp	Osborne Street	Lockhart	Lockhart Road, Lockhart Kywong Road, Green Street W, Urana Street, Reid Street, East Street, Lockhart Collinghullie Road, Lockhart Road	Lockhart Shire Council
GrainCorp	Millie Road	Bellata	Bald Hill Road	Narrabri Shire Council
GrainCorp	Yapunya St	Barellan	Sandy Creek Road and Barellan Golf Course Road	Narrandera Shire Council
GrainCorp	Eugowra Road	Parkes	Eugowra Road	Parkes Shire Council
GrainCorp	Old Coota Road	Temora	Cootamundra Road, Old Cootamundra Road, Ashelford Street	Temora Shire Council
GrainCorp	Mid Western Highway	Caragabal	Caragabal Street	Weddin Shire Council
GrainCorp	Greenethorpe Koorawatha Road	Greenethorpe	Greenethorpe-Koorawatha Road, Tyagong Creek Road, Henry Lawson Way, Weddin Street	Weddin Shire Council
GrainCorp	Quandialla Bimbi Road	Quandialla	Bimbi-Quandialla Road, Bland Road	Weddin Shire Council

Table 4: List of priority grain receive sites provided by industry

www.nhvr.gov.au

3 of 3

3.9 FARM GATE ACCESS PROJECT

File Number: REP20/1206
Author: Engineering Technical Officer
Authoriser: Engineering Technical Manager
Attachments: 1. Correspondence

REPORT

Transport for NSW (TfNSW) Freight Branch are planning to launch the next phase of the Farm Gate Access project in November 2020 and are seeking Temora Shire Council's participation.

Council participated in the first phase of the project however no applications were submitted during the project.

This section of TfNSW is assisting Council with bridge loading investigations and I would encourage Council participate in phase 2 of the project.

I do believe we may get the odd application under phase 2 of the program, mostly related to livestock transport at Higher Mass Limits; this can be easily managed and the impacts to council are envisaged to be nil.

Budget Implications

\$0

COMMITTEE RESOLUTION 93/2020

Moved: Cr Claire McLaren
Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council to participate in the phase 2 project.

CARRIED

Report by Amanda Colwill



19 October 2020

Mr Rob Fisher
Engineering Technical Manager
Temora Shire Council
rfisher@temora.nsw.gov.au

Invitation to participate in a six-month pilot of the Farm Gate Access Notice

Transport for NSW (TfNSW) invites your council to participate in the Farm Gate Access Project.

The Farm Gate Access Project aims to improve freight productivity in regional communities by connecting first and last mile journeys to the farm gate for the movement of grain and livestock. This is the second phase of the project that builds on the feedback from industry and local councils.

Industry has identified your council as a high priority area and would build on your existing participation in both the Grain Harvest Management Scheme and the Livestock Loading Scheme. By participating in the Farm Gate Access Project, TfNSW will work closely with your council to support the identification of constraints and suitable conditions for Higher Productivity Vehicles, provide new access decision-making tools and enable telematics data to be viewed on Higher Productivity Vehicle movements on your roads.

The project introduces the Farm Gate Access Notice and a decision-making toolkit designed to support councils fulfilling their role as road manager under the Heavy Vehicle National Law. This means safe, legal and consistent access on low volume council roads; benefiting local farmers, businesses and the community.

The focus will be on Higher Productivity Vehicles travelling on low volume council roads that service small-scale primary production activities. Phase two will consider conditional area wide access for both local and regional roads that are managed by local councils for vehicles operating under the Livestock Loading Scheme or the Grain Harvest Management Scheme. Participating councils will also have access to:-

- **Telematics data from Transport Certification Australia (TCA)** - This will enable participating councils to understand how their road network and infrastructure is being used through de-identified, aggregated data.
- **Bridge assessment support** – TfNSW will work with councils to help evaluate council bridges and suitability for use by Higher Productivity Vehicles.
- **Risk calculator** - TfNSW has developed a risk calculator to determine the level of risk for different heavy vehicles as they negotiate intersections.

Transport for NSW

130 George Street, Parramatta NSW 2150 | Locked Bag 5085, Parramatta NSW 2124
W transport.nsw.gov.au | ABN 18 804 239 602

Phase two will continue for six months and an evaluation will be completed at the end of this period and if successful, TfNSW intends to roll out the Farm Gate Access Notice more broadly across NSW.

Please find attached the fact sheet for Farm Gate Access phase two which outlines the project background, enhancements and details of the decision-making tools.

Please contact Tara McAuley, Manager Stakeholder Program Delivery on 0412 234 174 or at tara.mcauley@transport.nsw.gov.au before **Friday 23 October 2020** to confirm your participation in this pilot or if you have any questions.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Luke McGregor', with a long horizontal line extending to the right.

Luke McGregor

Acting Senior Manager, Stakeholder Relations and Delivery

Attached:

Farm Gate Access - Phase two: Fact Sheet for councils



Farm Gate Access – phase two

Fact sheet for local councils

Overview

The Farm Gate Access project is a joint NSW Government, local council and industry initiative designed to improve freight productivity by connecting first and last mile journeys to the farm gate. The project continues to foster safe and legal access for heavy vehicles and benefits local farmers, businesses, participating councils, and the broader community.

Background

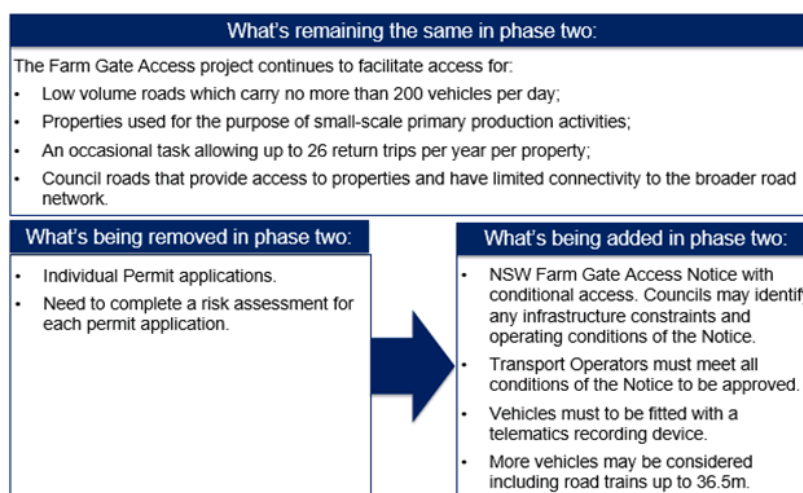
In June 2019, Transport for NSW (TfNSW) launched a 12 month pilot of the Farm Gate Access project (phase one). Phase one introduced a risk assessment checklist that was completed by a third-party and attached to a permit application using the NHVR road access portal. The aim of this framework was to increase safe and legal access on NSW roads and reduce the administrative burden on councils. During the pilot, an evaluation was carried out and its recommendations have been used to underpin the scope of Farm Gate Access Project phase two (herein referred FGA or the Project).

The project comprises the NSW Farm Gate Access Notice and a series of tools intended to support NSW council's making heavy vehicle access decisions.

Heavy vehicles operating under the Farm Gate Access Notice must be operating under the Grain Harvest Management Scheme or the Livestock Loading Scheme. Operators must have a telematics device and participating in the Road Infrastructure Management (RIM) application to increase the visibility of movements. There will also be safety and travel conditions to mitigate the risks associated with using first and last mile roads with local councils also have the ability to include road and travel conditions as a Farm Gate Access layer¹ in the RAV and Grain Harvest Management Scheme (GHMS) enforceable network maps for their Local Government Area.

The project is scheduled to commence in November 2020 and will continue as a pilot for six months in selected council areas. An evaluation will be completed at the end of this period and if successful TfNSW intends to roll out the Farm Gate Access Notice more broadly across NSW.

Differences between phase one and phase two



Farm Gate Access - phase two
Fact Sheet for Councils

How we are supporting councils

TfNSW will be offering a series of decision-making tools that are designed to support councils when fulfilling their role as road manager under the Heavy Vehicle National Law.

Participating councils will benefit from:

Telematics Data from Transport Certification Australia (TCA)

Heavy vehicles operating under the NSW Farm Gate Access Notice must be fitted with a telematics device and be participating in the Road Infrastructure Management scheme (RIM) with Transport Certification Australia (TCA).

TfNSW has purchased a licence for participating councils to access the TCA's Telematics Access Portal (TAP) until 30 June 2022. This access will give councils visibility on the frequency and types of vehicles using their road network. This data will be aggregated and de-identified then made available via the portal which will enable councils to understand how their road network and infrastructure is being used. Free access to this data will have further benefits to councils for infrastructure planning and grant applications.

Full details of this initiative will be made available to councils shortly.

Bridge assessment results

TfNSW will work with councils to support them to evaluate council bridges and their suitability for use by Higher Productivity Vehicles under the Farm Gate Access Notice. Infrastructure will be assessed using TfNSW bridge assessment tool, where there is suitable data, to provide advice to the local council. Decision-making will continue to remain with local councils. The technical data for this evaluation will need to be provided by the relevant council.

Risk Calculator

TfNSW has developed a risk calculator to determine the level of risk for different heavy vehicles as they negotiate intersections. The calculator will use factors such as sight distance, acceleration, deceleration, vehicle length and performance to identify a comparable level of risk.

Connecting the first and last mile

Local councils are a crucial partner in meeting the freight task for NSW and can facilitate safer and more productive freight transport for their community.

As road manager, local council is responsible for approving access on council managed roads for higher productivity vehicles. Routes available to higher productivity vehicles under notice can be accessed in the Restricted Access Vehicle network maps: www.rms.nsw.gov.au/ravmaps.

More information on the Farm Gate Access Project can be found at rms.work/farmgateaccess or if you have any questions please email freight@transport.nsw.gov.au.

ⁱ At the time this factsheet was written, layers for these enforceable network maps were still being developed.

3.10 MANDAMAH FOREST ROAD

File Number: REP20/1241
Author: Engineering Technical Manager
Authoriser: Engineering Technical Manager
Attachments: 1. Correspondence

REPORT

Council has recently received correspondence from the local framing community in the Mandamah Forest Road area regarding the condition of the road surface, in particular in relation to roughness / ride quality. Mandamah Forest Road was recently funded (\$130,000) for 5.35km of bitumen resealing in Round 1 of Fixing Local Roads program with funding required to be spent before 30th June 2022.

Council currently has no plans to renew the pavement on this particular section of road due to other priorities remaining on the road network, however with resealing works scheduled in the coming 18 months, if pavement renewal was to be required in the next 10 years now is the time to consider renewal prior to resealing.

I have generally always held the view that Council will unlikely be able to renew pavement based on roughness / ride quality alone as many Council roads exhibit this defect due to age and the cost to execute pavement renewal at this scale is outside Councils current financial capacity. Generally pavement renewal is considered where combined pavement roughness, pavement failure, pavement width presents issues for Council (financial, safety, function) and some form of capital work is pending (shoulder widening or resealing). When this occurs we often allocate the funds and reconstruct to produce a complete new asset with a new 100 year pavement life.

When considering the Mandamah Forest Road, the pavement in parts is very rough, however the width is to the current Council standard and the pavement isn't failing requiring ongoing maintenance funds to be allocated. The local community is asking Council to consider renewing rough parts of the pavement so as to improve the overall quality of the road.

If it were likely we would be undertaking pavement renewal at the next reseal cycle (20 years), I would say hold off and renew the complete road section achieving a new 100 year asset, however I can't see justification of full renewal in the coming 20-30 years with the overall condition and other priorities outstanding and therefore I am not against the idea of renewal rough sections of road. This will add overall pavement life as we will be fixing the worst sections prolonging full pavement renewal; however we will not be producing a new asset so the asset life will remain consistent with the older sections not renewed (around 40-50 years remaining life).

There is 1.6km of 5.35km requiring renewal at a total cost of \$280,000 to \$320,000. The full renewal cost would be in the order of \$1.2m

Budget Implications

\$320,000

COMMITTEE RESOLUTION 94/2020

Moved: Cr Nigel Judd

Seconded: Cr Dennis Sleigh

That the Committee resolved to recommend to Council to undertake funding application under Fixing Local Roads Round 2 aiming to deliver works in the FY22 year prior to resealing and if unsuccessful, consider the project at the FY22 budget estimates aiming to deliver the project prior resealing.

CARRIED

Report by Rob Fisher

4 November 2020

General Manager
Temora Shire Council
105 Loftus Street
TEMORA NSW 2666

Attention: Temora Shire Council Works Engineer, Mr Rob Fisher

SOME SUGGESTIONS FROM THE USERS OF MANDAMAH FOREST ROAD

Dear Rob

We understand that money has been allocated for a resheet of Temora Shire Council's section of the Mandamah Forest Road, Aria Park, in the future.
We are pleased to hear this.

The road surface has been uneven ever since it was constructed as the road base seems to have dropped in places. We know there are limitations as to how much can be justifiably be spent on the road so we have some suggestions.

In your opinion as an engineer, would the shire council consider targeting the more uneven parts of the road with the work being considered, rather than just resheeting it all?

One local resident reminded us that on the last occasion that council resheeted the road, hot mix was used first to fill in the pot holes and low spots so that when the resheet was done it proved to be a much better improvement.
This may result in the road being much better to drive on, and also be less damaging to the suspensions of vehicles, particularly loaded trucks.

Another regular user of the road has said that they feel the volume of traffic on the road has increased and as it isn't as wide as a main highway, often people don't allow for this when they pass traffic going in the opposite direction. To make the road safer for all we have been asked to inquire whether the engineer would consider having a centre line painted on the road?

Thank you for your consideration of our submission.

Signed –

1. CR FIRMAN

Pedal Park – Rotary Presentation. General feeling that the Committee was impressed with the concept presented. Cr Judd to request a letter outlining project from Rotary.

Advised of the opening of the waterslide at the Recreation Centre is on Saturday 12 December 2020.

Save our Voices Local Media Campaign – Cr Firman will be asking Council to support this campaign

Advised that the Cootamundra Summit will be at Harden this Friday 13 November. RMCC contracts and compulsory postal voting for LG Elections next year to be raised as issues.

2. CR JUDD

Mary Gilmore Way rural addressing. Have been investigating jissues with Alex Dhalenburg. Multiple instances of the same address.

Engineering Technical Manager advised that rural addressing uses road links as starting points and is not sure of a solution.

3. CR SMITH

Opening of the upgrade of the Aria Park Main Street and numbers limited to 30 people.

4 CONFIDENTIAL REPORTS

COMMITTEE RESOLUTION 95/2020

Moved: Cr Dennis Sleight

Seconded: Cr Claire McLaren

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:54PM:

4.1 Temora Greyhound Club - Water Agreement

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

4.2 Tender for Temora Arts Centre Extension and Refurbishment

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

4.3 Street Tree Request - Camp Street

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

4.4 Caravan Park Lease Options

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

4.5 Damage to Vehicle Owned by Member of the Public

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

4.6 Regional Road Transfer

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

COMMITTEE RESOLUTION 96/2020

Moved: Cr Claire McLaren

Seconded: Cr Kenneth Smith

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

5 CLOSE MEETING

The Meeting closed at 5:16PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 10 November 2020.

.....

GENERAL MANAGER

.....

CHAIRMAN

7 DELEGATES REPORTS

8 MAYORAL REPORT

8.1 MAYORS REPORT - OCTOBER 2020

File Number: REP20/1192
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

1st October – I had a teleconference with our State Member for Cootamundra, Ms Steph Cooke MP.

- The General Manager (Mr G C Lavelle PSM), Economic Development Manager (Mr Craig Sinclair) and I attended a meeting with Mr Ron Heinrich (FarmLink Board member and Chairman of the Audit & Risk Committee).

2nd October – I had a meeting with the Grenfell District Education Fund. This was for us to help them with certain aspects of their Fund. We also learned from them too.

4th October – Like many Temora Shire residents, we went to Lake Centenary and support Shan & Dilini's new venture, 'Sugar & Spice'. It certainly enhanced our picturesque Lake, with the many in attendance enjoying the day.

6th October – Councillors, Senior Staff and I attended Council Committee day.

- I had a meeting with NSW Member for Cootamundra, Ms Steph Cooke MP.

7th October – I received a telephone call from the Federal Member Riverina & Deputy Prime Minister, the Hon Michael McCormack MP. Mr McCormack advised us that Temora Shire would receive a massive \$716,000 as part of another round of the Local Community Roads & Infrastructure Grant programme.

- I attended meetings at Temora District Hospital, including our Planning session and reviewing the Patient Survey Form. These were very productive sessions.
- I had an interview with Poppy & Leigh from Triple M Riverina Radio. They are great to talk to about all things Temora Shire!

8th October –

- I had a meeting with Temora Shire's first President, Mr Peter James.
- I had a meeting with NSW member for Cootamundra, Ms Steph Cooke MP. Ms Cooke likes to check in and see how Council and the Shire community are going.

11th October – We had a surprise visit from the Lord Mayor of Wollongong City, Cr Gordon Bradbery AM, and his lovely wife, Mrs Pilar Bradbery. He enjoyed a whirlwind trip, visiting the Council Chambers and then Lake Centenary!

12th October – I was deeply honoured to have been invited to read the late Col Gerhard's Eulogy. I recall fondly when I presented the inaugural Temora & District Sports Council's President's Award to Mr Gerhard, when the room stood to applaud the efforts of this 'quiet achiever'.

- I attended an Executive meeting at Temora & District Hospital.

- I attended a meeting of the Temora & District Nursing Scholarship Committee. The very generous Dr Wayne Lehmann OAM is donating several scholarships to recruit Registered Nurses.
- I had a teleconference with the Local Government NSW President, Cr Linda Scott (of Sydney City Council).

13th October – I received a telephone call from our Federal Member for Riverina, the Hon Michael McCormack MP, to check in on how Council and our community are fairing.

- I had a teleconference with the Riverina Eastern Regional Organisation of Councils (REROC) Treasurer, Mr Tony Donoghue (General Manager, Coolamon Shire).
- Several Councillors and their wives and I hosted a dinner with Lindt Café Seige Survivor, Ms Selina Win Pe. Selina is the Founder of 'Will of Courage' and her best medicine is spending time in the bush, spending money and supporting others wherever she can.
- I had a teleconference with the Chief Executive of REROC and Riverina JO, Mrs Julie Briggs re: upcoming REROC AGM details.
- Cr & Mrs Ken Smith, Cr & Mrs Max Oliver, Cr & Mrs Dale Wiencke and I hosted a dinner with Ms Selina Win Pe (Founder of 'Will of Courage'), at the Temora Ex-Services Memorial Club. Ms Win Pe is a most remarkable lady.

14th October – I took Ms Selina Win Pe along the main street of Temora and out to Lake Centenary, Temora.

- I attended Platform Y as the guest of our Temora Youth Leadership Team. Well done to all leaders and our Youth Officer, Ms Melissa Carter. We also did a 'Minute with the Mayor' which was fun too.

15th October – Councillors, Senior Staff and I attended our monthly Council meeting. We had a really good meeting.

- I conducted a 'Minute with Mayor' with Local Government NSW President, Cr Linda Scott. This was great fun and certainly reminds us all of how hard Cr Scott works for us. After the filming, we also had a lengthy chat about all things local government.

16th October – Deputy Mayor (Cr Graham Sinclair) officially opened annual Temora Shire Arts Exhibition. Cr Sinclair was most impressed by what he saw. Congratulations to our Community & Cultural Officer, Ms Amanda Gay for her outstanding efforts. Well done to all those who made the effort to exhibit.

19th October – I had a teleconference with LGNSW President, Cr Linda Scott.

- I had a meeting with REROC and Riverina JO Chief Executive, Mrs Julie Briggs.
- I had a meeting with the Deputy Chairman of REROC and Riverina JO Boards, Mayor John Seymour (Coolamon Shire).
- I had a meeting with the Mayor Ken Keith OAM (Parkes Shire).
- I had a teleconference with NSW Minister for Health, the Hon Brad Hazzard MP.
- Councillors, Senior Staff and I attended a Workshop re: Federal Government's Local Roads & Community Infrastructure Grant Programme.
- Councillors, Senior Staff and I attended a Confidential and Extra Ordinary meeting of Council.

20th October – I had an interview with Mr Allan Wilson, from the Temora Independent.

21st October – I attended the Temora Special Persons & Carers Group AGM. It was terrific to see our President, Mrs Pat Thomas OAM re-appointed to her role as President – a role she's held since formation in 1993. Cr Claire McLaren was also in attendance, and re-elected as Secretary.

- Cr Max Oliver attended the Temora & District Sports Council Delegates meeting, where we had Temora born and bred NRL star, Mr Joe Stimson. I was an apology, due to attending the TSP&C AGM.

22nd October – As Chairman of the Temora LHAC, I attended the annual Murrumbidgee Local Health Advisory Committee (LHAC) Forum, via Zoom videoconferencing. In pleasing news for Temora LHAC and all LHACs across the footprint is the annual \$2,000 allocation to each LHAC, for specific health related projects. MLHD are to be commended for hosting a unique but worthwhile Forum.

- I chaired the monthly meeting of the Temora & District Education Fund Board.

23rd October – The Deputy Mayor (Cr Graham Sinclair), Director of Administration & Finance (Mrs Elizabeth Smith) and I attended the Riverina Eastern Regional Organisation of Councils (REROC) AGM, held at the Rules Club, Wagga. This was the first occasion the Board have met, in person, since late February of this year. I was honoured to have been re-elected as Chairman of the REROC Board for a further 12 months. Mayor John Seymour OAM (Coolamon Shire) was re-appointed as Deputy Chairman and Mr Tony Donoghue OAM (Coolamon Shire) was elected as Treasurer – all unopposed. A special thanks to our Chief Executive, Mrs Julie Briggs and the team at REROC.

- The Deputy Mayor (Cr Sinclair), Director of Administration & Finance (Mrs Smith) and I attended the Riverina Joint Organisation (RivJO) Board meeting, held in Wagga. Cr Sinclair is the Temora Shire representative of the RivJO Board, and I'm the Independent Chairman.
- I had a meeting with our Federal Member for Riverina, the Hon Michael McCormack MP.

27th October – I chaired the Temora Police & Community Committee meeting. Cr Max Oliver, who is the Deputy Chairman, filled in as Secretary due to the unavoidable absence of Ms Dianne Monkerud. Our guest speaker was our Road Safety Officer, Mrs Karen Trethowan.

28th October – The Deputy Mayor (Cr Sinclair), Cr Lindy Reinhold and I joined with our State Member for Cootamundra, Ms Steph Cooke MP as she presented the awards to three of Temora Shire's special ladies. Mrs Pat Thomas OAM, Mrs Ailsa Sinclair and Mrs Ruth Fritsch were all honoured by being included in the NSW Hidden Treasurer Honour Roll.

- Steph Cooke MP and I met with President (Mr John Pike) and members of the Arianah Park Golf Club, at their Clubhouse. It was a real opener and we appreciated their time, warm hospitality...and delicious food!
- Councillors, the General Manager (Mr Lavelle) and I attended the annual (Covid-Safe) Student Leaders Forum, with our remarkable State MP, Ms Steph Cooke MP also in attendance. This was a really enjoyable occasion and a joy to be with our Student Leaders & Principals.

29th October – Councillors, Senior Staff and I attended an important Workshop.

- Councillors, Senior Staff and I attended the New Residents Dinner, held at our Bundawarra Centre. It was very special to meet and listen to some of our new residents who chose to make Temora Shire their home. Well done and thank you to Council's Community & Cultural Officer, Ms Amanda Gay, for arranging a special and important event!

30th October - I attended briefing sessions for the NSW Local Government Boundary Commission. We hold our Public Hearings for the de-merger proposal in Tumut and Tumbarumba next week.

- I had an interview with the Temora Independent.
- I had the lovely Mrs Bev Lake called into see me, to thank me for something I'd done. Her warm words and sincerity touched me deeply. Ever since I've known Mrs (Jim) Lake, she has always shown kindness and encouragement. Mrs Lake does a great deal to help others in our community – all in her quiet manner. The simple things really do mean the most.

RECOMMENDATION

It is recommended that the Mayors Report be noted.

Report by Cr Rick Firman

9 STAFF REPORTS

10 GENERAL MANAGER**10.1 CALENDAR OF EVENTS - OCTOBER 2020**

File Number: REP20/1189
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

NOVEMBER

6 Country Mayors - Sydney
10 Committee meetings
11 Cootamundra Summit - Harden
19 Council meeting
23 LGNSW Conference – Virtual
28 Opening of Coolamon Street upgrade

DECEMBER

8 Committee meetings
11 REROC & JO meetings
12 Opening of Recreation Centre Water Slide
17 Council meeting

RECOMMENDATION

It is recommended that the Calendar of Events be noted.

10.2 THE MODEL CODE OF CONDUCT

File Number: REP20/1188
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The Model Code of Conduct was presented to the 17 September 2020 Council meeting and Council resolved to place it on public exhibition for 28 days for any submissions.

At the close of the period no submissions were received.

Council is required to adopt the Model Code of Conduct.

RECOMMENDATION

It is recommended that The Model Code of Conduct is adopted.

Report by Gary Lavelle

11 ENGINEERING SERVICES

11.1 ENGINEERING TEAM MOVEMBER APPEAL

File Number: REP20/1260
Author: Engineering Technical Officer
Authoriser: Engineering Technical Manager
Attachments: Nil

REPORT

Council's Engineering team are currently participating in the Movember Campaign and are taking on Goldenfields Water County Council (GWCC) to see who can raise the most funds. The Campaign raises awareness of men's health and is used to fund projects in mental health and suicide prevention.

The team are seeking Council's support in the form of a donation to this worthy cause. Individual donations are also encouraged and can be made by searching Temora Shire Council on the Movember website.

TSC & GWCC Team Photo



RECOMMENDATION

It is recommended that Council consider the report.

Report by Amanda Colwill

12 ENVIRONMENTAL SERVICES**12.1 DEVELOPMENT APPLICATION - SUBDIVISION TEMORA AIRPARK ESTATE****File Number:** REP20/1162**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Airpark subdivision Development Application Assessment report [↓](#) **REPORT**

As Councillors will be aware, Council has prepared a Development Application proposing the development of the next stage of the Temora Airpark Estate. As Council is both the owner of the subject land and the applicant for this development, the assessment of this proposal was completed by an independent consultant. This assessment process is now complete. The consultant's Development Application assessment report is attached to this report.

The consultant has recommended approval, subject to conditions, on a deferred commencement basis, requiring legal access of a suitable width (for the purpose of an aircraft taxiway) shall be secured from the subject land (Lot 1112 DP 750587 and Lot 2 DP 209557) to the airport land (Lot 105 DP 1254446). This requirement is considered to be acceptable.

RECOMMENDATION

It is recommended that Council approve Development Application DA 53/2020 Lot 2 DP 209557 and Lot 1112 DP 750587 Bartondale Road and 44 Airport Street, Temora - Subdivision – to subdivide the land into forty-one (41) aviation-related lots, and to carry out ancillary works, subject to conditions.

Report by Claire Golder



DEVELOPMENT ASSESSMENT REPORT

DEVELOPMENT APPLICATION No.

DA 53/2020

APPLICANT

Temora Shire Council
PO Box 262
TEMORA NSW 2666

PROPERTY DETAILS / ADDRESS

Lot 2 DP 209557 and Lot 1112 DP 750587
Bartondale Road and 44 Airport Street
TEMORA NSW 2666

OWNER

Temora Shire Council
PO Box 262
TEMORA NSW 2666

PROPOSED DEVELOPMENT

Subdivision – to subdivide the land into forty-one (41) aviation-related lots, and to carry out ancillary works.

DETAILS OF THE DEVELOPMENT

Fundamentally, the proposed development involves the subdivision of the land into one (1) lot containing the taxiways, and forty (40) development lots, that will eventually be used for aviation-related purposes, in conjunction with the existing Temora Airpark Estate and Temora Airport. These uses potentially include residential, commercial, industrial and recreational uses. The development also proposes the following ancillary works:

- construction of a series of airplane taxiways, to service each lot (airside),
- construction of two (2) new roads, for vehicle access to the lots (landside),
- infrastructure works (sewer, water, stormwater, power, gas, telecommunications),
- the demolition/removal of a transportable dwelling, a cottage and a shed on Lot 1112,
- the filling of several dams,
- the removal of all trees on site and adjacent the site in Bartondale Road (approximately 120 trees).

HISTORY OF THE PROPOSAL

The potential development of this land as an extension to the existing Temora Airpark Estate, was identified in the Temora Airport Master Plan (April 2019), that was adopted by Council on 18th April 2019.

This application has been further facilitated by the recent rezoning of the subject land and adjacent lots, from SP1 Special Activities (Stock and Sale Yards) and R5 Large Lot Residential, to SP1 Special Activities (Business Premises, Residential, Tourist and Visitor Accommodation Incidental with Aviation). Council resolved to prepare this Planning Proposal (Amendment No. 7) on 18th July 2019, it was prepared and submitted to the NSW Department of Planning, Industry and Environment in August 2019, and was gazetted on 28th February 2020.



Figure 1 - Subdivision plan





DEVELOPMENT ASSESSMENT REPORT

Figure 2 – Subdivision plan (aerial overlay)





DEVELOPMENT ASSESSMENT REPORT

SITE:

The subject site is located 2 km north-west of the Temora Shire Council's administrative office, on the western side of Airport Street and on the northern side of Bartondale Road. It is 140 metres south of Tom Moon Avenue, and 400 metres east the southern part of Runway 18/36.

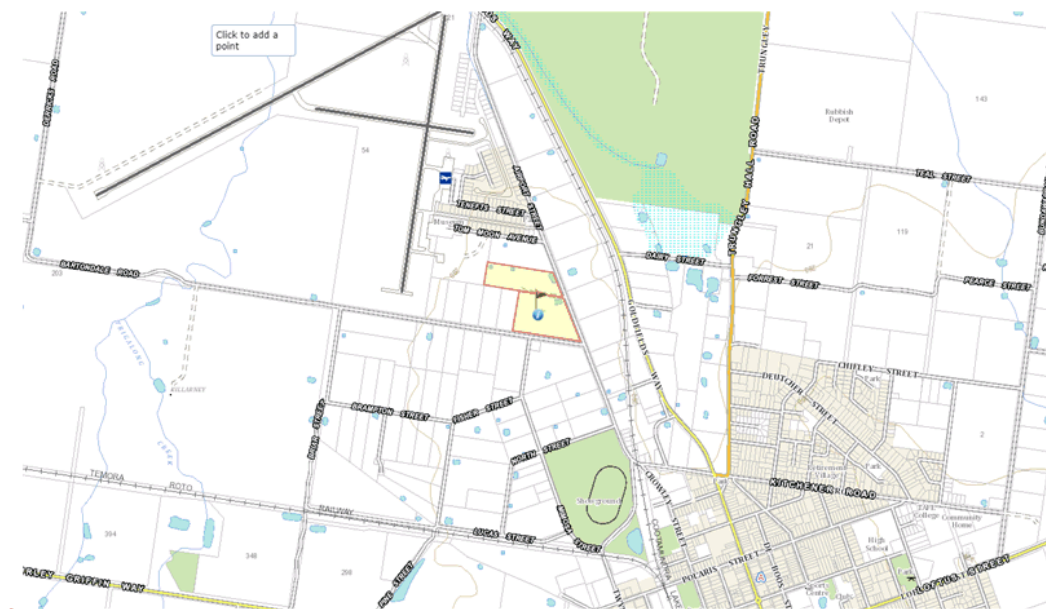
The subject property is approximately 11 ha in area, and comprises two (2) rectangular shaped lots, being a 4.7 ha lot, which is an original parish portion (Lot 1112), and a 6.3 ha lot (Lot 2) created in 1962 (Approval No. 61364). Generally, the site has a gentle slope, falling from the south-east corner to the north and west.

Lot 1112 (northern lot) is a rural-residential lot, that contains a transportable dwelling, a cottage and an open-sided shed. There is a dam in the north-eastern corner of the site, one (1) in the north-western corner and a further dam midway along the northern boundary of the site. There is a substantial stand of trees in the south-western corner of the site, and further trees dotted across the site and adjacent the northern boundary. Overhead power lines run within the site, from Airport Road to the dwelling, generally adjacent the southern boundary.

Lot 2 (southern lot), is the former Temora Saleyards, which ceased operating in September 2017. The majority of the saleyard infrastructure has been removed (except the saleyards office), along with a number of trees, and is now generally cleared land, with some small pockets of trees adjacent the Airport Street and Bartondale Road boundaries. There is a large dam in the north-eastern corner of the lot.

In the wider locality, the surrounding land is a mixture of aviation related land uses (to the north and west), and rural-residential lifestyle lots (to the south, east and west). There is also broadacre farming land further to the west, north and north-east. The land to the south across Bartondale Road, contains three (3) lots that support dwellings and ancillary structures, as does the land to the east across Airport Street. Immediately north of the site is a single lot with a dwelling, which separates the subject site from the Airport proper. Immediately west of the site, there are several lifestyle lots, that also support dwellings.

Figure 3 – Location plan (source SIX Maps)





DEVELOPMENT ASSESSMENT REPORT

Figure 4 – Aerial view – locality (source Google Earth 15.10.2018)



Figure 5 – Aerial view – site and neighbourhood (source Google Earth – 15.10.2018)





DEVELOPMENT ASSESSMENT REPORT

GENERAL REQUIREMENTS OF THE ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979:

1.3 Objects of Act

The objects of the Act are guiding principles that need to be considered by planning authorities, when making decisions under the Act, and they are numerous and varied. It is considered that the proposed development is consistent with the most relevant objects, including promoting the social and economic welfare of the community, promoting the orderly and economic use and development of land, facilitating ecologically sustainable development and protecting the environment.

1.7 Application of Part 7 of Biodiversity Conservation Act 2016 & Part 7A of Fisheries Management Act 1994

These sections of each Act, requires Council to consider whether the development or activity is likely to significantly affect threatened species, populations or ecological communities (as per the relevant test in each Act). As per these sections and tests, it is not considered that the development is likely to significantly affect threatened species, populations or ecological communities, because:

Biodiversity Conservation Act 2016

- the development will not significantly affect threatened species or ecological communities, or their habitats, according to the test in section 7.3, as there are no threatened ecological communities on the site (as per the Woodland Vegetation Assessment prepared to support the application), the development will not adversely impact the life cycle or habitat of any of the threatened species that may occur in the region, and the development is not a key threatening process, [7.2(1)(a)],
- the development does not exceed the biodiversity offsets scheme thresholds, as it is not mapped as high biodiversity value on the Biodiversity Values Map and does not exceed the clearing threshold (as per advice from Council's Surveyors that the clearing of native vegetation associated with the development is less than 0.25 ha) [7.2(1)(b)],
- the site has not been declared as an area of outstanding biodiversity value [7.2(1)(c)].

Fisheries Management Act 1994

- all threatened species, endangered populations and endangered ecological communities known or thought to occur in the region, are confined to the lower Lachlan River catchment, which does include Bland Creek and its tributaries, but the development is remote from this system,
- there is no declared critical habitat in the region,
- the development is not a key threatening process.

2.22 Mandatory community participation requirements

Part 1 (Mandatory community participation requirements) of Schedule 1 (Community participation requirements) sets out the mandatory requirements for community participation by planning authorities with respect to the exercise of relevant planning functions, which includes among other things, notification of development applications.

The relevant section that applies to this development is:

7 Application for development consent (other than for a complying development certificate, for designated development, for nominated integrated development, for threatened species development or for State significant development)

- (1) *Minimum public exhibition period for an application for development consent (other than for a complying development certificate, for designated development, for nominated integrated development, for threatened species development or for State significant development)—*



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- (a) if the relevant community participation plan specifies a period of public exhibition for the application—the period so specified, or
- (b) if the relevant community participation plan specifies that no public exhibition is required for the application—no public exhibition, or
- (c) otherwise—14 days.

The Temora Shire Council 2019 Community Participation Plan (CPP), adopts the minimum standard under Schedule 1, Part 1, Division 2, Clause 7, of fourteen (14) days.

Accordingly, the application was notified for 14 calendar days as per the CPP, from 26th August 2020 until 9th September 2020. Fifteen (15) adjoining and adjacent property owners were notified of the development, and from this, six (6) submissions were received (one person made two submissions), but none objected to the development, merely provided feedback and suggestions on how to potentially improve the development. The issues raised in the submissions dealt mainly with design issues (lot width and size, road and taxiway widths), but also touched on safety, aviation park rules and landuse. These issues are further addressed in section 4.15(1)(d) of this report.

4.5 Designation of consent authority

The development is not State or regionally significant development or infrastructure [as defined by SEPP (State and Regional Development) 2011], and therefore Council is the determining authority.

4.10 Designated development

This clause and the accompanying Schedule 3 of the EP&A Regulation defines the various types of designated development, however this development is not a category of designated development.

4.13 Consultation and concurrence

If required by an environmental planning instrument, this section requires Council to consult with or obtain the concurrence of that nominated person/authority. Consultation was required with Essential Energy (see discussion relating to ISEPP), but no further consultation was required in this instance - see comments below relating to NSW Rural Fire Service (NSW RFS), Roads and Maritime Services (RMS), and integrated development.

4.13 Consultation and development consent – certain bushfire prone land

The land is not bushfire prone, and therefore no referral to the NSW RFS was required, and consideration of *Planning for Bush Fire Protection 2019*, is not warranted.

4.16 Determination

A development consent may be granted subject to a condition that the consent is not to operate until the applicant satisfies the consent authority, in accordance with the regulations, as to any matter specified in the condition. Nothing in this Act prevents a person from doing such things as may be necessary to comply with the condition. To function properly, this subdivision relies on access through an adjacent parcel of land (Lot 52 DP 1043165), and cannot proceed without this access. As this right of access has not been secured at this stage, then only a deferred commencement should be issued, which becomes operational, when a legal right of accessway is secured across the adjacent land or ownership of part or all of the lot is obtained.

4.22 Concept development applications

The development is not a concept development (a development application that sets out concept proposals for the development of a site, and for which detailed proposals for the site or for separate parts of the site are to be the subject of a subsequent development application or applications).



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4.33 Determination of Crown development applications

The development is not a Crown development (a development application made by or on behalf of the Crown).

4.36 Development that is State significant development

The development is not State significant development (of a size, type, value or with impacts deemed to be significant), as it is not identified in *State Environmental Planning Policy (State and Regional Development) 2011*.

4.46 Integrated development

The development is not integrated development (requires consent or an approval from another government agency), as it does not trigger any of these possible approvals.

4.55 Modification of consents - generally

Not applicable

4.65 Existing use

The development does not rely on existing use rights for permissibility.

SECTION 4.15 CONSIDERATIONS UNDER THE ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979:

4.15(1)(a)(i) The provisions of any environmental planning instrument:

State Environmental Planning Policies (SEPPs) and deemed SEPP's

The following SEPPs are relevant to the development.

SEPP No. 55 – Remediation of Land

Clause 7(1) prescribes that a consent authority must not consent to the carrying out of any development on land, unless it has considered whether the land is contaminated. There is no evidence to suggest that Lot 1112 is contaminated or has been used for activities that may be potentially contaminating, and therefore the use of this land for future aviation-related uses (including residential uses) is considered suitable.

Lot 2, the former saleyards, was considered as being potentially contaminated, and accordingly a preliminary site investigation was commissioned by Council, and was completed by McMahon Earth Science in November 2019. This report concluded that:

- the sampling undertaken returned results below the adopted criteria and as such the risk of gross contamination across the site is low
- the site is assessed to be suitable for the proposed development with low risk to human health and/or the environment,
- the potential hazardous building material and fill material on site can be managed during development given appropriate controls are put in place as outlined in the preliminary site investigation report.

In light of these comments, it is considered that the subject land is suitable for the intended purpose, and that conditions will be imposed in relation to the building and fill on the former saleyards site.



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SEPP (Infrastructure) 2007

The sections of this policy that may be relevant to an assessment of this application are detailed as follows:

- *Clause 45 (Determination of development applications—other development)* applies to a development application for development in proximity to electricity infrastructure (e.g within 5 metres of an exposed overhead power line), or where the development involves the placement of powerlines underground, and if it meets this criteria, requires consultation with the electricity supply authority. Advice from Council staff is that Council “has met with Essential Energy representative Ben Price who has advised that there is sufficient capacity within the network to accommodate the additional development. Council intends to engage Delta Star Designs to prepare the Level 3 design for the development, prior to issue of subdivision certificate”;
- *Clause 55 (Development adjacent to corridor)* applies to developments adjacent to a gas pipeline corridor, which this development is not;
- *Subdivision 2 (Development in or adjacent rail corridors)*, including *Clauses 84, 85, 86 and 87* – these clauses do not apply to this development, as the closest rail corridor is the Cootamundra-Lake Cargelligo Railway line, 230 metres to the east;
- *Clause 101 (Development with frontage to classified road)* is not applicable, as the site does not have frontage to a classified road;
- *Clause 102 (Impact of road noise or vibration on non-road development)* does not apply in this instance, as the development is not identified in the SEPP, and the AADT along the local roads does not exceed 20,000;
- *Clause 103 (Excavation in or immediately adjacent to corridors)* does not apply, as the development will not result in an excavation adjacent a listed road;
- *Clause 104 and Schedule 3 (Traffic generating development)* does not apply, as the scale of this subdivision does not exceed any of the criteria identified in the Schedule.

State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017

This SEPP applies to the Temora LGA and the SP1 Special Activities zone, and whilst there is clearing of vegetation proposed as part of this application, the SEPP does not apply in this instance. The NSW DPI fact sheet on this SEPP states that “the Vegetation SEPP regulates clearing that is not linked to development requiring consent. Clearing that is ancillary to development requiring consent will be assessed as part of the development assessment process”. Accordingly, the issue of tree removal has been discussed elsewhere in this assessment.

Local Environmental Plan (LEP)

The applicable LEP is the Temora LEP 2010 (TLEP), and the relevant provisions of the LEP are discussed as follows.

1.2 Aims of Plan

The development is consistent with the relevant aims of the LEP, which include:

- (a) *to reinforce the strong “country town” character of urban Temora whilst moving towards a more sustainable environment,*
- (c) *to protect Temora’s crop and pasture lands from adverse environmental impacts whilst allowing for planned urban expansion on the urban fringe,*
- (e) *to give priority to the protection, conservation and enhancement of indigenous and non-indigenous cultural heritage,*



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- (f) to encourage non-agricultural enterprises by permitting a wide range of urban land uses consistent with the imperative to support economic growth, employment creation and business opportunities,
- (h) to create and develop opportunities for strengthening the role of Temora Airport as a location for tourist attraction, centre for recreational aviation, commercial enterprises, aviation-related housing and associated supporting industries.

The Aviation Precinct is part of Temora's character, and the subdivision builds on this. It does not impact on nearby farming land or on indigenous and non-indigenous heritage, and contributes to the economic growth of the area, and the strengthening of the Airport and its associated activities and uses. The remainder of the objectives are not pertinent to the development.

1.4 Definitions

Subdivision of land is not defined in the LEP, rather it relies on the definition in Part 6 of the *Environmental Planning and Assessment Act, 1979*, being:

subdivision of land means the division of land into 2 or more parts that, after the division, would be obviously adapted for separate occupation, use or disposition.

1.6 Consent authority

The consent authority for the purposes of this Plan is the Council.

1.9A Suspension of covenants, agreements and instruments

There are no covenants, agreements, easements or restrictions on the property that affect this development.

2.1 Land use zones

The site is zoned SP1 Special Activities (Business Premises, Residential, Tourist and Visitor Accommodation Incidental with Aviation), and the subdivision is permissible in the zone.

2.3 Zone objectives

Under this clause Council must have regard to the objectives of the zone when determining the development. The proposed development, whilst not actively working towards every objective, is considered to be consistent with the following relevant objectives of the SP1 Special Activities zone:

- to provide for special land uses that are not provided for in other zones – this subdivision will provide for additional freehold land, that is to be used for aviation-related purposes, not possible in other zones,
- to facilitate development that is in keeping with the special characteristics of the site or its existing or intended special use, and that minimises any adverse impacts on surrounding land - the lots created by the subdivision will ultimately be used for aviation-related purposes, as intended by the LEP, and made possible by its proximity to the airport,
- To encourage a variety of business, residential and tourist accommodation land uses within the vicinity of the airport that are incidental to aviation - this subdivision is specifically for this purpose.

2.7 Demolition requires development consent

This development involves the demolition/removal of the existing structures on site, and consent has been sought as part of this application for this to occur.



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4.1 Minimum subdivision lot size

This clause states that “the size of any lot resulting from a subdivision of land to which this clause applies is not to be less than the minimum size shown on the Lot Size Map in relation to that land”. The lot size map stipulates a minimum subdivision area for this land of 750 m² (for a Torrens Title subdivision), which each proposed allotment comfortably exceeds, with the smallest lot being 1212 m² in area.

4.6 Exceptions to development standards

The application does not seek to vary any development standards under the LEP.

5.10 Heritage conservation

There are no items of European heritage identified on either the State Heritage Register or in the LEP as being present on-site, and the site is not located in a Heritage Conservation Area (HCA). There two (2) items of heritage significance identified in the LEP, within the Airport land itself, being the original Temora Airport hangar and the WWII Ammunition Bunker, but these are some distance from the site, and will not be impacted. A search of the Aboriginal Heritage Information Management System (AHIMS) database shows that no Aboriginal sites have been recorded, and no Aboriginal places have been declared, within 50 metres of the site. Accordingly, it is not expected that the subdivision will have an adverse impact on indigenous or non-indigenous cultural heritage.

6.1 Biodiversity

This clause applies to land that is identified as a “sensitive area” on the *Natural Resources Sensitivity - Biodiversity Map*, and approximately 7% of the property has been mapped as such. These areas are in the south-western corners of each lot, as shown green on the following map.

Figure 6 – Biodiversity mapping



Before determining a development application for development on land to which this clause applies, Council must consider, the following issues, which have also been discussed previously, in relation to the *Biodiversity Conservation Act 2016*:



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(a) *identification of any adverse impact of the proposed development on any of the following—*

(i) *a native vegetation community,*

The bulk of the site is cleared land, although there are some significant stands of trees that generally coincide with the biodiversity mapping in the LEP. A Woodland Vegetation Assessment, was prepared for the trees on the site, and the report concluded that “*there is no vegetation on the development site that would be classified as remnants of the Grey Box (Eucalyptus microcarpa) Grassy Woodlands community, an endangered ecological community, and clearing any portion of the vegetation would not contravene the provisions of the Environment Protection and Biodiversity Conservation Act*”. It is therefore considered that it is unlikely that the removal of the trees will have a significant adverse impact on the life cycle or habitat of any of the threatened species that may occur in the region;

(ii) *the habitat of any threatened species, population or ecological community,*

Whilst there will be the loss of habitat on the site, there are other significant stands of trees in the immediate and wider area, that would function more effectively as habitat, given connectivity to other vegetated areas. A search of the Atlas of NSW Wildlife reveals that whilst there have been sightings of fauna in the site, no endangered or vulnerable species have been recorded within 1.5 kms of the site. Accordingly, it is not considered that the removal of the trees will threaten the survival of any native fauna or threatened species, population or ecological community.

(iii) *a regionally significant species of plant, animal or habitat,*

Regionally significant vegetation, includes the tall open woodland and low open woodland with dry heath mugga ironbark, that are found mostly in the Ingalba Nature Reserve, Pucawan Nature Reserve, and Big Bush Nature Reserve, that are remote from the site. Whilst the site contains some species of the tall open woodland (Grey Box and White Cyprus Pine), the other tree and shrub species are not present. Accordingly, the development is unlikely have an adverse impact on regionally significant species of plant or habitat.

(iv) *a habitat corridor,*

It is considered that the trees on the site provide only limited connectivity value, with the large stand of trees being separated from any tree corridors and, the remainder of the trees on-site being isolated paddock trees.

(v) *a wetland,*

The development will not impact on any wetlands.

(vi) *the biodiversity values within a reserve, including a road reserve or a stock route, and*

Whilst there are trees in the road reserve to be removed, they do not constitute any form of ecological community, being a variety individual specimens. It is not considered that the biodiversity value of these trees are significant

(b) *a description of any proposed measures to be undertaken to ameliorate any such adverse impact.*

Replacement plantings are proposed and will be conditioned.

In conclusion, it is determined that there will be no adverse impact on endangered ecological communities or threatened species, and that the development will avoid any adverse environmental impact. See also discussion relating to the *Biodiversity Conservation Act 2016*.



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6.2 Land

This clause applies to land identified as a “sensitive area” on the *Natural Resources Sensitivity - Land Map*, but the site is not mapped as being affected, and accordingly this clause is not applicable.

6.3 Water

This clause applies to land identified as a “sensitive area” on the *Natural Resources Sensitivity - Water Map*, but the site is not mapped as being affected, and accordingly this clause is not applicable.

6.4 Earthworks

There will be significant earthworks required in undertaking the subdivision, in terms of road and infrastructure construction, and the filling of the dams on-site. Before granting development consent for earthworks, the consent authority must consider the following matters—

- (a) *the likely disruption of, or any detrimental effect on, existing drainage patterns and soil stability in the locality* – given the topography of the site and the adjacent lands, there is unlikely to be any detrimental effect on existing drainage patterns and soil stability. A stormwater drainage plan will be required to manage stormwater once the site has been developed, to ensure there is no negative impact on adjacent lands;
- (b) *the effect of the proposed development on the likely future use or redevelopment of the land* – the development is consistent with this, as the earthworks proposed are required to facilitate the development of the site for the intended future use and development of the land, as an airport. Of the four (4) dams onsite, they are located:
 - within the northern most taxiway (north-west corner),
 - partly in the northern road and partly in Lot 37,
 - partly in the northern road and partly in Lot 29 and 30, and
 - partly in the southern road and partly in Lots 21 and 22.
 Conditions will be imposed requiring the filling and compaction of the dams suitable for the intended use, and it is also recommended that restrictions as to user be imposed on the lots, requiring the footings to be engineered based on being filled land;
- (c) *the quality of the fill or the soil to be excavated, or both* – any fill to be imported on the site will be fit for purpose, and the issue of the existing fill identified in the PSI, has been discussed above, and appropriate conditions will be imposed in this regard;
- (d) *the effect of the proposed development on the existing and likely amenity of adjoining properties* – appropriate conditions will be imposed on the development relating to hours of construction, dust suppression and noise, however there may still be impacts on adjacent properties as a result of the subdivision earthworks. It is considered that these impacts are transient in nature, will be short-lived, and given the controls proposed, should have minimal impact;
- (e) *the source of any fill material and the destination of any excavated material* – a cut and fill analysis has not been carried out for the development at this stage, so it is unclear if there will be an excess or shortage of material, and where the material will come from or go to. However, this issue can be appropriately conditioned, to ensure that any fill brought on to the site is virgin excavated natural material (VENM), and that any soil removed from the site is disposed of appropriately.
- (f) *the likelihood of disturbing relics* – the likelihood of finding relics on the site is minimal given the past uses of the site, their highly disturbed nature and based on the AHIMS searches carried out. However, an unexpected finds condition will be imposed, to ensure that in the unlikely event something is discovered, appropriate steps are taken to manage the find;
- (g) *proximity to and potential for adverse impacts on any watercourse, drinking water catchment or environmentally sensitive area* – there are no watercourses in the immediate vicinity of the site, with



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the closest watercourse (unnamed) being 800 metres to the north and Trigalong Creek located 1.5 km to the west. No impact on these watercourse is expected, with suitable sedimentation and erosion control measures to be implemented on site.

6.5 Essential services

Development consent must not be granted to the subdivision, unless Council is satisfied that those of the following services that are essential for the proposed development are available or that adequate arrangements have been made to make them available when required:

(a) the supply of water

Goldenfields Water's reticulated water system is located in Airport Street (nearside) and in Bartondale Road (farside). It is intended that the water mains be extended within the subdivision, to service each lot, and the SEE states that preliminary consultation with Goldenfields Water indicate that their service can be extended to service the subdivision. This will be reinforced as conditions of consent, and design plans will be required to be lodged with an application for a subdivision works certificate for assessment and approval, prior to work commencing. Payment of the s64 water contributions will also be applicable to the subdivision.

(b) the supply of electricity,

Overhead power lines are located along both Airport Street and Bartondale Road, adjacent the site, and also extend into existing Lot 1112, to service the existing dwellings. The SEE indicates that the power lines within the site will be removed, and underground services will be extended to each lot. The SEE also indicates that preliminary consultation with the relevant provider has been undertaken and that the service can be extended to the subdivision. This will be reinforced as conditions of consent.

(c) the disposal and management of sewage,

Council has two (2) reticulated sewer mains located in the area, one (1) being 70 metres to the north along Airport Street (south of Tom Moon Avenue), and another 500 metres to the south, at the rear of the properties on the eastern side of Airport Street (opposite North Street). The SEE indicates that system can be extended to service the subdivision, and design plans will be required to be lodged with an application for a subdivision works certificate for assessment and approval, prior to work commencing. There are no s64 sewer contributions applicable to the subdivision.

(d) stormwater drainage or on-site conservation,

The site slopes generally to the north and west, and stormwater design plans will be required to be lodged with an application for a subdivision works certificate for assessment and approval, prior to work commencing, to ensure that stormwater is managed properly and does not cause a nuisance to adjacent properties. Council does not have a section 7.11 plan for stormwater, and therefore no contributions are applicable to stormwater.

(e) suitable road access.

It is proposed to construct two (2) new roads off Airport Street for vehicles, to service proposed Lots 29 to 40 (northern road) and Lots 11 to 21 (southern road), while Lots 1 and 10 will be serviced from the existing Bartondale Road. The SEE and additional information supplied, indicates that the lots will be serviced by sealed roads with kerb and gutter (landside), which includes the two (2) new roads as well as Airport Street adjacent the subdivision. Bartondale Road is already sealed, but it is not intended that kerb and gutter be provided in Bartondale Road, as the proposed lots fronting the road are larger, there minimal stormwater concerns given the fall of the land, and as the land opposite is a Large Lot Residential



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zoning . This is considered a reasonable outcome, and is consistent with Council's DCP (Engineering Section – Large Lot Residential Subdivision provisions – see further discussion below).

Each lot will be able to provide a suitably located access when the lots are developed, from either the new roads or the existing roads. Lot 1 will be required to have its access from Airport Street, rather than Bartondale Road, due to the limited sight distance as a result of the crest adjacent the western boundary of the lot. A restriction as to user shall be placed on this lot, so that purchasers are aware of this possible design constraint.

6.6 Flood planning

The site is not affected by the flood mapping in the LEP, nor is it affected by the 1% AEP Event as identified in the 2019 Temora Flood Study.

6.7 Development in areas subject to airport noise

The clause is not relevant, as the 2003 Sinclair Knight Merz aircraft noise study, shows that the subject land is not affected by the Australian Noise Exposure Concept (ANEC) charts, which present a series of noise contours of differing values. ANEC 20 represents the boundary outside of which the acoustical impacts are deemed insignificant and there are no land use restrictions of the area. In the four (4) scenarios modelled in the SKM study (based on varying usage), the land was outside of the ANEC 20 contour. So whilst it is likely that there will be noise experienced from the Airport by future residents, it is deemed acceptable.

The issue of noise from the new subdivision and its impact on adjacent landowners, is discussed elsewhere in this report.

4.15(1)(a)(ii) The provisions of any draft environmental planning instrument:

State Environmental Planning Policies (SEPPs)

There are no draft SEPP's which relate to this development.

Local Environmental Plan (LEP)

There are no draft LEPs which apply to this land.

4.15(1)(a)(iii) The provisions of any development control plan:

Temora Shire Development Control Plan (DCP)

This DCP applies to the land, and the sections that apply to this development, have been discussed as follows:

Contaminated land

The relevant matter in this section of the DCP relates to the evaluation of the land for potential contamination, which has been done, and is discussed above in relation to SEPP 55. It has been concluded that the land is suitable for the intended use, subject to conditions.



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Engineering Standards

The relevant parts of this section of the DCP relate to the subdivision provisions, which include provisions for (i) residential, (ii) large-lot residential and rural, and (iii) industrial subdivisions. Given the nature and intended use of the lots, which includes a variety of different uses, each of these sections could theoretically apply. However, it is reasonably expected that the predominant use will be residential, and therefore an assessment against the residential provisions is as follows, with reference to the large-lot residential provisions where necessary:

Residential provisions	Comment
Concrete driveway (provision, number, width location)	The SEE is silent on this issue, however, driveway crossings are best constructed at the time a lot is developed, and not at the subdivision stage, to allow design flexibility in the placement of garages. Therefore the provision of driveway crossings will not be conditioned as part of the subdivision.
Kerb and gutter	Kerb and gutter will be provided to the new roads and Airport Street. No kerb and gutter will be provided to the Bartondale Road frontage which is consistent with the subdivision provisions for Large Lot Residential subdivisions, and is appropriate given the local context (see also discussion in 6.5(e) above).
Sealing of roads	All new roads and the shoulders of Airport Street are to be sealed. As kerb and gutter is not required in Bartondale Road, the extent of the existing road seal is appropriate.
Open space	Not applicable
Footpaths (provision, width, location, standard)	The SEE states that "footpaths are not required in this location", but offers no justification for the variation to this standard. However, the provision of footpaths in this subdivision are not considered warranted, for the following reasons: <ul style="list-style-type: none"> there are no formal concrete footpaths in the existing airport estate, the site is remote from the CBD, and most people accessing the subdivision will drive there, and parking outside the premises they are visiting, as there is ample street parking available, the roads have low vehicle and foot traffic volumes, and there is ample room to walk along the grass verges, within the 18 and 20 metre wide road reserves, the provision of a footpath network in the area is not identified in Temora Shire Council's Pedestrian Access and Mobility Plan (PAMP), February 2019.
Road pavement (standard, conduits, markings, signage)	To be conditioned
Sewerage	To be provided to each lot and to be further conditioned
Water and fire hydrants	To be provided to each lot and to be further conditioned
Stormwater	To be provided within the subdivision and to be further conditioned
Trees	To be conditioned (see also discussion below relating to the Landscaping section of the DCP)
Confirmation of services	To be conditioned
Easements	To be conditioned
Footpath lighting	Not applicable - only required where formal footpaths are proposed
Street lighting	To be conditioned



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Environmentally sensitive areas

The relevant matter in this section of the DCP relates to the removal of the vegetation, which has been discussed above in relation to the Biodiversity Conservation act 2016 and Clause 6.1 of the LEP. Whilst the DCP aims to retain existing mapped sensitive areas, it has been determined that the removal of the trees will not have a significant adverse effect on threatened species, with offset plantings proposed.

Erosion and sediment control

This section of the DCP provides advice on how to manage erosion and sedimentation. These measures will form part of the sedimentation and erosion control plan, that will need to be prepared, prior to the issue of a subdivision works certificate.

Landscaping

The SEE and supporting information states that planting of suitable street trees will be undertaken as part of this subdivision, at a rate of 1 tree per lot, with infill planting along Airport Street. This section of the DCP requires five (5) trees to be planted for each mature tree that is removed, and that they should be at a reasonable stage of growth. Clearly there is no ability to provide all these trees on-site, given the nature of the subdivision and intended use of the land for aviation-related purposes. Accordingly, it is recommended that the replacement trees can be planted both on-site as well as off-site, elsewhere in the Airport Precinct (on private or public land), in suitable locations. Furthermore, it is suggested that the DCP be varied such that the trees be replaced at the following ratio for each mature tree removed, of:

- one (1) tree, of a minimum height of 1.5 metres at time of planting (for immediate impact) and
- two (2) trees of tube stock size.

A condition will be also imposed that any fencing to be provided, shall be in accordance with this section of the DCP.

Notification of Development Applications

These provisions of the DCP have been effectively superseded by the CPP, however the notification standards are the same, and therefore have been complied with.

Subdivision

The proposed subdivision meets the majority of the development controls in this section of the DCP, relating to subdivision layout (proposal responds well to the site layout, and provides suitable frontages and a variety of lot sizes) and servicing (all required services, such as water, sewer, stormwater, telecommunications, electricity, gas and roads will be provided).

Temora Airpark Estate

This section of the DCP establishes controls for the development of the lots within the Airpark Estate, so whilst not specifically relevant to the assessment of the subdivision, it should be noted that these controls will apply to this new area of the Airpark, for future applications on the individual lots.

4.15(1)(a)(iia) Any planning agreement or draft planning agreement:

The developer has not entered into a planning agreement, nor has offered to enter into a draft planning agreement.



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4.15(1)(a)(iv) Matters prescribed by the Regulations:

Council has considered the following matters as prescribed by Regulations:

Clause 92 (Additional matters for consideration): -

- the application does involve the demolition of a building, and conditions will be imposed requiring compliance with *AS2601: The demolition of structures*,
- the application is not for the carrying out of development on land that is subject to a subdivision order made under Schedule 7 to the Act,
- the development is not located within the local government area of Coonamble, City of Dubbo, Gilgandra or Warrumbungle (to which the Dark Sky Planning Guideline applies),
- the application does not pertain to a manor house or multi dwelling housing (terraces),
- the development is not for the erection of a building for residential purposes on land in Penrith City Centre.

Clause 93 (Fire safety and other considerations)

- the development is not for a change of building use for an existing building.

Clause 94 (Consent authority may require buildings to be upgraded)

- the development does not involve the rebuilding, enlargement or extension of an existing building.

Clause 94A (Fire safety and other considerations - temporary structures)

- the development is not for a temporary structure.

Clause 288 (Special provision relating to Sydney Opera House)

- the development does not relate to the Sydney Opera House.

4.15(1)(b) The likely impacts of that development:

Context and Setting:

The surrounding land is a mixture of aviation related land uses (to the north and west), and rural-residential lifestyle lots (to the south, east and west). There is also broadacre farming land further to the west, north and north-east. It is not considered that the character of the area or the streetscape will be impacted negatively, with future development on the land in keeping with the existing airport developments in the area. The lot density will be higher and the lots smaller than the adjacent lands, but this is consistent with what was envisaged in the Airport Master Plan and recent rezoning. It is not considered that there will be significant adverse impacts on adjacent properties in terms of overshadowing and visual and acoustic privacy, as discussed further in this report.

Access, Transport and Traffic:

The issue of access and roads has been discussed above in relation to the DCP, in terms of the provision and standard of construction. In terms of traffic generation and the capacity of the existing road network, it is considered that the increased traffic can be adequately catered for within this network. Airport Street has a 9 metre-wide sealed formation, and Bartondale Road has a 7 metre-wide sealed formation, suitable for the anticipated increase in vehicle movements. Also, both Bartondale Road and Airport Street, have road reserves that are 30 metres in width, allowing ample room for widening the pavement, should it become necessary.



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Public Domain:

The development will not impact negatively in terms of such things as recreational opportunities, or the amount, location, design, use and management of public spaces. The SEE states that formal footpaths will not be provided in this instance, and given the nature of the lots, the distance to town and the width of the roads, this is considered acceptable.

Utilities:

The issues of the supply of water, sewer, stormwater and power have been addressed above, and have been accordingly conditioned.

Reticulated gas is located in Airport Street adjacent the site, and the SEE indicates that preliminary consultation has occurred with APA, and that gas services are available to the site. This shall be conditioned accordingly.

NBN services are located in Airport Street adjacent the site, and the SEE indicates that the subdivision can be serviced by mobile and NBN connections, and that the servicing will be finalised closer to construction time. This shall be conditioned accordingly.

Heritage:

There is no likely impact on Aboriginal or European heritage, as a result of the development (see assessment above in Section 5.10 of the LEP).

Other Land Resources:

The land has not been used for agricultural activities in recent times, or for mining, and is not considered suitable for these uses in any event. Therefore, it is not expected that the development will have any adverse effect on conserving and using valuable land resources such as productive agricultural land, mineral extractive resources or water supply catchments.

Water:

These issues of water supply and stormwater disposal, have been addressed in the report elsewhere. There will be no effect by the proposed development on surface water, groundwater, drainage flows or water quality.

Soil:

The development has the potential to impact on soil conservation in terms of - soil qualities or instability, management of soils, soil erosion and degradation, sedimentation and pollution of water bodies, because of the level of construction proposed. However, there is no impact predicted in terms of contamination, or acid sulphate soils. It will be necessary to impose appropriate conditions pertaining to sedimentation and erosion control, during any construction works.



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Air and Microclimate:

The final development will not affect air quality and microclimatic conditions in terms of existing air quality or pollution, as there will be no long-term emissions of dust, particulates, odours, fumes, gases or pollutants. There is potential for dust during the construction phase, which is able to be regulated through conditions on any issued consent. This issue of impacts during the construction phase has also been discussed elsewhere in this report.

Flora and Fauna:

This issue has been discussed above, and it has been determined that the removal of the vegetation on-site, will not have any adverse impact on critical habitats, threatened species or populations, ecological communities or any other protected species.

Waste:

There will be some waste or excess materials associated with the construction phase of the subdivision, and may include such things as overburden, pipe offcuts, general building type waste. Appropriate conditions will be imposed on any consent issued, in relation to the storage and disposal of waste.

Energy:

In terms of energy efficiency and conservation of energy, the size and orientation of most of the allotments, will allow houses to be positioned to take advantage of passive energy design principles, in terms of solar light and heating, and natural ventilation.

Noise and Vibration

The proposed development will create additional noise (residential type noise and aircraft noise), with the most affected property being the existing dwelling at 42 Bartondale Road, adjacent proposed Lot 10. It is unlikely that noise associated with residential uses will be significant, and whilst aircraft noise will be audible, the impacts on this adjacent house, are thought to be acceptable for the following reasons:

- a future hangar on proposed Lot 10 will partially shield the dwelling from planes using the taxiways,
- the house has an existing solid fence around the house and the rear yard, which will buffer some noise,
- there are a number of structures between the house and the taxiway, which will buffer some noise,
- plane movements are expected to be low, similar to the existing airpark, estimated to be 2 to 10 movements per day,
- the aircraft are only taxiing in this location, with the much noisier activities, such as engine checks/warmup and take-off, occurring in the airport area itself.

The issue of prop-wash on this dwelling has also be considered, but is not thought to be an issue for similar reasons to those above, being setback (30 to 40 metres), existing fencing and structures to act as buffers, and propeller speeds being significantly slower while taxiing, than in take-off or flight.

Natural Hazards:

There are no known risks to people, property or the biophysical environment from – geologic or soil instability, bushfire or flooding.



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Technological hazards

There are no known risks to people, property or the biophysical environment from industrial and technological hazards, land contamination and remediation or building fire risk. The issue of potential land contamination and remediation, has been discussed previously.

Safety, security and crime prevention

It is not considered that the proposed development will impact on the security and safety of adjoining properties nor will the design of the subdivision encourage criminal activity. There is ample natural surveillance opportunities from public areas as well as internal of the subdivision itself.

Social and Economic Impacts in the Locality:

The Temora Airport Master Plan 2019, states that “*Temora Airport, Temora Aviation Museum and Temora Airpark estate, generate significant social and economic benefits to the Temora community*”. The Plan further states that “*the airpark estate has brought many new residents to Temora that now contribute to the local Temora economy and support Temora Shire Council in the provision of improved services and facilities*”. This current proposal to expand the Airpark seeks to capitalise on these recognised and tangible social and economic benefits.

It is not considered that the proposed development would impact negatively on the health and safety of the community, and whilst the social dynamic of this area will gradually change over time as a result of this development, it is to an extent envisaged by the recent LEP amendment, and supporting planning documents. The community structure and character will not be adversely impacted, and there will be no negative impact in terms of social equity or the socially disadvantaged.

Economically, the subdivision will have a positive impact for the Airport precinct, the community, and adjacent land owners who will ultimately benefit from the taxiways proposed to be constructed as part of this development, should they wish to develop their land in a similar fashion.

Site Design and Internal Design:

The development design is sensitive to environmental conditions and site attributes including, the size and shape of the land and position of the lots, roads and taxiways. It utilises existing infrastructure where possible (Bartondale Road), and the new roads and taxiways have been selectively located such that they provide opportunities for the adjacent landowners to develop their land in a similar fashion, and with reduced costs. In the main, the development has been designed to minimise the impacts on adjacent residences.

Furthermore, the subdivision was referred to the Civil Aviation Safety Authority (CASA), as the development is adjacent the airport. CASA’s only comment was that “any future development within the estate must not infringe the obstacle limitation surfaces for Temora Aerodrome”. This is largely a matter for future DAs on each lot, but a *prima facie* review of the OLS, would indicate that future development would be unlikely to impact the OLS. The site is located within the Inner Horizontal Surface RL 321.0 metres, and the highest point on the site is at a RL of 296 metres.



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Construction Matters:

The environmental issues and impacts associated with the construction phase of the development have been addressed throughout this report as necessary. This includes such things as erosion and sedimentation control, hours of construction, etc., and minimal impact is expected.

Cumulative impacts

Cumulative impacts include such things as different impacts occurring so close in time, or so close in location, that the impacts overlap and cause a greater impact. Cumulative impacts can also take the form of repetitive, often minor impacts eroding environmental conditions, or different types of impacts interacting to produce another impact. The environmental impacts associated with the development have been considered in the report, and as the individual impacts are considered minimal, no significant cumulative impact is anticipated from the subdivision.

4.15(1)(c) - The suitability of the site for the development:

Does the proposal fit in the locality ?

The proposed development can fit in the locality, given the nature of the area and its proximity to the Airport. There are no constraints posed by adjacent developments that would prohibit the development, and as discussed above the development would not lead to unmanageable transport demands, and no additional recreational opportunities are required.

There are adequate utilities and services available to the proposed development, subject to extension. It has been demonstrated that the air quality and microclimate are appropriate for the development, there are no hazardous landuses or activities nearby, and ambient noise levels are suitable for the development.

Are the site attributes conducive to development ?

The site is not subject to natural hazards including flooding, bushfire, subsidence, slip or mass movement. The soil characteristics are appropriate for the development, and there are no critical habitats, or threatened species, populations, ecological communities or habitats on the site. The development will not prejudice future agricultural production and there are no known mineral or extractive resources on the site. This issue of potential site contamination has been discussed previously.

4.15(1)(d) - Any submissions made:

The Applicant was forwarded a summary of the following issues that were raised, and provided written comments, as shown. An assessment of each issue follows.

NOTE: It appears that several of the comments received (in particular the design comments) are based on a superseded plan of subdivision, and therefore several of these issues have been addressed in the latest version of the plan of subdivision.



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General issues

Issue 1	Applicant Comment
Council is making a mistake in trying to maximise the number of blocks	The proposed lots are the same size or larger than lots in the existing Temora Airpark Estate. All blocks proposed exceed the minimum lot size.
Assessment: Provided the subdivision functions appropriately, the number and size of lots is a commercial decision of the developer, and not a planning decision. The landside roads are of sufficient width and the airside taxiways (of which there are different types) are designed to meet the relevant standards. The lots proposed are considered to be suitably sized and dimensioned (see points below), and offer a variety of sizes, to meet the differing needs of prospective purchasers.	
Issue 2	Applicant Comment
A minor reduction in the number of blocks, from 40 to 38, would make it a much more user friendly sub division	The proposed lots are the same size or larger than lots in the existing Temora Airpark Estate. These existing lots have been suitably developed. All blocks proposed exceed the minimum lot size.
Assessment: See comments above in relation to Issue 1.	
Issue 3	Applicant Comment
Lot widths should be a minimum of 24 or 25 metres because: <ul style="list-style-type: none"> - it is difficult to site a house and have a clear, wide, side driveway access to a hangar when blocks are less than 24m wide, especially from the point of view of houses, side driveways and hangar access via these side driveways, - an airside frontage of 25 metres allows for the useable opening of a conventionally doored hangar to be 18 metres, - 25 metre wide lots present nicely to the streetscape and allows for a variety of house designs, land side access and landscaping options 	There are only a small number of lots that have road frontages less than 24 metres, being lots 11, 19 and 27. Council is seeking to offer a range of lot sizes to cater to different needs.
Assessment: Generally, residential lots of between 14 metres and 20 metres wide are considered an appropriate width for north-south running lots. The lot widths proposed in this subdivision exceed this, and are considered more than adequate for the placement of a dwelling, which would still allow vehicular access past the dwelling to the rear of the property, and to have a positive impact on the streetscape.	
In terms of block width and suitability for hangars, most hangars for single general aviation aircraft are between 15 metres and 20 metres in width, which could be accommodated on all lots. Depending on the size of the hangar proposed, some hangar doors may need to open inwards of the hangars, as opposed to the traditional doors that slide to the side.	
Generally, the varying width of the lots are considered suitable, such that there is ample scope for dwellings and hangars to be designed to fit each lot.	



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Issue 4	Applicant Comment
Lots of 1250 m ² or greater are desirable (evidence of demand for large lots is there in the current estate where a number of landowners have combined two lots)	Only lots 20 and 28 are less than 1250 square metres, and the area of these lots is only slightly less than this area, being 1227 m ² and 1212 m ² respectively.
Assessment: Typical residential lots sizes in rural communities are generally between 700 m ² and 1,000 m ² . A variety of different lot sizes are proposed in the subdivision (1,212 m ² to 2,481 m ²), and the average lot size subdivision is 1606 m ² . Even based on the smallest lot size proposed, it is considered that there is ample room for a dwelling and a hangar. It should also be noted that a variety of aviation related uses may also be permitted on the lots, which may require smaller lots.	
Issue 5	Applicant Comment
Actual vehicle usable road widths on the proposed sub division need to be wider than Tenefts Street	The future road widths will be 7.2m seal width which is a standard residential road seal width.
Assessment: A 7 to 7.5 m carriageway is wide enough for two vehicles to pass each other while passing a parked car. It is wide enough for a moving car to pass between two parked cars, but is clearly not wide enough for two moving vehicles each other while passing two (2) parked cars. Given the length of the new roads and number of lots proposed to access each road, the standard proposed is considered acceptable. However, with road reserve widths of 18.2 metres and 20 metres proposed, a wider carriageway could be constructed if it was considered necessary.	
Issue 6	Applicant Comment
<p>Concern over the narrow width of the taxi ways on the proposed sub division</p> <ul style="list-style-type: none"> - there is a problem where the taxi-lane passes Lots 20 and 28 because a pilot is blind to other taxiing aircraft further along and around the corner. Aircraft cannot be turned or manoeuvred easily to allow passing and the MOS139 separation distances cannot be met with a single taxi-lane which will have frequent two-way use. A passing node in the form of a parallel taxi-lane or taxiway is needed and the most appropriate place is probably parallel to the boundary of lots 19 and 27 with the sacrifice of lots or part of lots 20 and 28, - similar issue arises at Lot 40 where future access to private land is being allowed for. This could be solved by requiring a future subdivision to provide for a passing node in its layout. 	<p>This situation has not been an issue raised with Council in relation to the existing estate. In the infrequent situation where two aircraft are required to pass each other in opposite directions, radio communication will alert pilots to monitor for approaching aircraft.</p> <p>In addition, in response to these concerns, Council proposes to provide a wider taxiway seal in front of Lots 37-39 to allow safe passing of aircraft. Normal taxiway seal width is 10m, therefore a section of 20m wide could be provided to accommodate aircraft passing. An additional passing area could be added along the future taxiway, closer to the runway, in order to cater for the needs of future development areas, if required.</p> <p>Council can also provide additional sealed taxiway area at the corner of Lots 20 and 28 in order to provide additional space for aircraft movement, should two aircraft arrive at the turning points of the taxiway at the same time.</p>
Assessment: General aviation aircraft have a wingspan of between 10 to 12 metres, while light sport aircraft have a slightly smaller wingspan. The width of the taxiway reserves are 33 and 41 metres, so can cater for two (2) aircraft passing, although the width of the seal within these reserves will be narrower than this, and may result in aircraft having to veer off the seal (possible but not the preferred option by aircraft owners). Given the length of the taxiways, it makes sense for several sealed passing bays to be provided, as indicated by the Applicant above, and will be conditioned accordingly.	



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Issue 7	Applicant Comment
The safety of the main taxiway to the runway - there is a hill/slope involved and it will be dangerous when aircraft are approaching from opposite directions, as they may not be able to see each other.	Significant earthworks to shape the existing land are part of the development proposal. Additional details will be provided in future road cross sections. Council acknowledges that the site must be suitable for aircraft taxiing and this will be detailed in the future design plans.
Assessment: It is considered that the Applicant's response to this is appropriate, with a suitable design to be prepared prior to construction commencing.	
Issue 8	Applicant Comment
There needs to be rules for the Airpark such as time limits to construct dwellings, no shipping containers, maintenance of undeveloped lots.	The time limits to construct dwellings are not enforceable, therefore this clause was previously removed from the Development Control Plan. Shipping containers are only permitted by Council as temporary storage. Maintenance of undeveloped lots is already enforced by Council.
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 9	Applicant Comment
Adjacent areas should be allowed to take up the demand for storage and industrial type use rather than have these in the air park estate.	Council will conduct a merit based assessment of all Development Applications associated with the Temora Airpark Estate. The zone permits Business Premises, Residential, Tourist and Visitor Accommodation, Incidental with Aviation. The DCP cannot prohibit business uses, however Council will assess all development applications on their merit, considering the mixed range of uses that are permitted.
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 10	Applicant Comment
Consideration needs to be given to the parking of visiting aircraft (sealed all-weather) due to the remote location from the existing aircraft parking areas	Visiting aircraft are able to park at the existing airport aprons
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 11	Applicant Comment
The mix of usage in the new estate presents challenges in planning and policing by Council, in terms of compatibility between residential lifestyle lots and commercial aviation services within the same precinct (e.g noise, impromptu storage arrangements, unsupervised visitors, and taxiway traffic at all hours). In hindsight, the Spitfire Drive development would have been an ideal commercial development site, leaving the Bartondale road initiative for residential use. If an economical plan	Council considers the Temora Airpark Estate to be similar to a "Village zone" where a range of low impact residential, commercial and light industrial uses are considered compatible with the intention of the zone, subject to merit based assessment. Specifying certain areas to be commercial only is restrictive and may prevent the future development of some lots.



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for staged residential-only development could be found, it might avoid the difficulties of mixed usage by attracting and successfully serving newcomers at the current rate of uptake.	
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 12	Applicant Comment
If flying training facilities are part of the overall airport development plan, a more specialized type of input will be needed.	Noted, however this is not part of the current Development Application
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 13	Applicant Comment
Operations & Maintenance (O&M) Plan for the Airpark Estate (which addresses guidance, management and maintenance issues) – needs to be developed, or if it exists, it needs to be extended to incorporate the new estate	Noted. Council will consider this as part of the future operations of the estate.
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 14	Applicant Comment
Explore opportunities to do other works at the aerodrome whilst constructing the new airpark (e.g economies of scale, use of overburden, etc)	Noted. Council will consider this as part of the future construction of the estate.
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 15	Applicant Comment
Airport levy – to be pegged to rates to prevent cross-subsidisation	This issue is not related to the current Development Application
Assessment: This is not a planning matter, and it is considered that the Applicant's response adequately addresses this issue.	
Issue 16	Applicant Comment
What are the taxiway gradients to the new airpark ? Grades impose potential operational impacts on aircraft, e.g excessive use of brakes, and taxiing	Significant earthworks to shape the existing land are part of the development proposal. Additional details will be provided in future road cross sections. Council acknowledges that the site must be suitable for aircraft taxiing and this will be detailed in the future design plans.
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 17	Applicant Comment
Will a Council Marketing Plan be developed ?	This will be developed at the appropriate time by Council
Assessment: This is not a planning matter and it is considered that the Applicant's response adequately addresses this issue.	



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Issue 18	Applicant Comment
Council needs to be aware of what a safe aviation operation looks like and why, so that it can facilitate ongoing safe operations over and around Temora. Council needs to state clearly “up front” in any promotional/marketing information what the mix is, how it works in general terms and the Council’s philosophy in developing such an aviation focused hub in the town.	Noted. Future Development Applications will be assessed by Council on their merits. Council will review the existing Temora Airpark Estate Development Control Plan chapter in order to clarify any areas of concern.
Assessment: This is not a planning matter and it is considered that the Applicant’s response adequately addresses this issue.	
Issue 19	Applicant Comment
Consideration to be giving to reducing the speed limit along Airport Street to 50 kph, particularly with increased intersections and lots	Yes this will be considered
Assessment: The NSW speed zoning guidelines provide guidance on speed zones, and essentially involves reviewing the nature of the area (rural, built up, etc), the road (alignment, width, number of access points, etc), conducting a speed survey and analysing crash statistics. It does not seem that a 50kmph zone is warranted at this stage, however, the Applicant has agreed to review this, which is considered appropriate.	
Issue 20	Applicant Comment
Submission assumes that the airside (taxiway) infrastructure has been designed around Code B aircraft and presumes that Council has received technical advice to be satisfied with this design and application of the Manual of Standards – Aerodromes (MOS 139).	Noted
Assessment: It is proposed that conditions be imposed requiring the taxiways to be designed and constructed as per all relevant guidelines.	
Issue 21	Applicant Comment
Aircraft communicate using VHF radio which requires line-of-sight. The connection from the expanded estate to the aerodrome is in the order of 500-600 metres and incorporates a crest which makes line-of-site and reliable VHF radio communications difficult. Presumably the taxiway linking the proposed estate to the aerodrome will incorporate at least one passing node placed at logical points to account for the two-way long taxi and the impact of the crest on communication.	Noted. Council is proposing to include a passing area and additional sealed areas in order to accommodate aircraft passing in opposite directions
Assessment: As discussed above, the commitments provided by the Applicant will be conditioned to provide passing bays.	



DEVELOPMENT ASSESSMENT REPORT

Design issues

Issue 22	Applicant Comment
Reduced width of Lots 1-10 to 29.4 metres and gain one (1) additional lot	No change is proposed
Assessment: As discussed above, the design of the subdivision (including lot size and dimensions, road width, taxiway width), is considered appropriate, and suitable for the intended purpose.	
Issue 23	Applicant Comment
Increase width of Lots 10 to 20 to 23.12 m	No change is proposed
Assessment: This comment appears to be based on a superseded plan of subdivision, and consequently most of these lots are 24.5 metres wide. Furthermore, as discussed above, the design of the subdivision (including lot size and dimensions, road width, taxiway width), is considered appropriate, and suitable for the intended purpose.	
Issue 24	Applicant Comment
Increase width of Lots 29 to 40 to 26.8 m	No change is proposed
Assessment: As discussed above, the design of the subdivision (including lot size and dimensions, road width, taxiway width), is considered appropriate, and suitable for the intended purpose.	
Issue 25	Applicant Comment
Delete Lots 20 and 28 to allow aircraft to pass when taxiing to and from Lots 1 to 19	This is not considered necessary with the inclusion of the passing areas and wider sealed areas
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 26	Applicant Comment
Install an aircraft pull-off holding point location half way along the taxiway to be installed along the Greenacre property boundary fence, to allow aircraft taxiing in opposite directions (west to east and east to west) an area to pull off the taxiway and allow the other to taxi past.	Council will consider this if deemed necessary due to future development
Assessment: It is considered that the Applicant's response adequately addresses this issue.	
Issue 27	Applicant Comment
Widen the southern (18.2 metre wide) road to 20 metres (to provide a more attractive streetscape), which can be achieved by reducing the 41 metre wide taxiway to 40 metres	The road width of 18.2m is considered to be adequate in this location
Assessment: An 18.2 wide road reserve, with a 7.2 metre wide carriageway, provides for footpath verges of 5.5 metres either side of the road, which will contribute positively to the streetscape.	



DEVELOPMENT ASSESSMENT REPORT

Issue 28	Applicant Comment
Reposition the cul-de-sac heads back one lot (to increase the size of the end lots, reduce road infrastructure costs and increase site layout options for the end lots)	This is not considered to be necessary. Council is seeking to provide a variety of lots in order to meet market demand
Assessment: Whilst the issue raised is agreed with, it is a design and economic issue for the Applicant to consider. From a planning perspective, both the current design, as well as a shortened cul-de-sac, will function suitably.	

4.15(1)(e) - The public interest:

There are no known policy statements from either Federal or State Government that are relevant to this proposal. The recently gazetted Planning Proposal (Amendment 7) that underpins the rezoning of this land, has envisaged this form of development. The development is consistent with the Temora Airport Master Plan (April 2019) adopted by Council, which specifically identified this land had potential as a future airport. There are no covenants, easements, or agreements that affect the proposal, and the health and safety of the public will not be affected.

The development is also consistent with a number of the directions in the Riverina Murray Regional Plan 2016, in particular the Temora Shire Council narrative, which identified that Council wanted to “take advantage of tourism opportunities, focusing on heritage, **aviation**, agriculture, sport and recreation”. Overall, the proposal would not contravene the public interest.

OTHER MATTERS:

Section 7.11 and 7.12 Contributions Policies:

Section 7.12(2) of the EPA Act, states that “a consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 7.11”. Accordingly, Council can only require payment of either a 7.11 or 7.12 contributions.

Section 7.11 Contributions Plans

Council does not have any 7.11 Contribution Plans.

Section 7.12 Contributions Plans

The *Temora Shire Council Developer Contributions Plan 2019*, applies to this development, and condition will be imposed in this regard, being 0.5% of the cost of the development (\$2,600,00 x 0.5% = \$ 13,000).

Disclosure of political donations and gifts:

The application and notification process did not result in any disclosure of Political Donations and Gifts.

CONCLUSION:

It is considered that the subdivision is an appropriate development of the site, and that the resulting subdivision pattern is in keeping with the preferred character of the area. The development comfortably couples with the relevant controls contained in the LEP and DCP, and this subdivision is a form of development envisaged by the controls.

RECOMMENDATION



DEVELOPMENT ASSESSMENT REPORT

SECTION 1 – DEFERRED COMMENCEMENT CONDITIONS

1. Pursuant to section 4.16(3) of the *Environmental Planning and Assessment Act, 1979*, this consent is not to operate until Council is satisfied that the following condition contained in Section 1 of this consent, has been satisfied.
2. Legal access of a suitable width (for the purpose of an aircraft taxiway) shall be secured from the subject land (Lot 1112 DP 750587 and Lot 2 DP 209557) to the airport land (Lot 105 DP 1254446).

SECTION 2 – CONDITIONS OF CONSENT

PART A – ADMINISTRATIVE CONDITIONS

Terms of approval

- A1. The developer shall carry out the development generally in accordance with the following plans and documents

Reference	Issue	Prepared by	Dated	Submitted
20302	-	T J Hinchcliffe & Associates	29 th July 2020	August 2020
Statement of Environmental Effects (32 pages), dated August 2020, prepared by Temora Shire.				
Additional information supplied to DA Busters by email, 3.9.2020, 14:49.				

Inconsistencies between documents

- A2. In the event of any inconsistency between the documentation referred to in Condition A1, the most recent document shall prevail to the extent of the inconsistency.
- A3. In the event of any inconsistency between conditions of this approval and documents referred to in Condition A1, the conditions of this approval shall prevail to the extent of the inconsistency.

Lapsing of approval

- A4. This development approval shall lapse five (5) years after the date on which it is granted, unless the works associated with the development have physically commenced.

Statutory Requirements

- A5. All licences, permits and approvals must be obtained and maintained as required throughout the life of the development. No condition of this approval removes the requirement to obtain, renew or comply with such licences, permits or approvals.

Cost of works

- A6. All works associated with the proposal, or required by this consent, will be at no cost to Council (except where Council is the developer).



DEVELOPMENT ASSESSMENT REPORT

Prescribed Conditions

- A7. All relevant prescribed conditions under Part 6, Division 8A of the *Environmental Planning & Assessment Regulation 2000* apply and must be complied with.

PART B – PRIOR TO ISSUE OF SUBDIVISION WORKS CERTIFICATE

Soil erosion and sediment control measures

- B1. Prior to the issue of a subdivision works certificate, an erosion and sedimentation control plan shall be submitted to, and approved by, Council. These controls shall be designed in accordance with the *Erosion and Sediment Control* section of the *Temora Shire Development Control Plan 2012*.

Road design plan (landside)

- B2. A road design plan, shall be prepared by a Civil Engineer or other suitably qualified professional, in accordance with all relevant *Austroads "Guide to Road Design"* and the *Engineering Standards* section of the *Temora Shire Development Control Plan 2012*. The plan shall be submitted to, and approved by Council, prior to the issue of a subdivision works certificate. The plan shall include but not be limited to, details of design and construction for the following:
- (a) construction and sealing of the proposed new roads and their intersections with Airport Street, including the provision of kerb and guttering and stormwater drainage,
 - (b) the provision of kerb and guttering and stormwater drainage, and shoulder seal, along the Airport Street frontage of the development site,
 - (b) design for the intersection of the proposed new roads and Airport Street, and Bartondale Road and Airport Street, that complies with *Austroads Part 4A Unsignalised Intersections*,
 - (c) terminus of the roads being constructed and sealed with a minimum of a ten (10) metre radius,
 - (d) signage and line-marking in accordance with Australian Standard *AS1742 - Manual of uniform traffic control devices*,
 - (e) upgrade of the Bartondale Road and Airport Street intersection, as per the above standard.

Taxiway design plan (airside)

- B3. A taxiway design plan, shall be prepared by a suitably qualified professional, in accordance with all relevant aviation requirements and guidelines. The plan shall be submitted to, and approved by, the relevant authority, prior to the issue of a subdivision works certificate. The plan shall include but not be limited to details of design and construction for the following:
- (a) construction and sealing of the proposed new taxiways, including the provision of table drains and stormwater drainage,
 - (b) the taxiways being designed for the largest plane anticipated to access the subdivision,
 - (c) the provision of aircraft passing bays within the proposed taxiways, adjacent Lots 37 to 39 and Lots 20 and 28.

Stormwater and drainage works plan

- B4. A comprehensive stormwater drainage system shall be designed by a suitably qualified practising Civil or Hydraulic Engineer, other suitably qualified professional, in accordance with the *Engineering Standards* section of the *Temora Shire Development Control Plan 2012*. The plan shall be submitted to, and



DEVELOPMENT ASSESSMENT REPORT

approved by, Council, prior to the issue of a subdivision works certificate. The plan shall include, but not necessarily be limited to, the following:

- (a) detailed engineering plans for the management of stormwater (collection and disposal) from the site as a whole, the individual lots, and the proposed new roads and taxiways, including any inter-allotment drainage system,
- (b) the hydrology and hydraulic calculations shall be based on models described in the current edition of *Australian Rainfall and Runoff*,
- (c) incorporate escape paths for overland flow of water in the event of a major rainfall event. The escape paths shall be properly constructed overflow channels for floor relief for the 100 year ARI event.

Water

B5. A comprehensive reticulated water supply system shall be designed by a suitably qualified practising Civil or Hydraulic Engineer, or other suitably qualified professional. The plan shall be submitted to, and approved by, Goldenfields Water, prior to the issue of a subdivision works certificate. The plan shall include, but not necessarily be limited to, the following:

- (a) extension of the existing reticulated water supply system, to service each lot in the subdivision,
- (b) the provision of a water tapping and meter for each allotment,
- (c) the provision of fire hydrants,
- (d) the disconnection or relocation of any existing services.

Sewer

B6. A comprehensive reticulated sewerage drainage system shall be designed by a suitably qualified practising Civil or Hydraulic Engineer, or other suitably qualified professional, in accordance with the *Engineering Standards* section of the *Temora Shire Development Control Plan 2012*. The plan shall be submitted to, and approved by, Council, prior to the issue of a subdivision works certificate. The plan shall include, but not necessarily be limited to, the following:

- (a) extension of the existing reticulated sewerage system, to service each lot in the subdivision,
- (b) the provision of a sewer junction for each allotment.

Power supply

B7. Prior to the issue of a subdivision works certificate, design plans showing the location and nature of the proposed electricity infrastructure (street lighting, power lines, transformers, etc), shall be submitted to the Principle Certifying Authority (PCA) and Council. The plans shall be prepared by an Accredited Service Provider, and certified that they comply with the following standards.

- (a) underground backbone high voltage power mains and low voltage power mains shall be provided to service each allotment within the subdivision, (including multiple distribution substations as required) in accordance with the requirements of relevant electrical infrastructure provider,
- (b) street lighting shall be provided along the new roads, in accordance with the requirements of Australian Standard *AS1158 Lighting for Roads and Public Spaces* – Table 1.1 (category P4 for cul de sacs and collector roads).



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Telecommunications

- B8. Prior to the issue of a subdivision works certificate, design plans showing the location and nature of the proposed telecommunication infrastructure to each allotment, shall be submitted to the PCA and Council. The plans shall be prepared by an Accredited Service Provider.

Gas

- B9. Prior to the issue of a subdivision works certificate, design plans showing the location and nature of the proposed gas infrastructure, shall be submitted to the PCA and Council. The plans shall be prepared by an Accredited Service Provider.

PART C – PRIOR TO COMMENCEMENT OF WORKS

Subdivision Works Certificate (SWC)

- C1. A Subdivision Works Certificate must be obtained from Council or an Accredited Certifier prior to work commencing, for all construction works.
- C2. Full engineering design plans, prepared in accordance with Part B conditions, shall accompany the applications for Subdivision Works Certificate, and shall cover all civil and utility works.

Potentially hazardous building material and fill material

- C3. Prior to work commencing on-site the Developer shall conduct an investigation for hazardous building materials. Any hazardous building materials shall be removed from site and disposed of to a waste disposal facility authorised to accept the waste.
- C4. Prior to work commencing on-site and the Developer shall test and classify the fill material on lot 2 DP 209557. Should the material be unsuitable for re-use, it shall be disposed of to a waste disposal facility authorised to accept the waste.

Site preparation - Erosion Control

- C5. Erosion and sedimentation controls shall be implemented in accordance with the approved plan, before earthworks and construction commence, and shall be maintained during construction as required, to prevent material moving off-site.

Application to carry out works in road reserve

- C6. Any works constructed or undertaken on public roads dedicated in the name of Temora Council, or utilised for the carrying out of work on adjacent properties, shall not be undertaken until an approval under the Roads Act, 1993 (works within the road reserve application), has been obtained.



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Site notice

- C7. A site notice(s) shall be prominently displayed at the boundaries of the site for the purposes of informing the public of development details including, but not limited to:
- (a) details of the Principal Certifying Authority;
 - (b) the approved hours of work;
 - (c) the name of the site/project manager and the primary contract the responsible managing company (if any), its address and 24 hour contact phone number for any inquiries; and
 - (d) a statement that unauthorised entry to the site is not permitted.

PART D – DURING CONSTRUCTION

Approved Plans to be On-site

- D1. A copy of the approved and certified plans, specifications and documents incorporating conditions of approval and certification, and all relevant environmental approvals, shall be kept on the site at all times, and shall be made available for perusal by any officer of Council or the PCA on request.

Hours of Construction

- D2. Work on the project shall be limited to the following hours:
- (i) Monday to Friday - 7:00 am to 6:00 pm
 - (ii) Saturday - 8:00 am to 5:00 pm
 - (iii) No work to be carried out on Sunday/Public Holidays, without the prior consent of Council.

Noise management

- D3. Noise emissions from plant and equipment shall be minimised, by installing and maintaining, wherever practicable, efficient silencers and low-noise mufflers.

Dust management

- D4. All activities on the site shall be undertaken with the objective of preventing visible emissions of dust from leaving the site, including wind-blown and traffic-generated dust. Should such visible dust emissions occur at any time, the Developer shall identify and implement all practicable dust mitigation measures, including cessation of relevant works or dampening of site roads and work areas, as appropriate, such that emissions of visible dust cease.

Waste management

- D5. The developer must provide an adequate receptacle to store all waste generated by the development during the construction phase, pending disposal. The receptacle must be regularly emptied and waste must not be allowed to lie or accumulate on the property other than in the receptacle.
- D6. The Developer shall maximise the treatment, reuse and/or recycling on the site of any excavated soils, slurries, dusts, aggregate and sludges associated with the development, to minimise the need for treatment or disposal of those materials outside the site.



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Earthworks and filling of dams

- D7. Any earthworks:
- must not cause damage to any building or structure on any adjoining lot, and
 - must not redirect the flow of any surface or ground water or cause sediment to be transported onto an adjoining property, and
 - any fill brought to the site, must contain only virgin excavated natural material (VENM) as defined in Part 3 of Schedule 1 to the *Protection of the Environment Operations Act 1997*, and
 - any excavated soil to be removed from the site, must be disposed of in accordance with any requirements under the *Protection of the Environment Operations (Waste) Regulation 2005*.
- D8. The four (4) existing dams shall be filled and compacted to achieve a maximum compaction of 98% standard dry density at optimum moisture content.

Unexpected finds

- D9. Should any relics or artefacts (Aboriginal or European) be discovered during earthworks, excavation or disturbance, work in the immediate area must stop immediately, and Council and Heritage NSW shall be consulted.

Demolition and asbestos / waste removal

- D11. Demolition/removal of the existing transportable dwelling, cottage, shed and office, shall be carried out in accordance with the requirements of *Australian Standard AS2601 The Demolition of Structures*.
- D12. Should any asbestos be discovered during the demolition, its removal and disposal shall be carried out by a licensed asbestos removalist, in accordance with the requirements of SafeWork NSW and an asbestos removal control plan. A copy of the clearance certificate pertaining to the removal of asbestos shall be submitted to Council, prior to the final inspection.
- D13. Asbestos (if any) and all other waste generated by the demolition/removal of the structures, must be disposed of at a waste disposal site authorised to accept such waste, as soon as practicable. Receipts shall be retained for all asbestos and other waste disposal.

Setting out of Infrastructure / Structures

- D10. The engineering works shall be set out by a registered surveyor to verify the correct position of the infrastructure in relation to property boundaries and the approved alignment levels. A report from the registered surveyor shall be furnished to the PCA and Council for verification prior to any inspections being carried out by the PCA.

Certification and inspection of subdivision works

- D11. The subdivision works must be inspected and tested by the PCA, at each relevant stage of construction to demonstrate compliance with the approved plans. Where Council is not the PCA, documentary evidence shall be provided by the PCA to Council, demonstrating compliance.



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- D12. The PCA is to be given a minimum of 48 hours notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice under Section 81A of the *Environmental Planning and Assessment Act 1979*.

Disposal of seepage and stormwater

- D13. Any seepage or stormwater collected on-site during construction must not be pumped to any public road stormwater system or watercourse.

Installation of services

- D14. Service conduits for electricity and telecommunications cabling shall not be trenched across any road pavements.

State Survey Marks

- D15. The developer shall ensure that any existing State Survey Marks (Permanent Mark) will not be disturbed. If it so happens that this mark falls within any works associated with the development it shall be relocated at the developer's cost or if it is disturbed, reinstatement costs shall also be borne by the developer.

PART E – PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE

Completion of engineering works

- E1. All Council engineering works and assets (roadworks, taxiway works, sewerage and stormwater) shall be completed in accordance with the approved plans and subdivision works certificate, prior to the issue of a subdivision certificate

Completion of other services

- E2. Prior to the issue of a subdivision certificate, written evidence shall be submitted to Council, from the relevant supply authority, stating that satisfactory arrangements have been made throughout the proposed subdivision, and to each allotment, with respect to the provision of:
- (a) telecommunication services – NBN/Telstra,
 - (b) power and street lighting – Essential Energy,
 - (c) gas – APA/ Australian Gas Networks,
 - (d) water – Goldenfields Water.

Works as Executed Plans

- E3. A set of final works as executed plans showing all works carried out on the site and the location of all services, shall be submitted to Council, prior to the issue of a subdivision certificate.
- E4. The plans shall be clearly marked to show all variations of the completed works from the approved design plans. The plans shall also show contain the location and depth of any fill placed on any lot.



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- E5. The works as executed plans shall be signed by a licensed Surveyor or Engineer, or the relevant professional. The plans shall be clean, neat and suitable for long term storage, and an electronic version of the plans shall also be provided.
- E6. A schedule of quantities (including cost) relating to the as constructed assets shall be submitted to Council.

Fencing

- E7. Any fencing to be provided to and within the subdivision, shall be in accordance the *Landscaping* section of the *Temora Shire Development Control Plan 2012* (landside), and as per any relevant requirements relating to authorised access to the airport (airside).

Damage to infrastructure or services

- E8. The cost of repairing any damage caused to Council or other Public Authority's assets in the vicinity of the subject site as a result of construction works associated with the approved development, is to be met in full by the developer prior to the release of any subdivision certificate.

Road dedication

- E9. The proposed internal subdivision roads shall be dedicated as public roads in the name of Temora Shire Council. All costs associated with the dedication of the road in the *NSW Government Gazette*, shall be at full cost to the developer.

Road name

- E10. All proposed road names shall comply with the *NSW Addressing User Manual* prepared by the Geographical Names Board of NSW, and shall be approved by Council.
- E11. Street naming signs, conforming to the Australian Standard *AS1742.5 Manual Uniform Traffic Control Devices – Street Name and Community Facility Name Signs*, shall be purchased from Council and erected in the locations nominated by Council.

Street trees

- E12. Tree planting shall be carried out at the following rate, for each mature tree removed:
- one (1) tree, of a minimum height of 1.5 metres at time of planting, and
 - two (2) trees of tube stock size.
- E13. Tree planting may occur both on-site, as well as off-site elsewhere in the Airport Precinct (on private or public land), in suitable locations.

Street addressing

- E14. A street addressing number plate shall be erected on the kerb adjacent each lot by Council, at full cost to the developer, at the price listed in Council's Management Plan, at the time of payment.
- E15. Street numbers shall in accordance with the *NSW Addressing User Manual* prepared by the Geographical Names Board of NSW be as follows:



DEVELOPMENT ASSESSMENT REPORT

Lot No.	Address
1	2 Bartondale Road
2	4 Bartondale Road
3	6 Bartondale Road
4	8 Bartondale Road
5	10 Bartondale Road
6	12 Bartondale Road
7	14 Bartondale Road
8	16 Bartondale Road
9	18 Bartondale Road
10	20 Bartondale Road
11	1 new southern road
12	3 new southern road
13	5 new southern road
14	7 new southern road
15	9 new southern road
16	11 new southern road
17	13 new southern road
18	15 new southern road
19	17 new southern road
20	19 new southern road

Lot No.	Address
21	2 new southern road
22	4 new southern road
23	6 new southern road
24	8 new southern road
25	10 new southern road
26	12 new southern road
27	14 new southern road
28	16 new southern road
29	1 new northern road
30	3 new northern road
31	5 new northern road
32	7 new northern road
33	9 new northern road
34	11 new northern road
35	13 new northern road
36	15 new northern road
37	17 new northern road
38	19 new northern road
39	21 new northern road
40	23 new northern road

Contributions

- E16. Evidence shall be submitted to Council that the Water Supply Authority's obligations have been met with regards to headworks and contributions for this development. Such Certificate of Compliance of payment, or satisfactory arrangements, shall be furnished prior to issuing of the subdivision certificate. The point of contact for the Water Supply Authority for this development is Goldenfields Water.
- E17. Prior to the release of the subdivision certificate, a contribution is required towards the provision of public amenities and services, in accordance with the Temora Shire Council Developer Contributions Plan 2019, being 0.5% of the cost of the development, estimated to be \$ 13,000 (\$2,600,00 x 0.5%).

Final subdivision plans

- E18. The submission of a final plan of subdivision (and seven copies), suitable for registration at the Land Titles Office.

Registration of easements and restriction as to users

- E19. Easements shall be created over all services to the satisfaction of the relevant authority, and/or wherever Council deems necessary to allow unrestricted access to the service, and restrictions as to user created, under section 88B of the Conveyancing Act 1919. This shall include, but not be limited to:
- (a) a restriction as to user on Lots 21, 22, 37, 29 and 30, requiring all building works to be designed by a suitably qualified and practicing structural engineer, with due regard to the land being filled ground,
 - (b) a restriction as to user on Lot 1, that prohibits vehicular access to the site from Bartondale Road,



DEVELOPMENT ASSESSMENT REPORT

- E20. The 88B Instrument shall be submitted to the PCA with the final plan of subdivision as a prerequisite to the endorsement of the subdivision certificate.
- E21. The 88B Instrument creating restrictions as to user and easements shall contain a provision, enabling such restrictions or easements to be revoked, varied, modified or released only with the consent of Council.

SCHEDULE 1, DIVISION 4, CLAUSE 20 - REASONS FOR THE DECISION:

This section of the Act requires the public notification of certain decisions, the date of the decision, the reasons for the decision and how community views were taken into account in making the decision. The reasons for the decision (as recommended to Council) and how community views were taken into account, as it relates to this application are:

- the proposed development is consistent with the objectives of the zone,
- the proposed development is permitted in the zone,
- assessment of the development against the relevant guidelines demonstrates that the proposed development will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity,
- the proposed development does not compromise the relevant Environmental Planning Instruments,
- the proposed development is appropriate having regard to the relevant matters and can be managed through appropriate conditions,
- neighbour notification was carried out as per the CPP, and each of the issues raised has been addressed within the report, and shown to be acceptable, subject to the conditions of consent.

12.2 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE FUND - EXTENSION

File Number: REP20/1164
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

The Federal Government has advised that the Local Roads and Community Infrastructure Program has been extended. Temora Shire Council has been allocated an additional \$716,436.

At a Councillor workshop held on Monday 19 October, Councillors and senior staff considered a range of projects identified within Council's Delivery Program that may be brought forward, as well as potential projects identified by staff and through Council decisions and discussions. The final list of agreed projects is presented in Table 1.

Project name	Funding amount
Campbells Road Seg 1 Resheet (3.4km Inc Pipe Culvert Upgrades)	\$140,000
Research Station Road Seg 1 Resheet (3.25km)	\$110,000
Leonards Road Seg 1 Reform GP (6.75km)	\$150,000
Collins Road Seg 1 Resheet (4.4km)	\$135,000
Install solar panels Temora Agricultural Innovation Centre	\$25,000
Ariah Park Pool landscaping	\$20,000
Temora Toddler Pool splash park	\$136,436
Total	\$716,436

Table 1: Projects endorsed by Councillor workshop for funding

Next steps

Following endorsement of the selected projects, Council staff will complete a project nomination form for each project for submission to the Federal Government for their assessment and approval.

RECOMMENDATION

- It is recommended that Council
1. Endorse the list of projects nominated for funding under the Local Roads and Community Infrastructure Program,
 2. Direct Council staff to complete funding administration requirements, and
 3. Commence works on the delivery of the nominated project once relevant approvals have been received.

Report by Claire Golder

12.3 DEVELOPER CONTRIBUTIONS PLAN 2020**File Number:** REP20/1183**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Developer Contributions Plan 2020 [↓](#) **REPORT**

Councillors will recall that at the September Assets and Operations Committee Meeting, Councillors considered a report to present the Draft Developer Contributions Plan 2020. At the meeting, the Committee recommend that Council:

- Place the Draft Developer Contributions Plan 2020 on public exhibition and
- Receive a future report on the outcome of the public exhibition.

The draft Developer Contributions Plan was placed on public exhibition between Friday 25 September 2020 and Monday 26 October 2020. No submissions were received. However, anecdotally, Council staff have received some feedback from local developers who have concerns about the impact of additional costs that would need to be passed on to their customers for projects that will be commencing in the near future.

By way of review, the changes to the existing plan are as follows:

1. Change the levy rate to the maximum rate, being:

Proposed Cost of the Development	Maximum Percentage of the Levy
Up to \$100,000	Nil
\$100,001-\$200,000	0.5 Percent
\$200,001 +	1 Percent

2. Include stormwater infrastructure projects and contributions rates as included within the draft plan,
3. Update the list of community infrastructure projects and contributions rates as included within the draft plan,
4. Additional words within Clause 1.13:

Contributions will be allocated at the rate of 50% towards community facilities and 50% drainage infrastructure.

The increase in contributions collected will provide Council with the financial assistance needed to deliver necessary drainage projects for the benefit of the wider community into the future. However, due to the anecdotal feedback received, Councillors may wish to consider delaying the commencement of the Temora Shire Developer Contributions Plan 2020 until 1 July 2021, which would align with Council's next Fees and Charges Schedule as part of the 21/22 budget. This approach will provide developers more time to adjust their prices to reflect these fee changes.

This approach will still align with Council's need to use the appropriate mechanisms provided by the NSW Government to support long term asset management and overall Council long term financial sustainability, whilst balancing the short term financial impact upon the community.

RECOMMENDATION

It is recommended that Council:

1. Adopt the Temora Shire Developer Contributions Plan 2020, as exhibited
2. Apply the Temora Shire Developer Contributions Plan 2020 from 1 July 2021

Temora Shire Council

Developer Contributions Plan 2020

Fixed development consent levy under Section 7.12 of the Environmental Planning and Assessment Act 1979

Contents:

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Schedule 1 – Works Schedule	p. 8
Schedule 2 – Detailed Works Description	p. 10

Dated Adopted by Temora Shire Council: 19 November 2020

Plan commences: XX

In brief:

This plan replaces the previous Developer Contributions Plan 2019.

Temora Shire Council collects a levy on all development valued over \$100,000 occurring in Temora Shire. There is no requirement for nexus to be established between the development section 7.12 is levied against and object of the expenditure of that levy. Temora Shire Council expends money levied under section 7.12 on value add projects which have whole of community benefit such as parks, recreation facilities, Temora main street improvements, transport facility improvements and stormwater drainage improvement works. Projects are prioritised and funded as money becomes available, meaning that there are always projects being funded by section 7.12 in the Temora Shire Local Government Area.

Temora Shire Council does not have a Section 7.11 Contributions Plan.

Part 1

Administration & Operation

1.1. Name of Plan:

This Plan is called *Temora Shire Council Developer Contributions Plan 2020*.

1.2. Commencement

This Plan commences upon adoption of this Plan by Temora Shire Council.

1.3. Purpose of Plan

- To authorise the Council to impose, as a condition of development consent, a requirement that the applicant pay to the Council a levy determined in accordance with 1.8. of this Plan;
- To require a certifying authority to impose, as a condition of issuing a complying development certificate, a requirement that the applicant pay to Council a levy determined in accordance with this Plan; and
- To govern the application of money paid to the Council under a condition by this Plan.

1.4. Section 7.12 Fixed development consent levies(cf previous s 94A)

(1) A consent authority may impose, as a condition of development consent, a requirement that the applicant pay a levy of the percentage, authorised by a contributions plan, of the proposed cost of carrying out the development.

(2) A consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 7.11.

(2A) A consent authority cannot impose a condition under this section in relation to development on land within a special contributions area without the approval of:

- (a) the Minister, or
- (b) a development corporation designated by the Minister to give approvals under this subsection.

(3) Money required to be paid by a condition imposed under this section is to be applied towards the provision, extension or augmentation of public amenities or public services (or towards recouping the cost of their provision, extension or augmentation). The application of the money is subject to any relevant provisions of the contributions plan.

(4) A condition imposed under this section is not invalid by reason only that there is no connection between the development the subject of the development consent and the object of expenditure of any money required to be paid by the condition.

(5) The regulations may make provision for or with respect to levies under this section, including:

- (a) the means by which the proposed cost of carrying out development is to be estimated or determined, and
- (b) the maximum percentage of a levy.

1.5. Land to which this Plan Applies

This Plan applies to all land within the Temora Shire Council Local Government Area.

1.6. Development to which this Plan Applies

This Plan applies to development on land to which this Plan applies that requires development consent or a complying development certificate under the Act except:

- Development, other than the subdivision of land, where a condition under s7.12 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out and the purpose for which that condition was imposed is a purpose towards which a levy under this Plan may be applied; or
- Development involving alterations and additions to, or the rebuilding of, a building used for residential purposes or a building that is used for a purpose that is ancillary or incidental to such a purpose, unless the development involves an enlargement, expansion or intensification of the use of the building or the land on which the building is, or is proposed to be, situated.

1.7. Definitions

ABS – meaning the Australian Bureau of Statistics.

Act – meaning the *Environmental Planning & Assessment Act 1979*.

Council – meaning Temora Shire Council.

Development Contribution – meaning a development contribution required to be paid by a condition of development consent imposed pursuant to section 7.12 of the Act.

Minister – meaning the minister administering the Act.

Public Facility – meaning a public amenity or public service.

Regulation – means the *Environmental Planning and Assessment Regulation 2000*.

1.8. Payment of Levy as a Condition of Consent

Subject to any change to the Act or direction by the Minister, this Plan authorises Temora Shire Council or the consent authority to levy development in accordance with the parameters of this plan through condition of consent according to the below rates:

Proposed Cost of the Development	Maximum Percentage of the Levy
Up to \$100,000	Nil
\$100,001-\$200,000	0.5 Percent
\$200,001 +	1 Percent

1.9. Determination of the Proposed Cost of Development

In accordance with Clause 25J of the Regulation:

(1) The proposed cost of carrying out development is to be determined by the consent authority, for the purpose of a section 7.12 levy, by adding up all the costs and expenses that have been or are to be incurred by the applicant in carrying out the development, including the following:

(a) if the development involves the erection of a building, or the carrying out of engineering or construction work—the costs of or incidental to erecting the building, or carrying out the work, including the costs (if any) of and incidental to demolition, excavation and site preparation, decontamination or remediation,

(b) if the development involves a change of use of land—the costs of or incidental to doing anything necessary to enable the use of the land to be changed,

(c) if the development involves the subdivision of land—the costs of or incidental to preparing, executing and registering the plan of subdivision and any related covenants, easements or other rights.

(2) For the purpose of determining the proposed cost of carrying out development, a consent authority may have regard to an estimate of the proposed cost of carrying out the development prepared by a person, or a person of a class, approved by the consent authority to provide such estimates.

(3) The following costs and expenses are not to be included in any estimate or determination of the proposed cost of carrying out development:

(a) the cost of the land on which the development is to be carried out,

(b) the costs of any repairs to any building or works on the land that are to be retained in connection with the development,

(c) the costs associated with marketing or financing the development (including interest on any loans),

(d) the costs associated with legal work carried out or to be carried out in connection with the development,

(e) project management costs associated with the development,

(f) the cost of building insurance in respect of the development,

(g) the costs of fittings and furnishings, including any refitting or refurbishing, associated with the development (except where the development involves an enlargement, expansion or intensification of a current use of land),

(h) the costs of commercial stock inventory,

(i) any taxes, levies or charges (other than GST) paid or payable in connection with the development by or under any law,

(j) the costs of enabling access by disabled persons in respect of the development,

(k) the costs of energy and water efficiency measures associated with the development,

(l) the cost of any development that is provided as affordable housing,

(m) the costs of any development that is the adaptive reuse of a heritage item.

(4) The proposed cost of carrying out development may be adjusted before payment, in accordance with a contributions plan, to reflect quarterly or annual variations to readily accessible index figures adopted by the plan (such as a Consumer Price Index) between the date the proposed cost was determined by the consent authority and the date the levy is required to be paid.

(5) To avoid doubt, nothing in this clause affects the determination of the fee payable for a development application

1.10. Indexation of Contribution

In accordance with Clause 25J of the Regulation:

(1) The proposed cost of carrying out development may be adjusted before payment, in accordance with a contributions plan, to reflect quarterly or annual variations to readily accessible index figures adopted by the plan (such as a Consumer Price Index) between the date the proposed cost was determined by the consent authority and the date the levy is required to be paid.

The formulae governing indexation of the proposed cost of carrying out development is:

$$IDC = ODC \times \frac{CP2}{CP1}$$

IDC= the indexed development cost

OCD= the original development cost determined by the Council

CP2= is the Consumer Price Index, All Groups Sydney, as published by the ABS in respect of the quarter ending immediately prior to the date of payment.

CP1= is the Consumer Price Index, All Groups Sydney, as published by the ABS in respect of the quarter ending immediately prior to the date of the consent.

1.11. Cost Estimate Report

A development application or an application for a complying development certificate is to be accompanied by a report, prepared at the applicant's cost in accordance with this clause, setting out an estimate of the proposed cost of carrying out the development for the purposes of clause 25J of the Regulation.

The following report is required:

- Where the estimate of the proposed cost of carrying out the development is greater than \$100,000, a cost estimate report may be required by Council.

1.12. Who may provide a Report in Accordance with Clause 1.11. of this Plan?

For the purpose of clause 25J(2) of the Regulation, a person who, in the opinion of the Council either generally or in a particular case, is suitably qualified to provide an estimate of the proposed cost of carrying out development may do so for the purposes of the report referred to in Clause 1.11. Council encourages the use of a Quantity Surveyor or industry recognised building cost indicators in the preparation of estimates for the purpose of clause 25J(2) of the Regulation. Building cost indicators are to be recognised by the Australian Institute of Building and include, but is not limited to, Reed Construction Data Publications.

The Council may, at the applicant's cost, engage a person to review a report submitted by the applicant in accordance with clause 12.

1.13. Application of Funds Collected

Money paid to Council under a condition authorised by this Plan is to be applied by the Council towards meeting the cost of one or more of the public facilities that will be or have been provided within the area as listed in Schedule 1. Contributions will be allocated at the rate of 50% towards community facilities and 50% drainage infrastructure.

1.14. Project Priorities

Subject to s7.3 of the Act and clause 15 of this Plan, the projects listed in Schedule 1 are to be provided in accordance with the staging set out in that Schedule.

1.15. Pooling of Funds

This Plan authorises money paid in accordance with the condition of development consent imposed under this Plan, to be pooled in accordance with s7.3 of the Act in respect of development within Council's area and applied progressively towards the various purposes for which such conditions were imposed.

1.16. Obligation of Certifying Authorities

Pursuant to clause 146 of the Regulation, a certifying authority must not issue a construction certificate for building work or subdivision work under a development consent unless it is satisfied of compliance with any condition requiring the payment of a levy before work is carried out in accordance with the consent.

The certifying authority must cause the applicant's receipt for payment of the levy to be provided to Temora Shire Council at the same time as the other documents required to be provided under clause 142(2) of the Regulation.

1.17. When is the Contribution Payable?

The contribution, or levy, is required to be paid as per the specifications of the condition which required the contribution be payable. If no time is specified, the levy must be paid prior to the first certificate issued in respect of the development under Part 6 of the Act.

1.18. Deferred or Periodic Payments.

Like other NSW Local Governments, Temora Shire Council does not allow for deferred, periodic or discounted payments of any contribution authorised under this Plan.

1.19. Alternatives to Paying the Levy.

Council can accept offers of Works in Kind or Material Public Benefit in lieu of monetary contribution required as a condition of consent.

Part 2

Expected Development & Facilities Demand

At the date of the 2016 Census, Temora Shire had a population of 6110 residents¹. More recent population figures place the Temora Shire population at 6307 residents². Temora Shire is experiencing a period of population growth, increasing by 5.8% from a population of 5776 in 2011, representing an annual growth rate of 1.16%. Whilst the population is still small in comparison to regional cities, the number of residents and its location 80km from the next largest centres, and 40-50km from other similar sized towns, generates demand for facilities and infrastructure for a stand alone community. Based on recent trends in the value of development occurring in Temora Shire, only around one-third³ of all developments will be expected to pay Council a contribution under this Plan in accordance with the rates established in clause 1.9.

Money levied, will then be put towards the provision, intensification or augmentation of community facilities and infrastructure. These facilities and infrastructure are listed as Projects in Schedule 1 of this Plan. With a continued projected growth rate of approximately 1.1% per year⁴ and recent development rates⁵ annual revenue from this Plan in accordance with the rates established in clause 1.9. is expected to be approximately \$52,000.

As such this Plan is expected to have a life of at least 10 years from adoption. The plan shall be reviewed after 5 years to allow for review of project completion and identification of new priorities.

Projects funded under this Plan are seen as value adding to the already high amenity and liveability of Temora Shire Council; contributing to the goal of Temora Shire being a destination for liveability, migration and innovation.

Delivery of particular projects provide expected timeframes, however actual delivery may depend on securing additional funds through grants or specific budget allocation from Council.

¹ 2016 Census

² 2019 Estimated Residential Population, ABS March 2020

³ Temora Shire Council Development Contributions Options prepared for Temora Shire Council by John Kerwan on behalf of Community Development Initiatives February 2016

⁴ 2016 Census

⁵ Temora Shire Council Development Contributions Options prepared for Temora Shire Council by John Kerwan on behalf of Community Development Initiatives February 2016

Schedule 1

Works Schedule

A. Completed works for which contributions will be recouped:
Nil

B. Improvements to existing Public Facilities to be partly funded from S7.12 levies

Community Facility	Estimated Cost	S7.12 Contribution	Delivery
Ariah Park Playground Swing Set	\$5,000	\$5,000	2020/21
Main Street Upgrade	\$300,000	\$50,000	2021/22/23
Loftus Street Pedestrian Upgrade	\$210,000	\$40,000	2022/23/24
Painting Ariah Park Pool	\$40,000	\$20,000	2022/23
Widen and reseal Nixon Park netball courts	\$50,000	\$25,000	2023/24
Total community facility	\$605,000	\$140,000	
Drainage Infrastructure	Estimated Cost	S7.12 Contribution	Delivery
Victoria Street / Ironbark St U/G Drainage (200m)	\$100,000	\$30,000	2021/22
Britannia Street / Hoskins Street Intersection Drainage (60m)	\$25,000	\$10,000	2022/23
Gallipoli Street (Victoria St to Timmins St 250m)	\$80,000	\$10,000	2022/23
Back Mimosa Road (1250m Drainage Channel Construction) Note: Major tree removal required	\$80,000	\$10,000	2022/23

Baker Street U/G Drainage (240m Victoria St to Britannia St)	\$120,000	\$10,000	2022/23
Delavan Street Box Culvert (Using Council owned culverts Ex RMS)	\$80,000	\$15,000	2023/24
Chifley Street U/G Drainage (Williams to Joffre 220m)	\$66,000	\$15,000	2023/24
Victoria Street U/G Drainage (Gallipoli St to Melaleuca St 200m)	\$80,000	\$10,000	2024/25
Hoskins Street (Macauley to Ashelford U/G Drainage)	\$80,000	\$10,000	2024/25
Austral Street U/G Drainage (DeBoos to Aurora St) 135m	\$100,000	\$10,000	2024/25
Crowley St/Polaris St - Western Drain upgrade Crowley St to intersection of Polaris & Baker Sts	\$1,020,000	\$50,000	2025/26
Hoskins Street (Parkes to Kitchener U/G Drainage)	\$770,000	\$50,000	2025/26
Total drainage infrastructure	\$2,601,000	\$230,000	

Schedule 2 Detailed Community Facility Works Description***Ariah Park Playground Swing Set***

Install a swing set at the playground at the Ariah Park Recreation Ground

Main Street Upgrade

Upgrade of Hoskins Street between Polaris Street and Parkes Street & Victoria Street and Britannia Street to enhance footpaths, street furniture and landscaping to complement existing upgrade of main street

Loftus Street Pedestrian Upgrade

Upgrade pedestrian access to the western side of Loftus Street, at the corner of Hoskins Street.

Painting Ariah Park pool

Repair and painting of the lining of the Ariah Park pool

Widen and reseal Nixon Park netball courts

Upgrade of the existing netball courts at Nixon Park to meet current standards

12.4 PROPOSED POP UP SHOP LAKE CENTENARY

File Number: REP20/1254
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Council has received correspondence from a local business who is seeking to operate a pop-up shop from Lake Centenary, on occasions, when the mobile food van is also operating at Lake Centenary. The business is a clothing store, which has a shop in Hoskins Street.

The pop-up shop is intended to be small scale and therefore occupy only a small area of open space in proximity to the mobile food van.

The business owners of the pop-up shop have advised that they have no objection to other local businesses also seeking to operate similar pop-up shops at the same time.

The Lake Centenary Management Committee has advised that they have no objection to the proposal.

Discussion

The introduction of a mobile food van at Lake Centenary has been a very popular addition to the attractions at Lake Centenary.

A pop-up shop may be considered ancillary to the mobile food van, when the shop is operated in conjunction with the food van, on a modest scale.

It is considered appropriate that Council support local businesses who are seeking to diversify their operations and also promote Lake Centenary as an important recreational space for the community, through offering a range of attractions.

If supported by Council, there may be other local businesses who may also seek to operate a pop-up shop, on occasions, also ancillary to the mobile food van. Demand for this type of use is expected to be low overall though, as many businesses would not necessarily have the interest or capacity to offer goods for sale from Lake Centenary. However, it is considered important that if other local businesses also sought to operate a pop-up shop at the same time, that this also be available on request.

Any businesses would be required to have public liability insurance in place and must only operate following an approved request and as directed by Council, including limitations placed on open space occupied by the pop-up shop. Figure 1 shows an area 20m x 20m that could be considered an appropriate space for any pop-up shops in conjunction with the mobile food van. This 400sqm area is considered sufficient space to accommodate all potential uses whilst still providing large open areas for public use.





Figure 1: Approximate area that could be used by pop up shop/s, ancillary to the mobile food van

RECOMMENDATION

It is recommended that Council:

1. Support the request for a pop-up shop to operate from Lake Centenary, ancillary to the operations of the mobile food van,
2. Advertise that if other local businesses are interested in operating a pop-up shop at the same time, this is supported by Council, by request and with written Council approval, and
3. Confirm that only requests from locally based businesses will be considered by Council.

Report by Claire Golder

12.5 TEMORA RECREATION CENTRE (ACCESS & EQUITY COMMITTEE REQUEST)**File Number:** REP20/1275**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Pool Hoist  **REPORT**

Council has owned a water driven pool hoist which has been used over the past 15 years to provide disabled access to the Temora Recreation Centre pools.

Unfortunately, it has only been used infrequently due to it being difficult to operate, often not working correctly as well as providing undignified access due to the clumsy sling/chair arrangement.

Council has had to repair the lift on many occasions; however, this is becoming less successful as time progresses due to the unavailability of parts.

The lift has now become completely unusable and a replacement is required.

In recent months, Staff have been contacted by a couple of Occupational Therapists as well as parents of children who would use the pool if access issues could be improved.

Unfortunately, pool lifts are quite expensive, ranging from the \$7,500 (Kingfisher model – see attached) to around the \$14,000 mark (Pelican model).

Based on the need for:

- transportability (used in both indoor and Olympic pools and even Arian Park with notice)
- flexibility (used in gutter and wet deck situations)
- future considerations (Pelican incorporates a waterproof wheelchair which will be useful when the ramped entrance to the Olympic pool is installed)
- dignified access (wheelchair/seat option) better than a sling.
- robustness (needs to be a minimum of 150kg rated)

The Pelican with the Pool wheelchair appears to be the most suitable. A copy of a quotation is attached for Councils information and consideration.

The issue was discussed with the Access and Equity Committee who considered the issue important enough to be referred to Council for consideration as soon as possible.

Budget Implications

Between \$7,500 to \$14,000 dependent on solution selected. There is no funding in the current budget. Any purchase would need to be referred to the 2021/22 Budget estimates or alternatively funded from the current budgeted surplus.

RECOMMENDATION

It is recommended that Council considers the report.

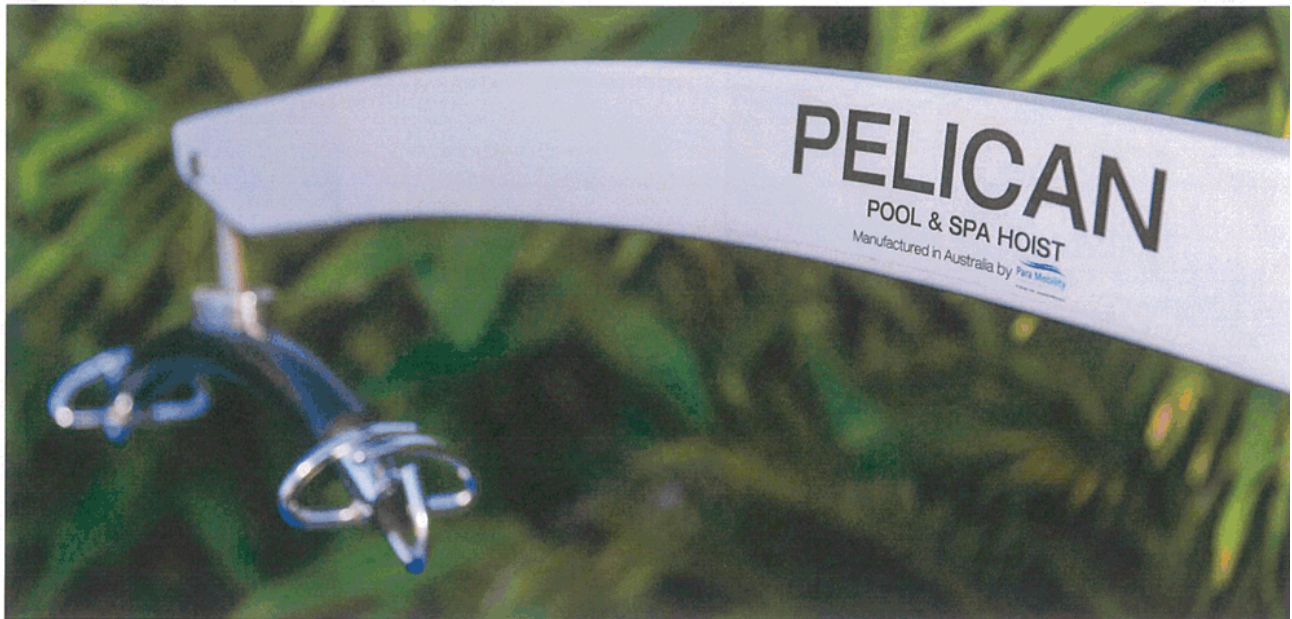
Report by Kris Dunstan



PELICAN POOL & SPA HOIST

INSTALLATION GUIDE



**CONCRETE PAD REQUIREMENT**

IMPORTANT: To safely install the Pelican Pool Hoist you will need a solid concrete pad to anchor it to.

CONCRETE PAD INSTALLATION

We recommend that approximately 1/3 of cubic metres of concrete is used when pouring your pad. This can be made up as a logical size, for example: 1000 x 1000 x 300 or 650 x 650 x 650. The ideal location is placed up against the pool edge.

**ANCHORING YOUR UNIT TO THE CONCRETE PAD**

We provide 100mm anchors as standard which have the receiver for the eye bolts. This will secure the 450mm Pelican Pool Hoist base.

It's highly recommended to use a minimum of 20MPa concrete strength.



PELICAN POOL & SPA HOIST

Have the freedom to be active and enjoy the water!

Designed and manufactured in Australia, it's tested in accordance with ASA 3581. The Pelican Pool & Spa Access Hoist allows a person with any disability to have access to both above and below ground spas, swimming & Hydrotherapy pools - without manual lifting needed. It's suitable for use in public pools, leisure centres, private homes, nursing homes and schools.

The unit can be mobile or fixed permanently at the edge of the pool or spa and is easily installed on the pool deck by a handyperson / tradesperson, or alternatively we can arrange installation for you. At Active Mobility, we understand that all pools are different, so we will work with you to ensure the Pelican Pool and Spa Hoist is made to meet your needs. Freedom for everyone to use the pool regardless of disability.

Complies with Disability Discrimination Act (Access to Premises – Buildings) under the Building Code of Australia.

ALSO AVAILABLE: PLATFORM LIFT (Meets Access to Premises Standards 2010 for pools greater than 70m perimeter).

FEATURES	SPECIFICATIONS	SEATING OPTIONS
<ul style="list-style-type: none"> • Easily wheeled from one area to another for multiple use and or storage (mobile unit) • No manual lifting required • Standard lifting capacity 150kg and 200kg • Cover included • Easily installed • Press button hand switch operation 	<ul style="list-style-type: none"> • Safe Working Load: 150kg / 200kg • Batteries: Linak – 24v re-chargeable battery • Rotation: Manual – 360 degrees. Power rotation available. • Total Weight: From 60kg • Floor Mounting Plate: 450 diameter • Construction: Stainless Steel, powder coated to colour of choice • Hand control: Linak - push button • Installation: Anchored to pool deck with Stainless Steel anchors and eye bolts 	<ul style="list-style-type: none"> • Floating sling • Solid plastic seat for clients with upper body control • Pelican Wheelchair - a great option as it can be used around the pool area • Platform lift • Spinal board
		OPTIONAL EXTRAS <ul style="list-style-type: none"> • Power rotation - push button operation

Active Mobility Systems

ABN 57 323 449 103 NDIS Provider No 4050000748
 Unit 8, 110-120 Silverwater Road, SILVERWATER NSW 2128
 Contact: ADRIAN CRUTCHER
 Phone: 02 9649 2111
 Email: adrian@activemobility.com.au
 Web: www.activemobility.com.au



Active Mobility

Attention: Monica Concliffe
 Temora
 6978 0098

Quotation No 87613

Date: 09.11.2020

For: POOL TRANSFERS

Re: Pelican Mobile Pool Hoist

Customer Reference No: Quotation

We have pleasure in submitting a quotation as per the following details:

Code	Description	Qty	Price	Disc	GST	Total Inc GST
4459000	Pelican Pool Hoist - 150kg - Mobile	1	\$9,900.00		0 %	\$9,900.00
2659004	Pelican Floating Sling SWL 150kg - To Suit Pelican Pool Hoist	1	\$830.00		0 %	\$830.00
	OR				0 %	
3159013	Platypus Pool Wheelchair - Standard SWL 150Kg FOR LIFTING	1	\$3,400.00		0 %	\$3,400.00
8200500	FREIGHT	1	\$260.00		10 %	\$286.00

Yours Faithfully

This quotation is held firm for sixty days.

We will proceed upon receipt of an official order. Email to sales@activemobility.com.au

Delivery is approximately from receipt of order.

SubTotal \$14,390.00

GST \$26.00

Total \$14,416.00

Full payment is to be made prior to, or at time of delivery.

Note: This quotation is the intellectual property (IP) of Active Mobility System.

Any part of this quotation including specifications, drawings, designs or other artworks shall not be reproduced, copied or disseminated to any undisclosed party without the express permission of Active Mobility Systems.

ADRIAN CRUTCHER

Pay by EFT - Westpac Bank - BSB no: 032 326 Acc no: 152203 Please quote reference 87613

12.6 ADDENDUM TO ACCESS & EQUITY COMMITTEE REPORT 3.4 TACTILE GROUND SURFACE INDICATORS**File Number:** REP20/1295**Author:** Building Surveyor**Authoriser:** Director of Environmental Services**Attachments:** 1. Guide Dogs Australian Addendum Email [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\)](#) **REPORT**

The report presented to the Access and Equity Committee Report number 3.4 Tactile Ground Surface Indicators initially advised the Committee that the advisory service was a free service provided from Guide Dogs Australia.

Unfortunately, after receiving further advice from Guide Dogs Australia's Orientation and Mobility Specialist (see attached), the service is now no longer a free service.

The access advice is presently \$195 + GST/hour, plus \$120/travel (regional). Should Council choose to undertake the review, Council Officers suggest having Guide Dogs Australia for a two (2) hour review process of the high pedestrian trafficable areas.

Budget Implications

\$550 (inc. GST)

RECOMMENDATION

It is recommended that Council consider the access advice offered by Guide Dogs Australia and only engage to review Temora's Main Street pedestrian accessways, Temora Town Hall building access, Temora Medical Complex building access and NRCC House building access (occupying Temora Library & Pinnacle House).

Report by Belinda Bushell

Belinda Bushell

From: Zoë Gephart <ZGephart@guidedogs.com.au>
Sent: Thursday, 12 November 2020 2:23 PM
To: Belinda Bushell
Subject: Access Advice re: TGSi placement in Temora

Hi Belinda,

Lovely to chat with you today.

As mentioned, due to resourcing & financial needs, Guide Dogs NSW/ACT now charges for all of our Access Advice.

We currently charge **\$195 +GST** per hour for our access advice (+ \$60 metro / \$120 regional travel rate if required to do a site visit/present/educate).

I apologise for the miscommunication regarding this and am happy to discuss with you further if required.

I look forward to hearing from you and working together to ensure Temora is a safe and accessible town for all its residents.

Kind regards


Zoë

Zoë Gephart | Orientation & Mobility Specialist
Guide Dogs NSW/ACT

P: +61 0457 776 706 | F:(02) 6041 5107 | E:ZGephart@guidedogs.com.au

Shop 3 , 549 Kiewa Street, Albury NSW 2640
PO Box 1077, Albury NSW 2640

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give the gift of
independence**

Donate Now

13 ADMINISTRATION AND FINANCE**13.1 CROWE - AUDIT REPORT 30 JUNE 2020****File Number:** REP20/1274**Author:** Executive Assistant**Authoriser:** General Manager

Attachments:

1. Annual Financial Statements [↓](#) 
2. Report on the Conduct of the Audit [↓](#) 
3. Auditors Report GPFS [↓](#) 
4. Auditors Report SPFS [↓](#) 

REPORT

The Auditor Mr Brad Bohun of Crowe will be in attendance to present the Audit report to 30 June 2020. Mr Bohun will remotely present the report.

RECOMMENDATION

It is recommended that Council consider the Audit Report 30 June 2020.

Report by Elizabeth Smith

Temora Shire Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2020

"Success through determination and inspiration"

Temora Shire Council

Financial Statements 2020

General Purpose Financial Statements

for the year ended 30 June 2020

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Overview

Temora Shire Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

105 Loftus Street
Temora NSW 2666

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note 2(b).

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.temora.nsw.gov.au.

Financial Statements 2020

Temora Shire Council**General Purpose Financial Statements**

for the year ended 30 June 2020

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 15 October 2020.



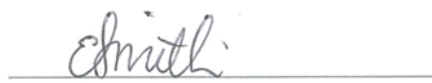
Rick Firman
Mayor
15 October 2020



Graham Sinclair
Councillor
15 October 2020



Gary Lavelle
General Manager
15 October 2020



Elizabeth Smith
Responsible Accounting Officer
15 October 2020

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Temora Shire Council

Financial Statements 2020

Income Statement

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Actual 2019
Income from continuing operations				
5,664	Rates and annual charges	3a	5,627	5,415
7,142	User charges and fees	3b	8,964	6,972
976	Other revenues	3c	676	1,082
6,980	Grants and contributions provided for operating purposes	3d,3e	7,125	7,626
8,025	Grants and contributions provided for capital purposes	3d,3e	4,891	3,275
179	Interest and investment income	4	222	244
77	Net gains from the disposal of assets	6	121	-
-	Rental income	12c	282	-
-	Net share of interests in joint ventures and associates using the equity method	17	3	9
29,043	Total income from continuing operations		27,911	24,623
Expenses from continuing operations				
7,556	Employee benefits and on-costs	5a	8,411	8,530
54	Borrowing costs	5b	55	64
5,222	Materials and contracts	5c	5,671	5,507
5,055	Depreciation and amortisation	5d	5,476	5,014
2,822	Other expenses	5e	2,946	2,361
-	Net losses from the disposal of assets	6	-	45
20,709	Total expenses from continuing operations		22,559	21,521
8,334	Operating result from continuing operations		5,352	3,102
8,334	Net operating result for the year		5,352	3,102
8,334	Net operating result attributable to council		5,352	3,102
309	Net operating result for the year before grants and contributions provided for capital purposes		461	(173)

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Income Statement should be read in conjunction with the accompanying notes.

Temora Shire Council

Financial Statements 2020

Statement of Comprehensive Income

for the year ended 30 June 2020

\$ '000	Notes	2020	2019
Net operating result for the year (as per Income Statement)		5,352	3,102
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of IPP&E	10(a)	16,486	370
Impairment (loss) reversal / (Revaluation decrement) relating to IPP&E	10(a)	–	1,496
Other comprehensive income – joint ventures and associates	17	6	–
Total items which will not be reclassified subsequently to the operating result		16,492	1,866
Total other comprehensive income for the year		16,492	1,866
Total comprehensive income for the year		21,844	4,968
 Total comprehensive income attributable to Council		 21,844	 4,968

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Temora Shire Council

Financial Statements 2020

Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019
ASSETS			
Current assets			
Cash and cash equivalents	7(a)	1,622	972
Investments	7(b)	12,122	8,708
Receivables	8	3,657	3,117
Inventories	9a	1,636	1,828
Contract assets	11a	29	–
Other	9b	109	64
Total current assets		19,175	14,689
Non-current assets			
Receivables	8	–	5
Infrastructure, property, plant and equipment	10(a)	229,070	209,093
Investments accounted for using the equity method	17	204	195
Total non-current assets		229,274	209,293
Total assets		248,449	223,982
LIABILITIES			
Current liabilities			
Payables	13	2,410	1,701
Income received in advance	13	–	306
Contract liabilities	11b	2,020	–
Borrowings	13	355	229
Provisions	14	3,975	4,219
Total current liabilities		8,760	6,455
Non-current liabilities			
Payables	13	–	1
Borrowings	13	2,249	1,605
Provisions	14	54	61
Total non-current liabilities		2,303	1,667
Total liabilities		11,063	8,122
Net assets		237,386	215,860
EQUITY			
Accumulated surplus	15	94,385	89,345
Revaluation reserves	15	143,001	126,515
Council equity interest		237,386	215,860
Total equity		237,386	215,860

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Temora Shire Council

Financial Statements 2020

Statement of Changes in Equity

for the year ended 30 June 2020

\$ '000	Notes	as at 30/06/20			as at 30/06/19		
		Accumulated surplus	IPP&E revaluation reserve	Total equity	Accumulated surplus	IPP&E revaluation reserve	Total equity
Opening balance		89,345	126,515	215,860	86,243	124,649	210,892
Changes due to AASB 1058 and AASB 15 adoption	15	(318)	—	(318)	—	—	—
Changes due to AASB 16 adoption	15	—	—	—	—	—	—
Restated opening balance		89,027	126,515	215,542	86,243	124,649	210,892
Net operating result for the year		5,352	—	5,352	3,102	—	3,102
Restated net operating result for the period		5,352	—	5,352	3,102	—	3,102
Other comprehensive income							
– Gain (loss) on revaluation of IPP&E	10(a)	—	16,486	16,486	—	370	370
– Impairment (loss) reversal / (Revaluation decrement) relating to IPP&E	10(a)	—	—	—	—	1,496	1,496
– Joint ventures and associates	17	6	—	6	—	—	—
Other comprehensive income		6	16,486	16,492	—	1,866	1,866
Total comprehensive income		5,358	16,486	21,844	3,102	1,866	4,968
Equity – balance at end of the reporting period		94,385	143,001	237,386	89,345	126,515	215,860

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Temora Shire Council

Financial Statements 2020

Statement of Cash Flows

for the year ended 30 June 2020

Original unaudited budget 2020	\$ '000	Notes	Actual 2020	Actual 2019
Cash flows from operating activities				
Receipts:				
5,654	Rates and annual charges		5,627	5,386
7,226	User charges and fees		10,248	7,499
171	Investment and interest revenue received		236	212
14,686	Grants and contributions		12,141	11,314
—	Bonds, deposits and retention amounts received		5	5
957	Other		2,169	1,314
Payments:				
(7,548)	Employee benefits and on-costs		(8,669)	(8,259)
(5,306)	Materials and contracts		(4,865)	(6,556)
(48)	Borrowing costs		(54)	(56)
(2,822)	Other		(4,628)	(2,626)
12,970	Net cash provided (or used in) operating activities	16b	12,210	8,233
Cash flows from investing activities				
Receipts:				
—	Sale of investment securities		3,079	2,011
278	Sale of real estate assets		266	420
138	Sale of infrastructure, property, plant and equipment		132	296
8	Deferred debtors receipts		11	16
Payments:				
—	Purchase of investment securities		(6,493)	(4,080)
(12,955)	Purchase of infrastructure, property, plant and equipment		(9,129)	(8,233)
(100)	Purchase of real estate assets		(29)	(422)
—	Deferred debtors and advances made		(167)	—
(12,631)	Net cash provided (or used in) investing activities		(12,330)	(9,992)
Cash flows from financing activities				
Receipts:				
700	Proceeds from borrowings and advances		1,000	2,001
Payments:				
(229)	Repayment of borrowings and advances		(230)	(480)
471	Net cash flow provided (used in) financing activities		770	1,521
810	Net increase/(decrease) in cash and cash equivalents		650	(238)
2,638	Plus: cash and cash equivalents – beginning of year	16a	972	1,210
3,448	Cash and cash equivalents – end of the year	16a	1,622	972
6,639	plus: Investments on hand – end of year	7(b)	12,122	8,708
10,087	Total cash, cash equivalents and investments		13,744	9,680

The Council has not restated comparatives when initially applying AASB 1058 *Income of Not-for-Profit Entities*, AASB 15 *Revenue from Contracts with Customers* and AASB 16 *Leases*. The comparative information has been prepared under AASB 111 *Construction Contracts*, AASB 118 *Revenue*, AASB 1004 *Contributions*, AASB 117 *Leases* and related Accounting Interpretations.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.



Cr Rick Firman (OAM)
Mayor
Temora Shire Council
105 Loftus Street
TEMORA NSW 2666

Contact: Nathan Carter
Phone no: (02) 9275 7349
Our ref: D2025579/1793

10 November 2020

Dear Mayor

Report on the Conduct of the Audit
for the year ended 30 June 2020
Temora Shire Council

I have audited the general purpose financial statements (GPFS) of the Temora Shire Council (the Council) for the year ended 30 June 2020 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2020 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

INCOME STATEMENT

Operating result

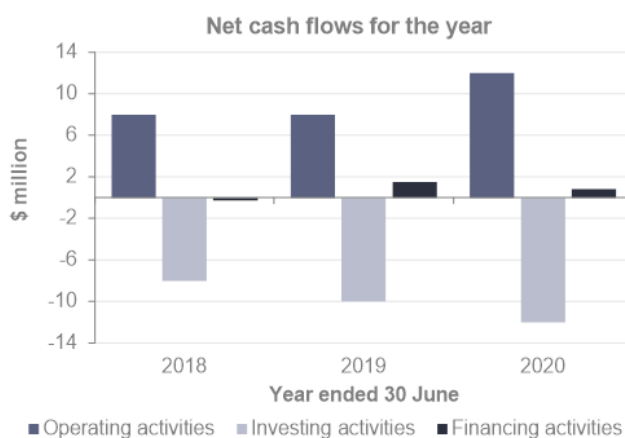
	2020	2019	Variance
	\$m	\$m	%
Rates and annual charges revenue	5.6	5.4	↑ 3.7
User charges and fees	9.0	7.0	↑ 28.6
Grants and contributions revenue	12.0	10.9	↑ 10.1
Operating result from continuing operations	5.4	3.1	↑ 74.2
Net operating result before capital grants and contributions	0.5	(0.2)	↑ 350

Council's operating result was a surplus of \$5.4 million (\$3.1 million surplus for the year ended 30 June 2019). The net operating result before capital grants and contributions was a surplus of \$0.5 million (\$0.2 million deficit for the year ended 30 June 2019). These movements are largely attributable to an increase in user fees and charges for frail and aged care fees and Roads and Maritime Services charges due to the Bull Plains project works in 2020. In addition, Council also recognised an additional \$1.4 million of capital grant funding for the aerodrome project in 2019-20 in comparison to the 2018-19 year.

Rates and annual charges revenue was \$5.6 million (\$5.4 million for the year ended 30 June 2019). The increase of \$0.2 million (3.7%) is consistent with a modest increase in the number of rateable properties in the Shire, as well as a 2.7% rate-cap increase.

STATEMENT OF CASH FLOWS

- Council's cash and cash equivalents were \$1.6 million as at 30 June 2020 (\$1 million as at 30 June 2019). There was a net increase in cash and cash equivalents of \$0.7 million for the year ended 30 June 2020.
- Net cash provided by operating activities increased by \$4 million. This is mainly due to an increase in receipts from user charges and fees of \$2.7 million and a decrease in payments for materials and contracts of \$1.7 million.
- Net cash used in investing activities increased by \$2.3 million. This is mainly due to the increase in the net purchase of investment securities of \$1.4 million and an increase in purchases of infrastructure, property, plant and equipment of \$0.9 million.
- Net cash provided in financing activities decreased by \$0.8 million, mainly due to a decrease of \$1 million in proceeds from borrowings compared to the previous year.



FINANCIAL POSITION

Cash and investments

Cash and investments	2020	2019	Commentary
	\$m	\$m	
External restrictions	5.2	4.0	<ul style="list-style-type: none"> Externally restricted cash and investments are restricted in their use by externally imposed requirements. The increase of \$1.2 million is primarily due to an increase in specific purpose unexpended grants and sewerage services restrictions. Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council. The increase of \$2.4 million is primarily due to additional amounts set aside to manage employee leave entitlements and unexpended pinnacle funding. There was a minor increase in the unrestricted cash and investments balance consistent with the overall increase in funds held by Council.
Internal restrictions	8.1	5.7	
Unrestricted	0.5	0.0	
Cash and investments	13.8	9.7	

Debt

Council took out a new \$1 million loan during the year. The Council has total borrowings of \$2.6 million at 30 June 2020. The new debt in 2020 was used to fund the construction of a supported independent living home.

PERFORMANCE

Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

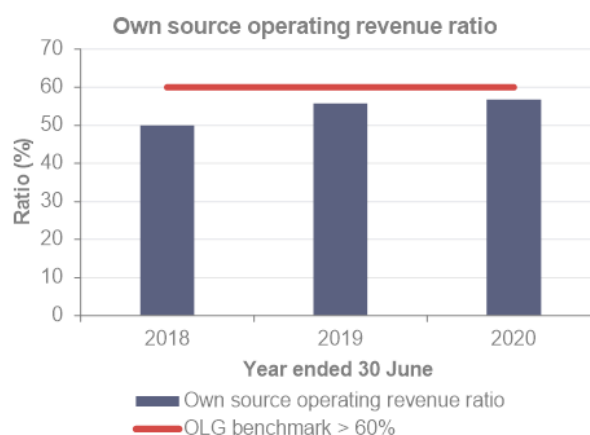
Operating performance ratio

- The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.
- The Council exceeded the OLG benchmark for the current reporting period.
- The operating performance ratio increased to 1.47% (2019: (0.64)%) due to the increase in operating revenue from rates and annual charges and user charges and fees, which is explained in the 'Income Statement' commentary above.

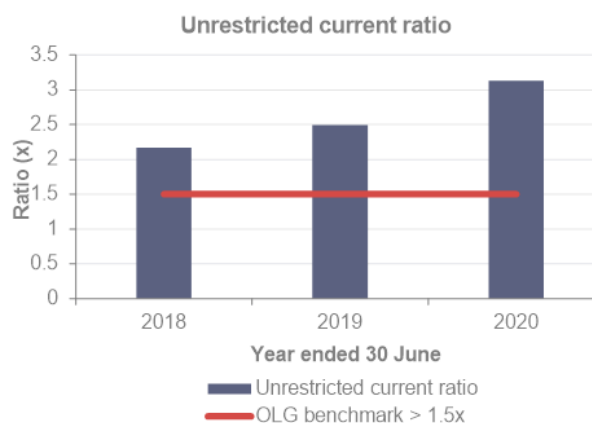


Own source operating revenue ratio

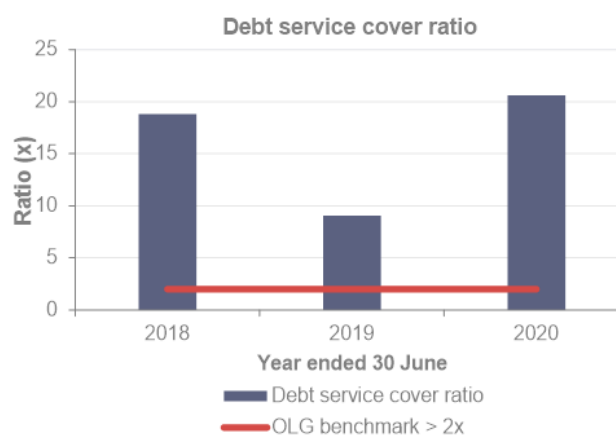
- The 'own source operating revenue ratio' measures Council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.
- The Council did not meet the OLG benchmark for the current reporting period.

**Unrestricted current ratio**

- The 'unrestricted current ratio' is specific to local government and represents Council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.
- The Council exceeded the OLG benchmark for the current reporting period.

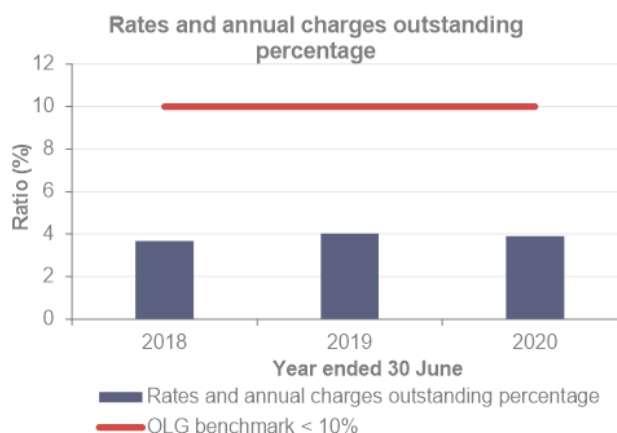
**Debt service cover ratio**

- The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than 2.0 times.
- The Council exceeded the OLG benchmark for the current reporting period.



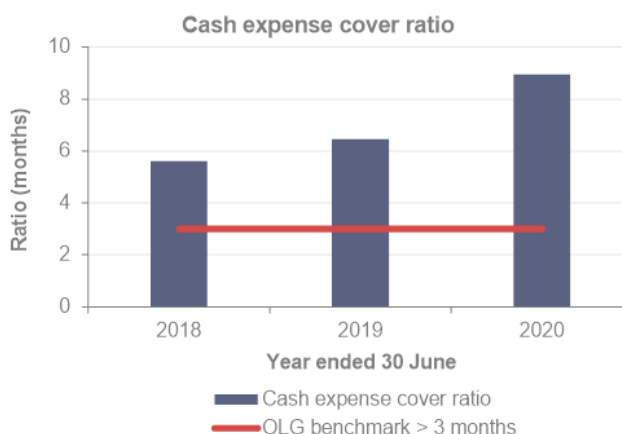
Rates and annual charges outstanding percentage

- The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural Councils.
- The Council exceeded the OLG benchmark for the current reporting period.



Cash expense cover ratio

- This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.
- The Council exceeded the OLG benchmark for the current reporting period.
- The Council's cash expense cover ratio has increased from prior year due to the increase in cash and investments held.



Infrastructure, property, plant and equipment renewals

The Council has renewed \$5.5 million of infrastructure, property, plant and equipment assets in the 2019-20 financial year, compared to \$5.9 million of assets in the 2018-19 financial year.

OTHER MATTERS

Impact of new accounting standards

AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income for Not-for-Profit Entities'

The Council adopted the new accounting standards AASB 15 'Contracts with Customers' and AASB 1058 'Income of Not-for-Profit Entities' (collectively referred to as the Revenue Standards) for the first time in their 2019–20 financial statements.

AASB 15 introduces a new approach to recognising revenue based on the principle that revenue is recognised when control of a good or service transfers to a customer. AASB 15 impacts the timing and amount of revenue recorded in a councils' financial statements, particularly for grant revenue. AASB 15 also increases the amount of disclosures required.

AASB 1058 prescribes how not-for-profit entities account for transactions conducted on non-commercial terms and the receipt of volunteer services. AASB 1058 impacts the timing and amount of income recorded in a councils' financial statements, particularly for grant income and rates which are paid before the commencement of the rating period.

The Council recognised a \$0.3 million adjustment to opening accumulated surplus at 1 July 2019 on adoption of the new Revenue Standards.

The Council disclosed the impact of adopting the new Revenue Standards in Note 15.

AASB 16 'Leases'

The Council adopted the new accounting standard AASB 16 'Leases' for the first time in their 2019–20 financial statements.

AASB 16 changes the way lessees treat operating leases for financial reporting. With a few exceptions, operating leases will now be recorded in the Statement of Financial Position as a right-of-use asset, with a corresponding lease liability.

AASB 16 results in lessees recording more assets and liabilities in the Statement of Financial Position and changes the timing and pattern of expenses recorded in the Income Statement.

The Council did not recognise right-of-use assets and lease liabilities at 1 July 2019 on adoption of AASB 16, as its leases were low value or short term.

The Council disclosed the impact of adopting AASB 16 in Note 15.

Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Nathan Carter
Director, Financial Audit Services

cc: Mr Gary Lavelle, General Manager
Mr Elizabeth Smith, Director Administration & Finance
Mr Peter Veneris, Audit, Risk & Improvement Committee Chair



INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Temora Shire Council

To the Councillors of Temora Shire Council

Opinion

I have audited the accompanying financial statements of Temora Shire Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2020, the Statement of Financial Position as at 30 June 2020, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2020, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note 21 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Nathan Carter
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

10 November 2020
SYDNEY



INDEPENDENT AUDITOR'S REPORT

Report on the special purpose financial statements

Temora Shire Council

To the Councillors of Temora Shire Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Temora Shire Council's (the Council) Declared Business Activity, which comprise the Statement by Councillors and Management, the Income Statement of the Declared Business Activity for the year ended 30 June 2020, the Statement of Financial Position of the Declared Business Activity as at 30 June 2020 and Note 1 Significant accounting policies for the Business Activity declared by Council.

The Declared Business Activity of the Council is the Sewerage Business Activity.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activity as at 30 June 2020, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting – update number 28 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2020 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'. In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in Note 1 to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or

in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Nathan Carter
Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

10 November 2020
SYDNEY

13.2 QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD 1.7.2020 TO 30.9.2020**File Number:** REP20/1289**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Quarterly Budget Review [↓](#) **REPORT**

Quarterly Budget Review Statement for the period 1.7.2020 to 30.9.2020.

RECOMMENDATION

It is recommended that the Quarterly budget Review for the period 1.7.2020 to 30.9.2020 be adopted.

Report by Elizabeth Smith

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

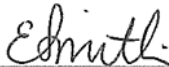
Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 September 2020

It is my opinion that the Quarterly Budget Review Statement for Temora Shire Council for the quarter ended 30/09/20 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date: 12.11.2020.

Elizabeth Smith
Responsible Accounting Officer

Temora Shire Council

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2020

Income & Expenses - Council Consolidated

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

(\$000's)	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRS	Dec QBRS	Mar QBRS					
Income									
Rates and Annual Charges	5,844,274				5,844,274			5,844,274	5,694,725
User Charges and Fees	8,346,442				8,346,442	(45,000)	2	8,301,442	2,229,731
Interest and Investment Revenues	193,400				193,400			193,400	47,889
Other Revenues	889,628				889,628			889,628	991,778
Grants & Contributions - Operating	8,752,934				8,752,934	(1,923,166)	1	6,829,768	2,921,012
Grants & Contributions - Capital	5,683,044				5,683,044	1,542,404		7,225,448	973,787
Net gain from disposal of assets	123,996				123,996			123,996	450,317
Total Income from Continuing Operations	29,833,718	-	-	-	29,833,718	(425,762)		29,407,956	13,309,239
Expenses									
Employee Costs	8,774,464				8,774,464	(35,000)	3	8,739,464	2,086,033
Borrowing Costs	62,663				62,663			62,663	18,276
Materials & Contracts	5,986,760				5,986,760	(48,000)	4	5,938,760	2,228,517
Depreciation	5,506,385				5,506,385			5,506,385	1,376,596
Other Expenses	3,232,319				3,232,319			3,232,319	987,202
Net Loss from disposal of assets	-				-			-	-
Total Expenses from Continuing Operations	23,562,591	-	-	-	23,562,591	(83,000)		23,479,591	6,696,624
Net Operating Result from Continuing Operation	6,271,127	-	-	-	6,271,127	(342,762)		5,928,365	6,612,615
Discontinued Operations - Surplus/(Deficit)					-			-	
Net Operating Result from All Operations	6,271,127	-	-	-	6,271,127	(342,762)		5,928,365	6,612,615
Net Operating Result before Capital Items	588,083	-	-	-	588,083	(1,885,166)		(1,297,083)	5,638,828

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2020 and should be read in conjunction with the total QBRS report

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20**Income & Expenses Budget Review Statement**
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

- | | |
|---|--|
| 1 | FAGS grants have been reduced by \$1.92m to reflect actual allocation and to account for advance payment made in June 2020.
LRCI grant funding has been approved totalling \$1.54m over two funding rounds. This will be offset by capital expenditure. |
| 2 | Caravan Park revenue has been reduced by \$45k to account for the cancellation of Warbirds Downunder. This is offset by a reduction in expenditure, noted a items 3 & 4. |
| 3 | Wages have been decreased by \$35k as a result of the cancellation of Warbirds Downunder. |
| 4 | M&C have reduced by \$48k as a result of the cancellation of Warbirds Downunder. |

Quarterly Budget Review Statement for the period 01/07/20 to 30/09/20									
Temora Shire Council									
Capital Budget Review Statement									
Budget review for the quarter ended 30 September 2020									
Capital Budget - Council Consolidated									
(\$000's)	Original Budget 2020/21	Approved Changes Sep QBR	Dec QBR	Mar QBR	Revised Budget 2020/21	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures	
Capital Expenditure									
New Assets									
- Plant & Equipment									
- Office Equipment									
- Furniture & Fittings									
- Infrastructure									
Land & Buildings	1,255,163				1,255,163				
Other Structures/Swimming Pools/Open Space & Recreational	508,031				508,031				
Roads, Bridges, Footpaths	766,700				766,700				
Stormwater Drainage	237,852				237,852				
Other Infrastructure	200,000				200,000				
Sewerage Network	130,000				130,000				
- Land Improvements	3,000				3,000				
- Leasehold Improvements									
- Other Assets	178,750				178,750				
Renewal Assets (Replacement)									
- Plant & Equipment	764,500				764,500				
- Office Equipment									
- Furniture & Fittings	27,500				27,500				
- Land Improvements	70,000				70,000				
- Infrastructure									
Land & Buildings	659,595				659,595				
Other Structures/Swimming Pools/Open Space & Recreational	347,445				347,445				
Roads, Bridges, Footpaths	5,363,950				5,363,950				
Stormwater drainage	160,000				160,000				
Sewerage Network	105,000				105,000				
Other Infrastructure	316,000				316,000				
- Leasehold Improvements									
- Other Assets	27,500				27,500				
Loan Repayments (Principal)	354,215				354,215				
Development of Real Estate	1,256,725				1,256,725				
Carrying Amount of Assets Sold	173,300				173,300				
Cost of Real Estate Assets Sold	222,431				222,431				
Advance to Long Term Debtors	350,000				350,000				
Transfers to Reserves	663,646				663,646				
Total Capital Expenditure	14,141,303	-	-	-	14,141,303	378,549	14,519,852	1,503,675	3,957,975
Capital Funding									
Rates & Other United Funding	5,605,262				5,605,262				
Capital Grants & Contributions	5,683,044				5,683,044				
Reserves:									
- External Restrictions/Reserves	180,000				180,000				
- Internal Restrictions/Reserves	796,000				796,000				
New Loans	1,000,000				1,000,000				
Receipts from Sale of Assets									
- Plant & Equipment	144,727				144,727				
- Real Property	-				-				
- Real Estate Assets Held for Resale	375,000				375,000				
Repayments by Long Term Debtors	357,270				357,270				
Total Capital Funding	14,141,303	-	-	-	14,141,303	378,549	14,519,852	3,957,975	-
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-	-	-	(0)

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 30/09/2020 and should be read in conjunction with the total QBR report.

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Budget Variations being recommended include the following material items:

[illegible]

Budget review for the quarter ended 30 September 2020
Cash & Investments - Council Consolidated

	Original Budget 2020/21	Approved Changes			Revised Budget 2020/21	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRs	Dec QBRs	Mar QBRs					
Externally Restricted ⁽¹⁾									
Sewerage Services	2,437,752				2,437,752			2,437,752	2,225,624
Domestic Waste Management	672,714				672,714			672,714	613,159
Pinnacle Unexpended Grants (including leave entitlements)	-				-			-	1,542,210
Stormwater Drainage & Flood Studies	215,925				215,925			215,925	174,170
SS94 Contributions	96,875				96,875			96,875	110,268
Unspent Restricted Grants	-				-			-	645,434
Unspent Drought Funding	369,300				369,300			369,300	860,210
Total Externally Restricted	3,792,566	-	-	-	3,792,566	-		3,792,566	6,171,075
(1) Funds that must be spent for a specific purpose									
Internally Restricted ⁽²⁾									
Pinnacle Internally Restricted	1,786				1,786			1,786	559,150
Other Waste Management	448,159				448,159			448,159	489,988
Airside Maintenance	67,819				67,819			67,819	70,127
Computer Upgrade	137,379				137,379			137,379	212,725
Digital Two Way Radio	50,000				50,000			50,000	38,750
Employee Leave Entitlements	1,379,036				1,379,036			1,379,036	1,379,036
Gravel Royalty	313,754				313,754			313,754	306,754
Industrial Development	197,603				197,603			197,603	197,603
Infrastructure	848,203				848,203			848,203	925,403
Infrastructure - Airpark Estate	152,892				152,892			152,892	52,407
Izumizaki Donation	2,152				2,152			2,152	
Local Roads	597,159				597,159			597,159	285,170
Medical Complex	25,710				25,710			25,710	17,482
Plant & Vehicle	446,214				446,214			446,214	506,599
Revolves	164,953				164,953			164,953	491,282
Roads Reserve	500,000				500,000			500,000	500,000
Sports Council Requirements	52,370				52,370			52,370	62,370
Youth Hospitality	1,351				1,351			1,351	2,351
Total Internally Restricted	5,386,540	-	-	-	5,386,540	-		5,386,540	6,099,349
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted (ie. available after the above Restrictions)	500,000	-	-	-	500,000	-		500,000	3,411,025
Total Cash & Investments	9,679,106	-	-	-	9,679,106	-		9,679,106	15,681,449

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2020 and should be read in conjunction with the total QBRS report

Temora Shire Council

Quarterly Budget Review Statement

for the period 01/07/20 to 30/09/20

Cash & Investments Budget Review Statement**Investments**

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$1,208,117

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/09/20

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)		1,025,950
Investments on Hand		14,473,332
less: Unpresented Cheques & EFTs	(Timing Difference)	(73,975)
less: Unpresented Direct Debits	(Timing Difference)	(258,989)
less: Creditor Payment Rejected	(Timing Difference)	-
add: Undeposited Funds	(Timing Difference)	517,224
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	(2,092)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	

Reconciled Cash at Bank & Investments

15,681,449

Balance as per Review Statement:

15,681,449

Difference:

(0)

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Temora Shire Council

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2020

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Nil						

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/10/2020 and should be read in conjunction with the total QBRs report

Quarterly Budget Review Statement
for the period 01/07/20 to 30/09/20

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	Nil	
Legal Fees	10,804	Y

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Expenditure included in the above YTD figure but not budgeted includes:

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Temora Shire Council
 Budgeted Capital Expenditure
 For the Year Ended 30th June 2021
 As at 30th September, 2020

Description	Original Budget	Approved Sub-Vote	Total Approved Budget	Actual	Est. Remainder of Year	Revised Estimate	Variance this Quarter
Aerodrome							
Runway 18/36 Reconstruction			0	3,700	0	3,700	3,700
Main Airport Apron Reconstruction			0	3,700	0	3,700	3,700
Arterial Drainage Upgrade			0	87,688	(0)	87,688	87,688
Aerodrome Upgrades Project Management			0	3,033	0	3,033	3,033
Aerodrome Master Plan			0	306	0	306	306
Taxiway D & E Reconstruction			0	14,267	0	14,267	14,267
Resealing of Taxiways (C & E)	130,000		130,000	0	130,000	130,000	
TAF Infrastructure	200,000		200,000		200,000	200,000	
Security Fencing			0	181	(0)	181	181
Temora Agricultural Innovation Centre							
Irrigation Lines - Supply & Installation - Drought Funding R1			0	287	0	287	287
Cemetery							
Ariah Park Cemetery - Water Line Replacement	6,000		6,000	1,731	4,269	6,000	
Development							
Aerodrome Estate			0	818	(0)	818	818
Apollo Place	25,000		25,000	2,800	22,200	25,000	
Saleyards Subdivision	1,231,725		1,231,725	2,821	1,228,904	1,231,725	
Transfer to Reserves							
Sewerage Reserve	244,058		244,058	141,080	102,978	244,058	
Domestic Waste Reserve			0		0	0	
Pinnacle Unexpended Externally Restricted Grants	0		0	406,418	(406,418)	0	
Stormwater Management	48,588		48,588		48,588	48,588	
Section 94 Contributions	26,000		26,000	14,393	11,607	26,000	
Unspent Externally Restricted Grants			0	165,665	(165,665)	0	
Drought Funding - Unsoent Grants			0	490,910	(490,910)	0	
Other Waste Reserve			0	49,822	(49,822)	0	
Plant Reserves			0	60,045	(60,045)	0	
Infrastructure Replacement Reserve	300,000		300,000	72,200	227,800	300,000	
Airpark Infrastructure Reserve			0	52,084	(52,084)	0	
Two Way Radio - Upgrade to Digital	15,000		15,000	3,750	11,250	15,000	
Medical Complex Maintenance Reserve	10,000		10,000		10,000	10,000	
Bundawarra Centre - Construct Bridge over Dam	20,000		20,000		20,000	20,000	
Sports Council Requirements			0	10,000	(10,000)	0	
Youth Unused Funds			0	1,000	(1,000)	0	
Aerodrome - Airside Maintenance	34,000		34,000	36,308	(2,308)	34,000	
	13,041,357	0	13,041,357	3,559,979	9,859,927	13,419,906	378,549
New Assets							
Furniture & Fittings	0	0	0	1,306	(0)	1,306	1,306
Land Improvements	3,000	0	3,000	0	3,000	3,000	0
Infrastructure:							
Buildings - non specialised	235,163	0	235,163	0	235,163	235,163	0
Buildings - specialised	1,020,000	0	1,020,000	0	1,020,000	1,020,000	0
Other Structures	39,500	0	39,500	25,684	15,097	40,781	1,281
Roads	120,200	0	120,200	2,786	117,414	120,200	0
Footpaths	646,500	0	646,500	75,894	570,606	646,500	0
Stormwater Drainage	237,852	0	237,852	2,003	235,849	237,852	0
Sewerage Network	130,000	0	130,000	67,954	79,789	147,743	17,743
Other open space/recreational assets	468,531	0	468,531	81,742	466,722	548,464	79,933
Other Infrastructure	200,000	0	200,000	864	200,000	200,864	864
Other	178,750	0	178,750		178,750	178,750	0
Renewal Assets							
Plant & Equipment	764,500	0	764,500	493,250	370,234	863,484	98,984
Office Equipment	27,500	0	27,500	115	27,500	27,615	115
Land Improvements	70,000	0	70,000	598	69,402	70,000	0
Infrastructure:							
Buildings - non specialised	264,000	0	264,000	109,911	154,089	264,000	0
Buildings - specialised	395,595	0	395,595	170,281	225,314	250,046	0
Roads	5,363,950	0	5,363,950	780,506	4,583,444	5,363,950	0
Stormwater Drainage	160,000	0	160,000	136,188	159,437	295,625	135,625
Sewerage Network	105,000	0	105,000	210	104,790	105,000	0
Other open space/recreational assets	347,445	0	347,445	22,944	341,005	363,949	16,504
Other Infrastructure	316,000	0	316,000	76,605	264,401	341,006	25,006
Leasehold Improvements	0	0	0	370	0	370	370
Other	27,500		27,500	654	26,846	27,500	0
	11,120,986	0	11,120,986	2,049,865	9,448,852	11,498,717	377,731
Aerodrome Estate & Industrial Land	1,256,725	0	1,256,725	6,439	1,251,104	1,257,543	818
Transfers to Reserves	663,646	0	663,646	1,503,675	(840,029)	663,646	0
	13,041,357	0	13,041,357	3,559,979	9,859,927	13,419,906	378,549

Temora Shire Council
 Budgeted Capital Expenditure
 For the Year Ended 30th June 2021
 As at 30th September, 2020

Description	Original Budget	Approved Sub-Vote	Total Approved Budget	Actual	Est. Remainder of Year	Revised Estimate	Variance this Quarter
Council Buildings							
Library - Local Special Projects	7,500		7,500	0	7,500	7,500	
Library - Outdoor Reading Room/Access Steps	235,163		235,163	0	235,163	235,163	
Bundawarra Centre - Virtual Tour	8,000		8,000	0	8,000	8,000	
Bundawarra Centre - New Walkway, Signage, Fitout	97,095		97,095	3,327	93,768	97,095	
Bundawarra Centre - Construct Bridge over Dam	2,000		2,000	3,100	0	3,100	1,100
Bundawarra Centre - Solar PV System Installation	30,000		30,000	21,616	8,384	30,000	
Bundawarra Centre - Ambulance Museum Plans & Studies	20,000		20,000	0	20,000	20,000	
NRCC House Library - Internal Painting	14,000		14,000	0	14,000	14,000	
Platform Y - Desk, Pedestal, Credenza & Chair			0	1,306	(0)	1,306	1,306
Recreation Centre - Upgrade Entrance - DF2	200,000		200,000	109,911	90,089	200,000	
Recreation Centre - Landscaping & Pool Filtration			0	56,616	42,368	98,984	98,984
Recreation Centre - Install Waterslide	447,800		447,800	1,809	445,991	447,800	
Town Hall Theatrical Backdrop	3,500		3,500		3,500	3,500	
Supported Independent Living Accommodation	1,000,000		1,000,000		1,000,000	1,000,000	
Ariah Park Swimming Pool - Upgrade Changerooms	175,000		175,000	149,227	25,773	29,451	
Railway Station - Kitchen Upgrade			0	370	0	370	370
Temora Railway Precinct - Gidindung Waiting Shed Relocation	7,500		7,500	787	6,713	7,500	
Arts Precinct - Contribution to Grant	50,000		50,000		50,000	50,000	
Technology							
Computer Purchases	27,500		27,500		27,500	27,500	
Implement Inspection Reporting Module	15,000		15,000		15,000	15,000	
Website Upgrade	20,000		20,000	654	19,346	20,000	
Pinnacle Computer Purchases			0	115	(0)	115	115
Civica - Asset Management & Apps	150,000		150,000		150,000	150,000	
Parks & Gardens							
Ariah Park - Broken Dam Heritage Trails - Path & Panels	10,000		10,000		10,000	10,000	
Lake Centenary - Replace Play Equipment & Flying Fox			0	16,504	(0)	16,504	16,504
Lake Centenary - Bridge & Walking Track Improvements	90,000		90,000		90,000	90,000	
Gloucester Park - Install Flying Fox			0	79,933	0	79,933	79,933
Gloucester Park - Playground Upgrade	154,445		154,445	6,440	148,005	154,445	
Coolamon Street Grape Vine Plantings	3,000		3,000		3,000	3,000	
Sporting Grounds							
Bob Aldridge Park - Top Dressing & Drainage	70,000		70,000	598	69,402	70,000	
Bob Aldridge Park - Irrigation Rehabilitation	90,000		90,000	49,869	40,131	90,000	
Ariah Park Recreation Ground - Drainage Pipes & Structures	20,000		20,000		20,000	20,000	
Ariah Park Recreation Ground - Skate Park Upgrade	103,000		103,000		103,000	103,000	
Ariah Park Recreation Ground - Dump Point - Drought Funding R1			0	577	(0)	577	577
Ariah Park Recreation Ground - Seal Carpark & Resheet Access Road	70,000		70,000		70,000	70,000	
Temora Recreation Ground - Rugby Union Electronic Scoreboard	2,250		2,250		2,250	2,250	
Nixon Park - Cricket Area - Shade, Concrete pad & Seating	10,731		10,731		10,731	10,731	
Nixon Park - Amenities Building Upgrade	123,500		123,500	17,727	105,773	123,500	
Sewerage							
Effluent Re-use Scheme	30,000		30,000		30,000	30,000	
Treatment Plant (Recycled Water Pump Stn) - Solar PV System Installation	50,000		50,000	67,743	(0)	67,743	17,743
Recycled Effluent Trunk Main Duplication	80,000		80,000	211	79,789	80,000	
Browns Dam Desilting	35,000		35,000		35,000	35,000	
O'Shannesys Dam Desilting	40,000		40,000	210	39,790	40,000	
Roads & Transport							
Plant Purchases	764,500		764,500	436,634	327,866	764,500	
Cycleway Construction Program	25,000		25,000	5,766	19,234	25,000	
Kerb & Gutter Program	120,200		120,200	2,786	117,414	120,200	
Footpath Construction Program/Taxirank	621,500		621,500	70,128	551,372	621,500	
Rural Unsealed Roads	1,569,000		1,569,000	69,871	1,499,129	1,569,000	
Urban Sealed Roads	203,500		203,500	6,384	197,116	203,500	
Urban Unsealed Roads	235,000		235,000	127	234,873	235,000	
Rural Sealed Roads	2,676,450		2,676,450	646,472	2,029,978	2,676,450	
Regional Roads	680,000		680,000	57,653	622,347	680,000	
Stormwater Drainage							
Roads Drainage			0	47,937	0	47,937	47,937
Chifley Street Culvert(s)	100,000		100,000	98	99,902	100,000	
Nixon Park & Gardener St Dam Levee Reinforcement	25,000		25,000	105	24,895	25,000	
Victoria St U/G Drainage (Railway Yard to Camp St)	15,000		15,000	182	14,818	15,000	
Airport Rd U/G Drainage (60m incl road crossing)	50,000		50,000	234	49,766	50,000	
Chiefly St U/G Drainage (Joffre to Culvert)	70,000		70,000	42	69,958	70,000	
Golden Gate Reserve - Detention Basin/Wetland - Stage 1	137,852		137,852	1,905	135,947	137,852	

13.3 LEASE OF CROWN RESERVE 66937 TO TEMORA GOLF CLUB**File Number:** REP20/1255**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Golf Club [↓](#) **REPORT**

A 20-year lease of Crown Reserve 669367 for Lot 296/750587 (map attached) expired on 30 June 2017 and has not yet been renewed. Granleese & Co had sought additional information after being instructed to draft a new lease agreement, but the provision of this information was overlooked.

Council has recently contacted Crown Lands who indicated that they have no objections to a new lease being drawn up. Temora Golf Club may not be aware that the lease has expired as rates and lease payments have continued to be paid by the Temora Golf Club. The lease fee for 2019/20 was \$1,362 (ex GST).

In order for a new lease to be drawn up it is a requirement of the Crown that there be a Council resolution endorsing such action. Clause 70(2)(b) & (c) of the Crown Lands Management Regulation enables Council to enter into a new lease or renew an existing lease for a period of up to 21 years provided the proposed tenure does not include additional purposes that were not in the existing/previous lease.

RECOMMENDATION

It is recommended that Council draft a 20-year lease to the Temora Golf Club Limited commencing 1 July 2017 to 30 June 2037 with the lease charge increasing by CPI each year.

Report by Elizabeth Smith

Created on 9/11/2020 9:21 AM



Projection: GDA94 / MGA zone 55

Date: 9/11/2020

Created By: Sue Burge

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 This map is a representation of the information provided to the Council and is not a guarantee of accuracy. While every care is taken to ensure the accuracy of this product, Temora Shire Council and the Local / State / Federal Government departments and non-Government organisations whom supply datasets, make no representations or warranties about its accuracy, reliability, completeness or suitability for any purpose. The user of this product is advised to verify the accuracy of the information for their own use. The Council and the Government departments and non-Government organisations accept no liability for any loss or damage (including indirect or consequential damage) and costs which you might incur as a result of the product being inaccurate or incomplete in any way and for any reason.



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 105 Loftus Street
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 Fax: (02) 6980 1138
 Web: www.temora.nsw.gov.au

13.4 TEMORA ANTIQUE MOTOR CLUB - PROPOSED CLUBHOUSE DEVELOPMENT (185 AURORA STREET)**File Number:** REP20/1272**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Antique Motor Club  **REPORT**

Following the August Council meeting, Council staff advised the Antique Car Club that Council was willing to prepare a lease with the expectation that the lease fee payable would cover depreciation expense. The attached correspondence is the response received from the Antique Car Club.

After investigating the concept of tenant's fixtures, finance staff discussed the matter with our external auditors. The auditors were comfortable with such an arrangement provided the following clauses were included in the lease agreement:

- Leasehold improvements are at the expense of the lessee.
- Any connection & installation of electricity, gas & water will be at the expense of the lessee; and
- Remediation of the land back to its original condition be at the expense of the lessee.

The inclusion of these provisions in a lease agreement would mean that Council would not assume ownership of the shed once constructed by the Antique Car Club, and therefore not incur depreciation costs.

The Antique Car Club has advised that they would be willing to cover all costs including insurance, electricity & water. The parcel of land is currently non-rateable.

Finally, the Antique Car Club has asked that the rent payable be similar to that currently being paid by the Pigeon Club. A review of the agreement with the Pigeon Club revealed that their rental amount is zero.

RECOMMENDATION

It is recommended that Council draft a lease for a period of 5 years with a 5-year renewal option, incorporating the clauses outlined above, and charge a nominal annual fee of \$15.00.

Report by Elizabeth Smith

Anne Rands

From: Anne Rands
Sent: Wednesday, 11 November 2020 12:20 PM
To: Anne Rands
Subject: FW: Temora Antique Motor Club Incorporated - Matter No 200120
Attachments: 2020 November - Temora Antique Car Club - Proposed Clubhouse Development.docx

From: Jason Goode <jason@farrellgoode.com.au>
Sent: 2020 10:15 AM
To: Kris Dunstan <kdunstan@temora.nsw.gov.au>
Subject: Temora Antique Motor Club Incorporated - Matter No 200120

Dear Kris

I am writing in relation to our request to lease property owned by Council, currently occupied by the Pigeon Club.

I note our recent discussions that Council believe that we should pay rent as Council will be claiming depreciation for the shed that is being built on the property.

I would submit that the shed would remain a tenant's fixture and therefore would not belong to Council. As it would not be owned by Council, there would not be any depreciation.

In any event as the shed is not being paid for by Council, there will be no depreciation claimable as there are no costs outlaid by Council to erect the shed.

Notwithstanding this I would request that any rent payable by the Club be minimal as the Club has limited funds. The majority of our funds are from membership fees and in the 2019/20 financial year we received \$4,150.00 in membership fees. Once the shed is erected there will be additional expenses including insurance, electricity, water which will be payable by the Club. Should we have to pay rent, the workshop and clubrooms would be unaffordable and we would not be able to continue.

Should Council consider charging us rent we would request that the rent be in the manner of the amount that is paid by the Pigeon club currently.

I look forward to hearing from you.

Regards
Jason Goode LLM | Solicitor Director

13.5 DROUGHT HARDSHIP RELIEF REVIEW

File Number: REP20/1277
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

At the October 2019 Council meeting it was resolved to introduce and advertise a program for residents who demonstrate hardship as a result of the drought that provides for the deferral of recovery action and the waiving of interest applicable to overdue rates. It was also resolved that this program be referred to Council in 12 months for review.

Council received three applications for hardship relief during December 2019 and January 2020, two of which were farmers, and one was a small Temora business. All three of these ratepayers are currently up to date with the payment of their rates.

Under the current COVID-19 hardship relief provisions, all Council's in NSW are currently charging zero percent interest on overdue rates (until 31st December) and are not commencing recovery action for overdue rates. In addition to the COVID-19 hardship relief provisions, Council's Debt Recovery Policy (Policy F2) includes relief provisions to those ratepayers and other debtors who are suffering genuine financial hardship. The hardship provisions included in the Debt Recovery Policy are outlined below:

1.6 Hardship

1.6.1 Section 567 of the Act empowers Council to write-off accrued interest on rates or charges payable by a person if, in Council's opinion: The person was unable to pay the rates or charges when they became due and payable for reasons beyond the person's control, or

- The person is unable to pay the accrued interest for reasons beyond the person's control, or*
- Payment of the accrued interest would cause the person hardship.*

1.6.2 Section 577 of the Act enables Council to make an order deeming certain persons who are jointly liable with an eligible pensioner(s), but who are not themselves eligible, to be eligible pensioners for the purpose of a mandatory reduction. In addition Section 577 enables an eligible pensioner who although not liable or jointly liable to do so, has paid or is likely to pay the whole of the rates or charges for the land, to be or have been eligible.

1.6.3 Section 582 of the Act allows Council to waive or reduce, rates, charges and interest due by any person prescribed by the regulations who is in receipt of a pension, benefit or allowance under the Social Security Act 1991 of the Commonwealth.

1.6.4 Applications for hardship must be received in writing on the Hardship Rate Relief Application Form.

1.6.5 Consideration will be given to cases of hardship only on the following grounds:

- Terminal Illness – for ratepayers for are unable to meet payments consideration will be given to waiving interest on rate accounts. A medical certificate is required.*

- *Natural Disasters (Bushfire, Flooding, Drought) for ratepayers who have suffered a natural disaster, consideration will be given to the waiving of interest for a specific period (Full details of losses required); or*
- *As determined by Council.*

RECOMMENDATION

It is recommended that Council revert to the application of the relief provisions contained within Council's current Debt Recovery Policy.

Report by Elizabeth Smith

14 CORRESPONDENCE**14.1 HEARING AUSTRALIA BUS**

File Number: REP20/1156

Author: Secretary Engineering

Authoriser: General Manager

Attachments: 1. Bus [↓](#) 

REPORT

Correspondence has been received from Hearing Australia regarding offering free hearing health clinics and hearing checks from a bus parked in Paleface Park on Thursday, 3rd December, 2020 from 10.00AM – 3.00PM.

RECOMMENDATION

It is recommended that Council consider the request.



14.2 EVENT APPLICATION - ARIAH PARK CHRISTMAS TREE

File Number: REP20/1302
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

REPORT

Temora Shire Council has received an event application from the Aria Park Community Projects Committee Inc. to hold The Annual Aria Park Christmas Tree on Wednesday 16th December, 2020 at Davey Park.

Insurance from the Aria Park Community Inc. has been received.

The Aria Park Projects Committee Inc. have requested:-

- Road Closure of Coolamon Street (between the Aria Street and Pitt Street)
- Waiving of any associated fees

The costs associated with the event are listed below:

Cost to Council: \$1,100

Task	Time	Rate	Cost
Road Closure/ Detour – Wednesday 16 th December 2020 (Wednesday 4PM until Thursday 7AM)			
Set up 4 hours x 2 staff + work vehicle	4 hours	\$110/hr	\$440
Removal 4 hours x 2 staff + work vehicle	4 hours	\$110/hr	\$440
TCP Design and Engineering Administration x1 staff (1 Hour)	1 hour	\$60/hr	\$60
Road Closure Advertisement in the Temora Independent			\$60
Large Event Application Fee			\$100
TOTAL:			\$1,100

RECOMMENDATION

It is recommended that Council consider the report.

14.3 EVENT APPLICATION - 2020 NYE CELEBRATIONS**File Number:** REP20/1303**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Revenue & Expenses  **REPORT**

The Promotions & Visitation Committee Temora has lodged an event application to hold 2020 NYE Celebration on 31st December, 2020 at the Temora Recreation Centre, Lions Park and Callaghan Park. They have requested the following as in-kind assistance from Council:-

- Use of the Swimming Pools, Kiosk, Waterslide and amenities at the Temora Recreation Centre
- Use of Lion's Park, Callaghan Park and Father Hannon Oval
- Delivery, collection and disposal of approx. 16 red Council wheelie bins (10 for the Recreation Centre and 6 for Lion's Park/Callaghan Park)
- Use of electricity and water on site
- Council's Small Stage (to be placed inside the Recreation Centre pool grounds)
- Use of Council Staff required to manage the pool entry, Lifeguards and Kiosk

The costs associated with the event are listed below:

Task	Time	Rate	Cost
Hire of the Small Stage (Delivery & Pickup)			\$150
Venue Hire (Offset in Income Collected)			\$0
Temporary Lighting Improvements			\$400
16 red event bins including delivery and collection @ \$4 each			\$64
Large event application fee			\$100
TOTAL:			\$714

RECOMMENDATION

It is recommended that Council consider the request.

REVENUE		Qty	Rate	Total
Ticket Sales	Under 5	40	0	\$ -
	5 to 17	100	10	\$ 1,000.00
	Over 18	100	15	\$ 1,500.00
	Family	60	50	\$ 3,000.00
	Aged Pensioner	20	10	\$ 200.00
		Total		\$ 5,700.00

EXPENSES		Qty	Rate	Total
Wages	Manager	1	-232.26	-\$ 232.26
	Lifeguards	2	-173.46	-\$ 346.92
	Kiosk Staff	2	-120.42	-\$ 240.84 In kind
	Ticketing / Usher	2	-120.42	-\$ 240.84 In kind
Entertainment	Band	2	-750	-\$ 1,500.00 In kind
	Fireworks	1		\$ - Paid already
Facilities	Pool Hire	1	0	\$ -
	Mobile Stage	1	0	\$ -
	Additional Bins	16	0	\$ -
Food Vendors	Swimming Club	1	0	\$ -
Decorations	Fairy Lights	10	-50	-\$ 500.00
	Lanterns	50	-2	-\$ 100.00
	Balloons	100	-0.4	-\$ 40.00
Promotion	Facebook Boost	1	-100	-\$ 100.00
	Ticketing	1	0	\$ -
	Temora Independer	1	-200	-\$ 200.00
	Narraburra News	1	0	\$ -
	Posters	100	0	\$ -
		Total Expenses		-\$ 3,500.86
		Total Revenue		\$ 5,700.00
		Profit / Loss		\$ 2,199.14

Food / Ticketing

14.4 EVENT APPLICATION - TEMORA ANZAC DAY 2021

File Number: REP20/1304
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

REPORT

Temora Anzac Day Committee has lodged an event application for the 2021 Anzac Day March and request Council to waive associated costs for the road closure and delivery of small portable stage and chairs.

Event Costing

Task	Time	Cost
Road closure: 6:00am to 12:30pm on Sunday 25 th April (1 hour set up on Saturday, 1 hr removal on Monday & 2 hours on day of event)	4 hours	\$580
Delivery/collection of small portable stage and chairs (3 staff)	4 hours	\$800
Road closure application fee		\$100
Road closure advertisement in Temora Independent		\$60
Event application fee		\$100
TOTAL COST:		\$1,640

RECOMMENDATION

It is recommended that Council consider the report.

14.5 PLANNING PANEL NOMINATION**File Number:** REP20/1160**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Planning Panel nomination email [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\)](#) **REPORT**

Council has received correspondence from Department of Planning, Industry and Environment requesting that Council nominate members for the Southern Regional Planning Panel.

The previous nominations were Mr Tony Donoghue from Coolamon Shire and Cr Nigel Judd. Both have indicated their willingness to be re-nominated.

RECOMMENDATION

It is recommended that Council considers the report.

Claire Golder

From: Temora Shire Council
Sent: Tuesday, 20 October 2020 9:11 AM
To: Claire Golder
Subject: FW: Planning Panels Council Nominated Members
Attachments: Sydney+and+Regional+Planning+Panels+Operational+Procedures+2020.pdf; Planning Panels Code of Conduct Acknowledgement 2016.pdf; Council nominated members form.docx

From: Holly McCann <Holly.McCann@planning.nsw.gov.au> **On Behalf Of** Planning Panels Mailbox
Sent: Friday, 16 October 2020 2:39 PM
To: Temora Shire Council <temshire@temora.nsw.gov.au>
Subject: Planning Panels Council Nominated Members

Dear Gary Lavelle,

Our records indicate that the Temora Shire Council nominated members for the Southern Regional Planning Panel have expired.

Mr Tony Donoghue – permanent member – **Expiry: 20/10/2019**
Cr Nigel Judd – permanent member - **Expiry: 20/10/2019**

Could you please advise us your current Council nominated members.

The Planning Panels Operational Procedures set out that the Panels have two council members appointed by each council. At least one council member is required to have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

So that the Planning Panels Secretariat has the most accurate information, it would be appreciated if you could please advise who is Council's expert member/s.

Can you please also complete the attached council nominated members form.

If you have any questions, please feel free to call me on the details below.

Further information is available at www.planningportal/planningpanels.nsw.gov.au.

Kind regards

Holly McCann
Planning Panels Secretariat

4PSQ 12 Darcy Street, Parramatta NSW 2150 | Locked Bag 5022, Parramatta NSW 2124
e: enquiry@planningpanels.nsw.gov.au
p: 02 8217 2060 | www.planningportal.nsw.gov.au/planningpanels



14.6 TEMORA HIGH SCHOOL ANNUAL PRESENTATION DAY 2020**File Number:** REP20/1165**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora High School  **REPORT**

Temora High School is seeking Council's support for sponsorship for the Annual Presentation Day 2020 to the value of \$200.00

Note: Donations have been made in previous years.

RECOMMENDATION

That Council sponsors Temora High School's Presentation Day to the value of \$200.

RECOMMENDATION

It is recommended that Council sponsors Temora High School's Presentation Day to the value of \$200.00.

**TEMORA HIGH SCHOOL***Looking Toward the Goal*

Anzac Street, TEMORA NSW 2666

P 02 6977 1988 F 02 6977 4197

E temora-h.school@det.nsw.edu.auW <https://temora-h.schools.nsw.gov.au/>

19th October 2020

The Manager
Temora Shire Council
Loftus Street
TEMORA NSW 2666

Dear Sir/Madam,

With our Annual Presentation Day fast approaching, we would like to take this opportunity to invite you to sponsor our awards. Last year Temora Shire Council provided three Diligence Awards for Year 7 students who demonstrated a great work ethic in their studies. We hope that you will be able to do the same in 2020?

Unfortunately, with the current restrictions issued by the Department of Education no parents or community members are allowed to be present on school grounds. We do hope that after the HSC exams conclude restrictions may be eased allowing parents and community members to attend Presentation Day.

If the above is advised we will be in immediate contact with you to ask for your attendance to help us celebrate student's achievements throughout the year. Presentation Day is **Friday, 11th December** commencing at 9:30am.

Please notify us as soon as possible if you are able to sponsor student awards.

Yours faithfully

Mr Ian Pattingale
Principal

Email: helen.tyack1@det.nsw.edu.au

14.7 ST ANNE'S SCHOOL - PRESENTATION DAY 2020**File Number:** REP20/1257**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. St Anne's Central School [↓](#) **REPORT**

St Anne's Central School is seeking Councils support for sponsorship for the Annual Presentation Day 2020 to the value of \$200.00.

Note: Donations have been made in previous years.

RECOMMENDATION

It is recommended that Council considers the request.



ST ANNE'S CENTRAL SCHOOL, TEMORA

Archdiocese of Canberra and Goulburn

10th November 2020

Mr Gary Lavelle
General Manager
Temora Shire Council
105 Loftus Street
Temora NSW 2666

Dear Gary,

St Anne's Central School would like to take advantage of the Temora Shire Council's annual offer of sponsorship to provide a prize to the sum of \$200 for our presentation award day.

With your generous offer we will be able to present the 'Temora Shire Mary MacKillop' award which your sponsorship has provided for us over many years.

Kind regards

Grant Haigh

Principal – St Anne's Central School

Po Box 68, 125 DeBoos Street, Temora NSW 2666, Ph: 0269771011, Fax: 0269774075,
Email: office.stannes@cg.catholic.edu.au, ABN 21 651 478 993.

"Keep alert, stand firm in your faith, be courageous, be strong"

14.8 ARIAH PARK CENTRAL SCHOOL - PRESENTATION DAY 2020**File Number:** REP20/1297**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Ariah Park Central School [↓](#) **REPORT**

Ariah Park Central School is seeking Councils support for sponsorship for the Annual Presentation Day 2020 to the value of \$200.00.

Note: Donations have been made in previous years.

RECOMMENDATION

It was resolved that Council considers the request.

Anne Rands

From: Aria Park Central School Admin <ariahpark-c.admin@det.nsw.edu.au>
Sent: Thursday, 12 November 2020 2:58 PM
To: Anne Rands
Subject: Aria Park Central School - Presentation Day 2020

The General Manager
Mr. G. Lavelle
Temora Shire Council
105 Loftus Street
TEMORA NSW 2666

Dear Mr. Lavelle

We would like to thank Temora Shire Council for their sponsorship of two of our major awards in the past.

This year our Presentation Day will be held at 10am on Monday 14 December.

We would like to request your continued support of the Primary Citizenship and Secondary Citizenship awards at our 2020 Awards Day.

Please reply by email at your earliest convenience, or phone Ellen Edis on 02 69741105 to confirm.

Thanks and kind regards,

Ellen Edis
School Administration Officer
Aria Park Central School
Phone 02 69741105, Fax 02 69741017

This message is intended for the addressee named and may contain
privileged information or confidential information or both. If you
are not the intended recipient please delete it and notify the sender.

14.9 SPORT AIRCRAFT ASSOCIATION AUSTRALIA - YOUTH BUILD PROGRAM**File Number:** REP20/1208**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Sport Aircraft Association Australia [↓](#) **REPORT**

Youth Build and Fly Project invited schools around the country to build an aircraft. Students are Year 10 and above. The aim is for youth to look at a career in aviation.

Temora High School are soon to become a part of the project and will commence building the empennage in 2021.

Sport Aircraft Association Australia is looking for sponsorship, such as tools, student memberships etc.

RECOMMENDATION

It was resolved that Council considers the request.

Gary Lavelle

78080

From: Elaine Bradley <mgts@saaa.com>
Sent: Monday, 26 October 2020 3:23 PM
To: Gary Lavelle
Subject: Sport Aircraft Association Australia - Youth Build Program

Dear Mr Lavelle,

I am Elaine Bradley, National Co-ordinator of the SAAA Sponsored Youth Build Program.

In November 2019, we launched our Youth Build and Fly Project and invited schools around the country to build an aircraft (Van's RV12 - <https://saaa.asn.au/the-aircraft/>) All the details of the project can be viewed here <https://saaa.asn.au/saaa-sponsored-youth-aircraft-build-and-fly-program/> The students are in Year 10 and above. The aim of the project is to inspire youth to look at a career in aviation and the variety of job opportunities that there are in aviation, from pilots to engineering, construction to programming, customer service to a chef! The students will learn not just how to build a plane but also planning techniques and software, communication skills, team work, support skills, OH&S skills and learn firsthand how to use tools correctly and for the right purpose. We have a number of members volunteering their time to mentor the students through the build process. Our first build is well underway with over 70 students around Australia being involved. Each state is building a component – Western Australia – the fuselage, Queensland – a wing and an empennage and in Victoria the other wing. <https://saaa.asn.au/media-and-marketing-updates/>

As you can see from the updates, Temora High School are about to become a part of our project in the form of our second build. Originally we had an aircraft donated to us and unfortunately it was not in good enough condition for the students to build. Not wanting to lose the school, we have fast tracked part of an RV12 – the empennage (tail) for the school to build. The students will commence building the empennage in 2021. This empennage will be the start of our second RV12 build with three other schools being involved with the other components in the future.

We are looking for assistance with sponsorship, such as tools, student memberships, practice kits and assistance with installing the avionics. If you are able to support us we will recognise your contribution as follows:

Acknowledge Temora Shire as a sponsor and place your logo on:

- our website
- on all Facebook page announcements and updates of the project
- in all our member e-news publications with updates of the project
- in our quarterly publication AirSport included as part of the build update pages
- For sponsorship values of \$500 or more we will place a decal of your logo (which you will need to provide) on the plane

I hope you can support us and the students with our project. My contact details are below, and would welcome the opportunity to discuss this further with you.

Kind regards.

Lainey

Elaine Bradley
Management Team Services Manager
Sport Aircraft Association of Australia (SAAA)
Mobile: +61-410 707189
Office hours: Monday to Friday 9am to 12pm WST

14.10 GREG WARREN MP - LOCAL GOVERNMENT AMENDMENT (PECUNIARY INTERESTS DISCLOSURES) BILL 2020**File Number:** REP20/1210**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Greg Warren MP [↓](#) **REPORT**

Advising Council of two small amendments to the Local Government Amendment (Pecuniary Interest Disclosures) Bill 2020.

1. *That councillors, delegates and designated persons who have lodge with the general manager of a council a return disclosing interests required under the code of conduct must be published on the council's website within 14 days of lodgement (Clause3, inserting Section 440AAC(1) & (2) into the Act). Currently the requirement is 3 months.*
2. *Councils are to ensure there is a prominent link on the homepage of the council's website to the electronic page on which the returns are published (Clause 3 of the Bill, inserting Section 440AAC(3) into the Act). Currently, the requirement for disclosure on council's websites is already in place, however the Bill seeks to have a direct link from the home page so that the disclosures are more easily accessible.*

Mr Warren required this information be brought to Councillors attention and appreciates any feedback.

RECOMMENDATION

It is recommended that Council considers the report.

78035



Greg Warren MP
MEMBER FOR CAMPBELLTOWN

27 October 2020

Dear General Manager

**RE: LOCAL GOVERNMENT AMENDMENT (PECUNIARY INTERESTS
DISCLOSURES) BILL 2020**

I refer to the above *Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020* (the Bill) which I recently introduced to the Legislative Assembly of the NSW Parliament to amend the *Local Government Act 1993* (the Act). I **attach herewith** a copy of the Bill for your information.

At the outset I wish to make clear that as a former mayor and councillor I have the utmost respect for those working in our State's local government sector, whether as elected officials, professional staff or the general workforce. It is a tired cliché, however it remains more relevant today than ever, and that is that local government is the closest level of government to community. I wish to thank you for the work you have done and continue to do in an effort to ensure your local community remains the vibrant and liveable place it no doubt is.

By way of background, I introduced the Bill following community concerns raised in various media reports, namely an ABC News article of 9 August 2020 titled *NSW Government concerned about Sydney councils transparency* (copy **attached herewith** for your information). As you would no doubt appreciate, media reports such as this are aimed at a small number of councils, however it tends to be that the entire sector is tarred with the same brush. My Bill seeks to tighten certain requirements to ensure the well-regarded reputation of local government remains in place. I go into detail about the intent of the Bill in my second reading speech to the Parliament on 15th October 2020, a copy of which I have **attached** for your perusal.

As you will see from reading the contents of the Bill, together with my second reading speech, only two small amendments intend to be made, namely:

1. That councillors, delegates and designated persons who have lodged with the general manager of a council a return disclosing interests required under the code of conduct must be published on the council's website within 14 days of lodgement (Clause 3, inserting Section 440AAC(1) & (2) into the Act).
Currently the requirement is 3 months.

OFFICE: Shop 3, 72 Queen St. Campbelltown 2560

PHONE: (02) 4625 3344 EMAIL: Campbelltown@parliament.nsw.gov.au

18/11/2020/3



Greg Warren MP

MEMBER FOR CAMPBELLTOWN

2. Councils are to ensure there is a prominent link on the homepage of the council's website to the electronic page on which the returns are published (Clause 3 of the Bill, inserting Section 440AAC(3) into the Act). *Currently, the requirement for disclosure on councils' websites is already in place, however the Bill seeks to have a direct link from the homepage so that the disclosures are more easily accessible.*

At no point is it proposed that changes be made to what must be disclosed, nor what may be redacted. Those requirements are governed and informed by the *Government Information (Public Access) Act 2009* (GIPA Act), the *Government Information (Public Access) Regulation 2019* (GIPA Regulation), the *Model Code of Conduct for Local Councils in NSW* and *Guideline 1* from the NSW Information Commissioner. **This Bill makes no amendment to those instruments.** As you are no doubt aware, returns of interests are prescribed as open access information which under section 6 of the GIPA Act must be made publicly available unless there is an overriding public interests against disclosure of such information. There is no change to this requirement and information such as personal residential addresses or signatures, or any other information deemed redactable due to an overriding public interest will not be disclosed under the provisions of the Bill.

As always, I appreciate any feedback however I trust this letter clarifies any queries you may have around the practical application of the Bill and any obligations upon yourself, your staff and the elected members of your council. I would be grateful if you could bring this letter to their attention.

Should you have any further queries or concerns, please do not hesitate to me.

Yours sincerely,


Greg Warren MP
Shadow Minister for Local Government

Enclosures:

1. Tabled copy, *Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020*.
2. ABC News article dated 9 August 2020, *NSW Government concerned about Sydney councils transparency*.
3. Greg Warren MP, *Second Reading Speech* 15 October 2020.

OFFICE: Shop 3, 72 Queen St, Campbelltown 2560

PHONE: (02) 4625 3344 EMAIL: Campbelltown@parliament.nsw.gov.au

Introduced by Mr G C Warren, MP

First print



New South Wales

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020

Explanatory note

This explanatory note relates to this Bill as introduced into Parliament.

Overview of Bill

The object of this Bill is to amend the *Local Government Act 1993* to require returns disclosing interests lodged by certain persons with the general manager of a council under a code of conduct to be published on the council's website.

Outline of provisions

Clause 1 sets out the name (also called the short title) of the proposed Act.

Clause 2 provides for the commencement of the proposed Act on the date of assent to the proposed Act.

Clause 3 amends the *Local Government Act 1993* by inserting new section 440AAC. The proposed section requires councillors, delegates and designated persons who have lodged with the general manager of a council a return disclosing interests required under a code of conduct to publish the return on the council's website. The return must be published within 14 days of lodgment with the general manager.

The homepage of the council's website must have a prominent link to the electronic page of the website on which the returns are published.

In proposed section 440AAC, *delegate* is defined to mean a person to whom a function of the council has been delegated under section 377 of the *Local Government Act 1993* and *designated person* is defined to mean—

- (a) the general manager of the council, or
- (b) a person occupying a senior staff position in the council, or

b2020-057-008

Tabling copy

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020 [NSW]
Explanatory note

(c) a person, or a person of a class, prescribed by the regulations.

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Tabling copy

Introduced by Mr G C Warren, MP

First print



New South Wales

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020

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h2020-007 008

Tabling copy



New South Wales

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020

No. , 2020

A Bill for

An Act to amend the *Local Government Act 1993* to require returns disclosing interests lodged by certain persons with the general manager of a council under a code of conduct to be published on the council's website.

Tabling copy

Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020 [NSW]

The Legislature of New South Wales enacts—

1 Name of Act

This Act is the *Local Government Amendment (Pecuniary Interests Disclosures) Act 2020*.

2 Commencement

This Act commences on the date of assent to this Act.

3 Amendment of Local Government Act 1993 No 30**Section 440AAC**

Insert after section 440AAB—

440AAC Publication of returns disclosing interests under code of conduct

- (1) A councillor, delegate or designated person who has lodged with the general manager a return disclosing interests required under a code of conduct must publish the return on the council's website.
- (2) The return must be published within 14 days of lodgement.
- (3) The council must ensure there is a prominent link on the homepage of the council's website to the electronic page on which the returns are published.
- (4) In this section—
delegate means a person to whom a function of the council has been delegated under section 377.
designated person means the following—
 - (a) the general manager of the council,
 - (b) a person occupying a senior staff position in the council,
 - (c) a person, or a person of a class, prescribed by the regulations.

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10/27/2020

NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News

ABC NEWS

NSW Government concerned by Sydney councils failing to comply with transparency rules

By Josh Bavas

Posted Sun 9 Aug 2020 at 7:28am, updated Mon 10 Aug 2020 at 1:59pm



The ABC found several NSW councillors worked second jobs as property investors.
(ABC: John Gunn)

Sydney councils are flouting transparency rules around the financial interests of elected officials, prompting an intervention by the State Government.

An ABC analysis has found less than a third of local governments in and around Sydney have made their register of interests easily available online as required under guidelines introduced a year ago.

The disclosures are designed to share the financial interests of elected officials and senior staff.

Geoffrey Watson, a barrister and public integrity advocate who served as counsel assisting the Independent Commission Against Corruption (ICAC) during a string of explosive political scandals, said compliance with the rules was "critically important".

"How else can a member of the public make any relevant judgment as to whether or not their local government authority is motivated by the right objectives?" he said.

Out of 32 Sydney-based councils, only nine have published their registers.

Some 14 supplied them upon request by the ABC and nine declined to supply them at all — only offering to make the documents available for inspection under a supervised visit.

Key points:

- A former ICAC investigator said redacting disclosure forms was "as bad as not complying"
- The Minister for Local Government said the lack of transparency was "concerning"
- The NSW Information Commissioner said her office would conduct a "wider examination"

<https://www.abc.net.au/news/2020-08-09/nsw-government-concerned-about-sydney-councils-transparency/12531550>

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16/27/2020

NSW Government concerned by Sydney Councils failing to comply with transparency rules - ABC News

Available online	Available on request	Only available with visit
Blue Mountains**	Blacktown	Bayside
Canada Bay	Burwood	Camden
Georges River	Campbelltown	Canterbury-Bankstown
Inner West	City of Sydney	Hawkesbury
Lane Cove	Cumberland	Hunters Hill**
North Sydney	Fairfield**	Mosman
Parramatta**	Hornsby	Northern Beaches
Waverley	Ku-ring-gai	Strathfield
Willoughby**	Liverpool	Wollondilly
	Penrith**	
	Randwick	
	Ryde**	
	Sutherland	
	Woollahra	

**redacted more than residential address

Romantic relationships and trips to China revealed

Some of the declarations supplied upon request included councillors working second jobs as property investors, others who went on sponsored trips to China and some who declared romantic relationships.

In Burwood, Mayor John Faker reported working for a property investment company and receiving rent from almost a dozen investment properties in Croydon Park.

Fairfield councillor Paul Azzo reported being director and shareholder in three property investment companies, although stated he was not a property developer.

<https://www.abc.net.au/news/2020-08-09/nsw-government-concerned-about-sydney-councils-transparency/12531550>

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10/27/2020

NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News



Fourteen councils, including the City of Sydney, did not make their register of interests readily available. (ABC News: Taryn Southcombe)

Burwood councillor Heather Crichton declared her relationship with Mayor Angelo Tsirekas from the nearby City of Canada Bay.

The pair also revealed five night's sponsored accommodation in the Chinese cities of Dongtai and Nanjing in October 2018 to celebrate the '40th anniversary of China's reform', although they paid for their own airfares.

City of Sydney councillor Robert Kok also declared a sponsored trip to the Chinese cities of Hangzhou and Nanjing that same month.

While these matters are reportable, none are considered unlawful.

Redaction 'as bad as not complying'

<https://www.abc.net.au/news/2020-08-09/nsw-government-concerned-about-sydney-councils-transparency/12531550>

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10/27/2020

NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News



Geoffrey Watson said council compliance with the rules was 'critically important'. (ABC News: Josh Bavas)

Several councils that did provide their disclosure forms redacted details including sources of income, investment properties and other business interests.

Mr Watson said the rules are simply being "defied by authorities".

"Some of those local governments which are complying, are providing the material and then redacting the details," he said.

"What good is that? It's as bad as not complying at all.

"It's still the law in NSW that you can be a property developer and sit on a local government authority and even develop property inside that local government area.

"Unless you've got a fully transparent scheme, no external person can make a judgment about it.

"You won't even find out about it."

Minister for Local Government Shelley Hancock said the number of councils not publishing their registers of interests was "concerning".

"While the Information Commissioner is responsible for enforcing the requirement to publish councillor returns of interest online, these findings, if true, are concerning," she said.

"I have requested the Office of Local Government to work with the Information Commissioner to improve council compliance with the requirement to publish councillor returns of interest online."

'Wider examination' to be conducted

Under the regulations, councils can only be excused from publishing disclosures if they can prove it would "impose unreasonable costs on the council" or there was an "overriding public interest" against

<https://www.abc.net.au/news/2020-08-09/nsw-government-concerned-about-sydney-councils-transparency/12531550>

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10/27/2020

NSW Government concerned by Sydney councils failing to comply with transparency rules - ABC News

releasing the details.

Information Commissioner Elizabeth Tydd told the ABC her office would conduct a "wider examination" to assess compliance.

"The disclosure system is probably one of the most powerful aspects of the Right to Information legislation in NSW," she said.

"It mandates the public release of specified information — information that goes to the higher order of why we have a right to access information.

"That higher order is about an accountable, transparent, fair, effective and open government."

Know more? [Contact Josh Bavas](#)



Minister for Local Government Shelley Hancock has pushed for improved compliance from councils. (ABC Illawarra: Justin Huntsdale)



NSW Information Commissioner Elizabeth Tydd said she would conduct a compliance assessment. (ABC News: Josh Bavas)

<https://www.abc.net.au/news/2020-08-09/nsw-government-concerned-about-sydney-councils-transparency/12531550>

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Legislative Assembly Hansard - 15 October 2020 - Proof

Legislative Assembly Hansard - 15 October 2020 - Proof



LOCAL GOVERNMENT AMENDMENT (PECUNIARY INTERESTS DISCLOSURES) BILL 2020

First Reading

Bill introduced on motion by Mr Greg Warren read a first time and printed.

Second Reading Speech

Mr GREG WARREN (Campbelltown) (10:17 09): I move—

That this bill be now read a second time.

Transparency and integrity in local government is not only paramount for public representatives, it is something that the community deserves and requires as a certainty. That can only occur if we have a full, transparent and accessible disclosure process. That is not the case at this time and I will go into more detail later, drawing on examples, to explain why that is. As members will be aware, the object of the Local Government Amendment (Pecuniary Interests Disclosures) Bill 2020 is to amend the Local Government Act 1993 to require returns disclosing interests lodged by certain persons with the general manager of a council under a code of conduct to be published on the council's website.

It does this by inserting new section 440AAC, which requires councillors, delegates and designated persons who have lodged with the general manager of a council a return disclosing interests required under a code of conduct to publish the return on the council's website. The return must be published within 14 days of the lodgement with the general manager. The home page of the council's website must have a prominent link to the page of the website on which the returns are published. In new section 440AAC "delegate" is defined to mean:

... a person to whom a function of the council has been delegated under section 377 of the Local Government Act 1993

"Designated person" is defined to mean:

- (a) the general manager of the council, or
- (b) a person occupying a senior staff position in the council, or
- (c) a person, or a person of a class, prescribed by the regulations. The publication of returns disclosing interests under the code of conduct is more specifically:

A councillor, delegate or designated person who has lodged with the general manager a return disclosing interests required under a code of conduct must publish the return on the council's website.

The return must be published within 14 days of lodgement.

The council must ensure there is a prominent link on the homepage of the council's website to the electronic page on which the returns are published.

With that more formalised and put in more specific terms, I would like to elaborate further on the importance of this bill and why I think all colleagues should support it. Ultimately, clause 4.21 of the Model Code of Conduct as prescribed under section 440 of the Local Government Act 1993 and clause 180 of the Local Government (General) Regulation 2005 requires councillors and designated persons to make and lodge with the general manager a disclosure of interests return in the form set out in schedule 2 to the code, disclosing the councillor's or designated person's interests as specified in schedule 1 to the code.

<https://www.parliament.nsw.gov.au/Hansard/Pages/HansardResult.aspx?docid/HANSARD-1323679322-113365/link/127>

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Legislative Assembly Hansard 15 October 2020 - Proof

That is what is in place at the moment but the reality is there are some unclear regulations in place whereby councillors or other required persons can do their declaration but they do not have to disclose it in a manner that is easily accessible for local communities. Ultimately there are provisions in place in some councils where they have to make an appointment to go and meet with the councillor or the director to view the disclosure. That is not consistent with community expectation and it is not consistent with what I feel and the New South Wales Opposition feels is consistent with the integrity that we require in local government.

Of course clause 4 27 of the code says that information contained in returns made and lodged under clause 4 21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, otherwise known as the GIPA Act, and the Government Information (Public Access) Regulation 2009, which is known as the GIPA Regulation, and any guidelines issued by the Information Commissioner. The GIPA Act and schedule 1 to the GIPA Regulation currently prescribe the returns of the interests of councillors, designated persons and delegates as "open access information"

Section 6 of the GIPA Act requires open access information to be made publicly available on a council's website unless there is an overriding public interest against disclosure of the information or it would impose unreasonable additional costs. *Information access Guideline 1: For local councils on the disclosure of information contained in the returns disclosing the interests of councillors and designated persons developed under the Government Information (Public Access) Act 2009 (NSW)* issued by the Information Commissioner relevantly says:

- The returns should be made publicly available on the council's website unless there is an overriding public interest against the release
- The fact that a return of interests is open access information is a factor in favour of disclosure in balancing the public interest

It is proposed, though, by introducing this bill that the publishing on council websites of the returns of pecuniary interests of councillors and designated persons be mandatory and easily accessible—for example, via the direct link, as I have previously stated, on a council's home page. In order to achieve this the requirement was to introduce this bill to ensure that communities can have that certainty. Ultimately it makes clear through legislation what each and every one of us has to do in this place. Transparency, as I stated earlier, is key to ensuring communities have faith in their elected representatives at every level, including ours and of course including local government. They need to know that representations made by their local elected representatives are motivated by the interests of their community and not that of self-interest.

Access to information regarding councillors' pecuniary interests is convoluted and difficult to obtain in many cases. I will draw the attention of the House to an example in a media report which I will go into detail on which outlines how some councils do not have an appropriate process in place to ensure certainty, faith and integrity for their local community. This bill is quite simply about increasing transparency and accountability and providing communities with that instrument. It is not just about publishing on a website; it is about making information easy to find and not hiding it away in an obscure section of a council's website or making it too difficult for community members to find and review a particular representative's disclosure. We know that the State Government updated council governance rules in early August but at that time it was a missed opportunity and the Government failed to ensure councils were required to make pecuniary interests easily accessible to the public. I said at the time

The rules and regulations around councillors' disclosure of interests are as transparent as a muddy river. Right now they can be buried in a mountain of paperwork and council minutes that could take you days to find

An ABC article in August of this year reported less than a third of councils in and around Sydney had made registers easily accessible online. As an example there was a council—and out of respect to those communities I will not detail the specifics of those councils—in which some councillors late last year voted to keep their financial and pecuniary interests register off the council website. I do not find that acceptable at all. I do not think it is consistent with community expectation. It has an adverse effect on the integrity of public representation and local representation that must be amended, which is what this bill seeks to do. In the interests of transparency, this is not a decision councillors should be able to make.

As we know, every one of the 128 councils in this State is overseen, legislated and regulated by the State. It is our responsibility to provide those councils with the direction, the leadership and the appropriate laws in place so that their communities have that certainty and faith of integrity. Further to that example, a staff report recommended not putting the details on the website as redacted information would mean the "return has considerably less value". Again that is not the point. The issue is about transparency and accountability. A former ICAC investigator was quoted in an ABC article in August as saying redacting was "as good as not complying at all" in relation to disclosures.

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Legislative Assembly Hansard - 15 October 2020 - Proof

There are privacy concerns, but declaring financial and pecuniary interests and making them public to ratepayers, local communities, families and businesses should be part and parcel of being a local councillor. I am a former councillor and mayor myself. I took it upon my own professional standards to ensure that all my disclosures were up to date and easily accessible at any time for any community member. To the point, I remember at a particular time I had a link to my social media pages as well to ensure that the community had that certainty and faith. We are not proposing today that councillors do that, but I know there are many good councillors. The overwhelming number of councillors in this State are good, honest people who do the right thing. This is not about that. This is about putting a law in place to provide certainty for the community. The reality is that there are some councillors—a small minority—who are not. The overwhelming majority are good local people who just want to serve their community and they do a fantastic job, at times without recognition, in a very tough and occasionally unforgiving environment.

Holding a position on council is a privilege, not a right. We are privileged to be here to serve those whom we are honoured to represent. It is the same for local councillors, and I know our Federal colleagues feel the same way. Ratepayers have a right to know whether there are any mitigating factors that determine councillors' decision-making. Sadly, as I referred to before, there are some councillors who take advantage of holes in the current legislation and subsequent regulation. A councillor was reported for allegedly failing to disclose an indirect link to a party colleague she voted against reporting to the corruption watch dog. The council voted to censure the councillor for breaching the code of conduct by failing to declare that interest, related in part to a matter involving another councillor. Had the bill been in place that conflict would have been alleviated.

In a further example, another councillor allegedly failed to declare interests in at least 11 companies that might be involved in property developments. An investigation was launched by the Office of Local Government but the findings have not been released. I call on the Minister to release those findings and make them public. The community deserves to understand what has happened and to have faith in the integrity of the process. The Office of Local Government has not confirmed whether the investigation has concluded. Ultimately, we do not know where that investigation is up to. This is not about me and it is not about politics; this is about people in the community who deserve certainty about the integrity of their public representatives. Right now they do not have that, and they deserve it. During budget estimates hearings earlier this year the Minister for Local Government said:

I do not have the power to speed up the investigation or demand that the details be released.

I do not concur with the Minister. We need the Minister to provide leadership and direction. She can do that today by supporting the bill. Good things are always achieved by working together. This is an example of how we can work together to provide faith in integrity and certainty for local communities across the 128 councils in this State. The public deserves to know whether the relevant councillor's decision-making was in their best interests or that of their community. At best, it leaves many serious questions unanswered. Members in this place know that communities—rightfully—can take somewhat of a dim view of their public representatives. Having provisions of this nature in place is a step towards alleviating that.

Earlier this year there was an ABC report—I am happy to speak about it in the House as it has been made public—that Sydney councils are flouting transparency rules around the financial interests of elected officials, prompting the requirement of intervention by the State. The ABC analysis found that less than one-third of local governments in and around Sydney have made their interests registers easily available online, as required under guidelines introduced a year ago. The disclosures are designed to share the financial interests of elected officials and senior staff. Geoffrey Watson, SC, is a barrister and public integrity advocate who served as counsel assisting the Independent Commission Against Corruption during a string of political scandals. He said that compliance with the rules was critical. I concur with Mr Watson. He went further, and stated:

How else can a member of the public make any relevant judgement as to whether or not their local government authority is motivated by the right objectives?

I again concur with Mr Watson's observation. Disclosures by some councils, such as Strathfield, Mosman, Northern Beaches and Hunters Hill, are available only by visiting the council building—and that is after a request has been made. Another category of disclosures is available by request only. A number of councils already have them available online. I acknowledge that Blue Mountains, Canada Bay, Georges River, Inner West, Lane Cove, North Sydney, Parramatta, Waverley and Willoughby councils have their disclosures available online. It can be done and it should be done for the integrity of local communities.

In conclusion, I call on every member of the House to read and consider the bill and to consult with their local community to gather feedback. I believe the overwhelming feedback they will receive is that we must put every instrument of transparency in place to ensure people have faith in their local representatives and their integrity. I commend the bill to the House.

Debate adjourned.

<https://www.parliament.nsw.gov.au/hansard/Pages/HansardResult.aspx?docid/HANSARD-1323879322-113385/link/127>

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<https://www.parliament.nsw.gov.au/Hansard/Pages/HansardResult.aspx#/docid/HANSARD-1323879322-113365/link/127>

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14.11 SACRED HEART PARISH - CHRISTMAS EVE MASS 2019**File Number:** REP20/1214**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Sacred Heart Parish [↓](#) **REPORT**

Sacred Heart Parish is requesting the use of Callaghan Park and the mobile stage for the annual Christmas Eve Mass on Thursday 24 December 2020 at 6:00pm.

RECOMMENDATION

It is recommended that Council considers the request.

SACRED HEART PARISH TEMORA

Parish Priest: Fr Sijo Jose

St Mary's Presbytery
Phone: 02 69772104
Email: temora@cg.org.au

PO Box 78
111 Loftus Street
TEMORA NSW 2666

3rd November 2020

Mr Gary Lavelle
Temora Shire Council
105 Loftus Street
TEMORA NSW 2666

Dear Mr Lavelle

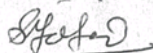
RE: USE OF CALLAGHAN PARK & MOBILE STAGE

We are writing to you to request permission to hold our annual Christmas Eve Mass in Callaghan Park on Thursday 24th December 2020 at 6 pm. We would also appreciate it if we were able to use Council's mobile stage for the Mass.

We advise recommended hygiene and social distancing practices will be adhered to.

We look forward to hearing from you.

Yours sincerely



Fr Sijo Jose
Parish Priest

14.12 CWA ARIAH PARK BRANCH**File Number:** REP20/1190**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. CWA Ariah Park Branch [↓](#) **REPORT**

Ariah Park Branch CWA is requesting a rate reduction for the 2020/2021 rates, which they have paid in full \$356.74.

The rebate would be \$89.19

The rebate has been applied in previous years.

RECOMMENDATION

It is recommended that Council considers the request.

CWA of NSW

Ariah Park Branch

30th October, 2020

The General Manager,
Temora Shire Council,
P.O. Box 262,
Temora, NSW, 2666

Dear Sir,

The Ariah Park Branch of the Country Womens Association would like to apply for the normal rebate /refund on our Annual Rate Notice. The Rate Notice for 2020/21 is \$356.74 which we have paid by Direct Debit on the 29/09/2020.

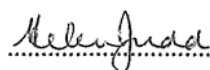
The Ariah Park Branch of the CWA provides a range of services for the Ariah Park Community including consulting rooms for the Temora Doctor and the Early Childhood Nurse. Our rooms have been used to despatch items for overseas aid, while donations for Drought Aid have been dispensed through our Branch.

CWA Meetings are held once a month on Monday afternoons. Our "Girls Shed", which has been operating since 2011, is becoming more and more popular, and is held on the other Mondays of the month. Apart from the benefits of learning new skills and working for the benefits of other groups, e.g. the School and Pre-School, it has become very important for mental health issues.

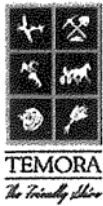
Once again this year, we are donating \$1,000 to the Ariah Park Swimming Pool Committee to assist with the upgrade of the Pool and the Amenities Building.

We hope you will accede to our request as we are just a small voluntary organisation trying to provide a service to our local community.

Yours faithfully,



(Mrs) Helen Judd,
Secretary,
1 Coolamon Street,
Ariah Park, NSW 2665



Temora Shire Council

Address: 115 LORTUS ST, PO BOX 202, Temora NSW 2865
 Phone: (02) 6980 1100 - Fax: (02) 6980 1101
 Email: rates@temora.nsw.gov.au
 Website: www.temora.nsw.gov.au
 Office hours: 8.00am to 4.30pm, Monday to Friday
 ABN: 55 048 860 111

*DIRECT DEBIT
 RECEIPT NO.
 3041019
 PAID 29.9.2020*



019_96

Country Womens Assoc Of NSW
 C/- Mrs Barbara Nation
 2 Seymour Street
 ARIAH PARK NSW 2665

Rates Notice 2020-2021

For the period 1 July 2020 - 30 June 2021

Assessment number	2943
Instalment amount	\$89.74
Due date	30/09/2020
Valuation amount	11400
Valuation base date	01/07/2019
Issue date	18/08/2020
Rating category	Business
Deduct any payments since	17/08/2020
Savemail Username	TSC-602861

Property Location & Description (Lot/Sec/Deposited Plan)

13 Pitt Street ARIAH PARK NSW 2665
 20B/369156

AREA: 0.0678 Hectares



Particulars Of Rates & Charges

Particulars Of Rates & Charges	Unit	Cents in \$	Amount
Business Arian Park	11400.00	0.01103000	\$125.74
Business Arian Park Base Rate	1.00	231.00	\$231.00

NET AMOUNT DUE: \$356.74

ARREARS OF RATES INCLUDED IN 1ST INSTALMENT ARE DUE AND PAYABLE IMMEDIATELY
 ANY OVERDUE AMOUNTS WILL ATTRACT INTEREST OF 0% CALCULATED DAILY BETWEEN 1 JULY AND 31
 DECEMBER 2020 AND 7% BETWEEN 1 JANUARY AND 30 JUNE 2021 (INCLUSIVE)
 AN INSTALMENT REMINDER NOTICE WILL BE ISSUED BEFORE THE 2ND, 3RD & 4TH INSTALMENTS

GC Lavelle PSM
 GENERAL MANAGER

First Instalment	Second Instalment	Third Instalment	Fourth Instalment	Total Amount
\$89.74 Due 30/09/2020	\$89.00 Due 30/11/2020	\$89.00 Due 28/02/2021	\$89.00 Due 31/05/2021	\$356.74

Payment Advice

For all payment methods and other information, see the reverse of this notice.

Name: Country Womens Assoc Of NSW
 Assessment No: 2943
 Total amount: \$356.74
 Instalment amount due: \$89.74
 Due date: 30/09/2020



AMOUNT PAID

If paying by mail, please tick if you
 require a receipt



Bill code: 96503
 Ref: 265862102 29434

DEFT Reference Number:
 265862102 29434

14.13 ARIAH PARK MIRROOL SENIOR HOUSING INC**File Number:** REP20/1216**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Arian Park Mirrool Senior Housing [↓](#) **REPORT**

Arian Park Mirrool Senior Housing is seeking a rebate on the 2020/2021 rates for 41-43 Coolamon Street & 39 Coolamon Street, Arian Park.

The General rate is \$140.50 and \$86.05 a 25% rebate would amount to \$226.55

Note: A 25% rate reduction was given in 2019/2020.

RECOMMENDATION

It is recommended that Council considers the request.

78094

ARIAH PARK – MIRROOL SENIOR HOUSING COMMITTEE

PO box 47

Ariah Park NSW 2665

29/10/2020

The General Manager,
Temora Shire Council,
Temora NSW 2666



Dear Sir,

RE: RATE ASSESSMENTS 4146 and 2886

41 – 43 Coolamon Street, Ariah Park

Rate amount - **\$2069.20**

39 Coolamon Street Ariah Park

Rate amount - **\$595.40**

The Ariah Park – Mirrool Senior Housing Committee operates “The Peppers” Senior Housing Units at 41-43 Coolamon Street, Ariah Park, as well as 2 new dwellings being built at 39 Coolamon Street, Ariah Park and would like to apply for the normal rebate of rates as has been past practice.

We would like to thank Council for their continued support of our Senior Housing Project.

Yours faithfully,

A handwritten signature in dark ink, appearing to read "D. Choice".

Diane Choice

Treasurer.

17/41 7yrs.



Temora Shire Council

Phone: (02) 6980 1100 - Fax: (02) 6980

Email: rates@temora.nsw.gov.au

Website: www.temora.nsw.gov.au

Office hours: 8.00am to 4.30pm, Monday to Friday

ABN: 55 048 86

Rates Notice 2020-20

For the period 1 July 2020 - 30 June 2021



019_250

Ariah Park Community Projects
& Temora Shire Council & others
C/-N A Judd
1 Coolamon Street
ARIAH PARK NSW 2665

Property Location & Description (Lot/Sec/Deposited Plan)

41--43 Coolamon Street ARIAH PARK NSW 2665
PEPPERS VALLAGE - 1, 2/13604

AREA: 0.2403 Hectares

Assessment number	4146
Instalment amount	\$518.20
Due date	30/09/2020
Valuation amount	3750.00
Valuation base date	01/07/2020
Issue date	18/08/2020
Rating category	Residential
Deduct any payments since	17/08/2020
Savemail Username	TSC-60286

Particulars Of Rates & Charges	Unit	Cents in \$	Amount
Residential - Ariah Park	37500.00	0.00968000	\$363.00
Residential Ariah Park Base Rate	1.00	199.00	\$199.00
Domestic Waste Charge	6.00	251.20	\$1507.20

NET AMOUNT DUE: \$2,069.20

ARREARS OF RATES INCLUDED IN 1ST INSTALMENT ARE DUE AND PAYABLE IMMEDIATELY
ANY OVERDUE AMOUNTS WILL ATTRACT INTEREST OF 0% CALCULATED DAILY BETWEEN 1 JULY AND 31
DECEMBER 2020 AND 7% BETWEEN 1 JANUARY AND 30 JUNE 2021 (INCLUSIVE)
AN INSTALMENT REMINDER NOTICE WILL BE ISSUED BEFORE THE 2ND, 3RD & 4TH INSTALMENTS

GC Lavelle PSM
GENERAL MANAGER

First Instalment	Second Instalment	Third Instalment	Fourth Instalment	Total Amount
\$518.20 Due 30/09/2020	\$517.00 Due 30/11/2020	\$517.00 Due 28/02/2021	\$517.00 Due 31/05/2021	\$2,069.20

Payment Advice

For all payment methods and other information, see the reverse of this notice.

Name: Ariah Park Community Projects & Temora
Assessment No: Shire Council & others
Total amount: 4146
Instalment amount due: \$2,069.20
Due date: 30/09/2020

AMOUNT PAID

If paying by mail, please tick if you
require a receipt



Biller code: 96503

Ref: 265862102 41466

DEFT Reference Number:

265862102 41466





TEMORA
The Friendly Shire



019_64

Ariah Park Mirrool Senior Housing
Incorporated
C/- NA Judd
1 Coolamon Street
ARIAH PARK NSW 2665

Property Location & Description (Lot/Sec/Deposited Plan)

39 Coolamon Street ARIAH PARK NSW 2665
3/13604

AREA: 0.1113 Hectares

*Recd
26/9/20*

Phone: (02) 6980 1100 - Fax: (02) 6980 1138

Email: rates@temora.nsw.gov.au

Website: www.temora.nsw.gov.au

Office hours: 8.00am to 4.30pm, Monday to Friday

ABN: 55 048 860 109

Rates Notice 2020-2021

For the period 1 July 2020 - 30 June 2021

Assessment number	2886
Instalment amount	\$151.40
Due date	30/09/2020
Valuation amount	15000
Valuation base date	01/07/2019
Issue date	18/08/2020
Rating category	Residential
Deduct any payments since	17/08/2020
Savemail Username	TSC-604033

Particulars Of Rates & Charges	Unit	Cents in \$	Amount
Residential - Ariah Park	15000.00	0.00968000	\$145.20
Residential Ariah Park Base Rate	1.00	199.00	\$199.00
Domestic Waste Charge	1.00	251.20	\$251.20

NET AMOUNT DUE: \$595.40

ARREARS OF RATES INCLUDED IN 1ST INSTALMENT ARE DUE AND PAYABLE IMMEDIATELY
ANY OVERDUE AMOUNTS WILL ATTRACT INTEREST OF 0% CALCULATED DAILY BETWEEN 1 JULY AND 31
DECEMBER 2020 AND 7% BETWEEN 1 JANUARY AND 30 JUNE 2021 (INCLUSIVE)
AN INSTALMENT REMINDER NOTICE WILL BE ISSUED BEFORE THE 2ND, 3RD & 4TH INSTALMENTS

GC Lavelle PSMA
GENERAL MANAGER

First Instalment	Second Instalment	Third Instalment	Fourth Instalment	Total Amount
\$151.40	\$148.00	\$148.00	\$148.00	\$595.40
Due 30/09/2020	Due 30/11/2020	Due 28/02/2021	Due 31/05/2021	

Payment Advice

For all payment methods and other information, see the reverse of this notice.

Name: Ariah Park Mirrool Senior
Assessment No: HousingIncorporated
Total amount: 2886
Instalment amount due: \$595.40
Due date: \$151.40
26/09/2020

AMOUNT PAID

If paying by mail, please tick if you
require a receipt



iB PAY Biller code: 96503
Ref: 265862102 28869

DEFT Reference Number:
265862102 28869



*494 265862102 28869

14.14 STEPH COOKE MP - NSW ELECTORAL BOUNDARY CHANGES**File Number:** REP20/1283**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Steph Cooke MP - Boundar changes [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\)](#) **REPORT**

Steph Cooke MP is seeking support to lodge a submission to the Draft NSW Electoral Boundary Changes which will see the Cootamundra electorate increase and incorporate the entire Hilltops Local Government Area and include Boorowa.

RECOMMENDATION

It is recommended that Council considers the report.



I'm encouraging members of the public to lodge a submission to the draft NSW electoral boundary changes, which will see the Cootamundra electorate increase in size to incorporate the entire Hilltops Local Government Area (LGA) at the 2023 March State election.

The NSW Electoral Districts Redistribution Panel yesterday gave public notice of its draft determination of the names and boundaries of all 93 of the State's electoral districts.

Pending the Panel's final determination, I would welcome the inclusion of the Boorowa area, including the villages of Rye Park, Frogmore, Rugby and Reids Flat. It will mean all residents in the Hilltops Shire would be located within one NSW State electorate instead of being split between Cootamundra and Goulburn as is currently the case.

Every eight years, the NSW Electoral Commission undertakes a redistribution process, to ensure each of the 93 NSW electorates has an approximately an equal number of eligible voters.

Under this draft proposal (which you can see below) the inclusion of Boorowa and surrounding areas is the only change proposed.

The following LGAs would continue to REMAIN in the Cootamundra electorate (ie no change), and I would be delighted should the Panel's final determination reflect this:

- Narrandera
- Bland
- Cowra
- Temora
- Cootamundra-Gundagai
- Hilltops
- Junee
- Coolamon
- Weddin

The Cootamundra electorate is already the fourth-largest in the State, and inclusion of Boorowa would expand the electorate to almost 40,000 square kilometres in size. Total projected voters would increase to 55,521 by 2023.

While we'll have to wait until sometime early next year to see the final determination, I would welcome the addition of Boorowa and surrounding towns and villages into Cootamundra electorate – it makes sense as it once again links Boorowa to communities of similar social, cultural and economic interest.

Submission on the draft boundaries can be made via the NSW Electoral Commission's website

www.elections.nsw.gov.au/redistribution/Make-a-submission

Submissions are now open and close on Wednesday 9 December 2020.

Steph Cooke MP, Member for Cootamundra

14.15 TEMORA ROTARY CLUB - PEDAL PARK**File Number:** REP20/1285**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Rotary Club - Pedal Park [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\)](#) **REPORT**

Following on from the presentation made at the Assets & Operations Committee meeting on Tuesday 10 November by the Temora Rotary Club, they are now seeking Councils in principle support for the addition of a dedicated road safety education facility within Temora West Park.

The Rotary Club will then carry out further investigation and planning, and then report back to Council for input and approval.

RECOMMENDATION

It is recommended that Council considers the report.

11 November 2020

Gary Lavelle
General Manager
Temora Shire Council,
Loftus Street,
Temora NSW 2666

Dear Gary,

The Rotary Club of Temora is investigating ideas for future community projects it could take on in the local Temora Shire community.

We congratulate Council in what it has achieved at Gloucester Park in the new playground equipment which includes a small Pedal Park.

Our Club considers a dedicated road safety educational facility in Temora West may be a worthwhile community project to consider. We already have had initial discussions with Council's Road Safety Officer, Karen Trethowan.

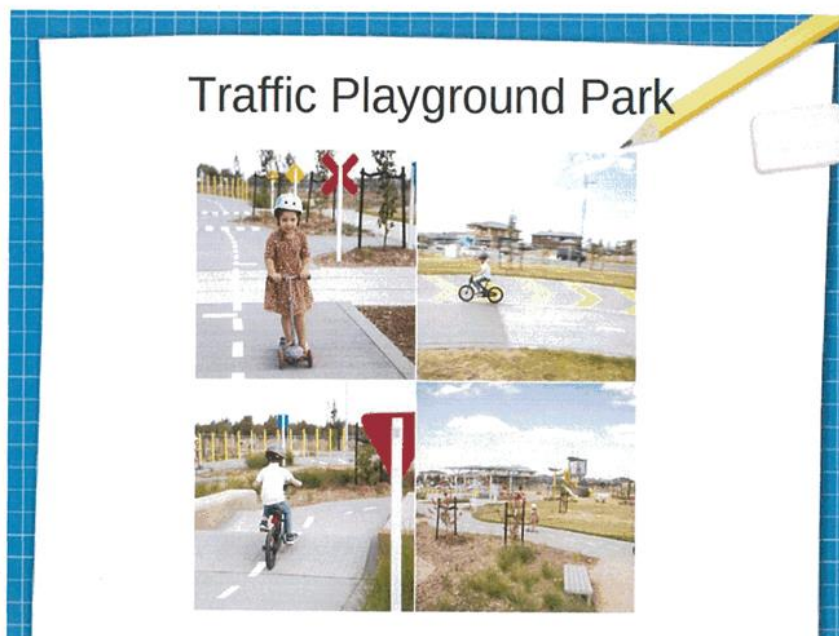
Following our Club's presentation to the Assets and Operations committee meeting on the 10th November 2020, we now seek to obtain in principle support for the addition of a dedicated road safety educational facility within Temora West Park.

This would enable further investigation and planning of this community project by our Club which would be presented to Council at a later date for their input and approval.

Yours Sincerely,

Greg Wootton
Representing the Rotary Club of Temora

Excerpts from the Rotary Club of Temora Community Project presentation to the Assets and Operations Committee meeting of November 10th.

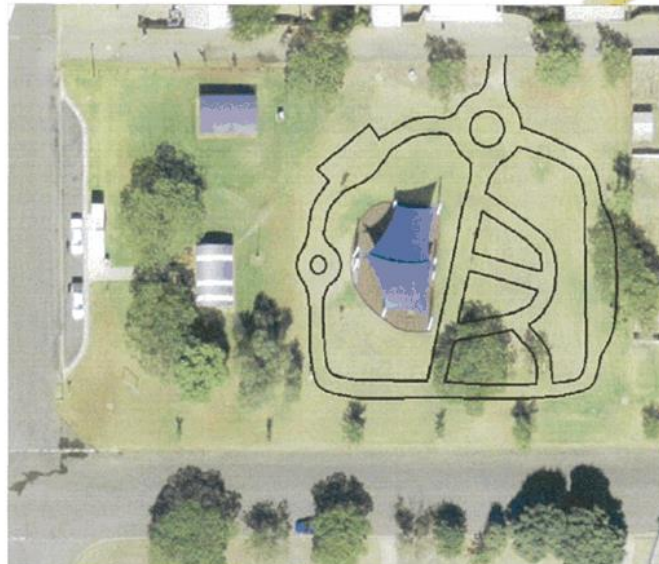




Possible Option Temora West Park



Temora West Park



15 NOTICE OF MOTION**15.1 NOTICE OF MOTION - BURLEY GRIFFIN WAY AND MARY GILMORE WAY****File Number:** REP20/1291**Attachments:** 1. Notice of Motion [↓](#) 

I, Councillor Nigel Judd, give notice that at the next Ordinary Meeting of Council be held on 19 November 2020, I intend to move the following motion that is attached:-

MOTION

That the Notice of Motion be considered.

TEMORA SHIRE COUNCIL

NOTICE OF MOTION

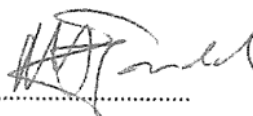
"That the Temora Shire Council make urgent representations to the Minister for Roads and Transport for NSW, through our local State Member for Cootamundra, Steph Cooke, for the necessary funding to have the intersection of the Burley Griffin Way and the Mary Gilmore Way, immediately south of Aria Park, upgraded to include a protected turning lane for motorists who are travelling west, and are turning right off the Burley Griffin Way to come into Aria Park."

Note An accident occurred at this location on Wednesday, 11th November, 2020 with the car driver and passengers sustaining serious injuries.

Serious concern about this dangerous intersection have been expressed through the Aria Park Advisory Committee annual submissions since its inception in 2013, and by myself and other Committees well before that.

The Temora Shire Council agreed that work needed to be done to make the intersection safer, and has completed the planning and design of the upgrade, while the Pavement and Geotechnical Investigation Interpretive Report was completed by Transport for NSW on the 28th July, 2020.

Signed



Cr. N.A. Judd

12/11/2020

16 BUSINESS WITHOUT NOTICE

17 COUNCILLORS INFORMATION PAPER**17.1 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE OCTOBER 2020**

File Number: REP20/1225
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

INCOME	\$
Crockery Hire	30.00
Dance Prac	
Foyer	51.00
Hall	525.00
Kitchen	105.00
Musical Recital	
Piano Hire	60.00
Stage Hire	338.50
Supper Room	134.50
Table Hire	
TOTAL INCOME	\$1244.00

EXPENDITURE	\$
Utilities	
Gas	286.43
Water	
Electricity	613.12
Rates	3,350.61
Cleaning	
Supplies	
Wages	227.68
Sanitary Service	
Maintenance	
Includes Plant, Stores, Handyman's Wages	1,552.76
Administration	
Wages	211.79
Miscellaneous Piano Tuning	320.00
Organisation Support Costs	
TOTAL EXPENDITURE	\$6,562.39
INTERNAL DONATION	\$486.34

YEAR TO DATE	
Income	\$2,887.00
Expenditure	\$34,337.42
Internal Donations	\$1,157.62

17.2 ROAD SAFETY OFFICER - OCTOBER 2020**File Number:** REP20/1186**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. RSO - October 2020 [↓](#) 

ROAD SAFETY OFFICER REPORT – TEMORA - OCTOBER 2020

ACTIVITIES

- Organising 65+
- Workshop Wagga to pick up swags
- TfNSW meeting, Plan B and 65+ Wagga
- TfNSW training session on virtual presentations
- Team meeting to organise harvest campaign
- Team meeting regarding Free Cuppa Campaign
- LGRSP Team meeting
- Trying to contact police regarding Plan B – 'Win A Swag' Promotion
- Team meeting Sharon Horner to discuss 65+ workshop
- Dropped into Temora Mens Shed to enquire if they would be interested in a 65+ workshop - Yes
- Consulted with Alex and Rob RE: Dragons Tale early Learning Centre Road Safety issue and VMS locations for Fatigue Project
- Met with Rob to discuss TBCJ Action Plan amendments.
- Met with Greg Wooten from Temora Rotary to discuss their road safety initiative for West Park
- Requested to speak at Temora Rotary.
- Meeting with Temora Mens Shed to organise time and date for 65+ workshop
- Emailed Rick Firman for information on TPCC meeting
- LGRSP all day team meeting 21/10/2020
- Meeting with TfNSW supervisor and Sharon Horner 65+ workshop finalisation
- Meeting with TfNSW supervisor and Plan B manager
- Plan B win a swag promotion pushed back to December as requested by TfNSW
- Emails to all participating venues
- Phone call to Sharon Walsh regarding Plan B promotion
- Attended Illabo Speedway event 24/10/2020 and had informal discussions surrounding HLDBSD workshops.
 - Thinking of combining Temora and Junee workshops at the speedway.
 - Would it work?
- Presented first 65+ workshop at Temora Mens Shed.
 - 25 Attendees
 - Very positive feedback
- Introduction to the Traffic Police and Community Committee meeting Tuesday 27th October, 6:30pm at the Chambers of Hall at the request of Temora Mayor, Rick Firman.

FACEBOOK POSTS

- Steph Cooke post for Harvest jobs
- Safe caravanning f
- Motorcycle awareness month:
 - Choose the right gear
 - How safe is your riding gear?
 - Save 10%
- Driver Fatigue Awareness – Free Cuppa for the Driver
- Fatigue – Test your tired self
- Keep left unless overtaking
- Stop Revive Survive

- Reminder school zones are back in operation
- Free Cuppa for the Driver Registration
- Ride to Live video

EDITORIALS

- Harvest

17.3 WORKS REPORT - OCTOBER 2020

File Number: REP20/1287
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

Main Roads

- MR57-Inspection & Routine Maintenance
- MR84-Inspection & Routine Maintenance
- MR57-Heavy Patching
- MR 57 Bulls Plain – Pipe Culverts

Local Roads

- Dirnaseer Road
- Morangarell Road Seg 7 Shoulder Widening
- Ness Road
- Young Road North
- Brays Road
- Slashing Rural Roads
- Quandary Road
- Back Mimosa Road
- Cantys Lane

Urban Temora & Arian Park

- Airport Upgrade
- Macauley Street K&G
- K&G Maintenance
- Footpath Maintenance

Works Planned for Next Month

- MR57 & MR84 Bitumen Resealing
- MR57 Bulls Plain – Pipe Culverts
- Morangarell Road Segment 12 Reconstruction
- Airport Upgrade
- Joffre Street K&G
- Arian Park Recreation Ground Upgrade
- Shoulder Grading for Council road reseals
- Maintenance Grading rural roads
- Effluent Trunk Main duplication along Trungley Hall Road
- Gardner Street Retention Dam Construction
- Slashing Rural Roads

Report by Mick Mannion

17.4 BUILDING APPROVALS - OCTOBER 2020

File Number: REP20/1288
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

BUILDING APPROVALS – OCTOBER 2020

- ✓ DA/CC 58/2020 – Lot 13; DP 758957; Section 16; 118 Baker Street, Temora – Verandah and Carport
- ✓ DA 59/2020 – Lot 5; DP 758957; Section 24; 191 Twynam Street, Temora – S/F Shed/Garage
- ✓ DA/CC 60/2020 – Lot 42; DP 5225; 18 Bellevue Street, Temora – S/F Shed/Garage
- ✓ DA 61/2020 – Lot 1204; DP 750587; 161 Loftus Street, Temora – Alterations & Additions
- ✓ SUB 62/2020 – Lot 20; DP 758957; Section 21; 138 Crowley Street, Temora – Residential Subdivision
- ✓ DA/CC 64/2020 – Lot 41; DP 1237818; 61 Rosena Road, Temora – New Dwelling
- ✓ DA/CC 65/2020 – Lot 1; DP 136373; 217 Austral Street, Temora – S/F Shed

COMPLYING DEVELOPMENT ISSUED

- ✓ CDC 40/2020 – Lot 2; DP 13981; 4 Cootamundra Road, Temora – Dwelling Additions & Alterations
- ✓ CDC 41/2020 – Lot 116; DP 750852; 68 Mirrool Road, Aria Park – New Dwelling
- ✓ CDC 42/2020 – Lot 9; DP 1223726; 4 Timmins Street, Temora – New Dwelling
- ✓ CDC 43/2020 – Lot 12; DP 600143; 6 Glassop Street, Temora – Inground Swimming Pool (Private)

- ✓ CDC 44/2020 – Lot 2; DP 1255975; 2 Wadey Place, Temora – New Dwelling and S/F Shed
- ✓ CDC 45/2020 – Lot 3; DP 1264290; 75 Loftus Street, Temora – New Dwelling
- ✓ CDC 46/2020 – Lot 4; DP 1264290; 77 Loftus Street, Temora – New Dwelling
- ✓ CDC 47/2020 – Lot 2; DP 1264290; 73 Loftus Street, Temora – New Dwelling
- ✓ CDC 48/2020 – Lot 1; DP 1264290; 71 Loftus Street, Temora – New Dwelling

17.5 REGULATORY CONTROL - SEPTEMBER 2020**File Number:** REP20/1292**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking - Check	7	No	No	1 x Car Impounded 4 x Investigated, Nothing Found 1 x Owner removed 1 x Car Moved on
Scooters & Bikes	2	No	No	1 x School Kids Educated on safety 1 x Warned
School Zones	48	No	No	All schools checked. No issues.
Noise	2	No	No	Monitoring/Ongoing.
Air Quality		No	No	
Illegal Dumping/Littering	2	No	No	1 x TV Dumped on Back Mimosa Rd 1 x Tree Branches/Cuttings Dumped on Cedar Rd
Overgrown/Untidy Blocks	39	No	No	Monitoring
Lake Walking Track – leashed animals	58	No	No	No issues.
Animal Welfare	12	No	No	2 x Rescue 1 x Claimed 2 x Monitoring 2 x WIRES contacted 2 x Owner contacted 1 x Nothing found 1 x Dept. Housing contacted 1 x No issue
Dangerous Dogs	3	Yes	No	1 x Problem solved 1 x RSPCA/Police contacted 1 x Monitor
Impounded	7	No	No	1 x Car Impounded 4 x Dog Claimed 2 x Rescue
Noise Animals	3	No	No	1 x Spoke to Owner 2 x Monitor
Nuisance Animals / Trapping	3	No	No	1 x Vet 1 x Trap 1 x Monitor
Dead Animal Removal	9	No	No	3 x Kangaroo removed 2 x Cat

				2 x Duck 2 x Crow
Keeping of Horses in Residential Areas	2	No	No	2 x Monitor
Main Street Sign Approvals Inspections	1	No	No	1 x Inspection Hoskins Street
Rural Stock Incidents	4	No	No	1 x Nothing Found 1 x Spoke to owner 1 x Rams Stolen
Fruit Fly		No	No	
Euthanised	1	No	No	1 x Kangaroo
Other	77	No	No	60 x Check Showgrounds, Airport, Cemetery & Parks 8 x Gates left unlocked 9 x Days with work experience student

Report by Ross Gillard

17.6 REGULATORY CONTROL - OCTOBER 2020**File Number:** REP20/1299**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking - Check	7	No	No	6 x No Issues 1 x Monitor
Scooters & Bikes	2	No	No	1 x No Issues 1 x Bike Claimed
School Zones	30	No	No	All schools checked. 2 x Dogs chasing Sheep No other issues.
Noise	3	No	No	1 x Housing Contacted 2 x No issues
Air Quality		No	No	
Illegal Dumping/Littering	2	No	No	Needles & Other Drug items on Haig Street. Rubbish on Rifle Range Road.
Overgrown/Untidy Blocks	38	No	No	1 x letter sent. 9 x Spoken to owners/monitor 28 x Checked/No further issues
Lake Walking Track – leashed animals	56	No	No	1 x Snake 1 x Jet Skiers warned 1 x Car Accident 53 x No other issues
Animal Welfare	16	No	No	1 x RSPCA contacted 8 x Dog taken to Pound 2 x Horse captured 1 x Monitor Chooks 1 x Siezed Dog 1 x No issue 1 x Donated food items to Rescue 1 x Bird to WIRES
Dangerous Dogs	3	Yes	No	3 x Pound 1 x Problem solved 1 x Nothing found 1 x Police contacted
Impounded	4	No	No	2 x Rescue 1 x Siezed per Housing & RSPCA 1 x Impounded
Noise Animals	3	No	No	2 x Nothing found

				1 x Impounded
Nuisance Animals / Trapping	2	No	No	1 x Trap 1 x Vets
Dead Animal Removal	3	No	No	1 x Dog 2 x Cat 1 x Possum 1 x Kangaroo
Keeping of Horses in Residential Areas	2	No	No	1 x Pending Legal Action 1 x Monitor
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	4	No	No	1 x Passed on (Ardlethan) 1 x Locked Sheep Gate for owner 1 x Checked, all fine 1 x Contacted owner
Fruit Fly		No	No	
Euthanised	6	No	No	3 x Kangaroo 1 x Cat 2 x Dog
Other	155	No	No	141 x Check Showgrounds, Airport, Cemetery & Parks 8 x Council Gate left open 6 x Days with work experience student

Report by Ross Gillard

17.7 CASH & INVESTMENTS PERIOD ENDED 31 OCTOBER 2020**File Number:** REP20/1263**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments  



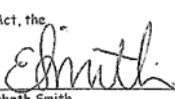
Temora Shire Council

Cash & Investments

For the period ended 31st October, 2020

	Original Budget 2020/21	Revised Budget 2020/21	Actual YTD Figures
Externally Restricted			
Sewerage Services	2,437,752	2,437,752	2,254,730
Domestic Waste Management	672,714	672,714	686,465
Stormwater Drainage Flood Studies & Construction Programs	215,925	215,925	175,565
S94 Contributions	96,875	96,875	122,411
Unspent Restricted Grants	0	0	645,434
Pinnacle Externally Restricted	0	0	1,542,210
Drought Funding	369,300	369,300	787,454
Total Externally Restricted	3,792,566	3,792,566	6,214,269
Internally Restricted			
Pinnacle Internally Restricted	1,786	1,786	658,905
Other Waste Management	448,159	448,159	426,064
Leave Reserves	0	0	1,400,783
Roads Reserve	500,000	500,000	500,000
Local Roads	597,159	597,159	64,353
FAGS Received in Advance	0	0	0
Industrial Development	197,603	197,603	197,603
Plant & Vehicle	446,214	446,214	450,192
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	313,754	313,754	308,887
Medical Complex Development	25,710	25,710	18,251
Infrastructure	848,203	848,203	950,403
Infrastructure - Airport Estate	152,892	152,892	82,782
Digital Two Way Radio Upgrade	50,000	50,000	40,000
Computer Upgrade	137,379	137,379	212,725
Sports Council Requirements	52,370	52,370	62,370
Youth Donations	1,351	1,351	2,467
Revotes & Unspent Grants	164,953	164,953	483,048
Airside Maintenance	67,819	67,819	70,490
Total Internally Restricted	4,007,504	4,007,504	5,931,475
Total Reserves	7,800,070	7,800,070	12,145,744
Cash & Investments			
Westpac Cheque Account			1,943,782
Macquarie Bank DEFT Account			109,840
AMP Business Saver Account			553,027
AMP Notice Account			3,603
Westpac Cash Reserve			1,701,512
Term Deposits:			
Bank of Queensland			500,000
National Australia Bank			500,000
Suncorp Limited			500,000
National Australia Bank			503,312
National Australia Bank			516,193
National Australia Bank			504,385
Bank of Queensland			500,000
National Australia Bank			500,000
Bank of Queensland			500,000
National Australia Bank			510,747
Macquarie Bank			500,000
AMP Bank			515,087
AMP Bank			504,364
National Australia Bank			538,998
National Australia Bank			524,213
Bank of Queensland			500,000
Macquarie Bank			503,953
Westpac Bank			500,000
National Australia Bank			500,000
National Australia Bank			500,000
National Australia Bank			500,000
National Australia Bank			500,000
Macquarie Bank			500,000
Total Cash & Investments	7,800,070	7,800,070	16,433,016
Less Funds required for operational purposes			(500,000)
Cash & Investments Available for Reserves			15,933,016
Funds Available for Operating Cashflow			3,787,272

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.


Elizabeth Smith
Responsible Accounting Officer

17.8 RATES COLLECTION - OCTOBER 2020**File Number:** REP20/1300**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Rates Collection October 2020 [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\)](#) 

Rates Collections											
Rates 2020/21											
Category	Arrears	Levies including Interest & Legals	Total	Pension Rebates	Adjusted Total	Payments	Rates 29/10/2020		Rates 02/11/2019		Rates Outstanding % 02/11/2019
							Outstanding	Outstanding %	Outstanding	Outstanding %	
Farmland	49,725.26	1,943,089.82	1,992,815.08	-3,752.05	1,989,063.03	-646,369.59	1,342,693.44	68%	1,298,695.13	68%	
Residential Temora Occupied	58,833.90	1,279,323.05	1,338,156.95	-83,540.79	1,254,616.16	-492,579.18	762,036.98	61%	740,840.70	63%	
Residential Temora Vacant	3,884.56	69,964.19	73,848.75	0.00	73,848.75	-32,741.37	41,107.38	56%	38,633.65	55%	
Residential Ariah Park	15,147.60	73,024.02	88,171.62	-7,559.11	80,612.51	-29,637.99	50,974.52	63%	49,669.59	64%	
Residential Springdale	771.48	10,159.00	10,930.48	-992.53	9,937.95	-5,038.28	4,899.67	49%	4,398.66	55%	
Rural Residential	7,130.86	152,018.42	159,149.28	-10,375.00	148,774.28	-74,082.84	74,691.44	50%	72,285.11	50%	
Residential - Temora Aviation	264.84	41,859.45	42,124.29	-570.63	41,553.66	-22,463.25	19,090.41	46%	18,373.12	47%	
Business Temora - Hoskins Street	6,541.41	252,605.11	259,146.52		259,146.52	-91,016.63	168,129.89	65%	148,180.97	56%	
Business Temora - Town	8,017.10	268,433.61	276,450.71		276,450.71	-145,064.92	131,385.79	48%	113,763.90	43%	
Business Temora - Aviation	0.00	26,774.53	26,774.53		26,774.53	-15,658.05	11,116.48	42%	3,800.93	14%	
Business Ariah Park	1,640.83	17,593.72	19,234.55		19,234.55	-10,612.67	8,621.88	45%	6,643.55	39%	
Business Other	134.34	9,453.29	9,587.63		9,587.63	-8,502.93	1,084.70	11%	3,117.19	31%	
Residential Sewer	40,328.71	925,757.84	966,086.55	-40,352.15	925,734.40	-383,206.52	542,527.88	59%	521,037.40	58%	
Non-Residential Sewer	11,543.77	120,260.03	131,803.80		131,803.80	-63,377.64	68,426.16	52%	46,435.38	45%	
Storm Water Levy	2,366.33	48,689.15	51,055.48		51,055.48	-19,894.00	31,161.48	61%	30,825.77	60%	
Domestic & Rural Waste	30,815.27	563,588.92	594,404.19	-39,498.61	554,905.58	-227,571.97	327,333.61	59%	317,116.25	59%	
Trade Waste	4,663.93	122,614.84	127,278.77		127,278.77	-55,214.13	72,064.64	57%	58,982.67	46%	
Overpayments	-84,401.56		-84,401.56			67,244.89	-17,156.67		-6,818.23		
	\$157,408.63	\$5,925,208.99	\$6,082,617.62	-\$186,640.87	\$5,980,378.31	-\$2,255,787.07	\$3,640,189.68	61%	\$3,465,981.74	60%	

17.9 ARIAH PARK MARY GILMORE FESTIVAL MINUTES HELD 7 JULY 2020**File Number:** REP20/1252**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Ariah Park Mary Gilmore Festival [↓](#) 

Ariah Park Mary Gilmore Festival CommitteeA Section 355 Committee Of The Temora Shire CouncilMinutes From Meeting Held 7/07/2020

Meeting Opened by President-Chris Mutton

Present - , Chris Mutton, Nigel Judd, Margaret Speirs, Lorraine Coupe, Patty Vearing, ,Bruce Ryan, Janet Popple, Allen Penfold, Janet Lewis

Apologies Julie Colwill Robyn Wall

Minutes Of Meeting

Read by Allen Penfold

Moved Allen Seconded – Patty

Minutes be Accepted Passed

Treasures Report

Given by M Speirs

Opening Balance	\$8,410.92
<u>Inward</u>	
SWSCU	\$100.00
Auswild & Broad	\$100.00
Interest	\$15.42

total income **\$215.42**

Expenditures**Outwards**

Printing of raffle books Temora Independent \$334.40

Total Expenditure \$334.40

Closing balance \$8,291.94

Term deposit of 16,053.11 Invested at SWSCU

Moved –M Speirs Seconded Lorraine

Correspondence:**Inward**

e/mail from C Pout cancelling artists
e/mail account from C Pout
phone call from Coad confirming notice in Bush Balladeer magazine

Out ward

Letter to all sponsors asking for support for festival
Letter to council asking for waiver of fees for festival
e/mail to St Johns ambulance re booking
e/mail booking show ground
all paperwork for festival attended and handed in to council
.

Business Arising:

1. printing of new flyers needed for Tamworth
2. Discussion over artists for 2021/list+ costing
3. Concerns raised over how much our budget is for all programs
4. How we manage restrictions re covid -19 if we go ahead next year

Outcomes

Moved meeting forward from January to December due to having flyers ready for Tamworth and sorting out insurance for festival
Moved Robyn seconded Allen we continue talks with John Harris re more power points

Discussions

Meeting closed

17.10 TEMORA PERFORMING ARTS MINUTES HELD 2 NOVEMBER 2020**File Number:** REP20/1212**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Performing Arts [↓](#) 

Temora Performing Arts Meeting held Monday 2nd November 2020

Meeting commenced: 5.35 pm at Ex-Services Club

Present: Dorothy Anderson, Nita McIntyre, Susan Jeri, Fran Cahill, Fay Webb, Annie Thorne

Apologies: Dennis Sleigh, Fay Hodge, Josie Holloway

Minutes of Previous meeting: Distributed and accepted. Moved by Fran, Seconded: Nita

Treasurer's Report: Balance at 31/10/2020 \$4,060.89

Banked : \$1,275.00 after Variety Night

Expenses: \$178.75

A/c from Independent: \$115.14

Motion: that we give cheques to RedKite and Can Assist of \$500 each. Fran moved; Seconded: Susan. Carried

General Business:

Variety Night – A great success. Jo Thrippleton and her daughter Anita used Fran's iPad to video the concert. Fran put it on a usb stick for Greenstone, and Jo's items on one for her and delivered them this morning. She also put a letter to the Editor thanking all the performers for their efforts.

Tony Bozicevic Concert: 15th November at 2 pm

Tickets: Adults: \$30

Pensioners : \$20

Students: \$10

Dorothy has gloves and will bring notepads to sign in, and have the float, tea coffee, milk and juice. Susan & Dorothy will supply pens. Susan will be the COVID Safety Marshall and will borrow Fran's fluoro vest.

Afternoon Tea: We will need more biscuits, so Nita will get pre wrapped ones or packets and snack bags to put individual servings in.

Dorothy will pick up the key from Council.

Tony wants to practice sometime on Friday. Susan will liaise to sort out time and opening the hall.

Set up time is 12 noon, as the chairs have to be put out socially distanced.

Fran will let West Wyalong, Cootamundra and Narrandera papers know and organise snap ads.

Christmas Party: Wednesday 16th December at 7.30 pm at Susan & Arturo's

Bring your own meat, drinks and salad or dessert to share.

Send invitation to Ruth & Harold Fritsch, Dennis & Margaret Sleigh, Merrill Middleton

Next meeting: Monday 7th December at the Narraburra room, Ex-Services Club at 5.15 pm.

Meeting closed: 6.15 pm

18 CONFIDENTIAL REPORTS**RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

18.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 10 November 2020

This matter is considered to be confidential under Section 10A(2) - a, c, di and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors), information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

18.2 Apollo Place Future Development Workshop

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

19 MEETING CLOSE