



**Date:** Thursday, 15 July 2021  
**Time:** 4:00PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Ordinary Council Meeting**

**15 July 2021**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON THURSDAY, 15 JULY 2021 AT 4:00PM**

**PRESENT:** Cr Rick Firman (Mayor)(Chair), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Dennis Sleigh

**IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Anne Rands (Executive Assistant), Claire Golder (Town Planner)

Media Officer – Liz Grant

Temora Independent – Andrew Mangelsdorf

**1 OPEN AND WELCOME**

There were no Public Forum requests.

**2 APOLOGIES**

**RESOLUTION 210/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

That apologies from Director of Environmental Services Kris Dunstan and Director of Administration & Finance Elizabeth Smith be received and accepted.

**CARRIED**

**3 OPENING PRAYER**

The opening prayer was conducted by Aux Ltd Caleb Smith from the Temora Salvation Army.

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 211/2021**

Moved: Cr Dennis Sleigh

Seconded: Cr Max Oliver

That the minutes of the Ordinary Council Meeting held on 17 June 2021 be confirmed.

**CARRIED**

**5 MAYORAL MINUTES****1.1 MAYORAL MINUTE - JULY 2021**

**File Number:** REP21/893  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**FIRST HEADING**

1. I wish to place on record Temora Shire Council's congratulations to former Mayor and long-serving Councillor, N A Judd OAM, on recently receiving a significant award. Cr Judd was recently presented with the highest honour the Rotary Club of Temora can bestow on a Member – that being the Paul Harris Fellowship (PHF). Cr Judd has been a Rotarian for some 15 years, and I recall being a sponsor of Cr Judd's, when I too was a Rotarian. Cr Judd has served as President on two occasions and a Director for several terms. Cr Judd is a worthy recipient of this prestigious honour, and we applaud his efforts.
  
2. As Council is aware, we have our Council elections scheduled for Saturday 4<sup>th</sup> September. It's very pleasing to see several new candidates coming forward and announcing their intention to stand again as a Councillor for Temora Shire. I also note those current Councillors who have indicated they are re-nominating and also, those that have resolved not to seek re-election. I wish to, at this time, acknowledge Cr Dennis Sleigh and Cr Lindy Reinhold, who have chosen not to stand again. Both Cr Sleigh, who is serving two terms, and Cr Reinhold, who is in her first term – have immersed themselves in Council and our community in a genuine and dedicated manner. We have all learned a great deal off them both, and I know they will both continue serving our shire community in various other ways.  
I wish all other candidates (whoever the final nominees are) the very best. This is a significant step to put one's name forward to be elected as a Councillor. It's very hard work, but also extremely satisfying that your part of a dedicated Council team who sincerely wants to see Temora Shire be the best we can possibly be. I am confident our shire community will elect the best nine Councillors that they would like to see lead them for the next three-year term.  
  
Council will formally go into Caretaker mode from 6 August until Council's first meeting of the newly elected Temora Shire Council. As the current Mayor, I will remain in the role in an Acting capacity, until the new Council holds its first meeting to elect their Mayor and Deputy Mayor.
  
3. Council is reminded of the workshops we have on Monday 19<sup>th</sup> July. At 9:30am – we have the NSW Office of Local Government's General Manager/Senior Staff Remuneration Review. At 11:00am, we will consider our response to the Model Policy of Councillor/Staff interaction. 12 noon is the Model Social Media Policy workshop. At 1:30pm, we will have our Local Road & Community Infrastructure (LRCI) Federal Government Grant allocation workshop. Please note that lunch will be provided.

4. Council will note that the Federal Member for Riverina, the Hon Michael McCormack MP, is now not the Deputy Prime Minister of Australia, after a recent ballot. I wish to formally place on record Temora Shire Council's – together with the community's – sincere thanks to Mr McCormack for his three years as our Nation's second-in-charge. We also acknowledge Mr McCormack's outstanding contributions as a Minister, holding several portfolio areas. The Temora Shire, together with the entire Riverina region, have benefited enormously from Mr McCormack's time in Cabinet. We salute him and thank him for all he has done for us to date. We look forward to Mr McCormack continuing to serve as our highly esteemed Federal Member for Riverina.

I also acknowledge the election of the new Deputy Prime Minister, the Hon Barnaby Joyce MP. We wish him all the best during his time in office.

**RECOMMENDATION: That Temora Shire Council write a letter of thanks to the former Deputy Prime Minister of Australia, the Hon Michael McCormack MP, for his outstanding service in the role.**

**And Further**

**That Council write to the newly elected Deputy Prime Minister, the Hon Barnaby Joyce MP, congratulating him on his ascendency to the role.**

5. I wish to formally place on record, my warm thanks to our Director of Administration & Finance, Mrs Elizabeth Smith. Mrs Smith recently stepped up into the role of Acting General Manager's, whilst our General Manager (Mr G C Lavelle PSM) was on some well-earned long-service leave. Mrs Smith carried out the role with distinction and Council sincerely appreciated her outstanding efforts. We also warmly welcome back our General Manager, who, I understand, thoroughly enjoyed his time away.

#### **RESOLUTION 212/2021**

Moved: Cr Rick Firman

Seconded: Cr Lindy Reinhold

It was resolved that the recommendation as presented be adopted and the remainder of the report is noted.

**CARRIED**

***Report by Mayor Rick Firman OAM***

**6 REPORTS FROM COMMITTEES**

**6.1 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 6 JULY 2021**

**File Number:** REP21/848

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Minutes of the Youth Advisory Committee Meeting held on 6 July 2021

**RESOLUTION 213/2021**

Moved: Cr Dennis Sleigh

Seconded: Cr Max Oliver

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 214/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 6 July 2021  
**Time:** 12:00PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Youth Advisory Committee Meeting**

**6 July 2021**

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**MINUTES OF TEMORA SHIRE COUNCIL  
YOUTH ADVISORY COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 JULY 2021 AT 12:00PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Dennis Sleigh (Chair), Cr Kenneth Smith

**IN ATTENDANCE:** Sheree Elwin (Youth Development Officer), Anne Rands (Executive Assistant)

**1 OPEN MEETING**

12:00PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 6/2021**

Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

That apologies from Cr Claire McLaren and Director of Administration & Finance Elizabeth Smith be received and accepted.

**CARRIED**

**3 REPORTS****3.1 SCHOOL HOLIDAY WORKSHOPS**

**File Number:** REP21/729  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT****Dip and Dye Workshop:**

On Tuesday the 6<sup>th</sup> of April, the “Dip and Dye at Platform Y” workshop was held at Platform Y from 2:30pm-3:30pm. This workshop was a direct request by the Temora Youth Leadership Team and was extremely successful. Each school holiday workshop was capped at 20 young people, and this workshop was fully booked.

Each participant brought their own piece of white clothing to dye, and all other materials were available on the day. The participants ranged from 8-16 years of age, with 3 Temora Youth Leaders in attendance. Due to the workshop attracting such a large crowd of young people, it will be an ongoing workshop in future school holiday schedules.

**Minute to Win It Workshop:**

On Friday the 9<sup>th</sup> of April a “Minute to Win It” style competition was held at Platform Y from 2:30pm-4pm. Participants took part in a series of 60-second challenges that use objects that are commonly available around the house. This workshop was open to young people between the ages of 8-25 years and free of charge.

14 young people attended this workshop, with the ages ranging from 9-16 years. 3 Temora Youth Leaders were present on the day and assisted YPC Kassi Owen in running the workshop.

**COMMITTEE RESOLUTION 7/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

*Report by Kassi Owen*

**3.2 YOUTH WEEK**

**File Number:** REP21/730  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT****Monday Funday:**

On Monday the 12<sup>th</sup> of April from 10am-1pm we held our main Youth Week event for 2021. The Monday Funday event included:

- Archery Tag
- Basketball Shootout
- Air Racer
- Free sausage sizzle + water
- Face painting
- Painting of the “2021 Youth Week Mural”

This event was extremely successful, with over 40 young people attending the day. Buses were offered to Aria Park and Barmedman, however these were hardly utilised by the young people unfortunately. The theme for Youth Week 2021 was “Together More than Ever”. This event created an opportunity for young people in Temora and the surrounds to combine as one and participate in events that promoted social interactions as well as connecting them with Platform Y, the Team and programs available.

**Mindfulness Workshop:**

On Tuesday the 13<sup>th</sup> of April, Mindful Warrior Anna Gannon attended Platform Y to conduct a Mindfulness Workshop. This program was developed to empower students with mindfulness tools, for a successful future from the inside out. 5 young people attended the 1-hour workshop, where Anna guided the group through discussion, tapping techniques, meditation and a spot of chair yoga, all tools they can take with them to assist in restoring balance within their lives when things get a bit difficult.

**Sweet Treats Workshop:**

On Tuesday the 13<sup>th</sup> of April, a Sweet Treats Workshop was held at Platform Y run by Ashley Ryan of “Hey Sweetie” and supervised by YPC Kassi Owen. Participants were given 6 sugar cookies to decorate under the guidance of Ashley. The participants learnt the important of attention to detail, time management and interpersonal skills as they were guided through the workshop.

The 2- hour workshop was fully booked, with 15 young people in attendance ranging from 8-13 years. The Sweet Treats Workshop was extremely successful, with many recommendations from the young people to include it in future Youth Week events.

**COMMITTEE RESOLUTION 8/2021**

Moved: Cr Rick Firman  
Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

### 3.3 YOUTH MADE MARKETS - TEMORA YOUTH TEAM INVOLVEMENT & PROGRAMS

**File Number:** REP21/731  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### REPORT

On Friday the 16<sup>th</sup> and Saturday the 17<sup>th</sup> of April, the YOUth-Made Markets were held in the old Target Building from 12-6pm and 10am-2pm respectively.

This event invited the Temora Youth Team to achieve some more volunteer hours whilst gaining valuable skills.

**Hospitality Team-** The 3 Hospitality Leaders Mia Haynes, Isla Scott and Caitlin Smith as well as Temora Hospitality Team member Lily Gibbs alternated between prep, production, marketing, and selling their products. These include pre-made sandwiches, cakes and slices, as well as cold drinks and coffee. The Team learnt essential skills such as financial literacy, time management, customer service and marketing techniques. The 3 Leaders also used their skills from the Barista Course offered by Temora Shire Council in January to make and serve coffee to consumers on the day. All profits from the Platform Y Café have gone back into the hospitality fund for the weekly workshops.

**Gaming Team-** Gaming Team Leader Carus Gray created a chill-out zone at the markets targeted at young males to increase engagement at the weekly Gaming Workshop at Platform Y. The area included beanbags and lounges from Platform Y as well as the Nintendo Switch and TV.

**Media and Promotions-** Carus Gray also individually interviewed the stall holders, questioning them on their inspirations, fears and other relevant questions to their stalls. The audio from these interviews is currently being processed and will be aired via the TemFM radio station.

#### YOUth Made Market Program (YMM):

The inaugural Temora YOUth Made Market program was held on Friday 16<sup>th</sup> and Saturday 17<sup>th</sup> April 2021 in the vacant retail space that was previously occupied by Target. This program was made possible due to a \$16,000 grant from Department of Communities and Justice and was strongly supported by Temora Shire Council.

15 young stall holders were bolstered by the Platform Y teams (Hospitality Cafe; Gaming 'Chill Out' zone) and the Temora Community Centre stall (Friday only) at the event.

The outstanding mentoring provided by our local businesspeople during the weekly workshops gave our participants the grounding they needed to ensure the YMM was a resounding success.

Mentors for weekly workshops during the program were:

1. Sam Dart (PSD) and Michael Harper (Business Advisor)- Concept to product/ product development and design; business plan)
2. Belinda Lawrence (TSC); Marnie Smith (Temora Town Markets/ TBEG)- Budgeting/ financial literacy; POS; competencies; insurance; WHS))
3. Deb Davidge (Diamonds and Dust); Kim Sandgren (Inspired Health); Jody Cameron (Elusive Dream Design)- Taking that step; what if it doesn't go to plan?; growth; resilience
4. Lachlan Pellow (QPL); Libby Kite (formerly Kindly Darling)- (work smarter not harder- social media; identify and connect with target audience)
5. Gary Lynch (Gazzas); Melissa Scott (Divine Creative Agency, Kirrawee via Zoom)- Customer service; creating conversations; managing POS

6. Anne Cooper (Anne Cooper Photography)- product display and visual marketing

TSC Communications Officer Kate Slapp ensured the event was well publicised via social media posts (including video interviews with the stall holders), local newspaper, and interviews with YDO on ABC Riverina. Further promotion was achieved with flyers distributed to local businesses and the ‘YOUth-Made Market’ banner above Hoskins Street.

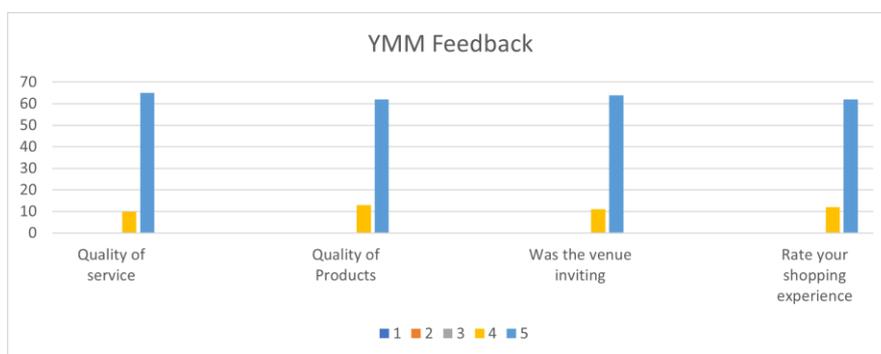
Feedback has been overwhelmingly positive, with common themes being the inspirational talent on display, the communications skills and confidence shown by the young people, the warmth and generosity of spirit felt in the space and the strong sense of community evident. Many people visiting Temora were impressed with the program, expressing the view that every community should be offering such an opportunity for their youth. Detailed reporting on the feedback can be found below.

Letters of thanks were sent to Temora Arts and Craft group (bunting), business mentors and the owners of the Target Building.

YDO will host a ‘catch up’ with the YMM participants on Tuesday 8th June at Platform Y. TSC Economic Development Manager Craig Sinclair will be attending to discuss their goals and the possibility of a stand at the Visitor Information Centre.

If funding is available, another YMM program will be offered in August- September, with the market to coincide with the October school holidays. This could possibly see a combined YMM before Christmas as part of the TBEG Christmas market. YDO would like to acknowledge the support of YO Kassi Owen, CO Kate Slapp, EDM Craig Sinclair, TSC Accountant Belinda Lawrence and DAF Elizabeth Smith.

**YMM Survey results:**

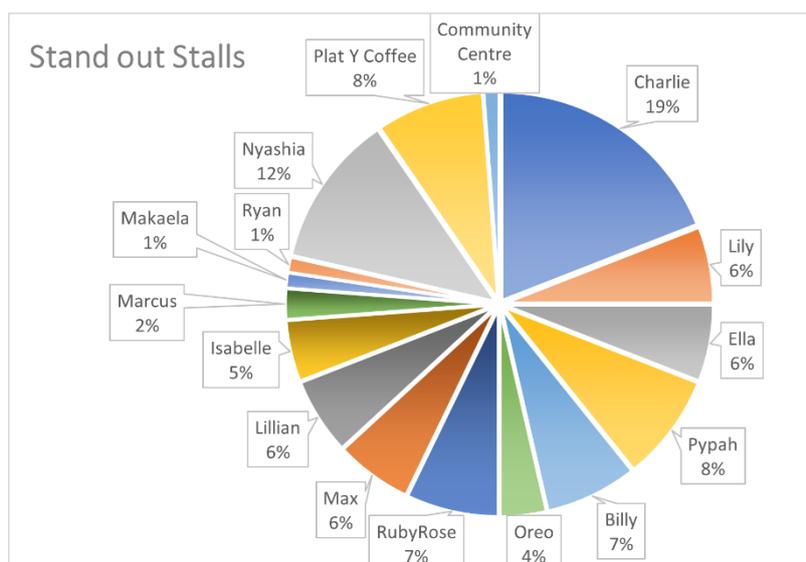


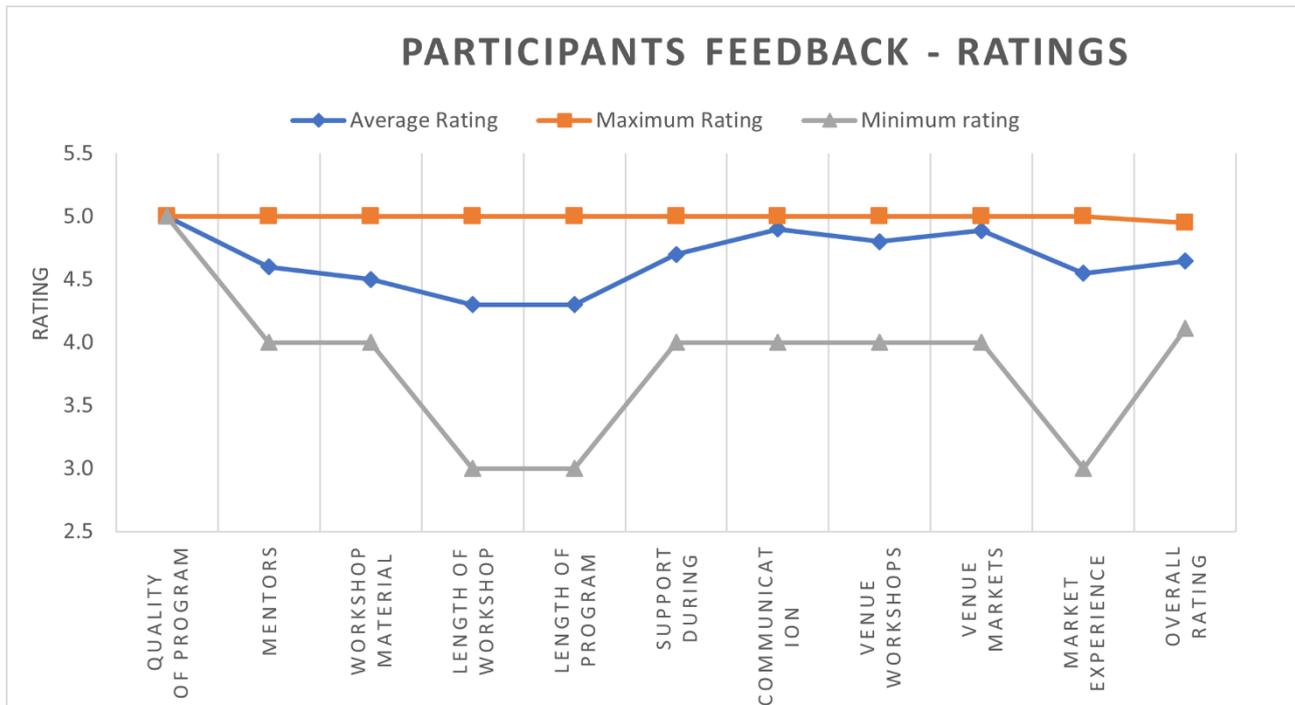
**Suggestions from customers:**

**Other comments:**

Add an auction during the day	1
Cross sell	1
Stalls need bags	1
More customer service	1
More confidence	1
Have more frequently	5
Music a bit loud	2
More out front advertising	1
More decoration on walls	1
Double ups/ more variety	2
More stalls/ kids	8
Ice cream	1
Music all day	2
Balloons/ face painting	1
Eftpos	1
Bathrooms	1
Break between music	1
Flyers at TIC	1
More stock	1
Food handling and money	1
Advertise more	1
No improvements needed	25

well done	16
amazing idea/ great program	11
perfect location	3
good timing	1
all kids spoke well	1
enterprising	1
talented	3
needed	2
do again before Christmas	1
well run	1
inviting/ well-presented/ enjoyable	7
inspiring/ impressive	5
great kids/ good manners	2
a farmers market needed	1
hope they succeed	1
good music	2
open venue more often	1
I'm broke!	1
community feel/ collaboration	2
school involvement	1
excellent access for disabled customers	1
professional stall set up	2
good promotion	1
great opportunity for creative kids	1
amazing products	1





**Participant comments:**

- Learnt lots life skills- money; budget
- Very high quality program
- Mentors amazing and generous with time
- It was great to learn how manage money better
- Great support from whole team
- More confident speaking to people
- As a person, learn finance and organisational skills
- Really nice experience
- Wish it was longer, but amazing
- Mentor please
- Monthly or bi-monthly workshops
- Great location; space; out of weather
- More confident; costing; streamlined my making process; marketing

**COMMITTEE RESOLUTION 9/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

**Report by Kassi Owen**

### 3.4 PROGRAMS

**File Number:** REP21/732  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### REPORT

##### Lads 11:

On Monday the 3rd of May, YPC Kassi Owen held a workshop aimed at Temora High School students in Year 7 who need support in connecting with peers and the community. This was a 2-hour cooking workshop in which 9 young people from the Lads 11 program at Temora High School attended. The attendees were mentored on the recipes, correct use of equipment, cleanliness, and time management. YDO Sheree Elwin took the group on a tour of the Railway Station, explaining its heritage and significance to Temora. The group was informed on the Model Railway Project, with 1 individual taking a strong interest.

This was an excellent opportunity for high school students to connect with Platform Y and the Youth Team. The participants were encouraged to participate in the holiday workshops and potentially become members of the Temora Youth Team. 2021 is the third year the Youth Department has supported this program, with yearly support anticipated.

##### Temora Boyz II Men Program

The Boyz II Men program aims to:

- value and support all young males
- foster effective and caring relationship with young males
- build social skills and a sense of belonging
- promote the positive image and value status of young males

By:

- regularly providing an appropriate social and recreational activity at a suitable venue
- providing positive outcomes for young males by fostering relationships with community mentors
- creating a non-threatening environment that encourages a sense of responsibility for self which is respectful and inclusive
- encouraging community connection and the personal development of young males

Discussions have been held with Mr Paul New to see this program start this year. A meeting with Temora Showground Trust Secretary Ms Sharon Beattie occurred in May at 'the pavilion', which is the proposed venue for the program. A formal letter has been submitted to the trust and YDO is awaiting a response before proceeding any further.

##### Adulting 101:

Temora High School (THS) and TSC are partnering to bring this program to the current Year 12 cohort. Students are required by NESA to complete a 25 hour 'Life Ready' course and schools are to decide how this is delivered. There is significant cross over with the Life Ready and Adulting 101 program. With this in mind, THS has agreed to fund the YDO to facilitate this program on a school day (Week 8, Term 3 TBC), with TSC funding the planning and preparation.

Mentors are currently being confirmed to present workshops relating to:

'Moving Out'- renting logistics; domestic duties; job ready.

'Who Cares?'- self-care; accessing health services; Medicare

'Keeping on top of it'- Budgeting; financial literacy; money pits.

'Being the adult' - managing difficult conversation; cultural sensitivity; volunteering; voting.

**Gen T:**

YDO is supporting EDM Craig Sinclair, in the collection of data investigating the need for transport options to assist young trainees and apprentices' access vocational course in surrounding towns (Wagga, Young and West Wyalong). Surveys have been distributed to relevant stakeholders and are to be submitted by Friday 4th June.

**COMMITTEE RESOLUTION 10/2021**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

***Report by Kassi Owen***

**3.5 CANBERRA CAREERSXPO 2021**

**File Number:** REP21/733  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The Canberra CareersXpo will be held Canberra August 4th and 5th 2021. TSC has agreed to fund the cost of travel to this event, which gives our local young people the opportunity to see the broad range of options for them post school. St Annes, Temora High School and Ariah Park Central School have been contacted by YDO and all have expressed a desire to attend. Transport has been tentatively booked for both days, with the preferred date TBC following consultation with schools.

**COMMITTEE RESOLUTION 11/2021**

Moved: Cr Dennis Sleigh

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

*Report by Kassi Owen*

**4 BUSINESS WITHOUT NOTICE**

**1. CR FIRMAN**

Grateful for the 3 young girls from hospitality that assisted on the evening of the “The Laying of the Foundation Stone” function.

**5 CLOSE MEETING**

The Meeting closed at 12:44PM.

This is the minutes of the Youth Advisory Committee meeting held on Tuesday 6 July 2021.

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**

**6.2 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 6 JULY 2021**

**File Number:** REP21/855

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 6 July 2021

**RESOLUTION 215/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Graham Sinclair

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 216/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Claire McLaren

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 6 July 2021  
**Time:** 2:04PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Assets & Operations Committee Meeting**

**6 July 2021**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ASSETS & OPERATIONS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 JULY 2021 AT 2:04PM**

- PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor), Cr Kenneth Smith, Cr Dale Wiencke (Chair), Cr Dennis Sleigh, Cr Lindy Reinhold (Observer)(arrived at 2:50PM)
- IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Claire Golder (Town Planner)

At the commencement of the meeting a presentation was given by Mr Fin Martin – Riverina Local Land Services.

**1 OPEN MEETING**

2:04PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 75/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

That apologies from Director of Environmental Services Kris Dunstan and Director of Administration & Finance Elizabeth Smith be received and accepted.

**CARRIED**

**3 REPORTS****3.1 TEMFM - SIGN****File Number:** REP21/813**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. TEMFM**REPORT**

TEMFM is requesting permission to install a “Welcome to Temora” frame on the Farmlink property on the Barmedman Road.

Approval from Farmlink has already been obtained, with no cost to Council.

**COMMITTEE RESOLUTION 76/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

It was resolved that the Committee recommend to Council to approve the request.

**CARRIED**



ABN 88 364 070 283

PO Box 482  
TEMORA NSW 2666  
(02) 59081367  
contact@tem-fm.com.au

Mr Gary Lavelle,  
Temora Shire Council,  
Loftus Street,  
Temora NSW 2666

Dear Gary,

On behalf of Temora & District Community Radio Inc. (TEM-FM 102.5) we wish to request permission to install a "Welcome to Temora" frame, as per included photograph on the Barmedman Road.

We enclose maps indicating the location, which is located on Farmlink/Shire property.

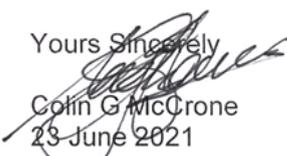
We have obtained Farmlink approval to install the frame on this site and wish to also obtain Council's approval.

If approval is granted the frame will be installed by TEM-FM 102.5 volunteers at no cost to the Council.

We are also looking for an acceptable site on the Ariah Park Road leading into Temora to install another Frame. When this site is selected, we will make a separate request for approval.

We thank you for spending the time to give this request your consideration. If you have any questions, please contact me on 0448-991-745.

Yours Sincerely,

  
Colin G. McCrone  
23 June 2021







### 3.2 AURORA STREET DRAINAGE REQUEST

**File Number:** REP21/828  
**Author:** Manager Engineering Works  
**Authoriser:** Manager Engineering Works  
**Attachments:** 1. Resident Request

#### REPORT

Council has recently received correspondence in relation to construction of a private pedestrian access bridge across the eastern arterial drain in Aurora Street. The proposed bridge is located north of the two existing bridge structures.

#### Consideration

- Work would be at the cost of the proponent at the discretion of Council.
- The structure would need to be compliant for public use (structurally engineered and minimum 1.2m width).
- Drainage obstruction would be a consideration and there would be a need to ensure the structure was at a higher level and increased waterway than the bridge located up stream.
- Encroachment onto the remaining narrow footpath on the western verge would be prohibited.



Existing Bridges

#### Budget Implications

Nil

**COMMITTEE RESOLUTION 77/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

It was resolved that the Committee recommend Council allow construction of the bridge subject to appropriate Council conditions at the expense of the owner.

**CARRIED**

*Report by Rob Fisher*

---

Dear Rob and the Temora Shire Councillors,

RE: Bridge over the drain at Aurora Street

My daughter and I own a house at Aurora St. As of recently the water in the front drain seems to have become more frequent and running for a lot longer, not sure if this is because of recent earthworks or more residential buildings causing more run off.

Due to this we are asking if it would be possible to put a bridge at our end of the street, there is one in the middle and one at the other end. As the water continues to run for longer, people tend to jump it instead of walking to the middle bridge which is dangerous as the bottom is slimey and it won't be long before someone gets hurt. We would be willing to contribute if this is possible.

Yours sincerely

**3.3 PEDALCURE 4MND EVENT**

**File Number:** REP21/838  
**Author:** Engineering Technical Officer  
**Authoriser:** Manager Engineering Works  
**Attachments:** 1. Correspondence

**REPORT**

Temora Shire Council has received correspondence on behalf of the Fight MND Foundation, who are proposing a community cycling event within Temora and surrounds. They are seeking in-kind sponsorship from Council for the PedalCure 4MND event which is scheduled for the 5<sup>th</sup> of March 2022.

It is noted that, should approval be granted for the above sponsorship, an event application would be required prior to final approval of the event.

**Budget Implications**

The estimated cost is provided below:

Item	Cost Implication	Total Cost
Sign Erection/Removal	2 x staff (wages & plant) @ \$90p/h x 1 day (9hrs)	\$810
Traffic Control	2 staff (wages & plant) @155p/h x 4 hrs	\$620
Traffic Control Plan	Qty 1	\$250
Advertising – Temora Independent	Qty 1	\$60
Major Event Application Fee	Qty 1	\$100
<b>TOTAL</b>		<b>\$1,840</b>

**COMMITTEE RESOLUTION 78/2021**

Moved: Cr Graham Sinclair  
 Seconded: Cr Rick Firman

It was resolved that the Committee recommend to Council to provide 50% of the costs of the request.

**CARRIED**

*Report by Amanda Colwill*



To: Gary Lavelle

Temora Shire Council

Dear Gary,

My name is Paul Breust & I was a resident of Temora for decades before relocating to Victoria in 2013. On behalf of the Fight MND Foundation, Registered Charity CC22191 who I volunteer for while organising a charity ride, we are officially applying for in kind sponsorship from TSC for an event we are planning at Temora on the 5<sup>th</sup> March 2022. As part of the overall PedalCure 4MND ride (starts in Temora on the 6<sup>th</sup> March 2022) we arrange events & functions along the way to raise awareness & funds for research into Motor Neurone Disease (MND).

On the 5<sup>th</sup> of March 2022 we plan to hold a community cycling event named PedalCure 4MND Temora Community ride. In discussions with your traffic management team Alex Dahlenburg detailed that we would need some traffic warning signs on various sections of the route to allow us to conduct the ride safely.

We hope the shire council will carry out this work free of charge as a form of in kind sponsorship to the charity. Please table this request with the TSC and let me know by written reply if this has been approved.

Kindest regards

A handwritten signature in black ink, appearing to be 'PB'.

Paul Breust

0419720326. Email: [paul.breust@bvaq.com](mailto:paul.breust@bvaq.com)

**3.4 PROPOSED SUBDIVISION BUNDAWARRAH ROAD**

**File Number:** REP21/845  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

**REPORT**

Councillors will be aware of a proposed 78 lot subdivision for a site located on the north-eastern fringe of Temora, bounded by Bundawarra Road, Chifley Street and French Street Temora. The proposed development is in the process of being assessed by Council officers and is intended to be presented to the July Council Meeting for determination by Council.

Through the consultation process, a submission received has requested that the applicant review the proposed road layout of the development. The reasons for the request were as follows:

- Easing potential traffic congestion in the future
- Improve ability to reverse out of driveways
- Enhance safety for children
- Enhance accessibility for emergency services
- Provide greater variety of lot size, street frontage and orientation
- Decrease the length of residential blocks similar to existing development
- Increase visitor parking

Due to the scale of the proposed subdivision and the potential changes to the application, it was deemed appropriate that Councillors be provided with the opportunity to consider the revised road layout prior to determining the application at the July Council meeting.

The versions of the subdivision are shown below.

Figure 1 shows Version 1, which is the original subdivision layout provided by the applicant.

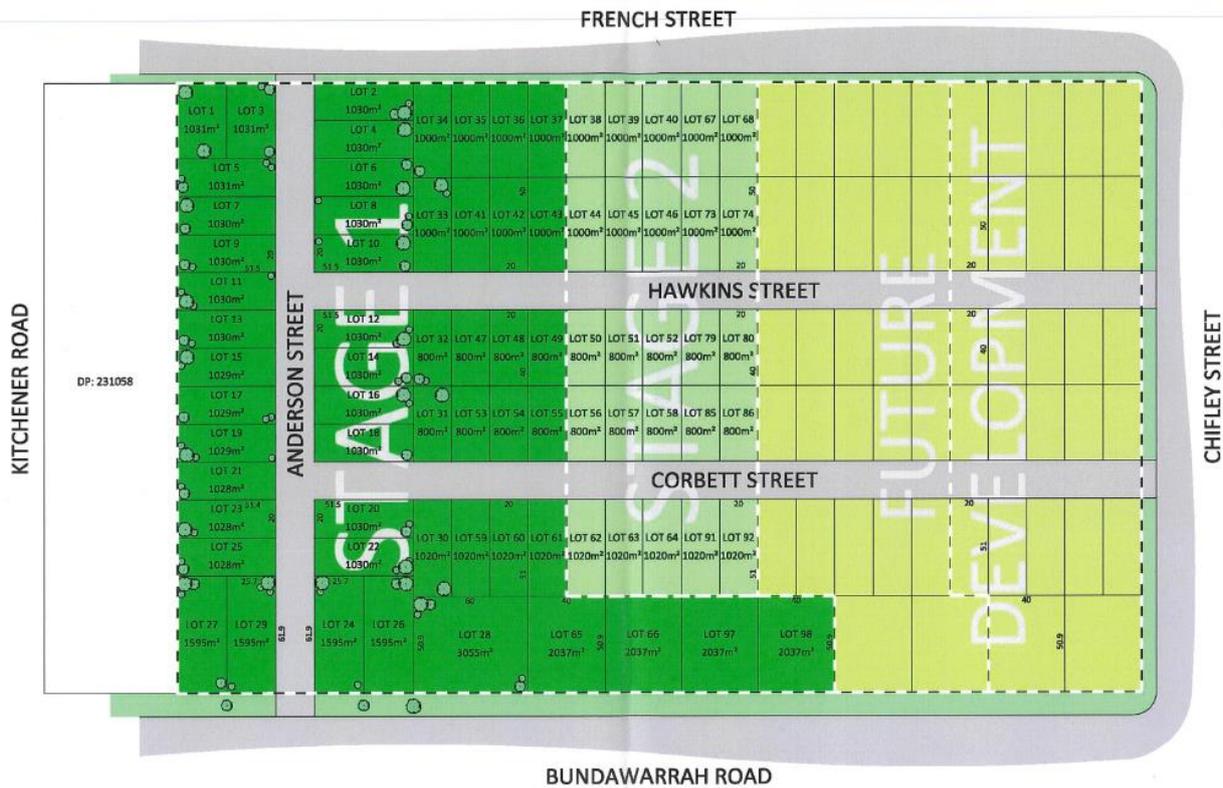


Figure 1: Version 1 of the proposed subdivision

Figure 2 shows the revised layout, provided by the submission, which involves the inclusion of a cross street, as well as changes to the orientation of lots facing the proposed new cross street and Chifley Street.

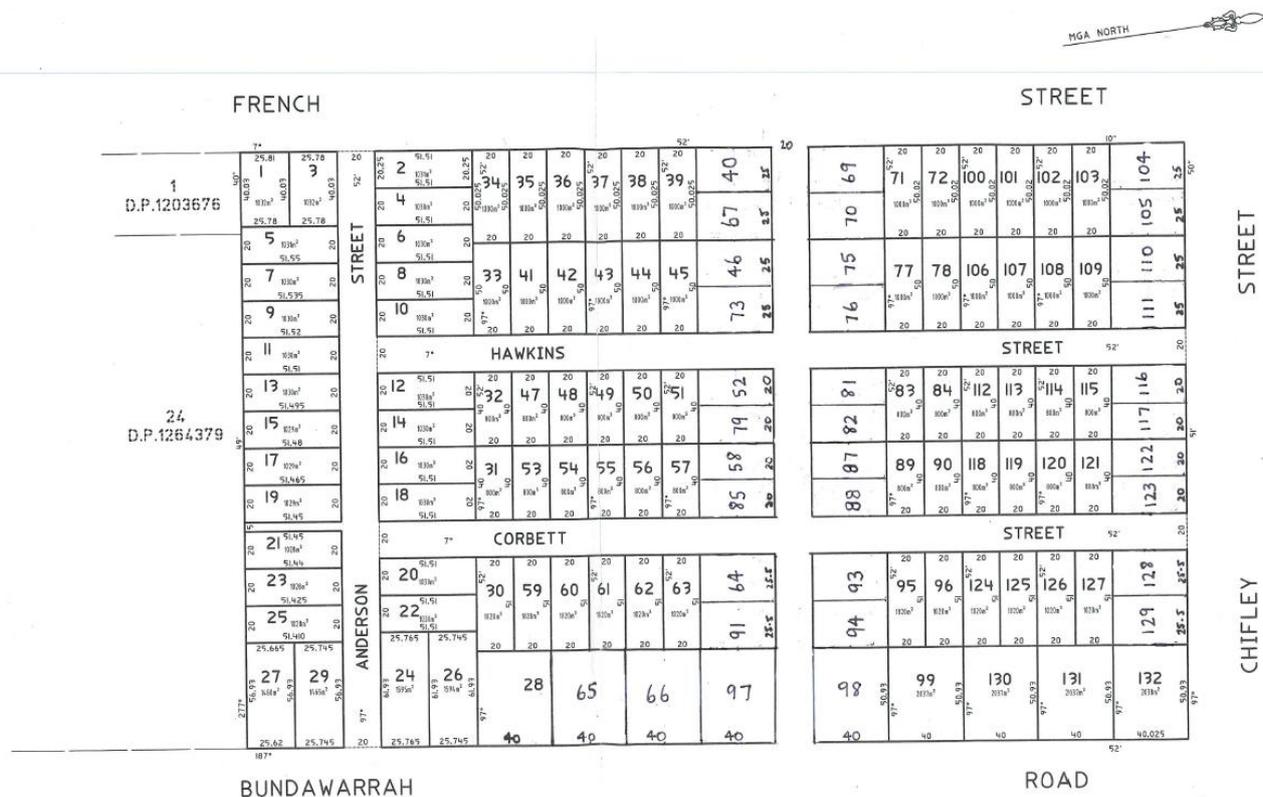


Figure 2: Version 2 - Revised subdivision layout proposed in submission

The proposed revisions were provided to the applicant, who was open to accepting the proposed changes. The potential revisions were presented to Council Engineering Services Manager, who provided the following advice:

There are some concerns regarding the proposed 4 way intersections. There not many 4 way intersections built in the last 20 years without additional control (roundabout / traffic lights). Guidelines for subdivision development at other Councils show a preference for T intersections.

Many of Temora’s urban crashes that are recurring in nature have been at 4 way intersections.

Therefore, in response to this advice and comments from the applicant’s consultant planner, the applicant has proposed a revised version, shown by Figure 3 and known as Version 3. This design involves the creation of two shorter streets and the provision of T-intersections, which would assist with managing vehicle movements and providing variety in lot orientation and frontage, whilst balancing traffic slowing and driver awareness.



**Figure 3: Version 3- Revised subdivision layout proposed by the applicant in response to submission and additional traffic advice**

The matter in relation to the orientation of lots facing Chifley Street is not the subject of this application and can be considered in a future application.

**COMMITTEE RESOLUTION 79/2021**

Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

It was resolved that the Committee recommend that Council arrange a workshop with the developer.

**CARRIED**

*Report by Claire Golder*

**4 BUSINESS WITHOUT NOTICE****1. CR FIRMAN**

Subdivision workshop to meet on Friday 9 July at 3:30pm, and any comments to be received by close of business on Wednesday 7 July 2021.

**2. CR MCLAREN**

Asked about the 60kmp zone north of Temora on the Goldfields Way

***Manager of Engineering Works advised that TfNSW carried out a bridge inspection and found a defect and put up the speed limit to manage deterioration as the culvert is failing.***

**5 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 80/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:34PM:

**4.1 Bulk Head Road Compulsory Acquisition**

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**4.2 Speed Zone Review**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**COMMITTEE RESOLUTION 81/2021**

Moved: Cr Nigel Judd

Seconded: Cr Dennis Sleight

It was resolved that Council adopts the motions from the closed committee of Council.

**CARRIED**

**6 CLOSE MEETING**

The Meeting closed at 4:24PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 6 July 2021.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**7 DELEGATES REPORTS****1. CR SMITH**

Attended the Rural Museum meeting and the committee is happy with attendance at the moment.

Attended the Temora's Own Arts & Craft meeting – everything is going well currently.

**2. CR SINCLAIR**

Represented Council at the Rotary Changeover Dinner.

**3. CR OLIVER**

Advised the contractor has finished the new roof today at the Railway Station and is now waterproof. John Holland Group also contributed towards the cost of the roof.

**4. CR FIRMAN**

Next REROC board meeting is scheduled to be at Parliament House Canberra.

Country Mayors will not be meeting in Sydney.

Mayor and Deputy Mayor attended the presentation by Cr Linda Scott in Canberra.

The AGM for the Temora & District Sports Council will be held next week 21 July 2021

**8 MAYORAL REPORT****1.1 MAYORS REPORT - JUNE 2021**

**File Number:** REP21/879  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

**1<sup>st</sup> June** – I attended the Council Chambers.

- I had a meeting with the Federal Member for Riverina, the Hon Michael McCormack MP.

**2<sup>nd</sup> June** – I attended Council Chambers.

**3<sup>rd</sup> June** – Mrs Wendy Skidmore (Temora & District Hospital Manager) and I (as Chairman of Temora Local Health Advisory Council – LHAC) attended a cheque presentation ceremony at Temora Public School. The School Captains presented us with proceeds from their fundraiser, which will go towards the Hospital Garden/Grounds Maintenance Fund. A very thoughtful and generous gesture.

- I attended the annual Sacred Heart Ladies Soup Luncheon. It was pleasing to also see Cr Dennis Sleigh in attendance, who was part of the team serving soup to the many guests present. The guest speaker, Mr Grant Haigh (St Anne's Principal) was very interesting indeed.
- I chaired a meeting of the Temora & District Sports Council Executive to go through our Sports Awards presentation ceremony programme.

**4<sup>th</sup> June** – I chaired a meeting with the Executive of Temora Australian Football Club and Temora & District Cricket Association (TDCA). This was also attended by our Acting General Manager (Mrs Elizabeth Smith) and Engineering Services Manager, Mr Robert Fisher).

- Pastor Patricia Morris (Temora LHAC Secretary), Mrs Wendy Skidmore (Hospital Manager) and I attended a cheque presentation. Funds raised were from their school event came from Temora West Public School, which we are very thankful for. These funds will assist the Garden Upgrades at Temora District Hospital.

**7<sup>th</sup> June** – I chaired the Temora Local Health Advisory Committee (LHAC) meeting, held in the Board room of Temora District Hospital. How blessed we are to have terrific staff at our hospital, and an LHAC team that care deeply about them, the hospital and the community.

- I had a teleconference with Federal Member for Riverina, the Hon Michael McCormack, MP.

**8<sup>th</sup> June** – I had a meeting with the Acting General Manager (Mrs Smith) and the Manager of Economic Development (Mr Craig Sinclair).

- Councillors, Senior Staff and I attended Council Committee Day.
- Council also held a Workshop on Fees & Charges for 2021/22 and held a Special meeting to formally consider and adopt the Stronger Country Communities Fund – Round 4 projects.

**9<sup>th</sup> June** – I attended Council Chambers.

- I had a teleconference with the LGNSW President, Cr Linda Scott.

**10<sup>th</sup> June** – Together with Pastor Patricia Morris (LHAC Secretary), Mrs Wendy Skidmore (Hospital Manager) & I attended a cheque presentation ceremony at Temora & District Hospital. Mrs Margaret Fritsch (Rotary Club of Temora President) presented us with a cheque for \$1,500 toward the Hospital Garden/Ground Upgrade Fund.

- I chaired a meeting of the Executive of Cootamundra State Electorate Council in June. We are arranging a dinner to celebrate Member for Cootamundra (Steph Cooke MP) four years as an MP. This will be held on Thursday 30<sup>th</sup> September at the Cootamundra Country Club.

**11<sup>th</sup> June** – I had a meeting with the Director of Environmental Services (Mr K J Dunstan).

- Cr Dennis Sleigh (Chairman of Council's Youth Advisory Committee) and I attended the annual Principals Roundtable, held in the Council Chambers. We had Principals from St Annes Central (Mr Grant Haigh), Aria Park Central (Mr Peter Craft) and Temora High School (Mr Ian Pattingale). Also in attendance were our Acting General Manager (Mrs Smith) and Youth Officer (Mrs Sheree Elwin).
- I had a meeting with the Chief Executive of Riverina Eastern Regional Organisation of Councils (REROC), Mrs Julie Briggs.

**14<sup>th</sup> June** – Congratulations are extended to our former Federal Member for Riverina, Mrs Kay Hull AM, who was promoted in this year's Queen's Birthday Honours List to an Officer of the Order of Australia (AO). An extremely well-deserved tribute to Mrs Hull's remarkable work for rural and regional Australia. I rang Mrs Hull to extend Council's and the community's warm and good wishes.

**15<sup>th</sup> June** – I chaired a meeting of the Temora & District Education Fund's (TDEF) Debutante of the Year Ball Sub-Committee. Our Ball will be held on Friday 30<sup>th</sup> July, at Temora Memorial Town Hall.

**16<sup>th</sup> June** – I had an interview with Poppy & Leigh from Triple M Riverina. We discussed all things Temora Shire.

- Cr Max Oliver and I joined other members of the Temora & District Sports Council Executive, and our guests at the Sports Awards ceremony. Congratulations to all those who were nominated, and to those who received awards and grants.

**17<sup>th</sup> June** – I attended a meeting of the NSW Country Mayors Association Executive, via Zoom videoconferencing.

- Town Planner/Strategic Grants Officer (Mrs Claire Golder) and I filmed a Minute with the Mayor re: successful projects for Stronger Country Communities Fund Rd 4. How grateful we all are to the State Member for Cootamundra, Ms Steph Cooke MP, her hard-working staff and the NSW Government, for these unprecedented funds.
- I attended the 'Drumbeat' Concert at the Temora Public School - Mrs Anne Macauley
- Meeting Disability Services Expo
- Executive meeting
- Council meeting

**18<sup>th</sup> June** – I had a meeting with our Deputy Prime Minister, the Hon Michael McCormack MP at the Sydney Masonic Centre.

- I met with our NSW Member for Cootamundra, Ms Steph Cooke MP in Sydney.

**21<sup>st</sup> June** – I attended Council Chambers.

- Deputy Prime Minister and Federal Member for Riverina, the Hon Michael McCormack MP lost a tight ballot to remain as Deputy Prime Minister. The manner in which he handled the result was, unsurprisingly, most gracious and he remains committed to giving 100% to the citizens of the Riverina.
- I had an interview with the Daily Advertiser, Wagga re: the Federal Member for Riverina.

**22<sup>nd</sup> June** – Deputy Mayor, Cr Graham Sinclair and I attended the National Press Club Luncheon in Canberra. We were invited as guests of our Australian Local Government Association President, Cr Linda Scott.

- As Chairman of the Temora Police & Community Committee, I chaired the meeting, held at the Council Chambers. Our special guests included Supt Bob Noble (Commander, Riverina Police District), Mrs Sheree Elwin (Council's Youth Development Officer), Ms Jane McNamara (Manager, MLHD Drug, Mental Health & Alcohol), Ms Rachael Sheridan (Youth Worker MLHD), and two representatives from Wellways. This was a very important information session for the members of our TPCC, on Suicide awareness. We will work with our State Member for Cootamundra, Ms Steph Cooke MP, who has a strong desire to tackle this crucial issue.
- I had a meeting with the Federal Member for Riverina, the Hon Michael McCormack MP.

**23<sup>rd</sup> June** – Cr Max Oliver represented Temora Shire Council and I at the Temora Lions Club 61<sup>st</sup> Changeover Dinner. Cr Oliver reported a most enjoyable evening with the re-installed President, Mr Robert Cartwright, his Board and members.

- I attended Council Chambers.

**24<sup>th</sup> June** – I attended Council Chambers.

- I chaired a meeting of the Temora & District Education Fund (TDEF) Board. We have our 2021 Interview Panel in place for the 2021 round of grant applications. The Panel members include Mr Daryl Williams (Chairman), Mr Arthur Bradley OAM and Mrs Toni Smart. Applications will open early August and close 31<sup>st</sup> October. Details will be advertised in the Temora Independent.
- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.

**25<sup>th</sup> June** – The Deputy Mayor (Cr G P Sinclair), Acting General Manager (Mrs Elizabeth Smith) and I attended the Riverina Joint Organisation & REROC Board meetings, held at the Riverina Australian Football Club, Wagga. As Chairman of both Boards, I am certainly pleased to see the many achievements of REROC, with RivJO doing its best. We await the results of the JO review from our NSW Minister for Local Government, the Hon Shelley Hancock MP.

**26<sup>th</sup> June** – I had a meeting with the Federal MP, the Hon Michael McCormack.

- We were advised that rural and regional NSW is to have certain Covid restrictions. Temora Shire citizens will continue to do as our Public Health orders dictate. We have done well so far and will continue to do so, until Covid is but a distant memory.

**28<sup>th</sup> June** – I chaired a meeting of the Temora District Hospital Garden/Grounds Upgrade Working Party. Members of the team are Pastor Patricia Morris (Secretary) and Mrs Wendy Skidmore (Hospital Manager). We are a sub-committee of the Temora Local Health Advisory Council (LHAC). We are working hard to present a solid proposal to our LHAC members.

**29<sup>th</sup> June** – I attended Council Chambers.

**30<sup>th</sup> June** – Councillors, Senior Staff and I attended meetings with the President of Chief Executive of the Sydney Flight College.

**RESOLUTION 217/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that the Mayoral report be noted.

**CARRIED**

***Report by Mayor Rick Firman OAM***

**9 STAFF REPORTS**

**RESOLUTION 218/2021**

Moved: Cr Lindy Reinhold

Seconded: Cr Nigel Judd

It was resolved that Council receive Staff reports.

**CARRIED**

**10 GENERAL MANAGER****10.1 CALENDAR OF EVENTS - JULY 2021****File Number:** REP21/817**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT****JULY 2021**

- 6 Local Roads & Community Infrastructure Fund – Round 3 - Workshop 11:00am
- 6 Committee meetings
- 15 Council meeting
- 18 Springdale Progress Association meeting
- 19 General Manager Remuneration Workshop
- 19 Model Policies Workshop

**AUGUST 2021**

- 10 Committee meetings
- 15 Springdale Progress Association meeting
- 19 Council meeting
- 27 REROC & Riv JO

**RESOLUTION 219/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that Council notes the report.

**CARRIED**

**10.2 SEALS - JULY 2021**

**File Number:** REP21/818  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The Council Seal is required to be affixed to the below documents:

- Temora Golf Club Ltd - Lease
- Licence Agreement – Temora & District Community Radio Inc
- Licence Agreement – Temora Shed 4 Men Inc
- Department of Education – Eligible Service Provider List Contract for the provision of assisted School Travel Serves to the Assisted School Travel Program
- Licence Agreement – Murrumbidgee Landcare Inc
- Licence Agreement – Local Land Services

**RESOLUTION 220/2021**

Moved: Cr Kenneth Smith  
Seconded: Cr Graham Sinclair

It was resolved that the Council Seal is affixed to the above documents.

**CARRIED**

### 10.3 COUNCIL MEETING DATES

**File Number:** REP21/877  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### REPORT

As Council are aware, the Local Government election is scheduled for 4 September 2021. The election will have an impact on a number of issues that Council needs to consider.

#### Caretaker Period

Clause 393B of the Local Government (General) Regulation 2005, provides that a Caretaker period is in place for a period of 4 weeks preceding the date of an election. The clause is the enabled from 6 August 2021, meaning that the August council meeting and committee meetings fall within this period.

The clause provides:

*"1) The following functions of a council must not be exercised by the council, or the general manager or any other delegate of the council (other than a Joint Regional Planning Panel or the Central Sydney Planning Committee), during a caretaker period--*

*(a) entering a contract or undertaking involving the expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger),*

*(b) determining a controversial development application, except where--*

*(i) a failure to make such a determination would give rise to a deemed refusal under [section 82](#) of the [Environmental Planning and Assessment Act 1979](#), or*

*(ii) such a deemed refusal arose before the commencement of the caretaker period,*

*(c) the appointment or reappointment of a person as the council's general manager (or the removal of a person from that position), other than--*

*(i) an appointment of a person to act as general manager under section 336(1) of the Act, or*

*(ii) a temporary appointment of a person as general manager under section 351(1) of the Act."*

Some Councils have decided not to hold a meeting in August however it has been the practice of Temora Shire Council to continue normal operations, within the caretaker framework.

Council needs to determine a course of action regarding meetings in August.

#### Meeting Dates – September

The NSW Electoral Commission has advised that it anticipates that the results of the 2021 LG Election will be finalised 3 weeks after the election (by Friday 24/9/2021). The Council meeting for September is scheduled for 16 September (3<sup>rd</sup> Thursday). Obviously, it is not realistic for this date to be retained due to proximity to the election and likelihood of the declaration of the poll.

Whilst the NSW Electoral Commission have advised 3 weeks, this is a worst-case scenario and it is likely that the polls will be declared progressively and prior to the scheduled date. To this end, a training/induction course has been arranged for all Councillors, particularly new Councillors for 21/22 September.

It is therefore recommended that the date for the September Council meeting be changed to 30 September 2021, at the normal time and in accordance with the Code of Meeting Practice.

**LGNSW Conference Issues**

Council must advise LGNSW of the voting delegates by 2 November 2021. This can be determined at September meeting, following the election of office bearers or held over to the October meeting.

If a Councillor is considering running for LGNSW executive, the closing date for nominations is also 2 November 2021.

**RESOLUTION 221/2021**

Moved: Cr Nigel Judd

Seconded: Cr Dale Wiencke

It was resolved that Council holds Committee meetings on 10 August and Council meeting on the 19 August 2021.

**CARRIED**

**RESOLUTION 222/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that Tuesday 28<sup>th</sup> September 2021 be the date for the Council meeting at 4:00pm.

**CARRIED**

***Report by Gary Lavelle***

**10.4 LGNSW 2021 ANNUAL CONFERENCE MOTIONS**

**File Number:** REP21/892  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

Motions are now open for the Annual LGNSW Conference. Council currently has no motions on the books. If there are any outside policy directions for LGNSW please advise.

Motions close on Monday 27 September 2021.

**RESOLUTION 223/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

It was resolved that Council notes the report.

**CARRIED**

*Report by Gary Lavelle*

**10.5 RURAL FIRE SERVICE ASSETS**

**File Number:** REP21/889  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** 1. Position Paper  

**REPORT**

At the Internal Audit meeting held 8 July, it was resolved that:

***That the Audit, Risk and Improvement Committee:***

- A) Endorse the comments contained within correspondence to the Chief Executive of Local Government NSW in relation to the NSW Auditor General's report regarding the NSW Rural Fire Service Fire Fighting Assets***
- B) Endorse the Accounting Position Paper in relation to the accounting treatment of the NSW Rural Fire Service Plant & Equipment ahead of the finalisation of the 2020-2021 financial statements stating Council's position that it does not control NSW Rural Fire Service Plant and Equipment and therefore does not recognise the in the financial statements.***
- C) Requests Temora Shire Council to communicate our position to the NSW Auditor General, Office of Local Government, Premier, Deputy Premier, Minister for Police and Emergency Services and Member for Cootamundra seeking a resolution at a State Government level to the question of NSW Rural Fire Service Assets ownership and control.***

**Report**

The NSW Auditor General's Report into Local Government was tabled in NSW Parliament on 27 May 2021. The report included the observation that "68 councils did not record rural firefighting equipment in their financial statements worth \$119 million. The NSW Government has confirmed these assets are not controlled by the NSW Rural Fire Service and are not recognised in the financial records of the NSW Government". The Auditor General's recommendation was that the "Office of Local Government should communicate the State's view that rural firefighting equipment is controlled by Councils in the Local Government sector, and therefore this equipment should be properly recorded in their financial statements".

The topic of rural firefighting equipment and its financial recognition has been an ongoing concern for Councils across NSW for many years. This matter was the subject of correspondence from the Chair of Leeton Shire Council's Audit, Risk and Improvement Committee (Confidential – provided under separate cover). In his letter the chair states that after carefully considering the requirements of accounting standards, in particular SAC4 and AASB 116, that Council did not have control of RFS plant and equipment. This is a position very similar to the accounting view of Temora Shire Council as outlined in our Accounting Position Paper on the matter (Attachment One).

One of the key issues is that from the State Government's perspective, ownership of some of the RFS assets is "vested" in the Local Councils which are served by the RFS zone and, as such, the control rests with Councils. However, Councils have long argued that they do not have operational control of the RFS equipment and consequently do not recognise them in their financial statements.

Council does not receive economic benefit from the RFS assets, not does it have a right to direct the use of the assets. In fact, the RFS Service Standard for Asset Disposal (5.4.1) states "The assets covered by this Service Standard are vested in the local authority but owned by the Crown. The Rural Fires Act (Section

119(4)) states that an amount equal to the proceeds of sale of any such equipment shall be paid to the credit of the fund, in other words, returned to the Rural Fire Service”.

It is quite clear that RFS assets are in no way within the control of Council. While it is not anticipated that there will be a resolution to this matter in the immediate future, Council is in a position to commence lobbying to state its position in relation to this matter.

**RESOLUTION 224/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that Council endorse the resolution of the Audit and Risk Improvement Committee of 8 July 2021, in relation to RFS Assets and further that Council communicate our position to the NSW Auditor General, Office of Local Government, Premier, Deputy Premier, Minister for Police and Emergency Services, LGNSW, Riverina JO, Country Mayors Association and Member for Cootamundra seeking a resolution at a State Government level to the question of NSW Rural Fire Service Assets ownerships and control.

**CARRIED**

***Report by Gary Lavelle***



TEMORA  
*The Friendly Shire*

<b>POSITION STATEMENT</b>	Position statement on the recognition of Rural Fire Service assets
<b>DIRECTORATE</b>	Administration & Finance

#### Overview:

#### *Purpose*

The purpose of this document is to explain Temora Shire Council's approach to the accounting treatment of assets utilised by the NSW Rural Fire Service.

#### *Background*

The Rural Fires Act 1997 established the Rural Fire Service (RFS) to coordinate bush firefighting and prevention throughout the state and to provide rural fire services for New South Wales.

The NSW Rural Fire Fighting Fund holds all contributions required to meet the costs of the service and is maintained by the NSW Treasury. Annual contributions to the fund are sourced from the following:

- NSW Treasurer                      14.6%
- Relevant Councils                    11.7%
- Insurance Companies                73.7%

Rural Fire districts and Rural Fire Brigades are established generally in line with local council areas. Temora Shire Council shares a fire zone and Rural Fire District Service Agreement with Bland Shire Council. Temora Shire Council provides the majority of administrative support required under the service agreement. Temora Shire Council maintains buildings within its Local Government Area boundary. Council previously serviced RFS vehicles through its works depot and would pass the costs on to the RFS. However this is no longer the case as this service is now contracted to private enterprise.

Rural Fire Service costs are shared between Temora Shire Council and Bland Shire Council, with Temora Shire Council paying 41% of the cost and Bland Shire Council 59%. The basis of this allocation is tied to the number of fire services identified in each Council area.

Temora Shire Council accounts for land and buildings used by the RFS situated within the Temora Shire boundary, however does not account for Rural Fire Service plant or other equipment.

#### **Reasons for position:**

#### *Asset Recognition Criteria*

The criteria for asset recognition are contained in various sections of the Framework for the Preparation and Presentation of Financial Statements and AASB116 of the Australian Accounting Standards.

The Framework provides the following relevant information:

An asset is defined as a resource that is controlled by the entity as a result of past events and from which future economic benefits are expected to flow to the entity (49).

Attention needs to be given to its underlying substance and economic reality and not merely its legal form (51).

In respect of not-for-profit entities, economic benefit is synonymous with service provision or enabling them to meet their objectives to beneficiaries (54).

The right of ownership is not essential to the determination of control (57).

AASB 116 requires that an asset can only be recognised if it is probable that future economic benefits associated with the item will flow to the entity.

*It is considered therefore that the two main issues are:*

- *where does effective control lie; and*
- *where does responsibility for the function lie.*

#### **Information in relation to control of assets**

The Fire Services Act provides that:

- All firefighting equipment acquired from the fund is to be vested in the council of the area (S119).
- However, a council must not dispose of such equipment without the written consent of the Commissioner; and

The Rural Fire District Service Agreement between Temora Shire Council and the Commissioner includes a basic section on District equipment (section 5):

- Council will allow the RFS to use the equipment which is owned by, vested in or under the control of the Council;
- The Commissioner agrees to maintain the equipment on behalf of the council; and
- The RFS will maintain and supply to Council a register of the equipment.

This can be compared to a very detailed section on Land and Buildings (section 6) which specifically states that the legal right to possession and control over the premises and land remains vested in Council and the RFS only has right of occupation. In addition:

- Council must maintain the premises in good repair;
- Council must pay all utility costs associated with the premises; and
- Council must pay all insurances associated with the building and public risk.

#### **Accounting Recognition of Assets**

SAC 4 "Definition and Recognition of the Elements of Financial Statements" sets the basis on which an "Asset" should be recognised. There are two major factors to determine:

- The Entity must receive future economic benefits; and
- The Entity must have control over those future economic benefits.

**Future Economic Benefits**

The RFS is funded directly by the State; both operating and capital acquisitions are made directly by RFS Officers. Council has no input into the operations or capital acquisitions of the RFS.

The Fire Services Act provides that:

The NSW Rural Fire Service has the function to provide rural fire services for New South Wales [9 (1) (a)].

*It is considered therefore that it is the Rural Fire Service and not councils that receive future economic benefit from firefighting equipment assets in terms of both net cash flows and service provision.*

**Control of Assets**

SAC 4 defines "control of an asset" as *the capacity of the entity to benefit from the asset in the pursuit of the entity's objectives and to deny or regulate the access of others to that benefit.*

**Land & Buildings**

The Rural Fire Service Agreement clearly identifies that Council retains full legal right to possession and control over premises occupied by the RFS. Councils are required to maintain buildings, pay all utility costs associated with the building and pay all insurances on the buildings and public risk associated with the use of the building.

This is similar to a lease agreement, and as such Council retains control of the building and is required to hold the land and associated building as an asset.

**Equipment**

Section 119 (3) of the Rural Fires Act 1997 (NSW) stipulates that Council must not sell or otherwise dispose of any firefighting equipment ... without the consent of the Commissioner. Section 119 (4) requires any funds received from sale must be credited to the RFS fund.

The RFS Zone manager makes all decisions about capital improvements and new assets, while Council may be consulted in these decisions it takes no part in the final decision.

The RFS insures all plant and equipment.

In practice the RFS makes all decisions to switch fleet and equipment to other fire districts as it feels necessary.

Council has no access to and is not permitted to use of any plant and equipment held by the RFS.

Council has taken the view that it has no control over the purchase, use or sale of any RFS equipment. As such the requirements SAC 4 have not been met and RFS equipment should not be included as assets in Council's accounts.

**CONCLUSION**

Council's financial statements are prepared in accordance with:

- The Local Government Act 1993;
- Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board; and
- The Local Government Code of Accounting Practice & Financial Reporting.

Council's financial statements are not prepared in accordance with The Rural Fires Act 1997.

It is clear that the AASB Accounting Standards require a standard higher than ownership when accounting for assets. Entities may own an asset, but unless they have control of that asset and can clearly identify future economic benefits flowing to the entity from that asset, then it cannot be included in the entity's assets schedule.

It is considered that when all criteria of asset recognition included in the AASB Accounting Framework and Standards are taken into account, Temora Shire Council retains effective control of associated Land and Buildings, but that the RFS retains control of plant and equipment.

In line with this Temora Shire Council's practice is to recognise associated Land and Buildings in its asset schedules, but not Plant and Equipment.

It is also considered that in regard to the objectives of financial reporting, Council's obligation and commitment to the rural fire fighting function is fully and accurately reflected in the statutory contribution expense made and the net cost of other relevant facilities provided under the local agreement.

Considering the information provided above it is considered that Council does not have control over the RFS Plant & Equipment assets and therefore they should not be recognised in the financial statements.



Elizabeth Smith  
Director of Administration & Finance

**11      ENGINEERING SERVICES**

Nil

**12 ENVIRONMENTAL SERVICES****12.1 TERMS OF USAGE FOR TEMORA MEMORIAL TOWN HALL - COMPLETION OF EXHIBITION****File Number:** REP21/841**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Terms of Usage for Temora Memorial Town Hall Policy  **REPORT**

Councillors will recall that at the May Assets and Operations Committee Meeting, the Committee considered a report in relation to the Draft Terms of Usage for Temora Memorial Town Hall Policy. At this meeting the Committee recommended that Council

1. Consider the draft Terms of Usage for Temora Memorial Town Hall Policy,
2. Place the draft policy on public exhibition and
3. Receive a future report on the outcome of the public exhibition

Following the May Council Meeting, the draft policy was placed on public exhibition from Friday 28 May 2021 until Monday 28 June 2021.

The draft policy was advertised on Council's website and social media as well as advertisements in the Temora Independent newspaper.

As a result of the public exhibition, no submissions were received.

**Discussion**

As no submissions were received, it is recommended that the policy be adopted as exhibited.

**RESOLUTION 225/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

It was resolved that Council adopt the Terms of Usage for Temora Memorial Town Hall Policy as exhibited.

**CARRIED**

*Report by Claire Golder*

*Function: Community*

*Temora Shire Council*

*Policy Number: C21*

# TEMORA SHIRE COUNCIL



## TERMS OF USAGE FOR TEMORA MEMORIAL TOWN HALL

**DRAFT**

*Revision Number:* *Revision Date:*  
*File Name: Terms of Usage for Temora Memorial Town Hall*

1



*Function: Community**Temora Shire Council**Policy Number: C21*

<b>Review Details</b>
-----------------------

**ABOUT THIS RELEASE**

**DOCUMENT NAME:** Terms of Usage for Temora Memorial Town Hall  
**CODE NUMBER:** C21  
**AUTHOR:** Temora Shire Council  
**ENDORSEMENT DATE:**

**REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
May 2021	New Policy	1		

**PLANNED REVIEW**

Planned Review	Revision Description		Review by
October 2023	Review		

*Revision Number:* *Revision Date:*  
*File Name: Terms of Usage for Temora Memorial Town Hall*

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*Function: Community**Temora Shire Council**Policy Number: C21***Contents**

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*Revision Number:**Revision Date:**File Name: Terms of Usage for Temora Memorial Town Hall*

## 1. Definitions

"The Council" shall mean the Council of the Shire of Temora, and where not inconsistent with the context shall include its officers and servants.

"Hour" wherever referred to shall include an part of any hour.

"Premises" shall mean the Temora Memorial Town Hall, Supper Room, Foyer, Deck, Stage, Under Stage, Kitchen, Toilets, or other room necessary thereto.

## 2. Applications for hire

In all cases application for the use of the premises shall be made to the General Manager by written application on the form provided with a minimum of two (2) weeks notice; and

The Council reserves the right to reject any application without stating any reason therefore.

## 3. Deposit

A deposit in accordance with the Schedule of Charges may be required to be lodged with the application at the Council's discretion.

A 'special deposit' of Four Hundred Dollars (\$400.00) shall be paid as a provision against any damage to the premises or its furniture when the Premises are hired for Weddings, Balls, Discos, Dance Recitals, Pet Shows etc .and the Glycol System in the bar is used.

A 'Bond' of One Hundred and Fifty Dollars (\$150.00) shall be paid for the hire of the premises as a provision against any damages and cleaning costs.

Whenever it is deemed necessary the Council may for the hiring of the Premises for other uses direct that a similar sum shall be paid.

The whole or any part of the said sum may be forfeited to the Council at its absolute discretion in full or partial compensation for any such damage occasioned during the hiring, but without prejudice to the right of the Council to recover from the Hirer any additional amount by way of compensation as aforesaid.

## 4. Alteration of booking

Should a Hirer desire to change the date booked and make application for such change at least fourteen (14) days prior to the original booked date, the Council may make such alteration at its discretion without forfeiture of deposit.

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*File Name: Terms of Usage for Temora Memorial Town Hall*

## 5. Cancellation of hire

Notwithstanding that the Hire of the Premises may have been duly entered into in accordance with these conditions, the Council reserves the right at its absolute discretion to cancel the hiring. If the hiring is cancelled under this clause the deposit paid shall be refunded to the Hirer who shall have no claim of any kind whatever, either at law or in equity, whether for loss, expenses, damage or otherwise in consequence of such cancellation.

## 6. Hirer not to sublet

The Hirer shall not sublet or part with the possession of the Premises or any section or part thereof.

## 7. Smoking

The Hirer shall not permit and shall prevent smoking inside the Premises. Smoking may be carried out in a designated outdoor area approved by the Director of Environmental Services. These areas are the deck for the Main Hall/Supper Room and the forecourt for the Foyer.

## 8. Intoxicating liquors

Intoxicating Liquors shall not be sold in the Premises unless prior permission to do so has been previously obtained from the Council, NSW Police and the Office of Liquor and Gaming. All liquors sold must be in accordance with the NSW Licensing Laws, particularly relating to underage and intoxicated persons. All license conditions must also be complied with including all responsible service and security conditions that are place on any license issued.

## 9. Defacing of walls

The walls, doors, floors or any other part of the Premises MUST NOT, under any circumstances, be defaced by the use of nails, screws, or the like. No writing, printing, painting or decoration to be made on any ceiling, wall or door.

## 10. Responsibility for damage

The Hirer shall be responsible for and make good any loss or damage to any part of the building, or to furniture, fittings, appliances or other apparatus, occasioned during or as a result of the hiring and shall upon demand by the Council pay to it such sum as may be incurred the Council in restoring such damage. The decision of the Council as to the amount payable to make good such loss or damage shall be final and conclusive and shall be binding upon the Hirer.

## 11. Supervision

The Hirer shall have complete control and supervision over all means of ingress and egress and over the openings of the doors and the admission of the public and the Hirer or their representatives shall act under its direction in this respect.

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## 12. Preservation of order

The Hirer shall be responsible for the maintenance and preservation of good order in the Premises and in the approached thereto throughout the whole duration of the hiring.

## 13. Use of confetti/glitter or similar

The use of confetti, glitter or similar in any part of the Premises is strictly prohibited.

## 14. Receipt and removal of articles

The Hirer shall make adequate arrangements for the receipt in custody of all articles and things supplied to them at the Premises or any section or part thereof during the period of hiring and for the removal thereof upon the termination of such period.

## 15. Extra lighting

Extra lighting shall not be installed in the Premises without the permission of the Council or its authorised representative. Where such permission is granted, such lighting must be installed ONLY by a duly licensed electrician.

## 16. Fireproofing decorations

All scenery and decorations made of combustible material which the Hirer wishes to install in the Premises, must be first rendered FIREPROOF. The responsibility for the fire-proofing such material rests with the Hirer. All decorations proposed to be installed may be tested prior to the function and, if they are found not to be fire-resistant, permission for their installation will be refused, and they shall be removed from the Premises by the Hirer.

## 17. Removal of articles & cleaning or premises

Whilst the basic cleaning of the facility used has been factored into the cost of the rental charge, it is the Hirer's responsibility to remove/store away any property/equipment that has been set up in conjunction with the facilities use (eg tables, chairs, kitchen equipment). Please see the Guidelines for Town Hall Cleaning for further information.

The Hirer must leave the Premises in a clean and tidy condition. Failure to do so will render the Hirer financially liable (or forfeit of any bond paid) for the actual cost of reinstating the facilities used to acceptable standard.

## 18. Cleaning of bar

It is the Hirer's responsibility to ensure that if the bar facilities have been used the lines have been cleaned by the Publican and they are reinstated to an acceptable standard. Failure to do so will render the Hirer financially liable (or the forfeit of any bond paid).

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## 19. Entry for inspection

Any officer or servant of the Council in the course of their duty shall have the right to enter on and remain in the Premises and every part thereof at all times during the hiring for the purpose of inspection or otherwise without payment for admission but he or they shall not be entitled to any seat or privilege beyond entry as Council officials.

## 20. Seating accommodation

Standing on furniture or permitting footwear to rest on any wall or door, or any furniture is STRICTLY PROHIBITED: and

No person shall be allowed to sit on window sills, steps, or any other part of the Premises not intended to be used for seating. The use of the stage floor is restricted to functions, requiring the use of the stage area, such as concerts, play, balls, dances, presentations, meetings, and the like, but shall not be used for general seating accommodation. No seating shall be permitted in the passageways or aisles.

## 21. Council liability

The Council shall not be responsible for or incur any liability in respect of any loss occasioned by the Hirer through accident or any kind of electricity failure or any other cause; and

Neither the Council, nor any of its servants shall be in any way responsible or incur any liability for any damage to or loss of any property whatsoever placed in the Premises by the Hirer or any person on their behalf.

All Hirers of the Town Hall must either hold a current Public Liability Policy or take out a special Occasional Hirers Public Liability Proposal.

The above policies must be held PRIOR to the hall being used, and entry to the hall may be refused if cover is not affected.

## 22. Passageways to exits to remain clear

The Hirer shall maintain clear and trafficable without hindrance passageways, entrances, exits and aisles provided in the Premises.

## 23. Theatres and public hall act

The Hirer shall comply in all respects with the Theatres and Public Halls Act, 1908, as amended, and all regulations made thereunder.

## 24. Interpretation

In the event of any dispute or difference arising as to the interpretation of these conditions or as to the meaning of any of them or as to any matter or thing herein contained the decision of the Council thereon shall be final and conclusive.

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*File Name: Terms of Usage for Temora Memorial Town Hall*



**12.2 PROPOSED RESIDENTIAL SUBDIVISION BUNDAWARRAH ROAD****File Number:** REP21/878**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:**

1. **Submission 1** [↓](#) 
2. **Submission 2** [↓](#) 
3. **Submission 3** [↓](#) 
4. **Submission 3 plans** [↓](#) 
5. **Additional information Bundawarra Road subdivision** [↓](#) 

**REPORT**Assessment Report

DA No. 37/2021

Applicant Dustin Rose Pty Ltd

Property Lots 1-5 &amp; 8-10 DP 6118, Bundawarra Road, Temora

Owners Dustin Rose Pty Ltd

Proposal 85 lot subdivision in two staged developments, Stage 1: 53 lots, Stage 2: 32 lots, plus residue of future proposed residential subdivision.

Notification Advertising of this application for a period of fourteen (14) days was provided as part of the assessment process, from 8 June 2021 to 22 June 2021

- Notification letters to fifty-eight (58) adjoining landowners

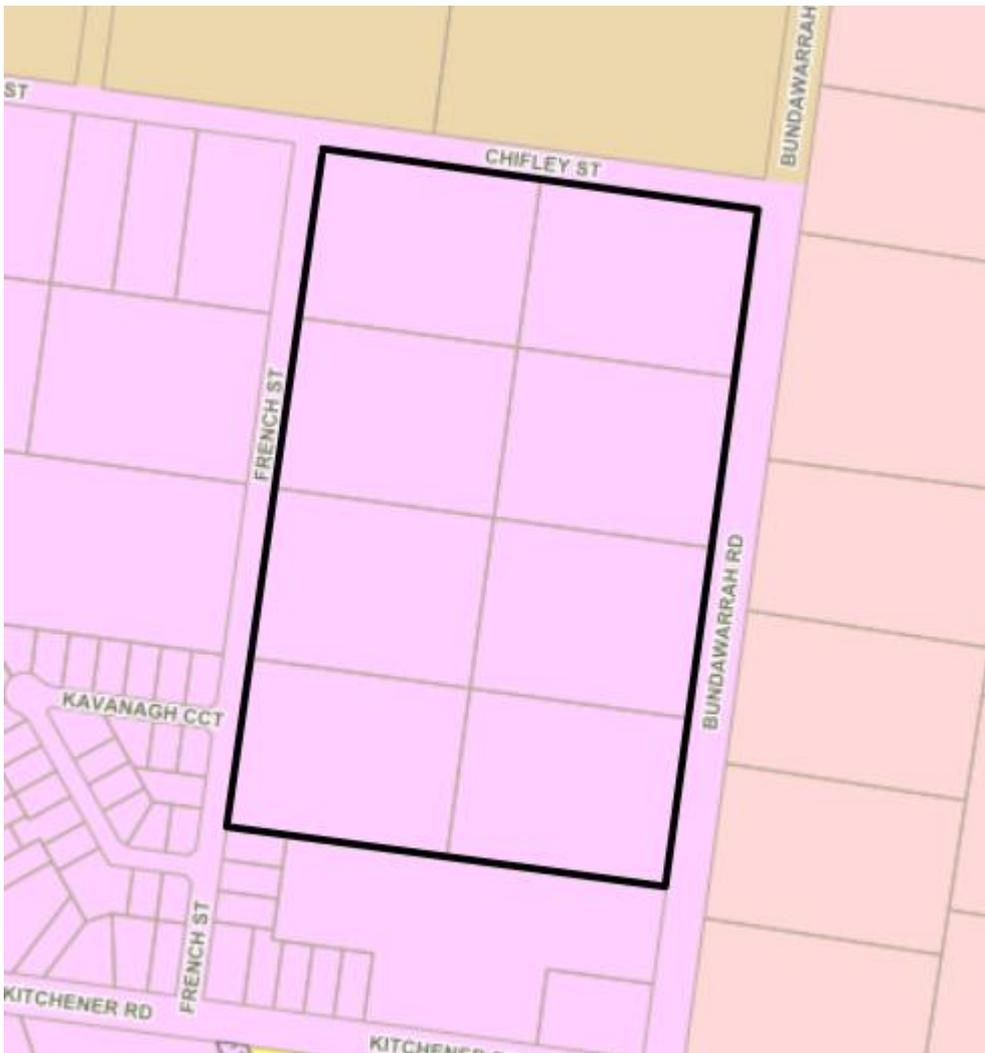
Site Description

The development site is a vacant land, currently in 8 lots, each approximately 2.02 hectares in size, with a total area of 16.5 hectares, located on the north-eastern urban fringe of Temora. The site is bounded by French Street to the west, Chifley Street to the north, Bundawarra Road to the east and part developed residential land to the south, fronting Kitchener Road. Adjoining land to the west is part developed residential land, to the north is primary production zone land that includes a single dwelling, to the east is developed for large lot residential purposes, and to the south is part developed residential land.

French Street, Chifley Street and Bundawarra Road are all sealed roads and include some roadside vegetation.

Site photos are included at Appendix 1.

Map 1 shows the location of the subject site, edged heavy black, within the Temora Local Environmental Plan (LEP) zoning map. The zoning of the land is R1 General Residential. The minimum lot size in this zone is 750m<sup>2</sup>. Map 2 shows an aerial image of the subject site, edged heavy black.



Map 1: Location of subject site, edged heavy black



**Map 2: Aerial image of the subject site, edged heavy black**

The site topography slopes steadily from south to north, with a fall of approximately 10m over approximately 500m of land, with the lowest point being in the north-east corner. The site contours are shown by Map 3.



**Map 3: Site contours of the subject land**

#### Development Description

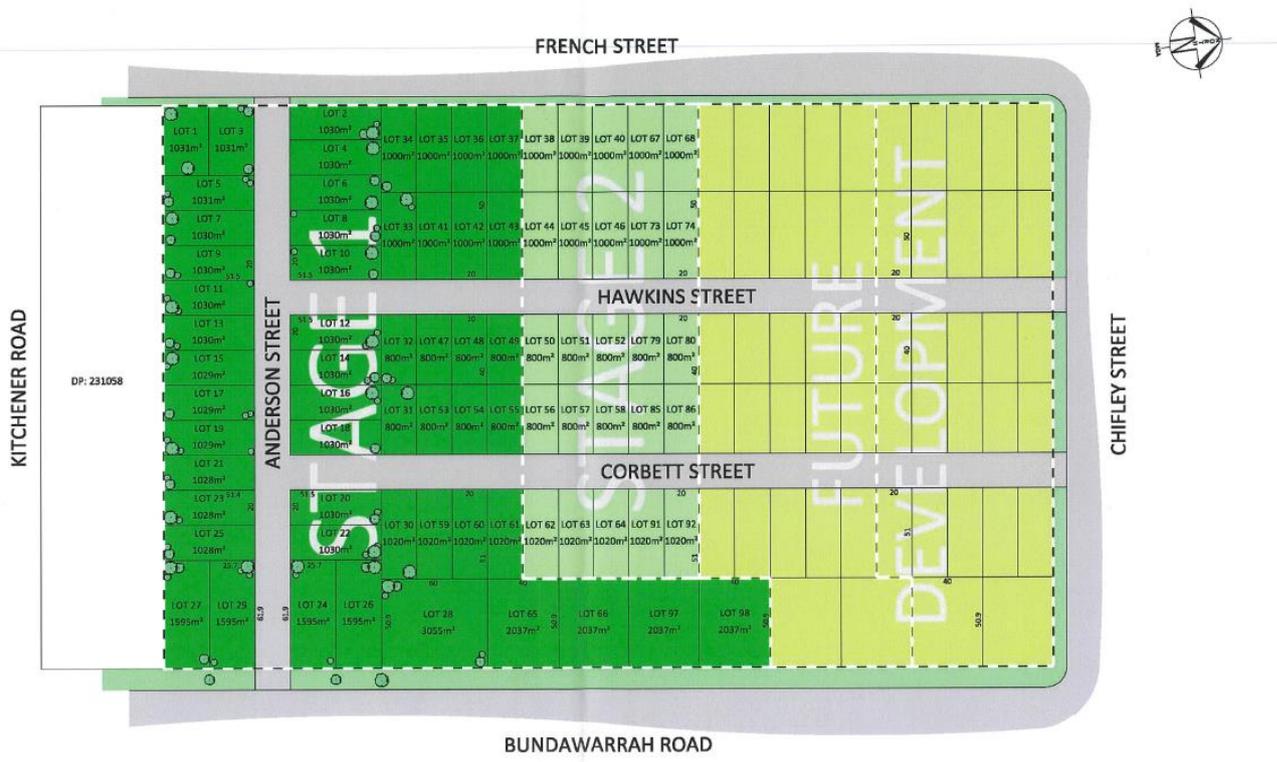
Specific details of the development are:

Proposed 85 lot residential subdivision in two stages. Stage 1 proposes 53 lots, ranging in size from 800m<sup>2</sup> to 3000m<sup>2</sup>. Lots will be serviced with reticulated water, sewer, gas, electricity, telecommunications, roads, stormwater drainage and street lighting. The proposed subdivision is part of the subject land, an area of approximately 10.24 hectares, with dimensions of approximately 320m x 320m. The remaining lots shown as future development are required to be considered as part of a future application, however are provided in indicative form as part of this application.

The original concept plan indicated three new residential roads, one located east-west and two located north-south. Each proposed road includes a 20m road reserve with a 9.0m bitumen sealed pavement width. The road layout has been designed primarily in response to the site topography, to support stormwater movement along natural flow direction, using a combined approach of underground drainage and overland flow paths using roads and kerb and gutter infrastructure.

Figure 1 shows the original concept subdivision plan, which includes stage 1 and stage 2, and indicative future development (not the subject of this application). The proposed layout comprises

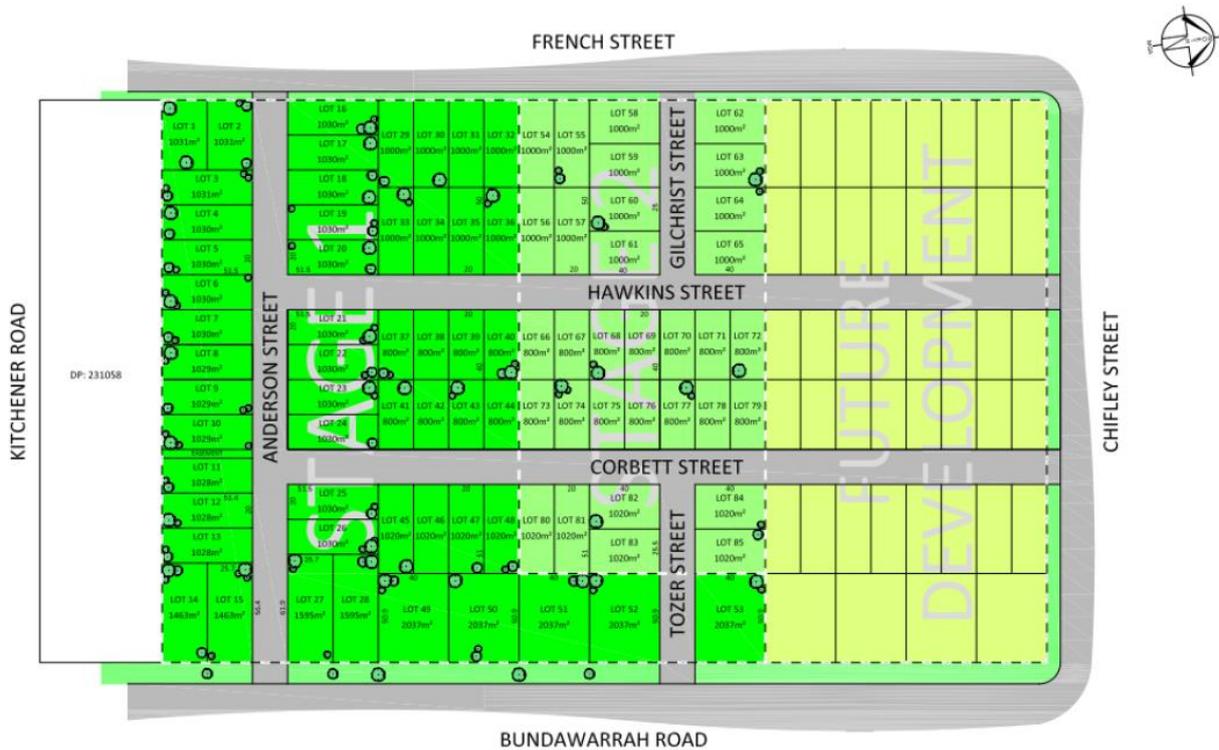
a majority east-west orientated lots, with connectivity to the existing adjoining road network on three sides.



**Figure 1: Original concept proposed subdivision plan**

As a result of a submission received, the application has been revised to include two short connecting streets, providing additional access to French Street and Bundawarra Road. This revision is considered appropriate in order to manage access and vehicles movements, including vehicle speed within the site, as well as providing additional variety in lot orientation and streetscape. The revised lot layout is shown by Figure 2, which now becomes the assessed subdivision application. The provision of two short streets is considered to have negligible impact upon adjoining landholders. Adjoining land at French Street is currently vacant. The closest dwelling on Bundawarra Road is set back approximately 25m from Bundawarra Road and is not located immediately opposite the proposed additional road.

The proposed revised subdivision plan is shown by Figure 2.



**Figure 2: Proposed revised subdivision plan, the subject of this assessment**

Assessment

The following matters are considered under section 4.15 of the Environmental Planning and Assessment Act, 1979, as part of the assessment of the proposal.

**Local Planning Controls**

The site is zoned R1 General Residential under the Temora Local Environmental Plan.

The objectives of zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other lot land uses that provide facilities or services to meet the day to day needs of residents.
- To protect local groundwater aquifers from contaminating activities.

The proposal is considered to be consistent with these objectives.

Under the Temora Local Environmental Plan 2010, land may be subdivided with development consent. Within the subject land, the minimum lot size for subdivision is 750 sqm. All proposed lots meet the minimum lot size requirement.

The Temora Shire Council Development Control Plan 2012 is relevant to this application. The chapters relevant to this proposal are:

- Development Applications

The application for development has been made including all relevant information and plans.

- Notification of Development Application

The applicant has been notified to adjoining and nearby neighbouring landholders, in accordance with the Development Control Plan.

- Subdivision

The objectives of these controls are to:

- ensure that subdivision is planned having regard to environmental, social and economic opportunities of a site

The topography of the site is a gentle slope from south to north across the development site. Whilst undeveloped, stormwater flows across the site, and does result in some minor stormwater impacts on downstream roadside areas, particularly along parts of Bundawarra Road and Teal Street. The subdivision will require engineering design to manage the impacts of stormwater to not exceed pre-development impacts.

Replacement street trees, suitable for urban areas, will respond to the removal of existing trees to for the purposes of electricity infrastructure relocation.

The economic opportunities of more serviced land available for residential development will provide significant benefits to the Temora Shire economy.

- match lot sizes to the capacity of the land

The proposed lots are in accordance with the capacity of the land, providing lot sizes typical of recent subdivision development in Temora.

- encourage subdivisions that promote sustainable design for future dwellings

The subdivision offers a range of lot sizes and orientation to support a range of sustainable building designs.

- provide all services to all allotments in a timely manner

The subdivision will be conditioned to ensure relevant services are provided.

- support subdivision in areas identified for future urban expansion

The site has been identified for future urban expansion for over 10 years.

The proposed layout responds to natural site drainage and integrates with the existing road network, as well as including provision for drainage management in conjunction adjoining future development fronting Kitchener Road. The proposed lots sizes are consistent with current lot sizes recently developed within Temora.

Due to the rectangular shape of the development site, lots can also be conventional rectangular in shape, which will support future conventional residential development, including the provision of private open space. Future dwellings may be designed to respond to passive solar design, providing access to natural light in living areas and managing impacts of heat on western areas. Lots are of sufficient size to enable future landscaping to provide shade trees and screen plantings.

In response to the specific development controls, the proposed subdivision layout responds to existing drainage paths, offers a range of lot sizes and provides connectivity to existing residential areas and collector roads.

The proposed frontages of the majority of lots are 20m, which is 1m narrower than the control of 21m. Although the proposed lots do not meet the 21m wide frontage control, the design responds to the constraints of the existing site, providing 20m wide road reserves and a variety of lots with the smallest lots being 800sqm, which is 50sqm larger than the minimum lot size of 750sqm.

The development will be required to be serviced with water, sewer, stormwater, roads, kerb and gutter, street lights, electricity, gas and telecommunications infrastructure.

Measures to control stormwater flow and water quality are required for residential subdivision. Roads are required to be designed having regard to both the topography of the site and the requirements of stormwater overland flow paths. All stormwater management for the development site will be in accordance with professional engineering design, draining towards Chifley Street and with management of stormwater across this road through drainage infrastructure.

The development requires two existing 11kva power lines to be relocated and the removal of two existing easements.

- A traffic impact assessment of the proposed subdivision and its impacts on the adjacent existing road network may be required depending on the number of proposed allotments

The RMS estimates that in regional areas, residential development generates on average 7.4 daily vehicle trips per dwelling. Therefore, the proposed 85 lot subdivision would be estimated to generate 629 daily vehicle trips. Based on the proposed revised layout, the subdivision would generate additional vehicle movements along both Bundawarra Road and French Street. Bundawarra Road has a 7m wide carriageway, with a 2m wide marked cycleway beside the road. French Street is an 8m wide road. Both roads are sufficient width to support two lanes of traffic, and the parking of vehicles along both sides of the road in parallel parking.

The estimated additional demand on roads due to increased vehicle movements is considered to be satisfactory in this location, given the relatively low level of usage of these roads at this time, due to their location on the north-eastern fringe of Temora.

- The subdivision road hierarchy is to be defined

The proposed new roads would be Local Streets and Minor Local Streets, servicing the residential neighbourhood to connect to the existing road network, including French Street (Local Street) and Bundawarra Road (Collector Street).

- Road network design should include consideration of vehicular, pedestrian and cyclist safety

The proposed road network is intended to provide a balance of connectivity, congestion management and best practice of avoiding four-way intersections.

It is proposed that the road design include traffic slowing infrastructure at proposed Hawkins and Corbett Streets, in order to manage vehicle speed and enhance safety for drivers, cyclists and pedestrians.

- Residential subdivision must incorporate appropriate facilities and opportunities for pedestrian and bicycle movement

It is proposed to include a new footpath along French Street to the extent of the proposed Stage 1 and 2 development. This would provide pedestrian connectivity to the existing footpath network located at Kitchener Road, provide a linkage to the existing park at Gloucester Park, as well as schools and other community facilities. The path would be 1.5m wide. This footpath would be extended in the future, along French Street to Chifley Street and along Chifley Street to Bradley Park to support future subdivision stages. A new footpath is also proposed to be installed on the northern side of Anderson Street, to provide connectivity between Bundawarra Road, Corbett Street, Hawkins Street and French Street.

- Subdivision involving new road construction is to include street tree planting of suitable species

The developer will be required to include street tree plantings as a condition of consent.

- Engineering Standards

The proposed subdivision will be required to comply with DCP Engineering Standards, including

- Kerb and guttering to be provided along all street frontages
- All public road shoulders are to be sealed to within the subdivision boundaries
- Footpaths shall be concrete 1.5m width.

A 1.5m wide footpath is proposed along French Street and north side of Anderson Street. Bundawarra Road already has a 2m wide shared path beside the road. This is consistent with the approach taken elsewhere on the town fringes. It is proposed that future development fronting Bundawarra Road will be required to include suitable off street parking to minimise vehicle parking beside the shared path.

This path would be extended along French Street and Chifley Street subject to a future subdivision application/s for the remainder of the site.

Council Engineering Department has provided construction requirements for roads and road reserves, which are included as conditions of consent.

The subdivision will require the inclusion of street trees, provided by the developer in accordance with Council requirements.

#### Likely Impacts

##### *Environmental*

###### *Natural*

The site is mostly vacant, with a small number of existing small trees within the site and existing mature native trees located on the roadside.

###### *Built*

The development site is cleared. Existing above ground electricity infrastructure will require relocation as part of the subdivision. The proposal will involve the construction of servicing infrastructure including roads and underground electricity, water, sewer, gas, and telecommunications infrastructure. The proposal will involve both underground stormwater drainage and overland flow paths using kerb and gutter and road-based drainage infrastructure.

##### *Social*

The social impacts of the development are considered to be positive as the development will provide for the subdivision of existing residential zoned land, supporting future residential development.

##### *Economic*

The economic impacts of the development are considered to be positive as the development will provide for the subdivision of existing residential zoned land, supporting future residential development.

#### Suitability of the Site

The site is suitable for this development as it has been zoned for the purpose of residential development for over 10 years. The proposed subdivision responds to the constraints of the site, being the existing topography and adjoining road network.

### Submissions

As a result of the notification of the development application, three submissions were received. The matters raised within the submissions are summarised in Table 1, alongside summary responses from the applicant and Council officer comments. Full responses from the applicant are provided as an attachment to this report.

Matter raised	Applicant summary response	Council officer comment
<p>Surprised that the proposal does not include provision for a public park for future households with children. Other subdivisions have access to a park nearby.</p>	<p>The provision of 1 allotment per 50 lots created is rarely adopted by rural Councils. Often the least prime land is offered as a reserve and this must be maintained by Council into the future, including mowing and provision of park facilities. There are three parks within 750m of the mid point of the site. Two are high quality and one could be upgraded as a result of this development.</p>	<p>Park size guidelines state that parks should range in size from 0.5 hectares to 2 hectares. Ideally new parks should be no smaller than 0.5 hectares.</p> <p>In considering the request for an additional park, Council must consider proximity of other existing parks and future ongoing costs of maintenance and embellishment. The site is considered to be quite well serviced with three parks, all with play equipment and all above the 0.5 hectare preferred minimum size, available within 750m of all future lots. It is preferred under current open space guidelines that fewer, but higher quality and larger size, public open spaces be provided to meet community needs, rather than several small areas of low quality open space. The provision of an additional area of large, high quality public open space within the development is not considered to be necessary or sustainable in relation to long term maintenance demands. Proposed lot sizes within the development are also suitable to include reasonable areas of private open space, if developed for conventional single storey detached dwellings, which is</p>

		anticipated.
Concern about many lots being design with east-west layout rather than north-south which impacts on energy efficiency.	Living areas need to be the focus of passive solar design, depending on the orientation of lots. Solar panels can offset power costs. The development offers a mix of north-south and east-west allotments providing passive solar design options and design flow into living space for indoor and outdoor.	For future east-west orientated lots, future dwellings may be designed to provide some access to northerly aspect for living areas and private open space, as well as shelter from western sun.
Easements not identified at design subdivision stage	The vast majority of utility services can be provided to the verge or public road reserve fronting each property. Any utility service that may cross private developed land will be subject of an easement or restriction as a condition of subdivision consent.	Council will require easements to be shown on the subdivision plan as required for the development.
Support the provision of underground electricity	This is a requirement of Essential Energy for new residential subdivisions.	This is also in accordance with Council's Development Control Plan.
Disappointing to see removal of trees. Seeking assistance for the replacement of trees to be located on their property to provide privacy.	Offered to supply suitable street tree plantings to provide privacy for affected residents.	Noted. The Bundawarra Road trees removal was funded by the developer and was required in order to relocate the Essential Energy high voltage powerline that currently runs diagonally through this site. Essential Energy dictate vegetation clearance around their assets. The internal and external nature strips throughout these developments will be vegetated with suitable tree species on completion of development.  The applicant has offered to assist with providing replacement tree plantings on the Bundawarra Road verge. The provision of additional plantings can be included as a condition of consent.

Request that the developer include an additional cross street to ease potential future traffic congestion, assist with traffic movement and assist with safety and accessibility. Create a variety of building lots and orientation, reduce block length and provide more on street parking for visitors.	The applicant offered to adhere to this request and has proposed an alternate road layout that includes an additional cross road. This alternate layout was investigated from a traffic and road safety perspective, due to the creation of two four-way intersections, which may create additional risk of road crashes, compared to T-intersections or off-set intersections.	The inclusion of two additional streets, with T-intersections, to create improved access to Bundawarra Road and French Street, is considered to be an acceptable revision to the plan to respond to this concern. The revision provides additional variety of lot size and orientation, whilst also balancing the need for managing road safety.
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### Discussion

#### **Public Open Space and Landscaping**

NSW Department of Planning's publication Recreation and Open Space Planning Guidelines for Local Government are as a resource for councils to develop their own recreational and open space strategies and policies. It recognises the challenges for councils in balancing the needs of the community and resourcing open space and recreational facilities. Council is not bound to follow these guidelines and can use them selectively in the formulation of Council policies, such as Development Control Plans.

The subject site is 16.173 hectares. The development site has reasonable proximity to existing open space, including being located approximately 500m-750m from Gloucester Park, to the south west, 500m – 750m from Hillview Park to the south west, and from 450m-750m from Bradley Park to the west.

Council has recently completed significant investment into the upgrading of Gloucester Park, with upgraded playground equipment, toilet facilities and increased accessibility with paths and rubber softfall. Council has also upgraded facilities at Hillview Park, with the installation of an accessible toilet and upgraded paths and seating, as well as swings. The existing facilities at Bradley Park have been identified by Council as requiring additional investment, including improved accessibility, seating, shade and irrigation. A single accessible toilet facility, similar to Hillview Park may also be considered. Bradley Park already has existing playground and a large area of open area suitable for play.

It is recommended that the upgrade of Bradley Park be prioritised due to the demand generated by this proposed subdivision, in order to service future residential population and encourage use of this existing space. This approach is considered to be an efficient use of Council resources, rather than the creation of an additional small playground for future maintenance by Council. A new footpath, provided in stages in accordance with the development, is proposed to facilitate improved access to Bradley Park, as well as to Kitchener Road to the south.

The provision of additional suitable street trees to provide roadside landscaping is considered to be acceptable, alongside the provision of street trees within the development, which is a requirement of all residential subdivisions in accordance with Council's DCP.

#### **Lot Orientation and Road Layout**

The proposed revised plan with the inclusion of two short streets is considered to be an acceptable outcome, by improving accessibility and managing traffic movements, whilst not increasing the risk of road crashes, associated with four-way intersections. The provision of a range of lot sizes and orientation provides variety for future residential development.

Corner allotments will require dwellings to be located with a six (6) metre setback to the front boundary and a three (3) metre setback to the side boundary.

### **Servicing Infrastructure**

The proposed subdivision requires substantial servicing infrastructure in order to facilitate future residential development. The servicing infrastructure required must consider not only Stages 1 and 2 of the subdivision, which is the subject of this application, but also the capacity of that infrastructure to accommodate future growth as identified as future development, Stages 3 and 4, which will be the subject of a future development application. In addition, the servicing infrastructure design must consider integration with existing and planned adjoining development, in particular land located immediately to the south, fronting Kitchener Road.

The development design includes a five (5) metre easement for sewer and stormwater, located between Lots 19 and 21, adjacent to proposed 'Anderson Street' and undeveloped land fronting Kitchener Road. The easement will support connection for the proposed subdivision with the future reticulated stormwater network as well as providing an overland flow path during high volume storm events. The easement will become Council operational land.

The subdivision will require both reticulated stormwater infrastructure, involving kerb and gutter infrastructure, overland flow paths using the proposed new roads of 'Hawkins Street' and 'Corbett Street' as well as kerb and gutter to be provided beside Bundawarra Road. Additional drainage infrastructure will also be required at Chifley Street and also at Kitchener Road.

Sewer and stormwater infrastructure is required to be extended to Bundawarra Road and to the southern boundary of the development site.

Servicing layout must be in accordance with Council's preferred serving layout.

### **Street names**

The proposed street names of 'Anderson Street', 'Corbett Street', 'Gilchrist Street', 'Hawkins Street' and 'Tozer Street' have been identified through Council's Heritage Committee.

### **Public Interest**

It is in the public interest to support development that provides an overall benefit to the community, which responds to the intentions of planning controls, provides investment, is located on a suitable site, responds to the constraints and features of the site, is sufficiently serviced and mitigates against the adverse impacts associated with the development.

### **CONCLUSION**

The proposed development is in accordance with the zoning and Development Control Plan that applies to this site.

The proposal for the 85 lot subdivision at Bundawarra Road Temora is supported and is recommended for approval.

### **RECOMMENDATION**

That approval be given to Dustin Rose Estate Pty Ltd for an 85 lot subdivision in two stages at Bundawarra Road, Temora.

### GENERAL

1. The applicant shall carry out the proposal, and works shall be undertaken, generally in accordance with the information supplied to Council, detailed as follows:
  - (a) The Development Application 37/2021 dated received on 8 June 2021, submitted to Temora Shire Council
  - (b) Revised Subdivision Plans prepared by Craftsman Homes Riverina, dated 25 June 2021
  - (c) The Statement of Environmental Effects, undated, prepared by the applicant
  - (d) Additional information provided by DA Busters on behalf of the applicantunless otherwise specified by the conditions of this consent.
2. The use not commencing until such time as **ALL** the requirements of the conditions of this consent have been carried out to the reasonable satisfaction of Temora Shire Council, as signified in writing.

### Roads

3. The development shall be constructed in accordance with Design Specification – Austroads Guide to Road Design Series & Austroads Guide to Traffic Management, including the following controls:
  - Reserve Width – 20m
  - Pavement / Seal width – 9.0m
  - Cross fall – 2-way 3% cross fall
  - Vertical Alignment – Min 0.5%, max 10%. Vertical curve where change in grade > 1%
  - Offset Crown – Allowed but no closer than 3.0m to a kerb
  - Flooding – Overland flow path for arterial drainage to be considered in road design.
  - Verge – 2 x 5.5m (inc K&G)
  - Footpath to be constructed in accordance with Councils standard drawings SD2 & SD3 Series.
  - Kerb – 150mm Barrier or 110mm rollover (council concurrence required)
  - Kerb grades to match road CL except for intersection tie ins.
  - Kerb foundation (Subgrade + Sub base pavement) to extend 0.5m past back of Kerb.
  - Kerb Returns – 10m Radius
  - Subgrade Pavement
    - Rip and recompact natural to 150mm depth (subject to being in cut)
    - Fill areas remove topsoil (min 200mm) and replace with 40mm compacted ridge gravel to subgrade level
  - Subbase Pavement
    - 150mm DGS 40 or Council approved ridge gravel (Wienckes or Stewarts)

Base pavement

150mm DGB20 or alternate,

150mm (50/50 blend of DGB20/Council approved ridge gravel)

Inspection & Testing

Council inspection of each pavement stage (Subgrade, Subbase and Base) required prior to completion or covering of each stage

Testing of construction process for both subbase and base pavement layers

3 x compaction tests on full depth of each pavement layer following first day's production

Pass requirement  $\geq$  100% of standard compaction for each test

Wearing Surface

Road ways are to be sealed the full width from kerb to kerb. The bitumen is to be class 240 bitumen with a two coat 10mm/7mm chip seal. Sealing work will be done in accordance with good industry practice and safety standards.

Nature strip slope to extend 0.6m past boundary

All nature strips / disturbed areas are to be topsoiled a minimum of 100mm depth and seeded with appropriate ground stabilising grass

Road Crossings

All conduit trenches are to be at a grade not less than 1%. Trenches are to be backfilled using compacted gravel to a minimum 98% of standard compaction or 3% cement stabilised sand to sub grade level – NOTE Council inspection point.

Conduits will be installed by under boring sealed roads.

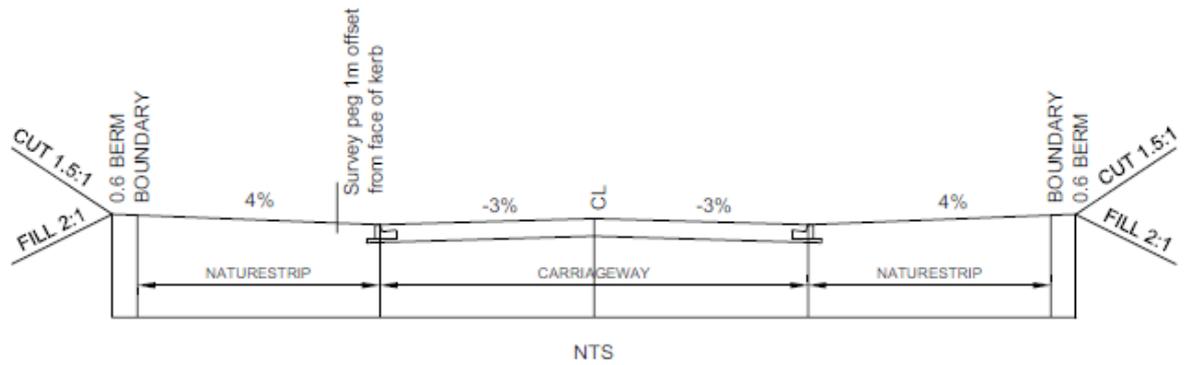
Constructed perpendicular to the road centreline

Minimum 600mm conduit cover measured from K&G Lip

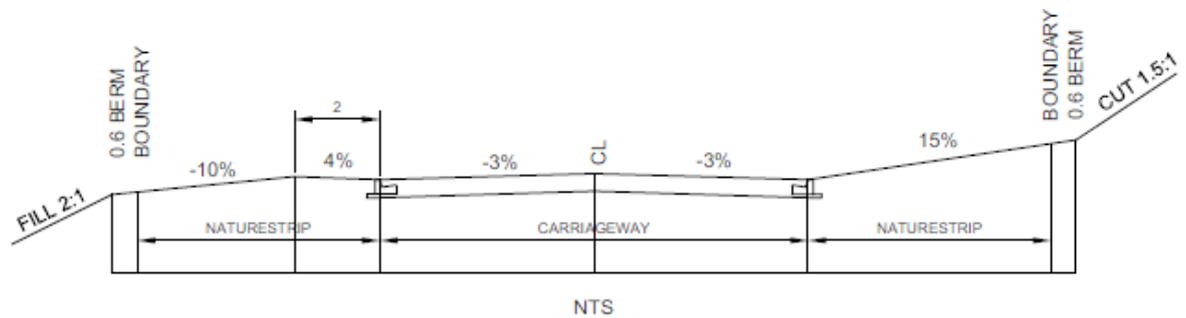
4. Traffic slowing infrastructure shall be installed at proposed Hawkins and Corbett Streets, in order to manage vehicle speed and enhance safety for drivers, cyclists and pedestrians. Design to be submitted by the developer and approved by Council.
5. Streets are to have street name signs installed at all intersections. The selected street name for the subdivision are Anderson Street, Corbett Street, Gilchrist Street, Hawkins Street and Tozer Street.

**Nature Strip**

6. Nature strip design shall be in accordance with Council's approved nature strip arrangement as shown below:



STANDARD CROSS SECTION - URBAN



MAXIMUM GRADES CROSS SECTION - URBAN

NOTE: Both cut and fill batters within open space shall be flattened to 4:1 or flatter

**Footpaths**

7. A 1.5m wide footpath shall be constructed on the eastern side of French Street, to the extent of Stage 1 and Stage 2 of the development, including the provision of pram ramps at intersection streets. The footpath must be provided within 12 months of the construction of 50% of the dwellings within the stage of subdivision that includes the footpath.
8. A 1.5m wide footpath shall be constructed on the northern side of proposed Anderson Street, from French Street to the intersection with Bundawarra Road, including the provision of pram ramps at intersecting streets. Construction shall be at full cost to the developer. The footpath must be provided within 12 months of the construction of 50% of the dwellings within the stage of subdivision that includes the footpath.

**Street lighting**

9. Street lighting is to be provided in accordance with Council’s street lighting policy, EW 12.
10. Street lighting for the development shall include Essential Energy approved components. Lighting on each intersection and midblock at max spacing of 60m, intersections 33W LED, midblock 17W LED

**Landscaping**

11. Street trees are to be provided and planted by the developer at the rate of one tree per lot frontage, with advanced species to be approved by Council. Planting shall be in accordance with Council Policy EW8 section 4.3.2 and 4.3.3. Suitable root barrier shall be included.

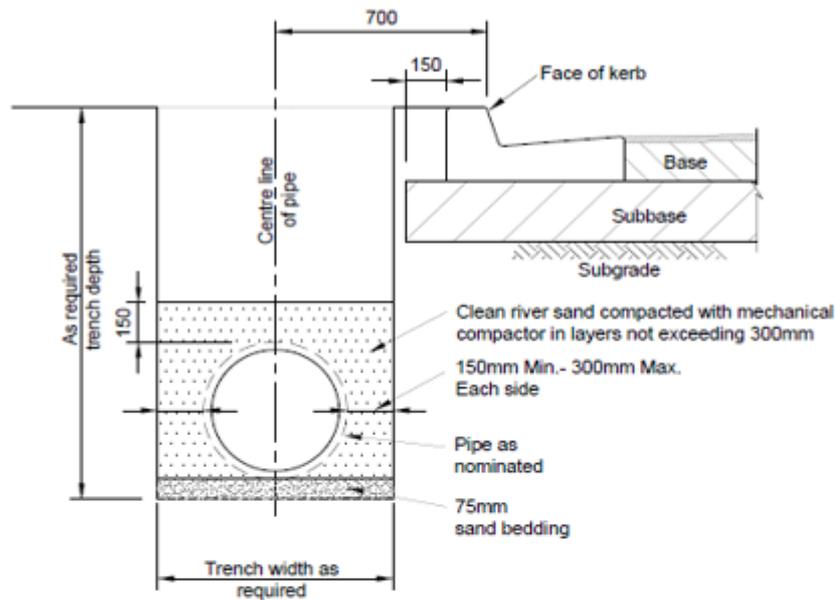
12. The developer shall provide a landscaping plan to be considered and approved by Council, prior to landscaping works commencing.
13. Five (5) additional trees shall be planted on the eastern side of Bundawarra Road verge, with species and growth stage to be approved by Council.

#### **Staged Construction**

14. Incomplete streets shall be signposted as a dead end (No through road and sight board at turning node)
15. Bitumen sealed temporary turning nodes to be provided (min 9m radius). Pavement equal to road.
16. K&G to extend 2m past construction stage limits to prevent moisture on future road joint

#### **Stormwater**

17. The applicant shall ensure that the site is serviced with stormwater infrastructure to the following design requirements:
  - Underground pipe network 10% AEP
  - Overland / overflow arterial network 1% AEP
18. Detailed drainage design plans for each stage of subdivision must be submitted with the subdivision certificate application for that stage of subdivision. Detailed calculations of stormwater management will be required at the subdivision application stage for servicing the development. The plans shall be prepared by a suitably qualified and experienced engineer, to the satisfaction of Council.
19. Stormwater management infrastructure shall be provided to ensure post development flows do not exceed pre-development flows, for both quantity and quality, for storm events up to and including the 1 in 100 year storm event.
20. Road reserve reticulation drainage shall be in accordance with Council's preferred design as shown below:



## PIPE LOCATION DETAIL

FOR PIPES 375mm $\varnothing$  - 525mm $\varnothing$

### NOTES:

Backfill compaction to be in accordance with AS/NZS 3725 loads on buried concrete pipes.

\* All dimensions are in millimetres

### Property Drainage

21. Rear of lot drainage shall be installed where roof and yard water will not discharge under gravity to the road K&G
22. Rear of lot drainage shall be sized based on hydraulic analysis. Minimum size of rear of lot drainage pipe drainage shall be 150mm
23. 600mm x 600mm precast concrete pits with a closed concrete cover shall be installed on the lowest corner of each lot where rear of lot drainage is installed
24. Pit / pipe interface to be finished neatly with high strength non shrink grout
25. A 2.0m easement benefiting Council must be created over the rear of lot drainage. A 2.5m easement will be required if co-located with other infrastructure (sewer, water, etc)
26. Minimum 0.5m cover over rear of lot drainage

### Trunk Pipe Drainage

27. Where possible / practical trunk pipe drainage shall be located in Council road reserve, < 600mm where practical placed behind kerb, > 600mm in front of kerb on road pavement will be considered (Road Crossing backfill required)
28. Minimum 0.3m cover to subgrade level

**Drainage pits and surface inlets**

29. Maximum spacings of kerb inlet pits is 100m subject to hydraulic calculations
30. Standard pits should be provided at all changes in grade, level, direction and junctions
31. Maintain minimum 150mm freeboard between the hydraulic grade line and the gutter invert

**Overflow/Overland Flow**

32. The development shall be designed to accommodate the 1% AEP
33. Nominal 5m overland flow easement benefiting Council between lots or on private property shall accommodate 1% AEP flow without overtopping.
34. Design so nature strip high point has 0.15m freeboard above the 1% AEP flood level

**Drainage Materials**

35. All instances excluding minor inter-lot drainage, piped drainage infrastructure shall be Rubber Ring Joint Reinforced Concrete Pipe (Class 4)
36. All drainage pits are to be of reinforced concrete construction
37. Minor rear of lot drainage pipe  $\leq 300\text{mm}$  may be minimum class 8 uPVC pipe

**Testing**

38. Process testing maximum of 3 x compaction tests (across project) of stormwater road crossings at Councils discretion
39. Pass requirement  $\geq 98\%$  of standard compaction for each test
40. Onsite Detention shall be considered in future subdivision stage

**Sewer**

41. The applicant shall ensure that reticulated sewer is provided to all allotments. The provision of sewer to all allotments will require a sewer main extension which will be at full cost to the developer and shall be completed to Councils requirements. The works must be carried out by Council or a licensed approved contractor under Council supervision via a Section 68 (Public) approval.

42. Sewer services shall be provided to the development in accordance with the following controls:

The connection point is French St Pump Station (surface RL 294.500m)

Minimum sewer pipe size 150mm

Minimum uPVC SN8 sewer pipe

Main to extended through the subdivision boundaries on the south and east sides to facilitate future extension

Longitudinal grades to be self-cleansing WSA02-5.5.7.

Min Grade 150mm < 20EP = 1%

Min Grade 150mm > 20EP = 0.55%

Max 7% or 3m/s velocity (Increased grades can be considered but additional controls will be required)

Min cover over sewer WSA02-5.6.3 Table below:

**MINIMUM COVER OVER SEWERS<sup>1</sup>**

Location	Minimum cover to top of sewer mm
Public and private lots not subject to vehicular loading	600 – new developments 450 – existing developments
Private lots zoned residential subject to vehicular loading	750
Footways, nature strips, industrial and commercial lots, sealed road pavements other than major roads subject to vehicular loading	900
Unsealed road carriageways	1200
Major road carriageways	1200
Future road, rail and tram pavements	1200

NOTE:

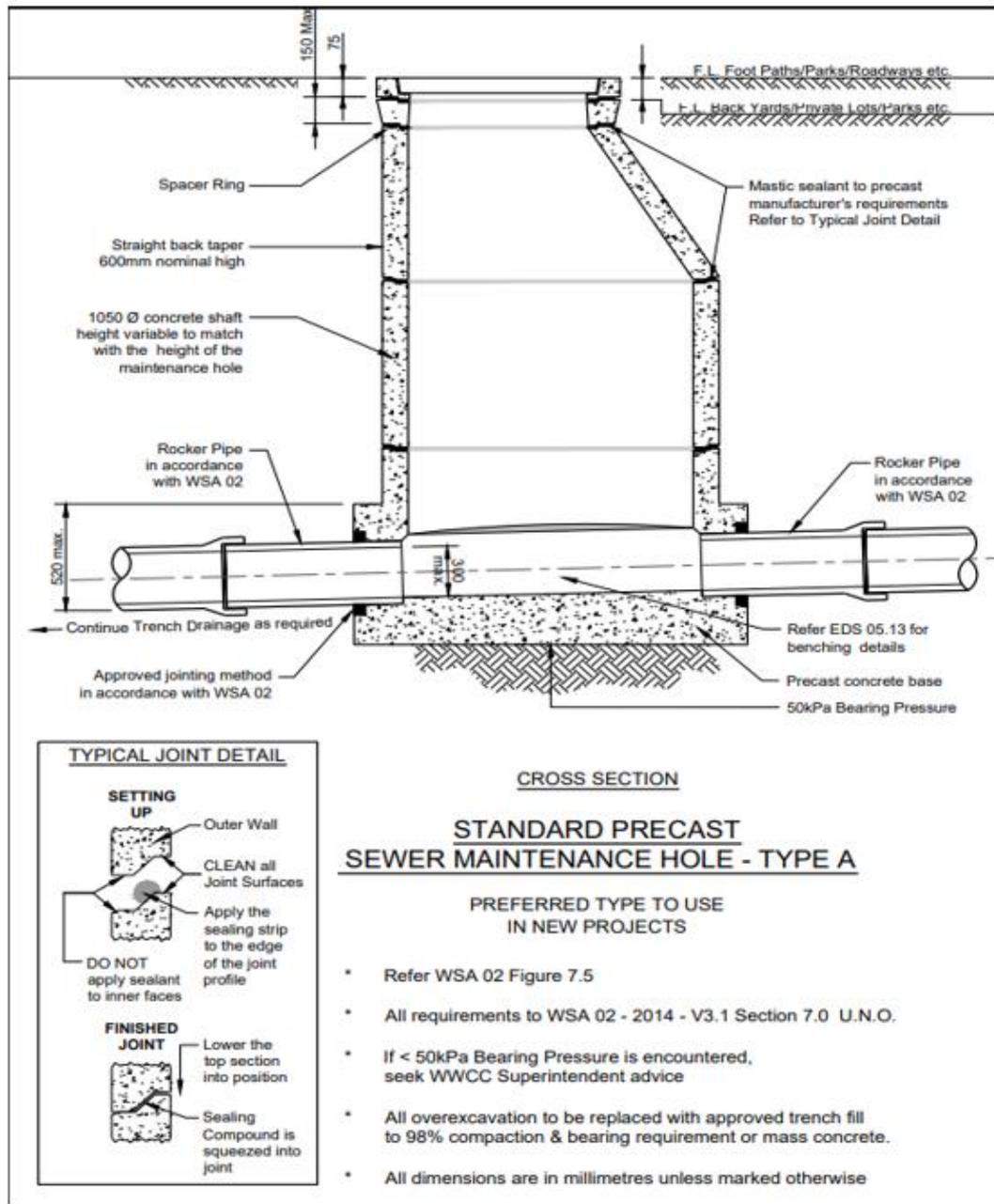
1 Water Agency minimum cover requirements shall take precedence.

Service Clearance Distances (structures, assets, services)

Council Assets – Horizontal 0.6m, Vertical 0.1m

Other Assets – Consult utility owners

43. Where main located in third party property Council required a minimum 2m easement in favour of Council. A 2.5m easement will be required if co-located with other infrastructure (sewer, water, etc)
44. Service inspection opening / property connection point shall be located on private property
45. Connection point must be able to sewer 100% of lot when service laid at 1 in 60 achieving minimum 300mm internal cover
46. Min level from main obvert at connection point to lowest point on lot to be 1200mm (WSA 5.6.5)
47. Road crossings perpendicular to road centreline
48. Process testing maximum of 3 x compaction tests (across project) of sewer road crossings at Councils discretion
49. Pass requirement  $\geq 98\%$  of standard compaction for each test
50. Any existing onsite sewer infrastructure must be decommissioned and removed prior to completion
51. The sewer main shall be extended through the subdivision boundaries on the south (site boundary) and east (Bundawarra Road)
52. Maintenance holes must be in accordance with the following controls:  
Maintenance holes are to be of precast or cast insitu concrete construction (If cast insitu see Council to provide standard Drawing)



Maintenance hole max deflection = 120 degrees

Grading through Maintenance Hole

Deflection Angle	Drop (mm)
0° to 45°	30
46° to 90°	50
91° to 120°	100

Maintenance hole max spacing of 100m

Maintenance holes required at dead ends > 30m

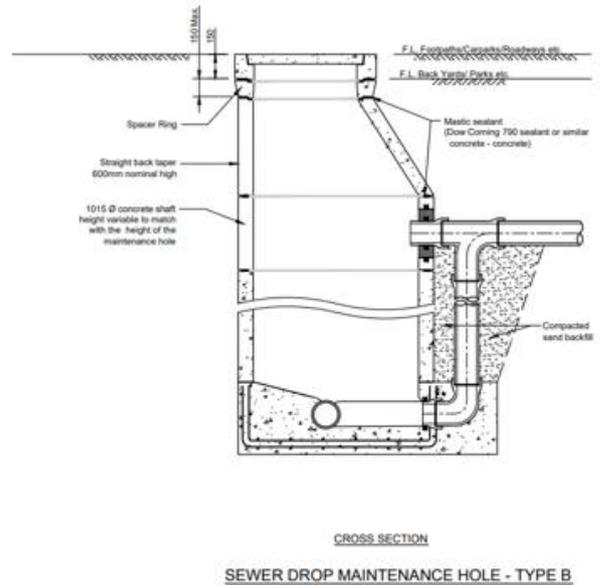
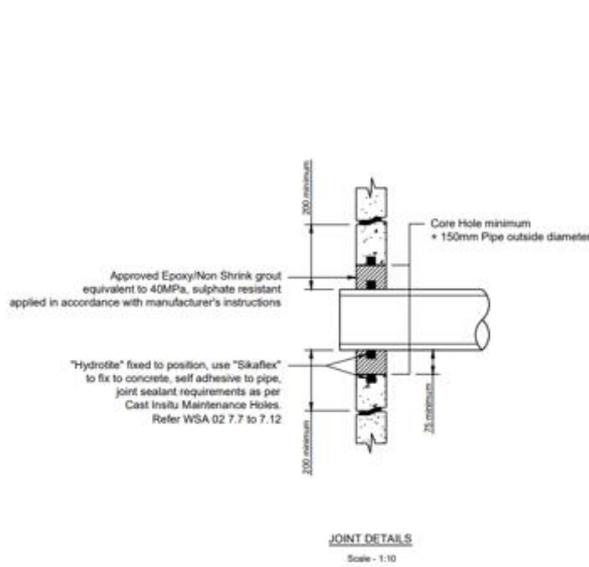
Maintenance holes not to be located on road pavement

Maintenance hole to include step irons

Include 400mm rocker pipe at inlet and outlet of maintenance holes

Maintenance Hole drop down (external)

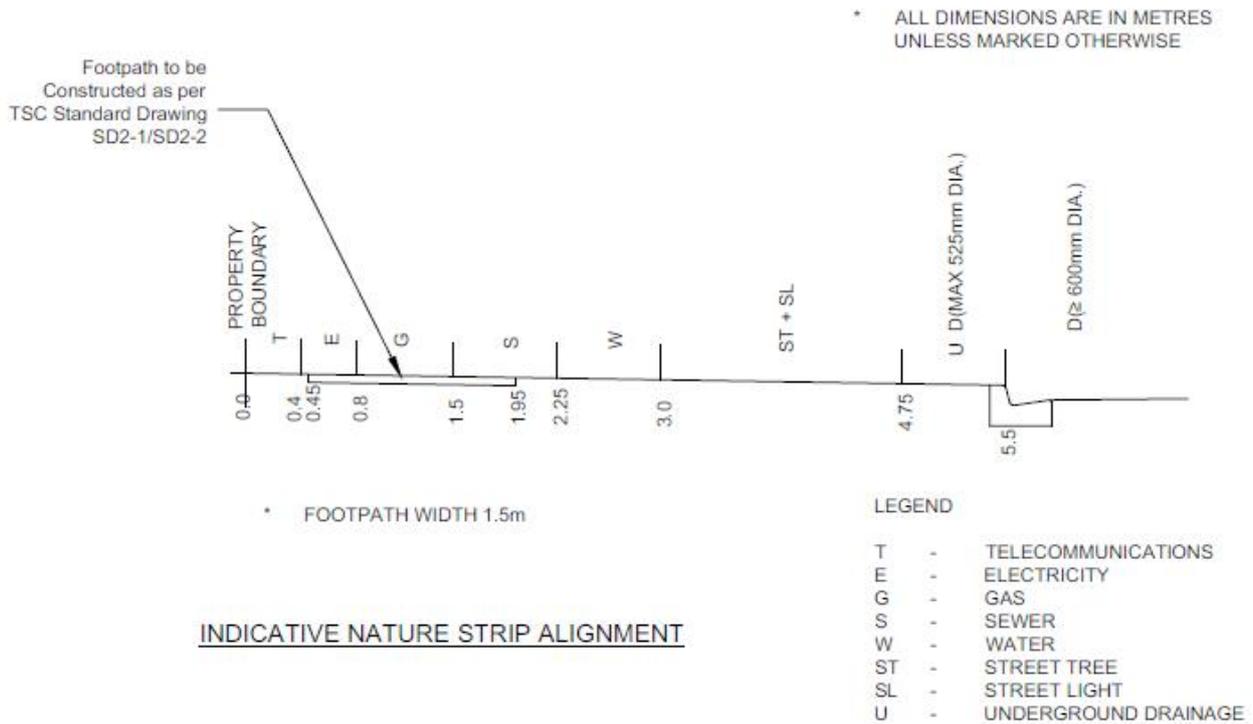
Min drop = 500mm



- Refer WSA 02 Figure 7.13 to 7.14
- Base to meet either Cast In situ or Precast requirements
- All dimensions are in millimetres unless marked otherwise

**Servicing**

53. Servicing layout shall be in accordance with Council’s preferred serving layout plan and shown below.



54. All Plumbing and Drainage Works must be carried out by a licensed plumber and in accordance with the Plumbing and Drainage Act 2011 and the regulations thereunder, the person responsible for the plumbing and drainage works is required to submit the following documentation to Council:
- a. A Notice of Work prior to commencement;
  - b. A Certificate of Compliance upon completion of the work; and
  - c. Prior to the issue of Subdivision Certificate one A3 set of plans and an electronic copy of the Works-As-Executed plans for all sewerage and stormwater infrastructure works must be submitted to Council and must detail the works as approved under this consent. The information on the Works-As-Executed plans shall be as specified in Council’s applicable Guidelines.

NOTE: The Act also requires that a copy of the Certificate of Compliance and the Sewer Service Diagram be supplied to the owner of the premises upon completion of the works.

55. A Compliance Certificate for the required drainage infrastructure works identified in Column 1 at the times specified in Column 2 must be obtained from Council.

COLUMN 1	COLUMN 2
Stormwater Drainage	When all stormwater drainage work is installed and prior to concealment.
Sewer Drainage	When all sewerage drainage work is installed and prior to concealment.

Final	Prior to issue of subdivision certificate.
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### Prior to release of Survey Certificate

56. The construction of kerb and guttering, at full cost to the applicant, shall be carried out for the full Development frontages in accordance with Council's Engineering Requirements.

Please contact Council's Engineering Department to obtain Kerb and Gutter construction specifications and requirements.

57. A Subdivision Certificate, pursuant to Section 6.3 of the Environmental Planning and Assessment Act 1979, as amended must be obtained from Council, prior to its lodgement with the Lands Titles Office.

The Final Survey Plan (two paper copies and an electronic copy) must be submitted to Council along with the application for Subdivision Certificate and associated checklist.

NOTE: Council will only consider issuing a Subdivision Certificate in relation to this subdivision when it is satisfied that all conditions of development consent relating to the subdivision have been complied with and the appropriate fee paid.

58. The development (each lot) shall be serviced with electricity, water, gas and telecommunications prior to the issue of subdivision certificate the following documents shall be submitted to Council to demonstrate that the requirements of the public utility services have been met:

- i) Essential Energy: Notification of Arrangement OR Certificate of Acceptance
- ii) APA Gas: Certificate of Acceptance
- iii) Goldenfields Water County Council: Certificate of Compliance
- iv) Relevant Telecommunications Authority: Notification of Arrangement OR Certificate of Acceptance

59. A five (5) metre wide easement for stormwater is required to be located between Lots 19 and 21. The easement will be dedicated to Temora Shire Council for the purpose of operational land.

60. The address for the newly created parcel(s) are:

Lot No.	Address
Lot 1	10 French Street
Lot 2	12 French Street/2 Anderson Street
Lot 3	4 Anderson Street
Lot 4	6 Anderson Street
Lot 5	8 Anderson Street
Lot 6	10 Anderson Street
Lot 7	12 Anderson Street
Lot 8	14 Anderson Street

Lot 9	16 Anderson Street
Lot 10	18 Anderson Street
Lot 11	20 Anderson Street
Lot 12	22 Anderson Street
Lot 13	24 Anderson Street
Lot 14	41 Bundawarra Road
Lot 15	43 Bundawarra Road/26 Anderson Street
Lot 16	1 Anderson Street/14 French Street
Lot 17	3 Anderson Street
Lot 18	5 Anderson Street
Lot 19	7 Anderson Street
Lot 20	9 Anderson Street
Lot 21	11 Anderson Street/2 Hawkins Street
Lot 22	13 Anderson Street
Lot 23	15 Anderson Street
Lot 24	17 Anderson Street
Lot 25	19 Anderson Street
Lot 26	21 Anderson Street
Lot 27	45 Bundawarra Road/23 Anderson Street
Lot 28	47 Bundawarra Road
Lot 29	16 French Street
Lot 30	18 French Street
Lot 31	20 French Street
Lot 32	22 French Street
Lot 33	3 Hawkins Street
Lot 34	5 Hawkins Street
Lot 35	7 Hawkins Street
Lot 36	9 Hawkins Street
Lot 37	4 Hawkins Street
Lot 38	6 Hawkins Street
Lot 39	8 Hawkins Street
Lot 40	10 Hawkins Street
Lot 41	3 Corbett Street

Lot 42	5 Corbett Street
Lot 43	7 Corbett Street
Lot 44	9 Corbett Street
Lot 45	4 Corbett Street
Lot 46	6 Corbett Street
Lot 47	8 Corbett Street
Lot 48	10 Corbett Street
Lot 49	49 Bundawarra Road
Lot 50	53 Bundawarra Road
Lot 51	57 Bundawarra Road
Lot 52	61 Bundawarra Road/6 Tozer Street
Lot 53	65 Bundawarra Road/5 Tozer Street
Lot 54	24 French Street
Lot 55	26 French Street
Lot 56	11 Hawkins Street
Lot 57	13 Hawkins Street
Lot 58	2 Gilchrist Street/28 French Street
Lot 59	4 Gilchrist Street
Lot 60	6 Gilchrist Street
Lot 61	8 Gilchrist Street/15 Hawkins Street
Lot 62	1 Gilchrist Street/30 French Street
Lot 63	3 Gilchrist Street
Lot 64	5 Gilchrist Street
Lot 65	7 Gilchrist Street/17 Hawkins Street
Lot 66	12 Hawkins Street
Lot 67	14 Hawkins Street
Lot 68	16 Hawkins Street
Lot 69	18 Hawkins Street
Lot 70	20 Hawkins Street
Lot 71	22 Hawkins Street
Lot 72	24 Hawkins Street
Lot 73	11 Corbett Street
Lot 74	13 Corbett Street
Lot 75	15 Corbett Street

Lot 76	17 Corbett Street
Lot 77	19 Corbett Street
Lot 78	21 Corbett Street
Lot 79	23 Corbett Street
Lot 80	12 Corbett Street
Lot 81	14 Corbett Street
Lot 82	2 Tozer Street/16 Corbett Street
Lot 83	4 Tozer Street
Lot 84	1 Tozer Street/18 Corbett Street
Lot 85	3 Tozer Street

61. Corner allotments will require that future dwellings to be located with a minimum six (6) metre setback to the front boundary and a three (3) metre setback to the side boundary.

#### Services

62. Service Protection: Any existing services on the land that supply reticulated water, mains electrical power, telecommunications, or natural gas, supplying dedicated or shared services to either allotment shall be protected by a legally created easement on the linen plan.
63. Fire Hydrants: Fire hydrants will be provided in accordance with AS2419 and be delineated by blue markers in the centre of the road pavement.
64. The stormwater pipe shall be extended through the subdivision boundaries on the south (site boundary) and east (Bundawarra Road)

#### Environmental

65. All practicable measures must be taken to prevent and minimise harm to the environment as a result of the construction and operation of the development.
66. All operations and activities occurring at the premises must be carried out in a manner that will minimise dust at the boundary of the premises.
67. Signage: Site signage shall apply and must be erected on site in a prominent, visible position for the duration of the construction.

Stating the unauthorised entry to the site is not permitted;

Showing the name of the builder or another person responsible for the site and a telephone number at which the builder or other persons can be contacted outside working hours; and

The name, address and telephone contact of the Principal Certifying Authority for the work.

68. Building materials and equipment must be stored, in a neat and tidy manner, wholly within the work site unless an approval to store them elsewhere is held.
69. The work site must be left clear of waste and debris at the completion of the works.
70. Hours of Construction: construction work on the project shall be limited to the following hours:

Monday to Friday 7:00am to 6:00pm

Saturday 8:00am to 5:00pm

No work to be carried out on Sunday/Public Holidays, without prior consent from Council.

## CONSTRUCTION

71. Prior to commencement of work, the developer shall prepare a Worksite Traffic Management Plan, to be approved by Council.
72. Prior to commencement of work, the person having the benefit of the Development Consent and a Construction Certificate shall:
  - (a) appoint a Principal Certifying Authority and notify Council of the appointment (if Council is not appointed), and
  - (b) notify Council of their intention to commence works (at least 2 days notice is required).
73. The applicant shall be responsible for compliance with the requirements of the WorkCover Authority of NSW.
74. Site Safety: all activities including, loading and unloading associated with this development are to take place within the subject site only.
75. Waste Storage during Construction: Provision shall be made on site for the proper storage and disposal of waste such that no builders waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind.
76. Waste Disposal: all debris and any waste fill is to be removed from the site and disposed of at Temora Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Councils waste depot.
77. Pursuant to Section 7.12 of the Environmental Planning and Assessment Act 1979, the monetary contribution applicable as a S7.12 development levy is to be paid to Temora Shire Council prior to the issue of Construction Certificate. The contribution is current as at the date of this consent and is levied in accordance with the Temora Shire Section Developer Contributions Plan 2020, which may be viewed during office hours at Council's Offices, 105 Loftus Street, Temora, or on Council's website [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au).

The contribution payable will be calculated in accordance with the contributions plan current at the time of payment, and will be adjusted at the time of payment in accordance with the Consumer Price Index (CPI) (All Groups Index for Sydney) published by the Australian Bureau of Statistic (ABS). Contribution amounts will be adjusted by Council each financial year.

Appendix 1: Site photos



Photo 1 View of Bundawarra Rd looking north



Photo 2: View of subject land, looking south west



Photo 3: View of Bundawarra Road looking south



Photo 4: Chifley Street looking west



Photo 5: View of subject site, looking south



Photo 6: Chifley Street looking east



Photo 7: Subject site looking south east



Photo 8: French Street, looking south



Photo 9: Subject site, looking east

### **RESOLUTION 226/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Council approve Development Application 37/2021 for an 85 lot subdivision in two stages at Bundawarrah Road, Temora, subject to conditions.

AND FURTHER

That street addresses be updated in accordance with the amended plan and that an additional condition be included detailing vertical and horizontal tolerance.

**CARRIED**

### ***Report by Claire Golder***

In Favour: Crs Rick Firman, Kenneth Smith, Graham Sinclair, Lindy Reinhold, Dale Wiencke, Max Oliver, Nigel Judd, Claire McLaren and Dennis Sleigh

Against: Nil

**CARRIED 9/0**

☺  
T

Ema...  
Mobile ...59,232

Re: Dustin Rose Subdivision

Kris Dunstan/ Councillors,

We find it rather surprising that with a 132 Lot subdivision, there has not been any provision for a public park and playground equipment. In the future, if only 20 households have young children (2 per family), then there is potentially 40 children who have no immediate access to a park. Even the Williams St/Hyde St subdivision with only approximately 30 building blocks was allocated a substantial green space in Bradley Park. As a former resident of Williams St, this park with its playground of boulders was invaluable. A mere 6 blocks could be allocated.

The northern aspect of the Anderson Street blocks is essential for energy efficiency, and yet the remaining blocks are entirely of an eastern and western aspect. Very surprising in this energy efficient age.

After perusing the subdivision map, we cannot locate any easements (E) and (S), but underground electricity would be beneficial. Thank you,

☺

Ref : SJH:D/01/01

12 June 2021

TO:

FROM:

KJ Dunstan

Director Of Environmental Services

Temora Shire Council

To Whom It May Concern,

We are writing in regards to the proposed subdivision along Bundawarra Road, Temora.

We have only recently become aware of this and although we are very happy to see Temora going ahead, it is disappointing to see all of those lovely trees along the Bundy destroyed and our privacy impacted. Our property is 32 Bundawarra Road and we particularly purchased this block on the edge of town for it's privacy and country charm.

At the time of purchased we were told it was not zoned for subdivision. Apart from Covid times, we have a very hectic schedule. Our occupation in the entertainment field, has us constantly travelling both Nationally and Internationally and it was always very relaxing and peaceful to get home between commitments, open our curtains and look out at the beautiful trees and countryside and enjoy some privacy.

We have nothing against progress, and as most folks know, we are very proactive in promoting Temora wherever we go. We just don't want to lose our privacy therefore the only solution we can come up with is to plant a bit of a tree-line up near our house fence that overlooks the development area. We will need to put in at least 4 – 6 evergreen, advanced, hardy trees/shrubs.

We don't feel that it is unfair to ask for assistance in purchasing some of these trees/shrubs if this project goes ahead, which seems very likely at this stage.

Assistance in purchasing these trees would be appreciated.

Yours Sincerely,

17<sup>th</sup> June, 2021

To whom it may concern,

We wish to comment on the Development Application for Dustin Rose Estate. We believe that the subdivision at Dustin Rose Estate would be enhanced by the modifications outlined in the attached plan. Specifically, the suggested changes would:-

1. By creating an additional cross street this will ease potential traffic congestion at busy times of the day, particularly for the residents of Anderson Street,
2. Make reversing out of garages easier due to the dispersed traffic
3. Enhance the safety of the estate for children
4. Enhance the accessibility for emergency services and ambulances with the greater access points
5. Provide more variety in the size of building blocks, width of street frontage and orientation
6. Bring the length of residential blocks down to be more in line with established block lengths in Temora
7. The extra cross street will increase the amount of parking in the subdivision for visitors

With these suggested modifications we believe Dustin Rose Estate will maximise its attractiveness as a place to live in Temora.

Yours Sincerely,

---





town style developed allotments. The subdivision proposal is not irregular in shape or unique in subdivision design. The land has minor slopes, is well serviced and is capable of bringing land onto the market reasonably responsively.

The Council in advertising and notifying this development has brought forward commentary from neighbours that is both constructive and also offers serious design enrichment, in their nature. From my detailed discussions with Mr Harpley and his willingness to review his design or welcome conditions on the development, the commentary is addressed below.

Subm #	ISSUE	RESPONSE
<b>Submission # 1</b>		
a	Curious as to why no dedication of a public park within Subdivision	Public Parks and dedication of reserves is a complex and vexing issue in local government regulatory planning work and also operationally. Whilst the principle of having land dedication at a ratio of 1 allotment per 50 or similar ratios are seen in a number of coastal or bigger Council's, in Country Council's this discretionary policy position is rarely adopted.
		Invariably, the least prime land is usually dedicated and suffers from features that make it not advantageous from the Developer's perspective, to have in saleable land (rocks, drainage, low lying etc). As a developer and consumer would not want that land, why then should it be vested back into public ownership. The land would be difficult to manage or maintain, costly to upgrade and provide an ongoing legacy cost to keep maintained.
		Is the developer's bequest, fair to be a legacy cost to the Council for mowing, maintenance, or if improved with swings or the like, regularly depreciated, replaced or serviced? Council has 3 Public Reserves (Parks) within a 750m average from the midpoint of this holding. 2 of these parks (Gloucester & Hillview Parks - south and southwest of the land) are high quality improved reserves with passive and active recreation fixtures such as BBQ's, shade structures, manicured grounds, and open spaces). The other is in need of some work and maybe a suggestion might be that the developer assists Bradley Park being raised in status or finish rather than dedicating another slab of land that will place further burden on the public purse.
		This assistance may be by way of donation of some shade trees or the like for the Temora Shire Parks & Garden Team to plant and improve Bradley Park.

b	Solar access through orientation of land	<p>Passive Solar design is of strong merit in housing and has for many years been attempted to be encouraged in subdivision design by Local Government Policy makers. Not all streets can run east west, just as not every house when meeting an Owner's design specifications, can be clinical of having their living spaces at either the front or the back to avail itself of this solar warmth. Living areas cannot naturally have design flow onto outdoor areas in front yards as front yards are not private nor screened, which makes 50% of east west properties unusable in design. Living areas need to be the focus of passive solar design as bedrooms and bathrooms are environments where other controls are at play, bed, bath, shower.</p>
		<p>The more recent advent and prevalence of Photovoltaic Cells to offset power costs and have less footprint on the Electricity production cycles is grossly offsetting quite a deal of the passive solar design movement. The end game is the same in terms of less power produced as a society, the biproduct is reduced power costs. In East West designs, you are getting a strong chance of a north facing roof to gain PV Cell orientation, coupled with living room aspect and flow from living into the open space areas behind a house.</p>
		<p>This subdivision is classically balanced between true North-South &amp; East-West allotments which allows a good mix of passive solar design and design flow into living space, and good orientation for placement of PV Cells. Were PV Cells to be not on a street frontage (by way of restriction to user), it is my belief that we will get a mix of good design, improved aesthetics, and streetscape and also an energy reduction by way of less footprint of electricity consumed. This has a higher top to bottom results achievement through environmental rewards (less electricity = less fossil fuels burnt to produce) down to better individual property design (living spaces linking to al fresco and passive recreational use of land).</p>
c	Easements not identified at design stage of subdivision	<p>Easements are the feature afforded when servicing a subdivision with power, water, gas, data, and stormwater. Not all easements can be foreshadowed at time of design and not all are required to impact proposed private land. One of the strongest design features of this subdivision is that the vast majority of utility services can be afforded to the verge or public road reserve fronting each property. This will include stormwater and sewer, data and water. As well,</p>

		Essential Energy have a service level requirement of low ground power supply being underground in lands zoned R1 through to R5. This is R1 and the low voltage supply accordingly will be underground.
		Any utility service that may cross private developed land will be subject of an easement or restriction as to user - this is usually a condition of any subdivision consent issued in NSW. The re-routing of 11kVa or higher is beyond the subdividers control. Again, it is re-iterated the re-routing of 11kVa or higher is beyond the subdividers control.
d	Under ground power desirable	Essential Energy have a service level requirement of low ground power supply being underground in lands zoned R1 through to R5. This is R1 and the low voltage supply accordingly will be underground.
<b>Submission # 2</b>		
a	Loss of trees on Bundawarra Rd vs screening between subject property (no 32) and subdivision	The submission received from No 32 is confusing. The dwelling on this property is 95-100m from the nearest of the proposed allotments front boundaries - 100m to any future front dwelling and landscaped front yards. A review of the 10+ year old aerial image on NSW SIX mapping service demonstrates that on No 32's side of the road, the vegetation on their own property and the verge adjacent has in no way thinned as a result of recent power authority works, in fact it has broadened.
		When compared to the neighbour immediately north of No 32, the existing tree density between the development and the submitter is overwhelmingly denser, yet still the submitter wants more trees at the subdividers cost ?  Notwithstanding this, the subdivision design has, at considerable cost, allowed less dense larger lots adjacent Bundawarra Rd as a buffering of development and transitioning from the R5 land into the R1 zoned subdivision. This meets with good design principles and effective planning design.

		It is my understanding that the Applicant is prepared to front for the 5 more trees yet they are to be placed on public land, and would be best served being natives endemic to the area and placed between the 8 existing natives on the applicants verge to fill any perceived gaps in line of sight. This measure is done begrudgingly as the submitter has stated they are rarely home, the dwelling is 100m distant to the nearest allotment and the focus of the property for living areas is actually to the east of the dwelling on the other side of the house to these buildings living aspect. It is noted the rear yard faces an Ag shed ??
b	Request for 4 - 6 flowering bushy shrubs for screening	It is my understanding that the Applicant is prepared to front for the 5 more trees yet they are to be placed on public land, and would be best served being natives endemic to the area and placed between the 8 existing natives on the applicants verge to fill any perceived gaps in line of sight. These will be done before any Subdivision Certificate is issued for Stage 1 land release.
<b>Submission # 3</b>		
a	Additional Cross Street on the 2 parallel proposed streets quelling street corner queueing traffic	
	i)	Reversing out of garages will be easier
	ii)	Enhance child safety in subdivision
	iii)	Emergency service accessibility
	iv)	Provide variety in lot sizing
	v)	Depth of blocks will become consistent for township
	vi)	Increased parking will result - increased road length
		This issue has been raised in a number of formats about the street design and layout. Detailed conversations have been conducted with Council's Roads Engineer in order to meet the submission matters and also as to how a slow speed environment may be brought about with traffic calming features inbuilt by design. Whilst the cross street bisecting the subdivision was considered the simplest of approaches bringing about 2 more intersections, when working through the issues, full through carriageway would seem counterproductive by just offering another avenue for straight line speed and + intersection. T intersections were found to be a more desirable traffic slowing and driver awareness feature. In this regard, the proposed cross through Gilchrist Street will now be only 2 shorter streets with no crossover between Corbett & Hawkins Street. A design is being prepared for tabling in this regard and further satisfies the Council experts in this regard. Re-orientation of corner properties will result and T intersections internal of the property deliver the desirable result sought by all.

In summary, I believe that there exists a strong subdivision design presently which has been further enhanced by the traffic commentary and active design investigation phase that has resulted to add

the 2 more cross streets in final design version 3 to be tabled. Additionally, with street focussed utility provision, and some minor screening to the south east road corridor with endemic trees, the range of issues the neighbours have put forward can be incorporated and or remedied to a mutually agreeable position.

It is also the Applicants position that he will assist and provide vegetation for the improvement of Bradley Park to the tune of \$500 to be paid and utilised by the Shire's Parks & Gardens Department for shade trees or the like, and this is put forward in the form of a Voluntary Planning Agreement or potentially as a one off special levy by way of Development Consent condition drawing nexus to public facilities.

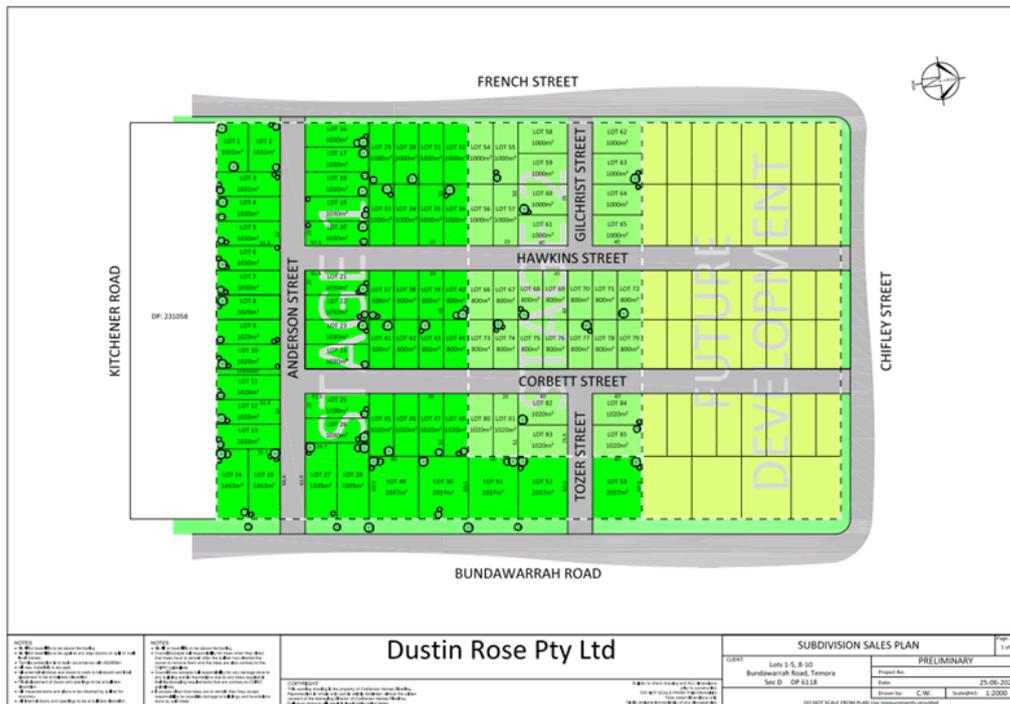
**In summary, the offsets proposed as a result of the submissions period are;**

- 1. Revised Design for Traffic calming measures within the inherent subdivision layout be per the attached design (ver F) including Tozer & Gilchrist Streets**
- 2. Planting of 5 x Endemic Street Trees (1m high at planting) adjacent the subdivision in tree gaps adjacent 32 Bundawarra Rd**
- 3. Contribution of \$500 toward Bradley Park shade tree improvements plantings**
- 4. Expecting a condition/restriction as to user in the following manner;**
  - a. No Photovoltaic cells to be mounted on roof pitches immediately visible from the proposed streets in the Dustin Rose Estate**
  - b. All dwellings within the Dustin Rose Estate shall incorporate Living Rooms with access and direct communication with the rear yard passive recreation areas and having at least one wall of such Living areas to the Northern face of the dwelling (this can include NE or NW as orientation of land may permit)**
- 5. All utility services not housed within roads or publicly vested lands, shall be within appropriately sized easements vested in the appropriate public utility as their policies may dictate**
- 6. Street Trees within the subdivision at the rate of 1 tree (1metre tall) every 3<sup>rd</sup> property and selected from the table of endemic species within the region – see attachment # 2**

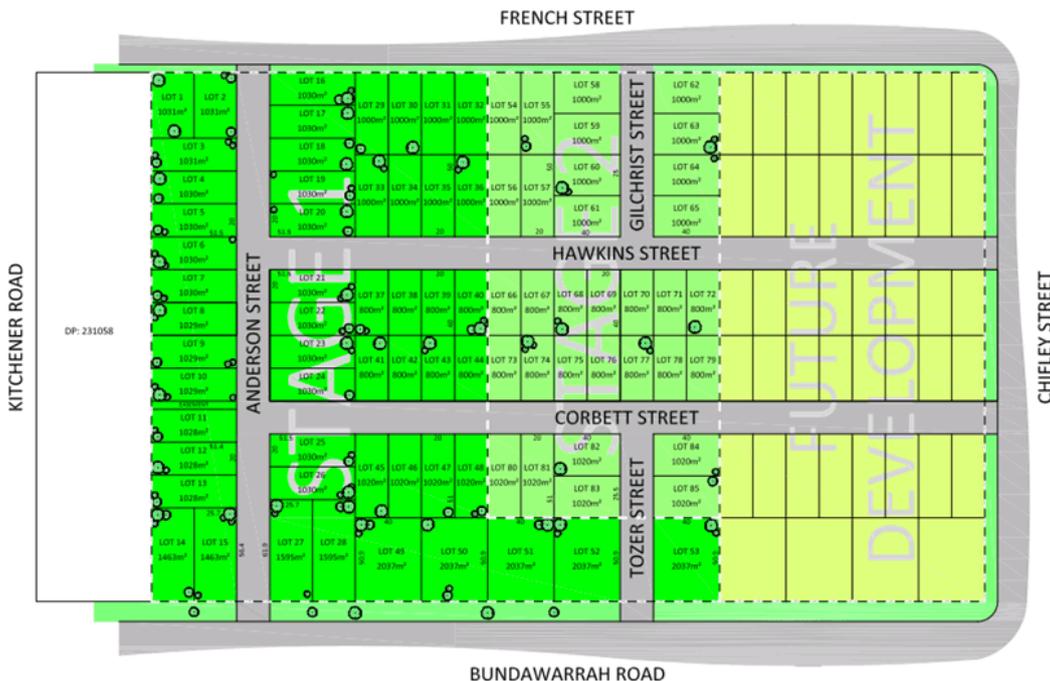
Yours sincerely



**Craig Filmer** B. App Sc (Env Health), MAIBS, MEHA, BPB-A1(LG)  
**Development & Environmental Health Specialist**



Attachment # 1a



Attachment # 1b

**AUSTRALIAN NATIVE TREES OR SHRUBS UP TO 5M**

Suitable for planting under powerlines

<b>BOTANICAL NAME</b>	<b>COMMON NAME</b>
Acacia cardiophylla	Wyalong wattle
Acacia cultriformis	Knife Leaf Wattle
Acacia saligna	Orange Wattle
Acacia spectabilis	Mudgee Wattle
Banksia ericifolia	Heath Banksia
Callistamon citrinus	Red Bottlebrush (FT)
Callistamon 'Kings Park Special'	Red Bottlebrush
Callistamon phoeniceus	Fiery Bottlebrush
Callistamon speciosus	Showy Bottlebrush
Eucalyptus caesia	Silver Princess
Grevillea Ivanhoe	Ivanhoe
Hakea saligna	Willowleaf Hakea
Melaleuca ericifolia	Heathleaved Paperbark

Attachment # 2

~~~~~

**13 ADMINISTRATION AND FINANCE**

Nil

**14 CORRESPONDENCE****14.1 MEASURE UP BUS****File Number:** REP21/811**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Measure Up Bus  **REPORT**

Due to Covid restrictions and needing to reschedule appointments, Council is in receipt of an email from Measure Up Bus requesting parking from 4 August 2021 to 6 August 2021 & 9 August 2021 to 13 August 2021 8:30am to 5:00pm due to high demand for scans.

They have previously parked near the Community Centre.

Cr Rick Firman left the meeting at 5:03 pm.

Cr Graham Sinclair assumed the Chair.

**RESOLUTION 227/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Lindy Reinhold

It was resolved that Council approves the request by the Measure Up Bus for parking in Hoskins Street on 4-6 August 2021 and 9-13 August 2021.

**CARRIED**

**Anne Rands**

---

**From:** Natasha Jones <NatashaJ@measureup.com.au>  
**Sent:** Wednesday, 23 June 2021 10:40 AM  
**To:** Anne Rands  
**Subject:** RE: Scan Data from FX-1C7D2246A1AF

Hi Anne,

We have had quite an overwhelming demand for scans in Temora and to fit in everyone we will be visiting again in August. Are we able to park in the same location? Please see scheduled dates below.

| Day | Date       | Start  | Finish |
|-----|------------|--------|--------|
| Mon | 09/08/2021 | 8.30am | 5pm    |
| Tue | 10/08/2021 | 8.30am | 5pm    |
| Wed | 11/08/2021 | 8.30am | 5pm    |
| Thu | 12/08/2021 | 8.30am | 5pm    |
| Fri | 13/08/2021 | 8.30am | 5pm    |

Kind Regards,

NATASHA JONES

+ 61 2 8821 7111

natashaj@measureup.com.au

Level 1, 115 Pitt St, Sydney NSW 2000

This message is confidential and should only be used by the intended addressee. If you were sent this email by mistake, please inform us by reply email and then destroy this message. The contents of this email are the opinions of the author and do not necessarily represent the views of MeasureUp.

-----Original Message-----

**14.2 WAGGA WAGGA SHOW SOCIETY****File Number:** REP21/815**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Wagga Show [↓](#) **REPORT**

At the June meeting of Council, Council declined a request for the hire of the mobile stage for the Wagga Show Society.

Wagga Show Society is requesting Council reconsider the request for the mobile stage.

**RESOLUTION 228/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Lindy Reinhold

It was resolved that Council denies the request for the mobile stage.

**CARRIED**

**Anne Rands**

---

**From:** Wagga Wagga Show Society Inc <admin@waggashow.com.au>  
**Sent:** Thursday, 24 June 2021 1:42 PM  
**To:** Anne Rands  
**Subject:** RE: Scan Data from FX-1C7D2246A1AF

Hi Anne,

This correspondence surprised me. I had been given the impression it was booked and would be not a problem.

The only way I knew that Temora had a truck Stage was I saw it at Arbour Fest in Batlow, and Sam Taylor told me it had come from Temora.

I should point out that the Wagga Show is not Council owned, we are one of two showgrounds in NSW privately owned by, in our case, by the Wagga Show Society Inc, a registered Charity.

It is therefore my role to reduce costs where possible.

Is it possible that Temora Shire Council might reconsider?,

Sincerely,

Greg

Show Office

Wagga Wagga Show Society Inc

p:  
0427 252 180

a:  
PO Box 7256, Mt Austin NSW 2650  
w:  
www.waggashow.com.au e: admin@waggashow.com.au

-----Original Message-----

From: Anne Rands <arands@temora.nsw.gov.au>  
Sent: Tuesday, 22 June 2021 9:33 AM  
To: Wagga Wagga Show Society Inc <admin@waggashow.com.au>  
Subject: FW: Scan Data from FX-1C7D2246A1AF

Greg  
Please find attached correspondence.

Regards

**14.3 SOUTHERN SPORTS ACADEMY - SPONSORSHIP 2021****File Number:** REP21/857**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Southern Sports Academy [↓](#) **REPORT**

Seeking sponsorship for 1 athletes from Councils Local Government area by contributing \$200.00 per athlete with a total of \$200.00. It has been the practice of Council to support this initiative in the past.

Cr Rick Firman returned to the meeting at 5:05 pm.

Cr Rick Firman resumed the Chair

**RESOLUTION 229/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

It was resolved that Council contributes \$200.00 for the 1 athlete from the Councils Local Government area in the Southern Sports Academy.

**CARRIED**



PO Box 8545, Koorinal NSW 2650  
 P: 02 6931 8111 | F: 02 6931 8011  
[www.ssa-nsw.org.au](http://www.ssa-nsw.org.au)  
 ABN 15 193 274 996

Monday, 5 July 2021

Mr Gary Lavelle  
 General Manager  
 Temora Shire Council  
 PO Box 262  
 Temora 2666

Dear George,

The Southern Sports Academy (SSA) continues to provide elite young athletes from Southern NSW with cutting edge development programs designed to assist them in their pursuit of higher-level sporting achievements. The Academy has built on its focus of ensuring that athletes that graduate from the Academy do so as more rounded individuals possessing the necessary sporting and life skills to excel in the next phase of their lives.

SSA has been an active facilitator of sport in New South Wales for many years funded primarily through the State Government of the time, together with contributions from LGA's and other valuable partnerships. With the current challenges in mind and knowing that budget decisions may be affected, we felt it important to keep you informed of the academies continued action to support sport and regional youth in southern NSW.

All regional academy (RASi) operations offices with a collective network of 35 staff have been diligently working through Covid to continue giving our 2,500 athletes hope for their future. Our efforts have been well considered against the need to ensure effective mental health initiatives.

From the outset of the pandemic, our academy has maintained a positive outlook that focused on achieving engagement not only with our athletes but also with our many other stakeholders - parents and caregivers, our many volunteers, coaches and administrators, sponsors, Local Government authorities to name a few!

Primary among our strategies was the promotion of our sector-leading educational program (which has been gradually developed through our partnership with Clubs NSW). Each Academy has taken an individual approach with the online courses as the core and added websites, webinars, competitions, recipe ideas, one on one strength and conditioning sessions to the mix.

Every athlete within our programs, their parents/caregivers, brothers and sisters have been able to access these online programs free of charge. As a result, a remarkable (and growing) amount of engagement and positive media coverage has been achieved throughout the State with many outlets asking for further stories and updates. The results demonstrate that necessity can be the catalyst for innovation and efficiency.

SSA have also been active across various social media channels including Facebook, Instagram, Twitter and Team App to facilitate our messages and continue engagement.

Other network actions have included:

- Staff calling athletes individually to check on their mental and physical health and well-being;
- voluntary governance teams meeting regularly to brainstorm ideas and institute change where required;
- Weekly squad Zoom sessions

Member of:  REGIONAL ACADEMIES OF SPORT

Proudly Supported By:



Office of Sport

Your local club



 SthSportsAcad

 facebook.com/SouthernSportsAcademy

 southernsportsacad/

Reach Your Goals!



PO Box 8545, Koorinal NSW 2650  
 P: 02 6931 8111 | F: 02 6931 8011  
[www.ssa-nsw.org.au](http://www.ssa-nsw.org.au)  
 ABN 15 193 274 996

- the activation of school contacts to spread messages and promotion;
- live social media instruction;
- engagement with industry stakeholders for secondary market support.

At a management level and state level, the RASi Board of Directors representing every Academy continues to meet weekly to share ideas and forge a way forward. Individual Boards at regional level are meeting regularly and ideas are shared widely across the network and indeed the sports sector.

RASi has been included as part of the COVID-19 Recovery Group for our sector alongside the Office of Sport, Sport NSW and State Sporting Organisations.

Simply, at an individual and collective level we are taking strong action to ensure the future prosperity of sport and the welfare of our regional youth, and we remain committed to being integral to the economic and social recovery in our State.

Our Academy was very excited to announce that we have been awarded the prestigious Academies Games for 2022, 2023 and 2024. This will bring thousands of athletes, parents, coaches and staff from all over NSW to our region, also giving us the chance to showcase the region.

Since the inception of the Academy in 1992, the collective contributions of LGA’s from around the region have been vital not only to the success of the Academy, but also to its survival. Historically the Academy has invited you to contribute to the development of athletes from your Local Government Area by contributing \$200 per athlete to the Southern Sports Academy. We have found that there have been an increased number of councils that have declined to provide assistance, sadly putting at risk the sustainability of the Academy on a broader scale, as such we are extremely appreciative of your continued support.

Your area is currently represented in the Academy by:

| Given  | Surname | Town        | LGA    | Sport |
|--------|---------|-------------|--------|-------|
| Xaviar | Maxwell | Temora 2666 | Temora | Rugby |

On behalf of athletes from your region, we look forward to your continued support.

Yours sincerely,

Lincoln Kennedy  
 Chairman

Member of: Proudly Supported By:

SthSportsAcad facebook.com/SouthernSportsAcademy southernsportsacad/ Reach Your Goals!

**15 NOTICE OF MOTION****15.1 NOTICE OF MOTION - POOL MEMBERSHIPS****File Number:** REP21/861**Attachments:** 1. NOM  

I, Councillor Claire McLaren, give notice that at the next Ordinary Meeting of Council be held on 15 July 2021, I intend to move the following motion:-

**RESOLUTION 230/2021**

Moved: Cr Claire McLaren

Seconded: Cr Dale Wiencke

That Council accept the report and a report is presented to the Access and Equity Committee meeting in August 2021 regarding applications.

**CARRIED**

## NOTICE OF MOTION

That the Access & Equity Committee be authorized to receive applications for up to 10 concessional family or individual pool memberships per year on a needs basis as appropriate, and to forward their recommendations to Council for endorsement.



Cr Claire McLaren

8-7-21

**16 BUSINESS WITHOUT NOTICE****1. CR JUDD**

Endorse the Mayors comments for the Hon Michael McCormack regarding securing drought funds for the shire.

Mayor Firman extended the thanks also for the funding for the Temora Airport, and funding for the Masonic Lodge development, and Local Roads & Infrastructure funds.

**2. CR MCLAREN**

Thanking Council for the works being carried out on Speirs Road and Howards Road verges. ***Manager of Engineering Works advised that they will seek funding under the Fixing Country Roads Program.***

**3. CR WIENCKE**

Thanking Council for the spraying of suckers on the side of the Milvale Road.

**4. CR SLEIGH**

Australia Post initiative regarding letters that include Aboriginal Land names and request that Council consider shire signage, to include Aboriginal Country name on signs.

**RESOLUTION 231/2021**

Moved: Cr Dennis Sleigh

Seconded: Cr Lindy Reinhold

It was resolved that Council refers this request to the Signage Committee for consideration.

**CARRIED**

Cr Dennis Sleigh left the meeting at 5:23 pm.

**5. CR FIRMAN**

The General Managers Roundtable Review Committee will be meeting on Friday 23 July 2021 at 2:00pm.

**17 COUNCILLORS INFORMATION PAPER****RESOLUTION 232/2021**

Moved: Cr Nigel Judd

Seconded: Cr Lindy Reinhold

It was resolved that the Information Reports be received.

**CARRIED**

**17.1 TEMORA MEMORIAL TOWN HALL - OPERATING RESULTS JUNE 2021**

**File Number:** REP21/859

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Town Hall Income & Expense [↓](#) 



Temora Shire Council

**Temora Memorial Town Hall****Income & Expenditure**

For the period ended 30th June, 2021

|                                          | Current YTD         | Prior YTD           |
|------------------------------------------|---------------------|---------------------|
| <b>Income</b>                            |                     |                     |
| Facility Hire                            | 11,697              | 7,727               |
| Other Sundry Income                      | 100                 | 1,000               |
| <b>Total Income</b>                      | <b>11,797</b>       | <b>8,727</b>        |
| <b>Expenditure</b>                       |                     |                     |
| Utilities                                |                     |                     |
| Electricity & Gas                        | (3,033)             | (4,389)             |
| Rates                                    | (4,543)             | (4,872)             |
| Water                                    | (365)               | (872)               |
| Cleaning                                 | (9,404)             | (8,682)             |
| Maintenance                              | (18,679)            | (20,623)            |
| Administration                           |                     |                     |
| Employee Costs                           | (5,756)             | (6,316)             |
| Depreciation                             | (79,179)            | (95,436)            |
| Insurance                                | (20,557)            | (17,131)            |
| Organisation Support Costs               | (34,516)            | (44,015)            |
| Other/Miscellaneous                      | (91)                | (588)               |
| <b>Total Expenditure</b>                 | <b>(176,124)</b>    | <b>(202,924)</b>    |
| <b>Total Town Hall Surplus/(Deficit)</b> | <b>(\$ 164,327)</b> | <b>(\$ 194,197)</b> |
| Internal Hire/Donation                   | 3,644               | 1,655               |

**17.2 ROAD SAFETY OFFICER- MAY-JUNE 2021**

**File Number:** REP21/849

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. RSO May-June 2021 [↓](#) 

## ROAD SAFETY OFFICER REPORT – TEMORA – MAY/JUNE 2021

**ACTIVITIES**

- Speeding on Local Roads project completed.
- Attended Traffic Committee meeting
- Australasian College Of Road Safety Webinar \_Telematics is an instrument, usually provided by your insurance company, that you install into your car. It records information about your driving behaviour, including how fast you drive, how fast you brake, and the distance you drive. ACRS ran a six month trial of young drivers under the age of 26 years.
- Contact with Brianna Skidmore regarding Temora Stepping On program scheduled for 24 June.
- Attended online LGRS portal update training session
- Online meeting with the NSW Department of Education Road Safety Education Officer, Jenny Brown, regarding road safety education in schools.
- Researching local roads for VMS board placement for speed/fatigue projects
- Attended Safer Roads Portal training
- Teams meeting to fix my RSO database issues.
- Attended Wagga Bicycle Safety and Development Forum: The topics discussed at this forum were;
  - Today's best practice on designing for bicycles and pedestrians in a safe and accessible way
  - How to make safe cycling infrastructure work simply and cheaply in small communities
  - What is Transport for NSW doing in the Active Transport space
  - Lessons learned from Council's who have 'been there and done that'
  - How to engage with the community to promote cycling participation, safe cycling and positive interactions between other road and path users
- Stepping On presentation Temora hospital
- Aging Expo
- Road safety meeting - Embedding positive road safety

**FACEBOOK POSTS**

- Fatality Free Friday posts x2
- New speed limits at railway crossings post
- Lookout Before You Step Out
- Speeding on Local Roads campaign: seven posts and eight videos
- Choose road safety key post
- The faster you drive post
- National Road safety Week Posts x16
- Motorcycle awareness video
- Towards zero workplace road safety video
- Share the road motorcycle and cyclist video
- A-League soccer teams road safety messaging video

- Who do you slow down for video?
- Road rules awareness post
- NSW Trainlink video: Near misses still do damage
- Don't rush to the other side video
- June Long Weekend Double Demerits post
- Road rules awareness post
- NSW Trainlink video: Near misses still do damage x2
- Don't rush to the other side video
- June Long Weekend Double Demerits post
- Don't drink and drive video
- Everyday decisions matter video
- RSO's photo taken at Bicycle Safety and Development Forum, Wagga
- Check blind spots for motorcyclist's post
- Always choose the safest vehicle for your budget post
- Safe riding gear for motorcyclist's post
- Mobile speed cameras save lives post
- Safer people make safer roads video

#### **NARRABURRA NEWSLETTER:**

- Pledge to Drive So Others Survive
- June long weekend Double Demerits
- Mobility Scooter Safety
- Roundabout Etiquette

**17.3 WORKS REPORT - JUNE 2021**

**File Number:** REP21/844  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**MAIN ROADS**

- MR57 - Inspection & Routine Maintenance
- MR84 - Inspection & Routine Maintenance
- MR57 - Bulls Plain Construction & Sealing
- MR84 - Aria Park Intersection Upgrade & Sealing of One Side
- MGW Box Culvert Construction-Base Slab Completed

**LOCAL ROADS**

- Slinger's Lane Gravel Resheet
- Speirs Lane Gravel Resheet
- Nixon Lane Maintenance
- Mirrool Road
- Boginderra Road
- Weises Road
- Chellington Road
- Old Cootamundra Road Segment 7 Shoulder Widening

**URBAN TEMORA & ARIAH PARK**

- Tree Planting Program & Maintenance
- Edis Park Garden Bed Upgrade/Refresh
- Slashing
- Weeds Spraying
- Drains Cleaning
- Nixon Park Maintenance Odd Jobs
- Street furniture Hoskin Street

**WORKS PLANNED FOR NEXT MONTH**

- MR398 - Mary Gilmore Way Culverts (Place Crown Units on Base Slab)
- MR 57 & MR84 - Shoulder Grading
- Slinger's Lane Gravel Resheet
- Old Cootamundra Road Segment 7 Shoulder Widening
- Maintenance Grading
- Aria Park Road Intersection Upgrade
- Signage Upgrades MR84 Intersections – Aria Park Area
- Footpath Maintenance (Grinding and Repairs)

***Report by Mick Mannion***

**17.4 BUILDING APPROVALS - JUNE 2021**

**File Number:** REP21/871  
**Author:** Environmental Secretary  
**Authoriser:** General Manager  
**Attachments:** Nil

**BUILDING APPROVALS – JUNE 2021**

- ✓ DA/CC 21/2021 – Lot 8; DP 1236963; 1 Leary Place, Temora – S/F Shed
- ✓ DA/CC 31/2021 – Lot 15; DP 1272525; 36 Aria Street, Aria Park – Transportable Dwelling
- ✓ DA 32/2021 – Lot 14; DP 758957; Section 19; 159 Crowley Street, Temora – 2 x 1 Bedroom Units
- ✓ SUB 33/2021 – Lot 41; DP 1242321; 1610 Goldfields Way, Gidginbung – 2 Lot Subdivision
- ✓ DA/CC/FSS 34/2021 – Lot 32; 1206118; 34 Polaris Street, Temora – 10 Unit S/F Storage Shed
- ✓ DA/CC/FSS 36/2021 – Lot 39; DP 1082604; 1 Spitfire Drive, Temora – New Dwelling & Hanger
- ✓ DA/CC 38/2021 – Lot 5; DP 1207345; 7 John Rands Place, Temora – New Dwelling
- ✓ DA/CC 40/2021 – Lot 1; DP 1271962; 2144 Mary Gilmore Way, Barmedman – S/F Farm Shed
- ✓ DA/CC 41/2021 – Lot 1; DP 1271962; 2144 Mary Gilmore Way, Barmedman – New Dwelling
- ✓ DA 42/2021 – Lot 2; DP 983620; 94 Polaris Street, Temora – Dwelling Demolition
- ✓ DA/CC 44/2021 – Lot A; DP 370772; 3 North Street, Temora – S/F Storage Shed
- ✓ DA/CC 46/2021 – Lot 1197; DP 750587; 88 Racecourse Road, Temora – S/F Rural Storage Shed Extension

**COMPLYING DEVELOPMENT ISSUED**

- ✓ CDC 36/2021 – Lot 42; DP 126114; 8 Harrison Street, Aria Park – Shade Structure
- ✓ CDC 37/2021 – Lot 12; DP 758957; Section 8; 140 Aurora Street, Temora – S/F Storage Shed
- ✓ CDC 38/2021 – Lot 2; DP 1255975; 2 Wadey Place, Temora – Private Swimming Pool
- ✓ CDC 39/2021 – Lot 44; DP 750587; 285 Burley Griffin Way, Temora – S/F Rural Shed
- ✓ CDC 40/2021 – Lot 1; DP 229359; 46 Hartwigs Road, Gidginbung – Rural Dwelling
- ✓ CDC 41/2021 – Lot 2; DP 1207345; 1 John Rands Place, Temora – S/F Storage Shed

- ✓ CDC 42/2021 – Lot 21; DP 1251204; 101 Gloucester Street, Temora – S/F Storage Shed

**17.5 REGULATORY CONTROL - JUNE 2021**

**File Number:** REP21/872  
**Author:** Environmental Secretary  
**Authoriser:** General Manager  
**Attachments:** Nil

| Item                                    | Inspection/<br>Incidents<br>(Number) | Orders<br>Issued Y/N | Penalty<br>Infringement<br>Y/N | Notes                                                                                                                                                                                                                                           |
|-----------------------------------------|--------------------------------------|----------------------|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Illegal Parking - Check                 | 4                                    | No                   | No                             | 3 x No Issues<br>1 x Warning Letters Given                                                                                                                                                                                                      |
| Scooters & Bikes                        | 3                                    | No                   | No                             | 2 x No Issues                                                                                                                                                                                                                                   |
| School Zones                            | 53                                   | No                   | No                             | All Schools Checked.<br>No Issues.                                                                                                                                                                                                              |
| Noise                                   | 4                                    | Yes                  | No                             | 3 x No Issue<br>1 x Owner Contacted, Will Fix                                                                                                                                                                                                   |
| Air Quality                             |                                      | No                   | No                             |                                                                                                                                                                                                                                                 |
| Illegal<br>Dumping/Littering            | 2                                    | No                   | No                             | 1 x Rubbish on Footpath<br>Removed<br>1 x Rubbish Removed from<br>Saleyards                                                                                                                                                                     |
| Overgrown/Untidy<br>Blocks              | 3                                    | No                   | No                             | 1 x Problem Solved<br>2 x Cleaned Up                                                                                                                                                                                                            |
| Lake Walking Track –<br>leashed animals | 60                                   | No                   | No                             | 60 x Checked, No Issues.                                                                                                                                                                                                                        |
| Animal Welfare                          | 14                                   | No                   | No                             | 1 x Neglected Pup Ongoing<br>Care<br>2 x Airport Bird Control<br>Checks<br>1 x Cats from Pound<br>5 x Dog – Monitor<br>1 x Dog to Rescue<br>1 x Wondering Dogs Not<br>Found<br>1 x Owner Contacted<br>1 x No Issues<br>1 x Lost Dog Owner Found |
| Dangerous Dogs                          | 9                                    | No                   | No                             | 1 x Dog to Pound<br>1 x Aggressive Dog<br>wondering<br>2 x Contacted Owners<br>3 x No Issues<br>1 x Nothing Found<br>1 x Kids Teasing Old Dog –<br>Owner Contacted No Issues                                                                    |
| Impounded                               | 10                                   | No                   | No                             | 5 x Dogs<br>2 x Cats from Vets<br>2 x Kittens from Vets<br>1 x Returned to Owner                                                                                                                                                                |

|                                        |    |    |    |                                                                                                                                          |
|----------------------------------------|----|----|----|------------------------------------------------------------------------------------------------------------------------------------------|
| Noise Animals                          | 5  | No | No | 1 x Monitor<br>2 x Nothing Found<br>2 x No Issue                                                                                         |
| Nuisance Animals /<br>Trapping         | 6  | No | No | 1 x Cat Removed<br>1 x Trap Picked Up<br>1 x Possums Caught and Relocated<br>2 x Airport Birds Bait Stations<br>1 x Feral Cat Euthanised |
| Dead Animal Removal                    | 5  | No | No | 1 x Baiting Mice at Pound<br>2 x Cat Hit By Car<br>1 x Ducks Hit By Car<br>1 x Cat Drowned                                               |
| Keeping of Horses in Residential Areas | 3  | No | No | 2 x Ongoing Monitoring<br>1 x No Issue                                                                                                   |
| Main Street Sign Approvals Inspections |    | No | No |                                                                                                                                          |
| Rural Stock Incidents                  | 7  | No | No | 2 x Owner Contacted to Fix Fence<br>2 x Sheep Out<br>3 x No Issue                                                                        |
| Fruit Fly                              |    | No | No |                                                                                                                                          |
| Euthanised                             | 1  | No | No | 1 x Feral Cat                                                                                                                            |
| Other                                  | 18 | No | No | 9 x Check Council Entities<br>1 x Housing Contacted<br>1 x Rescue Pick Up Animals<br>6 x Clean & Feed at Pound<br>1 x Teal St Gate       |

**Report by Ross Gillard**

**17.6 CASH & INVESTMENTS PERIOD ENDING 30 JUNE 2021**

**File Number:** REP21/873

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Cash & Investments [↓](#) 



**Temora Shire Council**  
**Cash & Investments**  
 For the period ended 30th June, 2021

|                                                           | Original<br>Budget<br>2020/21 | Revised<br>Budget<br>2020/21 | Actual<br>YTD<br>Figures |
|-----------------------------------------------------------|-------------------------------|------------------------------|--------------------------|
| <b>Externally Restricted</b>                              |                               |                              |                          |
| Sewerage Services                                         | 2,437,752                     | 2,437,752                    | 2,254,523                |
| Domestic Waste Management                                 | 672,714                       | 672,714                      | 836,867                  |
| Stormwater Drainage Flood Studies & Construction Programs | 215,925                       | 215,925                      | 170,878                  |
| S94 Contributions                                         | 96,875                        | 96,875                       | 170,486                  |
| Unspent Restricted Grants                                 | 0                             | 0                            | 356,897                  |
| Pinnacle Externally Restricted                            | 0                             | 0                            | 1,453,547                |
| Drought Funding                                           | 369,300                       | 369,300                      | 0                        |
| <b>Total Externally Restricted</b>                        | <b>3,792,566</b>              | <b>3,792,566</b>             | <b>5,243,198</b>         |
| <b>Internally Restricted</b>                              |                               |                              |                          |
| Pinnacle Internally Restricted                            | 883,344                       | 883,344                      | 1,205,500                |
| Other Waste Management                                    | 448,159                       | 448,159                      | 463,686                  |
| Leave Reserves                                            | 1,379,036                     | 1,379,036                    | 1,379,036                |
| Roads Reserve                                             | 500,000                       | 500,000                      | 500,000                  |
| Local Roads                                               | 597,159                       | 597,159                      | 381,265                  |
| FAGS Received in Advance                                  | 0                             | 0                            | 2,032,028                |
| Industrial Development                                    | 197,603                       | 197,603                      | 338,162                  |
| Plant & Vehicle                                           | 446,214                       | 446,214                      | 524,403                  |
| Izumizaki Donation                                        | 2,152                         | 2,152                        | 2,152                    |
| Gravel Royalty                                            | 313,754                       | 313,754                      | 309,618                  |
| Ariah Park Tip Fee Contributions                          | 0                             | 0                            | 6,507                    |
| Medical Complex Development                               | 25,710                        | 25,710                       | 20,488                   |
| Infrastructure                                            | 848,203                       | 848,203                      | 880,969                  |
| Infrastructure - Airpark Estate                           | 152,892                       | 152,892                      | 217,359                  |
| Digital Two Way Radio Upgrade                             | 50,000                        | 50,000                       | 50,000                   |
| Computer Upgrade                                          | 137,379                       | 137,379                      | 183,994                  |
| Sports Council Requirements                               | 62,370                        | 52,370                       | 62,370                   |
| Youth Donations                                           | 1,351                         | 1,351                        | 45,020                   |
| Revotes & Unspent Grants                                  | 164,953                       | 164,953                      | 322,681                  |
| Airside Maintenance                                       | 67,819                        | 67,819                       | 67,760                   |
| <b>Total Internally Restricted</b>                        | <b>6,278,098</b>              | <b>6,268,098</b>             | <b>8,992,999</b>         |
| <b>Total Restricted Reserves</b>                          | <b>\$ 10,070,664</b>          | <b>\$ 10,060,664</b>         | <b>\$ 14,236,197</b>     |
| <b>Cash &amp; Investments</b>                             |                               |                              |                          |
| Westpac Cheque Account                                    |                               |                              | 878,926                  |
| Macquarie Bank DEFT Account                               |                               |                              | 44,253                   |
| AMP Business Saver Account                                |                               |                              | 54,087                   |
| AMP Notice Account                                        |                               |                              | 806,416                  |
| Macquarie Bank Cash Management Accelerator Account        |                               |                              | 500,055                  |
| Westpac Cash Reserve                                      |                               |                              | 501,735                  |
| Term Deposits held with:                                  |                               |                              |                          |
| Bank of Queensland                                        |                               |                              | 2,001,221                |
| National Australia Bank                                   |                               |                              | 6,601,810                |
| Commonwealth Bank of Australia                            |                               |                              | 500,000                  |
| AMP Bank                                                  |                               |                              | 1,025,181                |
| Macquarie Bank                                            |                               |                              | 2,011,698                |
| Westpac Bank                                              |                               |                              | 500,000                  |
| Northern Territory Treasury Bonds                         |                               |                              | 1,000,000                |
| <b>Total Cash &amp; Investments</b>                       | <b>\$ 10,070,664</b>          | <b>\$ 10,060,664</b>         | <b>\$ 16,425,381</b>     |
| Less Funds required for operational purposes              |                               |                              | (1,000,000)              |
| <b>Cash &amp; Investments Available for Reserves</b>      |                               |                              | <b>\$ 15,425,381</b>     |
| <b>Funding Surplus</b>                                    |                               |                              | <b>\$ 1,189,184</b>      |

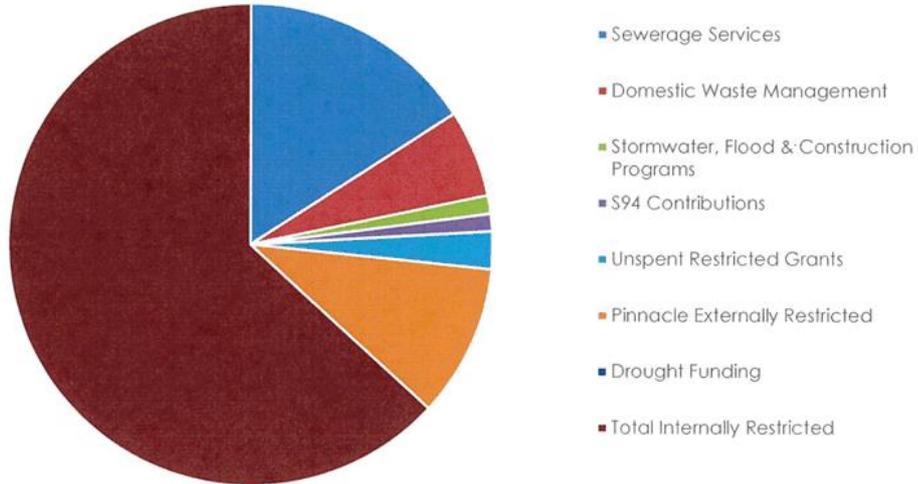
I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

  
 Gary Lavelle  
 General Manager



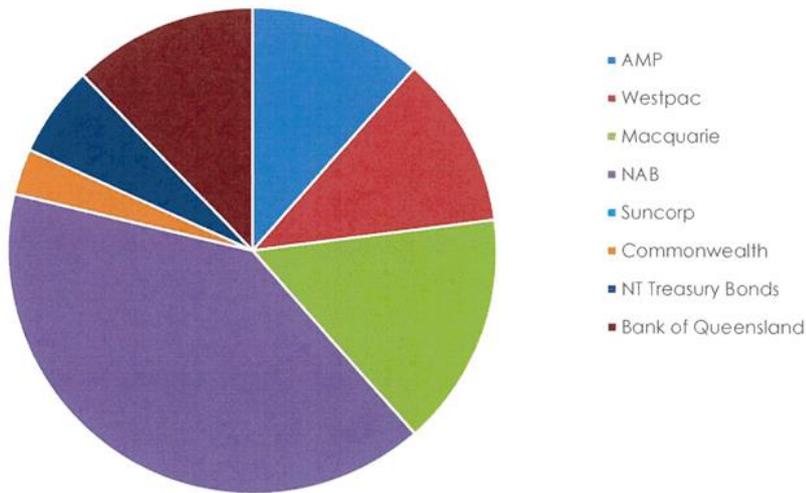
Temora Shire Council  
**Cash & Investments**  
 For the period ended 30th June, 2021

**Restricted Reserves**



Graph One - Proportion of reserves externally restriction compared to proportion of reserves internally restricted - with externally restricted reserves divided into purpose.

**Financial Institutions**



Graph Two - Proportion of restricted reserves held with each financial instituon.

**17.7 RATES REPORT - JUNE 2021**

**File Number:** REP21/851

**Author:** Executive Assistant

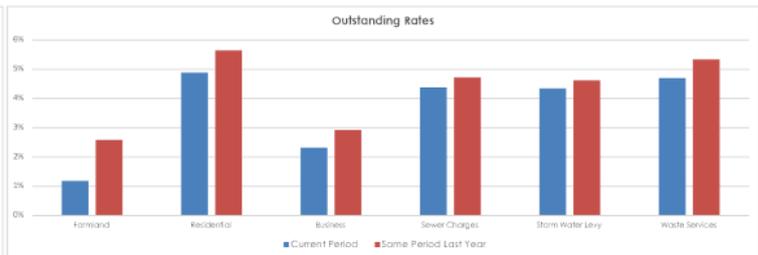
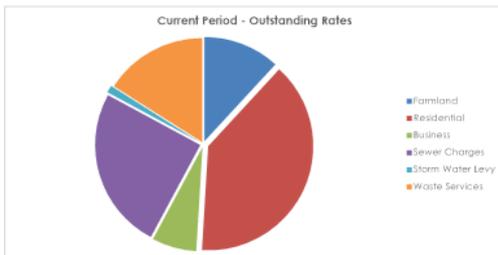
**Authoriser:** General Manager

**Attachments:** 1. Rates Collection June 2021 [↓](#) 



Temora Shire Council  
**Rates Collections**  
 For the period ended 30 June, 2021

| General Rates Category                       | Total Rates Levied (Incl Arrears) | Pension Rebates     | Adjusted Total      | Payments              | Rates Outstanding \$ | Rates Outstanding % | Same Period last year |                     |
|----------------------------------------------|-----------------------------------|---------------------|---------------------|-----------------------|----------------------|---------------------|-----------------------|---------------------|
|                                              |                                   |                     |                     |                       |                      |                     | Rates Outstanding \$  | Rates Outstanding % |
| <b>Farmland</b>                              | 1,995,108.34                      | (3,635.77)          | 1,991,472.59        | (1,947,805.40)        | 23,667.19            | 0.01                | 49,725.26             | 0.03                |
| Residential Temora - Occupied                | 1,340,930.81                      | (84,081.55)         | 1,256,849.26        | (1,201,540.04)        | 55,309.22            | 0.04                | 58,833.90             | 0.05                |
| Residential Temora - Vacant                  | 72,209.89                         | 0.00                | 72,209.89           | (67,949.62)           | 4,240.27             | 0.06                | 3,884.56              | 0.04                |
| Residential - Arah Park                      | 85,329.95                         | (7,345.24)          | 77,984.71           | (67,292.93)           | 10,691.78            | 0.14                | 15,147.60             | 0.19                |
| Residential - Springdale                     | 10,975.30                         | (992.53)            | 9,982.77            | (8,625.52)            | 1,357.25             | 0.14                | 771.48                | 0.10                |
| Rural Residential                            | 159,165.85                        | (11,202.57)         | 147,963.28          | (141,737.70)          | 6,225.58             | 0.04                | 7,130.86              | 0.05                |
| Residential - Temora Aviation                | 42,139.73                         | (570.63)            | 41,569.10           | (40,949.73)           | 619.37               | 0.01                | 264.84                | 0.01                |
| Business Temora - Hoskins Street             | 259,245.41                        |                     | 259,245.41          | (257,052.27)          | 2,193.14             | 0.01                | 6,541.41              | 0.02                |
| Business Temora - Town                       | 276,773.28                        |                     | 276,773.28          | (268,492.59)          | 8,280.69             | 0.03                | 8,017.10              | 0.03                |
| Business Temora - Aviation                   | 26,781.31                         |                     | 26,781.31           | (26,781.31)           | 0.00                 | 0.00                | 0.00                  | 0.00                |
| Business - Arah Park                         | 19,343.67                         |                     | 19,343.67           | (16,065.14)           | 3,278.53             | 0.17                | 1,640.83              | 0.09                |
| Business - Other                             | 9,587.63                          |                     | 9,587.63            | (9,587.63)            | 0.00                 | 0.00                | 134.34                | 0.01                |
| <b>Services</b>                              |                                   |                     |                     |                       |                      |                     |                       |                     |
| Residential Sewer Charges                    | 967,361.99                        | (40,921.14)         | 926,440.85          | (885,699.17)          | 40,741.68            | 0.04                | 41,431.07             | 0.05                |
| Non-Residential Sewer Access & Usage Charges | 225,191.19                        |                     | 225,191.19          | (215,543.44)          | 9,647.73             | 0.04                | 10,441.41             | 0.05                |
| Storm Water Levy                             | 51,126.88                         |                     | 51,126.88           | (46,905.21)           | 4,221.67             | 0.04                | 2,866.33              | 0.05                |
| Domestic & Rural Waste Services              | 595,012.60                        | (40,777.31)         | 554,235.29          | (528,738.89)          | 25,496.40            | 0.05                | 30,815.27             | 0.06                |
| Trade Waste Services                         | 123,267.73                        |                     | 123,267.73          | (119,779.23)          | 3,488.50             | 0.03                | 4,463.93              | 0.04                |
| Overpayments                                 | (84,401.56)                       |                     |                     | (23,760.60)           | (108,162.16)         |                     | (84,401.56)           |                     |
| Legal charges                                | 8,967.43                          |                     | 8,967.43            | (1,361.92)            | 7,605.51             |                     |                       |                     |
| <b>Total</b>                                 | <b>6,187,117.15</b>               | <b>(189,526.74)</b> | <b>6,081,991.97</b> | <b>(5,897,688.36)</b> | <b>99,902.05</b>     | <b>0.02</b>         | <b>157,408.63</b>     | <b>0.03</b>         |



**17.8 PINNACLE COMMUNITY SERVICES FINANCIAL REPORT - PERIOD ENDED 30 JUNE 2021**

**File Number:** REP21/875

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Pinnacle Community Services [↓](#) 



Temora Shire Council

### Pinnacle Community Services - Summary

For the period ended 30th June, 2021

|                                               | Current YTD         | Prior Year        |
|-----------------------------------------------|---------------------|-------------------|
| Disability Services - State Block Funding     | (2,938)             | (9,492)           |
| Supported Independent Living                  | 218,294             | 176,852           |
| NDIS Packages                                 | 240,149             | 212,149           |
| Contracted/Brokered Services                  | 16,530              | 3,186             |
| Aged Care - Commonwealth Funded Block Funding | 50,891              | 26,245            |
| Home Care Packages                            | 596,167             | (75,680)          |
| Community Transport Programs                  | 33,949              | 17,092            |
| Overheads - to be distributed quarterly       | -                   | -                 |
| <b>Net Surplus/(Deficit)</b>                  | <b>\$ 1,153,042</b> | <b>\$ 350,352</b> |

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**17.9 TOWN HALL THEATRE - OPERATING RESULTS JUNE 2021**

**File Number:** REP21/853

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Town Hall Theatre [↓](#) 



Temora Shire Council

## Temora Town Hall Theatre Operating Statement

For the period ended 30th June, 2021

|                                              | Current YTD      | Previous YTD     |
|----------------------------------------------|------------------|------------------|
| <b>Candy Bar</b>                             |                  |                  |
| Income                                       | 15,540           | 28,255           |
| Purchases                                    | (5,921)          | (7,754)          |
|                                              | 9,619            | 20,501           |
| <b>Admissions</b>                            |                  |                  |
| Income                                       | 39,294           | 63,694           |
| Audio Visual Purchases                       | (17,497)         | (35,575)         |
|                                              | 21,797           | 28,119           |
| <b>Other Income</b>                          |                  |                  |
| Facility Hire                                | 3,042            | 3,018            |
| Sale of Advertising                          | 1,182            | 1,818            |
| Donations                                    | 400              | -                |
| Event Catering                               | 617              | 673              |
|                                              | 1,017            | 673              |
| <b>Other Costs</b>                           |                  |                  |
| Advertising                                  | (834)            | (1,281)          |
| Bank Fees                                    | (1,220)          | (1,132)          |
| Building Maintenance                         | (357)            | (2,977)          |
| Cleaning                                     | (2,906)          | (3,791)          |
| Commissions Paid                             | -                | -                |
| Computer Costs                               | (3,101)          | (6,754)          |
| Event Catering Expenses                      | (98)             | (471)            |
| Freight                                      | (190)            | (422)            |
| General Maintenance                          | (128)            | (384)            |
| Insurance                                    | (5,352)          | (4,283)          |
| Insurance Claims (Expenses to be reimbursed) |                  |                  |
| Live Performance Costs                       | -                | -                |
| Materials Purchased                          | (1,161)          | (1,040)          |
| Contractors                                  | -                | (3,854)          |
| Postage                                      | -                | -                |
| Rates & Electricity                          | (4,886)          | (6,573)          |
| Stationery & Office Consumables              | -                | (6)              |
| Employee Costs                               | (30,144)         | (40,455)         |
| Sundry Expenses                              | 35               | (27)             |
| Telephone & Internet                         | (870)            | (992)            |
| Volunteer Support                            | -                | (1,597)          |
| Depreciation                                 | (2,198)          | (2,873)          |
|                                              | (2,198)          | (4,470)          |
| <b>Total Cinema Surplus/(Deficit)</b>        | <b>\$ 30,236</b> | <b>\$ 44,823</b> |
| Internal Hire/Donation                       | 679              | -                |

**17.10 AMAGA CONFERENCE REPORT - BILL SPEIRS**

**File Number:** REP21/802

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. AMaGA Conference [↓](#) 

**Report to Temora Shire Council regarding the 2021 Australian Museums and Galleries Association Annual Conference – Canberra – 7/10 June.**

In my role as manager of the Bundawarra Centre I attended the four days of this conference.

Restrictions upon international travel limited the range of presentations to those which could be provided by domestic institutions. That said, the standard of the papers was very high and perhaps more applicable to our local interests than may have otherwise been the case.

The focus of discussions centred around the issues of dealing with climate change and First Nations collections.

Although not formally included among the list of speakers, during question time in one session I was invited by Wagga based Wiradjuri Elder, Uncle James Ingram, to make a brief impromptu presentation on the development of our Keeping Place here in Temora. The address was well received and resulted in enquiries from Parramatta Council, Millthorpe Museum and a freelance museum advisor.

Positive outcomes:

- Upcoming CHART (Culture, Heritage and Arts Regional Tourism) Grant Program opportunity (\$3,000) through AMaGA.
- Collaboration with Museum of the Riverina in the “Australian Icons” touring Exhibition being planned by the National Museum of Australia.
- Enhanced profile for Temora in the First Nations Cultural Collections field.
- Exhibition Design and display furniture contacts for Ambulance Museum Stage 3 project.
- Increased understanding of the resources available to Temora through the National Library of Australia and the National Film and Sound Archive, following behind the scenes tours.

Bill Speirs

16/6/2021

**17.11 LAKE CENTENARY MANAGEMENT COMMITTEE MINUTES 14 APRIL 2021**

**File Number:** REP21/809

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. LCMC  

**Lake Centenary Management Meeting**

14/04/21 – Shamrock Hotel Temora

Meeting opened : 7.35pm

**Present:** Brett Cornford, Amanda Blachut, Adam Blachut, Brent Crawford, Amber Crawford

**Apologies:** Simon Forsyth & Amanda Moses

**Last Meeting minutes read & accepted:**

Moved: Adam Blachut

2<sup>nd</sup>: Brett Cornford

**Matters arising:**

Working bee to be carried out when water level comes down & water temperature comes up

Currently waiting on a quote from Anthony Irvine

Brett to send through copy of operating rules & regulations of Lake Centenary

**Treasures report:**

Bank balance of \$31740.96

Deposits of \$2280 including both m/ships & day passes

No outgoing

Moved: Brett Cornford

2<sup>nd</sup>: Brent Crawford

**Correspondence in:**

No Corro in

**Correspondence out:**

No corro out

**General Business:**

AGM has been set for Wednesday the 5<sup>th</sup> of May 2021 at the Temora Hotel 6.30pm start  
Amber to put add in paper for 2 weeks prior on Fridays only

**The General Meeting closed at 8:20pm**

**17.12 LAKE CENTENARY MANAGEMENT COMMITTEE MINUTES 5 MAY 2021**

**File Number:** REP21/797

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. LCMC Minutes [!\[\]\(4ab7bc89770c21ed7f7805ba532f8381\_img.jpg\)](#) 



### **Lake Centenary Management Committee Annual General Meeting**

05/05/2021 – Temora Hotel - Meeting opened at 6.44pm

Brett Cornford welcomed those attending the meeting and also made a special welcome to Gary Lavelle & Graham Sinclair to the meeting.

**Present:** Brett Cornford, Amanda Blachut, Adam Blachut, Paul Mahon, Graham Sinclair, Gary Lavelle, Simon Forsyth, Blake Forsyth, Brent Crawford, Amber Crawford & Marty Moses

**Apologies:** Amanda Moses, Kris Dunstan, Collette Noack & Mark Graham

Review of the actions from the previous AGM held on the 11/7/2019 was read and accepted.

Moved: Brett Cornford, Seconded: Paul Mahon

#### **Chairman's Report:**

Good evening and a very warm welcome to all of you here tonight.

It is quite unusual to go back and reflect on two years of service and I will not be able to get through my report without the word Covid, and how it has affected us. I would like to congratulate the current Lake Centenary Management Committee (LCMC), for putting your hands up to continue throughout the past two years, with your current positions on the committee. The LCMC like every other committee was able to take a break through 2020 and look at life through Covid eyes. No contact with friends and family, lock downs, and a very real disease creating havoc with the world. Fortunately we now find ourselves back together, somewhat normal, back with meetings, but in a very different landscape, changed forever by one disease.

It had been quite some time since Lake Centenary has been closed because of the water level. Unfortunately in December of 2019 the committee voted unanimously to close Lake Centenary's waters to all powered craft. The rains did come but not until the colder weather had set in. To our failing the committee didn't quite get the repairs to the slalom course finished as the rain came and filled the Lake, beating us in being able to complete the repairs.

As the 2020/2021 summer started to warm, the Covid grip started to loosen. I have again been amazed at how quickly the public came back and started to use the Lakes facilities and grounds as an outlet to freedom from Covid. From the walking track to the new children's play equipment that the TSC had installed earlier in the 2020. Sugar and Spice became a food lover's delight with meals and coffee being served on Wednesdays and Sundays. The Lake itself became a hub of boat traffic. The launch passes purchased this year will be in excess of \$13,000.00 as shown by the heavy use of the waterway this year.

We only saw very limited use of the Lake for sports and groups over the last couple of years. The Temora Running and Multi Sports Club has disbanded with the loss of their triathlon and fun run. The Active Farmers did manage to host a fun run in February 2021 to which the



weather wasn't so favourable. The Temora Antique Motor Club was also able to use the Lakes facilities in early April to great success and the Jet boats continue to be a fixture at Lake Centenary. The facilities that the TSC has continually improved at Lake Centenary, are a high light of our Region and a credit to a Council that continues to be proactive for our community.

I cannot go a year or two!! Without commending the TSC grounds staff that look after the public areas at Lake Centenary. They always keep the grounds in immaculate condition. Also to the cleaning staff that service the amenities block, they have performed floorlessly over the last two years. To Collette Noack and the staff at Caltex service station, once again I thank you for the ongoing service of collecting the launch fees for the LCMC.

I again applaud the work of my fellow committee persons here tonight and hope you will continue to help manage and better Lake Centenary. I know we are financially sound and look forward to whatever projects come our way in 2021 / 2022.

Brett Cornford

#### **Treasurer's Report:**

##### **2020**

In June 2020, Lake Centenary reduced their cash position to a comfortable \$21,403.60 in the bank. It had been a tough year with the lake water levels too low for skiing. The Covid-19 pandemic did not allow us to hold an AGM, and it was rescheduled for 2021. During this tough year we were able to contribute \$25,000 towards the Northern Bank project in conjunction with Council. We were also able to beautify our foreshores by adding sand to the ski area and swimming area – with a contribution of \$3,500 to council.

Memberships were down as expected, last year we took a total of \$10,800, and this year we took a total of \$7,760. The big outlays and lower memberships resulted in a net loss of \$21,976.

62% of our memberships were paid via bank deposit, 38% by cash at the local Caltex in Hoskins St. We are very lucky to have them to safely administer the cards and bank the cash in a timely manner.

A massive thank you to everyone on the Committee, Brett Cornford as chairman: your time spent maintaining the gate and checking the memberships is very valuable towards membership take-up. Adam, Amber, Brent, Marty, Amanda and Simon for your time and effort spent at meetings and keeping a physical eye on the users of the lake and acting to keep the lake user's safe. The Temora Shire Council for physical upkeep of the grounds, the investment made by Council and Councillors attending the meetings. And thank you to all the casual committee members who can help keep the lake safe for all users, attend meetings when you can and bring perspective, history and fresh ideas.

**2021**

In the nine months up till 30th April 2021, Lake Centenary was in a comfortable position with \$31,740.96 in the bank. What an amazing turnaround from last year as it started raining in May 2020 and filled the lake to the brim for skiing. The Covid-19 restrictions lifted and people ventured out to the lake to enjoy the social interactions and the serenity. During the year we upgraded the boom gate reader and purchased new cards which cost \$2,018.

Memberships exploded compared to the prior year, up 60% on 2020 and up 20% on 2019. Last year we took a total of \$7,760, this year we took \$12,540. In 2019, we took a total of \$10,800. The low outlays and high membership intake resulted in a profit of \$9,393.

30% of our memberships were paid via bank deposit, 70% by cash at the local Caltex in Hoskins St. We are very lucky to have them to safely administer the cards and bank the cash in a timely manner – particularly to make it easier for out of town users.

A massive thank you to everyone on the Committee, Brett Cornford and the team at Cornfords: the time spent checking the memberships, maintaining the boom gate and the records, posting the membership and reviewing the rules is not unnoticed. Adam, Amber, Brent, Marty, Amanda and Simon for your time and effort spent at meetings and keeping a physical eye on the users of the lake and acting to keep the lake user's safe. And a big thank you to the Temora Shire Council who help the committee and keep things ticking away smoothly. Once again we invite new and casual committee members who can help keep the lake safe for all users, attend meetings when you can and bring perspective, history and fresh ideas.

Amanda Blachut



### Election of LCMC office Bearers, 2021

Chairman, Brett Cornford declared all positions vacant. Graham Sinclair was appointed as interim chairman to conduct the elections.

| POSITION          | OUTGOING                  | INCOMING                                              | NOMINATION     | SECONDED       | Vote      |
|-------------------|---------------------------|-------------------------------------------------------|----------------|----------------|-----------|
| Chairperson       | Brett Cornford            | <b>Brett Cornford</b>                                 | Adam Blachut   | Simon Forsyth  | Unanimous |
| Vice Chairperson  | Adam Blachut              | <b>Adam Blachut</b>                                   | Marty Moses    | Brent Crawford | Unanimous |
| Treasurer         | Amanda Blachut            | <b>Amanda Blachut</b>                                 | Paul Mahon     | Simon Forsyth  | Unanimous |
| Secretary         | Amanda Moses              | <b>Amber Crawford</b>                                 | Amanda Blachut | Brett Cornford | Unanimous |
| Publicity Officer | Marty Moses               | <b>Simon Forsyth</b>                                  | Amber Crawford | Brett Cornford | Unanimous |
| Committee         | Marty Moses<br>Paul Mahon | <b>Marty Moses<br/>Brent Crawford<br/>Mark Graham</b> | Brett Cornford | Amber Crawford | Unanimous |

Cr Graham Sinclair congratulated the new committee and also the effort and commitment that the LCMC puts into Lake Centenary.

Gary Lavelle also made thanks to the LCMC for all their efforts.

**The Annual General Meeting closed at 7:25pm**

**17.13 ARIAH PARK MARY GILMORE FESTIVAL MINUTES HELD 1 JUNE 2021**

**File Number:** REP21/820

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Ariah Park Mary Gilmore Festival [↓](#) 

**Ariah Park Mary Gilmore Festival Committee**A Section 355 Committee Of The Temora Shire CouncilMinutes From meeting held 1/6/2021

Meeting Opened by President-Chris Mutton

Present - Chris Mutton, Nigel Judd, Patty Vearing, Bruce Ryan, Lorraine Coup, Margaret Speirs, Julie Colwill, Allen Penfold, Robyn Wall, Janet Popple, Kevin Popple

Apologies

**Minutes Of Meeting**

Read by Robyn Wall

**Moved Robyn** Seconded – Bruce  
**Minutes be Accepted Passed**

**Treasures Report**

Latest report remains unchanged due to no activities because of Covid

Opening Balance \$6,910.51

**Inward**

|                    |                 |
|--------------------|-----------------|
| I&T Sherwood       | \$100.00        |
| Ariah park Chemist | \$300.00        |
| A&B financial      | \$50,00         |
| <b>income</b>      | <b>\$450.00</b> |

**Out ward**

|                     |         |
|---------------------|---------|
| R Wall (stationary) | \$78.55 |
|---------------------|---------|

**Expenditures**

|                 |                |
|-----------------|----------------|
| <b>Outwards</b> | <b>\$78.55</b> |
|-----------------|----------------|

Closing balance \$7,281.96

Term deposit 16,150.48 Invested at SWSCU

Moved –M Speirs Seconded Patty

**Correspondence****Inward**

e/mail Confirming ST Johns Ambulance for Saturday

e/mail from show trust they will discuss our letter at next meeting

**Out ward**

Paper work to council received

Covid plan needs to be attended

Letter to bowling club

Letter to show trust

Camping rules written

**Business Arising:**

1. Covid plan to be discussed

2 bins for rubbish at festival to be ordered by Bruce he will organize same

3 Discussion on camping rules

4 bookings for Vans

5 final program and times to be attended

6 extra external taps at new shed to be sorted

8 Are Afternoon show walk-ups from 2.30 until 5.30 pm on Thursday

9? Q -code needed at gate if we go ahead with festival

10 Stall holders ?2/3 to be set up at festival

11 Julie will need to update first aid cert for all days except main day

12 Bruce needs a golf buggy or 4X wheel bike to move around grounds during week

13 busking in street on Sunday organized

**Outcome**

Extra show Friday morning from 10.00until 12md to be added

Nick will be attending in next few weeks

Extra tap to be put for access to water for caravan

I Will sort out to how to apply for Q - code

Julie will attend course on 17<sup>th</sup> June for first aid

Jane will find out re golf buggy

**Discussions**

Robyn to contact Ray Hadley to find out his price to open festival

People need to be available to help with raffle

Donations appear slower this year d we need to ensure that we keep promoting that the festival is going ahead as both Rosewood and Leeton will not be held again due to lack of help

Robyn to ask craft ladies re hall

Meeting closed 9.10pm

**17.14 IMAGINE TEMORA MINUTES HELD 8 JUNE 2021**

**File Number:** REP21/846

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Imagine Temora Minutes [↓](#) 

## Temora Shire Council -Imagine Temora Committee

Minutes of Meeting held Temora Shire Council Chambers 8 June 2021 at 5.20pm

**Present:**

Yianna Johns, Lindy Reinhold, Amanda Gay, Louise Adams, Chris Watson, Ken Forster, Susan Jeri.

**Apologies:**

Susan Hunn, Collette Balzer, Rod Gray & Scott Hayman.

**Minutes from previous Meeting:**

Read by Louise Adams

**True and Correct after amendment** – \*\*Sub groups to request discount on Council hire fees provided event has been previously noted in Temora Imagine meeting minutes.

**Moved** – Lindy Reinhold

**Seconded** – Susan Jeri

**Correspondence – inward and outward:**

Amanda has received information regarding Eastern Riverina Arts grants. She has also received a letter from local writers advising they wish to form a writers group.

**Business arising from previous meeting:**

Brief discussion regarding clarification that sub groups are to write directly to council (Attn Gary Lavelle) when requesting a rebate/discount on council hire fees. (\*\*please note above previous meeting amendment)

**General business/Around the Room Update:**

Active Aging Expo – Di Scott will be manning Womens Network and Senior Citz. stands. Lindy will assist with the Community Centre stand. Chris will attend on behalf of Motion Arts. TADVAC will attend with demonstrations. Active Aging Expo event to be held on 25 June 2021.

A Night To Remember may clash with a Great Gatsby performance, Amanda will speak to the organizers of A Night To Remember and discuss how best to proceed.

Amanda mentioned the possibility of forming a Music & Scotch Appreciation group, Rod Gray may wish to be involved.

**TADVAC** – Disappointed with the cancellation of the Coloured Pencil workshop due to COVID.

Conducting Lads & Ladies art therapy sessions for troubled high school students – going very well.

The stairs at the temporary art room proving to be problematic.

**Motion Arts** – 10 Minute Plays went well – made a modest profit but Town Hall hire was largest expense.

They are having major issues with access to equipment at the Town Hall with equipment removed and areas locked and unable to be accessed for rehearsals. Chris has suggested a dedicated storage area for Motion Arts in the basement under the stage. Some items have gone missing. Motion Arts to advise Council (via Imagine Temora) in writing of issues –  
Moved Chris Watson Seconded Lindy Reinhold – Carried

The group is considering getting an EFTPOS machine.

Movie Nights held last Tuesday 7pm in the month – Who Framed Roger Rabbit, Dark Crystal and Little Shop of Horrors are some of the movies coming up.

Great Gatsby rehearsals in progress, performances will be held on 20, 21 & 22 August 2021.

There will be a Musical Theatre Encore at the Ex Services Club on June 19 at 7pm. This venue has been provided free of charge including advertising.

Ben Rayner has started a production company will be performing Macbeth on 14,15 & 16 October 2021, Motion Arts are assisting with cast and sets.

**Performing Arts** – Have two concerts coming up – Red Kite and a Variety Night, Town Hall hire fees will determine whether or not these concerts go ahead. They are holding a meeting on Monday night to discuss.

Discussion re Imagine Temora committee writing to council regarding hire fees for charities/not for profit groups. Sub committees to write to Imagine Temora to request approaching council regarding this on their behalf. Community groups may stop using the Town Hall if hire costs remain as they are.

Motion Moved Yianni Johns, Seconded Ken Forster – carried.

**TSC** – Amanda - Requested that sub groups ensure Town Hall access is organised in council business hours.

The mobile stage hydraulic arm is broken again, Imagine Temora will be given a tour of the stage at a later date.

Mike McClelland on 8 October and David Briggs (artist) will be delivering practical colour theory workshop date TBA.

**Yianni** – two workshops coming up.

Yianni will be away for six months Monday to Friday from 1 July onwards.

The Ardlethan Art Prize went well with 80 entries and a small profit going towards the museum.

Next meeting to be held 5.15 on 13 July 2021

Meeting closed 6.35pm

**17.15 HERITAGE COMMITTEE MINUTES 10 JUNE 2021**

**File Number:** REP21/806

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Heritage Committee minutes [↓](#) 

MINUTES

MINUTES OF THE MEETING OF THE TEMORA HERITAGE COMMITTEE

**Meeting Held:** Temora Shire Council Chambers on Thursday, 10<sup>th</sup> June, 2021

**Present:** David Scobie, Cr Nigel Judd, Cr Dale Wiencke, Kris Dunstan (Chair), Wilma McCubbin, Cr Max Oliver, Ros Hartwig, Merryl Graham, Michael Collins, Rod Ballantyne, Earl Kotzur and Sally Hurst

**Apologies:** Jason Goode, Belinda Bushell, Graham Lynch, Claire Golder

**Commenced:** 12:05 PM

| ITEM |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | ACTION                                                                                                                                                                                             |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1    | <p><b>Confirmation of Minutes</b><br/>It was <b>Moved</b> Cr Dale Wiencke and <b>Seconded</b> Cr Max Oliver that the minutes be accepted.</p>                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                    |
| 2    | <p><b>Business Arising from Previous Minutes –</b></p> <ul style="list-style-type: none"> <li>• Temora Memorial Town Hall – Interpretive Panel – 5 x panels on the western wall from Irvine signs</li> <li>• Copies of Interpretive Panel Book – Cuttlefish – Mark Rayner</li> <li>• Chinese Heritage – Stone Mason – Karl Valerius from Young</li> <li>• Sproules Lagoon – Disappointing meeting with Geoff Simpson. Nothing further at this point.</li> </ul> | <p><b>Sal</b> will continue to follow up with Anthony Irvine and push along, needs invoicing by 30<sup>th</sup> June.</p> <p><b>Sal</b> to contact Mark again.</p> <p><b>Kris</b> to follow up</p> |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                 |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <ul style="list-style-type: none"> <li>• State Heritage Committee – reminder any research found to forward to Sal to be uploaded onto the site.</li> <li>• District Self Drive Brochures – no meeting held this month.</li> <li>• Sate lite Airfields Panel – Great meeting with Anna today. Along with her PHD research, ready to design and quote fore panels.</li> <li>• Chinese Heritage – No update until work with Karl is completed and launched. Then move on to panels in Chinatown.</li> <li>• CBD – Graham still working on it.</li> <li>• Radio Station – Oral History – No date set for Rob Willis to attend. Suggested starting with discussions about the Railway. Maybe Max, Rodney Kite and Reg Bushell could be recorded in an informal setting – enjoying a cuppa and a yarn. Have to start somewhere....</li> <li>• Street Name – Adamson. Find some history on the family and their connection with Temora. Advise Council if the Heritage Committee feel it would be a suitable addition to the register.</li> </ul> | <p>Ongoing</p> <p>(Wilma and Sal to meet 22/6 to discuss further and have met with David earlier today).</p> <p>Follow up</p> <p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p><b>Michael</b> provided information in regard to the history of the Adamson family in Temora.</p> |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                       |
|---|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
|   | <ul style="list-style-type: none"> <li>Marie Narelle Booklet.</li> <li>Main Street Verandah Reinstatement – assist owners of buildings to re-instate their verandahs. Money hasn't made it to the budget this year. Further information from Davids report.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <p><b>Bill</b> – update.</p> <p><b>David</b> to continue to discuss further with building owners.</p> |
| 3 | <p><b>Heritage Fund Applications –</b></p> <ul style="list-style-type: none"> <li>Application by Mark and Anne Cooper regarding a new roof on the residence at 23 Redmond Street. Applying for \$,1000 from the Heritage Fund.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p><b>David</b> to view application.</p>                                                              |
| 4 | <p><b>Heritage Advisors Report –</b><br/>David discussed as per Report.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                       |
| 5 | <p><b>General Business –</b></p> <p><b>Cr Nigel Judd</b></p> <ul style="list-style-type: none"> <li>Advised the Ariaah Park Town Mural Project has almost hit their target of \$6,600. The mural will reflect the mail delivery service and will be placed on the Telecom building facing east (Coolamon Street). Also hoping to have their Application for a Heritage Grant ready for our next meeting.</li> <li>The Police Station has undergone some refurbishments, very pleasing, looks great!</li> </ul> <p><b>Merryl Graham</b></p> <ul style="list-style-type: none"> <li>Spoke with Ron McGuirk in regard to his recollection of a skull found by his father and two others at Narraburra Hills. The skull was sent to Sydney, it is believed the remains were there for some 25 years, therefore dating back to 1885. Made contact with the</li> </ul> |                                                                                                       |

Page No 4

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  | <p>Australian Museum, they have a lot of bones which they are slowly trying to identify. It is hoped that she can be bought home to her resting place in the Baptist section of the Cemetery. A proper ceremony would be held to acknowledge her burial place.</p> <p><b>Ros Hartwig</b></p> <ul style="list-style-type: none"> <li>The Springdale/Combaning book has been reduced from approx. 500 pages down to 360. Photographs need to be added. Font size made smaller to 10. A hardcopy has been printed, a little bit more to do then it is ready to be proof read.</li> </ul> <p><b>Cr Max Oliver</b></p> <ul style="list-style-type: none"> <li>Hoping for fine weather for the roof to be replaced. Confident that with a demonstration of commitment in regard to the upgrade all should be fine although the project will no be completed prior to 30<sup>th</sup> June. Signal box had undergone repairs. Mick will have iron delivered to site in preparation of work commencing.</li> </ul> |  |
|--|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

**Next Meeting: Thursday, 8<sup>th</sup> July, 2021 at the Temora Shire Council Chambers**  
**Meeting Closed at 1:00 PM**

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**17.16 TEMORA & DISTRICT EDUCATION FUND****File Number:** REP21/804**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. TDEF [↓](#) 

Thanking Council and Staff for the support given to the Temora & District Education Fund.



80755

*Our Mission - To foster the further education, career and personal development opportunities of rural youth through community based encouragement and financial assistance*

ABN 11 820 709 824 • P.O. Box 262, Temora NSW 2666 • <http://www.cef.org.au/>

Tuesday 15<sup>th</sup>. June 2021.  
Sue Wylie  
TDEF Temora NSW 2666.

Mr Garry Lavelle  
Temora Shire Council General Manager  
Loftus Street  
Temora NSW 2666.

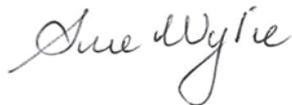
Dear Garry,

On behalf of the Temora District Education Fund, I would like to thank you, and your staff for the support you give to the TDEF. Support comes in many different ways for a board like the TDEF, and we are very grateful for the many ways you have shown your support over many years.

We are looking forward to the next round of young people who will apply for a grant with applications opening on the 1<sup>st</sup>. August 2021.

Once again a very sincere thank you for the support we have received from yourself and your staff.

Yours Sincerely  
Sue Wylie  
Secretary TDEF  
226 Hoskins Street  
Temora NSW 2666.  
PH 0428262641.



Proudly supported by Temora Shire Council

**18 CONFIDENTIAL REPORTS****RESOLUTION 233/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:32PM:

**18.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 6 July 2021**

This matter is considered to be confidential under Section 10A(2) - di and dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, confer a commercial advantage on a competitor of the council.

**RESOLUTION 211/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 212/2021**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that Council receives a Confidential report at the August 2021 Assets & Operations Committee on proposed land acquisition.

**CARRIED**

**RESOLUTION 213/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Graham Sinclair

It was resolved that the remainder of the reports and recommendations as presented be adopted.

**CARRIED**

**18.2 Tender for Temora Splash Park**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 214/2021**

Moved: Cr Dale Wiencke

**Seconded: Cr Graham Sinclair**

**It was resolved that Council accept the tender from ELM Aquatics for the design and construction of the Temora Recreation Centre splash park.**

**CARRIED**

### **18.3 Temora Recreation Centre Project**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **RESOLUTION 215/2021**

**Moved: Cr Dale Wiencke**

**Seconded: Cr Lindy Reinhold**

**It was resolved that Council seek a T-Corp loan to finance Council's contribution to the Temora Recreation Centre Project.**

**CARRIED**

### **18.4 TAIC Licence Agreement**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **RESOLUTION 216/2021**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Dale Wiencke**

**It was resolved that Council adopt the TAIC Licence Agreement incorporating the changes as requested by the Farmlink Solicitor to commence on 1<sup>st</sup> August 2021**

**And further**

**That a meeting of the TAIC Partnership Committee be convened in August.**

**CARRIED**

### **18.5 Notice of Motion - Recreation Area**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **RESOLUTION 217/2021**

**Moved: Cr Claire McLaren**

**Seconded: Cr Nigel Judd**

**It was resolved that Temora Shire Council Officers expand the scope of the Temora Recreation and Open Space Strategy to consider land in Temora, suitable for potential future**

park/recreation areas.

**CARRIED**

#### **18.6 Notice of Motion - Potential Land Acquisition**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **RESOLUTION 218/2021**

**Moved: Cr Claire McLaren**

**Seconded: Cr Nigel Judd**

**It was resolved that Council seek a meeting with the Local Member for Cootamundra to discuss the future growth of Temora Shire in relation to future schooling requirements.**

**CARRIED**

#### **MARY GILMORE WAY**

#### **RESOLUTION 219/2021**

**Moved: Cr Nigel Judd**

**Seconded: Cr Dale Wiencke**

**It was resolved that Council endorse the application for funding for upgrade of Mary Gilmore Way under the Road Safety Program.**

**CARRIED**

**CARRIED**

#### **RESOLUTION 234/2021**

**Moved: Cr Kenneth Smith**

**Seconded: Cr Dale Wiencke**

**It was resolved that Council adopts the motions from the closed committee of Council.**

**CARRIED**

**19 MEETING CLOSE**

The Meeting closed at 7:00PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 August 2021.

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**GENERAL MANAGER**

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**CHAIRMAN**