



Date: Thursday, 26 August 2021

Time: 4:23PM

Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

26 August 2021

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 26 AUGUST 2021 AT 4:23PM**

PRESENT: Cr Rick Firman (Mayor)(Chair), Cr Kenneth Smith (arrived at 4:47pm), Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Dennis Sleigh

IN ATTENDANCE: Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Anne Rands (Executive Assistant), Craig Sinclair (Manager Economic Development)

Media Officer – Liz Grant

Temora Independent – Andrew Mangelsdorf

The meeting was held electronically via Bluejeans.

1 OPEN AND WELCOME

There were no Public Forum requests.

2 APOLOGIES

Nil

3 OPENING PRAYER

The opening prayer was conducted by Cr Dale Wiencke.

4 CONFIRMATION OF MINUTES

RESOLUTION 222/2021

Moved: Cr Dennis Sleigh

Seconded: Cr Dale Wiencke

That the minutes of the Ordinary Council Meeting held on 15 July 2021 be confirmed.

CARRIED

5 MAYORAL MINUTES**1.1 MAYORAL MINUTE - AUGUST 2021**

File Number: REP21/1025
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

FIRST HEADING

1. I wish to formally acknowledge and pay tribute to a long-serving former Councillor of Temora Shire, the late Frederick Albert Stanley Meale. Mr Meale, who was also a World War II Veteran, was first elected to Council at the September elections in 1991, with him being re-elected in every Council until 2008. Mr Meale served on numerous Council Committees including the Assets & Operations, Environmental, Riverina Regional Library, Home & Community Care and many more. The one Committee of Council Mr Meale immersed himself in was our Australia Day Council. Mr Meale was the long-serving Chairman of that Committee, leading the team who won several State Awards for their events. Mr Meale was also involved in numerous community organisations, particularly the Temora Rugby League Football Club.
Mr Meale was a fierce debater and a man who had the courage of his convictions. What we all admire the most, however, is his deep affection for our Temora Shire community. The prayers and thoughts of every Councillor, General Manager, Directors, all our Staff members - together with the Shire community, remain with Mr Meale's family. We shall always remember Mr Meale's service to his community and to his Country.

ALL COUNCILLORS & STAFF STOOD FOR A MOMENTS SILENCE FOR THE LATE FRED MEALE.

2. Councillors, Staff and our Temora Shire community are continuing to adapt to the current Covid Lockdown, for which we are most thankful.
We also reflect on the recent advice of an Essential worker being in our community, who tested positive to Covid. Council congratulates all involved with being on the 'front foot'. I particularly thank Council Staff, NSW Member for Cootamundra - Ms Steph Cooke MP, Federal Member for Riverina – the Hon Michael McCormack MP, Murrumbidgee Local Health District Chief Executive - Mrs Jill Ludford, Temora District Hospital Manager - Mrs Wendy Skidmore and every member of their respective teams. We're also encouraged to see the overwhelming number of residents who have come forward for their Covid test. Even those with the slightest symptoms have ensured they have done the right thing and have a test. It is also pleasing to advise that staff of the three businesses involved with the recent Covid-case, have all tested NEGATIVE to Covid.
Council and the Shire community are also strongly supportive of our businesses and their employees who are not deemed 'Essential Workers'. Not having them open is obviously the right thing to do, given our current public health orders, however, it certainly leaves a large part of our community 'heartbeat' missing. Thank you to those businesses that continue to operate. Council encourages the community to please continue supporting them, as much as you can.

Council are deeply grateful of how the Shire community are conducting themselves with love, consideration and strength - all under some challenging circumstances. We will come through this more resilient than ever before.

3. Council will note the recent decision of the NSW Minister for Local Government, the Hon Shelley Hancock MP to (again) defer our Council elections. The new date is Saturday 4th December, however, this could change again, if Covid remains a threat. I understand the NSW Electoral Commission have not ruled this out, and further, that a universal postal vote system could be initiated. This of course would require legislative amendments and additional funds. No doubt we will be informed of any changes to the current election date. I wish to extend thanks to current Councillors in Cr Claire McLaren, Cr Lindy Reinhold and Cr Dennis Sleigh. These three elected representatives have indicated their intention not to seek re-election. They have however indicated they will continue to serve in their roles until our next election – for this, the Council and community say, ‘Thank you’.
4. Finally, I encourage all Councillors, Staff and every Citizen of Temora Shire to watch our very own Paralympian, Mr Scott Reardon OAM. As the Tokyo Games have started this week, we very much look forward to watching our Rio Gold Medallist, Mr Reardon, compete in his T63 100 Metre event. Heats screened from Saturday 29th August at 10:41pm AEST. With the Final scheduled for Sunday 30th August at 9:33pm. Mr Reardon, a past recipient of the Mayoral Citation, knows that all of us here in Temora Shire wish he and his wife, Mrs Vanessa Reardon - all the very best in their respective competitions. We know they will do their very best and will also be outstanding Ambassadors for not only Australia, but also for the Temora (& Coolamon) Shires.

RESOLUTION 223/2021

Moved: Cr Rick Firman

Seconded: Cr Max Oliver

It was resolved that the Mayoral Minute be noted.

CARRIED

Report by Mayor Rick Firman OAM

6 REPORTS FROM COMMITTEES**6.1 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 10 AUGUST 2021****File Number:** REP21/994**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Traffic Committee Meeting held on 10 August 2021**RESOLUTION 224/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the reports be received.

CARRIED**RESOLUTION 225/2021**

Moved: Cr Nigel Judd

Seconded: Cr Dennis Sleigh

It was resolved that Temora Shire Council & Traffic Committee meet on site with the Arianah Park Advisory Committee Representatives to discuss the areas of concern at Back Arianah Park Road.

CARRIED**RESOLUTION 226/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that the remainder of the reports and recommendations as presented be adopted.

CARRIED

Note: In relation to report 3.1 Back Arianah Park Speed Zone, the Manager of Engineering Services advised that he had spoken to TfNSW who advised they had reviewed the location and stated that it did not meet the requirements for a speed zone change.



Date: Tuesday, 10 August 2021

Time: 9:03AM

Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Traffic Committee Meeting

10 August 2021

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**MINUTES OF TEMORA SHIRE COUNCIL
TRAFFIC COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 10 AUGUST 2021 AT 9:03AM**

PRESENT: Cr Kenneth Smith (Chair), Cr Rick Firman (Mayor), Cr Dale Wiencke (Observer),
Leading Senior Constable Chris Young (NSW Police), Senior Constable Adam
Ford (NSW Police)

IN ATTENDANCE: Rob Fisher (Engineering Technical Manager)(arrived 9:22am), Amanda Colwill
(Engineering Technical Officer)

1 OPEN MEETING

9:03am

2 APOLOGIES

COMMITTEE RESOLUTION 11/2021

Moved: Cr Rick Firman

Seconded: Senior Constable Chris Young

That apologies from Katherine Boulton (TfNSW), NSW Police Sgt Tyrone Stacey, NSW Police
Andrew Ryabovitch and Karen Thethowan (RSO) be received and accepted.

CARRIED

3 REPORTS**3.1 BACK ARIAH PARK ROAD SPEED ZONE****File Number:** REP21/486**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Past Speed Zone Review Application**REPORT**

The Ariah Park community, through the Ariah Park Advisory Committee have requested Council seek a review of the speed zone on the back Ariah Park Road.

A review was conducted in 2018 where TfNSW declined the request, however the community wish to have this reconsidered.

The details of the last review are provided in the attachments.

Budget Implications

\$1,000

COMMITTEE RESOLUTION 12/2021

Moved: Cr Rick Firman

Seconded: Senior Constable Chris Young

That the Committee recommend to Council to endorse the actions of the Engineering Services Manager and the TfNSW delegate.

CARRIED

Report by Rob Fisher

67233

AJD:RLS:R/03/03

30 August 2018

Karin Summerfield
Network & Safety Manager
Roads and Maritime Services
PO Box 484
WAGGA WAGGA, NSW 2650

Dear Karin,

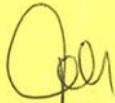
RE: Speed Zone Review Back Arianh Park Road

This matter is in relation to the proposed extension of the 50km/h speed zone by 190 metres on Back Arianh Park Road located in Arianh Park.

Previously this matter was presented to July 2018 traffic committee followed by council meeting with the final outcome to submit a Project Proposal (attached) to RMS for a speed zone review. Could this review please be undertaken with review outcome to be sent through to Mr Rob Fisher rfisher@temora.nsw.gov.au and Mr Alex Dahlenburg adahlenburg@temora.nsw.gov.au upon completion.

If you have any enquiries relating to this funding acceptance, please contact councils Engineering Department on (02) 6980 1101.

Yours faithfully



GC Lavelle, PSM
GENERAL MANAGER



PROJECT PROPOSAL

67233

Council: Temora Shire Council

Road Name: Back Arianh Park Road

Road No: 43

Project title: Back Arianh Park Road Speed Zone

Project Description & Details:

Council had received an item of correspondence requesting for the 50km/h speed zone to be increased to 100metres further East of the current start location before the curve coming into Arianh Park as the road is used regularly by families going for walks.

Following investigation by councils engineering department it was determined;

- No current pre-advisory "50km/h Ahead" signs are erected
- Within the first 100m of the 100km/h zone there is a driveway into the commercial business yard of Chalmers & Son. Also within this space is a curve with an advisory speed of 65km/h as per Austroad Standards, however is not signposted currently with an advisory speed.

This item was presented to Traffic Committee and Council in July 2018 with the following two options;

1. Leave the 50km/h zone as per current location however install pre-advisory 50km/h ahead signs as per standards
2. Move the 50km/h speed zone signs 190 metres to the east before the curve as shown in image 1. Pre-advisory 50km/h signs would still need installing as per standards also.

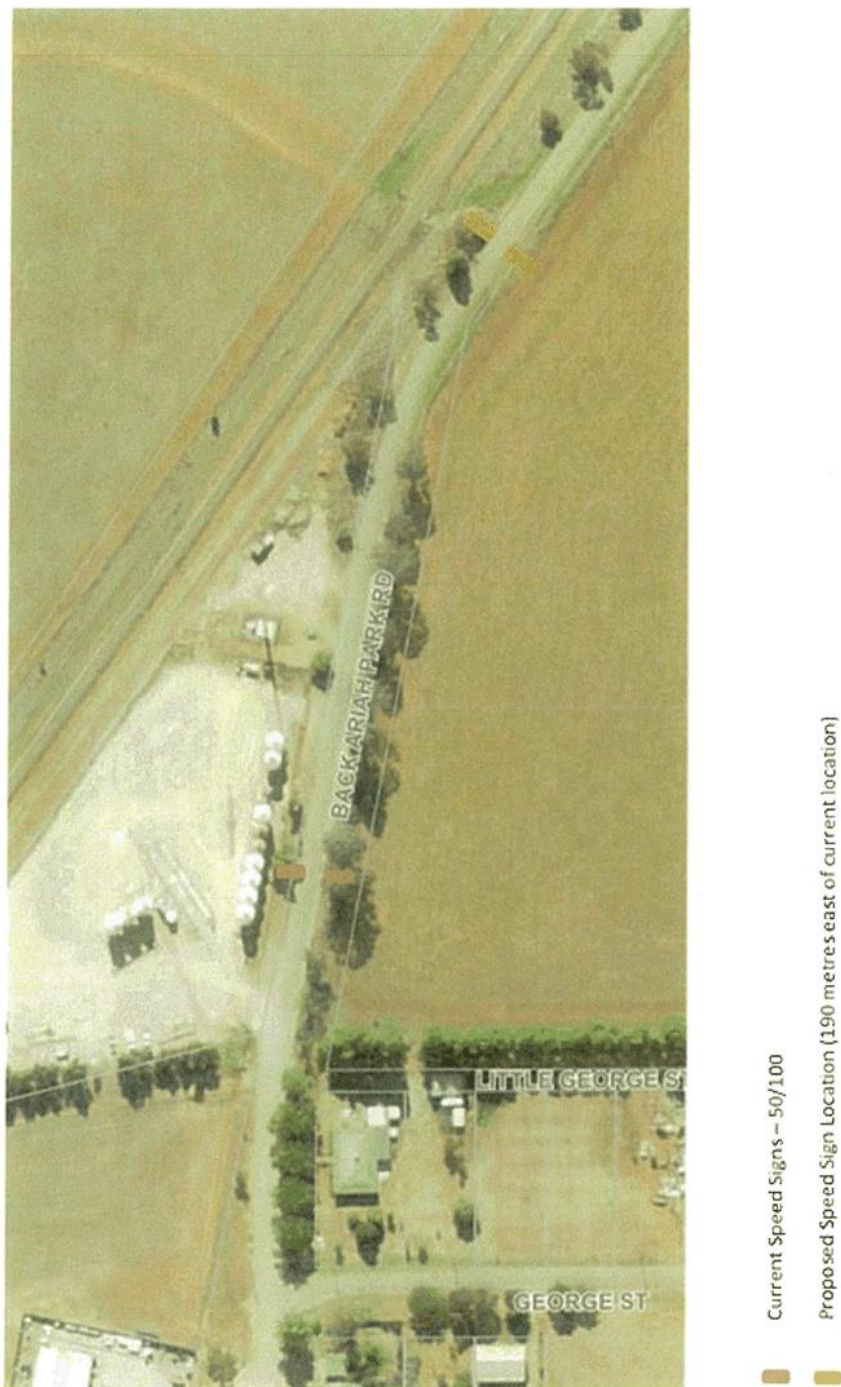


Image 1 – Layout Plan

RECOMMENDATION BY TRAFFIC COMMITTEE (July 2018)**COMMITTEE RESOLUTION 11/2018**Moved: Mr ~~Faz Hogue~~

Seconded: Constable Chris Young

Committee resolved to recommend to Council to adopt option 1.

CARRIED**RECOMMENDATION BY COUNCIL (July 2018) – FINAL RECOMMENDATION**

Following the committee resolution councils decision was for RMS to still review the possibility of extending the 50km/h speed zone 190 metres further to the east as per Option 2 originally proposed.

Could RMS please carry out a speed zone review as per Image 1 and option 2 with findings to be presented back to council.

Local Traffic Committee Concurrence: Yes / ~~No~~ / NR

Design Complete: ~~Yes~~ / ~~No~~ / NR

Estimated Cost: \$790 (100% Council Funds)

Comments & Background Information:

As detailed in proposal details.

Project Proposal Completed By: Alex Dahlenburg
Signature: 

Date: 30/08/2018**Title:** Senior Engineering Technical Officer**Phone Number:** (02) 6980 1113

Project Proposal Reviewed By: Rob Fisher
Signature: 

Date: 30/08/2018**Title:** Engineering Technical Services Manager**Phone Number:** (02) 6980 1107

3.2 KITCHENER ROAD/POLARIS STREET INTERSECTION

File Number: REP21/911

Author: Engineering Technical Officer

Authoriser: Manager Engineering Works

Attachments: 1. Austroads Guide to Road Design - Part 4a
2. Austroads Guide to Road Design - Part 3

REPORT

At the March 2021 Roads Hierarchy Meeting it was resolved that a review of the Polaris St/Kitchener Rd intersection be carried out. As a result, the site distance has been audited against the standards stipulated in the *Austroads Guide to Road Design Part 4a: Unsignalised and Signalised Intersections*. A copy of the relevant section is attached to this report.

In accordance with figure 3.2 of the *Austroads Guide – Part 4a*, the intersection site distance for cars was calculated as per the below diagrams:



Longitudinal section – driver on major road



Longitudinal section – driver on side road

Table 3.2 in *Austroads Guide - Part 4a* gives a summary of the minimum standards for safe intersection site distance (SISD). The figures in the table have been determined by using recommended values from *Austroads Guide - Part 3 Geometric Design* for the coefficient of deceleration (d) and driver reaction time (R_T). This section has also been attached and the relevant sections marked for reference.

Table 3.2 indicates that the SISD for this particular intersection is 97m. However, grade corrections must be applied as per Table 3.3. In this instance there is an upgrade of approximately 5% on the western side of the intersection, which requires a correction of -4m and there is an upgrade of approximately 1% on the eastern side, which requires a correction of -1m. It should be noted that corrected sight distances should be rounded up to the nearest 5m. Therefore, based on the above information, the amended SISD is 95m from both approaches.

As per the site distance listed in the longitudinal section site maps, the intersection is within specification.

COMMITTEE RESOLUTION 13/2021

Moved: Cr Rick Firman

Seconded: Senior Constable Chris Young

That the Committee resolved to recommend to Council that no action be taken as the Polaris St/ Kitchener Rd intersection is within specification as defined in the relevant Austroads Guides.

AND FURTHER

That the intersection continues to be closely monitored, given indication of further development in the area.

CARRIED

Report by Amanda Colwill

Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections

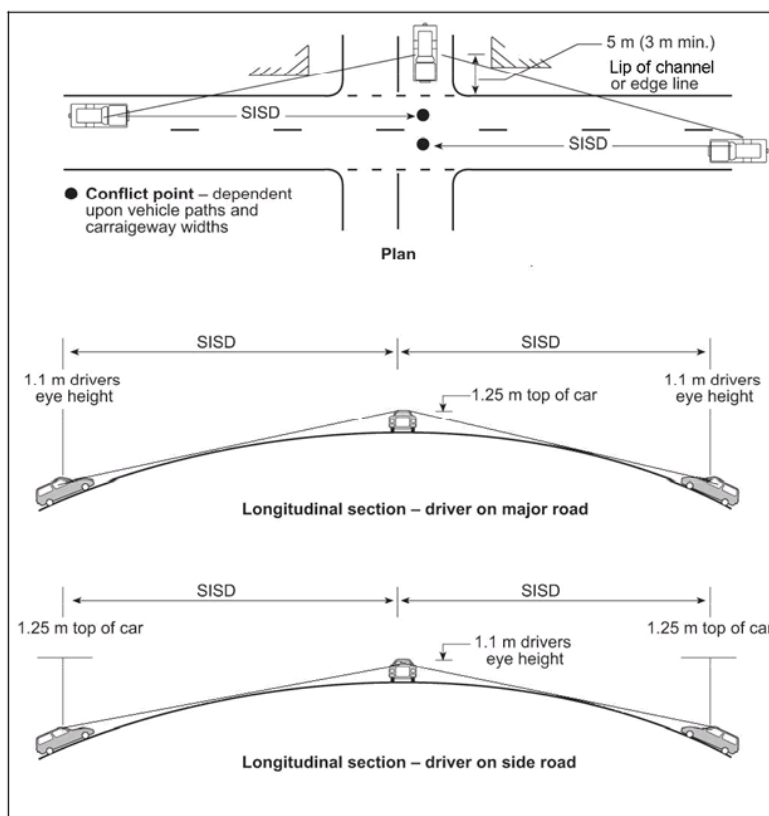


Figure 3.2: Safe intersection sight distance (SISD)

Equation 2 provides the formula for SISD.

$$SISD = \frac{D_r \times V}{3.6} + \frac{V^2}{254 \times (d + 0.01 \times a)} \quad 2$$

where:

- SISD = safe intersection sight distance (m)
- DT = decision time (s) = observation time (3 s) + reaction time (s): refer to the Guide to Road Design – Part 3: Geometric Design (Austroads 2009a) for a guide to values
- V = operating (85th percentile) speed (km/h)
- d = coefficient of deceleration – refer to Table 3.2 and the Guide to Road Design – Part 3: Geometric Design (Austroads 2009a) for a guide to values
- a = longitudinal grade in % (in direction of travel: positive for uphill grade, negative for downhill grade).

Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections

Table 3.2: Safe intersection sight distance (SISD) and corresponding minimum crest vertical curve size for sealed roads (S<L)

Design speed (km/h)	Based on safe intersection sight distance for cars ¹ h ₁ = 1.1; h ₂ = 1.25, d = 0.362; Observation time = 3 s					
	R _T = 1.5s ³		R _T = 2.0s		R _T = 2.5s	
	SISD (m)	K	SISD (m)	K	SISD (m)	K
40	67	4.9	73	6	-	-
50	90	8.6	97	10	-	-
60	114	14	123	16	-	-
70	141	22	151	25	-	-
80	170	31	181	35	-	-
90	201	43	214	49	226	55
100	234	59	248	66	262	74
110	-	-	285	87	300	97
120	-	-	324	112	341	124
130	-	-	365	143	383	157
Minimum SISD capability provided by the crest vertical curve size ⁴	Car at night ⁵	d = 0.46, h ₁ = 0.65 m, h ₂ = 1.25 m, observation time = 2.6 s. d = 0.46, h ₁ = 1.1 m, h ₂ = 0.75 m, observation time = 2.5 s.				
	Truck	d = 0.24, h ₁ = 2.4 m, h ₂ = 1.25 m, observation time = 3.0 s.				
	Truck at night ⁵	d = 0.29, h ₁ = 1.05 m, h ₂ = 1.25m, observation time = 1.8 s. d = 0.29, h ₁ = 2.4m, h ₂ = 0.75m, observation time = 3.0s.				

1. If the average grade over the braking length is not zero, calculate the safe intersection sight distance (SISD) values using the correction factors in Table 3.3 (or use Equation 2) by applying the average grade over the braking length.
2. A coefficient of deceleration of greater than 0.36 is not provided in this table. The provision of SISD requires more conservative values than for other sight distance models (e.g. the stopping sight distance model allows values up to 0.46 in constrained situations). This is because there is a much higher likelihood of colliding with hazards at intersections (that is, other vehicles). Comparatively, there is a relatively low risk of hitting a small object on the road (the stopping sight distance model).
3. A 1.5 s reaction time is only to be used in constrained situations where drivers will be alert. Typical situations are given in Table 4.2 of the *Guide to Road Design – Part 3: Geometric Design (Austroads 2009a)*. The general minimum reaction time is 2 s.
4. These check cases assume the same combination of design speed and reaction time as those listed in the table, except that the 120 km/h and 130 km/h speeds are not used for the truck cases.
5. Many of the sight distances corresponding to the minimum crest size are greater than the range of most headlights (that is, 120–150m). In addition, tighter horizontal curvature will cause the light beam to shine off the pavement (assuming 3 degrees lateral spread each way).

Notes:

To determine SISD for trucks around horizontal curves, use Equation 2 with an observation time of 2.5 s.

Combinations of design speed and reaction times not shown in this table are generally not used.

Guide to Road Design – Part 4A: Unsignalised and Signalised Intersections

Table 3.3: Grade corrections to ASD and SISD (cars)

Design speed (major road) (km/h)	Correction (m)							
	Upgrade				Downgrade			
	2%	4%	6%	8%	2%	4%	6%	8%
40	-1	-2	-2	-3	1	2	3	5
50	-1	-3	-4	-5	2	3	5	8
60	-2	-4	-6	-7	2	5	8	11
70	-3	-5	-8	-10	3	7	11	15
80	-4	-7	-10	-13	4	9	14	20
90	-5	-9	-13	-16	5	11	18	25
100	-6	-11	-16	-20	6	14	22	31
110	-7	-13	-19	-24	8	17	26	38
120	-8	-16	-22	-29	9	20	31	45
130	-10	-18	-26	-34	11	23	37	53

Note: Corrected sight distances should be rounded up to the nearest 5 m.

The SISD model should also be applied to the following cases to ensure that adequate visibility is provided between:

- vehicles approaching on the major road and vehicles turning right from the major road for BAR turn treatments (i.e. no right-turn lane provided, Figure 4.1). This is a similar requirement to the line of sight required between approaching major road vehicles and a stalled vehicle turning right from the minor road at all types of right-turn treatments.
- vehicles turning right from the major road and oncoming major road vehicles at all types of right-turn treatments, including those on divided roads.

The ability to achieve SISD in these cases could be influenced by the horizontal alignment, the vertical alignment, or a combined horizontal and vertical alignment. Figure 3.3 shows the application of the SISD model to an intersection on the outside of a horizontal curve.

GUIDE TO ROAD DESIGN PART 3: GEOMETRIC DESIGN

Table 5.2 provides guidance for the use of three driver reaction times (1.5, 2.0 and 2.5 seconds) to be considered in the design process. It is desirable for designers to adopt a reaction time of 2.5 seconds for the geometric design of all roads. Where a lesser value is contemplated, designers need to consider the appropriateness of that value based on the expected road conditions and typical use listed below.

Designers shall also consult specific road authority guidance (where available) regarding use of 1.5 and 2.0-second reaction time, as approval from the responsible authority within that road authority may be required.

Table 5.2: Driver reaction times

Reaction time R_T (s)	Typical road conditions	Typical use
2.5	<ul style="list-style-type: none"> Unalerted driving conditions due to the road only having isolated geometric features to maintain driver interest Areas with high driver workload/complex decisions High speed roads with long distances between towns 	Absolute minimum value for high speed roads with unalerted driving conditions. General minimum value for: <ul style="list-style-type: none"> high speed rural freeways high speed rural intersections isolated alignment features
2.0	<ul style="list-style-type: none"> Higher speed urban areas Few intersections Alerted driving situations in rural areas High speed roads in urban areas comprising numerous intersections or interchanges where the majority of driver trips are of relatively short length. Tunnels with operating speed ≥ 90 km/h. 	Absolute minimum value for the road conditions listed in this row. General minimum value for most road types, including those with alert driving conditions.
1.5 ⁽¹⁾	Alert driving conditions e.g.: <ul style="list-style-type: none"> high expectancy of stopping due to traffic signals consistently tight alignments for example, mountainous roads restricted low speed urban areas built-up areas – high traffic volumes interchange ramps when sighting over or around barriers tunnels with operating speed ≤ 90 km/h. 	Absolute minimum value. Only used in very constrained situations where drivers will be alert. Can be considered only where the maximum operating speed is ≤ 90 km/h. Should not be used where other design minima have been used.

1. A reaction time of 1.5 s cannot be used in Western Australia.

Notes: The driver reaction times are representative for cars at the 85th percentile speed and for heavy vehicles. The deceleration rates for heavy vehicles cover the inherent delay times in the air braking systems for these vehicles.

The above times typically afford an extra 0.5 s to 1.0 s reaction time to drivers who have to stop from the mean free speed. It is considered, for example, that the mean free speed is more representative of the speed travelled by older drivers.

Commentary 12 discusses the degree to which the reaction times given in this table are representative of driving conditions.

5.2.3 Longitudinal Deceleration

Longitudinal deceleration is the measure of the longitudinal friction between the vehicle tyres and the road surface. It depends on factors such as the speed of the vehicle, the tyre condition and pressure, the type of road surface and its condition, including whether it is wet or dry.

Recommended values for the coefficient of deceleration for bituminous and concrete surfaces are shown in Table 5.3.

GUIDE TO ROAD DESIGN PART 3: GEOMETRIC DESIGN

A range of longitudinal deceleration values is provided for use in the tables relating to Stopping Sight Distance for Cars (Table 5.4) and Minimum size crest vertical curves (Table 8.7). For most urban and rural road types, designers should adopt a longitudinal coefficient of deceleration, $d = 0.36$. Adoption of the design values using the longitudinal coefficient of deceleration, $d = 0.46$, should only be used in very constrained locations on low volume and less important roads, as noted in Table 5.3.

Unsealed road surfaces are highly variable and very little research has been undertaken to quantify friction coefficients under various climatic conditions. Designers should refer to the *Unsealed Roads Manual, Guidelines to Good Practice 3rd Edition* (Giummarra 2009) for detailed information regarding designing for unsealed roads. The values listed in Table 5.3 may be used for the design of unsealed roads but designers will need to make allowance for reductions in friction factor depending on the type of material on the surface, the moisture environment and vehicle types. These factors, in combination with the likely operating speeds for the conditions may have an impact on the sight distance required.

Table 5.3: Design domain for coefficient of deceleration

Vehicle type	Coefficient of deceleration (d)	Driver/road capability	Typical use
	0.61 ⁽¹⁾	Braking on dry, sealed roads.	Specific applications where the normal stopping sight distance criteria applied to horizontal curves produce excessive lateral offsets to roadside barriers/structures – refer Section 5.5 (used in conjunction with supplementary manoeuvre capability).
Cars ⁽²⁾	0.46 ⁽¹⁾	Mean value for braking on wet, sealed roads for a hazard. Maximum values when decelerating at an intersection.	Absolute maximum value for stopping sight distance. Only to be used in constrained locations, typically on: <ul style="list-style-type: none"> lower volume roads less important roads mountainous roads lower speed urban roads sighting over or around barriers tunnels.
	0.36	About a 90th percentile value for braking on wet, sealed roads. Maximum value allowed for deceleration lanes at intersections.	Desirable maximum value for stopping sight distance for most urban and rural road types, and level crossings.
	0.26	Comfortable deceleration on sealed roads. Normal driving event.	Desirable maximum value for stopping sight distance for major highways, freeways and for deceleration in turn lanes at intersections. Maximum value for horizontal curve perception sight distance.
	0.27	Braking on unsealed roads	Stopping sight distance on unsealed roads. This value is very dependent on the surface material and should be verified where possible.
Trucks	0.29 ⁽¹⁾	Braking by single unit trucks, semi-trailers and B-doubles on dry, sealed roads. Minimum value required by vehicle standards regulations.	Maximum value for truck stopping sight distance for most urban and rural road types, and level crossings.
Buses	0.15		Desirable braking to ensure passenger comfort approaching a bus stop.

Austroads 2009

— 103 —

4 BUSINESS WITHOUT NOTICE**1. CR SMITH**

Raised a resident's concern regarding lack of speed compliance on the western end of Britannia Street (unsealed section). In particular staff commuting to and from the factory located on Oak Street.

Police will monitor compliance.

2. CR FIRMAN

Requested progress on the Vesper/Parkes intersection investigations.

Engineering Department advised that consultation letters were issued to impacted residents, a couple of responses received all in favour of the proposal. Further investigation yet to be carried out.

Advised that the 'Look Left/Look Right' stencils require renewal as they are quite faded.

Engineering Department advised that it would be forwarded to the Road Safety Officer to review.

5 CLOSE MEETING

The Meeting closed at 9:29am.

This is the minutes of the Traffic Committee meeting held on Tuesday 10 August 2021.

.....
GENERAL MANAGER

.....
CHAIRMAN

6.2 MINUTES OF THE ACCESS & EQUITY COMMITTEE MEETING HELD ON 10 AUGUST 2021**File Number:** REP21/995**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Access & Equity Committee Meeting held on 10 August 2021**RESOLUTION 227/2021**

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

It was resolved that the reports be received.

CARRIED**RESOLUTION 228/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the Council

1. Write to school principals, community centre, clergy and doctors seeking referrals to the program as an ongoing opportunity.
2. Advise that the assistance will provide discounted access, depending on individual financial needs.
3. Agree in principle up to \$2K out of the local assistance fund be available to the program.
4. Councillor and Staff Representatives of the Access and Equity Committee will decide on applications via email and report to be presented to the next meeting of Access and Equity committee.

CARRIED**RESOLUTION 229/2021**

Moved: Cr Claire McLaren

Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 10 August 2021

Time: 11:00am

Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Access & Equity Committee Meeting

10 August 2021

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**MINUTES OF TEMORA SHIRE COUNCIL
ACCESS & EQUITY COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 10 AUGUST 2021 AT 11:00AM**

PRESENT: Disability Representative Michael Floyd, Community Rep Jane Sanders, Cr Claire McLaren, Cr Dale Wiencke, Temora Community Centre Deb Patterson, Cr Max Oliver (Observer), Cr Ken Smith (Observer)

IN ATTENDANCE: Kris Dunstan (Director of Environmental Services)(Chair), Sheree Axtell (Pinnacle Services), Robert Fisher (Manager Engineering Works), Claire Golder (Town Planner), Elizabeth Smith (Director Administration & Finance)

1 OPEN MEETING

11:00am

2 APOLOGIES

COMMITTEE RESOLUTION 6/2021

Moved: Cr Dale Wiencke

Seconded: Cr Claire McLaren

That apologies from Community Representative Kristy Wallace be received and accepted.

CARRIED

3 REPORTS**3.1 APPOINTMENT OF NEW SECRETARY**

File Number: REP21/644
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Members of the Committee may be aware that Belinda Bushell resigned from Temora Shire Council at the end of March 2021. One of Belinda's many roles at Council was secretary of the Access and Equity Committee. With Belinda's resignation, this Committee will need to appoint a new secretary.

COMMITTEE RESOLUTION 7/2021

Moved: Cr Dale Wiencke
Seconded: Temora Community Centre Deb Patterson

The Committee resolved to recommend to Council that Claire Golder is appointed as the new secretary to the Access and Equity Committee.

CARRIED

Report by Claire Golder

3.2 ACCESSIBLE PARKING SPACES AT THE TEMORA HEATED POOL

File Number: REP21/652
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

The Committee will recall that at their November 2020 meeting, the Committee considered a report in relation to the provision of new accessible parking spaces to be located at the rear of the Temora Heated Pool.

The Committee is advised that Council staff have applied for funding under the NSW Government's Community Building Partnership Fund to deliver this project. Council will be advised of the outcome of their application in November 2021.

Council has also identified the funding of this project under the Federal Government's Local Roads and Community Infrastructure Fund for 2022. This funding will be available from January 2022.

COMMITTEE RESOLUTION 8/2021

Moved: Cr Dale Wiencke
Seconded: Temora Community Centre Deb Patterson

It was resolved that the Committee recommend to Council to note the report.

CARRIED

3.3 LOCAL ACCESS ASSISTANCE FUND

File Number: REP21/653
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

At the February Access and Equity Committee Meeting, the Committee resolved to recommend:

That Council considers the Temora Shire Council Local Access Assistance Fund in the upcoming budgeting process with the proposed budgeting allocation to be increased to \$10,000 per annual financial year

AND FURTHER

That the maximum level of funding per project be increased to \$2,000 (this can be at the discretion of the Access & Equity Committee in regard to the level of usability and significance of the project).

The report was considered, and the resolution was adopted at the February Council Meeting.

At the May Council Meeting, Councillors included the allocation of \$10,000 to the Local Access Assistance Fund in the Council budget.

Council will promote awareness of the fund through the local newspaper, local radio, Council's social media, Narraburra News and Council's website to encourage participation.

COMMITTEE RESOLUTION 9/2021

Moved: Cr Claire McLaren
Seconded: Cr Dale Wiencke

It was resolved that the Committee recommend to Council to note the report and commence promotion of the fund online, with an online form.

CARRIED

3.4 HOSKINS STREET UPGRADE

File Number: REP21/654
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

At the February Access and Equity Committee Meeting, the Committee considered a report in relation to Hoskins Street – new pedestrian accesses. Following this meeting, a new pedestrian refuge crossing has been installed near the intersection of Hoskins Street and Parkes Street.

However, following a resolution by Council at their February Meeting, plans for a pedestrian refuge crossing near the intersection of Hoskins Street and Victoria Street were put on hold, pending the preparation of an overall Hoskins Street Upgrade Plan. This plan will provide Council with high, medium and low-cost options for the upgrade of Hoskins Street pedestrian areas between Polaris Street and Parkes Street, and between Victoria Street and Britannia Street.

The concept plans were considered by the Assets and Operations Committee Meeting at their June Meeting and subsequently considered at the June Council Meeting. At this meeting the resolution of Council was as follows:

Moved that in response to report REP21/490 Council proceed with costings on the low cost option design for the northern block and re visit the design for southern block to consider parking, street lights and trees.

AND FURTHER

That both blocks include soft landscaping and that Council investigate options for pedestrian refuges.

Council officers will provide an updated version of the plans in response to feedback, once additional design work is completed.

COMMITTEE RESOLUTION 10/2021

Moved: Temora Community Centre Deb Patterson
Seconded: Cr Dale Wiencke

It was resolved that the Committee recommend to Council to

1. Note the report and
2. That the Access and Equity Committee be consulted in relation to the draft Hoskins Street Upgrade Plans, once they are available.

CARRIED

Report by Claire Golder

3.5 TEMORA LIBRARY UPGRADE

File Number: REP21/655
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Committee members may be aware that upgrade works at the Temora Library are currently underway. These upgrades will provide the library with an outdoor reading room, accessible ramp access to the training room, as well as accessible toilets. These works are due to be completed by December 2021.

COMMITTEE RESOLUTION 11/2021

Moved: Cr Claire McLaren
Seconded: Temora Community Centre Deb Patterson

It was resolved that the Committee recommend to Council to note the report.

CARRIED

Report by Claire Golder

3.6 COUNCIL SECTION 355 COMMITTEES

File Number: REP21/656
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: 1. Terms of Reference

REPORT

The Committee is informed that following a review of Council's Section 355 Committees, the Access and Equity Committee is designated as an Advisory Committee of Council. A copy of the terms of reference of the Committee are attached. The conditions of the terms of reference must be adhered to, including objectives, membership and delegations. A Guidebook for Section 355 Committee and a Council Code of Conduct is available. Training for Committee members about these matters will be available.

COMMITTEE RESOLUTION 12/2021

Moved: Cr Dale Wiencke
Seconded: Disability Representative Michael Floyd

It was resolved that the Committee recommend to Council to note the report.

CARRIED

Terms of Reference

A1 - ACCESS AND EQUITY COMMITTEE

- 1. Name**
The Committee shall be known as the Temora Shire Council **Access and Equity Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**
The Committee was established by Council resolution No. 591/2017 on 21 December 2017
- 3. Objectives of the Committee**
 - To advocate on behalf of people with a disability, older people and parents with infants
 - To promote wellbeing and a sense of belonging for the above residents by raising awareness of issues that they may face
 - To ensure services and facilities in the community are accessible to all residents (within reason and with regard to regional and rural limitation)
- 4. Term of the Committee**
The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.
- 5. Delegations**
The committee may undertake the following delegations
 - *Authority to apply for grants to undertake the functions of the committee (subsequent to Council approval)*
 - *Elect subcommittees to review activities subject to ratification by the Committee*
- 6. Membership**
The Council have resolved to set the membership of the committee at 9, being 6 community members and 3 Council delegates and 5 Staff (advisory). The Chairperson is to be elected by the committee
- 7. Term of Office**
The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.
- 8. Meetings of the Committee**
It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.

9. Quorum

A quorum for all meetings shall be, 50% plus one of the current committee (voting) , who must remain for the duration of the meeting.

10. Voting

Each committee member (non advisory) shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.

11. Variation of the Committee Constitution or Charter (if applicable)

If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.

3.7 UPDATE ON PEDESTRIAN ACCESS AND MOBILITY PLAN

File Number: REP21/657
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Following on from the consideration by the Committee of the Pedestrian Access and Mobility Plan (PAMP) at their February Meeting, the Committee is advised that the following projects have been identified for delivery by Council in the 2021/2022 financial year in their draft budget workshop:

- Asquith Street Footpath, Seg 1 (west side Anzac St to Loftus St)
- DeBoos/Polaris Street Kerb Ramp
- Anzac/Aurora Kerb Ramp & Footpath
- Harrison Street, Aria Park (Preschool connection to existing footpath)
- Reid Street, Seg 5 (East side 240m, School to Pool)

The design of the Town Hall Footpath and kerb and gutter upgrade has been also identified as a project within the 2021/2022 budget.

The draft budget will be placed on public exhibition prior to adoption by Council.

Within the draft Delivery Plan, the following projects have been identified over the following three financial years. These projects are tentative and subject to change depending on available funds within Council's budget and/or co-contribution grant funding.

2022/23

- Victoria Street, Seg 8 renewal (South 30m of 2m path at service station entrance)
- Britannia Street, Seg 11 renewal (South 60m x 3.6, intersection Hoskins and Britannia)
- Gallipoli Street/Loftus Street Kerb ramp (concurrent with cycleway)
- Anzac Street, Seg 3 (North side 60m George Street to Gloucester Street)
- Asquith Street, Seg 2 (West side Polaris Street to Anzac Street)
- Gloucester Street, Seg 1 (West side 220m, Anzac Street to Polaris Street)
- Aurora Street Pedestrian Facility (Refuge and Pram Ramps)

2023/24

- Commence delivery of Hoskins Street upgrade (may be subject to grant funding co-contribution)
- Hoskins Street Seg 5 & 6 footpath resealing
- De Boos Street, Seg 2 (West side 200m, Polaris Street to Parkes Street)
- Polaris Street, Seg 5 (South side 230m from rail crossing to Crowley Street incl. kerb ramps and link to existing path)

2024/25

- De Boos Street, Seg 1 renewal (East and West 360m, Grey Street to Polaris Street)
- Gallipoli Street, Seg 3 (West side 210m, Victoria Street to Britannia Street)
- Gardner Street, Seg 1 & 2 (West side 200m, Loftus Street to Victoria Street)

COMMITTEE RESOLUTION 13/2021

Moved: Cr Dale Wiencke

Seconded: Temora Community Centre Deb Patterson

It was resolved that the Committee recommend to Council to

1. Note the report and
2. Provide any comments on the proposed footpath projects.

CARRIED

Report by Claire Golder

3.8 UPDATE FROM GUIDE DOGS AUSTRALIA VISIT

File Number: REP21/658
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Following the February Access and Equity Committee Meeting, Council officers met with representatives from Guide Dogs Australia, who provided a general inspection of Hoskins Street and surrounds. A summary of the comments received is as follows:

- Main Street Tactile Indicators – Rectification to existing non-compliant tactile indicators (pending maintenance main street funds allow within this financial year – if no allowable funds to be allocated within 2021/22 maintenance funds) – Once funds confirmed a Works Order is to be completed. Note: The required dimensions to make complaint is 600mm deep (2 rows) at a min 1.8m wide with a 300mm offset from the roadway.
- Review of the PAMPS regarding the intersection at Loftus and De Boos Street and too the relevance of heritage bricks. If this intersection is not top priority review and reschedule shall the plan allow.
- Tactile Indicators for School Bus Stops – Council to liaise with Bus Drivers to review the best locations at each school’s pickup/drop off site. Prioritise and allocate budgetary funds for this program in future budget
- Tactile Indicators for Community Bus Stops – Council to liaise with Countrylink for best locations. Also, consider contrast painting of poles or shelters. Prioritise and allocate budgetary funds for this program in future budget.
- Review Pedestal Objects within the Main Street – the pedestal objects include and are not limited to: light poles, hand rails, public telephone – appropriate contrasting elements i.e. yellow strips and directional tactile indicators to be installed. Report to future budget or include in maintenance funds.
- Review – Footpath & Dining Policy from other Councils (predominantly Albury City Council). Assess how Temora Shire Council could implement these changes noted throughout the walking meeting.
- Staff/Personnel to enrol in an Access Course through Access Institute of Australia – Cert IV or V.
- Receive update on existing Works Request for Handrail at Town Hall stairs
- Works Order for contrasting nosing strips to be installed to stairs at Town Hall. – Review Town Hall Maintenance Funds for 20/21 and 21/22
- Public Amenities, future toilets upgrades, maintenance to existing to include the contrasting of disabled toilet seats and backrests
- Investigation/possible removal of those barrier boards on either side of the central pedestrian crossing.

- Conduct an audit of the main street area, and the main Council facilities ie. Town Hall, Council office, Library etc.

Council officers held an additional meeting with representatives of Guide Dogs Australia regarding installation of tactile ground surface indicators at the St Anne's School bus stop, as well as general discussion about vision barriers in the Temora CBD. The outcome of this discussion was:

- Learning Support Officer from St Anne's School to liaise with Council staff to arrange purchase and installation of tactile ground surface indicators to match those to be installed at the school. Council to paint footpath surface in contrasting colour to provide indicator path, in accordance with Australian Standard.

COMMITTEE RESOLUTION 14/2021

Moved: Cr Claire McLaren

Seconded: Temora Community Centre Deb Patterson

It was resolved that the Committee recommend to Council to

1. Note the report and
2. Council officers consider improvements to vision accessibility in Hoskins Street, adjoining streets and major pedestrian crossings, as funding allows.
3. Consult with affected residents in relation to their needs into the future

And Further

That we form a subcommittee to develop a masterplan to improve accessibility and investigate training for Access & Equity Committee including assistance potential from Sister City Council.

CARRIED

Report by Claire Golder

3.9 CONCESSIONAL POOL MEMBERSHIPS

File Number: REP21/897
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

At the July Council Meeting, Councillors considered a notice of motion as follows:

Notice of Motion

That the Access & Equity Committee be authorised to receive applications for up to 10 concessional family or individual pool membership per year on a needs basis as appropriate, and to forward their recommendation to Council for endorsement.

Following this notice of motion, Council made the following resolution:

That Council accept the report and a report is presented to the Access and Equity Committee meeting in August 2021 regarding applications.

Table 1 shows the current membership fees for the Temora Recreation Centre Pool and the Aria Park Swimming Pool. Note that summer membership is from October-March and includes access to the outdoor pool and indoor heated pool during Recreation Centre opening hours 10:30am – 6:00pm/6:30pm. Annual membership includes access to the indoor pool all year 5:30am – 10:00pm and to the outdoor pool during summer opening hours and early morning lap swimming. A swipe card is provided for after-hours access.

Facility	Type of membership	Cost (incl GST)
Temora Recreation Centre	Summer membership – Adult	\$130
	Summer membership – Child/Concession	\$105
	Summer membership – Family	\$290
	Annual membership - Adult	\$275
	Annual membership – Child/concession	\$220
	Annual membership - Family	\$605
Aria Park Swimming Pool	Summer membership - Adult	\$95
	Summer membership - Child/concession	\$65
	Summer membership – Family	\$165

Table 1: Current pool membership fees 2021/22

At the meeting it was acknowledged that there would be limited cost to Council, as it would be expected that currently the residents who may be considered for provision of a concessional membership would not currently pay for membership. However, they may pay for casual admission, which is, in Temora, \$5/adult, \$4/child, \$15/family, \$2.50/school swimming, \$2/spectator child and \$0/ child under 1. In Arian Park the casual admission fees are \$4/adult, \$2.50/child, \$13/family and \$1 non swimmer.

COMMITTEE RECOMMENDATION

Moved: Cr Claire McLaren

Seconded: Cr Dale Wiencke

It was resolved that the Committee recommend to Council to

1. Write to school principals, community centre and doctors seeking nominations to the program as an ongoing opportunity.
2. Advise that the assistance will provide discounted access, depending on individual financial needs.
3. Agree in principle up to \$2K out of the local assistance fund be available to the program.
4. A executive meeting will decide on applications via email and report to be presented to the next meeting of Access and Equity committee.

Report by Claire Golder

4 BUSINESS WITHOUT NOTICE**1. CR SMITH**

Advised people using gophers are unable to access town hall using ramp.

Director of Environmental Services to inspect site with Cr Smith.

2. CR WIENCKE

Advised access to Hong Kong restaurant is an issue. Ramp is on their property and is difficult to alter.

3. MANAGER ENGINEERING WORKS

Advised access to Aria Park post office is a problem. Council's role is only where there is an upgrade of a building.

Next meeting Tuesday 9 November 2021 at 11:00am.

5 CLOSE MEETING

The Meeting closed at 12:04pm.

This is the minutes of the Access & Equity Committee meeting held on Tuesday 10 August 2021.

.....
GENERAL MANAGER

.....
CHAIRMAN

**6.3 MINUTES OF THE ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD ON 10 AUGUST 2021****File Number:** REP21/996**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Economic Development and Visitations Committee
Meeting held on 10 August 2021**RESOLUTION 230/2021**

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

It was resolved that the reports be received.

CARRIED**RESOLUTION 231/2021**

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 10 August 2021
Time: 12:10PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Economic Development and Visitations Committee Meeting

10 August 2021

Order of Business

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**MINUTES OF TEMORA SHIRE COUNCIL
ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 10 AUGUST 2021 AT 12:10PM**

PRESENT: Cr Rick Firman (Mayor) (Chair), Cr Nigel Judd, Cr Claire McLaren, Cr Graham Sinclair (Deputy Mayor), Cr Kenneth Smith, Cr Dale Wiencke, Cr Max Oliver (Observer)

IN ATTENDANCE: Craig Sinclair (Economic Development Manager), Elizabeth Smith (Director of Administration & Finance)(arrived at 1:00pm), Claire Golder (Town Planner), Kris Dunstan (Director of Environmental Services)

1 OPEN MEETING

12:10pm

2 APOLOGIES

COMMITTEE RESOLUTION 25/2021

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

That apologies from Cr Dennis Sleight be received and accepted.

CARRIED

3 REPORTS**3.1 NSW GROWING REGIONS OF WELCOME & WELCOMING CITIES****File Number:** REP21/972**Author:** Economic Development**Authoriser:** Director of Administration & Finance**Attachments:**

1. NSW GROW project timeline - July 2021
2. GROW Riverina Taskforce Members
3. GROW Welcoming Cities - Local Facilitator Project Overview
4. Welcoming Cities Membership Proposal

REPORT

In 2019, Council formed a committee called Embrace Temora with the purpose of assisting new Australians to resettle in Temora Shire. The program was part of wider pilot program lead by Multicultural NSW with partners across the Riverina Murray to address workforce shortages by matching skilled migrant workers in metropolitan areas with employers in the region. The program was put on hold due to COVID and the uncertainty of the impact the pandemic would have on economic growth.

It became evident early in 2021 that the economy was continuing to grow and that employers in the Riverina Murray were finding it increasingly difficult to secure skilled labour. Multicultural NSW recommenced the program and began the process of forming the governance structures to support what has become known as GROW – Growing Regions of Welcome.

The Economic Development Manager has worked as part of a wider group of stakeholders to help inform the design of the program and governance structure. More recently the EDM was selected to be part of the Riverina Taskforce. The various organisations involved in delivering the GROW program are:

- Regional Development Australia Riverina – NSW GROW's Riverina Backbone Coordinator organisation
- Australian Red Cross – NSW GROW's Western Sydney Regional Employment Hub and Murray Backbone Coordinator organisation
- Collaboration for Impact – NSW GROW's Collective Impact and Evaluation Specialists

GROW Welcoming Cities Project – Local Facilitator

As part of the GROW program, Council resolved in 2020 to take part in a project to use a \$10,000 grant from Multicultural NSW to employ a researcher, known as a Local Facilitator. The Local Facilitator would be engaged for 12 weeks to undertake a deep-dive analysis of Temora Shire to help benchmark our readiness to welcome and retain newcomers from migrant backgrounds. The program was put on hold but is now ready to commence from the start of September.

Please see the attached program outline for more information of what is involved.

Multicultural NSW have engaged Welcome Cities Australia to oversee the project. They will provide the framework for the Local Facilitators to ensure consistency and quality research. Council's role is to recruit the contractor and auspice the grant funding.

Welcoming Cities Membership

Separate to, but in support of the GROW program, is Welcoming Cities membership. Welcoming Cities is a national network of cities, shires, towns and municipalities who are committed to an Australia where everyone can belong and participate in social, cultural, economic and civic life. Welcoming Cities was established in recognition that local councils understand the complexity and diversity of their communities and can play an important role creating welcoming communities as brokers and leaders within their community.

Further information about Welcoming Cities and the benefits of being a member are attached. Membership of Welcoming Cities is not a requirement of the GROW program.

Should Council take up membership of the program, the broad steps are as follows:

1. Communicate Welcome

The development of messaging and communications highlighting Council's commitment to the Welcoming Cities network.

2. Plan for Welcome

Council would consider existing policies and practices that embed welcoming and inclusion across all areas. Where appropriate, the Council would also identify further cultural diversity and inclusion strategies that value social, economic, and civic participation for all people. We can walk alongside Council in that process and connect you with other Councils who can also assist you in that journey. We would also support Council to consider the resource - Planning for Welcoming & Inclusive Communities: Guidelines for regional growth

3. Build Welcome

The Council can consider and benchmark their policies and practices against the Welcoming Cities Standard. This would be further down the track, once a clear plan was in place and Council was comfortable with the Welcoming Cities Standard.

4. Sustain Welcome

Reporting and data is captured to track social cohesion and socioeconomic indicators over time. If desired, the Council can assess and accredit their policies and practices against the Welcoming Cities Standard.

COMMITTEE RESOLUTION 26/2021

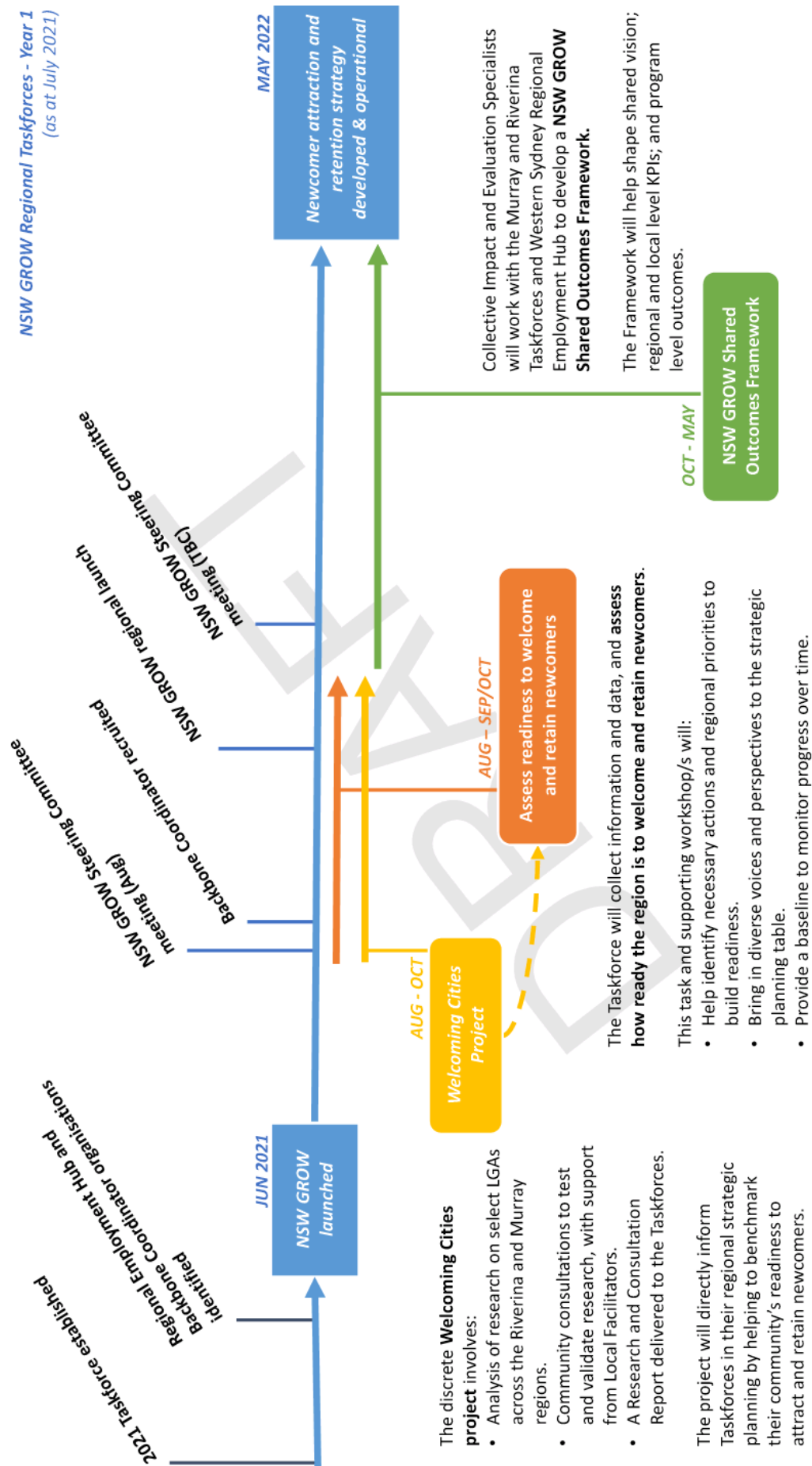
Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to engage a Local Facilitator using the GROW grant AND FURTHER to join and participate in the Welcoming Cities network with the aim to progress to Established level as a free member.

CARRIED

Report by Craig Sinclair



NSW GROW Riverina Taskforce Membership 2021

Sector	Name	Position	Agency	Contact
Government	1. Alice Russell	Assistant Director	Dept of Education, Skills and Employment	E: Alice.Russell@dese.gov.au
	2. Rick Collins	Regional Manager	Training Services NSW	E: Ricky.Collins7@det.nsw.edu.au
	3. Stephanie Rago	Senior Policy Officer Settlement (NSW GROW Program Lead)	Multicultural NSW	E: Stephanie.rago@multicultural.nsw.gov.au
	4. TBC		Wagga Wagga City Council	E:
	5. Craig Sinclair	Economic Development Manager	Temora Shire Council	E: csinclair@temora.nsw.gov.au
	6. Jackie Kruger	General Manager	Leeton Shire Council	E: jackiek@leeton.nsw.gov.au
Organisations	7. Belinda Crain	CEO	Multicultural Council of Wagga Wagga	E: belinda.crain@mcwww.org.au
	8. Neil Barber	Manager	Red Cross	E: nbarber@redcross.org.au
	9. Rachel Whiting	CEO	RDA Riverina	E: ceo@rdaiverina.org.au
Industry experts Secretariat	10. TBC		Industry/Employer	E:
	11. TBC	Riverina Backbone Coordinator	RDA Riverina	E:



3 August 2021

Project	NSW Growing Regions of Welcome Pilot Program (NSW GROW) Welcoming Cities Project
Purpose	Deliver deep-dive analyses on select LGAs in the Riverina and Murray to help benchmark readiness to welcome and retain newcomers.
Objectives	<ul style="list-style-type: none"> • Inform NSW GROW Regional Taskforces in their strategic planning – specifically, their newcomer attraction and retention strategy. • Establish benchmark data to: <ul style="list-style-type: none"> ○ Help NSW GROW Regional Taskforces determine how ready their region is to welcome and retain newcomers. ○ Help NSW GROW Regional Taskforces identify necessary actions and priorities to strengthen their region's readiness to welcome and retain newcomers. ○ Inform broader evaluation of NSW GROW. • Complement local government planning and broader priorities around newcomer settlement and inclusion. • Build capacity and leadership around newcomer settlement and inclusion at the local level.
Output	Welcoming Australia to deliver a detailed Research and Consultation Report to the two NSW GROW Regional Taskforces and Multicultural NSW.
Timeline	<p>Phase 1: Aug 2021</p> <ul style="list-style-type: none"> • Recruitment of Local Facilitators <p>Phase 2: Aug/Sep – Oct 2021</p> <ul style="list-style-type: none"> • Research, data, analysis • Community consultations <p>Phase 3: Oct – Nov 2021</p> <ul style="list-style-type: none"> • Report development and delivery
Details	<p>The project will be undertaken in six LGAs across the Riverina and Murray regions (TBC):</p> <ul style="list-style-type: none"> • Riverina: Leeton, Griffith and Temora • Murray: Greater Hume, Federation and Albury <p>The project involves:</p>

Page 1 of 2



3 August 2021

	<ul style="list-style-type: none"> • Welcoming Australia leading the project, and undertaking and analysing research on select LGAs across the Riverina and Murray regions. • Local Facilitators leading community consultations with diverse stakeholders in their LGA to test/validate the research gathered. Welcoming Australia will provide the framework for and guide this process. Local Facilitators will report to Welcoming Australia. • Participating Councils identifying, recruiting and overseeing the Local Facilitator positions (one Facilitator per LGA/Council). The Local Facilitators are auspiced by participating Councils on behalf of their respective NSW GROW Regional Taskforce. • NSW GROW Backbone Coordinators establishing and leading a Murray & Riverina Working Group (that includes the six Local Facilitators) to share learnings from the Project and provide a communication channel back to the NSW GROW Regional Taskforces. • Multicultural NSW coordinating from a NSW GROW perspective and delivering the Local Facilitator Grant process. <p>The research and community consultations will focus on:</p> <ul style="list-style-type: none"> • Community preparedness and receptiveness • Service accessibility and connectedness • Employment opportunities and priorities • Lived experience
Project team	<p>Welcoming Australia (Project Lead)</p> <ul style="list-style-type: none"> • Aleem Ali, CEO • Turkan Aksoy, NSW Coordinator for Welcoming Cities • John van Kooy, Researcher <p>Multicultural NSW (NSW GROW Lead)</p> <ul style="list-style-type: none"> • Stephanie Rago, Senior Policy Officer Settlement <p>NSW GROW Backbone organisations</p> <ul style="list-style-type: none"> • Rachel Whiting, NSW GROW Riverina Backbone organisation/Regional Development Australia Riverina • Neil Barber, NSW GROW Murray Backbone organisation/Australian Red Cross

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Contents

- What is Welcoming Cities
- Why become a member of Welcoming Cities
- How to join
- How does the Standard work?
- Cost
- How we currently support our culturally diverse community
- What other Australian Councils are members of Welcoming Cities? (Attached)
- Commitment Form (Attached)

What is Welcoming Cities

Welcoming Cities is a national network of cities, shires, towns and municipalities who are committed to an Australia where everyone can belong and participate in social, cultural, economic and civic life. Welcoming Cities was established in recognition that local councils understand the complexity and diversity of their communities and can play an important role creating welcoming communities as brokers and leaders within their community.

Welcoming Cities is a Founding Partner of [Welcoming International](#) – a growing network of more than 250 municipalities across the world.

Welcoming Cities is an initiative of [Welcoming Australia](#), supported by the [Scanlon Foundation](#).

Why become a member of Welcoming Cities

Welcoming Cities recognises that, of all tiers of government, local councils are best placed to understand the complexity and diversity of their communities. However, they often engage in this work with limited resources and support. Members of Welcoming Cities have unprecedented access to a community of like-minded Local Governments and community stakeholders through:

1. **Knowledge Sharing** - supporting local governments and communities to learn from each other and access resources, research, policies, and case studies.
2. **Partnership Development** - brokering meaningful multi-sector partnerships that foster a sense of belonging and participation for all members of the community.
3. **Standard and Accreditation** - developing and accrediting The Welcoming Cities Standard to benchmark policy and practice in cultural diversity and inclusion.
4. **Celebrating Success** - showcasing leading practice through a National Award focused on responses by local government and communities to welcoming efforts.



Knowledge Sharing

Supporting local governments to access evidence-based research, resources, policies and case studies.



Partnership Development

Facilitating & resourcing multi-sector partnerships to maximise learning, reach and impact.



Celebrating Success

Recognising local governments that demonstrate leading practice and innovation in welcoming efforts.



Standard + Accreditation

Setting the National Standard for cultural diversity and inclusion policy and practice in Local Government.

Figure 1. Temora Shire Council benefits of becoming a Welcoming City

Benefits to Council

- Complement, showcase and enhance the Council's commitment and leadership in cultural diversity
- Provide council with access to best practice evidence and examples of programs and approaches that foster inclusive communities
- Inform / fit within the council's new resident attraction strategies
- Provide media and publicity opportunities for Council

Benefits to community

- When people feel welcome they are more likely to participate in community life; and
- People's sense of belonging and connectedness is improved through greater insight and understanding of different cultures living within their community.

Regional Councils

Welcoming Cities is increasingly working with regional councils to address the stagnating or declining population and the challenge of attracting and/or retaining newcomers.

Welcoming Cities has a growing number of regional members and has produced a range of publications including: *Planning for Welcoming & Inclusive Communities: Guidelines for regional growth*, and *Welcoming Regions: an Evidence Based Approach to Migration in Regional Queensland* both in partnership with Monash University and the Queensland Government, and *Steps to Settlement Success*, in partnership with the Regional Australia Institute

How to join

To be recognised as a member, a council must return a Commitment Form available to download from the Welcoming Cities website, signed by the Council's Mayor or CEO. This form highlights the commitment of the council to:



- Join, and participate in, a network of cities and communities that are committed to becoming more welcoming and inclusive.
- Identify at least one key staff contact that will liaise directly with the Welcoming Cities team.
- Communicate regularly with the Welcoming Cities team, through at least three conference calls each year and an annual in-person meeting, to progress planning and share and learn from practices of other welcoming cities and communities.

Once the commitment form is returned and processed, members are part of the network and can begin to access a range of benefits.

How does The Standard work?

The Welcoming Cities Standard (The Standard) is a central element of the Welcoming Cities network. The Standard establishes the framework for local councils to:

- benchmark their cultural diversity and inclusion policies and practices across the organisation;
- identify where and how further efforts could be directed; and,
- assess progress over time.

The Standard applies to all local councils in Australia. This includes cities, shires, towns, or municipalities. Councils can access and progress through the Standard according to their capacity and resources. We describe these levels (from lowest to highest) as *Committed*, *Established*, *Advanced*, *Excelling*, and *Mentoring*.

The Standard allows Council to benchmark current activity against six categories:

- Leadership
- Social and Cultural Inclusion
- Economic Development
- Learning and Skills Development
- Civic Development
- Places and Spaces

The extent to which local councils measure their activity against the Standard will be based on their understanding of their community's needs. It is noted that local councils are already addressing elements of the Standard. The Standard validates existing efforts and recognises the connections to fostering cultural diversity and inclusion.

Whilst accreditation can bolster the organisations' on-going capacity and systems; it is possible to be an active member of the network without undergoing the accreditation process. That is, member councils are able to remain as a 'Committed' member and participate in the network (access to resources and practice) without going through the formal accreditation process.



A decision to undertake the accreditation will be considered (including recourses required) following our formal commitment to becoming a member of the network.

Following formal commitment to the network the staff will complete an informal benchmarking process against the standard and then make a recommendation of accreditation level.

It is recommended that Council works toward becoming accredited at the Established level

Cost

Council can either join as a “Free” or “Premium” member.

Premium members pay an annual subscription which includes additional benefits such as access to higher levels of accreditation, opportunities to present to peers and industry leaders at the annual Welcoming Cities Symposium and a suite of resources and support materials. Pricing is dependant on the population of council, there is no cost to Temora Shire Council to progress to the Established level of accreditation or \$1000 per annum to progress beyond that level.

	Free	Premium
Council is formally recognised and promoted as a member of the network	✓	✓
Access to the Welcoming Cities Network	✓	✓
Free access to members group and knowledge sharing platform on Apolitical.co	✓	✓
Access to library of leading cultural diversity and inclusion research, policies, plans and research	✓	✓
Suite of images and promotional materials for social media	✓	✓
Invitation to face-to-face meetings of state based members	✓	✓
Discounted tickets to the annual Welcoming Cities Symposium	✓	✓
Access to the Established accreditation level*	✓	✓
Access to the Advanced, Excelling and Mentoring accreditation levels*	—	✓
Support to develop and promote case studies that support the council's work	—	✓
Media and publicity opportunities	—	✓
Opportunity to present and be profiled at the annual Welcoming Cities Symposium	—	✓
Consultancy support including advice, referrals, workshops and other services as needed.	—	✓

Figure 2. Breakdown of the premium benefits



Population size	Annual Premium Membership
0-50,000	\$1,000
50,000-150,000	\$3,000
150,000+	\$5,000
Capital City	\$7,500

Figure 3. Pricing breakdown for premium membership

4 BUSINESS WITHOUT NOTICE

5 CONFIDENTIAL REPORTS

COMMITTEE RESOLUTION 27/2021

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 12:30PM :

4.1 Shared Accommodation Infrastructure Proposal

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

COMMITTEE RESOLUTION 28/2021

Moved: Cr Nigel Judd

Seconded: Cr Graham Sinclair

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 1:19PM.

This is the minutes of the Economic Development and Visitations Committee meeting held on Tuesday 10 August 2021.

.....

GENERAL MANAGER

.....

CHAIRMAN

6.4 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 10 AUGUST 2021**File Number:** REP21/1000**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 10 August 2021**RESOLUTION 232/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Lindy Reinhold

It was resolved that the reports be received.

CARRIED**RESOLUTION 233/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Lindy Reinhold

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 10 August 2021
Time: 2:02PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Assets & Operations Committee Meeting

10 August 2021

Order of Business

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**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 10 AUGUST 2021 AT 2:02PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor), Cr Kenneth Smith, Cr Dale Wiencke (Chair)

IN ATTENDANCE: Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance)

1 OPEN MEETING

2:02pm

2 APOLOGIES

COMMITTEE RESOLUTION 82/2021

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

That apologies from Cr Dennis Sleight be received and accepted.

CARRIED

The meeting moved into Confidential to conduct a public forum.

3 REPORTS**3.1 SUPPORTED ACCOMMODATION RESIDENTIAL TENANCY POLICY - DRAFT****File Number:** REP21/973**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Supported Accommodation Residential Tenancy Policy**REPORT**

As Council is aware a vacancy currently exists in the newly constructed Supported Independent Living House. A policy has been drafted to provide guidance on the overall management and eligibility for tenancy in Council's supported accommodation facility. Once this policy is endorsed by Council it is intended that Expressions of Interest be called in order to fill the vacancy.

COMMITTEE RESOLUTION 83/2021

Moved: Cr Nigel Judd

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to endorse the policy including the noted changes.

CARRIED***Report by Elizabeth Smith***

Function: Community

Temora Shire Council

Policy Number: C8

TEMORA SHIRE COUNCIL



Supported Accommodation Residential Tenancy Policy

DRAFT

Revision Number: 1
File Name: Supported Accommodation Residential Tenancy Policy

Revision Date:
Page Number: 1

*Function: Community**Temora Shire Council**Policy Number: C8***Review Details****ABOUT THIS RELEASE**

DOCUMENT NAME: Supported Accommodation Residential Tenancy Policy
CODE NUMBER: C8
AUTHOR: Temora Shire Council
ENDORSEMENT DATE: August 2021

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
August 2021	New Policy			

PLANNED REVIEW

Planned Review Date	Revision Description		Review by

Revision Number: 1
File Name: Supported Accommodation Residential Tenancy Policy

Revision Date:
Page Number: 2

*Function: Community**Temora Shire Council**Policy Number: C8***OVERVIEW**

This document provides information on the overall management and eligibility for tenancy in Supported Accommodation provided by Temora Shire Council and the process for identification of potential tenants and filling vacancies.

VACANCY MANAGEMENT PROCEDURES

Temora Shire Council is responsible for managing vacancies within Support Accommodation facilities.

IDENTIFYING POTENTIAL TENANTS

Essential eligibility criteria for Supported Accommodation provided by Temora Shire Council are:

- You have an NDIS Plan with approval for Supported Independent Living OR you have funding for Investigating Housing Solutions, and expect that your Plan will include Supported Independent Living funding;
- You require access to 24/7 support;
- Capability to provide the support needs of the individual under the Supported Independent Living (SIL) Service Provider's registration;
- You are over the age of 18;
- You have the capacity to sustain independent living with care and support; and
- Compatibility with current tenants including: age, gender, interests, etc;

Temora Shire Council identifies potential tenants via:

- Expressions of interest received directly;
- Referrals from Local Area Co-ordinators;
- Referrals from disability service providers, including Support Coordinators;
- Attendance at disability service forums;
- Referrals from advertising activities;
- Direct contact from hospitals, rehabilitation centres, and aged care providers.

ADVERTISING VACANCIES IN SUPPORTED ACCOMMODATION PROPERTY

Vacancies in Temora Shire Council's Supported Accommodation properties are promoted via:

- Informing SIL providers (including those who operate in the area in which the Supported Accommodation facility is located and more broadly);
- Contacting people on the Temora Shire Council register of interest (people who have expressed an interest in accommodation in that area) to discuss the accommodation and their suitability;
- Marketing activities (e.g. local newspaper, social media, Disability Expos).

For existing Supported Accommodation properties, Temora Shire Council will undertake advertising as soon as it is informed a vacancy will be occurring.

Revision Number: 1
File Name: Supported Accommodation Residential Tenancy Policy

Revision Date:
Page Number: 3

*Function: Community**Temora Shire Council**Policy Number: C8***TENANT SELECTION**

In filling vacancies in Supported Accommodation dwellings, the needs, wishes, choices and current living situation of prospective tenants will be taken into consideration by Temora Shire Council selection panel consisting of:

- Temora Shire Council Director of Administration & Finance
- 2 Independent skills-based representatives – e.g. G.P. or Allied Health Professional
- 2 representatives from Supported Independent Living (SIL) Service Provider

In addition to the essential eligibility criteria, consideration will also be given to the following when selecting tenants for the supported independent living house:

- The individual is at risk of harm from living in current accommodation;
- Current accommodation situation is unsustainable;
- The individual is currently a resident in an aged care facility
- Evaluation of prospective tenant's safety within the SIL environment.

Preference will be given to applicants who currently reside in Temora Shire or have a family connection to Temora Shire.

Temora Shire Council selection panel will document the outcomes of the above criteria for tenant selection.

RENT**Rental Bonds**

Temora Shire Council does not collect rental bonds for Support Accommodation tenancies.

Rent charges

Tenant rent is set according to the NDIS Reasonable Rent Contribution (RRC) policy.

In line with this, the following rent settings apply to Supported Accommodation tenants:

- 25% of the basic single rate of the Disability Support Pension (DSP), plus 25% of the Pension Supplement, plus 100% of Commonwealth Rent Assistance (CRA).
- For tenants under 21 years of age, the same RRC calculation applies, but is based on the single rate of Youth DSP and the Youth Supplement.
- Where tenants are not eligible for DSP, the RRC is set at 25% of the current basic single rate of the DSP, plus 100% of CRA, if they are eligible for CRA.

Rent payment period

Rent is charged on a weekly basis. Rent payments are to be paid fortnightly via Direct Debit and must remain two weeks in advance.

Rent arrears

Temora Shire Council will work proactively to manage tenant accounts so that all tenants are 2 weeks in advance at all times. For arrears 3 days and over, Temora Shire Council will advise via phone call to tenant/guardian that the account is in arrears and offer ways to remedy. For all arrears over 14 days with no repayment plan in place Temora Shire Council will issue written notice to the tenant/guardian.

*Revision Number: 1**File Name: Supported Accommodation Residential Tenancy Policy**Revision Date:**Page Number: 4*

*Function: Community**Temora Shire Council**Policy Number: C8***Review of Market Rent and Eligibility**

Market rent is reviewed annually in line with CPI changes and /or through a Rent Review Event issued by the NDIA. Tenants will be given 60 days' notice of a market rent increase and requested to provide updated income details every 6 months, in line with the Commonwealth's changes in pensions and benefits to be assessed for the RRC. If they continue to meet the eligibility criteria, they may be approved for an extension on their current lease.

To ensure rents are set accurately, Temora Shire Council will:

- Agree the market rent for all properties according to Temora Shire Council requirements and adjusted annually to account for changes in CPI, and
- Confirm the Reasonable Rent Contribution (RRC) amount relevant to the tenant based on current NDIA information.

ENDING A RESIDENTIAL TENANCY AGREEMENT / LEASE TERMINATION**Tenant's right to end a Residential Tenancy Agreement**

A tenant can end a Residential Tenancy Agreement and vacate the property at any time by giving Temora Shire Council 60 days' notice, in writing, of intention to vacate. Temora Shire Council staff will follow up with tenant/advocate and the relevant SIL Provider to confirm this intention to vacate and to schedule an exit interview, if possible. The tenant will be required to make all the Accommodation Payments until the end of their notice period unless Temora Shire Council agrees in writing that they do not have to. Temora Shire Council will perform an exit interview with the tenant, tenant representative (if applicable) and the SIL provider to ensure that the exit is positive, and to provide feedback to us around our service delivery.

Temora Shire Council's right to end a Residential Tenancy Agreement

Before giving the tenant notice to end their Residential Tenancy Agreement for any reason, Temora Shire Council must arrange a meeting with their SIL Service Provider, the tenant (and/or representative), a NDIS Support Coordinator and other relevant supports to consider whether the tenant requires additional supports to enable them to remain at the property or if relocation is a more appropriate solution.

If the issues are resolved, Residential Tenancy Agreement will continue. If the issues are not resolved a further meeting will be held to determine the next steps to end the Agreement with appropriate notice (at least 60 days). Where a Residential Tenancy Agreement ends, Temora Shire Council and the NDIA will support the tenant to identify alternative accommodation.

Temora Shire Council may end a Residential Tenancy Agreement with less notice if:

- a) The tenant uses the property for an illegal purpose; or
- b) The tenant has not paid the Accommodation Payments and/ or any other payments required under their Agreement and do not pay these amounts within 14 days of receiving an overdue notice; or
- c) The tenant ceases to have SIL as a reasonable and necessary support in their NDIS or COS plan; or
- d) The tenant cannot be supported at the property without serious risk of harm to themselves, staff or other occupants.

CONFLICT OF INTEREST

Conflict of interest may arise in situations where someone with a personal relationship with a Temora Shire Council Director, Councillor or staff member applies for an accommodation vacancy. In these cases, everything must be done to reduce the conflict of interest:

*Revision Number: 1**File Name: Supported Accommodation Residential Tenancy Policy**Revision Date:**Page Number: 5*

*Function: Community**Temora Shire Council**Policy Number: C8*

- Management must be informed, and actions and decisions recorded on the Temora Shire Council Conflict of Interest Register in accordance with s449(3) Local Government Act disclosures by council and designated persons.
- The Director, Councillor or staff member with a conflict of interest will not be involved in the assessment or allocation process.

CONFIDENTIALITY

All information regarding prospective tenants collected during the assessment process is confidential and will not be discussed externally except with the specific consent of the applicant (applicants will generally have signed specific consents).

FEEDBACK, COMPLAINTS AND COMPLIMENTS

If you wish to give Temora Shire Council feedback or make a complaint about your accommodation, your SIL provider or another resident in your home, please contact us on T: 02 6980 1100 or refer to Temora Shire Council's Complaints/Disclosure Reporting Procedure.

Appendix 1 – Residential Tenancy Agreement

Appendix 2 - Supported Accommodation Residential Tenancy Expression of Interest

Appendix 3 – Supported Accommodation Residential Tenancy Register of Interest

Appendix 4 – Tenant Assessment Criteria Ranking Sheet

*Revision Number: 1**File Name: Supported Accommodation Residential Tenancy Policy**Revision Date:**Page Number: 6*

4 BUSINESS WITHOUT NOTICE**1. CR SINCLAIR**

Enquired about Polycon.

Manager Engineering Works advised that Council have trialled the product but is very expensive.

2. CR FIRMAN

Concerned about amount of roadworks going on at the moment.

Manager Engineering Works explained project management is more of an issue than actual delivery.

3. GENERAL MANAGER

Advised that a preliminary Plan of Management for the new arts precinct will be presented to the September meeting of Council.

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 84/2021**

Moved: Cr Rick Firman

Seconded: Cr Max Oliver

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 2:03PM:

4.1 Bulk Head Road Compulsory Acquisition

This matter is considered to be confidential under Section 10A(2) - dii of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

4.2 Transfer of Crown Road to Council Road

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

4.3 Strategic Local Government Access Assessment Project Results

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

4.4 Sewer Policy Consideration

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

COMMITTEE RESOLUTION 85/2021

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 3:47PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 10 August 2021.

.....

GENERAL MANAGER

.....

CHAIRMAN

6.5 MINUTES OF THE TAIC PARTNERSHIP MEETING HELD ON 10 AUGUST 2021

File Number: REP21/998

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the TAIC Partnership Meeting held on 10 August 2021

Kris Dunstan, Director of Environmental Services declared a pecuniary interest in relation to item REP21/998, due to wife employed at Farmlink.

Kris Dunstan, Director of Environmental Services left the meeting at 5:03pm and took no further part in the discussion.

Cr Graham Sinclair declared a pecuniary interest in relation to item REP21/998, due to his son being a board member of Farmlink.

Cr Graham Sinclair left the meeting at 5:03pm and took no further part in the discussion.

Craig Sinclair, Manager Economic Development declared a pecuniary interest in relation to item REP21/998, due to his brother being a board member of Farmlink.

Craig Sinclair, Manager Economic Development left the meeting at 5:03pm and took no further part in the discussion.

RESOLUTION 234/2021

Moved: Cr Dale Wiencke

Seconded: Cr Claire McLaren

It was resolved that the reports be received.

CARRIED

RESOLUTION 235/2021

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

Cr Graham Sinclair returned to the meeting at 5:08pm.

Kris Dunstan, Director of Environmental Services returned to the meeting at 5:08pm.

Craig Sinclair, Manager of Economic Development returned to the meeting at 5:08pm.



Date: Tuesday, 10 August 2021

Time: 4:32PM

Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

TAIC Partnership Meeting

10 August 2021

Order of Business

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6	Close Meeting	16

**MINUTES OF TEMORA SHIRE COUNCIL
TAIC PARTNERSHIP MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 10 AUGUST 2021 AT 4:32PM**

PRESENT: Cr Graham Sinclair (Deputy Mayor) (Chair), Cr Dale Wiencke, Andrew Bulkeley (Farmlink)(Remotely), Col McCrone (Farmlink), Rob McColl (Farmlink)

IN ATTENDANCE: Elizabeth Smith (Director of Administration & Finance), Craig Sinclair (Economic Development Manager), Gary Lavelle (General Manager), James Durham (Building Survey/Quality Assurance Officer), Craig Sinclair (Economic Development Manager) Rob Fisher (Manager Engineering Works)

1 OPEN MEETING

4:32PM

2 APOLOGIES

COMMITTEE RESOLUTION 1/2021

Moved: Cr Dale Wiencke

Seconded: Mr Rob McColl

That apologies from Cr Claire McLaren be received and accepted.

CARRIED

3 REPORTS**3.1 MAINTENANCE PRIORITIES****File Number:** REP21/963**Author:** Economic Development**Authoriser:** Director of Administration & Finance**Attachments:** 1. TAIC Maintenance Priorities 2021/22**REPORT**

Please see attached report prepared by the CEO of FarmLink for consideration. The report outlines the TAIC maintenance priorities for the year ahead for consideration by the Committee.

COMMITTEE RECOMMENDATION**Moved:** Mr Rob McColl**Seconded:** Cr Dale Wiencke

That the Committee resolved to recommend to Council to:

1. Accept the maintenance priorities as outlined in the report by the FarmLink CEO,
2. That a more detailed set of medium and long-term maintenance requirements be developed and presented to the next TAIC Partnership Committee, and
3. That a detailed inspection been undertaken of the buildings across the site by a qualified pest management company.

Report by Andrew Bulkeley



Maintenance Requirements at TAIC

As part of the new Licence Agreement of TAIC, TSC has committed to providing maintenance of existing and future infrastructure and facilities up to a value of \$20,000 p.a. Unspent funds will be reserved for future years.

In late 2020 FarmLink engaged an independent building inspector (House Maintenance P/L) to assess the facilities across TAIC to provide a baseline report of the existing and potential maintenance requirements across the site. Subsequent to this report, James Durham attended the site on behalf of TSC and undertook a separate review with FarmLink staff.

A more detailed set of maintenance requirements will be developed and presented to the next TAIC Partnership Committee. In the interim, based on the reviews to date and other identified issues emerging throughout 2021, FarmLink has identified the following maintenance priorities for TAIC;

1. **Septic System on the Trefle Shed** – This issue precedes the maintenance review. The current positioning and design of the system results in it being filled with water during and after rain. This causes the bathrooms in the Trefle Shed to be unusable until such time as the system is pumped out.



2. **Drainage at the rear of the DOW Shed** – During periods of heavy and frequent rainfall the lack of suitable spoon drains at the rear of the shed and well-defined drainage west of the area result in water flowing into the



skillion and main Dow Shed. Grading of the area is required to ensure the water flows away from the building.



- 3. Chemical Waste-Water Pond Liner** - The evaporation pond is designed to capture waste-water from chemical rigs. The existing liner is perishing and requires repair or replacement.



- 4. General Building Gutter and Downpipe Maintenance** – This requires inspection and maintenance to eliminate and avoid water entering into the buildings and shed.



- 5. Ceiling in Admin Building Unisex Toilet –** The ceiling in the Unisex Toilet has dropped in one of the corners and needs to be re-fastened to the ceiling frame.



- 6. Box Guttering between the two Administration Buildings –** During and after heavy or frequent rainfall this area leaks onto a main pedestrian point creating a hazard.



- 7. Trefle Shed Roller Doors –** The roller doors at the northern end provide access for over height equipment into the shed. The doors are open and closed using a chain which is frequently dislodged. Repair of the existing system is required or the introduction of a motorised system.



8. **De-hydrator in Workshed 2** – This is an old and large unit previously used by the NSW DPI that was replaced in 2018 and needs to be removed to enable FarmLink to expand the laboratory.



9. **Corrugated roofing on Hayshed** – Two pieces of iron need to be re-fastened on the roof and walls.
10. **Redundant Toilet & Shower Facilities** – Located adjacent to the chemical building these facilities are now unusable. They contain asbestos and should be removed from site.



In addition to the items identified in this report it is also requested that a detailed inspection been undertaken of the buildings across the site by a qualified pest management company. This will reliably identify any potential risks from prior or current white ant activity.

Andrew Bulkeley

CEO FarmLink

3.2 FARMLINK BACKGROUND AND AMBITION**File Number:** REP21/965**Author:** Economic Development**Authoriser:** Director of Administration & Finance**Attachments:** 1. FarmLink Background and Ambition**REPORT**

Please see attached report from the CEO of FarmLink to accompany a presentation about FarmLink's plans for the coming year and beyond.

COMMITTEE RESOLUTION 2/2021**Moved:** Mr Rob McColl**Seconded:** Cr Dale Wiencke

That the Committee resolved to recommend to Council to note the report.

CARRIED***Report by Craig Sinclair***



About FarmLink Research

FarmLink is about the future of farming – productive, profitable and sustainable farms and communities. We are committed to delivering innovation for farmers in southern NSW and supporting them in the implementation of change on their farms and in their farm businesses. We believe that strong farm businesses create vibrant local communities.

Established in 2004, FarmLink is a not-for-profit company limited by guarantee. The constitutional objectives of the organisation are focused on Research, Development and Extension (RD&E) for the benefit of farming businesses across southern NSW. We have 800+ individual members representing 300+ farming, advisory, research and other agribusinesses. Our membership region covers some 1.4 million hectares encompassing areas of high, medium and low rainfall production zones and a range of farming enterprises from continuous cropping, livestock and mixed farming operations.

FarmLink reaches more than 3,000 people annually through our media and social media presence, events, activities and communications. Our activities cut across 13 different local government areas and we are based in the Temora Shire at the Agricultural Innovation Centre.

FarmLink partners with a range of industry organisations and agribusinesses to conduct RD&E activities at TAIC and other demonstration and/or field trial sites across the region. FarmLink has 9 fulltime staff based at TAIC.

Our Ambition

FarmLink seeks to grow and deliver greater value to southern NSW farmers through engaging in a broader range of relevant and impactful RD&E in agriculture over the next decade. TAIC is a unique facility that enables FarmLink to deliver a diverse range of services to our members and the community. Our desire is to continue to grow and expand the capability of TAIC and to build increased relevance to the Temora Community.

We look forward to a sustained and valued partnership with Temora Shire Council as we continue our journey in delivering world-class agricultural RD&E to our members and the community.

Andrew Bulkeley
CEO FarmLink

3.3 IRRIGATABLE WATER ALLOCATION 2021/22

File Number: REP21/969
Author: Economic Development
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

One of the responsibilities of the TAIC Partnership Committee as outlined in the partnership agreement is to set the water allocation from the irrigation dam for the forthcoming 12 months by the 30th September each year. The standard allocation is 30 megalitres per year.

The Manger Engineering Services advises that usage by FarmLink since the dam was constructed has not exceeded 12 megalitres. Due to the abundance of rainwater this winter and the construction of the Golden Gate Dam extension which will now supply the golf course (previously pumped from the sewerage treatment plant), the Manager recommends that the limit be increased to 50 megalitres per year for the next 3 years. The Manager is confident this will provide FarmLink with the security of water supply without impacting the needs of other users.

Under the agreement, Council retains all income from the sale of water for irrigation purposes at TAIC.

COMMITTEE RESOLUTION 3/2021

Moved: Mr Rob McColl
Seconded: Cr Dale Wiencke

That the Committee resolved to recommend to Council to set the allocation of water supply to TAIC from the irrigation dam to 50 megalitres per year for a period of three years from September 2021.

CARRIED

Report by Craig Sinclair

Rob Fisher left the meeting at 4:52PM.

3.4 TAIC COMMUNITY ENGAGEMENT PLAN

File Number: REP21/970
Author: Economic Development
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

One of the obligations of the TAIC Partnership Committee is to form the community engagement plan for TAIC. It is proposed the Committee set aside some time either within this meeting or in a future meeting to workshop the plan.

The plan should address the following:

- Who are the stakeholders within the community to be engaged?
- What are the objectives of the engagement?
- How and when should the stakeholders be engaged?
- What are the responsibilities of FarmLink and Council in delivering the engagement plan?
- How is the success of the engagement measured?

The TAIC review report written by Jenny Rand may provide some good insights into how to begin approach some of the questions outlined above.

COMMITTEE RESOLUTION 4/2021

Moved: Cr Dale Wiencke
Seconded: Mr Rob McColl

That the Committee resolved to recommend to Council to adopt the TAIC Community Engagement Plan and Council and Farmlink Officers prepare a draft Community Engagement Strategy and present to a future committee meeting.

CARRIED

Report by Craig Sinclair

4 BUSINESS WITHOUT NOTICE

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 5/2021**

Moved: Mr Rob McColl

Seconded: Cr Dale Wiencke

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:08PM:

4.1 Farmlink Shire of Costs - Current Crop

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

COMMITTEE RESOLUTION 6/2021

Moved: Cr Dale Wiencke

Seconded: Mr Rob McColl

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 5:12PM.

This is the minutes of the TAIC Partnership meeting held on Tuesday 10 August 2021.

.....

GENERAL MANAGER

.....

CHAIRMAN

7 DELEGATES REPORTS**1. CR SINCLAIR**

Attended the Goldenfields Water County Council meeting and advised that the Mandamah water pipe line has finished and was completed under budget and 6 months in front of the project time line. About to start works on Thanowring Road pipeline renewal project.

2. CR FIRMAN

REROC and JO Board meeting at Parliament House Canberra is rescheduled for 28/29 October 2021.

Agreement for CEO Julie Briggs – REROC is working on new agreement.

3. CR REINHOLD

TBEG Awards was an excellent evening and congratulations to all award winners.

John & Sue Wylie were presented with the David Carruthers Memorial Lifetime Business Award.

8 MAYORAL REPORT**8.1 MAYORS REPORT - JULY 2021**

File Number: REP21/940
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

1st July – I attended a meeting with Deputy Mayor (Cr Graham Sinclair), Cr Dale Wiencke, Cr Claire McLaren, the Acting General Manager (Mrs Elizabeth Smith) and the Economic Development Manager (Mr Craig Sinclair) re: Temora Agricultural Innovation Centre.

2nd July – As Chairman of the Temora Local Hospital Advisory Committee (LHAC), I attended a presentation at Temora & District Hospital, together with the General Manager of BFB Pty Ltd, Mr Stuart Wiencke. Mr Wiencke presented a cheque for \$10,000 toward our Hospital Garden/Grounds Upgrade Fund. My fellow Working Party Members in Pastor Patricia Morris and Mrs Wendy Skidmore (Hospital Manager) were also in attendance. The generosity of Mr Wiencke and his business is outstanding, and we are deeply grateful.

- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.

3rd July – The Deputy Mayor (Cr Graham Sinclair) and Mrs Sinclair attended the Rotary Club of Temora's Change-Over Dinner. Cr Sinclair witnessed former Councillor, Mr Brendon Fritsch inducted as President. Mr Fritsch has been President previously and took the reins once again. His wife, Mrs Margaret Fritsch was the President and is now the Secretary. We also acknowledge former Mayor and current Councillor, Nigel Judd OAM and Mr Robert Oliver who were both presented with the prestigious Paul Harris Fellow Award. We thank all Rotarians, past and present, for their commitment to our Temora Shire community.

5th July – I chaired our Annual General Meeting of the Temora Local Hospital Advisory Committee (LHAC). I was honoured to have been re-elected as Chairman. I congratulate my Deputy Chairman, Mr John Harper, our Secretary, Pastor Patricia Morris, and Assistant Secretary/Communications Officer in Mrs Laurel West. Congratulations to all LHAC members for their commitment to Temora District Hospital and our wider Shire community.

6th July – Councillors, Senior Staff and I attended Council Committee Day. It was also pleasing to see the return of our General Manager (Mr Gary Lavelle PSM) back after eight-weeks of well-earned long-service leave. We had a very positive and productive session.

It must be noted how impressed Councillors have been with our Acting General Manager, Mrs Elizabeth Smith. Mrs Smith has carried out her roles with distinction.

- The Deputy Mayor (Cr Sinclair) and I met with the General Manager (Mr Lavelle) to discuss the past eight weeks during Mr Lavelle's long-service leave.

7th July – I was among those who attended the Funeral Service of our former Matron of Temora District Hospital, Miss Irene Russell. Matron used to remind me that I was her first baby delivered here in Temora District Hospital (on 29 August 1974).

8th July – I attended Council offices.

- Together with Pastor Patricia Morris & Mrs Wendy Skidmore (Hospital Manager), I attended Temora District Hospital for a cheque presentation with Temora Ex-Services

Memorial Club President, Mr Jason Smith and Secretary/Manager, Mr Ben Wells. This donation is for our Hospital Garden/Grounds Upgrade.

- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.
- I had a teleconference with our Chief Executive Officer of Riverina Eastern Regional Organisation of Councils (REROC), Mrs Julie Briggs.

9th July - As a Judge for the Murrumbidgee Local Health District Volunteer of the Year Award, I attended a Zoom meeting to consider the various impressive nominations. My fellow Judges were Mrs Jill Ludford (Chief Executive of MLHD) and Mr Brett Stonestreet (Griffith City General Manager).

- Councillors, Senior Staff and I attended a Town Planning Workshop.
- I rang Mayor of Wagga City, Cr Greg Conkey OAM. Mayor Conkey announced he will not be seeking re-election to Council at our September 4 elections. Mayor Conkey served for five years as Mayor, and we worked closely together on both the REROC and Riverina Joint Organisation Boards.

10th July – I caught up with our NSW Member for Cootamundra, Ms Steph Cooke MP.

11th July – I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.

12th July – I attended Council Chambers.

14th July – I attended a meeting with CEO of REROC Board, Mrs Julie Briggs, in Wagga.

- I had a meeting in Wagga with Riverina Police District Commander, Supt Bob Noble.
- I chaired my first meeting of St Pauls' Parish Council, as the Deputy Chairman. It was a really positive session.

15th July – Councillors, Senior Staff and I attended our monthly Council meeting. It was an excellent and productive meeting.

- I conducted a 'Minute with the Mayor' film with our Engineering Works Manager, Mr Alex Dahlenburg.
- I had a teleconference with NSW Member for Cootamundra, Ms Steph Cooke MP.

16th July – As Chairman of Riverina Joint Organisation Board, I attended an NSW Upper House Parliamentary inquiry (Via Zoom), to present on our region's views in relation to the Sec. 7.12 Developer Contributions.

- I had a meeting with Mr Joshua Winkley, the grandson of former Deputy Shire President (the late Gordon Winston Winkley). I can understand why Mr Winkley remains proud of the late Mr Winkley.

17th July – I had a meeting with our Federal Member for Riverina, the Hon Michael McCormack MP.

19th July – Councillors, Senior Staff and I attended Workshops at Council Chambers. They included the General Manager's and Senior Staff Salary Consultation Paper, as well as the Social Media Model Policy and Model Councillor/Staff Interaction Policy. We also had a major workshop on the Federal Government's Round 3 of the Local Roads & Community Infrastructure Grants (LRCI).

20th July – I chaired a meeting of the Temora & District Education Fund Board. We're organised for the opening of our 2021 round of Grants, which will be advertised in the Temora Independent.

- I had a teleconference with the President of Local Government NSW, Cr Linda Scott.

21st July – I attended the official 'turning-on' ceremony of the Telstra Mobile Base Station at Trungley Hall. This ceremony was conducted by our Federal Member for Riverina, the Hon

Michael McCormack MP, with Telstra Southern Regional General Manager, Mr Chris Taylor also in attendance.

- I chaired a meeting of our Temora District Hospital Garden Upgrade Working Party. This is most exciting, and we are receiving some great support.
- I chaired our Annual General Meeting of the Temora & District Sports Council. Congratulations are extended to our re-elected Executive team who have served together for many years. I'm honoured to once again be re-elected as President. We're very proud to serve our Shire sporting community in this manner.

22nd July – The Deputy Mayor (Cr Sinclair), General Manager (Mr Lavelle), Economic Development Manager (Mr Craig Sinclair) and I attended a meeting with our State Member for Cootamundra, Ms Steph Cooke MP.

- Councillors, Senior Staff, Sports Council and Swimming Club members and I joined with NSW MP for Cootamundra, Steph Cooke, to make an announcement that we are receiving \$990,000 for our Pool Upgrade at Temora Recreation Centre. Council will also be investing in this multimillion-dollar enhancement of our Pool complex. It is the right thing to do and we remain extremely grateful to Ms Cooke for her belief in Temora Shire's present and future.
- I had a meeting with Ms Cooke.
- Our Director of Administration & Finance (Mrs Smith) and I attended a meeting with FarmLink & Riverina TAFE Officials together with Principals of St Anne's Central (Mr Grant Haigh) and Temora High Schools (Mr Ian Pattingale). This was to discuss what relationships can be forged in relation to students learning Agriculture.
- Councillors, Senior Staff and I joined 50 other members of our Shire community to attend the Steph Cooke MP hosted Mental Health and Suicide Prevention Information Night. This was an excellent session, with outstanding speakers delivering important messages for us all to take away and consider. Our congratulations to Ms Cooke for this tremendous initiative.

23rd July – I chaired a meeting of the REROC Executive, via Zoom videoconferencing.

- Councillors and I attended a 'Roundtable' discussion with our General Manager (Mr Lavelle). This was a really positive session. We're certainly blessed to have a General Manager who is as committed and dedicated as he is.
- I had a teleconference with the NSW Member for Wagga Wagga, Dr Joe McGirr MP.
- I had a teleconference with the Deputy Chairman of REROC Board, Mayor John Seymour OAM (Coolamon Shire).
- I had a teleconference with the Deputy Chairman of Riverina JO Board, Mayor Rodger Schirmer (Lockhart Shire).
- Councillors Dennis Sleight, Lindy Reinhold and Claire McLaren have announced they are retiring from Council at the upcoming elections. These Councillors can be proud of their five-years' service to our Temora Shire community.

24th July – I had a videoconference with our Federal Member for Riverina, the Hon Michael McCormack MP.

- Council received news that the NSW Local Government Elections will now be postponed (again) to Saturday 4th December. This is due to the increasing Covid concerns in the Greater Sydney region. I'm certainly very proud of the manner in which our Shire community are conducting themselves in relation to Covid and the various restrictions we're adapting to.

26th July – Councillors, Senior Staff and I attended the Temora Aerodrome, together with our Federal Member for Riverina, the Hon Michael McCormack MP. We were joined by officials from Temora Aviation Museum, Temora Aero Club and Temora Flyers. Mr McCormack announced the reinstatement of the Terminal Area Forecast (TAF) Service. This was a crucial win for Council as this was deemed an ‘essential service’ for the present and future of our Aviation precinct. I’m proud of our Council for its intense lobbying of Mr McCormack and the Minister in charge, the Hon Susan Ley MP. Special thanks are extended to Mr McCormack and his staff for their terrific efforts.

27th July – As Chairman of the Temora Police & Community Committee (TPCC), I chaired our monthly meeting. My Deputy Chairman, Cr Max Oliver was also in attendance, together with other members. We thank Inspector Andrew Ryabovitch and S/C Chris Young for their attendance. It was also pleasing to receive a cheque from TPCC Treasurer, Ms Narelle Pellow-Djukic, which went toward the Hospital Garden Upgrade Fund. Thanks to all members of the TPCC for supporting this most worthy cause.

28th July – I had a meeting with our Temora Branch of the Commonwealth Bank. We’re advised that hours are to be reduced to 9:30am – 1:00pm, along with some 90 other rural and regional Branches. The General Manager (Mr Lavelle) and I have requested a meeting with the Area General Manager. This will take place on Wednesday 4th August, via Zoom videoconferencing. Whilst we’re assured no staff losses will take place here in Temora Shire, Council’s concerns are, what are the next steps after this reduction.

29th July - I met with Council’s Communications Officer, Mrs Kate Slapp to film a piece for our exciting ‘Country Change’ promotion.

- I had a teleconference with NSW Member for Cootamundra, Ms Steph Cooke MP. Ms Cooke is also the Parliamentary Secretary for Regional Health.
- I attended Council Chambers.

30th July – I chaired a Workshop of the Riverina Joint Organisation Board. Deputy Mayor Graham Sinclair was in attendance, as Temora Shire’s Board member, together with Director of Administration & Finance, Mrs Elizabeth Smith.

- I chaired a meeting of the Temora Local Hospital Advisory Council (LHAC) Garden Upgrade Working Party. We are achieving some terrific things and look forward to our proposal being formally approved by our LHAC Board.

Special thanks to my fellow Working Party Members in Pastor Patricia Morris (Secretary) and Mrs Wendy Skidmore (Hospital Manager).

31st July – I had a meeting with the Federal Member for Riverina, the Hon Michael McCormack MP.

- I had a teleconference with LGNSW and ALGA President, Cr Linda Scott.
- I had a teleconference with the Chairman of the NSW Local Government

RESOLUTION 236/2021

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

It was resolved that the Mayors Report be noted.

CARRIED

Report by Mayor Rick Firman

9 STAFF REPORTS

RESOLUTION 237/2021

Moved: Cr Nigel Judd

Seconded: Cr Graham Sinclair

It was resolved that Council receive Staff reports.

CARRIED

10 GENERAL MANAGER**10.1 CALENDAR OF EVENTS - AUGUST 2021****File Number:** REP21/902**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT****AUGUST 2021**

- 10 Committee meetings
- 15 Springdale Progress Association meeting
- 19 Council meeting
- 27 REROC & Riv JO - Zoom

SEPTEMBER 2021

- 7 Committee meetings (electronic if required)
- 16 Council meeting
- 19 Springdale Progress Association meeting
- 20 Workshop – Arts Complex Plan of Management – 3:00pm

OCTOBER 2021

- 12 Committee meetings
- 12 IPR Workshop - Councillors
- 21 Council meeting
- 22 REROC & Riv JO
- 28/29 REROC - Canberra

RESOLUTION 238/2021

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

It was resolved that Council notes the report.

CARRIED

10.2 SEALS - AUGUST 2021

File Number: REP21/993
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The Council Seal is required to be affixed to the below documents:

- Sale – Lot 1 DP 1273538 Ron Martins Road
- Sale – Lot 2 DP 1273538 Ron Martins Road
- Transfer -113 Briar Street, Temora
- Management Agreement – Farmlink Research Ltd

RESOLUTION 239/2021

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that the Council Seal is affixed to the above documents.

CARRIED

10.3 COUNCIL MEETING DATES - DECEMBER/JANUARY 2021-2022

File Number: REP21/926
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

As Council are aware, at the Council meeting in July 2021 it was resolved to hold the September meeting of Council on 28 September 2021.

The September Local Government Election has now been postponed for 3 months and will now be held on the 4 December 2021.

Council will go into Caretaker period commencing 5 November 2021.

Council needs to consider the following:

The necessity for the later September meeting has now been removed. It is therefore recommended that the September meeting be held at the normal time, being the 3rd Thursday of the month (16th September).

There is no need to conduct a mayoral election as the term has been extended. This leaves the issue of other committees & delegates. Given that the period is short, it is recommended that the committees and delegations be extended until the first meeting of the new Council.

The NSW Electoral Commission has advised that it anticipates that the results of the election will be declared between 21-23 December 2021.

Council is required to hold a mayoral election within 3 weeks after the declaration of the ordinary election and will be required to schedule a meeting for this purpose within 3 weeks of the declaration of the election. Council needs to factor in the Christmas/New Year period. Given the legislative constraints, it is suggested that the meeting be held on the 2nd Thursday of January (13 January 2022), a week earlier than normal and on the final date for the meeting to be held.

The training/induction course needs to be re-scheduled for all Councillors, particularly new Councillors before they attend the first Council meeting. It is recommended that the training be scheduled for the 1st week of January to enable completion prior to the first meeting. All Councillors must take an oath or make an affirmation of office and are not permitted to participate in meetings until they have done so.

RESOLUTION 240/2021

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

It was resolved that Council

1. Hold the September meeting of Council on 16 September 2021
2. Council committees and delegations be extended until the Council elections
3. The first meeting of the new Council be held on the 13 January 2022
4. Councillor induction and training take place on 5 & 6 January 2022.

CARRIED

Report by Gary Lavelle

10.4 OPERATIONAL PLAN - END OF YEAR REPORT FOR 2020/2021**File Number:** REP21/957**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Operational Plan - End of Year 2020-2021 [↓](#) **REPORT**

End of year reporting for the 2020/2021 Operational Plan as of 30 June 2021.

RESOLUTION 241/2021

Moved: Cr Kenneth Smith

Seconded: Cr Lindy Reinhold

It was resolved that Council notes the 2020/2021 Operational Plan report.

CARRIED

Report by Gary Lavelle



**TEMORA SHIRE COUNCIL
OPERATIONAL PLAN
END OF FINANCIAL YEAR
REVIEW
2020/2021**

Administration




Key Functions - Administration Services, Human Resources, Information Technology, Records Management, Financial Services
Policy Direction







To manage all records in accordance with the State Records Act

Commitment to e-commerce strategies

Support a larger share of taxation revenue for Local Government




Ensure Councils investment portfolio is properly managed to obtain highest possible secure interest yield within allowable form of investments



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Continually review and test all internal procedures	Administration and Finance Manager	Test completed	Completed for Current Year		Continuing process. External and internal audit recommendations are being addressed along with the gradual review of processes and policies.
Continually review the use of Cloud technology for business applications	IT Officer	Investigation concluded	Completed for Current Year		We have employed Trend email security to act as our primary filter for any email coming in and out instead of using the built in O365 filter. Consultant and IT have finalized the creation of cloud based back ups for the Library Heritage NAS storage, utilizing a microsoft sharepoint account as our destination.
Continue to develop and maintain internal and external user guides for Council Administration systems, including IT	IT Officer	Guides completed	Completed for Current Year		IT have been working on updating existing user guides for various services within council. Council IT consultant has been working with IT to update and create business centric documentation including privacy agreements (for part time/volunteer workers), third party remote access agreements etc

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Continue to maximise the opportunity to use technology to automate processes through Authority, GIS, and 3rd Party applications	IT Officer	Adaptation of technology	Completed for Current Year		Work is underway to fix existing issues with current document management system.
Develop plans for extension of administration building	Director of Environmental Services	Plans Developed	Referred to the Next Financial Year		\$20K re-voted in the budget for this task. To be completed in 2021/22 when consultant returns to work.
Develop Records Management strategy and development plan	Director of Administration and Finance	Strategy developed	Completed for Current Year		A functional health check of CM9 has been completed. Staff are working through identified actions with the assistance of a consultant, before moving on to a technical review of CM9.
Optimisation and user training on Content Manager 9	Administration and Finance Manager	Implementation completed	Referred to the Next Financial Year		The Functional Health Check has been completed by contractors Information Pty Ltd. An Action Plan has been prepared and Information is working with the CM9 Cross Functional Team (CFT) to complete actions. Once the administrative aspects of the Plan have been completed, training will be scheduled.
Review Human Resources policies and procedures	Human Resources Officer	Review completed for all policies	Completed for Current Year		Discussion at employee review that a Contractor may be utilised to do a review of the HR function. Internal procedures to be revamped on day to day processing.
Review the options for the provision of a communications strategy for Council staff	Human Resources Officer	Review conducted	Completed for Current Year		Options for better communication with all staff needs investigation. Most employees now receive their payslips electronically, so attaching memos/letters to payslips no longer viable. Communicate is used for non urgent matters. An electronic form of communication such as email or text may be required.

Airport

Key Function - Temora Aerodrome
 Policy Direction
 Compliance with all CASA requirements to maintain registration
 Maintain sufficient land stock for future development of the Temora Aerodrome
 Lobby for the development of a Multipurpose Facility at the Aerodrome to meet the needs of user groups




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
BBRF - Rehabilitate 18/36 Runway, Reconstruct apron, Construct 1km underground drainage, seal runway F&G, Reconstruct runway C&D	Engineering Technical Services Manager	Meet grant guidelines and milestones	Referred to the Next Financial Year		Project around 50% complete. Remainder of project will be delivered in the 2021/2022 FY.
Continually review management and staffing at Temora Airport	Engineering Technical Services Manager	Review conducted	Completed for Current Year		Complete for Current FY.
Continue to advocate for the re-installation of TAF services at Temora Aerodrome including relocation of weather station to enable widening of grass strip	General Manager	Submission made	Completed		Advice received that the TAF services would be reintroduced on December 2021





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Implement the findings of the adopted Airport Master Plan and Airport security audit	Engineering Technical Services Manager	Plan implemented	Completed for Current Year		Complete for current financial year. Action ongoing.
Seek opportunities for the development of aviation business at Temora Aerodrome	Economic Development Manager	Attraction of business to the Aerodrome precinct	Completed for Current Year		All lots on Spitfire Drive now sold and the airport expansion subdivision is working towards detailed design phase. Ongoing discussions regarding commercial pilot training and associated aircraft maintenance facility. Support provided to the Gliding Club for their clubhouse funding application.




Aged & Special Needs Care






Key Functions - Aged Care, Home & Community Services (HACC), Persons with Disabilities, Senior Citizens Policy Direction






Support existing providers of aged care services in the development and retention of facilities and services
Undertake regular and comprehensive consultation to ensure that the current and future needs of senior residents are met Continue to seek funding for programs that improve the options available for frail aged and disabled

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Access & Equity - Consider access issues at local parks, including removal of edging to allow wheelchair access	Engineering Technical Services Manager	Review by access committee	Completed for Current Year		Complete for 2020/2021 FY. Work will continue in 2021/2022.
Access & Equity - Consider access issues at sporting grounds	Engineering Technical Services Manager	Review by access committee	Completed for Current Year		Complete for 2020/2021 work will continue into 2021/2022.
Access & Equity - Provide disabled car park spaces that meet the needs of the community in conjunction with the Access and Equity Committee	Engineering Technical Services Manager	Review by access committee	Referred to the Next Financial Year		Some progress made, however some design, scoping and costing work outstanding. Requires rolling into 2021/2022




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Access & Equity - Review access to public buildings and businesses in conjunction with TBEG and Access and Equity Committee	Director of Environmental Services	Access report to Council	Completed for Current Year		Access and Equity fund to be established. Program to be promoted and applicants invited. Ongoing
Access & Equity - Support for the Access and Equity Committee to inform Council processes relating to disabled, aged and mothers with young children	Director of Environmental Services	Effective operation of Committee	Completed for Current Year		Committee Re-established and operating well. Meeting quarterly
Aged Care Services - Support the increased capacity for seniors accommodation offerings in Temora	Economic Development Manager	Advise activities to Council	Completed for Current Year		Assisted the Town Planner with the facilitation of the Apollo Place workshop and creation of the EOJ on TenderLink. Continual support the development of Apollo Place with Argyle Housing. Working on wider strategic housing strategies that will positively impact seniors.
Aged Care Services - Advocacy and Lobbying on behalf of private aged care providers	General Manager	Advise activities to Council	Completed for Current Year		Advocacy occurring on an ongoing basis. Support and lobbying for new aged care facility funding underway.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Aged Care Services - Create a positive ageing expo/ information session	Community Services Officer	Hold event at least annually	Completed for Current Year		<p>Temora Active Ageing Expo 25 June 2021.</p> <p>Another very successful expo was delivered in the Temora Memorial Town Hall on Friday 25 June 2021. The expo attracted a record number of service providers, businesses and lifestyle activities. With over 40 stall holders in the town hall and 5 key note speakers delivering seminars in the Town Hall Theatre throughout the day the venue was filled to capacity..</p> <p>The Active Ageing Expo is a valuable and free one stop event for the over 50's. Attendees can have frank conversations with experienced serviced providers, attend informative seminars, join in lifestyle activities and gather valuable take-home information.</p>
Aged Care Services - Maintain information about how to access aged care services in Temora Shire using digital media and information flyers covering relevant topics including medical services, transportation and home modifications	Communications Officer	Preparation of documents	Completed for Current Year		<p>Ongoing promotion occurs in the Narraburra News, Pinnacle's Facebook page and Temora Shire Council's Facebook page.</p>
Attendance and participation in Interagency Meetings by relevant staff including Pinnacle, Youth and Community Services	Community Services Officer	Attendance at meetings and referral of minutes to Council	Completed for Current Year		<p>CCSO represents Council at interagency meetings and provides the Communications Officer with relevant information for posting across Councils networks.</p>

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Disability Services - Construct a Supported Independent Living Facility home and implement management structures	Director of Administration and Finance		Completed		Construction of Supported Independent Living House is complete.
Disability Services - Include images of people that represent the diversity of our community, including those with disabilities, in Council publications	Communications Officer	Increased diversity in photos	Completed for Current Year		Images that represent diversity are used on social media platforms, in Narraburra News and other Council publications.
Disability Services - Maintain a Temora Shire Disability Inclusion Action Plan	PCS - Manager	Report to Council	Completed for Current Year		Report on Disability Inclusion Action Plan progress has been supplied to Dept Communities & Justice as required.
Disability Services - Provide disability awareness training to staff, new and current, as well as Councillors	Human Resources Officer	Provision of training	Completed for Current Year		EEO Awareness is addressed at induction. No formal training organised. Nothing scheduled in near future. Possibly a goal to be transferred to PCS.
Disability Services - Provide information linkages to National Disability Insurance Scheme (NDIS)	PCS - Manager	Linkage provided	Completed for Current Year		Completed for Current year. Pinnacle will once again be part of the Inaugural Disability Services Expo jointly with Temora's Local Health Advisory Committee and Kurrajong.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Pinnacle - Continue to maintain Pinnacle Service levels to meet the needs of clients	PCS - Manager	Preservation of levels of service	Completed for Current Year		Completed for current year.
Pinnacle - Investigate options for improved signage at NRCC House	PCS - Manager	Report to Council	Referred to the Next Financial Year		Will pursue again in the new financial year.
Pinnacle - Investigate options for the future accommodation of Pinnacle operations including administrative and operational accommodation	PCS - Manager	Report to Council	Completed		At this stage NRCC is meeting the needs of Pinnacle Community Services.
Pinnacle - Monitor finances to ensure that Pinnacle Services are provided at no net cost to Council	Director of Administration and Finance	Achievement of break even status	Completed for Current Year		A quarterly report is provided to Council.
Pinnacle - Monitor the need to adjust hours of operation for Community Transport to include weekends and public holidays	PCS - Manager	Review conducted	Completed		Working collaboratively with Temora Taxis to provide out of hours transport for existing Pinnacle clients. Temora taxis send monthly accounts to be reimbursed for Pinnacle clients trips.


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Pinnacle - Promote the availability of transport facilities through Pinnacle Services	PCS - Manager	Advertise availability electronically	Completed		Will continue to promote transport services across our LGA.
Pinnacle - Promotion of Pinnacle Community Services as a provider of choice for disability services	PCS - Manager	Increase in client base	Completed for Current Year		NDIS client numbers have increased in Temora and Cootamundra in the reporting year. We have a strong reputation within our community and with the local medical & allied health network and NDIS local area coordinators. We continue to receive new referrals on a regular basis.
Pinnacle - Undertake My Aged Care Regional Assessment under contract to Community Options Australia	PCS - Manager	Assessments conducted	Completed		Total assessments completed for the reporting year = 154 Total income for reporting year = \$55,986.06
Pinnacle - Use social media and information flyers to create awareness of who can access Community Transport and how to use this service	PCS - Manager	Increased usage	Completed		Community transport usage has increased.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Pinnacle - Utilise the My Aged Care portal Central Intake and Referral distribution to Pinnacle for Home Support Services (funded to 30 June 2022)	PCS - Manager	Referrals received	Completed		Pinnacle as a whole received 309 CHSP referrals through My Aged Care for the reporting year. Total new referrals for Temora = 104 Total new referrals for Cootamundra = 155 Total new referrals for Leeton = 50 At the end of the reporting year Pinnacle had 100 Home Care Package clients. 43 in Temora and 57 in Cootamundra.
Pinnacle Services - Undertake a review of the business structure of Pinnacle Services	Director of Administration and Finance		Completed for Current Year		Consultant engaged to assist with review. Staff are considering options and working through issues.
Provide donation equivalent to 25% of General rate to the following: Ariah Park Senior Housing, Temora Senior Citizens Group, Ariah Park CWA	Administration and Finance Manager	Donation made	Completed for Current Year		Donations have been processed for the 2021 rating year.

Commercial Services





Key Functions - Caravan Parks, Land Stocks, Sale Yards, TAIC






Policy Direction: Develop the existing caravan parks to a level where commercial interest would find the facilities attractive to lease or buy Retention of caravan park facilities in Ariah Park and Temora






Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop a new agreement with Farmlink for the continued operation of TAIC	Director of Administration and Finance	Report to Council	Completed		A new agreement has been endorsed by both parties and is scheduled to commence from 1st August 2021.
Provide budget to enable the continued operation of Temora Agricultural Innovation Centre including review of commercial partnership arrangements	Director of Administration and Finance	Budget provided	Completed for Current Year		Budget provided. Commercial partnership arrangements have been reviewed and a new agreement prepared.




Communications


Key Function - Narraburra News, Social Media, Websites

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop a Diversity Inclusion Action Plan	Communications Officer	Plan provided to Council	Referred to the Next Financial Year		The Communications Officer is currently working on this document. It is hoped it will be available for review by September 2021.
Digital Media - Continue with regular job vacancy mailer and social media posts	Communications Officer	Increased employment capacity	Completed for Current Year		An email with job vacancies listed goes out to over 600 subscribed email addresses every 3 - 4 weeks. This information is also shared on a number of Council's social media pages.
Digital Media - Create program content and resources based on youth vision, which cover print, broadcast and internet media	Youth Officer	Content created	Completed for Current Year		Youth Program Coordinator updates the Temora Youth Facebook and Instagram pages regularly to inform public of school holiday workshops, employment opportunities, term workshops, free interactive webinars for young people, and safety concerns. This was overseen by the Communications Officer, who also publicised events on Temora Shire Council social media pages and Narraburra News. Posters were created and sent to schools.
Digital Media - Implement and maintain a grant subscription service for Council and residents	Communications Officer	Service implemented and available to residents	Completed for Current Year		Council's affiliation with Grant Guru is regularly promoted via Narraburra News and digital media platforms.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Digital Media - Maintain current and accurate information on Council websites	Communications Officer	Regular updates of site	Completed for Current Year		The websites are under constant review to ensure the most current and relevant information is available.
Digital Media - Migrate the Council websites to the Open Cities platform	Communications Officer	Website transitioned and operational	Completed		The migration to the Open Cities platform was completed in June 2020.
Digital Media - Promote arts and cultural events through council media outlets including websites, facebook and 'whats on' in Narraburra News	Communications Officer	All events advertised	Completed for Current Year		Arts and cultural events are promoted through the Narraburra News, the tourism website and social media when the details are provided to the Communications Officer.
Digital Media - Remain active on social media sites to ensure that issues affecting Council residents are identified and communicated	Communications Officer	Early identification of issues	Completed for Current Year		Council's Facebook page, in particular, is very active and a well used source for sharing information and engaging with the community. There are several other Facebook pages, a Twitter account and Instagram pages that have varied levels of activity.
Disseminate grant information to relevant stakeholders	Economic Development Manager	Stakeholders informed	Completed for Current Year		Regular articles and promotion of Grant Guru portal. Discussions with businesses and individuals regarding grant programs.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor	General Manager	Arrange meeting	Completed for Current Year		Meeting held at Narraburra
Maintain the currency of the Direct Me guide	Communications Officer	Currency of document	Completed for Current Year		The Direct Me booklet is updated regularly as information is received, and is available online.
Narraburra News - Source relevant information from Council functions to report in Narraburra News, including Youth and Works	Communications Officer	Monthly article in Narraburra News	Completed for Current Year		The Narraburra News continues to be an excellent publication that provides up to date and relevant information to the community about a number of Council run programs and events.
Narraburra News - Upgraded use of digital media platforms to communicate with residents	Communications Officer	Increased followers and hits	Completed for Current Year		As at July 2021 the Narraburra News is no longer being printed as a stand alone document sent to homes in the Temora Shire. It is now printed in the Temora Independent on the last Friday of each month, emailed to a mailing list and provided on Council's website.
Promote the achievements of Temora Shire residents through the 'Home grown heroes' program	Communications Officer	Continuation of program	Completed for Current Year		This project has had reduced attention in recent years due to time restraints and lack of access to individuals due to Covid, amongst other things. In the last 12 months, two subjects have been interviewed.




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide relevant information about housing, services, facilities and opportunities for community involvement to potential new residents	VIC Manager	Currency of information	Completed for Current Year		New resident packs are always an ongoing process and are updated on a regular basis to ensure the receiver has the most up to date information. During 2020-2021, 20 packs were made up and given to the new residents dinner attendees. Another 2 were given to new residents that came into the Visitor Centre for information and 1 was given to a proposed investor to Temora.
Support the concept of conducting a Survey to gain the Residents feedback and review mechanisms for ratepayers to provide ongoing feedback to Council (Next survey 2021/2022)	General Manager	Review currency of information for survey	Completed for Current Year		Survey to be conducted in August/September 2021
Undertake a Walk and Talk Tour of Temora for Councillors and support the Coffee with a Councillor Program	General Manager	Tour undertaken	Referred to the Next Financial Year		Suspended due to COVID



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Volunteers - Acknowledge volunteers and promote promote volunteering opportunities through Narraburra News and digital media	Communications Officer	Monthly articles in Narraburra News Promotion of events	Completed for Current Year		A permanent feature in the Jobs section of the website includes information on ways the community can volunteer. Volunteering opportunities are also advertised in the Narraburra News and on Council's social media platforms.




Community Services




Key Functions - Child Care, Cultural Services, Education, Library Services, Town Hall Theatre, Town Hall







Policy Direction Continuation of a Government funded childcare service through the Bland/Temora Family Day Care Scheme Continued employment of a Community Services Officer Support for Imagine Temora and membership of Eastern Riverina Arts (ERA) Maximise the opportunity for cultural exchange with sister cities Develop opportunities for relationship with Charles Sturt University (CSU) Upgrade of the town hall facilities to meet the needs of a modern day conference/ entertainment venue


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arts and Culture - Review of opportunities to develop arts based programs under NDIS	Community Services Officer	Review conducted and reported to Council	Completed for Current Year		This action will not progress any further until the new art centre is operational. The NDIS funding structure will not fit group art projects as it is for individuals only, however, once the art centre is open an opportunity to encourage individuals to attend specific arts projects will exist.
Arts and Culture - Arrange visit by the National Gallery guides	Community Services Officer	Trip undertaken	Completed		The visit to the National Gallery of Australia (NGA) did not happen in 2021 due to Covid-19 restrictions. With Covid-19 restrictions easing the Community and Cultural Services Officer met with NGA contact on Saturday 14 May 2021- to discuss possible visitation dates to NGA and NGA Guides return visit to Temora. This event has since been removed from 2021-2022 actions due to budget cutbacks.
Arts and Culture - Arts Precinct - Seek funding for the development of the precinct.	General Manager	Grant submissions made	Completed		Funding secured and building commenced

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arts and Culture - Conduct Temora Shire Council Art Prize	Community Services Officer	Competition held	Completed for Current Year		<p>The Temora Shire Council Art Prize has grown over the past 10 years into Temora's major art event. The 2021 Art Prize broke all previous records with 339 art works entered, just over \$5000 cash for prize giving from business and private individuals, and a record crowd at the opening night event.</p> <p>The Temora Shire Council Art Prize is far more than just an exhibition, the exhibition stimulates arts participation, fosters community wellbeing, and strengthens creative connections. All of which increases the vibrancy and liveability of our Shire.</p>
Arts and Culture - Develop activating unique spaces for cultural events	Community Services Officer	Development of site audit	Completed		<p>Activating Unusual Spaces is a valuable event for Temora Shire. The combination of an unusual venue, original live music and one day creative workshops works exceptionally well. The April 2021 event was sold out and the feedback and response from the community was</p>

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arts and Culture - Maintain membership of Eastern Riverina Arts and attend meetings	Community Services Officer	Retention of numbers	Completed for Current Year		<p>Temora Shire Council has maintained membership with Eastern Riverina Arts for 2020-2021 with the CCSO also holding a position on the Eastern Riverina Arts Advisory Committee.</p> <p>The value of Councils membership is exceptional with funding acquired the CCSO for creative projects and events far outweighing the membership fees paid.</p> <p>In 2020-2021 Temora Shire Council received three grants from Eastern Riverina Arts.</p> <p>Grant 1. - a creative writing grant of \$5500.</p> <p>Grant 2. - a performing artists grant of \$5000</p> <p>Grant 3 - a creative workshops grant of \$2500</p> <p>Together with an additional Festival of Place Grant funding for \$10,000 Temora Shire Council has received funding to deliver events and free workshop to the value of \$23,000. This delivered over 25 totally free creative workshop in our Shire, creative writing colorations with neighbouring Shires and live music events.</p>
Arts and Culture - Operation of a Sister City Committee to determine activities and future strategies	Community Services Officer	Committee established	Completed for Current Year		<p>Sister City Committee established and meets at 5.30pm the third Wednesday month in the Temora Council Chambers.</p> <p>Former Mayor Mr Peter Speirs is chair of the committee which is working to create valuable cultural connections and increased community connection with our Sister City Council - Randwick City Council and Sister City - Izumizaki Japan</p>
Arts and Culture - Provision of an annual budget for the use within Council guidelines	Community Services Officer	Budget allocation and accountability	Completed for Current Year		<p>Actions removed from 2021-2022 budget due to Council budget cutbacks.</p>

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arts and Culture - Temora Arts Precinct - Development of a management plan for development/usage of the ex Scout Hall involving stakeholders/ user groups.	General Manager	Management Plan developed and adopted	Referred to the Next Financial Year		Preliminary discussions held. Plan to be developed before completion of building & occupation.
Arts and Culture - Temora Arts Precinct - Upgrade toilets (Contribution to Grants)	Director of Environmental Services	Project Completion	Referred to the Next Financial Year		Works underway. Progress slowed by wet weather and lack of availability of some materials. Grant acquittal extension sought and obtained.
Events - Support events determined by resolution of Council and the following events (at a minimum) , Local Government Week International Women's Day Australia Day Volunteers Week Mary Gilmore Festival Including seeking grant funding for those events	Community Services Officer	Conduct of successful event	Completed for Current Year		Events support where possible and due to COVID - 19 resection.




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Hold a welcome function for new residents	Community Services Officer	Event held	Completed		Welcome New Residents Dinner very well attended 20 October 2020. Venue filled to capacity with over 73 new residents attending. The CCSO suggests Council video the 2023 Welcome New Residents Dinner. Due to budget cutbacks Council will not deliver the Welcome New Residents in October 2021.
Host an Afternoon Tea for carers	PCS - Manager	Function held	Completed for Current Year		Still unable to hold a function due to COVID restrictions. Will plan for when restrictions ease.
Lake Centenary - Investigate grant opportunities for funding of community activities at the Lake	Community Services Officer	Grants investigated and applied for	Completed for Current Year		Progressing
Provision of a donation equivalent to rates for the Ariah Park Community Hall	Administration and Finance Manager	Donation Made	Completed for Current Year		Donation has been processed for the 2021 rating year.
Springdale Memorial Hall - Provide financial support to Committee	Director of Environmental Services	Funds allocated	Completed for Current Year		Completed and ongoing.
Temora Memorial Town Hall - Provision of theatrical back drop	Director of Environmental Services	Back drop installed	Cancelled by Council		Not funded. To be referred to future budget estimates for consideration





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
NRCC House - Construct outdoor reading room and provide access ramp to rear of NRCC House (subject to grants)	Director of Administration and Finance	Grant submissions made	Referred to the Next Financial Year		Grant funding received. Construction of the outdoor reading room is underway.





Economic Development, Tourism & Resident Attraction





Key Functions - Economic Development, Tourism






Policy Directions To lobby for continued improvement of and access to services, transport, communications and utilities for Temora Shire. To attract grant funding to assist in the development of the Shire. To build a strong and united community force for the growth and sustainability of our Shire. To plan for the possibility of a sudden upsurge in investment and population which may result from a new mine or other large employer. To keep State and Federal members informed of Temora's needs and our strategies to meet those needs. To maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices. Increase the access to information regarding TSC and Government programs initiatives and funding opportunities to the community via newsletters and webpage on Council and www.temora.com.au websites. Maintain membership of Regional Tourism Bodies. Proactively seek business opportunities for Temora Shire including villages






Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop priority projects to 'shovel ready' in order to take advantage of funding opportunities as they arise.	Economic Development Manager	Development of projects and submission to Council	Completed for Current Year		The TAPTA and airpark expansion project progressed throughout the year with the appointment of a project manager and applications for further funding submitted. Progressing concept designs for the next stage of the Hoskins Street upgrade. Argyle Housing was awarded the tender for Apollo Place development.
Economic Development - Actively target, and support businesses identified in the Economic Development Strategy	Economic Development Manager	Attraction of business	Completed for Current Year		A strong year for business attraction with the level of interest in relocating to or expanding in Temora at record levels. However, COVID related restrictions and border closures have severely impacted the progress of many developments.
Economic Development - Attend relevant Economic Development Forums	Economic Development Manager	Attendance of meetings	Completed for Current Year		Attended RDA Riverina ED forums. Participated in the RAI Regional Activators Alliance program and attended Regions Rising conference in Canberra. Appointed to the GROW Riverina Taskforce for migrant resettlement. Participated in the Dept Regional NSW training program on attractive foreign direct investment.


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Connect businesses with complementary skills, needs and resources.	Economic Development Manager	Assistance provided	Completed for Current Year		Regular local jobs postings via social media and emails. Promotion of professional development opportunities through TBEG and directly. Working with Training Services NSW and TAFE to promote local training opportunities. Kick-started the Generation Temora program in partnership with Temora High School. Referred a number of business owners to the BEC Business Advisory Service in Wagga.
Economic Development - Continually review workforce future needs to determine likely spikes in population and communicate the impacts to relevant stakeholder in advance.	Economic Development Manager	Reports to Council	Completed for Current Year		Development Infrastructure Deferred Payment Policy adopted and one application provided with in-principle support from Council. This project serves to address the current and predicted housing shortage as a result of workforce growth in Temora Shire.
Economic Development - Create a development prospectus including Arian Park and update the relevant pages on Council website	Economic Development Manager		Completed		Website updated with the current information.
Economic Development - Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity	Economic Development Manager	Report to Council and strategies implemented	Completed for Current Year		Council were unsuccessful in obtaining grant funding under the Streets as Shared Spaces program. Council resolved to receive further design options for the upgrade of the next sections of Hoskins Street. The EDM supported TBEG in the coordination of the annual Christmas Street Fair.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Facilitate a smooth DA process for investors	Economic Development Manager	Minimalise red tape	Completed for Current Year		Support provided to individual developers as required. The Development Infrastructure Deferred Payment Policy was also adopted by Council to assist developers with designing and funding subdivisions. Introduction of online planning portal communicated to residents.
Economic Development - Maintain a database of businesses and community groups	Communications Officer	Database completed and accessible	Completed for Current Year		A database was created in 2020 by the Communications Officer which is updated when information is provided to the Communications Officer.
Economic Development - Participate in relevant conferences that focus on regional development issues	Economic Development Manager	Currency of knowledge	Completed for Current Year		Attended the RAI Regions Rising conference. Participated in a number of other webinars relating to regional development issues, with a particular focus on housing.
Economic Development - Participate in relevant Government and Non-Government programs for regional growth	Economic Development Manager	Review conducted	Completed for Current Year		Council was a financial member of the RAI's Regional Activators Alliance which developed the Move to More campaign. The EDM was appointed to the taskforce for the Multicultural NSW Growing Regions of Welcome program to attract and support migrant workers to the Riverina. Council was an active member of the RDA Country Change program to attract people and talent to the Riverina.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Provide advice and support to the TBEG and BREED Australia and BREED Australia partnership including provision of assistance to employ executive officer	Economic Development Manager	Retention of TBEG	Completed for Current Year		Attended monthly TBEG Exec and various committee meetings including supporting TBEG to become an incorporated association and coordination of the T-Light event, Late Night Shopping, NYE celebration, and Business Awards. Finalised the relationship with BREED and assisted the transition of the space to the new operating structure. Assisted with the induction of the new TBEG Executive Officer.
Economic Development - Work with Environmental Services, state agencies, landowners and local developers to ensure there is a sufficient pipeline of available land for development	Economic Development Manager	Review conducted	Completed for Current Year		Supported Argyle Housing in the development of the Apollo Place proposal. Council adopted the Development Infrastructure Deferred Payment Policy. Support to Dustin Rose Estate and Highfields Estate proponents. Met with Dept Planning regarding potential future development sites for of residential and industrial land. Council resolved to investigate potential options for the purchase of industrial land.
Investigate the potential for the establishment of a campus of U3A in Temora	General Manager	Initial community consultation undertaken	Referred to the Next Financial Year		Expressions of interest called. Meeting to be held when Covid permits
Investigate the viability of establishing a Country University Centre in Temora	Economic Development Manager	Report provided to Council	Completed for Current Year		No progress this year due to a lack of resources.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Maintain a local trades directory	Communications Officer	Directory created	Completed for Current Year		A business directory was created in 2020 which included tradespersons and is regularly updated. A trade directory also appears in the Direct Me booklet which is available online and regularly updated when information is supplied to the Communications Officer.
Maintain strong relationships with local estate agents to monitor markets and communicate to property owners	Economic Development Manager	Relationships developed	Completed for Current Year		The relationship between Council and local estate agents remains strong and positive to help inform policies and strategic directions as well as facilitating development.
Participate in regional programs to attract new residents eg Country Change	Economic Development Manager	Conduct of event	Completed for Current Year		Joined the RA's Regional Activators Alliance and supported the development of the Move to More campaign. Appointed to the taskforce for the Growing Regions of Welcome program to facilitate migrant resettlement in the Riverina. Provided content to the RDA Country Change program.
Support developments that broaden the range and raise the quality of visitor experiences in Temora Shire.	VIC Manager	Report to Economic Development Committee	Completed for Current Year		The VIC staff and volunteers encourage visitors to to broaden their experiences through verbal conversations, leaflets and brochures.
Support relevant organisations to prepare grant applications	Economic Development Manager	Grant assistance advertised	Completed for Current Year		Information and assistance provided to a number of organisations. Council's subscription to the Grant Guru portal regularly communicated to ratepayer.



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Tourism - Develop tools that encourage conference and events organisers to come to Temora Shire	Economic Development Manager	Tools developed and utilised	Completed for Current Year		Meet in Temora branding completed. Conference attraction document copy finalised thanks to Temora Travel, awaiting graphic design. Supported various individuals and organisations with investigations in to developing conference and event facilities. New tourism website with venue finder tool under development.
Tourism - Encourage all accommodation options are listed on Get Connected, Council Website, Google and Trip Advisor	VIC Manager	Listings confirmed	Completed for Current Year		All accommodation listings were updated throughout the year when they were due for renewal. Emails were sent out encouraging operators to list or update their business with the STDW, Google and Trip advisor.
Tourism - Maintain membership of, and actively participate in, regional tourism bodies	Economic Development Manager	Membership maintenance	Completed for Current Year		Renewed membership of and attended VisitRiverina quarterly forums. Council participated in the regional cooperative marketing campaign coordinated by VisitRiverina in partnership with DNSW. Provided content for Visit Riverina monthly social media promotions and e-newsletters.
Tourism - Work with June and Coolamon Shire's to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels	Economic Development Manager	Promotion of trail	Completed for Current Year		Prepared an application to fund a promotional campaign for the Canola Trail that was unsuccessful. Coordinated a video and photo shoot across the Canola Trail. Instigated the refresh of the Canola Trail website and production of pocket maps.
Utilise support available through Randwick City Council	Economic Development Manager	Access utilised	Completed for Current Year		There has been minimal contact with Randwick City Council over the past year.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Visitor Information Centre - Maintain accreditation	VIC Manager	Accreditation achieved	Completed for Current Year		The Visitor Centre Manager has been working towards the accreditation which is due September 2021. The Tourism Group has amended the Assessment checklist for the Visitor Centre Accreditation and are working on a new revised Operational Manual.

Emergency Services




Key Functions - Rural Fire Service, State Emergency Service, Fire Brigade, Police and Ambulance







Policy Directions Support and maintain the zoning arrangement with Bland Shire Council Ensure that all personnel have adequate training to perform their function

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Hold 3 (three) meetings of the LEMC annually	Engineering Works Manager	Meetings held	Completed for Current Year		All 3 LEMC held for the 2020/21 year with the next meeting to be held on 4th August 2021.
Support for Local Emergency Management Committee (LEMC)	Engineering Works Manager	Support provided	Completed for Current Year		Support for LEMC resourced throughout the 2020/21 financial year.

Engineering Services

Key Function - Management, Administration, Contract Services, Design, Road Safety, Asset Management, Procurement




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop procedures and templates for the provision of a business case for all capital works on Council land not covered by asset development plans (roads, plant, transport infrastructure)	General Manager	Adoption of procedure by Council	Completed		Completed and implemented
Development of a maintenance Memorandum of Understanding (MOU) with utility companies working within the road verge and nature strip	Engineering Works Manager	MOU adopted	Not Due To Start		MOU with utility companies not undertaken in 2020/21 however deferred to 2021/22 year due to complexity of development.
Hold an annual Roads Hierarchy Committee with a view to transitioning to comprehensive Asset Management Committee meetings	Engineering Technical Services Manager	Conduct of meeting	Completed for Current Year		Complete for current year. Will target holding quarterly Asset Management meetings

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Review of engineering policies and procedures	Engineering Technical Services Manager	Review completed	Completed for Current Year		Complete for this FY. Ongoing target.
Review of plant and equipment policy framework and Asset Management Plan	Engineering Works Manager	Report to MANEX	Referred to the Next Financial Year		Review of plant and equipment policy framework and asset management plan yet to be undertaken and is referred to the 2021/22 financial year.
Road Safety - Conduct local projects in accordance with adopted LGRSAP	Road Safety Officer	Conduct of projects	Completed		This campaign at the selected venues. The winners were announced during participating venues events, such as Christmas raffle draws and happy hour which created the best atmosphere to interact with patrons about their Plan B.
Road Safety - Maintain RSO Facebook page and update Council's social media platforms and website with up-to-date road safety information	Road Safety Officer	Information Dissemination	Completed for Current Year		RSO to continue to maintain 4 Shire's Facebook page.
Road Safety - Participation in the Local Government Road Safety Program	Road Safety Officer	Continuation of program	Completed for Current Year		RSO to continue to produce road safety articles for council.
Road Safety - Undertake programs in accordance with the LGRSAP	Road Safety Officer	Programs conducted	Completed for Current Year		All road safety projects completed on time except speed project which was delayed due to the flood event March 2021.

Engineering Works

Key Functions - Parking, Street Lighting, Street Trees


Policy Directions Improve the quality of street lighting by the installation of more energy efficient, low maintenance systems Secure quarry sites strategically located around the shire (subject to quality requirements) to minimise travel time to works

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Street Lighting - Upgrade all street lighting in Temora Shire to LED luminaires	Engineering Technical Services Manager	Update of lighting completed	Completed		Bulk Lamp Replacement to LED complete.
Street Trees - Develop a formal Street Tree Policy dealing with replacement species, early care and maintenance, planting location, adjacent asset protection and removal rehabilitation	Engineering Works Manager	Adoption of plan by Council	Completed		Council Street Tree Policy formally adopted after development and now being applied.
Street Trees - Implement priority actions for removal and replacement	Engineering Works Manager	Meet agreed targets	Completed for Current Year		Street trees requiring priority removal and replacement completed for the 2020/21 financial year.

Environmental Services

Key Functions - Climate Change, Environmental Management, Noxious Plants and Pests

Policy Directions Develop/promote initiatives/campaigns relating to energy and water efficiency Council to lead by example by developing and implementing measures to reduce water-energy usage in Councils buildings and facilities Establish realistic organisational energy savings targets to be genuinely measured to establish a smaller environmental footprint by Council Conduct of public education program to explain to residents the issues faced by Council in relation to weeds Weed Plan Continue with the Weeds Alliance



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Commitment by Council to the Fight the Fruit Fly Committee	Director of Environmental Services	Ongoing activities by Committee	Completed for Current Year		Completed and ongoing







Governance




Key Function - Council relationships (other Councils, Government departments, Local members & Sister City Relationships), Governance, Lobbying and Advocacy


Policy Directions Membership of Riverina Joint Organisation Maintain membership to Local Government NSW Membership to Riverina Eastern Regional Organisation of Councils (REROC) Maintain membership of Eastern Riverina Arts (ERA) Maintain membership of Economic Development Officers (EDO) network Maintain membership of Riverina Regional Library Service (RRLS) Maintain membership of the Country Mayors Association Actively maintain relationships with non REROC neighbouring Councils Seek ways in which Sister City activities can be of benefit to the residents of the Shire Support for Constitutional recognition of Local Government Development of robust and transparent internal audit programs within the Council to ensure that the risk to Council is minimized Provision of training opportunities for all elected members Support of Councillors who wish to undertake professional development courses Undertake a comprehensive resident satisfaction survey every 4 years after election Maintain close relationships with local members and act at all times in a non-political manner Acknowledge that it is the role of council to represent all areas of the local community to external parties

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocate on behalf of the Community for the retention of: * Schools within Temora Shire * Health Services within Temora Shire * Adequate Police Numbers * Electoral Commission re pre-poll voting in Temora in State and Federal Elections * Lobby for the retention of R2R and FAG funding * Lobby for constitutional recognition of Local Government * Support removal of pre-amalgamation representation on Goldenfields Water for amalgamated councils * Lobby government for ongoing support for TA/C	General Manager	Advocacy undertaken	Completed for Current Year		Regular advocacy through available networks.
Conduct General Election utilising NSW Electoral Commission	General Manager	Election completed on budget, without incident	Referred to the Next Financial Year		Deferred to 2021/22 by State Government

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop a new Community Strategic Plan	General Manager		Referred to the Next Financial Year		Deferred to December 2021 by State Government
Ensure all available funding options are utilised to achieve the Council projects outlined in the Delivery Program	General Manager	Increased grant availability	Completed for Current Year		Grants availability is at an all time high. Council is continuing to seek grants to meet identified needs.
Investigate corporate offerings for Councillors and Senior Staff representing Council (ties, blazer etc)	General Manager	Report on options to Council	Referred to the Next Financial Year		Requests for information made but no response as yet.
Lobby state and federal governments for ongoing increased local road funding	General Manager	Lobbying maintained	Completed for Current Year		Ongoing advocacy
Maintain communication at an official level between Council and Temora Hospital administration and LHAC	General Manager	Communication established	Completed for Current Year		Council representation maintained on LHAC
Maintain communication at an	General Manager	Regular contact with Police			


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
official level between Council and Temora Police			Completed for Current Year		Formal meetings not held in current year. Regular informal meetings and attendance of Local Area Commander and staff held
Maintain communication at an official level between Council and the Temora Community Centre	General Manager	Communication established	Completed for Current Year		Regular attendance of Council representatives at Interagency meetings
Maintain membership to following organisations: Eastern Riverina Arts, REROC, Riverina JO, Destination Riverina Murray, Thrive Riverina, Riverina Food Network, Local Government NSW, Economic Development Officers Network, Riverina Regional Library Service, Country Mayors Association	General Manager	Membership maintained	Completed for Current Year		Memberships maintained
Provide the Mayor with the appropriate information to best represent the Shire's needs.	General Manager	Comprehensive information provided	Completed for Current Year		Regular meetings held with executive staff to ensure Mayor is appropriately informed.







Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Villages - Hold a committee meeting (Assets & Operations) at Springdale	General Manager	Hold meeting at Springdale	Completed		Meeting of Assets and Operations held at Springdale in March 2021


Heritage

Key Function - Bundawarrah Centre, Heritage, Railway Precinct

Policy Directions To collect and preserve local history in its various forms in the area generally covered by the Temora Shire Council Council are committed to the retention of the current management structure at the museum Commitment to Temora Shire Council Heritage Committee

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Broken Dam Heritage Trail	Engineering Technical Services Manager	Completion of project	Referred to the Next Financial Year		Objective ongoing. Will meet with advisory committee to work through project and establish constructability.
Bundawarrah Centre - Develop virtual tour of facility (subject to grant funding)	Rural Museum Manager	Application for grant funding	Completed for Current Year		All exhibition galleries on the Bundawarrah Centre site have now been clearly numerically identified to facilitate further development of virtual and physical tours.
Bundawarrah Centre - Maintain Rural Museum social media presence	Communications Officer	Social media presence completed	Completed for Current Year		The Bundawarrah Facebook page has regular activity and recently an Instagram page was opened with good progress.
Bundawarrah Centre - Seek funding for Ambulance Museum Stage 3	Rural Museum Manager	Completion of plans	Grant Not Available		Collection maintenance and identification is continuing in anticipation of suitable funding opportunities being identified.
Bundawarrah Centre - Support the concept of hosting temporary travelling exhibitions	Rural Museum Manager	Ongoing increased number of exhibitions	Completed for Current Year		This ongoing project was completed satisfactorily in the current year.


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Bundawarra Centre - Upgrade.	Rural Museum Manager	Project completed	Completed		The first stage of the forecourt upgrade has been completed. Further internal redevelopment of the VIC space and museum access ramp awaits funding.
Commitment to the Temora Shire Sportsman Walk of Honour including provision of budget as required	Director of Administration and Finance	Support provided	Postponed by Council Decision		Budget allocation for 2021/21 removed during budget process. Allocation to be made as required in future years.
Heritage - Continue the Temora Heritage Advisor program	Director of Environmental Services	Budget allocated	Completed for Current Year		Program acquitted successfully.
Heritage - Support the Heritage Assistance Fund. Support community heritage groups in accordance with policy	Director of Environmental Services	Budget allocated	Completed for Current Year		Completed and ongoing
Heritage - Support the Temora Heritage Committee	Director of Environmental Services	Regular meetings held	Completed for Current Year		Completed and ongoing.
Temora Railway Precinct - Provide resources towards enhancement as a heritage tourism and event destination	Director of Environmental Services	Budget allocated	Completed		All works completed and grants acquitted.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Bundawarra Centre - Construct bridge over dam	Rural Museum Manager	Bridge completed	Completed		Council's financial commitment to the installation of the bridge was discharged in the current year.

Property Services

Key Function - Cemeteries, Council Properties, Public Toilets,

Policy Directions Support the operation and activities of the Friends of Temora Shire Cemeteries (FOTSC) and involve the group in Cemetery planning Upgrade presentation of one public toilet per year to an acceptable standard Council involvement in real estate development only when private developers do not meet a determined need Purchase of additional land for expansion of cemetery in the future

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Crown Land - Develop Management Plans for all Crown Land in the care and control of Council.(Funded by State Government)	Town Planner	Plans completed to satisfaction of Government	Completed		Final plans of management for Generic Council Crown Land, Lake Centenary, Temora Agricultural Innovation Centre, Temora Golf Course and Temora Shire Sportsgrounds and Parks adopted by Council at June Council Meeting.
Investigate the installation of public toilets at roadside stops	Engineering Technical Services Manager		Referred to the Next Financial Year		No progress
Support Friends of Temora Shire Cemeteries	Director of Environmental Services	Support provided	Completed for Current Year		Belinda Bushell replaced by Sally Hurst as TSC primary contact. Group working well and achieving great results
Support the concept of installing solar panels on Council buildings subject to the provision of a positive business case.	Engineering Technical Services Manager	Solar system installed	Completed for Current Year		Complete for current FY. STP and Bundawarrah Centre completed in 2020/2021 FY





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Temora Cemetery - Install plinth to incorporate existing headstones. 2 rows in alternate years (2020/21)	Director of Environmental Services	Completion of project	Postponed by Council Decision		Postponed by Council Decision
Apollo Place - Develop a plan of management and services design	Director of Environmental Services	Plan of management and design completed	Completed for Current Year		Argyle Housing selected partner after EOI process. Funding dependent

Public Health

Key Function - Community Health Programs, Food Control

Policy Directions To keep public health related business owners and operators informed of changes to legislation, standards and regulations Conduct an ongoing program to provide or promote swimming pool operator education as per state legislation

Provide a public health related complaints database/register Support the Bush Bursary Program on a biennial basis







Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocate for the maintenance and additional services at Temora Hospital	General Manager	Report to Council	Completed for Current Year		Discussion have been held with the local member regarding the planning for a new hospital. Advice has been received that the project is now in the priority list.
Advocate for the retention of a Visiting Medical Officer and commencement of Pathology services to Ariah Park	General Manager	Advocacy undertaken	Completed for Current Year		Informal advocacy has occurred. Need to formalise the approach in current year.
Proactively support and promote community mental health facilities and programs	Community Services Officer	Report to Council	Completed		The CCSO helps support outside services provider deliver relevant information through events and projects and provides community information to the Communications Officer for Council media release
Provide inspections of food premises, including Scores on Doors Policy	Director of Environmental Services	Premises inspected	Completed for Current Year		Completed using B+ Solutions as contractor

Recreational Services

Key Function - General Recreational Services, Parks & Gardens, Sporting Grounds, Playgrounds, Temora Recreation Centre, Public Pools

Policy Direction Sports Council are the body responsible for liaison between Council and users of Sporting Facilities





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Ariah Park Swimming Pool - Upgrade Kiosk & Change rooms	Director of Environmental Services		Completed		Works Completed
Data collection, asset register and mapping of recreational spaces	Engineering Technical Services Manager	Provision of data	Completed for Current Year		Objective ongoing. Large objective and is being chipped away at as resources permit.
Develop a Recreation and Open Space Strategy that meets the needs of residents	Engineering Technical Services Manager	Inclusion in planning process	Referred to the Next Financial Year		On going. Draft Rec and Open Space Strategy nearing completion and will be send to Council in due course.
Hillview Park - Solar Lighting Installation	Director of Environmental Services	Installation completed	Cancelled by Council		Not funded. Referred to future Budget estimates
Investigate drainage solutions for Nixon Park No.2 and Bob Aldridge	Engineering Technical Services Manager	Report presented to Council	Referred to the Next Financial Year		Action requires rolling into next F.Y.
Investigate the issue of collection of an equitable contribution towards the provision of sports facilities from sporting groups	Engineering Technical Services Manager	Projects completed	Completed for Current Year		Long term target rec and open space strategy draft will be available in near future.





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Maintain a comprehensive and regular playground inspection system for all Council facilities	Engineering Works Manager	System adopted by Council	Completed for Current Year		Playground inspections being undertaken regularly using REFLECT asset inspection software in accordance with councils policy. Further structure around asset renewal for defects is requiring investigation and review needed of playground inspection frequency as per council policy.
Nixon Park - Upgrade amenities block	Director of Environmental Services		Completed		Work completed and final acquittal submitted and approved.
Temora Recreation Centre - Upgrade entrance	Director of Environmental Services	Project completed	Completed		Completed and grant acquittal submitted and approved
Temora Swimming Pool - Redevelopment	Director of Environmental Services	Funds secured	Completed for Current Year		Grant funding obtained. T-Corp loan application being applied for. Design and construct tender being developed. Work to commence in February 2022
Ariah Park Recreation Ground - Upgrade skate park and landscape	Engineering Technical Services Manager	Project completion	Completed		Project complete
Nixon Park - Modifications to amenities building	Director of Environmental Services		Completed		All works completed

Regulatory Control

Key Function - Animal Control, Building Control, Land Use Planning, Regulatory Control

Policy Directions Continued employment of a ranger/law enforcement officer Train/up-skill existing staff member to assist/relieve Ranger Utilise CCTV and other technologies to enhance effectiveness of enforcement activities Participation and support for Temora Liquor Accord




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Conduct a review of the Temora Local Environmental Plan 2010 involving development of a discussion paper and community consultation	Director of Environmental Services	Review conducted	Completed for Current Year		Progress being held up due to delays in Flood Study. Ongoing
Determine a policy outlining the relationship between Council and Temora Veterinary Clinic and pet rescue groups	Ranger	Relationships maintained	Completed for Current Year		Veterinary clinic under new ownership and different policies regarding rehoming, rescue groups covering all aspects of animal rehoming. Good relationship still exists with the vets
Provide annual inspections of beauticians, hairdressers, mortuaries premises	Director of Environmental Services	Premises inspected	Completed for Current Year		Completed
Provide inspections of septic tanks in accordance with risk category	Director of Environmental Services	Premises inspected	Completed for Current Year		Up to date and ongoing




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide inspections of swimming pools in accordance with Council's policy, every 3 years or at the time of sale	Director of Environmental Services	Inspections completed	Completed for Current Year		Completed and ongoing
Provide monthly report to Council about ranger activities incl. parking, companion animals	Ranger	Report to Council	Completed for Current Year		Monthly reports prepared for council detailing incidents and actions, some daily occurrences not reported on depending on relevance.
Report statistics of number of Development Applications, Applying Development Applications and assessment times. Planning Reports to Council where required	Director of Environmental Services	Report to Council	Completed for Current Year		Completed in accordance with statutory requirements
Use of social media and community radio to advertise availability of companion animals	Ranger	Number of pets rehomed	Completed for Current Year		Social media achieving very good results however opens the Ranger to unnecessary criticism from those who have been issued with warnings, seizures and RSPCA involvement (challenge to not comment). Rescue services and Veterinary services excellent results.

Resident Services

Key Functions - Community Safety, Service NSW, Villages, Volunteers

Policy Directions Commit to the maintenance and development of the CCTV concept Work cooperatively with Police & Temora Security Services to ensure a coordinated approach to community safety Presentation of Council as a professional organisation with a strong customer focus Development of systems to ensure that communication between Council and stakeholders is best practice Hold at least one Council meeting per term of Council in Ariah Park Lobby for continued presence of Service NSW Office in Temora Lobby for more frequent driver testing in Temora Lobby for retention and availability of Policing services in the shire Conduct a comprehensive ratepayer survey once in each term of Council



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Drought Communities Program - Various community projects	Director of Environmental Services		Completed		All works completed and final reports acquitted.
Maintain CCTV system in Temora to a modern standard acceptable to the users of the facility.	IT Officer	Uptime of system	Completed for Current Year		IT has submitted a grant request for \$50,000 to go towards upgrading our CCTV cameras town wide. The result of the grant will not be known until later this year. IT is still working on putting together a plan of action and getting quotes together for each location.
Provide the Service NSW Agency at no cost to Council that meets the needs of residents	Director of Administration and Finance	Annual review of budget	Completed for Current Year		This service is meeting its expected outcomes and is being provided at no cost to Council.
Utilise public events to acknowledge volunteers for example Volunteers Week, Local Government Week and nominating volunteers for awards within the community.	Community Services Officer	Promotion of events	Completed		Acknowledgement where possible however COVID-19 restriction reduced many of the usual opportunities. The CCSO is now promoting volunteer opportunities and acknowledging Shire volunteers on the Wednesday TFM Radio Chat.





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Villages - Retain staff member at Ariah Park	Engineering Works Manager	Payroll retention	Completed for Current Year		Staff member retained at Ariah Park, new mower has improved delivery timeframes for mowing at Ariah Park.
Villages - Support community in the establishment of a nature walking track and bicycle track from Broken Dam Heritage Area to Ariah Park Cemetery (Subject to Grant Funding)	Engineering Technical Services Manager	In principle support	Completed for Current Year		Duplicate / Objective ongoing. Will meet with advisory committee to work through project and establish constructability.
Update street Christmas decorations	Director of Environmental Services	Project completed	Referred to the Next Financial Year		Solar lighting trial was not successful. A new option to be investigated for implementation for Christmas 2022
Install town/village signs	Economic Development Manager	Signs installed	Referred to the Next Financial Year		This project has faced a number of challenges and is now overdue. Awaiting confirmation of an installation date from the contractor.


Risk Management

Key Function: Occupational Health and Safety, Risk Management

Policy Directions Provide suitable education to employees, volunteers, and contractors relating to WH & S risks. Encourage employees to submit near miss incidents to develop better work method statements. Provide training for all staff in relation to WH & S matters, Risk Analysis and Hazard Identification. Maintain Temora Shire Councils WH & S Committee to assist in providing consultation and communication in relation to WH & S matters. Use Councils Policies to improve and monitor WHS and Risk Management Strategies. Conduct of exit medical assessment on employees hearing and sight to benchmark condition. To commit, unreservedly, as an organisation to Workplace Health and Safety and ensure that all possible steps are taken to ensure the safety of each individual. Commitment to StateCover best practice. Commitment to compliance with all Acts, regulations and Codes relating to OH&S and Risk Management.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Commit to the conduct of regular Risk Management meetings	Safety and Systems Coordinator	Hold at least 6 meetings annually	Completed for Current Year		Still awaiting ARIC guidelines from OLG to determine internal risk management structure - unclear on the format of such meetings or if it will be simply an additional agenda item for Manex. In the meantime, an integrated approach is taken with risk as related to current and future issues discussed at Manex meetings, department meetings and project meetings (ie pre-project, progress and project debriefs), along with informal meetings between staff members.
Develop an integrated safety, quality and environmental management system	Safety and Systems Coordinator	Plans completed and adopted	Completed for Current Year		Completed for current year. Significant improvement and progress towards a modern day, integrated WHS system has been made, with responsibilities spread across all relevant departments. Support and guidance provided from the WHS/Risk Manager where required. Quality system in place and in control of Engineering department. Environmental systems in place and in control of Engineering & Environmental departments.




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop an integrated safety, quality and environmental management system to ISO9001, 4801 and 14001 certification	Safety and Systems Coordinator	Completion and adoption of the system	Not Progressing		Transport for NSW no longer require council to obtain this accreditation. Recommend this action be removed.
Develop and implement the Audit and Risk Improvement Committee	General Manager	System implemented and operational	Referred to the Next Financial Year		Still awaiting publication of ARIC requirements from OLG to determine internal structure.
Implement Enterprise Risk Management program	Safety and Systems Coordinator	System implemented and operational	Completed for Current Year		Review of pre-existing procedures is difficult to resource. WHS system development, implementation and maintenance is a high priority and main focus has been given to this area of risk management. Significant improvement to WHS Risk Management has been achieved. TSC risk assessment framework and documents have been developed, with training in their use provided to MANEX and others in supervisory and management roles. Outdoor staff now complete a daily risk assessment to assess operational day-to-day risk.
Integration of Quarry Management Plan into the Council Integrated Risk Management Plan	Engineering Technical Services Manager	System integrated	Referred to the Next Financial Year		Quarry management plans remain incomplete.


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Employee programs to support employees in the workforce, including: * Hearing Tests * Mental Health Programs * Skin Checks * Employee Assistance Programs * Health Checks * Team Building Exercises	Safety and Systems Coordinator	Develop program and implement	Completed for Current Year		Suicide awareness and alertness training was delivered to all staff in December 2020. Outdoor staff hearing tests due in September 2021. Two day Mental health first aid training, coordinated by the Human Resources Officer, was cancelled midway due to covid lockdown requirements. The Human Resources Officer is investigating skin checks and employee wellbeing programs. Employee Assistance Program is in place and under control of the Human Resources Officer.

Sewerage Service

Key Functions - Effluent Reuse System Sewerage System

Policy Directions Extension of effluent system to all parks subject to evaluation by staff that there is sufficient water and the extension is economically viable
Support for long term construction of a Sewerage Scheme for Arianh Park Support extension of sewer mains to non sewer locations in Temora



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arianh Park - conduct consultation with the Arianh Park community to determine support for the installation of sewerage services within the village	Engineering Technical Services Manager	Report to Council	Referred to the Next Financial Year		Public Works nearing completion of an options study for the sewerage of Arianh Park. Once complete (first half or 2021/2022) Council can consider and take to the Arianh Park community.
Ensure all staff involved in the sewerage function receive appropriate industry specific training for managers and operators	Engineering Works Manager	Budget required	Completed		Training provided and undertaken as scheduled for councils sewer staff
Undertake CCTV inspection, smoke testing and condition rating of sewerage reticulation network including removal of sewerage infiltration	Engineering Works Manager	Set targets	Completed		Due to staffing issues CCTV inspection, smoke testing and condition rating has been delayed over the last 6 months of the 2020/21 Financial Year. This will be addressed to ensure staffing/resourcing issues are resolved and further sewer CCTV undertaken in the 2021/22 financial year.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Engineering Works Manager	Program completed	Completed		Staffing/Resourcing issues have seen a delay in capital renewal works, however this work still tracked well for 2020/21 through contract work where required.

Support Services

Key Functions - Depot & Workshop, Plant & Equipment, Mining, Stores




Policy Directions Ensure that depot and workshop facilities are adequate to meet the needs of a modern workforce To provide scheduled and unscheduled maintenance and repairs according to OEM guidelines and Council procedures with minimal downtime To supply and dispose of fleet assets at the most advantageous cost to Council To ensure that there are sufficient, well trained staff to service Councils plant






Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Investigate and source new quarries to meet the future needs of Council	Engineering Works Manager	Evaluation of alternatives	Completed		New quarry sourced on Slingers Lane with agreement developed and signed by both parties prior to 30th June, 2021. All other quarry needs met for 2020/21.
Review the Quarry Management Plan on a biennial basis	Engineering Works Manager	Update of plan	Referred to the Next Financial Year		Draft Quarry Management Plan being developed with draft 70% complete and to be finalised in 2021/22 Financial Year.





Transport Infrastructure





Key Functions - Footpaths and Cycleways, Road Infrastructure


Policy Directions Policy to generally provide paved footpaths on only one side of urban streets in accordance with the Footpath Hierarchy Plan
Development of a footpath hierarchy plan including pedestrian access mobility plan and cycleway plan Construction of one length of footpath annually in accordance with adopted plan Width of all new footpaths to be at least 1.5 mtrs or greater Review the Roads Hierarchy including review of methodology within the term of each Council

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Commitment to the long term facilitation of efficient heavy vehicle access through Temora Shire subject to minimisation of impact on: Resident amenity, Council finances, Resident safety	Engineering Technical Services Manager	Reduction in conflict between users and road managers	Completed for Current Year		Farm Gate program underway. HVAR on going
Develop a project brief for the construction of an Alternate Heavy Vehicle Route around Temora based on the preferred route	Engineering Technical Services Manager	Brief completed	Completed for Current Year		Ongoing. Received response from TfNSW in June 2021.
Make application for a minimum of one (1) Fixing Country Roads grants annually	Engineering Technical Services Manager	Application made	Completed		Tara Bectric Road & Old Cootamundra Road under FLR Program - Complete

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Program a tour of inspection on the first and third year of a new council	Engineering Technical Services Manager		Referred to the Next Financial Year		N/A for this FY. Will undertake following Council elections.
Seek funding (Full) for the installation of a roundabout and associated infrastructure at the corner of Hoskins & Polaris Streets	Engineering Technical Services Manager	Submissions made	Grant Not Available		No Action. Refer to past comments. Requires Council commitment of funding.
Support the installation of EV Charging Station in Temora	Engineering Technical Services Manager		Referred to the Next Financial Year		Project delayed. Awaiting information from developer.
Undertake a progressive assessment of local road network for potential RAV use	Engineering Technical Services Manager	Route Assessment completed	Completed for Current Year		Complete for this FY.
Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Kerb and Gutter completed in Joffre St and Macauley St (Bundawarra Centre), however Back Arah Park Rd and Victoria St Culvert kerb modification were deferred until the 2021/22 Financial year so are not completed.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Footpath construction and maintenance in accordance with the Footpath Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		All funded footpath asset capital works funded for 2020/21 completed. Some follow-up works on the Deboos St footpath replacement being undertaken as per resolution of council. This work will occur in August/September 2021.
Undertake Cycleway construction and maintenance in accordance with the Cycleway Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Both Cycleway projects budgeted for 2020/21 were design/development only and don't involve construction. These projects progressed however are both difficult sites in terms of railway infrastructure so are ongoing.
Undertake Rural Unsealed Roads construction and maintenance in accordance with the Rural Unsealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Rural Unsealed Roads construction and maintenance completed for 2020/21 with some maintenance delayed awaiting outcome of the natural disaster declaration for the flood event with Temora becoming declared however these works are anticipated to be undertaken in the 2021/22 financial year following assessment by TNSW.
Undertake Urban Sealed Roads construction and maintenance in accordance with the Urban Sealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Urban sealed roads construction and maintenance completed as per the capital works program for 2020/21.






Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Urban Unsealed Roads construction and maintenance in accordance with the Urban Unsealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Urban unsealed road construction completed for 2020/21 along with maintenance as required.
Undertake Pavement Rehabilitation/ Widening in accordance with the Pavement Rehabilitation / Widening Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		All pavement rehabilitation and widening undertaken as budgeted for the 2020/21 financial year, with exception to Back Ariah Park Rd which was deferred to 2021/22 with the Kerb and Gutter component.
Undertake Rural Sealed Roads construction and maintenance in accordance with the Rural Sealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Rural Sealed Roads construction and maintenance completed for 2020/21 with some maintenance delayed awaiting outcome of the natural disaster declaration for the flood event with Temora becoming declared however these works are anticipated to be undertaken in the 2021/22 financial year following assessment by TfNSW.
Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Engineering Works Manager	Completion of program	Completed for Current Year		Fixing Country Roads project being Morangarell Rd Segment 12 completed and within budget. Next financial year (2021/22) Tara-Bectric Road Segments 4, 5 and 7 shoulder widening are funded.


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Regional Roads Program in accordance with the determined program	Engineering Works Manager	Completion of program	Completed for Current Year		Regional roads maintenance undertaken as budgeted with the main project for Mary Gilmore Way Segment 330 Bridge Sized Culvert Construction still ongoing due to being funded over both the 2020/21 and 2021/22 Financial years for the construction phase of the project.

Waste Services

Key Functions - Garbage Services, Landfill Sites, Street Cleaning, Trade Waste Services, Recycling







Policy Direction To provide, maintain and improve facilities, which enhance visual aspects of the CBD and street infrastructure



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocate for a Return and Earn facility at Arianh Park	Director of Environmental Services	Ongoing advocacy	Completed for Current Year		Arianh Parks population not large enough to meet Return and Earn criteria for the establishment of a facility
Continue support for Cleanup Australia Day program and anti litter promotion	Director of Environmental Services	Participation in program	Completed for Current Year		Annual participation completed.
Efficiently enforce legislative requirements to abate nuisance caused by overgrown lots	Ranger	Advice to Council on activities	Completed for Current Year		Achieving very good results with up dated letter format . (two letters instead of three)
Efficiently investigate and enforce the legislative requirements related to illegal dumping	Ranger	Advice to Council on activities	Completed for Current Year		Litter and illegal dumping is at a low standard at the moment immediate action is taken when council is notified of fresh outbreaks.
Investigate the installation of recycling @ Arianh Park	Director of Environmental Services	Report to Council on option	Completed for Current Year		To be looked at again in shire-wide Waste/Recycling review that is scheduled for 2022. (First term of new Council)

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Support and expand the Adopt a Road Program	Director of Environmental Services	Retention and expansion of program	Completed for Current Year		Completed during Clean Up Australia Day event

Water Services

Key Function - Drainage Water Cycle Management


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Complete the development of an Integrated Water Cycle Management Plan (IWCMP)	Engineering Technical Services Manager	Preliminary investigation undertaken	Referred to the Next Financial Year		Ongoing. Likely FY21/22 completion.
Construct detention basin - Old Cootamundra Rd	Engineering Technical Services Manager	Completion of project	Completed for Current Year		Fencing and landscaping remaining
Data collection, asset register and mapping of rural storm water assets	Engineering Technical Services Manager	Data collected	Completed for Current Year		Final checking and closing out still required. Linking of spreadsheet data to geospatial mapping.
Data collection, asset register and mapping of urban storm water drainage assets	Engineering Technical Services Manager	Data collected	Completed for Current Year		Requires linking of spread sheet data to geospatial mapping and checking for completeness.
Deliver Flood Study for Arianah Park and Springdale	Engineering Technical Services Manager	Application made	Completed for Current Year		Flood Study component complete Risk Management Plan incomplete. Completion due in October 2022.
Make application for a minimum of one (1) Safe and Secure Water grant annually	Engineering Technical Services Manager	Application made	Grant Not Available		Not Possible to attract Safe and Secure Water funding until IWCMP complete. Safe and Secure Water Program is funding part of IWCMP strategy.




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake the Temora Floodplain Risk Management Study and Plan	Engineering Technical Services Manager		Completed for Current Year		Progressing. Due for completion September 2022.
Undertake Stormwater Drainage construction and maintenance in accordance with the Stormwater Assets Capital Works Program	Engineering Works Manager	Completion of program	Referred to the Next Financial Year		Stormwater drainage projects funded in 2020/21 were deferred to 2021/22 financial year for delivery.




Youth


Key Functions - Support Youth in their endeavours


Policy Directions Conduct surveys of Youth to determine mainstream concerns and ways to engage the youth of Temora Support the efforts of our Youth Council Maintain youth centre facilities at Ariah Park and Temora Participation in Youth Week/Local Government Week




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Acknowledge the definition of Youth incorporates young people up to age 25 inclusive	Youth Officer	Programs aimed at all aged groups	Completed for Current Year		The Youth Department has continued to offer engaging programs for Temora youth. Currently, the 11 - 16 year category is strongly represented on our Youth Leadership Team and in our weekly workshops. Our challenge is to grow participation in Youth programs, particularly in the 14-25 age group. The introduction of new teams in 2021-2022 will expose a new cohort of young people to Platform Y. The Youth Leadership team will continue to meet on a fortnightly basis to discuss the focus of programs at Platform Y.




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Conduct regular Youth programs and workshops in relevant areas of youth interest	Youth Officer	Activities held	Completed for Current Year		The weekly workshops have continued to build skills and confidence in our young team members. The popularity of the Hospitality team has resulted in workshops being offered twice a week- Thursday and Friday- under the guidance of the YPC. They have maintained the meal sequence of breakfast, morning tea, lunch as a focus for each term. Recipes align with the Healthy Food Policy and aim to provide the Hospitality Team with nutritious foods and meal planning options. The Hospitality team successfully participated in the Youth-Made Market, running a coffee shop. The CAPA Team has been building their communication skills, teamwork and confidence through drama games and activities. They have decided on a short play to perform in Term 4. The Gaming Team has a consistent group of attendees, with all games providing multiplayer options to allow for social interactions between current and new members.
Create a program aimed at developing young men emotionally and socially	Youth Officer	Program operational	Referred to the Next Financial Year		The Boys to Men program is in the transition phase, with a venue (Temora Showground Pavilion building) and mentor secured. Details of the program need to be finalised. YDO hoping this will commence in term 4, but is not currently a priority due to commitment to other programs.
Create program content and resources for youth programs	Youth Officer	Program created	Completed for Current Year		Hospitality Team received hard copies of recipes, including nutritional information and a financial literacy component. Culture and Performing Arts Team are provided with playscripts and equipment to use within the workshops. School holiday workshop attendees have access to information relating to content of each program. Where appropriate, young people who attended the school holiday workshops such as the Food Science Workshop, Indigenous Cooking and Mini-Succulent Gardens are provided with relevant workshop information.



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop a youth transition program designed to support our young people post school	Youth Officer	Program operational	Referred to the Next Financial Year		Adulting 101 program will take place Friday 3rd September, in partnership with Temora High School. (Note: Program offered to Arianah Park Central School, however they have alternate program in place)
Develop and run weekly activities to allow young people to meet, connect and interact socially	Youth Officer	Activities held	Completed for Current Year		Platform Y programs are available to all young people between the ages of 10-25, providing the opportunity to meet, connect and interact. Free weekly workshops in Gaming, Culture and Performing Arts and Hospitality (2 per week) are offered.
Develop and showcase talent by creating a youth made market and event with the support of local mentors	Youth Officer	Participation level by Village residents	Completed		The YOUTH-Made Market (YMM) program was held in April, comprising of 15 stalls. Participants attended 5 weekly workshops in the lead up to the market, building their skills to ensure they were well equipped for the event. The 2 day market was a resounding success, showcasing the talents of our young citizens to the many shoppers in attendance. The YMM also included the Platform Y Coffee Shop, a gaming Chill Out zone and the Temora Community Centre. The program was funded by a generous DCJ grant of \$16,300. Applications are now open for YMM 2, to be held Saturday 9th October 2021.





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop financial literacy and employment development opportunities for young people	Youth Officer	Program implemented	Completed for Current Year		Financial literacy is embedded into all programs at Platform Y. The Youth Team meetings include discussions related to costing materials required for weekly workshops, community events and school holiday workshops. Financial literacy is a weekly component of the Hospitality workshops. The young people use this to determine the cost of ingredients, the predicted cost per person and the actual cost per person. The Youth-Made Market also provided the Hospitality team with experience in budgeting, costing and cash handling. The Youth-Made Market features a strong financial literacy component, guided by TSC Accountant.





Development of a program for school holiday activities	Youth Officer	Programs undertaken	Completed for Current Year		<p>School holiday programs were conducted as follows:</p> <p>2020</p> <ul style="list-style-type: none"> July- Gaming Tournament (x2) - Vocal Workshop - Wizard Whisk (x2) <p>September/October</p> <ul style="list-style-type: none"> -Food Science Workshop -Wizard Whisk (x2) -Youth Week- Minute with the Mayor - Totem Skateboarding workshop <p>December- Food Science Workshop</p> <p>2021</p> <p>January- Gaming Tournament (x2)</p> <ul style="list-style-type: none"> - Barista training (x2) - T-Town Dance Off <p>April (including Youth Week activities):</p> <ul style="list-style-type: none"> -Sweet Treats workshop; - Mindfulness; - Minute to Win It; -Dip and Dye; -Youth Week- Fun Day; -Youth- Made Market. <p>June:</p> <ul style="list-style-type: none"> - Go for Gold -Mini-MasterChef <p>Workshops were conducted under the guidance of Temora Youth Leaders, YPC and/ or YDO.</p> <p>NOTE: Due to COVID restrictions, Youth Week 2020 was deferred from April to October 2020.Hence 2 Youth Week programs were held in the 2020- 2021 reporting period.</p>
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Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Formulate strategy to bring village and town young people together	Youth Officer	Participation by non-Temora residents	Completed for Current Year		Transport was provided for young people from Arian park and Barmedan to attend Youth Week activities, however this was not supported. The Youth Development Officer has visited Arian Park Central School during Term 1 and 2 to promote events. The Youth Development Officer visited Arian Park Central Schools Term 1 and 2 to promote events.
Hold a Youth Team afternoon tea and youth team meeting hosted and chaired by the Mayor	Youth Officer	Function held	Completed for Current Year		The Youth Leadership team conducted a Leadership meeting at Council Chambers in Term 2 2021.
Increase employee hours for Youth function	Youth Officer		Completed		Employee hours in the Youth function have been deemed to be adequate following a restructure of the youth function.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Participate in activities that nurture leadership and responsibility, eg Take Charge, Clean Up & Australia Day	Youth Officer	Participation in programs	Completed for Current Year		During August/September 2020, 5 members of Temora Youth Team partnered with Temora Railway Museum to start the restoration of the Gidginbung Waiting Room. YPC and YDO accompanied 6 members of Youth Leadership Team to Temora Australia Day Celebrations. Our young leaders accepted the award for Event of the Year, and spoke on behalf of all who attend Platform Y. 6 members of the Leadership team participated in Clean Up Australia, with YPO and YDO in attendance. Due to COVID-19, the 2020 Take Charge event was postponed. On Wednesday 24 March, students from local schools participated in 2021 Take Charge Leadership Forum in Wagga, with positive feedback from all involved. Temora Youth Team was actively involved in the planning and delivery of the Youth Made Market program, with the Hospitality team leaders running a very successful Platform Y coffee shop. The Gaming leader managed the popular gaming Chill Out zone. Both groups were under the immediate supervision of the YPC.
Participate in regional Youth activities where available	Youth Officer	Participation in programs	Completed for Current Year		YDO and YPC exploring options.
Partner with Pinnacle Services to provide targeted programs that support and engage the young people in their care	Youth Officer	Participation numbers	Completed for Current Year		Two clients from Pinnacle continue to utilise Platform Y weekly workshops - one in Hospitality and one in Gaming.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Partner/ participate with local businesses/ agencies/ experts and professional development opportunities to support both the youth officer and youth teams	Youth Officer	Partnerships established	Completed for Current Year		<p>2020</p> <p>YPC- adjudicate online Dramatic Minds Festival, November; networking meeting with RROC Youth and Community; collaborated with Youth Engagement and Inclusion Officer for Hilltops Council; partnered with Daz Meizer to run a Barista Training course, with 18 young people completing the training over 2 separate days.</p> <p>2021</p> <p>YPC-completed the COVID - 19 Infection Control Training (Department of Health); completed the DV-Alert training and Suicide Alertness Training (Lifeline); engages and liaises with mentors for weekly workshops; completed Complex forms of Violence training</p> <p>YDO- Sticky Stuff online training; partnered with local businesses as mentors for the Youth Made Market program; attended community Mental Health forum</p> <p>YDO and YPC-regularly liaise with Temora Community Centre Child, Youth and Family Support Office; regularly visit local schools when restrictions allow</p> <p>(Note: Current YPC completed DV-Alert training whilst in role of YAA)</p>
Platform Y - Maintain and develop Platform Y as the centre for Youth activity in Temora Shire	Youth Officer	Viability of Platform Y	Completed for Current Year		<p>Platform Y was utilised for all Youth programs. Weekly workshops and school holiday programs were conducted at Platform Y, as well as Youth Made Market workshops.</p>

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Scholarships - Provide one (1) scholarship to the Temora and District Education Fund	General Manager	Scholarship provided	Completed for Current Year		Scholarship provided
Scholarships - Provide scholarships in accordance with policy to be determined by Council through the Scholarships Committee	General Manager	Scholarships awarded	Completed for Current Year		Scholarships provided
Support annual transport to Canberra Careers Expo	Youth Officer	Participation in event	Completed for Current Year		Note: This event was cancelled due to COVID-19.
Support for Youth Week events	Youth Officer	Events supported	Completed for Current Year		<p>Due to COVID restrictions, Youth Week 2020 was deferred from April 2020 to October 2020. Hence 2 Youth Week programs were held in the 2020- 2021 reporting period.</p> <p>2020 Youth Week</p> <ul style="list-style-type: none"> - Minute with the Mayor - Totem Skateboarding workshop <p>2021 Youth Week</p> <ul style="list-style-type: none"> - Sweet Treats workshop; - Mindfulness Warrior workshop; - Fun Day; - Youth- Made Market. <p>Workshops were conducted under the guidance of Temora Youth Leaders, YPC and/ or YDO.</p>

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Support the concept of the Young Citizen of the Year Award as a way of recognising Youth	General Manager	Continued support	Completed for Current Year		Held in conjunction with Australia Day
Undertake careers promotion to local high school students in Local Government Week	Community Services Officer	Presentation to Council	Referred to the Next Financial Year		Cancelled in August 2020 due to COVID 19 restriction.
Youth Hospitality Team to promote Youth team through catering and service opportunities	Youth Officer	Assistance provided	Completed for Current Year		The Hospitality Team catered for Elaine Costello's birthday celebrations in November 2020. They conducted a Coffee Shop as part of the Youth Made Market and assisted with the Temora Shire Council 100 Years celebrations at the Council Chambers. The Youth Team continues to investigate future catering opportunities.
Youth Officer to visit villages/schools on a regular basis to build rapport and partnership opportunities	Youth Officer	Visitation numbers	Completed for Current Year		YPC did not attend St Anne's Central School, Temora Public School or Temora High School presentation day due to COVID - 19. YDO and/or YPC are attending assemblies at Temora High School, Temora Public School, Temora West Public School, St Annes and Arian Park Central School every term, when health guidelines permit.

10.5 LGNSW ANNUAL CONFERENCE 2021 - CHANGE OF DATE

File Number: REP21/1017
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

Council has been advised that the Local Government NSW Annual Conference will now be split into two events with:

A one-hour Annual Conference to present annual report and financial reports which will be held on the 29 November 2021 commencing at 9:30am.

A Special Conference will be held in person at the Hyatt Regency Sydney from Monday 28 February 2022 to Wednesday 2 March 2022.

Council needs to also consider any motions for the Conference.

RESOLUTION 242/2021



Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council notes the report.

CARRIED

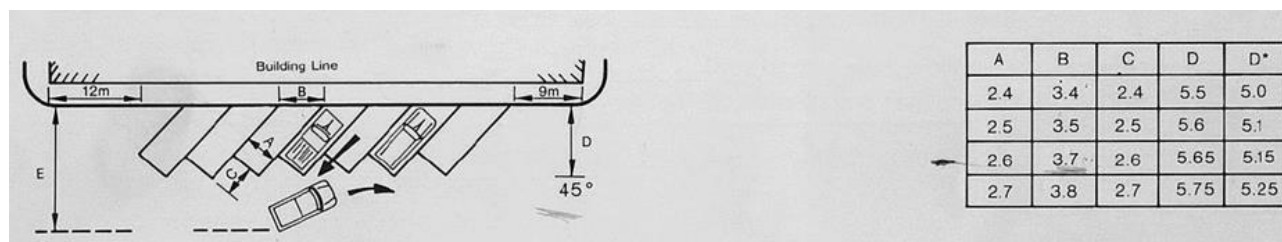
11 ENGINEERING SERVICES**11.1 BOB ALDRIDGE PARKING****File Number:** REP21/1005**Author:** Trainee Engineer**Authoriser:** Manager Engineering Works

Attachments: 1. Site Map 1 
 2. Site Map 2 

REPORT

Council's Engineering Department has received a request to consider installing line marking along Crowley Street adjacent to Bob Aldridge Park to delineate parking spaces. The concern is that vehicles are parking without utilising space between the trees which is limiting the total number of available parking spaces.

The Engineering Department has inspected the site and proposes the attached option which includes line marking of 48 standard parks and two accessible parking bays with a shared zone. The dimensions of the parks are calculated at 3.7 metres (B) in line with the third row of the table below. The parking diagram and measurements are as Austroads Parking Part 11.



It should be noted that the inconsistent spacing of the trees does present a narrow gap in some instances, these are marked in red below. In these cases, it should be considered whether a park be removed to ensure there is adequate room. The below table shows the onsite measurements.

Obstruction (Tree/Driveway)	Distance Between (m)	Parking Spaces	Excess (m)
1	19.2	5	0.7
2	12.6	3	1.5
3	11.4	3	0.3
4	13.1	3	2
5	13.7	3	2.6
6	12.7	3	1.6
7	10.9	2	3.3
8	15.4	4	0.6
9	12.6	3	1.6
10	11.7	3	0.6
11	14.5	3	3.4
12	12.3	3	1.2
13	11.3	3	0.2
14	14.8	3	3.7

15	26	7	0.2
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Budget Implications

Item	Quantity	Unit	Rate	Total
White Parking Bay Lines (double	265	1m	\$6.50	\$1722.50
Yellow Parking Bay Lines (double	31	1m	\$7.16	\$221.96
Yellow Hatching	12	m2	\$19.80	\$237.60
Bollard	1	Each	\$400	\$400
Signage	4 posts, 6 signs	Each	\$410	\$1640
Disabled Logo	2	Each	\$194.15	\$388.30
Establishment	1	Each	\$1250	\$1250
Traffic Control	3	Hour	\$130	\$390
				\$6250

Please note that establishment/traffic control cost could be reduced if combined with other work.

RESOLUTION 243/2021

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

It was resolved that Council install disabled parking at Bob Aldridge

And Further

That Council decline the request for the remainder of the works.

CARRIED

Report By Clancy Mackey

Created on 11/08/2021 2:20 PM



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Created By: Clancy Mackay

Projection: GDA2020 / MGA zone 55

Date: 11/08/2021 2:20 PM

Created on 11/08/2021 2:22 PM



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Created By: Clancy Mackay

Projection: GDA2020 / MGA zone 55

Date: 11/08/2021 2:22 PM

12 ENVIRONMENTAL SERVICES

Nil

13 ADMINISTRATION AND FINANCE**13.1 STOCKTAKE OF STORES & MATERIALS****File Number:** REP21/912**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Stocktake of Stores & materials [!\[\]\(e474458956c9a37fbf9586ddb60a7fa1_img.jpg\) !\[\]\(4d1d3f2547aeece54bb6babd23f4121b_img.jpg\)](#)**REPORT**

The stocktake of Stores & Materials was completed on the 30 June 2021 and reveals a deficit to the value of \$1,479.45. The variations are mostly minor and are shown for Council's information on the following attachment.

RESOLUTION 244/2021

Moved: Cr Max Oliver

Seconded: Cr Lindy Reinhold

It was resolved that Council adjusts the variation to the Works depot/Sundry expenses/stock Adjustment Account to the value of \$1,479.45.

CARRIED

STOCKTAKE OF STORES & MATERIALS (S/10/01)

The stocktake of Stores & Materials was completed on 30 June 2021 and reveals a deficit to the value of \$1479.45. The variations are mostly minor and are shown for Council's information on the following attachment.

I recommend that Council resolve to adjust the variation to the Works Depot/Sundry expenses/Stock Adjustment Account.



E L Smith
DIRECTOR OF ADMINISTRATION
& FINANCE

Temora Shire Council
r_ic012 22/07/2021 09:24:17

STOCKTAKE DISCREPANCY REPORT

Report Date: 30/06/2021 Page: 1

Location 1 Council Main Store

Bin Number	Stock Item Description	Quantity	Transaction	Count	-----Discrepancy-----	
Yard		Ord Unit On Hand	Quantity	Quantity	Quantity	Value
	1 7mm Aggregate	EA	.00	3.00		
	Count Total :		3.00	3.00	0.00	0.00
Yard	2 10mm Aggregate	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
Yard	3 Gabion Rock	EA	.00	301.60		
	Count Total :		301.60	301.60	0.00	0.00
	4 5mm Aggregate	EA	.00	20.00		
	Count Total :		20.00	20.00	0.00	0.00
	6 Culvert Box 48"x 9"	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	7 Ballast Rock	METR	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	8 DGB20	METR	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	21 Steel Sign Posts	EA	.00	141.00		
	Count Total :		146.00	141.00	-5.00	-154.87
	25 Diesel Tankers	L	.00	1258.00		
	Count Total :		2420.74	1258.00	-1162.74	-1403.66
	26 Oil	L	.00	1988.00		
	Count Total :		1891.00	1988.00	97.00	349.13
	27 Fender Posts	EA	.00	260.00		
	Count Total :		234.00	260.00	26.00	319.84
	29 Delineators	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	31 Emulsion	LIIR	.00	13000.00		
	Count Total :		13798.00	13000.00	-798.00	-792.02
	33 Premix	M	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	36 Rotary Broom	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	46 Head Wall Units	EA	.00	10.00		
	Count Total :		10.00	10.00	0.00	0.00
	51 Steel Weldshop	EA	.00	10824.56		
	Count Total :		10824.56	10824.56	0.00	0.00
	52 Sand - Cementing	M	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	53 Sign Post Supports	EA	.00	86.00		
	Count Total :		92.00	86.00	-6.00	-103.74
	60 Drill Bits	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	63 Pipes - 300mm	EA	.00	6.00		
	Count Total :		6.00	6.00	0.00	0.00
	67 Picks & Mattocks	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	73 Cement	EA	.00	41.00		
	Count Total :		49.00	41.00	-8.00	-58.80
	74 Tyres - 700 x 16	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	75 Tyres - 750 x 16	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00
	77 Tyres - 11R 22.5	EA	.00	4.00		
	Count Total :		4.00	4.00	0.00	0.00
	78 Tyres 255/70R 22.5	EA	.00	.00		
	Count Total :		.00	0.00	0.00	0.00

Temora Shire Council
r_ic012 22/07/2021 09:24:17

STOCKTAKE DISCREPANCY REPORT

Report Date: 30/06/2021 Page: 2

Location 1 Council Main Store

Bin Number	Stock Item Description	Ord Unit	Quantity On Hand	Transaction Quantity	Count Quantity	-----Discrepancy----- Quantity	Value
	82 Tyres - 1400 x 24 New	EA	.00	.00	.00	0.00	0.00
	Count Total :		.00		0.00		
	89 Concrete Mix - Sand & Aggregate	M	14.00	.00	20.00	6.00	364.67
	Count Total :		14.00		20.00		
	103 Crusher Grit	M	172.20	.00	172.20	0.00	0.00
	Count Total :		172.20		172.20		
Yard	104 Big Bins	1	.00	.00	.00	0.00	0.00
	Count Total :		.00		0.00		
	Total:						-1479.45

13.2 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE FUND ROUND 3

File Number: REP21/894
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Temora Shire Council has been allocated \$1,651,936 under the Federal Government's Local Roads and Community Infrastructure Fund Round 3.

The purpose of the funding is for:

Local Roads projects: Eligible Local Road Projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider works that support improved road safety outcomes.

Community Infrastructure Projects: Eligible Community Infrastructure Projects are projects that involve the construction, maintenance and/or improvements to Council-owned assets (including natural assets) that are generally accessible to the public.

On Monday 19 July 2021, Councillors attended a workshop to consider potential projects for nomination for funding under this program. As a result of this workshop, Councillors proposed to nominate the projects shown by Table 1 below, with their relevant funding amounts.

Project name	Amount allocated
Rural roads – Centre linemark highest class rural roads	\$160,000
Seal Matthews Street	\$170,000
Camp Street – kerb and gutter replacement and shoulder reconstruction	\$160,000
Giles Road, Mimosa 7.05km gravel resheet	\$210,000
Weise's Road, Arian Park 4.70km gravel resheet	\$150,000
Rees Lane, Trungley Hall 2.75km gravel resheet	\$85,000
Quandary Road, Quandary 5.35km gravel resheet	\$175,000
Back Arian Park Road, Arian Park 3.60km gravel resheet	\$120,000
NRCC House roof replacement	\$100,000
PAMP footpath program	\$100,000
Upgrade intersection street lighting	\$20,000
Arian Park Recreation Ground camping area – supply and spread gravel on internal driveways	\$20,000
Temora Recreation Centre – heated pool parking area	\$20,000
Arian Park Recreation Centre – repaint swimming pool	\$80,000
Gloucester Park – construct path to link picnic area and	\$20,000

playground and install bicycle rack	
Temora West Park – install shade sail	\$8,000
Ariah Park Recreation Ground – upgrade lighting	\$53,000
Temora Railway Station – install planter boxes	\$936
Total allocated funding	\$1,651,936

RESOLUTION 245/2021

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

It was resolved that Council endorse the nomination of projects for funding under the Local Roads and Community Infrastructure Fund Round 3, as identified within the report.

CARRIED

Report by Claire Golder

14 CORRESPONDENCE**14.1 ARIAH PARK MARY GILMORE FESTIVAL - EVENT APPLICATION 2021****File Number:** REP21/931**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Mary Gilmore Festival Fee Waiver Letter [!\[\]\(ec9132f1d27c8919987d92907322654d_img.jpg\) !\[\]\(9db1a20e6fdae9c15975d240125424df_img.jpg\)](#)**REPORT**

Ariah Park Mary Gilmore Festival has lodged an event application to hold their annual event from Wednesday 13th – Sunday 17th October, 2021. They have requested:-

- Supply and delivery of the Mobile Stage
- Supply and delivery of the Apex Train
- Road closure fees
- Extra clean of Coolamon Street, Ariah Park on Friday, 15th October 2021
- Clean Council toilets on Friday, 15th October 2021
- Empty all Council bins on Friday 15th October 2021
- Extra toilet paper and paper towel (to supply Council toilets)

Ariah Park Mary Gilmore Festival Committee has requested the associated fees be waved.

The costs associated with the event are listed below:

Cost to Council:

Task	Time	Rate	Cost
Supply and deliver mobile stage on Monday 11 th October			
- 1 hour setup x 2 staff	2hour	\$49/hr	\$196
- 1 hour removal x 2 staff	2hour	\$49/hr	\$196
<i>Exclusive of bond</i>			
Road Closure: 7.30am -2.30pm on Sunday 17 th October			
- Friday 4 hours setup x 2 staff	4hours	\$49/hr	\$392
- Sunday 2 hours x 1 staff setup on day of event	2hours	\$73.50/hr	\$147
- Sunday 2 hours x 1 staff removal on day of event	2hours	\$98/hr	\$196
<i>First 2 hours on a Sunday is time and half and then double time for every hour after</i>			
- Monday 4 hours removal x 2 staff	4hours	\$49/hr	\$392
Road Closure Advertisement in the Temora Independent			\$60
Additional Street cleaning	2hours	\$49/hr	\$98
Additional cleaning of toilets (2 toilet blocks)	2hours	\$49/hr	\$98
Additional toilet paper and paper towel	-	-	-
Apex Train Hire			\$85
Mobile Stage Hire Fee			\$200
Mobile Stage Deposit Note: \$400 is a refundable deposit.			

Large Event Application Fee <i>Considered a large event as it involves a road closure request</i>			\$100
Road Closure Application Fee			\$100
TOTAL:			\$2,260

RESOLUTION 246/2021

Moved: Cr Max Oliver

Seconded: Cr Dennis Sleigh

It was resolved that Council accede to the request of the Aria Park Mary Gilmore Festival event application for 13-17 October 2021.

CARRIED



ARIAH PARK MARY GILMORE MUSIC FESTIVAL

A section 355 committee of the Temora Shire Council

President:	Secretary:	Treasurer:
Chris Mutton 301 McPhans Lane Ariah Park NSW 2665 Phone: (02) 6927 8222 Mobile : 0428 124 808 yesterdaystreasures@bigpond.com	Robyn Wall 30 Harrison Street Ariah Park NSW 2665 Phone: (02) 6974 1215 Mobile : 0410478999 robynstellewall48@gmail.com	Margaret Speirs 'Lynndene' Ariah Park NSW 2665 Phone: (02) 6974 110 Mobile : 0428 771 291 margaret speirs1@gmail.com

Acting manager of Temora Shire Council

Dear Madam

I am writing on behalf of the Mary Gilmore festival committee regarding the possibility of the council once again to waiver the fees that are incurred by our committee in regards to holding our annual festival.

As you are aware the council have been wonderful in sponsoring this event each year since it began. We understand it comes at a great cost to the council to waiver these fees but hope that by bringing a large amount of tourists to our area we promote our area encouraging more people to visit and therefore make businesses more viable in our council.

Robyn Wall

(Hon. secretary)

30 Harrison Street

Ariah Park 2665

14.2 TEMORA SHOW SOCIETY - SPONSORSHIP 2021**File Number:** REP21/932**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Show Society [↓](#) **REPORT**

Temora Show Society is requesting Council to consider sponsoring the Axeman's Exhibition to the value of \$1,000. The show will be held on the 25 September 2021.

In 2019 Council sponsored the Speed Shear to the value of \$500.00

Cr Kenneth Smith declared a non-pecuniary interest in relation to item REP21/932 , due to being a Life Member.

Cr Rick Firman declared a non-pecuniary interest in relation to item REP21/932, due to a being a financial member.

RESOLUTION 247/2021

Moved: Cr Claire McLaren

Seconded: Cr Dennis Sleigh

It was resolved that Council sponsors the Axeman's Exhibition to the value of \$1,000 subject to the Temora Show proceeding in 2021.

CARRIED



Temora Show Society Inc.
PO Box 102
TEMORA NSW 2666

81135

11th July 2021

Temora Shire Council
Loftus St
Temora NSW 2666

Good afternoon,

Our annual agricultural show will be celebrating its 135th year on 25th September 2021 at the Temora Showgrounds. We sincerely thank you for your sponsorship in 2019 of \$500. It was used to sponsor the Speed Shear competition and was most gratefully received. The show schedule, which circulates around the district made prominent mention of your generosity as did our announcer on the day. In times of drought and hardship the Temora Show remains as one of the featured events on the shire calendar.

We can't meet our goals without the help of businesses like Temora Shire Council.

I am writing to you today seeking sponsorship for this years' show. We would like to request the following;

1. \$1000 to become the main sponsor for the Axeman's Exhibition

This event is one of the highlights on show day. The axemen have again thrown down the gauntlet to our local shearers and much will be made of this in local press and on social media in the lead-up. We would, of course, give you sole naming rights of this drawcard event and, we will:

1. Display your banner/signage in a prominent position on show day
2. Include your logo & details on the relevant schedule pages
3. Have a representative from your organisation/s present the winning prize.
4. Be included in the 'Spotlight on Sponsors' social media campaign
5. Be recognised by the announcer on show day.

The Temora Show brings our community together. By continuing to sponsor the Temora Show, you'll help us carry on this fine tradition which showcases not only our agricultural industries but also shines a light on our local people and businesses, their strengths, our hospitality and diversity.

If you would be so kind as to accept this proposal, all you need do is return the form at the bottom of this letter to me, Narelle Pellow-Djukic, at temorashow@gmail.com by 30th July 2021 and deposit the corresponding amount to our bank account using the reference given below. We'll be in contact on receipt of your acceptance seeking the details we'll need to design your spread in the schedule including your logo etc. A receipt will be sent by email or post as soon as the transaction is complete.

Bank Account Details

Account Name: Temora Show Society
BsB: 032-763 Account Number: 894256
Reference: TSC250921

Thank you again for supporting the 135th Annual Temora Show.

Kind Regards,

Narelle Pellow-Djukic
President, Temora Show Society

Please return by email to temorashow@gmail.com or by post to PO Box 102, Temora NSW 2666

7,4rs

.....

Temora Show Society Sponsorship

Your business name: Temora Shire Council

Contact Person: _____ Email Address: _____

Sponsorship Amount: _____ Section: _____
(if different from that listed above)

Other: _____

☐ Tick if Invoice Required

14.3 TEMORA CHRISTIAN LEADERS - COMBINED CHURCH SERVICE 24 OCTOBER 2021**File Number:** REP21/989**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Christian Leaders [↓](#) **REPORT**

Temora Christian Leaders are requesting the use of Gloucester Park on Sunday 24 October 2021 for a combined Church Service at 11:00am followed by a BBQ lunch at 12 noon.

Covid regulations will be followed and are aware that members of the public could also be using the facilities.

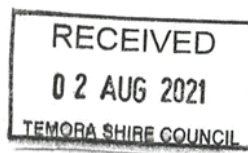
RESOLUTION 248/2021

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved that Council accede to the request for the use of Gloucester Park on Sunday 24 October 2021 for the Combined Church Service & BBQ lunch.

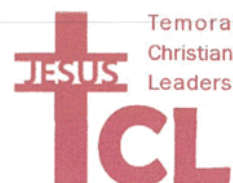
CARRIED



81438

TEMORA CHRISTIAN LEADERS

Chairman: Pat Morris - e-mail: pmorris@kingschurchemora.org.au
Secretary: Beth Minchin - e-mail: beth.minchin@salvationarmy.org.au
Treasurer: Rob Pfeiffer - e-mail: robpf532hotmail.com



Att. Mr Gary Lavelle
Temora Shire council,
105 Loftus St
TEMORA NSW 2666



Good Morning Mr. Lavelle,

RE: Proposed Combined Churches Service

On behalf of Temora Christian Leaders, I wish to advise Council that we propose to hold the Annual Combined Churches Service, at Gloucester Park on Sunday 24th October 2021.

The Service, in which most of the local Churches will participate, will commence at 11 am and finish at approx. 12 noon, followed by a BBQ Lunch.

Covid rules and regulations will be strictly adhered to, at the Service, as well as at the Luncheon.

All Churches have been asked to supply their Insurance Certificate for Public Liability.

We are aware that other members of the Community may be in the Park on that date, and may wish to also use the facilities available.

Regards,

Beth Minchin

(Secretary – TCL Temora)

7 years

14.4 KIDNEY KAR RALLY**File Number:** REP21/991**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Kidney Kar Rally [↓](#) **REPORT**

Advising that the Kidney Kar Rally will be passing through the shire with approximately 50 cars on Friday 29 October 2021.

The event is controlled for safety through manned checkpoints.

General Manager advised that the rally will not be proceeding.

RECOMMENDATION

It was resolved that the report is noted.



81443



31st July 2021

Mr Gary Lavelle
General Manager
Temora Shire Council
PO Box 262
TEMORA NSW 2666

Via Email: temshire@temora.nsw.gov.au

Dear Mr Lavelle,

Kidney Kar Charity Rally 14-21 August 2021 POSTPONED

Our annual charity car rally will be passing through your district in October this year. This is a courtesy letter to advise that approximately 50 cars will be traversing various roads within the Council boundary on Friday 29th October, 2021.

This rally traverses open roads and is not conducted as a race. All cars must be fully road registered and crews must obey all road rules. NSW Police Command are being advised of our route as are Forestry Corporation and National Parks and no road closures are required. This is the 32nd year of running the Kidney Kar Rally and whilst the planned 2020 event had to be cancelled due to COVID restrictions we are proceeding within current COVID guidelines.

The event is controlled for safety through manned checkpoints at the beginning and end of each section to keep all cars on the correct route. Cars are also tracked via GPS system (RallySafe) and crews must use their UHF radios to warn of hazards etc. The event is conducted under the Public Liability Insurance of \$20M held by Kidney Health Australia. The event raises much needed funds to help children and youth living with kidney disease.

Should any residents need additional information closer to the event they should liaise with the Rally Director John Paine on 0418 243 616. Letter box notices were completed along the route in March this year and Kidney Health Australia is in the process of contacting various community groups and businesses in the main towns on the route soliciting support for this event.

Whilst it is not necessary to obtain approval to use the roads, we would like to advise the local councils and communities as we understand it is best practice to notify of additional traffic for a short period of between 1 and 2 hours as we move through. *Ref: RTA Guide to Traffic & Transport Management for Special Events Version 3.5.*

Further information is available from www.kidneykarrally.org.au

Yours faithfully,

A handwritten signature in black ink, appearing to read 'John Paine'.

John Paine
Event Director – Rallitrax Pty Ltd
PO Box 142 Wallerawang NSW 2845
Connect with us: 1300 300 544 Email: rallitrax@gmail.com

14.5 BECTRIC HALL RECREATION TRUST**File Number:** REP21/1013**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Bectric Hall Trust [↓](#) **REPORT**

Requesting consideration be given for the waiving of the Development Application Fee for the 'You Camp' at the Bectric Hall Recreation ground in the amount of \$200.00.

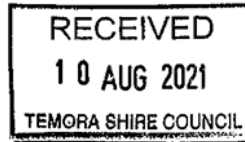
RESOLUTION 249/2021

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council donates 50% of the Development Application Fee to the Bectric Hall Recreation Trust.

CARRIED



81500

Betric Hall Recreation Trust
Mrs Debbie Coddington
Secretary
"Gowan Brae"
RSS 3610
TEMORA NSW 2666

6TH August 2021

Temora Shire Council
P.O. Box 262
TEMORA NSW 2666

Dear Sir,

On behalf of the Betric Hall Recreation Trust I am writing to ask for your consideration of waiving our Development Application Fee for "You Camp" inv. 24679 with an amount of \$200. (See attached).

Due to the current conditions, we are all experiencing with COVID-19 and like many community organisations, we have been unable to hold any events which would normally bring in some income for us to be able to make payments on our accounts.

If you would like to discuss this further, please don't hesitate to contact myself, Mrs Debbie Coddington on 0409 898656.

Kind regards

A handwritten signature in black ink, appearing to read "Debbie Coddington".

Mrs Debbie Coddington
Secretary
Betric Hall Recreation Trust

7 years



Accounts Enquiries: 02 6980 1100 Pinnacle Office Phone: 02 6977 1326

Please direct all mail to PO Box 262, Temora NSW 2666

Page 1 of 1

Debtor Acc. 3808.01
Date:

TEMORA SHIRE COUNCIL - REMITTANCE ADVICE SLIP
(Please return this slip with your payment to PO Box 262, Temora NSW 2666)

DUE DATE: 30/08/2021 12:00: AMOUNT DUE: 200.00
ACCOUNT No. 3808.01
BILLING REF: 0000000000380801

Direct Debit: Account Name: Temora Shire Council
BSB: 032763 Account No: 000187
Please quote Debtors A/C

Cheque: Please make all cheques payable to 'Temora Shire Council'
and post to PO Box 262, Temora NSW 2666

14.6 ST ANNE'S CENTRAL SCHOOL**File Number:** REP21/1019**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. St Anne's Central School [↓](#) **REPORT**

St Anne's Central School are preparing for their annual Showcase performance at the end of the term and are requesting Council to consider waiving 50% of the fees for the hire of the Temora Memorial Town Hall.

Cr Dennis Sleight declared a non-pecuniary interest in relation to item REP21/1019, due to being a member of the school board.

RESOLUTION 250/2021

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

It was resolved that Council donates 50% of the hire for the Temora Memorial Town Hall for the St Anne's Central School annual Showcase performance.

CARRIED

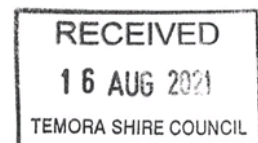


ST ANNE'S CENTRAL SCHOOL, TEMORA

Archdiocese of Canberra and Goulburn

Wednesday 11th August, 2021

Mr Rick Firman
Mayor Temora Shire Council



Dear Rick,

The students from Kindergarten to Year 10 at St Anne's are busily preparing for their annual Showcase performance scheduled to go ahead at the end of this term. They are very excited as last year's Showcase was cancelled due to COVID 19. Showcase is always a much anticipated event in our school calendar, looked forward to not only by the students performing, but family and friends who love to see the students shine on stage.

As COVID 19 restrictions are still far from over, this year we may only have a total of 140 in the main hall and supper room at a time, reducing our audience capacity to only one third of our normal audience size. For our three shows we have always had bookings at full capacity. This year we will need to restrict the number of tickets per family to ensure at least some members of all families get to experience the show.

Showcase is a celebration of our students' creativity and talent and our tickets are priced to cover costs, not to make a profit. Reading through the Terms of Usage for the Town Hall, point 29 states that council may consider waiving up to 50% of the fees. Thinking about the exceptional circumstances and restrictions that COVID 19 has caused over the past couple of years and considering we will only have 33% of our normal ticket sales, I write to request that the hire fees for the Town Hall be reduced by 50% for this year.

I hope you consider our request and I look forward to hearing back from you.

Warm regards,

Sally Eberle
Showcase Coordinator

Grant Haigh
Principal

Po Box 68, 125 DeBoos Street, Temora NSW 2666, Ph: 0269771011,

Email: office.stannes@cg.catholic.edu.au, ABN 21 651 478 993.

"Ask, and it will be given to you; search and you will find; knock, and the door will be opened for you" Matthew 7:7

14.7 TEMORA SENIOR CITIZENS GROUP - RATES 2021/2022**File Number:** REP21/1021**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Senior Citizens [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296_img.jpg\) !\[\]\(2f36c159ea3670f7a62f64a4f1cf5c05_img.jpg\)](#)**REPORT**

Temora Senior Citizens is requesting a reduction in their general rates for 2021/2022.

The Senior Citizens general rates for 2021/2022 are \$1,840.00. The donation will be 25% and equal to \$460.00.

The Council budget provides for this donation.

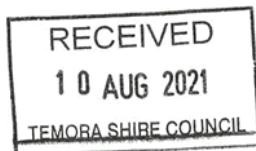
RESOLUTION 251/2021

Moved: Cr Claire McLaren

Seconded: Cr Kenneth Smith

It was resolved that Council approves the request for 25% reduction in general rates for 2021/2022 for the Temora Senior Citizens Group.

CARRIED



81549

TEMORA SENIOR CITIZENS GROUP
124 De Boos Street, Temora NSW 2666

President: Dianne Scott; Secretary: Linda Cartwright; Treasurer: Patricia Morris

The General Manager
Temora Shire Council
Loftus Street
Temora NSW 2666

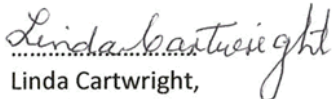
17th June 2021

Dear Sir,

The Committee of the Temora Senior Citizens Group respectfully asks Council to give consideration to granting it a rate reduction for the year 2021/2022.

The Group members have been most appreciative of Council's support and assistance over the years which has enabled them to continue to provide an essential service for our valued older Temora Shire citizens.

Yours sincerely,


Linda Cartwright,
Hon Secretary

Ph: 6978 0139/0429 198 873



7 years

15 NOTICE OF MOTION

Nil

16 BUSINESS WITHOUT NOTICE**1. CR FIRMAN**

Congratulated Cr Smith on his Life Membership recently received for the Temora CanAssist Branch.

Enquired how the community surveys are going.

General Manager advised that Council is receiving hard copies and unsure on the number of electronic responses received.

Extended a warm thank you to all staff on their handling of the current workload and Covid lockdown in the way they are conducting themselves.

2. CR MCLAREN

Thank you to the outdoor staff on the work carried out on the Goldfields Way.

3. CR JUDD

Round 4 Stronger Country Communities Fund – where is Council up to with this.

Director of Administration & Finance advised that the announcement of successful projects would not be made until September.

17 COUNCILLORS INFORMATION PAPER**RESOLUTION 252/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that the Information Reports be received.


CARRIED

17.1 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE JULY 2021

File Number: REP21/959

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Town Hall [↓](#) 



Temora Shire Council

Temora Memorial Town Hall Income & Expenditure

For the period ended 31st July, 2021

	Current YTD	Prior YTD
Income		
Facility Hire	982	723
Total Income	982	723
Expenditure		
Utilities		
Electricity & Gas	(1,542)	(709)
Water	(206)	-
Cleaning	-	(655)
Maintenance	(1,963)	(1,337)
Administration		
Employee Costs	(556)	(532)
Insurance	-	(20,557)
Total Expenditure	(4,266)	(23,789)
Total Town Hall Surplus/(Deficit)	(\$ 3,284)	(\$ 23,066)
Internal Hire/Donation	258	381

17.2 ROAD SAFETY OFFICER - JULY 2021**File Number:** REP21/938**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Road Safety Officer [!\[\]\(fa6f3af6bfa46c5d4a2d362681095beb_img.jpg\) !\[\]\(a9bc825d1a15412853cf9ebcbd72219d_img.jpg\)](#)

ROAD SAFETY OFFICER REPORT – TEMORA – JULY 2021**ACTIVITIES**

- Edited and resubmitted all 2021/22 projects
- Entered Schools infrastructure Program Round 2 nomination in Safer Roads Portal.
- Attended NRMA learner driving school, module 1 in Bland
- Organised and attended Four shires Quarterly July Meeting
- Minutes of the Four Shires Quarterly meeting distributed
- Attended Active Transport Teams Meeting
- Attended Kids and Traffic - Early Childhood Framework for Road Safety Education Online
- Road safety radio interview @Roccy FM Young
- 2021/22 projects approved by TfNSW
- Organising Steering Committee Meeting
- Preparation of articles and social media advertising of speed project
- Consultation with Wagga and Lachlan RSO's re: projects

FACEBOOK POSTS

- Speed app post
- Traffic and Highway Command post
- Harsher penalties for drink and drug driving post x2
- Make every journey a safe on these holidays post
- Don't forget the 'Fatal Five' Facebook cover photo update
- NRMA Safer Driver School
- Ungarie Bridge upgrade post
- Ageing Expo, Temora
- Caravan safety Tips and Tricks post
- Caravan driving tips
- Safety Town video
- Bland shire road works post
- Junee shire road works post
- Temora shire road works post
- Drug and Alcohol post
- Heading off on holidays article
- Fatigue post x2
- NRMA Safer Drivers Course attendance post
- Seatbelts save lives: Four Shires Facebook,
- Seatbelts save lives: emailed to Kate for Temora shire Facebook page
- Motorcycle lane filtering video
- Speed cameras save lives post
- Towards Zero video
- Junee shire road safety packs post
- Naradhan Public School post

- Drug Driving post
- Drug/Drink driving post
- Drug/Drink driving post shared to Temora Community Announcements Facebook page
- Drink/Drug driving post shared to Aria Park Community Group
- Every Life matters, Towards Zero Video
- Every Life matters, Towards Zero shared to Aria Park Community Group Facebook Page
- Drink and Drug driving video
- NSW Road Safety-Bus Safety post
- NSW Road Safety – Emjoi road safety post
- Youtube Buckle Them Up Safely video
- Seatbelt safety video
- Be fog aware video
- Bland shire – Alleena Safety improvement works post
- Do You Have A Plan B video
- Sore eyes are a sign of fatigue video
- Coolamon shire - Level crossing upgrade – Beckom
- Expressions of interest – GLS_HLDBSD online presentation – Coolamon - June

NARRABURRA NEWSLETTER:

- Seatbelts Save Lives
- Fatal Five

17.3 WORKS REPORT - JULY 2021

File Number: REP21/1012
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

MAIN ROADS

- MR 57 - Inspection & Routine Maintenance
- MR84 - Inspection & Routine Maintenance
- Arian Park Intersection Upgrade
- Mary Gilmore Way Culvert Upgrade
- MGW Pavement Edge Patching

LOCAL ROADS

- Slingers Road Gravel Resheet
- Speirs Lane Gravel Resheet
- Boginderra Road Maintenance
- Old Cootamundra Road Drains
- Old Cootamundra Road Shoulder Widening Segment 7
- Fraters Speedway Maintenance
- Walkers Road Maintenance
- Back Arian Park Road Maintenance
- Quandary Road Maintenance
- Cantys Lane Maintenance
- Old Wagga South Road Maintenance
- Combaning School Road Maintenance

URBAN TEMORA & ARIAH PARK

- K&G Maintenance
- Footpath Maintenance
- Trees Maintenance & Planting
- Teal Street Council Yard Clean Up

WORKS PLANNED FOR NEXT MONTH

- Mary Gilmore Way Bridge Size Culvert
- Old Cootamundra Road Shoulder Widening Segment 7
- Tara-Bectric Road Segment 4,5 and 7 Widening
- Maintenance Grading
- Asquith Street Footpath

Report by Mick Mannion

17.4 BUILDING APPROVALS - JULY 2021

File Number: REP21/1010
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

BUILDING APPROVALS – JULY 2021

- ✓ DA/CC 17/2021 – Lot 1; DP 1110693; 197 Moroneys Lane, Temora – Construction & Operation of a 5MW Solar Farm
- ✓ SUB 35/2021 – Lot 5; DP 875793; 62 Bundawarra Street, Temora – Subdivision
- ✓ SUB 37/2021 – Lot 1 – 5 & 8 - 10; DP 6118; Bundawarra Street, Temora – Subdivision Creating 85 Residential Lots in Two (2) Stages
- ✓ DA 39/2021 – Lot A; DP 357778; 182-200 Austral Street, Temora – S/F Shed (Clubhouse)
- ✓ SUB 43/2021 – Lot 30; 1073421; 11 Evatt Street, Temora – Subdivision Creating One (1) Additional Lot
- ✓ DA/CC 47/2021 – Lot 7; DP 1223726; 1 Timmins Street, Temora – S/F Shed
- ✓ DA/CC/FSS 48/2021 – Lot 4; DP 823296; 67 Trungley Hall Road, Temora – S/F Mechanical Repairs Workshop
- ✓ DA 49/2021 – Lot 57; DP 1082604; 10 Spitfire Drive, Temora – New Dwelling & Hanger
- ✓ DA/CC 50/2021 – Lot 14; DP 872816; 1 Mallee Street, Temora – S/F Covered Area
- ✓ SUB 51/2021 – Lot 41; DP 1271965; 61 Polaris Street, Temora – Subdivision

COMPLYING DEVELOPMENT ISSUED

- ✓ CDC 43/2021 – Lot 3; DP 758030; Section 4; 36 Hopetoun Street, Arian Park – New Dwelling
- ✓ CDC 44/2021 – Lot 4; DP 233899; 152 Crowley Street, Temora – S/F Storage Shed
- ✓ CDC 45/2021 – Lot 58; DP 750591; 952 Fraters Speedway, Grogan – 5 Bedroom Dwelling

17.5 REGULATORY CONTROL - JUNE 2021**File Number:** REP21/1011**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking - Check	9	No	No	7 x No Issues 1 x Abandoned Car at Springdale 1 x Car moved (result of smash)
Scooters & Bikes	3	No	No	2 x No Issues 1 x Spoke to rider
School Zones	35	No	No	All Schools Checked. No Issues.
Noise	3	Yes	No	1 x Complaint of Wood Cutting at Night 1 x Complaint of Loud Music 1 x Barking Pup
Air Quality		No	No	
Illegal Dumping/Littering	2	No	No	1 x Wood removed from Mary Gilmore Way 1 x Bundle of Newspapers left on corner of Victoria & Camp Streets
Overgrown/Untidy Blocks	2	No	No	2 x Contact Housing
Lake Walking Track – leashed animals	40	No	No	40 x Checked, No Issues.
Animal Welfare	11	No	No	1 x Ill-treatment of Dogs – RSPCA/Monitoring 1 x Lost Dog 1 x WIRES contacted Snake on Kitchener Rd 2 x Lost Dog Impounded 2 x Wondering Dog 1 x Cats Picked up from Vet and taken to Pound 1 x Abandoned Dog at Council Depot 1 x Abused cat picked up from Paleface Park 1 x Monitoring
Dangerous Dogs	3	No	No	1 x Greyhounds chased Terrier – Owner Contacted 1 x Aggressive Dog - Owner issued a Warning

				1 x Dogs Wandering – Not Aggressive
Impounded	6	No	No	4 x Cat from Vet 1 x Dog wandering at School 1 x Dog – Contacted Rescue
Noise Animals	4	No	No	2 x Barking Dog – Owners Contacted 1 x No Issue 1 x Monitor
Nuisance Animals / Trapping	9	No	No	8 x Airport Birds Bait Stations 1 x Cat Trap
Dead Animal Removal	4	No	No	3 x Cat Hit by Car 1 x Kangaroo injured on Wagga Rd
Keeping of Horses in Residential Areas	1	No	No	1 x Horse in Reefton – Monitoring (Courts)
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	5	No	No	1 x No Issue 1 x Check, Sheep back in Paddock 3 x Sheep contained on Twynam St – Owner Contacted
Fruit Fly		No	No	
Euthanised	1	No	No	1 x Kangaroo injured on Wagga Rd
Other	16	No	No	9 x Check Council Entities 6 x Clean & Feed at Pound 1 x Rescue

Report by Ross Gillard

17.6 CASH & INVESTMENTS FOR PERIOD ENDED 31 JULY 2021**File Number:** REP21/1008**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments  



Temora Shire Council
Cash & Investments
 For the period ended 31st July, 2021

	Original Budget 2021/22	Revised Budget 2021/22	Actual YTD Figures
Externally Restricted			
Sewerage Services	2,694,576	2,694,576	2,306,496
Domestic Waste Management	1,000,524	1,000,524	831,660
Stormwater Drainage Flood Studies & Construction Programs	166,065	166,065	175,350
S94 Contributions	165,486	165,486	176,556
Unspent Restricted Grants	0	15,067	725,264
Pinnacle Externally Restricted	1,453,547	1,453,547	1,673,317
Drought Funding	0	0	0
Total Externally Restricted	5,480,198	5,495,265	5,888,644
Internally Restricted			
Pinnacle Internally Restricted	1,280,622	1,280,622	1,453,547
Other Waste Management	535,364	535,364	459,567
Leave Reserves	1,379,036	1,379,036	1,379,036
Roads Reserve	500,000	500,000	500,000
Local Roads	273,922	273,922	358,079
FAGS Received in Advance	0	0	0
Industrial Development	338,162	338,162	338,162
Plant & Vehicle	160,390	160,390	430,666
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	316,793	316,793	309,618
Ariah Park Tip Fee Contributions	9,659	9,659	6,719
Medical Complex Development	28,488	28,488	24,268
Infrastructure	996,969	996,969	910,761
Infrastructure - Airpark Estate	217,359	217,359	215,352
Digital Two Way Radio Upgrade	65,000	65,000	65,000
Computer Upgrade	101,314	101,314	213,994
Sports Council Requirements	58,566	58,566	68,566
Youth Donations	45,020	45,020	45,020
Revotes	300,681	300,681	561,681
Airside Maintenance	101,760	101,760	69,242
Total Internally Restricted	6,711,258	6,711,258	7,411,428
Total Restricted Reserves	\$ 12,191,456	\$ 12,206,523	\$ 13,300,072
Cash & Investments			
Westpac Cheque Account			350,350
Macquarie Bank DEFT Account			28,678
AMP Business Saver Account			54,109
AMP Notice Account			806,781
Macquarie Bank Cash Management Accelerator Account			250,192
Westpac Cash Reserve			501,739
Term Deposits held with:			
Bank of Queensland			2,001,221
National Australia Bank			6,103,848
Commonwealth Bank of Australia			500,000
AMP Bank			1,025,181
Macquarie Bank			2,011,698
Westpac Bank			500,000
Northern Territory Treasury Bonds			1,000,000
Total Cash & Investments	\$ 12,191,456	\$ 12,206,523	\$ 15,133,796
Less Funds required for operational purposes			(1,000,000)
Cash & Investments Available for Reserves			\$ 14,133,796
Funding Surplus			\$ 833,724

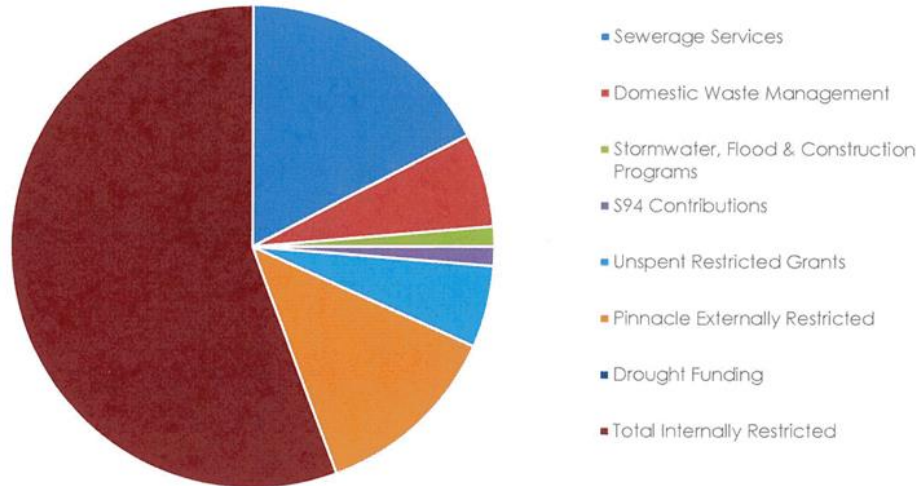
I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.


 Elizabeth Smith
 Director Administration & Finance



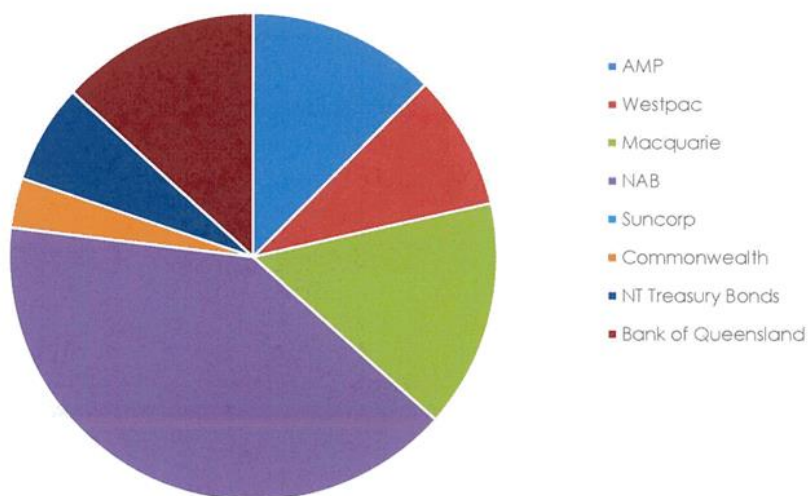
Temora Shire Council
Cash & Investments
 For the period ended 31st July, 2021

Restricted Reserves



Graph One - Proportion of reserves externally restriction compared to proportion of reserves internally restricted - with externally restricted reserves divided into purpose.

Financial Institutions



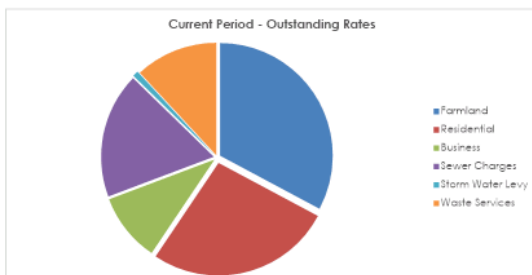
Graph Two - Proportion of restricted reserves held with each financial institution.

17.7 RATES REPORT - JULY 2021**File Number:** REP21/944**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rates - July 2021 [↓](#) 

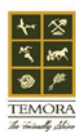


Temora Shire Council
Rates Collections
For the period ended 31 July, 2021

General Rates Category	Total Rates Levied (Incl Arrears)	Pension Rebates	Payments	Rates Outstanding \$	Rates Outstanding %	Same Period last year	
						Rates Outstanding \$	Rates Outstanding %
Farmland	1,994,294.46	(3,149.93)	(36,886.55)	1,954,259.98	0.98	1,954,622.56	0.98
Residential Temora - Occupied	1,371,893.16	(77,767.10)	(57,368.14)	1,236,757.92	0.96	1,211,018.49	0.97
Residential Temora - Vacant	81,741.31	0.00	(2,738.86)	79,002.45	0.97	75,565.66	0.98
Residential - Arian Park	85,730.70	(6,049.34)	(4,453.94)	75,227.42	0.94	77,310.61	0.96
Residential - Springdale	11,623.72	(986.87)	(590.94)	10,045.91	0.94	9,381.89	0.95
Rural Residential	160,028.02	(9,777.82)	(7,413.90)	142,836.30	0.95	142,304.29	0.97
Residential - Temora Aviation	45,203.66	(566.72)	(2,490.44)	42,146.50	0.94	40,740.66	0.98
Business Temora - Hoskins Street	262,882.03		(7,731.04)	255,150.99	0.97	256,727.90	0.99
Business Temora - Town	277,425.67		(4,110.97)	273,314.70	0.99	274,144.24	0.99
Business Temora - Aviation	27,317.86		(0.01)	27,317.85	1.00	26,774.53	1.00
Business - Arian Park	21,580.40		(1,110.64)	20,469.76	0.95	19,033.29	0.99
Business - Other	9,659.44		(138.48)	9,520.96	0.99	9,631.70	0.99
Services	0.00						
Residential Sewer Charges	1,063,900.66	(37,603.21)	(43,889.36)	982,408.09	0.96	920,639.19	0.97
Non-Residential Sewer Access & Usage Charges	92,430.55		(1,003.01)	91,427.54	0.99	9,043.00	0.87
Storm Water Levy	51,118.23		(2,242.70)	48,875.53	0.96	49,396.97	0.97
Domestic & Rural Waste Services	638,743.54	(37,410.31)	(28,308.37)	573,024.86	0.95	639,770.94	0.97
Trade Waste Services	137,790.47		(2,322.73)	135,467.74	0.98	123,050.67	0.99
Overpayments	(108,162.16)		102,145.53	(6,016.63)		(5,735.34)	
Legal charges	7,714.51		(781.40)	6,933.11			
Total	6,232,928.23	(173,311.30)	(101,435.95)	5,958,180.98	0.97	5,733,421.25	0.99



17.8 TOWN HALL THEATRE - OPERATING RESULTS JULY 2021**File Number:** REP21/955**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Town Hall Theatre [↓](#) 



Temora Shire Council

**Temora Town Hall Theatre
Operating Statement**

For the period ended 31st July, 2021

	Current YTD	Prior YTD
Candy Bar		
Income	2,585	692
Purchases	(243)	(558)
	2,343	134
Admissions		
Income	4,322	1,382
Audio Visual Purchases	(3,017)	(317)
	1,305	1,065
Other Income		
Facility Hire	186	-
Sale of Advertising	-	182
Donations	-	-
Event Catering	-	-
	186	182
Other Costs		
Advertising	(70)	(210)
Bank Fees	(85)	(85)
Building Maintenance	-	-
Cleaning	(372)	(164)
Commissions Paid	-	-
Computer Costs	(208)	-
Event Catering Expenses	-	-
Freight	-	-
General Maintenance	-	(128)
Insurance	-	(5,352)
Live Performance Costs	-	-
Materials Purchased	(455)	-
Contractors	-	-
Postage	-	-
Rates & Electricity	(1,014)	(574)
Stationery & Office Consumables	-	-
Employee Costs	(3,780)	(2,941)
Sundry Expenses	10	-
Telephone & Internet	-	-
Volunteer Support	-	-
Depreciation	-	-
	(5,973)	(9,453)
Total Cinema Surplus/(Deficit)	(\$ 2,139)	(\$ 8,073)
Internal Hire/Donation	-	-

17.9 TEMORA & DISTRICT SPORTS COUNCIL MINUTES 19 MAY 2021**File Number:** REP21/907**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora & District Sports Council minutes [↓](#) 

**GENERAL MEETING OF THE TEMORA AND
DISTRICT SPORTS COUNCIL****REPORT OF THE GENERAL MEETING OF THE TEMORA AND
DISTRICT SPORTS COUNCIL HELD ON WEDNESDAY 19th May
2021, AT 6.30 PM AT THE TEMORA EX-SERVICES CLUB**

Attendance: Rick Firman (TSC) Denise Breust (Basketball) Judy Gilchrist (TDSC) Emma Bowley (Little A's) Maree Liston (Pistol Club) Hack Hetherington, Michelle Mawbey (Swimming Club) Raymond Wels (Tennis) Kate Bruce (THS) Rob Pfeiffer (Snr Aussie Rules) Bill Schwencke (Greyhounds)

Apologies: Sheree Elwin, Tony Stringer, Jack Morton, Michele Stewart, Claire Reid, Max Oliver, Bruce Lack, Alison McCrone

Moved Raymond Wells seconded Maree Liston carried

Executive Meeting Minutes:

A meeting was held to discuss the 5 major awards that are going to be presented for the 2019 – 2020 year. It was also decided to award the 5 awards that all come with a perpetual trophy and a cheque for \$100.

Moved Denise Breust Seconded Maree Liston carried

Minutes: The minutes of the previous meeting were read and confirmed on the motion of Judy Gilchrist.

Moved Raymond Wells Seconded Maree Liston Carried

BUSINESS ARISING FROM THE MINUTES:

Nil

TREASURERS' REPORT:

Balance as per bank statement. \$15,995.97 Treasurers Report was read and confirmed on the motion of Denise Breust Seconded Hack Hetherington Carried.

CORRESPONDENCE:

Incoming: Kris Dunstan rec Centre

Outgoing: Business Papers

Congratulation's letter to Gloria Pike Life ball
Moved Michelle Mawbey seconded Maree Liston carried

Rec Centre Business:

The problem with the taps and shower head has been resolved,
The items that were reported are being looked at.

General Business:

The Presentation of awards will be held on the 16th June, instead of our normal monthly meeting.

Only the winner and 2 guest per person will be invited, along with the executive of the Sports Council.

Invitations will be sent out to the award winners.

Teresa McCrone will be suppling a light supper. Trophies are all ordered.

The monetary awards are back in for the 2019-2020 year.

Swimming Club: In recess. Winter training is up and running.
Presentation night was held for the last 2 seasons last week.

Pistol Club: Nationals cancelled. Come & Try target shooting to be held this coming Sunday at 10.00. Hoping for a great turn out.

Soccer Club: Juniors started 2 weeks ago. Number's way down all across the south west. All teams are playing and looking for more numbers for the women's teams.

Tennis Club: Not much happening at the moment. The old boys are still having a hit twice a week. Ladies comp to get up and running. Some old faces turning up to have a hit. Tennis is in a bad spot all over.

Aussie Rules Seniors: Struggling with numbers – no under 17's all teams are struggling. Lack of volunteers just in general. Canberra players have even pulled out. The club are very happy with the upgrades. We have a great committee that are putting their heart and soul into the club.

Little A's: Few things happening. In a month we are holding a special meeting to change the name of the club. We are hoping to increase the senior level participation.

Nationals were held, Grace Krause, Sophie Bowley and Damain Wells are all eligible for the elite sporting grant of \$150.00.

Quotes are being obtained for the long jump run-up and to extend the length of the pits. Minimum quote was for \$45.000.

Applying for stronger community grant next round. Holding a clinic in the holidays. Our officials have been helping out with school carnival's. Temora

numbers have dropped as well, but still good numbers.
Looking for a letter of support re grant.

It was moved subject to the receipt of the letters re the elite sports grant, that we award the 3 lots of \$150.00 to Grace, Sophie and Damian.
Moved Denise seconded Hack Hetherington carried

Temora Greyhounds: All going good with the greyhounds. The club have put in for a few grants. The club needs to be incorporated not an association Steph Cooke helping out with this. 11th June the next race meet. \$5,000 prize money. Car Club had a presentation and breakfast at the track. Came from all over, they have 180 members, a great time was had by all.
The club are going to upgrade the amenity block. They are very old and in need of a face lift.

Temora High School: School sports back in full swing. It has been a busy term. Lots of students have been selected for the next level.
Students have been selected in the following sports Swimming, Rugby League, AFL, and Athletics.
Touch football for the girls has also been played and enjoyed.

Basketball: Final comp night, held last night for the ladies. The men in 2 weeks' time. Then will go into recess until the warmer months

The next meeting will be on the 21st July 2021

STARTING TIME 6.30PM for Meetings

6.30 pm Temora Ex-Services Club Narraburra Room

17.10 TEMORA RURAL MUSEUM MANAGERS REPORT - JULY 2021**File Number:** REP21/885**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Managers Report - July 2021 [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\)](#) 

Temora Rural Museum – MANAGER’S REPORT

Meeting Date: 8th July 2021

Visitation From: 14.5.2021 to: 8.7.2021 **Adults:** 519 **Children:** 114

Group Visits: Potter Travel Group. 12 noon Mon. 24th May
Museum to CATER Lunch
New Madinah College, Young. School Group. Thurs. 27th May
Leeton Out of School Hours Group. Wed 30th Jun. 1.00pm

Group Bookings: Young Public School. Fri. 6th Aug. 9.30am

Recent Events: Temora Probus Club BBQ. Tues. 18th May. 12noon
Rebecca Fordyce Baby Shower. Sat. 26th June. 12noon – 4pm

Planned Events:

Recent Acquisitions: Heather Lowes Ceramics
Mainline ambulance

General: Bridge approaches
TEMFM toilet
Textile container
AMaGA Grant opportunity

Correspondence:

General ephemera. 4

Magazines & newsletters. Narraburra News. Apr. May 2021
Australian Jaguar Driver. Apr., May. 2021
Hon. Michael McCormack’s ANZAC magazine 2021
Hon. Michael McCormack’s Newsletter June 2021

Circulars.

Letters. I/W:

O/W:

Email:

17.11 MARY GILMORE FESTIVAL AGM MINUTES 6 JULY 2021**File Number:** REP21/895**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Mary Gilmore Festival AGM minutes [↓](#) 

Mary Gilmore Annual General Meeting -Held 06/07/2021
Meeting opened at 7.00

Present:

Patty Vearing, Chris Mutton, Robyn Wall, Julie Colwell ,Margaret Speirs ,Nigel Judd, Janet Popple ,Kevin Popple,,Lorraine Coupe, Sandy Koch, Francis Dwyer

Apologies:

Sandy Waters,Bruce Ryan,Allen Penfold

Confirmation of Minutes of Previous Annual General Meeting –

Moved: Patty Vearing **Seconded:** Janet Popple

Business Arising:

Charges to be \$30 gate ticket, fees for Friday and Saturday night shows \$10 Thursday \$5/or by wrist band

Fees for campers remain unchanged

Main day of Festival to be held 3rd Saturday in October

Music to be organized by committee as per this year's festival

Fees for hire of showground is now \$1000+ water and power

Correspondence:

Inward: -----nil

Outwards: Applications attended for this year's festival

Treasurer report:

Treasurer Report - For year 1/7/20 -30/6/2021 given by Margaret Spiers
Please see same attached

Moved: Marg Speirs **Seconded:** Robyn Wall motion carried

President's report attended he stated for the last 18 months Covid has had impacted our communities and he hoped that our festival can go ahead this year

.He thanked the committee for the hard work that put in to make our festival successful

Chris Also asked that the team continue to work together to ensure the group run smoothly and that all correspondence is directed to the secretary to ensure all records are kept accurate

President Chris Declared All Positions Vacant for Festival Committee After reading his Report For 2019=2021 .

Chris Then Asked Nigel Judd To Take the Chair to Elect The 2020/2021 Committee

Moved Patty Vearing **seconded Robyn Wall** - Chris Mutton stand for president(accepted) /elected

President

Chris Mutton

Vice President Nominated Chris Mutton seconded – Robyn Wall that Bruce Ryan stand for vice president accepted via e/mail / elected

Vice President

Bruce Ryan

nominated R Wall seconded Janet Popple- Margret Speirs - stand for treasurer accepted

Treasurer

Margret Speirs

nominated Chris Mutton seconded Janet Popple - Robyn Wall stand for secretary accepted

Secretary

Robyn Wall

Publicity Officer

moved Julie Colwell seconded Margret Speirs that Nigel Jud stand for publicity officer accepted and elected

Publicity Officer

Nigel Judd

The following Position was Nominated by the Temora council and accepted
Council Representative Nigel Judd

Poets Breakfast - Children's Section Francis Dwyer

Music organizers

Bruce Ryan Chris Mutton

Markets Sunday

Sandy Koch

committee

Allen Penfold, Lorraine Coupe, Patty Vearing, Julie Cowill ,Janet Popple ,Kevin Popple and Francis Dwyer, Sandy Waters

General

Moved Festival committee take over after the running of this year's festival

moved bank signature remain Robyn Wall, Margret Speirs &Chris Mutton with 2 to sign- carried

meeting closed at 7.40pm

17.12 ARIAH PARK MARY GILMORE FESTIVAL MINUTES 6 JULY 2021**File Number:** REP21/916**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Arian Park Mary Gilmore Festival minutes [↓](#) 

Ariah Park Mary Gilmore Festival CommitteeA Section 355 Committee Of The Temora Shire CouncilMinutes From meeting held 6/7/2021

Meeting Opened by President-Chris Mutton

Present - Chris Mutton, Nigel Judd, Patty Vearing, Lorraine Coup, Margaret Spiers Julie Corwill, Allen Penfold ,Robyn Wall, Janet Popple, Kevin Popple, Sandy Kosh, Francis Dwyer

Apologies Allen Penfold, Bruce Ryan, Sandy Waters

Minutes Of Meeting

Read by Robyn Wall

Moved Robyn Seconded – Janet
Minutes be Accepted Passed

Treasures Report

Latest report remains unchanged due to no activities because of Covid

Opening Balance \$7,281.96

Inward

Cadell Border Leister stud \$50.00

income \$50.00

Out ward

Temora Antique motor club -hand sanitizer \$40.00

Temora Antique motor club -covid safe vests \$45.00

Expenditures

Outwards \$85.00

Closing balance \$7,246.96

Term deposit 16,161.28c Invested at SWSCU

Moved –M Speirs Seconded Julie

Correspondence**Inward**

Phone cancelling meeting re 355 committees
e/mail from show trust they will discuss our letter at next meeting
e/mail from Nigel re adds on local radio station
e/mail from Bunnings re BBQ date 14th August
talk re donation to show society

Out ward

Paper work to council attended
Covid plan attended
Letter to bowling club
Letter to show trust
Camping rules written

Business Arising:

1. Covid plan to be discussed
- 2 bins for rubbish at festival to be ordered by Bruce he will organize same
- 3 Discussion on camping rules
- 4 bookings for Vans
- 5 final program and times to be attended
- 6 extra external taps at new shed to be sorted
- 8 Are Afternoon show walk -ups from 2.30 until 5.30 pm on Thursday
- 9? Q -code needed at gate if we go ahead with festival
- 10 Stall holders ?2/3 to be set up at festival
- 11 Julie will need to update first aid cert for all days except main day
- 12 Bruce needs a golf buggy or 4X wheel bike to move around grounds during week
- 13 busking in street on Sunday organized


Outcome

Extra show Friday morning from 10.00until 12md to be added
Nick has attended wiring for extra power at show ground (account given to committee)
Extra tap has been attended for access to water for caravan
I Will sort out to how to apply for Q -code I will do this in the next few weeks
Julie attended course on 17th June for first aid
Jane will find out re golf buggy
Moved Nigel seconded Julie we advertise on local FM radio passed

Discussions

Robyn to contact Ray Hadley to find out his price to open festival
People need to be available to help with raffle
Donations appear slower this year d we need to ensure that we keep promoting that the festival is going ahead as both Rosewood and Leeton will not be held again due to lack of help
Robyn to ask craft ladies re hall they only available if the markets are in the street

Meeting closed 9.10 pm

17.13 FRIENDS OF TEMORA SHIRE CEMETERY AGM MINUTES 12 JULY 2021**File Number:** REP21/918**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. FOTSC AGM [↓](#) 

FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

Ian Preston (Group Pres) 32 Gallipoli St Temora NSW 2666 Ph. 0428 729 410	Pat Taylor (Hon Sec) 22 Lawson Rd Temora 2666 Merryl Graham (Hon Treas) PO Box 251 Temora 2666	Temora Shire Council PO Box 262 Temora NSW 2666 Ph. 02 6980 1100
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Email us at: temshire@temora.nsw.gov.au - be sure to direct it for our attention.

Minutes of the Friends of the Temora Shire Cemeteries AGM Meeting July 12, 2021

Held at Temora Town Hall Supper Room

Meeting Opened: 10.02 am and Ian welcomed everyone present and thanked them for their attendance.

President Ian extended our condolences to Merryl on her father, Harold Greenberger's, passing, followed by observing a minutes silence.

Attendance: Ian Preston, Rick and Pat Taylor, Bruce Firman, Harold Fritsch, Betty Brabin, Barb Harmer, Pam Buerckner, Merryl Graham, Darryl Sutherland, Mavis and Keith Cassidy, Wilma McCubbin Kris Dunstan and Sally Hurst.

Apologies: Leonie Weir, Max Oliver, Robyn Lewis and Belinda Bushell. Accepted.

Minutes: Minutes of the previous AGM meeting were read by Pat. Moved Mavis Cassidy 2nd Wilma McCubbin, carried.

President's Report: Ian Preston presented his report. Moved Merryl Graham, 2nd Harold Fritsch. carried.

Treasurer's Report: Financial report given by Merryl indicated a credit balance of \$29,496.66. Moved Ian Preston 2nd Betty Brabin, carried.

Election of Office Bearers: Ian Preston vacated the seat and Kris Dunstan took over proceedings calling for nominations.

Election of Office Bearers:

President: Ian Preston Moved Merryl Graham, 2nd Betty Brabin - Accepted

Vice President: Darryl Sutherland Moved Ian Preston, 2nd Bruce Firman - Accepted


Secretary: Pat Taylor Moved Betty Brabin, 2nd Wilma McCubbin - Accepted

Treasurer: Merryl Graham Moved Wilma McCubbin, 2nd Harold Fritsch - Accepted

Research Officers: Tracey Robinson, Ian Preston, Merryl Graham and Pam Buerckner, Wilma McCubbin. Moved Bruce Firman, 2nd Darryl Sutherland.

Kris Dunstan congratulated all appointed office bearers and on behalf of the Temora Shire Council and the local community, thanked the Committee and the volunteers.

Meeting Closed: 10-15am

17.14 FRIENDS OF TEMORA SHIRE COUNCIL CEMETERY MINUTES 12 JULY 2021**File Number:** REP21/920**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. FOTSC minutes [↓](#) 

FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

Ian Preston (Group Pres) 32 Gallipoli St Temora NSW 2666 Ph. 0428 729 410	Pat Taylor (Hon Sec) 22 Lawson Rd Temora 2666 Merryl Graham (Hon Treas.) PO Box 251 Temora 2666	Temora Shire Council PO Box 262 Temora NSW 2666 Ph. 02 6980 1100
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Email us at: temshire@temora.nsw.gov.au - be sure to direct it for our attention.

Minutes of the Friends of the Temora Shire Cemeteries Meeting

Monday 12 July 2021 at Temora Town Hall Supper Room

Meeting Opened: 10.16am.

Attendance: Ian Preston, Rick and Pat Taylor, Bruce Firman, Harold Fritsch, Betty Brabin, Barb Harmer, Pam Buerckner, Merryl Graham, Darryl Sutherland, Mavis and Keith Cassidy, Wilma McCubbin Kris Dunstan and Sally Hurst.

Apologies: Leonie Weir, Max Oliver, Robyn Lewis and Belinda Bushell. Accepted.

Minutes: Minutes of the previous meeting were read by Pat. The minutes were moved by Mavis Cassidy, 2nd Bruce Firman. Carried

Business Arising: The painting on the ceilings on storeroom and toilet is now completed.

Community working bee, this was well attended. Kris Dunstan suggested having an annual working bee. This would be a good public relations exercise.

Chinese Cemetery- to date no correspondence received from stonemason regarding the cutting of the rock.

Treasurer's Report: Financial report by Merryl Graham indicated a credit balance of \$29,501.97. Moved Ian Preston. 2nd Betty Brabin and Carried.

Correspondence:

Outward:

- Sympathy Card to Merryl
- Letter to Temora Shire Council regarding a colorbond screen fence for the southern end of New Monumental Cemetery and if Council would consider allocating funds for this project in their upcoming budget.
- Thank you letter to Mr and Mrs Robert Hughes for their donation.
- Correspondence with the Australian Museum and Sydney University Archives seeking information regarding an unknown aboriginal female.
- Application to the Temora Heritage Assistance fund for \$1000.00 for the Chinese Cemetery Memorial.
- Emails to and from Mr McKinnon and Mr Madden regarding family plinths
- Email to Phoenix Foundry re Plaque orders

Inward:

- Thank you card from Merryl.
- Quotes for Colorbond screen fence received from Temora Shire Council \$14020.60 and Bevan Reid \$9250.00
- Letter from Temora Shire Council, section 355 Committee Training Session – Wednesday 14 July (since been postponed)

Correspondence moved by Wilma McCubbin to be accepted. 2nd Betty Brabin. Carried.

General Business:

1. STREET STALL: Merryl gave a report of proceeds from street stall and raffle. Net profit of \$1,537.53. Thanks to our ticket sellers: Mavis, Wilma, Merryl, Ian and Lyn Wells, and thank you to Mavis, Wilma,

Meeting Minutes 12 July 2021.docx

Barb and Merryl for manning the stall. A big thank you to the handful of ladies who provided the produce for the street stall.

Ian and Merryl informed the meeting that Probus Members have offered their assistance in our fundraising endeavours.

2. SCREEN FENCE: We thank the Temora Shire Council for contributing \$9250.00 for this project. Bevan Reid will construct the fence. Bruce Firman addressed the meeting outlining Bevan Reid's plans.
3. DRAINAGE: New Monumental Cemetery. This area is still a problem following rain events. In consultation with Rob Fisher and Alex Dahlenburg from Temora Shire Council, the Council will install a drainage pipe from West to east along the southern side of the cemetery.
4. INFORMATION EXCHANGE: Bruce Firman stated that BFB have donated herbicide chemical for cemetery use. A thank you letter to be sent.

Stonemason re Chinese cemetery memorial - no communication received as yet. Kris Dunstan will follow up on this matter.

Darryl Sutherland welcomed Sally Hurst as the Council's Cemetery Representative and to place on record our thanks to Belinda Bushell for her work with the Friends of Temora Shire Cemeteries. A thank you morning tea was held for Belinda at the Old Temora Cemetery in April and a thank you card and flowers were presented to Belinda.

Next Meeting: Monday 6 September 2021 commencing at 10.0am at Beige Shed, Old Temora Cemetery.

President Ian Preston thanked everyone for their attendance.

Meeting Closed 10.25am

17.15 SPRINGDALE PROGRESS ASSOCIATION - AGM MINUTES 18 JULY 2021**File Number:** REP21/927**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Springdale Progress Association AGM minutes [!\[\]\(fa6f3af6bfa46c5d4a2d362681095beb_img.jpg\)](#) 

SPRINGDALE COMMUNITY COMMITTEE

ANNUAL GENERAL MEETING of 18th July 2021

At Springdale Memorial Hall

Meeting opened at 5.30pm

In attendance: K. Smith (TSC), M.Oliver (TSC), J. Woodley, L. Buckley,
J. Miller, V. Reid.

Apologies: P. Thorne, A Thorne, Lyne Anderson

Election of Office Bearers

All positions declared vacant

Returning officer- Ken Smith - TSC representative

- **President** - Les Buckley
nominated by; John Woodley Seconded by; Vinni Reid accepted
- **Vice President: Pat Thorne**
nominated by; Vinni Reid Seconded by; Jess Miller accepted
- **Secretary** – Pat Thorne/ Jess Miller
nominated by; Vinnie Reid Seconded by; John Woodley accepted
- **Treasurer** - Vinni Reid
nominated by; Jess Miller Seconded by; Les Buckley accepted
- **Committee** - John Woodley, Jess Miller, Anne Thorne
all committee members nominated by Les Buckley, seconded by Vinni Reid,
all accepted

General Business: There has been an enquiry about hiring the hall for Line dancing on a regular basis. After a committee discussion it was decided to charge a fee of \$25 per night, provided the hall was left clean. If not, there would be a \$50 cleaning fee charged to the user. Moved Vinni Sec. Les Accepted

Council 355 committee training session has been postponed to a later date due to COVID 19. Date to be advised.

Meeting closed 6.00pm

17.16 SPRINGDALE PROGRESS ASSOCIATION MINUTES 18 JULY 2021**File Number:** REP21/929**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Springdale Progress Association minutes [↓](#) 

SPRINGDALE COMMUNITY COMMITTEE

Meeting minutes 18 July 2021

Meeting opened 5.15pm

Present Les Buckley, John Woodley, Jess Miller, Vinni Reid, Ken Smith(TSC), Max Oliver(TSC).

Apologies Lyne Anderson, Pat Thorne, Annie Thorne.

Minutes from previous meeting

Minutes from 16/05/2021 meeting read Moved Max Oliver Sec. Ken Smith Carried

Treasurers Report

Treasurer read her report and moved it be accepted as correct. Sec John Woodley Carried

Business arising from minutes

The Grant application for \$200 from Essential Energy was accepted.

No response yet to concerns regarding mowing, speed limits and unsafe areas on Burley Griffin Way.

Correspondence

Incoming Nil

Outgoing Nil

General Business

Ken moved a motion to have a letter of appreciation sent to Essential Energy for the \$200 Grant

Sec Vinni Carried

Meeting closed 5.30pm

17.17 AUSTRALIA DAY COMMITTEE AGM MINUTES 19 JULY 2021**File Number:** REP21/903**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Australia Day AGM [↓](#) 

TEMORA SHIRE AUSTRALIA DAY COUNCIL

*MINUTES OF THE ANNUAL GENERAL MEETING HELD ON THURSDAY 19TH JULY, 2021
FOLLOWED BY A GENERAL MEETING HELD AT THE TEMORA SHIRE COUNCIL
CHAMBERS, COMMENCING AT 5.30PM*

PRESENT: Cr, Graham Sinclair, Cr. Rick Firman, Cr, Max Oliver, Mrs Beth Firman, Mr Taz Rundall, Mr Dylan Engelke

APOLOGIES: Ms Roz St Clair

The apologies were received and confirmed on the motion of Mr Rundall and Cr Oliver **CARRIED.**

MINUTES OF LAST MEETING:

The minutes of the last meeting were read and confirmed on the motion of Mr Rundall and Cr Firman **CARRIED**

BUSINESS ARISING:

Nil

CORRESPONDENCE:

Incoming: Email from ADCC congratulating winners of the Environmental awards

Outgoing: Email to ADCC requesting progress of Ms Selina Win Pe's consideration as an Australia day Ambassador

Mr Taz Rundall and Mr Dylan Engelke moved that the outward correspondence be endorsed and the inward correspondence be read and dealt with. **CARRIED**

CHAIRMAN'S REPORT

The Chairman sincerely thanked all the Australia day Council for all the time and effort to make the day a great success. Especially under Covid conditions.

TREASURERS REPORT:

The treasurer reported a Debit of \$1,930.53 for the 2020-2021 financial year
The treasurer's report was read, dealt with and approved on the motion of Cr. Oliver and Mr Dylan Engelke **CARRIED**

ELECTION OF OFFICE BEARERS FOR 2021/22

The Chairman, Cr. Graham Sinclair requested Cr. Rick Firman conduct the election of officers for the ensuing 12 months and Cr. Firman declared the positions open. He thanked the executive for their outstanding service.

CHAIRMAN: Cr. Graham Sinclair was nominated by Mr Taz Rundall. Cr Sinclair accepted the nomination. There being no further nominations, Cr Graham Sinclair was declared elected Chairman.

DEPUTY CHAIRMAN: Cr. Rick Firman was nominated by Mrs Beth Firman. The nomination was accepted. There being no further nominations Cr. Firman was declared elected Deputy Chairman.

SECRETARY: Beth Firman was nominated by Cr Graham Sinclair. Mrs Firman accepted the nomination. There being no further nominations Mrs Firman was declared elected Secretary.

TREASURER: Cr. Max Oliver was nominated by Mr Dylan Engelke. There being no further nominations Cr. Oliver was declared elected Treasurer.

AUSTRALIA DAY COUNCIL MEMBERS: Cr. Rick Firman called for nominations for positions on the TSADC as Committee Members. The following were nominated by various members present and subsequently declared elected (with power to add) Mr Michael (Taz) Rundall, Mr Dylan Engelke.

COUNCIL DELEGATES: Cr. Rick Firman (Mayor), Cr. Graham Sinclair (Deputy Mayor), Cr. Max Oliver. Cr. Firman congratulated all those elected to their respective positions

GENERAL BUSINESS:

Nil

There being no further general business, the chairman thanked all for their attendance and declared the meeting closed at 5.54pm.

DATE: _____

SIGNED: _____
Chairman

17.18 AUSTRALIA DAY COMMITTEE MINUTES 19 JULY 2021**File Number:** REP21/905**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Australia Day Committee minutes [↓](#) 

TEMORA SHIRE AUSTRALIA DAY COUNCIL

MINUTES OF THE LAST GENERAL MEETING HELD ON MONDAY 19TH JULY 2021 HELD AT THE TEMORA SHIRE COUNCIL CHAMBERS, COMMENCING AT 5.30PM

PRESENT: Cr Graham Sinclair (Chairman), Cr Rick Firman (Vice Chairman), Cr Max Oliver (Treasurer), Mrs Beth Firman (Secretary), Mr Taz Rundall, Dylan Engelke

APOLOGIES: Ms Roz St Clair

The apologies were received and confirmed on the motion of Cr Max Oliver and Mr Taz Rundall

CARRIED.

MINUTES OF LAST MEETING:

The minutes of the last meeting were read and confirmed on the motion of Cr Firman and Cr Max Oliver **CARRIED**

BUSINESS ARISING:

- Cr Oliver stated that the funds remaining from the scaled down 2019/20 Australia Day awards be spent on a sound system for the Park venue. It was moved by Cr Oliver that a letter be written to the Anzac day Committee requesting they consider hiring their Sound System to the Australia Day event under the supervision of Mr Daryl Kemp. Seconded Cr Firman **CARRIED**

CORRESPONDENCE:

Incoming:

Nil

Outgoing:

Nil

TREASURERS REPORT:

Cr Oliver stated there was one late account from The Temora Independent for the advertising of the AGM to be paid.

The treasurer's report was read, dealt with and approved on the motion of Cr. Oliver and Mr Dylan Engelke **CARRIED**

GENERAL BUSINESS:

- Cr Oliver and Mr Dylan Engelke moved that the Australia Day Function be conducted in Callaghan Park weather and Covid permitting
- Beth is to book the Town Hall, Mobile Stage and Street Banner

- Cr Firman moved that awards be presented to Citizen and Young Citizen of the Year and Event of the Year plus a Special Award. Seconded Mr Taz Rundall
- Cr Firman will organise three ads for Australia day nominations in the Temora Independent which will close on Friday 29 October. He will also contact Ms Kate Slapp re social media and Narraburra News. The radio also to be contacted.
- Mrs Firman is to check for availability of medals etc and order if necessary.
- The committee will look at finding a local Ambassador. Suggestions:
Ms Selina Win Pe
Mr Grant Haig
Miss Claire Flakelar
Mr Ron Heinrich
Mr Peter Speirs

There being no further general business, the chairman thanked all for their attendance and declared the meeting closed at 6.25pm.

DATE: _____

SIGNED: _____
Chairman

17.19 IMAGINE TEMORA MINUTES HELD 20 JULY 2021**File Number:** REP21/936**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Imagine Temora minutes [↓](#) 

Temora Shire Council -Imagine Temora Committee

Minutes of Meeting held Temora Shire Council Chambers 20 July 2021 at 5.27pm

Chairperson: Amanda Gay

Present: Lindy Reinhold, Amanda Gay, Louise Adams, Scott Hayman, Yianni Johns (via phone)

Apologies:

Susan Hunn, Fran Cahill, Susan Jeri.

Minutes from previous Meeting:

Read by Louise Adams

True and Correct after amendment – A Night To Remember event is now called T-Light

Moved – Lindy Reinhold

Seconded – Amanda Gay

Correspondence – inward and outward:

None

Business arising from previous meeting:

Discussion regarding council hire fees of Town Hall for community groups/not for profit groups. General feeling most unfair to charge the same as businesses/commercial enterprises are charged. Volunteers give up a lot of time to stage events and groups may well decide to use other, more cost effective venues. Scott Hayman from Motion Arts to write letters to Imagine Temora, Imagine Temora will then write to the council regarding this.

General business/Around the Room Update:

Performing Arts – Holding a concert on the 15th August 2.30pm at the Town Hall. Beethoven and Brahms.

TSC – Amanda – is hoping T-Light Sculpture competition is successful given it is being held at fairly short notice.

Mike McCelland is a definite for 8th October. Workshops to be held over the same weekend – Anne Cooper (photography), Ang Coombs (printmaking) and Fay Webb (spinning).

Temora Art Prize coming up probably in October-November. Amanda is looking for a major sponsor.

Colour Theory workshop on hold for now due to Covid.

Next meeting to be held 5.15 on 10 August 2021

Meeting closed 6.25pm

18 CONFIDENTIAL REPORTS**RESOLUTION 253/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 6:28pm:

18.1 Confidential Minutes of the Economic Development and Visitations Committee Meeting held on 10 August 2021

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 254/2021

Moved: Cr Max Oliver

Seconded: Cr Claire McLaren

It was resolved that the reports be received.

CARRIED

RESOLUTION 255/2021

Moved: Cr Dennis Sleigh

Seconded: Cr Dale Wiencke

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

18.2 Confidential Minutes of the Assets & Operations Committee Meeting held on 10 August 2021

This matter is considered to be confidential under Section 10A(2) - c, dii and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, information that would, if disclosed, confer a commercial advantage on a competitor of the council and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

RESOLUTION 256/2021

Moved: Cr Dale Wiencke

Seconded: Cr Kenneth Smith

It was resolved that the reports be received.

CARRIED

RESOLUTION 257/2021

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was resolved that the Sewer Policy Consideration be amended to

The committee recommend Council to endorse the principal of the reported sewer framework allowing Council staff to begin working to refine details around implementation aiming for 1 July 2022 with a report to come back to Council.

CARRIED

RESOLUTION 258/2021

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

It was resolved that report 4.1 Bulk Head Road be deferred for consideration with the Manager of Engineering Services late report.

CARRIED

RESOLUTION 259/2021

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the remainder of the reports and recommendations as presented be adopted.

CARRIED

18.3 Confidential Minutes of the TAIC Partnership Meeting held on 10 August 2021

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 260/2021

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that the reports be received.

CARRIED

RESOLUTION 261/2021

Moved: Cr Dale Wiencke

Seconded: Cr Nigel Judd

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

18.4 Mayor's Minute - General Managers Performance Review for period ending 30 June 2021

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RESOLUTION 262/2021

Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

It was resolved that the report be referred to the September meeting of Council for discussion.

CARRIED

18.5 Developer Infrastructure Deferred Payment - Dustin Rose Estate

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 263/2021

Moved: Cr Nigel Judd

Seconded: Cr Dale Wiencke

It was resolved that Council provide support for the Dustin Rose Estate under the Developer Infrastructure Deferred Payment Policy to the value outlined in scenario #1 of the report to be funded through a combination of unspent loan funds, sewerage reserves and unrestricted funds And Further

That costs associated with the upgrade of internal drainage required to accommodate stormwater generated external to the subdivision, be delivered at Council's cost up to the agreed value.

CARRIED

18.6 Bulk Head Road Compulsory Acquisition - Crown Lands Correspondence

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 264/2021

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

It was resolved that Council withdraw from the compensation offer and proceed with the acquisition process through the Crown Lands Department.

CARRIED

COVID INJECTIONS

RESOLUTION 265/2021

Moved: Cr Dale Wiencke

Seconded: Cr Dennis Sleigh

It was resolved that Temora Shire Council make approaches to MLHD with the view to have pop up covid vaccine clinics to boost vaccination rates within the shire.

CARRIED

CARRIED

RESOLUTION 254/2021

Moved: Cr Dennis Sleigh

Seconded: Cr Graham Sinclair

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

19 MEETING CLOSE

The Meeting closed at 8:33PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 September 2021.

.....
GENERAL MANAGER

.....
CHAIRMAN