



**Date:** Thursday, 18 March 2021  
**Time:** 4:00PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Ordinary Council Meeting**

**18 March 2021**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON THURSDAY, 18 MARCH 2021 AT 4:00PM**

**PRESENT:** Cr Rick Firman (Mayor)(Chair), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor), Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Dennis Sleigh

**IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Anne Rands (Executive Assistant)

Media Officer – Liz Grant

Temora Independent – Andrew Mangelsdorf

**1 OPEN AND WELCOME**

4:00PM

Public Forum was held at 3:30pm with a presentation by Mr Anthony Irvine

**2 APOLOGIES**

**RESOLUTION 66/2021**

Moved: Cr Nigel Judd

Seconded: Cr Kenneth Smith

That apologies from Cr Lindy Reinhold be received and accepted.

**CARRIED**

**3 OPENING PRAYER**

The opening prayer was conducted by Mrs Sharon Coleman from the Sacred Heart Catholic Church.

**4 CONFIRMATION OF MINUTES**

**RESOLUTION 67/2021**

Moved: Cr Dennis Sleigh

Seconded: Cr Graham Sinclair

That the minutes of the Ordinary Council Meeting held on 18 February 2021 be confirmed.

**CARRIED**



**5 MAYORAL MINUTES****1.1 MAYORAL MINUTE - MARCH 2021****File Number:** REP21/363**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil

1. I wish to place on record Council's warm thanks to one of our longer serving Staff Members, Ms Belinda Bushell. Ms Bushell has regrettably resigned from her role as our Health & Building Surveyor. After 18 years of service to Temora Shire Council and community, Ms Bushell can reflect and be proud of her significant contributions. Whatever Ms Bushell immerses herself in whether it's the Friends of the Cemeteries Committee, the Heritage Committee, Clean-Up Australia Day and countless other tasks – she gives nothing short of 100%. We thank Ms Bushell for her integrity, dedication and pride in serving our Council and the cherished community. On behalf of Councillors, All Staff and every Citizen of Temora Shire, I wish Ms Bushell, her husband, Mr Craig Breust and family nothing but the best for their 'new chapter'.

Every single member of our Staff at Temora Shire Council mean a great deal to us as Councillors and to the wider community. They are, quite literally, the 'backbone' of our organisation and we never take them for granted.

2. I wish to formally place on record Temora Shire Council's congratulations to our newly elected Australian Local Government Association (ALGA) President, Cr Linda Scott. Cr Scott, of Sydney City Council, is already the current Local Government NSW President and does an outstanding job. Council wish Cr Scott a most enjoyable term in office as the National President.

**RECOMMENDATION: That Temora Shire Council writes a letter of congratulations to ALGA President, Cr Linda Scott.**

3. I wish to congratulate the President of the Temora Sub-Branch of the RSL, Mr Bob Costello, his members together with the Temora Anzac Day Committee, for finding a way to conduct Covid-safe Anzac Day ceremonies across Temora Shire. This day is an extremely important occasion for us all as a Shire community and we will certainly look forward to paying our respects in a semi-traditional manner. Temora Dawn service will be at 6:00am, Callaghan Park, the Temora Service will commence at 11:00am with Springdale from 9:00am and a service also at 11:00am at Arianah Park.
4. I formally advise Council that I have been re-appointed to the NSW Independent Local Government Boundaries Commission for a further 5-year-term, effective from 3<sup>rd</sup> March, 2021. This is indeed an honour and I look forward to again doing my best as part of this four-member Commission.

5. I inform Council of the advice I've received from our NSW Member for Cootamundra's Office, in relation to a visit from NSW Agricultural Minister, the Hon Adam Marshall MP. Minister Marshall will now be visiting sections of our Cootamundra Electorate and Temora Shire will be included. This is anticipated to be within the months of April and May. It is crucial that Minister Marshall spends genuine time at our Temora Agricultural Innovation Centre, whose work benefits right across NSW and beyond. We thank our State Member of Parliament, Ms Steph Cooke MP for her continuing advocacy in this space.
6. I wish to commend the Temora Business Enterprise Group (TBEG) for their initiative in hosting a Public Forum to discuss the possibility of a retail Co-Operative in Temora Shire. The Forum is to listen to how other Co-operatives operate and their ultimate benefit or otherwise for the community. It is most important that we listen and ask questions about this proposal. I have been informed that it is TBEG's intention to promote a Co-Operative that has stock items not already available from our strong, retail sector. This forum will be held on Thursday 25<sup>th</sup> March at 6:00pm, at the Temora Bowling Club.
7. I remind Council of our Workshops next Monday 22<sup>nd</sup> March. At 10:00am we will have the NSW Government's Stronger Country Communities Grant Workshop. At 12 Noon, we will have our all-important Roads Hierarchy Workshop. Our Executive Assistant, Mrs Anne Rands will be providing a light luncheon for us to enjoy.

**RESOLUTION 68/2021**

Moved: Cr Rick Firman

Seconded: Cr Dale Wiencke

It was resolved that the recommendation as presented be adopted and the remainder of the Mayoral Minute be noted.

**CARRIED**

***Report by Mayor Rick Firman***

**6 REPORTS FROM COMMITTEES**

**6.1 MINUTES OF THE SIGNAGE COMMITTEE MEETING HELD ON 9 MARCH 2021**

**File Number:** REP21/328

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Minutes of the Signage Committee Meeting held on 9 March 2021

**RESOLUTION 69/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 70/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Claire McLaren

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 9 March 2021  
**Time:** 11:17AM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Signage Committee Meeting**

**9 March 2021**

**Order of Business**

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**MINUTES OF TEMORA SHIRE COUNCIL  
SIGNAGE COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 9 MARCH 2021 AT 11:17AM**

**PRESENT:** Cr Lindy Reinhold (Chair), Cr Dennis Sleigh, Cr Kenneth Smith, Cr Dale Wiencke (Observer)

**IN ATTENDANCE:** Rob Fisher (Engineering Technical Manager), Elizabeth Smith (Director of Administration & Finance), Kris Dunstan (Director of Environmental Services), Claire Golder (Town Planner)

**1 OPEN MEETING**

11:17AM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 1/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

That apologies from Cr Claire McLaren and Cr Rick Firman be received and accepted.

**CARRIED**

### 3 REPORTS

#### 3.1 DRAFT SIGNAGE DCP AND DRAFT SIGNAGE GUIDELINES - COMPLETION OF EXHIBITION

**File Number:** REP21/205

**Author:** Town Planner

**Authoriser:** Director of Environmental Services

**Attachments:**

1. Submissions - Signage DCP and Guidelines
2. Signage DCP Chapter
3. Signage Guidelines (amended)

#### REPORT

At the December Council Meeting, Council considered a report in relation to a review of the current Signage Policy and Signage Development Control Plan (DCP).

As a review, there are currently two Council documents that apply to signage in Temora Shire, which are the Signage Guidelines policy and the Signage DCP Chapter.

The Signage Guidelines policy gives guidance where no Development Application (DA) is required, either due to the proposal being exempt from requiring any consent or the proposal only requires the completion of a form, to be approved by Council with public liability information included such as for moveable signs. In addition, the policy provides some brief guidance where a DA is required, to be assessed against Council's LEP, DCP, and State Environmental Planning Policy (SEPP) Advertising.

The DCP Chapter gives the objectives and considerations that Council should use to assess an application for signage, where an application is required.

#### Proposed changes

The DCP Chapter currently has very limited content. The proposed changes to the DCP Chapter, as recommended by Council's Heritage Advisor, would add further content to provide guidance in relation to business advertising signage in the Conservation Area and on Heritage Items.

The proposed changes to the Signage Guidelines Policy are summarised as follows:

- Remove references to specified areas for placing community events signage.
- No signage to be permitted in roundabouts.
- Signage permitted on intersection shoulders for community events only one hour prior and one hour after the event, with permission of the landowner.
- \$20 million in public liability insurance required.
- Guidance in relation to electoral signage.
- Proposals for moveable signage in commercial areas, not immediately outside the business, will require consent of Council and will need to consider tourism benefit and cumulative impact.
- Signs are required to be made to a professional standard.
- Clearly specifying that signs within the Heritage Conservation Area and on Heritage Items require greater consideration and may require consent. Inappropriately installed signage may require removal by Council.

- Limiting the number of fingerboard signs to a maximum of four signs and setting a priority list for signage.
- Specifying that no Directional Signs for Private/Commercial/Tourist operations can be permitted on the intersections of Hoskins/Victoria Street, Hoskins/Loftus Streets and Hoskins/Parkes Street, in order to manage the high number of potential signs and the risk of motorist distraction.
- Advertising signs within the rural zone are limited to only one per property and must not be located within the road verge.

Following consideration of the report, the draft guidelines and DCP chapter were placed on public exhibition. The draft documents were exhibited between 8 January 2021 and 8 February 2021. As a result of the exhibition, three submissions were received. Copies of the submissions are attached. The matters raised in the submissions are summarised in Table 1 below:

Issues raised	Comment
<p>Residential real estate signs currently used are 1.8m x 1.2m however guideline suggests 1.8m (height) x 0.9m (width). Commercial real estate signs currently are up to 2.4m x 1.8m</p> <p>Request consideration of larger size</p> <p>Also, that signs could be placed landscape orientation, rather than portrait if required.</p> <p>Request confirmation that the regulation applies to sign size and not supporting structure.</p> <p>Request that flags and bunting may be used for open for inspection and auction within the property boundaries</p>	<p>Noted. Agree to these changes</p>
<p>Concern that the guideline restricts real estate signage to no more than three signs for each property, when four real estate agents operate within Temora Shire.</p> <p>Request clarification when double signs are used, that this is only one sign.</p> <p>Question about approval for café signs.</p> <p>Consider that signs in the roundabout direct people to local events and limitations should only be placed on the number of signs and timeframe.</p> <p>Request that signage applications be simplified</p>	<p>Council is seeking to avoid a proliferation of signage on individual properties. However, Council is willing to agree to this change to allow all four real estate agents currently operating within Temora to advertise on the property. Double signs, where required for commercial properties are only considered to be one sign. Double signs are not supported for residential properties.</p> <p>Noted. Additional information included within the guidelines.</p> <p>Placing signs within roundabout carries some risk, as people are being encouraged to enter a roadway outside of a pedestrian crossing or pedestrian refuge. The policy instead directs the use of intersection shoulders for the placement of temporary signs.</p> <p>Noted. Council will investigate simplifying the</p>



where there are no changes from the previous year.	permit process, however as noted Council requires confirmation of public liability insurance on an annual basis
Concern that the draft policy contains contradictory statements.	The signage policy is intended as a guide where no formal DA is required for signage, however Council has a role in signage permits under the Local Government Act. The policy also directs where an application is required, such as signage that involves construction, such as a free-standing pole sign, and projecting or hanging sign.  The policy discourages ongoing proliferation of signage and supports improvements to signage over time, where this is necessary. The policy encourages business owners to consult with Council and Council's Heritage Advisor if they are proposing new signage within a Heritage Conservation Area or involving a Heritage Item.
Concern about reference to many planning instruments	It is the role of Council officers to guide applicants in relation to matters relating to consent under relevant legislation.
Request that the draft documents are considered by the Signage Committee.	This will occur.

**Table 1: Summary of issues raised and Council officer comment****Discussion**

The consultation has proposed several amendments, which have been included within the draft guidelines. As discussed, the policy provides guidance for a range of matters where signage is permitted, either with or without the consent or a permit from Council.

The major changes that have been included within the policy are:

- Confirming that signage is not permitted to be installed on a temporary basis on roundabouts, pedestrian refuges, and road blisters. Instead, temporary signage is directed to be placed at road intersections, which reduces risk to pedestrians interacting with the roadway.
- Reinforcing that where new signage is proposed within Heritage Conservation Areas or involving Heritage Items, consultation with Council and Council's Heritage Advisor is strongly encouraged.
- Placing limits on the number of directional signs on fingerboard signs, with facilities included based on the listed priority within the policy.

Changes to the DCP Chapter will strengthen the controls that will be used by Council officers where a development consent is required.

**COMMITTEE RESOLUTION 2/2021**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

It was resolved that the Committee recommend that Council adopt the Signage Guidelines Policy and Signage Development Control Plan Chapter, as amended and notify those who made a submission.

**CARRIED**

***Report by Claire Golder***



Temora Shire Council  
105 Loftus Street  
Temora NSW 2666

4th February 2021

Dear Councilors,  
We applaud councils foresight in conducting a review of the Signage Guidelines to provide consistency in current practice and making future decisions.  
We would like to suggest a couple of minor changes to the draft circulated, that we feel will put an unreasonable burden on our business and existing practices.

Regarding signage guidelines  
**Part 1 B(i) Real Estate Signage.**  
**On site signs - Residential**

The proposal is for a maximum size of 1.8m height x 0.9m width for Residential.  
Our current signs are 1.8m x 1.2m and we have made a considerable number of steel frames to accommodate this size sign and ensure it is safely and securely installed.  
The majority of our signs are installed as portrait but occasionally it suits a property better to be able to install the same size but as a landscape. We would like to have the option to do this if required. This would mean the regulations stipulating signs no bigger than 1.8m x 1.2m but making no reference to height or width.

We also want to clarify that the regulation applies to the sign size not the supporting structure.  
**Commercial** - Our current practice for commercial depends on what the property lends itself to. Commonly however we will use two of the 1.8m x 1.2m corflute signs separately or joined together. We would like to propose that the regulations for commercial be 2.4m x 1.8m again with no height or width reference. Again this will allow us to use our existing frames to secure the signs.

**(ii) Moveable Advertising Signs**

c) must not incorporate flags or buntings - we just want to clarify that these can be used within the property boundaries.

Thanks for your thoughtful consideration of these adjustments. We are happy to answer any questions you may have regarding our suggestions.

Yours Sincerely

Bev Pellow  
Licencee

**Narrandera**  
113 East Street  
Narrandera 2700  
T 02-69594450

**Head Office**  
129-131 Hoskins Street  
Temora 2666  
T 02-69781008

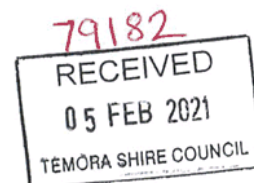
**Leeton**  
4-6 Kurrajong  
Leeton 2705  
T 02-69594450

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[www.qprural.com.au](http://www.qprural.com.au)



02-69771710

184 HOSKINS STREET  
TEMORA NSW 26664<sup>th</sup> February 2021

Dear Council

I have read your changes that you wish to impose regarding signage.

I just have a few questions.

1. In Real estate signage in (i) you state that no more than 3 signs are to be on any property. You do realise that there are 4 real estates in this town? You are restricting one person from being able to try to do business.  
Do the signs that are v shaped count as two signs or one ? Why should they be allowed to do the two and then restrict others
2. What about the café signs that they put around the tables is that counted as one of there signs? Or is that classed elsewhere?
3. The signs in the roundabout help direct people to events in town. Why not just limit the number and time allowed? Cause this affects us real estates as well as the railway caravan area and many more people in business.
4. Can I suggest that the businesses submit a proposal for signage at front of premises once, but if they want a change then resubmit. I myself forget to submit sometimes as I get busy but I understand that you need our Public Liability Policies each year.

Thank you for your time. I hope that you can help me clarify a few things.

Sincerely

A handwritten signature in black ink, appearing to read "K Whitton".

Kelly-Ann Whitton

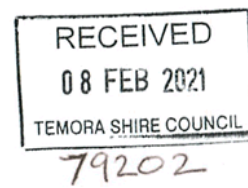
[www.gersbachfirman.com.au](http://www.gersbachfirman.com.au)  
[sales@gersbachfirman.com.au](mailto:sales@gersbachfirman.com.au)  
ABN: 14 615 817 751

Member of REINSW

Real Estate  
Property management

8<sup>th</sup> February 2021

Gary Lavelle  
General Manager  
Temora Shire Council  
105 Loftus Street  
Temora, NSW, 2666



Dear Gary,

I have taken the time to review the draft Signage Policy and Guidelines and the draft Signage DCP Chapter. I feel there are a number of issues that require further consideration.

The document put out for comment is extremely vague, contradictory and confusing.

Example 1  
Pg 15

(iv) Size of Signs

- In general, there are no standard sizes for signs in heritage areas. They may vary according to the design and history of the building or its environment;
- The following will be utilised for guidance in Applications for buildings which are contemporary or in assessing existing signs;
- The total area of advertisements mounted parallel to the façade of a building will, in general, be less than 4 square metres in area for smaller properties and not more than 6 square metres for larger properties.
- Signs suspended beneath awnings or verandahs will be less than one square metre in area and not more than two square metres on each face;
- The total area of signs on a building will be less than eight square metres.

This one small section of the document raises far more questions than it answers. The first point is in total conflict with the last point. Please explain in simple terms what point 2 means.

In respect to point 5, a very significant proportion of the buildings in the heritage areas of both Temora and Aria Park have more than a eight square metres total area of signage. There are a large number that would not be compliant with point 3 and 4 also.

This is a fairly obvious example of contradictory statements. The policy appears to attempt to impose unrealistic controls when considered alongside the inventory of existing non-compliant signage within the shire. Non-compliant signage is also not a new issue and many examples of long term signage not complying with the relevant code in place at the time of installation may be found.

It is my opinion that Temora Shire Council does not rigorously enforce the obligations referred to within the current Signage policy. I feel that it would be extremely difficult for Council staff to begin to strongly enforce any element of this policy given the history of an absence of enforcement and the very large amount of non-compliant examples already in place.

The policy references a large number of related acts and planning instruments.

SEPP 2008

SEPP 64

Environmental Planning and Assessment Act 1979

Electoral Act 2017

Temora Local Environment Plan 2010

A number of chapters in the Temora Shire Development Control Plan 2012

I have an obvious interest in the content and application of the Signage Policy and I have spent a considerable amount of time accessing, finding the relevant passages, reading, comprehending and cross referencing the abovementioned documents. It is my opinion that the average resident who is contemplating a signage project would not go to this extent to make themselves aware of their obligations.

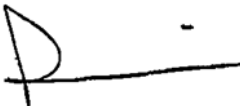
Generally speaking however non compliant signage has little impact on the general safety or day to day undertakings of Shire residents.

The signage in Temora Shire is however of a high standard relative to other similar social and economic council areas. This is the result of encouragement of building owners by Council with heritage funding, the maintenance of a high standard of signage by Council itself, the wishes of the local business owners and community members to maintain their premises to a high standard and the efforts of Irvine Signs and other providers of signage products servicing this market.

Council have a signage committee. I suggest the adoption of the draft policy be delayed until the signage committee can meet to discuss the proposed changes. I suggest this letter be referred to the committee for their consideration with an accompanying offer of any assistance Irvine Signs may be able to provide in relation to any signage related matters.

Thank you

Anthony Irvine  
Irvine Signs P/L  
6 Hakea Street,  
Temora  
NSW 2666





## Signage

### 1. Objectives

The objectives of these controls are to:

- encourage the provision of legitimate information and promotional signage associated with the needs of the community and the creation of the image and identity of Temora Shire
- identify those key local considerations for outdoor advertising applying to Temora Shire
- provide adequate opportunities for commercial advertising to support and encourage local business activity.
- promote and protect significant positive visual elements which contribute to Temora's 'sense of place' and the visual amenity of the streetscapes
- protect the cultural heritage values of a place of cultural significance and in Conservation Areas.
- coordinate multiple signage on single buildings through the establishment of an approved signs regime for the site.
- ensure the type and size of signs is appropriate for their location.
- minimise the proliferation of advertisements.
- ensure that advertisements do not adversely impact on traffic circulation and management, or pedestrian safety.
- Ensure advertisements are generally erected on land where the advertised business, sale or goods or service is being carried out.

### 2. Introduction

The purpose of this guideline is to provide a reasonable scope for advertising and information signs for commercial property in a manner which does not overwhelm or compromise visual amenity within the streetscape.

Many types of signs are identified as exempt development and require no approval from Council. Refer to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 Division 2. To determine if a proposed sign or advertising is exempt development, it is advisable to contact Council prior to installing any new sign or advertisement.

Where approval from Council is required, Council has identified that there are a number of key local issues associated with outdoor advertising in both towns and rural locations throughout the Shire. These controls provide additional local key principles to augment the operation of *State Environmental Planning Policy No.64 Advertising and Signage (SEPP 64)*.

### 3. Key local considerations

The following are key local principles that apply to outdoor advertising:

- signage must comply with SEPP 64 – *Advertising and Signage Schedule 1 Assessment Criteria*.
- Signs shall relate directly to the activity undertaken on the premises.
- Signs shall not obscure a portion of another sign.
- Signs shall not protrude over another property in different ownership or a public/private road or within 600mm of a kerb line.
- The bottom of any free standing sign shall have a minimum clearance of at least 2.5m above a footpath or pedestrian accessway.
- No sign shall detrimentally affect the safety or impede the movement of vehicular or pedestrian traffic or conflict with or obscure any statutory or directional sign.
- Signs shall be constructed and located in sympathy with street planting. No trees should be felled or lopped to allow for greater sign visibility.
- Signs shall be in harmony with the design, scale and character of the buildings which form their background.
- Signs must be structurally and electrically safe.
- The principal sign on the premises shall relate to the name and nature of the business or occupier. Identification of goods and services should be secondary.
- Sign supports shall be minimal and as unobtrusive as possible.
- Signage affixed to a building shall not exceed a maximum of 45% of total exposed wall area for any one wall.
- Signs affixed to a heritage listed building or building located within a Heritage Conservation Area shall not detract from the heritage value of the building, or impact upon the structural integrity of the building, or materially alter the appearance or condition of the buildings structure once removed from that structure.
- advertising in rural areas may only advertise a facility, activity or service located on the land or direct travelling public to a tourist facility or building or place of scientific, historical or scenic interest within the area
- external illumination to signs must be top mounted and directed downwards



**4. Information to be Submitted**

Where Council approval is required, the following information must be submitted with all sign proposals:

- Measured working drawings showing dimensions, location in plan or position on a building or site and the method of attachment to the ground or to the building.
- Graphic content of the sign or a graphics concept, showing proposed colours and lettering style.
- Specifications of construction materials of the sign and its supporting structure.
- Method of lighting (if applicable).



- electronic trailer mounted road signs used for promotional or advertising
- roof or wall signs projecting above the roof or wall to which it is affixed
- flashing or intermittently illuminated signs
- advertisements on parked motor vehicles or trailers (whether or not registered) for which the principal purpose is for advertising
- signs fixed to trees, lights, telephone or power poles
- signs which could reduce road safety by adversely interfering with the operation of traffic lights or authorised road signs
- signs that are considered to be unsightly, objectionable or injurious to the amenity of the locality, any natural landscape, public reserve or public place
- numerous small signs and advertisements carrying duplicate information
- overhead banners and bunting, except in the form of temporary advertisement for community events and related purposes

**6. Relevant Section C - Development Controls**

The following other parts of *Section C – Development Controls* relevant to Signage include:

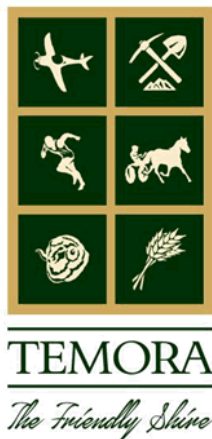
- *Activities in Public Places*
- *Development Applications*
- *Heritage and Conservation*
- *Landscaping*
- *Notification of Development Applications*

Function: Planning Regulatory

Temora Shire Council

Policy Number: PR3

## TEMORA SHIRE COUNCIL



## SIGNAGE GUIDELINES

**UNDER REVIEW** **DRAFT**

Revision Number: 2  
File Name: Signage Guidelines

Revision Date: 29 April 2014-9 March 2021  
Page Number: Page 1 of 24

Function: Planning Regulatory

Temora Shire Council

Policy Number: PR3

**ABOUT THIS RELEASE**

DOCUMENT NAME: Signage Guidelines  
 CODE NUMBER: PR3  
 AUTHOR: Temora Shire Council  
 ENDORSEMENT DATE:

**REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement

**PLANNED REVIEW**

Planned Review Date	Revision Description		Review by
December 2020	To be considered by Signage Committee		General Manager

Revision Number: 2  
 File Name: Signage Guidelines

Revision Date: 29 April 2014-9 March 2021  
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Function: Planning Regulatory

Temora Shire Council

Policy Number: PR3

## 1.0 Introduction

These signage guidelines have been developed for Council Staff, Businesses and the Community Groups within Temora Shire.

Signs come in many shapes and sizes and can range from large town entrance signs to small A – frame signs outside local businesses.

The mechanisms for obtaining approval to erect or place signs are also varied. These guidelines have been developed to ensure the applicant will approach Council for consent on appropriate occasions, as well as provide guidelines for Council Staff to ensure that any signage erected is appropriate and consistent with the objectives of this policy.

Many types of signs are identified as exempt development and require no approval from Council. Refer to State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 Division 2. To determine if a proposed sign or advertising is exempt development, it is advisable to contact Council prior to installing any new sign or advertisement.

### 1.1 Aims and Objectives

The objectives of this Policy are:

- to facilitate the ease of navigation using an appropriate combination of signs;
- To ensure that signage ~~compliments~~complements, rather than dominates or intrudes upon, the character and visual amenity of an area, the buildings on which they are displayed, and the general environment;
- To utilise existing structures for the erection of signage as far as practicable;
- To adopt consistent technical standards, which not only facilitate motorist and pedestrian recognition and comprehension, but also meet road safety objectives and requirements;
- To emphasise that tourist and community service facility signage is directional, rather than promotional;
- To encourage the rationalisation of signage;
- To ensure that all signs, installed and maintained by Temora Shire Council shall simultaneously aim for excellence of design, minimisation of maintenance and susceptibility to vandalism or other damage;
- To provide clarity of the application process for businesses/groups/individuals seeking to erect signage;
- To provide for short term community information signage which relates to specific events or activities.

### 1.2 Land to which these Guidelines Apply

This plan applies to all lands within Temora Shire Council Local Government boundary, and incorporates Crown Land, road reserves and all public land as defined by the Local Government Act, 1993.

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### 1.3 Components of this Policy

Temora Shire Signage Guidelines Policy comprises of components being:

Part 1 - Signage

- A. Temporary Community Events
- ~~B.~~ Real Estate Signage
- ~~B.C.~~ Electoral Signage
- ~~C.D.~~ Moveable Advertising Signage (Commercial)
- ~~D.E.~~ Moveable Advertising Signage (Industrial)
- ~~E.F.~~ General Advertising Sign – Commercial (Non Heritage Conservation Area) – Industrial
- ~~F.G.~~ Advertising Signage – Heritage Conservation Precincts (Temora & Arah Park)
- ~~G.H.~~ Directional Signage – Community Services & Tourist Facilities
- ~~H.I.~~ Advertising Signage – Rural Land

Part 2 - General Matters for Consideration

- A. General
- B. SEPP 64
- C. Signs Prejudicial to Traffic Safety

Part 3 - Maintenance

Part 4 - Definitions

Appendix 1 - SEPP 64 Signage Assessment Criteria

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**PART 1 - SIGNAGE****A Temporary Community Events Signage****Purpose**

To enable community groups to promote their activities to the wider community, while allowing Temora Shire Council to manage the approved signage sites so that there is equitable access for community groups, and to ensure that the signs do not detract from the amenity or safe passage of traffic.

**Requirements to be met**

~~A number of approved sites have been identified throughout Temora, Ariah Park and Springdale. There is a limit to the number of signs permitted to be displayed at each site (Refer Table 1 – Approved Locations for Temporary Community Event and Information Signage)~~

- The sign must promote a forth coming community event, for which the majority of revenue raised (51% or greater) must be returned to the local community;
- All signs placed at an approved site shall be:
  - of a commercial quality ~~and be professionally made;~~
  - no greater than 1.8m (height) X 1.2m (width) in size;
  - properly secured and maintained during the period that they are erected.
- Signs relating to an event may not be erected earlier than four (4) weeks before an event and must be removed within four (4) working days of the events conclusion;
- ~~No commercial advertising shall be permitted at an approved site. No signage shall be placed on roundabouts, road blisters or pedestrian refuges~~
- ~~Where signage is proposed at intersections with Hoskins Street, signage shall only be placed on intersection shoulders. Signage shall only be placed within one (1) hour of the event commencing and removed within one (1) hour of the event concluding.~~
- ~~Signage located on private property must have the permission of the landowner.~~
- ~~The signage must be covered by a public liability insurance policy with cover for an amount of no less than \$20 million, provided by the organising community group.~~

**Application Process**

~~Applications must be made on the approved form, and must be made at least two (2) weeks prior to the date that the signs are to be erected. The allocation of sites is in a "first come, first served" basis. No application fee is payable. No application is required when the requirements of this section of the policy are satisfied.~~

**Non Compliance**

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Failure to remove Temporary Community Events Signage within ~~four (4) working days~~ one (1) hour of the conclusion ~~will~~ may result in the signs being removed and impounded by Councils Ranger/Law Enforcement Officer.

Councils Ranger may also impound any temporary community signs that is placed on any public place, road or road reserve or any land contrary to stated requirements and may issue a penalty notice in accordance with the provisions of the EP & A Act, 1979.

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**Suggested Site Locations (for Councils discussion)**

**Temora:**

- Caravan Park Fence Line (Four (4) Signs)
- Lake Centenary Rest Stop (Four (4) Signs)
- Road Reserve – Southern Side Stock Road (Four (4) Signs)

**Ariah Park:**

- Burley Griffin Way Turn Off/Entrance (Four (4) Signs)
- Harper Park (Four (4) Signs)

**Springdale**

- Springdale Rest Stop/Public Hall (Four (4) Signs)

**NOTE:** Number of positions of signs to be determined in conjunction with Information Bay.

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**B Real Estate Signage****Purpose**

To enable temporary real estate signage to be displayed in a manner that ~~compliments~~ complements other forms of advertising (e.g. newspaper and window displays), while ensuring signs do not detract from the visual amenity of the area.

**Requirements to be met****(i) On Site Signs**

- Onsite signs must be erected wholly within the subject properties' boundaries;
- No more than ~~three~~ four (34) signs are to be erected advertising any one property;
- The size of any real estate sign shall not exceed:

~~1.2m~~ 1.8m (height) X ~~0.9m~~ 1.2m (width) – Residential  
 2.4m (height) X ~~1.82m~~ (width) – Commercial  
 2.4m (height) X 2.4m (width) – Industrial

The sign dimensions apply to sign size and not the supporting structure

**(ii) Moveable Advertising Signs (including Pointer, Open for Inspection & Auction Signs)**

- Can only be displayed between 8:00 AM – 5:00 PM on the day(s) when the building is open to the public for inspection and agent is actually attending the property during the advertised times or on the day of the auction;
- One (1) sign may be placed directly outside the property being offered for sale and not more than one (1) additional sign may be placed at a nearby intersection directing people to the property
- These signs:
  - must be placed as close to a property boundary as is practicable. Those signs that are located at a nearby intersection must be displayed on the same side of the road as the subject property;
  - must be removed **immediately** the public inspection period ceases on each day or when the auction has been completed and agency staff have left the premises;
  - ~~must not incorporate~~ flags or bunting may only be used within the property boundary;
  - must not be placed on traffic islands or roundabouts;
  - must not be greater than 1.2m in height and 0.9m in width;
  - must be weighted/fixed to prevent them from being blown over.

**Application Process**

No application is required when the requirements of this section of the policy are satisfied.

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**Non Compliance**

Councils Ranger/Law Enforcement Officer may remove any real estate sign/structure that is contrary to the provisions of this policy.

**C Electoral Signage**Purpose

To specify appropriate locations where electoral signage may be displayed and the timeframe for display of signage.

Requirements to be met

The standards specified for that development are that the development must—

- (a) not be more than 0.8m<sup>2</sup> in area, and
- (b) if on the site of a heritage item or draft heritage item—not be attached to a building, and
- (c) be displayed by or on behalf of a candidate at an election referred to in clause 2.106 or the party (if any) of any such candidate, and
- (d) be displayed in accordance with any relevant requirements of the Act under which the election is held, and
- (e) be displayed only during the following periods—
  - (i) 5 weeks immediately preceding the day on which the election is held,
  - (ii) the day on which the election is held,
  - (iii) 1 week immediately following the day on which the election is held.

Application ProcessUnder the Electoral Act 2017:

- No posters may be displayed on any Crown or community owned land
- Posters banned from trees on road verges and alongside highways
- No posters on council-owned buildings, structures or in parks
- Posters only allowed on private property with owner's permission
- Posters are banned from any wall, fence or boundary of a polling place
- No posters on cars or stalls on footpaths near polling place
- Electoral matter cannot be written, drawn or depicted on any property, including roads, footpaths, buildings, vehicles, vessels, hoardings or place (whether it is or is not a public place and whether on land or water).
- Names and addresses of a person authorising the electoral material must be included on all posters and signs

Where these requirements are met, no application is required.

Non Compliance

Council will contact the offices of the relevant candidate and direct that the signage be removed

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**CD Moveable Advertising Signage (Commercial Areas)****Purpose**

To enable a moveable advertising sign to be displayed on the footpath immediately adjacent to the premises to which it refers.

**Requirements to be met**

- The placement of display of any moveable advertising sign (A frame sign) must be in accordance with Temora Shire Councils ~~Commercial Activities on Footpaths Policy – Code No. 74~~ Activities in Public Places Chapter of the Temora Shire Development Control Plan (DCP) 2012
- A permit is required and shall have effect for a period of 12 months;
- The Guidelines for the placement are extensively outlined in Councils ~~DCP Code No. 74~~ however generally the following requirements are applicable:
  - One (1) ~~A frame~~ sign may be displayed for each street frontage;
  - Additional structures, including screens, planter boxes, goods display structures and similar must be included in the permit application
  - Must be displayed directly in front of the business premises to which it refers;
  - Must be only displayed during the time at which the premises is open;
  - Must not be greater than 1.2m (height) and 0.9m (width);
  - Must be weighted/fixd to prevent the sign from being blown over;
  - Must not impede pedestrian or vehicular traffic;
  - Be non illuminated or have moveable parts
  - Must only be located on the footpath and not located on road blisters or a roundabout.
- The owner of a moveable advertising sign on the footpath, must take out and then maintain for the duration of the activity, a public liability insurance policy with cover for an amount of no less than ~~\$40-20~~ million in the joint names of that person and Temora Shire Council or, the policy must show Temora Shire as being an interested party. A copy of the certificate of currency of the insurance policy must be provided when making application.
- Any proposals that do not meet these criteria must be assessed by Council to determine the need for and the tourism benefit of the advertising signage, as well as the cumulative impact of signage within the area. Tourism and not for profit community organisations will be considered to be of higher priority than other commercial operators.

**Application Process**

The application form (~~Annexure 1 – of Councils Code No. 74~~ Activities in Public Places) shall be submitted for approval along with a copy of Public Liability Insurance Policy which indemnifies Council. No application fee is payable.

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Non Compliance
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Councils Ranger/Law Enforcement Officer may remove and impound any non-conforming signage structure.

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**DE Moveable Advertising Signage (Industrial Area)****Purpose**

To provide clear guidelines for the management of moveable advertising signs so as to ~~minimize~~ minimise the visual impact of such signs.

**Requirements to be met**

Each property in an industrial area may not have more than one (1) moveable advertising sign located directly outside the property.

Any moveable advertising sign in an industrial area must:

- Be no greater than 1.8m (height) and 1.2m (width);
- Be only displayed during the times at which the property is trading to the public;
- Be weighted or fixed to prevent the sign from being blown over;
- Not incorporate flags or bunting;
- Be placed as close as practicable to the property boundary;
- Not be illuminated by any means.
- ~~Must be removed entirely when business is not trading~~
- Be professionally made and include appropriately sized lettering for the speed zone where the sign is to be displayed

The Moveable Advertising Sign must not be placed on a traffic island, round about, pedestrian refuge, reservation adjacent to a service road. Approval may be granted to display a Moveable Advertising Sign on a reservation where a service road adjoins the property where business is not visible from the main thoroughfare.

Where the above conditions can-not be complied with, no sign may be displayed.

**Application Process**

No ~~permit application~~ is required providing above conditions are met, except where proposals involve a business that is not visible from the main thoroughfare.

Where a business seeks to display a Moveable Advertising Sign where a service road adjoins the property a Permit must be obtained. Applications must be made ~~on Application Form 2 of this Policy~~ prior to the erection of the signs.

**Application Fee**

Where a ~~Local Law~~ Permit is required and application fee as prescribed by Temora Shire is payable.

**Non Compliance**

Councils Ranger/Law Enforcement Officer may remove and impound any moveable advertising sign in an industrial area that is placed on any public place, road and road reserve, or land contrary to the stated requirements, and may issue a penalty notice in accordance with the provisions of the EP & A Act, 1979.

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## **EF General Advertising Sign – Commercial (Non Heritage Conservation Area) and Industrial**

### Purpose

To allow for the orderly display of ~~effective~~ ~~effective~~ advertising signs that are appropriate and sensitive to the zoning and the environment in which they are displayed. These controls are also to ensure that General Advertising Signs do not cause a loss of amenity or adversely ~~effect~~ ~~affect~~ the natural or built environment or the safety or efficiency of a road.

### Requirements to be met

- The placement of any sign shall be undertaken in accordance with the provisions of the Temora Local Environmental Plan, ~~1987~~ ~~2010~~, and Section ~~4.16~~ of the EP & A Act, 1979.
- Approval for any sign expires on the date specified of the Development Consent. Existing signs (or where no date is specified) the expiry date is ~~Seven~~ ~~seven~~ (7) years from the date of erection.
- Signage is only permitted which identifies/promotes the business that is physically located where the sign is to be erected/installed. Third party signage is not permitted under this policy.

### Application Process

Signs that are fixed to an existing structure (building wall, fence or the like) and that are less than 4m<sup>2</sup> in area, do not require approval under this policy.

Freestanding, Projecting or Hanging Signs require a Development Application to be lodged for Councils consideration and are assessed in accordance with Section ~~90~~ ~~4.16~~ of the EP & A Act, 1979.

A fee in accordance with Councils Fees and Charges policy as listed in the current management plan is payable at the time of lodgement.

### Non Compliance

~~The failure to obtain consent for the erection of an advertising sign, where consent is required, is an offence under the Environmental Planning and Assessment Act, 1979 and as such the provisions with regards to notices, orders, penalty infringement notices and local action is applicable.~~

~~Councils Ranger/Law Enforcement Officer may remove and impound any moveable advertising sign in an industrial area that is placed on any public place, road and road reserve, or land contrary to the stated requirements, and may issue a penalty notice in accordance with the provisions of the EP & A Act, 1979.~~

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**FG****Advertising Signage – Heritage Conservation Precinct  
(Temora & Arian Park)****Purpose**

To improve the overall visual quality of the streetscape in providing signs and advertising; which are in appearance, number, placement and arrangement – appropriate to the significant historical and architectural character of the Conservation Area.

**Requirements to be met**

Signs and advertisements within the Heritage Conservation Areas or in proximity to Heritage Items require greater consideration. Applicants are strongly encouraged to contact Council prior to commissioning or installing any new signage or advertisements involving local heritage areas. Inappropriately installed signage may require removal by Council.

**(i) Matters for Consideration;**

- Generally, signs on individual buildings or within areas of special significance should be discrete and should complement the building or area. The architectural characteristics of a Building should always dominate. For example, signs should not be placed on cast-iron, first floor verandahs, balustrades or in front of cast-iron verandah frieze work.
- Advertising should be placed in locations on the building or item which would traditionally have been used as advertising areas. For example awning faces and masonry facades below the parapet.
- Sky-sign opportunities will be rare. No signs should break an historic parapet or roofline of a building. A possible exception is single-storey verandah rooflines, where signs sometimes project above verandah spouting or across the verandah roof.
- Sidewalls provide opportunities, but should be carefully considered. Painted signs on sidewalls are to be located at the top of the wall as a painted rectangle abutting the front corner or in some cases extending in a strip across the full depth of the building.

**(ii) Number of signs per site. The number of signs per site is a principal control mechanism. The general options and limits are as follows;**

(a) forecourt and footpath: one free-standing sign;

(b) ground floor façade;

1. awning fascia;
2. one suspended under awning/verandah sign or cantilevered over-footpath sign at standard awning level where there is no verandah;
3. above door head/above window transom;
4. piers;
5. below window sill (not recommended);
6. one sign on the window glass or masonry beside the door.

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(c) upper level signs

1. wall face applied panel sign;
2. one projecting vertical sign;
3. parapet panel sign

(iii) Existing Signs

- Where a number of signs exist on a building that do not comply with Council Policy as described by these Guidelines or other advice provided by Council, a condition will be placed on any subsequent consent that these signs be consolidated. ~~In any event, all signs must comply within seven years of notification.~~

(iv) Size of Signs

- In general, there are no standard sizes for signs in heritage areas. They may vary according to the design and history of the building or its environment;
- The following will be utilised for guidance in Applications for buildings which are contemporary or in assessing existing signs;
- The total area of advertisements mounted parallel to the façade of a building will, in general, be less than 4 square metres in area for smaller properties and not more than 6 square metres for larger properties.
- Signs suspended beneath awnings or verandahs will be less than one square metre in area and not more than two square metres on each face;
- The total area of signs on a building will be less than eight square metres.

**Note:**

Further information/guidelines regarding external signs and advertising on buildings within the Heritage Conservation Area is available in ~~Council Policy No.:~~ Temora Shire Council Development Control Plan 2012 Chapters: Heritage and Conservation; and Signage (approved 17<sup>th</sup> December, 1998)

Application Process

Signage proposals that require a Development Application to be lodged for Councils consideration are assessed in accordance with Section 4.16 of the EP & A Act, 1979.

A fee in accordance with Councils Fees and Charges policy as listed in the current management plan is payable at the time of lodgement.

Development Applications involving signage located within a Heritage Conservation Area, or located on or affecting a Heritage Item, will be referred to Council's Heritage Advisor for comments as part of the assessment process.

A Development Application is required for the erection of all external signs and advertising within the Heritage Conservation Precinct and that the advice provided by Council and its Heritage Advisor is final and binding.

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#### Non Compliance

The failure to obtain consent for the erection of an advertising sign in the Heritage Conservation Precinct is an offence under the Environmental Planning and Assessment Act, 1979 and as such the provisions with regards to notices, orders, penalty infringement notices and local action is applicable.

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## **GH Directional Signs – Community Services & Tourist Facilities**

### **Purpose**

To provide assessment criteria for applications for tourist and community service facility directional (fingerboard) signage to minimise the unnecessary duplication of signage while providing sufficient navigational advice to traffic.

### **Requirements to be met**

Directional signage provides the final link between the facility operator and the traveling consumer to reinforce precise locations and to facilitate safe, efficient and orderly travel.

- Text Size – The size and font of the text on directional (fingerboard) signs must be to [RTA-Transport for NSW](#) and Australian Standards. The number of words on a sign needs to be kept to a minimum to maintain a minimum height of 100mm.
- Colour Coding:
  - Community Service – White text on Blue background
  - Tourist – White text on Brown background
  - Accommodation – White text on Blue background
- Manufacture of Signs will be carried out and erected by Temora Shire Council only. Actual cost will be charged to the subject business if appropriate.

Types of development permitted to apply for Tourist Attractions and Community Services Directional Signage include:

Caravan Park  
 Motels  
 Bed & Breakfast/Farm Stays  
 Retirement Village/Nursing Homes  
 Cemetery  
 Churches  
 Schools – [KindergartenPreschool](#), Primary School, Secondary School  
 TAFE Colleges  
 Emergency Services – Ambulances, Fire [Brigade& Rescue](#), Rural Fire Service, Police, SES  
 Museums – Aviation & Rural  
 Hospital  
 Historic Site – Approved by Councils Heritage Committee and listed on LEP  
 Clubs – Bowling, Ex-Services and Golf Club  
 Community – [ScoutArts Centre](#)/Girl Guides Hall  
 Town Hall/Council Chambers  
 Library  
 Public Toilets  
 Picnic Facilities  
 Public Car Parks  
[Saleyards](#)  
 Showgrounds/Trotting Track/Greyhound Track

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Sporting Grounds  
Aerodrome/Railway Station  
Tourist Information Centre  
Waste Disposal/Recycling Facilities

**Notes:**

- "Advance" Signs will only be permitted if required for traffic safety purposes;
- If the facility is located on the declared main road, no intersection signage is warranted. If the facility is not located on a higher order road, a sign may be permitted at the nearest intersection with a main road via the shortest and/or safest single route;
- If the facility is greater than 1Km from the intersection in an urban area, or more than 5Km from the intersection in a rural area, the distance from the intersection shall be shown on the sign;
- No Directional Signs for Private/Commercial/Tourist operations can be permitted on the intersections of Hoskins/Victoria Street, Hoskins/Loftus Streets and Hoskins/Parkes Street. This is to manage the high number of potential signs that could occur at these locations and the risks associated with motorist distraction
- Wording on fingerboard directional signage should not include the business name, merely a broad description of the type of facility. (i.e. Motel, B & B, etc.).
- New directional signs, if approved by Council, will be costed to the business requesting the signage
- A maximum of four (4) fingerboard signs, including the street name, visible to the approaching motorist can be erected on a signpost
- The priority of fingerboard signs is as follows:
  - Street name
  - Emergency Services
  - Public toilets
  - Sports fields
  - Swimming pools
  - Library
  - Cemetery
  - Tourist attractions – museum, gallery
  - Schools
  - Golf Club
  - Bowling Club
  - Community Centre
  - Showground
  - Accommodation

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**H1 Rural Signage****Purpose**

To ensure that Advertising Structures on rural land:

- Convey advertiser's messages and images while complementing and conforming to both the development on which it is displayed and the character of the surrounding locality;
- Does not adversely effect-affect the area in which it is located in terms of appearance, size, illumination, overshadowing or in any other way; and
- Does not lead to visual clutter through the proliferation of signs.

**Requirements to be met**

**Advertising signs in rural zones are permitted only where the sign (s) is/are either:**

- A "business identification sign" as defined.
- A "temporary sign" as defined
- Advertisements placed on land for the specific purpose of directing the traveling public to places of scientific, historic, scenic or tourist interest but only if:
  - The advertisement relates to a building or place, and
  - The principal purpose of the advertisement is to direct the traveling public to that building or place, and
  - The size of the advertisement is not larger than would reasonably be required to direct the traveling public.

Applications for this type of advertisement are to be accompanied by supporting documentation justifying the place is of scientific, historic, scenic or tourist interest. Such places are to be of a level of local, regional, state or national significance.

- Advertisements placed on land for the specific purposes of directing the traveling public to "Tourist Facilities" as defined.
- Only one(1) sign per rural property will be permitted.
- The signs must be located in provide property and not located within the road verge.

**Application Process****New Signs**

Advertising Structures in Rural Land require the Development Consent of Temora Shire Council. Proposals for Advertising Structures in Rural Land that require a Development Application to be lodged for Councils consideration are assessed in accordance with Section 4.16 of the EP & A Act, 1979.

A fee in accordance with Councils Fees and Charges policy as listed in the current management plan is payable at the time of lodgement.

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If the development proposal involves the erection of an advertising structure, in addition to development consent ~~you—applicants~~ must obtain a construction certificate. All building work must be carried out in accordance with the provisions of the ~~National Construction Code of Australia, Building Code of Australia~~ and the structure certified by a qualified and practising Structural Engineer.

#### Duration of Consent

Permanent signs ancillary to approved/permissible development will normally receive unlimited approval. Approval for individual signs in rural, areas will be issued for a maximum of five (5) years. It is the applicant's responsibility to ensure that development consent remains current and valid, as the period of approval may vary.

An extension to the consent may be sought under Section ~~96-4.55~~ of the EP&A Act. Continuing approval is subject to compliance with relevant planning controls and the condition of the sign at the time of the re-assessment.

Such an application should be made well in advance of the expiry date to enable council sufficient processing time.

#### Non Compliance

The failure to obtain consent for the erection of an advertising sign on ~~Rural RU1 Primary Production Zoned zoned Land-land~~ is an offence under the Environmental Planning and Assessment Act, 1979 and as such the provisions with regards to notices, orders, penalty infringement notices and local action is applicable.

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**PART 2 - GENERAL MATTERS FOR CONSIDERATION****A. General**

- (i) the objectives of this plan;
- (ii) the effect of the proposal on the landscape or scenic quality of the locality;
- (iii) the character, location, siting, bulk, scale, shape, size, height, density, design or external appearance of the proposed development;
- (iv) the relationship of the advertising to the public place to which it is directed, especially whether it or the advertising contained within is:
  - appropriate in size and scale to the lawful speed of travel of any motor vehicles on an adjacent road;
  - appropriate to the purpose of the public place;
- (v) any other appropriate matter under Section ~~79~~4.15 of the Environmental Planning and Assessment Act, 1979;
- (vi) the likely effect of the proposal on the level of safety of the traveling public.

**B. SEPP 64**

Council will also use the assessment criteria identified in SEPP 64 (appendix 1).

**C. Signs Prejudicial to Traffic Safety**

- (i) they obscure or interfere with road traffic signs;
- (ii) they obscure or interfere with the view of a road hazard or on-coming vehicle or any other vehicles or person or other obstruction which should be visible to drivers and other road users;
- (iii) they give instructions to traffic by the use of the words 'halt', 'stop' or other directions or initiate traffic signs in respect of shape, colour, etc.;
- (iv) they can be programmed, move; use flashing or chasing lights or are highly reflective or intense enough to impair a driver's vision or to distract the driver's attention;
- (v) they are situated where road conditions require higher levels of driver concentration, e.g. where sight distance is limited on curves, at important intersections, near traffic signals near level crossings, at merging and diverging traffic sites or within the driver decision distance (generally 100-200 metres) at such locations.

**PART 3 - MAINTENANCE**

- (i) A letter will be sent to the property owner or business operator Requiring removal of the non complying sign within seven (7) days
- (ii) If no response is received, a *Notice of Intention to Serve an Order* will be issued under Section ~~421H~~Schedule 5 Part 6 of the EP&A Act specifying when an Order will be issued, the terms of the proposed Order and the period for compliance with the proposed Order.
- (iii) If no response is received within fourteen (14) days, an order will then be issued under Section ~~9.34~~424B of the EP&A Act for removal of the sign.
- (iv) If the order is not complied with and the sign is not removed within the stated time frame, Council may issue a Penalty Infringement Notice

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(PIN 8188) and remove the sign with all costs recoverable from the owner of the land.

#### **PART 4 - DEFINITIONS**

In this Plan:-

"DCP" means Temora Shire Development Control Plan 2012No-7.

"LEP" means Temora Shire Local Environmental Plan 20104987.

"**Advertisement**" means the display of symbols, messages or other devices for promotional purposes or for conveying information, instructions, directions or the like, whether or not the display includes the erection of a structure or the carrying out of a work.

"**Business identification sign**" means an advertisement, which in respect of any place or premises to which it is fixed contains all or any of the following:-

- (a) A reference to the identification or description of the place or premises;
- (b) A reference to the identification or description of any person residing or carrying on an occupation at the place or premises;
- (c) Such directions or cautions as are usual or necessary relating to the place or premises or any occupation carried on there;
- (d) Particulars relating to the activities, goods, commodities or services dealt with or provided at the place or premises;

"**Real Estate Sign**" means an advertisement in respect of a place or premises to which it is affixed which contains only a notice that the place or premises is or are for sale or letting together with particulars of the sale or letting is not displayed for more than 7 days after letting or completion of the sale of the premises or place that the sign relates.

"**Temporary Sign**" means an advertisement of a temporary nature which:-

- (a) announces any local event of a religious, educational, cultural, political, social, or recreational character or relates to any temporary matter in connection with such an event; and
- (b) does not include advertising of a commercial nature (except for the name (s) of an event's sponsor)

These signs must not be displayed earlier than 28 days before the day on which the event is to take place and must be removed within 7 days after the event.

"**Tourist Facilities**" means an establishment providing short term holiday accommodation and/or recreation, and may include;

- (a) hotels, motels, bed and breakfasts, caravan parks, camping grounds, and associated facilities eg. Swimming pools, golf courses, tennis courts etc.

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**APPENDIX 1 – STATE ENVIRONMENTAL PLANNING POLICY NO. 64 -  
(ASSESSMENT CRITERIA)**

**1. Character of the area**

- Is the proposal compatible with the existing or desired future character of the area or locality in which it is proposed to be located?
- Is the proposal consistent with a particular theme for outdoor advertising in the area or locality?

**2. Special areas**

- Does the proposal detract from the amenity or visual quality of any environmentally sensitive areas, heritage areas, natural or other conservation areas, open space areas, waterways, rural landscapes or residential areas?

**3. Views and vistas**

- Does the proposal obscure or compromise important views?
- Does the proposal dominate the skyline and reduce the quality of vistas?
- Does the proposal respect the viewing rights of other advertisers?

**4. Streetscape, setting or landscape**

- Is the scale, proportion and form of the proposal appropriate for the streetscape, setting or landscape?
- Does the proposal screen unsightliness?
- Does the proposal contribute to the visual interest of the streetscape, setting or landscape?
- Does the proposal reduce clutter by rationalising and simplifying existing advertising?
- Does the proposal protrude above buildings, structures or tree canopies in the area or locality? Does the proposal require ongoing vegetation management?

**5. Site and building**

- Is the proposal compatible with the scale, proportion and other characteristics of the site or building, or both, on which the proposed signage is to be located?
- Does the proposal respect important features of the site or building, or both?
- Does the proposal show innovation and imagination in its relationship to the site or building, or both?

**6. Associated devices and logos with advertisements and advertising structures**

- Have any safety devices, platforms, lighting devices or logos been designed as an integral part of the signage or structure on which it is to be displayed?

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**7. Illumination**

- Would illumination result in unacceptable glare?
- Would illumination affect safety for pedestrians, vehicles or aircraft?
- Would illumination detract from the amenity of any residence or other form of accommodation?
- Can the intensity of the illumination be adjusted, if necessary?
- Is the illumination subject to a curfew?

**8. Safety**

- Would the proposal reduce the safety for any public road?
- Would the proposal reduce the safety for pedestrians or bicyclists?
- Would the proposal reduce the safety for pedestrians, particularly children, by obscuring sightlines from public areas?

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**4 BUSINESS WITHOUT NOTICE****1. CR SLEIGH**

Enquired about having direction signage on differing planes when multiple signs are on the one post.

*Engineering Technical Manager advsied that Council could investigate this as signs need replacing.*

**5 CLOSE MEETING**

The Meeting closed at 11:39AM.

This is the minutes of the Signage Committee meeting held on Tuesday 9 March 2021.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**6.2 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 9 MARCH 2021****File Number:** REP21/329**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 9 March 2021

Cr Nigel Judd declared a pecuniary interest in relation to item REP21/238, due to being a member of the Committee.

Cr Nigel Judd left the meeting at 4:20PM and took no further part in the discussion.

**RESOLUTION 71/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 72/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Graham Sinclair

It was resolved that the report REP21/238 Aria Park Advisory Committee – Landfill Fund recommendation as presented be adopted.

**CARRIED**

**RESOLUTION 73/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that the remainder of the reports and recommendations as presented be adopted.

**CARRIED**

Cr Nigel Judd returned to the meeting at 4:21PM.



**Date:** Tuesday, 9 March 2021

**Time:** 2:05PM

**Location:** Springdale Hall  
SPRINGDALE NSW 2666

# **MINUTES**

## **Assets & Operations Committee Meeting**

**9 March 2021**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ASSETS & OPERATIONS COMMITTEE MEETING  
HELD AT SPRINGDALE HALL, SPRINGDALE NSW 2666  
ON TUESDAY, 9 MARCH 2021 AT 2:05PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Max Oliver, Cr Kenneth Smith, Cr Dale Wiencke (Chair),

**IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Claire Golder (Town Planner)

**1 OPEN MEETING**

2:05PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 19/2021**

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

That apologies from Cr Claire McLaren, Cr Dennis Sleight and Cr Graham Sinclair be received and accepted.

**CARRIED**



**3 REPORTS****3.1 DRAFT LAKE CENTENARY PLAN OF MANAGEMENT****File Number:** REP21/209**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Draft Lake Centenary Crown Reserve Plan of Management**REPORT**

At the February Council Meeting, Councillors noted that three standalone Draft Plans of Management have been prepared in response to Council's requirements under the Crown Land Management Act 2016.

The Draft Lake Centenary Crown Reserve Plan of Management has been prepared for the initial consideration of Council. The draft plan has also been referred on a preliminary basis to the Lake Centenary Management Committee for their consideration.

The draft plan must be placed on public exhibition for a period of 28 days.

The final version of this plan must be adopted by Council by 30 June 2021.

**COMMITTEE RESOLUTION 20/2021**

Moved: Cr Rick Firman

Seconded: Cr Max Oliver

It was resolved that the Committee recommend that Council:

1. Place the Draft Lake Centenary Crown Reserve Plan of Management on public exhibition
2. Refer the draft plan to the Lake Centenary Management Committee for their consideration and
3. Receive a future report on the outcome of the public exhibition.

**CARRIED*****Report by Claire Golder***

## TEMORA SHIRE COUNCIL



## LAKE CENTENARY CROWN RESERVE PLAN OF MANAGEMENT

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**Plan of Management for Crown Reserve No. 97212,**

**Being a reserve for Public Recreation**

**Goldfields Way, Temora NSW.**

**Adopted by Council on.....**

## 1. Introduction

Lake Centenary is a man-made recreational water facility that opened to the public in 1982. The lake and associated parklands are approximately 55 hectares in size with the water surface of the lake covering approximately 22.5 hectares.

The land was originally part of the Reserve for Experimental Farm gazetted on 24 April 1912. Bill Speirs in his book 'The Wind in Lonely Places', describes that land as 'good agricultural land, centrally located..., with a good water supply at the Grecian Bend in the Trigalong Creek...'. When the community and Council together pressed for the establishment of a recreational lake, the Temora and District Lake Development Committee was formed to pursue funding opportunities through the New South Wales Department of Sport and Recreation.

Today, Lake Centenary is constructed upon Crown Reserve No. 97212, a reserve for Public Recreation, to which the Council of the Shire of Temora was appointed the sole trustee in the NSW Government Gazette on 6 April 1984. In accordance with the Crown Land Management Act 2016, Temora Shire Council has been appointed the Crown land manager and is required by this legislation to adopt a plan of management, using the framework for community land under the Local Government Act 1993.

The purpose of this Plan of Management is to meet the statutory requirements of the Crown Land Management Act 2016 that protects the current and future use of the Crown Reserve to ensure it continues to be used and developed consistent with its original reservation purpose of Public Recreation; and to develop a framework for the future management, use and development in consultation with the community.

### 1.1 Council objectives

Lake Centenary contributes significantly to the wellbeing and recreational needs of the community as well as contributing to the economic fortunes of local businesses through tourism and visitation. As a consequence, Temora Shire Council allocates appropriate funds in its annual operating budget to maintain and develop Lake Centenary in accordance with the objectives of its strategic community plan.

As part of this strategic community plan, Council has identified the development and use of Lake Centenary 'as a premier water sports facility' and its contribution towards:

- retaining a quality of life for the community by:
  - providing a safe and supportive living environment for residents and
  - enabling Council to provide the services required for excellent liveability in a rural community,thereby enabling Council to:
- engage and support the community through:
  - the provision of sport facilities that are well maintained, planned and meet the expectations of the community.

Temora Shire Council's Asset Management Plan sets out how Council intends to operate and maintain Lake Centenary to achieve the following strategic objectives:

1. maintain Lake Centenary, its buildings and facilities to a safe and functional standard
2. ensure capital renewal funding is maintained and completed on time
3. ensure capital upgrade funding is available through Council's 20-year management plan for its parks, gardens, sporting fields and buildings
4. ensure an efficient use of Council resources to contribute to the improvement of the asset and
5. ensure maintenance and presentation standards results in the reduction of complaints about the asset.

The main purpose of this Plan of Management is to provide the community and other stakeholders with a set of management guidelines and permissible uses for Lake Centenary that is consistent with its reservation for Public Recreation, meets the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993 and is consistent with Temora Shire Council's Local Environmental Plan 2010.

## 1.2 Land to which this plan applies

This Plan of Management applies specifically to Crown Reserve No. 97212 for Public Recreation, known as Lake Centenary, made up of Lots 1211 and 1212 in Deposited Plan 45494. These parcels of land total approximately 55 hectares and front Goldenfields Way, approximately 4.5 kilometres north of Temora town centre. The land is located in the Temora Shire Council Local Government Area in New South Wales and within the State electorate of Cootamundra.



**Figure 1: Aerial image of the boundary of Lake Centenary Crown Reserve**

Address	Legal Description	Locality Description
420 Goldenfields Way, Temora NSW 2666	Crown Reserve No. 97212 for Public Recreation being Lots 1211 and 1212 in Deposited Plan 45494, known as Lake Centenary	Approximately 55 hectares fronting Goldenfields Way upon which a man-made lake of approximately 22 hectares is established. The site is linked to the town centre by Goldenfields Way and a pedestrian friendly footpath of approximately 4 kilometres in length.

### 1.3 Owner of the land

The land is owned by the Crown and is managed by Temora Shire Council as Crown Land Manager under the Crown Land Management Act 2016.

### 1.4 Categorisation of the reserve

In accordance with the Crown Land Management Act 2016, Temora Shire Council was required to categorise Crown Reserve No. 97212, known as Lake Centenary as if it were community land under the Local Government Act 1993. Council adopted the category of Park being the most closely aligned category to the original reserve purpose and reflecting the current development and use of the park for recreational purposes. The category of Park applies to the whole of Crown Reserve No. 97212.

## 2. Relevant legislation, policies and procedures

### 2.1 Local Government Act 1993

The Local Government Act 1993 requires that community land be categorised as; natural area, park, sportsground, area of cultural significance, or general community use.

In developing this Plan of Management, Temora Shire Council as the Crown Land Manager, is required under the Crown Land Management Act 2016, to consider the categorisation of the land in accordance with the Local Government Act 1993. The category chosen that best reflected the initial reservation purpose of the land, the current use of the reserve and community expectations was park. Under the legislation, the core objectives for management of community land categorised as a park are:

- a) to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and
- b) to provide for passive recreational activities or pastimes and for the casual playing of games, and
- c) to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.



## 2.2 Crown Land Management Act 2016

The Local Government Act 1993 (the Act) requires a Plan of Management to be prepared for all public land that is classified as 'community' land under that Act.

A Plan of Management (PoM) is an important management tool, which is developed by council in consultation with the community. A PoM outlines the land's features, and clarifies how Council will manage, use or develop the land in the future. A PoM provides a transparent and co-ordinated approach to public land management.

Community land may include a wide variety of properties, ranging from small recreation reserves to iconic parks, and in some instances buildings.

Community land supports important aspects of community life, and is valued and appreciated by residents, workers, and visitors to the Temora Shire Local Government Area.

A PoM can be prepared for more than one parcel of land (Generic or Geographic) or for a single property (Significant or Specific).

The purpose of this Plan of Management is to address the relevant statutory requirement of the Crown Land Management Act 2016. The principles of Crown land management are:

- a) that environmental protection principles be observed in relation to the management and administration of Crown land, and
- b) that the natural resources of Crown land (including water, soil, flora, fauna and scenic quality) be conserved wherever possible, and
- c) that public use and enjoyment of appropriate Crown land be encouraged, and
- d) that, where appropriate, multiple use of Crown land be encouraged, and
- e) that, where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained in perpetuity, and
- f) that Crown land be occupied, used, sold, leased, licenses or otherwise dealt with in the best interest of the State consistent with the above principles.

With the above principles in mind, this Plan of Management aims to establish the objectives and performance targets for Lake Centenary while promoting its active land management and use in accordance with the purpose of its reservation as public recreation.

## 2.3 Native Title Act 1993 (Commonwealth).

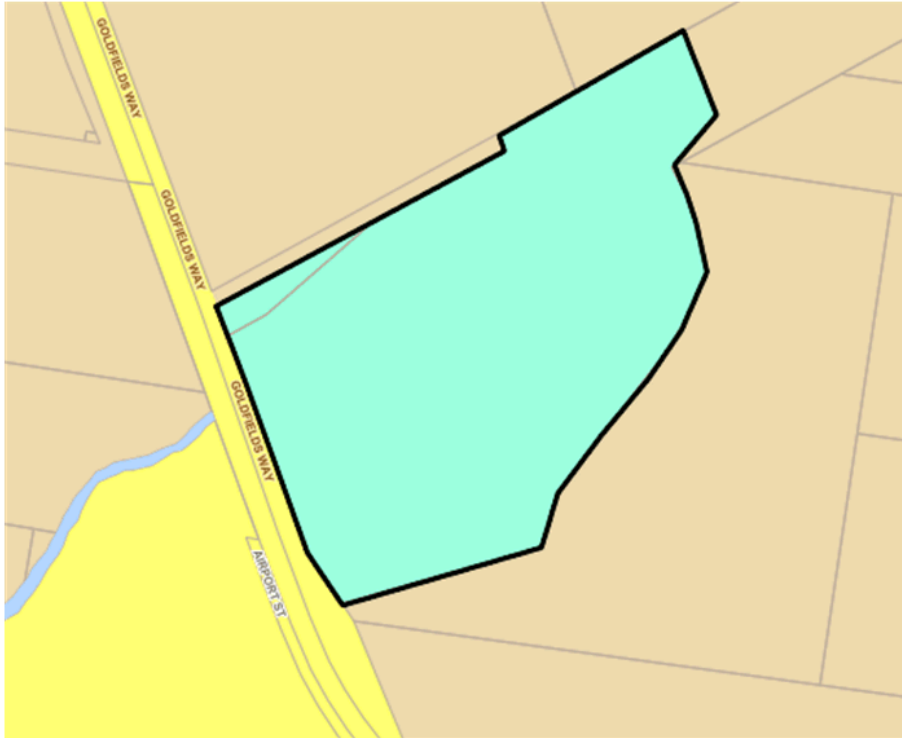
Native title is considered to be extinguished due to community purpose lease and completion of public works prior to 23 December 1996.

## 2.4 Other relevant legislation and statutory controls

In addition to the Crown Land Management Act 2016 and the Local Government Act 1993, the management and use of Lake Centenary must comply with all applicable planning controls under the Environmental Planning and Assessment Act 1979. Future development that may be approved by the Crown Land Manager under this Plan of Management will be subject to the Temora Local Environmental Plan (LEP) 2010 and the Temora Shire Development Control Plan 2012 and any relevant environmental planning instruments and planning policies that may in future apply to the land.



Lake Centenary is subject to the provision of the Temora Local Environmental Plan 2010 and is zoned W2 Recreational Waterways.



**Figure 2: Lake Centenary Temora LEP 2010 zoning map**

The objectives of the W2 Recreational Waterways zone area are as follows:

- To protect the ecological, scenic and recreation values of recreational waterways;
- To allow for water-based recreation and related uses;
- To provide for sustainable fishing industries and recreational fishing;
- To encourage and promote the ecologically sustainable management of Lake Centenary.

Development that may be permitted without consent include:

- Nil

Development that may be permitted with consent include:

- Aquaculture;
- Boat launching ramps;
- Boat sheds;
- Camping grounds;
- Caravan parks;
- Environmental facilities;
- Environmental protection works;
- Food and drink premises;
- Kiosks;
- Marinas;

- Mooring pens;
- Recreation areas;
- Recreation facilities (major);
- Recreation facilities (outdoor);
- Registered clubs;
- Water recreation structures

All other forms of development are prohibited on the Crown reserve known as Lake Centenary, in accordance with Temora Shire Council's Local Environmental Plan 2010. The use of the lake for recreation purposes is governed by the Marine Safety Act 1998 and the Marine Safety Regulation 2016. For the purposes of recreational fishing in Lake Centenary, the Fisheries Management Act 1994 applies and is administered by the NSW Department of Primary Industries.

## 2.5 Review of this plan

This document represents the initial Plan of Management for Lake Centenary undertaken by the Crown Land Manager and extensive community consultation was undertaken in determining the values and management objectives of the Crown Reserve. As the community is largely in agreement with most issues associated with Lake Centenary, it is considered appropriate to review this plan in five years from its acceptance by the Minister, or sooner should it be required.

## 2.6 Community consultation

Under section 38 of the Local Government Act 1993 councils are required to undertake community consultation in the preparation of plans of management, providing the community with opportunities to determine the values and issues detailed in a plan and to further encourage comment and feedback on the completed draft document before it is submitted to the Minister for acceptance. Specifically, councils must give public notice of a draft plan of management for a period of not less than 28 days and must specify that submissions can be made for a period of not less than 42 days from the commencement date of the public notice period. All documents referred to in the plan of management must be displayed and available for public access.

Additionally, under section 40A of the Local Government Act 1993, should a proposed plan of management (including one that amends another plan of management), have the effect of categorising or altering the categorisation of community land, a public hearing must be conducted. A public hearing however is not required for the initial draft Plan of Management unless the initial assigned category as Park changes during the plan of management process.

In accordance with Temora Shire Council's Community Engagement Strategy and Policy (2016), to ensure effective community engagement in the development of this initial Plan of Management the following process was adopted:

Initial discussions held with a representative of the Lake Centenary Management Committee (LCMC);  
Offers made to address a meeting of the LCMC to outline the process for development of the draft Plan of Management – which was declined;

Public meeting was advertised and held on 13 May 2019 to provide the community with the opportunity to identify current and future issues;

To ensure the views of a broad cross section of the community was included in the consultative process a survey was developed and promoted by Council through its usual community channels inviting online or hard copy submissions. The exhibition period extended for a period of 42 days following the public meeting.

## 2.7 Value to the community

The consultation process outlined above provided the community with the opportunity to contribute to the development of this Plan of Management by citing what Lake Centenary means to them and what value the community places on being able to access an inland lake and park in an otherwise rural setting that has no river, dam or other significant natural water body available for recreational purposes.

The values the community place on having Lake Centenary and its associated parklands are:

- Residents are provided with a pleasant place to relax, play, exercise, socialise and enjoy the outdoors
- It is the only water body in town that provides the opportunity for water related sports and recreational activities
- It is a significant and much-loved park that allows large numbers of the community and visitors to congregate for recreational purposes year round
- Visitors to the park and lake for recreation purposes or special events, bring economic benefits that flow to businesses in the town

- The park and lake areas offer a variety of recreational areas that allow wide ranging recreational pursuits such as quiet reflection, active and passive relaxation, family gatherings, water sports, mixing with nature and playing with pets.
- Care, management and use of Lake Centenary creates local employment.
- The park, lake and the facilities create opportunities for special events such as sporting competitions, Rural Fire Service training location, outdoor movies, concerts etc.
- Community pride that Temora residents enjoy and appreciate the park, lake and facilities and the advantage their town has over other towns without similar facilities.

### 3. Development and use

#### 3.1 Overview

As part of the Lake Centenary precinct, the surrounding parklands and facilities provide a wide range of recreational facilities and opportunities for the community. Temora Shire Council recognises the value to the community of these facilities and provides resources in its annual operating budget to maintain existing improvements to a high standard, while continuing to make capital improvements usually with financial assistance from other sources.

Recreational improvements and facilities include:

- 22.5ha lake for recreational water sports and activities, including water skiing, fishing, sailing, canoeing, kayaking and paddle boarding
- Access roads
- Walking and cycle tracks
- Boat ramp and access boom gate
- Sandy beach areas
- Separate area for swimming
- Outdoor fitness equipment
- Dedicated off leash area for dogs
- Wetlands Education Site
- Children's playground and equipment
- Kiosk
- Toilet and shower facilities
- Gas barbeques and shaded picnic areas
- Five lockable fire pits
- Picnic tables and seating
- Jet Boat racing circuit
- Sealed vehicular access roads and carpark
- 24 hour security surveillance
- Water ski slalom and jump course
- Former caretaker cottage (No. 3) fronting Goldenfields Way

Prohibited from the Lake Centenary precinct by adopted Council policy are:

Glass, camping, fires, vehicles, motorcycles and horses (other than on formed roads), and dogs on walking tracks (unless on leash).

### 3.2 Condition of the land and structures on adoption of the plan

At the date of adoption of this plan, the whole of Lake Centenary and its improvements and facilities are maintained to a high standard. Regular maintenance and a Council caretaker provide prompt attention to issues of general maintenance or safety. The main picnic and boat launching areas are grassed, well-watered and mowed to a high standard. Barbeques, seating, picnic tables, shade structures are also in good condition. The tiled toilet block facilities have been recently refurbished and are in excellent condition. All hard surface paths, walkways and carparks are in excellent condition. Signage is extensive, clear and generally in good condition. Introduced trees are in various stages of growth with a program of new trees being continually introduced, staked and watered until self-sufficient. The new off-leash area for dogs is fenced which is in excellent condition.

Areas set aside for natural vegetation, wetlands and educational purposes are well established and cared and contain a mix of native trees and introduced species. These areas make an attractive rest point for walkers however weed infestation requires further attention to provide comfort for people, cyclists and pets.

No inspection of the caretaker's cottage was undertaken and the condition is therefore not determined. Historically, this cottage was formerly part of the adjacent Crown Reserve No. 47731 for Experiment Farm and now known as the Temora Agricultural Innovation Centre. It became part of the current Lake Centenary reserve in a land swap in the 1980's to allow the construction of the lake. The caretaker's cottage is leased, with rental income used to maintain the dwelling.

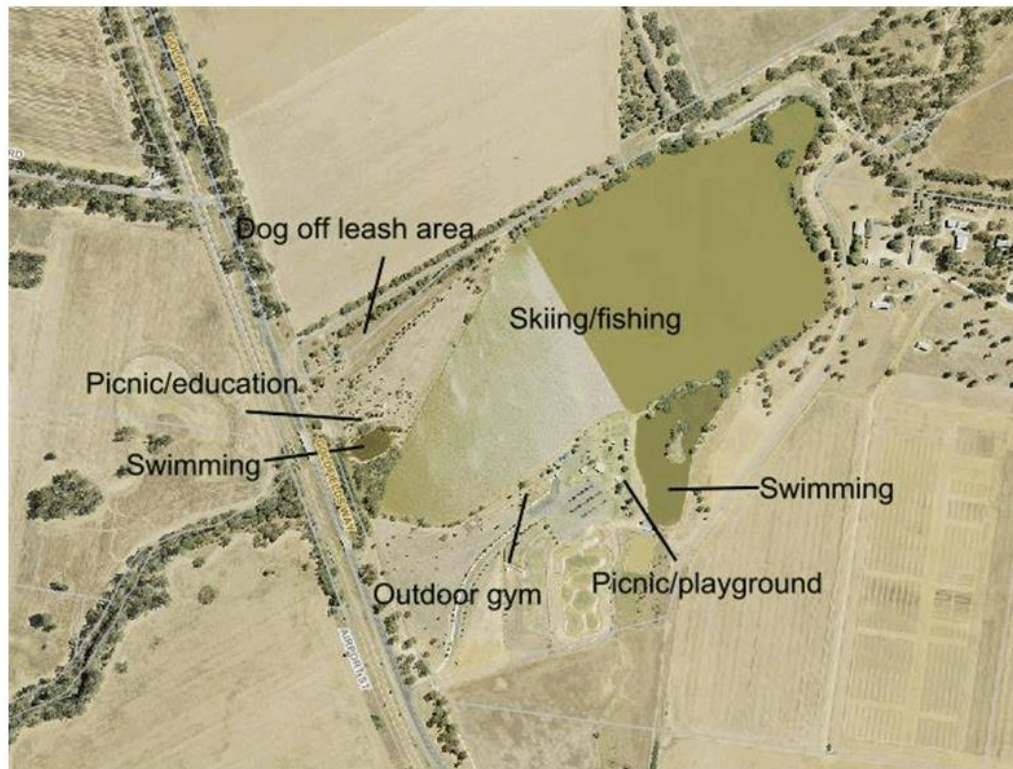
Areas for future improvement were identified during the consultation process include:

- New playground equipment providing a variety of facilities to a broader range of age groups
- The exterior painting of the kiosk
- Some older directional and regulatory signs requiring upgrade and/or updating of information
- More trees
- More sand in the swimming area and adjacent to the boat ramp.

### 3.3 Use of the land and structures at the date of adoption of the plan

As indicated within Figure 3, areas of Lake Centenary have been developed or improved to provide a variety of recreational opportunities to a broad range of community users.





**Figure 3: Lake Centenary Land Uses Map**

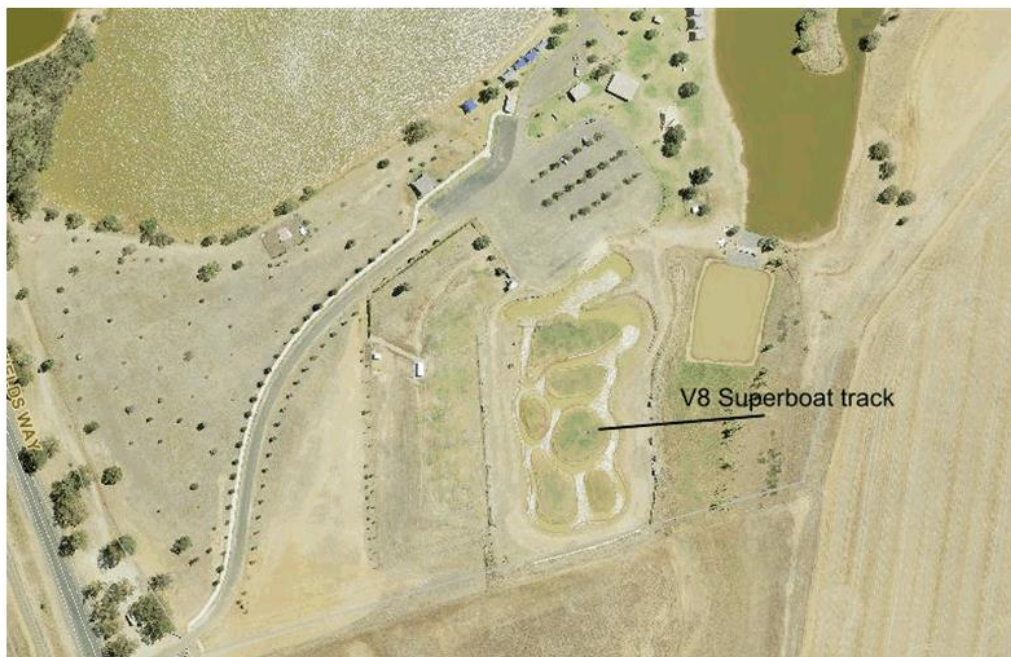
There are two areas of Lake Centenary subject to an existing lease or licence arrangement that this Plan of Management seeks to expressly authorise in accordance with the Crown Lands Management Act 2016.

1. The lease of the former Caretaker's cottage constructed on part of Lot 1211 DP 45494 which arose from the original swap of land to allow the construction of the lake in the 1980's.



**Figure 4: Location of Caretaker's Cottage at Lake Centenary**

2. The licence for the use of part of Lot 1212 DP 45494 for V8 Superboat racing.



**Figure 5: Location of V8 Superboat track Lake Centenary**

The remainder of the Lake Centenary precinct is currently unrestricted, open access to the public for recreation purposes pursuant to the purpose of the Crown Reserve and consistent with the core objectives for management of the land categorised as a park under section 36G of the Local



Government Act 1993; unless from time to time the Crown Land Manager imposes temporary access restrictions for safety reasons.

### 3.4 Permitted use and future use

Temora Shire Council as Crown Land Manager for Lake Centenary is satisfied that after extensive consultation and feedback from the community, the current uses, buildings and improvements are consistent with the core objectives for a park under the Local Government Act 1993 and does not propose to make any changes unless required by law or for safety reasons.

In line with community expectations and Council's strategic community plan future improvements to existing facilities or development of additional facilities are proposed and are set out below. By identifying future permitted uses or activities at Lake Centenary and its facilities, it in no way implies that Council will have resources available, unless otherwise stated, during the term of this Plan of Management.

The kiosk is currently vacant and locked for security purposes. This Plan of Management expressly authorises the future lease or licence of the kiosk premises and up to 5 metres of adjoining grassed or concrete area, for community or business purposes, with the consent of Council.

### 3.5 Future activities expressly authorised by this plan

Activities expressly authorised by this plan subject to compliance with sections 45, 46 and 47 of the Local Government Act 1993 are:

- i. Lease, licence of hire of the site for any purpose with the consent of Council;
- ii. Granting of easement with the consent of Council;
- iii. All necessary fire control exercises carried out by Council or its agents are authorised, such as fire hazard reduction, construction of fire trails or firebreaks etc
- iv. Construction and dedication of public roads;
- v. Construction of buildings and facilities as approved by Council.

### 3.6 Management Committee

Temora Shire Council has established a management and advisory committee in accordance with section 355 of the Local Government Act 1993. The name of the committee is the Lake Centenary Management Committee (LCMC). The role of the Committee is:

To encourage and promote the optimum usage of Lake Centenary by the Temora Shire Community.

The terms of reference of the Committee are:

- To manage the usage of Lake Centenary in accordance with Council guidelines
- To provide an information conduit between the users of Lake Centenary and Council
- To administer the rules and regulations for the use of Lake Centenary as set down by agreement between Council and the Committee.

Temora Shire Council permits the LCMC to determine the following operating rules and regulations for lake users:



The committee meets at least four times each calendar year, including the Annual General Meeting and makes recommendations to Temora Shire Council about operational and management issues, including setting operating rules and regulations for use of the lake and boat ramp, launch fees, special events, and user access coordination. As Crown Land Manager, Temora Shire Council considers the LCMC reflects a fair representation of community users and interest groups as membership is open to any member of the community.

## 4. Strategic Assessment

The following assessment of Lake Centenary summarises the main issues that were considered in the preparing this Plan of Management.

### Strengths

- Creates a sense of community pride
- Jetboat events help town's economy
- Jetboats and other lake users work harmoniously to avoid conflict
- Irrigated grassed areas make for pleasant amenity
- Council has good record controlling, managing and maintaining recreational activities for the whole community
- There is a good safety record helped by self-regulation, community involvement and education
- Lake access fees represent good value and keep lake users/skiers in Temora
- Removal of boom gate to increase access times to lake

### Weaknesses

- Limited wind protection
- Need enhanced playground equipment
- Increased commercial activity may impact existing town businesses
- Introducing camping and caravanning may increase vandalism or anti-social behaviour and create other safety issues eg broken glass, thereby requiring supervision
- Increase in visitor usage is at expense of local resident access and amenity
- Visitors may not appreciate the importance of broken glass to park and lake users' safety
- Improved signage required to better define different recreational lake activities
- Most visitors/users are self-sufficient and bring own food and drink affecting kiosk viability

### Opportunities

- Increased commercial activity such as:
  - Pop up vendor or temporary food vans providing breakfasts, coffee etc
  - Kiosk operator to provide food during busy periods of use or special events
  - Hire operator offering boats, water craft etc
  - Camping and caravanning for short stays/special events
  - Temporary water/splash facility during hot weather for children
  - Lights at boat ramp to allow removal of boats in evening
  - Planting of reeds at concrete walls to reduce bank erosion
- Increased visitor numbers from out of town, injects money into the economy and could help make kiosk and/or temporary food business viable.

- Lake access fees for non-residents could be increased to help offset operational costs

**Constraints**

- Lake is generally too small and/or shallow for most sailing craft
- Future development of the park will be constrained by size of park land
- Despite community enthusiasm, legislative restrictions may apply to future proposed developments within the park
- Ongoing supervision required to monitor glass being brought into park that seriously impacts safety of park and lake users.
- Popularity of power boats using lake at expense of other non-powered water craft and fishers

## 5. POM administration and management

Temora Shire Council has categorised Lake Centenary as park under the provisions section 36G of the Local Government Act 1993, details of which are discussed in section 2.1 of this Plan. While Council as the Crown Land Manager has responsibility for the administration and management of the Crown Reserve, it actively encourages feedback from residents through the Lake Centenary Management Committee on matters relating to the care, control, management and development of the park.

As a result of consultation with the community, the following objectives and performance targets were developed together with manner in which Council proposes to assess its performance with respect to these objectives and performance targets. The following information is relevant to ensure capital and recurrent resources are used to achieve the identified objectives and performance targets where possible. The Plan of Management will also be useful in support of Government grants or other funding opportunities that might present in future, so that the community's support for future activities and development can be demonstrated through this Plan of Management

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Access	Allow unrestricted, safe access to the Park by individuals.	All future works, improvements, pathways and overall park facilities comply with Australian Standards, meet Council's Codes, Policies and Regulations.	Number of comments about ease of access.
	Provide reasonable access paths and tracks for pedestrians and cyclists and where ever practical, provide access for people with disabilities.	Use of regulatory signs and enforcement.	Review of reported accidents or incidents.
	Facilitate recreational use of the lake for the broadest range of water activities to occur having regard to user safety.	Use of regulatory signs and enforcement.  Temporary access restrictions for safety purposes if required, to allow major events to occur.	Assess user group satisfaction through surveys and observation.  Number of comments received prior to granting consent to temporary closure of lake for major events.
	Maintain boat ramp to allow access for vessels and water craft into lake.	Meet safety requirements for launching of powered vessels into the lake.	Number of reported incidents or accidents.
	Allow ski training and competition equipment to be used on the lake	Meet all safety requirements.	Regular maintenance and inspection reports.  Number of reports of accidents or incidents.
	Allow for management of park usage times for special events and user groups.	Council approval and regulatory signs for special events and group activities	Number of reported breaches of approval conditions.  Number of unauthorised special events and group activities.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Buildings, amenities and services	Allow safe, clean, convenient and hygienic public amenity facilities for persons of all abilities.	Appropriate levels of cleaning and maintenance.  Provision of adequate lighting.  Provision of facilities for disabled persons.  Application of relevant Council Codes, Policies and Regulations or Consent.	Number of comments about maintenance and hygiene.  Number of reported incidents regarding safety or vandalism.  Number of comments about ease of access.
	Allow buildings ancillary to the operation of the Park.	Approval of Council	Number of comments received prior to granting consent to usage and development of buildings.
	Allow multi-purpose use of buildings and facilities.	Maintain a flexible approach to building usage and development.	Number of comments received prior to granting consent to usage and development of buildings.
	Allow casual use of park, lake and buildings for special events, outdoor concerts, movies and the like.	Approval of Council	Number of patrons supporting casual events, concerts, etc by observation.  Number of comments about special events.
	Allow for installation of services and utilities as required to support permitted site usage.	Approval by the appropriate Statutory Authority.  Approval of Council	All facilities are adequately serviced, identified and located.
	Allow ongoing residential or other community uses in the Caretaker cottage (No. 3)	Property remains occupied for a permitted purpose.	Minimal vacancy of the property.  Reduced vandalism.
Passive recreation, pastimes and games	Allow suitable recreational activities and games within the Park.	Designated areas to ensure safety of participants and avoid conflict with other park users.  Use of regulatory signs.	Number of comments about park presentation and level of usage.  Number of reported accidents or incidents.
Special Events	Allow special events within the park with minimal adverse visual, physical, social and environmental impact.  Allow short term camping and caravanning associated with special events only.	Council approval.	Assess user group satisfaction through surveys and observation.  Level of usage.  Number of special event approvals issued with conditions permitting camping and caravanning.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Education	Enhance the park and wetlands areas where appropriate, to be consistent with and complement the surrounding lake and parklands.  Allow further development of appropriate areas to facilitate education pastimes and activities.	Partner with external groups or organisations to promote use of educational features of the park.  Use grant funds, donations or Council resources to expand areas for educational purposes as appropriate.	Assess user group satisfaction through surveys and observation.  Level of usage.
Facilities and equipment	Allow for the provision of adequate furniture, such as water stations, tables, seats, rubbish bins, bollards, cycle racks, tree guards, planter tubs etc at suitable locations.  Allow seating throughout the park that is functional and safe.	Appropriate design, siting, use of materials and erection of furniture.  Appropriate levels of cleaning and maintenance.	Number of comments about provision of adequate facilities and observation of usage levels.  Number of reports of vandalism.
	Provide safely designed and sited playgrounds.	Playground design, materials and layout to relevant safety standards.  Playgrounds sited away from physical hazards.	Number of accidents and injuries attributed to unsafe design, siting and layout.
	Provide safely designed and sited fitness equipment.	Outdoor gym and fitness equipment design, materials and layout to relevant safety standards.	Number of accidents and injuries attributed to unsafe design, siting and layout.
	Allow installation and use of fixed barbeques and covered fire pits.  Allow the use of portable gas only barbeques, subject to fire restrictions in force at the time.	Design, locate and maintain permanently installed barbeques and covered fire pits.  Regulatory signage.	Number of reported accidents.  Number of reported failures.  Number of facilities constructed.  Number of structures erected.
	Allow structures that provide shade and shelter in appropriate areas	Appropriate design, location and erection of structures.	Number of comments about adequate provision of shade or shelter structures.
	Allow restricted access to the park for accompanied dogs.  Allow on-leash dogs to accompany walkers along paths and walkways.	Provide a fenced off area to allow off-leash dogs to run and exercise.  Regulatory signage.	Number of reports of failures to comply with directions.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
	Ban and/or impound all animals that are not under the full control of owner/handler, except those in the designated off-leash area.  Removal or cull of feral animals in breeding numbers.	Community education and involvement in monitoring.  Regulatory signage.  Pest management.	Complaints about loose dogs, attacks and waste.  Complaints about feral animal numbers.
Commercial opportunities	Allow the licensing or leasing of outdoor concessions, kiosks, cafes etc as approved by Council and within a defined area.  Allow operators appropriate tenure that best facilitates the provision of public access facilities, services or activities.	Subject to Council  Leasing/Licensing Agreement to define permitted activities, locations, operator details etc.  Preference given to lease or licence holders over casual concessions or pop-up vendors.	Number of reports of non-compliance with terms of Council approval or lease or licence conditions.  Number of licences or leases granted.
Vandalism	Minimise vandalism within the park, its facilities and equipment	Encouragement of community involvement and education.  Appropriate signage.  Prompt repair of vandalised areas where possible.	Number of reported incidents of vandalism.  Cost per annum attributed to repairs and maintenance arising from vandalism.
	Prohibit rubbish dumping and littering.	Regulatory signage.  Ordinance inspections.	Number of incidents of illegal dumping.  Cost of clean-up and removal per annum.
Public Safety	Allow for adequate lighting to enable safe movement of pedestrians and vehicles as required.  Allow for lighting of special events at night.  Allow for lighting of architectural or landscaped features.	Set appropriate illumination levels.  Design, site and install light facilities.  Regulate times for lighting of special events.  Council approval.	Number of comments related to inadequate lighting.
	Allow suitable information, regulatory, identification, interpretive and directional signage relating to the park.  Regulate advertising signage.	Appropriate design and siting of signage in accordance with Council's DCP.  Council approval	Number of user comments.



Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
	Prohibit the bringing of glass bottles, utensils etc into the park.  Encourage recycling.  Minimise litter within the park.	Encouragement of community involvement and education.  Provide and service enough waste management facilities in strategic locations.  Appropriate signage.  Ordinance inspections.	Number of reported incidents of broken glass, bottles etc.  Number of garbage and recycling bins provided.
	Implement controls to prohibit the consumption and/or possession of alcohol, except within designated or leased concession areas.	Use of regulatory signs and enforcement.	Number of complaints and investigations.
Landscaping, vegetation & biodiversity.	Allow for public and community artworks in appropriate locations.	Use grant funds, donations or community groups to identify, commission and erect artworks.  Council approval.	Introduction of artworks into the Park.
	Allow water efficient watering systems that create pleasant and usable green space where appropriate.	Install, operate and maintain existing system and expand as required.	Cost per annum of irrigation water used to maintain landscaping features and grassed areas.
	Allow soft landscaping improvements, trees, mulch, grass and the like, including minor earthworks for aesthetic appeal, improved access and usage, educational purposes or safety purposes.  Manage, protect and control existing and future trees in the park.	Use suitable organic mulches to control weeds and maximise water efficiency as required.  Use indigenous or exotic species in suitable locations complementary to current landscape design.  Control woody weeds and noxious weeds.  Use shade trees for user comfort and protection.  Use suitable landscape materials and design.  Ensure works carried out are consistent with Council plans, specifications, Codes, Policies and Regulations or Consent.	Degree of weed growth.  Number of trees lost due to drought or other incidents.  Number of comments related to adequacy of trees for shade protection and beautification of park.  Reduction in weed growth.
	Protect and recover where possible, area for Inland Riverine Forest.	Use recommended low-impact weed control methods where necessary.	Evidence of suitable tree species being established.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
	Maximise biodiversity of species within the park.	Develop where practical, reedy foreshore areas to create better quality and more diverse habitats for waterbirds and other fauna.	Evidence of suitable sites being established.
	Plant endemic canopy tree species such as Grey Box and Yellow Box species, at northern and south-western lake margins.	Encouragement of community involvement and education.  Use grant funds, donations or community groups.  Council approval.	Evidence of suitable sites being established.
Water	Allow the introduction of artificial water features for play or aesthetics that are safe, hygienic and easily maintained.  Allow the use of water within the landscape to beautify and enhance the site.	Appropriate functional and aesthetic design.  Design and siting to maximise safety.  Regular cleaning and maintenance.	Number of comments about water quality and appearance of the feature.  Number of reported accidents.
Lake	Allow water based recreational activities upon the lake	Designated areas to ensure safety of lake users and avoid conflict with other water users.  Encouragement of community involvement and education.  Community involvement in monitoring.  Use of regulatory signs and enforcement.	Number of reports accidents.  Number of comments about shared access to the lake.
	Minimise detrimental impacts to watercourses feeding into the lake.  Maintain watercourses in accordance with Council guidelines.  Maintain surface run-off and a system that disposes of water adequately and safely.	Monitoring and inspections.  Appropriate selection, design and construction, monitoring and maintenance of water control devices.  Maintenance and cleaning as required.	Number of incidents of non-compliance with Council guidelines for stormwater and run-off.  Number of comments about water quality in lake.



## APPENDIX 1

## Lake Centenary draft Plan of Management

## COMMUNITY WORKSHOP MEETING SUMMARY

held at the Temora Ex Services Club on 15 May 2019 commencing at 7.05pm

**Attendees:**

Councillor Max Oliver, 6 community members, 3 Council officers, 1 independent workshop facilitator.

**Apologies:**

Mayor Councillor Rick Firman, Deputy Mayor Councillor Graham Sinclair

No.	Item
<b>1.0</b>	<b>INTRODUCTION</b>
1.1	Councillor Max Oliver welcomed all present and advised apologies above
<b>2.0</b>	<b>CONSULTANT PRESENTATION</b>
2.1	<p>Victoria Dalglish from Community Development Initiatives (CDI) gave a short presentation that included:</p> <ul style="list-style-type: none"> <li>• The agenda for the workshop</li> <li>• Requirement that participants show respect for other views and conduct themselves in a courteous manner to ensure fairness during discussion</li> <li>• Explanation as to why the public meeting and workshop was being conducted</li> <li>• What is a plan of management (PoM)</li> <li>• What the benefits to the community are of having a PoM</li> <li>• Process beyond the workshop for developing a draft PoM</li> </ul>
<b>3.0</b>	<b>WHY ARE WE HERE?</b>
3.1	<ul style="list-style-type: none"> <li>• Introduction to the Crown Lands Management Act 2019 appointing Council as the Crown Land Manager</li> <li>• PoM's require consultation with the community</li> <li>• The process for developing PoMs comes under the Local Government Act 1993</li> </ul>
<b>4.0</b>	<b>WHAT IS A PoM?</b>
4.1	<ul style="list-style-type: none"> <li>• Strategic framework for management, use, improvements &amp; future development</li> <li>• Requires consultation with the community</li> <li>• Identifies important features</li> <li>• Establishes management and maintenance standards and performance measures</li> <li>• Must expressly authorise current licences or leases and future usage or development</li> <li>• Must identify how the reserve is managed consistent with its reservation purpose and in accordance with Crown land management principles</li> </ul>
<b>5.0</b>	<b>WORKSHOP DISCUSSIONS</b>

5.1	<b>What does the community value?</b> <ul style="list-style-type: none"> <li>• It is a pleasant place to go for relaxation and enjoyment</li> <li>• It provides good places for improving fitness, exercising, walking and cycling</li> <li>• Can offer quiet respite when not being used by powered water craft</li> <li>• Provides excellent water sports capabilities</li> <li>• There are many family areas to enjoy</li> <li>• Brings economic benefit eg jetboat days, and brings visitors to town</li> <li>• Provides locals residents with a destination to go that keeps them in Temora for water skiing and fishing and general recreation</li> <li>• Areas reserved for bird life and wild life are valued</li> <li>• People can walk dogs or let off-leash for play in a specific area</li> <li>• Creates employment for the town</li> <li>• Brings to town events and entertainment opportunities eg triathlon, RFS training, outdoor concerts etc</li> <li>• Having an attractive lake is advantageous over other towns without one</li> <li>• Provides picturesque setting for weddings</li> <li>• Provides more opportunities for destination tourism</li> <li>• Creates community pride because it is recognised the 'town punches above its weight' having such an attractive recreational facility</li> </ul>
5.2	<b>What would the community like to see?</b> <ul style="list-style-type: none"> <li>• More protection from the wind</li> <li>• Enhanced playground facilities</li> <li>• Addition of lighting to help load boats in the evenings</li> <li>• Improvements to block wall to eliminate backwash from boats and subsequent erosion of banks</li> </ul>
5.3	<b>What opportunities did the community suggest?</b> <ul style="list-style-type: none"> <li>• Commercial operators who might provide coffee/breakfasts on weekends through pop-up concessions, mobile food van or use of existing kiosk</li> <li>• Establishment of a water-side café</li> <li>• Hirers of boats or water craft for those not having access to their own craft</li> <li>• Provision of areas for camping and/or caravanning</li> <li>• Having the gate unlocked provides better access for people to use the lake and facilities at any time</li> <li>• More on and off lake activities eg water park, splash park, inflatable slides etc</li> </ul>
5.4	<b>What limitations or issues did the community acknowledge?</b> <ul style="list-style-type: none"> <li>• The walking track is too close to the highway for safety</li> <li>• Not everyone adheres to the water safety rules</li> <li>• Water levels in the lake can be a safety issue</li> <li>• Water quality in the lake can be a safety issue at times</li> <li>• More people using the lake can mean more vandalism</li> <li>• Open access to the lake and facilities can create a security issue</li> <li>• Not all dogs being restrained on leads create safety concerns</li> <li>• The overall size of the park for public recreation has been almost utilised to the maximum and would prohibit further expansion of the lake and possible other uses within the park</li> <li>• Insufficient patrons to make a kiosk financially viable, particularly when</li> </ul>

	<p>most people come prepared with own food and drinks</p> <ul style="list-style-type: none"> <li>• Threats to access and use of lake if legislative changes brought into effect following accident or injuries to users</li> </ul>
5.5	<p><b>What potential conflicts did the community raise?</b></p> <ul style="list-style-type: none"> <li>• Threats to local residents and current users accessing the lake for their recreational enjoyment by attracting more people, particularly from other towns</li> <li>• Having a viable café would come at the expense of existing businesses in town</li> <li>• Rules and regulations to keep people safe are not always followed</li> <li>• Recent increase in boat launching fees represents good value and there was no backlash to the increase from users</li> <li>• Tensions between increasing visitation and lake usage versus economic benefit from increased tourism and visitation</li> <li>• User fees versus travelling out of town for similar water facilities may suggest the new fees are too low</li> <li>• Dominance of skiers and power boats is at expense of kayakers, fishers and other lake users</li> <li>• Current Lake Centenary Management Committee is dominated by water ski enthusiasts and not a balanced representation of user groups</li> <li>• Need to improve signage for kayak users to avoid conflict and treats to safety</li> <li>• Lake usage is largely self-regulated and generally well accepted</li> <li>• The lake is too small for most forms of sailing craft</li> <li>• Irrigation of lake side areas is attractive and adequate</li> <li>• Council's legislative powers to protect current and future developments and uses is a safeguard for community</li> <li>• Balance required between future opportunities for new business, eg functions, events, tourism activities etc, to not diminish residents' current access and enjoyment of the lake and surrounds</li> <li>• Don't let legislation interfere with capability to make things happen</li> <li>• Provision for general camping creates other problems, consider event only camping with conditions or rules</li> <li>• Issue of glass and impact on users and safety a major concern</li> </ul>
6.0	<p><b>WHERE TO FROM HERE</b></p> <ul style="list-style-type: none"> <li>• Community survey to be prepared and distributed for more feedback</li> <li>• Analysis and report for Council to consider</li> <li>• Preparation of draft Plan of Management and further community input.</li> </ul>

**3.2 DRAFT TEMORA GOLF CLUB PLAN OF MANAGEMENT****File Number:** REP21/211**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Draft Temora Golf Club Plan of Management**REPORT**

At the February Council Meeting, Councillors noted that three standalone Draft Plans of Management have been prepared in response to Council's requirements under the Crown Land Management Act 2016.

The Draft Temora Golf Club Crown Reserve Plan of Management has been prepared for the initial consideration of Council. The draft plan has also been referred on a preliminary basis to the Temora Golf Club Committee for their consideration.

The draft plan must be placed on public exhibition for a period of 28 days.

The final version of this plan must be adopted by Council by 30 June 2021.

**COMMITTEE RESOLUTION 21/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Rick Firman

It was resolved that the Committee recommend that Council:

1. Place the Draft Temora Golf Club Crown Reserve Plan of Management on public exhibition
2. Refer the draft plan to the Temora Golf Club Committee for their consideration and
3. Receive a future report on the outcome of the public exhibition.

**CARRIED**

*Report by Claire Golder*

## TEMORA SHIRE COUNCIL



TEMORA  
*The Friendly Shire*

## TEMORA GOLF CLUB CROWN RESERVE PLAN OF MANAGEMENT

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**Plan of Management for Crown Reserve No. 66937**

**being a reserve for Public Recreation and**

**part of the Temora Golf Club located at 82 Golf Club Road,**

**Temora NSW**

**Adopted by Council on .....**

## 1. Background to the plan

This plan has been developed in consultation with the Temora Golf Club management committee and Temora Shire Council who wish to promote the game of golf and the many benefits to accrue to the community both socially, recreationally and economically.

The primary issues currently being faced by most golf clubs in Australia are declining memberships and increasing operating costs. The purpose of this plan is to address these issues and help build revenue, improve operational efficiencies and increase volunteerism at Temora Golf Club.

This plan is focused on improving club facilities and amenities that will create an attractive venue and leave a lasting impression on members and visitors leading to increased club membership, social patronage and revenue.

### 1.1 Relationships

Temora Golf Club is operated by Temora Golf Club Limited. The land on which the club house, tennis courts, carpark and ancillary buildings are constructed, is leased by the Club from the Crown under a Special Lease. The golf course is constructed on approximately 62 hectares of Crown land for which Temora Shire Council is appointed the Crown Land Manager under the Crown Land Management Act 2016. It is therefore imperative that the two organisations work together to provide the community of Temora with a viable recreational facility that meets the original 1937 Reservation for public recreation purposes.

The golf course component of the Temora Golf Club is constructed and operated by the Temora Golf Club Limited on Crown land which is under the care and control of Temora Shire Council. Council was appointed the Crown land manager under the Crown Land Management Act 2016. Under this legislation Council is required to manage the Crown land as if it were council-owned community land under the Local Government Act 1993 and prepare a Plan of Management that must be adopted by Council with the consent of the Crown.

Temora Shire Council is committed to maintaining its recreational facilities so it contributes to the overall objective of Temora being a socially inclusive community within a liveable environment (*current Asset Management Plan 2011, Operational & Community Land & Public Buildings*). It is committed to working with Temora Golf Club to ensure the club and its facilities are an attractive recreational asset for community use and visitor attraction.

### 1.2 Background

Temora Golf Club developed a Strategic Plan in 2018 which identified two key focus areas:

1. Facilities and improvements
2. Income streams and expenses



The Club is progressing with the implementation of its strategic objectives with a view to becoming known as one of the Riverina's top three golf destinations. One of the main barriers to this vision has been the continuing drought which has impacted the quality of the course presentation and significantly increased operating costs.

Temora Shire Council as the Crown land manager, is required under the Crown Land Management Act 2016 to prepare a Plan of Management for Reserve 66937 upon which is constructed the golf course. The regulatory Plan of Management for the golf course will form part of this integrated management plan for the course, the club house and associated facilities.

### 1.3 Trends in Australian Golf

According to research undertaken by Golf Australia there are opportunities for the development of the game and Temora Golf Club is well placed to address these opportunities with appropriate strategies for long term sustainability.

The key focus should be to:

- Attract more women, juniors and families to the game through national attraction programs
- Work to retain current members
- Offer innovative and fun playing options
- Develop relationships with social golfers to increase memberships
- Be adaptive to changing needs of golfers with appropriate membership offers and
- Be a leader in environmental sustainability on the course and in club facilities.

(Source: Golf Australia <https://www.golf.org.au/researchstudy/>)

### 1.4 Key attributes of the club

In discussions between the Club committee and Council, the following are the key attributes the club offers members, visitors and the community at large:

- Friendly, welcoming to members, guests and visitors
- Hard working committee, passionate about the course and club
- Valued community asset
- Is a significant part of Temora's recreational and social infrastructure
- Financially sound
- Continually improving
- Tourism drawcard contributing to the local economy from outside visitors and sponsorships
- Valued by retirees moving to Temora
- Facility for improving community's overall health and fitness

### 1.5 Situation analysis

According to the 2019 Ausplay report, industry trends suggest Australian golf has a market opportunity around 18% increase for the next twelve months. Projections are good across all market sectors taking account of the numbers of current players less those who have or are considering dropping out and adding those people considering taking up golf in the next twelve months. The top three motivators to participation in the game across all market sector age groups are:

1. Fun/enjoyment
2. Social reasons
3. Physical health/fitness

Interestingly these motivators are also ranked the same for people considering taking up the game of golf. (Ausplay 2019).

For older Australians aged 55 years and over, golf ranks 4<sup>th</sup> for males and 8<sup>th</sup> for females in the overall top 10 activities and in relation to organised activities, golf ranks 2<sup>nd</sup> for males and 5<sup>th</sup> for females in this age group. Golf is the one activity that enjoys continuing growth for both males and females in the 65-74 year old group.

In considering this integrated management report for the future of Temora Golf Club, considerations should be made in relation to health-related statistics for older Australians. These statistics indicate the motivations for and barriers to participation. The top three motivations are:

1. Physical health or fitness
2. Fun & enjoyment
3. Social reasons

The top three barriers to participation are:

1. Poor health or injury
2. Not enough time/other commitments
3. Increasing age/too old

To assist Temora Shire Council to meet its objectives of social inclusion and a liveable environment, particularly for the group 55 years and over, it cannot be overstated that having a viable, well-maintained and run golf club with the combined health, fitness and social benefits it offers the community of Temora, can be said to 'contribute socially, culturally and economically to the wider community' (Ausplay 2018). To this end, the Australian Government will likely continue to provide grants for Better Ageing programs aimed at encouraging 'sport and physical activity providers to adapt and offer more options for Older Australians to be active' (AusPlay 2018).

### 1.6 Challenges

There are significant challenges for the Golf Club to remain viable and a valuable part of Temora's social and recreational infrastructure. The four most significant challenges are:

- Too few and ageing committee members and few newer/younger members to take over care and control of golf club in the medium to long term
- Increasing operating costs and diminishing returns to keep club viable and/or make committee membership attractive
- Heavy reliance on volunteers being impacted by declining membership
- Impact of drought on club presentation and course layout and issues associated with alternate water sources including cost.

## 1.7 SWOT Analysis

Temora Golf Club SWOT analysis (2019) prepared by Golf Club Committee.

	Strengths	Weaknesses	Opportunities	Threats
Club house	Quiet Dedicated meeting and function venue Well appointed kitchen BBQ area Kids play area Cart sheds Friday meals Heather Painted interior / presentation Resources Toilet facilities Flexible layout	Needs roof fixing - leaks Carpet Furniture dated Age of building Car park surface Limited size of function area Out of town location Security CCTV Toilets external Staff costs	Flyers Increase events	Out of town RBT Lack of awareness Other organisations vying for same customers
Course	Flat Great grass greens Easy access Large water catchment Irrigation recycled water Volunteers	Soil quality Water limitations Equipment – age and condition Water pipes breaking/leaking – irrigation. Security Cost of maintenance	More visitors Another golf cart to hire – donation needed Other fundraising. Offer meal vouchers in Friday draw Offer credits in memberships Work more with other clubs and service clubs Raise awareness of the club's existence	Weather extremes  Vandalism
How we do things	Tournament Good team on the board. Volunteer effort Affordable membership fees Low budget for course maintenance Summer teams comp brings in players and finance Inclusive – open to all levels of ability Friendly efficient staff TSS Subscription Social events/ functions	Rigidity of golf events – men Sunday only Collection of fees / memberships Don't own the land – not an asset Lack of volunteers – over reliance on core volunteers Integration between women golfers. Running costs No central point of contact – club and golf. Website content Facebook updates Disengaged members.	Get more on the board Engage existing and new volunteers on list Increase younger demographic Draw on the experience of members more. Nine and dine Family night / specials Combine committees Social Summer/ Winter 9 hole social comp on	More players opting for summer teams rather than full memberships. Lease expires in 2030 Lack of juniors Litigation and compliance regulations and the costs involved Staff retention Poaching.

		Fee structure	Saturday Bond included in membership for volunteer work Restructure staffing – offer incentives/commissions Review fee structure Offer social memberships to the town. Include others more to make them part of the team.	
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### 1.8 The overall goal

To be one of the top three golf clubs in the Riverina, offering watered greens and fairways that are aesthetically pleasing and an attractive clubhouse and facilities that contribute to a vibrant recreational and social experience.

### 1.9 The Key Focus Areas

#### 1. Water security

Select optimal water sourcing currently available and review current offtakes from Temora Shire Council to increase capacity.

#### 2. Clubhouse and amenities

Address the unattractive club entrance and lack of security with the development of a design concept plan.

#### 3. Membership

Ensure a healthy membership mix and optimise benefits to all member categories.

#### 4. Participation

Develop innovative events and functions to grow social awareness and visitation.

#### 5. Partnerships

Maximise partnerships for resource sharing, industry assistance or to increase revenue streams.

#### 6. Governance

Target and mentor appropriate members to increase the number of volunteers and bring new energy to the committee.

#### 7. Marketing

Develop marketing strategies to raise club's profile and attributes in the local community.

## 2. Plan of Management Introduction

The golf course is constructed upon Crown Reserve No. 66937 which was gazetted as a reserve for Public Recreation on 10 September 1937. In accordance with the Crown Land Management Act 2016, Temora Shire Council has been appointed the Crown land manager and is required by this legislation to adopt a Plan of Management, using the framework for community land under the Local Government Act 1993.

The golf course land is inextricably linked to the Temora Golf Club Limited which holds a special lease from the Crown over the remaining land which forms the entirety of the golf club house and ancillary operational buildings.

### 2.1 Corporate objectives

Temora Golf Club contributes to the wellbeing and recreational needs of the community and contributes to the local economy through tourism and visitation. Additionally, Council deems it an important part of its recreational assets for attracting new and retaining existing residents.

Council has determined its goals for managing parks, gardens and sportsgrounds and the goals relevant to the Temora golf course. In accordance with its Community Strategic Plan, Council proposes to build the Shire's economy through the support of tourism, acknowledging the value it brings to the Temora Shire economy. Council has also committed to engaging and supporting its community, through the provision of sports facilities that are well maintained, planned and meet the expectations of the community.

Temora Shire Council relies on the support of the Temora Golf Club Limited, its management board and volunteers for the day to day activities of operating a golf facility including the management and care of the golf course proper. The need to support volunteers within the community is also recognised by Council, within the Community Strategic Plan.

### 2.2 Land to which this plan applies

This Plan of Management applies specifically to Crown Reserve No. 66937 for Public Recreation, made up of Lot 296 in Deposited Plan 750587. The land total is approximately 62.60 hectares and is located on Golf Club Road Temora, approximately 2.5 kilometres south of Temora town centre. The land is located in the Temora Shire Council Local Government Area in New South Wales and within the State electorate of Cootamundra.

The Council Crown Land Manager Reserve is adjoined by other Crown Land that is managed by the Temora Golf Club. Figure 1 provides a zoning map which shows the location of the Council Crown Land Manager Reserve and the Temora Golf Club Crown Land.



Figure 1: Zoning map indicating the Council Crown Land Manager Reserve and the Temora Golf Club managed Crown Land.

Figure 2 provides an aerial image of the site.



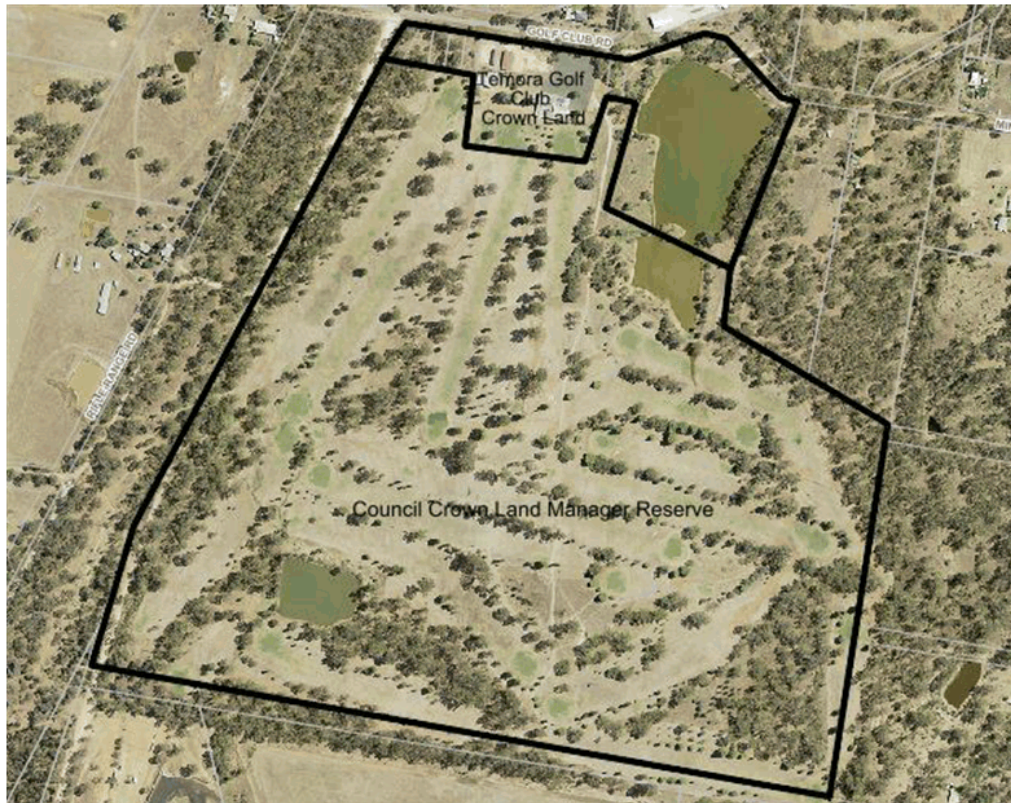


Figure 2: Aerial image of Council Crown Land Manager Reserve and Temora Golf Club Crown Land

Table 1 provides the legal description and locality description of the subject land.

Address	Legal Description	Locality Description
84 Golf Club Road, Temora NSW 2666	Crown Reserve No. 66937 for Public Recreation being Lot 296 in Deposited Plan 750587.	Approximately 62.60 hectares adjoining and forming part of the Temora Golf Club upon which the golf course is established. The club and golf course are located on Golf Club Road approximately 2.5 kilometres from the centre of Temora.

Table 1: Legal description and locality description of the Temora Golf Course Council Crown Land Manager Reserve

Figure 3 provides a lot description of the Temora Golf Club Crown Land. Note that this land includes two road reserves that do not include a lot description.

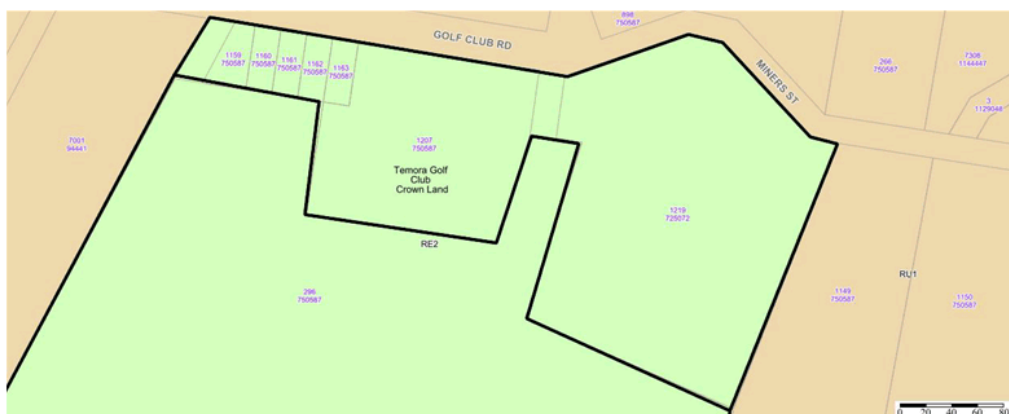


Figure 3: Lot description of the Temora Golf Club Crown Land.

### 2.3 Owner of the land

The land is owned by the Crown and is managed by Temora Shire Council as Crown land manager under the Crown Land Management Act 2016.

### 2.4 Categorisation of the reserve

In accordance with the Crown Land Management Act 2016, Temora Shire Council was required to categorise Crown Reserve No. 66937 as if it were community land under the Local Government Act 1993. Council adopted the category of Sportsground being the most closely aligned category to the original reserve purpose and reflecting its current use for recreational purposes. The category of Sportsground applies to the whole of Crown Reserve No. 66937.

### 2.5 Core Objectives for management of community land categorised as a sportsground

The core objectives for the management of community land categorised as a sportsground under section 36F of the Local Government Act 1993 are:

- a) to encourage, promote and facilitate recreational pursuits in the community involving organised and informal sporting activities and games, and
- b) to ensure that such activities are managed having regard to any adverse impact on nearby residences.

## 3. Relevant legislation, policies and procedures

### 3.1 Local Government Act 1993

In developing this Plan of Management, Temora Shire Council as the Crown land manager, is required under the Crown Land Management Act 2016, to consider the categorisation of

the land in accordance with the Local Government Act 1993. The category chosen that best reflected the initial reservation purpose of the land, the current use of the reserve and community expectations was Sportsground. The core objectives for management of community land categorised as a Sportsground are noted above.

### 3.2 Crown Land Management Act 2016

The purpose of this Plan of Management is to address the relevant statutory requirements of the Crown Land Management Act 2016. The principles of Crown land management are:

- a) that environmental protection principles be observed in relation to the management and administration of Crown land, and
- b) that the natural resources of Crown land (including water, soil, flora, fauna and scenic quality) be conserved wherever possible, and
- c) that public use and enjoyment of appropriate Crown land be encouraged, and
- d) that, where appropriate, multiple use of Crown land be encouraged, and
- e) that, where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained in perpetuity, and
- f) that Crown land be occupied, used, sold, leased, licenses or otherwise dealt with in the best interest of the State consistent with the above principles.

### 3.3 Native Title Act 1993

Native title is considered to be extinguished due to community purpose lease and completion of public works prior to 23 December 1996.

### 3.4 Other relevant legislation and statutory controls

#### **Protection of the Environment Operations Act 1997**

The Crown Reserve No 66937, being Lot 296 in Deposited Plan 570587 is a utilisation point for treated effluent in accordance with the NSW EPA Licence No. 2523 for the Temora Sewage Treatment facility. The golf club utilises the water as one of its primary sources for maintaining its greens and fairways.

#### **Environmental Planning and Assessment Act 1979.**

Future management and use of Reserve 66937 must comply with all applicable planning controls.

Future development that may be approved by the Crown Land Manager under this Plan of Management will be subject to the Temora Local Environment Plan 2010 and the Temora Shire Development Control Plan 2012 and any relevant environmental planning instruments and planning policies that may in future apply to the land.

The Temora Golf Club is subject to the provision of the Temora Local Environmental Plan 2010 and is zoned RE2 Private Recreation, as shown by Figure 1.

The objectives of the RE2 Private Recreation zone area are as follows:

- To enable land to be used for private open space or recreational purposes
- To provide a range of recreational setting and activities and compatible land uses
- To protect and enhance the natural environment for recreational purposes

Development that may be permitted without consent include:

- Environmental facilities; Environmental protection works; Roads

Development that may be permitted with consent include:

- Aquaculture;
- Camping grounds;
- Caravan parks;
- Community facilities;
- Kiosks;
- Recreation areas
- Recreation facilities (indoor);
- Recreation facilities (major);
- Recreation facilities (outdoor);
- Registered clubs

All other forms of development are prohibited.

### 3.5 Review of this plan

This document represents the initial Plan of Management undertaken by the Crown land manager and consultation was undertaken with the Temora Golf Club Limited in determining the values and management objectives of the Crown Reserve. It is considered appropriate to review this plan in five years from its acceptance by the Minister, or sooner should it be required.

### 3.6 Community consultation

A unique relationship exists between the Temora Golf Club Limited and the Temora Shire Council as Crown land manager in providing the community with suitable facilities for recreation and social interaction through the provisions of the golf club, its course and associated facilities. It was therefore appropriate for the initial consultation to have been undertaken with the Directors of the club in preparation of this plan of management.

The community at large will be offered the opportunity to provide comment and feedback on the completed draft plan before it is submitted to the Minister for acceptance. Specifically, Council will give public notice of a draft plan of management for a period of not less than 28 days and must specify that submissions can be made for a period of not less than 42 days from the commencement date of the public notice period. All documents referred to in the plan of management must be displayed and available for public access.



Additionally, under section 40A of the Local Government Act 1993, should a proposed plan of management (including one that amends another plan of management), have the effect of categorising or altering the categorisation of community land, a public hearing must be conducted. A public hearing however is not required for the initial draft Plan of Management unless the initial assigned category as Sportsground changes during the plan of management process.

#### 4. Development and use

##### 4.1 Overview

The land the subject of this Plan of Management is designated as a Crown Reserve for public recreation. Since the mid 1930's, it has been developed and utilised for playing of golf. The Temora Golf Club Limited has a lease in perpetuity from the Crown for the land upon which the golf clubhouse, tennis courts, carpark and ancillary workshop and storage buildings are constructed. These structures, together with the golf course and the operation of the golf club is reliant upon the ongoing viability of the Temora Golf Club as it is the major contributor of income for the maintenance and future development of all facilities.

The golf course comprises an 18-hole, par 71 layout with grass greens. To ensure the ongoing viability of these recreational facilities, the golf club management relies heavily on income from membership fees, casual player fees, social functions and events, sponsorships and grants funding.

Council's primary financial contribution to the golf club is by way of provision of water through the utilisation of treated effluent required for critical for course upkeep. Assistance with grant applications where possible is also provided.

##### 4.2 Condition of the land and structures on adoption of the plan

At the date of adoption of this plan, the course and golf club surrounds were generally drought affected with careful management of available treated effluent water being prioritised for watering greens and where possible fairways. The areas adjacent to fairways is supported by limited trees and vegetation and is generally affected by current drought conditions.

The entrance to the golf club from Golf Club Road is via a large, un-landscaped carpark. The clubhouse is in reasonable condition and is maintained by the club management as profits from revenue sources allow. Plans for improved furnishings and structural changes to clubhouse and other facilities to improve operational activities have been identified by club management and are reflected in the club's strategic plan.

The course fairways, greens and vegetation are generally reliant on natural rain water and supplemented by treated effluent from the Temora Sewage Treatment works. Any improvements to the course or vegetation is undertaken by the Golf Club and is limited by available funds for maintenance and improvement.

#### 4.3 Use of the land and structures at the date of adoption of the plan

The land is designated a utilisation area in accordance with the requirements and limitations imposed by an Environment Protection Licence No. 2523 issued by the NSW Environment Protection Authority. This licence was issued to Temora Shire Council for the Temora Sewage Treatment System in Teal St, Temora. The golf course land forms part of the discharge area for treated effluent pursuant to this licence which is a primary source of water for the golf course greens and fairways.

#### 4.4 Permitted use and future use

The Crown reserve has been developed as a golf course which is consistent with the purpose of its reservation for public recreation. It forms part of Temora Shire Council's recreational assets and membership of the golf club is open to the public. For safety reasons, the golf course area is fenced to keep native animals and stock from damaging the course or greens and to prevent injury to members of the public who may wander onto the course while golf is in play. The use of the reserve for the playing of golf requires the payment of a fee which is collected by the club to help cover the costs of maintenance and upkeep.

#### 4.5 Additional matters

The Reserve and its current use as a golf course enables the Temora Golf Club to organise and support the playing of golf for recreation purposes in Temora and district. While the course is required to support the operation of the Golf Club, Council would not consider permitted uses or development pursuant to this Plan of Management, unless in partnership with and to the benefit of the Golf Club and its members.

As the primary beneficiary of the golf course, Council relies on the Golf Club management to utilise the proceeds from the playing of golf to be used to maintain and improve the course. It has therefore not allocated funds in its current operational budget as this reserve benefits from financial support from the club. There are no current leases, licences or other estates requiring express authorisation under this Plan of Management.

As Crown land manager, Temora Shire Council recognises the support of the Temora Golf Club Limited management in maintaining and improving the golf course and will support the club's management to seek external funding sources or grants as and when required.

#### 4.6 Express Authorisation of leases, licences or other estates

At the time of adoption of this Plan of Management no lease, licence or other estate exists relating to Crown Reserve 66937. During the term of this Plan of Management Temora Shire Council may wish to grant a lease, licence or other estate to Temora Golf Club Limited or other appropriate organisation or golf professional for the purpose of carrying out the playing of golf on Reserve 66937, thereby ensuring the land is utilised most effectively to fulfil the core objective of the land categorisation. This Plan of Management serves to expressly authorise the granting of a lease and/or licence and/or other estate, if during the term of this

Plan of Management, the Crown land manager deems it necessary to facilitate the playing of golf or activities associated with the operation of a golf club, in accordance with the provisions of Local Government Act 1993 and the following management strategies.

Objectives	Means of achievement of objectives	Manner of assessment
Encourage, promote and facilitate recreational and social activities in the community centred around the sport of golf.	Grant leases, licences and/or managerial rights to Temora Golf Club Limited, other appropriate organisations, or suitably qualified professionals to enable orderly use of the golf course including management of cart hire, sale of golf equipment and clothing, food and drinks and provision of golf lessons.	Number of comments from nearby residents relating to any adverse impact on their living environment
Ensure such activities are managed having regard to any adverse impact on nearby residents.		Number of comments in relation to the quality and overall condition of the course.
Provide community facilities to the satisfaction of the community.	Ensuring the facilities ancillary to the recreational activities of the golf course cater to the needs of the community.	

## 5. POM administration and management

Temora Shire Council has categorised Reserve 66937 as Sportsground under the provisions section 36F of the Local Government Act 1993, details of which are discussed in section 2.4 of this Plan. While Council as the Crown land manager has responsibility for the administration and management of the Crown Reserve, in practice the land is managed and maintained by the active users being the Temora Golf Club Limited.

In consultation with the Golf Club management committee, the following objectives and performance targets were developed to reflect how Council proposes to assess its performance with respect to these objectives and performance targets. The Plan of Management will also be useful in support of applications for Government grants or other external funding opportunities, so that the community's support for future activities and development can be demonstrated and the objectives of this Plan of Management achieved.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Usage	Support increased usage through building, facility and service improvements	Development of a long term masterplan to guide future upgrades and improvements and seek grant funding to assist with delivery	Improvement in facilities attracts increased patronage, events and membership
	Allow special events on the course to promote the playing of golf or other compatible recreational activities.	Council approval as required under Council's plans, policies and guidelines.	Increase in golf club patronage, number of events or memberships.  Number of comments about social events
	Allow development of landscaped areas, shade/shelter structures, pergolas, outdoor furniture etc for golf users and/or suitable for social events, weddings etc in designated areas	Appropriate design, location and erection of structures  Council approval	Number of comments about the effectiveness of the structures in all weather conditions  Increase in patronage and hire fees.
	Allow buildings and carparking ancillary to the operation of the golf course and complementary to the golf club masterplan.	Council approval	Number of comments in relation to the provision of additional social and recreational facilities.
	Allow the playing of live or recorded music for social events.	Council approval	Number of complaints about noise.
	Allow for lighting to enable safe pedestrian movement at night if required.	Council approval	Number of complaints about safety incidents.
	Allow temporary structures to be erected as required for golf events, social functions and the like	Council approval  Appropriate siting in accordance with Council policies & regulations	Number of comments on temporary structures.



Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
	Investigate the provision of onsite tourist accommodation, including cabins.	Develop a business case to seek funding assistance  Council approval  Appropriate siting in accordance with Council policies & regulations	Investigation complete. Business case developed.
	Ensure weather conditions are appropriate for use of the golf course	Reduce the use of, or cancel events where necessary	Number of incidents of damage due to inappropriate use during extreme weather conditions
Access	Allow entry to members and visitors for the playing of golf and associated activities.	Promote the playing of golf by residents to improve social inclusion and health & wellbeing.  Support golf club events to increase tourism/visitation to Temora.	Increase in numbers of golf club members.  Growth in club event participation or visitation numbers from non-residents.
	Maximise user safety and prevent conflicts.	Use of regulatory signs where required.	Number of reported incidents of pedestrian conflicts.
	Allow for entry of authorised vehicles for maintenance, emergency services and patrols.	Use of traffic control devices, safety signage, bollards etc.	Reports of incidents of illegal or unauthorised vehicular entry.
Environment	Prohibit rubbish dumping and littering.	Regulatory signage at appropriate locations.	Number of incidents of illegal dumping.
	Allow watering systems to optimise water usage, minimise maintenance and enable appropriate vegetative growth	Design, install and operate an appropriate system.	Compliance with water restrictions.
	Allow the use of treated effluent to irrigate the golf course and greens.	Use of regulatory signage. Water quality monitoring	Number of comments about water quality. Number of incidents of non-compliance with EPA licence.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
	Allow artificial water features for landscaping purposes.	Council approval	Number of comments about course beautification.
	Maintain watercourses and run-off in accordance with Council adopted guidelines.	Council approval.	Number of incidents of non-compliance with Council adopted guidelines for stormwater and runoff.
	Allow installation of all services required to maintain a golf course.	Approval by appropriate Statutory Authorities	Public utilities are adequately located, identified and serviced.
Landscaping	Complement the character of existing plantings and where appropriate, enhance the course to be consistent with its natural vegetation.	Augment existing plantings with suitable exotic species where appropriate or local native species, as shade protection for user comfort or visual impact.	Number of comments about course layout and aesthetics.  Number of reported incidents contrary to Council's tree preservation order.
	Allow use of suitable species, use of landscape materials, mulching, edging and minor earthworks etc to maintain and improve the golf course.	Use of suitable organic mulches, mounding in landscape design where appropriate and earthworks carried out in accordance with Council policies and specifications.	Number of comments about course layout and aesthetics.
	Minimise weed infestation.	Appropriate control methods in accordance with Council policies and specifications.	Number of reported incidents of weed infestation.
Lighting	Allow lighting for security, architectural or landscaped features, if required.	Appropriate design and installation of light facilities.	Number of problems related to inadequate lighting.
	Allow lighting for special events, social functions, golf driving range, putting practice etc	Council approval	Number of complaints from adjoining neighbours.
	Prevent excessive lighting impacts on adjoining land owners.		

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Public Address System	Allow the use of PA systems as appropriate	Council approval  POEO (Noise Control) Regulation 2017.	Number of comments from surrounding residents relating to inappropriate use of PA systems.
Signage	Allow suitable information, regulatory, identification, interpretive and directional signage  Allow advertising signage when and where appropriate	Appropriate design and siting of signage in accordance with Council's DCP  Council approval	Number of complaints about signage.  Number of user comments.
Alcohol (consumption or possession)	Implement controls to prohibit the consumption and/or possession of alcohol, except within designated or leased concession areas.	Use of regulatory signs and enforcement.  Council approval	Number of complaints and investigations.
Animals: Native Fauna	Protection of native and endangered species and their habitats and control of introduced species in accordance with relevant legislation.	Use of perimeter fencing.  Use of regulatory signs.	Number of complaints about damage from animal presence.
Domestic & stock	Prohibit the entry of horses, dogs, cats etc except in designated areas. Impound all animals that are not under the control of owner/handler.	Use of regulatory signs.	Complaints about dogs, attacks and waste.  Number of ordinance inspections.
Feral	Removal or cull of feral animals in breeding numbers	Pest Management	Complaints about feral animal numbers.

**3.3 DRAFT TEMORA AGRICULTURAL INNOVATION CENTRE PLAN OF MANAGEMENT****File Number:** REP21/213**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Draft TAIC Plan of Management**REPORT**

At the February Council Meeting, Councillors noted that three standalone Draft Plans of Management have been prepared in response to Council's requirements under the Crown Land Management Act 2016.

The Draft Temora Agricultural Innovation Centre Crown Reserve Plan of Management has been prepared for the initial consideration of Council. The draft plan has also been referred on a preliminary basis to the Temora Agricultural Innovation Centre Management Committee for their consideration.

The draft plan must be placed on public exhibition for a period of 28 days.

The final version of this plan must be adopted by Council by 30 June 2021.

**COMMITTEE RESOLUTION 22/2021**

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It was resolved that the Committee recommend that Council:

1. Place the Draft Lake Centenary Crown Reserve Plan of Management on public exhibition
2. Refer the draft plan to the Temora Agricultural Innovation Centre Management Committee for their consideration and
3. Receive a future report on the outcome of the public exhibition.

**CARRIED**

***Report by Claire Golder***

## TEMORA SHIRE COUNCIL



## TEMORA AGRICULTURAL INNOVATION CENTRE (TAIC) CROWN RESERVE PLAN OF MANAGEMENT

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**Plan of Management for Crown Reserve No. 47731,**

**Being a reserve for General Community Use – Experimental Farm**

**Lots 1, 10 Section A DP 7293, Lots 1213-1214 DP 45494, Lots 1062–1063, 1067,  
1069-1075, 1087-1088 DP 750587, Lot 7001 DP 94428, Lots 132-133 DP 750621**

**476 Goldfields Way, Temora NSW.**

**Adopted by Council on.....**

## 1. Introduction

### 1.1 About TAIC

Temora Agricultural Innovation Centre (TAIC) is an agricultural research farm, delivering agricultural innovation for the benefit of local farmers, the Temora Shire community and the wider Riverina region. In 2010 the Temora Shire Council (TSC) became Trustee of the former Temora Agricultural Research and Advisory Station. The Station has operated as a research facility since 1912. The property is a Crown Reserve, with the gazetted purpose of the Reserve being 'Experimental Farm'.

In 2011 TSC renamed the property the Temora Agricultural Innovation Centre (TAIC) and entered into an agreement with FarmLink Research Limited (FarmLink) to manage the property as a commercial mixed farm and research facility.

FarmLink is member-based, not for profit farming systems group, that services 12 local government areas in southern NSW. FarmLink has approximately 320 member organisations (700 registered members) across the farming, agri-business and research sectors. In addition to managing the TAIC, FarmLink undertakes independent research, project manages research for external organisations and delivers extension services.

TAIC is a 647 hectare research farm with soils and rainfall typical of the major crop and pasture growing areas of southern NSW. For almost 100 years, prior to 2010, it was operated by the NSW Department of Primary Industries. With the transition to commercial agricultural research, over Government led research, the centre was at risk of being closed. In response to the significant concern by their local community, Temora Shire Council was swift to take up an offer for the centre to fall under Council ownership. This decision was made in order to retain the role of TAIC as a thriving hub of agricultural research and development. It is managed on Council's behalf by FarmLink, a not for profit farmer group. The partnership of Council with FarmLink has allowed for the continuation of agricultural research in Temora Shire and employs five full time skilled professionals.

Delivering locally relevant innovation and research significantly increases the knowledge of local farmers and farm services professionals to deliver increased crop, pasture and livestock yields, which in turn benefits the local economy. There are now 17 private and public organisations conducting research, development and extension at the TAIC, specialising in the integration of advances in cropping, livestock and/or mixed farming into the farming systems of Southern NSW. TAIC is a unique resource being a fully operational commercial mixed farm, typical of Southern NSW, hosting field based crop, pasture and livestock research; with facilities to host major events, workshops and seminars; managed by a not for profit farming group focussed exclusively on the long term productivity and profitability of Temora Shire and regions farms and farmers.

### 1.2 Agriculture in Temora Shire

Agriculture is the main land use and economic activity in Temora Shire. Approximately 93% (2601.77 km<sup>2</sup>) of the Shire is farmland. The Shire has 202 farming businesses, of which 95.5% are involved in cropping, sheep and/or livestock production. There are also 132 agri-businesses. The farming sector is the Shire's largest ratepayer providing 49.8% (\$1.855M) of the Shire's rate revenue.

Temora Shire's land and climate supports diverse agricultural production, with the Shire being a major producer of wheat and other cereal crops, canola and sheep (for both meat and wool). Other



agricultural activities include cattle production, piggeries, bee keeping, and egg production. Temora Shire is strategically located between Sydney and Melbourne and benefits from connections to the national freight network. Agricultural activities support a diverse range of agri-businesses including agronomy and advisory services, grain and wool storage and brokerage, agricultural equipment supplies and servicing, chemical and fertilizer supplies and transport. The major rural supply companies and agricultural machinery suppliers each have outlets in the Shire.

Agriculture is the Shire's main economic driver and employer<sup>1</sup>. In 2016, broadacre cropping and livestock production (sheep, beef and dairy cattle) accounted for 20% of local employment (470 job out of 533 in the Agriculture – Forestry – Fisheries sector) and 21% of local output and 17.9% of value-add. From 2011 to 2016, there was a net increase of 293 jobs in Temora Shire (14.2%) with 35.5% of these jobs (104) being in agriculture (24.2% increase in jobs in the agricultural sector).

### 1.3 Council objectives

The TAIC is constructed upon Crown Reserve No. 47731, a reserve for General Community Use for the purpose of an Experimental Farm, gazetted on 24 April 1912. In accordance with the Crown Land Management Act 2016, Temora Shire Council has been appointed the Crown Land Manager and is required by this legislation to adopt a plan of management, using the framework for community land under the Local Government Act 1993.

The purpose of this Plan of Management is to meet the statutory requirements of the Crown Land Management Act 2016 that protects the current and future use of the Crown Reserve to ensure it continues to be used and developed consistent with its original reservation purpose of General Community Use – Experimental Farm and to develop a framework for the future management, use and development in consultation with the community.

Through a recent business review process, Council has confirmed that the TAIC contributes towards the economic prosperity of the regions' farmers, supporting the Shire's most important industry and generating economic benefit through business and educational tourism, as well as generating local employment opportunities. Temora Shire Council provides an annual contribution towards the ongoing operations and enhancement of the TAIC, in accordance with a signed management agreement, in order to support agricultural research, development and extension. The support of Council responds to the strategic objectives included within the Temora Shire Community Strategic Plan 2013, specifically,

- 3.5 Strengthen the Temora Shire economy
- 3.6 Support Tourism, acknowledging the value it brings to the Temora Shire economy
- 6.1 Maintenance of infrastructure to support agriculture
- 6.2 Optimise the opportunities to develop Agricultural industry
- 6.3 Commitment to the support of Agriculture in Temora Shire

The main purpose of this Plan of Management is to provide the community and other stakeholders with a set of management guidelines and permissible uses for the TAIC that is consistent with its reservation for General Community Use – Experimental Farm, meets the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993 and is consistent with Temora Shire Council's Local Environmental Plan 2010.

<sup>1</sup> Information in this paragraph is taken from RDA Riverina: Temora Shire Profile

#### 1.4 Land to which this plan applies

This Plan of Management applies specifically to Crown Reserve No. 47731 for General Community Use – Experimental Farm, known as the TAIC, 476 Goldfields Way, Temora NSW. consisting of Lots 1, 10 Section A DP 7293, Lots 1213-1214 DP 45494, Lots 1062–1063, 1067, 1069-1075, 1087-1088 DP 750587, Lot 7001 DP 94428, Lots 132-133 DP 750621

These parcels of land total approximately 595.1 hectares (excluding Lake Centenary, which is covered by a separate Plan of Management) and bounded by Goldenfields Way, to the west, Research Station Road to the north, Trungley Hall Road to the east, and Rose Street (unformed road and adjoining privately owned land to the south, as shown by Figures 1 and 2, edged heavy black. The site is approximately 2.5 kilometres north of Temora town centre. The land is located in the Temora Shire Council Local Government Area in New South Wales and within the State electorate of Cootamundra. The land is zoned RU1 Primary Production under the Temora Local Environmental Plan 2010.

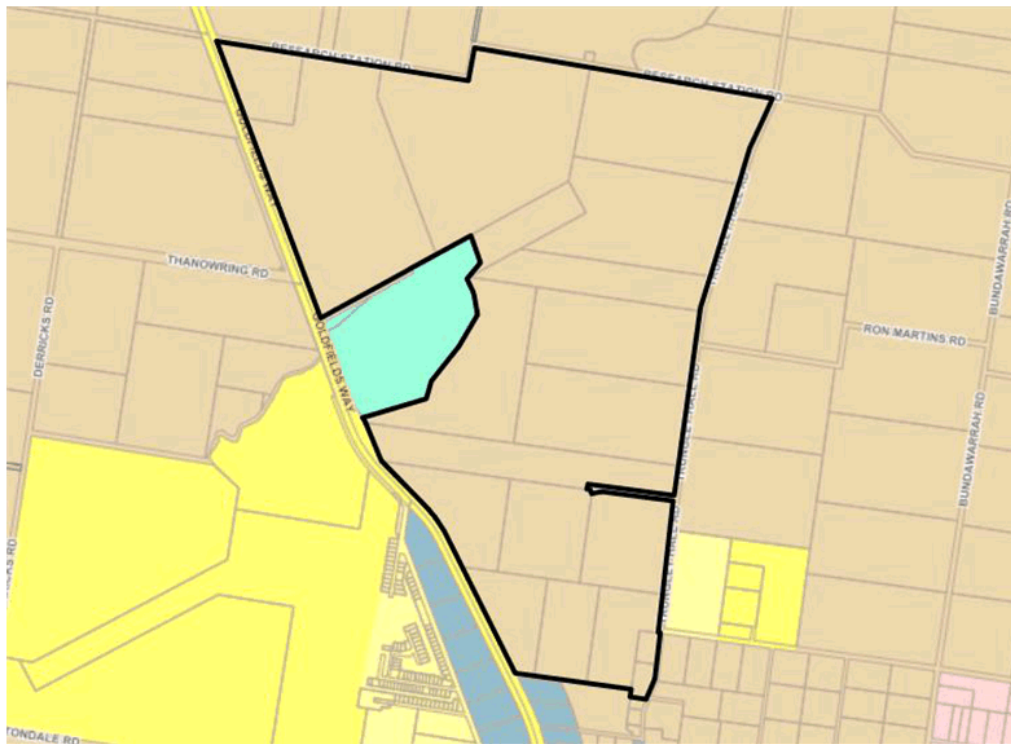


Figure 1: Zoning map of the Temora Agricultural Innovation Centre

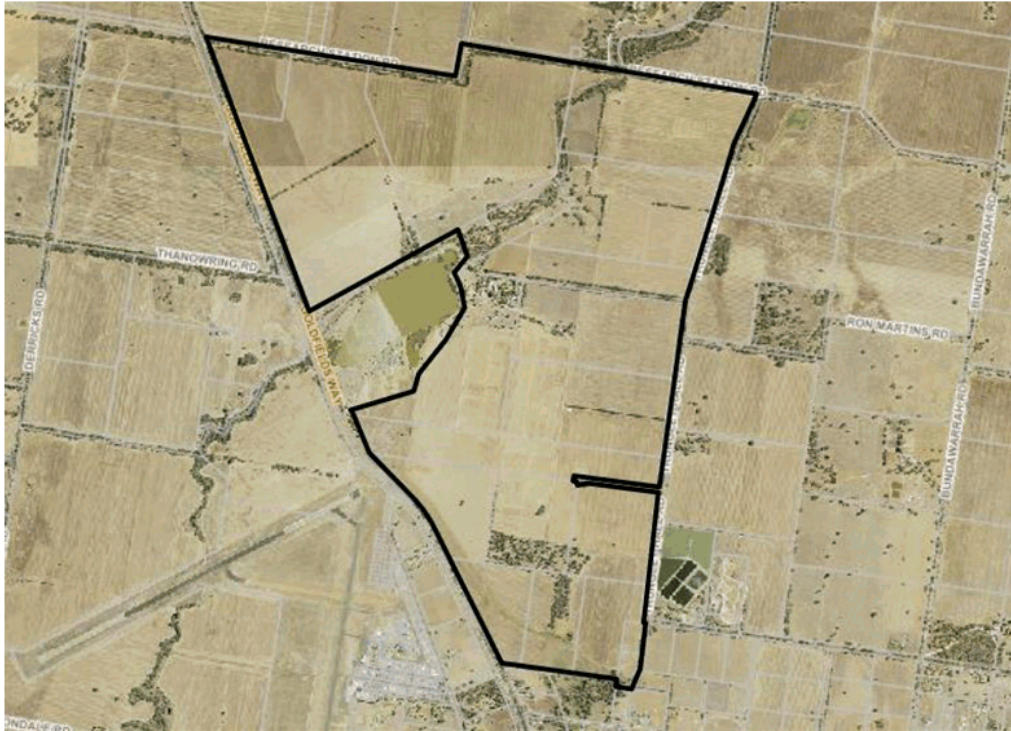


Figure 2: Aerial image of the Temora Agricultural Innovation Centre

### 1.5 Owner of the land

The land is owned by the Crown and is managed by Temora Shire Council as Crown Land Manager under the Crown Land Management Act 2016.

### 1.6 Categorisation of the reserve

In accordance with the Crown Land Management Act 2016, Temora Shire Council was required to categorise Crown Reserve No. 47731, known as the Temora Agricultural Innovation Centre as if it were community land under the Local Government Act 1993. Council adopted the category of General Community Use being the most closely aligned category to the original reserve purpose and reflecting the current development and use of the park for an experimental farm. The category of General Community Use applies to the whole of Crown Reserve No. 47731.

## 2. Relevant legislation, policies and procedures

### 2.1 Local Government Act 1993

The Local Government Act 1993 requires that community land be categorised as; natural area, park, sportsground, area of cultural significance, or general community use.

In developing this Plan of Management, Temora Shire Council as the Crown Land Manager, is required under the Crown Land Management Act 2016, to consider the categorisation of the land in

accordance with the Local Government Act 1993. The category chosen that best reflected the initial reservation purpose of the land, the current use of the reserve and community expectations was General Community Use. The guidelines for this category are:

Land that may be made available for use for any purpose for which community land may be used, whether by the public at large or by specific sections of the public.

Under the legislation, the core objectives for management of community land categorised as a General Community Use are:

- to promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:

- in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public.
- in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

## 2.2 Crown Land Management Act 2016

The Local Government Act 1993 (the Act) requires a Plan of Management to be prepared for all public land that is classified as 'community' land under that Act.

A Plan of Management (PoM) is an important management tool, which is developed by council in consultation with the community. A PoM outlines the land's features, and clarifies how Council will manage, use or develop the land in the future. A PoM provides a transparent and co-ordinated approach to public land management.

Community land may include a wide variety of properties, ranging from small recreation reserves to iconic parks, and in some instances buildings.

Community land supports important aspects of community life, and is valued and appreciated by residents, workers, and visitors to the Temora Shire Local Government Area.

A PoM can be prepared for more than one parcel of land (Generic or Geographic) or for a single property (Significant or Specific).

The purpose of this Plan of Management is to address the relevant statutory requirement of the Crown Land Management Act 2016. The principles of Crown land management are:

- a) that environmental protection principles be observed in relation to the management and administration of Crown land, and
- b) that the natural resources of Crown land (including water, soil, flora, fauna and scenic quality) be conserved wherever possible, and
- c) that public use and enjoyment of appropriate Crown land be encouraged, and
- d) that, where appropriate, multiple use of Crown land be encouraged, and
- e) that, where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained in perpetuity, and
- f) that Crown land be occupied, used, sold, leased, licenses or otherwise dealt with in the best interest of the State consistent with the above principles.



With the above principles in mind, this Plan of Management aims to establish the objectives and performance targets for the TAIC while promoting its active land management and use in accordance with the purpose of its reservation as General Community Use – Experimental Farm.

### 2.3 Native Title Act 1993 (Commonwealth).

Native title is considered to be extinguished due to community purpose lease and completion of public works prior to 23 December 1996.

### 2.4 Other relevant legislation and statutory controls

In addition to the Crown Land Management Act 2016 and the Local Government Act 1993, the management and use of the TAIC must comply with all applicable planning controls under the Environmental Planning and Assessment Act 1979. Future development that may be approved by the Crown Land Manager under this Plan of Management will be subject to the Temora Local Environmental Plan (LEP) 2010 and the Temora Shire Development Control Plan 2012 and any relevant environmental planning instruments and planning policies that may in future apply to the land.

The TAIC is subject to the provision of the Temora Local Environmental Plan 2010 and is zoned RU1 Primary Production.

The objectives of the RU1 Primary Production zone area are as follows:

- To encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- To encourage diversity in primary industry enterprises and systems appropriate for the area.
- To minimise the fragmentation and alienation of resource lands.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.
- To minimise the degradation of natural scenery and rural landscapes.
- To encourage the conservation and efficient use and of water.
- To protect, enhance and conserve the natural environment, including native vegetation, wetlands and other natural features that provide wildlife habitat, protect flora and fauna, provide scenic amenity and that may prevent or mitigate land degradation.
- To encourage the provision of tourist accommodation in association with agricultural activities.

### 2.5 Review of this plan

This document represents the initial Plan of Management for the TAIC undertaken by the Crown Land Manager and community consultation was undertaken in 2020 to determine the values and management objectives of the Crown Reserve. As the community consultation has only recently been completed, it is considered appropriate to review this plan in five years from its acceptance by the Minister, or sooner should it be required.

## 2.6 Community consultation

Under section 38 of the Local Government Act 1993 councils are required to undertake community consultation in the preparation of plans of management, providing the community with opportunities to determine the values and issues detailed in a plan and to further encourage comment and feedback on the completed draft document before it is submitted to the Minister for acceptance. Specifically, councils must give public notice of a draft plan of management for a period of not less than 28 days and must specify that submissions can be made for a period of not less than 42 days from the commencement date of the public notice period. All documents referred to in the plan of management must be displayed and available for public access.

Additionally, under section 40A of the Local Government Act 1993, should a proposed plan of management (including one that amends another plan of management), have the effect of categorising or altering the categorisation of community land, a public hearing must be conducted. A public hearing however is not required for the initial draft Plan of Management unless the initial assigned category as Park changes during the plan of management process.

In accordance with Temora Shire Council's Community Engagement Strategy and Policy (2016), to ensure effective community engagement in the development of this initial Plan of Management the following process was adopted:

Review of TAIC operations by an independent consultant to develop a discussion paper  
Consultation conducted as part of the discussion paper with relevant stakeholders, including

- Temora Shire Council
- TAIC Management Committee (Section 355 Committee of Council)
- FarmLink
- Temora Agricultural Bureau
- Farming community – Temora Shire and surrounding region. The consultation included both FarmLink members and non-members
- Riverina Local Land Services (LLS)
- Mirrool Land Care group
- Agronomists and other agricultural advisors
- Agri businesses, including machinery and rural suppliers, and educators
- Commercial companies undertaking research at the TAIC
- Research and development organisations: CSIRO, Charles Sturt University (CSU), Grain Research and Development Corporation (GRDC)
- Government Agencies: Federal Department of Agriculture and Water Resources, Bureau of Meteorology, NSW Department of Primary Industries, Department of Premier and Cabinet, and Regional Development Australia, Riverina.
- Birchup Cropping Group
- Temora Business Enterprise Group
- Local accommodation and food and beverage operators
- Local schools

Consultation and discussions with Councillors, Council staff and Farmlink representatives regarding a range of strategic and operational matters

## 2.7 Value to the community

The consultation process outlined above provided the community with the opportunity to contribute to the development of this Plan of Management. The most recent Resident Satisfaction Survey in 2016 rated the TAIC 3.66 out of 5, which is a good result although at the time there was some confusion from the community about the location and role of this facility and questions about Council's involvement in this facility. Since this time there has been far greater awareness of the TAIC through promotion of the facilities and services by both Council and Farmlink through open days, events, school partnerships and media promotion.

## 3. Development and use

### 3.1 Overview

The TAIC farmland and facilities provide a wide range of opportunities for the community, particularly for the district's farmers and supporting businesses. Temora Shire Council recognises the value to the community of these facilities and provides resources in its annual operating budget to maintain existing improvements to a high standard, while continuing to make capital improvements, usually with financial assistance from other sources and in partnership with Farmlink.

The TAIC has an area of 647 hectares. At the time of transfer (2010), the property was in poor condition. Most of the property's buildings and infrastructure was 60 to 100 years old. The continuous use of full tillage practices to prepare the cropping paddocks and trial sites had resulted in poor soil health and weeds were a major issue.

Over the past 9 years, FarmLink has, through changed management practices, significantly improved the quality of the farming land, with the property now considered comparable to well-managed mixed farms throughout the district. Grant funding has enabled buildings and other infrastructure on the site to be upgraded and new facilities (100ML dam and irrigation system, and the Trellé Exhibition Shed) to be developed.

The property is managed as a mixed commercial farming enterprise and research facility for both plot and paddock trials. The commercial farming activities are designed to remediate land following trials and to prepare it for the next set of trials. The farm works on a 3-year rotational cycle, with approximately a third of the land under trials and the remainder available for farming. Around 330 hectares per annum (pa) is used for cropping with the main crops being wheat, barley and canola. The property is too small to be a viable commercial farm.

FarmLink uses part of the site to undertake research on behalf of its members. The remaining research land is rented out to external organisations, with these organisations including the CSIRO, Charles Sturt University, NSW Department of Primary Industries and a range of commercial plant breeding, ag-research, agronomy and agricultural chemical companies. FarmLink, is in the process of transitioning the property to a 'smart farm'.

Other activities held on the site include extension activities conducted by FarmLink and other organisations, machinery demonstrations and training schools, rural support services (eg financial, mental health), social and corporate functions and school programs.

There are currently 16 people employed at the Centre, most of whom relocated with their families to Temora.

### 3.2 Condition of the land and structures on adoption of the plan

At the date of adoption of this plan, the TAIC and its improvements and facilities are maintained to a high standard. Recent improvements to the site include the 100ML irrigation dam, to provide year round water security, and the Treflé Exhibition Shed. The site also features recently refurbished office and administration building, amenities, meeting space and machinery and storage sheds.

Facilities include:

Administration office buildings – occupied by FarmLink and Local Land Services.

Treflé Exhibition Shed – large exhibition space suitable for displaying and demonstrating machinery, with the Shed having a commercial kitchen and mezzanine level with a fully-equipped meeting room (seats around 50-60 theatre style). The Shed is the only facility of this kind within the Region. It can sit around 400 banquet style.

Several historic farm sheds that can be used for meetings (up to 120 theatre style) and small functions.

Office space and workshop – which is leased to Precision Agriculture.

A fully equipped seed cleaning facility which is not in use.

Cold store.

Workshops and storage areas, including silos.

Equipment washing bay.

Trial cages and plots.

Three older style houses two of which are leased out by Council and the third used to accommodate the Lake Centenary caretaker.

100 ML dam and irrigation system. The dam uses wastewater from the Temora Sewage Treatment Plant.

### 3.3 Use of the land and structures at the date of adoption of the plan

Working in partnership with Temora Shire Council, FarmLink will manage facilities at the Temora Agricultural Innovation Centre as a commercial agricultural research facility and in doing so will pursue opportunities for agricultural research, extension, machinery demonstration and training, and education opportunities for primary and secondary school students. FarmLink will undertake commercial farming, facilities hire for agricultural purposes including irrigated land, research and development as well as extension activities that engage the agricultural industry and create economic and social benefits for Temora Shire and beyond.

### 3.4 Permitted use and future use

Temora Shire Council as Crown Land Manager for TAIC is satisfied that after extensive consultation and feedback from the community, the current uses, buildings and



improvements are consistent with the core objectives for General Community Use under the Local Government Act 1993 and does not propose to make any changes unless required by law or for safety reasons.

In line with community expectations and Council's strategic community plan future improvements to existing facilities or development of additional facilities are proposed and are set out below. By identifying future permitted uses or activities at TAIC and its facilities, it in no way implies that Council will have resources available, unless otherwise stated, during the term of this Plan of Management.

### 3.5 Future activities expressly authorised by this plan

Activities expressly authorised by this plan subject to compliance with sections 45, 46 and 47 of the Local Government Act 1993 are:

- i. Lease, licence of hire of the site for any purpose with the consent of Council;
- ii. Granting of easement with the consent of Council;
- iii. All necessary fire control exercises carried out by Council or its agents are authorised, such as fire hazard reduction, construction of fire trails or firebreaks etc
- iv. Construction and dedication of public roads;
- v. Construction of buildings and facilities as approved by Council.

### 3.6 Management Committee

The facilities are governed through a Section 355 Committee of Council, known as the TAIC Partnership Committee, comprising Council delegates and Farmlink representatives.

This Committee is responsible for:

- Agreeing the scheduled maintenance priorities (short, medium and long term) as well as reprioritising when emergency works arise
- Agree the community engagement plan including partnership signage
- Agree maintenance plan for shared assets including the waterways and shared zone
- Progress economic development initiatives and opportunities
- Initiate lobbying and funding opportunities
- Ensure compliance to funding agreements set by State Government
- Ensure compliance to agreed uses of TAIC facilities

Meetings are convened a minimum of twice per year (March and September)

## 4. Strategic Assessment

The following assessment of TAIC summarises the main issues that were considered in the preparing this Plan of Management.

### Benefits and Opportunities

- The economic activity generated by the TAIC includes:
  - increased employment – with 16 jobs at the TAIC (with estimated wages bill of \$1.53M), supporting a further 10-11 jobs within Temora Shire.
  - estimated \$2M pa in TAIC / FarmLink expenditure within the Shire.
  - attraction of around \$1.5M pa in project and grant funding and sponsorship from sources external to Temora Shire.
  - increased visitation with an estimated additional 2,328 day and 218 overnight visitors to Temora Shire, injecting around \$200,000 pa into the Shire economy and supporting 1.5 local jobs.
- The value of TAICs contribution to agricultural research. The value is estimated through the improved quality and accessibility of the trials held at TAIC compared to farm-based trials.
- Reputation benefit for Temora Shire – with the TAIC – FarmLink arrangement raising the awareness and profile of the Shire and enhancing its reputation. The Shire, Council and FarmLink are perceived as progressive and innovative, with the Shire now recognised as a key location for agricultural research, development and extension.
- Substantial increase in money flowing into the Shire as a result of the purchasing of local goods and services by the organisations based at the TAIC; staff and their families relocating to the Shire increasing the demand for local goods and services; increased visitation to the Shire; and grant funded research and capital investments at the TAIC.
- The TAIC-FarmLink arrangement is delivering a range of non-quantifiable environmental and social benefits for the Temora Shire community and broader region. These benefits include:
- Environmental:
  - Water reuse – the capture and use of wastewater from the Temora Sewage Treatment Plant
  - Soil health improvements.
  - Changes in farming practices to increase water-use and nitrogen-use efficiencies and reduce chemical impacts.
- Over time, these environmental benefits will improve the condition and performance of the TAIC and other farming properties that adopt the research findings.
- Social:
- The social benefits can be broadly grouped into:
  - Access to / exposure at the TAIC: the property provides Temora with quality exhibition, function and meeting facilities in an attractive setting. These facilities are being used by a range of agricultural groups, agri businesses, catering businesses, community and sporting groups and local schools. Exposure at the TAIC has generated additional business in the surrounding region for Temora's agri-businesses and catering companies.

- Increased social interaction both on-site through events and activities, and within the broader community with the influx of visitors and as well as people moving to Temora to take up positions at the TAIC.
- Capacity building – including upskilling farmers and agri-businesses; relocatees establishing new businesses in the Shire; developing the next generation of farmers through involvement with schools and tertiary students; and the upskilling of FarmLink administration staff in venue and event management.

### **Risk Management**

There are some risks associated with Council being the Crown Land Manager of this site, due to the unique usage of the site. These risks include:

- Farming risks, including drought and severe weather events, outbreak of disease and fluctuating demand and commodity prices
- Change in operating arrangements which increases farm operating costs
- Loss of rental income if tenants leave
- Loss of trial revenue resulting from a reduction in grant revenue and/or the corporate sector choosing not to use the TAIC
- Changes to Farmlink's direction and/or business model

Temora Shire Council makes a financial contribution towards the operating costs of TAIC, supported on the basis of the wider benefits of having an agricultural research facility located within Temora Shire. The level of contribution and basis has recently been reviewed by Council and a new agreement has been signed between Council and Farmlink to provide ongoing certainty to both members of the partnership.

## **5. POM administration and management**

Temora Shire Council has categorised the TAIC as General Community Use under the provisions section 36G of the Local Government Act 1993, details of which are discussed in section 2.1 of this Plan. While Council as the Crown Land Manager has ultimate responsibility for the administration and management of the Crown Reserve, day to day operations are managed by Farmlink, as well as delivery of longer term goals identified through the TAIC Partnership Committee.

As a result of consultation with Farmlink, the objectives and performance targets were developed together with manner in which Council proposes to assess its performance with respect to these objectives and performance targets, as identified within the agreement. The Plan of Management will support applications for Government grants or other funding opportunities that might present in future, so that the community's support for future activities and development can be demonstrated through this Plan of Management.



**3.4 ARIAH PARK ADVISORY COMMITTEE - LANDFILL FUND****File Number:** REP21/238**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Ariah Park Advisory Committee - Landfill Fund**REPORT**

Council some months ago forwarded correspondence to Ariah Park Advisory Committee seeking the Committees comments to which local Committees would receive funding through the Ariah Park Landfill Fund.

The Committee has now responded and suggesting the below be funded.

Ariah Park Peppers - \$1,500.00

Ariah Park tree Committee - \$750.00

Ariah Park Swimming Pool - \$1,500.00

Council is now required to consider the advice and if they are satisfied with the suggested breakup of funds.

Cr Nigel Judd declared a pecuniary interest in relation to item REP21/238, due to being a Committee member of the Peppers Ariah Park.

Cr Nigel Judd left the meeting at 2:17PM and took no further part in the discussion.

**COMMITTEE RESOLUTION 23/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

It was resolved that the Committee recommend to Council that funds be distributed from the Ariah Park Landfill Fund to the Ariah Park Peppers -\$1,500.00, Ariah Park Tree Committee - \$750.00, and the Ariah Park Swimming Pool - \$1,500.00.

**CARRIED**

Cr Nigel Judd returned to the meeting at 2:19PM.

## ARIAH PARK ADVISORY COMMITTEE

*A Section 355 Committee of Temora Shire Council*

**Chairman**

*Mr Tim Sanders*

0459 272 454

*timgrcel@netspace.net.au*

**Secretary**

*Mr Rowan Bromfield*

0427 809 365

*rbromfield@deltaag.com.au*

*29th January 2021*

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
105 Loftus Street  
Temora NSW 2666

**Re: Arianh Park Landfill Fund**

Dear Gary,

At our last meeting on the 25<sup>th</sup> January we discussed the allocation of funding for the Arianh Park Landfill Funds.

The committee would like to recommend the funding be allocated as follows –

- Arianh Park Peppers - \$1500 towards landscaping works around two new units
- Arianh Park Tree Committee – Purchase of new Petrol Waterpump for tree watering trailer- approx. \$750
- Arianh Park Swimming Pool - \$1500 towards ongoing maintenance works.

Kind Regards

*Rowan Bromfield*

Rowan Bromfield  
Secretary  
Arianh Park Advisory Committee

**3.5 S355 COMMITTEE RESTRUCTURE****File Number:** REP21/263**Author:** Executive Assistant**Authoriser:** General Manager

**Attachments:**

1. Terms of Reference - A1 - Access and Equity Committee
2. Terms of Reference - A2 - Aerodrome Users Committee
3. Terms of Reference - A3 - Arianah Park Advisory Committee
4. Terms of Reference - A4 - Bundawarra Centre Management Committee
5. Terms of Reference - A5 - Heritage Committee
6. Terms of Reference - A6 - Pinnacle Management Committee
7. Terms of Reference - A7 - Sister City Committee
8. Terms of Reference - A8 - Temora Agriculture Innovation Centre Partnership
9. Terms of Reference - A9 - Temora Youth Team Committee
10. Terms of Reference - A10 - Temora Town Hall Theatre Committee
11. Terms of Reference - C1 - Arianah Park Pool Committee
12. Terms of Reference - C2 - Friends of Temora Shire Cemeteries Committee
13. Terms of Reference - C3 - Imagine Temora Committee
14. Terms of Reference - C4 - Lake Centenary Management Committee
15. Terms of Reference - C5 - Mary Gilmore Festival Committee
16. Terms of Reference - C6 - Springdale Community Committee
17. Terms of Reference - C7 - Temora Shire Australia Day Committee
18. Terms of Reference - C8 - Temora & District Sports Council Committee
19. Terms of Reference - C9 - Fight the Fruit Fly Committee
20. Terms of Reference - C10 - Temora Women's Network Committee

**REPORT**

The proposed restructure of S355 Committees of Council has now been completed and provided to Council for endorsement. This process has been delayed for a substantial period due to the limitations on meetings imposed due to Covid. Accordingly, the proposal provided is intended to commence from 1 July 2021.

The new process is being implemented to give clear guidance to the Committees on the expectations of Council. The requirements have stemmed from the potential risk exposure in the operations of these committees due to governance issues and insurance concerns. Recapping, the main changes are:

- Development of an underlying premise for the establishment of a S355 Committee based on a gateway process
- Establishment of two separate categories of S355 Committees
- Development of delegations and objectives for each committee
- Provision of a new guidebook for S355 committees including scheduling of training

At the commencement of the process, there were 24 S355 Committees in operation. At the completion of this process, this number has been reduced to 20 Committees. The committees that have been removed are:

1. Temora Business Enterprise Group (TBEG)
2. Film Club
3. Temora's Own Arts and Crafts (TOAC)

## 4. Promotion and Visitation Committee (PVC)

The following actions have been taken in relation to these organisations.

1. TBEG – Staff have met with the executive and advised them of the decision of Council and the reasoning behind the decision. TBEG are to be incorporated and will operate separate to Council. Due to the financial commitment of Council, this organisation will continue to work closely in relation to the business community.
2. The Film Club is to be incorporated as part of the Town Hall Theatre Committee.
3. TOAC – Staff have met with the executive and advised them of the decision of Council and the reasoning behind the decision. TOAC are in the process of incorporating, with the assistance of Council. Council will continue to assist the organisation with financial arrangements.
4. PVC - The Council had resolved to wind up this committee prior to this process.

Additionally, there were a number of Committees that were suggested to be wound up however circumstances have changed and it is now recommended that the S355 Committee status be maintained. These are:

- a. Lake Centenary Management Committee (LCMC). LCMC were problematic due to the past practice of running water ski events and poor governance. The committee have agreed that any events in the future will be run under the Water Ski Federation and the governance issues are to be addressed. Activities such 'come and try' events have been agreed to by the insurers providing it is for bona fide promotion of the lake usage.
- b. Imagine Temora. Following discussions with our insurers, it was agreed that the activities of the committee would be acceptable subject to tightening of the governance processes attached to the organisation. This will be subject to further discussion prior to the committee continuing operation.
- c. Mary Gilmore Festival Committee. This committee was the subject of lengthy discussions with the Council insurer and it was agreed that the activities of the committee were of a promotional nature and hence acceptable as a S355 Committee. The Committee has strong governance structures which assisted in the retention of this status.

The other Committees to be retained are:

## 1. Advisory (A)

1. Access and Equity Committee
2. Aerodrome Users Committee
3. Arian Park Advisory Committee
4. Bundawarra Centre Advisory Committee \*
5. Heritage Committee
6. Pinnacle Community Services Advisory Committee \*\*
7. Sister City Committee
8. Temora Agricultural Innovation Centre (TAIC) Management Committee \*
9. Temora Youth Team
10. Town Hall Theatre Committee

## 2. Community Committee (C)

1. Arian Park Pool Management Committee \*
2. Friends of Temora Shire Cemeteries
3. Imagine Temora
4. Lake Centenary Management Committee
5. Mary Gilmore Cultural Festival Committee
6. Springdale Community Committee \*
7. Temora Shire Australia Day Committee
8. Temora & District Sports Council
9. Temora Fight the Fruit Fly Committee
10. Temora Women's Network

(\*) Name of Committee modified



(\*\*) Committee to be redetermined.

Attached to this report are the Terms of Reference (TOR) for each Committee which outlines the operational guidelines, including delegations for each committee.

As previously provided to Council, the guidebook for S355 Committees has been rewritten and will be provided, along with training to representatives of each Committee prior to the changes taking effect.

#### **COMMITTEE RESOLUTION 24/2021**

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It was resolved that the Committee recommend to Council that the structure for S355 Committees be adopted and implemented to commence on 1 July 2021.

**CARRIED**

***Report by Gary Lavelle***

## **Terms of Reference**

### **A1 - ACCESS AND EQUITY COMMITTEE**

- 1. Name**  
The Committee shall be known as the Temora Shire Council **Access and Equity Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No. 591/2017 on 21 December 2017
- 3. Objectives of the Committee**
  - To advocate on behalf of people with a disability, older people and parents with infants
  - To promote wellbeing and a sense of belonging for the above residents by raising awareness of issues that they may face
  - To ensure services and facilities in the community are accessible to all residents (within reason and with regard to regional and rural limitation)
- 4. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 5. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to apply for grants to undertake the functions of the committee (subsequent to Council approval)*
  - *Elect subcommittees to review activities subject to ratification by the Committee*
- 6. Membership**  
*The Council have resolved to set the membership of the committee at 9, being 6 community members and 3 Council delegates and 5 Staff (advisory). The Chairperson is to be elected by the committee*
- 7. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
- 8. Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**9. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee (voting) , who must remain for the duration of the meeting.*

**10. Voting**

*Each committee member (non advisory) shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**11. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## **Terms of Reference**

### **A2 - AERODROME USERS COMMITTEE**

- 1. Name**  
The Committee shall be known as the Temora **Aerodrome Users Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To promote the future development of Temora Aerodrome and provide a forum for consultation with aerodrome users.*
- 4. Functions**
  - *To review proposals for the development of Temora Aerodrome*
  - *To provide an information conduit between the aviation community and Council*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Nil*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 9, being 5 community members and 4 Council delegates and 2 Staff (advisory). The Chairperson is to be elected by the committee*
- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
- 9. Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of six (6) separate occasions annually, including the Annual General Meeting.*
- 10. Quorum**  
*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

**Terms of Reference**  
**A3 - ARIAH PARK ADVISORY COMMITTEE**

- 1. Name**  
The Committee shall be known as the **Ariah Park Advisory Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To promote and maintain the facilities and services of Ariah Park for the benefit of the community.*
- 4. Functions**  
➤ *To provide an information conduit between the Ariah Park community and Council.*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*  
➤ *Nil*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 14, being 13 community members and 1 Council delegates. The Chairperson is to be elected by the committee*
- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
- 9. Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*
- 10. Quorum**  
*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## Terms of Reference

### A4 - BUNDAWARRAH CENTRE ADVISORY COMMITTEE

**1. Name**

The Committee shall be known as the **Bundawarra Centre Advisory Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).

**2. Established**

The Committee was established by Council resolution No371/2017 on 21 September 2017

**3. Role of the Committee**

*To oversee the management of the Bundawarra Centre on behalf of the community.*

**4. Functions**

- *To provide a liaison body for collocated organisations operating from the Bundawarra Centre*
- *To provide a conduit between the Bundawarra Centre operators and Council*

**5. Term of the Committee**

*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*

**6. Delegations**

*The committee may undertake the following delegations*

- *Authority to apply for grants to undertake the functions of the committee*
- *Authority given to Temora Historical Society Inc. to collect entry fees and donations for the maintenance of the Temora Historical Society collection*
- *Authority to create subcommittees or working committees to undertake special projects subject to ratification of resolutions by the Bundawarra Centre Advisory Committee*

**7. Membership**

*The Council have resolved to set the membership of the committee at 8, being*

- *Three (3) delegates from Temora Historical Society Inc*
- *One (1) delegate from Temora Shed for Men*
- *One (1) delegate from TEM-FM*
- *Two (2) Councillors*
- *Two (2) Staff (non-voting)*



*Each organization may be represented by an alternate delegate in the absence of the designated delegate.*

*The Chairperson is to be elected by the committee*

**8. Term of Office**

*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member) shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## **Terms of Reference**

### **A5 - HERITAGE COMMITTEE**

- 1. Name**  
The Committee shall be known as the Temora Shire Council **Heritage Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To protect and promote the local heritage of Temora Shire.*
- 4. Functions**
  - *To protect and conserve areas and items of historic and landscape heritage value*
  - *To administer the Local Heritage Fund.*
  - *To manage the Local Heritage Advisory program.*
  - *Develop maintain and implement the Heritage Strategy*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 12, being 9 community members and 3 Council delegates and 4 Staff (advisory). The Chairperson is to be elected by the committee*
- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
- 9. Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

**Terms of Reference****A6 - PINNACLE MANAGEMENT COMMITTEE**

The Pinnacle Management Committee is in recess until the structure of Pinnacle Community Services is determined.

## **Terms of Reference**

### **A7 - SISTER CITY COMMITTEE**

- 1. Name**  
The Committee shall be known as the Temora Shire Council **Sister City Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No 99/2018 on *21 June 2018*
- 3. Objectives of the Committee**

  - To forge closer Council and Community relationships with existing sister cities and Council
  - Promote peace through mutual respect, understanding and cooperation – one individual, one community at a time
- 4. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 5. Delegations**  
*The committee may undertake the following delegations*  
➤ *Elect subcommittees to review activities subject to ratification by the Committee*
- 6. Membership**  
*The Council have resolved to set the membership of the committee at 10, being 9 community members and 1 Council delegates and 2 Staff (advisory). The Chairperson is to be elected by the committee*
- 7. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
- 8. Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*
- 9. Quorum**  
*A quorum for all meetings shall be, 50% plus one of the current committee (voting) , who must remain for the duration of the meeting.*

**10. Voting**

*Each committee member (non advisory) shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**11. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

**Terms of Reference**  
**A8 - TEMORA AGRICULTURE INNOVATION CENTRE**  
**PARTNERSHIP COMMITTEE**

- 1. Name**  
The Committee shall be known as the **Temora Agriculture Innovation Centre Partnership Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No. XXXX on XX 2021
- 3. Role of the Committee**  
*To work in partnership with Farmlink to promote TAIC as premium facility providing value to farmers in the local area and further afield*
- 4. Functions**

  - *Agreeing the scheduled maintenance priorities (short, medium and long term) as well as reprioritising when emergency works arise.*
  - *Agree the community engagement plan including partnership signage.*
  - *Agree maintenance plan for shared assets including the waterways and shared zone.*
  - *Progress economic development initiatives and opportunities.*
  - *Initiate lobbying and funding opportunities.*
  - *Ensure compliance to funding agreements set by State Government.*
  - *Ensure compliance to agreed uses of TAIC facilities.*
  - *Reviewing opportunities for school education programs delivered at TAIC*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*

  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 6, being 3 community members (Farmlink appointed) and 3 Council*

*delegates and Staff as required(advisory). The Chairperson is to be an elected member of Temora Shire Council*

**8. Term of Office**

*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of two (2) separate occasions annually, including the Annual General Meeting. The minutes are to be circulated to TSC Councillors and the Farmlink Board*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member) shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*



## **Terms of Reference**

### **A9 - TEMORA YOUTH TEAM COMMITTEE**

- 1. Name**  
The Committee shall be known as the **Temora Youth Team**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To improve a safe, social network for the youth of Temora Shire.*
- 4. Functions**
  - *To collaborate with young people, schools, families and relevant organisation to create a diverse and relevant opportunities for our young people that are accessible and affordable*
  - *To provide an information conduit between Youth and Council by engaging and fostering youth involvement in the community*
  - *To support the development of youth teams that provide positive and desirable outcomes for youth.*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to raise funds to undertake the functions of the committee*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
- 7. Membership**  
*The Council have resolved to set the membership of the leadership team 6, being 6 community members and 1 Staff (advisory). The Chairperson is to be elected by the committee*
- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## Terms of Reference

### A10 – TEMORA TOWN HALL THEATRE COMMITTEE

1. **Name**  
The Committee shall be known as the **Town Hall Theatre Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
2. **Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
3. **Role of the Committee**  
*To manage the Temora Town Hall Theatre as a functioning community cultural facility.*
4. **Functions**
  - *To provide a venue to host small movies, seminars, concerts, lectures*
  - *To provide a social outlet to all residents of the shire.*
5. **Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
6. **Delegations**  
*The committee may undertake the following delegations*
  - *Authority to hold funds (subject to meeting Council reporting requirements)*
  - *Authority to raise funds to undertake the functions of the committee*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
  - *Authority to determine programming at the Town Hall Theatre*
7. **Membership**  
*The Council have resolved to set the membership of the committee at 8, being 7 community members and 1 Council delegates and 2 Staff (advisory). The Chairperson is to be elected by the committee*
8. **Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## Terms of Reference

### C1 - ARIAH PARK POOL MANAGEMENT COMMITTEE

**1. Name**

The Committee shall be known as the **Ariah Park Pool Management Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).

**2. Established**

The Committee was established by Council resolution No371/2017 on 21 September 2017

**3. Role of the Committee**

*To promote optimum use of the Ariah Park Pool by the community.*

**4. Functions**

- *To promote optimum usage of the Ariah Park Pool*
- *To provide an information conduit between the users of Ariah Park Pool and Council.*
- *To develop capital expenditure priorities for Ariah Park Pool.*

**5. Term of the Committee**

*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*

**6. Delegations**

*The committee may undertake the following delegations*

- *Authority to hold funds (subject to meeting Council reporting requirements)*
- *Authority to raise funds to undertake the functions of the committee including entry fees*
- *Authority to apply for grants to undertake the functions of the committee subject to agreement of Council*
- *Authority to receive donations to assist in undertaking the functions of the committee*
- *Undertake general upkeep and upgrade of Ariah Park Pool involving voluntary labour*

**7. Membership**

*The Council have resolved to set the membership of the committee at 8, being 7 community members and 1 Council delegates. The Chairperson is to be elected by the committee*

**8. Term of Office**

*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## Terms of Reference

### C2 - FRIENDS OF TEMORA SHIRE CEMETERIES COMMITTEE

- 1. Name**  
The Committee shall be known as the **Friends of Temora Shire Cemeteries Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To provide information and ensure burial sites are maintained and respected.*
- 4. Functions**
  - *To advise Council on issues relating to the maintenance and development of Council owned cemeteries.*
  - *To assist in the maintenance of Council owned cemeteries in Temora Shire Council areas.*
  - *To provide residents with historical information for family history purposes relating to burials.*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to hold funds (subject to meeting Council reporting requirements)*
  - *Authority to raise funds to undertake the functions of the committee*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
  - *Correspond directly with resident and public regarding family history issues.*
  - *Undertake general upkeep and upgrade of Temora Shire Cemeteries involving voluntary labour*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 12, being 11 community members and 1 Council delegates. The Chairperson is to be elected by the committee*

- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
- 9. Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*
- 10. Quorum**  
*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*
- 11. Voting**  
*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*
- 12. Variation of the Committee Constitution or Charter (if applicable)**  
*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*



## Terms of Reference

### C3 - IMAGINE TEMORA COMMITTEE

- 1. Name**  
The Committee shall be known as **Imagine Temora**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on 21 September 2017
- 3. Role of the Committee**  
*To support local arts, education and culture.*
- 4. Functions**
  - *To assist local artists, performers and craftspeople to further their interest in the arts.*
  - *Develop, foster, maintain and provide facilities for all types of artistic expression and for the study and appreciation of artistic expression in all its forms.*
  - *Undertake and promote any theatrical or artistic performance or demonstration, art display, exposition of handicrafts, exhibition of art or craft subjects in all forms.*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to hold funds (subject to meeting Council reporting requirements)*
  - *Authority to raise funds to undertake the functions of the committee*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
  - *Authority to establish sub committees to manage specific areas of arts and cultural operations. All decisions of the sub committees must be ratified by the committee before being actioned.*

7. **Membership**  
*The Council have resolved to set the membership of the committee at X being X community members , 1 Council delegate and staff (advisory). The Chairperson is to be elected by the committee*
8. **Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
9. **Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*
10. **Quorum**  
*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*
11. **Voting**  
*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*
12. **Funding**  
*The committee will be provided with an annual budget for the use of the sub committees, subject to a formal decision of the committee and application to Council. The budget is provided for the following purposes:*
  - *Assistance with start up event for a sub committee*
  - *Provision of facilities or in kind assistance for the operations of the committee.*
  - *On special occasions, at the discretion of Council, when the event has wide ranging community benefit or where the event cannot proceed without assistance.**In all instances, funding requests must be made in writing to Council, following a formal resolution of the committee and cannot be retrospective*
13. **Variation of the Committee Constitution or Charter (if applicable)**  
*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## Terms of Reference

### C4 - LAKE CENTENARY MANAGEMENT COMMITTEE

**1. Name**

The Committee shall be known as the **Lake Centenary Management Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).

**2. Established**

The Committee was established by Council resolution No371/2017 on 21 September 2017

**3. Role of the Committee**

*To encourage and promote the optimum usage of Lake Centenary by the Temora Shire Community.*

**4. Functions**

- *To manage the usage of Lake Centenary on behalf of Temora Shire Council*
- *To provide an information conduit between the users of Lake Centenary and Council.*
- *To administer the rules and regulations for the use of Lake Centenary as set down by agreement between Council and the Committee.*
- *To advise Council on issues pertaining to the maintenance and development of Lake Centenary and surrounds*
- *To promote the safe usage of the facilities at Lake Centenary*
- *To promote the usage of Lake Centenary as a premier water sports location accessible to all residents*

**5. Term of the Committee**

*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*

**6. Delegations**

*The committee may undertake the following delegations*

- *Authority to hold funds (subject to meeting Council reporting requirements)*
- *Authority to raise funds to undertake the functions of the committee including launch fees*
- *Authority to apply for grants to undertake the functions of the committee*
- *Authority to receive donations to assist in undertaking the functions of the committee*
- *Undertake general upkeep and upgrade of Lake Centenary and surrounds involving voluntary labour*

7. **Membership**  
*The Council have resolved to set the membership of the committee at 8, being 7 community members and 1 Council delegates. The Chairperson is to be elected by the committee*
8. **Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
9. **Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*
10. **Quorum**  
*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*
11. **Voting**  
*Each committee member) shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*
12. **Variation of the Committee Constitution or Charter (if applicable)**  
*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## **Terms of Reference**

### **C5 - MARY GILMORE FESTIVAL COMMITTEE**

- 1. Name**  
The Committee shall be known as the **Mary Gilmore Festival Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To promote the aim of bringing the Ariaah Park community together through the celebration of a community festival.*
- 4. Functions**
  - *To develop a sense of community through the conduct of a festival*
  - *To bring tourism to Ariaah Park*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to hold funds (subject to meeting Council reporting requirements)*
  - *Authority to raise funds to undertake the functions of the committee*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 13, being 12 community members and 1 Council delegates. The Chairperson is to be elected by the committee*
- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## **Terms of Reference**

### **C6 - SPRINGDALE COMMUNITY COMMITTEE**

- 1. Name**  
The Committee shall be known as the **Springdale Community Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To represent the needs of the Springdale community*
- 4. Functions**
  - *To promote optimum usage of the Springdale Hall including maintenance of the hall.*
  - *To provide an information conduit between the Springdale community and Council.*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to hold funds (subject to meeting Council reporting requirements)*
  - *Authority to raise funds to undertake the functions of the committee*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
  - *Authority to lease the Springdale Community Hall, strictly in adherence to Council procedures and requirements, particularly relating to Work Health and Safety and Risk Management.*
  - *Undertake general upkeep and upgrade of Springdale Hall involving volunteer labour*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 9, being 7 community members and 2 Council delegates. The Chairperson is to be elected by the committee*

**8. Term of Office**

*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*



## Terms of Reference

### C7 - TEMORA SHIRE AUSTRALIA DAY COMMITTEE

- 1. Name**  
The Committee shall be known as the **Temora Shire Australia Day Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To ensure that the National Day of Australia is celebrated through the provision of appropriate events.*
- 4. Functions**
  - *To organise or facilitate appropriate events to celebrate Australia's National Day in Temora Shire*
  - *To participate in the ambassador program*
  - *To organise community recognition through the annual Citizenship awards*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Organise and hold an Australia Day event*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 9, being 6 community members and 3 Council delegates. The Chairperson is to be elected by the committee*
- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*
- 9. Meetings of the Committee**  
*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member) shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## Terms of Reference

### C8 - TEMORA & DISTRICT SPORTS COUNCIL COMMITTEE

**1. Name**

The Committee shall be known as the **Temora & District Sports Council Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).

**2. Established**

The Committee was established by Council resolution No371/2017 on 21 September 2017

**3. Role of the Committee**

*To foster and promote sport as an integral part of Temora Shire culture.*

**4. Functions**

- *To foster active participation of the people of the Temora and District in all forms of sport*
- *To advise Council on matters relating to the utilization of Council Sporting facilities.*
- *To promote and acknowledge sporting excellence through the annual sportsperson of the year award and Walk of Fame.*
- *Monitor and manage the usage of Temora Recreation Centre*

**5. Term of the Committee**

*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*

**6. Delegations**

*The committee may undertake the following delegations*

- *Authority to hold funds (subject to meeting Council reporting requirements)*
- *Authority to raise funds to undertake the functions of the committee*
- *Authority to receive donations to assist in undertaking the functions of the committee*

**7. Membership**

*The Council have resolved to set the membership of the Executive Committee at 7, being 5 community members elected from current financial sporting organisations or honorary members and 2 Council delegates. The Chairperson is to be elected by the Committee. The Committee will hold open meetings with attendance from delegates from financial member sporting organisations and honorary members (schools). Decisions from the meeting are to be ratified by the Executive Committee.*

**8. Term of Office**

*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## Terms of Reference

### C9 - TEMORA FIGHT THE FRUIT FLY COMMITTEE

- 1. Name**  
The Committee shall be known as the **Temora Fight the Fruit Fly Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on *21 September 2017*
- 3. Role of the Committee**  
*To create awareness amongst citizens and provide education towards the control of fruit fly in the shire.*
- 4. Functions**
  - *To educate residents of the fruit fly issue.*
  - *To assist in the provision of programs to control fruit fly in Temora Shire*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to hold funds (subject to meeting Council reporting requirements)*
  - *Authority to raise funds to undertake the functions of the committee*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 16, being 15 community members and 1 Council delegates. The Chairperson is to be elected by the committee*
- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*

## Terms of Reference

### C10 - TEMORA WOMEN'S NETWORK COMMITTEE

- 1. Name**  
The Committee shall be known as the **Temora Women's Network Committee**, hereinafter referred to as the 'Committee', established pursuant to Section 355 of the Local Government Act 1993 (as amended).
- 2. Established**  
The Committee was established by Council resolution No371/2017 on 21 September 2017.
- 3. Role of the Committee**  
*To empower and enrich the women of the Temora Shire  
Assist Women through education and provision of services, Health and wellbeing, Education, Self-esteem, Training & Family & community development.*
- 4. Functions**
  - *To provide networking and support for women in the community.*
  - *Provide information on women's issues for the Temora Shire Council Strategic Plan.*
- 5. Term of the Committee**  
*The committee is an ongoing committee with legal status to be retained unless otherwise determined by Council. Membership and Council delegates will be confirmed annually at the September meeting of Council.*
- 6. Delegations**  
*The committee may undertake the following delegations*
  - *Authority to raise funds to undertake the functions of the committee*
  - *Authority to apply for grants to undertake the functions of the committee*
  - *Authority to receive donations to assist in undertaking the functions of the committee*
- 7. Membership**  
*The Council have resolved to set the membership of the committee at 8, being 7 community members and 1 Council delegates. The Chairperson is to be elected by the committee*
- 8. Term of Office**  
*The term of office for this committee will be 12 months, with Council affirmation required annually at the September meeting of Council.*

**9. Meetings of the Committee**

*It is a requirement of the Council that the committee meet on a minimum of four (4) separate occasions annually, including the Annual General Meeting.*

**10. Quorum**

*A quorum for all meetings shall be, 50% plus one of the current committee, who must remain for the duration of the meeting.*

**11. Voting**

*Each committee member shall be entitled to one (1) vote in respect to any matter and the decision of the Committee shall be by the majority of votes cast in favour. The Chairperson shall have a casting vote.*

**12. Variation of the Committee Constitution or Charter (if applicable)**

*If the Committee adopts a constitution or charter in addition to these Terms of Reference, such document must be approved by resolution of Council. Such constitution or charter may be added to, repealed or amended by resolution of the Council in consultation with, or upon the recommendation of the Committee.*



**3.6 BAKER STREET DRAINAGE**

**File Number:** REP21/228  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Correspondence

**REPORT**

Council has received correspondence from a Baker Street resident regarding insufficient drainage on the western side of Baker Street between Polaris and Parkes Street (behind Woolworths).

During rain events of high intensity water is currently being directed over the nature strip and the resident advises that at times it has entered their front yard.

Water at this point of Baker Street comes from the following areas;

- Crowley Street via Loftus Street seems to be significant with Ex Servicemen Club footpath completely submerged twice in last 12 months (pedestrian bridge doesn't help). Potentially could be some overflow from western drain.
- Crowley Street via Parkes Street (have witnessed some overflow from western drain crossing road near GWCC office)
- Western Side of Baker Street that gets past underground drainage system between Loftus and Victoria.
- Potential backing up from water entering the western drain at the intersection of Polaris and Baker Street.

**COMMITTEE RESOLUTION 25/2021**

Moved: Cr Rick Firman  
Seconded: Cr Max Oliver

It was resolved that the Committee recommend to Council to note the correspondence and that Council await the results of the flood study before determining appropriate action.

**CARRIED**

Dear Staff,

I have been asked to put my concerns of a major issue with flooding on paper to record this problem.

I have spoken to an engineer on Monday 8/2/21 raising the major flow of water after a heavy downpour..

I've witnessed cars that have been parked out the front of my home, presumably while shopping at Woolies, owners arrive back to water that has went right through their cars..it has been half way up their doors.

I have previously raised this twice, two years ago, when water was flooding the footpath, however, two years on it is now in my front yard and my major concern is it will be in the house if water levels continue to rise.

Incidentally, my home insurance has deemed my property 'flood prone' and a major increase in premiums has occurred subsequently... there must have been many claims for water damage , for an Insurance company to zone that way?

I'm wondering if the flow of water can be diverted equally to the other side of the road and /or drains cleaned out more regularly? It appears to be coming from around the corner near the old egg board? I initially thought it was the Government Dam overflowing but it has been suggested otherwise? I would like someone in office to consider my letter of concern.

Regards,

**3.7 GOLDEN GATE RESERVE PUMP**

**File Number:** REP21/243  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Correspondence  
2. Previous Council Report

**REPORT**

Council is in receipt of additional correspondence regarding the Council pump station at Golden Gate Reserve. They reside across the road and have highlighted the increased noise and dust since dam construction works commenced.

**COMMITTEE RESOLUTION 26/2021**

Moved: Cr Rick Firman  
Seconded: Cr Nigel Judd

It was resolved that the Committee recommend to Council to defer the decision on Golden Gate Reserve pump issue until fencing, landscaping and pump relocation costs are determined  
AND FURTHER  
Receive a report on fencing at the next Council meeting.

**CARRIED**

***Report by Rob Fisher***

At 2:48 pm, Cr Max Oliver left the meeting.

19th Feb 2021.

To the Temora Shire Council,

I am writing this letter to you as a request that you please move the water pump from across the road from my home.

While i appreciate all the work you have done and are doing on the Golden Gate dam area which it has made the area so much nicer as it was in such a horrible mess before hand, I have quite a lot of concern over the noise, dust and fumes the pump and trucks are creating.

When we bought the house many years ago there was no pump and no noise, nobody ever asked if we minded the pump being placed there and i am sure nobody on the council would have it in front of their home.

My home is now constantly covered in dust which is not helping the solar panels i have, and its now at the point that i can not have the door or windows opened through out the day due to noise and dust.

Would it please be possible as a rate payer to at least have the pump placed over the other side where there are no houses in close proximity.

Thank-you for your time and  
hopefully your understanding

RECEIVED

26 FEB 2021

TEMORA SHIRE COUNCIL

## ASSETS &amp; OPERATIONS COMMITTEE MEETING AGENDA

9 FEBRUARY 2021

**3.7 GOLDEN GATE RESERVE WORKS**

**File Number:** REP21/122  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Email  
2. Picture 1  
3. Picture 2  
4. Picture 3

**REPORT**

Council has recently completed construction of the stormwater detention basin located in the Golden Gate Reserve. There remains to be some minor tidy up works to be completed including:

- Security fencing of both dams
- Topsoiling of filled areas on Aurora Street
- Fencing of the Gardner Street and Gallipoli Street fill areas
- Disposal of stockpiled timber
- Tidy up of drainage lines on Austral / Gardner Street

Items to be considered:

- Topsoiling the inside bank batters
- Council's pump station on Old Cootamundra Road
- Landscaping and any street furniture

**Budget Implications**

Unknown

**COMMITTEE RESOLUTION 7/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Rick Firman

The committee recommend to Council that staff prepare detailed costings and report back to Council.

**CARRIED**

*Report by Rob Fisher*

## ASSETS &amp; OPERATIONS COMMITTEE MEETING AGENDA

9 FEBRUARY 2021

FROM:

Sent: Wednesday, 23 December 2020 10:57 AM

To: Temora Shire Council <[temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)>

Subject: Old Coota Road Council Water Catchment

Good morning Mr Mayor.

It was so nice to see you at church on Sunday.

Neal says you haven't changed since primary school..

The upgrade of the park along George street is so good, the flying fox is a real hit with the kids, and some of the adults too..

the upgrades out at the lake playground, and the Temora twister, what a great idea.

We are also excited for see the development application for the Victoria street address.. I do hope it will be a kfc or possibly hungry jacks 😊.

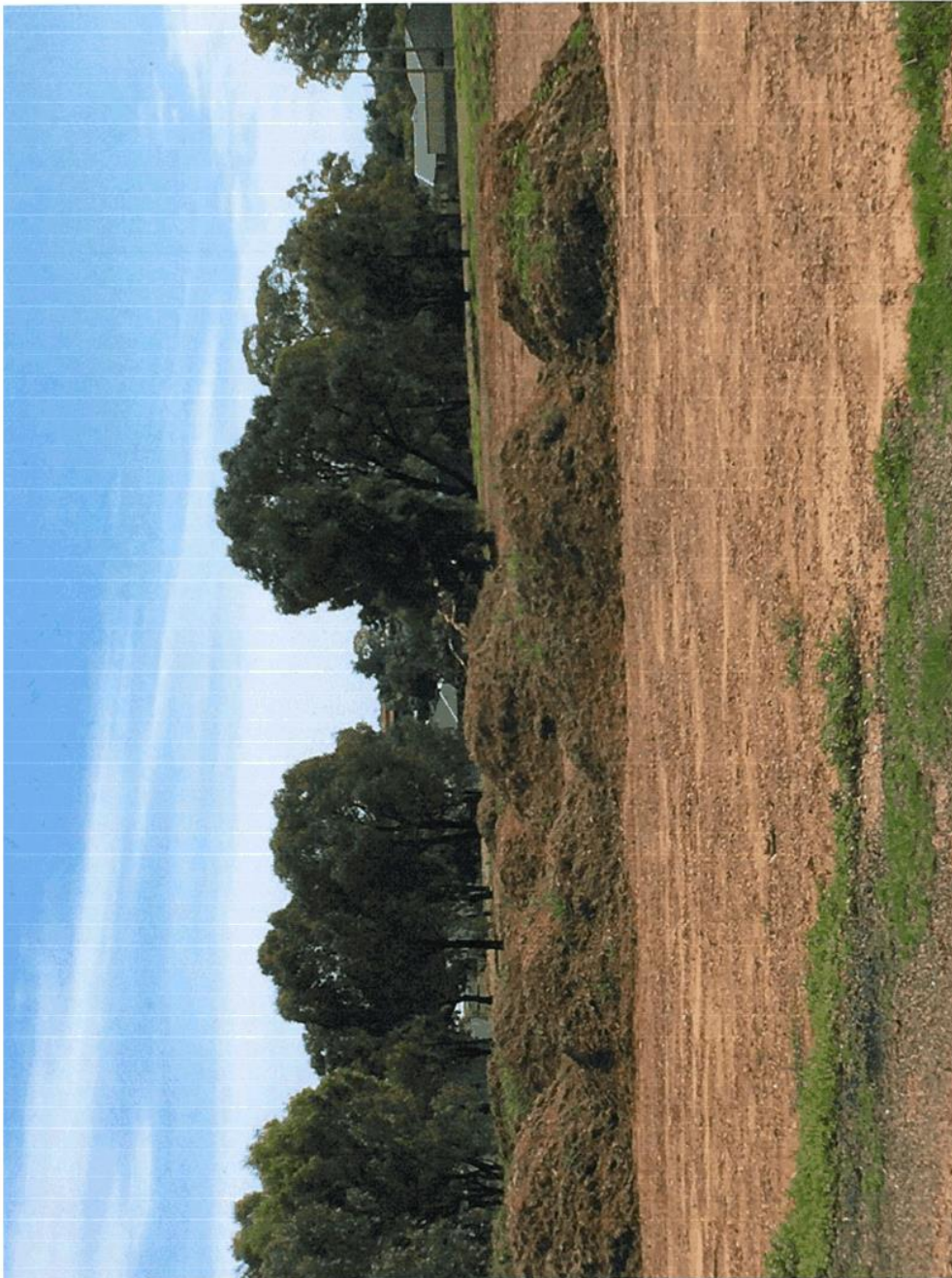
Neal and I went for a drive out along Old Coora road and noticed the new water catchment, we were wondering if council is going to landscape around that, and also put in some walking paths, table and chairs, maybe a gazebo or 2 and some bbqs, the space would be perfect for another George street park, with a water feature fountain or something similar.

Are the plans for the water catchment available on the Temora shire website?

Thanks for hosting us over the last 10 days.

Looking forward to visiting again soon.











**3.8 PARKING REQUEST**

**File Number:** REP21/288  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** Nil

**REPORT**

Council recently received correspondence from a local business owner requesting Council consider installing a disabled parking space in front of a business premises in Hoskins Street.

It appears the business is having trouble with Trucks parking at the front of the business premises in order to access Woolworths.

**HEAVY VEHICLE STANDING AND PARKING RULES**

Heavy vehicles (4.5 tonnes or more GVM) or long vehicles (7.5 metres or longer) must not stop on a length of road outside a built up area, except on the shoulder of the road. In a built up area they must not stop on a length of road for longer than one hour (buses excepted).

For more information on where vehicles can stand or park, see the Road Users Handbook.

**BUSINESS REQUEST**

*"I wish to request a disability parking space outside my business in Hoskins St. My business is aimed at the whole community but significantly helps older people, those with a disability or ailments with recovery/well being through Therapy. There is a large number of vehicles being trucks, semi's, vehicles with trailers or caravans commonly utilising all parking spaces outside my business for parallel parking to walk to Woolworths and Caltex. Along with helping my clients access my business easily I'm hoping a disability parking space will also help deter this parking behaviour. Preferably the space closest to the Caltex driveway be considered for the installation of the requested disability parking space. I would like this matter to be consider by the next meeting of the Access and Equity Committee and also Council. I hope this request can be reasonably consider based on my concerns of parking habits in this location along with helping my clients."*

**COMMITTEE RESOLUTION 27/2021**

Moved: Cr Kenneth Smith  
Seconded: Cr Nigel Judd

It was resolved that the Committee recommend to Council to note the request and that Council remind the business owner of the DA approval conditions.

**CARRIED**

***Report by Rob Fisher***

**3.9 STREET TREE REQUEST****File Number:** REP21/300**Author:** Engineering Technical Manager**Authoriser:** Engineering Technical Manager**Attachments:** 1. Correspondence**REPORT**

Council has recently received correspondence from a resident seeking Council make representation to Essential Energy regarding the recent vegetation hazard reduction pruning being undertaken throughout Temora.

**COMMITTEE RESOLUTION 28/2021**

Moved: Cr Rick Firman

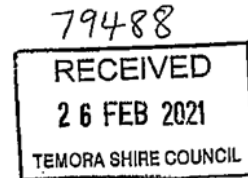
Seconded: Cr Nigel Judd

It was resolved that the Committee recommend to Council to make representations to Essential Energy Senior Management to express concerns of residents.

**CARRIED*****Report by Rob Fisher***

TEMORA 2666

General Manager  
Mr Gary Lavelle  
Temora Shire Council  
Loftus Street  
TEMORA 2666



24th February 2021

Dear Gary,

As a concerned citizen of our community I would like to bring to councils attention the pruning by Essential Energy contractors of trees that are according to them threatening their low voltage electricity supply lines.

Trees that have been recently pruned in our street are an utter disgrace and knowing council spend endless hours and cost to beautify our town really saddens me.

I personally spoke to the contractors preparing to prune a tree on our footpath pleading with him not to touch the tree as it hasn't reached the stage that it needed heavy pruning. They obliged and told me to contact someone at Essential Energy about my concern but I decided to contact council instead.

I am wondering if it is possible for council to address my concern on behalf of ratepayers in our community.

Yours sincerely

**4 BUSINESS WITHOUT NOTICE****1. CR FIRMAN**

Concern about the heated pool and Pinnacle Community Service clients going to Junee or Wagga to use their therapy pool.

Enquired where Council is up to on the painting of Paleface Adios statue.

***Director of Environmental Services advised it was pressure cleaned approximately 2 years ago which revived it.***

**2. CR JUDD**

Reported how popular the skate park at Aria Park is and that neighbours have not been concerned by noise levels.

**5 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 29/2021**

Moved: Cr Rick Firman

Seconded: Cr Nigel Judd

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:09pm:

**4.1 Unnamed Road Springdale - Naming**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**4.2 Hoskins/Victoria Street Roundabout Request**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**4.3 Crown Land Management Proposals**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**4.4 Shell Service Station Mural Proposal**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**COMMITTEE RESOLUTION 30/2021**

Moved: Cr Rick Firman

Seconded: Cr Nigel Judd

It was resolved that Council adopts the motions from the closed committee of Council.

**CARRIED**

**6 CLOSE MEETING**

The Meeting closed at 4:16PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 9 March 2021.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**6.3 MINUTES OF THE AERODROME USERS COMMITTEE MEETING HELD ON 10 MARCH 2021****File Number:** REP21/349**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Aerodrome Users Committee Meeting held on 10 March 2021**RESOLUTION 74/2021**

Moved: Cr Nigel Judd

Seconded: Cr Dale Wiencke

It was resolved that the reports be received.

**CARRIED****RESOLUTION 75/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Engineering staff investigate options for weed and vegetation control at the airport and report back to Council.

**CARRIED****RESOLUTION 76/2021**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that the remainder of the reports and recommendations as presented be adopted.

**CARRIED**





**Date:** Wednesday, 10 March 2021  
**Time:** 6:00PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Aerodrome Users Committee Meeting**

**10 March 2021**

**Order of Business**

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4    **Business Without Notice..... 7**

5    **Confidential Reports..... 9**

6    **Close Meeting ..... 10**

**MINUTES OF TEMORA SHIRE COUNCIL  
AERODROME USERS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON WEDNESDAY, 10 MARCH 2021 AT 6:00PM**

**PRESENT:** Cr Nigel Judd (Chair), Cr Dale Wiencke, Mr Grant Johnson, Mr Graham Engel, Mr Geoff King, Mr Frank Lovell, Mr Robert Maslin, Mr Peter Harper, Mr Murray Kear

**IN ATTENDANCE:** Rob Fisher (Engineering Technical Manager), James Durham (Building Inspector/Quality Assurance Officer)

**1 OPEN MEETING**

6:00PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 1/2021**

Moved: Cr Dale Wiencke

Seconded: Mr Robert Maslin

That apologies from Cr Rick Firman and Cr Dennis Sleigh be received and accepted.

**CARRIED**

**3 REPORTS****3.1 AERODROME UPGRADE WORKS UPDATE**

**File Number:** REP21/246  
**Author:** Engineering Technical Manager  
**Authoriser:** Engineering Technical Manager  
**Attachments:** Nil

**REPORT**

Council offer the following update in relation to the current upgrade works being delivered at the Temora Aerodrome.

- Parallel Taxiway and Main Apron area recently constructed and are planned for sealing during the week starting 28<sup>th</sup> February.
- Some tidy up works will remain outside the pavement area around drainage pits and table drains and it is envisaged this will occur in late March.
- The area adjacent to the main Tenefts Street gate between the Aeroclub and the private hangars has an issue with subgrade moisture and will be left unsealed until the pavement strengthens. We will attempt to prepare and seal in conjunction with Taxiway E in late March. This area will be fine to use by non-active aircraft at the discretion of the user as soon as the main apron is open. Vehicular traffic entering from Tenefts Street will be a trial and error scenario where we will allow, however if any pavement movement is observed we will need to close to allow for the best opportunity to strengthen prior to sealing.
- Taxiway E from the runway threshold east will begin reconstruction from 15<sup>th</sup> March, with drainage works starting on the 15<sup>th</sup> March and pavement works starting on the 16<sup>th</sup> March. There will be full closure of Taxiway E for the duration of these works, however if there is a situation where access is required and there is no other alternative, we may be able to make safe to allow for towing of an aircraft through the excavation or work area if absolutely necessary.
- Drainage works from the southern side of Taxiway E back to the last drainage pit recently installed south of the Aeroclub is outstanding work required and will be completed in March.
- Following works described above we intend to cease works and recommence Runway 18/36 and associated Taxiway tie in construction in late August/early September 2021 so as to avoid wet weather and cold days that affect dry back of pavement material.
- The intent is that all works are complete by 31<sup>st</sup> December 2021.

**Discussion Point**

Council had planned to construct a sealed pavement connecting the Agricultural Apron to Runway 05/23 to allow for full closure of Runway 18/36 during construction and minimise construction joints on runway 18/36.

Following further investigation I am undecided/not confident this can be achieved and be retained as a long term infrastructure asset. The issues I see are as follows;

- It would function the same as Taxiway A offering limited additional benefit.
- The taxiway would encroach on the approach/departure obstacle limitation surface of runway 18/36.
- Access wouldn't be direct to runway 05/23 with a hold line required at runway 18/36.

I still see benefit in a sealed road pavement linking the Agricultural Apron to Runway 05/23 to allow for non-aviation access to 05/23 without causing closure of 18/36 (V8 testing, Coffee and Cars, etc.).

### COMMITTEE RESOLUTION 2/2021

Moved: Cr Dale Wiencke

Seconded: Mr Peter Harper

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

#### 1. MURRAY KEAR

Thanked Council for the completed upgrade works that have been undertaken so far and all worked well for the centenary showcase. Mr Kear requested that Council put some temporary hold line markings along the parallel taxiway to ensure safety at taxiway intersections, these could be painted markings, cones or gables.

#### 2. GRANT JOHNSON

Requested if the budget allows that spray seeding be considered along the edges of the new works to minimise weed growth. This would also stop the topsoil dust and stabilise the new areas.

***Manager Engineering Works advised that this could be undertaken with not a lot of cost.***

**4 BUSINESS WITHOUT NOTICE****1. FRANK LOVELL**

Requested Council to consider moving the first plane hold down cable in the Bartondale parking paddock and replace it 5mts behind the 2<sup>nd</sup> tie down cable, as this would allow aircraft to taxi away forward rather than having to be pushed out backwards by parking attendants. This would still allow room between the next set of hold down cables.

**2. GRAHAM ENGEL**

Commented that the hold down cables in front of his residence need repair after being removed during the upgrade works.

**3. PETER HARPER**

On behalf of Temora Aviation Museum thanked all volunteers and Council for their involvement in the successful Centenary Showcase. All reports received around the event and the Airport have been positive.

**4. GRANT JOHNSON**

Commented that the Glider camps over January went well with Temora Airfield currently ranked No 2 in the World and No 1 in Australia with points allocated for cross country flying. Also stated that 3 of the top 5 sites have already hosted world titles, and could Temora be next?

**5. AERODROME USERS**

Acknowledge the positive approach to weed and vegetation management by Council as a result of appointing a dedicated resource to this function. In addition to this resource, which will need to focus on the entire vegetation management across the Shire, the Aerodrome Users Group highly recommend an additional contractor be appointed to manage the weeds and vegetation on the airport precinct specifically.

**COMMITTEE RESOLUTION 3/2021**

Moved: Mr Murray Kear

Seconded: Mr Frank Lovell

The Committee resolved to recommend to Council to appoint an additional contractor to manage the weeds and vegetation on the airport precinct specifically.

**CARRIED**

**6. CR JUDD**

Advised the meeting that a restructure had occurred in the Council's Engineering Department with Rob Fisher now the Manager of Engineering Services and Alex Dahlenburg moving into the role of Engineering Works Manager. Congratulations to both.

Advised the next meeting will be held in May.

**5 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 4/2021**

Moved: Mr Peter Harper

Seconded: Mr Robert Maslin

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 6:45PM:

**4.1 Taxiway Designation and Naming**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**COMMITTEE RESOLUTION 5/2021**

Moved: Cr Dale Wiencke

Seconded: Mr Grant Johnson

It was resolved that Council adopts the motions from the closed committee of Council.

**CARRIED**



**6 CLOSE MEETING**

The Meeting closed at 7:30PM.

This is the minutes of the Aerodrome Users Committee meeting held on Wednesday 10 March 2021.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**7 DELEGATES REPORTS****1. CR WIENCKE**

Attended the handover of a new RFS truck at the Morangarell Rural Fire Shed this morning (Thursday 18 March). The Deputy Commissioner was in attendance. 17 Long Service certificates/awards were awarded to members.

**2. CR JUDD**

Attended the handover of a new RFS truck at Aria Park Rural Fire Shed on Wednesday 17 March. 16 Long Service certificates/awards were awarded to members.

**3. CR SLEIGH**

Advised that Cr Judd received a long service award yesterday at the RFS presentations.

Attended the Rural Ratepayers meeting at Narraburra on Monday 15 March. A very good meeting.

**4. CR OLIVER**

Advised of the heritage train that arrived in Temora on Saturday 13 March, with 130 visitors arriving. The train is coming again in another week and will have another 130 visitors. Visitors were impressed with Boofhead. The Railway Committee has recently purchased perspex cabinets and model railway.

**5. CR SMITH**

Attended the Bundawarra Centre meeting on the 4 March 2021 with Cr Oliver also in attendance. Everything is going well.

**6. CR FIRMAN**

Advised that the General Manager and himself attended the Country Mayors Board meeting in Sydney on the 5 March 2021.

JO Chairmans network meeting - Orana Chairman Craig Davies, Mayor Narramine Shire Council,

announced they have written to the Minister stating they are leaving the JO.

REROC – Housing workshop will be in Wagga tomorrow and the Town Planner Claire Golder will be attending.

Temora & District Sports Council – Intending to hold a awards evening, with no dinner to acknowledge elite sports men and women. Nominations are open. The Event will be held on 14 May.

## **7. GENERAL MANAGER**

FAGS were in eyes of governments as a way to make savings. Could be devastating for small rural and regional Councils.

Climate Change – Local Governments will be required to do their fair share of heavy lifting in relation to meeting climate change targets.

**8 MAYORAL REPORT****8.1 MAYORS REPORT - FEBRUARY 2021****File Number:** REP21/247**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT****1<sup>st</sup> February** – I had NSW Local Government Boundaries Commission work to undertake at Council.

- I had a meeting re: Temora & District Education Fund.
- I had a meeting with the Temora District Hospital Executive (LHAC)
- I chaired a meeting of the Temora Local Health Advisory Committee. Our special guests were NSW Member for Cootamundra, Ms Steph Cooke MP and Murrumbidgee Local Health District Clinical Operations Director, Mrs Carla Bailey. We discussed many health-related issues, particularly a proposed new Temora District Hospital.
- I had a meeting with NSW Member for Cootamundra, Ms Steph Cooke MP and General Manager, Mr G C Lavelle PSM.

**2<sup>nd</sup> February** – I attended Council Chambers to undertake more work on the NSW Local Government Boundaries Commission re: de-merger proposals for Snowy Valleys and Cootamundra-Gundagai.

- I had a meeting with NSW Member for Cootamundra, Ms Steph Cooke MP.

**3<sup>rd</sup> February** – I attended a sitting of the NSW Local Government Boundaries Commission via videoconference.

- I attended the Temora Community Centre for the handover of the school pack donations. Well done to the Centre Manager (Ms Debra Patterson) and her team on this fine initiative.
- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.

**5<sup>th</sup> February** – Together with my colleagues, I attended a working bee at the Temora Memorial Town Hall to set up for the annual Temora & District Education Fund (TDEF).

- The Deputy Mayor (Cr Graham Sinclair) and I attended a briefing session at Council, together with the General Manager (Mr Lavelle), Director of Environmental Services (Mr Dunstan), Town Planner (Mrs Golder) and Economic Development Manager (Mr Craig Sinclair).
- Together with the Deputy Mayor (Cr Sinclair), the General Manager (Mr Lavelle) and other guests, I attended our annual TDEF Grant Presentation Ceremony, held in our Memorial Town Hall. Our special guests included the Grant Recipients and their families, our generous sponsors and also, the Deputy Prime Minister (the Hon Michael McCormack MP), NSW Member for Cootamundra, Ms Steph Cooke MP and our Sister City Mayor, Cr Danny Said (Randwick City). Congratulations to the 24 grant recipients. May they know their community are 100% behind them. Thank you to the TDEF Board for all their efforts.

**6<sup>th</sup> February** – I attended a luncheon with our Sister City Mayor, Cr Danny Said (Randwick City). Also in attendance were Cr Nigel Judd OAM, Cr Dale Wiencke and the General Manager (Mr Lavelle).

- I took the Mayor of Randwick City, Cr Danny Said for a visit of our Temora Aviation Museum. Special thanks to Museum General Manager, Mr Peter Harper for giving his time to us so generously.
- Mayor Said was then hosted by the Deputy Mayor (Cr Sinclair) at his property, 'Omaha' for dinner.

**8<sup>th</sup> February** – I attended the Council Chambers to carry out more work for the NSW Local Government Boundaries Commission.

**9<sup>th</sup> February** – Councillors, Senior Staff and I attended Council Committee Day. It was a long but very good session.

**10<sup>th</sup> February** – I attended a sitting of the NSW Local Government Boundaries Commission to further consider the de-merger proposals of Snow Valleys Council and Cootamundra-Gundagai Regional.

- I chaired the first meeting for 2021 of the Temora West Public-School Council. Cr Max Oliver also attended.
- I attended a meeting of the St Paul's Anglican Church Parish Council.
- I had a teleconference with NSW Member for Cootamundra, Ms Steph Cooke MP.

**11<sup>th</sup> February** – Councillors, Senior Staff and I attended a briefing session at Council.

- I attended a meeting of all regional Hospital Local Health Advisory Committee (LHAC) Chairmen, via a Zoom Teleconference. This was hosted by Murrumbidgee Primary Health Network. This is a terrific way to learn what other communities do for their hospital and LHAC.
- I had a teleconference with Australian Local Government Association President, Cr Linda Scott (Sydney City). Cr Scott is also President of Local Government NSW and does a very good job in advocating for us in rural and regional NSW.

**12<sup>th</sup> February** – I was honoured to have presented the badges to the Captains, Vice Captains & Student Representative Councillors of Temora West Public School. I also presented badges to the Sport House Captains and Vice Captains, which was a very real privilege. I thank Relieving Principal, Mr Peter Roddy, his staff and students for their warm hospitality. I congratulate all the students on their election as student leaders.

- I chaired the Riverina Eastern Regional Organisation of Councils (REROC) Executive meeting, via Zoom videoconference.

**15<sup>th</sup> February** – I had the honour of presenting the Student Representative Councillor Badges to the students of my former school, the Temora Public School. Relieving Principal, Mrs Erin Pike, Mrs Claire Reid and the entire staff and student body were most welcoming of me, which I appreciate. The Captains and Vice Captains did a fine job acting as Joint-Chairmen of proceedings. I congratulate all those who have been elected by their peers and wish them a most enjoyable and regarding term in office.

- I attended Council offices.

**17<sup>th</sup> February** – I attended a sitting of the NSW Independent Local Government Boundaries Commission via Zoom vide conference. We are nearly at the end of our conclusions.

- I chaired the monthly Temora & District Sports Delegates meeting, discussing the current review of all sporting facilities, parks, and ovals – in terms of their service levels etc. Also, if there are services/facilities that are lacking, or are we gold-plating some. All our sporting Delegates and schools are encouraged to fill in the important survey.

**18<sup>th</sup> February** – I was deeply honoured to have attended the Temora High School Student Leaders Induction ceremony to present Captain, Prefect and Student Councillor badges. I was also privileged to deliver an address to the Student leaders and student body.

- Councillors, Senior Staff and I attended our monthly Council meeting. We were blessed to have hosted Supt Bob Noble (Commander – Riverina Police District) and FarmLink's Chief Executive, Mr Andrew Bulkeley, who both presented to Councillors in the public forum.

**19<sup>th</sup> February** – The General Manager (Mr Lavelle) and I attended State Funeral of Mayor Lilliane Brady OAM, of Cobar Shire. A large gathering was in attendance, including the Deputy Premier, to farewell a Grand Lady of Local Government. Our collective thoughts and prayers remain with Mayor Brady's family, Council and community.

**22<sup>nd</sup> February** – Deputy Mayor (Cr Sinclair), Mr P M Speirs OAM, the General Manager (Mr Lavelle) and I attended the State Funeral of former Deputy Premier of NSW and Member for Lachlan, the Hon Ian Armstrong AM, OBE.

- I had a teleconference with our NSW Member for Cootamundra, Ms Steph Cooke MP.

**23<sup>rd</sup> February** – I chaired the first Temora Police & Community Committee (TPCC) meeting for 2021 at the Chambers. Cr Max Oliver (the Deputy Chairman) also filled in as both Acting Secretary and Acting Treasurer. We do appreciate Inspector Andrew Ryabovitch and Sgt Tyrone Stacey for their genuine commitment given to the TPCC.

- I had a teleconference with NSW Member for Cootamundra, Ms Steph Cooke MP.

**24<sup>th</sup> February** – I attended Council Chambers.

**25<sup>th</sup> February** – I had a meeting with Temora High School's Mrs Elizabeth LaTrobe. Mrs LaTrobe is the Head Teacher of the Awesome Support Unit. The students are terrific, and the teachers are all top grade!

- I conducted a 'Minute with the Mayor' (for social media) with the Lions Club of Temora. We Council and the Lions Club have a strong and crucial partnership in terms of recycling. Each time we see a Lions Club member – please stop and say a big 'Thank you!'.
- I chaired a meeting of the Temora Zone Red Shield Appeal, with our Director, Aux Lt Caleb Smith. We have resolved to have a 'soft' appeal again this year – not having the door-knock again. This is due to the Covid situation – trying to be extra cautious. We all pray for a return to a form of normal in 2022.
- I had an interview with local paper.
- As Chairman of the Riverina Eastern Regional Organisation of Councils (REROC) I attended a Dinner in Wagga with our Australian Local Government Association President, Cr Linda Scott. Cr Scott is also our LGNSW President and was joined by her Chief Executive, Mr Scott Phillips. We have a solid relationship with Cr Scott and Mr Phillips and this will only continue to grow.

**26<sup>th</sup> February** – I chaired our Riverina Joint Organisation (RivJO) Board meeting in Wagga, with our Deputy Mayor (Cr Graham Sinclair) as Temora Shire's Board member. Director of Administration & Finance, Mrs Elizabeth Smith also in attendance. I also chaired the REROC Board meeting afterwards. Our special guest speaker was the President of Australian Local Government Association (ALGA) & LGNSW, Cr Linda Scott. Cr Scott was joined by her Chief Executive, Mr Scott Phillips.

**27<sup>th</sup> February** – I had a meeting with the NSW Member for Cootamundra, Ms Steph Cooke MP at Barellan.

**28<sup>th</sup> February** – I was honoured to have been re-elected to the St Paul's Anglican Church Parish Council. We have terrific Churches and congregations in Temora Shire, and we are much stronger for having them as a crucial part of our Shire community.

- I had a teleconference with the Mayors of Uralla, Kempsey, Narromine and Coolamon.
- I had a teleconference with Federal Member for Riverina, the Hon Michael McCormack MP.

## **RESOLUTION 77/2021**

Moved: Cr Max Oliver

Seconded: Cr Dennis Sleigh

It was resolved that Council notes the report.

**CARRIED**

***Report by Mayor Rick Firman***

**9 STAFF REPORTS**

**RESOLUTION 78/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Council receive Staff reports.

**CARRIED**

**10 GENERAL MANAGER****10.1 CALENDAR OF EVENTS - MARCH 2021****File Number:** REP21/253**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT****MARCH 2021**

- 1 Workshop – IPR – 10am
- 9 Committee meetings
- 18 Council meeting
- 22 Workshop -Stronger Country Communities – 10am
- 22 Workshop – Roads Hierarchy – 12:00pm
- 31 Riverina Regional Library Advisory Meeting – 9:30am

**APRIL 2021**

- 6 Committee meetings
- 15 Council meeting
- 23 REROC & Riverina JO
- 25 Anzac Day Services

**RESOLUTION 79/2021**

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It was resolved that Council notes the report.

**CARRIED**



**10.2 SEALS - MARCH 2021****File Number:** REP21/317**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT**

The Council Seal is required to be affixed to the below documents:

- Contract for Sale of Land – 5 Spitfire Drive, Temora
- Contract for Sale of Land – 7880 Burley Griffin Way, Temora



**RESOLUTION 80/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Nigel Judd

It was resolved that the Council Seal is affixed to the above documents.

**CARRIED**

**11 ENGINEERING SERVICES****11.1 GOLDEN GATE DAM FENCING****File Number:** REP21/324**Author:** Engineering Technical Manager**Authoriser:** Manager Engineering Works**Attachments:** 1. Site Map  **REPORT**

Council have recently requested staff prepare a cost estimate to undertake approximately 500m of security fence around the Golden Gate Reserve Detention Basin.

Following investigation, cost associated with the fencing work including an access gate and 2 x inlet/outlet flood gates is estimated to be \$35,000.

This is made up of:

\$17,000 materials

\$18,000 labour

The intent would be for Council to procure the material, use contract labour hire to erect the fence and a local fabricator to build flood gates.

**Budget Implications**

\$35,000

**RESOLUTION 81/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver





It was resolved that Council proceed with the fencing of the two dams with funding to be taken from the current year Capital works program.

**CARRIED**

***Report by Rob Fisher***



**11.2 TREE REMOVAL REQUEST ANZAC ST**

**File Number:** REP21/339  
**Author:** Senior Engineering Technical Officer  
**Authoriser:** Engineering Technical Manager  
**Attachments:** 1. Photos    
2. Council Plan EW8  

**REPORT**

The resident of 143 Anzac Street has requested that the Gladitsia tree outside their property be removed due to suspected damage to the brick fence, mailbox, pavers, driveway and footpath. The owner is happy for a new tree to be planted in its place but is concerned with ongoing damage of the current tree.

Images are attached to the report indicating these concerns along with a copy of the section in Council's Urban Tree Management Plan (EW8) which details tree root damage claims. This resident is not claiming damages in this request, however, has raised through this notification, the potential damage already caused and wishes for this to be rectified through removal of the current tree.

Council's Open Spaces Coordinator and Engineering Works Manager had previously jointly inspected the tree and refused the removal due to lack of evidence indicating this tree was the cause of suspected damages. However, the resident would like further consideration into its removal to prevent any future damage.

One concern with this is that this section of Anzac St had all the trees removed approximately 20 years ago and was planted out with new Gladitsias to form a consistent avenue of street trees. Removing this well-established tree will either leave a vacant spot or result in planting a species that differs from the remainder of the street, which Council staff in all new plantings, is trying to prevent.

As per policy EW8 one option may be to excavate along the driveway boundary and in front of the property fence to install root barrier. This option may not be feasible if services on the nature strip in this location, being water, gas and NBN are not at a depth that allows easy and practical installation of root barrier. The policy also indicates if there is a potential for significant damage to private property, that a consulting arborist may be engaged and provide an independent report as to the cause of damage and most appropriate mitigation measures.

**Budget Implications**

Up to \$2,000 for removal which includes nature strip reinstatement.

Root Barrier Installation \$500 to \$1,000

Consulting Arborist Inspection and Report \$1,000 to \$1,500

**RESOLUTION 82/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that Council retains the current tree and place root barrier around the tree if

possible

AND FURTHER

That consultation is held with the Open Spaces Coordinator to advise of the correct timing for this to be done.

**CARRIED**

***Report by Alex Dahlenburg***

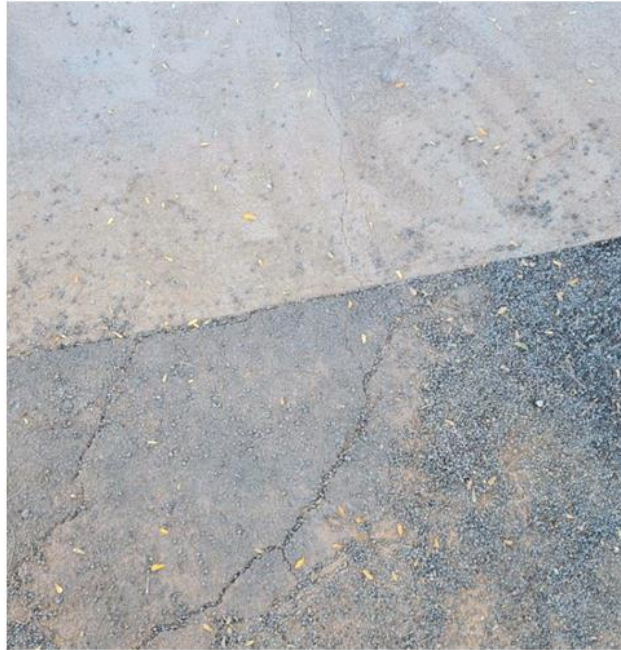




**Image 1:** Cracking to mailbox and fence



**Image 2:** Base of tree and footpath



**Image 3:** Cracking to bitumen on footpath and cracking on driveway



**Image 4:** Lifting row of pavers alongside driveway causing water ponding





**Image 5:** Image of Gladitsia Tree and neighbouring property Gladitsia Tree



## Temora Shire Council

**EW8 - Urban Tree Management Plan****4.6 Claims**

Council endeavours to limit potential damage to property from Council owned trees through regular tree audits and prompt response to notification of potential hazards. Council will not reimburse costs associated with damage from falling tree branches unless there is a clear case of negligence on behalf of council.

**4.6.1 Tree Root Damage Claims**

Council is not responsible for the remediation of damages caused to properties by tree roots prior to notification of the potential nuisance except to the extent that negligence is proven by law.

All claims for alleged damage to private property from tree roots must be made in writing to the General Manager of Temora Shire Council for consideration by Council and/or Council's insurer.

Claims must be accompanied by professionally documented evidence of the extent of the alleged damage and the cause of damage. For example, a report from a structural engineer and/or a consulting arborist, with photographs of any damage, clearly identifying the link between the alleged damage and Council's trees.

Any claim received by Council alleging tree root damage must follow this procedure:

- Preliminary inspection of the tree will be undertaken by the Urban Overseer to determine the potential impact of the tree on property and possible damage mitigation strategies and a report provided to the General Manager.

*Revision Number: 3  
File Name: Urban Tree Management Plan*

*Revision Date: 14 October 2020  
Page Number: Page 10 of 17*

- Reports should, where possible, contain full details of the site, photographs and recommendations for remedial works.
- If the claim involves the potential for significant damage to private property, a consulting arborist may be appointed by the Urban Overseer to provide an independent report as to the cause of damage and most appropriate mitigation strategies.

Remedial work on trees allegedly causing root damage may include:

- The installation of a tree root barrier. The type and depth will depend on the severity of the problem and the species of tree. Lineal root barriers should be used only in appropriate cases. The roots will be pruned, if practical, to property lines and will only be undertaken where the tree's health and stability are not compromised. Trees of historical value will be considered for this type of work,
- Tree root pruning, and
- Tree removal if,
  - a practical arboriculture solution cannot be implemented effectively,
  - the tree is an inappropriate species, or
  - it is in an inappropriate location.

**11.3 COUNCIL ASSISTANCE REQUEST****File Number:** REP21/347**Author:** Manager Engineering Works**Authoriser:** Manager Engineering Works**Attachments:** 1. Previous Correspondence [↓](#) **REPORT**

Following a recent Assets and Operations Committee inspection of Dr Parry Memorial Homes Shipton Villas, Council has received a request from Dr Parry Memorial Homes for assistance with some finishing works at the development.

**Works Requested**

- Planting of Street Trees (Crepe Myrtle). Estimated cost \$1,000
- Replacement of Kerb and Gutter on the corner of Grey/Crowley Street. Estimated Cost \$12,500
- Share cost of Eastern Drain boundary fencing. Cost \$6,000

Additionally, there remains a 23m gap in the footpath network between the bridge and 95 Grey Street. I am unsure if the previous budget was exhausted, however I am aware this section was left unconstructed to facilitate construction traffic for the second stage of the Shipton Villas development. Value of this work is estimated to be \$5,000 and Council has committed previously to delivering this work (see attached).

**Budget Implications**

\$24,500

Cr Claire McLaren declared a non-pecuniary interest in relation to item REP21/347, due to a being a member of the Dr Parry Committee.

Cr Claire McLaren left the meeting at 4:58PM and took no further part in the discussion.

**RESOLUTION 83/2021****Moved:** Cr Dale Wiencke**Seconded:** Cr Graham Sinclair

It was resolved that Council allocates \$7,000 towards the planting of crepe myrtle street trees and the construction of boundary fence and refer the kerb and guttering to budget estimates.

**CARRIED*****Report by Rob Fisher***

*Cr Claire McLaren returned to the meeting at 5:05PM.*

RNF:NMB:R/03/03 66119

25 June 2018

Mr Jeff Cornford  
Dr Parry Memorial Homes Inc.  
PO Box 301  
TEMORA NSW 2666

Dear Jeff,

Thank you for your recent correspondence and presentation to Council regarding the Shipton Villas development in Grey Street Temora. Following consideration of your correspondence and presentation, Council resolved the following;

*Council carry out footpath works for the length of Grey Street and construct footpath to the second driveway in Crowley Street, with Dr Parry Memorial Homes to contribute a total of \$5,000 towards the project.*

If you have any further enquiries in relation to this matter please contact Mr Rob Fisher on (02) 6980 1107.

Yours sincerely



R Fisher  
ENGINEERING TECHNICAL MANAGER

For the GENERAL MANAGER

**12 ENVIRONMENTAL SERVICES**

Nil

**13 ADMINISTRATION AND FINANCE****13.1 ARIAH PARK MIRROOL SENIOR HOUSING****File Number:** REP21/337**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** Nil**REPORT**

In October 2019 Council resolved to grant Arian Park Mirrool Senior Housing Committee an interest-free loan to assist in financing the construction of 2 x two bedroom units at 39 Coolamon St Arian Park.

The total amount advanced for the project has been repaid by the Committee as at 25 February 2021, following the sale of both units.

Cr Nigel Judd declared a non-pecuniary interest in relation to item REP21/337, due to being a committee member.

**RESOLUTION 84/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Council note the report.

**CARRIED**

**14 CORRESPONDENCE****14.1 ROTARY DISTRICT 9705****File Number:** REP21/241**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rotary 9705 District  **REPORT**

The Rotary International District 9705 booked the Temora Memorial Town Hall for the weekend of the 20 & 21 February 2021.

At the time of the booking, they did not request the use of the hall for the Saturday evening or the use of the coolroom on the Saturday afternoon.

They assumed the booking was done by the Caterer.

They are requesting Council to waive the costs of the hall hire for the Saturday evening and the cool Room Hire. The cost associated with this would be:

Hall - \$140.00 (6:00pm to 10:00pm)

Coolroom - \$35.00

Kitchen - \$100.00

\$275.00

**RESOLUTION 85/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Dennis Sleigh

It was resolved that Council donates the \$275.00 to the Rotary International District 9705 for the extra hire of the hall, kitchen and coolroom.

**CARRIED**



23<sup>rd</sup> February 2021

Temora Shire Council  
PO Box 262  
Temora NSW 2666

Reference: - town Hall hire on Evening of Saturday 20<sup>th</sup> February 2021

During the weekend of the 20<sup>th</sup> and 21<sup>st</sup> February 2021 Rotary International District 9705 hired the use of the Temora Town Hall for a training seminar for Rotary incoming Presidents.

As part of this weekend it was planned to have a dinner on the Saturday evening which was booked several weeks ago at the Temora Bowling Club. On the 11<sup>th</sup> February I was informed that the bowling club had double booked their venue and that the dinner would be held at the Town Hall with arrangements regarding this would be made by the caterer. I was not informed by the caterer or anyone else that the hire of the town hall for Saturday evening and cool room would be part of our costs and as a result had not budgeted for this. I believed that this must have been arranged by the caterer with the council.

Is it possible for the Temora Shire council to waive the costs of the town hall hire for the evening of Saturday 20<sup>th</sup> February 2021 and the cool room hire?

Yours

A handwritten signature in black ink, appearing to read "Steve Hill".

Steve Hill  
Learning and Development Chair  
Rotary International District 9705  
M: 0412854047  
E: sphill1617@gmail.com

**14.2 THE BUNDAWARRAH CENTRE - TOILET FACILITIES FOR TEMFM****File Number:** REP21/307**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. The Bundawarra Centre [↓](#) **REPORT**

Council is in receipt of correspondence requesting consideration of toilet facilities installed closer to the TEMFM Broadcast Studio.

**RESOLUTION 86/2021**

Moved: Cr Claire McLaren

Seconded: Cr Kenneth Smith

It was resolved that estimated costings be prepared for the toilets and be referred to the budget estimates.

**CARRIED**





**THE BUNDAWARRAH CENTRE**  
HOME OF TEMORA'S HERITAGE COLLECTIONS

P.O. Box 181  
TEMORA NSW 2666

Phone 0428 771 291  
E: [ruralmuseum@temora.nsw.gov.au](mailto:ruralmuseum@temora.nsw.gov.au)

Mr. Gary Lavelle,  
General Manager,  
Temora Shire Council,  
102 Loftus Street,  
TEMORA NSW 2666

Dear Gary,

**Re. Toilet Facilities for TEMFM Broadcast Studio**

Pursuant to a resolution of the Bundawarra Centre Management Committee at its meeting on 4<sup>th</sup> March, 2021, I write to ask Council to consider a request put to the Committee by a presenter at the TEMFM 102.5 Broadcast Studio.

Please find Ms. Hilda Bird's letter attached.

Our Committee holds the contribution made by the volunteers on our site in the highest regard and seeks to promote their interests. We therefore commend Ms. Bird's request to Council's favourable consideration.

Yours faithfully,

Bill Speirs  
Manager, the Bundawarra Centre  
5<sup>th</sup> March 2021

29 January 2021

In regards to: A request for Toilet Facilities to be built closer to TEM FM

Bundawarra Centre/Temora Museum  
29 June Road  
Temora NSW 2666

Dear Bill Spies,

As requested I am writing this formal letter so that a request can be made through the centre to the council on the possibility of getting toilet facilities built closer to the radio station.

I have continuously made requests and have now been told that I need to write a formal letter to table at your next meeting to be referred to the local council.

The reason why I am making this request is that I am an aged person and suffer from a medical condition that sometimes doesn't allow me to get to the toilet in time where they are currently located and am aware of other radio staff who do suffer from similar circumstances. This does cause me great embarrassment thus the request for a toilet closer to the station.

I hope that this letter and request is taken into consideration and forwarded to the council for further investigation.

I believe another toilet closer to the station can also be asset to the Bundawarra Centre.

Sincerely yours,  
Hilda Bird



**14.3 GOODE - STREET NAMES****File Number:** REP21/318**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Goode - Street Names [↓](#) **REPORT**

Council is in receipt of correspondence requesting the name “Goode” be placed on the register for potential street names in the future.

**RESOLUTION 87/2021****Moved:** Cr Graham Sinclair**Seconded:** Cr Max Oliver

It was resolved that Council places the “Goode” name on the Council street/facility name register.

**CARRIED**

JA & LM Goode  
7054 Burley Griffin Way  
Temora NSW 2666

3 March 2021

The General Manager  
Temora Shire Council  
Loftus Street  
Temora NSW 2666



Dear Gary

I am writing to request the name "Goode" be put on the register for potential street names in the future.

In 1910 brothers William and James Goode moved to Temora. They took up farming and eventually owning on "Review" at Gidginbung.

William's son Joseph (Joe) Goode was a pioneering shearer. He had shearing plant that was installed on the back of a truck and he travelled around the countryside shearing. The truck allowed him to be able to shear for people who did not have a shearing shed, which was many farmers in those days. Without Joe, farmers would not be able to shear sheep, and not earn an income from sheep. When he died on 1949 at the age of 42 his shearing contracting business was taken over by his wife Doris (Dorrie) Goode. She was a tough but fair employer and was one of the first female shearing contractors in Australia. After Dorrie retired, a farmer was heard to say during a shearers strike, "this wouldn't have happened if Dorrie was around".


Darryl Goode was Joe and Doris' son. He was solicitor in Temora from 1965 he retired in Temora in 2000. During this time, he was the honorary solicitor for many organisations including Dr Parry Homes, Apex Club, Temora golden gift committee, Temora Rugby Union and the Temora and District field and Game association. He was, at various times, on the board of the Murrumbidgee Health District, a past president of Rotary, Captain coach of the Temora Rugby Union club, Chairman of the St Annes School Board and a member of Apex

Yours faithfully

Jason Goode

A handwritten signature in blue ink, appearing to be "Jason Goode", written over the printed name.

**14.4 HEARING AUSTRALIA BUS**

**File Number:** REP21/361  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** 1. Bus [↓](#) 

**REPORT**

Correspondence has been received from Hearing Australia regarding offering free hearing health clinics and hearing checks from a bus parked in Paleface Park on Wednesday 7<sup>th</sup> April, 2021 from 10.00AM – 3.00PM.

**RESOLUTION 88/2021**





Moved: Cr Graham Sinclair  
Seconded: Cr Dennis Sleigh

It was resolved that Council approves the Hearing Australia bus in Paleface Park on Wednesday 7 April 2021 between 10:00am to 3:00pm.

**CARRIED**





**15 NOTICE OF MOTION****15.1 NOTICE OF MOTION - WELL BEING SURVEY****File Number:** REP21/342**Attachments:**  
1. Notice of Motion    
2. Well Being Index  

I, Councillor Claire McLaren, give notice that at the next Ordinary Meeting of Council be held on 18 March 2021, I intend to move the following motion:-

**NOTICE OF MOTION**

**That Temora Shire Council write to Australian Local Government Association, Mark Coulton, MP, Michael McCormack, Deputy Prime Minister, and Steph Cooke, MP, expressing our support for the development of the Enhancing Rural Well Being Initiative for Local Councils within rural, regional and remote Australia.**

The Australian Rural Leadership Foundation is seeking the support of Local Councils to develop a national well-being index that can be used in rural, regional, and remote Australia as a community engagement tool to identify issues affecting people in rural, regional and remote Australia. Engaging in this type of community consultation will assist in the understanding the well-being of the people in our community and enhance the ability of Temora Shire Council to develop and implement planning, policies, and investment. It will also assist in seeking grant funding to respond to specific issues identified in the data. Survey results may indicate concerns about access to health services, security, loneliness, or transport.

The Resilient Cities Network in Sydney recently used the results of a well-being index survey of over 30 Local Government Councils to successfully lobby for grant funding to respond to the community needs identified in the survey. Bega Shire Council has used a form of well-being index to inform their community strategic planning for a number of years.

A well-being index specifically designed to assess the well-being of people in rural, regional, and remote Australia provides the opportunity to hear the voices of people outside the larger cities. It will provide the data required to lobby Government at State and Federal levels for funding to address identified issues that will enhance the well-being of the people of our communities.

**RESOLUTION 89/2021****Moved:** Cr Claire McLaren**Seconded:** Cr Max Oliver

That Temora Shire Council write to Australian Local Government Association, Mark Coulton, MP, Michael McCormack, Deputy Prime Minister, and Steph Cooke, MP, expressing our support for the development of the Enhancing Rural Well Being Initiative for Local Councils within rural, regional and remote Australia.

**CARRIED**

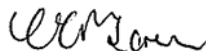
## NOTICE OF MOTION

**That Temora Shire Council write to Australian Local Government Association, Mark Coulton, MP, Micheal MacCormick, Deputy Prime Minister, and Steph Cooke, MP, expressing our support for the development of a Well Being Survey for Local Councils within rural, regional and remote Australia.**

The Australian Rural Leadership Foundation is seeking the support of Local Councils to develop a national well being index that can be used in rural, regional and remote Australia as a community engagement tool to identify issues affecting people in rural, regional and remote Australia. Engaging in this type of community consultation will assist in the understanding the well being of the people in our community, and enhance the ability of Temora Shire Council to develop and implement planning, policies and investment. It will also assist in seeking grant funding to respond to specific issues identified in the data. Survey results may indicate concerns about access to health services, security, loneliness, or transport.

The Resilient Cities Network in Sydney recently used the results of a well being index survey of over 30 Local Government Councils to successfully lobby for grant funding to respond to the community needs identified in the survey. Bega Shire Council has used a form of well being index to inform their community strategic planning for a number of years.

A well being index specifically designed to assess the well being of people in rural, regional and remote Australia provides the opportunity to hear the voices of people outside the larger cities. It will provide the data required to lobby Government at State and Federal levels for funding to address identified issues that will enhance the well being of the people of our communities.



Claire McLaren





## Enhancing Rural Community Wellbeing Initiative

### Our Vision

Course 26 of the Australian Rural Leadership Program (ARLP 26) is seeking to partner with members of the public, organisations and most importantly with local governments from across rural, remote and regional Australia to work together to call for the Australian Government fund and implement the *Enhancing Rural Community Wellbeing Initiative*.

We are working to support local governments in rural, remote and regional Australia to engage with their communities to understand what lies at the heart of making their region a great place for families to live in and for business to establish in. We are calling for the Australian Government to fund a program that supports local governments in rural areas to develop and implement a locally relevant wellbeing survey and index to improve their policy, planning and investment decisions and to assist them to meet existing reporting obligations.

### *The Enhancing Rural Community Wellbeing Program*

ARLP26 is calling for a bi-partisan commitment for the Australian Government to commit to funding a five year *Enhancing Rural Community Wellbeing Initiative*. The Initiative has five components:

- A short term project to develop standard community wellbeing indicators and wellbeing survey methodologies that can be customised for use by rural and regional councils. This would build on well established work by state based local government associations, such as LGAQ and other projects such as Community Indicators Victoria.
- A four year competitive grants program run in years 2-5 that would see funding provided to successful rural and regional councils to undertake a community wellbeing survey and establish a local community wellbeing index.
- A subsequent competitive grants program run in years 4-5 that would allow rural and regional councils to apply for funding to support the implementation of initiatives that deliver new services or builds new infrastructure that has been identified through the implementation of a community wellbeing index.
- The establishment of a mentoring service to assist successful councils to implement the wellbeing survey and develop a community wellbeing index and to coordinate peer to peer networks between councils implementing a community wellbeing index.
- A strong monitoring, evaluation and reporting program that will identify impact created in communities by the program and make recommendations on how to support rural and regional councils to integrate wellbeing into standard planning, implementation and reporting activities.

ARLP26 is seeking to work with ALGA, State Local Government Associations and local councils to see the initiative co-designed and run by ALGA and the State Local Government Associations for the benefit of Australia's rural communities.

### *Why the Enhancing Rural Community Wellbeing Program*

Local government across Australia plays a critical role in fostering the maintenance and growth of the communities we live and work in. Our rural councils are responsible for developing the planning

*ARLP Course 26: Enhancing Rural Community Wellbeing Initiative*

## Enhancing Rural Community Wellbeing program



and policy that underpins the services and infrastructure that make our communities desirable places for families to settle and for business, both large and small, to invest in.

Because our local governments are made of people who live in and work for Australia's rural communities, we believe that rural councils are best positioned to identify opportunities to grow their region and galvanise the community toward these opportunities. We believe that by supporting our rural councils to better understand what impacts the wellbeing of their population the *Enhancing Rural Community Wellbeing Initiative* will improve how these councils target policy, investment and service delivery that benefit their ratepayers. This will create strengthened rural communities that are not only attractive to live in, but importantly for businesses to invest in and build on.

### Who should support the *Enhancing Rural Community Wellbeing Program*

ARLP26 is seeking to build a Rural Wellbeing Coalition, an unincorporated movement of stakeholders interested in seeing the wellbeing of our rural communities put to the forefront. This coalition is important to drive the advocacy efforts required to obtain funding for the *Enhancing Rural Community Wellbeing Initiative*.

We have commenced discussions with the Australian Local Government Association (ALGA) and will be engaging with local government and other stakeholders across the breadth of rural Australia. We are looking to partner with:

- Industry and community groups with an interest in rural Australia.
- Academics and institutions with understanding of rural Australia and expertise in the identification and measurement of community wellbeing
- Agribusiness and other business with an interest in rural Australia

### Course 26 ARLP

The Australian Rural Leadership Program is a dynamic experiential learning program focused on the development of leadership for individuals and collectives who are contributing to the future prosperity of rural and regional Australia. Course 26 has a diverse membership of 35 emerging and established leaders dispersed across Australia's regions who have committed to the development of a national initiative to use community wellbeing to contribute to our rural, remote and regional communities. [Click here](#) to find out more about Course 26 and the ARLP.

### Next Steps

ARLP26 will look to host a meeting with interested stakeholders in March/April 2021 with the aim of commencing public advocacy activities in May and continuing up to the next Federal Election scheduled no later than May 2022.

### Find out more

Get in contact with ARLP26 by emailing [ruralwellbeingprogram@gmail.com](mailto:ruralwellbeingprogram@gmail.com)

*ARLP Course 26: Enhancing Rural Community Wellbeing Program*

**16 BUSINESS WITHOUT NOTICE**

At 5:38 pm, Cr Dennis Sleigh left the meeting.

**1. CR JUDD**

Advised that the Arian Park Skate park is now finished and welcomes anyone who would like to view the work.

Read the court notices last week in the Temora paper with 18 AVO's issued in Temora. Very concerning figure.

**2. CR FIRMAN**

Advised that Council is arranging an opening of the Arian Park Skate Park, and looking at the 9 April 2021, depending on completion of works.

Council recently wrote a strong letter of support for the Whiddon Homes for a new Greenstone Lodge. Total project cost is \$18M. There is a funding shortfall of \$5.2M, with further funding being sought through the Building Better Regions Fund.

Pleasing that on advice of Cr Linda Scott that whilst there's no movement to change composition of National Cabinet, she has been appointed to a number of sub-committees representing Local Government.

**3. CR SINCLAIR**

Enquired on the policy for abandoned cars. One has been left at Old Cootamundra Road.

***Manager of Engineering works advised that they will be picked up and put in Council Teal Street Depot for storage.***

Cr Smith advised that a car is also on Thanowring Road.

At 5:43 pm, Cr Dennis Sleigh returned to the meeting.

**4. CR SLEIGH**

Congratulations to Mayor Rick Firman on being reappointed to the Boundaries Commission for a further 5 year term.

**17 COUNCILLORS INFORMATION PAPER****RESOLUTION 90/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the Information Reports be received.

**CARRIED**

**17.1 TEMORA MEMORIAL TOWN HALL - OPERATING RESULTS FEBRUARY 2021**

**File Number:** REP21/289

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Town Hall February 2021 [↓](#) 



Temora Shire Council

**Temora Memorial Town Hall****Income & Expenditure**

For the period ended 28th February, 2021

	Current YTD	Prior YTD
<b>Income</b>		
Facility Hire	4,418	8,025
Other Sundry Income	-	1,000
<b>Total Income</b>	<b>4,418</b>	<b>9,025</b>
<b>Expenditure</b>		
Utilities		
Electricity & Gas	(2,265)	(3,621)
Rates	(4,135)	(4,468)
Water	(133)	(691)
Cleaning	(5,384)	(6,791)
Maintenance	(7,485)	(16,994)
Administration		
Employee Costs	(3,862)	(5,037)
Depreciation	(52,786)	(54,338)
Insurance	(20,557)	(17,131)
Organisation Support Costs	(22,320)	(18,472)
Other/Miscellaneous	-	(588)
<b>Total Expenditure</b>	<b>(118,927)</b>	<b>(128,130)</b>
<b>Total Town Hall Surplus/(Deficit)</b>	<b>(\$ 114,509)</b>	<b>(\$ 119,104)</b>
Internal Hire/Donation	2,015	1,655

**17.2 WORKS REPORT - FEBRUARY 2021**

**File Number:** REP21/336  
**Author:** Secretary Engineering  
**Authoriser:** General Manager  
**Attachments:** Nil

**Main Roads**

- MR57-inspection & Routine Maintenance
- MR84-inspection & Routine Maintenance
- MR398 Mary Gilmore Way Segment 330 - Preparation for box culvert
- MR57 Bulls Plain reconstruction

**Local Roads**

- Sealing Grogan Road, Boginderra Road and Crowley Street
- Trigalong Road maintenance grading
- Slingers Lane clean up old stockpile
- Bulkhead Road Upgrade
- Wynds Road maintenance grading
- Donaldsons Road maintenance grading
- Moroney's Lane maintenance grading
- Bartondale Road Gravel Resheet
- Derricks Road Gravel Resheet
- Collins Road Gravel Resheet
- Campbells Lane Gravel Resheet preparation

**Urban Temora & Arianah Park**

- Retention Dam Golden Gate Reserve
- K&G Maintenance
- Little MacGregor Street maintenance grading
- Matthews Street maintenance grading
- Macgregor Street maintenance grading
- Skate Park Arianah Park

**Works Planned for Next Month**

- Derricks Road gravel resheet
- Bartondale Road gravel resheet
- Collins Lane gravel resheet
- Campbells Lane gravel resheet
- Research station Road gravel resheet
- Old wagga Road shoulders & drains
- Rannock Road shoulders & drains
- Bushells Road shoulders & drains
- Grogan Road shoulders & drains

- Porters Lane drains
- Morangarell Road widen causeway
- Morangarell Road seg 7 & 12 pipes & drains
- MR398 Mary Gilmore Way - pipe culvert installation
- MR398 Mary Gilmore Way Segment 330 - box culvert installation
- K&G Maintenance
- Airport upgrade works
- Bulkhead Road Pipe Culvert and Sealing

***Report by Alex Dahlenburg***

**17.3 BUILDING APPROVALS - FEBRUARY 2021**

**File Number:** REP21/335  
**Author:** Environmental Secretary  
**Authoriser:** General Manager  
**Attachments:** Nil

**BUILDING APPROVALS – FEBRUARY 2021**

- ✓ DA 72/2020 – Lot 11; DP 1006429; 193-197 Victoria Street, Temora – Service Station & Food Restaurant
- ✓ DA/CC 5/2021 – Lot 2; DP 335413; 107 Kitchener Road, Temora – New Dwelling
- ✓ DA 6/2021 – Lot 1; DP 758875; Section 1; 2462 Goldfields Way, Temora – New Transportable Dwelling
- ✓ DA/CC 8/2021 – Lot 1; DP 1223726; 15 Timmins Street, Temora – New Dwelling
- ✓ DA 9/2021 – Lot 3; DP 20169; 131 Polaris Street, Temora – Home Based Business
- ✓ DA/CC/FSS 10/2021 – Lot 17; DP 879040; 8 Mallee Street, Temora – Storage Premises

**COMPLYING DEVELOPMENT ISSUED**

- ✓ CDC 8/2021 – Lot 12; DP 1155874; 100 Tonkin Street, Temora – S/F Shed/Garage
- ✓ CDC 9/2021 – Lot 5; DP 7293; Section C; 49 Pearce Street, Temora – Dwelling Alterations & Additions
- ✓ CDC 10/2021 – Lot A; DP 377219; 140 Gardner Street, Temora – S/F Shed/Garage
- ✓ CDC 11/2021 – Lot 11; DP 12366963; 8 Leary Place, Temora – Swimming Pool
- ✓ CDC 12/2021 – Lot 7; DP 1223726; 1 Timmins Street, Temora – Back Verandah
- ✓ CDC 13/2021 – Lot 4; DP 1223726; 7 Timmins Street, Temora – New Dwelling



- ✓ CDC 14/2021 – Lot 10; DP 1255975; 1 Wadey Place, Temora – New Dwelling
- ✓ CDC 15/2021 – Lot 20; DP 1264379; 189 Kitchener Road, Temora – New Dwelling
- ✓ CDC 16/2021 – Lot 22; DP 1264379; 193 Kitchener Road, Temora – New Dwelling and S/F Shed

**17.4 REGULATORY CONTROL - FEBRUARY 2021****File Number:** REP21/338**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking - Check	2	No	No	2 x No Issues
Scooters & Bikes	2	No	No	2 x Warnings
School Zones	41	No	No	All schools checked. No issues.
Noise	10	No	No	9 x Barking Dogs 1 x Rooster
Air Quality		No	No	
Illegal Dumping/Littering	1	No	No	Flat Screen Tv on Thanowring Road
Overgrown/Untidy Blocks	4	No	No	4 x Monitor
Lake Walking Track – leashed animals	47	No	No	Checked. No issues.
Animal Welfare	9	No	No	4 x RSPCA 1 x Surrender Dog 3 x Monitor 1 x Advice
Dangerous Dogs	2	Yes	No	1 x No Issues. Monitor.
Impounded	2	No	No	1 x Car 1 x Monitoring
Noise Animals	12	No	No	10 x Monitor 1 x Relocate Possum 1 x No issue
Nuisance Animals / Trapping	21	No	No	17 x Airport Bird Control 4 x Cat Trap
Dead Animal Removal	4	No	No	1 x Snake 3 x Cat
Keeping of Horses in Residential Areas	1	No	No	1 x On Going
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	2	No	No	1 x Nothing Found
Fruit Fly		No	No	
Euthanised	2	No	No	2 x Feral Cat
Other		No	No	Airport Bird Control through February

**Report by Ross Gillard**

**17.5 CASH & INVESTMENTS - PERIOD ENDING 28 FEBRUARY 2021****File Number:** REP21/284**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments - February 2021 [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296\_img.jpg\)](#) 



Temora Shire Council

**Cash & Investments**

For the period ended 28th February, 2021

	Original Budget 2020/21	Revised Budget 2020/21	Actual YTD Figures
<b>Externally Restricted</b>			
Sewerage Services	2,437,752	2,437,752	2,323,718
Domestic Waste Management	672,714	672,714	802,303
Stormwater Drainage Flood Studies & Construction Programs	215,925	215,925	160,306
S94 Contributions	96,875	96,875	156,784
Unspent Restricted Grants	0	0	389,889
Pinnacle Externally Restricted	0	0	1,626,279
Drought Funding	369,300	369,300	20,914
<b>Total Externally Restricted</b>	<b>3,792,566</b>	<b>3,792,566</b>	<b>5,480,193</b>
<b>Internally Restricted</b>			
Pinnacle Internally Restricted	883,344	1,786	1,129,812
Other Waste Management	448,159	448,159	458,266
Leave Reserves	1,379,036	1,379,036	1,379,036
Roads Reserve	500,000	500,000	500,000
Local Roads	597,159	597,159	582,485
FAGS Received in Advance	0	0	0
Industrial Development	197,603	197,603	197,603
Plant & Vehicle	446,214	446,214	435,890
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	313,754	313,754	308,887
Medical Complex Development	25,710	25,710	24,675
Infrastructure	848,203	848,203	969,677
Infrastructure - Airpark Estate	152,892	152,892	162,015
Digital Two Way Radio Upgrade	50,000	50,000	50,000
Computer Upgrade	137,379	137,379	195,351
Sports Council Requirements	62,370	52,370	62,370
Youth Donations	1,351	1,351	5,487
Revotes & Unspent Grants	164,953	164,953	458,896
Airside Maintenance	67,819	67,819	65,491
<b>Total Internally Restricted</b>	<b>6,278,098</b>	<b>5,386,540</b>	<b>6,988,094</b>
<b>Total Restricted Reserves</b>	<b>\$ 10,070,664</b>	<b>\$ 9,179,106</b>	<b>\$ 12,468,287</b>
<b>Cash &amp; Investments</b>			
Westpac Cheque Account			1,647,981
Macquarie Bank DEFT Account			142,575
AMP Business Saver Account			53,995
AMP Notice Account			804,497
Westpac Cash Reserve			1,725
Term Deposits held with:			
Bank of Queensland			2,500,000
National Australia Bank			7,093,662
Suncorp Limited			0
Commonwealth Bank of Australia			500,000
AMP Bank			1,019,451
Macquarie Bank			1,003,593
Westpac Bank			500,000
<b>Total Cash &amp; Investments</b>	<b>\$ 10,070,664</b>	<b>\$ 9,179,106</b>	<b>\$ 15,267,479</b>
Less Funds required for operational purposes			(1,000,000)
<b>Cash &amp; Investments Available for Reserves</b>			<b>\$ 14,267,479</b>
<b>Funding Surplus</b>			<b>\$ 1,799,192</b>

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy

Elizabeth Smith

Director Administration &amp; Finance

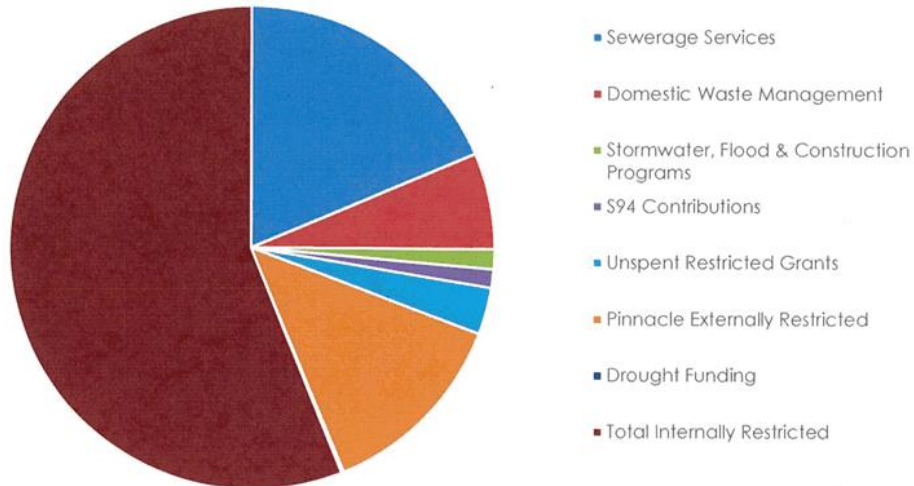


Temora Shire Council

### Cash & Investments

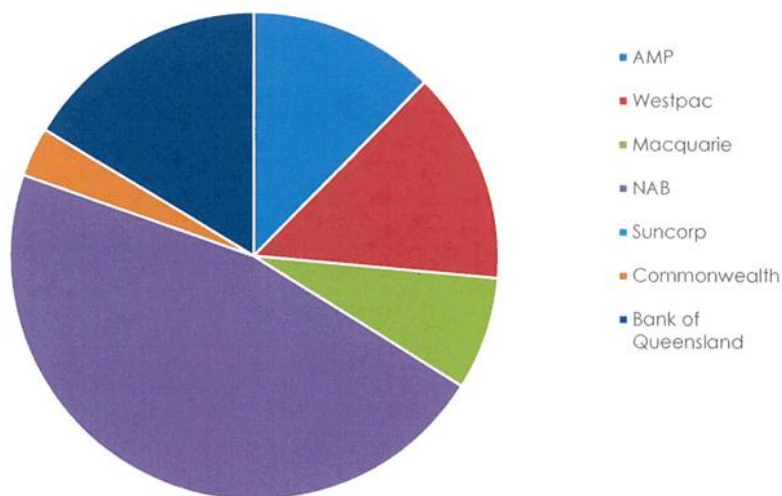
For the period ended 28th February, 2021

#### Restricted Reserves



Graph One - Proportion of reserves externally restriction compared to proportion of reserves internally restricted - with externally restricted reserves divided into purpose.

#### Financial Institutions



Graph Two - Proportion of restricted reserves held with each financial institution.

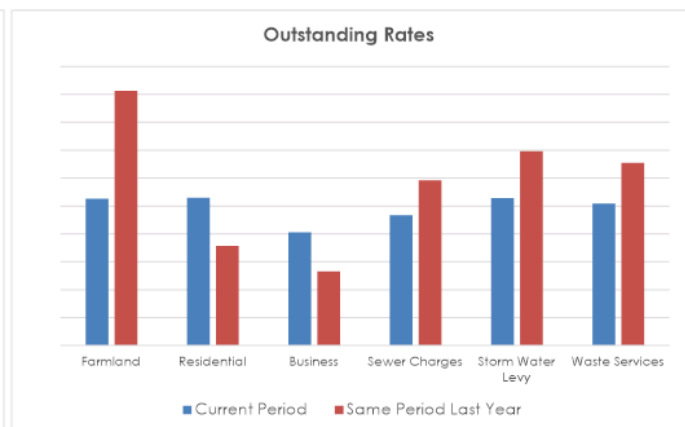
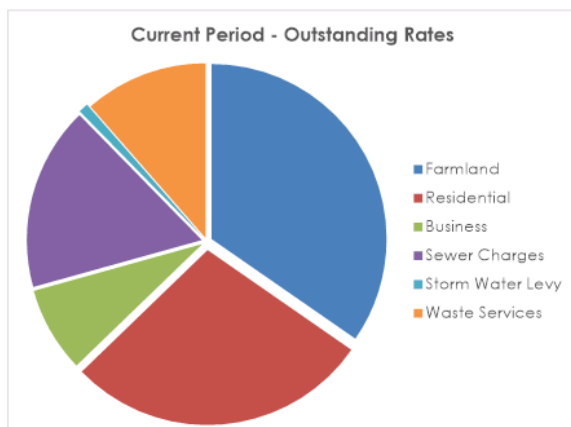
**17.6 RATES COLLECTION - FEBRUARY 2021****File Number:** REP21/332**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rates Collection February 2021 [!\[\]\(5a132f13505a6571904d622757b7a8f0\_img.jpg\)](#) 



Temora Shire Council  
**Rates Collections**

For the period ended 28th February, 2021

General Rates Category	Total Rates Levied (Incl Arrears)	Rates Outstanding \$	Rates Outstanding %	Same Period last year	
				Rates Outstanding \$	Rates Outstanding %
Farmland	1,995,323.53	524,339.28	0.26	482,716.05	0.25
Residential Temora - Occupied	1,339,511.41	336,682.76	0.27	201,191.26	0.17
Residential Temora - Vacant	73,074.38	18,697.82	0.26	14,001.32	0.20
Residential - Arah Park	88,280.97	28,147.05	0.35	25,212.09	0.32
Residential - Springdale	10,945.39	2,839.14	0.29	1,676.36	0.21
Rural Residential	159,212.18	31,641.04	0.21	27,072.99	0.19
Residential - Temora Aviation	42,127.37	7,399.10	0.18	2,502.07	0.06
Business Temora - Hoskins Street	259,193.51	55,067.25	0.21	42,445.00	0.16
Business Temora - Town	276,556.51	52,985.36	0.19	30,445.27	0.11
Business Temora - Aviation	26,774.53	4,526.32	0.17	817.77	0.03
Business - Arah Park	19,272.90	6,839.50	0.35	3,180.08	0.18
Business - Other	9,587.63	300.55	0.03	655.65	0.07
<b>Services</b>					
Residential Sewer Charges	966,479.73	238,298.34	0.26	287,657.17	0.32
Non-Residential Sewer Access & Usage Charges	176,636.14	18,771.50	0.11	22,534.21	0.15
Storm Water Levy	51,077.95	13,486.60	0.26	17,812.25	0.35
Domestic & Rural Waste Services	598,609.27	147,441.32	0.26	184,790.19	0.34
Trade Waste Services	122,997.69	25,655.15	0.21	32,873.23	0.26
Overpayments	(84,401.56)	(13,825.62)		(21,323.83)	
<b>Total</b>	<b>6,131,259.53</b>	<b>1,499,292.46</b>	<b>0.25</b>	<b>1,356,259.13</b>	<b>0.23</b>



**17.7 TOWN HALL THEATRE - OPERATING RESULTS FEBRUARY 2021****File Number:** REP21/254**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cinema - February 2021 [!\[\]\(fa6f3af6bfa46c5d4a2d362681095beb\_img.jpg\)](#) 





Temora Shire Council

**Temora Town Hall Theatre  
Operating Statement**

For the period ended 31st January, 2021

	Current YTD	Previous YTD
<b>Candy Bar</b>		
Income	4,880	28,255
Purchases	(1,057)	(7,754)
	3,823	20,501
<b>Admissions</b>		
Income	16,146	65,638
Audio Visual Purchases	(4,780)	(35,575)
	11,366	30,063
<b>Other Income</b>		
Facility Hire	1,280	3,018
Sale of Advertising	818	1,818
Donations	225	-
Event Catering	463	673
	688	673
<b>Other Costs</b>		
Advertising	(767)	(1,281)
Bank Fees	(739)	(1,072)
Building Maintenance	(357)	(2,977)
Cleaning	(1,739)	(3,720)
Computer Costs	(1,447)	(6,063)
Event Catering Expenses	-	(471)
Freight	(36)	(405)
General Maintenance	(128)	(384)
Insurance	(5,352)	(4,283)
Insurance Claims (Expenses to be reimbursed)	(17,826)	-
Materials Purchased	(969)	(1,040)
Contractors	-	(3,854)
Rates & Electricity	(3,787)	(5,377)
Stationery & Office Consumables	-	(6)
Employee Costs	(15,129)	(32,639)
Sundry Expenses	-	20
Telephone & Internet	(617)	(747)
Volunteer Support	-	(1,597)
Depreciation	(1,465)	(2,140)
	(1,465)	(3,737)
<b>Total Cinema Surplus/(Deficit)</b>	<b>\$ 14,412</b>	<b>\$ 47,500</b>
Internal Hire/Donation	330	-

**17.8 FRIENDS OF TEMORA SHIRE CEMETERY MINUTES HELD 7 SEPTEMBER 2020****File Number:** REP21/220**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. FOTSC 7 September [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b\_img.jpg\)](#) 

## FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

Ian Preston (Group Pres) 32 Gallipoli St Temora NSW 2666 Ph. 0428 729 410	Pat Taylor (Hon Sec) 22 Lawson Rd Temora 2666 Merryl Graham (Hon Treas.) PO Box 251 Temora 2666	Temora Shire Council PO Box 262 Temora NSW 2666 Ph. 02 6980 1100
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Email us at: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au) - be sure to direct it for our attention.

### Minutes of the Friends of the Temora Shire Cemeteries Meeting Monday 7 September 2020 at Lych Gate Old Temora Cemetery

**Meeting Opened:** 10.00am.

**Attendance:** Ian Preston, Rick and Pat Taylor, Max Oliver, Harold Fritsch, Betty Brabin, Barb Harmer, Merryl Graham, Belinda Bushell, Mavis and Keith Cassidy, Wilma McCubbin, Dennis Sleight, Kris Dunstan.

**Apologies:** Darryl Sutherland, Pam Buerckner, Robyn Lewis, Toots Noack and Ray Perry. Accepted.

**Minutes:** Minutes of the previous meeting were read by Pat. The minutes were moved by Wilma McCubbin 2<sup>nd</sup> Betty Brabin. carried.

**Business Arising:** Sebastopol and Quandary signs still in the pipeline.

Ariah Park Cemetery – water line not repaired at this stage.

**Treasurer's Report:** Financial report by Merryl Graham indicated a credit balance of \$27721.77. Merryl moved her report be accepted as read. 2<sup>nd</sup> Wilma McCubbin and Carried. Merryl informed the meeting that one of our IBD accounts of \$12,065.14 had matured in August and was not rolled over and is currently in a holding account. May need this money to finance the invoices for the shed build. Merryl Graham moved that the money in this IBD account be transferred into the cheque account if the shed renovation and Chinese memorial invoices exceed the cheque account bank balance. 2<sup>nd</sup> Patsy Taylor, Carried

IBD account. Moved Merryl Graham that the money in the other IBD which will mature in October be reinvested at the best rate. 2<sup>nd</sup> Ian Preston. carried.

#### **Correspondence:**

##### **Outward:**

- Email Kony Kang regarding Feng Shui and the Chinese Cemetery.
- Email Chinese Heritage Association of Australia requesting information regarding Chinese Cemeteries.

##### **Inward:**

- Email Kony Kang regarding Feng Shui and the Chinese Cemetery.
  - Email Chinese Heritage Association of Australia reply regarding Chinese Cemeteries
- Correspondence moved by Belinda Bushell to be accepted. 2<sup>nd</sup> Mavis Cassidy. Carried

#### **General Business:**

1. GREEN SHED: Ian Preston informed the meeting that the renovations are almost completed. Lighting still to be installed. Shed colour was changed from brown to beige (Dulux Paperbark).

Ian praised the high quality of work carried out by Jeff Gilchrist, Bevan Reid and Bruce Firman.

The FOTSC are very grateful for their time and work.

At a later date and when time permits, the contents of the shed will be sorted and organised – possibly with new shelving etc.

2. CHINESE CEMETERY: Merryl Graham addressed the meeting regarding the status of the Chinese Portion of the cemetery and the memorial. Progress has been made. Conferring with the Heritage

Meeting Minutes 7 September 2020.docx

## FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

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Ian Preston (Group Pres) 32 Gallipoli St Temora NSW 2666 Ph. 0428 729 410	Pat Taylor (Hon Sec) 22 Lawson Rd Temora 2666 Merryl Graham (Hon Treas.) PO Box 251 Temora 2666	Temora Shire Council PO Box 262 Temora NSW 2666 Ph. 02 6980 1100
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Email us at: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au) - be sure to direct it for our attention.

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Committee and the Heritage Adviser and liaison with a Feng Shui practitioner, Kony Kang. Merryl presented an explanation of the memorial. The significances of the size and shape of the rock, the pedestal on which it will be placed, the direction to which it will lay and the plaques which will be mounted (refer to attachments).

Belinda Bushell informed the meeting that an appropriate rock has been found at one of the Council quarries. Still waiting on a quote from a stone cutter in Harden. Cartage of the rock still to be arranged.

3. TEMORA SHIRE COUNCIL DATABASE: Belinda Bushell informed the meeting that the Cemetery Database is now available on-line and can be accessed via the Temora Shire Council website. So far the database has been well received with positive feedback. Belinda acknowledged the work Alex Dahlenburg and Amanda Colwill have done.

Kris Dunstan suggested that obituaries be placed in the website and to confer with the Family History Group first. Merryl will send what digital obituaries she has to Belinda.

4. OVER HANGING BRANCHES: Harold Fritsch has requested Temora Council to arrange for the removal of overhanging branches on the gum tree at the North West corner of the Old Monumental Cemetery. Kris Dunstan to arrange removal with the next tree lopping program.
5. INFORMATION EXCHANGE: Ian mentioned the September issue of the Narraburra News which included a reminder to the general public that following rain events dirt roads in the Old Monumental section should be avoided.

Wilma McCubbin read an interesting article from the Temora Star dated 1882.

Merryl discussed the extension to the dam located on the corner of Old Cootamundra Road and Gardiner St and the possibility of early graves being in the area.

**Next Meeting:** Monday 7 December 2020 commencing at 11.30am at HILL VIEW PARK. Christmas Lunch to follow. Wet weather venue to be decided in accordance with the COVID 19 social distancing regulations advised at the time.

President Ian Preston thanked everyone for their attendance.

Meeting Closed 10.44am

**17.9 FRIENDS OF TEMORA SHIRE CEMETERIES MINUTES 7 DECEMBER 2020**

**File Number:** REP21/222

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. FOTSC 7 December [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\)](#) 

## FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

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Ian Preston (Group Pres) 32 Gallipoli St Temora NSW 2666 Ph. 0428 729 410	Pat Taylor (Hon Sec) 22 Lawson Rd Temora 2666 Merryl Graham (Hon Treas.) PO Box 251 Temora 2666	Temora Shire Council PO Box 262 Temora NSW 2666 Ph. 02 6980 1100
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Email us at: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au) - be sure to direct it for our attention.

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### Minutes of the Friends of the Temora Shire Cemeteries Meeting

#### Monday 7 December 2020 at Temora Town Hall Supper Room

**Meeting Opened:** 11.31am.

**Attendance:** Ian Preston, Rick and Pat Taylor, Harold and Ruth Fritsch, Leonie Weir, Betty Brabin, Barb Harmer, Merryl Graham, Pam Buerckner, Robyn Lewis, Toots Noack, Belinda Bushell,

**Apologies:** Darryl Sutherland, Mavis and Keith Cassidy. Wilma and Ken McCubbin and Dennis Sleigh. Accepted.

**Minutes:** Minutes of the previous meeting were read by Pat. The minutes were moved by Belinda Bushell 2<sup>nd</sup> Betty Brabin. carried.

**Business Arising:** Aria Park Cemetery. Water line has been repaired.

Overhanging branches in Old Monumental Cemetery have been removed.

**Treasurer's Report:** Financial report by Merryl Graham indicated a credit balance of \$22,352.86. Merryl moved her report be accepted as read. 2<sup>nd</sup> Harold Fritsch and Carried.

#### Correspondence:

##### Outward:

- Thank you letters to Jeff Gilchrist and Bevan Reid.
- Invitations to Volunteers involved with Shed Renovations and Belinda Bushell, Kris Dunstan, Dennis Sleigh and Max Oliver to attend Thank You Morning Tea (held 25/11/2020).
- Email to Temora Shire Council regarding the ceiling under the brown shed verandah and the roof purlins and the concrete grinding in the 'beige' shed which need repairing.
- Record of visitors taken as per COVID 19 Rules.

##### Inward:

- Nil

Correspondence moved by Rick Taylor to be accepted. 2<sup>nd</sup> Merryl Graham. Carried

#### General Business:

1. WORK SHED: Ian Preston informed the meeting that the shed is now completed, and it looks good. New shelving and large shadow boards to house hand tools have been installed. Thank you to Mark Graham for making the shelves and installing the boards.
2. STOREROOM/TOILET BLOCK: Repairs to ceiling and insulation etc – Belinda Bushell informed the meeting our request for repairs is on the Council agenda. Council workers have been extremely busy and will attend to our requests when time allows.
3. CHINESE CEMETERY: Merryl Graham informed the meeting that the area has been re-sheeted with gravel and levelled and the Plinth formwork is ready for Michael Reardon to pour concrete to make the pedestal. Hoping to have done before Christmas.  
  
Belinda Bushell informed the meeting that Liam Patterson will arrange to have the rock transferred to the site by 18/12/2020.
4. STREET STALL: Friday 14 May 2021. Belinda Bushell explained the Covid 19 Rules for street stalls.

Meeting Minutes 7 December 2020.docx

## FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

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Ian Preston (Group Pres)	Pat Taylor (Hon Sec)	Temora Shire Council
32 Gallipoli St	22 Lawson Rd Temora 2666	PO Box 262
Temora NSW 2666	Merryl Graham (Hon Treas.)	Temora NSW 2666
Ph. 0428 729 410	PO Box 251 Temora 2666	Ph. 02 6980 1100

Email us at: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au) - be sure to direct it for our attention.

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### 5. INFORMATION EXCHANGE:

Trungley Hall Cemetery – Needs a general tidy up before Christmas if possible. Council to slash grass if out that way.

Council Cemetery Database - Well utilized and receiving obituaries.

Ariah Park Cemetery – Toilets and water line are functional. Some plants and shrubs are struggling. The avenue of Kurrajong trees is making quite a mess with the dropped seed pods.

**Next Meeting:** Monday 1 March 2021 commencing at 10.0am at Council Chambers.

President Ian Preston thanked everyone for their attendance and wished all a safe and Merry Christmas.

Meeting Closed 12 noon

**17.10 TEMORA SHIRE HERITAGE COMMITTEE MINUTES - DECEMBER 2020****File Number:** REP21/259**Author:** Building Surveyor**Authoriser:** Director of Environmental Services**Attachments:** 1. 2020 December Minutes [!\[\]\(fa6f3af6bfa46c5d4a2d362681095beb\_img.jpg\)](#) 



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## MINUTES

## MINUTES OF THE MEETING OF THE TEMORA HERITAGE COMMITTEE

Meeting Held: Shamrock Hotel Temora on Thursday, 10<sup>th</sup> December, 2020Present: David Scobie, Ros Hartwig, Cr Nigel Judd, Claire Golder, Bill Speirs, Meryll Graham, Kris Dunstan (Chair),  
Belinda Bushell, Graham Lynch, Jason Goode, Cr Max Oliver and Rod Ballantyne

Apologies: Michael Collins, Wilma McCubbin, Ken McCubbin and Cr Dale Wiencke

Commenced: 11:17 AM

ITEM		ACTION
1	<b>Apologies</b> It was <b>Moved</b> Ros Hartwig and <b>Seconded</b> Bill Speirs that the apologies be accepted.	
2	<b>Confirmation of Minutes –</b> Minutes confirmed <b>Moved</b> Ros Hartwig and <b>Seconded</b> Meryll Graham	
3	<b>Business Arising from Previous Minutes –</b> <ul style="list-style-type: none"> <li>• Digitisation Project – Option 1 or 2 It was <b>Moved</b> Belinda Bushell and <b>Seconded</b> Claire Golder that Jason Goode liaises with Councils IT regarding the appropriate outcome for the Library storing the digitised information. Once this is finalised, the committee is to be advised of the appropriate avenue moving forward.</li> <li>• Sproules Lagoon &amp; Indigenous Heritage – BB met with LLS Representatives onsite to discuss the project. LLS are keen to be involved and would contribute with fencing. Council's Engineering Department have been requested to confirm the cost to improve the access to the site etc. A possible Grant Funding source is through NSW Heritage</li> </ul>	

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	<p>Grants Aboriginal Cultural Heritage Grants 2021-23'. An additional item receive quotations is signage from Irvine's Signs. The close period for this grant is 8<sup>th</sup> February, 2021. Hopefully be ready to submit for this grant.</p> <ul style="list-style-type: none"> <li>• Temora Memorial Town Hall – Interpretive Panel – 5 X Panels on the Western wall. Drafts sent to Cuttlefish Design.</li> <li>• Satellite Airfield Sites – a possible grant to apply through the Department of Veteran Affairs. Quotations are being collated and will submit a grant. It was <b>Moved</b> David Scobie and <b>Seconded</b> Jason Goode that the HAF offer to support this project with a contribution of \$1,500.</li> <li>• Chinese Heritage – site has been levelled/gravelled. Engineering dept has been arranged to relocate quartz rock. Mick Reardon has completed the concrete plinth/slab. Carl Valerius still keen to do rock sculpture works.</li> <li>• Gidginbung Station – all works are near complete – painting of the handrail to still occur will finish before Christmas.</li> <li>• Urban Myths &amp; Misadventures – a meeting with Brett Green was held to determine time and cost. A review of the 1<sup>st</sup> draft is to be undertaken by Bill Speirs. This has</li> </ul>	
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	<p>placed Brett on hold for any future works.</p> <ul style="list-style-type: none"> <li>• Oral History – Rob Willis has been consulted an email outlining his services is to be received.</li> </ul> <p>It was <b>Moved</b> Belinda Bushell and <b>Seconded</b> Jason Goode that the committee engage Rob Willis for the Oral History Project and allocate \$2,500 towards the project.</p> <p>The list of possible candidates is as follows:</p> <ul style="list-style-type: none"> <li>- Ron McGuirk, Hack Hetherington, David Schlunke, Dr Kamath, Bill Harris, Peter Speirs, Nigel Judd, Bill Speirs, John New, Rob Bland, Nancy White, Earl Kotzur, Gary Tagliabue, Ken McCubbin, Wilma McCubbin, Baden Evans, Meredie MeeLing, Linda Downing, Ailsa Sinclair, Ruth Fritsch, Pat Thomas, Ray Perry, Russell Harpley, Mavis Bean, Viv Leary, Mary O'Claglin, George Patsalides, Arthur Bradley.</li> <li>- Members of the committee will aim to enquire with the above names about their interest in being involved. Individual interviews are to occur prior to the Oral History interview by Rob Willis</li> </ul> <ul style="list-style-type: none"> <li>• District Self Drive – self drive areas were allocated for members to review and bring back a draft to the February/March meeting 2021 for the committee's comments.</li> </ul>	<p>Kate Slapp is to be engaged to develop an article regarding the Heritage Committee successes, future projects and the oral history project.</p>
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4	<p><b>Heritage Fund Applications –</b>  Nil Applications received  See Items from Business Arising:</p> <ol style="list-style-type: none"> <li>1. Oral History</li> <li>2. Satellite Airfield Project</li> <li>3. Digitisation Project</li> </ol>	
5	<p><b>Heritage Advisors Report October &amp; November 2020 –</b>  Noted</p>	
6	<p><b>General Business –</b>  <i><b>Urban Road Naming – Female Pioneers</b></i>  It was <b>Moved</b> by Meryll Graham and <b>Seconded</b> Ros Hartwig that the names presented was sufficient.  And further that an item for the Temora Heritage Committee as a future works is to develop a document with street/road names throughout Temora Shire and reference their meaning.</p> <p><i><b>Claire Golder</b></i></p> <ol style="list-style-type: none"> <li>1. Your High Street Grant – January 2021</li> </ol>	

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	<p><b>Cr Nigel Judd</b></p> <ol style="list-style-type: none"> <li>1. Community Radio has received the approval to operate. Most of the construction works within the AP Hall are complete via Drought Funding.</li> <li>2. Broken Dam Heritage Trails – D &amp; G Harris are to complete the gravel track.</li> <li>3. Ariaah Park Railway Station – Platform possibly contracted to Owen Longstone.</li> </ol> <p><b>Ros Hartwig</b></p> <ol style="list-style-type: none"> <li>1. Combaning/Springdale Heritage still working on the book.</li> </ol> <p><b>Cr Max Oliver</b></p> <ol style="list-style-type: none"> <li>1. Temora Shire Council received grant funding of \$42,417 for the Railway Station. Max thanked everyone that was involved.</li> </ol> <p><b>Bill Speirs</b></p> <ol style="list-style-type: none"> <li>1. Bundawarra Centre improved signage on the façade.</li> <li>2. Helicopter Westpac – Tweed Heads</li> <li>3. Aircraft – Powerhouse Museum</li> </ol>	
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	<p><b>Rod Ballantyne</b></p> <ol style="list-style-type: none"> <li>1. Bulk Wheat operating again at Ariaiah Park.</li> <li>2. Ariaiah Park War Memorial received a grant, painting occurring today.</li> </ol> <p><b>Kris Dunstan</b></p> <ol style="list-style-type: none"> <li>1. Thanked the committee for the tireless efforts throughout 2020. Wishing everyone a safe and happy festive season.</li> </ol>	
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**Next Meeting:** Thursday, 4<sup>th</sup> February 2021 at the Temora Shire Council Chambers  
**Meeting Closed at** 12:26 PM

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**17.11 TEMORA RURAL MUSEUM MANAGERS REPORT - JANUARY 2021****File Number:** REP21/226**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. TRM Managers Report January 2021 [↓](#) 

**Temora Rural Museum – MANAGER’S REPORT**

**Meeting Date:** 14<sup>th</sup> January 2021

**Visitation From:** 13.11.2020 to: 24.11.2020      **Adults:** 512    **Children:** 73

**Group Visits:** Murray Magic Coach Group. 14<sup>th</sup> Nov.

**Group Bookings:** Nil

**Recent Events:** Temora RFSA Branch Meeting. Sun. 15<sup>th</sup> Nov.  
TADVAC “Brush With Art” Exhibition until 31<sup>st</sup> January

**Planned Events:** Christian Men’s Breakfast Committee Resumption Meeting  
Sat. 16<sup>th</sup> Jan 9.00am  
Jess Stewart – Baby Shower. Sat. 16<sup>th</sup> Jan. 12.00 noon  
Collette Balzer Art Exhibition. 1<sup>st</sup> - 28<sup>th</sup> February

**Recent Acquisitions:** Eurocopter AS365 Westpac Rescue Helicopter shell  
WWII Propaganda Poster themed cigarette card collection  
“Temora Gift” trophies

**Correspondence:**

**General ephemera.** 3

**Magazines & newsletters.** Narraburra News. Dec. 2020, Jan 2021  
RAHS History Magazine December 2020


**Circulars.**

**Letters. I/W:**

**O/W:** TSC – Thank you for Kerbing & Guttering in Macauley Street  
TSC – Request for Defibrillator in VIC  
TSC – Permission to conduct 48<sup>th</sup> Annual Live Exhibition  
TSC – Request for In kind support  
TSC – Request for fee waiver  
TSC - Request for road closure  
Evans Head Memorial Aviation Museum – Helicopter donation thank you  
Gretchen Edwards – Roster participation thankyou  
Gloria Maslin - Roster participation thankyou

**Email:**



**17.12 TEMORA HISTORICAL SOCIETY MINUTES 14 JANUARY 2021****File Number:** REP21/230**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Historical minutes January 2021 [↓](#) 

**MINUTES OF THE GENERAL MEETING  
OF THE TEMORA HISTORICAL SOCIETY Inc.  
held at the museum on 14<sup>th</sup> January 2021**

Meeting commenced at 7.30pm

**Present:** Robert Maslin (Chair), Graham Crawford, Gordon Muir, Neil Martin, Col Perry, Bill Speirs, Steve Holden, Graham Lynch, Allan Lewis, Brian Durham, Bob Ingram, Ken Hewett, Allan Penfold, Robyn Wall, Gordon McGeorge, Brian Jennings, John Harris

**Apologies:**, Cr. Ken Smith, Cr. Max Oliver, Jean Luck, Kate Hewett, Len & Sandra Stimson, John O'Connor, Mick O'Connor, Doug Oliver

**MOVED** that the apologies be received. Graham Crawford / Bob Ingram - carried.

**Minutes:**

**MOVED** that the minutes of the general meeting of the Temora Historical Society held on 14<sup>th</sup> November 2020 be accepted as a true and accurate record. Graham Lynch / Col Perry – carried.

**Business Arising from the minutes:**

Bill reported that the tender for construction and installation of the main span of the bridge had been accepted from Cleverdons and the project was under way.

The Power Farming Technical Manuals have been donated and added to the collection.

Bill advised that the Major Event Application for the 48<sup>th</sup> Annual Live Exhibition had been submitted to Council.

**Correspondence:**

**MOVED** that the correspondence be received and dealt with as read. Gordon Muir / Ken Hewett – carried

Summary as attached.

**Treasurer's Report:** The treasurer reported an Income since 12<sup>th</sup> November 2020, of \$6,258-24, an Expenditure of \$5,439-69 and a Closing Balance, on 14<sup>th</sup> January 2021, of \$31,329 in the Society's working A/cs.

**MOVED** that the Treasurer's reports be accepted. Graham Lynch / Neil Martin – carried.

**Manager's Report:** as attached.

**Curator's Reports:**

Textiles – The new Textile display is presently being installed

Marge Fouracre Gallery – Lining of three additional exhibition bays has been completed.

Trucks – The radiator for the “T” Model Ford has been repaired, and the clutch on the Leyland truck is now working. The paintwork on both the Leyland truck and “Leapin’ Lena” has been treated with “Penetrol” to preserve it.

Tractors – The fuel system on the Titan Tractor has been overhauled and is now working and the radiator for the Ford Jnr. Tractor has been repaired.

Rural Fire Service – The Tara/Bectric International Fire tanker has been acquired as have the Central Region and Region West honour boards. Steve is planning to host an “RFS Volunteer’s Thankyou Day” at the CEC on Sunday 11<sup>th</sup> April.

Ambulance Museum – Robert is presently updating the Registration of Ambulance vehicles on loan to the museum.

Robert provided a detailed historical account of the service of the Westpac Rescue Helicopter recently added to the Temora Ambulance Museum collection.

Electrical maintenance – Neil has installed a ceiling fan in the new Textile Gallery.

All other curators present reported satisfactory progress.

**General Business:**

Bill advised that Glen Reichstein has offered to undertake repairs to the “drop-slab” walls of the Shearing Shed.

**MOVED** that lighting be installed over the board of the shearing shed to improve the safety and amenity of shearing demonstrations. Col Perry / Brian Jennings – carried

Bill updated the meeting with regard to planning for the 48<sup>th</sup> Annual Live Exhibition.

There being no further business the meeting closed at 8.35pm.

**17.13    ARIAH PARK MARY GILMORE FESTIVAL MINUTES 2 FEBRUARY 2021**

**File Number:**        REP21/224

**Author:**             Executive Assistant

**Authoriser:**        General Manager

**Attachments:**      1.    APMGF 2 February 2021 [!\[\]\(c694a3ff3b077d76910920a6a1593ab4\_img.jpg\)](#) 

**Ariah Park Mary Gilmore Festival Committee**A Section 355 Committee Of The Temora Shire CouncilMinutes From meeting held 2 February 2021

Meeting Opened by President-Chris Mutton

Present - , Chris Mutton, Nigel Judd, , Patty Vearing, „Bruce Ryan Allen Penfold, Janet Popple ,Kevin Popple, Julie Cowill, Garry Lavelle

Apologies Janice Lewis Lorraine Coupe

**Minutes Of Meeting**

Read by Robyn Wall

**Moved Robyn** Seconded – Patty

**Minutes be Accepted Passed**

**Treasures Report**

Latest report remains unchanged due to no activities because of Covid

Opening Balance	\$7,0055.51
<u>Inward</u> nil	
<u>Outward</u> nil	

<b><u>total income</u></b>	<b>nil</b>
----------------------------	------------

<b>Expenditures</b>	
<b>Outwards</b>	<b>Nil</b>

Closing balance	\$7,0055.51
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Term deposit 16,124.15 Invested at SWSCU

Moved –M Speirs Seconded Julie

**Correspondence:****Inward**

Account from bush balladeers membership

**Out ward**

e/mail to show trust re covid -19 safety rules  
discussion with trust re extra power points  
phone call re date kitchen will be complete  
discussion re date new shed will be complete

**Business Arising:**

1. printing of new flyers not finished will be ready soon
- 2 Discussion over committee no longer 355 committee
- 3 concerns raised over how much our budget is for all programs
- 4 discussion over restrictions re covid -19 if we go ahead this year
- 5 Price for day entry increased to \$30 person
- 6 Night show Thursday \$5 per person starting at 7pm
- 7 night show Friday/Saturday \$10 per person
- This price increase does not include people who have paid and are wearing arm bands
- 8 Afternoon show walk -ups from 2.30 until 5.30 pm on Thursday
- 9? Q -code needed at gate if we go ahead with festival
- 10 Stall holders are to pay booking fee prior to date of markets 11 flyers to be sent to D&H Hoffman 14 Kinloch RD Melton Vic 3337 to hand out (awaiting printing)

**Outcome**

to be Committee to become incorporated needing insurance and a constitution formulated  
same to be done prior to end of June  
insurance will be paid by Shire for festival at present for next year starting on 1st July  
Robyn to find out re covid -19 training  
Patty to include all prices on new flyer  
Patty to print flyers asap

**Discussions**

Allen & Chris and Bruce to talk to John Harris re power points  
Robyn & Margaret to get firm price for rooms at hotel  
Margaret Chris and Bruce will help Ardlethan on gate for their festival as other members  
have car rally that week-end

Meeting closed 9.30 pm

**17.14 TOWN HALL THEATRE MANAGEMENT COMMITTEE MINUTES 3 FEBRUARY 2021**

**File Number:** REP21/257

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Town Hall Management Committee Minutes 3 February [!\[\]\(8d0f0e0fe25b320c33272c52aec1fbca\_img.jpg\)](#) 

**TEMORA TOWN HALL THEATRE MANAGEMENT MEETING**MINUTES - Wednesday 3<sup>rd</sup> February 2021**Chairman:** Kris Dunstan**Apologies:** Jan Gilchrist

**Correspondence:** Disney releases – not reliable – dates have been changed again. Eg: James Bond has been moved to July. Rainbow Ball request donation for this year – Agree to donate 6 x Adult tickets. Moved Kris – Seconded Di:

**Flood Damage:** Kris thanked everyone that was involved. Impressed Theatre is back up and running – great effort! Amazing... thank you to all involved!

A quick tour of the repairs to the Foyer etc and then back to the meeting.

**March/April program:** With the unreliable situation with supply of movies 3 to 4 movies have been moved to other months. Beth Suggested the following..

1. High Ground.. Australian film
2. Witches... from Roald Dahl
3. 6 Minutes to midnight
4. Misbehaviour

**Film Club update:** PERFECT STRANGERS .. refer to last months minutes.

**Programming – 5 screenings per week:** Discussion to run one on Saturday & Sunday. Wednesday AM & PM and one on Friday. All agreed. Run more in School holidays.

The Dry – event was sold out with maximum of 62 seats.

**Cinema Live update:**

Great excitement with Mick Fleetwood & Friends coming up 25<sup>th</sup> March. 62 seats allowed.

QPL having an Auction 6<sup>th</sup> March.

Cinema also booked for a private function for the Catholic School. 18<sup>th</sup> March.

**Voucher System:** Guy had been investigating a gift card – rather than the hand written vouchers...more to come. The Youth Group have a card printer Guy is on to it!

**Lectern:** The Theatre lectern was borrowed for event at Arian Park. When it was returned it was not in the same condition as it was ... it was scratched and dirty. After discussion with Senior staff and the Mayor and Gary Lavelle It was agreed that Council will purchase their own lectern to use in the Town Hall and will be utilised for other events – not to use the Theatres lectern.

**General Business:** Financial Report was tabled. Questions re the Rates & Electricity... since COVID the cinema has been closed therefore not using the electricity it does when operating, also Insurances.. to be clarified.

Meeting closed at 6:20pm



**17.15 TEMORA WOMENS NETWORK MINUTES 11 FEBRUARY 2021****File Number:** REP21/251**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. TWN Minutes February 2021 [↓](#) 

## TEMORA WOMEN'S NETWORK COMMITTEE

Meeting held Thursday, 11th February, 2021 at Temora Ex Services Club, commencing 3pm.

Present: Susan Jeri, Dianne Scott, Norma Howard, Sally Deep, and Catherine Thompson.

Apologies: Jean Gunn and Lyn Cartwright.

Chairman: Susan Jeri, welcomed everyone present.

Minutes: Minutes of the last meeting were read and confirmed by Dianne and seconded by Susan.

Minutes: Minutes of the discussion meeting confirmed with a correction to include Sally on the scone makers list. Moved by Dianne, seconded by Sally.

Treasurer's Report: Not at hand.

GENERAL BUSINESS:

Discussion was held about possible programs for the year, starting with a film night in March recognising International Women's Day. The evening to include a light supper and no charge at the door.

Re: International Women's Day program on 8<sup>th</sup> March, 2021.

"WOMEN IN LEADERSHIP ACHIEVING AN EQUAL FUTURE IN A COVID-19 WORLD."

Under consideration:-

The film "A Call to Spy" to be checked by Susan.

Supper to be catered for. Sally to check Terese at Red Head.

Tickets printing at Shire Office. Norma to check.

Use accumulated funds that are available.

Meeting closed 4.15pm

Next meeting: Wednesday, 17<sup>th</sup> February, 2021

10.45am in the Town Hall Theatre Foyer.

**17.16 TEMORA OWN ARTS & CRAFT MINUTES HELD 22 FEBRUARY 2021****File Number:** REP21/249**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. TOAC minutes February 2021 [↓](#) 

## **Temora's Own Arts and Crafts Committee Meeting Minutes 22<sup>nd</sup> February 2021**

**Meeting Opened at: 1.pm**

**Members Present: Viv Leary, Georgie Maoate, Pat Neasmith, Narelle Williams, Vicki Sproule, Alison Bushell, Tracy Quantock.**

**Apologies: Nil**

**Minutes of previous Committee Meeting:**

**Moved: Viv Leary**

**Seconded: Pat Neasmith**

**Business arising from Minutes:**

- Tracy affirmed the changes in the roster system to 13 Shifts per quarter as a good idea. Members who have committed to working 1 shift per week over a 13 week period are charged 20% commission. If a member is away for any reason they will be obligated to make up and missed shifts in the following 13 weeks to remain on the 20% commission
- Tracy suggested that the whole purpose of the 13 shifts over 13 weeks is to have any deficits filled over the next quarter by members who may need to makeup shifts.
- Any vacant shifts are to be filled when we need them filled and a vacancy exists. Members are not to persuade another member to give up their regular shift so they can make up any of their deficits.

**Correspondence In: Nil**

**Correspondence Out: Nil**

**Business to be discussed:**

- **Final Draft Constitutions**
  - The committee to discuss final draft
    - Changes made are:
      - The membership fee for junior members from \$15 to \$10
      - The treasure is to become the Purchasing Officer
      - Add the Assistant Secretary
  - Bank account
    - Staying with Westpac
    - Checking with council as to who will be signatories
  - Eftpos
    - We can still have the same Eftpos machine
    - Will check with council if our % rate will remain the same
  - Insurance
    - Public & Products Liability Insurance:\$20 Million
      - \$776.14
    - Volunteer Workers Insurance: Death & Capital Benefits:\$50,000/ weekly payment \$500
      - \$398.75
      - Total \$1,174.89
- **Leaking Roof**
  - Plumber has cleaned out the dish drain and sealed it.
  - We had no leaks with the last heavy rain.
    - We have had no leaks since the plumber sealed the drain.  
Hoping this finally fixes the problem

- **New Shelving**
  - Have had a quote from Connor Donoghue to put the shelving up
  - The cost for Labour and materials is approximately \$1,200.00
  - The committee discussed and agreed to take the quote to a general meeting and ask the members if they are in favour.
  
- **Outdoor Flag**
  - Have requested a quote for a wall flag similar to the one on Gersbach and Firman's Wall.
  - Picture and quote attached from Signarama Wagga
  - The committee thought the flag is a good idea and we will discuss at the General meeting with the Members.
  
- **Xmas Tree**
  - Debbie has asked if we would like to purchase her Xmas Tree for \$250
  - Committee to discuss
    - Committee decided that the shop will not purchase the Xmas Tree at this time
  
- **General Meeting**
  - Suggest Saturday 20<sup>th</sup> March 1.30pm
  - Committee to discuss the agenda
    - Outdoor Flag
    - New Shelving
    - Cash Register
    - Updated Constitution to come into effect as from the 1<sup>st</sup> July 2021
    - Changes to Roster e.g. 13 week rotation
    - Glass Jars
      - Donated glass jars will be removed from the back room on a regular basis

- If any member or friends of members who can use the larger or smaller jars You are welcome to take them when you see them

Meeting Closed : 2pm

Next Meeting to be advised

**17.17 TEMORA SHIRE HERITAGE COMMITTEE MINUTES - FEBRUARY 2021****File Number:** REP21/260**Author:** Building Surveyor**Authoriser:** Director of Environmental Services**Attachments:** 1. 2020 February Minutes [↓](#) 



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## MINUTES

## MINUTES OF THE MEETING OF THE TEMORA HERITAGE COMMITTEE

Meeting Held: Temora Shire Council Chambers on Thursday, 4<sup>th</sup> February, 2021

Present: David Scobie, Cr Nigel Judd, Cr Dale Wiencke, Claire Golder, Bill Speirs, Kris Dunstan (Chair), Belinda Bushell, Michael Collins, Wilma McCubbin and Cr Max Oliver

Apologies: Ros Hartwig, Meryll Graham, Graham Lynch and Rod Ballantyne

Commenced: 12:02 PM

ITEM		ACTION
1	<b>Apologies</b> It was <b>Moved</b> Claire Golder and <b>Seconded</b> Cr Nigel Judd that the apologies be accepted.	
2	<b>Confirmation of Minutes –</b> Minutes confirmed <b>Moved</b> Claire Golder and <b>Seconded</b> Cr Nigel Judd	
3	<b>Business Arising from Previous Minutes –</b> <ul style="list-style-type: none"> <li>• Digitisation Project – IT have been authorised</li> <li>• Sproules Lagoon &amp; Indigenous Heritage –NSW Heritage Grants Aboriginal Cultural Heritage Grants 2021-23, the close period for this grant is 8<sup>th</sup> February, 2021. An enquiry through the LLS is to be made in regards to the continued usage of a travelling stock route.</li> <li>• Temora Memorial Town Hall – Interpretive Panel – 5 X Panels on the Western wall. Drafts sent to Cuttlefish Design.</li> </ul>	<b>BB</b> to make contact with Cuttlefish RE: update

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	<ul style="list-style-type: none"> <li>Satellite Airfield Sites – a grant through the Department of Veteran Affairs was completed. The project is a combined project between Temora Shire Heritage Committee and Temora Aviation Museum</li> <li>Chinese Heritage – Stage 1 nearing completion. Stage 2 has commenced.</li> <li>Urban Myths &amp; Misadventures – Bill Speirs reviewed, and it is now with Brett Green to make amendments.</li> <li>Oral History – Councils Communications Officer has generated an article. Once this is produced the Committee is to volunteer in contacting those to be interviewed.</li> <li>District Self Drive – March 2021 hopefully have something to present to the committee.</li> </ul>	
4	<p><b>Heritage Fund Applications –</b> Nil Applications received</p> <p>It was <b>Moved</b> Bill Speirs and <b>Seconded</b> Wilma McCubbin that the Main Street Verandah Reinstatement program be revisited and speak to various building owners about being involved. And further that \$5,000 be offered from the HAF.</p>	<p><b>BB</b> to contact applicants regarding progress of the HAF application and contact Leslie Duncan at Bland Shire RE: Verandah Reinstatement fund.</p>

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5	Heritage Advisors Report October & November 2020 – Noted	
6	<p><b>General Business –</b></p> <p><b>Bill Speirs</b></p> <ol style="list-style-type: none"> <li>1. Annual Exhibition to be held on 13<sup>th</sup> March, 2021 – COVID safe event</li> </ol> <p><b>Cr Dale Wiencke</b></p> <ol style="list-style-type: none"> <li>1. Temora Town Hall Memorial signage on the building looks good.</li> </ol> <p><b>Cr Nigel Judd</b></p> <ol style="list-style-type: none"> <li>1. Railway Station – John Holland Group have authorised contractor to undertake repair works. The proposed usage of the facility is simply to attract Heritage Rail and have an accessible/safe platform.</li> <li>2. Charcoal Burners/Silos</li> </ol>	<p>APCP to be consulted to see if there is interest in purchasing of N &amp; H Judd to possibly locate at the Ariaiah Park Rail Station precinct.</p>

**Next Meeting:** Thursday, 4<sup>th</sup> March 2021 at the Temora Shire Council Chambers  
**Meeting Closed at** 12:55 PM

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**17.18 TEMORA RURAL MUSEUM MANAGERS REPORT - MARCH 2021****File Number:** REP21/311**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Managers Report - March 2021 [↓](#) 

**Temora Rural Museum – MANAGER’S REPORT**

**Meeting Date:** 4<sup>th</sup> March 2021

**Visitation From:** 15.1.2021 to: 4.3.2021      **Adults:** 382    **Children:** 33

**Group Visits:** Cootamundra/Wodonga Car Club. Sun.28<sup>th</sup> Feb.

**Group Bookings:** Cootamundra Baptist Aged Care. 10.30am. Fri. 5<sup>th</sup> Mar.  
Rudge Vintage Motor Cycle Club. 10am. Sat 20<sup>th</sup> March  
Museum to CATER Lunch.  
Wagga Koorringal Probus Club. Mon. 29<sup>th</sup> Mar. 1.30pm  
Zephyr Car Club. Sun. 4<sup>th</sup> Apr. in afternoon  
Potter Travel Group. 11.30am Sun. 18<sup>th</sup> Apr.  
Museum to CATER Lunch in VL Gallery

**Recent Events:** Christian Men’s Breakfast Committee Resumption Meeting  
Sat. 16<sup>th</sup> Jan 9.00am  
Jess Stewart – Baby Shower. Sat. 16<sup>th</sup> Jan. 12.00 noon  
Collette Balzer Art Exhibition. 1<sup>st</sup> - 28<sup>th</sup> February  
Southwest Antique Engine Society Christmas Party. Sat. 13<sup>th</sup> Feb

**Planned Events:** 48<sup>th</sup> Annual Live Exhibition. Sat. 13<sup>th</sup> Mar. 9.00am  
Art Workshop. 9.30am-3.30pm Sat. 10<sup>th</sup> Apr.  
Bland / Temora RFS Thankyou Day. Sun. 11<sup>th</sup> Apr. 9.00am  
Lewis Wedding Ceremony. 2.00pm Sat. 17<sup>th</sup> Apr. near Bradman  
Cottage  
Bonsai Workshop. 9.30am-3.30pm Sun. 18<sup>th</sup> Apr.

**Recent Acquisitions:** Enid Mulcahy Dresses  
WWII Cigarette Card Collection  
Golden Gift Trophies

**Correspondence:****General ephemera.** 3

**Magazines & newsletters.** Narraburra News.  
RAHS History Magazine  
Australian Jaguar Driver. Jan., Feb. 2021

**Circulars.** RAHS AGM  
M&G NSW Standards Program and Volunteer Museum Grants

**Letters. I/W:****O/W:****Email:**

**17.19 TEMORA HISTORICAL SOCIETY MINUTES 4 MARCH 2021****File Number:** REP21/313**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Historical Society March 2021 [!\[\]\(8d0f0e0fe25b320c33272c52aec1fbca\_img.jpg\)](#) 

**MINUTES OF THE GENERAL MEETING  
OF THE TEMORA HISTORICAL SOCIETY Inc.  
held at the museum on 4<sup>th</sup> March 2021**

Meeting commenced at 7.31pm

**Present:** Robert Maslin (Chair), Graham Crawford, Gordon Muir, Neil Martin, Keri & Col Perry, Bill Speirs, Graham Lynch, Allan Lewis, Brian Durham, Bob Ingram, Ken Hewett, Gordon McGeorge, Brian Jennings, John Harris, Howard Ruth, Len Stimson, Mick O'Connor, Doug Oliver, Cr. Ken Smith, Cr. Max Oliver, John & Caroline Clarke, Ken Davis, Neil Storm

**Apologies:** Jean Luck, Kate Hewett, Steve Holden,

**MOVED** that the apologies be received. Ken Hewett / Len Stimson - carried.

**Minutes:**

**MOVED** that the minutes of the general meeting of the Temora Historical Society held on 14<sup>th</sup> January 2021 be accepted as a true and accurate record. Gordon Muir / Bob Ingram – carried.

**Business Arising from the minutes:**

Bill reported that Glen Reichstein had completed repairs to the Shearing Shed walls.

**Correspondence:**

**MOVED** that the correspondence be received and dealt with as read. Graham Lynch / Neil Storm – carried

Summary as attached.

**Treasurer's Report:** The treasurer reported an Income since 14<sup>th</sup> January 2021, of \$7,873-75, an Expenditure of \$5,499-82 and a Closing Balance, on 4<sup>th</sup> March 2021, of \$36,494-26 in the Society's working A/c.

**MOVED** that the Treasurer's reports be accepted. Graham Lynch / Brian Jennings – carried.

**Manager's Report:** as attached.

**Curator's Reports:**

Marge Fouracre Gallery – The mounting of the Silver Star Café mirror and the Tex Moeckel paintings has been completed.



Trucks – Gordon has reconditioned several magnetos for the “T” Model Ford

Tractors – Most are now ready for the Annual Exhibition

Rural Fire Service – Three vehicles have been prepared for the parade.

Ambulance Museum – Four vehicles have been prepared for the parade.

Electrical maintenance – Neil has installed appropriate lighting in the Telecom Building and the Shearing Shed and the PA has been re-located to the Tractor Shed.

The electrical leads will be tested and tagged tomorrow.

All other curators present reported satisfactory progress.

**General Business:**

Robert and Bill updated the meeting with regard to planning for the 48<sup>th</sup> Annual Live Exhibition.

**MOVED** that the Society purchase a further 12 safety vests for use by volunteers at the Annual Exhibition. Brian Jennings / Mick O’Connor – carried.

There being no further business the meeting closed at 8.10pm.

**17.20 THE BUNDAWARRAH CENTRE MINUTES HELD 4 MARCH 2021****File Number:** REP21/315**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. The Bundawarra Centre - March 2021 [↓](#) 

**MINUTES OF THE GENERAL MEETING  
OF THE BUNDAWARRAH CENTRE MANAGEMENT COMMITTEE  
held at the museum on 4<sup>th</sup> March 2021 at 8.10pm**

Meeting commences at 8.11pm

**Present:** Robert Maslin (Chair)(THS), John Harris, (THS), Neil Martin (THS), Howard Ruth, (TS4M), Ken Davis (TEMFM), Cr. Ken Smith (TSC), Cr. Max Oliver (TSC). Also Present: Bill Speirs (TSC Staff)

**Apologies:** Ann Pike

**MOVED** that the apologies be received. Neil Martin / John Harris - carried

**Minutes:**

**MOVED** that the minutes of the General Meeting held on 12<sup>th</sup> November 2020 be accepted as a true and accurate record. Robert Maslin / Cr. Ken Smith – carried.

**Correspondence:**

**MOVED** that the Correspondence be received and dealt with as read. Howard Ruth / Ken Davis – carried

Letter from Ms. Hilda Bird on behalf of TEMFM Broadcast Centre requesting Council consideration of improved toilet facilities.

**MOVED** that the Secretary write to Council forwarding Ms. Bird's letter and commending her request to their favourable consideration. Ken Davis / Howard Ruth - carried

**General Business:**

There was no general business requiring the attention of the committee.

Meeting Closed at 8.18pm

**17.21 MEMBER FOR RIVERINA - SAVE OUR VOICES CAMPAIGN****File Number:** REP21/235**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Member for Riverina - Save our Voices Campaign [↓](#) 

Replying to Councils correspondence regarding the Save our Voices Campaign.

# Michael McCormack MP

Federal Member for Riverina

Deputy Prime Minister of Australia

Minister for Infrastructure, Transport and Regional Development

Leader of The Nationals

Mr Gary Lavelle PSM  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666



*Gary*  
Dear Mr Lavelle

Thank you for your correspondence of 3 December 2020 regarding local media outlets and the Save Our Voices campaign.

As the local Federal Member and a former newspaper editor, I strongly support an economically viable and sustainable local media sector. I understand the importance of local outlets reporting on local events for the local community. Many of these outlets have been providing this essential service for their communities for decades.

The Australian Government continues to liaise with multiple stakeholders, both large and small, independent and large corporations and community members, to identify those important elements in relation to media ownership and its legislation.

The Australian Government has also announced a series of reforms to Australia's media laws, including most recently the Broadcasting and Content Reform Package. The media laws will support the viability of our local organisations as they face increasing global competition in a rapidly changing digital landscape.

Advances in technology now allow digital content from anywhere in the world to be accessed instantly through computers, smartphones or smart TVs. These new options have changed the way we consume media in Australia and have intensified competition between media outlets.

To bring our media ownership laws into the digital era, the Government announced the most significant reforms to Australian media regulation in a generation.

THE NATIONALS for Regional Australia

*reply to 78823*

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email [michael.mccormack.mp@aph.gov.au](mailto:michael.mccormack.mp@aph.gov.au)



Under the reforms, the Government repealed two media control and ownership rules in the *Broadcasting Services Act 1992* which currently prevent a person from controlling:

1. Commercial television licences which collectively reach in excess of 75 per cent of the Australian population (the '75 per cent audience reach rule'); and
2. More than two of the three regulated forms of media (commercial radio, commercial TV and associated newspapers) in the one commercial radio licence area (the '2 out of 3 rule').

In addition, the Government introduced changes which protect and enhance the amount of local television content in regional Australia as well as introducing an incentive for local content to be filmed in the local area.

Currently, the Government uses a points system to ensure larger regional communities have access to local content, such as news broadcasts. Regional Queensland, Northern New South Wales, Southern New South Wales, Regional Victoria and Tasmania are all subject to local content obligations where broadcasters must produce at least 720 points of local content per six week period (each minute is worth one point, or two points if it is local news).

To address concerns changes to media ownership rules could reduce the amount of local content, the reforms will increase the required amount of local content points to 900 for the same period. These requirements will come into effect following a 'trigger event' or change in control of a regional commercial television licence which results in it being in a group whose combined licence area populations exceeds 75 per cent of the Australian population.

In addition, the reforms will provide a new 'local filming' incentive which will provide three points for every minute of local news which is also filmed in the local area. The new points structure will strengthen the link between local content and local communities.

Furthermore, the Australian Government continues to provide assistance to regional media outlets. The \$50 million Public Interest News Gathering (PING) program will support public interest journalism delivered by commercial television, newspaper and radio businesses in regional Australia. PING is funded with \$13.4 million of new money as well as repurposed unallocated funds from the Government's Regional and Small Publishers Jobs and Innovation Package (RSPJIP). This implements the Australian Competition and Consumer Commission's recommendation in the Digital Platforms Inquiry to enhance the RSPJIP to better support high quality news, particularly in regional and remote Australia.

Commercial television and radio broadcasters will receive a 100% rebate on their Commercial Broadcasting Tax for 12 months. The rebate will provide the commercial broadcasting sector with \$41 million in tax relief for the use of broadcasting spectrum, backdated to start from 14 February 2020. The rebate will help offset the sharp downturn in advertising revenue, which has significantly impacted the operating revenues of commercial broadcasters.

In recognition of the disruption caused by the COVID-19 pandemic on production of Australian screen content, the Government suspended Australian programming obligations until. The suspended obligations were:

- Australian drama, Australian documentary and Children's and Preschool program obligations on commercial television broadcasting licensees and;
- The licence condition requiring minimum levels of expenditure by subscription television broadcasting licensees on new eligible drama programs.

The Government may extend this suspension if required and there will be no change to the requirement for broadcasters to meet an overall 55% Australian content obligation.

Thank you for bringing your concerns to my attention and I trust the information provided is of interest.

Yours sincerely



Michael McCormack MP

**Federal Member for Riverina**

mm.eb.pke

25/1 /2021

**17.22 MAYOR DANNY SAID - RANDWICK CITY COUNCIL****File Number:** REP21/286**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Mayor Danny Said [↓](#) 

Thanking Council for the hospitality on his recent visit to Temora Shire.





Cr Rick Firman OAM  
Mayor  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

23 February 2021  
**Ref No:** D04145141

Dear Mayor Firman

Thank you for your warm welcome and hospitality during my recent visit to the beautiful Temora Shire. Both you and Deputy Mayor, Cr Graham Sinclair and his wife Lorraine were wonderful hosts and I am very appreciative of the effort you all put in to ensuring my visit was enjoyable.

On behalf of Randwick City Council, please pass on my thanks and warm regards to your fellow Councillors and staff.

Our Sister City relationship is important to us, we have such a strong friendship that I am very proud of and I look forward to seeing it continue to grow.

Stay well and I look forward to catching up with you again soon.

Yours sincerely

**Cr Danny Said**  
Mayor

**17.23    STEPH COOKE MP - VOICE IN NATIONAL CABINET****File Number:**        REP21/320**Author:**             Executive Assistant**Authoriser:**        General Manager**Attachments:**      1.     Steph Cooke - Voice in National Cabinet [↓](#) 

Attached is the response from the NSW Premier regarding Local Government representation at National Cabinet.



Our Ref: SC39945/JL  
(in reply please quote)

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
PO BOX 262  
TEMORA NSW 2666  
temshire@temora.nsw.gov.au

Dear Mr Lavelle *Gary,*

I refer to earlier correspondence regarding Local Government representation at National Cabinet.

You may recall I wrote informing you I had made representations on your behalf to the Premier. A response has been received, a copy of which is attached for your information.

I appreciate you taking the time to bring your concerns to my attention. Please do not hesitate to stay in touch should you require any further assistance.

Yours sincerely

A handwritten signature in blue ink that reads 'Steph Cooke'.

Steph Cooke MP  
Member for Cootamundra

*4.3.21.*



## Steph Cooke MP, Member for Cootamundra

Young Office: 140 Boorowa Street (PO Box 350) Young NSW 2594 Phone: 6382 2399 Fax: 6382 3144

Junee Office: 25 Seignior Street (PO Box 338) Junee NSW 2663 Phone: 6924 2533 Fax: 6924 1537

[f /StephCookeMP](#) [@StephCookeMP](#) [cootamundra@parliament.nsw.gov.au](mailto:cootamundra@parliament.nsw.gov.au) [www.stephcooke.com.au](http://www.stephcooke.com.au)



**Gladys Berejiklian MP**  
Premier of New South Wales

Ref: A4575423

25 FEB 2021

Ms Steph Cooke MP  
Member for Cootamundra  
PO Box 350  
YOUNG NSW 2594



Dear Ms <sup>Steph</sup>Cooke,

Thank you for your representations on behalf of Mr Gary Lavelle, General Manager, Temora Shire Council, regarding Local Government representation at National Cabinet.

I note Mr Lavelle's views on this matter.

The NSW Government is committed to working with the Local Government sector to ensure that issues facing councils as a result of the coronavirus pandemic are considered and addressed.

Thank you for taking the time to bring this matter to my attention.

Yours faithfully,

**Gladys Berejiklian MP**  
Premier

GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 5000 ■ F: (02) 9339 5500 ■ W: nsw.gov.au

**17.24 TEMORA AIRPORT RANKING - FOR CROSS COUNTRY FLYING****File Number:** REP21/355**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Ranking [↓](#) 

Attached is a data source for the ranking for Australian airfields for cross country flying, with Temora ranked No 1.

Soaring season 2020/21

**Temora #1 ranking for Australian airfields for cross country flying**

Good measure of Temora's popularity and destination for visiting pilots

Growing local economic benefit

Three of top 5 sites have hosted world championships (Benalla in Victoria; Lake Keepit and Narromine in NSW)

Could we host an International event in Temora? Infrastructure need?

Data Source: On-line Contest (OLC)

OLC is worldwide on-line contest

Pilot uploads GPS logger file which is measured and scored

"km" (Distance) is what is actually flown, "Points" are allocated based on aircraft handicap index

Ranking	Points	Takeoff location	km	Flights	Pilots	Average km per flight	Longest km
1	165,334	Temora Gld (AU / NSW)	151,937	422	49	360	1001
2	160,785	Benalla Gld (AU / VIC)	151,768	477	61	318	1025
3	139,557	Lake Keepit Gld (AU / NSW)	136,174	434	51	314	803
4	135,271	Narromine Gld (AU / NSW)	128,902	354	72	364	902
5	115,525	Beverley Gld (AU / WA)	104,775	336	39	312	1008
6	63,132	Kingaroy Gld (AU / QLD)	63,633	170	32	374	983
7	54,199	Warwick Gld (AU / QLD)	52,390	199	32	263	757
8	49,840	Horsham Gld (AU / VIC)	47,169	192	38	246	767
9	46,518	McCaffery Gld (AU / QLD)	46,306	143	25	324	837
10	44,950	Narrogin Gld (AU / WA)	47,536	142	23	335	727
11	41,665	Tocumwal (AU / NSW)	36,690	92	12	399	850
12	41,094	Cunderdin Gld (AU / WA)	39,047	118	26	331	1134
13	39,558	Raywood (AU / VIC)	34,626	126	27	275	781
14	34,405	Waikerie Gld (AU / SA/N)	32,111	113	16	284	666
15	24,101	Pipers Field Gld (AU / NSW)	23,533	89	20	264	819
16	20,837	Southern Cross (AU / WA)	19,635	51	16	385	1026
17	17,168	Gawler Gld (AU / SA/N)	15,361	39	10	394	1312
18	15,057	Warkworth Gld (AU / NSW)	14,382	67	18	215	530
19	13,926	Cootamundra Gld (AU / NSW)	13,183	53	15	249	511
20	13,607	Mount Beauty Gld (AU / VIC)	10,927	65	5	168	372



11/03/2021

Statistic: Airfield OLC-Plus 2021 - Worldwide

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p=&c=C0&sp=2021&paging=100000)

Page 1 of 16

⬆️ Points (<https://www.onlinecontest.org/olc->

3.0/q/riding/;sessionid=28F626F9EFD83788C515C45CC939998B?

[↕ km \(https://www.onlinecontent.com/km\)](https://www.onlinecontent.com/km)

Takeoff location

Latest News: 09. March more (<https://www.onlinecontest.org/olc-3.0/segelflugszene/cmsnews.html?month=032021#3>)

1	171,344.95	Worcester Gld (ZA) (flightsOfAirfield.html? aa=WORCE1&st=olcp&rt=olc&c=C0&sc=&sp=2021)	181,804.13
2	165,334.02	Temora Gld (AU / NSW) (flightsOfAirfield.html? aa=TEMOR1&st=olcp&rt=olc&c=C0&sc=&sp=2021)	151,937.18
3	162,855.48	Benalla Gld (AU / VIC) (flightsOfAirfield.html? aa=BENAL1&st=olcp&rt=olc&c=C0&sc=&sp=2021)	153,767.91
4	139,557.51	Lake Keepit Gld (AU / NSW) (flightsOfAirfield.html? aa=LAKKE1&st=olcp&rt=olc&c=C0&sc=&sp=2021)	136,173.74
5	135,271.05	Narromine Gld (AU / NSW) (flightsOfAirfield.html? aa=NARRO1&st=olcp&rt=olc&c=C0&sc=&sp=2021)	128,901.53
6	115,525.07	Beverley Gld (AU / WA) (flightsOfAirfield.html? aa=BEVER1&st=olcp&rt=olc&c=C0&sc=&sp=2021)	104,775.27
7	109,318.46	Veronica (NA / 0) (flightsOfAirfield.html? aa=VERON2&st=olcp&rt=olc&c=C0&sc=&sp=2021)	104,460.08
8	69,887.01	Matamata (NZ / N) (flightsOfAirfield.html? aa=MATAM1&st=olcp&rt=olc&c=C0&sc=&sp=2021)	69,951.00
9	67,499.10	Bitterwasser (NA) (flightsOfAirfield.html? aa=BITTE1&st=olcp&rt=olc&c=C0&sc=&sp=2021)	64,915.95

<http://www.intes.com>  [www.intes.com](http://www.intes.com)          

<https://www.onlinecontest.org/olc-3.0/airfieldRanking.html?st=olc&c=C0&sc=C0>

2/8

**18 CONFIDENTIAL REPORTS****RESOLUTION 91/2021**

Moved: Cr Max Oliver

Seconded: Cr Dennis Sleigh

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:55PM:

**18.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 9 March 2021**

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 67/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Nigel Judd

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 68/2021**

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that Council adopts the name Miles Lane for report REP21/219.

**CARRIED**

**RESOLUTION 69/2021**

Moved: Cr Dale Wiencke

Seconded: Cr Max Oliver

It was resolved that the remainder of the reports and recommendations as presented be adopted.

**CARRIED**

**18.2 Confidential Minutes of the Aerodrome Users Committee Meeting held on 10 March 2021**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 70/2021**

Moved: Cr Nigel Judd



**Seconded: Cr Dale Wiencke**

**It was resolved that the reports be received.**

**CARRIED**

**RESOLUTION 71/2021**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Nigel Judd**

**It was resolved that Council support in principle the Committee's recommendations subject to further investigation by Council.**

**CARRIED**

**RESOLUTION 72/2021**

**Moved: Cr Max Oliver**

**Seconded: Cr Kenneth Smith**

**It was resolved that the remainder of the reports and recommendations as presented be adopted.**

**CARRIED**

**18.3 Travelling Stock Route Information**

This matter is considered to be confidential under Section 10A(2) - d) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 73/2021**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Nigel Judd**

**It was resolved that Council writes to the Riverina Local Land Services Chairman and Senior Management inviting them to address the April Assets & Operations Committee Meeting**

**AND FURTHER**

**That Council write formally to the Chief Executive of the Riverina Local Land Services to express Council's concerns.**

**CARRIED**

**18.4 Insurance Claim**

This matter is considered to be confidential under Section 10A(2) - e and f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, prejudice the maintenance of law and details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**RESOLUTION 74/2021**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Dale Wiencke**

**It was resolved that Council accept the negotiated settlement figure for compensation subject to**

satisfactory deed of release being signed.

**AND FURTHER**

Actions in relation to the incident findings from internal review are implemented to reduce the risk of a similar occurrence.

**CARRIED**

**18.5 Proposed lease of Temora Caravan Parks**

This matter is considered to be confidential under Section 10A(2) - d of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 75/2021**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Claire McLaren**

**It was resolved that the Director of Environmental Services combine the roles of the Temora Recreation Centre Manager with the role of Caretaker of the Council owned Caravan Parks on a 12 month trial basis**

**AND FURTHER**

**That the online booking system be improved.**

**CARRIED**

**18.6 Tender for Construction of Temora Library Outdoor Reading Room and bathroom refurbishment**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 76/2021**

**Moved: Cr Claire McLaren**

**Seconded: Cr Dennis Sleight**

**It was resolved that Council:**

- 1. Enter into negotiations with the nominated tenderer to deliver a more modest version of the project, closer to the available budget and**
- 2. Report back to Council on the outcomes of the negotiations.**

**CARRIED**

**18.7 Temora Agricultural Innovation Centre**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct)

business.

**RESOLUTION 77/2021**

**Moved:** Cr Max Oliver

**Seconded:** Cr Dennis Sleigh

**It was resolved that Council note the report.**

**CARRIED**

**CARRIED**

**RESOLUTION 92/2021**

**Moved:** Cr Dennis Sleigh

**Seconded:** Cr Max Oliver

**It was resolved that Council adopts the motions from the closed committee of Council.**

**CARRIED**

**19 MEETING CLOSE**

**The Meeting closed at 8:14PM.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 April 2021.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**