



Date: Thursday, 18 November 2021
Time: 4:01pm
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

18 November 2021

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 18 NOVEMBER 2021 AT 4:01PM**

PRESENT: Cr Rick Firman (Mayor)(Chair), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor) arrived at the meeting 4:10pm, Cr Lindy Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Dennis Sleigh

IN ATTENDANCE: Gary Lavelle (General Manager), Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Anne Rands (Executive Assistant)

Media Officer – Liz Grant
Temora Independent – Alan Wilson

1 OPEN AND WELCOME

There were no Public Forum requests.

2 APOLOGIES

Nil

3 OPENING PRAYER

The opening prayer was conducted by the Cr Dennis Sleigh from the Sacred Heart Catholic Parish.

PROCEDURAL TO STAND ASIDE STANDING ORDERS

RESOLUTION 279/2021

Moved: Cr Nigel Judd
Seconded: Cr Max Oliver

That Council stands aside standing orders to listen to the following:

Danielle Mackenzie from Crowe Auditors.

CARRIED

PROCEDURAL TO RESUME STANDING ORDERS

RESOLUTION 280/2021

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

That Council resumes standing orders.

CARRIED

4 CONFIRMATION OF MINUTES

RESOLUTION 281/2021

Moved: Cr Kenneth Smith

Seconded: Cr Lindy Reinhold

That the minutes of the Ordinary Council Meeting held on 21 October 2021 be confirmed.

CARRIED

RESOLUTION 282/2021

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

The minutes of the Special Council Meeting held on 1 November 2021 be confirmed.

CARRIED

5 MAYORAL MINUTES**1.1 MAYORAL MINUTE - NOVEMBER 2021****File Number:** REP21/1307**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil

1. I would like to place on record Council's warm thanks to our Temora Shire community for the continuing manner we've handled the ever-evolving Covid situation. We have also been thinking of the three Citizens of ours who have/have had Covid. They have all been doing what is required and we thank them for that. At this stage, it appears that 15th December, will be when we can all come together as a community, in a proper way, and learning to live with Covid.

I pay tribute to our Health Professionals, Hospital, Medical and Support Staff. The manner in which they have looked after our Citizens is most heart-warming. I thank all of our Shire businesses, their families and employees for their kindness, strength & resilience.

Council and I are extremely proud of our Shire community, with the last two years only enhancing that feeling.

2. I have been asked by the family of our esteemed former colleague, the late Councillor F A S Meale, to respectfully invite Council to a Memorial Service, in honour of Mr Meale. This will be held on Saturday 11th December, at the Temora Bowling & Recreation Club, commencing from 2:00pm. Mr Meale's service to others, together with his memory, will continue to live on in our hearts and minds.

3. With Temora Shire Council having elections for nine new Councillors on 4th December, it is highly appropriate I formally acknowledge that our friend and colleague, Cr Dennis Sleigh, has chosen not to seek re-election. Cr Sleigh was first elected to Temora Shire Council at the September 2012 elections and attended his first meeting on 20/9/2012. Cr Sleigh has been an active Councillor, immersing himself on several Committees. Of particular note is Cr Sleigh's long-reign as Chairman of Council's Youth Advisory Committee. He has performed exceptionally well in the role, providing much encouragement, support and counsel to our various Youth Officers and teams, over several years. In all Cr Sleigh does, he gives his best, which is both admired and appreciated. His health challenges have been extremely frustrating for him; however, Cr Sleigh has continued to devote a great deal to Council and to our community. On behalf of my fellow Councillors and every Staff member at Temora Shire Council, I warmly thank Cr Sleigh for his service. We wish he, Mrs Margaret Sleigh and his family nothing but the very best as they commence their 'new chapter'.

NB: An appropriate farewell ceremony will take place for Cr Sleigh at a later date.

4. As this is the last meeting of the current Temora Shire Council, I would like to make some brief, personal reflections. As current Councillors, we were first elected on 10 September 2016. New elections were due in September last year. As a result of Covid, the NSW Government then extended our term until 4th September this year, then a further extension until the 4th December. As a united team, we really have achieved a great deal. What has

assisted greatly is the unprecedented grants we've received from both our Federal & State Governments. To our Federal Member for Riverina, the Hon Michael McCormack MP and State Member for Cootamundra, Ms Steph Cooke MP – together with their staff, Temora Shire says a very sincere 'Thank you'.

As Councillors and Staff, we all know what we've achieved together – with our Shire community being our primary focus, every single step of the way.

It's been a long-haul, however it's been an enormous privilege for us to serve as a Councillor, as a Deputy Mayor and particularly for me, as your Mayor. I would like to thank you all for your commitment and dedication to Temora Shire Council – and to our cherished community. I extend an extra special thanks to our Deputy Mayor (Cr G P Sinclair). His support, friendship and wise counsel is highly valued by me.

I know, over this historical five-year term that all of us as Councillors have our collective hearts firmly in the right place and that for me, is so very important.

5. I wish to formally acknowledge the service over the past five-year-term of our exceptional Staff at Temora Shire Council. To General Manager (Mr G C Lavelle PSM), Directors, Managers, all our Indoor and Outdoor Staff – Councillors, our Community and I say a very warm thank you. Their contributions toward making Temora Shire one of the very best Councils and communities around is appreciated and never taken for granted. As your Mayor, I make particular mention of Mr Lavelle and our Executive Assistant, Mrs Anne Rands. They have been a tremendous support to Council, our community and myself. I'm truly grateful to them both for all they do for us.
6. From a personal perspective, I'd like to make particular mention of my parents (Mr & Mrs Bruce Firman), my sister (Miss Jaime Firman). Their support has been crucial for me to act as Mayor of Temora Shire, and I'm forever grateful. To Mrs Vicki Oliver, I thank her so very much, for taking care of my business when I am on Council duties. Her devotion is something very special.
7. In conclusion, with elections only two weeks away, I would like to wish all our Candidates the very best. With nine Councillors to be elected for a shortened term, it will be a crucial but exciting period for Temora Shire. I thank all Candidates for having the courage to place their names on the Ballot paper.

RESOLUTION 283/2021

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

It was resolved that the Mayoral Minute be noted.

CARRIED

Report by Mayor Rick Firman

6 REPORTS FROM COMMITTEES

Nil

7 DELEGATES REPORTS**1. CR SMITH**

Cr Oliver and himself attended the Bundawarra Centre last week for the Annual General Meeting and General Meeting.

2. CR SINCLAIR

Preparations for Australia Day are well under way for morning breakfast and celebrations with a local guest speaker.

Attended Temora Art prize opening at the Bundawarra Centre and it was very well attended with lots of new talent and exceptionally well run evening. Congratulations to Ms Amanda Gay for the organisation of the art works.

Attended the JO Meeting in Wagga last Friday.

3. CR FIRMAN

Attended the Riverina JO meeting last Friday in Wagga. Cr Linda Scott, LGNSW President addressed the meeting, for the last time as president. Ms Scott has done an outstanding job.

4. CR WIENCKE

Represented Council at Grenfell on the 11 November regarding rail crossings. Both sides of the house congratulated the group on what has been done. 900 crossings in need of increased safety measures.

5. CR SLEIGH

Attended a Riverina Regional Library meeting in Wagga with the Director of Administration and Finance on the 12 November, regarding the future of the Riverina Regional Library. Very positive meeting.

6. CR REINHOLD

Attended the Annual General Meeting of the Temora Fight the Fruit Fly Committee and all positions were filled.

Also attended the Temora Arts prize at the Bundawarra Centre.

7. CR MCLAREN

Also attended the Temora Arts Prize evening and would like to thank Mr Bob Brabin and Ms Judy Gorton for assisting Ms Gay with the hanging of the art work.

8. CR JUDD

Also attended the Temora Arts Prize evening and it was good to see 7 entries from Arianh Park.

8 MAYORAL REPORT**8.1 MAYORS REPORT - OCTOBER 2021****File Number:** REP21/1247**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT**

1st October – I had a teleconference with our State Member for Cootamundra, Ms Steph Cooke MP.

- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.
- It was with much shock we learned of our Premier, The Hon Gladys Berejiklian MP standing down as Premier and as a State MP. Council pays tribute to our retiring Premier for leading us through some very challenging times. Council have written to thank Ms Berejiklian and wish her well.

4th October – I watched the NRL Grand final. Congratulations to Mr Liam Martin and his fellow Penrith Panther teammates. It was a most enjoyable game to watch – considering I’m an Australian Football man.

- Our NSW Deputy Premier, John Barilaro stood down from the role. We thank Mr Barilaro for his important role in securing our fair share of funding for rural NSW. Council have written to thank Mr Barilaro and wish him all the best.

5th October – I had a teleconference with our State Steph Cooke MP.

- I had a meeting with Mayor Rodger Schirmer of Lockhart Shire. Mayor Schirmer is my Deputy Chairman of Riverina JO Board.
- I had a teleconference with our NSW Minister for Agriculture, the Hon Adam Marshall MP.
- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.
- I had a meeting with our Chief Executive of Riverina Eastern Regional Organisation of Councils (REROC) Board, Mrs Julie Briggs.
- Congratulations have been formally extended to our new Premier, the Hon Dominique Perrottet MP.

6th October – I attended a meeting of our Temora LHAC Disability Services Expo Organising Committee. Mrs Laurel West is the Chairman.

- As Chairman of Riverina Eastern Regional Organisation of Councils (REROC), I attended a Zoom meeting with NSW Member for Albury, Mr Justin Clancy MP.
- I had a teleconference with NSW Local Government Boundaries Commission Chairman, Mr Bob Sendt.
- Congratulations are extended to our new Deputy Premier, The Hon Paul Toole MP.
- I held teleconferences with Chairman of NSW Country Mayors Association (Mayor Ken Keith OAM – Parkes Shire) and Deputy Chairman (Mayor Mick Pearce – Uralla Shire).

7th October – I attended a meeting of the NSW Country Mayors Association Executive. We held this via Zoom video conferencing.

- Mrs Kate Slapp (Council’s Communications Officer) filmed me for a special tribute to our retiring State LGNSW President, Cr Linda Scott.
- I attended the Murrumbidgee Local Health District’s Excellence Awards. This was also conducted via videoconference.
- I chaired the Temora Local Hospital Advisory Council (LHAC) meeting, held in the Hospital Board room.

- I chaired a meeting of our Temora District Hospital Gardens Upgrade Working Party. We have appointed our Garden Contractor in Duke's Gardening and Maintenance (Mrs Narelle Pellow-Djukic). This is a most exciting project and will be officially opened on 27th November.
- I attended a meeting of the Temora Shire Australia Day Council. Our Deputy Mayor, Cr Graham Sinclair is our chairman. We will have a breakfast at Gloucester Park on Wednesday 26th January.
- As the Acting Chairman of our St Pauls' Anglican Church Parish Council, I attended a meeting with Bishop Mark Short. Our local Rector, the Reverend Nathan Manwaring was also representing our Church.

8th October – I chaired a special meeting of our St Paul's Parish Council.

- As Chairman of REROc I attended a Zoom meeting with our NSW State MP, Steph Cooke. I was accompanied by REROc Treasurer, Mr Tony Donoghue PSM and Chief Executive, Mrs Julie Briggs.
- I had a meeting with the General Manager, Mr Gary Lavelle PSM.

11th October – I attended Council Chambers.

- I attended a sitting of the NSW Local Government Boundaries Commission, held via Zoom.
- I completed my annual REROc Chairman's Report.

12th October – Councillors, Senior Staff and I attended Council Committee Day. We held meetings which were extremely productive.

13th October - As the Acting Chairman of our St Paul's Anglican Church Parish Council, I chaired our meeting, which was held via Zoom videoconferencing.

- I was honoured to have presented a special Temora District Hospital 40 Years of Service Badge to Mrs Donna Pellow. A special morning tea was held for with colleagues and family members present.

14th October – Congratulations to our NSW State MP for Cootamundra, Ms Steph Cooke MP, on celebrating her 4th Anniversary in Parliament. Ms Cooke has worked extremely hard for us and her wider Electorate. We thank Ms Cooke for all she has done for us.

15th October – I chaired a meeting of the REROc Executive, held at the Coolamon Shire Council Chambers. This was the first occasion I've left Temora Shire since the August lockdown.

16th October – It was pleasing to have both our Federal and State MPs (The Hon Michael McCormack & Ms Steph Cooke) in Temora for both the Cootamundra State and Riverina Federal Electorate Councils. I was honoured to have been re-elected as the Chairman of the Cootamundra SEC. it was also pleasing to see another Temora Shire citizen, Mrs Jan Wright appointed to the Executive team as Secretary.

18th October – I attended a meeting at the Temora District Hospital.

- I attended the Council Chambers.
- I had a teleconference with NSW Member for Cootamundra, Ms Steph Cooke MP.
- I had a teleconference with our Chief Executive of REROc, Mrs Julie Briggs.
- I had a teleconference with Mayor John Seymour OAM (Coolamon Shire). Mayor Seymour is my Deputy Chairman on the REROc Board – and a very good friend.

19th October – I had a teleconference with Mayor Abb McAlister (Cootamundra-Gundagai Regional Council). Mayor McAlister is a Board member of both the REROc & Riverina Joint Organisation Boards.

- I had a teleconference with our REROc Chief Executive, Mrs Julie Briggs.
- I had a teleconference with our NSW Country Mayors Association Chairman, Mayor Ken Keith OAM. We will be having our AGM in Sydney, with the Executive attending in person, and the Members to use videoconference methods.

20th October – As President of the Temora & District Sports Council, I chaired the Delegates meeting of the Temora & District Sports Council.

21st October – I had a meeting with a candidate for the upcoming Local Government NSW Presidential Elections. Mayor Darriea Turley AM (Bourke Shire) introduced herself and we enjoyed discussing many issues relating to rural local government. I understand there are three other candidates vying for election to this important role.

- I had a meeting with Mrs Jan Wright (Secretary of the Cootamundra State Electorate Council).
- I conducted a Minute with the Mayor on film, with our Communications Officer, Mrs Kate Slapp doing a fine job with all the technical matters. This MwM was with our retiring LGNSW President, Cr Linda Scott of Sydney City. Cr Scott is standing down at the November 29th Annual General Meeting of LGNSW and has served the last two terms with distinction. Cr Scott will remain President of the Australian Local Government Association.
- Councillors, Senior Staff and I attended our last formal meeting of this current Council. We will go into Caretaker mode as from 6th November, with new Council elections on Saturday 4th December. I'm very proud of our Shire Councillors, General Manager, Directors and all of our Staff. I'm even more proud of our Temora Shire community for the overwhelming support they give to us as a Council.

22nd October - Cr Dale Wiencke and I attended a presentation ceremony for the winners of our 'Why I Love Temora Shire' Short Film Competition. Congratulations were extended to the category winners, together with our sponsors (Wylie's Newsagency, Rick Firman's Menswear & Deputy Mayor Sinclair). Special thanks to our Judges, Federal Member for Riverina, the Hon Michael McCormack MP, NSW Member for Cootamundra, Ms Steph Cooke MP and Council's Communications Officer, Mrs Kate Slapp.

23rd October – I attended our beautiful Lake Centenary and attended the event to highlight our blessings as a community. Well, done to all were able to participate in the Walk around our Lake. Congratulations to Messrs John Harper, Phil Moroney and their team from 'Open Minds & Brighter Futures' on hosting this important event.

25th October – I submitted my nomination form to stand as a Councillor for Temora Shire Council at our upcoming Elections on Saturday 4th December.

- I chaired a meeting of our Temora & District Hospital Garden Upgrade Working Party. My fellow members in Pastor Patricia Morris, Mrs Wendy Skidmore & I are most exciting with works beginning to take shape.
- I chaired a meeting of our Temora Local Health Advisory Council (LHAC). The meeting was an excellent one, held in the Temora District Hospital Board room.
- I had a meeting with the General Manager (Mr Lavelle).
- I had a teleconference with our Australian (& NSW) Local Government President, Cr Linda Scott of Sydney City.

26th October – I attended Temora Shire Council Chambers.

- I had a meeting with the Reverend Nathan Manwaring.

27th October – Congratulations to former Narraburra & Temora Shire Councillor, Mr Reg Breust and his wife, Mrs Del Breust, on the occasion of their 70th Wedding Anniversary. It's also a special day for my mother (Mrs Beth Firman), as she celebrates her birthday.

- I had a meeting with Mayor John Seymour OAM (of Coolamon Shire). Mayor Seymour is also my Deputy Chairman on the REROC Board.

28th October – I had a meeting with Council's Road Safety Officer, Mrs Karen Trethowan.

- I had a teleconference with Mayor Mike Pearce (of Uralla Shire). Mayor Pearce is the Deputy Chairman of NSW Country Mayors Association and Chairman of the New England Joint Organisation.
- I had a teleconference with Mayor Phyllis Miller OAM of Forbes Shire. Mayor Miller is an LGNSW & ALGA Board member and is nominating as President of LGNSW.
- I chaired a meeting of the Temora & District Education Fund's Debutante of the Year Ball Committee.
- I had a teleconference with our Chief Executive of REROC, Mrs Julie Briggs.

29th October – The General Manager (Mr Lavelle) and I had a meeting with NSW Member for Cootamundra, Ms Steph Cooke MP. Ms Cooke also announced a grant of \$998,000 as part of Round 3 of the NSW Fixing Local Roads programme. A special thank you to Ms Cooke for her strong support, and to our Engineer – Mr Robert Fisher and his team for submitting an outstanding application, on behalf of Council.

- I conducted a 'Minute with the Mayor' with Steph Cooke MP. Thanks to our Communications Officer, Mrs Kate Slapp, for coming into film on her day off.
- I had a meeting with our Chief Executive of REROC, Mrs Julie Briggs.
- I attended Temora District Hospital for an inspection of our Hospital Garden and Grounds upgrade project.

30th October – I had a teleconference with the General Manager (Mr Lavelle).

- I had a meeting with former Mayor and LGNSW Mayoral Mentoring Panel Member, Mr Peter Speirs OAM.

31st October – Cr Ken Smith represented Council at the presentation day of the Temora Rugby League Football Club. Cr Smith was accompanied by his wife, Mrs Claire Smith.

RESOLUTION 284/2021

Moved: Cr Dale Wiencke

Seconded: Cr Dennis Sleigh

It was resolved that the Mayors report be noted.

CARRIED

Report by Mayor Rick Firman

9 STAFF REPORTS

RESOLUTION 285/2021

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It was resolved that Council receive Staff reports.

CARRIED

10 GENERAL MANAGER**10.1 CALENDAR OF EVENTS - NOVEMBER 2021****File Number:** REP21/1255**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT****NOVEMBER 2021**

- 4 RRL Advisory Committee
- 9 Committee day – tour of Grant Projects at Ariaiah Park
- 12 REROC & JO Meetings - Wagga
- 18 Council meeting

DECEMBER 2021

- 4 Local Government Elections
- 17 Council staff Christmas Party

JANUARY 2022

- 5/6 Councillor Induction Training
- 13 Council Meeting
- 18 Presentation of Resident Satisfaction Survey
- 26 Australia Day Celebrations

RESOLUTION 286/2021

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was resolved that Council notes the report.

CARRIED

10.2 SEALS - NOVEMBER 2021

File Number: REP21/1254
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The Council Seal is required to be affixed to the below documents:

- Purchase – Lot 105 in DP 1253346 being the part formerly in 103/1190192
- Deed of Variation Department of Health – Funding Aged Care Services
- Deed of Compensation – 670 Marnoo Road, Temora

RESOLUTION 287/2021

Moved: Cr Nigel Judd
Seconded: Cr Max Oliver

It was resolved that the Council Seal is affixed to the above documents.

CARRIED

10.3 END OF TERM REPORT - 2016-2021**File Number:** REP21/1260**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. End of Term Report [↓](#) **REPORT**

As required by the Integrated Planning and Reporting process, the Temora Shire Council End of Term Report is provided for the information of Council and community.

The End of Term report is provided to assess the performance of Council against the Community Strategic Plan over the current term of Council. Normally, this is a 4-year term, however the current report will detail performance of a 5-year 3 month term.

Due to the election caretaker provisions, the sections relating to the Mayors comment and Councillor Recollection sections have been removed but will be released after the Local Government elections on the Council website.

RESOLUTION 288/2021**Moved:** Cr Dale Wiencke**Seconded:** Cr Graham Sinclair

It was resolved that Council adopts the report.

CARRIED***Report by Gary Lavelle***

Temora Shire Council

END OF TERM REPORT

2016-2021



www.temora.nsw.gov.au



TEMORA
The Friendly Shire

INTRODUCTION

Temora Shire 2030 is the Community Strategic Plan developed by the Shire Community and provides a blueprint for the future direction of the community..

Originally prepared in 2011 and updated in 2016, the Plan identifies a number of strategic objectives for the Temora Shire community. This report provides an update on how progress towards those objectives is being made and will be an important part of the review of the Community Strategic Plan as it is updated and rolled forward in the coming months.

This report will detail the activities of Council in response to Temora Shire 2030. The reporting timeframe is very different from previous periods due to the impact of the Covid 19 pandemic. Instead of the normal 4 year cycle, this period has been extended to 5 years 3 months, effectively shortening the next term to 2 years 9 months.

The ultimate test of the effectiveness of the Council response to the Community Strategic Plan is the satisfaction levels of residents. Accordingly, the results of the 2021 Residents Satisfaction Survey undertaken by Council in September-October 2021 has been used to inform the report.

The Community Strategic Plan is currently subject to a consultation process with a view to the development of a new document to form the basis of the Integrated Planning and Reporting process in 2022/23. It is intended that the new document will be presented to Council for consideration early in the new term of Council.

The community vision identified in Temora Shire 2030 is:

“Our community strives to reflect the qualities of its greatest asset – its people – those friendly, supportive, practical, hardworking, and successful people. Whilst holding on to the strengths of our past, we embrace change and grasp every opportunity to enhance our environment, economy, and lifestyle.”

From the NSW Integrated Planning & Reporting Guidelines, supporting the Local Government Act 1993:

A report on the progress on implementation of the Community Strategic Plan must be presented at the final meeting of an outgoing council.

The review must include the following:

- A report from the outgoing council on the implementation and effectiveness of the Community Strategic Plan in achieving its social, environmental, economic and civic leadership objectives over the past four years,
- A review of the information that informed the original Community Strategic Plan,
- A Community Engagement Strategy.

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Temora Shire Council | End of Term Report 3

VISION, MISSION & VALUES

Temora Shire Council strives to provide the very best service for the Shire community.

Our Vision

Our community strives to reflect the qualities of its greatest asset - its people, each of whom we value as individuals.

With our rural heritage as our foundation, we embrace change and grasp every opportunity to enhance our environment, economy and lifestyle.

Our Mission

To achieve the best possible outcomes for our community by striving for excellence in all we do.

Our Core Values

We will make the best decisions we can, through:

- Leadership and Respect - we will act decisively with knowledge and courage in the best interest of our community
- Integrity and Transparency - we will act honestly and openly in all our dealings with a view to making ethical and equitable decisions

We will always act with the community as our primary consideration, through:

- Community Focus - we will engage with our community to provide services that respond to community need
- Future Custodianship - we will always act with consideration of the impact of our actions on future generations

We will value the views and input of others, through:

- Teamwork and Cooperation - we will work together with open communication to achieve a common goal by sharing knowledge and supporting each other
- Effective Partnerships - we will treat everyone with respect by being inclusive, non-judgemental and valuing diversity

We will maximise our opportunities, through:

- Innovation - we will encourage creative thinking and innovation based on detailed knowledge and accept that bold actions carry a degree of risk
- Continuous Improvement - we will always strive to achieve our goals more efficiently through improvements in process or new technology





TEMORA SHIRE COUNCIL - **SNAPSHOT**

Temora Demographic
(2016 Census)



Population 6,110



3,037 Males (49.7%)



3,073 Women (50.3%)



Age distribution

Under 20	1,562	24.5%
20-34	807	13.2%
35-54	1,417	23.2%
55-74	1,646	26.8%
75 +	682	11.2%

Temora Shire Council | End of Term Report

5



Aboriginal and Torres Strait Islander

141 (2.3%)

Birth Place

Australia	5,383	88.4%
Elsewhere	862	11.6%



Attending an educational institution

1,281 20.9%

Median Age

46



Average people per household

2.4

Ancestry by birth of:	Mother	Father
Australia	5,259 (86.5%)	5,179 (85.1%)
English	161 (2.6%)	174 (2.9%)
Filipino	39 (0.6%)	34 (0.6%)
Kiwi	34 (0.6%)	40 (0.7%)
Scottish	31 (0.5%)	35 (0.6%)





OUTCOME 1: Retaining our quality of life

	Strategic objective	Progress measures	Status update		
1.1	There is a continuum of housing and care facilities for the aged.	Community Satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
		Waiting list times	Pinnacle Services	3.99	4.05
		Number of aged care beds	Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> Advocacy and lobbying on behalf of private aged care providers Development of affordable housing concept in Apollo Place 		
1.2	Public transport is improved to regional centres	Community satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Bus shelters	3.60	3.57
			Pinnacle Services	3.99	4.05
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> Promote the availability of transport facilities through Pinnacle Services 		

1.3	The provision of educational opportunities, including post-school education is encouraged	Gaps in post-school education opportunities Community Strategic Report	Community satisfaction with...		Rating (out of 5.00)	
					2016	2021
			Youth		3.27	3.91
			Actions addressing Strategic Objectives since last End of Term Report			
			<ul style="list-style-type: none">Investigate the potential for the establishment of a campus of U3A in Temora			
1.4	The provision of health services is supported and developed	Health service infrastructure enhancements Number of health professionals in the community Health outcomes Community Strategic Report	Community satisfaction with...		Rating (out of 5.00)	
					2016	2021
			Quality of Life		4.01	4.36
			Actions addressing Strategic Objectives since last End of Term Report			
			<ul style="list-style-type: none">Maintenance of the Direct Me guideHost an Afternoon Tea for carers			
1.5	Village life is supported	Community Strategic Report	Community satisfaction with...		Rating (out of 5.00)	
					2016	2021
			Actions addressing Strategic Objectives since last End of Term Report			
			<ul style="list-style-type: none">Upgrade to Springdale HallAriah Park Recreation GroundUpgrade skate parkAriah Park Pool - Upgrade to change rooms including painting, electrical and gutteringInstall RV Dump Point at Ariah ParkCoolamon Street upgraded to improve utility, aesthetics, and accessAriah Park Pool – upgrade facilitiesAriah Park Skate Park redevelopmentUpgrade Amenities Block – Ariah Park Recreation GroundProvide Drink Station in Coolamon StAriah Park Railway Station refurbishmentFlood Study of Springdale and Ariah Park fundedExtension of TEM-FM Community radio to Ariah Park			



1.6	Childcare services are provided that met the needs of the community		Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Quality of Life	4.01	4.36
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none">• Update the Direct Me guide• Partner with Bland Shire regarding family day care provision.		
1.7	There is a continuum of housing and care facilities for people with disability	Community satisfaction rating Accessibility: <ul style="list-style-type: none">• Disabled parking spaces• Footpath ramps to road• Town Hall access	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Pinnacle Services	3.99	4.05
1.8	A safe and supportive living environment is provided for our residents	Community satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
			Footpaths	3.21	3.07
			Parks and playgrounds	4.11	4.22
			Public toilets	3.73	3.72
			Street lighting	3.28	3.38
			Lake Centenary	4.23	4.40
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none">• Access improvements at sporting grounds• Advocacy and lobbying on behalf of private aged care providers• Partner with Bland Shire regarding family day care provision.• Lake Centenary Path construction including furniture• Improvements to Street light by transitioning to LED technology• Established the Access and Equity Committee• Playground upgrade - Lake Centenary, Gloucester Park, Nixon Park• Road Safety Program• Pedestrian Access Mobility Plan• Flood Study		
1.9	Services required for excellent liveability in a rural community are provided	Community satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Quality of Life	4.10	4.36
			Parks & Playgrounds	4.11	4.22
			Service NSW Agency	3.68	3.93
			Customer service	3.91	4.01
			Sporting Fields	4.03	4.10
			Temora Recreation Centre	4.19	4.06
			Ariah Park Pool	3.60	3.82
			Lake Centenary	4.23	4.40

Actions addressing Strategic Objectives since last End of Term Report: <ul style="list-style-type: none">Consider access issues at sporting grounds			

			<ul style="list-style-type: none"> • Upgrade toilet facilities – Gloucester Park, Callaghan Park, Temora West Park, Davey Park, Paleface Park, Springdale Recreation Ground • Lake Centenary - Dog off leash area installation • Playground upgrade - Lake Centenary, Gloucester Park, Nixon Park • • The Oval - Resurface Netball Courts • Temora West Sportsground - Construct new amenities, • Provide drink stations at Ariah Park, Lake Centenary, Springdale, Paleface Park • Temora Railway Precinct - upgrade of building and surrounds • Callaghan Park - installation of portable amenities building for events • Program of improvements to pedestrian access ramps
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Temora Shire Council | End of Term Report


11



OUTCOME 2: Engaging and supporting the community

2.1	Sports facilities are well maintained, and are planned to meet the expectations of the community	Community satisfaction rating	Community satisfaction with...		Rating (out of 5.00)	
				2016	2021	
			Sporting fields	4.03	4.10	
			Temora Recreation Centre	4.19	4.06	
			Ariah Park Pool	3.60	3.82	
Actions addressing Strategic Objectives since last End of Term Report						
<ul style="list-style-type: none">• Consider access issues at sporting grounds• Ariah Park Recreation Ground - Upgrade skate park• Ariah Park Recreation Ground - Upgrade to change rooms including painting, electrical and guttering• Nixon Park - Modification and expansion of Nixon Pk No1 clubhouse• Nixon Park - Modifications to amenities building• Nixon Park - New Rugby League canteen and associated storage• Temora Town Tennis Courts - Resurface 2 courts• The Oval - Upgrade/ resurface netball courts• Temora Recreation Centre - Upgrade• The Oval - Resurface Netball Courts• Construct new amenities at Temora West Sports-ground• Temora Tennis Courts - resurfacing						

2.2	Arts and cultural activities are provided and supported	Community satisfaction rating	<table><tr><th rowspan="2">Community satisfaction with...</th><th colspan="2">Rating (out of 5.00)</th></tr><tr><th>2016</th><th>2021</th></tr><tr><td>Town Hall Theatre</td><td>4.47</td><td>4.32</td></tr><tr><td>Bundawarra Centre</td><td>4.22</td><td>4.34</td></tr><tr><td>Library Service</td><td>4.13</td><td>4.12</td></tr><tr><td>Heritage program</td><td>3.79</td><td>3.70</td></tr><tr><td>Cultural activities</td><td>3.68</td><td>3.74</td></tr><tr><td>Temora Memorial Town Hall</td><td>4.11</td><td>3.99</td></tr></table> <p>Actions addressing Strategic Objectives since last End of Term Report</p> <ul style="list-style-type: none">• Review of opportunities to develop arts-based programs under NDIS• Act as host of the 2019 Bald Archys• Conduct Temora Shire Council Art Prize• Develop activating unique spaces for cultural events• Maintain membership of Eastern Riverina Arts• Arts Precinct• Imagine Temora• Construct outdoor reading room and provide access ramp to rear of NRCC House• Temora Memorial Town Hall - Completion of refurbishment	Community satisfaction with...	Rating (out of 5.00)		2016	2021	Town Hall Theatre	4.47	4.32	Bundawarra Centre	4.22	4.34	Library Service	4.13	4.12	Heritage program	3.79	3.70	Cultural activities	3.68	3.74	Temora Memorial Town Hall	4.11	3.99
Community satisfaction with...	Rating (out of 5.00)																									
	2016	2021																								
Town Hall Theatre	4.47	4.32																								
Bundawarra Centre	4.22	4.34																								
Library Service	4.13	4.12																								
Heritage program	3.79	3.70																								
Cultural activities	3.68	3.74																								
Temora Memorial Town Hall	4.11	3.99																								
2.3	Temora Shire is a welcoming, inclusive, and tolerant community that welcomes new residents from all backgrounds	Community satisfaction rating	<table><tr><th rowspan="2">Community satisfaction with...</th><th colspan="2">Rating (out of 5.00)</th></tr><tr><th>2016</th><th>2021</th></tr><tr><td>Quality of life</td><td>4.10</td><td>4.36</td></tr><tr><td>Sister City exchanges</td><td>3.10</td><td>3.17</td></tr></table> <p>Actions addressing Strategic Objectives since last End of Term Report</p> <ul style="list-style-type: none">• Consider access issues at local parks, including removal of edging to allow wheelchair access• Create a positive ageing expo/ information session• Independent living facility• Operation of a Sister City Committee to determine activities and future strategies• Support events determined by resolution of Council and the following events (at a minimum),• Active Ageing Expo• Local Government Week• NAIDOC Day• International Women's Day• Australia Day• Volunteers Week• Mary Gilmore Festival Including seeking grant funding for those events• Hold a welcome function for new residents• Participate in regional programs to attract new residents eg Country Change	Community satisfaction with...	Rating (out of 5.00)		2016	2021	Quality of life	4.10	4.36	Sister City exchanges	3.10	3.17												
Community satisfaction with...	Rating (out of 5.00)																									
	2016	2021																								
Quality of life	4.10	4.36																								
Sister City exchanges	3.10	3.17																								



2.4	Volunteers are supported within the community	Level of volunteering	Community satisfaction with...	Rating (out of 5.0)	
				2016	2021
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> • Provide an easy format flyer advising of volunteer opportunities in the community • Host an Afternoon Tea for carers • Provide access to information on grants 		
2.5	The young people of our community are supported and developed	Community satisfaction rating	Community satisfaction with...	Rating (out Of 5.00)	
				2016	2021
			Youth	3.27	3.91
			Narraburra News	3.84	3.78
			Response to enquiries	3.77	3.88
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> • Support for the Access and Equity Committee to inform Council processes relating to disabled, aged and mothers with young children • Maintain information about how to access aged care services in Temora Shire using digital media and information flyers covering relevant topics including medical services, transportation and home modifications • Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor • Maintain current and accurate information on Council websites (works, home grown heroes, mwtm, arts & culture) • Undertake a Walk and Talk Tour of Temora for Councillors • Update the Direct Me guide • Maintain a local trades directory • Provide access to information on grants • Use of social media to advertise availability of companion animals • Provision of public events (Volunteers Week, Local Government Week, NAIDOC) • Narraburra News 		



OUTCOME 3: Building our Shire's economy

3.1	Telecommunications are improved within the Shire	Community Strategic Report	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Actions addressing Strategic Objectives since last End of Term Report Submissions on Council blackspots leading to installation of towers		
3.2	Affordable housing options are sought for all residents	Community Strategic Report	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> Conduct study to determine needs and develop strategies to address any housing shortfall in market Apollo Place Developer contribution scheme 		
3.3	Adequate parking is provided to meet the needs of Shire residents	Community satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
			Car parking	3.22	3.37
			Actions addressing Strategic Objectives since last End of Term Report		

3.4	Accommodation in Temora Shire meets standards in terms of quality and quantity	Community Strategic Report	<table><tr><th rowspan="2">Community satisfaction with...</th><th colspan="2">Rating (out of 5.00)</th></tr><tr><th>2016</th><th>2021</th></tr><tr><td></td><td></td><td></td></tr></table>	Community satisfaction with...	Rating (out of 5.00)		2016	2021				<p>Actions addressing Strategic Objectives since last End of Term Report</p> <ul style="list-style-type: none">• Ensure all accommodation options are listed on Get Connected, Council Website, Google and Trip Advisor									
Community satisfaction with...	Rating (out of 5.00)																				
	2016	2021																			
3.5	The Temora Shire economy is strengthened	Community satisfaction rating	<table><tr><th rowspan="2">Community satisfaction with...</th><th colspan="2">Rating (out of 5.00)</th></tr><tr><th>2016</th><th>2021</th></tr><tr><td>Economic development</td><td>3.61</td><td>3.49</td></tr><tr><td>Building services</td><td>3.73</td><td>3.86</td></tr></table>	Community satisfaction with...	Rating (out of 5.00)		2016	2021	Economic development	3.61	3.49	Building services	3.73	3.86	<p>Actions addressing Strategic Objectives since last End of Term Report</p> <ul style="list-style-type: none">• regular job vacancy mailer and social media posts• TBEG• Environmental Services processes (DA)• Implement developer contribution program• Participate in regional programs to attract new residents eg Country Change						
Community satisfaction with...	Rating (out of 5.00)																				
	2016	2021																			
Economic development	3.61	3.49																			
Building services	3.73	3.86																			
3.6	Tourism is supported, acknowledging the value it brings to the Temora Shire economy	Community satisfaction rating	<table><tr><th rowspan="2">Community satisfaction with...</th><th colspan="2">Rating (out of 5.00)</th></tr><tr><th>2016</th><th>2021</th></tr><tr><td>Tourism promotion</td><td>3.81</td><td>3.82</td></tr><tr><td>Temora caravan parks</td><td>3.78</td><td>3.86</td></tr><tr><td>Temora Railway Precinct</td><td>4.36</td><td>4.17</td></tr><tr><td>Heritage program</td><td>3.79</td><td>3.70</td></tr></table>	Community satisfaction with...	Rating (out of 5.00)		2016	2021	Tourism promotion	3.81	3.82	Temora caravan parks	3.78	3.86	Temora Railway Precinct	4.36	4.17	Heritage program	3.79	3.70	<p>Actions addressing Strategic Objectives since last End of Term Report</p> <ul style="list-style-type: none">• Temora Memorial Town Hall - Completion of refurbishment• Ensure all accommodation options are listed on Get Connected, Council Website, Google and Trip Advisor• Work with Junee and Coolamon Shires to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels• Update of VIC• Implement actions from tourism signage strategy• Temora Shire Sportsman's Walk of Honour• Bundawarra Centre Improvements• Pedestrian Bridge installation at Bundawarra Centre• Install RV Dump Point at Aria Park• Construct Visitor Information Bays on entrances to Temora and Aria Park• Upgrade toilet facilities – Gloucester Park, Callaghan Park, Temora West Park, Davey Park, Paleface Park, Springdale Recreation Ground
Community satisfaction with...	Rating (out of 5.00)																				
	2016	2021																			
Tourism promotion	3.81	3.82																			
Temora caravan parks	3.78	3.86																			
Temora Railway Precinct	4.36	4.17																			
Heritage program	3.79	3.70																			





OUTCOME 4: Preserving our beautiful surrounds

4.1	A network of heavy vehicle routes is provided that meets the needs of industry and residents	Community satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Road network	3.58	3.53
			Actions addressing Strategic Objectives since last End of Term Report		
4.2	Environmentally, socially, and economically responsible waste policies are introduced	Community satisfaction rating Environmental impact knowledge Carbon emissions	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Environmental enhancement activities	3.69	3.96
			Garbage collection	3.94	3.94
			Garbage tips	3.68	3.80
			Recycling	2.84	2.91
			Heritage program	3.79	3.70
			Sewerage services	3.89	3.87
			Actions addressing Strategic Objectives since last End of Term Report		

4.3	Drainage within the Shire is improved	Community satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Drainage	3.07	3.01
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> • Installation of detention basin • Integrated Water Cycle Management Plan • Flood Study 		
4.4	Local Planning instruments meet the needs of the community	Community Strategic Report Availability and flexibility of development option	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Town Planning	3.73	3.45
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> • Installation of detention basin • Integrated Water Cycle Management Plan • Flood Study 		
4.5	The Shire provides an aesthetically pleasing environment	Community satisfaction rating Number of sustainability initiatives Past SoE reporting indicators	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Visual impact	4.00	3.72
			Lake Centenary	4.23	4.40
			Street Trees	3.39	3.31
			Street cleaning	3.80	3.64
			Animal control	3.24	3.09
			Noxious plant and pest control	3.14	3.16
			Street signage	3.39	3.31
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> • Develop a formal Street Tree Policy dealing with replacement species, early care and maintenance, planting location, adjacent asset protection and removal rehabilitation • Heritage Program • Installation of new entrances to Temora township • Upgrade Coolamon St, Arah Park • Temora Railway Precinct 		





OUTCOME 5: Embracing and developing aviation

5.1	Telecommunications are optimised at the Temora Airport	Community Strategic Report	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Actions addressing Strategic Objectives since last End of Term Report		
			<ul style="list-style-type: none"> TAF Services 		
5.2	Facilities at Temora Airport are retained and developed	Aircraft movements Aerodrome land sales Event visitor numbers Museum visitor numbers Community Strategic Report	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Aerodrome	4.11	4.04
			Actions addressing Strategic Objectives since last End of Term Report		
			<ul style="list-style-type: none"> Rehabilitate 18/36 Runway, reconstruct apron, Construct 1km underground drainage, seal runway F&G, Reconstruct runway C&D Continue to advocate for the re-installation of TAF services at Temora Aerodrome including relocation of weather station to enable widening of grass strip Airport Drainage 		
5.3	Land use plans protect the future use of the Airport	Community Strategic Report	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Aerodrome	4.11	4.04
			Town Planning	3.73	3.45
			Actions addressing Strategic Objectives since last End of Term Report		

5.4	A clear direction for the current use and future direction of the Temora Airport is provided	Community satisfaction rating	Community satisfaction with...		Rating (out of 5.00)	
					2016	2021
			Aerodrome		4.11	4.04
		Process for suggestions and feedback to Council Aerodrome residents and users engaged and consulted	Actions addressing Strategic Objectives since last End of Term Report			
			<ul style="list-style-type: none"> Implement the findings of the adopted Airport Master Plan 			





OUTCOME 6: Enhancing our agricultural wealth

6.1	Infrastructure is maintained to support agriculture	Community satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Temora Agricultural Innovations Centre	3.66	3.67
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> Provide comprehensive review of the operations of TAIC, considering Councils financial exposure and seeking additional revenue streams for TAIC Temora Saleyards 		
6.2	Opportunities to develop the agricultural industry are optimised	Community satisfaction rating	Community satisfaction with...	Rating (out of 5.00)	
			Economic development	3.61	3.49
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none"> Aviation facility at Aerodrome 		
		Agricultural production data Grains delivered to silos ABARES Australian Agricultural and Grazing Industries survey results			

6.3	There is a commitment to support agriculture in Temora Shire		Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Noxious plant and pest control	3.14	3.16
			Road network	3.58	3.53
			Temora Agricultural Innovation Centre	3.66	3.67
			Actions addressing Strategic Objectives since last End of Term Report <ul style="list-style-type: none">• Provide comprehensive review of the operations of TAIC, considering Councils financial exposure and seeking additional revenue streams for TAIC• Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor		
6.4	A strategy is in place to cope with the consolidation of farming enterprises		Community satisfaction with...	Rating (out of 5.00)	
				2016	2021
			Actions addressing Strategic Objectives since last End of Term Report		



FURTHER READING

ANNUAL REPORTS



Temora Shire Plan

Copies of these reports can be found on Council's website under:
Your-Council/Plans-and-Reports

Visit www.temora.nsw.gov.au

CONTACT US

We appreciate your comments and feedback, particularly those that highlight opportunities for improving Council services, plans and reports.

You can contact Council at:

Temora Shire Council

105 Loftus Street

PO Box 262

Temora NSW

2666

Monday - Friday 8am - 4.30pm (except Public Holidays)

Online

www.temora.nsw.gov.au

Phone

02 6980 1100



11 ENGINEERING SERVICES

Nil

1. ENGINEERING WORKS MANAGER

Speed zone on the Old Cootamundra Road. Council needs to respond by 24 November.

12 ENVIRONMENTAL SERVICES**12.1 EXTERNAL GRANT FUNDING POLICY****File Number:** REP21/1244**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. External Grant Funding Policy  **REPORT**

At the June Council Meeting, Councillors considered a report in relation to a Draft External Grant Funding Policy.

At that meeting Council resolved:

That Council:

1. Receive the draft External Grant Funding Policy,
2. Place the draft policy on public exhibition and
3. Receive a future report on the outcome of the public exhibition.

This policy is aimed at fulfilling the following objectives:

- (a) To ensure effective management of grants funded from external organisations, including procurement decisions.
- (b) Establish a framework for managing, monitoring and evaluating grants and grant funded initiatives;
- (c) To ensure consistent and objective analysis of external funding opportunities;
- (d) to ensure alignment with Council's integrated plans (i.e. Community Strategic Plan, Resourcing Strategy, Delivery Program, Operational Plan); and
- (e) To ensure that ongoing expenses beyond the term of the funding are transparent, agreed upon and are not burdensome on Council.

The draft policy was publicly exhibited from Friday 25 June 2021 until Monday 23 July 2021.

No submissions were received.

A copy of the policy is attached for Council's reference.

RESOLUTION 289/2021

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that Council adopt the External Grant Funding Policy, as exhibited

CARRIED

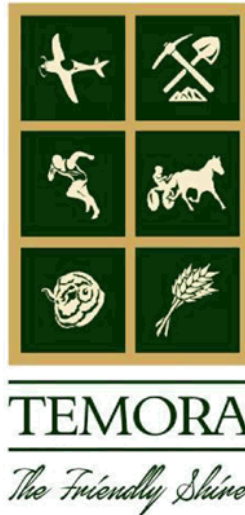
Report by Claire Golder

Function: Governance

Temora Shire Council

Policy Number: G25

TEMORA SHIRE COUNCIL



EXTERNAL GRANT FUNDING POLICY

DRAFT

Revision Number:

Revision Date:

1

File Name: External Grant Funding Policy

*Function: Governance**Temora Shire Council**Policy Number: G25*

Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: External Grant Funding Policy
CODE NUMBER: G25
AUTHOR: Temora Shire Council
ENDORSEMENT DATE:

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
June 2021	New Policy	1		

PLANNED REVIEW

Planned Review	Revision Description		Review by
October 2023	Review		

2

Revision Number: *Revision Date:*
File Name: External Grant Funding Policy

*Function: Governance**Temora Shire Council**Policy Number: G25*

PART A Outline

Objectives

This policy is aimed at fulfilling the following objectives:

- (a) To ensure effective management of grants funded from external organisations, including procurement decisions.
- (b) Establish a framework for managing, monitoring and evaluating grants and grant funded initiatives;
- (c) To ensure consistent and objective analysis of external funding opportunities;
- (d) to ensure alignment with Council's integrated plans (i.e. Community Strategic Plan, Resourcing Strategy, Delivery Program, Operational Plan); and
- (e) To ensure that ongoing expenses beyond the term of the funding are transparent, agreed upon and are not burdensome on Council.

Legislative and regulatory requirements

- Local Government Act 1993 and Local Government (General) Regulation 2005
- Local Government Code of Accounting Practice and Financial Reporting
 - Accounting Standards
- Local Government Asset Accounting Manual
- Local Government Revenue Raising Manual

Background

One of the roles of Council is to seek, secure and receive funding from external sources, most often State and Federal Government. This funding is a major source of income for Council, as well as how many projects that benefit the Temora Shire community are delivered.

The selection of particular projects to seek funding, requirements for co-contributions toward projects, other conditions and the ongoing maintenance of new and upgraded assets must be considered prior to application. The identification of projects within Council's Community Strategic Plan, Delivery Plan and Asset Management Plan are the most appropriate means to indicate Council's support and commitment to a particular project.

However, there will be some circumstances where Council may wish to consider opportunistic funding, if the situation arises based on emerging priorities of State and Federal Government and there is an identified benefit to Temora Shire.

This policy is intended to guide Councillors and Council officers in relation to decision

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*Revision Number:**Revision Date:**File Name: External Grant Funding Policy*

*Function: Governance**Temora Shire Council**Policy Number: G25*

making surrounding grant funding.

Scope

This policy applies to all grants that require applications to be made. The policy applies to all Council staff and Councillors:

- Where Council is submitting an external funding application;
- Where Council is one of a number of partners in a joint external funding application;
- Where funding provider approves a grant application with variations to the original proposal.

Definitions

“External Grant” means any assistance by way of a sum of money or other resource provided to Council by State, Federal or non-government agencies on the condition that the assistance is used for a specified purpose.

“Funding agreement” means a legally enforceable agreement setting out the terms and conditions governing funding determined by the grant-giving organisation. The form of the agreement will depend on the intent of the grant and the degree of control required. The forms of enforceable funding agreements include:

- Deed;
- Contract; and/or
- Exchange of letters.

PART B Procedures

Policy

Grants are an important source of funding for Council projects but need to be considered in the context of Council's priorities, plans and other funding options. Before applying for a grant, it is important to ensure that Council considers whole of life costs (capital grants) and any requirement for matching funds. Council must ensure that it can comply with any conditions stated in the grant application form and/or grant application guidelines.

All grant funded projects should be managed in accordance with best practice project management techniques.

1. Authorisation / Approval

Formal Council resolution is required prior to grant funding being applied for amounts over \$50,000 that are not included in the Delivery Program / Operational Plan.

Formal Council resolution is also required prior to grant funding being applied for where a Council contribution is required and that contribution has not been included in the

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*Function: Governance**Temora Shire Council**Policy Number: G25*

Delivery Program / Operational Plan.

The General Manager may delegate authority to approve all other grant funding applications that are not included in the Delivery Program / Operational Plan, as part of the quarterly budget review process.

Any Grant funding applications that exceed the \$50,000 limit need to have a business case prepared to justify Council's decision to proceed with the application.

It is recognised that at times there is a short lead time for external grant applications that does not allow sufficient time for the proper authorisations. Should this occur, the General Manager, with the concurrence of the Mayor, will authorise the application and then provide a report to the next Council meeting.

Community organisations that are seeking funding for Council owned infrastructure or facilities are required to adhere to the conditions of this policy and seek Council endorsement of their application.

2. Expressions of Interest Process

In some cases, there is an initial Expressions of Interest process followed by an invitation to submit a grant application. An Expression of Interest in a grant does not require a Council resolution as Council is not committing to a grant application. Should an Expression of Interest in a grant lead to an invitation to apply for a grant, Section 1 applies for grant amounts that are not included in the Delivery Program / Operational Plan.

3. Assessment Process

Before applying for a grant, an assessment should be carried out on the likely impact of the grant on Council. Questions to consider include:

- Does the grant align with Council's Strategic Plans?
- Does Council have resources available or budget funding (for grant applications prepared by external consultants) to prepare an expression of interest and/or a grant application?
- How will Council fund any matching contribution?
- What are the future financial implications?
- What impacts will it have on Council business?
- Does Council have the capacity and expertise to carry out the task or project for which they are receiving the grant?
- Are the necessary processes and requirements in place i.e. legal, governance, supervision, record-keeping etc.?
- What are the risks and emerging issues that may affect council's obligations to fulfil the obligations under the grant?
- Will the grant create expectations in the community or with internal stakeholders that Council will continue to deliver the service beyond the funding period?
- Whole of Life cost impacts if relevant.

4. Conflict of Interest

The Code of Conduct applies to any grant application and in particular the need to declare any conflict of interest in relation to the grant application.

5. Recognition Treatment

*Revision Number:**Revision Date:**File Name: External Grant Funding Policy*

5

*Function: Governance**Temora Shire Council**Policy Number: G25*

Grant revenue is generally recognised when the grant funds are received or receivable; for example, where the control of the future economic benefits have been obtained and agreement is enforceable.

Where conditional grant funds are received in:

- advance: a liability would be recognised until the conditions are met; or
- arrears: revenue would be recognised once the conditions are met.

6. Records

Appropriate records will be kept in accordance with Councils Records Management Policy.

7. Project Management, Delivery and Reporting

It is the responsibility of the Project Manager, as determined by the relevant Director/Manager with responsibility for the asset/future asset/program, to manage delivery of the project, including any tendering or procurement procedures, contract management, all reporting requirements and compliance with conditions of funding. Project Managers shall liaise with relevant finance staff to ensure funding and invoicing is allocated to applicable work orders.

The Project Manager will adhere to internal controls to manage grant expenditure received from external providers.

Responsibilities

The General Manager is responsible for the implementation of this policy. Budget / Project Managers will be required to provide background information and recommendations in relation to applications in their areas of work. The General Manager is required to provide a report to Council indicating the financial impact of the acquisition of a new asset as part of the Annual Operating budget and Long Term Financial Plan.

Review

The General Manager will review the policy every 4 years.

6

*Revision Number:**Revision Date:**File Name: External Grant Funding Policy*

13 ADMINISTRATION AND FINANCE**13.1 AUDITED FINANCIAL STATEMENTS - 30 JUNE 2021****File Number:** REP21/1238**Author:** Executive Assistant**Authoriser:** General Manager

Attachments:

1. Financial Statements [↓](#) 
2. Report on the Conduct of the Audit [↓](#) 
3. Auditors Report GPFS [↓](#) 
4. Auditors Report SPFS [↓](#) 

REPORT

The Auditor Ms Danielle MacKenzie of Crowe will be in attendance to present the Audit report to 30 June 2021. Ms MacKenzie will remotely present the report.

RESOLUTION 290/2021

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council receive and note the Audit Report for the year ended 30 June 2021.

CARRIED

Report by Elizabeth Smith

Temora Shire Council**General Purpose Financial Statements**
for the year ended 30 June 2021**Statement by Councillors and Management****Statement by Councillors and Management made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)***

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

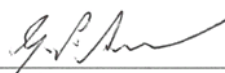
- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 16 September 2021.



Rick Firman
Mayor
16 September 2021



Graham Sinclair
Councillor
16 September 2021



Gary Lavelle
General Manager
16 September 2021



Elizabeth Smith
Responsible Accounting Officer
16 September 2021

Temora Shire Council

Income Statement

for the year ended 30 June 2021

Original unaudited budget 2021	\$ '000	Notes	Actual 2021	Actual 2020
Income from continuing operations				
5,844	Rates and annual charges	B2-1	5,807	5,627
8,346	User charges and fees	B2-2	10,267	8,964
635	Other revenue	B2-3	996	676
8,753	Grants and contributions provided for operating purposes	B2-4	7,590	7,125
5,683	Grants and contributions provided for capital purposes	B2-4	7,713	4,891
193	Interest and investment income	B2-5	144	222
255	Other income	B2-6	279	285
124	Net gains from the disposal of assets	B4-1	558	121
29,833	Total income from continuing operations		33,354	27,911
Expenses from continuing operations				
8,774	Employee benefits and on-costs	B3-1	9,058	8,411
8,611	Materials and services	B3-2	9,171	8,037
63	Borrowing costs	B3-3	59	55
5,506	Depreciation, amortisation and impairment for non-financial assets	B3-4	5,987	5,476
608	Other expenses	B3-5	722	580
23,562	Total expenses from continuing operations		24,997	22,559
6,271	Operating result from continuing operations		8,357	5,352
6,271	Net operating result for the year attributable to Council		8,357	5,352
588	Net operating result for the year before grants and contributions provided for capital purposes		644	461

The above Income Statement should be read in conjunction with the accompanying notes.

Temora Shire Council

Statement of Comprehensive Income

for the year ended 30 June 2021

\$ '000	Notes	2021	2020
Net operating result for the year – from Income Statement		8,357	5,352
Other comprehensive income:			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	864	16,486
Impairment (loss) reversal / (revaluation decrement) relating to infrastructure, property, plant and equipment	C1-7	(640)	–
Other comprehensive income – joint ventures and associates	D2-1	–	6
Total items which will not be reclassified subsequently to the operating result		224	16,492
Total other comprehensive income for the year		224	16,492
Total comprehensive income for the year attributable to Council		8,581	21,844

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Temora Shire Council

Statement of Financial Position

as at 30 June 2021

\$ '000	Notes	2021	2020
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	2,779	1,622
Investments	C1-2	11,140	12,122
Receivables	C1-4	4,245	3,657
Inventories	C1-5	977	1,636
Contract assets and contract cost assets	C1-6	–	29
Other		160	109
Total current assets		19,301	19,175
Non-current assets			
Investments	C1-2	2,500	–
Infrastructure, property, plant and equipment	C1-7	235,060	229,070
Investments accounted for using the equity method	D2-1	209	204
Total non-current assets		237,769	229,274
Total assets		257,070	248,449
LIABILITIES			
Current liabilities			
Payables	C3-1	2,809	2,410
Contract liabilities	C3-2	2,160	2,020
Borrowings	C3-3	364	355
Employee benefit provisions	C3-4	3,816	3,975
Total current liabilities		9,149	8,760
Non-current liabilities			
Borrowings	C3-3	1,885	2,249
Employee benefit provisions	C3-4	69	54
Total non-current liabilities		1,954	2,303
Total liabilities		11,103	11,063
Net assets		245,967	237,386
EQUITY			
Accumulated surplus	C4-1	102,742	94,385
IPPE revaluation reserve	C4-1	143,225	143,001
Council equity interest		245,967	237,386
Total equity		245,967	237,386

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Temora Shire Council

Statement of Changes in Equity for the year ended 30 June 2021

	Notes	as at 30/06/21			as at 30/06/20		
		Accumulated surplus	IPPE revaluation reserve	Total equity	Accumulated surplus	IPPE revaluation reserve	Total equity
\$ '000							
Opening balance at 1 July		94,385	143,001	237,386	89,345	126,515	215,860
Changes due to AASB 1058 and AASB 15 adoption		—	—	—	(318)	—	(318)
Restated opening balance		94,385	143,001	237,386	89,027	126,515	215,542
Net operating result for the year		8,357	—	8,357	5,352	—	5,352
Restated net operating result for the period		8,357	—	8,357	5,352	—	5,352
Other comprehensive income							
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-7	—	864	864	—	16,486	16,486
Impairment (loss) reversal / (revaluation decrement) relating to infrastructure, property, plant and equipment	C1-7	—	(640)	(640)	—	—	—
Joint ventures and associates	D2-1	—	—	—	6	—	6
Other comprehensive income		—	224	224	6	16,486	16,492
Total comprehensive income		8,357	224	8,581	5,358	16,486	21,844
Closing balance at 30 June		102,742	143,225	245,967	94,385	143,001	237,386

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Temora Shire Council

Statement of Cash Flows

for the year ended 30 June 2021

Original unaudited budget 2021	\$ '000	Notes	Actual 2021	Actual 2020
Cash flows from operating activities				
<i>Receipts:</i>				
5,838	Rates and annual charges		5,859	5,627
8,204	User charges and fees		10,972	10,248
191	Investment and interest revenue received		179	236
14,477	Grants and contributions		14,695	12,141
–	Bonds, deposits and retention amounts received		10	5
901	Other		2,350	2,169
<i>Payments:</i>				
(8,749)	Employee benefits and on-costs		(9,162)	(8,669)
(8,482)	Materials and services		(11,164)	(7,231)
(55)	Borrowing costs		(61)	(54)
(608)	Other		(821)	(2,262)
11,717	Net cash flows from operating activities	G1-1	12,857	12,210
Cash flows from investing activities				
<i>Receipts:</i>				
600	Sale of investment securities		–	3,079
375	Sale of real estate assets		1,081	266
145	Sale of infrastructure, property, plant and equipment		653	132
357	Deferred debtors receipts		172	11
<i>Payments:</i>				
–	Purchase of investment securities		–	(6,493)
–	Acquisition of term deposits		(1,518)	–
(11,145)	Purchase of infrastructure, property, plant and equipment		(11,590)	(9,129)
(1,257)	Purchase of real estate assets		(143)	(29)
(350)	Deferred debtors and advances made		–	(167)
(11,275)	Net cash flows from investing activities		(11,345)	(12,330)
Cash flows from financing activities				
<i>Receipts:</i>				
1,000	Proceeds from borrowings		–	1,000
<i>Payments:</i>				
(325)	Repayment of borrowings		(355)	(230)
675	Net cash flows from financing activities		(355)	770
1,117	Net change in cash and cash equivalents		1,157	650
2,719	Cash and cash equivalents at beginning of year		1,622	972
3,836	Cash and cash equivalents at end of year	C1-1	2,779	1,622
7,819	plus: Investments on hand at end of year	C1-2	13,640	12,122
11,655	Total cash, cash equivalents and investments		16,419	13,744

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.



Cr Rick Firman (OAM)
Mayor
Temora Shire Council
105 Loftus Street
TEMORA NSW 2666

Contact: Nirupama Mani
Phone no: (02) 9275 7111
Our ref: D2122470/1793

21 October 2021

Dear Mayor

**Report on the Conduct of the Audit
for the year ended 30 June 2021
Temora Shire Council**

I have audited the general purpose financial statements (GPFS) of the Temora Shire Council (the Council) for the year ended 30 June 2021 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2021 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

SIGNIFICANT AUDIT ISSUES AND OBSERVATIONS

I identified the following significant audit issues and observations during my audit of the Council's financial statements. These issues and observations were addressed as part of my audit.





Rural fire-fighting equipment not recognised in the financial statements

Council did not record rural fire-fighting equipment in the financial statements.

Rural fire fighting equipment, specifically the red fleet vehicles, is controlled by the Council and should be recognised in their financial statements. This is supported by the requirements of the *Rural Fires Act 1997* and service agreements between councils and the RFS.

The Department of Planning, Industry and Environment (inclusive of the Office of Local Government) confirmed in the 'Report on Local Government 2020' (tabled in Parliament on 27 May 2021) their view that rural firefighting equipment is not controlled by the NSW Rural Fire Service.

INCOME STATEMENT**Operating result**

	2021	2020*	Variance
	\$m	\$m	%
Rates and annual charges revenue	5.8	5.6	 3.2
Grants and contributions revenue	15.3	12.0	 27.4
Operating result from continuing operations	8.4	5.4	 56.2
Net operating result before capital grants and contributions	0.6	0.5	 39.7

The Council's operating result from continuing operations was \$8.4 million including depreciation and amortisation expense of \$5.9 million was \$3.0 million higher than the 2019–20 result. This was driven by the \$3.3 million increase in grants and contributions provided for capital purposes, which increased from \$12.0 million in 2019–20 to \$15.3 million in 2020–21.

The net operating result before capital grants and contributions of \$0.6 million was \$0.2 million higher than the 2019–20 result. The increase is due to moderate increases in rates and annual charges and user charges and fees.

Rates and annual charges revenue of \$5.8 million increased by \$0.2 million (3.2 per cent) in 2020–21 due to:

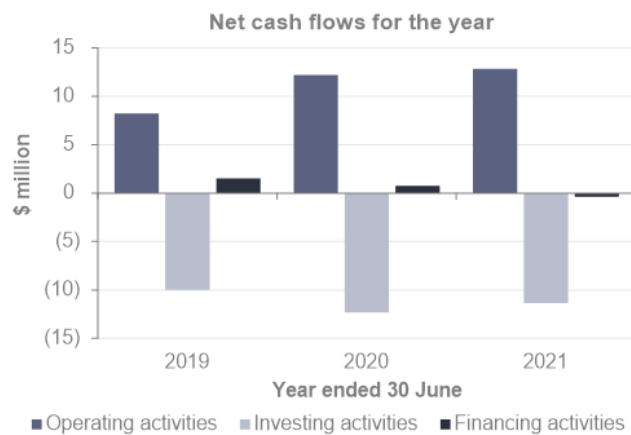
- The IPART rate peg, which increased general rates revenue by 2.6 per cent in 2020–21.
- The number of rateable properties increased from 3,736 in 2019–20 to 3,760 in 2020–21.

Grants and contributions revenue of \$15.3 million increased by \$3.3 million (27.36 per cent) in 2020–21 due to:

- \$2.4 million in Fixing Country Roads grants received in 2020–21; and
- \$1.0 million of Local Roads & Community Infrastructure Funding.

STATEMENT OF CASH FLOWS

- Council's cash and cash equivalents was \$2.78 million at 30 June 2021 (\$1.62 million at 30 June 2020). There was a net increase in cash and cash equivalents of \$1.16 million during 2020–21 financial year.
- Net cash provided by operating activities has increased by \$0.65 million. This is mainly due to the increase in cash receipts from grants and contributions of \$2.55 million.
- Net cash used in investing activities has decreased by \$0.99 million, which is driven by the sale of real estate assets and less payments for investment securities.



FINANCIAL POSITION

Cash and investments

Cash and investments	2021	2020	Commentary
	\$m	\$m	
Total cash, cash equivalents and investments	13.919	13.744	<ul style="list-style-type: none"> • Externally restricted cash and investments are restricted in their use by externally imposed requirements. This has remained stable from 2019–20 to 2020–21 financial years. • Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council. Internal restrictions have increased by \$2.371 million from \$8.104 million at 30 June 2020 to \$10.475 million 30 June 2021. • Unrestricted cash and investments are \$0.220 million, which is available to provide liquidity for day-to-day operations of the Council.
Restricted cash and investments:			
• External restrictions	5.724	5.170	
• Internal restrictions	10.475	8.104	
• Unrestricted	0.220	0.470	

Debt

The Council has total borrowings of \$2.2 million at 30 June 2021. Council had cash outflows of \$0.36 million during the year. No additional loans were taken by Council during the year.

PERFORMANCE

Performance measures

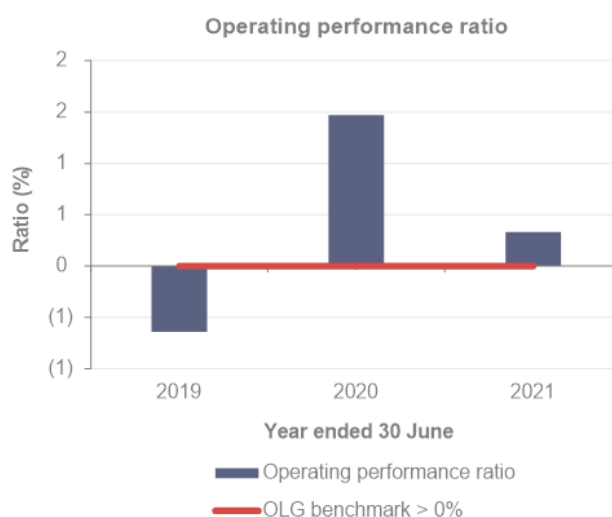
The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning, Industry and Environment.

Operating performance ratio

The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.

Council exceeded the OLG benchmark for the current reporting period.

The operating performance ratio decreased to 0.33 per cent (2020: 1.51 per cent), due to increase in total expenses from continuing operations.



Own source operating revenue ratio

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.

The Council did not meet the OLG benchmark for the current reporting period.

This indicates that the Council is more reliant on external funding sources, such as grants and contributions. The increased level in grants and contributions received by Council in 2021, compared to the 2020 and 2019 levels, has a direct impact on this ratio and the trend analysis.

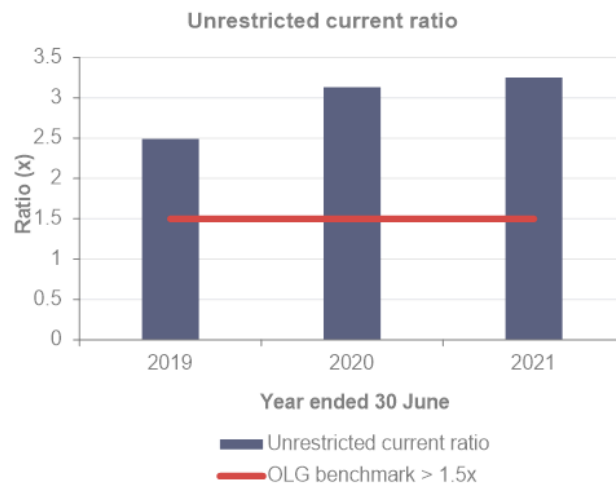


Unrestricted current ratio

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.

The Council exceeded the OLG benchmark for the current reporting period.

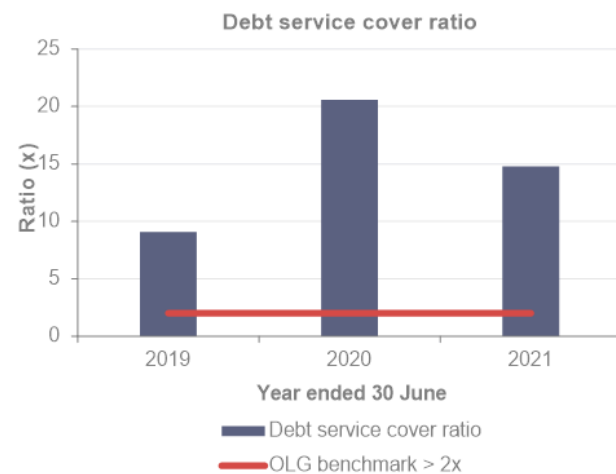
The Council's liquidity ratio of 3.25 times is greater than the industry benchmark minimum of greater than 1.5 times. This indicates that the Council has sufficient liquidity to meet its current liabilities as and when they fall due.

**Debt service cover ratio**

The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.

The Council exceeded the OLG benchmark for the current reporting period.

The Council's debt service cover ratio of 14.80 times is greater than the industry benchmark minimum of greater than 2 times. This indicates that the Council has sufficient operating revenue to service its debt.

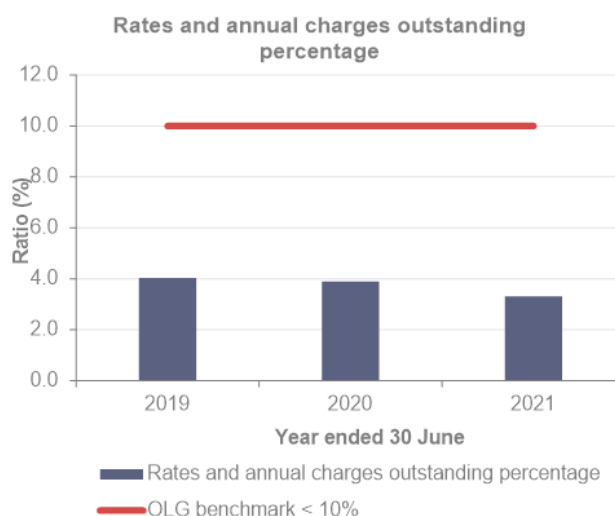


Rates and annual charges outstanding percentage

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent for regional and rural councils.

The Council met the OLG benchmark for the current reporting period.

The Council's rates and annual charges outstanding ratio of 3.31% is within the industry benchmark of less than 10% for regional and rural councils.

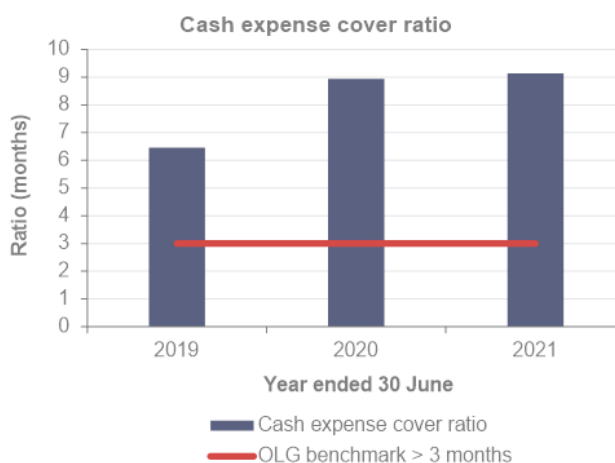


Cash expense cover ratio

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.

The Council exceeded the OLG benchmark for the current reporting period.

The Council's cash expense cover ratio was 9.14 months, which is above the industry benchmark of greater than 3 months. This indicates that Council had the capacity to cover 9.14 months of operating cash expenditure without additional cash inflows at 30 June 2021.



Infrastructure, property, plant and equipment renewals

The Council renewed \$9.9 million of assets in the 2020–21 financial year, compared to \$5.5 million of assets in the 2019–20 financial year. The increase is primarily due to:

- \$5.7 million of direct renewals for roads;
- \$1.1 million of direct renewals for plant and equipment; and
- \$1.8 million of other infrastructure assets.

OTHER MATTERS**Legislative compliance**

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Nirupama Mani
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

cc: Mr Gary Lavelle, General Manager
Mr Elizabeth Smith, Director Administration & Finance
Mr Peter Veneris, Audit, Risk & Improvement Committee Chair
Ms Kiersten Fishburn, Secretary of the Department of Planning, Industry and Environment



INDEPENDENT AUDITOR'S REPORT

Report on the general purpose financial statements

Temora Shire Council

To the Councillors of the Temora Shire Council

Opinion

I have audited the accompanying financial statements of Temora Shire Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2021, the Statement of Financial Position as at 30 June 2021, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2021, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2021 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Nirupama Mani
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

21 October 2021
SYDNEY



INDEPENDENT AUDITOR'S REPORT

Report on the special purpose financial statements

Temora Shire Council

To the Councillors of the Temora Shire Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Temora Shire Council's (the Council) Declared Business Activity, Sewerage Business Activity, which comprise the Statement by Councillors and Management, the Income Statement of the Declared Business Activity for the year ended 30 June 2021, the Statement of Financial Position of the Declared Business Activity as at 30 June 2021 and the Significant accounting policies note.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared Business Activity as at 30 June 2021, and its financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2020–21 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2021 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Nirupama Mani
Director, Financial Audit

Delegate of the Auditor-General for New South Wales

21 October 2021
SYDNEY

13.2 RIVERINA REGIONAL LIBRARY CONTRIBUTIONS

File Number: REP21/1256
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

On 20 October 2021 Wagga Wagga City Council confirmed that it would proceed with the standalone option for the Wagga Wagga City Library from 1 July 2022. This equates to a reduction in RRL income of 46%.

The RRL Advisory Committee working party, appointed at the 22 July extraordinary meeting, has considered a range of options for the future operation of RRL. During the months since the extraordinary meeting the working party has also consulted with the General Managers of the remaining RRL member Councils to assist with the development of a new operating model. Consideration was given to the organisational structure, budget and member Council's contribution models. The new model will provide the same range of services currently supplied to RRL libraries with some variations in the way that services are delivered and will result in a balanced budget.

The model proposed by the working party was endorsed by the RRL Advisory Committee at its meeting held on 4 November 2021.

Had the RRL continued into 2022/23 with the current membership, Council's contribution to the RRL was forecast to be \$117,071.64 plus \$13,776.05 for mobile library services, for a total of \$130,847.69. The impact of Wagga Wagga City Council's withdrawal from the RRL, under the proposed model, is to increase Council's contributions to \$136,238.31 plus \$14,999.03 for mobile library services, meaning a total contribution of \$151,237.37. This represents an increase in contributions of \$20,389.65 for the 2022/23 financial year.

The proposed model is scalable if additional member Councils are admitted to the RRL. The inclusion of further Councils has a significant impact on the contributions of other Councils through the restoration of organisation wide economies of scale. Discussions have been initiated with several surrounding Councils. Temora Shire Council's contribution could be reduced to a total of \$142,679.99 with the inclusion of one further member Council.

RESOLUTION 291/2021

Moved: Cr Graham Sinclair
Seconded: Cr Dale Wiencke

It was resolved that Council note the report.

AND FURTHER

Endorse the actions of the working party of the Riverina Regional Library.

CARRIED

Report by Elizabeth Smith

13.3 CO-OPERATIVE MARKETING CAMPAIGN OPPORTUNITY**File Number:** REP21/1257**Author:** Economic Development**Authoriser:** Director of Administration & Finance**Attachments:** 1. **DNSW Feel New Cooperative Marketing Prospectus**  **REPORT**

The Visit Riverina Board recently received an update from Destination NSW on upcoming marketing opportunities. Following on the success of the region's collective involvement in the Love NSW Campaign (a final report is expected shortly) those in attendance at the meeting expressed interest in again being involved in a joint-funded region-wide campaign to promote the Riverina.

Visit Riverina are exploring various options to achieve the required \$120,000 minimum co-investment for the "Feel New" high impact, intrastate and interstate marketing campaign (see attached prospectus – Package 4, page 18). Under the program, the investment will be matched with equal funding from DNSW as well as additional funding for a video and photoshoot in the region.

Due to the tight timeframe of the funding program, Visit Riverina are requesting member councils to indicate their interest in participating via return email by November 15th. The investment required for each LGA is between \$4,000 and \$8,000, depending on the number of participants. Visit Riverina requested DNSW to split the payments across this and next financial year with the expected first invoice being in May 2022, and the second invoice in July (to be confirmed).

Council participated in coop marketing campaigns in 2018/19 (Go with the Flow) with a \$10,000 investment, and in 2020/21 (Now's the Time to Love) with an investment of \$7,000. The budget for participation was removed for the current financial year as there was no program available through DNSW at the time of preparing the annual budget. However, should Council wish to participate there is \$5,000 in the budget for advertising as well as \$8,000 for community programs and events.

At this stage, Visit Riverina are seeking intentions to commit from Councils in order to submit an expression of interest under the program. DNSW would then work with Visit Riverina to design a campaign which would be presented back to participating Councils prior to final commitment.

RESOLUTION 292/2021**Moved:** Cr Graham Sinclair**Seconded:** Cr Max Oliver

It was resolved that Council will consider investing in the Destination NSW Feel New cooperative marketing campaign coordinated through Visit Riverina.

CARRIED***Report by Craig Sinclair***



FEEL NEW CO-OPERATIVE MARKETING PROSPECTUS

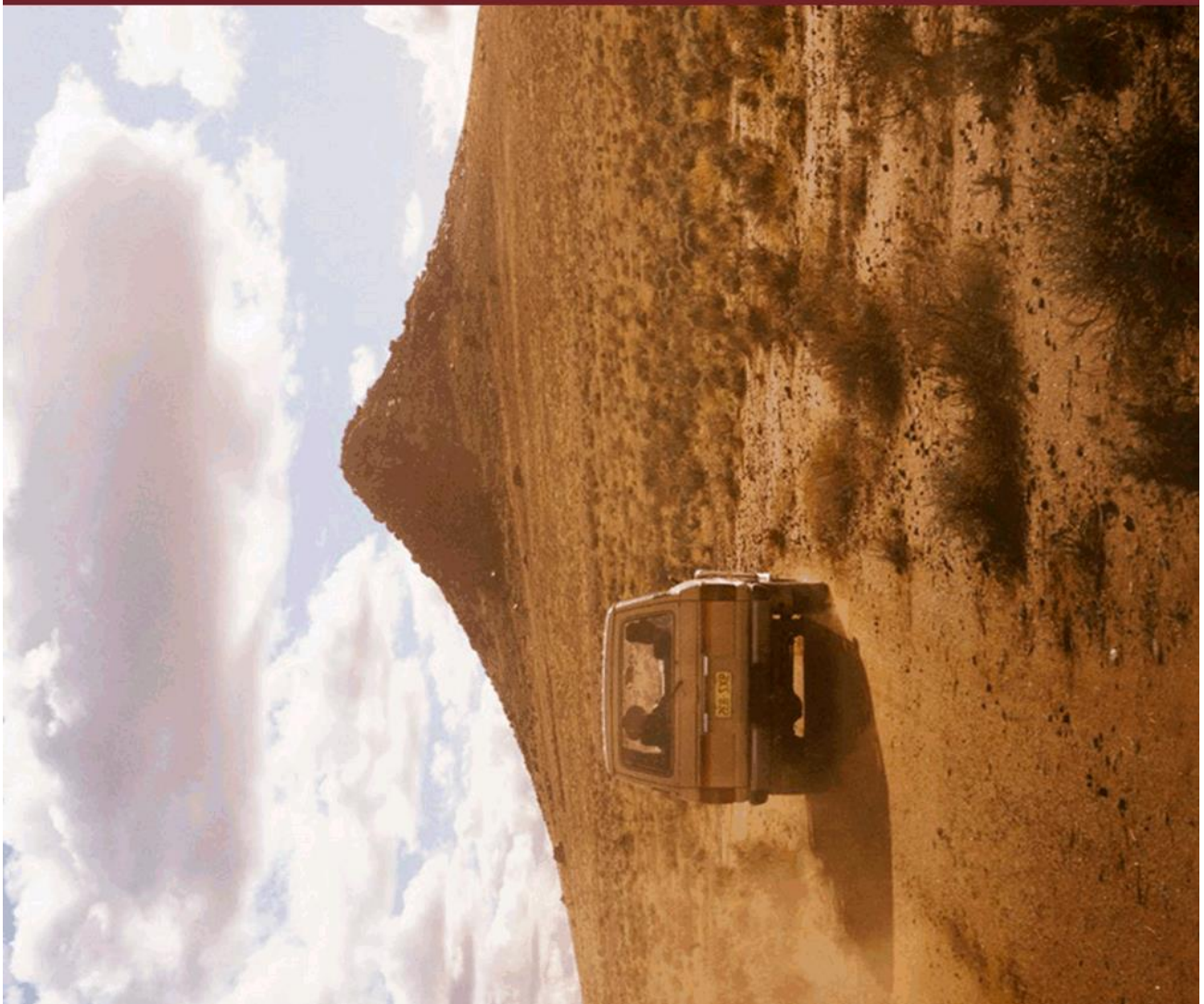
Destination NSW Co-operative Marketing Opportunities for
Local Tourism Organisations (LTOs), Local Government
Authorities (LGAs) and NSW Tourism Businesses.

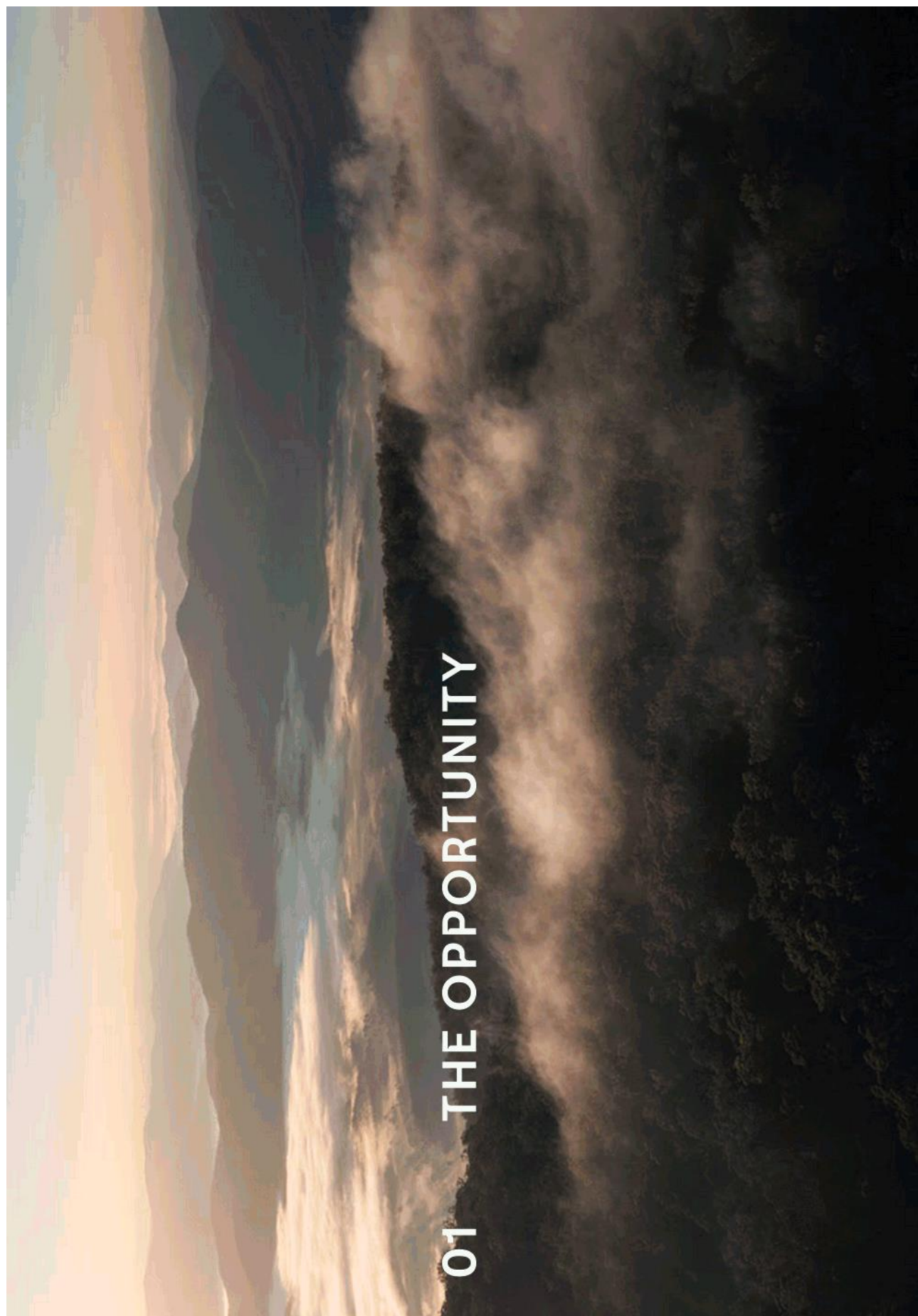
Expressions of Interest open from 9am 2 December 2021
Activity to be delivered from March 2022

feel new south wales

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THE OPPORTUNITY

The FEEL NEW brand campaign marks the reopening of our state as we welcome back visitors to Sydney and NSW. Building an inspiring brand is key to rebuilding the NSW visitor economy and its resilience. The new statewide campaign, the first in more than a decade, is designed to deliver growth in visitor nights and spend and accelerate our trajectory to becoming the premier visitor economy of the Asia Pacific. This goal can only be achieved if we work together with one voice.

Destination NSW invites Local Tourism Organisations (LTOs) and Local Government Authorities (LGAs) to partner with us on one or more of our four Co-operative marketing packages.

All campaign activity will be led by Destination NSW and promoted under the FEEL NEW Visitor Brand with Visitnsw.com or Sydney.com as the primary call to action.

This prospectus has been developed to enable as many destinations as possible to benefit.

Although it is focused on Local Government Authorities and Local Tourism Organisations, we encourage all NSW tourism businesses to discuss the opportunities directly with your local LTO and LGA to see how you can get involved.

Expressions of Interest open at 9am, 2 December 2021.

CO-OPERATIVE MARKETING PACKAGES

1. WEEKLY OFFERS PROMOTION

Attract new visitors to your region or Sydney-based business during non-peak periods with an offer

Minimum investment from \$500/\$2,000 per week (operator)/ (LTO/LGA)

2. TARGETED SOCIAL MEDIA CAMPAIGN

Encourage visitors to spend more when in your region

Minimum investment of \$2,000

3. DESTINATION-SPECIFIC CONTENT MARKETING

Raise destination awareness and intention to visit through online editorial and social media marketing

Minimum investment of \$40,000

4. HIGH IMPACT, INTRASTATE AND INTERSTATE MARKETING CAMPAIGN

Increase awareness and bookings in preferred domestic markets with a customised advertising plan

Minimum investment of \$120,000

WHY INVEST

As the economy recovers from the pandemic, all sectors, especially tourism, are spending big on their marketing budgets. Advertising spend across all sectors is already back to its pre-COVID levels, with ad spend in July 2021 more than 7.4% over the total booked in July 2019.

Domestic travellers are being bombarded with advertising from destinations across Australia. Many of these places are promoting similar experiences to the same audiences in the same channels at the same time. Promoting a single town or region's diverse range of experiences to a broad audience will not be enough to cut through this increased competition. We need to think differently and work together.

FEEL NEW gives us one voice to talk to your potential visitors and customers.

PARTNERING WITH DESTINATION NSW HELPS YOU REACH MORE PEOPLE WITH GREATER IMPACT



For every dollar that you spend with us we match your spend by 120% and provide additional value through our subsidised advertising rates along with covering production and content costs.



Your marketing dollar goes further by leveraging the multi-million dollar FEEL NEW campaign.



Increase ad cut-through and recall by associating with the FEEL NEW brand campaign.



Reach highly targeted potential travellers in each Co-operative Marketing package opportunity.



Access NSW Government advertising rates and marketing-in-kind giving you a higher return on your marketing spend.



Reduce competition, whilst also accessing new markets via targeted audience segmentation and campaign optimisation by Destination NSW's media agency.



Promote to on average 787,000 monthly visitors to Visitnsw.com, 390,000 monthly visitors to Sydney.com, more than 3.7 million social media followers on Sydney Facebook and Instagram and 1.8 million followers on Visit NSW Facebook and Instagram.

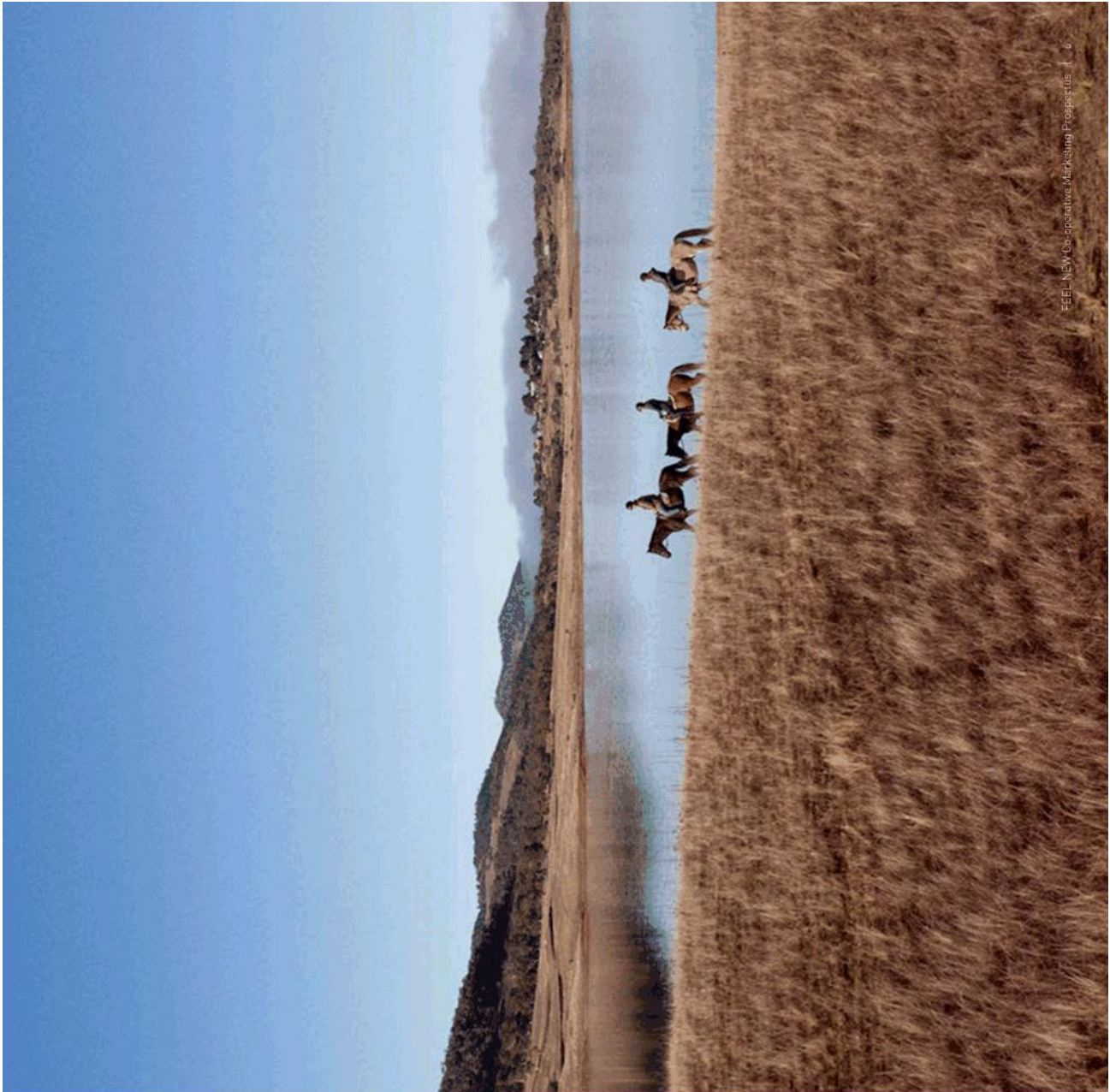
TIMELINE

BRAND CAMPAIGN KEY DATES

- ▶ **24 October 2021:** Brand TV commercial goes to air to excite and inspire future travel.
- ▶ **November 2021 to January 2022:** Digital activity to drive immediate visitation and increase spend.
- ▶ **From February 2022:** TV and digital video campaign to encourage planning and booking for the year ahead.

CO-OPERATIVE MARKETING KEY DATES

- ▶ **4 November 2021:** The Co-operative Marketing Prospectus is available.
- ▶ **2 December 2021:** Expression of Interest applications open at 9am.
- ▶ **9 December 2021:** Applications close at midnight.
- ▶ **From March 2022:** Co-operative Marketing activity commences.



FEEL-NEW Co-operative Marketing Prospectus | 6

HAVE QUESTIONS?

CO-OPERATIVE MARKETING Q&A SESSIONS

Free online event

You are invited to lodge questions and participate in the online live Q&A sessions. The Q&A session will be recorded and available on demand from 15 November 2021.

Greater Sydney LGAs

Wednesday 10 November 2021

2pm - 3pm

[Register](#)

Regional LTOs and LGAs

Thursday 11 November 2021

11am - 12noon

[Register](#)

CONTACT US

Regional LTOs and LGAs, if you have further questions after the Q&A session, please contact the relevant Regional Tourism Development Manager for your region.

Destination Country and Outback NSW/Destination Southern NSW

Sarita Atkins

M: 0459 872 440

E: sarita.atkins@dnsww.com.au

Destination North Coast

Mitchell Gunn

M: 0459 873 973

E: mitchell.gunn@dnsww.com.au

Destination Riverina Murray

Antje Klupsch

M: 0428 141 762

E: antje.klupsch@dnsww.com.au

Destination Sydney Surrounds South

Jacqui Greaves

M: 0459 873 970

E: jacqui.greaves@dnsww.com.au

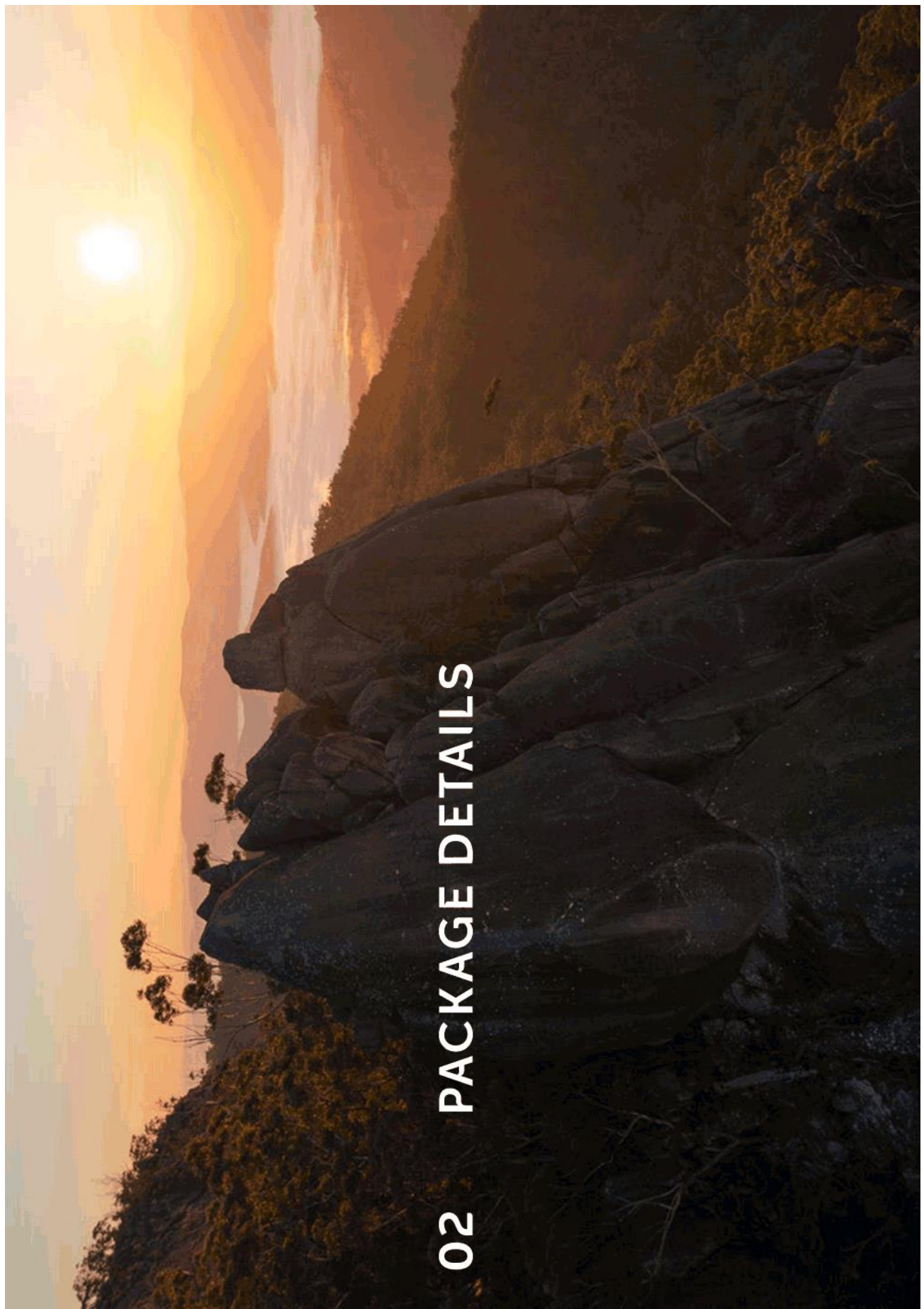
Destination Sydney Surrounds North

Tenille Jenkins

M: 0409 461 437

E: tenille.jenkins@dnsww.com.au

- ▶ **Regional businesses** are encouraged to talk to their local council, local tourism organisation or Destination Network about opportunities to participate.
- ▶ **Greater Sydney LGAs and operators** please email marketing.info@dnsww.com.au and a Marketing Specialist will call you to discuss.
- ▶ If you are an **association, large chain or aviation provider** please email marketing.info@dnsww.com.au and a Partnerships Specialist will call you to discuss.



PACKAGE 01:

WEEKLY OFFERS PROMOTION TO PUSH LAST-MINUTE BOOKINGS

Key Objective	Top of Mind Awareness	Point of Difference	New Audiences	Grow Overnight Visitors	Increase Length of Stay	Increase Spend
	✓			✓		✓

WHAT IS THE OPPORTUNITY?

- ▶ Drive immediate visitation and bookings through the promotion of four operator deals per destination.
- ▶ The key benefit is that the offers will be bundled per destination to create a more holistic and compelling reason to visit.
- ▶ Open to all regional NSW LTOs and LGAs.
- ▶ Sydney operators need to apply directly to Destination NSW.

WHO IS IT TALKING TO?

- ▶ Offers per destination will be targeted to consumers within a 4hr drive radius as they are the most likely to respond to this kind of message.

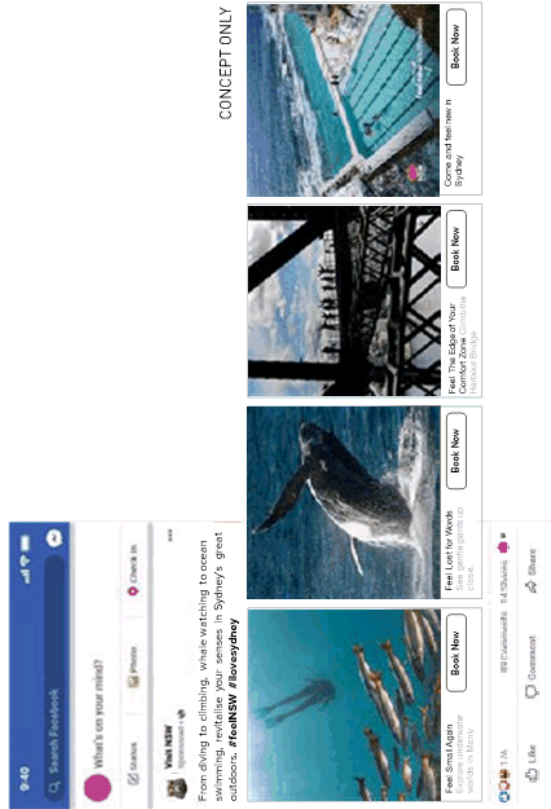
WHAT ARE THE ADVERTISING CHANNELS?

- ▶ Facebook
- ▶ Instagram
- ▶ Feature on Visitnsw.com/Sydney.com deals page.
- ▶ A link to the deals page will also be featured on Visitnsw.com/Sydney.com homepage and the FEEL NEW campaign landing page.

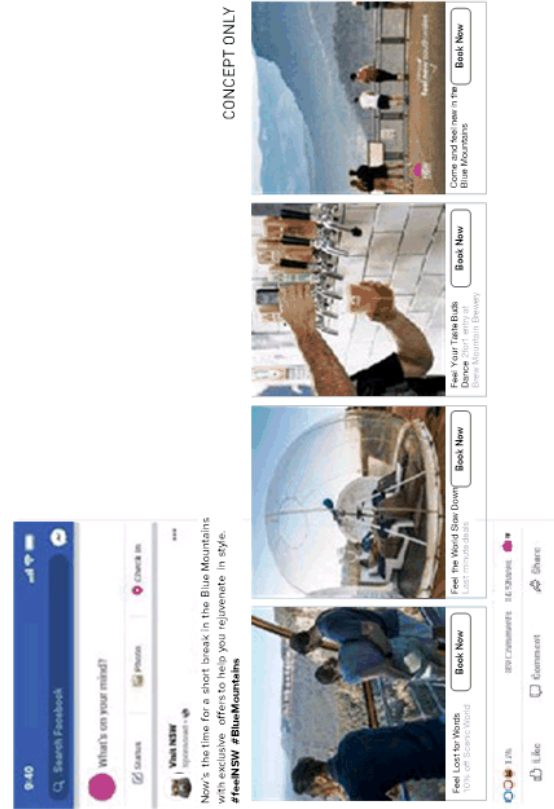
PACKAGE 01: WEEKLY OFFERS PROMOTION TO PUSH LAST-MINUTE BOOKINGS

HOW IT WILL BE DELIVERED?

- ▶ LTOs and LGAs can submit 4 offers that will be promoted for 1 week.
- ▶ It is recommended to provide 1 x accommodation, 1 x food and beverage and 2 x experiences, the 5th tile will promote the destination.
- ▶ The offer tile for each business will click straight to that operator's website to book and the destination tile will link to the destination page on visitsnw.com/Sydney.com
- ▶ Offers will also feature in the [Visitsnw.com/Sydney.com](http://visitsnw.com/Sydney.com) Deals section as well as the destination page, benefiting from Destination NSW's Always On SEM activity and direct website visitation.



CONCEPT ONLY



CONCEPT ONLY

**PACKAGE 01:
WEEKLY OFFERS PROMOTION TO PUSH LAST-MINUTE BOOKINGS**

HOW IT WILL BE MEASURED?

- ▶ Media will be bought against the KPIs of impressions and cost-per-click.
- ▶ Destination NSW will also provide visits and leads data from the Deals and Destination pages.

HOW LONG WILL THE CAMPAIGN RUN?

- ▶ Partners can select the week they would like to be in market.
- ▶ Multiple weeks can be booked, subject to availability.
- ▶ Advertising can start from 7 March 2022.

WHAT IS THE COST TO PARTICIPATE?

- ▶ \$2,000 per week (4 businesses listed per week) per LTO/LGA.
- ▶ \$500 per Sydney business.
- ▶ Destination NSW will match this by 120% resulting in a total ad spend of \$4,400.

WHAT DOES THE LTO OR LGA PARTNER NEED TO DO?

- ▶ LTO or LGA will need to co-ordinate the operator offers with images and manage approval within the set time frame below.
- ▶ Destination NSW will invoice the destination LTO or LGA Partner, not the participating businesses.
- ▶ Destination NSW will invoice Sydney businesses directly.

Cycles	EOI Due	Offer & Image Due	Creative Approval	Live
Mar Offers	9 Dec	17 Jan	21 Feb	7, 14, 21, 28 Mar
Apr Offers	9 Dec	8 Feb	21 Mar	4, 11, 18, 25 Apr
May Offers	9 Dec	8 Mar	18 Apr	2, 9, 16, 23 May
Jun Offers	9 Dec	5 Apr	23 May	6, 13, 20, 27 Jun



FEEL NEW Cooperative Marketing Projectus | 11

PACKAGE 02: TARGETED SOCIAL MEDIA TO ENCOURAGE VISITORS TO SPEND MORE WHEN IN YOUR REGION

Key Objective	Top of Mind Awareness	Point of Difference	New Audiences	Grow Overnight Visitors	Increase Length of Stay	Increase Spend
		✓				✓

WHAT IS THE OPPORTUNITY?

- ▶ When travellers arrive in your destination, they will be targeted through social media to encourage them to do more and spend more.
- ▶ The key benefit is that your advertising spend is maximised as you are talking to actual travellers in your destination who are looking for ideas on what to see and do.
- ▶ Open to all regional LTOs and LGAs.

WHO IS IT TALKING TO?

- ▶ Social media advertising will be "geo-fenced". This means that when a traveller, who lives more than 50kms from your destination, opens their social media app whilst in your destination they will receive your advertising in their feed.

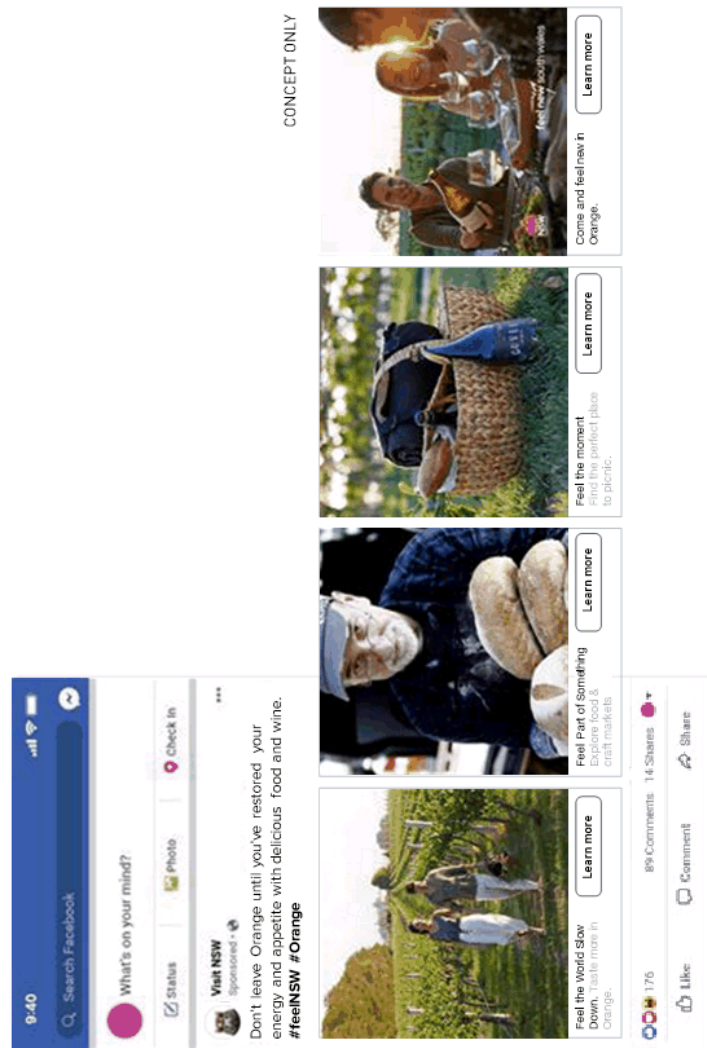
WHAT ARE THE ADVERTISING CHANNELS?

- ▶ Facebook
- ▶ Instagram

PACKAGE 02: TARGETED SOCIAL MEDIA TO ENCOURAGE VISITORS TO SPEND MORE WHEN IN YOUR REGION

HOW IT WILL BE DELIVERED?

- ▶ Social media ads will be targeted to out-of-area visitors. When visitors are within a 15km radius of your destination, their social media feeds will start displaying your ads.
- ▶ The social media carousels will feature four operators and the 5th tile will promote the destination.
- ▶ The tile for each business will click straight to that operator's website to book and the destination tile will link to the destination page on Visitnsw.com or Sydney.com



CONCEPT ONLY

**PACKAGE 02:
TARGETED SOCIAL MEDIA TO ENCOURAGE VISITORS TO SPEND MORE WHEN IN YOUR REGION**

HOW IT WILL BE MEASURED?

- ▶ The participation fee will deliver approximately 2,000 total clicks to operators during a peak holiday season.
- ▶ The measure will be a total estimated cost-per-click.
- ▶ To participate, a destination needs to attract more than 1,000 visitors (residing greater than 50kms) over 30 consecutive days. Destination NSW's media planning agency will undertake analysis to confirm if your destination qualifies prior to commencing media planning.

HOW LONG WILL THE CAMPAIGN RUN?

- ▶ Ads will only be served when a visitor opens their social media app in your destination. This means that the campaign period will vary per destination.
- ▶ It is recommended that this activity is planned over your busier periods to ensure the minimum number of visitors is reached.
- ▶ Advertising can start from 28 February 2022, subject to creative approvals.

WHAT IS THE COST TO PARTICIPATE?

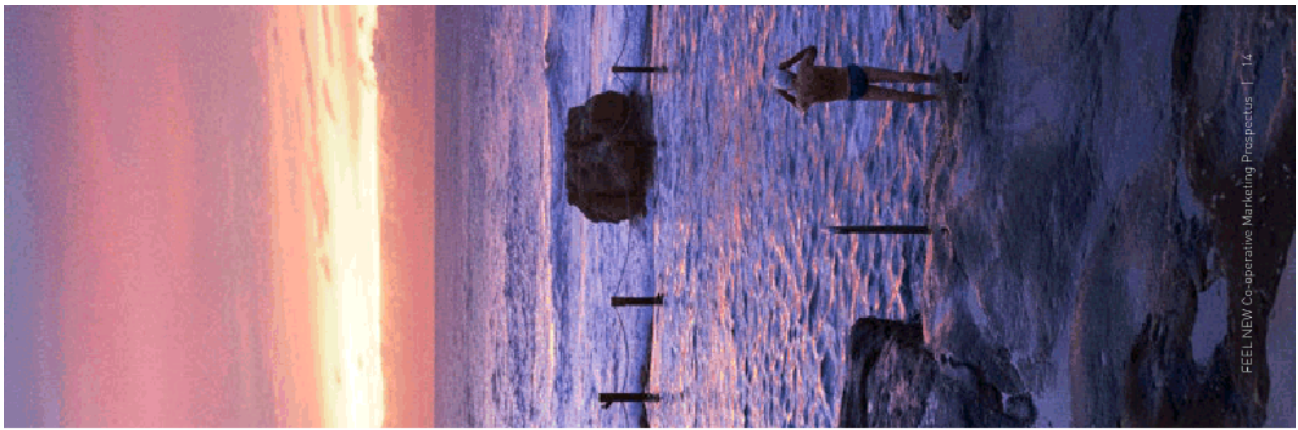
- ▶ \$2,000 per burst (4 businesses featured).
- ▶ Destination NSW will match this by 120% resulting in total ad spend of \$4,400.

WHAT DOES THE LTO OR LGA PARTNER NEED TO DO?

- ▶ Provide quality images and booking URLs for each of the four featured businesses or experiences.
- ▶ Manage approvals within three workings days from the four featured businesses or experiences.

WHAT IS THE PROCESS AND TIME FRAMES?

- ▶ To reserve a 30-day campaign period you must submit the Co-operative Marketing EOI by 9 December 2021.
- ▶ The development of the media plan and creative will take approximately six weeks from Destination NSW receiving images and booking URLs.



PACKAGE 03:

DESTINATION SPECIFIC CONTENT MARKETING CAMPAIGN TO INCREASE LENGTH OF STAY

Key Objective	Top of Mind Awareness	Point of Difference	New Audiences	Grow Overnight Visitors	Increase Length of Stay	Increase Spend
	✓		✓	✓	✓	✓

WHAT IS THE OPPORTUNITY?

- ▶ Encourage longer stays by promoting day trips and trails in and around your destination.
- ▶ The advertising will click to articles about your day trips and trails content on your destination pages.
- ▶ The key benefit is that with a greater understanding of the area, travel planners have more reasons to stay longer and do more.
- ▶ Open to regional and Sydney LTOs and LGAs.

WHO IS IT TALKING TO?

- ▶ The key audience will be a 4-hr drive from your destination. Influencer activity will have national reach.

WHAT ARE THE ADVERTISING CHANNELS?

- ▶ Facebook
- ▶ Instagram
- ▶ YouTube
- ▶ Influencer x 1
- ▶ Pinterest
- ▶ Visitnsw.com/Sydney.com articles section
- ▶ Destination Page on Visitnsw.com/Sydney.com



**PACKAGE 03:
DESTINATION SPECIFIC CONTENT MARKETING
CAMPAIGN TO INCREASE LENGTH OF STAY**

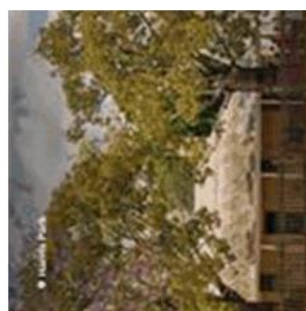
HOW IT WILL BE DELIVERED?

- ▶ LTO/LGA will draft day trips and trails. These journeys will appear on your destination page.
- ▶ Destination NSW will use expert travel writers to produce two long form articles that further engage audiences with the itineraries.
- ▶ A range of advertising will drive awareness and traffic to Visitnsw.com/Sydney.com.

VIEW TRAILS:

[Hilltops Canola Trails](#)

[Hilltops Food & Wine Trails](#)



CONCEPT ONLY

**PACKAGE 03:
DESTINATION SPECIFIC CONTENT MARKETING CAMPAIGN TO INCREASE LENGTH OF STAY**

HOW IT WILL BE MEASURED?

- ▶ The KPIs for this campaign will be website visits and time on site.
- ▶ Website traffic volumes will be determined by the final media plan and spend.

HOW LONG WILL THE CAMPAIGN RUN?

- ▶ The campaign period is for approximately six weeks, depending on the financial commitment.
- ▶ Advertising can commence from 4 April 2022. Timing is to be agreed by the Partner and Destination NSW.

WHAT IS THE COST TO PARTICIPATE?

- ▶ From \$40,000.
- ▶ Destination NSW will match this by 120% resulting in a total ad spend of \$88,000.
- ▶ Destination NSW will also contribute up to \$35,000 for new images and video, pending a review of Partner assets.

WHAT DOES THE LTO OR LGA PARTNER NEED TO DO?

- ▶ The LTO/LGA will need to develop the itineraries for Destination NSW approval.
- ▶ The Partner will need to participate in the images and video audit for both website content and advertising.
- ▶ The Partner will need to manage approvals within the agreed timelines.

WHAT IS THE PROCESS AND TIME FRAMES?

- ▶ Once the Partnership Marketing Agreement has been signed by both parties, it will take a minimum of 10 weeks as outlined by the key milestones.
- ▶ Influencer and timing visit/posting is subject to Influencer availability and Partner's sign off.
- ▶ Timings are subject to image and video requirements.

Key Milestones	
Week 1	▶ Brief & guidelines submitted to the Partner
Week 1 - 4	▶ Itinerary development (Partner to do) ▶ Image and video audit
Week 2	▶ Destination NSW to brief media plan
Week 4	▶ Destination NSW to review itineraries and images/video provided by the Partner
Week 4 - 6	▶ Content shoot pre-production & on-location
Week 5 - 8	▶ Articles written by Destination NSW ▶ Campaign asset development by Destination NSW ▶ Campaign pages production by Destination NSW
Week 8	▶ Approvals & dispatch campaign assets by Destination NSW
Week 10	▶ Campaign goes live

PACKAGE 04:

HIGH IMPACT, INTRASTATE AND INTERSTATE MARKETING CAMPAIGN

Key Objective	Top of Mind Awareness	Point of Difference	New Audiences	Grow Overnight Visitors	Increase Length of Stay	Increase Spend
	✓	✓	✓	✓	✓	✓

WHAT IS THE OPPORTUNITY?

- ▶ The FEEL NEW brand campaign is a significant investment by Destination NSW and will continue for some time to come.
- ▶ Partnering with Destination NSW with a high impact brand marketing campaign will help a destination to leverage this larger brand campaign and increase their destination's profile. This is through an integrated media buy that will include social media, digital ads and high impact media such as TV and outdoor billboards.
- ▶ The key benefits of working with Destination NSW on your high impact advertising are:
 - ▶ Your advertising spend is matched by 120% and you gain access to Destination NSW's media rates and agency expertise.
- ▶ Destination NSW will negotiate marketing-in-kind and bonus spots with our media publishers.
- ▶ Co-ordination of all Co-operative destination marketing activity to minimise competition and increase cut-through.
- ▶ Bespoke destination positioning and brand mark as part of the FEEL NEW look and feel.
- ▶ Destination NSW will also contribute up to \$70,000 to shoot new images and video, pending the content audit.



**PACKAGE 04:
HIGH IMPACT, INTRASTATE AND INTERSTATE
MARKETING CAMPAIGN**

HOW IT WILL BE DELIVERED?

- ▶ The media plan will be tailored to objectives and the audience of your destination.
- ▶ The Partner will work closely with Destination NSW in developing the destination-specific FEEL NEW positioning and the media strategy.
- ▶ The advertising will lead with the FEEL NEW brand and the call to action will be Visitnsw.com/Sydney.com or an agreed third-party Partner (pending objectives).
- ▶ Destination NSW will contribute additional funds up to \$70,000 to develop the positioning and capture new images and video under the FEEL NEW brand style guidelines.
- ▶ Pending budget and objectives, the marketing program can potentially include a trade partnership to drive bookings as well as paid PR support to deepen the target audience's knowledge of the destination's visitor experience.

HOW IT WILL BE MEASURED?

- ▶ High impact advertising key performance indicators (KPIs) will be determined by the media mix agreed to by the Partner.



CONCEPT ONLY

**PACKAGE 04:
HIGH IMPACT, INTRASTATE AND INTERSTATE MARKETING CAMPAIGN**

HOW LONG WILL THE CAMPAIGN RUN?

- ▶ The campaign period is for approximately six weeks, depending on the financial commitment, objectives and the agreed media plan.
- ▶ Advertising can commence from 25 April 2022. Timing is to be agreed by the Partner and Destination NSW.

WHAT IS THE COST TO PARTICIPATE?

- ▶ The minimum Partner contribution is \$120,000.
- ▶ Destination NSW will match this by 120% resulting in a total ad spend of \$244,000.
- ▶ Destination NSW will also contribute up to \$70,000 for new images and video, pending a review of Partner assets.
- ▶ On approval of the strategy, campaign implementation will commence and an invoice will be issued.

WHAT DOES THE LTO OR LGA PARTNER NEED TO DO?

- ▶ A region or cluster within a destination can apply together. However, there is only one contact person who is the approving officer for artwork and content as well as processing payment.
- ▶ Destination Network operating funds and NSW State Government grant funds cannot be used. However, a Destination Network can apply on behalf of the consortium.

WHAT IS THE PROCESS AND TIME FRAMES?

- ▶ Once the Partnership Marketing Agreement has been signed by both parties, it will take approximately 16 weeks as outlined by the key milestones.
- ▶ Timings are subject to image and video requirements.

Key Milestones	
Week 1	▶ Destination NSW and Partner to meet and objectives agreed to
Week 2	▶ Strategic Framework and scope of works issued by Destination NSW ▶ Positioning development workshop between Destination Partner and Destination NSW
Week 3-7	▶ Creative development by Destination NSW ▶ Media plan development by Destination NSW ▶ Audit review and content shoot pre-production by Destination NSW
Week 8	▶ Destination Partner to approve media strategy and creative approach
Week 9-10	▶ Content shoot by Destination NSW
Week 11-14	▶ Media plan finalised by Destination NSW ▶ Campaign asset development by Destination NSW ▶ Website development by Destination NSW
Week 14	▶ Dispatch advertising to media outlets by Destination NSW
Week 16	▶ Campaign goes live



MARKETING ASSET REQUIREMENTS

IMAGES:

- ▶ Campaign images must be supplied once your EOI has been approved. We encourage you to start reviewing and compiling your images as soon as possible to meet the deadlines.
- ▶ Images and videos are to be supplied by a cloud file sharing platform and the URL in your Co-operative Marketing Agreement.
- ▶ If you have already supplied content to Destination NSW, please advise as you may not be required to upload.
- ▶ If you are unsure if you have relevant content, please raise this with your Destination Network or Regional Tourism Development Manager so they can assist with the search for suitable material.

FILE SIZE AND RESOLUTION:

- ▶ The file size needs to be a minimum of A4 at 300dpi.
- ▶ Ideally, your images should be high res enough to be clear when used as large as 612.5mm wide x 920mm high.

CREDITS:

- ▶ If possible, please save the image credit as part of the image file name. For example, Beach Sunrise – Credit J Smith.jpg.

IMAGE EDITING:

- ▶ Images may be re-sized and cropped to fit advertising specifications.

USAGE RIGHTS:

Images and videos supplied will be added to the Destination NSW Content Library for third party usage unless instructed by the application not to do so. Please ensure all images supplied have license agreements with the suppliers and talent permit third party usage.



APPROVALS

- ▶ Destination NSW may edit any material provided by the Partner for grammar corrections or to make sure that the material fits within the Destination NSW's brand standards. Destination NSW has final approval.
- ▶ All photos and video must be consistent with the Destination NSW brand style guidelines. Destination NSW reserves the right to reject Partner photos or video based on the content or quality. This could potentially impact a Partner's ability to participate in the campaign.
- ▶ Advertising materials and due dates are outlined in this Prospectus and are subject to change. Deadlines will be confirmed in the Co-operative Marketing Agreement for each campaign. Reminders to approve the artwork will be sent and, if a Partner does not respond before the deadline, Destination NSW will move forward with the ad without Partner approval. The Partner will still be required to pay for the ad placement.
- ▶ [Visitnsw.com/sydney.com](https://visitnsw.com/sydney.com) will feature links to product's Get Connected listings and links to Partner and product websites. It is the Partner's responsibility to update the information on the ATDW online database so that it is current and relevant to the campaign.

YOUR APPLICATION

ELIGIBILITY

- ▶ This Co-operative marketing program is open to all NSW tourism businesses, Local Government Authorities (LGAs) and Local Tourism Organisations (LTOs) located within New South Wales. Please check the specific package for eligibility.
- ▶ Destination Network operational funding or NSW Government grants cannot be used for any of the Co-operative packages.
- ▶ A Destination Network can apply on behalf of the consortium for Package 4.
- ▶ If you are an association, large chain or aviation provider please email marketing.info@dnsw.com.au and a Partnerships Specialist will call you to discuss opportunities.

HOW TO APPLY

1. Applications will open from 9am, 2 December 2021 and can be submitted until midnight 9 December 2021.

2. Application forms are to be logged online via destinationnsw.com.au (link will go live on 2 December 2021).

3. Selection of dates are available on a first come, first-served basis.

YOUR APPLICATION MUST INCLUDE:

- ▶ Attach proof of funding. This could be a letter from the CEO or General Manager of the participating organisation confirming the financial commitment.
- ▶ If choosing to participate in either Packages 3 or 4, you are to include the available funds you would like Destination NSW to consider. A conference call will be scheduled to talk through the opportunity in more detail.

AFTER YOU APPLY:

- ▶ Destination NSW will confirm your application by issuing a Co-operative Marketing Agreement which will include a media plan and payment schedule.
- ▶ Participation is confirmed once you return the signed Co-operative Marketing Agreement to Destination NSW.

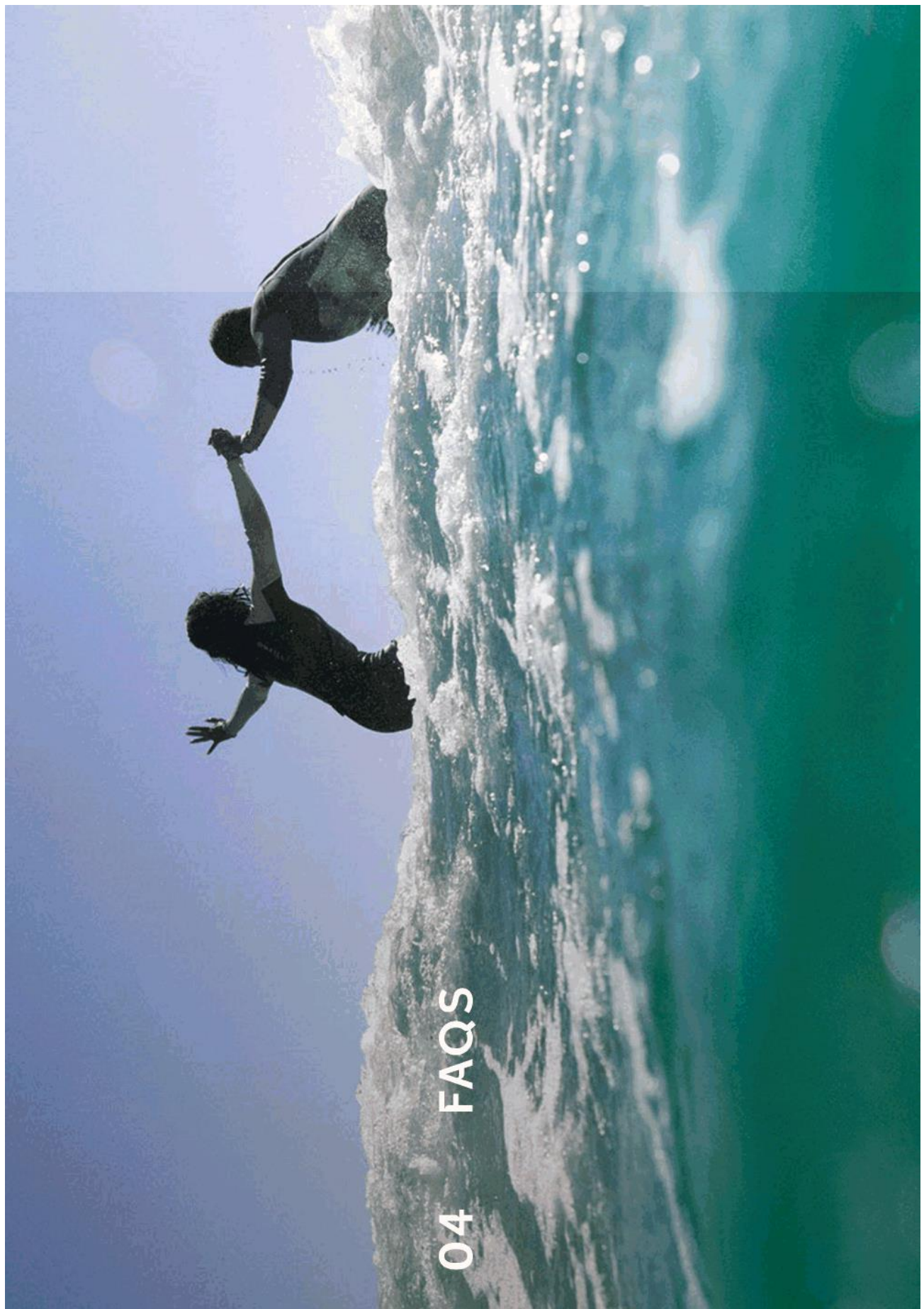
WAIT-LIST AND CANCELLATION POLICY:

- ▶ There are a selection of dates available on a first come basis.
- ▶ You will receive formal confirmation of your participation from Destination NSW with a Co-operative Marketing Agreement. If you are not successful, as opportunities may be full, you will be placed on a wait-list and advised of this. There is no cost to be on the wait-list and being on the wait-list does not financially commit your organisation to participate should an opportunity become available.
- ▶ Destination NSW reserves the right to cancel an offering based on low Partner participation.
- ▶ There is no penalty for cancellations before 31 January 2021. Cancellation by the Partner after this date may incur a fee.

DISCLAIMER

- ▶ Destination NSW has prepared this prospectus in good faith and has sought to ensure that its contents are true, accurate and reliable at the time of publication. However to the extent legally permitted, Destination NSW cannot guarantee that at any time in the future, the information will not be out of date, incorrect or out of context.
- ▶ Destination NSW makes no representation or warranty about the content and suitability of the information for any purpose. The dates, descriptions, initiatives and other information contained in this prospectus may vary from time to time without notice, and are subject to confirmation. At any time and for any reasonable reason, Destination NSW may withdraw this initiative and may decline to allow any person or organisation to participate in this initiative.
- ▶ Potential Partners should also note that some or all of the campaign initiatives may be subject to required minimum levels of participation. Initiatives that do not meet this minimum participation level may be withdrawn at any time without any liability on the part of Destination NSW and even after you have confirmed your participation. Participation in any campaign or initiative is subject to valid completion of an Expression of Interest form by the potential participant. Destination NSW cannot promise any results or benefits from your participation in any initiatives contained in this publication.
- ▶ To the extent legally permitted, Destination NSW accepts no responsibility or liability in contract, negligence or otherwise, arising in any way out of this publication, your use of it, or anything in connection to your use of it.
- ▶ Nobody knows your business better than you. It is yours and your management's responsibility to decide, based on your full knowledge and understanding of your business situation, how relevant the information is to your business. Destination NSW recommends you consider seeking independent sources of professional advice, legal, financial or otherwise before making any decision.
- ▶ Some information contained in this prospectus has been provided by third parties, and may also be subject to change, conditions and availability.
- ▶ By submitting an Expression of Interest form you warrant that you are complying with the conditions in the prospectus including the conditions under the title 'Your Application', execution of an agreement and any relevant legislation, public orders and operating permits, accreditations and licences.
- ▶ Destination NSW makes no representation or warranty about the results of involvement with this activity. Destination NSW cannot promise any results or benefits from your participation in any initiatives or offerings. You are responsible for determining any further investigation, information and consideration that might be required.





FAQS

- ▶ **As an LTO/LGA, can I partner with tourism businesses to be able to buy in to the packages?**
Yes, we encourage you to engage your local tourism businesses in all the packages, especially Packages 1 and 2. While the marketing activities in Packages 3 and 4 will highlight experiences, these are most effective when promoting your iconic yet unique experiences (icons) as well as the lesser known (newsworthy), you select the operators.
- ▶ **Can a tourism business partner with Destination NSW directly or only through their local council (Package 1)?**
Destination NSW will co-ordinate the advertising for the Sydney Offers. Sydney businesses are to apply directly to Destination NSW through the EOI application form. Regional NSW businesses can work with their LTO or LGA on destination-focused offers.
- ▶ **What packages can multiple LTOs/LGAs collaborate on?**
Packages 1, 2 and 3 are best suited to a single LTO/LGA and Package 4 can be used for a single destination/town or promoting a larger region under FEEL NEW. Due to the technicalities of ADTW, should a few neighbouring LTOs/LGAs wish to collaborate, this will need to be investigated before confirmation of the EOI.
- ▶ **Can I use my BLER Funding (NSW Government) / Black Summer Bushfire Program Funding (Federal Government) to buy into the packages?**
Yes, you can allocate Commonwealth and BLER funds to buy into these packages. No other NSW State Government funds or Destination Network operational funds can be used as part of your financial contributions.
- ▶ **Apart from co-ordinating participation, is the Destination Network able to be the actual applicant for this opportunity, assuming they don't contribute financially?**
Yes, the Destination Network can apply on behalf of an LTO/LGA or consortium for Package 4, but they cannot contribute operating funds. LTOs/LGAs must directly submit applications for Packages 1, 2 and 3.
- ▶ **Is there a limit to the number of packages I can buy into?**
Can I apply for multiple opportunities under the same package?
Regional LTOs and LGAs can apply for all four packages and Sydney LGAs can apply for Packages 1, 3 and 4. The applicant can select multiple weeks or periods for Packages 1 and 2, while Packages 3 and 4 enable you to contribute more than the minimum funding required and Destination NSW will match this by 120%.
- ▶ **Will there be a second round of prospectus opportunity if we cannot financially commit at the moment?**
The intention is that Co-operative marketing opportunities will be released a few times a year. Future packages will evolve based on the learnings as well as industry need and consumer demand.

FAQS

- ▶ **Package 1: Is the investment of \$2,000 per offer or per LTO/LGA for all four offers? And how long is the advertising going to be in market?**
For regional LTOs and LGAs the cost is \$2,000 for the promotion of 4 offers for one week of social media advertising. The offers will be promoted across Visitnsw.com for up to one month as agreed to by the Partner. Should the LTO/LGA wish to advertise the offers for more than one week, they can do so at a cost of \$2,000 per week.
- ▶ **Package 2: \$2,000 for a 30-day promotion of four operators almost sounds too good to be true. How does this work?**
As the advertising is limited to visitors who reside more than 50kms from the destination, and they receive your ads when they are less than 15kms from your destination, the ad spend is very targeted. That said, the \$2,000 spend enables you to reach 1,000 visitors instead of 30 days of promotion. To qualify, a destination must receive a minimum of 1,000 visitors over a 30-day period. Destination NSW's media agency will check this prior to confirming your participation.
- ▶ **Packages 1 & 2: Will the order of the businesses featured in the social carousels rotate to provide equal exposure?**
Yes, the order of the featured businesses will rotate.
- ▶ **Package 3 & 4: Are the funds for content development in addition or part of Destination NSW's matched funding?**
In addition to the 120% matched funding for media, Destination NSW will fund the support for new images and video once a content audit has been conducted.
- ▶ **Package 3: If I already have an existing ATDW product listing for my trail/day trip, do I convert it into a ATDW Journeys category or create a new listing?**
You will need to re-input it as an ATDW Journeys to ensure that it can feed into your town page.
- ▶ **Package 3: Can the applicant provide multiple ATDW Journeys for promotion?**
ATDW Journeys has five trip types. Due to the time it takes to develop the itineraries in the ATDW Journeys portal as well as considering the media and content budget, we recommend only promoting two itineraries this round. Should you wish to promote more, additional media spend would be required. Destination NSW will match all media spend by 120%, however content development is capped at \$35,000.
- ▶ **Package 3: Can one of the existing road trips already featured on Visitnsw.com be setup as an ATDW Journey?**
The opportunity on Package 3 is for towns and destinations to promote trails and day trips in their area, not long road trips encompassing various councils. ATDW Journeys is matched to a primary destination page on Visitnsw.com hence the promotion of existing roads trips via this platform is not possible. Destination NSW is continuing the promotion of multi-day multi-destination road trips via FEEL NEW, dedicated paid media as well as PR and organic social.
- ▶ **Package 3: Are multi-day road trips suitable for ATDW Journeys and Package 3?**
ATDW Journeys does have this function however this should be limited to one destination and mapped to how towns are represented on Visitnsw.com or Sydney.com. You are required to include the proposed key towns in your EOI application and Destination NSW will advise if there are any concerns prior to accepting your application.



13.4 QUARTERLY BUDGET REVIEW FOR THE PERIOD 1.7.2021 TO 30.9.2021**File Number:** REP21/1285**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Quarterly Budget Review [↓](#) **REPORT**

Quarterly Budget Review Statement for the period 1.7.2021 to 30.9.2021.

RESOLUTION 293/2021

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It was resolved that Council adopts the Quarterly Budget Review for 1.7.2021 to 30.9.2021.

CARRIED***Report by Elizabeth Smith***

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 September 2021

It is my opinion that the Quarterly Budget Review Statement for Temora Shire Council for the quarter ended 30/09/21 indicates that Council's projected financial position at 30/6/22 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

date: 11-11-2021.

Elizabeth Smith
Responsible Accounting Officer

Temora Shire Council

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2021

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2021/22	Revised Budget 2021/22	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
Income						
Rates and Annual Charges	6,095,000	6,095,000			6,095,000	5,964,359
User Charges and Fees	8,633,000	8,633,000			8,633,000	1,964,072
Interest and Investment Revenues	200,000	200,000			200,000	25,129
Other Revenues	678,000	678,000			678,000	176,086
Grants & Contributions - Operating	7,291,000	7,291,000	(1,864,407)	1	5,426,593	1,771,566
Grants & Contributions - Capital	6,388,000	6,388,000	2,073,051	2	8,461,051	2,592,364
Net gain from disposal of assets	79,000	79,000			79,000	104,753
Total Income from Continuing Operations	29,364,000	29,364,000	208,644		29,572,644	12,598,329
Expenses						
Employee Costs	9,169,000	9,169,000			9,169,000	2,174,320
Borrowing Costs	58,000	58,000			58,000	13,586
Materials & Contracts	5,301,000	5,301,000			5,301,000	1,957,111
Depreciation	5,817,000	5,817,000			5,817,000	1,558,405
Other Expenses	3,069,000	3,069,000			3,069,000	1,183,289
Net Loss from disposal of assets	-	-			-	
Total Expenses from Continuing Operations	23,414,000	23,414,000	-		23,414,000	6,886,711
Net Operating Result from Continuing Operation	5,950,000	5,950,000	208,644		6,158,644	5,711,618
Discontinued Operations - Surplus/(Deficit)		-			-	
Net Operating Result from All Operations	5,950,000	5,950,000	208,644		6,158,644	5,711,618
Net Operating Result before Capital Items	(438,000)	(438,000)	(1,864,407)		(2,302,407)	3,119,254

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2021 and should be read in conjunction with the total QBRS report

for the period 01/07/21 to 30/09/21

[illegible]

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Temora Shire Council

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2021

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2021/22	Approved Changes Sep QBRs	Dec QBRs	Mar QBRs	Revised Budget 2021/22	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
Capital Expenditure									
New Assets	50,000				50,000			50,000	154
- Office Equipment									
- Infrastructure									
Land & Buildings	170,000				170,000			170,000	6,133
Other Structures/Swimming Pools/Open Space & Recreational	340,000				340,000	(63,549)	1	276,451	228,410
Roads, Bridges, Footpaths	340,000				340,000	(2,500)	2	337,500	69,843
Stormwater Drainage	145,000				145,000			145,000	
Other Infrastructure	90,000				90,000			90,000	5,111
Sewerage Network	32,000				32,000			32,000	3,989
- Other Assets	30,000				30,000	3,500	3	33,500	695
Renewal Assets (Replacement)									
- Plant & Equipment	1,354,900				1,354,900			1,354,900	365,886
- Office Equipment	62,680				62,680			62,680	8,313
- Furniture & Fittings	18,500				18,500			18,500	
- Infrastructure									
Land & Buildings	2,713,938				2,713,938	226,900	4	2,940,838	246,530
Other Structures/Swimming Pools/Open Space & Recreational	28,000				28,000	60,000	5	88,000	16,892
Roads, Bridges, Footpaths	5,770,328				5,770,328	922,000	6	6,692,328	1,037,754
Stormwater drainage	360,000				360,000	15,000	7	375,000	21,575
Sewerage Network	50,000				50,000	25,000	8	75,000	14,926
Other Infrastructure	295,000				295,000	2,302,603	9	2,597,603	47,639
- Leasehold Improvements						75,438	10	75,438	68,162
- Other Assets	50,000				50,000			50,000	
Loan Repayments (Principal)	375,718				375,718			375,718	90,172
Development of Real Estate	1,256,725				1,256,725			1,256,725	4,904
Carrying Amount of Assets Sold	158,889				158,889			158,889	63,704
Loans & Advances to Long Term Debtors & Developers									
Transfers to Reserves	706,981				706,981				5,177
Total Capital Expenditure	14,398,659	-	-	-	14,398,659	5,749,341	11	20,148,000	4,128,820
Capital Funding									
Rates & Other United Funding	5,293,539				5,293,539	1,913,941		7,207,480	
Capital Grants & Contributions	6,388,100				6,388,100			6,388,100	2,592,364
Reserves:									
- External Restrictions/Reserves	507,613				507,613	448,310	11	955,923	378,987
- Internal Restrictions/Reserves	801,680				801,680	3,387,090	11	4,188,770	1,751,856
New Loans	1,170,000				1,170,000			1,170,000	
Receipts from Sale of Assets									
- Plant & Equipment	237,727				237,727			237,727	82,182
- Real Property									8,175
Total Capital Funding	14,398,659	-	-	-	14,398,659	5,749,341		20,148,000	4,813,564
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-	-		-	684,743

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/2021 and should be read in conjunction with the total QBRs report.

Quarterly Budget Review Statement

Capital Budget Review Statement

Recommended changes to revised budget

Notes Details

1	Temora Toddler Pool Splash Park \$156,436 - LRCI R2 Lake Centenary Solar Bollard -\$219,985 - reduced from \$300k post budget
2	Footpaths - DeBoos/Polaris Kerb Ramp -\$2,500 - completed prior to 30/06/2021
3	Town Hall Theatrical Backdrop \$3,500 - not budgeted, Council resolution and reserved
4	Arts Precinct Development \$226,900 - LRCI R1 not completed in 2021.
5	Bob Aldridge Park Top Dressing & Drainage \$60,000 - revote (reserve funded)
6	Back Mimosa Rd Seg 3 - \$45k Speirs Rd & Slingers Ln 877k - FLR funded
7	Victoria St U/G Drainage (Railway Yard to Camp St) \$15k - revote, reserve funded
8	Nixon Park and Gardner St Dam Levee Reinforcement \$25k - revote, reserve funded
9	Little Hoskin St Car Park \$50,000 - reserve funded revote Runway 18/36 Reconstruction \$2,178,307 - BBRF funded, remaining 30/06/21 Main Airport Apron Reconstruction \$114,729 - BBRF funded, remaining 30/06/21 Taxiway F & G Initial Sealing \$59,568 - BBRF funded, remaining 30/06/21 Ariah Park Recreation Ground Drainage Pipes & Structures \$20,000 - revote, reserve funded Electrical Line Relocation Joffre/Bundawarra -\$120,000 - incorrectly included as capital - debtor
10	Railway Station Conservation & Restoration Works \$75,438 - Transport Heritage Grant and capital contribution
11	The net of transfers to/from reserves variance is \$1,650,451 transferred from reserves. \$1,270,394 of this total is the transfer from reserve of the general component of FAGS received in advance at 30/06/21. Most of the remainder is attributable to grants received in advance and revotes at 30/06/2021 that weren't expected when setting the budget.

Temora Shire Council
Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2021
Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2021/22	Revised Budget 2021/22	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
Externally Restricted ⁽¹⁾						
Sewerage Services	2,487,653	2,487,653	269,150	1	2,756,803	2,679,830
Domestic Waste Management	827,139	827,139	163,657	2	990,796	955,887
Pinnacle Unexpended Grants (including leave entitlements)	1,451,640	1,451,640			1,451,640	1,825,879
Stormwater Drainage & Flood Studies	117,426	117,426	95,161	2	212,587	180,049
S94 Contributions	181,856	181,856			181,856	200,426
Unexpended External Restricted Grants	448,310	448,310	(448,310)	4	-	644,641
Total Externally Restricted	5,514,024	5,514,024	79,658		5,593,682	6,486,712
(1) Funds that must be spent for a specific purpose						
Internally Restricted ⁽²⁾						
Pinnacle Internally Restricted	2,296,340	2,296,340	65,162	2	2,361,502	2,486,658
Other Waste Management	441,980	441,980	71,678	2	513,658	586,164
Airside Maintenance	103,760	103,760			103,760	88,790
Ariah Park Tip Fee Contributions	6,507	6,507	3,152	2	9,659	6,987
IT Capital Works	102,625	102,625			102,625	206,992
Digital Two Way Radio	65,000	65,000			65,000	65,000
Employee Leave Entitlements	1,767,068	1,767,068			1,767,068	1,767,068
FAGS Received in Advance	1,270,394	1,270,394	(1,270,394)	2	-	-
Gravel Royalty	557,387	557,387	7,175	2	564,562	557,387
Industrial Development	338,162	338,162			338,162	338,162
Infrastructure	1,069,469	1,069,469	(50,000)	2	1,019,469	897,437
Infrastructure - Airpark Estate	217,359	217,359			217,359	212,455
Izumizaki Donation	2,152	2,152			2,152	2,152
Local Roads	770,073	770,073	(107,343)	2	662,730	907,923
Medical Complex	30,488	30,488	(10,481)	5	20,007	20,007
Plant & Vehicle	449,058	449,058	(449,058)	2	-	83,006
Revotes	183,713	183,713			183,713	738,033
Roads Reserve	500,000	500,000			500,000	500,000
Sports Council Requirements	58,566	58,566			58,566	58,566
Temora Agricultural Innovation Centre Maintenance Reserve	-	-	20,000	3	20,000	16,780
Youth Hospitality	23,141	23,141			23,141	23,141
Total Internally Restricted	10,253,242	10,253,242	(1,720,109)		8,533,133	9,562,708
(2) Funds that Council has earmarked for a specific purpose						
Unrestricted (ie. available after the above Restrictions)	1,000,000	1,000,000			1,000,000	696,075
Total Cash & Investments	16,767,266	16,767,266	(1,640,451)		15,126,815	16,745,495

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/2021 and should be read in conjunction with the total QBRs report

Temora Shire Council

Quarterly Budget Review Statement

for the period 01/07/21 to 30/09/21

Cash & Investments Budget Review Statement**Investments**

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$16,745,495

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/09/21

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)		809,107
Investments on Hand		16,004,768
less: Unpresented Cheques & EFTs	(Timing Difference)	(78,444)
less: Unpresented Direct Debits	(Timing Difference)	(45)
less: Pay Files not Presented	(Timing Difference)	-
add: Undeposited Funds	(Timing Difference)	10,110
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	

Reconciled Cash at Bank & Investments	16,745,495
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Balance as per Review Statement:	16,745,495
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Difference:	0
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Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Adjust sewer budget for depreciation \$269,150
2	Reserve movements not included in original budget - determined from function budgets and capital budgets.
3	Temora Agricultural Innovation Centre \$20,000 - post budget resolution
4	Unspent Externally Restricted Grants unable to be determined when budget is set.
5	Movement in reserve determined from function budget is -\$2,000 which was not included in Transfers from Reserves. -\$8,481 is over budget and included new air-conditioner and automatic door services and call out.

Temora Shire Council

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2021

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
ELM Aquatics	Splash Pad - Temora Swimming Pool	266,400	30/07/21	5 months	Y	

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2021 and should be read in conjunction with the total QBRS report

Quarterly Budget Review Statement
for the period 01/07/21 to 30/09/21

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	Nil	
Legal Fees	13,714	Y

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Expenditure included in the above YTD figure but not budgeted includes:

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Temora Shire Council
Budgeted Capital Expenditure
For the Year Ended 30th June 2022
 As at 30th September, 2021

Description	Original Budget	Total Approved Budget	Actual	Est. Remainder of Year	Revised Estimate	Variance this Quarter
Council Buildings						
Library - Local Special Projects	18,500	18,500		18,500	18,500	
NRCC House - Library - Outdoor Reading Room/Access Steps	224,438	224,438	110,000	114,438	224,438	
Aerodrome Cabins - Solar PV System Installation (6.6kw)	8,000	8,000		8,000	8,000	
Ariah Park Pool - Solar PV System Installation (25kw)	22,000	22,000	392	21,608	22,000	
Baker Street Units - Solar PV System Installation (8kw) nominal	9,000	9,000		9,000	9,000	
Bundawarra Centre - Virtual Tour	8,000	8,000		8,000	8,000	
Bundawarra Centre - New Walkway and Cabinetry	100,000	100,000		100,000	100,000	
Bundawarra Centre - Ambulance Museum Plans & Studies	18,000	18,000		18,000	18,000	
Depot - Extend existing solar PV 5kw	2,500	2,500		2,500	2,500	
NRCC House Library - Internal Painting	44,000	44,000	10,680	33,320	44,000	
NRCC House - Pinacle Automatic Doors, Carpet, Signage, Gates	85,000	85,000	29,656	55,344	85,000	
NRCC House - Library Bathroom Refurbishment	34,000	34,000		34,000	34,000	
NRCC House - Library Outdoor Reading Room Roof	25,000	25,000		25,000	25,000	
Recreation Centre - Swimming Pool Redevelopment	2,160,000	2,160,000	177	2,159,823	2,160,000	
Recreation Centre - Disability Hoist	20,000	20,000		20,000	20,000	
Recreation Centre - Temora Toddler Pool Splash Park		0	148,395	8,041	156,436	156,436
Recreation Centre - Existing Solar PV 6.5kw Extension	4,000	4,000		4,000	4,000	
Recreation Centre - Solar PV System (40kw) - Pool Pumps	35,000	35,000		35,000	35,000	
Town Hall - Theatrical Backdrop		0		3,500	3,500	3,500
Pinnacle - Supported Independent Living - Solar Installation (10kw)	10,000	10,000		10,000	10,000	
Pinnacle House - Solar Panels (10kw)	10,000	10,000		10,000	10,000	
Ariah Park Swimming Pool - Upgrade Changerooms		0		0	29,451	
Railway Station Conservation & Restoration Works		0	68,162	7,276	75,438	75,438
ePlanning Implementation Costs						
Environmental Services - Lenova Ideacentre AIO 5 (0	154	(154)	0	
Environmental Services - Wattle ePlanning Filing S		0	302	(302)	0	
Arts Precinct Development		0	95,000	131,900	226,900	226,900
Technology						
Computer Purchases	30,000	30,000	8,313	21,687	30,000	
Civica - Asset Management & Apps	50,000	50,000		50,000	50,000	
EDRMS CM9 Upgrade	32,680	32,680		32,680	32,680	
CCTV Upgrades	50,000	50,000		50,000	50,000	
Parks & Gardens						
Lake Centenary - Bridge Installation	40,000	40,000		40,000	40,000	
Lake Centenary - Irrigation Controller & Valve Wiring	20,000	20,000	5,567	14,433	20,000	
Lake Centenary - Solar Bollards - Solar Legacy Project	300,000	300,000	80,015	0	80,015	(219,985)
Springdale Reserve - Driver Reviver Site Upgrade		0	7,399	(7,399)	0	
Sporting Grounds						
Bob Aldridge Park - Top Dressing & Drainage		0		60,000	60,000	60,000
Ariah Park Recreation Ground - Drainage Pipes & Structures		0		20,000	20,000	20,000
Ariah Park Recreation Ground - Playground Swing Set	8,000	8,000	3,926	4,074	8,000	
Nixon Park - Land purchase, dog track dam cleaning, construction & irrigation pump station	55,000	55,000		55,000	55,000	
Sewerage						
Effluent Re-use Scheme	30,000	30,000		30,000	30,000	
Aurora St Oval Irrigation Wiring	12,000	12,000	3,989	8,011	12,000	
French St Sewer Pump Station Relocation	20,000	20,000		20,000	20,000	
Railway Dam Pump Replacement	20,000	20,000	14,926	5,074	20,000	
Roads & Transport						
Plant Purchases	1,354,900	1,354,900	365,886	989,014	1,354,900	
Kerb & Gutter Program	185,000	185,000		185,000	185,000	
Footpath Construction Program	155,000	155,000	68,296	84,204	152,500	(2,500)
Rural Unsealed Roads	400,000	400,000	630,075	691,925	1,322,000	922,000
Urban Sealed Roads	251,500	251,500	23,344	228,156	251,500	
Urban Unsealed Roads	480,000	480,000		480,000	480,000	
Rural Sealed Roads	3,907,500	3,907,500	319,599	3,587,901	3,907,500	
Regional Roads	731,328	731,328	64,736	666,592	731,328	
Dustin Rose Estate - Council contract Delivery Works		0	1,547	0	1,547	1,547
Stormwater Drainage						
Chifley Street Culvert(s)	110,000	110,000		110,000	110,000	



Temora Shire Council
Budgeted Capital Expenditure
For the Year Ended 30th June 2022
 As at 30th September, 2021

Description	Original Budget	Total Approved Budget	Actual	Est. Remainder of Year	Revised Estimate	Variance this Quarter
Nixon Park & Gardener St Dam Levee Reinforcement		0		25,000	25,000	25,000
Victoria St U/G Drainage (Railway Yard to Camp St)		0		15,000	15,000	15,000
Airport Rd U/G Drainage (125m incl road crossing)	50,000	50,000	21,575	28,425	50,000	
Chiffley St U/G Drainage (Joffre to Culvert)	70,000	70,000		70,000	70,000	
Giles St Levee Bank & Pipe Culvert	35,000	35,000		35,000	35,000	
Victoria St Arterial U/G Drainage - Gallipoli St to Mallee St (400m)	240,000	240,000		240,000	240,000	
Parking Facilities						
Little Hoskins St Car Park Upgrade		0		50,000	50,000	50,000
Aerodrome						
Runway 18/36 Reconstruction		0	16,343	2,161,963	2,178,307	2,178,307
Main Airport Apron Reconstruction		0	13,662	101,067	114,729	114,729
Arterial Drainage Upgrade		0	7,815	(7,815)	0	
Aerodrome Upgrades Project Management		0	5,275	(5,275)	0	
Taxiway F & G Initial Sealing		0		59,568	59,568	59,568
Taxiway D & E Reconstruction		0	4,319	(4,319)	0	
Resealing of Taxiways (C & E)	130,000	130,000		130,000	130,000	
Shared Infrastructure Project Management		0	5,111	(5,111)	0	
TAPTA Project Management		0	6,133	(6,133)	0	
Solar PV System Installation (35kw nominal)	35,000	35,000	1,017	33,983	35,000	
Taxiway C Underground Drainage	50,000	50,000		50,000	50,000	
Satellite Airfield Sites - Heritage/TAM	20,000	20,000		20,000	20,000	
Temora Agricultural Innovation Centre						
Temora Agricultural Innovation Centre - Solar Panel Installation (25kw)	25,000	25,000		25,000	25,000	
Cemetery						
Temora Cemetery Burial Plinth	45,000	45,000	225	44,775	45,000	
Development						
Apollo Place	25,000	25,000		25,000	25,000	
Saleyards Subdivision	1,231,725	1,231,725	4,904	1,226,821	1,231,725	
Other						
Electrical Line Relocation Joffre/Bundawarra	120,000	120,000		0	0	(120,000)
Transfer to Reserves						
Sewerage Reserve	199,768	199,768	328,111	140,807	468,918	269,150
Domestic Waste Reserve		0	128,748	34,909	163,657	163,657
Pinnacle Unexpended Externally Restricted Grants		0	374,239	(374,239)	0	
Stormwater Management	48,713	48,713		143,874	143,874	95,161
Section 94 Contributions	40,000	40,000	13,570	26,430	40,000	
Unspent Externally Restricted Grants		0	296,823	(296,823)	0	
Pinnacle Unexpended Internally Restricted		0	170,318	(105,156)	65,162	65,162
Other Waste Reserve		0	144,184	(72,506)	71,678	71,678
Local Roads Reserve		0	137,850	1,271,964	1,409,814	1,409,814
Infrastructure Replacement Reserve	300,000	300,000	75,000	225,000	300,000	
Infrastructure Replacement Reserve - Street Lighting Upgrade	57,500	57,500	57,500	0	57,500	
Two Way Radio - Upgrade to Digital	15,000	15,000	15,000	0	15,000	
Medical Complex Maintenance Reserve	10,000	10,000	10,000	0	10,000	
IT Services Capital Works		0	30,000	50,000	80,000	80,000
Gravel Royalties		0		7,175	7,175	7,175
Ariah Park Tip Fees Donation		0	480	2,672	3,152	3,152
Aerodrome - Airside Maintenance	36,000	36,000	21,030	14,970	36,000	
Temora Agricultural Innovation Centre Reserve		0	20,000	0	20,000	20,000
	13,864,052	13,864,052	3,969,767	15,645,173	19,644,391	5,750,888



Temora Shire Council
Budgeted Capital Expenditure
For the Year Ended 30th June 2022
 As at 30th September, 2021

Description	Original Budget	Total Approved Budget	Actual	Est. Remainder of Year	Revised Estimate	Variance this Quarter
New Assets						
Office Equipment	50,000	50,000	154	49,846	50,000	0
Land	55,000	55,000	0	55,000	55,000	0
Infrastructure:						
Buildings - non specialised	62,000	62,000	6,133	55,867	62,000	0
Buildings - specialised	53,000	53,000	0	53,000	53,000	0
Other Structures	20,000	20,000	0	20,000	20,000	0
Roads	185,000	185,000	1,547	185,000	186,547	1,547
Footpaths	155,000	155,000	68,296	84,204	152,500	(2,500)
Stormwater Drainage	145,000	145,000	0	145,000	145,000	0
Sewerage Network	32,000	32,000	3,989	28,011	32,000	0
Other open space/recreational assets	320,000	320,000	228,410	28,041	256,451	(63,549)
Other Infrastructure	90,000	90,000	5,111	84,889	90,000	0
Other	30,000	30,000	695	32,805	33,500	3,500
Renewal Assets						
Plant & Equipment	1,354,900	1,354,900	365,886	989,014	1,354,900	0
Office Equipment	62,680	62,680	8,313	54,367	62,680	0
Furniture & Fittings	18,500	18,500	0	18,500	18,500	0
Infrastructure:						
Buildings - non specialised	412,438	412,438	245,336	394,002	639,338	226,900
Buildings - specialised	2,301,500	2,301,500	1,194	2,300,306	2,330,951	0
Roads	5,770,328	5,770,328	1,037,754	5,654,574	6,692,328	922,000
Stormwater Drainage	360,000	360,000	21,575	353,425	375,000	15,000
Sewerage Network	50,000	50,000	14,926	60,074	75,000	25,000
Other open space/recreational assets	28,000	28,000	16,892	71,108	88,000	60,000
Other Infrastructure	175,000	175,000	47,639	2,549,964	2,597,603	2,422,603
Leasehold Improvements	0	0	68,162	7,276	75,438	75,438
Other	50,000	50,000	0	50,000	50,000	0
	11,780,346	11,780,346	2,142,010	13,324,275	15,466,285	3,685,939
Aerodrome Estate & Industrial Land	1,376,725	1,376,725	4,904	1,251,821	1,256,725	(120,000)
Transfers to Reserves	706,981	706,981	1,822,853	1,069,077	2,891,930	2,184,949
	\$ 13,864,052	\$ 13,864,052	\$ 3,969,767	\$ 15,645,173	\$ 19,614,940	\$ 5,750,888

14 CORRESPONDENCE**14.1 NOTICE OF RESCISSION****File Number:** REP21/1246**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT**

At the October Council meeting Crs McLaren, Sinclair and Reinhold lodged a notice of rescission on the following resolutions for the TBEG Christmas Fair and Aria Park Christmas Tree.

RESOLUTION 286/2021

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

It was resolved that Council support the event and waives 50% of the costs for the TBEG Christmas Fair.

Carried

RESOLUTION 287/2021

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

It was resolved that Council supports the event and waives 50% of the costs.

Carried

Kris Dunstan, Director of Environmental Services declared a pecuniary interest in relation to item REP21/1246, due to being an Executive member of TBEG.

Kris Dunstan, Director of Environmental Services left the meeting at 5:06pm and took no further part in the discussion.

Cr Rick Firman declared a non-pecuniary interest in relation to item REP21/1246, due to being a Patron of TBEG.

Cr Lindy Reinhold declared a non-pecuniary interest in relation to item REP21/1246, due to being the Council representative on the Committee.

Cr Nigel Judd declared a non-pecuniary interest in relation to item REP21/1246, due to being a committee member of Aria Park Community Projects.

Cr Smith requested his vote be recorded against.

RESOLUTION 294/2021

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was resolved that Council rescind Resolutions 286/2021 and 287/2021.

CARRIED

RESOLUTION 295/2021

Moved: Cr Lindy Reinhold

Seconded: Cr Dale Wiencke

It was resolved that Council supports the Temora Business Enterprise Group – TBEG Christmas Fair 2021 event and accedes to the request.

CARRIED

RESOLUTION 296/2021

Moved: Cr Dale Wiencke

Seconded: Cr Lindy Reinhold

It was resolved that Council accede to the request for the Arianah Park Christmas Tree event on Thursday 16 December 2021.

CARRIED

14.2 TEMORA SALVATION ARMY -CHRISTMAS LUNCH 2021**File Number:** REP21/1235**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Salvation Army [↓](#) **REPORT**

Temora Salvation Army is requesting the use of the Temora Memorial Town Hall for the free community lunch on Christmas Day, and a reduction in the fees for the use of the hall.

Cr Rick Firman declared a non-pecuniary interest in relation to item REP21/1235, due to being Chairman of the Red Shield Appeal.

RESOLUTION 297/2021

Moved: Cr Claire McLaren

Seconded: Cr Dale Wiencke

It was resolved that Council donates 100% of the fees for the hire of the Temora Town Hall for the Salvation Army Community lunch on Christmas Day.

CARRIED

Temora Salvation Army
P.O. Box 317
Temora 2666

20/10/2021

To the Temora Shire Council,

For over a decade, the Temora Corps of the Salvation Army has run a free community lunch on Christmas Day. Generally we provide 50-60 people from the Shire (and beyond) a "family dinner" on what can otherwise be a very lonely day. Last year, owing to the generosity of the Shire Council, we were able to hold this event in the Town Hall and so comply with Covid safety regulations.

I am writing to ask if the Temora Salvation Army could use the Town Hall for our Christmas Lunch again in 2021. I would also like to ask if the Council would consider a reduction in fees for use of the building, to help support this free event for the whole community.

Please contact me if any more information is required.

Regards,



Aux. Lt. Caleb Smith

Salvation Army, Temora Corps

14.3 EVENT APPLICATION - TEMORA ANZAC DAY 2022**File Number:** REP21/1281**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Anzac Day Committee Letter [↓](#) **REPORT**

Temora Anzac Day Committee has lodged an event application for the 2022 Anzac Day March and request Council to waive associated costs for the road closure and delivery of small portable stage and chairs.

Event Costing

Task	Time	Cost
Road closure: 6:00am to 12:30pm on Monday 25 th April (1 hour set up on Sunday, 3 hours removal on day of event) (2 Staff)	4 hours	\$784
Delivery/collection of small portable stage and chairs (3 Staff)	4 hours	\$1,176
Road closure application fee		\$100
Road closure advertisement in Temora Independent		\$75
Event application fee		\$100
TOTAL COST:		\$2,235

Anne Rands declared a non-pecuniary interest in relation to item REP21/1281, due to being the Secretary of the Anzac Day Committee.

RESOLUTION 298/2021**Moved:** Cr Kenneth Smith**Seconded:** Cr Dennis Sleigh

It was resolved that Council accede to the request and donates fees back to the Committee.

CARRIED



RETURNED AND SERVICES LEAGUE
OF AUSTRALIA
NEW SOUTH WALES BRANCH INCORPORATED
"The price of liberty is eternal vigilance"
IN CONJUNCTION WITH
THE TEMORA ANZAC DAY COMMITTEE

P.O. Box 195
Temora, NSW
2666

ABN:
71 546 389 758

84009

29 October 2021

Mr Gary Lavelle
General Manager
Temora Shire Council
PO Box 262
TEMORA NSW 2666

Dear Gary

RE: ANZAC DAY 2022

Temora Anzac Day Committee has completed and lodged the event application for the above event.

Temora Anzac Day Committee also request the small portable stage and 80 chairs from the Temora Memorial Town Hall and consideration be given for the water fountain to be turned off for the day.

Temora Anzac Day Committee is requesting Council to waive any associated costs for the road closure and the delivery of small portable stage and chairs to Callaghan Park.

We look forward to a favourable response.

Regards

Anne Rands

Anne Rands
SECRETARY

5yrs

14.4 ARIAH PARK AUSTRALIA DAY CEREMONY

File Number: REP21/1283
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

REPORT

Council has received a Small Event Application for the use of Davey Park for the Aria Park Australia Day Ceremony to be held on Wednesday 26th January, 2021. The Small Event Application fee of \$50.00 has been requested to be waived.

RESOLUTION 299/2021

Moved: Cr Max Oliver
Seconded: Cr Kenneth Smith

It was resolved that Council accedes to the request.

CARRIED

15 NOTICE OF MOTION**15.1 NOTICE OF MOTION - EXPRESSION OF INTEREST COMMUNITY BASED****File Number:** REP21/1268**Attachments:** 1. Notice of Motion  

I, Councillor Claire McLaren, give notice that at the next Ordinary Meeting of Council be held on 18 November 2021, I intend to move the following motion:-

RESOLUTION 300/2021

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

That the Notice of Motion be accepted.

CARRIED

Kris Dunstan, Director of Environmental Services returned to the meeting at 5:22pm.

Notice of Motion

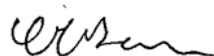
I move that the Temora Shire Council seek expressions of interest from community based, not-for-profit art and cultural groups for regular meeting times at the new arts precinct. Such expressions of interest should include any commensurate contributions that the group may be able to contribute to the maintenance of the facility.

In recent history of the Old Scout Hall has been used by a community based art group. It has operated on a low cost, accessible model whereby all members of the community were welcome to participate irrespective of financial resources. This is consistent with the definition of 'community' in the Temora Arts Precinct Plan of Management 2021-2030, which states that:

“ ‘Community’ means the Temora Shire community. Community is not restricted to a group, rather the whole community and must not have profit as a consideration.”

In 2020, and in recognition of the importance of art and cultural activities to a vibrant community, the Federal Government allocated significant grant funds to ensure that the community had a secure place in which to pursue their artistic endeavours.

It is important to ensure that this art centre continues to be focused on community based art and culture at an affordable cost, and that community art and cultural groups are able to have access to this facility at a cost that is relative to their capacity to pay.



Councillor Claire McLaren

16 BUSINESS WITHOUT NOTICE**1. CR SINCLAIR**

Thanking everyone for the camaraderie over the last 5 years, and everyone has achieved very well. Wishing everyone all the best in the upcoming election and thanked Cr Sleigh for his friendship and service as a Councillor.

2. CR REINHOLD

Local Heroes on the Webpage - A resident enquired about Local Heroes and suggested that there could be more women.

General Manager advised any member of the public or Councillors can recommend Local Heroes.

3. CR JUDD

Supports Cr Sinclair's words. The last 5 years have seen many significant projects completed. Thank you to all Councillors and Staff.

Wished Cr Sleigh all the best.

Tour of Aria Park and Temora last week, it certainly opened Council's eyes on what has been achieved in the Shire.

Wished all the candidates all the best for the upcoming election.

4. CR MCLAREN

Thank you to the Engineering Department for the grading of the Mandamah Road.

Echo sentiments of Cr Sinclair for the last 5 years.

5. CR WIENCKE

Wished Cr Sleigh all the best in his retirement from Council, and reflected on his first 5 years as a Councillor.

6. CR OLIVER

Echo comments of previous speakers and wish Cr Sleigh all the best. Council has achieved a lot over the last 5 years and is indicative of the confidence in the community.

Ashelford and Hinde Street – Appears to be a water leak.

Engineering Services Manager will investigate this.

7. CR SLEIGH

Current arrangement at the tip is easier to use for customers. Well done to the staff at the Waste Management Facility.

Would like to thank everyone and it has been a privilege to serve on Council.

8. CR SMITH

Endorse the remarks of all the Councillors, and this is the best Council to work with, as everyone works as a team.

Wished Cr Sleigh all the best.

9. CR FIRMAN

Carols in the park is a low key event. Committee is still looking for best venue.

Councillor's Christmas Dinner will be held on the 16 December at ZEST.

Spoken with Forbes Shire Mayor Phyllis Miller on the recent floods.

Councils' Media Officer Mrs Liz Grant won't be reporting any future Council meetings. Mayor Firman thanked Mrs Grant for her service.

Wished everyone a very merry Christmas, and good luck to all candidates in the upcoming election.

17 COUNCILLORS INFORMATION PAPER**RESOLUTION 301/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

It was resolved that the Information Reports be received.

CARRIED

17.1 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE OCTOBER 2021

File Number: REP21/1274

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Income & Expenditure [!\[\]\(bd3b31712ad9bab5a241210fa6925cdd_img.jpg\) !\[\]\(882be629d4a853dc90d60f084b0d185d_img.jpg\)](#)



Temora Shire Council

Temora Memorial Town Hall**Income & Expenditure**

For the period ended 31st October, 2021

	Current YTD	Prior YTD
Income		
Facility Hire	5,980	2,973
Other Sundry Income	-	-
Total Income	5,980	2,973
Expenditure		
Utilities		
Electricity & Gas	(3,114)	(1,608)
Rates	(3,465)	(3,742)
Water	(206)	(22)
Cleaning	(4,215)	(4,058)
Maintenance	(4,064)	(5,167)
Administration		
Employee Costs	(2,622)	(2,410)
Depreciation	(26,329)	(26,393)
Insurance	(21,684)	(20,557)
Organisation Support Costs	(10,162)	(11,669)
Other/Miscellaneous	(1,611)	-
Total Expenditure	(77,472)	(75,626)
Total Town Hall Surplus/(Deficit)	(71,491)	(72,653)
Internal Hire/Donation	1,643	1,506

17.2 WORKS REPORT - OCTOBER 2021

File Number: REP21/1277
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

MAIN ROADS

- MR57 Goldfields Way - inspection & routine maintenance
- MR84 Burley Griffin Way - inspection & routine maintenance
- MR57 Goldfields Way Shoulder grading
- MR84 Burley Griffin Way Shoulder grading
- Roadside Shoulder weed spraying Goldfields Way, Burley Griffin Way, Milvale Road and Mary Gilmore Way
- MR84 Burley Griffin Way / MR398 Mary Gilmore Way Intersection upgrade at Aria Park
- MR398 Mary Gilmore Way bridge size culvert construction Segment 330 (Near Chellington Road)

LOCAL ROADS

- Old Cootamundra Road shoulder widening segment 7
- Stock Route Road (Aria Park) – Maintenance Grading
- Cowans Road (Aria Park) – Maintenance Grading
- Schlunkes Road - Maintenance Grading
- Tara Bectric Road shoulder widening Segment 4 & 5
- Joblings Lane - Maintenance Grading
- Nixon Road - Maintenance Grading
- Taylors Road - Maintenance Grading
- Schuberts Road - Maintenance Grading
- Wattle Road - Maintenance Grading
- Ryans Road – Maintenance Grading
- Roadside Shoulder Slashing – Various Rural Roads

URBAN TEMORA & ARIAH PARK

- Heavy patching Aria Park
- Heavy patching Temora
- Springdale Rest Area Upgrade
- Town Street Maintenance Patching
- Airport Upgrade Works

WORKS PLANNED FOR NEXT MONTH – NOVEMBER 2021

- Heavy Patching MR57 Goldfields Way & MR84 Burley Griffin Way
- MR 398 Mary Gilmore Way bridge size culvert approach roadworks Segment 330 (Near Chellington Road)
- Old Cootamundra Road shoulder widening segment 7

- Tara Bectric Road shoulder widening Segment 4 & 5
- Cemetery plinth new row at Temora Lawn Cemetery
- Roadside Shoulder Slashing – Various Rural Roads
- Maintenance Grading – Various Roads
- Kerb and Gutter Maintenance – Various Streets
- Bitumen Resealing works MR57 Goldfields Way, MR84 Burley Griffin Way, Urban Temora and Aria Park Streets
- Airport Upgrade Works
- Airport Slashing
- Linemarking on MR84 Burley Griffin Way / MR398 Mary Gilmore Way Intersection upgrade at Aria Park

Report by Mick Mannion

17.3 BUILDING APPROVALS - OCTOBER 2021

File Number: REP21/1280
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

BUILDING APPROVALS – OCTOBER 2021

- ✓ DA 55/2021 – Lot 2; DP 330208; 134 Polaris Street, Temora – Stage 1 - Demolition of Dwelling & Stage 2 - Dwelling & Dual Occupancy
- ✓ DA 62/2021 – Lot 5; DP 875793; 62 Bundawarra Road, Temora – Temporary Event
- ✓ DA/CC 64/2021 – Lot 16; DP 750591; 171 Homestead Road, Grogan – Rural Farm Shed
- ✓ DA 66/2021 – Lot 3, 3A & 4; Section 14; DP 758957; 111 Hoskins Street, Temora – Replacement of existing signage
- ✓ DA/CC 67/2021 – Lot A; DP 426; 149 Baker Street, Temora – Dwelling & Steel Framed Shed
- ✓ DA/CC 68/2021 – Lot 3; Section 15; DP 758957; 103 Deboos Street, Temora – Stage 1 – Demolition of existing Shed & Stage 2 – New Steel Framed Shed
- ✓ SUB 69/2021 – Lot 14; DP 1229468; 2/272 & 3/272 Glynburn Road, Temora – Boundary Adjustment
- ✓ DA/CC 70/2021 – Lot 70; DP 1103567; 9 Tigermoth Avenue, Temora – Verandah/Deck extension to existing Hanger
- ✓ DA/CC 71/2021 – Lot 1; DP 254929 & Lot 4; DP 21241; 6 Ashelford Street, Temora – Steel Framed Shed
- ✓ DA/CC 72/2021 – Lot 13; Section 26; DP 758957; 158 Camp Street, Temora – Dwelling
- ✓ DA 73/2021 – Lot 1; DP 846293; 221 Fishers Road, Combaning – Dwelling Alterations & Additions

COMPLYING DEVELOPMENT ISSUED

- ✓ CDC 51/2021 – Lot 3; DP 1255462; 14 Evatt Street, Temora – Swimming Pool
- ✓ CDC 52/2021 – Lot 2; DP 794477; 1 Brampton Street, Temora – Swimming Pool
- ✓ CDC 53/2021 – Lot 3; DP 26154; 2 Redmond Street, Temora – Swimming Pool
- ✓ CDC 54/2021 – Lot 2; DP 1223726; 13 Timmins Street, Temora – Steel Framed Shed
- ✓ CDC 55/2021 – Lot J; DP 36866; 1 Meagher Street, Temora – Dwelling Alterations & Additions

- ✓ CDC 56/2021 – Lot 9; Section 25; DP 758957; 177 Twynam Street, Temora – Front Verandah
- ✓ CDC 57/2021 – Lot 2; DP 1122635; 115 Dunns Road, Mimosa – Swimming Pool
- ✓ CDC 58/2021 – Lot 1; DP 1236963; 91 Mansfield Road, Temora – Steel Framed Shed
- ✓ CDC 59/2021 – Lot 25; DP 264265; 3 Hyde Street, Temora – Swimming Pool

17.4 REGULATORY CONTROL - OCTOBER 2021**File Number:** REP21/1276**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking - Check	8	No	No	7 x No Issues 1 x Impounded Vehicle on Aurora St
Scooters & Bikes		No	No	
School Zones	14	No	No	All Schools Checked – No Issues
Noise	4	No	No	1 x Cats – Monitor 1 x Dog in distress – Removed 1 x Monitor 1 x No Issues
Air Quality		No	No	
Illegal Dumping/Littering	2	No	No	1 x Bar Fridge left at Pound 1 x Newspaper Bundles
Overgrown/Untidy Blocks	17	No	No	14 x Letters Sent 3 x Monitor
Lake Walking Track – leashed animals	40	No	No	40 x Checked, No Issues.
Animal Welfare	14	No	No	1 x Rescue 3 x Cat to Pound 1 x Nothing Found 4 x Bees Removed 1 x Monitor 1 x Possum Removed 1 x Abandoned Dog Reported 1 x Birds at Airport Bait 1 x Birds Picked Up
Dangerous Dogs	5	No	No	1 x Nothing Found 2 x Dogs Contained 2 x Abusive Phone Call
Impounded	13	No	No	1 x Car 1 x Feral Cat - Relocate 3 x Kittens 1 x Kittens - Rescue 1 x Sick Cat – Euthanised 1 x Vehicles for CFA 1 x Ducks relocated 1 x Dog – Claimed 3 x Cats - Rescue

Noise Animals	42	No	No	1 x Monitor 41 x Checked - No Issues
Nuisance Animals / Trapping	9	No	No	7 x Bird Control at Airport 2 x Cat Trap
Dead Animal Removal	4	No	No	3 x Cat 2 x Ducks 1 x Turtle 1 x Kangaroo
Keeping of Horses in Residential Areas	1	No	No	1 x Checked – No Issues
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	5	No	No	4 x No Issues 1 x Sheep Out - Removed
Fruit Fly		No	No	
Euthanised	4	No	No	3 x Feral Cats 1 x Kangaroo
Other	4	No	No	1 x Wagga Airport Meeting on Bird Control 1 x Teal St Gate Locked 1 x Housing Commission contacted regarding ongoing issues 1 x RFS contacted regarding assistance for block clean- up for older residents

Report by Ross Gillard

17.5 CASH & INVESTMENTS FOR PERIOD ENDED 30 OCTOBER 2021**File Number:** REP21/1264**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments  



Temora Shire Council

Cash & Investments

For the period ended 31st October, 2021

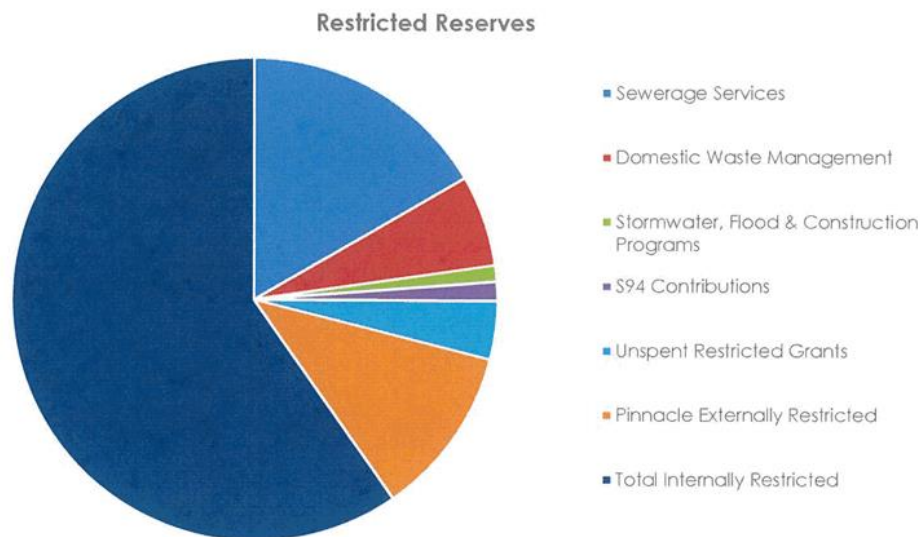
	Original Budget 2021/22	Revised Budget 2021/22	Actual YTD Figures
Externally Restricted			
Sewerage Services	2,487,653	2,756,803	2,674,483
Domestic Waste Management	827,139	814,159	983,628
Stormwater Drainage Flood Studies & Construction Programs	117,426	212,587	167,419
S94 Contributions	181,856	181,856	205,307
Unspent Restricted Grants	448,310	0	630,730
Pinnacle Externally Restricted	1,451,640	1,451,640	1,825,879
Total Externally Restricted	5,514,024	5,417,045	6,487,446
Internally Restricted			
Pinnacle Internally Restricted	2,296,340	2,361,502	2,460,826
Other Waste Management	441,980	513,658	557,558
Leave Reserves	1,767,068	1,767,068	1,767,068
Roads Reserve	500,000	500,000	500,000
Local Roads	770,073	662,730	870,005
FAGS Received in Advance	1,270,394	0	0
Industrial Development	338,162	338,162	338,162
Plant & Vehicle	449,058	0	218,642
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	557,387	564,562	558,532
Ariah Park Tip Fee Contributions	6,507	9,659	7,377
Medical Complex Development	30,488	20,007	19,052
Infrastructure	1,069,469	1,019,469	920,291
Infrastructure - Airpark Estate	217,359	217,359	211,630
Digital Two Way Radio Upgrade	65,000	65,000	65,000
Computer Upgrade	102,625	102,625	203,630
Sports Council Requirements	58,566	58,566	58,566
Youth Donations	23,141	23,141	23,141
Revotes	183,713	183,713	713,138
Airside Maintenance	103,760	103,760	93,104
Temora Agricultural Innovation Centre Maintenance Reserve	0	20,000	16,780
Total Internally Restricted	10,253,242	8,533,133	9,604,656
Total Restricted Reserves	\$ 15,767,266	\$ 13,950,178	16,092,102
Cash & Investments			
Westpac Cheque Account			691,604
Macquarie Bank DEFT Account			4,084
AMP Business Saver Account			54,109
AMP Notice Account			806,781
Macquarie Bank Cash Management Accelerator Account			191
Westpac Cash Reserve			1,501,739
Term Deposits held with:			
Bank of Queensland			2,001,221
National Australia Bank			6,103,848
Commonwealth Bank of Australia			500,000
AMP Bank			1,025,181
Macquarie Bank			2,011,698
Westpac Bank			500,000
Northern Territory Treasury Bonds			1,000,000
Total Cash & Investments	\$ 15,767,266	\$ 13,950,178	16,200,455
Less Funds required for operational purposes	(1,000,000)	(1,000,000)	(108,353)
Cash & Investments Available for Reserves	14,767,266	12,950,178	16,092,102
Funding Surplus			0

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

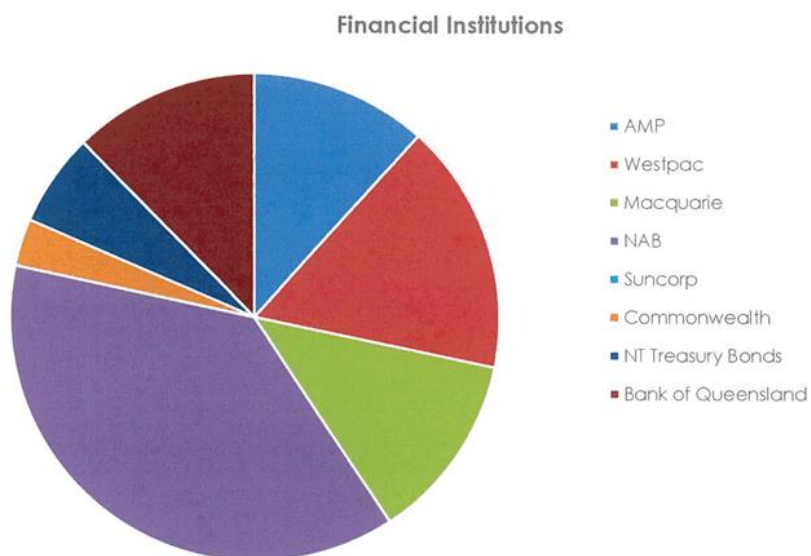
Elizabeth Smith
Director Administration & Finance



Temora Shire Council
Cash & Investments
 For the period ended 31st October, 2021



Graph One - Proportion of reserves externally restriction compared to proportion of reserves internally restricted - with externally restricted reserves divided into purpose.



Graph Two - Proportion of restricted reserves held with each financial institution.

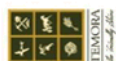
17.6 RATES REPORT - OCTOBER 2021

File Number: REP21/1248

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Rates October 2021 [↓](#) 



Temora Shire Council
Rates Collections

For the period ended 31 October, 2021

General Rates Category	Total Rates Levied (Incl Areas)	Pension Rebates	Payments	Rates Outstanding \$	Rates Outstanding %	Same Period last year Rates Outstanding \$	Rates Outstanding %
Farmland							
Residential Temora - Occupied	2,007,337.65	(3,149.93)	(717,489.90)	1,286,697.82	64%	1,342,693.44	68%
Residential Temora - Vacant	1,373,291.68	(79,142.65)	(537,354.52)	756,794.51	58%	762,036.98	61%
Residential - Aitah Park	81,117.12	0.00	(39,018.86)	42,098.26	52%	41,107.38	56%
Residential - Springdale	85,880.62	(6,553.57)	(34,861.77)	44,465.28	56%	50,974.52	63%
Rural Residential	11,643.57	(986.87)	(5,314.29)	5,342.41	50%	4,899.67	49%
Residential - Temora Aviation	160,136.81	(10,139.30)	(76,808.97)	73,188.54	49%	74,691.44	50%
Business Temora - Hoskins Street	45,216.32	(566.72)	(17,893.22)	26,756.38	60%	19,090.41	46%
Business Temora - Aviation	262,971.69		(107,608.39)	155,363.30	59%	168,129.89	65%
Business - Aitah Park	277,527.12		(145,664.31)	131,862.81	48%	131,385.79	48%
Business - Other	27,322.61		(14,331.83)	12,990.78	48%	11,116.48	42%
Services							
Residential Sewer Charges	9,669.98		(7,095.48)	2,574.50	27%	1,084.70	11%
Non-Residential Sewer Access & Usage Charges	1,064,466.52	(38,325.11)	(429,980.08)	596,161.33	58%	553,141.96	58%
Storm Water Levy	143,337.65		(75,806.57)	67,531.08	47%	57,812.08	54%
Domestic & Rural Waste Services	50,994.22		(20,679.66)	30,314.56	59%	31,161.48	61%
Trade Waste Services	638,520.45	(38,413.78)	(255,610.44)	344,496.23	57%	329,513.86	59%
Overpayments	135,538.26		(66,017.25)	69,521.01	51%	69,884.39	56%
Legal charges	(108,162.16)		95,777.92	(12,384.24)		(17,156.67)	
	11,565.48		(3,319.24)	8,246.24			
Total	6,299,993.55	(177,277.93)	(2,472,757.31)	3,649,958.31	59%	3,640,189.68	62%

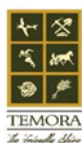
17.7 TOWN HALL THEATRE - OPERATING EXPENSES - OCTOBER 2021

File Number: REP21/1262

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Cinema - October 2021 [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b_img.jpg\)](#) 



Temora Shire Council

**Temora Town Hall Theatre
Operating Statement**

For the period ended 31st October, 2021

	Current YTD	Prior YTD
Candy Bar		
Income	6,582	2,459
Purchases	(1,846)	(686)
	4,736	1,773
Admissions		
Income	11,247	6,876
Audio Visual Purchases	(7,171)	(3,455)
	4,076	3,421
Other Income		
Facility Hire	645	636
Sale of Advertising	-	455
Donations	-	-
Event Catering	-	390
	645	1,481
Other Costs		
Advertising	(434)	(388)
Bank Fees	(442)	(484)
Building Maintenance	-	(357)
Cleaning	(1,146)	(1,448)
Computer Costs	(938)	(830)
Freight	(65)	(36)
General Maintenance	-	(128)
Insurance	(5,706)	(5,352)
Materials Purchased	(666)	(709)
Rates & Electricity	(3,286)	(2,965)
Stationery & Office Consumables	-	-
Employee Costs	(13,788)	(7,542)
Sundry Expenses	30	-
Telephone & Internet	(182)	(329)
Volunteer Support	(170)	-
Depreciation	(733)	(733)
	(27,524)	(21,301)
Total Cinema Surplus/(Deficit)	(18,066)	(14,626)
Internal Hire/Donation	-	-

17.8 TEMORA PERFORMING ARTS MINUTES HELD 11 OCTOBER 2021**File Number:** REP21/1250**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Performing Arts [!\[\]\(c694a3ff3b077d76910920a6a1593ab4_img.jpg\)](#) 

Temora Performing Arts Meeting 11th October 2021

Meeting commenced at 5.25 pm

Present: Susan Jeri, Fran Cahill, Dorothy Anderson, Nita McIntyre, Annie Thorne, Josie Holloway, Fay Webb,

Apologies: Nil

Minutes: Distributed and accepted.

Treasurer's Report: Balance at 30/9/2021: \$3,525.32

Account paid: \$41.52 to Temora Independent for concert advertising. The cheque for \$500 to RedKite is still unrepresented.

Moved that report be accepted: Dorothy. Seconded: Josie Carried

Correspondence: 1. Copy of letter from Ruth Fritsch to Council re Town Hall fees.

2. Email from Roman Rudnytsky about a possible concert in July 2022. His fee would be \$1,500 which is out of our league. Fran replied we would discuss it at our meeting, and we decided to decline his offer.

General Business:

The meeting with Council about Town Hall costs advised that we are unlikely to have the total fee waived. Also we cannot have fundraisers for charity or any other body as part of a 355 committee. We can fundraise to increase our funds. Council suggested if we want to continue to fundraise for Can Assist or RedKite we would have to be covered by their insurance, and would need to ask Council for a donation which we could put towards the Town Hall fee.

The committee members were very unhappy with the throw away comment at the Fashion Parade that there was a small donation from Council, but no mention of the donation from Performing Arts. If they do not appreciate or acknowledge what we give them we are not inclined to go to all the effort.


It was decided to send a letter to Can Assist to see whether we would be able to have a Variety Concert or Music Marathon under their insurance, and if not we will no longer hold them.

There was also discussion about whether we really need the piano for the Variety Night. If not, we could ask if we could hold it at the Ex-Services Club, and maybe use a keyboard if we purchased one. We would have to look at the cost and benefit.

The Christmas Party will be held at Susan & Arturo Jeri's on Wednesday 8th December at 7.30 pm. Bring your own meat, drink and a salad or dessert to share. We will invite Merrill Middleton and Ruth and Harold Fritsch.

Next Meeting: Monday 7th February 2022

Meeting closed at 6.05 pm

17.9 IMAGINE TEMORA MINUTES HELD 12 OCTOBER 2021**File Number:** REP21/1252**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Imagine Temora [↓](#) 

Temora Shire Council -Imagine Temora Committee

Minutes of Meeting held Temora Shire Council Chambers 12 October 2021 at 5.15pm

Chairperson: Yianni Johns

Present: Lindy Reinhold, Amanda Gay, Louise Adams, Yianni Johns, Fran Cahill
Susan Jeri, Scott Hayman, Chris Watson.

Apologies:

Rod Gray, Colette Balzer

Minutes from previous Meeting:

Read by Louise Adams

True and Correct

Moved – Chris Watson

Seconded – Yianni Johns

Correspondence – inward and outward:

A copy of Ruth Fritsch's letter to file.

Grant funding applications – Amanda handing out as required.

Performing Arts previous meeting minutes.

Business arising from previous meeting:

Gary Lavelle will address the next Imagine meeting re the outcome of the meeting at the Town Hall.

General business/Around the Room Update:

Performing Arts – It was suggested that Performing Arts should liaise with the Young School of Music Temora branch re future events, grand piano use etc.

The group is in abeyance until 2022 due to Covid.

Roman Rudytsky (pianist) requested \$1500 plus accommodation costs to perform in July 2022 in Temora, Performing Arts will advise him they can't afford his fees.

TSC – Amanda has booked Wagga Rugby Choir and Wagga Female Choir; she is trying to find an unusual venue for concerts next year.

Amanda reports a very good response to the Art Show entry forms.

Grant applications – FRR grant worth applying for, for Performing Arts. Creative Capital Grants of \$5000 - \$25000 are for high art, other grants will be available in later rounds.

CASP grants are open to 355 committees, Westpac Grants – for community groups – apply directly to local bank branch.

Amanda will be applying for grant funding for the new art centre.

Amanda will organize the owner of a 30 seat bus to address the next meeting.

Lindy (councillor) – Further to the Town Hall meeting re fees (16 September) – Subgroups of Imagine are to forward a copy of meeting minutes to Imagine and receipt of same must be noted in Imagine Temora meeting minutes. Gary Lavelle has advised Lindy that any Canassist fund raising events run by Imagine subgroups must be organized through Canassist.

There was a brief discussion re alternative venues for events.

Motion Arts – The Great Gatsby has been postponed until next year. Trying to proceed with the movie nights but Covid causing issues. They will probably run a double feature for Halloween?.

Hoping to film a Christmas Special which can be shown at aged care facilities.

Scott Hayman now President Chris Watson Vice President post AGM.

Chris mentioned the external stairs at the Town Hall are becoming dangerous and in need of repairs – a motion was moved to bring this to the council's attention via a letter. Moved Yianni Johns Seconded Chris Watson.

Next meeting to be held 5.15 on 9 November 2021.

Meeting closed 6.40pm

17.10 ARIAH PARK SWIMMING POOL COMMITTEE AGM MINUTES 14 OCTOBER 2021

File Number: REP21/1270

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Arian Park Pool Committee [↓](#) 

ARIAH PARK MEMORIAL SWIMMING POOL
ANNUAL GENERAL MEETING

DATE: 14th October, 2021 at 6.30pm, Arianh Park Bowling Club

MEETING OPEN: 6.40pm

APOLOGIES: Lucy Prentice; Peter Harper;
Rhonda & Brian Johnstone.

PRESENT: Toni McCormack, Debbie Worland, Allan Edis, Alice French, April Frater,
Nathan Chalmers; Nigel Judd; Julian O'Shea; Phil Davey, Suse Furphy & Chloe Tidd

MINUTES:

Read by: Nathan Chalmers

Move that the minutes from the previous meeting be accepted by: Toni McCormack

Motion seconded by: Debbie Worland

BUSINESS ARISING FROM PREVIOUS MINUTES:

- * The Butts for Bucks wool program is continuing.
- * The shade sail was fixed. Thanks to Chloe for organising.

TREASURERS REPORT: (see attached report)

*General Admissions, Kiosk & donations were down. *Memberships & fundraising were both up.

*We received \$1500 from the Tip fund.

*We have received our \$5000 Council contribution but it hasn't been banked as yet.

*We paid \$20,000 to council for the refurbishment.

*\$2000 was paid for the air conditioning & \$1600 in Repairs to the Shade sail.

*We also paid \$15,000 to Council towards our running costs.

*Our balance sits at \$16,000 without the unbanked funds from council.

**It was moved that the treasurer's report be accepted by: Chloe Tidd
& the motion was seconded by: Phil Davey**

PRESIDENTS REPORT: Nathan thanked Alice & April on behalf of the committee & community for all their hard work in different & trying circumstances presented by COVID & the refurbishment. Chloe was thanked for taking on organising the shade sail repair & Phil was also thanked for taking on the battery recycling fundraiser. The refurbishment looks amazing & we have been lucky enough to secure an \$80,000 federal grant to have

the pool resurfaced in the next off season. Nigel & Alice both added a vote of thanks to Nathan for his hard work last season with regards to organising everything given COVID/ the refurbishment & the new chlorination.

COMMITTEE ELECTIONS:

(All positions are declared open & nominations are called for. Allan Edis takes the chair & declares all positions vacant.)

PRESIDENT: Chloe Tidd nominated Nathan Chalmers who accepted this was seconded by Debbie Worland

VICE PRESIDENT'S: 1. Suse Furphy nominates Julian O'Shea. This is accepted & seconded by Debbie Worland.

2. Suse Furphy nominated Phil Davey who accepts & this is seconded by Alan Edis.

4. Suse Furphy nominates Allan Edis who accepts & this is seconded by Julian O'Shea.

SECRETARY: Chloe Tidd nominates Toni McCormack the nomination is accepted & the motion is seconded by Julian O'Shea.

TREASURER: Phil Davey nominates Chloe Tidd the nomination is accepted & seconded by April Frater.

COUNCIL REPRESENTATIVE: Nigel Judd. *(Nathan Chalmers takes the chair)*

POOL ATTENDANTS:

Alice French & April Frater will be our pool attendants for this season. This will be Alice's last season.

CANTEEN:

This will stay as last year with volunteers operating it. It is to be enforced again that only high school students are to serve with no more than 2 in there at a time.

EXPECTED OPENING DATE: Monday 8th November, 2021.

OPERATING HOURS:

Weekdays during school term: 3.30-6pm

Weekends during school term: 2-7pm

Holidays: 10am-12pm (Sat Only) & 3-8pm (Mon-Sun)

During January when swimming lessons are going the pool is often open from 10am until close. These hours are subject to the discretion of the caretaker's & may vary depending on the weather & attendance.

People intending on having a gathering or party at the pool must communicate this to both Alice & April particularly with Covid & also for safety.

FEES: (22/23 SEASON)

SEASONAL:

FAMILY: \$175

SINGLE: \$105

PENS/CHILD: \$75

DAILY:

ADULT 18YRS+: \$4.00

CHILD 5YRS+: \$2.50

CHILD 18MTH-5YRS: \$1.00

NON SWIMMING: \$1.00

FAMILY DAY PASS: \$13.00

SCHOOL FEES: \$400

CLUB & HOLIDAY MEMBERSHIPS ARE AVAILABLE UPON REQUEST.

Allan Edis moved these fees be accepted this was seconded by Alice French & passed unanimously.

CORRESPONDENCE: (read by the secretary)

*General council notifications & rates notice.

*Moses & Son notification of continuation in the Butts 4 Butts program & donation.

*Committee 355 information.

*Funding requests were sent out.

*Community Projects notification.

WORKING BEE:

Saturday the 23rd October at 9am.

FUNDRAISING:

*Our Xmas raffle will be run again this year in the same manor as last year with donations to be sourced & left at the pool; supermarket or with Alice; April or any committee member. It was noted that Alice won't be selling the tickets at the Xmas tree this year other committee members/ pool users are to step up.

* A letter is to be sent to the Community Caterer's for additional seating like the ones we already have at approximately \$1200 each.

*We have a battery drive up & running that is being coordinated by Phil Davey.

*The butts 4 bucks program will also continue to run for us. A letter of thanks to go to them.

* Annual contribution of \$600 from the Swim club wasn't received so it will be requested that they pay 2 lots at once.

*It was noted to reapply for tip fund grant when it comes up again.

GENERAL BUSINESS:

*Nigel will be hosting various members of council in Aria Park on the 9th of November & would like to show them the pool.

*A letter/email to be sent to Moses & Sons thanking them for their donations.

*Chloe to approach council seeking clarification on our rates notices & charges.
(Garbage Collection)

*The large shade sail situated near the canteen needs replacing. Chloe is going to speak the company that replaced the damaged one last year.

*The kiosk floor need doing but this would be an off season project.

*More hooks are needed in both change rooms & a lock needs to be put on the disabled toilet door. It was decided to get Frenchie to do this.

*Alice requested a cordless blower/trimmer/ pressure washer be purchased. Nathan is to organise this.

*The pool resurfacing issue was raised as to what the best material & options are. Also what exactly will be covered by the grant ie big & little pools. Nathan was to look into this further.


*There is talk of putting Solar on at the pool in the future the main concern is where the panels would go considering the angles & structures needed etc so as to not effect the aesthetics of the grounds. This requires further research & consideration.

*Nigel asked us to put together a wish list for the next 5yrs for the advisory committee & a special community strategic plan that's being put together. Things discussed to be included are: Colourbond fencing; Slide/Fun entry aspect; Splash Park in the corner near the little pools; Solar; Wet Deck; Kiosk Flooring.

*It was queried as too wether we have means or the ability to provide free membership to those disadvantaged. Nigel mentioned that this happened between the council & schools in Temora (Claire McClaren). Nigel/Nathan to communicate with the school on this.

MANY THANKS FOR COMING TONIGHT

MEETING CLOSED: 7.53pm.

17.11 ARIAH PARK POOL - FEES 2021/2022**File Number:** REP21/1272**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Ariah Park Pool [↓](#) 

ARIAH PARK WAR MEMORIAL SWIMMING POOL

October 19th, 2021

To The General Manager,

As per your request & for your approval following is our schedule of fees for the upcoming 2021/22 season:

MEMBERSHIPS:

Family \$175

Single \$105

Pens/Child \$75

DAILY ADMISSIONS:

Adult: \$4.00

Child over 5: \$2.50

18mth – 5: \$1.00

Non Swimmer: \$1.00

Family Pass: \$13

Our fees for the 2022/23 season for seasonal memberships only will be

MEMBERSHIPS:

Family \$175

Single \$105

Pens/Child \$75

DAILY ADMISSIONS:

Adult: \$4.00

Child over 5: \$2.50

18mth – 5: \$1.00

Non Swimmer: \$1.00

Family Pass: \$13

The fee charged to the Arianh Park Central School will remain at \$400.

Yours Sincerely,

Toni McCormack, secretary.

17.12 TEMORA & DISTRICT SPORTS COUNCIL MINUTES 20 OCTOBER 2021

File Number: REP21/1278

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Sports Council Minutes [↓](#) 

TEMORA AND DISTRICT SPORTS COUNCIL**REPORT OF THE GENERAL MEETING OF THE TEMORA AND DISTRICT SPORT & RECREATION COUNCIL HELD ON WEDNESDAY, 20th October 2021, AT 7 PM AT THE TEMORA EX-SERVICES CLUB**

PRESENT: Rick Firman (TSC), Judy Gilchrist (TDSC) Denise Breust (Basketball), Jack Morton (Temora Old Boys) Kate Bruce (THS), Hack Hetherington. Michelle Mawbey (Swimming), Claire Reid (Public School), Maree Liston (Pistol Club and Soccer Club), Peter Hartwig (TARFNC) Tony Stringer (Vice President) Emma Bowley (Little A's)

APOLOGIES: Max Oliver, Ellen Edis, Michele Stewart, Sheree Elwin, Alison McCrone

Moved Claire Reid Seconded Michelle Mawbey Carried

Minutes: The minutes of the previous meeting were read and confirmed on the motion

Moved Judy Gilchrist Seconded Claire Reid Carried

BUSINESS ARISING FROM THE MINUTES:

Nil.

EXECUTIVE MEETING REPORT

Nil

TREASURERS' REPORT:

Balance as per bank statement \$ 16,038.77

The Treasurer's Report was read and confirmed on the motion of Denise Breust. Seconded Tony Stringer Carried

Correspondence:**Outgoing:**

Business Papers

Letter to TSC re amendments for "Terms of Usage for the Nixon Park Club House"

Incoming:

Annual Subscriptions

New Policy of the "Terms of Usage for the Nixon Park Club House"

New Copy of the 355 sub-committee of the TSC

Moved Judy Gilchrist Seconded Hack Hetherington Carried

Rec Centre Business:

Tenders have been received for the construction of the new swimming pool.
Executive are having an inspection of 11th November 5.00pm

General Business:

Rick mentioned that the Grants re Steph Cooke will close on the 19th November

Temora Shire Council – Community Strategic Plan - Karen Legge.

Tease out thoughts and views on how to improve our town.

If anyone would like to speak with Karen. Please call her on 0419 667 875

TARFNC:

Peter Hartwig was re-elected as the President of the club for his 2nd term.

Congratulations Pete, all other positions were filled with 1 or 2 changes in the executive. No coaches as yet, but working on signing a coach/coaches soon.

The club are in a financially viable position. The teams came good towards the end of the season.

4 out of 5 netball teams made the finals, but no finals were played.

3 football sides and 5 netball teams for 2022 season.

Presentation night will be held on Friday night the 22nd October, at Nixon Park, picnic type atmosphere, Following Covid rules etc.

3 Life Memberships to be awarded.

TEMORA HIGH SCHOOL:

Kate Bruce said the Covid threw a massive spanner in the works for school community sports. Hockey and Soccer are to be played, and the kids are just hanging out for community sport to start up again. Fingers crossed very soon.

TEMORA PUBLIC SCHOOL:

Claire Reid agreed with Kate re Covid disrupting school sport. They are trying to help the students with the least contact sport and are utilising the adjoining park for extra play area. The school is going to bring the swimming season forward, and they will do more swimming. Hopefully normality will resume soon.

PISTOL CLUB:

Member participation in weekly competitions has been strong since the end of Covid restrictions. We're continuing to receive a fairly regular stream of enquiries from potential members and have inducted several new members during the year. AGM held a few weeks ago, committee mainly re-elected, Executive returned.

TEMORA SOCCER CLUB:

Junior presentation will be held on the 30th October and Seniors on the 6th November.

The social competition will start on Tuesday 9th November and run for 6 weeks. And then will continue in the new year.

Team nominations need to be in by Friday the 5th November. Registrations are now available online, on Facebook, 6- a -side. 10 registrations per team.

AGM next month.

SWIMMING CLUB:

Pool to open on the 28th October, which will be their first club swim night,

Registrations will be held on the Thursday 21st October, Friday 22nd and then on Monday 25th October. The registrations for this season have changed.

AGM has been held; they have a committee. Training has been happening in the heated pool and the 1st Carnival for the season will be held in Albury on the 7th November.

TEMORA RUGBY LEAGUE OLD BOYS:

Hoping for the rain to go away, so they can harvest their crops.

The under 16's would have played in the finals, but they didn't go ahead.

Jed Reardon won the Group Nine B&F for the under 16's congratulations Jed.

Courtney McCrone was the Group Nine runner up B & F for the League Tag team. Congratulations to Courtney.

Coaches sorted except for the Women's League tag. Hoping for a better year next year.

LITTLE ATHLETIC'S:

They got the go ahead today that they can commence their season. It won't be as structured. Programme will not be as extensive as it usually is. Rego's open today. Everyone is keen to get on with the season. Which won't start for a few weeks yet. The club is hoping that they might get to see Scott Reardon out and about around the traps. Now that he has retired.

Rick also mentioned that Scott Reardon, has really inspired one and all and

Scott is really special person. Scott will be in town as the special guest for the Disability group, it is being held on the 3rd December.

It was Moved by Emma Bowley and seconded by Kate Bruce that we write a letter to Scott, Congratulating him of his achievements and retirement. And we wish him well with his next ventures.

Carried

BASKETBALL:

No basketball being organised as yet, still up in Limbo. It possibly won't take off till next year.

TEMORA TOUCH FOOTBALL:

- AGM held via zoom on 25th August, 2021. Sitting office bearers were returned:
 - President- Sheree Elwin
 - Secretary- Ashton Taylor
 - Treasurer- Theresa McCroneCommittee- Kate Bruce and Tom Davidge (who have agreed to assist the secretary this year, to spread the workload); Greg Durham; Nicola Curry; Leanne Thompson; Nicole Crawford (Junior's coordinator).
- We have had worked around COVID restrictions by meeting via zoom and conference calls, with our first meeting in person last Friday 15th October.
 - Touch will commence next week- mixed will be held Wednesday evenings from 26th October at 6 pm, with Juniors and Senior Men's/ Women's commencing Friday 29th October at 5pm and 6pm respectively. The competition will be 8 weeks, winding up before Christmas.
 - Our new COVID safety plan will be implemented as follows:
 - All players over 16 must be fully vaccinated (players must confirm they are fully vaccinated as part of the online registration process, set up by NSW Touch). Those under 16 are not required to be vaccinated, as per the PHO.

- Only players, officials, and canteen helpers (who must also be fully vaccinated) are permitted on the grounds. Spectators must remain outside the fence.
- QR codes are placed at entry points/ on the grounds and everyone who enters the grounds must check in. It is recommended they have mask with them. Committee will check 'green tick' with players throughout the night.
- Encourage social distancing on sideline and in other areas.
- Sheree had a meeting with Rob Fisher and Richie Moses at Bob Aldridge on Monday 11th October re: the unsafe playing surface. Both agreed actions would be required to make the fields safe to play and council will roll and spread loam to try and level out the surface before we commence.
- Expressions of Interest for Junior State Cup players and coaches will go out shortly, now we are able to commence training.
- Temora Touch- together with Temora Schoolboys Rugby League- are pleased to offer financial and in-kind support for the grant application by TSC to build new change facilities at Bob Aldridge Park. Hopefully we can report more on this at a later date.

Closed at 7.17pm

Next meeting 17th November 2021 6.30pm at Temora Ex-Services Club

This will be the last meeting for the year 2021, we then go into recess until the 16th February 2022

18 CONFIDENTIAL REPORTS**RESOLUTION 302/2021**

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 5:53pm:

18.1 Airport Masterplan Implementation Project

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 279/2021

Moved: Cr Claire McLaren

Seconded: Cr Kenneth Smith

It was resolved that Council receive a future report outlining the proposed developer contribution plan for shared infrastructure at the Temora Airpark Estate.

Carried

18.3 Temora SES Training

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 280/2021

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved that Council grants access to the Heated Swimming Pool for up to 2 hours on a Monday evening for organised Temora SES training sessions for a 12 month period

And Further

That they fit in with current organised user activities.

Carried

18.2 Notice of Motion - Naming Arts Precinct

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RESOLUTION 281/2021

Moved: Cr Claire McLaren

Seconded: Cr Dale Wiencke

It was resolved that Council commence community consultation to recommend a name for the Arts Complex

And Further

That the old Scout Hall be named the Schlunke Gallery.

Carried

CARRIED

RESOLUTION 303/2021

Moved: Cr Claire McLaren

Seconded: Cr Dennis Sleigh

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

19 MEETING CLOSE

The Meeting closed at 7:36PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 13 January 2022.

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GENERAL MANAGER

.....
CHAIRMAN