



Date: Thursday, 20 April 2023

Time: 4:00pm

Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

20 April 2023

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 20 APRIL 2023 AT 4:00PM**

PRESENT: Cr Rick Firman (Mayor)(Chair), Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Jason Goode(arrived at 4:03pm), Cr Belinda Bushell, Cr Anthony Irvine

IN ATTENDANCE: Gary Lavelle (General Manager), Rob Fisher (Engineering Asset Manager), Elizabeth Smith (Director of Administration & Finance), Alex Dahlenburg (Engineering Works Manager), Anne Rands (Executive Assistant), Claire Golder (Town Planner)

Temora Independent – Sean Cunningham
Media Officer – David Lee (arrived 4:27pm)

1 OPEN AND WELCOME

Public Forum was held at 3:00pm in closed session with the following.

MLHD – Project Team

Cr Anthony Irvine left the meeting at 4:01 pm.

2 ACKNOWLEDGEMENT OF COUNTRY

CR ANTHONY IRVINE RETURNED TO THE MEETING AT 4:02 PM.

3 APOLOGIES

RESOLUTION 69/2023

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

That apologies from Director of Environmental Services Kris Dunstan be received and accepted.

CARRIED

Cr Jason Goode arrived at the meeting 4:03pm.

4 OPENING PRAYER

The opening prayer was by Pastor Pat Morris from the Kings Church

5 CONFIRMATION OF MINUTES**RESOLUTION 70/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

That the minutes of the Ordinary Council Meeting held on 16 March 2023 be confirmed.

CARRIED

RESOLUTION 71/2023

Moved: Cr Claire McLaren

Seconded: Cr Jason Goode

That the minutes of the Extraordinary Council Meeting held on 14 April 2023 be confirmed.

CARRIED

6 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
Elizabeth Smith	REP23/467 5.2	Pecuniary Interest	Left the Meeting

7 MAYORAL MINUTES

Nil

8 REPORTS FROM COMMITTEES

8.1 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 11 APRIL 2023

File Number: REP23/556

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Youth Advisory Committee Meeting held on 11 April 2023

RESOLUTION 72/2023

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

It was resolved that the reports be received.

CARRIED

RESOLUTION 73/2023

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



DATE: TUESDAY, 11 APRIL 2023
TIME: 10:30AM
LOCATION: 105 LOFTUS STREET
TEMORA NSW 2666

MINUTES

Youth Advisory Committee Meeting

11 April 2023

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**MINUTES OF TEMORA SHIRE COUNCIL
YOUTH ADVISORY COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 11 APRIL 2023 AT 10:30AM**

PRESENT: Cr Rick Firman (Mayor)(Chair), Cr Belinda Bushell(Zoom), Cr Anthony Irvine (Observer)

IN ATTENDANCE: Elizabeth Smith (Director of Administration & Finance), Sheree Elwin (Youth Development Officer)

1 OPEN MEETING

10:30am

2 APOLOGIES

Nil

3 DISCLOSURES OF INTEREST

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			

4 REPORTS

4.1 YOUTH UPDATE - APRIL 2023

File Number: REP23/543
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

Lunar New Year Festival:

The Lunar New Year Festival was held on Sunday the 5th February at the Railway Precinct. Economic Development Officer Shontayne Ward collaborated with YPC to engage the Youth Team for this event. The Youth Team made rice paper rolls for those attending the event. In total, the Team made and shared 100 rolls.

This was not only a great event for the Youth Team to volunteer, but a chance to experience the cultural diversity that exists in Temora.

Clean Up Australia Day:

A Team of three young people from the Temora Youth Team under the supervision of Youth Program Coordinator (YPC), Kassi Owen, and Youth Development Officer (YDO) Sheree Elwin, supported the Clean Up Australia Day event on the 5th March, 2023. The team covered a large block and collected 4 large bags of waste.

The Youth Department strongly supports this event as it engages young people in taking responsibility for the cleanliness of the community whilst encouraging discussion regarding environmental sustainability. In the future, we hope this event will be driven by the Green Team, as it aligns with their aims and values. The Youth Team will continue to support this event in ongoing years.

Music In the Regions Catering:

On Tuesday the 7th March, 8 young people from the Temora Youth Team catered for the Music in the Regions *Duo Histoire* event, hosted at Platform Y. The Team worked together to supply 2 types of grazing boxes, cold meats and vegetarian quiche, for the attendees as well as cold drinks.

The Team also assisted with giving out programs and greeting guests at the entrance.

YPC was very impressed with the Team as leaders delegated jobs to ensure the event ran smoothly. The Team sold a total of 17 grazing platters- an increase of 10 from last year- and 13 cold drinks. The Temora Youth Team is grateful to host this event at Platform Y and the opportunity to develop their catering skills and profits for the Team.

Temora Youth Careers Network (TYCN)

TYCN held its first meeting for the year on 9th March, with Stacey Suidgeest (Regional Industry Education Partnerships), Lauren Carr (TAFE Temora), Tracey Eisenhammer (Careers Temora HS), Craig Sinclair (EDM), Shontayne Ward (EDO) and YDO in attendance.

This group meets approximately 4 times a year to discuss ways we can support our local young people into work. The network has reached out the Ariaiah Park and St Anne's and hopes they will have representatives at our next meeting.

On-Country Pathways

On March 16, YDO attended a presentation by *On Country Pathways* at Temora Community Centre. *On-Country Pathways* delivers employment and career pathway programs for Aboriginal and Torres Strait Islander youth. Currently operating in the Albury Wodonga region, they are applying for funding to offer the program throughout the Riverina and have just completed the consultation process. We wish them all the best with the next phase of their application.

Rotary Presentation

On 20th March, YDO was guest speaker at Temora Rotary. This was a great opportunity to showcase the many programs on offer to the young people in Temora Shire. The YDO was grateful for the invitation and acknowledged the investment Rotary has made to our local young people over many years.

REROC Take Charge Leadership Forum

YDO attended the REROC Take Charge Leadership Forum in Wagga on Thursday 23rd March. Students from Ariaiah Park Central School (11), Temora High School (7) and St Annes School (4) attended the event, with the Youth department subsidising expenses associated with travel. All participants agreed this was a great day, with a variety of presenters providing much for the young people to think about and take back to their schools.

TAKE THE LEAD

3 young people have commenced workshops for the next round of the TAKE THE LEAD program. Funded by a NSW Youth Opportunities grant, we look forward to providing these young people with the confidence and skills to be the best version of themselves. Workshops are facilitated by YDO and Ruth Sinclair, with a range of local and guest presenters working with the young people throughout the program.

Embrace:

On Sunday the 2nd April 8 young people from the Temora Youth Team held a food stall at the Embrace Multicultural Festival at the Railway Precinct. The Team worked together to make and sell nachos, cold drinks and milkshakes. The Youth Team stall was so popular they ran out of nachos twice!

2 Temora Youth Leaders also ran a free face painting stall at the event.

The Team made a significant profit at this event, selling out of all food. This was a great opportunity to experience the importance of teamwork and 'thinking on your feet' when under pressure.

Platform Y Attendance:

Currently we have over 25 young people accessing Platform Y during a weekly period.

Hospitality Team- 15 members

Culture and Performing Arts Team- 5 members

Gaming Team- 5 members

Green Team- 4 members

Young Entrepreneurs Team- 6 members

Youth Week Workshop Schedule:

Tuesday 11th April- ZANA Aerial Dance and Circus Skills Workshop in Wagga Wagga. Bus leaving 8:00am and arriving back at Platform Y 4:00pm. Ages 10-18. BOOKED OUT

Wednesday 12th April- Cooking Workshop with Dilini at Platform Y. 9:30am-11:00am. Ages 8+. BOOKED OUT

Monday 17th April- Oddball Theatre Workshops at Platform Y. Ages 8-12 10:00am-12:00pm, Ages 13-18 1:00pm-4:00pm.

Tuesday 18th April- Stand-Up Comedy Workshop with Anthony Lamond at Platform Y. Year 6+. 10:00am-2:00pm

Friday 21st April- iPhone Photography with Anne Cooper at Platform Y. 9:30am-12:00pm. Ages 12-18.

All workshops are partially funded by the Youth Week grant.

COMMITTEE RESOLUTION 3/2023

Moved: Cr Rick Firman

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend that Council send a letter to the REROC Board, CEO & Staff to extend thanks for such a valuable event in the REROC Take Charge Leadership Forum.

CARRIED

COMMITTEE RESOLUTION 4/2023

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the remainder of the report.

CARRIED

Report by Sheree Elwin & Kassi Owen

1. CR IRVINE

Cr Irvine enquired about recruitment of replacement for the Youth Program Coordinator.

Youth Development Officer advised that the position is being advertised closing on Sunday 16 April 2023 at 12 midnight.

5 CLOSE MEETING

The Meeting closed at 10:52am.

This is the minutes of the Youth Advisory Committee meeting held on Tuesday 11 April 2023.

.....

GENERAL MANAGER

.....

CHAIRMAN

8.2 MINUTES OF THE STREET LIGHTING MEETING HELD ON 11 APRIL 2023**File Number:** REP23/561**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Street Lighting Meeting held on 11 April 2023**RESOLUTION 74/2023**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that the reports be received.

CARRIED**RESOLUTION 75/2023**

Moved: Cr Nigel Judd

Seconded: Cr Jason Goode

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



DATE: TUESDAY, 11 APRIL 2023
TIME: 11:32AM
LOCATION: 105 LOFTUS STREET
TEMORA NSW 2666

MINUTES

Street Lighting Meeting

11 April 2023

Order of Business

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**MINUTES OF TEMORA SHIRE COUNCIL
STREET LIGHTING MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 11 APRIL 2023 AT 11:32AM**

PRESENT: Cr Rick Firman (Mayor), Cr Belinda Bushell(Zoom), Cr Nigel Judd (Chair), Cr Anthony Irvine (Arrived 11:55am), Cr Max Oliver(Observer)

IN ATTENDANCE: Rob Fisher (Engineering Asset Manager)(Zoom), Amanda Colwill (Engineering Technical Officer)

1 OPEN MEETING

11:32am

2 APOLOGIES

Nil

3 DISCLOSURES OF INTEREST

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			

1. CHAIRPERSON

Nominations were called for the position of Chairperson.

Cr Nigel Judd was nominated.

COMMITTEE RESOLUTION 1/2023

Moved: Cr Rick Firman

Seconded: Cr Belinda Bushell

The Committee resolved to recommend to Council that Cr Nigel Judd is elected Chairperson.

CARRIED

4 REPORTS

4.1 INTERSECTION LIGHTING DEFICIENCIES

File Number: REP23/442

Author: Engineering Technical Officer

Authoriser: Engineering Asset Manager

Attachments: 1. Intersection Locations Without Lighting
2. Feasibility Report

REPORT

Council staff previously compiled a list of intersections within Temora, Aria Park and Springdale without street lighting. In total, 91 locations were identified with 51 of those having a power pole to mount a light and the remainder having no infrastructure present. It should be noted that this list does not include assessment of mid-block lighting or space greater than 100m as stipulated by Council's Public Lighting Policy (EW12).

A prioritised list was presented to Essential Energy to consider the feasibility of each site before works can be carried out under their Minor Capital Works process. Initially only priority 1 sites have been reviewed (a total of 16) however only four of these locations are deemed suitable as they have existing overhead low voltage power available. Priority 2 locations will be considered in the near future, which totals a further 38 sites.

In order for the site to be feasible, it requires existing overhead low voltage power. Essential Energy can offer extension of low voltage overhead by x 1 span (and x 1 associated streetlight overhead pole if needed), all other work beyond this are currently not being offered by Essential Energy and would need an electrical contractor (ASP) to be engaged. Some of Priority 1 sites fall under this category however others do need more than x 1 overhead span or in some instances underground power may be needed.

The attached Feasibility Report gives individual comments for each site, as provided by Essential Energy.

Budget Implications

The below works have been funded through the Local Roads and Community Infrastructure Program Round 3 and are due for completion in the current Financial Year.

Feasibility assessment:

4 Assets = \$789.14

Construction:

3 x Cat P LEDs and Outreach = \$6,707.55

1 x Cat V LED and Outreach = \$3,077.31

Grand Total:

\$9,784.86

COMMITTEE RESOLUTION 2/2023

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the requested items in reports 4.1, 4.2, 4.4. 4.5, 4.6, 4.7, 4.8 and 4.9 lay on the table until a review of the Street Lighting Policy (EW12) is complete.

CARRIED

Report by Amanda Colwill

	Location	Street Intersection	Pole (Y/N)	Pole No.	Priority	Type Of Light	Notes
1	Temora	Tewkesbury Rd/ Burley Griffin Way	Y		1	80	
2	Temora	Melaleuca St / Burley Griffin Way	N		1	80	
3	Temora	Coolabah St / Burley Griffin Way	Y/N		1	80	Check Yes
4	Temora	Euclypt St/ Burley Griffin Way	Y/N		1	80	Check Yes
5	Temora	Narraburra St / Burley Griffin Way	Y/N		1	80	Check Yes
6	Temora	Chifley St / Skidmore St	N		1	33	
7	Temora	Joffre St / Chifley St	N		3	33	Solar Light in place
8	Temora	Bundawarrah Rd / Evatt St	N		2	33	
9	Temora	Bundawarrah Rd / Kurrawong St	N		2	33	
10	Temora	Bundawarrah Rd / Kitchener Rd	Y		2	33	Check Yes
11	Temora	Bundawarrah Rd / Loftus St	N		2	80	
12	Temora	Evatt St / Harrier St	N		2	33	
13	Temora	Kurrawong St / Harrier St	Y		2	33	Check Yes, Not Exactly in the middle of the intersection
14	Temora	Wattle St / Evatt St	Y		3	33	Developer??
15	Temora	Wattle St / Loftus St	N		3	33	Developer??
16	Temora	Tewksbury Rd / Bulk Head Rd	Y		2	33	Pole too far from the intersection; Milvale road??
17	Temora	Ashelford St / Hinde St	Y		2	33	
18	Temora	Nicholson St / Junee Rd	Y		2	80	
19	Temora	Nicholson St / Murphy St	N		3	33	Austral
20	Temora	Britannia St / Oak St	N		2	33	
21	Temora	Lawson St / Oak St	N		3	33	Unclear from The GE Image
22	Temora	Truskett St / Oak St	N		3	33	
23	Temora	Oak St / Burley Griffin Way	N		2	80	
24	Temora	Lucas St / Twynam St	N		2	33	Railway Crossing; Intersection of Lucas, Twynam & Mimosa
25	Temora	North St	Y		4	33	Infill x 3
26	Temora	Brampton St / Kilarney St	Y		2	33	
27	Temora	Brampton St / Briar St	Y		2	33	
28	Temora	Briar St / Bartondale Rd	N		2	33	
29	Temora	Mimosa St / Bartondale Rd	N		2	33	
30	Temora	Airport St / Bartondale Rd	N		2	33	
31	Temora	Beelah St / Goldfields Way	N		2	80	
32	Temora	Kitchener Rd / Crowley St	Y		1	33	Verify Suitability
33	Temora	Jellicoe St / Watsonford St	Y		1	33	
34	Temora	Loftus St / Milvale Rd	N		1	80 or 150	
35	Temora	Golf Club Rd / Junee Rd	Y		1	80	
36	Temora	Thom St / Kurrajong St	N		3	33	
37	Temora	Thom St / Vesper St	N		3	33	
38	Temora	Vesper St / Murphy St	Y		2	33	Austral
39	Temora	Mansfield Rd / Lawson Rd	Y		1	33	
40	Temora	Polaris St (Old Depot Corner)	N		3	33	
41	Temora	Rosella St (90 bend)	Y		3	33	Verify Suitability
44	Temora	Delavan St/ tewkesbury Rd	Y		2	33	
45	Temora	Carson St/ Vista Ave	Y		1	33	Yes
46	Temora	Austral St/ Little Deboos	Y		2	33	
47	Temora	Austral St/ Little Baker	Y		2	33	
48	Temora	Austral/Little Camp St	N		3	33	
49	Temora	Austral/Little Twynam St	Y		3	33	
50	Temora	Britannia St/ Little Twynam	Y		3	33	
51	Temora	Loftus St/ Little Twynam St	Y		3	33	
52	Temora	Parkes St/ Little Twynam St	Y		3	33	
53	Temora	Polaris St/ Little Twynam	Y		3	33	
54	Temora	Crowley St/Little Grey St	Y		4	33	
55	Temora	Polaris St/Little Crowley St	Y		3	33	
56	Temora	Parkes St/ Little Crowley St	Y		3	33	
57	Temora	Polaris St/ Little Baker St	Y		2	33	
58	Temora	Loftus St/ Little Camp St	Y		3	33	
59	Temora	Polaris St/ Little Hoskins St	N		2	33	
60	Temora	Britannia St/ Little Vesper St	Y		3	33	
61	Temora	Loftus St/ Little Vesper St	Y		3	33	
62	Temora	Parkes St/ Little Vesper	N		3	33	
63	Temora	Britannia St/Little Nottingham St	N		3	33	
64	Temora	Lawson Rd/ Little Nottingham St	N		3	33	
65	Temora	Britannia St/Little Sherwood Rd	Y		3	33	
66	Temora	Lawson Rd/Little Sherwood rd	Y		3	33	
67	Temora	Britannia St/ Little Mansfield Rd	N		3	33	

	Location	Street Intersection	Pole (Y/N)	Pole No.	Priority	Type Of Light	Notes
68	Temora	Lawson Rd/ Little Mansfield Rd	N		3	33	
69	Temora	Britannia St/Mansfield Rd	Y		1	33	
70	Temora	Polaris St/ Burley Griffin Way	Y		1	80	
71	Temora	Truskett St/ Little Bellevue St	N		3	33	
72	Temora	Loftus St/ Little Bellevue St	Y		3	33	
73	Temora	Burley Griffin Way/ Little Bellevue St	Y		3	80	
74	Springdale	Burley Griffin Way/ Wallundry Rd	Y		2	80	
75	Ariah Park	Barnes St/ Maxwell St	Y		1	33	
76	Ariah Park	Davidson St/ Barnes St	Y		2	33	
77	Ariah Park	Davidson St/ Seymour St	Y		2	33	
78	Ariah Park	Davidson St/ Pitt St	Y		2	33	
79	Ariah Park	Davidson St/ Harrison St	Y		2	33	
80	Ariah Park	Cemetery Rd / Mirrool Rd	N		2	33	
81	Ariah Park	Cemetery Rd / Rees St	N		2	33	
82	Ariah Park	Cemetery Rd / Mandamah St	N		2	33	
83	Ariah Park	Rees St/Common Rd	Y		2	33	
84	Ariah Park	Rees St/ Coolamon St	N		1	33	
85	Ariah Park	Harmon St/ Harrison St	Y		2	33	
86	Ariah Park	Harmon St/Ariah St	Y		2	33	
88	Ariah Park	Deakin St/ Little Ariah St	Y		4	33	
90	Ariah Park	Wellman St/ Little Ashton St	N		3	33	
91	Ariah Park	Wellman St/Little Reid St	N		3	33	
92	Ariah Park	Back Ariah park/ Little Coolamon St	Y		2	33	
93	Ariah Park	Wellman St/Little Coolamon St	Y		2	33	
94	Ariah Park	Wellman St/ George St	Y		2	33	
	**Laneways						

Item	Pole-asset ID	Pole-Asset Label	Vicinity	Suburb	Latitude	Longitude	Work Required	Council defined amenity	Feasibility
1	448401	200491	Tewkesbury Rd/ Burley Griffin Way	Temora	-34.44827271	147.5502777	150W LED with CE4 Outreach and 2 spans of LV		No - No LV available here. It may be possible to run 2 spans of LV from neighbouring poles.
2	788413	200493	Melaleuca St / Burley Griffin Way	Temora	-34.44816971	147.5488434	150W LED with CE4 or CE6 Outreach and 2 spans of LV with 2 new poles also.		No - No poles in direct vicinity, would require running two spans of LV and two poles to put the S/L in an acceptable location to light intersection
3	788563	200624	Coolabah St / Burley Griffin Way	Temora	-34.44813156	147.5523224	150W LED with CE4 or CE6 Outreach and 2 spans of LV with 1 new pole		No - No poles in direct vicinity, would require running two spans of LV and one pole to put the S/L in an acceptable location to light intersection
4	3529905	CE50151	Eudlypt St/ Burley Griffin Way	Temora	-34.4487648	147.5565491	New Substation and LV to feed new light 150W LED with CE4 or CE6 Outreach		No - No poles in direct vicinity with LV, would require new substation and LV to feed S/L
5	795351	220614	Narraburra St / Burley Griffin Way	Temora	-34.44891739	147.5587158	150W LED with CE6 Outreach and 2 spans of LV		No - No poles in direct vicinity, would require running two spans of LV from neighbouring substation 74-15009 and one pole to put the S/L in an acceptable location to light intersection
6			Chifley St / Skidmore St	Temora			33W LED on S/L Column with new U/G mains from near by pillar/S/L column		No - No poles in direct vicinity, would require running new LV U/G from nearest Pillar/S/L column with a new S/L column in an acceptable location to light intersection

Item	Pole-asset ID	Pole-Asset Label	Vicinity	Suburb	Latitude	Longitude	Work Required	Council defined amenity	Feasibility
1	448401	200491	Tewkesbury Rd/ Burley Griffin Way	Temora	-34.44827271	147.5502777	150W LED with CE4 Outreach and 2 spans of LV		No - No LV available here. It may be possible to run 2 spans of LV from neighbouring poles.
2	788413	200493	Melaleuca St / Burley Griffin Way	Temora	-34.44816971	147.5488434	150W LED with CE4 or CE6 Outreach and 2 spans of LV with 2 new poles also.		No - No poles in direct vicinity, would require running two spans of LV and two poles to put the S/L in an acceptable location to light intersection
7	790967	200171	Kitchener Rd / Crowley St	Temora	-34.43865585	147.5264587	33W LED with CE4 Outreach and 1 span of LV		No - No LV available here. It may be possible to run 1 span of LV from neighbouring poles and install outreach on pole 200171
8	793051	200379	Jellicoe St / Watsonford St	Temora	-34.4372673	147.5341644	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach
9	793109	200544	Loftus St / Milvale Rd	Temora	-34.44332123	147.545105	150W LED with CE6 Outreach and 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV and 1 pole to put the S/L in an acceptable location to light intersection
10	788411	20840	Golf Club Rd / June Rd	Temora	-34.46159744	147.5324097	150W LED with CE6 Outreach and 1 span of LV		No - No LV available here. It may be possible to run 1 span of LV from neighbouring poles and install outreach on pole 20840
11	797492	201077	Mansfield Rd / Lawson Rd	Temora	-34.45184708	147.5226593	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach
12	788582	200731	Carson St/ Vista Ave	Temora	-34.44683838	147.5418396	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach

Item	Pole-asset ID	Pole-Asset Label	Vicinity	Suburb	Latitude	Longitude	Work Required	Council defined amenity	Feasibility
1	448401	200491	Tewkesbury Rd/ Burley Griffin Way	Temora	-34.44827271	147.5502777	150W LED with CE4 Outreach and 2 spans of LV		No - No LV available here. It may be possible to run 2 spans of LV from neighbouring poles.
2	788413	200493	Melaleuca St / Burley Griffin Way	Temora	-34.44816971	147.5488434	150W LED with CE4 or CE6 Outreach and 2 spans of LV with 2 new poles also.		No - No poles in direct vicinity, would require running two spans of LV and two poles to put the S/L in an acceptable location to light intersection
13	790562	26002	Britannia St/Mansfield Rd	Temora	-34.4541893	147.5222778	33W LED with CE4 Outreach and 1 span of LV		No - No LV available here. It may be possible to run 1 to 2 spans of LV from neighbouring poles and install outreach on pole 26002
14	3508216	CE8864	Polaris St/ Burley Griffin Way	Temora	-34.44724274	147.5217133	80W LED with CE6 Outreach		Yes - New 80W LED on CE6 Outreach
15	795709	810602	Barnes St/ Maxwell St	Temora	-34.35250092	147.2163391	New Substation and LV to feed new light 33W LED with CE4 Outreach		No - No poles in direct vicinity with LV, would require new substation and LV to feed S/L
16			Rees St/ Coolamon St	Temora			33W LED with CE4 Outreach and 3 to 4 spans of new LV with poles		No - No Network available here

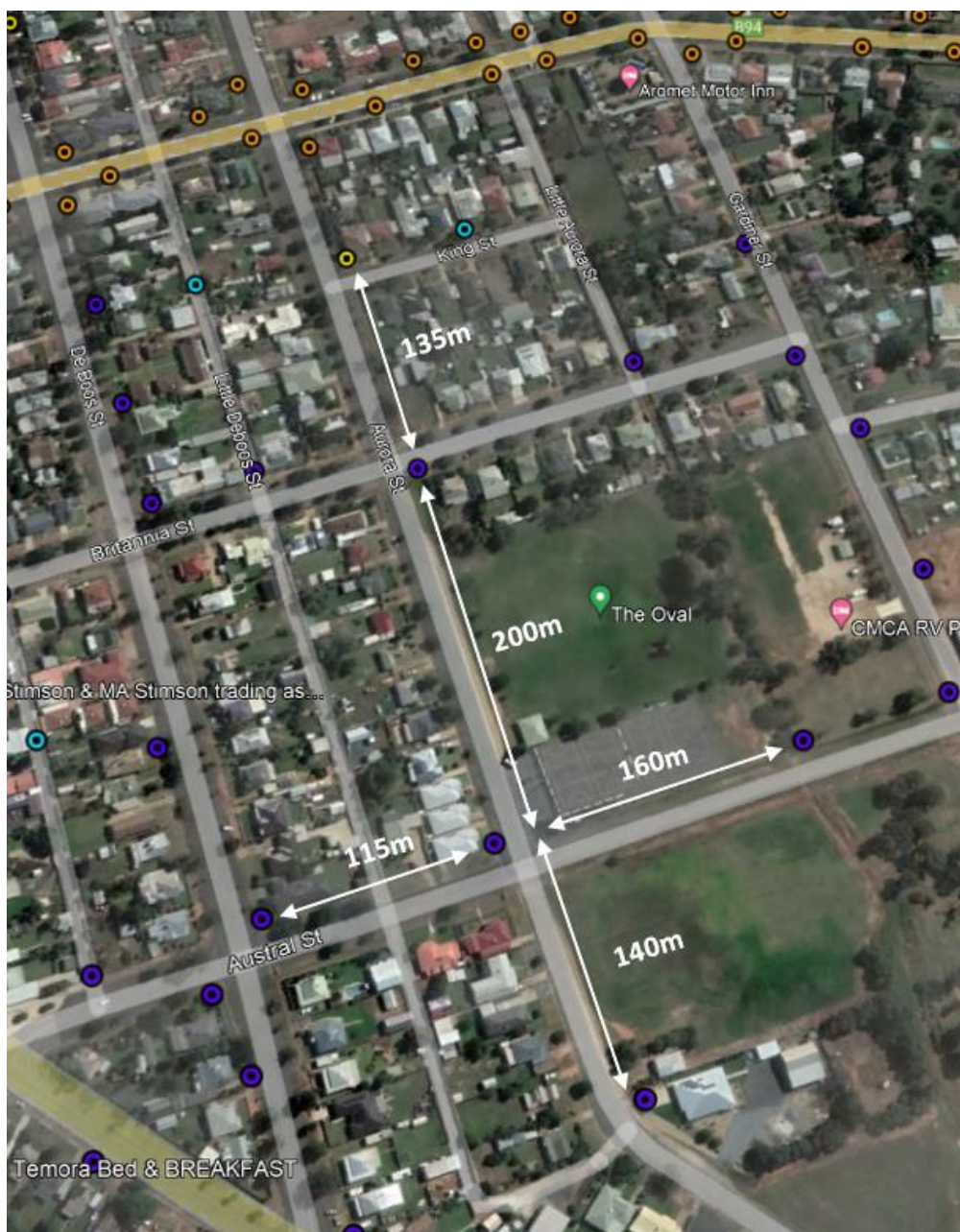
4.2 PUBLIC LIGHTING REQUEST - AURORA STREET

File Number: REP23/443
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: Nil

REPORT

Council has received feedback from a resident in relation to the insufficient lighting at the southern end of Aurora Street, particularly around The Oval area.

Below is a screenshot of the area showing the current location and spacing of LED streetlights.



Council's Public Lighting Policy (EW12) stipulates that public lighting in urban areas is to be provided at each intersection and 1 mid-block no more than 100m apart. Please note this clause

likely needs further consideration and is intended for new construction and not considering lighting in retrospect. There are lots of examples within urban Temora where streetlighting is greater than 100m spacings.

In recent urban development's street lighting has been constructed at between 50m to 80m spacings.

COMMITTEE RESOLUTION 3/2023

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the requested items in reports 4.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 4.9 lay on the table until a review of the Street Lighting Policy (EW12) is complete.

CARRIED

Report by Amanda Colwill

4.3 PUBLIC LIGHTING REQUEST - HINDE STREET

File Number: REP23/445
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: Nil

REPORT

Council has received a customer request in relation to insufficient public lighting at the intersection of Hinde Street and Ashelford Street (see below). There is also no chevron barrier present at the T-intersection which combined with a lack of lighting has caused the resident to continue past the intersection onto the road verge.

This location is currently identified as a priority 2 in the information previously sent to Essential Energy and is awaiting assessment.



Below is a screenshot of the area showing the location of LED streetlights.



CRM:Customer Request Management Enquiry
4053/2022 - Street Lighting

Received Date	24/10/2022 10:41 AM
Determination Details	Undetermined
Reference Id	21127
Contact Method	TELEPHONE
Description	There no black and white chevrons and the end of Hinde st. One night I kept going on to the grass because there's wasn't and signs there. This is urgent problem. Add Street lighting
Creation Officer	A R Burnett
Last Modified By	A R Burnett

Council's Public Lighting Policy (EW12) stipulates that public lighting in urban areas is to be provided at each intersection and 1 mid-block no more than 100m apart.

In relation to the sight board, it is not common to have sight boards in an urban area however the intersection is not a conventional urban intersection. Options may be to:

1. Install a sight board.
2. Install a few guideposts at the sight board location to be removed once a streetlight is established.

BUDGET

\$3,000 - \$20,000

COMMITTEE RESOLUTION 4/2023

Moved: Cr Rick Firman

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend to Council that guideposts be installed and the request be further considered once the Street Lighting Policy (EW12) is reviewed.

CARRIED

Report by Amanda Colwill

Cr Anthony Irvine arrived at 11:55am

4.4 PUBLIC LIGHTING REQUEST - INDUSTRIAL AREA TO EUCALYPT STREET

File Number: REP23/446
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: 1. Correspondence - Rosella Street

REPORT

Council has received correspondence from a resident in relation to the lack of street lighting at the Eucalypt Street (Rosella Street)/Burley Griffin Way intersection. They are concerned by the safety issue that this poses, with one vehicle accident already occurring which most likely would have been prevented had street lighting been present.

This request also highlights the deficiencies within the street light network from the Industrial Area up to Eucalypt Street. As highlighted below, the only intersecting road with Burley Griffin Way with lighting present is Milvale Road.

Please note these locations are on Councils existing intersection list as a priority 1 and have been assessed by Essential Energy as not suitable for upgrade under the minor capital works program. This means Council will need to engage a level 3 ASP (designer) to design the network to Essential Energy's requirements prior to a level 1 ASP (constructor) delivering the works.



Council's Public Lighting Policy (EW12) stipulates that public lighting in urban areas is to be provided at each intersection and 1 mid-block no more than 100m apart. Please note this clause likely needs further consideration and is intended for new construction and not considering lighting in retrospect. There are lots of examples within urban Temora where streetlighting is greater than 100m spacings.

In recent urban development's street lighting has been constructed at between 50m to 80m spacings.

BUDGET

Costs are unknown but a very rough estimate would be anywhere from \$60k to \$200k.

COMMITTEE RESOLUTION 5/2023

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the requested items in report 4.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 4.9 lay on the table until a review of the Street Lighting Policy (EW12) is complete

CARRIED

Report by Amanda Colwill

Gary Lavelle

81143

From:
Sent: Sunday, 11 July 2021 5:37 PM
To: Gary Lavelle
Cc: Cr R B Firman
Subject: Proposed Street Light for Rosella Street

Dear Gary,

I write to you concerning the intersection of Burley Griffin Way and Rosella Street (technically the intersection is Eucalypt Street which connects to Rosella Street.)

My concern is the difficulty seeing the intersection at night on what is a busy main road. It is difficult to find the turn at night given that headlights should be on low beam and with the added pressure of having trucks and semitrailers close behind. Given there is a large electricity pole right at the intersection, I believe the installation of a street light would allow residents to turn off the Burley Griffin Way safely, avoiding running in to the electricity pole. I believe recently there was an accident where someone has hit the pole as they had trouble seeing the turnoff in the dark. Thankfully there was no serious personal injury this time.

I have been advised there will be a 'workshop' in July, where street lighting will be discussed in light of government funding becoming available for upgrades.

It would be greatly appreciated if Council might consider installing a street light at this intersection to avoid a serious accident.

Kind Regards

4.5 PUBLIC LIGHTING REQUEST - LITTLE DEBOOS/AUSTRAL STREET

File Number: REP23/447
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: Nil

REPORT

Council has received a customer request in relation to inadequate public lighting at the intersection of Little Deboos Street and Austral Street in Temora (see below).



Council's Public Lighting Policy (EW12) talks about public lighting in urban areas being provided at each intersection and 1 mid-block no more than 100m apart. Assessing the request against Council's Policy, the request location is non-compliant. Please note this clause likely needs further consideration and is intended for new construction and not considering lighting in retrospect. There are lots of examples within urban Temora where streetlighting is greater than 100m spacings.

This matter was also considered at the September 2019 Council meeting where it was resolved to be re-considered following the 2020 Bulk Lamp Replacement (BLR) Program (upgrade to LEDs). Following completion of the BLR Program, Council has put forward a list of prioritised intersection lighting deficiencies to be completed under Essential Energy's minor capital works process. This particular location was rated as a priority 2 which is still pending review by Essential Energy.

CRM:Customer Request Management Enquiry
2611/2019 - Street Lighting

Received Date 29/07/2019 10:43 AM

Determination
Details Undetermined

Reference Id 18210

Contact Method TELEPHONE

Description [REDACTED] who lives at [REDACTED] Austral Street has informed us that there needs to be a street light installed on the corner of Austral and Little DeBoos Streets. With the guttering there it can be dangerous at night. At current the only street light close by is on the corner of Austral & Aurora Streets.. RF Considered at the September 2019 Council meeting. To be reconsidered after the October 2020 BLR.

Creation Officer A R Burnett

Last Modified By R N Fisher

Budget Implications

Provided a streetlight is possible on the existing pole, it is estimated to cost \$2,000-\$4,000 per light.

COMMITTEE RESOLUTION 6/2023

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the requested items in report 4.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 4.9 lay on the table until a review of the Street Lighting Policy (EW12) is complete.

CARRIED***Report by Amanda Colwill***

4.6 PUBLIC LIGHTING REQUEST - POLARIS STREET

File Number: REP23/448
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: Nil

REPORT

Council has received feedback from a resident in relation to the poor lighting at the eastern end of Polaris Street. They are concerned that the area is quite dull, and that trees are blocking some of the lights.

Below is a screenshot of the area showing the location of LED streetlights.



Council's Public Lighting Policy (EW12) stipulates that public lighting in urban areas is to be provided at each intersection and 1 mid-block no more than 100m apart. Please note this clause likely needs further consideration and is intended for new construction and not considering lighting in retrospect. There are lots of examples within urban Temora where streetlighting is greater than 100m spacings.

In recent urban development's street lighting has been constructed at between 50m to 80m spacings.

COMMITTEE RESOLUTION 7/2023

Moved: Cr Belinda Bushell
Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the requested items in report 4.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 4.9 lay on the table until a review of the Street Lighting Policy (EW12) is complete.

CARRIED

Report by Amanda Colwill

4.7 PUBLIC LIGHTING REQUEST - COOLAMON STREET (ARIAH PARK)

File Number: REP23/444
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: Nil

REPORT

Council has received a customer request in relation to poor lighting on Coolamon Street, Arianh Park south of Pitt Street.

Below is a screenshot of the area showing the location of LED streetlights over the two blocks.

Coolamon (between Pitt & Wellman Street)**Coolamon (between Wellman & Barnes Street)**

Council's Public Lighting Policy (EW12) stipulates that public lighting in urban areas is to be provided at each intersection and 1 mid-block no more than 100m apart. Please note this clause likely needs further consideration and is intended for new construction and not considering

lighting in retrospect. There are lots of examples within urban Temora where streetlighting is greater than 100m spacings.

In this particular location it must be noted that Coolamon Street is Arianh Park's CBD and Coolamon Street is also a Regional Road. This is reflected in the current higher-grade luminaires indicated by the orange nodes and it can be expected spacings are less than 100m.



Wider view of Coolamon Street Arianh Park

COMMITTEE RESOLUTION 8/2023

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the requested items in report 4.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 4.9 lay on the table until a review of the Street Lighting Policy (EW12) is complete.

CARRIED

Report by Amanda Colwill

4.8 ARIAH PARK BUDGET SUBMISSION REQUEST

File Number: REP23/440
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: Nil

REPORT

The Aria Park Advisory Committee recently submitted budget recommendations for consideration in the TSC 2023/2024 Community Strategic Plan.

One item requested in relation to street lighting is detailed below:

Extra Street Lights needed in Aria Park

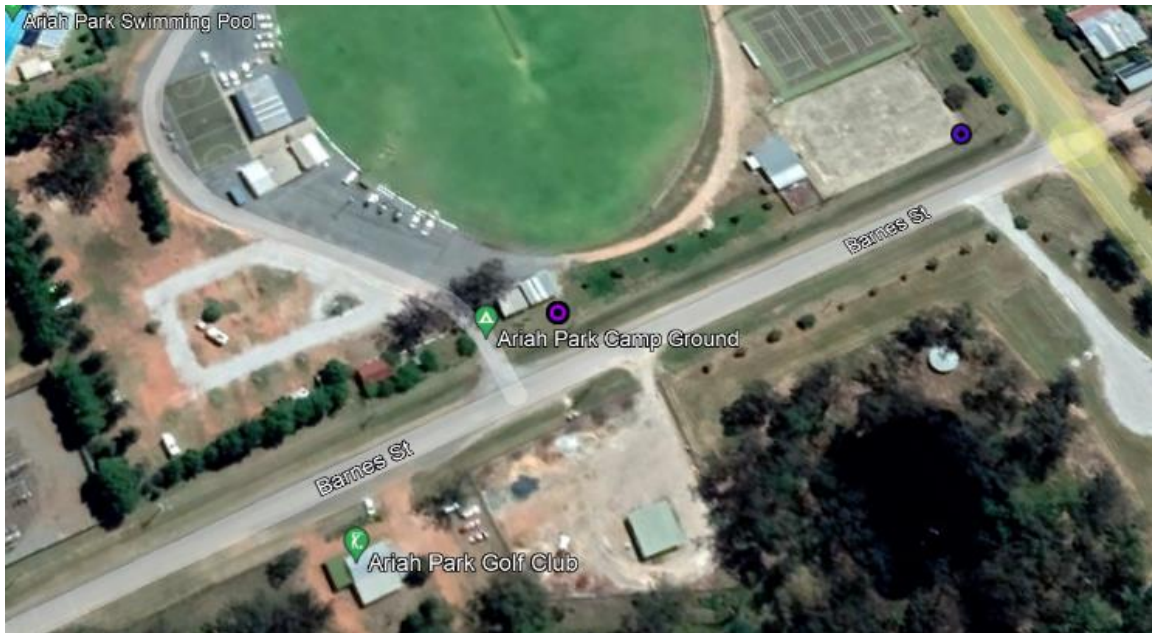
The Aria Park community requests that a number of extra street lights need to be installed. These locations include adjacent to the Visitor Information Bay, near the entrance to the Campground in Barnes Street, investigate whether extra lights are needed in Harrison Street (near the new Pre-School) and Hopetoun Street, plus with extra residences in Aria Street, an extra light on the Harmon / Aria Street Intersection.

Screenshots are provided below of the areas mentioned showing the current location of LED streetlighting.

1. Visitor Information Bay



2. Campground Entrance (Barnes Street)



3. Harrison Street (near Pre-School)



4. Hopetoun Street



5. Harmon/Ariah Street Intersection

Council's Public Lighting Policy (EW12) stipulates that public lighting in urban areas is to be provided at each intersection and 1 mid-block no more than 100m apart. Please note this clause likely needs further consideration and is intended for new construction and not considering lighting in retrospect. There are lots of examples within urban Temora where streetlighting is greater than 100m spacings.

In recent urban development's street lighting has been constructed at between 50m to 80m spacings.

COMMITTEE RESOLUTION 9/2023

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the requested items in report 4.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 4.9 lay on the table until a review of the Street Lighting Policy (EW12) is complete.

CARRIED

Report by Amanda Colwill

4.9 ARIAH PARK ADVISORY COMMITTEE - MEETING MINUTES**File Number:** REP23/485**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Ariah Park Advisory Committee - Minutes**REPORT**

The Ariah Park Advisory Committee held a meeting on Monday 6th of March, 2023 to inspect the street lighting requests in Ariah Park.

Members of the Committee provided comments on the below Committee Reports which are attached to this report:

- Ariah Park Budget Submission Requests
- Public Lighting Request – Coolamon Street (Ariah Park)

COMMITTEE RESOLUTION 10/2023

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the requested items in report 4.1, 4.2, 4.4, 4.5, 4.6, 4.7, 4.8 and 4.9 lay on the table until a review of the Street Lighting Policy (EW12) is complete.

CARRIED

Report by Amanda Colwill

Cr Max Oliver left the meeting at 12:01pm

From: nigeljudd@bigpond.com <nigeljudd@bigpond.com>

Sent: Monday, 6 March 2023 10:22 PM

To: Gary Lavelle <glavelle@temora.nsw.gov.au>

Cc: Rob Fisher <rfisher@temora.nsw.gov.au>; Alex Dahlenburg <adahlenburg@temora.nsw.gov.au>;

Cr R B Firman <rfirman@temora.nsw.gov.au>; Graham Sinclair <gsinclair@temora.nsw.gov.au>;

Anne Rands <arands@temora.nsw.gov.au>; Claire Golder <cgolder@temora.nsw.gov.au>

Subject: Aria Park Street Lighting Committee Report

Dear Gary,

Members of the Aria Park Advisory Committee and myself met tonight, Monday 6th March, 2023 to inspect the Street Lighting requests in Aria Park.

I will be an apology for the meeting on Wednesday night.

Item 4.7 Aria Park Budget Submission Request

1. **Visitor Information Bay** - Coolamon Street between Wellman and Barnes Street.
 - The Committee rated this a **high priority** – there is a pole adjacent to the VIB.
 - Also recommended that Council consider lighting up the Visitor Information Bay i.e. under the awnings.
 - This Block between Wellman and Barnes does not have a mid-block light so this light at the VIB is in a perfect position to be mid-block.
 - There has been an historic streetlight nearby on the table and bench shelter in Edis Park
 - The Committee would have no objection to this light being transferred as it is hardly used now the VIB is there.
2. **Campground Entrance – Barnes Street**

Committee recommends this, but there is no obvious pole near the campground entrance - suggest the one just to east of the Campground Entrance near the toilets. An Alternative would be to put a light on the pole in the front of the Camp Kitchen. The Camp Kitchen is already on the Street Lighting system.
3. **Harrison Street (near Pre-School)**

As there is no obvious pole near the new Pre-School, the Committee recommends that this be left for the time being.

Maybe as an alternative, the Street Light across the street near the High School Entrance be strengthened in brightness.

Harrison Street West - between Maxwell /Deakin streets and Harmon Street.

The Committee recommends that Council consider that the street light at the western end of Harrison be moved 50 metres west to the intersection of Harrison and Harmon, And that an extra light be then installed between Maxwell/Deakin street intersection and the Harrison /Harmon Street Intersection.
4. **Hopetoun Street**

The committee recommends that Council consider a street light at the Intersection of Hopetoun and Harmon streets when there is more development in the area.
5. **Harmon / Aria Street Intersection**

As there is new development in this area, and more coming, the Committee recommends a new street light at the intersection of Aria and Harmon Streets.

Item 4.8 Public Lighting Request – Coolamon Street – Ariaiah Park**Coolamon Street (between Pitt and Wellman)**

The Committee noted that there is sufficient lighting in this area at present, but hindered in some places by the trees. Maybe an extended arm or brighter lights may help.

The Street light at the intersection of Wellman and Coolamon Streets definitely needs to be stronger.

Coolamon Street (between Wellman and Barnes)

Needs a street light mid-block, and is covered by Item 1 above by putting a street light adjacent to the Visitor Information Bay

Note -The Committee noted that there are no street lights in **Rees Street** (Heavy Vehicle Alternate Route) at all, and there is a lack of power poles anyway.

The Committee recommends that this issue be revisited in twelve months' time.

Question from Committee Members - are we obliged to ask or advise residents if we plan to put new street lights near their residence?

Hoping this information will be of some help to the Street Lighting Committee

Regards,

Nigel

Cr. N.A. Judd,
06/03/2023

4.10 EW12 - STREET LIGHTING POLICY REVIEW**File Number:** REP23/441**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Street Lighting Policy**REPORT**

Attached is the current Street Lighting Policy (EW12) which requires revision.

Council staff are yet to commence revision however are seeking comments from the committee in relation to any potential inclusions and / or amendments.

Items Council staff are aware of that require consideration since the last revision are:

- LED luminaire update
- Consideration of off grid lighting

COMMITTEE RESOLUTION 11/2023

Moved: Cr Anthony Irvine

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council that the below timeframe be followed:

- Convene a night inspection
- Finalise EW12 Street Lighting Policy
- Prepare list of sites for consideration by Essential Energy
- Wait for a response from Essential Energy.

CARRIED

Report by Amanda Colwill

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

TEMORA SHIRE COUNCIL



TEMORA
The Friendly Shire

PUBLIC LIGHTING POLICY

ACTIVE

Revision Number: 2
2021

Revision Date: October 2021
2021

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: Public Lighting
CODE NUMBER: EW12
AUTHOR: Temora Shire Council
ENDORSEMENT DATE: 16 August 2018

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
July 2018	General Review	1	16/8/2018	Gary Lavelle
August 2018	Council meeting	2	16 August 2018	Gary Lavelle

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
July 2019	General Review		Engineering Technical Manager
October 2021	Review		Engineering Works Manager

Revision Number: 2

Revision Date: October 2021

*Function: Engineering Works**Temora Shire Council**Policy Number: EW12*

1.0 Purpose

The purpose of this policy is to provide Council framework pertaining to the provision of public lighting for the purpose of pedestrian access, traffic safety, public amenity and crime prevention.

In the context of this policy the term public lighting covers lighting arrangements relating to Council roads and unsecured outdoor public areas. This includes; roads, parks, reserves, pedestrian zones, paths, car parks, cemeteries and other public areas.

2.0 Councils Role

Council is responsible for the provision of public lighting in accordance with AS1158, as such, Council is required to approve all new lighting projects proposed and accept maintenance fees associated with management of these new assets.

3.0 Essential Energy's Role (Essential Energy Managed Assets Only)

Essential Energy (Local Electricity Distributer) is responsible for maintaining public lighting assets consistent with AS1158 and service levels stipulated by the Public Lighting Code 2006. This includes;

- Assessment and approval of contestable works projects
- Biannual maintenance patrols of category V roadways
- Management of network faults
- Maintenance and renewal of failed assets
- Bulk network lamp replacements
- Asset component condition assessment (4 year cycle)
- Quality assurance of network renewal and upgrade works
- Vegetation management
- Asset data collection, maintenance and management

4.0 Objectives

The objectives of the policy are:

- To provide a safe, secure and attractive visual environment for pedestrian and vehicular traffic during times of inadequate natural light.
- Provide lighting with illumination levels appropriate to the lighting environment and generally in accordance with AS/NZS1158 series of standards and the NSW Public Lighting Code 2006.
- To provide a cost-effective public lighting service.
- To conserve energy and promote sustainability.

5.0 Scope

This policy shall apply to public roads and all unsecured public areas within the Temora LGA.

6.0 Related Documents

*Revision Number: 2**Revision Date: October 2021*

*Function: Engineering Works**Temora Shire Council**Policy Number: EW12*

Documents related to this policy are;

AS1158 Public Lighting Standards
NSW Public Lighting Code
Service Level Agreement
Service Provider Management Plan
Vegetation Management Agreement

7.0 Public Lighting by Local Environmental Plan (LEP) Zoning

LEP land zoning, segments areas of the Temora LGA into distinct parcels of land, where particular development controls exist over that parcel of land. LEP zones accommodate a wide range of development activities, some of which are heavily dependent on public lighting, whilst others do not require public lighting.

Council has chosen to use its LEP as a tool to differentiate between areas requiring public lighting, along with setting public lighting standards in these respective areas.

7.1 RU1 Primary Production and RU3 Forestry

This zone covers land used for extensive agriculture, horticulture, intensive livestock enterprises, mining, forestry, and extractive industries. Dwellings are usually some distance apart and the need for lighting is minimal.

- **State Roads**
Street lighting may be provided at major intersections at the discretion of Council, in consultation with RMS (state road authority).

7.2 RU 5 Village and R1 General Residential

The RU5 zone covers Aria Park and Springdale in which there is a mix of residential and related uses suited to village needs. The R1 zone covers the bulk of the existing and future residential lands in urban Temora. The majority of this land has a minimum lot size of 750m².

- **State Roads**
A minimum of AS1158.1 Lighting subcategory V5 will be provided in this zone.
- **Regional Roads**
AS1158.1 Lighting subcategory V5 should be provided in this zone. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.
- **Local Roads**
AS1158.3 Lighting subcategory P4 and P5 will be provided in this zone. Lighting will typically be supplied at each street corner and one mid-block. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.

Street lights should not be further apart than 100 metres taking into account variations in pole spacing, changes in road alignment (intersections and curves), trees and particularly dark areas.

- **Laneways**

Revision Number: 2
Revision Date: October 2021

Revision Number: 2
Revision Date: October 2021

*Function: Engineering Works**Temora Shire Council**Policy Number: EW12*

Consideration will be given to providing one light at each end of a laneway in accordance with AS1158.3 Lighting subcategory P4 and P5.

- **Parks and Reserves**
Lighting will be considered on a case by case basis at the discretion of Council. Where lighting is implemented it should be in accordance with AS1158.3 Lighting subcategory P8.

7.3 R5 Large Lot Residential

This zone applies to land on the outskirts of Temora town and Aria Park, and caters for the demand for houses on large lots in a semi-rural setting

- **State Roads**
Lighting subcategory V5 may be provided at intersections at the discretion of Council, in consultation with RMS (state road authority).
- **Regional Roads**
Lighting subcategory V5 may be provided intersections at the discretion of Council.
- **Local Roads**
Lighting subcategory P4 or P5 may be provided at intersections at the discretion of Council.

7.4 B2 Local Centre

This zone covers the town centre of Temora, extending along Hoskins Street from Austral Street to Grey Street, including the eastern side of Baker Street.

- **State Roads**
A minimum of AS1158.1 Lighting subcategory V5 will be provided in this zone.
- **Local Roads**
AS1158.3 Lighting subcategory P4 and P5 will be provided in this zone. Lighting will typically be supplied at each street corner and one mid-block. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.

Street lights should not be further apart than 100 metres taking into account variations in pole spacing, changes in road alignment (intersections and curves), trees and particularly dark areas.

- **Laneways**
Consideration will be given to providing one light at each end of a laneway in accordance with AS1158.3 Lighting subcategory P4 and P5.
- **Car Parks**
AS1158.3 Lighting subcategory P11 and/or P12 will be considered on a case by case basis at the discretion of Council.

7.5 B4 Mixed Use

This zone, located on the western edge of the town centre is designed to encourage a range of business, medium density housing and related uses which do not need a prime town centre location. Most Mixed Use zoned land has a minimum lot size of 500m².

*Revision Number: 2**Revision Date: October 2021*

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

- **Local Roads**
AS1158.3 Lighting subcategory P4 and P5 will be provided in this zone. Lighting will typically be supplied at each street corner and one mid-block. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.

Street lights should not be further apart than 100 metres taking into account variations in pole spacing, changes in road alignment (intersections and curves), trees and particularly dark areas.

- **Laneways**
Consideration will be given to providing one light at each end of a laneway in accordance with AS1158.3 Lighting subcategory P4 and P5.

7.6 B6 Enterprise Corridor and IN1 General Industrial

The B6 zone applies to land located north of Kitchener Road, between Airport Street, Goldfields Way and Trungley Hall Road. The IN1 General Industrial zone covers the existing primary industrial areas on the eastern side of Temora town.

- **State Roads**
AS1158.1 Lighting subcategory V5 will be provided in this zone.
- **Regional Roads**
AS1158.1 Lighting subcategory V5 should be provided in this zone. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.
- **Local Roads**
AS1158.3 Lighting subcategory P4 and P5 will be provided in this zone. Lighting will typically be supplied at each street corner and one mid-block. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.

Street lights should not be further apart than 100 metres taking into account variations in pole spacing, changes in road alignment (intersections and curves), trees and particularly dark areas.

Security lighting shall not be installed or connected to the street lights for private industrial property. Owners are to install their own security lighting.

7.7 SP1 Special Activities

This zone applies to the airpark estate, which limits development to business premises, residential, tourist and visitor accommodation, incidental with aviation. This zone also applies to the stock and sale yards, grain handling facilities and sewerage treatment works site.

- **State Roads**
Street lighting will not be provided in this zone. Lighting subcategory V5 may be provided at major intersections where agreement is reached between Council and RMS (state road authority).
- **Local Roads**

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*Function: Engineering Works**Temora Shire Council**Policy Number: EW12*

Lighting subcategory P4 or P5 may be provided at intersections at the discretion of Council.

7.8 SP2 Infrastructure

This zone is used for railway infrastructure facilities, airport, former Council depot, cemetery, waste management facility, hospital, Greenstone Lodge, and electrical infrastructure.

Generally public lighting is not applicable to this zone. Where public lighting is required on adjacent road and street frontage, this public lighting is to be installed as per the requirements of the adjacent LEP zone.

Council provides lighting for Council owned infrastructure – airport, cemetery, waste management facility. The standard of this lighting is at the discretion of Council.

Note: All lighting work around the Temora airport shall be undertaken in consultation with TSC and the Civil Aviation Safety Authority (CASA).

7.9 RE1 Public Recreation

This zoning covers publicly owned parks and reserves.

Lighting of urban parks will be considered where the park is used for night time recreation and/or where public safety is a significant issue or when the park is used as an access from one road to another.

The lighting of the park should be considered taking into account the amenity considerations of the neighbouring properties.

Public lighting implemented in recreation areas should be provided consistent with AS1158.3 lighting subcategory P7 or P8

Note: See TSC Recreation and Open Spaces Policy for further direction on target asset standards.

7.10 RE2 Private Recreation

This zoning covers the golf course, Greyhound Park and the showground – all of which are privately owned or managed.

Lighting within the property will not be provided by Council. Street lighting leading to these developments will be as per the surrounding land use.

7.11 E1 National Parks and Nature Reserves

This zone applies to Nature Reserves located at Ingalba, Pucawan, Narraburra and Quandary.

Council does not provide lighting within this zone.

7.12 W2 Recreational Waterways

This zone applies to Lake Centenary

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Revision Date: October 2021

*Function: Engineering Works**Temora Shire Council**Policy Number: EW12*

Lighting within the facility is provided for security purposes at the discretion of Council.

8.0 Subdivisions and General Development

All new subdivisions or public developments will have street lighting installed in accordance with this policy.

For public lighting associated with new residential, commercial and industrial subdivisions, the lighting is to become operational when the public roads are created and opened to the public.

9.0 Street Lighting Structures

Street lighting provided on public roads shall be standard structures and components approved by Essential Energy. Approved structures and components are available through Essential Energy's Standards Online Portal available on Essential Energy's website.

10.0 Pole setback

Pole setback shall be in accordance with AS1158.1.2.

11.0 Asset Ownership

All street lighting on public roads within Council's area will be owned and maintained by Essential Energy. Council may, at its discretion choose to retain ownership of new lighting assets.

12.0 Standard Default Luminaries

The following luminaries will be installed as standard defaults for new and replacement work across the Council area.

Road Type	Default Luminaries	Notes
Local	Refer to Essential Energy's standard materials list and construction standard document	Bulk bulb replacement to LED technology will occur in the near future.
State and Regional	Refer to Essential Energy's standard materials list and construction standard document	Bulk bulb replacement to LED technology will occur in the near future.

13.0 Public Lighting Modification/Upgrade Requests

Council will consider public lighting modification and upgrade requests on a merit based, case by case basis. Council will maintain regard for AS1158, whilst weighing up relative risk to all parties involved.

*Revision Number: 2**Revision Date: October 2021*

*Function: Engineering Works**Temora Shire Council**Policy Number: EW12*

Funding of modification and upgrade works resulting from public requests, should be considered and determined within each request.

14.0 Vegetation Maintenance

Vegetation maintenance associated with public lighting should be managed by agreement with Essential Energy. Currently there is no vegetation management agreement with Essential Energy; however Essential Energy is working on developing a state wide template agreement for Councils to Consider.

15.0 Retrospective Lighting Standards

This Policy was adopted by Council on (16 August 2018 Resolution No 157/2018) and is the basis for the installation of future lighting requirements. Some existing public roads may have a lighting standard that varies from this Policy.

The adoption of this Policy does not commit Council to upgrading public lighting assets. Upgrading to standards set out in this policy will be at the discretion of Council.

Appendix A – Temora LEP MAPs

Temora LEP maps can be located at the following link; [Temora LEP Maps](#).

Revision Number: 2
Revision Date: October 2021

Revision Date: October 2021

5 CLOSE MEETING

The Meeting closed at 12:09pm.

This is the minutes of the Street Lighting meeting held on Tuesday 11 April 2023.

.....

GENERAL MANAGER

.....

CHAIRMAN

8.3 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 11 APRIL 2023**File Number:** REP23/562**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 11 April 2023**RESOLUTION 76/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Jason Goode

It was resolved that the reports be received.

CARRIED**RESOLUTION 77/2023**

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 11 April 2023
Time: 2:00pm
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Assets & Operations Committee Meeting

11 April 2023

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**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 11 APRIL 2023 AT 2:00PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor)(Chair), Cr Belinda Bushell(Zoom), Cr Jason Goode, Cr Anthony Irvine

IN ATTENDANCE: Gary Lavelle (General Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Alex Dahlenburg (Engineering Works Manager), Claire Golder (Town Planner)

1 OPEN MEETING

2:00pm

2 APOLOGIES

COMMITTEE RESOLUTION 24/2023

Moved: Cr Rick Firman

Seconded: Cr Claire McLaren

That apologies from Engineering Asset Manager Rob Fisher be received and accepted.

CARRIED

3 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
Cr Firman	REP23/522	Pecuniary Interest	Left the meeting
Cr Bushell	REP23/467	Pecuniary Interest	Muted Zoom
Mrs Elizabeth Smith	REP23/467	Pecuniary Interest	Left the meeting

4 REPORTS**4.1 TEMORA SHIRE RECREATION AND OPEN SPACE STRATEGY WORKSHOP OUTCOMES****File Number:** REP23/453**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** Nil**REPORT**

Councillors held a workshop on 27 February 2023 to consider the Temora Shire Recreation and Open Space Strategy. The following information was presented:

- Recommendations of the Draft Temora Shire Recreation and Open Space Strategy
- Venue Assessment Report
- Fees and Charges Review
- Expenditure Analysis
- Review of parks and sportsgrounds hierarchy
- Sporting ground fees and charges
- Forward capital works program

The outcomes of the workshop are shown by Table 1, with priorities identified as Short term – within 3 – 5 years, Medium term- 5+ years or Long term 10+ years, or ongoing:

Recommendation	Priority	Comment
Develop a Sportsground Tenure Framework – guidelines for use and management	Short term	
Sportsground Condition Audit – of playing surfaces and any recommendations for improvement	Ongoing	
Maintenance Service Levels – develop service level plans based on agreed service levels for classification of parks and sportsground	Short term	
Female Amenities Review – audit the provision of female change amenities	Short term	Currently being delivered
Playground Strategy – develop strategy for playgrounds including accessibility, different age groups and skills	Short term	
Implement playground strategy	Short term	
Grants Project List – develop a list of grant projects, collect supporting information to shovel ready	Ongoing	
Grant Project List – submit applications	Short term	

Reserve Master Plans – develop site specific plans for priority high use locations – Nixon Park and Bob Aldridge Park	Short term	
Reserve Master Plans – review existing plans and create prioritised list of works	Short term	
Group/Club support – Explore opportunities to increase Council support to promote participation in sport and recreation	Ongoing	
Open Space Review – review all undeveloped open space site	Short term	
Open Space Improvements – consider opportunities to improve existing open space with access, equipment and vegetation to align with hierarchy	Ongoing	
Dog Park – develop plan for new Dog Park in Temora including suitable location, concept design and cost estimate	Short term	Investigate Golden Gate reserve for improvements alongside future works to provide stormwater management in this area
Sports Tourism Discussion Paper – investigate opportunities to secure sports tourism in Temora Shire, including infrastructure gap analysis	Medium term	Include some marketing photos on Council website to show existing facilities
Major events – develop feasibility checklist to determine the benefits of future major event related infrastructure	Medium term	
Accessibility – review the level of accessibility of facilities and develop program of upgrades	Short term	Currently underway to improve accessibility over time
Temora Parks – identify a preferred location for the development of an additional park/playground in the southern part of Temora	Short term	Currently developing Railway Precinct master plan to include enhanced open space
Pump track/BMX track – investigate development of track	Short term	Currently being planned for Bradley Park
Outdoor basketball court – investigate options for development of outdoor basketball court	Short term	Investigate Father Hannan Oval to provide this
Sport and Recreation facilities Special Rate Variation – develop a discussion paper considering options to assist in funding priority projects	Short term	Propose to be considered only in conjunction with broader Special Rate Variation including other

		projects
Equity of facility provision discussion paper – investigate facility provision for diversity of groups	Medium term	
Facility Multi-Use discussion paper – development of further multi-use capacity at Council facilities	Delete this recommendation	Not supported due to existing usage
Sport and Recreation Fees and Charges Review – towards equitable and recoup up to 20% of annual maintenance costs	Short term	Seek cost containment from Council's budget and incremental increases in contributions from sports clubs
Renewal of all park and sportsground advisory signage	Short term	
Park Furniture – replace items when required with consistent items to create cost savings in maintenance	Long term	

Table 1: Recreation and Open Space Recommendation Outcomes

The Recreation and Open Space Strategy also included facility specific recommendations. Council's Engineering Asset Manager will use these recommendations to guide future maintenance actions.

Councillors considered the current hierarchy of sportsgrounds and parks, as presented in the Recreation and Open Space Strategy, to be satisfactory.

There was support from Councillors to discuss modest level fee increases for sporting clubs. This would include junior sport. Councillors were supportive of the proposal to a base level fee and then a fee per registered player. This proposal would be presented in a discussion paper for consultation with Council, sporting clubs and the Temora and District Sports Council.

Councillors noted that there are some inconsistencies in the way user groups are charged for the provision of recycled water for irrigation. There was support from Councillors for Council staff to prepare a discussion paper about how these irregularities may be addressed, for consultation with the relevant user groups and Council.

COMMITTEE RESOLUTION 25/2023

Moved: Cr Rick Firman

Seconded: Cr Claire McLaren

That the Committee resolved to recommend to Council to

1. Receive a future report on the actions to be delivered in response to the Recreation and Open Space Strategy,
2. Write to local sporting clubs and the Temora and District Sports Council to commence discussions about options to reduce costs and changes to fees required to use sporting fields,
3. Commence discussions with recycled water users regarding standardising fees and

arrangements for the supply of recycled water for irrigation and

4. Receive future reports on the outcomes of the preliminary discussions.

CARRIED

Report by Claire Golder

4.2 DRAFT TEMORA CARAVAN PARK PLAN OF MANAGEMENT**File Number:** REP23/494**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Draft Temora Caravan Park Plan of Management**REPORT**

Councillors may recall that in April 2021, Council adopted the Generic Crown Land Plan of Management. Following this decision, Council officers sent the adopted plan to the Department of Crown Land for their endorsement. The Department of Crown Land required some changes to the plan. This included deletion of references to the Temora Caravan Park. This must now be managed by a standalone Plan of Management.

Council officers have now prepared the draft Temora Caravan Park Plan of Management.

Crown Land require the plan to be exhibited, prior to their approval.

The plan is attached for the consideration of Council.

COMMITTEE RESOLUTION 26/2023

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council:

1. Place the Temora Caravan Park Plan of Management on public exhibition and
2. Receive a future report on the outcome of the public exhibition.

CARRIED

Report by Claire Golder

TEMORA SHIRE COUNCIL



TEMORA
The Friendly Shire

TEMORA CARAVAN PARK CROWN RESERVE PLAN OF MANAGEMENT

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Plan of Management for Crown Reserve No. 89391

Being a reserve for Public Recreation

Lot 2 DP 557949

19-21 Junee Road, Temora NSW.

Gazetted date 28/02/1975

Adopted by Council on.....

1. Introduction

1.1 About Temora Caravan Park

Temora Caravan Park is a 6757sqm site, located on the southern fringe of the town of Temora, with frontage to Junea Road, also known as Goldfields Way, which is the State Road travelling in a north-south direction through Temora.

The Temora Caravan Park consists of:

- 22 powered sites
- 12 non-powered camping sites
- Electric BBQ
- Fully equipped amenities building (incorporating laundry)
- Landscaped grounds (with irrigation)

1.2 Tourism in Temora Shire

Temora Shire is located in the NSW Riverina, within Wiradjuri Country. Temora is renowned for being home to the nationally significant Temora Aviation Museum and the expansive historical collections of the Bundawarra Centre, incorporating the Temora Rural Museum and Temora Ambulance Museum, as well as Railway Temora and Lake Centenary. Within Temora Shire, 181 people are directly employed in the Accommodation and Food Services sector, making up 7% of the 2574 people in the workforce in Temora Shire. The tourism industry supports related industries in Temora Shire, including retail trade, arts and recreation services.

1.3 Council objectives

The Temora Caravan Park is constructed upon Crown Reserve No. 89391, a reserve for the purpose of Public Recreation, gazetted on 28 February 1975. In accordance with the Crown Land Management Act 2016, Temora Shire Council has been appointed the Crown Land Manager and is required by this legislation to adopt a plan of management, using the framework for community land under the Local Government Act 1993.

The purpose of this Plan of Management is to meet the statutory requirements of the Crown Land Management Act 2016 that protects the current and future use of the Crown Reserve to ensure it continues to be used and developed consistent with its original reservation purpose of Public Recreation and to develop a framework for the future management, use and development in consultation with the community.

Through a recent business review process, Council has confirmed that the Temora Caravan Park contributes towards the economic prosperity of the regions' tourism industry and visitor economy, generating economic benefit to local businesses and generating local employment opportunities. Temora Shire Council provides an annual contribution towards the ongoing operations and enhancement of the Temora Caravan Park. The support of Council responds to the strategic objectives included within the Temora Shire Community Strategic Plan 2022, specifically,

3.7 A community that benefits from tourism

4.1 A community that is livable and provides for enjoyable town and village life

The main purpose of this Plan of Management is to provide the community and other stakeholders with a set of management guidelines and permissible uses for the Temora Caravan Park that is consistent with its reservation for

Public Recreation, meets the requirements of the Crown Land Management Act 2016 and the Local Government Act 1993 and is consistent with Temora Shire Council's Local Environmental Plan 2010.

1.4 Land to which this plan applies

This Plan of Management applies specifically to Crown Reserve No. 89391 for General Community Use – Public Recreation, known as the Temora Caravan Park, 19-21 Junee Road, Temora NSW. consisting of Lot 2 DP 557949.

The land total approximately 6757 square metres bounded by Junee Road to the west, Temora Motel to the south (privately owned), residential dwellings to the north and vacant land to the east, which is currently identified for future expansion of the Temora Ambulance Museum, which is located on land immediately to the south of the Temora Motel. The site shown by Figures 1 and 2, edged heavy black. The site is approximately one kilometre south of Temora town centre. The land is located in the Temora Shire Council Local Government Area in New South Wales and within the State electorate of Cootamundra. The land is zoned R1 General Residential under the Temora Local Environmental Plan 2010. Figure 3 provides a location map of the Temora Caravan Park within the town of Temora.

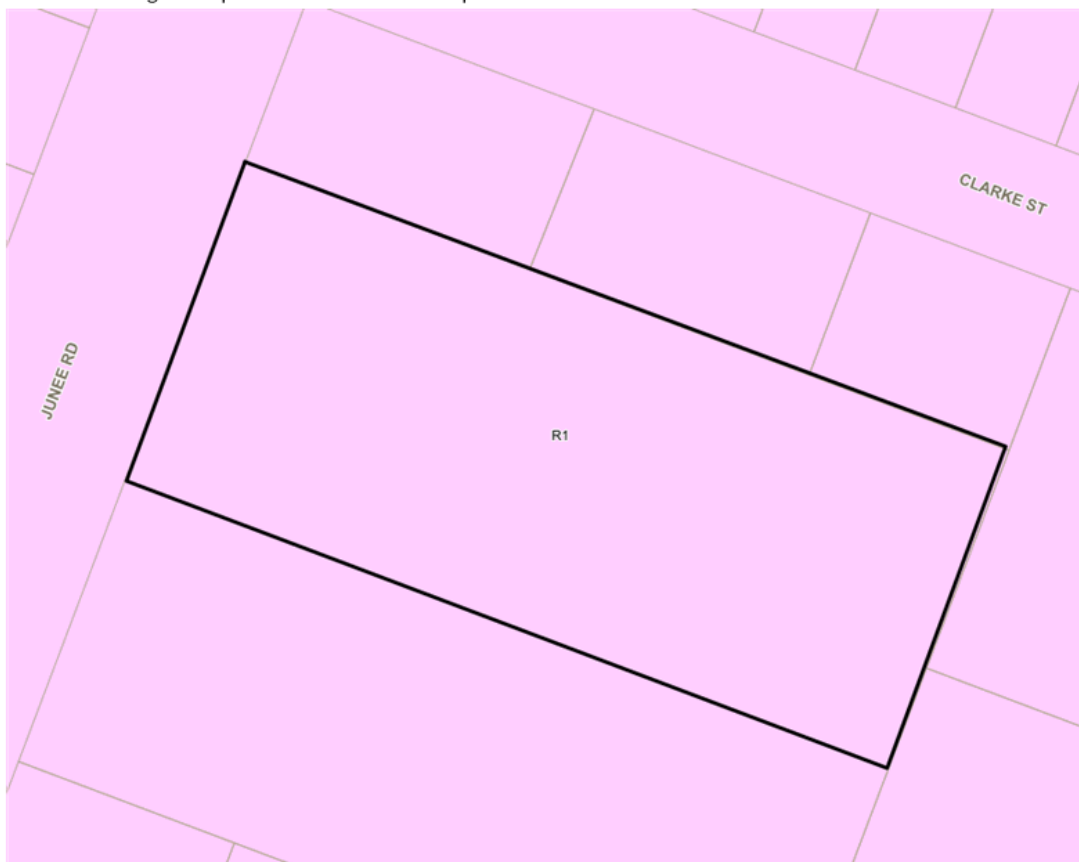


Figure 1: Zoning map of the Temora Caravan Park



Figure 2: Aerial image of the Temora Caravan Park

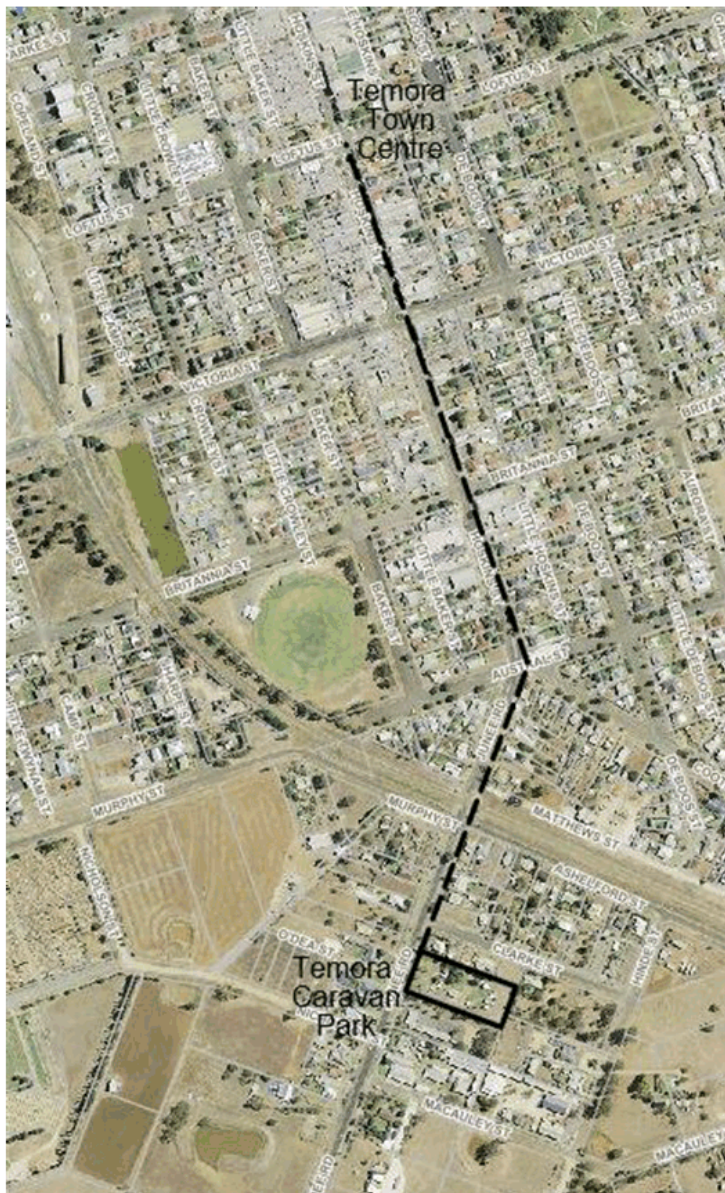


Figure 3: Location of Temora Caravan Park within Temora

1.5 Owner of the land

The land is owned by the Crown and is managed by Temora Shire Council as Crown Land Manager under the Crown Land Management Act 2016.

1.6 Categorisation of the reserve

In accordance with the Crown Land Management Act 2016, Temora Shire Council was required to categorise Crown Reserve No. 47731, known as the Temora Caravan Park as if it were community land under the Local Government Act 1993. Council adopted the category of General Community Use being the most closely aligned category to the original reserve purpose and reflecting the current development and use of the park for a caravan park. The category of General Community Use applies to the whole of Crown Reserve No. 89391.

2. Relevant legislation, policies and procedures

2.1 Local Government Act 1993

The Local Government Act 1993 requires that community land be categorised as; natural area, park, sportsground, area of cultural significance, or general community use.

The Local Government Act requires a Plan of Management to be prepared for all public land that is classified as 'community' land under that Act.

A Plan of Management (PoM) is an important management tool, which is developed by council in consultation with the community. A PoM outlines the land's features, and clarifies how Council will manage, use or develop the land in the future. A PoM provides a transparent and co-ordinated approach to public land management.

Community land may include a wide variety of properties, ranging from small recreation reserves to iconic parks, and in some instances buildings.

Community land supports important aspects of community life, and is valued and appreciated by residents, workers, and visitors to the Temora Shire Local Government Area.

A PoM can be prepared for more than one parcel of land (Generic or Geographic) or for a single property (Significant or Specific).

In developing this Plan of Management, Temora Shire Council as the Crown Land Manager, is required under the Crown Land Management Act 2016, to consider the categorisation of the land in accordance with the Local Government Act 1993. The category chosen that best reflected the initial reservation purpose of the land, the current use of the reserve and community expectations was General Community Use. The guidelines for this category are:

Land that may be made available for use for any purpose for which community land may be used, whether by the public at large or by specific sections of the public.

Under the legislation, the core objectives for management of community land categorised as a General Community Use are:

- to promote, encourage and provide for the use of the land, and to provide facilities on the land, to meet the current and future needs of the local community and of the wider public:

- in relation to public recreation and the physical, cultural, social and intellectual welfare or development of individual members of the public.
- in relation to purposes for which a lease, licence or other estate may be granted in respect of the land (other than the provision of public utilities and works associated with or ancillary to public utilities).

2.2 Crown Land Management Act 2016

The purpose of this Plan of Management is to address the relevant statutory requirement of the Crown Land Management Act 2016. The principles of Crown land management are:

- a) that environmental protection principles be observed in relation to the management and administration of Crown land, and
- b) that the natural resources of Crown land (including water, soil, flora, fauna and scenic quality) be conserved wherever possible, and
- c) that public use and enjoyment of appropriate Crown land be encouraged, and

- d) that, where appropriate, multiple use of Crown land be encouraged, and
- e) that, where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained in perpetuity, and
- f) that Crown land be occupied, used, sold, leased, licenses or otherwise dealt with in the best interest of the State consistent with the above principles.

With the above principles in mind, this Plan of Management aims to establish the objectives and performance targets for the Temora Caravan Park while promoting its active land management and use in accordance with the purpose of its reservation as Public Recreation.

2.3 Native Title Act 1993 (Commonwealth).

The council-managed Crown land in question is not 'excluded land' (as defined by the CLM Act), therefore a Council must assume that native title exists. Council's Native Title Manager will provide advice on the validity of activities under the PoM in line with the NT Act.

2.4 Other relevant legislation and statutory controls

In addition to the Crown Land Management Act 2016 and the Local Government Act 1993, the management and use of the Temora Caravan Park must comply with all applicable planning controls under the Environmental Planning and Assessment Act 1979. Future development that may be approved by the Crown Land Manager under this Plan of Management will be subject to the Temora Local Environmental Plan (LEP) 2010 and the Temora Shire Development Control Plan 2012 and any relevant environmental planning instruments and planning policies that may in future apply to the land.

The Temora Caravan Park is subject to the provision of the Temora Local Environmental Plan 2010 and is zoned R1 General Residential

The objectives of the R1 General Residential zone area are as follows:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To protect local groundwater aquifers from contaminating activities.

2.5 Review of this plan

This document represents the initial Plan of Management for the Temora Caravan Park undertaken by the Crown Land Manager and community consultation was undertaken in 2023 to determine the values and management objectives of the Crown Reserve. As the community consultation has only recently been completed, it is considered appropriate to review this plan in five years from its acceptance by the Minister, or sooner should it be required.

2.6 Community consultation

Under section 38 of the Local Government Act 1993 councils are required to undertake community consultation in the preparation of plans of management, providing the community with opportunities to determine the values and issues detailed in a plan and to further encourage comment and feedback on the completed draft document before it is submitted to the Minister for acceptance. Specifically, councils must give public notice of a draft plan of management for a period of not less than 28 days and must specify that submissions can be made for a period of not less than 42 days from the commencement date of the public notice period. All documents referred to in the plan of management must be displayed and available for public access.

In accordance with Temora Shire Council's Community Engagement Strategy and Policy (2016), to ensure effective community engagement in the development of this initial Plan of Management the following process was adopted:

Consultation and discussions with Councillors, Council staff and community representatives regarding a range of strategic and operational matters

2.7 Value to the community

The consultation process outlined above provided the community with the opportunity to contribute to the development of this Plan of Management. The most recent Resident Satisfaction Survey in 2021 rated the Temora Caravan Parks 3.86 out of 5, which is an improved result from the 2016 rating of 3.78 out of 5. Recent improvements have been the online booking system, upgraded amenities and new shared management role. Most comments are positive. Suggestions for improvements are provision of a caravan dump point, noting facilities are available at Temora Airport and Arianah Park caravan parks for this service, improvements to landscaping and shade, and installation of gated security.

3. Development and use

3.1 Overview

The Temora Caravan Park has 22 powered sites and 12 unpowered camping sites. The recently refurbished amenities block has toilets, showers and laundry facilities. There is also a free electric BBQ. This is also a pet friendly Caravan Park.

3.2 Condition of the land and structures on adoption of the plan

At the date of adoption of this plan, the Temora Caravan Park and its improvements and facilities are maintained to a good standard.

Facilities include:

Refurbished amenities block has toilets, showers and laundry facilities and electric BBQ.

3.3 Use of the land and structures at the date of adoption of the plan

Council recognises the following duties are associated with managing the caravan parks.

- Maintain lawn areas and gardens – mowing, weeding, irrigation as required
- Clean amenities buildings
- Manage bookings received online, via phone or on arrival
- Receive visitors and allocate stay location and timeframe
- Manage all operational financial matters, including receiving payments via online, cash or EFT, payment of relevant invoiced expenses and purchase of required supplies
- Additional marketing and promotion of the caravan parks, with support of the Temora Visitor Information Centre.

3.4 Permitted use and future use

Temora Shire Council as Crown Land Manager for Temora Caravan Park has conducted extensive consultation and sought feedback from the community regarding the Temora Caravan Park. The current permitted uses identified in association with Public Recreation reserve purpose are:

- Use of land, with access to communal amenities, used for the installation or placement of caravans, or caravans and other moveable dwellings
- Use of land for the short term placement of campervans, tents, annexes or other similar portable and lightweight temporary shelters for accommodation
- Provision of communal barbecue and seating area
- Repair and maintenance of existing fittings and equipment, such as tiles, clothes line, maps and signage

These permitted uses are consistent with the core objectives for General Community Use under the Local Government Act 1993.

Council as Crown Reserve Manager does not propose to make any changes unless required by law or for safety reasons.

In line with community expectations and Council's strategic community plan future improvements to existing facilities or development of additional facilities are proposed and are set out below. By identifying future permitted uses or activities at Temora Caravan Park and its facilities, it in no way implies that Council will have resources available, unless otherwise stated, during the term of this Plan of Management.

It is intended under the PoM to allow:

- Installation of solar panels
- Provision of concrete aprons for caravan annexes/shade areas
- Provision of cabins for short stay accommodation
- Provision of camp kitchen and fire pit area
- Inclusion of bollards and/or boom gates to manage vehicle access
- Electric vehicle charging station
- Upgrades to road kerb and gutter
- Provision of children's playground
- Provision of a caravan dump point
- Development of landscaped areas and shade/shelter structures, pergolas, outdoor furniture etc for use by visitors to the Temora Caravan Park.
- Preparation of a master plan to guide future layout and provision of facilities over the longer term

3.5 Future activities expressly authorised by this plan

The Temora Caravan Park is managed on Council's behalf by casual employees of Council, on a job-share arrangement, based on 14 hours per week (2 hours per day).

Activities expressly authorised by this plan subject to compliance with sections 45, 46 and 47 of the Local Government Act 1993 are:

- i. Lease, licence of hire of the site for any purpose, in accordance with the reserve purpose and categorisation, with the consent of Council;
- ii. Granting of easement with the consent of Council;
- iii. Construction of buildings and facilities as approved by Council.

3.6 Management

Management of the facilities is overseen by Temora Shire Council's Director of Environmental Services.

3.7 Express Authorisation of leases, licences or other estates

At the time of adoption of this Plan of Management no lease, licence or other estate exists relating to Crown Reserve 89391.

During the term of this Plan of Management Temora Shire Council may wish to grant a lease, licence or other estate to an individual or company for the purpose of providing a caravan park, thereby ensuring the land is utilised most effectively to fulfil the core objective of the land categorisation.

This Plan of Management serves to expressly authorise the granting of a lease and/or licence and/or other estate, if during the term of this Plan of Management, the Crown land manager deems it necessary to facilitate the provision of a caravan park, in accordance with the provisions of Local Government Act 1993 and the following management strategies.

4. Strategic Assessment

The following assessment of the Temora Caravan Park summarises the main issues that were considered in the preparing this Plan of Management.

Benefits and Opportunities

- The economic activity generated by providing caravan and camping accommodation options close to tourist facilities and town centre
- Reputation benefit for Temora Shire by offering clean and well-maintained facilities for visitors, with friendly customer service provided by casual staff on a shared roster, which manages demands on staff availability
- The social benefits of providing low-cost accommodation options for visitors to stay whilst visiting family and friends in Temora
- The opportunity to enhance existing facilities to better meet visitor needs

Risk Management

There are some risks associated with Council being the Crown Land Manager of this site, due to the existing usage of the site. These risks include:

- Maintenance of facilities and equipment, including amenities building, laundry, barbecue area, lighting, power connections, signage, paths, lawn areas and gardens
- Cleaning of facilities and waste management
- Booking systems
- Parking and manoeuvring of vehicles and caravans

5. POM administration and management

Temora Shire Council has categorised the Temora Caravan Park as General Community Use under the provisions section 36G of the Local Government Act 1993, details of which are discussed in section 2.1 of this Plan.

In consultation with Councillors, Council staff and the community, the following objectives and performance targets, shown by Table 1, were developed to reflect how Council proposes to assess its performance with respect to these objectives and performance targets. The Plan of Management will also be useful in support of applications for Government grants or other external funding opportunities, so that the community's support for future activities and development can be demonstrated and the objectives of this Plan of Management achieved.

Table 1: Temora Caravan Park objectives, performance targets, actions and assessment

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Usage	Support increased usage through building, facility and service improvements and new infrastructure	Development of a long term masterplan to guide future upgrades and improvements and seek grant funding to assist with delivery	Improvement in facilities attracts increased visitation Increased positive reviews by visitors
	Allow development of landscaped areas, shade/shelter structures, pergolas and outdoor furniture including seating, tables, barbecues, play equipment and bins.	Appropriate design, location and erection of structures Council approval	Number of positive comments about the effectiveness of the structures in all weather conditions Increase in visitation
	Allow safe, clean, convenient and hygienic visitor amenity facilities	Appropriate levels of cleaning and maintenance. Provision of adequate lighting. Application of relevant Council Codes, Policies and Regulations or Consent.	Number of comments about maintenance and hygiene. Number of reported incidents regarding safety or vandalism.
Access	Improve access to and within the site	Upgrades of existing roads and paths as required	Number of positive comments about the road and path improvements Increase in visitation
Signage	Allow suitable information, regulatory, interpretive and directional signage	Appropriate design and siting of signage in accordance with Council's DCP Council approval	Number of complaints about signage. Number of positive visitor comments.
Lighting	Allow lighting for security, and landscaped features, if required.	Appropriate design and installation of light facilities. Council approval	Number of problems related to inadequate lighting.

Commercial opportunities	Allow the licensing or leasing of the Temora Caravan Park as approved by Council	Subject to Council Leasing/Licensing Agreement to define permitted activities, locations, operator details etc.	Number of reports of non-compliance with terms of Council approval or lease or licence conditions. Number of licences or leases granted.
--------------------------	--	--	---

Table 2 provides a summary of the Temora Caravan Park Crown land as an information sheet.

Table 2: Temora Caravan Park property information sheet

Reserve Number:	89391
Name of Reserve:	Temora Caravan Park
Legal Description (Lot, Section, DP):	Lot 2 DP 557949
Map Ref:	1
Site Area:	6758.72 Square metres
Land Owner:	Crown
LGA 1993 Classification:	Community Land
Temora Shire Council or Other Interests:	1 land excludes minerals and is subject to reservations and Conditions in favour of the crown - see crown grant(s) 2 the land is a reserve within the meaning of part 2 of the Crown Land Management Act 2016 and there are restrictions on transfer and other dealings in the land under that act, which may require consent of the minister.
Reserve Purpose:	Public Recreation
Condition of the land and quality of buildings:	2. Good – well maintained, minor maintenance only
Heritage:	Nil Heritage Significance
Available facilities:	The available facilities for the community land - Caravan Park, amenities building, bbq area
Categorisation:	General Community use
Native Title Manager Advice:	The council-managed Crown land in question is not 'excluded land' (as defined by the CLM Act), therefore a Council must assume that native title exists. Council's Native Title Manager will provide advice on the validity of activities under the PoM in line with the NT Act.

4.3 HOSKINS STREET UPGRADE - INITIAL DESIGN PLANS

File Number: REP23/521
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: 1. Initial design plans
2. Design Basis report

REPORT

Council officers have received the initial design plans for the Hoskins Street Stage 2 Upgrade, prepared by consulting engineering firm, Tonkin. The plans are attached for the consideration of the Committee.

The consultants advise of the following points:

- The kerb geometry is generally as per the previous issue, but with minor adjustments based on swept path tests
 - The kerb is mostly laid on the existing levels, but there are places where it has been raised to try and provide better crossfalls on the footpaths. These crossfalls are still generally non-compliant with AS1428 but this is possibly unavoidable under the existing conditions.
- The stormwater design has been further developed, but is still conceptual
 - In particular, the south-western corner of Hoskins & Victoria Streets. Looking at the existing levels, the existing channel and swale do not appear to have a meaningful function and the need to replace them like-for-like is not proven.
 - Providing a pit upstream of this corner, in the local sag, in conjunction with a gutter bridge to assist with any overflows, resolves this corner.

The plans will need to be referred to Transport for NSW. Community consultation, including with the business community and landowners of the Hoskins Street precinct will require further consultation regarding the draft plans.

COMMITTEE RESOLUTION 27/2023

Moved: Cr Rick Firman
Seconded: Cr Jason Goode

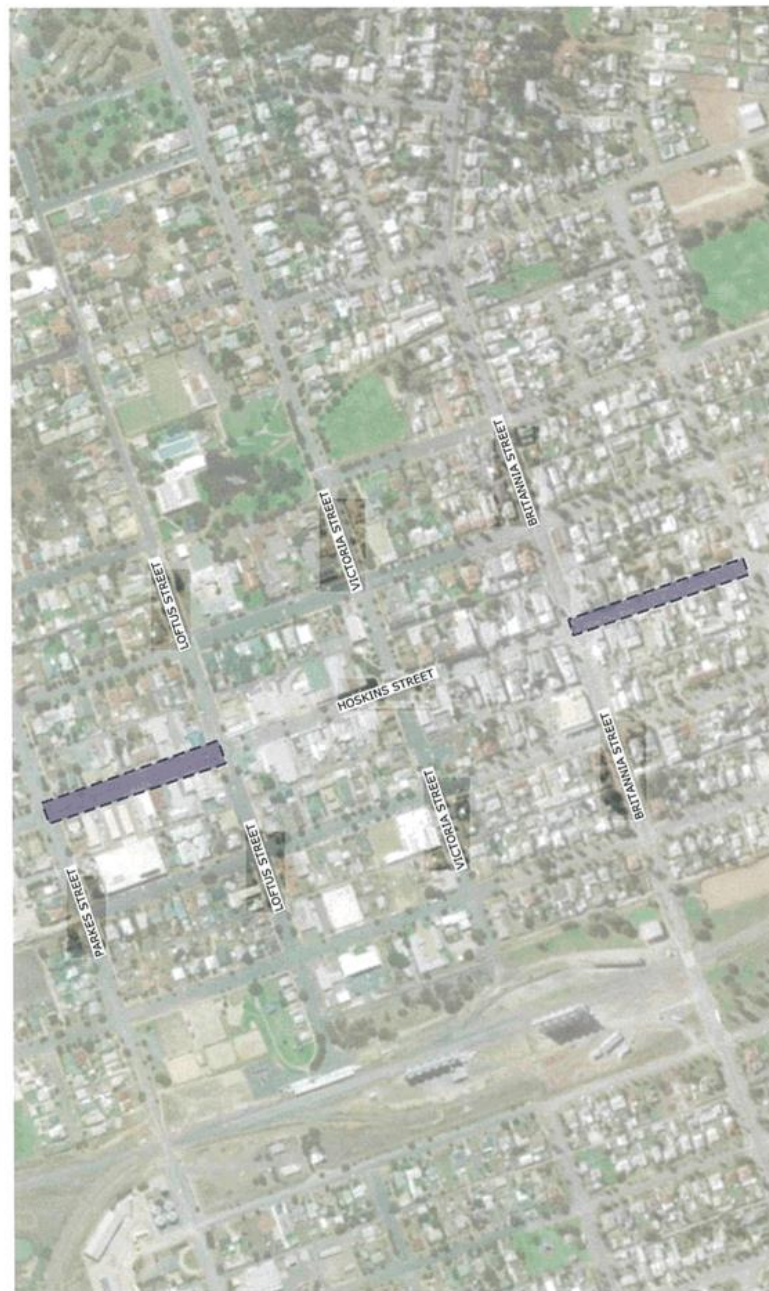
That the Committee resolved to recommend to Council to:

1. Review the concept plans and provide any preliminary feedback to the consultants and
2. Receive a further report prior to the commencement of public exhibition of the draft plans.

CARRIED

Report by Claire Golder

TEMORA SHIRE COUNCIL
HOSKINS STREET UPGRADES
TEMORA NSW 2666



Sheet Number	Sheet Title
501	LOCATION PLAN LANDING SCHEDULE
502	GENERAL INFORMATION PLAN
503	SETOUT - PLAN 1 OF 1
504	SETOUT - PLAN 2 OF 1
505	SETOUT - PLAN 3 OF 4
506	SETOUT - PLAN 4 OF 4
507	SITEWORKS - PLAN 1 OF 4
508	SITEWORKS - PLAN 2 OF 4
509	SITEWORKS - PLAN 3 OF 4
510	SITEWORKS - PLAN 4 OF 4
511	PAVEMENT - PLAN 1 OF 1
512	PAVEMENT - PLAN 2 OF 1
513	PAVEMENT - PLAN 3 OF 1
514	PAVEMENT - PLAN 4 OF 1
515	CROSS SECTIONS - SHEET 1 OF 3
516	CROSS SECTIONS - SHEET 2 OF 3
517	CROSS SECTIONS - SHEET 3 OF 3
518	SWANAGE & LANDMARKING - PLAN 1 OF 4
519	SWANAGE & LANDMARKING - PLAN 2 OF 4
520	SWANAGE & LANDMARKING - PLAN 3 OF 4
521	SWANAGE & LANDMARKING - PLAN 4 OF 4
522	TYPICAL DETAILS - SHEET 1 OF 2
523	TYPICAL DETAILS - SHEET 2 OF 2
524	SHEEP PATHS - PLAN 1 OF 4
525	SHEEP PATHS - PLAN 2 OF 4
526	SHEEP PATHS - PLAN 3 OF 4
527	SHEEP PATHS - PLAN 4 OF 4

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HOSKINS STREET UPGRADES

TEMORA NSW 2666

FILENAME:	PROJECT NUMBER	DRAWING NUMBER	REVISION
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 SURVEY DATE: 12/2022

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APPROVED / PROJECT LEADER

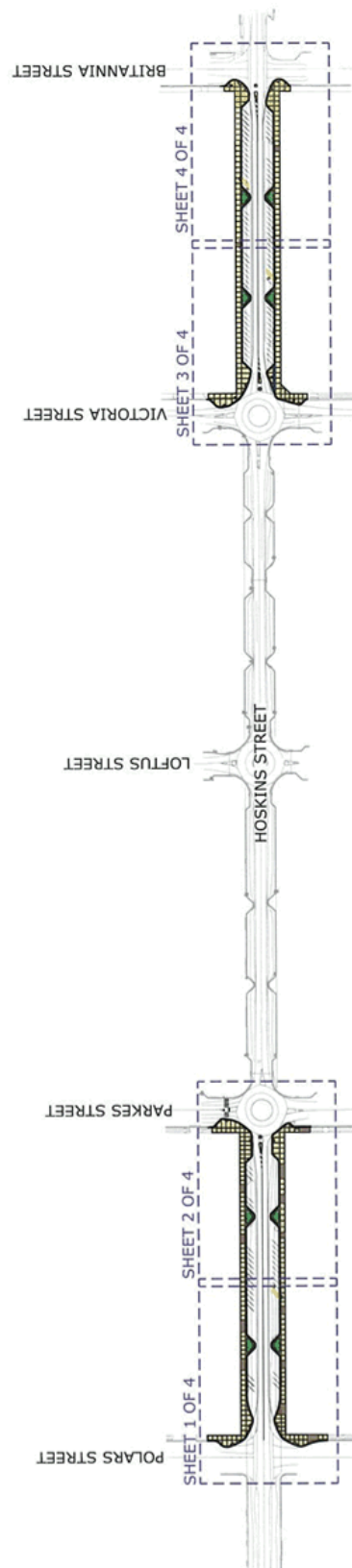
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HOSKINS STREET UPGRADES
TEMORA NSW 2666
GENERAL ARRANGEMENT PLAN



FILENAME:	PROJECT NUMBER	DRAWING NUMBER	REVISION
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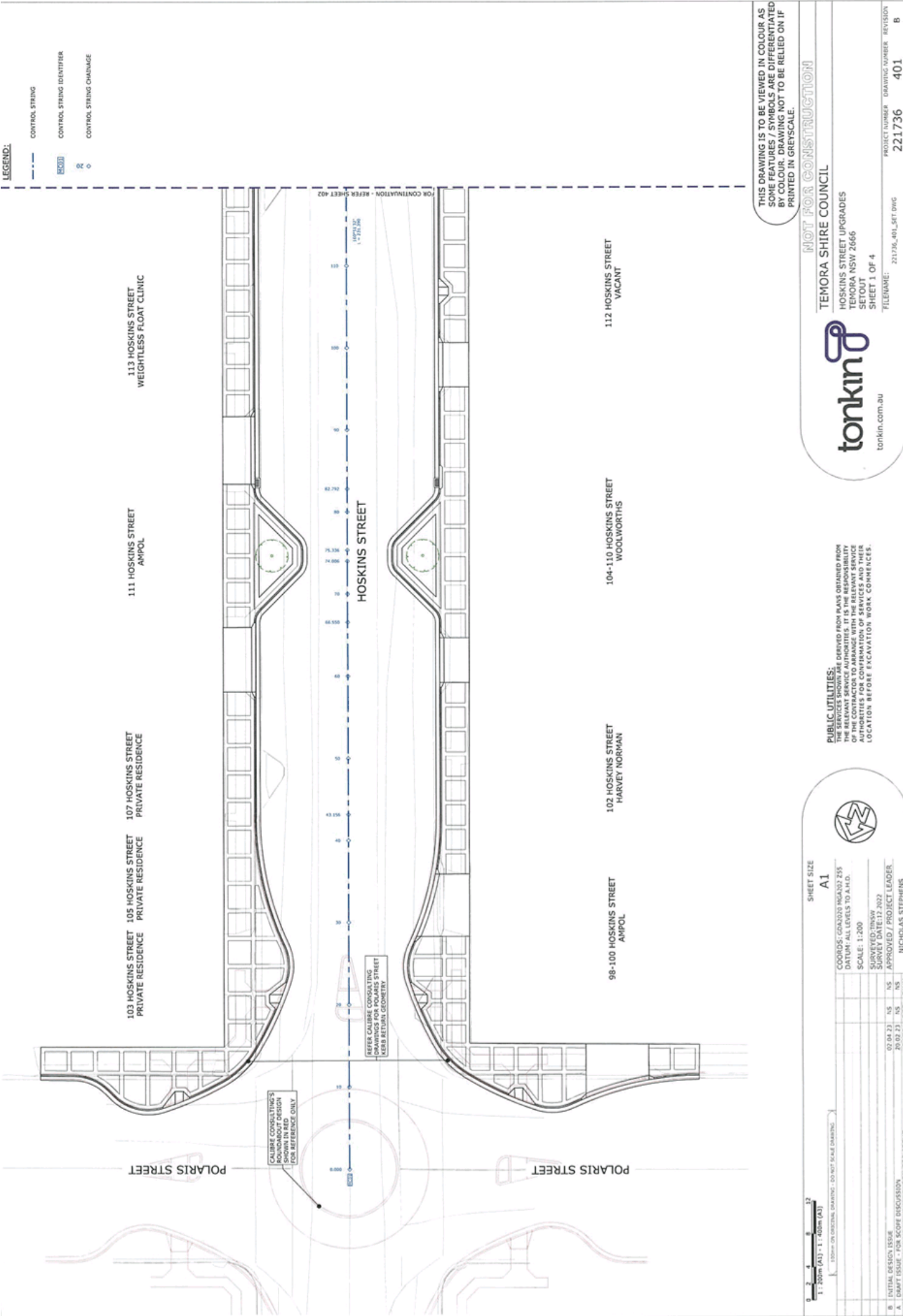
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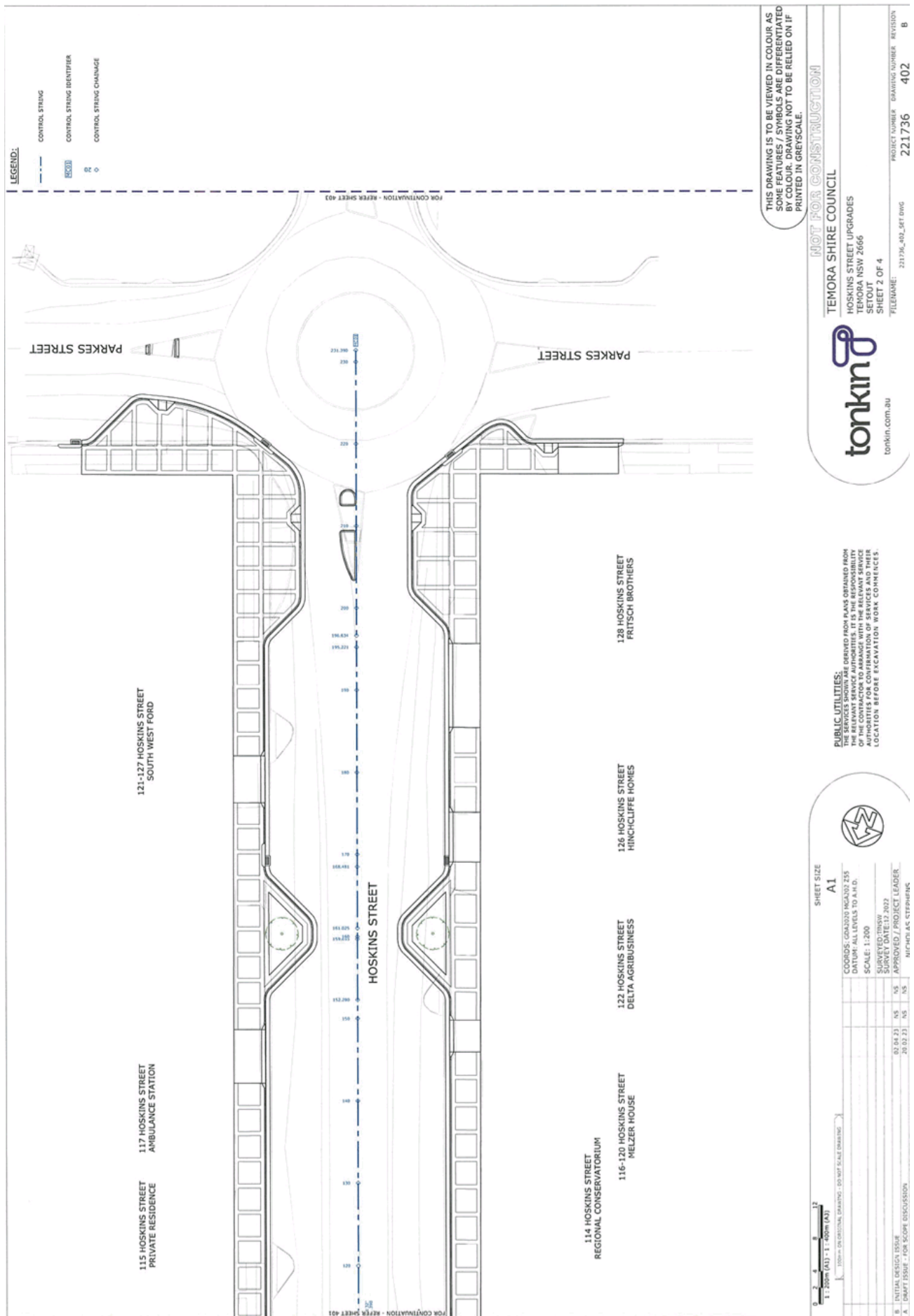
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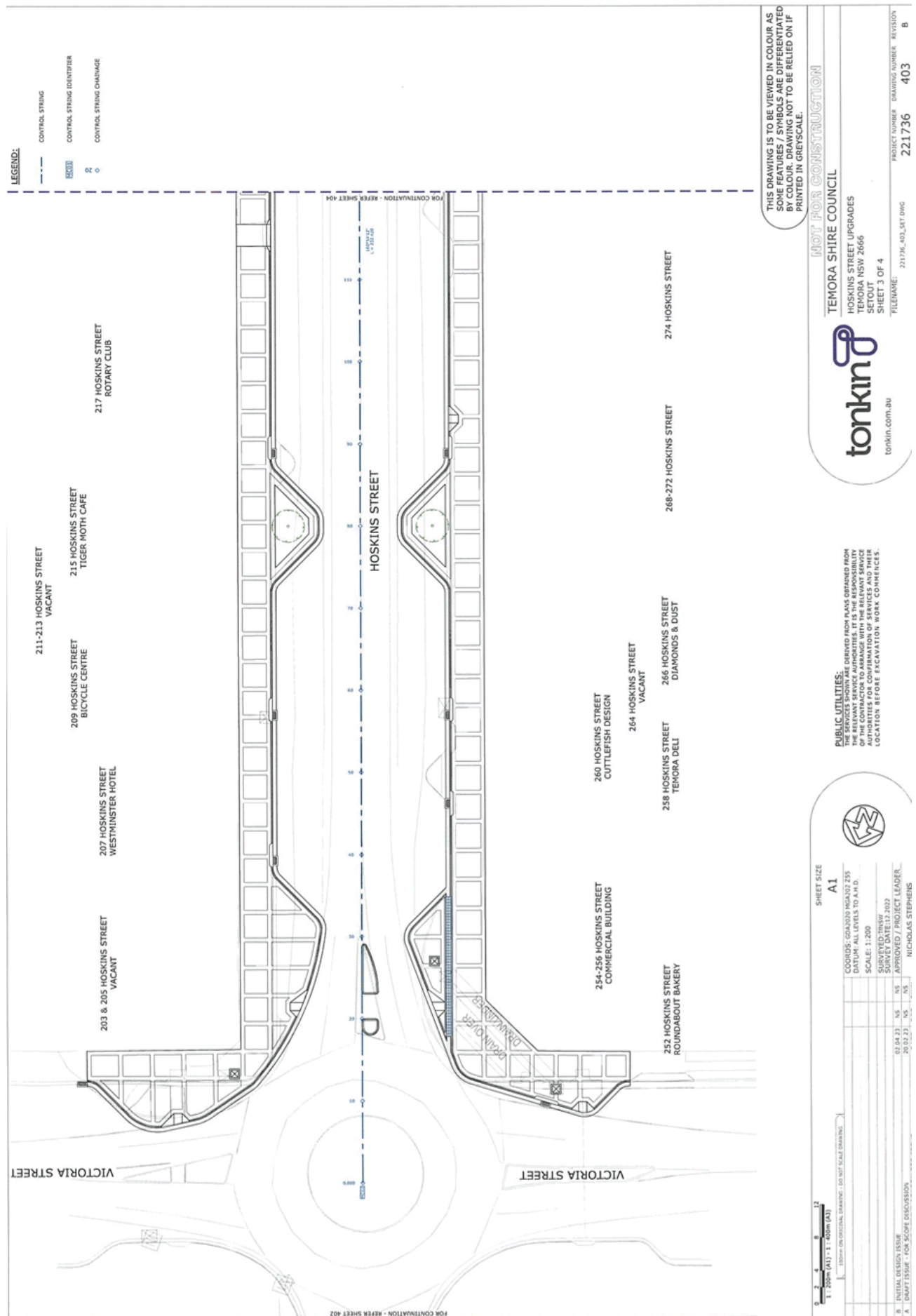
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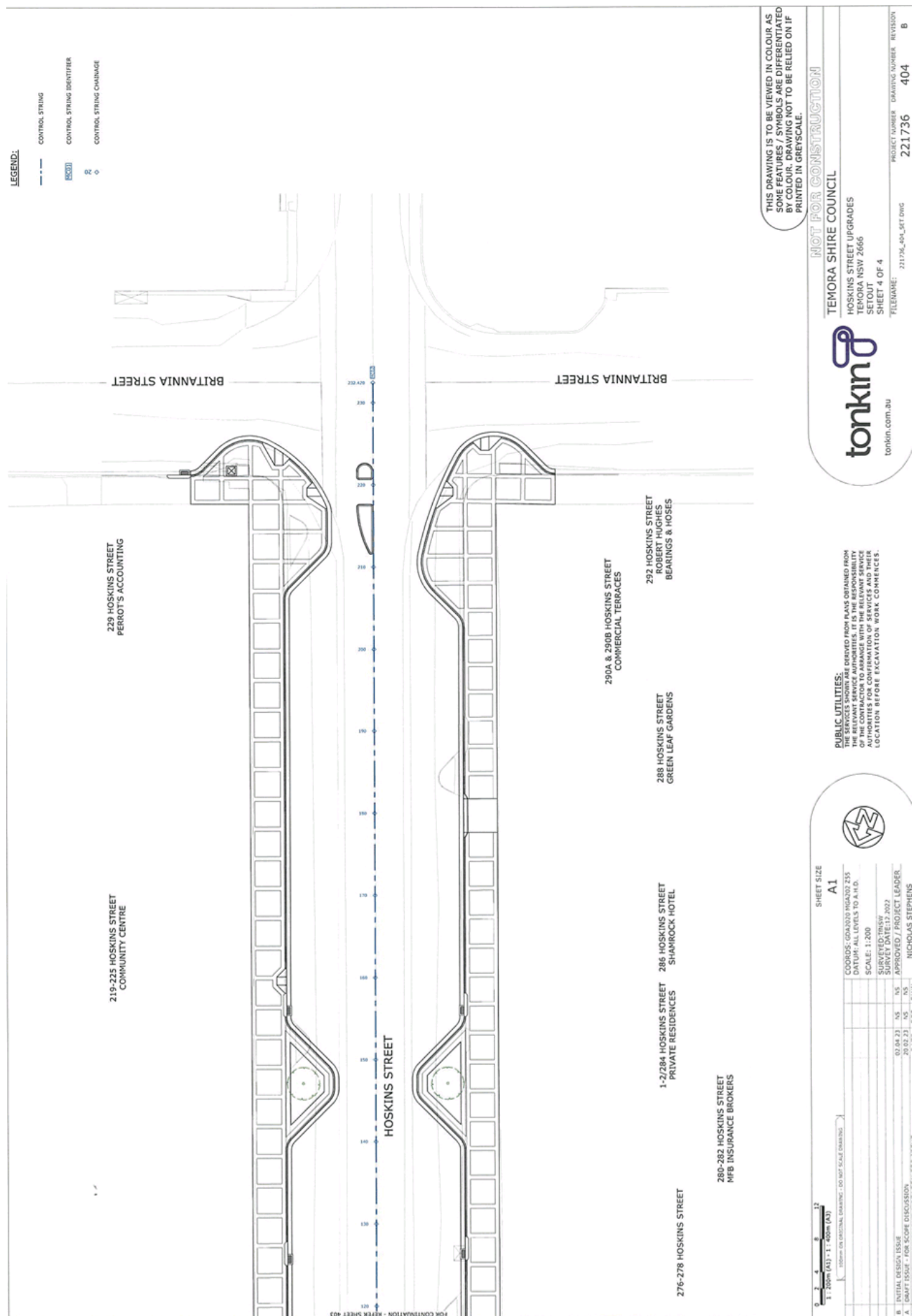
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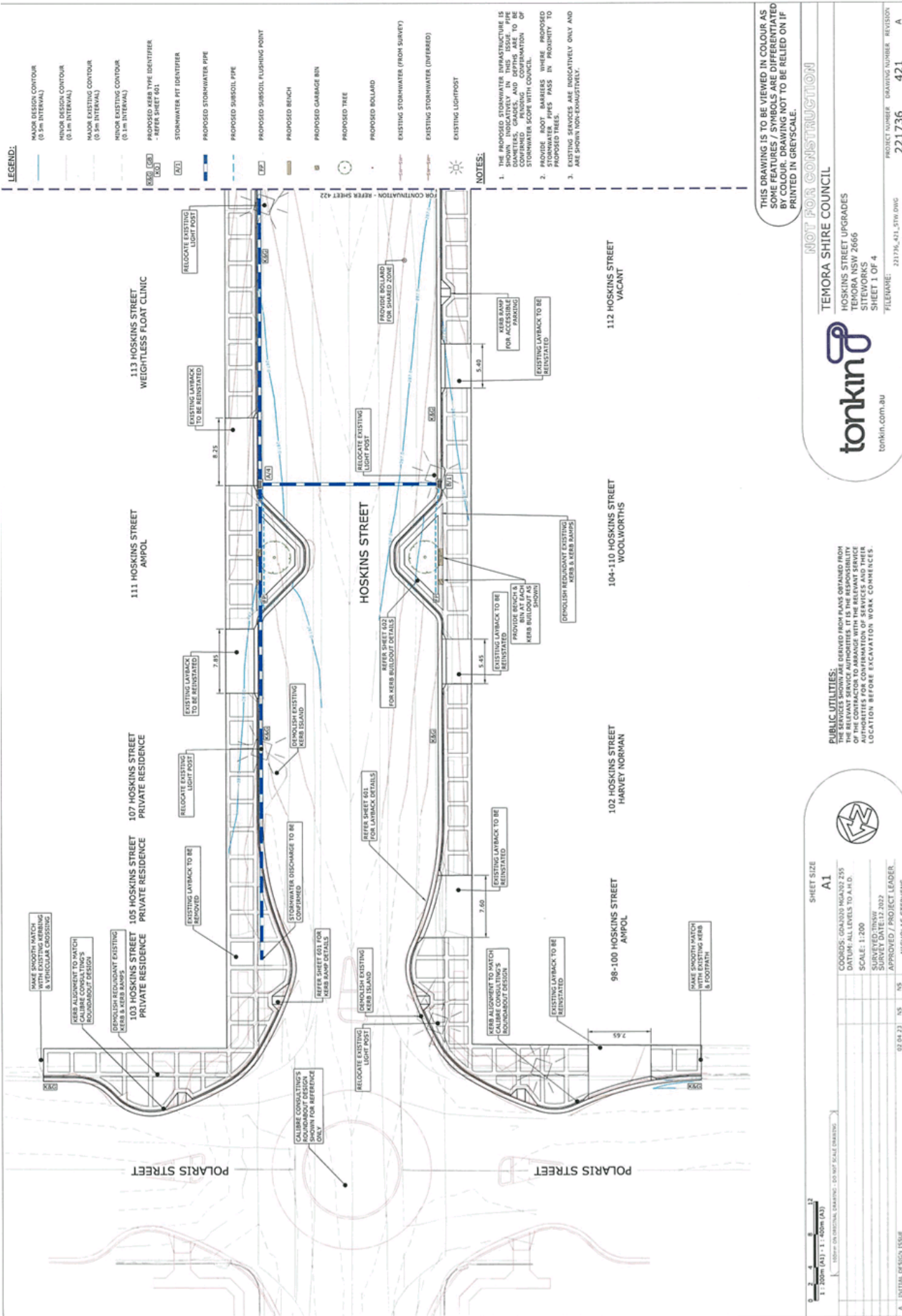
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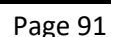


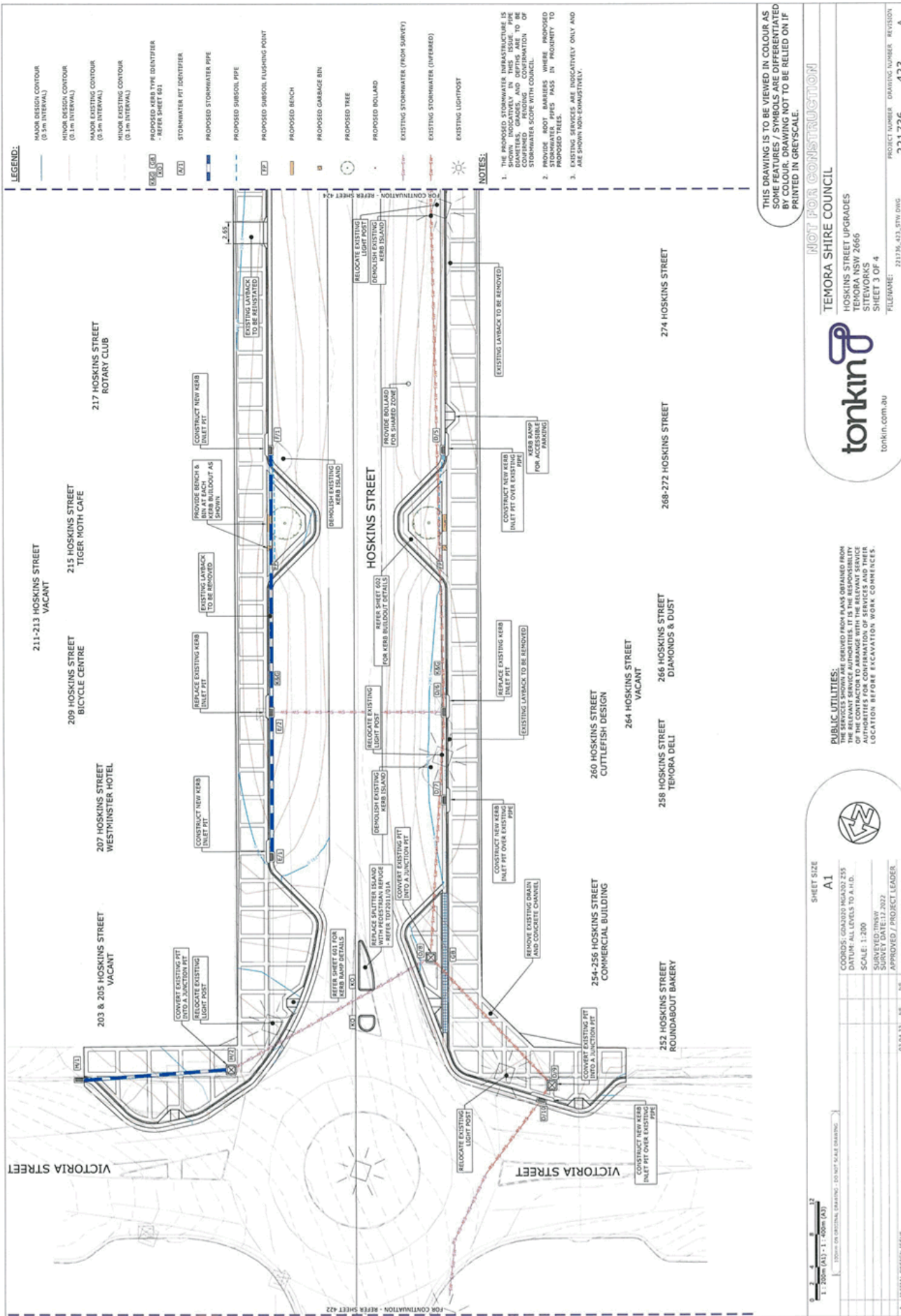




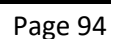


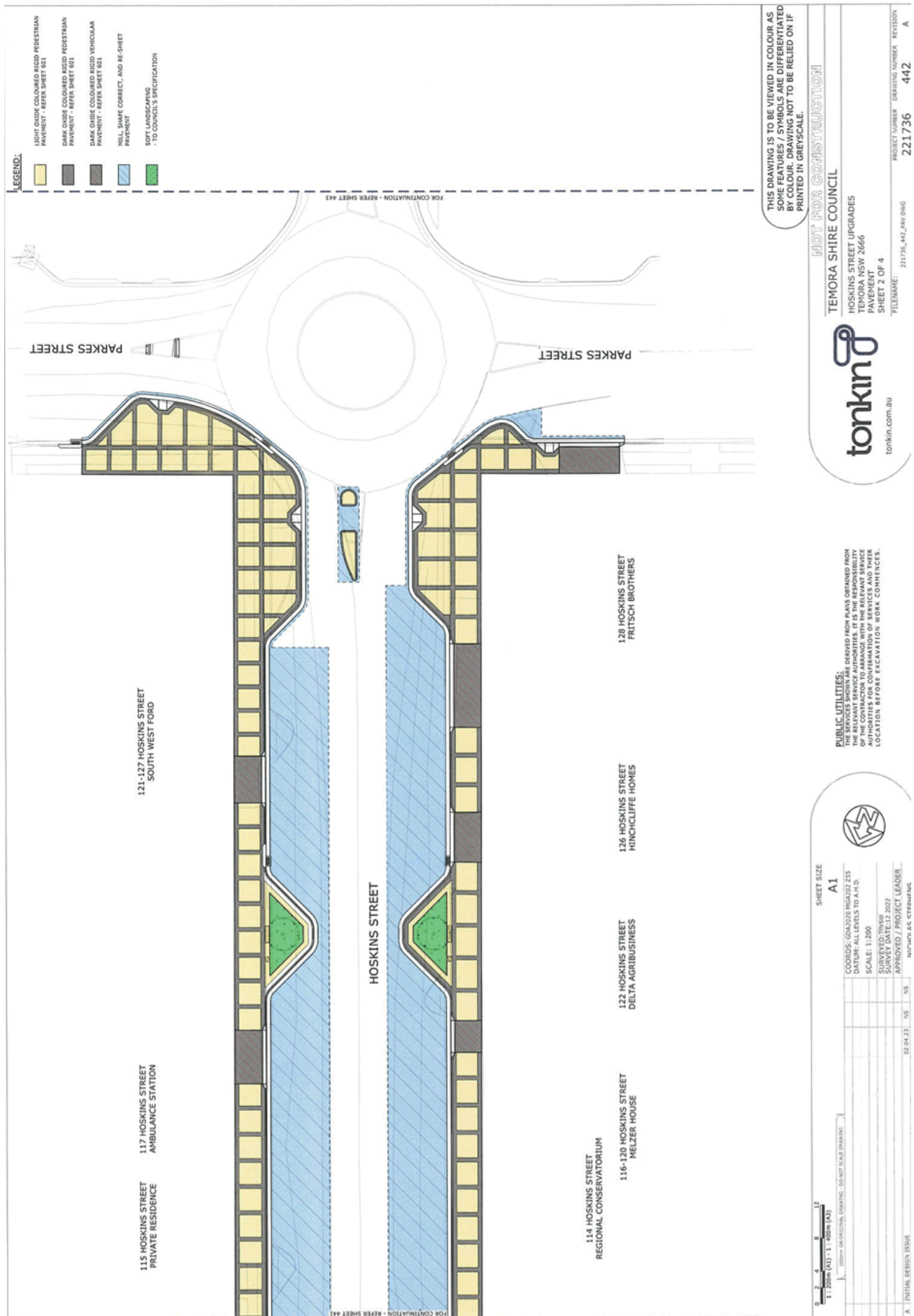


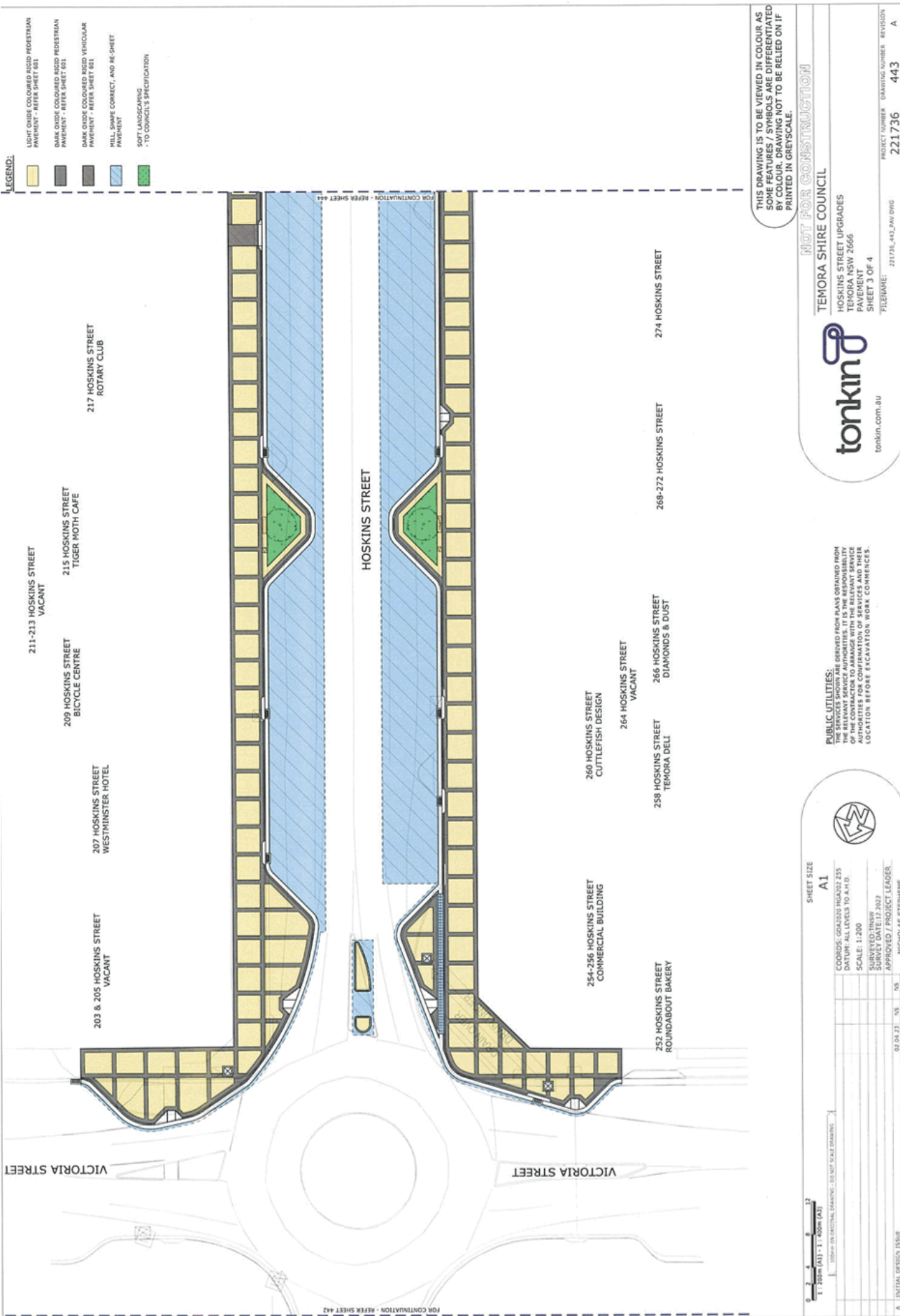


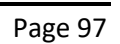


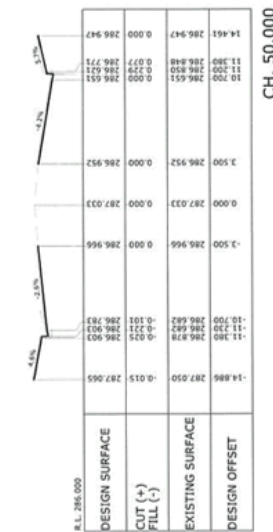
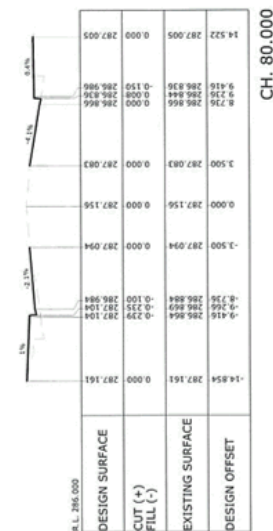
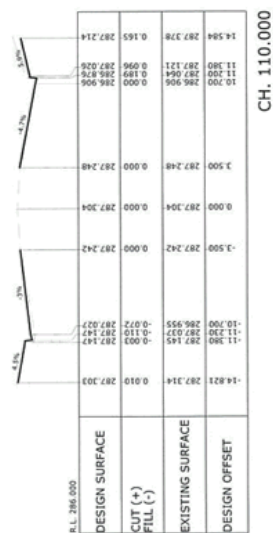










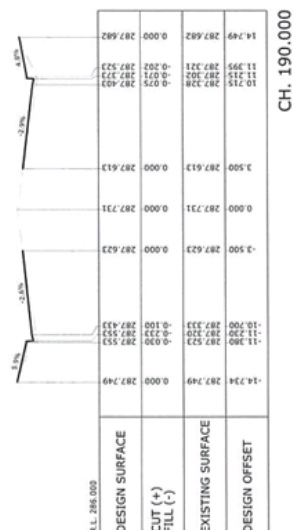


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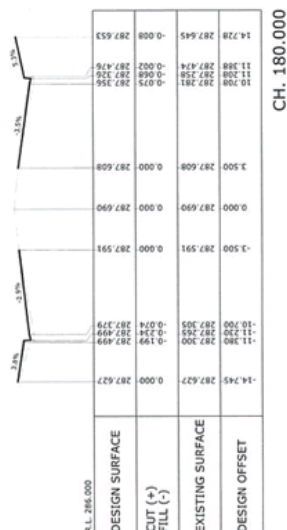
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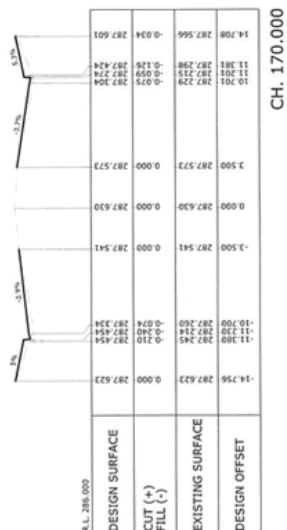
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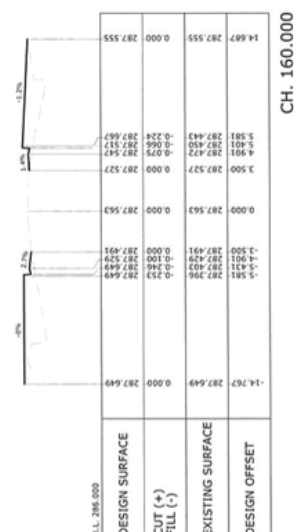
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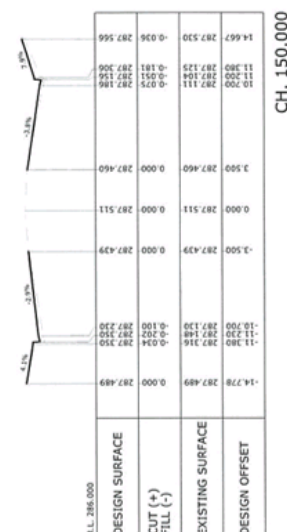
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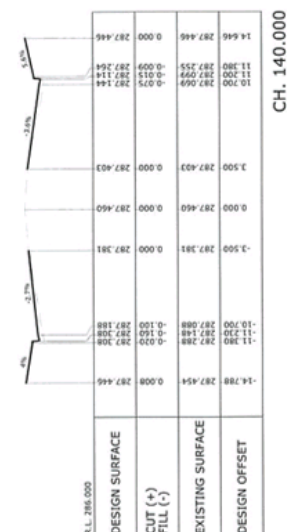
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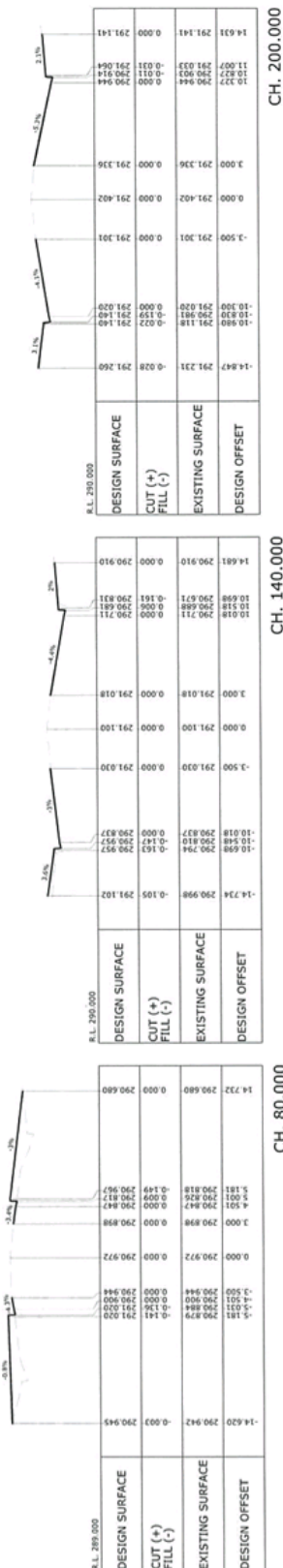
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SURVEY DATE: 12/2022
APPROVED / PROJECT LEADER:
NICHOLAS STEPHENS

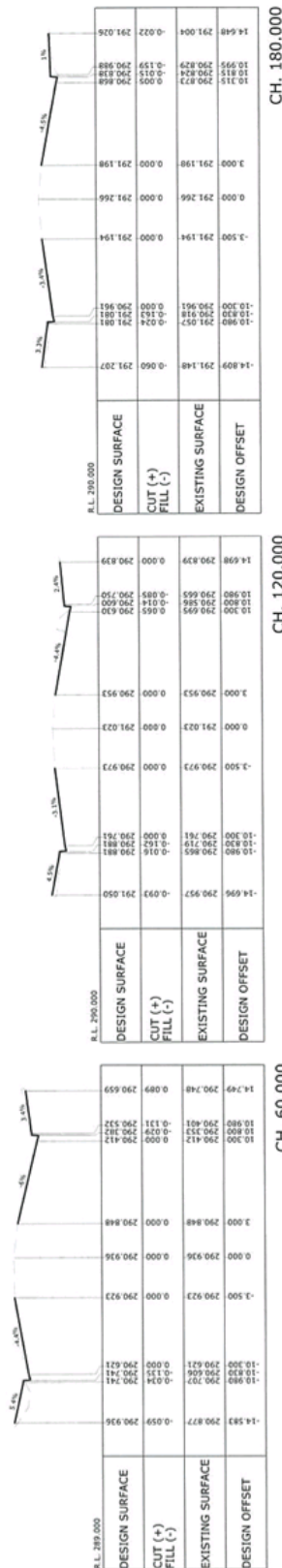
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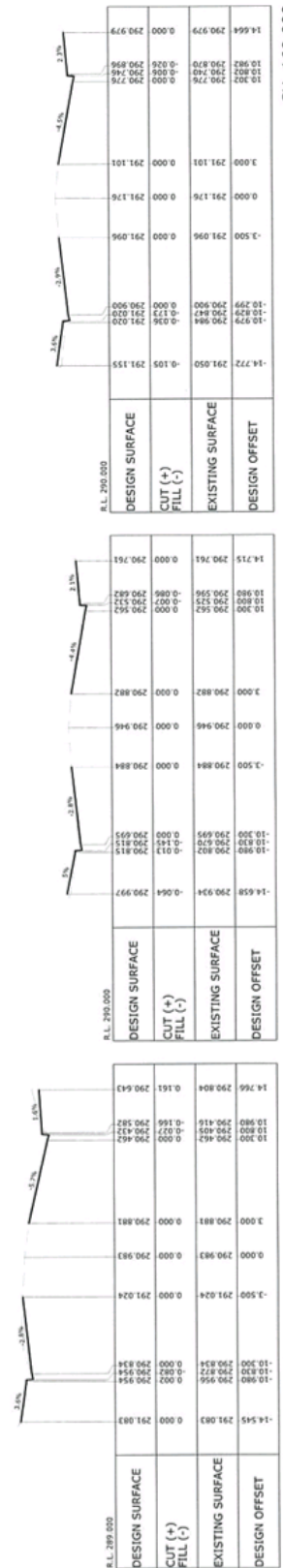
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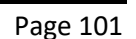
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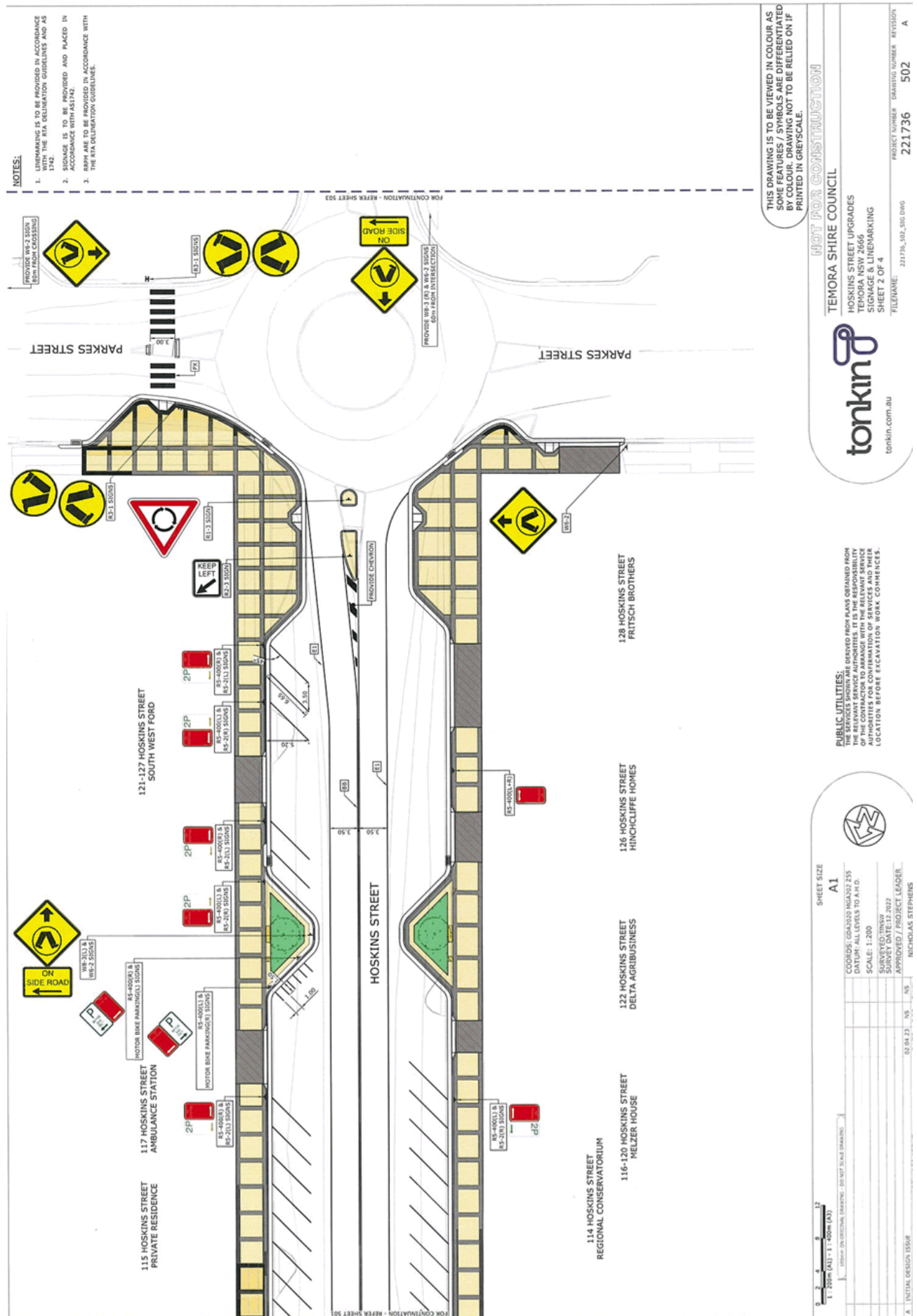
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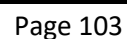
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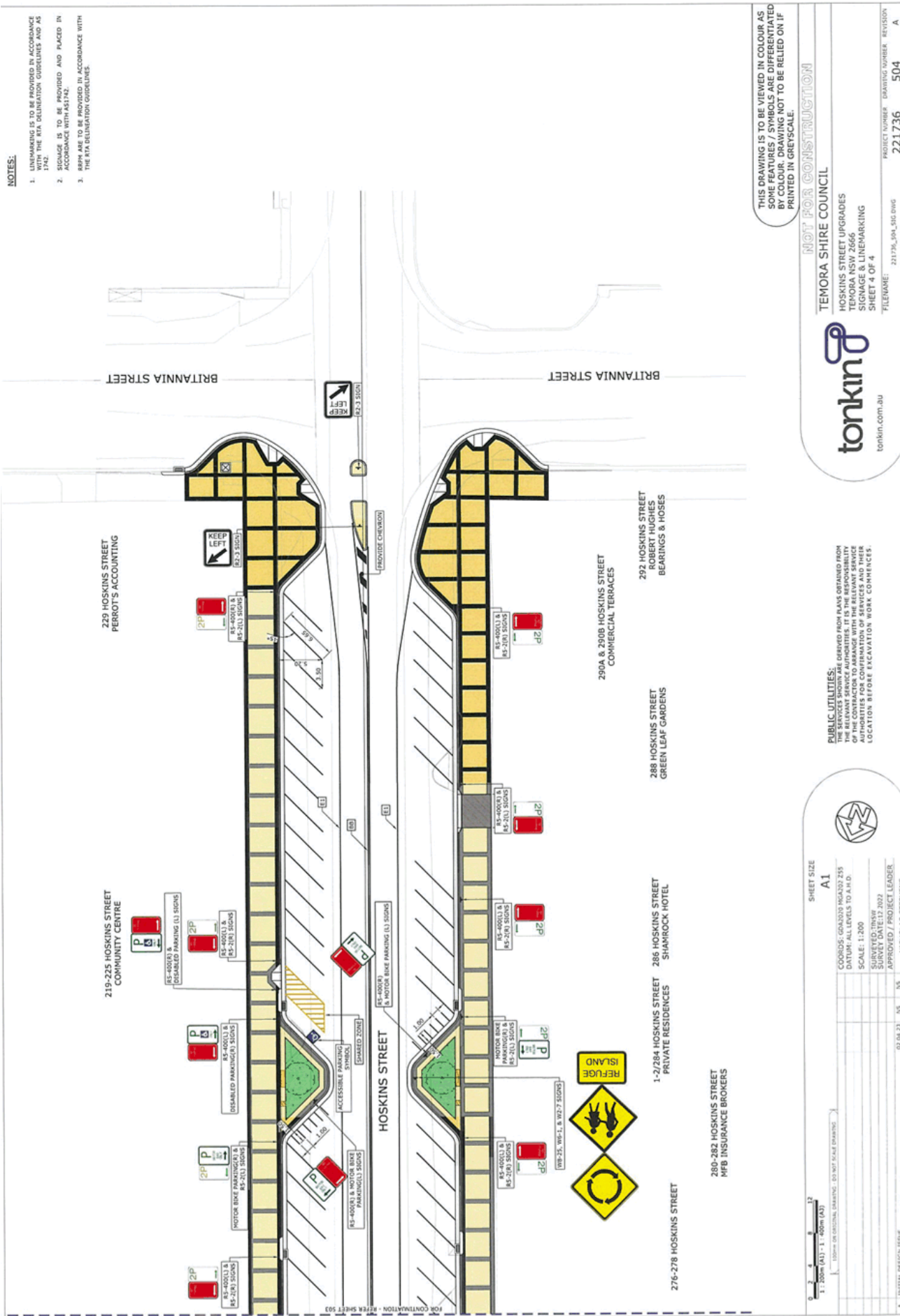
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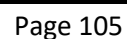
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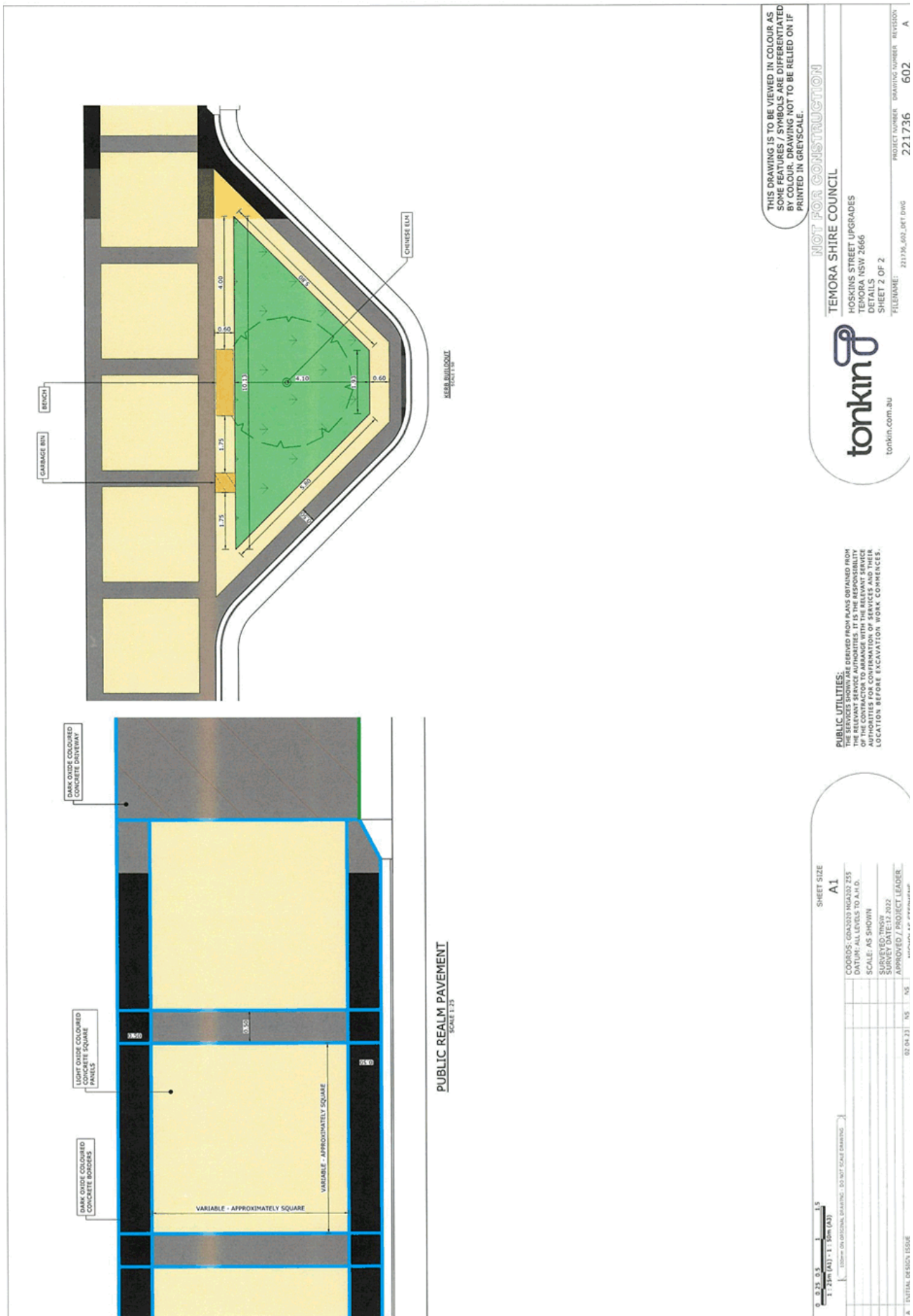


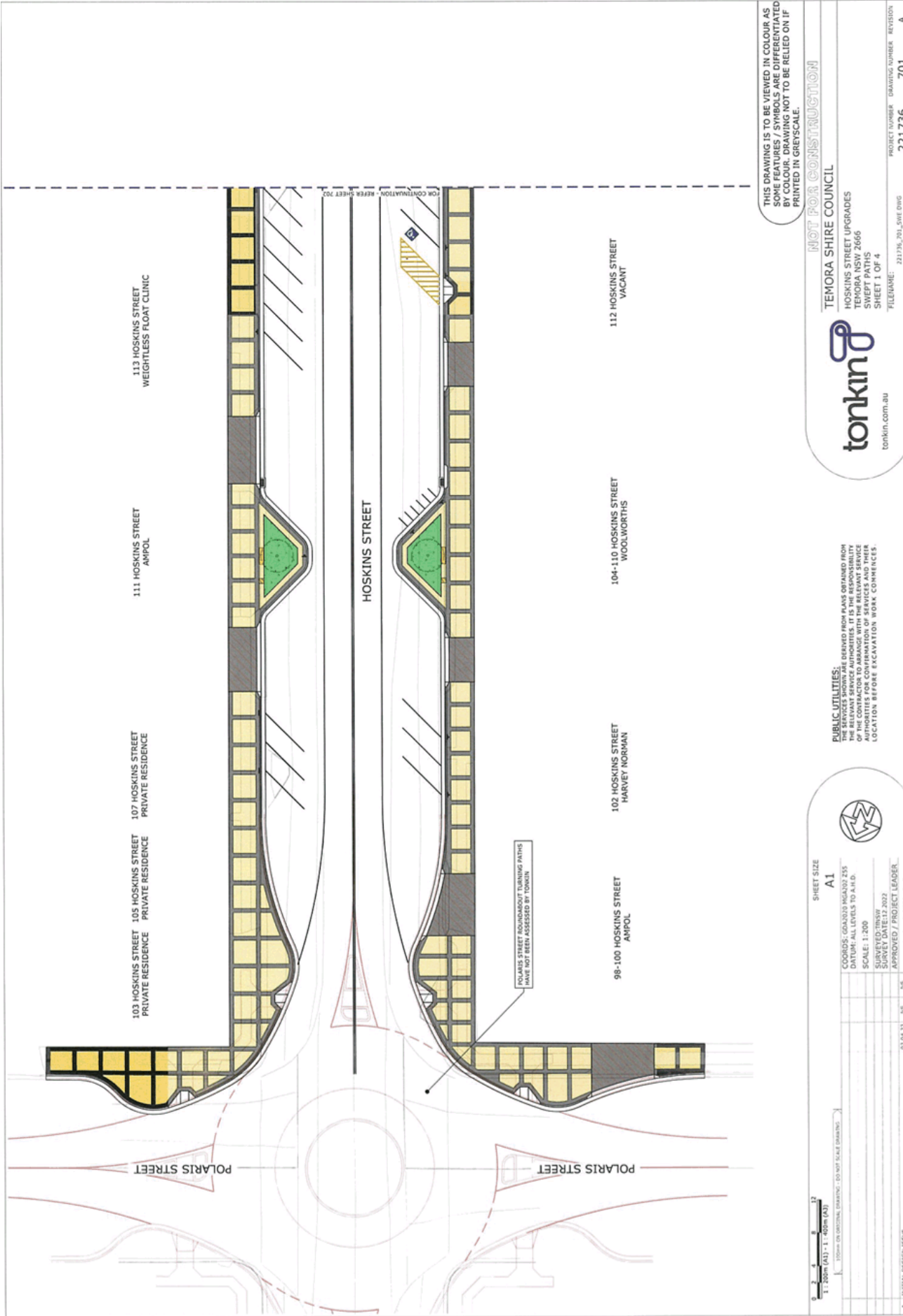


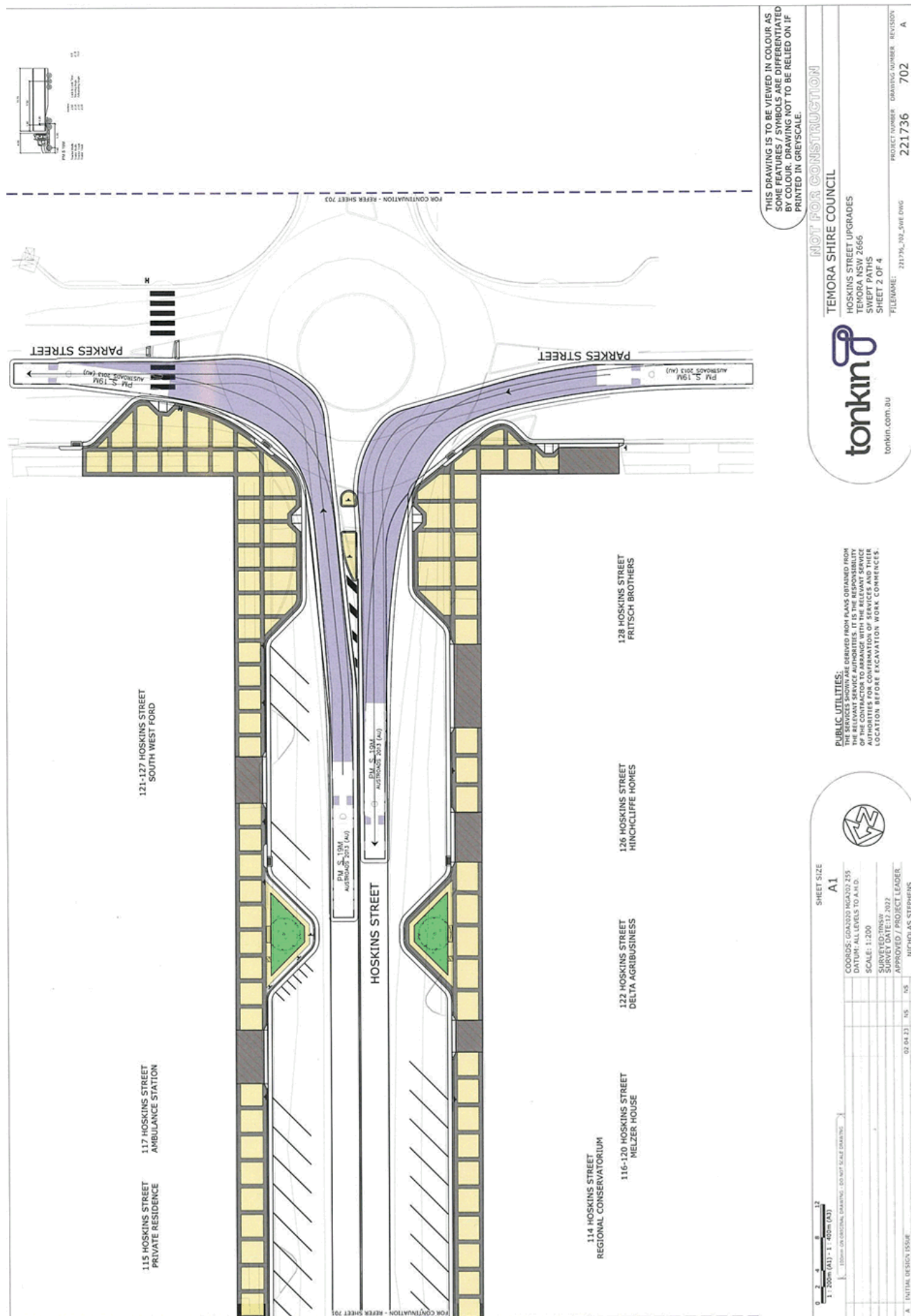


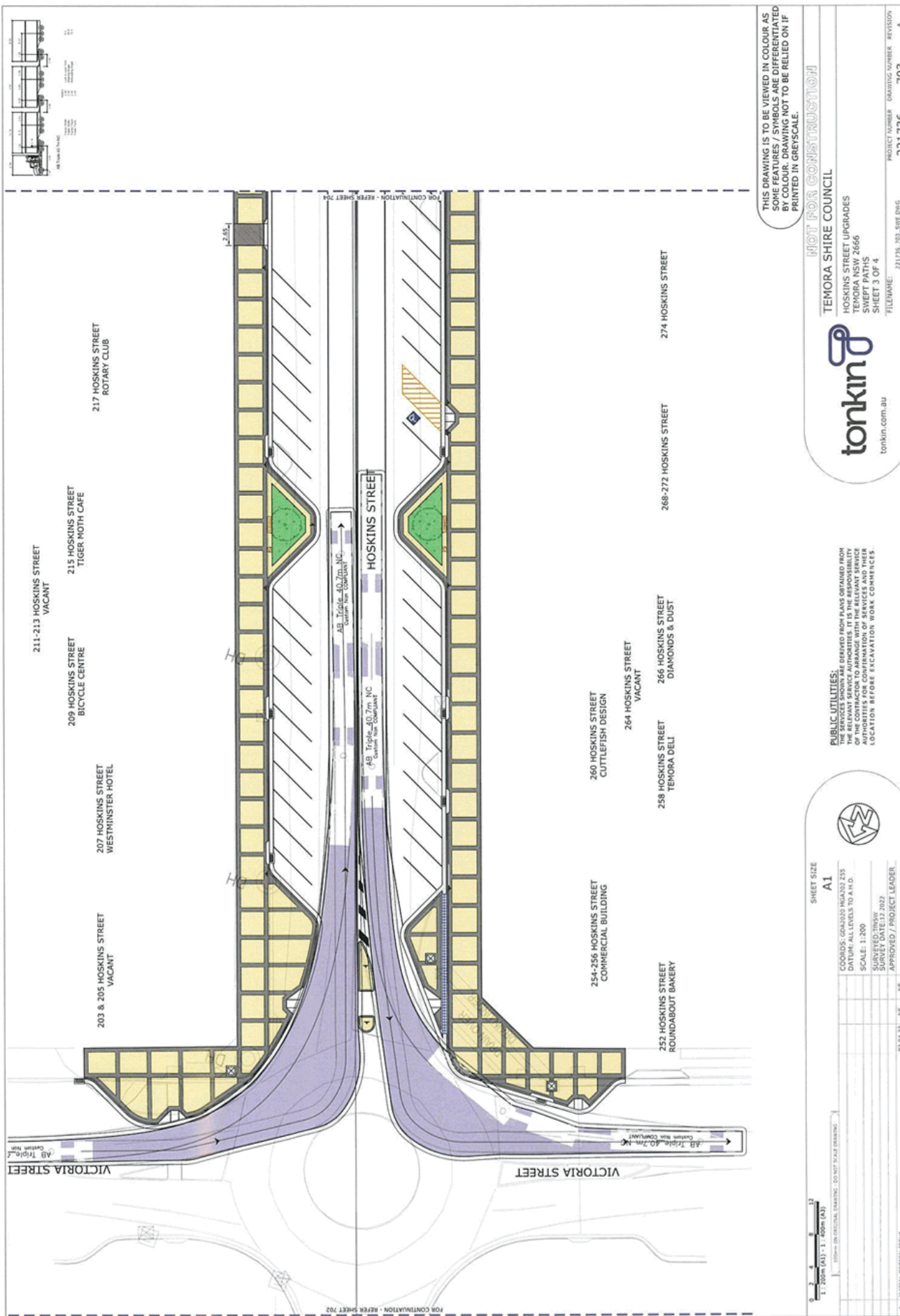


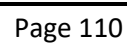












Hoskins Street Upgrades

Design Basis Report

Temora Shire Council

2 April 2023

Ref: 221736R001A



Building exceptional
outcomes together



Document History and Status

Rev	Description	Author	Reviewed	Approved	Date
A	Draft Issue	DM	NS	NS	02/04/2023

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221736R001A Hoskins Street Upgrade | Design Basis Report

2



Contents

Project: Hoskins Street Upgrades | Design Basis Report
Client: Temora Shire Council
Ref: 221736R001A

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Appendices

Appendix A – Original Concept Drawings



1 Introduction

1.1 Project Background

Temora Shire Council (Council) has previously undertaken public realm & road upgrades on Hoskins Street, the main commercial street of Temora, between Parkes Street & Victoria Street. They are now looking to extend these works to incorporate the two adjacent street blocks. Concept plans for these works have been prepared by Anthony Daintith Town Planning and approved by Council. Similarly, detailed plans for a roundabout at Hoskins Street & Polaris Street have been prepared by Calibre Consulting.

Tonkin Consulting Pty. Ltd. (Tonkin) has been subsequently engaged to develop the Anthony Daintith conceptual design further and produce detailed civil design drawings and community consultation plans.

1.2 Site Overview

The proposed site is Hoskins Street, Temora between Polaris Street & Parkes Street, and between Victoria Street & Britannia Street. These are the northern and southern sites respectively.

Hoskins Street is the main commercial street of Temora and is predominately lined with commercial premises. There are existing public realm treatments, such as small concrete blisters, and angled on-street parking. There are many property accesses off Hoskins Street, some of which appear to be redundant or disused.

There is existing in-ground stormwater infrastructure within the southern site, but none within the northern site.

An aerial overview of the site is presented overleaf as **Figure 1.1**.

1.3 Project Objectives and Benefits

The project objectives include, but are not limited to:

- Improved aesthetics and public amenity
- Improved stormwater management
- Improved pedestrian safety
- Improved parking facilities
- Improved consistency of the public realm across Hoskins Street

1.4 Purpose of this Document

This report documents the informational base and design methodology of the proposed Hoskins Street Upgrades. It also documents the design itself and any departures from the relevant standards.

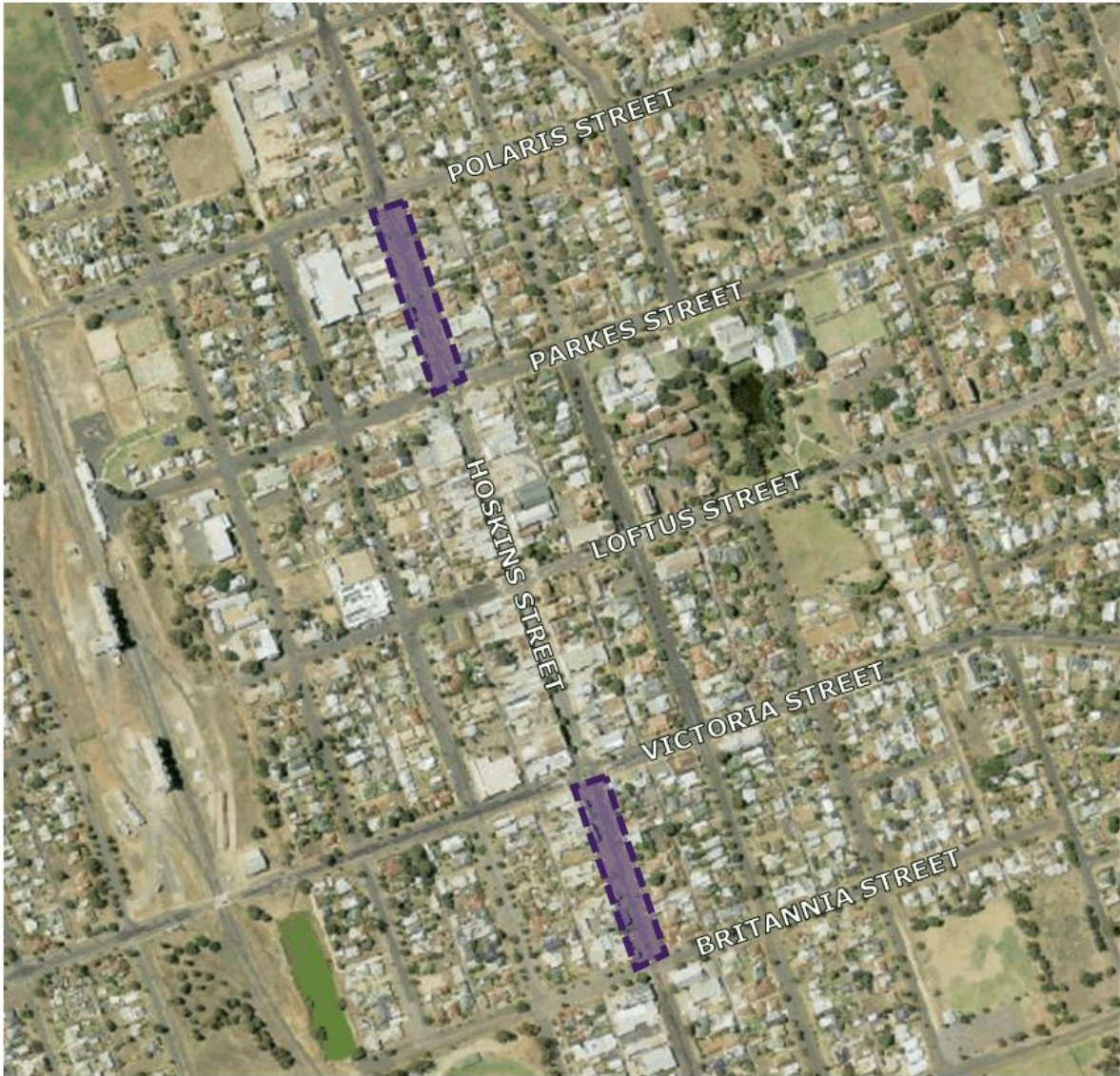


Figure 1 - Aerial Overview of the subject site



1.5 Reference Material & Design Standards

The following documents represent the informational base for Tonkin's design work and are referenced throughout this report:

- *AS1742.2 – Manual of Uniform Traffic Control Devices – Traffic Control Devices for General Use* – Standards Australia [16th March 2009]
- *AS1428.1 – Design for Access & Mobility – General Requirements for Access – New Building Work* - Standards Australia [18th June 2018]
- *AS2890.5 – On-street parking* – Standards Australia [9th April 2020]
- *QA Specification M209 – Road Openings and Restoration* – TfNSW [16th August 2023]
- *TDT2011/01A – Pedestrian Refuges* – TfNSW [June 2011]
- *Guide to Road Design – Part 3: Geometric Design* – Austroads [February 2021]
- *Survey* – TfNSW [January 2023]
- *Utilities Survey* – TfNSW [March 2023]
- *Concept Design* - Anthony Daintith Town Planning [Date Unknown]
- *Hoskins Street Roundabout* – Calibre Consulting [25th September 2019]



2 Design Methodology

2.1 Pavement Design

The central 7m of Hoskins Street will remain as per existing. Outside of that, the existing pavement profile will be milled and re-sheeted to accommodate the revised kerb geometry. Match-ins between the existing pavement and the revised pavement will be in accordance with TfNSW's QA Specification M209.

2.2 Kerb and Gutter

New kerb & gutter will be provided throughout Hoskins Street. For the kerb returns at the intersections, this kerb and gutter will follow the existing surface of the carriageway. Within Hoskins Street, this kerb and gutter may be slightly higher than existing (i.e. max. 100mm higher) to provide better carriageway and footway crossfalls.

The kerb returns at Polaris Street are as per the Calibre Consulting design.

Kerb ramps will be provided at all pedestrian crossing points and accessible on-street car parks.

2.3 Traffic Control

2.3.1 Signage

Signage is based on the requirements outlined in AS1742. Parking and no-stopping signage is proposed to delineate the no-stopping, conventional parking, accessible parking, and motorbike parking.

Advanced warning signage is proposed for the roundabout, pedestrian refuge, and pedestrian crossing approaches.

Keep left signage will be provided as part of the pedestrian refuges.

An existing flood sign on Hoskins Street near Polaris Street will be relocated to one of the new kerb buildouts.

The signage required for the Polaris Street roundabout has not been considered as part of this design.

2.3.2 Linemarking

Linemarking is based on the requirements of AS1742 and the RTA Delineation Guidelines.

A double unbroken centreline is proposed for Hoskins Street, with chevrons being provided at the pedestrian refuges. Lane lines are provided for the outside edges of the 3.5m wide travel lanes.

The car and motorbike parks will be formally delineated, as will the accessible car parks and shared zones.

No-stopping lines are not currently proposed, for the sake of consistency with the rest of Hoskins Street.

The linemarking required for the Polaris Street roundabout has not been considered as part of this design.

2.4 Utilities

There are many existing light posts, some of which are within the carriageway, which are proposed for relocation as part of these works. The impacts of the proposed works on other services have not been considered at this stage, although it is likely that existing service lids and covers will need to be adjusted to suit the revised surface.



2.5 Pedestrian Crossings & Refuges

The existing splitter islands on Hoskins Street at the Parkes Street & Victoria Street intersections will be converted to pedestrian refuge islands. A new pedestrian refuge island will similarly be provided on Hoskins Street where it intersects Britannia Street. These islands will include holding rails and are designed in accordance with TDT 2011/01A.

The existing pedestrian refuge on the eastern arm of Parkes Street will be converted to a pedestrian crossing. The existing island will be adjusted to accommodate this.

2.6 Vegetation

Some existing street trees, such as those within existing kerb islands, will need to be removed as part of these works. The new kerb buildouts will include street trees and low-level vegetation, to Council's specification.

2.7 Stormwater

New stormwater inlet pits will be provided where trapped low points are created by the new kerb geometry, or where existing trapped low points are seemingly not being drained. In the northern site, there is no existing stormwater infrastructure, and the proposed elements are therefore completely new.

In the southern site, some existing pits will be replaced or converted as required, with new additional pits provided in conjunction with the kerb buildouts. A gutter bridge is provided at the intersection of Hoskins Street and Victoria Street to assist with overflows from upstream pits.

2.8 Swept Paths

The changes to the kerb geometry at the intersections were assessed with the use of turning paths. These movements are summarised in **Table 1** below:

Table 1 - Swept path summary

Intersection	Vehicle
Polaris Street	Not assessed
Parkes Street	19m Semi-Trailer
Victoria Street	40.7m AB Triple
Britannia Street	19m Semi-Trailer

2.9 Property Access

There are numerous existing vehicular accesses off Hoskins Street. Several of these are nominated for removal because they are considered redundant. The remainder will be replaced and upgraded with new rigid pavement and layback kerbs. The aim is to reduce the footpath crossfalls at these accesses, thereby improving pedestrian amenity.

2.10 Public Realm

The existing pedestrian pavement within the verge will be replaced with new oxide-coloured concrete in a grid pattern to replicate the existing treatment within the Stage 1 works. The kerb buildouts will incorporate a bench and garbage bin. The crossfalls within the verge will be close to or, or slightly less, than the existing falls.



3 Design Departures

Table 2 summarises the departures from standards within the design and provides justifications for them.

Standard	Requirement	Departure & Justification
AS1428.1	Provide a maximum crossfall of 2.5% on pedestrian paths	Crossfalls as high as 7% are currently being provided. This is because the verges are existing and there is limited scope to improve this



4 Next Steps

The next step will be for Council to provide feedback on, and confirmation of, the design departures nominated in **Section 3**. This will be in conjunction with general feedback on the civil design drawings.

This feedback can then be considered and integrated in the revised drawing package, which will include greater details around vertical geometry.



Appendix A – Original Concept Drawings

HIGH OPTION - Northern Block





4.4 ABORIGINAL LAND CLAIM - ACTIVE ASSESSMENTS**File Number:** REP23/487**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:**

1. Correspondence - ALC 18374
2. Correspondence - ALC 52347 & 53289
3. Correspondence - ALC 51649, 52253, 51650, 51655 & 51690
4. Criteria & Evidence - Information Sheet

REPORT

Council is in receipt of correspondence from the Department of Planning and Environment (Crown Lands) in relation to the active assessment of several Aboriginal Land Claims (ALC) within the Temora Shire Council area.

The Aboriginal Land Claim Assessment Team (ALCAT) are requesting evidence from Council that may support that at the date of claim the land was:

- Lawfully used or occupied
- Needed or likely to be needed for an essential public purpose

Definitions of the above terms are provided in the attached information sheet.

An extension to the response timeframe was sought and subsequently granted by the ALCAT, meaning the new deadline is 1 May 2023. This was requested to ensure Council can consider each matter and formalise a response to be provided to Crown Lands.

An aerial screenshot is provided below for each parcel subject to the respective ALCs.

ALC 18374: Between Hopetoun & Ariah Streets (Ariah Park)

- Claim lodged 7/7/2009

**ALC 52347 & 53289: Between Polaris Street and former public road Quartz Street (now permanently closed)**

- Claim lodged 15/10/2020 (ALC 52347)
- Claim lodged 31/5/2021 (ALC 53289)



ALC 51649 & 51650; 52253: Between Gardner & Gallipoli Streets

- Claim lodged 29/7/2020 (ALC 51649 & 51650)
- Claim lodged 25/9/2020 (ALC 52253)

**ALC 51655: Corner of Airport St & Kitchener Road**

- Claim lodged 29/7/2022



ALC 51655: Southern end of Aurora Street

- Claim lodged 29/7/2022

**COMMITTEE RESOLUTION 28/2023**

Moved: Cr Rick Firman

Seconded: Cr Jason Goode

That the Committee recommend that Council

- a. Request a further extension from Department of Planning & Environment.
- b. Seek specialist legal advice in relation to the matter.

CARRIED

COMMITTEE RESOLUTION 29/2023

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

That the Committee recommend that Council write to local Member The Hon Steph Cooke MP to complain about the lack of time Council have to respond to these matters.

CARRIED

Report by Amanda Colwill



Department of Planning and Environment

17 March 2023

Our ref CT No:4571
File number: 09/11255
Case Officer: Anita Dakin

Reference to authorities and stakeholders via email:

Temora Shire Council	temshire@temora.nsw.gov.au
Essential Energy	alc@essentialenergy.com.au
TransGrid	alc@transgrid.com.au
NSW Department of Industry - Geological Survey NSW	landuse.minerals@geoscience.nsw.gov.au
NSW National Parks and Wildlife Services Roads/access team	OEH.Roads@environment.nsw.gov.au
Forestry Corporation	landadministration@fcns.w.com.au

To whom it may concern

Subject: Active assessment of Aboriginal Land Claim 18374

The Department of Planning and Environment (DPE), Crown Lands, Aboriginal Land Claim Assessment Team (ALCAT) is currently assessing the Aboriginal Land Claims shown on the attached list.

Lodging of an Aboriginal Land Claim creates an interest in the land. Prior to any future dealings in this land, consultation should be undertaken with DPE, Crown Lands.

Aboriginal Land Claims are assessed in accordance with the provisions of section 36(1) of the *Aboriginal Land Rights Act 1983*. Regardless of when an assessment is conducted the key date for the assessment is the **date the claim is lodged**.

ALCAT is requesting evidence from your organisation that may support that at the date of claim the land was:

- Lawfully used or occupied
- Needed or likely to be needed for an essential public purpose.

Any information you provide should be as at the date of each claim and must be supported by documented evidence. This is an opportunity to provide information that will be considered in the assessment of a claim, not an opportunity for general objections that are not supported by evidence. Attached is an information sheet for your reference. The document also provides a definition of the assessment criteria mentioned above.

The Minister's decision is subject to appeal in the Land & Environment Court. It is paramount all information relevant to the claimed land be made available to ALCAT to ensure the claim is properly and thoroughly assessed. Evidence must be able to withstand the rigours of a court appeal.

A response is required by 14 April 2023. If you have no information, it would be appreciated if you could contact this office via e-mail advising of such. This will prevent unnecessary delays in processing claims, and we will not reference you further.

If you have any questions please contact the Aboriginal Land Claim Assessment Team on (02) 6883 3396, or by email to alc@crowland.nsw.gov.au.

Yours sincerely

Name: Anita Dakin	Email: anita.dakin@crowland.com.au	Phone: 02 6883 3396
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Aboriginal Land Claim Assessment Team
DPE, Crown Lands

Claim No	Lodged	Claimant	Land Claimed
18374	7/07/2009	NSWALC	7018/96276
NSWALC = New South Wales Aboriginal Land Council, LALC = Local Aboriginal Land Council, Obo = on behalf of			

Criteria and Evidence

Information to assist in preparation of a response



Providing information for an Aboriginal land claim assessment



This sheet details the two common terms, explains their interpretation and gives examples of the types of evidentiary materials to provide when requested for information during a Claim assessment.

Lawfully used or occupied

Lawful use

Occurs when use is to more than a notional degree. The lands need to be used for its specified public purpose or for a purpose that furthers or is ancillary to the public purpose. The use needs to be actual, not just contemplated or intended.

Lawful occupation

Encompasses legal possession, conduct amounting to actual possession and some degree of permanence. It involves an element of control, of preventing or being in a position to prevent the intrusion of strangers. Continuous physical presence on every part of the land is not required, however some physical occupancy is required, mere activities of maintenance are insufficient.

Evidentiary materials

Examples of materials supporting lawful use and occupation include, but are not limited to;

- Copies of tenure documents (licences, leases, permits etc.)
- Receipts
- Rosters, sign in books, attendance sheets, diary entries etc
- Photographs taken at time
- Documents that prove activity at the location
- Evidence of improvements made and/or maintenance undertaken
- Utilities bills
- Media material.

Needed or likely to be needed for an essential public purpose

Needed

Means required or wanted. A manifestation of political will is required to establish need. Where lands are likely to be needed it is a question as to whether it is likely that there will in the future be a government requirement; and if addressed by considering a trajectory, then the trajectory needs to be towards a requirement at the appropriate government level at the specified time in the future.

Likely

Is a real or not remote chance, a real chance or possibility, not more probable than not (possibility being a lower legal standard than probability). The essentiality of the need must be sufficient to counteract the beneficial intent of the *Aboriginal Land Rights Act*. A 25 to 30-year time frame is appropriate when establishing a likely need.

Essential public purpose

Public purposes are those that are required and created by the government of the country, or purposes of the administration of the government of the country. To be essential, the purpose must be indispensable, or at least material and important. The use of the word essential sets a high standard. Public purposes may be served by private interests. Purposes carried out under statutory authority or requirement, for example, the *Local Government Act* (Shire Councils) can be public purposes.

Criteria and Evidence

Information to assist in providing a response



Examples of evidentiary materials supporting the need or likely need for an essential public purpose include, but are not limited to;

- Government materials stating the lands are required for the essential public purpose
- Material illustrating a trajectory towards the land being developed for the essential public purpose
- Any documentation relating to the development of the land in general
- Documentation supporting the lack of development of the kind proposed
- Documentation showing the lack of other suitable lands in the area
- Documentation illustrating why the purpose proposed is important and indispensable
- Documentation proving that the intended use for the claimed lands existed as at the date of claim lodgement.

More information

If reference is made to a document in a response, it would be appreciated that the entire document be provided as an annexure/attachment to support the response.

If you have any questions regarding this information please contact the Aboriginal Land Claim Assessment Team on 02 6883 3396 or email alc@crowland.nsw.gov.au

Aboriginal land claims

Definition of terms



Definition of terms relating to Aboriginal land claims



Over time, courts have provided some guidance on the definition of terms surround the Aboriginal Land Rights Act 1983 (NSW) and the assessment of Aboriginal land claims

Lawful use and/or occupation

Lawful: The term lawful means the activity being conducted on the claimed land at the date of claim was being conducted with the appropriate authority to do so. For instance, if the activity required the approval of the reserve trust, then that approval had been granted.

Lawful use: Lawful use of claimed lands occurs when the use is to more than a notional degree. The level required to demonstrate the use is more than notional will depend on the purpose for which the land is reserved. For example, a reserve for public recreation would be expected to have a higher level of use than a reserve for tree plantation.

The use of the land needs to be consistent with the reserve purpose; for a purpose that is in furtherance of or ancillary to the reserve purpose; or an authorised secondary interest. The use needs to be actual, not just contemplated or intended.

Lawful occupation: Lawful occupation encompasses legal possession, conduct amounting to actual possession and some degree of permanence. It involves an element of control, of preventing or being in a position to prevent the intrusion of strangers. Continuous physical presence on every part of the land is not required; however, some physical occupancy is required. Mere activities of maintenance in isolation are insufficient.

Needed or likely to be needed for an essential public purpose

Needed: Needed means required or wanted. Where lands are needed for an essential public purpose, a manifestation of political will is required to establish need. Where lands are likely to be needed for an essential public purpose, the question is whether it is likely that there will in the future be a government requirement; and if this is addressed by considering a trajectory, then the trajectory needs to be towards a requirement at the appropriate government level at the specified time in the future.

Likely: The term likely refers to a real, or not remote, chance; a real chance or possibility. It does not refer to something being more probable than not (possibility being a lower legal standard than probability). The essentiality of the need must be sufficient to counteract the beneficial intent of the Act. A 25- to 30-year time frame is appropriate when establishing a likely need.

Essential public purposes: Essential public purposes are those that are required and created by the government, or purposes of the administration of the government. To be essential, the purpose must be indispensable, or at least material and important. The use of the word essential sets a high standard. Public purposes may be served by private interests. Purposes carried out under statutory authority or requirement, for example, the *Local Government Act 1993* (shire councils), can be public purposes.

© State of New South Wales through Department of Planning, Industry and Environment 2019. The information in this publication is based on knowledge and understanding at the time of writing (August 2019). However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Department of Planning, Industry and Environment or the user's independent adviser.

Aboriginal land claims

Fact sheet



Information for Crown land tenants about Aboriginal land claims



The Aboriginal Land Rights Act 1983 (NSW) is important legislation that recognises the rights of Aboriginal people in New South Wales, recognising land was traditionally owned and occupied by Aboriginal people, and is of spiritual, social, cultural and economic importance to their people. It recognises the need of Aboriginal people for land and acknowledges that land for Aboriginal people in the past was progressively reduced without compensation.

The effect on Crown land

The lodgement of an Aboriginal land claim by an Aboriginal Land Council creates what is known as an inchoate (unformed) interest in the land. The full extent of this interest is not known until the claim is assessed and a determination is made by the relevant Minister (or Ministers delegate).

The NSW Government (through the Department of Planning and Environment) will generally not authorise any dealing in land subject to a claim that will:

- prevent the land being transferred to a claimant Land Council in the event it is found to be claimable
- impact on the physical condition of the land.

To ensure these conditions are met, the proponent must usually seek consent from the claimant Land Council for the proposed works or activity before any landowner's consent can be provided.

During the assessment of claim, the department identifies and gathers information about the land at the date of lodgement. We will generally seek information from relevant agencies (including local government and infrastructure providers), tenure (lease or licence) holders and land managers to understand if the land is lawfully

used or occupied or is needed or likely to be needed for an essential public purpose.

This is an opportunity to provide information that will be considered in the assessment of a claim, not an opportunity for general objections that are not supported by evidence.

It is important to keep in mind during the assessment of an Aboriginal land claim that the *Aboriginal Land Rights Act 1983* is beneficial and remedial legislation.

Over time, the courts have provided some guidance on the definition of these terms and an extract of this guidance is detailed in the fact sheet titled *Definition of terms relating to Aboriginal land claims* (go to crownland.nsw.gov.au and search for the title).

Once relevant information has been gathered and assessed, we provide advice to the Minister on whether the land can be claimed. There is very little discretion available to the Minister, and if land is found to be claimable against the criteria, the claim must be granted.

The *Aboriginal Land Rights Act 1983* provides appeal rights to claimant Aboriginal Land Councils where Aboriginal land claims are refused. The appeal can be lodged in the NSW Land and Environment Court within a four-month period from the date of determination.

Aboriginal land claims

Fact sheet



Claimable Crown land

Section 36(1) of the *Aboriginal Land Rights Act 1983* states that:

'claimable Crown lands means lands vested in Her Majesty that, when a claim is made for the lands under this Division:

- (a) *are able to be lawfully sold or leased, or are reserved or dedicated for any purpose, under the Crown Lands Consolidation Act 1913 or the Western Lands Act 1901*
- (b) *are not lawfully used or occupied*
- (b1) *do not comprise lands which, in the opinion of a Crown Lands Minister, are needed or are likely to be needed as residential lands*
- (c) *are not needed, nor likely to be needed, for an essential public purpose*
- (d) *do not comprise lands that are the subject of an application for a determination of native title (other than a non-claimant application that is an unopposed application) that has been registered in accordance with the Commonwealth Native Title Act, and*
- (e) *do not comprise lands that are the subject of an approved determination of native title (within the meaning of the Commonwealth Native Title Act) (other than an approved determination that no native title exists in the lands).*

Lodgement of Aboriginal land claims

The *Aboriginal Land Rights Act 1983* provides for NSW Aboriginal Land Council and Local Aboriginal Land Councils to make claim(s) on Crown land(s). The date an Aboriginal land claim is lodged is critical, and any assessment generally will only be able to consider information and activities relevant to that date.

Assessment and determination of Aboriginal land claims

The responsibility for determining Aboriginal land claims lies with the Minister administering the Crown Land Management Act 2016.

The Crown Lands team at Department of Planning and Environment assesses claims and provides the Minister with relevant information to assist in determining whether land is claimable, with reference to the statutory criteria.

More information

You can get general information about the *Aboriginal Land Rights Act 1983* from:

- the Office of the Registrar of the Aboriginal Land Rights Act 1983 at www.oralra.nsw.gov.au
- Aboriginal Affairs NSW at www.aboriginalaffairs.nsw.gov.au/land-rights/

The assessment of claims is done by the Crown Lands Aboriginal Land Claim Assessment Team within Department of Planning and Environment. Contact the team on:

- E: alc@crownland.nsw.gov.au
- P: (02) 6883 3396

© State of New South Wales through Department of Planning, Industry and Environment 2019. The information in this publication is based on knowledge and understanding at the time of writing (August 2019). However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Department of Planning, Industry and Environment or the user's independent adviser.



Department of Planning and Environment

22 March 2023

Our ref CT No:4607
 File number: 23/01777
 Case Officer: Kristal Russ

Reference to authorities and stakeholders via email:

Temora Shire Council	temshire@temora.nsw.gov.au
Essential Energy	alc@essentialenergy.com.au
TransGrid	alc@transgrid.com.au
NSW Department of Industry - Geological Survey NSW	landuse.minerals@geoscience.nsw.gov.au
NSW National Parks and Wildlife Services Roads/access team	OEH.Roads@environment.nsw.gov.au

To whom it may concern

Subject: Active assessment of Aboriginal Land Claim

The Department of Planning and Environment (DPE), Crown Lands, Aboriginal Land Claim Assessment Team (ALCAT) is currently assessing the Aboriginal Land Claims shown on the attached list.

Lodging of an Aboriginal Land Claim creates an interest in the land. Prior to any future dealings in this land, consultation should be undertaken with DPE, Crown Lands.

Aboriginal Land Claims are assessed in accordance with the provisions of section 36(1) of the *Aboriginal Land Rights Act 1983*. Regardless of when an assessment is conducted the key date for the assessment is the **date the claim is lodged**.

ALCAT is requesting evidence from your organisation that may support that at the date of claim the land was:

- Lawfully used or occupied
- Needed or likely to be needed for an essential public purpose.

Any information you provide should be as at the date of each claim and must be supported by documented evidence. This is an opportunity to provide information that will be considered in the assessment of a claim, not an opportunity for general objections that are not supported by evidence. Attached is an information sheet for your reference. The document also provides a definition of the assessment criteria mentioned above.

The Minister's decision is subject to appeal in the Land & Environment Court. It is paramount all information relevant to the claimed land be made available to ALCAT to ensure the claim is properly and thoroughly assessed. Evidence must be able to withstand the rigours of a court appeal.

A response is required by **19 April 2023**. If you have no information, it would be appreciated if you could contact this office via e-mail advising of such. This will prevent unnecessary delays in processing claims, and we will not reference you further.

If you have any question's please contact the Aboriginal Land Claim Assessment Team on (02) 6640 3941, or by email to kristal.russ@crowland.nsw.gov.au.

Yours sincerely



Name: Kristal Russ

Email: kristal.russ@crowland.nsw.gov.au

Phone: 02 6640 3941

Aboriginal Land Claim Assessment Team
DPE, Crown Lands

Claim No	Lodged	Claimant	Land Claimed
52347	15 October 2020	NSWALC	Lot 1220 DP 726236
53289	31 May 2021	NSWALC	Lot 1220 DP 726236
NSWALC = New South Wales Aboriginal Land Council, LALC = Local Aboriginal Land Council, Obo = on behalf of			



Department of Planning and Environment

27 March 2023

Our ref CT No: 4614
 File number: 23/01917
 Case Officer: Anita Dakin

Reference to authorities and stakeholders via email:

Temora Shire Council	temshire@temora.nsw.gov.au
Essential Energy	alc@essentialenergy.com.au
TransGrid	alc@transgrid.com.au
NSW Department of Industry - Geological Survey NSW	landuse.minerals@geoscience.nsw.gov.au
NSW National Parks and Wildlife Services Roads/access team	OEH.Roads@environment.nsw.gov.au

To whom it may concern

Subject: Active assessment of Aboriginal Land Claims 51649, 52253, 51650, 51655 and 51690

The Department of Planning and Environment (DPE), Crown Lands, Aboriginal Land Claim Assessment Team (ALCAT) is currently assessing the Aboriginal Land Claims shown on the attached list.

Lodging of an Aboriginal Land Claim creates an interest in the land. Prior to any future dealings in this land, consultation should be undertaken with DPE, Crown Lands.

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ALCAT is requesting evidence from your organisation that may support that at the date of claim the land was:

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- Needed or likely to be needed for an essential public purpose.

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The Minister's decision is subject to appeal in the Land & Environment Court. It is paramount all information relevant to the claimed land be made available to ALCAT to ensure the claim is properly and thoroughly assessed. Evidence must be able to withstand the rigours of a court appeal.

A response is required by 24 April 2023. If you have no information, it would be appreciated if you could contact this office via e-mail advising of such. This will prevent unnecessary delays in processing claims, and we will not reference you further.

If you have any questions please contact the Aboriginal Land Claim Assessment Team on (02) 6883 3396, or by email to alc@crowland.nsw.gov.au.

Yours sincerely



Name: Anita Dakin	Email: anita.dakin@crowland.nsw.gov.au	Phone: 02 6883 3396
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Aboriginal Land Claim Assessment Team
DPE, Crown Lands

Claim No	Lodged	Claimant	Land Claimed
51649	29/07/2020	NSWALC	Lot 6 DP 1129854
51650	29/07/2020	NSWALC	Lot 1011 DP 750587
51655	29/07/2022	NSWALC	Lot 7307 DP 1144442
51690	31/07/2020	NSWALC	Lot 954 DP 750587
52253	25/09/2020	NSWALC	Lot 6 DP 1129854
NSWALC = New South Wales Aboriginal Land Council, LALC = Local Aboriginal Land Council, Obo = on behalf of			

Criteria and Evidence

Information to assist in preparation of a response



Providing information for an Aboriginal land claim assessment



This sheet details the two common terms, explains their interpretation and gives examples of the types of evidentiary materials to provide when requested for information during a Claim assessment.

Lawfully used or occupied

Lawful use

Occurs when use is to more than a notional degree. The lands need to be used for its specified public purpose or for a purpose that furthers or is ancillary to the public purpose. The use needs to be actual, not just contemplated or intended.

Lawful occupation

Encompasses legal possession, conduct amounting to actual possession and some degree of permanence. It involves an element of control, of preventing or being in a position to prevent the intrusion of strangers. Continuous physical presence on every part of the land is not required, however some physical occupancy is required, mere activities of maintenance are insufficient.

Evidentiary materials

Examples of materials supporting lawful use and occupation include, but are not limited to;

- Copies of tenure documents (licences, leases, permits etc.)
- Receipts
- Rosters, sign in books, attendance sheets, diary entries etc
- Photographs taken at time
- Documents that prove activity at the location
- Evidence of improvements made and/or maintenance undertaken
- Utilities bills
- Media material.

Needed or likely to be needed for an essential public purpose

Needed

Means required or wanted. A manifestation of political will is required to establish need. Where lands are likely to be needed it is a question as to whether it is likely that there will in the future be a government requirement; and if addressed by considering a trajectory, then the trajectory needs to be towards a requirement at the appropriate government level at the specified time in the future.

Likely

Is a real or not remote chance, a real chance or possibility, not more probable than not (possibility being a lower legal standard than probability). The essentiality of the need must be sufficient to counteract the beneficial intent of the *Aboriginal Land Rights Act*. A 25 to 30-year time frame is appropriate when establishing a likely need.

Essential public purpose

Public purposes are those that are required and created by the government of the country, or purposes of the administration of the government of the country. To be essential, the purpose must be indispensable, or at least material and important. The use of the word essential sets a high standard. Public purposes may be served by private interests. Purposes carried out under statutory authority or requirement, for example, the *Local Government Act* (Shire Councils) can be public purposes.

Criteria and Evidence

Information to assist in providing a response



Examples of evidentiary materials supporting the need or likely need for an essential public purpose include, but are not limited to;

- Government materials stating the lands are required for the essential public purpose
- Material illustrating a trajectory towards the land being developed for the essential public purpose
- Any documentation relating to the development of the land in general
- Documentation supporting the lack of development of the kind proposed
- Documentation showing the lack of other suitable lands in the area
- Documentation illustrating why the purpose proposed is important and indispensable
- Documentation proving that the intended use for the claimed lands existed as at the date of claim lodgement.

More information

If reference is made to a document in a response, it would be appreciated that the entire document be provided as an annexure/attachment to support the response.

If you have any questions regarding this information please contact the Aboriginal Land Claim Assessment Team on 02 6883 3396 or email alc@crowland.nsw.gov.au

Aboriginal land claims

Definition of terms



Definition of terms relating to Aboriginal land claims



Over time, courts have provided some guidance on the definition of terms surround the Aboriginal Land Rights Act 1983 (NSW) and the assessment of Aboriginal land claims

Lawful use and/or occupation

Lawful: The term lawful means the activity being conducted on the claimed land at the date of claim was being conducted with the appropriate authority to do so. For instance, if the activity required the approval of the reserve trust, then that approval had been granted.

Lawful use: Lawful use of claimed lands occurs when the use is to more than a notional degree. The level required to demonstrate the use is more than notional will depend on the purpose for which the land is reserved. For example, a reserve for public recreation would be expected to have a higher level of use than a reserve for tree plantation.

The use of the land needs to be consistent with the reserve purpose; for a purpose that is in furtherance of or ancillary to the reserve purpose; or an authorised secondary interest. The use needs to be actual, not just contemplated or intended.

Lawful occupation: Lawful occupation encompasses legal possession, conduct amounting to actual possession and some degree of permanence. It involves an element of control, of preventing or being in a position to prevent the intrusion of strangers. Continuous physical presence on every part of the land is not required; however, some physical occupancy is required. Mere activities of maintenance in isolation are insufficient.

Needed or likely to be needed for an essential public purpose

Needed: Needed means required or wanted. Where lands are needed for an essential public purpose, a manifestation of political will is required to establish need. Where lands are likely to be needed for an essential public purpose, the question is whether it is likely that there will in the future be a government requirement; and if this is addressed by considering a trajectory, then the trajectory needs to be towards a requirement at the appropriate government level at the specified time in the future.

Likely: The term likely refers to a real, or not remote, chance; a real chance or possibility. It does not refer to something being more probable than not (possibility being a lower legal standard than probability). The essentiality of the need must be sufficient to counteract the beneficial intent of the Act. A 25- to 30-year time frame is appropriate when establishing a likely need.

Essential public purposes: Essential public purposes are those that are required and created by the government, or purposes of the administration of the government. To be essential, the purpose must be indispensable, or at least material and important. The use of the word essential sets a high standard. Public purposes may be served by private interests. Purposes carried out under statutory authority or requirement, for example, the *Local Government Act 1993* (shire councils), can be public purposes.

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Aboriginal land claims

Fact sheet



Information for Crown land tenants about Aboriginal land claims



The Aboriginal Land Rights Act 1983 (NSW) is important legislation that recognises the rights of Aboriginal people in New South Wales, recognising land was traditionally owned and occupied by Aboriginal people, and is of spiritual, social, cultural and economic importance to their people. It recognises the need of Aboriginal people for land and acknowledges that land for Aboriginal people in the past was progressively reduced without compensation.

The effect on Crown land

The lodgement of an Aboriginal land claim by an Aboriginal Land Council creates what is known as an inchoate (unformed) interest in the land. The full extent of this interest is not known until the claim is assessed and a determination is made by the relevant Minister (or Ministers delegate).

The NSW Government (through the Department of Planning and Environment) will generally not authorise any dealing in land subject to a claim that will:

- prevent the land being transferred to a claimant Land Council in the event it is found to be claimable
- impact on the physical condition of the land.

To ensure these conditions are met, the proponent must usually seek consent from the claimant Land Council for the proposed works or activity before any landowner's consent can be provided.

During the assessment of claim, the department identifies and gathers information about the land at the date of lodgement. We will generally seek information from relevant agencies (including local government and infrastructure providers), tenure (lease or licence) holders and land managers to understand if the land is lawfully

used or occupied or is needed or likely to be needed for an essential public purpose.

This is an opportunity to provide information that will be considered in the assessment of a claim, not an opportunity for general objections that are not supported by evidence.

It is important to keep in mind during the assessment of an Aboriginal land claim that the *Aboriginal Land Rights Act 1983* is beneficial and remedial legislation.

Over time, the courts have provided some guidance on the definition of these terms and an extract of this guidance is detailed in the fact sheet titled *Definition of terms relating to Aboriginal land claims* (go to crownland.nsw.gov.au and search for the title).

Once relevant information has been gathered and assessed, we provide advice to the Minister on whether the land can be claimed. There is very little discretion available to the Minister, and if land is found to be claimable against the criteria, the claim must be granted.

The *Aboriginal Land Rights Act 1983* provides appeal rights to claimant Aboriginal Land Councils where Aboriginal land claims are refused. The appeal can be lodged in the NSW Land and Environment Court within a four-month period from the date of determination.

Aboriginal land claims

Fact sheet



Claimable Crown land

Section 36(1) of the *Aboriginal Land Rights Act 1983* states that:

'claimable Crown lands means lands vested in Her Majesty that, when a claim is made for the lands under this Division:

- (a) *are able to be lawfully sold or leased, or are reserved or dedicated for any purpose, under the Crown Lands Consolidation Act 1913 or the Western Lands Act 1901*
- (b) *are not lawfully used or occupied*
- (b1) *do not comprise lands which, in the opinion of a Crown Lands Minister, are needed or are likely to be needed as residential lands*
- (c) *are not needed, nor likely to be needed, for an essential public purpose*
- (d) *do not comprise lands that are the subject of an application for a determination of native title (other than a non-claimant application that is an unopposed application) that has been registered in accordance with the Commonwealth Native Title Act, and*
- (e) *do not comprise lands that are the subject of an approved determination of native title (within the meaning of the Commonwealth Native Title Act) (other than an approved determination that no native title exists in the lands).*

Lodgement of Aboriginal land claims

The *Aboriginal Land Rights Act 1983* provides for NSW Aboriginal Land Council and Local Aboriginal Land Councils to make claim(s) on Crown land(s). The date an Aboriginal land claim is lodged is critical, and any assessment generally will only be able to consider information and activities relevant to that date.

Assessment and determination of Aboriginal land claims

The responsibility for determining Aboriginal land claims lies with the Minister administering the Crown Land Management Act 2016.

The Crown Lands team at Department of Planning and Environment assesses claims and provides the Minister with relevant information to assist in determining whether land is claimable, with reference to the statutory criteria.

More information

You can get general information about the *Aboriginal Land Rights Act 1983* from:

- the Office of the Registrar of the Aboriginal Land Rights Act 1983 at www.oralra.nsw.gov.au
- Aboriginal Affairs NSW at www.aboriginalaffairs.nsw.gov.au/land-rights/

The assessment of claims is done by the Crown Lands Aboriginal Land Claim Assessment Team within Department of Planning and Environment. Contact the team on:

- E: alc@crownland.nsw.gov.au
- P: (02) 6883 3396

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4.5 HEAVY VEHICLE ALTERNATE ROUTE - RESIDENT COMPLAINT**File Number:** REP23/500**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:**

1. Correspondence - Resident
2. Correspondence - Steph Cooke MP & Sam Farraway MLC

REPORT

Council is in receipt of correspondence from a resident requesting a heavy vehicle alternate route to bypass Victoria Street and also the condition of the road surface in Victoria Street.

The resident contacted Steph Cooke MP with the above concerns, who forwarded the request to the Minister for Regional Transport and Roads, Sam Farraway MLC. The response from both the respective ministers is attached to this report.

COMMITTEE RESOLUTION 30/2023

Moved: Cr Jason Goode

Seconded: Cr Max Oliver

That the Committee recommend to Council to note the report, and further, forward the complaint regarding Victoria Street condition to the local TfNSW office.

CARRIED

Report by Amanda Colwill

From:
Sent: Friday, 3 March 2023 11:02 AM
To: Rob Fisher
Subject: Victoria Street bypass / road surface repair.

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Sir

This is a follow up to our recent conversation regarding Victoria Street bypass and the condition of the road surface in Victoria Street.

You made me aware that any repairs to the road surface is the responsibility of the state government.

Recently I emailed Minister Steph Cooke regarding bypass and she forwarded my email to Minister Farraway. I'm attaching his reply, which is in the negative.

My other concern is the condition of the street which is in dire need of resurfacing due to the hundreds of trucks which pass each day.

I await councils reply.

Sent from my iPhone



Our Ref: SC165600/AB
(in reply please quote)

[REDACTED] Street
TEMORA NSW 2666

via email: [REDACTED]

Dear [REDACTED]

I refer to earlier correspondence regarding a bypass for Victoria Street, Temora.

A response from The Hon. Sam Faraway, Minister for Transport has been received, a copy of which is attached for your information.

Thank you once again for bringing your concerns to my attention. Please do not hesitate to stay in touch should you require any further assistance.

Yours sincerely

Steph Cooke MP
Member for Cootamundra

2 February 2023



Steph Cooke MP, Member for Cootamundra

Young Office: 140 Boorowa Street (PO Box 350) Young NSW 2594 Phone: 6382 2399 Fax: 6382 3144

Junee Office: 25 Seignior Street (PO Box 338) Junee NSW 2663 Phone: 6924 2533 Fax: 6924 1537

[f /StephCookeMP](#) [@StephCookeMP](#) cootamundra@parliament.nsw.gov.au www.stephcooke.com.au



The Hon. Sam Faraway MLC
Minister for Regional Transport and Roads

OFFICIAL

Our Ref: 01651370
Your Ref: SC165600

The Hon. Steph Cooke MP
Member for Cootamundra
PO Box 350
YOUNG NSW 2594

Dear Minister

Steph,

Thank you for your correspondence on behalf of [REDACTED] regarding a bypass for Victoria Street, Temora.

I note [REDACTED] comments and appreciate his concerns.

Transport for NSW advises that there are no formal plans to investigate or develop a heavy vehicle bypass in Temora.

Transport for NSW continues to work Temora Shire Council and met with representatives on 16 November 2022 to view their proposed options for a Temora Heavy Vehicle Alternate Route (HVAR). The strategic concept designs, based on Council's options for the Temora HVAR, were also discussed.

I note that Council will prepare a business case to further assess and determine a HVAR, with Transport for NSW's support and assistance.

I trust this information is of assistance.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Sam Faraway'.

30/1/23

The Hon. Sam Faraway MLC

GPO Box 5341, Sydney NSW 2001

4.6 FLOOD DAMAGE - NATURAL DISASTER FUNDING UPDATE**File Number:** REP23/496**Author:** Engineering Works Manager**Authoriser:** Engineering Asset Manager**Attachments:**

1. Correspondence
2. March 2023 Council Meeting Report & Resolution

REPORT

Following the attached Flood Damage Update Report being presented to the March 2023 Council Meeting providing both a status update and concern regarding capped oncosts, Council has received further correspondence relating to our natural disaster funding claims.

AGRN 1001

Disappointingly Council has been advised for the January 2022 event AGRN 1001 that from the \$90,515.95 in expense occurred that all is deemed ineligible except \$4,117.39. This is based on lack of photographic evidence during the event in terms of signage, etc. See correspondence attached from TfNSW and further email from the Engineering Works Manager to the General Manager with the Mayor and Deputy Mayor copied in correspondence.

Council doesn't have evidence by means of images during the event of staff in the rain placing signage, directing traffic, or manning road closures which form majority of transactions in our claim for Emergency Works (EW). Unfortunately, response to the event was prioritised over capturing images as most emergency or event response tended to be during the evening/night and through the night in continuing rainfall/poor conditions in most cases, along with staff working solo due to stretched resources to respond.

At this stage to TfNSW Councils Engineering Works Manager has advised AGRN 1001 EW claim will sit idle from his end administration wise with a report to go before Council on the advised outcome/claim status.

AGRN 1030

For the event AGRN 1030, August 2022 Council's original submission was \$35,876.28 this has since been reduced to an approved Emergency Works value of \$24,169.78 meaning Council will be wearing \$11,706.50 in relation to this event through maintenance funds.

Note AGRN 1030 is only Emergency Works from early August to mid-September as AGRN 1034 was declared mid-September. This claim has been proceeded with and will be closed out accordingly.

AGRN 1034

For the event AGRN 1034, September 2022 no change from information in report to March 2023 Council Meeting. However, based on the outcome of AGRN 1001 concern has increased over what would get approved in AGRN 1034 if anything, with expense currently sitting between \$400,000 and \$500,000. If Council must wear majority of this cost if primarily deemed ineligible it will have significant impact on Council financially.

Budget Implications

AGRN 1001 - \$86,398.56 to be worn by Council's maintenance budget if decision on Natural Disaster Funding isn't overturned.

AGRN 1030 - \$11,706.50 to be worn by Council's maintenance budget.

AGRN 1034 – Potential for anywhere up to \$500,000 be worn by Council's maintenance budget pending a decision on Council's Natural Disaster Funding Claim once submitted.

COMMITTEE RESOLUTION 31/2023

Moved: Cr Rick Firman

Seconded: Cr Jason Goode

That Council make urgent personal representations to the Federal Member for Riverina and State Member for Cootamundra

AND FURTHER

Representations to REROC, Country Mayors and LGNSW seeking their support in relation to this matter.

CARRIED

COMMITTEE RESOLUTION 32/2023

Moved: Cr Nigel Judd

Seconded: Cr Jason Goode

That Council have a face-to-face meeting with the State Member in relation to outstanding matters.

CARRIED

COMMITTEE RESOLUTION 33/2023

Moved: Cr Jason Goode

Seconded: Cr Max Oliver

That Council invite Minister for Regional Transport and Roads The Hon Jenny Aitchison MP through the Local State Member to speak on issues.

CARRIED

COMMITTEE RESOLUTION 34/2023

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

That a report come back to Council on methods we can use to deal with continuing compliance requirements with Transport for NSW.

CARRIED

Report by Alex Dahlenburg

From:

Sent: Wednesday, March 8, 2023 1:31 PM

To: Amanda Colwill <acolwill@temora.nsw.gov.au>

Cc: Alex Dahlenburg <adahlenburg@temora.nsw.gov.au>

Subject: AGRN 1001 Temora - EW Claim Feb 2023 - comments 2

Good afternoon Amanda & Alex

Following our meeting yesterday I have been reviewing in details the Emergency Works (EW) claim for the above and have the following comments:

1. The errors in the transactions spreadsheet on-costs that I mentioned yesterday were actually contained in hidden line items that I'd only just found and unfortunately were included in the spreadsheet that I had previously sent you. I have since unhidden and corrected these on-costs as per the version 3 attached.
2. In terms of the evidence requirements, unfortunately the Natural Disaster (ND) Guidelines, Clause 4.3.4, is very specific in terms of the provision of evidence for the 3 phases ie pre, post and completion. There is also no provision for certification via a letter for EW completion without other supporting evidence. In this instance as Council cannot provide evidence for the post completion phase that shows any EW works had occurred for signage / road closures etc, all these claim items will be **deemed ineligible for ND funding**, with the exception of Wests Road totalling \$4117.39 which has signage evidence provided.
3. Notwithstanding the above, it was noted in the damage photos provided for Morangarell Road and Britannia Street, that these items constituted vegetation clearing of fallen trees. If photo evidence can be provided of the cleared locations these would then become eligible for ND funding.
4. Similarly it was noted in the transactions spreadsheet that contractors were engaged to undertake works on Morangoarell and Wynds Roads for ~\$20K. If further evidence can be provided (and depending on what these works entailed) there may be possibility for these costs to be eligible for ND funding.

I am happy to discuss further if you need clarification on the above.

Regards

Project Manager – Disaster Recovery | South
Transport Technical Solutions | Community & Place
Regional and Outer Metropolitan
Transport for NSW

Level 4, 90 Crown Street, Wollongong NSW 2500



Transport
for NSW

I work flexibly. Unless it suits you, I don't expect you to read or respond to my emails outside of your normal work hours.

From: Alex Dahlenburg
Sent: Thursday, March 23, 2023 2:01 PM
To: Gary Lavelle <glavelle@temora.nsw.gov.au>
Cc: Temora Shire Mayor <mayor@temora.nsw.gov.au>; Graham Sinclair <gsinclair@temora.nsw.gov.au>; Elizabeth Smith <esmith@temora.nsw.gov.au>; Rob Fisher <rfisher@temora.nsw.gov.au>
Subject: FW: AGRN 1001 Temora - EW Claim Feb 2023 - comments 2
Importance: High

Hi Gary,

I sent a report to the March 2023 Council meeting updating councillors on the status of our flood damage and the issue relating to overheads.
Further to this see below highlighted section from a recent email to council, which is extremely disappointing.

As per advice to council in my council meeting report:

AGRN1001 – January 2022 Event

Emergency Works (EW) – Original submission \$90,515.95, this was reduced to \$82,607.34 and will likely be reduced further – Not approved or paid, with request for further evidence.

Restoration Works (EPAR) - \$123,566.55 (42 damages still not yet approved but these may be removed and funded in AGRN1034 September event)

Now following review of councils claim again following a second submission were advised that everything in the claim is ineligible, with the exception of Wests Road totalling \$4117.39
Were advised this outcome is due to lack of evidence during the event to show road closed signage or water over road signage was erected is deeming the claim ineligible.

I feel council should be challenging this rejection of funding through councils Mayor Cr Firman or yourself directly with our local state member and NSW Reconstruction Authority, as for council to wear this \$90,000 impacts significantly on maintenance funding. Further if this is deemed ineligible I'm worried what will happen in assessment of AGRN 1034 when we submit an EW & IRW claim as at the moment this event AGRN 1034 starting in September 2023 has current expenditure close to \$460,000 so if also deemed majority ineligible councils maintenance budget will be significantly impacted.

To be deemed ineligible based on photo's for evidence post event (meaning during the peak of the event when we're responding) by not capturing images of signage and staff closing roads, etc seems absurd and I'd question if this has been applied consistently across all NSW councils. How can we be declared in a natural disaster and then no expenditure relating to responding in the emergency situation be approved for funding.....

I did elude to this in my report from a previous TfNSW email as per below.

"TfNSW response to a submitted claim recently - "However, for all EW claims there must, as a minimum, be post-event evidence provided to confirm the EW need and post-completion evidence of the work being claimed. At present there is no post completion evidence for any roads and email below indicates many of the claimed roads were just road closures or signage installations. Unfortunately simply listing these on the transaction listing is insufficient and further

photos of the closures or information such as road closure notices from the event need to be provided otherwise these costs will be deemed ineligible."

Happy to chat further about this should you require more information, but there isn't really anything I can do further if it's been rejected by TfNSW as the administrator, thus me reaching out to you in this email to challenge it with the program manager in the NSW Reconstruction Authority and also the local member for Cootamundra so Steph may be able to help push councils case to have the decision overturned.

Kind Regards



TEMORA
The Friendly Shire

Alex Dahlenburg
Engineering Works Manager
Temora Shire Council

p: 02 6980 1113 m: 0419 844 759

a: 105 Loftus Street (PO Box 262) Temora NSW 2666

w: www.temora.nsw.gov.au e: adahlenburg@temora.nsw.gov.au



Drench
a healthy dose of culture

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ORDINARY COUNCIL MEETING AGENDA16 MARCH 2023

13.2 FLOOD DAMAGE UPDATE**File Number:** REP23/403**Author:** Engineering Works Manager**Authoriser:** Engineering Asset Manager**Attachments:** 1. Oncost Correspondence**REPORT**

In early November 2022 a roads briefing to Councillors and senior staff was provided by the Engineering Works Manager with this report providing a recap on some issues and provide a general update.

Oncosts

Following this meeting as discussed correspondence was sent to the Member for Cootamundra, The Hon Steph Cooke MP as attached with the recent response included. It is acknowledged by the Engineering Works Manager he thought based on discussion in the meeting he was to follow-up this matter not realising that this representation should have been from the General Manager or Mayor and apologises for this error.

Based on the correspondence received on the 1st of March 2023 it seems to progress this matter, correspondence will need to be sent by Council to the NSW Reconstruction Authority (NSWRA) formerly Resilience NSW.

Previously it had been noted that operational staff oncosts are capped for natural disaster funding at 32.69%, however to expand on this operational staff overtime on-costs are limited to just 2.38%. Council oncosts as per correspondence are set at 59% which keeps the expense lower than using a contractor even though Council can claim the full cost for contracted works. TfNSW did state that this is not set by the NSWRA nor TfNSW as the administrating agency for the funding, that in fact oncost rates are set by Commonwealth directive.

..

ORDINARY COUNCIL MEETING AGENDA16 MARCH 2023

Natural Disaster Events (Flooding)**AGRN960 – March 2021 Event**

Emergency Works (EW) - \$149,130.18 was approved and paid.

Restoration Works (EPAR) - \$577,850.09 (97 approved damages for restoration funding)

AGRN1001 – January 2022 Event

Emergency Works (EW) – Original submission \$90,515.95, this was reduced to \$82,607.34 and will likely be reduced further – Not approved or paid, with request for further evidence.

Restoration Works (EPAR) - \$123,566.55 (42 damages still not yet approved but these may be removed and funded in AGRN1034 September event)

7th March Meeting with TfNSW Update

*Claim still being assessed. Transaction records need further review.
eligible and send it back to Council for review.*

will remove the items that aren't

Discussion regarding evidence requirements for pre-disaster, disaster, and completion. Council is finding it difficult to provide that data, particularly for emergency work.

*Council has provided a pre-disaster certification letter.
names.*

asked that this is updated to include road

AGRN1030 – August 2022 Event

Emergency Works (EW) – Original submission \$35,876.28, this was reduced to \$34,683.85 and will likely be reduced further – Not approved or paid, with request for further evidence.

Restoration Works (EPAR) – Not Applicable – EPAR in AGRN1034

7th March Meeting with TfNSW Update

Claim has been submitted and is under review with TfNSW. Feedback as per AGRN1001 comments.

No longer term works. EW only.

AGRN1034 – September 2022 Event

Emergency Works (EW) – Estimated approximately \$460K with current expenditure \$451K. This figure hasn't been reduced to suit oncosts cap or to determine full eligibility. Claim likely to be made in late March or April.

Originally the EW claim was due 4th February 2023 however an extension was granted to 30th June 2023. Council should be able to submit prior to this date as per above likely late March or April.

Restoration Works (EPAR) – Not yet fully costed and submitted. Submission due by early May 2023.

7th March Meeting with TfNSW Update

Council will need to request an extension to the EPAR submission deadline via email if required. Extension request required mid-April. Current deadline 4th May 2023 for submission.

EW claim expected over the next few weeks.

ORDINARY COUNCIL MEETING AGENDA16 MARCH 2023

Some works likely to be rolled into EPAR from 1001.

Evidence

Evidence in the form of pre-event has been a major concern and hurdle for getting funding approved with our Council not collecting asset data to suit the requirements of data requested, e.g. filmed or photographed asset conditions pre-event no older than 4 years prior. Council will need to look at improving pre-event asset data moving forward however this is a costly process.

For emergency claims (EW) we are also struggling to meet evidence requirements as the expectation in the most recent meeting with TfNSW is that during the event more images of staff putting out road closures or water over road signage, manning road closures/traffic control and images of flood water are required. Provided data such as asset sheets with pre-condition data, social media and website information for notice of roads being closed and financial transaction records for maintenance works evidence in the last 2 years have not been sufficient on top of any images we may have had available to supply.

TfNSW response to a submitted claim recently - "However, for all EW claims there must, as a minimum, be post-event evidence provided to confirm the EW need and post-completion evidence of the work being claimed. At present there is no post completion evidence for any roads and email below indicates many of the claimed roads were just road closures or signage installations. Unfortunately simply listing these on the transaction listing is insufficient and further photos of the closures or information such as road closure notices from the event need to be provided otherwise these costs will be deemed ineligible."

ORDINARY COUNCIL MEETING AGENDA

16 MARCH 2023

To capture images particularly through the night and if staff are working in isolation or independently is not an easy task as our primary focus is getting signage erected, addressing the incident during less-than-ideal conditions and directing/communicating with road users during the event, not focused on take images of us doing this work. Nor is capturing images of immediate restoration works where reactive works are undertaken to address an issue, like filling potholes, placing gravel or ballast in washes, clearing debris from any blocked culvert structure, etc. this has been another area where our capturing of evidence (images) has been highlighted as insufficient.

As per the Natural Disaster Guidelines, evidence requirements are as per section 4.3.2 and 4.3.3 provided below.

4.3.2 Pre-disaster condition evidence

To ensure that damage identified is the *direct result* of an *eligible disaster*, the pre-disaster condition of *damaged essential public assets* must be demonstrated.

For *Emergency Works*, *Immediate Reconstruction Works* and *Essential Public Asset Reconstruction Works*, the council must provide evidence of the location, nature and pre-disaster condition of the *essential public asset* through one or more of the following (in order of preference):

- a) visual data, including photographs or video footage
- b) geospatial data, including satellite images
- c) maintenance records
- d) asset registers that sufficiently document the condition of the asset, or
- e) an inspection report or certification (undertaken at the time of the damage assessment) conducted or verified by a *suitably qualified professional*, with the appropriate level of expertise and experience, that confirms the damage was caused by the *eligible disaster*, with sufficient basis for this. The name and title of the inspector or *suitably qualified professional* must be included in the report/s or certification.

Councils must provide the latest evidence available, no older than four (4) years prior to the date of the *eligible disaster*.

4.3.3 Damage evidence

For *Emergency Works*, *Immediate Reconstruction Works* and *Essential Public Asset Reconstruction Works*, in order to establish a basis that the damage sustained was a *direct result* of an *eligible disaster*, the council must provide evidence of the exact location, nature and extent of the damage to an *essential public asset* through one or more of the following most appropriate means:

- geospatial data, including satellite images
- visual data, including photographs or video footage, or
- asset inspection report/s conducted or verified by a *suitably qualified professional*. The name and title of the inspector or *suitably qualified professional* must be included in the report/s or certification.

For *Essential Public Asset Reconstruction Works*, this evidence must be obtained as soon as reasonably practicable, and no later than six (6) months from the date that the *damaged essential public asset* became accessible to the council.

For *Emergency Works* and *Immediate Reconstruction Works*, this evidence must be obtained as soon as reasonably practicable, prior to the commencement of the *Emergency Works* or *Immediate Reconstruction Works*, and no later than three (3) months from the date that the *damaged essential public asset* became accessible to the council.

For more information about eligible evidence capturing of damage, see Appendix F – Visual and Geospatial Evidence – Best Practice.

ORDINARY COUNCIL MEETING AGENDA**16 MARCH 2023**

Budget Implications

Undetermined until status of claims for EW works AGRN1001 and AGRN1030 are provided as they are still being assessed again on a second submission.

Also, AGRN1034 EW claim to be submitted and assessed to determine what expenditure falls back on Council.

RESOLUTION 46/2023

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

It was resolved that Council lobby the Commonwealth and NSW Reconstruction Authority for amendment of the natural disaster funding guidelines or conditions relating to oncosts to allow full expenditure to be eligible for claiming by Council

AND FURTHER

Council lobby local State & Federal members of Parliament, NSW Country Mayors and REROC regarding pre-disaster condition data requirements.

CARRIED***Report by Alex Dahlenburg***

Dear Steph,

I held a roads briefing session with our councillors and other senior staff yesterday afternoon to give a whole view of the situation from the on ground work through to natural disaster claims and financial aspects.

One item discussed was the fact that operational staff oncost are capped at 32.69% for claiming works under natural disaster funding.

Councils vary in oncost with our council running at 59% oncost which covers workers compensation insurance, superannuation, leave entitlements, etc as generally governed by the local government award.

This cap on oncosts at 32.69% is most disappointing as it means council wears the additional oncost portion. This means if we engage a contractor we can claim the full price which works out more expensive but can't claim the whole cost associated to our own staff responding to emergency and restoration works.

Temora Shire Council would appreciate you look into this matter and try reform this process so councils can claim 100% of actual costs and associated oncost for natural disaster funding administered by Transport for NSW on behalf of Resilience NSW.

Should you require further information on this please let us know and we look forward to hearing back on any action in relation to this matter.

Kind Regards



Alex Dahlenburg
Engineering Works Manager
Temora Shire Council

p: 02 6980 1113 m: 0419 844 759

a: 105 Loftus Street (PO Box 262) Temora NSW 2666

w: www.temora.nsw.gov.au e: adahlenburg@temora.nsw.gov.au



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From: Cootamundra <ElectorateOffice.Cootamundra@parliament.nsw.gov.au>
Sent: Wednesday, March 1, 2023 4:41 PM
To: Alex Dahlenburg <adahlenburg@temora.nsw.gov.au>
Subject: Re: Natural Disaster Funding - Capped Oncost Issue (Case Ref: SC173744)

Good afternoon Alex

The NSW Reconstruction Authority has provided us with the following advice in regards to your query:

- NSWRA is responsible for coordinating disaster relief and recovery operations in NSW, including the provision of financial and non-financial support through the NSW Disaster Assistance Arrangements, and compliance with and administration of Commonwealth Disaster Recovery Funding Arrangements.

- For the repair or restoration of essential public assets damaged during a disaster event, local councils work with government agencies, such as Public Works Advisory, Regional NSW, and Transport for NSW, for the processing and approval of claims.

- This falls under an MoU with Transport, where Transport need to authorise works being conducted, in order for Council to be reimbursed by the NSWRA.

- The council reimbursement program is an opt - in / opt - out program, to which Temora Shire Council has opted in.

If you require anything further please do not hesitate to get in touch.

Kind regards,

Amelia Baker
Electorate Officer
Office of Steph Cooke MP, Member for Cootamundra

Amelia Baker
ELECTORATE OFFICER
Office of **Steph Cooke MP**, Member for Cootamundra
Minister for Emergency Services and Resilience
Minister for Flood Recovery

THE NATIONALS
for Regional NSW

cootamundra@parliament.nsw.gov.au
Young Office
140 Boorowa Street (PO Box 350)
YOUNG NSW 2594
☎ 02 6382 2399

June Office
25 Seignior Street
JUNEE NSW 2663
☎ 02 6924 2533

www.stephcooke.com.au
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4.7 LAKE CENTENARY - WEDDINGS

File Number: REP23/541
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: 1. Report - September 2022

REPORT

A report was presented to the September 2022 meeting of Council (attached), with a request to hold a wedding reception at Lake Centenary. Council resolved to request comment from the Lake Centenary Management Committee (LCMC).

As a result, the LCMC discussed the matter at its General Meeting held on the 8th of February 2023. The Committee moved to support wedding ceremonies to be held at Lake Centenary however exclusive use of the facility would not be permissible. Use of the facility for post ceremony functions, including erection of structures (ie. marques) was not supported.

COMMITTEE RESOLUTION 35/2023

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the report.

AND FURTHER

That the Plan of Management be revised to stipulate that

1. Ceremonies will be permitted, but not post-ceremony functions
2. Council will not grant exclusive use of Lake Centenary for any ceremony or private wedding function.
3. Council does not support the erection of large temporary structures such as a marque.

CARRIED

Report by Amanda Colwill

ORDINARY COUNCIL MEETING AGENDA15 SEPTEMBER 2022

16.5 LAKE CENTENARY - WEDDING REQUEST**File Number:** REP22/1100**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Wedding Request**REPORT**

Council has received a request from a resident requesting to hold a small wedding reception at Lake Centenary.

The proposed date is Saturday 3rd December with approximately 50-60 people.

They propose to have a marque set up with tables and chairs.

Music will be played but they have noted they will work with Council for the event times.

RESOLUTION 179/2022

Moved: Cr Jason Goode

Seconded: Cr Claire McLaren

It was resolved that Council request further details from the applicant and refer the request to the Lake Centenary Management Committee for comment

AND FURTHER

That a future report be presented to Assets & Operations Committee Meeting.

CARRIED

Temora Shire Council

From:
Sent: Monday, 5 September 2022 1:38 PM
To: Temora Shire Council
Subject: Proposed use of grounds at Centenary Lake

Hello, I wish to enquire about the use of the lake surrounds for a wedding party. The details are:

The proposed date is Saturday 3rd December 2022, evening - time to be determined. This date may alter.

The lake venue is proposed only for the post-marriage party - the actual preceding ceremony will be held elsewhere.

It is anticipated there will be between 50-60 people in attendance. This may alter.

The couple may wish to have a gazebo, in case of inclement weather.

If approved, we would request red event bins, in order to clean up the rubbish generated by the event.

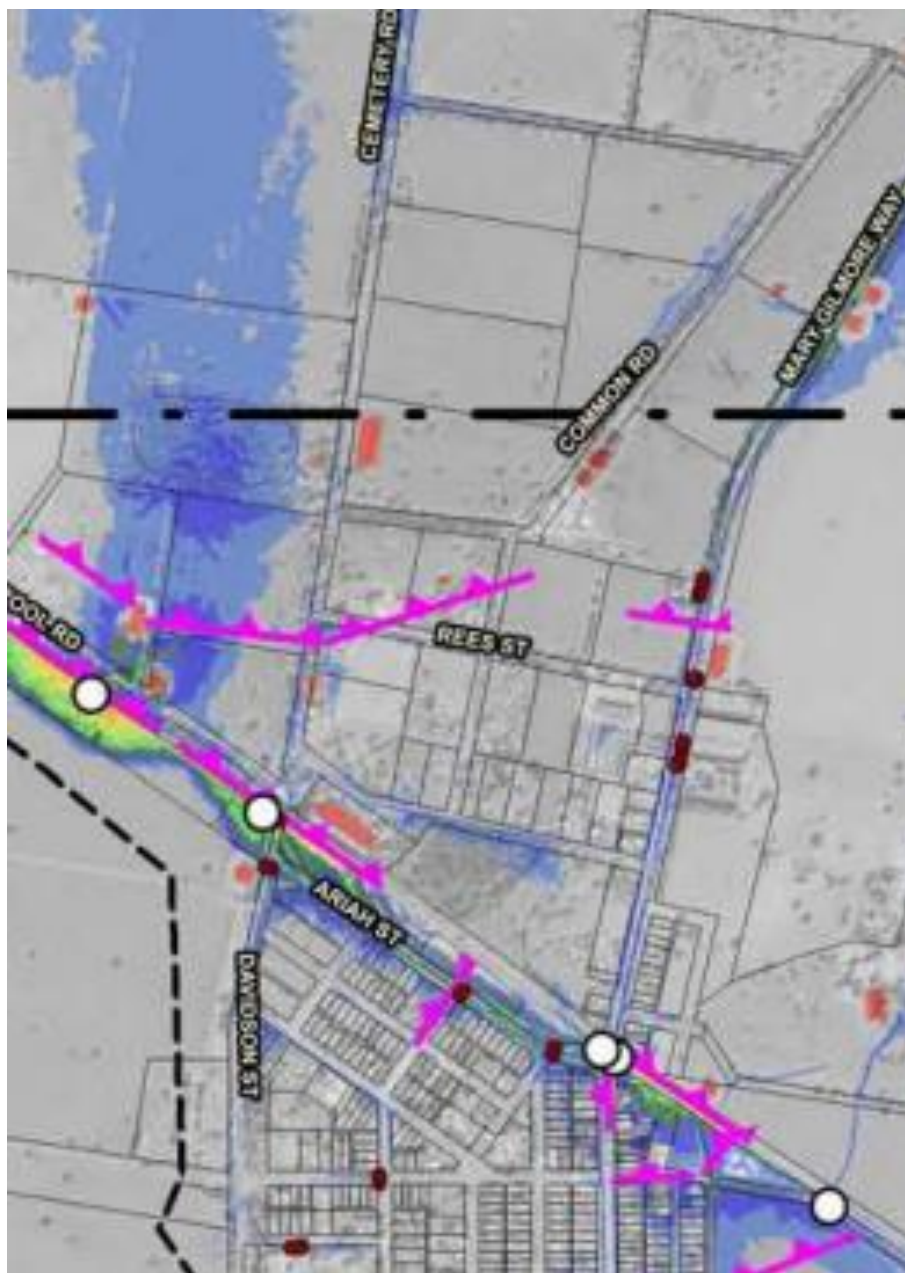
I understand that confetti and similar are not permissible at the lake venue.

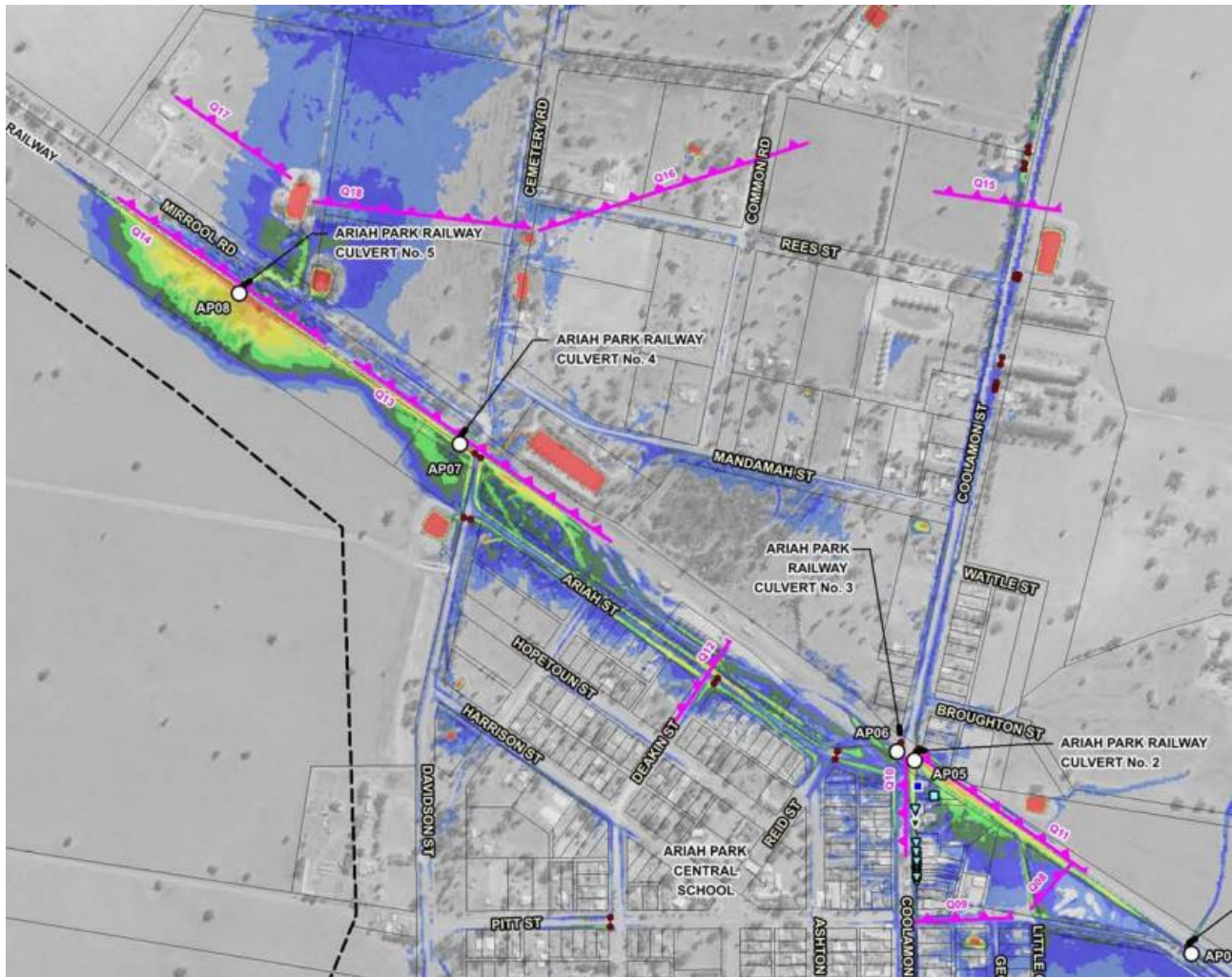
I look forward to hearing from you regarding approval for the above. Thank you, Regards /

4.8 RAILWAY DAM - ARIAH PARK**File Number:** REP23/503**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Correspondence**REPORT**

Council is in receipt of correspondence from a landowner in relation to the overflow of the Railway Dam at Ariah Park being changed following sealing of Cemetery Road around 2004.

Below is an image from the recent flood study mapping.





Budget Implications

N/A

COMMITTEE RESOLUTION 36/2023

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

The Committee resolved to recommend that Council advise the correspondent that works are planned to improve drainage at Davidsons crossing to get more water into dam including de-silting of the Arian Park Dam and that will be the time to review where the overflow goes.

CARRIED

Report by Rob Fisher

From: Rob Fisher
Sent: Tuesday, 7 March 2023 9:17 AM
To: Amanda Colwill
Subject: FW: railway dam overflow

Follow Up Flag: Follow up
Flag Status: Completed

From:
Sent: Monday, 6 March 2023 9:47 AM
To: Alex Dahlenburg <adahlenburg@temora.nsw.gov.au>; Rob Fisher <rfisher@temora.nsw.gov.au>
Subject: railway dam overflow

Hi Alex, Re our phone conversation today, thanks for taking the time to chat.
As I discussed and we have looked at before. after a meeting at the hall in 2021.
The overflow from the railway dam is now flowing back down mirrool road, through the concrete culvert and into
and dams then out into the paddocks where it lays. It would be more beneficial if it can be directed
back down the cemetery road like it used to do before that road was tarred. That way if we do have a dry spell
again, (my brother) dams and mine will get some of the water like they used to after a storm.
Hopefully we can discuss this and the other subjects we broached about mirrool road when you come to Aria Park
in April.
Rgds

4.9 LOFTUS STREET PAVEMENT SHOULDER AND KERB**File Number:** REP23/517**Author:** Engineering Works Manager**Authoriser:** Engineering Asset Manager**Attachments:**

1. Correspondence
2. Images
3. Loftus Street Report from 2015 and Resolutions

REPORT

Council is in receipt of correspondence attached, concerning water ponding in the invert of the pedestrian kerb ramp on the northern side of the pedestrian crossing in Loftus Street between Callaghan Park and Father Hannan Oval. (See image 1 attached)

In correspondence attached another item is raised regarding the ramp access to the Temora Memorial Town Hall which will be investigated through the Director of Environmental Services to be presented in a report to the next Access and Equity Committee Meeting. This matter will not form any part of this report or be considered within this report.

A report on this location in Loftus Street between Deboos Street and Bowling Club Lane was presented to the October 2015 Assets and Operations Committee meeting for consideration as attached. The previous report was after two letters were received by Council as detailed in the previous report.

After investigation it was determined.

1. Existing kerb and gutter are a 210mm high kerb rather than 150mm kerb now more commonly installed
2. Roots of the large Ash trees are lifting the road pavement, kerb and gutter, concrete footpath
3. Footpath issues along the Loftus Street Footpath across the front of Callaghan Park and Lions Park have continued to be maintained through routine maintenance to replace damaged sections and grind raised edges (as seen in images attached).
4. Ash trees have some dead wood forming in the canopies.
5. Due to uneven road pavement and lifted kerb, water ponding is occurring in between most trees along this section causing mud/dirt to deposit creating additional maintenance to clean, along with making pedestrian access from parked vehicles an increased risk due to slippery conditions (mud).
6. Timber bollards each side of the road preventing vehicles driving into the open concrete drain are starting to rot with 2 out of 4 on the southern side not present. These will need replacing with new bollards.

Since the report was presented nearly 8 years ago the condition of the road pavement and kerb has declined further, requiring attention. The main issue is that there is no simple fix under maintenance funding to repair the kerb and gutter, as the entire length needs replacing due to it being very uneven in terms of grade having lifted near every tree.

The kerb could be replaced by hand forming which will be quite costly without removing the trees, however long term it won't take long for movement and damage to the kerb to re-commence. Along with ongoing damage and maintenance required for the nearby concrete footpath.

Consideration should be given to the street trees in determining if on road plantings in the location so close to the eastern drain is appropriate or if a tree line along the southern edge of the park is more appropriate and should be enhanced. A combination of these may be another option in enhancing the in park plantings along the southern edge and a reduction of on street plantings but still having some on street plantings within inground planter boxes.

Note for Option 2 & 3 a reduced length of 140m is used which only encompasses the area immediately across the front of Callaghan Park and Lions Park, compared to the previous report of 240 metres which also encompasses the section up to Deboss Street across the front of the Catholic School/Church.

Option 1:

No further action be undertaken at this stage.

Option 2:

Replace 140 metres of kerb and gutter by removal and hand forming/boxing to reinstate, will need capital budget referral.

Option 3:

Reconstruct 140 metres of pavement shoulder including, removal of Ash trees, removal of 210mm kerb and replace with 150mm high kerb using kerb machine and re-establishment of road shoulder including stabilisation, re-shaping and bitumen sealing.

If wishing to plant new trees install in-ground planter boxes and plant a more suitable species of tree.

Option 4:

As per original report, increased project scope to 240 metres of pavement shoulder including, removal of Ash trees, removal of 210mm kerb and replace with 150mm high kerb and re-establishment of road shoulder including stabilisation, re-shaping and bitumen sealing.

If wishing to plant new trees install in-ground planter boxes and plant a more suitable species of tree.

Budget Implications**Option 1:**

Nil

Option 2:

Kerb & Gutter (Removal of existing 140m section of kerb, preparation of base, installation of new 210mm kerb (like for like) by hand forming & backfill)	\$42,000
Shoulder Works (Scraping of uneven pavement surface and emulsion patching, along with emulsion sealing across front of kerb for 140m where box for install is required)	\$8,000
Total	\$50,000
Total with 10% Contingency	\$55,000

Option 3:

Kerb & Gutter (Removal of existing 140m section of kerb, preparation of base, installation of new 150mm kerb using kerb machine & backfill)	\$28,000
Shoulder Reconstruction (Removal of Trees, shoulder stabilisation, shaping and bitumen sealing)	\$35,000
Install New Trees in Planter Boxes	\$6,000 to \$9,000
Replace Wooden Bollards	\$1,000
Total	\$70,000
Total with 10% Contingency	\$77,000

Option 4:

Kerb & Gutter (Removal of existing 240m section of kerb, preparation of base, installation of new 150mm kerb using kerb machine & backfill)	\$48,000
Shoulder Reconstruction (Removal of Trees, shoulder stabilisation, shaping and bitumen sealing)	\$60,000
Install New Trees in Planter Boxes	\$6,000 to \$9,000
Replace Wooden Bollards	\$1,000
Total	\$115,000
Total with 10% Contingency	\$126,500

COMMITTEE RESOLUTION 37/2023

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

That the Committee recommend to Council to refer Option 3 to the 2024/2025 budget.

CARRIED

Report by Alex Dahlenburg

Alex Dahlenburg

From: Anthony Irvine
Sent: Monday, 27 March 2023 10:23 AM
To: Alex Dahlenburg
Cc: Councillors; Gary Lavelle; Kris Dunstan
Subject: Re: No voting for me...

Thanks Alex, sounds fair, please advise if you encounter any unexpected delays.

From: Alex Dahlenburg <adahlenburg@temora.nsw.gov.au>
Sent: Monday, 27 March 2023 10:18
To: Anthony Irvine <Airvine@temora.nsw.gov.au>
Cc: Councillors <councillors@temora.nsw.gov.au>; Gary Lavelle
<glavelle@temora.nsw.gov.au>; Kris Dunstan <kdunstan@temora.nsw.gov.au>
Subject: RE: No voting for me...

Hi Anthony,

For the Loftus Street Kerb Ramp item at the pedestrian crossing leave this with me, as there was a report to council on this matter previously but its prior to Infocouncil software that was implemented in 2018 so its slightly harder to retrieve than the ease of searching Infocouncil.

The report to council at the time basically looked at exactly as you'd indicated, where by the Claret Ash trees were proposed for removal between Bowling Club Lane and the Western edge of Callaghan Park. This was due to the damage their roots were causing and still are, to the kerb and gutter, pavement and concrete footpath. To address this matter the long-term solution proposed was removing the trees and replacing the kerb and gutter which is in poor condition also holding water back and making water pond in sections.

I'm hoping we can retrieve the previous report from archived documents, then I'll review the report presented previously. Following this the best process would be that I send it back in a report to council through the Assets and Operations Committee for consideration by council.

I hope this helps with that particularly item, its likely were now to close to April Assets and Operations Committee to put the detail and investigation into this report as appropriate. I'll ensure it does get to the soonest Assets and Operations Committee following investigation, review and development of a new report for councillors.

Kind Regards



Alex Dahlenburg
Engineering Works Manager
Temora Shire Council

p: 02 6980 1113 m: 0419 844 759
a: 105 Loftus Street (PO Box 262) Temora NSW 2666
w: www.temora.nsw.gov.au e: adahlenburg@temora.nsw.gov.au



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a healthy dose of culture

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From: Anthony Irvine <Airvine@temora.nsw.gov.au>

Sent: Monday, March 27, 2023 9:17 AM

To: Kris Dunstan <kdunstan@temora.nsw.gov.au>; Alex Dahlenburg <adahlenburg@temora.nsw.gov.au>

Cc: Councillors <councillors@temora.nsw.gov.au>;

Subject: Fw: No voting for me...

Dear Kris and Alex,

Please see correspondence below from

Kris, please check AS1428.1 compliance for ramp access at Town Hall and advise. My understanding is that the distance between handrails for a curved wheelchair access ramp is 1500mm. Curved ramp definition being less than 5 metre internal radius.

Alex, please have a look at the area in question and advise. It appears the Claret Ash trees may need to be removed and the section of kerb and gutter to the east of the ramp to the main drain needs renewal.

Thank you

Cr. Anthony Irvine

From:

Sent: Saturday, 25 March 2023 14:38

To: Temora Shire Council Secretary <secretary@temora.nsw.gov.au>

Cc: Steph Cooke MP <cootamundra@parliament.nsw.gov.au>; pmahoney@tatimes.com.au

<pmahoney@tatimes.com.au>; Councillors <councillors@temora.nsw.gov.au>

Subject: No voting for me...

I went to vote in the state election today, But I'm denied Safe Equitable access! Please see attached photos.

Flooded pedestrian crossings is electrical hazards for powered mobility aid users! Access ramp at Temora Town Hall is not wide enough to even begin to enter its access point. DDA Disability Discrimination Act. section 23 breach! I'm being denied Safe Equitable access to buildings and other infrastructure accessed by the general public.

If I receive a failure to vote fine, it Will be fought in courts.

I've notified Council about these and other DDA section23 issues previously over the past many years.

Sincerely!



Image 1: Provided by resident with correspondence showing water ponding at pedestrian kerb ramp



Image 2 & 3: Damaged kerb and gutter from tree roots along with lifted pavement



Images 4 & 5: Damaged kerb and gutter from tree roots along with dirt/mud settling from water ponding



Images 6 & 7: Damaged kerb and gutter from tree roots along with dirt/mud settling from water ponding along with lifted road pavement



Images 8 & 9: Damaged kerb and gutter from tree roots along with dirt/mud settling from water ponding along with lifted road pavement



Images 10, 11, 12, 13, 14 & 15: Damaged concrete footpath along Loftus Street due to tree roots
(Sections replaced or grinded indicated on images)



Images 16 & 17: Layout of area showing Ash trees causing issues with roots.



Images 18 & 19: Ash trees have some dead wood within them.



Images 20 & 21: Old timber bollards both sides of Loftus Street stopping people driving into the open drain need replacing as they are rotting and on Southern side 2 out of 4 are missing.

**REPORT ON THE MEETING OF THE ASSETS & OPERATIONS COMMITTEE
HELD AT 2:00 PM TO 3:58 PM ON 06/10/2015**

6/10/2015 LOFTUS STREET PAVEMENT SHOULDER(R/03/05)

BUDGET IMPLICATIONS: **OPTION 1: \$0**
 OPTION 2: \$90,600

REPORT

The section of kerb and gutter including pavement shoulder in Loftus Street (northern side) between Deboos Street and Gardner Street has been raised as a concern by older residents. Two separate letters have been received by Council which outline the following issues:

- Difficulty for ageing veterans accessing the cenotaph on Anzac Day due to large gutters, tree roots lifting the shoulder and uneven footpath.
- Elderly residents find it very difficult to step down from the footpath in front of the Catholic Church. Would there be a possibility of putting ramps down at intervals along the front?

After investigation into the matter it was determined that:

- Existing kerb is a 210mm high rather than a contemporary 150mm kerb,
- Roots of large ash trees are starting to lift the shoulder pavement
- Kerb ramps outside the Catholic Church are currently 54m apart which is an adequate and practical distance between accesses
- That footpath issues near Callaghan Park have all been addressed with replacement of damaged sections of footpath and concrete grinding of raised edges that were creating trip hazards.

From investigation results and the nature of the letters received to Council the main issue within this area is the higher kerb which is causing difficulty to older residents to access the footpath from the shoulder.



Image 1: Area showing lifting of pavement and high kerb.

15/10/2015

24 of 139

**REPORT ON THE MEETING OF THE ASSETS & OPERATIONS COMMITTEE
HELD AT 2:00 PM TO 3:58 PM ON 06/10/2015**

Option 1

No further action be undertaken at this stage, and Council to respond to residents outlining that higher priority kerb replacements need addressing as per Councils Delivery Program 2015-19 before the identified location within this report.

Option 2

Reconstruct 240m of pavement shoulder including, removal of 210mm high kerb and replacement with contemporary 150mm high kerb, removal of ash trees causing pavement damage and replacement with a new variety planted in root barriers and re-establishment of the shoulder including insitu-mixing, re-shaping and bitumen sealing.

Kerb & Gutter Removal of existing, preparation of base, installation of new 150mm kerb & backfilling)	\$36,000
Shoulder Reconstruction and Project management (removal of trees, insitu mixing of pavement, reshaping and bitumen sealing)	\$50,400
Install new trees (install trees and root barriers)	\$4,200
Total	\$90,600

RECOMMENDATION

It is **recommended** that the Committee consider this report and budget implications.

Report by Alex Dahlenburg

1141/2015

COMMITTEE RESOLUTION

On the motion of Cr Smith and Cr Firman

The Committee resolved to recommend to Council that Council investigate:

1. Installation of temporary ramps
2. Permanent ramp installation including concrete access.

Carried

15/10/2015

25 of 139

**REPORT ON THE MEETING OF THE ASSETS & OPERATIONS COMMITTEE
HELD AT 2:00 PM TO 3:58 PM ON 06/10/2015**

THERE BEING NO FURTHER BUSINESS BEFORE THE COMMITTEE the meeting was declared closed at 3:58 PM.

This is page 35 of 35 being the minutes of the Assets & Operations Committee meeting held on 06/10/2015

General Manager

Mayor

**1145/2015
COUNCIL RESOLUTION**

On the motion of Cr Sinclair and Cr Speirs
It was resolved that the report be received.

Carried

**1146/2015
COUNCIL RESOLUTION**

On the motion of Cr Smith and Cr Sinclair
It was resolved that the recommendations as presented be adopted.

Carried

4.10 CROWLEY STREET FOOTPATH - TREE REMOVALS AND KERB**File Number:** REP23/522**Author:** Engineering Works Manager**Authoriser:** Engineering Asset Manager**Attachments:**

1. Images
2. Crowley Street Report March 2023

REPORT

Following a report to the March Assets and Operations Committee Meeting as attached, Council's engineering staff have been finalising planning of the new Crowley Street footpath to commence construction.

After looking at the footpath alignment in conjunction with services from various utility providers being located, the best alignment is a 1 metre offset from the property boundaries. This allows, as per image 7 attached, for the inner edge of the new concrete path to be between the gas line and NBN service so boxing pegs are not driven into either of these services. However, this highlights in image 6 and 7 how close the outside edge of the path is in proximity to the trees on the nature strip.

It can be noted from Images 1, 2, 4 and 5 attached that these trees are planted very close to the kerb and have been damaging the kerb by lifting it and pushing it out towards the road away from its alignment. This is also causing water to pond and dirt to settle, noting the kerb is clean in the images as it was swept/cleaned in the last 3 months.

As per images 8, 9 and 10 it's proposed the five (5) trees planted along the back of kerb on the nature strip be removed at commencement of the project before installing the new concrete footpath. No consultation with property owners has been undertaken but will be following a resolution of council.

Further it's proposed that council look to allocate capital funds in the coming 2023/24 to replace the kerb and gutter as sections will be removed pulling out tree stumps and need replacement regardless. This section of kerb is only 80 metres in length on the Western side of Crowley Street between Polaris Street and Pardey Street.

Then due to the other two (2) trees being removed on Polaris Street (noted in previous report) and these five (5) proposed for removal, it's suggested following all civil works being completed that street trees are planted on the road shoulder as per remainder of the street in locations indicated by orange arrows in the attached images 8, 9, 10, 11, 12 and 13. These planting total ten (10) trees which accommodates the seven (7) removed plus some extras. Species of tree planted on the road shoulder in this section of Crowley Street vary with Chinese Elm, Ash Trees, Plane Trees, Native Gums and Ornamental Pears all present species.

It can be further noted that these five (5) trees proposed for removal are the only trees in the road reserve on the nature strip behind the kerb between Polaris Street and the northern end of Bob Aldridge oval. Removing these trees and undertaking the suggested plantings brings this whole section of Crowley Street into a consistent planting line on the road shoulder.

From the previous report following a resolution of council to remove the two (2) trees and conduct footpath works following consultation with the landowner. It can be advised a letter was sent to the resident following the Council meeting and Council's Engineering Works Manager has since met with the resident onsite. This saw the resident understand the need for tree removals, with the resident not wishing for any trees in compensation on the property.

However, the resident had a few extra concerns or requests being that Council clean out the kerb and gutter around that area due to build of dirt and weeds, which has since been completed. Further asking if the ramp installation point could be moved further north than proposed due to the driveway and length of gutter bridge to be installed. After looking on site the crossing point will be moved back closer to the intersection to come out near the end of the guardrails.

Budget Implications

Five (5) tree removals in conjunction with the footpath works = Up to \$5,000

\$76,500 remaining in street tree maintenance program budget for 2022/23 which would cover the cost of these removals.

80m of kerb to be replaced on Crowley Street (between, Polaris Street and Pardey Street) on the western side = \$16,000

Preferred that kerb and gutter replacement is referred to capital budget for 2023/24 for funding before additional street trees are planted. Currently \$18,200 (28% of initial budget) remaining in Kerb maintenance budget with 3 months remaining of the current financial year, thus not being able to accommodate this work which should be funded within capital works funding due to being an upgrade.

Planting of ten (10) trees following all civil works = \$2,000

To be funded by street tree maintenance program likely in the 2023/24 financial year.

Cr Rick Firman declared a pecuniary interest in relation to item REP23/522, due to being a property owner.

Cr Rick Firman left the meeting at 3:11pm and took no further part in the discussion.

COMMITTEE RESOLUTION 38/2023

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

That the Committee recommend to Council to remove the trees and replace with a suitable species once the Street Tree Policy has been reviewed

AND FURTHER

That the kerb be replaced from the 2022/2023 maintenance budget.

CARRIED

Cr Rick Firman returned to the meeting at 3:22pm.



Images 1 & 2: Kerb lifting due to Ash tree alongside 75 Polaris Street (in Crowley Street)



Image 3: Water ponding due to kerb movement and lifting from tree roots



Image 4 & 5: Trees on nature strip outside 82 and 84 Crowley Street lifting the kerb and pushing the kerb out towards the road



Image 6 & 7: Path Alignment along Crowley Street with Services marked on Image 7. Path offset 1m from property boundaries allowing inside edge of path to end up between Gas Line and NBN line so when boxing the path pegs aren't driven into services.



Images 8, 9 & 10: Indicating five (5) trees on nature strip requiring removal, circled in red.
Orange arrows on images indicate new on street tree plantings proposed.



Images 11, 12 & 13: Indicating five (5) locations for additional on street tree plantings where there are gaps in current plantings along Crowley Street between Polaris and Grey Street

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

7 MARCH 2023

4.2 TREE REMOVALS - CROWLEY STREET FOOTPATH

File Number: REP23/284

Author: Trainee Engineer

Authoriser: Engineering Asset Manager

Attachments: 1. Street Tree Photos

REPORT

Construction of a footpath on the western side of Crowley Street (Between Polaris and Grey Street) is scheduled in the 22/23 Capital Works Program. Completion of this footpath will leave a small gap in the network (approximately 35m) on the southern side of Polaris Street/Crowley Street intersection. See below image, where the yellow dotted line indicates the missing path. This section of footpath will be included in the Crowley Street project to ensure connectivity.



In order to maintain the current alignment of the existing footpath it would require the removal of two street trees. Images of these trees are attached to this report. As further seen in the imagery the standard Council planting for street trees is on the road shoulder in front of the kerb. It should be noted that the footpath must bend around onto Crowley Street in order to install a pedestrian foot bridge. The reason for this is due to a power pole with a cable that runs to the ground obstructing the quickest path (marked in red). There is also a hydrant on the road which must not be obstructed (marked in blue). In order to achieve this alignment it would also require removal of one tree stump (marked in green) which is located within the nature strip.

Following an onsite inspection the resident of the adjoining property expressed that they do not agree with removal of the trees. Whilst not common practice, to compensate for the removal of

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES**7 MARCH 2023**

the trees, Council could potentially plant two trees in lieu of removals in the front yard of their property (facing Crowley Street).

To achieve installation of the footpath in relation to the property boundary the footpath will be adjoining the back of kerb at the corner to ensure it doesn't verge onto private property.

In relation to linking this section of footpath network there is no other feasible alternative other than the removal of these two (2) trees. Noting Council's future plans for extending the footpath on the southern side of Polaris Street to the level crossing inclusive of a level crossing pedestrian facility being constructed.

Budget Implications

Indicative costs are provided below:

Item	Qty	Total Cost
Tree Removal	2	\$2,000-\$3,000
Stump Removal (Grinding)	1	\$500
Tree Planting (Includes tree & installation)	2	\$500

These costs will be charged to Street Tree Maintenance Funding which has a remaining budget of \$104,676 for the 22/23 financial year.

Cr Rick Firman declared a non-pecuniary interest in relation to item REP23/284, due to owning nearby property.

Cr Rick Firman left the meeting at 2:34pm and took no further part in the discussion.

COMMITTEE RESOLUTION 11/2023

Moved: Cr Anthony Irvine

Seconded: Cr Jason Goode

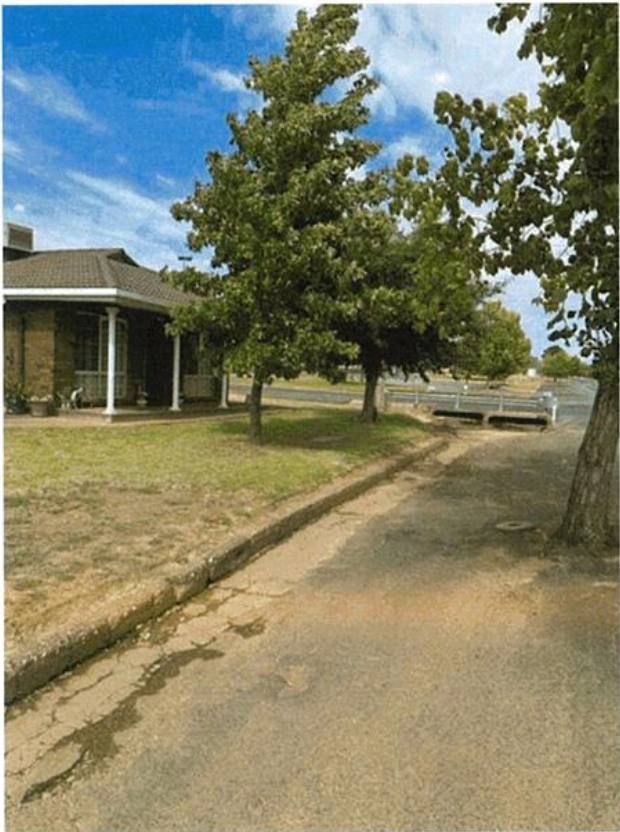
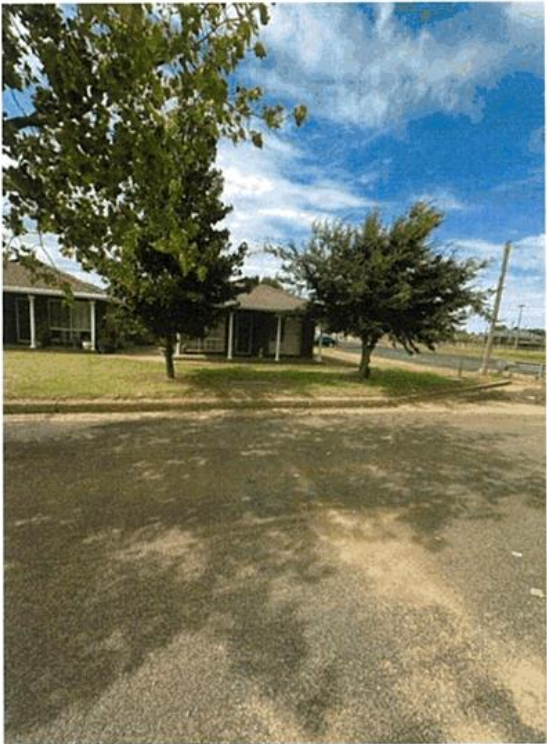
That the Committee resolved to recommend to Council to remove the trees and conduct footpath works

AND FURTHER

Consult with landowner on appropriate solution.

CARRIED***Report by Tyler Madden***

Cr Rick Firman returned to the meeting at 2:40pm.



4.11 LAKE CENTENARY SPILLWAY**File Number:** REP23/531**Author:** Engineering Works Manager**Authoriser:** Engineering Asset Manager**Attachments:**

1. Flood Recovery Grant Report March 2023
2. Images

REPORT

Recently to the March 2023 Assets and Operations Committee a report was discussed on allocating funds under the NSW Local Government Recovery Grants across a range of projects as per report attached. The committee resolution was endorsed by Council at the March 2023 Council Meeting.

A project proposed but not funded was the Lake Centenary Spillway, upgrade to concrete. This decision was based on recent works completed to restore the spillway following flood damage in late 2022 as per images 1, 2 and 3 attached. Restoration works on this occasion costed approximately \$20,000, with restoration following from previous natural disasters required at the spillway in previous years.

After this decision was made, Temora received approximately 113mm in a storm within a period of 4 hours that saw the Lake Spillway running following the relatively fresh roadworks. This has seen the bitumen seal peel off the pavement in large sections as per images 4, 5 and 6 attached, which will be addressed through emulsion patching when conditions are dry enough to do so. Luckily at this stage the stabilised pavement has held and maintenance work should patch out the peeled seal areas.

However, as the upgrade to concrete for the Lake Centenary Spillway was recently considered Council's Engineering Works Manager wanted to draw the matter to Council's attention. With restoration work undertaken in various forms to the spillway following natural disasters three (3) times in the last 10 year period. This doesn't include the maintenance repair we currently need to undertake.

As this spillway in recent years has formed part of the lake shared use loop path for the community and visitors, with pedestrians and cyclists regularly crossing the spillway, the best long-term solution for the spillway is to concrete it. This will allow the infrastructure to be more resilient to the conditions of flooding natural disasters. As a road access, conditions are acceptable, but as a walking/cycling shared path, failures/defects and risk must be mitigated in the same respect and level of intervention that concrete footpaths in urban areas are, to ensure public safety to prevent claims against Council. Thus Council should reconsider upgrading the spillway to concrete by placing it in the future capital works program.

Budget Implications

\$120,000 for concrete spillway upgrade

COMMITTEE RESOLUTION 39/2023

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

That the Committee recommend to Council to refer the project to capital works program and seek grant funding.

CARRIED

Report by Alex Dahlenburg

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4 REPORTS**4.1 NSW LOCAL GOVERNMENT RECOVERY GRANTS****File Number:** REP23/276**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** Nil**REPORT**

Council has received an allocation of up to \$1 million (ex GST) under the NSW Local Government Recovery Grants from the NSW Government. The grant provides financial assistance to Councils impacted by Disaster Recovery Funding Arrangements (DRFA) activated exceptional disaster events. Councils may use the funding to facilitate relief, recovery and resilience activities that support the impacted built, social, economic and natural environment in their communities.

Councils are required to submit an overview of the projects proposed to be funded to the Office of Local Government for their review and approval.

Projects must be completed, and funding expended, by 30 June 2025.

The types of projects that may be delivered as part of the funding is quite broad and includes the following opportunities:

- Social and economic recovery events,
- tourism and small business initiatives,
- local economic development initiatives,
- repair of community assets damaged by flooding and not eligible for funding under other programs,
- waste clean-up,
- upgrades to existing infrastructure critical to the community during disasters,
- building new infrastructure to mitigate/reduce the risk of future disasters and investigation,
- feasibility and design to support preparedness and disaster reliance of the impacted community.

Ineligible projects include those that:

- fund the day-to-day operations and/or business as usual activities of the organisation
- are Council infrastructure assets that meet the definition of an essential public asset and are eligible for reimbursement under the DRFA
- are fully funded through other government grant(s), assistance and/or insurance claims
- duplicate other recovery initiatives already funded or underway
- are located outside of the eligible LGAs
- require ongoing funding from the NSW or Australian Government
- are not aligned to the objective and outcomes of the program

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- provide exclusive private benefit or direct commercial benefit to an individual or business
- include improvements or repair to private residences

Eligible expenses must be directly related to delivering the approved project and may include:

- extraordinary local government labour costs for ongoing/budgeted staff directly associated with delivering the eligible project. Including base wage, overtime, plus on costs to a maximum of 32.19
- fixed-term temporary staff or casual staff
- hire of contractors
- travel and accommodation expenses (allowance or actuals)
- communications technology costs including extraordinary mobile plans or internet services
- project costs related to buying or upgrading capital items, equipment or supplies up to 5% of total grant value
- external plant hire/rental costs
- extraordinary local government owned plant operating costs (fuel only)
- extraordinary materials and consumables (e.g. stationery, catering, advertising, promotion, printing)
- project delivery costs, including program and service development, project management, design, supervision and inspection/superintendent costs
- temporary office accommodation costs (where required) that are not council owned

Council officers have proposed the following projects, shown by Table 1, to be considered by Councillors for funding under this grant program. The nominated projects are in excess of the funding available, therefore Councillors are requested to identify their highest priority projects for submission.

Project	Funding amount	Notes
Lake Centenary works (Foreshore leveling, playground sand replacement, retaining wall works, foreshore path, concreting around picnic settings)	\$ 70,000.00	
Lake Centenary Car Park Sealing	\$ 50,000.00	
Morangarell Road Culvert Installation (new culvert south of Shoards)	\$ 70,000.00	
Lake Spillway concreting	\$ 120,000.00	
Chifley Street Box Culvert and Underground Drainage	\$ 270,000.00	Using Council owned culverts
Burley Griffin Way Road Crossing (Council share) + Gallipoli, Industrial, Highfields outfall works through Nixon Park	\$ 300,000.00	
Delavan Street Box Culvert	\$ 160,000.00	Using Council owned culverts
Enlarge / Desilt / Fence Railway Dam at Arian Park	\$ 200,000.00	

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Nixon's Road Culvert (concrete Cut-off Wall)	\$ 40,000.00	
Morton's Road Culvert Upgrade	\$ 150,000.00	
Golden Gate Reserve Design Contribution	\$ 50,000.00	
Britannia St underground drainage	\$ 180,000.00	
Total	\$ 1,660,000.00	

Table 1: Potential projects for nomination for funding under the NSW Local Government Recovery Grants

It is requested that Council nominate projects to be funded under the NSW Local Government Recovery Grants.

COMMITTEE RESOLUTION 10/2023

Moved: Cr Jason Goode

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to nominate the following projects to be funded under the NSW Local Government Recovery Grants.

1. Lake Centenary works (Foreshore leveling, playground sand replacement, retaining wall works, foreshore path, concreting around picnic settings) - \$70,000.00
2. Lake Centenary Car Park Sealing - \$50,000.00
3. Morangarell Road Culvert Installation (new culvert south of Shoards) - \$70,000.00
4. Burley Griffin Way Road Crossing (Council share) + Gallipoli, Industrial, Highfields outfall works through Nixon Park - \$300,000.00
5. Enlarge/Desilt/Fence Railway dam at Arian Park - \$200,000.00
6. Nixon's Road Culvert (concrete Cut-off Wall) - \$40,000.00
7. Golden Gate Reserve Design Contribution - \$50,000.00
8. Arian Park Cemetery internal Road - \$50,000.00
9. Chifley Street Box Culvert and Underground Drainage - \$170,000.00

CARRIED

Report by Claire Golder



Images 1, 2 & 3: Flood damaged spillway at Lake Centenary following natural disasters in late 2022, prior to restoration works to stabilised and shape the pavement.



Images 4, 5 & 6: Bitumen Seal peeled of Lake Centenary Spillway following restoration works due to heavy rainfall in March 2023 which saw the Airport record 113mm in 4 hrs

1. CR MCLAREN

In relation to Item 4.10 Crowley Street Footpath- Could a report be provided on suitable roads to widen the verge to accommodate street trees.

COMMITTEE RESOLUTION 40/2023

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

It was resolved that Council officers provide a report to Council outlining those roads suitable for widening of the verge to accommodate street trees.

CARRIED

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 41/2023**

Moved: Cr Rick Firman

Seconded: Cr Jason Goode

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:31pm:

5.1 Ratepayer Hardship

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

5.2 Staff Recognition Heavy Patching

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

5.3 Temora Heavy Vehicle Alternate Route - Workshop Outcomes

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

5.4 Temora Airport - SafeWork Direction

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

COMMITTEE RESOLUTION 42/2023

Moved: Cr Claire McLaren

Seconded: Cr Anthony Irvine

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 4:20pm.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 11 April 2023.

.....
GENERAL MANAGER

.....
CHAIRMAN

**8.4 MINUTES OF THE ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD ON 11 APRIL 2023****File Number: REP23/564****Author: Executive Assistant****Authoriser: General Manager****Attachments: 1. Minutes of the Economic Development and Visitations Committee
Meeting held on 11 April 2023****RESOLUTION 78/2023**

Moved: Cr Claire McLaren

Seconded: Cr Jason Goode

It was resolved that the reports be received.

CARRIED**RESOLUTION 79/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 11 April 2023

Time: 4:22pm

Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Economic Development and Visitations Committee Meeting

11 April 2023

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**MINUTES OF TEMORA SHIRE COUNCIL
ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 11 APRIL 2023 AT 4:22PM**

PRESENT: Cr Rick Firman (Mayor)(Chair), Cr Graham Sinclair (Deputy Mayor), Cr Belinda Bushell(Zoom), Cr Anthony Irvine (Observer) (arrived 4:35pm), Cr Max Oliver (Observer)

IN ATTENDANCE: Gary Lavelle (General Manager)(arrived 4:29pm), Craig Sinclair (Economic Development Manager), Elizabeth Smith (Director of Administration & Finance), Claire Golder (Town Planner)

1 OPEN MEETING

4:22pm

2 APOLOGIES

COMMITTEE RESOLUTION 4/2023

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

That apologies from Cr Nigel Judd and Cr Claire McLaren be received and accepted.

CARRIED

3 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
NIL			

4 REPORTS

4.1 CANOLA TRAIL - 2023 PLANS & VIEWING PLATFORMS

File Number: REP23/510

Author: Economic Development Manager

Authoriser: Director of Administration & Finance

Attachments: Nil

REPORT

The Canola Trail Working Group, which consists of the Shire's of Temora, Coolamon and Junee, along with tourism operators, Junee Chocolate & Licorice Factory, Coolamon Cheese, and Temora Aviation Museum, all making equal financial contributions, meets regularly to discuss promotion of the joint marketing brand according to the 3-year strategic plan.

The priorities outlined for the next 12 months include:

- Launching the 2023 flowering season at a media and public event to be held at the Temora Aviation Museum the weekend of the 26th August. This will promote the hot air balloons returning for canola flights as well as the launch of the flight simulators at the Aviation Museum. Tourism operators will be invited to an information forum to coincide with the event.
- Develop a strong festival of events for the flowering season. Three hero events (one per shire) with other smaller events organised by others that are promoted by CT:
 - o Aug: Coolamon Yield Festival
 - o Sept: Junee Licorice & Chocolate Food and Music event
 - o Oct: Temora Aviation Museum Day at the Lake
- Investigate ways for other tourism operators on the CT to participate / financially contribute e.g. stalls at events, paid promotion, etc
- Update and strengthen itinerary page on website and highlight bookable experiences. Create a PDF version and promote to tour operators to increase bus tours and car clubs.
- Increasing the distribution of visitor guides currently in stock by:
 - o Email Visitor Information Centres to see if they need more
 - o Provide to tourism operators
 - o Junee Licorice to place one in all online orders
- Further develop and promote the Canola Trail App instead of doing pocket maps. Currently it has two tours available. Temora Shire Council has a funding application pending for two additional tours: Bundawarra Centre, and town walking heritage tour.
- Promotion of App via QR code. Suggestion to have on tables at cafes and restaurants. A small frame/tile to sit on the tables.
- Promote other events hosted by businesses and community groups to build a strong calendar of events
- Investigate the creation of a Canola Trail cycling track.

The other key project is the installation of three Canola Trail viewing platforms (one in each Shire) part funded through a grant received by Junee Shire Council. The funding requires a co-contribution of 25% which Junee Shire have requested from Junee and Temora Shires. Although yet to be designed, it is estimated that contribution required is by each council is \$15-20K.

The platforms will be designed to be places of interest in themselves, providing an iconic place for people to stop, admire the surrounding landscape, take photos, and learn about canola production.

The location of the viewing platforms is yet to be determined. The ideal location would have the following attributes:

- On or nearby a major touring road
- Safe to access
- Room for vehicle parking
- Views of the surround countryside with viewable canola crops planted on regular rotation
- A level clearing suitable for a viewing platform
- Consenting neighbours

Should Council be agreeable to making a contribution to the project a future report will be furnished once site options are investigated.

COMMITTEE RESOLUTION 5/2023

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

That the Committee resolved to recommend to Council not to provide financial contribution towards a Canola Trail viewing platform.

CARRIED

Report by Craig Sinclair

4.2 REGIONAL ECONOMIC DEVELOPMENT STRATEGY

File Number: REP23/511

Author: Economic Development Manager

Authoriser: Director of Administration & Finance

Attachments: 1. SWS Regional Economic Development Strategy Update 2023

REPORT

On the 2nd March 2023, the Department of Regional NSW confirmed that the South West Slopes REDS – 2023 Update was published. Please find attached a copy of the Update for your information.

COMMITTEE RESOLUTION 6/2023

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend to Council to note the report.

CARRIED

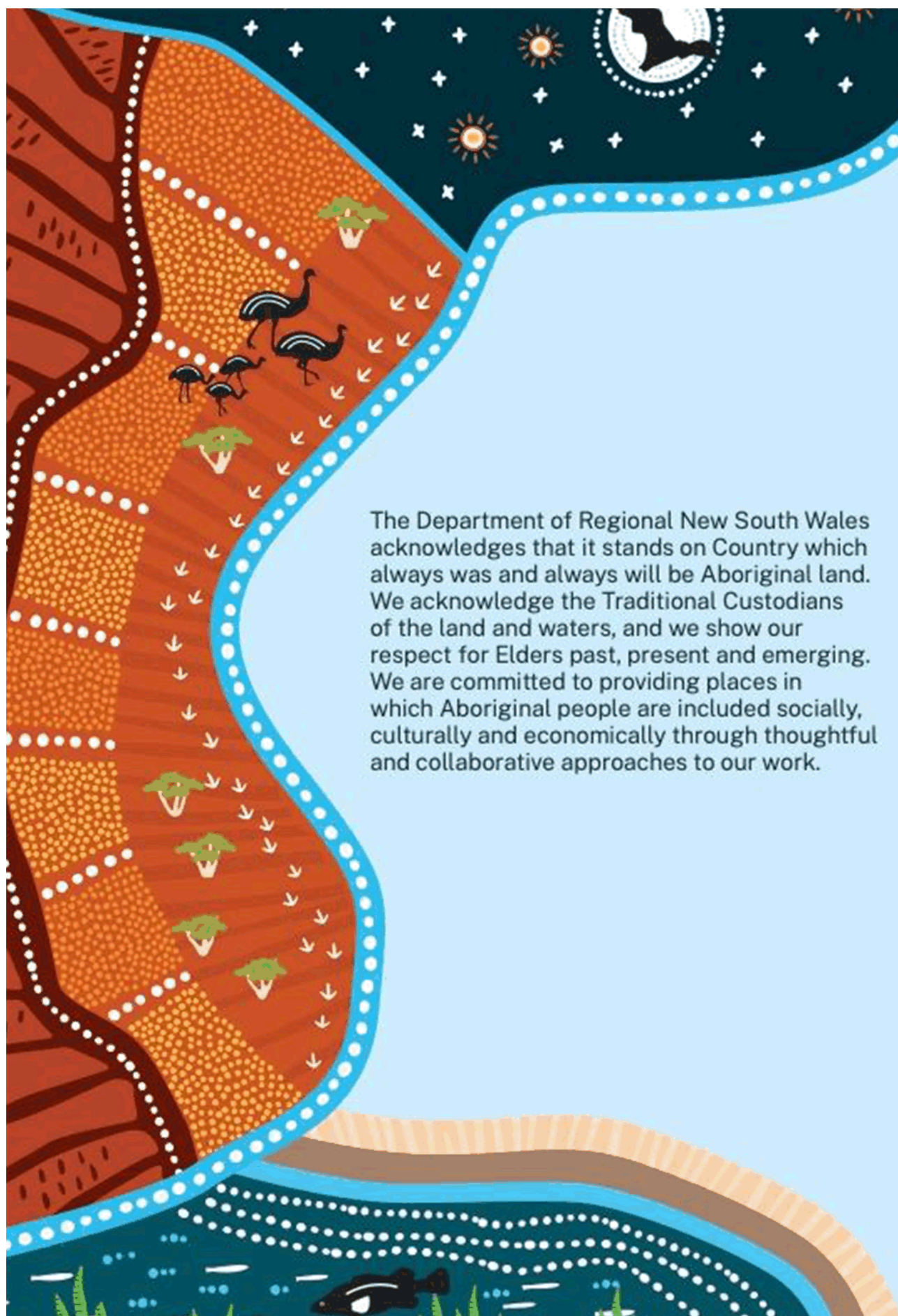
Department of Regional NSW



South West Slopes Regional Economic Development Strategy – 2023 Update



regional.nsw.gov.au



The Department of Regional New South Wales acknowledges that it stands on Country which always was and always will be Aboriginal land. We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past, present and emerging. We are committed to providing places in which Aboriginal people are included socially, culturally and economically through thoughtful and collaborative approaches to our work.

Published by the Department of Regional NSW

Title: South West Slopes Regional Economic Development Strategy - 2023 Update

First published: February 2023

Acknowledgements

The Department of Regional NSW would like to acknowledge the significant contribution of many stakeholders in the South West Slopes region to the development of the 2023 REDS Update, with particular thanks to staff from Bland Shire Council, Cootamundra-Gundagai Regional Council, Hilltops Council, Temora Shire Council, and Weddin Shire Council. The Department of Regional NSW also acknowledges the assistance provided by PricewaterhouseCoopers and ProjectsJSA to help deliver the 2023 REDS Update project.

On Country – Artwork by Mumbulla Creative

"On Country" captures the many different countries located within the Department of Regional NSW footprint. Only part of the image is shown on the Acknowledgement of Country page. The regions included in this partial image are detailed below.

The Far West region of NSW is represented by red earth plains, Mallee scrubs and an abundant emu population. Freshwater countries are referenced by the expansive network of rivers stretching through the regions. The Riverina Murray region is represented by the roots of a river redgum on the banks of a river, and a large Murray Cod can be seen in the river. The night sky features as it plays an important navigational and story-telling role in traditional life.

Cover image: Sun setting over Grove Estate Wines, Young. Photo credit: Destination NSW.

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1. Executive Summary

Changes in the South West Slopes region since 2018

In 2018, the NSW Government developed Regional Economic Development Strategies (REDS) for 38 Functional Economic Regions (FERs) across regional NSW. Since publication, regional NSW has endured shocks including bushfires, floods, COVID-19 and the mouse plague, and significant new economic opportunities have emerged. The 2023 REDS Update provides an updated evidence base to guide governments in making policy and investment decisions to enhance resilience and drive sustainable, long-term economic growth in regional NSW.

The South West Slopes region has seen significant investment since 2018, with additional projects in the planning or delivery stages



\$11.5 million to deliver the **CSIRO Boorowa Agriculture Research Station**.



More than **\$500 million** invested to deliver **solar farm projects**.



\$50 million to deliver **major water, wastewater and sewerage projects** across the region.



\$380 million expansion of the **Lake Cowal Gold Mine**.

Since 2018, the region has experienced a tightening of housing availability, reduced unemployment and growth in job vacancies



- **0.4%** population growth since 2018.



The proportion of the **population over 55 years** has increased by **1.1 percentage points** since 2018.



Housing vacancy rates sit **below 1%**, with median house prices having risen by an average of **54%** since 2018.



Unemployment across most of the region is **lower than the NSW benchmark**, with job vacancies reaching an all-time high of 2,472 in August 2022.

The region's key industries including agriculture, tourism, mining and energy generation have remained resilient despite significant challenges since 2018



Agriculture

+ 7.8% Year-on-Year (YoY) growth from 2011-2020	\$ 594 million Gross Value Added (GVA) in 2020	3,941 jobs supported in 2021
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Mining

- 2.8% YoY growth from 2011-2020	\$ 159 million GVA in 2020	430 jobs supported in 2021
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Tourism

+ 1.8 % YoY growth from 2011-2020	\$ 72 million visitor spend in 2021	3,036 jobs supported in 2021
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Energy generation (including renewables)

+ 4% YoY growth from 2011-2020	\$ 159 million GVA in 2020	207 jobs supported in 2021
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Key themes from local consultation

Stakeholders from the South West Slopes region highlighted increasing the regional housing supply, as well as building resilience and maximising long term benefits to the community from major projects as priorities for the region.

Housing availability and affordability



Addressing current housing availability and affordability challenges was highlighted as a priority to support population growth and meet demand associated with an influx of key workers associated with industry growth and major project delivery.

Workforce shortages



Stakeholders highlighted concerns about workforce shortages in the region, given low unemployment rates and high job vacancy rates, and sustained demand for labour from major projects both within the region and in adjacent regions.

Ensuring maximum community return on investment for major projects



Stakeholders are focused on achievable, equitable and sustained community benefits from major projects and on ensuring that major projects in neighbouring regions do not drain skills and resources from the South West Slopes region and exacerbate local workforce challenges.

South West Slopes REDS - 2023 Update strategies and enablers

Strategies	Enablers
Support and grow the agriculture, food production, mining, and renewable energy sectors.	<ul style="list-style-type: none"> Identify opportunities to activate industrial lands and leverage upcoming investment in the Inland Rail, Wagga Wagga Special Activation Precinct (SAP) and Parkes SAP to enhance freight and logistics capabilities. Support councils to use the Connectivity Index Tool following its 2023 release to review existing coverage and identify the areas of greatest need in the region for upgrades to telecommunications infrastructure. Understand future water needs in relation to water supply from existing assets to develop a long-term water security plan for each Local Government Area (LGA) that aligns with the Lachlan and Murrumbidgee Regional Water strategies (as applicable). Identify barriers to investment in engine and emerging industries to inform potential policy changes and grant funding opportunities.
Drive economic growth in the region's core sectors by attracting and upskilling the workforce and facilitating innovation.	<ul style="list-style-type: none"> Collaborate with industry and training providers to deliver training programs that increase the skills base across priority sectors, including agriculture, mining, manufacturing, and service-based sectors. Support industry to increase the uptake of agtech and drive innovation through collaboration with CSIRO Agricultural Research Station, Temora Agricultural Innovation Centre, and the Southern NSW Innovation Hub.
Continue to develop and grow the visitor economy.	<ul style="list-style-type: none"> Establish flexible planning controls and collaborate with businesses to diversify the region's tourism offering, focusing on opportunities associated with agritourism, heritage attractions, events-based tourism and the local food and beverage industry.
Improve and deliver enabling infrastructure and services to enhance liveability and sustainably grow the population of the South West Slopes region.	<ul style="list-style-type: none"> Explore opportunities, maximising the use of unused or underutilised lots to ensure sufficient supply of affordable housing to meet current needs and projected growth. Support the diversification of the region's housing offering to provide affordable and accessible housing for the ageing population and those living with disabilities.
Monitor impacts of major projects to ensure long-term community benefits are generated.	<ul style="list-style-type: none"> Support undertaking feasibility studies and other relevant investigations to identify areas of the region which can support renewable energy generation and storage projects. Work collaboratively with local councils to identify opportunities to leverage investment in major projects in order to grow local supply chains to serve the needs of major projects and the community.

2. About the 2023 REDS Update

In 2018, the NSW Government and local councils developed a series of REDS for 38 Functional Economic Regions (FERs) across regional NSW. FERs are made up of one or more Local Government Areas (LGAs) that work together to create smaller economies with strong economic links.

Supporting the *20-Year Economic Vision for Regional NSW*, the REDS set out a place-based vision and framework for economic development for each FER. The REDS identify each FER's endowments, industry specialisations and key vulnerabilities and opportunities, and outline economic development strategies and actions to leverage these strengths.

Since 2018, regional NSW has endured many challenges including drought, bushfires, floods, COVID-19 and the mouse plague. At the same time a range of broader state-wide trends and actions continue to change the economic landscape across regional NSW, including digital transformation, increased remote working and the shift towards net zero. These challenges and trends have altered the landscape of economic development in many regions and created new opportunities for growth.

The 2023 REDS Update provides an updated evidence base to guide governments in making policy and investment decisions to enhance resilience and drive sustainable, long-term economic growth in regional NSW. The objectives of the update are to:

1. **Highlight progress:** reflect on significant initiatives and investments that have supported progress against the key strategies and actions in the 2018 REDS.
2. **Capture major changes:** identify and assess the impacts of major changes to regional economies since 2018, including the effect of recent shocks such as bushfires, droughts, floods, mouse plague and the COVID-19 pandemic.
3. **Identify strategic opportunities:** identify key strategic opportunities and vulnerabilities for engine and emerging industries, as well as any changes to local endowments.
4. **Set the foundation for the future:** review, affirm and/or adjust the 2018 strategies, including consideration of new strategies to meet emerging priorities, to ensure they remain relevant.
5. **Identify key enablers to guide future action:** develop a non-exhaustive list of priority enabling actions that will support the 2023 REDS Update strategies.



Figure 1: Mother and child viewing the Weethalle Silo Art mural, Weethalle. Photo credit: Destination NSW.



Figure 2: Henry Lawson Sculpture in Grenfell. Photo credit: Destination NSW.

3.About the South West Slopes region

The South West Slopes FER is an extensive area centred around the lower inland slopes of the Great Dividing Range. It is comprised of the LGAs of Bland Shire, Cootamundra-Gundagai Regional*, Hilltops, Temora Shire, and Weddin Shire. Major towns in the region include Boorowa, Cootamundra, Grenfell, Gundagai, Harden, Temora, West Wyalong and Young.

Total area covered (km ²)	25,893
Population (2021)	45,746
Bland	5,542
Cootamundra-Gundagai Regional*	11,387
Hilltops	19,216
Temora	6,012
Weddin	3,589
Size of the economy (2020)	\$2.755 billion
Total employment (2021)	18,884

Source: ABS (2021) Estimated Resident Population, REMPLAN (2020), ABS Census (2021)






Figure 3: Map of the South West Slopes Functional Economic Region.

* Note: On 26 August 2022, the NSW Government announced that Cootamundra-Gundagai Regional Council would be demerged into Cootamundra and Gundagai LGAs. At the point of finalisation of the 2023 REDS Update, the process to complete the demerger had not yet been completed.

4. The 2018 South West Slopes REDS





In the 2018 South West Slopes REDS, the region was actively pursuing growth in its industry specialisations, in particular agriculture, mining, manufacturing and tourism. Endowments recognised in the document spanned natural, social and infrastructure assets, many of which were central to the approach to enabling economic development across the region.

2018 South West Slopes strategies

	Support and grow the agriculture, food production and mining sectors.
	Improve utilities, energy and telecommunications to grow the agricultural, food processing and mining industries, as well as business start-ups throughout the region.
	Drive economic growth in the region's core sectors by upskilling the workforce and facilitating innovation.
	Continue to develop and grow the visitor economy.
	Enhance liveability and grow the population of the South West Slopes region.
































2018 South West Slopes region specialisations

The industry specialisations below were identified as comparative advantages for the South West Slopes region in the 2018 REDS based on employment concentrations in industry sectors.

	Agriculture, forestry, and fishing
	Manufacturing
	Mining
	Tourism

2018 South West Slopes region endowments

The South West Slopes region is home to a wealth of physical, institutional, built, and human capital endowments. These endowments play a role in enabling success in its industry specialisations.

Endowment	Relevant 2018 specialisation
Transport and logistics infrastructure	   
Climate	 
Natural and mineral resources	  
Agricultural infrastructure	 
Location	   
Lifestyle infrastructure	
Regional airports	   
Education infrastructure	   
Retiree population	
Local institutions and strong leadership	   
Health care infrastructure and services	
Cultural heritage	

5. The big picture: Shocks and trends impacting the South West Slopes region since 2018



Figure 4: An aerial view of canola in full bloom in Temora LGA. Photo credit: Temora Shire Council.

Significant events impacting major industries

A sustained period of drought, followed by COVID-19, the mouse plague and floods has had significant environmental and economic implications for the region. The COVID-19 pandemic challenged the region, with local businesses in the visitor economy suffering significantly from the impacts of movement and operating restrictions. From 2018 to 2022, the region had seven disaster declarations^[1] and received \$4.9 million in disaster recovery grants. Recovering from these events and developing both industry and community resilience has been a priority for the region since 2018.

Drought

As shown in Figure 5, a significant proportion of the region was impacted by sustained drought between 2017 to 2020.^[2] The prolonged drought was a critical issue for farmers, as it detrimentally impacted incomes. It is estimated that in 2019-20, incomes in some parts of the sector were the lowest in 40 years.^[3]

To help support communities during the drought, the Federal Drought Communities Program was extended to include all of the South West Slopes LGAs during 2019 and 2020, providing support to deliver a range of local community infrastructure and drought relief projects.^[4]

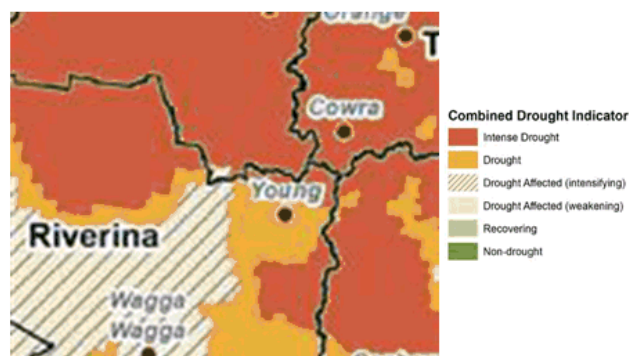


Figure 5: Combined Drought Indicator, 12 months to 31 December 2019 (Department of Primary Industries (DPI), 2022).

Mouse plague

In 2021, a mouse plague impacted the community and farmers, with mice damaging silo bags and contaminating grain.^[5] As well as impacting existing grain and hay stores, the plague impacted the viability of future crops as mice dug out newly-sown seed and damaged established crops.^[5] To support impacted communities, the NSW Government made available up to \$95 million for primary producers in financial need, and \$45 million for the Small Business and Household Mouse Control Rebate. In the South West Slopes region, a total of \$1.27 million was paid to 2,381 households and small businesses through the rebate program.^[6]

COVID-19

The COVID-19 pandemic had a notable impact on local businesses in the region, with 36% of businesses reporting that COVID-19 negatively affected their business.^[7] Border closures triggered a skills shortage in the region as international migration came to a standstill.

Beyond industry impacts, the pandemic also saw a sustained increase in income support recipients, with the number of Jobseeker recipients in the region rising by 43% from March to June 2020 and Health Care Card recipients rising by 24%. Though the number of support payment recipients has since dropped, rates remain higher than pre-COVID-19 levels.^[8] Meanwhile, border closures between ACT and NSW and Victoria and NSW significantly impacted communities and businesses in the region.

Floods




The South West Slopes region has been severely impacted by storms and floods since 2018, with four out of seven natural disaster declarations relating to floods and storms.^[1] Major events have included flash flooding in Temora and West Wyalong with businesses and properties inundated in June 2021,^[9] multiple major floods in Gundagai in the second half of 2022 causing spills from Burrinjuck Dam,^[10] and substantial flash flooding impacting Boorowa, Cootamundra, Temora and Young in November 2022.^[11]

Along with direct property damage, storms and floods have also cut many of the region's major highways and roads on multiple occasions impacting transport routes, and severely impacting agricultural properties, with major damage to crops and infrastructure from sustained flooding.^[12]

Macroeconomic trends shaping the region's future

Macroeconomic trends related to climate and migration have played a significant role in the development of the South West Slopes region since 2018 and are likely to continue to have a strong influence on its future. With a growing population of remote workers, the impacts of successive natural disasters, and an increasingly central role in the progression to net zero, the region faces a need to continue to enhance resilience and leverage its competitive advantages to grasp significant opportunities.

Trend		Opportunities and risks
 Digital Transformation	The recent COVID-19 pandemic has accelerated the digital economy in Australia, with increased uptake of remote working arrangements as well as online services such as education and telehealth. ^[13]	The growth in the digital economy can help enhance innovation and support growing industries. Remote working and digital service provision can enable access to a larger labour pool, but also increases out of region competition for skilled workers.
	As industries diversify and innovate, the need for reliable and efficient telecommunications infrastructure to support business growth and to secure a skilled workforce is critical. Investment in improved telecommunications infrastructure since 2018 has included five	



Trend		Opportunities and risks
	new mobile towers throughout Hilltops and Temora LGAs. However, significant parts of the region still suffer from poor mobile coverage and/or a lack of high-speed internet connectivity, and further investment is required to address these shortfalls.	Many farm telemetry systems rely on 3G network technology. 3G network shutdowns in 2024 may present challenges associated with transitioning systems.
 Changing Migration Patterns	<p>The COVID-19 pandemic has led to unprecedented migration to the region. This is evident in the population shift in 2020-21, with regional NSW gaining an additional 26,800 residents while Sydney declined by 5,200.^[14]</p> <p>Migration has led to increased housing pressures and increased demand for metro competitive services and infrastructure. Retaining a skilled working population in the region will require high-quality placemaking and amenity.^[15]</p>	<p>Sustained population growth may increase pressure on housing availability and affordability.</p> <p>Increased population creates greater demand for goods and services, which support business growth, but also places pressure on existing infrastructure.</p>
 Towards Net Zero	<p>The South West Slopes region can play a significant role in achieving net zero targets given its location along the renewable energy spine spanning across South East NSW, and the number of renewable energy facilities already established or planned.</p> <p>The region is already home to a number of wind and solar facilities, with additional major investments underway, along with a number of smaller town scale solar facilities.</p>	<p>Opportunity exists for the region to capitalise on the renewables sector by attracting businesses looking to establish green credentials.</p> <p>Challenges include how to ensure sustained local economic benefits accrue to communities from projects, and how to effectively manage any impacts on prime agricultural land.</p>
 Rising Uncertainty	<p>The region has experienced a succession of extreme climate events since 2018, including drought, major storms and flooding, with a significant impact on local businesses and industries, in particular agriculture.</p> <p>With the frequency and intensity of these events projected to increase in coming decades^[16], there is a need to enhance climate resilience. Building community resilience and continuing investment into infrastructure to secure the supply of key inputs, such as energy and water, will be crucial to supporting the region's economic future.</p>	<p>More regular extreme climate events elevate the risk of major damage to assets.</p> <p>Rising uncertainty presents an opportunity to promote investment to enhance local supply chain resilience.</p> <p>Rising uncertainty places upward pressure on inflation, driving up input costs and increasing the costs of doing business.</p>

6.Responding to change: Initiatives and investments since 2018



Figure 6: The Lambing Flat Chinese Tribute Garden in Young. Photo credit: Destination NSW.

Since 2018, local councils, the NSW Government and other organisations have delivered new and updated strategic documents and plans that help guide economic and community development in the region. These documents support the development of local enabling actions that contribute towards progress against REDS priorities and strategies.

Strategies and plans	Relevant 2018 strategies
The Riverina Murray Regional Plan 2041 (Bland, Gundagai and Temora LGAs), Central West and Orana Regional Plan 2041 (Weddin LGA) and the draft Southern East and Tablelands Regional Plan 2041 (Hilltops LGA) set out the strategic land use vision for the region and surrounds, with a focus on supporting economic development.	
All councils have adopted Local Strategic Planning Statements that outline their approach to achieving sustainable growth. Priorities include enabling infrastructure investment, protecting the environment and activating industrial and commercial areas.	

<p>Temora Tomorrow: towards 2035, Weddin 2027 Community Strategic Plan (CSP), Hilltops Our Place 2022-2032, Cootamundra-Gundagai Our Place, Our Future and the Bland Shire Your Vision, Our Future are the CSPs for each LGA, which outline the community's visions, priorities and aspirations with a focus on social, environmental, economic and civic leadership issues.</p>	
<p>The Riverina Joint Organisation Eastern Riverina Housing Strategy 2021, Bland Shire Housing Strategy, Temora Residential Lands Strategy, Hilltops Economic Growth and Land Use Strategy 2019 and the Cootamundra-Gundagai Rural Lands Strategy 2020 represent long-term planning frameworks and analysis to help ensure sufficient housing stock across the region, facilitate a greater mix of housing types to meet the needs of the community, and guide a strategic approach to land use.</p>	
<p>The Hilltops Waste Management and Resource Recovery Strategy 2021 outlines a clear direction for minimisation, management, and education around waste and recycling for industries such as manufacturing and the benefit of the local community.</p>	
<p>The draft Central West and Orana Regional Transport plan (Weddin) and the draft South East and Tablelands Regional Transport Plan (Hilltops) respond to the transport needs of the region. Goals include boosting alternative transport (walk, cycle, public transport) and improving access to major destinations.</p>	
<p>The Riverina Joint Organisation Regional Freight Transport Plan 2019 (Temora, Bland and Cootamundra-Gundagai) highlights priorities for transport and freight management planning activities across the broader Eastern Riverina region.</p>	
<p>The Riverina Murray Destination Management Plan 2018-2022 (DMP) (Bland, Gundagai and Temora LGAs) and the Destination Southern NSW DMP 2018-2020 (Hilltops) and Central West 2022-2030 DMP (Weddin LGA) guide investment and efforts to stimulate growth in the visitor economy, outlining strategic projects and opportunities for growth.</p>	
<p>The Weddin Shire DMP 2020-2024 and the Cootamundra-Gundagai Tourism and Economic Development Strategy 2019 and Agritourism Development Plan 2021-2023 detail local priorities associated with the development and growth of the visitor economy in the region.</p>	
<p>The Blueprint for a Resilient South East NSW (Hilltops LGA) is being created by the Canberra Region Joint Organisation to guide actions designed to build resilience and help prevent, prepare, respond and recover from future disasters and challenges.</p>	
<p>The Central NSW Joint Organisation Economic and Social Environmental Scan (Weddin) reviewed relevant strategic documents across government and the private sector to identify the key risks, opportunities and challenges for the Central West region.</p>	
<p>The draft Lachlan Regional Water Strategy and draft Murrumbidgee Regional Water Strategy set out a plan to manage the water needs of each region over the next 20-40 years.</p>	

Significant investments since 2018

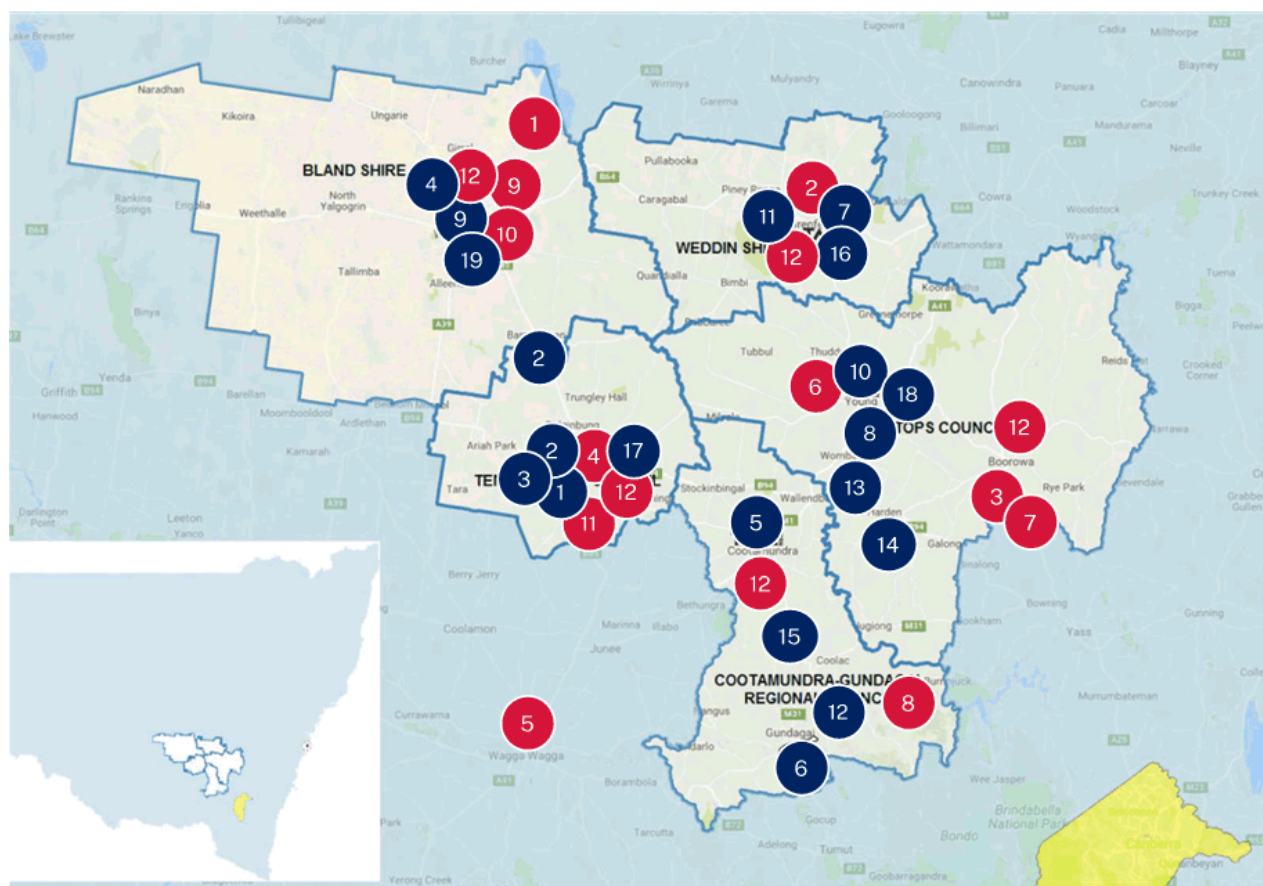




Figure 7: Significant investment in South West Slopes FER since 2018.

As shown in Figure 7 above, since 2018 the region has received significant local, state and federal funding, as well as private investment. These investments are at varying stages of progress, with some delivered, some underway, and some still in planning. Public investments have focused on developing transport and enabling infrastructure, alongside community and recreational infrastructure. Grant funding has played a key role in delivery of many of these projects.











Major private investment since 2018

Investment	Estimated total project value(s)	Relevant 2018 strategies
1 Expansion of Lake Cowal gold mine	\$380 million	
2 Grenfell Poultry Breeder farm	\$64 million	
3 CSIRO Boorowa Agriculture Research Station ¹	\$11.5 million	
4 BFB corporate farm Temora	Not available	

¹ Combination of public and private funding supported delivery of this project.

5	Southern NSW Drought Resilience Adoption and Innovation Hub ¹	\$20 million	
6	Apollo Fabrication expansion Young	\$30 million	
7	Bango Wind Farm	\$500 million	
8	Jeremiah Wind Farm	\$400 million	
9	West Wyalong Solar Farm	\$136 million	
10	Wyalong Solar Farm	\$130 million	
11	Sebastopol Solar Farm	\$120 million	
12	Multiple town-scale solar farms	>\$40 million	

Major public investment since 2018

Investment	Estimated total project value(s)	Relevant 2018 strategies
1 Temora Health Service Redevelopment	\$80 million	
2 Temora to Calleen rail upgrade and Temora West upgraded rail siding	\$30.8 million	
3 Temora Airport upgrades	\$15 million	
4 West Wyalong Aerodrome upgrades	\$1.06 million	
5 Cootamundra water main upgrade	\$7 million	
6 Gundagai sewage treatment plant	>\$20 million	
7 Grenfell sewage treatment plant	\$12.3 million	
8 Young trunk drainage upgrade	\$8.2 million	
9 West Wyalong Water Reliability Project	\$13.2 million	
10 Young High School Upgrade – joint use library and community facility	\$21 million	

¹ While the hub is based outside the region in Wagga Wagga, it will play an important role in supporting communities across Southern NSW.

11	Grenfell TAFE Connected Learning Centre	\$4 million	
12	Gundagai Preschool redevelopment	> \$2 million	
13	South West Slopes Fire Control Centre	\$6.1 million	
14	Murrumbidgee Creek Precinct upgrade	\$1.8 million	
15	Muttama Church cultural centre	\$1 million	
16	Grenfell Main Street upgrade	\$3 million	
17	Temora Ambulance Museum expansion	\$9 million	
18	Young Aquatic Centre upgrades	>\$3 million	
19	West Wyalong Tivoli Theatre ¹	\$0.9 million	

Regional grant programs

The region has received \$75.48 million in grant funding approved since 2018. Key programs in the region have included the Stronger Country Communities Fund and the Resources for Region Fund, with a range of projects funded, including upgrades to a range of community and recreational facilities.

Grant category	Approved funding
Community	\$53.05 million
Economic	\$17.52 million
Disaster recovery	\$4.9 million

Note: Total grant funding outlined above only includes programs managed by the Department of Regional NSW, accurate as at January 2023.



Figure 8: Temora Museum. Photo credit: Temora Shire Council.

¹ This amount includes a contribution made by Evolution mining.

7. South West Slopes region 2023 economic snapshot

The population of the South West Slopes is projected to grow in coming years, which will require a focus on developing the skilled workforce in the region

As the region is expected to experience population growth in coming years, there is a need to develop enabling infrastructure to support the needs of the community and increase liveability, and to maintain a focus on growing the skilled workforce to meet increased labour demand.

Population growth

The region recorded population decline of -0.4% between 2019 and 2021, after a period of relatively flat growth between 2013 and 2019 (see Figure 9).

However, the regional population is forecast to stabilise and experience growth going forward,^[17] with a range of major projects in the region expected to support this growth.

It is important to ensure sufficient housing, key enabling infrastructure and enhanced population-serving services are in place to support future population growth.

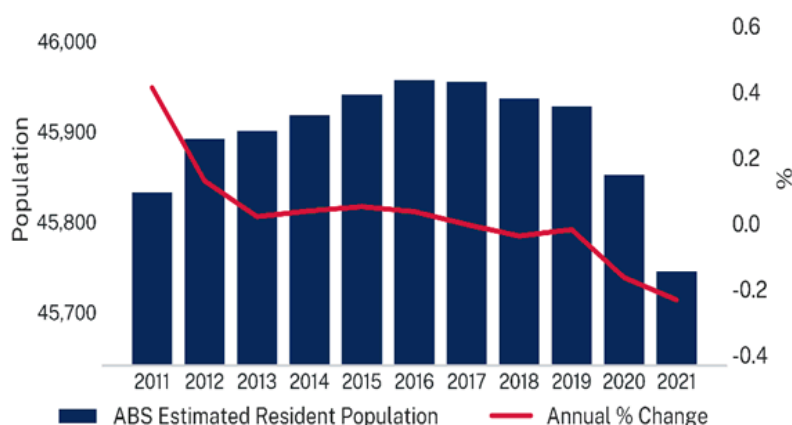


Figure 9: South West Slopes FER population growth, 2011-2021 (ABS ERP, July 2022).

Demographic profile

In 2021, the proportion of the region's population over 55 years of age was 10% higher than the NSW average, while the population cohort in their prime working age (20-49 years old) was 10.9% lower.

The region has historically had a high retiree population, as reflected in the demographic profile shown in Figure 10.

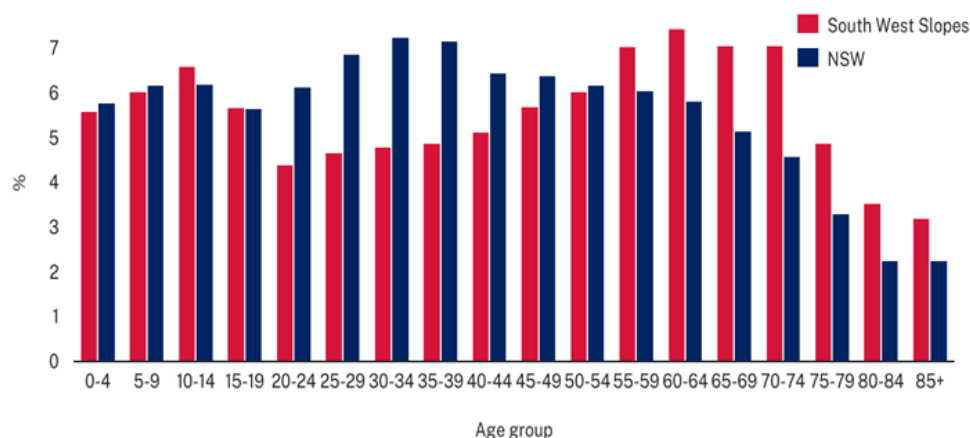


Figure 10: South West Slopes FER population by age, 2021 (ABS ERP, July 2022).

A challenge for the region will be maintaining a sufficient skilled workforce to match the demand for labour in population serving industry sectors, as well as to support major projects. Responses may include a focus on enhancing skills training and workforce development initiatives to ensure local skills can meet key demands. This can also assist with workforce attraction and retention and help address the demographic challenges facing the region.

Housing availability has tightened significantly in the region, accompanied by steadily rising house prices

The region has faced a steep decline in housing availability and affordability since 2018. This is concerning given projected population growth in the region, as well as significant projects such as Lake Cowal Gold Mine expansion and major renewable energy projects that will add to demand. Ensuring adequate and accessible housing supply is critical to supporting future economic growth in the region.

Housing availability

Residential vacancy rates in the region have dropped from approximately 3% in 2018-19, to just 0.4% in August 2022 (see Figure 11). Demand for worker housing for major projects, along with COVID-19 migration of workers are likely to be relevant factors in this reduction of housing availability.

There has been some sustained increase in the number of residential building approvals across the region in 2021 and 2022, which suggests the market has responded to increased demand. A key focus needs to be placed on ensuring that state and local planning systems (and other land development enablers such as infrastructure provision) are appropriately calibrated to keep pace with needs for expansion of the housing supply across the region.

Housing affordability

Between June 2018 and June 2022, median house prices in the Hilltops LGA increased by 54% to \$390,000, by 43% in Cootamundra-Gundagai LGA to reach \$380,000, by 60% in Temora to reach \$400,000, by 106% in Weddin to \$353,000 and by an estimated 50% in West Wyalong to \$286,000.^{[18][19]} These significant increases in prices if sustained could constrain the region's ability to attract and retain key workers, which can have implications for major project delivery and economic growth.

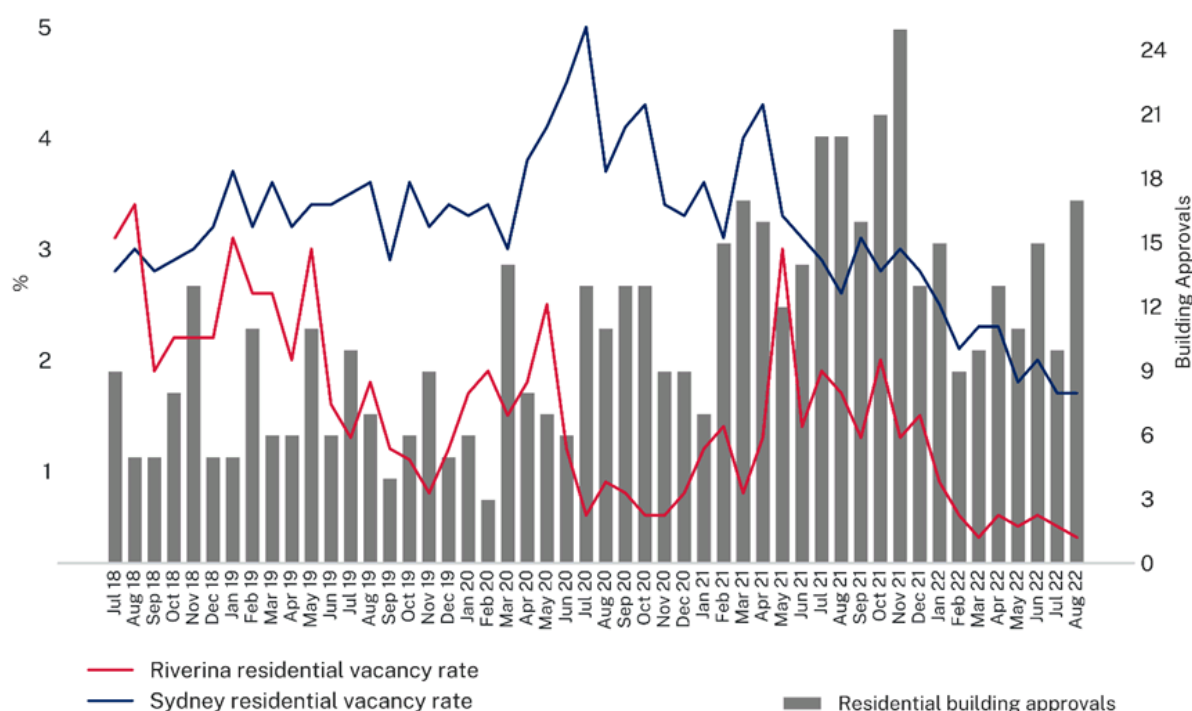


Figure 11: South West Slopes FER vacancy rate and building approvals, 2018-2022 (REINSW, 2022).

Note: REINSW vacancy data collection is not aligned with the FER boundary map, resulting in an overlap with other FERs. These results are therefore intended to provide an indication of housing vacancies in the region.

Decreasing unemployment and a surge in job vacancies highlights a tightening labour market in South West Slopes region

Since 2018 there have been marked reductions in unemployment rates in the region, which reflects a tightening labour market, given job vacancies also more than doubled across the period.

Employment

As at June 2022, most of the South West Slopes region had lower unemployment rates than the NSW benchmark of 3.3%, with Bland at 1.6%, Cootamundra-Gundagai at 3.0%, Temora at 2.8%, and Weddin at 2.1% (see Figure 12).

Unemployment in Hilltops Shire was 7.3% in June 2022, consistent with historical trends in which Hilltops has often experienced a higher unemployment rate compared to the rest of the region. During the COVID-19 pandemic, the region's unemployment rates followed a gradual downwards trend after the initial uptick in 2020.

Job vacancies in the broader Riverina and Murray region climbed to reach a record 2,472 in August 2022, having risen significantly from less than 1,000 in mid-2020 (see Figure 13). Occupations with particularly acute need for workers include medical practitioners and nurses, along with administrative and engineering roles.

During consultation, stakeholders noted job vacancy data is likely to underestimate shortages, given it is common in sectors, such as agriculture and hospitality may not formally advertise vacancies, but rather filled via networks or word of mouth.

The 2018 REDS identified a need to focus on skilled workforce attraction and retention initiatives in the region. This will need to remain a priority given major projects will increase demand for skilled labour including from key population serving sectors, such as health.

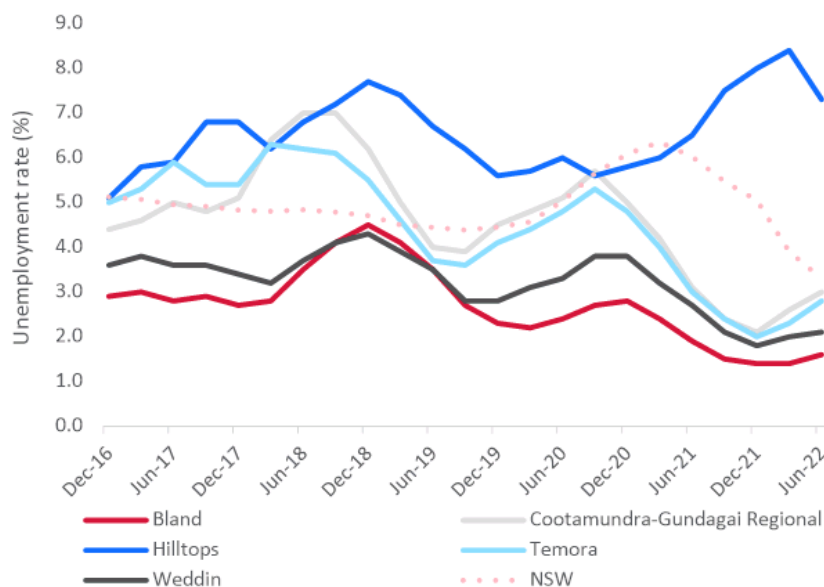


Figure 12: South West Slopes FER unemployment rates (%), 2016-2022 (National Skills Commission, 2022; ABS Labour Force, 2022).



Figure 13: Job vacancies, Riverina & Murray region 2018- 2022 (Regional IVI, National Skills Commission, 2022).

Note: The regional IVI - National Skills Commission job vacancy data collection is not aligned with the FER boundary map, resulting in an overlap with other FERs. Job vacancy data only includes online job vacancies. These results are therefore intended to provide an indication of job vacancies in the region.

Aboriginal employment

Aboriginal unemployment rate: South West Slopes	2011	16.9%
	2016	15.9%
	2021	9.4%
NSW Aboriginal unemployment rate	2021	9.8%
NSW unemployment rate	2021	4.9%

Source: ABS Census 2021

The Aboriginal unemployment rate in the South West Slopes region has reduced substantially from 15.9% in 2016 to 9.4% in 2021, representing a significant improvement in economic participation outcomes for the Aboriginal community in the region. This rate is below the NSW Aboriginal unemployment rate of 9.8%, but still remains above the NSW unemployment rate of 4.9%.

An ongoing focus on positive collaboration between local government, members of the Aboriginal community, business and industry can support continued progress on delivering improved economic development outcomes for the Aboriginal community in the region.

Major upcoming projects such as the Lake Cowal Gold Mine expansion and a range of significant renewable energy generation projects can help build on the positive trends observed since 2011, given significant opportunities will exist associated with these projects to promote increased Aboriginal economic participation and to support Aboriginal business development.



Figure 14: Late afternoon light in Cootamundra. Photo credit: Destination NSW.

South West Slopes region's 2023 engine and emerging industries

The South West Slopes region is a \$2.75 billion economy, driven largely by its specialisation in agriculture and a strong industrial base. Despite significant shocks since 2018, the South West Slopes region's engine industries have remained a source of stability for the regional economy. The relative strength of industries in the region is highlighted through Location Quotient (LQ) analysis¹ in Figure 15 below, where the size of the bubbles correlates to industry size.

Engine industries

Agriculture (LQ of 11.03) has continued to be the most significant specialisation in the region, generating \$594m in GVA to the local economy in 2020, after recording 10.6% average annual growth between 2011 and 2020. The subsector in the region is the sheep, grains, beef and dairy sector (LQ of 16.4), which generated 74.8% of the industry's output in the region in 2020.

Mining (LQ of 1.27) represents another significant sector in the regional economy, contributing \$159m to the local economy in 2020. Non-ferrous metal ore mining is the dominant sub-sector (LQ of 13.3), accounting for approximately 80% of the industry's output. Despite a reduction in GVA over the past decade, the expansion of the Lake Cowal Gold Mine can be expected to support growth going forward.

Manufacturing also remains a key source of economic output for the region, contributing \$147m to the economy in 2020. The subsector specialisation in the region is meat product manufacturing (LQ of 7), which contributed 44% of total industry output in the region in 2020.

Tourism also remains an important sector in the region, despite significant impacts associated with the COVID-19 pandemic. In 2021, total spend by visitors to the region was estimated to be \$72 million, and it is estimated that the sector grew on average per year 1.8% between 2011 and 2020.^[20]

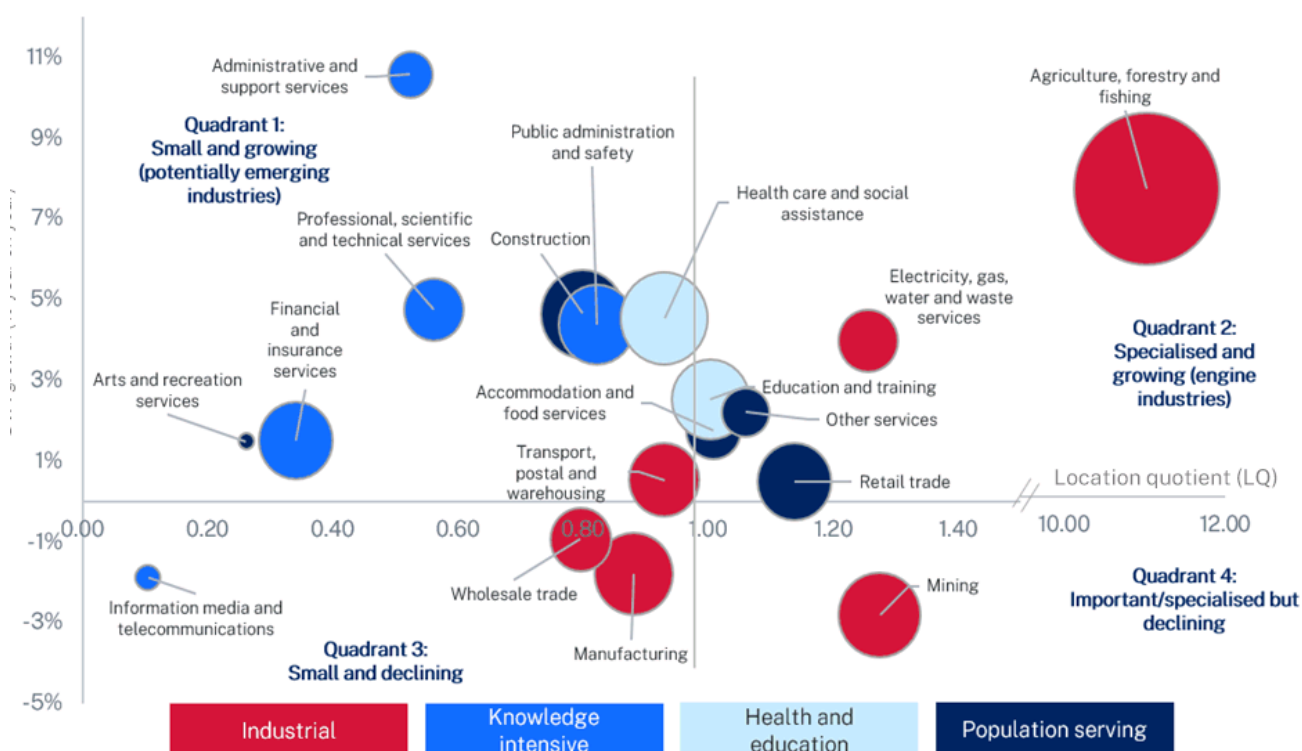


Figure 15: Location Quotient (LQ) Analysis by GVA, 2011-2020 (REMPLAN, 2020).

Note: While the 2018 REDS used employment data as the basis for LQ analysis, the 2023 Update has used Gross Value-Add (GVA) data. This allows for a clear demonstration of the changing economic impact of both engine and emerging industries across the regions.

¹ LQ analysis is used to measure industry specialisation by comparing the relative size of an industry in the region versus the whole of NSW.

Emerging industries

The region's emerging specialisations have remained consistent since the 2018 REDS. Supporting growth in these sectors will be key to building a diverse and resilient economy which can support projected population growth while maintaining a high standard of liveability.

Knowledge intensive industries such as **professional, scientific and technical services**, and **public administration and safety** demonstrated strong annual GVA growth over the past decade, at 4.7% and 4.4% respectively from 2011-2020. Public administration is driven by local government administration, while growth in professional, scientific and technical services is likely to be related to the significant focus on investment in enhanced agricultural research in the region.

Electricity, gas, water and waste services (including renewable energy generation) continues to represent an emerging specialisation for the region. The sector has recorded average annual growth of 4% between 2011 and 2020, driven by investment in a range of water and sewerage upgrade projects, and a significant number of major solar and wind farms, with more than \$1 billion expected to be invested in coming years into a number of major projects.

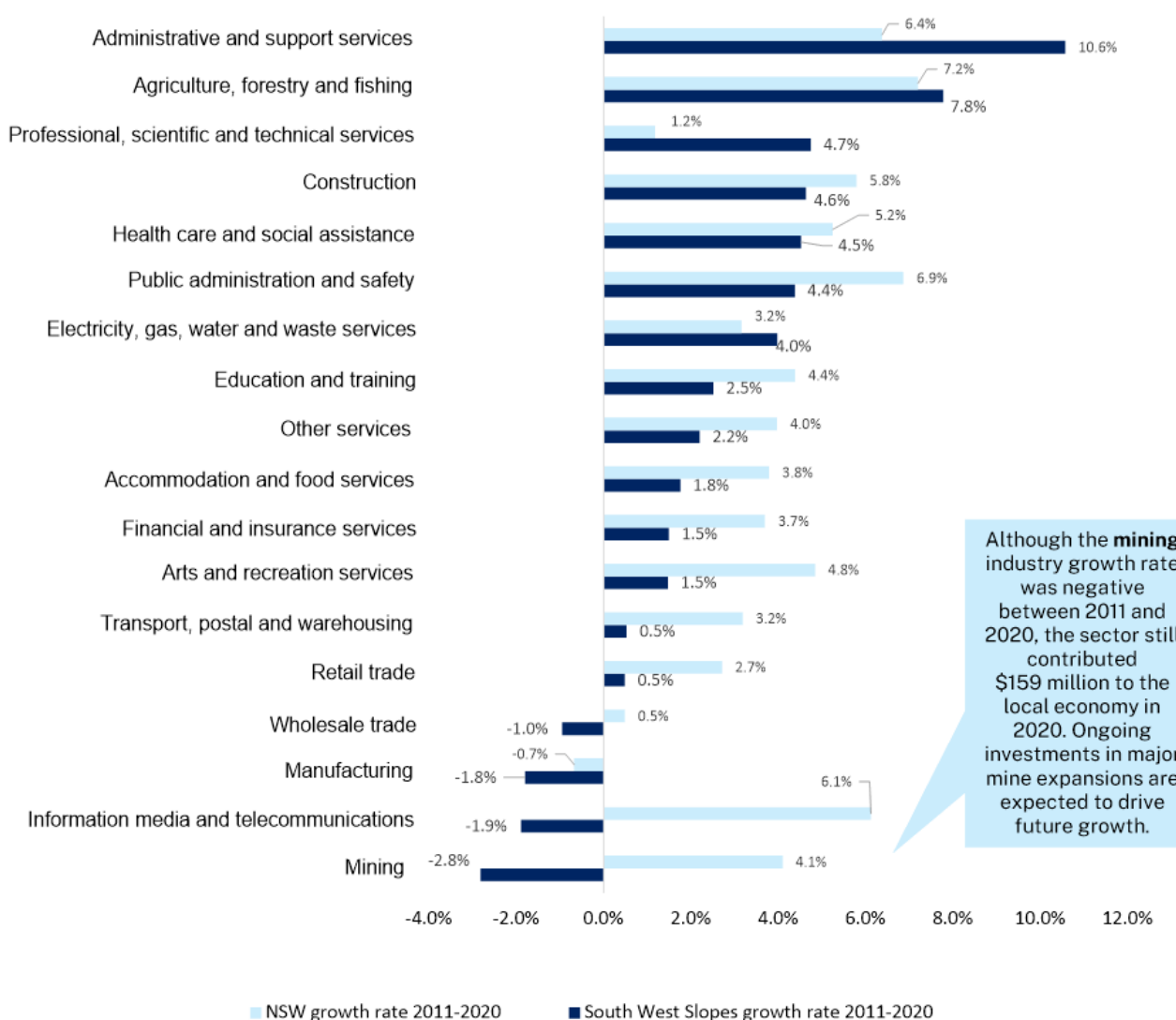


Figure 16: Change in GVA by Industry (% YOY), 2011-2020 (REMPAN, 2011; REMPLAN, 2020).

South West Slopes region 2023 endowments

Review of the 2018 endowments

The 2018 REDS identified a diverse range of endowments underpinning the South West Slopes region economy and regional competitiveness (see page 11). Despite recent shocks impacting these endowments, consultation outcomes and analysis have confirmed they remain valid, with endowments including:

- Transport and logistics infrastructure
- Climate
- Natural and mineral resources
- Agricultural infrastructure
- Location (moderate proximity to Sydney, Melbourne, Canberra and other regional centres)
- Lifestyle infrastructure
- Regional airports
- Education infrastructure
- Health infrastructure and services
- Cultural heritage



Figure 17: Boorowa CSIRO Agricultural Research Station. Photo credit: CSIRO.

New endowments

As part of the 2023 REDS Update, an additional endowment is added focused on agricultural innovation and research capability of the region.

The recent major investments into the Boorowa CSIRO Agricultural Research Station and the Southern NSW Drought Resilience Adoption and Innovation Hub, based in Wagga Wagga but serving the broader Southern NSW region, will significantly enhance the capacity of the region to continue be a leader agricultural innovation.

These facilities will continue to be supported by a range of long established innovation and research facilities and organisations, such as the Temora Agricultural Innovation Centre and FarmLink, a not-for-profit agricultural research organisation owned by growers.

+ Agricultural
 innovation facilities

The CSIRO Agricultural Research Station, the Southern NSW Drought Resilience Adoption and Innovation Hub, and long established agricultural research capabilities support the South West Slopes region being a leader in agricultural innovation.

8.Looking ahead: Strategic opportunities for growth, resilience and liveability

Opportunities and vulnerabilities in engine and emerging industries

Mining

Despite a reduction in mining sector GVA between 2011 and 2020, the major expansion of existing mining operations and significant critical minerals opportunities can support growth.

GVA (2020, \$m)	159
Employment (2021)	430
LQ score (2020)	1.27
LQ Non-ferrous ore (2020)	13.1
LQ Non-metallic mineral (2020)	6.1

Strengths

- The region has a range of mineral resource endowments including gold, limestone, silver, tin, and copper, as well as potentially significant critical minerals deposits of cobalt, scandium, lithium and various rare earth minerals.^[21]
- The Lake Cowal gold mine in Bland Shire is one of Australia's largest gold mines, with a major expansion planned and substantial reserves that will support its operation until at least 2040.^[22]
- Good proximity to major road and rail infrastructure provides well-established pathways to get output to processing facilities and external markets. Substantial investments into Inland Rail and the Special Activation Precincts at Wagga and Parkes in the broader region will further enhance this strength.

Vulnerabilities

- Ongoing profitability of the mining industry is vulnerable to supply chain disruptions, fluctuations in input costs, challenges in achieving long-term energy supply, and freight cost increases.
- Like many sectors, the mining sector is facing sustained workforce shortages and challenges in securing a skilled workforce, with roles such as mining engineers particularly challenging to fill. There is also strong competition with other mining companies for young and skilled talent.
- Worker accommodation shortages are a challenge requiring innovative solutions, such as the building of a purpose built West Wyalong accommodation village to support the Lake Cowal Gold Mine expansion.^[23]

Opportunities

- The Lake Cowal Mine expansion will extend the lifespan of the mine significantly, providing a major boost to economic activity in the region.
- The critical minerals sector presents significant opportunity for future growth, highlighted by positive exploration outcomes associated with rare earth minerals deposits at Narraburra near Temora,^[24] and significant cobalt deposits, including the Nico and Thuddungra deposits near Young.^[25]
- The release and activation of fully serviced industrial lands surrounding mining lands that have good transport connectivity and access to utilities can help support growth in related industries.

Agriculture

The region's specialisation in agriculture continues to be a driver of economic growth in the region, and will significantly benefit from major investments to enhance the region's innovation capacity.

GVA (2020, \$m)	594
Employment (2021) ^a	3,941
LQ score (2020)	11.03
LQ Sheep, grain, beef and dairy (2020)	16.4
LQ Poultry and other livestock (2020)	14.1

^a ANZSIC 1 Digit Agriculture, forestry and fishing.

Strengths

- Highly fertile land with a suitable temperate climate supports a wide ranging speciality in the agricultural sector.
- The region benefits from geographic co-location with a range of downstream food product manufacturing businesses, and good proximity to regional airports and major transport linkages.
- The region's has a long established agtech and innovation capacity, with facilities including the Temora Agricultural Innovation Centre, the Boorowa CSIRO Agricultural Research Station and the Southern NSW Drought Resilience Adoption and Innovation Hub.
- The specialisation in the region is the sheep, grain, beef and dairy sector, which accounted for 74.8% of industry output in 2020, with livestock also a major export industry.

Vulnerabilities

- The industry relies upon the availability of suitable land and viable climatic conditions for production, both of which are continuing to be challenged by increased climate variability.
- The industry continues to face significant skilled and unskilled labour shortages across the region, that also extend to downstream food manufacturing sectors.^[26]
- Macroeconomic factors beyond the control of producers, such as input costs, supply chains and commodity prices can significantly impact on the value of outputs.
- Increasing competition for land from new residential and industrial land, as well as major projects such as renewable energy facilities may present challenges for future growth in the sector.

Opportunities

- Increased adoption of agtech including automated farming processes and greater uptake of intensive and precision agricultural practices can increase productivity and yields, but digital connectivity issues in the region (in particular in Weddin Shire) may constrain the ability for widespread uptake.
- Growth in value-add food manufacturing, including increased adoption of advanced manufacturing technology can help maximise value from production, with opportunities including increased vertical integration in manufacturing and meat processing.
- Opportunities exist to work closely with the tourism sector to grow and develop agritourism in the region as a way to expand and diversify income streams for primary producers.
- Significant opportunities exist to derive benefit for the sector from major infrastructure investments in the surrounding area including Inland Rail and the Parkes and Wagga Wagga SAPs.

Tourism

Tourism continues to represent an emerging specialisation in the region, with significant opportunities for sustained growth of the visitor economy in the region.

Visitor spend (2021, \$m) ^[20]	72
Employment (2021) ^a	3,036
LQ score (2020) ^b	1.01
LQ Accommodation (2020)	1.4
LQ Food and beverage (2020)	0.9

^a Summation of ANZSIC 1 digit Retail trade, Accommodation and food services, Arts and recreation services.

^b LQ score is for the Accommodation and food services industry.

Strengths

- The region is home to a wealth of natural endowments including a range of nature reserves, state forests and national parks including Bendick Murrell, Jindalee and Weddin Mountains.
- The Weddin Mountains is a region with significant Aboriginal cultural value, including carved trees and other sacred sites that highlight the significance of the region to Aboriginal people.
- Significant built tourist attractions in the region include the Temora Aviation Museum, Temora Jet Boat Track at Lake Centenary, Bland Shire Art Trail, major silo artworks at Weethalle, Grenfell and Harden, Landra Castle, Bradman's Birthplace Museum, the Dog on the Tucker Box, Australian Road Transport Heritage Centre and the Lambing Flat Chinese Tribute Garden.
- The region has several long established major festivals and events, including the Temora Warbirds Downunder Air show, Grenfell Henry Lawson Festival of Arts, Coota Annual Cycle Classic, West Wyalong Rugby League Knockout, Boorowa Irish Woolfest and the Young National Cherry Festival.

Vulnerabilities

- The tourism industry is vulnerable to externalities beyond the control of local operators. This has been demonstrated by the impact of the COVID-19 pandemic, which reduced visitation to the South West Slopes by 45% between 2019 and 2021, and visitor spend by 40% over the same period.^[20]
- Skills and workforce challenges are impacting the ability of the sector to sustain growth.

Opportunities

- A focus on enhancing and expanding existing travelling trails (e.g. Canola Trail), and developing new co-ordinated offerings can generate increased returns from the visitor economy. A focus is needed on delivering supporting infrastructure and achieving co-ordinated marketing.
- Enhancing relationships with local agricultural producers to further develop agritourism can help diversify the region's tourism offering, with potential areas for focus including on-farm experiences and food and beverage offerings.
- Opportunity exists to leverage the region's significant cultural and architectural heritage to develop new visitor economy offerings across the region that can appeal to a wide range of visitors.

Electricity and water supply (including renewable energy generation)

Significant major investment in renewable energy generation in the South West Slopes region provides opportunities for ongoing growth in the sector and clear opportunities for growth.

GVA (2020, \$m)	159
Employment (2021) ^a	207
LQ score (2020)	1.26
LQ Electricity distribution (2020)	1.3
LQ Water, sewerage and drainage (2020)	1.7

^a ANZSIC 1 Digit Electricity, gas, water and waste services.

Strengths

- The region has high quality solar and wind resources, well suited to both major solar and wind farm developments and smaller town scale developments.
- The region is well located at the centre of the emerging renewable energy spine spanning across South East NSW, with numerous solar and/or wind farm developments across the region already operational or in planning stages.
- The region also has a specialisation in the water, sewerage and drainage subsector, which likely reflects substantial investments being made across the region to upgrade water and sewerage networks to replace life expired assets, increase service levels and cater for new growth.

Vulnerabilities

- Large-scale renewable energy generation projects often require a significant amount of land, which is an increasingly in-demand resource given growing agricultural, commercial, industrial and residential demand across the region.
- Ensuring long term, significant economic benefits flow to communities hosting renewable energy projects, in particular post the investment intensive construction phase, represents a key challenge.
- The labor intensive construction phase of renewable energy projects can place significant additional pressure on the demand for housing given the need to accommodate a large number of workers. This will add pressure to a housing market across the region already struggling to meet demand.

Opportunities

- Upcoming major wind and solar farm developments will deliver significant further investment into the region and create employment opportunities, especially during the construction phase.
- A focus during planning for major projects on ensuring steps are taken to ensure local businesses directly benefit from projects, and on ensuring local skills training aligns with ongoing employment opportunities can help maximise the benefits from projects to the local community.
- The Hume Hydrogen Highway currently under development by the NSW and Victorian Governments will see hydrogen powered linehaul trucks pass through parts of the region. Opportunities may exist for the region's renewable energy generation to be leveraged to support growth in the sector, given the likely need for hydrogen production infrastructure to support the network.

Key themes in stakeholder consultation

Stakeholders from the South West Slopes region noted the area is facing both opportunities and challenges associated with economic growth and major investments. Recent climate events, in particular drought and floods have brought to the fore the need to ensure planning, policy and programs closely consider the ongoing need to build community and infrastructure resilience.

Major projects such as solar and wind farms, the Lake Cowal Gold Mine expansion and significant adjacent regional infrastructure investments such as Inland Rail and the Wagga Wagga and Parkes SAPs were recognised by stakeholders as presenting opportunities for the region, but it was noted they can also create challenges due to their impacts on housing availability, housing affordability and the skilled local labour supply.

Housing availability and affordability

As reflected in the analysis of housing supply and prices in the region (see page 21), stakeholders highlighted the region is facing significant housing market challenges driven by low vacancy rates and increasing prices.

Local councils outlined that, where possible, they are taking proactive steps to support increased housing supply, and/or supporting the development of innovative approaches to meeting housing demand, such as that associated with the Lake Cowal Gold Mine expansion.

Despite this, stakeholders revealed concerns that current shortages and reducing affordability are likely to worsen in the face of a suite of major projects planned or underway in the region, and an expected return to sustained population growth in coming years.

Workforce shortages

Stakeholders outlined that significant workforce shortages continue in the region, with low unemployment rates and high job vacancies, particularly in medical, administrative, and automotive and engineering sectors. Stakeholders highlighted that councils are facing challenges filling a range of roles, which is impacting their ability to meet increasing demand from the community for basic services.

Ensuring maximum community return on investment for major projects

While stakeholders acknowledged the economic opportunities provided by major investments in regional infrastructure and precinct based developments both in the South West Slopes region and in neighbouring regions, it was highlighted that a challenge is ensuring an equitable long-term distribution of benefits across the community from major projects.

Stakeholders also highlighted the risk that major projects in neighbouring areas have the potential to drain skills and resources from the South West Slopes region, which could exacerbate current labour market challenges being faced by both local government and industry.

South West Slopes REDS - 2023 Update strategies

The 2018 strategies to guide economic development actions remain relevant to the South West Slopes region. However, stakeholders highlighted revisions to increase focus on current issues facing the region. Changes made to the strategies include:

- amending the strategy focused on population growth to recognise the need for population growth to be sustainable, and to be supported by investment to deliver enabling infrastructure and services,
- shifting the 2018 focus on improving utilities, energy and telecommunications from being a primary strategy to instead being incorporated in relevant targeted strategies and enabling actions, and
- the introduction of a new strategy focused on ensuring that major projects continue to deliver long-term benefits to the community.

Reflecting the changes outlined above, the 2023 REDS Update strategies for the South West Slopes region are listed below (amendments made to existing 2018 strategies are highlighted in **bold**):

Existing	Support and grow the agriculture, food production, mining, and renewable energy sectors.
Existing	Drive economic growth in the region's core sectors by attracting and upskilling the workforce and facilitating innovation.
Existing	Continue to develop and grow the visitor economy.
Amended	Improve and deliver enabling infrastructure and services to enhance liveability and sustainably grow the population of the South West Slopes region.
New	Monitor impacts of major projects to ensure long-term community benefits are generated.

Key enablers of economic growth

A number of enablers have been identified to assist with delivering each of the strategies. This list is non-exhaustive, with a focus on identifying priority short- to medium-term enablers. Responsibility for implementation of these enablers sits with various levels of government, and in some cases may also include business, industry or non-government bodies. Collaboration across these entities at a local level will be key to achieving results.

Strategy	New Enablers		Lead and support	Rationale
Support and grow the agriculture, food production, mining, and renewable energy sectors.	Infrastructure	Identify opportunities to activate industrial lands and leverage upcoming investment in the Inland Rail, Wagga Wagga SAP, and Parkes SAP to enhance freight and logistics capabilities.	Local councils , Department of Planning and Environment (DPE) – Planning, Department of Regional NSW (DRNSW)	Leveraging major projects for to produce more localised benefits.
		Support councils to use the Connectivity Index Tool following its 2023 release to review existing coverage and identify the areas of greatest need in the region for upgrades to telecommunications infrastructure.	NSW Telco Authority , local councils, DRNSW	Ensuring digital connectivity to support technology adoption in core sectors and improve productivity.

	Utilities	Understand future water needs in relation to water supply from existing assets to develop a long-term water security plan for each LGA that aligns with the Lachlan and Murrumbidgee Regional Water strategies (as applicable).	Local councils, DPE Water	Ensure water security for local industry growth.
	Government, regulation and information	Identify barriers to investment in engine and emerging industries to inform potential policy changes and grant funding opportunities.	Local councils, DRNSW	Provide a favourable policy environment for investment in growing sectors.
Drive economic growth in the region's core sectors by attracting and upskilling the workforce and facilitating innovation.	People and skills	Collaborate with industry and training providers to deliver training programs that increase the skills base across priority sectors, including agriculture, mining, manufacturing, and service-based sectors.	Training Services NSW, local council, DRNSW, registered training organisations	Supporting skills development and adoption of new technology will enhance local economic resilience as the economy diversifies.
	Business	Support industry to increase the uptake of agtech and drive innovation through collaboration with CSIRO Agricultural Research Station, Temora Agricultural Innovation Centre, and Southern NSW Innovation Hub.	Department of Primary Industries (DPI), local councils, CSIRO, industry	
Continue to develop and grow the visitor economy.	Government, regulation and information	Establish flexible planning controls and collaborate with businesses to diversify the region's tourism offering, focusing on opportunities associated with agritourism, heritage attractions, events-based tourism and the local food and beverage industry.	Local councils, DPE Planning, Destination NSW, Destination Riverina Murray, Destination Southern NSW, Central West Destination Management Network	Regional strengths in agriculture and heritage assets can be leveraged for growth across complimentary sectors including the visitor economy.

Improve and deliver enabling infrastructure and services to enhance liveability and sustainably grow the population of the South West Slopes region.	Infrastructure	Explore opportunities, maximising the use of unused or underutilised lots to ensure sufficient supply of affordable housing to meet current needs and projected growth.	DPE Planning, local councils, DRNSW	Improving the supply of housing will aid skills attraction and retention initiatives.
		Support the diversification of the region's housing offering to provide affordable and accessible housing for the ageing population and those living with disabilities.	DPE Planning, local councils, DRNSW	Ensuring affordable and accessible housing is available for all of the community.
Monitor impacts of major projects to ensure long-term community benefits are generated.	Government, regulation and information	Support undertaking feasibility studies and other relevant investigations to identify areas of the region which can support renewable energy generation and storage projects.	Local councils, DRNSW	Undertaking proactive steps to ensure the community receives long-term benefits from the investment being made to deliver major projects in the region.
		Work collaboratively with local councils to identify opportunities to leverage investment in major projects in order to grow local supply chains to serve the needs of major projects and the community.	DRNSW, local councils, Investment NSW	



Figure 18: The Historic Railway Station in Grenfell. Photo credit: Destination NSW.

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Figure 19: Pardey & Co. Ltd Flour Mill in Temora LGA. Photo credit: Temora Shire Council.

4.3 ACTIVELY AGEING & LIFESTYLE EXPO EVENT REPORT

File Number: REP23/552

Author: Economic & Community Development Officer

Authoriser: Director of Administration & Finance

Attachments: Nil

REPORT

1.0 ADMINISTRATION AND GOVERNANCE

1.1 Event – Actively Ageing & Lifestyle Expo

Friday 10th February 2023

10:00am – 2:00pm

Temora Memorial Town Hall

1.2 Event Organisation Structure

The success of the event is due to the commitment of the volunteer Committee members, and event coordinator:

Event Staff	
Event Coordinator	Shontayne Ward
Event Support	Robyn Buerckner

2.0 PROGRAM OUTCOMES AND RECOMMENDATIONS

Actively Ageing & Lifestyle Expo Overview & Objectives

The Actively Aging & Lifestyle Expo aims to provide an informal and interactive environment for Seniors to access information about local services and products that can assist them in living a happy, healthy and fulfilling life.

The objectives of Actively Ageing & Lifestyle Expo are as follows:

- Provide the community opportunities to participate in an engaging, information and social event.
- Raise our senior community members awareness of the local services and products available to them.
- Connect senior community members with service providers.

Event Overview

The Actively Aging & Lifestyle Expo was held on Friday, 10th February 2023, at the Temora Memorial Town Hall from 10am to 2pm.

The 2021 Census data shows that 34.5% of our local community members are over the age of 60. Our target audience was our community members aged 60+.

34 businesses attended on the day. Majority were local; however, we had businesses travel from Young, Cootamundra and Wagga Wagga. Organisations that attended represented the following business categories:

- Aged Care & Retirement

- Disability services
- Community & Not for Profit
- Financial services
- Government services
- Health & Wellbeing
- Product & Retail
- Entertainment

Local coffee business, Mug Shot, provided guests with the opportunity to purchase drinks. There were some nibbles purchased and provided to attendees.

The event took many hours of coordination, including setting up and packing down. Shontayne needed help setting up and packing down this event and therefore, had to reach out to other staff members to assist. Both Robyn Buerckner and Craig Sinclair assisted with the setting up and packing down post the event. Matthew Walker also assisted with AV issues.

Shontayne, Robyn and Craig started setting up the day before the event setting up the tables, chairs, and AV equipment. Shontayne also bumped in Mug Shot coffee the night before the event to ensure the machine was heated for the morning of the event.

On the day of the event, Shontayne and Robyn welcomed exhibitors, assisted them with setting up and running the scheduling of workshops/presentations.

The entertainment was provided by Peter Hartwig, which was well received.

There were approx. 150 community members in attendance for the duration of the event. Attendance numbers were low due to the funeral of a prominent community member on the same day. Shontayne was not notified until the afternoon before the event.

Exhibitors were surveyed post the event to gain feedback. Some key feedback received:

- 60% of exhibitors would very likely attend again
- 45% would like to see the event run biennially
- Suggestions of a letterbox drop in marketing/communications plan
- 94% of exhibitors had the opportunity to network with other local businesses and service providers
- Room was too small for the number of exhibitors (some businesses would like 2 tables)

KEY RECOMMENDATIONS:

- This event be run biennially to:
 - Make it easier for visiting services to come along. For example, Service NSW, NSW Transport etc.
 - Decrease the workload for the Economic & Community Development Officer.
 - Ensure the event remains popular and relevant.
- Hold in a larger venue to ensure adequate space for exhibitors.
- Letter box drop added to event planning.



"I found the Government stall wonderful because you didn't have to ask questions over a phone as there was someone in person "
Expo Attendee

3.0 FINANCE

Expenditure breakdown

Following provides a breakdown of the expenditure for the Actively Ageing & Lifestyle Expo. The budget for LGW was \$2600.

EXPENDITURE	Cost
Temora Memorial Town Hall – Hire	\$395.00
Rotary Young - Car Stimulator	\$500.00
Woolworths – Catering Supplies	\$149.95
Pete Hartwig – Entertainment	\$400.00
Advertising	\$195.30
Total Expenditure	\$1610.00

4.0 MARKETING

The following channels were used to market the Actively Ageing & Lifestyle Expo this year:

CHANNEL	MEDIA COMPANY	AUDIENCE [location of promotion]
Newspaper	Temora Independent	Temora Residents + Business owners
Radio	TEM-FM	Temora Residents + Business owners
Social Media	Facebook posts & events	Temora Residents + Business owners
Newsletter	Mailchimp	Temora Business Owners

Gary Lavelle, General Manager arrived at 4:29pm.

COMMITTEE RESOLUTION 7/2023

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend to Council to host the active ageing event every two years.

CARRIED

Report by Shontayne Ward

4.4 ECONOMIC DEVELOPMENT UPDATE

File Number: REP23/516

Author: Economic Development Manager

Authoriser: Director of Administration & Finance

Attachments: Nil

REPORT

A summary of the activities in the Economic & Community Development Function for the first quarter of 2023.

Resident Attraction:

1. A new resident welcome event was organised by the ECDO to coincide with a celebration of Lunar New Year at the Railway Precinct. The event featured local performers as well as the Chinese Prosperous Lion Dance Association. The event was attended by approximately 60 people with a particularly strong presence from residents from Asian cultures.
2. Officers coordinated a tour of Temora Shire for 22 community leaders from Western Sydney as part of the NSW GROW pilot program. The community leaders met with some Councillors, staff, members of the Welcome Committee, service providers, volunteers, and business owners to help get an understanding of the lifestyle and employment opportunities available in Temora. The objective of the visit was to equip the community leaders with the information they need to encourage members of their communities in Western Sydney to consider relocating to the Riverina for employment.
3. Officers are coordinating local talent for the filming of a promotional video that will highlight the story of a migrant family that relocated to Temora. The video will be used to promote the benefits of regional living to those living in Western Sydney through the NSW GROW program.
4. The EDM participated in an online forum to educate Workforce Australia providers about employment and lifestyle opportunities in Temora Shire and other places in the Riverina Murray as part of the NSW GROW program. The providers represent caseloads of skilled migrants who are seeking work.
5. The ECDO launched the Language Café at the Library support to linguistically diverse residents who require English language assistance. Mrs Sue James is volunteering her services at the Language Café every Monday at 10.30am.
6. In partnership with TBEG, officers coordinated an HR Roundtable at the Temora Ex-Services Club. Facilitated by an HR professional, the event was attended by over 20 business owners who shared their requirements when it comes to improving human resource management capability. Following the success of the event, an application for funding was submitted through the GROW program to delve further into understand the needs of businesses with a view to designing solutions, some of which may be applicable to all employers in the Shire. The work is part of the NSW GROW program to help build compliant and inclusive workplaces.
7. The EDM, Town Planner and other staff participated in a workshop facilitated by the Dept Planning to inform the development of the South West Slopes Regional Housing Delivery

Plan. The purpose of the workshop was for Council to develop recommendations for the Delivery Plan that respond to the identified issues, opportunities and barriers that Council, State government and local organisations/industry can deliver on. In particular, the workshop explored enabling infrastructure opportunities, site specific housing opportunities and major projects and local industry. A draft of the plan will be submitted to Council in a future report.

Visitor Attraction:

1. The Community Events Program funding delivered a range of events during the first quarter, overseen by the Community Events Program Coordinator, Robyn Buerckner. The Drench Festival alone involved over 26 events from the end of February to the start of April, many of which were free of charge. The festival encouraged residents and visitors to reconnect through a variety of arts and cultural events. Feedback from the community is very positive.
2. Officers were successful in securing \$42,000 funding under the Business Case and Strategy Development fund. The project involves the preparation of a business case and design concepts to support the future construction of infrastructure that will enhance the existing Temora Railway Precinct. The masterplan will outline a grand vision for the Precinct that leverages the forthcoming private sector development of the Temora Flour Mill as a boutique hotel and microbrewery to create a game-changing visitor experience for the regional visitor economy. The project will support the future development of a range of infrastructure and landscaping on and around approximately 15ha of railyard land to include accessible walking and cycling paths, public art, heritage interpretation, picnic, recreation and event spaces, green areas, and parking for caravans. The project completion deadline is 30 September 2023. The funding agreement is yet to be received.
3. The EDM is representing Council on the Flood Recovery Tourism Working Group coordinated by Destination Riverina Murray. Whilst the recovery effort is mainly focused on communities along the Murray and Murrumbidgee rivers, the discussion provides valuable insight into activities that may be need to assist Temora Shire's future recovery from natural disasters.
4. The EDM attended a site visit of new farm stay accommodation being constructed in the north west of the Shire.
5. The EDM met with a local farmer who is interested in supporting ways to promote visitation to the Canola Trail that is more respectful of the biosecurity and boundaries of farms.

Community Development:

1. The ECDO was successful in securing \$49,000 of grant funding towards the implementation of The Resilience Project at Temora Public, Temora High, and Aria Park Central schools. The program is designed to teach gratitude, empathy, and mindfulness to students. A wider community roll-out of the program is planned to help maximise the effectiveness of the program.
2. The EDM was successful in an application for \$450,000 funding under the Drought Resilience Planning Program for drought resilience planning and implementation in partnership with Bland Shire. The funding agreement is yet to be received.

3. The ECDO coordinated the Embrace Festival which took place on 2nd April. The festival celebrated multicultural diversity through a mix of performances, workshops, and food at the Railway Precinct. It is estimated that the event was attended by approximately 400 people.
4. Four members of the Economic & Community Development team attended Cultural Considerations on Country training in Wagga Wagga. The training provided a valuable insight how to best engage with Indigenous Australians and the appropriate protocols involved.
5. The EDM attended a visioning workshop for the development of the new Temora Hospital. It is anticipated that the construction phase of the project will commence in Q3 of 2024 and take approximately 18 months. This is likely to coincide with the proposed construction period for the Illabo to Stockinbingal portion of the Inland Rail project which may place additional strain on the Shire's housing supply and other infrastructure and services.
6. The ECDO coordinated the Actively Ageing Expo that took place on the 10th February connecting elderly residents to services providers.

Business Attraction:

1. The EDM prepared a submission to the Senate Inquiry into Regional Bank Closures, addressing the key focus areas of the inquiry.
2. The EDM prepared a letter of support for a business seeking to apply for a reduction of fees under the Goldenfields Water scheme that supports developments that will lead to significant economic growth.
3. The Director of Environmental Planning, Town Planner and EDM are working with officers from GWCC on an MOU regarding the development notification process. A draft will be provided to Council for review once completed.
4. The EDM met with representatives from the Dept Regional NSW who advised that airborne electromagnetic surveys will take place in the northeast of the shire commencing in May 2023. The surveys will measure the natural electrical properties of rocks and soil to a maximum of 400m. The objective is to help identify potential mineral and groundwater resources in the area.
5. The EDM is liaising with a private landowner regarding the potential to establish an agricultural business park in rural zoned land to meet the needs of agriculture related industries that are not suitable for the industrial zone.
6. The EDM assisted TBEG with the recruitment of the new Executive Officer, Ms Lauren Carr who commenced the role at the end of March.
7. Officers are working with the Community Migrant Resource Centre in Parramatta to coordinate workshops for culturally and linguistically diverse residents of the Shire who are looking to establish or expand a business. The workshop was promoted via a stand at the Embrace Festival and will take place on Sunday 30th April and Monday 1st May. The workshops are funded under the NSW Business Connect program.
8. The EDM attended the RDA Riverina Economic Development Officer Forum in Wagga.
9. The EDM assisted several businesses with applications for funding under the Energy Efficiency Grants for Small and Medium Sized Enterprises Round 1 program.

Communications:

1. The EDM coordinated the recruitment of Ms Leanne Oliver who commenced a 6 month contract as the Communications Officer in March.

Arts & Culture:

1. The EDM coordinated the recruitment of Mr Jeremy Kruckel who commences permanent part-time position of Arts Centre Manager on the 13th April. Mr Kruckel replaces Ms Amanda Gay who resigned from the position.

Cr Anthony Irvine arrived at 4:35pm

COMMITTEE RESOLUTION 8/2023

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

That the Committee resolved to recommend to Council to note the report.

CARRIED

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 9/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 4:37pm:

5.1 Economic Development Update

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

COMMITTEE RESOLUTION 10/2023

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 4:48pm.

This is the minutes of the Economic Development and Visitations Committee meeting held on Tuesday 11 April 2023.

.....

GENERAL MANAGER

.....

CHAIRMAN

9 DELEGATES REPORTS**1. CR FIRMAN**

REROC – Currently negotiating with Mrs Julie Briggs regarding extending her contract to which she is agreeable.

Country Mayors Association – General Manager and Mayor will be in Sydney on the 25 & 26 May at Parliament House.

Health Forum – Rural Health Forum will be held in Wagga on the 16 September.

2. CR JUDD

Ariah Park Community held an engagement meeting to talk to Engineers.

Last night held the 2nd meeting for the Ariah Park Sewerage options. There was a divergence of views.

3. CR REINHOLD

On Tuesday 18 April a Women's Network evening was held at the Temora Town Hall. Irene Broad was guest speaker. Philippines culture was showcased.

4. CR GOODE

Sister City Meeting – Attended the meeting on Tuesday 18 April. Last year was the 30th anniversary with Izumizaki. Planning a 35th anniversary now and to send a delegation to Japan next year.

5. CR SINLCAIR

Attended a dinner on 5 April which was put on by Local Land Services with General Manager and Director of Environmental Services to get to know those involved in the organisation.

10 MAYORAL REPORT**10.1 MAYORS REPORT - MARCH 2023**

File Number: REP23/525
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

2nd March – I attended Council offices.

- I chaired a meeting of the Temora Red Shield Appeal leadership team. The RSA date has changed to the weekend of 20/21 May for this year, due to Pentecost being on the traditional last weekend in May.
- I had a teleconference with the Federal Member for Riverina, the Hon Michael McCormack MP.
- The General Manager (Mr G C Lavelle PSM) and I had a meeting with the Presidents of both Temora Australian Football (Mr Grant Haigh) and Temora Rugby League (Mr John Morton) Clubs.

3rd March – I was honoured to have delivered a message at the annual World Day of Prayer Service; this year hosted by St Paul's Anglican Church.

- Councillors, General Manager (Mr Lavelle) and I attended a series of grant announcements with our NSW Member for Cootamundra, the Hon Steph Cooke MP. Council and the Shire community express our warm appreciation to Minister Cooke and the NSW Government.
- Councillors, Senior Staff and I attended the 'Freedom of the Shire' Awards Dinner. It was my honour to have formally presented this highest honour to three former Mayors/Shire Presidents in Messrs I D McRae, P M Speirs OAM and Cr N A Judd OAM. This is a very rare form of acknowledgement that Council and the community can bestow on a Citizen or organisation. Councillors, Staff and citizens congratulate these distinguished gentlemen on the honour thus conferred. It was also an honour for us to have.

5th March – I had a teleconference with Federal Member for Riverina, the Hon Michael McCormack MP.

- I had a teleconference with NSW Country Mayors Association Chairman, Mayor Jamie Chaffey (Gunnedah Shire).

6th March – I chaired a meeting of the Temora Local Health Advisory Council (LHAC) meeting, held at Temora & District Hospital.

- I attended Council Chambers.
- I had a meeting with State MP for Cootamundra, the Hon Steph Cooke.

7th March – Councillors, Senior Staff and I attended workshops at Council. We also attended Committee meetings at Aria Park CWA Rooms. A special thank you to Branch Secretary, Mrs Helen Judd for arranging the catering for our lunch – the carrot cake was especially nice.

8th March – I attended Council Chambers.

- I chaired a meeting of the St Paul's Anglican Church Parish Council. This is the final meeting of this Council, until a new one is elected at the 19th March Annual general meeting.
- The Deputy Mayor (Cr Graham Sinclair) and General Manager (Mr Lavelle) represented Temora Shire at the Civic Reception hosted by the Lord Mayor of Newcastle. This is part of the NSW Country Mayors Association meeting and a tour of Port of Newcastle.

9th March – I chaired a meeting of the Temora Shire Council's Local Traffic Committee. Cr Max Oliver is also a member, representing Council. I represent Member for Cootamundra, Minister Steph Cooke MP.

- I chaired a meeting of the Temora & District Education Fund's Debutante of the Year Ball Sub-Committee.
- I had a meeting with our two new Commissioners of the NSW Local Government Boundaries Commission. They are Cr Ruth Fagan (Cowra Shire) and Mr Peter Duncan AM – who has been appointed the Chairman. They join Mr Grant Gleeson (Legal Director at NSW Office of Local Government) and myself as the four-member Commission.
- The Deputy Mayor (Cr Sinclair) and General Manager (Mr Lavelle) represented Temora Shire at the NSW Country Mayors Association meeting, held at Newcastle. I was an unavoidable apology for this meeting.

10th March – I chaired a meeting of the Riverina Eastern Regional Organisation of Councils (REROC) Executive team.

11th March – Councillors, Senior Staff and I attended an announcement with NSW Member for Cootamundra, the Hon Steph Cooke MP. Minister Cooke announced \$340,000 to enhance Bradley Park, Temora. Our warm thanks are extended to Minister Cooke and the NSW Government.

- Among a large crowd, my parents and I were in attendance for the 50th anniversary of the Temora Rural Museum. It was great to catch up with NSW Member for Cootamundra, Minister Steph Cooke MP, President of the Temora Rural Museum – Mr Robert Maslin, Citizen of the Year – Mrs Roslyn Hartwig, among many other guests. This was a terrific occasion and well done to Mr Maslin, Manager – Mr Bill Speirs, the Committee and Volunteers.
- I had a meeting with Federal Member for Riverina – the Hon Michael McCormack MP.

13th March – I attended Council Chambers.

- I attended a meeting with the Reviewer of the NSW Local Government Boundaries Commission, Dr Judith Lucy.
- I had a teleconference with the President of the Australian Local Government Association, Cr Linda Scott.
- I had a teleconference Mayor Charlie Sheahan of Cootamundra-Gundagai Regional Council.
- I had a series of meetings with the NSW Office of Local Government.

14th March – I had a meeting with the REROC Treasurer, Mr Tony Donoghue PSM (Coolamon Shire).

- I attended a meeting of the Temora & District Education Fund's Sub Committee organising the Sir Peter Cosgrove Dinner.

15th March – I had a meeting with Messrs Terrey Kiss PSM and Steven Pinnuck from Mason Blackadder. re: General Manager recruitment process. They are our recruitment firm that is assisting Councillors and I with this crucial process.

16th March – Councillors, Senior Staff and I attended our formal Council meeting for March. We had a very good meeting, covering off on a great deal of exciting projects for Temora Shire.

17th March – My mother (Mrs Beth Firman) and I were pleased to have been among the gathering for the David Schlunke Art Exhibition, held at the Bundawarra Centre. I was honoured to have officially opened the exceptional Art Exhibition. I invited Cr Claire McLaren to have the pleasure of launching two films based on Mr Schlunke and his impressive career. Well done to Councillors, Staff, Bundawarra Centre Manager, Mr Bill Speirs and all who were involved with this significant event.

- My mother (Mrs Firman) attended the Temora Ladies Australian Football match at Nixon Park. The effort and skill level exhibited by these young ladies was most impressive. Well done!
- I chaired a meeting of the Cootamundra State Electorate Council Executive via Zoom videoconferencing.
- I had a meeting with the Rev'd Nathan Manwaring of St Paul's Anglican Church.
- Cr Bushell and Cr Judd attended a function with visitors to Temora Shire.

18th March – I drew the Temora Pigeon Club guessing competition. Well done to Mr & Mrs Colin Thacker and the members for inviting me each year to perform this duty.

- I had a meeting with The Hon Michael McCormack MP.

19th March – As Chairman of St Paul's Anglican Church Parish Council, I chaired our Annual General Meeting.

20th March – The Deputy Mayor (Cr Sinclair), Cr Judd, Cr Oliver and I held a short-listing meeting to determine Candidates for interview re: appointment of the new General Manager.

- I chaired a meeting of our Temora & District Hospital Open Day Sub-Committee. This is part of Temora Local Health Advisory Council (LHAC) programme of activities.
- I had a teleconference with State Member for Cootamundra, The Hon Steph. Cooke MP.

21st March – I attended Council Chambers.

22nd March – The Deputy Mayor (Cr Sinclair) and I met with General Manager (Mr Lavelle) and Engineering Assets Manager (Mr Robert Fisher).

- I had a teleconference with both the LGNSW President, Cr Darriea Turley AM (of Broken Hill City) and NSW Country Mayors Association Chairman, Mayor Jamie Chaffey (of Gunnedah Shire).

23rd March – I had a teleconference with State Member for Cootamundra, the Hon Steph Cooke MP.

- As Chairman of REROC Board, I had the honour of officially opening our annual 'Take Charge Regional Leadership Forum'. This was held at The Range Function Centre, Wagga with 19 schools represented and 140 student leaders.
- I chaired a meeting of the Temora & District Education Fund Board.

24th March – Councillors, Senior Staff and I attended a Heavy Vehicle Alternate Route workshop, which was a closed session.

25th March – NSW Election Day. Congratulations to the State Member for Cootamundra, the Hon Steph Cooke MP on her solid re-election. We thank Premier Perrottet and his Coalition Government for their support of rural communities such as Temora Shire. We congratulate our new Premier, Mr Minns and his Labor Government. Council looks forward to working beside them.

27th March – I chaired a special planning meeting at Temora & District Hospital, with officials from Murrumbidgee Local Health District and Murrumbidgee Primary Health Network. This was part of the Temora LHAC role, with other members also in attendance.

- I had a meeting with Riverina Police District Commander, Supt Andrew Spliet.

28th March – I had a meeting at Council re: Temora Airpark Estate.

- I had a teleconference with the Chairman of NSW Country Mayors Association – Mayor Jamie Chaffey (Gunnedah Shire).
- I had an interview with the Temora Independent.
- I had a meeting with Mayor Brian Monaghan of Bland Shire.
- I had a meeting with the Chief Executive of REROC, Mrs Julie Briggs.

29th March – I attended Council Chambers.

30th March – Councillors, Senior Staff and I attended the tour of inspection. We toured various parts of Temora, Aria Park and Shire projects and issues. It was a great day and thanks to Works Engineer, Mr Alex Dahlenburg for making the arrangements.

31st March – As a Commissioner, I attended a sitting of the NSW Local Government Boundaries Commission via zoom videoconferencing. We have a new Chairman in Mr Peter Duncan AM. We also have another Commissioner appointed in Cr Ruth Fagan (of Cowra Shire). They join myself and Commissioner Grant Gleeson (Director of Legal Services from NSW Office of Local Government). We are currently reviewing an application for de-merger from Inner West Council (in Sydney).

- I chaired a meeting of the Temora Zone Red Shield Appeal Area Captains. Appeal Director, Aux Lt Caleb Smith was also in attendance. Our RSA this year will be on the weekend of 20/21 May.

RESOLUTION 80/2023

Moved: Cr Jason Goode

Seconded: Cr Max Oliver

It was resolved that the Mayor's report is noted.

CARRIED

Report by Mayor Rick Firman

11 STAFF REPORTS

RESOLUTION 81/2023

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that Council receive Staff reports.

CARRIED

12 GENERAL MANAGER**12.1 CALENDAR OF EVENTS - MARCH 2023**

File Number: REP23/466
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

APRIL 2023

6 Budget Workshop 11:00am – 3:00pm
11 Committee Meetings
20 Council Meeting
24 Returned Servicemen & Women Reception – 5:00pm
28 Temora Recreation Ground – Change rooms upgrade opening – 5:30pm
29 Nixon Park Netball Courts Upgrade opening – 12:30pm

MAY 2023

4 Councillors Walk and Talk Tour
9 Committee meetings
18 Council meeting
24 Understanding Local Government Finances for Councillors – Training at Town Hall

JUNE 2023

6 Committee Meetings
15 Council Meeting
20 Social Media for Councillors – Workshop 10:00am to 1:00pm at Town Hall

RESOLUTION 82/2023

Moved: Cr Jason Goode
Seconded: Cr Graham Sinclair

It was resolved that the Calendar of Events be noted.

CARRIED

Media Officer, David Lee arrived 4:27pm

12.2 DRAFT EVENTS DONATION POLICY**File Number:** REP23/468**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**
1. Draft Donations Policy [↓](#) 
2. TCL [↓](#) **REPORT**

The Draft Events Donation Policy was presented to the February 2023 Assets & Operations Committee, and it was resolved to place the document on public exhibition.

At the close of the exhibition on the 29 March 2023 one submission was received.

The request asked for the change in wording of Carols by Candlelight to Carols in the Park and the second request that the Combined Church Service Event – Palm Sunday Service be added to the list in Section F – Supported Community Events.

Council is now required to adopt the policy.

RESOLUTION 83/2023

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that Council adopt the Events Donation Policy with the above changes be adopted.

AND FURTHER

That Bikers 4 Boobs be changed to Temora Ribbon Run.

CARRIED

Report by Gary Lavelle

Function: Community

Temora Shire Council

Policy Number: C9

TEMORA SHIRE COUNCIL



Events Donations Policy

DRAFT

Revision Number: 1
File Name: Donations Policy

Revision Date: February 2023
Page Number: Page 1 of 6

*Function: Community**Temora Shire Council**Policy Number: C9***Review Details****ABOUT THIS RELEASE**

DOCUMENT NAME: Events Donations Policy
CODE NUMBER: C9
AUTHOR: Temora Shire Council
ENDORSEMENT DATE: February 2023

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
February 2023	New Policy	1		GCL

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
February 2024	Revision		GM

Revision Number: 1
File Name: Donations Policy

Revision Date: February 2023
Page Number: Page 2 of 6

Function: Community

Temora Shire Council

Policy Number: C9

1) POLICY OBJECTIVES

- (a) To provide clear guidance for Council and organisations regarding the potential scope of assistance for events
- (b) To determine which events will be supported by Council
- (c) To ensure that income derived from hire is properly assigned to the venue/ equipment
- (d) Provide a mechanism by which scarce Council resources can be equitably distributed

2) SCOPE OF POLICY

- (a) All events held in Temora Shire Council area

3) DEFINITIONS

Organisation	An organized group of people with a particular purpose, such as business, government department or volunteer group.
Committees	A group of people appointed for a specific function by a larger group and typically consisting of members of that larger group.
Event	An event is a planned and organized occasion with an intent to entertain, educate or inform
Community Groups	An organized group of people, with a community focus and a legal status
Private Event	Is an event with a largely private focus. Typically, these would include family celebrations or events with a profit motive
National Event	Is an event of National or State significance where there is a community expectation of Council support
Council Committee	Means a committee constituted under S355 of the Local Government Act (Community Committee)
Costs	Costs incurred in the conduct of an event, which may include: <ul style="list-style-type: none"> • Event Application Fee • Hire of Council equipment, including the Mobile Stage • Hire of Council Venues

4) OVERVIEW

Council recognises the important role it plays as a provider, venue supplier and supporter of community events.

The events involved can be either local community, charitable, nationally significant or Council run. The approach taken in relation to the charges applied are dependent on the nature of the event.

Revision Number: 1
File Name: Donations Policy

Revision Date: February 2023
Page Number: Page 3 of 6

*Function: Community**Temora Shire Council**Policy Number: C9*

5) TYPES OF EVENTS

There are a number of varying types of events that will be treated differently dependent on the circumstances, namely:

- a) **Private Events.** These events, included in this policy due to the potential to use Council facilities, will not be subject to any discount of fees. Such events would include:

- Weddings, birthdays and private celebrations
- Concerts/ events run by a private operator with the primary focus not being community benefit

- b) **National Events.** These events are of national or state importance and have widespread community support. Examples of these events are

- Anzac Day
- Remembrance Day
- Clean Up Australia Day

The Council costs of these events may be met fully by Council if included in the annual budget or through the donations budget by decision of Council.

- c) **Council events.** Council events are those run by Council, generally with a community purpose. These would include:

- Mayoral Reception
- Civic Reception
- Public Meetings
- New Resident Dinner/ Events

The costs of these events must be met from within the Council and will be fully costed with income assigned to the venue and costs allocated to the designated budget. Any allocation outside the budgeted amount must be referred to Council for decision.

- d) **Community events run by Council Committees.** These events, mostly run by S355 Committees of Council, generally use Council facilities, for which a charge is levied in accordance with the adopted Fees and Charges Schedule and/or involve the expenditure of Council funds for items such as equipment hire, road closures or signage.

In general terms, Council will provide assistance to these events to an amount of 50% of the cost, upon application. In some instances, the Committee may apply for special circumstances funding which may increase the discount. These circumstances would include:

- Payment of the fee would mean the event could not be held
- The group need start up assistance to commence on ongoing program
- The event has a strong community benefit outside the normal operations of the committee. For example, a group run an event for the community as part of a larger celebration.

In all instances, the decision to discount the fees or make a donation rest with Council unless a specific budget is provided. These funds should be allocated from

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File Name: Donations Policy

Revision Date: February 2023
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*Function: Community**Temora Shire Council**Policy Number: C9*

the Advance Temora Fund unless a specific budget item is provided. Current events with a specific budget are:

- Mary Gilmore Festival
- International Women's Day
- Australia Day
- Local Government Week

- e) **Community/ Charitable events run by community organisations.** There are a number of events that satisfy the community benefit criteria that are run by groups external to Council. In these instances, an application may be made to Council for a donation to offset Council fees and the decision rests entirely with Council. In general terms, a maximum donation / discount of up to 50% will be considered unless the event:

- Has an entirely community focus. This may include a charitable component

In all instances, the decision to discount the fees or make a donation rest with Council

- f) **Supported Community Events.** There are a number of events that utilise Council facilities/ equipment. A Council budget is provided for the event, including:

- Temora Show
- Aria Park Show
- V8 Jetboats
- Country Weekend Hot Rod Run
- Aria Park Christmas Tree
- TBEG Christmas Fair
- Warbirds Downunder
- Rural Museum Open Day
- Bikers for Boobs
- Carols by Candlelight
- Christmas Eve Mass

- g) **Grant funded events.** Occasionally, grant funding is available to undertake an event. In these instances, it is expected that the cost of equipment/ venue will be met from the grant. If this is not the case, an application may be received for a donation to the event if the event is unable to be funded from the functional budget

6) PROCEDURES

Any application for assistance from Council **must** be prior to the event. There will be **no** consideration given retrospectively. Applications must be in writing and received by Council, at least 60 days prior to the event to enable consideration by Council. These requirements are in addition to the Event Application process.

Applications must articulate the grounds under which the application is made. That is, what section of this document the application is made and how the assessment criteria is met.

The following criteria will be used to determine the support of Council:

1. **Private Event** – No support will be provided by Council.

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File Name: Donations Policy

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*Function: Community**Temora Shire Council**Policy Number: C9*

2. **National Events** – No assistance application is required for identified events. An event application still needs to be submitted.
3. **Council Events** – No assistance application is required for events with a budgetary allocation.
4. **Community events run by a Community Committee.** These events require an application to Council as follows:
 - a) If the event is specifically included in the budget, the assistance will be provided automatically to the level set in the budget
 - b) If not included in the budget and the committee is requesting assistance of up to 50% of the venue costs, a letter detailing the request should be included with the event application.
 - c) If not included in the budget and the committee is requesting assistance in excess of 50%, a submission must be made to Council outlining the reasons why the application should be supported, referencing the reasons outlined above.
5. **Community/ Charitable events run by community organisations.** If the event is not one of the events that is specified in the budget, a submission should be made to Council outlining:
 - a) Assistance sought
 - b) Community benefit of the event

7) GENERAL

- a) **Damage/Cleaning** - Any assistance given under this policy is provided:
 - The cost of equipment that is damaged or lost/stolen must be reimbursed in full to Council
 - Equipment/ venue. If, after use, the equipment/venue is left in a state of cleanliness that is unacceptable to Council, cleaning fees will be payable by the user.
- b) **Costing.** All hirings must have a cost assigned and income received in the ledger for chargeable items. Council should be informed if the costs incurred exceed the allocated budget.
- c) **Other Events.** When an event does not meet the criteria outlined above, any approach made to Council should be in terms of a donation to the organisation. An example of this would be the Temora Trotting Club stage usage.

Revision Number: 1
File Name: Donations Policy

Revision Date: February 2023
Page Number: Page 6 of 6

Mr G. Lavelle
General Manager
Temora Council

26th March 2023



Dear Mr Lavelle

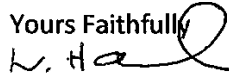
Thankyou for forwarding a copy of the "Draft Events Donation Policy" to me as the secretary of TCL. This letter comes in direct response to the above stated draft after some discussion with members of our group.

Firstly, under **Section 5 Types of Events Section f) Supported Community Events** Page 5, could an amendment be made changing the wording of Carols by Candlelight to Carols in the Park. This was discussed at our February TCL Meeting and this event has been previously known as, and it has been requested it remains being identified formally as Carols in the Park by TCL members.

Secondly, after reading this draft, TCL members have recognised the draft refers to all parks in the Temora Area so we request the **Combined Church Service/Event** and **Palm Sunday Service** which occur annually, usually at a different park, be added to the list in **Section f) Supported Community Events** on page 5.

As per previous arrangements with TCL, permission/approval from Temora Council will be obtained prior to all events.

Thank you for your attention to this letter.

Yours Faithfully

Lyn Hawthorn
TLC Secretary

12.3 MARY GILMORE FESTIVAL COMMITTEE**File Number:** REP23/573**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**

1. **Ariah Park Mary Gilmore Festival** [↓](#) 
2. **Ariah Park Mary Gilmore Festival Minutes 28 Feb 2023** [↓](#) 
3. **APMGF MOU Funds Management** [↓](#) 

REPORT

Council is in receipt of correspondence from the Mary Gilmore Festival Committee, a Section 355 (Community) Committee of Temora Shire Council, indicating that the Committee have resolved that:

“The activities of the Mary Gilmore Festival Committee be discontinued and the committees assets be liquidated and be applied for the benefit of the Ariah Park community”

As the Mary Gilmore Festival Committee is a community committee formed under Section 355 of the Local Government Act 1993 (the Act), the provisions of the Act apply to all activities of the organisation. Section 356 of the Act provides that a Council may only “contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions” by resolution of Council. In legal terms, the funds are held by Council however it would be against the principles of the community committee concept to not apply the funds to the purposes the committee was established, namely the promotion of Ariah Park.

The Mary Gilmore Festival Committee has accumulated a reasonable sum of money during the conduct of previous festivals and is seeking Council concurrence to:

1. Place \$15,000 in a trust account held by Council reserved to support the establishment of a future Ariah Park based annual community event, subject to agreement by the Ariah Park Advisory Committee (a Section 355 Committee) for a period of at least 5 years.
2. The remaining funds, approximately \$18,000 be expended on enduring community projects as determined by the Committee, namely:
 - a. Repair and restore petrol bowlers in Coolamon Street
 - b. Construct steel picket fence in Davey Park
 - c. Complete signage on antique farm machinery in Davey Park

The monies held in the Trust Account would be secured by a Memorandum of Understanding, along the terms of the draft submitted by the committee. A formal document with the same intent would be prepared by the Council solicitors.

Attached to this report are:

1. Correspondence from the Mary Gilmore Festival Committee
2. Minutes of the meeting of the Mary Gilmore Festival Committee held 28 February 2023
3. Draft Memorandum of Understanding. Note that agreement to the principles of the document, rather than the actual document is required.

RESOLUTION 84/2023

Moved: Cr Jason Goode

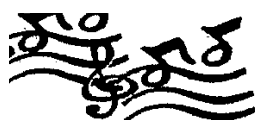
Seconded: Cr Lindy Reinhold

It was resolved that Temora Shire Council

1. Acknowledge the decision of the Mary Gilmore Festival Committee to discontinue operations.
2. Disband the Mary Gilmore Festival Committee
3. Hold \$15,000 of the liquidated funds of the Mary Gilmore Festival Committee in trust in accordance with the agreed condition of the draft Memorandum of Understanding
4. Develop an agreed Memorandum of Understanding to be signed by Council and representative of the Mary Gilmore Festival Committee
5. Provide approval for the remaining liquidated funds to be applied by the Mary Gilmore Festival Committee in accordance with the projects outlined.
6. That no commitment will be made by Council towards the projects.

CARRIED

Report by Gary Lavelle



Ariah Park

Mary Gilmore Festival

"A Section 355 Committee of the Temora Shire Council"

President; Chris Mutton

61 Coolamon Street

AriahPark2665

Phone - (02) 69 278222

Mobile -0428124808

Email

yesterdaystreasures

@bigpond.com

Secretary: Robyn Wall

30 Harrison Street

Ariah Park 2265

Phone - (02) 6974 1215

Mobile - 0410478999

email allenpenfold@gmail.com

Treasurer: Margaret Speirs

'lynndene'

Ariah Park 2665

Phone - (02) 69741104

mobile0428771291

email lynndene1@gmail.com.au

The manager of Temora shire council

Dear Garry,

I am writing on behalf of the Mary Gilmore festival committee regarding the closing of the Mary Gilmore music festival, as you are aware the committee was unable to continue due to lack of active members.

We held our final meeting on 28th February to decide on the distribution of funds held by the committee

A motion was passed at the meeting that a memorandum of understanding be drawn up between the council and the festival committee, that the amount of \$15,000 be held on behalf of the Ariah Park community, to facilitate the initiation of an annual festival in that centre, should a proposal for such an event be forthcoming during the currency of this M.O.U.

While held by TSC, the retained funds may be applied, at the TSC's absolute discretion, in its own best interest, provided that the capital sum (without interest) can be accessed in response to any application for its expenditure approved by resolution of council.

TSC's 355c committee Ariah Park (Advisory committee), (APAC) or its successor, shall be the only agency through which an applicant may apply to TSC to access the retained funds.

A motion was also moved and passed that the council approve the balance of the funds approximately \$19,000 be allocated to projects deemed by the committee to have a broad and enduring benefit to Ariah Park community.

The 3 following projects were approved by the committee and await council approval

1 The repair and restoring and relocation of the petrol bowsers that belong in Coolamon street (these are considered important as our village is known for its Wowsers Bowsers and peppercorn trees)

2 Complete the steel picket fence at Davey park (wooden picket have damage due to the sprinkler system in the park)

3 Complete signage on the antique farm machinery in Davey Park

The committee also would like signage stating that these projects were completed by funds raised by the Mary Gilmore festival committee.

Thanking you for your consideration

Yours faithfully

Robyn Wall

(hon sec.)

Robyn Wall

Ariah Park Mary Gilmore festival committee

A Section 355 Committee Of The Temora Shire Council

Minutes From final meeting held 28/2/23

Meeting Opened by Nigel Judd (council representative)

Present - Nigel Judd, Margaret Speirs, Robyn Wall, Allen Penfold, Francis Dwyer
William Speirs John Davey

Apologies Sandy Kosh Janet Popple

Minutes Of Meeting

Read by Robyn Wall

Moved Robyn Seconded – ALLEN

Minutes be Accepted Passed

Treasures Report

Opening Balance	\$29,675.47
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Inward

Sale of DRINKS (Temora museum)	\$66.50
Return of petty cash	\$115.75

<u>TOTAL INCOME</u>	<u>\$29,807.72</u>
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Expenditures

Port-a loo hire (S Colwill)	\$50.00
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Total expenditure	\$ 50.00
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Closing balance	\$29,807.72
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Less unrepresented cheque A PK central school	\$ 50.00
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Moved Margaret seconded Allen

Report accepted

passed

Correspondence

Inward

2 phone calls to Sandra Kosh re closing of Mary Gilmore festival

E/mail from Janet resigning from committee
Report from F Dwyer re interest in festival

Out ward

Last reports for council
Memorandum of understanding for council

Business Arisings

Moved all regular order of business be suspended and that the extraordinary business of this meeting be followed as per the agenda be addressed directly moved (Allen seconded Francis) carried

Moved the activities of the Mary Gilmore festival committee be discontinued and the committee's assets be liquidated and be applied for the benefit of Aria Park community moved (Francis seconded Allen) carried

Moved Robyn that an offer of 4,000 received from Evan Speirs to buy shipping container be accepted and that the agreed sum be added to the closing balance of the bank account to reflect the total financial asset of the committee seconded Francis(carried)

Moved that cleaning products and other equipment used for cleaning be sold to M Spiers and R wall at the sum of \$100 each and this amount also be added to the committee's assets moved Francis seconded Allen (carried)

Moved the sum of \$15,000 be lodged with the Temora Shire council as a fund reserved to support the establishment of a future Aria Park based annual community event (moved Margaret seconded Francis) carried

Moved that the access to the aforementioned fund to be administered by application to the Temora Shire council through council's section 355 Aria Park advisory committee (moved Allen seconded Francis) carried

Moved that application be made to the Temora Shire council for the committee to expend the balance of the funds of the Mary Gilmore music festival committee on projects deemed by the committee ,to have a broad and enduring benefit for the Aria Park community moved Francis seconded Allen (carried)

Moved that a memorandum of understanding between the Temora Shire council and the Aria Park Mary Gilmore festival committee be drawn up to provide clear guidance for the administration of the funds lodge with the council by the committee moved Francis seconded Allen (carried)

Moved the 3 following items be submitted for projects deemed as enduring benefits to Aria Park

- 1 repair and restore petrol bowers to main street of Aria Park**
 - 2 complete steel picket fence at Davey park**
 - 3 complete signage on antique farm machinery in Davey park**
- moved Allen seconded Francis (carried)**

meeting closed 10.00pm after acting president Nigel Judd thank all committee members for their outstanding input and hours of work over the years that the festival had been held

DRAFT MEMORANDUM OF UNDERSTANDING**ARIAH PARK MARY GILMORE MUSIC FESTIVAL COMMITTEE FUNDS MANAGEMENT****The Parties:**

A Memorandum of Understanding between Temora Shire Council [TSC] and the Arianh Park Mary Gilmore Music Festival Committee [MGFC] (A Section 355c Community Committee of TSC – now closed)

The inability of the MGFC to attract and retain sufficient volunteers to enable it to continue to present its annual festival, obliged the MGFC to discontinue its activities and disburse its financial assets as per the resolutions of its extraordinary general meeting on 28th February 2023.

The Property:

The MGFC has agreed to offer, and the TSC has agreed to hold, the sum of \$, on behalf of, the Arianh Park community, to facilitate the initiation of an annual festival in that centre, should a proposal for such an event be forthcoming during the currency of this MoU.

While held by TSC, the retained funds may be applied, at TSC's absolute discretion, in its own best interest, provided that the capital sum (without interest) can be accessed in response to any application for its expenditure approved by resolution of Council.

The Process:

TSC's Section 355c Community Committee, "Arianh Park Advisory Committee", [APAC] or its successor, shall be the only agency through which an applicant may apply to TSC for access to the retained funds.

In the event that a proponent for an Arianh Park community-based activity wishes to access the retained funds, the proponent shall be required to place a proposal before the APAC which will convey the application (with or without a recommendation) to TSC for Council's consideration. Council's determination upon any and each application, shall be final.

The Term and Termination:

The initial term of this MoU shall not exceed five (5) years from 1st April 2023. At any time after the expiry of the initial twelve (12) months, and at the conclusion of the agreed term, viz. 31st March 2028, TSC may, at its absolute discretion, choose to either review and renew this MoU for any term up to and including a further five (5) years, or alternatively, require APAC to invite applications for the funds from the Arianh Park community. In this circumstance, all applications will be considered by Council on their merit, without regard to the provision, stated above, that it entail an "annual festival". Council's determination upon any and each application, shall be final.

Signed for and on behalf of Temora Shire Council:

_____	_____	_____	_____
Name	Position	Signature	Date
Witness			
_____	_____		
Name	Signature		

12.4 OPERATIONAL PLAN REVIEW - QUARTER 3 2022/2023**File Number:** REP23/578**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Operational Review [↓](#) **REPORT**

Attached is the Operational Plan Review for Quarter 3 for 2022/2023.

RESOLUTION 85/2023

Moved: Cr Belinda Bushell

Seconded: Cr Max Oliver

It was resolved that the Operational Plan Review for Quarter 3 2022/2023 be noted.

CARRIED

Report by Gary Lavelle






**TEMORA SHIRE COUNCIL
OPERATIONAL PLAN
QUARTER 3
2022/2023
REVIEW**


Administration

Key Functions - Administration Services, Human Resources, Information Technology, Records Management, Financial Services
Policy Direction

- To manage all records in accordance with the State Records Act
- Commitment to e-commerce strategies
- Support a larger share of taxation revenue for Local Government
- Ensure Council's investment portfolio is properly managed to obtain highest possible secure interest yield within allowable form of investments

To provide efficient and effective secretarial/clerical, reception, information technology, and financial support services for Council to internal and external customers, which meet the needs of the customer.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Develop Records Management policies and procedures	Policy and procedures developed	Administration and Finance Manager	Progressing		40%	Content Manager upgrade to 10.1 has been scheduled to be completed by 31/05/23. Development of policies and procedures will occur in conjunction with CM10.1 training.
Develop, review and test IT internal systems and administration policies, procedures and documentation.	Develop or review and test 4 policies or procedures annually	Administration and Finance Manager	Completed		90%	Information Technology and Communication Strategy is being reviewed following Councillor feedback. 4 policies have been reviewed, 2 new policies developed, 10 new procedures developed and 3 procedures reviewed by Finance team members.
	Test completed					
Review, assess and implement recommendations of Human	Review report and provide presentation to Manex	Human Resources Officer	Progressing		20%	Initial meeting scheduled for 18 October 2022 to discuss results from HR Review.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Resources functional review	Develop HR strategy to address issues identified in HR review					
	Implement prioritised action from HR Review					
Special Rate Variation - Review IPART requirements and assess associated requirements in IP&R documents for compliance	Review IPART requirements for SRV	Director of Administration and Finance	Not Progressing		0%	No progress on this item for this quarter.
	Review LTFP and note changes required for report to Council					
	Review IPR Documents and note changes required					

Airport

Key Function - Temora Aerodrome
Policy Direction

- Compliance with all CASA requirements to maintain registration
- Maintain sufficient land stock for future development of the Temora Aerodrome
- Lobby for the development of a Multipurpose Facility at the Aerodrome to meet the needs of user groups

To develop and market the airport as a premier tourist attraction and first rate facility for recreational aviation enthusiasts, plus promote both the commercial and residential aerodrome development in order to attract business and residents to Temora

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Seek opportunities for the attraction of aviation business to Temora Airpark	Attraction of business to the Aerodrome precinct	Economic Development Manager	Progressing	▲	75%	ADF Parachuting School renewed contract until June 2023. DA received for development of 23 airpark lots at 50 Airport St. V8 Supercars hire runway for 1 week for testing performance cars. 2023 Australian Aerobatic Championships confirmed for late 2023.
Implement the findings of the adopted Aerodrome Master Plan and Aerodrome security audit	Plan implemented	Engineering Assets Manager	Progressing	▲	50%	Ongoing. Will aim to provide a progress report to Council in 2022/2023 FY
Support activities that attract appropriate recreational aviation users of Temora Airport	Conduct of events at Temora Aerodrome	Economic Development Manager	Progressing	▲	75%	National Aerobatics Championships confirmed for later in 2023. Working with Temora Aviation Museum to ensure safe removal of detonators to allow future events to proceed.



Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Hold regular meetings of the Aerodrome Committee	Meeting frequency	Engineering Assets Manager	Progressing	▲	50%	Meeting held in March 2023





Aged & Special Needs Care





Key Functions - Aged Care, Home & Community Services (HACC), Persons with Disabilities, Senior Citizens Policy Direction





- Support existing providers of aged care services in the development and retention of facilities and services
- Undertake regular and comprehensive consultation to ensure that the current and future needs of senior residents are met • Continue to seek funding for programs that improve the options available for frail aged and disabled



To provide frail, older people and young people with disabilities and the carers of these people with a range of basic services to enable them to live comfortably in their own homes and avoid inappropriate or premature institutionalization, and: • To provide an environment for our senior citizens that is safe, well serviced and meets the expectations of residents

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Disability Services - Include images of people that represent the diversity of our community, including those with disabilities, in Council publications	Increased diversity in photos	Communications Officer	Progressing		75%	Images used in Council publications show a diverse range of people including those with disability
Attendance and participation in Interagency Meetings by relevant staff including Pinnacle, Youth and Community Services	Attendance at meetings and referral of minutes to GM	Youth Development Officer	Completed		75%	Youth Development Officer attends bi-monthly meetings and refers minutes to General Manager. Youth Development Officer and Youth Program Coordinator continue liaison with Temora Community Centre to ensure economical use resources, particularly in relation to scheduling of school holiday programs.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Pinnacle Community Services - Maintain Aged Care Provider approval	Meet all standards in Aged Care Quality Standard Audit	PCS - Manager	Progressing		25%	No audit date has been confirmed by Aged Care Quality Commission to date. However ongoing audit preparation continues through policy, procedure and document reviews.
Pinnacle House - shed upgrade to enable increased community inclusion for Pinnacle day program groups	Completion of plans and quotes for upgrades	PCS - Manager	Progressing		25%	Update - 29/3/23 - still waiting on quotes from builders. Proposed upgrade to Aurora St shed have been drafted by T. Pellow. Draft plans forwarded to builders to gain quotes in preparation for grant applications. Waiting for quotes.
	Application for grant funding					
Disability Services - Provide disability awareness training to staff, new and current, as well as Councillors	Investigate training providers	Human Resources Officer	Progressing		5%	Work in progress
Provide donation equivalent to 25% of General rate to the following: • Ariah Park Senior Housing, • Temora Senior Citizens Group, • Ariah Park CWA	Donation made	Administration and Finance Manager	Not Progressing		0%	No applications received from Ariah Park Senior Housing and Ariah Park CWA to process donation.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Access and Equity - Investigate options to enable equitable access to business premises and promote the assistance through The Access and Equity Ctee	Investigation undertaken and referred to A&E	Town Planner	Progressing		25%	
Pinnacle Community Services - Maintain NDIS registration	Meet all National Disability Service Standards - desktop audit	PCS - Manager	Completed		100%	Mid-term audit against the National Disability Insurance Scheme (NDIS) practice standards completed in November 2022 to maintain registration. All areas of compliance were met with exception of one minor non-conformance against Risk Management - workers to attend refresher training in PPE and infection prevention and control. Refresher training was completed by all staff by 31st December 2022. No further action is required for this minor non-conformance. Full audit is due in June 2024.
	Meet requirements of full onsite audit					
Pinnacle Community Services - Hold an acknowledgement function for Carers annually	Hold Carers Function in Carers Week	PCS - Manager	Completed		100%	Carer's Week function held Friday 21/10/22 at Bundawarra Centre. The event was attended by 10 carers of our aged and disability clients.
Disability Services - Maintain a Temora Shire Disability Inclusion Action Plan	Report to Council	PCS - Manager	Progressing		15%	The current plan expired at 30/6/22 and work is being done to develop a new plan.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Aged Care Services -Conduct a positive ageing expo/ information session	Event held Report to Council post event	Economic Development Manager	Completed		100%	Active ageing held on 10th February 2023 in the Temora Town Hall with support from a wide range of exhibitors and attendees.
Aged Care Services - Advocate for additional funding for Whiddon Homes in their efforts to redevelop Greenstone Lodge	Contact stakeholders to focus on needs	General Manager	Progressing		75%	Ongoing advocacy without any success at this stage
Aged Care Services - Support developments that increase the volume of affordable, senior and disability accommodation	Apollo Place DA lodged	Economic Development Manager	Progressing		75%	Dr Parry Homes signed a contract of sale for Apollo Place. Council will continue to seek funding to support the delivery of the project in a shorter time frame.
Access and Equity - Report on current provisions and upgrade options for disability parking spaces with the CBD	Report provided to Access and Equity Committee	Engineering Assets Manager	Not Progressing		0%	Ongoing project. Will report back to the committee in the current financial year.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Access & Equity - Review access to public buildings and businesses in conjunction with TBEG and Access and Equity Committee	Review by Access and Equity Committee and approach to business regarding assistance	Director of Environmental Services	Completed		80%	Commenced reviews at the Optometrist, dentist, laundry mat and Community Centre. New review being conducted into Temora Town Hall access ramp. Outcomes will be reported to a future Access and Equity meeting.
Maintain a Pedestrian Access and Mobility Plan (PAMP)	Plan reviewed and endorsed by Council	Engineering Assets Manager	Progressing		50%	Currently being reviewed. May roll footpath standard action into PAMP which may take some time to finalise PAMP. Target 2022/2023 FY

Commercial Services

Key Functions - Caravan Parks, Land Stocks, Sale Yards, TAIC

Policy Direction: • Develop the existing caravan parks to a level where commercial interest would find the facilities attractive to lease or buy • Retention of caravan park facilities in Arianah Park and Temora




To provide Commercial Facilities that supports the economic development of Temora Shire at minimum cost to council.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Seek ongoing funding for the operations of TAIC	Formal representations made to Ministers for Agriculture	Director of Administration and Finance	Progressing	▲	75%	This item is ongoing.
Provide ongoing support for TAIC as detailed in the adopted licencing agreement	Budget provided in accordance with the lease agreement	Director of Administration and Finance	Progressing	▲	75%	This is an ongoing item.
	Conduct meetings of the Management Committee					
Review the promotion of the TAIC in conjunction with Farmlink	Support engagement/promotional events in accordance with the terms of TAIC Community Engagement Strategy (CES)	Director of Administration and Finance	Progressing	▲	75%	Signage at the facility has been upgraded to promote the facility and the partnership between Council and Farmlink.






Communications


Key Function - Narraburra News, Social Media, Websites

To provide Communications to all stakeholders to ensure that the community are well informed.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Implement the actions of the internal communications review	Implementation plan completed and distributed to stakeholders with a quarterly update to Manex	Communications Officer	Not Progressing		25%	Awaiting the return of staff member from extended leave
Hold a ratepayers meeting to enable access by the public to Council officials	Meeting held	General Manager	Progressing		10%	To be arranged
Volunteers - Acknowledge volunteers and promote volunteering opportunities through Narraburra News and digital media	Monthly articles in Narraburra News Promotion of events	Communications Officer	Progressing		75%	Volunteers and volunteering opportunities are regularly communicated through social media and Narraburra News. In the March Narraburra News, there was an article regarding volunteering opportunities
	Volunteer Engagement Plan developed					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Maintain the currency of the Direct Me guide	Ongoing update of document	Communications Officer	Progressing	▲	75%	The Direct Me Guide is updated regularly and as information is made available
	Full revision of content					
Adopt and implement a Diversity Inclusion Action Plan	Adoption of plan by Council	Communications Officer	Progressing	▲	50%	Progress has been slow due to the staff member being on extended leave
Provide relevant information about housing, services, facilities and opportunities for community involvement to potential new residents	Currency of information	VIC Manager	Progressing	▲	75%	New Resident packs refreshed and delivered to Realestate agents to give to new residents. Updates to DirectMe guide provided to Communications
Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor	Arrange meeting	General Manager	Progressing	▲	10%	Attempting to arrange for late this financial year
Undertake a Walk and Talk Tour of	Tour undertaken	General Manager	Progressing		50%	Walk and Talk Tour scheduled for May. No activity on the Coffee with a Councillor Program.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Temora for Councillors and support the Coffee with a Councillor Program	Conduct of Coffee with a Councillor events					
Narraburra News - Review the delivery of Narraburra News to the residents of Temora Shire	Report to Council on efficacy of trial period	Communications Officer	Completed		100%	The decision was made by Council at the end of the 2021/22 financial year to continue the delivery of the Narraburra News in the Temora Independent.
Promote the achievements of Temora Shire residents through the 'Home grown heroes' program	Program developed & published	Communications Officer	Not Progressing		25%	Program on hold due to staff member being on extended leave
Adoption of the model Social Media Policy developed by the Office of Local Government	Adoption by Council following report	Communications Officer	Completed		100%	Adopted by Council
Digital Media - Implement and maintain a grant subscription service for Council and residents	Grant Guru service available to residents	Economic Development Manager	Progressing		75%	Grant Guru Feb 2023 report states 43 visitors and 75 registered users viewing 104 pages in the month.


Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Digital Media - Regularly publish a mailer and social media posts for job vacancies in Temora Shire	Publication of job mailer	Communications Officer	Completed		75%	A job mailer, which also posts to social media, is sent out on a regular basis






Community Services





Key Functions - Child Care, Cultural Services, Education, Library Services, Town Hall Theatre, Town Hall





Policy Direction • Continuation of a Government funded childcare service through the Bland/Temora Family Day Care Scheme • Continued employment of a Community Services Officer • Support for Imagine Temora and membership of Eastern Riverina Arts (ERA) • Maximise the opportunity for cultural exchange with sister cities • Develop opportunities for relationship with Charles Sturt University (CSU) • Upgrade of the town hall facilities to meet the needs of a modern day conference/ entertainment venue

To provide Community Services to Temora Shire residents that meet needs in terms of community, cultural and education for the targeted demographic

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Temora Arts Centre - Implement the Plan of Management for Temora Arts Centre and minimise impact on Council budget, including the appointment of the Temora Arts Centre Advisory Committee	Appointment of Temora Arts Centre Advisory Committee	Economic & Community Development Officer	Completed		50%	Temora Arts Centre Advisory Committee meeting regularly. Plan of Management reviewed. Actions being completed. Awaiting for recruitment of permanent Arts Centre Manager to pick up these works.
	Review the contents of the Plan of Management					
	Implementing priority actions in Plan of Management					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Arts and Culture - Explore options for youth to utilise Temora Arts Centre	Liaise with Temora Arts Centre Manager to determine opportunities and report back to Youth Committee	Youth Development Officer	Progressing		75%	Youth Development Officer and Youth Program Coordinator are investigating ways to utilise the Temora Arts Centre in future programs.
Arts and Culture - Explore options for seniors to utilise Temora Arts Centre	Survey clients to determine interest	PCS - Manager	Completed		100%	150 surveys sent to current Pinnacle clients in Oct 2022. 43 surveys returned. Results are attached. Pinnacle will continue to liaise with Arts Centre Manager to ensure that Pinnacle clients are aware of opportunities for art and cultural options at Temora Arts Centre.
Arts and Culture - Maintain membership of Eastern Riverina Arts and attend meetings	Retention of membership	Economic & Community Development Officer	Progressing		75%	Membership maintained. Arts Centre Manager attends meetings.
Arts and Culture - Conduct Temora Shire Council Art Prize	Temora Arts Prize held	Economic & Community Development Officer	Completed		100%	Temora Shire Arts Prize held on 8 October 2022
Support the establishment of a U3A campus in Temora	Commencement of Campus in Temora	General Manager	Progressing		75%	Campus due to commence 1 July 2023

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Arts and Culture - Develop exhibitions and arts events in conjunction with the Temora Arts Centre Advisory Committee	Identify and hold exhibitions	Economic & Community Development Officer	Progressing		75%	Temora Arts Centre Advisory Committee meeting regularly. Temora Art Trail delivered as part of the Drench Festival in March 2023. Life Drawing Class, Florals Workshop, and Eco Printing also delivered during March. Online platform set up for Arts Centre room bookings. David Schlunke Exhibition delivered at the Bundawarrah Centre.
Arts & Culture - Conduct Creative Lifestyles Expo	Conduct Creative Lifestyle	Economic & Community Development Officer	Completed		100%	The Drench Festival was delivered in March 2023 in place of the Creative Lifestyle Expo. The festival provided around 27 arts and cultural events, most of which were free to attend
Hold a welcome function for new residents	New resident event held	Economic Development Manager	Progressing		75%	Barefoot Bowls and Lunar New Year events held as new resident events funded under the Community Events Program.
Events - Support events determined by resolution of Council and the following events (at a minimum) , • International Women's Day • Australia Day (ECDO) • Volunteers Week • Mary Gilmore Festival (S355) Including seeking grant funding for those events	Conduct of successful events	Economic Development Manager	Progressing		75%	Australia Day pool parties and ceremonies conducted at Ariah Park and Temora. Drench Festival delivered 28 events under the branded umbrella. No requests to support local International Women's Day events received, however the day is to be celebrated by Temora Women's Network at an event in April 2023.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
NRCC House - Undertake upgrade of the external appearance of NRCC House, signage & internal security	Completed designs for the external upgrade of NECC House, including consultation with Heritage Advisor	Library Manager	Progressing		30%	State Library progress report completed in December 2022. Still in consultation with Heritage Advisor in relation to quotes. Approached local builder (Mick Reardon) + painter (Mick O'Callaghan) to carry out works when required. Behind schedule approx. 3mths.
	Update signage, entrance and exterior of NRCC House					
Arts and Culture - Develop a comprehensive Public Art Policy	Completion of Public Art Policy	Economic & Community Development Officer	Not Progressing		0%	Held in abeyance due to staff long service leave and staff resignation
Ariah Park Community Hall - Provision of a donation equivalent to rates	Donation Made	Administration and Finance Manager	Completed		100%	Donation processed.
Springdale Memorial Hall - Provide financial support to Committee	Funds allocated	Director of Environmental Services	Completed		100%	\$5000 Funding available to committee


Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Library - Review the promotion and service offerings at Temora Library and Ariah Park Library	Evaluate program offerings and services	Library Manager	Progressing	▲	85%	Programs reviewed in Jan 23' to determine viability. Promotional material updated, new programs added in consultation with Community Services department to include community members from all backgrounds.
Library - Promotion of the mobile library service at Ariah Park	Provision of advertising/promotion of mobile service	Library Manager	Progressing	▲	75%	Increase in promotion via social media platforms & extra advertising.
Temora Memorial Town Hall - Undertake a promotion and advertising campaign to increase usage of the Temora Memorial Town Hall including Temora Town Hall Theatre	Promotion strategy developed in conjunction with Communications Officer	Environmental Services Technical Officer	Progressing	▲	25%	Meeting held with Craig Sinclair and Kate Slapp to discuss, implement and action plans. Balance of money from The Summer Nights Fund purchased items including bar stools, wine glasses, serving trays and wine buckets. Further discussions in regard to engaging a local photographer to capture professional images of functions held to use for promotional/marketing material. Meeting to be held with Craig, Shontayne and Robyn to discuss upcoming events within the community that could make use of the Town Hall facility, and ideas for promotional material and marketing.

Economic Development, Tourism & Resident Attraction

Key Functions - Economic Development, Tourism




Policy Directions • To lobby for continued improvement of and access to services, transport, communications and utilities for Temora Shire • To attract grant funding to assist in the development of the Shire • To build a strong and united community force for the growth and sustainability of our Shire. • To plan for the possibility of a sudden upsurge in investment and population which may result from a new mine or other large employer • To keep State and Federal members informed of Temora's needs and our strategies to meet those needs. • To maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices. • Increase the access to information regarding TSC and Government programs initiatives and funding opportunities to the community via newsletters and webpage on Council and www.temora.com.au websites • Maintain membership of Regional Tourism Bodies • Proactively seek business opportunities for Temora Shire including villages



To create an environment which encourages growth in existing businesses and maximise opportunities for external business investment in the Temora Shire and grows population, recognising tourism as an important industry within the community





Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Develop priority projects to 'shovel ready' in order to take advantage of funding opportunities as they arise.	Funding application for Lake Centenary Master Plan submitted	Economic Development Manager	Progressing		75%	Railway Precinct Master Plan funding application successful under the Business Case and Strategy Development Fund. Awaiting funding agreement. Ambulance Museum Stage 3 ready development application approved by Joint Regional Planning Panel. Awaiting announcement of appropriate fund for construction. Airpark Expansion negotiations with stakeholders progressing. Lake Centenary Master Plan - Awaiting outcome of Boating Now funding application.
	Funding application for Railway Precinct Master Plan submitted					
	Funding application for Ambulance Museum Stage 3 development submitted					




Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Application for funding of Apollo Place development submitted	Temora Aerodrome expansion plans confirmed				
Economic Development - Actively target, and support businesses that enhance and diversify the local economy	Attraction of new business	Economic Development Manager	Progressing	▲	75%	Letter of support provided to Teyes to expand Jindalee Feedlot to employ up to an additional 14 direct staff. Conducted an HR Roundtable in March in collaboration with TBEG to assist local businesses owners with HR capability and compliance. DA approved for Temora Flour Mill. DA submitted for Westminster Hotel redevelopment. Early stage discussions commenced regarding the potential for a privately developed agricultural business park. Support provided to bidder on the I2S Inland Rail works regarding temporary worker housing and office space.
Economic Development - Provide advice and support to TBEG including provision of assistance to employ an Executive Officer	Support for TBEG	Economic Development Manager	Progressing	▲	75%	Contribution to TBEG EO continued. Assistance provided to recruit new EO. Monthly meetings attended. Support for Christmas Street Fair event.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Economic Development - Attend relevant Economic Development Forums and conferences	Attendance at RAI Regions Rising Conference	Economic Development Manager	Progressing	▲	75%	Attended RDA DO Quarterly Forum.
Economic Development - Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity	Report to Council and strategies implemented	Economic Development Manager	Progressing	▲	75%	Hoskins Street Upgrade - awarded contract to Tonkin for design works including engineering design to be completed within 12 months. Delivery of upgrade works dependent on grant funding.
Economic Development - Support the expansion of shopping experiences with Temora	Conduct a retail merchandising course for local business	Economic Development Manager	Progressing	▲	75%	New businesses opened during this period include the Fatz Burger Co., The Posy Hive, and a new giftware shop adjacent to the Woolworths car park
Economic Development - Support businesses to attract and retain a skilled work force	Support to find skills through the GROW program	Economic Development Manager	Progressing	▲	75%	Participating in NSW GROW, Country Change, and Regional Activators Alliance to attract workforce. Job vacancies published regularly. Additional employers on-boarded to GROW program. TSC IT Support Officer role advertised through GROW. Temora Careers Network meeting regularly - REIP program to recommence to assist with work experience and apprenticeships for Year 10 and 11 students. HR Roundtable held to support businesses with HR capability and compliance.






Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Support relevant organisations to prepare grant applications and predevelopment templates	Grant assistance advertised	Economic Development Manager	Progressing		75%	Temora Golf Club awarded grant for improving facilities. Letter of support provided to Temora Medical Complex and Temora Bowling Club for energy efficiency grant application. Letter of support provided to Teyes Australia for application under GWCC scheme. Secured \$49K for TPS, THS and APCS to implement The Resilience Project.
	Provide grant assistance to local organisations					
Economic Development - Participate in relevant Government and Non-Government programs for regional growth	Country Change agreement signed	Economic Development Manager	Progressing		75%	Supplied content for "Temora Shire month" during December 2022 for Country Change. Contributed to Regional Activators Alliance by coordinating local talent to appear in a video promoting the benefits of living in Temora to be promoted through the 'Move to More' campaign launching in Autumn 2023. Hosted a Look-See visit to Temora for community leaders from Western Sydney as part as of the NSW GROW program.
Tourism - Ensure Visit Temora brochures and pdf's are continually updated	Review brochure and stock levels and report to the Economic Development Committee	VIC Manager	Progressing		75%	Temora brochure stocks almost depleted. Focus is on distributing Canola Trail brochures which are plentiful. PDF updates provided to the Communications Officer.
	Refreshed PDF's are published and distributed					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Tourism - Review the merchandise offerings at VIC including Canola Trail, with a focus on locally produced products	Investigate options for merchandise at Temora VIC with a primary focus on quality local and Australian made products	VIC Manager	Progressing		75%	VIC refresh to provide a local produce focused area in the cabinetry design. Canola Trail committee planning a release of a small range of merchandise in conjunction with the flower season launch in August 2023.
	Merchandise stocked by VIC to be sourced locally					
Tourism - Encourage all tourism operators to get listed on Get Connected, Council Website, Google and Trip Advisor	Contact all tourism operators regarding status and feedback on listings and report to Economic Development Committee	VIC Manager	Progressing		75%	Updated the listings for several businesses and events on GetConnected
	Operators listed on websites and apps					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Tourism - Develop tools that encourage conference and events organisers to come to Temora Shire	Conference and events guide published	VIC Manager	Not Progressing		0%	No progress
Tourism - Maintain membership of, and actively participate in, regional tourism bodies	Visit Riverina agreement signed	Economic Development Manager	Progressing		75%	EDM participated in Visit Riverina tourism manager meetings. EDM appointed to Destination Riverina Murray Flood Recovery Tourism Working Group.
Tourism - Work with June and Coolamon Shire's to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels	Report to Council regarding Canola Trail activities	Economic Development Manager	Progressing		75%	Multiple planning meetings held with Canola Trail committee to plan 2023 flowering season launch and promotional activities. Social media content manager role advertised. Hot air balloons confirmed for Spring 2023.
Visitor Information Centre - Proactively maintain and distribute new residents packs to solicitors and estate agents as well as directly to new residents	Ensure all real estate agents and solicitors have an adequate supply of new resident kits	VIC Manager	Progressing		75%	Packs updated and distributed

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Tourism - Proactively engage new and existing tourism operators to ensure that they are utilising the full range of services offered by Visit Temora	Temora Shire Tourism Forums held	VIC Manager	Progressing		75%	Tourism operator forum planning in progress for August 2023 as part of the broader Canola Trail operator forum.
Visitor Information Centre - Research new commercially viable visitor experiences that can be coordinated by the VIC	Provision of update to Economic Development Committee of existing and new experiences quarterly	VIC Manager	Not Progressing		15%	No progress
Visitor Information Centre - Maintain a Tourism Operators Database	Development and maintenance of a comprehensive database that includes services, contact details, hours of operation at a minimum	VIC Manager	Progressing		75%	Tourism operators listed in MailChimp database

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Self preference management email issued to all database contacts					
Visitor Information Centre - Create and distribute a list of services and opportunities specific to tourism operators	Create and maintain currency of an electronic mailing list of Tourism operators	VIC Manager	Progressing	▲	75%	Operators listed as part of the wider business database and tagged with Tourism Operator
Economic Development - Develop a night time economy activation plan in conjunction with TBEG	Activation plan developed and submitted to Council	Economic Development Manager	Progressing	▲	75%	Drench Festival launched in late February that ran to the 2nd April including many night time events. Funding provided to licenced venues through this program to deliver night time events. Development of activation plan yet to commence with TBEG.
Economic Development - Work with Environmental Services, state agencies, landowners and local developers to ensure there is a sufficient pipeline of available land for development	Development application for new industrial land submitted	Economic Development Manager	Progressing	▲	75%	Working with a collection of landowners to undertake multiple rezonings as a package to the Dept Planning. Rezoning includes industrial and residential land and will pave the way for additional residential subdivision at Highfields Estate and potential for medium density housing in the CBD.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Tourism - Support for Warbirds 2022	Successful Warbirds Downunder event	General Manager	Completed for Current Year		0%	Warbirds cancelled for 2022.
Youth - Support work experience and school based training programs offered by schools within the Shire	Form the Temora Careers Network	Economic Development Manager	Progressing		75%	Youth Leadership Program to be delivered again commencing in March 2023. Youth Careers Network meeting regularly, attended by TAFE NSW. Discussions with Rotary about supporting their mock interview night. REIP program to deliver work experience at local businesses. TAFE funded to run Taste of TAFE day. THS funded for 10 students to participate in Girls Can Too program at TAFE Wagga to try trades.
Youth - Promote apprenticeship and traineeship opportunities within the Shire	Apprenticeship and trainee opportunities list promoted through schools and social media	Economic Development Manager	Progressing		75%	Temora Careers Network meeting regularly, however Arah Park Central and St Anne's Central currently not attending meetings. REIP program to be reintroduced this year to promote apprenticeship and traineeship opportunities with local employers to commence in Term 2 and 3.
Visitor Information Centre - Maintain accreditation	Maintenance of accreditation	VIC Manager	Completed		100%	Accreditation achieved
Economic Development - Support the concept of local markets	Conduct of markets in Temora	Economic Development Manager	Progressing		75%	Hoskins Street closed to support market stalls at the TBEG Christmas Street Fair. No markets held in Q1 of 2023.



Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Support the delivery of improved mobile phone coverage	Level of satisfaction with coverage	General Manager	Progressing	▲	75%	Submissions made to Telstra and Government regarding black spots
Economic Development - Identify strategies to meet the requirements for temporary worker accommodation	Report on temporary worker accommodation presented to Council	Economic Development Manager	Progressing	▲	75%	Working with landowner to determine the suitability of land for temporary worker camp. Engaged Dept Planning to get advise on planning constraints.
Investigate opportunities to assist access to tertiary and vocational education within Temora Shire	Report to Council on opportunities	Economic Development Manager	Progressing	▲	75%	No further progress.

Emergency Services

Key Functions - Rural Fire Service, State Emergency Service, Fire Brigade, Police and Ambulance

Policy Directions • Support and maintain the zoning arrangement with Bland Shire Council • Ensure that all personnel have adequate training to perform their function



To ensure the provision of effective facilities for emergency services in the Temora Shire area and development of strong alliances between Emergency Service organisations to ensure residents are provided with well-resourced and effective emergency services




Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Develop an emergency communications procedure	Development of procedure for submission to Council	Engineering Works Manager	Not Progressing		15%	Initial discussion held between Works Manager and Communications Officer. Likely to remain on hold until the communications officer returns from leave.
Hold 3 (three) meetings of the LEMC annually	Meetings held	Engineering Works Manager	Progressing		65%	First LEMC meeting for 2022-23 held 3rd August 2022 plus Emergency Exercise held at Temora Aerodrome Wednesday 28th September and second LEMC meeting held Wednesday 7th December 2022. Final LEMC meeting (third for 2022-23) scheduled for Wednesday 4th April 2023.





Engineering Services

Key Function - Management, Administration, Contract Services, Design, Road Safety, Asset Management, Procurement

To provide management services to support engineering works

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Development of a maintenance Memorandum of Understanding (MOU) and technical procedure with Goldenfields Water County Council for working within the road reserve and requirements of road re-instatement works	MOU adopted by Council and signed by Goldenfields Water	Engineering Works Manager	Progressing		20%	Correspondence sent by Works Manager to Goldenfields and a meeting has been arranged for late April 2023 to try progress this matter and address growing concerns with construction procedures (Eg, Backfill of assets on councils roads and road reserves)
Develop a S138 Policy & Procedure Framework for Works in the Naturestrip / Road Reserve applicable also to utility providers	Policy developed and endorsed by Council	Engineering Assets Manager	Not Progressing		0%	Not started

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Review of engineering policies and procedures	Review all engineering policies identified for review	Engineering Assets Manager	Progressing		25%	RAV Policy Reviewed, TIAC Dam Policy Reviewed, Street Tree under way and Street lighting planned this FY.
	Review engineering procedures					
Review of plant and equipment policy framework and Asset Management Plan	Undertake review and report to Manex to develop policy for presentation to Council	Engineering Works Manager	Referred to the Next Financial Year		0%	No progression on this item to date. Councils Plant Manager will be retiring in mid 2023. Once a new Plant Manager commences this policy framework will be reviewed to include input from the new manager.
Road Safety - Support programs by the Road Safety Officer that promote responsible behaviour in vehicles pertaining to drugs and alcohol	Increased knowledge of risks associated with drugs and alcohol	Road Safety Officer	Completed		100%	Project starts in December, have started meeting with venues for participation.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Hold a minimum of one Roads Hierarchy Committee meeting annually with a view to transitioning to comprehensive Asset Management Committee meetings	Conduct of meeting	Engineering Assets Manager	Not Progressing		0%	Incomplete
Hold a minimum of 4 Traffic Committee Meetings annually	Conduct of meeting	Engineering Works Manager	Progressing		75%	3 x Traffic meetings held in 2022/23 to March 2023. Another will be scheduled for June 2023.
Road Safety - Maintain RSO Facebook page and update Council's social media platforms and website with up-to-date road safety information	Social Media Post	Road Safety Officer	Completed for Current Year		100%	Continuing to update Facebook page with relevant road safety information. Facebook page is continually being updated, but is completed for this quarter.
Road Safety - Undertake programs in accordance with the LGRSAP	Programs conducted	Road Safety Officer	Completed		100%	Speeding on Local Roads and Look Out Before You Step Out projects completed



Engineering Works

Key Functions - Parking, Street Lighting, Street Trees

Policy Directions • Improve the quality of street lighting by the installation of more energy efficient, low maintenance systems • Secure quarry sites strategically located around the shire (subject to quality requirements) to minimise travel time to works

To provide infrastructure that meets the needs of the community and provides in an aesthetically pleasing and functional way

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Complete design of Improvements to drainage in Industrial area and schedule delivery	Design complete and delivery scheduled	Engineering Assets Manager	Progressing		50%	Ongoing. Design complete. Applied for grant funding, however this was unsuccessful. Item proposed in 2023/24 budget.
Street Trees - Implement priority actions for removal and replacement	Employ a suitably qualified contractor to undertake a street tree audit	Engineering Assets Manager	Progressing		50%	General maintenance actions ongoing. Street Tree Audit and Policy Review has commenced but is incomplete.
Investigate the modification of entrance signs to reflect the indigenous history of the area	Refer matter for consideration of Signage Committee	Engineering Assets Manager	Not Progressing		0%	To be considered by signage committee



Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Review provision of streetlighting and TSC streetlighting standards	Report to Council	Engineering Assets Manager	Progressing		25%	Street lighting committee deferred due to lack of quorum. Rescheduled for April.
Finalise design of Main Street upgrade extension - Temora, including scope and costings	Design completed and accepted by Council	Director of Environmental Services	Completed		75%	Concept plans finalised with Anthony Daintith Town Planning, Tenders being considered for Engineering component and costing, tonkin Engineering appointed and have commenced working on detailed design. Will be finished by 30th June

Environmental Services

Key Functions - Climate Change, Environmental Management, Noxious Plants and Pests

Policy Directions • Develop/promote initiatives/campaigns relating to energy and water efficiency • Council to lead by example by developing and implementing measures to reduce water-energy usage in Councils buildings and facilities • Establish realistic organisational energy savings targets to be genuinely measured to establish a smaller environmental footprint by Council • Conduct of public education program to explain to residents the issues faced by Council in relation to weeds • Weed Plan Continue with the Weeds Alliance

That Council considers environmental impact in all of its functions and activities and becomes a champion for environmentally responsible behaviour amongst its residents

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Commitment by Council to the Fight the Fruit Fly Committee	Continue to provide funding for the activities of the Committee	Director of Environmental Services	Completed		100%	Funding for 2022/23 allocated.
Noxious Plants - Review weeds functions to determine actions to maximise effectiveness of Council spend	Review policy and provide report to Council	Director of Environmental Services	Progressing		80%	Weed Action Plan adopted and LLS invoiced for RENWA funding allocation. Additional funds sourced and applied to cover unusually wet growing season

Governance


Key Function - Council relationships (other Councils, Government departments, Local members & Sister City Relationships), Governance, Lobbying and Advocacy



Policy Directions • Membership of Riverina Joint Organisation • Maintain membership to Local Government NSW • Membership to Riverina Eastern Regional Organisation of Councils (REROC) • Maintain membership of Eastern Riverina Arts (ERA) • Maintain membership of Economic Development Officers (EDO) network • Maintain membership of Riverina Regional Library Service (RRLS) • Maintain membership of the Country Mayors Association • Actively maintain relationships with non REROC neighbouring Councils • Seek ways in which Sister City activities can be of benefit to the residents of the Shire • Support for Constitutional recognition of Local Government • Development of robust and transparent internal audit programs within the Council to ensure that the risk to Council is minimized • Provision of training opportunities for all elected members • Support of Councillors who wish to undertake professional development courses • Undertake a comprehensive resident satisfaction survey every 4 years after election • Maintain close relationships with local members and act at all times in a non-political manner • Acknowledge that it is the role of council to represent all areas of the local community to external parties



To provide responsive and effective governance to Council, ensuring the resident's needs are conveyed to government and potential benefits through external relationships is explored.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Fully implement the capital evaluation template into Council operations	Implement template for all capital works	General Manager	Progressing	▲	60%	Template bring reviewed by engineers. No further action.
Investigate corporate offerings for Councillors and Senior Staff representing Council (ties, blazer etc)	Report on options to Council	General Manager	Progressing	▲	15%	Quotations received. Not considered a high priority at present






Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Advocate for and participate in the development of an appropriate clinical services plan for the proposed new Temora Hospital	Advise MLHD of desire to be involved in writing	General Manager	Progressing	▲	45%	Participated in meetings and completed surveys. Ongoing process.



Advocate to the State Government on behalf of the Community for the retention of: * Schools within Temora Shire * Health Services within Temora Shire * Adequate Police Numbers * Electoral Commission re pre-poll voting in Temora in State Elections * Lobby for constitutional recognition of Local Government * Support removal of pre-amalgamation representation on Goldenfields Water for amalgamated councils * Lobby government for ongoing support for TAIC * Lobby government for retention of Library funding * Lobby	Advocate in writing and face to face meeting	General Manager	Completed		75%	Ongoing action. Specific representations made on TAIC, Election pre poll, RFS Assets, Grants Commission formula.
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Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
government for a more equitable and meaningful Rate Pegging system * lobby for the abolition of the cost impost of the ESL * Support the removal of RFS Assets from Councils books * Lobby for the retention of TAFE services in Temora						
Implement the Sect 355 committee adopted guidelines and advertise opportunity for community participation	Conduct training for S355 committees	General Manager	Progressing		50%	Guidelines implemented. Training of committees to be arranged. Advertisements placed to enable volunteers to be involved in committees
	Advertise availability of committee participation options					
Review the Code of Meeting Practice to determine appropriate first	Hold a Council workshop to discuss Code of Meeting Practice	General Manager	Completed		100%	Implemented.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
nations recognition	Present amended code for adoption by Council					
Lobby federal government for ongoing increased local road funding	Write to local member	General Manager	Progressing		75%	Ongoing action
Villages - Hold a committee meeting (Assets & Operations) at Ariah Park	Hold meeting at Ariah Park	General Manager	Completed		100%	Meeting held March 2023

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Advocate to the Federal Government on behalf of the Community for the retention of: * Health Services within Temora Shire * Electoral Commission re pre-poll voting in Temora in Federal Elections * Lobby for the retention of R2R and FAG funding * Lobby for constitutional recognition of Local Government * Lobby for government for ongoing support for TAIC * LG seat on National Cabinet * Lobby for access to full Centrelink services	Advocate in writing and face to face meeting	General Manager	Progressing	▲	75%	Ongoing action. Seat provided for Local Government on National Cabinet. Representations made regarding Grants Commission legislation.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Develop a series of workshops to inform volunteer committees	Conduct of information seminars	General Manager	Not Progressing		20%	Aim to complete by end of financial year
Lobby state government for secure, recurrent local road funding	Write to local member	General Manager	Progressing		75%	Ongoing representations through local member and TfNSW
Advocate for the construction of a new Temora Hospital	Involvement in MLHD Planning	General Manager	Progressing		75%	Commitment made State Government. Council will continue to ensure that the project progresses. Representations made to new government to ensure commitment is maintained.
Maintain communication at an official level between Council and Temora Hospital administration and LHAC	Communication established Council representation on LHAC	General Manager	Progressing		75%	Ongoing program. Council representation maintained on LHAC
Maintain communication at an official level between Council and Temora Police	Regular contact with Police	General Manager	Progressing		50%	Formal approach required as contact has been intermittent

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Maintain communication at an official level between Council and the Temora Community Centre	Communication established	General Manager	Progressing		75%	Ongoing program. Regular meetings held with staff and Temora Community Centre. Council actively participate in Interagency meetings
Maintain membership to following organisations: * Eastern Riverina Arts, * REROC, * Riverina JO, * Visit Riverina, * Local Government NSW, * Riverina Regional Library Service, * Country Mayors Association, * Lachlan Valley Transport Committee, * Australian Airports Association	Membership maintained	General Manager	Completed		100%	Memberships maintained





Heritage

Key Function - Bundawarrah Centre, Heritage, Railway Precinct

Policy Directions • To collect and preserve local history in its various forms in the area generally covered by the Temora Shire Council • Council are committed to the retention of the current management structure at the museum • Commitment to Temora Shire Council Heritage Committee

To protect and conserve areas and items of historic and landscape heritage value, support and encourage adaptive and sustainable reuse of these places and facilitate development and interpretation of social value through information and education programs

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Commitment to the Temora Shire Sportsman Walk of Honour	Budget provided as nominees are identified	Director of Administration and Finance	Postponed by Council Decision		0%	No budget allocation for 2022/2023. Allocation will be made in future years as required.
Temora Railway Precinct - Seek grant funding for the development of a Railway Precinct Master Plan	Liaise with Transport for NSW to develop project brief, costing master plan and plan preparation	Town Planner	Progressing		25%	Funding secured under Round 2 of program. Master plan in preliminary stages of preparation. Due for completion 30 September 2023.
Bundawarrah Centre - Deliver the project for the museum entry walkway to improve visitor flow	Finalise plans and tender specifications Appoint contractor to undertake project	Director of Environmental Services	Progressing		10%	Tender processed completed. Successful tender awarded. however later pulled out of the project due to staffing issues. Job will have to be re tendered and work will have to commence after the 2023 open day. The two jobs out there will now be consolidated and let together in attempt to attract more interest from suitable contractors.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Completion of project					
Bundawarra Centre - Produce and implement a volunteer attraction and retention plan for the Bundawarra Centre	Volunteer Attraction and Retention Plan adopted	Rural Museum Manager	Not Progressing		0%	Awaiting development
Bundawarra Centre - Deliver the feasibility study and concept plans for the construction of the Ambulance Museum Stage 3	Completion of plans	Rural Museum Manager	Completed		100%	The Development Application was considered by the Southern Regional Planning Panel on Tuesday 14th March and approved. It has since been processed by Council. The Create NSW Funding which facilitated the project was publicly acknowledged at the Bundawarra Centre's Annual Live Exhibition.
Bundawarra Centre - Installation of toilets for TEM-FM	Completion of project including consultation with committee	Director of Environmental Services	Progressing		75%	In hands of Museum manager. Prices being sought. Well underway. Will be completed by 30 June 2023
Heritage - Continue the Temora Heritage Advisor program	Seek ongoing funding for the delivery of program	Director of Environmental Services	Completed		80%	Ongoing. Working well. Annual report ill be submitted prior to 30th June, 2023

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Heritage - Undertake a program of informing the community regarding the activities of the Heritage Committee	Regular updates on Council media outlets	Communications Officer	Progressing	▲	75%	The Communications Officer works closely with the Environmental Services Technical Officer to create social media posts and Narraburra News articles relating to the Heritage Committee projects
Heritage - Support the Heritage Assistance Fund. Support community heritage groups in accordance with policy	Seek ongoing funding for the delivery of program	Director of Environmental Services	Progressing	▲	75%	HAF being rolled out steadily. 75% of fund allocated.
Bundawarrah Centre - Develop virtual tour of facility and visitor site map (subject to grant funding)	Specification developed and application made for grant funding	Rural Museum Manager	Progressing	▲	10%	The exhibition galleries have been numbered and a preliminary site map has been developed and implemented in anticipation of installation of the new museum entry portal. Funding for the new entry portal has been secured by Council.
Bundawarrah Centre - Attraction and conduct of temporary exhibitions	Conduct of exhibitions	Rural Museum Manager	Progressing	▲	75%	"Brush With Art" Exhibition concluded in mid January and was succeeded by the "Art on Rosella" Exhibition which ran for four weeks until 12th February. "Celebrating David", the graphic and audio-visual exhibition featuring the life and work of David Schlunke, opened on 17th March and will run until 26th April. It will be succeeded by a craft exhibition celebrating 50 years of the Temora Art & Craft Group.

Property Services

Key Function - Cemeteries, Council Properties, Public Toilets,

Policy Directions • Support the operation and activities of the Friends of Temora Shire Cemeteries (FOTSC) and involve the group in Cemetery planning • Upgrade presentation of one public toilet per year to an acceptable standard • Council involvement in real estate development only when private developers do not meet a determined need • Purchase of additional land for expansion of cemetery in the future

To provide Council properties that are well maintained, planned and meet or exceed the expectations of our community and visitors.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Public Toilets - Upgrade of Harper Park toilets		Director of Environmental Services	Progressing	▲	10%	HR Designs preparing plans to consult users and ultimately tender. Plans will be finalised and Tender Let prior to 30th June, 2023. Physical work will commence in 2023/24 FY
Apollo Place - Investigate opportunities to develop subdivision in partnership with not for profit 3rd party	Submit report to Council following Council workshop	Town Planner	Progressing	▲	50%	EOI from Dr Parry Memorial Homes accepted. Contract of sale being finalised.
Lobby for the installation of public toilets at roadside stops	Correspondence sent to TfNSW	Engineering Works Manager	Progressing	▲	75%	Updated project proposal sent to TfNSW. Awaiting response.
Public Toilets - Review directional signage to toilet facilities	Review signage requirements and report to Council	Engineering Works Manager	Progressing	▲	75%	Signage committee resolution is being undertaken with all council signage completed. Signage in reference to state roads (On State Roads in urban areas) is still awaiting response form Transport for NSW.


Public Health

Key Function - Community Health Programs, Food Control

Policy Directions • To keep public health related business owners and operators informed of changes to legislation, standards and regulations • Conduct an ongoing program to provide or promote swimming pool operator education as per state legislation

- Provide a public health related complaints database/register • Support the Bush Bursary Program on a biennial basis

To protect the health of the general public by ensuring public health and safety practices are maintained and improved by regularly inspecting commercial public health related premises and educating business owners and employees

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Advocate for the retention of a Visiting Medical Officer and commencement of Pathology services to Ariah Park	Advocacy undertaken	General Manager	Completed		75%	No action taken as yet
	Formal representations to doctors and pathology providers					
	Visitation by medical practitioner to Ariah Park					
	Commencement of pathology services to Ariah Park					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Provision of accommodation at affordable rates and sponsorship of medical scholarships such as Bush Bursary	Doctors requirements are met	General Manager	Progressing		75%	Visits by medical students to occur later in the financial year. Ongoing accommodation provided to Medical personnel.
Act as facilitator of CDAT funding	Grant acquittals completed annually	Director of Administration and Finance	Progressing		75%	This item is ongoing.
Proactively support and promote community mental health facilities and programs	Attendance at Interagency Meetings	Economic Development Manager	Progressing		75%	Regular meetings held with Temora Community Centre. Family Expo held on 26th October 2022 in conjunction with the Community Centre. Interagency meetings attended. Supported THS, TPS and APCS to secure \$49,000 funding to implement The Resilience Project.

Recreational Services






Key Function - General Recreational Services, Parks & Gardens, Sporting Grounds, Playgrounds, Temora Recreation Centre, Public Pools







Policy Direction • Sports Council are the body responsible for liaison between Council and users of Sporting Facilities





To provide, maintain and improve the sporting fields and recreational facilities which meet the needs of the community and are safe enjoyable and attractive

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Investigate recreational cycling routes - design only	Report to Council on recreational cycling routes	Engineering Assets Manager	Progressing		25%	Draft routes have been considered by Council. Staff to scope and cost options and report back to Council in 2023 FY.
Bob Aldridge Park - Demolition and replace amenities / spectator shelter. Current amenities are in very poor condition. Desire to centrally locate any new amenities	Determine a position regarding demolition/retention of existing amenities	Director of Environmental Services	Completed		70%	Tender let and construction commenced. Wet weather delaying progress. Sub floor prep and drainage installed. Slab Completed. On track for 30 June, 2023 completion. Demo Work to be completed once other work is finished.
	Completion of project					
Nixon Park - Top dressing and reshape (No 2)	Completion of project	Engineering Assets Manager	Not Progressing		20%	Rolled over to 23/24

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Investigate the issue of collection of an equitable contribution towards the provision of sports facilities from sporting groups	Report to Council following the Recreation and Open Spaces Strategy adoption	Engineering Assets Manager	Progressing	▲	20%	Outcome of the Rec and Open Spaces Workshop.
Edis Park - Install swing set and improve accessibility to playground	Project completed on budget	Engineering Assets Manager	Progressing	▲	50%	Work order and funding complete. Awaiting delivery.
Maintain a comprehensive and regular playground inspection system for all Council facilities	Review system implementation to ensure correct usage	Engineering Assets Manager	Progressing	▲	75%	Ongoing using REFLECT software for electronic scheduled inspections.
Bradley Park - Add to play experience and improve inclusivity of park (remove edging / provide path)	Funding sought for upgrade	Engineering Assets Manager	Progressing	▲	50%	Successful with Grant funds. Item proposed in Councils 2023/24 Budget.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Lake Centenary - Install bridges on walking track	Completion of project	Engineering Works Manager	Referred to the Next Financial Year		0%	Project funds in final budget pushed back to 2023-24 financial year however now funded through Places to Swim Program. No work to be undertaken in current financial year. Continued wet weather maintaining Lake Centenary full has continued to delayed this project.
Lake Centenary - Seek grant funding for the development of a Lake Centenary Master Plan	Funding application made	Economic Development Manager	Progressing		75%	Awaiting assessment of the funding application under the NSW Boating Now program.
Lake Centenary - Reseal internal roads and car park	Completion of works	Engineering Works Manager	Referred to the Next Financial Year		0%	Budget not committed for 2022-23 in final budget and is pushed back for consideration in 2023-24 financial year. Now funded through Flood Recovery grant.
Hillview Park - Solar Lighting Installation	Review funding opportunities	Director of Environmental Services	Grant Not Available		0%	Dependent on Grant Funding
Bradley Park - Install toilet block	Review funding opportunities	Director of Environmental Services	Completed		50%	Master planning process of Bradley Park underway. Funding received. Planning underway. Quotes received. Order placed with Cleverdons

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Callaghan Park - Replace 125m of poor condition and undersized 900mm wide path to old pool / heated pool entrance (linking BBQ shelter)	Completion of project	Engineering Works Manager	Referred to the Next Financial Year		0%	Project was pushed out of 2022-23 Financial Year and is proposed in the 2023-24 financial year.
Harper Park - Upgrade toilets	Review funding opportunities	Director of Environmental Services	Completed		20%	Plans being drafted. Version 2 being prepared. Design and tender will be finalised by 30 June. Physical work will commence in 2023/24 FY
Harper Park - Improve accessibility (gates, paths, etc)	Investigate project and report to Council for inclusion in future budget	Engineering Assets Manager	Not Progressing		0%	2023/24 Budget item
Formally adopt and respond to the findings of the Recreation and Open Space Strategy	Inclusion in planning process	Engineering Assets Manager	Progressing		50%	Councilor workshop held. Actions from this remain incomplete.
Data collection, asset register and mapping of recreational spaces	Complete data collection and develop asset register	Engineering Assets Manager	Progressing		70%	Data collected. Requires final review and valuation.
Ariah Park pool - Repaint	Pool repainted	Director of Environmental Services	Progressing		80%	Funding partially received (SCC Round 4) Quotes being obtained. Contractors have commenced work. Will be completed prior to June 30, 2023


Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Temora Swimming Pool - Redevelopment of 50 mtr pool	Project completed	Director of Environmental Services	Completed		100%	Works 80% complete. Soft Opening Scheduled for 12/11/2022. Completed . Opening Event held
Temora Recreation Centre - Review the operations and promotion of Temora Recreation Centre	Prepare new marketing strategy with the opening of the upgraded pool	Director of Environmental Services	Completed		100%	Kiosk Operations reviewed and changes implemented to co-incide with Pool re-opening
Temora Recreation Centre - Replace Temora heated pool gas burner with electric heat pump		Director of Environmental Services	Completed		70%	Heated designed and Purchased. To be installed by ELM Aquatics after Olympic Pool Upgrade finalised
Villages - Support community in the establishment of a nature walking track and bicycle track from Broken Dam Heritage Area to Arian Park Cemetery (Subject to Grant Funding)	Scope and feasibility reported to Council	Engineering Assets Manager	Completed		75%	Signposting remaining.




Regulatory Control


Key Function - Animal Control, Building Control, Land Use Planning, Regulatory Control




Policy Directions • Continued employment of a ranger/law enforcement officer Train/up-skill existing staff member to assist/relieve Ranger • Utilise CCTV and other technologies to enhance effectiveness of enforcement activities • Participation and support for Temora Liquor Accord

To utilise a mixture of education campaigns and enforcement to gain compliance with relevant legislation and ensure appropriate processes and procedures are in place.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Ensure that all regulatory inspections are carried out, including	Footpath dining compliance inspections completed annually	Director of Environmental Services	Progressing		70%	Routine Inspections being carried out
• Footpath dining	• Footpath dining compliance inspections completed annually					
• Certificate approval	• Certificate approval by Ranger/Law Enforcement					
• Inspection of regulated premises	• Inspection of regulated premises					
• Food premises	Certificates processing time					
• Septic tanks	Regulated premises inspected annually					
• Swimming pools	Regulated food premise inspection					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Onsite Sewerage Management Systems					
	Private Swimming Pools					
Report statistics of number of Development Applications, Complying Development Applications and assessment times. Planning Reports to Council where required	Statistics collated and presented to Council	Director of Environmental Services	Completed		100%	Was done August 2022 Council Meeting
Provide monthly report to Council about ranger activities incl. parking, companion animals	Report to Council monthly on Ranger activities	Ranger	Progressing		60%	Monthly reports to council regarding all Ranger activities on going , parking ,companion animals, complaints regarding noise, litter, block clean ups and anti social behaviour and stock complaints .
Complete amendments to the Temora Local Environmental Plan 2010, as directed	Residential Housing Strategy adopted by Council	Director of Environmental Services	Completed		30%	Flood planning process is holding up outstanding LEP amendments. Eastern Fringe Planning Proposal underway (facilitated by Highfields Developer)

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
by Council and with the support of the NSW Department of Planning, Infrastructure and Environment, including Arianh Park village, residential land, industrial land and rural land	Residential land LEP amendments reviewed by Council	Town Planner	Completed		100%	Guidelines noted by Council and will be considered as part of future upgrade projects in Temora Shire, including Hoskins Street Stage 2 upgrade and Temora Railway Precinct.
	Arianh Park Flood Study report adopted by Council					
	Temora Flood Study report adopted by Council					
	Arianh Park LEP amendments reviewed by Council					
	North /Airport Streets rezoning completed					
Review the Department of Planning Urban Design Guidelines	Review guidelines and prepare summary for presentation to Council	Town Planner	Completed		100%	Guidelines noted by Council and will be considered as part of future upgrade projects in Temora Shire, including Hoskins Street Stage 2 upgrade and Temora Railway Precinct.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Use available channels to assist in rehoming companion animals	Number of pets rehomed advised to Council annually	Ranger	Progressing		60%	New organisations are touching base regarding rescue. Dumping of kittens at the moment is a problem, however carers are available until rescue groups arrive. Dog rescue isn't a problem, transporting is still a slow process. RSPCA still unable to help, welfare concerns are passed onto Sydney, very little follow-up on their behalf which is disappointing. Euthanasia numbers are low mainly feral cats anything suitable for rehoming is homed.
Determine a policy outlining the relationship between Council and Temora Veterinary Clinic and pet rescue groups	Formal negotiations between Council and Temora Veterinary Clinic Development of an MOU between Council and Temora Vet Clinic	Ranger	Progressing		60%	Veterinary clinic unable to help in rehoming of animals, but assist in other areas of animal care, euthanasia, worming, micro chipping and details of any people regarding possible rehoming. Clinics new owner not interested in animal rehoming, the girls at the clinic are helpful. June vet clinic assists with cat rescue now which is helpful. Rescue groups are up and going again and being receptive.
Review the policy regarding the enforcement of parking rules in Temora CBD	Review policy and provide report to Council	Director of Environmental Services	Not Progressing		0%	No progress to date. To be considered at June Assets and operations Committee Meeting



Resident Services

Key Functions - Community Safety, Service NSW, Villages, Volunteers

Policy Directions • Commit to the maintenance and development of the CCTV concept • Work cooperatively with Police & Temora Security Services to ensure a coordinated approach to community safety • Presentation of Council as a professional organisation with a strong customer focus • Development of systems to ensure that communication between Council and stakeholders is best practice • Hold at least one Council meeting per term of Council in Ariah Park • Lobby for continued presence of Service NSW Office in Temora • Lobby for more frequent driver testing in Temora • Lobby for retention and availability of Policing services in the shire • Conduct a comprehensive ratepayer survey once in each term of Council

To provide a safe and inclusive built environment by working together as a community and to present to the public a caring, courteous and efficient local government service

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake a study to determine the public transport needs of residents	Study conducted and presented to Council	Economic Development Manager	Not Progressing		0%	Not yet started.
Villages - Retain staff member at Ariah Park	Retention of staff member based in Ariah Park on Council payroll	Engineering Assets Manager	Progressing		75%	Ongoing.
Maintain CCTV system in Temora to a modern standard acceptable to the users of the facility.	Uptime of system Design and install updated of network	IT Officer	Progressing		75%	First part of the upgrade under SCCF has been completed. Quotes are now being sought for the remainder of the upgrade which should provide a more stable and effective platform

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake upgrade of current network to overcome wireless issues and camera quality (subject to grants)	Preparation of strategy/ plan for next phase including costings	Administration and Finance Manager	Progressing		75%	First instalment of grant funding received and the upgrade commenced with work on the Lake Kiosk & Fishing , Temora West Park, Firman's Menswear and Gloucester Park CCTV.
Provide the Service NSW Agency at no cost to Council	Annual review of budget	Director of Administration and Finance	Progressing		75%	This service is meeting its expected outcomes and is being provided at no cost to Council.
Review the operations of the Service NSW agency including hours of operation	Review completed and report to Council	Director of Administration and Finance	Completed		100%	Hours of operation have been extended by half an hour. Will continue to monitor wait times.

Risk Management

Key Function: Occupational Health and Safety, Risk Management

Policy Directions • Provide suitable education to employees, volunteers, and contractors relating to WH & S risks • Encourage employees to submit near miss incidents to develop better work method statements • Provide training for all staff in relation to WH & S matters, Risk Analysis and Hazard Identification • Maintain Temora Shire Council's WH & S Committee to assist in providing consultation and communication in relation to WH & S matters • Use Councils Policies to improve and monitor WHS and Risk Management Strategies • Conduct of exit medical assessment on employees hearing and sight to benchmark condition • To commit, unreservedly, as an organisation to Workplace Health and Safety and ensure that all possible steps are taken to ensure the safety of each individual • Commitment to StateCover best practice • Commitment to compliance with all Acts, regulations and Codes relating to OH&S and Risk Management

To provide a safe working environment, for staff, contractors, volunteers and the public that minimises the occurrence of accidents and incidents and where necessary delivers an efficient rehabilitation program and promote a culture of WH & S and Risk Management best practice in the work place

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Integration of Quarry Management Plan into the Council Integrated Risk Management Plan	System integrated into Risk Management Plan	Engineering Works Manager	Progressing	▲	25%	Ongoing process
Develop an integrated safety, quality and environmental management system	Complete appropriate Auditor training	Safety and Systems Coordinator	Progressing	▲	75%	Planned activities progressing well. Extra WHS projects have been added following completion of WHS Audit and subsequent action plan, some of these actions have been prioritised ahead of the hazardous manual tasks procedure review and register creation.
	Conduct internal audits in accordance with RfNSW requirements					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Installation of working at heights safety systems for Rec Centre, NRCC House & Works Depot					
	Review and redevelopment of hazardous manual tasks procedures involving Participation in the Safework NSW Council musculoskeletal Disorders Program					
	Review and redevelopment of hazardous manual tasks procedures involving development of hazardous manual task risk assessment					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Review and redevelopment of hazardous manual tasks procedures involving Creation of manual tasks register					
	Review and redevelopment of hazardous manual tasks procedures involving ergonomic assessment of staff workstations					
Develop and implement the Audit and Risk Improvement Committee	Ensure compliance with risk Management framework	Director of Administration and Finance	Progressing	▲	25%	Regular Risk Committee Meetings have recommenced with the Risk Committee reporting to the ARIC. The OLG released the final guidelines in December 2022. Alliance meeting to be held in June to discuss structure going forward.
Implement Enterprise Risk Management program	Review and rewrite Risk Management Procedure	Safety and Systems Coordinator	Progressing	▲	75%	Progressing well, but will not be completed by 31/10/2022. RM-001 : Risk Management Policy adopted by Council in November 2022 RM-100.3: Risk Appetite Matrix/Guidelines adopted by Council in March 2023




Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Employee programs to support employees in the workforce, including: * Hearing Tests * Mental Health Programs * Skin Checks * Employee Assistance Programs * Health Checks * Team Building Exercises	Provide presentation to Manex to develop priority programs for 2022/23	Human Resources Officer	Progressing		30%	Ongoing program, Skin Check Clinic completed recently, Alcohol/Drug random screening completed 26 Sept 2022. James Wood safety presentation to outdoor staff at September breakfast meeting.
	Implement the priorities established by Manex					

Sewerage Service

Key Functions - • Effluent Reuse System • Sewerage System

Policy Directions • Extension of effluent system to all parks subject to evaluation by staff that there is sufficient water and the extension is economically viable • Support for long term construction of a Sewerage Scheme for Ariah Park • Support extension of sewer mains to non sewerer locations in Temora

To maintain the treatment works and reticulation network to ensure compliance with legislative requirements and improve the quality of effluent

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Complete the valuation of all underground assets	Valuation completed	Engineering Assets Manager	Completed		100%	Sewer asset revaluation completed in current quarter and is currently being reviewed by external auditors.
Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Program completed	Engineering Assets Manager	Progressing		75%	CCTV remaining.
Ariah Park - conduct consultation with the Ariah Park community to determine support for the installation of sewerage services within the village	Consultation undertaken and reported to Council	Engineering Assets Manager	Progressing		75%	Progressing. Second community meeting scheduled for April 2023



Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake CCTV inspection, smoke testing and condition rating of sewerage reticulation network including removal of sewerage infiltration	Set targets	Engineering Assets Manager	Progressing	▲	15%	CCTV requested in March 2023. Look to schedule in coming months.

Support Services

Key Functions - Depot & Workshop, Plant & Equipment, Mining, Stores

Policy Directions • Ensure that depot and workshop facilities are adequate to meet the needs of a modern workforce • To provide scheduled and unscheduled maintenance and repairs according to OEM guidelines and Council procedures with minimal downtime • To supply and dispose of fleet assets at the most advantageous cost to Council • To ensure that there are sufficient, well trained staff to service Councils plant

To provide a Depot Workshop and stores facility that meets all statutory and regulatory requirements and provides the support to allow all Councils works functions to perform in the most efficient and cost effective manner and To provide and maintain a modern plant and equipment fleet that meet its operational requirements with high utilisation in a cost effective manner




Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Depot - Provide a covered storage area	Completion of construction funded in current year	Engineering Works Manager	Postponed by Council Decision		0%	50% funding committed to be rolled into next Financial Year with remainder of the project funding for delivery. No delivery to take place in 2022-23
Depot - Improvements to chemical storage area	Construction completed	Engineering Works Manager	Progressing		25%	Work commenced on this project In March, with the aim to complete prior to 30th June

Transport Infrastructure



Key Functions - Footpaths and Cycleways, Road Infrastructure

Policy Directions • Policy to generally provide footpaths on only one side of urban streets in accordance with the Footpath Hierarchy Plan • Development of a footpath hierarchy plan including pedestrian access mobility plan and cycleway plan • Construction of one length of footpath annually in accordance with adopted plan • Width of all new footpaths to be at least 1.5 mtrs or greater • Review the Roads Hierarchy including review of methodology within the term of each Council




To provide transport infrastructure that meets community expectation in terms of need, safety, amenity and standard

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Linemarking on Class 2 Roads	Completion of project within budget allocation	Engineering Works Manager	Progressing		90%	90% completed with only Tara Bectric Road left to linemark as planned in June 2023
Undertake Footpath construction and maintenance in accordance with the Footpath Assets Capital Works Program	Completion of program	Engineering Works Manager	Progressing		60%	Reid Street and Harrison Street footpaths completed at Arianah Park. Asquith St and Gloucester St completed in Temora, along with 90% completion of Deboos St Footpath. Outstanding in Temora is the finish of Deboos St, plus completing Aurora St and Crowley St Footpaths.
Undertake Cycleway construction and maintenance in accordance with the Cycleway Assets Capital Works Program	Completion of program	Engineering Works Manager	Not Due To Start		0%	No cycleway projects funded for 2022-23

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Rural Unsealed Roads construction and maintenance in accordance with the Rural Unsealed Roads Assets Capital Works Program	Completion of program	Engineering Works Manager	Progressing	▲	80%	Gravel resheets for Quandary Road, Weises Road, Back Arianh Park Rd, Nesss Road, Racecourse Road completed. Outstanding is Reynolds Lane which has had tree trimming and pre-form completed awaiting gravel carting and finishing of resheet. Fraters Speedway and Rees Road deferred to 2023/24.
Undertake Rural Sealed Roads construction and maintenance in accordance with the Rural Sealed Roads Assets Capital Works Program	Completion of program	Engineering Works Manager	Progressing	▲	90%	Funding for rural sealed roads Heavy Patching spent and Howards Road project application submitted under Fixing Country Roads. Morangarell Rd Segment 2 reseal now completed. However additional funding through FLR Pothole round and Regional & Local Roads Repair Program (RLRRP) committed to heavy patching works on rural sealed roads. Primarily to be delivered in early 2023/24 FY.
Undertake Urban Unsealed Roads construction and maintenance in accordance with the Urban Unsealed Roads Assets Capital Works Program	Completion of program	Engineering Works Manager	Progressing	▲	30%	Works completed for Little Coolamon Street, Arianh Park. Other projects added through recent announcement of FLR Round 4 such as Thom St, Narraburra St, North St and Lucas St which are all unsealed upgrades to seal will only commence in the 2023/24. As FLR Round 3 projects are priority to finish prior to R4 projects commencement.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Urban Sealed Roads construction and maintenance in accordance with the Urban Sealed Roads Assets Capital Works Program	Completion of program	Engineering Works Manager	Progressing		65%	All bitumen reseals planned and completed. Camp Street not commenced but will be delivered in Q4 weather permitting. Little Crowley Street not commenced and likely to be deferred to 2023/24 due to other priorities in grant funding.
Conduct a review of community expectations regarding the provisions of footpaths	Consultation undertaken and reported to Council	Engineering Assets Manager	Not Progressing		0%	Not started
Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works Program	Completion of program	Engineering Works Manager	Not Progressing		0%	No work undertaken for Kerb and Gutter due to consistent wet weather. Some kerb and gutter works being planned for Q4.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Regional Roads Program in accordance with the determined program	Completion of program	Engineering Works Manager	Progressing	▲	30%	Commenced with past payment and planning of Arianh Park Intersection Lighting (Burley Griffin Way/Mary Gilmore Way) planned for Q2 however was delayed. Lighting has commenced in March 2023 however is delayed due to an easement issue being resolved. Aiming to finish before 30th June pending approvals being re-certified. Maintenance particularly pavement defects being undertaken along with roadside shoulder spraying and slashing. MR398 Shoulder widening in Segments 1, 2 and 3 to commence in Q4.
Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Completion of program	Engineering Works Manager	Progressing	▲	60%	Tara Bectric Road Segments 4 & 5 80% completed, with significant delays due to wet weather impacts. Will recommence in late April 2023 aiming for completion by June 2023. Tara Bectric Road Segment 7 has commenced physical works with tree removals. Drainage Structures and shoulder material mill & fill to be completed by 30th June. Pavement overlay, stabilisation for shape correction and bitumen sealing will push into the 2023/24 financial year.
Undertake Pavement Rehabilitation/ Widening in accordance with the Pavement Rehabilitation / Widening Assets Capital Works Program	Completion of program	Engineering Works Manager	Progressing	▲	30%	Works have commenced and are ongoing however have been delayed due to consistent wet weather preventing earthworks and pavement works.




Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Make application for a minimum of one (1) Fixing Country Roads grants annually	Application made	Engineering Assets Manager	Completed		100%	Submission made and was successful. Howards Road.
Commitment to the long term facilitation of efficient heavy vehicle access through Temora Shire subject to minimisation of impact on: Resident amenity, Council finances, Resident safety	Reduction in conflict between users and road managers	Engineering Assets Manager	Progressing		50%	Ongoing. Recent Councillor workshop delivered. Report going to Council.
	Adoption of a preferred option for Temora Heavy Heavy Bypass route					
Seek funding (Full) for the installation of a roundabout and associated infrastructure at the corner of Hoskins & Polaris Streets	Submissions made and lobbying undertaken	Engineering Assets Manager	Not Progressing		0%	Needs further consideration by Council. Impacted by heavy vehicle debate. Will need assistance from Council to lobby for funding. \$1-2m project.


Waste Services

Key Functions - Garbage Services, Landfill Sites, Street Cleaning, Trade Waste Services, Recycling

Policy Direction • To provide, maintain and improve facilities, which enhance visual aspects of the CBD and street infrastructure

- **To maintain the town and village streets in a tidy and clean standard • To provide effective household waste services collection and disposal systems for Aritah Park, Springdale and Temora as well as enhancing residents recycling opportunities and participation utilising innovative approaches to education, promotion and service provision**

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Continue support for Cleanup Australia Day program and anti litter promotion	Participation in program	Director of Environmental Services	Completed		100%	Clean Up Australia Day in first Sunday in March, 2023. Completed. Thanks to Sally Hurst and Ash Burnett
Investigate hours of operation at Temora Waste Depot	Report submitted to Council	Director of Environmental Services	Not Progressing		10%	Will be considered along with Waste/Recycling Function review. Neil Smith (BEST) will commence in November. Contractor withdrew. To be done in house. To be considered at May Assets and Operations Committee meeting
Investigate the introduction of kerbside recycling options in Temora Shire	Submit an options report to Council	Director of Environmental Services	Progressing		10%	Neil Smith (BEST Consulting) has been selected to progress the report to assist in decision making process. Contractor withdrew from Project. Report to be refreshed and put up for consideration at the May Assets and Operations Committee meeting

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Advocate for a Return and Earn facility at Arianh Park	Lobby REROC Waste Forum to lobby for a reduction in population requirements	Director of Environmental Services	Completed		100%	Discussed at REROC level. Not in Govt policy to provide facilities to population less than 1000
	Consult with Arianh Park community to determine appropriate site					

Water Services

Key Function - • Drainage • Water Cycle Management

To ensure that water resources are utilized in an effective and efficient manner with a view to sustainability

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Deliver Flood Study and Floodplain Risk Management Plan for Ariah Park and Springdale	Completion of Risk Management Study and Plan	Engineering Assets Manager	Progressing	▲	75%	Nearing completion. Completion expected by January 2024.
Undertake the Temora Floodplain Risk Management Study and Plan	Completion of the Temora Floodplain Risk Management Study	Engineering Assets Manager	Progressing	▲	75%	Due for Completion January 2024.
Complete the development of an Integrated Water Cycle Management Plan (IWCMP)	Completion of IWCMP	Engineering Assets Manager	Progressing	▲	85%	Complete in draft. Sitting with DPIE for final review and comment

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Stormwater Drainage construction and maintenance in accordance with the Stormwater Assets Capital Works Program	Completion of program	Engineering Works Manager	Progressing	▲	30%	Drainage works on Back Mimosa Road completed. Remaining projects not physically commence but planning works underway.



Youth



Key Functions - • Support Youth in their endeavours



Policy Directions • Conduct surveys of Youth to determine “mainstream” concerns and ways to engage the youth of Temora • Support the efforts of our Youth Council • Maintain youth centre facilities at Ariah Park and Temora • Participation in Youth Week/Local Government Week

Provision of services for the Youth in the Community that meet the expectations of stakeholders



Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Support for Youth Week events	Attendance at Youth Week events	Youth Development Officer	Progressing	▲	75%	Youth Program Coordinator has created a program of events for NSW Youth Week, to be held Thursday 20 April to Sunday 30 April 2023.
Youth - Liaise with PCYC to determine if programs can be provided to Temora Shire	Contact made with PCYC and reported to Youth Committee	Youth Development Officer	Progressing	▲	75%	Youth Development Officer has connected with Temora Police and they are investigating ways of involving local police in youth programs.
Include alcohol and other drug education as part of the Youth education offering	Include drug and alcohol information in all improvement/wellness programs	Youth Development Officer	Progressing	▲	75%	Youth Development Officer discerns if alcohol and other drug education is appropriate for Temora Youth education programs at Platform Y. Temora High School Year 12 students completed the Adulting 101 program in September, which included providing the students with the opportunity to gain the knowledge and skills to make informed decisions around to alcohol and drug use.



Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Offer programs that encourage the inclusion of village, rural and town young people	Participation by non Temora residents	Youth Development Officer	Completed		70%	Youth Development Officer and/or Youth Program Coordinator visit local schools each term to connect with our young people and promote programs at Platform Y. Programs are widely advertised on social media platforms and in school newsletters. Each school holiday program includes at least one workshop at Ariah Park.
Youth - Conduct regular Youth programs and workshops in relevant areas of youth interest that support the development of financial literacy, interpersonal communication, collaborative skills and employment skills.	Conduct of youth programs	Youth Development Officer	Progressing		75%	The Platform Y Cafe was part of the Youth Made Markets and the TBEG Christmas Fair. The Hospitality Team helped with all aspects of the cafe, from the planning, preparing and selling goods to the budgeting. Money handling, collaboration and customer service skills are developed as part of their work with the Platform Y Cafe at these events. The Young Entrepreneurs Team meet monthly to further develop their business skills and build connections with the local business community.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Development of a program for school holiday activities	Attendance at School holiday events	Youth Development Officer	Progressing		75%	Each school holidays, workshops are offered to suit a range of ages and interests. These workshops are open to all young people between 8 to 25 years. The following workshops were held in October and December/ January holidays: <ul style="list-style-type: none"> - Let's Get Crafty- Arianah Park 6/10/22 - Christmas Craft Arianah Park 19/12/22 - Christmas Baking 22/12/22 - Cooking with Teresa 5/1/23 - Laser Tag Wagga 6/1/23 - Yoga with Bec 9/1/23 - Mixed Media Art workshop 9/1/23 - Gaming day 12/1/23 Youth Program Coordinator secured grant funding from the Office for Regional Youth for the Spring and Summer Holiday Break grant to support these programs. UP&UP Music and Art program was a 2 day workshop where participants wrote, performed and recorded a hip hop song about the Temora Community. This program was held 6/10 and 7/10 and was funded by the Children and Young People Recovery Initiative.
Youth - Hold a Youth Team afternoon tea and youth team meeting hosted and chaired by the Mayor	Function held	Youth Development Officer	Completed		100%	On Monday 25th July, Mayor Rick Firman hosted the Temora Youth Leadership Team, YDO and YPC at council chambers for a meeting and afternoon tea. This provided the Youth Team with an opportunity to engage in discussion with the Mayor about issues impacting young people in our community.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Support the concept of the Young Citizen of the Year Award as a way of recognising Youth	Awards presented	General Manager	Completed		100%	Ongoing support. Award made in conjunction with Australia Day
Youth - Develop and showcase talent by creating a youth made market and event with the support of local mentors	Participation level by Village residents	Youth Development Officer	Progressing		75%	8 young stall holders completed the 2022 Youth Made Market program, culminating in a Market Day on Saturday 13th October. Weekly workshops were held to build skills in business development, financial literacy, budgeting, marketing, visual display and customer service, facilitated by local business mentors and the YDO. Past participants of the Youth Made Market program took part in the TBEG Christmas Fair in December, allowing them to further develop their business skills. Members of the Platform Y leadership team have also attended the weekly workshops to improve their business acumen and customer service skills.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Participate in activities that encourage community service, nurture leadership and responsibility, eg Take Charge, Clean Up & Australia Day, Baking it forward	Participation in programs	Youth Development Officer	Progressing	▲	75%	<p>TAKE THE LEAD Temora Youth Leadership Program saw 6 young local people develop their leadership skills and build stronger community connections. This was funded by a NSW Youth Opportunities grant and another round of the program is being offered in 2023 using remaining funds.</p> <p>Volunteer certificates were presented to 24 members of Platform Y on 14th December. A total of 466 volunteer hours were acknowledged, with the 6 members of the Platform Y leadership team contributing 366 of these hours.</p> <p>In January, 4 members of the Hospitality Team prepared and delivered baked good to local emergency and health service workers as part of the Bake It Forward program.</p> <p>5 members of Platform Y Leadership Team took part in the Clean Up Australia Day on Sunday 5th March 2023. 5 members of the Youth leadership team were nominated for Young Citizen of the Year Awards at the Australia Day ceremony on 26th January.</p>
Youth - Hold an annual informal meeting for the Youth Team and Youth Committee hosted and chaired by the Mayor	Function held	Youth Development Officer	Progressing	▲	75%	<p>The Platform Y Leadership team, Youth Development Officer and Youth Program Coordinator are investigating a options for this meeting to occur and will liaise with the Youth Committee to find a suitable time.</p>
Youth - Participate in REROC youth meetings and events	Attendance at REROC Youth meetings	Youth Development Officer	Progressing	▲	75%	<p>Youth Development Officer attended REROC meeting Thursday 16th February in Wagga, building connections with Youth and Community Development Officers in the region.</p>

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Temora Shire participation in REROC Youth events					Representatives from Temora High (7 students), Ariaiah Park Central School (11 students) and St Annes School(4 students) attended the REROC Take Charge Leadership Forum in Wagga on 23rd March. The Youth Department assisted with transportation costs for travel to this event. Youth Development Officer attended also the forum as the Youth Program Coordinator was unable to attend due to other commitments.
Partner with Pinnacle Services to encourage participation in programs that support and engage the young people in their care	Participation numbers of NDIS clients	Youth Development Officer	Progressing		75%	One client regularly attends the Hospitality weekly workshops. Youth Program Coordinator will continue to collaborate with the NDIS Coordinator from Pinnacle Community Services for Pinnacle clients to attend the weekly workshops at Platform Y.
Youth - Support annual transport to Canberra Careers Expo	Provision of equitable access to event for all youth	Youth Development Officer	Completed		100%	37 Year 10 students from Temora High School and Careers Advisor Tracey Eisenhammer attended the Canberra Careers Expo, accompanied by the Youth Development Officer and Youth Program Coordinator. St Annes School did not attend due to COVID restrictions for Catholic schools and Ariaiah Park Central School did not attend. This program was to be funded by Temora Shire Council, but an offer from Stacey Suidgeest (Senior Project Officer, Regional Industry Education Partnerships) to cover the associated transport costs, was accepted by the Youth Development Officer.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Scholarships - Provide one (1) scholarship to the Temora and District Education Fund	Scholarship awarded	General Manager	Completed		100%	Completed.
Scholarships - Provide scholarships in accordance with policy to be determined by Council through the Scholarships Committee	Scholarships awarded	General Manager	Completed		100%	Two CSU scholarships awarded.

13 ENGINEERING SERVICES**13.1 NSW ROADS CONGRESS 2023****File Number:** REP23/587**Author:** Engineering Works Manager**Authoriser:** Engineering Asset Manager**Attachments:** 1. NSW Roads Congress 2023 [!\[\]\(ec9132f1d27c8919987d92907322654d_img.jpg\) !\[\]\(9db1a20e6fdae9c15975d240125424df_img.jpg\)](#)**REPORT**

Council is in receipt of correspondence advising of the NSW Roads Congress 2023 on Monday 5th June 2023, as per information attached.

Early Bird tickets close Friday 5th May 2023 at a cost of \$440.00 each. Like last year the fee is reduced so every attendee must purchase a ticket not the old style of, if a staff member from a Council attends a Councillor can attend for free.

In past years Council has nominated an Engineering Manager and Councillor to attend.

Budget Implications

\$440.00 per ticket at early bird price (prior to 5th May)

RESOLUTION 86/2023

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that Council nominates Cr Nigel Judd and Engineering Works Manager Alex Dahlenburg to attend the NSW Roads Congress on 5 June 2023.

CARRIED

Report by Alex Dahlenburg

Alex Dahlenburg

From: Roads & Transport Directorate IPWEA NSW & ACT <rtd@ipweansw.org>
Sent: Thursday, 13 April 2023 5:18 PM
To: Alex Dahlenburg
Subject: Invitation to the Local Roads Congress 2023



2023 Local Roads Congress

Dear 2022 Attendee,

On behalf of the Institute of Public Works Engineering Australasia – NSW and ACT Division (IPWEA), we would like to invite you to the NSW Local Roads Congress 2023, the annual event organised by the IPWEA Roads and Transport Directorate.

The Roads and Transport Directorate is a joint initiative between IPWEA and Local Government NSW (LGNSW), which aims to support local councils in NSW to optimise road and transport outcomes. The Directorate acts as a focus for research activities, provides technical advice to assist member councils and makes submissions on behalf of its members.

The Local Roads Congress provides Local Government Mayors / Councillors / Directors of Engineering, with the opportunity to hear from key ministers and speakers, discuss important road and transport-related policy issues and develop a strong collective voice for advocacy with State and Federal government. The purpose of the Congress is to address policy issues rather than technical issues. The Congress has been held annually since 2005 with a Communiqué being developed every year. The Communiqué is based on the outcomes of the Congress discussions, outlining key actions for change. The 2022 Congress Communiqué is provided for your reference [here](#).

The Congress will be held on Monday 5 June at the NSW Parliament House, Sydney and will run from 9:00am until 5:00 pm, followed by drinks and canapes.

The theme for this years Congress is '**Sustainable Development**', with a focus on sustainable funding for projects which will provide long-term and resilient solutions for local communities.

Some of the topics this year are:

1. Natural Disaster Recovery Funding
2. Road Asset Benchmarking
3. Valuation of Road Assets
4. Sustainable Investment in Road Funding includes Road Safety.

We look forward to seeing you at the Congress where your attendance will allow you to raise concerns in support of your local area and contribute to the panel discussions and Congress communique.

For more information and to register for the event, please see our [website](#).

Should you have any questions, please do not hesitate to contact us.



Joshua Devitt

A/ CEO and Manager

IPWEA Roads and Transport
Directorate



Grant Baker

President

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14 ENVIRONMENTAL SERVICES**14.1 INVESTIGATION OF PROPOSED SECTION 7.11 DEVELOPER CONTRIBUTIONS PLAN**

File Number: REP23/456
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORTBackground

At the November 2022 Council Meeting, Councillors considered a Notice of Motion to investigate the possibility of introducing a developer contribution pursuant to section 7.11 of the Environmental Planning and Assessment Act 1979.

The explanation provided for the notice of motion related to submissions received by Council in relation to the need for public open space in new residential areas. Section 7.11 allows a consent authority to make a development consent subject to the dedication of land for this purpose.

Introduction

The Environmental Planning and Assessment Act 1979 includes clauses to support the collection of contribution fees from developers of land. These fees are paid to Council to assist with funding infrastructure that will be used by both current and future residents. Examples of infrastructure that is supported by funding under these clauses are: parks, community facilities, local roads, footpaths, stormwater drainage and traffic management.

There are two forms of local infrastructure contributions:

- Section 7.11 contributions. These contributions are charged where there is a demonstrated link between the development and the infrastructure to be funded, known as a nexus. Councils prepare contributions plans which specify what infrastructure will be provided and approximately how much it will cost. This is used to calculate the contribution rate usually charged per dwelling or per square metre.
- Section 7.12 levies. An alternative to s7.11 contributions, charged as a percentage of the estimated cost of the development. The maximum percentage that can be charged in most areas is 1% of the development cost.

Temora Shire Council currently has a Section 7.12 Contributions Plan in place, which levies the following amounts based on the value of a development:

Development value	Levy amount
Up to \$100,000	nil
\$100,001 - \$200,000	0.5%
\$200,000+	1%

Council currently collects contributions towards a range of community facility and drainage infrastructure projects.

Council has regularly updated its developer contributions plans since commencing in 2018, as projects have been completed and new projects are added.

Comparison of Section 7.11 and Section 7.12 plans

Section 7.11 Plans, previously known as Section 94 plans, are the original mechanism for Councils to collect contributions from developers towards identified new and upgraded community infrastructure, where demand for this infrastructure is directly linked to the new development.

These types of plans are typically in place in major metropolitan Councils and detail all the facilities needed for the anticipated increase in population generated by future development. For example, the current Developer Contributions Plan for the City of Ryde in Sydney has over \$393 million in infrastructure to be funded under their plan until 2039.

The need for a Section 7.11 development contributions plan is often greater and the demonstration of nexus more readily satisfied in areas of high growth, such as urban release areas or areas of major redevelopment. In these situations, the rate and type of development is usually more predictable and the increased demand for infrastructure is more apparent. Also, in new release areas, there is often little or no existing public infrastructure available for the new population. Nexus and apportionment are therefore more readily demonstrated. Should the council decide to impose a condition requiring a contribution, it can only do so when there is a valid and lawfully adopted contributions plan in place which is relevant to the proposed development.

Section 7.11 plans require detailed supporting information to support the justification for new or upgraded infrastructure and how much of this demand can be apportioned to the new development. These plans also require detailed calculations of development potential and the expected numbers of increased population over the life of the plan.

Under the current legislation, Section 7.11 can only be applied to the capital funding of facilities. The only recurrent funding permitted is the on-going maintenance of roads where heavy vehicular traffic movements arises directly from a specific development activity such as mining. (Planning agreements do, however, allow for recurrent funding). Capital funding means the initial one-off designed to meet the cost of providing infrastructure and include:

- the costs of land acquisition including all things necessary to bring the land into Council ownership and to a standard suited for the end use
- construction and provision of facilities including all the things necessary to facilitate construction and to bring the facility to a standard that is suited to the end use. Capital costs do not include on-going operational and maintenance costs.

Section 7.11 plans are sometimes used by smaller rural Council's in association with specific projects, for example road upgrade projects associated with large quarry developments.

Some rural Councils have a Section 7.11 Plan that includes residential development, for example Coolamon Shire Council. Their plan includes contributions for footpaths, kerb and gutter, roads and car parking (future), roads (recoupment) and plan administration. Coolamon has flat rates of \$2,087.10 per 1 or 2 bedroom unit and \$3,617.64 per 3 or more bedroom house or unit. The rates are calculated based on the additional residential development potential identified within zoned areas and the identified additional infrastructure upgrades required as a result of the development. Coolamon Shire does not have a Section 7.12 plan.

Due to the need for the rates to be calculated to exact costs of the infrastructure to be funded and how much is apportioned to new development, it is likely that Council would need to engage a specialised development contributions planner to prepare a S7.11 contributions plan. As an indication of likely costs, Western Plains Regional Council (Dubbo and Wellington) prepared their S7.11 plan in 2016 at a cost of \$35,000 and include \$45,000 per year in administration costs.

Section 7.12 Plans, previously known as Section 94A plans, were introduced to enable smaller Councils and places experiencing relatively low levels of growth to collect contributions from new development toward broad benefit community and infrastructure projects. The direct link to demand for the project based on the new development is not required.

Section 7.12 development contributions are generally used in the following areas:

- Rural and regional areas, where there are slow rates of residential development or development is sporadic.
- Commercial and industrial areas, where direct demand for public infrastructure is difficult to establish for individual development.
- Established urban areas, where development is mainly 'infill' development and is also sporadic. In such areas, it is difficult to determine the types of future development and activities, the rate at which development will occur, and where it will occur.

Section 7.11 contributions plans are generally not used in these areas as it is difficult to establish and apportion the increase in demand for public infrastructure caused by the development. These difficulties do not exist under section 7.12 because it authorises the imposition of a levy which is calculated as a flat percentage of development cost, and the EP&A Act does not require any connection between individual development which pays the levy and the object of the expenditure of the levy.

However, clause 27 of the EP&A Regulation requires a contributions plan to specify the relationship between the expected types of development and the demand for additional public amenities and public services. As such, while there may not need to be a connection between an individual development and the infrastructure provided using the contribution from that development, there still should be a connection between the types of development on which the levy is imposed and the infrastructure being funded by the levy.

The amounts collected under these types of plans are generally lower, for example under a 7.12 plan, a \$500,000 dwelling development generates a requirement for a \$5,000 levy. The fees are very simple to calculate being a percentage based on development value and Council confirms the projects to be included within the plan, following community consultation.

Discussion

The current choice of using a Section 7.12 plan is the simplest process for Council officers to administer and would be the lowest cost option for landowners to contribute to the provision of infrastructure that is shared by all of the community.

If Council were to consider preparing broad ranging Section 7.11 contributions plan, this would require a Council budget allocation, due to the costs involved with preparing and administering the plan and the requirement that the projects within the plan must be directly related to the increase in demand from new development, even if this is attributed as a proportion.

Council could consider a specific Section 7.11 plan that applies just to a particular area, for a single development, such as a subdivision. This would require exact costing of the proposed works to be completed under the plan and apportionment between the future developments of the site and the remainder of the community. Council would be responsible for funding the apportionment allocated to the community.

It is important to note that a development can only be charged against one plan, therefore if Council has both types of plans in place, they must identify which plan applies to a development.

For example, if a developer of land has a Section 7.11 plan applicable, they are not required to contribute to the broader community projects contained within the Section 7.12 plan.

Councils and developers do have the option to enter into Voluntary Planning Agreements, usually in relation to the unique circumstances of a development or a site require tailored agreements to be reached regarding the provision of community infrastructure.

If Council is of the mind that additional public open space is required as part of a future residential development, it is recommended that consider this as part of the rezoning process. Council may then wish to consider negotiating a voluntary planning agreement regarding the level and contributions towards embellishment or consider an update to the Section 7.12 plan to include the embellishment of the park.

RESOLUTION 87/2023

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

It was moved that Council retain the current Section 7.12 Development Contributions Plan and review the plan in 2024

AMENDMENT

Moved: Cr Jason Goode

Seconded: Cr Claire McLaren

That Council retain the current Section 7.12 Development Contributions Plan

AND FURTHER

That 25% of those contributions be set aside following the 2024 review of the plan, for the acquisition of open spaces.

The Amendment was put and carried

The Amendment became the motion

The motion was put and carried.

CARRIED

14.2 DEVELOPMENT APPLICATION DA13/2023 - ALTERATIONS AND ADDITIONS TO WESTMINSTER HOTEL**File Number:** REP23/499**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Heritage Advisor comments [↓](#) **ITEM**

Westminster Hotel - development application

DA No:

13/2023

Applicant

Katie Keith Design

Property

205 -207 Hoskins Street, Temora

Owner

Keith Family Property Pty Ltd

Proposal

Demolition works, alterations and additions to existing hotel and accommodation, new beer garden, courtyard, children's playground and lot consolidation.

Notification

The application was notified to eleven (11) adjoining and adjacent landowners, as well as an advertisement and newspaper article in the Temora Independent. No objections were received, and one letter of support was received.

Site Description

The site comprises two parcels of land, totalling approximately 1,283 square metres. The site comprises the existing, currently closed, hotel and the adjoining vacant land to the immediate north of the hotel. The Westminster Hotel is a locally listed Heritage Item, and the site is located within the Central Conservation Area.

The site is located in the central business district of Temora and is adjoined by other commercial uses and residential uses at the rear of the property.

Figure 1 shows the location of the subject site, indicated edged heavy black, within the Temora Local Environmental Plan (LEP) zoning map. The zoning of the site is B2 Local Centre.

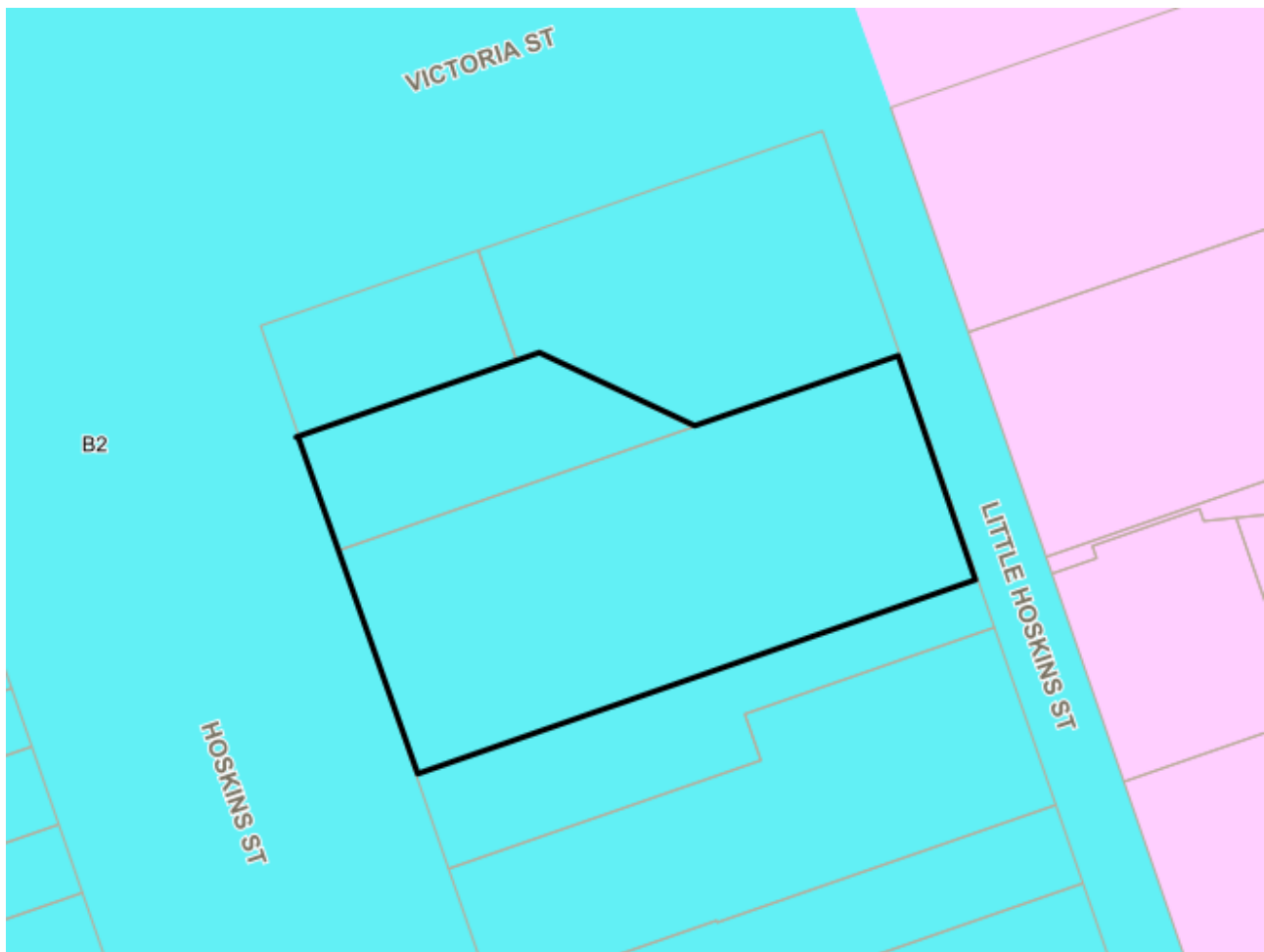


Figure 1: The location of the subject land, indicated edged heavy black, shown on the LEP zoning map.

Figure 2 shows an aerial image of the site.



Figure 2: Aerial image of the site, subject land indicated edged heavy black

Development Description

Specific details of the development are:

- full renovation of the existing building including new roof,
- reconstruction of front verandah,
- restoration of timber windows and doors to façade,
- extension of existing footprint to include new covered walkway to connect toilets,
- enclosing of first floor verandah
- new kitchen extension.
- upgrade to existing outdoor spaces to include new accessible access point via new raised deck,
- beer garden, courtyard and playground,
- converting existing first floor accommodation into 7 x ensuite rooms, and
- Consolidation of two existing lots into one single lot.

Future access to the building will be via a new entry from Hoskins Street to the courtyard area and a new ramp from the rear car parking area.

Figure 3 provides a site map. Figure 4 provides elevations of the proposed development.

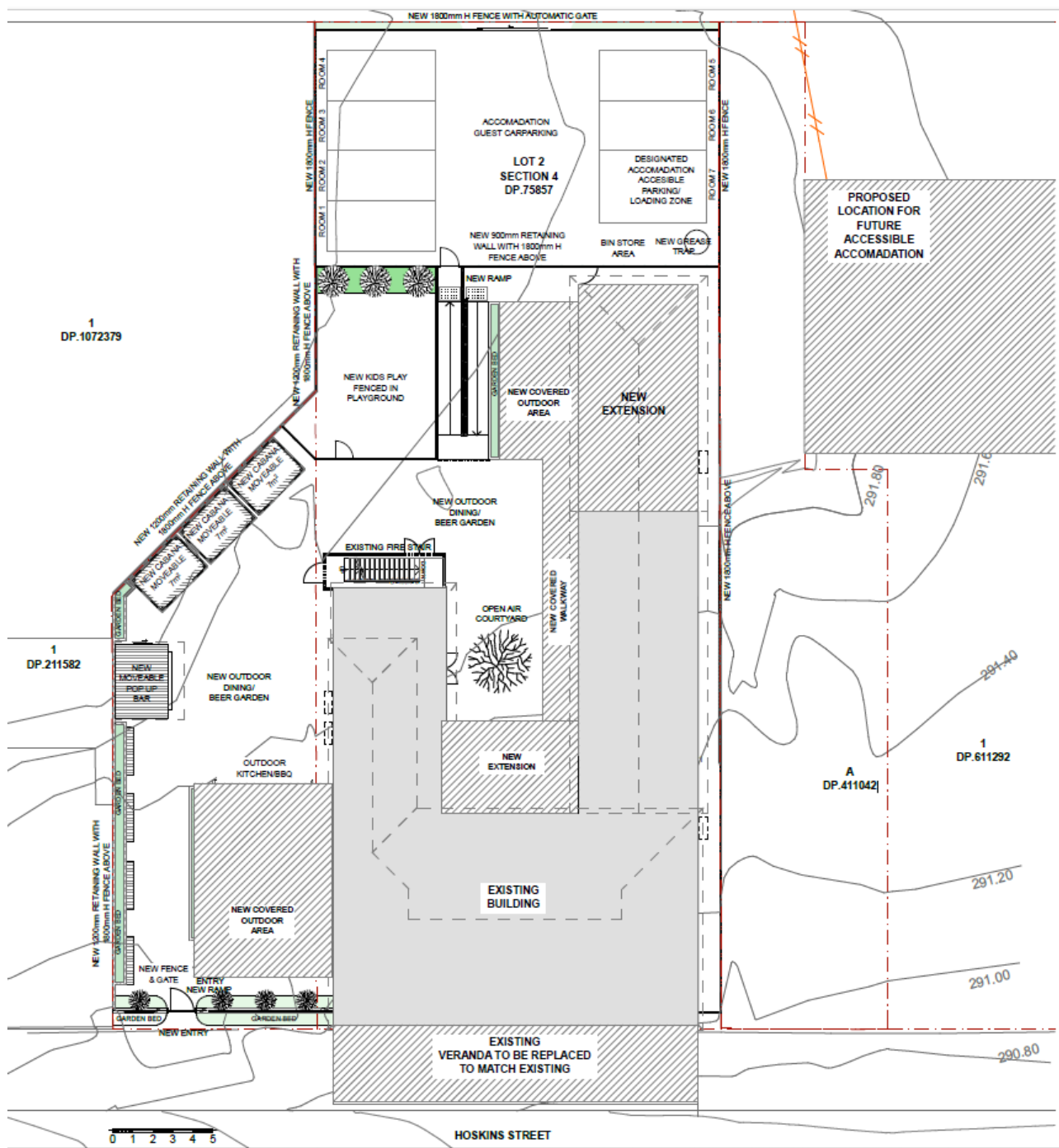
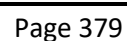


Figure 3: Proposed site plan



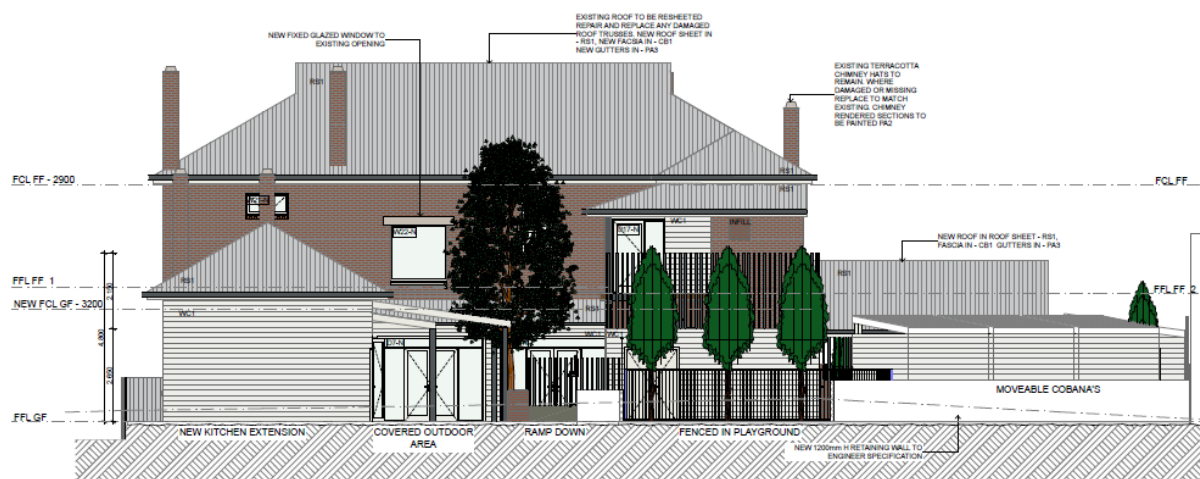


Figure 4: Elevations of the proposed alterations and additions to the hotel

Assessment

The following matters are considered under section 4.15 of the Environmental Planning and Assessment Act, 1979, as part of the assessment of the proposal.

State Planning Controls

1. State Environmental Planning Policy (SEPP) (Resilience and Hazards) 2021 is relevant to this application.

The application is considered under 4.6 Contamination and remediation to be assessed in determining the development application.

Council is not aware of any current or previous use of the land for potentially contaminating activities, industries or chemicals. Therefore, no further consideration of this SEPP is required.

Local Planning Controls

1. Zone and Zone Objectives

The site is zoned B2 Local Centre under the Temora Local Environmental Plan 2010. Under this zone, commercial premises are permitted with consent.

The objectives of the B2 Local Centre zone are:

- To provide a range of retail, business, entertainment and community uses that serve the needs of people who live in, work in and visit the local area.
- To encourage employment opportunities in accessible locations.
- To maximise public transport patronage and encourage walking and cycling.
- To promote the enhancement and conservation of heritage items.

The proposed development is consistent with the objectives of the zone.

2. Heritage Conservation

The Westminster Hotel is identified as an item of environmental heritage within the Temora LEP. Therefore, consent is required to demolish or alter any part of the exterior or make structural changes to the interior of the building, or to erect a new building on land on which a heritage item is located. This development application is seeking this consent.

The application was subject to pre-lodgement review by Council's Heritage Advisor, with this advice included as part of the application.

The development proposal retains the main building and its distinguishing features. The development will result in improved outcomes to a heritage item as the building is currently dilapidated and not in use. The proposed alterations and additions will ensure that the functionality of the future use as a hotel and accommodation will meet current safety standards, whilst being in keeping and sympathetic to the original use. Further consideration of heritage matters are provided later within Development Control Plan section of the report.

3. Development Control Plan

The Temora Shire Council Development Control Plan 2012 is relevant to this application. The chapters relevant to this proposal are:

- Car Parking - The application proposes a total of seven (7) car parking spaces at the rear of the building, including one (1) accessible parking space. This is considered to be acceptable, given that the number of accommodation rooms is being reduced from nine (9) to seven (7) and previously carparking was not formalised at the site. The provision of additional carparking is constrained by the site. There is reasonable on-street carparking available in the surrounding area and a public car park located at the corner of Victoria and Hoskins Street, with capacity for 16 vehicles. The applicant also proposes to offer a courtesy bus service for patrons, which will reduce the number of car parking spaces required.

A designated loading bay area is shown on the plan, with access via intercom from the rear security gate.

- Commercial Development

The objectives of these controls are to:

- ensure that commercial development is carried out in such a way as to protect and enhance the environmental quality of the Shire
- encourage development that reinforces the "country town" character of urban Temora - guide owners, developers and the wider community to the standards required by Council in the planning and design of commercial developments
- assist applicants in the compilation and submission of development applications - promote and encourage commercial development within the Shire of Temora
- maximise the utilisation of services for commercial development
- ensure the most efficient use of commercial land while safeguarding environmental factors through careful site planning

The development responds to the controls through building design, use of a range of high quality, aesthetically pleasing materials, complementary to existing nearby buildings. The building will be upgraded to be compliant with the National Construction Code. The proposed use is consistent with the previous, now closed, use as a hotel and accommodation venue. Construction materials can be suitably stored onsite and proposed car parking is deemed to be acceptable.

- Development Applications

The application for development has been made including all relevant information and plans.

- Engineering Standards

Roads and Access –. The site will have suitable manoeuvring space to allow vehicles to enter and leave in a forward direction.

The development can be connected to Council's existing sewer system

The development can be connected to existing water services

Stormwater can be managed using new pipes directing stormwater to Hoskins Street

- Heritage and Conservation

The applicant has responded to the pre-lodgement advice provided by Council's Heritage Advisor. New work is predominantly located at the rear of the original building. New work is recognisable as new, using lightweight cladding for the kitchen extension. The new covered deck area is subservient to the existing building. The existing verandah, which is in poor condition, will be repaired and structural elements replaced to provide ground floor sheltered space and first floor outdoor space for accommodation guests. New front fencing is proposed to the side courtyard area using brick pier and open metal fencing, which is acceptable to the Hoskins Street frontage.

Comments from Council's Heritage Advisor are attached.

The matters raised are considered in Table 1.

Matter raised	Heritage Advisor comment	Applicant response
Fascia – proposed to be colorbond in surfmist	Propose timber fascia painted in Dulux Hog Bristle	This is not supported due to the maintenance requirements of painted timber at heights. Colorbond is preferred due to no maintenance requirements
Paint colour proposed – Admiralty Grey	This is not a heritage colour like to recommended Deep Bronze Green, but the strong desire of the applicant to update the building in line with current trends is appreciated and therefore Admiralty Grey is accepted	Agreed
Historic record keeping	An archival record will be prepared and submitted to Council for retention in the Local Studies section of the Temora Library	Agreed
Verandah Posts – proposed to be steel	Recommend timber, which can be well prepared and painted to be of similar longevity to steel. Grants are available to assist. Timber structures are more easily repaired if a single post is damaged	Supportive of timber posts with grant incentive

Roof replacement – proposed shale grey colorbond	Would prefer galvanised steel but willing to support matt finish Shale Grey Colorbond for cost reasons	Agreed
Emergency exit signs	New fire exit signs are to be code compliant units with a clear illuminated panel and coloured lettering to minimise visual impact	Agreed
Existing doors on first floor ensuite bathroom	Retain and glaze in translucent glass for privacy	Agreed

Table 1: Consideration of Heritage Advisor comments

- Notification of Development Application

The applicant has been notified to adjoining and nearby neighbouring landholders, as well as advertised to the public, in accordance with the Development Control Plan.

Likely Impacts

Environmental

- *Natural*

Vegetation

The development site has limited existing vegetation which will be required to be removed as part of the development application in order to facilitate the construction of the kitchen extension and beer garden. New deciduous vegetation is proposed to provide softening of the courtyard space, as well as garden beds located on the side and rear boundaries.

Flooding and Stormwater

The site is not identified as being with a Flood Planning area. All new works will be located a minimum of 300mm above the 1 in 100 year AEP event level. The development will not result in any adverse impacts of the site or adjoining land.



Figure 5: Temora Flood Study Map, with arrow indicating the development site

Land Contamination

The site is not identified as contaminated land. The property is not known to be listed on a Council register of potentially contaminated land. There has been no known historical usage that would cause the land to be contaminated.

Bushfire Risk

The site is not identified as Bushfire Prone land.

Noise

Noise impacts during construction will be managed through conditions to limit the timing of construction to approved construction hours.

Once operational, conditions of consent will manage hours of operation and levels of noise impact from outdoor dining and amplified music.

Waste

Waste will be generated during the construction phase of the project. The wastes are likely to include construction materials waste, demolition builders waste and domestic waste. Future waste associated with food preparation and guest accommodation will be managed as part of future operations.

Built

The development site is a locally heritage listed building. The proposal involves repairs, alterations and additions to accommodate the upgraded use of the building to resume use as a hotel and accommodation venue, including new outdoor beer garden, children's playground and associated carpark.

Traffic including vehicles movements generated at the site will result in increased impact on the local traffic conditions. However, the level of impact is considered to be acceptable on a State Road, with nearby public carparking available.

Visual Impact & Hours of Operation

The proposal involves an enhancement to the urban landscape, with the restoration of the existing heritage listed hotel, which is currently in a deteriorating condition.

The proposed use is consistent with the long standing use of this property as a hotel and accommodation venue. Hours of operation and noise limitations will manage the level of impact. The proposed hours of operation are Monday – Saturday 9am – 12am and Sunday 10am – 10pm.

Access

The development will provide compliant and adequate accessibility to the ground floor including new access from the side courtyard at Hoskins Street, with ramp entry to the raised covered deck area and automatic door entry to the wine/cocktail bar area, main bar and dining area, private function room and new accessible toilet facility. In addition, there is new ramp entry from the rear carpark, with accessible car parking space, to the beer garden.

The development does not propose accessible accommodation within this stage of the project. All current accommodation is located on the first floor of the existing building. The accommodation alterations involve modification of the existing layout to reduce the number of rooms in order to provide ensuite bathrooms to each room. The applicant has put forward a solution involving the construction of new serviced apartments, including accessible accommodation on the ground floor, to be located on land at 211 Hoskins Street, owned by the applicant, and linked to the development at 205-207 Hoskins Street. The applicant proposes to submit the further application in the short term.

The applicant puts forward a reasonable case for the provision of accessible accommodation within the next stage of the project, given the existing constraints of the heritage hotel, which includes a heritage staircase and existing rooms that have steps and different levels. The requirement to provide a lift would result in either the deletion of one accommodation rooms, or the removal of the heritage staircase, which are both unsatisfactory outcomes. It is proposed that a condition of consent be included for the applicant to seek and secure development consent for the construction of the serviced apartments, including accessible accommodation, at 211 Hoskins Street, prior to the issue of a final occupation certificate for the work at the hotel site.

Social

The social impacts of the development are positive with the opportunity to provide additional employment opportunities, over the construction period, and some sourcing of local goods and services during construction, as well as future employment opportunities covering operation of the new hospitality and accommodation facility. The provision of a hospitality venue will generate an increase in visitors to Temora Shire, which contributes to the vibrancy of the local community.

Economic

The economic impacts of the development are positive with the opportunity to provide an additional hospitality and accommodation venue in Temora, as well as employment opportunities, supply of materials and demands for locally sourced services, such as food and drink supply, as well as accommodation and fuel, once the facility is operational.

Suitability of the Site

The suitability of the site relates to its location with the existing central business district of Temora, and its longstanding use as a hotel. Impacts upon neighbouring residential properties have been considered and managed through hours of operation and routine noise limitations for commercial uses.

Submissions

As a result of the notification of the development application, one letter of support from a neighbouring landowner was received. No objections were received.

Comments from Council's Heritage Advisor in response to the submitted Development Application have been considered in Table 1. The only point of difference is the materials for the fascia at the front of the building. The applicant proposes colorbond fascias in surfmist colour, due to low maintenance requirements, however the Heritage Advisor recommends painted timber. It is agreed that painted timber is a traditional finish, however the applicant has included many other recommendations of the Heritage Advisor to retain the historic integrity of the building. The choice of low maintenance of colorbond fascias, particularly due to the expense of maintaining timber at heights, is considered acceptable in these circumstances, and is therefore supported.

Conclusion

The proposed alterations and additions to the Westminster Hotel are considered to be in keeping with the heritage importance of this building. The developments proposed will enable this heritage listed hotel to recommence operations as a hospitality and accommodation venue, providing both social and economic benefits, and enhancing the local streetscape.

It is agreed that the provision of accessible accommodation is not required on the first floor of the building, with the number of rooms reduced and all works contained within the existing building footprint. Only the new kitchen and decking area involve extension to the building. The commitment of the applicant to providing accessible accommodation on a site within the immediate vicinity of the hotel is supported. The proposed condition requiring the submission and approval of this future development, prior to the final occupation of the upgrades, is considered reasonable to support the timely completion of the future works.

The heritage matters relating to the proposed works are largely resolved. The inclusion of colorbond fascias is considered to be acceptable to reduce longer term maintenance of relatively inaccessible areas of the building.

It is recommended that the proposed development is approved, subject to conditions.

Recommendation

That approval be given to Katie Keith Designs, on behalf of Keith Family Property Pty Ltd to demolition works, alterations and additions to existing hotel, alterations to provide seven (7) accommodation rooms, beer garden, courtyard, children's playground and lot consolidation at Lot 2 Section 4 DP 758957, 207 Hoskins Street Temora and Lot 2 DP 1072379, 205 Hoskins Street Temora.

Conditions of Consent:

Administrative

1. The applicant shall carry out the proposal, and works shall be undertaken, generally in accordance with the information supplied to Council, detailed as follows:
 - (a) The Development Application 13/2023 dated received on 6 March 2023, submitted to Temora Shire Council

- (b) Development Plans prepared by Katie Keith Design Drawing numbers KKD-A01 CP WH, KKD-A00 CP WH, KKD-A1002 3D WH, KKD-A1001 3D WH, KKD-WSC5 WH, KKD-WSC4 WH, KKD-WSC3 WH, KKD-WSC2 WH, KKD-WSC1 WH, KKD-DSC3 WH, KKD-DSC2 WH, KKD-DSC1 WH, KKD-A1000 3D WH, KKD-A250 RP WH, KKD-A200 NFP WH, KKD-A201 NFP WH, KKD-A204 NFSP WH, KKD-A203 NFP WH, KKD-A205 NFSP WH, KKD-A202 NFP WH, KKD-A601 EE WH, KKD-A600 EE WH, KKD-A602 EE WH, KKD-A603 EE WH, KKD-A700 S WH, KKD-A604 EE WH, KKD-FS3 FHP WH, KKD-FS6 FSP WH, KKD-FS8 FSP WH, KKD-FS4 FHRP WH, KKD-FS5 FHCP WH, KKD-FS7 FSP WH, KKD-FS2 PT WH, KKD-FS1 PT WH, KKD-A003 LP WH, KKD-A600 EE WH, KKD-A101 DP WH, KKD-A100 DP WH KKD-A002 NSP WH, and KKD-A001 ESP WH.
- (c) The Statement of Environmental Effects, dated 15.01.23 prepared by CAF Building & Town Planning Consultancy
- (d) National Construction Code Compliance Report dated 11.02.23 prepared by CAF Building & Town Planning Consultancy
- (e) Fire and Life Safety Upgrade Strategy dated 11.02.23 prepared by CAF Building & Town Planning Consultancy

unless otherwise specified by the conditions of this consent.

2. The use not commencing until such time as **ALL** the requirements of the conditions of this consent have been carried out to the reasonable satisfaction of Temora Shire Council, as signified in writing.
3. The builder must at all times maintain on the job, a legible copy of the plans and specifications bearing the stamp and building permit of Council.
4. A notice bearing the lot number and the builders name and license number shall be prominently displayed at the front of the land from the time the development application is submitted to Council until the building is complete.
5. The building works shall be carried out in conformity with the provisions of the Environmental Planning and Assessment Act, 1979, and the Regulations made thereunder, in accordance with the plans and specifications approved by Council. No departure from the approved plans and specifications shall be made unless the prior approval of Council has been obtained in writing.
6. Toilet facilities are to be provided, at or in the vicinity of the work site, on which a building is being erected.
7. All building works must be carried out in accordance with the provisions of the National Construction Code, previously the Building Code of Australia.
8. All practicable measures must be taken to prevent and minimise harm to the environment as a result of the construction and operation of the development.
9. All operations and activities occurring at the premises must be carried out in a manner that will minimise dust at the boundary of the premises.
10. Construction works may only be carried out between 7.00 am and 6.00 pm on Monday to Friday, 8am and 5pm on Saturday and no construction is to be carried out at any time on a Sunday or a public holiday, without prior consent from Council.

Prior to Construction

11. A Construction Certificate must be obtained from Council or an Accredited Certifier prior to work commencing.
12. Prior to commencement of work, the person having the benefit of the Development Consent and a Construction Certificate shall:
 - (a) appoint a Principal Certifying Authority and notify Council of the appointment (if Council is not appointed), and
 - (b) notify Council of their intention to commence the erection of the building (at least 2 days notice is required).
13. In order to ensure the structural adequacy of the structure, additional details in regard to the following matters shall be submitted to and approved by the Certifier prior to the issue of a Construction Certificate.
 - (a) Structural drawings prepared and signed by a suitably qualified engineer certifying compliance with the relevant Australian Standard.
14. An archival record will be prepared and submitted to Council for retention in the Local Studies section of the Temora Library.

During Construction

15. The applicant shall be responsible for compliance with the requirements of SafeWork NSW.
16. Construction limits and exclusion zones clearly identified prior to work commencing.
17. If, during construction, a potential site of Aboriginal heritage or potential Aboriginal object, is uncovered, all work in the vicinity of that area shall cease.
18. If any Aboriginal object is discovered and/or harmed in, on or under the land, while undertaking the proposed development activities, the proponent must:
 - (a) Not further harm the object
 - (b) Immediately cease all work at the particular location
 - (c) Secure the area so as to avoid further harm to the Aboriginal object
 - (d) Notify OEH as soon as practical on 131555, providing any details of the Aboriginal object and its location
 - (e) Not recommence any work at the particular location unless authorised in writing by OEH.
19. In the event that skeletal remains are unexpectedly encountered during the activity, work must stop immediately, the area secured to prevent unauthorised access and the NSW Police and OEH contacted.
20. Critical Stage Inspection: Council to be given 24 hours notice for the following inspection where nominated: -
 - (a) All footing excavations, with steel in position, before concrete is poured;
 - (b) All concrete floors and raft slabs, with steel and damp proof membrane in position before concrete is poured;
 - (c) Sewer drains before being covered;
 - (d) Any wall and roof framing before being lined;
 - (e) Wet area flashings after internal linings are installed;

- (f) Stormwater drains before backfilling;
 - (g) Final inspection on completion BEFORE occupation.
21. Signage: Site signage shall apply and must be erected on site in a prominent, visible position for the duration of the construction.
- (a) Stating the unauthorised entry to the site is not permitted;
 - (b) Showing the name of the builder or another person responsible for the site and a telephone number at which the builder or other persons can be contacted outside working hours; and
 - (c) The name, address and telephone contact of the Principal Certifying Authority for the work.

Occupation Certificate

22. Occupation Certificate Required: A Final Occupation Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principal Certifying Authority must be satisfied that the requirements of Part 6, Section 6.9 of the Environmental Planning and Assessment Act, 1979 have been satisfied.

Access Traffic, Parking, Roads & Footpaths

23. Drainage: All internal pavement areas are to be suitably drained.
24. Vehicle Movement: All vehicles are to be able to enter and leave the site in a forward direction.
25. Access to the site shall include pram ramps as required, to the satisfaction of Council.

Services

26. Stormwater Disposal: Roof waters shall be collected and conveyed to Council's Stormwater disposal system in Hoskins Street.
27. Backflow Prevention: A backflow prevention (reduced pressure zone) device shall be installed in accordance with AS 3500.1, clause 4.4.
28. Sewerage Connection: All connections to or alteration to any sewerage lines must be carried out by a Licensed Plumber/Drainer.
29. Waste Storage during Construction: Provision shall be made on site for the proper storage and disposal of waste such that no builders waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind.
30. Waste Disposal: all debris and any waste fill is to be removed from the site and disposed of at Temora Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Councils waste depot.
31. The developer is to make an application to Goldenfields Water County Council for a certificate of compliance (within the meaning of Division 5 of Part 2 of Chapter 6 of the Water Management Act 2000) with respect to the development the subject of this consent prior to the issuing of any certificate under Part 6 of the Environmental Planning and Assessment Act 1979 for the development.

Demolition

32. Demolition Works: Demolition of existing building or structures is to be carried out in a manner so that the risk of injury to the health and safety of site personnel and public persons will be minimised.
33. Identify and locate service supply mains – Water, Electricity and notify the controlling authority to disconnect such services prior to demolition.
34. All debris is to be removed from the site and disposed of at Temora Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Council's waste depot.

Design

35. Replacement fascias may be constructed in Colorbond in Surfmist colour.
36. Verandah Posts facing Hoskins Street shall be of timber construction, suitably sealed and painted.
37. The replacement roof of the existing building shall be constructed using Colorbond in Shale Grey.
38. Existing doors on first floor ensuite bathroom are to be retained and glazed in translucent glass to provide privacy.
39. Access: All doorways throughout the building must have a minimum opening clearance of 850mm to comply with Disability (Access to Premises – Buildings) 2010 Schedule 1 Part D3.2
40. Exits: Any exits must not be blocked at the point of discharge and where necessary, suitable barriers must be provided to prevent vehicles from blocking the exits, or access to it.
41. Exit Signs: Illuminated exit signs shall be erected above each exit door acting as a required exit and any paths of travel as indicated.
42. Fire exit signs are to be code compliant units with a clear illuminated panel and coloured lettering to minimise visual impact
43. Required Exit: A door in a required exit of in a path of travel to a required exit must be readily openable without a key from the side that faces a person seeking egress, by a single hand downward action or pushing action on a single device which is located between 900mm and 1200mm from the floor.
44. Emergency Lighting: An emergency lighting system must be installed in the building in accordance with the requirements of Part E4.2 of the Building Code of Australia.
45. Scalding: The Hot Water System to the bathroom is to be set not to exceed 50°C to prevent accidental scalding of children and the infirm. The licensed Plumber is to complete the attached certificate of compliance for the completed installation.
46. Sanitary Facilities: An accessible (disabled) unisex sanitary facilities shall be provided as per the Disability (Access to Premises – Buildings) 2010 Schedule 1 Part F2 and shall comply with AS 1428.1/2009 – Design for Access and Mobility.

Fire Safety

47. Portable Fire Extinguishers: Portable Fire Extinguishers containing an extinguishing agent suitable for the risk being protected must be installed in the building. Portable fire extinguishers satisfy this requirement if they are installed in accordance with Australian Standard 2444 and water type extinguishers are located adjacent to required exits and extinguishers provided for fires other than Class A fires, are suitably located adjacent to their relevant risk.
48. Fire Hose Reel System: The fire hose reel system is to be certified complying with Australian Standard 2441 and Clause E1.4 (b) of the National Construction Code of Australia.
49. Annual Certificate: The owner of the building shall submit to Council an “Annual Fire Safety Statement: (Form 1) by 1 July, each subsequent year after obtaining a “Fire Safety Certificate” for the building from Council.
50. The “Annual Fire Safety Statement” shall comply with the provisions set out in the Environmental Planning & Assessment Regulation 2000. Forms for this purpose can be collected from Council’s office.
51. Fire Requirements: Prior to the certifying authority issuing an Occupation Certificate to authorize a person to commence occupation or use of the building, the certifying must be satisfied that a final Safety Certificate has been issued for the building.

Energy Efficiency

52. Artificial Lighting: Artificial Lighting within the building must be controlled in accordance with Part J6.3 of the Building Code of Australia.

Accessible Accommodation

53. Prior to the issue of an Occupation Certificate, the owner shall submit and receive development consent from Council for the construction of accessible accommodation to be located at 211 Hoskins Street, Temora, or an alternate solution agreed by both Council and the owner, to provide accessible accommodation for the venue.

Hours of Operation

54. The hours of operation shall be Monday – Saturday 9am – 12am and Sunday 10am – 10pm, unless varied by Council and the OLGR.

Developer Contributions Plan

55. Pursuant to Section 7.12 of the Environmental Planning and Assessment Act 1979, the monetary contribution applicable as a S7.12 development levy of \$10,900 is to be paid to Temora Shire Council prior to the issue of Construction Certificate. The contribution is current as at the date of this consent and is levied in accordance with the Temora Shire Section Developer Contributions Plan 2019, which may be viewed during office hours at Council’s Offices, 105 Loftus Street, Temora, or on Council’s website www.temora.nsw.gov.au.
56. The contribution payable will be calculated in accordance with the contributions plan current at the time of payment, and will be adjusted at the time of payment in accordance with the Consumer Price Index (CPI) (All Groups Index for Sydney) published by the

Australian Bureau of Statistic (ABS). Contribution amounts will be adjusted by Council each financial year.

RESOLUTION 88/2023

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

It was resolved that Council approve Development Application 13/2023 – Demolition works, alterations and additions to existing hotel and lot consolidation, subject to conditions.

CARRIED

Report by Claire Golder

In Favour: Crs Rick Firman, Graham Sinclair, Lindy Reinhold, Max Oliver, Nigel Judd, Claire McLaren, Jason Goode, Belinda Bushell and Anthony Irvine

Against: Nil

CARRIED 9/0

Cr Belinda Bushell left the meeting at 5:09 pm.

Claire Golder

From: Claire Golder
Sent: Thursday, 30 March 2023 4:24 PM
To: Claire Golder
Subject: Westminster Hotel - Heritage Advisor comments

2.3 Westminster Hotel – alterations and additions

Significance: The site is a heritage listed item on the Temora LEP

The DA has been submitted and the drawings illustrated with comments below.

The Applicant has also responded to the advice provided on the earlier Pre-DA drawings.

Roof plan

Recommendations:

- Colorbond fascias in white – Surfmist are noted o Traditional fascias were timber on the original building. These are an important part of the original building and visible. There are two alternatives: All the fascias are timber and painted in a heritage colour or only the fascias on the main original building are timber and the fascias on the new rear wing are colorbond Surfmist – white. As the extension is to the same level and bulk as the existing, it is recommended that all the fascias are painted timber using Dulux Hog Bristle or similar to the other white proposed which is Natural White so that the character and integrity of the building is retained. The issue with contemporary whites is that they are stark and lack the soft earthy base which allows the main features to stand out – the green and the brick.
- o While Admiralty Grey is not a Heritage colour like the recommended Deep Bronze Green, the strong desire for the Applicant to make the building over in the current trend is appreciated and therefore Admiralty Grey is accepted.

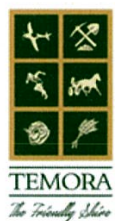
The Applicant and Designer have prepared a set of drawings which generally respect the character and integrity of the Hotel. The extent to which the team have gone to investigate the means of conserving the historic portions of the building and its character are appreciated.

- As noted in the report an Archival record will be prepared and submitted to Council for retention in the Local Studies section of the Temora Library
- Many of the suggestions provided during the consultation have been adopted in the design and it is expected that these will ensure that the heritage significance of both the building and streetscape are complemented;
- The debate over the verandah posts: The request to use steel is based on the need for additional maintenance over the life of the building and the precedent set by other similar buildings. In response, there is no evidence that well prepared and painted timber will not last a similar period to painted steel. Grants are available from Council

- to assist with the conservation of heritage listed buildings in Temora and this building would be eligible for assistance by application. In relation to other buildings, these verandahs were replaced prior to the heritage study and the listing of hotels on the LEP. While the Shamrock opposite has a steel verandah, it is not as significant or rare as the Westminster and has not the same level of intact-ness. In relation to structural performance, experience with collision damage indicates that steel columns/posts transfer their impact load into the associated structure and this can lead to progressive consequential collapse. The timber structures tend to be more flexible given the material and nature of their connections and generally the post either breaks or separates at the connection. The building fabric is then generally repairable.
- While it is unfortunate that the roof is not to be replaced using the traditional galvanised steel but with Colorbond, the use of Shale Grey in the new matt finish will avoid the plastic coated look and prove acceptable;
- The following items remain and are recommended to the Applicant and Council for Conditions of Consent: o The new fire exist signs are to be the Code compliant units with a clear illuminated panel and coloured lettering, so as to minimise the visual impact on the heritage character of the interiors;

- o The structure of the front verandah is to be in timber in sizes and shapes to match the existing, in order that the primary elements of the building remain true and characteristic of the period and style of the heritage listed building and in the event of a collision reduce the risk of progressive and consequential collapse;
- o The existing doors to the first floor ensuite bathroom on the front elevation are to be retained and glazed in translucent but not transparent glass sufficient to allow for the privacy while remain intact and not boarded over or otherwise concealed. The adaptation for the ensuite with compact bath is otherwise acceptable;
- o The roofing material is to be Colorbond Shale Grey Matt finish;
- o Facias on the heritage building are to be a traditional timber profile and painted in a Natural white sympathetic with the proposed colour scheme, in order that this visually prominent element on the building retain its integrity and character.

David Scobie
Heritage Advisor to Temora Shire Council



Claire Golder
Town Planner/Strategic Projects Officer
Temora Shire Council

p: 02 6980 1108
a: 105 Loftus Street (PO Box 262) Temora NSW 2666
w: www.temora.nsw.gov.au e: cgolder@temora.nsw.gov.au



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15 ADMINISTRATION AND FINANCE

Nil

16 CORRESPONDENCE**16.1 LAKE CENTENARY MANAGEMENT COMMITTEE - TRY FISHING****File Number:** REP23/437**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**
1. LCMC  
2. Site Map  **REPORT**

Department of Regional NSW, Fisheries and Aquaculture Management are requesting to use Lake Centenary for a “Try Fishing” day on Saturday 6 May 2023.

The event will be free to the community, teaching the basics of fishing and will run from 9:00am to 12:00pm.

Lake Centenary Management Committee have given their approval for the event.

RESOLUTION 89/2023

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council accede to the request.

CARRIED



Tuesday, 14 March 2023

Mr Gary Lavell
Temora Shire Council
Loftus St
Temora N.S.W. 2666

Dear Gary

The Lake Centenary Management Committee (LCMC) received an email from Mr Brett Smith, Dept of Regional NSW, Fisheries and Aquaculture Management requesting the use of Lake Centenary to host a "Try Fishing" session on Saturday, 6th May 2023.

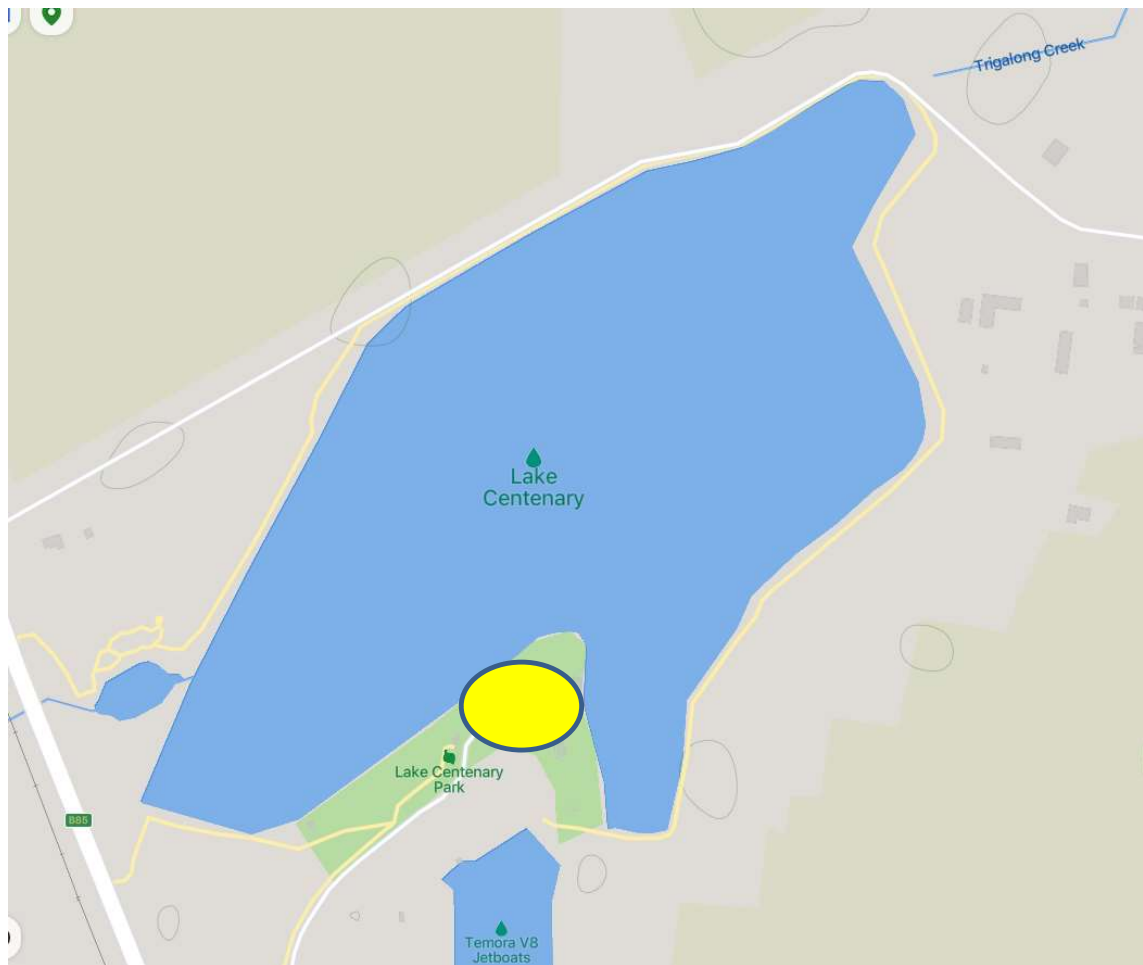
The "Try Fishing" event is a free community project, to help teach the basics of fishing, from knot tying, baiting, through to casting a line properly. The event will run from 9.00am through to 12.00pm.

The LCMC have voted unanimously through an email to approve the "Try Fishing" at Lake Centenary on Saturday, 6th May 2023.

We look forward to and wish the "Try Fishing" a very successfully event.

Yours faithfully

Brett Cornford
Chairman L.C.M.C.



FFL Try Fishing Day location. Lake Centenary Temora.

17 BUSINESS WITH NOTICE

Nil

18 NOTICE OF MOTION

Nil

19 BUSINESS WITHOUT NOTICE

Nil

20 COUNCILLORS INFORMATION PAPER**RESOLUTION 90/2023**

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

It was resolved that the Information Reports be received.


CARRIED

20.1 IPWEA NSW & ACT STATE CONFERENCE 2023

File Number: REP23/454

Author: Engineering Works Manager

Authoriser: Engineering Asset Manager

Attachments: 1. Program [!\[\]\(ab4e2b3fc7e7887b7a72f548aa6f5e60_img.jpg\)](#) 

Council's Engineering Works Manager attended the IPWEA NSW & ACT Conference 2023 in Sydney on the 15th & 16th March as per program attached. Below is a report back to Council on information covered in sessions attended.

For each session attended notes were recorded for this report, as summarised for each session. However due to the length of the report with notes of each session an executive summary is provided at commencement of the report.

Executive Summary

1. LGNSW pushing for \$20 million in funding for council's to undertake capturing asset condition data for natural disaster funding
2. Push for increased Regional Road Block Grant funding
3. Asset Management across most councils needs improving due to high valued assets, stewardship responsibility, modern and changing economies, financial sustainability and improved solutions for resilience.
4. Roads funding operates in a fragmented way. Cost benefit Analysis for projects in regional areas doesn't consider socio economic factors such as is that road the only connection to a village or town.
5. Technology rapidly improving with the Compass IoT presentation for session 4 very impressive in showcasing this and how the data is used from sensors in vehicles.
6. Rising supply chain and manufacturing issues which have seen on average 24% in costs relating to infrastructure in the past 12 months having substantial budget impacts.
7. ABS Data shows infrastructure sits in a similar position to 1990's industry wise with women only making up 12% of the sector and \$8 billion spent on culture, mental health, suicide.
8. Young engineers in Local Government typically thrown in the deep without adequate resources and framework to support them in local government engineering, this includes lack of asset management framework.

9. Session 11 by Statewide Mutual on balancing our road network with duty of care was informative, highlighting challenges of local government in terms of rate pegging, limited resources, changing environment and compliance.
10. Top skill shortage areas are Engineers, Town Planners, Health and Building Surveyors and HR Professionals.
11. Setting clear remuneration benchmarks is important for qualified professionals.
12. Read Session 14 notes as this session by Engineers Australia really highlighted real data on the engineering sector from schooling in STEM subjects right through to skilled migrant workers.
13. Foamed bitumen stabilisation comparative to insitu cementitious or lime stabilisation indicating the benefits for end result. Not something Temora Shire has tried but may be worth investigating in terms of cost, availability and if worth trialling.

Session Notes

Session 1

Keynote Speaker Cr Phyllis Miller OAM, Director LGNSW

“The (Local Government) Infrastructure Challenge”

- Pushing for an extra 400 million in FLR funding
- Asking government to commit \$20million for Council's to undertake capturing asset conditions for resilience/reconstruction funding metro isn't seeing the struggles of regional NSW in maintaining crucial road infrastructure that communities rely on due to lack of funding or ability to raise revenue for funding infrastructure
- Pushing for increased Regional roadblock grant funding for regional road maintenance at minimum 2% increase but greater than this preferred
- Forbes Shire Council still has roads closed from 2022 and will remain having some closed until 2024. Engaged 2x contractors for construction (eg grader crew) on a fulltime basis for the next 12 months

Session 2

Keynote Speaker David Jenkins, CEO – IPWEA Australasia

“Climate Change, Technology and Stewardship. Adopting Infrastructure for a Changing World”

- 1/3 of Council's doing asset management well
- Need to ring lock maintenance and renewal funding, not just funding for new assets.
- Need to make asset management sexy!
- After 2019/20 bushfires, why build electricity poles back? is there no better solution?
- Consideration to stewardship responsibility, modern economies rely on infrastructure, infrastructure is high value, and requires good management (asset management). stewardship responsibility is from elected members to senior executives for infrastructure along with external stakeholders in other levels of government good stewardship has many objectives, but good asset management means good long-term financial sustainability

asset tracking and monitoring using technology, emerging technologies to plan for the future like smart controls

Session 3

Keynote Speaker Sarah Jones, Project Director - Austroads

“Implementing the Austroads Road Asset Data Standard”

- Sarah runs a transport consulting firm Driven
- Roads vital to Australian economy and way of life, how do supplies get to supermarkets like Woolworths?
- 877,651km in length of road network in Australia, with roads carrying bulk of people transport in Australia.
- Close to \$30b spent by governments on roads exponential increase making road infrastructure imperative to the future main problems, funding pressure, complex fragmented investment models, risk/Resilience, transport evolution, road safety 70% of roads funded and managed by councils no centralised funding for roads, what other asset can you think of that operates in such a fragmented way?
- Cost benefit analysis used for roads but how does that take into fact socio economic factors? is that road the only way in and out of a town or location?
- Driver competency unchanged but improved roads, vehicles and technology
- Road trauma costs the same as Australia defence budget to put things in perspective
- Road asset data standard with intent for a standardised common language to compare in meaningful ways for better decision making and asset management process

Session 4

Keynote Speaker Angus McDonald, Managing Director, Compass IoT

“Driving Road planning forward with connected vehicle data”

- Sensors in vehicles are streamed via the cloud, meaning cars newer than 2017 can have sensors accesses for data to look at driving habits.
- Using a car or truck as a sensor makes it passive to understand the world making planning a science
- Can see where traffic is going to determine if public transport is lacking real time data to manage assets and look at safety
- Can get speed distribution for any road using this data
- None of the data is free,
- Current project with Austroads to try build a standard around making the data more accessible.
- Hoping to allow data to flow into Local Government with federal assistance rather than private sector distribution of vehicles by class onto local roads for modelling Compass, advanced drivers assistance sensors for 3D rendering

Session 5

Keynote Speaker

Adam Copp, Acting CEO – Infrastructure Australia

- Rising pressures of supply chain issues, materials manufacturing, price increases, and demand for infrastructure have created a perfect storm that's brought major companies to their knees
- Project data from tracked projects matching data creates a digital machine model to enhance productivity
- Provide data to governments on project pressure pipelines to prevent increased expenditure to deliver projects
- ABS data shows infrastructure sits in the same spot it did in the 1990's \$8 billion dollars spent industry wise on culture, mental health, suicide, etc women only make up 12% of the sector, showing a major gap still in diversity for one of the largest industries.
- Increase of 24% cost on materials in the last 12-month period, this is having substantial flow on effects in relation to project budgets

Session 6

1A: Artificial Intelligence and Road Maintenance

Trevor Dando, Section Manager Works & Services – Shoalhaven City Council

- Retina vision portal and integration with TechOne
- Road assets total \$2.5 billion as of 2022 in Shoalhaven LGA
- Need (the problem) - 11 Declared natural disasters being 1 every 3 years on average time wasted inspecting individual defects and public complaints, manual data entry, low frequency of inspection due to resources
- Our journey targets our cyclical road inspections, growing safety concerns, and labour intensive process
- New solution trial since September 2022, camera is used to conduct road assessment, mounted in garbage/recycling trucks, data automatically uploaded to server, output data automatic to asset system
- Stage 1 - Automated Defect Detection Retina vision mapping which is hotspot style mapping then goes into Technology One Triage module for asset maintenance to accomplish
- Capturing 2,053 defects per week only 512 updated (completed weekly)

Session 7

1A: Artificial Intelligence and Road Maintenance

Mary Johns, Chief Operating Officer – Pavement Management Services

“How ARAN LCMS (Automatic Laser Crack Detection) is being used on Brisbane Roads for the Flood Impact Assessment”

- LCMS is a #d imaging system, providing both range and intensity data. This differentiates it from other automatic crack detection techniques

- Pavement-facing imagery and laser automatic crack detection maps cracks, reducing the reliance of subjective measurement in crack rating.
- The LCMS utilises two #D laser profilers to verify automatic crack detection algorithm. This enables us to achieve the lowest number of false positives out of all crack detection methods
- The system can automatically extract crack data, including crack type (eg. Transverse, longitudinal or crocodile) and severity
- Data output that can be formatted for subsequent import into a GIS or road asset management software environment.

Session 8

1B: Bridge Projects

James Tomarchio, Assistant Works Engineer – Griffith City Council

“The path to Hanwood – Featuring a Concrete Filled Steel Tube (CFST) Bridge”

- Griffith to Hanwood path link with choke points crossing irrigation drains
- Council included in the PAMP back into 2010 but struggled to seek funding
- Further investigation, scoping and feasibility required
- Cleaning of irrigation drains an issue due to wet spoil left onsite during this process
- AC10 40mm thick totalling 11,000m² Asphalt
- CFST Bridge, 21 metre span over main storm water drain Arch Bridge as a single span best option
- AXO consulting design
- Asphalt as per LGP, not a heat reducing variant
- TfNSW involved with splitter median to cross state road along with increasing the length of the speed zone approaching the pedestrian crossing point

Session 9

2A: Asset Management

Ben Lawson – Director – Common Thread Consulting

“Risk-based, auditable reporting on assets that informs budget priorities”

- IP&R documents, not reflective across documents to support the asset management plans
- integrated watercycle management (IWCM) plan using public works advisory to back funding of asset upgrade/renewal
- Audit risk and renewal committee talking about RFS assets due to audit outcomes as high priority over other assets
- Special schedule 7 the only document still not audited, hasn't happened due to Fit for the Future being precedent

- From July 2024 risk management to be signed off by GM to ensure framework in place
- young engineers thrown in the deep without adequate resources and framework to support them in local government engineering, this includes lack of asset management framework

Session 10

2B: Innovative Solutions

Dr Austin Morris, Director Engineering & Environmental Services – Lockhart Shire Council

“Project performance reporting in NSW local government – how do Council’s report the success of their projects?”

Session 11

2A: Asset Management

Robert Humphries – Senior Regional Risk Manager – Statewide Mutual

“Balancing your road network with your duty of care”

- insurance and risk is here and now point of view opposed to longterm asset life point of view which council plans need to meet
- Deed with JLT each member agrees to promoting good risk management practice
- Understand Duty of Care, from an asset management point of view
- Two defences are section 42 and Section 45 of the Civil Liability Act
- Plaintiff Lawyers now looking at budget and underspent budgets are problematic to argue against Section 42 that budgetary allocations were not adequate.
- Challenges are rate pegging, conflicting priorities, limited resources, changing environment, compliance, and duty of care
- Council must be aware of issues relating to condition and overall knowledge as the road manager
- IPWEA road inspection manual for risk rating for asset inspection intervention levels refer to IPWEA road inspection manual or stateside mutual best practice manual. These are only guides but give general principal Response time? Interventions? documentation
- Training videos on website for staff that can be used for council operational staff

Session 12

Keynote Speaker Linda Scott President – Australian Local Government Association

“A report from Australia’s Local Government”

- ALGA - Strong evidence for local government needs and the economic need for investment in infrastructure
- LRCI funding commonwealth direct to local government. Funded based on a formula rather than competitive funding, which is good for all councils for forward planning.
- 55% of workforce in local government is regional
- Skills shortages common occurrence for all of local government, recruiting and retaining skilled staff a major challenge particularly in retaining professional and local knowledge

- need to give Federal government confidence in Local Government and ability to spend funding
- top skills shortages areas identified as Engineers!! Town planners, Health and building surveyors, HR professionals.
- setting clear benchmarks for remuneration is important

Session 13

Keynote Speaker Drew Varnum, Executive Director – NSW Public Works

“The age of Digital Infrastructure”

- Government approach, better assets with longer life cycles
- Staying Ahead - State Infrastructure Strategy 2022-2042 clearly defines moving to adopting digital advancements
- Develop a roadmap for widespread digital planning and engineering tools such as digital spatial twins
- throughout the infrastructure life cycle OPEX (maintenance) is typically significantly higher compared to initial CAPEX (capital) over the asset life 10 to 20%, saving estimated from digitising engineering and 20% labour productivity gain. 53% longer asset life anticipated

Session 14

Keynote Speaker Jane McMaster, Chief Engineer – Engineers Australia

“Skills Shortage & the data behind it. Statistics, Data and the Future Now Program”

- country in the biggest skills and labour shortage ever
- Demand for an additional 50,000 engineers before 2030
- 62% of engineers are skilled migrants downward trend for domestic engineering students in Australia, disappointing to see this Plato
- Senate committee in 2012 as a nation no actions implemented, many are still relevant
- Strengthening the Engineering workforce on the Engineers Australia website 4 main reason, not enough young Australians are studying engineering, engineering is a long and difficult qualification to finish losing many students before qualification, retention in the workforce is an issue along with culture challenges, low employment outcomes for skilled migrant engineers
- Students studying intermediate or high-level maths and science in school is declining yearly
- 16% of qualified engineers in Australia are female and 76% of those are not born in Australia.
- 50 to 60% of students who commence engineering actually graduate with a degree
- 56% of qualified engineers actually work in an engineering role in Australia
- 4416 less engineers seeking employment in 2021 compared to 2016, showing decline in the skilled workers available

Session 15

3A: Road Pavements

Rod Ellis, Principal Engineer – Tonkin

“Sticky Stones – Linking Laboratory Testing to on road performance of unsealed road materials”

- performance of unsealed roads lack definition
- innovation and progressive thinking are needed to progress and improve
- 10 councils in South Australia are active and interested and involved
- is it possible to develop a process to measure wear on unsealed road pavement materials
- some project outcomes include field based hardness rating, material characteristics score for rate of degradation, and acts as a benchmarking tool future is to formalise algorithm for performance predictions to make informed decisions on material selection
- The goal lab grading properties field degradation performance (material loss), dust, loose material, rutting, or windrow to achieve a rating to understand material performance.
- This shows very poor or poor roads that may need binding to increase material performance
- Starting to also look at depth loss in terms of ratings
- Serviceability, measured by potholes, corrugations, erosion, rideability
- Base hardness is an issue, poor compaction in placing material. Moisture and compaction has a significant impact on performance of unsealed road pavements

Session 16

3A: Road Pavements

Stuart Dack, Chief Executive Officer – AustStab

Nandini Mehta, AUS-SPEC Manager - NATSPEC

“Customising Stabilisation Specifications for Local Government”

- Both NATSPEC and Auststab publish specifications for local government
- Both jointly agreed to publish and maintain specifications for pavement recycling and stabilisation
- AUS-SPEC maintains a specification system aimed at local government, providing nationally consistent civil specifications for local government, reducing costs and duplication of effort being updated annually
- 1113 Stabilisation released in October 2022 split into treatment types, cementitious vs bituminous treatments, insitu stabilisation, sealed vs unsealed
- Advantages of Foamed Bitumen Stabilisation

BCC case Study reported in 2019 highlighted quantified advantages of foamed bitumen stabilisation treatment compared to a thick asphalt treatment for a 20 year design period

- 26% reduction in capital cost
- 38% reduction in Carbon footprint
- 55% reduction in construction traffic causing damage to other parts of the network
- 100% reuse of the existing pavement materials

- streamlined schedule of rates table as annexure to assist with procurement

Session 17**3A: Road Pavements**

George Vorobieff, General Manager – Head-to-Head International

“Back to basics: Why do we get potholes on local roads?”

- “build it once build it right for life” motto
- causes of potholes rainfall unkind to granular pavements, caused by poor quality material in pavement layers, inappropriate construction practices where loads not spread causes loading strain on sub base, water pressure causing delimitation and water erosion causing fines to erode causing a void in formation
- water penetration from surface through seal or asphalt
- Recognise the end of life of the granular pavement layers, accept
- keep the wearing surface water proof, ensure drains are well maintained
- Water is the main cause of pothole problems, as design assumptions are no longer valid when granular pavements become saturated

Report by Alex Dahlenburg
Engineering Works Manager

WEDNESDAY 15TH MARCH 2023

7:30am

Accor Stadium –
Eastern Entrance**Delegate Registration Opens**

8:00am-9:00am

Level 3 / Exhibition Hall

Welcome Breakfast9:00am – 9:30am
Millennium Room**WELCOME TO COUNTRY**
Uncle Allan Murray**OPENING CEREMONY****Grant Baker**, President - IPWEA NSW & ACT**OPENING ADDRESS****Hon. Mr. Victor Dominello**

Minister for Customer Service and Digital Government

9:30am - 10:00am
Millennium Room**KEYNOTE SPEAKER:****Cr Phyllis Miller OAM**, Director - LGNSW

'The (Local Government) Infrastructure Challenge'

10:00am – 10:30am
Millennium Room**KEYNOTE SPEAKER:****David Jenkins**, CEO - IPWEA Australasia

'Climate Change, Technology and Stewardship. Adopting Infrastructure for a Changing World'

10:30am – 11:00am
Exhibition area**Morning Tea**11:00am – 11:30am
Millennium Room**KEYNOTE SPEAKER: Sarah Jones**, Project Director - Austroads
'Implementing the Austroads Road Asset Data Standard'11:30am- 12:00pm
Millennium Room**KEYNOTE SPEAKER: Angus McDonald**, Managing Director, Compass IoT
'Driving Road planning forward with connected vehicle data'12:00pm – 12:30pm
Millennium Room**KEYNOTE SPEAKER: Adam Copp**, Acting CEO – Infrastructure Australia12:30pm – 1:30pm
Exhibition area**Lunch****SESSION STREAMS**

	1A: Artificial Intelligence & Road Maintenance <i>Millennium Room</i>	1B: Bridge Projects <i>North Hall</i>	1C: Maritime & Coastal Infrastructure <i>South Hall</i>
1:30pm – 2:00pm	Trevor Dando , Section Manager – Works & Services – Shoalhaven City council 'Intelligent Defect Management for Shoalhaven Roads – A Necessity after Eleven Natural Disasters'	Craig Riley , Structures Manager - Bridge Knowledge 'The complexities of Bridge Design in Plain English'	Indra Jayewardene , Principal Coastal Engineer, Investigations - Manly Hydraulics Laboratory 'Measuring and Designing for Seiche Phenomena in NSW Harbours'
2:00pm – 2:30pm	Mary Johns , Chief Operating Officer - Pavement Management Services 'How ARAN LCMS (Automatic Laser Crack Detection) Is Being Used On Brisbane Roads For The Flood Impact Assessment'	Linda Wyburn , Project Manager - Cessnock City Council 'Anvil Creek Bridge Replacement – Nelson St Greta'	Michael O'Leary , Manager Civil Operations, & Peter Shields , Director Shire Planning - Sutherland Shire Council 'Bate Bay Coastal Management Program and Recent Emergency Works'
2:30pm – 3:00pm	Stephen Hegedus , Director Asset Services - SHEPHERD 'The Future Has Arrived, Using Artificial Intelligence for Sealed Road Maintenance'	Manjit Chugha , Manager Works (Maintenance), & James Tomarchio , Assistant Works Engineer - Griffith City Council 'The path to Hanwood – Featuring a Concrete Filled Steel Tube (CFST) Bridge'	Wayde Peterson , Executive Manager – Shell Cove Mariner, & Mathew Gulliver , Development Director – Fraser's Property Group 'Shell Cove Harbour Project'
	Session will close with a Panel Session from 2:40pm-3:00pm		

3:00pm – 3:30pm
Exhibition area

Afternoon Tea

SESSION STREAMS

	2A: Asset Management <i>Millennium Room</i>	2B: Innovative Solutions <i>North Hall</i>	2C: Environmental Practices <i>South Hall</i>
3:30pm – 4:00pm	Ben Lawson , Director - Common Thread Consulting <i>'Risk-based, auditable reporting on assets that informs budget priorities'</i>	Adam Beck , Head of Digital Urbanism - ENE.HUB <i>'Digital Desires for Sustainable Infrastructure'</i>	Alicia Scanlon , Senior Threatened Species Officer - NSW Department of Planning and Environment <i>'Building green infrastructure: creating threatened bat roosting habitat in bridges and culverts'</i>
4:00pm – 4:30pm	Dr Philip Langat , Asset Manager- Uralla Shire Council <i>'USC Asset Management Journey'</i>	Austin Morris , Director Engineering & Environmental Services - Lockhart Shire Council <i>'Project performance reporting in NSW local government - how do councils report the success of their projects?'</i>	Cameron Hawkins , Group Manager Infrastructure Planning, & Stephen Wood , Principal Bridge and Structures Engineer - Port Macquarie-Hastings Council <i>'Rehabilitation of Rawdon Island Bridge'</i>
4:30pm – 5:00pm	Robert Humphries , Senior Regional Risk Manager - Statewide Mutual <i>'Balancing your road network with your duty of care'</i>	Robert Elizondo , Project Manager - Interflow Pty Limited <i>'Complex and carefully selected structural culvert lining solution'</i>	Tracey Gramlick , Deputy Director of Infrastructure Technologies – CSIRO <i>'Protecting one coat at a time'</i>

5:00pm – 5:30pm
Level 4

Young IPWEA Networking Session

5:00pm-7:30pm
Level 4

Networking Drinks

THURSDAY 16TH MARCH 2023

8:30am – 9:00am
Level 3 / Exhibition Area

Doors open

9:00am – 9:30am Millennium Room	KEYNOTE SPEAKER: Linda Scott , President - Australian Local Government Association <i>'A report from Australia's Local Government'</i>
9:30am – 10:00am Millennium Room	KEYNOTE SPEAKER: Drew Varnum , Executive Director – NSW Public Works <i>'The age of Digital Infrastructure'</i>
10:00am – 10:30am Millennium Room	KEYNOTE SPEAKER: Jane McMaster , Chief Engineer - Engineers Australia <i>'Skills Shortage & the data behind it. Statistics, Data and the Future Now Program'</i>
10:30am – 11:00am Exhibition area	Morning Tea

SESSION STREAMS

	3A: Road Pavements <i>Millennium Room</i>	3B: Saving Lives on Local Roads <i>North Hall</i>	3C: Resilience & Recovery <i>South Hall</i>
11:00am – 11:30am	Rod Ellis , Principal Engineer – Tonkin <i>'Sticky Stones – Linking laboratory testing to on road performance of unsealed road materials'</i>	Michelle McLaughlin , Chief Executive Officer / Co-Founder - Little Blue Dinosaur Foundation <i>'Reducing the vulnerability of children under 10 to road trauma'</i>	Tim Mackney , Manager Infrastructure Delivery - Tweed Shire Council <i>'Comparing lessons from Council's response to record floods in 2017 and 2022, and the innovations for next time'</i>
11:30am – 12:00pm	Stuart Dack , Chief Executive Officer - AustStab, & Nandini Mehta , AUS-SPEC Manager - NATSPEC <i>'Customising Stabilisation Specifications for Local Government'</i>	Adam Mularczyk , Section Manager Engineering Certification - Central Coast Council <i>'Death by Design'</i>	Phil King , Director Infrastructure & Operations - Griffith City Council <i>'When two lakes become one - emptying out Lake Wyangan (a terminal lake)'</i>
12:00pm – 12:30pm	George Vorobieff , General Manager - Head to Head International <i>'Back to basics: Why do we get potholes on local roads?'</i>	Prasannah Prabhakaran , NSW Chapter Chair - Australasian College of Road Safety <i>'Data needs to improve road safety on our path Towards Zero'</i>	William Barton , Director Infrastructure Services - Hawkesbury City Council <i>'The experience of Hawkesbury during one of the most significant flood crises in recent generations'</i> Session will close with a Panel Session from 12:10pm-12:30pm

12:30pm – 1:30pm
Exhibition area

Lunch

SESSION STREAMS			
	4A: Sustainable Procurement Millennium Room	4B: Circular Economy North Hall	4C: Young IPWEA South Hall
1:30pm – 2:00pm	Mark Smith , Director Advanced technical Services, Transport for NSW <i>'Sustainable Procurement in Infrastructure: The Story So Far'</i>	Melanie Thomas , Senior Climate Change Consultant – BMT <i>'Low carbon emission building materials and climate resilience'</i>	YIPWEA / Team Launch - Use of AI for everyday applications 1.30pm – 1.50pm
2:00pm – 2:30pm	Bronwyn Challis , Head of Business Development, & Maria Kyriacou , Category Manager, Engineering, Works and Mobility - Local Government Procurement <i>'Addressing Procurement risks when recovering from Natural Disasters'</i>	Mahbub Hossain , Strategic Assets Coordinator - Campbelltown City Council <i>'Airds Road Pavement Rehabilitation - Circular Economy'</i>	Jacaranda Flame Student presentation – Use of Recycled Plastic in Regional Roads & Optik student presentation 1.50pm – 2.15pm
2:30pm – 3:00pm	Michael Robinson , Managing Director – SHOP <i>'Considering the top 5 procurement opportunities and risks to deliver grant funded projects in 2023'</i>	Erik Denneman , Global Technical Manager - Puma Energy <i>'Capturing and storing atmospheric CO2 in Council roads with biogenic bitumen'</i>	Rural/Metro Exchange Program - Discussion and roundtable on how to better prepare for Natural Disasters 2.15pm - 3.00pm
3:00pm – 3:30pm Exhibition area	Afternoon Tea		
3:30pm – 4:20pm	Panel Discussion – Facilitated by Stephanie Brantz <i>'Innovation through data and technology'</i>		
4:20pm – 4:30pm	Conference Close Stephanie Brantz		
6:30pm – 7:30pm Pre-dinner networking drinks Accor Stadium Western Entrance	ENGINEERING EXCELLENCE AWARDS GALA DINNER Attire: Formal Attire		
7:30pm – 11:30pm Level 3	<i>The Engineering Excellence Awards Gala Dinner is the social highlight of the State Conference. The Gala Dinner is where IPWEA NSW & ACT recognise and congratulate the outstanding achievements completed by our members. Networking drinks commence at 6:30pm, shortly followed by a formal dinner, the announcement of each winner/highly commended award as well as incredible entertainment by Whooshka to continue the celebrations.</i>		

*Program subject to change

20.2 WORKS REPORT - MARCH 2023

File Number: REP23/548
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

MAIN ROADS

- MR 57 Goldfields way – inspection and routine maintenance
- MR 84 Burley Griffin Way – inspection and routine maintenance
- MR 84 Burley Griffin Way – Bitumen resealing and line marking
- MR 57 Goldfields Way - Bitumen resealing and line marking
- MR84 Burley Griffin Way Drainage maintenance job west of Springdale
- MR57 Goldfields Way - Heavy Patch Dig-out near Coleman’s Rest Area

LOCAL ROADS

- Maintenance grading
- Flood damage repair to gravel roads (Camps Lane & Gaynor’s Road)
- Ness’s lane Gravel Resheet
- Slashing and Spraying
- Racecourse Road Gravel Resheet
- Reynolds Lane Gravel Resheet preparation and tree trimming
- Tara Bectric seg 7 tree removals
- Tara Bectric Road Seg 6 tree removals
- McCabe’s Road pipe culvert
- Howards Road Heavy Patching
- Morangarell Road Segment 2 Bitumen Seal
- Maintenance Grade Stock Route Road and gravel/material patching between Arianah Park Cemetery (Cemetery Road) and Mary Gilmore Way
- Fencing on Slingers Road

URBAN TEMORA & ARIAH PARK

- Urban slashing and spraying
- Urban K & G repairs

- Urban footpath repairs
- Gloucester Street footpath
- Asquith Street footpath
- Deboos Street Footpath
- Harmon Street Final Trim, bitumen sealing and tree planting
- Back Mimosa Road Subgrade Construction
- Arian Park rec ground maintenance grade
- Arian Park rec ground tables and chairs
- Depot spray tank / chemical bund area
- Bitumen Resealing Cootamundra Road
- Little Coolamon Street final trim and bitumen seal
- Bitumen Sealing of road in Temora Cemetery
- Public Toilets signage installation as per council resolution
- Ex-services Club Disability Parking signposting and linemarking

WORKS PLANNED FOR NEXT MONTH – APRIL 2023

- Arian Park rec ground tables and chairs
- Edis Park playground swing, edging and softfall
- Depot spray tank / Chemical bund area
- Paleface Park tree removal and footpath replacement/repair
- Slingers Road maintenance grading
- Howards Rd Heavy patching
- MR398 Mary Gilmore Way - Heavy patching
- Deboos Street Footpath
- Aurora Street Footpath
- Crowley Street Footpath
- Thanowring School Road culverts
- Reynolds Lane Gravel Resheet
- Back Mimosa Road Base Course
- Maintenance Grade Forck's Road
- Maintenance Grade Chellington Road

- Mandamah Road Flood damage
- Back Mimosa Road Flood Damage
- Ongoing Maintenance and flood damage grading
- Weed spraying and slashing
- Tara Bectric Road Seg 4 & 5 widening works
- Tara Bectric Road Seg 7 pipe culverts
- MR398 Seg 1 and 2 safety works widening project
- MR 57 Goldfields Way - Dig out patch (Coleman's rest area)
- Box Culverts Back Mimosa Road
- Delavan Street Upgrade to Seal commencement – Sub-base works
- Camp Street Kerb and Gutter Replacement
- Emulsion Patching of Lake Centenary Spillway

Report by James Mills

20.3 BUILDING APPROVALS - MARCH 2023

File Number: REP23/526
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

BUILDING APPROVALS – MARCH 2023

- ✓ DA/CC 7/2023 – Lot 22; DP 1276251; 65 Loftus Street, Temora – 4 x Units
- ✓ DA/CC 8/2023 – Lot 3; DP 747478; 13 Broughton Street, Aria Park – Dwelling
- ✓ DA/CC 10/2023 – Lot 109; DP 1229529; 13 Spitfire Drive, Temora – Hanger
- ✓ DA/CC 12/2023 – Lot 2; DP 1207345; 1 John Rands Place, Temora – Stage 1: Dwelling, Stage 2: Inground Pool

COMPLYING DEVELOPMENT ISSUED

- ✓ CDC 7/2023 – Lot 2; DP 21427; 143 Polaris Street, Temora – Stage 1: Demolition of existing Verandah and Construct Pergola, Stage 2: Drainage alterations and concrete slab
- ✓ CDC 8/2023 – Lot 5; DP 1255975; 8 Wadey Place, Temora – S/F Shed
- ✓ CDC 9/2023 – Lot 8; Section A; DP 12429; 75 Polaris Street, Temora – Carport
- ✓ CDC 12/2023 – Lot 2; DP 313792; 211 Austral Street, Temora – S/F Shed
- ✓ CDC 13/2023 – Lot 2; DP1285566; 31 Joffre Street, Temora – Dwelling & S/F Shed
- ✓ CDC 14/2023 – Lot 25; DP 264265; 2 Hyde Street, Temora – Dwelling Alterations
- ✓ CDC 15/2023 – Lot 1; Section 25; DP 758957; 8 Victoria Street, Temora – S/F Shed

20.4 REGULATORY CONTROL - MARCH 2023**File Number:** REP23/544**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking	6	No	No	5 x No Issues 1 x Owner contacted regarding obstruction
Scooters & Bikes	1	No	No	1 x 4 Kids warned not to ride in middle of road
School Zones	54	No	No	All schools checked – No Issues
Noise	3	Yes	No	1 x Update with Realestate – Eviction Notice 1 x Barking Dogs – Crowley Street 1 x Barking Dogs – Parkes/Hoskins Streets
Air Quality		No	No	
Illegal Dumping/Littering	4	No	No	1 x Dog – Pound 1 x Chairs – Bartondale/Derricks Road 1 x Bags of grass clippings – Bundawarra 1 x Tyre – Chifley Street
Overgrown/Untidy Blocks	6	Yes	No	1 x Contacted Railway Asset Holdings - Cleanup 1 x Letter 2 x Monitor 2 x Owner contacted to cleanup
Lake Walking Track – leashed animals	64	No	No	49 x No issues 15 x Solar lights damaged
Animal Welfare	15	No	No	2 x Dog dumped – Pound 1 x RSPCA – Dog in Cage in Arianah Park 1 x Cat found with broken back – Vets 1 x Follow up on Cats 1 x Community Centre – Wellbeing Resident 3 x Dog – Not found 1 x Dog at School – Owner contacted 1 x Owner contacted regarding dog/puppies 1 x Dog in main street 1 x Dog found

				2 x Feral cats
Dangerous Dogs	5	Yes	No	1 x Monitor 2 x Wandering Dogs on Cootamundra Road – Owner contacted 1 x Wandering Dog at Springdale Rest Stop 1 x Dog picked up – Owner warned
Impounded	10	No	No	1 x Dog – Owner paid release fee 1 x Rooster – Byron Street 3 x Kittens - Rescue 3 x Dog 1 x Dog – Rescue 1 x Dog - Injured
Noise Animals	3	No	No	3 x Monitor
Nuisance Animals / Trapping	8	No	No	1 x Birds at Airport 2 x Cat Trap 4 x Feral Cat 1 x Bird Control – Primary School
Dead Animal Removal	4	No	No	2 x Cat 2 x Kangaroo
Keeping of Horses in Residential Areas	1	No	No	1 x Monitoring – Mary Gilmore Way
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	4	No	No	2 x No Issues 1 x Issue controlled 1 x Follow up
Fruit Fly		No	No	
Euthanised		No	No	
Other	39	No	No	13 x Caravan Parks/Railway/Airport/Showground/ Parking Bays/Lake 8 x Schools 3 x Flea Control – Pound 1 x Pound Clean/Feed 1 x Monitor Sheep getting stuck 1 x Chicken at IGA 1 x Ongoing – Paperwork needed 1 x Wasp Nest removed – Hoskins Street 2 x Snake 2 x Rescue – Pick up kittens 1 x Assisted visitor with BBQ's – Praised for help 1 x Resident concerned Dam water dirty – Possibly from runoff from rain 1 x Gardner St Dam Lock 1 x Teal Street Lock 1 x Wild Cat – Greenstone 1 x Missing Dog - Found

Report by Ross Gillard

20.5 BORROWINGS

File Number: REP23/481
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

Council's borrowings are set out in the table below.

Purpose	Loan Amount	Interest Rate	Annual P + I Payments	Balance @ 31/03/2023	Term	End Date
Depot Purchase	\$2,000,000	3.1%	\$283,242	\$936,032	8 yrs	2026
SIL House	\$1,000,000	1.45%	\$132,616	\$669,228	8 yrs	2028
Swimming Pool Upgrade	\$1,210,280	3.29 %	\$82,831	\$1,166,734	20 yrs	2042
Totals			\$498,689	\$2,771,994		

20.6 CASH & INVESTMENTS FOR PERIOD ENDED 31 MARCH 2023**File Number:** REP23/582**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments  



Temora Shire Council

Cash & Investments

For the period ended 31st March, 2023

	Original Budget 2022/23	Revised Budget 2022/23	Actual YTD Figures
Externally Restricted			
Sewerage Services	2,855,590	2,855,590	3,413,091
Domestic Waste Management	1,245,567	1,245,567	1,281,086
Stormwater Drainage Flood Studies & Construction Programs	92,910	94,257	272,496
S94 Contributions	245,892	245,892	327,940
Unspent Restricted Grants	492,200	492,200	1,336,005
Pinnacle Externally Restricted	946,449	946,449	1,558,745
Regional Local Roads Repair Program	0	0	2,430,501
Total Externally Restricted	5,878,608	5,879,955	10,619,863
Internally Restricted			
Pinnacle Internally Restricted	2,205,982	2,246,368	2,939,437
Other Waste Management	652,245	652,245	683,073
Leave Reserves	2,199,905	2,199,905	2,199,905
Roads Reserve	500,000	500,000	500,000
Local Roads	900,583	650,583	1,149,356
FAGS Received in Advance	0	0	0
Industrial Development	338,162	338,162	338,162
Plant & Vehicle	500,000	500,000	500,000
Izumizaki Donation	0	0	2,152
Gravel Royalty	566,243	566,243	764,309
Ariah Park Tip Fee Contributions	12,461	12,461	11,576
Medical Complex Development	28,605	28,605	9,076
Infrastructure	1,156,589	1,156,589	1,181,957
Infrastructure - Airpark Estate	0	0	206,908
Digital Two Way Radio Upgrade	80,000	80,000	80,000
Computer Upgrade	211,864	211,864	251,694
Sports Council Requirements	58,566	58,566	58,566
Youth Donations	3,436	3,436	(0)
Revotes	494,852	399,852	628,669
Airside Maintenance	137,600	137,600	134,411
Temora Agricultural Innovation Centre Maintenance Reserve	10,969	10,969	16,568
Temora Pool Upgrade	295,240	(0)	(0)
Total Internally Restricted	10,353,303	9,753,449	11,655,819
Total Restricted Reserves	16,231,910	15,633,403	22,275,682
Cash & Investments			
Westpac Cheque Account			195,919
Macquarie Bank DEFT Account			0
AMP Business Saver Account			558,439
AMP Notice Account			827,577
Macquarie Bank Cash Management Accelerator Account			511,632
Westpac Cash Reserve			1,705,198
Term Deposits held with:			
Bank of Queensland			1,500,000
National Australia Bank			9,150,504
Commonwealth Bank of Australia			1,026,324
AMP Bank			510,076
Macquarie Bank			4,035,604
Westpac Bank			500,000
Northern Territory Treasury Bonds			1,000,000
ME Bank			0
Total Cash & Investments	16,231,910	15,633,403	21,521,273
Less Funds required for operational purposes			(1,000,000)
Cash & Investments Available for Reserves	16,231,910	15,633,403	20,521,273
Funding Deficit			(1,754,409)

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

Elizabeth Smith

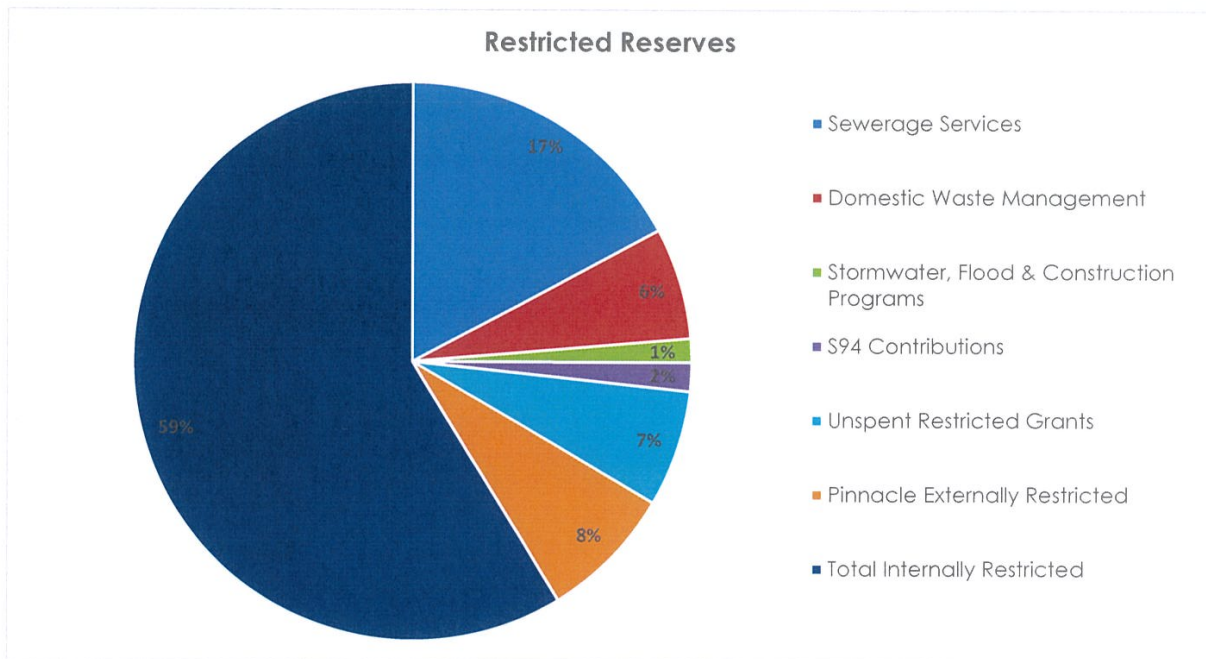
Director Administration & Finance



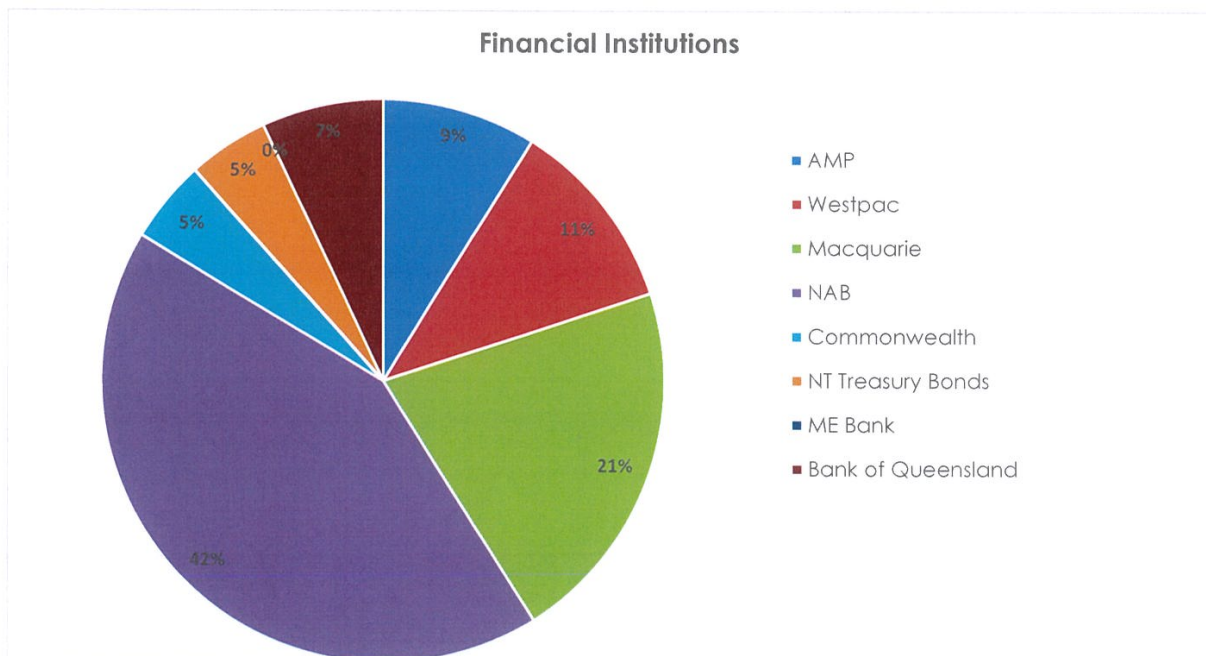
Temora Shire Council

Cash & Investments

For the period ended 31st March, 2023



Graph One - Proportion of reserves externally restricted compared to reserves internally restricted - with externally restricted reserves divided into purpose.



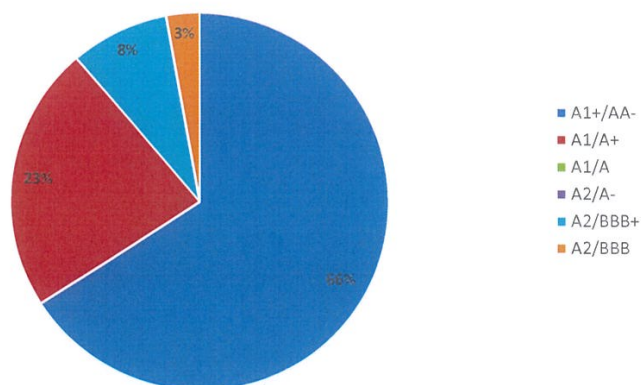
Graph Two - Proportion of cash held with each financial institution.



Temora Shire Council
Cash & Investments
 For the period ended 31st March, 2023



Institution	Rating	Type	Date Lodged	Rate	Term (days)	Maturity Date	Amount Invested	Institution Total
Cash Held								
Westpac Bank	A1+/AA-	Cheque account		0.00%			195,919.24	
Westpac Bank	A1+/AA-	Cash Reserve		1.35%			1,705,198.26	1,901,117.50
Macquarie Bank	A1/A+	Cash Management Accelerator Account		3.55%			511,632.08	511,632.08
AMP Bank	A2/BBB	Business Saver		1.50%			558,438.69	
AMP Bank	A2/BBB	31 Day Notice Account		4.05%			827,577.03	1,386,015.72
							Total Cash Held	3,798,765.30
Investments Held								
Bank of Queensland	A2/BBB+	Term Deposit	22/06/18	3.55%		22/06/23	500,000.00	
Bank of Queensland		Term Deposit	21/06/19	2.35%		19/06/24	500,000.00	
Bank of Queensland		Term Deposit	1/03/23	4.95%		28/02/25	500,000.00	1,500,000.00
National Australia Bank	A1+/AA-	Term Deposit	19/12/22	0.69%		7/06/23	500,000.00	
National Australia Bank		Term Deposit	17/08/22	3.66%		31/05/23	545,273.70	
National Australia Bank		Term Deposit	19/01/23	4.42%		29/11/23	517,118.69	
National Australia Bank		Term Deposit	8/09/21	0.80%		9/09/24	504,415.11	
National Australia Bank		Term Deposit	2/12/22	3.91%		26/04/23	507,868.69	
National Australia Bank		Term Deposit	21/12/22	4.13%		31/05/23	513,013.59	
National Australia Bank		Term Deposit	27/01/21	1.30%		20/10/25	504,622.90	
National Australia Bank		Term Deposit	28/03/22	3.15%		26/03/27	530,000.00	
National Australia Bank		Term Deposit	19/01/23	4.42%		29/11/23	512,381.55	
National Australia Bank		Term Deposit	28/03/22	2.80%		27/03/25	502,250.00	
National Australia Bank		Term Deposit	14/09/22	3.96%		22/06/23	502,264.53	
National Australia Bank		Term Deposit	12/10/22	4.03%		12/07/23	502,407.81	
National Australia Bank		Term Deposit	6/04/22	1.75%		6/04/23	500,000.00	
National Australia Bank		Term Deposit	29/06/22	3.96%		19/12/23	500,863.02	
National Australia Bank		Term Deposit	10/11/22	4.26%		26/07/23	1,008,024.66	
National Australia Bank		Term Deposit	14/03/23	4.46%		16/08/23	500,000.00	
National Australia Bank		Term Deposit	14/03/23	4.55%		27/09/23	500,000.00	9,150,504.25
Commonwealth Bank	A1+/AA-	Term Deposit	22/03/23	4.27%		25/10/23	1,026,324.11	1,026,324.11
AMP Bank	A2/BBB	Term Deposit	15/02/22	1.00%		15/02/24	510,075.57	510,075.57
Macquarie Bank	A1/A+	Term Deposit	21/04/22	1.85%		21/04/23	508,218.32	
Macquarie Bank		Term Deposit	8/03/23	4.55%		20/09/23	517,774.11	
Macquarie Bank		Term Deposit	22/02/23	4.52%		30/08/23	509,611.17	
Macquarie Bank		Term Deposit	28/06/22	3.87%		24/05/23	1,000,000.00	
Macquarie Bank		Term Deposit	08/03/23	4.55%		13/09/23	500,000.00	
Macquarie Bank		Term Deposit	22/03/23	4.64%		27/04/24	1,000,000.00	4,035,603.60
Westpac Bank	A1+/AA-	Term Deposit	29/08/22	4.16%		29/08/23	500,000.00	500,000.00
Northern Territory Treasury	A1+/AA-	Treasury Bonds	24/03/21	0.80%		15/06/24	500,000.00	
Northern Territory Treasury		Treasury Bonds	31/05/21	1.30%		15/06/26	500,000.00	1,000,000.00
							17,722,507.53	17,722,507.53
Total Cash & Investments								21,521,272.83

Standard & Pooers Short Term/Long Term Credit Ratings



Graph One - proportion of investments held by Standard & Pooers credit ratings.

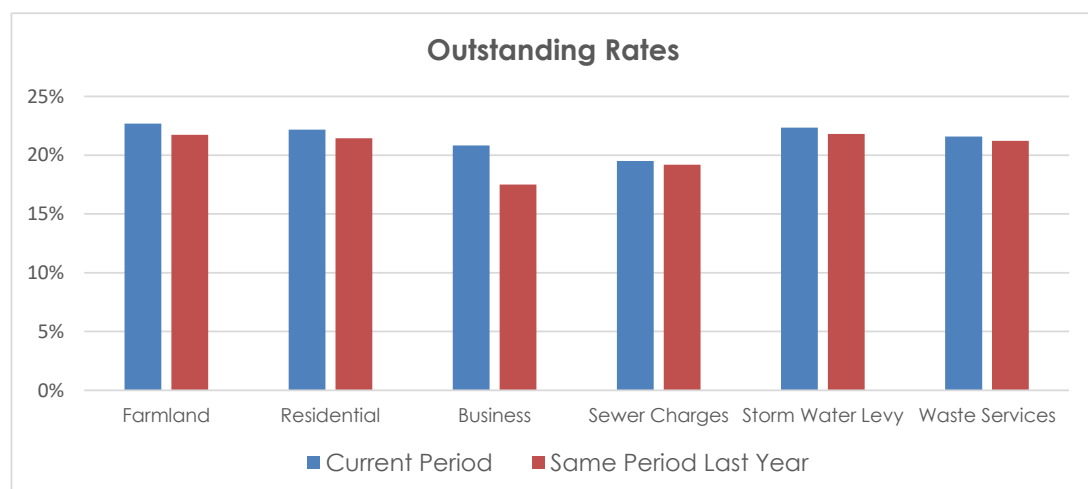
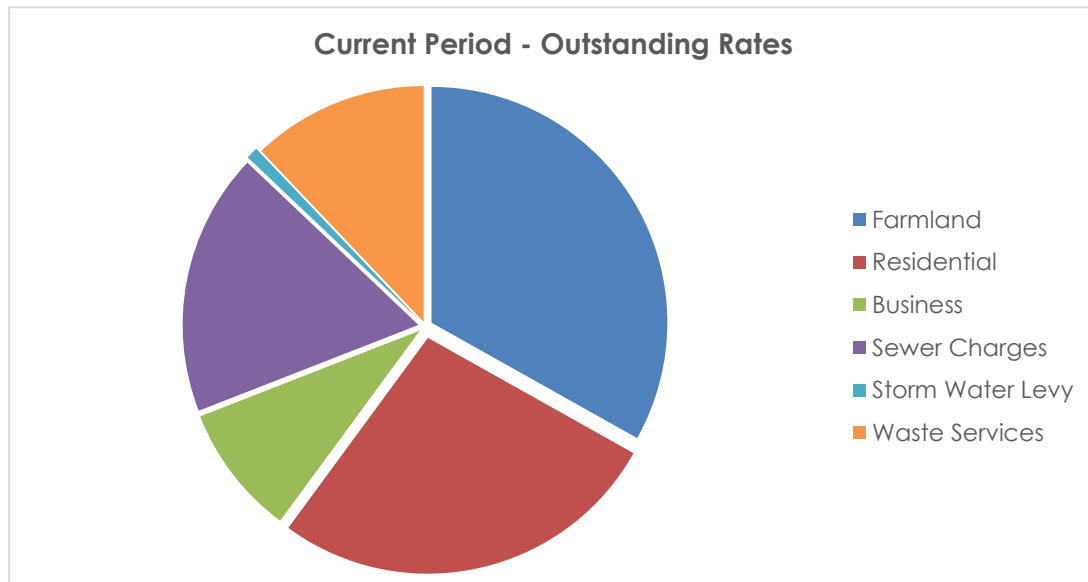
20.7 RATES REPORT - MARCH 2023**File Number:** REP23/528**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**

1. Rates Collection [↓](#) 
2. Rates Chart [↓](#) 



Temora Shire Council
Rates Collections
 For the period ended 31 March, 2023

General Rates Category	Total Rates Levied (Incl Arrears)	Pension Rebates	Payments	Same Period last year	
				Rates Outstanding \$	Rates Outstanding %
Farmland	2,045,016.31	(3,422.46)	(1,578,171.92)	435,379.61	22%
Residential Temora - Occupied	1,418,555.03	(76,512.51)	(1,045,146.38)	280,640.02	22%
Residential Temora - Vacant	64,357.14	0.00	(51,228.36)	11,812.45	15%
Residential - Ariah Park	88,713.42	(6,569.98)	(57,970.33)	22,725.26	29%
Residential - Springdale	12,611.82	(1,010.68)	(7,071.89)	2,872.94	27%
Rural Residential	165,350.78	(9,888.45)	(125,673.20)	29,499.49	20%
Residential - Temora Aviation	45,438.77	(688.44)	(36,386.99)	8,739.13	20%
Business Temora - Hoskins Street	265,788.64		(204,882.98)	52,107.25	20%
Business Temora - Town	278,671.66		(223,975.79)	44,066.23	16%
Business Temora - Aviation	27,853.70		(23,306.71)	3,898.00	14%
Business - Ariah Park	21,566.26		(16,322.32)	3,948.49	18%
Business - Other	10,073.02		(9,686.10)	806.84	8%
Services					
Residential Sewer Charges	1,119,784.47	(37,523.23)	(849,577.04)	218,457.87	21%
Non-Residential Sewer Access & Usage Charges	208,204.26		(189,103.37)	15,311.86	8%
Storm Water Levy	51,401.19		(39,917.63)	11,130.46	22%
Domestic & Rural Waste Services	680,306.51	(39,117.48)	(498,152.25)	132,971.09	22%
Trade Waste Services	142,610.31		(116,427.06)	23,597.55	17%
Overpayments	(102,962.41)		56,868.15	(39,685.03)	
Legal charges	16,493.04		(6,254.56)	9,407.83	
Total	6,559,833.92	(174,733.23)	(5,022,386.73)	1,362,713.96	21%
				1,267,687.34	21%



20.8 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE MARCH 2023**File Number:** REP23/571**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Town Hall Income & Expenditure [↓](#) 



Temora Shire Council

Temora Memorial Town Hall**Income & Expenditure**

For the period ended 31st March, 2023

	Current YTD	Prior YTD
Income		
Facility Hire	24,213	13,781
Other Sundry Income	-	-
Total Income	24,213	13,781
Expenditure		
Utilities		
Electricity & Gas	(6,021)	(3,957)
Rates	(4,589)	(4,579)
Water	(565)	(580)
Cleaning	(8,431)	(8,389)
Maintenance	(4,707)	(8,967)
Administration		
Employee Costs	(4,546)	(4,302)
Depreciation	(58,912)	(78,986)
Insurance	(25,193)	(21,684)
Organisation Support Costs	(24,689)	(32,418)
Other/Miscellaneous	(8)	(4,236)
Total Expenditure	(137,661)	(168,098)
Total Town Hall Surplus/(Deficit)	(113,448)	(154,316)
Internal Hire/Donation	3,254	3,109

20.9 TOWN HALL THEATRE - OPERATING RESULTS MARCH 2023

File Number: REP23/569

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Cinema Operating Results [↓](#) 



Temora Shire Council

Temora Town Hall Theatre Operating Statement

For the period ended 31st March, 2023

	Current YTD	Previous YTD
Candy Bar		
Income	21,945	17,646
Purchases	(8,976)	(6,180)
	12,969	11,466
Admissions		
Income	44,257	39,696
Gold Class Ticket Sales	1,683	-
Audio Visual Purchases	(31,827)	(17,900)
	14,113	21,796
Other Income		
Facility Hire	1,073	3,136
Sale of Advertising	327	727
Donations	25	-
Event Catering	-	27
	1,425	3,890
Other Costs		
Advertising	(166)	(434)
Bank Fees	(986)	(918)
Building Maintenance	(324)	-
Cleaning	(2,838)	(3,260)
Computer Costs	(3,736)	(3,255)
Event Catering Expenses	(467)	-
Freight	(366)	(221)
General Maintenance	(3,704)	-
Insurance	(6,614)	(5,706)
Licences & Permits	(864)	-
Materials Purchased	(2,853)	(666)
Rates & Electricity	(5,494)	(4,451)
Employee Costs	(23,002)	(23,393)
Sundry Expenses	30	74
Telephone & Internet	(968)	(1,047)
Volunteer Support	(700)	(569)
Depreciation	(517)	(2,198)
	(53,569)	(46,044)
Total Cinema Surplus/(Deficit)	(\$ 25,062)	(\$ 8,892)
Internal Hire/Donation	136	-

20.10 SPRINGDALE COMMUNITY COMMITTEE MINUTES HELD 15 JANUARY 2023**File Number:** REP23/457**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Springdale Community Committee [↓](#) 

Springdale Community Committee

Meeting opened: 5.08pm

DATE: 15.01.2023

Present: Max Oliver, Annie Thorne, Pat Thorne, Earl Kotzur, Stan Butt, Les Buckley, Vinni Reid, Jess Miller

Apologies: Belinda Bushell

Minutes of previous meeting 18/07/2021

Minutes read and accepted – Moved by Vinni, seconded by Pat.

Business arising from minutes:

- Max has given photos of the rubble drain to Kris Dunstan and raised the matter at council. The issue is yet to be resolved but we will continue to remind council of concerns.
- New Years Eve celebrations were a success. There was a large crowd that enjoyed the music and socialising. 3 meat trays were raffled off and a lucky door prize was also drawn. The committee made a great amount of money from the event.
- The floor has been refurbished by Earl and Stan. This was done before new Years Eve and was enjoyed by the dancers on the night.

Treasures report:

Treasures report read and accepted. Moved by Vinni, Seconded by Les

Correspondence:

Incoming: NIL

Outgoing: Nil

General Business:

- The next Old Time Dance will be held on the 4th Feb at 7pm. SCC will provide supper. There will be a tribute to the 'Platters' played.
- Chelsea Reid will be receiving the scholarship. Pat and Annie will source the money for the scholarship.

Meeting closed at

Next meeting to be held 19th March 2023 at 5pm.

20.11 TEMORA HISTORICAL SOCIETY MEETING MINUTES HELD 2 MARCH 2023**File Number:** REP23/461**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Historical Society [↓](#) 

**MINUTES OF THE GENERAL MEETING
OF THE TEMORA RURAL MUSEUM MANAGEMENT COMMITTEE
held at the museum on 2nd March 2023**

Meeting commenced at 7.30pm

Present: Robert Maslin (Chair), Graham Lynch, Brian Jennings, Graham Crawford, Caroline & John Clarke, Gordon McGeorge, Len Stimson, Mick O'Connor, John Harris, Malcolm Brown, Bill Speirs, Neil Martin, Bob Ingram, Max Ingram, Gordon Muir, Steve Holden, Cr. Max Oliver, Allan Lewis, John O'Connor, Col Perry, Neil Storm

Apologies:, Ken & Kate Hewett, Jean Luck, Brian Durham, Keri Perry

MOVED that the apologies be received. Graham Crawford / Col Perry - carried.

Minutes:

MOVED that the minutes of the general meeting held on 12th January 2023 be accepted as a true and accurate record. Bob Ingram / Gordon Muir – carried.

Business Arising from the minutes:

The Screen for the David Schlunke Exhibition has been purchased.

Correspondence:

MOVED that the correspondence be received and dealt with as read. Cr. Max Oliver / Gordon McGeorge – carried

Summary as attached.

Treasurer's Report: The treasurer reported an Income for the two months since 13th January 2023, of \$7,478-80, Expenditure of \$12,321-42, Closing Balance, on 2nd March 2023, of \$66,412-55 in the museum's working A/cs.

MOVED that the Treasurer's report be accepted. Graham Lynch / Col Perry – carried.

Manager's Report: as attached.

Curator's Reports:

Textiles – The Peatey Doll Collection has been displayed ready for the Annual Live Exhibition.

Stationary Engines – most of the stationary engines are now ready for the Annual Live Exhibition.

Ambulance Museum – Advice has been received that it would be prudent to wet the wheels of the horse-drawn ambulance prior to parading it to ensure that the steel tyres are firmly seated against the rims.

TEMFM – the construction of the new toilet facility is presently delayed by the need to prepare for the Annual Live Exhibition.

All other curators present reported satisfactory progress.

General Business:

Preparations for the Jubilee Annual Live Exhibition were discussed in detail and arrangements are well in hand.

An offer to donate his International 506 model header has been received from Darryl Moore of Bectric. While the machine is in good order, concern was expressed regarding our capacity to store or display it. The discussion concluded without resolution.

There being no further business the meeting closed at 8.35pm.

20.12 RURAL MUSEUM MANAGERS REPORT 2 MARCH 2023**File Number:** REP23/463**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rural Museum Managers report [↓](#) 

Temora Rural Museum – MANAGER’S REPORT

Meeting Date: 2nd March 2023

Visitation From: 13/1/2023 to 2/3/2023 **Adults:** 251 **Children:** 21

Group Visits: Nil

Group Bookings: Vintage Rail Tours. Wed. 8th Mar. 9.00am

Recent Events: TSC Morning Tea. Stronger Country Communities funding announcement \$100k for visitor centre upgrade

“Art on Rosella” exhibition. Mon. 16th Jan. – Sun. 12th Feb.

“A Coe-ee to Marie” Musical Theatre. Sat. & Sun. 25th & 26th February. 6.30pm

Planned Events: 50th Annual Live Exhibition. Sat. 11th Mar. 9.00am

David Schlunke Art Exhibition. 14th Mar. - 26th Apr.

NSW Retired Ambulance Officers’ Reunion. Sat. 25th March. 10.00am

Mercury, Edsel, Lincoln Car Rally. Fri. 14th Apr. 11am

Porsche Car Club Luncheon. Sat 22nd Apr. 11.30 am

CATERED LUNCH

Recent Acquisitions: 1960s ADF Ambulance

1937 McDonald Tractor

Carnival Glass Collection (Est. Late Ella McGuirk)

Bag trolley Wool Scales

Correspondence:

General ephemera. 2

Magazines & newsletters. Harden Murrumburrah Historical Society Newsletter 2022/23
“Sirens” Magazine. Jan. 2023

Circulars.

Letters. I/W: TSC Events Donations Policy

O/W:

Email:

20.13 FRIENDS OF TEMORA SHIRE CEMETERY MINUTES HELD 6 MARCH 2023**File Number:** REP23/459**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Friends of Temora Shire Cemetery [↓](#) 

FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

.....
 Ian Preston (Group Pres)
 32 Gallipoli St
 Temora NSW 2666
 Ph. 0428 729 410

Pat Taylor (Hon Sec)
 22 Lawson Rd Temora 2666
 Merryl Graham (Hon Treas.)
 PO Box 251 Temora 2666

.....
 Temora Shire Council
 PO Box 262
 Temora NSW 2666
 Ph. 02 6980 1100

Email us at: temshire@temora.nsw.gov.au - be sure to direct it for our attention.

Minutes of the Friends of the Temora Shire Cemeteries Meeting Monday 6 March 2023, Beige Shed, Old Temora Cemetery, Temora

Meeting Opened: 10.02am and President Ian welcomed everyone.

Attendance: Ian Preston, Rick and Pat Taylor, Harold Fritsch, Bruce Firman, Wilma McCubbin, Betty Brabin, Barb Harmer, Mavis Cassidy, Lyn and Michael Wells, Brian Murray, Merryl Graham, Leonie Weir and Pam Beurckner.

Apologies: Darryl Sutherland, Sal Hurst, Keith Cassidy, Belinda Bushell, Kris Dunstan and Robyn Lewis Accepted.

Minutes: Minutes of the previous meeting were read by Pat. The minutes were accepted as read by Mavis Cassidy, 2nd Betty Brabin. Carried

Business Arising: Following Private William Turner family research article written by Garry George in the Temora Independent, Merryl informed the meeting that an extended family member has made contact with Mr George.

Drainage New Monumental Cemetery: Edging on the northern side which was cracked and broken in several places has been removed.

Treasurer's Report: Financial report read by Merryl Graham indicated a credit balance of \$21,810.92. Merryl moved her report to be accepted as read, 2nd Ian Preston, carried.

Merryl moved that the IBD account of \$7,402.05 be reinvested at the best rate. 2nd Ian Preston. Carried.

Correspondence:

Outward:

- Letter to General Manager. Temora Shire Council requesting removal of two dead pine trees (been done) and an inspection of two eucalyptus trees which have large horizontal branches.
- Email to Temora Independent requesting retraction regarding WWI restoration story. (Article named the group Temora Heritage Committee).
- Letter to Department of Veterans Affairs, Australian War Graves, seeking permission to place Service Badge on Victor Smith's plaque.
- Emails to Perpetual Plaques and Phoenix Foundry (quotes for letters and numbers for Columbarium Wall).

Inward:

- Christmas card received from Mayor Firman and Mr Lavelle.
- Thank you card from Johanna and John Wendt Grandchildren expressing their gratitude for work done on their Grandparent's grave.
- Invitation from Temora and District Education Fund re Fund Raising Dinner.
- Approval letter from Department of Veterans Affairs for Service Badge for Victor Smith.
- Letter of appreciation from the Richards family along with a donation regarding work done on a family grave.
- Email from Kris Dunstan in regards to the Columbarium Wall. There are no Row/Column markers on the Northern wall. And if FOTSC would consider funding/contributing to this project.

- Quotes received from Perpetual Plaques \$9554.40 and Phoenix Foundry \$3802.70 for letter and number plaques.
- Email from Amanda Colwill, Temora Shire Council requesting information on grave site. Merryl has spoken to Amanda and addressed the issue.

Correspondence moved by Betty Brabin, 2nd Harold Fritsch. Carried.

General Business:

1. COLUMBARIUM WALL: Following a discussion, Ian Preston moved that we accept the Phoenix Foundry quote of \$3802.70 and purchase the plaques required. 2nd Wilma McCubbin. Carried.
2. SENIOR CITIZENS CLUB: Merryl and Ian were invited by Dianne Scott to give a presentation at one of their meetings. Ian and Merryl gave presentation on 28 February 2023. Ms Scott made a mention of a possible donation to the FOTSC and for our committee to consider items The Friends may need. Another seat for Lawn Cemetery and Plaques for Columbarium Wall were suggested.
3. TREE PRUNING: Kieran Skidmore was contracted for the pruning of the pine trees, and this was completed in January. Temora Shire Council covered the cost. Two Eucalyptus trees are yet to be inspected by an arborist.
4. STREET STALL: Friday 5 May 2023. Dates for ticket selling issued.
5. EDGING NEW MONUMENTAL CEMETERY: As stated earlier, the edging has been removed on the Northern side. Ian Preston has discussed with Kris Dunstan about the possibility of installing a dish drain along this side. Kris Dunstan will raise this issue with the Council.
6. ARIAH PARK CEMETERY: A working bee was held at Arianh Park Cemetery on Wednesday 4 January 2023. Thank you to a great attendance of volunteers who attended. Pam Beurckner informed the meeting that she had spoken to Kris Dunstan regarding problems with the watering system at the cemetery and to send an email thanking him for his prompt attention to this matter (the problems was resolved the following day).
Pam has requested a new plaque for the Amenities Block and removal of a dead tree at the cemetery. Michael Wells suggested Michael Howard (ex-arborist). Pam to follow up.
The issue of cleaning the toilet was raised by Ian. At present the Amenities are cleaned by the Arianh Park volunteers prior to a funeral. With elderly volunteers coupled with the distance from town it has become difficult to maintain regular cleaning as we would like. Merryl will send an email to Kris Dunstan regarding this matter, re is it Council's responsibility and if so, how often should this cleaning be carried out.

Next Meeting: AGM followed by General Meeting. Monday 10 July 2023 commencing at 10am at Temora Shire Council Chambers

In closing, President Ian thanked everyone for their attendance.

Meeting Closed 10.48 am.

20.14 IMAGINE TEMORA MINUTES HELD 14 MARCH 2023**File Number:** REP23/537**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Imagine Temora minutes [↓](#) 

Temora Shire Council - Imagine Temora Committee

Minutes of Meeting held Temora Art Centre 14 March 2023 at 5.05pm

Present:

Yianni Johns, Louise Adams, Susan Jeri, Scott Hayman, Fran Cahill, Lindy Reinhold.

Apologies:

Maxine Linnane

Minutes from previous Meeting:

Read by Louise Adams **Ammended** – Ardlethan Art Show is on 12th May not 2nd May

Moved – Susan Jeri

Seconded - Fran Cahill

Correspondence – inward and outward:

Invitation to The Education Fund fundraiser

Business arising from previous meeting:

Nil

General business/Around the Room Update:

TSC – Temora Art Centre manager position has been filled – not official yet but new manager should be starting around Easter time.

DRENCH – ‘Music In The Regions’ was fantastic. David Schlunke exhibition/opening coming up at the Rural Museum. DRENCH workshops have been extremely well attended.

Womens Network – Will be holding a Phillipino night with a two course meal and guest speaker for \$30 per head in the Town Hall supper room on 18th April (probably). Meeting this Thursday to finalize the details.

Motion Arts – ‘Coe Marie’ went well with approximately 100 people in attendance each performance.

Motion Arts have five new members for the Murder Mystery performance which will be on 26-28th May at the Town Hall.

Performing Arts –

Tony Bozicevic – has confirmed for the 21 October at 2pm at the Town Hall.

Matt Walker has resigned from the committee.


The String Family are not available, however the children are still to advise if they are available for a performance.

Yianni – Ardlethan Art Prize will be held 12nd Friday in May, entry forms out now, available by contacting Karen Wood email kmwood1@bigpond.com or phoning 0432 095 744.

Ariah 62 in Ardlethan is still looking for artworks to display.

Next meeting will be held on 11 April.

Meeting closed 5.25pm

20.15 PERFORMING ARTS - MARCH 2023**File Number:** REP23/539**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Performing Arts [↓](#) 

Temora Performing Arts Meeting 13th March, 2023

Meeting commenced at 5:40 pm

Present: Fran Cahill, Susan Jeri, Dorothy Anderson,

Apologies: Josie Holloway, Fay Webb,

Minutes:

Treasurer's Report: Balance at 28/2.2023 \$3,651.32

Correspondence: Email from Tony Bozicevic confirming concert for 2pm 21st October in Town Hall.
Email from Mat Walker to inform us he is moving to Wagga, and resigning from the Committee. He would still like to keep in touch.

Business Arising: Mat said Jeffrey Xeros and Rhiannon are not performing at the moment, and he has not been able to catch up with Amy.
The String Family are not on the road, and not performing much. Sarah will see what the children (18 & 20) are doing to see if they would like to come, and we thought maybe September.

General Business:

Because we didn't have a quorum a normal meeting was not possible.

Next Meeting: Monday 5th April, 2023 at 5:30 pm at the Ex-Services Club. Check with reception for venue.

Meeting closed: 6.20pm

21 CONFIDENTIAL REPORTS**RESOLUTION 91/2023**

Moved: Cr Lindy Reinhold

Seconded: Cr Jason Goode

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:13pm

21.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 11 April 2023

This matter is considered to be confidential under Section 10A(2) - a, b, c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors), discussion in relation to the personal hardship of a resident or ratepayer, information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 70/2023

Moved: Cr Graham Sinclair

Seconded: Cr Jason Goode

It was resolved that the reports be received.

CARRIED

RESOLUTION 71/2023

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

21.2 Confidential Minutes of the Economic Development and Visitations Committee Meeting held on 11 April 2023

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 72/2023

Moved: Cr Claire McLaren

Seconded: Cr Jason Goode

It was resolved that the reports be received.

CARRIED

RESOLUTION 73/2023**Moved: Cr Max Oliver****Seconded: Cr Graham Sinclair****It was resolved that the reports and recommendations as presented be adopted.****CARRIED****21.3 General Manager - Annual Briefing Session April 2023**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RESOLUTION 74/2023**Moved: Cr Nigel Judd****Seconded: Cr Max Oliver****It was resolved that the General Manager's briefing session report be noted.****CARRIED****21.4 Temora Lions Club - Tender to supply and Install new baling equipment at Depot**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 75/2023**Moved: Cr Jason Goode****Seconded: Cr Graham Sinclair****It was resolved:**

- 1. That Council confirms to the satisfaction of Council and its legal representatives that the ownership of the recycling facility and all equipment (including the press) reverts to the ownership of Temora Shire Council should Lions Club Temora cease to operate; and then**
- 2. Temora Shire Council enter into an agreement to purchase the supply and install of the HB100-MT from Australian Bale Press Pty Ltd for an amount of \$233,000 (ex GST)**

CARRIED**21.5 TAIC Confidential Update - April 2023**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 76/2023**Moved: Cr Graham Sinclair****Seconded: Cr Jason Goode**

It was resolved that Council note the report.

CARRIED

CARRIED

RESOLUTION 92/2023

Moved: Cr Jason Goode

Seconded: Cr Lindy Reinhold

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

22 MEETING CLOSE

The Meeting closed at 5:48PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 May 2023.

.....

GENERAL MANAGER

.....

CHAIRMAN