



Temora Shire Council

ABN: 55 048 860 109
105 Loftus Street
PO Box 262
Temora NSW 2666
Phone: 02 6980 1100 Fax: 02 6980 1138
Email: temshire@temora.nsw.gov.au

**Temora Memorial Town Hall
Booking Schedule**
FOR-BUS-ADXX-001

Name:

Address:

Phone: Email:

Organisation:

Function Date: Start/Finish:

Set Up (Date/Time):

BOND \$400 (+ \$150 IF BAR-GLYCOL SYSTEM REQUIRED) (PAYABLE ON BOOKING)

Office Use: Date: Amount: Receipt:

Area/Items Required	Hourly/Daily Charges	Hours	Amount
Entire Hall (excl bar/kitchen)	\$350 per day		
Main Hall	\$35 per hour		
Supper Room	\$17 per hour		
Foyer	\$35 per hour		
Stage	\$17 per hour		
Piano	\$20 per day		
Kitchen	\$35 per hour/\$135 per day		
Crockery/Cutlery	\$30		
Wine Glasses	\$65		
Bain Marie – dishes/lids	No. hired/.....		
Cool Room	\$35 per day		
Bar	\$115 per day		
TOTAL			(GST Incl) \$

Office Use: Date: Amount: Receipt:

Swipe Card(s) to be returned the next working day by 12 noon to Temora Shire Council.

Office Use: Clean: Yes No Cost to Clean: \$..... Damage: Yes No Cost to Repair \$.....

Additional Requirements: (ie microphone(s)/cords, lectern etc)

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Applicants Signature

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Staff Signature