

# TEMORA SHIRE COUNCIL



TEMORA  
*The Friendly Shire*

## TERMS OF USAGE FOR NIXON PARK CLUB HOUSE

**ACTIVE**

<b>Review Details</b>
-----------------------

**ABOUT THIS RELEASE**

**DOCUMENT NAME:** Terms of Usage for Nixon Park Club House  
**CODE NUMBER:** C6  
**AUTHOR:** Temora Shire Council  
**ENDORSEMENT DATE:** 20 August 2020

**REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
May 2020	New Policy	1	20 August 2020	GCL
		2		

**PLANNED REVIEW**

Planned Review	Revision Description		Review by
October 2021	Review		

**INDEX**

1	Statement of Intent	4
2	Ongoing Costs	4
3	Bookings	4
4	Keys	5
5	Fees & Charges	5
6	Dispute	5
7	Review of Document	5

## 1 Statement of Intent

- 1.1 The Nixon Park Clubhouse is a multiuse facility. The original Clubhouse was constructed by the Temora Australian Football Club, in the late 1980s.
- 1.2 The recent upgrade, which was officially opened on 23<sup>rd</sup> May, 2020, came to fruition due to significant contributions from; NSW Government, Temora Shire Council, AFL NSW/ACT, Cricket NSW, Temora Australian Football Club and many generous volunteers.
- 1.3 There are identified **Primary Users** (which are Temora Australian Football Club, Temora Junior Australian Football Club, the Temora & District Cricket Association and Temora Junior Cricket Association); and also **Secondary Users** (which include Temora Rugby League Club, Temora Little Athletics Club, all Temora Shire Schools).

This document will be the framework in which to manage the facility.

## 2 Ongoing Costs

- 2.1 Any general maintenance and utility costs associated with the Clubhouse, is the responsibility of the Primary Users (Australian Football during winter, Cricket during summer). Actual dates of changeover to be determined in advance through consultation between parties.
- 2.2 Temora Shire Council will only be responsible for insurance (building) and land rates.

## 3 Bookings

- 3.1 Bookings to utilise the Clubhouse will be facilitated by the Primary Users (during the above stated period).
- 3.2 Those who are identified as Nixon Park Sporting Complex Secondary Users may hire the Clubhouse, paying the relevant Bond, Fees & Charges as determined by Council in consultation with the Primary User.
- 3.3 Any other User who wishes to rent the Clubhouse (outside of the Primary & Secondary Users) will be at discretion of the Primary User.
- 3.4 A checklist form will be issued to the relevant User for completion. They should be returned to Temora Shire Council, for their records.
- 3.5 The facility will only be used by the Primary or Secondary Users, for their Sanctioned Events. ie: No private functions or events.

## **4 Keys**

- 4.1 A key register will be maintained. It is expected that only a maximum of 2 keys are issued to each Primary User, during their respective season.
- 4.2 If a key is lost, there will be a fee incurred for replacement.
- 4.3 Primary Users must not make copies of the keys.

## **5 Fees & Charges**

- 5.1 The following fees and charges applicable will be outlined in the Council Fees and Charges Schedule adopted annually
- 5.2 A copy of the hiring group's relevant Insurance document must be provided to the relevant Primary User and forwarded to Council prior to hiring.
- 5.3 A Bond will be charged, with a refund given on satisfactory inspection of facility.
- 5.4 The fees and charges collected will be retained by the Primary User, during their respective seasons for maintenance of the building. A meeting of the Primary Users should be held annually to determine maintenance and repair priorities.

## **6 Dispute**

- 6.1 Should there be any dispute in relation to these Terms of Usage for the Nixon Park Clubhouse, it will be referred to the Temora & District Sports Council Executive for determination. If still no resolution is provided, the matter will be referred to Council as the final arbiter.

## **7 Review of Document**

- 7.1 This Terms of Usage document will be reviewed in 12 months, from date of adoption by Temora Shire Council.