

TEMORA SHIRE COUNCIL



TEMORA
The Friendly Shire

AIRPORT USAGE FEES

ACTIVE

Review Details

ABOUT THIS RELEASE

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REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
October 2018	New Policy	1	21 March 2019	GCL

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
21 March 2022			Town Planner

PART A Outline

Objectives

This policy is aimed at fulfilling the following objectives:

- (a) Manage ongoing maintenance costs at Temora Airport by requiring commercial operators and event organisers to contribute to the cost of repairing and maintaining airport infrastructure, including runways, taxiways, aprons and other costs associated with use of the airport
- (b) Requiring a financial contribution from those residents of the Temora Airpark Estate, as these landowners gain the most benefit from the infrastructure at Temora Airport
- (c) Linking this policy to Council's annual operational plan and budget, delivery plan and asset management plan
- (d) Linking this policy to the Temora Airport Master Plan and the Event Management Application Policy

Background

Temora Airport is a valuable part of a broad economic and social base for Temora Shire. The airport provides recreational and general aviation, including the commercial uses of agricultural operations and flight training, aviation services, as well as the extensive tourism and educational role of the Temora Aviation Museum.

Equally important, Temora Airport has a crucial role in supporting the provision of emergency services to Temora and surrounding areas.

Temora Airport hosts a wide range of events throughout the year, drawing participants and spectators to Temora Shire.

However, the costs associated with maintaining and improving the infrastructure located at Temora Airport is an ongoing budget requirement of Temora Shire Council.

In order to assist with managing these costs, Council has developed options for securing financial input from those airport users that gain the most benefit from Temora Airport infrastructure, being Airpark Estate landowners, commercial operators and event organisers using Temora Airport.

Application

This policy applies to land zoned SP1 Special Activities and SP2 Infrastructure at Temora Airport.

The policy requires a contribution from users of the Temora Airport in the form of an airside maintenance fee or landing fees.

Airside Maintenance Fee

- All landowners within the Temora Airpark estate will be required to pay an annual **Airside Maintenance Fee**, on a per lot basis.
- Fees collected will be used to contribute to only to the ongoing maintenance and operations of Temora Airside and not used for general revenue purposes.
- Any increase in fees will be limited to increase only by Consumer Price Index (CPI).
- Any unspent fees will be kept in a reserve that may only be used for airside airport maintenance purposes, in consultation with the Aerodrome Users Committee and by resolution of Council through an allocation within Council's budget.

Landing Fees

- Landing fees will apply at Temora Airport, based on the weight of the aircraft, to all commercial aircraft using Temora Airport.
- Larger commercial aircraft place greater demands on airport infrastructure and it is therefore reasonable that heavier aircraft contribute more towards airport maintenance.
- Council will contact regular commercial users of Temora Airport to obtain data of landing frequency, weight of aircraft and fee amount, before preparing six-monthly invoices for payment by the commercial operator (in advance).
- Small business operators who are residents of Temora Shire are exempt from landing fees. Exemption from landing fees is determined by Council, guided by the following criteria:
 - the employment of no more than 2 persons other than those residents
 - submission to Council of relevant information advising of the scale of the business, including (where relevant) number of students, number of expected clients and level of usage of Temora Airport to conduct the business
- Temora Aviation Museum aircraft, including guest aircraft, are exempt from all landing fees. This exemption applies as a result of their financial contribution in constructing Runway 05/23.
- Council will not charge landing fees for emergency services aircraft that are

using Temora Airport for emergency purposes.

- Landing fee amounts will be set annually by Council.
- Commercial aircraft using Temora Airport will be required to make their landing fee payment prior to any pavement concession that may be required for their aircraft to land at Temora Airport.

PART B Procedures

Fee Procedures

Airside Maintenance Fee

Airside Maintenance Fee invoices will be sent annually to all landowners of Temora Airpark Estate, on a per lot basis. This will include a written agreement between the applicant and Council relating to safety procedures, access and use of airport infrastructure. The agreement must be signed and returned to Council, along with payment of the relevant fee, by the specified date in order for the resident to access Temora Airport. This agreement is required once only for landowners, and is required when there is a change of property ownership. Fees are set annually by Council. Landowners may pay their fees annually, or quarterly by arrangement with Council.

Landing Fees

Landing fees for commercial operators are set annually by Council. Frequent commercial users will pay annual or quarterly fees as negotiated with Council, with reference to the Temora Airport Fee Schedule. Infrequent commercial users shall pay the relevant fee prior to receiving any pavement concession that may be required for their aircraft to land at Temora Airport.

Small business operators who are residents of Temora Shire are exempt from landing fees. Exemption from landing fees is determined by Council and may require the submission of information to support exemption, as requested by Council.

Fee collection reporting

Details of fee collection will be reported to the Aerodrome Users Committee for monitoring purposes.

Operational Procedure

Commercial Operation

Runway use, taxiing, and refuelling of aircraft shall occur under the direction of Council staff, as required. Planned intensive commercial usage, such as agricultural use, shall be registered with Council at least 24 hours prior to commencement. Council officers shall provide access and egress to aprons and taxiways for support vehicles.

Runway Inspections

The runway shall be inspected by a qualified Council staff member before and after commercial use, subject to Council's discretion. Any damage to facilities shall be repaired at cost to the user. Sealed runways shall be used for landings wherever possible. Ongoing issues with damage to airport runways may result in Council withdrawing access to operators. Council officers may inspect airport usage at any time.

Heavy Vehicles

Heavy vehicle operators shall park vehicles as directed by a Council officer. Agricultural users shall be restricted to the designated agricultural apron.

Exclusive Hire

Organisations seeking exclusive use of the runways are required to sign an Airport Hire Agreement and pay the associated hire fees which include the services of Council's Airport Safety Officer.