



Date: Thursday, 17 June 2021
Time: 4:00PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

17 June 2021

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 17 JUNE 2021 AT 4:00PM**

PRESENT: Cr Rick Firman (Mayor)Chair), Cr Kenneth Smith, Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Dale Wiencke, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Dennis Sleigh

IN ATTENDANCE: Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Anne Rands (Executive Assistant), Claire Golder (Town Planner)

Media Officer – Liz Grant

Temora Independent – Alan Wilson

Public Forum was held at 3:30pm with the following presentations.

- Brogan Finnerty - Presentation from Charles Sturt University
- Daniel Bourke – Development Application 12.5
- Angus Scott – Development Application 12.5

1 OPEN AND WELCOME

4:00PM

2 APOLOGIES

RESOLUTION 165/2021

Moved: Cr Dennis Sleigh

Seconded: Cr Max Oliver

That apologies from General Manager Gary Lavelle be received and accepted.

CARRIED

3 OPENING PRAYER

The Opening prayer was conducted by Rev Derek Yu from the Presbyterian Church.

4 CONFIRMATION OF MINUTES

RESOLUTION 166/2021

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

That the minutes of the Ordinary Council Meeting held on 20 May 2021 be confirmed.

CARRIED

RESOLUTION 167/2021

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

That the minutes of the Special Council Meeting held on 8 June 2021 be confirmed.

CARRIED

5 MAYORAL MINUTES**1.1 MAYORAL MINUTE - JUNE 2021****File Number:** REP21/801**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minister for Local Government  

1. After recent press articles on NSW General Managers salary packages, Council is advised that the NSW Minister for Local Government, the Hon Shelley Hancock MP has now released a Review Paper of General Manager & Senior Staff Remuneration. The Minister has indicated that the NSW Government is 'strongly considering' mandating salaries of General Managers be set by an Independent Body, not by elected Councillors. The Minister also points out that there are several General Managers in NSW have salary packages ranging from \$143,000 through to \$633,000. The Minister is calling for submissions from Councils, citizens, and businesses to assist informing the Review. Submissions will close on Monday 2nd August 2021. As this is a very serious matter and one that requires a great deal of consideration by Council, I propose that Council hold a Workshop, to formulate our response to the Review. In recent discussions with our Local Government NSW President, Cr Linda Scott, she expressed a firm view that Councils are best placed to make the decision on General Manager's salary packages.

RECOMMENDATION: That Temora Shire hold a Workshop to formulate a response to the NSW Minister for Local Government's Review on General Managers & Senior Staff Salary packages.

2. Council place on record our warm congratulations to former Federal Member for Riverina, Mrs Kay Hull AM, on her recent inclusion in the Queen's Birthday Honours List. Mrs Hull was appointed an Officer of the Order of Australia (AO) for distinguished service to rural and regional communities through health, skills development, and agricultural organisations. This is a well-deserved award for an outstanding individual.

RECOMMENDATION: That Temora Shire Council write a letter of congratulations to Mrs Kay Hull AO, on her Queen's Birthday Honour.

3. Council is informed that the Deputy Mayor, Cr Graham Sinclair and I will be attending the National Press Club luncheon next Tuesday 22nd June, as guests of our LGNSW President, Cr Linda Scott. We look forward to being present to listen to Cr Scott deliver her first NPC address as President of the Australia Local Government Association (ALGA).
4. Council is advised that the Riverina Eastern Regional Organisation of Councils (REROC) Board will be hosting a meeting with the NSW Member for Wagga Wagga, Dr Joe McGirr next Friday 25th June. The Board also invited the NSW Members for Cootamundra and Albury, however, they had made previous commitments. It must be noted that the Member for Cootamundra has already held a special meeting recently with the REROC Board, to discuss issues of Cost Shifting. The REROC Board will continue to arrange a

meeting with the NSW Member for Albury to discuss this important issue, in a 'roundtable' atmosphere.

5. Council is advised of the official re-opening of Segment 12 of Morangarell Road on Wednesday 30th June. This will be carried out at 11:00am on site by the NSW Minister for Regional Transport & Roads. Prior to this, there will be a meeting with our NSW Member for Cootamundra, Ms Steph Cooke MP at the Temora Recreation Centre, at 9:00am.
6. I have been asked by the Mayor of Forbes, Cr Phyllis Miller OAM, to formally advise Council of her intention to stand as President for Local Government NSW. This year, members will elect a new President, which will come from Rural and Regional NSW. Mayor Miller is a current Board member of both LGNSW and Australian Local Government Association. Mayor Miller is also a former President of the former NSW Shires Association.
7. Council is advised of a letter I received yesterday from our NSW Minister for Local Government, the Hon Shelley Hancock MP. The letter informs Council that the NSW Government will provide a 'one-off' payment to fully fund the increase in the Emergency Services Levy (ESL), for the 2021/22 financial year. The Acting General Manager (Mrs Elizabeth Smith) informs me, that should equate to \$32,059 (Bland Shire = \$18,415 & Temora Shire = \$13,644). This brings the total amount funded by the NSW Government, to cover the increases in the ESL since 2019, to \$485,955. It is Council's 'unwritten' policy to extend genuine praise when it has been earned, and to this end, I have rung the Minister's office to extend our thanks for this important gesture.

RECOMMENDATION: That Temora Shire Council formally write a letter of appreciation to Minister Hancock for funding the increase in the Emergency Services Levy (ESL).

AND FURTHER

That Council encourage the Minister to support Councils having the ability to include ESL as a separate line item on Rate Notices, as advocated by LGNSW, NSW Country Mayors Association, REROC & Riverina JO, when it comes before the NSW Lower House.

RESOLUTION 168/2021

Moved: Cr Rick Firman

Seconded: Cr Dale Wiencke

It was resolved that the recommendations as presented be adopted and the remainder of the report noted.

CARRIED

Report by Mayor Rick Firman



The Hon. Shelley Hancock MP
Minister for Local Government

Ref: A775420

Clr Rick Firman OAM
Mayor
Temora Shire Council
PO Box 262
TEMORA NSW 2666
Email: temshire@temora.nsw.gov.au

15 June 2021

Dear Mayor

The NSW Government is committed to continuing to support councils and their communities throughout the multiple challenges our state has faced, including bushfires, floods, the ongoing COVID-19 pandemic and mouse plague.

Since 2011 this Government has provided more than \$11.3 billion in financial support to councils to deliver and improve infrastructure, services and facilities for their local communities. We moved quickly to provide an unprecedented \$395 million COVID-19 support package, and have worked closely with councils and their residents to provide rate relief and support the ongoing recovery effort.

I am pleased to inform you that in addition to this support, the NSW Government is providing a one-off payment to fully fund the increase in FY21-22 local government Emergency Services Levy (ESL) contributions.

This payment will ensure that your council pays the same amount in FY21-2022 as it did in the 2019-20 financial year pre COVID-19, and brings the total funding provided to councils to cover increases in ESL contributions to more than \$50 million since 2019, \$485,955 of which has been to Temora Shire Council, recognising the difficult operating environment for councils and their communities.

The funds will be paid to council by means of electronic funds transfer in the coming days. Council will receive a remittance advice with the reference OLG Emergency Services Levy payment 2021-22. Should you or your staff have any questions regarding the ESL payment for 2021-22, please contact Steve Walker, Manager Program Delivery on 02 4428 4166.

The Government is continuing to explore options to better manage the impacts of ESL contributions on councils' budgeting cycles, and I encourage all councils to actively engage with the responsible Ministers, the Treasurer and Minister for Emergency Services, regarding the ESL into the future.

Yours sincerely

The Hon. Shelley Hancock MP
Minister for Local Government

Cc General Manager, Mr Gary Lavelle

6 REPORTS FROM COMMITTEES**6.1 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 8 JUNE 2021****File Number:** REP21/742**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 8 June 2021

Mr Craig Sinclair, Manager of Economic Development arrived at 4:20pm.

RESOLUTION 169/2021

Moved: Cr Dale Wiencke

Seconded: Cr Dennis Sleight

It was resolved that the reports be received.

CARRIED

AMENDMENT 170/2021

Moved: Cr Nigel Judd

Seconded: Cr Lindy Reinhold

Moved that in response to report REP21/490 Council proceed with costings on the low cost option design for the northern block and re visit the design for southern block to consider parking, street lights and trees.

AND FURTHER

That both blocks include soft landscaping and that Council investigate options for pedestrian refuges.

CARRIED

Cr Smith and Cr Oliver requested their vote be recorded against.

RESOLUTION 171/2021

Moved: Cr Dale Wiencke

Seconded: Cr Graham Sinclair

It was resolved that the remainder of the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 8 June 2021
Time: 2:00PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Assets & Operations Committee Meeting

8 June 2021

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**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 8 JUNE 2021 AT 2:00PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor), Cr Kenneth Smith, Cr Dale Wiencke (Chair), Cr Dennis Sleigh

IN ATTENDANCE: Rob Fisher (Engineering Technical Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Claire Golder (Town Planner), Craig Sinclair (Manager Economic Development)

1 OPEN MEETING

2:00PM

The Meeting commenced with a presentation from Inland Rail Representatives Grant Johnson, Jess Jackson & Kurt Uebergang.

2 APOLOGIES

COMMITTEE RESOLUTION 65/2021

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

That apologies from General Manager Gary Lavelle be received and accepted.

CARRIED

3 REPORTS

3.1 PROPOSED HOSKINS STREET UPGRADE PLANS

File Number:	REP21/490
Author:	Town Planner
Authoriser:	Director of Environmental Services
Attachments:	<ol style="list-style-type: none"> 1. North High 2. South High 3. North Med 4. South Med 5. North Low 6. South Low

REPORT

At the February Council Meeting, Councillors considered a report from the February Assets and Operations Committee Meeting. At this meeting the decision of Council was:

It was resolved that report REP21/126 Hoskins Street Upgrade – Stage 2, that Council staff prepare a design and costings on a low, medium, & high solution for the Britannia to Victoria Street and Parkes to Polaris Street blocks and report back to Council.

Following this decision, Council staff have prepared options for high, medium, medium-low and low solutions for the proposed Hoskins Street Upgrade Plan, as described by Table 1.

Potential Option	Potential Features	Comments
High - Replicate main CBD blocks	<p><u>Northern and Southern end</u></p> <p>Retain existing kerb and gutter and footpath width at the south end - western side 4.0m, eastern side 4.3m.</p> <p>Replace kerb and gutter with 150mm face and increase footpath width to 4m (if possible) each side at the north end - current western side 3.8m, eastern side 3.65m.</p> <p>Upgrade footpath to full width with coloured concrete patten consistent with 2 central blocks.</p> <p>Streetlights to be relocated to the footpath.</p> <p>Blisters to be relocated away from</p>	<p>This option involves the most significant works to the streetscape.</p> <p>Under this option the two central blocks would essentially be replicated, with the footpath slightly narrowed to 4m as opposed to 5m.</p> <p>Blisters integrated with the footpath and disconnected from the street lighting would allow large shade trees to be installed shading street furniture without impacting streetlighting.</p> <p>It should be noted that due to the lack of shop awnings if Council wishes to create a pedestrian</p>

	<p>streetlights and integrated with the footpath to create usable pedestrian space including installation of shade trees and street furniture (bench seating and bin). Symmetrical the same as the current upgraded area.</p> <p>Hedges / garden to be installed at the transition of all blisters including intersection blisters.</p> <p>Intersection blisters and associated footpath to wrap around the intersection to the adjacent side street for the length of the blister.</p> <p>Refuge island crossing treatments at Hoskins St / Victoria St, Hoskins St / Parkes St & Hoskins St / Polaris St intersections.</p> <p>Standard crossing treatment at Hoskins St / Britannia St intersection.</p> <p>Installation of underground drainage on the up-stream side of all blisters, noting storm water main line already exists in the southern block, however no stormwater exists in the northern block.</p>	<p>friendly environment shade should be given a high priority.</p>
<p>Medium – Co-locate blisters with streetlights but integrate with footpath.</p>	<p><u>Northern and Southern end</u></p> <p>Retain existing kerb and gutter and footpath width at the south end - western side 4.0m, eastern side 4.3m.</p> <p>Replace kerb and gutter with 150mm face and increase footpath width to 4m (if possible) each side at the north end - current western side 3.8m, eastern side 3.65m.</p> <p>Upgrade footpath to full width with coloured concrete patten consistent with 2 central blocks.</p> <p>Blisters integrated with footpath but co-</p>	<p>This option is slightly less cost than the high option, due to less work with removal of streetlighting relocation and minor pavement repair associated with blister relocation.</p> <p>Potentially the intersection blisters could be shortened slightly.</p> <p>Installing fewer hedges / gardens, bins and benches could reduce upfront and ongoing maintenance costs.</p>

	<p>located with Street Lights (retain current location / not symmetrical). Streetlights will require upgraded outreaches to get away from tree canopy and street trees will likely need to be a variety with a narrow canopy (not a broad canopy shade tree).</p> <p>Install bench seat and bins at selected blisters.</p> <p>Hedges / garden to be installed at the transition of on all blisters including intersection blisters.</p> <p>Intersection blisters and associated footpath to wrap around the intersection to the adjacent side street for the length of the blister.</p> <p>Refuge island crossing treatments at Hoskins St / Victoria St, Hoskins St / Parkes St & Hoskins St / Polaris St intersections.</p> <p>Standard crossing treatment at Hoskins St / Britannia St intersection.</p> <p>Installation of underground drainage on the up-stream side of all blisters, noting storm water main line already exists in the southern block, however no stormwater exists in the northern block.</p>	
Low – Retain small blisters without footpath integration.	<p><u>Northern and Southern end</u></p> <p>Retain existing kerb and gutter and footpath width at the south end - western side 4.0m, eastern side 4.3m.</p> <p>Replace kerb and gutter with 150mm face and increase footpath width to 4m (if possible) each side at the north end - current western side 3.8m, eastern side 3.65m.</p> <p>Upgrade footpath to full width with</p>	<p>This is the low-end approach where it is proposed to renew what is there now, plus add additional mid-block blisters and integrated roundabout blisters to provide consistency at roundabout intersections.</p> <p>Additional street furniture if any would be required to be installed on the main footpath or intersection area adjacent to existing roundabouts and not on</p>

	<p>coloured concrete patten consistent with 2 central blocks.</p> <p>Streetlights and blisters remain co-located with mid-block blisters to be small in nature and disconnected from path with no pedestrian area.</p> <p>Duplication of mid-block blisters to increase streetscape vegetation and shade and provide a point of difference from current and central blocks.</p> <p>Blisters at roundabout intersections to be integrated with footpath (subject to investigation of available underground drainage)</p> <p>Upgrade streetlight outreach to largest outreach to get over and away from trees.</p> <p>Any upgrade of street furniture to be located on the main path (potentially with roundabout intersections an exception).</p> <p>Minor gardens could be installed on blisters including intersection blisters.</p>	<p>mid-block blisters.</p> <p>Small style mid-block blisters mid-block blisters have been duplicated to allow for increased tree planting to offset lack of awning shade and low parking utilisation (empty street)</p>
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Table 1: Options for high, medium and low solutions for Hoskins Street upgrades

Discussion

Site properties to consider before finalising a preferred option.

- Streetlights must be protected from vehicle damage by enclosing within a blister or relocation to within the paved footpath area.
- Street trees will likely impact upon streetlighting when co-located.
- Lack of shop front awnings / available shaded areas is not conducive to quality social atmosphere / environment.
- The southern block between Britannia Street and Victoria Street has relatively good condition 150mm kerb and gutter and 4m wide full width concrete path.
- The northern block between Parkes and Polaris Street has relatively old 250mm kerb and gutter and has parts of footpath full width and parts of footpath 1.2m width. 250mm kerb

and gutter is not ideal from a pedestrian view, where stepping up the 250mm face can be a challenge for some residents.

- The southern block gets inundated by overland flood water in significant flood events. An integrated blister at the Hoskins / Victoria Street intersection may block the current overland flow path and increase flooding impacts on adjacent properties.
- Consideration of underground drainage in both the northern and southern blocks is required if blisters are integrated with the footpath.
- Current and future parking demand.
- Consideration of existing driveways and associated traffic volumes is required in the northern block.
- Consideration of a potential future roundabout at the intersection of Hoskins / Polaris Street and how this may affect the proposed streetscape.

Cr Max Oliver left the meeting at 3:04 pm.

COMMITTEE RESOLUTION 66/2021

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

The Committee resolved to recommend to Council to seek costings on low option designs for the northern and southern blocks

AND FURTHER

That both blocks include soft landscaping and that Council investigate options for pedestrian refuges.

CARRIED

Crs Judd, McLaren & Sleigh recorded their votes against.

Report by Claire Golder

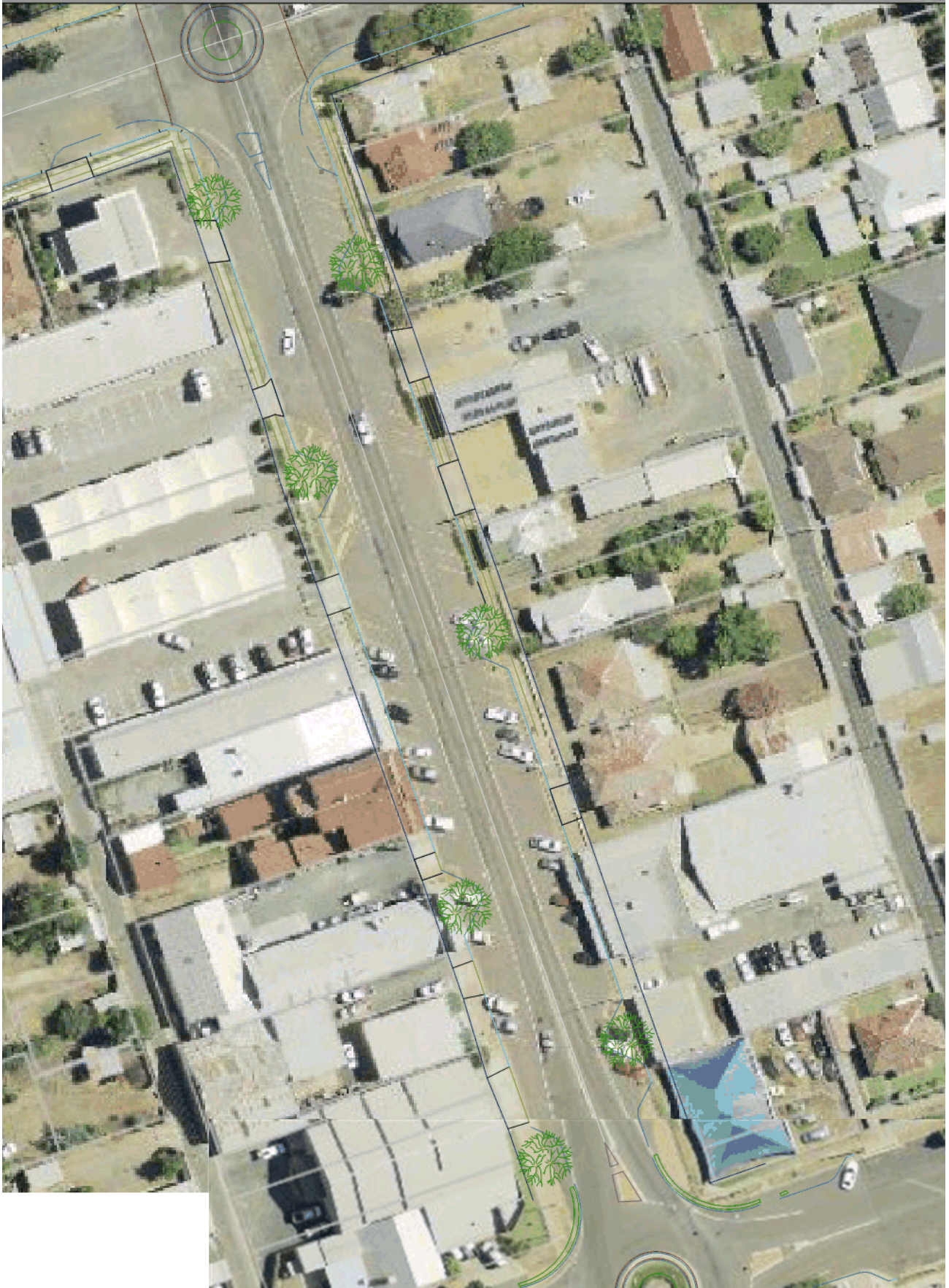
HIGH OPTION - Northern Block



HIGH OPTION - Southern Block



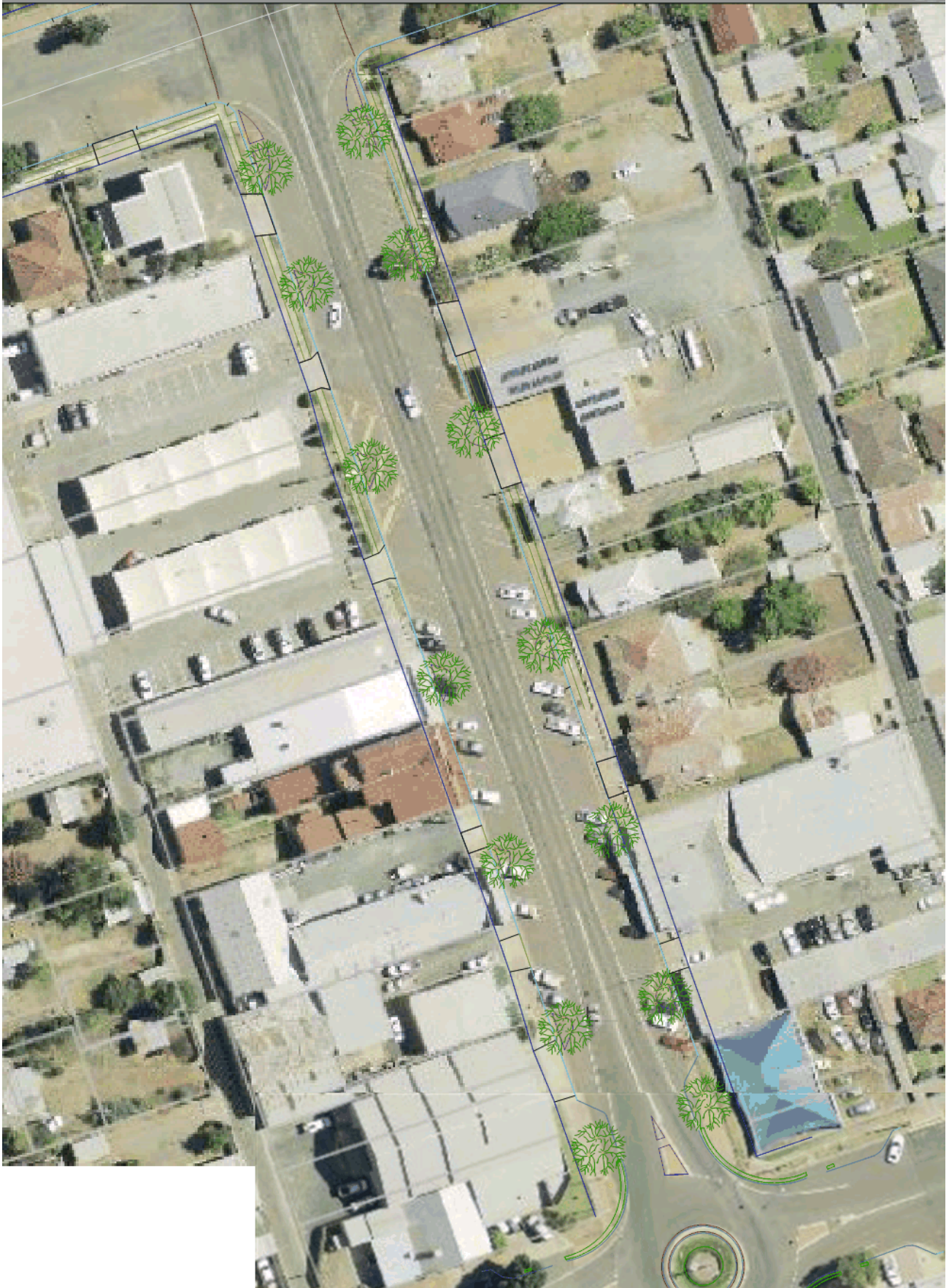
MEDIUM OPTION - Northern Block



MEDIUM OPTION - Southern Block



LOW OPTION - Northern Block



LOW OPTION - Southern Block



3.2 SOLAR AT TAIC

File Number: REP21/686
Author: Economic Development
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

FarmLink and Council have an opportunity to partner with the Australian National University (ANU) and Parallel Energy to install a vertical solar array at the Temora Agricultural Innovation Centre (TAIC). The proposal involves construction of a 60kW solar array on TAIC land, which is sufficient to meet the demands of both the TAIC facilities and the Sewerage Treatment Plant (STP) recycled water pump station.

The proposed project involves the installation of dual-sided solar panels mounted vertically on frames running in parallel rows that run in a north-south direction. The rows are spaced adequately to allow for commercial cropping activities between the panels.

Under the proposed partnership, Council is requested to contribute the \$25,000 of funding allocated to the TAIC solar installation as well as the \$30-\$35,000 of funding estimated for the solar at the STP. ANU will use the funding to secure partnership funding through internal sources as well as government programs, such as ARENA.

ANU will enter a lease agreement with FarmLink to conduct research into the impact of the solar array on moisture retention, soil health and cropping yields. This is an initial investment that will involve a minimum of 4-5 years of research for ANU, and possibly 10 to 15 years. The entire project cost is estimated to be valued at approximately \$400,000.

FarmLink believe the project is an opportunity to support agricultural innovation and will showcase the infrastructure at open days and other forums which will increase visitation to the site and could stimulate further investment in research and development.

Issues to be addressed:

1. Finding the most appropriate site for the array that minimises the impact on irrigatable land whilst providing a soil profile suitable for ongoing research.
2. Minimising latency due to the distance between the production (solar array) and the consumption points (TAIC offices and STP).
3. Identifying the export limit of the existing transformer.
4. Sourcing matched funding and delivering the project to suit the timeframes of all partners.
5. The solar array must remain operational for the duration of its useful life even after the ANU research is completed and regardless of the outcome of the research.

Council officers are working with FarmLink, ANU and Parallel Energy to find the most appropriate solutions to address issues 1 to 3.

With regard to Issue 4, Council's \$25,000 contribution towards the TAIC solar is currently allocated from the Local Roads and Community Infrastructure fund (LRCI) which specifies that projects need to be completed by the end of December 2021. It is unlikely that the project will meet this deadline therefore it is proposed to request that the funds are diverted to another solar project,

such as the Temora Swimming Pool, which is estimated to cost \$35,000 to be funded from Council reserves with a payback period of 5 to 6 years. With \$25,000 of funding from LRCI, there would be a balance of approximately \$10,000 to be funded from Council reserves. The TAIC solar project could then also be funded from Council reserves to the value of \$25,000, taking the total reserve funding for both projects to \$35,000.

In order for the LRCI to be amended, a resolution of Council is required.

Kris Dunstan, Director of Environmental Services declared a pecuniary interest in relation to item REP21/686, due to his wife being employed at TAIC.

Kris Dunstan, Director of Environmental Services left the meeting at 3:24PM and took no further part in the discussion.

COMMITTEE RESOLUTION 67/2021

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

That the Committee resolved to recommend to Council to reallocate \$25,000 of funding under the Local Roads and Community Infrastructure program from the TAIC solar project to the Temora Swimming Pool solar project.

CARRIED

Report by Craig Sinclair

3.3 T-LIGHT EVENT APPLICATION**File Number:** REP21/721**Author:** Executive Assistant**Authoriser:** General Manager

Attachments:

1. T-Light Event Application Form
2. T-Light Request for Council Support
3. T-Light Site Map

REPORT

Please find attached the event application for the T-Light event to be held at Lake Centenary on the 21st August 2021. The event is coordinated by TBEG.

The Engineering Works Manager prepared the following cost schedule in relation to the event.

Task	Time	Rate	Cost
Traffic Management			
Setup 'No Parking' Signs and Reflective string on star posts + 'Special Event Ahead' Signs and 'Reduce Speed' Signs	6 hrs	\$110 p/h	\$660
Pack-up 'No Parking' Signs and Reflective string on star posts + 'Special Event Ahead' Signs and 'Reduce Speed' Signs	3 hrs	\$110 p/h	\$330
10 red event bins including delivery and collection @ \$8 each		\$8 each	\$80
Large event application fee			\$100
Mobile stage hire			\$400
Stage delivery, set up and pack up	3hrs	\$110 p/h	\$330
TOTAL:			\$1,900

The costs are based on setting up traffic controls where the no parking area is at the entrance to the lake. It is proposed to run worksite reflective string on the star posts just off the main road inclusive with the no parking signs. Based on other events, like Warbirds, the no parking signs alone are generally ignored and require constant policing. Construction reflective string on posts around the perimeter will make it very clear there is no access to the areas identified.

The Manager raised a concern about the impact of queueing traffic for the ticket booth at the entrance to the lake on Goldfields Way as recently experienced at the V8 jetboat event. This is extremely dangerous for the 100km/h zone without more detailed traffic control, including a speed reduction.

To mitigate this risk, the off-road parking area on the road reserve to the north of the lake entrance will be used as a one-way queuing lane loop which has the capacity to take an estimated 20 cars in a queue.

TBEG estimate the event to cost approximately \$13,000. The organisers have secured \$2,000 sponsorship from LPC Eggs and submitted an application to Inland Rail Community Grants for a further \$3,850 to cover the cost of the fireworks display.

The event has the potential to attract visitors from outside of Temora Shire and generate overnight stays and additional visitor spend during a traditionally low season of demand.

Kris Dunstan, Director of Environmental Services returned to the meeting at 3:37PM.

COMMITTEE RESOLUTION 68/2021

Moved: Cr Graham Sinclair

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to provide in-kind support for the T-Light event for traffic management, event bins and the performance stage

AND FURTHER

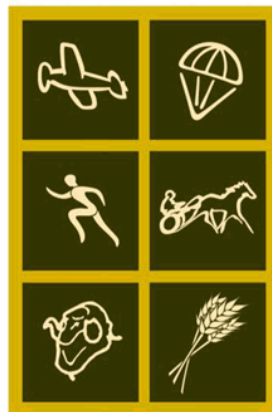
That TBEG pay the event application fee of \$100.00.

CARRIED

Report by Craig Sinclair

*Function: Community**Temora Shire Council**Policy Number: C17*

TEMORA SHIRE COUNCIL

TEMORA*NSW**Riverina*

THE MAJOR EVENT MANAGEMENT APPLICATION

ACTIVE

Revision Number:
File Name: The Major Event Management Application

Revision Date:
Page Number: 1

*Function: Community**Temora Shire Council**Policy Number: C17*

Event Application Forms

What event application forms do I need to fill out?

1. Does the event require the full or partial closure of a road/lane/cycleway or any change of traffic conditions?
Yes/No
2. Will the event require additional waste management or amenities (toilets etc)?
Yes/No
3. Does the event require structures in (stage/scaffold/marquees etc) to be erected?
Yes/No
4. Will the event have amusement devices or fireworks?
Yes/No

If you answered YES to any of the above you need to complete the Major Event Application Form (at least 8 weeks prior to the event)

If NO to all of the above please complete the Small Event Application Form (page 17)

**Also attached are – Temporary Road Closures Form (12 weeks prior to event)
(page 21)**

- Noise Management for Outdoor Events Form (page 26)

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Events staged at a location owned and/or managed by Temora Shire Council.

Temora has extensive parks, air fields/runways, waterways, and sporting reserves that can be utilised for a wide range of events and activities. However, to manage these resources on behalf of the wider community, those responsible for planning and delivering the event (Event Manager), must apply to Council for permission to use the public space or venue.

In most cases detailed information will be required to support your Event Application. This is needed to ensure:

- The venue is reserved for your event
- The venue is appropriate for your event
- The event will be delivered in a safe manner for all those in attendance
- The event will not damage or impact council owned or managed property or the environment

Skills and expertise of event organisers

It is the responsibility of the event organiser to ensure they hold the necessary skills and expertise to manage an event, and these skills are accordance with the scale of the event planned. A well thought out and completed application with good supporting documentation would form part of demonstrating such skills.

What do I need to do to obtain permission to hold an event?

The first step in obtaining permission to hold an event is to submit a completed "Major Events Application Form" together with a fee as per Council schedule of Fees & Charges. Once completed the application serves as a comprehensive Event Management Plan and provides Council with all the relevant information relating to the proposed event. The application must be accompanied by the relevant approvals, licences, traffic management plans, site maps etc.

Council will provide a written response to your application, this may be a refusal or an approval with conditions attached. A bond may be required for the hosting of some events; relevant Council staff are available by appointment to discuss applications prior to submission.

Applications to stage an event in the Temora Shire Council local government area must be received by Council a full **eight (8) weeks** prior the proposed event. This includes all relevant insurances, Traffic Management Plans, Risk Assessments, Certificates of Currency and Amusement Ride WorkCover Documents etc. relevant to the event.

Licences and approvals for subcontractors, pyro-technicians, food vendors etc. must be forwarded to Council a full **four (4) weeks** prior to the event being staged.

Any road closure or traffic alteration will require an additional (Road Closure Application) to be lodged **twelve (12) weeks** before the event and fees and charges will be applicable to all road closures. Events that involve temporary full or partial road closure

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may require longer notification to Council as road closures are assessed by the Traffic Committee that meet once a month. Fees and charges will be incurred by the event organiser for any change to traffic operation.

If the proposed event is longer than three (3) consecutive days it may require public notification.

Before filling out this application please ensure you have read through and understand your responsibilities as the event organiser. Please ensure all parties involved in your event are aware of and understand their responsibilities pertaining to their participation in your event. The above conditions form part of the application.

1. HIRING APPLICANT**(Event Organiser/Organisation is known as the hiring applicant)**

Contact Person:

Mr/Mrs/Ms/Miss: BONITA ROSS

Organisation:

TEMORA BUSINESS ENTERPRISE GROUP

Position:

EXECUTIVE COMMITTEE MEMBER

Address:

105 LOFTUS STREET TEMORA NSW 2666

Telephone No.-

Mobile: 0400 321 518

Email Address:

TBEG@TEMORA.NSW.GOV.AU

Signature

Date: 12/04/2021

a) If a Business please provide ABN: TBC - TBEG will incorporate on the 1st July 2021

b) Are you a non-profit organisation?

Yes/No

i. Are you a charity?

Yes/No

If yes please provide charity no. _____

Are you raising funds for a charity?

Yes/No

ii. Will the event be seeking Council in-kind sponsorship?

Yes/No

If yes, you must do so in writing prior to lodging the application

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c) Are you a section 355 committee of Council?

Yes/ No

2. CONTACT NUMBER DURING EVENT HOURS 0400 321 518

N.B. this number will be provided to Council Staff and external agencies e.g. NSW Police and RMS.

3. INSURANCE

The applicant must arrange to obtain Public Liability Insurance cover for the proposed specific activity/event on community land or other council managed land or, arrange to extend their current policy to cover the activity. The minimum required amount of Public Liability Insurance in 2015 is to be \$20,000,000. Please provide the name of the Insurance Company, Policy No. and expiry date and attach a certificate of currency to the application.

Name of person/organisation insured : TEMORA SHIRE COUNCIL

Company: Statwide Mutual

Policy Number: 000046

Expiry Date: 30 June 2021

NB: TBEG will obtain it's own event insurance from 1st July 2021 once incorporated

4. LOCATION, DATE AND TIMES

The location/s of the proposed activity/event should be clearly described in No 6 and details indicated on site plan on page 14.

Location address: Lake Centenary

First day at the venue (set-up date): 21st August 2021

Dates the event proper takes place: 21st August 2021

Last day onsite (vacate date): 22nd August 2021 (clean up only)

Start and finish times of the event: Start: 3pm Saturday 21st August 2021

Finish: 8.30pm Saturday 21st August 2021

Set up from 11am Saturday 21st August. Close Lake to public from midday and reopen at 9pm.

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If there are multiple events by the same organisation please attach a sheet detailing the proposed dates.

This only applies if all other details remain the same.

5. DESCRIPTION OF ACTIVITY

Provide clear details of the proposed activity/event (please attach additional information to fully explain major complex events, such as public events more than 500 people).

A community event on the banks of Temora's Lake Centenary providing bonfires, live music, local food, fireworks and paper lanterns to bring a warm glow to winter in rural NSW. Ticket holders will receive entry to the Lake precinct which will be closed to the public of the event. The ticket price includes a voucher to be redeemed at an onsite food vendor of their choice. Guests will be invited to walk along the lake loop track, stopping to enjoy the delicacies of a variety of local food vendors who will be set up adjacent to the fire pits that are dotted around the lake's edge. Each of these fire stations will have their own unique music vibe, some live, some pre-recorded, with places to sit and enjoy the music, food, flames and views. Guests will be encouraged to bring their own blankets. At sunset, guests will be invited to set alight and release a paper lantern which will be for sale by vendors located around the lake. Releasing the lanterns over the water signifies saying goodbye to some form of pain, hurt or stress and will create a beautiful spectacle as the lanterns slowly rise and flicker into the night sky. The finale of the evening is a fireworks display on the north-western bank of the lake that can be viewed from all of the fire stations.

a. Event operating hours: 3pm to 8.30pm Saturday 21st August 2021

b. Estimate daily attendance of participants: 50

c. Estimate daily attendance of spectators: 450

6. ACCESS BY MACHINERY/VEHICLES ON SURFACES OTHER THAN ROADWAYS. ☐ N/A

If access to the proposed event site is required, describe the nature/size/number of vehicles, number of vehicle movements and the purpose of access:

Food vendors will need to access the fire pit areas around the lake's edge.

Fireworks crew will need to access the northern bank to set up the fireworks display.

Solar powered outdoor artworks to be installed around the walking track.

- Please indicate the vehicle access corridor and vehicle locations on attached site plan (page 14).
- Please note that vehicles over 3 tonne are not permitted on Council's parks or reserves.

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7. TENTS/MARQUEES/STALLS☐ N/A

If you propose to erect tents, marquees or stalls please provide dimension of marquees/tents/stalls:

3x3m marquees to be set up at the fire pits around the lake's edge as shown on the event map.

- a. Please indicate location of marquees/tents/stalls on **attached site plan page 14**.
- b. Because of the potential damage of undergrounds services by using pegs, conditions will apply depending on site location.

8. TEMPORARY ROAD CLOSURE☐ N/A

- a. If you required full or partial temporary road closure or changes to traffic conditions please complete Road Closure application.
- b. Any road closure requires **twelve (12) weeks** minimum notification.

9. SALE OF FOOD AT THE EVENT☐ N/A

If you propose to serve food or drink please provide details

At least 4 food vendors will be selling food and drinks at the event. These vendors are not yet confirmed.

If yes applicants must comply with conditions as detailed at:

<http://www.foodstandards.gov.au/scienceandeducation/factsheets/foodsafetyfactsheets/charitiesandcommunityorganisationsfactsheets/>

10. ALCOHOL☐ N/A

• If it is proposed to sell alcohol, an "On-licence (functions), liquor licence, or other appropriate liquor licence" must be obtained from the NSW Office of Liquor, Gaming and Racing www.olgr.nsw.gov.au/liquor_licensees_new.asp and submitted to the Licensing Police at least 14 days prior to the date of the function. A copy of this liquor licence is to be provided to Council a minimum of 7 days prior to the event. For further information regarding Licensing law details please contact the **Wagga Wagga Police Licensing Sargent (02) 6921 0544**

• **Secondary supply:** If you or one of your attendees gives alcohol to a person under 18 years you will be fined \$550 on the spot.-Liquor Act 1982- Section 114(4)

• Council has Section 632 signs (alcohol free zone) in certain areas such as Paleface Park, prohibiting consumption of alcohol. Any exception to this rule will require approval to be granted by Council and must be made in writing prior to the event application (charges will apply to cover these signs for the duration of the event).

11. PUBLIC ADDRESS SYSTEM/PERFORMANCES☐ N/A

If amplified sound is proposed to be used please provide the following details:

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Times proposed to be used- Start: 3pm
 Finish: 8.30pm

- Applicants must comply with conditions as detailed at <http://www.epa.nsw.gov.au/noise/nglg.htm>
- [Applicants must comply with Temora Shire Council Noise Management for outdoor Events – Application Form \(page 26\)](#)

12. POWER/FLOODLIGHTS☐ N/A

If you require the use of power, please circle the power required for your event.

Single phase 10 amp **15 amp** 3-phase 4 pin 5pin

- Will a generator or other power source be used?
Yes/No
- Do you require access to Council's power supply?
Yes/No
- Do you require Council's fixed lighting where available? (fees may apply)
Yes/No
- Please indicate times required for lighting: from: 5.30pm
to: 9.00pm
- If power is required for your event you will need to ensure it is available by contacting Council prior to the event application.

13. WASTE MANAGEMENT AND CLEANING

- Please state what arrangements have been made to minimise waste, e.g. recycling stations and provision of additional garbage bins for the event (Council bins can be hired with a bond fee per bin a minimum of **two (2) weeks'** notice is required).

10 of Council's event bins will be required as well as an additional rubbish collection after the event.

- Do you require additional garbage bins?
Yes/No
- Do you require additional garbage collections?
Yes/No
- Please outline the cleaning management strategy in place to ensure the event site is clear of waste following the event (if the site is not left clean after the event a cleaning charge will be billed to the event organiser at commercial cleaning rates)
Food vendors will be encouraged to use recyclable packaging. Bins will be provided at each food station. The Event committee will conduct a clean up on Sunday morning after the event.

Applicants must comply with conditions NSW EPA Waste legislation,
www.epa.nsw.gov.au/wasteregulation/legislation.htm

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14. AMENITIES

a. Please provide details regarding the number of additional toilets facilities intended to be placed on-site and the name of the provider of the service.

Two portaloos will be hired for the event. These will operate in addition to the existing amenities at the lake.

- Where the number of people attending the event exceeds 250, a minimum of 6 toilets must be provided. Thereafter one additional toilet for every additional 250 people must be provided.
- Where Council amenities on site are insufficient, additional toilets must be provided as per the ratio stated above.
- Please indicate the location of portable toilets on **attached site plan page 14**.

15. WATER☐ N/A

If you require access to Council's water supply (where available), please indicate the extent and purpose of such a supply: (A fee may be charged after the event for usage.)

16. SPORTING OVALS AND FACILITIES

- The cost of any damages caused to surfaces/facilities as a result of use during inclement weather or inappropriate use will be borne by the event hirer.
- Applicants must comply with conditions as detailed @ <http://www.temora.nsw.gov.au/f.ashx/documents/Policiesandcodes/G21-Sporting-Fields-Yearly-Right-Of-Use.pdf>

a) **Lake Centenary**

- If your event requires the use of or restricted access to Lake Centenary, your organisation will need to obtain written permission from the Lake Centenary Management Committee by contacting the president and written permission must be obtained and attached prior to lodging your application.
- Applicants must comply with conditions as detailed in Lake Centenary Management Committee "Condition of Use".
- If restricted access is required suitable notice will be required to inform residents.
- An aquatic event licence may be required if so a copy of your licence is to be provided to Council prior to the event. To find out if you require an aquatic event licences go to www.rms.nsw.gov.au/maritime/using-waterways/aquatic-events/licences.html#Whatisanaquaticlicence

17. AMUSEMENT DEVICE☐ N/A

An "amusement device" means anything mobile fixed or made available to members of the public on which, or any part of which, or by means of which, they may ascend or

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descend, or be carried, transported, raised lowered or supported for the purpose of amusement, games, recreation, sightseeing or entertainment.

Please complete the following for any amusement devices that may be used during the event.

Amusement/type of ride	Supplier	Telephone Number
Jumping castle	Jumping Beans	1300 570 591

- All amusement device operators must supply Council with a copy of their insurance.
- All amusement devices must be shown on **attached site plan page 14**.
- Applicants must comply with conditions as detailed at <http://www.workcover.nsw.gov.au/health-and-safety/safety-topics-a-z/amusement-devices>

18. SCAFFOLDING, VIEW STANDS AND STAGES☐ N/A

If you intend to erect any scaffolding, view stands or stages, please provide details of size and type of structure to be erected.

Council's mobile stage is required for the event to be located as indicated on the event map.

All structures must be shown on **attached site plan (page 14)**.

Applicants must comply with conditions as detailed at Scaffolding Work Safe Australia www.safeworkaustralia.gov.au/sites/...laws/.../Scaffolding_Work.docx

19. FIREWORKS☐ N/A

If you proposed to have a fireworks display, please provide the details of the person obtaining the permit to detonate the fireworks.

Name: ACT Fireworks

Address: PO Box 1916 Queanbeyan NSW

TelephoneNo: 0412 621 930

Proposed time of display: Start: 8.00pm

Finish: 8.15pm

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Please tick the appropriate box on the type of permit held:

"Local display permit (1) day" ☒"Professional- General Permit" ☐

Please provide permit no. _____ TBC

- Applicants must provide Council with a copy of the completed NSW Government Work Cover Fireworks Display Check List;
http://www.workcover.nsw.gov.au/data/assets/pdf_file/0014/14243/fireworks_display_checklist_5629.pdf

- Have you advised your local fire service of the event?
Yes/No
- Will a local Rural Fire Service Officer be present?
Yes/No
- Have neighbouring residents received notification of proposed fireworks?
Yes/No
- Applicants must comply with Explosives and fireworks licences – Work Cover** www.workcover.nsw.gov.au/licences/explosives-and-fireworks-licence

20. SECURITY

- Have you advised your local police service of the event?
Yes/No

If no, it is responsibility of the applicant to notify all relevant authorities of the event

- If duration of the event is for more than a day and/or over 300 people are proposed to be in attendance, please provide details of security for crowd control, equipment, safety, displays, structures and overnight security needs:
 The lake grounds will be closed to the public. Entry will be for ticket holders only.
 The front gate will be manned by volunteers to check tickets. An exclusion zone will be established around the fireworks display area for public safety. The police will be advised of the event.
 As this is a family event we do not expect to encounter security issues.
 Vendors will be responsible for setting up and removing their own equipment after their event.

The organiser must take suitable precautions to ensure the safety and orderly behaviour of the spectators and appropriate crowd control.

21. ADVERTISING SIGNS/BANNERS ☐ N/A

- If outdoor advertising is planned, please provide details of signs/ banners.

Banners will be placed at the entry to the lake on the day of the event.

- Please provide details of the proposed location of signs

As above.

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a. A Public Liability Insurance cover for a minimum of \$20,000,000 is to be supplied by all applicants:

b. All third party operators such as amusement rides and food vendors must also provide a copy of their insurance cover including currency certificate.

c. Have you attached a copy of your Public Liability Insurance?

Yes/ No

Assessed by Councils Risk Assessment Manager

Signed: _____

Date: _____

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Site Plan

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23. TERMS AND CONDITIONS

Definitions

1. Council: means Temora Shire Council
2. Any committee of Council: means Temora Shire Council
3. Hiring applicant means: the person or organisation applying for permission to host an event on Temora Shire Council land or property.
4. **Once the applicant receives written permission from Temora Shire Council the hiring applicant will become the hirer and thereafter referred to as the hirer.**

The Hirers Responsibilities and Liabilities

1. The cost to restore any damages to Council ground or facilities as a result of event activities including use during inclement weather or inappropriate use will borne by the Hirer.
2. The decision to use grounds/facilities and to ascertain the surface/facilities are of suitable quality for proposed event is the responsibility of the Hirer.
3. A site plan is included in the application, the application will not be considered without a detailed site plan attached.
4. The Hirer must use the Facilities only for the Approved Purpose and at the Approved Times.
5. The Hirer must not (whether by act or omission) cause any damage to the Facilities or leave the Facilities in an untidy state. The Council may remedy a breach of this clause, the cost of which shall be a debt due from the Hirer to the Council.
6. The Hirer must not use the facilities at any times that the Council, in its absolute discretion, determines that the facilities are unfit for not use or occupation.
7. The Hirer must include a detailed site plan in the application, the application will not be considered without a detailed site plan attached.
8. Where in this agreement there is a debt due to the Council from the Hirer, the Council may, in its absolute discretion, call upon the bond to satisfy the debt. In any such event, the Hirer must, as soon as practicable, replenish the bond.
9. In accordance with section 5N of the Civil Liability Act 2002 (NSW), the Hirer uses the facilities at their own risk.
10. The Hirer shall have in affect throughout the term of this agreement a policy of public liability insurance in a sum of \$20,000,000. The policy must note the interest of Temora Shire Council and must be on terms acceptable to the Council. The Hirer must provide evidence of the currency of the requisite insurance policy upon request by Council.
11. The Hirer must not do anything that will void or otherwise negatively affect the insurance policy.

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12. The Hirer must promptly advise Council of the occurrence of an event that gives or may give rise to a claim under the policy and must keep the Council fully informed of subsequent action and developments concerning the claim.
13. The Hirer indemnifies the Council against any claim, demand, action, suit, or preceding that may be made or brought against the Council arising from the Hirer's use of the facilities, except where the claim demand, action, suit or proceedings relates to the negligent act or omission of the Council.
14. The Hirer must comply with all applicable laws and Australian Standards rules at all times when using the facilities.
15. Council has the unlimited discretion to stop any or all events deemed inappropriate or dangerous.
16. This agreement shall come into effect upon the applicant receiving a written approval from Council the approval may come with additional conditions attached.
17. Once the Hiring applicant receives written approval from Temora Shire Council, the Hirer must pay the bond noted on the approval within fourteen (14) days.
18. Should the Hirer cancel this agreement, the Hirer will be responsible for any expenses incurred by council for land, road, and signage or facility preparation.

Name: Bonita RossDate: 19/04/2021Position: TBEG Events CommitteeSignature

Council Authorisation	
Insurance: <u>Yes / No</u>	Permit: <u></u>
Approved / Denied	
Fee: <u></u>	
Permit Number: <u></u>	

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*Function: Community**Temora Shire Council**Policy Number: C17***SMALL EVENT APPLICATION****Event Details**

Event Name: _____

Event Organiser: _____

Does your organisation have a current twenty million dollar (\$20, 000000) Public Liability Insurance Policy?

YES/NO

Please attach a copy of insurance policy and certificate of currency.

Contact Number: _____

Mobile: _____

Email address: _____

Contact Address: _____

Event Start Date: _____

End Date: _____

If the event recurs more than once this year please list the recurring dates below.

Recurring Event Dates: _____

Event Start Time: _____

Event End Time _____

Event Location: _____

Please indicate as much detail as possible about your event on site plan attached

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Please advise if your event requires any other Council facilities such as electricity, water, waste disposal etc.

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*Function: Community**Temora Shire Council**Policy Number: C17***Terms and Conditions**

- The cost to restore any damages to Council ground or facilities as a result of activities will be borne by the event organiser.
 - The decision to use grounds/facilities and to ascertain the surface/facilities are of suitable quality for proposed event is the responsibility of the event organiser/organisation.
 - Any damages caused to surfaces/facilities as a result of use during inclement weather or inappropriate use will borne by the event organiser/organisation.
 - A site plan is included in the application, the application will not be considered without a detailed site plan attached.
1. This agreement shall come into effect upon the event applicant receiving written approval from Council the approval may come with additional conditions attached.
 2. The event applicant (Hirer) must, pay an application fee on submission as detailed in Councils fees and charges schedule.
 3. The applicant (Hirer) must pay the bond (4) weeks prior to the event.
 4. Should applicant (Hirer) cancel this agreement, the applicant shall forfeit the application fee plus any expenses incurred on any event preparation.
 5. The event organiser (Hirer) must use the Facilities only for the Approved Purpose and at the Approved Times.
 6. The event organiser (Hirer) must not (whether by act or omission) cause any damage to the Facilities or leave the Facilities in an untidy state. The Council may remedy a breach of this clause, the cost of which shall be a debt due from the Hirer to the Council.
 7. The event organiser (Hire) must not use the Facilities at any times that the Council, in its absolute discretion, determines that the Facilities are unfit for not use or occupation.
 8. Where in this agreement there is a debt due to the Council from the Event organisation (Hirer), the Council may, in its absolute discretion, call upon the Bond to satisfy the debt. In any such event, the Event Organisation (Hirer) must, as soon as practicable, replenish the bond.
 9. In accordance with section 5N of the Civil Liability Act 2002 (NSW), the Event Organisation (Hirer) uses the Facilities at its own risk.
 10. The Event Organisation (Hirer) shall have in affect throughout the term of this agreement a policy of public liability insurance in a sum of \$20,000,000. The policy must note the interest of the Council and must be on terms acceptable to the Council. The Event Organisation (Hirer) must provide evidence of the currency of the requisite policy upon request by Council. Where The Event Organisation (Hirer) is in breach of any provision of this clause, the Council may affect its own public liability insurance policy to cover the Hirer's activities under this agreement, the cost of which shall be a debt due to the Council.
 11. The Event Organisation (Hirer) must not do anything that will void or otherwise negatively affect the insurance policy obtained under clause 9 and must, as soon as is practicable, inform the Council in writing of any such voidance or negative effect.

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12. The Event Organisation (Hirer) must promptly advise the Council of the occurrence of an event that gives or may give rise to a claim under the policy and must keep the Council fully informed of subsequent action and developments concerning the claim.
13. The Event Organisation (Hirer) indemnifies the Council against any claim, demand, action, suit, or proceeding that may be made or brought against the Council arising from the Hirer's use of the Facilities, except where the claim demand, action, suit or proceedings relates to the negligent act or omission of the Council.
14. The Event Organisation (Hirer) must comply with all applicable laws and Australian Standards at all times when using the Facilities
15. The Event Organisation (Hirer) must, as soon as practicable, make good any damage caused (whether by act or omission) of the Facilities. The Council may remedy any breach of this clause, the cost of which shall be a debt due to the Council from the Hirer.

I....., acknowledge the Event Application Form submitted is subject to the consideration and approval of authorised Officers of Temora Shire Council. I authorise the information contained in the Event Application Form and attached information to be circulated and reviewed by Council Officers and their advisers. I acknowledge that it is the responsibility of the Event Organiser to ensure the event meets all necessary by-laws, policies, standards form, and legislative requirements. I am aware the Event Application Form will be considered

Name: _____

Date: _____

Position: _____

Signature _____

Council Authorisation	
Insurance:	Yes / No
Permit:	Approved / Denied
Fee:	_____
Permit Number:	_____

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TEMPORARY ROAD CLOSURES FORM

Please Note-all temporary road closure applications must be submitted to Council twelve (12) weeks prior to the event. Any applications received outside of the requisite notice will not be processed. Council will not consider any exceptions to the application time frame and no further correspondence will be entered into.

Please note fees and charges apply to all applications for Temporary Road Closure.

Non-refundable application fee: As per Council Fees & Charges

Refundable bond fee: As per Council Fees & Charges

I/we wish to apply for Council/RTA consent for a temporary road closure at the location/s listed below and understand that this consent shall only apply for the dates and times listed below.

Contact Person:

Mr/Mrs/Ms/Miss: _____

Organisation: _____

Position: _____

Address: _____

Phone (day time) _____ Mobile: _____

Email Address: _____

Signature: _____

Date: _____

1. Are you a section 355 committee of Council?

Yes/ No

2. Is your event an official Council Event?

Yes/ No

3. Name of your event

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4. Please give a brief description of your event

5. Has your event been held in Temora Shire previously?

Yes/ No

6. Have you previously applied to Council to obtain a temporary road closure

Council? Yes/ No

7. Have you had a meeting with the Temora Shire Council's Risk Management

Officer, to ensure your road closure complies with Australian Standards 1742?

Yes/No

8. Does your event/organisation require Council assistance with required;

Traffic control operators (fees applies)

Yes/No

Road closure barriers (fees applies)

Yes/No

Road closure and traffic control signage (fees applies)

Yes / No

I have met with Temora Shire Council Risk Management Officer and we discussed

You are required to have public liability insurance with a minimum coverage of \$20M and Council interest noted in policy

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9. Does your event/organisation have the requisite insurance coverage with Temora Shire Council's interest noted on the policy? **(The minimum required amount of Public Liability Insurance in 2015 is to be \$20,000,000)**

Yes/ No

10. Please provide the name of the Insurance Company, Policy No. and expiry date and attach a certificate of currency to the application.

Name of person/organisation insured:

Insurance Company:

Policy Number:

Expiry Date:

Event/Organisation Manager

11. Mobile phone contact number during event hours;

Name _____

Mobile number _____ please note this number will be provided to Council Staff and external agencies e.g. NSW Police and RMS.

12. Contact details for third party operators:

Name: _____

Mobile number _____

Please note this number will be provided to Council Staff and external agencies e.g. NSW Police and RMS.

13. Location, date and times

Location address:

First day at the venue (set-up date):

Dates the event proper takes place:

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*Function: Community**Temora Shire Council**Policy Number: C17*Last day onsite (vacate date):
_____Start and finish times of the event:
_____**14. Avoid any additional Fees**

Your event/organisation must leave the roadway clean and tidy and with no impediment or a Council/RMS removal and cleaning charge will be billed the the person/organisation that applied for the Temporary Road Closure.

Application reviewed by: _____
Risk Management Officer

Signed: _____

Date: _____

Risk Management Officer
Temora Shire Council*Revision Number:*
*File Name: The Major Event Management Application**Revision Date:*
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Function: Community

Temora Shire Council

Policy Number: C17

Site Plan - please indicate road closure details below.



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*Function: Community**Temora Shire Council**Policy Number: C17*

NOISE MANAGEMENT FOR OUTDOOR EVENTS FORM

Information for event organisers

This information is for managers of outdoor events to assist them in complying with the Environment Protection Act 1993, by minimising the impact of noise on surrounding areas and. In this context, outdoor events are events which use public address or audio systems for announcements, music or other noise.

Introduction

The general environmental duty in section 25 of the Environment Protection Act 1993 (EP Act) states that:

A person must not undertake an activity that pollutes, or might pollute, the environment unless the person takes all reasonable and practicable measures to prevent or minimise any resulting environmental harm¹.

The Environment Protection (Noise) Policy 2007² or Noise Policy provides a legal framework for the assessment of a wide range of often complex noise issues. It came into effect on 31 March 2008.

The technical document, Guidelines for use of the Environment Protection (Noise) Policy 2007, was developed for use by acoustic engineers and government officers, and is intended to be read in conjunction with the Noise Policy.

How this applies to events

In order to demonstrate compliance with section 25 of the EP Act, event organisers and managers should consider the potential noise impacts of planned events and minimise those impacts where possible.

Suggested issues for consideration include, but are not limited to:

- **the hours of operation of the planned event**
- **the location of potentially noise-affected premises³ and predicted noise levels at those locations**
- **the planned location and orientation of stages, public address or audio systems**
- **reducing the level of noise throughout the duration of the event, particularly in the lower sound frequencies to prevent the sound penetrating houses if the planned event occurs at night.**

1. Environmental harm also includes nuisance, such as noise.

2. www.epa.sa.gov.au/environmental_info/noise/environment_protection_noise_policy

3. Noise Policy, cl 12: where noise is audible and the premises:

- (a) are in a separate occupation from the noise source and is used for residential or business purposes; or
- (b) constitute a quiet ambient environment set aside as a park or reserve or for public recreation or enjoyment.

4. Noise Policy, cl 5(2)(b): between 10 pm and 7 am on the following day.

*Revision Number:**File Name: The Major Event Management Application**Revision Date:**Page Number: 26*

*Function: Community**Temora Shire Council**Policy Number: C17***Action required**

A **noise management plan** for the event should be developed in conjunction with an acoustic engineer to identify potential impacts and measures to reduce those effects.

To assist in demonstrating that all reasonable and practicable measures have been taken to minimise environmental harm from occurring, the following actions should be included in a noise management plan:

1. A site plan including the location of the event, neighbouring land-use details, location and orientation of stages and public address or audio systems.
2. The distribution of a notification letter to surrounding potentially noise-affected premises used for residential or business purposes which includes:
 - a small version of the site plan
 - a description of the planned event
 - the time the event starts and finishes
 - the times for any sound testing to take place
 - a description of the proposed measures that will be implemented to minimise noise from the event
 - if your event has occurred previously, the changes you might have made to further minimise noise from the event
 - the name and phone number of a site contact person for any complaints lodged before, during and/or after the event.

This letter should be distributed to all potentially affected parties at least one week prior to the event. Please be aware that letter-box drops have the potential to not reach all intended recipients, partly due to delivery staff being unwilling to deliver this information to letterboxes marked with 'no junk mail' stickers. The preferred method for delivery is in an addressed envelope marked 'to the resident' or 'to the occupier'.

- 3 Undertake acoustic monitoring during the event to ensure that all reasonable and practicable measures are taken to minimise the overall sound level and low frequency noise at noise-affected premises.
- 4 Maintain a complaints register which should include:
 - contact details of all complainants
 - the time and date the complaint is received
 - a description of the complaint

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- a description of the activities occurring which gave rise to the complaint
- any action taken as a result of the complaint.

EPA involvement

The EPA may attend an event to take noise measurements in the surrounding area. It may also require entry to the site at any time during the event in order to carry out noise monitoring, particularly if a number of complaints about actual or potential noise have been received. The EPA may also require a copy of the complaints register either during or following an event in order to assess the information gathered and any action taken as a result of a complaint.

EPA authorised officers may approach event organisers to take action to reduce noise levels should the EPA consider that noise levels at a noise-affected premises is unreasonable, and/or that all reasonable and practicable measures have not been taken to minimise the potential noise impact. The EP Act provides authorised officers with various regulatory tools to apply in such circumstances.

Further information and links

Contact [NSW Environment Protection Authority \(EPA\)](http://www.epa.nsw.gov.au/)
www.epa.nsw.gov.au/

Disclaimer

This publication is a guide only and does not necessarily provide adequate information in relation to every situation. This publication seeks to explain your possible obligations in a helpful and accessible way. In doing so, however, some detail may not be captured. It is important, therefore, that you seek information from the EPA itself regarding your possible obligations and, where appropriate, that you seek your own legal advice.

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28th May 2021

Gary Lavelle
General Manager
Temora Shire Council
105 Loftus Street
Temora NSW 266

RE: Support for T-Light event at Lake Centenary

Dear Gary

I am writing to seek the support of Temora Shire Council to assist TBEG to host the inaugural 2021 T-Light event at Lake Centenary on Saturday, 21st August.

The purpose of this community event encourage socialisation and visitation, to provide opportunities for local businesses most impacted by the shutdowns in the hospitality sector to generate income, and to raise funds to host the event again in 2022.

The event will utilise the walking track at Lake Centenary to disperse the participants whilst making use of the firepits which will mark the location of food vendors. The pinnacle of the event is the fireworks display which will take place around 8pm. The fireworks will be set up in an exclusion zone on the north-western bank adjacent to the Jim Salmon Wetlands.

There will also be children's activities, dragon boat racing, outdoor artwork, a jetboat display, and candle-lit lanterns available for participants to light and release over the lake. We anticipate around 450 people attending. The event will start at 3.00pm and finish at 8.30pm. There will be an admission charge of approximately \$20 for adults over 16, with children entering for free.

Spectators will be able to bring their own drinks, with the no glass rule being strictly enforced.

TBEG have requested exclusive use of the lake from the Lake Centenary Management Committee. The lake will need to be closed for the event so admissions can be collected at the gate and to manage attendee numbers to comply with NSW limitations on public gatherings. TBEG will be encouraging pre-sale of tickets for purchase online to assist on this front.

TBEG would very much appreciate the following in-kind assistance from Temora Shire Council:

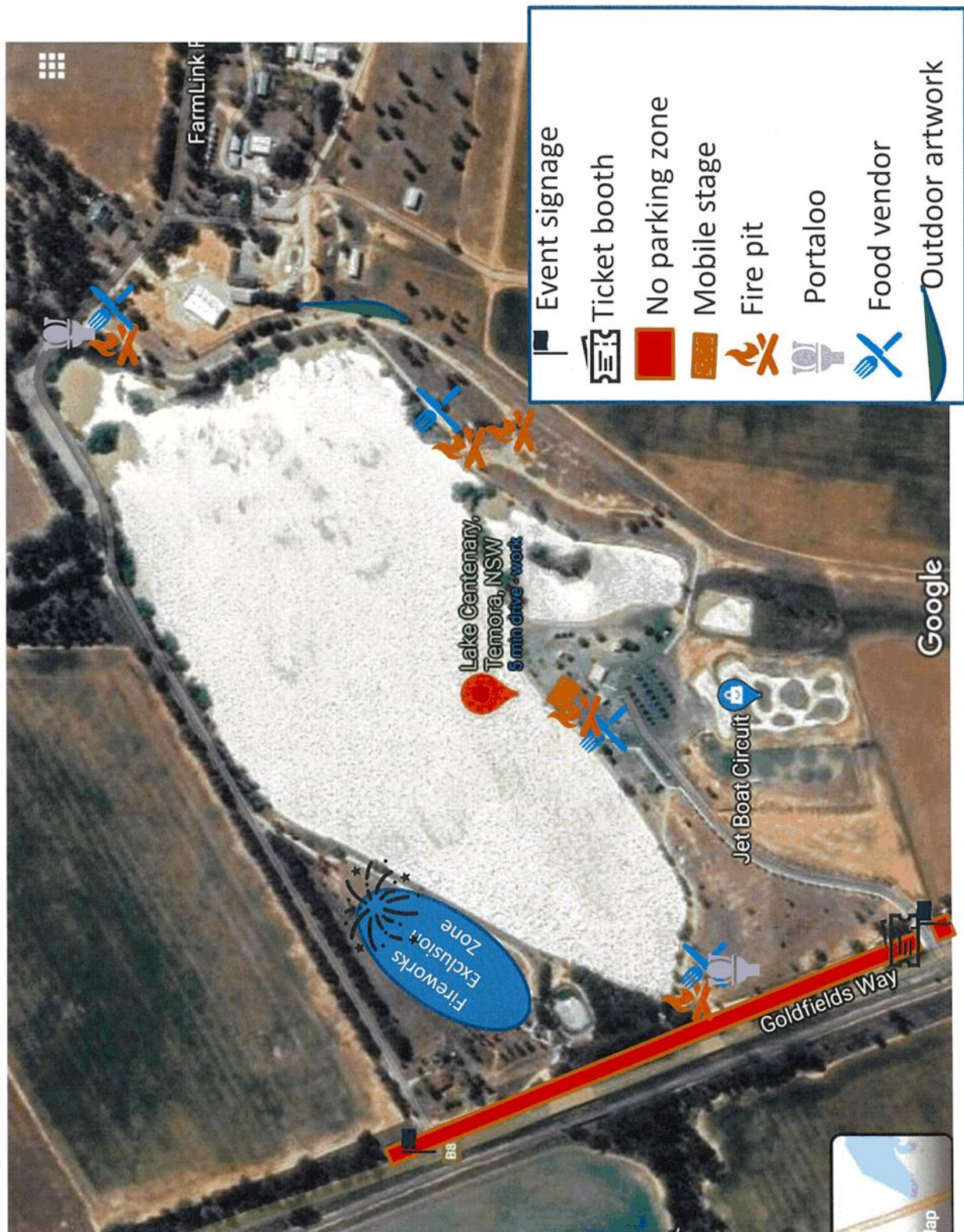
- Exclusive use of Lake Centenary facilities and power
- Delivery of approximately 10 red council event wheelie bins to the lake on the morning of Saturday 21st August and collection after Sunday 22nd August
- Use of the performance stage trailer
- Closure of the lake including barricades at the entrance to ensure cars cannot be parked on the road reserve surrounding the information bay or the alternate entrance to TAIC off Goldfields Way.

The support that can be provided to TBEG by Temora Shire Council for this initiative would be greatly appreciated and we would kindly welcome your response to the proposal.

Please do not hesitate to contact me if you have any questions

Kind Regards

Bonita Pellow
TBEG Executive Committee



3.4 REQUEST TO SLASH NATURE STRIP**File Number:** REP21/725**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**
1. Correspondence issued by Council
2. Correspondence received in response**REPORT**

An initial request was received regarding slashing not occurring to the property boundary fence like it previously was. To reiterate the conversation had with the resident over the phone a letter was sent dated 7th December 2020 (Attached) stating that the Road Verge and Nature Strip Policy (EW13) was amended in 2018 in conjunction with the town approaches beautification project. This resulted in the full width slashing on this Goldfields Way approach being restricted back to the intersection with Back Mimosa Road, where previously it extended further out. A copy of this section of the policy stated above was also attached to the letter sent to the resident in December.

A further phone conversation after receiving the letter resulted as the resident was unhappy with this change and outcome of their enquiry. Due to this they were advised to write a letter in response which could be presented to Council for consideration (as also attached) to this report as Council staff undertaking this work would be against the current Council policy so would need approval by Council if any change were to be implemented moving forward.

It is requested by the resident that the full width slashing in this location be extended past Back Mimosa Rd to include the section that Council previously maintained prior to 2018.

As reference the resident has owned the property since 2014 being 4 years prior to the change in Council policy. It should also be noted that the property owners either side of this property have maintained their own nature strips after the policy changed through continued mowing/slashing.

Craig Sinclair left the meeting at 3:45PM.

COMMITTEE RESOLUTION 69/2021

Moved: Cr Graham Sinclair

Seconded: Cr Dennis Sleigh

That the Committee resolved to recommend to Council that the applicant be advised that Council policy prevents Council from acceding to the request, but Council are able to perform the slashing as private works, or they can engage their own contractor to undertake the works.

CARRIED

Report by Alex Dahlenburg

Function: Engineering

Policy Number: EW13

Temora Shire Council

		that vehicle
Vegetation	Low garden beds	Planting of low garden beds within the nature strip is prohibited, as such plantings are potential trip hazards
Letterboxes	On private property only	Must provide suitable access to Australia Post delivery

- Under the Roads Regulation 2008 and the Local Government Act 1993 the adjoining property owner may be fined and or ordered by Council to remove any nature strip treatments which are installed contrary to these guidelines, and may be requested to replace them with an approved nature strip treatment. Such work is to be carried out by the adjoining property owner at their own cost.

PART C Road Verges

Definitions

A **road verge** is an area of grass, beside a roadway, possibly with trees and shrubs, (including the footpath, if there is one) lying between the trafficked roadway (carriageway), and the property boundary.

Road verges are generally located in a rural area, that is, land that is zoned RU1 Primary Production, RU3 Forestry, E1 National Parks and Nature Reserves, SP1 Special Activities and SP2 Infrastructure.

Role of Road Verges

The role of road verges in rural areas are to provide a buffer between the road and private property, as a location of services such as electricity, gas and water supply, and to assist with managing stormwater runoff.

Rural road verges often contain remnant vegetation that has remained after adjoining land has been cleared. This vegetation is managed through roadside vegetation management plans.

Resident's Role

- Any fire breaks must be located on the landowner's property and not located on the road verge.
- A resident wishing to graze stock on the road reserve must do so in accordance with Council's policy C9 Grazing of Stock on Council Roads. Livestock must be personally supervised at all times and the landowner must have \$20 million public liability insurance in place, with Temora Shire Council as an interested party. The landowner must use temporary warning signs and must also obtain a permit to graze from Local Land Services.
- Residents are not permitted to close off any part of Council's road, or road verge, without the approval of Council. Residents must comply with any conditions of consent to ensure that worksites are safe.

Revision Number:
File Name: Road Verge and Nature Strip Policy

Revision Date: 15 November 2018
Page Number: Page 7 of 16

Function: Engineering

Temora Shire Council

Policy Number: EW13

Council's Role

- Council has a program of roadside vegetation mowing for rural road verges. Roadside mowing is carried out for road user safety and fire risk management reasons.
- Council may slash rural road verges as required, in the following locations:
 - the road shoulder of bitumen sealed roads is to be serviced by a tractor/slasher combination where the terrain permits.
 - slashing is to be restricted to the immediate shoulder adjacent to the bitumen edge. The typical width of slashing will be 1.0 – 2.0 metres in width. Council does not require slashing of the road reserve to the fenced boundary at level areas or over the top of cuttings.
 - the following exceptions will apply (increased interventions):
 - intersections - mow area to ensure adequate sight distance for motorists and pedestrians for safety
 - rural school bus stop pick up and drop off areas – mow area to ensure adequate sight distance for motorists and passengers for safety
 - on state roads which form the major entrances to Temora, Ariah Park and Springdale, for aesthetic reasons
 - rail crossings and private land entrances
- Council has a weed management program to manage noxious and environmental weeds

Development in the Road Verge

Table 3 below details development types that are permitted in the road verge and the controls that apply.

Table 3: Development permitted in the road verge

Development	Permitted	Controls
Roadside vegetation	Mowing/slashing/weed spraying is permitted along the property frontage, 5 metres from the formed road edge	Alert Council to any urgent concerns about roadside vegetation, such as fallen trees across roads
Native vegetation	Planting of native vegetation is permitted with the approval of Council	Application must advise of the species, location and quantity of proposed planting

Prohibited Development in the Road Verge

Table 4 below details development that is prohibited in the road verge

Table 4: Prohibited development in the road verge

Development	Prohibited	Controls
Roadside vegetation	It is prohibited to clear, fell, poison, ringbark or burn native vegetation located in the road verge	Advise Council of any concerns relating to pruning, or imminent risks that vegetation poses to personal

Revision Number:
File Name: Road Verge and Nature Strip Policy

Revision Date: 15 November 2018
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Function: Engineering

Policy Number: EW13

Temora Shire Council

Grazing of stock	Unsupervised grazing of the road reserve by stock is prohibited.	injury or property. Refer to Council Policy C9 Grazing of stock on Council roads for details of circumstances where supervised grazing by stock of Council road verges is permitted.
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PART D Large Lot Residential Areas

Definitions

Large lot residential areas are zoned R5 under the Temora Local Environmental Plan 2010 and are considered to be urban areas. As these areas are located on the fringe of the urban area, this part covers the management of these particular urban areas.

Resident's Role

- As large lot residential areas are considered to be urban areas, it is generally the responsibility of the adjoining resident to maintain the nature strip that adjoins their property.
- As large lot residential properties, by their nature, have large frontages, it is likely that maintenance carried out by or on behalf of the landowner would involve the use of a ride on lawn mower or tractor.
- Residents are not permitted to close off any part of Council's road, nature strip or footpath, for instance due to building or construction works, without the approval of Council. Residents must comply with any conditions of consent to ensure that worksites are safe.

Council's Role

- As is the case for General residential areas, **Council does not generally carry out renovation or maintenance** (including mowing and watering) of nature strips that adjoin large lot residential areas. Council may at its discretion carry out maintenance from time to time.
- Council may mow nature strips located in large lot residential areas alongside roads that are speed limited above 70km/hour. This is due to resident and motorist safety concerns.
- Council may provide additional maintenance at intersections and school bus stop drop off and pick up areas for safety reasons, and on state roads which form the major entrances to Temora, Arah Park and Springdale, for aesthetic reasons.

Development in Large Lot Residential Areas

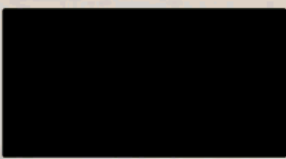
- The controls set out in Table 1 also apply in Large Lot Residential areas.

Prohibited development in Large Lot Residential Areas

- The controls set out in Table 2 also apply in Large Lot Residential Areas.

Revision Number:
File Name: Road Verge and Nature Strip Policy

Revision Date: 15 November 2018
Page Number: Page 9 of 16



25 January, 2021

The Engineering Technical Manager
Temora Shire Council
PO Box 262
TEMORA NSW 2666

Dear Sir

Re Request for Slashing (Your Ref: AJD:ALC.R/03/06)

Thank you for your letter of 7 December, 2020 explaining why council is unable to slash to my fence line. I rang your Department, as you suggested, if I had any queries and was advised to write a letter.

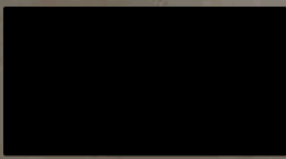
I appreciate the fact that my property is zoned rural. However, I note that slashing to the fence line on previous occasions has ceased at my boundary well past the area of tree planting and the Back Mimosa Road Intersection.

The length of nature strip to my driveway is overgrown with weeds and is not only unsightly but also poses a fire risk due to its proximity to town. Slashing would not take very long and would add to the aesthetics of the approach to Temora.

This is hardly a tall order and is something I could have carried out myself in my younger days. Unfortunately, I am 81 years of age and confined to a walker for support.

Could you please give this matter further consideration.

Yours faithfully



4 BUSINESS WITHOUT NOTICE**1. MANAGER ENGINEERING WORKS**

Advised that Fixing Local Roads Round 3 funding opened on Monday 7 June and applications close on 5 July 2021.

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 70/2021**

Moved: Cr Rick Firman

Seconded: Cr Kenneth Smith

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:52PM:

4.1 Expression of Interest - 44 Airport St Temora

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

COMMITTEE RESOLUTION 71/2021

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 3:59PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 8 June 2021.

.....

GENERAL MANAGER

.....

CHAIRMAN

**6.2 MINUTES OF THE ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD ON 8 JUNE 2021**

File Number: REP21/744

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Economic Development and Visitations Committee
Meeting held on 8 June 2021

RESOLUTION 172/2021

Moved: Cr Dale Wiencke

Seconded: Cr Kenneth Smith

It was resolved that the reports be received.

CARRIED

RESOLUTION 173/2021

Moved: Cr Claire McLaren

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 8 June 2021
Time: 4:12PM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Economic Development and Visitations Committee Meeting

8 June 2021

Order of Business

1	Open Meeting	3
2	Apologies	3
3	Reports	4
3.1	Airpark Estate Expansion	4
3.2	Temporary Worker Accommodation	5
4	Business Without Notice.....	7
5	Confidential Reports.....	8
6	Close Meeting	9

**MINUTES OF TEMORA SHIRE COUNCIL
ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 8 JUNE 2021 AT 4:12PM**

PRESENT: Cr Rick Firman (Mayor)(Chair), Cr Nigel Judd, Cr Claire McLaren, Cr Graham Sinclair (Deputy Mayor), Cr Dennis Sleigh, Cr Kenneth Smith, Cr Dale Wiencke

IN ATTENDANCE: Craig Sinclair (Economic Development Manager), Elizabeth Smith (Director of Administration & Finance)

1 OPEN MEETING

4:12PM

2 APOLOGIES

COMMITTEE RESOLUTION 16/2021

Moved: Cr Dennis Sleigh

Seconded: Cr Claire McLaren

That apologies from General Manager Gary Lavelle be received and accepted.

CARRIED

3 REPORTS**3.1 AIRPARK ESTATE EXPANSION****File Number:** REP21/685**Author:** Economic Development**Authoriser:** Director of Administration & Finance**Attachments:** Nil**REPORT**

Council received two submissions for the request for tenders for probity services for the Airpark Estate Expansion project. After assessment, the contract was awarded to InConsult, a Sydney-based firm with experience in local government and infrastructure projects. The tender provided by InConsult was also the lower cost of the two options however the panel believed that this was not a reflection of any substantial difference in the capability of the organisation to fulfill the required services.

Due to the complex nature of the funding arrangements for the project, it will be the role of the probity advisor to oversee the tender processes and project governance to ensure Council is meeting its legal obligations.

The Project Manager – Airport is in the process of preparing the tender for the detailed design services for the airpark expansion.

COMMITTEE RESOLUTION 17/2021**Moved:** Cr Kenneth Smith**Seconded:** Cr Dennis Sleigh

That the Committee resolved to recommend to Council to note the report.

CARRIED***Report by Craig Sinclair***

3.2 TEMPORARY WORKER ACCOMMODATION

File Number: REP21/688
Author: Economic Development
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

Council officers recently met with representatives from Inland Rail to discuss the need for temporary worker accommodation during the construction of the Illabo to Stockinbingal (I2S) section of track.

Inland Rail advised that they have engaged a specialist to investigate the options for constructing a temporary camp to house up to 400 workers for around 18 months. The investigation is looking at the possibility of constructing either one 3 to 4Ha camp for all 400 workers or two 2Ha camps housing 200 workers each.

The location of the camp or camps is yet to be determined. The high-level requirements for the camp sites are:

- Location on fringe of town (Temora, Junee, and Cootamundra are options being explored)
- Good access to local services and amenities (preferably within walking distance)
- Utilities connected or nearby (water, power, sewer)
- Within 30 minutes of the worksite, preferably without driving through the centre of town.

All services and facilities created at the camp are located above ground. The site is returned to its original state once the camp is dismantled.

If utilities need to be connected to the site there is potential for the infrastructure to activate future development, for example a subdivision.

There are several site options on the eastern side of Temora that meet the criteria. Zoning conditions do create some challenges, particularly with sites zoned Industrial or Rural, where accommodation development is prohibited without applying for temporary additional permitted use to the zone under the SEPP.

The RU5 Large Lot Residential and B6 Enterprise Corridor zones provide the most straight forward path for development consent. Both zones permit accommodation facilities with consent.

Locating a temporary worker camp in Temora Shire for a period of 18 months will provide significant economic benefit to the local and regional economy. It is anticipated that the workers will be rostered to work for 14 days followed by 7 days off, providing ample opportunity for local spending on goods and services should they remain in Temora during their down time.

Other issues that need to be considered are social impacts and the additional demand on infrastructure, such as sewer and water. Social impacts generally associated with temporary worker camps include:

- Concentration of a monoculture
- Gender imbalance
- Income inequity

- Social cohesion
- Anti-social behaviour

If Council wishes to welcome a temporary worker camp to Temora Shire it will need to work with Inland Rail to ensure that there are strategies in place to minimise the social and infrastructure impacts and maximise the economic benefit for the wider community.

COMMITTEE RESOLUTION 18/2021

Moved: Cr Dennis Sleigh

Seconded: Cr Dale Wiencke

That the Committee resolved to recommend to Council to continue to support Inland Rail's investigation into temporary worker camp location options in Temora Shire.

CARRIED

Report by Craig Sinclair

4 BUSINESS WITHOUT NOTICE**1. CR JUDD**

Saleyards Estate – Could Council consider a better name for the estate over the coming months.

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 19/2021**

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 4:35PM:

4.1 TAPTA

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

4.2 Industrial Land

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

COMMITTEE RESOLUTION 20/2021

Moved: Cr Dennis Sleight

Seconded: Cr Dale Wiencke

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 5:13PM.

This is the minutes of the Economic Development and Visitations Committee meeting held on Tuesday 8 June 2021.

.....

GENERAL MANAGER

.....

CHAIRMAN

7 DELEGATES REPORTS**1. CR SINCLAIR**

Cr Sinclair and the Environmental Services Director Mr Kris Dunstan met with Minister Pavey, together with the Member for Cootamundra Ms Steph Cooke and Wendy Middleton from Argyle Housing last week in Sydney regarding social housing. Very good meeting. Minister Pavey will help any way she can with housing projet.

A conversation with Mr Fin Martin from LLS regarding travelling stock reserves. Similar to previous conversation. Invited to address Council in July.

2. CR WIENCKE

Represented Council at the Inland Rail Conference held in Albury. Well attended by many representatives. Thank you to Executive Assistant for organising accommodation, which was very convient to the conference and dinner venue.

3. CR SLEIGH

On Friday 11 June attended the Principals Roundtable meeting at Council. Mayor, Acting General Manager and Youth Officer were also in attendance. It was raised about Arianh Park not having recycling. Close relaltionship supports ongoing discussion.

4. CR FIRMAN

Advised that the Riv JO and REROC will be holding a meeting next Friday 25 June in Wagga. Will be meeting with Dr Joe McGirr.

Country Mayors Association meeting discussed daylight savings and the meeting made a resolution to reduce daylight savings back to the orginal time period.

8 MAYORAL REPORT**8.1 MAYORS REPORT - MAY 2021**

File Number: REP21/672
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

3rd May – The Deputy Mayor (Cr G P Sinclair), fellow Councillors, General Manager (Mr G C Lavelle PSM) and I attended the funeral service of Foundation President of Temora Shire Council, Mr P G James. I was honoured to be among those who delivered a tribute to Mr James, I did so on behalf of Councillors and Staff at Temora Shire and also, on behalf of our Shire community. We will always remain most grateful for the outstanding and selfless service Mr James gave to his Council/s and his Shire community. The prayers, love and thoughts remain with Mrs Lyn James, Son, Clayton, Daughter, Edwina and all of their family.

- I attended Temora District Hospital to continue with our visiting of our patients. This tradition has obviously not occurred in recent times due to Covid. It is pleasing that we are returning back to some form of normal.
- As Chairman of the Temora Local Health Advisory Committee (LHAC), I chaired the meeting, held in the Temora District Hospital Board room. There are several exciting projects in the boil, which we will make happen.
- I had a teleconference with our Federal Member for Riverina, the Hon M F McCormack MP.

4th May – I attended Council Chambers.

5th May – The General Manager (Mr Lavelle) and I were thrilled to be guest speakers of our residents at Greenstone Lodge. This was a terrific occasion and really good catching up with our residents and staff.

- I chaired a meeting of the Temora & District Sports Council, with Cr Max Oliver also in attendance as a Council Delegate.

6th May – I attended an Executive meeting of the NSW Country Mayors Association, via videoconferencing. I'm very proud to be on this Executive team and they are all very genuine and good people to work with.

7th May – I had a meeting with the consultant regarding the review of the NSW Joint Organisation structure. The 13 JOs across the State are experiencing serious issues in terms of long-term viability and this must be addressed by the NSW Government. We thank the Government for initiating this important review.

- As Chairman of the Riverina Joint Organisation (RivJO) Board, I participated in a Review of JO. The Consultant was very professional and courteous, and we will see where this important review of the JO structure will end up.
- I caught up for afternoon tea with Founder of 'Will of Courage' & a survivor of the Lindt Café Seige, Ms Selina Win Pe. Selina is an inspiring lady who continues to give all she has to help others.

- I had a teleconference with the Consultant re: Review of the entire NSW Joint Organisation structure. It was a very lengthy but a very good 'one-on-one' session.
- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.

10th May – I attended Council Chambers.

11th May – Councillors, Senior Staff and I attended Council Committee Day. This was a full-on day of meetings, but very productive.

12th May - On this International Nurses Day, I attended Temora District Hospital to join in an afternoon tea, in honour of our cherished Nurses. I was accompanied by Temora Local Health Advisory Council (LHAC) Secretary, Pastor Patricia Morris. We thank them all for their care and compassion for our patients.

- I chaired a sub-committee meeting of the Riverina JO Board, via Zoom Videoconferencing.
- I chaired a meeting of our Temora District Hospital Gardens/Grounds Upgrade Sub-Committee.
- I attended our monthly meeting of the St Paul's Anglican Church Parish Council.
- I had a teleconference with our NSW Member for Cootamundra, Ms Steph Cooke MP.

13th May – I attended a meeting of the Temora Disability Expo.

- We received a cheque from the Secretary/Manager of the Temora Ex-Services Memorial Club, Mr Ben Wells for our annual Temora Zone Red Shield Appeal.
- I attended a meeting of all Hospital Advisory Committee Chairmen via Zoom. This was hosted by the Murrumbidgee Primary Health Network.
- I chaired a meeting of the Temora Zone Red Shield Appeal Committee.
- I attended and presented at the Temora Shire Council Candidates Forum. The General Manager (Mr Lavelle) outlined the necessary dates for the upcoming Council elections on 4th September, where nine Councillors will be elected for what will be a three-year term.

14th May – I had a teleconference with NSW Member for Cootamundra, Ms Steph Cooke MP.

- I chaired a meeting of the Temora & District Education Fund (TDEF) Debutante of the Year Ball Committee.

17th May – I had an interview with Triple M Riverina Radio re: Temora Zone Red Shield Appeal.

- I chaired a meeting of the Temora West Public-School Council. Cr Max Oliver was also in attendance, as a member of the School Council.

18th May – Temora Shire Councillors, Senior Staff celebrated the 100th anniversary of the laying of the Foundation Stone of the Temora Council Chambers. We were joined by special guests in our Deputy Prime Minister, the Hon Michael McCormack MP, together with Mrs Fran Wooden (granddaughter of Mayor William Callaghan – pronounced with a silent G) and Mr Robert Bland (the grandson of the builder N W Bland & Son).

19th May – I chaired a REROB Board meeting with NSW Parliamentary Secretary for the Deputy Premier & for Southern NSW, Ms Steph Cooke MP in Wagga. The Board discussed various issues with Ms Cooke, with her being very generous with her time.

- I chaired a Delegates meeting of the Temora & District Sports Council.

20th May - Councillors, Senior Staff and I attended Council meeting. It was an extremely productive and exiting meeting. Our honoured guests in the Chamber were Mrs Lyn James and daughter, Mrs Edwina Chapman. They were present when we observed a Minute's Silence in honour of our Foundation Temora Shire President, the late Peter James.

- I had a teleconference with REROB Chief Executive, Mrs Julie Briggs.
- I had a meeting with Mayor John Seymour OAM, of Coolamon Shire. Mayor Seymour is also the Deputy Chairman of the REROB Board.

21st May – Councillors, Senior Staff and I attended a workshop to consider projects for the Round 4 allocation of Stronger Country Communities (SCCF). We have worked through what we believe to be an appropriate spread of projects that benefit as large a cross-section of the Shire as possible. The Community will be consulted then a final list to be considered by Councillors at a special meeting. From there, we then recommend our projects to our State Member for Cootamundra, Ms Steph Cooke MP.

23rd May - I attended a meeting of the Temora District Hospital Gardens' Grounds Working Party. I was accompanied by Facility Manager, Mrs Wendy Skidmore and Temora LHAC Secretary, Pastor Patricia Morris.

24th May – I attended a meeting with the Acting General Manager, Mrs Elizabeth Smith.

- The Acting General Manager (Mrs Liz Smith) and I hosted an afternoon tea with Master Ryan Dogger. Ryan was accompanied by his mother (Ms Natasha Innes) and brothers, Jarred and Riley.

25th May – I chaired a meeting of the Temora Police & Community Committee. Cr Max Oliver was also in attendance, as the Deputy Chairman.

- I had a meeting with the REROB Treasurer, Mr Tony Donoghue PSM (Coolamon Shire General Manager).

26th May – I attended Council Chambers.

- I chaired a meeting of the TDEF Debutante of the Year Ball Committee. This will be held on Friday 30th July, at our Temora Memorial Town Hall.
- I chaired a meeting of the TDEF Board.

27th May – The Acting General Manager (Mrs Elizabeth Smith) and I flew to Sydney.

The Acting GM and I attended a luncheon with our Australian local Government Association & LGNSW President, Cr Linda Scott (Sydney City).

- The Acting GM and I attended a meeting of the NSW Joint Organisation Chairmen's Network, held in Parliament House. I am the Deputy Chairman of this group.
- The Acting GM and I attended a meeting of the NSW Country Mayors Association Executive Committee, held in Parliament House.
- The Acting GM and I attended a dinner as part of the NSW Country Mayors Association Board.

28th May – The Acting GM and I attended the NSW Country Mayors Association Board meeting, held in Parliament House.

29th May – I chaired a meeting of the Cootamundra State Electorate Council, held in Grenfell. We are certainly blessed to have a strong, dedicated State MP in Ms Steph Cooke.

31st May – I attended Council Chambers.

RESOLUTION 174/2021

Moved: Cr Lindy Reinhold

Seconded: Cr Dale Wiencke

It was resolved that Council notes the report.

CARRIED

Report by Mayor R B Firman OAM

9 STAFF REPORTS

RESOLUTION 175/2021

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

It was resolved that Council receive Staff reports.

CARRIED

10 GENERAL MANAGER**10.1 CALENDAR OF EVENTS - JUNE 2021****File Number:** REP21/676**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT****JUNE 2021**

- 8 Committee meetings
- 8 Special Council Meeting – 9:00am
- 17 Council meeting
- 20 Springdale Progress Association meeting
- 21 Temora & District Sports Council meeting
- 25 REROC & Riverina JO meetings – Wagga

JULY 2021

- 6 Local Roads & Community Infrastructure Fund – Round 3 - Workshop 11:00am
- 6 Committee meetings
- 15 Council meeting
- 18 Springdale Progress Association meeting

RESOLUTION 176/2021

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

It was resolved that Council notes the report.

CARRIED

11 ENGINEERING SERVICES**11.1 FIXING LOCAL ROADS PROGRAM ROUND 3****File Number:** REP21/762**Author:** Manager Engineering Works**Authoriser:** Manager Engineering Works**Attachments:** 1. FLR Round 3 Guidelines  **REPORT**

The third round of the NSW Government Fixing Local Roads Program was announced by the Minister for Regional Transport and Roads, Mr Paul Toole on Monday 7th June 2021.

Project application close on the 5th July 2021 requiring Council to act promptly to ensure Council have time to submit quality applications.

It is proposed the following projects are applied for under the program:

- \$1.2m Initial sealing of identified Urban Unsealed Roads
- \$1.2m Rural Road Resheets
- \$400k Mirrool Creek Crossing on McLeod's Lane
- \$380k Mandamah Forest Road Section Rehabilitation

Notes:

- Council is required to contribute 25% of the project cost.
- It is unlikely all projects will be successful.

Budget Implications

Unknown

RESOLUTION 177/2021

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that Council endorse the proposed projects in the following order

- \$1.2m Initial sealing of identified Urban Unsealed Roads
- \$1.2m Rural Road Resheets
- \$380k Mandamah Forest Road Section Rehabilitation
- \$400k Mirrool Creek Crossing on McLeod's Lane.

CARRIED



Transport for NSW | June 2021

Fixing Local Roads

Program Guidelines



Transport for NSW

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Message from the Minister

The NSW Government understands that many rural and regional councils in NSW are struggling to cope with the financial burden of maintaining local roads. We recognise that this task is even tougher during economic challenges and natural disasters.

Fixing Local Roads is a game-changer for regional and rural councils in NSW. This five-year \$500 million program is specifically designed to help regional and rural councils carry out vital maintenance and repair work on local roads. It is an investment in the road network that our families use every day that underpin our regional economies and that drive growth.

Delivering better roads mean safer, faster and more reliable trips enabling our communities to grow, businesses can thrive and local motorists can get home sooner and safer.



Paul Toole
Minister for Regional Transport and Roads

The Fixing Local Roads Program will be delivered in multiple rounds and is available to 93 regional councils, Unincorporated Far West and Lord Howe Island which will be able to apply for grants to repair priority local roads.

In 2020, the Australian Government committed an additional \$191 million to the Fixing Local Roads Program to support economic activity in regional NSW. This increased the total funding for the Fixing Local Roads Program to \$691 million.

Round 1 of the Fixing Local Roads Program has seen funding of over \$243 million provided to 84 councils to deliver 253 projects.

Round 2 of the Fixing Local Roads Program has seen further funding of \$150 million provided to 90 councils to deliver 108 projects.

Through Fixing Locals Roads, the NSW Government is supporting regional and rural NSW to be a great place to live and work.

I look forward to seeing the impact this program has in our communities.

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Introduction

The NSW Government has committed \$500 million to a Fixing Local Roads Program to improve local roads across rural and regional NSW. This investment will help reduce the maintenance backlog for councils, targeting roads that do not meet the freight significance or benefit to cost ratio (BCR) requirements of the current Fixing Country Roads (FCR) program. Fixing Local Roads aims to fund improvements to local roads that will deliver smoother, safer and more reliable journeys.

Councils are now invited to submit applications for the next round of the program to further support investment in road improvements.

These guidelines provide an overview of the Fixing Local Roads Program, the eligibility criteria, and details about the application and assessment process which have been refined for Fixing Local Roads Round 3.

Overview

Fixing Local Roads will provide funding to councils to repair, maintain or seal priority or important local roads.

In recognition of the changing economic environment and need to stimulate regional economies, we have refined the outcomes for the Fixing Local Roads Program to ensure applications for the best-suited projects are submitted.

Projects will be selected for funding based on the ability to deliver against the following:

- Promotes regional economic activity
- Enhances regional connectivity and sustainability
- Enables a safer regional road network
- Evidence of on time delivery with agreed milestones in previous rounds.

Accordingly, it is important for applications to include relevant evidence and information which demonstrates how the projects can deliver the outcomes of the Program.

These Guidelines will support councils in preparing applications by having a strong understanding of the types of projects which

will deliver the best community and value for money outcomes and the way in which the applications are evaluated.

To inform project selection, Transport for NSW will be considering the following attributes specific to the road, or the project outcomes:

- Projects which are able to commence in the first six months from receipt of a signed funding deed
- Projects which create jobs and economic growth
- Current road condition
- Local road function and importance
- The infrastructure risk rating of the road
- Frequency of lane/road closures due to weather or heavy haulage.

We will also give consideration to councils which may be experiencing hardship or choose to nominate projects which connect indigenous communities.

Demonstration of co-contribution, or leveraging other grant programs to optimise outcomes, will also be considered in the evaluation process.

Alignment with Future Transport Strategy 2056

Transport for NSW's Future Transport Strategy 2056, through its Regional Services and Infrastructure Plan, identified the need to continue to build and improve local infrastructure such as roads, rail and bridges in regional and rural NSW. This is being done through a combination of initiatives including Fixing Country Roads, Bridges for the Bush, Fixing Country Bridges, Walking and Cycling programs, Targeted Road Safety Works as well as Fixing Local Roads.

Future Transport Strategy 2056 also recognises the need for a more integrated local and state road network to provide seamless and safe journeys for all customers. Fixing Local Roads will support councils to repair and maintain those important local roads that will improve road safety and support freight, regional travel and connectivity.

Program objectives

Well-maintained roads play a vital role in our regions, supporting growth and development, as well as providing safe and reliable access to critical services, such as hospitals and schools. The objectives of the Fixing Local Roads Program are aligned with the Regional NSW transport customer outcomes of the Future Transport Strategy 2056 Regional NSW Services and Infrastructure Plan including:

- Safely, efficiently and reliably moving people and goods
- Sustaining and enhancing the liveability of our places
- Accessible for all customers
- Makes the best use of available resources and assets.

Table 1 Fixing Local Roads Program outcomes and objectives

Future Transport 2056 Regional NSW Services and Infrastructure Plan Customer Outcomes	Fixing Local Roads Program Outcomes	Fixing Local Roads Program Objectives
Safely, efficiently and reliably moving people and goods Sustaining and enhancing the liveability of our places Accessible for all customers Makes the best use of available resources and assets	The program promotes regional economic activity	Promotes regional development in rural communities
		Supports families in rural and remote communities
	The program enhances regional connectivity and sustainability	Improves the reliability of the local road network
		Assists councils to sustainably manage their assets
		Improves the resilience of the local road network
	The program enables a safer regional road network	Improves local road safety

Eligibility

Who can apply?

The Fixing Local Roads Program is available to the 93 regional councils listed in Appendix 1, as well as the Unincorporated Far West and Lord Howe Island.

Councils are encouraged to work with their neighbouring councils to put forward nominations that address regional priorities. Councils are also encouraged to work with their Joint Organisation of Councils (JOs) to identify these regional priorities.

Councils and Joint Organisations should contact Transport for NSW via **fixinglocalroads@transport.nsw.gov.au** to seek advice on potential projects and for information on preparing applications.



Eligible projects

Councils will be able to apply for grants to repair priority local roads. Projects should meet the following requirements to be eligible for consideration. The project must be:

- located on a Local Road managed by council (note: Regional and Crown roads are not eligible)
- identifiable as a priority or important local road for the local government area or region
- able to commence in the first six months from receipt of signed funding deed
- deliverable within 24 months of notification from Transport for NSW
- maintenance-driven such as repairing, patching, maintaining or sealing existing roads.

Examples of eligible projects are:

- repairing potholes on a key local road
- sealing an unsealed road that will improve safety or improve access to services or industry
- patching or repairing cracking on a key local road.

Examples of ineligible projects are:

- widening shoulders or building new roads
- any project on private roads
- any project on the State or Regional road network.

Funding is specific to projects and not transferable.



Application and evaluation process

Multi-criteria analysis

Transport for NSW refined the application, evaluation and prioritisation process since Round 1 was launched in 2019 and Round 2 was launched in 2020.

A multi-criteria assessment process will be used to assess council applications and is consistent with the Transport for NSW Principles and Guidelines for Economic Appraisal of Transport Investments and Initiatives.

Each project will be subject to a comparative assessment of both merit and prioritisation attributes to enable selection of projects which meet the program objectives (refer page 8), and contain particular attributes which may warrant higher consideration (refer page 9).

For all proposals, applications will be lodged via the SmartyGrants system and respond to all questions included on the **application form**.

Merit assessment

The application will seek detailed responses from council to questions which will enable the evaluation panel to make a determination of the following:

- Does the project meet the objectives of the program?
- Has the application provided measurable justification and/or evidence to demonstrate alignment to the program objectives?
- Are the cost, schedule, risk and assumptions of the project delivery well documented?
- Have projects from previous rounds been delivered within agreed milestones? (Except where there are exceptional circumstances e.g. natural disasters)

- Are there special considerations e.g. drought hardship, connecting Indigenous Communities?
- Is there a co-contribution funding source to optimise community outcomes?

Some documentation may be required in support of the applications, including photographic evidence, detailed project development information and asset management plans.

Merit-based questions will be assessed on a score of 1 (poor) to 3 (very good). The scores will be combined into a single multi-criteria score based on a weighting for each criteria.

The criteria and weighting is shown in Table 2.

Prioritisation assessment

To support Transport for NSW to distinguish and prioritise the applications, the application form includes a number of questions to enable a better understanding of which projects may warrant higher consideration.

Application questions require applicants to provide specific information and/or select from a range of attributes specific to the road and/or the project.

Attributes informing prioritisation include:

- Job creation and local investment
- Road condition and function
- Road Infrastructure Risk Rating
- Frequency of closures due to weather/heavy haulage damage.

Responses to prioritisation questions will generate a score between 1-3 and will contribute to the overall evaluation score.

Councils may choose to resubmit unsuccessful projects if they meet the criteria of Round 3.

Table 2 Merit assessment evaluation criteria and weightings

Program Outcomes	Program Objectives	Criteria Weighting	Evaluation Criteria
Outcome 1: The program promotes regional economic activity	Promotes regional development in rural communities	15%	The project is able to commence in the first six months from receipt of signed funding deed and deliverable within 24 months of notification from TfNSW. The project will generate local jobs for regional and rural communities and supports community connections which further enable job generation and economic growth, e.g. freight, tourism, industry.
	Supports families in rural and remote areas	15%	The project enables improved access to one or more of the following: <ul style="list-style-type: none"> • health care • education • access to social and community benefits
Outcome 2: The program enhances regional connectivity and sustainability	Improves the reliability of the local road network.	15%	The project will significantly improve the current local road condition
	Assists councils to sustainably manage their assets	10%	The project forms part of an existing strategic asset management strategy and will directly minimise ongoing reactive maintenance costs The project supports maintenance of roads impacted by harvesting of State Forests.
	Improves the resilience of the local road network	15%	The project will improve the productivity of the local road network by reducing frequency of road closures, speed restrictions building resilience to natural disasters / weather events / heavy vehicle damage.
Outcome 3: The program enables a safer regional road network	Improves local road safety	15%	The project / proposed solution contributes to a safer road network
Reasonableness & Deliverability	Credibility and integrity of the project application.	5%	Application has sufficient detail to support the credibility and integrity of the project costs, schedule, risks and assumptions.
Special Considerations	Hardship Connects indigenous communities	5%	Yes / No
Co-contribution / other funding source	Contribution from Council or other party	5%	The amount of co-contribution council or a party other than council make to the project



Benefit to Cost Ratio (BCR)

Fixing Local Roads will not require projects to meet a threshold BCR for applications to be considered. This is consistent with the program objectives of delivering funding support to councils for projects that may have an economic, social or safety benefit and to enable rapid mobilisation of regional economic activity. Projects will still be assessed on a value-for-money basis.

Other supporting information

Applicants are encouraged to provide documentation in support of their application. This documentation may include photographs, engineering reports, road priority hierarchy and reports, maintenance reports, recent weather events not previously captured by a Natural Disaster Declaration.

Assessment panel

An assessment panel will be established by Transport for NSW and consist of relevant technical and policy subject matter experts. Members of the assessment panel will review and conduct scoring for each application and make a recommendation to government on those projects that best meet the program objectives.

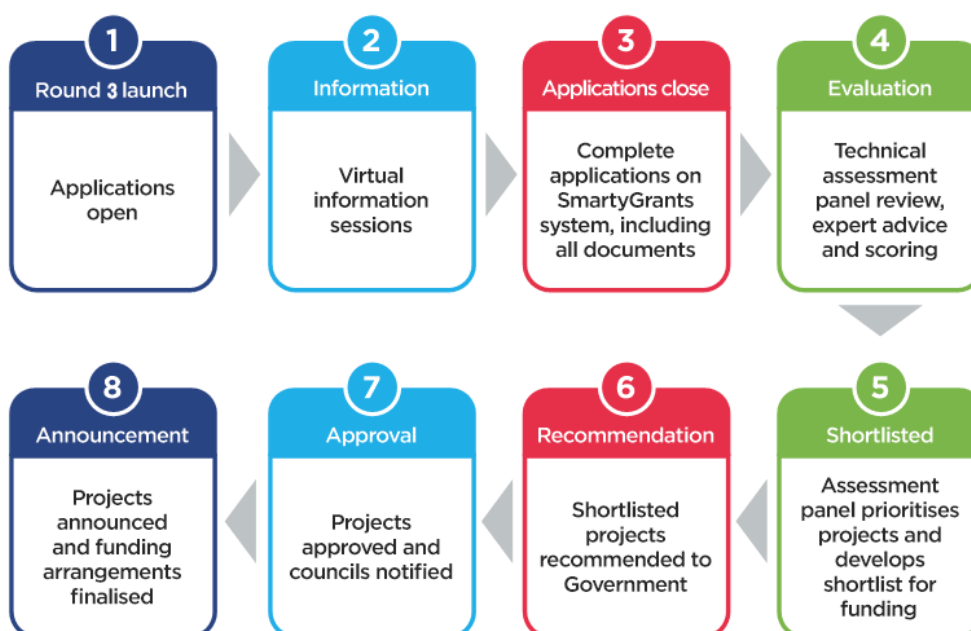
The government will then announce those projects that have been deemed successful and are to receive the funding.

The decision of government will be final. The government may also, in its absolute discretion, choose not to award funding to projects that may have met the criteria.

How to apply

Application and assessment process

An overview of the stages of the application and assessment process is shown below.



Key dates

Round	Applications open	Applications close	Project complete
Round 3 - 2021	7 June 2021	5 July 2021	24 months from notification by Transport for NSW

Information related to potential future rounds may be advised at a later date.

Funding limits and co-contributions

There is a maximum funding limit of \$3 million of state contribution per council per application (for an individual road project).^{*} There is a maximum funding limit of \$1 million of State contribution for applications containing more than one individual road project, such as a single application to seal multiple roads in order to achieve procurement efficiencies. There is no limit to how many applications each applicant can submit; however applicants are advised to prioritise and put forward their most strategically important projects.

Applicants can apply for up to 100 per cent of the value of the project, but co-contributions from council are strongly encouraged and will be considered relevant to council's funding position. A general rule of thumb is a minimum co-contribution of 25 per cent. Non-compliant proposals may be considered.

Councils are strongly encouraged to source additional investment to support their applications and enhance their local road maintenance projects. This might include, for example, working with mining and forestry industries to gain co-contributions or applying for Australian Government funding. Councils are also encouraged to leverage funding from other NSW Government programs to maximise community benefits from the project.

^{*} Election commitments are exempt

Forestry roads

The NSW Government is aware of the concerns of a number of councils regarding the unique challenges maintaining roads in LGAs with large areas of State Forest. In response to these concerns, a proportion of funding from the total allocation will be allocated specifically for roads in forestry areas.

Payment and reporting milestones

Payments will be made to councils at the start and end of the project to support councils to deliver the project, on time and within budget. Councils will be required to report on the planning, progress and completion of projects and provide supporting information.

Final payment will be made upon satisfactory project completion and receipt by Transport for NSW of a final project report. Unless otherwise agreed, payments to councils will be in accordance with the two milestones below:

- reach agreement with Transport for NSW regarding the funding arrangements (start of project) – 70 per cent
- certification and final report that the project has been completed and an audit by Transport for NSW (end of project) – balance of project costs (up to 30 per cent).

Final payment will be made upon satisfactory project completion and receipt by Transport for NSW of a final project report which requires actual expenditure information.

How to apply

The Fixing Local Roads online form can be accessed by logging into SmartyGrants via the Fixing Local Roads website **nswroads.work/fixinglocalroads**.

Applicants must provide all of the information required in the application form including the mandatory fields and are encouraged to provide additional materials to support their case in relation to the assessment criteria.

Supporting documents will be required to assist in the evaluation process and must be submitted with the application form via the SmartyGrants system.

Councils located in areas which have been drought declared and/or provide drought hardship relief provisions to their communities, should detail this to support their application and provide examples of those provisions.

Only completed applications received by midnight on the closing day will be accepted and assessed. Late submissions will not be accepted, unless Transport for NSW considers exceptional circumstances beyond the applicants' control.

Applicants may withdraw an application at any time, with written advice of the withdrawal to be provided to Transport for NSW via email to **fixinglocalroads@transport.nsw.gov.au**

Requirements of the application form are outlined on the program website.

Confidentiality and disclosure

All information submitted by the applicant may be provided to other organisations for the purposes of eligibility, project proposal appraisal or deed preparation.

Applicants should notify Transport for NSW when including any information of a confidential nature in their application. Summary information about the project will be posted on Transport for NSW's website unless the applicant advises that they do not agree to its publication.

Information provided may be subject to future project audits and must be correct, including factual information about the road particulars (e.g. road traffic volume),

Further information

Transport for NSW will conduct virtual information sessions with interested applicants early in the application period.

Invitations will be distributed directly to local governments via a local Transport for NSW representative.

If you do not receive an invitation and believe you should attend please contact **fixinglocalroads@transport.nsw.gov.au**

There will be multiple sessions held to accommodate availability.

A program fact sheet is available on the program website **nswroads.work/fixinglocalroads**

Contact details

Questions about Fixing Local Roads, including eligibility and the application process, can be emailed to **fixinglocalroads@transport.nsw.gov.au**

Appendix 1 - Eligible local government bodies

Albury City Council	Gilgandra Shire Council	Oberon Council
Armidale Regional Council	Glen Innes Severn Council	Orange City Council
Ballina Shire Council	Goulburn Mulwaree Council	Parkes Shire Council
Balranald Shire Council	Greater Hume Shire Council	Port Macquarie-Hastings Council
Bathurst Regional Council	Griffith City Council	Port Stephens Council
Bega Valley Shire Council	Gunnedah Shire Council	Queanbeyan-Palerang Regional Council
Bellingen Shire Council	Gwydir Shire Council	Richmond Valley Council
Berrigan Shire Council	Hay Shire Council	Shellharbour City Council
Bland Shire Council	Hilltops Council	Shoalhaven City Council
Blayney Shire Council	Inverell Shire Council	Singleton Council
Bogan Shire Council	Junee Shire Council	Snowy Monaro Regional Council
Bourke Shire Council	Kempsey Shire Council	Snowy Valleys Council
Brewarrina Shire Council	Kiama Municipal Council	Tamworth Regional Council
Broken Hill City Council	Kyogle Council	Temora Shire Council
Byron Shire Council	Lachlan Shire Council	Tenterfield Shire Council
Cabonne Council	Lake Macquarie City Council	Tweed Shire Council
Carrathool Shire Council	Leeton Shire Council	Upper Hunter Shire Council
Central Coast Council	Lismore City Council	Upper Lachlan Shire Council
Central Darling Shire Council	Lithgow City Council	Uralla Shire Council
Cessnock City Council	Liverpool Plains Shire Council	Wagga Wagga City Council
Clarence Valley Council	Lockhart Shire Council	Walcha Council
Cobar Shire Council	Lord Howe Island	Walgett Shire Council
Coffs Harbour City Council	Maitland City Council	Warren Shire Council
Coolamon Shire Council	MidCoast Council	Warrumbungle Shire Council
Coonamble Shire Council	Mid-Western Regional Council	Weddin Shire Council
Cootamundra-Gundagai Regional Council	Moree Plains Shire Council	Wentworth Shire Council
Cowra Council	Murray River Council	Wingecarribee Shire Council
Dubbo Regional Council	Murrumbidgee Council	Yass Valley Council
Dungog Shire Council	Muswellbrook Shire Council	Unincorporated Far West
Edward River Council	Nambucca Shire Council	
Eurobodalla Shire Council	Narrabri Shire Council	
Federation Council	Narrandera Shire Council	
Forbes Shire Council	Narromine Shire Council	

Appendix 2 - IPWEA (NSW) Local Government Functional Road Classification

Functional Category	Sealed Network	Unsealed Network	Typical Daily Traffic AADT	Heavy vehicles	Bus Route (including school)	Linked communities population	Connectivity
Arterial	Carry traffic to, from and across council areas. They carry traffic between industrial, commercial and residential areas and carry the highest volumes of traffic. Provide for traffic movements between regions. Provide access to major industrial activities and may provide for public transport.	Carry traffic to, from and across council areas. They carry traffic between industrial, commercial and residential areas and carry the highest volumes of traffic. May include heavy vehicle access routes between regional centres.	U: > 15,000 R: > 2,000	> 300	Public Transport Bus Route & School Bus Route	> 10,000	Critical connectivity (there may be no alternative routes)
Primary Collector	Provide the connections between arterial parts of the network and the Local Collector network. May also service industrial areas and local facilities such as shopping centres and freight terminals.	Provide the connections between the arterial network and the Local Collector network. May also service industrial facilities and grain / freight terminals. May also provide school bus routes in many areas.	U: > 5,000 R: > 1,000	> 150	Public Transport Bus Route & School Bus Route	> 5,000	Provides connection between local population and the State road network
Local Collector	Provides access to the Primary Collector network from local access roads. May provide access to individual industrial facilities and links to local shopping centres.	Provides access to the Primary Collector network from local access roads. May provide access to individual larger facilities such as feedlots and local grain silos. May also provide some school bus links.	U: > 1,000 R: > 200	> 25	Local Bus Route & School Bus Route	> 2,000	Provides connectivity within the local community
Local Access	Major function is to provide access to individual properties. May also provide access to local tourist sites.	Major function is to provide access to individual farms and properties. May also provide access to local tourist sites and recreation facilities.	U: < 1,000 R: < 200	< 25	May include local bus routes	< 250	Provides the link for properties and businesses and the local community

Notes:

1. State Roads are not included in this classification as the trafficked lanes are under the care control and management of RMS. Associated facilities (e.g. kerb & gutter, footpath, street furniture etc. which are owned and managed by councils will be included in other asset classes).
2. Classification of a road is based on its function. Absolute assessment against any one of the above criteria alone is to be avoided.
3. The assessment parameters in the above table are to provide guidance only. Assessment of a road should take a holistic view of its function and importance to the local community.
4. Levels of service are not intrinsically linked to the road hierarchy. Levels of service are determined by council following consultation with the local community and may vary across categories.

11.2 OLD COOTAMUNDRA ROAD SPEED ZONE REVIEW

File Number: REP21/764
Author: Manager Engineering Works
Authoriser: Manager Engineering Works
Attachments: Nil

REPORT

Council have recently received email correspondence requesting a speed zone review be conducted on the Old Cootamundra Road. Currently the 100km/h zone starts 100m west of BFB's grain terminal indicating that past both the BFB and the GrainCorp grain terminals, the speed limit is currently 100km/h. This may be an appropriate speed, however the curved nature of the road alignment combined with increased truck turning movements at these locations is a factor requiring further consideration.

Council held a Traffic Committee meeting in May 2021, and it is unlikely another committee meeting will be held until August or September 2021. As such, I am seeking Council consider this request to ensure that, if supported, the request is dealt with in a timely fashion and that any change required can be sent to the next traffic committee and implemented prior to the 2021 harvest.

As Council are not responsible for speed zone management, and if Council support the request for review, Council staff would make application to TfNSW to consider.

Correspondence

The reasoning for this is as follows:

- *The volume of traffic along the road, particularly during harvest, can be high. It should also be noted that ALL the movements into and out the site is by road, there is no rail loading facility. This means that there is a steady stream of trucks throughout the year, peaking at harvest, of course,*
- *Now that the rail bridge at Wallendbeen is closed, there is an increase in the number of vehicles using Old Cootamundra Rd. I think it is safe to assume that a lot of these drivers would not necessarily have knowledge of the road in and around that area,*
- *The turning speed of trucks turning into, or out off, the gates(s) is naturally slow,*
- *The current speed limit in the area is 100 km/h, which would make the consequences of any accident that much more serious,*
- *Other roads leading into Temora, including Goldfields Way in both directions and Burley Griffin Way in both directions have 70 km/h buffer zones before entering the 50 km/h zone.*

Budget Implications

N/A

RESOLUTION 178/2021

Moved: Cr Graham Sinclair

Seconded: Cr Kenneth Smith

It was resolved that Council looks into options for signposting warnings about heavy vehicles during harvest.

CARRIED

Report by Rob Fisher**1. ENGINEERING SERVICES MANAGER**

Advised that Council has received \$500K in funding through the jointly funded Commonwealth-State Disaster Recovery Funding Arrangements for flood damage.

12 ENVIRONMENTAL SERVICES**12.1 TEMORA SHIRE SPORTSGROUNDS AND PARKS CROWN RESERVE PLAN OF MANAGEMENT- COMPLETION OF EXHIBITION****File Number:** REP21/633**Author:** Town Planner**Authoriser:** Director of Environmental Services

Attachments:

1. Submission from Northern Jets Football and Netball Club [!\[\]\(830769b31eeeaca920791081939ff8ba_img.jpg\)](#) [!\[\]\(198f559926258ddfad814817bda0ffbc_img.jpg\)](#)
2. Temora Shire Sportsgrounds and Parks Crown Reserves Plan of Management [!\[\]\(ea8b0a47f44008b0ab9e2764654f5e66_img.jpg\)](#) [!\[\]\(68656bc6c38d84412cc68fe8fbc2ae14_img.jpg\)](#)
3. Correspondence [!\[\]\(29298814951e8ab572d6eff24e79a2a8_img.jpg\)](#) [!\[\]\(c94f315b817772f117076a901182c9cc_img.jpg\)](#)

REPORT

At the April Assets and Operations Committee Meeting, Councillors considered the Draft Temora Shire Sportsgrounds and Parks Crown Reserves Plan of Management. The Plan has been prepared in response to Council's requirements under the Crown Land Management Act 2016.

The draft plan applies to the following Council Crown Reserves, as shown by Table 1:

Reserve number	Reserve name	Address
63729	Nixon Park 1 & 2	Lots 850-851, 855-856 DP 750587
82114	Recreation Centre, Callaghan and Lions Park	Lots 7303-7304 DP 1136802
620039	Temora Recreation Ground	Lot 7017 DP 94446
620040	Temora Town Tennis Courts/Federal Park	Lot 7018 DP 94443, Lots 1-9 Section 34 DP 758957
50333	Temora West Sports Ground	Lot 7302 DP 1135594
85665	Bob Aldridge Park	Lots 152, 305-307 DP 750587
47922	Gloucester Park	Lot 1095 DP 750587
42192	Ariah Park Recreation Ground/Edis Park	Lot 1 Section 12 DP 758030, Lot 7001 DP 1127130
66841	Golf Links Reserve Ariah Park	Lots 39, 45,160 DP 750852

Table 1: Sportsgrounds and Parks Council Crown Reserves

The plan does not include sportsgrounds and parks that are not Crown Reserves, including The Oval, Town Netball Courts and parks including Hillview Park, Paleface Park, Temora West Park, Apex Park, Bradley Park, Davey Park, Harper Park and Springdale Recreation Ground. These open spaces are owned by Temora Shire Council. A separate Recreation and Open Space Strategy is currently being prepared that will include all sportsgrounds, parks and recreation areas in Temora Shire.

The draft plan was placed on public exhibition for a period of 28 days.

Submissions

As a result of the public exhibition, one submission was received from the Northern Jets Football and Netball Club, relating to the Ariaiah Park Recreation Ground. The submission requests that the site be reclassified as a 'sportsground', not a 'park', under the Crown Land classification. The reason for this request is that the club considers that this classification better reflects the use of the reserve, and that the classification as a park severely limits the ability of the club to apply for grants.

Discussion

Crown Land identifies Ariaiah Park Recreation Ground/Edis Park as a single reserve. Each reserve is required to be categorised and Crown Land provided an initial categorisation and guidelines about how each area should be categorised. Initially no sites in Temora Shire were identified as sportsgrounds.

Council officers have taken a view that where there is open space that has a single major purpose for active recreation involving organised sport, these have been categorised as sportsgrounds, while other open space that has dual purpose has been categorised as parks, which is a broader definition that includes both active and passive recreation.

In response to this view, the Council Crown Reserves that are categorised as sportsgrounds are: Temora Recreation Ground, Nixon Park, Bob Aldridge Park, Temora Recreation Centre, Temora West Sports Ground, Temora Golf Club and Ariaiah Park Golf Club. The Council Crown Reserves that are categorised as parks include: Ariaiah Park Recreation Ground/Edis Park, Temora Town Tennis Courts/Federal Park, and Gloucester Park.

The guideline for categorisation is as follows:

Sportsground - The land is used or proposed to be used primarily for active recreation involving organised sports or the playing of outdoor games.

Park - The land is, or is proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, for use mainly for passive or active recreational, social, educational and cultural pursuits that do not unduly intrude on the peaceful enjoyment of the land by others.

It is agreed that use of the Ariaiah Park Recreation Ground has a major focus on organised sport. However, the reserve has several other non-organised sport functions, including a playground, skate park, youth hall and caravan park.

The classification of the reserve as a park rather than a sportsground is not expected to have any impact upon the ability of the club to apply for grants.

It is therefore proposed that no changes to the current categorisation are made.

RESOLUTION 179/2021

Moved: Cr Dale Wiencke

Seconded: Cr Lindy Reinhold

It was resolved that Council adopt the Temora Shire Sportsgrounds and Parks Crown Reserves Plan of Management as exhibited.

CARRIED

Report by Claire Golder



Ardlethan-Ariah Park-Mirrool Football and Netball Club

aapmfc@gmail.com

11th May 2021

Dear Claire,

I refer to the Temora Shire Council's Draft Sportsgrounds and Parks Crown Reserves Plan of Management. The Northern Jets have recently viewed this document and feel that it misrepresents how the Ariah Park Recreation Ground is used. You have indicated that the Ariah Park Recreation Ground be categorized as a 'Park' as opposed to a 'Sports Ground'. We feel that this does not reflect the ground's usage within the local community. We do recognize that some visitors use the facility as a park, however the majority of local residents use and consider this precinct as a sporting facility. Additionally, the categorization of 'park' as opposed to 'sporting facility', severely limits our club's ability to apply for grants that would be applied to sporting facility upgrades and maintenance.

Consequently, we kindly ask that you review your categorization.

Should you require any further information from us or wish to talk to the Committee, please contact us via email at, Secretaryaapmfc@gmail.com

Kind regards

Helen Bray

Secretary

Northern Jets Football Netball Club.

TEMORA SHIRE COUNCIL



SPORTSGROUNDS AND PARKS CROWN RESERVE PLAN OF MANAGEMENT

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Plan of Management for Sportsfields and Parks, Crown Reserves

Reserve number	Reserve name	Address
63729	Nixon Park 1 & 2	Lots 850-851, 855-856 DP 750587
82114	Recreation Centre, Callaghan and Lions Park	Lots 7303-7304 DP 1136802
620039	Temora Recreation Ground	Lot 7017 DP 94446
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42192	Ariah Park Recreation Ground/Edis Park	Lot 1 Section 12 DP 758030, Lot 7001 DP 1127130
66841	Golf Links Reserve Ariah Park	Lots 39, 45, 160 DP 750852

Being reserves for Public Recreation

Adopted by Council on.....

1. Introduction

Temora Shire Council manages several reserves that are used for sport and public recreation as a Crown Land Manager. In accordance with the Crown Land Management Act 2016, Temora Shire Council is required to adopt a plan of management, using the framework for community land under the Local Government Act 1993.

The purpose of this Plan of Management is to meet the statutory requirements of the Crown Land Management Act 2016 that protects the current and future use of the Crown Reserves to ensure they continue to be used and developed consistent with their original reservation purpose of Public Recreation; and to develop a framework for the future management, use and development in consultation with the community.

1.1 Council objectives

Sportsgrounds and parks contribute significantly to the wellbeing and recreational needs of the community as well as contributing to the economic fortunes of local businesses through tourism and visitation. As a consequence, Temora Shire Council allocates appropriate funds in its annual operating budget to maintain and develop sportsgrounds and parks in accordance with the objectives of its strategic community plan.

As part of this strategic community plan, Council has identified the development and use of sportsgrounds and parks and their contribution towards:

- retaining a quality of life for the community by:
 - providing a safe and supportive living environment for residents and
 - enabling Council to provide the services required for excellent liveability in a rural community,thereby enabling Council to:
- engage and support the community through:
 - the provision of sport facilities that are well maintained, planned and meet the expectations of the community.

Temora Shire Council's Asset Management Plan sets out how Council intends to operate and maintain sportsgrounds and parks to achieve the following strategic objectives:

1. maintain sportsgrounds and parks, their buildings and facilities to a safe and functional standard
2. ensure capital renewal funding is maintained and completed on time
3. ensure capital upgrade funding is available through Council's 20-year management plan for its parks, gardens, sporting fields and buildings
4. ensure an efficient use of Council resources to contribute to the improvement of the asset and
5. ensure maintenance and presentation standards results in the reduction of complaints about the asset.

The main purpose of this Plan of Management is to provide the community and other stakeholders with a set of management guidelines and permissible uses for sportsgrounds and parks that are consistent with their reservation for Public Recreation, meeting the requirements of the Crown Land

Management Act 2016 and the Local Government Act 1993 and is consistent with Temora Shire Council's Local Environmental Plan 2010.

1.2 Land to which this plan applies

This Plan of Management applies to the following Crown Reserves, as shown by Table 1:

Reserve number	Reserve name	Address
63729	Nixon Park 1 & 2	Lots 850-851, 855-856 DP 750587
82114	Recreation Centre, Callaghan and Lions Park	Lots 7303-7304 DP 1136802
620039	Temora Recreation Ground	Lot 7017 DP 94446
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66841	Golf Links Reserve Ariah Park	Lots 39, 45, 160 DP 750852

Table 1: Temora Shire Council Sportsgrounds and Parks Crown Reserves

This plan excludes the following Public Recreation Crown Reserves, that have specific plans of management: Lake Centenary and Temora Golf Club.

The plan also does not include generic Crown Reserves managed by Council that are not used for public recreation.

This plan does not include the Temora Agricultural Innovation Centre that has a specific plan of management.

The land is located in the Temora Shire Council Local Government Area in New South Wales and within the State electorate of Cootamundra.



Figure 1: Aerial image of the location of Temora Sportgrounds and Parks Crown Reserves



Figure 2: Aerial image of the location of Ariah Park Sportsgrounds Crown Reserves

1.3 Owner of the land

The land is owned by the Crown and is managed by Temora Shire Council as Crown Land Manager under the Crown Land Management Act 2016.

1.4 Categorisation of the reserves

In accordance with the Crown Land Management Act 2016, Temora Shire Council was required to categorise Crown Reserves as if they were community land under the Local Government Act 1993. Under section 3.23(2) of the Crown Land Management Act 2016 Council Crown land managers must assign to all Crown land under their management one or more initial categories of community land referred to in section 36 of the Local Government Act 1993.

The five categories as set out in the Act, which are:

- Natural Area (to be further sub-categorised as Bushland, Wetland, Escarpment, Watercourse or Foreshore);
- Sportsground;
- Park;
- Area of Cultural Significance;
- General Community Use.

Council managers must assign a category that they consider to be most closely related to the purpose(s) that the land is dedicated or reserved. Multiple categories are assigned to Crown land where the Crown land is subject to multiple reservations and or dedications.

The categories selected for each Crown Reserve are shown by Table 2. The zoning of the reserve under the Temora Local Environmental Plan is also shown by Table 2.

Reserve number	Reserve name	Category	Zoning
63729	Nixon Park 1 & 2	Sportsground	RE1 Public Recreation
82114	Recreation Centre, Callaghan and Lions Park	Park	RE1 Public Recreation
620039	Temora Recreation Ground	Sportsground	RE1 Public Recreation
620040	Temora Town Tennis Courts/Federal Park	Park	RE1 Public Recreation & B4 Mixed Use
50333	Temora West Sports Ground	Sportsground	RE1 Public Recreation
85665	Bob Aldridge Park	Sportsground	RE1 Public Recreation
47922	Gloucester Park	Park	RE1 Public Recreation
42192	Ariah Park Recreation Ground/Edis Park	Park	R5 Village
66841	Golf Links Reserve Ariah Park	Park	RU1 Primary Production

Table 2: Categorisation of the Temora Shire Sportsgrounds and Parks Crown Reserves

The degree to which the reserve purpose relates to the assigned category of the land is important for ongoing management of the land as Council must obtain Native Title Manager advice as to the

validity of the activities that they wish to undertake on the land prior to dealing with the land.

The Native Title Act recognises the intent of the original reserve purpose of the land so that complying activity can be validated particularly under Section J of the Native Title Act 1993.

Council had requested that the initial categories of: **Park and Sportsground** be applied to the land identified in this plan, these are the closest categories to the reserve purpose(s) of the land.

These categories have been approved by the Minister administering the Crown Land Management Act 2016 in relation to the reserves.

Council does not propose to alter the initial categories assigned by the Minister by this Plan of Management as the assigned categories most closely align with the reserve purpose of the land and its core usage.

Activities on the reserves will need to reflect the intent of the public purpose and will be assessed for compliance with relevant Local Government and Crown Lands legislation including assessment of the activity under the Native Title Act 1996.

Use of the land for any activity is subject to application and approval. Assessment will consider compliance with the objectives and relationship to and impact upon the public purpose for the land. Other uses that do not comply with the plan of management or zoning of the land under Council's LEP would not be considered.

The guidelines for categorisation of community land are set out in the Local Government (General) Regulation 2005. The core objectives for each category are set out in the Local Government Act 1993.

2. Relevant legislation, policies and procedures

2.1 Local Government Act 1993

The Local Government Act 1993 requires that community land be categorised as; natural area, park, sportsground, area of cultural significance, or general community use.

In developing this Plan of Management, Temora Shire Council as the Crown Land Manager, is required under the Crown Land Management Act 2016, to consider the categorisation of the land in accordance with the Local Government Act 1993.

The categories chosen that best reflected the initial reservation purpose of the land, the current use of the reserve and community expectations were either park or sportsground

Under the legislation, the guidelines for the **Park** category are:

Land which is, or proposed to be, improved by landscaping, gardens or the provision of non-sporting equipment and facilities, and for uses which are mainly passive or active recreational, social, educational and cultural pursuits that not unduly intrude on the peaceful enjoyment of the land by others.

The core objectives for management of community land categorised as a park are:

- a) to encourage, promote and facilitate recreational, cultural, social and educational pastimes and activities, and
- b) to provide for passive recreational activities or pastimes and for the casual playing of games, and
- c) to improve the land in such a way as to promote and facilitate its use to achieve the other core objectives for its management.

The guidelines for the **Sportsground** category are:

land is used or proposed to be used primarily for active recreation involving organised sports or the playing of outdoor games.

The core objectives for management of community land categorised as a park are:

- a) encourage, promote and facilitate recreational pursuits in the community involving active recreation involving organised sports and informal sporting activities and games.
- b) ensure that such activities are managed having regard to any adverse impact on nearby residences.

2.2 Crown Land Management Act 2016

The Local Government Act 1993 (the Act) requires a Plan of Management to be prepared for all public land that is classified as 'community' land under that Act.

A Plan of Management (PoM) is an important management tool, which is developed by council in consultation with the community. A PoM outlines the land's features, and clarifies how Council will manage, use or develop the land in the future. A PoM provides a transparent and co-ordinated approach to public land management.

Community land may include a wide variety of properties, ranging from small recreation reserves to iconic parks, and in some instances buildings.

Community land supports important aspects of community life, and is valued and appreciated by residents, workers, and visitors to the Temora Shire Local Government Area.

A PoM can be prepared for more than one parcel of land (Generic or Geographic) or for a single property (Significant or Specific).

The purpose of this Plan of Management is to address the relevant statutory requirement of the Crown Land Management Act 2016. The principles of Crown land management are:

- a) that environmental protection principles be observed in relation to the management and administration of Crown land, and
- b) that the natural resources of Crown land (including water, soil, flora, fauna and scenic quality) be conserved wherever possible, and
- c) that public use and enjoyment of appropriate Crown land be encouraged, and
- d) that, where appropriate, multiple use of Crown land be encouraged, and
- e) that, where appropriate, Crown land should be used and managed in such a way that both the land and its resources are sustained in perpetuity, and

- f) that Crown land be occupied, used, sold, leased, licenses or otherwise dealt with in the best interest of the State consistent with the above principles.

With the above principles in mind, this Plan of Management aims to establish the objectives and performance targets for Temora Shire Council Crown Reserve sportsgrounds and parks while promoting its active land management and use in accordance with the purpose of their reservation as public recreation.

2.3 Native Title Act 1993 (Commonwealth).

Native title is considered to be extinguished due to community purpose leases and completion of public works on all sites prior to 23 December 1996.

2.4 Other relevant legislation and statutory controls

In addition to the Crown Land Management Act 2016 and the Local Government Act 1993, the management and use of Council Crown Reserves must comply with all applicable planning controls under the Environmental Planning and Assessment Act 1979. Future development that may be approved by the Crown Land Manager under this Plan of Management will be subject to the Temora Local Environmental Plan (LEP) 2010 and the Temora Shire Development Control Plan 2012 and any relevant environmental planning instruments and planning policies that may in future apply to the land.

2.5 Review of this plan

This document represents the initial Plan of Management for Temora Shire Council Sportsgrounds and Parks Crown Reserves undertaken by the Crown Land Manager and extensive community consultation was undertaken in determining the values and management objectives of the Crown Reserve. As the community is largely in agreement with most issues associated with Sportsgrounds and Parks it is considered appropriate to review this plan in five years from its acceptance by the Minister, or sooner should it be required.

2.6 Community consultation

Under section 38 of the Local Government Act 1993 councils are required to undertake community consultation in the preparation of plans of management, providing the community with opportunities to determine the values and issues detailed in a plan and to further encourage comment and feedback on the completed draft document before it is submitted to the Minister for acceptance. Specifically, councils must give public notice of a draft plan of management for a period of not less than 28 days and must specify that submissions can be made for a period of not less than 42 days from the commencement date of the public notice period. All documents referred to in the plan of management must be displayed and available for public access.

Additionally, under section 40A of the Local Government Act 1993, should a proposed plan of management (including one that amends another plan of management), have the effect of categorising or altering the categorisation of community land, a public hearing must be conducted. A public hearing however is not required for the initial draft Plan of Management unless the initial assigned category changes during the plan of management process.

In accordance with Temora Shire Council's Community Engagement Strategy and Policy (2016), to ensure effective community engagement in the development of this initial Plan of Management the following process was adopted:

Review of Temora Shire Community Strategic Plan and Resident Satisfaction Survey 2016.

The next Resident Satisfaction Survey will be conducted following the Council elections, to be held in 2021. The Temora Shire Council Crown Reserves Plans of Management will be reviewed following the reporting of the survey outcomes.

3. Development and use

3.1 Overview

Sportsgrounds and parks provide a wide range of recreational facilities and opportunities for the community. Temora Shire Council recognises the value to the community of these facilities and provides resources in its annual operating budget to maintain existing improvements to a high standard, while continuing to make capital improvements usually with financial assistance from other sources.

3.2 Condition of the land and structures on adoption of the plan

At the date of adoption of this plan, the Council Crown Reserve Sportsgrounds and Parks, their improvements and facilities, are maintained in accordance with Council's open space and recreation areas hierarchy. Regular maintenance provides prompt attention to issues of general maintenance or safety.

3.4 Permitted use and developments

The use and development of community land should be generally compatible with both the intended function of the land, and the wider community context. The Shire encourages a wide range of uses of community land, and intends to facilitate uses, which increase the vitality and general enjoyment of its land.

Within buildings, swimming pools, and recreational and sporting facilities in particular, the Shire intends to permit and encourage a broad range of activities. The use of Community land is frequently encouraged, and supported, by appropriate ancillary development, (for example, playground equipment, amenity blocks, or food kiosks). The general types of uses, which may occur on Community land, categorised as Park, Sportsground and General Community Use, and the forms of development generally associated with those uses, are set out in Table 5.1. The facilities on Community land may change over time, reflecting the needs of the community.

While this PoM intends to facilitate and encourage the use of land, it does not reduce the Shire's capacity to manage its assets in an alternative way. For example, the Shire may choose to operate its facilities through staff, or using contractors.

The anticipated uses, and associated development, identified in Table 3 are intended to provide an overview or general guide.

Purpose/Use	Development
Park category	
<ul style="list-style-type: none"> • Active and passive recreation including children's play • Group recreational use, such as picnics and private celebrations • Festivals, parades, markets, fairs, auctions and similar events and gatherings • Exhibitions • Filming and photographic projects • Busking • Public address (speeches) • Community gardens • Café or refreshment areas (kiosks/restaurants) including external seating • Publicly accessible ancillary areas, such as toilet facilities • Restricted access ancillary areas (e.g. storage areas associated with functions, gardening equipment) • Service areas ancillary to the use of land (e.g. loading areas, car spaces, bicycle racks) • Low intensity commercial activities (e.g. recreational equipment hire) 	<ul style="list-style-type: none"> • Development for the purposes of improving access, amenity and the visual character of the park • Amenities to facilitate the safety, use and enjoyment of the park e.g. children's play equipment • Lighting, seating, toilet facilities, courts or marked areas (e.g. access paths and activity trails) • Hard and soft landscaped areas • BBQ facilities and sheltered seating areas • Ancillary service, transport or loading areas • Commercial development which is sympathetic to and supports use in the area, e.g. cafes, kiosks, recreation hire equipment areas • Community gardens
Sportsground category	
<ul style="list-style-type: none"> • Active and passive recreational and sporting activities consistent with the nature of the 	<ul style="list-style-type: none"> • Development for the purpose of conducting and facilitating organised sport (both amateur

<p>particular land and any relevant facilities, e.g.</p> <ul style="list-style-type: none"> - oval (cricket, football, rugby, track and field athletics, Australian rules, baseball, softball) - marked court (basketball, volleyball, tennis and netball) - aquatic facility (learn to swim classes, squad training, fitness and health classes including aqua aerobics, recreational and competitive swimming and diving, organised water sports including water polo, diving, hydrotherapy facilities) • Change room/locker areas • Shower/toilet facilities • Kiosk/café uses • Ancillary areas (staff rooms, meeting rooms, recording rooms, equipment storage areas) • Shade structures, storage ancillary to recreational uses, community events or gatherings, and public meetings • Commercial uses associated with sports facilities (e.g. kiosks, cafes, sale or hire of recreational equipment, sports tuition, nutritionist, physiotherapist) 	<p>and professional)</p> <ul style="list-style-type: none"> • Sports training • Promotion of organised and unstructured recreation activities • Provision of amenities to facilitate use and enjoyment of the community land including change rooms, toilets, storage, first aid areas • Café/kiosk facilities • Equipment sales/hire areas • Meeting rooms/staff areas • Compatible, small scale commercial uses (e.g. physiotherapy practice, dietician)
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Table 3: Anticipated uses and developments for Parks and Sportsgrounds

In line with community expectations and Council's strategic community plan future improvements to existing facilities or development of additional facilities are proposed and are set out below. By identifying future permitted uses and facilities, it in no way implies that Council will have resources available, unless otherwise stated, during the term of this Plan of Management.

Future development and use of the community land will need to:

1. Meet legislative requirements.

The zoning tables in the Temora LEP specifies the range of uses and activities that may be permitted on the land. A number of uses are also set out in the Regulations to the Local Government Act 1993.

Buildings and amenities may be provided where consistent with the need to facilitate the purpose of the land, provided that a Native Title assessment has been carried out by Council's Native Title Manager and the provisions of the Local Government Act 1993 and the Crown Land Management Act 2016 have been complied with.

2. Be consistent with the guidelines and core objectives of the community land category.

Under the Local Government Act uses and development of community land must be consistent with the guidelines for categorisation and the core objectives of each category, and any other additional objectives the Council proposes to place on the community land categories (refer to Section 4).

3. Be consistent with relevant Council policies.

Relevant Council policies as at the date of adoption of this plan are set out in Section 3 (Legislative

Framework). The goals and strategies outlined in these documents have been used to guide the outcomes of this PoM.

The Shires policies will continue to develop after the preparation of this PoM. Management of the Shire's assets, and their development, will take into account the policy framework at the relevant time.

Substantial upgrades and proposed new development will take into account a range of factors, including:

- This PoM and the core objectives for the land;
- The planning controls for the land;
- The Shires adopted policies;
- The characteristics of the land affected, including existing and future use patterns.
- Any landscape masterplan for the land.

Minor changes to Community land are regularly made on a routine basis, such as garden beds are replanted, and damaged play equipment is replaced.

The scale and intensity of development and activities on Community land is to be generally compatible with the scale and anticipated use of the park or reserve.

In particular, the scale and intensity of use will be consistent with the carrying capacity of the land, and any masterplan or development application relating to the land.

3.5 Consent for Development and Leasing or Licencing of Crown land Subject of this POM

Crown land is generally reserved for a public purpose, and uses on the reserve must be compatible with or ancillary to that public purpose. Whilst generally the Minister's consent is usually required for the making of a development application or the entering into a lease or licence agreement over community land, Crown Land identified in this plan will instead be subject to Councils consent (refer to Sections 2.23 and 3.22 of the Crown Lands Management Act, 2016).

5.4 Uses and agreements

The Shire may from time to time enter into or create a range of leases, licences, other estates, management agreements, and/or booking arrangements, in order to encourage the use the land and/or buildings appropriately and effectively.

These arrangements are intended to support and encourage a range of uses, which enhance the level of activation and enjoyment of the space.

Kiosks, restaurants, refreshment facilities, mobile vending, recreational equipment sale or hire (e.g. bicycle hire or sale of swimming accessories), may support the general community enjoyment of the areas. Each proposal will be reviewed to ensure it is compatible with the relevant land. The types of uses and agreements, which the Shire considers appropriate are described in Section 6.

5.5 Bookings and Events

'Open space is not only for recreation and conservation of environmental and cultural values, it is the foundation of urban liveability.

It underpins many social, ecological and economic benefits that are essential to the healthy functioning of the urban environment' (Source: Linking People and Spaces, Parks Victoria 2002).

In supporting urban liveability, parks, sportsgrounds, and buildings intended for community use have significant potential as venues for short-term public and private special events of different sizes and scale.

The Shire is responsible for bookings of community land and reserves in its LGA. Generally, the Shire seeks to encourage a broad and appropriate range of uses within its area. A number of policies address specific types of use in greater detail. Applicants should check the Council's website (www.temora.nsw.gov.au) for up-to-date information.

3.5 Future activities expressly authorised by this plan

Activities expressly authorised by this plan subject to compliance with sections 45, 46 and 47 of the Local Government Act 1993 are:

- i. Lease, licence of hire of the site for any purpose with the consent of Council;
- ii. Granting of easement with the consent of Council;
- iii. All necessary fire control exercises carried out by Council or its agents are authorised, such as fire hazard reduction, construction of fire trails or firebreaks etc
- iv. Construction and dedication of public roads;
- v. Construction of buildings and facilities as approved by Council.

3.6 Management Committee

Temora Shire Council has established a management and advisory committee in accordance with section 355 of the Local Government Act 1993. The name of the committee is the Temora and District Sports Council. The Temora and District Sports Council was formed in 1980, as a sub-committee of Temora Shire Council, with the aim of fostering and promoting all sporting codes and working together to solve any issues which may arise.

Local sporting clubs are urged to become members of the Sports Council, and in doing so, become eligible to apply for financial assistance via funding, grants and scholarships.

The committee meets at least four times each calendar year, including the Annual General Meeting and makes recommendations to Temora Shire Council about operational and management issues. As Crown Land Manager, Temora Shire Council considers the Temora and District Sports Council reflects a fair representation of community users and interest groups as membership is open to any member of the community.

4. Strategy and Action Plan

4.1 Strategy and Action Plan

Section 36 of the Act requires that a PoM for community land details:

- the means by which the council proposes to achieve the plan's objectives and performance targets;
- the manner in which the council proposes to assess its performance with respect to the plan's objectives and performance targets.

Table 4 sets out these requirements.

Objectives and performance targets of the plan with respect to the land s.36 (b)	Means by which Council proposes to achieve the plans objectives and performance targets s. 36(c)	Manner in which Council proposes to assess its performance with respect to the plan's objectives and performance targets s.36 (d)
<i>Urban context</i>		
To maintain the Shire's Crown Reserve Managed park, sportsground, natural area and general community use properties as vibrant and integral components in the visual and social fabric of the LGA's community.	Specifically, in the case of Parks, provide facilities and routes through these properties that maintain their role as attractive destinations and thoroughfares. Maintain and enhance parks and sportsgrounds as secure places in the locality through provision of upgraded lighting schemes.	Increased appreciation of parks and sportsgrounds as measured by positive comments received by Council. Community consultation, including surveys of park and sportsground property users, to determine level of use and any community concerns. Surveys to be undertaken as required. Maintain records of public comments in relation to park, sportsground. Regularly review records to guide future directions.
<i>Uses and Recreation</i>		
To enhance opportunities for balanced organised and unstructured recreational use of parks and sportsgrounds. . To optimise public access to all areas of parks, sportsgrounds, and general community use land.	Maintain and increment the range of organised and informal/unstructured activities in parks, sportsgrounds and natural areas. Provide improved facilities for event usage so that these functions may be	Increased local use of parks and sportsgrounds measured by survey and observation.

	accommodated without adversely affecting the values and character of individual parks, sportsgrounds and natural areas. Provide amenities to increase use and enjoyment of parks, sportsgrounds and natural areas including toilets, change rooms and kiosk/café facilities. Undertake audit of facilities to identify compliance with the Shire's Inclusion (Disability) Access Plan. Enforce dog management provisions as per requirements of the Shire's Companion Animal Policy.	
<i>Community facilities</i>		
Provide sustainable community facilities for a range of community, social, and other compatible activities.	Provide community facilities which are multipurpose and flexible to a range of appropriate uses. Ensure community facilities are universally accessible. Ensure community facilities are equitably and appropriately located across the Shire. Ensure that community facilities are safe and of high quality. Facilities provided and managed in consultation and partnership with user groups and the community. Ensure community facilities meet sustainable building requirements.	Increased usage and visitation of community centres as measured by bookings. Community facilities user satisfaction surveys. Facility inspections and audits.
<i>Landscape Character</i>		
To improve landscape character and visual quality of Crown Reserve parks and sportsgrounds	Establish replacement planting strategies for each park and sportsground to ensure improvement to the current character and improved biodiversity outcomes. Specifically, develop a consistent design vocabulary of park and sportsground furniture, walls, paving, fencing that is appropriate to the setting and the sport or activity type. Develop a co-ordinated signage strategy for	Increased appreciation of the property as measured by positive comments received by Council. Community consultation, including surveys of property users, to determine level of use and any community concerns. Surveys to be undertaken as required. Maintain records of public comments in relation to properties. Regularly review records to guide future directions.

	the property and its boundaries.	
<i>Built Form</i>		
Buildings and structures to contribute to park and sportsground amenity, facilitate a range of uses and have regard to environmental sustainable design, resource use and maintenance.	Building and structure design specifications to consider park and sportsground character, expected use and environmental sustainability features.	Buildings provide positive contribution to park and sportsground amenity and use. Increased park, sportsground and general community use land bookings and use. Positive comments by park and sportsground user groups
<i>Sporting Amenities</i>		
Provide high quality sporting facilities to accommodate junior/regional team sports.	Open space planning to consider sporting facility provision across the local government area to ascertain needs and shortfalls. Capital works program to plan for improvements and upgrades of existing facilities.	Completed capital works upgrades of sporting facilities. Positive response from sporting groups and users.
<i>Cultural and Historical Significance</i>		
Appreciation and interpretation of the heritage significance of the site in terms of both natural and cultural components. Dedicate a name for each park and sportsground	Undertake, when required, heritage and cultural assessment studies to identify cultural and heritage values for retention and interpretation. Incorporate historical information on property signage to instil understanding and appreciation of the site and the history it represents. Installation of public art and interpretation.	Retention and interpretation of heritage and cultural values provides increased appreciation of the property and its history as measured by property user surveys.
<i>Total Asset Management – Land and Building management and maintenance</i>		
To provide professional, efficient management of Crown Reserve, Council managed parks and sportsgrounds	Regular visitation and condition assessments.	Measured against contract KPIs. Internal business unit users, public and tenant surveys. Audits
Provide professional management of all buildings and structures within parks and sportsgrounds	Regular visitation and condition assessments	Measured against contract KPIs. Internal business unit users, public and tenant surveys.
To provide clean, well maintained parks and sportsgrounds. Reduce the occurrence of vandalism and graffiti, and repair promptly. Reduce the amount of littering	Maintenance programs carried out in accordance with maintenance specifications. Repair vandalism or graffiti within 24 hours where possible. Provide waste and	Positive comments received by Council. Maintain records of public comments in relation to parks. Regularly review of register to guide future directions.

and encourage recycling.	recycling bins to cater for public use. Regular waste and recycling collection to minimise litter overflow. Remove litter overflow regularly.	
Asset Management Plans for each Council Managed Crown Reserve park and sportsground	Life cycle approach to management. Sustainable funding models. Service delivery.	Business systems measuring integrated asset management actions.
<i>Access and Circulation</i>		
To provide safe and improved access to the parks and sportsgrounds for pedestrians and cyclists. To ensure access to and within parks and sportsgrounds for people with disabilities	Parks and Sportsgrounds use property upgrades, refurbishments and/or improvement works to consider and include improvements to public access and ensure appropriate connections with surrounding developments. Proposed ramps, stairs and pathways to comply with relevant Council and BCA requirements consistent with Australian Standard AS 1428 and Council's Access DCP	Increased local use of parks and sportsgrounds measured by survey and observation.
<i>Traffic and Parking</i>		
To ensure traffic and parking requirements provide a safe environment for parks and sportsground users and do not impact on the amenity of the properties.	Ensure that the use of vehicles, when permitted in parks and sportsgrounds are regulated and does not affect the normal functioning of these properties for recreational, sporting and community use. Installation of signage preventing vehicles from entering unauthorised areas. Where vehicles are permitted, provide clearly demarked vehicle movement areas and encourage safe driver behaviour. Provide access for emergency or service.	Reduced pedestrian, cyclist and vehicle conflicts. Improved public safety.
<i>Natural Environment</i>		
To maintain and enhance the health of parks and natural areas ecology, including flora, fauna, wetland and watercourses. Maintain, protect and improve health of	Develop and implement Tree Management Plans for key sites, and implement recommendations. Develop and implement a native vegetation planting	Improved health of existing trees and successful establishment of new trees as measured by arborist's survey on a regular basis. Measurement and monitoring

identified significant trees and surrounding street trees, and improve soil health. To ensure access is appropriately controlled to any environmentally sensitive areas	programme to provide additional habitat for local fauna. Environmentally sensitive areas identified and appropriate access control measures implemented.	of created native vegetation and habitat. Water quality monitoring of wetland and watercourses. Compile and review list of environmentally sensitive areas and control measures regularly inspected.
<i>Environmentally Sustainable Principles</i>		
Management of parks and sportsgrounds, both land and buildings, to ensure best environmental management practises and principles having regard to environmental sustainable design, resource use and maintenance.	– Energy efficiency – Water savings – Waste reduction – Natural heating and cooling – Sense of place and local identity	Measurement and verification savings plan. Real time measurement. Monthly, Quarterly and Annual performance.
<i>Safety and Risk Management</i>		
Provide safe parks and sportsgrounds and recreation facilities.	Park and sportsground improvements to be designed and maintained in accordance with CPTED principles (Crime Prevention through Environmental Design) principles including: – Passive surveillance – Good sight lines – Territorial reinforcement and space management – Lighting. Seek specialist assistance to review lighting and security for both day and night time use. Coordination with local police to identify and act on safety issues. Recreation facilities and equipment will be installed and maintained in accordance with relevant Australian standards.	Works to be in accordance with relevant Australian Standards. Safe parks, sportsgrounds, natural areas and general community use land with no reported incidents.
<i>Ownership and Tenure</i>		
To ensure that ownership, tenure and permitted use arrangements allow the widest possible community access to parks and sportsgrounds, and are orientated to mutually compatible recreational, sporting, community and other activities.	All future leases and licences to meet the requirements of the Local Government Act 1993, the Crown Land Management Act 2016 and Native Title Act 1993.	Type and extent of licencing and leasing as measured by record keeping, survey and observation.

Table 4: Performance Targets

5. POM administration and management

Temora Shire Council has categorised its areas of public recreation as either Parks or Sportsgrounds, depending on the general type of use of the land. While Council as the Crown Land Manager has responsibility for the administration and management of the Crown Reserve, it actively encourages feedback from residents on matters relating to the care, control, management and development of the park.

As a result of consultation with the community, the following objectives and performance targets were developed together with manner in which Council proposes to assess its performance with respect to these objectives and performance targets. The following information is relevant to ensure capital and recurrent resources are used to achieve the identified objectives and performance targets where possible. The Plan of Management will also be useful in support of Government grants or other funding opportunities that might present in future, so that the community's support for future activities and development can be demonstrated through this Plan of Management

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Access	Allow unrestricted, safe access to the Park by individuals.	All future works, improvements, pathways and overall park facilities comply with Australian Standards, meet Council's Codes, Policies and Regulations.	Number of comments about ease of access.
	Provide reasonable access paths and tracks for pedestrians and cyclists and where ever practical, provide access for people with disabilities.	Use of regulatory signs and enforcement.	Review of reported accidents or incidents.
	Facilitate recreational use of parks and sportsgrounds for the broadest range of activities to occur having regard to user safety.	Use of regulatory signs and enforcement. Temporary access restrictions for safety purposes if required, to allow major events to occur.	Assess user group satisfaction through surveys and observation. Number of comments received prior to granting consent to temporary closure of lake for major events.
Buildings, amenities and services	Allow for management of park usage times for special events and user groups.	Council approval and regulatory signs for special events and group activities	Number of reported breaches of approval conditions. Number of unauthorised special events and group activities.
	Allow safe, clean, convenient and hygienic public amenity facilities for persons of all abilities.	Appropriate levels of cleaning and maintenance.	Number of comments about maintenance and hygiene.
		Provision of adequate lighting. Provision of facilities for disabled persons. Application of relevant Council Codes, Policies and Regulations or Consent.	Number of reported incidents regarding safety or vandalism. Number of comments about ease of access.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
	Allow buildings ancillary to the operation of the Park.	Approval of Council	Number of comments received prior to granting consent to usage and development of buildings.
	Allow multi-purpose use of buildings and facilities.	Maintain a flexible approach to building usage and development.	Number of comments received prior to granting consent to usage and development of buildings.
	Allow casual use of park, sportsground and buildings for special events, outdoor concerts, movies and the like.	Approval of Council	Number of patrons supporting casual events, concerts, etc by observation. Number of comments about special events.
	Allow for installation of services and utilities as required to support permitted site usage.	Approval by the appropriate Statutory Authority. Approval of Council	All facilities are adequately serviced, identified and located.
Passive recreation, pastimes and games	Allow suitable recreational activities and games within the Park or Sportsground	Designated areas to ensure safety of participants and avoid conflict with other park users. Use of regulatory signs.	Number of comments about park presentation and level of usage. Number of reported accidents or incidents.
Special Events	Allow special events within the park with minimal adverse visual, physical, social and environmental impact. Allow short term camping and caravanning associated with special events only.	Council approval.	Assess user group satisfaction through surveys and observation. Level of usage. Number of special event approvals issued with conditions permitting camping and caravanning.
Education	Enhance the park where appropriate, to be consistent with and complement the surrounding area Allow further development of appropriate areas to facilitate education pastimes and activities.	Partner with external groups or organisations to promote use of educational features of the park. Use grant funds, donations or Council resources to expand areas for educational purposes as appropriate.	Assess user group satisfaction through surveys and observation. Level of usage.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Facilities and equipment	Allow for the provision of adequate furniture, such as water stations, tables, seats, rubbish bins, bollards, cycle racks, tree guards, planter tubs etc at suitable locations.	Appropriate design, siting, use of materials and erection of furniture.	Number of comments about provision of adequate facilities and observation of usage levels.
	Allow seating throughout the park that is functional and safe.	Appropriate levels of cleaning and maintenance.	Number of reports of vandalism.
	Provide safely designed and sited playgrounds.	Playground design, materials and layout to relevant safety standards.	Number of accidents and injuries attributed to unsafe design, siting and layout.
		Playgrounds sited away from physical hazards.	
	Allow installation and use of fixed barbeques and covered fire pits.	Design, locate and maintain permanently installed barbeques and covered fire pits.	Number of reported accidents.
	Allow the use of portable gas only barbeques, subject to fire restrictions in force at the time.	Regulatory signage.	Number of reported failures. Number of facilities constructed. Number of structures erected.
	Allow structures that provide shade and shelter in appropriate areas	Appropriate design, location and erection of structures.	Number of comments about adequate provision of shade or shelter structures.
	Ban and/or impound all animals that are not under the full control of owner/handler, except those in the designated off-leash area.	Community education and involvement in monitoring.	Complaints about loose dogs, attacks and waste.
	Removal or cull of feral animals in breeding numbers.	Regulatory signage. Pest management.	Complaints about feral animal numbers.
Commercial opportunities	Allow the licensing or leasing of outdoor concessions, kiosks, cafes etc as approved by Council and within a defined area.	Subject to Council Leasing/Licensing Agreement to define permitted activities, locations, operator details etc.	Number of reports of non-compliance with terms of Council approval or lease or licence conditions.
	Allow operators appropriate tenure that best facilitates the provision of public access facilities, services or activities.	Preference given to lease or licence holders over casual concessions or pop-up vendors.	Number of licences or leases granted.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Vandalism	Minimise vandalism within the park or sportsground, its facilities and equipment	Encouragement of community involvement and education. Appropriate signage. Prompt repair of vandalised areas where possible.	Number of reported incidents of vandalism. Cost per annum attributed to repairs and maintenance arising from vandalism.
	Prohibit rubbish dumping and littering.	Regulatory signage. Ordinance inspections.	Number of incidents of illegal dumping. Cost of clean-up and removal per annum.
Public Safety	Allow for adequate lighting to enable safe movement of pedestrians and vehicles as required. Allow for lighting of special events at night. Allow for lighting of architectural or landscaped features.	Set appropriate illumination levels. Design, site and install light facilities. Regulate times for lighting of special events. Council approval.	Number of comments related to inadequate lighting.
	Allow suitable information, regulatory, identification, interpretive and directional signage relating to the park. Regulate advertising signage.	Appropriate design and siting of signage in accordance with Council's DCP. Council approval	Number of user comments.
	Prohibit the bringing of glass bottles, utensils etc into the park or sportsground. Encourage recycling. Minimise litter within the park or sportsground	Encouragement of community involvement and education. Provide and service enough waste management facilities in strategic locations. Appropriate signage. Ordinance inspections.	Number of reported incidents of broken glass, bottles etc. Number of garbage and recycling bins provided.
	Implement controls to prohibit the consumption and/or possession of alcohol, except within designated or leased concession areas.	Use of regulatory signs and enforcement.	Number of complaints and investigations.

Management Issues	Objectives and Performance Targets	Means of achievement of objectives	Manner of assessment of performance
Landscaping, vegetation & biodiversity.	Allow for public and community artworks in appropriate locations.	Use grant funds, donations or community groups to identify, commission and erect artworks. Council approval.	Introduction of artworks into Parks where appropriate.
	Allow water efficient watering systems that create pleasant and usable green space where appropriate.	Install, operate and maintain existing system and expand as required.	Cost per annum of irrigation water used to maintain landscaping features and grassed areas.
	Allow soft landscaping improvements, trees, mulch, grass and the like, including minor earthworks for aesthetic appeal, improved access and usage, educational purposes or safety purposes.	Use suitable organic mulches to control weeds and maximise water efficiency as required. Use indigenous or exotic species in suitable locations complementary to current landscape design.	Degree of weed growth. Number of trees lost due to drought or other incidents. Number of comments related to adequacy of trees for shade protection and beautification of park.
	Manage, protect and control existing and future trees in the park.	Control woody weeds and noxious weeds. Use shade trees for user comfort and protection. Use suitable landscape materials and design. Ensure works carried out are consistent with Council plans, specifications, Codes, Policies and Regulations or Consent.	Reduction in weed growth.

Appendix A – Property Information Sheets

Reserve Number	63729
Name of Reserve	Nixon Park 1 & 2
Legal Description	Lots 850-851, 855-856 DP 750587
Site Area	6.87 hectares
Property Type	Sportsground
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	No
Available facilities	Clubhouse, unisex change rooms, public amenities, kiosks, storage facilities, spectator seating, playground, lighting, two fields, cricket nets, netball courts
Supporting Occupations	AFL, rugby league, cricket, netball, athletics
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

Reserve Number	82114
Name of Reserve	Recreation Centre, Callaghan and Lions Park
Legal Description	Lots 7303-7304 DP 1136802
Site Area	0.65 hectares
Property Type	Park
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	Yes – war memorial
Available facilities	Swimming pool, indoor heated pool, indoor basketball courts, playground
Supporting Occupations	Swimming, basketball, volleyball, lifeball
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

Reserve Number	620039
Name of Reserve	Temora Recreation Ground
Legal Description	Lot 7017 DP 94446
Site Area	3.29 hectares
Property Type	Sportsground
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	Yes
Available facilities	Sportsfield, change room, clubhouse, toilets
Supporting Occupations	Rugby Union, alternate ground for other football codes
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

Reserve Number	620040
Name of Reserve	Temora Town Tennis Courts/Federal Park
Legal Description	Lot 7018 DP 94443, Lots 1-9 Section 34 DP 758957
Site Area	1.78 hectares
Property Type	Park
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	No
Available facilities	Tennis courts, clubhouse, playground
Supporting Occupations	Tennis, park
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

Reserve Number	50333
Name of Reserve	Temora West Sports Ground
Legal Description	Lot 7302 DP 1135594
Site Area	2.14 hectares
Property Type	Sportsground
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	No
Available facilities	Soccer fields, cricket pitch, clubhouse, change rooms, toilets, kiosk
Supporting Occupations	Soccer, cricket
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

Reserve Number	85665
Name of Reserve	Bob Aldridge Park
Legal Description	Lots 152, 305-307 DP 750587
Site Area	2.87 hectares
Property Type	Sportsground
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	Yes – Army huts
Available facilities	Clubhouse, toilets, kiosk, change rooms (basic)
Supporting Occupations	Junior rugby league, touch football
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

Reserve Number	47922
Name of Reserve	Gloucester Park
Legal Description	Lot 1095 DP 750587
Site Area	1.5 hectares
Property Type	Park
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	No
Available facilities	Playground, public toilets, barbecues, picnic tables
Supporting Occupations	Park
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

Reserve Number	42192
Name of Reserve	Ariah Park Recreation Ground/Edis Park
Legal Description	Lot 1 Section 12 DP 758030, Lot 7001 DP 1127130
Site Area	4.94 hectares
Property Type	Park
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	No
Available facilities	Sportsfield, tennis courts, netball court, swimming pool, clubhouse, change rooms, kiosk, public toilets, playground, youth hall, skate park, caravan park
Supporting Occupations	AFL, netball, tennis, cricket, swimming
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

Reserve Number	66841
Name of Reserve	Golf Links Reserve Arah Park
Legal Description	Lots 39, 45, 160 DP 750852
Site Area	32.05 hectares
Property Type	Park
Condition of land and quality of buildings	Good – well maintained, minor maintenance only
Heritage	No
Available facilities	Golf course, clubhouse
Supporting Occupations	Golf
Native Title Manager Advice	Native title is considered to be extinguished due to community purpose lease and completion of public works (buildings) prior to 23 December 1996.

GC Lavelle
GENERAL MANAGER
PO Box 262
TEMORA NSW 2666

Dear Mr Lavelle

RE: Draft Temora Shire Council Crown Reserve Land Plan of Management

Upon review of the TSC Crown Reserves Draft Plan of Management, as a community member who has close links with the school, Football and Netball Club, Swim Club and the Cricket Club, I'd like to present my view to Council.

Our Sportsground is categorised as a park and I am concerned this could affect future grant funding, or the way council may be able to attribute funding for sporting amenities to our ground going forward.

As the major sports ground in our area, I'd like this categorisation to please be reviewed by council before adopting the draft plan.

Thank you for your consideration.

Kind regards,



Ellen Edis

0427 861771

20/5/2021

12.2 DRAFT EXTERNAL GRANT FUNDING POLICY**File Number:** REP21/682**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Draft External Grant Funding Policy [↓](#) **REPORT**

Following a review of Council procedures, by Council's Internal Auditors, it was required that Council prepare a policy to guide Council Staff and Councillors when considering making application for grants, as well as the project management and completion of grant funded projects.

A draft policy (attached) has been developed for the consideration of Council.

This policy is aimed at fulfilling the following objectives:

- (a) To ensure effective management of grants funded from external organisations, including procurement decisions.
- (b) Establish a framework for managing, monitoring and evaluating grants and grant funded initiatives;
- (c) To ensure consistent and objective analysis of external funding opportunities;
- (d) to ensure alignment with Council's integrated plans (i.e. Community Strategic Plan, Resourcing Strategy, Delivery Program, Operational Plan); and
- (e) To ensure that ongoing expenses beyond the term of the funding are transparent, agreed upon and are not burdensome on Council.

RESOLUTION 180/2021

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was resolved that Council:

- 1. Receive the draft External Grant Funding Policy,
- 2. Place the draft policy on public exhibition and
- 3. Receive a future report on the outcome of the public exhibition.

CARRIED

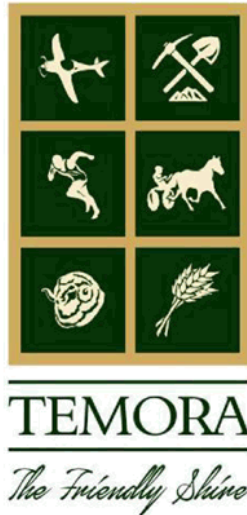
Report by Claire Golder

Function: Governance

Temora Shire Council

Policy Number: G25

TEMORA SHIRE COUNCIL



EXTERNAL GRANT FUNDING POLICY

DRAFT

Revision Number:

Revision Date:

1

File Name: External Grant Funding Policy

*Function: Governance**Temora Shire Council**Policy Number: G25*

Review Details

ABOUT THIS RELEASE

DOCUMENT NAME: External Grant Funding Policy
CODE NUMBER: G25
AUTHOR: Temora Shire Council
ENDORSEMENT DATE:

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
June 2021	New Policy	1		

PLANNED REVIEW

Planned Review	Revision Description		Review by
October 2023	Review		

2

Revision Number: *Revision Date:*
File Name: External Grant Funding Policy

*Function: Governance**Temora Shire Council**Policy Number: G25*

PART A Outline

Objectives

This policy is aimed at fulfilling the following objectives:

- (a) To ensure effective management of grants funded from external organisations, including procurement decisions.
- (b) Establish a framework for managing, monitoring and evaluating grants and grant funded initiatives;
- (c) To ensure consistent and objective analysis of external funding opportunities;
- (d) to ensure alignment with Council's integrated plans (i.e. Community Strategic Plan, Resourcing Strategy, Delivery Program, Operational Plan); and
- (e) To ensure that ongoing expenses beyond the term of the funding are transparent, agreed upon and are not burdensome on Council.

Legislative and regulatory requirements

- Local Government Act 1993 and Local Government (General) Regulation 2005
- Local Government Code of Accounting Practice and Financial Reporting
 - Accounting Standards
- Local Government Asset Accounting Manual
- Local Government Revenue Raising Manual

Background

One of the roles of Council is to seek, secure and receive funding from external sources, most often State and Federal Government. This funding is a major source of income for Council, as well as how many projects that benefit the Temora Shire community are delivered.

The selection of particular projects to seek funding, requirements for co-contributions toward projects, other conditions and the ongoing maintenance of new and upgraded assets must be considered prior to application. The identification of projects within Council's Community Strategic Plan, Delivery Plan and Asset Management Plan are the most appropriate means to indicate Council's support and commitment to a particular project.

However, there will be some circumstances where Council may wish to consider opportunistic funding, if the situation arises based on emerging priorities of State and Federal Government and there is an identified benefit to Temora Shire.

This policy is intended to guide Councillors and Council officers in relation to decision

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*Revision Number:**Revision Date:**File Name: External Grant Funding Policy*

*Function: Governance**Temora Shire Council**Policy Number: G25*

making surrounding grant funding.

Scope

This policy applies to all grants that require applications to be made. The policy applies to all Council staff and Councillors:

- Where Council is submitting an external funding application;
- Where Council is one of a number of partners in a joint external funding application;
- Where funding provider approves a grant application with variations to the original proposal.

Definitions

“External Grant” means any assistance by way of a sum of money or other resource provided to Council by State, Federal or non-government agencies on the condition that the assistance is used for a specified purpose.

“Funding agreement” means a legally enforceable agreement setting out the terms and conditions governing funding determined by the grant-giving organisation. The form of the agreement will depend on the intent of the grant and the degree of control required. The forms of enforceable funding agreements include:

- Deed;
- Contract; and/or
- Exchange of letters.

PART B Procedures

Policy

Grants are an important source of funding for Council projects but need to be considered in the context of Council's priorities, plans and other funding options. Before applying for a grant, it is important to ensure that Council considers whole of life costs (capital grants) and any requirement for matching funds. Council must ensure that it can comply with any conditions stated in the grant application form and/or grant application guidelines.

All grant funded projects should be managed in accordance with best practice project management techniques.

1. Authorisation / Approval

Formal Council resolution is required prior to grant funding being applied for amounts over \$50,000 that are not included in the Delivery Program / Operational Plan.

Formal Council resolution is also required prior to grant funding being applied for where a Council contribution is required and that contribution has not been included in the

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*Revision Number:**Revision Date:**File Name: External Grant Funding Policy*

*Function: Governance**Temora Shire Council**Policy Number: G25*

Delivery Program / Operational Plan.

The General Manager may delegate authority to approve all other grant funding applications that are not included in the Delivery Program / Operational Plan, as part of the quarterly budget review process.

Any Grant funding applications that exceed the \$50,000 limit need to have a business case prepared to justify Council's decision to proceed with the application.

It is recognised that at times there is a short lead time for external grant applications that does not allow sufficient time for the proper authorisations. Should this occur, the General Manager, with the concurrence of the Mayor, will authorise the application and then provide a report to the next Council meeting.

2. Expressions of Interest Process

In some cases, there is an initial Expressions of Interest process followed by an invitation to submit a grant application. An Expression of Interest in a grant does not require a Council resolution as Council is not committing to a grant application. Should an Expression of Interest in a grant lead to an invitation to apply for a grant, Section 1 applies for grant amounts that are not included in the Delivery Program / Operational Plan.

3. Assessment Process

Before applying for a grant, an assessment should be carried out on the likely impact of the grant on Council. Questions to consider include:

- Does the grant align with Council's Strategic Plans?
- Does Council have resources available or budget funding (for grant applications prepared by external consultants) to prepare an expression of interest and/or a grant application?
- How will Council fund any matching contribution?
- What are the future financial implications?
- What impacts will it have on Council business?
- Does Council have the capacity and expertise to carry out the task or project for which they are receiving the grant?
- Are the necessary processes and requirements in place i.e. legal, governance, supervision, record-keeping etc.?
- What are the risks and emerging issues that may affect council's obligations to fulfil the obligations under the grant?
- Will the grant create expectations in the community or with internal stakeholders that Council will continue to deliver the service beyond the funding period?
- Whole of Life cost impacts if relevant.

4. Conflict of Interest

The Code of Conduct applies to any grant application and in particular the need to declare any conflict of interest in relation to the grant application.

5. Recognition Treatment

Grant revenue is generally recognised when the grant funds are received or receivable; for example, where the control of the future economic benefits have been obtained and agreement is enforceable.

Where conditional grant funds are received in:

5

*Revision Number:**Revision Date:**File Name: External Grant Funding Policy*

*Function: Governance**Temora Shire Council**Policy Number: G25*

- advance: a liability would be recognised until the conditions are met; or
- arrears: revenue would be recognised once the conditions are met.

6. Records

Appropriate records will be kept in accordance with Councils Records Management Policy.

7. Project Management, Delivery and Reporting

It is the responsibility of the Project Manager, as determined by the relevant Director/Manager with responsibility for the asset/future asset/program, to manage delivery of the project, including any tendering or procurement procedures, contract management, all reporting requirements and compliance with conditions of funding. Project Managers shall liaise with relevant finance staff to ensure funding and invoicing is allocated to applicable work orders.

The Project Manager will adhere to internal controls to manage grant expenditure received from external providers.

Responsibilities


The General Manager is responsible for the implementation of this policy. Budget / Project Managers will be required to provide background information and recommendations in relation to applications in their areas of work. The General Manager is required to provide a report to Council indicating the financial impact of the acquisition of a new asset as part of the Annual Operating budget and Long Term Financial Plan.

Review

The General Manager will review the policy every 4 years.

6

*Revision Number:**Revision Date:**File Name: External Grant Funding Policy*

12.3 TEMORA RURAL MUSEUM - TEMFM**File Number:** REP21/705**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Toilet Facility [↓](#) **REPORT**

I refer to April, 2021 business paper regarding a volunteer of the Community Radio Station requesting that an accessible toilet be located closer to TEMFM broadcasting facility.

At the meeting it was suggested that Council work with both TEMFM and Temora Rural Museum management to ascertain whether it would be appropriate/possible to install Council's portable accessible toilet block in a semi-permanent fashion, only moving the toilets when they were required at Anzac/Remembrance Day services.

Whilst a positive meeting was conducted in early May, the Temora Historical Society has written back and explained why the proposal is not feasible. (Correspondence attached).

They are suggesting that a permanent accessible toilet be constructed and are prepared to fund it with TEMFM and Council's assistance.

Budget Implications

Approximately \$5K sourced from Sewer fund.

RESOLUTION 181/2021

Moved: Cr Kenneth Smith

Seconded: Cr Max Oliver

It was resolved that Council offer no objection to the construction of a permanent accessible toilet adjacent to the TEMFM studio and confirm a \$5K contribution towards the cost of extending the sewer to service the building.

CARRIED

Cr Wiencke and Cr Sleigh requested their vote be recorded against.

Report by Kris Dunstan

80368



THE BUNDAWARRAH CENTRE
HOME OF TEMORA'S HERITAGE COLLECTIONS

TEMORA HISTORICAL SOCIETY INC.

P.O. Box 181
TEMORA NSW 2666

Phone 0428 771 291
E. ruraimuseum@temora.nsw.gov.au

Mr. Gary Lavelle,
General Manager,
Temora Shire Council,
105 Loftus Street,
TEMORA NSW 2666

Dear Gary,

Re. Toilet facility at TEMFM 102.5 Broadcast Centre.

On behalf of the Temora Historical Society, I wish to thank Council very much for its favourable consideration of the request by the Bundawarra Centre Advisory Committee for toilet facilities adjacent to the TEMFM Broadcast Centre.

I have since met with Council's Director of Environmental Services, Kris Dunstan, on site, to investigate Council's offer to locate its existing demountable unit in the Steam Exhibition Shed on the eastern side of the Broadcast Centre.

Given the dimensions of the demountable unit, we agree that it is possible to locate it on the proposed site, but it would require either the removal of one of the steam engines from the existing display or the crowding of the three engines so closely together that the public amenity and overall presentation of the display would suffer a severe adverse effect.

The Historical Society is, nonetheless, sincere in its recognition of the need for improved access to toilet facilities for the broadcast staff of TEMFM, and genuine in its commitment to facilitating this improvement.

To this end, the recent meeting of the Society approved the following alternative proposal which we trust Council will also favour with its consideration and endorsement.

A vacant site adjoining the western wall of the broadcast centre, bounded by the allotment boundary on the south, a line extending north from the present gate post on the west, and a line extending west from the southern side of the existing broadcast centre door frame on the north, encloses an area approximating 2.5m X 4.0m. It is our understanding that the internal dimensions of a toilet facility which will comply with Council's Access Policy must meet or exceed 1.9m X 2.7m. This site can evidently satisfy these criteria.

The Society therefore proposes a partnership with Council and TEMFM to construct a permanent addition to the TEMFM Broadcast Centre on this alternative site. It is understood that any new facility would not be for the exclusive use of TEMFM staff but rather, be both accessible to general users of the Bundawarra Centre site and also those provided for under Council's Access Policy.

The Historical Society would look to TEMFM and other funding opportunities to assist it in meeting the cost of planning, building and fitting out the new facility and, once completed, TEMFM would assume responsibility for maintaining it in a clean and sanitary condition. The Historical Society would provide project management and engage the appropriate trade personnel to ensure compliance with Council's Building and WH&S Policies.

Given that Council is prepared to facilitate sewer access and site preparation for its demountable option, the Society requests that Council extend the same in-kind support for our alternative proposal.

We commend our proposal to Council and if it agrees to entertain our offer, we will prepare a formal development application for its consideration.

Yours sincerely,

Bill Speirs
Secretary, Temora Historical Society Inc.
15th May 2021

12.4 PROPOSED DUAL OCCUPANCY 159 CROWLEY ST TEMORA

File Number: REP21/739
Author: Town Planner
Authoriser: Director of Environmental Services
Attachments: Nil

REPORT

Proposed dual occupancy 159 Crowley Street, Temora

DA No. 32/2021

Applicant: M Gillard

Owners: M & T Gillard

Notification: Letters were sent to two adjoining owners

Site description

The development site contains an existing house, located on the eastern side of Crowley Street. There is an existing shed in the rear yard that is proposed to be demolished as part of the development. The site is shown edged heavy black by Map 1.



Map 1: Proposed development site

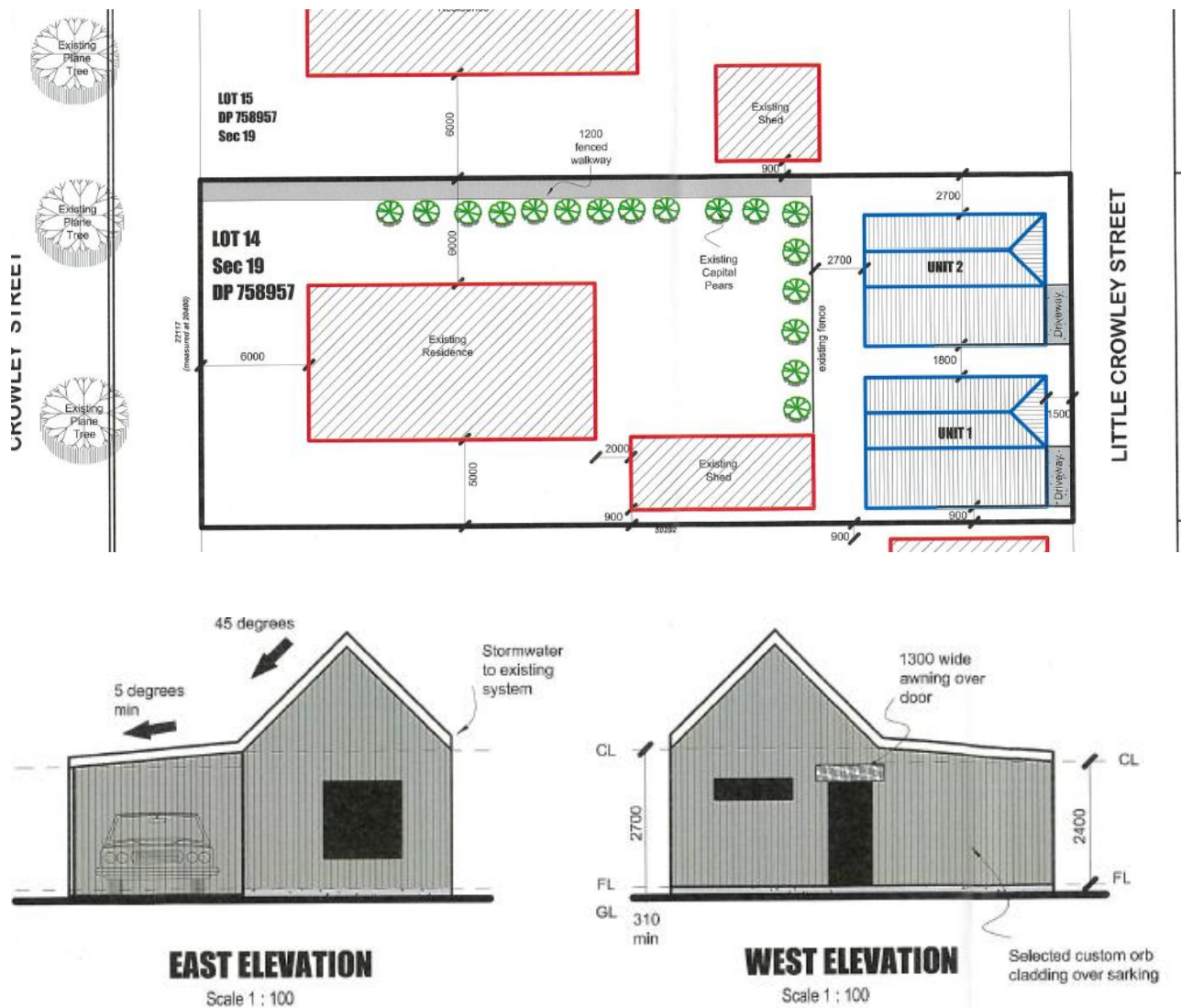
Proposed development

The proposed development is to construct two (2) one-bedroom villas located at the rear of the existing dwelling. Vehicle access to the dwellings will be from Little Crowley Street. Pedestrian access to the dwellings will be via a fenced walkway from Crowley Street. Paths provided will be crushed granite.

The site is zoned B4 Mixed Use. Under this zone Residential accommodation is permitted with consent. The proposal is to construct a dual occupancy, however with the existing dwelling, the result will be a multi-unit housing development, which is a permitted type of residential development in this zone.

The proposed construction materials are mid to dark grey colorbond walls with a lighter toned colorbond pitched roof with a skillion roof area containing the bedroom and carport. The front door will face towards the existing dwelling (towards Crowley Street).

Figure 1 provides detail of the proposed development design.



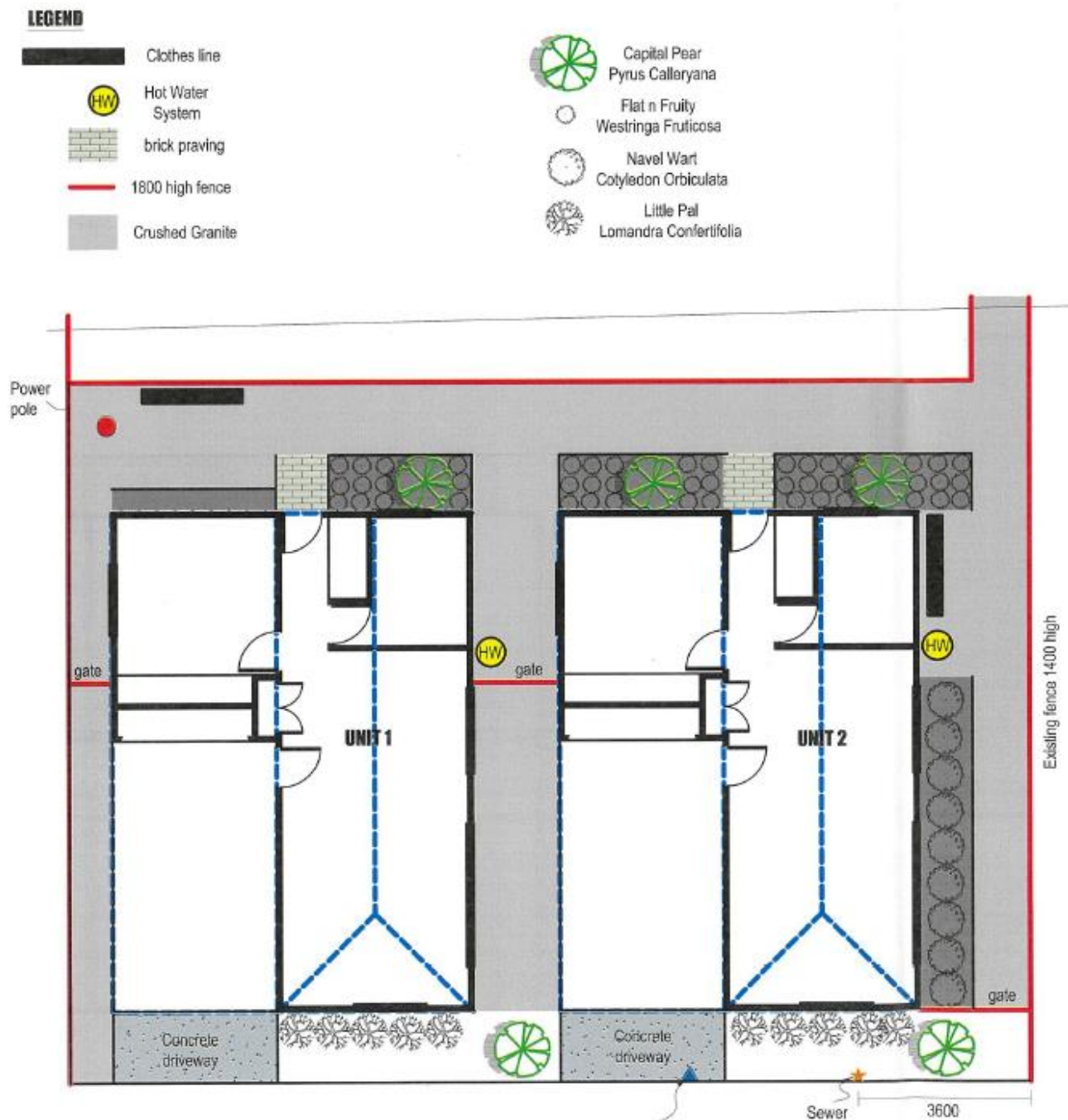


Figure 1: Proposed design of units for 159 Crowley St

The design is of modest construction, however the provision of a pitched roof, responding to the existing dwelling, as part of the design is considered to be acceptable.

Nearby development does include multi unit development, therefore the proposal is not out of keeping with the neighbourhood and is consistent with the objectives of the zone, which includes:

To promote and encourage investment in the rehabilitation, renewal and redevelopment of property within the zone.

As a result of the notification, no submissions were received.

There is demand for a range of housing types to be provided within Temora Shire, and this development responds to this need. The living area of each unit is 58.75m², which meets the

minimum area control within the Temora Shire Development Control Plan (DCP) 2012 for a one bedroom dwelling of 55m². The provision of one car parking space for each unit is acceptable.

However, the main issue to be considered by Council is the proposed provision of private open space. Under the submitted plans, the applicant, through the Statement of Environmental Effects prepared by their consultant, contends that there is in excess of 90sqm of open space to the rear and side of the units.

The open space provided will be predominantly crushed granite areas, which will be used to provide the pathways for accessing the walkway to Crowley Street, small garden areas beside the front door, and side areas also used as walkways with some plantings.

The consultant advises that "The accommodation is intended for the same function and purpose as Affordable Accommodation, primarily aimed at short term contract workers or people who will be coming to Temora to deliver on Capital Infrastructure projects both private and public. This could be road, rail, solar, bridgeworks, specialist buildings etc. These are not for long term living and they are not for high turnover motel style clientele. Most of these will work during daylight hours, feed, bathe and relax in their unit and do some occasional washing, and have some limited passive recreation time outside on-premises."

The consultant advises that they consider the open space provided is sufficient to sit outside, have a BBQ area and space for outdoor clothes drying.

In response, it is accepted that the area of land outside of the footprint of the dwellings may total 90sqm between the two units, however it cannot be accepted that this is private open space, as part of the land provided is a shared walkway in front of the two units, and there are no private courtyards provided to these units.

However, as the intention of these units is to provide short term accommodation, in a central location, there may be capacity to vary the requirement under the Temora Shire DCP under the circumstances.

The DCP control is as follows:

Private open space

- a minimum of 45m² of private, useable, open space shall be provided for each dwelling
- the minimum dimensions for the private open space shall be three (3) metres by fifteen (15) metres.

The development does not meet this control in that the open space provided cannot be considered private. However, as these units are intended only to provide short term worker accommodation, the variation is considered to be acceptable under the circumstances.

RESOLUTION 182/2021

Moved: Cr Kenneth Smith

Seconded: Cr Dale Wiencke

It was resolved that approval be granted to M Gillard for the construction of two one-bedroom units at 159 Crowley Street Temora, subject to conditions.

CARRIED

Report by Claire Golder

In Favour: Crs Rick Firman, Kenneth Smith, Graham Sinclair, Lindy Reinhold, Dale Wiencke, Max Oliver, Nigel Judd, Claire McLaren and Dennis Sleigh

Against: Nil

CARRIED 9/0

12.5 PROPOSED STEEL FRAMED SHED 1 LEARY PLACE TEMORA**File Number:** REP21/740**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Submission 1 Leary Place [↓](#) **REPORT**Assessment Report

DA No. 21/2021

Applicant D Bourke

Property Lot 8 DP 1236963, 1 Leary Place, Temora

Owners ME Bourke, RK Bourke & PA Reardon

Proposal Construction of steel framed shed

Notification Advertising of this application for a period of fourteen (14) days was provided as part of the assessment process, from 25 March 2021 to 8 April 2021

- Notification letter to one (1) adjoining landowner
- The adjoining landowner provided written advice of their concerns and requested additional information about the application, as well as additional time to provide a submission. Through correspondence, the adjoining landowner was provided with additional information and until Monday 7 June 2021 to provide a submission. No further written response was provided, however verbal comments provided are discussed within the report.

Site Description

The development site is a vacant lot, located at the corner of Kurrajong Street, Mansfield Road and Leary Place Temora. Adjoining land to the east and south is developed for large lot residential purposes. Adjoining land to the north and west is agricultural land used for grazing and cropping.

Mansfield Road is a sealed road, providing access between Britannia Street and Back Mimosa Road, Leary Place is a sealed cul-de-sac, providing access to the large lot residential estate. Kurrajong Street is an unsealed road providing access between Mansfield Road and Junee Road.

Mansfield Road and Kurrajong Street include some roadside vegetation. Site photos are included at Appendix 1.

Map 1 shows the location of the subject site, shaded red, within the Temora Local Environmental Plan (LEP) zoning map. The zoning of the land is R5 Large Lot Residential.



Map 1: Location of subject site, shaded red

Development Description

Specific details of the development are:

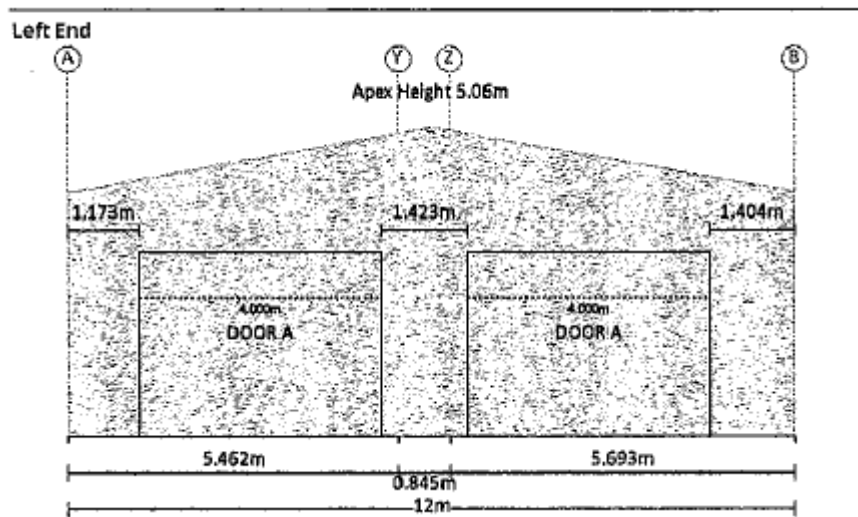
Construct a steel framed colorbond clad shed, 12m wide, 20m long and 4m high, with an apex height of 5.06m. There will be a 3m wide open carport along the western side. The shed will have two x 4m wide roller doors facing north and a 3m wide access on the western side, along with two windows 1.2m wide. The shed will have no openings to the east and south.

The application proposes access to the residential storage shed from Kurrajong Street.

Figure 1 shows a location plan of the proposed shed. Figure 2 shows concept plans for construction.



Figure 1: Proposed location of residential storage shed



Right Side

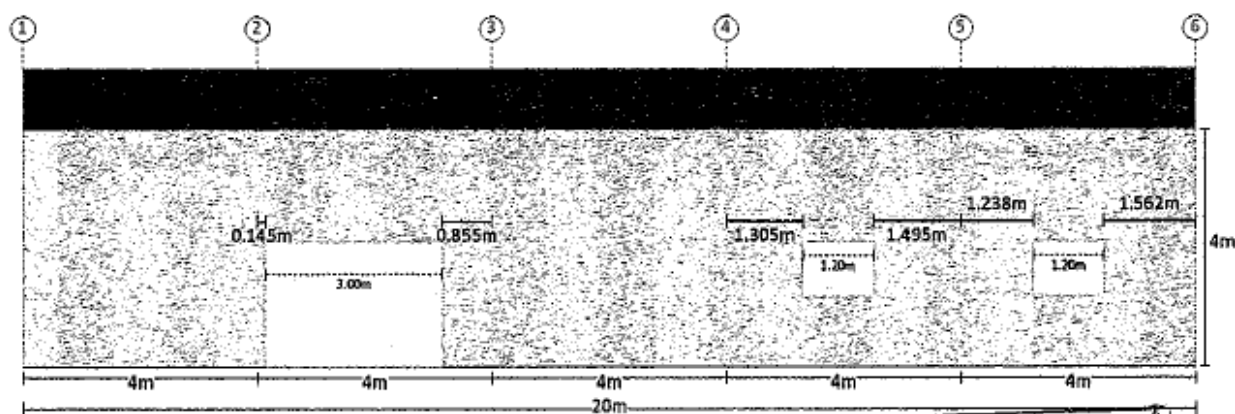


Figure 2: Concept plans of residential storage shed

Assessment

The following matters are considered under section 4.15 of the Environmental Planning and Assessment Act, 1979, as part of the assessment of the proposal.

Local Planning Controls

The site is zoned R5 Large Lot Residential under the Temora Local Environmental Plan.

The objectives of zone are:

- To provide residential housing in a rural setting while preserving, and minimising impacts on, environmentally sensitive locations and scenic quality.
- To ensure that large residential lots do not hinder the proper and orderly development of urban areas in the future.
- To ensure that development in the area does not unreasonably increase the demand for public services or public facilities.
- To minimise conflict between land uses within this zone and land uses within adjoining zones.
- To provide opportunities for combining residential development with agricultural uses, animal husbandry and home occupations of a domestic scale.
- To protect local groundwater aquifers from contaminating activities.
- To encourage the protection and careful management of remnant native vegetation, including isolated paddock trees and communities.

The construction of a residential storage shed is considered to be an outbuilding that is ancillary to residential development of the site and is therefore permissible with consent and is consistent with the objectives of the zone.

The Temora Shire Council Development Control Plan 2012 is relevant to this application. The chapters relevant to this proposal are:

- Development Applications

The application for development has been made including all relevant information and plans.

- Notification of Development Application

The applicant has been notified to adjoining and nearby neighbouring landholders, as well as advertised to the public, in accordance with the Development Control Plan.

- Large Lot Residential Development

The objectives of these controls are to:

- ensure that the development establishes appropriate and attractive streetscapes, which reinforce the function of the street and is sensitive to the landscape and environmental conditions of the locality
- promote space around separate dwellings and buffers between ownerships
- allow for flexibility in the siting of buildings and the provision of side and rear setbacks
- encourage the creation of attractive, well designed residential development
- site and design buildings to meet projected user requirements for visual and acoustic privacy
- reduce total energy use in residential buildings by reducing heat loss and energy consumption for heating and cooling
- provide appropriate sewage disposal that minimises potential public health and environmental risks
- ensure water tanks are provided with residential development.

The proposed development is consistent with the objectives of the zone as it is an appropriate type of development for the location, provides separation from other existing development, and is consistent with the objective of flexibility in the siting of buildings. The design and materials are considered to be appropriate for the location.

The proposed shed is to be located 20 metres from the rear boundary and 10 metres from the side boundary. Although the DCP chapter sets a guideline of 30 metre setbacks, this proposed location is considered to be acceptable given the shape of the lot, which has a wide frontage to Leary Place, of approximately 138m, however the depth varies from approximately 46m to 100m.

The location of the proposed shed in the eastern back corner will provide sufficient separation from a future residential dwelling, as well as from other existing residential dwellings.

Likely Impacts

Environmental

- Natural

The site is vacant, however there are some existing mature native trees located on the roadside. There are also some additional semi mature trees and new plantings that have been recently planted within the roadside.

- Built

The development site is cleared, with no existing built structures.

The development has been designed to minimise impact upon nearby residents, by providing separation from the closest residences and choice of scale and materials that are typical of this location.

Social

The social impacts of the development are neutral.

Economic

The economic impacts of the development are neutral.

Suitability of the Site

The site is suitable for this development as it is an ancillary outbuilding of appropriate size and scale for the location, using appropriate materials.

Submissions

As a result of the notification of the development application, an adjoining landowner has provided comments (both written and verbal) on the proposed development. Their main concern is that they do not support access to the proposed residential storage shed from Kurrajong Street. The reasons for this position are:

- Concerns about drainage along Kurrajong Street
- Concern about privacy for their residence
- Concern about dust creation from vehicles using Kurrajong Street
- Advise that they have made a financial contribution towards the upgrading of Kurrajong Street, which services their detached garage and their residential storage shed.
- The adjoining landowner has also recently planted some roadside vegetation, since the application has been received, which is located in the path of where a future access driveway to the proposed shed would be constructed.

Access to the adjoining residence is also available from Leary Place.

Discussion

Kurrajong Street is a public road maintained by Council. The adjoining resident has funded additional road works, involving the spreading of gravel along an approximately 250 metre section of Kurrajong Street that services their detached garage and residential storage shed. The resident has also funded and undertaken landscaping planting within Council's roadside. It is acknowledged that these works do enhance this location. However, such works cannot be undertaken if it will prevent adjoining landowners from having legal access to their properties, where they own a property that has access to more than one public road.

An inspection of the large lot residential estate reveals that several landowners have dual accesses to their properties, including from Leary Place/Mansfield Road and from Leary Place/Back Mimosa Road, as well as the adjoining landowner with access from Leary Place/Kurrajong Street.

It is considered to be unreasonable to deny access to the proposed development from Kurrajong Street under the circumstances of the road upgrade and the recent tree plantings. There are no road safety issues that would prevent the construction of an access in this location. Council can require that a culvert be installed to address drainage concerns on Kurrajong Street. The issue in relation to dust is not considered to be a major factor, given that the shed is proposed to be used for residential storage purposes. The issue raised in relation to privacy is not considered to be a major factor as the proposed shed will be located approximately 50m from the adjoining residence and will be used for residential storage purposes.

Public Interest

It is in the public interest to support development that provides an overall benefit to the community, which responds to the intentions of planning controls, provides investment, is located on a suitable site, responds to the constraints and features of the site, is sufficiently serviced and mitigates against the adverse impacts associated with the development.

CONCLUSION

The proposed development is typical of this location and is appropriately sited. The proposed materials and design are considered to be acceptable. The proposed use of a secondary access to the shed is consistent with other developments within the vicinity. The existing road upgrade and recent tree plantings are not considered to be suitable justification to prevent access to the site from Kurrajong Street.

The proposal for the construction of a steel framed residential storage shed at 1 Leary Place Temora is supported.

RECOMMENDATION

That approval be given to D Bourke for the construction of a steel framed residential storage shed at 1 Leary Place, Temora.

GENERAL

1. The applicant shall carry out the proposal, and works shall be undertaken, generally in accordance with the information supplied to Council, detailed as follows:
 - (a) The Development Application 21/2021 dated received on 24 March 2021, submitted to Temora Shire Council
 - (b) Development Plans prepared by Apex Engineering Group Pty Ltd on behalf of Wide Span Sheds Pty Ltd, dated 11 March 2021.
 - (c) Site plan prepared by the applicant.
 - (d) The Statement of Environmental Effects, dated 24 March 2021, prepared by the applicant.

unless otherwise specified by the conditions of this consent.

2. The use not commencing until such time as **ALL** the requirements of the conditions of this consent have been carried out to the reasonable satisfaction of Temora Shire Council, as signified in writing.
3. The builder must at all times maintain on the job, a legible copy of the plans and specifications bearing the stamp and building permit of Council.
4. A notice bearing the lot number and the builders name and license number shall be prominently displayed at the front of the land from the time the development application is submitted to Council until the building is complete.
5. Compliance Standards: Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the National Construction Code of Australia, formerly known as the Building Code of Australia (BCA)
6. Toilet facilities are to be provided, at or in the vicinity of the work site, on which a building is being erected.
7. All practicable measures must be taken to prevent and minimise harm to the environment as a result of the construction and operation of the development.
8. All operations and activities occurring at the premises must be carried out in a manner that will minimise dust at the boundary of the premises.

9. Hours of Construction: construction work on the project shall be limited to the following hours:

Monday to Friday 7:00am to 6:00pm

Saturday 8:00am to 5:00pm

No work to be carried out on Sunday/Public Holidays, without prior consent from Council.

10. Signage: Site signage shall apply and must be erected on site in a prominent, visible position for the duration of the construction.
- a) Stating the unauthorised entry to the site is not permitted;
 - b) Showing the name of the builder or another person responsible for the site and a telephone number at which the builder or other persons can be contacted outside working hours; and
 - c) The name, address, and telephone contact of the Principal Certifying Authority for the work.
11. Building materials and equipment must be stored, in a neat and tidy manner, wholly within the work site unless an approval to store them elsewhere is held.
12. The work site must be left clear of waste and debris at the completion of the works.

PRIOR TO CONSTRUCTION

13. Construction Certificate Required: A Construction Certificate must be obtained from a Principal Certifying Authority prior to commencement of any work.
14. In order to ensure the structural adequacy of the structure, additional details in regard to the following matters shall be submitted to and approved by the Certifier prior to the issue of a Construction Certificate.
- a. Structural drawings prepared and signed by a suitably qualified engineer certifying compliance with the relevant Australian Standard.
15. Occupation Certificate Required: A Final Occupation Certificate must be issued by the Principal Certifying Authority prior to occupation or use of the development. In issuing an occupation certificate, the Principal Certifying Authority must be satisfied that the requirements of Part 6, Section 6.9 of the Environmental Planning and Assessment Act, 1979 have been satisfied.

PRIOR TO RELEASE OF OCCUPATION CERTIFICATE

BUILDING/CONSTRUCTION

16. Prior to commencement of work, the person having the benefit of the Development Consent and a Construction Certificate shall:
- (a) appoint a Principal Certifying Authority and notify Council of the appointment (if Council is not appointed), and
 - (b) notify Council of their intention to commence the erection of the building (at least 2 days' notice is required).
17. Twenty-four (24) hours' notice is to be given by the Builder to Council to enable inspections to be carried out and Compliance Certificate issued at each of the following steps -

- (a) Excavation for pier, strip footings and slabs with steel if required, before pouring concrete.
 - (b) Stormwater drains before backfilling;
 - (c) Final inspection on completion BEFORE occupation.
18. The applicant shall be responsible for compliance with the requirements of the WorkCover Authority of NSW.
19. Site Safety: all activities including, loading, and unloading associated with this development are to take place within the subject site only.
20. Waste Storage during Construction: Provision shall be made on site for the proper storage and disposal of waste such that no builders waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind.
21. Waste Disposal: all debris and any waste fill are to be removed from the site and disposed of at Temora Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Councils waste depot.
22. Stormwater Disposal: Roof waters shall be conveyed to not cause nuisance to adjoining properties.
23. Sheds/Garages Construction: The building shall not be used for commercial or industrial purposes, nor shall it be used for human habitation without the prior approval of Council in writing.

Appendix 1: Site photos



Photo 1: Entrance to subject site from Leary Place



Photo 2: View of subject site from Kurrajong Street



Photo 3: Kurrajong Street, looking east



Photo 4: Semi mature plantings on Kurrajong Street roadside



Photo 5: View of residential storage shed on adjoining property from Kurrajong Street



Photo 6: View of property opposite, with access from Leary Place and Mansfield Road

RESOLUTION 183/2021

Moved: Cr Kenneth Smith

Seconded: Cr Graham Sinclair

It was resolved that Council grant development consent to D Bourke to construct a steel framed shed at 1 Leary Place Temora subject to conditions.

CARRIED

Report by Claire Golder

In Favour: Crs Rick Firman, Kenneth Smith, Graham Sinclair, Dale Wiencke, Max Oliver, Nigel Judd and Claire McLaren

Against: Crs Lindy Reinhold and Dennis Sleigh

CARRIED 7/2

7/8/21

Shed.
12 x 20m

Kris,

The information supplied in the letter of March 25 is not clear. Please confirm length, width, height of shed and also colour bond finish. Please also clarify distance from the boundary between Lot 8 and 3 Leony Place.

I have spent a considerable sum in constructing a road along Kurrajong St from Mansfield Rd. to Cedar St. Over 40 Trees have been planted to act as a screen to the North and to continue the trees surrounding the housing Estate, I maintain and fund these as well. Please ensure there are no plans to enter Lot 8 from Kurrajong St.

Thankyou

13 ADMINISTRATION AND FINANCE**13.1 POLICY FRAMEWORK****File Number:** REP21/677**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT**

At the May 2021 Assets & Operations Committee it was resolved to place the Draft Policy Framework on public exhibition for 28 days.

At the close of the public exhibition no submissions were received.

The Draft Policy Framework is required to be adopted.

RESOLUTION 184/2021

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the Draft Policy Framework as exhibited is adopted.

CARRIED

Report by Elizabeth Smith

13.2 MAXIMUM INTEREST RATING 2021/2022

File Number: REP21/737
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The Minister for Office of Local Government has determined that the maximum rate of interest payable on overdue rates and charges for the 2021/2022 rating year will be 6%.




RESOLUTION 185/2021

Moved: Cr Dale Wiencke
Seconded: Cr Kenneth Smith

It was resolved that Council adopts the maximum interest rate of 6% for 2021/2022.

CARRIED

Report by Sue Burge

13.3 DRAFT FEES & CHARGES 2021/2022**File Number:** REP21/678**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**
1. TADVAC 
2. TARFNC 
3. Fees & Charges **REPORT**

The Draft Fees & Charges 2021/2022 has been on public display for 28 days.

At the closing date of public exhibition, two submissions were received and are attached to this report. The submissions were considered at the Fees and Charges workshop held on Tuesday 8th June 2021 and Council proposed the following additions and changes which have now been incorporated into the Draft Schedule of Fees & Charges:

Aerodrome Hangar & Annex Lease to Aero Club (increased fee)	\$3,000
Arts Precinct Annual Licence Fee – TADVAC (new fee)	\$3,000
Arts Precinct Meeting Room – Cleaning Bond (new fee)	\$50
Nixon Park – Hire of Clubhouse & Kitchen (increased fee)	\$200
Nixon Park – Hire of Kitchen only (increased fee)	\$150

RESOLUTION 186/2021

Moved: Cr Dale Wiencke

Seconded: Cr Graham Sinclair

It was resolved that the Draft Fees & Charges 2021/2022 as presented be adopted.

CARRIED

Report by Elizabeth Smith

30th May 2021

Temora Shire Council
Loftus St
Temora 2666

Submission from TADVAC to Temora Shire Council for consideration in fee setting for the use of the new Arts Precinct.

After discussion with our members at our monthly meeting 27th May, as requested, we have nominated the following days for our usage in the "Old Scout Hall" section of the new art precinct. The days requested are Tuesday, Wednesday and Thursday each week and up to eight weekends throughout the year for workshops and exhibitions.

We have included the Tuesday and Wednesday sessions where members provide some art instruction to other members. When there is no instruction available for members, currently from Temora, Cootamundra and Junee, there will be a casual drop in session instead. As the participants for all Tuesday to Thursday sessions are members of TADVAC, and we organise the sessions, we would like to include these in our allocated days.

In addition to the instruction and drop in sessions for members, we also provide FREE art programs for Temora community groups.

1. Whiddon Ladies Group/ Lady residents from Greenstone Lodge, transported by carer, Bev Jordan to do art work at the centre.
2. Lads and Ladies is an educational program that runs at T.H.S. to assist selected year seven students to experience different activities to enhance their social skills.
3. Pinnacle – Pinnacle members are treated to a variety of art lessons at the centre (has not operated during Covid)

All of the community programs have free instruction from our members and materials are supplied free of charge. All of the community programs can be accommodated on the requested days as above.

After discussion and due consideration from our group, we would like to propose that our TADVAC art group enter into an agreement for a yearly licence of \$3000.00, for our usage of the "Old Scout Hall" section of the new art precinct.

We can afford this amount based on our anticipated income from membership fee, member contributions and workshops. We can organise to pay this fee at the beginning of each year or when requested by the Council.

We appreciate the opportunity to provide input into this important decision by Temora Shire Council.

Bob Brabin
President
Temora and District Visual Arts Community

Additional background information:

TADVAC art group was formed twelve years ago. It is inclusive, open to all community members to join at any time to participate in our art activities.

During our time we have progressively renovated the old scout hall and purchased many items to enhance our art experiences. We have spent about \$30,000 on improvements and resources. The hall now has a refurbished floor, renovated kitchen, new refrigerators, gallery lighting, easels, printer, mat cutter and printing press.

When the new art precinct is functioning we are willing and keen to be involved in supporting it's usage and innovation.



TEMORA FOOTBALL & NETBALL CLUB

ADDRESS

PO Box 341
Temora NSW 2666

PHONE

President: Peter Hartwig 0407481123
Secretary: Marnie Smith 0401271313
Treasurer: Judy Grant 0427737229

EMAIL

temorakangaroos1@gmail.com

STAY CONNECTED

www.facebook.com.au/tafnc/

This an agreement of Nixon Park hire fees decided upon the two primary users, Temora Kangaroos Football Netball Club and Temora Cricket Club.

Hire fees for Nixon Park:

Bond of \$150 to be paid before picking up a key and returned once clubroom/kitchen is inspected by Exec Committee

\$200 Full hire of kitchen, bbq and clubrooms.

\$150 hire fee of kitchen use only

\$50 hire fee of club room only

BBQ price to be negotiated for the use of natural gas.

Regards,

Marnie Smith

Pricing Policy

Council intends to charge fees for the provision of all goods and services that it provides within legal constraints.

These fees will be charged to all Council's clients that avail themselves of Council's goods and services.

In the setting of the fees for its goods and services the Council is endeavouring to adopt a user-pays principle while being ever mindful of the capacity of the client to pay the fees being set. Accordingly, the fees set by Council in some cases will not recover the full cost of providing the goods and services.

The prices charged includes GST where GST is applicable to that charge. The list of fees and charges has been prepared based on assumptions made regarding the GST status of each fee and charge. Should the GST legislation or the interpretation of this legislation change, Council reserves the right to increase or decrease the amount of the fees stated, by the amount of the GST.

Certain charges included in the list of fees and charges are statutory charges set according to specific legislation and regulations. Council reserves the right to increase or decrease the amount of fees stated in line with any changes to these statutory charges.

The pricing methodology Council applies to the various fees is as follows (the pricing identifier (A, B, C, etc.)

- A. These items are priced at the figure stipulated by legislation as applicable to this activity.
- B. These items are priced at the maximum recommended by Local Government NSW.
- C. These items are priced to return a total cost recovery for the activities provided.
- D. These items are priced to cover the cost of the item plus normal commercial mark-ups.
- E. These items are priced below the cost of providing this activity as Council considers that full cost recovery would deprive the members of the Community of the ability to participate/enjoy these activities.

The applicable methodology appears beside the various fees shown in Council's list of fees and charges.

Please note: - Certain fees may be waived, subject to a resolution of Council, to a maximum of 50%, upon application.

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Fees & Charges

Description of Services	Pricing Policy	2020-2021 Fee per Unit (Excluding GST)	2021-2022 Fee per Unit (Excluding GST)	GST Yes/No	2021-2022 Fee per Unit (Inclusive of GST)
<u>Aerodrome Annual Lease Fees</u>					
Hangar & Annex - Aero Club	D	2,087.18	2,727.27	Yes	3,000.00
<u>Airport Usage & Airside Maintenance Fees</u>					
<u>Commercial</u>					
Agricultural - Airport Usage Fee (per day per operator aircraft)	C	360.00	360.00	Yes	396.00
Frequent Commercial - Landing fee per tonne of aircraft weight per landing (by negotiation, minimum 1 tonne, charged periodically)	C	10.91	10.91	Yes	12.00
Infrequent Commercial - Landing fee per tonne of aircraft weight per landing (minimum 1 tonne)	C	10.91	10.91	Yes	12.00
<u>Recreational</u>					
Airpark Landowner - Airside (Airport) Maintenance fee per lot per annum	C	363.64	368.18	Yes	405.00
Non-aviation use - Airport usage fee per hour	C	927.27	909.09	Yes	1,000.00
<u>Animal Control Fees</u>					
<u>Lifetime Registration - set by OLG and indexed by CPI annually in June (may change in July 2021)</u>					
<u>Dogs:</u>					
Desexed (by relevant age)	A	60.00	60.00	No	60.00
Desexed - Pensioner Concession (by relevant age)	A	26.00	26.00	No	26.00
Desexed - sold by pound or shelter	A	30.00	30.00	No	30.00
Not Desexed or desexed after relevant age	A	216.00	216.00	No	216.00
Not Desexed - vet recommended	A	60.00	60.00	No	60.00
Not Desexed - Recognised Breeder (set by OLG)	A	60.00	60.00	No	60.00
Working Dogs, assistance animals, dogs in service of State	A	0.00	0.00	No	0.00
Additional annual permit for restricted breeds or declared to be dangerous	A	195.00	195.00	No	195.00
<u>Cats:</u>					
Desexed or Not Desexed	A	50.00	50.00	No	50.00
Desexed or Not Desexed - Eligible Pensioner	A	26.00	26.00	No	26.00
Desexed - sold by Pound or Shelter	A	25.00	25.00	No	25.00
Not Desexed - vet recommended	A	50.00	50.00	No	50.00
Not Desexed - recognised breeder	A	50.00	50.00	No	50.00
Additional annual charge if not desexed by 4mths*	A	80.00	80.00	No	80.00
* Members of recognised breeder organisations and recognised breeders exempt if cat is kept for breeding purposes. Exemption also applies to cats not desexed due to vet recommendation.					
<u>Pound Release Fee</u>					
Fee per Day	C	18.00	20.00	No	20.00
Impoundment Fee	A	30.00	30.00	No	30.00
Surrender Animal Fee	A	30.00	50.00	No	50.00
Microchipping	C	60.00	60.00	No	60.00
Registration as per CAA above	A	60.00	60.00	No	60.00
Surrender Animal - Euthanase	C	40.00	50.00	No	50.00
<u>Stock Impoundment & Sustenance Fees</u>					
Stock Impoundment Fee	C	Actual Cost + 10%	Actual Cost + 10%	No	Exclusive
Sustenance Fees (large stock/head/day)	C	22.00	25.00	No	25.00
Sustenance Fees (small stock/head/day)	C	5.50	10.00	No	10.00
Ranger Emergency Call Out Fee per hour	C	68.18	72.73	Yes	80.00

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<u>Vehicle/Trailer Impoundment Fee</u>	D	Actual Cost + 10%	Actual Cost + 10%	No	Exclusive
<u>Ariah Park Swimming Pool</u>					
<u>Summer Membership Fees - Annual:</u>					
Adult	E	86.36	86.36	Yes	95.00
Child/Concession	E	59.09	59.09	Yes	65.00
Family	E	150.00	150.00	Yes	165.00
<u>Casual Admission:</u>					
Adult	E	3.64	3.64	Yes	4.00
Child over 5yrs/Concession	E	2.27	2.27	Yes	2.50
Child under 5yrs	E	0.91	0.91	Yes	1.00
Family Day Pass	E	11.82	11.82	Yes	13.00
Non-swimmer	E	0.91	0.91	Yes	1.00
<u>Arts Precinct Fees</u>					
<u>License Fee</u>					
Temora and District Visual Arts Committee - annual	E		2,727.27	Yes	3,000.00
<u>Public Meeting Room</u>					
Arts Groups & Committees of Council	E		Free	Yes	Free
Other hirers - per hour	E		18.18	Yes	20.00
Other Hirers - half day (4hrs)	E		45.45	Yes	50.00
Other Hirers - cleaning bond	E		50.00	No	50.00
<u>Arts Centre</u>					
<u>Workspace 1 - old scout hall:</u>					
Half Day (4hrs including set up)	E		36.36	Yes	40.00
Full day (8hrs including set up)	E		54.55	Yes	60.00
<u>Workspace 2 - wet arts space:</u>					
Half Day (4hrs including set up)	E		36.36	Yes	40.00
Full day (8hrs including set up)	E		54.55	Yes	60.00
<u>Workspace 3 - printing studio:</u>					
Half Day (4hrs including set up)	E		36.36	Yes	40.00
Full day (8hrs including set up)	E		54.55	Yes	60.00
<u>Regular users and artists in residence - by negotiation</u>					
<u>Caravan Parks</u>					
<u>Temora Caravan Park - Junee Rd (per night)</u>					
Unpowered Tent Site	D	18.18	18.18	Yes	20.00
Powered Caravan Site	D	22.73	22.73	Yes	25.00
<u>Temora Airfield Park (per night)</u>					
Unpowered Tent Site	D	18.18	18.18	Yes	20.00
Powered Tent Site	D	22.73	22.73	Yes	25.00
Unpowered Caravan Site	D	22.73	22.73	Yes	25.00
Powered Caravan Site	D	27.27	27.27	Yes	30.00
Cabin - Bunk Style	D	72.73	90.91	Yes	100.00
Cabin - Self Contained	D	113.64	136.36	Yes	150.00
Cabins - additional person (each)	D	13.64	13.64	Yes	15.00
<i>Included occupancy and maximum occupancy on all tent and caravan sites is 6 people</i>					

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Included occupancy on Bunk Style Cabins is 1 person with maximum occupancy of 7 people Included occupancy on Self Contained Cabins is 2 people with maximum occupancy of 6 people					
Cemeteries Fees					
<u>Temora</u>					
Child grave - Single Plaque & Depth	E	1,704.55	1,722.73	Yes	1,895.00
Lawn Cemetery - Burial Fee, Plaque & Vase	C	2,131.82	2,154.55	Yes	2,370.00
Saturday Morning - Lawn Cemetery	C	2,786.36	2,813.64	Yes	3,095.00
Lawn Cemetery - Reopen Grave	C	1,390.91	1,409.09	Yes	1,550.00
Lawn Cemetery - Reopen Saturday	C	2,131.82	2,154.55	Yes	2,370.00
Lawn Cemetery - Reservation Deposit	C	3,200.00	3,236.36	Yes	3,560.00
Lawn Cemetery - Excavation Fee	C	1,013.64	1,022.73	Yes	1,125.00
Monumental Section - Cemetery Plot	C	527.27	536.36	Yes	590.00
New Monumental - Excavation Fee (where applicable)	C	1,045.45	1,054.55	Yes	1,160.00
New Monumental - Interment Fee	C	763.64	772.73	Yes	850.00
Monumental - Grave Reopening (all cemeteries)	E	1,318.18	1,331.82	Yes	1,465.00
Old Cemetery - Destitute Grave	E	431.82	436.36	Yes	480.00
Plaque Only	C	559.09	563.64	Yes	620.00
Columbarium - Niche & Plaque	C	722.73	731.82	Yes	805.00
Reservation Deposit - Columbarium	C	1,086.36	1,095.45	Yes	1,205.00
<u>Ariah Park</u>					
Child Grave - single plaque & depth	C	1,881.82	1,904.55	Yes	2,095.00
Excavation Fee (where applicable)	C	1,318.18	1,331.82	Yes	1,465.00
Grave Plot	C	690.91	695.45	Yes	765.00
Grave Plot Reservation Deposit	C	690.91	695.45	Yes	765.00
Lawn Cemetery - Plot	C	2,354.55	2,377.27	Yes	2,615.00
Lawn Cemetery - Reopen	E	1,640.91	1,659.09	Yes	1,825.00
Lawn Cemetery - Reopen Saturday	C	2,422.73	2,450.00	Yes	2,695.00
Lawn Cemetery - Reservation Deposit	C	3,200.00	3,236.36	Yes	3,560.00
Saturday Morning - Lawn Cemetery	C	2,931.82	2,963.64	Yes	3,260.00
Monumental Grave - Reopening	C	1,318.18	1,331.82	Yes	1,465.00
<u>Trungley Hall</u>					
Excavation Fee (where applicable)	C	1,390.91	1,409.09	Yes	1,550.00
Monumental Grave-Reopening	C	1,318.18	1,331.82	Yes	1,465.00
Events - Fees & Charges					
Road Closure Application	C	100.00	100.00	No	100.00
Event Application	C	100.00	100.00	No	100.00
Small Event Application	C	50.00	50.00	No	50.00
Employee Costs - as per Private Works charges	C	Actual Cost (incl on-cost)	Actual Cost (incl on-cost)	Yes	Exclusive + GST
Road Signage if required	C	50.00	50.00	Yes	55.00
Plant usage costs - as per Private Works charges	C	Actual Cost	Actual Cost	Yes	Exclusive + GST
Garbage Collection Fees					
<u>Domestic Waste Management Charges</u>					
Collection Service Per Bin	C	251.20	263.75	No	263.75
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Rural Garbage Charge - (only available on approval)	C	301.20	316.25	No	316.25
Commercial Waste Management Charge	C	251.20	263.75	No	263.75
Vacant Land	C	10.00	15.00	No	15.00
Garbage Disposal Fees					
<u>Sale of Big Bins</u>					
New 240l – for use with collection service	C	92.00	92.00	No	92.00
New 240l – not for use with collection service	C	92.00	92.00	Yes	101.20
New 120l – for use with collection service	C	72.00	72.00	No	72.00
New 120l – not for use with collection service	C	72.00	72.00	Yes	79.20
<u>Waste Disposal Charges at Temora Tip</u>					
240L Bin / 44-Gal Drum	D	4.55	4.55	Yes	5.00
Articulated Vehicle/Garbage Truck	D	431.82	431.82	Yes	475.00
Large Trailer/Extended Sides/Small Truck (single axle) up to 5 m3	D	31.82	31.82	Yes	35.00
Large Truck - Between 9 & 18 m3	D	127.27	127.27	Yes	140.00
Medium Truck - Between 5 & 9 m3	D	63.64	63.64	Yes	70.00
Minimum Charge	D	4.55	4.55	Yes	5.00
Sedan	D	4.55	4.55	Yes	5.00
Utility/Box Trailer/Station Wagon / Panel Van	D	9.09	9.09	Yes	10.00
Large Animal (horse, cow)	C	40.91	40.91	Yes	45.00
Small/Medium Animal (dog, cat, sheep) / Offal (per bag/container)	C	9.09	9.09	Yes	10.00
Small / Medium Animal (dog, cat, sheep)	C	9.09	9.09	Yes	10.00
Tyres - Light Truck / 4 Wheel Drive	C	13.64	13.64	Yes	15.00
Tyres - Tractor	C	77.27	77.27	Yes	85.00
Tyres - Car / Trailer	C	9.09	9.09	Yes	10.00
Fridge / Freezer (degassed)	C	9.09	9.09	Yes	10.00
Washing machine/ Dryer/Stove	C	9.09	9.09	Yes	10.00
Mattresses	C	13.64	13.64	Yes	15.00
Asbestos per M3	D	168.18	168.18	Yes	185.00
Car Bodies	D	50.00	50.00	Yes	55.00
Book of 5 Prepaid Vouchers	D	36.36	36.36	Yes	40.00
Commercial Operators e.g., Cleanaway M3	D	431.82	431.82	Yes	475.00
Septic Tank/Grease Trap Pump out	D	63.64	63.64	Yes	70.00
Reclaim Services at Tip - per month	D	650.00	650.00	Yes	715.00
<u>Waste Disposal Charges at Arian Park Tip</u>					
Utility/Box Trailer/Station Wagon / Panel Van	D	9.09	9.09	Yes	10.00
Large Trailer/Extended Sides/Small Truck (single axle) up to 5 m3	D	31.82	31.82	Yes	35.00
Medium Truck - Between 5 & 9 m3	D	63.64	63.64	Yes	70.00
Large Truck - Between 9 & 18 m3	D	127.27	127.27	Yes	140.00
Health Act Inspection Fees					
Premises Inspection Administration Fee	C	100.00	100.00	No	100.00
Health & Food Premises-Inspection Fees -Per Hour	C	150.00	150.00	No	150.00
Mortuary	C	250.00	250.00	No	250.00
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Hire of Room Fees					
<u>Council Chambers/Committee Room</u>					
For Community Use	E	Free	Free	Yes	Free
For Commercial Purposes (incl Phone)	D	90.91	95.45	Yes	105.00
For Commercial Purposes (excl Phone)	D	63.64	63.64	Yes	70.00
<u>Library Training Room</u>					
Per Hour	D	9.09	9.09	Yes	10.00
Per Day	D	54.55	59.09	Yes	65.00
<u>Pinnacle Consultation Room</u>					
Per Hour	D	9.09	9.09	Yes	10.00
Per Day	D	45.45	45.45	Yes	50.00
<u>Pinnacle Large Meeting Room</u>					
Per Hour	D	13.64	13.64	Yes	15.00
Per Day	D	54.55	54.55	Yes	60.00
<u>Pinnacle Recreation Room</u>					
Per Hour	D	9.09	9.09	Yes	10.00
Per Day	D	45.45	45.45	Yes	50.00
Pinnacle Services Fees					
<u>Transport Service Charges - Bus</u>					
Temora Shire - Wagga Return	E	20.00	20.00	No	20.00
Temora Town trip - Return	E	5.00	5.00	No	5.00
Temora Town trip Arian Park/Springdale - Return	E	15.00	15.00	No	15.00
<u>Transport Service Charges - Sedan (Per Client)</u>					
Elsewhere Per KM	E	1.10	1.10	No	1.10
Temora Shire - Albury/Canberra	E	90.00	90.00	No	90.00
Temora Shire - Cootamundra	E	25.00	25.00	No	25.00
Temora Shire - Wagga	E	45.00	45.00	No	45.00
Temora Shire - Young	E	45.00	45.00	No	45.00
Temora Shire - Griffith	E	70.00	70.00	No	70.00
Temora Shire - Harden	E	45.00	45.00	No	45.00
Temora Shire - Junee	E	25.00	25.00	No	25.00
Temora Shire - Leeton	E	65.00	65.00	No	65.00
Temora Shire - Narrandera	E	50.00	50.00	No	50.00
Temora Shire - Orange	E	90.00	90.00	No	90.00
Temora Shire - West Wyalong	E	40.00	40.00	No	40.00
Cootamundra Shire - Canberra	E	70.00	70.00	No	70.00
Cootamundra Shire - Albury	E	90.00	90.00	No	90.00
Cootamundra Shire - Wagga	E	45.00	45.00	No	45.00
Cootamundra Shire - Young	E	25.00	25.00	No	25.00
Cootamundra Shire - Griffith	E	90.00	90.00	No	90.00
Cootamundra Shire - Junee	E	25.00	25.00	No	25.00
Cootamundra Shire - Orange	E	90.00	95.00	No	95.00
Cootamundra Shire - Harden	E	20.00	20.00	No	20.00
<u>Home Maintenance Fees</u>					

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Handyman Service per hour	E	15.00	15.00	No	15.00
Home Modifications (material cost & Labour contribution)	C	\$15/hr + materials	\$15/hr + materials	No	Exclusive
Day Program Fees					
Per Session	E	10.00	10.00	No	10.00
Laundry Service Charges per Load					
Other Services (negotiated on capacity to pay)	E	7.00	7.00	No	7.00
Social Support					
In home (per session)	E	5.00	5.00	No	5.00
Out of Home - shopping assistance etc (per session)	E	5.00	5.00	No	5.00
Other Fees					
Domestic Assistance, Personal Care (per Hour)	E	10.00	10.00	No	10.00
Respite Care (per hour)	E	10.00	10.00	No	10.00
Meals on Wheels					
Frozen Meals - Temora & Leeton					
Soup	E	3.00	2.60-3.00	No	2.60-3.00
Petite Meals (Small meals)	E	5.00	5.50-5.90	No	5.50-5.90
Main Meals	E	6.50	6.60-8.10	No	6.60-8.10
Desserts	E	3.50	3.10-3.80	No	3.10-3.80
Christmas Meal	E	TBA	TBA	No	TBA
Christmas Dessert	E	TBA	TBA	No	TBA
Menu updated quarterly and priced per supplier					
Administration Charge	C	4.50	4.50	No	4.50
Home Care Packages					
As per the prices advertised on the My Aged Care website	A				
NDIS Packages					
As per the NDIS Price Guide issued by the National Disability Insurance Agency and updated throughout the financial year	A				
Land Rates					
Farmland					
cents in the \$		0.002040	0.00208	No	0.00208
minimum		208.00	212.00	No	212.00
Residential Temora					
cents in the \$		0.006610	0.006742	No	0.006742
base		240.00	244.50	No	244.50
Residential Ariah Park					
cents in the \$		0.009680	0.009873	No	0.009873
base		199.00	203.00	No	203.00
Residential Springdale					
cents in the \$		0.004660	0.004753	No	0.004753
base		128.00	128.00	No	128.00

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Description of Services	Pricing Policy	2020-2021 Fee per Unit (Excluding GST)	2021-2022 Fee per Unit (Excluding GST)	GST Yes/No	2021-2022 Fee per Unit (Inclusive of GST)
Residential Rural					
cents in the \$		0.001570	0.0016	No	0.0016
base		223.00	227.50	No	227.50
Residential Temora Aviation					
cents in the \$		0.005930	0.006048	No	0.006048
base		82.00	84.00	No	84.00
Business Temora Hoskins St					
cents in the \$		0.027510	0.02806	No	0.02806
base		0.00	0.00	No	0.00
Business Temora Town					
cents in the \$		0.020090	0.02049	No	0.02049
base		0.00	0.00	No	0.00
Business Temora Aviation					
cents in the \$		0.006550	0.00668	No	0.00668
base		82.00	84.00	No	84.00
Business Arah Park					
cents in the \$		0.011030	0.01125	No	0.01125
base		231.00	235.50	No	235.50
Business Other					
cents in the \$		0.002990	0.003049	No	0.003049
base		76.00	77.50	No	77.50
Interest on Overdue Rates & Charges - set by Office of Local Government	B	7.50%	6.00%	No	6.00%
Copy of Rates Notice	C	9.09	9.09	Yes	10.00
Library Fees					
<i>The following charges have been set by Riverina Regional Library</i>					
Inter Library Loan search fee	C	4.00	4.00	Yes	4.40
Inter Library Loan – fee for loan requests from non-reciprocal libraries	C	25.91	25.91	Yes	28.50
Library Loan from overseas	C	Actual Cost	Actual Cost	Yes	Exclusive + GST
Inter Library Loan – Rush Fee	C	47.27	47.27	Yes	52.00
Inter Library Loan – Express Fee	C	64.09	64.09	Yes	70.50
Reservation Fee	C	1.00	1.00	No	1.00
<i>An exemption applies to reservations placed under the following member categories: Class Cards; Book Clubs; Branch Libraries; Housebound; Home Library; Hospitals & Nursing Homes; Inter Library Loans; Wagga Community Links</i>					
Replace Lost Member Card	C	2.00	2.00	No	2.00
Replacement Charge for lost/damaged periodicals and articles	C	5.00 + replacement cost	5.00 + replacement cost	No	Exclusive
Replacement Charge for lost/damaged collection items other than periodicals and articles	C	10.00 + replacement	10.00 + replacement	No	Exclusive
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Description of Services	Pricing Policy	2020-2021 Fee per Unit (Excluding GST)	2021-2022 Fee per Unit (Excluding GST)	GST Yes/No	2021-2022 Fee per Unit (Inclusive of GST)
cost			cost		
Replacement card for lost/damaged audio disc	C	15.00 + replacement cost	15.00 + replacement cost	No	Exclusive
Replace lost or damaged CD/DVD case (One-Time CD/DVD/MP3 cases)	C	3.00	3.00	Yes	3.30
Replace lost or damaged CD/DVD case (multi-CD sound recording cases)	C	10.00	10.00	Yes	11.00
An exemption applies to fines on overdue items borrowed under the following member categories: Mobile Library; Book Clubs; Branch Libraries; Housebound; Home Library; Hospitals & Nursing Homes; Inter-Library-Loan Libraries; Wagga Community Links. This exemption does not extend to lost or damaged items. Periods of amnesty apply when no overdue item fines are charged for specific periods - specific days to be announced.					
Library Bags	C	1.82	1.82	Yes	2.00
Library back sacks	C	4.55	4.55	Yes	5.00
Mobile Library - A4 printing/photocopying (b&w)	C	0.18	0.18	Yes	0.20
Mobile Library - A4 printing/photocopying (colour)	C	0.50	0.50	Yes	0.55
Programs – depending on content	C	2.00 – 50.00	2.00 – 50.00	No	2.00 – 50.00
Professional Research Fee – per hour (includes photocopying & postage)	C	60.00	60.00	Yes	66.00
Visitors Fee (non-refundable) – one month	C	30.00	30.00	Yes	33.00
Visitors Fee (non-refundable) – three months	C	80.00	80.00	Yes	88.00
RRL Non-resident membership fee for any person not eligible for reciprocal or resident membership - 12 months	C	100.00	100.00	Yes	110.00
RRL Book Club Membership Fee (per club of up to 10 members)	C	363.64	363.64	Yes	400.00
Replacement Charge for Lost/Damaged Book Club Collection Items	C	36.36	36.36	Yes	40.00
Replacement Charge for e-Readers that are lost/damaged beyond reasonable repair (repair cost less than 75.00)	C	165.00	150.00	Yes	165.00
Replacement charge for lost or damaged e-Reader charging cords	C	36.30	33.00	Yes	36.30
Mother Shipton's Charges					
Mother Shipton's & VL Gallery, terrace & grounds (excludes kitchen)	C	200.00	204.55	Yes	225.00
Mother Shipton's Kitchen	C	30.00	30.00	Yes	33.00
Crockery/cutlery/glassware	C	50.00	50.00	Yes	55.00
Tablecloths (per cloth)	C	18.18	18.18	Yes	20.00
Cleaning per hour (if venue not left as found)	C	5.45	5.45	Yes	6.00
	C	50.00	50.00	Yes	55.00
Nixon Park Club House Charges					
These charges are collected by the Temora Australian Football Club Inc & the Temora & District Cricket Association. These organisations are not registered for GST.					
Hire of Club House & Kitchen - per event		150.00	200.00	No	200.00
Hire of Club House only - per event		50.00	50.00	No	50.00
Hire of Kitchen only - per event		100.00	150.00	No	150.00
Hire of BBQ only - per event			By negotiation		By negotiation
Refundable Bond (forfeited if facility left unclean)		150.00	150.00	No	150.00
Other Sundry Fees & Charges					
<u>GIPA Application</u>					
Informal Application - no charge	C				
Formal Application - includes first hour of processing	C	30.00	30.00	No	30.00
Formal Application - processing charges per hour after first hour	C	30.00	30.00	No	30.00

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Hire of Mobile Stage					
Refundable deposit - Community hirer		400.00	400.00	No	400.00
Delivery & set up costs	D	Actual + 10%	Actual + 10%	Yes	Exclusive + GST
The stage is available for hire for functions held within the boundary of the Shire of Temora only					
Street Stall Caravan Hire					
Charitable group	C	30.00	36.36	Yes	40.00
Commercial	C	100.00	136.36	Yes	150.00
Hire of Portable Toilets & Shower Block					
2 stand unit WC's	C	186.36	190.91	Yes	210.00
3 stand unit WC's	C	236.36	236.36	Yes	260.00
4 stand unit WC's	C	281.82	286.36	Yes	315.00
Delivery, Installation and Pickup	D	236.36	236.36	Yes	260.00
Refundable Deposit		400.00	400.00	No	400.00
Apex Train Hire – community use only	C	77.27	77.27	Yes	85.00
Abandoned Shopping Trolley Fee	E	55.00	55.00	No	55.00
Erection of Banner (Erect & Take down)	C	85.00	85.00	No	85.00
Pool Safety Signs	C	31.82	31.82	Yes	35.00
Lost key	C	54.55	54.55	Yes	60.00
Dishonour Fees - (charged on dishonoured cheques, direct debits, and DEFT payments)		13.64	13.64	Yes	15.00
Parks & Sporting Ground Charges					
League, Union, Rules, Cricket & Soccer Charges					
Cricket B Grade only	E	63.64	63.64	Yes	70.00
Per field per day - where gate charge	E	209.09	213.64	Yes	235.00
Per field per day - no gate Charge	E	104.55	104.55	Yes	115.00
Nixon Park - Hire of Lights Charges					
Maintenance - Match Play Per Hour	C	23.64	23.64	Yes	26.00
Maintenance - Training Per Hour	C	13.64	14.55	Yes	16.00
Power Usage	C	Actual	Actual	Yes	Exclusive + GST
Netball - Annual Charge - The Oval	E	318.18	318.18	Yes	350.00
School Age Sports Fees	E	Free	Free	Yes	Free
Tennis - Annual Charge - Federal Park Courts	E	527.27	531.82	Yes	585.00
Touch Football - Daily Charge - Aldridge Park	E	104.55	104.55	Yes	115.00
Printing, Faxing, Maps & Other Administrative Charges					
Copy & Printing Charges - per Sheet					
A4 black & white	D	1.00	1.09	Yes	1.20
A4 colour	D	2.64	2.64	Yes	2.90
A3 black & white	D	1.55	1.55	Yes	1.70
A3 colour	D	3.09	3.18	Yes	3.50
Facsimile Charges per sheet					
Receive	D	1.36	1.36	Yes	1.50
Send	D	2.73	2.73	Yes	3.00
Additional pages	D	1.45	1.45	Yes	1.60
Scanning					
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A4	D	0.55	0.55	Yes	0.60
A3	D	0.82	0.82	Yes	0.90
Laminating Charges					
A4	D	1.64	1.73	Yes	1.90
A3	D	2.73	2.73	Yes	3.00
Sale of Maps (colour printing)					
New Shire Maps - A0 (1189mm x 841mm)	D	33.64	34.55	Yes	38.00
Other Maps - A1 (841mm x 594mm)	D	17.27	17.27	Yes	19.00
Other Maps - A2 (594mm x 420mm)	D	8.18	8.18	Yes	9.00
Other Maps - A3 (420mm x 297mm)	D	3.64	3.64	Yes	4.00
Heat Binding Charges Per Document					
	D	5.27	5.36	Yes	5.90
Record Searches					
First Half Hour	C	59.09	59.09	Yes	65.00
every 15mins after first half hour	C	36.36	40.91	Yes	45.00
Private Works Charges					
Plant Hire Charges per Hour					
Backhoes (Plant 7024)	D	135.00	136.36	Yes	150.00
Graders (Plant 7001, 7002, 7004, 7006)	D	145.00	146.36	Yes	161.00
Loader					
914G (Plant 7018)	D	135.00	136.36	Yes	150.00
Case 721E (Plant 7027) & Komatsu WA320PZ-6 (Plant 7019)	D	145.00	146.36	Yes	161.00
Tractors					
Case Maxxum Tractors (Plant 7026, 7028, 7029)	D	105.00	106.36	Yes	117.00
John Deere 3045R Tractor (Plant 7022)	D	115.00	116.36	Yes	128.00
Large Trucks/Trailers over 15T GVM					
UD GW470 Primer Mover (Plant 7039)					
Hourly Charge	D	85.00	86.36	Yes	95.00
Plus per Kilometre charge	D	1.35	1.36	Yes	1.50
Isuzu FVD1000 6x2 HD Body (Plant 7040)	D	115.00	116.36	Yes	128.00
Hino FS700 6x4 Tippers (Plant 7042, 7043, 7045, 7046)					
Hourly Charge	D	85.00	86.36	Yes	95.00
Plus per Kilometre charge	D	1.19	1.18	Yes	1.30
Iveco Garbage Truck Compactor (Plant 7082)	D	140.00	141.82	Yes	156.00
Hamelex White Stable Point Tipper (Plant 7139)					
Hourly Charge	D	15.45	15.45	Yes	17.00
Plus per Kilometre charge	D	0.62	0.64	Yes	0.70
3 Axle Dog Trailers (Plant 7142, 7143, 7145, 7146)					
Hourly Charge	D	15.45	15.45	Yes	17.00
Plus per Kilometre charge	D	0.62	0.64	Yes	0.70
Brentwood 3 Axle Float (Plant 7150)					
Hourly Charge	D	15.91	16.36	Yes	18.00
Plus per Kilometre charge	D	0.72	0.73	Yes	0.80
Light Trucks under 12t GVM					
Isuzu NPR 300 single cab/crane (Plant 7031)	D	70.00	70.91	Yes	78.00
Isuzu NPR400 Tipper (Plant 7033)	D	85.00	86.36	Yes	95.00
Hino 500 Series Factory Tipper (Plant 7034)	D	85.00	86.36	Yes	95.00
Isuzu NQR450 Tipper (Plant 7035)	D	75.00	75.45	Yes	83.00
Fuso Canter FE84 Crew Cab (Plant 7063, 7066, 7096)	D	70.00	70.91	Yes	78.00
Fuso Canter FE84 Crew Cab (Plant 7065)	D	70.00	70.91	Yes	78.00
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Isuzu NPR200 Single Cab (Plant 7070)	D	65.00	65.45	Yes	72.00
Hino 500 Rosmech Street Sweeper (Plant 7084)	D	130.00	131.82	Yes	145.00
Light Utes					
Ford Ranger Dual Cab Tray Back (Plant 7057)	D	78.00	79.00	Yes	87.00
Holden Colorado Single Cab Service Back (Plant 7059)	D	78.00	79.00	Yes	87.00
Holden Commodore VF Utility (Plant 7092)	D	78.00	79.00	Yes	87.00
Ford Ranger PX11 Single Cab Tub (Plant 7068)	D	60.00	60.91	Yes	67.00
Ford Ranger Single Cab Tipper (Plant 7081, 7089, 7090, 7094)	D	60.00	60.91	Yes	67.00
Holden Colorado DX Single Cab Tray Back (Plant 7091, 7093)	D	60.00	60.91	Yes	67.00
Holden Colorado DX Single Cab Tray Back (Plant 7095)	D	78.00	79.09	Yes	87.00
Vehicles					
Ford Falcon FG11 (V26)	D	78.00	79.09	Yes	87.00
Ford Ranger 4WD (V28)	D	78.00	79.09	Yes	87.00
Ford Ranger XLS 4WD Dual Cab (V34)	D	78.00	79.09	Yes	87.00
Ford Ranger XL 2WD Space Cab (V72)	D	70.00	70.91	Yes	78.00
Ford Ranger XL Plus 4WD Dual Cab (V83,84,85)	D	78.00	79.09	Yes	87.00
Rollers					
Smooth Drum /Vibrator Rollers (Plant 7233, 7234, 7235, 7236)	D	115.00	116.36	Yes	128.00
Survey Base Station & Rover	D	100.00	100.91	Yes	111.00
Water Trucks (Plant 7172, 7173, 7175, 7174)	D	115.00	116.36	Yes	128.00
Water Tankers (Plant 7176,7178)	D	120.00	120.91	Yes	133.00
Water Trailers					
Rapid spray Water Tank Trailer 1500ltr (Plant 7118)	D	11.00	10.91	Yes	12.00
Henry Hope Pig Trailer (Plant 7171)	D	20.00	20.00	Yes	22.00
Mowers					
Iseki FS370 Out-front Mower (Plant 7358)	D	95.00	96.36	Yes	106.00
The above rates are during normal business hours, overtime rates are Plant Hire rates as per above plus operator's overtime penalties					
Labour Charges per hour					
Normal Rate	D	43.64	44.55	Yes	49.00
Supervisor Rate	D	65.45	67.27	Yes	74.00
The above rates are during normal business hours, overtime rates are above labour charges plus overtime penalties					
Coolamon Shire Council Street Sweeping - per hour					
01/01/2021 - 31/12/2021	C	142.73	144.55	Yes	159.00
01/01/2022 - 31/12/2022	C	144.55	2021 + CPI Dec21	Yes	Exclusive + GST
Gravel Sales to Ratepayers per Cubic Metre					
Crushed Gravel ex quarry - arrangement	D	16.50	16.68	Yes	18.35
Uncrushed Gravel ex quarry - arrangement	D	9.00	9.09	Yes	10.00
Crushed Gravel ex TSC depot	D	25.00	25.27	Yes	27.80
Self-load is by arrangement only - rates above less \$1.00					
Property Lease Fees					
Residential Property Fees					
TAIC Cottage 1 - 476 Goldfields Way	D	210.00	215.00	No	215.00
TAIC Cottage 2 - 476 Goldfields Way	D	210.00	215.00	No	215.00
TAIC Cottage 3 - 476 Goldfields Way	D	210.00	215.00	No	215.00
193 Baker Street:					
3 Bedroom House (maximum 3mth stay, payable in advance):					
Relocating Doctor/Staff - first month	E	No charge	No charge	No	No charge
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Description of Services	Pricing Policy	2020-2021 Fee per Unit (Excluding GST)	2021-2022 Fee per Unit (Excluding GST)	GST Yes/No	2021-2022 Fee per Unit (Inclusive of GST)
Relocating Doctor/Staff - second & third month per week	D	265.00	265.00	No	265.00
Locum/Temporary Registrar per week	D	265.00	265.00	No	265.00
Short Term Rental (if all units full or emergency) per week	D	265.00	265.00	No	265.00
Security Deposit		400.00	400.00	No	400.00
Cleaning Fee on vacation of unit - per stay	C	54.55	90.91	Yes	100.00
Cleaning Fee per hour (on request - optional)	C	50.00	50.00	Yes	55.00
2 Bedroom Units (maximum stay 2 weeks, payable in advance)					
Used as a 2 Bedroom Unit:					
Per day	D	35.00	35.00	No	35.00
Per week	D	185.00	185.00	No	185.00
Cleaning Fee on vacation of unit - per stay	C	54.55	90.91	Yes	100.00
Cleaning Fee per hour (on request - optional)	C	50.00	50.00	Yes	55.00
Used as a 4 Bedroom Unit:					
Per day	D	55.00	55.00	No	55.00
Per week	D	265.00	265.00	No	265.00
Cleaning Fee on vacation of unit - per stay	C	54.55	90.91	Yes	100.00
Cleaning Fee per hour (on request - optional)	C	50.00	50.00	Yes	55.00
<u>Commercial Property Fees (per annum)</u>					
Aerodrome Terminal Building (per week)	E	4.55	4.55	Yes	5.00
Arts & Crafts Group - No 1 Army Hut	E	247.27	250.00	Yes	275.00
Temora Agricultural & Innovation Centre - Office 1 Building A (including 2 car spaces & 2 undercover quad spaces)	D	5,737.27	5,800.91	Yes	6,381.00
Temora Agricultural & Innovation Centre - Office 2 Building A (including 2 car spaces)	D	14,000.00	7,077.27	Yes	7,785.00
Temora Agricultural & Innovation Centre - Workshop 3 (including 2 quad spaces & 5 car spaces) - Licence Fee & Cleaning - 01/11/2018 - 31/10/2021	D	24,647.60	24,647.60	Yes	27,112.36
Temora Medical Complex - 01/07/2020 - 30/06/2021	D	33,484.25	33,484.25	Yes	36,832.68
Temora Medical Complex - 01/07/2021 - 30/06/2022	D	33,484.25	2021 + CPI Jun 21	Yes	Exclusive +GST
Temora Medical Complex - Pathology 01/01/2021 - 31/12/2021	D	85,388.95	86,157.45	Yes	94,773.20
Temora Medical Complex - Pathology 01/01/2022 - 31/12/2022	D	86,157.45	2021 + CPI Dec21	Yes	Exclusive +GST
Temora Medical Imaging Centre - 193 Baker Street 01/01/2021 - 31/12/2021	D	19,469.31	19,644.53	Yes	21,608.99
Temora Medical Imaging Centre - 193 Baker Street 01/01/2022 - 31/12/2022	D	19,644.53	2021 + CPI Dec21	Yes	Exclusive +GST
Temora Preschool	E	13.64	13.64	Yes	15.00
<u>Other Lease Fees</u>					
Crowley Street - Part of Western Drain Lot 5: Sec 35:	E	56.36	57.27	Yes	63.00
Gardner Street Park - Lots 2,3/343137, 790/750587 - 29/11/2020 - 28/11/2021	C	236.36	236.36	Yes	260.00
Gardner Street Park - Lots 2,3/343137, 790/750587 - 29/11/2021 - 28/11/2022	C	2021 + CPI Sep21	2021 + CPI Sep21	Yes	Exclusive +GST
Gardner Street Dam (land adjoining 2.56ha) Part Reserve 74617 01/07/2019 30/06/2022	C	227.27	227.27	Yes	250.00
Gidginbung Reserve 37030	E	37.27	37.27	Yes	41.00
Part Sanitary Depot - Ariah Park	C	84.55	85.45	Yes	94.00
Railway Dam Ariah Park - 1/1023103	C	607.27	613.64	Yes	675.00
Railway Station Ariah Park adjacent land - 2/1023103 (tender expires 30/6/2022)	C	545.45	545.45	Yes	600.00
Reefton Recreation Reserve 41317	E	37.27	37.27	Yes	41.00
Springdale Garbage Depot - 01/06/2020 - 30/06/2023	C	100.00	363.64	Yes	400.00
Temora Rugby League Club - lease of land adjacent to aerodrome 01/01/2020 - 31/12/2022	C	5,409.09	5,409.09	Yes	5,950.00
Temora Rugby Union Club - lease of land adjacent to treatment works 01/01/2020-31/12/2023	C	909.09	909.09	Yes	1000.00
Woodlands Motor Circuit (to 2021)	E	9.09	9.09	Yes	10.00
Lake Centenary 1212/45494 - Australian Formula Jet Sprint Assoc	E	90.91	90.91	Yes	100.00
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04/03/2015 - 03/03/2025					
Lake Centenary mobile vendor charges	E		68.18	Yes	75.00
Crown Reserve - Golf Club ***	E	1,391.91	1,407.45	Yes	1,548.20
Unused Roads Fees					
Extension Trigalong Sebastopol Rd - Through 163/750624	C	37.27	37.27	Yes	41.00
Extension Daffodil Street - South 894/750587	C	37.27	37.27	Yes	41.00
Roadworks, Footpath, Kerb & Guttering Contributions					
Footpaths (Owners Contribution)					
Concrete paving per 1.0m frontage (1.5m wide)	C	68.50	69.50	No	69.50
Concrete paving per 1.0m side (1.5m wide)	C	34.50	34.75	No	34.75
Kerb & Guttering (Owners Contribution)					
Kerb & Guttering per 1.0m frontage	C	95.50	96.50	No	96.50
Kerb & Guttering per 1.0m side	C	47.75	48.25	No	48.25
Roadworks Rate for Subdivisions					
Actual Cost + 10%	D	Actual + 10%	Actual + 10%	Yes	Exclusive + GST
(with upfront payment of 10% of estimated price)					
Administration Fee for Private Construction	C	272.73	277.27	Yes	305.00
Road Restoration Fees					
Administration Fee	C	155.00	160.00	No	160.00
Restoration Fee – charged as per private works charges but GST exempt)	D	Private works	Private works	No	Exclusive
Section 603 Certificates Fee (legislated fee)					
	A	85.00	85.00	No	85.00
Septic Tank Fees					
Application for new Installation	C	250.00	250.00	No	250.00
Onsite Sewerage Management Inspections	C	80.00	80.00	No	80.00
Unregistered System	C	250.00	250.00	No	250.00
Sewerage Charges					
Sewer Access & Usage Charges					
Sewer Charge - residential	C	476.20	523.80	No	523.80
Sewer Charge - commercial vacant	C	476.20	523.80	No	523.80
Sewer Charge - 20mm	C	375.90	413.50	No	413.50
Sewer Charge - 25mm	C	587.34	646.09	No	646.09
Sewer Charge - 32mm	C	962.30	1,058.55	No	1,058.55
Sewer Charge - 40mm	C	1,503.59	1,653.99	No	1,653.99
Sewer Charge - 50mm	C	2,349.36	2,584.36	No	2,584.36
Sewer Charge - 80mm	C	6,014.36	6,615.95	No	6,615.95
Sewer Charge - 100mm	C	9,397.43	10,337.43	No	10,337.43
Commercial Sewer Usage rate per k/l	C	0.47	0.52	No	0.52
Connection Inspection Fee	C	250.00	250.00	No	250.00
(Actual Connection carried out by Licensed Plumber)					
Alteration to Sewerage Plan Fee	C	180.00	180.00	No	180.00
Sewerage Compliance Inspection Fee	C	80.00	80.00	No	80.00
Effluent Re-use Charges					
GBOT per kl	C	1.10	1.10	No	1.10

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Description of Services	Pricing Policy	2020-2021 Fee per Unit (Excluding GST)	2021-2022 Fee per Unit (Excluding GST)	GST Yes/No	2021-2022 Fee per Unit (Inclusive of GST)
St Anne's School per kl	C	1.10	1.10	No	1.10
Temora Golf Club per kl	C	0.75	0.75	No	0.75
Temora West School per kl	C	0.75	0.75	No	0.75
<u>Storm Water Levy (per Assessment)</u>					
Full	A	25.00	25.00	No	25.00
Strata	A	12.50	12.50	No	12.50
<u>Temora Recreation Centre</u>					
<u>Stadium Admission/Court Hire Fees (casual users)</u>					
Hourly Rate (exclusive use of court):					
Per Court per Hour - Child/School Student	E	25.00	27.27	Yes	30.00
Per Court per Hour - Adult	E	34.09	36.36	Yes	40.00
Daily Rate					
1 Court	E	181.82	200.00	Yes	220.00
2 Courts	E	318.18	336.36	Yes	370.00
<u>Function Room Hire</u>					
Full Day	E	90.91	109.09	Yes	120.00
Overnight Camps (per head)	E	13.64	18.18	Yes	20.00
Per hour Session	E	18.18	22.73	Yes	25.00
<u>Pool Fees</u>					
Summer Membership Fees - Paid Upfront (Olympic & indoor pool access during Rec Ctr hours)					
Adult	E	118.18	118.18	Yes	130.00
Child/Concession	E	95.45	95.45	Yes	105.00
Family	E	263.64	263.64	Yes	290.00
Season Tickets after 15/1/2022 is 50% of above prices					
Summer Pool Fees- Casual (Olympic & indoor pool access during Rec Ctr hours)					
Adult	E	4.55	4.55	Yes	5.00
Child/Concession	E	3.64	3.64	Yes	4.00
Family	E	13.64	13.64	Yes	15.00
Spectator Child	E	0.91	1.82	Yes	2.00
Child under 1	E		Free	Yes	Free
Private Functions	E	113.64	113.64	Yes	125.00
School Group per person	E	2.27	2.27	Yes	2.50
Swimming Club Carnivals	E	290.91	300.00	Yes	330.00
After Hours Access Yearly Membership Fees - Paid Upfront (indoor pool all year & Olympic pool during Rec Ctr hours)					
Adult	E	250.00	250.00	Yes	275.00
Child/Concession	E	200.00	200.00	Yes	220.00
Family	E	550.00	550.00	Yes	605.00
Additional/Lost Card Fee	E	18.18	18.18	Yes	20.00
Card Bond Fee (refundable)		20.00	20.00	No	20.00
After Hours Access Monthly Membership - minimum 3 months					
Adult	E	25.00	25.00	Yes	27.50

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Description of Services	Pricing Policy	2020-2021 Fee per Unit (Excluding GST)	2021-2022 Fee per Unit (Excluding GST)	GST Yes/No	2021-2022 Fee per Unit (Inclusive of GST)
Child/Concession	E	20.00	20.00	Yes	22.00
Family	E	55.00	55.00	Yes	60.50
Additional/Lost Card Fee	E	18.18	18.18	Yes	20.00
Card Bond Fee (refundable)		20.00	20.00	No	20.00
After Hours Access Casual Fees					
Adult	E	4.55	4.55	Yes	5.00
Child/Concession	E	3.64	3.64	Yes	4.00
Family	E	11.82	13.64	Yes	15.00
Additional/Lost Card Fee	E	18.18	18.18	Yes	20.00
Card Bond Fee (refundable)		20.00	20.00	No	20.00
Waterslide					
Waterslide - per session	E	3.64	3.64	Yes	4.00
Waterslide - private function per hour (must be outside regular schedule)	D	90.91	90.91	Yes	100.00
Temora Railway Station					
Platform	E	140.91	140.91	Yes	155.00
Kitchen - per hour	E	27.27	27.27	Yes	30.00
Kitchen - per day	E	109.09	109.09	Yes	120.00
Sound Shell	E	140.91	140.91	Yes	155.00
Cleaning Deposit		200.00	200.00	No	200.00
Town Hall Charges					
Bar - Hire	C	104.55	109.09	Yes	120.00
Bar - Deposit		150.00	150.00	No	150.00
Chairs to Non-Profit Events (each) e.g., Rotary	E	0.91	0.91	Yes	1.00
Cleaning Cost - Per hour	C	50.00	50.00	Yes	55.00
Cleaning Deposit		400.00	400.00	No	400.00
Cool room per day	E	31.82	31.82	Yes	35.00
Crockery & Cutlery Hire	E	27.27	31.82	Yes	35.00
Wine Glass Hire Fee	E	59.09	63.64	Yes	70.00
Entire Facility - 8 Hours (excluding bar/kitchen)	E	327.27	340.91	Yes	375.00
Foyer per hour	E	31.82	36.36	Yes	40.00
Grand Piano - Per Session	E	18.18	18.18	Yes	20.00
Hall only - Per Hour	E	31.82	31.82	Yes	35.00
Kitchen - Per hour	E	31.82	31.82	Yes	35.00
Kitchen-Per Day	E	122.73	131.82	Yes	145.00
Stage only - per hour	E	15.45	16.36	Yes	18.00
Supper Room only - Per hour	E	15.45	16.36	Yes	18.00
Tables to Non-Profit Events (each)	E	2.73	2.73	Yes	3.00
Special Arrangements Approved by GM					
Temora Dance Group - Monthly Dance	E	63.64	68.18	Yes	75.00
Town Hall Theatre Charges					
Cinema					
Concession	C	9.09	9.09	Yes	10.00
Adult	C	13.64	13.64	Yes	15.00
Special	C	9.09	9.09	Yes	10.00
Operas	C	36.36	36.36	Yes	40.00
Hire of Theatre Charge per half day (4hrs)					
Private	E	140.91	163.64	Yes	180.00
Council/School/Community	E	113.64	136.36	Yes	150.00

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Description of Services	Pricing Policy	2020-2021 Fee per Unit (Excluding GST)	2021-2022 Fee per Unit (Excluding GST)	GST Yes/No	2021-2022 Fee per Unit (Inclusive of GST)
Other Charges					
Projectionist per hour (min 2hr)	C	45.45	45.45	Yes	50.00
Cleaning Fee per hour (if left in unacceptable state) Minimum 1hr charge	C	50.00	50.00	Yes	55.00
Accessory Hire - urn, tables, glasses	E	27.27	27.27	Yes	30.00
Refundable Bond		200.00	200.00	No	200.00
Advertising per month 30 second segment	D	181.82	181.82	Yes	200.00
Advertising per month 15 second segment	D	109.09	109.09	Yes	120.00
Town Planning & Building					
BAL Risk Assessment Fee - complying development assessment	C	545.45	545.45	Yes	600.00
Building Certificate Fee (Section 149E)	A	150.00	150.00	No	150.00
Compliance Certificate Fee	C	72.73	72.73	Yes	80.00
Noxious Weeds Certificate Fee	A	80.00	80.00	No	80.00
Occupation Certificate Fee	C	136.36	136.36	Yes	150.00
Outstanding H & B Notice Fee	A	80.00	80.00	No	80.00
Rezoning Application Fee	C	3,500.00	3,500.00	No	3,500.00
Supply Drainage Diagram Fee	A	60.00	60.00	No	60.00
Pool Compliance Inspection Fee	C	72.73	72.73	Yes	80.00
Complying Development Fee	C	181.82	181.82	Yes	200.00
Minor Development Application Modification Fee	C	250.00	250.00	No	250.00
Underground Petroleum Storage Systems Inspection Fee (annual)	C	200.00	200.00	No	200.00
Construction Certificate Fees					
Contract price not exceeding \$5000**	C	\$50 + Contract \$ x 0.50%	\$50 + Contract \$ x 0.50%	Yes	Exclusive + GST
Exceeding \$5000 but < \$100,000	C	Above + (Contract \$ - 5,000) x 0.35%	Above + (Contract \$ - 5,000) x 0.35%	Yes	Exclusive + GST
Exceeding \$100,000 but < \$250,000	C	Above + (Contract \$ - 100,000) x 0.20%	Above + (Contract \$ - 100,000) x 0.20%	Yes	Exclusive + GST
Exceeding \$250,000	C	Above + (Contract \$ - 250,000) x 0.10%	Above + (Contract \$ - 250,000) x 0.10%	Yes	Exclusive + GST
**minimum fee of \$55 exclusive of GST					
Development Application Fees - (new structure effective 01/01/2017)					
Estimated cost not exceeding \$17,000	C	110.00	110.00	No	110.00
Estimated cost between \$17,001 and \$50,000	C	\$170 plus (est. cost x 0.3c x 50%)	\$170 plus (est. cost x 0.3c x 50%)	No	Exclusive Amount
Estimated cost between \$50,001 and \$250,000	C	\$352 plus (0.0364c for each \$ over \$50k x 50%)	\$352 plus (0.0364c for each \$ over \$50k x 50%)	No	Exclusive Amount
Estimated cost between \$250,001 and \$500,000	C	\$1160 plus (0.0234c for each \$ over	\$1160 plus (0.0234c for each \$ over	No	Exclusive Amount
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		\$250k x 50%)	\$250k x 50%)		
Estimated cost between \$500,001 and \$1,000,000	C	\$1745 plus (0.0164c for each \$ over \$500k x 50%)	\$1745 plus (0.0164c for each \$ over \$500k x 50%)	No	Exclusive Amount
Estimated cost between \$1,000,001 and \$10,000,000	C	\$2615 plus (0.0144c for each \$ over \$1m x 50%)	\$2615 plus (0.0144c for each \$ over \$1m x 50%)	No	Exclusive Amount
Estimated cost greater than \$10,000,000	C	\$15875 plus 0.0119c for each \$ over \$10m x 50%	\$15875 plus 0.0119c for each \$ over \$10m x 50%	No	Exclusive Amount
Advertising Fee	C	136.36	136.36	Yes	150.00
Subdivision Application Fees					
Each New Lot Created (plus minimum fee)	C	200.00	200.00	No	200.00
Minimum Fee	C	700.00	700.00	No	700.00
Developer Contributions Plan (Section 7.12) - effective 01/07/2018					
Development cost up to \$100,000	C	Nil	Nil	No	Nil
Development cost up to \$100,001 - \$200,000	C	Total Development Cost x 0.25%	Total Development Cost x 0.5%	No	Exclusive Amount
Development cost more than \$200,000	C	Total Development Cost x 0.5%	Total Development Cost x 1.0%	No	Exclusive Amount
Section 10.7 Planning Certificates					
10.7(2) standard certificate	A	53.00	53.00	No	53.00
10.7(5) additional information	A	60.00	60.00	No	60.00
Urgency Fee	A	50.00	50.00	No	50.00
Rural Addressing					
Create, Supply & Measure (not on new subdivision)	C	72.73	77.27	Yes	85.00
Backing Plate each	C	2.27	2.27	Yes	2.50
Numbers each	C	2.73	2.73	Yes	3.00

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13.4 DRAFT OPERATIONAL PLAN 2021/2022, DRAFT DELIVERY PLAN 2021/2025 & DRAFT RESOURCING STRATEGY 2021

File Number: REP21/679
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

The Draft Operational Plan 2021-2022, Draft Delivery Plan 2021-2022 to 2024-2025 and Draft Resourcing Strategy 2021-2022 to 2030-2031 have been on public display for 28 days.

Council received no submissions at time of writing this report.

The public exhibition period closes at 12 noon 17 June 2021, and any submissions received will be reported at the meeting.

RESOLUTION 187/2021

Moved: Cr Max Oliver
Seconded: Cr Dennis Sleigh

It was resolved that Council adopts the Draft Operational Plan 2021-2022, Draft Delivery Plan 2021-2022 to 2024-2025 and Draft Resourcing Strategy 2021-2022 to 2030-2031.

CARRIED

Report by Elizabeth Smith

13.5 RATES & CHARGES 2021/2022

File Number: REP21/738
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

After resolving to adopt the Operational Plan for 2021/2022, it is a legal requirement that Council resolve to make the Rates and Annual Charges for the 2021/2022 financial year (the period 1 July 2021 to 30 June 2022).

Farmland Rate:

Council make an Ad Valorem rate of 0.00208 cents in the dollar and a minimum rate of \$212.00 on each parcel of rateable land in the Council area categorised as “Farmland” for the 2021/2022 year.

Residential Rates:

Residential Temora: Council make an Ad Valorem rate of 0.006742 cents in the dollar and a base amount of \$244.50 (33.40% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential” for the 2021/2022 year with the exception of the following sub-categories:

Residential Arian Park: Council make an Ad Valorem rate of 0.009873 cents in the dollar and a base amount of \$203.00 (47.50% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential Arian Park” for the 2021/2022 year.

Residential Springdale: Council make an Ad Valorem rate of 0.004753 cents in the dollar and a base amount of \$128.00 (49.90% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential Springdale” for the 2021/2022 year.

Residential Rural: Council make an Ad Valorem rate of 0.0016 cents in the dollar and a base amount of \$227.50 (48.44% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential Rural” for the 2021/2022 year.

Residential Temora Aviation: Council make an Ad Valorem rate of 0.006048 cents in the dollar and a base amount of \$84.00 (13.27% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential Temora Aviation” for the 2021/2022 year.

Business Rates:

Business Other: Council make an Ad Valorem rate of 0.003049 cents in the dollar and a base amount of \$77.50 (28.05% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Business” for the 2021/2022 year with the exception of the following sub-categories:

Business Temora Hoskins Street: Council make an Ad Valorem rate of 0.02806 cents in the dollar with no base amount on each parcel of rateable land in the area categorised as “Business Temora Hoskins Street” for the 2021/2022 year.

Business Temora Town: Council make an Ad Valorem rate of 0.02049 cents in the dollar with no base amount on each parcel of rateable land in the area categorised as “Business Temora Town” for the 2021/2022 year.

Business Temora Aviation: Council make an Ad Valorem rate of 0.00668 cents in the dollar and a base amount of \$84.00 (9.84% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Business Temora Aviation” for the 2021/2022 year.

Business Arian Park: Council make an Ad Valorem rate of 0.01125 cents in the dollar and a base amount of \$235.50 (48.57% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Business Arian Park” for the 2021/2022 year.

Waste Management Charges:

Domestic Waste Management Charge: Council make an annual Domestic Waste Management Charge of \$263.75 for each parcel of occupied (developed) rateable land and \$15.00 for each parcel of vacant rateable land for which the service is available for the 2021/2022 year.

Trade Waste Management Charge: Council make an annual Trade Waste Management Charge (other than Domestic Waste Management services) of \$263.75 for each parcel of occupied (developed) rateable and non-rateable land and \$15.00 for each parcel of vacant rateable land for which the service is available for the 2021/2022 year.

Rural Waste Management Charge: Council make an annual Domestic Rural Waste Management Charge of \$316.25 for each parcel of land outside of the town limits and on route to the villages of Springdale, Reefton and Arian Park where, on request of the ratepayer and by agreement of Council, a service is provided.

Sewerage Service Charges:

Council make a two part charge based on an annual access charge and a charge based on water consumption as detailed below for each parcel of land on which the service is available for the 2021/2022 as detailed below:

Sewer Charge	Annual Access	Quarterly Access	Usage cents per k/l Rate
Residential	\$ 523.80		
Commercial vacant	\$ 523.80		
Commercial 20mm	\$ 413.50	\$ 103.38	\$0.52

Commercial 25mm	\$ 646.09	\$ 161.52	\$0.52
Commercial 32mm	\$ 1,058.55	\$ 264.64	\$0.52
Commercial 40mm	\$ 1,653.99	\$ 413.50	\$0.52
Commercial 50mm	\$ 2,584.36	\$ 646.09	\$0.52
Commercial 80mm	\$ 6,615.95	\$ 1,653.99	\$0.52
Commercial 100mm	\$10,337.43	\$ 2,584.36	\$0.52

For non-residential customers sewerage bills should not be less than residential sewerage bills as per Best Practice Pricing, so a minimum rate of \$523.80 applies to all non-residential customers.

Stormwater Levy

Stormwater Management Annual Charge of \$25.00 for each developed residential and business assessment in the Temora urban area, and \$12.50 for every dwelling that forms part of a strata plan within the Temora Urban area.

Budget Implications

This forms the legal basis for striking rates and charges for 2021/2022

RESOLUTION 188/2021

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved that Council adopts the Rates & Charges 2021/2022.

CARRIED

Report by Sue Burge

13.6 DEVELOPMENT INFRASTRUCTURE DEFERRED PAYMENT POLICY**File Number:** REP21/772**Author:** Economic Development**Authoriser:** Director of Administration & Finance

Attachments:

1. EW16 Development Infrastructure Deferred Payment Policy [↓](#) 
2. Sample Funding Agreement - Development Infrastructure Deferred Payment [↓](#) 
3. Legal Advice - Granleese & Co - Policy EW16 [↓](#) 

REPORT

The updated Development Infrastructure Deferred Payment Policy is attached for Council's information.

The draft policy was adopted, subject to legal review, at the April 2021 meeting of Council.

Council's solicitor reviewed the policy and investigated protections to Council under the Local Government Act similar to those used to protect Goldenfields Water under their deferred headworks charges scheme. Granleese & Co concluded that the protections provided by holding a Caveat over the land of the developer is a more stringent way to ensure payment of debt. Please see the advice attached for more information.

Granleese & Co also drafted a sample funding agreement to be used to demonstrate the likely terms and conditions to program applicants should they be successful in obtaining funding from Council.

Three developers have expressed an interest in making an application for assistance under the policy. Applications will be furnished to Council as separate reports in accordance with the procedure outlined in the policy.

RESOLUTION 189/2021

Moved: Cr Kenneth Smith

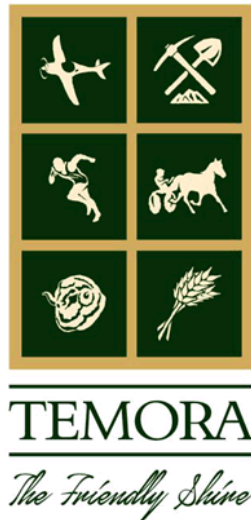
Seconded: Cr Dale Wiencke

It was resolved that Council adopt the report including the changes to EW-16 Development Infrastructure Deferred Payment Policy.

CARRIED

*Function: Engineering**Temora Shire Council**Policy Number: EW16*

TEMORA SHIRE COUNCIL



DEVELOPMENT INFRASTRUCTURE DEFERRED PAYMENT POLICY

DRAFT

*Revision Number:**File Name: Development Infrastructure Deferred Payment Policy**Page Number: Page 1 of 7**Revision Date:*

*Function: Engineering**Temora Shire Council**Policy Number: EW16***Review Details****ABOUT THIS RELEASE**

DOCUMENT NAME: Development Infrastructure Deferred Payment Policy
CODE NUMBER: EW16
AUTHOR: Temora Shire Council
ENDORSEMENT DATE:

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
June 2021	New Policy			

PLANNED REVIEW

Planned Review Date	Revision Description		Review by

Revision Number:
File Name: Development Infrastructure Deferred Payment Policy
Page Number: Page 2 of 7

Revision Date:

*Function: Engineering**Temora Shire Council**Policy Number: EW16*

PART A Outline

Objectives

This policy is aimed at fulfilling the following objectives:

- (a) Support the provision of a sufficient supply of development ready land, to meet demand
- (b) Assist the progression of large-scale subdivision development that may not occur without financial assistance
- (c) Ensure that new subdivision development is appropriately designed to respond to reasonably expected future infrastructure needs and avoid future adverse impacts upon other development
- (d) Ensure that pioneering developers within urban release areas are not unreasonably burdened by the costs associated with major development infrastructure and that costs are shared by those who benefit from infrastructure provision.

Background

The residential population of Temora is currently increasing. Alongside improving economic conditions and emerging employment opportunities, the demand for new subdivision development has returned. Temora Shire is seeking to offer the opportunity for existing and future residents to build a new home, or a new employment premises, and support ongoing population retention and growth, whilst contributing to employment opportunities in the construction industry over the short-medium term.

However, the high cost of servicing new development remains a constraint to opening up vacant urban zoned land to new subdivision. This policy provides a framework for Council to consider requests from developers of proposed subdivisions to assist with managing the costs associated with Council owned infrastructure, specifically new roads, sewer and stormwater infrastructure.

The opportunity exists for Council to play a more active role in assisting landowners to develop land that is deemed strategically important to the future growth of Temora Shire. This could involve funding some or all of the upfront costs of the shared infrastructure components for which Council has responsibility.

A portion of these costs, commensurate to the level of usage of the developed land (as identified and costed during the planning stage), can be repaid to Council at the point at which the subdivided lots are sold. This releases capital for the developer to ensure the project can progress more quickly, and complements similar schemes offered by other service providers, such as Goldenfields Water County Council. It is also aligned to the support that Council provides to developers of employment

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*Function: Engineering**Temora Shire Council**Policy Number: EW16*

generating development from time to time, where there is a strong case that is aligned to Council's strategy.

Application

This policy applies to all land within Temora Shire. Council offers this scheme to all developers of land, to be assessed on a case-by-case basis.

The focus of this policy is major Council servicing infrastructure that services multiple development lots, with the proposal to involve the creation of at least three (3) or more additional lots. The policy does not apply to the costs associated with servicing individual lots.

Council officers will confirm that the proposed subdivision is permitted with consent in the land zone that applies to the subject land.

The application for deferred payment will not be finalised by Council until the proposal has a relevant development application approved by Council.

The applicant must agree in writing to the legal controls that will apply to the deferred payment agreement.

PART B Procedures

Application Procedure

A written application for consideration by Council for Development Infrastructure Deferred Payment is made by the land developer. The letter of request is considered on a preliminary basis by Council officers. Council officers will consider the following factors in assessing the request:

- Strategic importance of the site
- Current zoning of the land
- Scale of development proposed, which justifies Council assistance
- Estimated cost of Council infrastructure to service the development – roads, kerb and gutter, sewer, stormwater infrastructure
- Demonstrated demand for new development and/or demonstrated future lack of supply
- Provision of a business plan by the developer detailing development staging (if applicable), forecast development costs, forecast lot sale price and estimated sales period, involving current lot demand, to be verified by local real estate agents
- Financial capacity and level of financial commitment offered by the applicant
- Capability of the developer to undertake the project
- Proposed infrastructure design and response to reasonably expected future infrastructure needs (sewer and stormwater capacity, integration with existing road network)
- Current levels of financial assistance provided to the applicant
- Timeframe of the proposed development
- Current availability of Council funds to support deferred infrastructure payments

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Temora Shire Council

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- Current borrowing interest rates available to Council (if applicable)

Each of these factors will be considered as part of a written assessment report to be completed by the relevant Council officers.

Where Council officers consider that a request has reasonable merit, the request will be referred to Council for their consideration and determination.

The applicant will be notified of the outcome of Council's decision in writing.

If the applicant wishes to appeal the decision of the Council officers, they may do so in writing and the matter will be referred to Council for their consideration and determination.

Where an application involves Council staff or Councillors who are directly involved with the assessment process, the application will be referred to an external assessment process.

Operational Procedure

The developer of the subdivision is responsible for payment to Council of the initial \$50,000 (or 10% of infrastructure value, whichever is greater) of Council infrastructure costs (road, kerb and gutter, sewer and stormwater infrastructure) before works commence. Council will only consider to deferred payment of infrastructure costs above the initial \$50,000 (or 10% of infrastructure value, as applicable).

The costs associated with the provision of Council infrastructure are provided on a deferred payment basis. Costs of infrastructure provision must be repaid to Council, at the point of sale of each lot serviced under the agreement.

In cases where it is determined that the full value of Council infrastructure will not be deferred, Council may require payment from the developer of the non-deferred value prior to works commencing.

Council will require input to the design and scale of Council infrastructure delivered under the agreement, to ensure services that are provided are of sufficient standard to meet current and future expected demand. Council is responsible for the delivery of infrastructure works covered by the agreement.

The timeframe for repayment of the deferred infrastructure payments is a maximum of ten (10) years from the date of signing the agreement, or the completed sale of all lots proposed to be delivered by the subject application, whichever is sooner.

The applicant is responsible for all legal and interest borrowing costs (where applicable), unless this is agreed to be waived by Council.

The Development Infrastructure Deferred Payment agreement is confidential between Council and the applicant. No details of the agreement may be disclosed by

Revision Number:

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Revision Date:

*Function: Engineering**Temora Shire Council**Policy Number: EW16*

the applicant to another party without the written authorisation of Council.

Legal Protections

The following legal mechanisms could assist Council to mitigate some of the risks associated with the scheme:

1. Funding Deed

An agreement between Council and the Developer that outlines the terms of the agreement. This will include a list and cost of the works to be undertaken by Council and outline the value of the works to be repaid and the mechanism for repayment. The agreement will also detail arrangements to protect the interests of Council in instances where there is a transfer of ownership of the subject land, situations where the developer falls into administration, or the subject land value becomes unviable to develop.

A sample funding agreement is attached to this policy for the purposes of demonstrating the likely terms of an agreement.

2. Registration of Caveat

Council will register a caveat on the title of the land to be developed. The caveat will be shown when a title search is conducted by the purchaser's solicitor. The caveat will be released at the time of sale only when the repayment is made to Council's solicitor.

Council will register a caveat on title of the land to be developed, that is, prior to development. The caveat is a registered secured interest which means it appears on any title search. Council will need to consent to the subdivision as Caveator. The Council will remain as Caveator on each individual lot once subdivided. Council will participate in each of the conveyancing transactions until such time as the debt owed to Council is repaid. It will be at Council's discretion whether all of the complete deferred payment is required to be paid on the sale of the first lot.

3. Registration of Interest

A registered interest provides protection to Council in the event that the developer is placed into administration. With this protection, Council, along with other registered interested parties, will be prioritised for payment from the disposal of assets owned the developer.

A registered interest on title provides security that the developer cannot assign the debt to the purchaser as part of the sale.

Limitations to this Policy

This policy does not include the following:

- Development infrastructure that is not within the control of Council, including water, electricity, telecommunications infrastructure.

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Temora Shire Council

Policy Number: EW16

- Development costs that are the direct responsibility of the developer, including site studies to support rezoning, Environmental Impact Statements, surveying, design costs, legal costs, earthworks, land purchase, private driveways, servicing connections to new development.

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TEMORA SHIRE COUNCIL

AND

[DEVELOPER]

**AGREEMENT FOR DEVELOPER INFRASTRUCTURE
DEFERRED PAYMENT**

Granleese & Co Pty Ltd

169 Hoskins Street, Temora NSW 2666
PO Box 258, Temora NSW 2666
DX 5493 Temora
Phone: 02 6977 1444
Fax: 02 6977 2998
Email: solicitors@cltemora.com.au
Ref: MJG:210206

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THIS AGREEMENT dated day of 2021

BETWEEN **Temora Shire Council** of 105 Loftus Street, Temora, New South Wales
(**Temora Shire Council**)

AND **[Developer]** of [Address of Developer] (**Developer**)

RECITALS

- A.** The purpose of this Agreement is to formalise the arrangements made between Temora Shire Council and the Developer for the repayment of the deferred payment arrangement in relation to Developer Infrastructure charges.
- B.** The Temora Shire Council has enacted a Development Infrastructure Deferred Payment Policy in an endeavour to support the provision of sufficient supply of development ready land to meet the ongoing demand.
- C.** The object of the said policy is to assist with the progression of large-scale subdivision development that may not occur without financial assistance, and to ensure that new subdivision development is appropriately designed to respond to reasonably expected future infrastructure needs and to avoid future adverse impacts upon other development.
- D.** The Developer acknowledges that the Temora Shire Council is providing a service as defined under the Local Government Act 1993.
- E.** The Developer is making an application for assistance with the funding of the costs associated with the Temora Shire Council owned infrastructure (specifically, new roads, sewer and stormwater infrastructure).
- F.** The Developer acknowledges that the infrastructure costs which are due and payable have been deferred by Temora Shire Council and such deferment gives Council a registerable security interest in the land which is being developed.
- G.** The Developer agrees to be bound by the terms and conditions of this Agreement.

OPERATIVE PART

1. Interpretation

This agreement is governed by the laws of New South Wales and the parties submit to the non-exclusive jurisdiction of the courts of that State.

In the interpretation of this agreement:

- (a) References to legislation or provisions of legislation include changes or re-enactments of the legislation and statutory instruments and regulations issued under the legislation;

- (b) Words denoting the singular include the plural and vice versa, words denoting individuals or persons include bodies corporate and vice versa, words denoting one gender include all genders and references to documents or agreements also mean those documents or agreements as changed, novated or replaced;
- (c) Grammatical forms of defined words or phrases have corresponding meanings;
- (d) Parties must perform their obligations on the dates and times fixed by reference to the capital city of New South Wales;
- (e) Reference to an amount of money is a reference to the amount in the lawful currency of the Commonwealth of Australia;
- (f) If the day on or by which anything is to be done is a Saturday, a Sunday or a public holiday in the place in which it is to be done, then it must be done on the next business day;
- (g) References to a party are intended to bind their heirs, executors, administrators, successors and assigns; and
- (h) Obligations under this agreement affecting more than one party bind them jointly and each of them severally.

2. Operative provisions

To assist with the high cost of servicing new development and removing some of the constraints to opening up vacant urban zoned land to new subdivision, Temora Shire Council agrees and acknowledges to defer the requirement for the Development Infrastructure payments up front, on the following terms:

- (a) The individual subdivision to which the Development Infrastructure Deferred Payment applies is three (3) or more lots.
- (b) The total amount under the Deferred Payment constitutes a debt owed to the Temora Shire Council.
- (c) The Developer is responsible for an initial payment of \$50,000.00 or 10% of the infrastructure value (whichever is greater) of the infrastructure costs (road, kerb and guttering, sewer and stormwater infrastructure).
- (d) The maximum amount available to be deferred is <<insert value agreed by Council>>. Any amount above that is due and payable immediately and does not form part of the Deferred payment Scheme.
- (e) The term of this agreement is up to the sale of the individual lots or in accordance with 2 (f) below, whichever is sooner.
- (f) In the event the lots have not sold within ten (10) years then the debt becomes due and payable on the 10th anniversary of the date of this Agreement
- (g) The Developer acknowledges and agrees that Temora Shire Council will have a registerable interest in the land and will agree and accept to a Caveat being registered on title. The Developer will also ensure to obtain all consents necessary

to ensure a Caveat in favour of Temora Shire Council is registered upon the land prior to any subdivision taking place. A plan and title particulars of the land are noted in the Schedule attached to this Agreement.

3. Confidentiality

The parties must keep the terms of this agreement confidential, save for any necessary disclosure to their respective legal and financial advisers, or otherwise as required by law.

4. Entire agreement

This agreement is the entire agreement and understanding between the parties on everything connected with the subject matter of this agreement, and supersedes any prior understanding, arrangement, representation or agreements between the parties as to the subject matter contained in this agreement.

5. Amendment

An amendment or variation to this agreement is not effective unless it is in writing and signed by all the parties.

6. Dispute resolution

If a dispute arises between the parties, the complainant must not commence any court or arbitration proceedings, except where that party seeks urgent interlocutory relief, unless it has first complied with this clause:

(a) Notification

The complainant must inform the respondent in writing of the following:

- (i) The nature of the dispute;
- (ii) The outcome the complainant desires, and
- (iii) The action the complainant believes will settle the dispute.

(b) Endeavour to resolve dispute

On receipt of the complaint by the respondent, both parties will make every effort to resolve the dispute by mutual negotiation within 14 business days.

(c) **Mediation**

Any unresolved dispute or difference whatsoever arising out of or in connection with this contract shall be submitted to mediation under the Mediation Rules of the Resolution Institute.

(d) **Survival of this clause**

This clause survives termination of this agreement.

7. Waiver

Any waiver by any party to a breach of this agreement shall not be deemed to be a waiver of a subsequent breach of the same or of a different kind.

8. Events beyond control

Neither party shall be liable to the other party for any loss caused by any failure to observe the terms and conditions of this agreement, where such failure is occasioned by causes beyond its reasonable control including but not limited to by fire, flood, riot, strike, war, restrictions and prohibitions or any other actions by any government or semi government authorities.

9. Severance

If anything in this agreement is unenforceable, illegal or void, it is severed and the rest of the agreement remains in force.

10. Notices

A notice or other communication to a party must be in writing and delivered to that party or that party's practitioner in one of the following ways:

- (a) Delivered personally; or
- (b) Posted to their address when it will be treated as having been received on the second business day after posting; or
- (c) Sent by email to their email address, when it will be treated as received when it enters the recipient's information system.

11. Counterparts

This agreement may be executed in any number of counterparts each of which will be an original but such counterparts together will constitute one and the same instrument and the date of the agreement will be the date on which it is executed by the last party.

12. Costs

Each party must pay its own legal costs and disbursements in relation to the negotiation, preparation and completion of this Agreement and other documents referred to in it, unless expressly stated otherwise.

The Developer must pay all duty and registration charges (including all fines, interest and penalties except those arising from the default of another party) in respect of this Agreement and any transactions contemplated under this Agreement or otherwise arising out of, or incidental to, this Agreement including but not limited to registration of Caveat, Withdrawal of Caveat and Caveators Consent whenever such charges and payments arise.

SCHEDULE

Plan of the Land for

Title Particulars

SAMPLE

Execution page

SIGNED AS AN AGREEMENT

SAMPLE



Granleese & Co Pty Ltd
Solicitors & Conveyancers

Office 169 Hoskins Street, Temora NSW
Mailing Address PO Box 258 Temora NSW 2666
DX5493 Temora
Ph 02 6977 1444 Fax 02 6977 2998
Email solicitors@cltemora.com.au

ABN 31 164 916 358

Our Ref: MJG:210206
Your Ref:

3 June 2021

ATTENTION: CRAIG SINCLAIR

The General Manager
Temora Shire Council
PO Box 262
TEMORA NSW 2666

Dear Sirs,

Development Infrastructure Deferred Payment Policy

We refer to our instructions to provide a review of the above policy and also provide a sample legal agreement between Council and a Developer that has been approved under the Policy.

We also note an extension of our instructions to provide advice as to whether Council could undertake arrangements with Developers in a similar way to how Goldenfields Water County Council handles their delayed payment for Developer Headworks charges, and noting which arrangement better protects Council's interests and ensures payment.

**Review of the Developer Infrastructure Deferred payment charges
(equivalent to GWCC Delayed Developer Headworks charges)**

Following review of the statutory framework and case law, the writer makes the following comments:

1. Council's ability to charge a fee for a service is held to be wide in scope
2. Under the Local Government Act (LGA) and through Judgements made in recent cases, Council clearly has the power to provide a service and be compensated for same.
3. Therefore, Council can make the charge, the charge complies with the purpose under the LGA, Council can impose conditions on the charge (ie payment on the sale of the land). However, Council is unable to rely on s522 for the entire charge. Council's authority to charge a special charge is also not covered completely by the LGA.

As to the debt enforcement for the charge, the same procedure would need to be undertaken as that procedure for unpaid rates. As the charge (and therefore the debt) would not increase in value at the same rate as unpaid rates there could be a substantial amount of time Council would need to wait until such time as they can enforce payment.

Liability limited by a Scheme approved under Professional Standards Legislation

The other issue with the charge is that a Vendor and Purchaser can come to an agreement that the Purchaser takes on the liability and therefore, could leave Council open to the charge not being paid at the sale of land in the first instance.

Council would only have priority of payment in the event the charge is on the land prior to any mortgage being registered. That is, if a developer has a mortgage over the land prior to council providing the service and imposing the charge then the Mortgage debt will take priority.

In relation to my previous advice to Council a more stringent way to ensure payment of the debt would be for Council to hold a Caveat over the land of the developer. This will ensure Council is paid on the sale of the land in each of the first instances. Council would need to give Caveator's consent for the sale of each lot (once a subdivision has taking place) and therefore has more control of the payment being made.

It is the writer's view that the Caveat is a more secure way for Council to proceed with securing the payment of Infrastructure Charges. It is noted that a Mortgage would still take priority but, in a subdivision, the mortgage is usually for the value of the unsubdivided land.

Review of Council's Development Infrastructure Deferred Payment Policy

The writer has reviewed Council's draft policy and advises as follows:

1. Background – the fourth paragraph needs to be expanded to clarify what "A portion of these costs...." means. Definition of which Council strategy also needs to be included.
2. Application – amend the second line to include "or more" ie "...involve the creation of at least three (3) *or more* additional lots..."
3. Registration of Caveat – amend as follows:
"Council will register a caveat on title of the land to be developed, that is, prior to development. The caveat is a registered secured interest which means it appears on any title search. Council will need to consent to the subdivision as Caveator. The Council will remain as Caveator on each individual lot once subdivided. Council will participate in each of the conveyancing transactions until such time as the debt owed to council is repaid. It will be at Council's discretion whether all the complete deferred payment is required to be paid on the sale of the first lot.
4. Registration of Interest – amend as follows:
"A registered interest provides protection to Council in the event that the developer is placed into administration. With this protection, Council, along with other registered interested parties, will be prioritised for payment from the disposal of assets owned by the developer.

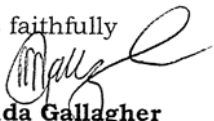
A registered interest on title provides security that the developer cannot assign the debt to the purchaser as part of the sale."

Sample Deferred Payment Agreement

See attached.

Should Council wish to discuss the contents on this letter, please do not hesitate to contact the writer.

Yours faithfully



Melinda Gallagher

Encl.

Email: solicitors@cltemora.com.au

13.7 SOLAR LIGHTS AT LAKE CENTENARY**File Number:** REP21/789**Author:** Economic Development**Authoriser:** Director of Administration & Finance**Attachments:** 1. Lake Centenary Solar Lighting Map [↓](#) **REPORT**

The developer and principal contractor of the Sebastopol Solar Farm have proposed a one-off contribution to a legacy project for the community of Temora Shire. The proposal is to install solar powered lighting to illuminate a section of the walking track at Lake Centenary.

The investment comprises \$20,000 from FRV and \$50,000 from Beon to purchase and deliver up to 150 solar bollards for Council to install at their own cost. This quantity of bollards is sufficient to provide lighting to the walking track on the entire southern half of the lake, from Trigalong Creek to the western entrance to TAIC, near the Trefle Shed, at approximately 10m spacings between bollards (see Sections F and B on the attached map).

It is estimated that installation costs will be approximately \$12,000 using locally contracted labour and volunteers, project managed by the Director of Environmental Services. Lake Centenary Management committee have agreed to fund \$6,000 towards the installation costs. This method of delivery means that approximately \$40,000 of installation and accommodation costs were redirected to additional lighting, increasing the quantity of lights able to be supplied from 50 to up to 150.

The contribution from Council provides a good return on investment, adding a degree of safety and extending the useable hours of a well-used community and tourism asset. There is scope for further solar lighting around the remainder of the walking track should funding become available in the future.

Budget Implications

\$6,000 from the Lake Centenary Maintenance Fund.

RESOLUTION 190/2021

Moved: Cr Claire McLaren

Seconded: Cr Dale Wiencke

It was resolved that Council endorse the solar lighting project at Lake Centenary and contribute \$6,000 towards the installation costs.

AND FURTHER

That a letter of thanks be sent to the Sebastopol Solar Farm Beon Solar for the funding of the lights.

CARRIED



14 CORRESPONDENCE**14.1 BIG RIVER ENTERTAINMENT - 2021 TEMORA COUNTRY MUSIC FESTIVAL****File Number:** REP21/680**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Big River Entertainment  **REPORT**

The 2021 Temora Country Music Festival will be held 18-21 November 2021.

Big River Entertainment is requesting Councils assistance by providing:

- A 2-bedroom self-contained cabin at the Aerodrome Caravan Park for Wednesday 17 to Sunday 21 November 2021 (4 nights @ \$150.00 = \$600.00)
- One powered site at the Aerodrome Caravan Park Friday 19 November to Sunday 21 November 2021. (2 nights @ \$30.00 = \$60.00)
- Two powered sites at the Temora Caravan Park Friday 19 November to Monday 22 November 2021. (3 nights x 2 sites @ \$25.00 = \$150.00)
- Free parking at the Recreation Ground for fully self-contained visitors Wednesday 17 November to Sunday 21 November 2021.

RESOLUTION 191/2021

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Council donate back 50% of the request for the Country Music Festival 18-21 November 2021 to Big River Entertainment.

CARRIED

19th May 2021**FROM :**

Rosalynne Giles, "Awareness Of Rural Towns"
PO Box 8, Temora 2666. ph: 0408 597307 rozbigriver@gmail.com

TO :

Mr Gary Lavelle, General Manager, Temora Shire Council
0428 216057 glavelle@temora.nsw.gov.au

RE :

2021 Temora Country Music Festival (18th-21st November) www.temoracmf.com

Hi Gary,

Unfortunately, as we all know, the 2020 Temora Country Music Festival had to be cancelled due to Covid. We are now finalising details for this year's event. Although numbers may still be restricted by Covid, we are all willing to give it a go anyway. I am now organising the final accommodation details for the visiting artists.

OVERVIEW

Due to possible limited seating at the Bundawarra Centre, The ExServices Club have kindly offered to host the popular Thursday "Bundawarra Centre Fundraiser Concert and Afternoon Tea" in the Club Auditorium.

As always, the main aim of the festival, is to provide a variety of professional and varied entertainment for locals and visitors whilst generating extra business and awareness for Temora and district. I feel this is certainly being achieved.

I would like to thank the Temora Shire Council for their assistance and support in past years by providing some artists accommodation and also providing a clean, level "free parking" area at the Temora Rec Grounds for fully self-contained units.

This is always much appreciated by all.

The Temora Ex Services Club continue to provide payment for all of the artists and accommodation for most of the artists.

We would be most grateful if the Temora Shire, could once again, provide some accommodation for a few of our visiting entertainers.

A 2 bedroom self-contained cabin at the Airfield Caravan Park for Wed 17th - Sun 21st November 2021.

One powered site at the Airfield Caravan Park for Fri 19th - Sun 21st November 2021.

Two powered sites at the Temora Caravan Park Fri 19th - Mon 22nd November 2021.

Also, for our fully self-contained visitors, the "free parking" area at the Recreation Grounds from Wed 17th – Sun 24th November 2021.

We will direct the one or two nighters, or those who come a couple of days prior to Wednesday 17th, to the Railway Precinct Free Camping area. I will also try to get some information on the Pinney Park area.

In closing I would like to thank you and the Temora Shire Council, for your time and consideration of this matter once again.

Please contact me if there is any other information you require.

Roz Giles

14.2 RIVERINA LOCAL LAND SERVICES**File Number:** REP21/751**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Riverina Local Land Services [↓](#) **REPORT**

Council is in receipt of correspondence from the Riverina Local Land Services regarding the consultation on proposed Travelling Stock Reserves Management Pilot.

The public consultation period is 7 June 2021 to 4 July 2021.

RESOLUTION 192/2021

Moved: Cr Claire McLaren

Seconded: Cr Graham Sinclair

It was resolved that Council contacts the Local Land Services to hold a public meeting in Temora
AND FURTHER

Council advertise through social media that the Travelling Stock Route Management pilot is on public display.

CARRIED



Riverina Local Land Services
Building 24, Darnell-Smith Drive
Charles Sturt University
PO BOX 513
WAGGA WAGGA NSW 2650
Tel: 6923 6300
www.lls.nsw.gov.au/riverina

CM9 ref: DOC21/107084

9 June 2021

General Manager and
Director, Admin & Finance
Temora Shire Council
PO Box 262
TEMORA NSW 2666
E: temshire@temora.nsw.gov.au

Dear Sirs

Re: Consultation on proposed Travelling Stock Reserves (TSRs) management pilot

I refer to your correspondence dated 4 June 2021 to Riverina Local Land Services Board members and advise that our Chair Barney Hyams has asked that I respond on behalf of the Board and Executive of Riverina Local Land Services (LLS).

Firstly, we are pleased to advise that the 28 day public consultation period opened on Monday 7 June 2021 and closes midnight Sunday 4 July 2021. We invite community feedback via our website and on the following link <https://bit.ly/3fXlz2D>.

In addition, a number of public meetings are also in planning, with details to be provided on our website.

In regards to the concerns from Temora Shire raised in your letter I can advise the following :

Fencing : As you would be aware it is all land managers responsibility to maintain boundary fences in stock proof condition regardless of ownership and this is key to maintaining a strong biosecurity system in NSW. Regardless of this proposal, travelling stock have right of way in NSW under current legislation. Mobs of cattle of 900+ head have used these TSR's and roads in the past with little impact to neighbouring properties.

Weeds : Riverina LLS will be responsible for weed management on the TSRs to ensure they are maintained. Given the stock will be kept within the grazing area, the introduction of weeds from outside the area will be minimised. So rather than having multiple mobs under different ownership of 1000 head moving through the area, we are seeking to have single ownership of a mob staying within the area.

Riverina LLS will continue to provide Temora Shire Council with Weeds Action Plan (WAP) funding to assist with weed control on roadsides, noting this was \$61,496 for 2020/21 period.



**Local Land
Services**

www.lls.nsw.gov.au
We help secure the future of agriculture and the environment for NSW communities.

Sensitive biodiversity : We appreciate the conservation status of some Council roads and many of our TSRs and the aim of this project is to maintain or improve those values. Given the scale of the grazing areas, grazing will be minimal in any one area as they move through from TSR to TSR and it will all be detailed in a rolling 3 month grazing plan, that will be provided to the Rural Fire Service and Council in advance. The entire proposal is based on condition of roadsides and TSRs and LLS will be conducting increased auditing and monitoring to ensure these outcomes are met.

We are excited by the partnership opportunity that this initiative presents for LLS to work with Temora Shire Council within our TSR estate and the benefits it provides the community over the long term, such as :

- strategic grazing through a 3 month grazing plan submitted by the permit holder (submitted to LLS and the LGA showing routes) in advance
- increased auditing of permit holders and use of GPS collars on cattle
- minimise any biosecurity risks
- reduce our administrative costs enabling investment into pest and weed control, infrastructure replacement,
- fire hazard reduction opportunities
- maintain and improve the conservation values of our TSR network including roadsides,
- permits will still be available for destination walking stock, roadside grazing, routine stock movement and apiarists

I appreciate Council taking the time to raise the concerns of Temora Shire and we look forward to a strong partnership in relation to TSR management into the future.

Yours sincerely



Ray Willis
General Manager

14.3 WAGGA SHOW SOCIETY - MOBILE STAGE

File Number: REP21/767
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

REPORT

Council is in receipt of correspondence from Wagga Show Society requesting to hire the old mobile stage for 9 - 12 September 2021 for their Annual Show. Wagga Show Society would organise pickup, set up and delivery back to Temora.

RESOLUTION 193/2021

Moved: Cr Graham Sinclair
Seconded: Cr Dennis Sleigh

It was resolved that Council denies the request and explain that due to safety concerns it does not leave Temora Shire.

CARRIED

14.7 HEARING AUSTRALIA BUS**File Number:** REP21/768**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Hearing Bus Australia Correspondence [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296_img.jpg\)](#) **REPORT**

Correspondence has been received from Hearing Australia regarding offering free hearing health clinics and hearing checks from a bus parked in Paleface Park on Wednesday 14th July, 2021 from 10.00AM – 3.00PM.

RESOLUTION 194/2021

Moved: Cr Lindy Reinhold

Seconded: Cr Max Oliver

It was resolved that Council accedes to the request for the Hearing Bus Australia on 14 July 2021 in Paleface Park.

CARRIED

Temora Shire Council Secretary

From: Briohny Hart <Briohny.Hart@hearing.com.au>
Sent: Tuesday, 1 June 2021 9:17 AM
To: Temora Shire Council Secretary
Subject: FW: Hearing Australia Bus visit to West Wyalong [SEC=OFFICIAL]
Attachments: COVID19 Safety Plan - v2 05082020.pdf; BUS PIC.JPG; Hearing Australia Public Liability Certificate 2020-21.pdf; Hearing Australia Bus Fact sheet feb 2021 (002).docx

OFFICIAL

OFFICIAL

Dear Ashley

I was wondering if you are able to assist with gaining approval for the Hearing Bus to park at Paleface Park on Wednesday 14th July from 10-3?

We would sincerely appreciate the opportunity to work together again to promote Hearing Health at Temora.

Kind Regards,

Briohny Hart

Community Hearing Advisor

📞 02 6922 2300 | 0451 374 188

✉ Briohny.Hart@hearing.com.au

📍 Level 2, 2 O'Reilly Street, WAGGA WAGGA NSW 2650

hearing.com.au | [Facebook](#) | [LinkedIn](#)



Are you ready to share your secret this World Hearing Day?

🔍 Find out more at hearing.com.au






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14.4 AUSTRALIAN GOVERNMENT MOBILE SERVICE CENTRE**File Number:** REP21/769**Author:** Secretary Engineering**Authoriser:** General Manager

Attachments:

1. Correspondence [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20_img.jpg\)](#) 
2. Measurements [!\[\]\(9b3d169a802e50e3425ebff869ff6250_img.jpg\)](#) 
3. Certificate of Currency [!\[\]\(0bd24f72e7ea52ddf31d0d93d38b9fa5_img.jpg\)](#) 

REPORT

Correspondence has been received from the Mobile Service Centres regarding a parking request for their Mobile Service to be set up at the front of the Community Centre on Hoskins Street on Monday 19th July, 2021 & Tuesday 20th July, 2021 from 9AM – 4PM.

RESOLUTION 195/2021

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved that Council accedes to the request for the Mobile Service Centre on the 19 & 20 July 2021.

CARRIED

Temora Shire Council

From: Woodrow, Rebecca <Rebecca.Woodrow@servicesaustralia.gov.au> on behalf of MOBILE.OFFICE <mobile.office@servicesaustralia.gov.au>
Sent: Tuesday, 8 June 2021 12:06 PM
To: Temora Shire Council
Subject: Parking Request - Australian Government Mobile Service Centre [SEC=UNOFFICIAL]
Attachments: R-056 Mobile Service Centre - Desert Rose Measurements.pdf; R-070 2020-2021 Certificate of Currency.pdf

Good Afternoon

An Australian Government Mobile Service Centre Desert Rose will be visiting your region soon:

Town	Date of visit	Servicing hours
Temora	19 July 2021	9 am to 4 pm
Temora	20 July 2021	9 am to 4 pm

Australian Government Mobile Service Centres travel to rural and regional communities to provide community members with information and access to government services. They provide personalised face-to-face servicing to individuals and families who may not have easy access to a Services Australia office.

Staff from Services Australia travel with the Mobile Service Centres and can help the community with Centrelink and Medicare payments and services. Information about Department of Veterans' Affairs programs and support services for veterans and their families is also available.

On the day of our visit we would like to set up the mobile service centre in an appropriate location and are seeking your assistance to identify the most suitable site.

Previously we had parked near the Community Centre, Hoskins Street, TEMORA

With council permission we are happy to use this location again. Could you please confirm the availability of nearby amenities.

We will advertise our planned servicing location in the lead up to the visit to ensure the local community is aware of our presence. We would also welcome your assistance in promoting the visit and will forward promotional materials to you once the service location has been confirmed.

I have attached a copy of the relevant *Certificate of Currency* for public liability purposes.

Our visiting schedule will comply with best practice COVID protocols. We urge anyone who is feeling unwell not to visit our Mobile Service Centre while it's in town.

To facilitate planning our visit, we would appreciate confirmation of the location recommended by Council as soon as possible.

Please accept our thanks for your assistance and support.

Regards



Australian Government
Services Australia

Mobile Service Centre – Desert Rose Measurements

MOBILE SERVICE CENTRE - DESERT ROSE



REGISTRATION NUMBER	1HS8PI
TOTAL OVERALL LENGTH	12.5 METRES
TOTAL OVERALL WIDTH	4 METRES
TOTAL OVERALL WEIGHT	19 640 KGS
HEIGHT	4.2 METRES



Australian Government

Comcover

26 June 2020

To Whom It May Concern:

CERTIFICATE OF CURRENCY

Comcover confirms having effected coverage as detailed below.

Fund Member	Services Australia
Membership Number	CC100324
Period of Cover	01 July 2020 to 30 June 2021
Class of Cover	General Liability
Limit of Liability	\$20,000,000
Territorial Limits	Worldwide
Scope of Cover (Summary Only) Subject to the terms and conditions of the Comcover Statement of Cover	Legal liability to pay compensation for: <ul style="list-style-type: none"> - Injury (including death) - Loss of or damage to property - Libel/Slander/Defamation

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the Statement of Cover.






Comcover
Risk and Claims Branch
Department of Finance

1 Canberra Avenue, Forrest, ACT, 2603 · Telephone 1800 651 540

Internet www.finance.gov.au/comcover · Email comcover@comcover.com.au

14.5 POLLIE PEDAL EVENT**File Number:** REP21/776**Author:** Secretary Engineering**Authoriser:** General Manager

Attachments:

1. Letter of Introduction [↓](#) 
2. Application Brief Outline [↓](#) 
3. Road List [↓](#) 
4. Vehicular Convoy Plan [↓](#) 
5. Risk Management Plan [↓](#) 

REPORT

In August Council addressed correspondence from Soldier On in relation to their annual Pollie Pedal charity bike ride. It was scheduled to be held in September 2020, however due to the current global crisis and subsequent restrictions it was postponed.

Council has received further correspondence informing the event will now be held on 5th – 12th September 2021.

The ride will access the following Council roads and a detailed map is available via the link in the 'road list' attachment.

Road
Mary Gilmore Way
Grogan Rd
Milvale Rd
Loftus St
Loftus St
Aurora St
Victoria St
Burley Griffin Way
Tara-Bectric Rd
Mary Gilmore Way

A full risk management plan, including hazard analysis has been developed and any safety mitigation measures are detailed in the following attachments. The event is covered under public and products liability insurance of twenty million dollars (\$20m) taken out by Soldier On.

Budget Implications

Nil

RESOLUTION 196/2021

Moved: Cr Graham Sinclair

Seconded: Cr Dale Wiencke

It was resolved that Council approve the new event date 5-12th September 2021 for Pollie Pedal charity bike ride for the Soldier On organisation.

CARRIED



PO Box 453
Goulburn NSW 2580
graeme.northey@bigpond.com
0408 482828

4 May 2021

The General Manager
Blayney Shire Council
91 Adelaide Street
Blayney NSW 2799

Dear General Manager

I refer to previous applications lodged in 2020 applying for approval for Pollie Pedal to utilise roads in the Blayney Shire Council area.

After cancelling last year's ride, the 23rd Pollie Pedal 2021 Charity Cycle Ride will be held from 5 to 12 September 2021, starting and finishing in Canberra. As previously advised, NSW Police have a new requirement that before they will grant approval for the entire event, we must seek prior approval from Councils through which the ride passes. Therefore we would appreciate your consideration as soon as possible. NSW Police have distributed details to LAC's on the route.

Documents have been updated to reflect the new date and are attached.

The following documents are included;

- Introductory Letter
- Brief Outline/Event Management Plan
- Daily schedule of dates, start & finish times and locations including list of classified/Rural/Local roads in the Blayney Shire Council area to be used with links to Google Maps
- Hazard Analysis & Risk Management Plan
- Vehicular Convoy Plan
- Insurance – Public Liability with Blayney Shire Council listed will be effected and a copy forwarded to Council prior to the ride.

We thank Council for its patience and assistance through this long drawn out process.

Thank you for your consideration

A handwritten signature in black ink, appearing to read 'Graeme Northey'.

Graeme Northey
Ride Director

SOLDIER ON POLLIE PEDAL 2021

EVENT APPLICATION TO LOCAL COUNCILS

BRIEF OUTLINE

Benefiting charity:	'Soldier On' 44 Bellenden Crescent, Grace, ACT.
Type of event:	Eight day charity bicycle ride starting at Canberra ACT and finishing at the Australian War memorial, Canberra Approximately 935 kms
Number of participants:	Riders – no more than 50 per day Volunteers – 20
Start date:	Sunday 5 September 2021
Via:	Yass, Blayney, Cowra, Grenfell, Temora, Junee, Binalong
Finish date:	Sunday 12 September 2021

The following documents have been completed and are attached;

- Daily schedule of start & finish times and location including list of Classified/Rural/Local roads to be used
- Hazard Analysis & Risk Management Plan
- Event Management Plan
- Vehicular Convoy Plan
- Insurance – Soldier On Certificate of currency for public liability insurance will be provided prior to the ride
- Route Map showing roads to be used in Council's area
 - See links to Google Maps

25/09/2021

EVENT MANAGEMENT PLAN

Overview of Soldier On Pollie Pedal 2021

Each year since 1998, a number of federal politicians and business leaders have participated in a charity bike ride raising funds for a charity.

In 2021 the Pollie Pedal charity bike ride will be conducted over 8 days commencing in Canberra ACT and finishing at the Australian War Memorial, Canberra ACT.

This year's beneficiary is Soldier On. Soldier On works directly with returned service personnel assisting them to recover from physical and emotional conditions and adjust to civilian life. Soldier On website <https://www.soldieron.org.au/>

KEY FEATURES OF POLLIE PEDAL

- This event is the 23rd annual Pollie Pedal bike ride
- All key organisers of this event have experience in race organisation and cycling long distances
- The convoy will consist of three (3) groups of riders, each supported by a lead escort vehicle and a rear escort vehicle with approved signage and flashing lights which will be located at least 300 metres in advance or rear of the bunch to provide ample warning to approaching vehicles.
 - This distance will be increased according to weather and road conditions such as winding, narrow or hilly sections
- A high standard of marshalling, rider instruction and signage are applied in the organisation and staging of each daily ride
- The hours of the event are set so that riders are riding in daylight hours and not in peak hour traffic in major population centres
- At all times regard will be given to minimal disruption to other road users

SUPPORT VEHICLES

Contained in the Convoy

- 1 lead escort vehicle for each group (3) with flashing light and signage
- 1 follow vehicle for each group (3) with flashing light and signage
- 1 follow vehicle (sag wagon) medium size van (or similar) with a sign displaying the words: "CAUTION - CYCLISTS AHEAD". This vehicle has the dual roles of first warning to following motorists and sag wagon to transport riders who have fallen behind
- One experienced and competent rider in each bunch will have radio communication with lead/follow vehicles to warn of approaching traffic and emergencies

25/09/2021

Not part of the Convoy

- 1 vehicle (12 seater bus) which will provide sustenance to the riders and transport riders who have retired from, or fallen behind the convoy
- 1 medium size Pantech truck or van to transport luggage, supplies and spare cycles between each overnight stop.
- 2 sedans to convey marshals and place / pick up signage
- 1 AWD wagon for ride director
- 1 Breakdown Van with bike mechanic

Vehicles will travel on sealed roads only and not off road. Drivers have been chosen due to their experience in performing these rolls in this and/or similar events.

INSURANCE

The Pollie Pedal bike ride is covered under public and products liability insurance of twenty million dollars (\$20M) taken out by Soldier On

The following are covered under this policy

- All ride organisers and volunteers
- NSW Police
- NSW Road Authorities
- ACT Police
- ACT Road Authorities
- Local Councils

A copy of the Certificate of Currency will be provided prior to the ride

EVENT MARSHALS

Where necessary, marshals will be stationed along the ride route at intersections to show riders the correct direction. These marshals will wear high visibility vests and instructed to remain at a safe distance from passing traffic. In addition, marshals will be stationed just prior to hazardous and dangerous locations to warn the riders of the conditions. All marshals will be over 21, have a current driver's licence, mobile phone, sunscreen, appropriate headwear and have adequate training in their duties. Marshalls will not stop traffic

SIGNAGE

At approximately ten kilometre (10km) intervals, the Event Marshals will place an approved sign stating "CAUTION - CYCLISTS AHEAD FOR THE NEXT 10KMS/20KMS". These signs will be positioned facing following and oncoming traffic at locations with good sight distance to warn vehicles that there will be cyclists ahead. The signs will be removed progressively by the support crews when the ride groups are passed the rear sign

25/09/2021

ADHERENCE TO ROAD RULES

Prior to the commencement of each day's ride the Ride Director will brief all riders, volunteers and marshals on issues relevant to the day e.g. weather conditions, road surfaces, traffic volumes and safety measures. Each evening the Ride Director, at a post ride group meeting, will brief the riders on the standard of riding and any faults or poor riding behaviour. Each rider must sign a declaration that he/she will adhere to the road rules and any direction given by the Ride Director, Police or local authorities

ROAD CLOSURES

No road closures are required.

TRAFFIC LIGHTS

All riders and support crew are to comply with the normal operation of traffic lights.

RISK ASSESSMENT AND MANAGEMENT PLAN

A Hazard Assessment and Risk Management Plan have been prepared and are attached.

CONTINGENCY PLAN

The Ride Director will terminate / cancel all or part of each day's ride if the following situations occur:

- Medium to heavy prolonged rainfall
- Extreme temperatures
- Icy road conditions
- Strong winds
- Snow falls
- Loose road surface
- Hailstorms
- Fires or accidents

LIST OF MAJOR ROADS TO BE USED

Where possible, the route will utilise minor roads. Where this is not possible, the major roads will be used;

A list of roads to be used is included in the 'Event Summary & Roads List'
See Links to Google Maps in 'Event Summary & Roads List'

Graeme Northey
Ride Director
PO Box 453
Goulburn NSW 2580
0408 482828
graeme.northey@bigpond.com

















25/09/2021

POLLIE PEDAL 2021 SUMMARY & ROADS LIST

TEMORA SHIRE COUNCIL							
DATE	DAY	FROM	TO	Town	VIA	KM	GOOGLE MAP LINK
5-12 September	8 Days	Canberra	Canberra		Road	935	
Thursday 9 September	5	Grenfell Depart 8.00am	Temora Arrive approx. 3.00pm	Quandialilla	Mary Gilmore Way Grogan Rd Milvale Rd Loftus St	119	PP21 Day5
Friday 10 May	6	Temora Departure venue TBA Depart 8.00am	Junee Arrive approx. 3.00pm	Coolamon Marrar Old Junee	Loftus St Aurora St Victoria St Burley Griffin Way Tara-Bectric Rd Mary Gilmore Way	117	PP21 Day 6

240521

POLLIE PEDAL 2021 - VEHICULAR CONVOY PLAN

NO	DESCRIPTION	SYMBOL	NOTES
THESE VEHICLES WILL BE IN ADVANCE OF THE RIDE CONVOY			
1	Marshalls – directional and warning signs		ADVANCE Well ahead of convoy
THESE VEHICLES WILL BE PART OF THE RIDE CONVOY			
2	LEAD ESCORT VEHICLE CAUTION RIDERS FOLLOWING UHF radio, Flashing light, Headlights	 300 metres	
3	A PACK – 10-20 Riders		
4	REAR ESCORT VEHICLE CAUTION RIDERS AHEAD UHF radio, Flashing light, Headlights	 Min 500 metres	
5	LEAD ESCORT VEHICLE CAUTION RIDERS FOLLOWING UHF radio, Flashing light, Headlights	 300 metres	
6	B PACK – 10-20 riders		
7	REAR ESCORT VEHICLE CAUTION RIDERS AHEAD UHF radio, Flashing light, Headlights	 300 metres	
8	LEAD ESCORT VEHICLE CAUTION RIDERS FOLLOWING UHF radio, Flashing light, Headlights	 Min 500 metres	
9	C PACK – 10-20 riders		
10	REAR ESCORT VEHICLE CAUTION RIDERS AHEAD UHF radio, Flashing light, Headlights	 300 metres	
THE FOLLOWING VEHICLES WILL NOT FORM PART OF THE RIDE CONVOY			
11	SAG WAGON CAUTION RIDERS AHEAD UHF radio, Flashing light, Headlights		Pick up dropped riders At least 500M behind ride convoy
12	RIDE DIRECTOR Floating		FLOATING Ensuring compliance
13	SERVICE VEHICLE (Bike mechanic, SMALL VAN) UHF radio, Flashing light, Headlights,		FLOATING Attending breakdowns where required
14	12 SEATER BUS CAUTION RIDERS AHEAD UHF radio, Flashing light, Headlights		FLOATING Food & drink stops Pick up withdrawn and dropped riders
15	Medium size Van/truck to transport rider luggage & equipment Drives straight through to next camp site		<u>Not in convoy</u>
16	Soldier On		<u>Not in Convoy</u>

04/05/2021

RISK MANAGEMENT PLANPollie Pedal 2021**OVERVIEW**

The Risk Management Plan has 11 columns:-

a	Number	Number of risk
b	Risk Type	Description of risk
c	Consequence	Consequence of an occurrence (Scale at Annex A)
d	Likelihood	Evaluation of likelihood of occurrence (Scale at Annex B)
e	Level of Risk	Function of consequence and likelihood of risk (Scale at Annex C)
f	Risk Priority	Priority of risk (Scale at Annex C)
g	Risk Treatment	Actions to be undertaken to mitigate risk
h	Responsibility	Person responsible for risk treatment actions prior to event (List at Annex D)
i	Timetable	Timetable for completion of risk treatment actions prior to event
j	Monitoring Agent	Person responsible for monitoring risk and risk treatment actions during event (List at Annex D)
k	Comments	Comments on entries against risk type

Annex D comprises a list of all participants and emergency contact details. To be completed and distributed to all race officials immediately prior to the event.

RISK TREATMENT PLAN

No	Risk Type	Consequence (1-5) (c)	Likelihood (1-5) (d)	Level of Risk (c x d) (e)	Risk Priority (A-E) (f)	Risk Treatment (g)	Responsibility (h)	Timetable (i)	Monitoring Agent (j)	Comments (k)
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1	Claims made against PP 2020 for incidents which occur during event	3	2	Low	D	<ul style="list-style-type: none"> Public Liability insurance policy Event specific insurance policy 	Tony Fraser	1 month prior to event	RD	Public Liability insurance. Event specific insurance coverage is also taken out.
2	Confirmed threat of terrorist attack	5	1	Sig.	C	<ul style="list-style-type: none"> Event cancelled 	ED	Ongoing monitoring	ED	Event may be cancelled at any time if terrorist attack threats occur
4	Extreme heat during event (over 38° degrees)	3	3	Low	C	<ul style="list-style-type: none"> Water available at all times Sodium replacement liquid available at all times Damp towels to be made available if required Air conditioned vehicles available at all times Support staff to note early signs of heat exhaustion Participants showing signs of heat exhaustion will be withdrawn Daily rides planned for mornings outside of main heat of the day First aid kits in each support vehicle 	R.D. Riders	Temperature checked prior to each day of riding	RD Riders	Extremely unlikely heat will be a risk

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
5	Extreme cold during event (under 0°)	2	3	Low	C	<ul style="list-style-type: none"> Riders will be provided with winter riding kit Warm drinks will be provided at regular intervals Recovery vehicles fitted with air conditioning Support staff monitoring conditions Participants showing signs of hypothermia will be withdrawn If ice is a risk, the start time will be delayed First aid kits including thermal blankets in at least 1 vehicle with each riding group 	RD Riders	Temperature checked prior to each day of riding	RD Riders	
6	Other extreme conditions on day of event (torrential rain, fall, heavy winds, ice, fog, bush fires etc.)	2	2	Low	D	<ul style="list-style-type: none"> Advance marshals will report any extreme conditions Adjustments made to kilometres planned for the day Participants to cease riding until extreme conditions have passed 	R.D. Marshals Riders	Conditions checked prior to and on the morning of ride thru the BOM website and local authorities	RD	If extreme bad weather or dangerous conditions are evident before or during that day's ride, leg will become a transit stage.
7	Participants veer off course	1	2	Neg	D	<ul style="list-style-type: none"> Course maps and detailed route description provided to all riders prior to event Course maps and detailed route description studied night prior to daily ride 2 * Support vehicles available with maps 2 * 'floating' support vehicles to place directional signage highlighting turns/crossroads/ Debris / other obstacles unable to be cleared to be brought to participants attention 	R.D. Support personnel	Ongoing monitoring of maps Ongoing monitoring for potential obstacles	RD Marshals	Lead vehicles are equipped with route maps and in radio contact with advance vehicles and bunch leaders

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
8	Traffic hazards on Route (bad bridges, badly sealed roads, traffic on highway)	4	2	Significant	D	<ul style="list-style-type: none"> Safety booklet supplied to riders prior to ride Ride Director to give overview of route the evening before the daily ride Rider briefing conducted before each stage Traffic hazards clearly listed on detailed route notes used by escort vehicles Escort vehicles communicate hazards found en route to bunch leaders 2 'floating' support vehicles to warn cyclists of hazards Support vehicles with clearly marked 'CAUTION CYCLISTS' signs Local police notified of event and details prior to event 	R.D. Support Vehicles	Ongoing monitoring of maps Ongoing monitoring for potential hazards	RD Marshalls	<p>NOTE: The Assistant Ride Director will inspect the route and road conditions when he drives ahead of the riders</p> <p>NOTE: Police escorts will be requested where road or traffic conditions create any danger to riders or other road users</p>
9	Minor Dehydration	2	2	Low	D	<ul style="list-style-type: none"> Water available at all times Sodium replacement liquid available at all times Scheduled breaks planned 2* 'floating' vehicles available to obtain additional supplies if required Volunteer support staff to be aware of possible signs of dehydration Air conditioned vehicles available at all times If Participant shows signs of dehydration requested to cease competing First Aid kits in each support vehicle 	R.D. Riders Support Vehicles	Ongoing Ongoing monitoring for dehydration	RD Marshalls Support Vehicles Riders	Hydration is mentioned in the rider briefing each day

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
10	Major Dehydration	3	1	Low	D	<ul style="list-style-type: none"> Water available at all times Sodium replacement liquid available at all times Scheduled breaks planned 2* 'floating' vehicles available to obtain additional supplies if required Volunteer support staff to be aware of possible signs of dehydration Air conditioned vehicles available at all times If Participant shows signs of dehydration directed to cease competing First Aid kits in each support vehicle Transport suspect rider urgently to nearest medical centre for assessment 	R.D... Support vehicles Riders	Ongoing Ongoing monitoring for dehydration	RD Marshalls Support vehicles Riders	Hydration is mentioned in the rider briefing each day
11	Medical emergency (participant experiences severe chest pains, etc.)	4	3	Sig.	C	<ul style="list-style-type: none"> First Aid Kits in each support vehicle All participants requested to provide training regime and a medical history in month prior to event Provide details of emergency contact details prior to event and this is available in each support vehicle Riders to cease if experiencing problems All support vehicles have mobile phones to contact doctor/ambulance Local police notified of event and details prior to day of event. Medical practitioners are included in the rider group 	R.D. Support vehicles Riders	Ongoing monitoring for medical emergencies	RD Marshalls Support vehicles Riders	Medical practitioners have medical bags in support vehicles

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
12	Participants knocked down by traffic NOTE: The escort vehicles will be positioned to enable queuing traffic to see the riders following or in front of the escort vehicles. The escort vehicle is to have a yellow warning sign with black lettering as per Police reqts and a flashing light. The Ride Director is to induct each escort vehicle driver in the SOPs and safe distances.	4	4	High	A	<ul style="list-style-type: none"> Safety briefing delivered to riders prior to ride commencing Ride Director to give overview of safety the evening before the daily ride First Aid kit in each support vehicle All participants provide emergency contact details prior to event and this is available in each support vehicle All support vehicles have mobile phones to contact doctor/ambulance Bike helmet compulsory and in accordance with TA specifications Local police notified of event and details prior to day of event Escort vehicles are well signed with caution riders ahead with headlights, amber flashing lights and hazard lights operating Riders will be directed to remain in groups no wider than 2 abreast Where there are narrow lanes – riders will be directed to ride in single file Where possible riders will ride in the shoulder lane Bunch 'leaders' will have radio contact with escort and follow vehicles to warn of any imminent hazard or danger 	R.D. Support vehicles Riders		RD Marshalls Support vehicles Riders	
13	Other accident during event	3	2	Significant	C	<ul style="list-style-type: none"> First Aid kit in each support vehicle All participants provide emergency contact details prior to event and this is available in each support vehicle All support vehicles have mobile phones to contact doctor/ambulance Australian Approved standard helmet compulsory and in accordance with TA specifications Local police notified of event and details prior to day of event 	R.D. Support Vehicles Riders	Ongoing monitoring	RD	

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
14	Bike faulty causing accident	3	3	Sig	C	<ul style="list-style-type: none"> Riders to physically check bike prior to daily riding Helmets must meet safety standards Spare tyres and tubes etc carried in support vehicles (rear) Riders to cease riding if bike cannot be repaired De Grandi Cycles supplies a bike technician in a specifically equipped van 	Riders Support vehicles	Check of cycles completed on day of event, prior to commencement Check of spare equipment completed on day of event, prior to commencement	RD Support vehicles Shimano technician	
15	Support vehicle in accident	4	2	Sig	C	<ul style="list-style-type: none"> First Aid kits in each support vehicle All participants provide details emergency contact details prior to event and this is available in each support vehicle All support vehicles have mobile phones to contact doctor/ambulance Local police notified of event and details prior to day of event 2 * 'floating' vehicles to be used if necessary 	R.D. Support vehicles		RD Support vehicles	If inadequate support vehicles are available, the event will be stopped until sufficient vehicles are in place
16	Support vehicle breakdown	2	2	Low	D	<ul style="list-style-type: none"> 2 'floating' vehicles to be used if necessary Vehicle check completed prior to event 	Support vehicles	Ongoing monitoring	Support vehicle drivers	Late model vehicles are used

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
17	Food preparation and handling	2	1	Low	D	<ul style="list-style-type: none"> Riders instructed to wash and dry hands prior to beginning meals Perishables purchased daily, leftovers not reused Packaged foods resealed and stored in containers with lids to prevent vermin entry Servers instructed to wash hands hygienically prior to distribution of plates, cutlery and foodstuff Clean wipe cloths to be provided at all meals All utensils to be washed thoroughly in hot water after use 	R.D. Support crew	Daily breakfasts Roadside snacks	R.D.	
18	Closing Event	3	2	Low	C	<ul style="list-style-type: none"> Escort vehicles will be positioned to ensure safe entry to the finishing point The site will be monitored 2 hours prior to the convoy arriving All equipment is checked for faults prior to installation Equipment will be anchored to prevent movement in windy conditions Any food preparation will be as per 'Item 15' Vehicles will be parked in designated parking areas 	RD Escort drivers Promotion personnel	2 hours prior and during the event	RD	An area with adequate parking will be selected
19	COVID	5	3	Low	B	<ul style="list-style-type: none"> Restrictions conditional at the time will be strictly adhered to Other actions <ul style="list-style-type: none"> Daily temperature checks if applicable Check all personnel daily for <ul style="list-style-type: none"> Sore throat Runny nose Cough Medical supplies PPE supplies Infection control training for key personnel Adhere to bunch sizes & formation 	RD	Conditions to be obtained pre-ride and daily during the ride	RD	Riders, officials and volunteers will be addresses pre-ride by an appropriately qualified person

ANNEX A: RISK CONSEQUENCE

Rating	Description	Remarks
1	Insignificant	<ul style="list-style-type: none"> a. no injuries or fatalities b. little community disruption c. no environmental or other damage
2	Minor	<ul style="list-style-type: none"> a. small number of injuries b. no fatalities c. only first-aid required d. some environmental or other damage (but not lasting)
3	Moderate	<ul style="list-style-type: none"> a. hospital treatment required b. no fatalities c. some community inconvenience d. some environmental damage (small long-term affect) e. other damage
4	Major	<ul style="list-style-type: none"> a. extensive injuries b. significant hospitalisation c. some services unavailable d. extensive environmental damage (long term affect) e. other extensive damage f. some community displacement
5	Severe	<ul style="list-style-type: none"> a. fatalities b. injuries and extended hospitalisation periods c. widespread community displacement d. extensive and widespread damage e. significant short or long term environmental damage

ANNEX B: RISK LIKELIHOOD

Rating	Scale	Criteria
1	Remote	a. Would only occur in highly exceptional circumstances b. An extremely remote chance of an occurrence
2	Unlikely	a. Not likely to occur b. A small, but remote chance of occurrence due to the circumstances or situations that could arise
3	Possible	a. Likely to occur at least once, but not expected to occur much more than this
4	Likely	a. Likely to occur more than once, but not an 'everyday' occurrence b. Preconditions will arise at times
5	Almost Certain	a. Will occur b. Circumstances are likely to arise often throughout the period which will provide the opportunity for the crystallization of the risk c. Expect frequent/regular occurrences

ANNEX C: RISK LEVEL & RISK PRIORITY**RISK LEVEL**

	Consequence			
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
Likelihood				
REMOTE	Negligible	Negligible	Low	Low
UNLIKELY	Negligible	Low	Low	Significant
POSSIBLE	Low	Low	Significant	Significant
LIKELY	Low	Significant	Significant	High
ALMOST CERTAIN	Significant	Significant	High	High
				Extreme

RISK PRIORITY

Description	Priority Ranking
Extreme	A
High	B
Significant	C
Low	D
Negligible	E

ANNEX D: RESPONSIBILITY & MONITORING AGENTS

Role	Emergency Contact Details		
	Name	Address	Contact Number
Event Director (ED)	Lucy Beaton	Parliament House Canberra 2600	0428 308023
Ride Director (RD)	Graeme Northey	13 Prell Street, Goulburn	0408 482828
Events Co-ordinator (EC)	Jane Farrell	44 Bellenden Crescent, Crace	0401 580128

Graeme Northey
Ride Director
1 June 2020

14.6 TEMORA WEST FETE 2022**File Number:** REP21/783**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Letter to Council [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\)](#) **REPORT**

Correspondence was received from the Temora West School Fete Committee regarding the fee waiver for the Street Banner to be erected across Hoskins Street from 21st March 2022 and the hire of the Mobile Stage and Thomas the Tank Engine on 26th March 2022.

COSTS

\$200.00	Mobile Stage Hire
\$85.00	Apex Train Hire
\$85.00	Street Banner Erection
TOTAL	\$370.00

Cr Max Oliver declared a pecuniary interest in relation to item REP21/783, due to being a member of the Temora West School Board.

Cr Max Oliver left the meeting at 6:21PM and took no further part in the discussion.

Cr Rick Firman, Mayor declared a pecuniary interest in relation to item REP21/783, due to being a member of the Temora West School Board.

Cr Rick Firman, Mayor left the meeting at 6:21 PM and took no further part in the discussion.

Deputy Mayor Cr Graham Sinclair assumed the Chair

RESOLUTION 197/2021

Moved: Cr Dale Wiencke

Seconded: Cr Dennis Sleigh

It was resolved that Council donates 50% of the value of the request to the Temora West School Fete Committee.

CARRIED

Cr Rick Firman, Mayor returned to the meeting at 6:25PM.

Cr Max Oliver returned to the meeting at 6:25PM.

Cr Rick Firman resumed the Chair.

Temora West Public School P&C Association

Email: christinecarnie82@bigpond.com

May 29 2021

Dear Sir/Madam,

Temora West Public School P & C will hold their annual fete on Saturday 26th March 2022. This is the P & C major fundraiser for the year.

The Fete Committee would like to make the following requests:


- Hire of the mobile stage for use on the day.
- Hire of Thomas the Tank Engine.
- Advertising on the Main Street banner for the week leading up to the fete (from the 21/03).

Our committee would also like to ask if Temora Shire Council will consider generously wavering or reducing the hire fee for the above. Reducing costs where possible ensures a successful day with all funds raised directly benefitting the students at Temora West Public School.

We thank you for your consideration on this matter.

Kind Regards,

Christine Harrop
Fundraising Coordinator
Temora West Public School P & C
ph: 0427 682 985
email: christinecarnie82@bigpond.com

14.8 MEASURE UP BUS - JULY 2021**File Number:** REP21/799**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Measure up Bus [↓](#) **REPORT**

Council is in receipt of an email from the Measure up Bus requesting an extension for parking near the Community Centre for the 8 & 9 July 2021.

RESOLUTION 198/2021**Moved:** Cr Claire McLaren**Seconded:** Cr Lindy Reinhold

It was resolved that Council accedes to the request for the Measure up Bus on the 8 & 9 July 2021.

CARRIED

Anne Rands

From: Natasha Jones <NatashaJ@measureup.com.au>
Sent: Wednesday, 16 June 2021 9:01 AM
To: Anne Rands
Subject: RE: Scan Data from FX-1C7D2246A1AF

Hi Anne,

We will be visiting Temora again on the 8/07/21 - 09/07/21, would we be able to extend the current parking approval for these dates too?

Kind Regards,

NATASHA JONES

+ 61 2 8821 7111

natashaj@measureup.com.au

Level 1, 115 Pitt St, Sydney NSW 2000

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-----Original Message-----

From: Anne Rands <arands@temora.nsw.gov.au>
Sent: Tuesday, 25 May 2021 3:13 PM
To: Natasha Jones <NatashaJ@measureup.com.au>
Subject: FW: Scan Data from FX-1C7D2246A1AF

Natasha

Please find relevant correspondence regarding the Measure up Bus - Temora.

Regards
Anne

Anne Rands
Executive Assistant
Temora Shire Council
p:
02 6980 1102
a:
105 Loftus Street (PO Box 262) Temora NSW 2666
w:
www.temora.nsw.gov.au e: arands@temora.nsw.gov.au

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-----Original Message-----

From: ApeosPort C3070 <scanner@temora.nsw.gov.au>
Sent: Tuesday, 25 May 2021 3:09 PM
To: Anne Rands <arands@temora.nsw.gov.au>
Subject: Scan Data from FX-1C7D2246A1AF

Number of Images: 1
Attachment File Type: PDF

Device Name: ApeosPort C3070
Device Location:

15 NOTICE OF MOTION**15.1 NOTICE OF MOTION - COST SHIFTING & BUDGET IMPLICATIONS****File Number:** REP21/760**Attachments:** 1. Judd - Cost Shifting & Budget Implications [↓](#) 

I, Councillor Nigel Judd, give notice that at the next Ordinary Meeting of Council be held on 17 June 2021, I intend to move the following motion:-

RESOLUTION 199/2021

Moved: Cr Max Oliver

Seconded: Cr Dale Wiencke

That Council schedules a workshop to discuss the issues of Cost Shifting and Depreciation and their Budget Implications.

CARRIED**RESOLUTION 200/2021**

Moved: Cr Nigel Judd

Seconded: Cr Graham Sinclair

That Council support the current campaign by LGNSW to restore the level of funding under the Financial Assistance Grants to Councils to be 1% of Commonwealth tax revenue.

AND FURTHER

That Council write to the Federal Member for Riverina outlining Councils strong position.

CARRIED

TEMORA SHIRE COUNCIL

QUESTIONS ON NOTICE

1. In the "Temora Independent" on June 4, 2021, with a headline "Our Angry Mayor", Mayor Cr Rick Firman is quoted as saying that several Riverina Councils, including Temora, are sick and tired of the constant cost shifting by both the State and Federal Governments. He went on to say that "However, the budget bottom line for our Riverina Councils simply cannot continue to sustain this impost."

Q. How has "cost shifting" by the State and Federal Governments affected the budget bottom line of the Temora Shire Council over the past 5 years?
i.e. has it been quantified?

2. One of the other reasons given that contributes to the Temora Shire Council having a deficit budget is the requirement to put a value on Council's assets, and then having to depreciate those assets in Council's budget.

Q. What has been the effect of depreciating assets on the Temora Shire Council's bottom line over the past 5 years?

Q. With depreciation increasing over that period, what item or items have suffered over that period to compensate?

3. One possible solution mentioned to alleviating future deficits is to apply for a rate variation above the rate pegging limit.

Q. What proportion of Council's income is derived from rates?

Q. If there was a 10% increase in rates, as an example, what percentage would it increase Council's overall income?

- Cr N. A. Judd,
10/06/2021



16 BUSINESS WITHOUT NOTICE**1. CR JUDD**

Advised of two district/zone athletic carnivals held at the Arianah Park recreation ground over the last two days.

2. CR REINHOLD

The caravan park on Junee Road – the clothes lines need replacing.

3. CR FIRMAN

TAF Airport – Advised that he received correspondence today to confirm that the TAF review is with Minister Ley and once approved it will be published in late June or early July.

Minister Hancock – Has reported that Councils constituted within the last 10 years may present a business case for de amalgamation. Minister must refer to the Boundaries Commission.

Letter from Mrs Lyn James – Thanking Council for all the help given during recent difficult times and for her special gift.

17 COUNCILLORS INFORMATION PAPER**RESOLUTION 201/2021**

Moved: Cr Max Oliver

Seconded: Cr Kenneth Smith

It was resolved that the Information Reports be received.

CARRIED

17.1 TEMORA MEMORIAL TOWN HALL - OPERATING RESULTS MAY 2021

File Number: REP21/734

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Town Hall Operating Results May 2021 [!\[\]\(9c2e8d1b5bd77cb5c9f83b7a9cff79fd_img.jpg\)](#) 



Temora Shire Council

Temora Memorial Town Hall Income & Expenditure

For the period ended 31st May, 2021

	Current YTD	Prior YTD
Income		
Facility Hire	9,699	7,727
Other Sundry Income	100	1,000
Total Income	9,799	8,727
Expenditure		
Utilities		
Electricity & Gas	(3,033)	(4,389)
Rates	(4,543)	(4,872)
Water	(365)	(872)
Cleaning	(8,016)	(8,682)
Maintenance	(18,236)	(20,623)
Administration		
Employee Costs	(5,178)	(6,316)
Depreciation	(79,179)	(95,436)
Insurance	(20,557)	(17,131)
Organisation Support Costs	(34,516)	(44,015)
Other/Miscellaneous	-	(588)
Total Expenditure	(173,624)	(202,924)
Total Town Hall Surplus/(Deficit)	(\$ 163,826)	(\$ 194,197)
Internal Hire/Donation	2,814	1,655

17.2 WORKS REPORT - MAY 2021

File Number: REP21/765
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

MAIN ROADS

- MR57-Inspection & Routine Maintenance
- MR84-Inspection & Routine Maintenance
- Bulls Plain Reconstruction
- 398 Culvert Construction
- Sign's Maintenance & Upgrade
- Arianh Park Intersection Upgrade

LOCAL ROADS

- Campbells Lane Gravel Resheet
- Slingers Road Gravel Resheet
- Speirs Lane Gravel Resheet
- West Lane Maintenance
- Mirrool Road
- Back Arianh Park Road

URBAN TEMORA & ARIAH PARK

- Tree Maintenance
- Patching Back Lanes
- Weeds Spraying
- Slashing

WORKS PLANNED FOR NEXT MONTH

- Slingers Road
- Speirs Lane
- Bulls Plain
- 398 Culverts
- Maintenance Grading
- Urban Tree Planting Program
- Old Cootamundra Road Widening

Report by Mick Mannion

17.3 INLAND RAIL CONFERENCE - DELEGATE REPORT

File Number: REP21/758

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Inland Rail Conference [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20_img.jpg\)](#) 

REPORT – Inland Rail Conference held at Albury, NSW/Wodonga, Victoria

25th- 27th May, 2021

- Tuesday 24th at 2pm a bus tour went to visit the Logistic Hub at Barnawartha, Victoria. First stop was at SCT Logistics. A family- owned company that has invested approximately \$200 million in anticipation of the Inland Rail coming to fruition. They have approximately 1000 rail wagons plus locomotives across Australia at various hubs. They have ordered twelve new locomotives to be delivered starting this year. The Hub at Barnawartha was constructed in 2016 on a 23 Ha site and features a 6000 square metre Terminal allowing unloading and loading of both road and rail transport under cover. They move around 2000 tonne and average 180 containers for import and export per week.
- Woolworths Distribution Centre was next on the list to visit. Their warehouse is also about 6000 square metres (100m x 500m long). 570 workers are employed for the 24 hours a day. Each day they handle 450 truck movements. Around \$2 Billion worth of stock pass through this facility annually.
- Wodonga TAFE Logic Campus is also situated in this Hub area. It was opened in 2012 at a cost of \$12 million and provides training and licensing in the transport, logistics, warehousing, Civil construction and forestry industries. They are looking at expanding their facilities and hope to be able to purchase more land in the future.
- Inland Rail's prediction is for Australia's population to be 45 million by 2060. They are suggesting an increase of freight movement of 35% by 2040. They are expecting an increase of rail freight to move from 30% to 60% by 2030.
- Inland Rail suggests there will be 500 jobs available when the line is completed.
- Discussion was held around the safety of the trains. GPS will be used on all trains to know their positions at all times.
- The move of freight from road to rail between Brisbane and Melbourne could produce a saving of up to \$170 million to the supply chains.
- Toowoomba to Acacia Ridge is proving to be an expensive section of line to build with approximately 8 Kms of tunnelling to be done which will be twice of the Sydney Harbour tunnel to accommodate the double stacked trains. Some 40 bridges to be constructed. One bridge will be as high as the Sydney Harbour Bridge and as long as the Story Bridge in Brisbane.
- Points of interest locally
 1. \$137 million for Wagga to enhance the rail Hub at Bowmen
 2. Proposed rail line upgrade from Stockinbingal to Griffith.
 3. Proposed development of rail interchange and freight precinct at Stockinbingal.
 4. Proposed development of grain storage terminal at Wagga.
 5. Proposed upgrade to Intermodal facility in Western Riverina.
 6. Proposed establishment of enabling infrastructure at Junee
- Construction finish date has been delayed 2 years due to the pandemic and supply of material.
- Discussion was held regarding short haul rail, that is using rail instead of road to feed freight into the Inland Rail Line. No definite decisions have been finalised.

- 390 attendees registered for the conference with a waiting list to fill any cancellations. The conference facilities were excellent and the program ran consistently on time. Most of the accommodation was within walking distance. Credit is to be given to the organisers.

Cr Dale Wiencke

17.4 2021 NSW ROADS CONGRESS - DELEGATES REPORT

File Number: REP21/748

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. NSW Roads Congress [!\[\]\(fa6f3af6bfa46c5d4a2d362681095beb_img.jpg\)](#) 

Delegates' Report to the 2021 NSW Local Roads Congress - Sydney 7/6/21**"Reconnecting the Dots in Community Recovery"**

The Temora Shire Council's Manager of Engineering Services, Rob Fisher, and Cr Nigel Judd, represented the Temora Shire Council at the IPWEA / LGNSW 2021 Local Roads Congress.

Highlights of the Programme included: -

- Welcome by the host, Chris Gulaptis, MP, Parliamentary Secretary for Regional Roads and Infrastructure
- Welcome by the President of IPWEA NSW /ACT - Grant Baker

Address by the Cr Linda Scott, President of ALGA and LGNSW

- LGNSW organised a LG Support Group for Disasters – Drought, Fire & Flood
- Campaigned for the NSW \$309m Stimulus Package
- Campaigned for the Public Spaces Legacy Grant Scheme
- Campaigned for the Jobs Plan to sustain and create new jobs
- Campaigning to restore FAGs to be 1% of Commonwealth Tax Revenue, now just 0.6% - originally 1.1%
- Campaigning to remove rate pegging in NSW
- NSW average rate \$591, other states \$835
- Commented on the need to watch for staff burnout due Covid / stimulus workloads
- Reinforced the need to train more professionals

Keynote Address by the Hon. Paul Toole, Minister for Regional Transport and Roads

- Recalled the disastrous floods of March, 2021 - 30 Highways and Roads cut Oxley Highway for one had 70 landslips. Had to use drones to assess damage and is still closed to traffic.
- Formed a disaster Recovery Project team to help Councils affected
- NSW \$8bn + Feds \$3bn to be spent on Great Western Highway, Newell Highway and the Princes Highway
- Good to see the Pacific Highway from Hexham to Qld all finished with dual carriageway there have been 70% less fatal crashes
- Announced the Opening of Round 3 of Fixing Local Roads – \$130 - \$150m to be awarded in this round.
- In Rounds 1 & 2, every council who applied received some funding
- In Round 3, lumping multiple projects together will be capped at \$1m state funding
- In Round 3, preference given to Councils who acquitted Rounds 1& 2 successfully
- Transfer of Regional Roads priority round is very near to completion. Second general round will open soon for interested Councils
- Expressed NSW Government genuine intent for regional road transfer/reclassification to help Councils where there was a genuine need to reclassify or transfer important roads to the state and that there was no other agenda behind the program.
- Committee still meeting with Councils
- Had a suggestion from the audience that the State Government should pay the Emergency Services Levy, and free up more Council funds for roads
 - o safer roads, less emergencies.

Road Safety Statistics for Local Roads - Duncan McRae, NSW Chapter, ACRS

- Councils are responsible for 89% of NSW road network (79% Local Roads, 10% Regional Roads)
- 34% of fatalities on Local Roads, 19% on Regional Roads. Local and regional roads are overrepresented in crash statistics when viewed on a utilisation / volume basis.

National Road Strategy and Local Government - Gabby O'Neill, National Office of Road Safety

- Three themes - Safe Roads, Safe Vehicles, Safe People
- Still about 1200 killed in Australia each year
- Developed a map of fatality free LGAs

NSW Road Strategy and Local Government - Bernard Carlon, Transport for NSW

- Towards Zero - Safe Vehicles, Safe Roads, Safe Speeds, Safe People
- What drives serious road trauma? Some roads pose greater risk, some vehicles lack safety features, some communities are taking undesirable risk
- Increasing 40km/hr zones in high pedestrian areas. A pedestrian struck by a vehicle at 50km/h is twice as likely to result in fatality if that same person was struck at 40km/h.
- Some urban centres are trailing 30km/h in high pedestrian areas (Northern Beaches & Wollongong)
- Fatalities 48% on State roads, 52% on Local and regional roads
- Contributing factors - Drugs 18.4%, Alcohol 21.1%, Speed 45.1%, Faulty Vehicles 15.4%, 32% of vehicles involved in fatality crashes built before 2005, Heavy Vehicles cause 17% of fatalities
- Speed is a key factor to survivability
- Road toll headed in the right direction, but a step change is required to reach targets
- Unsignalised mobile speed cameras and mobile phone detection cameras are having a positive effect. This generalised enforcement (anywhere/anytime) verses specific location of advertised enforcement is key to getting more general compliance across the community.

Road Classification Review - Wendy Machin, Regional Road Transfer Committee

- Priority round has given opportunity to refine prior to general round
- Strategic Principles of Review
- Impact on Councils of Transfers
- Any Regional Roads running in two or more shires – need to make a joint application, but one Council needs to be a lead Council in the application

Address by the Hon Mick Veitch, MLC, Shadow Minister for Rural Roads

- Concern about Truck Rest Stops being used by all the Grey Nomads with new caravans causing Truck Drivers to go longer before resting

Bridge Inventory on Local Roads to support the freight task - Scott Greenow, Transport for NSW

- Mentioned the 6 councils (including Temora) who are participating in the Farm Gate Access pilot with participating trucks having telematics fitted
- Offered Councils access to RMS tools used for road access decision making
- Telematics enables robust decision making based on actual data, volume, speed, preferred routes, time of day, etc
- Encouraged councils to build on PBS Level 2B network access. These vehicles perform equal to or better than B-Doubles but currently have limited access compared to B-Doubles
- Livestock, Bulk and Rural Carriers Association are encouraging members to fit telematics to truck fleet

- Ideal future scenario is all Restricted Access Vehicles (B-double up) have telematics fitted
- PBS fleet increasing significantly

Leveraging Artificial Intelligence - Arjan Rensen & Petrhyce Donovan

- IPWEA Road Transport Directorate Project
- Asset data collection using camera detection
- Asset monitoring using sensors in roads and on bridges
- Aiming for predictive failure modelling using artificial intelligence
- Plan to optimise both planned and routine maintenance of assets
- Risk based approach to managing road defects
- Comment from the audience on detailed asset management - "If we do our job really well, we may find out things we don't really want to know" "We don't know what we don't know"

The Role of Resilience NSW in building resilient communities

- Chris Presland, Resilience NSW
- Commenced in May 2020 to look after bushfire areas, but then shifted onto flood affected areas as well.
- Asset betterment in reconstruction process is key to resilience (replacing timber bridges with concrete, etc)
- Followed by Panel Discussion on Rebuilding Resilient Communities

- Rob Fisher, Manager of Engineering Services

- Cr Nigel Judd, Councillor

10/06/2021

17.5 BUILDING APPROVALS - MAY 2021

File Number: REP21/757
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

BUILDING APPROVALS – MAY 2021

- ✓ DA/CC/FSS 29/2021 – Lot 653; DP 750587; Mimosa Street, Temora – S/F Pavillion
- ✓ DA 30/2021 – Lot 7; DP 758957; Section 1; 232 – 234 Hoskins Street, Temora – Beauty Salon
- ✓ DA 31/2021 – Lot 15; DP 1272525; 36 Arianh Street, Arianh Park – Transportable Dwelling

COMPLYING DEVELOPMENT ISSUED

- ✓ CDC 31/2021 – Lot 6; DP 1207345; 9 John Rands Place, Temora – New Dwelling
- ✓ CDC 32/2021 – Lot 166; DP 750852; 353 Mary Gilmore Way, Arianh Park – New Dwelling
- ✓ CDC 33/2021 – Lot 10; DP 758957; Section 5; 134 – 136 Hoskins Street, Temora – Pub Alterations
- ✓ CDC 34/2021 – Lot 82; DP 750856; 2485 Old Wagga South Road, Mimosa – Dwelling Addition
- ✓ CDC 35/2021 – Lot 4; DP 758957; Section 8; 135 Deboos Street, Temora – Residential Shed/Garage

17.6 REGULATORY CONTROL - MAY 2021**File Number:** REP21/766**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking - Check	5	No	No	3 x No Issues 1 x Impound Abandoned Car 1 x Monitor
Scooters & Bikes	3	No	No	2 x No Issues 1 x Boys Riding On Footpath Moved On
School Zones	17	No	No	All Schools Checked. No Issues.
Noise	4	Yes	No	1 x Nothing Found 1 x Loud Music 2 x Checked For Barking, Not Found
Air Quality		No	No	
Illegal Dumping/Littering	3	No	No	1 x Housing Commission Contacted Regarding Littering 1 x Owner Given Warning For Dog Feces Around Temora West Park BBQ Area 1 x Washing Machine Dumped On Coota Rd
Overgrown/Untidy Blocks	4	No	No	4 x Monitor
Lake Walking Track – leashed animals	44	No	No	44 x Checked, No Issues.
Animal Welfare	11	No	No	5 x Dog found & Owner Called 3 x Monitor 1 x Dog Taken To Pound 1 x Worming Tablets From Vets For Pound 1 x Abandoned Dogs
Dangerous Dogs	5	No	No	3 x Contacted Owners 1 x No Issues 1 x Nothing Found
Impounded	24	No	No	20 x Pound Clean/Feed/Bait Mice 4 x Dog
Noise Animals	6	No	No	3 x Monitor

				1 x Nothing Found 2 x No Issue
Nuisance Animals / Trapping	9	No	No	1 x PickUp Trap 3 x Cat Trap 1 x Monitor 1 x Monitor Feral Cats
Dead Animal Removal	5	No	No	1 x Kangaroo 1 x Ducks 2 x Cat 1 x Dog
Keeping of Horses in Residential Areas	1	No	No	1 x Monitoring
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	5	No	No	1 x Cattle Out 3 x Sheep Out 3 x No Issue
Fruit Fly		No	No	
Euthanised	3	No	No	3 x Cat
Other	16	No	No	13 x Bird Monitoring 1 x Rescue Package 1 x Remove Containers & Fire Equipment At Pound 1 x Check Burning Trees On Wagga Rd

Report by Ross Gillard

17.7 CASH & INVESTMENTS PERIOD ENDED 31 MAY 2021**File Number:** REP21/746**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments  



Temora Shire Council
Cash & Investments
 For the period ended 31st May, 2021

	Original Budget 2020/21	Revised Budget 2020/21	Actual YTD Figures
Externally Restricted			
Sewerage Services	2,437,752	2,437,752	2,312,805
Domestic Waste Management	672,714	672,714	847,909
Stormwater Drainage Flood Studies & Construction Programs	215,925	215,925	190,086
S94 Contributions	96,875	96,875	175,482
Unspent Restricted Grants	0	0	183,569
Pinnacle Externally Restricted	0	0	1,824,267
Drought Funding	369,300	369,300	0
Total Externally Restricted	3,792,566	3,792,566	5,534,119
Internally Restricted			
Pinnacle Internally Restricted	883,344	883,344	951,925
Other Waste Management	448,159	448,159	475,501
Leave Reserves	1,379,036	1,379,036	1,379,036
Roads Reserve	500,000	500,000	500,000
Local Roads	597,159	597,159	1,002,944
FAGS Received in Advance	0	0	0
Industrial Development	197,603	197,603	338,162
Plant & Vehicle	446,214	446,214	518,845
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	313,754	313,754	308,887
Ariah Park Tip Fee Contributions	0	0	6,071
Medical Complex Development	25,710	25,710	21,717
Infrastructure	848,203	848,203	880,969
Infrastructure - Airpark Estate	152,892	152,892	224,111
Digital Two Way Radio Upgrade	50,000	50,000	50,000
Computer Upgrade	137,379	137,379	206,266
Sports Council Requirements	62,370	52,370	62,370
Youth Donations	1,351	1,351	23,788
Revotes & Unspent Grants	164,953	164,953	492,681
Airside Maintenance	67,819	67,819	66,960
Total Internally Restricted	6,278,098	6,268,098	7,512,385
Total Restricted Reserves	\$ 10,070,664	\$ 10,060,664	\$ 13,046,504
Cash & Investments			
Westpac Cheque Account			1,015,530
Macquarie Bank DEFT Account			699,624
AMP Business Saver Account			54,064
AMP Notice Account			806,040
Westpac Cash Reserve			1,733
Term Deposits held with:			
Bank of Queensland			2,000,000
National Australia Bank			6,596,810
Commonwealth Bank of Australia			500,000
AMP Bank			1,025,181
Macquarie Bank			1,009,786
Westpac Bank			500,000
Northern Territory Treasury Bonds			1,000,000
Total Cash & Investments	\$ 10,070,664	\$ 10,060,664	\$ 15,208,769
Less Funds required for operational purposes			(1,000,000)
Cash & Investments Available for Reserves			\$ 14,208,769
Funding Surplus			\$ 1,162,265

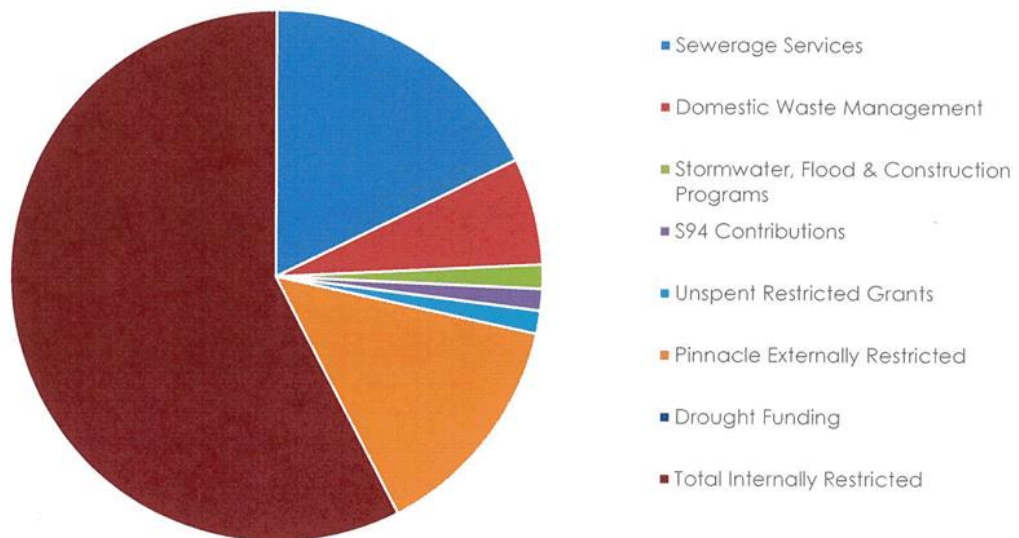
I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.


 Elizabeth Smith
 Director Administration & Finance



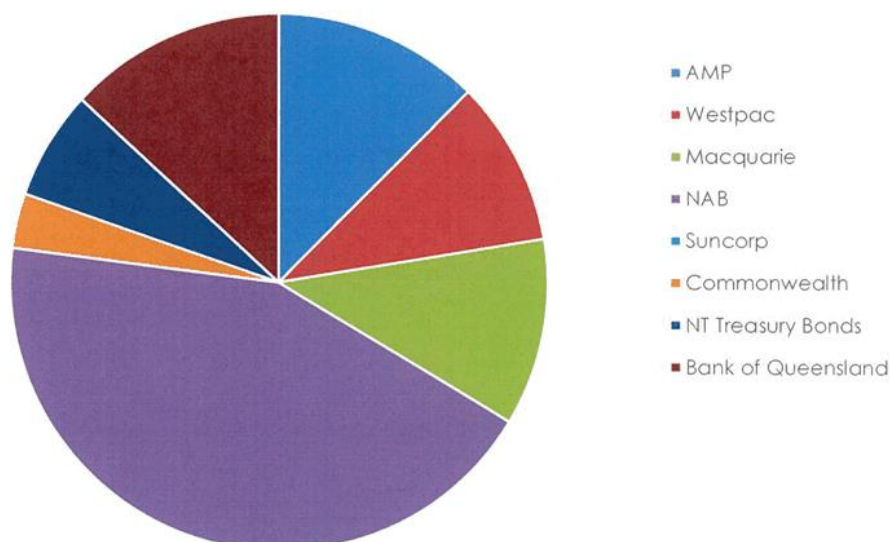
Temora Shire Council
Cash & Investments
 For the period ended 31st May, 2021

Restricted Reserves



Graph One - Proportion of reserves externally restriction compared to proportion of reserves internally restricted - with externally restricted reserves divided into purpose.

Financial Institutions



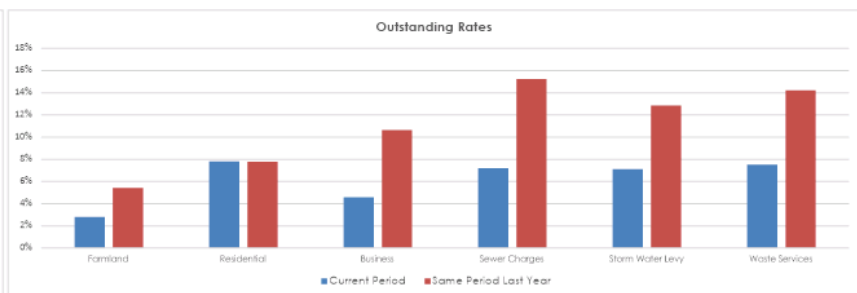
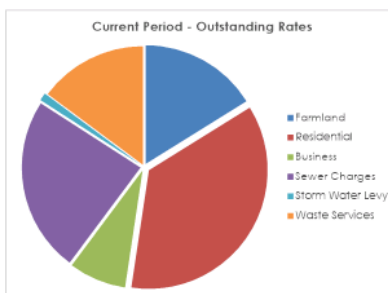
Graph Two - Proportion of restricted reserves held with each financial institution.

17.8 RATES COLLECTION - MAY 2021**File Number:** REP21/698**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rates Collection - May 2021 [↓](#) 

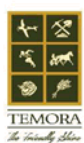


Temora Shire Council
Rates Collections
 For the period ended 31 May, 2021

General Rates Category	Total Rates Levied (incl Arrears)	Pension Rebates	Adjusted Total	Payments	Rates Outstanding \$	Rates Outstanding %	Same Period last year	
							Rates Outstanding \$	Rates Outstanding %
Farmland	1,995,051.05	(3,635.77)	1,991,415.28	(1,935,480.28)	55,935.00	0.03	104,432.11	0.05
Residential Temora - Occupied	1,340,672.46	(84,081.55)	1,256,590.91	(1,163,743.75)	92,847.16	0.07	82,819.26	0.07
Residential Temora - Vacant	72,188.21	0.00	72,188.21	(65,464.89)	6,723.32	0.09	6,269.42	0.09
Residential - Arian Park	85,284.97	(7,345.24)	77,939.73	(66,253.92)	11,685.81	0.15	16,834.42	0.22
Residential - Springdale	10,948.25	(992.53)	9,955.72	(8,280.27)	1,695.45	0.17	948.89	0.12
Rural Residential	159,331.77	(11,202.87)	148,128.90	(136,535.12)	11,594.08	0.08	11,091.05	0.08
Residential - Temora Aviation	42,139.08	(570.63)	41,568.45	(40,547.10)	1,021.35	0.02	548.08	0.01
Business Temora - Hoskins Street	259,241.70		259,241.70	(247,026.53)	12,215.17	0.05	36,351.92	0.14
Business Temora - Town	274,739.38		274,739.38	(265,613.72)	11,125.66	0.04	23,401.32	0.09
Business Temora - Aviation	24,782.86		24,782.86	(26,552.13)	230.73	0.01	182.11	0.01
Business - Arian Park	19,338.64		19,338.64	(15,653.53)	3,685.11	0.19	2,198.48	0.13
Business - Other	9,587.63		9,587.63	(9,760.63)	(173.00)	(0.02)	134.34	0.01
Services								
Residential Sewer Charges	967,174.83	(40,921.14)	926,253.69	(860,314.45)	65,939.24	0.07	93,591.67	0.10
Non-Residential Sewer Access & Usage Charges	225,158.01		225,158.01	(208,183.66)	16,974.35	0.08	74,062.30	0.37
Storm Water Levy	51,117.17		51,117.17	(47,479.71)	3,637.46	0.07	6,579.94	0.13
Domestic & Rural Waste Services	599,633.47	(40,777.31)	558,856.16	(513,236.04)	45,620.12	0.08	65,892.06	0.12
Trade Waste Services	123,263.07		123,263.07	(117,483.37)	5,779.70	0.05	28,730.70	0.22
Overpayments	(84,401.56)			27,129.59	(57,271.97)		(48,617.87)	
Legal charges	5,872.38		5,872.38	(355.03)	5,517.35			
Total	6,165,143.37	(189,526.74)	6,080,018.19	(5,700,836.54)	294,780.09	0.05	505,450.22	0.09



17.9 TOWN HALL THEATRE - OPERATING RESULTS MAY 2021**File Number:** REP21/700**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Town Hall Theatre - May 2021 [↓](#) 



Temora Shire Council

**Temora Town Hall Theatre
Operating Statement**

For the period ended 31st May, 2021

	Current YTD	Prior YTD
Candy Bar		
Income	12,297	28,255
Purchases	(3,350)	(7,754)
	8,947	20,501
Admissions		
Income	32,487	63,694
Audio Visual Purchases	(14,974)	(35,575)
	17,513	28,119
Other Income		
Facility Hire	2,330	3,018
Sale of Advertising	1,182	1,818
Donations	400	-
Event Catering	617	673
	4,529	5,509
Other Costs		
Advertising	(834)	(1,281)
Bank Fees	(1,135)	(1,132)
Building Maintenance	(357)	(2,977)
Cleaning	(2,632)	(3,791)
Computer Costs	(2,587)	(6,754)
Event Catering Expenses	(98)	(471)
Freight	(148)	(422)
General Maintenance	(128)	(384)
Insurance	(5,352)	(4,283)
Materials Purchased	(18,430)	-
Contractors	(1,111)	(1,040)
Postage	-	(3,854)
Rates & Electricity	(4,886)	(6,573)
Stationery & Office Consumables	-	(6)
Employee Costs	(24,993)	(34,451)
Sundry Expenses	28	20
Telephone & Internet	(825)	(992)
Volunteer Support	-	(1,597)
Depreciation	(2,198)	(2,873)
	(65,685)	(72,861)
Total Cinema Surplus/(Deficit)	(\$ 34,696)	(\$ 18,733)
Internal Hire/Donation	330	

17.10 TEMORA & DISTRICT SPORTS COUNCIL MINUTES HELD 21 APRIL 2021

File Number: REP21/631

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Temora & District Sports Council [↓](#) 

**GENERAL MEETING OF THE TEMORA AND
DISTRICT SPORTS COUNCIL****REPORT OF THE GENERAL MEETING OF THE TEMORA AND
DISTRICT SPORTS COUNCIL HELD ON WEDNESDAY 21st April
2021, AT 6.30 PM AT THE TEMORA EX-SERVICES CLUB**

Attendance: Rick Firman (TSC) Denise Breust (Basketball) Judy Gilchrist (TDSC) Max Oliver (TSC) Emma Bowley Alison Wiencke (Little A's) Maree Liston (Pistol Club) Hack Hetherington (Swimming Club) Bruce Lack (Bowling Club) Raymond Wells (Tennis) Ellen Edis (Ariah Park) Bill Schwencke (Greyhounds)

Apologies: Sheree Elwin, Tony Stringer, Jack Morton, Michele Stewart, Claire Reid

Moved Raymond Wells seconded Maree Liston carried

Executive Meeting Minutes:

Reports on Inspection of Rec Centre.

Lights need repairing and replacing bulbs on Courts. Holes in the both ends of courts 2 need fixing

Pant coming off walls in the outside entry to the heated pool

Shower Heads and taps broken in the heated pool side of the stadium.

Discussion on Presentation night.

Moved Ellen Edis seconded Bruce Lack carried.

.

Minutes: The minutes of the previous meeting were read and confirmed on the motion of Judy Gilchrist.

Moved Maree Liston Seconded Raymond Wells Carried

BUSINESS ARISING FROM THE MINUTES:

Nil

TREASURERS' REPORT:

Balance as per bank statement. \$15,995.97 Treasurers Report was read and confirmed on the motion of Denise Breust Seconded Raymond Wells Carried.

CORRESPONDENCE:**Incoming:**

Letter from Temora Life Ball, re invitation to attend 20year anniversary.
Nomination Forms and grant applications

Outgoing:

Business Papers

It was moved that we write a Letter to Gloria Pike and congratulate them on a great achievement in reaching 20 years,

Moved Bill Schwencke seconded Emma Bowley carried

Rec Centre Business:

Information of our inspection has been referred to Kris Dunstan

General Business:

An executive meeting was held with our executive along with Gary Lavelle and Bruce Robinson (Judge) After lots of discussion had re the number of nominations that were receive, and 9 out of 10 of them were received from one organisation. It was a very hard decision but once again Covid has ruined the majority of local and school sports for the best part of 2020. It was decided with heavy heart the we cancel the 2020/2021 Sports Council Annual Presentation Night for this year.

We will vote on the nominations received for 2019/2020, as we received a lot of nominations.

We need to look into asking the sponsors re having the monetary awards reinstated for the 2019/2020 year.

It was decided that we do reinstate the special awards.

It was discussed re the like of Hayley Krause. Preston Breust and the Schliebs Family who have gained great success in their own sporting events, but unfortunately their sports groups are not financial members of the Temora & District Sports Council. We need to do something for these people that do not belong to a club.

It was moved by Maree Liston and Seconded by Raymond Wells
That those who reside in the Temora Shire (at the time of their achievement) and compete in a sporting competition and further achieve high levels of success, that the T.D.S.C. Executive of the day are permitted to nominate said

sportsperson for an award within the Annual Awards System offered.
Carried

We need to look at updating the Sports Council Brochure.

Plus, we need to look at getting a Face Book page up and running for the Temora & District Sports Council. As social media seems to be the way of the future. And we could pass on lots of information about what's happening. Kate Slap will be asked to help get this sorted.

Meeting closed 7.40pm

The next meeting will be on the 19th May 2021

STARTING TIME 6.30PM for Meetings

6.30 pm Temora Ex-Services Club Narraburra Room

17.11 MARY GILMORE FESTIVAL COMMITTEE MINUTES HELD 4 MAY 2021

File Number: REP21/673

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Mary Gilmore Festival Minutes [↓](#) 

Ariah Park Mary Gilmore Festival CommitteeA Section 355 Committee Of The Temora Shire CouncilMinutes From meeting held 4/5/2021

Meeting Opened by President-Chris Mutton

Present - Chris Mutton, Nigel Judd, Patty Vearing, Bruce Ryan , Sandy Waters, Lorraine Coup ,Margaret Spiers Julie Corwill, Allen Penfold ,Robyn Wall

Apologies

Minutes Of Meeting

Read by Robyn Wall

Moved Robyn Seconded – Bruce

Minutes be Accepted Passed

Treasures Report

Latest report remains unchanged due to no activities because of Covid

Opening Balance	\$7,0055.51
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Inward

Catalyst Accounting	\$ 50.00
N&H Judd (website hosting)	\$129.00

Outward

Website hosting	\$129.00
Membership to bush Balladeers	\$35.00
Poster printing Temora council	\$160.00

<u>total income</u>	\$179.00
----------------------------	-----------------

Expenditures

Outwards	\$324.00
-----------------	-----------------

Closing balance	\$6.910.51
-----------------	------------

Term deposit 16,150.48 Invested at SWSCU

Moved –M Speirs Seconded Patty

Correspondence**Inward**

e/mail Confirming ST Johns Ambulance for Saturday
verbal conformation of Julie doing first aid other days
extra flyers needed same being attended
power points to go ahead if approved

Out ward

Flyers sent out to Artists to distribute for us

Business Arising:

1. power points to be attended moved Allen Seconded Bruce we accept Quote for same carried
- 2bin for rubbish at festival to be ordered by Bruce he will organize same
- 3 concerns raised over our costs Chris to send a cost list to Margaret
- 4 discussion over restrictions re covid-council will help with plan o be attended in June
- 5 Price for day entry increased to \$30 person
- 6 extra external taps at new shed to be sorted
- 8 Afternoon show walk -ups from 2.30 until 5.30 pm on Thursday
- 9? Q -code needed at gate if we go ahead with festival
- 10 Stall holders ?2/3 to be set up at festival

Outcome

Extra show Friday morning from 10.00until 12md to be added
Allen to ring Nick re doing power outlets
Extra tap to be put for access to water for caravans
Cost of artists lower than last festival all artists at present coming
Will talk to council re Q -code

Discussions

Robyn to contact Ray Hadley to find out his price to open festival
Robyn & Margaret to get firm price for rooms at hotel
People need to be available to help with raffle
Donations appear slower this year d we need to ensure that we keep promoting that the festival is going ahead as both Rosewood and Leeton will not be held again due to lack of help

Meeting closed 9.20 pm

17.12 IMAGINE TEMORA MINUTES HELD 11 MAY 2021

File Number: REP21/668

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Imagine Temora Minutes [↓](#) 

Temora Shire Council -Imagine Temora Committee

Minutes of Meeting held Temora Shire Council Chambers 11 May 2021 at 5.20pm

Present:

Yianna Johns, Lindy Reinhold, Amanda Gay, Louise Adams, Chris Watson, Fran Cahill, Susan Hunn.

Apologies:

Susan Jeri & Scott Hayman.

Minutes from previous Meeting:

Read by Louise Adams

True and Correct

Moved – Yianni Johns

Seconded – Chris Watson

Business arising from previous meeting:

Brief discussion regarding clarification that sub groups are to write directly to council (Attn Gary Lavelle) when requesting a rebate/discount on council hire fees.

Correspondence – Inward and outward

None.

General business/Around the Room Update:

Fran Cahill – Performing Arts reports blind (and deaf) pianist concert was amazing. The event was well attended and costs were covered due to the council waiving the Town Hall hire fees, if these had had to be paid the event would have been run at a loss.

Amanda Gay - Temora Shire Council spoke regarding A Night To Remember. To be held late August 2021 this will be a memorial night at the lake involving the release of lit lanterns in memory of lost loved ones. TBEG have invited Imagine Temora's participation. After a discussion it was decided to leave TBEG to organise the event with the possibility of Imagine Temora selling just the lanterns for around \$5 each. TBEG will charge \$20 p/h entry with children under 12 free. Admission fee will include a food voucher. Motion tabled for TBEG to conduct the event. Moved – Amanda Gay, Seconded – Yianni Johns. Carried.

A lit sculpture competition will be included in the event, sculptures will be lit by solar lights. The Peoples Choice winning entry will be on display at the lake for 6-12 months. Entry open to all.

Jodie Martin is booked to perform on Saturday 25th Sept through Activating Unusual Spaces. Venue to be confirmed. Mike McCelland will perform at Moonbucca Station in October – date to be confirmed.

Aging Expo event to be held on 25 June 2021. This will be a biennial event. Local councillors and legal experts have been invited to attend along with a variety of other groups and individuals. This event is for the 50's and over and will cover a variety topics relating to the welfare of mind body & soul.

Yianni advises the Ardlethan Art Prize is being held 14 – 16th May. Opening night \$20 p/h, gold coin entry on other days. He will be hanging the exhibition on Thursday.
A new café in Ardlethan called Aria 62 is looking for artists to contribute works to hang. They are hoping to have a bespoke art space with poets and musicians performing as well. Interested parties to contact Kerrie Neyenhuis on 0435 771 887.

Chris Watson – Motion Arts advises the Star Wars night went well and was a fun night. Next movie night theme will be Who Framed Roger Rabbit? The short play rehearsals are going well.

Chris has had a meeting with Kris Dunstan regarding some issues with the Town Hall. The stage steps are slippery and there is a lack of lighting in the area. Blue lights will be replacing white lights to enhance visibility/safety. The sound equipment usage procedure is to be re written and the application for using the Town Hall is to be simplified. A productive meeting.

The recent Art Trail went well with entry fee funds raised donated to Canassist.

Next meeting to be held 5.15 on 8 June 2021

Meeting closed 6.10pm

17.13 RURAL MUSEUM MANAGERS REPORT - 13 MAY 2021**File Number:** REP21/659**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rural Museum Managers Report [↓](#) 

Temora Rural Museum – MANAGER’S REPORT

Meeting Date: 13th May 2021

Visitation From: 5.3.2021 to: 10.5.2021 **Adults:** 1194 **Children:** 162

Group Visits: Cootamundra Baptist Aged Care. 10.30am. Fri. 5th Mar.
Rudge Vintage Motor Cycle Club. 10am. Sat 20th March
Museum to CATER Lunch.
Wagga Koorringal Probus Club. Mon. 29th Mar. 1.30pm
Zephyr Car Club. Sun. 4th Apr. in afternoon
Potter Travel Group. 11.30am Sun. 18th Apr.
Museum to CATER Lunch
West Wyalong High School. 22nd Apr.

Group Bookings: Potter Travel Group. 12 noon Mon. 24th May
Museum to CATER Lunch
New Madinah College, Young. School Group. Thurs. 27th May

Recent Events: 48th Annual Live Exhibition. Sat. 13th Mar. 9.00am
Art Workshop. 9.30am-3.30pm Sat. 10th Apr.
Bland / Temora RFS Thankyou Day. Sun. 11th Apr. 9.00am
Old & New Exhibition
Lewis Wedding Ceremony. 2.00pm Sat. 17th Apr. near Bradman
Cottage
Bonsai Workshop. 9.30am-3.30pm Sun. 18th Apr.

Planned Events: Temora Probus Club BBQ. Tues. 18th May. 12noon
Carol Richards meeting. Sat. 5th June
Rebecca Fordyce Baby Shower. Sat. 26th June. 12noon – 4pm

Recent Acquisitions: A.R. Tewksbury portrait and memorabilia
Suttons Motors photos from Kevin Richards
Rob Trevillion’s 3 Ambulances have been donated
Poetry booklet by J.S.Ryan, brother of Marie Narelle

General: The exhibitions on the site have been numerically identified and a new Self-guided tour brochure has been developed.

Correspondence:**General ephemera. 4**

Magazines & newsletters. Narraburra News. Apr. May 2021
Australian Jaguar Driver. Apr., May. 2021
Hon. Michael McCormack's ANZAC magazine 2021

Circulars.**Letters. I/W:****O/W:****Email:**

17.14 TEMORA HISTORICAL SOCIETY MINUTES HELD 13 MAY 2021**File Number:** REP21/664**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Historical Society [↓](#) 

**MINUTES OF THE GENERAL MEETING
OF THE TEMORA HISTORICAL SOCIETY Inc.
held at the museum on 13th May 2021**

Meeting commenced at 7.28pm

Present: Robert Maslin (Chair), Graham Crawford, Gordon Muir, Neil Martin, Bill Speirs, Graham Lynch, Allan Lewis, Brian Durham, Ken Hewett, Cr. Max Oliver, John Clarke, Ken Davis, Neil Storm, Steve Holden,

Apologies: Jean Luck, Kate Hewett, Caroline Clarke, Gordon McGeorge, Len Stimson, Brian Jennings, Bob Ingram, Mick O'Connor, Cr. Ken Smith

MOVED that the apologies be received. Neil Storm / John Clark - carried.

Minutes:

MOVED that the minutes of the general meeting of the Temora Historical Society held on 4th March 2021 be accepted as a true and accurate record. Neil Martin / Brian Durham – carried.

Business Arising from the minutes:

Bill reported that the new safety vests had been purchased.

Correspondence:

MOVED that the correspondence be received and dealt with as read. Ken Hewett / Steve Holden – carried

Summary as attached.

Treasurer's Report: The treasurer reported an Income since 4th March 2021, of \$23,249-34, an Expenditure of \$9,388-59 and a Closing Balance, on 13th May 2021, of \$47,378-92 in the Society's working A/c.

The treasurer further reported an Income from the 48th Annual Live Exhibition of \$9,267-90, an Expenditure of \$3,890-68 and therefore an event profit of \$5,377-56.

MOVED that the Treasurer's reports be accepted. Graham Lynch / Ken Davis – carried.

Manager's Report: as attached.

Curator's Reports:

Marge Fouracre Gallery – The mesh has been removed from the gallery doors and replaced with Perspex and all but one bay have been lined.

Trucks – The top tank of the Leyland truck radiator is presently being repaired.

Rural Fire Service – Steve reported that the RFS Family Thankyou Day was a success, attracting 128 people despite the inclement weather.

Ambulance Museum – A complimentary article has been noticed in the latest edition of the South Australian Retired Ambulance Officer's Journal.

Grounds – All of the galleries on the Bundawarra Centre site have been clearly numbered and a new Self-Guided Tour brochure has been prepared.

All other curators present reported satisfactory progress.

General Business:

The Manager outlined Council's positive response to the request from the Bundawarra Centre Advisory Committee for toilet facilities at the TEMFM Broadcast Centre.

Concern was expressed that Council's offer to locate its demountable unit in the Steam Exhibition Shed, on the eastern side of the Broadcast Centre, would severely compromise the present display. The meeting, therefore, developed an alternative proposal in which the Society would partner with both the Broadcast Centre and Council to construct a permanent facility attached to the western wall of the existing building.

MOVED that the Secretary write to Council outlining the Society's preferred option, advising its willingness to contribute substantial funding, and offering to manage the project under the terms of appropriate development consent. Graham Crawford / Ken Davis - carried

MOVED that the Secretary write to Mrs. Jan Oliver thanking her for the donation of part of Jack's stationary engine technical library. Ken Hewett / Steve Holden – carried.

There being no further business the meeting closed at 8.19pm.

17.15 SPRINGDALE PROGRESS ASSOCIATION MINUTES HELD 16 MAY 2021

File Number: REP21/666

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Springdale Progress Association Minutes [↓](#) 

Meeting minutes for the meeting of Springdale Progress Association.

Held at 5pm Sunday 16th May 2021 at Springdale Hall

Meeting opened 5.09 pm

PRESENT Les Buckley, Vinni Reid, Jess Miller, TSC Ken Smith, TSC Max Oliver, Lyne Andersen

The meeting was declared open at ? pm

APOLOGIES: Pat Thorne, Anne Thorne, John Woodley

Motion for the apologies be accepted

Moved: Ken Smith

Seconded: Lyne Andersen

Carried

MINUTES OF LAST MEETING: The minutes of the last meeting were read.

Lyne Andersen moved the previous minutes be accepted. Seconded: Vinnie Reid

Carried

Business arising from the minutes:

- Mowing under the trees still not done. Is there a reason for this? Lyne Andersen to advise TSC via a letter.

Moved: Vinni Reid

Seconded: Les Buckley

Carried

- No notification yet re results of Essential Energy Community Halls Program.

TREASURERS REPORT: Treasurer read her report and moved the adoption of this report,

Seconded by : Les Buckley

Carried

- **Business Arising from the Treasurers Report:** Nil

CORRESPONDENCE:**Outgoing:** Nil**Incoming:** Information regarding 355 committees review, changes will be effective from 1st July 2021, the new committee name will be Springdale Community Committee, the executive members are required to attend a training session in July (TBA)

Motion for the Outwards be approved and the Inwards be received and dealt with as read.

Moved: Lyne Andersen

Seconded : Ken Smith

Carried

GENERAL BUSINESS:

- The committee wishes to thank Vietnam Vets for their \$300 donation towards ANZAC Day morning tea
- The committee wish to thank Belinda Bushell for all her assistance when help was required. It was very much appreciated. **Action:** A letter of appreciation to be sent to Belinda Bushell
- Les Buckley asked for ideas to increase the use of the hall, some ideas to consider were fitness groups/Tai Chi, Trivia nights, Rock n Roll nights, line dancing, events posted on Springdale Newsletter FB page.
- Moved: Lyne Andersen Seconded: Vinni Reid
- The intersection over the railway line, near the church, is dangerous when turning on to Burley Griffin Way due to overhanging trees and undergrowth, is it possible to fix this before someone gets hurt?
- Springdale residents are complaining about the increased truck noise in the 60km zones due to necessary compression braking when going up and down the hills.

The committee have asked if the concern could be referred to the RTA, they would like to request that this area be put back to 80 kms. **Action:** Lyne Andersen to send a letter to TSC.

Meeting closed 5.55 pm **Next meeting** 18th July 2021 at 5pm, plus AGM

President: Les Buckley

17.16 TOWN HALL THEATRE MINUTES HELD MAY 2021**File Number:** REP21/707**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Theatre Minutes May 2021 [↓](#) 



TEMORA TOWN HALL THEATRE MANAGEMENT MEETING

MINUTES - Wednesday 5th May 2021

Chairman: Jan Gilchrist

Apologies: Kris Dunstan

Correspondence: Deluxe/TNT – Beth queried account manual handling charge of \$60 that TNT are charging. Ask Matt Walker (IT) to set up new email for Theatre.

Also, Code of Conduct re 355 committees from Gary Lavelle – Discussion on points raised.

June/July program: With the unreliable situation with supply of movies a few were discussed and below are some suggestions.

1. Dream Horse
2. Spirit Untamed
3. Cruella
4. June or Super Nova
5. Land

Film Club update: Sue James away – chase up new list of films for this next year.

Digital delivery of films: Guy said we are waiting on NBN. Not satisfactory at all. Long work in progress.

Potential grant funding update: Kris Dunstan away – report next month meeting.

Allocated Seating: It was discussed that this is too hard to do as people book online and people book over the counter. Creates an impossible situation for the volunteers so it is recommended they have to come early if position of seating is important.

Online Vouchers: People have been using their Discover NSW vouchers.

Audio description: As Kris was absent TBA next meeting

Fire Extinguisher training: Peter McIntyre asked Beth is the volunteers needed training re fire extinguishers.. Beth mentioned that it wasn't necessary at this point as the volunteers were still aware of the procedures.

AC Point: Guy & Jim have it on the "to do list"

Fee & Charges: Discussion agreed that we should increase the fees to \$180 for private functions plus the \$50 projectionist if required. Schools and Charities \$150 plus the projectionist. *The Cleaning at the discretion of the management.

Financial Report: It was discussed that maybe we should have someone from the accounts explain how they get their figures.. Bank Fees... Advertising.. Insurance & rates & electricity...

Meeting Closed: 6:30pm

17.17 MINISTER FOR LOCAL GOVERNMENT HON SHELLEY HANCOCK MP - LOCAL GOVERNMENT AMENDMENT BILL 2021**File Number:** REP21/791**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Local Government Amendment [!\[\]\(c694a3ff3b077d76910920a6a1593ab4_img.jpg\) !\[\]\(42fc53a13f008e5bbf67aee5111990a5_img.jpg\)](#)**FIRST HEADING**

Advice that the Local Government Amendment Bill 2021, was passed by the NSW Parliament on 13 May and assented to on 24 May 2021.



The Hon. Shelley Hancock MP
Minister for Local Government

Ref: A767610

Clr Rick Firman OAM
Mayor
Temora Shire Council
PO Box 262
TEMORA NSW 2666

10 June 2021

temshire@temora.nsw.gov.au

Dear Mayor

I am writing to advise you about important amendments recently made to the *Local Government Act 1993* (the Act) through a Bill that I had the pleasure to introduce on behalf of the NSW Government.

The Government remains committed to strengthening the performance and sustainability of local government. As part of this commitment, I introduced the (then) Local Government Amendment Bill 2021, which was passed by the NSW Parliament on 13 May and assented to on 24 May 2021.

The original provisions in the Bill reflects a series of sensible reforms developed collaboratively with the local government sector as part of an extensive public consultation process. It implements the Government's commitments to rating reform, provides for payment of superannuation contributions for councillors, align terms of office of chairpersons for county councils and joint organisations to their member councils and allows greater flexibility in the administration of elections.

Greater flexibility to fairly harmonise rates

Importantly, the Act now provides for greater flexibility for those councils formed in 2016 as they prepare to harmonise rates from 1 July 2021. Each council can choose, in consultation with their communities, whether to harmonise their rating structures gradually over up to 8 years. Councils in contiguous urban areas are also able to set different rates for different residential areas. Further, councils may set different rates for farmland based on location.

It is a matter for each council to determine whether or not to take up one or more of these options as they develop a rating structure for their area. Councils requiring further advice or support should consult their Council Engagement Manager in the first instance.

Fairer and more flexible rating categories and subcategories

Most changes to the Act can be accessed by all councils. All councils, including councils in contiguous urban areas, like Greater Sydney and the Central Coast, can now set different residential rates for different residential areas. In addition, all councils can set different rates for farming land based on location. These measures have already come into effect.

Councils will also be able to create more flexible business rates subcategories, allowing fairer rates that better reflect access to, and demand for services and infrastructure. They will be able to set different business rates based on whether land is predominantly used for industrial activities. This will commence by proclamation.

A new, fifth rating category for environmental land will also be created. This is designed to capture land where meaningful development is constrained by geography or regulation that imposes significant restrictions on use of the land, such as conservation agreements. This will commence by proclamation once supporting regulations are prepared.

GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 5400 ■ W: nsw.gov.au/ministerhancock

Meeting growth and infrastructure costs

The Government is strongly committed to ensuring that growing communities have adequate and effective infrastructure needed to support that growth. To that end, I commissioned IPART to recommend a new methodology for taking population growth into account when setting the rate peg and I look forward to receiving a final report in September this year. The Act now clearly allows multiple rate pegs to be set, if required, enabling the Government to deliver its commitment to align council's general income to population growth to help relieve pressure in growing communities.

Councils are increasingly jointly funding infrastructure projects with other governments. To reduce red tape, the Act will allow councils to levy a new kind of special rate for infrastructure jointly funded with other government entities. These special rates are not limited to funding council functions and do not form part of councils' general income under the rate peg.

Better targeting of rating exemptions

Land with certain conservation agreements currently benefit from a rating exemption. To better balance the need to support private conservation with the need to pay for council services and infrastructure, this exemption will be targeted via changes to be made to regulations, in consultation with key stakeholders. Relevant landholders may also be rated under the new environmental land category. This will come into effect in future.

Improved debt management and recovery options

Limits will also be placed on those ratepayers that are eligible to postpone rates due to a change in the permitted use of their land. This reduces the cost burden on other ratepayers while still allowing owner occupiers who would face hardship to apply to postpone the portion of their rates that have increased due to rezoning.

New superannuation payments for councillors

Under the Act, councils will also be given the option to make payments for councillors into a complying superannuation fund nominated by councillors from 1 July 2022. These payments will be equivalent to the amount under Commonwealth superannuation legislation. This recognises the high workload and responsibilities of many councillors and the significant contribution they make to communities while juggling work and family commitments.

Minor changes to council elections and terms of office

Finally, the Act allows the timeframe for receipt of postal votes at council elections to be prescribed by regulation. After the next elections, councils will have the option to fill vacancies in the first 18 months of their terms by a countback. There will also be greater flexibility in the appointment of returning officers for countback elections. The terms of chairpersons of county councils also will be extended to two years to align them with the terms of mayors elected by councils. The terms of office of chairpersons of county councils and joint organisations will also align with the electoral terms of their member councils.

Other changes as amended

The Act as amended includes a provision to enable councils to collect levies payable under the *Fire and Emergency Services Levy Act 2017* (FESL Act) outside of general income when the FESL Act takes effect. Councils should note that the NSW Government has deferred the introduction of the FESL Act and the levying of a FESL has been postponed at this time. There is no change to the requirement for councils to pay an annual Emergency Services Levy (ESL) contribution from within councils' general income.

The Act as amended also includes a new process for councils constituted within the last 10 years to submit a business case with supporting reasons to the Minister for a de-amalgamation of an area. Further information on this process will be provided separately.

I look forward to continuing to work with the local government sector to ensure that communities across the State are well served by their local council. I encourage you to draw the attention of councillors and staff to information about these changes as soon as possible.

Yours sincerely



The Hon. Shelley Hancock MP
Minister for Local Government

Cc: General Manager, Mr Gary Lavelle

18 CONFIDENTIAL REPORTS**RESOLUTION 202/2021**

Moved: Cr Lindy Reinhold

Seconded: Cr Dennis Sleigh

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 6:53PM:

18.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 8 June 2021

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 203/2021

Moved: Cr Dale Wiencke

Seconded: Cr Graham Sinclair

It was resolved that the reports be received.

Carried

RESOLUTION 20/2021

Moved: Cr Dennis Sleigh

Seconded: Cr Kenneth Smith

It was resolved that the reports and recommendations as presented be adopted.

Carried

18.2 Confidential Minutes of the Economic Development and Visitations Committee Meeting held on 8 June 2021

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 205/2021

Moved: Cr Claire McLaren

Seconded: Cr Dale Wiencke

It was resolved that the reports be received.

Carried

RESOLUTION 206/2021

Moved: Cr Claire McLaren

Seconded: Cr Dennis Sleigh

It was resolved that the reports and recommendations as presented be adopted.

Carried

18.3 Application for Development Infrastructure Deferred Payment

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 207/2021

Moved: Cr Claire McLaren

Seconded: Cr Dennis Sleigh

It was resolved that Council provide in principle support for the application under policy EW16 on the condition that the following criteria can be met:

- 1. Development consent is granted**
- 2. Detailed designs are submitted for more accurate costing**
- 3. Council can secure appropriate finance.**

AND FURTHER

That the application satisfies Council's legal requirements.

Carried

CARRIED

RESOLUTION 203/2021

Moved: Cr Nigel Judd

Seconded: Cr Claire McLaren

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

19 MEETING CLOSE

The Meeting closed at 7:26PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 July 2021.

.....
GENERAL MANAGER

.....
CHAIRMAN