



Date: Thursday, 21 July 2022

Time: 4:00PM

Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

21 July 2022

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 21 JULY 2022 AT 4:00PM**

PRESENT: Cr Rick Firman (Mayor), Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Jason Goode, Cr Belinda Bushell, Cr Anthony Irvine (Zoom)

IN ATTENDANCE: Rob Fisher (Engineering Asset Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Alex Dahlenburg (Engineering Works Manager), Anne Rands (Executive Assistant), Claire Golder (Town Planner)

Temora Independent – Alan Wilson
Media Officer – Pat Morris

1 OPEN AND WELCOME

The following public forums were held at 3:30pm

MLHD – Carla Bailey

Mick Mannion – Staff Presentation

2 APOLOGIES

RESOLUTION 99/2022

Moved: Cr Jason Goode

Seconded: Cr Nigel Judd

That apologies from General Manager Gary Lavelle be received and accepted.

CARRIED

3 OPENING PRAYER

The opening prayer was conducted by Mr Bill Macauley from the Uniting Church.

4 CONFIRMATION OF MINUTES

RESOLUTION 100/2022

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

That the minutes of the Ordinary Council Meeting held on 16 June 2022 be confirmed.

CARRIED

RESOLUTION 101/2022

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

That the minutes of the Extraordinary Council Meeting held on 23 June 2022 be confirmed.

CARRIED**5 DISCLOSURES OF INTEREST**

Councillor/Officer	Item	Nature of Interest	How Managed
Kris Dunstan	REP22/784	Member of TBEG	Left Meeting
Cr Rick Firman	REP22/784	Patron of TBEG	Stayed in Meeting
Cr Nigel Judd	REP22/784	Patron of TBEG	Stayed in Meeting
Jason Goode	REP22/784	Business Member	Stayed in Meeting
Kris Dunstan	REP22/792 Confidential	General Manager Performance Appraisal discussion	Left Meeting
Rob Fisher	REP22/792 Confidential	General Manager Performance Appraisal discussion	Left Meeting
Elizabeth Smith	REP22/792 Confidential	General Manager Performance Appraisal discussion	Left Meeting
Claire Golder	REP22/792 Confidential	General Manager Performance Appraisal discussion	Left Meeting
Anne Rands	REP22/792 Confidential	General Manager Performance Appraisal discussion	Left Meeting
Alex Dahlenburg	REP22/792 Confidential	General Manager Performance Appraisal discussion	Left Meeting
Cr Nigel Judd	REP22/801 Confidential	Discussion regarding Freedom of the Shire	Left Meeting
Cr Anthony Irvine	REP22/794 Confidential	Discussion regarding Signage Projects	Left Meeting via Zoom

6 MAYORAL MINUTES

Nil

7 REPORTS FROM COMMITTEES

6.1 MINUTES OF THE SIGNAGE COMMITTEE MEETING HELD ON 12 JULY 2022

File Number: REP22/793

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Signage Committee Meeting held on 12 July 2022

RESOLUTION 102/2022

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that Council accede to the request

AND FURTHER

That Council meets the associated costs.

CARRIED



DATE: TUESDAY, 12 JULY 2022
TIME: 11:00AM
LOCATION: 105 LOFTUS STREET
TEMORA NSW 2666

MINUTES

Signage Committee Meeting

12 July 2022

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**MINUTES OF TEMORA SHIRE COUNCIL
SIGNAGE COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 JULY 2022 AT 11:00AM**

PRESENT: Cr Nigel Judd (Zoom), Cr Rick Firman (Mayor)

IN ATTENDANCE: Alex Dahlenburg (Engineering Works Manager), Elizabeth Smith (Director of Administration & Finance)

DUE TO THE LACK OF A QUORUM THE MEETING DID NOT PROCEED.

1 OPEN MEETING

2 APOLOGIES

RECOMMENDATION

That apologies from Cr Claire McLaren, Cr Lindy Reinhold, General Manager Gary Lavelle and Cr Anthony Irvine be received and accepted.

3 DISCLOSURES OF INTEREST

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			

4 REPORTS**4.1 TRUSKETT STREET AND TEMORA WEST SCHOOL SIGNAGE**

File Number: REP22/638
Author: Engineering Trainee
Authoriser: Engineering Services Manager
Attachments: Nil

REPORT

Council previously received a letter from Temora West Public School (TWPS) requesting improvement to signage directing to their school; the issue being that the school has repeatedly been noted as difficult to find. It has been brought up in a previous Council meeting and has been recommended that the Engineering Department investigate.

Currently the signage for TWPS is located beneath the signage for Truskett Street on the northern end of the Vesper Street/Truskett Street intersection. It would be feasible that the signs be relocated to the southern end of this intersection as this may increase the visibility of the sign before continuing past Truskett Street.

The request proposes that advanced signage be adjoined to the signs at the t-intersection of Victoria Street/Vesper Street. This would presumably improve non-locals' ability to locate the school, yet Temora Shire Council standards specify that advanced signage be reserved for traffic safety purposes; as this is a directional issue, this would need exemption from Council to be implemented.

In relation to the size and colour of the school sign, following Temora Shire Council standards will retain the white text on blue background. It also states that signage for community facilities (including schools) are to be fingerboards. Stated in AS 1742.5-1997, if two lines of text are necessary for the facility name, two fingerboard signs may be used so as to retain the minimum 100mm letter height – this was found to not currently be utilised within Temora Shire Council signs.

Through investigation, further improvement to the visibility of the school would need to be devised with more than road signage.

Budget Implications

Costs of any new signs may be costed to TWPS if approved by Council.

If undertaken within Council Maintenance funds overall cost is less than \$500 without undertaking a detailed estimate.

RECOMMENDATION

That the Committee resolved to recommend to Council to consider the findings in the report.

Report by Michael Laxina



Dear Council,

I am writing to you to with a request from our school community regarding signage for our school. Currently, there is a small sign on the corner of Truskett Street and The Burley Griffin Way which is often overlooked by visitors to our school. Our office staff frequently receive calls from people who are looking to visit Temora West Public or provide a service and have trouble locating us due to the limited signage available.

With our school being located well out of the CBD of Temora itself, we do take some locating for those people not familiar with where we are situated. We have a high number of visitors during the course of the week, like all schools, but particularly so for us as we have a Multi-Categorical Support Class for students who possess special learning needs. Specific service providers such as Speech & Occupational Therapists regularly come to provide several of these students with support. People new to town often comment that we were hard to locate and this is something we would like to improve upon.

An example of very effective signage over this side of town are the signs which identify where our local Temora West Park is located. These signs are prominent and clearly direct visitors to this community facility. If we were afforded similar signs, possibly at the T-intersection of The Burley Griffin Way/Vesper Street and/or where our current, small sign is located on Truskett Street, it would be a huge help for visitors to our school.

We would welcome the opportunity to discuss this matter further and appreciate any support and guidance Council can give us with this.

Best wishes,

Pete Roddy

Principal

Temora West Public School



5 CLOSE MEETING

The Meeting closed at [enter time](#).

This is the minutes of the Signage Committee meeting held on Tuesday 12 July 2022.

.....

GENERAL MANAGER

.....

CHAIRMAN

6.2 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 12 JULY 2022

File Number: REP22/797

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Minutes of the Youth Advisory Committee Meeting held on 12 July 2022

RESOLUTION 103/2022

Moved: Cr Belinda Bushell

Seconded: Cr Lindy Reinhold

It was resolved that the reports be received.

CARRIED

RESOLUTION 104/2022

Moved: Cr Belinda Bushell

Seconded: Cr Max Oliver

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



DATE: TUESDAY, 12 JULY 2022
TIME: 12:05PM
LOCATION: 105 LOFTUS STREET
TEMORA NSW 2666

MINUTES

Youth Advisory Committee Meeting

12 July 2022

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**MINUTES OF TEMORA SHIRE COUNCIL
YOUTH ADVISORY COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 JULY 2022 AT 12:05PM**

PRESENT: Cr Rick Firman (Mayor)(Chair), Cr Belinda Bushell (Zoom)

IN ATTENDANCE: Elizabeth Smith (Director of Administration & Finance), Sheree Elwin (Youth Development Officer)

1 OPEN MEETING

12:05PM

2 APOLOGIES

Nil

3 DISCLOSURES OF INTEREST

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			

4 REPORTS**4.1 YOUTH DEPARTMENT UPDATE - JULY 2022**

File Number: REP22/766
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT**Youth Mental Health First Aide training**

YDO and YPC completed the Youth Mental Health First Aid training on 30th and 31st May at Temora Ex-Services Club. The program was presented by highly respected youth mental health advocate and psychologist, John Dean. Organised by St Anne's Central School teacher Ms Jody Tame, the course was well attended by teachers and support workers who engage with young people, equipping participants with essential skills to support youth in need.

Term 2 weekly and monthly workshops

Term 2 weekly workshops and monthly resumed week 2 of the school term.

Hospitality: Hospitality teams have been highlighting different herbs in their recipes, utilising the herb garden planted by the Green Team. Numbers have remained strong with this popular program. Members took time out of their holidays to help prepare food for the upcoming street stall.

Gaming: Term 2 has seen gaming team continue with 5 regular members attending.

Green team: still in its infancy, the Green Team has 2 committed young members. Last session was spent potting up plants for the street stall, and some weeding under the guidance of the YDO.

Boyz2Men: This program commenced Monday 6th June at the Showground Pavilion. 4 to 5 young men have attended each Monday, enjoying gathering in a safe space to engage in some physical activity and learn some important life skills under the guidance of mentor Paul New. A small kit of sports gear such as basketballs and footballs, along with writing material, has been provided for this program. We look forward to seeing Boyz2Men evolve and fill a gap in the community.

Young Entrepreneurs Team: This group has commenced site visits to local businesses. Kayshe Coffee Shop was the venue for our June meeting, with proprietor Deklan Lomax providing the young people with a great insight into running a small business. Team members have nominated the businesses they wish to visit with the August venue TBC. The group now has a delegate attending TBEG meetings and has created a logo for the team.

Y Jam: Two young musicians meet monthly to build their performance skills under the guidance of mentor Kim Sandgren.

Winter Break School Holiday Program

The winter break program is under way. YPC Kassi Owen secured a grant for \$5380. At the time of reporting, the following programs have been completed:

NAIDOC week walking tour with Bundyi Cultural Tours- Wagga

9 young people enjoyed a 2-hour walking tour with local Wiradjuri guide Mark Saddler Monday 4th July, accompanied by the YPC and YDO. The young people learned about significant cultural places and practices along the banks of the Murrumbidgee River. The young people asked many thoughtful questions and found the tour very informative. Lunch at the new Wagga Beach playground was enjoyed by all before heading home.

NAIDOC week cooking workshop

A fully booked cooking workshop was conducted by local Temora High ATSI students Hannah Cooper and Juatia Thrippleton. 17 young people enjoyed making and then eating delicious quandong jam. We are fortunate to have young people willing to donate their time to lead this holiday program.

Temora Youth Careers Network

Identifying a gap in the community, this group was created to group support local young people into work, plan activities and liaise with the business community. Chaired by the YDO, the group comprises of EDM and EDO, as well as representatives from stakeholders in the community; local school careers advisors, TAFE, RIEP, Sureway and Temora Community Centre. The group plan to meet bi-monthly or more regularly if required. The first event on the agenda is to conduct a local 'Jobs Expo' Saturday 22nd October, to highlight employment opportunities in our shire.

Youth Leaders represent Platform Y at YRSM performance

Four leaders were accompanied by the YDO to a performance of Alice in Wonderland at the YRSM Temora on Saturday 18th June. We are excited to be building partnerships with this wonderful organisation and thoroughly enjoyed the performance.

Temora Youth Leadership program

The commencement of this program was delayed, due to young people feeling over committed with winter sport. Proposed dates for program TBC.

COMMITTEE RESOLUTION 16/2022

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the report.

CARRIED

Report by Sheree Elwin**1. YOUTH DEVELOPMENT OFFICER**

Carpe Diem - Received emails from both Cr Nigel Judd and Megan Rigoni from Centre Stage Scripts who is the Playwright Producer of Carpe Diem Mental Health Play. Carpe Diem is designed for 12 year old's and beyond, providing entertainment whilst delivering key mental health messages. The cost of the play is \$4,750 and will be touring NSW during 2022. Sheree referred Megan to the Community Centre to see whether they had funding available to cover the cost.

Pinnacle Bus is booked for Take Charge. The total cost of bus and driver estimated to be \$500.00.

COMMITTEE RESOLUTION 17/2022

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee recommend to Council to fund the bus and driver for REROC Take Charge from the Council donations budget.

AND FURTHER

That an additional line item be added to the Youth budget in future years.

CARRIED

5 CLOSE MEETING

The Meeting closed at 12:34PM.

This is the minutes of the Youth Advisory Committee meeting held on Tuesday 12 July 2022.

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GENERAL MANAGER

.....

CHAIRMAN

6.3 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 12 JULY 2022**File Number:** REP22/798**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 12 July 2022**RESOLUTION 105/2022**

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

It was resolved that the reports be received.

CARRIED**RESOLUTION 106/2022**

Moved: Cr Jason Goode

Seconded: Cr Lindy Reinhold

It was resolved in relation to Resolution 73/2022 that Council consult with Council's Heritage Advisor regarding the location of the Queens Jubilee tree planting in Callaghan Park.

CARRIED**RESOLUTION 107/2022**

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved in relation to Resolution 68/2022

That the Committee note the requests relating to Back Mimosa Road and the associated costs and advise the resident that this project is not included in the 10 year capital works plan and advise residents that Council will be reviewing this 10 year capital works plan.

AND FURTHER

Refer the speed zone request to TfNSW for review and provide a report back to a future Traffic Committee Meeting.

CARRIED**RESOLUTION 108/2022**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that in relation to Resolution 75/2022 that letters be sent to proposed R5 Large Lot Residential Landholders.

CARRIED

RESOLUTION 109/2022

Moved: Cr Nigel Judd

Seconded: Cr Claire McLaren

It was resolved that a future report be prepared on Council's ex railway land at Arianah Park.

CARRIED

RESOLUTION 110/2022

Moved: Cr Belinda Bushell

Seconded: Cr Nigel Judd

It was resolved that the remainder of the reports and recommendations as presented be adopted.

CARRIED



DATE: TUESDAY, 12 JULY 2022
TIME: 2:11PM
LOCATION: 105 LOFTUS STREET
TEMORA NSW 2666

MINUTES

Assets & Operations Committee Meeting

12 July 2022

Order of Business

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**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 JULY 2022 AT 2:11PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd (Zoom), Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor)(Chair), Cr Belinda Bushell (Zoom), Cr Jason Goode, Cr Anthony Irvine(Zoom)

IN ATTENDANCE: Rob Fisher (Engineering Services Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Alex Dahlenburg (Engineering Works Manager), Craig Sinclair (Economic Development Manager) (arrived at 3:06pm)

1 OPEN MEETING

2:11PM

2 APOLOGIES

COMMITTEE RESOLUTION 67/2022

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

That apologies from General Manager Gary Lavelle be received and accepted.

CARRIED

3 DISCLOSURES OF INTEREST

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			

4 REPORTS**4.1 BACK MIMOSA ROAD BITUMEN SEALING REQUESTS****File Number:** REP22/677**Author:** Engineering Works Manager**Authoriser:** Engineering Services Manager**Attachments:**

1. Request email
2. Letter of Correspondence Back Mimosa Road
3. Map Images for Requests
4. Second Letter of Correspondence Back Mimosa Road

REPORTRequest 1

An email was sent to Engineering Works Manager enquiring if Council could extend the planned bitumen seal on Back Mimosa Road to include the property access point for 117 Back Mimosa Road.

Back Mimosa Road will be upgraded between Vesper Street and Mansfield Road under the Fixing Local Roads (FLR) Program Round 3. Meeting the request would consist of extending the bitumen seal 60 metres past Mansfield Road.

Request 2 & 3

Council is in receipt of two letters from residents of Back Mimosa Road requesting that Council consider the upgrade of Back Mimosa Road between Mansfield Road and the Trigalong Creek causeway due to this section now having three (3) houses and an additional development on another property.

This section of road is approximately an additional 850 metres in length and not currently funded within Council's current Fixing Local Roads project or planned within Council's future budget estimates for upgrade. Surface drainage upgrade works will be undertaken along this section of Back Mimosa Road as funded in the 2022/23 budget to coincide with the FLR funded project back to the east of Mansfield Road, however as indicated no upgrade to the road pavement is planned for this section of road.

Back Mimosa Road can be used as an alternate route for Oversize Agricultural combinations when trying to avoid going through the urban areas of Temora as it links Goldfields Way to Glynburn Road where the connection meets Burley Griffin Way.

The second letter of correspondence also asks council to consider reviewing the posted speed limit on this section of Back Mimosa Road.

Budget ImplicationsRequest 1

Option 1 – Nil cost where request is not approved

Option 2 – 50% cost share where the request is approved subject to the property owner paying 50% of the extra cost

Option 3 – 100% cost paid by the property owner if approved and agreed

Option 4 – Additional budget commitment in Council funds for 100% of additional cost (*this may be capture if Request 2 is referred to Council's future budget estimates*)

Cost of upgrading an additional 60 metres of road and bitumen sealing is \$15,000 - \$18,000 to be consistent with the road pavement and bitumen seal planned for this project.

Request 2

Option 1 – Nil cost where request is not approved

Option 2 – Refer to Council's future capital works budget estimates

Cost of upgrading an additional 850 metres of road and bitumen sealing is \$260,000 to be consistent with the road pavement and bitumen seal planned for this project.

COMMITTEE RESOLUTION 68/2022

Moved: Cr Belinda Bushell

Seconded: Cr Claire McLaren

That the Committee note the requests relating to Back Mimosa Road and the associated costs and advise the resident that this project is not included in the 10 year capital works plan.

AND FURTHER

Refer the speed zone request to TfNSW for review and provide a report back to a future Traffic Committee Meeting.

CARRIED

Report by Alex Dahlenburg

Alex Dahlenburg

From:
Sent: Thursday, 2 June 2022 4:38 PM
To: Alex Dahlenburg
Subject: Back Mimosa Road

Hi Alex

I am wondering if it would be possible to extend the sealed road on Back Mimosa Road to include past our driveway 117 Back Mimosa Road. Currently there is drainage work and resealing being undertaken by Council in this area.

I have resided at this address for the past 30 years, over this time there has been significant residential development nearby, this has impacted the drainage and road condition. Our driveway is with 100 metres of the current works.

Temora Shire Council

Loftus Street

Temora

NSW 2666

10th June 2022

183 Back Mimosa Road

Temora

NSW 2666

Re: Road works

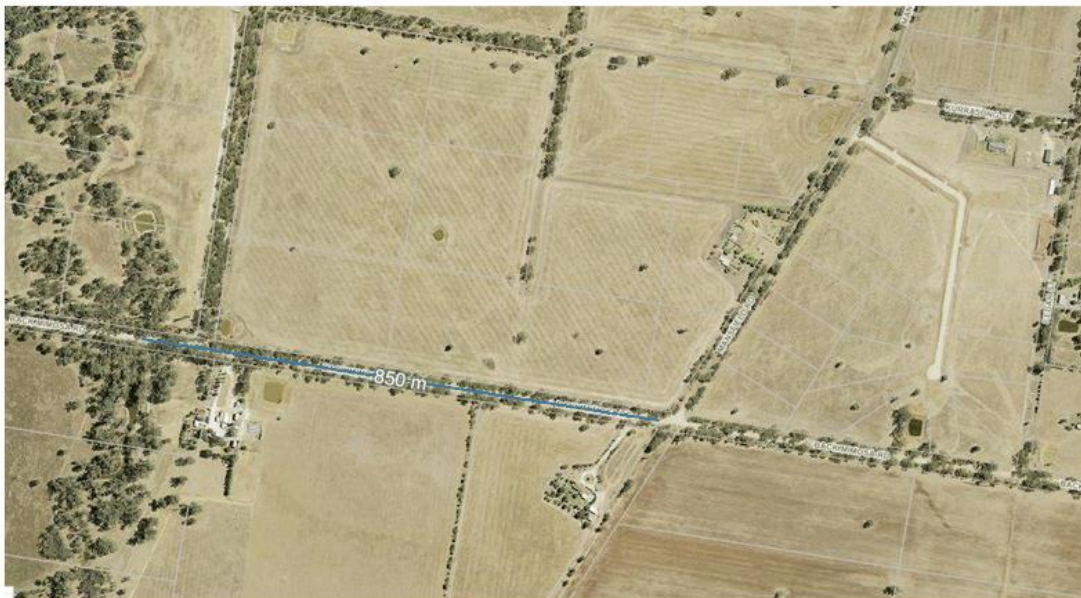
Dear Councilors,

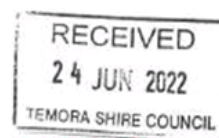
Currently the shire roadworks team are working on the water problems on the Back Mimosa Road east /west from Vesper Street to the Trigalong Creek, including the intersection of Mansfield Road and Back Mimosa Road.

We note from signage that the section from Vesper Street to Mansfield Road is to be tarred but the balance is not due for tarring. We would request that some consideration be given to tarring the section from Mansfield Road to the creek. We know that council has a policy of tarring back lanes in town so residents do not have to put up with the dust that arises and we can only guess that this is why Mansfield to Vesper is being tarred as no homes in this area face onto that section of Back Mimosa Road, all houses on this section have their access into Leary Place which is tar or Mansfield Road which is also tar.

Those of us that live on Back Mimosa Road between Mansfield Road and the creek crossing have dirt/mud road only, no alternatives. We are only 5 Kilometers from Temora Post Office but seem to not attract a decent road regardless of the traffic using the route. The four properties in this section tolerate the dust and dangers from movement of large amounts of machinery and vehicles as many properties west of here use our road as their main thoroughfare. We note that council has recently tarred the section of Britannia Street where there are only two actual residential properties.

Yours sincerely,

Image Request 1**Image Request 2**



[REDACTED]
138 Back Mimosa Road
Temora NSW 2666
[REDACTED]

23rd June 2022

Temora Shire Council
Loftus Street
Temora NSW 2666

Dear Councilors,

I would like council to consider in future planning to upgrade and tar Back Mimosa Road from Mansfield Rd down to Trigalong Creek. We have noted the signage that the section from Vesper St to Mansfield Rd is to be tarred, also by upgrading this section of road to tar would also eliminate dust that becomes a major problem especially at Harvest time due to a very large number of trucks using this area. We are only 5 kms from Temora post office but seem to not attract a decent road regardless of all the traffic using this route.

We have noted that council has recently Tarred the section of Britannia street where there are only two actual residential properties.

Further to this council needs to consider looking at the speed limit which is currently on Back Mimosa Rd with the possibility of a speed reduction to between 60 – 80 kph from Trigalong Creek up to the start of Vesper St since the development of Easley estate there are a number of families that now live in the area all with young children, I suggest that this be a priority for council to implement as this is an accident waiting to happen, more signage to indicate school children and bus shared zone as my 2 Kids catch the school bus on Back Mimosa Road where its 100km speed limit, vehicles fly up and down this road, the road is dangerous enough. It's not a racetrack!

Sincerely,

[REDACTED]

4.2 REQUEST 103 DEBOOS STREET**File Number:** REP22/681**Author:** Engineering Works Manager**Authoriser:** Engineering Services Manager**Attachments:** 1. Correspondence 103 De Boos Street**REPORT**

Following advice that no further action was resolved to be undertaken on the Street Trees outside 103 De Boos Street after the May 2022 Council meeting, Councils Engineering Managers are in receipt of further attached correspondence.

COMMITTEE RESOLUTION 69/2022

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

The Committee resolved to recommend to Council to note the correspondence and take no further action.

CARRIED***Report by Alex Dahlenburg***

From:**Sent:** Tuesday, 7 June 2022 3:32 PM**To:** Alex Dahlenburg <adahlenburg@temora.nsw.gov.au>; Rob Fisher <rfisher@temora.nsw.gov.au>**Cc:****Subject:** FW: For Councillors in Preparation for the April 2022 Council Meeting. 103 De Boos Street
Temora - Amplification for the Removal of Street Trees - Street Tree Root System House/Fence
Damage - Ground Water Flow Drainage and Safety Issues**UNOFFICIAL**

Hello Alex and Rob,

In the event that council is at this stage not intending to resolve the issue by tree removal and pavement repair, that still leaves us with the problems noted.

At a minimum, some levelling of the pavement around the trunk, and extended root system of the large tree, would assist to improve drainage, and reduce debris being caught up when it rains.

Unless I am there and get out and clear the blockage, often when bad rain is occurring, the debris gets caught and then causes ground water to rise onto the nature strip, clearly this is not a viable situation.

Some trimming of the large tree branches, to make the overall volume of the tree much less would also help with visual balance, and reduce tree growth, and reduce the volume of immediate tree debris droppings in that area.

The current situation is a lot of work for us, we also cop all the refuse from neighbours, and we have rarely sufficient bin space.

We would propose that we are provided with an additional free bin – at least this will be of assistance in some way to capture all the debris, from the subject trees, on top of all the debris that blows, or is washed down in front of our place.

We would still much prefer to remove the largest tree - The issues need satisfactory resolution, The cracking of the fence and house will likely lead to a claim, it would be much more Sensible to remove the tree problem – than to endure all the issues with the tree remaining.

So what additional actions are available to us to achieve satisfactory resolution?

Regards

4.3 NEW STREET TREES LOFTUS STREET

File Number: REP22/720
Author: Engineering Works Manager
Authoriser: Engineering Services Manager
Attachments: 1. Trees

REPORT

Council is in receipt of correspondence as per below:

Mrs [redacted] came to the counter to express her displeasure in the planting of the Plane Trees in Loftus Street. She understands that you are keeping it the same as opposite side but she dislikes the leaves from them. Her address is Loftus Street.

This complaint was initially verbally made to the Open Spaces Coordinator when the new street trees were being planted where it was explained the variety chosen was to match the other more established trees in this section of Loftus Street. The resident remained disappointed in this and wanted to formally register her displeasure.

Prior to the Grand Hotel being demolished this location had two (2) plane trees as per image 1 and 2 attached. Following construction of the four (4) new residential dwellings in the 2022 street tree planting program Council has planted three (3) plane trees as per image 3 attached to match the three (3) trees on the opposite side of the street to replace those removed as part of the development.

Budget Implications

Nil unless the trees were removed/relocated. If this was undertaken there will be cost involved in transplanting along with re-instating the road pavement.

COMMITTEE RESOLUTION 70/2022

Moved: Cr Max Oliver
Seconded: Cr Claire McLaren

The Committee resolved to recommend to Council to note the report.

CARRIED

Report by Alex Dahlenburg

Image 1 and 2



Image 3



4.4 TREE REMOVAL REQUEST 95 DEBOOS STREET

File Number: REP22/722
Author: Engineering Works Manager
Authoriser: Engineering Services Manager
Attachments: 1. Correspondence and Images

REPORT

Council is in receipt of a request to remove the street tree outside 95 De Boos Street. The request comes from the owners of a neighbouring property after a recent Gas leak where repairs were undertaken as observed in images attached.

Upon inspection by Councils Open Spaces Coordinator there is no visible reason that the tree should be removed from a tree health point of view. However, it can be noted this tree has been heavily pruned for overhead powerlines on a regular basis, is lifting the kerb and adjoining footpath.

The tree variety is an Ash which Council has had other root related issues with this variety of tree particularly where they have been regularly pruned for powerlines due to this species putting more effort into root growth when pruned.

As the trees health doesn't warrant removal the request is being presented to Council for determination.

Budget Implications

Tree removal will cost up to \$2,000, with further kerb and footpath repairs up to \$1,500.

Total removal cost in maintenance budget would be up to \$3,500.

COMMITTEE RESOLUTION 71/2022

Moved: Cr Jason Goode
Seconded: Cr Belinda Bushell

The Committee resolved to recommend to Council to review trees and footpaths in that block of De Boos Street and to contact Essential Energy to enquire whether they would assist with the removal of the trees.

CARRIED

Report by Alex Dahlenburg

Resident Request

Tree Planting/Removals



REQUEST DETAILS			
Planting <input type="checkbox"/>	Removal <input checked="" type="checkbox"/>	Date:	16-6-2022
Quantity:	1	Species:	
Details:			
Footpath			
Address:		95-97 Deboos	
Work Plan Sketch:			
CUSTOMER DETAILS			
Name		Preferred Method of Contact	<input checked="" type="checkbox"/> Phone <input type="checkbox"/> Email
Phone Number		Email	
Office Use Only			
Approved <input type="checkbox"/> Denied <input type="checkbox"/>	Signed:		
Justification:			
Action:			
Returned Correspondence <input type="checkbox"/>	Form uploaded as an attachment to a CRM (mandatory) <input type="checkbox"/>		
Description: TSC 2021-2022 Resident Request - Tree Planting or Removal		Developed: 16/6/2022	Reviewed:
File path: T:\Development\2021-2022\Resident Request & (upstream)\Formal Draft Copy (formal) TSC 2021-2022 Resident Request - Tree Planting or Removal.docx		Version Number: 1.0	Page: 1 of 1

Image 1



Image 2 and 3



4.5 EW20 - RETICULATED SEWERAGE SERVICE POLICY**File Number:** REP22/726**Author:** Engineering Services Manager**Authoriser:** Engineering Services Manager**Attachments:** 1. EW20 - Reticulated Sewerage Service Policy**REPORT**

First version of Reticulated Sewerage Service Policy attached for Council's consideration.

COMMITTEE RESOLUTION 72/2022

Moved: Cr Claire McLaren

Seconded: Cr Jason Goode

The Committee resolved to recommend to Council that the policy is placed on public exhibition for 28 days with the removal of the paragraphs on Development Contributions and Liquid Trade Waste Fees & Charges in section 5.0.

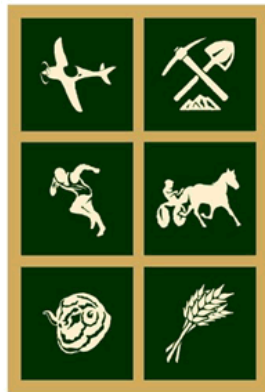
CARRIED

Function: Engineering Works

Temora Shire Council

Policy Number: EW20

TEMORA SHIRE COUNCIL



TEMORA

The Friendly Shire

RETICULATED SEWERAGE SERVICE

DRAFT

Revision Number: 1
File Name: Reticulated Sewerage Services Page Number: Page 4 of 9

Revision Date: June 2021

*Function: Engineering Works**Temora Shire Council**Policy Number: EW20***Review Details****ABOUT THIS RELEASE**

DOCUMENT NAME: Reticulated Sewerage Service
CODE NUMBER: EW20
AUTHOR: Temora Shire Council
ENDORSEMENT DATE:

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement

PLANNED REVIEW

Planned Review Date	Revision Description		Review by

*Function: Engineering Works**Temora Shire Council**Policy Number: EW20*

1.0 Purpose

The purpose of the Reticulated Sewerage Service policy is to provide framework to Council stakeholders pertaining to the provision of reticulated Sewerage services to the Temora community.

2.0 Scope

This policy shall apply to all property within the Temora Shire Council reticulated sewer Serviced Area and all development requiring connection to Council's Sewerage system.

3.0 Definitions

Property Connection – Point of connection between the service line and the customer sanitary drain. Also called Property Connection Point.

Inspection Shaft – A sewer structure at the end of a service line to allow insertion into the sewer of equipment for inspection and maintenance.

Customer Sanitary Drain – A pipeline installed by a licenced plumber within the property boundary and operated by a property owner to convey sewage from the buildings to the connection point; constructed to Plumbing Code Standards (also called house drain, house service line, house sewer, sanitary connection, property drain, sanitary drain).

Sewer Service Line – A short length of sewer pipe, owned and operated by Council, which connects a sewer main pipe to a property connection and customer sanitary drain. The sewer service line includes a service junction on the main sewer line.

Easement – A right held by one party to make use of the land of another for certain purposes.

Equivalent Tenement (ET) – The demand or loading a development will have on infrastructure in terms of the sewage discharge for an average residential dwelling or house.

Liquid Trade Waste – All liquid waste other than sewage of a domestic nature.

Serviced Area – Defined service extent of Council's Reticulated Sewerage System.

4.0 Policy Detail

4.1 Sewer Connection and Disconnection

General

Council has a defined area serviced by Council's reticulated Sewerage system (see Appendix A). This area is known as the Serviced Area.

Section 124 of the Local Government Act 1993 states Council may order a landowner to connect to Council's Sewerage system subject to the premises being situated within 75m of Council's sewer system.

Council will generally not permit land outside of the defined Sewage catchment to connect to reticulated Sewerage system unless extenuating circumstances are evident. Any

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connection outside the defined serviced area shall be considered a “private” connection, with the property owner responsible for all maintenance of connection infrastructure.

Where Council sewer infrastructure is required to be constructed on private property, a minimum 2m easement benefiting Council shall be established over Council’s infrastructure.

All sewer infrastructure construction works subject to approval under the Local Government Act 1993 shall be carried out in accordance with the Council approval, Local Government (General) Regulation 2005, Australian Standard 3500, NSW Code of Practice – Plumbing and Drainage.

All cost associated with construction of sewer infrastructure relating to new development / new connections is to be borne by the applicant / developer.

Residential Dwellings

Residential dwellings within the Serviced Area shall be serviced by a single sewer connection per lot.

Strata Title and Dual Occupancy Dwellings

Multiple properties (dwellings / units) on a single lot located inside the Serviced Area shall be serviced by either a single sewer connection for the property, or sewer connections for each dwelling / unit.

If multiple properties with a single sewer connection are subdivided onto separate titles, each lot shall be serviced by its own single sewer connection.

Torrens and Community Title Dwellings

Torrens or community title dwellings shall be serviced by a single sewer connection per lot.

Commercial / Industrial Dwellings

Industrial and Commercial properties within the serviced area shall be serviced by a single sewer connection per lot, unless a secondary service is permitted by Council.

Industrial and commercial premises may require approval to discharge liquid trade waste into Council’s Sewerage system and may be required to enter into a liquid trade waste service agreement in accordance with Councils Liquid Trade Waste Policy.

Subdivision of land

Subdivision of land within the Serviced Area will require newly created lots to be serviced by a single sewer connection per lot.

Subdivision of land outside the Serviced Area may require provision of reticulated Sewerage infrastructure, dependant on the development type, proximity to the Serviced Area and current land zoning.

Disconnection

A property owner may request that a sewer service be disconnected from Council’s Sewerage system if the property becomes vacant or is to be redeveloped. Disconnection

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from Council's Sewerage systems will require approval from Council and shall be carried out by Council or a licenced plumber.

Disconnection from the system may not necessarily result in the property no longer being subject to sewer access charges. Owners should confirm if annual access charges will still be payable when seeking to disconnect a service.

4.2 Asset Ownership and Maintenance Responsibility

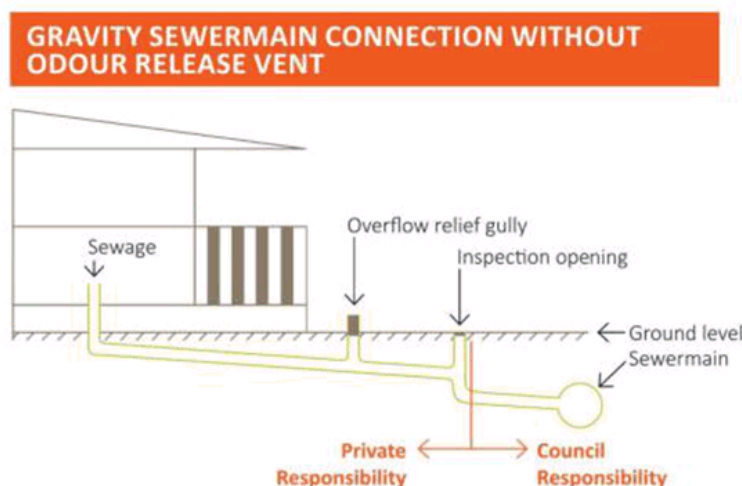
Council Ownership and Maintenance Responsibility

- Sewer system – Council is responsible for Sewerage reticulation and treatment infrastructure including Sewerage treatment plant, sewer reticulation pump stations, sewer main pipes and sewer service lines leading from the sewer main towards the property connection (generally the Inspection Shaft), with Council's responsibility ceasing on the private / public lot boundary.

Landholder Ownership and Maintenance Responsibility

- Property connection and internal sanitary drainage pipes – The landowner is responsible for ownership and maintenance of the Property Connection / Inspection Shaft and internal sanitary drainage pipes.
- Ensuring the Inspection Shaft is not buried or broken. Council staff may have to access your Inspection Shaft in order to clear blockages in service line or sewer main.

In instances where the sewer line resides on private land within an easement, or the property connection resides on Council land, Council's maintenance responsibility will cease 500mm downstream from the property connection towards the sewer main. Where it is found a property connection resides on Council land, upon renewal, the property connection shall be moved inside the property boundary.



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4.3 Sewer Chokes / Blockages

If there is a sewer blockage present on a premise, where possible, the property owner should first inspect the Inspection Shaft to see if it full or empty. If the Inspection Shaft it is full or overflowing, this indicates either the property connection itself is blocked, or the main downstream is blocked and Council will attend to inspect.

Councils 24-hour contact number is 02 69801100.

If the Inspection Shaft is empty, this indicates there is a blockage within the property and the property owner should call a private plumber.

Note: The property connection remains the maintenance responsibility of the landowner, however, Council will attend and in initial instances, may plunge or water jet clear the property connection to assess where the blockage is located and offer advice to the landholder regarding necessary repairs required to prevent reoccurrence.

Where Council is requested to attend property connection blockages that are reoccurring in nature due to lack of preventative action from the landowner, the landowner will be charged for work provided by Council as per Councils published fees and charges.

Common causes of chokes, surcharges and blockages.

- Tree root infiltration into pipes through pipe joints or pipe structural defects
- Structural damage to pipes due to age, damage, ground pressure, etc.
- Domestic products including rubbish, children's toys, tennis balls, nappies, clothing, sanitary pads, cooking waste, rocks or sand and other waste material not intended for processing by the sewer system.
- Illegal connection of stormwater pipes or property downpipes
- Poor or incorrect construction of sewer drainage components.

Cost responsibility associated with sewer maintenance.

Item	Cost
Clear sewer choke in sewer main	Council
Clear sewer choke in service line downstream of property connection (Inspection Shaft) to Council sewer main.	Council
Clear sewer choke upstream of property connection and including Inspection shaft.	Owner / contact plumber
Clear initial sewer choke in property connection (once only)	Council
Clear recurring sewer choke in property connection	Owner
Property connection repair or replacement	Owner
Service line or main junction repair or replacement	Council
Sewer main repair or replacement	Council

Council will undertake sewer maintenance works on a private works basis if requested by the landowner. Fees associated with private works are available in Councils published fees and charges.

4.4 Sewer Service Location Diagram

Upon request Council will provide sewer property service diagrams and Council sewer main diagrams in either hard copy or electronic copy formats.

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Fees associated with supplying these documents are in Councils published fees and charges.

5.0 Connection Fees and Charges

Landowners are required to pay Sewage fees and charges on land within 75m of Councils Sewerage systems. Sewage income is required to pay for:

- Operating expenses
- Infrastructure maintenance, renewal, and new infrastructure expenses
- Principal and interest on loans

General rates income is not used for Sewage services.

Section 552 of the Local Government Act 1993 states Council may charge a service availability charge to any land within 75 meters of Councils sewer system irrespective of connection status.

Residential Sewage Charge

The residential Sewage charge is a flat charge per year for all residential properties, strata title units and non-strata title units. This flat charge is known as the base access charge. The current base access charge is displayed in Councils published fees and charges.

Non-Residential Sewage Charge

Non-residential Sewage charges are levied using a two-part tariff, a Sewer Access Charge and Sewer Usage Charge billed quarterly within Councils rates notice.

These charges are levied in accordance with the recommended pricing methodology of the NSW State Government.

The non-residential Sewer Access Charge is proportional to the square of the size of the water supply service connection.

- Sewage access charge $AC = (AC_{20} \times \frac{D^2}{400})$

Where:

AC_{20} = Annual non-residential Sewage access charge for a 20 mm water service connection (\$)

D = Water supply service connection size (mm)

The non-residential Sewer Usage Charge is calculated by the formula:

- Non-Residential Sewage Bill $B = SDF \times (AC + C \times UC)$

Where:

B = Annual non-residential Sewage bill (\$)

C = Customer's annual water consumption (kL)

AC = Annual non-residential Sewage access charge (\$) (refer to s. 8.2.1)

SDF = Sewer discharge factor

UC = Sewer usage charge (\$/kL)

The current base access charge, SDF's, volume factors and usage charge rate are published in Councils adopted fees and charges.

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Development Contributions

Council levies a Section 64 Developer Contribution charge (headworks charge) on an Equivalent Tenement (ET) basis for new sewer connections as determined by Councils Development Servicing Plan (**under development**). A sewer headworks charge is essentially a financial contribution to Council, to assist Council in funding system upgrades required as a result of growth and development.

The Developer Contribution is levied in accordance with the recommended pricing methodology of the NSW State Government. Developer Contribution fees are published in Councils adopted fees and charges.

Liquid Trade Waste Fees and Charges

Liquid trade waste (LTW) is any liquid waste produced and discharged to sewer other than toilet, hand basin and shower/bath liquid wastes. Council levies fees and charges for LTW for the administration, monitoring, transporting, treating and disposal of LTW and to eliminate cross subsidies from residential and non LTW customers for LTW related costs. LTW fees and charges are levied in accordance with the recommended pricing methodology of the NSW State Government.

LTW charges and fees include:

- Application Fee – to cover the cost of processing applications.
- Annual Liquid Trade Waste Fee – to cover the cost of inspections and administration.
- Re-Inspection Fee – to cover the cost of any re-inspections, if required
- Usage Charges – to cover the costs associated with transporting and treating liquid trade waste from dischargers.

Further information in relation to Liquid Trade Waste is available in Temora Shire Councils Liquid Trade Waste Policy and Councils published fees and charges.

6.0 Dispute Resolution

Council acknowledges that there may be situations that do not comply or fall outside this policy. Where a landowner cannot comply with this policy and is of the view, they have good reason to divert from this policy, the landowner is encouraged to contact Council for consideration.

7.0 Related Documents

Documents related to this policy are;

- Local Government Act and Local Government (General) Regulation
- Australian Standard 3500.2
- Plumbing Code of Australia
- Water Services Australia – Gravity Sewage Code of Australia
- NSW Department of Planning, Industry and Environment 2021 Liquid Trade Waste Management Guidelines
- Temora Shire Council Liquid Trade Waste Policy
- Temora Shire Integrated Water Cycle Management Strategy
- Temora Development Servicing Plan – Sewerage Services
- Temora Shire Council Fees and Charges

Revision Number: 1
File Name: Rationalised Sewerage Services

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Revision Date: June 2021

4.6 PLANTING OF TREES FOR QUEENS JUBILEE

File Number: REP22/728
Author: Engineering Works Manager
Authoriser: Engineering Services Manager
Attachments: 1. Images and Correspondence

REPORT

Council have successfully received a grant for the planting of a tree in Callaghan Park as part of the federal program "Planting Trees for the Queen's Jubilee".

We need to complete the project before 30 October 2022 with the project being.

Planting of an English Oak tree, install a commemorative plaque and hold an event in honour of The Queen's Jubilee. This will raise awareness of The Queen's Jubilee and increase shade for park users.

Council staff as per image 1, plan for this project of building a concrete garden edge 3m x 3m square, install a concrete hob and plaque ready to plant the tree. In addition to this within Council maintenance funds it is proposed to construct a small section of concrete pathway and a concrete pad with a new table and chairs that are disability access friendly. Doing this further removes the old seating which was not set on a concrete pad creating additional maintenance for Council's Parks and Gardens team.

The content of the plaque will read:

***Trees planted to commemorate
the Platinum Jubilee of
Her Majesty, Queen Elizabeth II***

This project received funding from the Australian Government's Planting Trees for The Queen's Jubilee Program.

In addition to the above stated grant program the Temora Garden Club wrote to Council wishing to donate two (2) trees for the same milestone event. See response letter to the Garden Club attached.

After reviewing this proposal our Open Spaces Coordinator and Engineering Works Manager proposed something different to that suggested. They proposed that an Avenue of trees be planted in Lions Park alongside Bowling Club Lane as per Image 2. There is an existing Manchurian Pear Tree in which this Avenue of trees would match and coincide with through the planting of nine (9) additional trees with trees spaced approximately six (6) metres apart.

The Temora Garden Club has indicated they are happy with this proposal however further requested a plaque on a concrete hob at this line of trees. Council's Engineering Works Manager did initially indicate on two occasions a plaque here wouldn't be installed in addition to the plaque for the English oak tree. The Garden Club still asked if a secondary plaque could be considered by Council?

This could state:

***Trees planted to commemorate
the Platinum Jubilee of
Her Majesty, Queen Elizabeth II***

This project is jointly funded by Temora Shire Council and the Temora Garden Club

To coincide with the Federal Member attending to plant the English Oak Tree, the avenue of trees in Lions Park being close by could be planned at the same time. If so, Council could offer the Temora Garden Club plant their two donated trees on this day.

Further suggestion for planting the other 7 trees funded by Council in this avenue is that Council could ask if each school wanted to send student representatives for their school to plant a tree on behalf of each school as further promotion of the Green Canopy Project. This could also be held as a separate event for the avenue planting, if this is the wish of Council.

Budget Implications

Callaghan Park

The total budget is \$3,000 for the grant approved project.

This will include doing a 3m x 3m concrete garden bed, tree, plaque and small plantings for around inside edge of the garden bed around tree.

Small section of concrete footpath, concrete pad for table and chairs along with new disability friendly table and chair set will be funded through Council maintenance funds.

Lions Park

Donation of 2x Manchurian Pear Trees from Temora Garden Club

Purchase of 7x Manchurian Pear Trees (45cm pot) by Council at a cost of up to \$1,200 within maintenance funding.

Secondary Plaque and concrete Hob if approved will cost up to \$1,000.

COMMITTEE RESOLUTION 73/2022

Moved: Cr Jason Goode

Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council to proceed with the proposal for the Jubilee Tree planting in Callaghan Park.

CARRIED

COMMITTEE RESOLUTION 74/2022

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

It was resolved that the Committee recommend that Council proceed with the tree planting project following an approach to the Bowling Club to seek their interest in contributing to the costs

AND FURTHER

That the Council agree to install the plaque on the condition that it be fully funded by the Garden Club.

CARRIED

Report by Alex Dahlenburg

Image 1

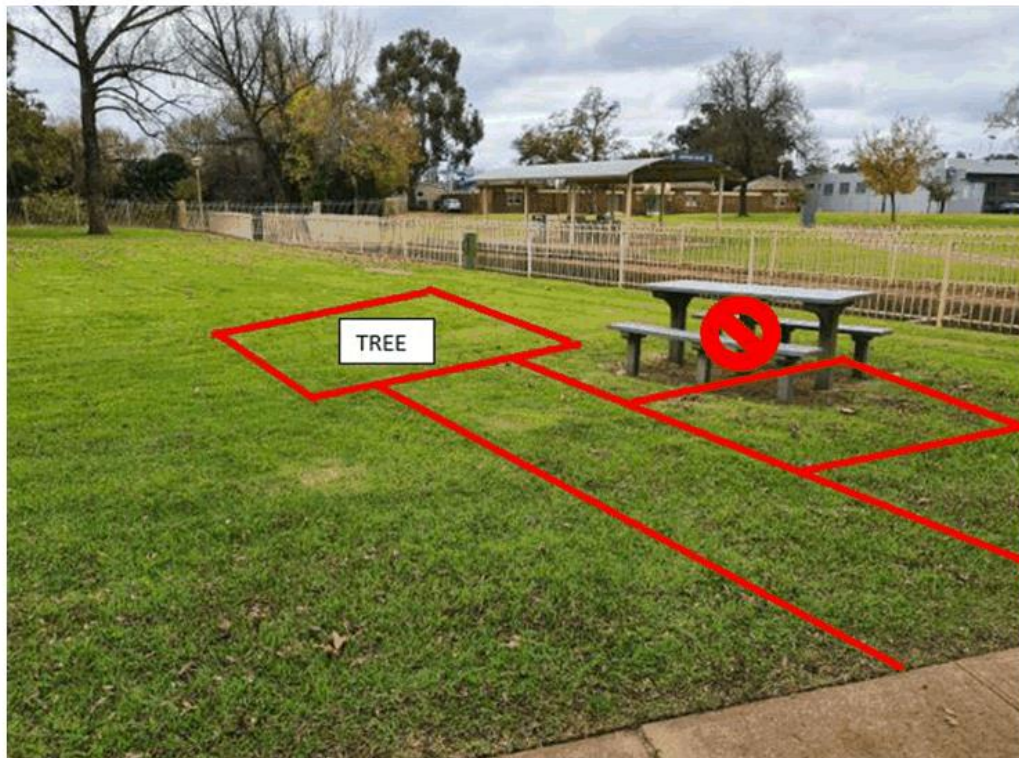


Image 2





Temora NSW 2666

3 May 2022

Dear Sir,

The Temora Garden Club would like to donate two trees as part of the 'treebilee' in honour of the Jubilee of Queen Elizabeth.

We thought maybe one at Lake Centenary and one at Gloucester Park. If you have any ideas on a better place we would be happy to discuss it.

Could you also advise on the variety of trees and maybe native ones that would be suitable.

Thanking you



Secretary

Temora Shire Council



Our reference: AJD:ARB

16 June 2022

[REDACTED]
Temora NSW 2666

Dear [REDACTED]

RE: DONATION OF TREES 'TREEBILEE' IN HONOUR OF THE QUEENS JUBILEE

Please be advised that Council received your letter dated 3rd May, 2022 on behalf of the Temora Garden Club indicating a proposed donation of two trees as part of the 'Treebilee' in honour of the Jubilee of Queen Elizabeth II.

After reviewing this proposal our Open Spaces Coordinator and I are proposing something different to that suggested. We are proposing that an Avenue of trees be planted in Lions Park alongside Bowling Club Lane. There is an existing Manchurian Pear Tree in which this Avenue of trees would match and coincide with through the planting of nine (9) additional trees (as per image attached) with trees spaced approximately six (6) metres apart.

Council would gladly accept the Temora Garden Club donation of two trees and promote this, in conjunction with council funding the remaining tree plantings outside those donated to establish an Avenue of trees as part of the 'Treebilee'.

In addition to these plantings there will be a single tree (Species: English Oak) planted in Callaghan Park between the Cenotaph and concrete drain. This tree will be an English Oak to coincide with the other English Oaks in Callaghan Park as the first tree planted by the Queen and Prince of Wales at Windsor Castle to launch the initiative was an Oak tree, "Verdun Oak" (*Quercus Petraea*). This tree will have a small garden bed around it and a plaque to commemorate the Jubilee funded through the federal grant program "Planting Trees for the Queen's Jubilee".

Council looks forward to hearing back regarding this matter to further progress the proposal.

Should you require any further information or wish to have a meeting to discuss the proposal in person, please do not hesitate to contact the Engineering Department on 02 6980 1100 (Option #1).

Yours sincerely

AJ Dahlenburg
ENGINEERING WORKS MANAGER

For the GENERAL MANAGER

105 Loftus St,
PO Box 262, TEMORA NSW 2666
ABN: 55 048 860 109
DX: 5494 Temora

t: (02) 6980 1100
f: (02) 6980 1138
temshire@temora.nsw.gov.au
www.temora.nsw.gov.au

File Number: REP22/705

Author: Town Planner

Authoriser: Director of Environmental Services

Attachments:

1. Letter Arian Park Advisory Committee
2. Submission Arian Park Advisory Committee

Council has received correspondence from the Arianah Park Advisory Committee regarding their concerns about the lack of housing and land availability shortages in Arianah Park.

In relation to additional village zoned land, Council previously resolved to support the rezoning of land currently used for village purposes, on the northern side of Mandamah Street. Figure 1 shows the land previously identified by Council for rezoning.

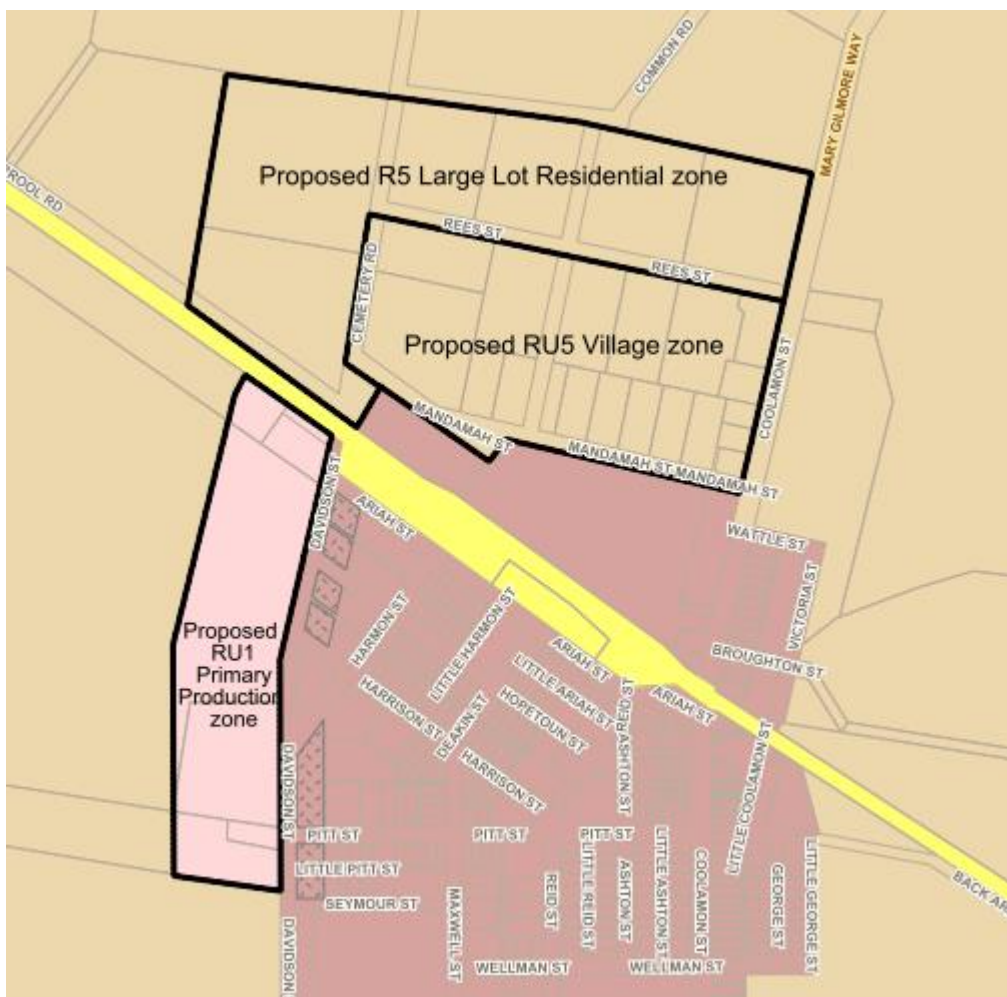


Figure 1: Land identified for rezoning by Council in 2020

This draft amendment was required to be withdrawn by the Department of Planning and Environment in May 2021, pending the completion of the Aria Park village flood study. The first stage of flood study has now been completed, with the flood study maps adopted by Council. The next stage of the study is currently underway, which involves developing a floodplain risk management plan for the village. This is currently scheduled to be completed at the end of April 2023.

The flood study has revealed that there are some development constraints in the area proposed to be rezoned, with some areas of low level flooding in a 1 in 100 year event, as shown by Figures 2 and 3. If additional development were to be permitted, this would be required management to mitigate the risk to property, such as building up the dwelling site to be above the modelled flood level. Land that is more moderately affected by expected levels of flooding may need to be delayed for any rezoning, pending the outcome of the next stage of the flood study.

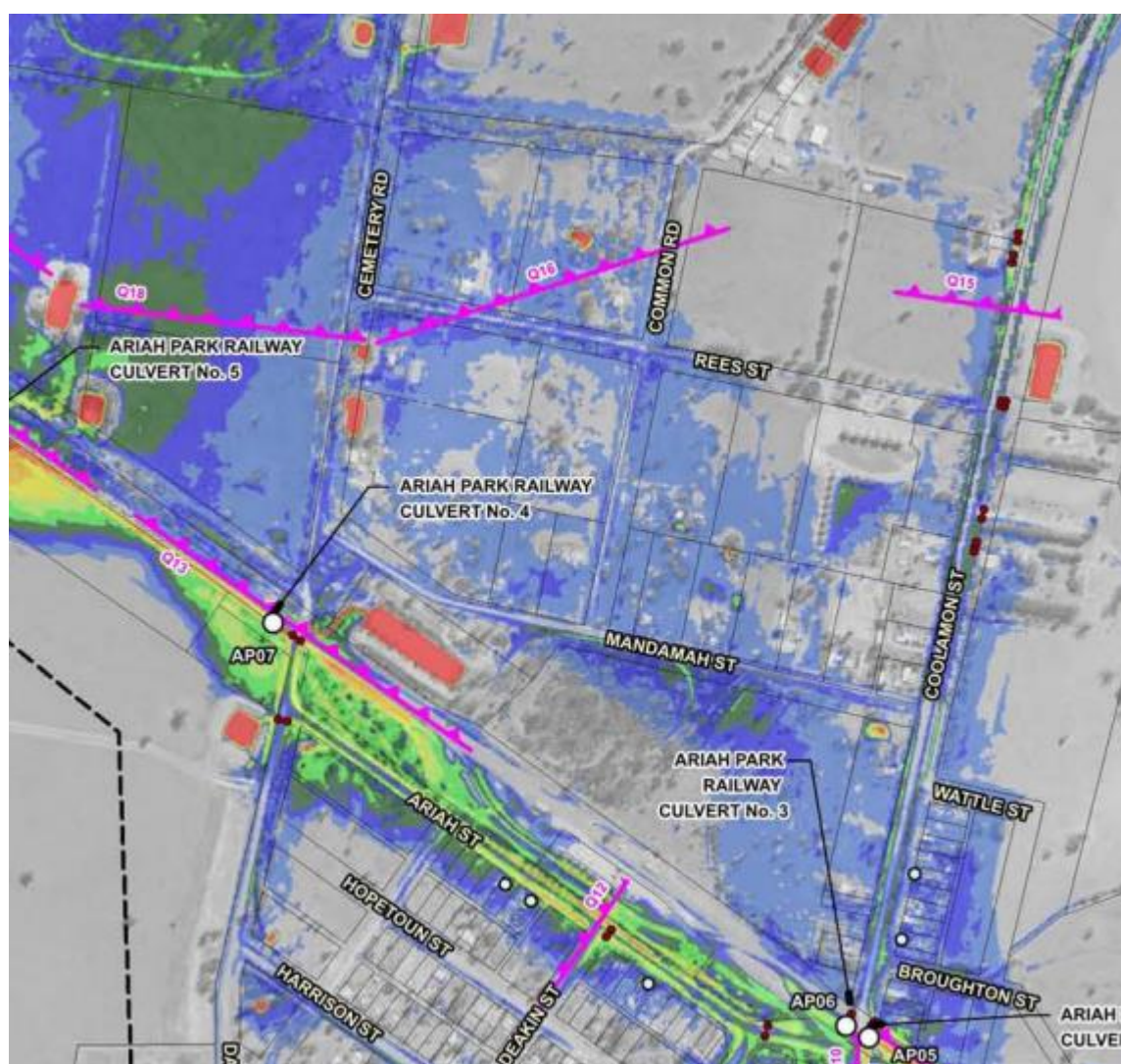


Figure 2: Aria Park flood study 1% AEP event map

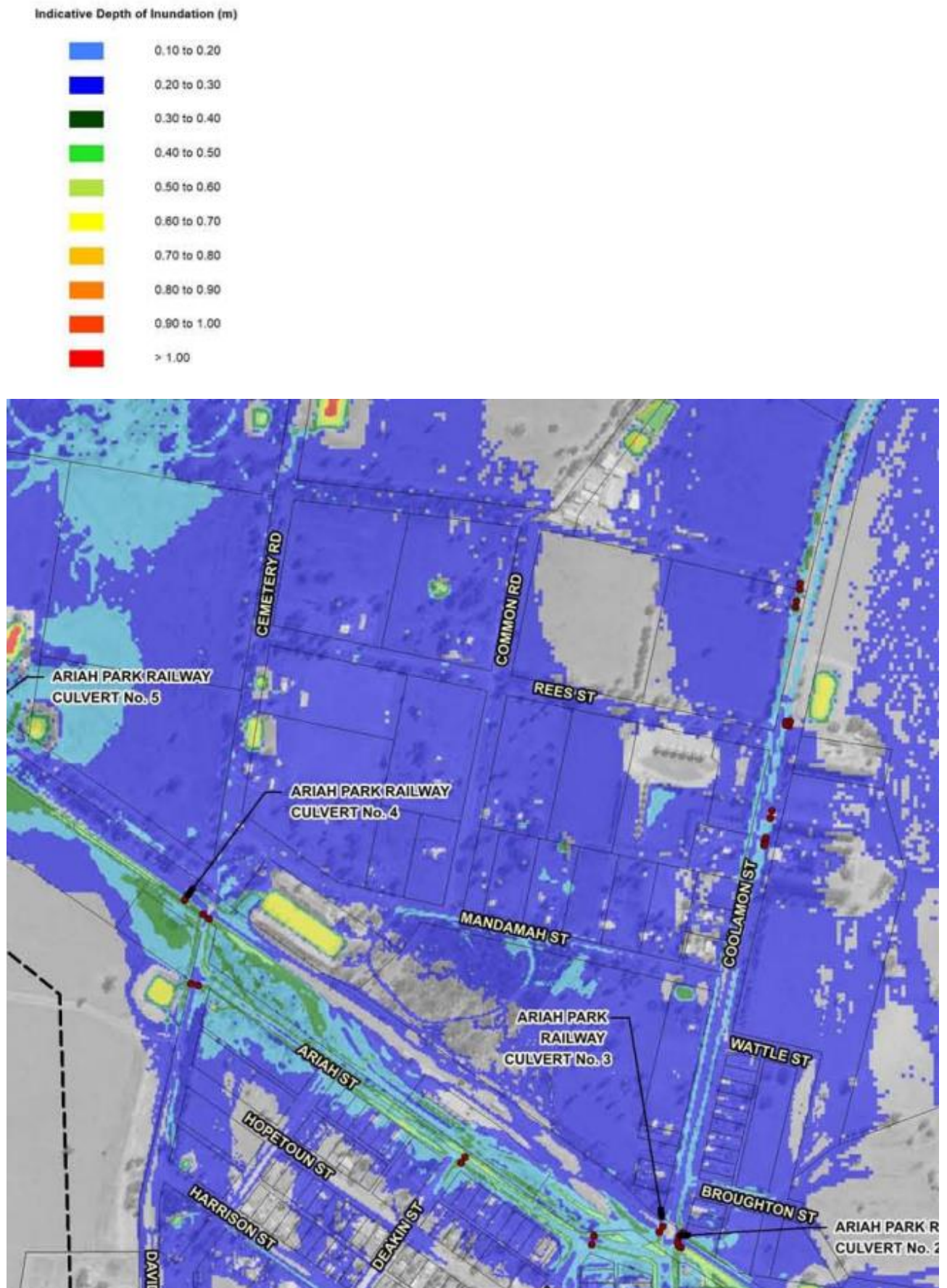


Figure 3: Flood Hazard Vulnerability Category 1% AEP

**FLOOD HAZARD VULNERABILITY
CLASSIFICATION**

	H1	Generally safe for vehicles, people and buildings.
	H2	Unsafe for small vehicles.
	H3	Unsafe for vehicles, children and the elderly.
	H4	Unsafe for vehicles and people.
	H5	Unsafe for vehicles and people. All building types vulnerable to structural damage. Some less robust building types vulnerable to failure.
	H6	Unsafe for vehicles and people. All building types considered vulnerable to failure.

It is considered by Council officers that the land located north of Mandamah Street remains the most suitable to accommodate additional village growth, as the land is already partly serviced with water, electricity and road infrastructure. The cost of extending services to other unserviced areas of Ariaiah Park is less feasible, such as Crown Land west of Harmon Street, which does not have a water connection or a sealed road.

As the next stage of the Ariaiah Park flood study is not due to be completed for around nine months, the Committee may wish to consider supporting the rezoning of the land identified for rezoning RU5 Village zone in the short term and seek the support of the Department of Planning and Environment for this amendment. This would be subject to the inclusion of suitable development controls to manage the risk to property due to flooding. The area of land that may be considered for rezoning is shown by Figure 4.

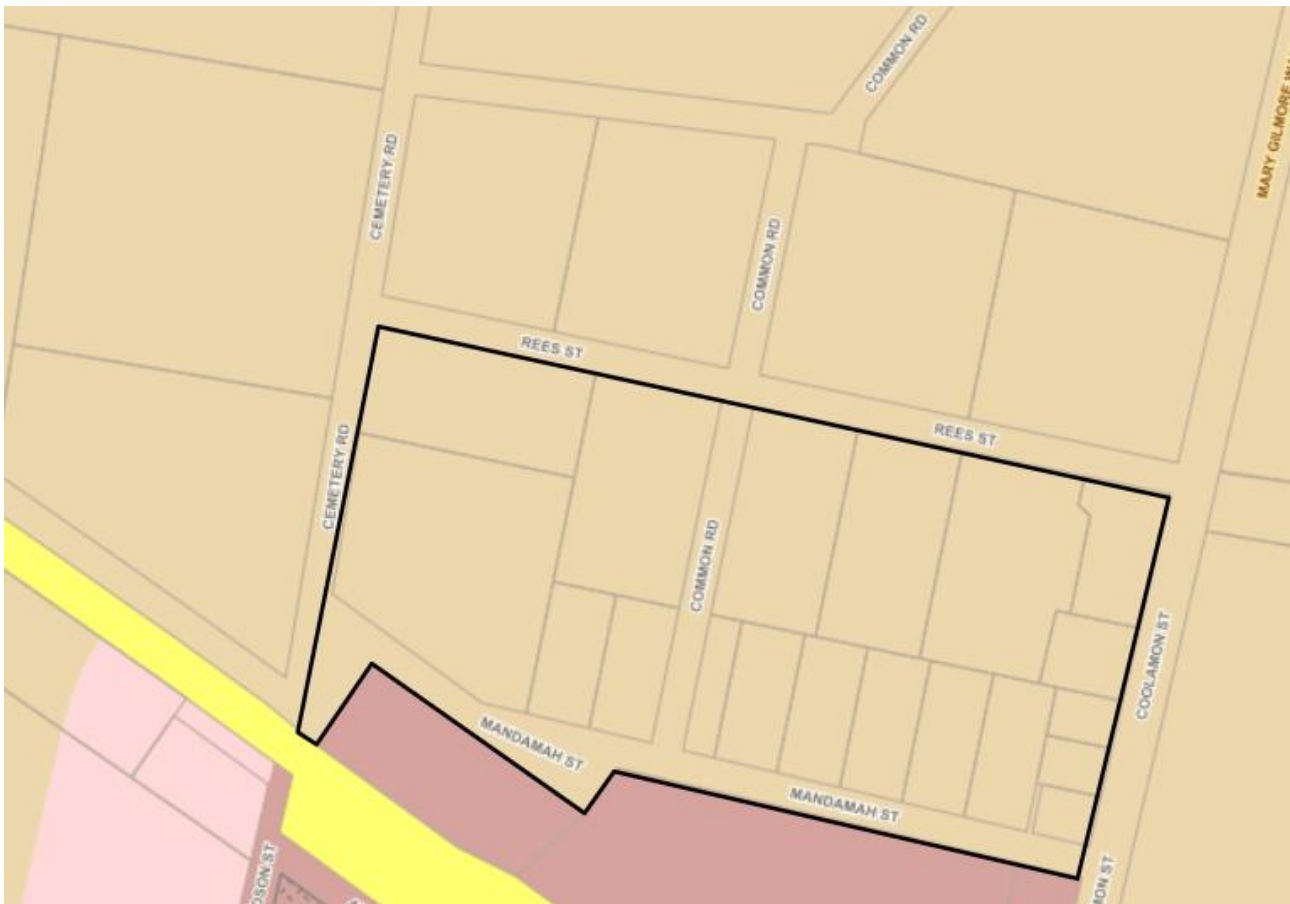


Figure 4: Land proposed to be rezoned to RU5 Village zone, show edged heavy black

This approach may be considered more acceptable to the Department of Planning and Environment, due to the reduced impacts of flooding, and provide some opportunities for new additional residential development in Aria Park in the short term.

COMMITTEE RESOLUTION 75/2022

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council:

1. To contact landowners of vacant land in Aria Park village and offer Council's assistance to make an application to develop their land and to provide contact details for local real estate agents who are able to assist with property sales, and
2. To request Council officers, seek the support of the Department of Planning and Environment to commence the process to rezone land bounded by Mandamah Street, Coolamon Street, Rees Street and Cemetery Road from RU1 Primary Production to RU5 Village zone and present this information to a future Council Meeting.

CARRIED

Report by Claire Golder

Claire Golder

From: nigeljudd@bigpond.com
Sent: Sunday, 22 May 2022 11:16 PM
To: Claire Golder; Craig Sinclair; Cr R B Firman; Councillors; Gary Lavelle
Cc: Anne Rands; Kris Dunstan; Elizabeth Smith; Rob Fisher; Alex Dahlenburg
Subject: Need for Village Housing Strategy

**The General Manager,
Temora Shire Council,
Temora, NSW 266**

Dear Sir,

I would like to propose that Council expedite a Workshop to develop a housing strategy for the Villages, rural lifestyle and rural housing (TSC Confidential Council Meeting, March, 2022 Item 18.7 – P.124).

There has been unprecedented demand for houses and land in Aria Park, and we need to do something to make the most of this opportunity.

Regards,

Nigel

Cr. N.A. Judd,
22/05/2022

Copy of a letter stressing the lack of land and housing in Aria Park.

To the Aria Park Community Meeting

I would really like to bring up the issue of housing and land availability in Aria Park. The lack of it is stopping the town from moving ahead. My partner and I eventually found a block to buy so we can build in the coming months, but for many others there simply isn't anything available. People in town have vacant blocks sitting there not being used which seems crazy to me. Nothing for sale, and multiple people owning "Investment Properties" in town which is again stopping the growth of the town. Aria Park is not a town for investment properties. This just makes it harder for anyone trying to own their own home here.

I put a question to the kids at school yesterday regarding where they intend to live when they finish school. Almost all said they want to stay here in town and buy a house. My response was good luck. Where are you going to buy if there are no houses for sale and no land available? People can't even rent here. It took me a few weeks to even get teacher housing here.

I propose some land is taken back (Crown Land or farming land) that can be subdivided to allow for an additional 20 housing blocks sold with power and water connected on a conditional basis that the owner must build a house within 2 years and does not already own a house or farm in Aria Park.

Apologies that I cannot attend as I give free guitar lessons at the Youth Hall for the community on Tuesday nights.

Regards,

18/05/2022

Extract from the Arianh Park Advisory Committee's Submission to the 2021/2022 TSC Community Strategic Plan.

ARIAH PARK ADVISORY COMMITTEE

A Section 355 Committee of the Temora Shire Council

SUBMISSIONS to the 2021/22 TSC Community Strategic Plan

Business

That the Temora Shire Council have a pro-active policy of attracting industry and businesses to Arianh Park i be included in the commercial strategies for the whole shire.

More could be done

That the Temora Shire Council campaign to Essential Energy and Goldenfields Water for more competitive prices in the supply of power and water.

Presentations to Council were made at the March, 2020 Committee Meetings – feedback was that there was little chance of any change.

Residential

That the Temora Shire Council have a pro-active policy of attracting residents to move to and live in Arianh Park. **No real action so far on this initiative.**

That the Temora Shire Council support the rezoning of the North of the railway line, to include both sides of Rees Street, in between Cemetery Road and the Mary Gilmore Way to provide more large lot residential blocks to develop. **Council is investigating this now.**

That the Temora Shire Council campaign to Essential Energy and Goldenfields Water for more competitive prices in the supply of power and water to new developments.

There is increased Demand for Houses and Land in Arianh Park - A recent report said there was little chance of any growth in Arianh Park. This is contrary to the increased demand at the moment from interested locals and others wanting to buy and develop in Arianh Park.

4.8 OLYMPIC POOL UPGRADE PROJECT - EXTRA WORKS REQUIRED

File Number: REP22/749
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

REPORT**Filtration**

During the course of the works at the Recreation Centre's Olympic Swimming Pool upgrade, an inspection of the soon to be recommissioned filtration system revealed a significant quantity of filter medium (sand) at the bottom of the balance tank.

A closer inspection revealed that the laterals at the bottom of two of the sand filters were perished and were allowing sand to escape from the filter. These filters were commissioned during the last upgrade and the plastic laterals of all of the four filters are at the end of their useful life.

This requires that new laterals be installed and old sand removed and replaced with new filter medium.

Elm Aquatics have provided two options outlined in the below email:

The following price is to replace the sand and Laterals in the 4 existing filters on the 50m pool.

\$22,375 ex GST which includes:

- ***Cleaning out the filters once the sand has been removed by others.***
- ***Remove existing laterals and replace with new ones supplied by us.***
- ***Supply new sand media***

This assuming we are doing this while we have our lifting equipment on site otherwise there will be extras for forklift hire, travel and accommodation.

If you would like to use OC1 filter media that would cost \$49,560 ex GST to do the same works as above and upgrade the 2 new filters to OC1 as well.

As the existing filters have served us well and have required little maintenance over the past 25 years, it is recommended that the cheaper sand filter media would suffice.

Asbestos Removal

As verbally intimated at a previous meeting, asbestos pipes were discovered during the course of the excavation for the widening of the western side of the pool. These have partially been removed and disposed of appropriately with more asbestos pipes likely to be encountered when the excavation extends to the deep end over the next 6-8 weeks. The initial removal went well, and providing the future excavation goes to plan along the deep end, it is likely that the specialised work will cost in the order of \$12-\$15K. Unfortunately there is an "asbestos clause" in the contract and the cost of the specialised work has to be borne by Council.

Budget Implications

Negative \$40,000 consisting of:

1. Filtration upgrade - \$25,000 (includes vacuum truck hire and waste disposal)
2. Asbestos – up to \$15,000 for specialised contractor to excavate, prepare, transport and dispose.

Suggest that the extras costs be funded from Infrastructure reserve (currently has approximately \$1M accumulated)

Craig Sinclair arrived at meeting at 3:06pm

COMMITTEE RESOLUTION 76/2022

Moved: Cr Rick Firman

Seconded: Cr Jason Goode

That the Committee resolved to recommend to Council that \$40K be funded for the extra work from the Infrastructure Reserves Fund.

CARRIED

Report by Kris Dunstan**1. CR MCLAREN**

Enquired if the trees will be replaced in front of the new units on the corner of Hoskins and Polaris Streets.

Director of Environmental Services advised that the entire shoulder will be excavated and trees reinstated.

2. CR FIRMAN

Advised that the General Manager is on annual leave. Director of Administration & Finance is Acting General Manager. General Manager will return for the August Council Meeting.

Mr Stuart Wiencke, General Manager of BFB Pty Ltd will address Council regarding changes at BFB sometime in August.

3. CR JUDD

Would like to see a report prepared on railway land at Arian Park and its future use.

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 77/2022**

Moved: Cr Rick Firman

Seconded: Cr Jason Goode

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:16pm:

4.1 Airport Master Plan Implementation Project

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

COMMITTEE RESOLUTION 78/2022

Moved: Cr Rick Firman

Seconded: Cr Jason Goode

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 3:46PM.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 12 July 2022.

.....

GENERAL MANAGER

.....

CHAIRMAN

**6.4 MINUTES OF THE ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD ON 12 JULY 2022****File Number:** REP22/795**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Economic Development and Visitations Committee
Meeting held on 12 July 2022**RESOLUTION 111/2022**

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

It was resolved that the reports be received.

CARRIED**RESOLUTION 112/2022**

Moved: Cr Graham Sinclair

Seconded: Cr Jason Goode

It was resolved that Council endorses the following in relation to Committee Resolution 50/2022

The following pledges are suggested:

1. Temora Shire Council endeavours to attract a skilled multicultural workforce to enable sustainable growth in regional Australia by participating in the NSW GROW migrant resettlement program.
2. Temora Shire Council endeavours to achieve sustainable population growth in regional Australia by participating in the RDA Riverina Country Change program.

CARRIED**RESOLUTION 113/2022**

Moved: Cr Claire McLaren

Seconded: Cr Jason Goode

It was resolved that the remainder of the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 12 July 2022
Time: 3:50pm
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Economic Development and Visitations Committee Meeting

12 July 2022

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3	Disclosures of Interest	3
4	Reports	4
4.1	Regionalisation - Regional Activators Alliance Collective Statement & Temora Shire Council Pledge	4
4.2	Economic Development Update	6
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5	Confidential Reports.....	27
6	Close Meeting	28

**MINUTES OF TEMORA SHIRE COUNCIL
ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 JULY 2022 AT 3:50PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd (Zoom), Cr Claire McLaren (Chair), Cr Graham Sinclair (Deputy Mayor), Cr Belinda Bushell (Zoom), Cr Max Oliver (Observer)

IN ATTENDANCE: Craig Sinclair (Economic Development Manager), Elizabeth Smith (Director of Administration & Finance), Kris Dunstan (Director of Environmental Services)

1 OPEN MEETING

3:50pm

2 APOLOGIES

COMMITTEE RESOLUTION 49/2022

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

That apologies from General Manager Gary Lavelle be received and accepted.

CARRIED

3 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
NIL			

4 REPORTS

4.1 REGIONALISATION - REGIONAL ACTIVATORS ALLIANCE COLLECTIVE STATEMENT & TEMORA SHIRE COUNCIL PLEDGE

File Number: REP22/770

Author: Economic & Community Development Officer

Authoriser: Director of Administration & Finance

Attachments: Nil

REPORT

Regionalisation

Regional Activators Alliance Collective Statement & Temora Shire Council Pledge

The Regional Australia Institutes (RAI) is developing a Regionalisation Framework which is call action for a national, long-term movement to guide regions and grow sustainability. The Framework is currently in draft form and will be launched publicly at their National Summit in September 2022.

As a paid member of the Regional Activators Alliance (RAA) initiative, the RAI is seeking Council's support for the Regionalisation Framework in the following two ways:

1. **Statement of Support**
 - Endorse a high-level statement of support for the regionalisation vision to rebalance the nation, and the ambitions of the National Regionalisation Framework.
2. **Pledges.**
 - Commit to actions or initiatives that support one or more themes in the Framework.

RAA Collective Statement of Support

We, the members of Regional Activators Alliance, believe that sustainably unlocking the opportunities and potential of regional Australia will lead to a more productive, more balanced and more equitable Australia, for the benefit of all Australians.

To achieve this, we support the National Regionalisation Framework and the leading work of the Regional Australia Institute on regionalisation.

The statement of support is currently in draft format and the RAI seeking feedback from members. The final statement will be agreed during a member meeting on July 21st. RAI will seek endorsement of the final statement by 19th August.

Temora Shire Council Pledges

The RAI request participating organisations to make 2-3 pledges to support the key themes in the Framework:

- Population
- Job & Skills
- Liveability
- Productivity & Innovation
- Sustainability & Resilience

Officers identified current initiatives of Council which already support Regionalisation and the Framework. These include the innovation of the Development Infrastructure Deferred Payment Policy, implementation of the in NSW GROW migration resettlement program and participating in RDA Riverina's Country Change Program.

The following pledges are suggested:

1. Temora Shire Council commits to enabling private sector investment in regional Australia through the implementation of a Development Infrastructure Deferred Payment Policy.
2. Temora Shire Council commits to attracting a skilled multicultural workforce to enable sustainable growth in regional Australia by participating in the NSW GROW migrant resettlement program.
3. Temora Shire Council commits to sustainable population growth in regional Australia by participating in the RDA Riverina Country Change program.

COMMITTEE RESOLUTION 50/2022

Moved: Cr Rick Firman

Seconded: Cr Belinda Bushell

The Committee resolved to recommend to Council that Council provide in principle support to the Regional Australia Institute's draft Collective Statement of Support in lieu of reviewing the final statement in a future report

And further

That Council endorse pledges two & three to support the Regionalisation Framework as outlined in the report.

CARRIED

4.2 ECONOMIC DEVELOPMENT UPDATE

File Number: REP22/773
Author: Economic Development Manager
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT**Arts Centre Manager**

Denise Clements commenced a fixed term contract as the Manager of the Temora Arts Centre on Tuesday 5th July. Denise will work a nominal two days per week until February 2022. Denise is highly organised with strong administration skills. Her immediate priorities are to form the Arts Centre Advisory Committee, implement a booking system and related processes, and ensure the centre is functioning efficiently.

Community Events Program Coordinator

Robyn Buerckner will commence a fixed term contract as the Community Events Program Coordinator on Thursday 14th July. Robyn will work a nominal two days per week until the funding program ends in March 2023. Robyn's role is to deliver the Council events funded under the program and oversee the non-Council events to ensure compliance with the program.

The 17 events approved by Council under the Community Events Program are in the final stages of assessment by the NSW Government. It is expected final approval will be received in the week commencing 11th July.

Temora Ambulance Museum Expansion

The architect appointed to deliver the design concepts for the Temora Ambulance Museum Expansion will meet with the EDM and the Museum Manager on the 22nd July to discuss the project brief. It is hoped that the design will be completed ready for costing and submission for development approval by October 2022.

The EDM, Museum Manager and Director of Environmental Services will be jointly responsible for informing the architect during the design process.

Kris Dunstan left the meeting at 4:03pm.

COMMITTEE RESOLUTION 51/2022

Moved: Cr Belinda Bushell
Seconded: Cr Graham Sinclair

The Committee resolved to recommend that Council note the report.

CARRIED

4.3 NSW GROW RIVERINA**File Number:** REP22/774**Author:** Economic Development Manager**Authoriser:** Director of Administration & Finance**Attachments:** 1. NSW GROW Riverina Newcomer Attraction & Retention Strategy**REPORT**

The NSW GROW Riverina program was officially launched in Leeton on Wednesday 29th June. The Riverina Newcomer Attraction and Retention Strategy (NARS) was also unveiled at the launch – see attached. The NARS identifies the key focus areas the NSW GROW Riverina Taskforce will prioritise to achieve their vision of a thriving and inclusive region with a reputation for creating equitable and sustainable employment and lifestyle opportunities for newcomers.

The NARS essentially outlines the key strategies to roll out the program over the remaining two years of the pilot program in the two target communities, Temora and Leeton.

The implementation of the program is supported locally by the recently resurrected Welcoming Committee which was originally formed as a sunset committee under the banner of Migrant Resettlement in 2019. Officers are working with the committee to develop a local implementation plan that will be presented to Council in a future report through the committee.

In the meantime, the GROW Riverina Taskforce is set to commence the next stage of the project by calling for expressions of interest from businesses who would like to participate in the program by providing job vacancies to candidates from refugee and migrant backgrounds in Western Sydney who are looking to relocate to the Riverina.

The Taskforce is also convening the next meeting of the Housing Working Group to further investigate options to address the shortage of housing in the region.

COMMITTEE RESOLUTION 52/2022**Moved:** Cr Graham Sinclair**Seconded:** Cr Rick Firman

The Committee resolved to recommend to Council note the report.

CARRIED



NSW Growing Regions of Welcome

(NSW GROW)

Riverina Newcomer Attraction & Retention Strategy



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Acknowledgement

The NSW GROW pilot program and Regional Development Australia Riverina acknowledges the traditional custodians of the Riverina, the Wiradjuri people, and pays respect to Elders past, present and emerging.

Foreword

As NSW Coordinator General for Settlement, I have been impressed by the strong desire by many regional communities in NSW to sustain and grow their population through attracting newcomers. This is driven in part by an economic imperative to maintain key services and address workforce shortages, but also by a genuine willingness to be supportive of migrants and refugees and the positive contributions they can make.

The NSW Government's investment in the NSW GROW Pilot Program represents an exciting opportunity to tap into this potential and trial a whole-of-community approach to regional resettlement. It recognizes that careful planning and coordination are necessary to ensure people in regional towns are well supported as they prepare for and welcome newcomers. The goal is to make newcomers part of their region's future.

The efforts of the NSW GROW Riverina Taskforce will go a long way in convincing more newcomers to settle and stay in the region. It will also provide important lessons which will help to shape the future of regional resettlement in the years ahead.

Professor Peter Shergold AC, NSW Coordinator General for Settlement



About this Strategy

The NSW GROW Riverina Newcomer Attraction & Retention Strategy identifies the key focus areas the NSW GROW Riverina Taskforce will prioritise to achieve their vision¹.

This document:

- Defines the NSW GROW pilot program and regional vision for the NSW GROW Riverina Taskforce
- Provides the guiding principles for the NSW GROW Taskforce and Working Groups
- Outlines the key focus areas and actions to achieve the vision

The strategy is based on data collated from face to face and online community consultation, the rich place-based knowledge of our cross-sector NSW GROW Riverina Taskforce Members and from leading literature on regional resettlement in Australia and overseas².

The responsibility for implementing and achieving the strategy and outcomes relies on collaboration of the following stakeholders:

Pilot Program Level:

- **Funder and Administrator:** Multicultural NSW
- **State-wide Steering Committee:** Comprised of key NSW and Commonwealth Government agencies and representatives of the three GROW sites
- **Systems Change and Collective Impact Specialist:** Collaboration for Impact
- **Evaluation Specialists:** Clear Horizon Consulting
- **NSW GROW Employment Hub:** Hosted by the Australian Red Cross in Western Sydney

Riverina Regional Level:

- **Riverina Taskforce:** Comprised of local government, employers, community services and community members to provide strategic leadership (see: Appendix A)
- **Riverina Backbone organisation:** Regional Development Australia - Riverina (RDA Riverina)
- **Key regional and local partner organisations and local communities**

This strategy aligns with the NSW GROW Strategic Framework including the NSW GROW Model, the NSW GROW Theory of Change and NSW GROW Shared Outcomes Framework³. It has been prepared with the guiding principles of human rights, lived experience at the heart of doing, focus on strengths, locally led design and decision making and shared commitment and ownership.

¹ For the purpose of this program, the term 'newcomer' includes migrants, refugees and asylum seekers

² A full list of taskforce organisations can be found in the appendix.

³ [NSW GROW | Multicultural NSW](#)

NSW GROW Pilot Program

Introduction

NSW Growing Regions of Welcome (GROW) is a three-year pilot program funded by the NSW Government that aims to connect newcomers in Western Sydney with employment and lifestyle opportunities in welcoming communities of the Riverina region and the Murray region of NSW.



Supported by RDA Riverina, NSW GROW is bringing together cross-sector stakeholders to design and implement strategies which will strengthen the capability of the Riverina region to attract newcomers and welcome and support them to stay for the long-term.

Collective Impact

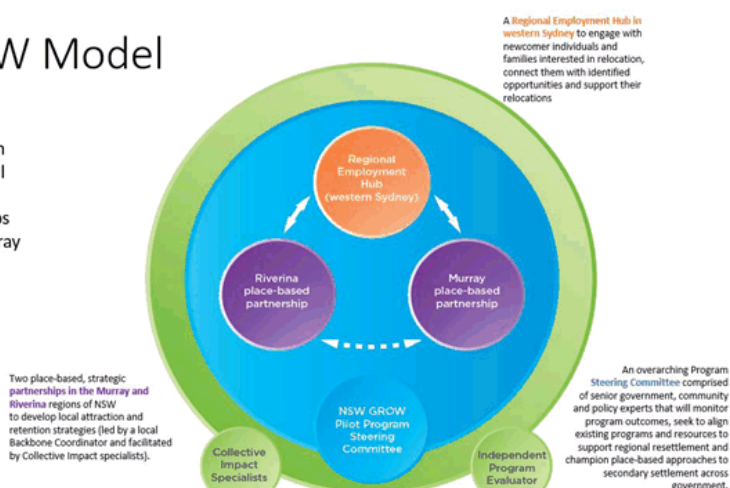
NSW GROW is a place-based collective impact initiative. As such, it brings together community members (people with lived experience, community leaders), service providers, and all three levels of government to collaboratively develop and implement a response to the needs of the local community.

The Model

The design of the Multicultural NSW's Growing Regions of Welcome (NSW GROW) model was developed in consultation with communities and stakeholders across NSW and draws upon research undertaken by Australian and international initiatives.

NSW GROW Model

NSW GROW will establish and connect two regional place-based resettlement partnerships (in the Riverina and Murray pilot locations) with newcomer jobseekers in western Sydney



8/05/2022

4



Who we are

The Region

The Riverina is an agricultural region of south-western New South Wales (NSW), which extends from the foothills of the Snowy Mountains west through the undulating, broadacre farming area of the Murrumbidgee River catchment area to the flat, dry inland plains of Hay and Carrathool⁴. The RDA Riverina region covers an area of 80,586 sq kms and services a population of 172,215. It comprises the regional cities of Wagga Wagga and Griffith and the local government areas of Bland, Carrathool, Coolamon, Cootamundra-Gundagai, Griffith, Hay, Junee, Leeton, Lockhart, Murrumbidgee, Narrandera, Snowy Valleys, Temora, and Wagga Wagga.

The Welcoming Communities

For the purposes of this pilot program, the shires of Leeton and Temora were selected as the two primary target communities for the GROW program for the following reasons:

1. **Existing Welcoming Frameworks.** Both Leeton and Temora have a proven track record of welcoming newcomers through a collaborative approach. In the case of Leeton, the council has worked with businesses and residents to attract migrant workers through a structured program. Temora Shire have repeatedly attracted newcomers through over ten successive years of participation in the Country Change program and attribute their success to a combined community approach.
2. **Housing availability.** At the time of selecting target communities, Leeton and Temora both had reasonable housing availability when compared to other locations within the Riverina region.
3. **Skill shortages.** Businesses in both communities are experiencing prolonged skills shortages in a range of industries. Although the economies of both shires are grounded in agriculture, there is sufficient diversity in business to provide a broad range of job opportunities for newcomers, including food production, manufacturing, healthcare, automotive, and hospitality.

⁴ [Our Region — Regional Development Australia - Riverina NSW \(rdariverina.org.au\)](https://rdariverina.org.au)



Local Challenges

More Jobs than People

The Riverina region is facing a workforce crisis with employers struggling to recruit and retain for their current and future workforce needs.

The level of job vacancy advertisements in the Riverina has reached a 10-year high. Demand for most types of workers increased after COVID-19 restrictions were lifted and skilled migration levels have not returned⁵. The Federal Government's Labour Market Information Portal vacancy report found the Riverina had a 109% increase in overall job adverts between February 2020 (pre-pandemic) and April 2021. The Riverina's unemployment rate is now below 2%.

RDA Riverina has developed several programs aimed at increasing the workforce from both within and beyond the region, however those programs are not enough to meet the level of demand identified by the Riverina Skills Study⁶.

Housing Availability

When RDA Riverina first applied for the NSW GROW funding, Leeton and Temora had a greater supply of affordable housing for purchase and for rent.

Due to several well-documented factors across regional Australia, the demand for homes to purchase and rent far outweigh the supply. Whilst the average sale and rental prices in Leeton and Temora are still lower than those in Western Sydney, the availability, variety and cost provide significant challenges for both locals and newcomers seeking affordable housing.

A key focus of the NSW GROW Riverina Taskforce is to identify the housing solutions that can be developed at a local level. The Taskforce will also collate data and advocate for broader housing solutions through the NSW GROW Steering Committee and other stakeholders.

Employer Human Resource Maturity

The Riverina region has a wide range of industries ranging from sole business owners through to multinational organisations. Businesses of all sizes and types are affected by the workforce shortage. Industry stakeholders commonly note that there is a general lack of human resource expertise available to businesses within the region.

A key focus for the Taskforce is to assist employers to find resources that can help build human resource capacity required to successfully attract and retain newcomers for the long term.

Local Opportunities

⁵ The Daily Advertiser, May 26 2021 – 11:00AM.

⁶ [Projects — Regional Development Australia - Riverina NSW \(rdariverina.org.au\)](https://rdariverina.org.au/projects)



A History of Migration and Welcome

The Riverina region has a long history of economic migration, commencing with the goldrush in the late 1800s through to establishment of farming and the Murrumbidgee Irrigation scheme throughout the 1900s. The region continues to rely on migrants to meet workforce shortages, including seasonal agricultural workers for busy harvest periods in Australia's biggest food bowl. In more recent history, Wagga Wagga was designated as a location for primary refugee settlement with the Australian Red Cross contracted by the Commonwealth Government to provide on-arrival settlement supports.

Existing strategies to foster welcome in Leeton and Temora include:

- Participation in RDA Riverina's Country Change program⁷
- Local newcomer welcoming committees, such as the Multicultural Support Group in Leeton, and Embrace Temora
- The provision of new resident kits⁸ and local information directories⁹

Attractive and Unique Lifestyle Options

The Riverina covers an extremely **diverse landscape**, including mountain ranges, heritage goldrush towns, irrigated plains, and rolling farmland. **Large regional towns** like Wagga and Griffith service most needs of the surrounding smaller communities. The region also lies within easy reach of Sydney, Melbourne and Canberra. With **vibrant and growing economies**, fulfilling careers are plentiful. The region also boasts quality local **health and education services**.

Employers with Appetite for Change

A report by Welcoming Australia commissioned as part of NSW GROW in early 2022 identified that there are many employers who are ready to participate in the pilot program to attract and retain newcomers for the long term in their workforce.

The Riverina presents a variety of career pathways and diversity of industry that may be more accessible than what is available to migrants in a more crowded Western Sydney jobs market.

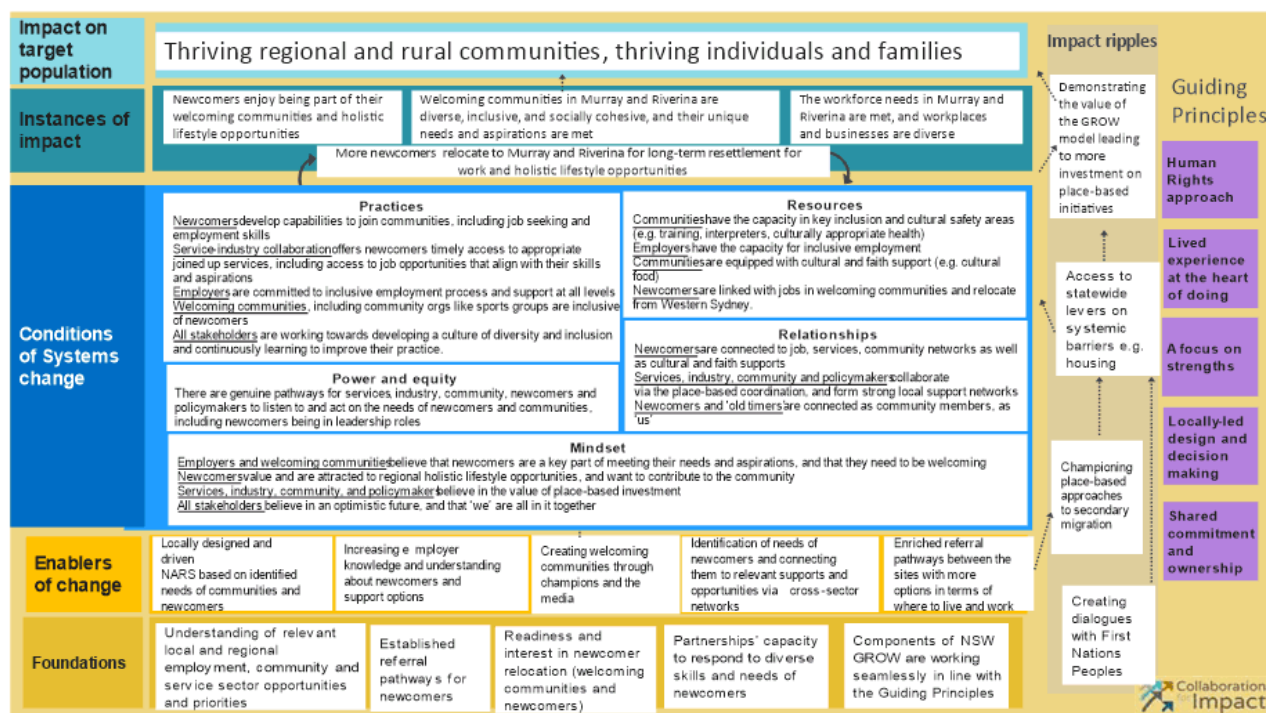
The NSW GROW pilot program will identify which employers in Leeton and Temora align to the values of the program and support them to build capacity to attract and retain newcomers.

⁷ [Country Change | Move to NSW's Riverina Region!](#)

⁸ [Community Services - Leeton Shire Council \(nsw.gov.au\)](#)

⁹ [Direct Me Temora Shire Council \(nsw.gov.au\)](#)

NSW GROW – Program Theory of Change



How to read the GROW Overarching Theory of Change

Levels of Impact in ToC	What are they?
Impact on target population	Our big picture goal for the population of all potential beneficiary groups in regional and rural communities in NSW (and beyond)
Instances of impact	Long-term impact in Murray and Riverina, but we expect to see some early signs of these within the timeframe of MNSW GROW.
Conditions of systems change	The preconditions needed for the desired impact to happen: <ul style="list-style-type: none"> resource flows (allocation and distribution of resources, knowledge and assets) practices (how things are done, in relation to secondary migration) mindset (beliefs, and assumptions that people have about secondary migration and people) relationships (connections amongst people, institutions and entities, and how they are connected)
Enablers of change	The key levers or areas of work that create 'Conditions of systems change'.
Foundations	Preparation and ongoing work you need before the 'enablers of change' can fully function as the key levers of change.

NSW GROW – Program Outcomes*

Conditions of Systems change	Outcomes that GROW are collectively working towards
Practices	<ul style="list-style-type: none"> Newcomers develop capabilities to join communities, including job seeking and employment skills Service-industry collaboration offers newcomers timely access to appropriate joined up services, including access to job opportunities that align with their skills and aspirations Employers are committed to inclusive employment process and support at all levels Welcoming communities, including community orgs like sports groups are inclusive of newcomers All stakeholders are working to develop a culture of diversity and inclusion and continuously learning to improve their practice.
Resources	<ul style="list-style-type: none"> Communities have the capacity in key inclusion and cultural safety areas (e.g. training, interpreters, culturally appropriate health) Employers have the capacity for inclusive employment Communities are equipped with cultural and faith support (e.g. cultural food) Newcomers are linked with jobs in welcoming communities and relocate from Western Sydney.
Power and equity	<ul style="list-style-type: none"> There are genuine pathways for services, industry, community, newcomers and policymakers to listen to and act on the needs of newcomers and communities, including newcomers being in leadership roles
Relationships	<ul style="list-style-type: none"> Newcomers are connected to job, services, community networks as well as cultural and faith supports Services, industry, community and policymakers collaborate via the place-based coordination, and form strong local support networks Newcomers and 'old timers' are connected as community members, as 'us'
Mindset	<ul style="list-style-type: none"> Employers and welcoming communities believe that newcomers are a key part of meeting their needs and aspirations, and that they need to be welcoming Newcomers value and are attracted to regional holistic lifestyle opportunities, and want to contribute to the community Services, industry, community, and policymakers believe in the value of place-based investment All stakeholders believe in an optimistic future, and that 'we' are all in it together

*A Riverina NSW GROW Measurement, Evaluation and Learning Framework which aligns with the Program Wide Outcomes framework is currently being developed.



What We Stand For

Vision

A thriving and inclusive region with a reputation for creating equitable and sustainable employment and lifestyle opportunities for newcomers.

Guiding Principles

The principles that guide NSW GROW are as follows:

- **Human rights** – we will work in ways that advance the human rights of GROW participants and contribute to equity.
- **Lived experience at the heart of doing** – we will actively include newcomers in the design and implementation of GROW Riverina
- **Focus on strengths** – we value the strengths of newcomers, and of the communities in which we are working, and will seek to build on those strengths through our work
- **Locally-led design and decision making** – local people are experts in what will work for our region. We will make sure that local leaders design and lead GROW.
- **Shared commitment and ownership** – we will only achieve our goals through the collective efforts of many individuals and organisations. We will build shared commitment and ownership across the region, both with key collaborators and other partners.

Mission

In the remaining two years of the NSW GROW pilot program, the Riverina Taskforce in collaboration with the Temora and Leeton communities, services and employers have two priorities:

- Identify and implement strategies to help attract and retain newcomers and,
- Share key learnings and inspire others to consider attracting and retaining newcomers



What we will do

Introduction

The NSW GROW Riverina Taskforce has developed the following action items that they, the local partner organisations and communities will focus on to achieve the NSW GROW vision.

1.0 Employer and Business Readiness

- Engage with employers to encourage and facilitate their involvement in NSW GROW.
- Foster safe workplaces by supporting employers to meet minimum legislative employment compliance.
- Assist employers in increasing their Human Resource capabilities including a specialised focus on diversity, equity and inclusion skills to foster long term newcomer retention.
- In partnership with the Employment Hub in Western Sydney, identify training, skills and qualification development needs and explore opportunities to resource these.
- Build the capacity of employers to support their newcomer employees with:
 - Sourcing housing
 - Connecting with services
 - Supporting welcoming community and newcomer to feel included in the community
- Promote employers who are champions of newcomer employment to share learnings and inspire others.
- Identify opportunities for new businesses in the welcoming community and support newcomers to start or move an existing business into the Riverina region.

2.0 Community Readiness

- Collaborate with existing welcoming/multicultural support groups in the region to strengthen community support structures for newcomers.
- Develop a process to connect newcomers with support through a flexible relocation and integration plan that includes the stages of:
 - Pre-arrival
 - Arrival
 - Ongoing
- Support community groups to promote and champion the NSW GROW pilot program in their communities.



- Promote the benefits of multiculturalism and showcase successful examples of newcomers already in region.
- Develop opportunities for interested newcomers to experience the region and connect with locals to help with decision about relocation.
- Support newcomers to participate in sport, volunteering, and social activities.
- Support Councils and local stakeholders to access funding for local welcoming and integration activities.

3.0 Service & Infrastructure Readiness

- Bring together local, state and federal government representatives and non-government service providers to identify and address service and infrastructure gaps in the region, including:
 - Transport
 - Health
 - Housing
 - Education and training
 - Newcomer specific support services
- Support service providers to upskill in cultural competency/awareness.
- Establish strong service referral pathways to meet newcomer needs within the community.
- Continue convening the Housing Working Group to identify localised solutions to assist with the housing shortages in the short term and advocate for the intervention of government and other stakeholders to support large scale solutions for the mid to long term.
- Explore opportunities for Councils to integrate newcomer attraction and retention into its policies, planning and programs.

Appendix

Glossary

Applicant: The newcomer that is applying for a job.

Asylum seeker: is someone whose request for sanctuary has yet to be processed.

Migrants: For the purpose of this pilot program, a migrant is defined as a person who has entered Australia on a skilled or family visa within the past decade.

Newcomers: For the purpose of this program, 'newcomer' is intended as an inclusive term encompassing people from all migrant and refugee like backgrounds, regardless of visa category. For many regional communities, any new arrival, regardless of their visa category, is a welcomed 'newcomer'.

Refugees: For the purpose of this program, a refugee is defined as someone who has entered Australia under the Refugee and Special Humanitarian Program, or been granted a protection visa in Australia, or is seeking a protection visa.

Welcoming Community: The community that will be accepting newcomers into their LGA

Riverina Taskforce Members

Sector	Name	Position	Agency
Government	1. Craig Cornwall	Assistant Director	Dept of Education, Skills and Employment
	2. Rick Collins 3. Garry Whittaker	Training Services Manager Regional Manager Riverina	Training Services NSW
	4. Talia Stump	Associate Director (NSW GROW Program Lead)	Multicultural NSW
	5. Kent Jarne	Economic Development Officer	Wagga Wagga City Council
	6. Craig Sinclair	Economic Development Manager	Temora Shire Council
	7. Jackie Kruger 8. Ken Dachi	General Manager Multicultural Program Advisor	Leeton Shire Council
	9. Shireen Donaldson	Director Economic & Organisational Development	Griffith City Council
Organisations	10. Belinda Crain	CEO	Multicultural Council of Wagga Wagga
	11. Neil Barber	Manager	Red Cross
	12. Rachel Whiting	CEO	Regional Development Australia (RDA) - Riverina
Industry Advisor	13. David Bardos	Business Development Manager at Port of Melbourne	Industry Advisor
Business	14. Christine Priest	General Manager - Digital Business & Strategy	Kurrajong
Lived Experience	15. TBC		
First Nations Representation	16. Maree Atkinson (Mim)	Community Connector (EAST)	Riverina Murray Regional Alliance
Secretariat	17. Monique Lerchner	Backbone Coordinator	Regional Development Australia (RDA) – Riverina



Methodology

NSW GROW pilot program is a place-based collective impact initiative. As such, it brings together community members (people with lived experience, community leaders), service providers, and all three levels of government to collaboratively develop and implement a response to the needs of the local community.

NSW GROW will implement a collective impact method by:

Shared agenda

This Newcomer Attraction and Retention Strategy (NARS) sets out our agreed priorities for the coming 12 -24 months. The development of this Strategy was led by the Riverina Taskforce (our local strategic leadership table) and supported by the Riverina GROW backbone.

Mutually reinforcing, high leverage activities

The Riverina Taskforce, supported by the backbone, will develop an implementation plan that spells out the activities to achieve the outcomes of the NARS. The focus will be on high leverage activities – that is, ones that have the biggest impact on desired results.

Responsibility for implementation of the NARS will be shared between members of the Riverina Taskforce and key local partners. Some of those activities will be undertaken collaboratively (e.g., through working groups) and some will be undertaken by organisations working alone but in service of the shared agenda.

Shared measurement and strategic learning

The Riverina Taskforce is currently developing a Measurement, Evaluation and Learning Framework (MEL). This will include:

- A theory of change, which articulates how we will measure early wins and long-term impact, as well as demonstrating the relationship between our priority activities and the results we are seeking to achieve
- An evaluation plan, which articulates what data we will collect, and when and how, to monitor progress over time.

The Riverina Taskforce MEL Framework will link with the Program level NSW GROW Outcomes Framework.

Backbone support

The Riverina Taskforce is supported by a backbone. The role of the backbone is to:

- Guide GROW's vision and strategy in Riverina
- Support all partners to undertake activities to implement the NARS
- Establish and support the MEL framework
- Build community awareness of and support for GROW.
- Advocate for public policy that supports the GROW outcomes in Riverina (e.g., housing policy)
- Secure, where appropriate, additional funding



The Riverina backbone is housed in Regional Development Australia Riverina.

Continuous communication

Achieving the GROW outcomes is reliant on strong, ongoing communication across all key partners, including the Riverina Taskforce, other local key partners, with other GROW sites (Murray region and the Western Sydney Employment Hub), with the state-wide steering committee and with Multicultural NSW. We will build communication processes that build a culture that fosters relationships, trust and respect between individuals and organisations.

The phases of collective impact

GROW Riverina is aiming for long-term change in the region. GROW Riverina is currently in transition from the 'organising for impact' phase, with the production of this NARS and then the MEL framework forming the foundation of our common agenda and shared measurement. Implementing this NARS takes us into the 'early execution' phase.

PHASE	MILESTONE ACTIVITIES
1. INITIATING ACTION	Problem definition, best practice research, system mapping, and vision development
2. ORGANIZING FOR IMPACT	Production of shared goals, agreed upon strategies, indicators, measures, and the resulting common agenda
3. EARLY EXECUTION	Launch working groups with aligned action plans to begin implementation
4. SUSTAINING IMPACT	Evolve methods for working in alignment as the effort matures, refine strategies as needed, and communicate the ways in which lives are changing for the better

1. CR FIRMAN

That a future report be received in relation to Development Infrastructure Deferred Payments Policy.

COMMITTEE RESOLUTION 53/2022

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

It was resolved that a future report be received in relation to the Development Infrastructure Deferred Payments Policy.

CARRIED

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 54/2022**

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 4:13pm:

5.1 Economic Development Update

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

COMMITTEE RESOLUTION 55/2022

Moved: Cr Graham Sinclair

Seconded: Cr Rick Firman

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 4:25pm.

This is the minutes of the Economic Development and Visitations Committee meeting held on Tuesday 12 July 2022.

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GENERAL MANAGER

.....

CHAIRMAN

8 DELEGATES REPORTS**1. CR REINHOLD**

The Town Hall Theatre on Sunday celebrated 13 years since its opening. Covid has impacted on the finances but the Theatre is making a comeback.

Imagine Committee met the new Arts Centre Manager Denise Clements.

Temora Womens Network held their meeting and a film night will be held in September.

2. CR OLIVER

Attended the Springdale Community Committee AGM meeting at Springdale and all members were returned to the Committee. Struggling to get committee members. The current members are doing a fine job.

3. CR SINCLAIR

Will be holding a opening of Penfolds Road naming on Friday 5 August 2022 at 10:00am

Local Government Week starts on 1st August and everyone invited to the functions for the week.

At the Joint Organisation meeting on 24 June a Letter of support to Wagga Wagga City Council regarding the RFS red fleet audit. Joint Organisation will lobby relevant Ministers.

Report from Dr Joe McGirr regarding large scale solar developments taking up valuable agricultural land.

4. CR FIRMAN

Deputy Mayor, General Manager and himself attended a workshop in relation to one Regional Organisation. Resolved that different options to be sent to member Councils to be considered at a workshop. Council will see something come forward in August or September.

Request from the Mayors from Hilltops and Narrandera Councils regarding Dialysis services with a meeting to be held in August.

Temora & District Sports Council AGM meeting was held last night and the executive were returned.

Will be visiting the new Tumut hospital with LHAC members next week.

CEO of the Frank Whiddon Masonic Homes is working with Mr Michael McCormack regarding extra grant funding.

The opening dates for the pool renovations is the 12 November and the runway upgrade on the 16 December. The Prime Minister is unavailable to open Warbirds in October.

NSW Shadow Minister for Agriculture Mick Veitch meeting will be held in August.

The Deputy Mayor, Acting General Manager and himself will be meeting with Member for Cootamundra to discuss HVAR.

Director of Administration & Finance and Mayor will be in Sydney on 4 & 5 August for the Country Mayors.

9 MAYORAL REPORT**9.1 MAYORS REPORT - JUNE 2022****File Number:** REP22/740**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT**

1st June – The Deputy Mayor (Cr Graham Sinclair), General Manager (Mr Gary Lavelle PSM) and I attended a meeting at Council.

- I chaired a meeting of the Debutante of the Year Ball Committee. The Ball, to be held on Friday 1st July, is hosted by the Temora & District Education.
- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.

2nd June - Councillors, Senior Staff and I attended a workshop in relation to Heavy Vehicle Alternate Route. This is not an easy problem to fix and I'm proud of Council for continuing to work hard in this space.

- As a Commissioner of the NSW Local Government Boundaries Commission, I attended a sitting to consider the de-merger proposal of Cootamundra-Gundagai Regional Council.

6th June – I chaired a meeting of the Temora Local Hospital Advisory Council (LHAC). Exciting and busy times ahead for the planning of the new Temora & District Hospital.

- I had an NSW Local Government Boundaries Commission meeting re: De-merger proposal.

7th June - Councillors, Senior Staff and I attended Council Committee Day.

- The General Manager (Mr Lavelle) and I had a meeting.

8th June – I had a sitting of the NSW Local Government Boundaries Commission. We are considering our decision and ultimate recommendation to the NSW Minister for Local Government in relation to the proposed de-merger for Cootamundra-Gundagai Regional Council.

- As Chairman of the St Paul's Parish Council, I chaired our monthly meeting.
- I had a teleconference with NSW Member for Cootamundra, the Hon Steph Cooke MP.
- Cr Nigel Judd OAM represented Council at the RAAF Wagga Aviation Heritage Project. Cr Judd was among the guests, together with Federal Member for Riverina, the Hon Michael McCormack MP.

9th June – I had a teleconference with Federal Member for Riverina, the Hon Michael McCormack MP.

- Former long-serving Mayor of Temora Shire, Mr Peter Speirs OAM represented Council and the community at the Charles Sturt University Graduation Ceremony. Mr Speirs presented scholarships that Council sponsor. One scholarship is named in honour of our longest serving former Mayor of Temora Shire, Mr Speirs.

10th June – I enjoyed a meeting with the residents of Greenstone Lodge, to update them on what is happening within Temora Shire. They were extremely grateful for the session, and we must continue to work hard on keeping the Greenstone & Narraburra Lodge residents informed. We enjoyed afternoon tea together, which was delicious.

11th June – The Deputy Mayor (Cr Sinclair) officially launched the Combaning Book. Cr Belinda Bushell was instrumental with compiling information for this impressive publication, together with Mrs Ros Hartwig.

12th June – Congratulations to those across the Riverina region who were named in the Queen's Birthday Honours List.

13th June – I attend Council offices.

14th June – Cr Nigel Judd OAM hosted a ceremony on behalf of Council, with a naming ceremony for Cowan's Lane.

15th June – I had a meeting with Federal Member for Riverina, the Hon Michael McCormack MP.

- As President of the Temora & District Sports Council, I acted as MC for the annual Sportsman of the Year Awards. In the scaled down event (due to low number of nominations), we hosted Federal Member for Riverina, Mr McCormack, who presented the awards to the deserving recipients. Congratulations to all winners of awards and grants. A special mention to the major award winners in Mr Damian Wells (Senior Sportsman of Year), Miss Grace Krause (Intermediate Sportsman of Year) & Miss Sasha Curry (Junior Sportsman of the Year).

16th June – Councillors, Senior Staff and I attended our formal Temora Shire Council meeting. This was a very good meeting.

17th June – As Chairman of the Riverina Eastern Regional Organisation of Councils (REROC), I chaired a meeting of the Executive Committee.

18th June – I had a teleconference with NSW Member for Cootamundra, the Hon Steph Cooke MP.

- I had a teleconference with the Mayor of Cootamundra-Gundagai (Mayor Charlie Sheahan).

21st June – I had a meeting with Chief Executive of REROC Board (Mrs Julie Briggs).

- I had a meeting with Federal Member for Riverina, the Hon Michael McCormack MP.

22nd June – I attended the Temora Lions Club Change-Over Dinner. I was accompanied by my mother (Mrs Beth Firman). Thank you to the outgoing President (Mr Robert Cartwright) and Board for their service. Congratulations to the new Board and incoming President, Mr Peter McGee. Lions do a terrific job in supporting Council and the Shire community.

23rd June – The General Manager (Mr Lavelle) and I had a meeting with the new Temora Police Sector Sgt Aaron Coddington.

- I chaired the Special meeting of Temora Shire Council, to formally make the rate, adopt the Fees & Charges and the 2022/23 Budget.

- I chaired a meeting of the Temora & District Education Fund Board.

24th June – I chaired the Board meetings of both REROC and Riverina Joint Organisation. The meetings were held at the Riverina Australian Football Club, Wagga. The General Manager (Mr Lavelle) and I attended, together with other Mayors and General Managers across our Riverina footprint. We farewelled two retiring General Managers in Messrs Steven Pinnuck (Greater Hume Shire) and Ray Smith PSM (Bland Shire). Both gentlemen are retiring at the end of June. They have given outstanding service to their Shires and the Region. We wish them well.

25th June – I was honoured to have been invited to receive the St Augustine's Anglican Church (Ariah Park) Debutantes. It was pleasing to also have Cr Belinda Bushell in attendance. The young ladies were lovely and the Partners conducted themselves like gentlemen. Congratulations to all Debutantes and Partners of making their formal Debut into society. Well done to Ball Chairman, Mrs Debbie Worland and her team for hosting a very special evening.

- I had a meeting with NSW Member for Cootamundra, the Hon Steph Cooke MP.
- Cr Nigel Judd OAM represented Council at the annual Rotary Club of Temora Change-over Dinner. Thank you to the outgoing Board. Congratulations to former Temora Shire Councillor, Mr Brendon Fritsch on being inducted again as President. We're blessed to have a strong Rotary Club in Temora, with such active members.

26th June – I had a meeting with Federal Member for Riverina, the Hon Michael McCormack MP.

27th June – I attended Council Chambers.

- I had a meeting with Murrumbidgee Local Health District Officials re: Japanese Encephalitis. I encourage as many as possible to have their blood taken, to enable research for a suitable vaccine for this year's summer period. I have given blood to assist meet the Temora Shire target of 175 samples.
- I chaired the final meeting of the Temora & District Education Fund's Debutante of the Year Ball. All is in readiness for our 12th annual Debutante of the Year Ball, to be held this Friday, at the Temora Memorial Town Hall.

29th June – I attended Council Chambers.

- I had a sitting of the NSW Local Government Boundaries Commission. This is to further consider the report for the Cootamundra-Gundagai Regional Council de-merger proposal.
- As Chairman of the Cootamundra State Electorate Council, I had a meeting with the Secretary, Mrs Jan Wright (of Temora).
- I had a meeting with State MP, the Hon Steph Cooke.
- I had a meeting with Cr Logan Collins (Cootamundra-Gundagai Regional Council).

30th June – I attended a working bee for setting up the TDEF Debutante of the Year Ball. The Ball will be held at the Temora Memorial Town Hall on 1st July.

- I attended practice of the Debutantes and partners at the Hall.
- I had a teleconference with The Hon Michael McCormack MP.
- I had a teleconference with The Hon Steph Cooke MP.

RESOLUTION 114/2022

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

It was resolved that Council notes the report.

CARRIED

Report by Mayor Rick Firman

10 STAFF REPORTS

RESOLUTION 115/2022

Moved: Cr Jason Goode

Seconded: Cr Lindy Reinhold

It was resolved that Council receive Staff reports.

CARRIED

11 GENERAL MANAGER**11.1 CALENDAR OF EVENTS - JULY 2022****File Number:** REP22/744**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT****JULY 2022**

12 Committee meetings

21 Council meeting

AUGUST 2022

4/5 Country Mayors - Sydney

9 Committee meetings

18 Council meeting

26 JO & REROC meetings - Wagga

SEPTEMBER 2022

6 Committee meetings

15 Council meeting

OCTOBER 2022

6 Walk & Talk Tour – 9:00am

11 Committee meetings

20 Council meeting

RESOLUTION 116/2022

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that Council notes the report.

CARRIED

11.2 OPERATIONAL PLAN - END OF YEAR 2021-2022**File Number:** REP22/754**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Operational End of Term Report 2021-2022 [↓](#) **REPORT**

End of year reporting for the 2021/2022 Operational Plan as of 30 June 2022.

RESOLUTION 117/2022

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council note the report.

CARRIED

Report by Gary Lavelle








**TEMORA SHIRE COUNCIL
OPERATIONAL PLAN
END OF FINANCIAL YEAR
REVIEW
2021/2022**

Administration

Key Functions - Administration Services, Human Resources, Information Technology, Records Management, Financial Services
Policy Direction

- To manage all records in accordance with the State Records Act
- Commitment to e-commerce strategies
- Support a larger share of taxation revenue for Local Government
- Ensure Council's investment portfolio is properly managed to obtain highest possible secure interest yield within allowable form of investments

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Continually review and test all internal procedures	Administration and Finance Manager	Test completed	Progressing		Ongoing program - priorities have been given to other tasks resulting in this year's metrics not being met.
Continue to develop and maintain internal and external user guides for Council Administration systems, including IT	IT Officer	Guides completed	Completed for Current Year		new policies and procedures have been developed or are under development, two new software are being implemented to improve staff productivity.
Develop Records Management strategy and development plan	Director of Administration and Finance	Strategy developed	Progressing		Issues identified through functional health check have been actioned. Working with consultant to determine next steps.
Review the Human Resources function of Council	Human Resources Officer	Review completed for all policies	Completed for Current Year		HR Review has been completed by FiveSeven Consulting. Results to be presented to Manex for further prioritisation of recommendations.





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Review the options for the provision of a communications strategy for Council staff	Communications Officer	Review conducted	Referred to the Next Financial Year		Referred to next Financial Year. A survey of staff was conducted in May 2022 with 66 respondents from indoor staff, outdoor staff, library staff and Pinnacle staff. The data has been analysed and collated and the next step is to hold a workshop with representatives from each department to determine what actions Council will take in order to address the findings of the research. The workshop was due to take place in June, but the end of financial year is a very busy and some staff have requested to put it back to later in July to allow for management of resources.



Airport

Key Function - Temora Aerodrome

Policy Direction

- Compliance with all CASA requirements to maintain registration
- Maintain sufficient land stock for future development of the Temora Aerodrome
- Lobby for the development of a Multipurpose Facility at the Aerodrome to meet the needs of user groups




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
BBRF - Rehabilitate 18/36 Runway, Reconstruct apron, Construct 1km underground drainage, seal runway F&G, Reconstruct runway C&D	Engineering Services Manager	Meet grant guidelines and milestones	Completed for Current Year		90% complete with final surfacing, line marking and tidy up remaining. Extension granted to 31st July. Council seeking an additional extension to 31st December.
GLE - Fulfil the funding obligations of grant program	Economic Development Manager	Completion of project	Completed for Current Year		Completed for this year. The Airport Master Plan project remains a priority of Council. Discussions with the Dept Regional NSW to determine the options available to proceed with the development according to the funding agreement are ongoing.
Hold regular meetings of the Aerodrome Committee	Engineering Services Manager	Hold minimum 6 meeting per year	Completed for Current Year		5 meetings held in 2021/2022 however a number were not scheduled due to Covid
Implement the findings of the adopted Airport Master Plan and Airport security audit	Engineering Services Manager	Plan implemented	Completed for Current Year		Good progress on masterplan has been made. Airport upgrade nearing completion.





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Review operations of aerodrome	Engineering Services Manager	Report provided to Council	Completed for Current Year		No Action
Seek opportunities for the development of aviation business at Temora Aerodrome	Economic Development Manager	Attraction of business to the Aerodrome precinct	Completed		Complete for this year. The development of additional lots of the airport estate is critical to attracting new aviation businesses to Temora as there are no available lots for sale.





Aged & Special Needs Care

Key Functions - Aged Care, Home & Community Services (HACC), Persons with Disabilities, Senior Citizens Policy Direction

- Support existing providers of aged care services in the development and retention of facilities and services
- Undertake regular and comprehensive consultation to ensure that the current and future needs of senior residents are met
- Continue to seek funding for programs that improve the options available for frail aged and disabled

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Access & Equity - Provide disabled car park spaces that meet the needs of the community in conjunction with the Access and Equity Committee	Engineering Services Manager	Review by access committee	Completed for Current Year		Previous work to be reviewed in 2022/2023 FY
Access & Equity - Review access to public buildings and businesses in conjunction with TBEG and Access and Equity Committee	Director of Environmental Services	Access report to Council	Completed for Current Year		Recreation Centre and Town Hall Reviewed. Arts Centre work additional to contract. Anzac/Aurora Street Intersection. Access and Equity Committee Functioning well. Ongoing
Aged Care Services - Support the increased capacity for seniors and disability accommodation offerings in Temora	Economic Development Manager	Advise activities to Council	Completed		Completed for the current year. The scope of the Apollo Place development required further refining this year. Funding and delivery of the project yet to be confirmed. Whiddon Group expansion of Narraburra Lodge unsuccessful in obtaining further funding under BBRF and the organisation is assessing their options.



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Aged Care Services - Maintain information about how to access aged care services in Temora Shire using digital media and information flyers covering relevant topics including medical services, transportation and home modifications	Communications Officer	Preparation of documents	Completed for Current Year		Completed for current year. Regular notices regarding services by Pinnacle are included in the Narraburra News which appears in the local paper, is emailed to 408 subscribers, posted to Facebook and on Council's website monthly.
Aged Care Services - Support a positive ageing expo/ information session biannually (Next event 2022/2023)	Community and Cultural Services Officer	Hold event at least annually	Referred to the Next Financial Year		Not scheduled for 2021/22
Attendance and participation in Interagency Meetings by relevant staff including Pinnacle, Youth and Community Services	Youth Development Officer	Attendance at meetings and referral of minutes to Council	Completed for Current Year		Youth Development Officer attended all meetings and reported back to General Manager (April meeting postponed)
Disability Services - Include images of people that represent the diversity of our community, including those with disabilities, in Council publications	Communications Officer	Increased diversity in photos	Completed for Current Year		Completed for current year. Council publications, including Direct Me and the Narraburra News include images showing the diverse nature of our community.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Disability Services - Maintain a Temora Shire Disability Inclusion Action Plan	PCS - Manager	Report to Council	Completed for Current Year		Items within the Temora Shire Disability Inclusion Action Plan (DIAP) have their own actions which are delegated to specific functions of Council. Information on the implementation of Council's DIAP are also contained within the Annual Report. A new DIAP is due to be developed following the completion of the Community Strategic Plan.
Disability Services - Provide disability awareness training to staff, new and current, as well as Councillors	Human Resources Officer	Provision of training	Completed for Current Year		Not achieved at this point in time
Pinnacle - Continue to maintain Pinnacle Service levels to meet the needs of clients	PCS - Manager	Preservation of levels of service	Completed for Current Year		Pinnacle services have been maintained to meet the needs of the clients. Ongoing recruitment of staff has continued to ensure service levels can be maintained. Pinnacle department employs 75 staff (Temora - 41, Coota - 32, Leeton - 2) and approx. 100 volunteers (assist with the delivery of meals and community transport). COVID has had an impact on many aspects service delivery however preservation of all essential service provision has been maintained following implementation of increased infection control measures.
Provide donation equivalent to 25% of General rate to the following: • Ariah Park Senior Housing, • Temora Senior Citizens Group, • Ariah Park CWA	Administration and Finance Manager	Donation made	Completed		Donation provided for the 2022 rating year. For future years a review of the logic and equity of the donations should be made.

Commercial Services





Key Functions - Caravan Parks, Land Stocks, Sale Yards, TAIC





Policy Direction: • Develop the existing caravan parks to a level where commercial interest would find the facilities attractive to lease or buy • Retention of caravan park facilities in Arianah Park and Temora




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop a new agreement with Farmlink for the continued operation of TAIC	Director of Administration and Finance	Report to Council	Completed		New agreement developed. Effective from August 2021.
Seek ongoing funding for the operations of TAIC	Director of Administration and Finance	Budget provided	Completed for Current Year		This is ongoing.

Communications

Key Function - Narraburra News, Social Media, Websites

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop a Diversity Inclusion Action Plan	Communications Officer	Plan provided to Council	Referred to the Next Financial Year		Referred to next financial year. This will be a project shared between the Communications Officer and the new Economic Development and Community Services Officer. A rough plan has been developed and we hope to have a document to present to Council by December 2022.
Digital Media - Continue with regular job vacancy mailer and social media posts	Communications Officer	Increased employment capacity	Completed for Current Year		Completed for current year. The job mailer is sent bi-monthly to 555 subscribers and shared on Temora Shire Council Facebook page, The Great Quack Quest Facebook page and the Airpark Estate Facebook page. These posts get good engagement on social media.
Digital Media - Implement and maintain a grant subscription service for Council and residents	Communications Officer	Service implemented and available to residents	Completed for Current Year		Completed for current year. Council has maintained our Grant Guru subscription and grant opportunities are shared regularly through Council's website, Narraburra News and social media.
Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor	General Manager	Arrange meeting	Completed		Meeting held at Barmedman





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Maintain the currency of the Direct Me guide	Communications Officer	Currency of document	Completed for Current Year		Completed for current year. The Direct Me was most recently updated in June 2022.
Narraburra News - Source relevant information from Council functions to report in Narraburra News, including Youth and Works	Communications Officer	Monthly article in Narraburra News	Completed for Current Year		Completed for current year. The Narraburra News is populated each month with articles showcasing a range of Council works, events and programs.
Promote the achievements of Temora Shire residents through the 'Home grown heroes' program	Communications Officer	Continuation of program	Completed for Current Year		Referred to next financial year. There is a lack of willing participants for this program. The Communications Officer will be exploring new ways to engage participants in the new financial year.
Provide relevant information about housing, services, facilities and opportunities for community involvement to potential new residents	VIC Manager	Currency of information	Completed for Current Year		New Resident packs have been put together and distributed to all the Real estate agents. Each Realestae agent has requested 10 pack and will ask for more when they are getting low.






Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Support the concept of conducting a Survey to gain the Residents feedback and review mechanisms for ratepayers to provide ongoing feedback to Council	General Manager	Review currency of information for survey	Completed		Completed in October 2021. Presented to Council in January 2022 and used to inform IP&R documents
Undertake a Walk and Talk Tour of Temora for Councillors and support the Coffee with a Councillor Program	General Manager	Tour undertaken	Referred to the Next Financial Year		Not held due to Covid restrictions. Will be reactivated in 2022/23 financial year
Volunteers - Acknowledge volunteers and promote volunteering opportunities through Narraburra News and digital media	Communications Officer	Monthly articles in Narraburra News Promotion of events	Completed for Current Year		Completed for current year. A permanent listing on the job section of council's website directs interested people on how they can volunteer with Council. The efforts of volunteers are regularly highlighted through social media and Narraburra News.



Community Services

Key Functions - Child Care, Cultural Services, Education, Library Services, Town Hall Theatre, Town Hall

Policy Direction • Continuation of a Government funded childcare service through the Bland/Temora Family Day Care Scheme • Continued employment of a Community Services Officer • Support for Imagine Temora and membership of Eastern Riverina Arts (ERA) • Maximise the opportunity for cultural exchange with sister cities • Develop opportunities for relationship with Charles Sturt University (CSU) • Upgrade of the town hall facilities to meet the needs of a modern day conference/ entertainment venue

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Arts and Culture - Review of opportunities to develop arts-based programs under NDIS	Community and Cultural Services Officer	Review conducted and reported to Council	Completed for Current Year		On hold due to Covid and the impact on care services. With the opening of the Temora Arts Centre, this will be reactivated.
Arts and Culture - Conduct Temora Shire Council Art Prize	Community and Cultural Services Officer	Competition held	Completed		Art Prize held at Bundawarra Centre
Arts and Culture - Develop activating unique spaces for cultural events	Community and Cultural Services Officer	Development of site audit	Completed for Current Year		Due to Covid and the absence of the Community Services Officer, this activity has been restricted.
Arts and Culture - Maintain membership of Eastern Riverina Arts and attend meetings	Community and Cultural Services Officer	Retention of membership	Completed		Membership maintained and position retained on board




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Events - Support events determined by resolution of Council and the following events (at a minimum), • International Women's Day • Australia Day • Volunteers Week • Mary Gilmore Festival Including seeking grant funding for those events	Community and Cultural Services Officer	Conduct of successful event	Completed for Current Year		Scheduled events held however some were cancelled due to Covid
Hold a welcome function for new residents biannually (Next event 2022/23)	Community and Cultural Services Officer	Event held	Referred to the Next Financial Year		Not scheduled for 2021/22
Host an Afternoon Tea for carers	PCS - Manager	Function held	Referred to the Next Financial Year		The annual afternoon tea for carers had to be cancelled due to COVID restrictions. Planning will resume, and function will be held when there is reduced risk of COVID in the community.
Lake Centenary - Investigate grant opportunities for funding of community activities at the Lake	Community and Cultural Services Officer	Grants investigated and applied for	Completed for Current Year		40th Anniversary event held in 2022. T-Light event to be funded under Community Events Program in August 2022. Funding applied for a Master Plan for Lake Centenary but no advice of the outcome of the grant as yet.
Provision of a donation equivalent to rates for the Arah Park Community Hall	Administration and Finance Manager	Donation Made	Completed		Donation provided for the 2022 rating year. For future years a review of the logic and equity of donation should be made.





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Springdale Memorial Hall - Provide financial support to Committee (Nil allocation 2021/2022)	Director of Environmental Services	Funds allocated	Cancelled by Council		Nil allocation from Council for the 2021/22 Financial Year
NRCC House - Construct outdoor reading room, provide access ramp to rear of NRCC House and internal refurbishment	Director of Administration and Finance	Completion of project	Completed		Construction of the outdoor reading room and internal refurbishment is complete.





Economic Development, Tourism & Resident Attraction






Key Functions - Economic Development, Tourism





Policy Directions • To lobby for continued improvement of and access to services, transport, communications and utilities for Temora Shire • To attract grant funding to assist in the development of the Shire • To build a strong and united community force for the growth and sustainability of our Shire. • To plan for the possibility of a sudden upsurge in investment and population which may result from a new mine or other large employer • To keep State and Federal members informed of Temora's needs and our strategies to meet those needs. • To maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices. • Increase the access to information regarding TSC and Government programs initiatives and funding opportunities to the community via newsletters and webpage on Council and www.temora.com.au websites • Maintain membership of Regional Tourism Bodies • Proactively seek business opportunities for Temora Shire including villages

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop priority projects to 'shovel ready' in order to take advantage of funding opportunities as they arise.	Economic Development Manager	Development of projects and submission to Council	Completed		Completed for the current year. Projects progressed include the Temora Ambulance Museum and Lake Centenary Master Plan. Alternative source of funding required for the Railway Precinct Master Plan.
Economic Development - Actively target, and support businesses identified in the Economic Development Strategy	Economic Development Manager	Attraction of business	Completed		Complete for this year. Whilst the focus has shifted to workforce attraction and development through programs such as NSW GROW and REIP, there is still ongoing support for record numbers of businesses seeking to establish in Temora Shire.
Economic Development - Attend relevant Economic Development Forums and conferences	Economic Development Manager	Attendance of meetings	Completed		Completed for the year. The RDA Riverina DO forums continue to be a worthwhile means of connecting with peers in other LGAs as well as State and Federal agencies, and industry.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Continually review workforce future needs to determine likely spikes in population and communicate the impacts to relevant stakeholder in advance.	Economic Development Manager	Reports to Council	Completed		Completed for this year. The supply of labour and availability of housing are the largest constraints to economic growth in the Shire and wider region. Solutions are multifaceted and challenging to influence at a local level.
Economic Development - Create a development prospectus including Ariah Park and update the relevant pages on Council website	Economic Development Manager	Development of prospectus	Completed		Completed for this year. A development prospectus was not created as the focus of resources is on workforce attraction and retention to fill skills gaps rather than attracting new businesses that will add to the labour shortage.
Economic Development - Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity	Economic Development Manager	Report to Council and strategies implemented	Completed		Completed for this year. The phase 2 upgrade of Hoskins Street progressed to final design. The project now requires costing and funding. The improvement of the awnings in the CBD will also improve the overall visual amenity of the space.
Economic Development - Maintain a database of businesses and community groups	Communications Officer	Database completed and accessible	Completed for Current Year		Completed for current year. A database has been developed and is updated as new information is provided.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Economic Development - Participate in relevant Government and Non-Government programs for regional growth	Economic Development Manager	Review conducted	Completed		Completed for this year. With the worst of the pandemic behind us, the focus of many organisations and departments was on refreshing strategic plans for regional growth.
Economic Development - Provide advice and support to the TBEG and BREED Australia partnership including provision of assistance to employ executive officer	Economic Development Manager	Retention of TBEG	Completed		Completed for this year. TBEG completes its first year as an incorporated association. The organisation continues to provide a vital link between Council and the business community. The development of a strategic plan for TBEG outlines the priorities of the organisation for the next 3 years.
Economic Development - Support concept of developer services	Director of Environmental Services	Developer Services Scheme implemented.	Completed for Current Year		First application received and executed (Dustin Rose Estate) Two more applications foreshadowed (Highfields Estate and Airpark Estate next stage)
Economic Development - Work with Environmental Services, state agencies, landowners and local developers to ensure there is a sufficient pipeline of available land for development	Economic Development Manager	Review conducted	Completed		Completed for this year. Residential and industrial land continues to be in high demand in Temora Shire and wider Riverina region. The pipeline of supply of developed land in Temora is strong in comparison to many other LGAs in the region with private landowners, rather than Council, leading development, with the aid of the Development Infrastructure Deferred Payment Policy.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Participate in regional programs to attract new residents eg Country Change	Economic Development Manager	Conduct of event	Completed		Completed for this year. Council is participating in three regional programs to attract new residents in a highly competitive market for workforce - Country Change, Regional Activators Alliance, and NSW GROW.
Provision of additional staff member to support the Economic Development function	General Manager	Staff member appointed Staff member appointed	Completed		Position filled.
Support developments that broaden the range and raise the quality of visitor experiences in Temora Shire.	VIC Manager	Report to Economic Development Committee	Completed for Current Year		Information is sourced regularly and kept up to date. Each Visitor Is treated individually and information is given to suit their needs and wants. This action is a working progress.
Support relevant organisations to prepare grant applications and predevelopment templates	Economic Development Manager	Grant assistance advertised	Completed		Completed for this year. Subscription to Grant Guru is providing Council and the community access to up to date and easily searchable grant information. Support for grant development provided to several organisations throughout the year.
Tourism - Develop tools that encourage conference and event's organisers to come to Temora Shire	Economic Development Manager	Tools developed and utilised	Completed		Completed for this year. Resourcing business event attraction from a staffing perspective is a challenge.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Tourism - Encourage all accommodation options are listed on Get Connected, Council Website, Google and Trip Advisor	VIC Manager	Listings confirmed	Completed for Current Year		All accommodation providers are sent emails to encourage them to list their accommodation on Get Connected, Google and Trip Adviser. All accommodation providers that are listed with the Visitor Centre are on the Temora Website.
Tourism - Maintain membership of, and actively participate in, regional tourism bodies	Economic Development Manager	Membership maintenance	Completed		Completed for this year. Annual membership with Visit Riverina. Maintaining a close relationship with Destination Riverina Murray.
Tourism - Work with Junee and Coolamon Shire's to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels	Economic Development Manager	Promotion of trail	Completed		Completed for the year. The Canola Trail continues to provide Temora with a strong opportunity to leverage its marketing budget by combining with neighboring shires. With industry set to contribute both financially and strategically it will only strengthen the brand to reach more potential tourists.
Visitor Information Centre - Maintain accreditation	VIC Manager	Accreditation achieved	Completed		The AVIC Accreditation is due in October 2022 and will be a desktop review.

Emergency Services






Key Functions - Rural Fire Service, State Emergency Service, Fire Brigade, Police and Ambulance



Policy Directions • Support and maintain the zoning arrangement with Bland Shire Council • Ensure that all personnel have adequate training to perform their function

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Hold 3 (three) meetings of the LEMC annually	Engineering Works Manager	Meetings held	Completed for Current Year		Third meeting held on Wednesday 6th April 2022, so all three meetings undertaken for 2021/22 year.
Support for Local Emergency Management Committee (LEMC)	Engineering Works Manager	Support provided	Completed for Current Year		Support for LEMC undertaken for 2021/22 year and will be continued in 2022/23 year.

Engineering Services

Key Function - Management, Administration, Contract Services, Design, Road Safety, Asset Management, Procurement



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Development of a maintenance Memorandum of Understanding (MOU) with utility companies working within the road verge and nature strip	Engineering Works Manager	MOU adopted	Referred to the Next Financial Year		This item is complex in addressing and limited progress has been made against other priorities. Deferred until next Financial Year for further completion.
Hold a minimum of one Roads Hierarchy Committee meeting annually with a view to transitioning to comprehensive Asset Management Committee meetings	Engineering Services Manager	Conduct of meeting	Completed for Current Year		Have struggled to deliver in 2021/2022.
Provide vote to close, rename or reopen roads	Engineering Services Manager	Vote provided	Completed for Current Year		Complete
Review of engineering policies and procedures	Engineering Services Manager	Review completed	Completed for Current Year		Recently reviewed PIRPM & Heavy Vehicle Access Policy
Review of plant and equipment policy framework and Asset Management Plan	Engineering Works Manager	Report to MANEX	Completed for Current Year		No further action after last reporting period so completed for the current financial year and remaining work deferred to 2022/23 year.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Road Safety - Maintain RSO Facebook page and update Council's social media platforms and website with up-to-date road safety information	Road Safety Officer	Information Dissemination	Completed for Current Year		Road Safety information sharing through the 4 Shire's Road Safety Facebook page is an essential part of reaching the community
Road Safety - Undertake programs in accordance with the LGRSAP	Road Safety Officer	Programs conducted	Completed		There has been a reduction across Temora LGA in fatigue down from 25.9% (reporting years 2015-2019) to 21.2% (reporting years 2016-2020) and speed related crashes down from 24.1% (reporting years 2015-2019) to 21.2% (reporting years 2016-2020). These results show that educating the community through community presentations, social media, council website, print media I do, and the visible messaging of the VMS boards has had a positive effect regarding fatigue related crashes. There has been an increase in alcohol related crashes in the Temora LGA up from 7.4% (reporting years 2015-2019) to 13.5% (reporting years 2016-2020) this highlights the need to continue to educate the community regarding the dangers of drink driving. The Plan B - Win A Swag campaign creates a conversation among patrons of Temora shires licenced venues to organise another mode of transport when out and about consuming alcohol. The 65+ and HLD BSD presentation was well received.

Engineering Works

Key Functions - Parking, Street Lighting, Street Trees


Policy Directions • Improve the quality of street lighting by the installation of more energy efficient, low maintenance systems • Secure quarry sites strategically located around the shire (subject to quality requirements) to minimise travel time to works

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Design Improvement to drainage in Industrial area.	Engineering Services Manager		Progressing		Progress remains slow. Burley Griffin Way services and road crossing is proving difficult, and we are looking to integrate road crossing with the Highfields development.
Design Main Street upgrade extension - Temora	Engineering Services Manager		Referred to the Next Financial Year		Slowly making progress. Hopefully agreement on layout is reached in early 2022/2023 and we can progress to detailed design and costing.
Street Trees - Implement priority actions for removal and replacement	Engineering Works Manager	Meet agreed targets	Completed for Current Year		Priority actions for removal and replacement undertaken as detailed in previous street tree audit and further resolutions of council during the 2021/22 year.

Environmental Services

Key Functions - Climate Change, Environmental Management, Noxious Plants and Pests


Policy Directions • Develop/promote initiatives/campaigns relating to energy and water efficiency • Council to lead by example by developing and implementing measures to reduce water-energy usage in Councils buildings and facilities • Establish realistic organisational energy savings targets to be genuinely measured to establish a smaller environmental footprint by Council • Conduct of public education program to explain to residents the issues faced by Council in relation to weeds • Weed Plan Continue with the Weeds Alliance







Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Commitment by Council to the Fight the Fruit Fly Committee	Director of Environmental Services	Ongoing activities by Committee	Completed for Current Year		Annual Contribution from Environmental Liaison Committee Meeting has been facilitated. New Signage Project underway at Hillview Park. Council Staff working well with TFTFF Committee Executive.




Governance

Key Function - Council relationships (other Councils, Government departments, Local members & Sister City Relationships), Governance, Lobbying and Advocacy

Policy Directions • Membership of Riverina Joint Organisation • Maintain membership to Local Government NSW • Membership to Riverina Eastern Regional Organisation of Councils (REROC) • Maintain membership of Eastern Riverina Arts (ERA) • Maintain membership of Economic Development Officers (EDO) network • Maintain membership of Riverina Regional Library Service (RRLS) • Maintain membership of the Country Mayors Association • Actively maintain relationships with non REROC neighbouring Councils • Seek ways in which Sister City activities can be of benefit to the residents of the Shire • Support for Constitutional recognition of Local Government • Development of robust and transparent internal audit programs within the Council to ensure that the risk to Council is minimized • Provision of training opportunities for all elected members • Support of Councilors who wish to undertake professional development courses • Undertake a comprehensive resident satisfaction survey every 4 years after election • Maintain close relationships with local members and act at all times in a non-political manner • Acknowledge that it is the role of council to represent all areas of the local community to external parties

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocate on behalf of the Community for the retention of: * Schools within Temora Shire * Health Services within Temora Shire * Adequate Police Numbers * Electoral Commission re pre-poll voting in Temora in State and Federal Elections * Lobby for the retention of R2R and FAG funding * Lobby for constitutional recognition of Local Government * Support removal of pre-amalgamation representation on Goldenfields Water for amalgamated councils * Lobby government for ongoing support for TAIC * LG seat on National Cabinet	General Manager	Advocacy undertaken	Completed for Current Year		Advocacy ongoing. Police numbers are good at present, St Annes School to introduce yr 11 & 12 in 2023, Pre poll voting provided at Federal and Local elections, Ongoing advocacy by LGNSW, Country Mayors and Riverina JO regarding LG constitutional recognition, LG seat on National Cabinet (now granted) and R2R & FAG funding. Several representations made regarding TAIC ongoing funding and a meeting with The Agriculture Minister under consideration.





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Conduct General Election utilising NSW Electoral Commission	General Manager	Election completed on budget, without incident	Completed		Election conducted in December 2021
Develop a new Community Strategic Plan	General Manager	Community Strategic Plan adopted by Council	Completed		Completed and integrated into Council planning documents
Investigate corporate offerings for Councillors and Senior Staff representing Council (ties, blazer etc)	General Manager	Report on options to Council	Completed for Current Year		Initial investigations completed. Report to Council required.
Lobby state and federal governments for ongoing increased local road funding	General Manager	Lobbying maintained	Completed for Current Year		Ongoing advocacy
Maintain communication at an official level between Council and Temora Hospital administration and LHAC	General Manager	Communication established	Completed for Current Year		Council representatives on LHAC.
Maintain communication at an official level between Council and Temora Police	General Manager	Regular contact with Police	Completed for Current Year		Regular contact with Police. Formal meetings have not occurred however Council are keen to reactivate.







Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Maintain communication at an official level between Council and the Temora Community Centre	General Manager	Communication established	Completed for Current Year		Regular attendance at Interagency Meetings. With the appointment of the new Economic Development Officer, a more formal and regular process will be implemented.
Maintain membership to following organisations: Eastern Riverina Arts, REROC, Riverina JO, Destination Riverina Murray (no participation 2021/2022), Visit Riverina, Local Government NSW, Riverina Regional Library Service, Country Mayors Association, Lachlan Valley Transport Committee, Australian Airports Association	General Manager	Membership maintained	Completed for Current Year		Memberships maintained
Villages - Hold a committee meeting (Assets & Operations) at Ariah Park	General Manager	Hold meeting at Ariah Park	Referred to the Next Financial Year		Not held due to Covid. Will hold 2 village meetings in 2022/23.


Heritage

Key Function - Bundawarrah Centre, Heritage, Railway Precinct

Policy Directions • To collect and preserve local history in its various forms in the area generally covered by the Temora Shire Council • Council are committed to the retention of the current management structure at the museum • Commitment to Temora Shire Council Heritage Committee

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Bundawarrah Centre - Develop virtual tour of facility (subject to grant funding)	Rural Museum Manager	Application for grant funding	Progressing		This project is on-going and is primarily dependent on the acquisition of grant funding. However, increasing access to digital technologies that may be suitable on a volunteer operated basis are being noted. As previously reported, the progressive development of the Centre is being undertaken with the creation of a virtual tour as one of its goals.
Bundawarrah Centre - Installation of walkway and new cabinetry	Director of Environmental Services	Project Completed	Referred to the Next Financial Year		Project being redesigned to fit new budget. Tenders to be called in August. Works to commence in September and be completed prior to 2022 Annual Exhibition.
Bundawarrah Centre - Investigate installation of toilets for TEM-FM	Director of Environmental Services	Investigations Complete	Completed		Investigation Completed. DA lodged by Rural Museum Committee approved by Council. Works under the control of Bundawarrah Centre Manager.
Bundawarrah Centre - Seek funding for Ambulance Museum Stage 3	Rural Museum Manager	Completion of plans	Progressing		The recent successful Funding Application has allowed the completion of a comprehensive Feasibility Study and Business Case and full site Survey. A tender has recently been accepted by Council for the preparation of Architectural Drawings and costings for the proposed development, which will facilitate the lodgment of a formal Development Application scheduled for Council's October meeting.





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Bundawarra Centre - Support the concept of hosting temporary travelling exhibitions	Rural Museum Manager	Ongoing increased number of exhibitions	Completed for Current Year		Despite limitations inflicted upon the arts community by the ongoing COVID pandemic, the Centre was able to host the Shire Art Prize Exhibition and the Art on Rosella Exhibition during the year. A small exhibition by local artist, Kaine Hodgkins, is presently on display.
Commitment to the Temora Shire Sportsman Walk of Honour (Nil allocation 2021/2022)	Director of Administration and Finance	Support provided	Postponed by Council Decision		No budget allocation for 2021/2022.
Heritage - Continue the Temora Heritage Advisor program	Director of Environmental Services	Budget allocated	Completed for Current Year		10 Heritage Advisor visits completed in the 2022-23 reporting period. Annual report produced, and grant funding acquitted with Heritage NSW
Heritage - Satellite Airfield Project	Director of Environmental Services		Progressing		Roll over to 2022-23. Volunteers delivering on behalf of TSC Heritage Committee
Heritage - Support the Heritage Assistance Fund. Support community heritage groups in accordance with policy	Director of Environmental Services	Budget allocated	Completed for Current Year		All funding expended. Annual Report submitted to Heritage NSW to acquit grant funding
Support Broken Dam Heritage Trail	Engineering Services Manager	Completion of project	Completed		Complete

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Temora Railway Precinct - Provide resources towards enhancement as a heritage tourism and event destination	Director of Environmental Services	Budget allocated	Completed for Current Year		Completed and Ongoing

Property Services

Key Function - Cemeteries, Council Properties, Public Toilets,

Policy Directions • Support the operation and activities of the Friends of Temora Shire Cemeteries (FOTSC) and involve the group in Cemetery planning • Upgrade presentation of one public toilet per year to an acceptable standard • Council involvement in real estate development only when private developers do not meet a determined need • Purchase of additional land for expansion of cemetery in the future




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Lobby for the installation of public toilets at roadside stops	Engineering Services Manager		Not Progressing		Will look in submit a project proposal or similar to TfNSW in first half of 2022/2023 FY
Support the concept of installing solar panels on Council buildings subject to the provision of a positive business case.	Engineering Services Manager	Solar system installed	Completed for Current Year		2021/2022 Program delivered. Temora Rec / Pool needs further consideration in near term.
Temora Cemetery - Install plinth to incorporate existing headstones.	Director of Environmental Services	Completion of project	Completed		Work Completed by TSC handyman/Builder
Apollo Place - Investigate opportunities to develop subdivision in partnership with not-for-profit 3rd party	Director of Environmental Services	Plan of management and design completed	Postponed by Council Decision		New Council have indicated that they wish to redefine the objectives of the Apollo Place development at a workshop on Committee Day in August 2022.

Public Health

Key Function - Community Health Programs, Food Control

Policy Directions • To keep public health related business owners and operators informed of changes to legislation, standards and regulations • Conduct an ongoing program to provide or promote swimming pool operator education as per state legislation







- Provide a public health related complaints database/register • Support the Bush Bursary Program on a biennial basis









Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocate for the construction of a new Temora Hospital	General Manager	Formal advocacy undertaken	Completed		Announcement that a new hospital has been funded
Advocate for the retention of a Visiting Medical Officer and commencement of Pathology services to Ariah Park	General Manager	Advocacy undertaken	Completed for Current Year		Visits occurring by GP but pathology not available. Formal representations to be made in new year.
Proactively support and promote community mental health facilities and programs	Community and Cultural Services Officer	Formal advocacy undertaken	Completed for Current Year		Support given through social media.


Recreational Services

Key Function - General Recreational Services, Parks & Gardens, Sporting Grounds, Playgrounds, Temora Recreation Centre, Public Pools

Policy Direction • Sports Council are the body responsible for liaison between Council and users of Sporting Facilities

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Pedal Park (Rotary Club) location to be determined	Engineering Services Manager	Project completed	Not Progressing		No Action. Project unlikely to proceed
Ariah Park Recreation Ground - Install swing set	Engineering Services Manager	Equipment installed	Completed for Current Year		Additional budget allocated in 2022/2023 FY.
Data collection, asset register and mapping of recreational spaces	Engineering Services Manager	Provision of data	Not Progressing		Project has not progressed for some time. Struggling to resource. Will look to kick off again with rec and open space work occurring in first half of 2022/2023.
Develop a Recreation and Open Space Strategy that meets the needs of residents	Engineering Services Manager	Inclusion in planning process	Referred to the Next Financial Year		Complete in draft. Workshop scheduled with Council in first half of 2022/2023
Golden Gate Reserve - Update facilities	Engineering Services Manager		Referred to the Next Financial Year		Completion likely in first half of 2023.
Golden Gate Reserve - Investigate the installation a dog park	Engineering Services Manager	Investigation complete Project completed	Not Progressing		Not funded. Little support in Community Survey.
Hillview Park - Solar Lighting Installation		Installation completed	Grant Not Available		Not in 2022/23 Budget either



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
	Director of Environmental Services	Project completed			
Investigate solutions for surface at Nixon Park No.2	Engineering Services Manager	Report presented to Council	Completed		Funded in 2022/2023 & 2023/2024 FY's
Investigate recreational routes - design only	Engineering Services Manager	Investigation complete	Not Progressing		No action in 2022/2023. Unable to resource.
Investigate the issue of collection of an equitable contribution towards the provision of sports facilities from sporting groups	Engineering Services Manager	Projects completed	Referred to the Next Financial Year		Will be considered with Council review of Rec and Open Space Strategy. Expect completion in 2022/2023 FY.
Lake Centenary - Construct bridges on walking track	Engineering Works Manager	Construction completed	Referred to the Next Financial Year		Project deferred until 2022/23 financial year due to consistent wet weather for the installation of both bridges and connecting pathway.
Lake Centenary - Solar lighting on path	Engineering Services Manager		Completed		Lighting installed however some reliability issues exist
Maintain a comprehensive and regular playground inspection system for all Council facilities	Engineering Works Manager	System adopted by Council	Completed for Current Year		Completed regularly for current Financial Year and continuation for these inspections planned for 2022/23 year.
Temora Swimming Pool - Purchase of Disabled Hoist	Director of Environmental Services	Hoist installed	Completed		Project Complete




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Temora Swimming Pool - Redevelopment	Director of Environmental Services	Funds secured	Progressing		Work has commenced and is on track to be completed by the 1st November 2022 deadline (Start of 2022/23 Swimming Season)

Regulatory Control

Key Function - Animal Control, Building Control, Land Use Planning, Regulatory Control

Policy Directions • Continued employment of a ranger/law enforcement officer Train/up-skill existing staff member to assist/relieve Ranger • Utilise CCTV and other technologies to enhance effectiveness of enforcement activities • Participation and support for Temora Liquor Accord





Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Complete amendments to the Temora Local Environmental Plan 2010, as directed by Council and with the support of the NSW Department of Planning, Infrastructure and Environment, including Ariah Park village, residential land, industrial land and rural land	Director of Environmental Services	Review conducted	Completed for Current Year		Steady Progress in 2021-22. Housing Strategy Completed. North St/Airport Street Minimum lot size reduction, Ariah Park and Springdale Flood Studies adopted, Commencing Ariah Park Housing Strategy. Ongoing in 2022-23
Determine a policy outlining the relationship between Council and Temora Veterinary Clinic and pet rescue groups	Ranger	Relationships maintained	Referred to the Next Financial Year		Temora Veterinary clinic limited to assistance regarding rehoming cats and kittens, new rescue groups being contacted, in NSW and Victoria. Animal shelters and boarding kennels are full RSPCA very limited at the moment. Dogs proving just as difficult to rehome as well, due to insufficient kennel space. Policy still in development.


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Provide monthly report to Council about ranger activities incl. parking, companion animals	Ranger	Report to Council	Completed for Current Year		Monthly reports still being provided to council
Report statistics of number of Development Applications, Complying Development Applications and assessment times. Planning Reports to Council where required	Director of Environmental Services	Report to Council	Completed for Current Year		Report Completed and submitted by the due date.
Use of social media and community radio to advertise availability of companion animals	Ranger	Number of pets rehomed	Completed for Current Year		Social media helpful on occasions in locating some owners with information, however a lot of false information is a big issue. Community radio has been beneficial. Majority of animals impounded, surrendered are rehoused successfully.

Resident Services

Key Functions - Community Safety, Service NSW, Villages, Volunteers

Policy Directions • Commit to the maintenance and development of the CCTV concept • Work cooperatively with Police & Temora Security Services to ensure a coordinated approach to community safety • Presentation of Council as a professional organisation with a strong customer focus • Development of systems to ensure that communication between Council and stakeholders is best practice • Hold at least one Council meeting per term of Council in Ariah Park • Lobby for continued presence of Service NSW Office in Temora • Lobby for more frequent driver testing in Temora • Lobby for retention and availability of Policing services in the shire • Conduct a comprehensive ratepayer survey once in each term of Council




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Maintain CCTV system in Temora to a modern standard acceptable to the users of the facility.	IT Officer	Uptime of system	Completed for Current Year		A plan has been started to replace the West Park CCTV system, a new camera installed at the council building and to replace old networking hardware at lake fishing to restore footage to all of our cameras at this location. I am still waiting on the vendor to visit.
Provide the Service NSW Agency at no cost to Council that meets the needs of residents	Director of Administration and Finance	Annual review of budget	Completed for Current Year		Whilst opening hours have been extended by 30 minutes, the service is meeting its expected outcomes and is being provided at no cost to Council.
Utilise public events to acknowledge volunteers for example Volunteers Week, Local Government Week and nominating volunteers for awards within the community.	Community and Cultural Services Officer	Promotion of events	Completed for Current Year		Covid has impacted on events. Volunteers Week in 2022 was a low-key event with publicity but no actual event.
Villages - Retain staff member at Ariah Park	Engineering Works Manager	Payroll retention	Completed for Current Year		Staff member retained at Ariah Park for 2021/22 year and relieved when on leave using Temora based staff. This will continue for 2022/23 year.




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Villages - Support community in the establishment of a nature walking track and bicycle track from Broken Dam Heritage Area to Arianh Park Cemetery (Subject to Grant Funding)	Engineering Services Manager	In principle support	Completed for Current Year		Met with Arianh Park Advisory Committee in Q4. Will report to Council in first half of 2022/2023.


Risk Management

Key Function: Occupational Health and Safety, Risk Management

Policy Directions • Provide suitable education to employees, volunteers, and contractors relating to WH & S risks • Encourage employees to submit near miss incidents to develop better work method statements • Provide training for all staff in relation to WH & S matters, Risk Analysis and Hazard Identification • Maintain Temora Shire Council's WH & S Committee to assist in providing consultation and communication in relation to WH & S matters • Use Councils Policies to improve and monitor WHS and Risk Management Strategies • Conduct of exit medical assessment on employees hearing and sight to benchmark condition • To commit, unreservedly, as an organisation to Workplace Health and Safety and ensure that all possible steps are taken to ensure the safety of each individual • Commitment to StateCover best practice • Commitment to compliance with all Acts, regulations and Codes relating to OH&S and Risk Management

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Commit to the conduct of regular Risk Management meetings	Safety and Systems Coordinator	Hold at least 6 meetings annually	Completed for Current Year		An internal risk management committee is not required under the changes required by the Office of Local Government, this requirement has been removed from the TSC Operational Plan for 2022/2023.
Develop an integrated safety, quality and environmental management system	Safety and Systems Coordinator	Plans completed and adopted	Completed for Current Year		Ongoing process. TfNSW R2 prequalification for WHS, Environment and Quality management systems has been achieved, with many policies, procedures and forms reviewed, created or improved to achieve this. Review and improvement of remaining procedures is ongoing. Quality system requirements are being managed by the Engineering Work Manager and the Project & RMCC Coordinator, with ad hoc support from Risk Manager as required.
Develop and implement the Audit and Risk Improvement Committee	Director of Administration and Finance	System implemented and operational	Completed for Current Year		ARIC Terms of Reference were presented to Council and adopted in February 2022 with the ARIC Charter presented to the ARIC in March 2022. These documents were in line with the draft guidelines available at the time. Amendment may be required once finalised guidelines are released. The next step will be integration of the Risk Management System with the ARIC.




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Implement Enterprise Risk Management program	Safety and Systems Coordinator	System implemented and operational	Completed for Current Year		Proposal has been submitted to the General Manager in how to achieve NSW Government Risk Management requirements, this will be an ongoing task for 2022 and beyond. WHS Systems are constantly under review, development and improvement. The overarching Enterprise Risk management goal for 2022/2023 is the redevelopment of TSC's Risk Management Procedures, in accordance with the Office of Local Government requirements.
Integration of Quarry Management Plan into the Council Integrated Risk Management Plan	Engineering Services Manager	System integrated	Completed		Draft quarry management plan developed. Review and refinement to be complete.
Review of existing Risk Management and WHS Procedures	Safety and Systems Coordinator		Completed for Current Year		Ongoing process. TfNSW R2 prequalification for WHS, Environment and Quality management systems has been achieved, with many policies, procedures and forms reviewed, created or improved to achieve this. Next phase is completion of internal Audits, in accordance with TfNSW requirements, to maintain R2 qualifications. The Risk Manager and Project & RMCC Coordinator have completed the required training to conduct these Audits. Review and improvement of remaining procedures is ongoing.



Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Employee programs to support employees in the workforce, including: * Hearing Tests * Mental Health Programs * Skin Checks * Employee Assistance Programs * Health Checks * Team Building Exercises	Human Resources Officer	Develop program and implement	Completed for Current Year		Ongoing program, Skin Check clinic booked for July 22, the majority of works staff have indicated they wish to attend. Discussions with Centacare have occurred to present to staff the services/benefits of EAP. This will be organised for later in the year. Engineering staff also sourcing guest speakers with regard to WHS/fatigue at work. EAP services have been utilised on 4 occasions this financial year.

Sewerage Service

Key Functions - • Effluent Reuse System • Sewerage System

Policy Directions • Extension of effluent system to all parks subject to evaluation by staff that there is sufficient water, and the extension is economically viable
• Support for long term construction of a Sewerage Scheme for Ariah Park • Support extension of sewer mains to non sewer locations in Temora


Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Ariah Park - conduct consultation with the Ariah Park community to determine support for the installation of sewerage services within the village	Engineering Services Manager	Report to Council	Completed for Current Year		Ongoing will be complete in the first half of 2022/2023 FY.
Develop a policy on delineation of sewer asset ownership	Engineering Services Manager	Policy adoption by Council	Referred to the Next Financial Year		Basic policy has been developed and will be put to Council for endorsement.
Ensure all staff involved in the sewerage function receive appropriate industry specific training for managers and operators	Engineering Works Manager	Budget required	Completed for Current Year		Completed for current year.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake CCTV inspection, smoke testing and condition rating of sewerage reticulation network including removal of sewerage infiltration	Engineering Works Manager	Set targets	Completed for Current Year		Work undertaken as achievable within the 2021/22 with improvements to this maintenance work to be seen in 2022/23 with a Sewer and Water Coordinator starting in July 2022.
Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Engineering Works Manager	Program completed	Completed for Current Year		All upgrade works for sewer planned for 2021/22 undertaken.

Support Services

Key Functions - Depot & Workshop, Plant & Equipment, Mining, Stores




Policy Directions • Ensure that depot and workshop facilities are adequate to meet the needs of a modern workforce • To provide scheduled and unscheduled maintenance and repairs according to OEM guidelines and Council procedures with minimal downtime • To supply and dispose of fleet assets at the most advantageous cost to Council • To ensure that there are sufficient, well-trained staff to service Councils plant






Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Investigate and source new quarries to meet the future needs of Council	Engineering Services Manager	Evaluation of alternatives	Not Progressing		No Action





Transport Infrastructure

Key Functions - Footpaths and Cycleways, Road Infrastructure





Policy Directions • Policy to generally provide paved footpaths on only one side of urban streets in accordance with the Footpath Hierarchy Plan • Development of a footpath hierarchy plan including pedestrian access mobility plan and cycleway plan • Construction of one length of footpath annually in accordance with adopted plan • Width of all new footpaths to be at least 1.5 mtrs or greater • Review the Roads Hierarchy including review of methodology within the term of each Council

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Commitment to the long term facilitation of efficient heavy vehicle access through Temora Shire subject to minimisation of impact on: Resident amenity, Council finances, Resident safety	Engineering Services Manager	Reduction in conflict between users and road managers	Completed for Current Year		General HV / RAV access is going well. HVAR direction remains uncertain, and progress is slow.
Develop a project brief for the construction of an Alternate Heavy Vehicle Route around Temora based on the preferred route	Engineering Services Manager	Brief completed	Progressing		HVAR direction remains uncertain, and progress is slow.
Make application for a minimum of one (1) Fixing Country Roads grants annually	Engineering Services Manager	Application made	Not Progressing		No application submitted in current FY. Will submit an application in 2022/2023.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Program a tour of inspection on the first and third year of a new council	Engineering Services Manager	Tour conducted	Completed		Scheduled for 5 May 2022 however cancelled due to lack of attendees.
Seek funding (Full) for the installation of a roundabout and associated infrastructure at the corner of Hoskins & Polaris Streets	Engineering Services Manager	Submissions made	Completed for Current Year		Ongoing. Needs further consideration and direction from Council.
Undertake linemarking on Class 2 Roads	Engineering Services Manager		Completed		Complete
Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Only 25% completed with Back Ariah Park Road K&G constructed. Council funded projects of Little Crowley St, Loftus Street and Victoria St culvert modification all deferred to 2022/23 year. Camp Street K&G funded late in 2021/22 year through LRCI round 3 will be undertaken in 2022/23 year.
Undertake Footpath construction and maintenance in accordance with the Footpath Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Asquith St Footpath 50% completed after being unsuccessful in grant funding initially. Now funded under LRCI round 3 in 2022/23 year. Reid St Ariah Park & Harrison St Ariah Park funded by council not completed as funded in 2021/22 budget and now deferred into the 2022/23 year. All additional grant funded projects in Local Roads and Community Infrastructure Round 3 not commenced however council has until June 2023 to complete these works

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Cycleway construction and maintenance in accordance with the Cycleway Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Maintenance completed as required, however there were no budgeted cycleway projects for 2021/22 year.
Undertake Rural Unsealed Roads construction and maintenance in accordance with the Rural Unsealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		2021/22 works completed except Fraters Speedway as this \$250K was retained to assist in accommodating for maintenance over expenditure, however some projects carry across into 2022/23 for delivery under LRCI Round 3. Maintenance work undertaken, but budget over expenditure due to significant wet weather and flood events during 2021/22.
Undertake Urban Sealed Roads construction and maintenance in accordance with the Urban Sealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		From initial budget all works completed except for Little Crowley St reconstruction which was funded by council. This project is deferred to 2022/23 so additional grant funded projects could take precedence. All other projects funded later in the 2021/22 year through FLR round 3 have either been completed, commenced or remain for delivery in 2022/23 year. Maintenance work undertaken, but budget over expenditure due to significant wet weather during 2021/22.
Undertake Urban Unsealed Roads construction and maintenance in accordance with the Urban Unsealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Works completed for 2021/22 year.


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Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Undertake Pavement Rehabilitation/ Widening in accordance with the Pavement Rehabilitation / Widening Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		Majority of Projects funded for 2021/22 year undertaken. Program changed throughout 2021/22 with addition of projects through grant funding so not all projects are fully completed however remaining project work scheduled in 2022/23 year.
Undertake Rural Sealed Roads construction and maintenance in accordance with the Rural Sealed Roads Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed for Current Year		2021/22 works completed however some projects carry across into 2022/23 for delivery under FLR Round 3, LRCI Round 3 and FCR. Maintenance work undertaken, but budget over expenditure due to significant wet weather and flood events during 2021/22.
Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Engineering Works Manager	Completion of program	Completed for Current Year		Delays to Fixing Country Roads projects in 2021/22 due to wet weather and other grant program works. Extension request approved for works to be finished in 2022/23 financial year.
Undertake Regional Roads Program in accordance with the determined program	Engineering Works Manager	Completion of program	Completed for Current Year		Regional roads maintenance and capital works completed for 2021/22 year within budget.

Waste Services






Key Functions - Garbage Services, Landfill Sites, Street Cleaning, Trade Waste Services, Recycling

Policy Direction • To provide, maintain and improve facilities, which enhance visual aspects of the CBD and street infrastructure

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Advocate for a Return and Earn facility at Arian Park	Director of Environmental Services	Ongoing advocacy	Completed for Current Year		Not completed. March Waste Forum not held. To be rolled over into 2022-23
Continue support for Cleanup Australia Day program and anti litter promotion	Director of Environmental Services	Participation in program	Completed for Current Year		Successful Event coordinated by Environmental Services Technical Assistant.
Investigate the introduction of kerbside recycling options in Temora Shire	Director of Environmental Services	Report to Council on option	Not Due to Start		Proposed to be considered at the November/December Council Meeting. Surveyed residents on the issue in the Resident Satisfaction Survey.

Water Services



Key Function - • Drainage • Water Cycle Management




Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Complete the development of an Integrated Water Cycle Management Plan (IWCMP)	Engineering Services Manager	Preliminary investigation undertaken	Referred to the Next Financial Year		Ongoing project but in the final stages of delivery.
Data collection, asset register and mapping of urban storm water drainage assets	Engineering Services Manager	Data collected	Referred to the Next Financial Year		Will be completed in first half of 2022/2023.
Deliver Flood Study for Arian Park and Springdale	Engineering Services Manager	Application made	Referred to the Next Financial Year		Due for completion in late 2022/2023 FY
Undertake the Temora Floodplain Risk Management Study and Plan	Engineering Services Manager	Plan provided	Referred to the Next Financial Year		Committee meeting held in Q4. Completion due in 2022/2023
Undertake Stormwater Drainage construction and maintenance in accordance with the Stormwater Assets Capital Works Program	Engineering Works Manager	Completion of program	Completed		Majority of projects being council funded in 2021/22 deferred to 2022/23 year to allow grant funded projects to take precedence for delivery.





Youth






Key Functions - • Support Youth in their endeavours

Policy Directions • Conduct surveys of Youth to determine “mainstream” concerns and ways to engage the youth of Temora • Support the efforts of our Youth Council • Maintain youth centre facilities at Arian Park and Temora • Participation in Youth Week/Local Government Week

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Conduct regular Youth programs and workshops in relevant areas of youth interest	Youth Development Officer	Activities held	Completed for Current Year		Weekly workshops continued at Platform Y in Hospitality and Gaming, with regular attendees. CAPA is in recess due to the inability to find a suitable mentor. Monthly workshops for the Green Team- Environmental Group, the Young Entrepreneurs Team and Y Jam have seen new members join Platform Y. The Boyz2Men program has recently commenced at Temora Showground pavilion, with a small group of young men enjoying basketball and other physical activities. This currently operates on a weekly basis.
Develop and showcase talent by creating a youth made market and event with the support of local mentors	Youth Development Officer	Participation level by Village residents	Completed		The 2022 Youth-Made Market program was set to commence in March but was postponed due to the small number of applicants. Feedback suggested the return to winter sport after COVID meant families were busy and could not commit at that time. Promotion for the program has commenced with applications open, with the first workshop in August 2022 (Market Day October 15). 3 graduates of the 2021 program had stalls at the 40th anniversary of Lake Centenary in March. The Young Entrepreneurs Team (YET) was established as a result of the 2021 program, with five enthusiastic members. This group is mentored by the EDM and YDO. A delegate from the YET attends the TBEG monthly meetings, creating an important connection between youth and the business community.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Develop financial literacy and employment development opportunities for young people	Youth Development Officer	Program implemented	Referred to the Next Financial Year		YDO has contacted Temora High School and is awaiting confirmation of a date for this program.
Development of a program for school holiday activities	Youth Development Officer	Programs undertaken	Completed for Current Year		A wide range of free activities were offered to the young people of Temora Shire as part of the school holiday programs. These included: Mini Masterchef; Spray paint art; Cartooning; Resume writing; Craft activities; Do It Yourself body products; Gaming tournament; Movie Marathon; Minute to Win It. These workshops were coordinated and supervised by the YPC and were generally well supported. Members of the Youth Team took part in our first Bake It Forward program, where they baked and then delivered items to local essential workers in recognition of their efforts during the pandemic. Platform Y also hosted the Museum of Contemporary Art (MCA) Holiday break program in April, funded by the Office for Regional Youth. Eleven young local artists had the opportunity to develop their creative practice under the guidance of two MCA art educators during the four-day program.
Formulate strategy to bring village, rural and town young people together	Youth Development Officer	Participation by non-Temora residents	Completed		A DIY body products workshop was well attended at Ariaiah Park Hall during the April holiday break. Free transport was offered to Ariaiah Park and Springdale young people to participate in the Museum of Contemporary Art Holiday Break program, but there were no applicants. The YDO has continued to visit Ariaiah Park Central School each term to promote youth programs and establish connections.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Hold a Youth Team afternoon tea and youth team meeting hosted and chaired by the Mayor	Youth Development Officer	Function held	Referred to the Next Financial Year		The afternoon tea and Youth Leadership Team meeting hosted by the Mayor will be held Monday 25th July. An invitation will also be extended to the members of TSC Youth Committee.
Participate in activities that nurture leadership and responsibility, eg Take Charge, Clean Up & Australia Day	Youth Development Officer	Participation in programs	Completed for Current Year		Eight members of the youth team participated in the Clean Up Australia Day, accompanied by the YPC and YDO. REROC Take Charge will be attended by Temora HS, St Anne's CS and Arianah Park CS in August. We were successful in securing a DCJ Youth Opportunity Grant for 'Take the Lead- Temora Youth Leadership Program', commencing in September.
Partner with Pinnacle Services to provide targeted programs that support and engage the young people in their care	Youth Development Officer	Participation numbers	Completed for Current Year		One Pinnacle client continues to regularly attend the Hospitality weekly workshop, with a young NDIS client joining The Young Entrepreneurs team.
Platform Y - Maintain and develop Platform Y as the centre for Youth activity in Temora Shire	Youth Development Officer	Viability of Platform Y	Completed for Current Year		Weekly and monthly workshops, school holiday programs and special youth events are held at Platform Y. Hosting programs such as the Acacia String Quartet (Music in the Regions) was an opportunity to expose Platform Y to a new audience. Members of the Youth Team acted as ushers, as well as catering for the event. The newly formed Temora Youth Careers Network brings together stake holders across the community to work with local education institutions and business community to support young people into work. Meetings are held bimonthly at Platform Y and are chaired by the YDO and includes the EDM and EDO. Youth activities at Platform Y are promoted via Temora Shire Council social media platforms, Narraburra News, local school newsletters and social pages and local print media.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Review the operation of the Youth function including review of resources	Youth Development Officer	Review conducted and reported to Council	Completed		Employee hours in the Youth function have been deemed to be adequate
Scholarships - Provide one (1) scholarship to the Temora and District Education Fund	General Manager	Scholarship provided	Completed		Scholarship provided
Scholarships - Provide scholarships in accordance with policy to be determined by Council through the Scholarships Committee	General Manager	Scholarships awarded	Completed		Scholarship provided
Support annual transport to Canberra Careers Expo	Youth Development Officer	Participation in event	Completed for Current Year		The Canberra Careers Expo will take place on Thursday 18th August. Temora High School and St Anne's Central School will be utilising the buses provided by TSC. Arian Park Central School have made their own transport arrangements.
Support for Youth Week events	Youth Development Officer	Events supported	Completed for Current Year		Youth Week events included: Nextwave Short Film screening; Easter treats; First Aid and CPR training; Circus skills and Box It Out. A DCJ grant for Youth Week activities was secured by the YPC and included a rural and remote subsidy.

Action Name	Responsible Officer Position	Performance Measure	Status	Traffic Lights	Annual Comment
Support the concept of the Young Citizen of the Year Award as a way of recognising Youth	General Manager	Continued support	Completed for Current Year		Young Citizen of the Year awards included in Australia Day Awards

12 ENGINEERING SERVICES

Nil

13 ENVIRONMENTAL SERVICES

Nil

14 ADMINISTRATION AND FINANCE**14.1 ACCOUNTING FOR RFS ASSETS****File Number:** REP22/738**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:**
1. Letter from Auditor General - RFS Assets [↓](#) 
2. OLG Response - RFS Assets [↓](#) **REPORT**

Following the Local Government 2021 Report to Parliament on 22 June 2022, correspondence has been received from Margaret Crawford, Auditor-General for NSW regarding Council's accounting for Rural Fire Service Assets.

In the latest audit report the Auditor General has recommended that Councils undertake a stocktake of RFS and record the value in their financial statements, warning that Councils that don't recognise the assets will be found to be non-compliant. The Auditor General has also called on the NSW Department of Planning & Environment to intervene. It would seem the Auditor General has ignored the statement from DPE that they "do not have the legal authority to direct Councils in this matter". Consequently, a qualified audit opinion for 2021/2022 seems almost certain.

The Auditor General's recommendation is in direct contrast to the Accounting Standards under which we operate. Temora Shire Council stands with 67 other Councils who have determined that RFS assets should not be recognised in our accounts and seek to have this matter resolved. To date, no information has been received from the Auditor General that justifies their position.

RESOLUTION 118/2022

Moved: Cr Jason Goode

Seconded: Cr Claire McLaren

It was resolved that Council refuse to perform a stocktake and condition assessment of RFS assets, continuing to take the stance of not recognising RFS assets in the financial statements,
AND FURTHER

That Council will accept a qualified audit opinion in relation to the accounting for RFS Assets on the 2021/2022 financial statements, and will advise the Member for Cootamundra of Council's resolution.

CARRIED***Report by Elizabeth Smith***



Mr Gary Lavelle
General Manager
Temora Shire Council

Contact: Aaron Green
Phone no: 02 9275 7209
Our ref: D2210985/FA1793

By email only

23 June 2022

Dear Mr Lavelle

Rural Firefighting Equipment

I am writing to let you know that our Report to Parliament, 'Local Government 2021' was recently tabled and is available on our [website](#). This report brings together findings and recommendations from our 2020–21 financial audits of local councils and comments on financial reporting and performance, internal controls and governance, and areas of interest that are in focus during the conduct of our audits.

The intent of this letter is to draw your attention to the specific findings and recommendations reported to Parliament about rural firefighting equipment vested to councils. Please refer to the Appendix for the relevant extract from the Report.

Our management letters issued to councils on the 2020–21 financial audits included recommendations to undertake a stocktake of the rural firefighting equipment vested to councils and record the value in the council's financial statement. I trust these recommendations are being actioned. Please share this letter with relevant staff within your council to ensure they consider recommendations when preparing your financial statements for the 2021–22 financial year.

If you wish to discuss this matter further, please contact Aaron Green on 02 9275 7209.

Yours sincerely

Margaret Crawford
Auditor-General for New South Wales

APPENDIX

Sixty-one per cent of the total value of uncorrected errors was due to unrecorded rural firefighting equipment

In 2017, we recommended that OLG should address the different practices across the local government sector in accounting for rural firefighting equipment.

In 2020–21, 68 (2019–20: 68) councils did not record rural firefighting equipment in their financial statements estimated to be \$145 million (2019–20: \$119 million). Forty-one councils recognise this equipment in their financial statements with a total value of \$162.8 million, highlighting the inconsistent recognition practices across the local government sector.

The financial statements of the NSW Total State Sector and the NSW Rural Fire Service do not include these assets, as the State is of the view that rural firefighting equipment that has been vested to councils under section 119(2) of the *Rural Fires Act 1997* is not controlled by the State. In reaching this conclusion, the State argued that on balance it would appear the councils control the rural firefighting equipment that has been vested to them. It is important to note that there are only two parties to the agreements that govern the use of vested rural firefighting equipment, leaving only two parties who would be considered to control this equipment- the NSW Rural Fire Service in the State sector, or councils in the Local Government sector.

The Department of Planning and Environment (inclusive of the Office of Local Government) (the Department) confirmed in the 'Report on Local Government 2020' (tabled in Parliament on 27 May 2021) their view that rural firefighting equipment is not controlled by the NSW Rural Fire Service.

The Local Government Code of Accounting Practice and Financial Reporting confirms the State's view that it does not control these assets but provides that 'Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards'. It would seem however, given the State's view that it does not control these assets, that these assets can only be controlled and therefore recognised by councils in the local government sector.

Despite this, many councils do not report these critical assets in their financial statements.

The continued non-recording of rural firefighting equipment in financial management systems of some councils increases the risk that these assets are not properly maintained and managed. Councils who have rural firefighting equipment vested from the NSW Rural Fire Service should recognise these assets in their financial management systems and consider their condition and useful life.

Recommendation to councils

Councils should perform a full asset stocktake of rural firefighting equipment, including a condition assessment for 30 June 2022 financial reporting purposes.

Consistent with the requirements of the Australian Accounting Standards, councils should recognise this equipment as assets in their 30 June 2022 financial statements.

The Department should intervene where councils do not recognise rural firefighting equipment

The Department, through the Office of Local Government, requires each council to prepare financial statements in accordance with Australian Accounting Standards (accounting standards), as required by the LG Act. The State Government, through NSW Treasury (and in agreement with the Department), has concluded that under accounting standards rural firefighting equipment vested to councils is not controlled by the State, and further on balance that councils in the local government sector control this rural firefighting equipment.

The Department's role includes assessing whether intervention is appropriate with respect to council's compliance with and performance against legislative responsibilities, standards or guidelines. Given the State's clear position, it would appear that any council not recognising this equipment is non-compliant with the relevant accounting standards.

Having considered the accounting position papers prepared by the respective stakeholders, the Audit Office has advised councils and the Department that any council not recognising this equipment is not complying with the requirements of the Australian Accounting Standards.

The Department should now intervene to address this matter as a priority.

Recommendation to the Department

Consistent with the Department's role to assess council's compliance with legislative responsibilities, standards or guidelines, the Department should intervene where councils do not recognise rural firefighting equipment.

We acknowledge that the Department has committed to working closely with NSW Treasury to educate, guide and assist councils to understand the State's view regarding ownership and recognition of rural firefighting equipment in their financial statements.

Non-recognition of this equipment may impact the financial statements audit opinions of those councils. The NSW Rural Fire Service (NSW RFS), a state government entity, has spent in excess of \$1.1 billion over the past ten years on rural firefighting activities and equipment. While confirming the State Government's position that it does not control this equipment, the NSW RFS advised it has a complete listing of the rural firefighting equipment vested to councils under section 119(2) of the *Rural Fires Act 1997*, and has provided this to the Department. The NSW RFS also confirmed that as it does not control the equipment, it is unable to confirm its value or condition.

This raises two general questions: whether these assets are being properly managed as in some instances they are purportedly not controlled by any government sector and are not recorded in either the State or the local government sector financial records, and whether in these instances there is non-compliance with accounting standards if this equipment is not recorded in the financial statements of councils. This may impact audit opinions on the financial statements of councils.

The Audit Office is conducting performance audits of the NSW Rural Fire Service (Planning and managing bushfire equipment) and the Office of Local Government (the effectiveness of local government regulation and support).

Appendix one – Response from the Office of Local Government within the Department of Planning and Environment



Office of
Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A822114
Your Reference: D2206464
Contact: Ally Dench
Phone: 02 4428 4100

Ms Margaret Crawford
Auditor-General for New South Wales
GPO Box 12
SYDNEY NSW 2001

Email:

7 June 2022

Dear Ms Crawford

Thank you for the opportunity to review an updated draft of the report on Local Government 2021.

I have reviewed the changes in the draft report and would like to clarify my feedback in relation to the recognition of rural firefighting equipment (RFS Assets) for your consideration in finalising the report.

I acknowledge the State's position is that it does not control RFS assets. Councils need to assess whether they control any rural firefighting equipment in accordance with Australian Accounting Standards. Councils need to recognise, in their financial statements, any material assets under their control and state the relevant accounting policy in relation to the treatment to the Audit Office.

The Minister for Local Government and the Department do not have legal authority to direct councils in this matter. However, we are working closely with Treasury to educate, guide and assist councils to understand the State's view regarding the ownership and recognition of the RFS assets in their financial reporting.

Should you require further assistance in relation to these matters, please do not hesitate to contact Ally Dench, OLG's Executive Director on or by email at olg@olg.nsw.gov.au

Yours sincerely

Michael Cassel
Secretary
Department of Planning and Environment

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

A822114

Strengthening local government

14.2 RIVERINA REGIONAL LIBRARY

File Number: REP22/805
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

On 13 July 2022 a meeting was held with the Riverina Joint Organisation Board and the Riverina Regional Library Management Committee for the purpose of updating member Councils on the status of the Mobile Library service. The Mayor, Rick Firman OAM and Director of Administration & Finance Elizabeth Smith attended the meeting, while Councillor representative for the Riverina Regional Library Management Committee, Cr Claire McLaren was an apology.

Mr Peter Thompson, General Manager, Wagga Wagga City Council (former RRL Executive Council) provided background as to Wagga Wagga City Council's reasons for withdrawing from the RRL and the current position in relation to the Mobile Library prime mover and trailer. At the time of the meeting, a lease was being drawn up for the trailer only, for a peppercorn rental.

Mr Tony Donoghue, General Manager, Coolamon Shire Council (current RRL Executive Council) responded to Mr Thompson's comments and indicated that due to recurring maintenance issues with the existing prime mover, he suggested that the RRL purchase a new prime mover.

Attendees were given an opportunity to make comments or ask questions of either of the General Managers. Several Council representatives expressed disappointment that the process is being dragged out, while residents are deprived of a valuable service.

Following the meeting of the JO & RRL Councils, the RRL held an extraordinary meeting at which it was resolved that a new prime mover be purchased to facilitate the delivery of mobile library services. Mr Donoghue was hoping to have the prime mover on the road by Monday 18 July 2022.

An email received from the RRL late on Thursday 14 July indicated that advice had been received from the dealership that the changeover of prime mover will take longer than Mr Donoghue had anticipated meaning that the mobile library will not be back in service until Monday 25 July 2022.

RESOLUTION 119/2022

Moved: Cr Belinda Bushell
Seconded: Cr Lindy Reinhold

It was resolved that Council note the report.

CARRIED

Report by Elizabeth Smith

15 CORRESPONDENCE**15.1 SOUTHERN SPORTS ACADEMY - SPONSORSHIP 2022****File Number:** REP22/741**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Southern Sports Academy  **REPORT**

Seeking sponsorship for 8 athletes from Councils Local Government area by contributing \$200.00 per athlete with a total of \$1,600.00. It has been the practice of Council to support this initiative in the past.

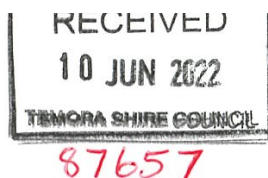
RESOLUTION 120/2022

Moved: Cr Jason Goode

Seconded: Cr Belinda Bushell

It was resolved that Council contributes \$1,600.00 for the 8 athletes participating in the Southern Sports Academy.

CARRIED



P: 02 6931 8111 | F: 02 6931 801
www.ssa-nsw.org.au
ABN 15 193 274 99

Thursday, 9 June 2022

Mr Gary Lavelle
General Manager
Temora Shire Council
PO Box 262
Temora 2666

Dear Gary,

The Southern Sports Academy (SSA) continues to provide elite young athletes from Southern NSW with cutting edge development programs designed to assist them in their pursuit of higher-level sporting achievements. The Academy has built on its focus of ensuring that athletes that graduate from the Academy do so as more rounded individuals possessing the necessary sporting and life skills to excel in the next phase of their lives.

SSA has been an active facilitator of sport in New South Wales for many years funded primarily through the State Government of the time, together with contributions from LGA's and other valuable partnerships. With the current challenges in mind and knowing that budget decisions may be affected, we felt it important to keep you informed of the academies continued action to support sport and regional youth in southern NSW.

All regional academy (RASi) operations offices with a collective network of 35 staff have been diligently working through Covid to continue giving our 2,500 athletes hope for their future. Our efforts have been well considered against the need to ensure effective mental health initiatives.

From the outset of the pandemic, our academy has maintained a positive outlook that focused on achieving engagement not only with our athletes but also with our many other stakeholders - parents and caregivers, our many volunteers, coaches and administrators, sponsors, Local Government authorities to name a few!

Primary among our strategies was the promotion of our sector-leading educational program (which has been gradually developed through our partnership with Clubs NSW). Each Academy has taken an individual approach with the online courses as the core and added websites, webinars, competitions, recipe ideas, one on one strength and conditioning sessions to the mix.

Every athlete within our programs, their parents/caregivers, brothers and sisters have been able to access these online programs free of charge. As a result, a remarkable (and growing) amount of engagement and positive media coverage has been achieved throughout the State with many outlets asking for further stories and updates. The results demonstrate that necessity can be the catalyst for innovation and efficiency.

SSA have also been active across various social media channels including Facebook, Instagram, Twitter and Team App to facilitate our messages and continue engagement.

Other network actions have included:

- Staff calling athletes individually to check on their mental and physical health and well-being;
- voluntary governance teams meeting regularly to brainstorm ideas and institute change where required;
- Weekly squad Zoom sessions



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- the activation of school contacts to spread messages and promotion;
- live social media instruction;
- engagement with industry stakeholders for secondary market support.

At a management level and state level, the RASi Board of Directors representing every Academy continues to meet weekly to share ideas and forge a way forward. Individual Boards at regional level are meeting regularly and ideas are shared widely across the network and indeed the sports sector.

RASi has been included as part of the COVID-19 Recovery Group for our sector alongside the Office of Sport, Sport NSW and State Sporting Organisations.

Simply, at an individual and collective level we are taking strong action to ensure the future prosperity of sport and the welfare of our regional youth, and we remain committed to being integral to the economic and social recovery in our State.

Our Academy was very excited to host our inaugural Academy Games in April this year. This brought thousands of athletes, parents, coaches and staff from all over NSW to our region, also giving us the chance to showcase the region. We are looking forward to even bigger and better games in 2023 and 2024.

Since the inception of the Academy in 1992, the collective contributions of LGA's from around the region have been vital not only to the success of the Academy, but also to its survival. Historically the Academy has invited you to contribute to the development of athletes from your Local Government Area by contributing \$200 per athlete to the Southern Sports Academy. We have found that there have been an increased number of councils that have declined to provide assistance, sadly putting at risk the sustainability of the Academy on a broader scale, as such we are extremely appreciative of your continued support.

Your area is currently represented in the Academy by:

Given	Surname	Town	Sport	LGA
Georgia	McCormack	Ariah Park 2665	Basketball	Temora
Charlie	McCormack	Ariah Park 2665	Basketball	Temora
Georgia	McCormack	Ariah Park 2665	Netball	Temora
Eli	Fuller	Mimosa 2666	Rugby	Temora
Nick	Bett	Temora 2666	Rugby	Temora
Kaesha	Maxwell	Temora 2666	Rugby	Temora
Xaviar	Maxwell	Temora 2666	Rugby	Temora
Sarah	Oliver	Temora 2666	Netball	Temora

On behalf of athletes from your region, we look forward to your continued support.

Yours sincerely,

Lincoln Kennedy
Chairman




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Riv



Office of Sport

Your local club



15.2 RAINBOW BALL - 2022**File Number:** REP22/756**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rainbow Ball [↓](#) **REPORT**

Council is in receipt of correspondence from the Rainbow Ball Committee requesting a donation towards the fundraising for the 2022 Rainbow Ball on the 17 September 2022, with which funds go to the local branch of Can-assist.

In 2021 Council donated \$200.00 in T-Buck cards.

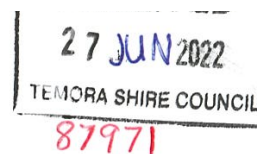
RESOLUTION 121/2022

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was resolved that Council donates \$200.00 Temora T Buck Cards to the 2022 Rainbow Ball.

CARRIED



To the management Temora Shire Council,

Firstly, we would like to thank all our generous sponsors for your generous donations in previous years. The past few years have been hard for everyone, so we appreciate any help to hold this worthwhile fundraiser for the Temora branch of Can-assist.

We are celebrating our 10th year of holding the Rainbow Ball and this year it is a Beach Party theme, this is also a great event for our survivors, their friends, families, and carers with lots of laughs and fun.

The committee is currently preparing for this year's ball, will be held at the Temora Ex-Services Club for the 17th of September 2022, and we were wondering whether you would be able to assist our valuable cause this year. We thank you for any assistance. We are looking for prizes for our raffle, secret auction, lucky door prizes and a Rainbow pick a prize wall and all donations are tax deductible and receipts will be issued on request from Can-assist. The support received from our sponsors is advertised on the night as well as published in the Temora Independent newspaper, following the event. Our fundraising number is 12748.

Yours sincerely,

The Rainbow Ball Committee.

Deb Fitzpatrick (0429782960); Anne Schubert (69731778)

Deb Alchin (0429855494); Wendy Goode (0427221297)

FUNDRAISER FOR TEMORA CAN-ASSIST FUNDRAISER NO: 12748

A GIRL'S NIGHT OUT

The background of the poster is a vibrant beach scene. At the top, a bright blue sky transitions into a lighter blue area where a large, multi-colored rainbow arches over the text. Below the rainbow, the words 'RAINBOW BALL' are written in a bold, dark blue font. Underneath that, 'BEACH PARTY' is written in a larger, bold, dark blue font. Below 'BEACH PARTY', 'LIVE MUSIC' is written in a bold, dark blue font. At the bottom of the main text area, '1979 & MUSIC BINGO' is written in a very large, bold, dark blue font. The background also features green palm trees on the left and right sides, and a sandy beach at the bottom with a blue and white striped beach chair, a blue and white striped beach umbrella, a red bucket, a blue shovel, and a yellow starfish. The overall theme is a fun, beach-themed fundraising event.

RAINBOW BALL BEACH PARTY LIVE MUSIC 1979 & MUSIC BINGO

17TH SEPTEMBER, 2022 at
TEMORA EX-SERVICES CLUB

\$50.00 A TICKET

Door opens 6.00pm Buffett dinner served at 6.30pm

Tickets available at the club from 10am until 5pm Monday to Friday

So come along and use your Dine/Discover vouchers by 30/6/22

LUCKY DOOR PRIZES, SECRET AUCTION, RAFFLES AND RAINBOW WALL

For enquiries or donations Deb Fitzpatrick 0429782960 Anne Schubert
69731178 Deb Alchin 0429855494 Wendy Goode 0427221297

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15.3 TEMORA CHRISTIAN LEADERS - COMBINED CHURCH SERVICE**File Number:** REP22/758**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Christian Leaders [↓](#) **REPORT**

Temora Christian Leaders are seeking permission to hold a Combined Church Service on the grassed area at the Railway Station on Sunday 18 September 2022.

RESOLUTION 122/2022

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council accedes to the request.

CARRIED



4th July 2022

Mr Garry Lavelle,

The General Manager
Temora Shire Council,
Loftus St
TEMORA NSW 2666

Good Morning Mr Lavelle,

This letter is on behalf of the Temora Christian Leaders, who are seeking Council's permission to hold a Combined Churches Service, with the suggested Venue being the grassed area and stage, at the Railway Station.

If Council can see their way clear to grant this request, we are suggesting Sunday 18th September 2022. If this date does not suit Council, we can change this suggested date, to later in September or early October.

Looking forward to your reply,
Yours Sincerely,

(Mrs) Sue Pike
(On behalf of Temora Christian Leaders)

15.4 TEMORA HIGH SCHOOL - NAIDOC CELEBRATIONS**File Number:** REP22/762**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora High School - Naidoc Celebration [↓](#) **REPORT**

Temora High School together with Temora West & Public School are inviting Council to a combined Naidoc Celebration on Thursday 28 July 2022 at Temora High School. The event will commence at 12 noon with a smoking ceremony, speeches by students and a dance performance.

RESOLUTION 123/2022

Moved: Cr Max Oliver

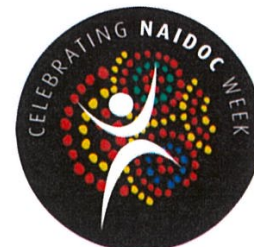
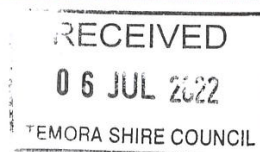
Seconded: Cr Claire McLaren

It was resolved that Council notes the report.

CARRIED

**TEMORA HIGH SCHOOL***Looking Toward the Goal***Anzac Street, TEMORA NSW 2666****P** 02 6977 1988 **F** 02 6977 4197**E** temora-h.school@det.nsw.edu.au**W** <https://temora-h.schools.nsw.gov.au/>5th July 2022

Dear Temora Shire Council



This is an invitation to attend Temora High School's combined NAIDOC Celebration with Temora and Temora West Public Schools on Thursday 28th July 2022.

The celebration will include a smoking ceremony, speeches by students and a dance performance. We are also providing a barbecue lunch and workshops for students in the afternoon.

The event will commence at 12pm on our school oval (weather permitting).

We ask all guests to sign in via the QR code which will be available at the Polaris St entrance, or at the Front Office on Anzac Street. Guest are asked to leave school grounds at the beginning of lunch so that the afternoon's activities can commence as per schedule.

This is an exciting and important cultural event for our school and community. NAIDOC Week allows us to learn more about and celebrate Aboriginal and Torres Strait Islander communities, especially the Wiradyuri nation on which we meet.

Kind regards, and on behalf of our three schools.

Lisa Muller
Deputy Principal
Temora High School

Key detailsDate: Thursday 28th July 2022

Time: 12pm, for 12:45pm lunch






Where: Temora High School

What: Assistance to cook barbeque for students

RSVP: Monday 25th July 2022 to Temora High School (Ph 6977 1988)

15.5 POLLIE PEDAL EVENT**File Number:** REP22/777**Author:** Secretary Engineering**Authoriser:** General Manager

Attachments:

1. Letter of Introduction [↓](#) 
2. Application Brief Outline [↓](#) 
3. Road List [↓](#) 
4. Vehicle Convoy Plan [↓](#) 
5. Risk Management Plan [↓](#) 

REPORT

Council received correspondence from Soldier On in 2021 in relation to their annual Pollie Pedal charity bike ride. It was scheduled to be held in September 2021, however due to Covid restrictions it was postponed.

Council has received further correspondence informing the event will now be held on 2nd to 9th October 2022.

The ride will access the following Council roads.

Road
Mary Gilmore Way
Grogan Rd
Milvale Rd
Loftus St
Loftus St
Aurora St
Victoria St
Burley Griffin Way
Tara-Bectric Rd
Mary Gilmore Way

A full risk management plan, including hazard analysis has been developed and any safety mitigation measures are detailed in the attachments. The event is covered under public and products liability insurance of twenty million dollars (\$20m) taken out by Soldier On.

Budget Implications

Nil

RESOLUTION 124/2022

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that Council approve the new event date for the 2nd to 9th October 2022.

CARRIED



PO Box 453
Goulburn NSW 2580
graeme.northey@bigpond.com
0408 482828

1 July 2022

The General Manager
Temora Shire Council
105 Loftus Street
Temora NSW 2666

Dear Sir

After having to cancel in 2020 and 2021, the 23rd Pollie Pedal 2022 Charity Cycle Ride will be held from 2 to 9 October starting and finishing in Canberra.

NSW Police require prior approval from all councils through which the ride passes.
NSW Police have distributed details to LAC's on the route.

As the ride will pass briefly through the Temora Shire Council area, we are seeking approval to use Council roads. Therefore, we would appreciate your response as soon as possible. An email response will be ideal.

The route is as per previous applications. All documents are identical to those approved in 2021, only the dates have been changed.

The following documents are included;

- Brief Outline/Event Management Plan
- Daily schedule of dates, start & finish times and locations including list of Classified/Rural/Local roads within Temora Shire Council area to be used, with links to Google Maps
- Hazard Analysis & Risk Management Plan
- Vehicular Convoy Plan
- Insurance – Certificate of currency for Soldier On Public Liability Insurance will be supplied at least one month prior to the event

Pollie Pedal is professionally run with due regard for other road users. I have surveyed the route and deem it suitable for the event. We choose minor roads where possible to avoid traffic and heavy vehicles. I am a National level Cycling Commissaire and have many years' experience running major cycling events and apply the same rules for the conduct of Pollie Pedal. I am happy to discuss any aspect of the ride with Council.

Thank you for your consideration

A handwritten signature in black ink, appearing to read 'Graeme Northey'.

Graeme Northey
Ride Director

SOLDIER ON POLLIE PEDAL 2022

EVENT APPLICATION TO LOCAL COUNCILS

BRIEF OUTLINE

Benefiting charity:	'Soldier On' 44 Bellenden Crescent, Crace, ACT.
Type of event:	Eight day charity bicycle ride starting at Canberra ACT and finishing at the Canberra Airport, Canberra ACT Approximately 935 kms
Number of participants:	Riders – no more than 50 per day Volunteers – 20
Start date:	Sunday 2 October 2022
Via:	Crookwell, Blayney, Cowra, Grenfell, Temora, Junee, Binalong
Finish date:	Sunday 9 October 2022

The following documents have been completed and are attached;

- Daily schedule of start & finish times and location including list of Classified/Rural/Local roads to be used
- Hazard Analysis & Risk Management Plan
- Event Management Plan
- Vehicular Convoy Plan
- Insurance – Soldier On Certificate of currency for public liability insurance will be provided prior to the ride
- Route Map showing roads to be used in Council's area
– See links to Google Maps

1/07/2022

EVENT MANAGEMENT PLAN

Overview of Soldier On Pollie Pedal 2022

Each year since 1998, a number of federal politicians and business leaders have participated in a charity bike ride raising funds for a charity.

In 2022 the Pollie Pedal charity bike ride will be conducted over 8 days commencing at Soldier On Headquarters, Canberra ACT and finishing at the Canberra Airport, Canberra ACT.

This year's beneficiary is Soldier On. Soldier On works directly with returned service personnel assisting them to recover from physical and emotional conditions and adjust to civilian life. Soldier On website <https://www.soldieron.org.au/>

KEY FEATURES OF POLLIE PEDAL

- This event is the 23rd annual Pollie Pedal bike ride
- All key organisers of this event have experience in race organisation and cycling long distances
- The convoy will consist of three (3) groups of riders, each supported by a lead escort vehicle and a rear escort vehicle with approved signage and flashing lights which will be located at least 300 metres in advance or rear of the bunch to provide ample warning to approaching vehicles.
 - This distance will be increased according to weather and road conditions such as winding, narrow or hilly sections
- A high standard of marshalling, rider instruction and signage are applied in the organisation and staging of each daily ride
- The hours of the event are set so that riders are riding in daylight hours and not in peak hour traffic in major population centres
- At all times regard will be given to minimal disruption to other road users

SUPPORT VEHICLES

Contained in the Convoy

- 1 lead escort vehicle for each group (3) with flashing light and signage
- 1 follow vehicle for each group (3) with flashing light and signage
- 1 follow vehicle (sag wagon) medium size van (or similar) with a sign displaying the words: "CAUTION – CYCLISTS". This vehicle has the dual roles of first warning to following motorists and sag wagon to transport riders who have fallen behind
- One experienced and competent rider in each bunch will have radio communication with lead/follow vehicles to warn of approaching traffic and emergencies

1/07/2022

Not part of the Convoy

- 1 vehicle (12 seater bus) which will provide sustenance to the riders and transport riders who have retired from, or fallen behind the convoy
- 1 medium size Pantech truck or van to transport luggage, supplies and spare cycles between each overnight stop.
- 2 sedans to convey marshals and place / pick up signage
- 1 AWD wagon for ride director
- 1 Breakdown Van with bike mechanic

Vehicles will travel on sealed roads only and not off road. Drivers have been chosen due to their experience in performing these rolls in this and/or similar events.

INSURANCE

The Pollie Pedal bike ride is covered under public and products liability insurance of twenty million dollars (\$20M) taken out by Soldier On

The following are covered under this policy

- All ride organisers and volunteers
- NSW Police
- NSW Road Authorities
- ACT Police
- ACT Road Authorities
- Local Councils

A copy of the Certificate of Currency will be provided prior to the ride

EVENT MARSHALS

Where necessary, marshals will be stationed along the ride route at intersections to show riders the correct direction. These marshals will wear high visibility vests and instructed to remain at a safe distance from passing traffic. In addition, marshals will be stationed just prior to hazardous and dangerous locations to warn the riders of the conditions. All marshals will be over 21, have a current driver's licence, mobile phone, sunscreen, appropriate headwear and have adequate training in their duties. Marshalls will not stop traffic

SIGNAGE

At approximately ten kilometre (10km) intervals, the Event Marshals will place an approved sign stating "CAUTION - CYCLISTS AHEAD FOR THE NEXT 10KMS/20KMS". These signs will be positioned facing following and oncoming traffic at locations with good sight distance to warn vehicles that there will be cyclists ahead. The signs will be removed progressively by the support crews when the ride groups are passed the rear sign

1/07/2022

ADHERENCE TO ROAD RULES

Prior to the commencement of each day's ride the Ride Director will brief all riders, volunteers and marshals on issues relevant to the day e.g. weather conditions, road surfaces, traffic volumes and safety measures. Each evening the Ride Director, at a post ride group meeting, will brief the riders on the standard of riding and any faults or poor riding behaviour. Each rider must sign a declaration that he/she will adhere to the road rules and any direction given by the Ride Director, Police or local authorities

ROAD CLOSURES

No road closures are required.

TRAFFIC LIGHTS

All riders and support crew are to comply with the normal operation of traffic lights.

RISK ASSESSMENT AND MANAGEMENT PLAN

A Hazard Assessment and Risk Management Plan have been prepared and are attached.

CONTINGENCY PLAN

The Ride Director will terminate / cancel all or part of each day's ride if the following situations occur:

- Medium to heavy prolonged rainfall
- Extreme temperatures
- Icy road conditions
- Strong winds
- Snow falls
- Loose road surface
- Hailstorms
- Fires or accidents

LIST OF MAJOR ROADS TO BE USED

Where possible, the route will utilise minor roads. Where this is not possible, the major roads will be used;

A list of roads to be used is included in the 'Event Summary & Roads List'
See Links to Google Maps in 'Event Summary & Roads List'

Graeme Northey
Ride Director
PO Box 453
Goulburn NSW 2580
0408 482828
graeme.northey@bigpond.com

Zachary Hulm
Traffic Management Plan Assessor
TCT0077758
hulmzac@gmail.com
0410435148



















1/07/2022

POLLIE PEDAL 2022 SUMMARY & ROADS LIST

TEMORA SHIRE COUNCIL							
DATE	DAY	FROM	TO	Town	VIA	KM	GOOGLE MAP LINK
2-9 October	8 Days	Canberra	Canberra		Road	935	
Thursday 6 October	5	Grenfell Depart 8.00am	Temora Arrive approx. 3.00pm	Quandialla	Mary Gilmore Way Grogan Rd Milvale Rd Loftus St	119	PP22 Day 5
Friday 7 October	6	Temora Departure venue TBA Depart 8.00am	Junee Arrive approx. 3.00pm	Coolamon Marrar Old Junee	Loftus St Aurora St Victoria St Burley Griffin Way Tara-Electric Rd Mary Gilmore Way	117	PP22 Day 6

POLLIE PEDAL 2022 - VEHICULAR CONVOY PLAN

NO	DESCRIPTION	SYMBOL	NOTES
THESE VEHICLES WILL BE IN ADVANCE OF THE RIDE CONVOY			
1	Marshalls – directional and warning signs		ADVANCE Well ahead of convoy
THESE VEHICLES WILL BE PART OF THE RIDE CONVOY			
2	LEAD ESCORT VEHICLE CAUTION CYCLISTS UHF radio, Flashing light, Headlights	 300 metres	
3	A PACK – 10-20 Riders		
4	REAR ESCORT VEHICLE CAUTION CYCLISTS UHF radio, Flashing light, Headlights	 Min 500 metres	
5	LEAD ESCORT VEHICLE CAUTION CYCLISTS UHF radio, Flashing light, Headlights	 300 metres	
6	B PACK – 10-20 riders		
7	REAR ESCORT VEHICLE CAUTION CYCLISTS UHF radio, Flashing light, Headlights	 300 metres Min 500 metres	
8	LEAD ESCORT VEHICLE CAUTION CYCLISTS UHF radio, Flashing light, Headlights	 300 metres	
9	C PACK – 10-20 riders		
10	REAR ESCORT VEHICLE CAUTION CYCLISTS UHF radio, Flashing light, Headlights	 300 metres	
THE FOLLOWING VEHICLES WILL NOT FORM PART OF THE RIDE CONVOY			
11	SAG WAGON CAUTION CYCLISTS UHF radio, Flashing light, Headlights		Pick up dropped riders At least 500M behind ride convoy
12	RIDE DIRECTOR Floating		FLOATING Ensuring compliance
13	SERVICE VEHICLE (Bike mechanic, SMALL VAN) UHF radio, Flashing light, Headlights,		FLOATING Attending breakdowns where required
14	12 SEATER BUS CAUTION CYCLISTS UHF radio, Flashing light, Headlights		FLOATING Food & drink stops Pick up withdrawn and dropped riders
15	Medium size Van to transport rider luggage & equipment Drives straight through to next camp site		<u>Not in convoy</u>
16	Soldier On		<u>Not in Convoy</u>

01/07/2022

RISK MANAGEMENT PLAN**Pollie Pedal 2022****OVERVIEW**

The Risk Management Plan has 11 columns:-

a	Number	Number of risk
b	Risk Type	Description of risk
c	Consequence	Consequence of an occurrence (Scale at Annex A)
d	Likelihood	Evaluation of likelihood of occurrence (Scale at Annex B)
e	Level of Risk	Function of consequence and likelihood of risk (Scale at Annex C)
f	Risk Priority	Priority of risk (Scale at Annex C)
g	Risk Treatment	Actions to be undertaken to mitigate risk
h	Responsibility	Person responsible for risk treatment actions prior to event (List at Annex D)
i	Timetable	Timetable for completion of risk treatment actions prior to event
j	Monitoring Agent	Person responsible for monitoring risk and risk treatment actions during event (List at Annex D)
k	Comments	Comments on entries against risk type

Annex D comprises a list of all participants and emergency contact details. To be completed and distributed to all race officials immediately prior to the event.

RISK TREATMENT PLAN

No	Risk Type	Consequence (1-5) (c)	Likelihood (1-5) (d)	Level of Risk (c x d) (e)	Risk Priority (A-E) (f)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
1	Claims made against PP 2020 for incidents which occur during event	3	2	Low	D	<ul style="list-style-type: none"> Public Liability Insurance policy Event specific insurance policy 	Tony Fraser	1 month prior to event	RD	Public Liability insurance. Event specific insurance coverage is also taken out.
2	Confirmed threat of terrorist attack	5	1	Sig.	C	<ul style="list-style-type: none"> Event cancelled 	ED	Ongoing monitoring	ED	Event may be cancelled at any time if terrorist attack threats occur
4	Extreme heat during event (over 38° degrees)	3	3	Low	C	<ul style="list-style-type: none"> Water available at all times Sodium replacement liquid available at all times Damp towels to be made available if required Air conditioned vehicles available at all times Support staff to note early signs of heat exhaustion Participants showing signs of heat exhaustion will be withdrawn Daily rides planned for mornings outside of main heat of the day First aid kits in each support vehicle 	R. D. Riders	Temperature checked prior to each day of riding	RD Riders	Extremely unlikely heat will be a risk

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	1	(d)	1	(f)	(g)	(h)	(i)	(j)	(k)
5	Extreme cold during event (under 0°)	2	3	Low	C	<ul style="list-style-type: none"> Riders will be provided with winter riding kit Warm drinks will be provided at regular intervals Recovery vehicles fitted with air conditioning Support staff monitoring conditions Participants showing signs of hypothermia will be withdrawn If ice is a risk, the start time will be delayed First aid kits including thermal blankets in at least 1 vehicle with each riding group 	RD Riders	Temperature checked prior to each day of riding	RD Riders	
6	Other extreme conditions on day of event (torrential rain fall, heavy winds, ice, fog, bush fires etc.)	2	2	Low	D	<ul style="list-style-type: none"> Advance marshals will report any extreme conditions Adjustments made to kilometres planned for the day Participants to cease riding until extreme conditions have passed 	R.D. Marshals Riders	Conditions checked prior to and on the morning of ride thru the BOM website and local authorities	RD	If extreme bad weather or dangerous conditions are evident before or during that day's ride, leg will become a transit stage.
7	Participants veer off course	1	2	Neg	D	<ul style="list-style-type: none"> Course maps and detailed route description provided to all riders prior to event Course maps and detailed route description studied night prior to daily ride 2 * Support vehicles available with maps 2 * 'floating' support vehicles to place directional signage highlighting turns/crossroads/ Debris / other obstacles unable to be cleared to be brought to participants attention 	R.D. Support personnel	Ongoing monitoring of maps Ongoing monitoring for potential obstacles	RD Marshals	Lead vehicles are equipped with route maps and in radio contact with advance vehicles and bunch leaders

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
8	Traffic hazards on Route (bad bridges, badly sealed roads, traffic on highway)	4	2	Significant	D	<ul style="list-style-type: none"> Safety booklet supplied to riders prior to ride Ride Director to give overview of route the evening before the daily ride Rider briefing conducted before each stage Traffic hazards clearly listed on detailed route notes used by escort vehicles Escort vehicles communicate hazards found en route to bunch leaders 2 'floating' support vehicles to warn cyclists of hazards Support vehicles with clearly marked 'CAUTION CYCLISTS' signs Local police notified of event and details prior to event 	R.D. Support Vehicles	Ongoing monitoring of maps Ongoing monitoring for potential hazards	RD Marshalls	<p>NOTE: The Assistant Ride Director will inspect the route and road conditions when he drives ahead of the riders</p> <p>NOTE: Police escorts will be requested where road or traffic conditions create any danger to riders or other road users</p>
9	Minor Dehydration	2	2	Low	D	<ul style="list-style-type: none"> Water available at all times Sodium replacement liquid available at all times Scheduled breaks planned 2* 'floating' vehicles available to obtain additional supplies if required Volunteer support staff to be aware of possible signs of dehydration Air conditioned vehicles available at all times If Participant shows signs of dehydration requested to cease competing First Aid kits in each support vehicle 	R.D. Riders Support Vehicles	Ongoing Ongoing monitoring for dehydration	RD Marshalls Support vehicles Riders	Hydration is mentioned in the rider briefing each day

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
10	Major Dehydration	3	1	Low	D	<ul style="list-style-type: none"> Water available at all times Sodium replacement liquid available at all times Scheduled breaks planned 2* 'floating' vehicles available to obtain additional supplies if required Volunteer support staff to be aware of possible signs of dehydration Air conditioned vehicles available at all times If Participant shows signs of dehydration directed to cease competing First Aid kits in each support vehicle Transport suspect rider urgently to nearest medical centre for assessment 	R.D... Support vehicles Riders	Ongoing Ongoing monitoring for dehydration	RD Marshalls Support vehicles Riders	Hydration is mentioned in the rider briefing each day
11	Medical emergency (participant experiences severe chest pains, etc.)	4	3	Sig.	C	<ul style="list-style-type: none"> First Aid Kits in each support vehicle All participants requested to provide training regime and a medical history in month prior to event Provide details of emergency contact details prior to event and this is available in each support vehicle Riders to cease if experiencing problems All support vehicles have mobile phones to contact doctor/ambulance Local police notified of event and details prior to day of event. Medical practitioners are included in the rider group 	R.D. Support vehicles Riders	Ongoing monitoring for medical emergencies	RD Marshalls Support vehicles Riders	Medical practitioners have medical bags in support vehicles

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
12	Participants knocked down by traffic NOTE: The escort vehicles will be positioned to enable queuing traffic to see the riders following or in front of the escort vehicles. The escort vehicle is to have a yellow warning sign with black lettering as per Police reqts and a flashing light. The Ride Director is to induct each escort vehicle driver in the SOPs and safe distances.	4	4	High	A	<ul style="list-style-type: none"> Safety briefing delivered to riders prior to ride commencing Ride Director to give overview of safety the evening before the daily ride First Aid kit in each support vehicle All participants provide emergency contact details prior to event and this is available in each support vehicle All support vehicles have mobile phones to contact doctor/ambulance Bike helmet compulsory and in accordance with TA specifications Local police notified of event and details prior to day of event Escort vehicles are well signed with caution riders ahead with headlights, amber flashing lights and hazard lights operating Riders will be directed to remain in groups no wider than 2 abreast Where there are narrow lanes – riders will be directed to ride in single file Where possible riders will ride in the shoulder lane Bunch 'leaders' will have radio contact with escort and follow vehicles to warn of any imminent hazard or danger 	R.D. Support vehicles Riders		RD Marshalls Support vehicles Riders	
13	Other accident during event	3	2	Significant	C	<ul style="list-style-type: none"> First Aid kit in each support vehicle All participants provide emergency contact details prior to event and this is available in each support vehicle All support vehicles have mobile phones to contact doctor/ambulance Australian Approved standard helmet compulsory and in accordance with TA specifications Local police notified of event and details prior to day of event 	R.D. Support Vehicles Riders	Ongoing monitoring	RD	

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	1	(d)	1	(f)	(g)	(h)	(i)	(j)	(k)
14	Bike faulty causing accident	3	3	Sig	C	<ul style="list-style-type: none"> Riders to physically check bike prior to daily riding Helmets must meet safety standards Spare tyres and tubes etc carried in support vehicles (rear) Riders to cease riding if bike cannot be repaired De Grandi Cycles supplies a bike technician in a specifically equipped van 	Riders Support vehicles	Check of cycles completed on day of event, prior to commencement Check of spare equipment completed on day of event, prior to commencement	RD Support vehicles Shimano technician	
15	Support vehicle in accident	4	2	Sig	C	<ul style="list-style-type: none"> First Aid kits in each support vehicle All participants provide details emergency contact details prior to event and this is available in each support vehicle All support vehicles have mobile phones to contact doctor/ambulance Local police notified of event and details prior to day of event 2 * 'floating' vehicles to be used if necessary 	R.D. Support vehicles		RD Support vehicles	If inadequate support vehicles are available, the event will be stopped until sufficient vehicles are in place
16	Support vehicle breakdown	2	2	Low	D	<ul style="list-style-type: none"> 2 'floating' vehicles to be used if necessary Vehicle check completed prior to event 	Support vehicles	Ongoing monitoring	Support vehicle drivers	Late model vehicles are used

No	Risk Type	Consequence (1-5)	Likelihood (1-5)	Level of Risk (c x d)	Risk Priority (A-E)	Risk Treatment	Responsibility	Timetable	Monitoring Agent	Comments
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)
17	Food preparation and handling	2	1	Low	D	<ul style="list-style-type: none"> Riders instructed to wash and dry hands prior to beginning meals Perishables purchased daily, leftovers not reused Packaged foods resealed and stored in containers with lids to prevent vermin entry Servers instructed to wash hands hygienically prior to distribution of plates, cutlery and foodstuff Clean wipe cloths to be provided at all meals All utensils to be washed thoroughly in hot water after use 	R.D. Support crew	Daily breakfasts Roadside snacks	R.D.	
18	Closing Event	3	2	Low	C	<ul style="list-style-type: none"> Escort vehicles will be positioned to ensure safe entry to the finishing point The site will be monitored 2 hours prior to the convoy arriving All equipment is checked for faults prior to installation Equipment will be anchored to prevent movement in windy conditions Any food preparation will be as per Item 15 Vehicles will be parked in designated parking areas 	RD Escort drivers Promotion personnel	2 hours prior and during the event	RD	An area with adequate parking will be selected
19	COVID	5	3	Low	B	<ul style="list-style-type: none"> Restrictions conditional at the time will be strictly adhered to Other actions <ul style="list-style-type: none"> Daily temperature checks if applicable Check all personnel daily for <ul style="list-style-type: none"> Sore throat Runny nose Cough Medical supplies PPE supplies Infection control training for key personnel Adhere to bunch sizes & formation 	RD	Conditions to be obtained pre-ride and daily during the ride	RD	Riders, officials and volunteers will be addresses pre-ride by an appropriately qualified person

ANNEX A: RISK CONSEQUENCE

Rating	Description	Remarks
1	Insignificant	<ul style="list-style-type: none"> a. no injuries or fatalities b. little community disruption c. no environmental or other damage
2	Minor	<ul style="list-style-type: none"> a. small number of injuries b. no fatalities c. only first-aid required d. some environmental or other damage (but not lasting)
3	Moderate	<ul style="list-style-type: none"> a. hospital treatment required b. no fatalities c. some community inconvenience d. some environmental damage (small long-term affect) e. other damage
4	Major	<ul style="list-style-type: none"> a. extensive injuries b. significant hospitalisation c. some services unavailable d. extensive environmental damage (long term affect) e. other extensive damage f. some community displacement
5	Severe	<ul style="list-style-type: none"> a. fatalities b. injuries and extended hospitalisation periods c. widespread community displacement d. extensive and widespread damage e. significant short or long term environmental damage

ANNEX B: RISK LIKELIHOOD

Rating	Scale	Criteria
1	Remote	a. Would only occur in highly exceptional circumstances b. An extremely remote chance of an occurrence
2	Unlikely	a. Not likely to occur b. A small, but remote chance of occurrence due to the circumstances or situations that could arise
3	Possible	a. Likely to occur at least once, but not expected to occur much more than this
4	Likely	a. Likely to occur more than once, but not an 'everyday' occurrence b. Preconditions will arise at times
5	Almost Certain	a. Will occur b. Circumstances are likely to arise often throughout the period which will provide the opportunity for the crystallization of the risk c. Expect frequent/regular occurrences

ANNEX C: RISK LEVEL & RISK PRIORITY**RISK LEVEL**

	Consequence			
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
	INSIGNIFICANT	MINOR	MODERATE	MAJOR
Likelihood	REMOTE	Negligible	Negligible	Low
	UNLIKELY	Negligible	Low	Significant
	POSSIBLE	Low	Significant	Significant
	LIKELY	Low	Significant	High
	ALMOST CERTAIN	Significant	High	Extreme

RISK PRIORITY

Description	Priority Ranking
Extreme	A
High	B
Significant	C
Low	D
Negligible	E

ANNEX D: RESPONSIBILITY & MONITORING AGENTS

Role	Emergency Contact Details		
	Name	Address	Contact Number
Event Director (ED)	Lucy Beaton	Parliament House Canberra 2600	0428 308023
Ride Director (RD)	Graeme Northey	13 Prell Street, Goulburn	0408 482828
Events Co-ordinator (EC)	Jane Farrell	44 Bellenden Crescent, Crace	0401 580128

Graeme Northey
Ride Director
1 July 2022

15.6 WALK BY YOUR SIDE EVENT

File Number: REP22/783
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

REPORT

Council has received an application for the Walk By Your Side event to be held at Lake Centenary on 1st October, 2022 from 8am to 10am to raise awareness for Mental Health and the Open Minds Brighter Futures Charity.

The event will involve a walk around the Lake's walking track followed by a free breakfast and a mental health resilience presentation by a guest speaker.

The group is seeking support from Council to run the free event.

RESOLUTION 125/2022

Moved: Cr Graham Sinclair
Seconded: Cr Jason Goode

It was resolved that Council approve the Walk by Your Side event on 1 October 2022 subject to approval from the Lake Centenary Management Committee.

CARRIED

15.7 EVENT APPLICATION - TBEG CHRISTMAS FAIR 2022

File Number: REP22/784
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

TBEG has lodged an event application to hold their annual Christmas Fair on Friday 9th December, 2022. They are requesting:

- Use of the Paleface Park & Power
- Red Event Bins
- Traffic management for the closure of Loftus Street (between Little Hoskins and Little Baker Streets, with through traffic open to Hoskins Street) from 2.00pm until 9.30pm
- Heavy Vehicle traffic diversion via Baker Street for the duration of the event

The costs associated with the event are listed below:

Task	Time	Rate	Cost
Road Closure: 2.00pm – 9.30pm on Friday 9 th December			
- Friday 1.5 hours setup x 2 Staff	1.5hour	\$102/hr	\$153
- Monday 1.5 hours removal x 2 staff	1.5hours	\$102/hr	\$153
- Plant Hire 1 Vehicle	3hours	\$15/hr	\$45
Man Closure During Event (TfNSW Requirement)			
- During Event 5.5hours x 3 Staff	5.5hours	\$282/hr	\$1,551
- Plant Hire 2 Vehicles	5.5hours	\$30/hr	\$165
Road Closure Advertisement in the Temora Independent			\$75
10 x Red Event Bins (Supply, Delivery & Collection)		\$8	\$80
Road closure Application Fee			\$105
Large Event Application Fee <i>Note: Considered a large event as it involves a road closure request</i>			\$105
TOTAL:			\$2,432

Kris Dunstan, Director of Environmental Services declared a pecuniary interest in relation to item REP22/784, due to being a member of TBEG.

Kris Dunstan, Director of Environmental Services left the meeting at 5:20PM and took no further part in the discussion.

Cr Rick Firman declared a non-pecuniary interest in relation to item REP22/784, due to being a patron of TBEG.

Cr Jason Goode declared a non-pecuniary interest in relation to item REP22/784, due to being a financial member of TBEG.

Cr Nigel Judd declared a non-pecuniary interest in relation to item REP22/784, due to being a patron of TBEG.

RESOLUTION 126/2022

Moved: Cr Jason Goode

Seconded: Cr Max Oliver

It was resolved that Council approve the event, with costs to be covered under the Reconnecting Regional NSW – Community Events Program in accordance with Council's resolution on 7 June 2022.

CARRIED

Kris Dunstan, Director of Environmental Services returned to the meeting at 5:22PM.

16 NOTICE OF MOTION

Nil

17 BUSINESS WITHOUT NOTICE**1. CR JUDD**

With both Engineering Managers attending Council meetings can a table be organised at the back of the Chambers for them to sit at.

2. CR MCLAREN

Lake BBQ shelter - There is rotting of timber in the structure that needs to be looked at.

18 COUNCILLORS INFORMATION PAPER**RESOLUTION 127/2022**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that the Information Reports be received.

CARRIED

18.1 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE JUNE 2022

File Number: REP22/747

Author: Executive Assistant

Authoriser: General Manager

Attachments: 1. Town Hall Income & Expenditure [↓](#) 




Temora Shire Council

Temora Memorial Town Hall**Income & Expenditure**

For the period ended 30th June, 2022

	Current YTD	Prior YTD
Income		
Facility Hire	22,026	11,697
Other Sundry Income	-	100
Total Income	22,026	11,797
Expenditure		
Utilities		
Electricity & Gas	(4,857)	(3,033)
Rates	(5,050)	(4,543)
Water	(1,010)	(365)
Cleaning	(11,594)	(9,484)
Maintenance	(11,454)	(18,679)
Administration		
Employee Costs	(5,797)	(5,756)
Depreciation	(78,986)	(105,572)
Insurance	(21,684)	(20,557)
Organisation Support Costs	(32,418)	(47,120)
Other/Miscellaneous	(4,242)	(182)
Total Expenditure	(177,090)	(215,292)
Total Town Hall Surplus/(Deficit)	(\$ 155,064)	(\$ 203,495)
Internal Hire/Donation	3,583	3,644

18.2 ROAD SAFETY OFFICER - ACTIVITY REPORT APRIL & MAY 2022**File Number:** REP22/730**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. RSO - June 2022 [↓](#) 

ROAD SAFETY OFFICER REPORT – TEMORA – JUNE 2022**ACTIVITIES:**

- Meetings with VIC and Library to discuss Free Cuppa campaign and complete business feedback forms.
- View Club 65+ presentation – 35 attendees.
- TfNSW Local Government Road Safety Program Teams meeting
- Organised Free Cuppa appreciation certificates for participating venues. They have been posted.
- Submitted 2022/23 projects to TfNSW for approval:
 - Speeding On Local Roads/Don't Trust Your Tired Self
 - Free Cuppa For The Driver
 - Drink Driving – Plan B_ Win A Swag campaign
 - Helping Learner Drivers Become Safer Drivers
 - 65+
 - Look Out Before You Step Out – Pedestrian Safety
- Assisted comms team researching and providing information on authorised heavy vehicle routes in Temora.
- Finished updating Four Shire's Action Plan
- Meeting with TfNSW supervisor regarding project costings
- TfNSW Local Government Road Safety Program Teams meeting
- Returned Free Cuppa promotional materials to Parkes for storage and attended Free Cuppa team meeting to discuss 2022 campaign outcomes and ideas for 2023.
- Organised four shires quarterly meeting
- Picked up 3 new roadside banners for Temora
- Two new fence banners for Temora High School.

FACEBOOK POSTS:

- NRMA learn with the experts post x2
- Casual speeding video x1
- Safer vehicles video x1
- Motocap video x1
- Safe caravanning Video x1
- Double Demerits video x2
- Safe travel to school post x1
- Australian Road Safety Foundation seatbelt post x1
- ARSF fit to drive video x1
- Plan B video x1
- Please slow down video x1
- Keep our children safe video x1
- Sydney Swans mobile phone use video x1
- Speeding video x1
- What's the secret to stop driving tired x1

- Beware of ice, snow and fog on our roads x1
- Empower Mobility road safety video x1
- Every time you ride, ride to live video x1
- Look out for children riding bikes, scooters or skateboards post x
- Child car seat post x2
- Australian Road safety Foundation Plan ahead for road trip to the snow video x1
-

EDITORIALS:

View Club Road Safety Presentation



Road safety Presentation Packs



18.3 WORKS REPORT - JUNE 2022

File Number: REP22/769
Author: Secretary Engineering
Authoriser: General Manager
Attachments: Nil

MAIN ROADS

- MR57 Goldfields Way – inspection & routine maintenance
- MR84 Goldfields Way – inspection & routine maintenance
- MR57 Goldfields Way, Segment 390 – heavy patch & bitumen seal culvert approaches
- MR398 Mary Gilmore Way shoulder widening (Coolamon Boundary to Tara Bectric Road)

LOCAL ROADS

- Quandary Road gravel Resheet
- Weise's Road gravel Resheet
- Back Arian Park Road gravel Resheet
- Back Mimosa Road tree clearing
- Tara Bectric Road Segment 4 & 5 shoulder widening
- Pipe Culvert Installation Sinclair's Road intersection with Old Cootamundra Road

URBAN TEMORA & ARIAH PARK

- Harmon St reconstruction
- Back Arian Park Road Reconstruction and Kerb and Gutter
- Temora Primary School concrete Hob along Eastern Drain
- Various Street planting & removals

WORKS PLANNED FOR NEXT MONTH – JULY 2022

- Maintenance grading shire roads
- MR84 Driveway culverts
- Footpath maintenance
- Back Arian Park Road Gravel Resheet
- Weise's Road Gravel Resheet
- Quandary Road Gravel Resheet
- Tara Bectric Rd Segment 4 & 5 shoulders
- Weed spraying
- Tree maintenance
- MR398 Mary Gilmore Way shoulder widening (Coolamon Boundary to Tara Bectric Road)

Report by Mick Mannion

18.4 BUILDING APPROVALS - JUNE 2022

File Number: REP22/772
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

BUILDING APPROVALS – JUNE 2022

- ✓ DA/CC 30/2022 – Lot 28; DP 807237; 2 Killarney Street, Temora – Shed/Two Bedroom Unit
- ✓ DA/CC 32/2022 – Lot 13; DP 1070950; 9 Joffre Street, Temora – S/F Storage Shed and Carport
- ✓ DA/CC 34/2022 – Lot 31; DP 1082604; 21 Tigermoth Avenue, Temora – Dwelling
- ✓ SUB 36/2022 – Lot 2; DP 217405; 18 Loftus Street, Temora – Subdivision
- ✓ DA/CC 40/2022 – Lot 30; DP 5225; 5 Bellevue Street, Temora – Carport & Patio
- ✓ DA 42/2022 – Lot 1; DP 623795; 17 Murphy Street, Temora – Transportable Dwelling
- ✓ SUB 43/2022 – Lot 464; DP 750587; 72 Bundawarra Road, Temora – 2 Lot Subdivision
- ✓ DA/CC 45/2022 – Lot 13; DP 1236963; 12 Leary Place, Temora – S/F Shed
- ✓ DA 46/2022 – Lot 6; Section 3; DP 758957; 276-278 Hoskins Street, Temora – Convert to Food & Drink Premises

COMPLYING DEVELOPMENT ISSUED

- ✓ CDC 18/2022 – Lot 4; Section 9; DP 758957; 157 Deboos Street, Temora – Carport & Verandah
- ✓ CDC 19/2022 – Lot 2; Section C; DP 6207; 10 Lawson Road, Temora – Steel Framed Farm Shed
- ✓ CDC 20/2022 – Lot 13; Section 32; DP 758957; 176 Twynam Street, Temora – Dwelling Alterations & Additions
- ✓ CDC 21/2022 – Lot 4; Section A; DP 6207; 4 Mansfield Road, Temora – Dwelling Additions
- ✓ CDC 22/2022 – Lot 7; DP 12450; 7 Coolamon Street, Aria Park – S/F Storage Shed
- ✓ CDC 23/2022 – Lot 13; DP 4816 – 142 Vesper Street, Temora - Carport

18.5 REGULATORY CONTROL - JUNE 2022**File Number:** REP22/776**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking	4	No	No	3 x No issues 1 x Monitoring Main St
Scooters & Bikes	1	No	No	1 x No issues found
School Zones	35	No	No	All schools checked – No Issues
Noise	3	No	No	2 x Monitor 1 x Situation fixed
Air Quality		No	No	
Illegal Dumping/Littering	2	No	No	1 x Monitor 1 x No issues
Overgrown/Untidy Blocks	2	No	No	1 x No Issues 1 x Being cleaned
Lake Walking Track – leashed animals	24	No	No	24 x No issues
Animal Welfare	7	No	No	2 x No Issues 1 x Dog to Pound 1 x Dog back to owner 1 x Ongoing discuss with vets about cat welfare 1 x Check cat traps 1 x Nothing Found
Dangerous Dogs	3	No	No	1 x No Issues 2 x Monitoring Sheep attacks
Impounded	2	No	No	2 x Dog
Noise Animals	2	No	No	2 x Monitoring 1 x Nothing Found
Nuisance Animals / Trapping	8	No	No	1 x On Going 3 x Cat Trap 1 x Monitoring 3 x Feral Cat Disposed
Dead Animal Removal	3	No	No	3 x Cat
Keeping of Horses in Residential Areas	1	No	No	1 x Monitoring
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	5	No	No	1 x Sheep out 1 x Nothing Found 1 x Monitoring 1 x Fixed straight away 1 x Cattle out
Fruit Fly		No	No	
Euthanised	6	No	No	2 x Cat

Other	18	No	No	1 x Abuse from Resident 1 x Parking Bays All Good 1 x Teal Street Gate 1 x Caravan Parks/Railway/Airport/Showground 1 x Dog issue sorted 1 x Dog Surrendered
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Report by Ross Gillard

18.6 CASH & INVESTMENTS FOR THE PERIOD ENDED 30 JUNE 2022**File Number:** REP22/746**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments June 2022 [↓](#) 



Temora Shire Council

Cash & Investments

For the period ended 30th June, 2022

	Original Budget 2021/22	Revised Budget 2021/22	Actual YTD Figures
Externally Restricted			
Sewerage Services	2,487,653	2,756,803	2,754,016
Domestic Waste Management	827,139	990,796	1,070,743
Stormwater Drainage Flood Studies & Construction Programs	117,426	212,587	204,322
S94 Contributions	181,856	181,856	253,849
Unspent Restricted Grants	448,310	0	910,161
Pinnacle Externally Restricted	1,451,640	1,451,640	955,158
Total Externally Restricted	5,514,024	5,593,682	6,148,249
Internally Restricted			
Pinnacle Internally Restricted	2,296,340	2,361,502	2,245,993
Other Waste Management	441,980	513,658	602,851
Leave Reserves	1,767,068	1,767,068	1,767,068
Roads Reserve	500,000	500,000	500,000
Local Roads	770,073	662,730	1,780,747
FAGS Received in Advance	1,270,394	0	2,026,597
Industrial Development	338,162	338,162	338,162
Plant & Vehicle	449,058	0	500,000
Izumizaki Donation	2,152	2,152	2,152
Gravel Royalty	557,387	564,562	561,835
Ariah Park Tip Fee Contributions	6,507	9,659	9,309
Medical Complex Development	30,488	20,007	20,400
Infrastructure	1,069,469	1,019,469	1,048,212
Infrastructure - Airpark Estate	217,359	217,359	208,888
Digital Two Way Radio Upgrade	65,000	65,000	65,000
Computer Upgrade	102,625	102,625	198,534
Sports Council Requirements	58,566	58,566	58,566
Youth Donations	23,141	23,141	3,489
Revotes	183,713	183,713	653,800
Airside Maintenance	103,760	103,760	99,677
Temora Agricultural Innovation Centre Maintenance Reserve	0	20,000	13,853
Temora Pool Upgrade	0	0	295,240
Total Internally Restricted	10,253,242	8,533,133	13,000,372
Total Restricted Reserves	\$ 15,767,266	\$ 14,126,815	19,148,621
Cash & Investments			
Westpac Cheque Account			2,643,198
Macquarie Bank DEFT Account			6,508
AMP Business Saver Account			556,109
AMP Notice Account			810,985
Macquarie Bank Cash Management Accelerator Account			501,756
Westpac Cash Reserve			301,823
Term Deposits held with:			
Bank of Queensland			1,000,000
National Australia Bank			9,125,613
Commonwealth Bank of Australia			0
AMP Bank			505,245
Macquarie Bank			2,514,911
Westpac Bank			500,000
Northern Territory Treasury Bonds			1,000,000
ME Bank			500,000
Total Cash & Investments	\$ 15,767,266	\$ 14,126,815	19,966,147
Less Funds required for operational purposes			(1,000,000)
Cash & Investments Available for Reserves	15,767,266	14,126,815	18,966,147
Funding Deficit			(182,474)

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

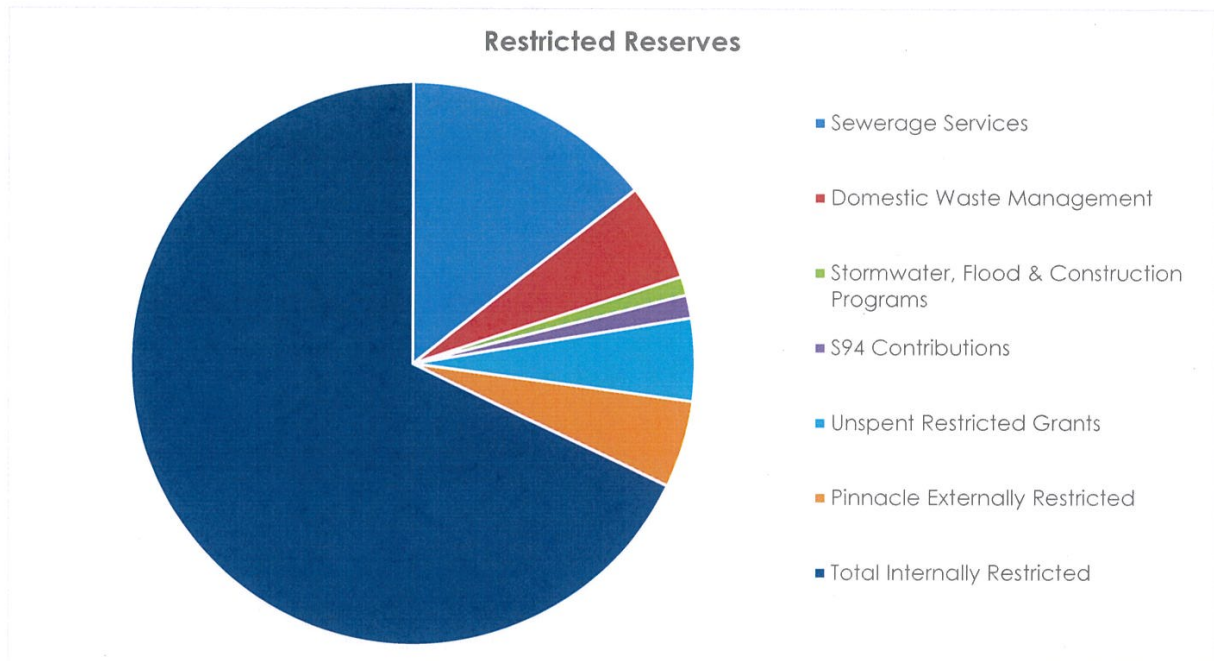

 Elizabeth Smith
 Director Administration & Finance



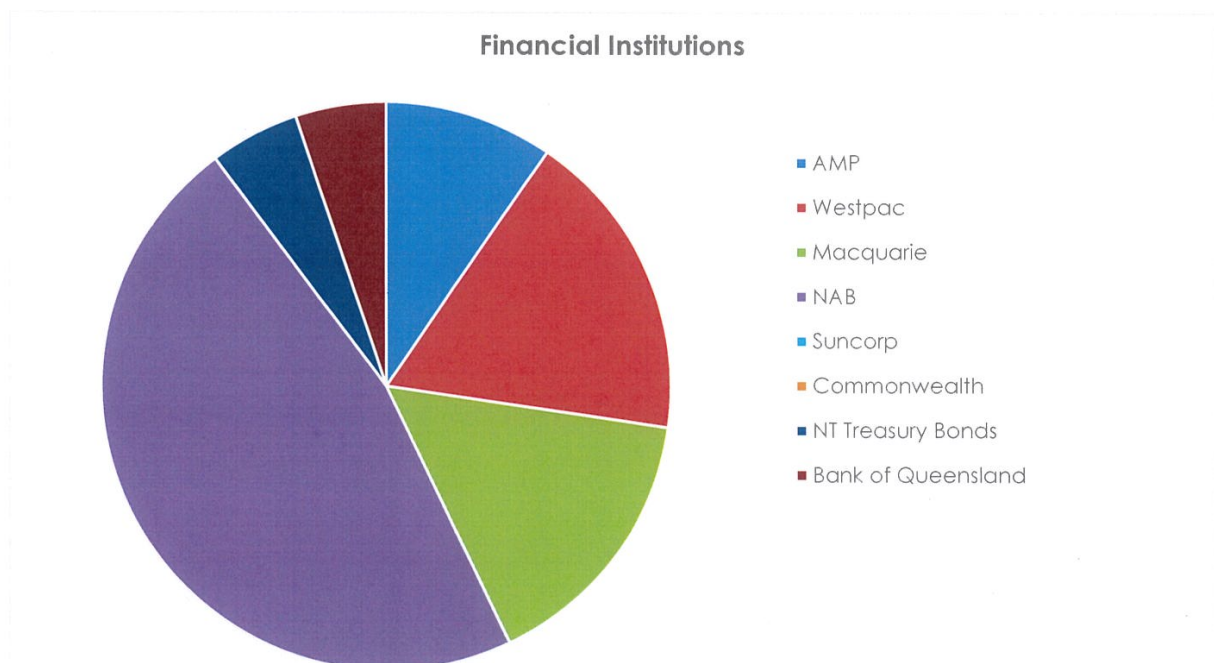
Temora Shire Council

Cash & Investments

For the period ended 30th June, 2022



Graph One - Proportion of reserves externally restriction compared to proportion of reserves internally restricted - with externally restricted reserves divided into purpose.



Graph Two - Proportion of restricted reserves held with each financial institution.





Temora Shire Council

Cash & Investments

For the period ended 30th June, 2022

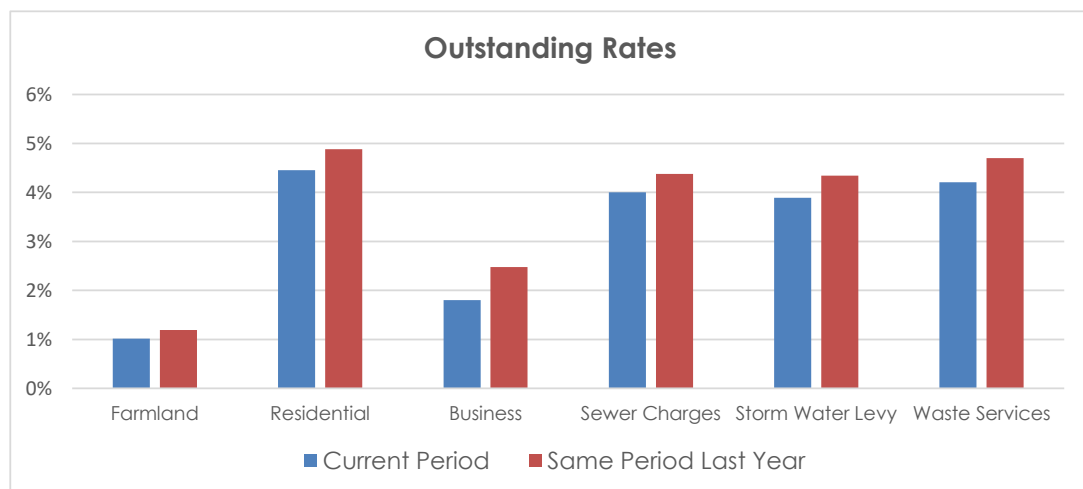
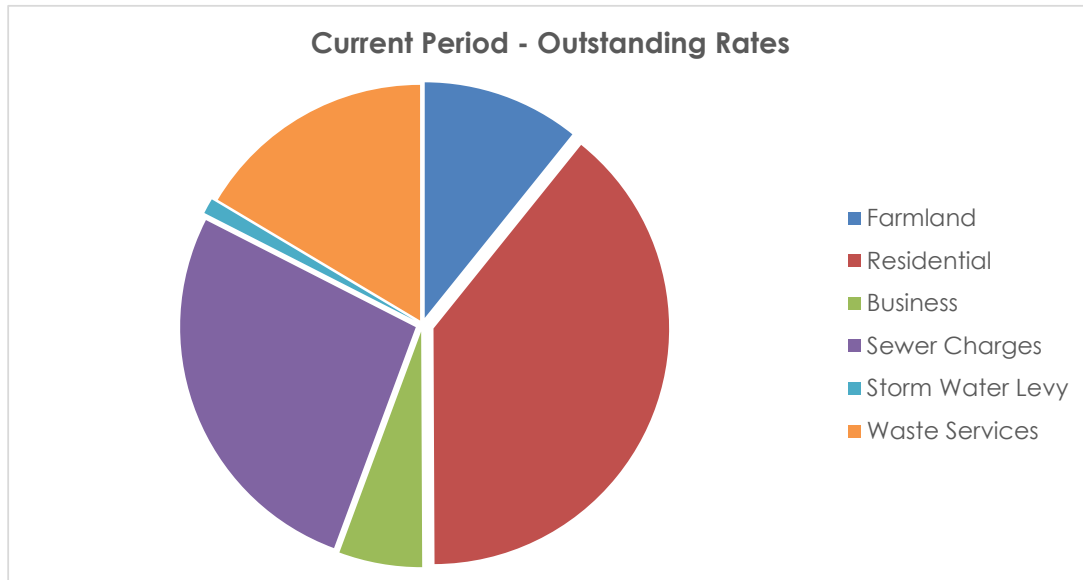
Institution	Type	Date Lodged	Rate	Term (days)	Maturity Date	Amount Invested	Institution Total
Cash Held							
Westpac Bank	Cheque account		0.00%			2,643,197.95	
Westpac Bank	Cash Reserve		0.01%			301,822.93	2,945,020.88
Macquarie Bank	DEFT Account		0.00%			6,507.74	
Macquarie Bank	Cash Management Accelerator Account		1.00%			501,756.18	508,263.92
AMP Bank	Business Saver		0.50%			556,109.02	
AMP Bank	31 Day Notice Account		0.80%			810,984.64	1,367,093.66
						Total Cash Held	4,820,378.46
Investments Held							
Bank of Queensland	Term Deposit	22/06/18	3.55%	1825	22/06/23	500,000.00	
Bank of Queensland	Term Deposit	21/06/19	2.35%	1825	16/06/24	500,000.00	1,000,000.00
National Australia Bank	Term Deposit	17/12/21	0.69%	367	19/12/22	500,000.00	
National Australia Bank	Term Deposit	22/09/21	0.32%	301	20/07/22	506,444.57	
National Australia Bank	Term Deposit	3/11/21	0.45%	287	17/08/22	543,351.13	
National Australia Bank	Term Deposit	19/01/22	0.71%	365	19/01/23	513,473.03	
National Australia Bank	Term Deposit	8/09/21	0.80%	1097	9/09/24	504,415.11	
National Australia Bank	Term Deposit	2/12/21	0.55%	365	2/12/22	505,090.69	
National Australia Bank	Term Deposit	18/05/22	2.13%	190	24/11/22	505,268.31	
National Australia Bank	Term Deposit	1/06/22	2.28%	203	21/12/22	506,767.50	
National Australia Bank	Term Deposit	27/01/21	1.30%	1461	20/10/25	504,622.90	
National Australia Bank	Term Deposit	28/03/22	3.15%	1824	26/03/27	530,000.00	
National Australia Bank	Term Deposit	15/06/22	3.10%	218	19/01/23	503,067.22	
National Australia Bank	Term Deposit	28/03/22	2.80%	1095	27/03/25	502,250.00	
National Australia Bank	Term Deposit	17/12/21	0.61%	271	14/09/22	500,000.00	
National Australia Bank	Term Deposit	6/01/22	0.63%	279	12/10/22	500,000.00	
National Australia Bank	Term Deposit	6/04/22	1.75%	365	6/04/23	500,000.00	
National Australia Bank	Term Deposit	29/06/22	3.96%	538	19/12/23	500,863.02	
National Australia Bank	Term Deposit	22/04/22	1.45%	202	10/11/22	1,000,000.00	9,125,613.48
AMP Bank	Term Deposit	3/03/22	1.00%	349	15/02/23	505,244.60	505,244.60
Macquarie Bank	Term Deposit	21/04/22	1.85%	365	21/04/23	508,218.32	
Macquarie Bank	Term Deposit	16/02/22	0.65%	196	31/08/22	506,692.41	
Macquarie Bank	Term Deposit	3/02/22	0.65%	210	28/09/22	500,000.00	
Macquarie Bank	Term Deposit	28/06/22	3.87%	330	24/05/23	1,000,000.00	2,514,910.73
Westpac Bank	Term Deposit	27/08/21	0.31%	367	27/08/22	500,000.00	500,000.00
Northern Territory Treasury	Treasury Bonds	24/03/21	0.80%	1178	15/06/24	500,000.00	
Northern Territory Treasury	Treasury Bonds	31/05/21	1.30%	1841	15/06/26	500,000.00	1,000,000.00
ME Bank (Members Equity)	Term Deposit	4/05/22	2.10%	175	26/10/22	500,000.00	500,000.00
						15,145,768.81	15,145,768.81
						Total Cash & Investments	19,966,147.27

18.7 RATES REPORT - JUNE 2022**File Number:** REP22/745**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**
1. Rates Collection [↓](#) 
2. Rates Chart [↓](#) 



Temora Shire Council
Rates Collections
 For the period ended 30 June, 2022

General Rates Category	Total Rates Levied (Incl Arrears)	Pension Rebates	Payments	Rates Outstanding			Same Period last year		
				\$	%	Outstanding	\$	%	Outstanding
Farmland	2,008,071.00	(4,209.28)	(1,983,480.75)	20,380.97	1%		23,667.19	1%	
Residential Temora - Occupied	1,379,347.72	(79,277.58)	(1,249,270.80)	50,799.34	4%		55,308.92	4%	
Residential Temora - Vacant	76,923.48	(43.44)	(76,019.37)	860.67	1%		4,240.27	6%	
Residential - Arah Park	86,248.05	(6,660.64)	(67,616.05)	11,971.36	15%		10,691.78	14%	
Residential - Springdale	11,702.20	(986.87)	(8,679.05)	2,036.28	19%		1,357.25	14%	
Rural Residential	160,220.70	(10,015.36)	(141,848.86)	8,356.48	6%		6,225.58	4%	
Residential - Temora Aviation	45,239.19	(566.72)	(44,672.47)	0.00	0%		619.37	1%	
Business Temora - Hoskins Street	263,164.46		(260,883.40)	2,281.06	1%		2,193.14	1%	
Business Temora - Town	276,876.70		(271,135.43)	5,741.27	2%		8,280.69	3%	
Business Temora - Aviation	27,320.74		(27,320.74)	0.00	0%		0.00	0%	
Business - Arah Park	21,705.34		(18,928.27)	2,777.07	13%		3,278.53	17%	
Business - Other	9,670.30		(9,670.30)	0.00	0%		0.00	0%	
Services									
Residential Sewer Charges	1,065,839.01	(38,529.47)	(987,229.52)	40,080.02	4%		41,905.45	4%	
Non-Residential Sewer Access & Usage Charges	242,609.39		(231,893.20)	10,716.19	4%		8,483.96	4%	
Storm Water Levy	51,065.11		(49,077.67)	1,987.44	4%		2,221.67	4%	
Domestic & Rural Waste Services	641,460.68	(39,337.09)	(573,077.85)	29,045.74	5%		28,496.40	5%	
Trade Waste Services	136,068.85		(134,032.72)	2,036.13	1%		3,488.50	3%	
Overpayments	(108,162.16)		5,199.75	(102,962.41)			(108,162.16)		
Legal charges	21,883.16		(10,976.12)	10,907.04			7,605.51		
Total	6,417,253.92	(179,626.45)	(6,140,612.82)	97,014.65	2%		99,902.05	2%	



18.8 TOWN HALL THEATRE - OPERATING RESULTS JUNE 2022**File Number:** REP22/750**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cinema Operating Statement [↓](#) 




Temora Shire Council

Temora Town Hall Theatre**Operating Statement**

For the period ended 30th June, 2022

	Current YTD	Previous YTD
Candy Bar		
Income	29,171	15,540
Purchases	(10,783)	(5,921)
	18,388	9,619
Admissions		
Income	57,533	38,910
Gold Class Tickets	409	-
Audio Visual Purchases	(25,261)	(17,517)
	32,681	21,393
Other Income		
Facility Hire	3,580	3,042
Sale of Advertising	1,273	1,182
Donations	54	400
Event Catering	1,336	617
	6,243	5,242
Other Costs		
Advertising	(618)	(834)
Bank Fees	(1,200)	(1,220)
Building Maintenance	-	(357)
Cleaning	(4,448)	(2,906)
Computer Costs	(4,006)	(3,389)
Event Catering Expenses	(554)	(98)
Freight	(310)	(190)
General Maintenance	-	(128)
Insurance	(5,706)	(6,791)
Materials Purchased	(998)	(1,161)
Rates & Electricity	(5,747)	(4,886)
Employee Costs	(32,164)	(34,622)
Sundry Expenses	(24)	35
Telephone & Internet	(1,410)	(916)
Volunteer Support	(569)	-
Depreciation	(2,198)	(2,931)
	(59,952)	(60,393)
Total Cinema Surplus/(Deficit)	(\$ 2,640)	(\$ 24,139)
Internal Hire/Donation	235	679

18.9 TEMORA & DISTRICT SPORTS COUNCIL MINUTES HELD 18 MAY 2022**File Number:** REP22/788**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. TDSC Minutes [↓](#) 

TEMORA AND DISTRICT SPORTS COUNCIL**REPORT OF THE GENERAL MEETING OF THE TEMORA AND DISTRICT SPORTS COUNCIL HELD ON WEDNESDAY, 18th May 2022, AT 6.30 PM AT THE TEMORA EX-SERVICES CLUB**

PRESENT: Rick Firman (TSC), Judy Gilchrist (TDSC) Denise Breust (Basketball) Tony Stringer (TDSC) Jack Morton (Old Boys) Michelle Mawbey, Hack Hetherington (Swimming), Maree Liston (Soccer Club, Pistol Club) Bruce Lack (Bowling Club) Ray Wells (Tennis Club) Louise LaTrobe, Nick Horan (Trotting Club) Claire Reid (TPS) Alison McCrone (Little A's)

APOLOGIES: Sheree Elwin, Michele Stewart, Bill Schwencke, Max Oliver

Moved Hack Hetherington Seconded Michelle Mawbey
Carried

MINUTES: The minutes of the previous meeting were read and confirmed on the motion of Judy

Moved Judy Gilchrist Seconded Claire Reid Carried

BUSINESS ARISING FROM THE MINUTES:
Clarifying date and time of the presentation night

EXECUTIVE MEETING REPORT

Nil

TREASURERS' REPORT:
Balance as per bank statement \$ 19,590.60

The Treasurer's Report was read and confirmed on the motion of Denise Breust.
Seconded Louise LaTrobe Carried

Correspondence:**Outgoing:**

Business Papers
Trophy Return Letter
Invitations Special Guest

Incoming.

Nil

Moved Judy Gilchrist Seconded Maree Liston Carried

Rec Centre Business:

Nil

General Business:**Temora Pistol Club:**

This has been a busy time for competitors as Clubs try and catch up on events postponed because of Covid.

Since Nationals at Yarra Pistol Club in Melbourne in the lead up to Easter, we've had the Sydney Cup, the Dubbo Black Powder shoot, and last weekend the Murrumbidgee Open in Wagga. Next weekend the Melbourne International Shooting Centre will hold there Open, and the following weekend the Mountains District Pistol Club will host a WA1500 Open competition. Then the cooler weather will see a lull until everything gets busy again in spring, with the Newcastle Open near the end of August. In June there will be another Girls on Target Information and Training (GOT IT) weekend hosted in Cessnock for female shooters.

Temora Soccer Club:

Senior registration well under way. Good registrations for the Men & Women Teams, they have had some wins

Juniors will start soon 5 – 14yrs

Southwest have also been struggling.

4 teams have to meet at a designated ground each week

Temora Swimming Club:

Presentation night went well. Starting Winter training tomorrow.

We were offered a swimming meet next season and we have accepted.

We are having a short course SISA meet at Wodonga on the 12th June 2022

Temora Bowling Club:

The club just held a successful tournament, lots of player and we used our 3 greens. Which is good to see.

2 going off to the State titles from 2021 Ian New and Dave Taylor are going to Maitland in October,

The club were saddened to hear of the passing of Kevin Penfold, Kevin was a lifelong member of our bowling Club. RIP Kevin.

Temora Rugby League:

Rain is still playing havoc with crops. Seniors have had some good wins as well as the League Tag. Other teams are going strong.

Temora Trotting Club:

We welcome Louise LaTrobe and Nick Horan to our meeting. Louise is the new secretary of the Trotting Club.

Last season numbers were down

A Bit of work needs to be done to the track

We have 5 meeting next year, 2 in January, 2 in February and 1 in March.

Riverina Meeting have decided to bring back the Derby on the Cup night at Temora. Things are looking pretty good for next season.

Temora Public School:

TPS would like to thank the Little As for their support for our eliminations, ground marking and volunteers who help our school. We are so fortunate also to have many parent volunteers who offer coaching support for our students.

PSSA Swimming- Ben G competed in Breaststroke the State Championships in April, placing 33rd in the state which is outstanding.

Touch Football- Boys team plays this coming Tuesday in Young and the girls play Temora West on Thursday.

Dance- A school team of 28 students made the Riverina Dance Eisteddfod which will be held on the 3rd June.

AFL- Our boys played in the Paul Kelly Cup and had a great day.

Cross Country- 40 students will attend Harden for the District Carnival next Friday (27th)

Rugby League- We had 11 students' trial at the Riverina trials. Sam R and George S (U11's) and Tyler B (opens) were selected, which is fantastic.

League Tag- Our girls team played recently against St Annes and Temora West, winning 2 games and drawing 1.

Upcoming Netball Gala Day, Boys Touch Football, Girls Touch Football, Union 7's, Rugby Union trials and the school Athletics carnival is set for Thursday 9th June.

Temora Little Athletics:

Temora Athletics is now in recess after an extremely successful 2021/22 season. We held our Presentation night on 27 April 2022 where we recognised all the athletes with their outstanding performances for the year.

Little Athletics State Championships 2022. (March 2022)

Temora had 13 athletes qualify, 11 athletes attend and took home an unprecedented 3 medals:

- Lara Curry - U14 girls 1500m - 3rd
- Sasha Curry - U12 girls 1500m - 3rd
- Lani McCrone - U11 girls Triple Jump - 3rd

Athletics Australian Junior Championships 2022 (March 2022)

Temora had 2 athletes compete and took home an enormous 5 national medals!!

- Sophie Bowley – U20 girls Triple Jump – 16th
- Grace Krause – U16 girls
 - 100m – 2nd
 - 200m – 4th
 - Long Jump – 1st
 - Triple Jump – 3rd
 - 4 x 100m Relay – 1st
 - 4 x 200m Relay – 1st
- Emma Bowley officiated at the National Titles for the week.

We extend a huge congratulations to all these athletes for their outstanding performances, especially Grace Krause who has exceeded any results from a Temora athlete since our club has been formed.

This season, due to COVID, we were not able to start when we normally would so the committee decided to extend the season through to March. Due to the good feedback, we have decided to extend the season through to March for the 2022/2023 season.

Temora Athletics have applied for a grant for a new long jump run-up (which will cost around \$70k) through NSW Office of Responsible gambling. Our synthetic long jump run-up has a life span of 8-10 years. Currently the surface is well over 25 years old and in urgent need of replacement. Applications closed on 15 April and we are anxiously waiting for the results. Thank you to Tony Stringer, Riverina School Sports for their letter of support.

Temora Basketball:

The Club have decided not to start and men's/women's competition at this time. They are trialing a unisex comp with 3 men and 3 women through the winter. If enough interest will start another comp.

Presentation Night:

Invitations will be sent out to the winners only, plus guests.

Peter Mahoney from the Temora Independent has asked if all sporting clubs could please send in your club's weekend /weekday reports from your games. So, it can be put in the local paper.

Closed at 7.05pm

Next meeting 20th July 2022 AGM

6.30pm at Temora Ex-Services Club

Narraburra Room

.....
President
RB Firman

.....
Secretary
JA Gilchrist

18.10 LOCAL GOVERNMENT WEEK MEETING MINUTES HELD 7 JUNE 2022**File Number:** REP22/716**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. LGWM 7 June 2022 [!\[\]\(87a2420dada824cd7dc41f559064441e_img.jpg\)](#) 

MINUTES OF THE LOCAL GOVERNMENT WEEK COMMITTEE MEETING HELD ON TUESDAY 7 June 2022 IN THE COMMITTEE ROOM AT 10:30 AM.

- 1. Present:** Mayor Rick Firman - Cr Graham Sinclair
- 2. In Attendance:** Shontayne Ward – Economic & Community Development Officer
Kate Slapp – Communications Officer
- 3. Meeting Opened:** Mayor Firman declared the meeting open at 10.37 am
- 4. Apologies** Nil
- 5. Election of Positions**

The Chairman, Cr Graham Sinclair request that Cr Rick Firman conduct the election of officers ensuring the 12 months and Mayor Firman declared the position of Chairman as open.

Chairman: Cr. Graham Sinclair was nominated by Cr Rick Firman. Cr Graham Sinclair accepted the nomination. There being no further nominations, Cr Graham Sinclair was declared elected Chairman.
- 6. Minutes from previous meeting**

Cr Graham Sinclair declared there were no minutes from 2021 due to COVID-19 pandemic restrictions and no such events occurred.
- 7. Business arising from the previous meeting.** Nil
- 8. Correspondence - inward and outward:** Nil
- 9. Local Government Week Events**

Newly appointed Economic & Community Development Officer met with the Committee for the first time. Cr Graham Sinclair and Cr Rick Firman provided the E&CDO with an update of previous LGW events.

The budget for Local Government Week 2022 has been noted as \$3000.

The following events were discussed and proposed.

 - a. Mayoral Morning**

The Committee discussed the Mayoral Morning Tea. It was agreed invitations to the event would be for the communities' volunteers, Secondary School Captains, Temora Citizen of the Year and members of the Youth Leadership Program.

E&CDO to also invite Temora Primary School students, by inviting the Willoughby Bros and Temora Public School band to perform.

E&CDO requested for the Mayoral Morning Tea to be held Monday 1st August to start off the week of LGW events.

Moved	Cr Sinclair
Motion	The Mayoral Morning Tea be held on Monday 1 st August at 10am at the Temora Town Hall.
Seconded	Cr Firman
 - b. Boom Time Series**

The E&CDO suggested to the committee that a community information session would be a great opportunity to showcase Councils achievements from the last 2 years. Residents will also have the opportunity to hear about a number of economic development plans, housing/industrial infrastructure, workforce demands, population trends and the NSW Growing Regions of Welcome Program.

E&CDO requested for the Boom Time Series to be held Tuesday 2nd August.

Moved Cr Firman

Motion The Boom Time Series to be held on Tuesday 2nd August at 6pm. Venue TBC.

Seconded Cr Sinclair

c. Local Government Week – Careers Expo Temora Memorial Town Hall

The E&CDO proposed a Career Expo to showcase Careers at Council, along with other career opportunities in the Temora Shire.

The committee discussed the proposed event, to be held on Thursday 4th August.

Moved Cr Sinclair

Motion Temora Shire Careers Expo to be held on Thursday 4th August. Timing and location TBC.

Seconded Cr Firman


E&CDO to start working with various stakeholders to confirm availability and best timing for the event.

10. Communications Plan

The Committee discussed the LGW communications plan. It was agreed that the plan is to include advertisement in the Temora Independent, on TEM-FM and on the Temora Shire Facebook Page.

The E&CDO and CO to work together to execute the Communications plan.

11. Meeting Closed: 11.18 am

18.11 LAKE CENTENARY MANAGEMENT COMMITTEE AGM MINUTES HELD 7 JUNE 2022**File Number:** REP22/732**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. LCMC AGM [↓](#) 



Lake Centenary Management Committee Annual General Meeting

07/06/2022 – Temora Hotel - Meeting opened at 6.44pm

Brett Cornford welcomed those attending the meeting and also made a special welcome to Graham Sinclair.

Present: Brett Cornford, Amanda Blachut, Adam Blachut, Paul Mahon, Graham Sinclair, Simon Forsyth, Blake Forsyth, Brent Crawford, Amber Crawford, Scott Krause, Rachel Parsons & Gordon Durham.

Apologies: Marty & Amanda Moses & Mark Graham.

Review of the actions from the previous AGM held on the 05/05/2021 was read and accepted.

Moved: Brett Cornford, Seconded: Simon Forsyth

Chairman's Report:

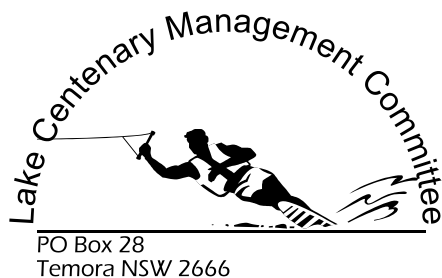
A very warm welcome to everyone that's made the AGM tonight on what is a very cold night.

There is no beating around the bush, I will go straight to the success of Lake Centenary's 40th Anniversary and Recognition Celebration. The celebration was a spectacular achievement for the committee. How good a day was it. I must thank Gordon Durham for being the backbone of the event. Gordon put so much time and work into the event and his effort was rewarded by how well the event was supported. My sincere thank you also goes to our committee here tonight. Without your time and effort the anniversary could not have been as successful as it was. I would also like to recognise Mrs Kay Hull, Mr Rick Firman Mayor TSC, Mr Brett Fritch, Scott Reardon, Scott Krause, Temora Business Enterprise Group and Marty Moses for chairing the event. I hope and believe we could make this an annual event, more situated around bringing the general public, to the grounds, with the markets and providing some kids entertainment for the day. The facilities lend themselves to such a family friendly location.

I personally really appreciated the display of boats that was provided, from the oldies to the newies, it really shows how technology and time evolve. From "Hobo" providing a world champ to today's Malibu producing a world class skier and all of Scotty's "toys", it was a real eye opener.

The LCMC were extremely gratefully of the Temora Shire Council, donating the stage, amenities and all of the other odds and sods for the 40th Anniversary. The council staff always do an exceptional job maintaining the grounds of Lake Centenary. I would like to thank the team that continues to uphold the grounds of Lake Centenary in such good condition. I would also like to congratulate the caretaker for maintaining the facilities in such a clean manner, I have not heard of 1 complaint.

I don't think I've ever seen as much water that backup up around the Lake as it did this January. Once again "Lake Never Fill" defied the odds with water running through the spillway for weeks at a time and on multiple occasions. The wet summer certainly helped the grounds remain green and inviting for all to use.



I can't thank Temora Caltex enough for all of the help that they provide in distributing the Launch Passes. To Collet and her team, thank you. Another thank you goes out to Mark Graham for his assistance with the Launch Fees and also this year with the invitations for the boat operators to participate in the grand parade. Thanks again to you, here tonight, the committee for contributing your time and effort in making Lake Centenary the jewel in Temora's crown.

Brett Cornford

Treasurer's Report:

For the 12 months from May 2021 to 30th April 2022, Lake Centenary was in a comfortable position with \$24,761.11 in the bank. We also have a Term Deposit maturing in March 2023 of \$10,020.82, which puts us in the cash position of \$34,781.93. We have strengthened our cash position by \$2,230.15. This included funding the 40th birthday celebrations and contributing \$5,000 to council upgrades of the lake grounds.

Memberships were relatively comparable to last year, down by \$727.27 to total \$10,672.73.

42% of our memberships were paid via bank deposit (LY 30%), 58% by cash at the local Caltex in Hoskins St (LY 70%). We are very lucky to have them to safely administer the cards and bank the cash in a timely manner – particularly to make it easier for out of town users.

A massive thank you to everyone on the Committee, Brett Cornford and the team at Cornfords: the time spent checking the memberships, maintaining the boom gate and the records, posting the membership and reviewing the rules is not unnoticed. Adam, Amber, Brent, Marty, Amanda, Rachel, Brett, Simon, Paul and Gordan for your time and effort spent at meetings and keeping a physical eye on the users of the lake and acting to keep the lake user's safe. And a big thank you to the Temora Shire Council who help the committee and keep things ticking away smoothly. Once again we invite new and casual committee members who can help keep the lake safe for all users, attend meetings when you can and bring perspective, history and fresh ideas.

Amanda Blachut
Treasurer
7th June 2022



Election of LCMC office Bearers, 2022

Chairman, Brett Cornford declared all positions vacant. Paul Mahon was appointed as interim chairman to conduct the elections.

POSITION	OUTGOING	INCOMING	NOMINATION	SECONDED	Vote
Chairperson	Brett Cornford	Brett Cornford	Rachel Parsons	Adam Blachut	Unanimous
Vice Chairperson	Adam Blachut	Simon Forsyth	Graeme Sinclair	Brent Crawford	Unanimous
Treasurer	Amanda Blachut	Amanda Blachut	Amber Crawford	Simon Forsyth	Unanimous
Secretary	Amber Crawford	Amber Crawford	Brett Cornford	Simon Forsyth	Unanimous
Publicity Officer	Simon Forsyth	Adam Blachut	Brett Cornford	Brent Crawford	Unanimous
Committee	Marty Moses Paul Mahon Brent Crawford	Brent Crawford Scott Krause Rachel Parsons	Brett Cornford	Simon Forsyth	Unanimous

Cr Graham Sinclair congratulated the new committee and also the effort and commitment that the LCMC puts into Lake Centenary & also noted ongoing issue of bridge to be installed when lake levels subside.

The Annual General Meeting closed at 7:10pm

18.12 ARIAH PARK MARY GILMORE FESTIVAL MINUTES HELD 7 JUNE 2022**File Number:** REP22/736**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Ariah Park Mary Gilmore Festival minutes [↓](#) 

Ariah Park Mary Gilmore festival committee

A Section 355 Committee Of The Temora Shire Council

Minutes From meeting held 7/06/2022

Meeting Opened by president Chris Mutton

Present - Chris Mutton, Allen Penfold, Patty Vearing, Julie Colwill, Nigel Judd, Margaret Speirs

Apologies Robyn Wall, Sandy Kosh, Bruce Ryan

Minutes Of Meeting

Read by Allen Penfold

Moved Allen Seconded – Patty
Minutes be Accepted Passed

Treasures Report

Opening Balance	\$7,627.11
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Inward

Robyn Wall purchase of cold meat	\$ 20.80
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<u>TOTAL INCOME</u>	<u>7,647.91</u>
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Expenditures

Temora antique motor club -tea coffee sugar supplies	\$ 30.00
Robyn Wall bread for BBQ Foil containers	\$ 103.80

Total expenditure	\$133.80
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Closing balance	\$7,514.11
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Term deposit of 16,000 due to mature 12/07/2022
Moved Margaret seconded Julie report be accepted (passed)

Correspondence

Inward

AGM meeting discussed moved Margaret second Julie meeting be held over until August as some committee are at present unwell
e/mail from Bunning's putting on roster BBQ on 24th July

e/mail from St John's ambulance confirming they will be available for Saturday's first aid
e/mail from show trust re price for showground now \$1500

Out ward

Phone call to Margaret re BBQ
Phone call to Chris re BBQ
Several calls for workers to cut up onions and work at BBQ
e/mail to St Johns ambulance re their hire on Saturday of festival

Business Arisings

- 1 AGM now in August
- 2 Nigel states that aircraft museum will include our festival on their website as things to do during the airshow
- 3 cashless to festival Margaret and Bill to organize square reader for us to buy for festival
- 4 Margaret has organized billeting for entertainers as hotel has no rooms due to War birds
- 5 moved Robyn seconded Julie festival pay \$90 per night as this is the fee paid at hotel (passed)
- 6 Bruce has organized clearers for toilets at festival
- 7 Caravan booked for sound group needs cancelling moved Margaret seconded Julie same be attended passed (Robyn & Margaret to attend)
- 8 Robyn & Margaret to write letter to new hotel owners for accommodation for artists next year

Outcome

Other accommodation has been organized for artists
Cashless entry sorted
Cpr training attended

Discussions

Program for 2023 was discussed and artists are being organized
Meeting closed 9.10
next meeting 7/6/2022

18.13 HERITAGE COMMITTEE MINUTES HELD 23 JUNE 2022**File Number:** REP22/718**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Heritage Committee Minutes [↓](#) 

MINUTES OF THE MEETING OF THE TEMORA HERITAGE COMMITTEE

Meeting Held: Temora Shire Council Chambers on Thursday, 23rd June, 2022

Present: David Scobie (Chair), Max Oliver, Rod Ballantyne, Michael Collins, Earl Kotzur, Wilma McCubbin, Merry Graham, Sally Hurst and Claire Golder

Apologies: Kris Dunstan, Jason Goode, Bill Speirs, Belinda Bushell and Ros Hartwig.

Commenced: 12:01 PM

ITEM		ACTION
1	<p>Confirmation of Minutes</p> <ul style="list-style-type: none"> ▪ It was Moved Sally Hurst and Seconded Michael Collins that the minutes be accepted. 	
2	<p>Business Arising from Previous Minutes –</p> <ul style="list-style-type: none"> • Interpretive Panel Book – <ul style="list-style-type: none"> ▪ General location map to be inserted into book ▪ Review booklet to ensure all panels are included. Panels that have been noted as missing – Temora Memorial Town Hall, Railway Precinct ▪ Numerous pages still appear ‘blurry’. Sal to discuss with Mat Walker and Kate Slapp to see if this can be rectified. Rod mentioned a restoration app that may assist. 	<p>Sal – design a map for book and forward to Mark Rayner</p> <p>Committee Members – proof updated copy from Mark</p>

	<ul style="list-style-type: none"> • Satellite Airfield and Self Drive Tours – David and Wilma <ul style="list-style-type: none"> ▪ Stage 1 – Publish Anna Gebels' Report. ▪ Stage 2 – Introductory panel @ Aviation Museum. • Italian POW Hut – Bill and Sal <ul style="list-style-type: none"> ▪ Lyn Coleman took us to visit hut site. Looks to be in very good condition considering its age. Photos taken and downloaded. ▪ Lyn is keen for the hut to be relocated and preserved. They are not prepared to assist with re-location costs. ▪ It was mentioned that it could be relocated to a public domain. Claire expressed her concern that it may be vandalised. ▪ Wilma suggested contacting Audrey Pryde, she was a young girl at the time of these men living there. Has fond memories of this time. • Chinese Heritage – Meryll and Wilma <ul style="list-style-type: none"> ▪ Chinatown draft Interpretive Panel forwarded to Miller Metals. Received quotation. 	<p>David to forward copy of Anna's report and map from Mark Rayner for review. David and Wilma to refine and design panel ready to print.</p> <p>Decide where the building could be relocated to.</p> <p>Discuss relocation options and costs.</p> <p>Contact – Audrey Pryde</p> <p>Ongoing</p>
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	<ul style="list-style-type: none"> ▪ Application for Heritage Assistance Fund Grant (see below). ▪ MerryI has the folder ready to start the Chinatown book on her return in two months' time. 	
	<ul style="list-style-type: none"> • Main Street Verandah Re-Instatement – David, Kris and Claire <ul style="list-style-type: none"> ▪ Following inspection of street verandah/awnings letter were sent to business owners whose properties appeared in poor/dangerous condition. ▪ Claire Golder and Kris Dunstan will do a walk of the street and discuss high priority buildings to improve accessibility as part of the Access and Equity Committee. Will involve David Scobie to give advice. 	Ongoing
	<ul style="list-style-type: none"> • Oral History <ul style="list-style-type: none"> ▪ The Schlunke Oral History project is underway – first part done. ▪ Max mentioned a gentleman who has indicated he would be happy to share his history – George Elliott, 92-93 years old, Katoomba born. Has lived here for approx. 20 years, has a very interesting life story. 	Ongoing
	<ul style="list-style-type: none"> • Railway Precinct – Claire Golder <ul style="list-style-type: none"> ▪ Funding has not been easy to secure from Transport NSW – very confusing – not across the brief to dispense funding. Craig Sinclair has suggested looking to 	Ongoing – follow up

	other groups such as tourism and Destination NSW.	
3	<p>Heritage Fund Applications –</p> <ul style="list-style-type: none"> Merryl Graham – Chinatown Interpretative Panel <ul style="list-style-type: none"> Wilma shared with the committee the history behind the formation of the separate history groups that have been formed over the years. The Interpretative Panels came about from these groups formatting information relating to their particular area. Wilma McCubbin Moved to approve the funding of this project, Max Oliver Seconded – total cost being \$1,793.00 	Sal to contact Miller Metal and Cleverdons to approve quotations
4	<p>Heritage Advisors Report –</p> <p>David discussed as per Report -</p> <ul style="list-style-type: none"> Ariah Park War Memorial – Claire <ul style="list-style-type: none"> Karl Valerius advised when carrying out restoration work that the foundation of the centopath does not appear to be stable 	David and Claire to meet Karl on-site today to assess.
5	<p>General Business –</p> <p>Max Oliver</p> <ul style="list-style-type: none"> Model railway is finished to date, it is a project that will be continually added to. More Boofhead mugs have been ordered. Hopefully the cabinet will be ready at the end of the month (depending on the cabinetmakers arrival of a new baby). Craig Sinclair rang to arrange a meeting which due to the weather will now take place on Saturday to promote the museum in conjunction with the Canola Trail. Mentioned the passing of a long-time volunteer, Reg Bushell. There have been discussions on possible ways to 	

	<p>honour those volunteers who have passed away ie plaque, room name etc.</p> <p>Earl Kotzur</p> <ul style="list-style-type: none"> • Earl advised he has offered his assistance to Bill Speirs to relocate the Springdale Post Office. <p>Wilma McCubbin</p> <ul style="list-style-type: none"> • The launch of the Springdale/Combining book on the June long weekend was very successful. The book has received very positive feedback. 	
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Next Meeting: Thursday 7th July, 2022 at the Temora Shire Council Chambers

Meeting Closed: 12.45 PM

18.14 WELCOMING COMMITTEE MINUTES HELD 28 JUNE 2022**File Number:** REP22/760**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Welcoming Committee minutes [↓](#) 

MINUTES OF THE WELCOMING COMMITTEE MEETING HELD ON TUESDAY 28 June 2022 IN THE COUNCIL CHAMBERS AT 12:30 PM.

- 1. In Attendance:**
- Shontayne Ward, Economic & Community Development Officer, TSC
- Kate Slapp, Communications Officer, TSC
- Monique Lerchner, Riverina Backbone Coordinator – RDA
- Nabila Aziz, Temora Newcomer Representative
- Jessica Pulver, TAFE Services Coordinator, TAFE Temora
- Amanda Blachut, CEO, Intersales Temora
- Debra Patterson, Manager, Temora Community Centre
- Anne Macauley, Child, Youth and Family Support, Temora Community
- Bev Pellow, Director, QPL Rural
- Mel Gallagher, Director Solicitor, Granleese & Co
- Anne Pike, Manger Visitor Information Centre, TSC

- 2. Meeting Opened:** Meeting open at 12.35 pm

- 3. Apologies**
- Craig Sinclair, Economic & Community Development Manager, TSC
- Sheree Elwin, Youth Development Officer, Temora Shire Council
- Wendy Skidmore, Facilities Manager, Temora Shire Council

4. Election of Positions

Shontayne Ward requested the election of Chair and Committee members ensuring the 12 months and declared the positions of Chair and Committee officers as open.

Chair: Mel Gallagher nominated herself as Chair for 12 months. There were no other nominations, Mel Gallagher was declared Chair.

Officers: The following nominations were made for officers of the Committee:

- Debra Patterson
- Anne Macauley
- Anne Pike
- Kate Slapp
- Nabila Aziz
- Bev Pellow
- Wendy Skidmore (not present)

All present attendees were declared officers. Shontayne Ward conversed with Wendy after the meeting and Wendy also accepted the nomination.

It is noted that Shontayne Ward is currently speaking with a member of the community who will be our First Nations Representative.

5. NSW GROW Specific Processes – Pre-arrival, arrival and on-going support (3 months)

The group discussed processes to which would be attainable for Temora throughout the pre-arrival, arrival and post arrival of newcomers into the Shire. The following processes/actions have been discussed and agreed upon:

Pre-arrival

- Zoom call with Economic & Community Development Manager and/or Officer and a member of the community who is of migrant background who has successfully integrated into the community
- Identify 1st week plans and what support or assistance they would like. Offer newcomers a town tour within the first week at a time that is convenient to them
- Provide each individual, couple or family a Welcome Pack that will contain information specific to their service and social needs
- Identifying a 'buddy' for the individual, couple or family who will see them through the arrival and on-going support period

Arrival

- Hamper on arrival. To include locally made produce, fresh bread and some necessities (keeping in mind any dietary or cultural requirements)
- Coffee Catch up with buddy
- Identify opportunities to introduce newcomers to other members of the community
- Tour of town
- Meet with Employer
- Invitation to Welcoming Event and any other relevant community events
- Ensure newcomer is a member of Facebook Group Embrace Temora, Find it in Temora and follows Temora Shire Council for any local updates.

On-going support (3 months)

- Continued weekly check-in with buddy, preferable face-to-face
- Continued invitations to Welcoming Events and/or relevant community events

6. Identifying Welcoming Friends & the roles they play

The following members of community were identified as Welcoming Friends:

- Sue James, previously Head of English at Temora High School
- Susie Read, Play Group Coordinator, Temora Community Centre
- Brendon Fritsch, President of Rotary Club Temora
- Erin Pike, Principle, Temora Public School

Roles include volunteering their time to be a buddy, providing a town tour, providing volunteering opportunities, possible employers of migrants, advocates of the program etc.

7. General Business

There was discussion around having a Multicultural Hub where newcomers could be welcomed. Somewhere they could go to for information and connect with other newcomers.

The Temora Community Centre was identified as being ideal for this space due to the range of services that are already provided.

It was agreed that the Temora Community Centre would become our Multicultural Hub.

8. Next Steps:

The Attraction and Welcoming Framework will be developed in draft format and shared with the Welcoming Committee.

The NSW GROW Launch will be held in Leeton on Wednesday 29th June.

9. Meeting Closed: 1:29 pm

18.15 TEMORA WOMENS NETWORK MINUTES HELD 5 JULY 2022**File Number:** REP22/767**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Women's Network [!\[\]\(58825044599a067d4cdedde1c01503b1_img.jpg\) !\[\]\(782401c1568cb50e5d336d2e942d1e0e_img.jpg\)](#)

TEMORA WOMEN'S NETWORK COMMITTEE

Meeting held Tuesday, 5th July, 2022 at Temora Arts Centre, Aurora Street, commencing 2.00pm.

Present: Susan Jeri, Catherine Thompson, Lyn Cartwright, Norma Howard, Sally Deep and Lindy Reinhold.

Apologies: Jean Gunn.

Susan conducted the general meeting, welcoming all those present.

MINUTES: Minutes of the last meeting were read and confirmed.
Moved by Lindy, Seconded by Susan. Motion carried.

TREASURER'S REPORT: Lyn had not checked but explained that \$1,983.58 possibly remained in Council Funds.

CORRESPONDENCE IN: A letter from GC Lavelle, Temora Shire Council, re: Council advertising for expressions of interest for residents wishing to be involved in e355 committees.

CORRESPONDENCE OUT: Nil

GENERAL BUSINESS:

Following considerable discussion by members it was decided not to proceed with holding a "Women's Creative Expo". Instead hold a film night and light supper during August or September.

Lindy will explore a suitable film. eg: a Shirley Ballentyne film.

Finger food to be provided by members or possibly Michelle Seymour.

To have access to the Temora Arts Centre for meetings, please ring

Denise Clements on mobile: (0428) 029184

Meeting closed at 2.45pm

Next meeting:

Monday 8th July, 2022

2 30pm at Temora Arts Centre.

19 CONFIDENTIAL REPORTS**RESOLUTION 128/2022**

Moved: Cr Lindy Reinhold

Seconded: Cr Graham Sinclair

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:27pm:

19.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 12 July 2022

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 130/2022

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

It was resolved that the reports be received.

CARRIED

RESOLUTION 131/2022

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

19.2 Confidential Minutes of the Economic Development and Visitations Committee Meeting held on 12 July 2022

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 132/2022

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

It was resolved that the reports be received.

CARRIED

RESOLUTION 133/2022

Moved: Cr Claire McLaren

Seconded: Cr Max Oliver

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

19.3 General Managers Performance Review for period ending 30 June 2022

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RESOLUTION 134/2022

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that the General Manager's performance Review Panel report be adopted.

CARRIED

19.4 Freedom of the Shire

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

RESOLUTION 135/2022

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

It was resolved that Temora Shire Council confers 'Freedom of Temora Shire' Awards to three former Mayors

AND FURTHER

That an appropriate presentation ceremony is arranged as soon as practicable.

CARRIED

19.5 Signage Projects

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 136/2022

Moved: Cr Jason Goode

Seconded: Cr Claire McLaren

It was resolved that Council writes to the supplier and enquire if the outstanding works can be completed by 30 September 2022 and if not, receive representations as to the reason the works cannot be completed by that date.

CARRIED

19.6 Social Housing Requirements

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals

(other than councillors).

RESOLUTION 136/2022

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

It was resolved that Council continue to lobby State and Federal Members of Parliament, Riverina Joint Organisation, NSW Country Mayors Association and LGNSW to take urgent action on the matter of social housing.

CARRIED

CARRIED

RESOLUTION 129/2022

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

It was resolved that Council adopts the motions from the closed committee of Council.

20 MEETING CLOSE

The Meeting closed at 6:34PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 August 2022.

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GENERAL MANAGER

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CHAIRMAN