



**Date:** Thursday, 16 February 2023  
**Time:** 4:02PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Ordinary Council Meeting**

**16 February 2023**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON THURSDAY, 16 FEBRUARY 2023 AT 4:02PM**

**PRESENT:** Cr Rick Firman (Mayor) (Chair), Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Max Oliver, Cr Nigel Judd, Cr Jason Goode (arrived at 4:04PM), Cr Belinda Bushell, Cr Anthony Irvine

**IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Asset Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Alex Dahlenburg (Engineering Works Manager), Anne Rands (Executive Assistant), Ashleigh Burnett (Secretary Environmental & Engineering), Claire Golder (Town Planner)

Temora Independent – Sean Cunningham

**1 OPEN AND WELCOME**

Public Forum was held commencing at 3:30pm

Cr Anthony Irvine left the meeting at 4:02 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

CR ANTHONY IRVINE RETURNED TO THE MEETING AT 4:03 PM.

**3 APOLOGIES**

**RESOLUTION 12/2023**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

That apologies from Cr Claire McLaren be received and accepted.

**CARRIED**

**4 OPENING PRAYER**

The opening prayer was conducted by Rev Darren Kupke from the Lutheran Church

**5 CONFIRMATION OF MINUTES**

**RESOLUTION 13/2023**

Moved: Cr Jason Goode



Seconded: Cr Graham Sinclair

That the minutes of the Ordinary Council Meeting held on 19 January 2023 be confirmed.

**CARRIED**

## **6 DISCLOSURES OF INTEREST**

Councillor/Officer	Item	Nature of Interest	How Managed
Cr Irvine	REP 23/192	Pecuniary	Left the meeting
Mrs Smith	REP 23/215	Non-Pecuniary	Stayed in the meeting

## **7 MAYORAL MINUTES**

Nil

**8 REPORTS FROM COMMITTEES**

**8.1 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 7 FEBRUARY 2023**

**File Number:** REP23/206

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Minutes of the Youth Advisory Committee Meeting held on 7 February 2023

**RESOLUTION 14/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Lindy Reinhold

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 15/2023**

Moved: Cr Max Oliver

Seconded: Cr Lindy Reinhold

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**DATE:** TUESDAY, 7 FEBRUARY 2023  
**TIME:** 12:06PM  
**LOCATION:** 105 LOFTUS STREET  
TEMORA NSW 2666

# **MINUTES**

## **Youth Advisory Committee Meeting**

**7 February 2023**

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**MINUTES OF TEMORA SHIRE COUNCIL  
YOUTH ADVISORY COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 7 FEBRUARY 2023 AT 12:06PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Belinda Bushell

**IN ATTENDANCE:** Sheree Elwin (Youth Development Officer)

**1 OPEN MEETING**

12:06pm

**2 APOLOGIES**

**COMMITTEE RESOLUTION 1/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That apologies from Director of Administration & Finance Elizabeth Smith be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			

## **4 REPORTS**

### **4.1 YOUTH REPORT - FEBRUARY 2023**

**File Number:** REP23/146  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### **REPORT**

##### **Governor Visit**

On Friday the 2nd of December Her Excellency the Honorable Margaret Beazley AC KC, Governor of New South Wales and her husband, Mr Dennis Wilson, visited Platform Y.

Her Excellency was greeted by the Temora Youth Leadership Team alongside YDO Sheree Elwin and YPC Kassie Owen.

Her Excellency spent time with the Temora Youth Gaming, Culture and Performing Arts and Hospitality Teams as well as participants of our special programs "YOUth-Made Market" and "TAKE THE LEAD" before enjoying light refreshments on the Railway platform.

It was an incredible honor to have Her Excellency and Mr Wilson at Platform Y for both the staff and young people.

##### **Platform Y Christmas Party and Awards Ceremony**

On Wednesday the 14th of December the Platform Y Christmas Party and Awards Ceremony was held at the Temora Recreation Centre. The Temora Youth Team has taken every opportunity to give back to the community this year, with their volunteer hours total at 466! The Team of six Leaders contributed 366 of these hours.

We were very lucky to have Jone Pavelic who won the Individual Excellence in Crown Land Management Award come to present these awards to the young people.

Approximately twenty-four young team members enjoyed free entry, slide access and BBQ as a thank you for their contribution to the community this year.

##### **Christmas Craft**

On Monday the 19th of December the YPC held Christmas Craft workshops in both Arian Park and Temora. Arian Park had a total of sixteen bookings with twelve in attendance. Platform Y had a total of twenty bookings (fully booked) with nineteen in attendance.

The groups worked together to hand paint Christmas ornaments made from salt dough and create Christmas Tree Felt pencil holders.

YPC received positive feedback from both groups. Images were shared on Temora Youth social media accounts.

##### **Christmas Baking**

On Thursday the 22nd of December YPC held a Christmas Baking workshop at Platform Y. This workshop was fully booked with twenty young people attending and seven on the waiting list.

The group split into teams with a Temora Youth Leader and worked together to make Rocky Road Chocolate Bark and Nutella Twist Christmas Trees.

Cooking workshops at Platform Y have always been successful in attracting large numbers of young people. Cooking and baking workshops develop skills in measuring, teamwork, communication, and time management.

Images from this workshop were shared on Temora Youth social media pages.

### **School Holiday programs**

#### **-Cooking Class with Teresa McCrone**

On Thursday the 5th of January, fifteen young people between the age of 8 and 14 attended the cooking class hosted by Teresa McCrone from Red Hen Hospitality at Platform Y.

Teresa began the workshop with important hospitality hygienic practices before exploring the pros and cons of fresh vs frozen and the financial considerations of both.

The group then split into four teams and worked together to make Passionfruit Slice.

At the conclusion of the workshop, each participant received a copy of "The Complete Baking Book for Young Cooks" and an apron to take home.

Photos from this workshop were posted on the Temora Youth social media pages.

This workshop was funded by the NSW Summer Holiday Break grant.

#### **-Summer Wagga Trip**

On Friday the 6th of January, sixteen young people between the ages of 12 and 15 travelled to Wagga Wagga on the Pinnacle bus driven by Ms Helen Tyack and supervised by YPC.

The young people played laser tag before making their way down to the Marketplace for lunch before returning home.

This workshop was funded by the Summer Holiday Break grant.

#### **-Yoga Session**

On Monday the 9th of January, Ms Bec Wilesmith from Uplift Studio Temora hosted an hour-long yoga session for young people between 12 and 24 years at Platform Y. A total of nine young people attended this session.

Bec showed the group of nine girls a series of breathing techniques that can be used in high- stress situations, as well as teaching them the importance of fueling their body with the right foods.

Bec did an outstanding job of connecting with the girls and creating the ultimate calm, inclusive environment.

Due to the generous funding of the Summer Holiday Break Program, this session was entirely free, and all participants received a free yoga mat to take home as well.

This workshop was requested by the Temora Youth Leadership Team to be part of the Summer Holiday schedule. A total of four Leaders attended.

**-Art Workshop with Kim.Baker Design**

On Monday the 9th of January Kim and Miranda from Kim.Baker Design Wagga travelled to Temora to host a Mixed Media Art Workshop at Platform Y. This workshop was open to young people aged between 8 and 12 years and was by far our most popular workshop in the School Holiday Schedule. This workshop booked out in twenty-four hours with an additional ten young people on the waiting list.

The group explored three mediums through the 3-hour workshop- Watercolor painting, Polymer clay and Sketching. At the conclusion of the workshop, each participant received a Monte Marte Art Bag filled with a generous amount of art supplies.

YPC received messages from three parents expressing their gratitude for this workshop and their amazement of what each young person took home. This workshop was funded by the Summer Holiday Break Program.

**-Gaming Tournament**

On Thursday the 12th of January nine young people attended the Gaming Tournament at Platform Y.

The tournament featured five stations- MarioKart on the Nintendo Switch, Jenga, UNO, Go Fish/Snap and Virtual Reality Headsets.

Each young person has fifteen minutes at each station, challenging a new opponent each time. The winner of each round received a small prize. The highlight of the tournament was the Virtual Reality Headsets which were hired using the Summer Holiday Break funding.

**Bake It Forward**

On Wednesday the 25th of January, five young people from the Temora Youth Team volunteered their time to cook and deliver goods to the emergency and community service workers in Temora.

The Team worked together to bake and decorate cupcakes and then package them with a note of gratitude attached. They decided the gifts would be taken to the Temora Community Centre, The Temora Medical Centre, the Temora Hospital and the Temora Ambulance Station.

Two Temora Youth Hospitality Leaders delivered the gifts on behalf of the Temora Youth Team under the supervision of the YPC.

This was a great activity for the young people to demonstrate gratitude as well as starting their volunteer hours for 2023.

**Platform Y Green Team Project 2023**

After some instability in the previous year, the YPC secured mentors for the 2023 Green Team – Ms Sally Bushby, Mr Martin Bushby and Mr Ben Muller. The mentors are part of the Temora Landcare and Sustainability Network.

In addition to maintaining some of the garden beds at Platform Y, the team is exploring the possibility of utilising the two unused tennis courts closest to Platform Y for a community garden area. The aim would be to create a space with a mixture of raised garden beds and green houses. The proximity to Platform Y would allow our Green Team to build their entrepreneurial skills, as we hope to propagate plants and sell them as part of the Youth Made Market program. This area is also ideal for our hospitality team, as we could pick produce fresh from the garden for our



cooking workshops. We would also like to build connections across our community and feel the accessibility of this location would facilitate this. It would also improve the aesthetic of the space. The project will be led by the Youth team and Sally and Martin. At this stage the Green Team is meeting monthly but will meet more regularly if the project progresses.

### **Platform Y Evaluation Survey**

At the conclusion of 2022, YPC distributed a Platform Y Evaluation via SurveyMonkey. This was sent to all schools and posted on social media accounts. This was an opportunity for young people and parents provide feedback on current and future programs at Platform Y.

This survey was a great chance to offer young people and parents the chance to suggest school holiday activities they would like to see at Platform Y. Suggestions were cooking classes, art classes, drama workshops, formal training opportunities such as Barista, RSA, RCG.

The survey had a total of forty responses.

The majority of the respondents were ages between 12 and 14 years.

Fifty percent had not been to Platform Y in the past 12 months, mainly due to lack of time. Of this group, eighty percent stated other commitments such as sport, music lessons or other after-school activities meant they were unable to attend Platform Y.

The survey gave participants the chance to suggest preferred days for programs. This helped the YPC create the 2023 Schedule to suit most people's needs.

#### ***Platform Y 2023 schedule***

*Hospitality- Tuesday and Wednesday*

*Mentor: YPC Kassi Owen*

*Culture and Performing Arts- Wednesday*

*Mentor: Ms Morgan Mendick*

*Gaming- Friday*

*Mentor: TSC Mathew Walker*

*Green Team 1<sup>st</sup> Monday of the month*

*Mentors: Mrs Sally Bushby, Mr Martin Bushby and  
Mr Ben Muller*

*Young Entrepreneurs Team- Last Monday  
of the month*

*Mentor: TSC Craig Sinclair*

*Boyz2Men- TBC*

*Mentor: Mr Paul New*

### **COMMITTEE RESOLUTION 2/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the reports.

**CARRIED**

***Report by Sheree Elwin & Kassi Owen***

5        CLOSE MEETING

The Meeting closed at 12:27pm.

This is the minutes of the Youth Advisory Committee meeting held on Tuesday 7 February 2023.

.....

GENERAL MANAGER

.....

CHAIRMAN

**8.2 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 7 FEBRUARY 2023****File Number:** REP23/223**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 7 February 2023**RESOLUTION 16/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

It was resolved that the reports be received.

**CARRIED****MOTION**

Moved: Cr Anthony Irvine

That Council have a meeting to consider all options in the Report 4.10 Temora Floodplain Risk Management Plan.

The Motion lapsed for want of a seconder.

**RESOLUTION 17/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 7 February 2023  
**Time:** 2:00pm  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# MINUTES

## Assets & Operations Committee Meeting

**7 February 2023**

**Order of Business**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ASSETS & OPERATIONS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 7 FEBRUARY 2023 AT 2:00PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor) (Chair), Cr Belinda Bushell, Cr Jason Goode (arrived 2:07pm), Cr Anthony Irvine (arrived 2:03pm)

**IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Asset Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Alex Dahlenburg (Engineering Works Manager), Claire Golder (Town Planner)

**1 OPEN MEETING**

2:00pm

**2 APOLOGIES**

**COMMITTEE RESOLUTION 1/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Max Oliver

That apologies from Cr Claire McLaren be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

Councillor/Officer	Item	Nature of Interest	How Managed
Cr Rick Firman	REP23/96	Property Owner	Left the Meeting

**4 REPORTS****4.1 TEMORA ROTARY CLUB - BENCH SEATS****File Number:** REP22/1602**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Rotary**REPORT**

Temora Rotary Club would like Council to consider moving the two bench seats that are located near Landmark on Burley Griffin Way to the area near the information board on Burley Griffin Way.

If this is not possible the Rotary Club has suggested Lake Centenary area.

**MOTION**

Moved: Cr Max Oliver

Seconded: Cr Anthony Irvine

That the Committee resolved to recommend to Council to accede to the request with the inclusion of a bin.

Motion Withdrawn

**COMMITTEE RESOLUTION 2/2023**

Moved: Cr Jason Goode

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council that officers inspect the site and report back to Council.

**CARRIED**

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**Anne Rands**

---

**From:** Anne Rands  
**Sent:** Friday, 9 December 2022 8:25 AM  
**To:** Anne Rands  
**Subject:** FW: Bench Seats on corner of Stockinbingal Road and Milvale Road



Anne Rands  
Executive Assistant  
General Manager/Mayor  
Temora Shire Council

p: 02 6980 1102  
a: 105 Loftus Street (PO Box 262) Temora NSW 2666  
w: [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au) e: [arands@temora.nsw.gov.au](mailto:arands@temora.nsw.gov.au)



*Temora Shire Council wishes you all the best for the festive season*

*Our office will be closed from 4:30pm Friday 23 December 2022*

*And will re-open at 8:00am Tuesday 3 January 2023*

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**From:** Stephen Cooke <[temorarotaryclub@gmail.com](mailto:temorarotaryclub@gmail.com)>  
**Sent:** Tuesday, 6 December 2022 4:09 PM  
**To:** Gary Lavelle <[glavelle@temora.nsw.gov.au](mailto:glavelle@temora.nsw.gov.au)>  
**Subject:** Bench Seats on corner of Stockinbingal Road and Milvale Road

Hello Gary,

On behalf of the Rotary Club of Temora I would like Council to consider moving the two bench seats which were placed there some years ago in conjunction with our Club. This area was developed as a small rest area for travellers with several trees being [planted.to](#) enhance the area.

Since that time Council has developed an area closer to town with an Information Board for visitors and travellers. Should Council consider that this area is not appropriate for bench seats perhaps consideration could be given to placing them in an area at Lake Centenary..

Our Club feels that these seats could be better utilised in a more appropriate location..

Kindest Regards,

**Stephen Cooke**  
**Secretary**  
**Rotary Club of Temora**



**4.2 TREE REMOVALS - MIMOSA & ARIAH STREET**

**File Number:** REP23/86  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

**REPORT**

Tree trimming has recently been undertaken by an Essential Energy contractor to maintain vegetation clearance distances around powerlines. Following this, two particular trees have been identified as potential removals, details are provided below:

**Mimosa Street – Temora**

This Ironbark tree on Mimosa Street, has had the right-hand side removed with the only remaining branches overhanging the street. It should be noted that this tree is yet to fully mature.

**Ariah Street – Ariah Park**

This large Gum on Ariah Street has had the whole top cut off, leaving just the trunk. It is located where the drain reverts from kerb back to the natural table drain. This tree was also highlighted for removed when the drains were cleaned in Ariah Street last year.

**Budget Implications**

Removal of these trees within maintenance funding would cost approximately \$1,500 - \$2,000 each tree.

**COMMITTEE RESOLUTION 3/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Jason Goode

That the Committee recommend to Council for the trees to be removed.

**CARRIED**

***Report by Amanda Colwill***

**4.3 HARPER PARK - COMPLAINT**

**File Number:** REP23/90  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Correspondence  
2. Photos

**REPORT**

Council has received correspondence from an Aria Park visitor regarding the poor state of Harper Park (specifically the wooden cubby house) following the relocation of the Pre-School.

Subsequently, an inspection of the park was undertaken by Council's Open Spaces Coordinator, who reported that the park itself was well-kept, it was just a little dry due to the Christmas break. The cubby house was found to be vandalised and in a derelict state, as per the attached images. Due to the safety hazard that it currently poses it has been barricading off, pending a Council decision on the next course of action. It should be noted that it is non-commercial and was not originally installed by Council.

**Budget Implications**

Removal (dismantle and disposal) of the cubby house is estimated to cost approximately \$750.

To replace/repair to a level that meets Standard it would cost significantly more than the removal cost. This would require further investigation.

**COMMITTEE RESOLUTION 4/2023**

Moved: Cr Jason Goode  
Seconded: Cr Anthony Irvine

That the Committee resolved to recommend to Council that the Aria Park Men's Shed remove the cubby house.

**CARRIED**

***Report by Amanda Colwill***

-----Original Message-----

From:

Sent: Tuesday, 3 January 2023 12:07 PM

To: Temora Shire Council <[temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)>

Subject: Harper Park Aria Park

To Whom It May Concern,

I'd like to anonymously make a report of the state of the public park in Pitt Street - Harper Park. As a regular visitor to Aria Park, I've noticed the state of the park has deteriorated since the relocation of the preschool. It's disappointing to see the park and particularly the cubby house, which has been partially destroyed, in such a state of disrepair. I feel the park should continue to be maintained to the same standard as it always was when it was used by the preschool for continued enjoyment of the community and visitors to the town.

Thank you in advance.

Sent from my iPhone











**4.4 TREE REMOVAL REQUEST - 94 COOLAMON STREET**

**File Number:** REP23/94  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Correspondence  
2. Photos

**REPORT**

Council is in receipt of correspondence requesting the removal of numerous trees, including 6-8 out the front on 94 Coolamon Street and 3 in the adjoining block owned by Council (correspondence attached). The reason for the request is based on falling branches and the potential for damage to property.

Council's Open Spaces Coordinator has inspected the trees and reported that the 3 Casuarina trees in the adjacent paddock are leaning towards the house and removal is recommended. At the front of the property there is 1 large Eucalypt with some dieback, that may threaten the house if branches fall, along with 6-8 more Casuarinas that regularly drop branches.

***Aerial Imagery of 94 Coolamon Street & adjacent block:***



**Budget Implications**

Removal of this number of trees will cost approximately \$5,000 - \$7,500 in maintenance funds.

**COMMITTEE RESOLUTION 5/2023**

Moved: Cr Nigel Judd

Seconded: Cr Rick Firman

That the Committee recommend to Council to refer the matter to tour of inspection.

**CARRIED**

***Report by Amanda Colwill***

**From:****Sent:** Wednesday, 18 January 2023 4:50 PM**To:** Temora Shire Council <[temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)>**Subject:** Trees near our home 94 Coolamon St Arianah Park .

Good afternoon

I'm writing to let you know about the trees on a lean in paddock next to our property and also out the front of the property.also dropping into our yard.

We have problems with branches dropping from all the trees and breaking due to wind and no wind they are leaning towards our house and we are frightened they are going to fall and damage our property.

We would like them all removed if possible and other nice native trees or some other type of trees planted that do not drop debris.

Can you please call me to discuss.

Please find attached pictures of them

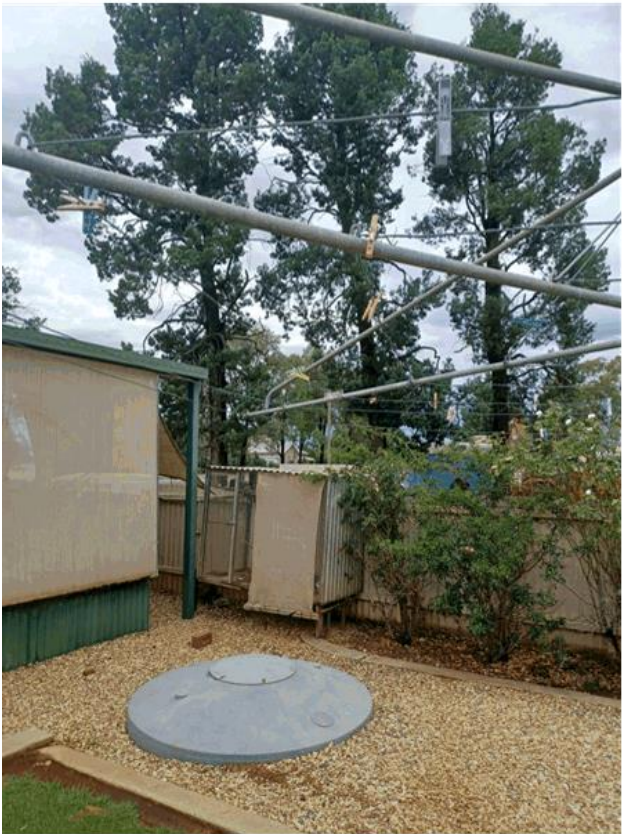
Kind regards



Images of trees requested to be removed:









**4.5 TREE REMOVAL REQUEST - 21 MAXWELL STREET/MINCHIN LANE**

**File Number:** REP23/106  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Correspondence  
2. Photos

**REPORT**

Council is in receipt of correspondence requesting the removal of a large gum tree on the nature strip outside 21 Maxwell Street, Aria Park (on the corner of Minchin Lane). The most recent correspondence is attached; however, contact was made previously with Council seeking the same outcome. The reason for the request is based on several branches falling resulting in damage and the potential injury or further damage to property.

Council's Open Spaces Coordinator has inspected the tree and determined that it poses a danger to the house and residence and removal is recommended.

**Budget Implications**

Removal of a gum tree this size will cost approximately \$1000 - \$2000 in maintenance funds.

**COMMITTEE RESOLUTION 6/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

That the Committee recommend to Council to accede to the request.

**CARRIED**

*Report by Amanda Colwill*



**From:****Sent:** Tuesday, 24 January 2023 3:04 PM**To:** 'Nigel Judd Bigpond' <[nigeljudd@bigpond.com](mailto:nigeljudd@bigpond.com)>; Temora Shire Council <[temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)>**Cc:** Alex Dahlenburg <[adahlenburg@temora.nsw.gov.au](mailto:adahlenburg@temora.nsw.gov.au)>; Rob Fisher <[rfisher@temora.nsw.gov.au](mailto:rfisher@temora.nsw.gov.au)>;**Subject:** Re: Tree Branch down in Minchin Lane, Arian Park

Good afternoon,

I am following up on my previous email dated 30/12/22 wherein I expressed my concern about the risk of further damage or injury posed by the large gum tree growing in Minchin Lane.

We have had more branch falls and in fact one fall has caused damage to a vehicle parked in our back yard. This branch also narrowly missed hitting a visitor to our house.

I would appreciate council investigating options of lopping or removing this dangerous tree as a matter of urgency as I feel it is a very high risk.

It has been several months since our first communication about the issue and branch falls are becoming more frequent.

Would someone from Temora Shire Council please get back to me as soon as possible to advise what action will be taken and when.

---

**From:****Sent:** Friday, December 30, 2022 3:52:35 PM**To:** 'Nigel Judd Bigpond' <[nigeljudd@bigpond.com](mailto:nigeljudd@bigpond.com)>; 'Temora Shire Council' <[temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)>**Cc:** 'Alex Dahlenburg' <[adahlenburg@temora.nsw.gov.au](mailto:adahlenburg@temora.nsw.gov.au)>; 'Rob Fisher' <[rfisher@temora.nsw.gov.au](mailto:rfisher@temora.nsw.gov.au)>;**Subject:** RE: Tree Branch down in Minchin Lane, Arian Park

Thank you Nigel for your quick response this morning regarding the downed tree branch from last night.

A BIG thank you to the 2 gentlemen from TSC who came in this morning to clear it away, we greatly appreciate the fast action!

I have included some more photos of the tree in question as we are still very concerned about the potential for more large branches to break off.

As you can see there is one branch in particular that looks as though it nearly cracked through, and there are some branches that appear dead.

The tree has a substantial lean over our fence and as we have storage sheds, vehicles parked, and regularly work in this area whilst renovating our home, I feel the potential for further damage and/or injury is unacceptably high.

Prompt attention from TSC to either lopping or removing the tree would be appreciated.

If you need to contact me for further information, my number is

Best Regards,

-----Original Message-----

From: Nigel Judd Bigpond <[nigeljudd@bigpond.com](mailto:nigeljudd@bigpond.com)>

Sent: Friday, December 30, 2022 9:31 AM

To: Temora Shire Council <[temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)>

Cc: Alex Dahlenburg <[adahlenburg@temora.nsw.gov.au](mailto:adahlenburg@temora.nsw.gov.au)>; Rob Fisher

<[rfisher@temora.nsw.gov.au](mailto:rfisher@temora.nsw.gov.au)>;

Subject: Tree Branch down in Minchin Lane, Aria Park

Report by \_\_\_\_\_, corner of Minchin Lane and Maxwell Street, Aria Park about branch falling into his yard last night. It was fortunate that he had only just shifted his van yesterday.

This dangerous tree was reported several months ago. Mr \_\_\_\_\_ would be happy if the top of the tree was lopped.

Regards,

Nigel

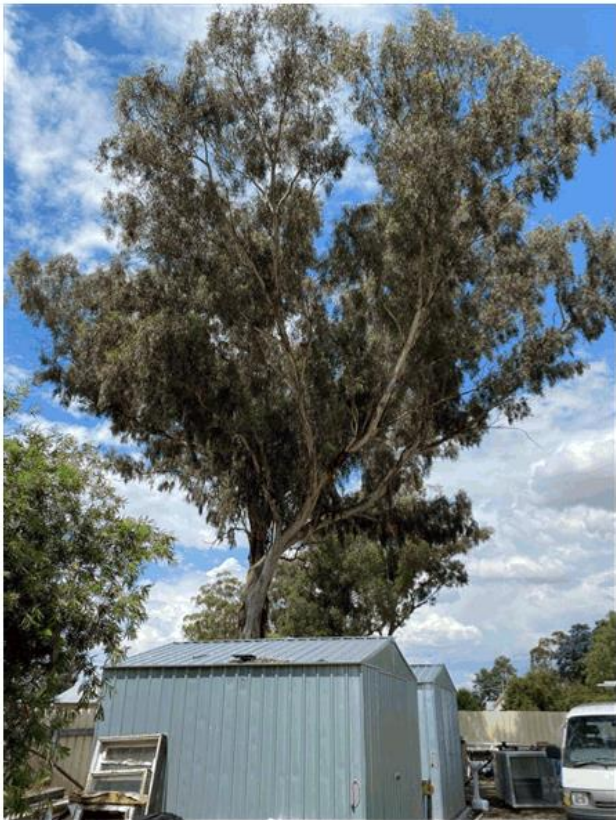
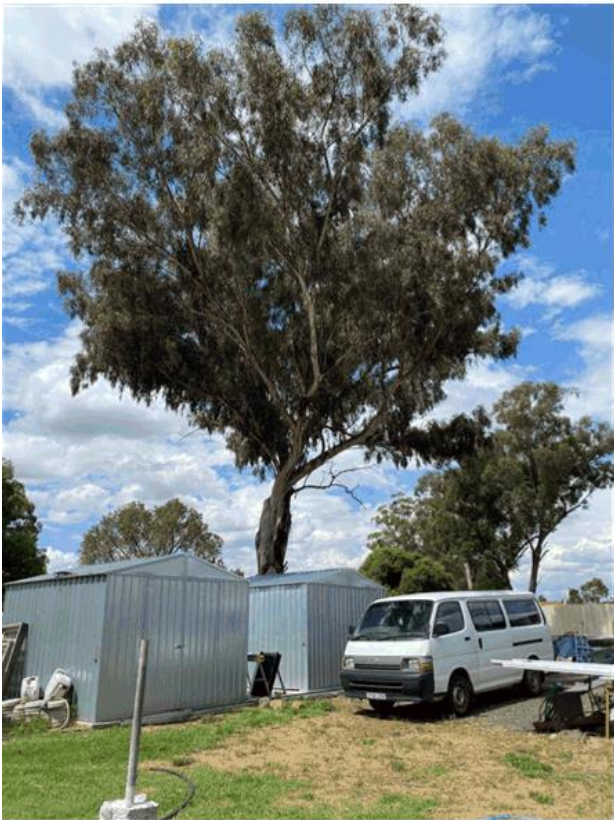
Cr. N.A. Judd,  
30/12/2022



Images of tree requested to be removed:









**4.6 HOSKINS STREET - PAVEMENT REHABILITATION****File Number:** REP23/117**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:**

1. Pavement Rehabilitation - Design Brief
2. Underground Drainage - Map
3. Additional AC Areas - Map

**REPORT**

There are two upcoming projects involving the northern end of Hoskins Street as listed below:

- Hoskins Street Pavement Rehabilitation (TfNSW funded project) of the TfNSW owned 9m centre section of the road.
- Hoskins Street Streetscape Upgrade (Britannia Street to Victoria Street and Parkes Street to Polaris Street)

Whilst these projects are independent of each other, it is likely the Hoskins Streetscape Upgrade, or Hoskins Street drainage generally, should consider installation of underground drainage in the northern blocks of Hoskins Street (Parkes Street to Kitchener Road). Considering this it would be prudent to consider underground drainage design and construction of stormwater road crossings prior to the Rehab project. This would prevent the very expensive pavement from needing to be excavated for installation at a later date. A map is attached showing the potential drainage line, including crossing point locations.

Council's Engineering Works Manager has contacted the TfNSW Contract Manager seeking their contribution/funding of these works as part of the Rehab project. A firm answer hasn't been provided to date with a request for further information regarding cost involved to discuss internally at TfNSW to provide a final response.

There are also several sections of Council owned road shoulder outside the 9m project area with significant pavement failure due to impact from regular state road heavy vehicles. The area south of Grey Street has had major patching repairs at least 3 times in the past, with the last time seeing it dugout and replaced 300mm thick with compacted cement stabilised roadbase/gravel blend and this still failed. Rectification of these defects would require AC treatment on the shoulders at the same time as the road pavement. The identified areas are listed below and also highlighted on the attached map:

- Grey Street Intersection going south past Intersales business – 110m long by 6m wide= 660m<sup>2</sup>
- Grey Street heading north outside McDonalds – 90m long by 6m wide = 540m<sup>2</sup>
- Grey Street Heading north along eastern side opposite McDonalds – 90m long by 6.2m wide = 558m<sup>2</sup>

Total area approximately 1,700m<sup>2</sup>.

TfNSW has also been approached, to seek the inclusion of the shoulder works in the Rehab project under the project funding. As above, a final response is yet to be provided.

Pending a response from TfNSW, it should be determined if Council have an appetite to fund these items if TfNSW decline.

**Budget Implications**

Indicative costs are provided below:

Works Item	Cost
Drainage Design	\$15k - \$25k
Installation of underground drainage crossing points with pavement works	\$150k - \$250k
Remaining underground drainage works (running south to north along the kerb) for budget estimates	\$750k – \$1.5m
Additional shoulder AC treatment (1700m <sup>2</sup> )	\$400 - \$550k

Note: There are many unknowns with this work until detailed investigation and design is completed.

As advised previously by Councils Engineering Works Manager as per provided information from Transport for NSW (TfNSW) on this matter, the below tentative project timeframes can be indicated.

**Indicative Project Timeframes**

- Field survey works have now been completed however the creation of detailed survey model is in progress. This is expected to be completed by 4 November
- Utility investigation completed
- Survey data will be provided to the Council for their use (Received by council in December)
- Design works are expected to commence in late November and complete by mid December 2022 (still ongoing)
- G1 and PRS will be issued in mid Dec 2022 (not received by council to date)
- Relocating utilities, if any = Jan-March 2023 (tentative)
- Project Commencement – Stage 1 = April 2023 (tentative - depending on Council's availability)
- Project Completion - Stage 1 = June 2023 (tentative)
- Project Commencement - Stage 2 = Oct 2023 (tentative - depending on Council's availability)
- Project Completion - Stage 2 = Jan 2024 (tentative)

In terms of this project pavement reconstruction is being undertaken only due to failing pavement and has no link to other projects which are in the planning phase such as a roundabout or alternate route. However, it was indicated if Council has approved designs for the roundabout and funds allocated prior to the above dates, Council can construct the roundabout first prior to the reconstruction project.

This pavement reconstruction has been on TfNSW programming for 10+ years as Council's Engineering Managers had pushed the project due to the noticeable decline in pavement condition and strength. Council Managers pushing even harder to have the pavement upgraded due to faster decline in pavement in the past 2 years with the project needing delivery. It can be further indicated if an alternate route was agreed, approved, and funded Hoskins Street would remain a through state road link for lighter vehicles. With the alternate route still in the planning phase this pavement needs reconstruction now to address pavement issues.

**COMMITTEE RESOLUTION 7/2023**

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

That the Committee recommend to Council to

1. Authorise drainage design
2. Based on drainage design, bring back designs to Council to consider.
3. Seek grants for remaining works in report.

**CARRIED**

***Report by Amanda Colwill***

# Design Brief

**Project name:** Design Brief - P.0062831 - Temora Main Street Reconstruction

**Brief name:** Design Brief

**Contact name:**

**Contact details:**

**Date:**



## DESIGN BRIEF
















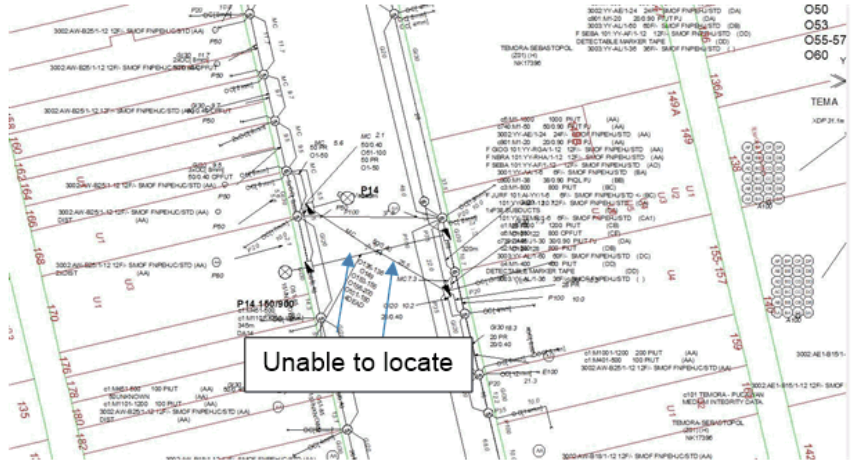
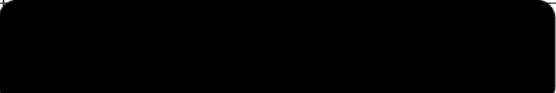
<b>PROJECT NO</b>	P.0062831
<b>WBS</b>	P.0062831.04.001.003
<b>PROJECT NAME</b>	Temora Main Street Reconstruction Project
<b>ROAD</b>	MR57 - Goldfields Way
<b>LOCATION</b>	86.400 km to 87.860 km North of Wagga
<b>ROADLOC</b>	Prescribed: From R[0000057,0070,A1,0.177] to R[0000057,0100,A1,0.025]
<b>SEGMENT/S</b>	Segments 330 and 340
<b>PROJECT PURPOSE / JUSTIFICATION</b>	Reconstructing the deteriorated pavement and surface with 40-year pavement design life for the purpose of reducing maintenance costs and providing improved ride quality.
<b>PROJECT DESCRIPTION</b>	The project involves the reconstruction of the travel lanes (plus 1m both sides of the travel lanes) on Goldfields Way, between 86.40 km (60 metres south of Britannia St) to 87.86 km North of Wagga (Kitchener Street) in Temora.



<p><b>PAVEMENT DESIGN/SCOPE</b></p>	<p>Provide the best suitable design proposal to meet Austroads Design Guides and other relevant standards and codes. The design scope of works includes (but are not limited to):</p> <ul style="list-style-type: none"> <li>- Mill out the existing pavement material to a depth specified in geotechnical investigation report</li> <li>- Replace unsuitable material with 200mm MB20, if any.</li> <li>- proposed 200mm deep MB20</li> <li>- Lay 170mm thick AC20/AR450</li> <li>- Lay 50mm thick AC14/A15E wearing course</li> <li>- Victoria Street roundabout only requires 50mm thick AC14 A15E wearing course (mill not overlay)</li> </ul>  <p>Council to conform on whether they will be incorporating the shoulder works (Council asset).</p>
<p><b>GEOMETRIC REQUIREMENTS</b></p>	<p>Check roundabouts</p>
<p><b>DESIGN CONSTRAINTS</b></p>	<p>A few constraints have been identified and listed below:</p> <ul style="list-style-type: none"> <li>- Retain existing horizontal and vertical road geometry</li> <li>- Avoid/limit impacts to existing utilities</li> </ul>



<p><b>OTHER WORKS WITHIN THE PROJECT AREA</b></p>	<ul style="list-style-type: none"> <li>- Council is planning to install stormwater drainage pipes across the street. Council to confirm the locations and sizes - A concept plan is attached.</li> </ul>   <ul style="list-style-type: none"> <li>- Goldenfields Water is planning to replace a few AC pipes located within project footprint</li> </ul>										
<p><b>CULVERTS &amp; DRAINAGE</b></p>	<p>Following drainage assets located within the project footprint.</p> <table border="0"> <tr> <td>150 mm diameter pipes - 1 No</td> <td>225 mm diameter pipes - 3 Nos</td> </tr> <tr> <td>300 mm diameter pipes - 3 Nos</td> <td>375 mm diameter pipes - 5 Nos</td> </tr> <tr> <td>450 mm diameter pipes - 5 Nos</td> <td>525 mm diameter pipes - 4 Nos</td> </tr> <tr> <td>600 mm diameter pipes - 1 No</td> <td>750 mm diameter pipes - 2 Nos</td> </tr> <tr> <td>1200W x 300H - 2Nos</td> <td>950W x 1150H - 1No</td> </tr> </table> <p>Council has recently carried out a CCTV inspection of the above drainage assets. TfNSW's Asset Maintenance Planner to review the CCTV footages and confirm on whether any of these pipes/boxes are to be replaced prior to commencing the roadworks.</p>	150 mm diameter pipes - 1 No	225 mm diameter pipes - 3 Nos	300 mm diameter pipes - 3 Nos	375 mm diameter pipes - 5 Nos	450 mm diameter pipes - 5 Nos	525 mm diameter pipes - 4 Nos	600 mm diameter pipes - 1 No	750 mm diameter pipes - 2 Nos	1200W x 300H - 2Nos	950W x 1150H - 1No
150 mm diameter pipes - 1 No	225 mm diameter pipes - 3 Nos										
300 mm diameter pipes - 3 Nos	375 mm diameter pipes - 5 Nos										
450 mm diameter pipes - 5 Nos	525 mm diameter pipes - 4 Nos										
600 mm diameter pipes - 1 No	750 mm diameter pipes - 2 Nos										
1200W x 300H - 2Nos	950W x 1150H - 1No										
<p><b>SURVEY</b></p>	<p>The field survey has been completed. Survey models have been prepared and provided to the designers.</p>										
<p><b>UTILITIES SURVEY</b></p>	<p>Utilities survey has been completed. The data has been given to the designers.</p>										
<p><b>GEOTECHNICAL INVESTIGATION</b></p>	<p>Field geotechnical investigation has been completed. Report preparation is in progress.</p>										
<p><b>PRELIMINARY DESIGN</b></p>	<p>Concept Design Required</p>										
<p><b>FINAL DESIGN</b></p>	<p>Detailed Design Required</p>										

ROAD SAFETY AUDIT	N/A
MILESTONE DATES	Concept Design: 20/12/2022 Detailed (Final) Design: 31/01/2023
ATTACHMENTS	<p><b>Project Brief</b></p>  <p>Project Brief 2022_23 Hoskins Street.obr</p> <p><b>Survey Data</b></p>    <p>SURVEY 11512022 UTILITY.obr      SURVEY 11512022 DETAIL.obr      GENIO SURVEY 11512022 DETAIL.obr</p> <hr/> <p><b>Utilities Survey Data</b></p>     <p>1_GWCC_Hoskins St 2_GWCC_Hoskins St 3_GWCC_Hoskins St 4_GWCC_Hoskins St - Kitchner Rd to Grey - Grey St to Polaris St.- Polaris to Parkes St.- Parkes to Loftus St.</p>     <p>5_GWCC_Hoskins St TfNSW_Culverts_Paul TfNSW_Culverts_Paul Temora Shire - Loftus to Victoria St.Moriarty_CM Comme Moriarty.obr Stormwater_Sewer GI</p>    <p>Shire stormwater.obr Shire sewer.obr Utility Metadata 11512022.obr</p> 
SIGNATURE	





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 88 Luffels Street  
 100 Bow St  
 TEMORA NSW 2666  
 Tel: (02) 6980 1100  
 Fax: (02) 6980 1118  
 Email: [info@temora.nsw.gov.au](mailto:info@temora.nsw.gov.au)

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Projection: SD42020 / WGA 2000 NS

Date: 31/12/2022

Created by: Bob Fisher



**Hoskins Street – Temora**  
**(Proposed area's for AC pavement upgrade inclusion)**



**4.7 EVENTS DONATION POLICY****File Number:** REP23/121**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Draft Donations Policy**REPORT**

The attached draft policy is provided for the consideration of Council. This policy stems from confusion over the level of assistance able to be provided by Council under the current policy framework.

The policy is submitted to Council as required by previous resolution.

**COMMITTEE RESOLUTION 8/2023**

Moved: Cr Rick Firman

Seconded: Cr Nigel Judd

That the Committee recommend to Council to place the Events Donations policy on public exhibition

AND FURTHER

That a copy of the policy be provided to all parties who have applied for assistance over the past 12 months.

**CARRIED**

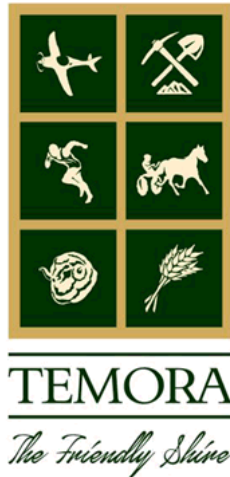
***Report by Gary Lavelle***

*Function: Community*

*Temora Shire Council*

*Policy Number: C9*

# TEMORA SHIRE COUNCIL



## Events Donations Policy

DRAFT

*Revision Number: 1*  
*File Name: Donations Policy*

*Revision Date: February 2023*  
*Page Number: Page 1 of 6*

*Function: Community**Temora Shire Council**Policy Number: C9***Review Details****ABOUT THIS RELEASE**

**DOCUMENT NAME:** Events Donations Policy  
**CODE NUMBER:** C9  
**AUTHOR:** Temora Shire Council  
**ENDORSEMENT DATE:** February 2023

**REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
February 2023	New Policy	1		GCL

**PLANNED REVIEW**

Planned Review Date	Revision Description		Review by
February 2024	Revision		GM

*Revision Number: 1*  
*File Name: Donations Policy*

*Revision Date: February 2023*  
*Page Number: Page 2 of 6*

Function: Community

Temora Shire Council

Policy Number: C9

**1) POLICY OBJECTIVES**

- (a) To provide clear guidance for Council and organisations regarding the potential scope of assistance for events
- (b) To determine which events will be supported by Council
- (c) To ensure that income derived from hire is properly assigned to the venue/ equipment
- (d) Provide a mechanism by which scarce Council resources can be equitably distributed

**2) SCOPE OF POLICY**

- (a) All events held in Temora Shire Council area

**3) DEFINITIONS**

<b>Organisation</b>	An organized group of people with a particular purpose, such as business, government department or volunteer group.
<b>Committees</b>	A group of people appointed for a specific function by a larger group and typically consisting of members of that larger group.
<b>Event</b>	An event is a planned and organized occasion with an intent to entertain, educate or inform
<b>Community Groups</b>	An organized group of people, with a community focus and a legal status
<b>Private Event</b>	Is an event with a largely private focus. Typically, these would include family celebrations or events with a profit motive
<b>National Event</b>	Is an event of National or State significance where there is a community expectation of Council support
<b>Council Committee</b>	Means a committee constituted under S355 of the Local Government Act (Community Committee)
<b>Costs</b>	Costs incurred in the conduct of an event, which may include: <ul style="list-style-type: none"> <li>• Event Application Fee</li> <li>• Hire of Council equipment, including the Mobile Stage</li> <li>• Hire of Council Venues</li> </ul>

**4) OVERVIEW**

Council recognises the important role it plays as a provider, venue supplier and supporter of community events.

The events involved can be either local community, charitable, nationally significant or Council run. The approach taken in relation to the charges applied are dependent on the nature of the event.

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*Function: Community**Temora Shire Council**Policy Number: C9*

## 5) TYPES OF EVENTS

There are a number of varying types of events that will be treated differently dependent on the circumstances, namely:

- a) **Private Events.** These events, included in this policy due to the potential to use Council facilities, will not be subject to any discount of fees. Such events would include:

- Weddings, birthdays and private celebrations
- Concerts/ events run by a private operator with the primary focus not being community benefit

- b) **National Events.** These events are of national or state importance and have widespread community support. Examples of these events are

- Anzac Day
- Remembrance Day
- Clean Up Australia Day

The Council costs of these events may be met fully by Council if included in the annual budget or through the donations budget by decision of Council.

- c) **Council events.** Council events are those run by Council, generally with a community purpose. These would include:

- Mayoral Reception
- Civic Reception
- Public Meetings
- New Resident Dinner/ Events

The costs of these events must be met from within the Council and will be fully costed with income assigned to the venue and costs allocated to the designated budget. Any allocation outside the budgeted amount must be referred to Council for decision.

- d) **Community events run by Council Committees.** These events, mostly run by S355 Committees of Council, generally use Council facilities, for which a charge is levied in accordance with the adopted Fees and Charges Schedule and/or involve the expenditure of Council funds for items such as equipment hire, road closures or signage.

In general terms, Council will provide assistance to these events to an amount of 50% of the cost, upon application. In some instances, the Committee may apply for special circumstances funding which may increase the discount. These circumstances would include:

- Payment of the fee would mean the event could not be held
- The group need start up assistance to commence on ongoing program
- The event has a strong community benefit outside the normal operations of the committee. For example, a group run an event for the community as part of a larger celebration.

In all instances, the decision to discount the fees or make a donation rest with Council unless a specific budget is provided. These funds should be allocated from

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*Function: Community**Temora Shire Council**Policy Number: C9*

the Advance Temora Fund unless a specific budget item is provided. Current events with a specific budget are:

- Mary Gilmore Festival
- International Women's Day
- Australia Day
- Local Government Week

- e) **Community/ Charitable events run by community organisations.** There are a number of events that satisfy the community benefit criteria that are run by groups external to Council. In these instances, an application may be made to Council for a donation to offset Council fees and the decision rests entirely with Council. In general terms, a maximum donation / discount of up to 50% will be considered unless the event:

- Has an entirely community focus. This may include a charitable component

In all instances, the decision to discount the fees or make a donation rest with Council

- f) **Supported Community Events.** There are a number of events that utilise Council facilities/ equipment. A Council budget is provided for the event, including:

- Temora Show
- Arianah Park Show
- V8 Jetboats
- Country Weekend Hot Rod Run
- Arianah Park Christmas Tree
- TBEG Christmas Fair
- Warbirds Downunder
- Rural Museum Open Day
- Bikers for Boobs
- Carols by Candlelight
- Christmas Eve Mass

- g) **Grant funded events.** Occasionally, grant funding is available to undertake an event. In these instances, it is expected that the cost of equipment/ venue will be met from the grant. If this is not the case, an application may be received for a donation to the event if the event is unable to be funded from the functional budget

## 6) PROCEDURES

Any application for assistance from Council **must** be prior to the event. There will be **no** consideration given retrospectively. Applications must be in writing and received by Council, at least 60 days prior to the event to enable consideration by Council. These requirements are in addition to the Event Application process.

Applications must articulate the grounds under which the application is made. That is, what section of this document the application is made and how the assessment criteria is met.

The following criteria will be used to determine the support of Council:

1. **Private Event** – No support will be provided by Council.

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2. **National Events** – No assistance application is required for identified events. An event application still needs to be submitted.
3. **Council Events** – No assistance application is required for events with a budgetary allocation.
4. **Community events run by a Community Committee.** These events require an application to Council as follows:
  - a) If the event is specifically included in the budget, the assistance will be provided automatically to the level set in the budget
  - b) If not included in the budget and the committee is requesting assistance of up to 50% of the venue costs, a letter detailing the request should be included with the event application.
  - c) If not included in the budget and the committee is requesting assistance in excess of 50%, a submission must be made to Council outlining the reasons why the application should be supported, referencing the reasons outlined above.
5. **Community/ Charitable events run by community organisations.** If the event is not one of the events that is specified in the budget, a submission should be made to Council outlining:
  - a) Assistance sought
  - b) Community benefit of the event

## 7) GENERAL

- a) **Damage/Cleaning** - Any assistance given under this policy is provided:
  - The cost of equipment that is damaged or lost/stolen must be reimbursed in full to Council
  - Equipment/ venue. If, after use, the equipment/venue is left in a state of cleanliness that is unacceptable to Council, cleaning fees will be payable by the user.
- b) **Costing.** All hirings must have a cost assigned and income received in the ledger for chargeable items. Council should be informed if the costs incurred exceed the allocated budget.
- c) **Other Events.** When an event does not meet the criteria outlined above, any approach made to Council should be in terms of a donation to the organisation. An example of this would be the Temora Trotting Club stage usage.

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#### 4.8 BROWNS DAM DESILTING

**File Number:** REP23/125  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

##### REPORT

The desilting of Browns Dam is listed in the 2022/2023 Capital Works program, with an allocated budget of \$60,000.

In order to carry out the work we require the Dam to be empty for a period of 4-6 weeks. However, this poses several issues as detailed below:

- Browns Dam is the source of irrigation for Gloucester Park, Callaghan Park and Father Hannan Oval, which is watered 3 times/week over the summer period. It is also the source of irrigation for the Temora Bowling Club and the Temora Pool. This would be a considerable extended period that these locations would remain unirrigated causing a significant adverse impact on amenity and aesthetic appearance of these areas.
- Browns Dam forms part of arterial stormwater system (eastern drain), therefore frequent and small rainfall events cause water to run through the dam. Rainfall in the first half of the financial year has prevented work from proceeding.

Following some work within the Integrated Water Cycle Management Strategy, two options were proposed in order to decouple the stormwater and reuse schemes. These options will involve treated effluent being stored in covered storage tanks to prevent recontamination. In relation to Browns Dam, 3 x 300kL tanks have been proposed in the below location between the Recreation Centre and the Dam.



Council's Engineering Department is of the view that if the tank project is likely to occur in the coming 5-7 years, then we are best persevering with operating of the dam and the desilting project be deferred until the installation of these tanks is complete. This would ensure that irrigation practices are unaffected and the desilting could be carried out during the drier months.

##### Budget Implications

Defer \$60,000 from the 2022/2023 Works Program.

**COMMITTEE RESOLUTION 9/2023**

Moved: Cr Rick Firman

Seconded: Cr Belinda Bushell

That the Committee recommend to Council to defer the desilting of Browns Dam and the project to remain in the forward capital works program.

**CARRIED**

***Report by Amanda Colwill***

Cr Max Oliver left the meeting at 3:01 pm.

**4.9 EW5 - RESTRICTED ACCESS VEHICLE (RAV) POLICY****File Number:** REP23/128**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:**  
**1.** RAV Policy (markup)  
**2.** RAV Policy (final)**REPORT**

Please see attached the second draft revision of Council's restricted access vehicle policy.

Trends emerging since last revision:

- Significant increase in the take up of Road Trains (operating via permit currently).
- Increased requests for HML access.

Other considerations

- Council should consider improved Livestock Loading Access. Council still have a few more bridges to assess as suitable for HML of which has been the issue stopping access, however it may be now worth opening up more network to this scheme.

**COMMITTEE RESOLUTION 10/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Jason Goode

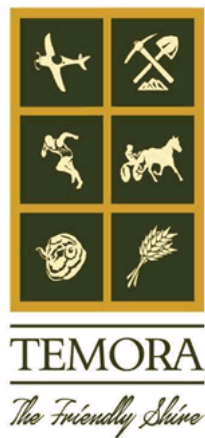
The Committee recommend to Council that suggested amendments be made and the policy be brought back to Council.

**CARRIED**

***Report by Rob Fisher***



TEMORA SHIRE COUNCIL



Restricted Access Vehicle Policy

ACTIVE

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Function: Engineering

Temora Shire Council

Policy Number: EW5

**Review Details****ABOUT THIS RELEASE**

**DOCUMENT NAME:** Restricted Access Vehicle Policy  
**CODE NUMBER:** EW5  
**AUTHOR:** Temora Shire Council  
**ENDORSEMENT DATE:** 10 April 2018

**REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
February 2018	New Policy	1	19 April 2018	GCL
<u>January 2023</u>	<u>General Review</u>			

**PLANNED REVIEW**

Planned Review Date	Revision Description		Review by
September 2020	Programed Review		Rob Fisher

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## 1. Purpose

Temora Shire Council endeavors to support the needs of local and regional industry, with this Council recognises the necessity for access and operation of Restricted Access Vehicles (RAV) within the Temora Local Government Area (LGA).

This Policy provides guidance to Council staff and transport operators relating to RAV access within the Temora LGA.

## 2. Scope

This Policy applies to all RAV operation on Temora Shire Council managed road network.

This Restricted Access Vehicle Policy supplements the Temora Shire Councils Asset Management Policy, Asset Management Strategy and ~~Transport~~Roads Asset Management Plan.

## 3. Objectives

The objectives of this Policy are;

- Support local and regional industry by allowing controlled access of RAV's, enabling;
  - i. Efficient, practical movement of freight.
  - ii. Improved access to local industrial areas and local business.
  - iii. Improved linkage of state, regional and local road networks.
  - iv. A nationally competitive local industry.
- Provide guidance to transport operators wishing to operate RAV's within the Temora LGA.
- Define RAV access routes within the Temora LGA.
- Make clear the limits of access for RAV combinations within the Temora LGA.
- Provide equity and transparency in the way Council manages RAV access requests.

## 4. Roles and Responsibilities

### 4.1 Policy Roles and Responsibilities

#### 4.1.1 Elected Council

- To act as stewards for community infrastructure assets.
- To set corporate Asset Management Policy and vision, with linkage to the Community Strategic Plan.
- To ensure appropriate resources and funding for Asset Management activities are made available.

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#### 4.1.2 Executive Management

- To oversee the Community expectation for the movement of freight across the LGA and the alignment of those expectations with the Community Strategic Plan.

#### 4.1.3 Engineering Section

- Review and update the Restricted Access Vehicle Policy to ensure it maintains its currency and integrates with other related policy and procedure.
- Assess applications for RAV access against this policy, procedure and guidelines.
- Maintain records of restricted access routes and approvals.
- Provide linkage between the community, key stakeholders and Council on the management of RAV routes.
- Encourage continuous improvement, innovation and cost effective methods to improve RAV route assessment practices.

### 4.2 Road Access Roles and Responsibilities

Roles and responsibilities for the management of road network access is well articulated in the NHVR Approved Guidelines for Granting Access. These roles and responsibilities are summarised below.

#### 4.2.1 Regulator

The National Heavy Vehicle Regulator (NHVR) administers one set of laws for heavy vehicles under the Heavy Vehicle National Law (HVNL). The NHVR is responsible for:

- heavy vehicle access permit applications, including final decision on granting access,
- assigning vehicle conditions to access permits,
- National Heavy Vehicle Accreditation Scheme management and accreditations,
- Performance-Based Standards Scheme vehicle design and access approvals,
- heavy vehicle standards modifications and exemption permits,
- a national driver work diary and risk classification system for advanced fatigue management,
- one set of national notices,
- one set of national fees for NHVR services, and
- one set of national penalties.

#### 4.2.2 Road Authority

The NSW road authority is the Roads and Maritime Services (RMS). Under the HVNL, the road authority has the power to overrule the decisions of road managers in some situations through a request from the NHVR. The Road

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Authority is also the Road Manager for the State road network and therefore manages network access on this network.

#### 4.2.3 Road Manager

The Road Manager for the Temora LGA is the Temora Shire Council. The Road Manager is responsible for determining whether to consent to the use of RAV's on its roads and may, when consenting, require that travel conditions and road conditions be included in a mass or dimension authority.

### 5. Review

The policy should be reviewed ~~in conjunction with Councils Road Asset Management Plan every 4 years.~~

### 6. Heavy Vehicle Terminology

- NHVL – National Heavy Vehicle Law. NHVL and regulations commenced in the ACT, NSW, QLD, SA, TAS and VIC on 10 February 2014. The NT and WA have not commenced the HVNL at this time. The aim of the NHVL is to have consistent regulation of the heavy vehicle industry.
- RAV - Restricted Access Vehicle. Any single motor vehicle or combination with a combined load that exceeds the general access overall dimensions as defined in the Heavy Vehicle National Regulation is considered to be a Restricted Access Vehicle (RAV). Any single or combination heavy vehicle Class 1, 2 or 3, which alone or together with its load exceeds the general access mass or dimension limits as defined in the Heavy Vehicle National Regulation. In short terms, any Class 1, 2 or 3 heavy vehicle that operates under a notice or permit.
- GAV - General Access Vehicle. General Access Vehicles comply with mass and dimension requirements and do not require a notice or permit to operate on the road network. These vehicles have general access to the road network unless the road is sign-posted otherwise.
- GVM – Gross Vehicle Mass. GVM is nominated in the vehicle registration details and this is the maximum weight at which the vehicle may be operated on roads in NSW.
- GCM – Gross Combination Mass. GCM is the total weight a truck can carry and tow. This is the maximum weight of a loaded articulated vehicle or combination vehicle such as a prime mover with semi-trailer and / or trailers.
- GML – General Mass Limits. GML states the allowable mass for all types of heavy vehicle axle groups under normal conditions. All vehicles operate under GML unless the vehicle is operating under an accreditation or an exemption under the NHVL.
- CML – Concessional Mass Limits. CML allows an operator to operate at mass limits above the GML provided the operator is accredited under the NHVAS.
- HML – Higher Mass Limits. Higher Mass Limits allow particular heavy vehicles to access additional mass entitlements providing.

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- operators of vehicles or combinations running HML on tri-axle groups are accredited under the Mass Management Module of the National Heavy Vehicle Accreditation Scheme (NHVAS), with an accreditation label fitted to the hauling unit.
- vehicles are fitted with certified road friendly suspension.
- vehicles are on an authorised HML route.
- HML provides a significant increase in the productivity of road freight transport vehicles. Operators must be accredited under the NHVAS and participate in the IAP.
- OSOM - Any vehicle that exceeds the dimension or mass limits that are stipulated in the Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) are considered to Oversize Overmass Vehicles.
- PBS - Performance-Based Standards. PBS vehicles are designed to perform their tasks as productively, safely and sustainably as possible, and to operate on networks that are appropriate for their level of performance. The basic principle of PBS is matching the right vehicles to the right tasks. PBS vehicles are tested against 16 stringent safety standards and 4 infrastructure standards to ensure they fit the existing road network and are safe.
- IAP - Intelligent Access Program. IAP is a technical, functional and regulatory national framework to manage heavy vehicle access through the use of telematics. IAP allows participating operators access, or improved access, to the road network, in return for IAP monitoring and compliance with road manager access conditions. IAP provides restricted access and over dimension/mass vehicles with improved access to NSW's road network. In return, their compliance with approved access conditions is monitored using satellite-based tracking technology. This provides stakeholders with greater assurance that the right heavy vehicles are operating on the right roads.
- RFS - Road Friendly Suspension. RFS is a certified suspension systems designed to reduce the impact of laden axles on road pavements and most bridge structures.
- NHVAS - National Heavy Vehicle Accreditation Scheme. NHVAS is a formal process for recognising and qualifying operators who have robust safety and other management systems in place. There are 4 accreditation modules that operators can obtain that provide a range of operator concessions and benefits.
- GHMS - Grain Harvest Management Scheme. The GHMS promotes the safe and productive movement of grain. Under the scheme, eligible heavy vehicles may exceed regulated total mass limits by up to 5% when delivering certain grains to participating grain receivers in participating Council areas.
- NSWLLS - NSW Livestock Loading Scheme. The scheme provides increased mass limits for livestock loads on NSWLLS approved network. Operators are required to meet stringent criteria to qualify for the scheme. The scheme includes measures to minimise road pavement wear, protect vulnerable bridges and reduce the incidence of livestock vehicle rollovers.

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- CoR - Chain of Responsibility. CoR is legislation that recognises accountability and responsibility of all parties in the transport supply chain. Under CoR, parties who have control or influence over the transport task are deemed responsible for complying with and for breaches of these laws. All parties must take all reasonable steps to prevent breaches of mass, dimension, loading, speed and fatigue laws.

Further information regarding Heavy Vehicle terminology can be found at the National Heavy Vehicle Regulator Website, available at the following link; [NHVR](#).

## 7. Policy

### 7.1 Restricted Access Vehicle Classes

All Restricted Access Vehicles are categorised within three classes:

#### 7.1.1 Class 1 Oversize and Overmass Vehicles

Class 1 OSOM Vehicles Include;

- Special Purpose Vehicles (SPV). A special purpose vehicle is a motor vehicle or trailer, other than an agricultural vehicle or a tow truck, built for a purpose other than carrying goods (concrete pumps, mobile crane, drill rig, etc.). Special purpose vehicles are considered a Class 1 vehicle, when they do not comply with a prescribed "general access" mass or dimension requirements applying to it.
- Agricultural Vehicles, Implements and Trailers. An agricultural vehicle is considered a Class 1 vehicle if it, together with its load, does not comply with a prescribed mass or dimension requirement. Examples of an agricultural vehicle include harvesters, tractors, augers, comb trailers, etc.
- Load Carrying Vehicles. An OSOM Load Carrying Vehicle is a heavy vehicle or combination which alone, or together with its load, exceeds prescribed mass or dimension requirements, and designed for the purpose of carrying, a large indivisible item. Examples include a prime mover and extendable trailer or a prime mover and low loader combination.

#### 7.1.2 Class 2 Heavy Vehicles

Freight-carrying Vehicles. General freight carrying vehicles that are longer than 19m requiring specific networks that are capable of handling these larger vehicles. This is usually managed by declaring route networks in gazette notices, but where a network does not exist, an operator may apply for a permit.

Class 2 Heavy Vehicles include;

- B-doubles and road trains,
- Double decker buses and buses longer than 12.5m but less than 14.5m,
- Livestock vehicles higher than 4.3m,

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- Vehicle carrying combination that is longer than 19m or higher than 4.3m.
- Performance-Based Standards Vehicles

### 7.1.3 Class 3 Heavy Vehicles

A heavy vehicle which, together with its load, does not comply with prescribed mass or dimension requirements and is not a Class 1 heavy vehicle.

Class 3 Heavy Vehicles include;

- A truck and dog trailer combination consisting of a rigid truck with 3 or 4 axles towing a dog trailer with 3 or 4 axles weighing more than 42.5t GVM.
- A B-double or road train transporting a load wider than 2.5m

Class 3 heavy vehicles do not include Performance-Based Standards (PBS) vehicles or heavy vehicles complying with prescribed dimension requirements but operating under Concessional Mass Limits (CML) or Higher Mass Limits (HML).

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## 7.2 Restricted Access Vehicle Planning

Council will adopt a planned and controlled approach to granting road network access to RAV's. The granting of access will be based on sound assessment of commercial need, compatibility with Council planning principles, public safety and infrastructure impact considerations.

### 7.2.1 Permit Application

Where an RAV permit application is required for access, operators ~~should will~~ be directed to apply for access through the NHVR. ~~Council can directly issue Class 1 and Class 3 permits to transport operators within the Temora LGA, however, the NHVR permit process is preferred. Council will consider direct issue of Class 1 and Class 3 permits in exceptional circumstances.~~

### 7.2.2 Route Assessment / Access

Council will undertake where possible and practical, route assessment consistent with the following guidance material;

- [Guidelines for Granting Access](#)
- [NSW ROUTE ASSESSMENT GUIDE for Restricted Access Vehicles](#)
- [NSW ROUTE ASSESSMENT GUIDE – freight route investigation levels](#)

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Council ~~will may~~ utilise where possible and practical, the ARRB Restricted Access Vehicle Route Assessment Tool ([RAV RAT](#)) for the purposes of conducting and recording route assessment.

Route assessment generally involves consultation with various interconnection asset managers, below is a table of asset classes and associated asset managers.

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Asset Class	Asset Manager	Contact	Road Manager
State Roads	RMS	02 6938 1146	RMS
Regional Roads	Council	02 6980 1100	Council
Local Roads	Council	02 6980 1100	Council
Bridge/Drainage Structures (Local & Regional)	Council	02 6980 1100	Council
Bridge/Drainage Structures (State)	RMS	02 6938 1146	RMS
Railway Crossings	John Holland UGL Linx	02-4028 94881300 661 390	RMS & Council
Water	Goldenfields Water County Council	02 6977 3200	RMS & Council
Electrical	Essential Energy	13 23 91 0428 620 993	RMS & Council
Gas	APA Group	02 5933 0855	RMS & Council
Telecommunications	Telstra	1800 810 443	RMS & Council

### 7.2.3 Financial Consideration

The cost of RAV route assessment is catered for within Councils engineering operations budget.

Route assessment that requires specific assessment of pavement or bridge infrastructure will incur an assessment cost. In the case where assessment of structures or pavement is required the applicant will be given the option of either funding the assessment ~~immediately~~, or waiting until the assessment is carried out as part of Councils works program.

Where infrastructure is of an insufficient standard to meet applicant's requirements, the applicant will be given the option to fund upgrade works if the works are not already on Council's works program in the timeframe required by the applicant.

The cost of infrastructure assessment and/or upgrade to meet specific route assessment or access requirements of applicant's may therefore be met in one of three ways:

- As part of Council's pre-planned infrastructure maintenance or upgrade budget.
- Through contributions by an applicant to upgrade infrastructure to the appropriate level.
- Through a combination of the above.

### 7.2.4 Restricted Access Route Record Keeping

Council will maintain records of all approved restricted access routes.

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The records will specify;

- The road name.
- The start and end points of the approved part of the road.
- Any special condition/s that applies to the route in respect of RAV's.
- The expiry date of the approval (where applicable).
- All information that was included in the request to the NHVR for gazettal of the route.

### 7.3 Restricted Access

RAV's are designed for specific purposes and should be limited to roads where their use is appropriate.

The following clauses outline current RAV access within the Temora LGA.

#### 7.3.1 B-Double Access

B-Double access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural Areas – Approved area with travel conditions.

Travel conditions;

- Unlimited access with exception of listed roads or road sections.

2. Urban – Approved roads only.

B-double access maps are published on the RMS website and available at the following link; [RMS RAV MAPs](#).

B-double combinations must comply with the requirements contained in the National Class 2 Heavy Vehicle B-double Authorisation (Notice) and the adjoining NSW Schedule. Available at the following link; [B-Double Authorisation Notice 2014](#), [National Class 2 B-Double Notice](#)

#### 7.3.2 4.6m High Vehicle Access

4.6m High Vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural – Approved area with travel conditions.

Travel conditions –

- ~~Unlimited access~~ Operators must assess the route of travel to ensure no physical obstructions prevent the operation of 4.6m high vehicles. Council will not be held liable for damage caused by vehicles or obstructions. ~~cess with exception of listed roads or road sections.~~

2. Urban – Approved roads only.

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4.6m high access maps are published on the RMS website, available at the following link; [RMS RAV MAPs](#).

4.6m high vehicle combinations must comply with the requirements contained in the applicable National and State notices. Available at the following link; [4.6m National Notices](#).

~~Note: Operators must assess the route of travel to ensure no physical obstructions prevent the operation of 4.6m high vehicles. Council will not be held liable for damage caused by vehicles or obstructions.~~

### 7.3.3 Road Train Access

Road Train access on Temora Shire Council managed roads is permitted, subject to the following conditions;

#### 1. Rural and urban areas – Restricted access via permit.

Conditions –

- Restricted to the following Road Train combinations;
  - A-Double ~~\_/~~ Type 1 ~~(Tri-axle dolly)~~
  - Modular B-Triple
  - ~~B-Triple~~
  - ~~AB-Triple~~
- Access is subject to ~~Transport for NSW Road Train combinations operating under the Modern Road Train and Triples conditions operating East of the Newell Highway Scheme.~~ Scheme information is available at the following link; [Road Train Conditions](#).
- ~~Pavements, bridges and drainage structures shall be assessed as capable of carrying the additional mass.~~
- Road geometry including intersections shall be assessed for access suitability (travel conditions may be considered in substandard areas with low associated risk).
- Access roads shall be specified (no area access will be considered).
- Period permits available for a maximum of ~~42-36~~ months.

Road Trains must comply with the National Class 2 heavy vehicle road train authorisation notice ~~2015~~2020, available at the following link; [National Road Train Authorisation 2015National Class 2 Road Train Authorisation 2022](#).

A map of approved urban roads within the Temora LGA considered for Road Train permit access is available in Appendix A – Urban Road Train Permit Access Maps.

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Additional Road Train access maps are available at the following link;  
[RMS RAV MAPs](#)

#### 7.3.4 Higher Mass Limit (HML) Access

Higher Mass Limit access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural and urban areas – Restricted access via permit.

Permit conditions –

- Access roads shall be specified (no blanket access).
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.

Heavy vehicles operating at HML must comply with the NSW Higher Mass Limits Declaration ~~2015~~2020, available at the following link; [NSW HML Declaration 2015](#)NSW HML Declaration 2020.

Note: Urban HML permit access is restricted to the approved Urban B-Double routes. These routes are available at the following link; [RMS RAV MAPs](#).

#### 7.3.5 Class 1 Load Carrying Vehicle Access

Class 1 Load Carrying Vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural and urban areas – Access via permit.

Permit conditions –

- Urban access shall be specified (no blanket access).
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.
- ~~Permits above 5.0m are accompanied with an essential energy high load permit.~~
- Road geometry including intersections shall be assessed as suitable for combination length and width.

Class 1 Load Carrying Vehicles must comply with National Class 1 Load Carrying Vehicle Notices, available at the following link; [National Class 1 Load Carrying Vehicle Notices](#)

Field Code Changed

Class 1 Load Carrying Vehicle Maps are published on the RMS website, available at the following link; [RMS Class 1 Load Carrying Vehicle](#).

#### 7.3.6 Class 1 Special Purpose Vehicle Access

Class 1 Special Purpose Vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

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1. Rural and urban areas – Level 1 and Level 3 approved roads. Level 2 and Level 4 access via permit.

Permit conditions –

- Access routes shall be specified (no blanket access).
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.
- ~~Permits above 5.0m are accompanied with an essential energy high load permit.~~
- Road geometry including intersections shall be assessed for access suitability (travel conditions may be considered in substandard areas with low associated risk).

Class 1 Special Purpose Vehicles must comply with National Class 1 Special Purpose Vehicle Notice 2021, available at the following link; Class 1 Special Purpose Vehicle Notice.

Class 1 Special Purpose Vehicle Maps are published on the RMS website, available at the following link; [RMS Class 1 SPV](#)

Field Code Changed

#### 7.3.7 Class 1 Agricultural Vehicle Access

Class 1 Agricultural Vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural and urban areas – Access ~~as per via the National Class 1 Agricultural Vehicle and Combination Mass and Dimension Exemption Notice 2020 NSW Class 1 Agricultural Vehicle Notices~~, available at the following link; ~~Class 1 Agricultural Vehicle Notice 2020s~~.

TSC managed road access outside the limits of state notice, shall be access via permit.

Permit conditions –

- Access routes shall be specified (no blanket access).
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.
- ~~Permits above 5.0m are accompanied with an essential energy high load permit.~~
- Road geometry including intersections shall be assessed for access suitability (travel conditions may be considered in substandard areas with low associated risk).

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#### 7.3.8 Restricted Access Buses

Restricted Access Bus access is expected to be rare and will be considered on an individual case by case permit basis.

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### 7.3.9 Performance Based Standards Vehicle Access

Performance Based Standards vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. PBS Level 1 –  
Rural and Urban areas – Area Access
2. PBS Level 2a –  
Rural Areas – Approved area with travel conditions.  
Travel conditions;
  - Unlimited access with exception of listed roads or road sections.Urban – Approved roads only
3. PBS Level 2B & 3A –  
Rural and Urban areas – Access Via Permit  
Permit conditions –
  - Maximum allowable combination length of ≤ 36.5 metres.
  - Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.
  - Road geometry including intersections shall be assessed for access suitability (travel conditions may be considered in substandard areas with low associated risk).

Urban and rural PBS heavy vehicle access maps, including exception routes are published on the RMS website, available at the following link; [PBS HV MAPs](#).

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### 7.3.10 NSW Livestock Loading Scheme Access

NSWLLS access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural – Approved roads only
2. Urban – Approved roads only.

Urban and rural NSWLLS access maps, including exception routes are published on the RMS website, available at the following link; [Livestock Loading Scheme Maps](#).

Livestock Loading Scheme combinations must comply with the ~~New South~~ [New South Wales Class 3 Livestock Transportation Exemption Notice 2019](#) ~~Wales Ministerial Declaration (Livestock Loading Scheme) Order 2012 (the Order)~~. Available at the following link; [Livestock Loading Scheme Notice 2019-Livestock Loading Scheme Order 2012](#).

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Note: Operators must assess the route of travel to ensure no physical obstructions prevent the operation of Livestock Loading Scheme vehicles. Council will not be held liable for damage caused by vehicles or obstructions.

#### 7.3.11 Grain Harvest Management Scheme

GHMS access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Scheme operation restricted to between the dates of 1<sup>st</sup> October – 1<sup>st</sup> March annually, approved until 1<sup>st</sup> March ~~2024~~2027.

Heavy vehicle combinations participating in the GHMS must comply with the New South Wales Class 3 Grain Harvest Management Scheme Mass Exemption Notice ~~2016–2021~~ (No. 1). Available at the following link; [GHMS Notice 2016](#)GHMS Notice 2021.

GHMS access maps, including exception routes are published on the RMS website, available at the following link; [GHMS MAPs](#).

Field Code Changed

#### Appendix A – Road Train Urban Permit Access Map

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Road Name	Start	Finish	Road Manager
Trungley Hall Road	Kitchen Road	Teal Street	TSC
Kitchen Road	Airport Street	Trungley Hall Road	TSC
Crowley Street	Kitchen Road	Lucas Street	TSC
Lucas Street	Airport Road	Twynam Street	TSC
Twynam Street	Lucas Street	Polaris Street	TSC
Polaris Street	Burley Griffin Way	Twynam Street	TSC
Vesper Street	Polaris Street	Back Mimosa Road	TSC/RMS
Back Mimosa Road	Vesper Street	Goldfields Way	TSC
Victoria Street	Vesper Street	Milvale Road	RMS
Ashelford Street	Vesper Street	Old Cootamundra Road	TSC
Old Cootamundra Road	Ashelford Street	GrainCorp	TSC
Tewksbury Road	Burley Griffin Way	Industrial Avenue	TSC
Industrial Avenue	Tewksbury Road	End	TSC
Milvale Road	Burley Griffin Way	Narraburra Street	TSC
Airport Street	Kitchen Road	Saleyards	TSC
<u>Melaleuca Street</u>	<u>Burley Griffin Way</u>	<u>End</u>	<u>TSC</u>
<u>Ironbark Street</u>	<u>Melaleuca Street</u>	<u>End</u>	<u>TSC</u>
<u>Coolabah Street</u>	<u>Ironbark Street</u>	<u>Hakea Street</u>	<u>TSC</u>
<u>Hakea Street</u>	<u>Coolabah Street</u>	<u>Milvale Road</u>	<u>TSC</u>
<u>Teal Street</u>	<u>Trungley Hall Road</u>	<u>Bundawarra Road</u>	<u>TSC</u>

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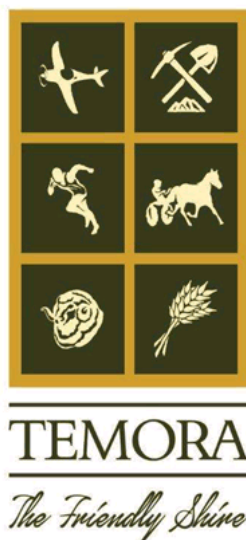


Road Name	Start	Finish	Road Manager
Mary Gilmore Way	Burley Griffin Way	Rees Street	TSC
Davidson Street	Burley Griffin Way	Cemetery Road	TSC
Cemetery Road	Davidson Street	Rees Street	TSC
Rees Street	Cemetery Road	Mary Gilmore Way	TSC
Ariah Street	Davidson Street	Coolamon Street	TSC
Back Ariah Park Road	Coolamon Street	Urban / Rural Boundary	TSC
Mirrool Road	Cemetery Road	Urban / Rural Boundary	TSC

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## TEMORA SHIRE COUNCIL



### Restricted Access Vehicle Policy

ACTIVE

Function: Engineering

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Policy Number: EW5

## Review Details

**ABOUT THIS RELEASE**

**DOCUMENT NAME:** Restricted Access Vehicle Policy  
**CODE NUMBER:** EW5  
**AUTHOR:** Temora Shire Council  
**ENDORSEMENT DATE:** 10 April 2018

**REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
February 2018	New Policy	1	19 April 2018	GCL
<u>January 2023</u>	<u>General Review</u>			

**PLANNED REVIEW**

Planned Review Date	Revision Description		Review by
September 2020	Programed Review		Rob Fisher

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## 1. Purpose

Temora Shire Council endeavors to support the needs of local and regional industry, with this Council recognises the necessity for access and operation of Restricted Access Vehicles (RAV) within the Temora Local Government Area (LGA).

This Policy provides guidance to Council staff and transport operators relating to RAV access within the Temora LGA.

## 2. Scope

This Policy applies to all RAV operation on Temora Shire Council managed road network.

This Restricted Access Vehicle Policy supplements the Temora Shire Councils Asset Management Policy, Asset Management Strategy and Transport Asset Management Plan.

## 3. Objectives

The objectives of this Policy are;

- Support local and regional industry by allowing controlled access of RAV's, enabling;
  - i. Efficient, practical movement of freight.
  - ii. Improved access to local industrial areas and local business.
  - iii. Improved linkage of state, regional and local road networks.
  - iv. A nationally competitive local industry.
- Provide guidance to transport operators wishing to operate RAV's within the Temora LGA.
- Define RAV access routes within the Temora LGA.
- Make clear the limits of access for RAV combinations within the Temora LGA.
- Provide equity and transparency in the way Council manages RAV access requests.

## 4. Roles and Responsibilities

### 4.1 Policy Roles and Responsibilities

#### 4.1.1 Elected Council

- To act as stewards for community infrastructure assets.
- To set corporate Asset Management Policy and vision, with linkage to the Community Strategic Plan.
- To ensure appropriate resources and funding for Asset Management activities are made available.



#### 4.1.2 Executive Management

- To oversee the Community expectation for the movement of freight across the LGA and the alignment of those expectations with the Community Strategic Plan.

#### 4.1.3 Engineering Section

- Review and update the Restricted Access Vehicle Policy to ensure it maintains its currency and integrates with other related policy and procedure.
- Assess applications for RAV access against this policy, procedure and guidelines.
- Maintain records of restricted access routes and approvals.
- Provide linkage between the community, key stakeholders and Council on the management of RAV routes.
- Encourage continuous improvement, innovation and cost effective methods to improve RAV route assessment practices.

### 4.2 Road Access Roles and Responsibilities

Roles and responsibilities for the management of road network access is well articulated in the NHVR Approved Guidelines for Granting Access. These roles and responsibilities are summarised below.

#### 4.2.1 Regulator

The National Heavy Vehicle Regulator (NHVR) administers one set of laws for heavy vehicles under the Heavy Vehicle National Law (HVNL). The NHVR is responsible for:

- heavy vehicle access permit applications, including final decision on granting access,
- assigning vehicle conditions to access permits,
- National Heavy Vehicle Accreditation Scheme management and accreditations,
- Performance-Based Standards Scheme vehicle design and access approvals,
- heavy vehicle standards modifications and exemption permits,
- a national driver work diary and risk classification system for advanced fatigue management,
- one set of national notices,
- one set of national fees for NHVR services, and
- one set of national penalties.

#### 4.2.2 Road Authority

The NSW road authority is the Roads and Maritime Services (RMS). Under the HVNL, the road authority has the power to overrule the decisions of road managers in some situations through a request from the NHVR. The Road

Authority is also the Road Manager for the State road network and therefore manages network access on this network.

#### 4.2.3 Road Manager

The Road Manager for the Temora LGA is the Temora Shire Council. The Road Manager is responsible for determining whether to consent to the use of RAV's on its roads and may, when consenting, require that travel conditions and road conditions be included in a mass or dimension authority.

### 5. Review

The policy should be reviewed every 4 years.

### 6. Heavy Vehicle Terminology

- NHVL – National Heavy Vehicle Law. NHVL and regulations commenced in the ACT, NSW, QLD, SA, TAS and VIC on 10 February 2014. The NT and WA have not commenced the HVNL at this time. The aim of the NHVL is to have consistent regulation of the heavy vehicle industry.
- RAV - Restricted Access Vehicle. Any single motor vehicle or combination with a combined load that exceeds the general access overall dimensions as defined in the Heavy Vehicle National Regulation is considered to be a Restricted Access Vehicle (RAV).
- GAV - General Access Vehicle. General Access Vehicles comply with mass and dimension requirements and do not require a notice or permit to operate on the road network. These vehicles have general access to the road network unless the road is sign-posted otherwise.
- GVM – Gross Vehicle Mass. GVM is nominated in the vehicle registration details and this is the maximum weight at which the vehicle may be operated on roads in NSW.
- GCM – Gross Combination Mass. GCM is the total weight a truck can carry and tow. This is the maximum weight of a loaded articulated vehicle or combination vehicle such as a prime mover with semi-trailer and / or trailers.
- GML – General Mass Limits. GML states the allowable mass for all types of heavy vehicle axle groups under normal conditions. All vehicles operate under GML unless the vehicle is operating under an accreditation or an exemption under the NHVL.
- CML – Concessional Mass Limits. CML allows an operator to operate at mass limits above the GML provided the operator is accredited under the NHVAS.
- HML – Higher Mass Limits. Higher Mass Limits allow particular heavy vehicles to access additional mass entitlements providing:
  - operators of vehicles or combinations running HML on tri-axle groups are accredited under the [Mass Management Module](#) of the National Heavy Vehicle Accreditation Scheme (NHVAS), with an accreditation label fitted to the hauling unit
  - vehicles are fitted with certified road friendly suspension

- vehicles are on an authorised HML route.

HML provides a significant increase in the productivity of road freight transport vehicles.

- OSOM - Any vehicle that exceeds the dimension or mass limits that are stipulated in the Heavy Vehicle (Mass, Dimension and Loading) National Regulation (NSW) are considered to Oversize Overmass Vehicles.
- PBS - Performance-Based Standards. PBS vehicles are designed to perform their tasks as productively, safely and sustainably as possible, and to operate on networks that are appropriate for their level of performance. The basic principle of PBS is matching the right vehicles to the right tasks.
- IAP - Intelligent Access Program. IAP is a technical, functional and regulatory national framework to manage heavy vehicle access through the use of telematics. IAP allows participating operators access, or improved access, to the road network, in return for IAP monitoring and compliance with road manager access conditions.
- RFS - Road Friendly Suspension. RFS is a certified suspension systems designed to reduce the impact of laden axles on road pavements and most bridge structures.
- NHVAS - National Heavy Vehicle Accreditation Scheme. NHVAS is a formal process for recognising and qualifying operators who have robust safety and other management systems in place.
- GHMS - Grain Harvest Management Scheme. The GHMS promotes the safe and productive movement of grain. Under the scheme, eligible heavy vehicles may exceed regulated total mass limits by up to 5% when delivering certain grains to participating grain receivers in participating Council areas.
- NSWLLS – NSW Livestock Loading Scheme. The scheme provides increased mass limits for livestock loads on NSWLLS approved network. Operators are required to meet stringent criteria to qualify for the scheme. The scheme includes measures to minimise road pavement wear, protect vulnerable bridges and reduce the incidence of livestock vehicle rollovers.
- CoR - Chain of Responsibility. CoR is legislation that recognises accountability and responsibility of all parties in the transport supply chain. Under CoR, parties who have control or influence over the transport task are deemed responsible for complying with and for breaches of these laws. All parties must take all reasonable steps to prevent breaches of mass, dimension, loading, speed and fatigue laws.

Further information regarding Heavy Vehicle terminology can be found at the National Heavy Vehicle Regulator Website, available at the following link; [NHVR](#).

## 7. Policy

### 7.1 Restricted Access Vehicle Classes

All Restricted Access Vehicles are categorised within three classes:

### 7.1.1 Class 1 Oversize and Overmass Vehicles

Class 1 OSOM Vehicles Include;

- Special Purpose Vehicles (SPV). A special purpose vehicle is a motor vehicle or trailer, other than an agricultural vehicle or a tow truck, built for a purpose other than carrying goods (concrete pumps, mobile crane, drill rig, etc.). Special purpose vehicles are considered a Class 1 vehicle, when they do not comply with a prescribed "general access" mass or dimension requirements applying to it.
- Agricultural Vehicles, Implements and Trailers. An agricultural vehicle is considered a Class 1 vehicle if it, together with its load, does not comply with a prescribed mass or dimension requirement. Examples of an agricultural vehicle include harvesters, tractors, augers, comb trailers, etc.
- Load Carrying Vehicles. An OSOM Load Carrying Vehicle is a heavy vehicle or combination which alone, or together with its load, exceeds prescribed mass or dimension requirements, and designed for the purpose of carrying, a large indivisible item. Examples include a prime mover and extendable trailer or a prime mover and low loader combination.

### 7.1.2 Class 2 Heavy Vehicles

Freight-carrying Vehicles. General freight carrying vehicles that are longer than 19m requiring specific networks that are capable of handling these larger vehicles. This is usually managed by declaring route networks in gazette notices, but where a network does not exist, an operator may apply for a permit.

Class 2 Heavy Vehicles include;

- B-doubles and road trains,
- Double decker buses and buses longer than 12.5m but less than 14.5m,
- Livestock vehicles higher than 4.3m,
- Vehicle carrying combination that is longer than 19m or higher than 4.3m.
- Performance-Based Standards Vehicles

### 7.1.3 Class 3 Heavy Vehicles

A heavy vehicle which, together with its load, does not comply with prescribed mass or dimension requirements and is not a Class 1 heavy vehicle.

Class 3 Heavy Vehicles include;

- A truck and dog trailer combination consisting of a rigid truck with 3 or 4 axles towing a dog trailer with 3 or 4 axles weighing more than 42.5t GVM.
- A B-double or road train transporting a load wider than 2.5m

Class 3 heavy vehicles do not include Performance-Based Standards (PBS) vehicles or heavy vehicles complying with prescribed dimension requirements but operating under Concessional Mass Limits (CML) or Higher Mass Limits (HML).

## 7.2 Restricted Access Vehicle Planning

Council will adopt a planned and controlled approach to granting road network access to RAV's. The granting of access will be based on sound assessment of commercial need, compatibility with Council planning principles, public safety and infrastructure impact considerations.

### 7.2.1 Permit Application

Where an RAV permit application is required for access, operators will be directed to apply for access through the NHVR.

### 7.2.2 Route Assessment / Access

Council will undertake where possible and practical, route assessment consistent with the following guidance material;

- [Guidelines for Granting Access](#)
- [NSW ROUTE ASSESSMENT GUIDE for Restricted Access Vehicles](#)

Council may utilise where possible and practical, the ARRB Restricted Access Vehicle Route Assessment Tool ([RAV RAT](#)) for the purposes of conducting and recording route assessment.

Route assessment generally involves consultation with various interconnection asset managers, below is a table of asset classes and associated asset managers.

Asset Class	Asset Manager	Contact	Road Manager
State Roads	RMS	02 6938 1146	RMS
Regional Roads	Council	02 6980 1100	Council
Local Roads	Council	02 6980 1100	Council
Bridge/Drainage Structures (Local & Regional)	Council	02 6980 1100	Council
Bridge/Drainage Structures (State)	RMS	02 6938 1146	RMS
Railway Crossings	UGL Linx	1300 661 390	RMS & Council
Water	Goldenfields Water County Council	02 6977 3200	RMS & Council
Electrical	Essential Energy	13 23 91 0428 620 993	RMS & Council
Gas	APA Group	02 5933 0855	RMS & Council
Telecommunications	Telstra	1800 810 443	RMS & Council

### 7.2.3 Financial Consideration

The cost of RAV route assessment is catered for within Councils engineering operations budget.

Route assessment that requires specific assessment of pavement or bridge infrastructure will incur an assessment cost. In the case where assessment of structures or pavement is required the applicant will be given the option of either funding the assessment, or waiting until the assessment is carried out as part of Councils works program.

Where infrastructure is of an insufficient standard to meet applicant's requirements, the applicant will be given the option to fund upgrade works if the works are not already on Council's works program in the timeframe required by the applicant.

The cost of infrastructure assessment and/or upgrade to meet specific route assessment or access requirements of applicant's may therefore be met in one of three ways:

- As part of Council's pre-planned infrastructure maintenance or upgrade budget.
- Through contributions by an applicant to upgrade infrastructure to the appropriate level.
- Through a combination of the above.

### 7.2.4 Restricted Access Route Record Keeping

Council will maintain records of all approved restricted access routes.

The records will specify;

- The road name.
- The start and end points of the approved part of the road.
- Any special condition/s that applies to the route in respect of RAV's.
- The expiry date of the approval (where applicable).
- All information that was included in the request to the NHVR for gazettal of the route.

## 7.3 Restricted Access

RAV's are designed for specific purposes and should be limited to roads where their use is appropriate.

The following clauses outline current RAV access within the Temora LGA.

### 7.3.1 B-Double Access

B-Double access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural Areas – Approved area with travel conditions.

Travel conditions;



- Unlimited access with exception of listed roads or road sections.

2. Urban – Approved roads only.

B-double access maps are published on the RMS website and available at the following link; [RMS RAV MAPs](#).

B-double combinations must comply with the requirements contained in the National Class 2 Heavy Vehicle B-double Authorisation (Notice) and the adjoining NSW Schedule. Available at the following link; [National Class 2 B-Double Notice](#)

### 7.3.2 4.6m High Vehicle Access

4.6m High Vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural – Approved area with travel conditions.

Travel conditions –

- Operators must assess the route of travel to ensure no physical obstructions prevent the operation of 4.6m high vehicles. Council will not be held liable for damage caused by vehicles or obstructions.

2. Urban – Approved roads only.

4.6m high access maps are published on the RMS website, available at the following link; [RMS RAV MAPs](#).

4.6m high vehicle combinations must comply with the requirements contained in the applicable National and State notices. Available at the following link; [4.6m National Notices](#).

### 7.3.3 Road Train Access

Road Train access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural and urban areas – Restricted access via permit.

Conditions –

- Restricted to the following Road Train combinations;
  - A-Double -Type 1
  - Modular B-Triple
  - B-Triple
  - AB-Triple
- Access is subject to Transport for NSW Road Train conditions operating east of the Newell Highway. Information is available at the following link; [Road Train Conditions](#).

- Road geometry including intersections shall be assessed for access suitability (travel conditions may be considered in substandard areas with low associated risk).
- Access roads shall be specified (no area access will be considered).
- Period permits available for a maximum of 36 months.

Road Trains must comply with the National Class 2 heavy vehicle road train authorisation notice 2020, available at the following link; [National Class 2 Road Train Authorisation 2022](#).

A map of approved urban roads within the Temora LGA considered for Road Train permit access is available in Appendix A – Urban Road Train Permit Access Maps.

Additional Road Train access maps are available at the following link; [RMS RAV MAPs](#)

#### 7.3.4 Higher Mass Limit (HML) Access

Higher Mass Limit access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural and urban areas – Restricted access via permit.

Permit conditions –

- Access roads shall be specified (no blanket access).
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.

Heavy vehicles operating at HML must comply with the NSW Higher Mass Limits Declaration 2020, available at the following link; [NSW HML Declaration 2020](#).

Note: Urban HML permit access is restricted to the approved Urban B-Double routes. These routes are available at the following link; [RMS RAV MAPs](#).

#### 7.3.5 Class 1 Load Carrying Vehicle Access

Class 1 Load Carrying Vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural and urban areas – Access via permit.

Permit conditions –

- Urban access shall be specified (no blanket access).
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.

- Road geometry including intersections shall be assessed as suitable for combination length and width.

Class 1 Load Carrying Vehicles must comply with National Class 1 Load Carrying Vehicle Notices, available at the following link; [National Class 1 Load Carrying Vehicle Notices](#)

Class 1 Load Carrying Vehicle Maps are published on the RMS website, available at the following link; [RMS Class 1 Load Carrying Vehicle](#).

### 7.3.6 Class 1 Special Purpose Vehicle Access

Class 1 Special Purpose Vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural and urban areas – Level 1 and Level 3 approved roads. Level 2 and Level 4 access via permit.

Permit conditions –

- Access routes shall be specified (no blanket access).
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.
- Road geometry including intersections shall be assessed for access suitability (travel conditions may be considered in substandard areas with low associated risk).

Class 1 Special Purpose Vehicles must comply with National Class 1 Special Purpose Vehicle Notice 2021, available at the following link; [Class 1 Special Purpose Vehicle Notice](#).

Class 1 Special Purpose Vehicle Maps are published on the RMS website, available at the following link; [RMS Class 1 SPV](#)

### 7.3.7 Class 1 Agricultural Vehicle Access

Class 1 Agricultural Vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural and urban areas – Access via the National Class 1 Agricultural Vehicle and Combination Mass and Dimension Exemption Notice 2020, available at the following link; Class 1 Agricultural Vehicle Notice 2020.

TSC managed road access outside the limits of state notice, shall be access via permit.

Permit conditions –

- Access routes shall be specified (no blanket access).
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.

- Road geometry including intersections shall be assessed for access suitability (travel conditions may be considered in substandard areas with low associated risk).

#### 7.3.8 Restricted Access Buses

Restricted Access Bus access is expected to be rare and will be considered on an individual case by case permit basis.

#### 7.3.9 Performance Based Standards Vehicle Access

Performance Based Standards vehicle access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. PBS Level 1 –

Rural and Urban areas – Area Access

2. PBS Level 2a –

Rural Areas – Approved area with travel conditions.

Travel conditions;

- Unlimited access with exception of listed roads or road sections.

Urban – Approved roads only

3. PBS Level 2B & 3A –

Rural and Urban areas – Access Via Permit

Permit conditions –

- Maximum allowable combination length of  $\leq 36.5$  metres.
- Pavements, bridges and load bearing drainage structures shall be assessed as capable of carrying the additional mass.
- Road geometry including intersections shall be assessed for access suitability (travel conditions may be considered in substandard areas with low associated risk).

Urban and rural PBS heavy vehicle access maps, including exception routes are published on the RMS website, available at the following link; [PBS HV MAPs](#).

#### 7.3.10 NSW Livestock Loading Scheme Access

NSWLLS access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Rural – Approved roads only
2. Urban – Approved roads only.

Urban and rural NSWLLS access maps, including exception routes are published on the RMS website, available at the following link; [Livestock Loading Scheme Maps](#).

Livestock Loading Scheme combinations must comply with the New South Wales Class 3 Livestock Transportation Exemption Notice 2019. Available at the following link; [Livestock Loading Scheme Notice 2019](#)

Note: Operators must assess the route of travel to ensure no physical obstructions prevent the operation of Livestock Loading Scheme vehicles. Council will not be held liable for damage caused by vehicles or obstructions.

#### 7.3.11 Grain Harvest Management Scheme

GHMS access on Temora Shire Council managed roads is permitted, subject to the following conditions;

1. Scheme operation restricted to between the dates of 1<sup>st</sup> October – 1<sup>st</sup> March annually, approved until 1<sup>st</sup> March 2027.

Heavy vehicle combinations participating in the GHMS must comply with the New South Wales Class 3 Grain Harvest Management Scheme Mass Exemption Notice 2021 (No. 1). Available at the following link; [GHMS Notice 2021](#).

GHMS access maps, including exception routes are published on the RMS website, available at the following link; [GHMS MAPs](#).



## Appendix A – Road Train Urban Permit Access Map



Road Name	Start	Finish	Road Manager
Trungley Hall Road	Kitchener Road	Teal Street	TSC
Kitchener Road	Airport Street	Trungley Hall Road	TSC
Crowley Street	Kitchener Road	Lucas Street	TSC
Lucas Street	Airport Road	Twynam Street	TSC
Twynam Street	Lucas Street	Polaris Street	TSC
Polaris Street	Burley Griffin Way	Twynam Street	TSC
Vesper Street	Polaris Street	Back Mimosa Road	TSC/RMS
Back Mimosa Road	Vesper Street	Goldfields Way	TSC
Victoria Street	Vesper Street	Milvale Road	RMS
Ashelford Street	Vesper Street	Old Cootamundra Road	TSC
Old Cootamundra Road	Ashelford Street	GrainCorp	TSC
Tewksbury Road	Burley Griffin Way	Industrial Avenue	TSC
Industrial Avenue	Tewksbury Road	End	TSC
Milvale Road	Burley Griffin Way	Narraburra Street	TSC
Airport Street	Kitchener Road	Saleyards	TSC

Revision Number: 1.1  
File Name: Restricted Access Vehicle Policy

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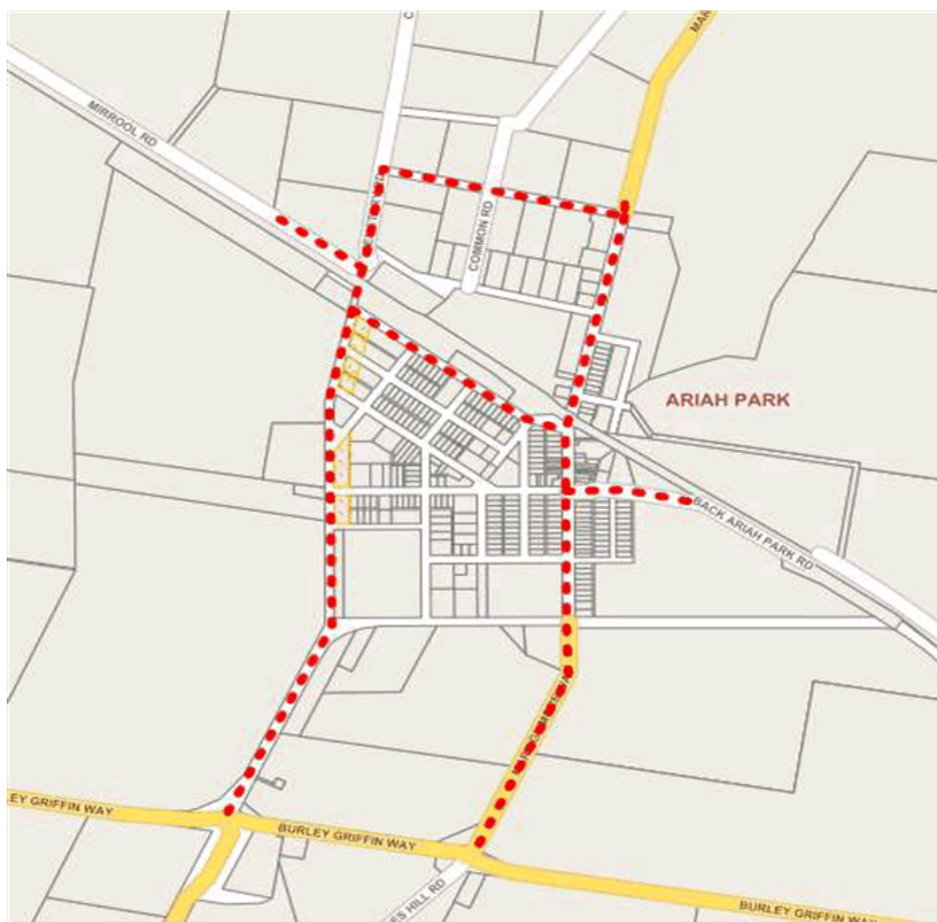


Function: Engineering

Temora Shire Council

Policy Number: EW5

Melaleuca Street	Burley Griffin Way	End	TSC
Ironbark Street	Melaleuca Street	End	TSC
Coolabah Street	Ironbark Street	Hakea Street	TSC
Hakea Street	Coolabah Street	Milvale Road	TSC
Teal Street	Trungley Hall Road	Bundawarrah Road	TSC



Road Name	Start	Finish	Road Manager
Mary Gilmore Way	Burley Griffin Way	Rees Street	TSC
Davidson Street	Burley Griffin Way	Cemetery Road	TSC
Cemetery Road	Davidson Street	Rees Street	TSC
Rees Street	Cemetery Road	Mary Gilmore Way	TSC
Arianh Street	Davidson Street	Coolamon Street	TSC
Back Arianh Park Road	Coolamon Street	Urban / Rural Boundary	TSC
Mirrool Road	Cemetery Road	Urban / Rural Boundary	TSC

Revision Number: 1.1  
File Name: Restricted Access Vehicle Policy

Revision Date: 31 January 2023  
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**4.10 TEMORA FLOODPLAIN RISK MANAGEMENT PLAN**

**File Number:** REP23/134  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

**REPORT**

At the Confidential December Council Meeting, the Temora Floodplain Risk Management Plan was discussed. A resolution from that meeting was as follows:

That the Engineering Asset Manager enquire with Lyall & Associates for indicative costs for alternative stormwater solutions and report back to Council.

Council officers have requested additional information from the consultants engaged to prepare the Temora Floodplain Risk Management Plan, who have responded as follows:

**Increase Capacity of Eastern Drainage Line**

The Eastern Drainage Line generally comprises a combination of grass and concrete lined channels where it runs between Gardner Street and Dairy Street, with culverts where it is intersected by the existing road network. The section that runs along Aurora Street between Polaris Street and Kitchen Road comprises a shallow concrete-lined channel which runs along the western side of the road (**Aurora Street Section**). The Aurora Street Section has a capacity of between about 4-6 m<sup>3</sup>/s and is considered to be the major constraint in regards the potential upgrade of the Eastern Drainage Line.

The majority of the flood damages in Temora are caused by floodwater that surcharges the Eastern Drainage Line in the vicinity of Austral Street and flows in a north-westerly direction through the Temora Central Business District (**Temora CBD**) during storm events as frequent as 20% (1 in 5) AEP. It is noted that in a 1% (1 in 100) AEP storm event, a total flow of about 22 m<sup>3</sup>/s is conveyed in the Eastern Drainage Line upstream of Austral Street, 9 m<sup>3</sup>/s of which is conveyed along the Eastern Drainage Line downstream of Austral Street, with the remaining 13 m<sup>3</sup>/s surcharging the channel and flowing through the Temora CBD.

The capacity of the Eastern Drainage Line would need to be increased to 22 m<sup>3</sup>/s (i.e. about five times its current capacity) in order to prevent damaging flooding in the Temora CBD for all storm events up to 1% (1 in 100) AEP intensity. This would include the channelisation of the Aurora Street Section.

The Eastern Drainage Line currently has a grade of between about 0.3% and 0.4% along the 4.5 km reach between Parkes Street and Lake Centenary, noting that the Aurora Street Section is located along this reach.

It is not considered feasible to increase the capacity of the Aurora Street Section by making it deeper (i.e. by lowering the invert of the channel) as this would further reduce the grade of an already very flat reach of channel. It is also not considered feasible to increase the capacity of the Eastern Drainage Line by making it wider at this location as this would involve the construction of a relatively wide channel that would encroach on the existing roadway.

While it might be feasible to increase the capacity of the Eastern Drainage Line upstream of Parkes Street, any improvements would result in an increase in the rate and volume of stormwater that discharges to the lower reaches of the drainage line. As it is not feasible to increase the capacity

of the downstream reach of the Eastern Drainage Line, the upstream works would exacerbate flooding conditions in adjacent development.

While not without its constraints, for the reasons stated above, the detention basin strategy that was presented at the Confidential December Council Meeting is considered to be the preferred approach to mitigating the impacts that the surcharge of stormwater from the Eastern Drainage Line presently has on existing development. Based on this finding, we do not recommend that the option of increasing the capacity of the Eastern Drainage Line form part of the *Temora Floodplain Risk Management Plan (Temora FRMP)*.

#### **Increase Capacity of Western Drainage Line**

The Western Drainage Line generally comprises a grass lined channel with a concrete invert between Victoria Street and Goldfields Way that has a grade of about 0.3%, with the exception of the section that runs along Crowley and Polaris Streets which comprises the western and southern kerb and gutter of the two roads, respectively. The western kerb and gutter of Crowley Street (**Crowley Street Section**) has a very low capacity and stormwater overtops the crown of the road and flows through existing residential development on the eastern side of the road in storm events as frequent as 20% (1 in 5) AEP. While stormwater surcharges the right bank of the Western Drainage Line upstream of its location, the Crowley Street Section is considered the major constraint in regards the potential upgrade of the Western Drainage Line.

While the existing ground levels could be lowered along the alignment of the 1 km reach of the Western Drainage Line upstream of Polaris Street by up to about 1 m, we have identified the following constraints associated with the potential works:

- three existing sewer mains and six existing water mains that cross the alignment of the drainage line and would potentially restrict the depth of any proposed channel upgrade;
- two road crossings (i.e. Loftus Street and Victoria Street) that would need to be upgraded; and
- the upgraded channel would encroach on the existing roadway in Polaris Street and Crowley Street, and therefore impact the width of the trafficable portion of the road.

As mentioned previously, the majority of the flood damages that are experienced in the Temora CBD are caused by floodwater that breaks out of the Eastern Drainage Line in the vicinity of Austral Street. As increasing the capacity of the Western Drainage Line will not impact the rate and volume of stormwater that surcharges the Eastern Drainage Line and therefore would not result in a significant reduction in the flood damages that are experienced in the Temora CBD.

By inspection, the benefits in terms of flood damages saved would not be high enough to justify increasing the capacity of the Western Drainage Line. It is also unlikely that the works would be justified on social grounds as they would encroach on the existing roadway on Crowley Street and Polaris Street, and would potentially reduce the amount of available parking along the Crowley Street frontage of Federal Park.

Based on the above, we do not recommend that the option of increasing the capacity of the Western Drainage Line form part of the *Temora FRMP*.

#### **Redirect Runoff from Golf Course Dam to Western Drainage Line**

It is noted that a pump and rising main would be required to divert runoff from the Golf Course Dam to the Western Drainage Line. While it would be technically feasible to install a pump and rising main to divert low flows to the Western Drainage Line, it is not deemed a reasonable flood mitigation solution as the rate at which water would need to be transferred out of the dam in

order to mitigate flooding along the Eastern Drainage Line renders this scheme infeasible. The transfer of flow to the Western Drainage Line would also have the effect of exacerbating flooding in existing residential development that is located along the western side of Sharpe Street.

Based on the above findings, the provision of temporary flood storage in the existing Golf Course Dam is considered to be the preferred option as it represents a more cost effective measure that has no adverse impacts on flood behaviour.

Based on the above, we do not recommend that the option of redirecting runoff from the Golf Course Dam to the Western Drainage Line form part of the *Temora FRMP*.

#### **Use of Crown Land in Vicinity of Gallipoli Street**

The majority of the Crown Land that is located in the vicinity of the intersection of Gallipoli Street and Gardner Street (**the Crown Land**) is presently inundated by floodwater during storms that surcharge the Eastern Drainage Line. Floodwater forms a level pool between Gardner Street and Gallipoli Street, which in turn restricts the rate at which stormwater discharges through the existing culvert beneath Gallipoli Street. This reduction in culvert capacity results in floodwater ponding on the upstream (eastern) side of Gallipoli Street in privately owned land.

Construction of a flood detention basin on the Crown Land would have a negligible impact on flood behaviour due the flat nature of the site and the fact that it is presently inundated by floodwater that surcharges the Eastern Drainage Line. It would also further restrict the rate at which runoff can discharge through the existing culvert beneath Gallipoli Street, which in turn would increase peak flood levels in privately owned land on the upstream (eastern) side of the road.

While ground levels in the Crown Land could be reshaped to create a more efficient grass lined channel between the existing Gallipoli Street and Gardner Street culverts, this would have a negligible impact on peak flood levels in the area as it will not reduce the total flow in the drainage line.

Based on the above, we do not recommend that the option of using the Crown Land for flood mitigation purposes form part of the *Temora FRMP*.

#### **Conclusion**

Lyll and Associates have provided this information in order to provide reasoning why the above options are not preferred flood mitigation options and therefore are not proposed to be investigated further or costed for delivery.

#### **COMMITTEE RESOLUTION 11/2023**

Moved: Cr Jason Goode

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend to Council to note the report.

Cr Jason Goode left the meeting at 3:26 pm.

Cr Belinda Bushell left the meeting at 3:26 pm.

**MOTION**

Moved: Cr Rick Firman

That the motion be put.

**CARRIED**

The motion was then put and carried

**CARRIED**

Cr Anthony Irvine voted against.

***Report by Claire Golder***

**4.11 LOCAL GOVERNMENT RECOVERY GRANT AND NSW SEVERE WEATHER AND FLOOD GRANT**

**File Number:** REP23/135  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** 1. NSW Government Recovery Grant guidelines  
2. NSW Reconstruction Disaster Ready Fund

**REPORT**

Council has been notified that there are currently two funding programs available for Councils to secure funding for disaster recovery.

These funding programs are as follows:

Federal Government**Disaster Ready Fund**

Up to \$200 million is available next financial year to state and territory governments, in partnership with councils, for projects to support communities to reduce risks and better prepare for future floods, cyclones, bushfires, storm surges and other natural disasters. Projects may include infrastructure like flood levees, drainage improvements, fire breaks and evacuation centres to help reduce the vulnerability of communities facing high levels of disaster risk, or initiatives that improve collection and sharing of data, improve land use planning or strengthen community capabilities.

State, territory and local governments will be expected to match funding under the DRF, where possible, and will be able to submit project proposals for funding until March 6, 2023. In some circumstances, Federal or State Government funding may be considered to be a co-contribution where the funding under the Disaster Ready Fund is expected to extend or enhance the project.

Project proposals for the NSW Application must be submitted to the NSW Reconstruction Authority by 14 February 2023. Preference is given for projects of a minimum of \$1 million, including 50% co-contribution.

NSW Government**NSW Severe Weather & Flood Grant - August/September 2022**

The Local Government Recovery Grants program is providing payment of \$1 million to Temora Shire Council. The grant provides financial assistance to general purpose councils impacted by DRFA activated exceptional disaster events. Councils may use funding to facilitate relief, recovery and resilience activities that support the impacted built, social, economic and natural environment domains in their communities.

Projects must be completed by 30 June 2025.



**COMMITTEE RESOLUTION 12/2023**

Moved: Cr Rick Firman

Seconded: Cr Anthony Irvine

That the Committee resolved to recommend to Council to proceed with Industrial area drainage grant application under the Disaster Ready Fund.

**CARRIED**

**COMMITTEE RESOLUTION 13/2023**

Moved: Cr Rick Firman

Seconded: Cr Anthony Irvine

That the Committee recommend that Council accept \$1M from NSW Government under the NSW Severe Weather and Flood Grant Program and bring a work schedule to a future meeting.

**CARRIED**

***Report by Claire Golder***

## NSW Local Government Recovery Grants Program Guideline (AGRN 1030 and AGRN 1034)

### Part 1: Overview

Funding Assistance Measure	Disaster Recovery Funding Arrangements (DRFA) Category of assistance: Category D
Eligible Disaster Events	Australian Government Reference Number (AGRN): <ul style="list-style-type: none"> <li>• <b>AGRN 1030</b> Southern &amp; Central West NSW Flooding: 4 August 2022 Onwards</li> <li>• <b>AGRN 1034</b> NSW Flooding: 14 September 2022 Onwards</li> </ul>
Program Name	Local Government Recovery Grant
Program Completion	30 June 2025
Purpose	The grant provides financial assistance to general purpose councils impacted by DRFA activated exceptional disaster events. Councils may use funding to facilitate relief, recovery and resilience activities that support the impacted built, social, economic and natural environment domains in their communities.
Available Funding	\$1 million (excluding GST) capped grant per general purpose council.
Eligibility	The recovery grant will be available for each general purpose councils declared as disaster impacted under disaster events AGRN 1030 and AGRN 1034 <b>except</b> those paid a similar recovery grant in 2022 under disaster events AGRN 1012 and/or AGRN 1025, are eligible for this payment.
Administering agency	Department of Planning and Environment - Office of Local Government (OLG)
Further Information	Email: <a href="mailto:grants@olg.nsw.gov.au">grants@olg.nsw.gov.au</a> Phone: 02 4428 4100

### Part 2: Purpose

The Australian Government and NSW Government are supporting the recovery of communities impacted by NSW flooding events AGRN 1030 and AGRN 1034. Funding is available to general purpose councils to support the emerging relief and recovery needs within impacted communities and contribute to building disaster resilience and reducing the impact of future disaster events.

All eligible projects delivered under the Local Government Recovery Grants will be jointly funded by the Australian and NSW Governments and will support local recovery needs across the economic, social, built and natural environment domains.

### Objective

The objective of the Local Government Recovery Grant is to support eligible councils to:

- facilitate community relief and recovery following an eligible exceptional disaster event; and
- promote projects that increase disaster resilience to reduce the impact of future disaster events

In recognition that the impact of these flooding events has been diverse, councils can apply the funding to a range of activities that best meet their local community's recovery needs. Councils will be responsible for working with OLG to ensure funding for nominated projects complements (rather than duplicates) any other sources of assistance being delivered.

### Part 3: Funding

The Local Government Recovery Grant program is a component of a jointly funded, exceptional circumstance Category D package approved under the *Disaster Recovery Funding Arrangements 2018* (DRFA) in response to NSW Flood events AGRN 1030 and AGRN 1034.

#### Payment to councils

Eligible general purpose councils will initially be required to submit an overview of the projects/programs/works proposed to be funded under the recovery grant of up to \$1 million.

OLG will review the proposed outline of works and confirm that the proposals are compliant with the guidelines, and may request changes if required.

Once agreed, the council will be asked to sign a grant acknowledgement schedule, which will trigger the transfer of funds to the eligible council as a single upfront payment.

Under the grant acknowledgement schedule, Councils will be required to:

- Provide an initial overview of the projects/programs/works proposed under the recovery grant
- Complete and submit a detailed Program of Works template within 3 months of receiving funds, which will cover:
  - how the works meet eligibility and project criteria as outlined in the program guidelines; and
  - the timeline for delivery, including any relevant milestones.
- Complete mandatory progress reporting to show how funds are being spent and how projects are being implemented.
- Return any unused funds as of 30 June 2025

It is noted that the Program of Works may be amended, by agreement between the Council and OLG, if required to address emerging recovery need during the period to 30 June 2025, **only where** council can demonstrate that these works otherwise meet the eligibility criteria.

(See Section 5 for details outlining the Program of Works and Reporting requirements)

#### How funding may be used

- Councils will be required to submit a Program of Works including a project budget defining estimated total project costs made up of *eligible project costs* (up to \$1m of grant funding), *ineligible project costs* (council contributions) and *other funding contributions*.
- Eligible councils will be responsible for all ineligible costs, and any actual costs incurred over and above the approved capped amount.
- Funding may be used for recovery works or projects which are required due to the compounding impacts of AGRN1012, AGRN1025, AGRN1030 and/or AGRN1034,
- By agreement, funding may be directed / redirected to the recovery needs of a future natural disasters that occurs during the funding period (ie before June 2025);
- Any funds which are not expended by 30 June 2025 must be returned.

Funds may be expended on eligible project costs prior to submission of Program of Works. Councils will be required to repurpose or pay back all expenditure found not to have been spent in accordance with these program guidelines. It is strongly recommended councils contact OLG should they require any advice or assistance regarding eligibility of project expenditure.

## Part 4: Eligibility Criteria

### Eligible applicants

Eligible applicants include NSW general purpose councils as listed in Appendix A.

The only circumstance where an organisation other than a general purpose council may be considered eligible is for the Unincorporated Area of NSW.

### Ineligible applicants

Councils declared under AGRN 1030 and/or AGRN 1034 which received a similar grant in 2022 (e.g., under disaster events AGRN 1012 and/or AGRN 1025) are ineligible for this program.

### Project location

Nominated projects must be delivered in an eligible local government area (LGA) as listed in Appendix A.

Projects that provide benefit across multiple eligible LGAs are considered eligible (i.e., LGAs can combine funds for eligible projects). Where the Council/s is not the owner of the land on which the project will be delivered, landowner's consent will be required as part of the Program of Works.

### Project criteria

The Program of Works should detail all nominated projects that are planned for delivery and councils must demonstrate how each eligible project meets the project criteria outlined below:

Project Criteria	Description
<b>Diverse local recovery needs are balanced</b>	The community has a need for the project and its outcomes. This need can either be demonstrated through data analysis or through community driven interest in the project and its outcome.
<b>Alignment</b>	The project contributes to the objective of the Local Government Recovery Grant by: <ul style="list-style-type: none"> <li>• facilitating community relief and recovery following an eligible exceptional disaster event; and/or</li> <li>• promotes projects that increase disaster resilience to reduce the impact of future disaster events</li> </ul>
<b>Local support and delivery</b>	<ul style="list-style-type: none"> <li>• The community supports the project and participate where possible, in planning and development processes.</li> <li>• The project should aim to optimise local and Indigenous employment and procurement opportunities, including opportunities for local trades, services and other input-supplying businesses.</li> </ul>
<b>Feasibility</b>	<ul style="list-style-type: none"> <li>• The project is feasible, risks and consequences are acceptable, and appropriate mitigation strategies are identified.</li> <li>• Project proponents can demonstrate delivery capacity and experience, and project readiness supports commencement and completion within program timeframes.</li> <li>• Cost demonstrates an effective, efficient, and ethical use of resources.</li> <li>• For infrastructure projects, council should demonstrate how any infrastructure is to be maintained and that future operating and maintenance costs of the project can be continued.</li> </ul>

## Monitoring and Evaluation

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Local Government Recovery Grant – NSW Flooding Events AGRN 1030 & AGRN 1034 – FINAL Jan 2022

Councils will be required to undertake monitoring (reporting) and evaluation of their projects over the course of the delivery of the Local Government Recovery Grant program.

Evaluation is best undertaken during and/or after completion of the project to determine the extent to which individual projects have contributed to the overall objectives of the program.

OLG will provide council with a *Midterm Progress report* and a *Final Progress report* for council to complete. The evaluation will require Councils to provide evidence of how their projects have resulted in a measurable benefit to their community that is consistent with the objectives of the Local Government Recovery Grant program, outlined above.

### Measuring impact

Councils will need to outline in their Program of Works the correlation between the nominated project, related outcome/s and measurement approaches.

In order to understand or measure the effectiveness of projects, Councils will need to demonstrate how their outcomes (selected from above) have been measured and the extent to which changes in outcomes can be attributed to the project. Measuring can include quantitative and qualitative approaches or a mixture of both.

### Eligible projects

To be eligible nominated projects must:

- Meet all eligibility criteria outlined in Part 4 above.
- Facilitate community relief and recovery following an eligible exceptional disaster event; and/ or promote disaster resilience to reduce the impact of future disaster events.
- Council infrastructure projects, must not be eligible for reimbursement under the DRFA Essential Public Asset program
- Community infrastructure projects, must play a demonstrated, critical role in providing one or more of the following:
  - basic social and recreational amenity to local residents and visitors;
  - help support and/or safeguard community cohesion;
  - support the delivery of social support networks;
  - support local and Indigenous-owned businesses through procurement.
- Align with relevant NSW Government policies and strategies including Council legislative and regulatory responsibilities.
- **be completed by 30 June 2025**

Nominated projects should contribute to relief, recovery and resilience initiatives that are not otherwise eligible for reimbursement under the *Disaster Recovery Funding Arrangements 2018* (DRFA) or *NSW Disaster Assistance Guidelines* (NSW DAG). In instances where council nominates projects which align to DRFA or NSW DAG initiatives (i.e., Category A or B measures). OLG will work with Council to determine project eligibility and ensure funding complements (rather than duplicates) other sources of assistance available, where practical or readily ascertainable.



### Examples of eligible projects

Projects should align to one or more of the project categories and project types below:

Project Category	Project Type	Example
Social and/or economic recovery	<p><b>New activities or initiatives that facilitate the social and/or economic recovery of the community following the event and/or address an identified immediate or emerging recovery need.</b></p> <p><b>Social recovery may include</b> recovery activities or initiatives which support and promote community safety and wellbeing, social support, or social development.</p> <p><b>Economic recovery may include</b> activities or initiatives which support and promote sustainable local economic recovery, business continuity, business preparedness and business development.</p> <p>Nominated projects may include activities or initiatives that contribute to existing programs, where it can be demonstrated that the nominated project adds value to the existing program or where an existing program has been significantly financially impacted by eligible disaster events or compounding disaster impacts.</p>	<p>Activities, measures, events may include but are not limited to:</p> <ul style="list-style-type: none"> <li>• Community information initiatives</li> <li>• Activities aimed at restoring community safety and wellbeing</li> <li>• Commemorative events and/ or memorials</li> <li>• Heritage and cultural events and initiatives</li> <li>• Advocacy and monitoring services</li> <li>• Community wide mental health and support programs</li> <li>• Recovery outreach activities which support access to safety and security, shelter or health services, insurance, financial counselling and mentoring programs</li> <li>• Tourism and small business initiatives</li> <li>• Local economic development initiatives</li> <li>• Programs that value and build on the local capacities of services that support economic activities (e.g. non-profit groups)</li> </ul>
	<p><b>Employing additional local staff to take on fixed term temporary specialist recovery or planning roles to help coordinate and plan the rebuilding effort and to foster resilience-building within the LGA</b></p> <p>This includes employment of contractors, casual or fixed term temporary staff (or backfill staff when a staff member is deployed to these roles and backfill is fixed term temporary).</p> <p>Note: this should not include the additional hire of staff to project manage restoration works related to essential public assets under DRFA.</p>	<p>Employment of additional local staff may include:</p> <ul style="list-style-type: none"> <li>• Additional local staff hired by Council to work directly in the delivery of an eligible project or to help coordinate and plan recovery and resilience efforts</li> </ul>
	<b>Evacuation and Relief Centres:</b>	Including council or key community infrastructure owned/managed by

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Local Government Recovery Grant – NSW Flooding Events AGRN 1030 & AGRN 1034 – FINAL Jan 2022



Project Category	Project Type	Example
Built and/ or environmental recovery	Reconstruction or enhancement (disaster resilience) to evacuation and relief centres that were <b>directly impacted</b> as a result of an eligible disaster event.  Nominated projects may include costs for works that were required to prepare for or respond to the eligible disaster event (e.g. sand bagging, signage).	non-council community groups. This may include not-for-profit organisations or non-government community social infrastructure assets which play a key role in social cohesion.
	<b>Council or community owned infrastructure:</b> Reconstruction or enhancement (disaster resilience) to <b>directly impacted</b> council or community owned infrastructure that is not otherwise eligible under the DRFA, including council damaged built, environmental, cultural, historic, or recreational assets; and the employment of additional staff to carry out these works.  This may include: <ul style="list-style-type: none"> <li>- Reconstruction or enhancement of key community infrastructure owned/managed by non-council community groups. This may include not-for-profit organisations or non-government community social infrastructure assets which play a key role in social cohesion.</li> <li>- Using funding for the purpose of enhancement or complementary works to Essential Public Assets, where the costs for enhancement or complementary works aren't covered by the DRFA.</li> </ul> Note: Assets or infrastructure which meet the definition of an Essential Public Asset <u>and</u> are eligible for reimbursement under the DRFA are not eligible for funding under this program (see Part 6 Definitions).	Projects may include, but are not limited to, repair, replacement of disaster damaged council or community: <ul style="list-style-type: none"> <li>• access roads and carpark</li> <li>• council cemeteries</li> <li>• playing field or court surfaces</li> <li>• retaining walls</li> <li>• war memorials</li> <li>• parks and playgrounds</li> <li>• walking trails and footpaths</li> <li>• pedestrian bridges</li> <li>• signage in public spaces</li> <li>• river/creek banks</li> <li>• youth and senior citizen facilities</li> <li>• tourism, arts and culture facilities</li> <li>• fixed sporting equipment</li> <li>• cultural heritage and identity of place assets</li> <li>• wharves, jetties, boat ramps</li> </ul> Enhancement (disaster resilience) projects may include, but are not limited to: <ul style="list-style-type: none"> <li>• increased flood immunity (e.g. additional or increased diameter of culverts)</li> <li>• realignment of roads</li> <li>• Provision of additional signage</li> <li>• Enhanced materials for reconstruction</li> </ul>
	<b>Waste clean-up of assets and infrastructure:</b>	Projects may include but are not limited to:

Project Category	Project Type	Example
Built and/ or environmental recovery	Clean-up of built or environmental assets not covered under the DRFA, other government assistance or insurance claims.  Note: this is only for nominated projects in eligible LGAs where funding for clean-up assistance or waste disposal measures are not otherwise available.	<ul style="list-style-type: none"> <li>Debris clean-up and removal, including green waste, trees, sediment, silt, mud, and flood deposited waste item.</li> </ul>
	<p><b>New projects or initiatives related to assets and infrastructure that support disaster resilience in response to disaster events.</b></p> <p>Projects or initiatives which have been identified following the flood events that:</p> <ul style="list-style-type: none"> <li>address the causes of risk to hazards; and</li> <li>implement disaster reduction initiatives across the built and natural environment.</li> </ul> <p><b>Note: this does not include the building of new infrastructure which did not exist prior to the eligible disaster.</b></p>	<p>Projects may include, but are not limited to, initiatives related to:</p> <ul style="list-style-type: none"> <li>Protection of existing structures</li> <li>Sensitive ecosystems</li> <li>Critical infrastructure</li> <li>Education and awareness about hazard and risk</li> <li>Investigation, feasibility and design</li> <li>Research</li> <li>Upgrades to existing infrastructure critical to the community during disasters</li> <li>Building new infrastructure to mitigate/reduce the risk of future disasters</li> <li>Purchasing equipment critical during disasters</li> </ul>
Resilience	<p><b>Community capacity recovery building and resilience</b></p> <p>Projects or initiatives aimed at supporting the ongoing productivity, sustainability, preparedness and disaster resilience of the impacted community.</p>	<p>Projects or initiatives may include but are not limited to:</p> <ul style="list-style-type: none"> <li>Re-building or establishing new community networks</li> <li>Workshops and forums which provide awareness for disaster implications and developing risk mitigation plans</li> <li>Programs that assist affected people and groups to explore alternative opportunities through learning new skills</li> <li>Research</li> <li>Investigation, feasibility and design</li> <li>Purchasing equipment critical during disasters</li> </ul>

#### Examples of ineligible projects

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Local Government Recovery Grant – NSW Flooding Events AGRN 1030 &amp; AGRN 1034 – FINAL Jan 2022

Ineligible projects include those that:

- fund the day-to-day operations and/or business as usual activities of the organisation
- are council infrastructure assets that meet the definition of an *essential public asset* and are eligible for reimbursement under the DRFA
- are fully funded through other government grant(s), assistance and/or insurance claims
- duplicate other recovery initiatives already funded or underway
- are located outside of the eligible LGAs
- require ongoing funding from the NSW or Australian Government
- are not aligned to the objective and outcomes of the program
- provide exclusive private benefit or direct commercial benefit to an individual or business
- include improvements or repair to private residences

### Eligible expenses

Eligible expenses must be directly related to delivering the approved project and may include:

- extraordinary local government labour costs for ongoing/budgeted staff directly associated with delivering the eligible project. Including base wage, overtime, plus on costs to a maximum of 32.19% (on-costs including superannuation, workers compensation, and long service leave, if applicable, etc).
- fixed-term temporary staff or casual staff
- hire of contractors
- travel and accommodation expenses (allowance or actuals)
- communications technology costs including extraordinary mobile plans or internet services
- project costs related to buying or upgrading capital items, equipment or supplies up to 5% of total grant value
- external plant hire/rental costs
- extraordinary local government owned plant operating costs (fuel only)
- extraordinary materials and consumables (e.g. stationery, catering, advertising, promotion, printing)
- project delivery costs, including program and service development, project management, design, supervision and inspection/superintendent costs
- temporary office accommodation costs (where required) that are not council owned

### Ineligible expenses

Expenses that cannot be claimed include, but are not limited to:

- project costs related to buying or upgrading capital items, equipment or supplies (greater than 5% of total grant value)
- financing, including debt financing, or insurance
- legal costs
- project costs that are reimbursable under other approved/awarded funding sources
- additional hire of staff to project manage works related to essential public assets which are eligible for reimbursement under the DRFA
- site rental costs for infrastructure projects and environmental projects
- for community programs, rental costs not directly associated with the program
- costs relating to depreciation of plant and equipment
- business-as-usual operational costs and expenditure, including core business responsibilities and ordinary wages and plant costs of local / state government agencies
- in-kind contributions

- funding to a third party in the form of sponsorship, grant, cash prize or commercial gift non-project related staff training and development costs
- ongoing costs / recurrent funding that is required beyond the stated timeframe of the project (e.g. administration, operation, maintenance or repairs)
- purchase of land
- loss of revenue on council owned buildings or any other building

## Part 5: Administrative Arrangements

### Timeframes and Key Dates

Key Dates	
<i>Project Outline</i>	
<ul style="list-style-type: none"> <li>• initial overview of the projects/programs/works proposed under the recovery grant</li> </ul>	Eligible Councils to provide as soon as possible once they have received Guidelines and Letter from Minister. OLG will review immediately as a priority.
Grant Acknowledgement Schedule	To be signed and sent with initial overview
Payments provided to Councils	Within 10 working days from receipt of initial overview, subject to projects being compliant, and signed grant acknowledgement schedule
Program of Works submitted to OLG	Within 3 months of receipt of funds
Review of detailed Program of Works by administering agency	Case by Case basis depending on receipt of submissions. OLG Flood Grants team will work with Councils individually
Final project completion	No later than 30 June 2025

### Program of Works

Eligible councils are required to complete a Program of Works form outlining nominated projects, outcomes, milestones and costs to be delivered under the eligible event. OLG will provide councils with a Program of Works template and be available to provide advice to councils when preparing and submitting their nominated projects.

Project information required as part of the Program of Works includes:

- **Project description:** including project name, description of scope works and key milestones or outputs
- **Project outcomes and measurement:** demonstrating how each project aligns to one or more of the domain recovery outcomes and one or more of the resilience outcomes, and outlining the approaches planned to measure nominated outcomes
- **Project criteria:** demonstrating the community has a need for the project and its outcomes, the project aligns to program objectives, and that the project is feasible
- **Project budget:** defining estimated total project costs made up of eligible project costs (up to \$1m of grant funding), ineligible project costs (council contributions) and other funding contributions.
- **Project details:** including project start date and approximate project duration, proposed project plan including known risks and mitigation strategies

The Office of Local Government may request other **additional supporting information** from Councils and may include (but is not limited to):

- letter of offer / employment for temporary staff
- a copy of completed Cultural Heritage Management Plan, Vegetation Assessments, Environmental Management Plans, etc. as appropriate or evidence that these types of plans are not required.



- accurate GPS locations of proposed site/s (for infrastructure projects)
- cost estimates/quotes
- options analysis
- cost benefit analysis
- results of investigation/ consultation
- letters of support, as appropriate
- evidence confirming funding sources
- evidence of land ownership/tenure
- photographs and map locations

#### **Assessment and approval**

When councils submit their initial overview of their proposal, OLG will undertake an overview assessment to ensure that the projects outlined are in broad compliance with the project guidelines. This will be at a high level only and detailed assessment of project compliance will occur with the submission of the detailed Program of Works at 3 months.

To accelerate the delivery of relief, recovery and resilience projects, funds may be expended on eligible project costs prior to submission of Program of Works. It is strongly recommended Councils contact OLG should they require any advice or assistance regarding eligibility of project expenditure, as councils will be required to repurpose or pay back all expenditure found not to have been spent in accordance with program guidelines. OLG will work with councils to find substitute programs or projects where ineligible expenditure has occurred to minimise need for return of funds.

Where there is uncertainty or unintended outcomes arising from the project eligibility requirements, a practical approach will be taken to resolve issues. Final determination will be made at the discretion of the Office of Local Government, with advice and recommendations from relevant government agencies.

OLG may refer projects to other funding programs for consideration.

Requests for variations or changes to the project will only be considered by the administering agency in limited circumstances.

Councils should be aware that information submitted in Program of Works and all related correspondence, attachments and other documents may be made publicly available under the Government Information (Public Access) Act 2009 (NSW). Information that is deemed to be commercially sensitive will be withheld.

#### **Complaints handling**

Contact [grants@olg.nsw.gov.au](mailto:grants@olg.nsw.gov.au) in the first instance.

#### **Progress Reporting**

Councils will submit **financial project progress reports** to the administering agency on a quarterly basis, and may include information such as:

- actual expenditure reported against the approved capped amount (e.g. general ledger or transaction listing)
- percentage of scope of works completed
- delivery against project milestones and outcomes
- any variances in scope, cost or time
- Project acquittal report, which will include the final progress report and return of any unused funds.

**For the purpose of evaluation**, Councils will need to submit two reports that capture program implementation and progress. These will be the Midterm Progress report and the Final Project acquittal report. These will be done via SmartyGrants.

These reports will capture information on the project, outcome/s and measurement. This information will support monitoring and evaluation requirements for the Commonwealth. The template for each report will be provided by the Office of Local Government.

The reporting requirement for councils will be included in the Grant Acknowledgement Schedule.

The Australian Federal Government and/or OLG may request additional funding information and/or progress reports outside of the agreed reporting activity if required. Councils may also be requested to provide a case study which may be published on NSW government agencies website and social media.

#### **Public acknowledgement of joint State and Australian Government assistance**

Councils must acknowledge the joint Australian and NSW Governments support for their project/s as per the Disaster Recovery Funding Arrangements 2018. This includes but is not limited to:

- media releases regarding the approved project
- acknowledgement or statements in project publications and materials
- events that use or include reference to the approved project
- plaques and signage at construction sites or completed works

To comply with this requirement, all public advice and media releases should refer to the relevant funding source, as being “jointly funded by the Australian and New South Wales governments under the Disaster Recovery Funding Arrangements”

Operational messaging and advice, such as road closures and tender advertisements, are excluded from this requirement.

To obtain assistance and approval to public announcements, promotional materials or other publicity materials, councils must contact OLG in first instance via [grants@olg.nsw.gov.au](mailto:grants@olg.nsw.gov.au)

The NSW Government or Commonwealth Government may use any information submitted by a Council for promotional material. Information may be used in the form of press releases, case studies, promotional material and in response to media enquires relevant to the Local Government Recovery grant program.

#### **Assurance and acquittal**

Councils will maintain and make available accurate audit records consistent with the minimum evidentiary requirements outlined in clause 10.4 of the DRFA. DRFA records must be available for seven years from the end of the financial year the claim is acquitted by the Australian Government.

For assurance purposes, the Australian Government may at any time, via OLG, request documentation to evidence the NSW Government’s compliance with any aspect of the DRFA.

Councils must consent to NSW Reconstruction Authority conducting an audit of grant funding within a period seven years from the signing of the funding deed, and retain relevant documentary evidence to provide on request, should they be selected for audit. Documentary evidence may include:

- Financial acquittal report



- Payment receipts for completed works
- Bank records or ledgers
- Statutory Declaration from authorised delegate
- Site inspections
- Obtaining relevant documentary evidence to support estimated reconstruction costs and or value for money assessments
- Verification reviews on measures or projects.

Penalties apply where false or misleading information is provided.

## Part 6: Definitions

**Community Infrastructure** means key community infrastructure owned/managed by non-council community groups. It must be demonstrated that this infrastructure plays a key role in providing one or more of the following:

- basic social and recreational amenity to local residents and visitors
- help support and/or safeguard community cohesion
- support the delivery of social support networks
- support local and Indigenous-owned businesses through procurement

**Disaster Recovery Funding Arrangements 2018 (DRFA)** means the joint Commonwealth-State cost sharing arrangements, these can be viewed online via [disasterassist.gov.au/disaster-arrangements](https://disasterassist.gov.au/disaster-arrangements)

**Eligible Disaster Events** means Natural Disaster Declarations that have been activated under the DRFA and for the purpose of this program guideline specifically include:

- **AGRN 1030** Southern & Central West NSW Flooding: 4 August 2022 Onwards; and
- **AGRN 1034** NSW Flooding: 14 September 2022 Onwards

**Essential Public Asset (under the DRFA)** means an asset that must be a transport or public infrastructure asset that is an integral part of a state infrastructure and normal functioning of a community. Examples of assets that are **not** considered to be essential public assets are:

- Private roads
- Roads on Crown Land that are not Crown Roads
- Sporting or recreational or community facilities (for example, playgrounds and associated facilities)
- Beaches, coastal areas and riverbanks
- Religious establishments
- Cemeteries
- Memorials

**Funding Assistance Measure** means financial relief or recovery measures that are available under the Disaster Recovery Funding Arrangements 2018 (I.e., Category A, B, C or D) and/or NSW Disaster Assistance Guidelines.

**NSW Disaster Assistance Guidelines** means the NSW financial and non-financial support measures to assist NSW communities to recover from the impacts of disasters. These can be viewed online via [nsw.gov.au/disaster-recovery/disaster-recovery-funding-arrangements](https://nsw.gov.au/disaster-recovery/disaster-recovery-funding-arrangements)

**Reconstruction** means the restoration or replacement of an infrastructure asset.

**Resilience** for the purpose of this program guideline resilience means: a successful recovery process that “promotes practices that minimise the community’s risk to all hazards and strengthens its ability to withstand and recover from future disasters, which constitutes a community’s resilience” (FEMA 2011, National Disaster Recovery Framework, 11).

## Appendix A

### List of Eligible LGAs

AGRN 1030	Albury, Bland, Carrathool, Cootamundra-Gundagai, Forbes, Gilgandra, Griffith, Gunnedah, Hilltops, Junee, Leeton, Liverpool Plains, Moree Plains, Murrumbidgee, Narrandera, Snowy Valleys, Temora, Wagga Wagga, Warrumbungle, Weddin, Yass Valley
AGRN 1034	Albury, Balranald, Bathurst, Berrigan, Bland, Blayney, Bourke, Carrathool, Central Darling, Cobar, Coolamon, Coonamble, Cootamundra-Gundagai, Edward River, Federation, Forbes, Greater Hume, Griffith, Gunnedah, Gwydir, Hay, Hilltops, Inverell, Junee, Lachlan, Leeton, Liverpool Plains, Lockhart, Moree Plains, Murray River, Murrumbidgee, Narrabri, Narrandera, Orange, Snowy Valleys, Tamworth, Temora, Uralla, Wagga Wagga, Walcha, Warrumbungle, Weddin, Wentworth, Yass Valley

Note: LGAs are subject to change pending any further extensions to disaster declaration.

### List of ineligible LGAs

Councils declared under AGRN 1030 and/or AGRN 1034 and who have already received a similar grant under disaster events AGRN 1012 and/or AGRN 1025 are ineligible for this program.

Bega Valley	
Bogan	
Bourke (still to receive 1025 Ext 7)	
Brewarrina	
Cabonne	
Central Coast	
Cowra	
Dubbo Regional	
Eurobodalla	
Glen Innes Severn	
Goulburn Mulwaree	
Hawkesbury	
Kyogle	
Lismore	
Lithgow	
Mid-Western Regional	
Muswellbrook	
Nambucca Valley	
Narromine	
Oberon	
Parkes	
Queanbeyan-Palerang	

Richmond Valley	
Shellharbour	
Shoalhaven	
Snowy Monaro Regional	
Upper Hunter	
Upper Lachlan	
Walgett	
Warren	
Wingecarribee (Ext 7 issued 23/12/22)	

# Disaster Ready Fund Round 1 2023–24

NEW SOUTH WALES APPLICATION -  
GUIDANCE ON HOW TO SUBMIT A  
PROJECT PROPOSAL

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January 2023



# Disaster Ready Fund Round 1 2023-24

## New South Wales Application

### What is the Disaster Ready Fund?

On 7 September 2022, the Australian Government [announced](#) up to \$1 billion will be committed through the Disaster Ready Fund over five years, from 1 July 2023 to 30 June 2028.

Each financial year, up to \$200 million will be made available to states and territories.

The Disaster Ready Fund encompasses investment in disaster mitigation infrastructure and systemic disaster risk reduction projects, to address any, or multiple, natural hazards including extreme weather events and geological hazards.

### Round 1 2023-24

The Australian Government opened [Round 1](#) on 10 January 2023.

Under the Australian Government guidelines, only Australian state and territory governments are eligible to apply for funding via an overarching Application comprising of all Project proposals.

Project proponents cannot submit Applications directly to the Commonwealth.

### Program Objectives

Under the Australian Government guidelines, the primary objectives of the Disaster Ready Fund are to:

1. increase the understanding of natural hazard disaster impacts, as a first step towards reducing disaster impacts in the future;
2. increase the resilience, adaptive capacity and/or preparedness of governments, community service organisations and affected communities to minimise the potential impact of natural hazards and avert disasters; and
3. reduce the exposure to risk, harm and/or severity of a natural hazard's impacts, including reducing the recovery burden for governments and vulnerable and/or affected communities.

### Coordination of the NSW Application

Noting the Disaster Ready Fund encompasses multiple eligible hazards, the NSW Reconstruction Authority is the nominated coordinating 'Applicant'. The NSW Reconstruction Authority is the successor organisation to Resilience NSW in relation to preparedness and recovery.

The NSW Reconstruction Authority will coordinate screening and submission of eligible Projects under the NSW Application for endorsement by the Minister responsible for disaster risk reduction.

The NSW Reconstruction Authority has complete discretion on Projects that will be submitted to the Australian Government under the NSW Application for assessment by the Australian Government.

Assessment of the state Application and awarding of funding will be coordinated by the Australian Government. Refer to Section 10 of the Australian Government guidelines for more information on its assessment process.

Project proponents are required to read this guidance document on how to submit a Project proposal for consideration for the NSW Application together with the Australian Government guidelines.

## Eligible Projects

Under the Australian Government guidelines, eligible project activities include two streams (refer also to Section 4.3 of the Australian Government guidelines).

**Stream One: Infrastructure** projects which are directed at achieving any or all of the following:

- resilience to a future natural disaster that could affect an area (whether directly or indirectly);
- preparedness for a future natural disaster that could affect an area (whether directly or indirectly); and
- reduction of the risk of a future natural disaster that could affect an area (whether directly or indirectly).

Stream One projects must fall into one or more of the following categories:

1. investment in grey infrastructure;
2. investment in green-blue infrastructure (including nature based solutions);
3. investment in hazard monitoring infrastructure; and/or
4. business case development for future infrastructure (including investigation, modelling, concept and detailed design activities).

**Stream Two: Systemic risk reduction** projects that build the long term sustainability of a community or communities in an area that is at risk of being affected (whether directly or indirectly) by a future natural disaster.

Stream Two projects must fall into one or more of the following categories:

1. supporting a better understanding of risk, through a better evidence base to understand and raise awareness of risk – to improve understanding of natural hazards and their potential impacts over time (i.e. hazard mitigation plans and resilience strategies);
2. strengthening decision making by enhancing governance networks and communities of practice, including the development and/or alignment of resilience and risk reduction strategies;
3. adaptation projects that improve land use planning and development practice projects, including but not limited to the preparation of regional or local plans and updating land use planning instruments and building codes;
4. projects that build the capacity and capability of businesses, community sector organisations and/or at-risk communities to improve their preparedness and resilience to the impacts of future disasters; and/or
5. projects that enable and incentivise private investment in disaster risk reduction.

Projects can encompass one or more eligible activity types. Projects can also be joined-up, and or multi-jurisdictional.



## Funding arrangements for Round 1 2023-24

Requirement	Australian Government Disaster Ready Fund Guidelines	New South Wales Limit
<b>Eligible Applicant</b>	Only Australian state and territory governments are eligible to apply for funding in Round 1 2023-24.	For New South Wales, this is the NSW Reconstruction Authority.
<b>Eligible Project proponents</b>	At the discretion of the Applicant. Can include: <ul style="list-style-type: none"> <li>a. NSW Government Agencies</li> <li>b. Large Non-Government Organisations</li> <li>c. Medium to Small Non-Government Organisations</li> <li>d. Peak bodies</li> <li>e. Local Government</li> <li>f. Community groups</li> </ul>	The NSW Reconstruction Authority welcomes and encourages NSW Government Agencies and, or large Non-government organisations to come forward with aggregated Projects or consortia's, e.g. on behalf of multiple Councils or community groups, to achieve efficiencies and greater impact.  For example, this could mean aggregating multiple Projects that are consolidated under a single project management structure and proposal
<b>Eligible locations</b>	Projects must be delivered within the Applicant's respective jurisdiction/s or area of operation.	Projects must be based in: <ul style="list-style-type: none"> <li>a. New South Wales, or</li> <li>b. For cross-jurisdictional Projects, must have a significant NSW-based component</li> </ul>
<b>Australian Government funding allocations per Project</b>	No limits.	New South Wales will give preference to projects of minimum \$1m total Project value including the minimum mandatory 50 per cent co-contribution.
<b>Australian Government funding allocations per state and territories</b>	Minimum \$7.5 million per state and territory under Round 1 to support equitable distribution.	In accordance with the Australian Government guidelines.
<b>Co-contributions</b>	Minimum 50 per cent of eligible expenditure per Project (whether financially or in-kind).	In accordance with the Australian Government guidelines.
<b>Project period</b>	Must commence from 1 July 2023 with a maximum project period of three (3) years	In accordance with the Australian Government guidelines.
<b>Administration costs per Project</b>	The administration costs associated with managing a successful project under the Program, will fall to the Applicant to manage.  These costs may form part of the application for funding and could include costs such as training, utilities and travel, so long as they can be directly attributed to the provision of the project.	In accordance with the Australian Government guidelines.

## Eligible expenditure

Under the Australian Government guidelines, Projects can only spend the Commonwealth's funding on eligible expenditure incurred on eligible Project activities, for eligible hazard types (refer also to Section 5.1 of the Australian Government guidelines).

This could include, for example:

- construction and/or procurement of materials, including supply costs, in order to deliver the project;
- staff (incl. contractor and consultancy) salaries and on-costs, including administration costs such as training, utilities and travel that are directly attributed to the provision of the project;
- writing, reporting, consultation and engagement costs insofar as they are directly relevant to the delivery of the project;
- upgrading of existing materials and assets so long as the upgrades meet the intent of the DRF Objectives (see section 2.2); and/or
- community engagement and communications initiatives directly related to the delivery of the project.

Contingency costs to account for unforeseen financial circumstances, such as increased labour and supply costs, can be included and should be factored into proposals and must be commensurate with the size and complexity of the proposed Project.

## Mandatory co-contributions

Proponents must identify the co-contribution for the Project in the submission form.

Co-contribution costs can include, but are not limited to (refer also to Section 6 of the Australian Government guidelines):

- a direct (cash) funding contribution provided at the time of project commencement;
- funds the Project has already invested in a program or project on or any time after 1 July 2019, and only where the Commonwealth's contribution from the DRF is expected to extend or enhance that program or project subject to alignment with the DRF Objectives (see section 2.2). The Commonwealth will not fund project cost overruns;
- any costs associated with the Project's delivery, for example construction or project delivery; and
- other in-kind costs, such as wages directly attributable to the delivery of the project, and/or supplies, materials, and specific equipment required to execute the project.

Commonwealth funding from any source (including historical) cannot be used by an Applicant to cover their co-contribution, either fully or in-part.

Requests for waivers or co-contribution reductions will only be considered by the Australian Government in rare and exceptional circumstances at the discretion of its Program Delegate. Recent natural disasters or high recent disaster expenditure will not qualify as exceptional circumstances.

## Ineligible expenditure

Applicants cannot spend the Commonwealth's funding on ineligible expenditure incurred, including (refer also to Section 5.2 of the Australian Government guidelines):

- projects that have already received full funding or a commitment of full funding, including projects that have received funding from another source for the same purpose, as articulated in the application (i.e. 'double-dipping');
- wages that are not related to the direct delivery of the funded activities;
- road infrastructure works that does not have the primary purpose of reducing community exposure to risk, harm and/or severity of a natural hazard's impacts;
- road maintenance;
- retrospective costs, including costs incurred by the Applicant and/or implementation partners prior to the endorsement of the Implementation Plan;
- costs incurred in the preparation of an application, other than costs incurred to complete and submit the Implementation Plan (see section 13.2);
- activities conducted outside of Australia;
- subsidy of general ongoing administration of an organisation;
- overseas travel;
- interstate travel, where that interstate travel is not undertaken as part of a multi-jurisdictional project (see section 4.3); and
- the introduction of plants, animals or other biological agents known to be, or that could become, environmental or agricultural weeds and pests.

## How to submit a Project to be considered for the NSW Application

Project proposals for the NSW Application must be submitted to the NSW Reconstruction Authority using the Project proposal form provided in this document, via email to [drfnsw@resilience.nsw.gov.au](mailto:drfnsw@resilience.nsw.gov.au) by the **14 February 2023**.

Only Projects proposals submitted by **14 February 2023** will be considered for the NSW Application.

Project proponents may be invited to submit further information. Projects will also be required to submit additional items as part of an Implementation Plan if successful in receiving funding.

## Support available to Project proponents

The NSW Reconstruction Authority will hold briefing calls for prospective Project proponents to provide guidance on how to submit a Project proposal to the NSW Application.

Information on how to register for the briefings and recordings of the calls will be published on the NSW Reconstruction Authority website.

The NSW Reconstruction Authority will also make available materials and additional resources that support the drafting of Project proposals.

Project proponents can request advisory support from the NSW Reconstruction Authority on the development of Project proposals. Project proponents are encouraged to contact the NSW Reconstruction Authority as soon as possible if they would like to request this advisory support given that the support will be provided on a limited basis. Due to capacity restraints on this support, the NSW Reconstruction Authority reserves the right to decline the provision of this advisory support if the request is too close to the closing of the project proposals and/or where the advisory support is at capacity.

Project proponents are also encouraged to refer to the detailed Glossary in Section 15 of the Australian Government guidelines when completing the Project proposal form.

## Suitability check and prioritisation of Projects

The NSW Reconstruction Authority will screen Projects with the following review steps:

1. That a complete Project proposal form has been submitted including any attachments listed by the Project proponent. Where a complete Project proposal form has not been completed, NSW Reconstruction Authority reserves the right to provide the proponent with the opportunity to submit the required information or the project may be set aside from further consideration.
2. That the Project meets the minimum requirements for eligibility in accordance with the Australian Government guidelines. Only Projects which meet the minimum requirements for eligibility will be assessed against the suitability criteria.
3. The rating of Projects against suitability criteria, which will be considered by the NSW Reconstruction Authority when determining which Projects will be put forward in the NSW Application.

Suitability criteria in order of relative importance are as follows:

- i. Outcomes and benefit
  - ii. Demonstrated need including risk being addressed
  - iii. Capability to deliver
  - iv. Demonstrated strategy to mitigate risk of adverse outcomes from the Project
  - v. Value for Money including co-contribution
4. The prioritisation of Projects which best meet the objectives of the Fund in ascending order whereby number one (1) is the highest priority Project for inclusion in the NSW Application.

Written advice will be provided to all proponents of Projects. If your Project is rated as "Not Suitable", your formal notification will include details on how you may seek feedback.

## Key dates

The following timeline is provided as a guide only and subject to change:

Milestone	Date
<b>Australian Government opens Round 1 2023-24</b>	10 January 2023
<b>The NSW Reconstruction Authority publishes guidance on the NSW Application</b>	From 18 January 2023
<b>The NSW Reconstruction Authority provides briefing calls on the NSW Application</b>	From 23 January 2023
<b>Project proponents can request to the NSW Reconstruction Authority for support services in developing proposals</b>	From 23 January 2023
<b>Project proposals due from proponents to the NSW Reconstruction Authority</b>	5.00pm AEDT 14 February 2023
<b>NSW Reconstruction Authority advises Project proponents of suitability under the NSW Application</b>	3 March 2023
<b>NSW Application submitted by NSW Reconstruction Authority to the Australian Government</b>	5.00pm AEDT 6 March 2023
<b>The Australian Government announces the outcome of Round 1</b>	From May 2023
<b>Funding delivered for immediate commencement of successful Projects</b>	From 1 July 2023

## More information

Requests for further information can be submitted in writing to the NSW Reconstruction Authority at: [drfnsw@resilience.nsw.gov.au](mailto:drfnsw@resilience.nsw.gov.au).

The NSW Reconstruction Authority has appointed O'Connor Marsden & Associates as the probity advisor for this program. Should you have any concerns regarding the probity or integrity of this program please email to the NSW Reconstruction Authority in the first instance at: [drfnsw@resilience.nsw.gov.au](mailto:drfnsw@resilience.nsw.gov.au).

## Submission of the NSW Application to the Commonwealth

The NSW Reconstruction Authority as 'Applicant' is responsible for providing Ministerial endorsement for the NSW Application.

Endorsement of all Projects under the NSW Application must be endorsed by:

- The NSW Reconstruction Authority Grants Sub Committee; and
- The Minister responsible for disaster risk reduction.

# Disaster Ready Fund Round 1 2023-24

## Project proposal form for the NSW Application

Please complete all sections in this form and return to the NSW Reconstruction Authority by **5pm AEDT 14 February 2023** via email at: [drfnsw@resilience.nsw.gov.au](mailto:drfnsw@resilience.nsw.gov.au)

### 1. Contact information

Organisation Name	ABN
Contact Person	Position
Email	Phone
Website	

### 2. Checklist

#### Project readiness

- ☐ Has the project secured relevant internal approvals, including an approved business case, if required?
- ☐ Will the project be ready to commence from July 2023 and has a viable 3-year schedule?
- ☐ Does the Project have assigned resources with the relevant experience and project management capability to deliver the project?

#### Project funding

- ☐ Is the Project a large scale project of greater than \$1 million including co-contributions?
- ☐ Has the Project secured, or have a viable plan to secure, co-contribution funding?



### 3. Project summary

Project Summary (1,000 words limit)		
Hazard type		
Project type		
If more than one Hazard type or Project type, please list:		
Project title		
Project location		
Project region		
Project duration		
Project start date		
Project description summary (Free text) in plain English terms, provide one to two sentences outlining what the Project is.		
Type of Proponent	<input type="checkbox"/> Individual Project <input type="checkbox"/> Aggregated Projects	
Disaster Ready Fund funding amount requested	Co-contribution	Total Project Cost
\$	\$	\$
<p>Has financial assistance previously been or currently being sought or provided through Commonwealth, State/Territory or other initiatives to support this project?</p> <p><i>Provide clear details disclosing the Program the project was submitted to at either or both Commonwealth and jurisdiction level and the outcome of the application process. If the application was successful please detail the project funding source, amounts and the Australian Government Reference Number (AGRN).</i></p>		



Type of co-contributions	<input type="checkbox"/> Cash only <input type="checkbox"/> In-kind only <input type="checkbox"/> Combination of cash and in-kind
Co-contribution waivers/reductions being sought	Is a co-contribution waiver or reduction being sought for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, <input type="checkbox"/> Waiver <input type="checkbox"/> Reduction
<b>Co-contribution waivers/reduction details</b> <i>If applicable</i> <b>Provide a rationale as to why a waiver or reduction is being sought.</b> <b>Enter the total value and percentage against the Cth contribution that you are seeking to have waived/reduced.</b> <b>If a reduction, enter the total value and percentage against the Cth contribution you expect to provide.</b> <b>If a reduction, advise whether the co-contribution is already confirmed or anticipated.</b> <small>Note: waivers or reductions are only expected to be provided in exceptional circumstances. It is up to the applicant to make a strong case. Decisions will be made by the Minister for Emergency Management.</small>	

## 4. Responses to the Australian Government criteria

Refer also to Section 8 of the Australian Government guidelines.

**Project details (2,000 words limit). Please fill in the text box below or attach to this Form.**

**Response must address the following:**

- *What the project is, in detail?*
- *What risk or problem does the Project seek to address? An indication of the risk before and after the proposed project?*
- *Who (or what) does this impact and how?*
- *What evidence (quantitative/qualitative) can you draw on to indicate the size and severity of the risk?*
- *How will the Project enable adaptation to future climate and disaster impacts?*
- *How will the project avoid and manage the potential for maladaptation (including any potentially negative social, environmental or economic outcomes)?*
- *Reference any or all of the four domains of social, economic, built and ecological*

The likelihood of project success (1,000 words limit). Please fill in the text box below or attach to this Form.

Response must address the following:

- *Confirmation of the ability to deliver this project within the agreed 3 year timeframes*
- *Evidence of capacity to complete the Project to meet industry standards*
- *Evidence of capacity and capability (including previous experience in undertaking similar scale projects)*

Alignment with existing plans and strategies (1,000 words limit). Please fill in the text box below or attach to this Form.

Response must address the following:

- *Detail on how the Project meets the Program Objectives*
- *Detail on how the Project aligns with any existing state, territory or local government disaster risk reduction policies; and*
- *Detail regarding why this Project is not able to be funded through other potentially more appropriate sources*

Project governance (1,000 words limit). Please fill in the text box below or attach to this Form.

Response must address the following:

- *How will the Project be governed?*
- *What stakeholders or collaborators will be important for the project's success?*
- *Have they been consulted or what are the plans for consultation?*
- *If the Project has a place-based focus, you must provide details of consultation with relevant local governments and First Nations communities (i.e. practical on the ground impacts in one or more local government areas, where those entities are impacted, for example an infrastructure project).*

Cost benefits (1,000 words limit). Please fill in the text box below or attach to this Form.

Response must address the following:

- *What are the financial and non-financial benefits of the Project?*
- *How does the Project represent good value for money in terms of the costs listed in Section 6 "Project Budget"?*



Other relevant considerations and information (1,000 words limit). Please fill in the text box below or attach to this Form.

*Project proponents may provide up to five (5) additional attachments they believe support their applications. This may include further information about the proposed project and any strategies or policies the proposed project may relate to. The maximum file size in the application form is 20 megabytes per file. Response must list the title of each attachment document.*

5. Project milestones

What are the key activities and related deliverables or outputs and how will these be staged over the three-year project term? Please populate the below template.

Milestones			
Milestone description <i>(at least 1 milestone per 6 month period)</i>	Expected completion date	Project delivery partners	Issues/Risk identified
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

6. Project risks

What are the risks and interdependencies associated with the Project (including any potentially negative social, environmental or economic outcomes) and what plans are there to mitigate risk? Please populate the below template.

Risks				
Relevant milestone	Key Risk/Issue	Likelihood <i>[Almost certain/ Likely/ Possible/ Unlikely / Remote]</i>	Risk significant <i>[Severe, Major, Moderate, Minor, Insignificant]</i>	Mitigation Strategy

## 7. Project budget

Please provide an indicative project budget using the below template. Item proposed are a guide and can be added or removed.

Contingency costs to account for unforeseen financial circumstances, such as increased labour and supply costs, can be included and should be factored into proposals and must be commensurate with the size and complexity of the proposed Project.

Budget				
Item	Timeframe	Total budget	Commonwealth contribution	Co-contribution
Project management/ Administration costs		\$	\$	\$
Community and stakeholder engagement		\$	\$	\$
Construction costs		\$	\$	\$
Audit and assurance costs		\$	\$	\$
Contingency costs		\$	\$	\$
Other		\$	\$	\$
<b>Total</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>

## 8. Project logic

How will the activities and outputs generate medium-long-term outcomes for the state of New South Wales?  
Please populate the below template.



### **Problem Statement:**

*What is the underlying issue that you are trying to address? Who is affected by it? What are the root causes? The problem statement should be targeted and specific, but must not simply state the need for your project.*



### **Goal:**

*How will you address the issue outlined in your problem statement? This goal is your objective.*

## Project inputs and outputs

**Inputs**

*What resources do you have?*

*Consider:*

- People and staffing
- Knowledge
- Equipment
- Funding
- Networks
- Partner organisations and groups
- Time
- Places and spaces

**Outputs:  
Activities**

*Describe and count the activities that are part of your project. These are the actions required in order to produce project outputs.*

*What will have been done when you have finished delivering the project?*

*\*Is there evidence to suggest that the activities will lead to outcomes?*

**Outputs:  
Participation**

*Who is the target group for your project?*

*What are the demographics of this target group? Who else is involved and what is their role?*

*\*Be careful not to confuse outputs (what is delivered) with outcomes (what changes are caused)*

**Assumptions**

*What unexamined beliefs do you have about how or why the project will work? This could be assumptions around the participants, engagement, activities etc.*

Project outcomes	
<b>Short-term outcomes (timeframe)</b>	<p><i>What will be different if your activities are completed?</i></p> <p><i>These outcomes would usually be expected on completion of a project, and often include changes in skills, knowledge, attitude, awareness or motivation.</i></p> <p><i>*Outcomes answer the question: What is different as a result of our activities? Outcomes should link to your goal/objective.</i></p> <p><i>**Will these short-term outcomes logically lead to the medium-term outcomes?</i></p>
<b>Medium-term outcomes (timeframe)</b>	<p><i>What changes will happen as a result of your project.</i></p> <p><i>Medium-term outcomes may take some time to be seen, and can include changes in behaviour, practice or systems or the application of skills and knowledge</i></p> <p><i>*Is the connection between long and medium-term outcomes supported by theory or evidence?</i></p>
<b>Long-term outcomes (timeframe)</b>	<p><i>This should link to your goal statement and resolve the issue in your problem statement.</i></p> <p><i>It is likely to take a long time to see these outcomes, and will usually be influenced by a range of factors outside of your project.</i></p>
<b>External factors</b>	<p><i>What is outside of your control but will impact your project? Projects are situated in political, social, cultural and geographic environments that influence project delivery and outcomes.</i></p>



## Declaration

*Authorisation should be by a person who has authority to sign on behalf of the organisation.*

I/We certify that the information given in this application is true and correct. I/We agree the information disclosed in this submission may be disclosed to other government agencies, reviewers and staff assisting with the administration or promotion of NSW Application.

I/We declare to the best of my/our knowledge, there are no perceived or existing conflicts of interest to declare.

I/We certify I/we have read the Australian Government guidelines and understand the monitoring and evaluation obligations for successful Projects.

Signature

Date

Printed name

Position

## Disclaimer

Submission of Project proposal to the NSW Application does not guarantee funding. The costs for producing a submission are borne by the proponent. The information provided is intended to be a guide only. We shall not be liable for any costs or loss incurred or sustained as a result of a proponents' reliance on any information provided by us pursuant to development of a Project proposal. We reserve the right in our absolute discretion to vary any of the terms contained in this document; accept or reject late submission; vary the dates for key stages; freely discuss aspects of a proponent's Screening Check directly with them; or discontinue this Project proposal. Lodgement of a Project proposal will be taken as consent for the information to be shared with the Commonwealth.

Project proponents are to note that the selection of a Project to be included in the NSW Application is no guarantee of funding to be provided under this Program. The NSW Application, when submitted to the Australian Government, will form part of the Australian Government's competitive process in order to identify the projects to receive funding under the Fund. As such, the NSW Reconstruction Authority's role is to identify suitable projects to be included in the NSW Application and is not an assessor for the Fund.

### **Government Information Public Access (GIPA) Act 2009**

Information received in Project proposal form is treated as confidential. However, documents held by the funding agency are subject to the Government Information Public Access (GIPA) Act 2009. This means that the information contained in application forms and other relevant information may be released in response to a request lodged under the Government Information Public Access (GIPA) Act 2009.

**Disclaimer**

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Nothing in this publication should be taken to indicate the NSW Reconstruction Authority's or the NSW Government's commitment to a course of action.

**More information**

 [dpie.nsw.gov.au/about-us/our-agencies/nsw-reconstruction-authority](https://dpie.nsw.gov.au/about-us/our-agencies/nsw-reconstruction-authority)

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**4.12 TEMORA LIONS CLUB RECYCLING OPERATIONS**

**File Number:** REP23/143  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** 1. Temora Lions Club

**REPORT**

The Temora Lions Club were recently informed that their application under Stronger Country Communities Round 5 was unsuccessful.

The application was seeking \$116,500 to purchase and install a new cardboard/paper press at their Melaleuca Street facility.

As a part of the funding application development process, Council agreed to contribute a matching amount towards the project, should the funding application be successful.

The existing press is 32 years old and was purchased (second hand) and installed by the Lions Club approximately in 1999. Whilst the press has served the community well in this time, it is showing signs of fragility, with breakdowns becoming more frequent despite some regular maintenance and even extensive refurbishment work carried out by members and local engineering contractors.

This factor coupled with the OH&S challenges that the current sunken press pit increasingly provides to the ageing Lions Club workforce, has escalated the need to replace this essential piece of infrastructure if the Lions Club are to continue to provide the current level of service that they do for the Temora Shire Community.

Council was hopeful to have the review of Recycling Services completed by now, however Contractor originally selected, withdrew from the project prior to Christmas due to changed circumstances.

Council staff will now conduct the review themselves. It is thought that it might be pertinent for a small Council working party to meet with the Lions Club executive to discuss their proposal as well as the Club's future involvement in Temora Shire's recycling operations. The information gleaned from this meeting will be fed up into the service review document for Councillor consideration.

The options available to meet with the Lions Club are:

1. Thursday, 9<sup>th</sup> February at 5.30pm
2. Monday, 13<sup>th</sup> February at 10.30am; or
3. Tuesday, 14<sup>th</sup> February at 5.30pm

**Budget Implications**

The Lion's Club has received a quote for \$233,000 for the purchase and delivery of a new press (copy attached). Lions Club have offered to cover the cost of the installation, that exceed the scrap metal value of the old press (not insignificant),

Council currently has \$1.866M in its Waste Management Reserve, from which the purchase of such a piece of equipment would be eligible.

**COMMITTEE RESOLUTION 14/2023**

Moved: Cr Rick Firman

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to proceed with the purchase of new press  
AND FURTHER

That a suitable meeting be arranged onsite with Lions Club and Council representatives on 14  
February 2023 at 5:30pm.

**CARRIED**

***Report by Kris Dunstan***

**AUSTRALIAN BALE PRESS COMPANY**

4-6 Johnson Rd, TUGGERAH NSW 2259  
Phone: (02) 4353 8688 Fax: (02) 4353 6866

Email: reception@ausbale.com ABN: 75 001 807 110

# **HB100-MT**

## **Plastics Baler**

### **Temora Lions Club**

### **Proposal No ABP-TLC060922**

#### **Company Insight**

Australian Bale Press Company Pty Limited is a fully owned Australian Manufacturing Company.

Experience in baler and conveyor designs, sorting systems and our pursued specialisation in this industry has enabled us to produce and procure equipment that is built to last and perform.

The quality, reliability and performance of ABP equipment is a statement that is well founded and well supported by the users of ABP equipment.

Service, parts and product support are also key features of the company's integrity in standing behind its products. ABP bale quality is well recognised and strongly accepted by recycling organisations' and operators throughout the industry, resulting in lower shipping and freight costs along with reduced storage and handling requirements.

The companies background has incorporated the compaction and baling of products such as sea weed, saw dust, sugar cane, rice hulls, sewage, disposable nappies, plastics, paper, cardboard, newsprint, aluminium cans, rags, grass clippings, paper dust, peatmoss, foil, garbage, pete, pvc and hdpe bottles. Further we have established over thirty recycling centres throughout Australia & New Zealand.

Notably, the experience we have gained in handling many different and varied applications, can assure you that Australian Bale Press Company Pty Limited can provide the most efficient and cost effective product needed to solve your waste disposal, recycling, baling and materials handling needs.



**Introduction:**

The HB100-MT Model Baler is designed to accommodate large volumes of plastic materials on a continuous 24-hour per day basis. The HB100-MT automatic baler is a very robust unit built to maximise efficiency and economy, both as a means of material handling and cost effective waste management. To ensure trouble-free operation the unit is equipped with top brand hydraulic components and high quality electrical controls. All parts are readily available in Australia and generally accessible internationally.

The HB100-MT incorporates several key features: namely it combines a large loading chamber with a quick cycle time and high tonnage. Using specially formulated heavy-duty carriage rollers, to improve performance, reduce wear and provide for a high duty cycle, without the need for ongoing maintenance or servicing.

**Operating Sequence and Machine Cycle:**

Prior to operation the unit sits in its fully retracted position leaving the loading chamber clear. The waste material is then fed into the loading hopper until full. The unit commences its cycle automatically, compressing the product then returning for reloading. This cycle continues until a complete bale is produced. At this point the compaction plate will stop in the forward position whilst the strapping bands are inserted and fastened around the completed bale. The bale door then opens vertically, and the bale ejected. The main ram is then returned to its home position the bale door closed and the cycle reset for a new bale.

**Key Features:**

- High Bale density.
- Automatic cycle
- Perfect bale shape ensuring consistency and uniformity.
- Very low maintenance and servicing.
- All parts and components readily available either as stock items or obtainable from distributors around Australia.
- 2 year warranty on structural frame.
- Designed with safety features as a priority.
- Simplistic operator control system.
- Low shock hydraulic system.
- Low wear components with high performance.
- 4 Easy Band Ties Per Bale
- Capacity 1.5 - 2.5 tons per hour
- Air Cooled Heat Exchanger
- 100 Tons Compaction Force
- Vertically Opening Bale Door for Ease of Bale Ejection and Removal
- Baler Runs on Hardox 450 Grade Wear Resistant Plate
- 750mm high bale to load 3 high in a standard shipping container maximising payload

**SPECIFICATIONS**

**Machine Size:**                      Height    2000mm  
                                         Width    1400mm  
                                         Length   6950mm  
                                         Weight   8500kg's

**Bale Size:**                         Height    750mm  
                                         Width    1100mm  
                                         Length   1200mm

**Loading Chamber:**               Height    750mm  
                                         Width    1050mm  
                                         Depth    1200mm

**Loading Hopper:**                Height    1200mm  
                                         Width    1200mm  
                                         Depth    1050mm

**Bale Weight:**                      Approx 450-550kg's pending material type

**Power:**                              30kw Electric Motor.

**Cycle Time:**                      Approximately 40 seconds loaded

**Strapping:**                        4 bands per bale using steel ESI bands

**Max Operating Pressure:**       3000 psi.

**System Operating Pressure:**   2600 psi generating 100 tons force.

**Filtration:**                        Continuous on line 10 micron filtration.

**Main Cylinder:**                   8" bore with a 4" rod.

**Bale Door Opening Cylinders:** Twin 4" bore Cylinders

**Power Pack:**                      1460 litre oil reservoir

**Power:**

The HB100-MT Model is powered by a 30kw 3 phase TEFC electric motor. Motor start up is via a STAR DELTA start. The motor is protected by safety overloads and individual circuit breakers. All electrical control circuitry is housed in metal dustproof enclosure to ensure trouble free operation.

**Hydraulics:**

All pressure lines are multi wire hosing rated to 3000 psi for trouble free operation. The hydraulic pump is coupled to the electric motor via a machined fit bell housing for perfect alignment, whilst also reducing the noise level of the hydraulic power pack and electric motor. The power pack carries a volume of 1260 litres of hydraulic oil with an independent on line filtration and air to oil heat exchanger cooling system. Hydraulic system is fitted with pressure reducing valves and main cylinder unloading valve. These valves compliment the main direction valve and hydraulic cylinder to significantly reduce the shock generated by high-pressure systems, reducing the wear and stress on the hydraulic fittings, hoses and component mountings.

**Plant Maintenance:**

The HB10-MT Baling Machine is designed to operate maintenance free. Main Carriage rollers require only periodic greasing, primary service requirements is to keep baler clean on a daily basis both inside compaction carriage area and externally around the machine for dust and contamination build up. Notably oil filters should be replaced after 500 hours of use, and the hydraulic power pack cleaned regularly. It is recommended that the hydraulic oil be replaced every 2-3 years.

**Electronic Control Safety Features:**

The PLC supplied has 10 spare I/O for future development or addition control logic integration. All ABP PLC control systems are protected with inline filters absorbing power surges and voltage drops. Interposing relays connect the PLC to all external hydraulic coils to protect the PLC terminals from feed back spikes. All limit and pressure switches are of steel construction and all control and motor wiring is enclosed in conduit, offering high-level protection in an industrial environment. The unit's control diagnostics protect the units cycle from operation failure warning operators via an alarm with indicator panel lights.

**Main Cylinder:**

The main hydraulic cylinder is custom built to our design featuring a long and heavy front bronze gland assembly, a high quality finished honed and polish main barrel with a bronze overlay and wear rings fitted to the main piston to avoid barrel damage upon seal wear. The cylinder is accessible and seal replacement is not a major undertaking.

**Surface Coating Protection:**

All equipment is primed with a zinc based primer prior to assembly and all assembly welding is wire buffed and painted with the zinc based primer. Upon completion of the structural frame, the surface will be coated with a second coat of zinc based primer and then finished with two coats of high gloss enamel.

**Australian Standards:**

The HB100-MT Model Baling Machine is built to a safety specification of 5:1. The structural integrity of the baler is uncompromised weighing in at 13.5 tonnes and built in accordance with AS4024 Australian Standard for Safeguarding of machinery.

**Key Features:**

- Baler is built to last and perform consistently for the long term with 24 hour per day continuous operation.
- Structural integrity unrivaled by our competition.
- Advance control logic improving operator safety and machine reliability.
- Functional and well layed out controls and hydraulic components prove to be very service friendly.
- Selection of high quality readily available components, Schneider Switch Gear and Mitsubishi PLC, Taiwan (Seven Ocean) hydraulics with German Continental fittings and hoses.
- Low maintenance and low operating costs.
- Service support in every state via our service agent network.

**Safety Features:**

Emergency Stops:	Numerous large mushroom type emergency stop switches are positioned around the unit for convenient operator accessibility.
Motor Overloads:	Fitted to every motor as standard.
Motor Isolation Switches:	For servicing safety.
Inspection Points:	Safeguarded by interposing limiting switches.
Oil Level control:	Unit requires a minimum oil level before it is enabled to operate, a float control will shutdown the unit in the event of excessive oil loss.
Cycle time watchdog:	If the baler does not complete its cycle within the set parameters it automatically shuts down and alerts operators.

**Loading System:**

The design and configuration of the loading hopper and loading conveyor system are the two most important factors in providing for bale consistency uniformity and attainability of the required throughput per hour.

**Control Logic:**

The system is powered by PLC, a systems Program Logic Control that makes monitoring the unit extremely simple, accurate and reliable. Warning signals and alarms plus built in safety control and shuts down logic are key features of the system. Parts and product support are also readily available throughout Australia and only standard products are used within our systems.

Power and simplicity are the key concepts of our PLC system, as an optional extra the unit can be modem linked to our office, so that trouble shooting or changes to the program logic can be effected without the need to leave our office and at the cost of only a phone call.

**Delivery:**

12-14 weeks from receipt of your official purchase order. Installation and Commissioning will take 4 to 6 hours. One full day of training will be provided for your operators. The unit is supplied complete with operating and maintenance manuals.

**Exclusions:**

- Incoming power supply and connection to baler control panel.
- Baling wire/ Steel Strapping

**Price for Baling Machine:**

HB100-MT Model Plastic Baler is priced at-	\$168,000.00
1 off 6 metre x 1200mm Conveyor	\$45,000.00
Delivery and Installation-	\$20,000.00
Total	\$233,000.00
GST	\$23,300.00
<b>TOTAL</b>	<b>\$256,300.00</b>

**Terms:**

- 40% deposit due with purchase order
- 40% progress payment 1: Due in week 8 of the project
- 20% balance payable upon completion of installation and commissioning.

Our terms are strictly applied, and work will stop on the project if progress payments are not received by there due date.



## **TERMS & CONDITIONS of SALE WARRANTY & LIABILITY AGREEMENT**

### **1. Terms and Conditions**

1. Full payment for the goods is due by the buyer to Australian Bale Press Company Pty Limited (the Company) within 7 days of the advised completion date unless a special payment schedule is agreed to.
2. The price quoted by the Company for the goods does not include any freight costs that may be incurred in respect of the removal of the goods from the Company's Tuggerah premises to any place designated by the buyer unless the quoted price specifically includes a charge for freight.
3. The quoted price for the goods does not include any costs that may be incurred by the Company in assembling and installing the goods at any place other than the Company's Tuggerah premises unless the quoted price expressly includes a charge for such work.
4. The goods shall be delivered by the Company to the Buyer at the Company's Tuggerah premises and from the time of the commencement of dispatch of the goods from the Company's premises, the risk of any loss or damage to or deterioration of the goods from whatever cause arising, shall be borne by the buyer.
5. The whole of the terms of the agreement between the Company and the Buyer are contained herein and the terms and conditions of this agreement between the Company and the Buyer may only be added to, amended or altered in writing, signed by the Company's representative and the Buyer.
6. In the event of goods leaving Australian Bale Press Pty Ltd without payment or a cheque given in payment is subsequently dishonoured.
  - (i) The parties agree that ownership of the goods delivered by the Company to the Buyer is only transferred to the Buyer when the Buyer has paid all sums owing to the Company whether under this or any other contract.
  - (ii) Where the Company has not been paid in the manner specified in Clause 1, the Buyer agrees to keep the goods as a fiduciary for the Company and if required by the Company to store the goods in a manner that clearly shows the ownership of the Company.
  - (iii) The parties agree that the provisions of this clause apply notwithstanding an agreement, whether subsequent to this agreement or not between the parties under which the Company gives the buyer credit.
7. The Buyer agrees that if any payment is made upon him to the Company by cheque then delivery of such cheque to the Company shall only be effective as payment upon such cheque being honoured by the bank upon which it is drawn

## 2. Warranty and Liability.

1. The warranty on the structural frames is 12 months, on electrical equipment, hydraulic equipment and fitting of equipment is valid for 6 months and is based on a forty-hour working week.

For example, if the warranty period is for 12 months normal operations, normal operation is based on a 40 hour week for 52 weeks per year. This warranty period is adjusted and averaged to reflect the warranty period of 2080 operating hours commencing from the date of dispatch. (e.g. if a plant is operating 24 hours per day, 7 days per week, the warranty period will be 12.38 weeks).

2. The period of warranty shall be from the date of dispatch.

## Your warranty period will finish on

---

3. The warranty shall be limited to the replacement or repair at the option of the Company of any product upon examination by a representative of the Company to be defective either in workmanship or material whereby it is not suitable under proper usage and service for the purpose for which it was designed provided that:
  - (i) All repair work shall be carried out in the Company's Tuggerah premises. However, in the event that this is not possible, the Company agrees to effect the repairs other than at the Company's Tuggerah premises provided the Company has the right to claim from the buyer, any costs incurred by the Company in relation to travelling to and from the site and accommodation at the site, that the repair work is being effected, if the Company feels that the site is at a remote location or the distance the site is from the Company's Tuggerah premises is considered by the Company to be exceeding the distance deemed as reasonable for the Company to travel to effect the repairs. The buyer agrees to pay these costs upon demand from the Company.

Note that where the warranty work involves an inherent design fault in the equipment, then all costs incurred in effecting such repairs will be borne by Australian Bale Press. If the warranty work involves replacement of a component which, through normal wear and tear, has deteriorated beyond its usefulness, Australian Bale Press will bear the cost of the component, but the purchaser will bear the cost of the travel to and from the site of operation.

- (ii) Any warranty given or implied by the Company is in respect only of the workmanship of the Company and the goods which component parts have been supplied to the Company by others. Any component parts supplied by others are subject to the warranty conditions prescribed by their respective suppliers.
  - (iii) No warranty given or implied by the Company shall extend to cover loss or damage to the goods supplied occasioned by normal wear and tear on the goods from use of the goods.

No warranty given or implied by the Company shall extend to cover loss or damage to the goods if the machine subject to the warranty is used outside the manufacturer's specifications or is used in any way contrary to the instructions given including the disposal of materials which it is not designed for, or from operator's error. The machinery requires regular cleaning and maintenance as per the manufacturer's instructions. Breakdowns caused by the oversight of the cleaning and maintenance are not covered by the warranty agreement.

4. Australian Bale Press Co. does not accept responsibility for loss of production, storage or any other cost, which may accrue during a breakdown. This is Australian Bale Press maximum liability. The sale of Australian Bale Press products under any other warranty or guarantee whether expressed or implied, statutory or otherwise and whether oral or in writing are hereby expressly excluded and negated.
- The warranty agreement is not enforceable by the purchaser of the equipment if any outstanding and overdue monies are owed to Australian Bale Press by the purchaser at the time of the warranty claim. Warranty service is available only if **all** accounts with Australian Bale Press are up to date and within the terms allowed by Australian Bale Press.

The warranty agreement is void if:

- (a) The machine subject to the warranty is used outside the manufacturer's specifications or is used in any way contrary to the instructions given including the disposal of materials which it is not designed for, or from operator's error.
  - (b) The machine subject to the warranty is altered, adjusted or repaired by anyone other than a direct representative of Australian Bale Press, or by persons agreed to as being competent, by the management of Australian Bale Press.
  - (c) Regular cleaning and general maintenance are not undertaken as per the manufacturer's instructions.
7. Warranty Quantification:
- (a) Australian Bale Press Warranty Conditions only apply to new equipment provided. Existing equipment is to be accepted in current condition and is not covered by the Warranty and Liability Agreement.

Daniel Waddington  
Director



# HB100-MT

## Plastics Baler

### Temora Lions Club

### Proposal No: ABP-TLC060922

I, \_\_\_\_\_, as an authorised representative

of \_\_\_\_\_, ABN \_\_\_\_\_,

state that I have read the above Terms and Conditions and Warranty and Liability Agreement and I agree to all the clauses stated in the agreement.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(position)

Witnessed:

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(position)



**4.13 DEPOT EMULSION TANK REPAIRS**

**File Number:** REP23/153  
**Author:** Engineering Works Manager  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

**REPORT**

Council had our bitumen emulsion tank at the depot cleaned and inspected in July 2022. This inspection identified concerns of an urgent nature that needed addressing particularly the pipework and electrical components. These issues have been seen commonly between 8 to 10 years of emulsion tank life with our tank currently 10 years old.

Due to this risk and high potential for a leak to develop that could see the tank unable to hold emulsion, Council staff continued usage but only filled the tank to 1/3 capacity from July through to December 2022 to mitigate the imminent risk. Unfortunately, this fell at the worst time for the needs of the network relating to the flooding natural disasters.

Quotes were sort for repairs in July/August and scheduled as a matter of urgency however the wait time was December 2022 for the repairs to be scheduled through the company that originally supplied the emulsion tank.

Repairs undertaken included.

- Deep clean of the tank prior to repairs.
- Replacement of all pipework from steel to stainless steel.
- Replacement of tank nipples
- Thermal wrapping/protection of external pipework and pump (required for winter being a heated product)
- Replacement of Gauges and Valves
- Electrical component repairs including installation of an earth stake as the tank was carrying electrical charge previously.
- Brand new pump
- Anodes in the tank to prevent the acidity of emulsion impacting the walls of the tank long term to increase overall tank life.

Noting the pump was advised to be replaced in initial quoting, however due to the cost of the other repairs Councils Works Manager was going to leave the pump replacement until the 2023/24 due to financial constraint in the maintenance budget. However, when the repairs started to be undertaken our Bitumen Emulsion supplier Fulton Hogan indicated they wouldn't do a delivery until the pump was replaced.

This repair work was scheduled for mid/late December which saw us need to empty the tank prior. Unfortunately, at short notice the repairs were pushed back to mid-January 2023 as now completed. This saw Council unable to hold emulsion or undertake maintenance patching works on our sealed network from mid-December to late January 2023, which has caused a slight backlog to sealed road repairs.



**Budget Implications**

2022/23 Depot maintenance budget for general maintenance is \$16,691 and building maintenance of \$3,500 for a combined value of \$20,191. Expenditure to date is \$7,066.

Urgent maintenance repairs to Councils' bitumen emulsion tank will total \$12,300.

This will take maintenance expenditure to date between \$19,000 & \$20,000. On top of this there is a roof drainage issue to address in the short term which may cost up to \$2,000.

This will result in the depot general maintenance and building maintenance combined exceeding the budget value with 5 months to go for 2022/23 budget. However, it won't necessarily mean the overall depot maintenance budget will be over expenditure by the end of financial year, but there is potential based on these unplanned works needing immediate attention.

2022/23 Depot Maintenance Budget including employee costs and administration expenditure for is \$457,962

Expenditure in past years has been.

2020/21 - \$443,659

2021/22 - \$427,962

Cr Belinda Bushell returned to the meeting at 3:46 pm.

**COMMITTEE RESOLUTION 15/2023**

Moved: Cr Rick Firman

Seconded: Cr Anthony Irvine

That the Committee note the report including potential for depot maintenance to go over budgeted expenditure for 2022/23.

**CARRIED**

***Report by Alex Dahlenburg***

**4.14 STREET TREE REMOVAL/REPLACEMENT REQUEST: 71-77 LOFTUS STREET****File Number:** REP23/160**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:**

1. Tree Planting/ Removal Request
2. July 2022 Asset & Operations Report

**REPORT**

Council is in receipt of Tree Planting/Removal request from a single resident on behalf of all those residing in the 4 new dwellings on Loftus Street, east of Crowley Street.

The request is for removal and replacement of the 3 plane trees out the front of these residences, due to the dropping of leaves and the mess it creates. As can be seen in the attached photo, one of the trees has also been vandalised.

The trees were inspected in December 2022 by Mark McCrone as part of the tree audit that he is currently undertaking. He reported 2 of the trees to be in good health and the other in fair health. All 3 are considered to have a low valuation based on their youth and a > 40-year lifespan. Based on the inspection photos, it appears that he carried out the inspection prior to the vandalism of one of the trees.

Correspondence was also received in July 2022 detailing the same request from a separate resident. This matter was considered at the July 2022 Assets & Operations meeting and the resolution was to note the report (a copy of this report is attached for reference).

**Budget Implications**

\$500

**COMMITTEE RESOLUTION 16/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

That the Committee recommend to Council to accede to the request to remove the trees and defer replanting until the street tree policy is reviewed

AND FURTHER

That the trees be relocated to a suitable location.

**CARRIED**

***Report by Amanda Colwill***

# Tree Planting/Removal

Submission date: 1 February 2023, 3:11PM  
Receipt number: 20

## Request Details

	Planting Removal
Quantity	3
Species	Plane trees
Details	<p>3 plane trees have been recently planted on the road in front of 4 new houses. In the short time that the houses have been occupied the dead leaves from these trees and the plane trees opposite have caused a great deal of mess. The people living in the houses are all elderly and it is a struggle to keep things neat and tidy. As these trees grow, the problem is going to become a lot worse. Not only that, one tree has already been vandalised as have other small plane trees in Crowley street. In view of this, we would like to see the plane trees replaced with Chinese elms which have a much smaller leaf and a lot more maintenance friendly for the residents. There is also a large Chinese elm across the road so they won't be out of place. All residents have said they are prepared to pay for the purchase of these new trees so council won't be out of pocket.</p> <p>Trusting that Council will treat this matter with understanding.</p> <p>Your sincerely</p>

Address	71-77 Loftus St Temora
---------	------------------------

Please include a sketch of the work plan: [3CCC9338-A3F0-46FE-A84A-E732E8BF1489.jpeg](#)

**Customer Details**

Name
------

Phone Number

Email
-------

Preferred method of contact                      Phone

Signature

[Link to signature](#)



## ASSETS &amp; OPERATIONS COMMITTEE MEETING AGENDA

12 JULY 2022

**4.3 NEW STREET TREES LOFTUS STREET****File Number:** REP22/720**Author:** Engineering Works Manager**Authoriser:** Engineering Services Manager**Attachments:** 1. Trees**REPORT**

Council is in receipt of correspondence as per below:

Mrs [redacted] came to the counter to express her displeasure in the planting of the Plane Trees in Loftus Street. She understands that you are keeping it the same as opposite side but she dislikes the leaves from them. Her address is Loftus Street.

This complaint was initially verbally made to the Open Spaces Coordinator when the new street trees were being planted where it was explained the variety chosen was to match the other more established trees in this section of Loftus Street. The resident remained disappointed in this and wanted to formally register her displeasure.

Prior to the Grand Hotel being demolished this location had two (2) plane trees as per image 1 and 2 attached. Following construction of the four (4) new residential dwellings in the 2022 street tree planting program Council has planted three (3) plane trees as per image 3 attached to match the three (3) trees on the opposite side of the street to replace those removed as part of the development.

**Budget Implications**

Nil unless the trees were removed/relocated. If this was undertaken there will be cost involved in transplanting along with re-instating the road pavement.

**COMMITTEE RESOLUTION 70/2022**

Moved: Cr Max Oliver

Seconded: Cr Claire McLaren

The Committee resolved to recommend to Council to note the report.

**CARRIED**

*Report by Alex Dahlenburg*



Image 1 and 2



Image 3



**4.15 HEAVY VEHICLE ALTERNATE ROUTE - RESIDENT CORRESPONDENCE**

**File Number:** REP23/96  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Correspondence - 1  
2. Correspondence - 2  
3. Correspondence - 3  
4. Correspondence - 4  
5. Correspondence - 5  
6. Correspondence - 6  
7. Correspondence - 7

**REPORT**

Council has received correspondence from multiple residents, including two signed petitions, in relation to a potential Temora Heavy Vehicle Alternate Route (HVAR).

Petition 1 Attachment 3 – 68 signatures

Petition 2 Attachment 7 – 32 Signatures

Cr Rick Firman declared a pecuniary interest in relation to item REP23/96, due to being a property owner.

Cr Rick Firman left the meeting at 3:50pm and took no further part in the discussion.

**COMMITTEE RESOLUTION 17/2023**

Moved: Cr Nigel Judd

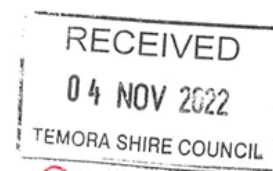
Seconded: Cr Belinda Bushell

That the Committee recommend to Council to refer the correspondence to the HVAR workshop.

**CARRIED**

***Report by Rob Fisher***

Cr Rick Firman returned to the meeting at 3:53pm.



Dear Temora Council

I am writing to express my strong concern and objection to the proposed redirection of commercial traffic to residential areas surrounding Hoskins street.

As a long time resident of Camp Street, it is extremely frustrating that the road is already often used as an unofficial storage facility for heavy vehicles such as semitrailers that transport freight – often with noisy refrigerated units that operate around the clock.

The idea that large scale commercial vehicles be directed into residential areas is thoughtless, frustrating and unsafe which I am formally requesting be abandoned.

From a safety perspective, residential streets are home to many families with children and the elderly. Intentionally funneling large scale commercial vehicles into areas not designed for them is not safe and moves one problem into an even bigger problem for families.

If road improvement is on the agenda, perhaps a wiser option would be to invest in fixing the potholes and poor drainage we're experiencing more often due to constant rain.

Hopefully common sense will prevail and rate money will be used wisely, residential safety be the number one priority and the quality of life for residents be better thought through in future.

[REDACTED]

Temora

[REDACTED]

*Ma Gary Lauelle*  
Temora Shire Council  
105 Loftus Street  
Temora NSW 2666

70003



Temora NSW 2666

To whom it may concern,

*Ma Gary Lauelle*

I wish to express my concern over a recent proposal offered for discussion, regarding the redirection of heavy vehicles to bypass the centre blocks of Hoskins Street. The proposal suggests the diversion off parts of Hoskins street onto residential streets including Polaris street among others. This proposal has been advertised on social media and was addressed in the Temora independent newspaper in October. Whilst I am aware that this has not been a council initiative, I am however wishing to express my concerns should this be raised with council for consideration in the near future. Whilst I agree that taking action to increase safety and to reduce the heavy vehicle traffic of Hoskins street is absolutely necessary, I do not believe that simply shifting the problem in the interim will in any way provide a viable solution. A bypass should by its very nature bypass the town and not impede on the safety and comfort of residents and the general public.

Polaris street was among those named in the proposal and it's residents, including myself, already endure a significant increase of heavy vehicles, namely B-doubles travelling past our homes during harvest. Using this shortcut is already problematic as it is a direct route for teenagers and younger children using the area. They frequently walk and ride bikes to and from Bob Aldridge Park, Platform Y, the tennis courts and Skate parks. Crossing the road and walking to the supermarket, as I do regularly, would also significantly increase the hazardous risk that this would incur from such an increase to traffic flow.

The road surface at the intersection of Polaris and Hoskins streets is already poor. The guttering, especially on the southern side of Polaris street has extremely poor drainage now and this, along with the somewhat narrow bridge at the intersection with Baker street also make this a poor choice. Increasing the demand on this road would inevitably result in a considerably heavier, more frequent volume of traffic noise, lasting all day and night. It is of concern that the upkeep and inevitable deterioration of Polaris street would make it even more hazardous for the residents and children who frequently use and reside on this street.

The intersection of Hoskins and Polaris street is already in dire need of a reduction in congestion, with so many vehicles turning both in and out of the supermarket and service stations as well as both roads. Adding yet more traffic, particularly increasingly with larger heavy vehicles coming through town is frankly a ludicrous idea and in my opinion not a well-considered solution. Whilst there is an existing road train route which is already in use by some running past the showground, it would seem that it be best enforced rather than creating a temporary fix such as this proposal suggests.

It is for these reasons that I express my gravest concerns at the proposal to redirect heavy traffic along Polaris street and I sincerely hope that council take my concerns into consideration should this proposal be raised for discussion and decision.

Sincerely,

19 10 2022

THE RESIDENCE OBJECT TO CAMP ST BEING A BYPASS FOR HEAVY VEHICLES, WE PRESENTLY HAVE THE WALK WAY, TRAFFIC FOR BFB AND RAILWAY TRUCKS. PLEASE TAKE INTO CONSIDERATIONS REGARDING THIS MATTER.

[illegible]

P.T.O.

[illegible]

Pg 2



Pg 3

0804



Temora

N.S.W. 2666

30/11/2022

bject to Camp St being a bypass Rd on the following grounds

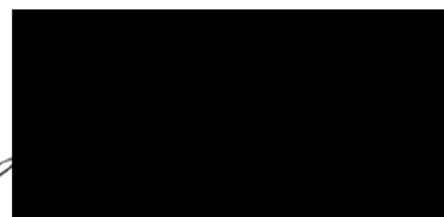
Camp st has a rail trail that families and their children read the rail  
il signs along the st and having trucks coming through would be  
npletely dangerous noisy and unenjoyable.

Children are all around camp st and play out the front of their  
nes.

If there was a funeral at the cemetery cars and trucks coming  
ough camp st would become conjested and the people at the funeral  
ld not be able to mourn their loved ones in peace with the high level  
noise coming from camp st.

Camp St is not made for a high volume of heavy haulage vehicles

REGARDS



10802

Temora

N.S.W. 2666

29/11/2022

To Whom it May Concern

With regard to using Camp St as a heavy vehicle bypass road I object on the following grounds.

That camp st is a minor residential st and would require major upgrading before could be used for heavy haulage ( up to 65 tonne )

That the st is used by women & children each day to go to school & back.

The st is also popular with joggers & dog walkers who use it.

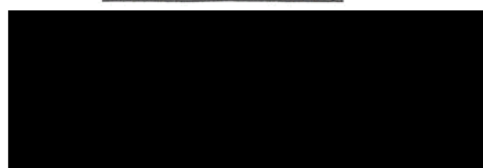
The noise & diesel pollution generated by these vehicles would be unacceptable in a quite residential st

I am a disabled veteran who uses the st along with others for access to the town. In my opinion & having to compete with heavy haulage would be courting disaster

The st was the ideal location to move to given the peaceful village atmosphere with the change to a heavy haulage bypass that will change for the worse

Given all the above if the plan goes ahead I can assure you will take the matter as far as possible through the courts, town planning & the media to protect our way of life.

Yours Faithfully



10803



Temora

N.S.W. 2666

30/11/2022

We object to Camp st being heavy vehicle bypass rd on the following grounds.

Camp st has a high volume of families walking with children to and from school.

Camp st is too narrow for heavy haulage to go up and down especially as the rear trailer loads moves from side to side and even more safety margin would be needed on the road verge.

Camp st has various parks and oval that are accessed by children going to them.

As many people in Camp st use gophers to access the shops and town it would be dangerous for these people as they are elderly and disabled to compete with up to 65 tonne of moving vehicle.

Camp st has numerous people walking their dogs and jogging and children riding.

There are some seriously ill and disabled people living in the st due to its quite noisy atmosphere who will be forced to suffer due to noise and diesel pollution.

A bypass rd is made to bypass a town not residential streets.

Yours Faithfully



November 2022

90668

To Whom it May Concern.

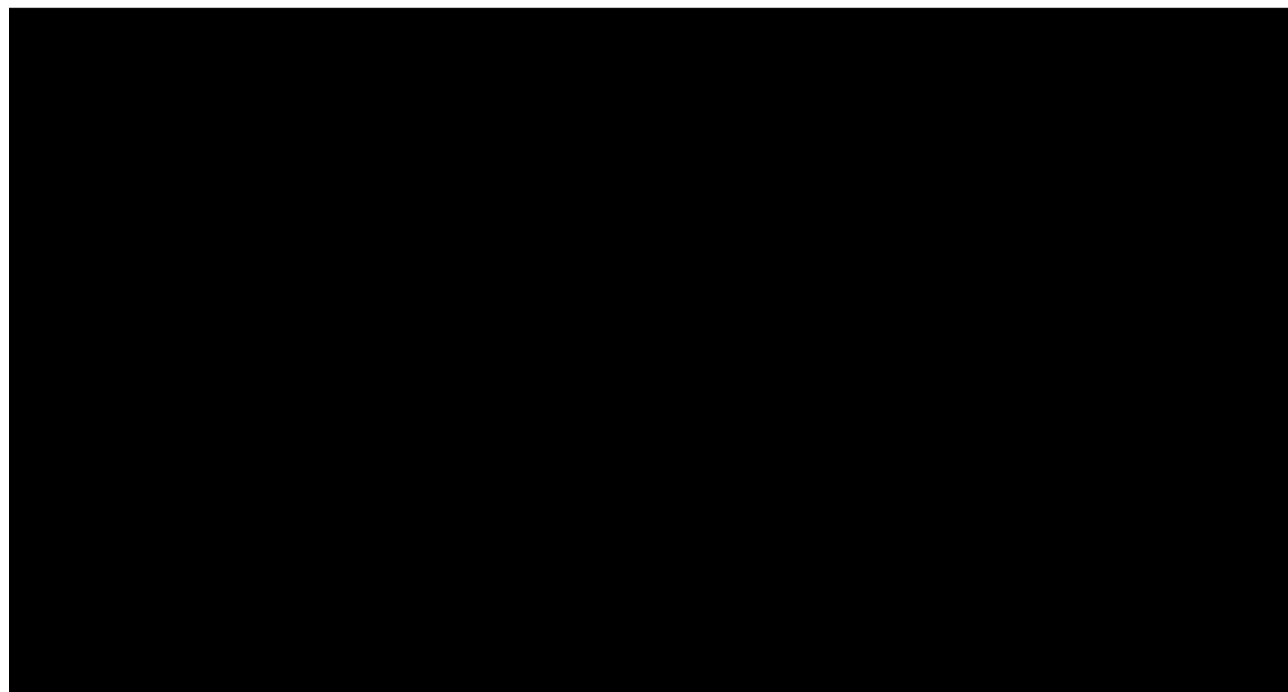
This letter is directed to Temora <sup>Shire</sup> City Council Councillors, it addresses the suggestion of a truck bypass to travel along POLARIS STREET to the grain storage depot located at the the western end of this street.

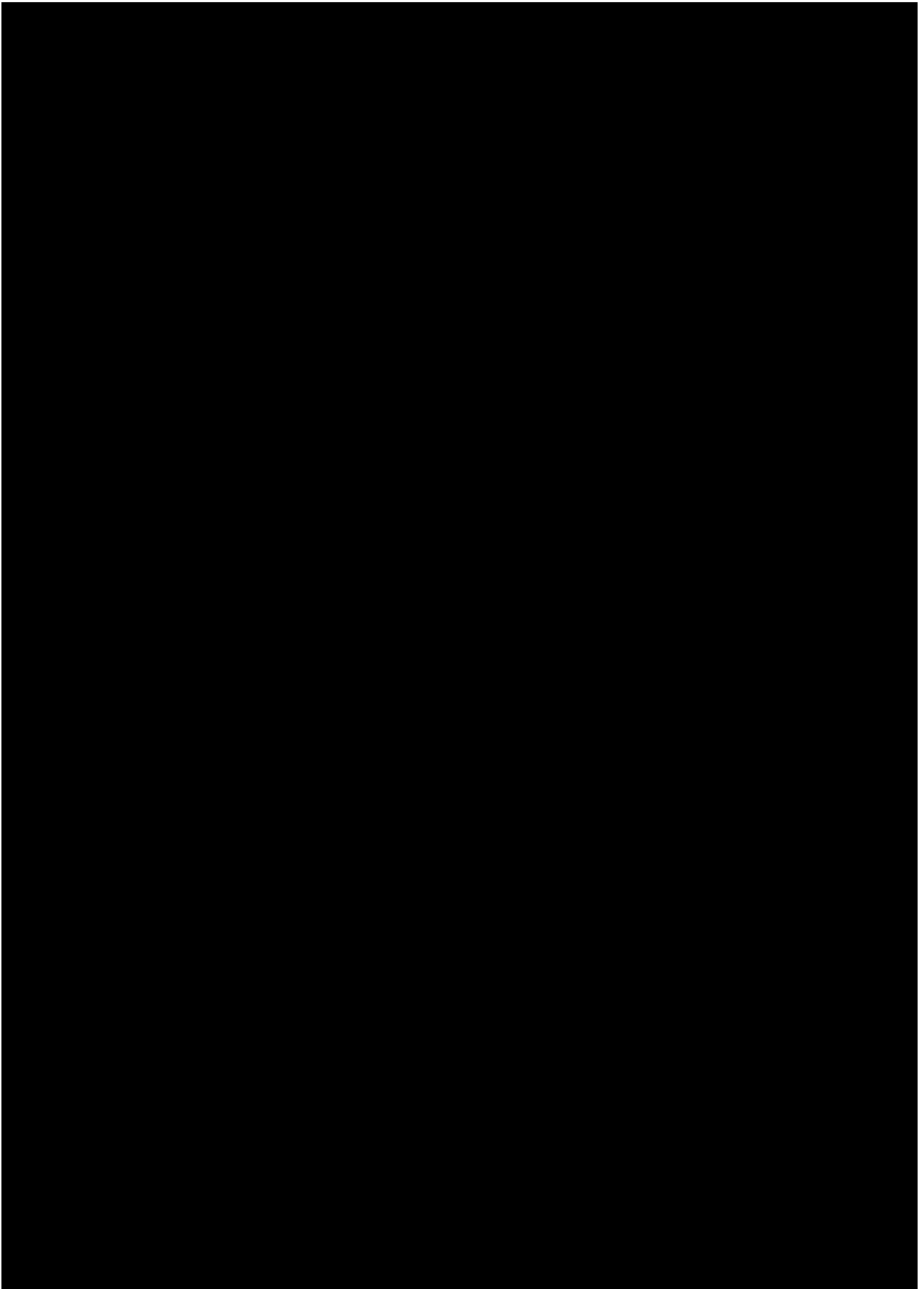
We believe this would not be conducive to this street, it would cause a great deal of difficulties as listed below

POLARIS STREET..... (& CROWLEY STREET)

- \* is used by school children to cross for access to sports fields located on CROWLEY St.
- \* consideration must also be given to the other facilities that are located on Crowley St to the south side of POLARIS St being the Railway Museum, childrens' playground, an events area (eg News Years Eve celebrations), tennis courts & an RV parking area.
- \* at the corner of HOSKINS & POLARIS Sts is located a Woolworths shopping store & fuel depot, which of course means traffic is increased in this particular area.
- \* the corner of POLARIS & CROWLEY Sts floods quite regularly, the extra wear & tear would cause road damage & not to mention the house on the corner (which is very vulnerable to flooding and is sand bagged regularly because of it) - would be swamped with water (waves) being pushed further into this home.
- \* the corner of POLARIS & CROWLEY Sts is quite a dangerous corner at the best of times, there are regular accidents at this intersection. What is the plan for such a busy corner - a roundabout ??? How would that help with traffic etc taking into consideration flood water & railway gates as well ?
- \* CROWLEY St is a busy thoroughfare for access to McDonalds, which increases the traffic through the above mentioned intersection.
- \* there is also the rail lines to be considered, with the increase of heavy trucks across them, not to mention during peak rail traffic times, the railway gates are down with regular monotony. Trucks would be queuing along POLARIS St in both directions. Which will probably result in the drivers taking alternate routes through town.

We the undersigned residents of CROWLEY, PARDEY & POLARIS Sts strongly disagree with this proposal to direct the trucks along POLARIS Street.





\* PLEASE NOTE A FOOTNOTED PAGE 171



As a footnote to this submission....

Residents have requested that some further points be included.....

CROWLEY St is used as access for the aged & handicapped residents of the Dr Parry retirement village (cnr of CROWLEY & GREY Sts, their mobility scooters & wheelchairs are used regularly as the route to Woolworths & Ex-Services Club. This obviously means they will need to cross at CROWLEY & POLARIS Sts to gain access to the footpath towards Woolworths. Alternatively they need to cross at the above intersection to use the footpath to go to the Ex-Services Club.

**N.B.** Please note [REDACTED] has addressed this point near his signature (page 2) !! Residents of POLARIS St are also concerned with the de-valuing of their properties, which they have bought in good faith that their homes would not be affected by any further heavy traffic, the BFB trucks during harvest are more than enough to cope with, along with the constant rail traffic.

During football season CROWLEY St is an absolute hive of activity with the w/end sports, resulting in very heavy traffic at the Bob Aldridge Park, which adds to the risk of increasing heavy traffic along POLARIS St.

P. 7

**1. CR JUDD**

Request the Mayor to provide update on the Doctor leaving.

**2. GENERAL MANAGER**

Advised David Saunderson is the new Telstra representative. Enquired whether Council would like to have a presentation at Committee/Council meeting?

General Manager to circulate emails to Councils requesting topics for discussion.

**5 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 18/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:53pm:

**5.1 Temora Golden Gate Reserve Stormwater Master Plan**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**5.2 Unnamed Road (Off Boyds Road)**

This matter is considered to be confidential under Section 10A(2) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, prejudice the maintenance of law.

**5.3 Arianah Park Pool resurfacing**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**5.4 Temora Ambulance Museum Development Application**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**5.5 Apollo Place site investigation**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**COMMITTEE RESOLUTION 19/2023**

Moved: Cr Rick Firman

Seconded: Cr Belinda Bushell

It was resolved that Council adopts the motions from the closed committee of Council.

**CARRIED**

**6 CLOSE MEETING**

The Meeting closed at 4:40pm.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 7 February 2023.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**8.3 MINUTES OF THE ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING  
HELD ON 7 FEBRUARY 2023****File Number:** REP23/216**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Economic Development and Visitations Committee  
Meeting held on 7 February 2023**RESOLUTION 18/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Nigel Judd

It was resolved that the reports be received.

**CARRIED****RESOLUTION 19/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**DATE:** TUESDAY, 7 FEBRUARY 2023  
**TIME:** 4:45PM  
**LOCATION:** 105 LOFTUS STREET  
TEMORA NSW 2666

# **MINUTES**

## **Economic Development and Visitations Committee Meeting**

**7 February 2023**



**Order of Business**

<b>1</b>	<b>Open Meeting .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Disclosures of Interest .....</b>	<b>3</b>
<b>4</b>	<b>Reports .....</b>	<b>4</b>
4.1	Riverina Murray Tourism Working Group (RMTWG) – Flood Recovery .....	4
4.2	Growing Regional Economies Fund.....	7
<b>5</b>	<b>Close Meeting .....</b>	<b>9</b>

**MINUTES OF TEMORA SHIRE COUNCIL  
ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 7 FEBRUARY 2023 AT 4:45PM**

**PRESENT:** Cr Rick Firman (Mayor)(Chair), Cr Nigel Judd, Cr Graham Sinclair (Deputy Mayor), Cr Belinda Bushell, Cr Anthony Irvine (Observer)

**IN ATTENDANCE:** Gary Lavelle (General Manager), Craig Sinclair (Economic Development Manager), Elizabeth Smith (Director of Administration & Finance)

**1 OPEN MEETING**

4:45pm

**2 APOLOGIES**

**COMMITTEE RESOLUTION 1/2023**

Moved: Cr Nigel Judd

Seconded: Cr Belinda Bushell

That apologies from Cr Claire McLaren be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			

**4 REPORTS**

**4.1 RIVERINA MURRAY TOURISM WORKING GROUP (RMTWG) – FLOOD RECOVERY**

**File Number:** REP23/167

**Author:** Economic Development Manager

**Authoriser:** Director of Administration & Finance

**Attachments:** 1. Riverina Murray Tourism Working Group - Flood Recovery Terms of Reference

**REPORT**

In response to the recent flood activity, Destination Riverina Murray in partnership with Resilience NSW formed a Riverina Murray Tourism Working Group – Flood Recovery. The working group is part of the NSW Reconstruction Authorities Riverina Murray Region Recovery Committee.

The 22 LGA's in the Riverina Murray region have nominated their preferred representative for this group. The Economic & Community Development Manager will be the representative for Temora Shire Council. The Terms of Reference for the committee are attached.

The first meeting of the Working Group will be held on Thursday 9<sup>th</sup> February.

**COMMITTEE RESOLUTION 2/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

***Report by Craig Sinclair***

# Riverina Murray Tourism Working Group [RMTWG] – Flood Recovery

## Terms of Reference

### Purpose

The establishment of this advisory group provides three levels of government and industry with a forum for economic development and advice on rebuilding the tourism industry in the Riverina Murray region of NSW following the weather and flood events in 2022.

The agenda for the Advisory Group will be twofold:

1. Rebuild the Riverina Murray (infrastructure and visitor perception) followed by;
2. Visitor Economy Development

### Functions

The RMTWG will:

1. Rebuild the Riverina Murray
  - Share information and data on the impacts of the flooding and storms on the tourism industry in the region
  - Identify priority projects and issues that require priority and / or escalation,
  - Assist distribution of information on assistance measures available to local networks,
  - Identify and coordinate business and tourism rebuild initiatives, and
  - Make recommendations to Resilience NSW and other state and federal departments.
2. Visitor Economy Development
  - Identify priority projects and issues in the Riverina Murray, sharing solutions, collaborating and reducing duplication,
  - Provide a forum for key regional stakeholders to be engaged in development and delivery of joint economic development projects across the region,
  - Assist distribution of information on available funding programs and events to local networks,
  - Discuss solutions to tourism industry needs,
  - Identify, pre-empt, and manage local and regional issues and trends,

- Invite other agencies for updates on opportunities, projects, funding opportunities, and programs.

#### Working Group Chair

The meetings will be chaired by Destination Riverina Murray, with secretariat support provided by Resilience NSW.

#### Membership

Membership includes representatives of the following organisations:

- Destination Riverina Murray (DRM)
- Resilience NSW
- Department of Regional NSW (DRNSW),
- National Emergency Response Agency (NEMA)
- Cross Border Commissioners Office
- All Local Governments within the Riverina Murray Destination Network
- Destination NSW
- RTO's/ILTO's
- NPWS & Crown Lands
- Business NSW, and
- Regional Development Australia (RDA) Riverina & Murray

#### Frequency of meetings

The RMTWG will initially meet fortnightly and additional meetings can be initiated when needed.



**4.2 GROWING REGIONAL ECONOMIES FUND**

**File Number:** REP23/169  
**Author:** Economic Development Manager  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

**REPORT**

In late January 2023, the State Government announced the Growing Regional Economies Fund which is open to Local Councils to apply. The fund provides between \$2m and \$30m for eligible projects, with a minimum 25% co-contribution. Co-contributions must be cash and cannot be made in-kind. Projects that maximise the co-contribution from the applicant, the Australian Government and/or the private sector will be preferred.

The key objectives of the Growing Regional Economies Fund are to:

1. accelerate economic development and prosperity in regional NSW
2. increase the appeal of investing in regional NSW
3. support investment in major transformational projects that increase employment opportunities in regional areas
4. ensure that regional communities have the infrastructure and services required for sustainable growth.

Examples of eligible projects include:

- enabling infrastructure such as roads, bridges and services to develop investment precincts and housing that can be linked to economic growth and employment
- education, research and development facilities to drive innovation in engine industries
- airport upgrades and expansions
- enabling infrastructure that will support increased investment, land activation and employment opportunities.

A focus area of the Growing Regional Economies Fund is to build enabling infrastructure that will support investment in regional housing projects to meet demand generated by growth in employment and economic activity.

Housing projects that are designed to meet short-to-medium term demand are eligible where the project can demonstrate it will deliver a long-term benefit for the community, such as utilising the enabling infrastructure to convert the development into permanent and affordable housing after the short-to-medium term demand is met.

Housing projects that are designed to meet the needs of natural population growth are not a focus of the Growing Regional Economies Fund.

Projects that can demonstrate they are regionally significant by delivering benefits to two or more Local Government Areas (LGAs) will be preferred, and collaboration between stakeholders within a Functional Economic Region is strongly encouraged.



An Assessment Panel will be convened to consider Expressions of Interest received through Stage 1 of the application process and to determine the projects that will be invited to submit a Detailed Application in Stage 2.

Expressions of Interest open 8 February 2023.

Expressions of Interest close 23 May 2023.

Invitations for Detailed Applications 11 July 2023.

Detailed Applications close 17 October 2023.

Successful applicants will be notified confidentially from January 2024 or as soon as possible after a grant is approved.

Projects must be completed by 30 June 2026.

### **COMMITTEE RESOLUTION 3/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to note the report

AND FURTHER

That a future report is presented about potential Council projects under the program.

**CARRIED**

### ***Report by Craig Sinclair***

#### **1. CR JUDD**

Enquired about the Canola Trail promotion and what's happening with Coolamon Cheese?

***Economic Development Manger advised that the General Manager has resigned.***

#### **2. GENERAL MANAGER**

Provided update on Drought Resilience Planning Program.

**5 CLOSE MEETING**

The Meeting closed at 4:54pm.

This is the minutes of the Economic Development and Visitations Committee meeting held on Tuesday 7 February 2023.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**9 DELEGATES REPORTS****1 CR BUSHELL**

Attended the TPS SRC Committee Meeting, students spoke very well.

**2 CR SINCLAIR**

Australia Day Ceremony was a successful event. Ros Hartwig was Citizen of the Year, Will Matthews was Young Citizen of the Year and Bikers for Boobs was Event of the Year.

Attended the Lake Centenary Management Committee Meeting and have 3 projects on their agenda. To look at more shade sails and fencing around playground.

**3 CR JUDD**

Attended Australia Day Breakfast. Ros St Clair did a good job organising the event. Bill Speirs was the guest speaker and gave a presentation on Marie Narelle and did a good job.

3 awards were given – Kevin Colwill, Tom O’Shea and Will O’Hare.

**4 CR FIRMAN**

Opened the Regional swimming carnival held at the Temora Swimming Pool with good praise held on the facility.

**5 CR REINHOLD**

Attended the Arts Centre Management Meeting. Unsuccessful for Grant on Pottery Shed.

**10 MAYORAL REPORT****10.1 MAYORS REPORT - JANUARY 2023****File Number:** REP23/126**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT**

**1<sup>st</sup> January** – On behalf of every Councillor & Staff Member at Temora Shire Council – I wish the Citizens a happy, healthy and enjoyable 2023! It'll be a big year for us all, but we're more than up for the challenge.

**2<sup>nd</sup> January** – I had a great catch up with our State Member for Cootamundra, the Hon Steph Cooke MP.

**3<sup>rd</sup> January** – I had a teleconference with the NSW Deputy Premier, the Hon Paul Toole MP re: \$500 Million Pothole Funding programme for NSW Councils. This is very good news and will certainly assist put a dent in the significant flooding damage to Temora Shire sealed and unsealed road network. Council thanks the NSW Government for this extra, crucial assistance.

- I had a meeting with the General Manager (Mr G C Lavelle PSM).
- I had a meeting with the NSW Country Mayors Association Chairman, Mayor Jamie Chaffey (Gunnedah Shire).

**6<sup>th</sup> January** – I had a luncheon in Wagga with former Riverina Mayors in Messrs John Seymour OAM (Coolamon Shire), Peter Yates & Rodger Schirmer (both of Lockhart Shire).

- The Deputy Mayor (Cr Graham Sinclair) and I had a meeting with the General Manager (Mr Lavelle) and Director of Administration & Finance (Mrs Elizabeth Smith).

**8<sup>th</sup> January** – I had a teleconference with the Federal Member for Riverina, the Hon Michael McCormack MP.

**9<sup>th</sup> January** – I attended Council Chambers.

**10<sup>th</sup> January** – I had an interview with the Wagga Daily Advertiser about road repairs etc across Temora Shire.

**13<sup>th</sup> January** – The Deputy Mayor (Cr Graham Sinclair) represented Temora Shire Council and the community at the grant announcement with NSW Member for Cootamundra, the Hon Steph Cooke MP. Just over \$300,000 was presented to the Board of Temora Golf Club for upgrades. Well done to this hard working Club.

**14<sup>th</sup> January** – Cr Judd hosted our State MP, Minister Steph Cooke at our Arianah Park Village for a grant announcement for Harper Park. This is through the Stronger Country Community Fund – Round 5.

**16<sup>th</sup> January** – I had a teleconference with the State MP, the Hon Steph Cooke.

- I attended Council Chambers.

**17<sup>th</sup> January** – I had a teleconference with the Australian Local Government Association President, Cr Linda Scott.

- I had a meeting with fellow Commissioners of the NSW Local Government Boundaries Commission.

**18<sup>th</sup> January** – As Chairman of the St Paul's Anglican Church Parish Council, I chaired the first meeting for 2023.

- Councillors, Senior Staff and I hosted the State Member for Cootamundra, the Hon Steph Cooke MP. Minister Cooke presented us with a large cheque for \$898,000 – being for six exciting projects for the Temora Shire community. This was part of Round 5 of the NSW Government's Stronger Country Communities Fund. Minister Cooke also presented an impressive \$118,000 to Council, for the construction of two pedestrian bridges at Lake Centenary. Our warm thanks are again extended to Minister Cooke and the NSW Government for this crucial funding stream.

**19<sup>th</sup> January** – Councillors, Senior Staff and I attended the first formal Council meeting for 2023.

- The Deputy Mayor (Cr Sinclair), Acting General Manager (Mrs Elizabeth Smith) and I attended a Council Executive meeting.

**20<sup>th</sup> January** – We received a surprise visit from Founder of 'Will of Courage' and Lindt Café Seige Survivor, Miss Selina Win Pe.

- I had an interview with the Temora Independent.

**23<sup>rd</sup> January** – I attended Council Chambers.

**24<sup>th</sup> January** – I had a teleconference with the Federal Member for Riverina, the Hon Michael McCormack MP.

- I had a teleconference with the State Member for Cootamundra, the Hon Steph Cooke MP.
- I chaired a meeting of the Temora & District Education Fund. The Deputy Mayor (Cr Sinclair) is also the Deputy President and was also in attendance.

**25<sup>th</sup> January** – I had a meeting with Chief Executive of REROC, Mrs Julie Briggs.

**26<sup>th</sup> January** – It was a pleasure to have attended Temora Shire's Official Australia Day Celebrations, held in Gloucester Park. The Australia Day Ambassador, Wing Commander Paul Simmons AM CSC proved to be a most inspiring speaker. It was also a privilege to have formally naturalised three new Australian Citizens in Messrs Derek Tolley, Ansh & Sayam Arora. Congratulations is extended to the Citizen of the Year – Mrs Roslyn Hartwig, Young Citizen of the Year – Mr William Matthews & Event of the Year – Bikers Charity Bike Ride. Hat's off to the two Temora Public School Captains in Miss Ainslie Bray and Sam Robinson. They spoke on why they love Australia with such considered sincerity.

Well done and thank you to Temora Shire Australia Day Council Chairman – Deputy Mayor Graham Sinclair, Secretary – Mrs Beth Firman and Treasurer – Cr Max Oliver for their hard work to ensure a special morning was held.

**27<sup>th</sup> January** – I had a meeting re: Temora & District Education Fund.

- The Deputy Mayor (Cr Sinclair), the General Manager (Mr Lavelle) and I attended a meeting with the NSW Shadow Minister for Regional Transport & Roads, Mrs Jennifer Aitchison MP.
- The Deputy Mayor (Cr Sinclair), several Councillors and I attended our (belated) Christmas Dinner. This was held at the Fed & Bed. This was a most enjoyable evening and we're ready to immerse ourselves in 2023.

**29<sup>th</sup> January** - I was delighted to have been invited to officially open the Southwestern Zone Swimming Carnival. It was terrific to witness families from all over the Riverina and beyond enjoying the upgraded pool facilities. Congratulations to Temora Swimming Club President, Mrs Claire Reid and her team for hosting an outstanding event.

**30<sup>th</sup> January** – As Chairman of the REROC Board, I had a meeting with the Chief Executive of REROC, Mrs Julie Briggs.

- As Deputy Chairman of the NSW Country Mayors Association, I had a meeting of the Executive Board.
- As Chairman of the Temora Zone Red Shield Appeal, I attended a meeting with Temora Corp Leader of the Salvation Army, Auxiliary Lieutenant Caleb Smith.
- I had a teleconference with the Federal Member for Riverina, the Hon Michael McCormack MP.
- I had a teleconference with the State MP for Cootamundra, Minister Steph Cooke.

**31<sup>st</sup> January** – I had a teleconference with the Chief of Staff to General The Hon Sir Peter Cosgrove. Sir Peter and Lady Cosgrove will be our very special guests at the Temora & District Education Fund Dinner on Thursday 12<sup>th</sup> April.

- I had a teleconference with Mason Blackadder re: General Manager Recruitment, with advertisements commencing from 9th February, and closing 6<sup>th</sup> March.

## **RESOLUTION 20/2023**

Moved: Cr Jason Goode

Seconded: Cr Lindy Reinhold

It was resolved that the Mayors Report for January 2023 be adopted.

**CARRIED**

***Report by Mayor Rick Firman***

**11 STAFF REPORTS**

**RESOLUTION 21/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that Council receive Staff reports.

**CARRIED**



**12 GENERAL MANAGER****12.1 CALENDAR OF EVENTS - JANUARY 2023**

**File Number:** REP23/140  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**FEBRUARY 2023**

7 Committee Meetings  
16 Council Meeting  
20 LGNSW Rural Regional Summit (Sydney)  
21 NSW Country Mayors Association – Political Leaders Forum  
24 REROC & JO Board Meetings  
27 Open Spaces Strategy Workshop 12:30pm – 3:00pm

**MARCH 2023**

3 Freedom of the Shire  
7 IPR Workshop & Caravan Park Workshop  
7 Committee Meetings – Aria Park  
8-9 Country Mayors - Newcastle  
16 Council Meeting  
24 HVAR Workshop 12:30 pm – 3:00pm  
30 Councillors Tour of Shire – 9:00am

**APRIL 2023**

6 Budget Workshop 11:00am – 3:00pm  
11 Committee Meetings  
20 Council Meeting

**RESOLUTION 22/2023**

Moved: Cr Jason Goode  
Seconded: Cr Lindy Reinhold

It was resolved that the Calendar of Events be noted.

**CARRIED**

**12.5 SEALS - FEBRUARY 2023**

**File Number:** REP23/270  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The Council Seal is required to be affixed to the below documents:

- Deed of Compensation – GBOTA

**RESOLUTION 23/2023**

Moved: Cr Jason Goode  
Seconded: Cr Max Oliver

It was resolved that Council endorse the Seal being affixed to the above document.

**CARRIED**

**12.2 DELIVERY PROGRAM - 1 JULY 2022 TO 31 DECEMBER 2022****File Number:** REP23/132**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Delivery Program Review [↓](#) **REPORT**

The Integrated Planning and Reporting (IPR) Guidelines provide that progress reports must be “provided to the Council, with respect to the principal activities detailed in the Delivery Program, at least every 6 months”.

In the case of Temora Shire Council, the Operational Plan, the actions undertaken in the current year, in functional order is provided after the September and March quarters. The review of the Delivery Plan is provided after the December and June periods.

The attached document is a review of the actions of Council against the Community Strategic Plan, for the period 1 July 2022 to 31 December 2022. The ultimate test of the Delivery Program are the metrics that are established at the commencement of each strategic objective. At this stage however, most of the measures are not available.

**RESOLUTION 24/2023**

Moved: Cr Jason Goode

Seconded: Cr Lindy Reinhold

It was resolved that Council receive the Delivery Program Review.

**CARRIED*****Report by Gary Lavelle***



# Temora Tomorrow

## 1: Enhancing Our Quality of Life

Our strategic objectives for enhancing our quality of life are to have:

- ☐ a community with appropriate services and care for our ageing population and people with disability
- ☐ a community with opportunities to be healthy
- ☐ a community with services and facilities for our children and young people
- ☐ a community that offers opportunities for sport and recreation
- ☐ a community that enjoys arts and cultural activities and events
- ☐ a community that is safe and inclusive, and looks after people who are experiencing disadvantage.

Measure	Responsible Officer	Target
Alcohol related hospitalisations (per 100,000). NSW Rate 479.9 in 2016/17 according to NSW Health Statistics	Gary Lavelle	Less than NSW State average
Community rating for feeling there is a good community spirit	Gary Lavelle	2016 = N/A 2021 = 4.33 Target: > 4.40
Community satisfaction rating for cultural activities from TSC Community Survey	Craig Sinclair	2016 = 3.68 2021 = 3.74 Target: >3.75
Community satisfaction rating for sports facilities from TSC Community Survey	Rob Fisher	2016 = 3.94 2021 = 3.99 Target: . 4.00
Community satisfaction rating for Youth activities from TSC Community Survey	Sheree Elwin	2016 = 3.27 2021 = 3.91 Target: > 4.00

Measure	Responsible Officer	Target
Community satisfaction rating of HACC service provision - TSC Community Survey	Sheree Axtell	2016 = 3.99 2021 = 4.05 Target > 4.10

## 1.1: A community with appropriate services and care for our ageing population and people with a disability

### 1.1.1: Provide home and community care for our older residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain Pinnacle Services as a premium provider of aged and disability services	PCS - Manager	50%	Pinnacle Community Services maintains current accreditation and registration for both Aged Care and Disability service standards. Pinnacle Community Services has systems in place to internally monitor and conduct self-audits across areas of compliance. Underwent Mid-Term NDIS audit in November 2022 with a full audit not due until June 2024. Awaiting notification for Aged Care accreditation audit.	Pinnacle Community Services	▲
02	Supply Home Support Services to the communities of Temora, and other communities for senior residents	PCS - Manager	50%	Pinnacle Community Services provides supports to senior residents through the Commonwealth Home Support Program (CHSP) and Home Care Packages in Temora, Cootamundra and Leeton local government areas. Accreditation is maintained against the Aged Care Quality Standards.	Pinnacle Community Services	▲
03	Assist the provision of Aged Care facilities within Temora Shire	Director of Administration and Finance	50%	Pinnacle Community Services is a registered Home Care and NDIS Provider. Pinnacle Community Services provides Community transport services and Commonwealth Home Support Programs.	Pinnacle Community Services, Whiddon Homes, Dr	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
					Parry Homes, Arian Park Community Housing, Southern Cross Homes	
04	Ensure community awareness of transport options available	PCS - Manager	50%	Regular promotion of Community Transport services is conducted through client newsletters, social media and Narraburra News. Temora Taxis and Cootamundra Cabs support clients with Home Care Packages when Pinnacle Community Transport cannot meet the client's needs e.g. afterhours or at service capacity.	Pinnacle Community Services	▲
05	Ensure that the views of disabled people are represented to Council	PCS - Manager	50%	Through the Access & Equity Committee people with disability are represented and have an opportunity to be involved in decisions relating to building projects (new or modifications) and other access related agenda throughout Temora Shire. Clients of Pinnacle Community Services have an opportunity to provide feedback through the Compliments and Complaints procedures in place. Regular client surveys are also conducted around direct service provision.	Pinnacle Community Services, Access and Equity Committee	▲
06	Ensure equality of access for disabled people	PCS - Manager	50%	The Access & Equity Committee is involved in decisions relating to building projects (new or modifications) and upgrades to Council assets to ensure that they meet current building standards for equitable access. Funding is available through the Access & Equity Committee to local businesses to assist in improving physical access to their premises. People with disability have choice of supports and services through registered and non-registered NDIS providers.	Access and Equity Committee	▲



Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
07	Provision of the National Disability Insurance Scheme in Temora Shire	PCS - Manager	50%	Mid-term audit against the National Disability Insurance Scheme (NDIS) practice standards completed in November 2022 to maintain registration. All areas of compliance were met with exception of one minor non-conformance against Risk Management - workers to attend refresher training in PPE and infection prevention and control. Refresher training was completed by all staff by 31st December 2022. No further action is required for this minor non-conformance. Full audit is due in June 2024.	Pinnacle Community Services	▲
08	Show commitment to Disability Services in Temora Shire	PCS - Manager	50%	Pinnacle Community Services provides direct and indirect disability supports through the NDIS, operating a Supported independent living home (Temora only), day programs (Temora only) and in-home supports. As at 31.12.2022 Temora had 67 NDIS clients and Cootamundra had 27 NDIS clients, with a combined total of 94 NDIS clients.	Pinnacle Community Services	▲
09	Ensure information flow to residents regarding services for Aged and disabled services	Communications Officer	50%	<p>Delivery Plan actions:</p> <ul style="list-style-type: none"> <li>- Ensure community awareness of transport options available</li> <li>- Show commitment to disability services in Temora Shire</li> <li>- Maintain a Temora Shire Disability Action Plan</li> <li>- Conduct a positive ageing expo/information session</li> <li>- Support of accommodation for aged and disabled people</li> <li>- Provision of clear health service information linkages</li> <li>- Proactively support and promote community mental health facilities and programs</li> <li>- Include images of people that represent the diversity of our community, including those with disabilities, in Council publications</li> <li>- Promote availability of services for people who are fleeing violence, or who experience homelessness, substance abuse or mental illness</li> <li>- Promote Temora Shire as a retirement destination</li> </ul>	Pinnacle Community Services	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				communication strategies include: - Narraburra News & social media - Direct Me booklet - Participation in Country Change highlighting services - Engagement with and promotion of Temora Community Centre programs		

1.1.2: Provide a range of housing (independent living and care facilities) and other support options for older people and people with a disability in Temora and Arianh Park

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the development of private and community aged care facilities, "The Peppers" and Dr Parry Homes	General Manager	50%	Council is a supporter of "The Peppers" and Dr Parry Homes in a variety of ways. In the case of Dr Parry Homes, Council is considering entering into a partnership to develop additional aged housing. "The Peppers" is a jointly Council owned facility and is supported on a number of levels by Council.	Dr Parry Homes, Arianh Park Community Housing, Whiddon Homes, Southern Cross Homes	▲
02	Support of accommodation for aged and disabled people	Director of Administration and Finance	50%	Pinnacle Community Services operates a Supported Independent Living House in Temora. Short-term respite facilities are also available for NDIS clients. A rate rebate is available to Arianh Park Community Housing. Council advocates for additional funding for Whiddon Homes in their efforts to redevelop Greenstone Lodge. Pinnacle Community Services is a provider of Home Care Packages, NDIS, Community Transport and Commonwealth Home Support Programs.	Dr Parry Homes, Arianh Park Community Housing, Whiddon Homes, Pinnacle Community Services,	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
					Southern Cross Homes	

### 1.1.3: Provide services which enhance employment and education outcomes for people with disability

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Improve Council employment conditions and opportunities for people with disabilities	Human Resources Officer	50%	By recognising the needs of people with disabilities through investigations by the Access and Equity Committee Council has been able to offer workplaces with better accessibility.	Pinnacle Community Services	▲

## 1.2: A community with opportunities to be healthy

### 1.2.1: Continue to provide a range of health services within Temora Shire, and retain telehealth service provision to residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the maintenance of services at Temora Hospital	General Manager	50%	Council has successfully advocated for the development of a new hospital for Temora. The clinical services plan has been completed and preliminary designs are underway.	MLHD	▲
02	Ensure Ariah Park is provided with accessible health services	General Manager	50%	Council continues to advocate for health services in Ariah Park. The retention of visiting GP services and the Pharmacy is a high priority. Similarly, the need for pathology services has been identified and advocacy is a key operational strategy. The demography of Ariah Park and the lack of transport	MLHD, MPHN, Temora Medical Complex	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				services is a key driver in the pursuit of adequate health services to the community.		
03	Participate in multidisciplinary meetings relating to health and associated issue	Economic & Community Development Officer	50%	The Economic & Community Development Officer attended three Interagency meetings from July - December 2022, held at the Temora Community Centre. Attendance at Interagency meetings provides the opportunity for service providers to bring awareness to Council about community needs and services available to community members.	Temora Community Centre	▲
04	Provision of clear health service information linkages	Economic & Community Development Officer	50%	Council have been active in the consultation process of the Temora & District Hospital upgrade. The Economic & Community Development Officer attends Temora's Interagency Meetings regularly. The Communications Officer promotes information on community health facilities and services. Councils Direct Me directory offers access to a range of activities and services. The directory includes information community health facilities and services. Council provided information and supported access to a free vaccine to protect against Japanese Encephalitis virus for Temora Shire residents. Council provided information and supported access to COVID19 vaccinations.		▲
05	Support the attraction of health workers to Temora Shire	General Manager	50%	Council provide a range of facilities at Temora Medical Precinct to assist in the attraction of health professional to the community. Advocacy for the provision of allied health services are ongoing.	Temora Medical practices, MLHD	▲

## 1.2.2: Provide alcohol &amp; other drug education to promote responsible behaviour

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commit to actions that promotes responsible behaviour relating to drug and alcohol	General Manager	50%	Council is supportive of actions of Murrumbidgee Local Health District and Murrumbidgee Primary Health Network. Messaging in the area of alcohol and drug mitigation are included in Youth related activities and road safety. The ongoing Alcohol Free Zone is intended to support Police in the minimisation of adverse actions from these drugs.	MLHD, MPHN	▲

## 1.2.3: Provide opportunities for our residents to maintain good mental health

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Proactively support and promote community mental health facilities	Economic & Community Development Officer	50%	Councils Direct Me directory offers access to a range of activities and services. The directory includes information community health mental health facilities and services.	MLHD, MPHN	▲

**1.3: A community with services and facilities for our children and young people**

## 1.3.1: Provide quality childcare for children aged 0 to 5 years

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the improvement to existing and	Director of Administration and Finance	50%	Council participates in the Bland Temora Family Day Care Program.		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	new child care services in Temora Shire			Council provides accommodation for the Temora Pre-School.		
02	Promote available child care and early learning options in Temora Shire including preschools, long day care, family day care and playgroups	Director of Administration and Finance	50%	Contact details for each of the childcare and early learning options in the Shire are on Council's website. Council holds an annual Family Expo which showcases facilities and services available for children and young people.	Temora Preschool Inc., Bland Shire Council, Ariaiah Park Preschool	▲

1.3.2: Provide safe places and opportunities for our young people to develop a sense of identity, self-worth, confidence, belonging, and achievement through social activities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Build additional youth teams that allow groups of young people with a common interest to connect and advance their skills	Youth Development Officer	50%	Platform Y is a welcoming space for young people to grow and build social connections. A range of groups are offered to meet the needs and interests of our young people. Recent additions to our Youth Programs include: The Young Entrepreneurs Team (evolving from the Youth Made Market program to the build on the general business skills gained in the initial program) and the Boyz2Men Team (offering an informal setting for young boys at risk to meet and engage in physical activity at Temora Showground Pavilion). All teams operate under the guidance of the YDO, YPC or local volunteer mentors.	TBEG	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Provision of youth programs and activities to Temora Shire Council villages	Youth Development Officer	50%	YDO visited Ariaiah Park Central School throughout the year to promote youth programs. The YPC conducted holiday break workshops at Ariaiah Park Hall. Transport assistance was offered to young people in outlying villages to attend programs when possible. An invitation was extended to Ariaiah Park Central School to participate in the Adulding 101 program and attend the Canberra Careers Expo, but they did not take up the offer.	Ariaiah Park Advisory Committee	▲
03	Provide programs that benefit the youth of Temora Shire through education, social interaction or personal development	Youth Development Officer	50%	Programs at Platform Y provided an opportunity for young people grow and develop into thoughtful and capable young citizens. All programs had an educational component, required social interaction and- as a result- provided an opportunity for personal development.	Temora Shire Schools	▲
04	Acknowledge the efforts of young people both publicly and electronically	Communications Officer	50%	<p>Delivery Plan Actions:</p> <ul style="list-style-type: none"> <li>- Promote Platform Y as an inclusive and safe space for young people</li> <li>- Hold a youth team afternoon tea and youth team meeting hosted and chaired by the Mayor</li> <li>- Support the concept of the Young Citizen of the Year Award as a way of recognising youth</li> <li>- Develop and showcase talent by creating a youth made market and event with the support of local mentors</li> </ul> <p>These have been achieved through communication strategies including:</p> <ul style="list-style-type: none"> <li>- Narraburra News articles</li> <li>- media releases</li> </ul>		▲



Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
05	Develop and deliver programs that meet the needs of Youth	Youth Development Officer	50%	<ul style="list-style-type: none"> <li>- social media posts and promotion</li> <li>- promotional video production</li> <li>- Website news articles</li> <li>- Updating information on Council's website regarding youth opportunities through Council's Youth Program</li> </ul> <p>Regular consultation and collaboration with local young people ensured programs offered aligned with their expectations and needs. Fortnightly meetings with the Temora Youth Team Leaders provided the young people with an opportunity to advocate for their peers and have input into future programs at Platform Y. An online survey was developed by the YPC which gave young people an opportunity to provide feedback on existing programs and offer suggestions for what they would like to see offered at Platform Y. The survey was promoted through local school networks and Temora Youth social media platforms. Team mentors, YDO and YPC regularly engaged in informal dialogue with young people to evaluate existing programs and implement recommendations.</p>		▲
06	Develop leadership skills and promote leadership roles for young people	Youth Development Officer	50%	<p>The Temora Youth Leadership Team conducted meetings with the YPC every two weeks, providing the young people with an opportunity to build their skills in meeting protocols, advocating for others, communication, collaboration and public speaking. The Youth Leaders had afternoon tea, as well as a youth team meeting hosted by the Mayor, strengthening the relationship between the young people and local council. Catering at local events such as the Youth Made Market, T Light and TBEG Christmas Fair enabled the Leaders to take on more responsibility and mentor younger members in a more professional setting. Leaders also assisted the YPC with holiday workshops and preparing for special events throughout the year. The inaugural TAKE THE LEAD Temora Youth Leadership Program was launched.</p>		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				providing six young local people to build their leadership skills and build stronger connections with leaders in our community.		
07	Explore opportunities to share resources and information for Youth between Councils (REROC)	Youth Development Officer	50%	YDO and YPC were in regular contact with other councils (REROC) via email. Neither YDO or YPC were able to attend REROC meetings due to conflicting schedules.	REROC	▲
08	Promote Platform Y as an inclusive and safe space for young people	Youth Development Officer	50%	Platform Y is promoted as a welcoming space for young people to grow and build social connections, regardless of race, age, gender, sexuality or ability. The YDO and YPC liaised with Temora Community Centre and Pinnacle to ensure programs were promoted to their clients as inclusive and accessible. YDO ensured workshop mentors held a current WWCC certificate. Collaborating with other organisations (eg. Temora High School Lads and Ladies 11) and our special programs (eg. TAKE THE LEAD, Youth Made Market, Adulting 101) enabled us to promote Platform Y and introduce a new cohort of young people to the space.		▲
09	Ensure Youth programs are equitable to all sections of the Temora Shire	Youth Development Officer	50%	Weekly workshops, school holiday workshops and special programs were offered to local young people at no cost. If possible, transport assistance was made available to those in local villages to attend programs. The YPC conducted holiday workshops at Arah Park to improve accessibility for young people in that area. YDO worked with Temora Community Centre to assist young people requiring additional support to participate in the Youth Made Market Program. The Boys2Men program provided young men at		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
10	Continue to develop pathways to connect the Youth Officer to young people, parents and community	Youth Development Officer	50%	The YDO and YPC connected with the community via regular school visits, participating in local service expos and attending community events. Programs were promoted through Temora Youth and Temora Shire Council social media platforms, school newsletters and local media organisations. YDO and YPC liaised with Temora Community Centre to strengthen connections with other Youth service providers, which helped to broaden the reach of programs and minimise duplication of activities. The YDO and YPC worked with local schools to deliver the following programs: Adulting 101 Program for year 12 students, building their skills to be 'life ready' as they prepare to leave school; Canberra Careers Xpo attended by Temora High School Year 10 students; Temora High School Lads and Ladies 11 program to build confidence and self esteem.		▲




#### 1.4: A community that offers opportunities for sport and recreation

1.4.1: Provide footpaths, cycleways and outdoor gym equipment to enable people to be physically active and keep fit in and around our towns and villages

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Ensure a network of transport infrastructure to facilitate fitness	Engineering Assets Manager	50%	Good progress in recent past. Projects include: - Installation of exercise station at Ariah Park Skate Park - Successful in obtaining additional funding to install access bridges at Lake Centenary to complete foreshore walk. - Accelerating of footpath works program rollout due to	Transport for NSW	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				several grant opportunities realised (LRCL and active transport).		

#### 1.4.2: Provide sports and sporting facilities that cater to a range of community interests, ages and abilities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of sporting grounds that meet the needs of Temora Shire residents	Engineering Assets Manager	50%	Considered as part of the Recreation and Open Space Strategy.	Temora and District Sports Council	
02	Provide suitable policies to oversee the management of Council's sports facilities	Engineering Assets Manager	30%	Workshop planned for February 2023 to look at Recreation and Open Space Strategy. Policy framework for sports facilities is reasonable. Will look to review Policy C19 Sports Fields Yearly Right of Use in conjunction with Rec and Open Space Strategy.	Temora and District Sports Council	
03	Address access and inclusion in the sports facility strategy	Engineering Assets Manager	50%	Recent Works Include: Accessible ramp at Temora Pool, disability hoist at Heated Pool, water wheel Chair at pool, disabled toilets provided at Nixon Park Club House and old amenities block. Upcoming works: Disabled toilets at Bob Aldridge amenities building, connecting paths at Bob Aldridge, adult change table and hoist in pool change rooms. Reasonable progress achieved against action Councils Disability Inclusion Action Plan.	Temora and District Sports Council, Access and Equity Committee	

## 1.4.3: Provide year-round recreation and leisure facilities and activities for the enjoyment of people of all ages and abilities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of playgrounds in Temora Shire to a safe and contemporary standard	Engineering Assets Manager	50%	<p>Some good progress in this space in recent times.</p> <ul style="list-style-type: none"> <li>- Design and application for Bradley Park Upgrade.</li> <li>- Some funding (will need significant supplement) for Federal park Playground renewal has been acquired.</li> <li>- Shade added to Nixon Park and Lake Centenary Playgrounds.</li> <li>- Modifications to Edis Park playground to be delivered in current FY.</li> <li>- Gloucester Park upgraded.</li> <li>- Ariah Park Skate Park upgraded.</li> <li>- Recreation and Open Space Strategy nearing completion.</li> </ul>		▲
02	Retention and upgrade of community halls in Temora, Springdale and Ariah Park	Director of Environmental Services	75%	<p>All TSC halls are currently in a very good state of repair. All have been beneficiaries of various funding programs (SCC/BBR/Drought etc). Both Springdale and Ariah Park have good quality Audio Visual capabilities. the major Temora Town Hall upgrade was completed in 2020.</p>	Ariah Park Community Projects, Springdale Memorial Hall Committee	▲
03	Retention of Lake Centenary as a premier water sports facility	Engineering Assets Manager	50%	<p>Good progress at Lake Centenary. Recent works:</p> <ul style="list-style-type: none"> <li>- Installation of additional Playground shade.</li> <li>- Funding allocated under SCCF R5 to install additional solar path lighting and general amenity upgrades.</li> <li>- Funding obtained to install foreshore bridges at the northern end of the lake.</li> </ul>	Lake Centenary Management Committee	▲
04	Determine the future strategic direction of Temora Libraries	Library Manager	50%	<p>Regular surveys are conducted to gauge community satisfaction with library services. The Library is promoted as a community hub - more than just books. A variety of programs are regularly held including kids craft activities, Lego Club, Seniors Tech and Baby Bounce. Borrowings via online platforms continue to increase.</p>	Riverina Regional Library Service	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
05	Provision of parks and gardens that meet the needs and expectations of the community	Engineering Assets Manager	50%	General program being delivered as normal. Some work required regarding resourcing and quantifying maintenance intervention and optimal management.		▲
06	Maintain Temora Memorial Town Hall as a premium event destination	Director of Environmental Services	50%	Cleaning contract for Town Hall upgraded. Still not being used to optimum capacity. Professional marketing and promotion initiatives should be investigated to further promote the offerings/opportunities. Budget required for 2023/24. Bottom line looks improved due to longer term hire of kitchen by Dept of Defence (Parachute School at airport)	Imagine Temora	▲
07	Provide community facilities that meet the needs of residents	Director of Environmental Services	50%	One of Council's core functions. Ongoing Notable projects include Temora Pool upgrades and the upcoming upgrades to Bob Aldridge Park and Bundawarra Centre		▲
08	Development of Temora Recreation Centre as a premium venue	Director of Environmental Services	80%	Olympic Swimming Pool Upgrade complete. Changes in Kiosk management approach/offers. Next phase of improvements to be rolled out in SCC Round 5 project where upgrades to the surrounds/bbq's etc will be completed by commencement of 2023/24 swimming season.	Temora and District Sports Council	▲

### 1.5: A community that enjoys arts and cultural activities and events

1.5.1: Run classes, events and exhibitions to promote participation in the arts (painting, pottery, photography, sculpture)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of a mechanism as a means of communication with the Arts Community and delivering arts and cultural product	Community and Cultural Services Officer	50%	The implementation of the Temora Arts Centre Advisory Committee has provided an excellent vehicle to communicate with artists. The improvement in function of Imagine Temora has led to the ability to communicate to a broader arts and cultural group	Temora Arts Centre Advisory Committee	▲
02	Maintain excellent relationship with regional arts bodies	Community and Cultural Services Officer	50%	Council staff attend all meetings of Eastern Riverina Arts and maintain regular contact.	Eastern Riverina Arts	▲
03	Support local arts through the conduct of exhibitions	General Manager	50%	Council has a strong commitment to the arts, including the provision of art spaces at: - Temora Arts Centre - Bundawarrah Centre - Temora Town Hall Additionally Council conduct an annual art prize at the Bundawarrah Centre.	Temora Arts Centre Advisory Committee	▲
04	Support all arts and cultural events within the framework determined by Council	Community and Cultural Services Officer	50%	2022/23 has been a busy period for the arts following the Covid issue. This will significantly increase in the new calendar year with the Drench Festival.		▲



## 1.5.2: Provide a program of theatre, dance, music and cinema that caters for a variety of audiences


Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for events within Temora Shire	Economic & Community Development Officer	50%	<p>Council received funding through the Reconnecting Regional NSW Community Events Program to deliver community events from July 2022 - March 2023</p> <p>Council officers deliver Council events and provide support to community events via communications and marketing, parks and gardens maintenance, road closures, signage and traffic control.</p> <p>Community events that have been delivered/supported by Council officers, include T-Light, Mary Gilmore Festival, Temora Arts Prize, Temora Christmas Street Fair and Embrace Temora Welcoming events. Officers have also been working on 'Drench', a month long festival of events that celebrate culture in Temora.</p> <p>Council officer has been delivering various workshops through the Reducing Social Isolation for Seniors Grant (round 2).</p> <p>Council has been successful in securing funding further funding through the Reducing Social Isolation for Seniors Grant (round 3).</p>		▲
02	Provision of facilities for the conduct of arts and cultural events	Community and Cultural Services Officer	50%	<p>The provision of the Temora Arts Centre has seen a great improvement in the facilities available for arts and culture in Temora Shire.</p> <p>Additional gallery space at the Bundawarrah Centre and Temora Memorial Town Hall provides excellent spaces for exhibitions.</p> <p>The upgrade of Temora Memorial Town Hall provides the community with excellent perorning arts and cinema experiences.</p>	Temora Arts Centre Advisory Committee	▲
03	Review public art in Temora Shire	Community and Cultural Services Officer	0%	Not progressed due to long term leave of staff member.		

## 1.6: A community that is safe and inclusive, and looks after people who are experiencing disadvantage

### 1.6.1: Provide opportunities for inter-generational activities that promote safety, respect and understanding

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Aim to reduce stigma associated with disability	Economic & Community Development Officer	50%	<p>The Access &amp; Equity Committee met in September and December in 2022, discussing equitable access to council services, buildings and infrastructure.</p> <p>The Economic &amp; Community Development Officer introduced "Quiet Hour on Hoskin's Street". Hoskin Street retailers participated in Quiet Hour Shopping on Hoskins Street. This inclusive initiative was designed to reduce anxiety and sensory stress for community members with specific needs and/or who are neurodivergent. This includes people with autism, ADHD or sensory processing conditions, by providing a quieter and less stimulating environment in the stores.</p> <p>The Community Events Program Coordinator, in partnership with the Temora Community Centre, organised the Temora Family Expo. This event was an inclusive event, with exhibition holders representing the disability sector.</p> <p>Council Officers use inclusive images throughout Council communication channels by using images of people living with a disability.</p>		▲
02	Provide safe and crime free streets for the residents of urban areas in Temora Shire	General Manager	50%	<p>Council is in regular contact with local Police to ensure that residents feel safe.</p> <p>The use of CCTV and the upcoming upgrade of equipment will assist the Police in carrying out their duties.</p> <p>Additionally, the commitment to Alcohol Free Zones in Temora is a useful tool for law enforcement.</p>	Temora Police	▲

### 1.6.2: Provide options and support for people who are fleeing violence, or who experience homelessness, substance abuse or mental illness

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Promote availability of services for people who are fleeing violence, or who experience homelessness, substance abuse or mental illness	General Manager	50%	Council advocate for and support initiatives that assist those suffering disadvantage. In general terms this is outside the scope of local government however programs, including youth, arts/ culture and sporting focus on the aspect of disadvantage.	Temora Police, Domestic Violence NSW	

## 2: Providing Local Leadership

Our strategic objectives for providing local leadership are to have:

- ☐ a community with strong local leadership
- ☐ a community that acknowledges and celebrates its heritage and diversity
- ☐ a community that is supported by our volunteers
- ☐ a community that speaks up and advocates for itself
- ☐ a community that is well informed through engagement and communication.

Measure	Responsible Officer	Target
% of community who undertake voluntary work for an organisation or group (ABS Census)	Craig Sinclair	2016 Census = 32.9 2021 Target: 35%
% of women in elected positions (Temora Shire Council)	Gary Lavelle	2012 = 1 (11.1%) 2016 = 2 (22.2%) 2021 = 3 (33.3%) Target: 50%
Community satisfaction rating for heritage programs (TSC Community Survey)	Kris Dunstan	2016 = 3.79 2021 = 3.70 Target: 3.80
Community satisfaction rating with communications (TSC Survey)	Kate Slapp	2021 = 3.64 Target : >3.70
Temora Hospital Redevelopment	Gary Lavelle	Completion by 2025

## 2.1: A community with strong local leadership

2.1.1: Encourage and take steps to enable a representative cross section of the community to stand for public office (including women, Aboriginal people, young people, people with diverse sexualities, people with disability)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support diversity in representation	General Manager	50%	Council are committed to diversity in representation. The current Council has 3 women, the equal highest ever achieved by Temora Shire Council. In the lead up to the next election, emphasis will be place on identifying and mitigating the barriers to diversity on Council.		▲

2.1.2: Engage the Temora Shire community to plan for a sustainable local government

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Attract grant funding to assist in the development of the Shire	Economic Development Manager	50%	<p>It has been a successful start to the year for securing grant funding. Council secured funding for the following initiatives:</p> <ul style="list-style-type: none"> <li>- Temora Golden Gate Reserve Stormwater Master Plan</li> <li>- Stronger Country Communities Fund Round 5 (various parks, amenities, recreation and cultural upgrades)</li> <li>- Australia Day 2023</li> <li>- Get NSW Active - Crowley Street and Aurora Street footpaths</li> <li>- Community Events Program - to deliver more than 20 events</li> <li>- Embrace Festival through the Stronger Together program</li> <li>- A range of creative activities for seniors through the NSW Reducing Social Isolation program</li> <li>- The Take the Lead youth leadership development program</li> <li>- Temora Open Golf Tournament through the Regional Sports Events Fund</li> </ul>		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				<p>Council was invited to stage 2 of the following programs:</p> <ul style="list-style-type: none"> <li>- Lake Centenary Master Plan through the NSW Boating Now fund.</li> </ul> <p>Council's applications to fund the following projects was unsuccessful:</p> <ul style="list-style-type: none"> <li>- Railway Precinct Master Plan through the Business Case &amp; Strategy Development Fund</li> </ul>		

### 2.1.3: Encourage diversity in our community leadership to better reflect the gender, age and occupations of the broader community

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to the Council sister cities of: <ul style="list-style-type: none"> <li>• Uppington - South Africa</li> <li>• Izumizaki, Japan</li> <li>• Randwick, Australia</li> </ul>	Economic & Community Development Officer	50%	<p>Temora Sister City Committee recommenced in August 2022 following a hiatus due to COVID19 restrictions. The last meeting held was in June 2021.</p> <p>The AGM was held on Tuesday 16th August 2002 at the Temora Arts Centre. Councilor Jason Goode, attended as a representative from Council.</p> <p>A new Chairperson and Deputy Chairman were elected at the AGM.</p> <p>COVID19 impacted the 30th anniversary celebrations with Izumizaki, the celebration and gift presentation will now be arranged for the 35th anniversary.</p> <p>It has been suggested that an informal get together of community members who have been associated with exchanges, visits to sister cities and gifts could provide an opportunity to reminisce and stimulate further interested within the community.</p>	Australian Sister Cities Association	▲
02	Ensure commitment to	General Manager	50%	Council is involved in Embrace Temora, with a view to increase diversity. The completion of a Diversity Plan in		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	diversity in Temora Shire			2023 will elevate the importance of the issue and set strategies to achieve greater diversity.		

## 2.2: A community that acknowledges and celebrates its heritage and diversity

### 2.2.1: Acknowledge the Wiradjuri people at civic events and fly the Aboriginal flag

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Acknowledge the indigenous history of the region	General Manager	50%	<p>An acknowledgement of Country has been added to the reviewed Code of Meeting Practice, adopted by Council at the November 2022 meeting.</p> <p>A report has been provided to Council regarding the inclusion of Wiradjuri on the entrance signs to Temora Shire. The resolution from this report was Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the concept of investigating the inclusion of free standing complementary indigenous acknowledgement signage at the Temora Shire boundary entrances</li> <li>2. Commence discussions between council officers and Temora High School Aboriginal Education Team regarding the project, signage design and seek preliminary feedback from an Indigenous Elder</li> <li>3. Receive a future report on the outcome of the design process and cost estimates for the project and</li> <li>4. Support the concept of preparing a Wiradjuri language place name Shire map and seek a quote to prepare this map</li> </ol>	NSW Aboriginal Lands Council	▲



## 2.2.2: Continue to maintain the heritage facades of our main streets

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support community and visitor awareness and appreciation of Temora Shire's heritage through preservation and enhancement	Director of Environmental Services	50%	Heritage Committee still delivering strongly. 138 page History Panel booklet recently completed (to be launched in March 2023) and Chinese Section at the Cemetery has been appropriately identified and an informative history panel erected. a series of Shire Heritage Drives (tourist brochures) will be finalised by June, 2023 and the Oral History project is underway also. New projects are escalated once current projects are completed. A solid committee/program.	NSW Heritage Office	▲

## 2.2.3: Erect signage at Shire entrances and at other locations within the Shire to welcome visitors and other travellers to Wiradjuri country

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure appropriate recognition of the indigenous heritage of the Temora Shire region	General Manager	50%	An acknowledgement of Country has been added to the reviewed Code of Meeting Practice, adopted by Council at the November 2022 meeting. A report has been provided to Council regarding the inclusion of Wiradjuri on the entrance signs to Temora Shire. The resolution from this report was Council: 1. Endorse the concept of investigating the inclusion of free standing complementary indigenous acknowledgement signage at the Temora Shire boundary entrances 2. Commence discussions between council officers and Temora High School Aboriginal Education Team regarding the project, signage design and seek preliminary feedback from an Indigenous Elder 3. Receive a future report on the outcome of the design	NSW Aboriginal Land Council	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				process and cost estimates for the project and 4. Support the concept of preparing a Wiradjuri language place name Shire map and seek a quote to prepare this map		

#### 2.2.4: Celebrate local indigenous history and preserve historical artefacts for future generations

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure the indigenous history of the Temora Shire region is retained	General Manager	50%	The Bundawarrah Centre has a goal to maintain the indigenous history of the region. The establishment of a keeping place and development of relationship with the indigenous elders is an important part of this strategy.	NSW Aboriginal Land Council, Temora Historical Society	▲

### 2.3: A community that is supported by our volunteers

2.3.1: Promote and enable opportunities for our community members to volunteer their services to achieve community outcomes through events, activities and local organisations

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Facilitate opportunities for volunteers to enhance the environment and community	PCS - Manager	50%	Pinnacle Community Services has multiple opportunities for local residents to volunteer including Community Transport, delivering meals and social outings.		▲
02	Advise residents of specific	Communications Officer	50%	Delivery Plan Actions: - Facilitate opportunities for volunteers to enhance the		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	volunteering opportunities within the community			environment and community - Acknowledge volunteers and promote volunteering opportunities through Narraburra News and digital media  These have been achieved through communication strategies including: - Narraburra News articles - Media liaison/articles - Social media presence		
03	Acknowledge the valuable role that volunteers play in the community	Communications Officer	50%	Delivery Plan Actions: - Hold an acknowledgement function for carers annually - Acknowledge volunteers and promote volunteering opportunities through Narraburra News and digital media  These have been achieved through communication strategies including: - Narraburra News articles - Media liaison/ articles - Social media presence	Volunteering NSW	▲

### 2.3.2: Provide training to volunteer committees to support them in their role (safety, governance, grant writing, child protection)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support volunteer committees to undertake their community role	General Manager	50%	Council assist volunteer committees by the provision of information regarding funding sources. Additionally, training is being arranged to ensure that governance requirements are covered by the volunteer committees.		▲

## 2.4: A community that speaks up and advocates for itself

### 2.4.1: Advocate to the Commonwealth Government to retain, maintain and enhance local service provision (eg Centrelink)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Keep Federal members informed of Temora's needs and our strategies to meet those needs	General Manager	50%	Temora Shire Council value the relationship with the local member, based on mutual respect. Regular meetings are held and submissions made on issues of concern to our community.		▲
02	Maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices.	General Manager	25%	Meetings held with Regional Manager of Regional NSW. EDO Attended the RDA Riverina EDO forum. Attended all South West FER meetings	Riverina JO	▲

### 2.4.2: Advocate to the State Government to retain, maintain and enhance local service provision (eg Hospital, TAFE) Local

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Keep State members informed of Temora's needs and our strategies to	General Manager	50%	Temora Shire Council value the relationship with the local member, based on mutual respect. Regular meetings are held and submissions made on issues of concern to our community.		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	meet those needs					
02	Maintain close links with relevant State Govt. Departments, agencies and Regional Offices	General Manager	50%	Meetings held with Regional Manager of Regional NSW. EDO Attended the RDA Riverina EDO forum. Attended all South West FER meetings	Riverina JO	▲

#### 2.4.3: Continue to push for expanded telecommunications capacity across the Shire (NBN, mobile phone coverage)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for NBN and other carriers to provide improved coverage	Economic Development Manager	25%	Ongoing	NBN Co, Telstra	▲

#### 2.4.4: Advocate for the continued availability of services and facilities that enable us to prosper (eg banks, allied health services, building supplies

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Lobby for the continual improvement of,	Economic Development Manager	25%	Ongoing		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	and equitable access to, services, transport, communications and utilities for Temora Shire					

## 2.5: A community that is well-informed through engagement and communication

2.5.1: Provide regular opportunities for the community and other stakeholders to be informed and engaged in relation to community plans and decisions

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to Section 355 Community Committees to provide communication avenue between Council and Community	General Manager	50%	New guidelines were adopted for S355 Committees, which included the advertising of opportunities to participate. It is intended that the implementation will be supported by training of committees, scheduled to occur in the 1st half of 2023.		▲

## 2.5.2 : Provide regular updates to the community through newsletters, newspaper, radio and social media

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Develop and implement a program aimed at educating residents of regulatory responsibilities	Director of Environmental Services	50%	Articles appearing semi-regularly in Narraburra news, relating to overgrown blocks, swimming pool fencing, noxious weeds, dog control etc		▲
02	Conduct local public education campaigns across major road safety issues as identified in the RSSP	Road Safety Officer	0%	Continue to provide road safety information to council for release via newspaper, social media, Narraburra news and Facebook	Transport for NSW	▲
03	Provide information on a continual basis, to inform residents.	Communications Officer	50%	<p>Delivery Plan Actions:</p> <ul style="list-style-type: none"> <li>- use available channels to assist in rehoming animals</li> <li>- Provide information about housing services &amp; opportunities for community involvement for new residents</li> <li>- Promote the achievements of Temora Shire residents through the Homegrown Heroes program</li> <li>- Implement &amp; maintain a grant subscription service for Council &amp; residents</li> <li>- Provision of clear health service information linkages</li> <li>- Undertake a program of informing the community regarding the activities of the Heritage Committee</li> <li>- Continue Narraburra News &amp; maintain Council websites</li> </ul> <p>This is done through:</p> <ul style="list-style-type: none"> <li>- Social media</li> <li>- Narraburra News</li> <li>- Direct Me booklet</li> </ul>		▲



Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
04	Utilise all avenues to re-home unwanted companion animals	Ranger	50%	<ul style="list-style-type: none"> <li>- Media releases and media liaisons</li> <li>- Website maintenance</li> </ul> <p>Companion animals working with rescue groups, animal shelters ,foster homes, veterinary clinics RSPCA ,social media and the local radio station all successfully used. Euthanise, mainly for feral animals especially cats approximately 3%. also sickness or totally unsuitable for rehoming.</p> <p>Rehoming very successful ownership claiming successful. Investigate animal cruelty, animals abandoned , animal; welfare.</p> <p>Work with owners regarding barking issues, antisocial behaviour, aggressive behaviour, surrendering of animals. Encourage use of walking areas ,use of leads especially around town.</p> <p>Removal of feral cats around town.</p> <p>Working with Wires regarding our wide range of native animals.</p> <p>Working with Housing Commission regarding tenants and their animals.</p>		▲
05	Use appropriate communication mechanisms to suit the audience. For example, social media to provide feedback on the needs of Youth	Communications Officer	50%	<p>Delivery Plan Actions:</p> <ul style="list-style-type: none"> <li>- Promote apprenticeship and traineeship opportunities within the shire</li> <li>- Regularly publish a mailer and social media posts for job vacancies in Temora Shire</li> <li>- Ensure community awareness of transport options available</li> <li>- Ensure information flow to residents regarding services for aged and disabled services</li> <li>- Proactively support and promote community mental health facilities &amp; programs</li> <li>- Promote availability of services for people who are fleeing violence, or who experience homelessness, substance abuse or mental illness</li> </ul>	Temora Independent	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				- Promote Temora Shire as a retirement destination  These are achieved through communication strategies including: - Narraburra News - Social Media - Council's website - Direct Me booklet - Country Change program - Media releases and media liaisons		
06	Continue Narraburra News and maintain Council website	Communications Officer	50%	- The Narraburra News is written, edited, produced and released monthly in the Temora Independent - Council's website is updated almost daily with information about Council meetings, including notice of upcoming meetings, minutes, agendas and audio recordings, news items, public exhibition, contact details for senior staff and councillors, updated information relating to council operations and community information		▲
07	Ensure that feedback is available on the community view of Council service by a Resident Satisfaction Survey within the term of each Council	General Manager	100%	This action will be completed in 2024/2025		⊘
08	Maintain a Communications Policy that outlines the roles	Communications Officer	50%	The Communications Policy was updated and adopted in December 2022. The updated policy was expanded to: - include social media platforms that have been added or removed since the last review		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	of websites, social media and publications			<ul style="list-style-type: none"> <li>- change the parameters of the Temora Shire Council Facebook page as the platform has become a far more community focused page and a customer service tool</li> <li>- recognise that all of Council's social media pages are used as a customer service tool through interactive conversations with residents</li> </ul>		
09	Maintain currency of information on Council websites and Social Media	Communications Officer	50%	<p>Council's website is updated on almost a daily basis with information about Council meetings, including meeting notifications, minutes, agendas, and audio recordings, service provision information, news items, public exhibitions, employment opportunities, contact information, and information about Council departments and functions</p> <p>The tourism website is maintained very regularly with event listings, accommodation information, dining options, local business registers, suggested activities to participate in in the shire and other tourism information.</p> <p>Social media platforms are updated every day, including scheduled posts, with real-time information for residents as it becomes available as well as general updates, information provision, emergency messaging and customer service announcements.</p>		▲

### 3: Building a Strong Local Economy

Our strategic objectives for building a strong local economy are to have:

- ☐ a community with a variety of thriving businesses and industries
- ☐ a community with opportunities for local employment
- ☐ a community with opportunities for local education
- ☐ a community with good access to a range of appropriate and affordable housing
- ☐ a community with a strong agricultural sector
- ☐ a community that celebrates and benefits from its aviation history
- ☐ a community that benefits from tourism
- ☐ a community with a transport network that enables economic and social outcomes

Measure	Responsible Officer	Target
% of households experiencing rental or mortgage stress - 30% or more of income on housing (ABS Census)	Gary Lavelle	2016 = 10% 2021 Target: <7.5%
% of people attending an educational institution (ABS Quickstats)	Gary Lavelle	2016 = 65.8% 2021 Target: > 66%
Annual visitor overnight visitor number/ length of stay (Destination NSW)	Craig Sinclair	2014 = 39,000/2.4 Target: 40,000/2
Community satisfaction rating for footpaths (TSC Community Survey)	Rob Fisher	2016 = 3.21 2021 = 3.07 Target: . 3.25
Community satisfaction rating for the road network (TSC Community survey)	Rob Fisher	2016 = 3.58 2021 = 3.53 Target: > 3.60

Measure	Responsible Officer	Target
Local value of agricultural commodities produced (ABS Agricultural Census)	Craig Sinclair	2105-2016 + \$108.3M 2021 Target: > \$110M
Number of annual visitors to Temora Aviation Museum (TAM)	Craig Sinclair	2016 = 18,160 2021 = 19,159 Target: >20,000
Total number of businesses in Temora Shire (ABS Census)	Craig Sinclair	2016 = 713 2021 Target: > 750
Unemployment rate in Temora Shire (ABS Census)	Craig Sinclair	2016 = 4.9% 2021 Target: <4.5%

### 3.1: A community with a variety of thriving local businesses and industries

3.1.1: Encourage the establishment of retail businesses that provide a variety of shopping options for Temora Shire residents of all ages


Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support local businesses at every opportunity Support of TBEG	Economic Development Manager	25%	Ongoing participation at TBEG meetings.	TBEG, NSW Business Chamber	▲

### 3.2: A community with opportunities for local employment

3.2.1: Promote and enable opportunities for people to work remotely in Temora Shire (and support the growth of our population)


Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Proactively seek opportunities to grow business in Temora Shire including its villages	Economic Development Manager	25%	Ongoing	DPIE	▲
02	Diversify the economy and provide employment by attracting non agriculture based industry	Economic Development Manager	50%	<p>Officers worked on several initiatives to support business growth, including:</p> <ul style="list-style-type: none"> <li>- working with the developers of the proposed Melaleuca Industrial Estate which has development consent</li> <li>- working with various parties to progress the expansion of the Temora Airpark Estate</li> <li>- Providing support to the developers of tourism related businesses including Three Ponds Estate, Railway Hotel, Temora Aviation Museum, Pardey's Mill, Fed &amp; Bed, and the Westminster Hotel.</li> <li>- Hosting the Boom Time Forum for organisations to communicate to the public about upcoming development &amp; employment opportunities, including Inland Rail and Godolphin Resources.</li> </ul> <p>As a result of the lockdowns there has been an increase in the number of organisations accepting flexible work arrangements. Officers have supported the promotion of the commercial flexible work space available in Temora and assisted other remote workers to source office accommodation where possible.</p>		▲

### 3.2.4: Encourage and support our businesses to grow and attract new businesses into the Shire to create employment growth

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Grow the number of local jobs available to an increasing population	Economic Development Manager	50%	<p>From July 2022 to November 2022 the unemployment rate in the Riverina dropped from 3.7% to 2.7%. Job vacancy listings on online job boards for Temora Shire remains at a significantly higher volume than previous years. Local businesses regularly comment about the challenges they face recruiting and retaining staff. Council programs have shifted slightly to focus is on assisting businesses to attract and retrain workforce.</p> <p>Through participation in the NSW GROW program businesses have the opportunity to discuss staffing challenges with Workforce Australia through face to face interviews coordinated by Council officers.</p> <p>Council continues to promote local job vacancies through regular newsletters and social media posts.</p> <p>Participation in the Country Change program, which featured Temora Shire during the month of December 2022, also helps promote the Shire to skilled workers.</p>		

### 3.3: A community with opportunities for local education


3.3.1 : Advocate for local and regional skills development and education opportunities that support local industries (eg agriculture, veterinary science, building trades, mechanics, engineering, hair & beauty, allied health, administration, childcare, retail, hospitality and tourism)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide support and advocacy for the retention and development of	General Manager	50%	Advocacy occurs on a reactive basis, particularly when schools or facilities are under threat.	NSW Education Department	

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Schools within Temora Shire					
02	Connect with school contacts and establish good working relationships	General Manager	50%	Council are in regular contact with schools within the shire. This involves ongoing program development and sharing with the Youth Team and Platform Y and auspicing and supporting programs	Temora Public School, St Annes School, Temora High School, Temora West Public School, Ariah Park School	▲
03	Offer life skills workshop opportunities to both young people and the community	Youth Development Officer	50%	The weekly workshops continued to developed a range of life skills in the young members, including: cooking; team work; cleaning and personal hygiene; communication; problem solving; financial literacy and social responsibility. The Adulting 101 workshop for Temora High School Year 12 leavers, built knowledge and skills in budgeting, sourcing accommodation, accessing health services, self care, communication and organisational skills. The Youth Made Market participants gained valuable life skills such as financial literacy, organisational skills, engaging in conversation, building resilience and goal setting.		▲
04	Support the concept of Council designation as a registered training organisation	Economic & Community Development Officer	0%			■

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
05	Provide local businesses with the opportunity for training and coaching	Economic Development Manager	25%	Promotion of courses offered by TAFE and through TBEG.	TBEG, TAFE	

### 3.3.2: Provide incentives to encourage teachers to stay for longer tenures at our local schools

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights

### 3.3.3: Investigate opportunities to enhance local access to tertiary education

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for students undertaking further education	General Manager	50%	The education of the community is a key focus for Council. A number of actions support this strategy including: * Provision of scholarships (3) to local students to undertake tertiary education * Investigation of the opportunity to establish a Country University Campus in Temora	CSU	
02	Support local students financially through scholarships	General Manager	100%	Council provide 3 scholarships annually to local students.	Temora and District Education Fund	

### 3.4 : A community with good access to a range of appropriate and affordable housing

3.4.1 : Attract social and affordable housing investment to meet the needs of local families and retirees

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Promote Temora Shire as a retirement destination	Economic Development Manager	25%	Ongoing		▲
02	Investigate options for Council to assist with the provision of affordable housing	Economic Development Manager	50%	<p>Council progressed work on a range of housing initiatives to increase housing and land supply, including:</p> <ul style="list-style-type: none"> <li>- Continuing the temporary financial support available to developers of subdivisions through the Development Infrastructure Deferred Payment Policy</li> <li>- Reviewing the LEP to assess the residential land available now and in the future</li> <li>- Calling for expressions of interest from organisations seeking to develop affordable housing at Apollo Place</li> <li>- Raising awareness in the community about the high demand for housing to encourage responses from landlords</li> <li>- Working with Estate Agents to understand the extent of the housing shortages and identify potential solutions</li> </ul>		▲

3.4.2: Provide land for residential development

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure availability of land for residential development that meets the needs of new	Town Planner	25%	Council has considered the Draft Temora Local Housing Strategy and Council officers will continue to update this strategy to include additional information, as required. Council officers will continue to support the investigation and provision of additional residential development		▲

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	and existing residents			opportunities in response to Council directions and the Riverina Murray Regional Plan.		

### 3.4.3: Promote investment in a range of housing stock to create rental opportunities for local residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Encourage the provision of affordable rental accommodation	Economic Development Manager	50%	<p>Council progressed work on a range of housing initiatives to increase housing and land supply, including:</p> <ul style="list-style-type: none"> <li>- Continuing the temporary financial support available to developers of subdivisions through the Development Infrastructure Deferred Payment Policy</li> <li>- Reviewing the LEP to assess the residential land available now and in the future</li> <li>- Calling for expressions of interest from organisations seeking to develop affordable housing at Apollo Place</li> <li>- Raising awareness in the community about the high demand for housing to encourage responses from landlords</li> <li>- Working with Estate Agents to understand the extent of the housing shortages and identify potential solutions</li> </ul>	Local real estate agents, Argyle Housing	▲
02	Plan for the possibility of a sudden upsurge in investment and population which may result from a large employer	Economic Development Manager	25%	Ongoing - support for residential subdivisions, medical precinct expansion investigation.		▲
03	Support the provision of a range of accommodations	Economic Development Manager	50%	<p>Council progressed work on a range of housing initiatives to increase housing and land supply, including:</p> <ul style="list-style-type: none"> <li>- Continuing the temporary financial support available to developers of subdivisions through the Development</li> </ul>		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	options within Temora Shire			<p>Infrastructure Deferred Payment Policy</p> <ul style="list-style-type: none"> <li>- Reviewing the LEP to assess the residential land available now and in the future</li> <li>- Calling for expressions of interest from organisations seeking to develop affordable housing at Apollo Place</li> <li>- Raising awareness in the community about the high demand for housing to encourage responses from landlords</li> <li>- Working with Estate Agents to understand the extent of the housing shortages and identify potential solutions</li> </ul>		

### 3.5: A community with a strong agricultural sector

#### 3.5.1 : Utilise research and partnerships to support our farmers to be resilient now and into the future

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ongoing support for Temora Agricultural Innovation Centre	Director of Administration and Finance	50%	<p>A section 355 committee has been established and meets at least twice per year.</p> <p>Council provides maintenance funding to support the Agricultural Innovation Centre.</p> <p>Signage at the facility has been updated to promote the partnership between Council and Farmlink.</p> <p>Events and operations at the TAIC are promoted through Council's Narraburra News.</p>	Farmlink	▲
02	Create heavy vehicle routes to meet agricultural needs	Engineering Assets Manager	50%	<p>Reasonable progress in heavy vehicle access outside the Alternate Route. Recent examples include:</p> <ul style="list-style-type: none"> <li>- Continuation of Farm Gate Access Program and Grain Harvest Management Scheme.</li> <li>- Successful in obtaining further grant funds to assess bridge infrastructure under the Strategic Local Government Asset Assessment Project.</li> <li>- Road Train access under permit scheme continuing to</li> </ul>	Transport for NSW	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				service local farmers. - Timely processing of permit applications and good access for local industry compared to peers.		




3.5.2 : Create opportunities and incentives that attract and retain an agricultural workforce for Temora Shire (including agriscience, horticulture, engineering, environmental science)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Monitor the impact of consolidation of farming enterprises	Economic Development Manager	50%	Regular meetings held with FarmLink to discuss opportunities to support agricultural development. Continual support provided through the TAIC Partnership Committee. Briefing session held with senior staff at BFB Pty Ltd to understand the impact of their forthcoming organisational changes. Officers working with a number of agriculture-related businesses to discuss establishment or expansion projects, including Jindalee Feedlot, Intersales, and a value-add manufacturer.		▲

### 3.6: A community that celebrates and benefits from its aviation history

3.6.1: Promote and provide opportunities for recreational flying from Temora Aerodrome

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain comprehensive maintenance, drainage and	Engineering Assets Manager	50%	Program on track for delivery.		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	signage programs at Temora Aerodrome					
02	Support the provision and extension of weather monitoring and forecasting systems at Temora Aerodrome	Engineering Assets Manager	100%	TAF services reinstated.		
03	Ensure the provision of facilities at Temora Aerodrome to meet the needs of users	Engineering Assets Manager	50%	Good progress at Temora Aerodrome made in recent times. The \$5.6m upgrade has renewed the large majority of old assets aerodrome excluding Underground Drainage and Building assets to place the facility in a very strong long term position. A worthwhile project in the coming 12 months will be to review the Aerodrome Master Plan.	Aerodrome Users Committee	
04	Maintain and implement an Airport Management Plan	Engineering Assets Manager	50%	Ongoing. Draft manual submitted to CASA. Some additional work required prior to adopting and publishing. Expect completion in the later half of the 2023 calendar year.	Aerodrome Users Committee	



### 3.6.2: Continue to grow and refresh the Aviation Museum to celebrate aviation history and provide visitor experiences

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the continuing promotion of Temora Aviation Museum	Economic Development Manager	50%	Council recognise the value of Temora Aviation Museum to the local economy. Support is ongoing with additional support for major events. Unfortunately Warbirds Downunder was cancelled due to weather this year.	Temora Aviation Museum	▲

### 3.6.3 : Investigate and plan for new aviation opportunities in Temora that cater for residents and aviators

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Review mechanisms by which the cost impost at Temora Aerodrome can be addressed	General Manager	50%	This is an ongoing effort by Council. The increased usage of the aerodrome by income generating operations has been useful in controlling the cost impost.		▲

## 3.7: A community that benefits from tourism

### 3.7.1: Provide visitor facilities, services, activities and events that cater for a broad range of visitors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure acceptable signage to	Engineering Works Manager	50%	Entry signage for villages on order. Awaiting installation.		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	recognise villages					
02	Enrich and diversify the visitor experience	VIC Manager	50%	This task is ongoing, brochures will be continually updated, spreadsheets will be compiled with opening hours for public holidays which are made available for public use and put on Council facebook page and the VIC notice board along with local and regional event flyers.		▲
03	Ensure signage pertaining to AVIC and CMCA accreditation meet standards	VIC Manager	50%	Signage inspection will be done during the year and amendments forwarded to the Signage committee.	AVIC, CMCA	▲
04	Develop the facilities at the Temora Rural Museum and Bundawarrah Centre	Rural Museum Manager	40%	<p>1. NSW Ambulance Museum, Temora (Stage 3): Grant funded planning documents completed to advance the project to "Shovel Ready" status pending further grant funding opportunities.</p> <p>2. Improved museum access via Visitor Centre: Design stage well advanced and substantial grant funding secured. Awaiting commencement of works.</p> <p>3. TEMFM toilet block: Design stage complete. Slab and underground plumbing installed. Awaiting materials and tradespeople to progress construction. Funding arrangement in place.</p> <p>4. Self-guided audio tour of museum collections: Tour route marked and feature items listed. Grant funding applied for and a prospective content provider has made a preliminary site visit.</p>	Temora Historical Society	▲
05	Ensure quality and quantity of accommodation in Temora meets	VIC Manager	50%	Local Flyers, eg accommodation, Dining out, Regular Events etc are updated regularly and given to people when the visit the VIC.		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	the needs of stakeholders					
06	Enhance and support new and existing tourism events	Economic Development Manager	50%	<p>Through the \$239,000 funding provided by the NSW Government's Community Events Program, Council have recruited a contract events organiser to support the delivery of more than 20 events between July 2022 and April 2023. T-Light, Spark at the Park, TBEG Christmas Fair, Basketball Carnival and New Year's Eve Celebrations have been delivered so far with many additional events scheduled for 2023. It is anticipated that some of these events will become regulars in Temora Shire's events calendar.</p> <p>The Warbirds Downunder Airshow and the Australian Areobatics Championships were supported by Council to be delivered in the second half of 2022, however they were unfortunately cancelled due to wet weather. Similarly, the National Gliding Championships was cancelled due to a WorkSafe order.</p>		▲
07	Partner with individuals, organisations and companies to support growth in the visitor economy	Economic Development Manager	50%	<p>Canola Trail - partnership expanded to include three commercial tourism operators, strategic plan launched at tourism operator forum in September with hot air balloon flights, &amp; June Shire successfully secured \$1.075M to enhance the Canola Trail.</p> <p>Renewed membership in Visit Riverina and participated in the Canberra Caravan &amp; Camping Show.</p> <p>Application for funding submitted to develop audio guides for the Bundawarrah Centre &amp; heritage walking tour in partnership with Acoustiguide.</p> <p>Support provided to several burgeoning tourism businesses in Temora Shire, including the Westminster Hotel, Pardey's Mill, Three Ponds Estate, &amp; Gidgee Estate.</p> <p>Provided feedback on the draft destination management plan to Destination Riverina Murray.</p> <p>Supported the Bundawarrah Centre to complete the</p>	Riverina RDA, Country Change	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				business case & designs for the expansion of the Ambulance Museum. Submitted funding applications for the development of master plans for Lake Centenary (pending) and the Railway Precinct (unsuccessful).		

### 3.7.2: Promote Temora Shire's unique tourist offerings as part of the Riverina visitor destination

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Improvement of Tourism signage within the Temora Shire	Economic Development Manager	50%	The recommendations of a report investigating signage for public toilets were adopted in full at the December 2022 meeting of Council. The signage improvements will be rolled out as budget allows. Village entrance and Ingalba signage projects remain outstanding as the supplier has been unable to be complete the project.		▲
02	Ensure tourism product, including brochures are current, relevant and attractive	VIC Manager	50%	All brochures are inspected and reordered several times throughout the year to ensure all brochures are kept up to date and in excellent condition.		▲
03	Maintain accreditation of the Temora Visitor Information Centre	VIC Manager	20%	AVIC Accreditation will be held in the second half of 2023. Files will be updated to ensure we achieve this goal.	AVIC	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
04	Ensure VIC is modern and meets the needs of users.	VIC Manager	0%	The VIC is kept clean and breakages are always reported immediately in order to keep the VIC in excellent working order and a safe place to visit.		▲


### 3.8: A community with a transport network that enables economic and social outcomes

#### 3.8.2: Continue the provision of Community Transport to Temora residents



Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the provision of community transport to Temora Shire residents	PCS - Manager	50%	Community Transport services continue to be provided to Temora Shire residents as required.		▲

#### 3.8.3: Provide adequate parking to enable access to shopping, health care, events, and recreation

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide sufficient accessible car parking spaces	Engineering Assets Manager	0%	Some work completed 12-24 months back. Intend to report to Council in the current FY.	Access and Equity Committee	
02	Develop off street parking in Temora CBD	Engineering Assets Manager	0%	No action to date.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
03	Provide adequate long vehicle parking in Temora Shire	Engineering Assets Manager	0%	Need some direction from Council as to areas they are hoping to target / achieve improvement. Noting Council considered and made adjustments to long vehicle parking in Temora within the last 5 years.		

3.8.5 : Provide a heavy vehicle route network that meets the needs of industry and keeps heavy vehicles out of our CBDs (enhancing our outdoor dining options)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Develop a policy framework for heavy vehicle access	Engineering Assets Manager	50%	Policy Framework in place. I have reviewed in draft to be presented to Council in current FY.	Transport for NSW, Heavy Vehicle Regulator	
02	Commitment to the Alternate Heavy Vehicle Route around Temora	Engineering Assets Manager	20%	Slow progress. Remains a significant challenge to solve, whilst maintaining operator amenity/facilities and industry function. Lacking clear direction from Council and the community	Transport for NSW	

## 4: Enjoying Our Beautiful Environment

Our strategic objectives for enjoying our beautiful environment are to have:

- a community that is liveable and provides for enjoyable town and village life
- a community that enjoys appropriate urban infrastructure
- a community that strives to minimise its environmental impacts
- a community that enjoys a variety of open spaces for leisure
- a community that sustainably plans for its future.

Measure	Responsible Officer	Target
CO2 Emissions (snapshotclimate.com.au)	Kris Dunstan	2017-18 = 215,000 t 2019-20 = 200,000 t Target: < 150,000 t
Community satisfaction rating for Parks and Playgrounds (TSC Community Survey)	Rob Fisher	2016 = 3.94 2021 = 3.99 Target: 4.30
Community satisfaction rating for Town Planning (TAC Community Survey)	Kris Dunstan	2016 = 3.73 2021 = 3.45 Target: > 3.75
Community satisfaction rating Visual Impact (TSC Community Survey)	Rob Fisher	2016 = 4.00 2021 = 3.72 Target: . 4.00
Community satisfaction rating with Drainage (TSC Community Survey)	Rob Fisher	2016 = 3.07 2021 = 3.01 Target: > 3.08



#### 4.1: A community that is liveable and provides for enjoyable town and village life

4.1.1: Use street trees, manage urban weeds and provide street furniture, street signs and street lighting to maintain an aesthetically pleasing urban environment

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Retention of Council personnel at Ariah Park	Engineering Assets Manager	50%	1 fulltime employee based in Ariah Park.		▲
02	Adopt principle of the provision of services by outreach to Ariah Park	General Manager	50%	Council is committed to the retention of staff at Ariah Park to ensure the aesthetics of village is maintained. A recent upgrade to the main street, Coolamon Street has improved the look and utility of the street. Some drainage issues exist that are being considered by Council and the flood study. Access to the waste levy funds should see a further improvement in the resources available		▲
03	Implement the actions of the Amenity Tree Action Plan	Engineering Assets Manager	30%	Many action implemented. Street tree condition rating and review of the Street Tree Amenity Plan occurring in the first half of the 2023 calendar year. A new series of actions will result from this work.		▲
04	Hold committee meeting of Council, at a village location annually	General Manager	10%	A meeting is due to be scheduled for 2022/23. This will be determined by the Council at the January meeting.		▲
05	Support for village committees to achieve the community aspirations	General Manager	50%	Council support for village committees is ongoing and includes the provision of \$355 status to the committees, along with designated budget in some instances.		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	within the limitations of Council resourcing					
06	Partner with individuals, organisations and companies to support new resident attraction	Economic Development Manager	50%	<p>Council participates in a number of resident attraction programs:</p> <ul style="list-style-type: none"> <li>- Regional Activators Alliance (Regional Australia Institute); Officers attended the Regions Rising conference, promotional video produced showcasing the story of a recent relocater to Temora.</li> <li>- Country Change (RDA Riverina) - ongoing promotion through social media platforms and Temora Shire featured during the month of December 2022.</li> <li>- NSW GROW program (Multicultural NSW) - Welcoming Committee membership renewed and action plan developed. Two new resident welcoming events held (Tea Town and Barefoot Bowls). Employer onboarding process continues.</li> </ul> <p>The DirectMe guide and New Resident Welcome Packs were also refreshed and distributed.</p>		▲
07	Provide a welcoming community for new residents	Economic Development Manager	25%	Welcome to Tea Town new resident event held. New resident packs reviewed. Direct Me guide updated.		▲

## 4.1.2: Provide appropriate and affordable community facilities and meeting spaces for community use

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Review external aesthetics at NRCC House	Library Manager	30%	A third round of Library infrastructure funding has been received, part of which is to refresh the northern side of NRCC House exterior and the library entrance. Awaiting final design/report from Heritage advisor.	State Library of NSW	▲

## 4.2: A community that enjoys appropriate urban infrastructure

## 4.2.1: Provide a stormwater drainage network that mitigates flooding impacts

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Development of a Floodplain Risk Management Plan including 10 year rolling works program	Engineering Assets Manager	40%	Floodplain risk management plans for Temora, Ariah Park and Springdale are due for completion late in the current 2023 calendar year. Works program will be developed subsequent to the risk management plans and will take some time (12-24 months away).	Office of Water	▲
02	Undertake Stormwater Drainage upgrade and renewal in accordance with the Stormwater Assets Capital Works Program	Engineering Works Manager	15%	As per budget; Back Mimosa Road drainage completed. Giles Street Levee progressing with landowner discussions with works planned for early 2023. Victoria Street Drainage near Camp Street to be undertaken as part of Camp Street works in 2023. Chifley Street underground drainage and box culvert may result in deferral due to delays in 2022 with natural disasters and other grant funding commitments.		▲
03	Improvement of drainage within	Engineering Assets Manager	25%	Ongoing action. It is premature to take action on major drainage components until the flood plain risk management study and plan is complete along with a		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Temora Shire			potential Storm Water Development Servicing Plan. Flood Plain Risk Management Plan due for completion in late 2023 and Storm Water DSP yet to be commissioned.		

4.2.2: Provide access to parks and playgrounds for residents and visitors, and incorporate public open space when new residential subdivisions are planned

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide public conveniences to a standard acceptable to the community	Director of Environmental Services	50%	Cleaning regime/contract upgrades to reflect increasing demand on public amenities buildings. additional cleanings provided for at the Railway Station. Expectations more clearly articulated in the new contract and increased focus places on compliance inspections.		▲

4.2.3: Maintain a network of roads, footpaths and cycleways to enable residents and visitors to move around the Shire

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to road safety and relationship with RMS and adjoining Councils	Road Safety Officer	0%	Providing the community with road safety education.	Transport for NSW	▲
02	Ensure that appropriate mechanism is in place to determine road priorities	Engineering Assets Manager	50%	Relatively robust process in place through a combination of asset hierarchy, asset condition rating and forward capital works program maintenance, ensures road maintenance, renewal and upgrade is delivered in a strategic manner. Biggest issue on the road asset space is adequate levels		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				of funding to manage and maintain the network over the long term.		
03	Development and implementation of Road Safety Strategic Plan (RSSP)/Action Plan	Road Safety Officer	0%	Providing road safety behavioural education within the community.	Transport for NSW	▲
04	Investigate the provision of street lighting within Temora Shire	Engineering Assets Manager	0%	Operational plan action to review the street lighting plan and hold a street lighting committee meeting. No action to date.	Essential Energy	
05	Undertake Footpath upgrade and renewal in accordance with the Footpath Capital Works Program	Engineering Works Manager	20%	Asquith St Segment 1 & 2 is 50% completed. Gloucester St Segment 1 works planned for late January 2023, not yet commenced. Deboos St Segment 2 not commenced. Polaris St Segment 5 Deferred to investigate proposal for railway infrastructure as per council resolution. Added into the program due to Get NSW Active Funding being received is Aurora St Segment 3 and Crowley St Segment 4 & 5 not yet commenced with funding deed received in late 2022.		▲
06	Undertake Cycleway upgrade and renewal in accordance with the Cycleway Capital Works Program	Engineering Works Manager	0%	No planned cycleway upgrades or renewals budgeted in the 2022/23 financial year so no action to be taken in relation to this item.		⊘
07	Undertake Rural Unsealed Roads upgrade and renewal in accordance with the Rural Unsealed Roads Capital Works Program	Engineering Works Manager	50%	As per council budget rural unsealed roads gravel resheets. Quandary Road Seg 1 Gravel Resheet - Completed Back Ariah Park Rd Seg 3 & 4 Gravel Resheet - Completed Weises Road Seg 1 Gravel Resheet - Completed Reynolds Road Seg 1 Gravel Resheet - Planned for early 2023		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				Ness's Lane Seg 1 Gravel Resheet - Planned for early 2023 Racecourse Road Seg 1 Gravel Resheet - Planned for early 2023 Fraters Speedway Seg 2 & 3 Gravel Resheet - Deferred to 2023-24 budget estimates as per council resolution Rees Road Seg 2 1 Gravel Resheet - Deferred to 2023-24 budget estimates as per council resolution		
08	Undertake Rural Sealed Roads upgrade and renewal in accordance with the Rural Sealed Roads Capital Works Program	Engineering Works Manager	50%	As per council budget for rural sealed roads. Morangarell Road Seg 2 Reseal - Removal of regrowth trees in tabledrains completed in preparation, reseal planned for early 2023. Sealed Road Heavy Patching - Completed to budget allocation, substantial outstanding road damage following natural disaster events. Hazard Directional Markers and Curve Advisory Signage Morangarell Road - works scoped, signs ordered. Awaiting supply and installation.		▲
09	Undertake Urban Unsealed Roads upgrade and renewal in accordance with the Urban Unsealed Roads Capital Works Program	Engineering Works Manager	20%	As per budget urban unsealed road upgrades. Wattle Street upgrade to seal not commenced Harmon Street (Ariah Park) 80% completed with some drainage, final trim and bitumen sealing outstanding. Back Mimosas Road 40% completed and deferred due to wet weather. Delavan St upgrade to seal with design undertaken, construction not commenced. Nicholson St upgrade to seal with design undertaken, construction not commenced. These projects funded in Fixing Local Roads (FLR) Round 3 were due for completion by June 2023, however due to flooding natural disaster an extension to December 2023 has been granted.		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
10	Undertake Urban Sealed Roads upgrade and renewal in accordance with the Urban Sealed Roads Capital Works Program	Engineering Works Manager	50%	As per budget; Urban sealed reseals undertaken Deutcher St Seg 5 & 6, Junee Rd Shoulders, James St, Gallipoli St, Vesper St Seg 1 & 4, Little Vesper St Seg 1, 2 & 3, Delavan St, Meagher St, Little Crowley St Seg 1 & 2. Outstanding for early 2023 is Cootamundra Rd Seg 1. Urban heavy patching 90% completed. Reconstruction of Little Crowley St Seg 3 along Camp St Seg 2 & 3 outstanding.		▲
11	Investigate the provision of access within Temora Shire, including footpaths, ramps and car parking provision	Engineering Assets Manager	20%	Council has a relatively up to date Pedestrian Access and Mobility Plan and Pathways Hierarchy Plan. Considering / planning to undertake some further community consultation following the most recent community survey to collect improved customer data on desired quality and quantity of access service provision.		▲
12	Undertake Kerb and Gutter upgrade and renewal in accordance with the Kerb and Gutter Capital Works Program	Engineering Works Manager	10%	Planning and development of projects commenced with physical construction yet to commence. Victoria St kerb modification will be deferred due to Highfields estate, so drainage works coincide.		▲
13	Undertake Regional Roads Program in accordance with the determined program	Engineering Works Manager	10%	Maintenance work and response to natural disasters undertaken. For capital budgeted works. Mary Gilmore Way segment 10, 20 and 30 widening and safety works where commencing onsite but stopped and deferred due to wet weather (natural disasters). planned for Early 2023. Mary Gilmore Way and Burley Griffin Way intersection lighting at Aria Park, planned in 2022 with works by contract to be undertaken in late 2022. When ready to commence conditions were too wet so installation was deferred until February 2023.		▲



Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				Mary Gilmore Way reseals for segments 40, 50 and 60 are outstanding.		
14	Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Engineering Works Manager	50%	Tara Bectric Road widening segments 4, 5 and 7 are funded within Fixing Country Roads Program. These projects are progressing with some delay in late 2022 with the Segment 4 & 5 project stopped due weather conditions and deferred to recommence in early 2023.		▲
15	Undertake Pavement rehabilitation/ Widening in accordance with the Pavement Rehabilitation/Widening Capital Works Program	Engineering Works Manager	40%	Tara Bectric Road widening segments 4, 5 and 7 are funded within Fixing Country Roads Program. These projects are progressing with some delay in late 2022 with the Segment 4 & 5 project stopped due weather conditions and deferred to recommence in early 2023. Urban Roads reconstruction works to upgrade to seal are progressing with an extension to funding through to December 2023 following flooding natural disaster events.		▲

#### 4.2.4: Maintain a sewerage network to service our urban areas

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Engineering Assets Manager	35%	Maintenance and renewal program behind. - Sewer line CCTV was due to commence late in 2022, however the REROC contractors are either unavailable or will not uphold the terms of the contract. - Desilting of Browns Dam is proving extremely difficulty and i believe Council should defer until determination of future irrigation source is confirmed (IWCM).		▲

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Gain S60 approval for Sewerage scheme and recycled water scheme	Engineering Assets Manager	25%	IWCM submitted to DPIE for review and concurrence. Significant work (Recycled Water Management Plan and system upgrades) remaining to achieve section 60 approval. Long term 5 year plus objective.	Water NSW	▲

4.2.5: Provide cemetery grounds that create respectful places for grieving families and friends, and which meet future interment needs of our local community

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Continue to improve functionality of the cemetery. • Heavy patching and sealing of internal road * Update plinths in Lawn Cemetery (2 in alternate years)	Director of Environmental Services	50%	Working with FOTSC to improve all various aspects operations and facilities - New Screen fence, vegetation management practices, drainage improvements, new roads etc	Friends of Temora Shire Cemeteries	▲

### 4.3: A community that strives to minimise its environmental impacts

#### 4.3.1: Provide waste management facilities and increase opportunities for recycling for residents and visitors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Reduce the impacts of litter on our community	Director of Environmental Services	50%	Container Deposit initiative is having a positive impact on roadside litter instances. TSC participating in REROC Waste Forum programs to monitor prevalence of litter in our community as well as rolling out education campaigns that they develop in conjunction with NSW EPA		▲
02	Monitor illegal waste dumping hot spots within Temora Shire	Ranger	50%	Illegal waste dumping's, contact owner and prosecute if possible. Monitor hot spots and if possible implement surveillance . Clean up areas of concern and monitor. Report problem areas to the Litter Hot Line. Clean Up Australia Day for general litter dumping on main roads and shire roads. Rubbish bin litter, improper use, animal control bins being knocked over . Main road monitoring, truck stops, rest areas, caravan parks, showgrounds and sporting fields.		▲
03	Respond to community and Government demands for the provision of suitable recycling services within Temora Shire	Director of Environmental Services	0%	Consultant (Building and Environmental Services Today) selected to review the recycling function has withdrawn from the project in December, 2022. New consultant to be selected in early 2023 and the updated options paper put back to Council for consideration by June Council meeting.		
04	Maintain waste services in the village of Ariah Park	Director of Environmental Services	50%	Weekly waste service being conducted by Waste management staff. Landfill site successfully operating using key system from Ariah Park Hardware. Funds being re-distributed back to the community via Ariah Park		▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				Community Projects committee. Container Deposit facility still not available despite being lobbied for by REROC Waste Forum. - Cleanaway-Tomra still being firm on the 1000 population figure required for such a facility to be provided.		

#### 4.3.2: Decrease carbon emissions into the atmosphere (for example, through investment in electric vehicles and charging stations)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Utilise solar power system installation where economic.	Engineering Assets Manager	50%	Ongoing. Recent installs include: - Temora Ag Innovation Centre - Temora Aerodrome x 2 - Pinnacle Buildings in Tonkin St & Aurora Street		▲

#### 4.3.3: Manage weeds and pests to protect the environment

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to the eradication of urban weeds and pests	Director of Environmental Services	50%	Big Weed season following wet Winter. Working with RENWA Councils and contractors to put extra chemical out. Heavily attacking SJW at the moment. \$20K budget will be fully expended by January 2023.		▲
02	Ensure residents are not adversely impacted upon	Ranger	50%	Untidy blocks and unkept housing, letters and orders issued, if no response contractors utilised. Clean up Australia Day Schools and volunteers involved. Fruit Fly committee reports and investigation for potential issues and respond to problem areas.		▲

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	by untidy or overgrown lots			Noxious weed control, council and contractors respond appropriately. Feral animal control, rabbits, birds, cats ,snakes. Dumped vehicles, investigated and impounded. Footpath vegetation control and dangerous conditions. Fallen branches and fallen trees. Housing Commission, liaise difficult tenants and unkept premises.		

#### 4.3.4: Conserve and responsibly use our precious water resources

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure sustainable operation and usage of precious water	Engineering Assets Manager	50%	Continuous improvement being made in the recycled water space Council is a relatively small user of potable water. Opportunities being explored to potentially expand recycled water network.		▲

#### 4.3.5: Protect our agricultural land by taking action to minimise soil loss and enhance soil health

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for agricultural community efforts to preserve soil health	General Manager	50%	Council is committed to the research facility, Temora Agricultural Innovation Centre. This organisation is focused on productivity and best practice agriculture.		▲

4.3.6: Planting native vegetation to provide shade and shelter for livestock, reduce risk of salinity, improve soil productivity, reduce erosion, enhance water quality and create wildlife corridors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for agricultural pursuits that improve environmental outcomes	General Manager	50%	Council is committed to the research facility, Temora Agricultural Innovation Centre. This organisation is focused on productivity and best practice agriculture.		▲

#### 4.4: A community that enjoys a variety of open spaces for leisure

4.4.1: Provide parks, reserves, playgrounds and other open space with shade provision, seating and access to drinking water

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commit to improving the utility of parks and recreation areas within Temora Shire	Engineering Assets Manager	50%	Good progress made recently. - Shade installed at Nixon Park Playground, Lake centenary Playground and planned for Aria Park Skate Park. - Improved access to drinking water is on going with Council committing \$15k annually for 4 years from 2023/2024 FY. - Council has rolled out the last of five GWCC drinking stations at Temora West Park in late 2022. - Recent amenity improvements made at Gloucester park and planned for Aria Park Skate Park.		▲

#### 4.4.2: Provide options for dog-off leash areas for residents and their pets to safely enjoy

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide areas to enable pet owners to exercise pets	Director of Environmental Services	50%	Off leash exercise area's are available at Gardner Street Dam reserve and fenced-off area north of Lake Centenary. Engineering Dept suggested that part of Temora West Park be fenced off for another off-leash exercise opportunity, however the proposal was put on hold and further options tabled for further consideration in 2023.		▲

#### 4.5: A community that sustainably plans for its future

4.5.1: Strategically plan for how our land is used in the medium and long term to ensure that the social, educational, economic and environmental needs of current and future generations are met (including planning for industrial land release, residential lots, schools, open space) Temora Shire Council

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Upgrade of Temora Shire Land Use Strategies	Town Planner	25%	Temora Local Housing Strategy endorsed by Council in June 2022. This will be used to guide further growth in Temora over the short to medium term. The plan will be reviewed and updated in response to changing demands and new developments.	Planning NSW	▲

#### 4.5.2: Maintain a Local Emergency Management Committee and Plan that prepares for, educates about and responds to local disasters

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide emergency services to meet the needs of	Engineering Works Manager	50%	Emergency services where provided meeting the needs of the community through holding Local Emergency Management meetings In August and December 2022. Mock opening of the Temora Emergency Operations	Rescue and Emergency NSW,	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Temora Shire residents			Centre (EOC) was undertaken in August 2022 as a functional exercise to ensure readiness to serve the community in response to emergencies. Pre-Event recovery plan to be developed in early 2023 to meet the needs and plan for recovery of the community post emergency. Emergency Animal Disease response by development and review of the Biosecurity consequent management guide and Emergency Sub Plan in relation to Biosecurity with these discussed in late 2022 to be developed in early 2023. Further education for the community is provided both on councils website and in council natural disaster dashboard which provides advice on pre-planning for emergencies and contact details.	Resilience NSW	

#### 4.5.3: Implement community, environmental initiatives that promote tree planting, composting, growing vegetables and creating environments that promote biodiversity





Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for environmental initiatives to improve outcomes for residents of Temora Shire	Director of Environmental Services	50%	A new Landcare Support Officer has been appointed and operating in TSC local government area. Projects delivered include Tree Planting initiatives at Lake Centenary, Aboriginal education at Temora High School etc. Environmental Liaison Committee Small project funding has been utilized to assist in these projects delivery.		▲



## 5: Internal Objectives

### 5.1: Internal Strategies

#### 1: Assets

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure Capital Proposals are optimised and supported by Council	Engineering Assets Manager	0%	Some work done, struggling to resource.		
02	Assets - Ensure the identification of road assets operated by Council	Engineering Assets Manager	50%	Council has identified and quantified all road assets operated by Council. Some work remains regarding Council maintaining roads under the legal ownership of NSW (Crown Roads) and whether Council should obtain legal ownership of these assets.		
03	Assets - Improved long term management of plant assets • Biennial review of Plant Asset Management Plan	Plant Manager	50%	Review is ongoing and will be further updated prior to the end of financial year.		
04	Assets - Long term management of Council assets	Engineering Assets Manager	30%	Slower progress than ideal. Revaluation of other infrastructure completed. Transport, Sewer, Buildings and Other Infrastructure registers in good shape. Rec and Open Space and drainage have significant work		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				remaining.		
05	Assets - Improve long term management of sewerage assets and ensure sustainable operation	Engineering Assets Manager	50%	IWCM complete in draft and has been submitted to DPIE for review. Recent employment of a qualified plumber. Advertised for an apprentice plumber to build internal capability and redundancy. Developed and implemented maintenance responsibility policy framework Currently working on the development of maintenance and safety standards associated with sewerage operations.		▲
06	Assets - Provide long term management of transport assets including biennial review of Transport Asset Management Plan and associated hierarchy plans	Engineering Assets Manager	20%	Review not complete but plan to be complete in current FY.		▲
07	Ensure ongoing sustainability of Plant Replacement Program	Plant Manager	50%	Plant Replacement Program is regularly reviewed and supported by policy.		▲

## 2: Efficiency

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Present Council as a professional, efficient organisation	General Manager	50%	This is an ongoing action and reflects on the adherence to model codes, relationships with stakeholders, adverse findings by oversight bodies and reputation in the community. The success of this strategy will become evident when the next resident satisfaction survey is completed.		▲
02	Ensure quality and homogeneity of Council works	Engineering Works Manager	50%	Quality of works maintained through system processes to ensure adequate materials are sourced, staff are trained and experienced being developed for newer staff. Review of past projects in undertaking works ensure quality is maintained or improved where possible to foster continuous improvement. Homogeneity of works is maintained with different methodology used for construction where projects require such due to site specific matters that need accommodating. Review of policy, work plans and council safety, quality and environmental processes which we must maintain for Transport for NSW RMCC contract requirements being R2 aide in ensuring quality works and consistency. Changes to council structure to improve processes also contribute to ensuring efficiencies and maintain a high quality in council works for the community.		▲
03	Ensure modern approach to engineering administration and management	Engineering Assets Manager	50%	Progress reasonable. 3 of 4 engineering staff undertaking formal study. Staff capacity to cover the quantity and complexity of work is difficult to unachievable currently. Many systems have required developing from scratch and this is challenging to deliver over ad above day to day operations.		▲

## 3: Governance

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain currency of Policies, Procedures and Business Rules	General Manager	50%	All Council policies are included in the Pulse system, providing regular updates, acknowledgement and reminders to ensure currency. As required by the Local Government Act, core policies have been reviewed since the general election in Dec 2021, including Code of Conduct, Code of Meeting Practice, Local Orders. This ongoing review of policies will continue.		▲
02	Provide Mayor and Councillors with sufficient depth of information to enable effective decision making based on sound legislative, economic, social and moral bases	General Manager	50%	Ongoing program.		▲
03	Program a tour of inspection on the first and third year of a new council	Engineering Works Manager	0%	The first year tour of inspection was planned for May 2022. Due to natural disaster events it was cancelled and further due to a higher volume of councillor workshops and ongoing flooding issues this tour was not rescheduled. The postponed first year tour should be undertaken in early 2023.		

## 4: Information Technology

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	IT - Provision of Technology Plan for Temora Shire	Administration and Finance Manager	70%	The ICT Strategy was presented to Council and Council requested that more detail be included.		▲
02	IT - Take advantage of emerging trends and technologies	IT Officer	50%	Hybrid technology (cloud and onsite) has been increasingly utilised in the back up/disaster recovery sector. Datto has been on-boarded as a cloud recovery solution, and we are looking to add email back up to Datto.		▲
03	IT - Optimise the use of business systems and applications	IT Officer	50%	Work is ongoing with Information to better streamline and upgrade our Content Manager system. Improvements made include reviewing the system and cleaning up unnecessary settings and issues with system processes. A request has been made for a quote for an upgrade to the latest Content Manager (CM10.1) and a quote for staff training.		▲
04	IT - Monitor and optimise the use of IT infrastructure and technology	IT Officer	50%	Work has been progressing on troubleshooting of our direct link to NRCC building. An alternate link is also available as a back up. In the event either link goes down, we can be assured Pinnacle always has a connection back to the office. Connection issues have been recorded with the NRCC link. Security of TSC infrastructure has improved significantly. Firewalls have been updated to a modern system and we've implemented 2FA where necessary. 3rd party access to the internal network requires structured approval and an agreement must be signed by the 3rd party.		▲
05	IT - Review security issues	IT Officer	50%	As detailed above, steps have been taken to improve security of the TSC internal network.	Cyber Security NSW	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	pertaining to ITC					
06	IT - Review future direction of application software	IT Officer	50%	The current system meets user expectations with the continual update of software. Firewall security software has been upgraded for improved security.		▲

### 5: Risk Management

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Risk Management - Minimise Council Risk exposure	Safety and Systems Coordinator	50%	An improved Risk Management Framework, in accordance with OLG Guidelines and AS ISO 31000:2018, is currently being developed. New information published in November 2022 by OLG has confirmed the Local Government regulations will be updated in 2023, with all Councils to be fully compliant by July 2024. Council has recently adopted Risk Management Policy RM-001 in support of this system development.	Statewide Mutual	▲
02	Risk Management - Develop and implement a "Continuous Improvement Pathway" (Statewide Mutual) which monitors the Risk Management performance of Council	Safety and Systems Coordinator	50%	The CIP program questionnaire was completed and submitted to Statewide Mutual as scheduled in October 2022. The three topics this year were: Roads; Signs as Remote Supervision and Fire Management of Waste Facilities. The report has been received back from Statewide and will be tabled at the next Risk Committee meeting.	Statewide Mutual	▲

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
03	Risk Management - Commit, as an organisation, to actions, policies and procedures that support a safe and healthy workplace.	Safety and Systems Coordinator	50%	There is constant development and improvements in this space. The WHS Action Plan for 2022/2023 has been developed, submitted to and accepted by Statecover. This has ensured that TSC has been paid its' WHS Incentive Payment of \$33.5k for this year. The complete action plan and priority action plan is attached.		▲

## 6: Staffing

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure that succession planning of staff is in place and risk to Council implications are minimised	Human Resources Officer	50%	Workforce Planning to identify areas of Council where staff are about retire. Very often long service staff hold enormous amounts of knowledge. It is important to recognise these staff and work towards knowledge sharing prior to their retirement. Council has recently appointed Trainees and Cadets in the Engineering and Finance teams, this will allow us to foster a "grow our own" culture.		▲
02	Ensure optimal mix of staff to meet the operational needs of Council now and in the future	General Manager	50%	This matter is under consideration in the current review of the Human Resources function.		▲
03	Improve Council employment conditions and opportunities	Human Resources Officer	50%	Accessibility to workplaces and Council facilities has been improved, in conjunction with TSC Access and Equity Committee. Council offers flexibility for staff members where appropriate, allowing staff to work flexible hours, part		▲




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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	for people with challenging circumstances (family, disability)			times hours, or work from home if required. Council engages the services of Occupational Therapists/Physiotherapists to gauge employees capabilities and limitations to perform duties associated with particular positions.		
04	Aim to become an employer of choice	General Manager	50%	Council are currently undertaking a review of the Human Resources function. The issue of attracting and keeping staff in a very competitive environment is a key consideration in the review, acknowledging that Council cannot compete on salary alone.		▲

### 7: Support Services

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of Quarries that meet the needs of Council	Engineering Works Manager	50%	Development of a new Quarry Safety Management Plan for Temora Shire Council Quarries was developed and finalised in mid 2022. Outstanding as part of this plan to be undertaken in early 2023 is the development of new site plans for each individual quarry operated by council. Councils Engineering Works Manager gained his Practising Certificate in August 2022 to ensure statutory compliance under the Work Health and Safety (Mines and Petroleum Sites) Regulation 2014 as councils Quarry Manager. For redundancy in relation to this the Overseer and Project/RMCC Coordinator have also progressed applications to be approved for quarry practising certificates yet to be approved. Effective from 1st October 2022 that if not already holding a practising certificate a Certificate IV in Surface Extraction Operations (RII40115) is needed to apply. If already holding a practising certificate prior to 1st October		▲



Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				2022 you must complete the Certificate IV prior to 1st October 2024.		
<b>8: Miscellaneous</b>						
Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Reduction in the financial cost, risk and disruption to Council works by Utility Providers	Engineering Works Manager	0%	Not progressed due to complexity as this item relates to section 138 of the Roads Act. Councils current process is the works in the road reserve or nature strip policy where residents along with utility providers can submit applications. Investigation into this matter needs undertaking as to action it is more than a policy review or new S138 policy as compliance monitoring would be required so a financial commitment to resource this would likely be required.		
02	Provide facilities for administration staff that meet the needs of users	Director of Environmental Services	85%	Significant upgrade to workstations in Administration area. All new staff now comfortably accommodated. Some planning commenced to upgrade amenities aimed at incorporating a meal/staff room. Note: Additional funding will be required to progress the planning and design aspects on the next stage of this work.		
03	Maintain relationships with external bodies	General Manager	50%	Council is an active participant in regional and state based organisations. These include * Eastern Riverina Arts * REROC * Visit Riverina * Local Government NSW * Riverina Regional Library Service * Country Mayors Association		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				* Lachlan Valley Transport Committee * Australian Airports Association		
04	Provide clear process for the conduct of events within Temora Shire	Economic Development Manager	50%	Council has introduced an online event application process. This has assisted in the flow of information from application to conduct of event.		
05	Develop priority projects to 'shovel ready' level to take advantage of grant opportunities	Engineering Assets Manager	0%	Struggling to resource. Remain active and relatively successful in acquiring grants, however i would acknowledge / highlight that projects could be better developed to improve scope creep and project outcomes. Currently struggle to have appropriate available resources.		
06	Ensure adequate resources to fulfil the needs of residents	Director of Administration and Finance	25%	Council has advocated for a review of the rate peg methodology.		

**12.3 BANK CLOSURES**

**File Number:** REP23/214  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT****Background**

Council would be well aware that there have been many branch closures across Australia in recent years. In fact, in the past 3 years almost 700 branches have closed. Locally, outside this time frame, Temora has seen the closure of ANZ and St George Bank branches. This has been compounded by a reduction in hours of other banks in the community.

Regionally, the Commonwealth Bank has announced the closure of its branch at our neighbouring community, Junee, leaving that community without a bank presence.

Nationally, the statistics are of great concern. Some statistics are as follows<sup>^</sup>:

- Since 1975, 1738 bank branches in 1003 regional towns, almost half, of total branches have closed
- 133 towns that once had one or more major banks now only have a franchise of mutual bank
- 32 towns that had one or more major banks now have either a community funded bank or a minor corporate bank
- 575 towns that had one or more major banks have no bank at all
- 136 towns that have no banks have lost two or more of the big four banks.

<sup>^</sup> Source: Australian Citizens Party

At the November meeting of Council, Cr Irvine submitted a Notice of Motion for Council to support the concept of a "Post Office Bank" in Australia. The motion was lost, primarily due to the belief there was a need to support the existing banks in Temora.

Presently, Temora is extremely fortunate to have a presence of 3 banks (Commonwealth, NAB and Westpac) and a credit union, Southwest Slopes Credit Union. Their presence is greatly appreciated and supported however there are no guarantees that this will continue in the future.

It is without dispute that a functioning financial sector in a community is of paramount importance.

**Actions**

In the first instance, it is recommended that Temora Shire Council formally support our neighbour, Junee Shire Council in their quest to retain the presence of their sole bank, Commonwealth Bank, within their community.

Whilst local Temora banks are not under immediate threat, and there is no stated intention to reduce presence in Temora, there are no guarantees that this position will not change.

The proposed action undertaken by affected communities is to:

1. Call for a moratorium on bank closures until,

2. An Inquiry is conducted into the bank service levels in rural, regional and remote Australia

Council may wish to assist in this campaign by writing to the local member, Senators and regional organisations expressing support.

#### **RESOLUTION 25/2023**

Moved: Cr Jason Goode

Seconded: Cr Belinda Bushell

It was resolved that Council agrees to monitor and make a submission to the Banking Inquiry.

**CARRIED**

***Report by Gary Lavelle***

**12.4 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2023**

**File Number:** REP23/239  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The 2023 Local Government NSW Annual Conference will be held 12-14 November 2023 at the Rosehill Gardens Racecourse. Host Council is City of Parramatta.

Council must nominate their voting delegate and nominate the number of attendees to the conference.



**RESOLUTION 26/2023**

Moved: Cr Nigel Judd  
Seconded: Cr Jason Goode

It was resolved that Council nominates the Mayor, Deputy Mayor, 1 Councillor and the General Manager with the Mayor being the voting Delegate for the 2023 Local Government NSW Annual Conference.

**CARRIED**

**13 ENGINEERING SERVICES****13.1 REGIONAL AND LOCAL ROADS REPAIR PROGRAM FUNDING****File Number:** REP23/211**Author:** Engineering Works Manager**Authoriser:** Engineering Asset Manager**Attachments:**  

1. Program Media Release [↓](#) 
2. Program Funding Guidelines [↓](#) 
3. Rural Sealed Roads Heavy Patching Program [↓](#) 

**REPORT**

Council was advised of our ability to apply for funding through the Regional and Local Roads Program as detailed in the attached media release and funding guidelines.

Council's engineering department previously submitted an application for consideration of receiving funding. Since this it has been advised Council was successful in being awarded \$2,430,501.00 over and above Council's regular maintenance funding/program for our road network. The funding deed has been received, signed and returned to accept the funding.

Noting this funding is separate to.

- The previously awarded Fixing Country Roads – Pothole Funding which Council successfully received \$457,000 to be spent by December 2023. This funding will primarily be used to undertake heavy patching on our rural sealed road network for works not approved under the flood damage restoration works for event AGRN1034.
- The \$1 million dollars Council will be accepting under the NSW Local Government Recovery Grants Program for (AGRN 1030 and AGRN 1034) which must be spent by June 2025. Council must nominate projects for this Program within 3 months of signing the deed so a future report will be presented to Council on proposed projects for decision on a final program for submission to be approved.

**Requirements of this Repair Program funding as listed in the deed.**

- Submission of a Program Plan within 3 months of commencing works.
- Eligible and Ineligible projects listed in Table 1 with works focused on maintenance/repair.
- Breakdown of Work Activities and Output (including sample photographs of before and after works).
- Final expenditure reports and work details reports within 3 months of completion of works.

**Project Timeframes**

Works can only commence after 1<sup>st</sup> January 2023

Works must be completed and open to traffic by 29<sup>th</sup> February 2024 (allowing only 12 months for delivery with any unspent funds by this date forfeited)

**Table 1: Eligible and Ineligible works under the program**

Eligible works under the program	Ineligible works under the program
<ul style="list-style-type: none"> <li>Corrective Maintenance (Covered)</li> <li>Renewals (Partially Covered)</li> </ul> <p><b>Corrective Maintenance</b></p> <ul style="list-style-type: none"> <li>Patching</li> <li>Heavy Patching</li> <li>Smoothing or reshaping (unsealed roads)</li> <li>Drainage and Culverts</li> </ul> <p><b>Renewal works that are included</b></p> <p>Rehabilitation works including:</p> <ul style="list-style-type: none"> <li>Applying a partial asphalt overlay on top of the deteriorated road surface;</li> <li>Improving the existing pavement with the addition of new material; or</li> <li>Removal of the old pavement and replacement with new pavement.</li> <li>Regrading of unsealed roads</li> </ul>	<ul style="list-style-type: none"> <li>Renewal works (partially not covered)</li> <li>Upgrade works</li> <li>Repairs and maintenance work to bridges</li> </ul> <p><b>Renewal works</b></p> <ul style="list-style-type: none"> <li>Planned or scheduled asset renewals.</li> <li>Asset renewals return the road asset to its “as-new” condition and in doing so extend the design life of the asset.</li> </ul> <p><b>Upgrade works</b></p> <p>Works creating new assets or significantly enhancing the asset in place including:</p> <ul style="list-style-type: none"> <li>road widening,</li> <li>drainage improvements,</li> <li>sealing un-sealed shoulders,</li> <li>sealing gravel roads,</li> </ul>

To ensure compliance to the funding requirements while maximising on this funding that's in excess of Council's usual maintenance budget and program it is suggested these funds be used for the following overarching projects.

**Table 2: Proposed Projects for funding in the Regional and Local Roads Repair Program**

No	Project	Budget
1	Rural Sealed and Unsealed Roads Culvert & Causeways Cleaning (Maintenance cleaning inlets, outlets and shaping table drains nearby)	\$400,000
2	Hoskins Street shoulder pavement repairs (Failed Pavement sections North & South of Grey Street in conjunction with TfNSW pavement upgrade project)	\$350,000
3	Rural Sealed Roads Heavy Patching (Priority heavy patches not funded by flood damage or the \$457K pothole funding as per scoped program attached to report)	\$650,000
4	Cleaning of Temora Eastern Drain (Cleaning with long reach excavator and trucks of open drain from Silt trap on Trungley Hall Road for approx. 200m downstream)	\$40,501
5	Cleaning and shaping of Table drains on Chifley Street and Bundawarra Road (Chifley Street – Northern side from end of Kerb and Gutter to past Joffre Street Intersection. Bundawarra Road - from near Kitchener Road to Teal Street on the Eastern side and from Chifley Street to Teal Street on the Western side.)	\$140,000

6	Maintenance Grading Rural Unsealed Roads (Above Council's normal maintenance budget to assist in restoring road network)	\$850,000
TOTAL		\$2,430,501



**Justification for suggested program projects listed in Table 2.**

1. Cleaning of Culverts and Causeways on Council's network has suffered over past years with the road pavements (gravel surface) given priority in maintenance funds primarily due to this road component judged by road users in terms of ride quality and ability to travel these unsealed roads at appropriate speeds safely. However, culverts being cleared, and free flowing is essential for good pavement drainage. This prevents additional pavement issues due to water ponding then soaking into the pavement or culverts being blocked forcing additional water over road pavements unnecessarily. Council can plan and manage the works, but delivery can be fully contracted as to not burden other Council works.
2. Hoskins Street Road Shoulders have failed in these locations as a direct result of the wet weather in 2022 with heavy vehicle loadings. Delivery in this program allows the project to be tied in with a project planned by TfNSW prior to 30th June 2023. Council can plan and manage the works, but delivery can be contracted in with the TfNSW project as to not burden other Council works.
3. Rural Sealed Roads Heavy Patching has been scoped as per attached spreadsheet to try to claim as much heavy patching in flood damage as restoration works and utilise the Fixing Country Roads Pothole Round. No current guarantee of what will be approved for natural disaster restoration funding with \$2.8 million of heavy patching scoped as current impairment to Councils sealed rural road network.
  - Priority 1 Patches - \$152,200 (Addressed as Immediate Response Work (IRW) works in flood damage)
  - Priority 2 Patches - \$960,357.50 (Some will be addressed as IRW works in flood damage and try claim remainder as Remediation Work (RW) works in flood damage)
  - Priority 3 Patches - \$1,282,507.50 (less likely to be flood funded as RW but will try)
  - Priority 4 Patches – remainder and non-urgent repairs

Funding \$650,000 in this project plus \$457,000 pothole funding for a combined \$1.107 million outside of any flood damage received takes some burden off Council's future capital works budgets for heavy patching allocations and allows quicker recovery of these road assets.

4. Cleaning of the Temora Eastern Drain in this location off Trungley Hall Road was undertaken about 5 or 6 years ago but does require regular maintenance as this location is where waste or rubbish flowing out of Temora along this drainage line generally deposits and silts up this section of earth drain. It is due for a further clean to remove built up deposited waste and silt.
5. Chifley Street on the northern side of the road pavement between the end of kerb and where the future proposed box culvert under Chifley Street east of Joffre Street Intersection (550 metres in length), has been a concern with Council receiving multiple requests from residents in this section to address drainage issues. It was currently being planned already to address this matter in maintenance funds. Currently due to the earth drain on the northern side barely being established water is running through properties on the Northern Side of Chifley Street causing issues around sheds and dwellings. The aim of this project is to allow shaping of the table drain re-using what material from the invert we

can at the rear of the drain, leaving the road reserve tidy so it can still be mowed and maintained by residents.

Bundawarra Road in the same project for the eastern side (Between Kitchener Road and Teal Street approximately 1,700 metres in length) sees a table drain that gets overwhelmed with water due to not being well established when the pavement was upgraded/widened in the past prior to dwellings being built on lifestyle block developments in this area. It is evident that there are sections of roadside drainage scouring from heavy water flows and driveways that have been poorly constructed to allow free flowing drainage which forces water onto the sealed pavement. As part of this project modification of sealed pavement dish drains across Evatt Street and Kurrawong Street may be required depending on design to ensure adequate grade for drainage. On the western side (between Chifley Street and Teal Street approximately 1,000 metres in length) the road pavement was widened back 5+ years ago for an on-road walking/cycling path funded through Active Transport however the funding saw only this work deliverable and limited ability to address drainage. With the new development of "Dustin Rose Estate" establishing a good table drain along this section of Bundawarra will assist with overland drainage flow addressing current issues but also aiming to assist any future issue with extra drainage from development.

6. Maintenance Grading of rural unsealed roads above Council's usual maintenance budget and any flood damage restoration funding received will help recover the network, as maintenance has not been prioritised in recent years over grant funded capital works projects. In recent years Council has had to have contractors assist with this maintenance work at a higher cost than Council's grader crews, so focus can be placed on capital works delivery with our graders for other grant funded programs. This is primarily due to needing our crew's expertise and knowledge on capital works rather than maintenance. This additional funding for gravel unsealed road maintenance grading will allow recovery of these assets, focus on grading table drains where possible and ability to use contractors to assist in delivering these works. Funding this maintenance grading will be targeted towards gravel patching on roads that have fallen past the point of maintenance intervention, nominally being to gravel patch roads where sections require it for roads with an asset condition rating 1, 2 or 3.

It may also allow some of Council's usual maintenance budget to be used on another item, being trimming of trees on the rural road network due to low branches not allowing adequate clearance for agricultural machinery. Low tree branches are a growing regular complaint to Council for our rural road network with an increase in sizing of agricultural machinery, with these vehicles currently able to traverse our road network up to 6.5 metres wide and 5 metres high without permits under blanket consent. With surplus funding for maintenance grading work, it may allow Council under the usual maintenance budget the ability to focus on the worst areas for low branches on our rural roads to be addressed in Council's usual maintenance funds. This tree trimming work can be scoped and managed by Council but easily delivered by a contractor as already the typical method for delivery now.

Based on the higher-level proposed program for this funding, Council's Engineering Works Manager seeks approval to then develop work schedules in conjunction with the Engineering Asset Manager within these projects. This is the same principal as Council's general roads

maintenance funds where a budget allocation is provided annually and the engineering managers deliver maintenance to suit priorities, needs of the road network and public requests without a detailed maintenance program going to Council for approval.

Essentially this same process is sought for the overarching project program to be set as provided in Table 2 and a detailed works deliverable program be developed in an operational capacity.

**Budget Implications**

Income on top of Council's annual road maintenance budget of \$2,430,501.00

**RESOLUTION 27/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Max Oliver

It was resolved that Council adopts the proposed program of works in Table 2 of the report to utilise the funding received

And Further

That Council writes a letter of thanks to the NSW Minister for Regional Transport and Roads.

**CARRIED**

**Natalie Ward**

Minister for Metropolitan Roads

Minister for Women's Safety and the Prevention of Domestic and Sexual Violence

**Sam Faraway**

Minister for Regional Transport and Roads

**MEDIA RELEASE**

Monday, 09 January 2023

**APPLICATION OPENING FAST-TRACKED FOR \$500M  
ROAD REPAIR FUND**

The NSW Liberal and Nationals Government have fast-tracked the opening of applications for the \$500 million Regional and Local Roads Repair Program.

Minister for Metropolitan Roads Natalie Ward said councils across the state can now apply earlier for their slice of \$500 million in NSW Government funding for urgent road repairs.

"Our priority is to make sure NSW roads are in the best condition possible so tradies and truckies can work and families can make their way home from holidays safely," Mrs Ward said.

"All 128 councils are eligible for a one-off payment to help them fix roads that have been damaged by successive severe weather events throughout 2022.

"Applications will now open from 11 January 2023 and the NSW Liberal and Nationals Government will ensure money starts to drop into council bank accounts within weeks to ensure repairs can get underway as soon as possible."

Councils need to make an application to Transport for NSW, which will allocate the funds based on total kilometres of roads managed in each local government area.

The funding split will provide \$280 million for rural and regional councils and \$220 million for councils in Greater Sydney and outer metropolitan areas.

Minister for Regional Transport and Roads Sam Faraway said the NSW Liberal and Nationals Government made the decision to open applications earlier following an overwhelmingly positive response from mayors and councils.

"We've fast-tracked this cash injection and made the process simple so councils can focus on important road repairs that will keep communities connected and safe," Mr Faraway said.

"We understand the job councils have ahead of them and that's why we have been helping with financial assistance since early last year and providing engineers, road workers and machinery.

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“Our road maintenance crews have been hard at work repairing the state-managed road network since the first bout of severe weather hit, patching more than 200,000 potholes on major roads and highways since last February.

“We have already provided \$50 million to regional councils that will allow them to repair over 400,000 potholes on their roads but this funding will go further and see sections of roads regraded and rebuilt in the worst hit parts of the state.”

This new money is on top of existing funding and assistance to councils including the Regional Roads Block Grant program and NSW Disaster Assistance Arrangements.

**MEDIA: Kelly Fedor | Minister Ward | 0484 596 692**  
**Larissa Mallinson | Minister Farraway | 0422 044 061**

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# Regional and Local Roads Repair Program

Program Guideline

January 2023



[transport.nsw.gov.au](https://transport.nsw.gov.au)

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## Message from the Ministers

In 2022, repeated flood events wreaked havoc across NSW and caused unimaginable devastation in our communities. Persistent rainfall and unprecedented wet weather conditions have significantly impacted the road network in both regional and metropolitan NSW.

The NSW Government's \$500 million Regional and Local Roads Repair Program (RLRRP) has been established so all local councils across NSW have access to funding to repair damaged Local and Regional roads under their care and responsibility.

We want to ensure our road network is efficient, safe, and reliable, so people can get around town, go to work, visit their family and friends, and keep our supply chains moving.

We understand local councils in NSW are feeling overwhelmed by the amount of paperwork they have had to complete recently as they recover and rebuild. Please be reassured we have simplified the application process so funding can be released quickly so your council can undertake urgent works on the Local and Regional road network.

We encourage local councils to review the RLRRP Guidelines and work closely with Transport for NSW to apply for the funding needed to repair their road networks to keep communities, families, and businesses connected.



**The Hon. Natalie Ward MLC**  
**Minister for Metropolitan Roads**



**The Hon. Sam Faraway MLC**  
**Minister for Regional Transport and Roads**

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# 1. Context

## Overview of the Program

The NSW road network is over 185,000 kilometres in length. Recent weather events and floods have increased the number and severity of potholes across the Local and Regional road network.

The Regional and Local Roads Repair Program (RLRRP) is a \$500 million Transport for NSW (TfNSW) grant program. The program will provide funding, to assist local councils across NSW with urgent road repairs, priority corrective maintenance and repair of potholes on their Local and Regional roads.

Local and Regional Roads are council managed roads and are two of the three administrative classifications used in NSW (refer to Appendix A for further information):

- Local Roads
- Regional Roads
- State Roads

The grant funding is to be made available to eligible councils and authorities to undertake priority maintenance works and immediate repair of potholes on their Local and Regional roads. The funding envelope provided will be based on kilometres of road network managed in their Local Government Area (\$/km).

This initiative aligns and delivers upon the recently released [Future Transport Strategy](#). By connecting customers and communities with a safe, reliable, and sustainable integrated transport system.

## What does the funding cover and not cover in this Program?

This program guideline adopts three descriptions for outlining what is covered and not covered by the funding:

- Corrective Maintenance (Covered)
- Renewals (Partially Covered)
- Upgrades (Not Covered)

## Corrective maintenance works covered under the Program

Corrective maintenance includes unplanned maintenance activities that are necessary to ensure continued access and the safe operation of the road network. Corrective maintenance works are focused on restoring an appropriate level of service and ensuring the road asset fulfils its current design life by stop deterioration further. Priority corrective maintenance works, may include:

- Patching: This involves filling holes that have developed in a sealed road with a mixture of bitumen and stone. Pothole patching methods may be either temporary or semi-permanent with a focus on quick repairs to help control further deterioration and expensive repair of the road pavement later.
- Heavy Patching or In-situ Modified: required when the failed material must be either removed/replaced or a stabilization treatment implemented. The intention is to repair the defect(s) to a life commensurate with the remaining life of the carriageway pavement. See

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[TfNSW Quality Assurance Specification M250 – ‘Heavy Patching \(Flexible Pavement\)’](#) for further information.

- **Smoothing or Reshaping** (unsealed roads): Smoothing of the unsealed surface may be required to fix minor damage or potholes that can be fixed relatively easily through this method. Reshaping may be required where the road surface is too damaged to be smoothed or potholes easily filled.
- **Drainage and Culverts**: Where the existing road drainage has been impacted by recent events and is no longer able to effectively remove and dispose of water from the road surface. Works may also include rehabilitation or clearing of culverts that have been impacted by recent events.
- Renewal works covered
- **Rehabilitation**: It is acknowledged limited rehabilitation may be required. In situations where the road pavement has failed beyond practical heavy patching repairs, and that a small section of the carriageway may need to be rehabilitated by:
  - Applying a partial asphalt overlay on top of the deteriorated road surface;
  - Improving the existing pavement with the addition of new material; or
  - Removal of the old pavement and replacement with new pavement.

**Renewal and Upgrade Works not covered**

The RLRRP was established in response to the wet weather and flooding impacts on the Regional and Local Road network—it therefore does not cover planned or scheduled asset renewals. Asset renewals are defined as those works which return the road asset to its “as-new” condition and in doing so extend the design life of the asset. Renewals include resealing and wider scale rehabilitation of the road corridor (see above).

Asset upgrades go beyond renewals by creating new assets or significantly enhancing the asset in place. Such as widening of the carriageway, drainage system upgrades, sealing un-sealed shoulders, sealing gravel roads, building kerb and gutter, and footpaths.

Any repairs or maintenance work to bridges are not covered under the RLRRP, except for culvert rehabilitation and clearing.

**How funding is determined for each council**

The funding envelope provided will be based on kilometres of road network managed in their Local Government Area (\$/km). The funding is determined by considering:

- The total number of kilometres of Local Roads in each council area
- The total number of kilometres of Regional Roads in each council area
- Program funding availability
- Metropolitan and regional road networks.

Please see **Appendix B** for eligible Councils and local authorities.

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## 2. Application Process

### Criteria to be met

Every council and local authority in NSW (excluding State Government Agencies) responsible for managing the Local and Regional road network is entitled to apply for funding, provided that the following minimum criteria is met.

- Works must meet one of the following:
  - Implemented within 12 months of signing the funding deed; or
  - Completed and open to traffic before 29 February 2024.
- Work must be completed on Local Roads and Regional Roads only.
- Council must be able to provide details of length of road network to Transport for NSW.
- Council must be able to report on expenditure\* and ability to deliver 'value for money'.
- Council must be able to measure and report on tangible deliverables and outcomes for the community to Transport for NSW.

*\*It is expected reporting will only need to be on a quarterly basis via the same processes in place for other Transport for NSW programs, see 'Reporting Requirements'.*

### Submission requirements

Councils can apply for funding by making a submission through the SmartyGrants portal. The submission will be a simple form to capture key details including:

- Total length (in kilometres) of the Local and Regional road network within the LGA\*\*
- The benefits the funding will realise for the community and road users.

Councils only need to submit one application for all proposed work. Submissions are to be lodged via the SmartyGrants portal at the following link: [www.transport.nsw.gov.au/RLRRP](http://www.transport.nsw.gov.au/RLRRP)

Submissions will be open between 11 January 2023 and 20 January 2023.

*\*\*The [NSW Local Grants Commission](#) maintains an up-to-date table for all [Local Road length data](#) for NSW Councils. For Regional road lengths Councils can simply reference the data submitted in their most recent Regional Road Block Grant reporting schedule(s).*

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## 3. Successful Applicants

### Notification of successful funding allocations

Once the submission period has closed, each submission will be assessed to ensure the minimum criteria is met. Funding allocations will then be determined based on the number of applications received, total Local and Regional road network within each Local Government Area (LGA) and the program funding availability.

Councils will receive notification of successful funding via a letter and funding deed that will need to be signed and returned to Transport for NSW.

### Payment details

Councils will receive a 100% upfront payment of the grant funding when the funding deed is signed and returned by council, and fully executed by Transport for NSW.

Any funding that is not expended by 29 February 2024 will be forfeited and recovered by Transport for NSW.

### Reporting requirements

Reporting will be aligned with the same processes already in place for other Transport for NSW programs, such as Fixing Local Roads and the Regional Road - Block Grants. For reference see the reporting schedules used for the Regional Road Block Grants [here](#).

From time-to-time Transport for NSW may request specific or detailed information on a project or need to be notified when works are completed and open to traffic, it is a requirement Council provide this in a timely and efficient manner when requested to do so. Noting TfNSW will undertake a progress review with councils at the end of the financial year with councils expected to report and present evidence of expenditure and work progressed by 31 August 2023.

An auditor will be appointed by TfNSW to review a sample of council works and evidence that funding provided has been used for the intended purpose with audits to take place in the last quarter of 2023.

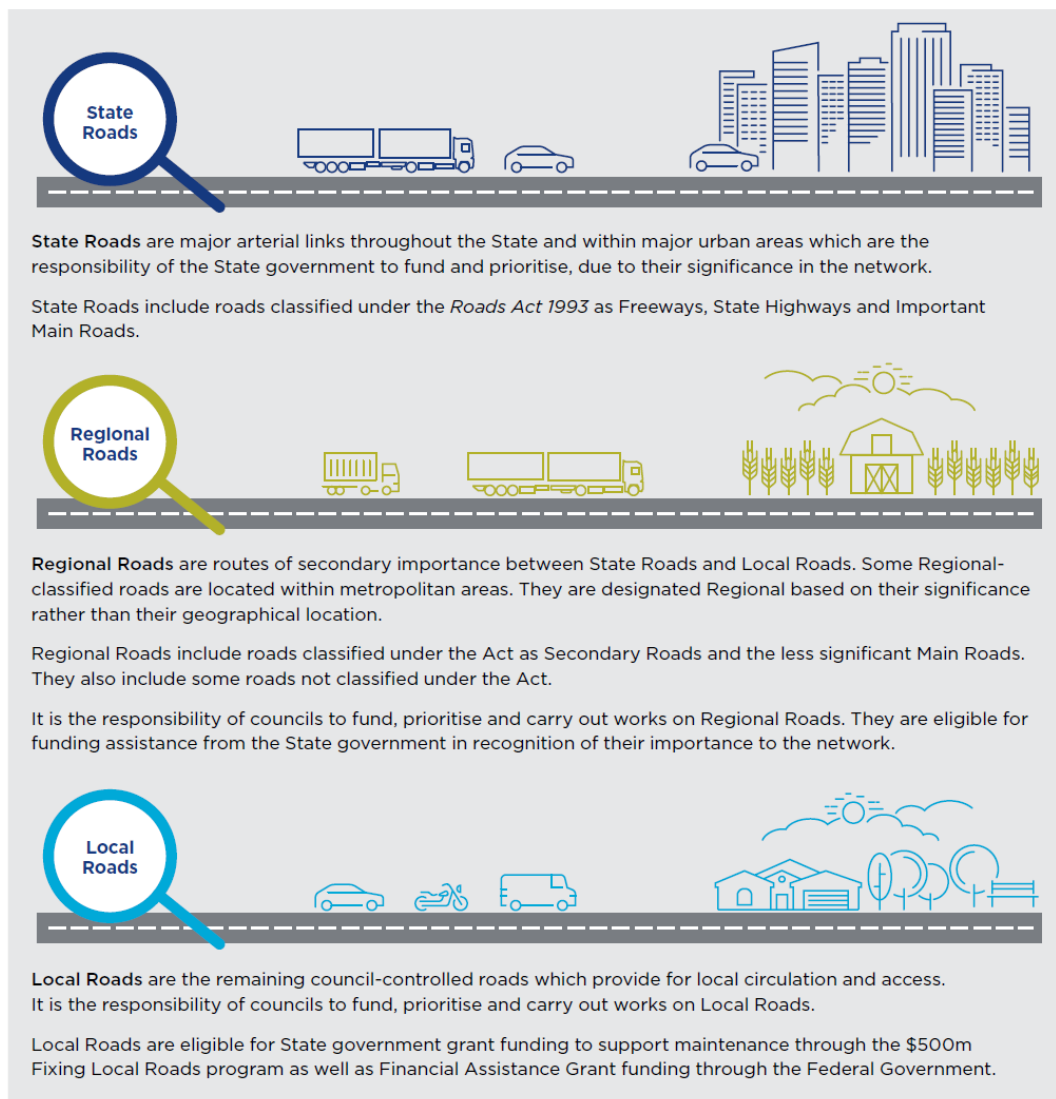
## 4. Further information

Questions about the RLRRP, including eligibility and the application process, can be emailed to [RLRRP@transport.nsw.gov.au](mailto:RLRRP@transport.nsw.gov.au)

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## Appendix A - Road Administrative Classification

The NSW road network uses three administrative categories: State, Regional and Local. They are assigned to indicate who is responsible for the management of a road and reflect the funding arrangements for that road. However, the categories are also broadly applied to describe the role the road plays in the network. The image below – provides further explanation on the three administrative classifications. A map of the road network classified can be accessed [here](#):

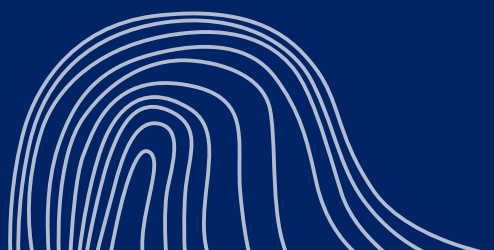


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## Appendix B – Eligible Councils / Authorities

Albury City Council	Gilgandra Shire Council	Oberon Council
Armidale Regional Council	Glen Innes Severn Council	Orange City Council
Ballina Shire Council	Goulburn Mulwaree Council	Parkes Shire Council
Balranald Shire Council	Greater Hume Shire Council	City of Parramatta
Bathurst Regional Council	Griffith City Council	Penrith City Council
Bayside Council	Gunnedah Shire Council	Port Macquarie-Hastings Council
Bega Valley Shire Council	Gwydir Shire Council	Port Stephens Council
Bellingen Shire Council	Hawkesbury City Council	Queanbeyan-Palerang Council
Berrigan Shire Council	Hay Shire Council	Randwick City Council
Blacktown City Council	Hilltops Council	Richmond Valley Council
Bland Shire Council	Shire of Hornsby	Council of the City of Ryde
Blayney Shire Council	Municipality of Hunters Hill	Shellharbour City Council
Blue Mountains City Council	Inner West Council	Shoalhaven City Council
Bogan Shire Council	Inverell Shire Council	Singleton Council
Bourke Shire Council	Junee Shire Council	Snowy Monaro Council
Brewarrina Shire Council	Kempsey Shire Council	Snowy Valleys Council
Broken Hill City Council	Municipality of Kiama	Strathfield Municipal Council
Burwood Council	Ku-ring-gai Council	Sutherland Shire Council
Byron Shire Council	Kyogle Council	Council of the City of Sydney
Cabonne Council	Lachlan Shire Council	Tamworth Regional Council
Camden Council	Lake Macquarie City Council	Temora Shire Council
Campbelltown City Council	Lane Cove Municipal Council	Tenterfield Shire Council
City of Canada Bay Council	Leeton Shire Council	The Hills Shire Council
Canterbury Bankstown Council	Lismore City Council	Tweed Shire Council
Carrathool Shire Council	Lord Howe Island Board	Unincorporated Far West
Central Coast Council	City of Lithgow Council	Upper Hunter Shire Council
Central Darling Shire Council	Liverpool City Council	Upper Lachlan Shire Council
Cessnock City Council	Liverpool Plains Shire Council	Uralla Shire Council
Clarence Valley Council	Lockhart Shire Council	Wagga Wagga City Council
Cobar Shire Council	Maitland City Council	Walcha Council
Coffs Harbour City Council	Mid-Coast Council	Walgett Shire Council
Coolamon Shire Council	Mid-Western Regional Council	Warren Shire Council
Coonamble Shire Council	Moree Plains Shire Council	Warrumbungle Shire Council
Cootamundra-Gundagai Council	Mosman Municipal Council	Waverley Council
Cowra Shire Council	Murray River Council	Weddin Shire Council
Cumberland Council	Murrumbidgee Council	Wentworth Shire Council
Dubbo Regional Council	Muswellbrook Shire Council	Willoughby City Council
Dungog Shire Council	Nambucca Valley Council	Wingecarribee Shire Council
Edward River Council	Narrabri Shire Council	Wollondilly Shire Council
Eurobodalla Shire Council	Narrandera Shire Council	Wollongong City Council
Fairfield City Council	Narromine Shire Council	Woollahra Municipal Council
Federation Council	Newcastle City Council	Yass Valley Council
Forbes Shire Council	North Sydney Council	
Georges River Council	Northern Beaches Council	

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## VY PAIGHING

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FIER		PLANNING												
Project Number	Road Name	Start Chainage	End Chainage	Prescribed direction	Counter direction	Length (m)	Width (m)	Area (m <sup>2</sup> )	m3	Tonnes	Priority	Proposed Treatment	Cost Estimate	Defect Description
1	Morangarell Road	100	165			65	2.5	162.5	12.19	20.72	4	2	\$8,937.50	
	Morangarell Road	750	765			15	7	105	7.88	13.39	4	2	\$5,775.00	
	Morangarell Road	1620	1630			10	2.5	25	1.88	3.19	4	2	\$1,375.00	
	Morangarell Road	3650	3675			25	2.5	62.5	4.69	7.97	4	2	\$3,437.50	
	Morangarell Road	4070	4080			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
	Morangarell Road	4430	4445			15	2.5	37.5	2.81	4.78	4	2	\$2,062.50	
	Morangarell Road	5285	5295			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
	Morangarell Road	5560	5570			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
	Morangarell Road	6685	6720			35	7	245	18.38	31.24	3	2	\$13,475.00	
	Morangarell Road	6940	7085			145	4	580	43.50	73.95	3	2	\$31,900.00	
	Morangarell Road	7400	7420			20	4	80	6.00	10.20	4	2	\$4,400.00	
	Morangarell Road	7705	7730			25	2.5	62.5	4.69	7.97	2	2	\$3,437.50	
	Morangarell Road	8105	8165			60	8	480	36.00	61.20	2	2	\$26,400.00	Table Drains
	Morangarell Road	8240	8400			160	8	1280	96.00	163.20	2	2	\$70,400.00	Table Drains
	Morangarell Road	8965	8995			30	7	210	15.75	26.78	2	2	\$11,550.00	Spring in road
	Morangarell Road	9135	9150			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
	Morangarell Road	9995	10045			50	7	350	26.25	44.63	3	2	\$19,250.00	Causeway before Goesch's Lane
	Morangarell Road	11680	11690			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
	Morangarell Road	11835	11860			25	4	100	7.50	12.75	4	2	\$5,500.00	
	Morangarell Road	11950	12040			90	4.5	405	30.38	51.64	4	2	\$22,275.00	Water ponding
	Morangarell Road	12110	12150			40	4.5	180	13.50	22.95	4	2	\$9,900.00	
	Morangarell Road	12225	12245			20	4	80	6.00	10.20	4	2	\$4,400.00	
	Morangarell Road	13180	13215			35	4	140	10.50	17.85	3	2	\$7,700.00	
Morangarell Road	13305	13395			90	8	720	54.00	91.80	3	2	\$39,600.00	Causeway and Tabledrains	
Morangarell Road	13430	13500			70	2.5	175	13.13	22.31	4	2	\$9,625.00	Rutling	
Morangarell Road	13600	13670			70	7	490	36.75	62.48	2	2	\$26,950.00		
Morangarell Road	13950	13970			20	2.5	50	3.75	6.38	3	2	\$2,750.00		
Morangarell Road	14625	14635			10	4	40	3.00	5.10	2	2	\$2,200.00	Bridge	
Morangarell Road	14665	14675			10	4	40	3.00	5.10	4	2	\$2,200.00	Bridge	
Morangarell Road	14860	14925			65	8	520	39.00	66.30	3	2	\$28,600.00		
Morangarell Road	19605	19615			10	4	40	3.00	5.10	2	2	\$2,200.00		
Morangarell Road	19710	19775			65	2.5	162.5	12.19	20.72	2	2	\$8,937.50		
Morangarell Road	19810	19830			20	4	80	6.00	10.20	2	2	\$4,400.00		
Morangarell Road	21090	21130			40	2.5	100	7.50	12.75	3	2	\$5,500.00		
Morangarell Road	21315	21435			120	2.5	300	22.50	38.25	3	2	\$16,500.00		
Morangarell Road	21925	21985			60	7	420	31.50	53.55	3	2	\$23,100.00		
Morangarell Road	23400	23470			70	2.5	175	13.13	22.31	3	2	\$9,625.00		
Morangarell Road	26135	26275			140	8	1120	84.00	142.80	2	2	\$61,600.00		
Morangarell Road	27290	27310			20	2.5	50	3.75	6.38	3	2	\$2,750.00		
Morangarell Road	27825	27855			30	2.5	75	5.63	9.56	4	2	\$4,125.00	Water Ponding	
Morangarell Road	28435	28460			25	4	100	7.50	12.75	3	2	\$5,500.00		
Morangarell Road	28563	28650			87	8	696	52.20	88.74	2	2	\$38,280.00		
Morangarell Road	29910	29940			30	4	120	9.00	15.30	4	2	\$6,600.00		
Morangarell Road	30615	30675			60	4	240	18.00	30.60	4	2	\$13,200.00		
Morangarell Road	32600	32620			20	2.5	50	3.75	6.38	3	2	\$2,750.00		
Morangarell Road	32735	32745			10	10	100	7.50	12.75	3	2	\$5,500.00		
Morangarell Road	33700	33715			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50		
Morangarell Road	33960	33975			15	4.5	67.5	5.06	8.61	3	2	\$3,712.50		
Morangarell Road	34040	34050			10	2.5	25	1.88	3.19	3	2	\$1,375.00		
Morangarell Road	34285	34300			15	4	60	4.50	7.65	3	2	\$3,300.00		
Morangarell Road	36140	36180			40	9	360	27.00	45.90	3	2	\$19,800.00		
Fraters Speedway		2270	2385			115	6	690	51.75	87.98	2	2	\$37,950.00	Causeway
Boginderra (from Chellington)		300	325			25	6	150	11.25	19.13	4	2	\$8,250.00	



Item Number	Road Name	Start Chainage	End Chainage	Prescribed direction	Counter direction	Length (m)	Width (m)	Area (m <sup>2</sup> )	m3	Tonnes	Priority	Proposed Treatment	Cost Estimate	Defect Description	
1	Boginderra	1620	1630			10	2.5	25	1.88	3.19	3	2	\$1,375.00		
2	Trungley Hall	1715	1725			10	4.5	45	3.38	5.74	4	2	\$2,475.00		
3	Trungley Hall	2285	2320			35	4	140	10.50	17.85	3	2	\$7,700.00		
4	Trungley Hall	2320	2345			25	4	100	7.50	12.75	3	2	\$5,500.00		
5	Trungley Hall	2725	2735			10	2.5	25	1.88	3.19	3	2	\$1,375.00		
6	Trungley Hall	2875	2915			40	2.5	100	7.50	12.75	4	2	\$5,500.00		
7	Trungley Hall	3225	3245			20	2.5	50	3.75	6.38	3	2	\$2,750.00		
8	Trungley Hall	3295	3315			20	2.5	50	3.75	6.38	4	2	\$2,750.00		
9	Trungley Hall	3505	3558			53	2.5	132.5	9.94	16.89	4	2	\$7,287.50		
10	Trungley Hall	3565	3645			80	2.5	200	15.00	25.50	4	2	\$11,000.00		
11	Trungley Hall	4720	4745			25	4	100	7.50	12.75	3	2	\$5,500.00		
12	Trungley Hall	6260	6300			40	2.5	100	7.50	12.75	3	2	\$5,500.00		
13	Trungley Hall	6300	6320			20	9	180	13.50	22.95	3	2	\$9,900.00	Causeway	
14	Trungley Hall	6400	6425			25	9	225	16.88	28.69	3	2	\$12,375.00	Causeway	
15	Trungley Hall	8500	8520			20	2.5	50	3.75	6.38	4	2	\$2,750.00	Water Ponding	
16	Trungley Hall	9215	9265			50	4	200	15.00	25.50	4	2	\$11,000.00		
17	Trungley Hall	9265	9320			55	8	440	33.00	56.10	4	2	\$24,200.00		
18	Trungley Hall	9440	9450			10	5	50	3.75	6.38	3	2	\$2,750.00		
19	Trungley Hall	9615	9640			25	10	250	18.75	31.88	2	2	\$13,750.00		
20	Trungley Hall	11835	11845			10	2.5	25	1.88	3.19	4	2	\$1,375.00		
21	Trungley Hall	12055	12065			10	2.5	25	1.88	3.19	3	2	\$1,375.00		
22	Trungley Hall	12135	12170			35	10	350	26.25	44.63	2	2	\$19,250.00		
23	Trungley Hall	12730	12765			35	8	280	21.00	35.70	3	2	\$15,400.00		
24	Trungley Hall	12825	12880			55	4	220	16.50	28.05	3	2	\$12,100.00		
25	Trungley Hall	12920	12935			15	4	60	4.50	7.65	2	2	\$3,300.00		
26	Trungley Hall	13000	13035			35	4	140	10.50	17.85	3	2	\$7,700.00		
27	Trungley Hall	13200	13345			145	2.5	362.5	27.19	46.22	4	2	\$19,937.50		
28	Trungley Hall	13345	13380			35	8	280	21.00	35.70	3	2	\$15,400.00		
29	Trungley Hall	13405	13440			35	4	140	10.50	17.85	3	2	\$7,700.00		
30	Trungley Hall	13945	13960			15	2.5	37.5	2.81	4.78	4	2	\$2,062.50		
31	Trungley Hall	16490	16550			60	2.5	150	11.25	19.13	3	2	\$8,250.00	Back of headwall	
32	Trungley Hall	16600	16645			45	2.5	112.5	8.44	14.34	3	2	\$6,187.50		
33	Trungley Hall	17010	17045			35	2.5	87.5	6.56	11.16	3	2	\$4,812.50	Over Bridge	
34	Trungley Hall	19185	19205			20	8	160	12.00	20.40	4	2	\$8,800.00		
35	Trungley Hall	20315	20300			15	8	120	9.00	15.30	3	2	\$6,600.00		
36	Trungley Hall	31285	31375			90	2.5	225	16.88	28.69	4	2	\$12,375.00		
37	Trungley Hall	31800	31810			10	2.5	25	1.88	3.19	4	2	\$1,375.00		
38	Trungley Hall	31810	31820			10	2.5	25	1.88	3.19	3	2	\$1,375.00		
39	Mary Gilmore Way (Measured from Bland)	1460	1480			20	9	180	13.50	22.95	3	2	\$9,900.00		
40	MR398 From Bland	1480	1505			25	2.5	62.5	4.69	7.97	3	2	\$3,437.50		
41	MR398 From Bland	1905	1920			15	4.5	67.5	5.06	8.61	3	2	\$3,712.50		
42	MR398 From Bland	3135	3170			35	9	315	23.63	40.16	2	2	\$17,325.00		
43	MR398 From Bland	3330	3350			20	2.5	50	3.75	6.38	3	2	\$2,750.00		
44	MR398 From Bland	3455	3520			65	9	585	43.88	74.59	2	2	\$32,175.00		
45	MR398 From Bland	7185	7200			15	9	135	10.13	17.21	3	2	\$7,425.00		
46	MR398 From Bland	9070	9085			15	2.5	37.5	2.81	4.78	4	2	\$2,062.50		
47	MR398 From Bland	10985	10995			10	2.5	25	1.88	3.19	4	2	\$1,375.00		
48	MR398 From Bland	13278	13315			37	9	333	24.98	42.46	2	1	\$43,290.00	Digout	
49	MR398 From Bland	16435	16455			20	9	180	13.50	22.95	2	1	\$23,400.00	Digout	
50	MR398 From Bland	16475	16490			15	9	135	10.13	17.21	2	1	\$17,550.00	Digout	
51	MR398 From Bland	19505	19540			35	9	315	23.63	40.16	2	2	\$17,325.00		
52	MR398 From Bland	20105	20130			25	9	225	16.88	28.69	2	2	\$12,375.00		
53	MR398 From Bland	20305	20340			35	2.5	87.5	6.56	11.16	4	2	\$4,812.50		
54	MR398 From Bland	20745	20785			40	9	360	27.00	45.90	2	1	\$46,800.00	Digout	
55	MR398 From Bland	21255	21270			15	4.5	67.5	5.06	8.61	3	2	\$3,712.50	Bridge	
56	MR398 From Bland	21303	21313			10	5	50	3.75	6.38	3	2	\$2,750.00	Bridge	
57	MR398 From Bland	21400	21420			10	2.5	25	1.88	3.19	3	2	\$1,375.00		
58	MR398 From Bland	21460	21490			30	4.5	135	10.13	17.21	3	2	\$7,425.00		
59	MR398 From Bland	21490	21500			10	4.5	45	3.15	23.63	40.16	2	2	\$17,325.00	



Item Number	Road Name	Start Chainage	End Chainage	Prescribed direction	Counter direction	Length (m)	Width (m)	Area (m <sup>2</sup> )	m3	Tonnes	Priority	Proposed Treatment	Cost Estimate	Defect Description
4	MR398 From Bland	21880	21880			10	9	90	6.75	11.48	4	2	\$4,950.00	Over Culvert
5	Thanowring Road	15	25			10	4	40	3.00	5.10	3	2	\$2,200.00	Against railway crossing
6	Thanowring Road	285	300			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	Against Causeway
7	Thanowring Road	1145	1155			10	8	80	6.00	10.20	3	2	\$4,400.00	Against Causeway
8	Thanowring Road	1600	1615			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	Against Causeway
9	Thanowring Road	1660	1670			10	8	80	6.00	10.20	2	2	\$4,400.00	Against Causeway
10	Thanowring Road	1698	1728			30	8	240	18.00	30.60	2	2	\$13,200.00	Against Causeway
11	Thanowring Road	1748	1791			43	2.5	107.5	8.06	13.71	2	2	\$5,912.50	
12	Thanowring Road	1791	1834			43	8	344	25.80	43.86	2	2	\$18,920.00	
13	Thanowring Road	1855	1875			20	2.5	50	3.75	6.38	3	2	\$2,750.00	
14	Thanowring Road	2120	2130			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
15	Thanowring Road	9670	9700			30	8	240	18.00	30.60	2	2	\$13,200.00	
16	Thanowring Road	11090	11115			25	2.5	62.5	4.69	7.97	4	2	\$3,437.50	Causeway
17	Thanowring Road	14935	14945			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
18	Thanowring Road	14965	15001			36	8	288	21.60	36.72	3	2	\$15,840.00	Causeway approach
19	Old Wagga North From MR84	3835	3850			15	8	120	9.00	15.30	2	2	\$6,600.00	Up to causeway
20	Old Wagga North	3870	3885			15	8	120	9.00	15.30	2	2	\$6,600.00	Causeway approach
21	Old Wagga North	4340	4350			10	2.5	25	1.88	3.19	4	2	\$1,375.00	
22	Old Wagga South From MR84	3690	3710			20	2.5	50	3.75	6.38	3	2	\$2,750.00	
23	Old Wagga South	3905	3945			40	7	280	21.00	35.70	3	2	\$15,400.00	
24	Old Wagga South	5375	5405			30	7	210	15.75	26.78	3	2	\$11,550.00	
25	Old Wagga South	6845	6910			65	7	455	34.13	58.01	2	2	\$25,025.00	
26	Old Wagga South	7520	7590			70	7	490	36.75	62.48	2	2	\$26,950.00	
27	Old Wagga South	9205	9240			35	7	245	18.38	31.24	2	2	\$13,475.00	
28	Old Wagga South	13420	13445			25	7	175	13.13	22.31	3	2	\$9,625.00	Bfb Driveway
29	Old Cootla Road	1470	1490			20	2.5	50	3.75	6.38	3	2	\$2,750.00	Graincorp Driveway
30	Old Cootla Road	1985	2020			35	6	210	15.75	26.78	3	2	\$11,550.00	
31	Old Cootla Road	2820	2840			20	2.5	50	3.75	6.38	4	2	\$2,750.00	
32	Old Cootla Road	3725	3745			20	8	160	12.00	20.40	2	2	\$8,800.00	Through causeway
33	Old Cootla Road	3745	3765			20	2.5	50	3.75	6.38	3	2	\$2,750.00	
34	Old Cootla Road	4690	4725			35	8	280	21.00	35.70	3	2	\$15,400.00	Causeway
35	Old Cootla Road	7965	7965			95	2.5	237.5	17.81	30.28	2	2	\$13,062.50	
36	Old Cootla Road	8500	8520			20	8	160	12.00	20.40	3	2	\$8,800.00	Bridge Approach
37	Old Cootla Road	9005	9045			40	2.5	100	7.50	12.75	3	2	\$5,500.00	
38	Old Cootla Road	11500	11545			45	2.5	112.5	8.44	14.34	3	2	\$6,187.50	
39	Old Cootla Road	11720	11720			30	4	120	9.00	15.30	2	2	\$6,600.00	
40	Old Cootla Road	12500	12585			85	2.5	212.5	15.94	27.09	3	2	\$11,687.50	
41	Old Cootla Road	12705	12725			20	2.5	50	3.75	6.38	3	2	\$2,750.00	
42	Old Cootla Road	12855	12855			30	2.5	75	5.63	9.56	3	2	\$4,125.00	
43	Old Cootla Road	12975	13025			50	2.5	125	9.38	15.94	4	2	\$6,875.00	
44	Old Cootla Road	13280	13305			25	4	100	7.50	12.75	3	2	\$5,500.00	
45	Old Cootla Road	13325	13340			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
46	Combining (from Old Cootla)	0	30			30	12	360	27.00	45.90	3	2	\$19,800.00	Intersection
47	Combining Road	1160	1180			20	8	160	12.00	20.40	3	2	\$8,800.00	Intersection
48	Combining Road	2170	2185			15	8	120	9.00	15.30	3	2	\$6,600.00	Over Culvert
49	Combining Road	2425	2460			35	2.5	87.5	6.56	11.16	3	2	\$4,812.50	
50	Combining Road	3265	3278			13	8	104	7.80	13.26	3	2	\$5,720.00	
51	Combining Road	3315	3335			20	8	160	12.00	20.40	3	2	\$8,800.00	
52	Combining Road	3365	3455			90	2.5	225	16.88	28.69	4	2	\$12,375.00	Inside Curve
53	Milvale Road	0	35			35	10	350	26.25	44.63	3	2	\$19,250.00	
54	Milvale Road	420	455			35	9	315	23.63	40.16	3	2	\$17,325.00	
55	Milvale Road	475	490			15	2.5	37.5	2.81	4.78	4	2	\$2,062.50	
56	Milvale Road	1155	1180			25	9	225	16.88	28.69	2	2	\$12,375.00	
57	Milvale Road	8005	8030			25	2.5	62.5	4.69	7.97	3	2	\$3,437.50	
58	Milvale Road	8115	8130			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
59	Milvale Road	9235	9315			80	2.5	200	15.00	25.50	2	2	\$11,000.00	
60	Milvale Road					20	2.5	50	3.75	6.38	3	2	\$2,750.00	Over Culvert



Item Number	Road Name	Start Chainage	End Chainage	Prescribed direction	Counter direction	Length (m)	Width (m)	Area (m <sup>2</sup> )	m <sup>3</sup>	Tonnes	Priority	Proposed Treatment	Cost Estimate	Defect Description
1	Milvale Road	9400	9430			30	4.5	135	10.13	17.21	3	2	\$7,425.00	
2	Milvale Road	10085	10110			25	9	225	16.88	28.69	3	2	\$12,375.00	
3	Milvale Road	10513	10543			30	4.5	135	10.13	17.21	3	2	\$7,425.00	
4	Milvale Road	10586	10616			30	9	270	20.25	34.43	4	2	\$14,850.00	
5	Milvale Road	11245	11260			15	2.5	37.5	2.81	4.78	4	2	\$2,062.50	
6	Milvale Road	12795	12870			75	4.5	337.5	25.31	43.03	3	2	\$18,562.50	
7	Milvale Road	15435	15505			70	2.5	175	13.13	22.31	3	2	\$9,625.00	
8	Milvale Road	16294	16320			14	2.5	35	2.63	4.46	3	2	\$1,925.00	
9	Milvale Road	16320	16330			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
0	Milvale Road	17425	17500			75	2.5	187.5	14.06	23.91	3	2	\$10,312.50	
1	Milvale Road	18235	18260			25	2.5	62.5	4.69	7.97	4	2	\$3,437.50	
2	Milvale Road	22140	22155			15	2.5	37.5	2.81	4.78	2	2	\$2,062.50	
3	Milvale Road	25520	25540			20	2.5	50	3.75	6.38	3	2	\$2,750.00	
4	Milvale Road	27170	27265			95	2.5	237.5	17.81	30.28	2	2	\$13,062.50	
5	Milvale Road	29035	29055			20	9	180	13.50	22.95	3	2	\$9,900.00	
6	Milvale Road	29055	29065			10	2.5	25	1.88	3.19	3	2	\$1,375.00	Shoulder
7	Milvale Road	29055	29065			10	2.5	25	1.88	3.19	3	2	\$1,375.00	Shoulder
8	Milvale Road	29066	29076			10	5	50	3.75	6.38	2	2	\$2,750.00	Shoulder
9	Milvale Road	29094	29107			13	9	117	8.78	14.92	3	2	\$6,435.00	
0	Milvale Road	29194	29204			10	4.5	45	3.38	5.74	2	2	\$2,475.00	Grogan Bridge
1	Grogan Morangarell	0	10			10	4.5	45	3.38	5.74	2	2	\$2,475.00	Intersection
2	Grogan Morangarell	40	60			20	8	160	12.00	20.40	3	2	\$8,800.00	
3	Grogan Stock	13985	14005			20	2.5	50	3.75	6.38	4	2	\$2,750.00	
4	Grogan Stock	14032	14105			73	6	438	32.85	55.85	2	2	\$24,090.00	
5	Grogan Stock	14735	14750			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
6	Grogan Stock	14945	14960			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
7	Grogan Stock	15005	15015			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
8	Coolamon Road	120	190			70	4	280	21.00	35.70	4	2	\$15,400.00	
9	Coolamon Road	250	260			10	2.5	25	1.88	3.19	4	2	\$1,375.00	
10	Coolamon Road	360	370			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
11	Coolamon Road	415	430			15	4	60	4.50	7.65	3	2	\$3,300.00	
12	Coolamon Road	500	515			15	4	60	4.50	7.65	3	2	\$3,300.00	
13	Coolamon Road	1640	1670			30	2.5	75	5.63	9.56	3	2	\$4,125.00	
14	Coolamon Road	2350	2370			20	4	80	6.00	10.20	2	2	\$4,400.00	
15	Coolamon Road	2410	2422			12	4	48	3.60	6.12	2	2	\$2,640.00	
16	Coolamon Road	2432	2520			88	2.5	220	16.50	28.05	3	2	\$12,100.00	
17	Coolamon Road	2555	2610			55	2.5	137.5	10.31	17.53	2	2	\$7,562.50	
18	Coolamon Road	2675	2705			30	2.5	75	5.63	9.56	2	2	\$4,125.00	
19	Coolamon Road	2770	2805			35	2.5	87.5	6.56	11.16	2	2	\$4,812.50	
20	Coolamon Road	2815	2835			20	4	80	6.00	10.20	4	2	\$4,400.00	
21	Coolamon Road	2845	2895			50	2.5	125	9.38	15.94	3	2	\$6,875.00	
22	Coolamon Road	2935	2950			15	4	60	4.50	7.65	3	2	\$3,300.00	
23	Coolamon Road	2965	3015			50	4	200	15.00	25.50	2	2	\$11,000.00	
24	Coolamon Road	3195	3255			60	2.5	150	11.25	19.13	3	2	\$8,250.00	
25	Coolamon Road	3615	3665			50	2.5	125	9.38	15.94	3	2	\$6,875.00	
26	Coolamon Road	3855	3875			20	2.5	50	3.75	6.38	3	2	\$2,750.00	
27	Coolamon Road	5135	5220			85	2.5	212.5	15.94	27.09	3	2	\$11,687.50	
28	Coolamon Road	5220	5230			10	2.5	25	1.88	3.19	3	2	\$1,375.00	
29	Coolamon Road	6145	6160			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
30	Coolamon Road	6860	6860			10	2.5	25	1.88	3.19	4	2	\$1,375.00	
31	Coolamon Road	6980	6995			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
32	Coolamon Road	7150	7165			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
33	Coolamon Road	7240	7255			15	2.5	37.5	2.81	4.78	3	2	\$2,062.50	
34	Coolamon Road	7355	7400			45	4	180	13.50	22.95	3	2	\$9,900.00	
35	Coolamon Road	7450	7450			40	4	160	12.00	20.40	3	2	\$8,800.00	
36	Coolamon Road	7570	7590			20	8	160	12.00	20.40	2	2	\$8,800.00	
37	Coolamon Road	7940	7955			15	8	120	9.00	15.30	3	2	\$6,600.00	
38	Coolamon Road	8058	8088			30	8	240	18.00	30.60	3	2	\$13,200.00	
39	Coolamon Road	8450	8465			15	2.5	37.5	2.81	4.78	4	2	\$2,062.50	
40	Coolamon Road	8465	8465			0	2.5	0	0	0	4	2	\$21,312.50	



Defect	Defect Description	Cost Estimate	Proposed Treatment	Priority	Tonnes	m3	Area (m <sup>2</sup> )	Width (m)	Length (m)	Counter direction	Prescribed direction	End Chainage	Start Chainage	Road Name
1														
2														
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**13.2 ESSENTIAL ENERGY - TREE REMOVAL PROPOSALS**






**File Number:** REP23/215  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil






**REPORT**

Council is in receipt of correspondence from Essential Energy in relation to their vegetation management requirements around the Temora township. They have identified the trees listed in the table below as requiring removal, due to impacts on their network. The proposed works will be carried out by an Essential Energy contractor and will not require Council's involvement. Essential Energy are seeking approval from Council to undertake the work proposed.

Address	Scope Comment	Photo
97 De Boos Street	Incompatible gleditsia	
97 De Boos Street	Incompatible gleditsia	
113 De Boos Street	Incompatible gleditsia	



56 Haig Street	Incompatible council euc	
103 Tonkin Street	Incompatible gleditsia	
105 Tonkin Street	Incompatible gleditsia	
107 Tonkin Street	Incompatible gleditsia	
111 Tonkin Street	Incompatible gleditsia	

Trungley Road	Incompatible euc		
Murphy Street (south eastern corner of Temora West Sports Grounds)	Incompatible euc		
Murphy Street (south eastern corner of Temora West Sports Grounds)	Incompatible euc		
40 Ashelford Street	Incompatible euc. Multi leader equals CATD		
225 Austral Street	Remove declining euc to ground level and poison stump. Tree in severe decline. Decay at base and in forks of tree with fruiting bodies evident. Insect damage also evident in the tree. Recommend removing tree as tree beyond recovery		



145 Carson Street	Incompatible ash		
10 Bellevue Street	Incompatible euc		

**Budget Implications**

Nil

Elizabeth Smith, Director of Administration & Finance declared a non-pecuniary interest in relation to item REP23/215, due to a her relatives being a property owner.

**RESOLUTION 28/2023**

Moved: Cr Anthony Irvine



Seconded: Cr Nigel Judd

It was resolved that the Report be referred to the person conducting Council's Street Tree Audit and a further report come back to Council.

**CARRIED**

***Report by Amanda Colwill***

**13.3 HIGHFIELDS ESTATE - VEGETATION CLEARING**

**File Number:** REP23/218  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Aerial Imagery & Photos  

**REPORT**

Council is in receipt of correspondence from the Highfields Estate developers requesting approval for vegetation clearance on Loftus Street (from the Gallipoli Street intersection).

As part of the development Essential Energy need to install underground HV cable within 0-600mm from the boundary. They require all vegetation to be removed within the road reserve from the intersection of Loftus Street and Gallipoli Street to the entrance of the new road (a distance of approximately 90m). See attached aerial imagery highlighting the area.

The proposed works will need to be carried out by a contractor on behalf of the developers and will not require Council's involvement. Photos are also attached for reference.

**Budget Implications**

Nil

**RESOLUTION 29/2023**

Moved: Cr Jason Goode  
Seconded: Cr Anthony Irvine

It was resolved that Council approves the request to clear approximately 90m of vegetation on Loftus Street (from Gallipoli Street intersection).

**CARRIED**

***Report by Amanda Colwill***

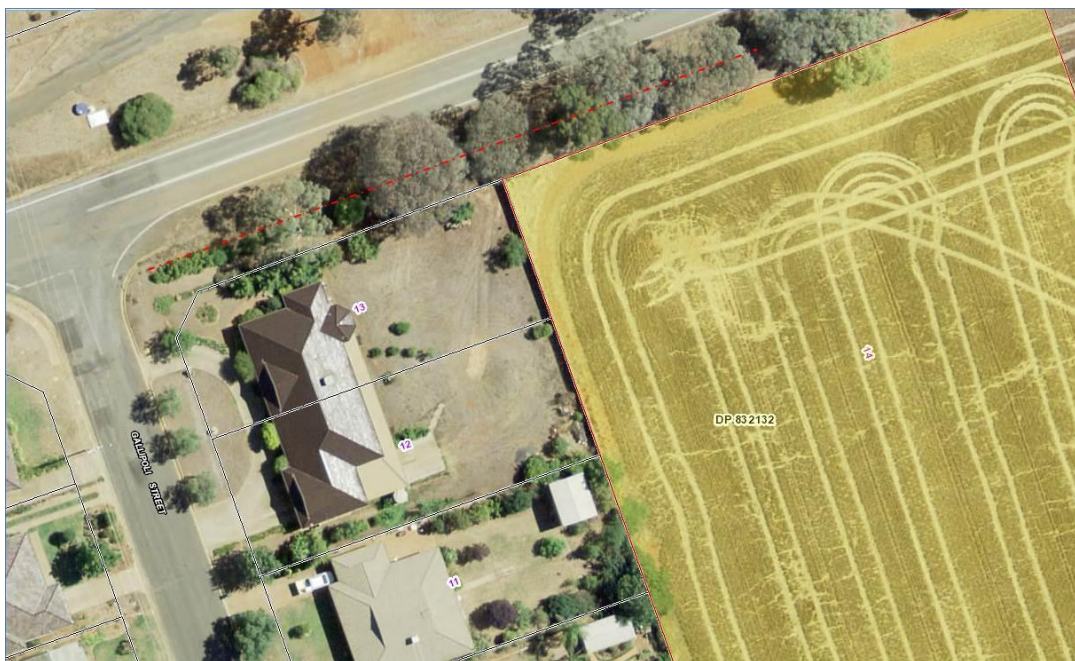


Image 1: Aerial Imagery (clearance area marked by red line)

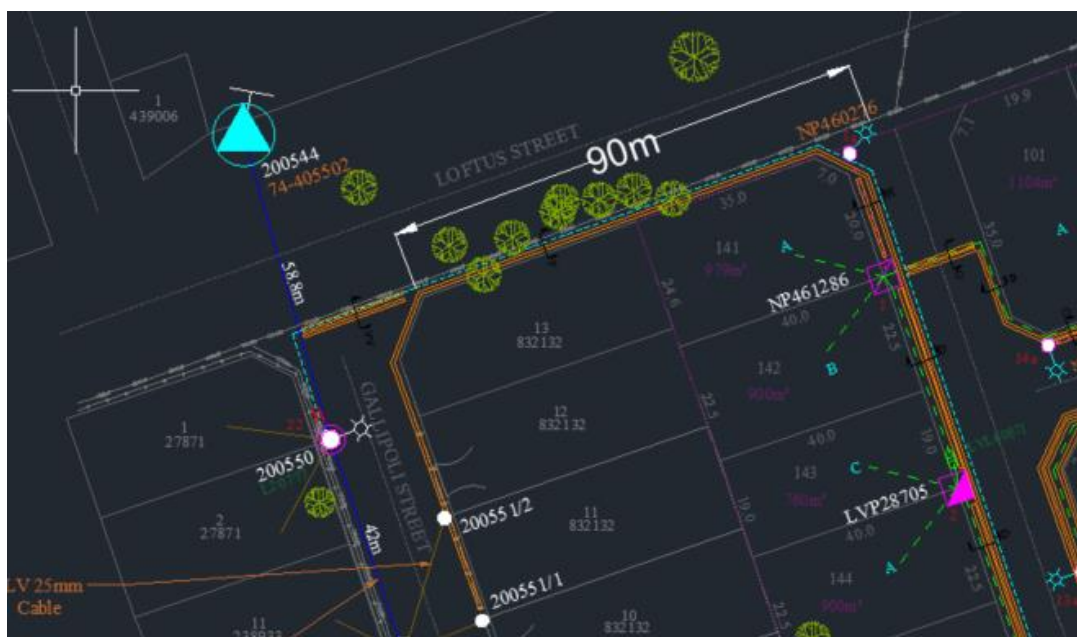


Image 2: Essential Energy Design Plan





**Image 3:** looking east (from Gallipoli Street intersection)



**Image 4:** looking east (approx. 55m from Gallipoli Street intersection)







**Image 5:** looking west (approx. 55m from Gallipoli Street intersection)



**Image 6:** looking west (approx. 90m from Gallipoli Street intersection)

**13.4 TEMORA ROTARY CLUB - BENCH SEATS**

**File Number:** REP23/221  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Photos [!\[\]\(99f58673407353e96a019fbca558fd72\_img.jpg\)](#)   
2. Information Bay [!\[\]\(c9a5cd0ae2be6c3d63effa266a341339\_img.jpg\)](#) 

**REPORT**

Correspondence from the Temora Rotary Club was tabled at the February Asset and Operations Committee, in relation to a request to relocate the two bench seats located on Burley Griffin Way (near Landmark). Council resolved for officers to inspect the site and report back to Council.

Subsequently, the site was inspected and photos of the 2 table settings are attached to this report.

The cost to remove and reinstate the landmark area, combined with relocation and installation of the 2 x picnic settings, including similar concrete slabs would range from \$3k to \$5k.

The existing table setting at the Information Bay is in perfect condition and therefore there is no need to replace.

**RESOLUTION 30/2023**

Moved: Cr Jason Goode

Seconded: Cr Max Oliver

It was resolved that Council takes no action.

**CARRIED**

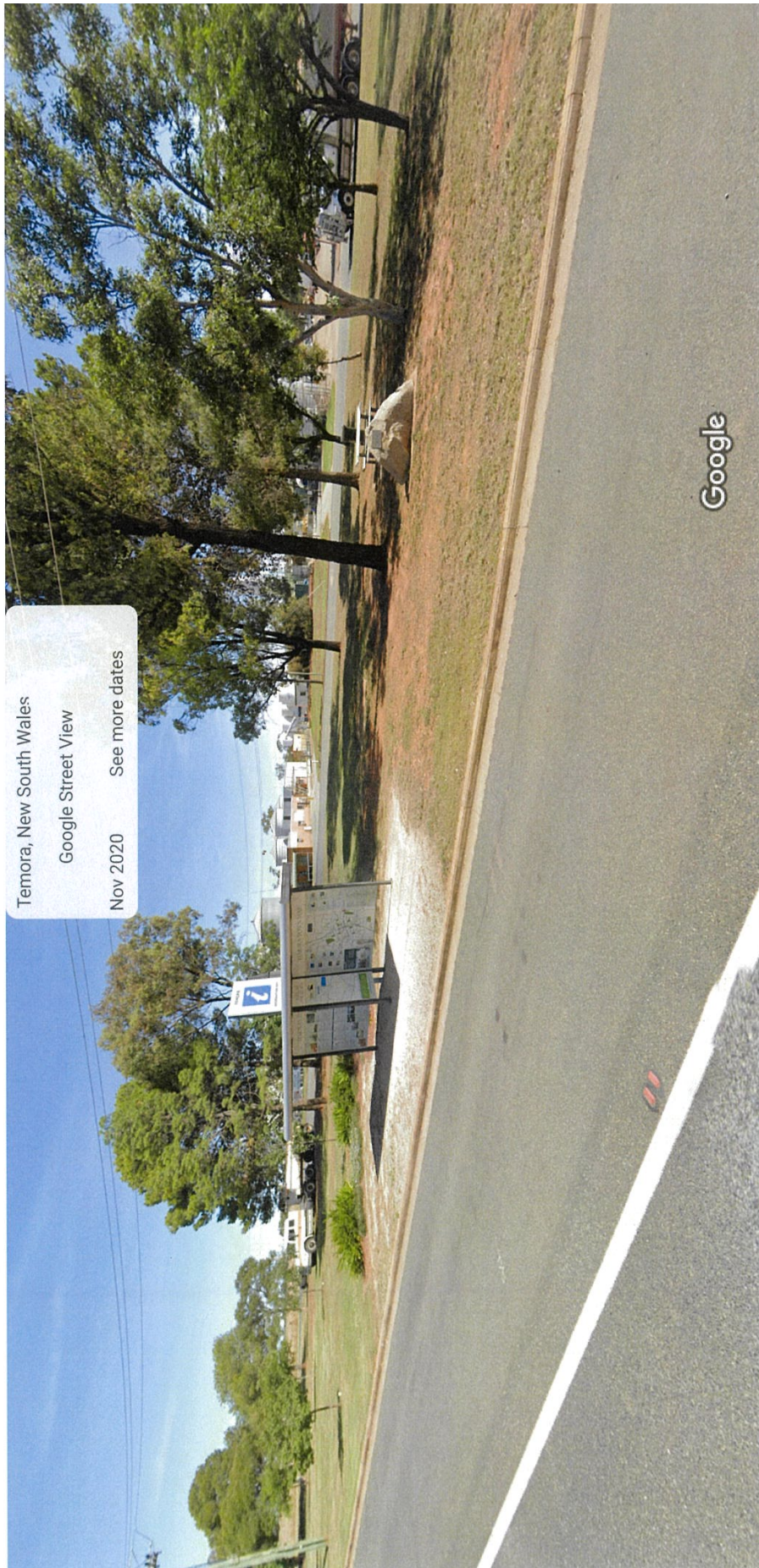
***Report by Amanda Colwill***







Google Maps B94



Temora, New South Wales  
Google Street View  
Nov 2020 See more dates

Image capture: Nov 2020 © 2023 Google

← 1 Ironbark St

All Street View & 360°



**14 ENVIRONMENTAL SERVICES****14.1 DRAFT CONFLICT OF INTEREST POLICY FOR COUNCIL RELATED DEVELOPMENT****File Number:** REP23/88**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Draft Conflict of Interest Policy for Council-related Development [↓](#) **REPORT**

In response to the recommendations made by the NSW Ombudsman, changes have been made to the Environmental Planning and Assessment (EP&A) Regulation to strengthen transparency and accountability in the planning system.

Amendments to the regulation come into effect on 3 April 2023 and will require all councils to:

- have a conflict of interest policy in place that advises how they would manage any potential conflict of interest that may arise when a council assesses development applications, where they have a commercial interest in the outcome
- prepare a management statement which must be exhibited with the development application, which details the potential conflict and the way they propose to manage it
- exhibit council-related development applications for a minimum of 28 days and record in their DA register the steps taken to manage any conflicts.

A draft policy has been prepared for the consideration of Council.

It is recommended that Council place the draft policy on public exhibition for a period of 28 days and consider a future report on the outcome of the exhibition.

**RESOLUTION 31/2023**

Moved: Cr Jason Goode

Seconded: Cr Belinda Bushell

It was resolved that Council:

1. Place the draft Conflict of Interest Policy for Council related Development on public exhibition for 28 days and
2. Consider a future report on the outcome of the exhibition.

**CARRIED**

***Report by Claire Golder***

*Function: Planning Regulatory**Temora Shire Council**Policy Number: PR9*

# TEMORA SHIRE COUNCIL



## CONFLICT OF INTEREST POLICY FOR COUNCIL-RELATED DEVELOPMENT

**DRAFT**

*Revision Number:**Revision Date:**File Name: Conflict of Interest Policy for Council-related Development*

1

*Function: Planning Regulatory**Temora Shire Council**Policy Number: PR9*

<b>Review Details</b>
-----------------------

**ABOUT THIS RELEASE**

**DOCUMENT NAME:** Conflict of Interest Policy for Council-related Development  
**CODE NUMBER:** PR9  
**AUTHOR:** Temora Shire Council  
**ENDORSEMENT DATE:**

**REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
October 2022	New Policy	1		

**PLANNED REVIEW**

Planned Review	Revision Description		Review by
October 2023	Review		CAG

*Function: Planning Regulatory**Temora Shire Council**Policy Number: PR9*

## **PART A Outline**

### **Aim**

This policy aims to manage potential conflicts of interest and increase transparency at all stages of the development process for council-related development.

### **Objectives**

This policy is aimed at fulfilling the following objectives:

- (a) establish management controls and/or a management strategy to address potential conflicts of interest at the different phases of the development process for the types of council-related development that the council could be involved in,
- (b) outline the process through which potential conflicts of interest will be identified, the risks assessed and appropriate management controls determined, and
- (c) outline the process that will be followed to publicly communicate the management approaches for each development subject to the policy.

### **Legislative and regulatory requirements**

- Environmental Planning and Assessment Regulation 2021

### **Background**

Councils are development regulators. But they also can be the developer, landowner or hold a commercial interest in the land they regulate. Where councils have this dual role, an inherent conflict can arise between their interests in the development and their duty as regulator. Identifying these conflicts of interest early and finding ways to address them is crucial to good governance and allows councils to strengthen their relationship with communities and build and enhance trust.

The following requirements have been introduced into the Environmental Planning and Assessment Regulation 2021 to address conflicts of interest in council related development:

- Councils must adopt and have a policy that specifies how conflicts of interest in connection with council-related development applications will be handled. The policy must comply with the requirements in these Guidelines (section 66A).
- Council-related development applications must now be accompanied by either a management strategy statement, which explains how the council will manage potential conflicts of interest, or a statement that the council has no management strategy for the application (section 36A).

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*Revision Number:**Revision Date:**File Name: Conflict of Interest Policy for Council-related Development*

*Function: Planning Regulatory**Temora Shire Council**Policy Number: PR9*

- Councils must record conflicts of interest in connection with each council-related development application, and the measures taken to manage the conflicts, in their existing DA register (section 242A).
- Council-related development applications must be exhibited for a minimum of 28 days to ensure transparency during the assessment process (Environmental Planning and Assessment Act 1979, schedule 1, clause 9B).

This policy is intended to guide Councillors, Council officers and the community in relation to decision making surrounding Council-related development.

### **Scope**

This policy applies to all Council-related development.

### **Definitions**

In this policy:

**application** means an application for consent under Part 4 of the Act to carry out development and includes an application to modify a development consent it does not include an application for a complying development certificate.

**council** means Temora Shire Council

**council-related development** means development for which the council is the applicant, developer (whether lodged by or on behalf of council), landowner, or has a commercial interest in the land the subject of the application, where it will also be the regulator or consent authority

**development process** means application, assessment, determination, and enforcement

**the Act** means the Environmental Planning and Assessment Act 1979.

(2) A word or expression used in this policy has the same meaning as it has in the Act, and any instruments made under the Act, unless it is otherwise defined in this policy.

(3) Notes included in this policy do not form part of the policy.

## **PART B Procedures**

### **Management controls and strategies**

The following management controls may be applied to:

- the **assessment** of an application for council-related development,
- the **determination** of an application for council-related development, and/or
- the **regulation and enforcement** of approved council-related development

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*Revision Number:*

*Revision Date:*

*File Name: Conflict of Interest Policy for Council-related Development*

*Function: Planning Regulatory**Temora Shire Council**Policy Number: PR9*

Where a potential conflict of interest is recognised, Council will enact their shared services arrangement with neighbouring councils, including Coolamon Shire Council and Bland Shire Council, or use an external independent consultant or planning panel, to form part of the assessment and/or determination process. A management strategy statement will form part of the development application, to record the reasons for Council's decisions in relation to managing conflicts of interest.

Different controls apply for dealing with proposed developments based on the level of risk. Controls applied are based on:

- a. risk category – low, moderate, high, very high
- b. types of development – non-controversial small-scale development, development of a certain value with/without a commercial interest, controversial development, or
- c. capital investment value of the proposed development.

**Identifying whether a potential conflict of interest exists, assessment of level risk and determination of appropriate management controls**

Development applications lodged with the council that are council-related development are to be referred to the general manager (or a delegate) for a conflict-of-interest risk assessment.

Note: Council-related development is defined in section 4.

The general manager is to:

- a. assess whether the application is one in which a potential conflict of interest exists, -
- b. identify the phase(s) of the development process at which the identified conflict of interest arises,
- c. assess the level of risk involved at each phase of the development process,
- d. determine what (if any) management controls should be implemented to address the identified conflict of interest (in each phase of the development process if necessary) having regard to any controls and strategies outlined in the policy and the outcome of the general manager's assessment of the level of risk involved as set out in the policy,

Note: The general manager could determine that no management controls are necessary in the circumstances.

- e. document the proposed management approach for the proposal in a statement that is published on the NSW Planning Portal.

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*Revision Number:**Revision Date:**File Name: Conflict of Interest Policy for Council-related Development*

*Function: Planning Regulatory**Temora Shire Council**Policy Number: PR9***Assessment and determination**

An external third party (neighbouring Council or independent consultant) can be engaged for development where council has a commercial interest in the land.

**Regulation and enforcement**

Where deemed necessary by the general manager, the following controls may be considered to manage potential conflicts of interest in relation to enforcement and regulation.

- i. Engagement of a private certifier
- ii. Publication of certificates issued under Part 6 of the Act on the NSW Planning Portal
- iii. Peer review by a neighbouring council and/or entering into a shared services arrangement with a neighbouring council
- iv. Reporting of key milestones to the full council.

Councils may seek input from its audit and risk committee to provide guidance for the types of controls that could be applied in specific circumstances.

**Low level risk development**

The management strategy for the following kinds of development is that no management controls need to be applied:

- a. commercial fit outs and minor changes to the building façade
- b. internal alterations or additions to buildings that are not a heritage item
- c. advertising signage
- d. minor building structures projecting from a building facade over public land (such as awnings, verandas, bay windows, flagpoles, pipes, and services)
- e. development where the council might receive a small fee for the use of their land.

*Revision Number:**Revision Date:**File Name: Conflict of Interest Policy for Council-related Development*

**15 ADMINISTRATION AND FINANCE****15.1 QUARTERLY BUDGET REVIEW - QUARTER ENDING 31 DECEMBER 2022****File Number:** REP23/240**Author:** Executive Assistant**Authoriser:** General Manager

**Attachments:**

1. Quarterly Budget Review 1 [!\[\]\(17acf1afa8cdf0b67c53d4865a5ed469\_img.jpg\) !\[\]\(ece8cabb5adcd402275b8866019cc3b8\_img.jpg\)](#)
2. Quarterly Budget Review 2 [!\[\]\(4fe6c1f6e7bbe5a2699a4abd6267bb58\_img.jpg\) !\[\]\(70a50cebc68af4280759ff1f65916f6e\_img.jpg\)](#)
3. Quarterly Budget Review 3 [!\[\]\(a864435f938b4616d4c31924501fac76\_img.jpg\) !\[\]\(6261aa56811d54305bb96b5b6be63420\_img.jpg\)](#)

**REPORT**

Quarterly Budget Review Statement for the period 1 October 2022 to 31 December 2022.

**RESOLUTION 32/2023**

Moved: Cr Max Oliver

Seconded: Cr Lindy Reinhold

It was resolved that Council adopt the Quarterly Budget Review for the quarter ending 31 December 2022.

**CARRIED**

***Report by Elizabeth Smith***



Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/22 to 31/12/22

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**31 December 2022**

It is my opinion that the Quarterly Budget Review Statement for Temora Shire Council for the quarter ended 31/12/22 indicates that Council's projected financial position at 30/6/23 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: \_\_\_\_\_



date:

9-Feb-23

Elizabeth Smith  
Responsible Accounting Officer

## Temora Shire Council

Quarterly Budget Review Statement  
for the period 01/10/22 to 31/12/22

## Income &amp; Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2022

## Income &amp; Expenses - Council Consolidated

(\$'000's)	Original Budget 2022/23	Approved Changes		Revised Budget 2022/23	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBR	Dec QBR					
<b>Income</b>								
Rates and Annual Charges	6,306,523			6,306,523			6,306,523	6,217,637
User Charges and Fees	10,057,180	(95,000)		9,962,180	(47,682)	1	9,914,498	4,647,642
Interest and Investment Revenues	116,200			116,200	160,000	7	276,200	172,020
Other Revenues	704,358			704,358	8,121	2	712,479	398,990
Grants & Contributions - Operating	7,641,442	(2,833,869)		4,807,573	192,285	3	4,999,858	3,115,035
Grants & Contributions - Capital	4,761,087	702,416		5,463,503			5,463,503	2,310,873
Net gain from disposal of assets	51,544			51,544			51,544	26,741
<b>Total Income from Continuing Operations</b>	<b>29,638,334</b>	<b>(2,226,453)</b>	<b>-</b>	<b>27,411,881</b>	<b>312,724</b>		<b>27,724,605</b>	<b>16,888,938</b>
<b>Expenses</b>								
Employee Costs	9,574,522	(42,000)		9,532,522	10,230	4	9,542,752	5,648,428
Borrowing Costs	81,229			81,229			81,229	50,011
Materials & Contracts	8,704,008	(66,935)		8,637,073	130,662	5	8,767,735	6,698,383
Depreciation	6,581,198			6,581,198			6,581,198	3,407,185
Other Expenses	660,086			660,086	2,871	6	662,957	138,329
<b>Total Expenses from Continuing Operations</b>	<b>25,601,043</b>	<b>(108,935)</b>	<b>-</b>	<b>25,492,108</b>	<b>143,763</b>		<b>25,635,871</b>	<b>15,942,336</b>
<b>Net Operating Result from Continuing Operations</b>	<b>4,037,291</b>	<b>(2,117,518)</b>	<b>-</b>	<b>1,919,773</b>	<b>168,961</b>		<b>2,088,734</b>	<b>946,602</b>
Discontinued Operations - Surplus/(Deficit)				-			-	
<b>Net Operating Result from All Operations</b>	<b>4,037,291</b>	<b>(2,117,518)</b>	<b>-</b>	<b>1,919,773</b>	<b>168,961</b>		<b>2,088,734</b>	<b>946,602</b>
<b>Net Operating Result before Capital Items</b>	<b>(723,796)</b>	<b>(2,819,934)</b>	<b>-</b>	<b>(3,543,730)</b>	<b>168,961</b>		<b>(3,374,769)</b>	<b>(1,364,271)</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/12/2022 and should be read in conjunction with the total QBR report

**Quarterly Budget Review Statement**  
for the period 01/10/22 to 31/12/22

Budget Variations being recommended include the following material items:

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**Quarterly Budget Review Statement**  
for the period 01/10/22 to 31/12/22

**Temora Shire Council**

**Capital Budget Review Statement**

Budget review for the quarter ended 31 December 2022

**Capital Budget - Council Consolidated**

(\$000's)	Original Budget 2022/23	Approved Changes Sep QBRs	Dec QBRs	Mar QBRs	Revised Budget 2022/23	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
<b>Capital Expenditure</b>									
New Assets									
- Plant & Equipment	109,087	6,278			115,365			115,365	25,734
- Office Equipment	15,000	5,000			20,000	6,481	1	26,481	11,481
- Furniture & Fittings					-			-	391
- Infrastructure					-			-	
Land & Buildings	430,000				430,000	3,864		433,864	4,509
Other Structures/Swimming Pools/Open Space & Recreational	177,000	71,079			248,079	1,005		249,084	132,085
Roads, Bridges, Footpaths	1,521,284				1,521,284			1,521,284	93,404
Stormwater Drainage	235,000	1,188			236,188	59,506	2	295,694	160,694
Other Infrastructure	55,000				55,000	13,636	3	68,636	20,527
Sewerage Network	50,000				50,000			50,000	
- Other Assets	8,000				8,000			8,000	
Renewal Assets (Replacement)									
- Plant & Equipment	1,002,000				1,002,000	9,241	4	1,011,241	669,326
- Office Equipment	62,680	2,178			64,858	7,087	5	71,945	20,903
- Furniture & Fittings	18,500				18,500			18,500	
- Infrastructure					-			-	
Land & Buildings	799,500	12,101			811,601			811,601	106,648
Other Structures/Swimming Pools/Open Space & Recreational	233,000	443,906			676,906	618,069	6	1,294,975	1,181,452
Roads, Bridges, Footpaths	4,182,760				4,182,760			4,182,760	1,783,030
Stormwater drainage	390,000				390,000			390,000	1,840
Sewerage Network	350,000	18,693			368,693			368,693	18,801
Other Infrastructure	15,000	486,423			501,423	84,021	7	585,444	570,445
Loan Repayments (Principal)	417,514				417,514			417,514	207,359
Development of Real Estate	950,800				950,800			950,800	141,919
Carrying Amount of Assets Sold	121,183				121,183			121,183	176,846
Loans to Long Term Debtors & Deferred Development Infrastructure		98,081			98,081	44,864	8	142,945	142,945
Transfers to Reserves	1,432,707	(15,691)			1,417,016			1,417,016	2,118,360
<b>Total Capital Expenditure</b>	<b>12,576,015</b>	<b>1,129,236</b>	<b>-</b>	<b>-</b>	<b>13,705,251</b>	<b>847,774</b>		<b>14,553,025</b>	<b>7,588,700</b>
<b>Capital Funding</b>									
Rates & Other United Funding	5,705,870	(897,361)			4,808,509	847,774		5,656,283	1,699,239
Capital Grants & Contributions	4,761,087				4,761,087			4,761,087	2,310,873
Reserves:									
- External Restrictions/Reserves	655,000				655,000			655,000	802,712
- Internal Restrictions/Reserves	1,281,331	2,026,597			3,307,928			3,307,928	2,593,156
Receipts from Sale of Assets									
- Plant & Equipment	172,727				172,727			172,727	182,720
<b>Total Capital Funding</b>	<b>12,576,015</b>	<b>1,129,236</b>	<b>-</b>	<b>-</b>	<b>13,705,251</b>	<b>847,774</b>		<b>14,553,025</b>	<b>7,588,700</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>(0)</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2022 and should be read in conjunction with the total QBRs report

## Quarterly Budget Review Statement

for the period 01/10/22 to 31/12/22

Budget Variations being recommended include the following material items:

[illegible]

**Quarterly Budget Review Statement**  
for the period 01/10/22 to 31/12/22

Temora Shire Council  
**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 31 December 2022  
**Cash & Investments - Council Consolidated**

	Approved Changes		Revised Budget 2022/23	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
	Original Budget 2022/23	Sep QBRs Mar QBRs					
<b>Externally Restricted <sup>(1)</sup></b>							
Sewerage Services	2,839,899		2,839,899			2,839,899	3,095,307
Domestic Waste Management	1,245,567		1,245,567			1,245,567	1,215,116
Pinnacle Unexpended Grants (including leave entitlements)	946,449		946,449			946,449	1,566,473
Stormwater Drainage & Flood Studies	92,910	1,347	94,257			94,257	260,940
S94 Contributions	245,892		245,892			245,892	308,772
Unexpended Externally Restricted Grants	491,670		491,670			491,670	596,698
<b>Total Externally Restricted</b>	<b>5,862,387</b>	<b>1,347</b>	<b>5,863,734</b>	<b>-</b>		<b>5,863,734</b>	<b>7,043,306</b>
<b>(1) Funds that must be spent for a specific purpose</b>							
<b>Internally Restricted <sup>(2)</sup></b>							
Pinnacle Internally Restricted	2,205,982		2,205,982			2,205,982	2,505,731
Other Waste Management	652,245		652,245			652,245	650,970
Airside Maintenance	137,600		137,600			137,600	129,655
Ariah Park Tip Fee Contributions	12,461		12,461			12,461	10,558
IT Capital Works	211,864		211,864			211,864	255,819
Digital Two Way Radio	80,000		80,000			80,000	80,000
Employee Leave Entitlements	2,199,905		2,199,905			2,199,905	2,199,905
FAGS Received in Advance			-			-	
Gravel Royalty	566,243		566,243			566,243	764,309
Industrial Development	338,162		338,162			338,162	338,162
Infrastructure	1,156,589		1,156,589			1,156,589	1,143,737
Infrastructure - Airpark Estate			-			-	206,908
Izumizaki Donation			-			-	2,152
Local Roads	900,583	(250,000)	650,583			650,583	813,818
Medical Complex	28,605		28,605			28,605	10,570
Plant & Vehicle	500,000		500,000			500,000	500,000
Revotes	494,852		494,852			494,852	654,883
Roads Reserve	500,000		500,000			500,000	500,000
Sports Council Requirements	58,566		58,566			58,566	58,566
Temora Agricultural Innovation Centre Maintenance Reserve	10,969		10,969			10,969	19,589
Temora Recreation Centre Olympic Pool upgrade	295,240	(295,240)	-			-	-
Youth Hospitality	3,436		3,436			3,436	-
<b>Total Internally Restricted</b>	<b>10,353,302</b>	<b>(545,240)</b>	<b>9,808,062</b>	<b>-</b>		<b>9,808,062</b>	<b>10,845,332</b>
<b>(2) Funds that Council has earmarked for a specific purpose</b>							
<b>Unrestricted (ie. available after the above Restrictions)</b>	<b>1,000,000</b>	<b>543,893</b>	<b>1,543,893</b>	<b>-</b>		<b>1,543,893</b>	<b>26,279</b>
<b>Total Cash &amp; Investments</b>	<b>17,215,689</b>	<b>-</b>	<b>17,215,689</b>	<b>-</b>		<b>17,215,689</b>	<b>17,914,917</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2022 and should be read in conjunction with the total QBRs report

Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/10/22 to 31/12/22

**Cash & Investments Budget Review Statement****Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$1,111,305

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/12/22

**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

**\$ 000's**

Cash at Bank (as per bank statements)		1,685,222
Investments on Hand		16,803,612
less: Unpresented Cheques & EFTs	(Timing Difference)	(862)
less: Unpresented Direct Debits	(Timing Difference)	(275,484)
less: Pay Files not Presented	(Timing Difference)	(328,530)
add: Undeposited Funds	(Timing Difference)	31,730
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	(770)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	

**Reconciled Cash at Bank & Investments****17,914,917****Balance as per Review Statement:****17,914,917**

Difference:

-

**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes   Details**




## Temora Shire Council

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 December 2022

**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Fulton Hogan Industries	Bulk supply & delivery Bitumen Emulsion	Fixed Price	01/10/22	2 years	Y	
AJB Construction	Temora Recreation Ground - Amenities Alterations	50,652	01/10/22	1 yr & 7 Months	Y	
Bruce Rock Engineering	Side Tipper Trailer	150,774	20/10/2022	N/A	Y	
KWKcleaning Pty Ltd	Cleaning	118,912	01/01/23	2 years	Y	
Dynamic Property Cleaning Solutions	Cleaning	66,056	01/01/23	2 years	Y	

**Quarterly Budget Review Statement**  
for the period 01/10/22 to 31/12/22

## Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2022 and should be read in conjunction with the total QBRs report

Temora Shire Council

**Quarterly Budget Review Statement**

for the period 01/10/22 to 31/12/22

**Consultancy & Legal Expenses Budget Review Statement**

## Consultancy &amp; Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	Nil	
Legal Fees	24,550	Partially

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

Several matters have arisen during the year which have required legal advice for which no budget was provided. Unbudgeted legal fees to date amount to \$8k.



Temora Shire Council  
**Budgeted Capital Expenditure**  
**For the Year Ended 30th June 2023**  
 As at 31st December, 2022


Description	Original Budget	Approved Sub-Vote	Total Approved Budget	Actual	Est. Remainder of Year	Revised Estimate	Variance this Quarter
<b>Council Buildings</b>							
Airport Caravan Park Post & Fence	15,000		15,000		15,000	15,000	
Ariah Park Pool - Surface Painting	100,000		100,000		100,000	100,000	
Bundawarrah Centre - New Walkway and Cabinetry	102,000		102,000		102,000	102,000	
Bundawarrah Centre - Virtual Tour	8,000		8,000		8,000	8,000	
Bundawarrah Centre - TEM-FM Accessible Toilet				3,864	0	3,864	3,864
Depot - Extend existing solar PV 5kw	2,500		2,500		2,500	2,500	
Depot - Covered storage area	87,500		87,500		87,500	87,500	
Depot - Chemical Storage Area	24,000		24,000		24,000	24,000	
Depot - Portable Small Stage	7,000		7,000		7,000	7,000	
Library - Local Special Projects	18,500		18,500		18,500	18,500	
Pinnacle House - Shed Renovation	50,000		50,000		50,000	50,000	
Recreation Centre - Swimming Pool Redevelopment		443,408	443,408	1,073,872	0	1,073,872	630,464
Recreation Centre - Heated Pool Gas Boiler & Electric Pump	60,000		60,000	60,498	(0)	60,498	498
Recreation Centre - Upgrade Visitor Seating & BBQ				2,800	0	2,800	2,800
Recreation Centre - Accessible Parking	20,000		20,000		20,000	20,000	
Air-conditioner - Director Administration & Finance		2,178	2,178	2,178	0	2,178	
Office Furniture - Workstations Finance area				6,481	0	6,481	6,481
NRCC House - Library - RFID Gates, Back Auto Door, Shelving, Signage, Bookends (PLIG)	102,087		102,087	19,456	82,631	102,087	
Youth - Coffee Machine & Grinder		6,278	6,278	6,278	(0)	6,278	
TAIC - Cottage 1 Improvements		12,101	12,101		12,101	12,101	
Town Hall Theatre AV Upgrades				9,241	(0)	9,241	9,241
Temora Railway Station - construct & install display cabinets				391	(391)	0	
<b>Technology</b>							
Computer Purchases	30,000		30,000	11,637	18,363	30,000	
Chambers Technology Upgrade				7,087	(0)	7,087	7,087
Civica - Implement Inspection Reporting Module	15,000		15,000		15,000	15,000	
EDRMS CM9 Upgrade	32,680		32,680		32,680	32,680	
API Implementation Costs		5,000	5,000	5,000	0	5,000	
<b>Parks &amp; Gardens</b>							
Lake Centenary - Shade Sails over Playground		25,939	25,939	25,939	0	25,939	
Edis Park - Playground Swing Set Installation (\$18,000)	18,000		18,000	135	17,865	18,000	
Bradley Park - toilet & play equipment upgrade	250,000		250,000	232	249,768	250,000	
<b>Sporting Grounds</b>							
Nixon Park #2 - Scarify & Heavy Top Dressing	40,000		40,000		40,000	40,000	
Nixon Park - shade sails over playground		28,890	28,890	28,890	(0)	28,890	
Temora Recreation Ground - Modify Storage Room / Create Wom	67,500		67,500	18,419	49,081	67,500	
Bob Aldridge Park - new female and accessible changerooms	618,000		618,000	88,229	529,771	618,000	
Bob Aldridge Park - top dressing & drainage				4,397	(0)	4,397	4,397
Nixon Park - widen & resurface netball courts & install lights	175,000		175,000	99,341	75,659	175,000	
Ariah Park Recreation Ground - outdoor gym & rubber soffit		16,250	16,250	16,250	(0)	16,250	
Ariah Park Recreation Ground - Skate Park - Outdoor Seating & Shade area				507	(0)	507	507
<b>Sewerage</b>							
Effluent Reuse	40,000		40,000		40,000	40,000	
French St Sewer Pump Station Relocation	250,000		250,000		250,000	250,000	
Railway Dam Pump Replacement		1,143	1,143	1,143	(0)	1,143	
Gardener St Dam - Pump Station Replacement		17,550	17,550	17,550	0	17,550	
Treatment Plant - Install Solar PV System	50,000		50,000		50,000	50,000	
Browns Dam Desilting	60,000		60,000	108	59,892	60,000	
<b>Roads &amp; Transport</b>							
Plant Purchases	1,002,000		1,002,000	660,085	341,915	1,002,000	
Kerb & Gutter Program	220,000		220,000		220,000	220,000	
Footpath Construction Program	271,000		271,000	76,512	194,488	271,000	
Rural Unsealed Roads	1,130,000		1,130,000	343,047	786,953	1,130,000	
Urban Sealed Roads	386,000		386,000	303,141	82,859	386,000	
Urban Unsealed Roads	1,030,284		1,030,284	16,892	1,013,392	1,030,284	
Rural Sealed Roads	1,967,000		1,967,000	999,909	967,091	1,967,000	
Regional Roads	699,760		699,760	136,932	562,828	699,760	
<b>Stormwater Drainage</b>							
Chifley Street Culvert(s)	100,000		100,000		100,000	100,000	
Victoria St U/G Drainage (Railway Yard to Camp St)	20,000		20,000		20,000	20,000	
Chifley St U/G Drainage (Joffre to Culvert)	70,000		70,000		70,000	70,000	
Giles St Levee Bank & Pipe Culvert	35,000		35,000		35,000	35,000	
Victoria St Arterial U/G Drainage - Gallipoli to Mallee St (400m)	300,000		300,000	1,840	298,160	300,000	
Back Mimosa Rd - 1250m Drainage Channel Construction	100,000	1,188	101,188	101,188	(0)	101,188	
Golden Gate Reserve - Fencing (500m)				13,636	(0)	13,636	13,636
Arterial Stormwater Contribution - Dustin Rose Estate				59,506	0	59,506	59,506





Temora Shire Council  
**Budgeted Capital Expenditure**  
 For the Year Ended 30th June 2023  
 As at 31st December, 2022

Description	Original Budget	Approved Sub-Vote	Total Approved Budget	Actual	Est. Remainder of Year	Revised Estimate	Variance this Quarter
<b>Aerodrome</b>							
Runway 18/36 Reconstruction		478,017	478,017	555,499	0	555,499	77,482
Main Airport Apron Reconstruction		791	791	887	(0)	887	96
Arterial Drainage Upgrade		458	458	611	(0)	611	153
Aerodrome Upgrades Project Management		6,888	6,888	13,178	(0)	13,178	6,290
Resealing of Taxiways (C & E)		269	269	269	(0)	269	
<b>Temora Agricultural Innovation Centre</b>							
Temora Agricultural Innovation Centre - Solar Panel Installation [2	30,000		30,000	413	29,587	30,000	
<b>Cemetary</b>							
Temora Cemetery Burial Plinth		498	498	906	(0)	906	408
Temora Cemetery New Road (\$30,000)	30,000		30,000	6,891	23,109	30,000	
Temora Road Resealing	15,000		15,000		15,000	15,000	
Ariah Park - gravel parking area	5,000		5,000		5,000	5,000	
<b>Development</b>							
Apollo Place	185,000		185,000		185,000	185,000	
Saleyards Subdivision	765,800		765,800	141,919	623,881	765,800	
Deferred Development Expenditure		98,081	98,081	122,945	(0)	122,945	24,864
<b>Transfer to Reserves</b>							
Sewerage Reserve	508,603	(15,691)	492,912	348,320	144,592	492,912	
Domestic Waste			0	159,538	(159,538)	0	
Pinnacle Externally Restricted			0	620,024	(620,024)	0	
Stormwater Management	48,963		48,963	10,096	38,867	48,963	
Section 94 Contributions	50,000		50,000	32,880	17,120	50,000	
Pinnacle Unexpended Internally Restricted	407,664		407,664	681,027	(273,363)	407,664	
Other Waste			0	83,551	(83,551)	0	
Gravel Royalties				5,420	(5,420)	0	
Ariah Tip Fees Donations			0	1,249	(1,249)	0	
Infrastructure Replacement Reserve	300,000		300,000	67,148	232,852	300,000	
Infrastructure Replacement Reserve - Street Lighting Upgrade	57,500		57,500		57,500	57,500	
Two Way Radio - Upgrade to Digital	15,000		15,000	15,000	0	15,000	
Medical Complex Maintenance Reserve	10,000		10,000		10,000	10,000	
IT Services Capital Expenditure			0	58,955	(58,955)	0	
Aerodrome - Airside Maintenance	34,977		34,977	27,032	7,945	34,977	
Temora Agricultural Innovation Centre Capital Renewal & Maintenance			0	8,120	(8,120)	0	
	<b>12,037,318</b>	<b>1,129,236</b>	<b>13,166,554</b>	<b>7,184,494</b>	<b>6,829,834</b>	<b>14,014,328</b>	<b>847,774</b>
<b>New Assets</b>							
Plant & Equipment	109,087	6,278	115,365	25,734	89,631	115,365	0
Office Equipment	15,000	5,000	20,000	11,481	15,000	26,481	6,481
Furniture & Fittings	0	0	0	391	(391)	0	0
<b>Infrastructure:</b>							
Buildings - non specialised	80,000	0	80,000	413	79,587	80,000	0
Buildings - specialised	350,000	0	350,000	4,096	349,768	353,864	3,864
Other Structures	117,000	0	117,000	-	117,000	117,000	0
Roads	1,250,284	0	1,250,284	16,892	1,233,392	1,250,284	0
Footpaths	271,000	0	271,000	76,512	194,488	271,000	0
Stormwater Drainage	235,000	1,188	236,188	160,694	135,000	295,694	59,506
Sewerage Network	50,000	0	50,000	-	50,000	50,000	0
Other open space/recreational assets	60,000	71,079	131,079	132,085	(1)	132,084	1,005
Other Infrastructure	55,000	0	55,000	20,527	48,109	68,636	13,636
Other	8,000	0	8,000	-	8,000	8,000	0
<b>Renewal Assets</b>							
Plant & Equipment	1,002,000	0	1,002,000	669,326	341,915	1,011,241	9,241
Office Equipment	62,680	2,178	64,858	20,903	51,042	71,945	7,087
Furniture & Fittings	18,500	0	18,500	-	18,500	18,500	0
<b>Infrastructure:</b>							
Buildings - non specialised	0	12,101	12,101	-	12,101	12,101	0
Buildings - specialised	799,500	0	799,500	106,648	692,852	799,500	0
Other Structures	0	498	498	906	(0)	906	408
Roads	4,182,760	0	4,182,760	1,783,030	2,399,730	4,182,760	0
Stormwater Drainage	390,000	0	390,000	1,840	388,160	390,000	0
Sewerage Network	350,000	18,693	368,693	18,801	349,892	368,693	0
Other open space/recreational assets	233,000	443,408	676,408	1,180,545	133,524	1,314,069	637,661
Other Infrastructure	15,000	486,423	501,423	570,445	14,999	585,444	84,021
	<b>9,653,811</b>	<b>1,046,846</b>	<b>10,700,657</b>	<b>4,801,270</b>	<b>6,722,297</b>	<b>11,523,567</b>	<b>822,910</b>
Aerodrome Estate & Industrial Land	950,800	0	950,800	141,919	808,881	950,800	0
Transfers to Reserves	1,432,707	(15,691)	1,417,016	2,118,360	(701,344)	1,417,016	0
Deferred Development Expenditure	0	98,081	98,081	122,945	(0)	122,945	24,864
	<b>12,037,318</b>	<b>1,129,236</b>	<b>13,166,554</b>	<b>7,184,494</b>	<b>6,829,834</b>	<b>14,014,328</b>	<b>847,774</b>

**16 CORRESPONDENCE****16.1 A DAY AT THE LAKE****File Number:** REP23/244**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Map  **REPORT**

Council has received an application from Temora Aviation Museum for A Day At The Lake event to be held at Lake Centenary on 21<sup>st</sup> October, 2023 from 1pm to 9pm.

The concept is to integrate the event commencing with an Open Day onsite at Temora Aviation Museum involving kids activities, interactive Q&A sessions, flightline walk which includes an up-close interaction with pilots and aircraft, aircraft simulator sessions and more. The Open day would conclude at midday and then moving across to Lake Centenary.

Activities at the Lake would commence with some chilled music provided by live band, market stalls, local food vendors, bar, think Day On The Green style event but with the added bonus of an airshow. The airshow component would commence mid-afternoon and conclude at sunset with the main headline act finishing the night with a 90 minute concert.

The event would be aimed at a crowd of approximately 3,000 to 5,000 spectators. Focus would be to make it a community event attracting locals within the Riverina/Murray region who would ordinarily not attend an airshow at TAM, it will be a targeted family friendly event yet also cater for couples and individuals. Also the aviation enthusiast will be easily converted to this style of event.

Additional bins have been requested with additional collection required also.

TAM is seeking support from Council to run the event.

**RESOLUTION 33/2023**

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

It was resolved that Council approve the event and support as requested.

**CARRIED**





**17 BUSINESS WITH NOTICE****17.1 VARIOUS REQUESTS****File Number:** REP23/247**Attachments:** Nil

The following question on notice was received from Councillor Anthony Irvine.

**Question 1**

Please provide proposed date for Junee Road Caravan Park workshop.

**Response**

The Junee Road Caravan Park workshop has been scheduled for 11.45am on March committee meeting day - 7<sup>th</sup> March 2023.

**Question 2**

Please provide information of status of Shell Wall Mural project

**Response**

The issue was considered at the Council meeting held 20 October 2022.

The Council resolved to support in principle and refer to Heritage Committee.

Considered by Heritage Committee on 27 October which noted:

*"Agree with principle of wall refurbishment, frame/ border around artwork, would prefer that the image is not painted directly onto the wall and suggest a style of framed hoarding, artwork should depict the heritage of the buildings eg Empire Hotel, Suttons Motors. Heritage assistance may be available as a contribution for this project."*

Referred back to Assets and Operations on 6 November 2022 and ratified by Council at the meeting held 15 November 2022 to:

*"Write to the property owner to ascertain whether the property owner is open to the proposal in the event that the grant was available."*

*Heritage Advisor be engaged to advise on other potentially suitable properties for public art".*

Council officers sent a letter to the property owners of the subject site, 149 Hoskins Street on 28 November 2022. The letter advised that "The northern facing external wall of your property has been identified as a highly prominent site that may be suitable for enhancement to include public art, for the benefit of heritage, tourism and amenity. The enhancement would likely involve painting the wall, or similar, to display heritage or tourism related artwork and words".

The owners were asked for their permission for Council officers to seek funding opportunities to enhance the external wall. The owners were advised that no financial contribution was being sought from themselves. No response was received.

Under the request of the Heritage Committee, Council's Heritage Advisor has commenced investigation of other potential sites within Temora that may be suitable for the display of public art. Preliminary findings were presented to the February Heritage Committee meeting. Council's Heritage Advisor has been requested by the Committee to provide a shortlist of the most suitable sites, to be presented as a



report to a future Council Meeting. The Bundawarra Centre Manager is also preparing a shortlist of the most suitable images that may be considered as part of this project.

### **Question 3**

Please provide update of “Sheep – Major Issue” incident as referred to at the November 2022, Council meeting.

### **Response**

This matter has been completed. We’re unable to provide any further comment as there is ongoing legal action not involving Council.

### **Question 4**

Please provide update of Safe Work matter at Temora Airfield.

### **Response**

Issue is progressing.

- TAMs is currently preparing a plan for the onsite disposal of starter cartridges and is planning on submitting this to SafeWork in mid-February 2023 for consideration. Concurrently, TAM has been granted SafeWork approval to remove a sample of the starter cartridges transporting these to an approved facility in Sydney to undertake testing. The hope is this testing results in an approval to transport the starter cartridges off site for disposal at an approved facility.

### **Question 5**

Please provide date Stage Trailer is due for registration/inspection.

### **Response**

The new mobile stage registration expires 13<sup>th</sup> June 2023 so will need inspection for registration renewal prior to that date.

The inspection will be in more detail than the usual registration inspection due to being prior to the sale of the old stage.

### **Question 6**

Please provide anticipated date for sale of old Stage Trailer.

### **Response**

As per report to October 2022 Council meeting, the old mobile stage will be sold by expression of interest process in quarter 4 of the current financial year (after March but before end of June, after inspection of the new stage).

### **Question 7**

Please provide update of TAIC septic tank earthworks.

**Response**

These works have been completed.

**Question 8**

Please provide any early information around Lake Centenary pedestrian bridge project such as scope of works and anticipated schedule.

**Response**

The scope of works of the Lake Centenary bridge project is the installation of two bridges on the western edge of Lake Centenary. The design plans for the installation, including new paths to access the bridges, are currently being finalised by a civil engineering firm. Installation is weather and water level dependent, but the project must be completed by June 2024, in accordance with the grant agreement.

**18 NOTICE OF MOTION**

Nil

**19 BUSINESS WITHOUT NOTICE**

**20 COUNCILLORS INFORMATION PAPER****RESOLUTION 34/2023**

Moved: Cr Jason Goode

Seconded: Cr Belinda Bushell

It was resolved that the Information Reports be received.

**CARRIED**

**RFS Red Fleet Assets****RESOLUTION 35/2023**

Moved: Cr Nigel Judd

Seconded: Cr Jason Goode

That Council writes to the Member for Cootamundra seeking the current coalition government's position in relation to the handling of RFS Red Fleet Assets.

**CARRIED**

**20.1 WORKS REPORT - JANUARY 2023**

**File Number:** REP23/243

**Author:** Secretary Engineering

**Authoriser:** General Manager

**Attachments:** Nil

**MAIN ROADS**

- MR 57 Goldfields way – Inspection and routine maintenance
- MR 84 Burley Griffin Way – Inspection and routine maintenance
- MR 84 Burley Griffin Way - Heavy Patching
- MR 57 Goldfields Way - Heavy Patching
- Sealing of Heavy Patches
- RPM removal for bitumen reseals

**LOCAL ROADS**

- Maintenance grading
- Flood damage repair to gravel roads
- Mary Gilmore Wy and Morangarell Rd sealing of dug out patches

- Slashing and Spraying
- Pipe Culvert Back Mimosa Rd
- Ness's Ln and Reynolds Ln tree trimming as preparation for Gravel resheeting
- Urban Heavy Patching Temora (Cootamundra Rd, Crowley St, Polaris St, internal road at Cemetery) and Arian Park (Coolamon St, Davidson St, Intersection Back Arian Park Rd, Rees St intersection)
- Gravel Resheet Racecourse Rd

**URBAN TEMORA & ARIAH PARK**

- Urban slashing and spraying
- Urban K & G repairs
- Urban footpath repairs
- Emulsion tank repairs depot

**WORKS PLANNED FOR NEXT MONTH – FEBRUARY 2023**

- Gloucester St footpath
- Asquith St footpath
- MR 398 causeway (near Haddrills Rd)
- Box Culverts Back Mimosa Rd
- Back Mimosa Rd finish Subbase construction
- Maintenance and flood damage grading
- Weed spraying and slashing
- State Road bitumen resealing program
- MR57 Goldfields Way – Heavy Patching
- Harmon St Upgrade drainage works
- Tara Bectric Rd Segment 4 & 5 widening works
- Tara Bectric Segment 7 Tree Removals
- MR398 Seg 1 and 2 widening project
- Ness's Ln Gravel Resheet
- Reynolds Ln gravel resheet
- Thanowring School Rd Pipes

***Report by Pat Kay***

**20.2 ROAD SAFETY OFFICER - ACTIVITY REPORT JANUARY 2023****File Number:** REP23/113**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. RSO Activity Report [!\[\]\(5a132f13505a6571904d622757b7a8f0\_img.jpg\)](#) 

## REPORT – TEMORA – JANUARY 2023

### ACTIVITIES:

- Emailed January Fatigue campaign VMS locations to Kennards.
- Contacting Win A Swag campaign participating venues to pick up entry forms and evaluate campaign.
- Started organising Mobility Scooter Safe Parking campaign Temora memorial club.
- Made enquiries into child restraint training course.
- SafeT360 contacted me to cancel truck visit, it will be off the road for repairs until the second half of 2023 event later in the year.
- Researching access to Tour Downunder blow up bike for 2023/24 safe cycling campaign.
- Consultation with TfNSW regarding possible funding for Fatigue signage.
- Fatigue campaign ran over Australia Day weekend.
- Organising resources for Actively Ageing Seniors Expo.
- Finalising Plan B win a swag campaign.
- Organising mobility scooter etiquette article for distribution.
- Requested an increase of funding from TfNSW on 4 of 5 projects. The increase of costs on 3 of these projects were due to factors out of my control and the 4<sup>th</sup> project I decided to shop local and the cost blew out.;
  - Speeding
  - Fatigue
  - Pedestrian Safety
  - Plan B – Win A Swag



### FACEBOOK POSTS:

- Slow down for wanderers video x1.
- Road safety commission – Towing a wider load video x1.
- Sore eyes are a sign of fatigue post x1.
- Bland Shire council – Seniors Festival post x1.
- Safety Town post x1.
- Correct Child seat/restraint for age video x1
- Ezy Az 1, 2, P Driving School – Older drivers assessments post x1.
- Keep an eye out for pedestrians video x1.
- January Double Demerits in force video x1.
- Level crossing video x1.
- Travel safe this summer video x1.
- January Double Demerits in force post x1.



- Top tips for not driving tired post x1.
- Ardlethan Wellness Day post x1.
- Not drunk, just tired post x1.
- School zone offences post x1.
- West Wyalong Services and Citizens Club Plan B winner post x1
- School zones back in operation post x1
- Terminus Hotel Plan B winner post x1

## **EDITORIALS:**

**20.3 BUILDING APPROVALS - JANUARY 2023**

**File Number:** REP23/237  
**Author:** Environmental Secretary  
**Authoriser:** General Manager  
**Attachments:** Nil

**BUILDING APPROVALS – JANUARY 2023**

- ✓ DA 83/2022 – Lot 6; DP 1077796; 38 Pitt Street, Aria Park – Staged Multi Residential Development
- ✓ DA/CC 84/2022 – Lot 8; DP 25538; 154 Kitchener Road, Temora – Patio
- ✓ DA/CC 85/2022 – Lot 12; Section 8; DP 758957; 140 Aurora Street, Temora – Dwelling
- ✓ DA/CC 87/2022 – Lot 11; Section 11; DP 758030; 1 Ashton Street, Aria Park – S/F Shed
- ✓ DA/CC 88/2022 – Lot 18; Section 31; DP 758957; 146 Twynam Street, Temora – Demolish Existing Garage, Erect S/F Shed, Fitout Shed for Hairdressing Business
- ✓ DA/CC 1/2023 – Lot B; DP 364094; 13 Cootamundra Road, Temora – Fencing Around Existing Pool

**COMPLYING DEVELOPMENT ISSUED**

- ✓ CDC 1/2023 – Lot 231; DP 1273763; 9A Kurrawong Street, Temora – Dwelling
- ✓ CDC 2/2023 – Lot 10; Section 12; DP 758957; 207 Baker Street, Temora – S/F Shed

**20.4 REGULATORY CONTROL - JANUARY 2023****File Number:** REP23/238**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking	6	No	No	4 x No Issues 1 x Advised Disabled Sticker must be visible 1 x Moved resident on (Drinking at bus stop)
Scooters & Bikes		No	No	
School Zones	4	No	No	All schools checked – No Issues
Noise	5	Yes	No	2 x Nothing Found 3 x Barking Dog - Monitoring
Air Quality		No	No	
Illegal Dumping/Littering	6	No	No	1 x Remove Election Material – Burley Griffin Way 1 x Tv – Showground 2 x Check Thanowring Road 2 x Check Glynburn, Back Mimosa, Pine Lodge Roads
Overgrown/Untidy Blocks	7	Yes	No	8 x Blocks Slashed 1 x Monitor 1 x Tidy-up requested 1 x Follow up Camp St Railway Yards
Lake Walking Track – leashed animals	54	No	No	54 x No issues
Animal Welfare	24	No	No	2 x Welfare check – 6 dogs picked up 2 x Nothing Found 1 x Snake 2 x Dogs wondering 1 x Lady at Showground warned to keep dogs leashed 1 x Dogs in neighbours yard 2 x Dog – Owners Found 4 x Rescue contacted 1 x Resident spoken to about ongoing issue 1 x Neighbour dispute 1 x Dog to pound 2 x Cats from Vet 1 x Kelpie Pups dumped – Rescue 1 x Kittens 1 x Goats on Trungley Hall Rd 1 x Cat - Injured

Dangerous Dogs	8	Yes	No	1 x Passed on Information in relation to attack 2 x Dogs taken to pound 1 x Fence being fixed 2 x Nothing Found 2 x Dogs turned on each other – Vet care
Impounded	16	No	No	10 x Dogs 2 x Pups 4 x Kittens
Noise Animals	3	No	No	2 x Owner contacted to control dogs 1 x Letter issued
Nuisance Animals / Trapping	6	No	No	2 x Bird Issue 3 x Cat Trap 1 x Relocate Possum
Dead Animal Removal	3	No	No	1 x Cat 1 x Kangaroo 1 x Snake
Keeping of Horses in Residential Areas	1	No	No	1 x Information on Horse Ownership obtained
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	4	No	No	3 x No Issue 1 x Sheep out – hit car
Fruit Fly		No	No	
Euthanised	3	No	No	1 x Kangaroo 1 x Cat 1 x Aggressive Dog
Other	28	No	No	9 x Caravan Parks/Railway/Airport/Showground/ Parking Bays 9 x Pound Clean 1 x Cat/Dog Food 1 x Follow up information 1 x Monitor Flooding on Roads

**Report by Ross Gillard**

**20.5 CASH & INVESTMENTS FOR PERIOD ENDED 31 JANUARY 2023**

**File Number:** REP23/230

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Cash & Investments  



## Temora Shire Council

## Cash &amp; Investments

For the period ended 31st January, 2023

	Original Budget 2022/23	Revised Budget 2022/23	Actual YTD Figures
<b>Externally Restricted</b>			
Sewerage Services	2,855,590	2,855,590	3,182,272
Domestic Waste Management	1,245,567	1,245,567	1,223,147
Stormwater Drainage Flood Studies & Construction Programs	92,910	94,257	264,124
S94 Contributions	245,892	245,892	308,772
Unspent Restricted Grants	491,670	840,214	1,267,314
Pinnacle Externally Restricted	946,449	946,449	1,607,460
<b>Total Externally Restricted</b>	<b>5,878,078</b>	<b>6,227,969</b>	<b>7,853,089</b>
<b>Internally Restricted</b>			
Pinnacle Internally Restricted	2,205,982	2,246,368	2,626,883
Other Waste Management	652,245	652,245	661,748
Leave Reserves	2,199,905	2,199,905	2,199,905
Roads Reserve	500,000	500,000	500,000
Local Roads	900,583	650,583	815,097
FAGS Received in Advance	0	0	0
Industrial Development	338,162	338,162	338,162
Plant & Vehicle	500,000	500,000	500,000
Izumizaki Donation	0	0	2,152
Gravel Royalty	566,243	566,243	764,309
Ariah Park Tip Fee Contributions	12,461	12,461	10,867
Medical Complex Development	28,605	28,605	9,794
Infrastructure	1,156,589	1,156,589	1,168,737
Infrastructure - Airpark Estate	0	0	206,908
Digital Two Way Radio Upgrade	80,000	80,000	80,000
Computer Upgrade	211,864	211,864	255,819
Sports Council Requirements	58,566	58,566	58,566
Youth Donations	3,436	3,436	(0)
Revotes	494,852	399,852	650,486
Airside Maintenance	137,600	137,600	132,873
Temora Agricultural Innovation Centre Maintenance Reserve	10,969	10,969	19,589
Temora Pool Upgrade	295,240	(0)	(0)
<b>Total Internally Restricted</b>	<b>10,353,303</b>	<b>9,753,449</b>	<b>11,001,895</b>
<b>Total Restricted Reserves</b>	<b>\$ 16,231,380</b>	<b>\$ 15,981,417</b>	<b>18,854,984</b>
<b>Cash &amp; Investments</b>			
Westpac Cheque Account			835,901
Macquarie Bank DEFT Account			0
AMP Business Saver Account			307,692
AMP Notice Account			822,759
Macquarie Bank Cash Management Accelerator Account			508,881
Westpac Cash Reserve			503,471
Term Deposits held with:			
Bank of Queensland			1,000,000
National Australia Bank			8,150,504
Commonwealth Bank of Australia			1,000,000
AMP Bank			505,245
Macquarie Bank			2,522,606
Westpac Bank			500,000
Northern Territory Treasury Bonds			1,000,000
ME Bank			0
<b>Total Cash &amp; Investments</b>	<b>\$ 16,231,380</b>	<b>\$ 15,981,417</b>	<b>17,657,058</b>
<b>Less Funds required for operational purposes</b>			<b>(1,000,000)</b>
<b>Cash &amp; Investments Available for Reserves</b>	<b>16,231,380</b>	<b>15,981,417</b>	<b>16,657,058</b>
<b>Funding Deficit</b>			<b>(2,197,926)</b>

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

Elizabeth Smith

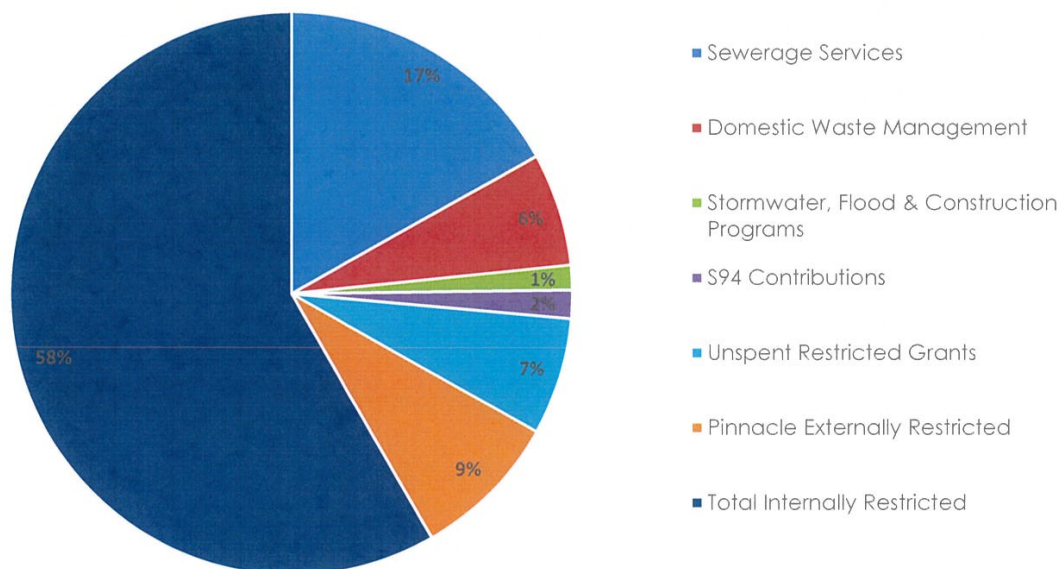
Director Administration &amp; Finance



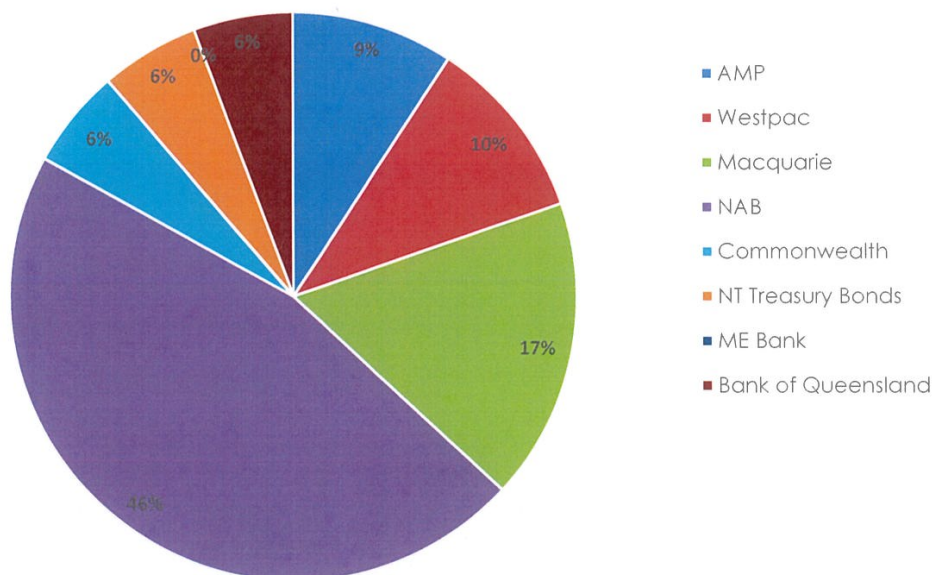
Temora Shire Council

**Cash & Investments**

For the period ended 31st January, 2023

**Restricted Reserves**

Graph One - Proportion of reserves externally restricted compared to reserves internally restricted - with externally restricted reserves divided into purpose.

**Financial Institutions**

Graph Two - Proportion of cash held with each financial institution.





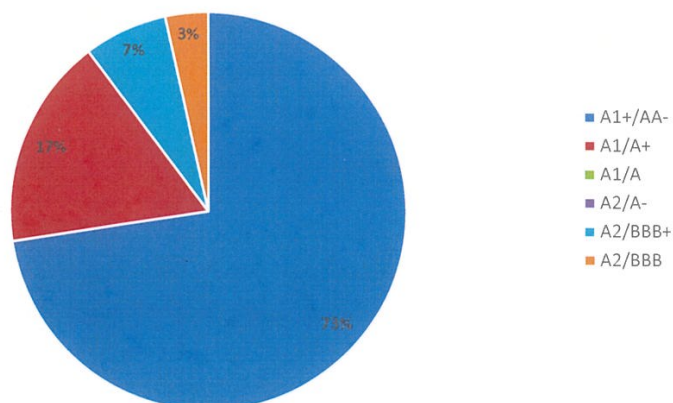
Temora Shire Council

Cash &amp; Investments

For the period ended 31st January, 2023



Institution	Rating	Type	Date Lodged	Rate	Term (days)	Maturity Date	Amount Invested	Institution Total
<b>Cash Held</b>								
Westpac Bank	A1+/AA-	Cheque account		0.00%			835,901.46	
Westpac Bank	A1+/AA-	Cash Reserve		1.15%			503,470.55	1,339,372.01
Macquarie Bank	A1/A+	Cash Management Accelerator Account		3.30%			508,881.02	508,881.02
AMP Bank	A2/BBB	Business Saver		1.50%			307,692.19	
AMP Bank	A2/BBB	31 Day Notice Account		3.55%			822,758.56	1,130,450.75
							<b>Total Cash Held</b>	<b>2,978,703.78</b>
<b>Investments Held</b>								
Bank of Queensland	A2/BBB+	Term Deposit	22/06/18	3.55%	1825	22/06/23	500,000.00	
Bank of Queensland		Term Deposit	21/06/19	2.35%	1825	19/06/24	500,000.00	1,000,000.00
National Australia Bank	A1+/AA-	Term Deposit	19/12/22	0.69%	367	7/06/23	500,000.00	
National Australia Bank		Term Deposit	17/08/22	3.66%	287	31/05/23	545,273.70	
National Australia Bank		Term Deposit	19/01/23	4.42%	314	29/11/23	517,118.69	
National Australia Bank		Term Deposit	8/09/21	0.80%	1097	9/09/24	504,415.11	
National Australia Bank		Term Deposit	2/12/22	3.91%	145	26/04/23	507,868.69	
National Australia Bank		Term Deposit	21/12/22	4.13%	154	31/05/23	513,013.59	
National Australia Bank		Term Deposit	27/01/21	1.30%	1461	20/10/25	504,622.90	
National Australia Bank		Term Deposit	28/03/22	3.15%	1824	26/03/27	530,000.00	
National Australia Bank		Term Deposit	19/01/23	4.42%	314	29/11/23	512,381.55	
National Australia Bank		Term Deposit	28/03/22	2.80%	1095	27/03/25	502,250.00	
National Australia Bank		Term Deposit	14/09/22	3.96%	281	22/06/23	502,264.53	
National Australia Bank		Term Deposit	12/10/22	4.03%	279	12/07/23	502,407.81	
National Australia Bank		Term Deposit	6/04/22	1.75%	365	6/04/23	500,000.00	
National Australia Bank		Term Deposit	29/06/22	3.96%	538	19/12/23	500,863.02	
National Australia Bank		Term Deposit	10/11/22	4.26%	202	26/07/23	1,008,024.66	8,150,504.25
Commonwealth Bank	A1+/AA-	Term Deposit	18/07/22	3.89%	247	22/03/23	1,000,000.00	1,000,000.00
AMP Bank	A2/BBB	Term Deposit	3/03/22	1.00%	349	15/02/23	505,244.60	505,244.60
Macquarie Bank	A1/A+	Term Deposit	21/04/22	1.85%	365	21/04/23	508,218.32	
Macquarie Bank		Term Deposit	30/11/22	3.82%	98	8/03/23	512,517.51	
Macquarie Bank		Term Deposit	28/09/22	3.83%	147	22/02/23	501,869.86	
Macquarie Bank		Term Deposit	28/06/22	3.87%	330	24/05/23	1,000,000.00	2,522,605.69
Westpac Bank	A1+/AA-	Term Deposit	29/08/22	4.16%	367	29/08/23	500,000.00	500,000.00
Northern Territory Treasury	A1+/AA-	Treasury Bonds	24/03/21	0.80%	1178	15/06/24	500,000.00	
Northern Territory Treasury		Treasury Bonds	31/05/21	1.30%	1841	15/06/26	500,000.00	1,000,000.00
							<b>14,678,354.54</b>	<b>14,678,354.54</b>
<b>Total Cash &amp; Investments</b>								<b>17,657,058.32</b>

Standard &amp; Poors Short Term/Long Term Credit Ratings



Graph One - proportion of investments held by Standard &amp; Poors credit ratings.

**20.6 RATES REPORT - JANUARY 2023****File Number:** REP23/207**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**  

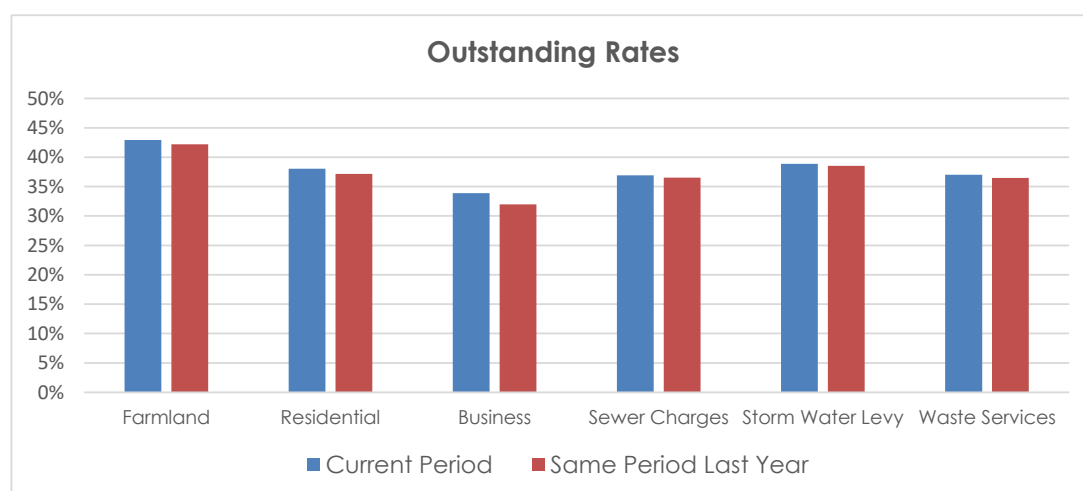
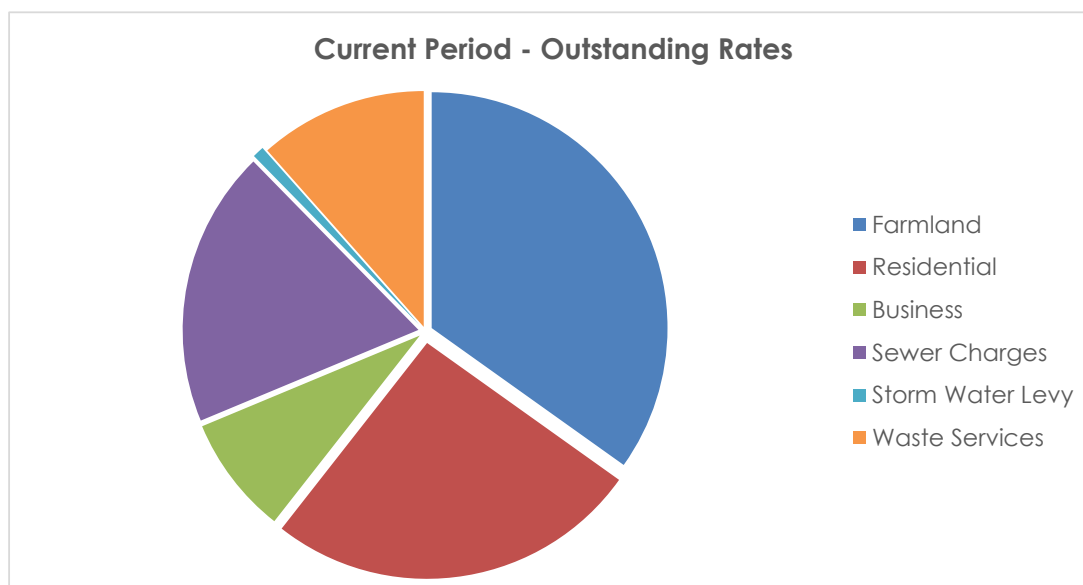
1. Rates Collection [↓](#) 
2. Rates Chart [↓](#) 



Temora Shire Council  
**Rates Collections**

For the period ended 31 January, 2023

General Rates Category	Total Rates Levied (Incl Arrears)	Pension Rebates	Payments	Same Period last year	
				Rates Outstanding \$	Rates Outstanding %
Farmland	2,044,699.97	(3,422.46)	(1,165,451.17)	845,352.16	42%
Residential Temora - Occupied	1,417,145.00	(76,493.63)	(822,175.32)	494,214.89	38%
Residential Temora - Vacant	64,335.32	0.00	(43,124.23)	24,542.25	31%
Residential - Arish Park	88,606.19	(5,979.80)	(47,101.93)	31,478.17	40%
Residential - Springdale	12,582.18	(988.31)	(6,321.22)	3,881.99	36%
Rural Residential	165,265.66	(9,575.95)	(104,701.75)	48,836.31	33%
Residential - Temora Aviation	45,433.79	(688.44)	(29,934.55)	14,873.56	33%
Business Temora - Hoskins Street	265,687.86	(167,910.40)	(97,777.46)	94,812.24	36%
Business Temora - Town	278,550.78	(188,973.03)	(89,577.75)	82,285.48	30%
Business Temora - Aviation	27,853.70	(18,864.78)	(8,988.92)	7,603.63	28%
Business - Arish Park	21,529.97	(14,098.84)	(7,431.13)	5,318.29	25%
Business - Other	10,072.09	(9,343.59)	(728.50)	1,658.81	17%
<b>Services</b>					
Residential Sewer Charges	1,118,888.39	(37,435.71)	(675,516.29)	385,541.62	38%
Non-Residential Sewer Access & Usage Charges	208,080.67	(138,137.70)	(69,942.97)	59,690.49	31%
Storm Water Levy	51,379.83	(31,417.01)	(19,962.82)	19,668.10	39%
Domestic & Rural Waste Services	679,369.25	(38,441.92)	(395,551.92)	225,059.13	37%
Trade Waste Services	142,449.87	(97,688.49)	(44,761.38)	43,608.20	32%
Overpayments	(102,962.41)		(31,033.19)	(27,604.48)	
Legal charges	14,261.32	(2,867.13)	(11,394.19)	9,794.18	
<b>Total</b>	<b>6,553,229.43</b>	<b>(173,026.22)</b>	<b>(3,887,250.13)</b>	<b>2,370,615.02</b>	<b>38%</b>



**20.7 PINNACLE COMMUNITY SERVICES - FINANCE REPORT FOR PERIOD ENDING 31 DECEMBER 2022**

**File Number:** REP23/233

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Pinnacle Community Services [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\)](#) 



Temora Shire Council

## Pinnacle Community Services - Summary

For the period ended 31st December 2022

	Current YTD	Prior Year Total
Disability Services - State Block Funding	1,169	(4,799)
Supported Independent Living	29,193	98,444
NDIS Packages	95,987	315,668
Contracted/Brokered Services	68,301	104,479
Aged Care - Commonwealth Funded Block Funding	13,754	(940)
Home Care Packages	95,577	859,642
Community Transport Programs	(21,424)	15,475
<b>Net Surplus/(Deficit)</b>	<b>\$ 282,557</b>	<b>\$ 1,387,969</b>

**20.8 BORROWINGS**

**File Number:** REP23/131  
**Author:** Director of Administration & Finance  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

Council's borrowings are set out in the table below.

<b>Purpose</b>	<b>Loan Amount</b>	<b>Interest Rate</b>	<b>Annual P + I Payments</b>	<b>Balance @ 31/01/2023</b>	<b>Term</b>	<b>End Date</b>
Depot Purchase	\$2,000,000	3.1%	\$283,242	\$936,032	8 yrs	2026
SIL House	\$1,000,000	1.45%	\$132,616	\$699,845	8 yrs	2028
Swimming Pool Upgrade	\$1,210,280	3.29 %	\$82,831	\$1,177,755	20 yrs	2042
<b>Totals</b>			<b>\$498,689</b>	<b>\$2,813,632</b>		



**20.9 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE JANUARY 2023****File Number:** REP23/198**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Town Hall Income & Expenditure [↓](#) 



Temora Shire Council

**Temora Memorial Town Hall****Income & Expenditure**

For the period ended 31st January, 2023


	Current YTD	Prior YTD
<b>Income</b>		
Facility Hire	21,775	11,373
Other Sundry Income	-	-
<b>Total Income</b>	<b>21,775</b>	<b>11,373</b>
<b>Expenditure</b>		
Utilities		
Electricity & Gas	(5,632)	(3,957)
Rates	(4,313)	(4,579)
Water	(332)	(580)
Cleaning	(6,859)	(7,603)
Maintenance	(4,523)	(8,911)
Administration		
Employee Costs	(3,481)	(4,042)
Depreciation	(58,912)	(52,657)
Insurance	(25,193)	(21,684)
Organisation Support Costs	(24,689)	(22,876)
Other/Miscellaneous	(8)	(2,165)
<b>Total Expenditure</b>	<b>(133,941)</b>	<b>(129,054)</b>
<b>Total Town Hall Surplus/(Deficit)</b>	<b>(112,166)</b>	<b>(117,681)</b>
Internal Hire/Donation	2,717	2,734

**20.10 TOWN HALL THEATRE - OPERATING RESULTS JANUARY 2023**

**File Number:** REP23/200

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Town Hall Theatre  



Temora Shire Council

**Temora Town Hall Theatre****Operating Statement**

For the period ended 31st January, 2023

	Current YTD	Previous YTD
<b>Candy Bar</b>		
Income	19,690	15,093
Purchases	(8,122)	(4,895)
	11,568	10,198
<b>Admissions</b>		
Income	39,346	24,553
Gold Class Ticket Sales		
Audio Visual Purchases	(24,818)	(14,509)
	14,528	10,044
<b>Other Income</b>		
Facility Hire	455	2,764
Sale of Advertising	-	364
Donations	25	-
Event Catering	-	-
	480	3,127
<b>Other Costs</b>		
Advertising	(50)	(434)
Bank Fees	(745)	(616)
Building Maintenance	(46)	-
Cleaning	(2,322)	(2,021)
Commissions Paid	-	-
Computer Costs	(3,028)	(2,554)
Event Catering Expenses	-	-
Freight	-	(130)
General Maintenance	(3,704)	-
Insurance	(6,614)	(5,706)
Insurance Claims (Expenses to be reimbursed)	-	-
Licences & Permits		
Live Performance Costs	-	-
Materials Purchased	(1,148)	(666)
Contractors	-	-
Postage	-	-
Rates & Electricity	(4,322)	(4,451)
Stationery & Office Consumables	-	-
Employee Costs	(18,200)	(19,669)
Sundry Expenses	32	71
Telephone & Internet	(726)	(804)
Volunteer Support	(700)	(501)
Depreciation	(517)	(1,465)
	(42,091)	(38,947)
<b>Total Cinema Surplus/(Deficit)</b>	<b>(\$ 15,516)</b>	<b>(\$ 15,578)</b>
Internal Hire/Donation	-	-

**20.11 TEMORA & DISTRICT SPORTS COUNCIL MINUTES HELD 16 NOVEMBER 2022**

**File Number:** REP23/202

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Sports Council minutes [↓](#) 

## GENERAL MEETING OF THE TEMORA AND DISTRICT SPORTS COUNCIL

### REPORT OF THE GENERAL MEETING OF THE TEMORA AND DISTRICT SPORTS COUNCIL HELD ON WEDNESDAY 16TH November 2022, AT 6.30 PM AT THE TEMORA EX-SERVICES CLUB

**Attendance:** Judy Gilchrist (Secretary) Denise Breust (Treasurer) Jack Morton Michelle Mawbey (Swimming) Rob Pfeiffer Peter Hartwig (Aussie Rules) Bruce Lack (Bowling Club) Louise Latrobe (Trotting Club) Hack Hetherington (TSC)

**Apologies:** Rick Firman, Max Oliver, Claire Reid, Nic Horan, Michele Stewart, Claire Reid, Ali McCrone

Moved Hack Hetherington Seconded Michelle Mawbey Carried

#### Executive Meeting Report:

Nil

#### Rec Centre Business:

Nil

#### Business Arising from the Minutes:

Nil

**Minutes:** The minutes of the previous meeting were read and confirmed on the motion of Judy Gilchrist.

Moved Hack Hetherington Seconded Louise LaTrobe Carried

#### CORRESPONDENCE:

##### Incoming:

Letter from Temora Shire Council re Pool opening Change of Date

Letter from St Anne's Re Grace McCrone

Nominations for the McDonalds Grass Roots Grant

Invitation for School Presentations

##### Outgoing:

Business Papers

Sympathy Card to the Bent Family

Moved Judy Gilchrist seconded Jack Morton carried

**Treasurers Report:**

Balance as per bank statement \$17,954.90 moved on the motion of Denise Breust Seconded Michelle Mawbey Carried

Denise moved a motion that were invest for another 3-month term at 1%

Seconded Rob Pfeiffer carried.

Reminders sent to Clubs that haven't paid their annual subs. (They have all been paid)

**General Business:**

The opening of the pool complex will now be held on the 10<sup>th</sup> of December at 12.00. It will be jointly opened by Steph Cooke and Rick Firman

**Temora Swimming Club:**

We are holding our registration afternoon on Monday 21<sup>st</sup> November from 3.30pm to 6.00pm.

We have had several swimmers compete at the Albury & Wagga meets so far this season. We have swimmers already entering the upcoming meets in Young, Griffith and Junee. We are hoping to have two new lane reels made by a local tradesman. Due to the weather delaying the opening of the pool & our season, we are looking at holding extra club nights during the summer holidays to make up for the lost two weeks.

**Australian Rules Football and Netball Club:**

The club has had a few new signings. Which is great for the club.

AFWL have commence training. Great numbers in attendance. Looking forward to the 1<sup>st</sup> game, which is an away game being held at Friday 3<sup>rd</sup> February.

Training session for the men will be held a few times before Christmas, then will recommence in January.

The new netball courts are going ahead with the concrete all done.

Still on the hunt for a President.

Strapping course is being held at the TAFE on the 2<sup>nd</sup> of December 9-12.30

**Temora Bowling Club:**

AGM is being held on this coming Tuesday 22<sup>nd</sup> November. It has been a very good year for the Club. They are sponsoring. A grade and B grade Cricket sides. The Trotting Club, Greyhounds and the Rugby League Club.

Thursday night bowls, a few more weeks and then they will break and start up again after Christmas.



Tanya Chaffey represented State in the over 40's side. Congratulations Tanya on a great result.

Bruce Lack has also been very busy attending lots of tournaments being held at Broadbeach playing 7 games over 3 ½ days. Playing at Lightening Ridge. NSW Teams, an over 60's teams.

Lightening Ridge had prize money totalling \$35.000K. Dubbo has \$100k on offer, Lots of money around for tournaments.

### **Temora Trotting Club:**

Our AGM was held last month, with the committee largely remaining the same. Debbie Hillier comes in as treasurer in place of Cathy New, who has also remained on the board. Peter Glasgow didn't seek re-election, but Gary Harpley has joined us as a director. Matt New remains as President.

We are starting to prepare for the up-and-coming season, with 5 meetings scheduled. Four being held on a Tuesday night and Our Carnival of Cups on a Saturday night. We commence on Tuesday 3<sup>rd</sup> January, Cup meet is on the 14<sup>th</sup> January, we then have a meeting on the 7<sup>th</sup> and 21<sup>st</sup> February. And our last meet is on the 7<sup>th</sup> of March.

Track has been top dressed.

HRNSW has rebranded the Carnival of Cups with a new logo and look. Their aim to make it more family friendly, carnival like, hoping to attract non-trotting people as well as the usual participants. I think we have already achieved this and hope to continue. There is also relevant merchandise that will be made available for sale, such as caps and stubby holders.

The Riverina Derby has been reinstated on a year-to-year basis, being shared around those clubs in the SW&R. We were lucky enough to secure the first one which will be held on the same night as the Temora Cup. This will be renamed the "Classic" as HRNSW rules means only one Derby can be held per region and there is already one held in the district. This race is restricted to 3YO horses trained only in the Riverina and carries prizemoney on \$14.999 hopefully this will prove attractive and command a good entry.

We will also continue to have the Fashions of the Field, free face painting, jumping castles and ball pit for the children, as well as bar facilities, band and food. We will also run the popular Narraburra Sweepstakes as this creates a bit of added interest in the Cup. Ticket sales will commence shortly. Tickets limited to 1,000 only and 10 tickets drawn and allocated a horse. Prizemoney is then allocated according to the place the horse comes with a bonus \$500 if the holder of the winning ticket is on course, This does not make a profit for the club, but we feel it generates more interest. And adds a bit more excitement, particularly for the lucky horse holders.

We would like to wish the Sports Council Committee and all its members a Merry Christmas and a safe and happy new year

### **Rugby League and Old boys:**

Old Boys quiet.

Still been very wet.  
AGM Snr Club  
Jack Morton President  
Rob Fisher Treasurer  
Mark Hughes Secretary  
3 left the committee, 3 new members. Financially Sound  
Still trying for new signings  
Group AGM on Sunday  
Jack Morton thanked Bruce Lack and the Bowling Club for their continued sponsorship.

**Basketball:**

The juniors held a successful carnival, very well attended.  
The Women had their last game on Tuesday. Recess till next year.

On behalf of Rick, Jack Morton passed on his warm wishes to the Sports Council Members and Clubs. Wising one and all have a Very Merry Christmas and a happy and safe New Year.  
And we will see you all in the New Year.

The next meeting will be on the 15t February 2023  
6.30 pm Temora Ex-Services Club Narraburra Room

Meeting closed at 7.15pm

Signed Chairman:

Secretary:

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**20.12 SPRINGDALE COMMUNITY COMMITTEE MINUTES HELD 20 NOVEMBER 2022**

**File Number:** REP23/80

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Springdale Community Committee [↓](#) 

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## Springdale Community Committee

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Meeting opened: 5:05pm

DATE: 20/11/2022

**Present:** Max Oliver, Les Buckley, Vinni Reid, Annie Thorne, Pat Thorne, Jess Miller, Earl Kotzur

**Apologies:** Belinda Bushell

**Minutes of previous meeting 18/07/2021**

Minutes read and accepted – Moved by Vinni, Seconded by Pat

**Business arising from minutes:**

- Vinni spoke to Kris Dunstan about the rubble drain and he is aware of the issue but due to the wet weather there has been no action taken.
- Pat has been successful in claiming the PA system from the local Vietnam Vets. This will now belong to SCC and be ready for Anzac Day 2023.
- Drive In Movie Night was held on the Springdale Oval on September 30. The committee sold popcorn, choc tops, soft drink and tea/coffee. It was a profitable event.

**Treasures report:**

- Treasures report read and accepted. Moved by Jess, seconded by Annie.

**Correspondence:**

*Incoming:* Nil

*Outgoing:* Nil

**General Business:**

- New Years Eve is the next event to be held at the Hall. Entry fee prices will be increased this year to \$10 per head and \$25 for a family (of any size). Entry fee will include tea and coffee. Meat trays will be raffled as an extra fundraiser. Icy Poles and Zooper Doopers could also be sold to make extra money and as a refreshment for the hot weather.
- The Kotzur Buts Old Time Dance night was recently trialled at the Springdale Hall. The sale of supper raised \$45 for SCC. Those who attended (approx. 50) had a great time and are looking forward to the next event.
- Earl raised concerns for the wooden floor in the main room of the hall. He has suggested coating the floorboards with preservation oil such as Linseed Oil and Turps. This is to benefit the condition of the floor for dancing.  
Earl will source the products to get the job done.
- Earl plans to have 4 old time dance nights per year in the Springdale Hall. This will give the SCC the opportunity to raise money through the sale of food and drinks.
- Future fundraisers will be discussed at the first meeting in 2023.

**Meeting closed at 6:09pm**


Next meeting to be held 15<sup>th</sup> January 2023 at 5pm.

**20.13    ARIAH PARK MARY GILMORE FESTIVAL COMMITTEE MINUTES HELD 4 DECEMBER 2022**

**File Number:**            REP23/123

**Author:**                Executive Assistant

**Authoriser:**           General Manager

**Attachments:**        1.    APMGF minutes [↓](#) 

Ariah Park Mary Gilmore festival committee

A Section 355 Committee Of The Temora Shire Council

Minutes From meeting held 4/12/2022

Meeting Opened by President Janet Popple

Present - Patty Vearing, Nigel Judd, Margaret Speirs, Janet Popple, Robyn Wall, Bruce Sandy Waters, Julie Colwill, Allen Penfold

Apologies Kevin Popple, Sandy Kosh Chris Mutton

**Minutes Of Meeting**

Read by Robyn Wall

**Moved Patty** Seconded – Bruce  
**Minutes be Accepted Passed**

**Treasures Report**

Opening Balance	\$29,377.78
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**Inward**

Raffle	\$102.80
Raffle	\$255.05
Raffle	\$101.00
Chalmers grains (Sponsorship)	\$200.00
Gate	\$5,196.00
Raffle	\$1,141.00
Gate	\$4,884.00
Floats	\$560.00
Donations -A Breust catering	\$50.00
Donations Angela Barnes -catering	\$50.00
- Ariah Park hardware	\$50.00
Return of money from barefoot bowls	\$200.00

<b><u>TOTAL INCOME</u></b>	<b><u>\$12,739.85</u></b>
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**Expenditures**

Jumping castle	\$1,540.00
Postage Ardlethan	\$84.00
Postage Ariah park	\$90.00
Float-gate	\$250.00
Float -additional	\$150.00
Artists payments	\$10,200.00

Artists payments	\$600.00
Check book fees	\$8.00
Face painting A Schurbert	\$150.00
Ariah Park Hardware	\$307.00
Advertising -Temora independent	\$317.00
Advertising -N Judd	\$550.00
ST John Ambulance-first aid	\$600.00
Ariah Park pharmacy	\$160.00

**Total expenditure** **\$14,963.36**

**Closing balance** **\$30,258.41**

Moved Margaret seconded Allen  
Report accepted  
passed

#### **Correspondence**

##### **Inward**

Account from council for hire of stage bins and cost of road closing  
e/mail from council for final accounts re funding for grant  
phone from council re attendance book

##### **Out ward**

Phone call to council re account for hire of stage  
Attendance book taken to council  
Accounts for grant supplied to council

#### **Business Arisings**

- 1 New committee taken over in December
- 2 Bruce & Nicky Julie and Sandy Waters has resigned from committee
- 3 Christmas party for festival workers organized for Thursday 22<sup>nd</sup> December
- 4 due to lack of members ?can we hold next festival
- 5 Crisis meeting to be held in February re same
- 6 letters to be sent out re meeting

#### **Outcome**

Committee and partners evening meal at Bowling club 22<sup>nd</sup> December food paid by committee all drinks not included  
Robyn Wall to organize letter to go out to area to try to find more people to run festival

#### **Discussions**

Pony rides not organized unable to find ponies  
Rules re monies held by committee need to be sorted out with Council if festival closes  
Bank signatures t changed from Chris Mutton to Janet Popple other 2 to remain unchanged



**20.14 IMAGINE TEMORA MINUTES HELD 10 JANUARY 2023**

**File Number:** REP23/204

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Imagine Temora minutes [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064\_img.jpg\)](#) 

## Temora Shire Council - Imagine Temora Committee

Minutes of Meeting held Temora Art Centre 10 January 2023 at 5pm

**Present:**

Lindy Reinhold, Yianni Johns, Louise Adams, Maxine Linnane, Susan Jeri, Scott Hayman, Fran Cahill.

**Apologies:**

Ken Forster, Denise Clements

**Minutes from previous Meeting:**

Read by Louise Adams

**Moved** – Susan Jeri

**Seconded** – Maxine Linnane

**Correspondence – inward and outward:**

Invitation to council reception for NSW Governor

**Business arising from previous meeting:**

Nil

**General business/Around the Room Update:**

**Motion Arts** – Working on project “Coe Marie” with Temora Rural Museum, to be held at the end of February at the Rural Museum.

Will be holding auditions for a murder mystery play, “The Butler Did It”, soon. Planning to perform around May 2023.

**Performing Arts** – Nothing planned for now.

**Women’s Network** – Contemplating a Woman’s Expo – may combine with the Arts Centre open day during DRENCH.

**Yianni** – Ardlethan Art Prize will be held 2<sup>nd</sup> Friday in May. This year’s theme is Red Dirt and Gums. There will be size restrictions and an artists talk at Aria 62.

Yianni, an Australia Day ambassador, will be part of Lockhart’s celebrations this year as their Australia Day Ambassador.

Next meeting will be held on 14 February.

Meeting closed 5.25pm

**20.15 ONBOARDING WITH TfNSW ONEROAD**

**File Number:** REP23/210  
**Author:** Engineering Works Manager  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

**FIRST HEADING**

Council has recently been invited by TfNSW to onboard with the OneRoad cloud-based system that allows Council to publish real time information on road closures (both emergency and planned events), road incidents, changed traffic conditions and roadworks into Live Traffic NSW.

Some further information can be found at <https://www.transport.nsw.gov.au/oneroad> including a short video that explains OneRoad.

By phone calls to Council during flooding events in 2022 it evidently showed that road users believed Live Traffic NSW showed all road matters regardless of how much messaging advised that it only captures national and state highways with the road user needing to seek Regional and Local road closures through sources directly with each Council. These calls received during 2022 regularly were along the lines of “but live Traffic doesn’t show the road closed”.

Previously Council published this data into our Disaster Dashboard program which is published real-time and accessible to the public via the Council website. Generally accompanied with social media updates on Council’s Facebook page.

Onboarding into OneRoad comes at no cost other than staff administration time to publish data into the system, which was already occurring in publishing data into the Disaster Dashboard. This though allows our data to be more accessible to road users published in conjunction with TfNSW data into Live Traffic NSW.

This process has commenced with a deep dive session with the nominated users of OneRoad for our Council which is a maximum 5 people free of charge and TfNSW was held on Thursday 2<sup>nd</sup> February 2023. The Council staff nominated as users, are the Engineering Works Manager, Engineering Secretary, Project & RMCC Coordinator, Communications Officer and Economic & Community Development Officer (as relief for communications officer).

Following this a meeting was held between TfNSW with Council’s General Manager and Engineering Works Manager on Monday 6<sup>th</sup> February 2022, to go through the required MOU which is a non-binding contract detailing the general usage conditions. During this meeting the Engineering Works Manager asked the TfNSW representative the status of surrounding Councils in respect to whole of journey information for road users, with multiple examples of roads on the edge of our shire also traversing into neighbouring LGA’s.

Since that meeting the TfNSW Representative advised the information in the below table.

Council	Status
Bland	Completed Training - Not live yet
Weddin	Live
Hilltops	Current Tranche – (not confirmed opting in)
Cootamundra-Gundagai Regional	Current Tranche – (not confirmed opting in)
Junee	Future Tranche - (not offered to opt in yet)
Coolamon	Future Tranche - (not offered to opt in yet)

The MOU has been signed by Council and returned to TfNSW with the last step for training and onboarding to be undertaken between Monday 13 February and 31 March 2023.

Training will be delivered by the TfNSW 'Onboarding & Training' team with Council's nominated users. This will be split across 3 sessions.

- Session 1 Orientation and System Navigation 45 mins
- Session 2 Instructor led Functional System training - 2 hours
- Session 3 Final onboarding session and Q&A ready for Go Live - 2 hours

Following onboarding with OneRoad it is intended that Council's Disaster Dashboard be retained as it is a portal that pulls all data in from other sources publishing together in one platform. This includes information from Live Traffic, Essential Energy Outages, SES incidents and current fire incidents in the Overview section. However, the disaster dashboard in the "Get Ready" tab pulls in information from other emergency agencies to help residents be prepared for emergency situations. Further, in the "Recovery" tab information is published to assist in recovery for resident's post emergency or incident.

Due to these reasons Disaster Dashboard will be retained, however for road related incidents these will be inputted in OneRoad moving forward once we are Live instead of directly into Disaster Dashboard. These road incidents then get published in Live Traffic NSW, but the information will still feed into and be published in Disaster Dashboard following initially being published in Live Traffic.

**20.16 GRANT APPLICATIONS**

**File Number:** REP23/232  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

**GRANT APPLICATIONS SUBMITTED**

The following grant applications have been submitted in the past month:

Disaster Ready Fund – Burley Griffin Way stormwater upgrade

Community War Memorials Fund – Arian Park war memorial

**GRANT APPLICATION OUTCOMES**

The following grant application outcomes have been advised in the past month:

Female Friendly Community Sport Facilities and Lighting Upgrades Program – Temora Town Tennis Courts Lighting Upgrade, Temora West Sportsground Lighting Upgrade, Bob Aldridge Park Lighting Upgrade – Successful

Stronger Country Communities Fund Round 5 – successful

Places to Swim – Installation of Lake Centenary bridges – successful

Community Building Partnership – Edis Park upgrade - unsuccessful

**20.17 GREG WARREN MP - NSW RFS ASSETS****File Number:** REP23/235**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Greg Warren MP [!\[\]\(5a132f13505a6571904d622757b7a8f0\_img.jpg\) !\[\]\(0f17417dd77a61b2fdbff69a33adf9f2\_img.jpg\)](#)

Greg Warren MP responding to correspondence regarding the NSW Rural Fire Service assets and accounting purposes.



## Greg Warren MP

SHADOW MINISTER FOR LOCAL GOVERNMENT  
SHADOW MINISTER FOR VETERANS  
SHADOW MINISTER FOR WESTERN SYDNEY  
MEMBER FOR CAMPBELLTOWN

25/01/23

Garry Lavelle PSM  
General Manager  
Temora Shire Council  
PO Box 262  
TEMORA NSW 2666

**By email:** [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)

Dear Mr Lavelle

Thank you for your correspondence with regards to your concerns about the NSW Government's determination, as applied recently by the Auditor-General, that NSW Rural Fire Service (RFS) assets are the property of local councils for accounting purposes.

I understand that this determination is based on a strict interpretation of section 119 of the *Rural Fires Act 1997* ('the Act'), which 'vests' control of RFS equipment with Councils. This is despite the fact that councils do not in reality have any control of RFS equipment. That is, councils do not purchase the equipment, have no right to use the equipment, dispose of the equipment or retain proceeds of any sale.

I am advised that many councils have objected to this view and have moved resolutions to the effect that they will be declining to recognise RFS assets in their financial statements, thereby placing their council at risk of receiving a qualified audit.

This decision appears to be another example of blatant cost-shifting by this out of touch Government, adding further strain on the financial position of local councils and the important work that they undertake in servicing their communities, after what has been a very challenging few years for local councils.

Given this, my colleague, Mr Jihad Dib MP, Shadow Minister for Emergency Services and I have written directly to the Hon. Wendy Tuckerman, Minister for Local Government and the Hon. Steph Cooke, Minister for Emergency Services and Resilience, raising your concerns.

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PHONE: (02) 4625 3344 EMAIL: [Campbelltown@parliament.nsw.gov.au](mailto:Campbelltown@parliament.nsw.gov.au)





## Greg Warren MP

SHADOW MINISTER FOR LOCAL GOVERNMENT  
SHADOW MINISTER FOR VETERANS  
SHADOW MINISTER FOR WESTERN SYDNEY  
MEMBER FOR CAMPBELLTOWN

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Moreover, we have sought clarification from the respective Ministers as to the Government's position on this issue and whether there are any plans to rectify this discrepancy and legislative technicality in the Act.

Furthermore, I can assure you that NSW Labor has been taking an active interest in this matter, exploring this discrepancy further in Budget Estimates and thoroughly considering the case for sensible and logical reforms to section 119 of the Act.

Once again, thank you for taking the time to write to me and for your ongoing advocacy of the local government sector.

Yours sincerely,

A handwritten signature in blue ink that reads 'Greg Warren'.

**Greg Warren MP**  
**Member for Campbelltown**  
**Shadow Minister for Local Government**  
**Shadow Minister for Veterans**  
**Shadow Minister for Western Sydney**

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**OFFICE:** Shop 3, 72 Queen St, Campbelltown 2560  
**PHONE:** (02) 4625 3344 **EMAIL:** [Campbelltown@parliament.nsw.gov.au](mailto:Campbelltown@parliament.nsw.gov.au)

**21 CONFIDENTIAL REPORTS****RESOLUTION 36/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:24 PM:

**21.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 7 February 2023**

This matter is considered to be confidential under Section 10A(2) - c, di and e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business, commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and information that would, if disclosed, prejudice the maintenance of law.

**RESOLUTION 37/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 38/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Graham Sinclair

That Council accepts the amended quotation from Lyall & Associates in regards to Report 5.1 Golden Gate Reserve Stormwater Masterplan subject to funding becoming available.

**CARRIED**

**RESOLUTION 39/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Nigel Judd

It was resolved that the remainder of the reports and recommendations as presented be adopted.

**CARRIED**

**21.2 Access Agreement for Mineral Exploration**

This matter is considered to be confidential under Section 10A(2) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, prejudice the maintenance of law.

**RESOLUTION 40/2023**

**Moved:** Cr Jason Goode  
**Seconded:** Cr Anthony Irvine

**It was resolved that Council deny the request.**

**AMENDMENT**

**Moved:** Cr Nigel Judd  
**Seconded:** Cr Lindy Reinhold

**That Council seeks legal advice in relation to the Access Agreement for Mineral Exploration and refer back to Council.**

**The Amendment was put and carried**

**The Amendment became the Motion**

**The Motion was then put and carried.**

**CARRIED**

**21.3 Lighting Upgrade Projects Grant Funding**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 41/2023**

**Moved:** Cr Jason Goode  
**Seconded:** Cr Graham Sinclair

**It was resolved that Council obtain 3 quotes on 100 Lux system and 150 Lux system and a future report be brought back to Council for consideration.**

**CARRIED**

**21.4 Riverina Murray Regional Transport Plan Presentation**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 42/2023**

**Moved:** Cr Max Oliver  
**Seconded:** Cr Jason Goode

**It was resolved that Council note the report.**

**CARRIED**

**21.5 Outstanding Signage Projects**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 43/2023**

**Moved:** Cr Graham Sinclair

**Seconded:** Cr Lindy Reinhold

**It was resolved that Council initiates no further new works with the Contractor until the outstanding project is completed.**

**CARRIED**

**21.8 Seals – February 2023**

This matter is considered to be confidential under Section 10A(2) - f of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with details of systems and/or arrangements that have been implemented to protect council, councillors, staff and Council property.

**RESOLUTION 44/2023**

**Moved:** Cr Belinda Bushell

**Seconded:** Cr Jason Goode

**It was resolved that Council endorse the Seal being affixed to the above document.**

**CARRIED**

**CARRIED**

**RESOLUTION 45/2023**

**Moved:** Cr Jason Goode

**Seconded:** Cr Graham Sinclair

**It was resolved that Council adopts the motions from the closed committee of Council.**

**CARRIED**

**22 MEETING CLOSE**

The Meeting closed at 6:23PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 March 2023.

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**GENERAL MANAGER**

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**CHAIRMAN**