



**Date:** Thursday, 15 June 2023  
**Time:** 4:00pm  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Ordinary Council Meeting**

**15 June 2023**

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**MINUTES OF TEMORA SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON THURSDAY, 15 JUNE 2023 AT 4:00PM**

**PRESENT:** Cr Rick Firman (Mayor) (Chair), Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren (Zoom), Cr Belinda Bushell, Cr Anthony Irvine

**IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Asset Manager), Kris Dunstan (Director of Environmental Services), Elizabeth Smith (Director of Administration & Finance), Anne Rands (Executive Assistant), Claire Golder (Town Planner), Craig Sinclair (Economic Development Manager)

Temora Independent – Sean Cunningham

**1 OPEN AND WELCOME**

Presentations were made to staff members Mr Anthony Hingerty – Plant Manager and Mr Gary Lavelle – General Manager who are both retiring on the 30 June 2023.

Congratulations were extended to Ms Petrina Williams on receiving her award with TAFE NSW.

Cr Anthony Irvine left the meeting at 4:02 pm.

**2 ACKNOWLEDGEMENT OF COUNTRY**

CR ANTHONY IRVINE RETURNED TO THE MEETING AT 4:03 PM.

**3 APOLOGIES**

**RESOLUTION 93/2023**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

That apologies from Cr Jason Goode and Alex Dahlenburg (Engineering Works Manager), be received and accepted.

**CARRIED**

**4 OPENING PRAYER**

The opening prayer was conducted by Gillian Keene from the Temora Baptist Church.

**5 CONFIRMATION OF MINUTES**

The Director of Environmental Services advised that in relation to REP23/596 subsequent to the report being written, information was received that indicated that the ramp installation at the Temora Memorial Town Hall was not compliant with relevant Australian Standards.

**RESOLUTION 94/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Lindy Reinhold

That the minutes of the Ordinary Council Meeting held on 18 May 2023 be confirmed noting the above clarification.

**CARRIED**

**6 DISCLOSURES OF INTEREST**

Councillor/Officer	Item	Nature of Interest	How Managed
Cr Nigel Judd	REP23/855	Pecuniary Interest	Left the Meeting

**7 MAYORAL MINUTES****7.1 MAYORAL MINUTE - JUNE 2023****File Number:** REP23/894**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil

1. Council and the Temora Shire Community will be aware of tragic Hunter Valley Bus incident, which occurred recently. I formally advise that Council has reached out to the Mayors & Councils of both Singleton and Cessnock, offering our collective prayers, love & strength to them and all of their Citizens. As strong communities themselves, they will take their time to mourn those who have passed, in the full knowledge that they have the ongoing support of our State and Nation.
2. Today is the very last meeting of Temora Shire Council that our General Manager – Mr G C Lavelle PSM – will be attending in that capacity. After some 28 consecutive years, Mr Lavelle will be retiring from the role.

Our General Manager's service to Local Government commenced in 1980 – when I was a kindergarten pupil - with Bourke Shire Council. He then moved to Harden in 1984, then in 1988, Mr Lavelle commenced with Snowy River Shire.

In 1989, Mr Lavelle then accepted the position of Director of Administration & Finance with Temora Shire Council. He took over from long-serving former General Manager, E T Leary in May, 1995.

Mr Lavelle will officially retire as our General Manager on 30<sup>th</sup> June 2023.

Mr Lavelle can reflect on an exceptional career of service to local government, and especially to the Temora Shire community. Not only has he been our most senior staff member – giving nothing short of 100% to Council and community, but he has also contributed to local community, Regional, State & Federal organisations.

In acknowledgement of Mr Lavelle's outstanding contributions to local government and to the Shire community, he was named in the Queen's Birthday Honours List in 2016, receiving the Public Service Medal (PSM).

Council will host a special dinner in honour of Mr Lavelle's service to us, with Staff to also hold a suitable function.

On behalf of fellow Temora Shire Councillors and all of our Staff – both past and present – we warmly thank Mr Lavelle for devoting a significant part of his life to us all. He can be proud of the major role he's played in further enhancing our cherished Temora Shire community.

Council also formally acknowledges Mr Lavelle's wife, Mrs Jane Lavelle, for supporting his sterling career. The love and devotion they share with each other, and toward our community is something very special.

Council and our Shire community wish Mr Lavelle, Mrs Lavelle and his children, Stuart and Sarah nothing but good health and much happiness in their future. We thank them for

choosing to retire in Temora Shire – this is indeed a fine compliment for Council and community.

3. In terms of our incoming General Manager, Council unanimously appointed Ms Melissa Boxall, formally a Director of Shellharbour City Council. Ms Boxall will commence her role on 10<sup>th</sup> July, 2023. In the interim, Director of Administration & Finance (Mrs E L Smith) and Director of Environmental Services (Mr K J Dunstan) will be acting in the role. Temora Shire Council, together with our community very much look forward to Ms Boxall and her family settling into their new home.

**RESOLUTION 95/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

That Council resolved the Mayoral Minute be noted.

**CARRIED**

***Report by Mayor Rick Firman***

**8 REPORTS FROM COMMITTEES**

**8.1 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 6 JUNE 2023**

**File Number:** REP23/848

**Author:** Director of Administration & Finance

**Authoriser:** Director of Administration & Finance

**Attachments:** 1. Minutes of the Youth Advisory Committee Meeting held on 6 June 2023

**RESOLUTION 96/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Max Oliver

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 97/2023**

Moved: Cr Max Oliver

Seconded: Cr Nigel Judd

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 6 June 2023  
**Time:** 9:31am  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# MINUTES

## Youth Advisory Committee Meeting

**6 June 2023**



**Order of Business**

**1    Open Meeting ..... 3**

**2    Apologies ..... 3**

**3    Disclosures of Interest ..... 3**

**4    Reports ..... 4**

     4.1    Youth update - June 2023 ..... 4

**5    Close Meeting ..... 8**

**MINUTES OF TEMORA SHIRE COUNCIL  
YOUTH ADVISORY COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 JUNE 2023 AT 9:31AM**

**PRESENT:** Cr Rick Firman (Mayor) (Chair), Cr Belinda Bushell (Zoom)

**IN ATTENDANCE:** Elizabeth Smith (Director of Administration & Finance), Sheree Elwin (Youth Development Officer)

**1 OPEN MEETING**

9.31am

**2 APOLOGIES**

Nil

**3 DISCLOSURES OF INTEREST**

Councillor/Officer	Item	Nature of Interest	How Managed
Nil			

## 4 REPORTS

### 4.1 YOUTH UPDATE - JUNE 2023

**File Number:** REP23/776  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### REPORT

**2023 Youth Week Workshops** – all workshops were funded by the 2023 Youth Week grant.

#### **ZANA Aerial Dance Academy Workshop:**

On Tuesday the 11<sup>th</sup> of April, sixteen young people supervised by YPC Kassi Owen travelled to Wagga Wagga to participate in a Circus Skills and Aerial Silks workshop at ZANA Aerial Dance Academy.

The group started off with a warm-up before splitting into two (junior and senior) and spending the morning learning pole or aerial silks and creating a short routine to perform at the end of the workshop. After morning tea, the group came together as one for a few games before swapping instructors.

At the end of the workshop the junior group performed their short routine on the silks with the two instructors before the senior group performed their short floor routine consisting of hula hoops, silks and juggling.

YPC received positive feedback from all participants as well as three parents who messaged later that day to say thank you. Images and videos from the workshop were shared on the Temora Youth social media accounts.

#### **Cooking Class with Dilini:**

On Wednesday the 12<sup>th</sup> of April, fifteen young people ranging from 8-16 years old attended the Cooking Class with Dilini at Platform Y. This workshop was fully booked.

At the beginning of the workshop Dilini gathered the young people around her table to do a demonstration of the recipe, Pizza Muffins. The young people then split into groups and worked together to make the recipe. When the groups had finished preparing their muffins, they put them in the oven to cook and did a clean-up of their area. Leader Elizabeth West then played some games with the group whilst they were waiting for their muffins to cook.

Cooking workshops at Platform Y have always been successful in attracting large numbers of young people. Cooking and baking workshops involve skills such as measuring, teamwork, and communication as well as time management.

YPC Kassi Owen received extremely positive feedback from participants and parents, asking if it could be held again in future school holiday schedules.

**Oddball Theatre:**

Workshop 1 (8-11 years): twelve participants

Workshop 2 (12-18 years): five participants

The young participants enjoyed a series of activities involving improvisation, script writing, use of costumes, and performance skills. Tutor Saasha McMillan was an excellent tutor, providing engaging and appropriate tasks for the wide range of young people present.

This workshop built skills in problem solving and teamwork, as well as helping the young people gain confidence when performing.

**Stand-Up Comedy workshop:**

Twelve young people laughed and 'dad joked' their way through this unique workshop. They were taught how to draw on life experiences to write material for a stand-up comedy. They were given practical tips about how to structure a stand-up routine and microphone use.

Each young person delivered at least one piece in front of their 'audience' of peers, which was warmly received and enjoyed by everyone. Anthony Lamond- tutor- then gave one on one feedback to the more enthusiastic participants.

This workshop was a great opportunity for the young people to step out of their comfort zone and try something new. The group was very supportive of each other, and the young comedians gained a lot of confidence from the experience.

**iPhone photography with Anne Cooper:**

Six young people enjoyed learning the finer skills of iPhone photography. Anne Cooper showed the budding photographers how to set up shots, the 'rule of thirds', editing techniques and clever 'hacks' for adding a creative edge to create professional looking images. This was a very informative and enjoyable workshop, with the group producing some eye-catching photos. The young people participated in a 'treasure hunt' challenge, taking photos around the railway precinct. This workshop challenged the young people to be brave and think outside the square when taking photos. A series of selected images were shared on the Temora Youth Facebook page, which received very positive feedback.

**TAKE THE LEAD - Temora Youth Leadership Program**

The three young participants have keenly engaged in the workshops, demonstrating a strong desire to learn and grow. They have particularly enjoying the opportunity to connect and learn from workshop mentors, especially program facilitator Ruth Sinclair. Six sessions have been conducted over the past two and a half months, covering a range of topics related to leadership and self-development. Chelsea Coleman (supported by Temora High School), Elizabeth West (supported by Platform Y) and Sonya Kovacevic (supported by Goldenfields Water) will have their final workshop Monday 5th June.

The program will culminate at the TAKE THE LEAD Graduation Dinner on Friday 9th June at the Temora Town Hall, with guest speaker Ms. Kate McBride. Remaining funds from TAKE THE LEAD 2022 have been used for this second round of the program, which has been funded by NSW Department of Communities and Justice- Youth Opportunities grant and is an initiative of the Temora Youth programs through Temora Shire Council.

### **Temora Youth Careers Network**

At our meeting on 5th May, the Temora Youth Careers Network had an increase in active members, which was encouraging for the group. Staff from Arianah Park Central School (via zoom) and St Annes School joined the network for the first time, with all three secondary schools in Temora Shire now represented at meetings. This is vital for the young people in Temora Shire, as it will ensure all students are given equal access to vocational education programs.

Other organisations represented at the meeting include: Temora Shire Council (EDM, EDO and YPC), Temora TAFE (Lauren Carr), Regional Industry Education Programs (Stacey Suidgeest).

### **Riverina-Murray YDO Network**

YDO has joined the newly formed Riverina-Murray YDO Network. This network promises to help YDO in isolated communities to feel supported, with the opportunity to hold quarterly meetings, share resources and brainstorm ideas. The first official meeting will be held via zoom 20th June, with a face-to-face meeting planned for September at Griffith.

### **Term 2 Weekly Workshops Attendance**

We have seen a slight increase in attendance of Temora Youth members in Term 2, with the majority of members in the hospitality workshops. Approximate numbers as below:

Leadership Team: 6 members

Green Team: 4 members

Young Entrepreneurs: 5 members

Culture and Performing Arts: 9 members

Hospitality: 19 members

We will be looking to hold workshops in the coming school holidays targeted at those groups that have seen a decrease and/or inconsistent numbers in order to spike interest.

### **School Visits**

As the new YPC has recently started, in-person visits to all Temora and Arianah Park schools will be scheduled for a later date. However, in the interim, communication has remained regular with schools via email and telephone. Our local schools continue to promote youth programs through school newsletters, announcements and social media pages.

**Improving Community Engagement**

The current focus of the YPC is to increase and improve community engagement, meeting with community members and local businesses about future workshops and how they can be involved. Local businesses such as *Fatz Burger* will host the hospitality team as a 'site visit' in week 9, where they will learn about and be involved in the burger making process.

The Temora Arts Centre Manager Jeremy Kruckle and the YPC have discussed using the Temora Arts Centre as a location for future art workshops held for the Youth in order to also bring further visibility to the Centre. Mr Kruckle and the Youth Team are also exploring ways we can utilise the Youth Hall at Arian Park.

The YDO and YPC have also consulted the Temora Community Centre and Temora Town Library as part of the planning process for School Holiday workshops, to ensure clashes are avoided- where possible- and there is a range of activities on offer.

**Winter School Holiday Workshops**

Plans are underway for school holiday workshops including NAIDOC Week events. The Youth Leadership team are looking forward to their Youth NAIDOC Week events and invitations to Council members will be forthcoming. The school holiday program will include art and hospitality workshops, are extremely popular with the young people. Promotion in the local paper and via social media will begin when the programs have been finalised.

**New Youth programs Coordinator**

YPC Ms Sigrid Carr has settled in well at Platform Y, being warmly received by the local young people. Special mention should be made of the Leadership team, who has been a source of encouragement and support for her as she 'finds her feet' in the role. The community should be very proud of this group of young people who dedicate so much time and energy into Temora Youth teams.

**COMMITTEE RESOLUTION 5/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

***Report by Sigrid Carr***

**1 DIRECTOR ADMINISTRATION & FINANCE**

Elizabeth Smith advised that the Temora Youth Team received a Judge's Recognition Award at the recent Local Government Professionals Awards Dinner for the programs held at Platform Y.

**5 CLOSE MEETING**

The Meeting closed at 10.02am.

This is the minutes of the Youth Advisory Committee meeting held on Tuesday 6 June 2023.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**8.2 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 6 JUNE 2023****File Number:** REP23/847**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Minutes of the Traffic Committee Meeting held on 6 June 2023**RESOLUTION 98/2023**

Moved: Cr Max Oliver

Seconded: Cr Anthony Irvine

It was resolved that the reports be received.

**CARRIED****RESOLUTION 99/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**





**Date:** Tuesday, 6 June 2023  
**Time:** 11:08am  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# MINUTES

## Traffic Committee Meeting

**6 June 2023**

**Order of Business**

**1    Open Meeting ..... 3**

**2    Apologies ..... 3**

**3    Disclosures of Interest ..... 3**

**4    Reports ..... 4**

    4.1    Temora High School - Disabled Parking Request ..... 4

    4.2    Mallee Street Parking ..... 19

    4.3    Aria Park - Electronic Speed Warning Signs ..... 32

    4.4    Disabled Parking Review ..... 37

**5    Close Meeting ..... 54**

**MINUTES OF TEMORA SHIRE COUNCIL  
TRAFFIC COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 JUNE 2023 AT 11:08AM**

**PRESENT:** Cr Rick Firman (Mayor) (Chair), Mr Greg Minehan - TfNSW, Cr Max Oliver, NSW Police Aaron Coddington, Cr Anthony Irvine (Observer)

**IN ATTENDANCE:** Rob Fisher (Engineering Asset Manager), Amanda Colwill (Engineering Technical Officer)

**1 OPEN MEETING**

11:08 AM

**2 APOLOGIES**

Nil

**3 DISCLOSURES OF INTEREST**

Councillor/Officer	Item	Nature of Interest	How Managed
Nil			

## 4 REPORTS

### 4.1 TEMORA HIGH SCHOOL - DISABLED PARKING REQUEST

**File Number:** REP23/585

**Author:** Engineering Technical Officer

**Authoriser:** Engineering Asset Manager

**Attachments:**

1. Options 1, 2 & 3 Site Map/Signage Plan
2. Option 4 Site Map
3. Site Photos
4. Correspondence

#### REPORT

A report was presented to the March Traffic Committee which detailed a request in relation to disabled parking provisions at the Temora High School (THS). Council made a resolution that further consultation be undertaken in regard to the Anzac Street disability parking and a report be presented back to the Committee.

Further onsite discussions have since been held between THS and Council's Engineering Department. As a result, the proposed disabled park locations are detailed below:

- Option 1: Install a parallel disabled park on the eastern side of George Street, by converting the first parking space.
- Option 2: Install an angled disabled park on the northern side of Anzac Street (adjacent to the first car park already delineated) close to the main school entrance.
- Option 3: Both of the above options.
- Option 4: Install an angled disabled park on the northern side of Anzac Street and a no parking area in front of the school entrance.

In conjunction with the above options, concept plans have been devised which includes other elements that will improve safety within the area. A copy of these plans are attached to the report for reference.

In relation to options 1, 2 & 3, the proposed associated works will involve the following:

- Convert the car park area to a one-way access, to achieve this it would require installation of a concrete driveway linking the carpark to Gloucester Street. This section of land is currently part of the road corridor.
- Removal of 1 Wilga tree for driveway construction.
- Installation of a blister on Anzac Street (northern side) to enhance pedestrian safety. This would incorporate a metal gutter crossing to limit any impact on drainage.
- Installation of 2 new kerb ramps on George Street (at the Anzac Street intersection) to provide pedestrian access for the proposed disabled park and also to bridge a small gap in the footpath network. This will also involve installation of a small section of footpath to link to the section of footpath at the top corner of Gloucester Park.
- Removal of 2 existing (non-compliant) kerb ramps and the current disabled car park (also non-compliant) on Anzac Street.
- Installation of a low maintenance green space to provide a barrier between the recently constructed footpath on Anzac Street and the proposed concrete driveway.

- Removal/blackout of existing pavement markings (non-compliant disabled park)
- Removal of 2 parking spaces on the southern side of Anzac Street (note. one of these parks is currently not to standard and only fits a small car)
- Installation of signage and pavement markings.

For option 4, the proposed associated works will involve the following:

- Installation of a blister on Anzac Street (northern side) to enhance pedestrian safety. This would incorporate a metal gutter crossing to limit any impact on drainage.
- Installation of 2 new kerb ramps on George Street (at the Anzac Street intersection) to provide pedestrian access for the proposed disabled park and also to bridge a small gap in the footpath network. This will also involve installation of a small section of footpath to link to the section of footpath at the top corner of Gloucester Park.
- Removal of 2 existing (non-compliant) kerb ramps and the current disabled car park (also non-compliant) on Anzac Street.
- Removal/blackout of existing pavement markings (non-compliant disabled park)
- Removal of 2 parking spaces on the southern side of Anzac Street (note. one of these parks is currently not to standard and only fits a small car)
- Installation of signage and pavement markings.

### Funding

Transport for NSW (TfNSW) have confirmed that the only funding opportunity that this project may be eligible for is the Get NSW Active Funding program. It should be noted that the Cities and Active Transport team do look at projects that build connections, not just stand-alone pieces of infrastructure. Therefore, this project does tick one of the boxes in terms of connectivity to schools, however it may be beneficial to incorporate this with a broader path connection project to be considered under this funding scheme.

### Consultation

Correspondence has been issued to the owners of the residence on the corner of Anzac and Gloucester Street as the proposed works will impact on their rear property access. The response is attached to the report.

### Budget Implications – Options 1, 2 & 3

Item	Rate	Unit	Qty	Cost
Concrete driveway – Installation	\$170.00	m <sup>2</sup>	88	\$14,960.00
Tree Removal	\$1,500.00	each	1	\$1,500.00
Blister – Installation (including gutter crossing)	\$20,000.00	each	1	\$20,000.00
Kerb ramp – Installation (inc. removal of existing)	\$2,500.00	each	2	\$5,000.00
Garden – Plants and labour	\$5000.00	each	1	\$5,000.00

Signage – Inc. labour & materials	\$250.00	each	2	\$500.00
TOTAL COST				\$46,960.00

**Install Disabled Parks x 2 \*\***

Item	Rate	Unit	Qty	Cost
Linemarking – yellow barrier line	\$3.58	lm	26.5	\$94.87
Linemarking – disabled pavement marking	\$194.15	each	2	\$388.30
Linemarking – blackout existing barrier line	\$4.50	lm	10.4	\$46.80
Linemarking – blackout disabled marking	\$47.03	each	1	\$47.03
Signage – inc. labour & materials	\$250.00	each	4	\$1000.00
Signage – remove existing	\$55.00	each	2	\$110.00
<i>Note: Site establishment costs additional, however would be bundled with another works program to absorb.</i>				
TOTAL COST				\$1,687.00*

\*\* Should only 1 disabled park be established then the cost would reduce by \$741.59

**Budget Implications – Option 4**

Item	Rate	Unit	Qty	Cost
Blister – Installation (including gutter crossing)	\$20,000.00	each	1	\$20,000.00
Kerb ramp – Installation (inc. removal of existing)	\$2,500.00	each	2	\$5,000.00
TOTAL COST				\$25,000

**Install Disabled Parks x 1**

Item	Rate	Unit	Qty	Cost
Linemarking – yellow barrier line	\$3.58	lm	14.6	\$52.27
Linemarking – disabled pavement marking	\$194.15	each	1	\$194.15
Linemarking – blackout existing barrier line	\$4.50	lm	10.4	\$46.80
Linemarking – blackout disabled marking	\$47.03	each	1	\$47.03
Signage – inc. labour & materials	\$250.00	each	2	\$500.00
Signage – remove existing	\$55.00	each	2	\$110.00
<i>Note: Site establishment costs additional, however would be bundled with another works program to absorb.</i>				
TOTAL COST				\$950.25

**COMMITTEE RESOLUTION 9/2023**

Moved: Cr Max Oliver

Seconded: Mr Greg Minehan

That the Committee resolved to recommend to Council to proceed with Option 4 with the installation of 2 disabled parks with a shared zone (including a kerb ramp) only and not to include

the blister.

AND FURTHER

To investigate signage on the northern side of Anzac Street.

**CARRIED**

***Report by Amanda Colwill***



Options 1, 2 & 3

Projection: GDA2020 / MGA zone 55

Date: 31/05/2023

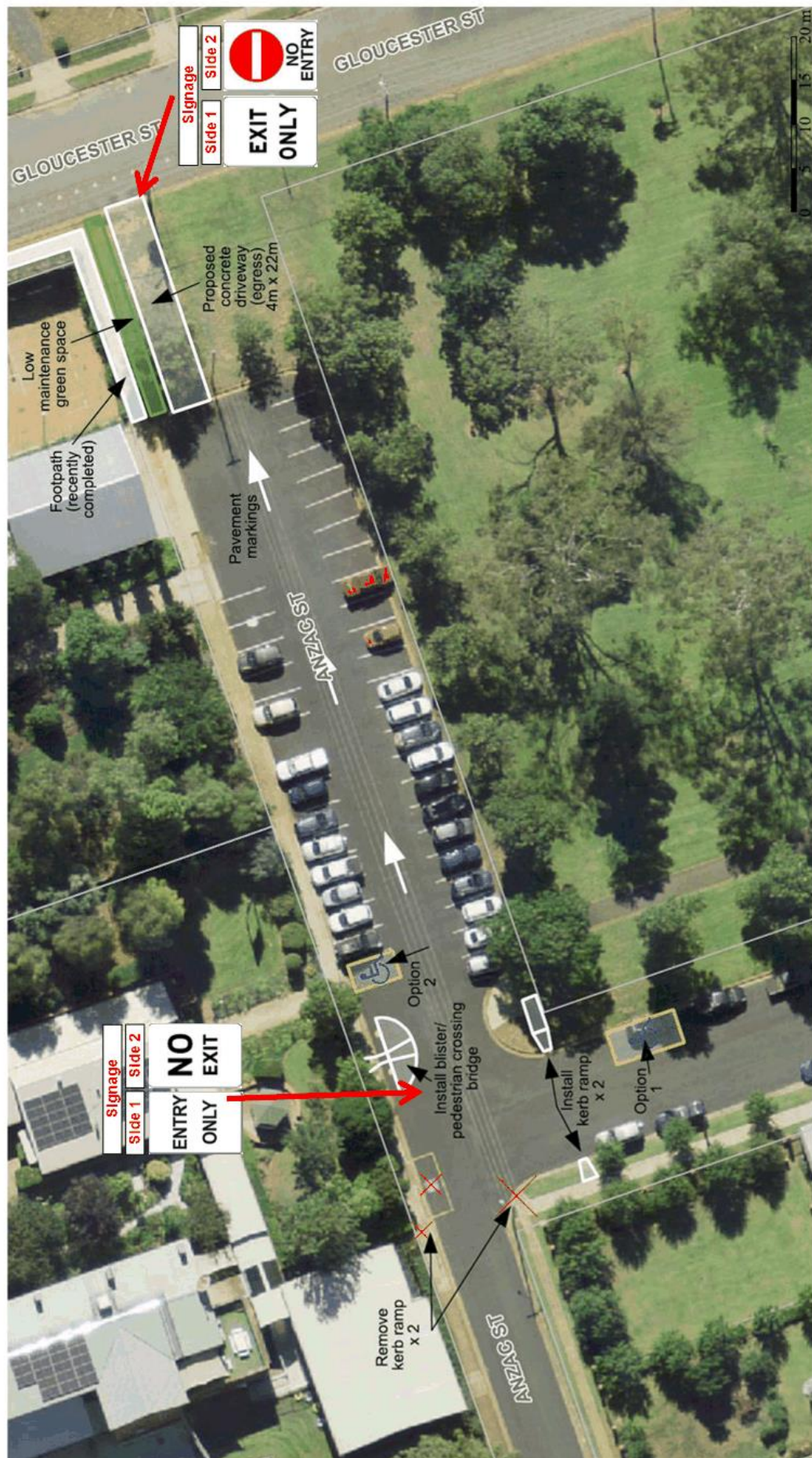
Created By: Amanda Obst

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Signage:







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**Created By:** Amanda Obst

Date: 31/05/2023

**Created By:** Amanda Obst

**Projection:** GDA2020 / MGA zone 55

**Option 4**



Proposed disabled park location (option 1):



Proposed disabled park location (option 1):



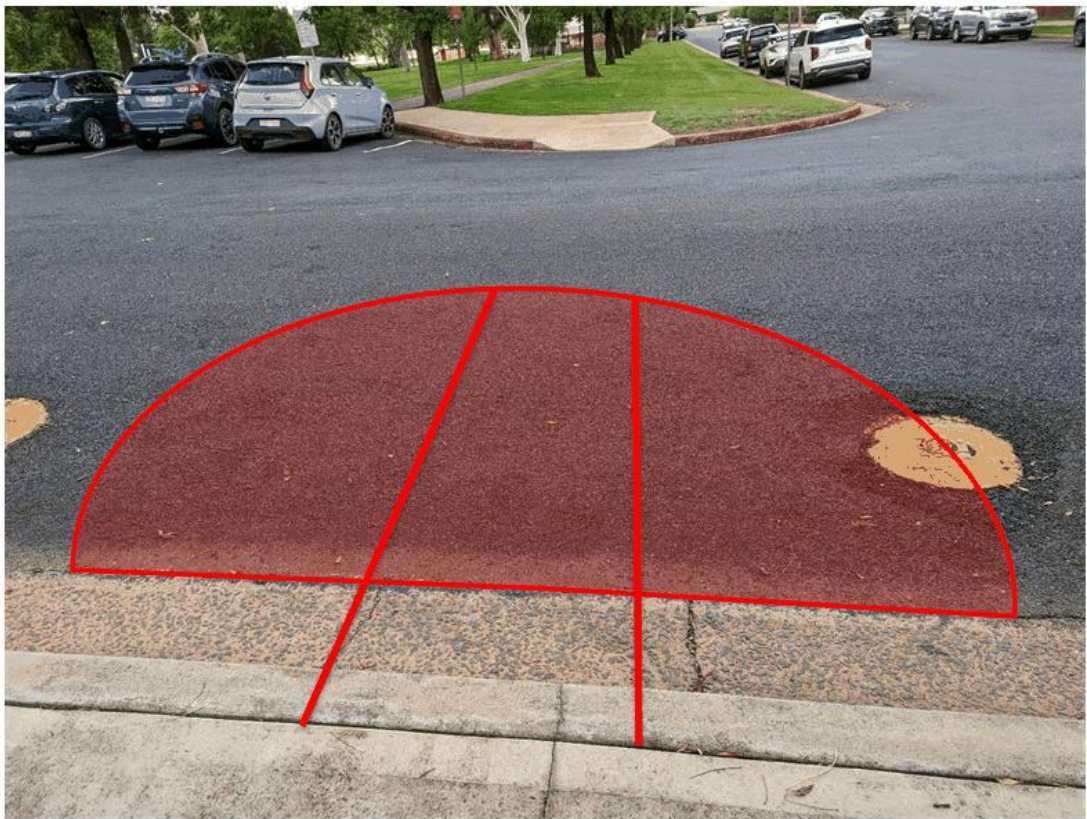


Proposed kerb ramp location/s:





Proposed blister location:



Kerb Ramp proposed for removal:





Disabled park/kerb ramp & signage proposed for removal:





Proposed driveway/green space location:



*NOTE: markup on photos is not to scale or in precise location*

Alex Dahlenburg  
Engineering Works Manager  
Temora Shire Council  
PO Box 262  
Temora NSW 2666

Dear Alex,

**RE: TEMORA HIGH SCHOOL – DISABLED PARKING PROVISIONS**

**TCC Reference: AJD:ALC:**

Thank you for the letter dated 13 April 2023. We have both studied your proposals to improve the disabled parking for Temora High School, and we do have some concerns which we have summarised into the following topic areas.

1. The concept of a one-way through street
  - a. Having the street one way would prevent us from getting our long trailers (car and boat trailers) out of our Anzac Street facing shed. The only way to do so will be to drive against traffic.
  - b. The Anzac St parking area is already being used by some parents as a 'drop and go' area (despite requests to use other areas for this purpose), causing congestion and double parking in what is supposed to be a carpark with pedestrian activity. Making the road a one way street will actively encourage 'drop and go', increasing traffic in an already confused and congested area.
  - c. Provision of a one way street through to Gloucester St is likely to become a rat run, providing a convenient way to get through, increasing traffic past a school in a pedestrian access area, unnecessarily.
  - d. When exiting the proposed driveway onto Gloucester Street, drivers will find that their vision of traffic approaching them from the southern end of Gloucester Street will be impeded by the large power pole.
  - e. The car park and footpath are already used by many students walking, scooting and cycling east to west down the hill. If this road is a one way street, these kids will be moving against traffic flow. Planning needs to encourage active transport and this area of access to the school should prioritise this. There is plenty of access for cars along Gloucester St and down Polaris St.
  - f. The proposal involves removal of a well established, beautiful and unusual tree. Tree removal is too common and should be avoided as much as possible in our hot, dry climate.



2. Disabled parking

- a. The suggestion of putting a disabled car park on George St is not safe – it would involve doors opening out onto the road, then 2 roads need to be navigated to get across to the school (George St and Anzac St). It is too far away.
- b. There is room for disabled parking right outside the school gate, east up the hill from the current car park. There is plenty of parking space available in the Anzac St carpark (which is never full).
- c. An alternative could be to use land on the school for carparking, between the covered outdoor activity area and the main school entrance, as per our attached drawing. These are some alternatives worth discussing.

3. Pedestrian access

- a. The main issue with managing pedestrians is that often pedestrian access is designed with car drivers in mind (minimising impact on them) and meeting standards, rather than looking at where pedestrians actually walk. This means that often infrastructure is built at considerable expense to the council and yet pedestrians ignore the infrastructure and take the most direct route. The goal is to have paths that pedestrians will use that meet standards. Any inconvenience should be borne by the cars.
- b. The Anzac St school zone is confused – Temora High School does not want it used for pick up and drop off yet it still occurs and the infrastructure does nothing to discourage it. Pedestrian and bicycle/scooter access needs to be prioritised to encourage people to use active forms of transport (this is a public infrastructure requirement for healthy urban design). Traffic needs to be slowed and redirected to other areas more appropriate for drop off and pickup.
- c. The Anzac St/George St area is a busy pedestrian thoroughfare for primary and high school kids but also for people taking children to pre school. There should be clear, easy to navigate, pedestrian friendly crossings for all of these groups to make walking easier and safer. Proper consideration of appropriate zoning and having infrastructure reflect this priority will create the traffic flow that we need and create a precinct that is unambiguous in its utility.
- d. Our suggestion as per the attachment is to have a raised crossing that directly links the path through Gloucester Park to the front gate of the school. A second raised crossing could cross George Street.

We would appreciate the opportunity to discuss these issues with you directly, as I think it requires some further consideration. We acknowledge the complexity of the situation and look forward to nutting it out further to come up with a solution that fits with a more appropriate bigger picture that takes into account reasonable access for all users, not just cars.

Yours sincerely,



**4.2 MALLEE STREET PARKING**

**File Number:** REP23/620  
**Author:** Engineering Works Manager  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Mallee Street Images  
2. Correspondence 1  
3. Previous Mallee Street Report

**REPORT**

Following previous reports on Mallee Street Parking, Council's Engineering Works Manager met with the Director of Moses and Sons on Thursday 2<sup>nd</sup> March 2023. From this meeting a much clearer understanding of business operations and the concerns raised was achieved.

Following discussion, Moses and Sons are happy to go away from the initial proposal which would have seen impacts directly outside the properties in a southerly direction from the property exit. Instead, its requested that Council consider a 'No Parking' zone from opposite the gateway heading north be signposted incorporating the Intersales rear driveway, the single parking space available between Intersales driveway and the adjoining property driveway (not the remainder of frontage). This has minimal impact as its illegal to park across both driveways already but removes the single parking space behind Intersales premises denoted with a purple line in Image 1 attached.

Moses and Sons also wouldn't mind a section on their business side going north to also be a signposted "No Parking" zone as per Image 2 attached, if the Intersales side was implemented as suggested above.

Its possibility of the access on Mallee Street becoming the entry rather than exit, and instead the exit being onto Melaleuca Street was discussed, however this is not feasible.

As highlighted on Map 1 the blue outlined area is used for waiting trucks to park off-street in the property when a truck is in the unloading/loading area denoted by the blue star on this same map. If the traffic flow was reversed trucks waiting to be unloaded/loaded would have to sit on Mallee Street until there is space in the unloading/loading area, as the top unloading/loading pad only accommodates 1 heavy vehicle at a time due to safety of the three (3) forklifts that operate in that area.

Based on this it makes the most sense for the traffic flow to stay the same direction as current with the suggested changes to parking "No Parking" for the area's highlighted north-east of the exit driveway the best solution. This would mean instead of turning right out of the Moses and Sons exit vehicles would turn left.

All drivers visiting Moses and Sons must watch a safety video which explains the exiting process, with Moses and Sons happy to change their driver safety video to show trucks turning left out of the exit if nothing prevents the proposed "No Parking" suggestion proceeding.

The owners of the two (2) impacted properties were consulted.

1. Intersales property owner consulted, and verbal indicated no objection to the new proposal.
2. Owner of the other property had return written email correspondence to consult the matter, with response back as objection as per correspondence 1 attached.

### **Budget Implications**

4x signs (Materials, posts, brackets, signs, concrete/pins) = \$440

Labour and Vehicle = \$180

Total = \$620 (costed to Urban Sealed Maintenance Funding)

### **COMMITTEE RESOLUTION 10/2023**

Moved: Mr Greg Minehan

Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council to install 'no stopping' signage on both sides of Mallee Street as shown in the report.

**CARRIED**

***Report by Alex Dahlenburg***

Image 1: Mallee Street



Map 1: Overview





Image 2: Mallee Street – Business Exit Driveway



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**Alex Dahlenburg**

---

**From:**  
**Sent:** Sunday, 12 March 2023 4:14 PM  
**To:** Alex Dahlenburg  
**Cc:** Rob Fisher; Gary Lavelle  
**Subject:** RE: Mallee Street

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Alex

Thanks for your detailed response.

I feel this is becoming a little Basil Fawlty-esque – but I might be wrong.

I make the following notes on this issue.

1. The cost to rate payers of installing and monitoring a 1 car space no go zone – where I have never seen a car park – becomes a problematic concept to me.
2. We are already over regulated in many areas – and heading towards a nanny state – but again – I might be wrong – and I will stand corrected.
3. What does make sense to me to help resolve this issue - is that the Moses and Son Traffic Management Plan instruct the driver exiting the site to check the road – then decide which direction (North or South) to exit. As I mentioned in an earlier email , it is rare to have a vehicle parking on the eastern side of the road heading north.  
The nature of the Repco business to the south, is different, and there maybe a vehicle parked in that area. But are usually moved onto their site when staff are on site – from my casual observations.
4. So, then, I would like to propose that the matter be placed on hold for a period of 6 months subject to a review after the expiration of the time frame to avoid unnecessary cost and compliance of the matter to the rate payers of this town and enable parties to consider whether this solves the problem .
5. If that reads like an objection – as I understand – I need to say that to have effect – then it is an objection.
6. Also – at the end of the day – if in the rare situation that a vehicle exiting the site is inconvenienced then I am sure that could be resolved very easily via consultation to the relevant business.

Looking forward to hearing from you, in resolution of this matter.

Regards

TEMORA NSW 2666

---

**Alex Dahlenburg**

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**From:** Alex Dahlenburg  
**Sent:** Thursday, 27 April 2023 12:45 PM  
**To:**  
**Cc:** Rob Fisher; Gary Lavelle  
**Subject:** RE: Mallee Street

Hi

Thanks for your email.

I can advise that this matter after recent discussion needs to still go back to councils Traffic Committee as per previous resolution of council.

The next Traffic Committee is Tuesday 6<sup>th</sup> June 2023, as these meetings are more ad hoc than other council committees.

Thus, no determination will be finalised by resolution until Council meeting on Thursday 15<sup>th</sup> June, 2023. I hope this helps clarify.

Kind Regards



Alex Dahlenburg  
Engineering Works Manager  
Temora Shire Council

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**From:**  
**Sent:** Wednesday, April 26, 2023 4:13 PM  
**To:** Alex Dahlenburg <[adahlenburg@temora.nsw.gov.au](mailto:adahlenburg@temora.nsw.gov.au)>  
**Cc:** Rob Fisher <[rfisher@temora.nsw.gov.au](mailto:rfisher@temora.nsw.gov.au)>; Gary Lavelle <[glavelle@temora.nsw.gov.au](mailto:glavelle@temora.nsw.gov.au)>  
**Subject:** RE: Mallee Street

Alex

Can I assume that you have arrived at a solution for the traffic issue raised (Mallee Street)?

Casual observation in recent weeks to traffic behaviour exiting from the wool store site sees movements exiting north and south – as well, I have found it hard to spot a vehicle hindering movement in either direction. – in fact not one – but I confess I am not on site all day.

Thanks for your help.

Regards



---

ASSETS & OPERATIONS COMMITTEE MEETING AGENDA15 NOVEMBER 2022

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**4.4 MALLEE STREET - REQUEST FOR RESTRICTED PARKING****File Number:** REP22/1319**Author:** Engineering Trainee**Authoriser:** Engineering Asset Manager**Attachments:** 1. Email Correspondence from Moses and Sons  
2. Mallee Street Map and Template Signs**REPORT**

Correspondence was received by Cr Irvine from Moses and Son raising concerns of restricted access for heavy vehicles to their warehouse and requesting that solutions be investigated and considered to restrict parking around the entry/exit points.

This matter is being presented to this committee due to the next Traffic Committee not being until early 2023 and deemed not feasible to call a meeting for this one report prior to the next week.

The entry/exit points exist on all three streets surrounding the area: Melaleuca Street, Ironbark Street, and Mallee Street.

- Verbal discussion between Moses and Son and Shultz Automotive to restrict parking on Mallee Street had taken place noting that both are happy with this solution.
- Discussion has yet to happen with Truck and Tractor regarding restricting parking on Melaleuca Street.
- Restricting parking on Ironbark Street creates an issue as trucks often park in this area to decouple.

There are several signage options to restrict parking:

- No Stopping - permits a taxi to drop off or pick up passengers or luggage, time restrictions applicable
- No Parking - drivers can stop to pick up and drop off passengers or goods given the driver is within 3 metres of the vehicle and leaves within two minutes unless indicated on sign (or given a disability permit)
- Restricted Parking - drivers can stop to pick up or drop off passengers or goods, public utility vehicles permitted to park, bicycles and ridden animals excused from restriction
- Clearway - public buses, taxis, and postal vehicles can stop to pick up or drop off passengers or goods, time restrictions applicable, can be marked with broken longitudinal yellow lines
- No Standing - drivers can pick up or drop off passengers and can stop and wait as long as they are behind the wheel, loading/unloading not permitted – not found in Road Rules 2014 legislation

---

**ASSETS & OPERATIONS COMMITTEE MEETING AGENDA****15 NOVEMBER 2022**

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**Summary**

The main concern seems to be the entry/exit on Mallee Street based on correspondence and thus it is suggested that correspondence be sent from council to the two property owners that a No Parking zone would impact on the eastern side of Mallee Street as per Map. If no objection is received, then Council proceed with installing a signposted No Parking zone at this location. Noting this proposal would only realistically see removal of space to park 2 vehicles and ample street parking remains available. No Parking signage is more consistent with other signage in Temora.

**BUDGET IMPLICATIONS**

2x Signs (Materials, posts, brackets, signs, concrete/pins) = \$220

Labour and vehicle = \$120

**Total Cost Approximately \$340**

Cost would be covered under general maintenance.

**Subject:** Street parking in the industrial zones

**From:**

**Sent:** 27/09/2022 12:06:02 PM

**To:**

**CC:**

Hi Anthony

A staff member and transport contractors have raised a potential issue of restriction of access and egress to our warehouse complex in Melaleuca, Ironbark and Mallee streets for heavy vehicles.

In recent times I have noticed heavy vehicles parked in Melaleuca St and Ironbark St that restrict access and egress for our entry points. In addition on street parking for vehicles and caravans are creating the same restriction in Mallee St.

Our traffic flow for Medium and Heavy transport vehicles enter Melaleuca St and Exit Mallee St, or when needed Ironbark St.

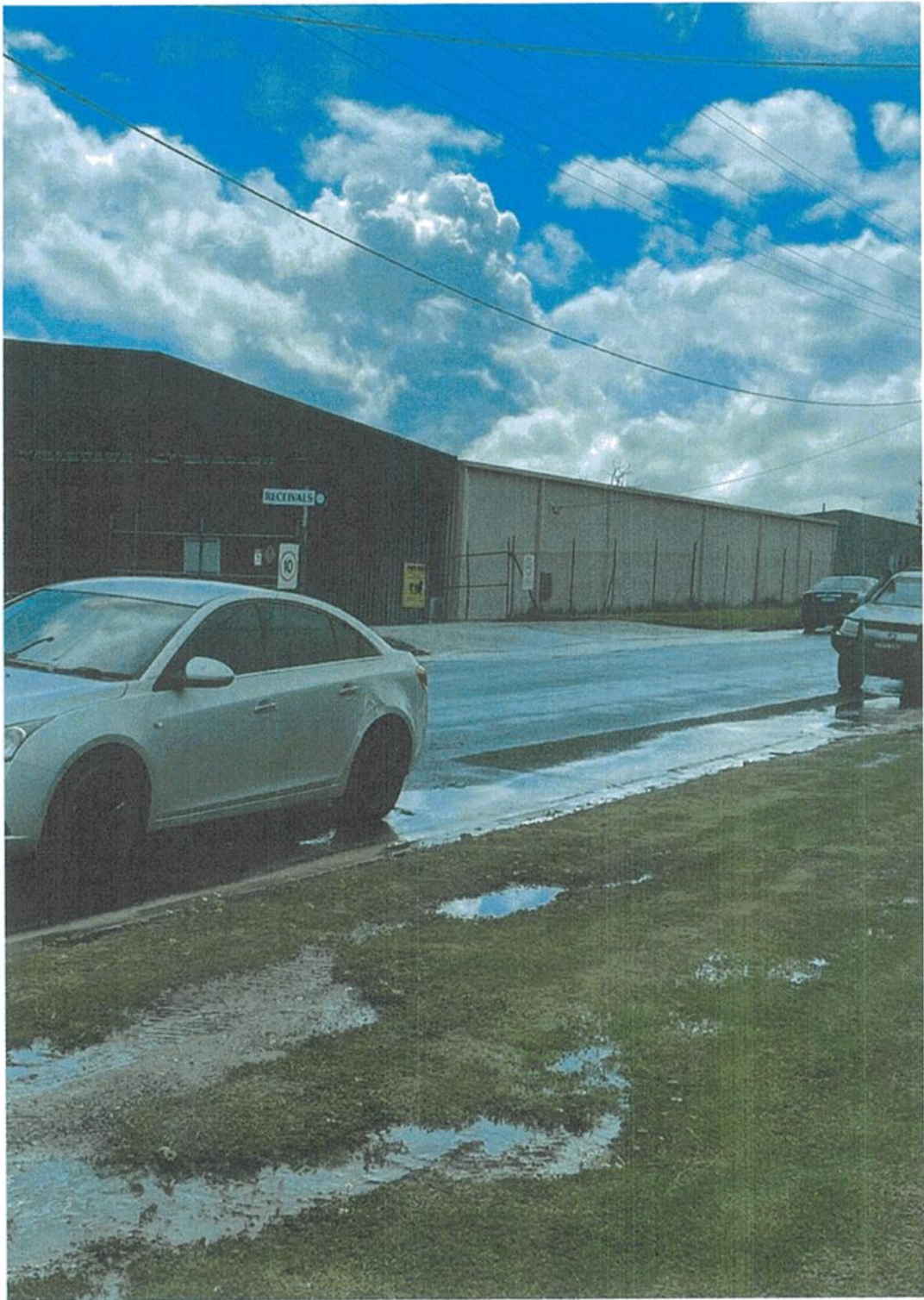
Trucks enter and exit Ironbark St when the loading bays are congested or there are merchandise deliveries.

Is there a case for **no parking zones** to be implemented in these three areas to ensure access between 7am and 7 pm and if so what is the process we have to undertake to implement the action. I would think **30m parking exclusion** each side of the gates would be a reasonable ask.

Your comments and advice would be welcome?







---

**Subject:** RE: Street parking in the industrial zones  
**From:**  
**Sent:** 28/09/2022 9:28:49 AM  
**To:**

Thanks Anthony

I paid a visit to [REDACTED] yesterday and spoke to his mechanic as [REDACTED] was elsewhere. [REDACTED] called in last night [REDACTED]. He was happy to keep vehicles from parking on the road in front of our Mallee st entrance which will give us clear exit from our Mallee St gate. I will have a chat to T & T to be aware of the issues. The Ironbark St entrance may be hard to police as trucks in transit at times park there. Decouple and head into Town.

On reflection I see there are two distinct issues.

First is the manageable component, which can be handled by having a discussion with the Business in the industrial precinct about the access points at risk.

The other issue are vehicles in transit that have no idea they are restricting access. Maybe the solution for this is a no standing signs for 20m either side of the gates and some painted lines defining the exclusion zone??

Cheers

[REDACTED]  
Managing Director  
Moses & Son Woolbrokers  
Bluechip Livestock  
Pinefarm Pty Ltd  
[REDACTED]

[www.mosesandson.com.au](http://www.mosesandson.com.au)



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**Map 1:** Mallee Street and Proposed No Parking Zone





**Images: Signage Options** *(Details on controls in report information)*



Road sign showing 'No Stopping'



Road sign showing do not park to the left of this sign



Restricted parking signs



You must not park between a 'Clearway' sign



'End clearway' sign

### 4.3 ARIAH PARK - ELECTRONIC SPEED WARNING SIGNS

**File Number:** REP23/629

**Author:** Trainee Engineer

**Authoriser:** Engineering Asset Manager

**Attachments:** 1. Electronic Speed Warning Signs  
2. Maps of Proposed Electronic Signage

#### REPORT

Council is in receipt of correspondence through the annual Aria Park Community budget consideration submission, requesting electronic speed warning signs at the entry points of the urban village of Aria Park. This matter has been further raised through the Aria Park Community Engagement meetings.

Proposed signage (Image 1 or 2) would be installed to help make drivers aware of the speed limits coming into Aria Park from both the northern and southern approaches.

To achieve this request for Aria Park electronic speed warning signage they would best be installed on Mary Gilmore Way north and south upon entering the Village (Maps 1 and 2). A further possible location is Davidson Street, between Pitt and Seymour Street (Map 3), this is due to Davidson Street and Rees Street being signposted as a Heavy Vehicle Alternate Route.

#### Budget Implications

##### Option 1

Two LED Town Entry Signs (Image 1) on Mary Gilmore Way could be covered under Regional Roads Maintenance Funding Cost would be up to approximately \$52,382. If a sign was approved on Davidson Street, it would need to be paid for through Council general road maintenance funds with a cost approximately \$26,191.

##### Option 2

Two LED Speed Check Signs (Image 2) on Mary Gilmore Way could be covered under Regional Roads Maintenance Funding Cost would be up to approximately \$18,734. If a sign was approved on Davidson Street, it would need to be paid for through Council general road maintenance funds with a cost approximately \$9,367.

##### Option 3

Nil cost, no further action.

#### COMMITTEE RESOLUTION 11/2023

Moved: Mr Greg Minehan

Seconded: NSW Police Aaron Coddington

That the Committee resolved to recommend to Council to investigate the 85<sup>th</sup> speed percentile on the entrance to Aria Park by placing traffic counters and submit to TfNSW for review.



AND FURTHER

To look at speed management programs.

**CARRIED**

***Report by Tyler Madden***

**Image 1:** LED Town Entry Signs



**Image 2:** LED Speed Check Sign



**Map 1:** Proposed Signage Location Mary Gilmore Way South of Rees Street and North of Mandamah Street Intersection



**Map 2: Proposed Signage Location Mary Gilmore Way South of Wellman Street and North of Barnes Street Intersection**





**Map 3:** Proposed Signage Location Davidson Street South of Pitt Street and North of Seymour Street Intersection



**4.4 DISABLED PARKING REVIEW**

**File Number:** REP23/799  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

**REPORT**

An objective included in Council's 2022/2023 corporate planning and reporting frameworks is for Council to provide sufficient accessible parking spaces. Subsequently, Council staff reviewed accessible parking within urban Temora/Ariah Park and submitted a report to the November 2018 Council meeting. Council resolved that a report with indicative costs be presented to Council and consultations be held with the Temora & District Sports Council and the Access and Equity Committee. This report focuses on areas that do not have disability parking or have disability parking that requires amendment.

**Specifications (summarised)**

Parking Type	On Street Parking		Off Street Parking	
	Angled (45°-90°)	Parallel	Angled (45°-90°)	Parallel
<b>Min. Width</b>	3.2m 3.8m (desired)	3.2m	2.4m	3.2m
<b>Min. Length</b>	5.4m	End Bay - 5.5m Middle Bay - 6.7m	5.4m	7.8m
<b>Slope (not exceeding)</b>	1:40	1:40	Not specified	Not specified
<b>Slope (not exceeding) bituminous seal only</b>	1:33	1:33	Not specified	Not specified
<b>Shared area required</b>	N/A	N/A	2.4m x 5.4m – either side 2.4m x 2.4m – at front or rear	1.6m x 7.8m
<b>Bollards</b>	N/A	N/A	✓	N/A
<b>Kerb ramp required</b>	✓	✓	Not specified	Not specified
<b>Signage required</b>	✓	✓	Not specified	Not specified

**Slope Requirements**

There are several on-street parking locations where the slope is exceeded as per the specifications. It is suggested that the cost of rectification would not be viable and would outweigh the benefit.

It is also recommended that (where possible) slope requirements are adhered to in the installation of any new accessible parking spaces.

**CBD MAIN STREETS**

- HOSKINS STREET TEMORA**

**Number of Current Disability Parks:** 5

**Compliance:** Slope exceeded

**Proposed Action:** December 2022 Council meeting resolved to add 1 x 45° disabled park in the northern block of Hoskins Street adjacent to New Wave Hair.

**Cost Estimate:** Funded 2023/24.

**Site Plan:**



- COOLAMON STREET ARIAH PARK**

**Number of Current Parks:** 0

**Compliance:** N/A

**Proposed Action:** 1 x parallel accessible park. Note 3.2m width will encroach the traffic lane and off-street parking may be better suited. Blister island park option will be non-compliant unless path created on east side to get 3.2m.

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$2,000
Path	1	\$1,000
<b>TOTAL:</b>		<b>\$3,000</b>

**Site Plan:**



**Concerns/Comments:**

- Both solutions not ideal / non-compliant. Potentially look at 45-degree option on centre island or option in Davey Park at same / similar cost.

**EDUCATION**

- **TEMORA HIGH SCHOOL**

**Number of Current Parks:** 1

**Compliance:** Slope exceeded/width not met

**Proposed Action:** Under consideration by Council Traffic Committee.

**Site Plan:**

**Concerns/Comments:**

- Incorrect width (by 1.1m)
- Very narrow adjacent travel lanes
- Positioned at intersection

- **TEMORA PUBLIC SCHOOL**

**Number of Current Parks:** 1

**Compliance:** Dimensions not met

**Proposed Action:** Change orientation to angled parking to tie in with existing and relocate slightly west. This involves removing one ordinary parking space.

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>



**Site Plan:****Concerns/Comments:**

- Increased site distance for driveway egress

---

**• TEMORA WEST PUBLIC SCHOOL**

**Number of Current Parks:** 1 on-street

**Compliance:** Compliant

**Proposed Action:** Convert existing park on Truskett Street to disabled bay and utilise driveway as access point.

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>

**Site Plan:**


---

**• TEMORA PRE-SCHOOL**

**Number of Current Parks:** 0

**Compliance:** N/A

**Proposed Action:** Convert existing angled park to disabled park on Loftus St, servicing pre-school and Gloucester Park

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
------	-----	------------------------

Disabled Park	1	\$1,500
Pram Ramp	1	\$2,500
<b>TOTAL:</b>		<b>\$4,000</b>

**Site Plan:****Concerns/Comments:**

- Potentially steep slope
- Loss of 1 existing ordinary parking space
- Large distance from kerb ramp/driveway. Install new ramp for a better long-term solution.

---

**• ARIAH PARK CENTRAL SCHOOL**

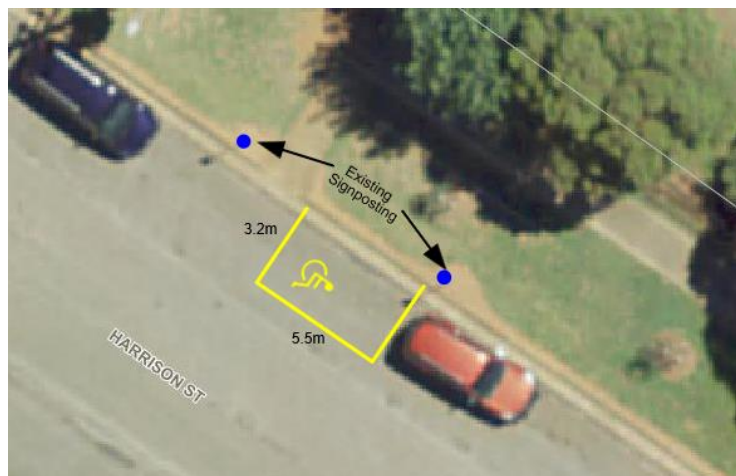
**Number of Current Parks:** 2 (not line-marked) – Harrison & Pitt St

**Compliance:** No signposting

**Proposed Action:** Linemark parallel disabled park on Harrison Street (disabled parking signposting already erected)

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$750
<b>TOTAL:</b>		<b>\$750</b>

**Site Plan:**

## HEALTH

- MEDICAL IMAGING CENTRE**

**Number of Current Parks:** 1

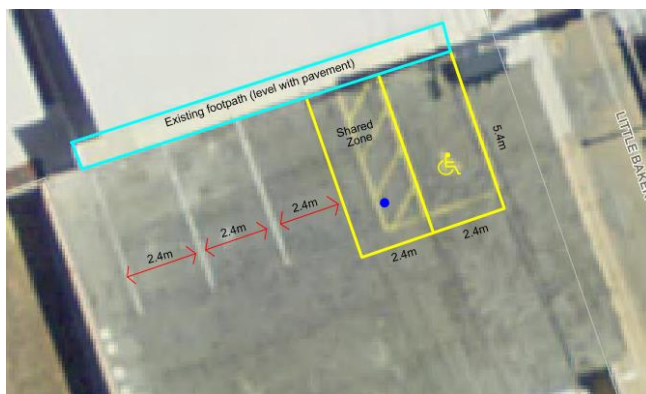
**Compliance:** length not met by 0.5m, shared zone width not met by 0.9m, no bollard or signage

**Proposed Action (Option 1):** Install bollard, signage and re-linemark.

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>

**Site Plan:**



**Concerns/Comments:**

- Turning space for vehicles is already tight, which will only be emphasised by extending bays by approximately 0.5m. One parking space likely needs removal.

## RECREATION

- LAKE CENTENARY**

**Number of Current Parks:** 2

**Compliance:** No signage

**Proposed Action:** Install signage

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$750
<b>TOTAL:</b>		<b>\$750</b>

**Site Plan:**



- FEDERAL PARK**

**Number of Current Parks:** 0

**Compliance:** N/A

**Proposed Action:** Install angled disabled carpark servicing Federal Park & Tennis Courts

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>

**Site Plan:**



**Concerns/Comments:**

- High gutter
- Gutter bridge non-compliance / slope non-compliance
- Is this covered by Railway disabled parking?

- RAILWAY PRECINCT**

**Number of Current Parks:** 2

**Compliance:** No marked shared zone, no bollard or signage

**Proposed Action:** Linemark shared zone area and install bollard and signage.

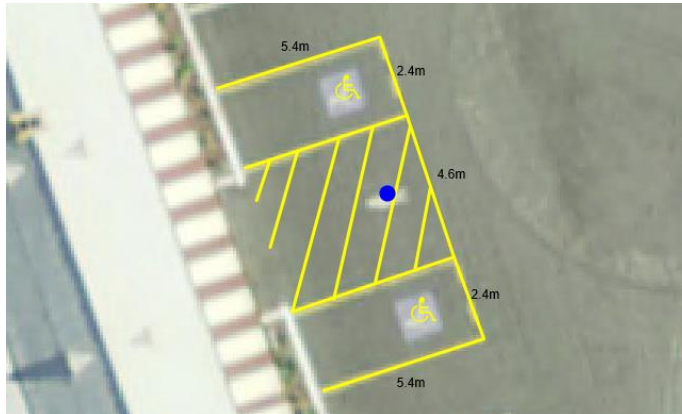
**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
------	-----	------------------------



Disabled Park	1	\$1000
<b>TOTAL:</b>		<b>\$1000</b>

**Site Plan:**



- GLOUCESTER PARK**

**Number of Current Parks:** 0

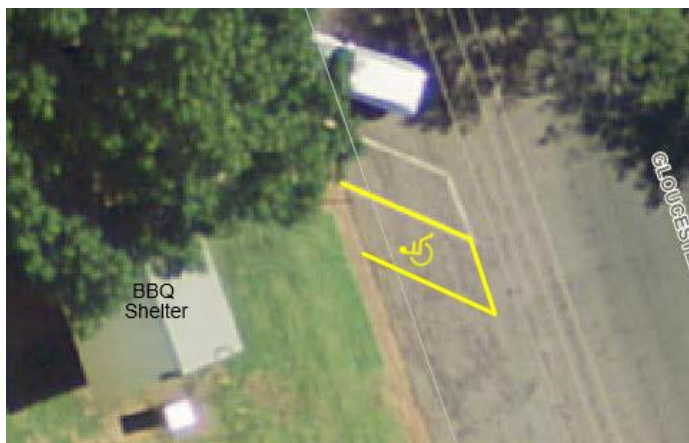
**Compliance:** N/A

**Proposed Action (Option 1):** Install angled park, utilising existing kerb ramp.

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>

**Site Plan:**



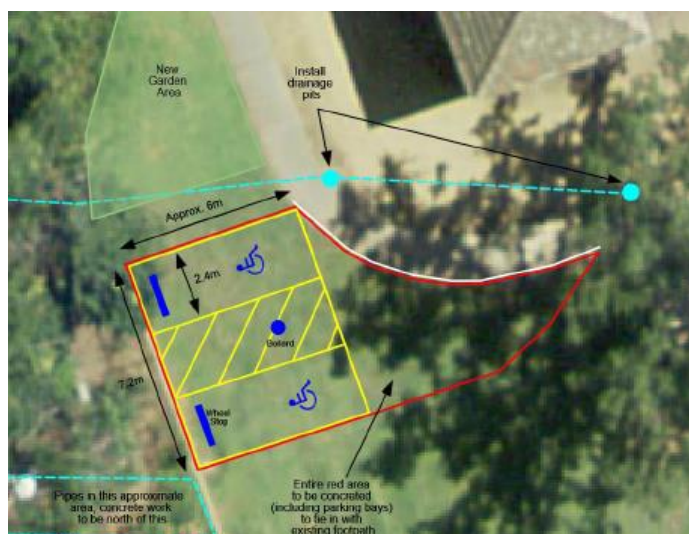


**Concerns/Comments:**

- Slope may be slightly outside compliance.
- Temora Pre-School could be an option / solution.

**NIXON PARK****Number of Current Parks:** 0**Compliance:** N/A**Proposed Action:** Installation of 2 x 90 degree angled accessible park adjacent to new playground (central to all users).**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$2,500
<b>TOTAL:</b>		<b>\$2,500</b>

**Site Plan:****Concerns/Comments:** Nil**RECREATION CENTRE****Number of Current Parks:** Funded (LRCI Rd 3) for delivery to be located at the rear entrance.**Compliance:** Compliant**Site Plan:**

- CALLAGHAN PARK**

Number of Current Parks: 0

Compliance: N/A

Proposed Action: Refer to Temora Recreation Centre front and rear.

- TEMORA WEST PARK**

Number of Current Parks: 0

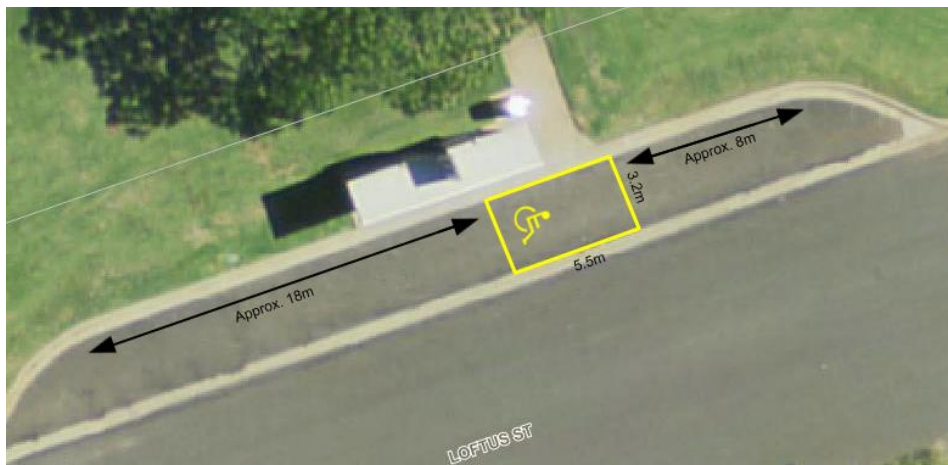
Compliance: N/A

Proposed Action: Install parallel parking spot on either Loftus Street or Twynam Street as shown below.

Cost Estimate:

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$2,000
<b>TOTAL:</b>		<b>\$2,000</b>

Site Plan:



Concerns/Comments:

- Nil

- **PALEFACE PARK**

**Number of Current Parks:** 0

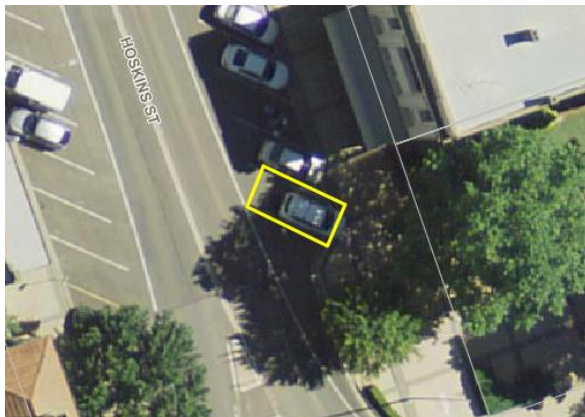
**Compliance:** N/A

**Proposed Action:** Convert ordinary parking space on Hoskins Street into disabled park.

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
Kerb Ramp	1	\$3,000
<b>TOTAL:</b>		<b>\$4,500</b>

**Site Plan:**



**Concerns/Comments:**

- Loss of 1 ordinary park

- **HILLVIEW PARK**

**Number of Current Parks:** 0

**Compliance:** N/A

**Proposed Action:** No action at this stage. Off-street designated parking area within Hillview Park likely cost outweighs benefit / use and parking demand not significant.

**Cost Estimate:**

**Site Plan:**



---

- **RECREATION GROUND**

**Number of Current Parks:** 0

**Compliance:** N/A

**Proposed Action:** Install angled parking spot near Clubhouse.

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>

**Site Plan:**



**Concerns/Comments:**

- Shared zone is required for off-street parking.

---

- **TEMORA WEST SPORTS GROUND**

**Number of Current Parks:** 0

**Compliance:** N/A

**Proposed Action:** Install angled parking spot adjacent to Clubhouse gate entrance. Deliver as part of Twynam Street upgrade, subject to Council approving Twynam Street Project.

**Cost Estimate:**

**Site Plan:**



---

- **ARIAH PARK RECREATION GROUND**

**Number of Current Parks:** 0

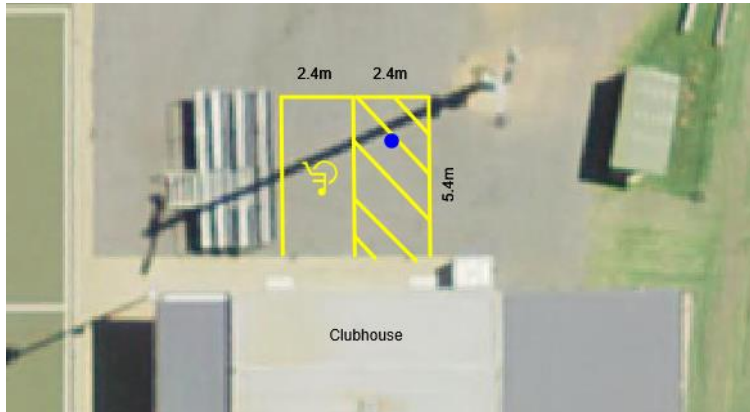
**Compliance:** N/A

**Proposed Action:** Install angled park on the northern side of Clubhouse



**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$2,000
<b>TOTAL:</b>		<b>\$2,000</b>

**Site Plan:**


---

**• THE OVAL**
**Number of Current Parks:** 0**Compliance:** N/A**Proposed Action:** Install angled parking spot adjacent to Clubhouse**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$2,000
<b>TOTAL:</b>		<b>\$2,000</b>

**Site Plan:**



## OTHER FACILITIES – COUNCIL OWNED

- TSC OFFICE BUILDING**

**Number of Current Parks:** 1

**Compliance:** Slope exceeded

**Proposed Action:** No action, difficult to rectify. Consider with DeBoos / Town Hall streetscape design.

**Cost Estimate:** N/A

**Site Plan:**



- TEMORA TOWN HALL/THEATRE**

**Number of Current Parks:** 0

**Compliance:** N/A

**Proposed Action:** No action, difficult to rectify. Consider with DeBoos / Town Hall streetscape design.

**Cost Estimate:** N/A

- TEMORA RURAL MUSEUM/INFORMATION CENTRE**

**Number of Current Parks:** 0

**Compliance:** N/A

**Proposed Action (Option 1):** Convert ordinary park to disabled park on Junee Rd

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>

**Site Plan:**



**Concerns/Comments:**

- Parking already limited.

**OTHER FACILITIES – PRIVATELY OWNED**

- ARIAH PARK BOWLING CLUB**

**Number of Current Parks:** 2

**Compliance:** No line marking

**Proposed Action:** Delineate 2 existing disabled parks with line marking and bollard. Deliver with shoulder resealing.

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>

**Site Plan:**



- ARIAH PARK TOWN HALL**

**Number of Current Parks:** 0

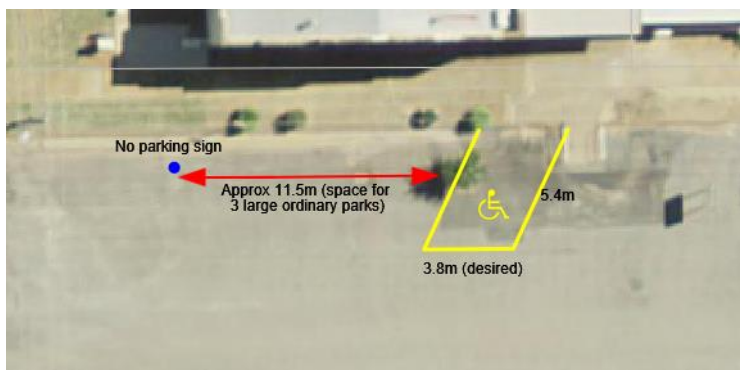
**Compliance:** N/A

**Proposed Action:** Install angled accessible park on Pitt Street adjacent to existing gutter bridge

**Cost Estimate:**

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$1,500
<b>TOTAL:</b>		<b>\$1,500</b>

**Site Plan:**



**Concerns/Comments:**

- Gutter bridge compliance

**OTHER FACILITIES – NOT REVIEWED**

The below privately owned facilities have not reviewed as they have off-street parking

- Temora Hospital
- Greenstone Lodge
- Narraburra Lodge
- Temora Tafe
- Temora Bowling Club
- Temora Golf Club

**BUDGET**

\$36,000, excluding works already funded and works incorporated into larger job (Temora West Sports Ground).

**COMMITTEE RESOLUTION 12/2023**

Moved: Cr Max Oliver

Seconded: NSW Police Alison Molyneux

That the Committee resolved to recommend to Council to approve the work in principle and to send the project to budget estimates to be staged over 2024/25, 2025/26, 2026/27 or earlier subject to grant programs.

**CARRIED**

***Report by Rob Fisher/Amanda Colwill***

5 CLOSE MEETING

The Meeting closed at 12:00 PM.

This is the minutes of the Traffic Committee meeting held on Tuesday 6 June 2023.

.....

GENERAL MANAGER

.....

CHAIRMAN



**8.3 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 6 JUNE 2023**

**File Number:** REP23/856

**Author:** Director of Administration & Finance

**Authoriser:** Director of Administration & Finance

**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 6 June 2023

**RESOLUTION 100/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 101/2023**

Moved: Cr Nigel Judd

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 6 June 2023  
**Time:** 2:00pm  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# MINUTES

## Assets & Operations Committee Meeting

**6 June 2023**

**Order of Business**

<b>1</b>	<b>Open Meeting .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Disclosures of Interest .....</b>	<b>3</b>
<b>4</b>	<b>Reports .....</b>	<b>4</b>
4.1	Tactile Ground Surface Indicators (TGSIs).....	4
4.2	Oak Street - Tree Removal/Drainage Issue .....	13
4.3	Draft Memorandum of Understanding - Essential Energy.....	18
4.4	Aboriginal Land Claims - Determined Claim.....	64
4.5	Local Roads and Community Infrastructure Program Round 4 .....	66
4.6	Street Tree Requests .....	67
<b>5</b>	<b>Confidential Reports.....</b>	<b>80</b>
<b>6</b>	<b>Close Meeting .....</b>	<b>82</b>

**MINUTES OF TEMORA SHIRE COUNCIL  
ASSETS & OPERATIONS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 JUNE 2023 AT 2:00PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor) (Chair), Cr Jason Goode, Cr Anthony Irvine

**IN ATTENDANCE:** Gary Lavelle (General Manager), Rob Fisher (Engineering Asset Manager), Elizabeth Smith (Director of Administration & Finance), Claire Golder (Town Planner)

**1 OPEN MEETING**

2:00pm

**2 APOLOGIES**

**COMMITTEE RESOLUTION 65/2023**

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

That apologies from Director of Environmental Services Kris Dunstan, Cr Belinda Bushell and Engineering Works Manager Alex Dahlenburg be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

Councillor/Officer	Item	Nature of Interest	How Managed
Nil			



## 4 REPORTS

### 4.1 TACTILE GROUND SURFACE INDICATORS (TGSIS)

**File Number:** REP23/748

**Author:** Engineering Technical Officer

**Authoriser:** Engineering Asset Manager

**Attachments:** 1. TGSi Map

#### REPORT

An item was raised at the September 2022 Access & Equity meeting highlighting the need for tactile ground surface indicators (TGSIs) in Hoskins Street, Medical Centre, Recreation Centre and the Library.

Further investigation has been carried out, in consultation with a representative from Guide Dogs Australia and through review of the Australian Standard.

#### Overview

To give a brief summary, the purpose of TGSIs is to ensure safe and dignified mobility of people who are blind or vision impaired. The requirements are set out in Australian/New Zealand Standard 1428.4.1:2009 – Design for Access & Mobility (Part 4.1: Means to assist the orientation of people with vision impairment – Tactile ground surface indicators).

There are two categories of TGSIs as outlined below:

- **Warning:** used to warn a pedestrian of a hazard ahead.



- **Directional:** used to advise pedestrians of the direction of travel to a facility or point of service.



#### Positioning Requirements

Warning indicators are required to be installed on a kerb ramp if the distance between the building line/boundary and the kerb ramp is more than 3m. Likewise, directional indicators are required where the kerb ramp is more than 3m from the property line.

**Dimension Requirements**

Warning indicators are to be installed for the full width of the path of travel (kerb ramp) by 600m deep.

Directional indicators are to be installed from the crossing point (kerb ramp) to the edge of the building line.

**Luminance Contrast Requirements**

The Australian Standard states that the luminance contrast of TGSIs is the difference in the amount of light reflected from the TGSIs compared to the amount of light reflected from the background or adjacent path of travel.

A TGSIs must have a minimum luminance contrast of 30% compared to the amount of light reflected from the surface of the adjacent footpath/surface. We currently have yellow TGSIs installed.

**Proposed Locations**

All CBD areas with a footpath width greater than 3m have been scoped for the installation of TGSIs. A map is attached showing the proposed locations.

When considering buildings, TGSIs are required where the path of travel involves ramps or stairways. Warning indicators are then required to be installed at both the top and the bottom of each landing.

Council buildings with these types of accesses include the Bundawarra Centre, Council Office (main and eastern access), Library (front and rear access) and Town Hall. It should be noted that TGSIs are already installed at the Town Hall.

**Budget Implications – Road Crossing Points Only (Ex. Buildings & Kerb Ramps)**

To determine a cost estimate, the below calculations have been applied:

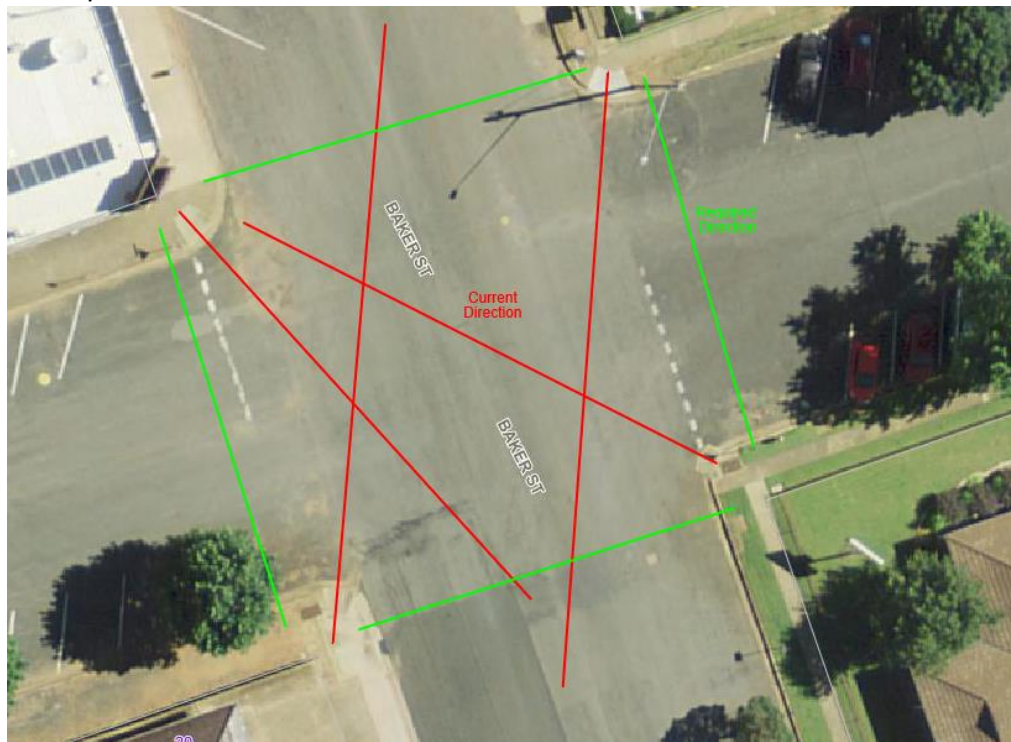
- Kerb ramp: average of 4 x tiles (300 x 600mm - laid vertically) per location
  - 54 kerb ramps
  - Total warning TGSIs = 216
- Pedestrian Refuge: average of 2 x tiles (300 x 600mm - laid horizontally) per location
  - 22 locations
  - Total warning TGSIs = 44
- Directional: average of 10 x tiles (300 x 600mm - laid vertically) per location
  - 31 locations
  - Total directional TGSIs = 310
- Materials: average of 1 x 290ml cartridge of liquid nails per 2 tactiles

- 570 tactiles
- 3500 Screws fixed to concrete

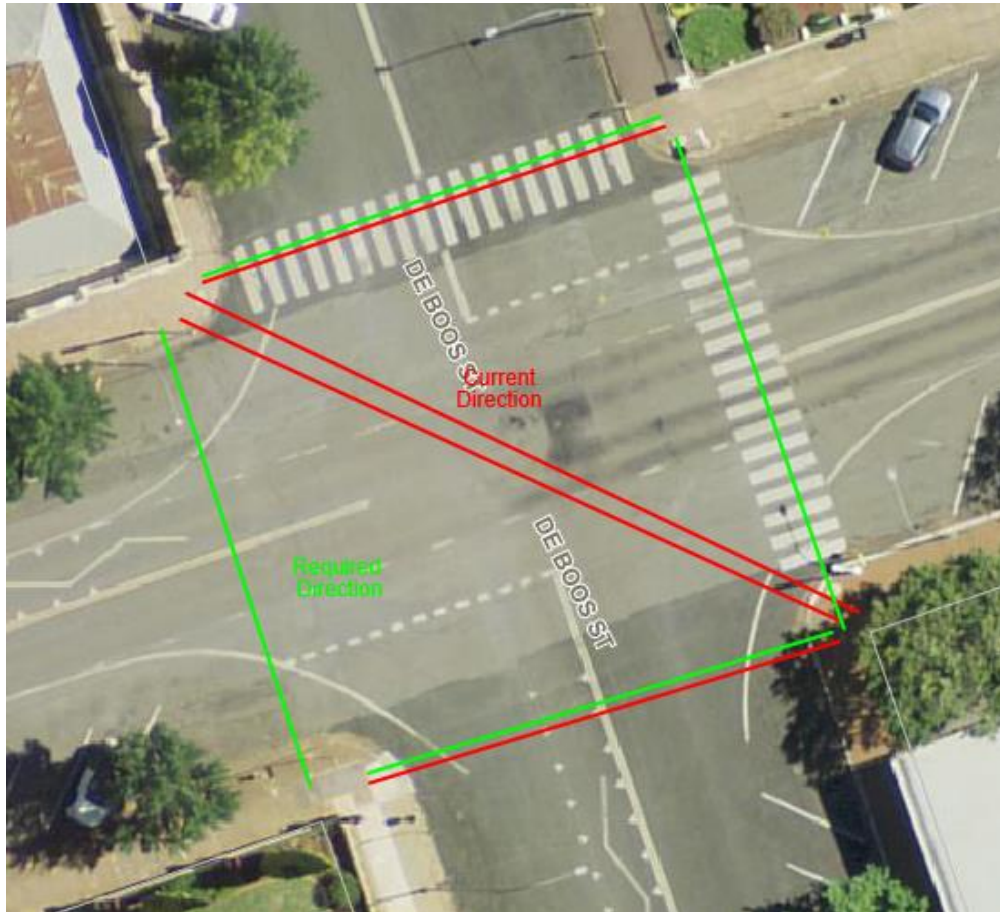
Item	Qty	Unit	Rate	Total Cost
Warning TGS	260	Each	\$52	\$13,520
Directional TGS	310	Each	\$52	\$16,120
Installation	1	Item	\$22,800	\$22,800
Materials (glue/screws)	285	Each	\$20	\$5,700
			<i>Contingency</i>	\$5,814
			<b>TOTAL COST</b>	<b>\$64,000</b>

### Further Issues for Consideration

- Directional indicators required at the central crossing in Hoskins Street will require removal of the perspex signs with the Shire logo as they are a physical barrier.
- There are a number of noncompliant pram ramps that do not point at 90 degrees to the road centreline and the opposing roundabout as shown below.
  - Baker / Loftus Intersection



- Loftus / Deboos Intersection



#### COMMITTEE RESOLUTION 66/2023

Moved: Cr Claire McLaren

Seconded: Cr Rick Firman

That the Committee recommend to Council to refer the identified TGSi project to 2024/2025 Budget estimates.

AND FURTHER

The Engineering team provide a scope and cost associated with non-compliant pram ramps in the project area and include this in the 2024/2025 budget considerations.

AND FURTHER

That grant options be explored.

**CARRIED**

***Report by Amanda Colwill***





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Projection: GDA2011 / MGA zone 58

Date: 18/05/2023

Created By: Amanda Clark

### Hoskins/Polaris Intersection





### Hoskins/Parkes Intersection

**Projection:** GDA2020 / MGA zone 55

Date: 18/05/2023

**Created By:** Amanda Obst


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Prepared by: GBA/RSB / MGA road 15  
Date: 19/05/2023  
Created by: Amanda Clark

**Hoskins/Loftus Intersection**





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Prepared by: GDA/RSK / MGA team 18

Date: 29/06/2023

Created by: Amanda Clark

### DeBoos//Loftus Intersection





  
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Projection: GDA2020 / MGA zone 58

Date: 19/05/2023

Created By: Amanda Gray

**Hoskins/Victoria Intersection**

**4.2 OAK STREET - TREE REMOVAL/DRAINAGE ISSUE**

**File Number:** REP23/754  
**Author:** Trainee Engineer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Correspondence  
2. Supporting Documents

**REPORT**

Council is in receipt of correspondence discussing a number of problems in Oak Street. As stated in the attached correspondence (Image 1), the land holder is requesting about four different problems regarding the removal of dead trees, drainage issues, road maintenance and waste management.

In response to these requests:

**No 1.** The removal of dead trees in the area has been organised within the council to be removed under Maintenance as an onsite meeting confirmed that the dead trees were removed and situated there on council terms. This is including other dead trees in the area which were obstructing the road or within a dangerous location.

**No 2.** The Landowner has requested for council to divert water away from the area as heavy rain and houses higher up are causing water to run off down onto Oak Street. Due to the location of their property (See Image 2), it is located in a natural water course which runs right through their property and Oak Street. Because of this reason it makes near impossible to prevent water from diverting through their property.

**No 3.** The third request is to upgrade Oak Street road so they can gain better access to their property (Image 3). Due to the removal of the dead trees and any nearby trees blocking the access route, the road will be gained a clearer path to property already. 160m of the road is only a dirt formed road which has two property entries so an option to further upgrade the road would be to potentially maintenance grade and lightly gravel resheet the road. See image 4 in attachments of the aerial view of the dirt road and two property accesses that would potentially need upgrading.

**No 4.** The last request was to install a sign to fix the problem of dumping or littering in the area to help with keeping the street neat and tidy. An option for this would be to install a "No Littering" sign, as there is one on Cedar Street just east of Oak Street which was installed to deal with a similar problem (Image 5).



**Budget Implications**

**No 1.** The Removal of the dead trees were covered under Maintenance.

**No 3.** The cost of 160m of maintenance grading and a light gravel resheet would be \$6,000 - \$8,000, it would be covered under Rural Unsealed Road Maintenance.

**No 4.** The cost of a “No Littering” sign would cost \$40 and a further \$60 for the Signs Team to install. This cost will also be covered under Maintenance.

**COMMITTEE RESOLUTION 67/2023**

Moved: Cr Jason Goode

Seconded: Cr Nigel Judd

That the Committee recommend to Council to refer Oak Street to the road resheeting program for consideration.

**AMENDMENT**

Moved: Cr Claire McLaren

Seconded: Cr Rick Firman

That the Committee recommend to Council to accede to request No. 3 and write to the land owner to advise of the cost of the gravel resheet and that Council will contribute 25% of the cost.

The amendment was put and carried.

The amendment became the motion.

The motion was put and carried.

**CARRIED**

***Reported By Tyler Madden***



[REDACTED]  
[REDACTED]  
[REDACTED]  
21/04/23

Temora Shire Council  
General Manager

SUBJECT: Oak Street, Lot 88 Temora

I realise Council has a lot of work to attend to due to the floods. As the owner of Lot 88

I wish to ask the Council can they see their way clear to attend the following:

No 1. Clear all dead trees out of Oak Street. I have been lead to believe some of the trees etc were put there by Council while clearing other areas near bye. If this is the case it's Councils responsibility to remove them.

No 2. Divert water away from the area caused by heavy rain and formation of houses higher up causing water run off down Oak Street.

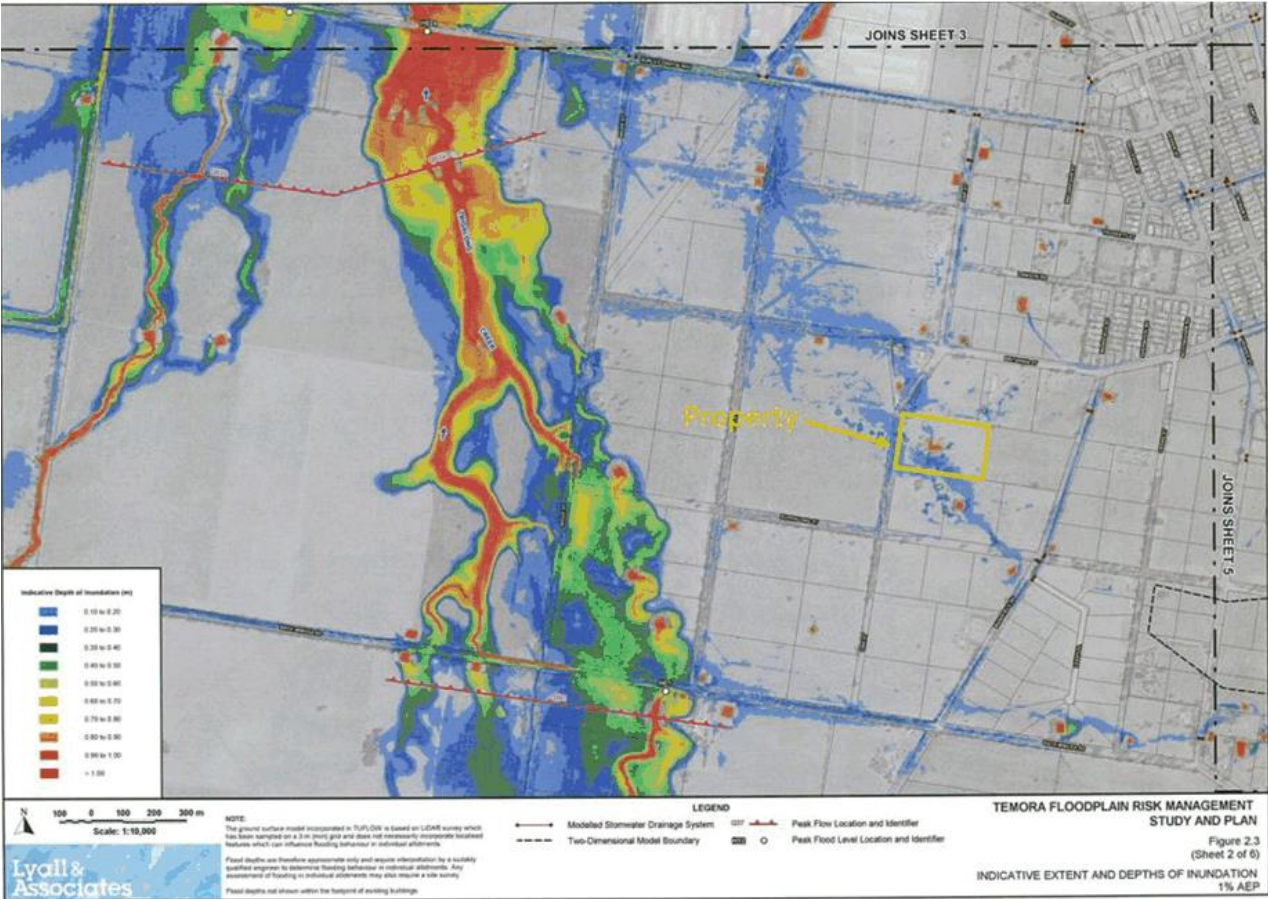
No 3 I read in the Temora Paper that council has bus trips around the Temora area to improve hazards in the areas and flood mitigation and run off to improve drainage as in Back Mimosa Road and divert water away from this area. eg Colvert and grade the area so I can gain assess to my property and therefore I can keep the area neat and tidy.

No 4 Instal signs to fix this problem "No dumping permitted in this or any street"

Yours Faithfully

[REDACTED]

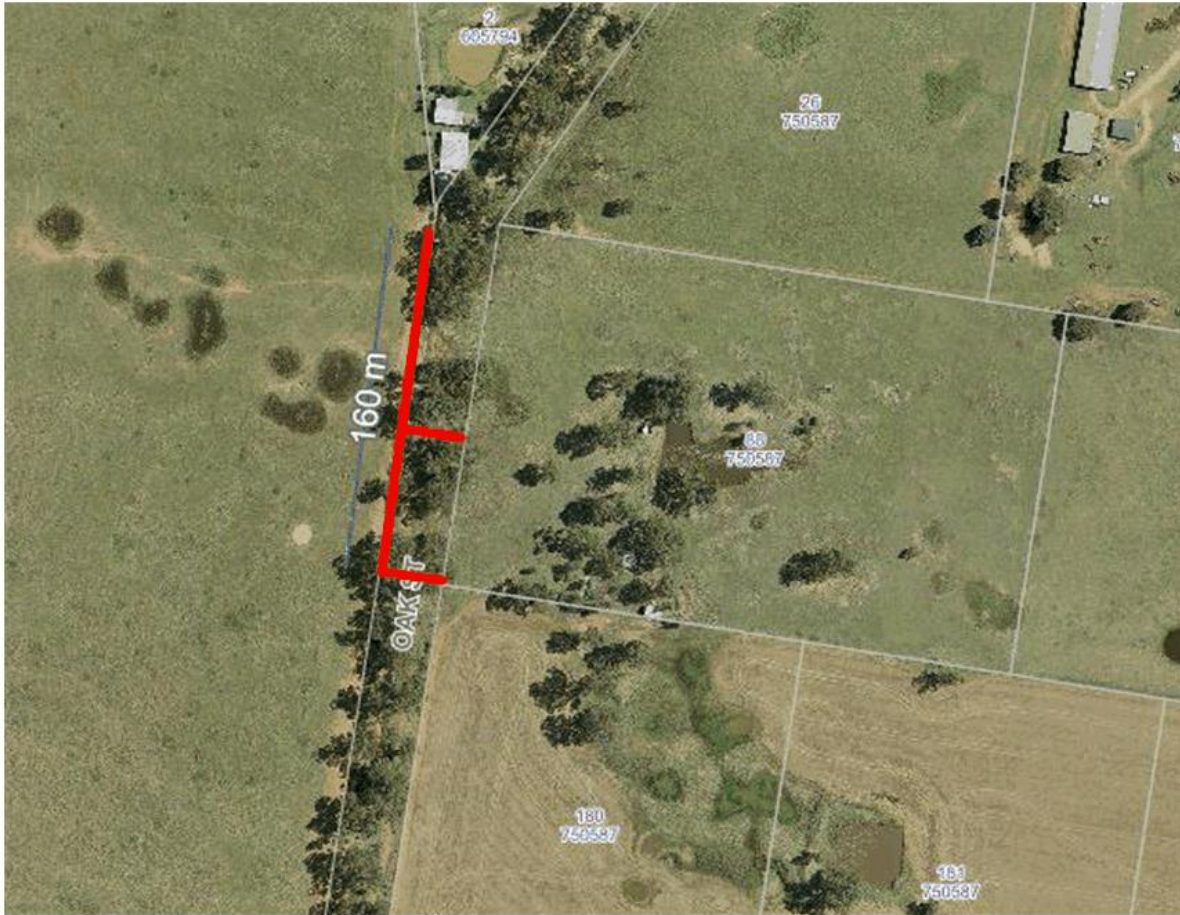
No 2. (Image 2) Natural Water Course Map



No 3. (Image 3) Beginning of Dirt Road to Property Accesses





**No 3. (Image 4) Aerial View of Proposed Road Upgrade****No 4. (Image 5) Proposed Signage**



**4.3 DRAFT MEMORANDUM OF UNDERSTANDING - ESSENTIAL ENERGY**

**File Number:** REP23/756  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Draft MOU  
2. Annexure A  
3. Essential Energy Presentation  
4. Essential Energy Information

**REPORT**

Following the presentation by Essential Energy and discussion between Council and Essential Energy at the May 2023 Assets and Operations Committee Meeting, Essential Energy is seeking Council enter into a Memorandum of Understanding (MoU) with Essential Energy in relation to management of trees within the Temora LGA.

The MoU is standard across the state and the finer detail of the MoU resides in Appendix A. There is provision in Appendix A for Council to add local considerations to the MoU.

With conflict between Council managed Urban vegetation and Essential Energy managed overhead power, it makes sense for Council to have some form of agreement with Essential energy as to how this issue managed. The MoU is relatively flexible with generally standard conditions and a termination clause available with 1 month notice from either party.

**Considerations**

If Council were to sign the MoU, I would recommend signing subject to:

1. A commitment from Essential Energy to reduce the vegetation maintenance cycle to 12 months from 18 months. This will essentially mean less tree will need to be cut for the tree to remain outside the clear zone prior to the next maintenance cycle.
2. Essential energy furnishes Council with a complete list / view of trees they have identified as incompatible. Currently they only notify of the ones they have the budget to remove as opposed to Council having a holistic view.
3. Essential provide Council access to all related or subsidiary documents related to Appendix A.

**COMMITTEE RECOMMENDATION**

Moved: Cr Claire McLaren

That the Committee resolved to recommend to Council to refer the matter to Council's Solicitor for advice.

The motion lapsed for lack of a seconder.

**COMMITTEE RESOLUTION 68/2023**

Moved: Cr Rick Firman

Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council that Councillors provide any proposed

amendments to the Memorandum of Understanding for consideration at a future Assets & Operations Committee meeting.

**CARRIED**

***Report by Rob Fisher***



# **Essential Energy**

## **Memorandum of Understanding**

---

### **Temora Shire Council Management of Trees**

DRAFT



## MEMORANDUM OF UNDERSTANDING

### BETWEEN

ESSENTIAL ENERGY (ABN 37 428 185 226) a statutory State Owned Corporation established by the *State Owned Corporations Act 1989* (NSW) and constituted by the *Energy Services Corporations Act 1995* (NSW)

Of PO Box 5730, Port Macquarie NSW 2444 ("**Essential Energy**")

AND

TEMORA SHIRE COUNCIL (ABN 55 048 860 109)

Of PO Box 262, Temora NSW 2666 ("**Council**")

### BACKGROUND

- A. Essential Energy and Council are interested in working together in connection with the Project which is described in this Memorandum.
- B. This Memorandum sets out the initial relationship between Essential Energy and Council as well as the respective rights and responsibilities of each party.
- C. This Memorandum is not intended to be legally binding but is intended to document the expectations of each party.
- D. Each party respectively is expected to act in good faith in accordance with this Memorandum.

### IT IS AGREED

#### 1. DEFINITIONS

"**Completion Date**" means the date being 5 years after the Date of this Memorandum.

"**Date of this Memorandum**" means the date on which the last party signs this Memorandum

"**Memorandum**" means this Memorandum of Understanding.

"**Project**" means the management of street trees near powerlines by Essential Energy and Council as outlined in Annexure A to this Memorandum.

#### 2. PROJECT

- 2.1. The parties intend to investigate the prospect of working together and/or to actually work together on the Project.

#### 3. NON BINDING MEMORANDUM

- 3.1. The parties hereby acknowledge and agree that:

- (1) the terms of this Memorandum are not intended to be legally binding;
- (2) the terms of this Memorandum are not exhaustive;
- (3) the terms of this Memorandum are expressly "subject to contract" until a final written contract in relation to the Project is entered into by the parties;





- (4) nothing in this Memorandum will be construed as creating any legal relationship between the parties;
- (5) this Memorandum does not create any rights, obligations or duties for any party;
- (6) this Memorandum is a statement of intent by the parties and is intended to encourage mutual cooperation;
- (7) nothing in this Memorandum affects any other agreement(s) which may exist between the parties as at the Date of this Memorandum or at any subsequent date; and
- (8) notwithstanding the preceding subclauses, this Memorandum provides an accurate representation of the the parties' respective intentions as at the Date of this Memorandum.

#### 4. TERM

- 4.1. This Memorandum will commence on the Date of this Memorandum and remain in effect until the Completion Date, or until terminated by the parties.

#### 5. TERMINATION

- 5.1. Either party may terminate this Memorandum by providing one month's written notice to the other party.
- 5.2. In the event this Memorandum is terminated:
  - (1) neither party will, under this Memorandum, incur any financial liability to the other party;
  - (2) notwithstanding the preceding subclause, either party may incur liability towards the other party in connection with matters outside of this Memorandum, which may include but are not limited to liability in relation to breach of contract, tort or equity; and
  - (3) in the event that a party ("**First Party**") is in possession of any equipment, materials, documents, intellectual property, data or other information ("**Items**") that are the property of the other party ("**Second Party**"), then the First Party must promptly return all Items to the Second Party, or destroy any items if directed to do so by the Second Party.

#### 6. CONFIDENTIALITY

- 6.1. The parties agree that they shall not, at any time, while or after executing the Project activities of this Memorandum, disclose any information in relation to these Project activities, or the affairs of business, or method of carrying on business of the other without the consent of the other party, unless required by law or regulation. Where law or regulation requires a party to disclose any information in relation to these activities, or the affairs of business, or method of carrying on business, the parties agree that the disclosing party will provide written notification to the other party within 14 days.

#### 7. GOVERNING LAW AND JURISDICTION

- 7.1. Notwithstanding that this Memorandum is not legally binding, the parties agree that in the event that laws need to be applied to it, the law of New South Wales will apply and each party submits to the non-exclusive jurisdiction of the courts of New South Wales.

#### 8. COUNTERPARTS

- 8.1. This Memorandum may be executed in any number of counterparts. All counterparts together constitute one instrument.



Signed for and on behalf of  
**Essential Energy** by its Attorney, pursuant to  
Power of Attorney Registered Book **4745** No **85**  
who declares that he/she has not received any  
notice of revocation of same, in presence of:

.....  
Signature of Witness

.....  
Signature of Attorney

.....  
Name of Witness

.....  
Name of Attorney

.....  
Date Signed

Signed for and on behalf of  
**Temora Shire Council** by its authorised person,  
pursuant to a delegated authority:

.....  
Signature of Witness

.....  
Signature of Authorised Person

.....  
Name of Witness

.....  
Name of Authorised Person

.....  
Date Signed



**ANNEXURE A**

**Management of Trees Near Powerlines**

(Refer Attached)

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## 1. EXECUTIVE SUMMARY

This Memorandum of Understanding (MOU) between Essential Energy and Temora Shire Council (Council) has been established to formalise the manner in which vegetation near powerlines will be managed in a joint consultative approach that balances community expectations with the organisational objectives and legislative responsibilities of each party.

The amenity and habitat value of trees and other vegetation and their importance to our environment is recognised by both Essential Energy and Council. Of particular importance is the remnant vegetation within roadside reserves that provide vital habitat and corridor links for native fauna in the area.

It is also recognised that vegetation must be managed near powerlines to maintain safety to individuals, to protect and minimise harm to the environment and to prevent damage to property.

Essential Energy has the responsibility under the Electricity Supply Act 1995 to ensure that its assets are maintained and operated in a manner that delivers a safe and reliable supply of electricity to all customers. Central to these responsibilities is the management of vegetation within existing powerline corridors.

Local government organisations have broad legislative and governance responsibilities for planning, construction, maintenance, safety, amenity, and environmental performance of streetscapes and roadside reserves. In fulfilling these broad responsibilities local government organisations must consider, among other things, urban design, vegetation management, community safety and road safety, along with electricity safety.

Effective processes for consultation are acknowledged as the vital key for successful long term management of vegetation near powerlines and this document seeks to capture and build on the working relationship between Essential Energy and Council to fulfil their joint responsibilities to the community in this regard.

This MOU will also alleviate the need to redefine "understandings" over time as a result of staff succession.

The benefits to Temora Shire Council in entering into this Memorandum of Understanding include:

- The establishment of a notification process to Council of vegetation management activities to be undertaken by Essential Energy near powerlines.
- Formal arrangements regarding the removal of cut materials (debris).
- A working relationship which minimises the cost to the community associated with vegetation management near powerlines.
- A safer community through co-operation relating to any Council plantings that may interfere with the Essential Energy network.
- Provision of technical advice from Essential Energy staff relating to vegetation management issues near to powerlines.
- Essential Energy's support in developing and maintaining aesthetically pleasing streetscapes.
- Confidence in Essential Energy's commitment to Councils Roadside Vegetation Management Plans.
- Comfort that Temora Shire Council Memorandum of Understanding with Essential Energy is consistent with the agreements Essential Energy has with other Councils within its franchise area of operation.
- Establish a formal link between Essential Energy's Vegetation Management Plan and the day-to-day working relationship between Essential Energy and Council.

In addition, the benefits to Essential Energy include:

- Confidence that vegetation management works undertaken within Council's area is in accordance with Council's requirements and with consideration of community and environmental factors.
- Sustained reliability of electricity supply to the community.
- The ability to maintain a high standard of safety to the public, vegetation management workers and electrical maintenance workers.
- Assistance from Council to promote and control responsible planting near powerlines.
- The ability to minimise the risk of causing harm to the environment, e.g., bushfires.

Whilst this MOU does not seek to finalise the manner for allocating/sharing of costs between Essential Energy and Temora Shire Council it is anticipated that it will promote a positive working relationship to assist in reaching consensus in the future.

## **2. SCOPE**

This Memorandum of Understanding applies to the management of vegetation on land owned by or under the control of Temora Shire Council and recognises a joint commitment between Council and Essential Energy in the safe and environmentally responsible management of vegetation near powerlines by integrating community, safety and environmental values.

The MOU addresses the issues directly related to vegetation management work conducted near existing powerlines including:

- Public and employee health and safety,
- The Minimum Vegetation Clearance Zone required between vegetation and powerlines that is to be maintained to ensure a safe environment (this includes an allowance for regrowth),
- The protection of assets, including trees, from unnecessary damage,
- Tree removal/replacement programs, and
- Methods of restricting future planting of inappropriate/incompatible vegetation near powerlines.

## **3. PURPOSE**

To provide processes for consultation and agreement for vegetation management work near powerlines to be undertaken in a manner that:

- Facilitates compliance with each party's legal responsibilities for maintaining safe vegetation clearances from powerlines.
- Jointly fulfills each party's responsibilities at minimum community cost and environmental impact by the sharing of resources and an equitable system of cost allocation.
- Improves the safety, reliability and environmental compatibility of the electricity distribution system.
- Fosters the development and implementation of strategies to enable the long-term elimination of routine maintenance and associated costs related to the electricity distribution system.

## **4. OBJECTIVES**

The key objectives of this MOU are to:

- Minimise danger to the public, vegetation management workers and electrical maintenance workers.
- Minimise the environmental impact of vegetation management works near powerlines.
- Maintain clearances around Essential Energy's assets in accordance with Essential Energy's Network Management Plan, Essential Energy's Vegetation Management Plan and the Electricity Association of NSW "Guide to Vegetation Management Near Powerlines" (ISSC3) including procedures for emergency trimming and removal.
- Maintain existing and established powerline corridors free from regrowth of incompatible and unsuitable species.
- Establish complimentary policies to provide for any necessary upgrading or additions to the electricity distribution system to be compatible with the local environment, for example the undergrounding of new residential subdivisions.
- Enable additional opportunities for electricity distribution system upgrade to be taken at least cost through co-ordination of works, for example prior to programmed footpath restoration/upgrade.
- Develop and implement and agreed program for the staged removal/replacement of unsuitable and incompatible vegetation and ensure only appropriate vegetation is planted near the distribution system.
- Ensure that all personnel involved in the various programs are suitably trained, accredited and use modern arboricultural practices.
- Provide for community consultation, education and participation in the development and implementation of the various programs.
- Promote public awareness of responsible tree planting near Essential Energy's electricity distribution system.

## **5. ESSENTIAL ENERGY RESPONSIBILITIES**

### **5.1 CONSULTATION**

Essential Energy will through the course of this MOU establish effective communications with nominated Council employees to promote safe, efficient, and effective management of vegetation near powerlines and powerline corridors.

Essential Energy will inform Council approximately 6-weeks prior to any scheduled Vegetation Treatment activities near powerlines on land owned by or under the control of Council. At this time, Council will be provided with a file of priority Fall-In Risk and/or Incompatible Vegetation identified for removal.

To aid in production and efficiencies, Essential Energy request that a review of supplied data and subsequent approval by Council shall occur prior to the commencement of the scheduled Vegetation Treatment.

### **5.2 QUALIFICATIONS FOR VEGETATION MANAGEMENT**

Vegetation management workers must be appropriately qualified and authorised to carry out vegetation control work where the tree, the workers or the equipment is to come within 3-metres of any powerlines. All appropriate Legislation, Codes of Practice and Essential Energy Safety procedures shall be followed.

Trees are pruned to arboriculture standards set forth by Australian Standards AS4373-2007 "Pruning of Amenity Trees". Council acknowledges that compliance with AS4373, especially in relation to the final pruning cut, cannot always be achieved while maintaining personal clearances from the conductors. Compliance with AS4373 should be achieved whenever reasonably practicable while also ensuring:

- safe approach distances are maintained
- a safe work environment when working at heights
- minimum clearance is achieved
- an affordable level of productivity.

Service Provider personnel, responsible for scoping hold a Certificate III in Arboriculture and they are trained in applying Essential Energy vegetation strategy as described in Essential Energy's Vegetation Management Plan (CEOP 8008).

### 5.3 VEGETATION MANAGEMENT TRIMMING CYCLE

Trimming shall be carried out on a 12-18-month cycle in Urban areas depending on location and growth rates and a 36-48-month cycle in Rural areas. Incompatible species that are unsuitable near powerlines shall be investigated for alternative long-term solutions in conjunction with Council.

### 5.4 EMERGENCY WORK

Essential Energy may trim or remove trees or other vegetation in an emergency and Council shall be notified as soon as possible thereafter. All efforts will be made to minimise the impact emergency work may have on trees but, in some cases, this may be difficult to achieve for example due to availability of specialised equipment.

Council agrees to collect and dispose of all cut materials (debris) from Council trees following non-scheduled emergency vegetation maintenance resulting from storms or other emergency situations effecting the Essential Energy Network.

### 5.5 VEGETATION CORRIDOR MANAGEMENT

The vegetation corridor is the land surrounding Network Assets, in which vegetation treatment occurs or has previously occurred, and is either:

- Contemplated under section 53 of the Electricity Supply Act 1995 (NSW) (Statutory Corridor); or
- Established by an encumbrance registered on the title of land, usually to a nominated width, conferring a right onto Essential Energy to construct, operate, maintain, repair, renew, replace, or upgrade electrical infrastructure (Registered Easement Corridor).

Essential Energy typically manages vegetation within the dimensions of the previously cleared Vegetation Corridor. Where the width of previous vegetation treatment is not discernible, the Vegetation Corridor outer dimension or width is equal to the lesser of:

- The Mature Tree Line (if discernible); or
- The applicable nominated easement width, as per Local Land Services ACT 2013 – Schedule 5A, Clause 24, summarized below.

Nominal Operating Voltage of Powerline	Maximum Clearing Distance
Not more than 11 kV	20 metres
Above 11 kV up to and including 33 kV	25 metres
Above 33 kV up to and including 66 kV	30 metres
Above 66 kV up to and including 132 kV	45 metres
Above 132 kV up to and including 330 kV	60 metres
Above 330 kV	70 metres



## 5.6 WORKING HOURS

Except for Emergency work, programmed vegetation management works will be undertaken in daylight hours; between 7:00am and 6:00pm Mondays to Saturdays, excluding public holidays, to minimise any nuisance or annoyance to members of the public.

Work after 6pm Monday to Saturday and on Sundays and public holidays may be required on major roads and in heavy pedestrian traffic areas such as highways and shopping centres. Where appropriate, Council will be notified prior.

## 5.7 ROADSIDE MANAGEMENT

The principles and guidelines of the NSW Roadside Vegetation Environment Committee (REC) and those within Council's Roadside Vegetation Management Plans will be supported.

## 5.8 HAZARDOUS TREES

Essential Energy staff and its contractors may record the location of any defective vegetation identified while they are performing their work. Identified vegetation may not necessarily pose a risk to powerlines however may present a potential risk to public safety and/or public assets. This information will be passed on to Council in order to take corrective action.

## 5.9 INCOMPATIBLE VEGETATION

Essential Energy & Council acknowledge pruning may not be possible or reasonably practical for all vegetation.

Essential Energy will remove vegetation where an inspection has determined that the relevant vegetation to be Incompatible Vegetation, for example where the vegetation presents an unacceptable safety risk or is physiologically not suited to pruning in a manner required to maintain the specified Minimum Vegetation Clearance Zone during the Nominated Vegetation Management Cycle.

Essential Energy shall consider the following as examples of 'unacceptable safety risks' when determining whether Vegetation is Incompatible Vegetation:

- a) Tree workers are unable to access and/or prune the tree in a safe manner.
- b) Residual tree form which is potentially unstable and/or hazardous to people, property, or Network Assets.
- c) Growth rate and habit cannot be effectively kept outside the specified Minimum Vegetation Clearance Zone during the nominated Vegetation Management Cycle.
- d) Trees are capable of being climbed by children and/or would otherwise facilitate access by any person to a live powerline.

Vegetation types with physiology susceptible to being considered incompatible vegetation include, but are not limited to:

- a) Palms
- b) Vines
- c) Vegetation suffering die-back from repeated pruning
- d) Vegetation suffering from extensive rot or disease
- e) Vegetation requiring greater than two-thirds (2/3) of the vegetation to be removed to achieve the specified Minimum Vegetation Clearance Zone.

The Vegetation in question is defined within the Electricity Supply Act 1995 as:

*'situated on any premises that could destroy, damage or interfere with its electricity works or could make its electricity work become a potential cause of bushfire or a potential risk to public safety' and 'may involve serving notification to the owner or occupier of the premises*

*to trim or remove that tree'* (Section 48, Electricity Supply Act 1995).

#### **5.10 FALL-IN RISK VEGETATION HAZARD MANAGEMENT**

Fall-In Risk Vegetation means visibly defective Vegetation (Vegetation that is structurally unsound including as a result of the Vegetation being dead or dying, as identified from the perspective of the Electrical Network Asset, as far as is reasonably practicable to do so), that is outside the Minimum Vegetation Clearance Zone.

In such circumstances where an inspection has determined that the relevant vegetation presents an unacceptable safety risk, Council will not oppose any request from Essential Energy for pruning, cutting, height reduction, or removal to prevent an unreasonable risk of the Vegetation falling, dropping, and contacting Network Assets, subject to Essential Energy informing Council prior to any scheduled Vegetation Treatment activities.

#### **5.11 VEGETATION HEIGHT REDUCTION**

Vegetation Height reduction is the practice of removing enough of the tree canopy and trunk to eliminate the potential for the tree to, at any time, enter the Minimum Vegetation Clearance Zone. This practice is used in conjunction with Herbicide Treatment.

This practice may be used where it is desirable to retain the Vegetation structure, post herbicide treatment for animal habitat etc.

Council acknowledges that all trees subjected to the practice of height reduction will already be dead or have at the time of canopy removal, had herbicide treatment in a method that ensures 100% kill rate. This practice will not be utilised in trafficable or public areas, as the residual stem/trunk is likely to be a safety hazard in situ or when falling/fallen over.

#### **5.12 SAPLINGS AND REGROWTH CONTROL**

It is important that saplings and regrowth of tall growing species are controlled before maturing to a point where more extensive works are required which is costly and resource intensive.

Council will not object to Essential Energy controlling saplings and regrowth within powerline corridors where appropriate legislation has been complied with. Essential Energy will use a mix of mechanical, targeted herbicide treatment and manual methods to control regrowth

Low growing species may be retained in situations where there is low risk to Network Assets and significant environmental benefit to be gained.

#### **5.13 MANAGEMENT OF CUT MATERIALS (DEBRIS)**

In Urban Areas when conducting planned vegetation management work, all cut materials will be chipped, removed, and disposed of, typically no later than the same business day that Essential Energy has generated such cut materials.

In Rural Areas, small native debris may be left where it will not pose a safety or fire risk, to decompose naturally. The mulching and removal of native debris may be undertaken for large amounts of debris.

#### 5.14 HERBICIDES

Essential Energy considers the appropriate use of herbicide Treatment as a highly cost effective and environmentally sustainable vegetation treatment method for managing vegetation. The use of herbicides is permitted provided that all personnel comply with:

- Relevant mandatory requirements including legislation and Essential Energy Technical Standards.
- Requirements for use and application of chemicals (including herbicides, pesticides) such as Landholder negotiation and consent, environmental requirements and training requirements.

Council acknowledges that the use of off-the-shelf products in quantities of no more than 20 litres of "ready to use" product or no more than 5 litres concentrated product and being applied by hand or by hand-held equipment is exempt from the need to hold AQF3 Accreditation.

#### 5.15 HERITAGE SITES

Cultural and heritage features including aboriginal sites and non-aboriginal historic structures, memorial gardens, parks, tree plantings and landscapes, including those listed on either local, State, or National heritage registers, must not be removed, disturbed, or destroyed.

Cultural and heritage features must be identified before any works proceed. Work must cease upon discovering an aboriginal object whereby that work may impact or continue impact that object, and the appropriate authority must be contacted.

Council trees could be protected by a number of mechanisms under the respective Local Environmental Plans (LEPs) and by State Environmental Planning Policies (SEPPs).

Such locally listed heritage trees may require more frequent trims to minimise impact, or the consideration of alternative solutions as detailed in the section called *Alternatives to Pruning*.

Pruning or clearing State heritage trees, including those that form part of the curtilage for State heritage listed items will require approval from NSW Heritage unless there is a valid exemption order in place.

#### 5.16 SIGNIFICANT VEGETATION

Essential Energy will, prior to carrying out Vegetation Treatment, identify Trees or vegetation with community recognised significance during the Vegetation Inspection and Scoping process. Personnel involved in performing Vegetation Treatment are made aware of the location of Vegetation with 'community recognised significance' during pre-planning.

Essential Energy would seek assistance from Council in providing information to the location of Vegetation with 'community recognised significance' during pre-planning.

Types of Trees or Vegetation considered as having community recognised significance include, but are not limited to, those on heritage registers or protected by legal instrument.

## **6. COUNCIL RESPONSIBILITIES**

### **6.1 SUPPLY OF INFORMATION**

Council will make available information to assist Essential Energy and/or Contractors employed by Essential Energy. This information may include:

- Contact details for key Council staff associated with the management of vegetation
- Roadside Vegetation Management Plan
- Council Tree Preservation Code
- List of noxious weed species for the Council area
- Heritage listed items or Local Environmental Plans
- List of threatened species threatened ecological communities and other trees or vegetation communities of significance.

### **6.2 EXISTING TREES UNDER POWERLINES**

Many factors affect the extent of clearing required to maintain the Minimum Vegetation Clearance Zone. These include the length of the span, the conductor material, the amount of sag on hot days with heavily loaded lines, the amount of conductor swing, the degree of whip of adjacent trees on a windy day, the type of vegetation, regrowth rates, and the terrain.

Council will assist Essential Energy in identifying and removing Incompatible Vegetation. Council also undertakes to promote the removal of incompatible and unsuitable tree species planted on Council and/or private lands in the interest of electricity supply reliability and to minimise danger to the public, vegetation management workers and electrical maintenance workers.

### **6.3 STREET TREE PLANTING**

Council agree that no replanting is to be undertaken underneath Essential Energy's network that could damage, destroy, or interfere with Essential Energy's electricity network.

Additionally, a minimum clearance of 2-metres is to be maintained in all directions around an Essential Energy pole, structure or stay wire. No replanting is to be undertaken that has the potential for vegetation to encroach upon the buffer zone.

In the event that new trees are replanted by Council that have the potential to damage, destroy or interfere with the electricity network, Council will bear the costs of removing that tree(s) in accordance with an Essential Energy notice.

For the purpose of this MOU, a notice will only be issued to Council by a nominated representative from Essential Energy in the event that a Council planted incompatible tree(s) is identified within a bay.

The notice will include the:

- i. Location of the incompatible tree(s)
- ii. Date identified and by whom

Council will then be responsible for either removing and or/managing the tree(s) in accordance with Essential Energy's Vegetation Management Plan.

### **6.4 MANAGEMENT OF CUT MATERIALS FOLLOWING EMERGENCY RESTORATION WORK – URBAN AREAS**

As per Clause 5.4, Council will make available resources to collect and dispose of all cut



materials (debris) from Council Street trees following non-scheduled emergency vegetation maintenance resulting from storms or other emergency situations affecting the Essential Energy Network.

#### **6.5 UNSOLICITED PLANTINGS**

Council will endeavor to control Street tree planting by private residents on Council owned land and will negotiate for the removal or relocation of incompatible planted trees brought to its attention by Essential Energy.

#### **6.6 NEW POWERLINES**

Clearances associated with construction of new lines is not within the scope of this project. However, to prevent the need for trimming trees near powerlines and improve public and worker safety, Essential Energy encourages Council to stipulate underground electricity mains and services in:

- New urban and rural residential subdivisions
- New urban multi occupancy development approvals
- Rural subdivisions containing small land parcels

### **7. ALTERNATIVES TO PRUNING**

#### **7.1 ENGINEERING OPTIONS**

There are several methods of maintaining clearances between powerlines and vegetation; the most common and economically viable method used is trimming to an appropriate clearance.

The following engineering options may be considered as alternatives to trimming or removal:

- The use of insulated conductors such as aerial bundled cable to minimize the amount of trimming.
- Relocating powerlines to avoid vegetation.
- Undergrounding supply to eliminate the need for maintenance.

Alternative methods may be considered if they are economically feasible or where the vegetation concerned is of significant cultural or heritage value or listing.

Where Council seeks to implement these options, Essential Energy shall be consulted and may give consideration to contributing to the cost of the work in lieu of reductions in the cost of future vegetation control.

#### **7.2 TREE REMOVALS IDENTIFIED BY ESSENTIAL ENERGY – URBAN AREAS**

Permission must be obtained from Council to remove any tree on land owned by or under the control of Council, which is not defined as regrowth or is not an exempt species.

Essential Energy will provide Council with a priority list of Incompatible or Fall-In Risk trees for consideration into a resourcing strategy and/or Council's Street Tree Management program 6-weeks prior to the scheduled Vegetation Treatment work commencing. To assist in production and efficiencies, Essential Energy request that a review of this supplied data and subsequent approval by Council occurs within this 6-week period.

Where trees are identified by Essential Energy, costs for achieving the removal of the tree canopy and trunk along with all associated cut materials, shall be borne by Essential Energy.

Vegetation stumps shall have no sharp pointed edges and be left at surrounding average ground height. Essential Energy will supply a list of all removed trees to Council at regular intervals.

### **7.3 TREE REMOVALS IDENTIFIED BY ESSENTIAL ENERGY – RURAL AREAS**

Where an inspection by an Authorised Officer has determined that vegetation is either Regrowth, Incompatible Vegetation (Clause 5.9) or presents Fall-In Risk (Clause 5.10), Essential Energy shall not be required to gain express consent from Council to carry out the most appropriate vegetation treatment method, provided that all relevant legislation has been complied with.

In an effort to foster and enhance positive relationships and goodwill, a fair and reasonable attempt will be made to notify nearby landholders of the proposed work.

In rural areas not exposed to probable pedestrian or vehicular traffic, Essential Energy will be permitted to leave vegetation stumps in situ to a height of no more than 150mm above the average surrounding ground level, subject to the remaining stump having no sharp pointed edges.

### **7.4 TREE REMOVALS IDENTIFIED AND REQUESTED BY COUNCIL**

Where vegetation near Essential Energy's Network Assets is requested for removal by Council, and an Essential Energy inspection has determined that the relevant vegetation is either "Incompatible" or presents "Fall-In Risk" as per Clauses 5.9 and 5.10, Essential Energy will support Council with its removal.

In such cases, Essential Energy shall remove a sufficient amount of the tree canopy and trunk to a safe height below the electricity network that will allow Council to safely manage the remaining tree stump.

Once Essential Energy has reduced the tree canopy and trunk to a safe height, Council will be responsible for the management of the remaining tree stump and all associated cut materials produced by the removal activity.

Should Traffic Management be required, Council will be responsible for overseeing this function for all stages of the tree removal process, including those stages involving Essential Energy activities.

To maximise efficiencies, the scheduling of Council initiated removals shall align with the Essential Energy Vegetation Management Cycle scheduled for the associated Vegetation Management Area

Trimming or removal of trees near powerlines is extremely dangerous and should not be attempted by untrained persons. Unauthorised persons should not do any trimming or removal works within the restricted approach distances set out in the WorkCover Code of practice:

## 8. REPLACEMENT TREE PLANTING PROGRAM

Council and Essential Energy agree to jointly develop and implement an agreed program for the staged removal and replacement of incompatible vegetation and ensure only appropriate vegetation is planted near powerlines.

This will be achieved by:

- The vegetation management practices adopted and practiced by both Essential Energy and Council appropriately balancing public and worker safety, continuity of electricity supply and the costs associated with Council and community objectives and expectations for aesthetic outcomes and environmental preservation.
- Ensuring there is proper consultation and notification for inspection, maintenance and/or removal of Council Street trees.
- Any existing conflicts between Council Street trees and the Essential Energy network are resolved by:
  - removing and/or replacing existing incompatible vegetation with appropriately selected low growing species in a staged approach spanning several vegetation management cycles; or
  - removing existing incompatible vegetation in a staged approach and planting new, healthy trees in locations better suited to growing without interfering with powerlines on both Council and private land to create a future environmental legacy for the community.

## 9. DISPUTE RESOLUTION

Both parties are committed to complying with all terms of this Memorandum. However, in the event of a dispute arising between the parties concerning any part of this Memorandum these shall be resolved through good faith negotiations between representatives of both parties.

## 10. ADDITIONAL LOCAL CONSIDERATIONS

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## 11. DEFINITIONS

**Authorised Officer** – A person with technical knowledge or sufficient experience who has been approved, or who has authority to act on behalf of Essential Energy, to perform the duty concerned under all applicable Essential Energy Policies or Procedures.

**Bay** - The entire area and distance between two Essential Energy structures (for example poles, towers) including the area immediately surrounding each structure at either end of the Bay and including electrical apparatus that may be mounted/attached such as stay wires, transformers etc.

**Council** – means Temora Shire Council and includes its representatives and assigns.

**Critical Habitat** - habitat declared under Biodiversity Conservation Act 2018

**Essential Energy** – means Essential Energy, and includes its representatives, successors, and assigns.

**Heritage Listed** - an item listed on the State Heritage Register under the *NSW Heritage Act 1977*, an item listed on heritage schedules or in "*special character areas*" on local and regional environmental plans (LEP's and REP's) and development control plans (DCP's) prepared under the *NSW Environmental Planning and Assessment Act 1979*; an item listed on the register of the National Estate by the Australian Heritage Commission and classified by the National Trust of Australia.

**Minimum Vegetation Clearance Zone:** Means the three-dimensional area surrounding Network Assets that must be maintained clear of vegetation, so far as is reasonably practical.

**Native Vegetation** – trees and plants that are indigenous to Australia.

**Naturally propagated** - vegetation that has been naturally propagated, including by birds or animals.

**Powerline** - means an electricity powerline, structure and/or equipment used for or in connection with the supply of electricity that forms part of Essential Energy's distribution system but does not include third party telecommunication cables.

**Premises** – Means the place where Vegetation Management is to be performed, including but not limited to Council owned and controlled land including roads and footpaths.

**Regrowth -**

- naturally propagated saplings, seedlings, suckers, and other vegetation, either native or exotic, which has regrown in a powerline corridor after previous control works.
- tree shoots that grow back into the clearance space after a tree has been pruned.

**Regrowth Allowance** – The additional clearance allowance that Essential Energy must add to the Minimum Vegetation Clearance Zone accounting for the total probable vegetation growth towards a Network Asset and to which Essential Energy must prune or clear vegetation when carrying out Vegetation Treatment to ensure the Minimum Vegetation Clearance Zone is maintained clear of vegetation so far as is reasonably practicable, between Vegetation Management Cycles.



**Rural Area** - Usually means areas where property road frontages are greater than 40 metres per property and/or properties are located within an area that has a speed limit of greater than 50 km/h.

**Threatened Species** - Those species, populations and ecological communities that are specified in Schedules 1 and 2 of the *Threatened Species Conservation Act 1995*; or those species, populations and ecological communities that are specified in Schedules 4 and 5 of the *Fisheries Management Act 1994*.

**Tree** - a plant taller than 3 metres or having a canopy more than 3 metres in maximum diameter or having a trunk with a circumference at a height of 1 metre from the ground of more than 0.3 metres.

**Urban Area** – An area where more than 5 adjacent premises have a road frontage of less than 40 metres per property and/or premises are located within an area that has a speed limit of 50 km/h or less.

**Vegetation Management Area** – a geographical area which defines a section of Essential Energy Network Assets, typically grouping Network Assets of similar environmental attributes such as Urban Area, Rural Area and/or by Bushfire Risk Priority Rating.

**Vegetation Management Cycle** – The length of time between performance of successive Scheduled Delivery in each Vegetation Management Area or Bay, which Essential Energy determines as optimal and is stipulated by Essential Energy in the Nominated program Schedule.

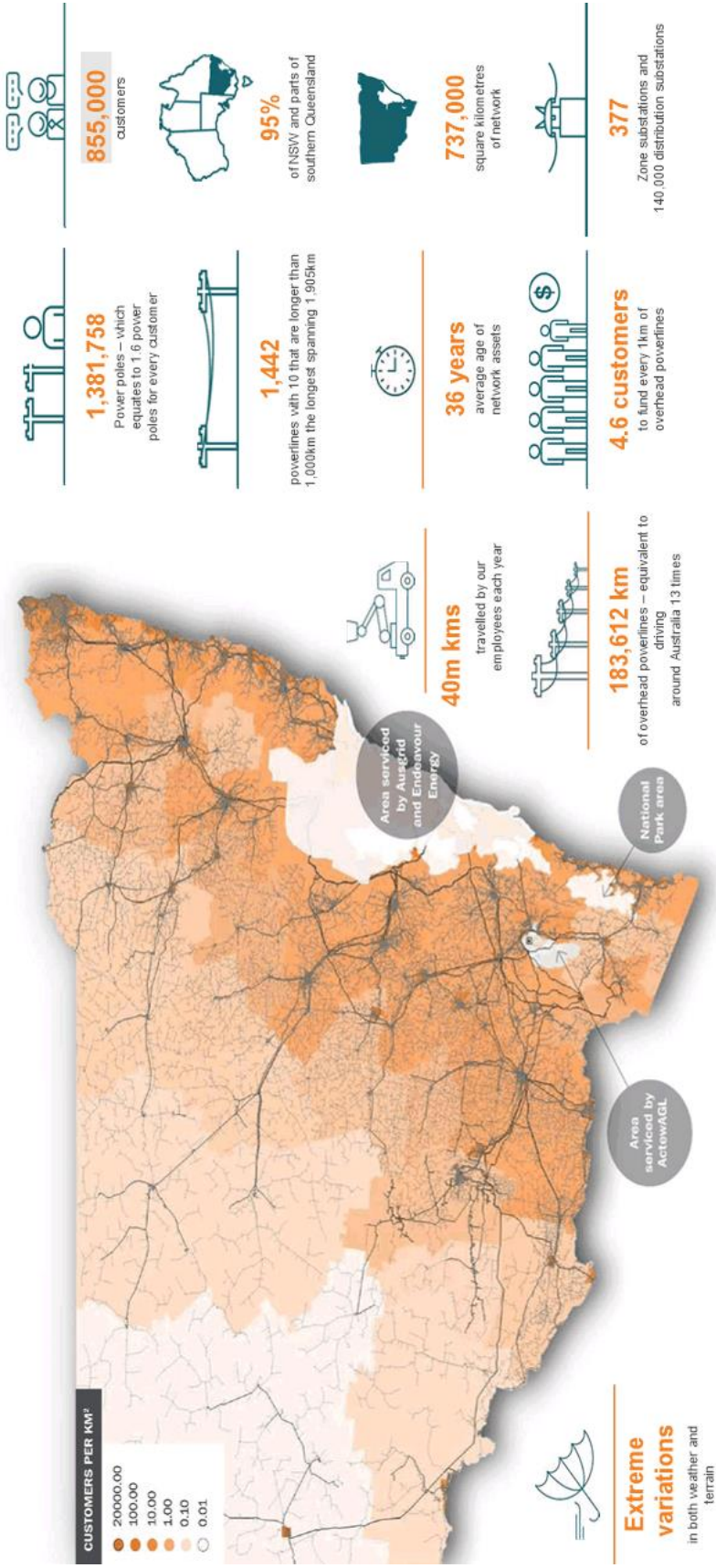
**Vegetation Treatment** – Means the activities that Essential Energy must carry out and complete to treat vegetation as part of its Vegetation Management obligations.

Vegetation Strategy

Overview presentation to Temora Shire Council



One of Australia's largest distribution networks



Our obligations and approach

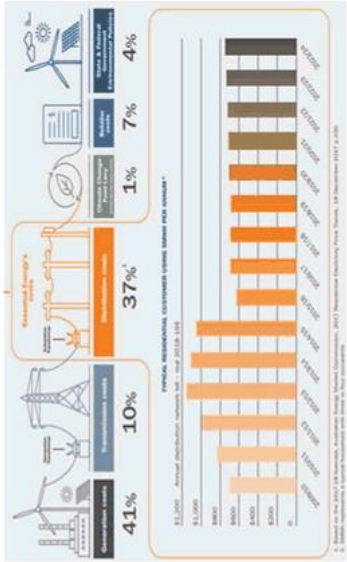
Ensure electrical safety of the Network



Deliver reliable electricity supply



Contribute to reductions in network charges



Prune to Australian Standards and Industry Guide





## What is the Essential Energy Vegetation Strategy

### What's the focus?

Essential Energy has requirements to manage safety around powerlines and that extends to safety around trees and powerlines.

The Vegetation Strategy has been designed with our customers in mind. In consultation, they told us they wanted;

- Cheaper electricity prices (downward pressure on Network charges)

- Better Network reliability

- Better looking Street trees

- Better relationships with the people doing the work

Essential Energy identified a need to have a longer-term strategy. Speaking with our customers, they weren't happy about the number of times we were visiting their properties, how we were cutting their trees, and looking at our Network performance, we knew we had to target vegetation differently to how we have in the past.

## Sharing cost value



This equates to around \$120 per year for our  
customers



Vegetation management is Essential Energy's largest single cost

## Vegetation Contract Areas



## ISSC3 - Guide for the Management of Vegetation near Electricity Assets (2016)

### What is it?

- > Industry guide written by NSW DNSPs
- > Interpretation of legislative framework
- > A minimum standard for clearance distances

### Why do we follow it?

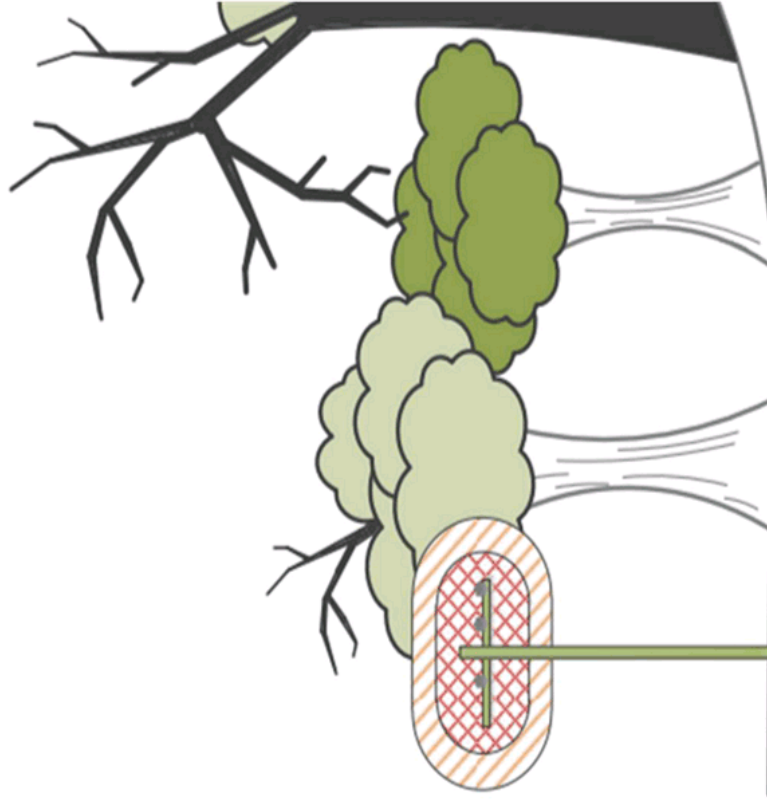
- > Standard practice for NSW DNSPs
- > Recognised by IPART as minimum practice

### How was it previously implemented?

- > Basis of our vegetation management standards
- > 'Black and white' defect-focused hazard remediation approach

### How has our approach changed?

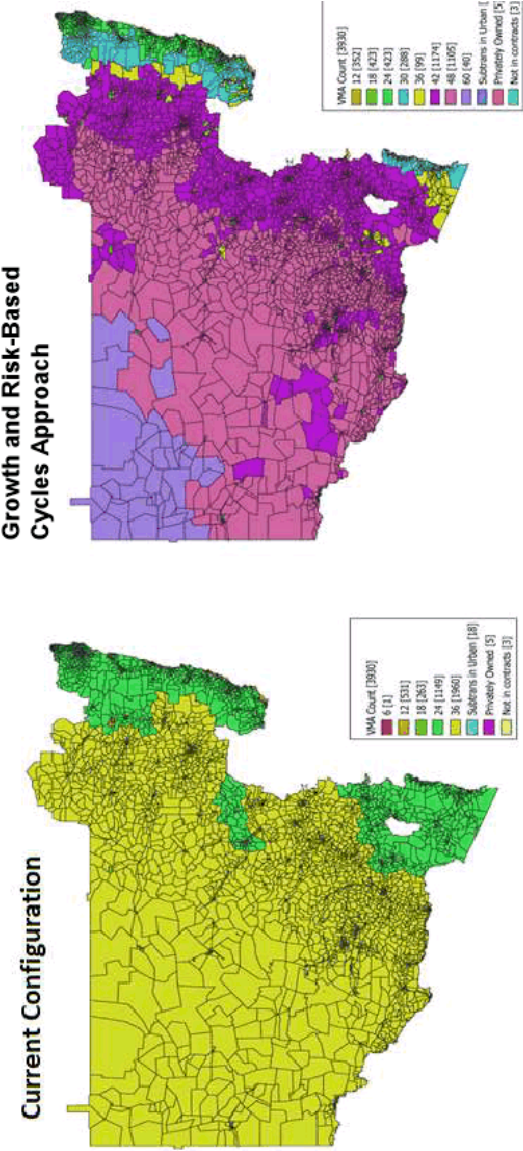
- > Risk-valuation of trees which allows some trees within clearance on the basis of what is reasonably practicable.
- > Fall-in risk has higher risk value and will be targeted in P1 and P2 areas.





# Vegetation Management Cycle Optimisation

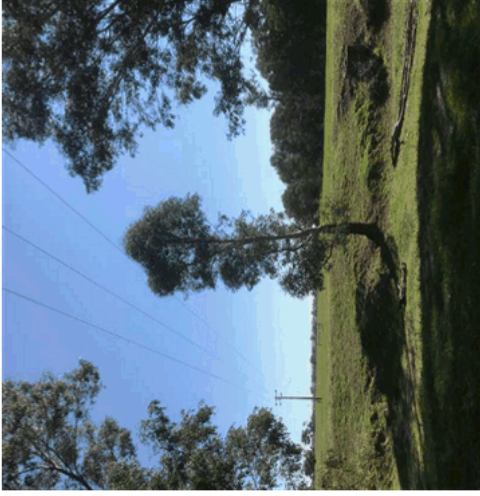
- Previous cycle times typically saw Urban Vegetation Management Area's treated on a 12 or 18 month cycle and Rural Vegetation Management Area's on a 24 or 36 month Vegetation Management Cycle
- Under the new strategy, the Contracts have seen the introduction of optimised Vegetation Management Cycle times.
- New Vegetation Management Cycle times reflect average growth patterns for Vegetation Management Area's and in some cases extend out to 60 months in some Rural Areas



## Vegetation Incursion Types

### Grow-In Risk Vegetation

- Vegetation currently within, or with potential to grow into, the Minimum Vegetation Clearance Zone within the Vegetation Management Cycle



### Fall-In Risk Vegetation

- Vegetation which is typically visually defective (such as Vegetation that is dead, dying and/or appears structurally unsound, as identified from the perspective of the Network Asset, as far as is reasonably practicable to do so), that is outside the Minimum Vegetation Clearance Zone and requires pruning, height reduction, or removal to obviate an unacceptable risk of the Vegetation falling, dropping, and contacting Network Assets during the Vegetation Management Cycle.



Urban Vs Rural: Program focus differs

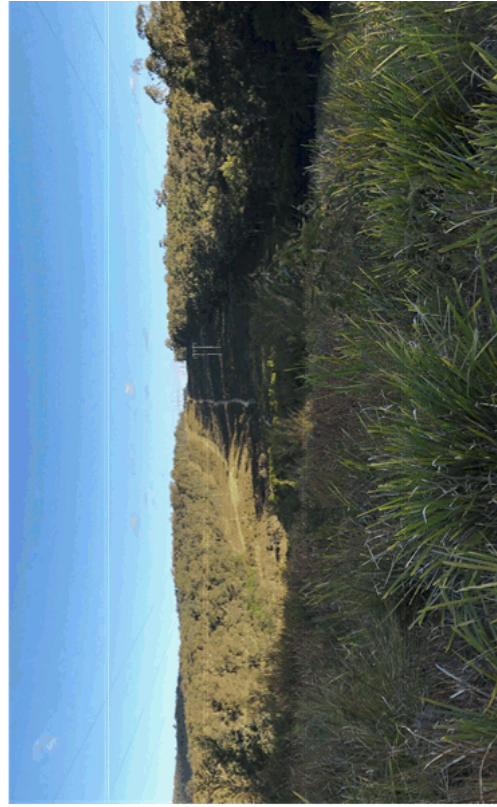
	URBAN	RURAL
1	Public and worker safety – electrical contact	Worker safety – electrical contact
2	Reliability	Bushfire ignition
3	Visual appearance	Reliability
4	Cost	Cost
<div><b>Urban areas</b><ul style="list-style-type: none"><li>&gt; Public and worker safety is key. Reliability and visual appearance must be balanced with vegetation management cost.</li><li>&gt; Risk of significant consequence from bushfire ignition is minimal.</li></ul></div>		<div><b>Rural areas</b><ul style="list-style-type: none"><li>&gt; Public safety remains important, however lower population density means reduced likelihood of electrical contact.</li><li>&gt; Impact on ongoing Compliance costs from bushfire ignition in P1 areas is biggest risk.</li></ul></div>





## Vision for Rural Areas

- Maintain Vegetation Corridors in Rural Areas primarily to mitigate bushfire risk while ensuring continuity of electricity supply
- Transition Vegetation Management activities over time to be relatively low-intensity and low cost
- Leveraging and promoting natural ecology and compatible land uses to create Vegetation Corridors dominated by Low-Growing Vegetation and slow-growing Vegetation species
- Ensure compliance with the Minimum Vegetation Clearance Zone requirements
- Ensure Vegetation Management Cycles are primarily driven by growth rates.

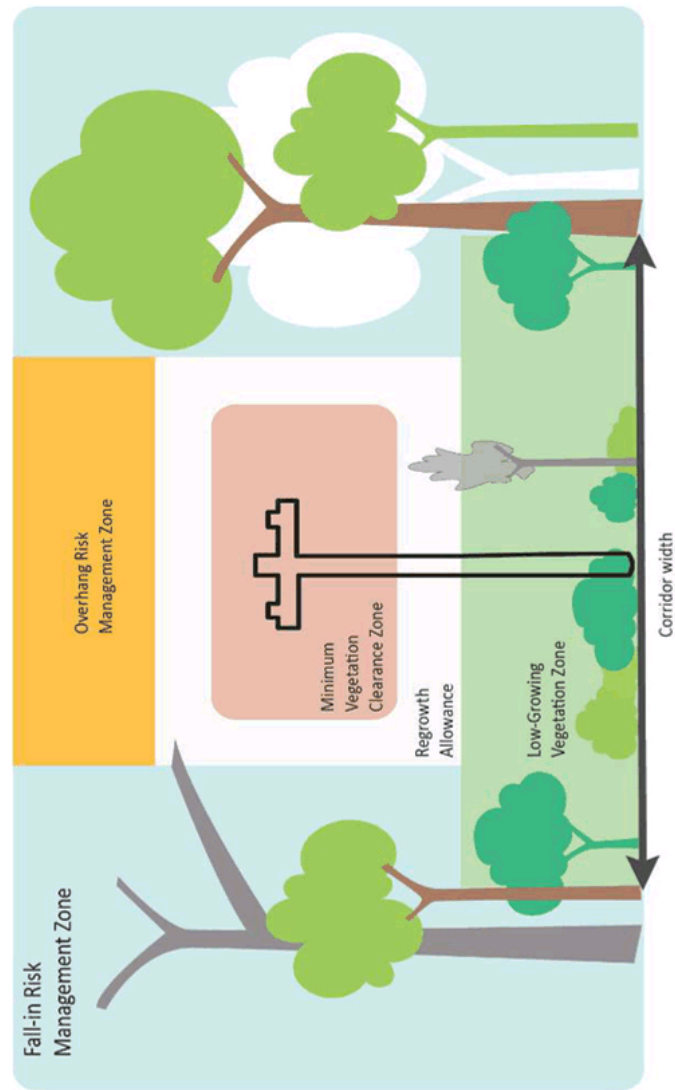




## Rural - Vegetation Clearance Profile

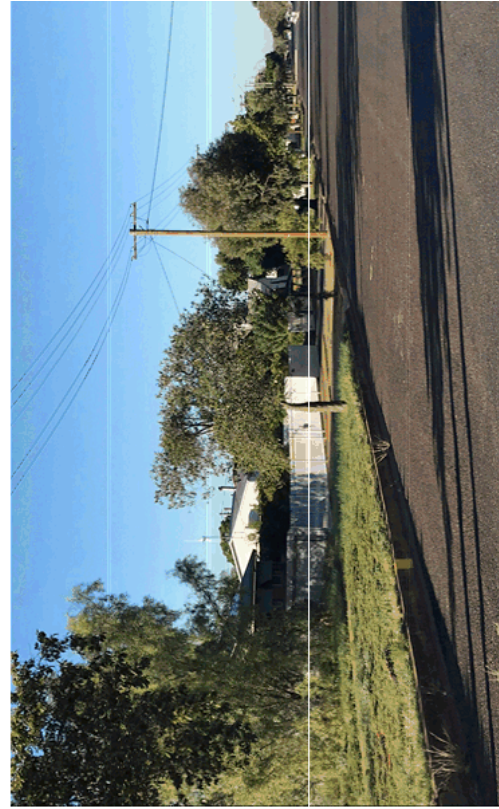
### General Requirements

- Minimum Vegetation Clearance Zone
- Regrowth Allowance
- Overhang Risk Management Zone
- Fall-In Risk Management Zone
- Low-Growing Vegetation Zone



## Vision for Urban Areas

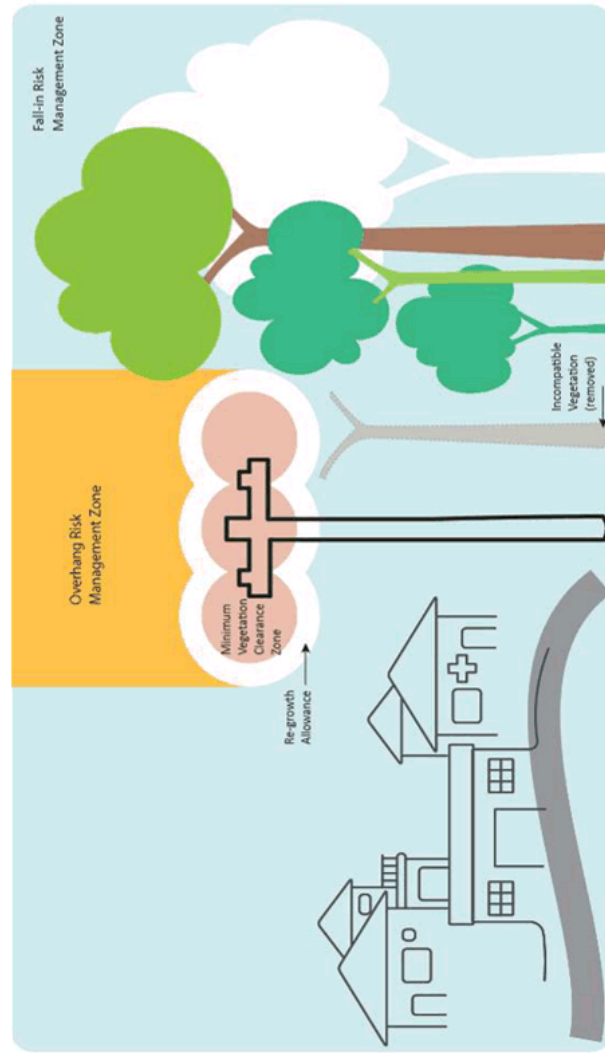
- Maintaining Vegetation clearances in Urban Areas are primarily to ensure:
  - a) The ongoing safety of vegetation workers and the community
  - b) Continuity of electricity supply
- Using shorter Vegetation Management Cycles in Urban Areas to balance appropriate recognition of amenity value of trees with public safety risk and continuity of electricity supply
- Removal of Incompatible Vegetation from Urban Areas. This is to be achieved over several successive Vegetation Management Cycles, in consultation with responsible landholders
- Ensuring compliance with the Minimum Vegetation Clearance Zone requirements.



## Urban – Vegetation Clearance Profile

### General Requirements

- Minimum Vegetation Clearance Zone
- Regrowth Allowance
- Overhang Risk Management Zone
- Fall-In Risk Management Zone



## Incompatible Vegetation

- Unsafe to workers; or
- Unsafe to public; or
- Cannot be kept out of clearance using a reasonable maintenance cycle; or
- Pruning practice causes unacceptable deterioration of tree health.





# Tolerable Risk Exceptions

Mature or slow growing trees will be allowed within outer clearance space in low bushfire risk Urban areas.

Compact shrubs and slow growing trees that will not grow further than 25% into clearance will be left to remain, untouched and reassessed at the next scheduled inspection.



clearance exception: slow-growing trees will be allowed within part of clearance space.



Reduced Unnecessary pruning of trees

## Vegetation Inspection and Scoping Actions

- Asplundh are responsible for
  - Carrying out Vegetation Inspection and Scoping
  - Data collection and return
  - Notification and negotiation
  - Preparing any reports documentation for relevant authorities i.e. NPWS
  - Obtaining relevant authorities' consent
  - All Landholder notification, negotiation, consent and access requirements being complied with
  - Ensuring all Vegetation and Scoping requirements are completed prior to any Treatment Activities

17

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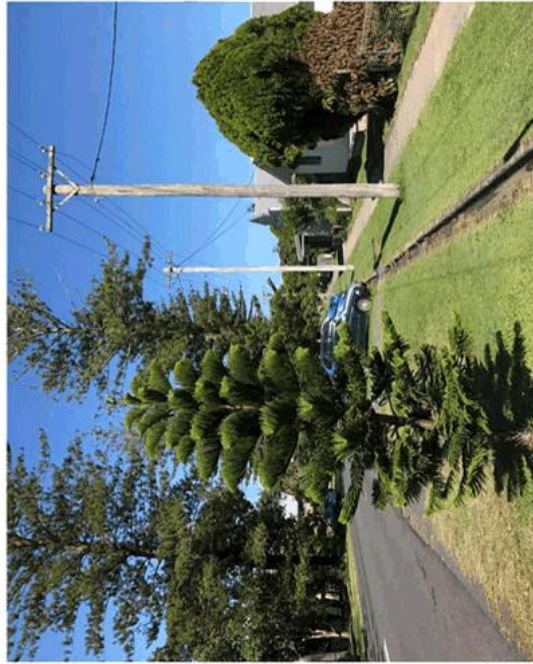


## Sharing the value and cost of street trees

Local Councils and Essential Energy both need to balance community expectations with Legislative requirements.

### Essential Energy's Responsibility

- Electricity Supply Act 1995
  - Obligation to maintain a safe network
- Electricity Supply Regulation 2014
  - Required to operate as per a Tree Management Plan
- Licence Conditions
  - Require to maintain reliable supply



### Tree Owner's Responsibility







- Electricity Supply Act 1995
  - Section 48 places the responsibility for costs of managing vegetation around powerlines on the owner of the tree if the tree was planted after the powerlines were installed.
- Trees represent significant value
  - Cultural heritage
  - Heat reduction / shade
  - Property value
  - Township symbolism

How can we best share the value and cost?

# Local Council Participation

## Suggestions for Local Council Tree Management Plans



-  Identify and use low-growing tree species which can exist under powerlines
-  Position new tree plantings away from powerlines wherever possible
-  Work with Essential Energy and its contracted service provider to identify trees which both parties would like to remove
-  Notify Essential Energy and its contracted service providers of the location of trees of cultural significance
-  Work with Essential Energy to communicate within Local Council and wider community about importance of vegetation management for electrical safety and reliability.
-  Engage with Essential Energy via the Essential Energy Engagement Hub



## Next Steps

- Essential Energy wishes to formalise the manner in which vegetation near powerlines will be managed into the future.
- This could occur via Temora Shire Council & Essential Energy entering into a Memorandum of Understanding (MOU).
- Joint consultative approach between Temora Shire Council & Essential Energy to assist in balancing community expectations with organisational objectives and legislative responsibilities of each party.
- A Memorandum of Understanding is not intended to be legally binding, is a statement of intent by the parties and is intended to encourage mutual cooperation
- Would remain in effect for a period of 5-years and be open to review throughout its term



### **Essential Energy Memorandum of Understanding**

**Temora Shire Council  
Management of Trees**

## MOU - Objectives

A MOU sets out to address the issues directly related to vegetation management work conducted near existing powerlines

- Minimise danger to the public, vegetation management workers and electrical maintenance workers.
- A working relationship which minimises the cost to the community associated with vegetation management near powerlines
- Establish a formal link between Essential Energy's Vegetation Management Plan and the day-to-day working relationship between Essential Energy and Temora Shire Council
- Develop and implement and agreed program for the staged removal/replacement of unsuitable and incompatible vegetation and ensure only appropriate vegetation is planted near the distribution system.
- Promote public awareness of responsible tree planting near Essential Energy's electricity distribution system.
- Provide comfort that any Memorandum of Understanding between Council & Essential Energy is consistent with the agreements Essential Energy has with other Councils within its franchise area of operation.



Questions



## Vegetation management near powerlines

Throughout the year we plan ahead and manage vegetation near powerlines to reduce the risk of power outages and potential bushfires caused by vegetation falling on, or coming into contact with powerlines.

### Continuous vegetation management:

- Reduces the potential harm to people; damage to property; or the local environment
- Minimises tree-related power outages
- Reduces the incidence of branches contacting powerlines and potentially causing bushfires.

Essential Energy engages contractors to undertake inspection and trimming services. Contractors may contact you directly, either by door knock or letter box drop, to advise you of vegetation management work in your area.

If you have any questions about vegetation management please contact the contractor directly using the contact details they have provided you, or visit our website [essentialenergy.com.au/trees](https://essentialenergy.com.au/trees) for further information.

## Vegetation clearances

Tree trimming clearances used by our contractors meet the state wide standard for vegetation clearance distances from powerlines. Tree trimming clearance requirements are updated from time to time. Always refer to Essential Energy's Vegetation Management Plan at [essentialenergy.com.au/trees](https://essentialenergy.com.au/trees) for the current clearance requirements.

The Vegetation Clearances around Urban and Rural powerlines diagram and table shown overleaf, outlines typical Minimum Vegetation Clearance distances that must be maintained at all times, so far as is reasonably practicable.

An additional clearance allowance for vegetation regrowth is removed at the time of treatment to ensure that Minimum Vegetation Clearances are maintained between

## Vegetation management near powerlines

In some rural situations where powerline spans are longer than 100m, greater clearance distances are required in the middle of the span to cater for the sag and swing of powerlines in hot and windy conditions.

**Remember** - tree trimming can be hazardous near overhead powerlines and should only be performed by qualified tree trimmers – leave it to the experts.

To report vegetation growing too close to our network, complete our online form at [essentialenergy.com.au/trees](https://essentialenergy.com.au/trees)

### Plan before you plant

The wrong trees planted near powerlines can cause interference to the powerlines with the potential for serious consequences. To reduce or avoid the need for tree trimming and the potential for costly tree removals, we encourage landowners to plant responsibly – please **plan before you plant**.

### When planting, follow these guidelines:

- Look up before you plant
- Consider how big the tree or vegetation will grow and what will be affected
- Plant taller varieties furthest away from powerlines
- Do not plant on the nature strip without local council approval
- Remember that access to powerlines is required for maintenance and repairs in the future
- Select appropriate plant species that are native to the area and avoid planting species that could invade the surrounding environment
- Plant away from underground pits, pillar boxes and padmount transformers so roots don't become a problem
- Review our Unsuitable Trees Guide at [essentialenergy.com.au/trees](https://essentialenergy.com.au/trees) or call 13 23 91 for further information.

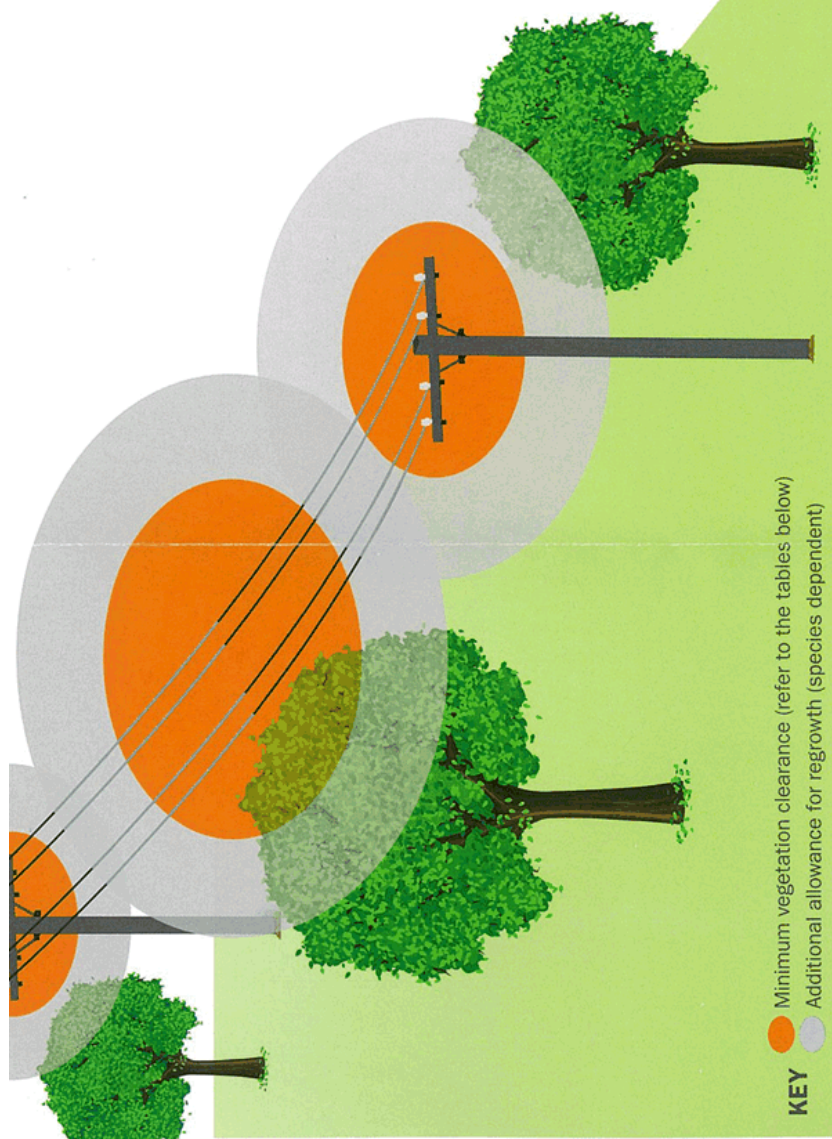


Review our Unsuitable Trees Guide at [essentialenergy.com.au/trees](https://essentialenergy.com.au/trees) or call 13 23 91 for further information.



## Vegetation clearance around urban and rural powerlines

- > Where practical, trimming is carried out to meet the *Australian Standard 4373* which may require branches be cut back to growth points
- > Clearances between trees and powerlines increase as voltage and span length of the powerlines increase
- > Clearances in the middle of the span are greater to allow for conductor swing and sag for any spans greater than 100m. An additional allowance for regrowth is trimmed at the time of treatment to ensure that Minimum Vegetation Clearances are maintained at all times
- > Always plant a tree at least 15m away from powerlines, or at a distance equal to its mature height – whichever is greater. Some properties may be subject to easement conditions that impose even greater clearance distances
- > A tree's proximity to powerlines and the trimming required to maintain clearance distances may mean some trees are removed completely
- > For more information see our **Vegetation Management Plan** at [essentialenergy.com.au/trees](https://essentialenergy.com.au/trees)



Typical minimum vegetation clearance* around insulated powerlines in urban areas			
Voltage	Spans 0-50m	Spans 50-100m	Around pole
Urban LV Service Lines	0.5m	N/A	2.0m
Urban LV Insulated Mains	0.5m	0.5m	2.0m
Urban HV ABC	0.5m	0.5m	2.0m
Urban HV CCT	1.0m	1.0m	2.0m

Typical minimum vegetation clearance* around insulated powerlines in rural areas		
Voltage	Span length	Around pole
Rural LV Service Lines	0.5m all spans	2.0m
Rural LV Insulated Mains	0.5m – 1.0m all spans	2.0m
Rural HV ABC	0.5m – 1.0m all spans	2.0m
Rural HV CCT	1.0m all spans	2.0m

Typical minimum vegetation clearance* around bare powerlines in urban areas			
Voltage	Spans 0-50m	Spans 50-100m	Around pole
Urban LV	1.0m	1.0m	2.0m
Urban HV 11kV-22kV	1.5m	2.5m	2.0m
Urban 33-66kV	3.0m	3.0m	2.0m
Urban 132kV	6.0m	6.0m	2.0m

Typical minimum vegetation clearance* around bare powerlines in rural areas			
Voltage	Spans 100-200m	Spans 200-300m	Around pole
Rural LV	2.0m – 3.0m	4.0m – 4.5m	2.0m
Rural HV 11kV-22kV	2.5m – 4.0m	2.5m – 5.5m	2.0m
Rural 33-66kV	3.5m – 4.5m	5.0m – 6.5m	2.0m
Rural 132kV	6.5m	6.5m – 7.0m	2.0m

\* Typical Minimum Vegetation Clearance to be maintained at all times. An additional allowance for vegetation regrowth is also required at the time of treatment. Allowance refers to Essential Energy's Vegetation Management Plan for current assets. Allowance distances are shown in the tables above.



## Trees and powerlines

STAY CLEAR  
WHEN POWERLINES  
ARE NEAR

essential  
energy

**Improving the way we manage vegetation near powerlines to improve how our communities look.**

### Why does Essential Energy need to manage trees?

Trees growing into or falling onto powerlines pose a significant safety and power supply risk to our community.

Essential Energy and landowners have shared responsibilities under the NSW Electricity Supply Act 1995 for preventing trees from impacting electricity network operation.

### How are trees trimmed?

Most trees near our powerlines network are trimmed using arborist techniques.

### Why does Essential Energy require some trees to be removed?

Trees are only removed where:

- > It is necessary to protect the power lines or safety of persons or property near the power lines
- > Alternatives (such as undergrounding the powerline) are known to not be feasible (including economically feasible)
- > Acting in accordance with our Vegetation Management Plan.

### Who will remove the tree?

Where a tree must be removed, Essential Energy employs qualified vegetation management specialists to consult with the tree owner to explain why and how the tree removal must occur.

Tree removal must be undertaken in a safe manner and sometimes this requires powerline de-energisation or road traffic control.

### Examples of trees Essential Energy may seek to remove



Poor tree health posing safety risk.



Fast branch regrowth exceeding trimming frequency.



Tree physically unable to live outside of clearance space.



Does not respond to directional pruning techniques.



Aesthetics of the tree after pruning are unacceptable such that it would be more appropriate to fully remove.

## Trees and powerlines

STAY CLEAR  
WHEN POWERLINES  
ARE NEAR

essential  
energy

### How often are trees near powerlines inspected?

Inspection cycle times are dependant upon factors such as rate of growth, possible fire risk, climate and type of vegetation.

### Will I be notified if work is required?

Essential Energy will consult with the landholder if vegetation is identified as encroaching upon or has the potential to encroach upon minimum safe vegetation clearances.

Notification of intended vegetation works may include:

- > An initial site inspection to scope required works
- > Discussions with the landholder, either verbal or by Notification letter, advising the scope of work
- > Notification letters provide details of work required and include contact details
- > Landholder notification is provided for works involving tree removal and consent is sought prior to work commencing.

### Managing street trees?

Essential Energy will work with Councils in a cooperative manner to ensure effective vegetation management in the best interests of the community as a whole.

Essential Energy will consult with councils where specific street trees are identified for removal.



Scan QR code to learn more.  
More information on how and why  
Essential Energy manages vegetation  
near powerlines can also be found at

### Who should I speak to if I have further questions?

For vegetation enquiries call **13 23 91**

For supply interruptions call **13 20 80**

If you see trees or tall growing vegetation touching or overhanging powerlines, please call Essential Energy on **13 23 91** so we can investigate.

If you see a tree in contact with powerlines following hazardous weather or any other incident, call us immediately and ensure all onlookers remain at least **8 metres clear**.

Comments:

**4.4 ABORIGINAL LAND CLAIMS - DETERMINED CLAIM**

**File Number:** REP23/759  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Site Map

**REPORT**

Council has received a fortnightly report from Crown Lands advising of all Aboriginal Land Claims (ALCs) that have been determined/withdrawn within that period.

There is one ALC listed within the Temora LGA that has been determined and granted. Details are included below:

**Land Claimed:** Lot 1; DP 703492

**Description:** Whole

**Claim No:** ALC 17901

**Lodged By:** New South Wales Aboriginal Land Council

**On Behalf Of:** New South Wales Aboriginal Land Council

**Date of Claim:** 01-Jun-2009

**Determination:** Granted

**Date of Determination:** 01-May-2023

**Appeal Period Expiry:** 01-Sep-2023

**LGA:** Temora

**Suburb:** Aria Park

**Local Aboriginal Land Council:** Narrandera

A site map is attached to this report. Should Council wish to appeal the decision, the appeal period closes on the 1<sup>st</sup> of September 2023.

**COMMITTEE RESOLUTION 69/2023**

Moved: Cr Nigel Judd

Seconded: Cr Rick Firman

That the Committee resolved to recommend that Council seek legal advice as to whether Council should appeal the decision.

**CARRIED**

***Report by Amanda Colwill***





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UP! Department of Finance and Services, Panorama Avenue, Baltimore, 21095, [www.up!law.gov.au](http://www.up!law.gov.au).

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Web: [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au)

**Created By:** Amanda Obst

**Date:** 24/05/2023

**Projection:** GDA2020 / MGA zone 55



**4.5 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM ROUND 4**

**File Number:** REP23/770  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

**REPORT**

Council has been advised that there will be additional funding allocated under the Federal Government's Local Roads and Community Infrastructure Program Round 4, known as Part B. Council has already been notified of funding under Part A, which is \$825,968. This funding has already been nominated for allocation by Council. Part B funding is \$476,436. This funding may only be allocated towards roads projects. Projects must be completed by 30 June 2025.

Consultation with Council's engineers has nominated the following projects for Council's consideration:

1. Camp Street Segment 1 (between Britannia St and Murphy St) shoulder construction (\$120,000) and kerb & gutter installation (\$100,000) = Total \$220,000
2. Twynam Street Segment 1 (between Britannia St and Murphy St) shoulder construction including soccer ground parking (\$190,000) and kerb & gutter installation (\$100,000) = Total \$290,000

These projects total \$510,000 in current budget estimates, which is \$33,564 over budget. However, resident contributions from Camp Street and Twynam Street kerb contribution requirements will meet the budget shortfall.

**COMMITTEE RESOLUTION 70/2023**

Moved: Cr Jason Goode  
Seconded: Cr Max Oliver

That the Committee resolved to recommend to Council to nominate Camp Street Segment 1 and Twynam Street segment 1 – shoulder construction and kerb and gutter installations as the projects to be funded under Local Roads and Community Infrastructure Fund Round 4 (Part B).



**CARRIED**



***Report by Claire Golder***

**4.6 STREET TREE REQUESTS****File Number:** REP23/777**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Root Barrier Installation**REPORT**


A number of street tree requests previously reported to Council have now been reviewed by the contractor conducting the Street Tree Audit. A summary is provided below of all requests along with his comments.


Location	Action Required	Photo	Comment
Deboos Street (between Polaris & Grey Street)	<p>Review all trees in this block. Potential to remove/replace all unsuitable trees and redo footpath/kerb &amp; gutter.</p> <p><i>Background:</i></p> <p>Initial report requested the removal of the tree out the front of 95 Deboos Street. Upon inspection by Council's Open Spaces Coordinator there is no visible reason that the tree should be removed from a tree health point of view. However, it can be noted this tree has been heavily pruned for overhead powerlines on a regular basis, is lifting the kerb and adjoining footpath.</p>		<p>RF: Remove and replace all trees on east side of block.</p> <p>MM: Trees incompatible with overhead power and Ash tree showing signs of significant sun burn following pruning.</p>

<p>145 Deboos Street</p>	<p>Request is for removal of the tree. Initial assessment by Council staff determined not to remove the tree however remove the root and repair the damaged footpath and brick heritage kerb. Works have not been undertaken since the initial request and response in August 2021 due to Council staff struggling to find a bricklaying contractor to undertake the heritage brick kerb works. The owner has now requested if Council can remove the tree to abate any future problems as damage is starting to occur to the property fence and there is concern that future damage might extend to the house itself which is listed as an individual heritage conservation item in the Temora Heritage Conservation Plan.</p>		<p>MM: Tree healthy. Recommend root pruning and root barrier installation east of K&amp;G.</p>
<p>51 Deutcher Street</p>	<p>Resident report that tree on nature strip appears to be dying</p>		<p>MM: Tree dying. Remove and replace.</p>




<p>52 Deutcher Street</p>	<p>Request is for the removal/replacement of 4 x Ash trees with a more suitable variety. Reason for the request is that they have caused damage to the kerb and gutter, driveway and footpath against a house on private property where a significant root is evident and suspected to be from the subject trees.</p> <p>One of the challenges with this request is that there are a significant number of large ash trees in this area of Deutcher Street and removal may prompt further requests. In saying this, Council has been experiencing significant issues with ash trees around urban Temora.</p>		<p>MM: Medium term remove and replace all Ash Trees between Haig and Jellicoe Street.</p> <p>MM: Not long lived, getting to back end of life and causing infrastructure damage.</p>
<p>152 Britannia Street</p>	<p>Request is for the removal of the 2 trees, as she believes the roots are growing in under the house slab. They are also close to powerlines. Preference is for removal, but has request root block if the request isn't approved.</p> <p>Upon inspection by Council, there is no visible reason that the tree should be removed from a tree health point of view. However, it can be noted this tree has been heavily pruned</p>		<p>MM: Trees healthy. Recommend root barrier on boundary.</p>








	<p>for overhead powerlines on a regular basis, is encroaching the front lawn and possibly underneath the dwelling's concrete slab. Furthermore, if the trees cannot be removed, the owner has requested treatment works to block the root's growth.</p> <p>The tree variety is an Ash which Council has had other root-related issues with this variety of tree, particularly where they have been regularly pruned for powerlines due to this species putting more effort into root growth when pruned.</p>		
113 Parkes Street	<p>Review 1 x London Plane Tree</p> <p><i>Background:</i></p> <p>Resident has raised concern numerous times about this particular tree, stating that it is causing damage. She is requesting Council to carry out an inspection to determine if it is the tree causing damage.</p> <p>Upon inspection by Council officers there wasn't any clear significant damage to her property that could be attributed to the tree.</p>		<p>MM: Not supported. Tree healthy, recommend root barrier on boundary.</p>





73 Polaris	<p>Request to remove 1 x mature Desert Ash</p> <p><i>Background:</i></p> <p>Request sights heavy pruning, powerlines and issues with sewer.</p>		<p>MM:</p> <p>Supported.</p> <p>Recommend removal of 1 x Desert Ash and 1 x Camphor Laurel and plant 2 x Chinese Elm trees completing a Chinese Elm avenue.</p>
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**Essential Energy:**



Location	Essential Energy Comment	Photo	Arborist Comment
97 De Boos Street	Incompatible gleditsia		RF: Incompatible tree and is linked to 1 <sup>st</sup> Item on above table.
97 De Boos Street	Incompatible gleditsia		RF: Incompatible tree and is linked to 1 <sup>st</sup> Item on above table.
113 De Boos Street	Incompatible gleditsia		RF: Incompatible tree and is linked to 1 <sup>st</sup> Item on above table..

56 Haig Street	Incompatible council euc		RF: Remove and Replace with suitable variety.  MM: Heavily pruned with many epicormic shoots.
103 Tonkin Street	Incompatible gleditsia		RF: Trees < 15 yr old. Will continue to be an issue with power. Consider entire north side of block for replacement.
105 Tonkin Street	Incompatible gleditsia		RF: Trees < 15 yr old. Will continue to be an issue with power. Consider entire north side of block for replacement.
107 Tonkin Street	Incompatible gleditsia		RF: Trees < 15 yr old. Will continue to be an issue with power. Consider entire north side of block for replacement.
111 Tonkin Street	Incompatible gleditsia		RF: Trees < 15 yr old. Will continue to be an issue with power. Consider entire north side of block for replacement.



Trungley Road	Incompatible euc		MM: Tree in good health. RF: Value??
Murphy Street (south western corner of Temora West Sports Grounds)	Incompatible euc		RF: Remove and complete line of ornamental pear trees.
Murphy Street (south eastern corner of Temora West Sports Grounds)	Incompatible euc		RF: Remove and complete line of ornamental pear trees.
40 Ashelford Street	Incompatible euc. Multi leader equals CATD		RF: Remove and replace with compatible species.



145 Carson Street	Incompatible ash		RF: Where do you start and stop. This street will be a major issue and on EE list.
10 Bellevue Street	Incompatible euc		RF: Remove and don't replace. Covered by adjacent trees.

**BUDGET**

1. Council removals funded under maintenance removal program.
2. Essential Energy Requests funded by Essential Energy with Council responsible for tree replacement and stump removal.

Cr Max Oliver left the meeting at 2:57 pm.

**COMMITTEE RESOLUTION 71/2023**

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

That the Committee recommend that Council endorse the actions outlined in the report with the addition of 152 Britannia Street to be removed.

AND FURTHER

That replanting be deferred until suitable species are identified in the Street Tree Audit Report.

**CARRIED**

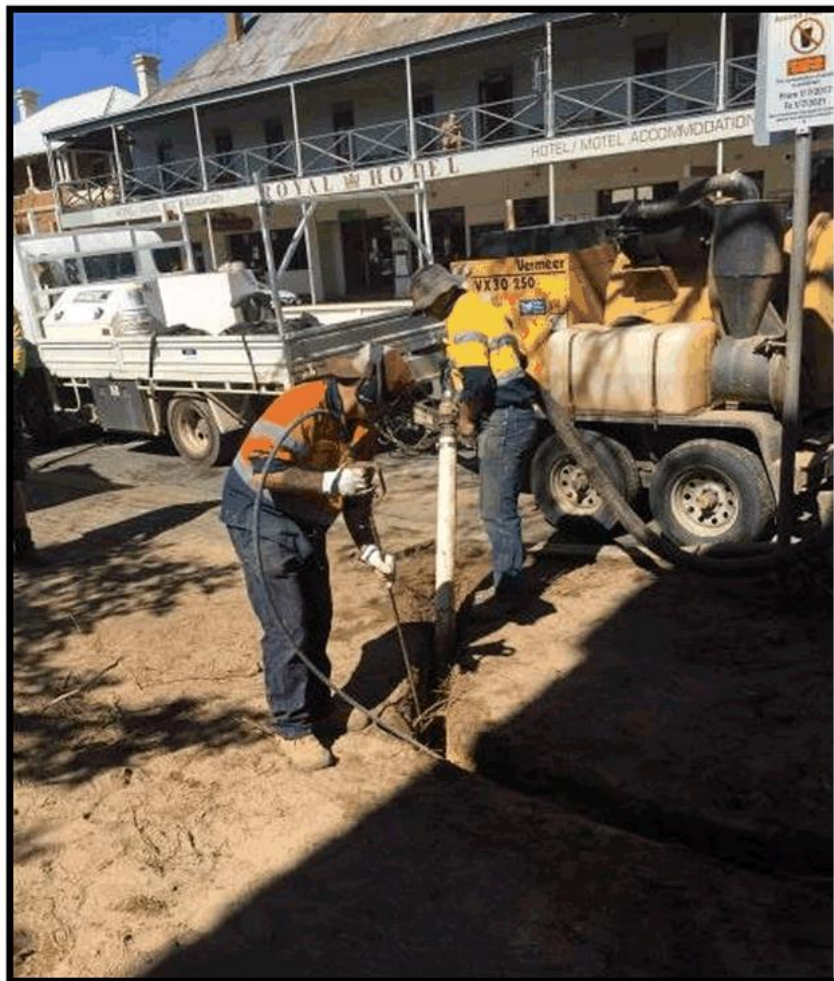
***Report by Amanda Colwill***

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### Root Barrier Installation – Wynyard Street Tumut.

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*In a endeavour to control tree roots (of a London Plane Tree) encroaching on and impacting adjacent buildings, the surrounds – approximately 50% of the tree's root plate – were trenched (using an industrial vacuum pump), tree roots cut, and a root barrier installed in the resultant trench. Work undertaken in September 2020.*



**Figure 1** – Excavating the trench with a vacuum pump to minimise damage to trees roots.

Phone: 04 0790 7958

E mail: [larch\\_therock@bigpond.com](mailto:larch_therock@bigpond.com)

Registered Landscape Architect





ABN 35 336 150 981



**Figure 2** – The open trench showing exposed tree roots.

Phone: 04 0790 7958

Email: [larch\\_therock@bigpond.com](mailto:larch_therock@bigpond.com)

Registered Landscape Architect





ABN 35 336 150 981



**Figure 3** – An example of some of the larger woody tree roots exposed, and then cut cleanly.

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Email: [larch\\_therock@bigpond.com](mailto:larch_therock@bigpond.com)

Registered Landscape Architect





ABN 35 336 150 981



**Figure 4** – Root pruning completed with the range of “root segments” removed from the trench laid out.

Phone: 04 0790 7958

E mail: [larch\\_therock@bigpond.com](mailto:larch_therock@bigpond.com)

Registered Landscape Architect



ABN 35 336 150 981



**Figure 4** – Root barrier material installed and trench backfilled, prior to (new) paving being laid on the tree's surrounds.



**Figure 5** – The tree in March 2022, two “growing seasons” after the root barrier installation.

Phone: 04 0790 7958

Email: [larch\\_therock@bigpond.com](mailto:larch_therock@bigpond.com)

Registered Landscape Architect

**1 MAYOR**

Requested that budgets and remaining budgets be incorporated in reports to assist with decision making.

**2 CR ANTHONY IRVINE**

Has been approached by Anthony Thomas regarding driveway of Les Thomas requesting tree removal and highlighting stormwater issues. Cr Irvine will provide an email with details.

**3 CR CLAIRE MCLAREN**

Has been approached by Mal Yerbury who is requesting an onsite meeting with Council to see the issues on his property re flooding.

***Engineering Assets Manager, Rob Fisher will arrange an inspection on July Committee day.***

**5 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 72/2023**

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3.26pm:

**5.1 Temora sportsgrounds lighting upgrades**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**5.2 Tender Evaluation - Winning and Crushing Gravel**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**CARRIED**

**COMMITTEE RESOLUTION 73/2023**

Moved: Cr Jason Goode

Seconded: Cr Rick Firman

It was resolved that Council adopts the motions from the closed committee of Council.

**CARRIED**



**6        CLOSE MEETING**

The Meeting closed at 3.48pm.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 6 June 2023.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**

**8.4 MINUTES OF THE ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING  
HELD ON 6 JUNE 2023****File Number: REP23/864****Author: Director of Administration & Finance****Authoriser: Director of Administration & Finance****Attachments: 1. Minutes of the Economic Development and Visitations Committee  
Meeting held on 6 June 2023****RESOLUTION 102/2023**

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was resolved that the reports be received.

**CARRIED****RESOLUTION 103/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Claire McLaren

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**DATE:** TUESDAY, 6 JUNE 2023  
**TIME:** 3:52PM  
**LOCATION:** 105 LOFTUS STREET  
TEMORA NSW 2666

# MINUTES

## Economic Development and Visitations Committee Meeting

**6 June 2023**

**Order of Business**

<b>1</b>	<b>Open Meeting .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Disclosures of Interest .....</b>	<b>3</b>
<b>4</b>	<b>Reports .....</b>	<b>4</b>
4.1	Visit Riverina Membership 2023 .....	4
4.2	Country Change Membership 2023-2024 .....	9
4.3	Godolphin Resources .....	16
4.4	Crisis Accommodation .....	18
4.5	Economic Development Update - June 2023 .....	20
<b>5</b>	<b>Close Meeting .....</b>	<b>23</b>



**MINUTES OF TEMORA SHIRE COUNCIL  
ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 JUNE 2023 AT 3:52PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren (Chair), Cr Graham Sinclair (Deputy Mayor), Cr Anthony Irvine (Observer)

**IN ATTENDANCE:** Craig Sinclair (Economic Development Manager), Elizabeth Smith (Director of Administration & Finance), Claire Golder (Town Planner)

**1 OPEN MEETING**

3.52pm

**2 APOLOGIES**

**COMMITTEE RESOLUTION 17/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Rick Firman

That apologies from General Manager Gary Lavelle, Cr Belinda Bushell and Director of Environmental Services Kris Dunstan be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			

**4 REPORTS****4.1 VISIT RIVERINA MEMBERSHIP 2023****File Number:** REP23/808**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Visit Riverina**REPORT**

The purpose of this report is to review the prospectus provided by Visit Riverina to determine whether Council wishes to renew membership in the regional tourism organisation.

The membership proposal is summarised in the attached prospectus.

The membership commitment for the 2023 - 2024 financial year will be \$4,950.

**COMMITTEE RESOLUTION 18/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to renew membership of Visit Riverina for the 2023/24 financial year.

**CARRIED**

***Report by Craig Sinclair***

# THE RIVERINA

## 2023 - 2024 Membership Prospectus

### About Visit Riverina Inc

Visit Riverina is a membership-based marketing collective with 10 current member Councils based across the whole Riverina region.

We operate <https://theriverina.com.au/>, Visit Riverina on Facebook and Instagram; Inside the Riverina newsletter; Taste Riverina on Facebook and Instagram; and the Riverina Outdoor Art Trail.

We are governed by a board of directors from across the region with a mix of representatives from Riverina based Councils and industry. All members can nominate a director to the Board. Current directors of the Visit Riverina board are outlined below.

### Council-nominated directors:

**Toneale O' Connell (Chair)**

Tourism & Economic Development Coordinator, Narrandera Shire Council

**Laura Munro (Treasurer)**

Tourism and Business Development Officer, Coolamon Shire Council

**Ali McLean (Secretary)**

Economic Development Officer, Hay Shire Council

**Casey Polson**

Tourism Development Officer, Cootamundra-Gundagai Regional Council

**Michelle Evans**

Executive Manager Economic & Community Development, Leeton Shire Council

**Marina Uys**

Tourism & Administration Officer, Bland Shire Council

**Miki McPherson**

Tourism & Marketing Officer, Snowy Valleys Council

**Eden Hercus**

Tourism & Events Officer, Murrumbidgee Council

**Alison Jardine**

Community Development Officer, Carrathool Shire Council

### Industry directors:

**Kate O' Callaghan (Deputy Chair)**

Executive Director, Southern Cotton

**Matt Lucas**

Owner, The Coffee Pedaler, Tumut and Gundagai

# THE RIVERINA

**Daisy Jenkins**

Experience Development Manager, Big Red Group

## 2023 – 2024 Service Provision

RDA Riverina have provided Executive Officer, Digital Support, Marketing and Financial services to Visit Riverina since August 2019. Over the past 12 months RDA Riverina expanded several of their programs and no longer have the capacity to provide services to Visit Riverina. This contract will end by June 30, 2023. We thank RDA Riverina for their support and look forward to continuing to collaborate with them as leaders in the region.

Marketing services and digital support for 2023 – 2024 will be provided by The Articulate Pear with official handover on 1st May 2023. Financial services will be provided by a bookkeeper with official handover on or before 30th June 2023. Secretarial/Executive Officer duties will be shared amongst the office bearers with responsibility for emails, meeting organisation and minutes delegated to the Secretary.

## Annual Membership Benefits

**Newsletters**

- Features in 4 x seasonal e-newsletters 'Inside the Riverina' – 2,100 database, 2022 Average open rate 36% Average click rate 3.6%

**Website**

- Features in theriverina.com.au blog posts linked to 'Inside the Riverina' newsletters
- Dedicated destination page(s) on theriverina.com.au with main towns and surrounding villages, including individual searchable listings for all tourism attractions, updated as required (small fee applies for creation of initial listing if you are not a prior member)

**Social Media**

- Minimum of 4 scheduled posts per month (focusing on your LGA) across Visit Riverina social media channels (Facebook and Instagram channels have over 10,000 consumers following) and Taste Riverina social media channels where appropriate.

**Regional Tourism Meetings**

- Participate in quarterly member meetings with representatives from stakeholders including Destination Riverina Murray and Destination NSW

**Events**

- Opportunities to attend events such as Caravan and Camping Shows as a collective (successful attendance at Canberra Caravan and Camping Expo in October 2022)

**Riverina Map**

- Feature in the Riverina Map which was produced by Visit Riverina in 2022. We will be editing it and reprinting it in 2023.



# THE RIVERINA

## Media Opportunities

- Access to numerous media opportunities and partnerships through connections with Visit Riverina

## Large Scale Regional Marketing Campaigns

- Access to coordination of regional collaborative marketing campaigns such as 'Now's the time to Love NSW' media campaign led by Visit Riverina Inc with the support of Destination NSW in 2021, and this year's campaign with Australian Traveller Magazine

Members of Visit Riverina gain access to several benefits - the most powerful one being the cohesive brand identity of the Riverina region packaged through Visit Riverina. We all know that tourists don't see council boundaries, but they can identify regions.

Marketing collectively allows us to stand out in a highly competitive domestic tourism environment; enabling the promotion of experiences that take in towns and cities across the region. Visit Riverina provides a collective voice for local government and tourism operators in the Riverina region when advocating for programs and funding from Destination NSW and Destination Riverina Murray.

## Membership Investment

The membership commitment for the 2023 - 2024 financial year will be \$4,950 exclusive of GST. There has been no increase since the 2021 - 2022 commitment.

## Visit Riverina Audience

Our audience is growing!

In 2019 our total audience was 11,875 (Facebook and Instagram followers, website users and newsletter subscribers). This grew by 49% in 2020 to an audience of 17,695, and by 21% in 2021 to 21,441 and by 13% in 2022 to 24,326.

Website users grew by 74% from 4,399 in 2019 to 7,646 in 2020, and by 36% to 10,371 in 2021 and by 20% to 12,455 in 2022.

6,671 Facebook followers (Mar 2023)  
3,487 Instagram followers (Mar 2023)  
42,928 Facebook page unique reach (2022)  
23,442 Instagram unique reach (2022)  
12,455 Website users (2022) vs 10,371 in 2021  
1,713 Newsletter Subscribers (Mar 2023)

## We would love to hear from you – Membership Investment Deadline

Visit Riverina Inc has a big role to play in providing strong advocacy and a voice for its member Councils in the Riverina. Working together we can achieve so much more. **We would like a**

# THE RIVERINA

**decision on your Council's membership investment intention by Monday 15th May 2023.** Get in touch with our Chair, Toneale O' Connell, at [toneale.oconnell@narrandera.nsw.gov.au](mailto:toneale.oconnell@narrandera.nsw.gov.au) with any questions or to arrange a meeting/presentation for Councillors from Visit Riverina.

**4.2 COUNTRY CHANGE MEMBERSHIP 2023-2024****File Number:** REP23/810**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Country Change**REPORT**

The purpose of this report is to review the prospectus provided by RDA Riverina to determine whether Council wishes to renew membership in the Country Change program.

The membership proposal is summarised in the attached prospectus.

The membership commitment for the 2023 - 2024 financial year will be \$4,200.

**COMMITTEE RESOLUTION 19/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

That the Committee resolved to recommend to Council to renew membership of Country Change for the 2023/24 financial year.

**CARRIED**

***Report by Craig Sinclair***

countrychange.com.au



JobsRiverina.com.au

# COUNTRY CHANGE 2023/24



for Local Government  
Partners

DA Riverina Proposal





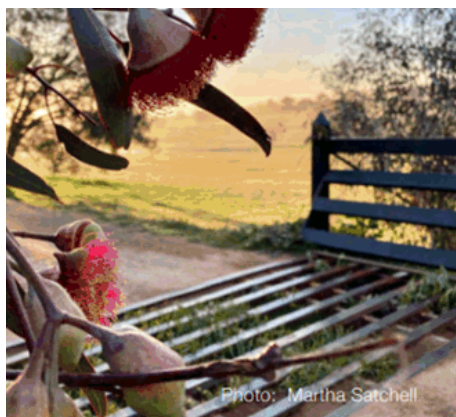


Photo: Martha Satchell

## he Regional naissance

positive to come from the recent covid disruption is that the move to remote work, need for space and lifestyle and abundance of regional job opportunities and career paths have only been accelerated. When I returned to the Riverina, just 20 years ago, the way for a country change was not well trodden. Now we see the returners, the retired and those seeking more moving to the Riverina for their next chapter.



The region is welcoming those seeking a country change with open arms and they are becoming part of the community fabric through sport, culture, industry and more. The Riverina has two stand out advantages as a location to consider for your country change. Firstly it is well serviced - with great education options, health care infrastructure, career opportunities, culture and the arts programs and activities, leading sporting facilities (indefinitely something in the water with our long list of sporting stars!) plus many more reasons. Its serviceability makes it a wonderful place to raise a family. Secondly, It is well connected - geographically located between Sydney, Melbourne and Canberra and connected by road, rail and air or both freight and tourism. Connected from the city's to the plains with a diversity of adventure on your doorstep in every direction.

Take a closer look and be part of the regional renaissance, part of the country change.

*Dianna Somerville*

Chair, Regional Development Australia Riverina



Photo: Destination NSW

CLOCKWISE FROM FAR LEFT: THE LOOKOUT HERMITS CAVE, GRIFFITH; FLORAL BLOOMS IN GREATER HUME; BUNDYI CULTURAL TOURS. COVER IMAGE: DOGS AND YOUNG COUPLE IN GREATER HUME BY LEABIC.



## Why Country Change, why the Riverina

What do people say they want when considering the country change? They want a sense of space (77%), they want to connect with the natural environment (77%) and they are seeking overall improved wellbeing (75%).

Furthermore, people moving to the Riverina tell us they want a place in a safe and rewarding community with good schools and great career opportunities.

The Riverina has all this and more! Booming health, education and defence sectors are combined with growing transport and logistics and manufacturing industries in the Riverina and supported by a diverse agricultural base. The Riverina has it all for you and your children's future. Talk to us for more information about your Country Change.

*Rachel Whiting*

CEO and Director of Regional Development  
Regional Development  
RDA Riverina

# 2023-24 CAMPAIGN INCLUSIONS

## INCLUDED MONTHLY ACTIVITIES

With the steady results of the changes made to the CC 22/23 marketing focus, we will continue the following activities as part of your monthly retainer.

- Account management - liaising with LGAs, RDA and Stakeholders
- Social media management: posting, monitoring and engagement - Instagram, LinkedIn and Facebook
- \$200 a month advertising spend
- Social media ads set up and management of advertising budget
- 800-1200 word SEO focussed Blog
- \$50 per month allocation for transcribing and captions of video and webinar
- Website maintenance (now included in this retainer), uploading content
- Video edit (provided vision) and uploading to platforms (including transcription for captions)
- Newsletter - design and distribution
- Webinar interview and uploading to platforms (including transcription for captions)
- Country Change Magazine - project management & design

[countrychange.com.au](https://countrychange.com.au)

# 2023-24 CAMPAIGN INCLUSIONS

## PRICING AND OPTIONAL EXTRAS

### PRICING

\$4,200 + GST PER ANNUM PER LGA

### OPTIONAL EXTRAS FOR LGAs

- Online training sessions to help LGA CC & comms teams with social media, digital marketing, strategic content creation and CANVA (possibility to break these longer sessions up into micro-content based on subjects).
- Promote/ encourage people to think outside the box and use CC and an extra promotional platform
- Supply an 'a la carte menu' and content selection for people wanting additional content like blogs, video, ads etc.
- Option for people to increase advertising spend above allocated \$200



[countrychange.com.au](http://countrychange.com.au)



# 2023 - 24 CAMPAIGN

## LGA ORDER FORM

### LGA COUNTRY CHANGE INVOLVEMENT

Please tick  
the appropriate box

#### Country Change Marketing

This cost is: \$4,200 + GST per annum each LGA.  
Please invoice me for this amount.

☐

#### Country Change Expo Hosting

- » Expression of interest declared in hosting 2023/24 **Country Change Expo**
- » We understand that working with neighbouring LGAs works best in hosting the Country Change Expo and have support from



(please list councils in which support has been sought/gained)

#### New Country Change LGA Partner

- » Our LGA wishes to join Country Change as a new partner and to be quoted on participation as per our requirements. I request a meeting to gain further information.

☐

#### New Video interest

- » Our LGA is a current member of Country Change. We are interested in creating additional videos. I request a meeting to gain further information.

☐

#### Country Change

- » We are interested in purchasing space in the next edition of the Country Change magazine – please contact us to discuss.

☐

PLEASE RETURN THE FORM TO [CEO@RDARIVERINA.ORG.AU](mailto:CEO@RDARIVERINA.ORG.AU) BY  
THE 16TH OF JUNE, 2023 OR EARLIER.

[countrychange.com.au](http://countrychange.com.au)



# 2023/24 CAMPAIGN LGA ORDER FORM

(INSERT NAME OF LGA)

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Would like to accept the offer of Country Change Marketing 2023/2024 as indicated in the table below:

We understand that any required items we are not able to produce on time and require Blue Clay's assistance to do so, will incur an extra fee, which will be discussed and agreed in advance.

Name: \_\_\_\_\_  
Position/title \_\_\_\_\_  
Signed: \_\_\_\_\_  
Date \_\_\_\_\_

[countrychange.com.au](https://countrychange.com.au)

**4.3 GODOLPHIN RESOURCCES****File Number:** REP23/817**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Rare Earth Elements Project**REPORT**

Representatives from Godolphin Resources met with Officers in May to provide an update on exploration activities in the Narraburra area. Over the past 12 months Godolphin have drilled 31 holes to take core samples to analyse for the presence of Rare Earth Elements (REE).

The project site spans 340km<sup>2</sup> and was identified by the Australian Government Department of Industry, Science and Resources in the 2022 Critical Minerals Strategy as a major deposit of REE.

Metallurgical testing indicates Ionic Clay Hosted REE. These are located in the soil that sits above the granite bedrock up to 40m below the surface. Godolphin reports that they are highly encouraged by the results of the testing, which indicates 97% recovery rate of key magnet REEs, some of which show low-cost development potential.

Further metallurgical testing is planned for the second half of 2023 which will involve broader and larger scale testing and bulk sampling.

Should mining of REE at the site take place in the future, the results indicate that a shallow mining method is likely to be the most effective and efficient. This would involve removing up to 40m of soil in strips, extracting the minerals, replacing the soil, and moving to the next strip. Based on other projects of a similar nature, it could take 7 to 10 years from this point before mining operations commenced.

**COMMITTEE RESOLUTION 20/2023****Moved:** Cr Rick Firman**Seconded:** Cr Graham Sinclair

That the Committee resolved to recommend to Council to note the report.

**CARRIED*****Report by Craig Sinclair***

## Narraburra - Rare Earth Elements Project

Maiden JORC 2012 Mineral Resource:

**94.6Mt at 739ppm TREO<sup>1</sup>**

including at 600ppm cutoff:

**20Mt at 1,079ppm TREO**

Major Deposit of REE's in NSW

- ✓ **126% increase** in TREO grade
- ✓ **30% increase** in tonnage
- ✓ **50% Indicated** Resource Category

Supply of green metals is essential for clean energy technology and will need to rapidly increase in the coming years to meet the world's energy transition goals

The Narraburra Project is located in NSW and was identified by the Australian Government Department of Industry, Science and Resources in the Australia's 2022 Critical Minerals Strategy, as a major deposit of REE.

Project spans 340km<sup>2</sup> and hosts a comprehensive suite of Rare Earth Element Oxides in a known mining region with extensive infrastructure

Acquired in 2022 following a farm-in and joint venture agreement – GRL can earn up to a 75% interest in the project

Total of 31 diamond drill holes drilled to date with 28 intersecting broad zones of REE suggesting a large Rare Earth Elements system at Narraburra – resource remains open in several directions

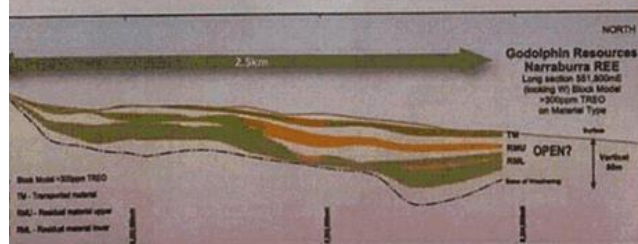
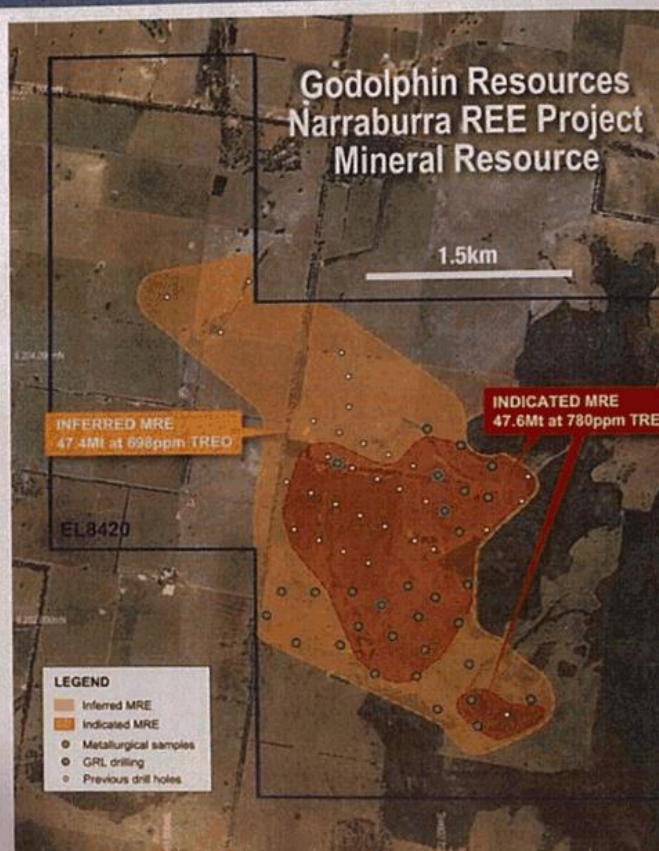
Maiden (JORC 2012) Mineral Resource Estimate completed for Narraburra REE Project of:

Category	Tonnes (MT)	Total TREO (ppm)
Indicated	47.6Mt	780ppm TREO
Inferred	47.4Mt	698ppm TREO
Total	94.9Mt	739ppm TREO

Recent metallurgical testing results undertaken by ANSTO indicate Ionic Clay Hosted Rare Earth Elements – initial leach testing shows promising leachability of REE from deposit

Highly encouraging 92% recovery of key magnet REE's (Pr, Nd, Tb, Dy) with individual elements Nd 94% and Pr 90% - confirming low cost development potential

Maiden metallurgical results will be used to design a broader and larger scale metallurgical testing and bulk sampling program – expected to commence in H2 2023



### The importance of Rare Earth Elements:

- Magnets – motors, generators, HD drives, audio and other
- Automotive – batteries for electric vehicles
- Clean energy and pollution control
- Metal alloys, microwave filters, oxygen sensors, LEDs and cutting lasers
- Medical, industrial and strategic applications – unique catalytic, metallurgical, nuclear, electrical, magnetic and luminescent properties

1. ASX 19 April 2022 Announcement  
1 Total REO (TREO) REOs + Yttrium oxide ((La2O3 + CeO2 + Nd2O3 + Sm2O3 + Gd2O3 + Tb4O7 + Ho2O3 + Er2O3 + Yb2O3 + Lu2O3) +

**4.4 CRISIS ACCOMMODATION**

**File Number:** REP23/824  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The purpose of this report is to outline the opportunity to assist Young Crisis Accommodation Centre with the provision of a facility in Temora to house individuals and families in need of short term crisis accommodation.

Council Officers recently met with Ms Kerri Palmer, Manager of the Young Crisis Accommodation Centre (YCAC). YCAC was established in Young in 1989 to provide safe and secure accommodation for women and children fleeing domestic violence and homelessness. The organisation now provides homeless and near homeless individuals and families with individualised, supportive services and tailored housing solutions with a goal of obtaining and sustaining affordable housing. The centre deals with a range of people including young people, women, men, individuals and families located in Young, Cootamundra, Boorowa, Harden, and Temora.

The organisation is an incorporated association, funded through a mixture of donations and the Department of Communities & Justice via St Vincent De Paul on a two-year funding cycle. They operate two homes plus a tiny house on one site in Young. There is a committee that maintains the house which is rented to the YCAC. Clients can normally stay a maximum of three months however sourcing alternative longer term accommodation is becoming increasingly difficult so some clients have stayed up to 12 months in recent years.

Ms Palmer advised that the demand for their services is increasing, including those from middle income families who are struggling to secure private rental accommodation. YCAC are funded to support 205 clients per year, however this year they have already worked with over 400 clients.

There has also been an increase in the number of presentations in Temora over the past 12 months. The majority of YCAC referrals come from the Temora Community Centre (TCC). Ms Palmer was quick to acknowledge that the team at the TCC work hard to ensure that they can provide local solutions for clients before referring them to YCAC however this is becoming increasingly difficult with the lack of rental accommodation available. The number of clients presenting due to rental arrears is also increasing, particularly those in social housing.

The YCAC and the TCC identified there is a need for a crisis accommodation facility in Temora. Ideally the facility would provide the capability for housing multiple tenants in independent living spaces, similar to the design of the Baker Street medical units that have a flexible configuration to be either 2 x 2 bed units or a 1 bed and a 3 bed unit. Such a complex would provide YCAC and TCC to house individuals and families in crisis locally until alternative arrangements can be made. This



ensures people have the ability to continue employment or seeking employment, and children can continue to attend school.

YCAC currently employ six staff, including four care workers. Establishing a facility in Temora would necessitate that an additional care worker to be employed by YCAC.

The opportunity exists for Council, and the wider community of Temora Shire, to support YCAC to establish a crisis accommodation facility in Temora. The form of support could include:

- Council providing land to construct a purpose-built facility
- Council and/or Goldenfields Water providing reduced or refunded rates on an ongoing basis to reduce the operating costs of the facility
- The community raising money to fund the construction and ongoing operations of a crisis accommodation facility in Temora
- A community committee being formed to manage the maintenance of the facility as is the case in Young

#### **COMMITTEE RESOLUTION 21/2023**

Moved: Cr Nigel Judd

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to invite the Manager of the Temora Community Centre to speak to Council on the need for crisis accommodation.

**CARRIED**

***Report by Craig Sinclair***

**4.5 ECONOMIC DEVELOPMENT UPDATE - JUNE 2023**

**File Number:** REP23/825  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The purpose of this report is to provide an overview of the activities taking place in the Economic and Community Development team over the past month.

**Tourism**

1. The VIC Manager has coordinated a Tourism Operator Forum taking place on 7<sup>th</sup> June at the Temora Ex-Services Club. The forum consists of site visits to the Railway Museum, Gidgee Estate, Three Ponds Estate, Meredie's Place, and Ritaville. Participants will also hear tourism updates from the Economic Development Manager and Destination Riverina Murray. There will be an opportunity for operators to share news about their own businesses. Finally operators will be consulted on the Railway Precinct Master Plan.
2. The EDM attended the LG NSW Tourism Conference in Manly at the end of May. Key takeaways from the conference include:
  - a. The importance of EV charging to attracting a higher yielding tourist. Additional rounds of funding will become available for installing chargers. A mix of charging types and speeds are required
  - b. The importance of creatives / the arts in tourism and events. Consider what can be learned from Limelight in Albury for development of T-Light
  - c. Key learnings from the Sydney Ambassador program that could be implemented for VIC volunteers for example roaming volunteers at big events, Find My Shift software
  - d. The potential to use Free Guides software to develop guided tours
  - e. The role of the Duke of Edinburgh Awards in encouraging young people to volunteer
  - f. An insight into the new Government's focus areas in the tourism portfolio, including arts and culture, and the nighttime economy, and the shift from funding infrastructure to funding the development of people and experiences
  - g. The opportunity provided by Western Sydney Airport and the impact on domestic and international tourism
  - h. The rise of India and China as significant international visitors to Australia
3. The EDM attended a workshop with tourism operators coordinated by Destination Riverina Murray designed to develop an agritourism strategy for the region.

**Arts & Culture**

4. The Arts Centre Manager attended the AGM of Eastern Riverina Arts. The Manager will be Council's representative to the organisation.
5. The Arts Centre Manager is coordinating a community open day for the centre on June 11<sup>th</sup> from 10:00am-2:00pm. The 'Discovery Day' provides participants with an opportunity to meet with potential workshop facilitators and sign up for future events to be delivered at the Centre.

**Economic Development**

6. The EDM met with a representative of the Department of Regional NSW to discuss priority projects and the status of outstanding funding applications.
7. Officers have been assisting with the next phase of the HR Capability Assessment. Following a HR Roundtable organised by Council, TBEG was successful in their application for seed funding through the NSW GROW program to engage a consultant to undertake an assessment of the HR capability in Temora. Seventeen businesses, ranging in size and industry, have participated in one-on-one conversations with the consultant. A report summarising the key findings and solutions options from the interviews will be presented to the participants on the 21<sup>st</sup> June. From there, agreed solutions will be shared with the wider community and other organisations and agencies that may be able to assist with implementing solutions.
8. The EDM submitted an expression of interest under the Growing Regional Economies Fund for the expansion of the Temora Airpark Estate.
9. The EDM met with directors of Dr Parry Homes and Passive Place to discuss the opportunity for alternative construction methods to be utilised on part of Apollo Place whilst the full construction program is delivered. This could help meet other short term housing needs.

### **Workforce Attraction**

10. The EDM presented at an online forum of migrant service providers based in Sydney to highlight the benefits of living and working in Temora Shire. This was the second in a series of webinars designed to improve the awareness of key community influences about the Riverina-Murray region in the hope of encouraging more migrants to consider taking up employment opportunities here.
11. The ECDM attended a workshop in Wagga to obtain feedback from the CALD community with a view to learning lessons that can be implemented in Temora Shire.
12. The EDM and the ECDM have been undertaking the reporting process for the end of the second year of the NSW GROW pilot program.

### **Youth**

13. The EDM delivered a presentation about career opportunities in Temora Shire at the TAFE Temora Campus Open Day alongside the Member for Cootamundra.
14. The EDM participated in the Youth Leadership Program as a mentor along with other community leaders.
15. Officers met with the proponent of the alternative education project. The project has been on hold but is now back on track. Officers will support by monitoring for funding opportunities.

### **COMMITTEE RESOLUTION 22/2023**

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

***Report by Craig Sinclair***

**1 CR ANTHONY IRVINE**

Noted that there seems to be good progress at the Aromet with cabin accommodation – will help address accommodation shortage.

Enquired on Airpark expansion project.

*Economic Development Manager, Craig Sinclair advised that Council officers have received concept designs of the stormwater from MJM and officers are meeting with the Temora Aviation Museum to seek their feedback on those designs.*

**5 CLOSE MEETING**

The Meeting closed at 4.25pm.

This is the minutes of the Economic Development and Visitations Committee meeting held on Tuesday 6 June 2023.

.....

GENERAL MANAGER

.....

CHAIRMAN



**8.5 MINUTES OF THE AERODROME USERS COMMITTEE MEETING HELD ON 6 JUNE 2023****File Number:** REP23/859**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Minutes of the Aerodrome Users Committee Meeting held on 6 June 2023**RESOLUTION 104/2023**

Moved: Cr Nigel Judd

Seconded: Cr Max Oliver

It was resolved that the reports be received.

**CARRIED****RESOLUTION 105/2023**

Moved: Cr Nigel Judd

Seconded: Cr Lindy Reinhold

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**Date:** Tuesday, 6 June 2023  
**Time:** 6:05PM  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# MINUTES

## Aerodrome Users Committee Meeting

**6 June 2023**

**Order of Business**

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<b>3</b>	<b>Disclosures of Interest .....</b>	<b>3</b>
<b>4</b>	<b>Reports .....</b>	<b>4</b>
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4.2	Aerodrome Users Cohabiting with ADF Parachute Ops .....	13
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**MINUTES OF TEMORA SHIRE COUNCIL  
AERODROME USERS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 JUNE 2023 AT 6:05PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd (Chair), Cr Anthony Irvine (Observer), Mr Grant Johnson, Mr Geoff King, Mr Graham Engel, Mr Robert Maslin, Cr Max Oliver, Mr Peter Harper, Nick Wills (Observer), Mike Cleaver (Observer), Peter McIntyre (Observer), Gary King (Observer), Emma Bowley (Observer), Guy Bowley (Observer), Mark Binskin (Observer) (Zoom), Tim Reid (Observer) (Zoom)

**IN ATTENDANCE:** Rob Fisher (Engineering Asset Manager), James Durham (Building Inspector/Quality Assurance Officer)

**1 OPEN MEETING**

6:05 PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 4/2023**

Moved: Cr Max Oliver

Seconded: Cr Rick Firman

That apologies from Mr Frank Lovell and Mr Matt Smejliis (Skytraders) be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

Councillor/Officer	Item	Nature of Interest	How Managed
Nil			



## 4 REPORTS

### 4.1 TEMORA AIRPORT MASTER PLAN IMPLEMENTATION REVIEW

**File Number:** REP23/774  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

#### REPORT

The Temora Airport Master Plan was adopted by Council in April 2019. It is therefore appropriate that a review of the implementation of this plan is conducted at this time.

#### Summary of the Airport Master Plan

Key objectives that the Temora Airport Master Plan has identified are:

- Securing the future asset management of Temora Airport through the identification and justification of infrastructure upgrades and investment
- Supporting future commercial usage of Temora Airport for pilot training and aircraft engineering businesses
- Developing the next stage of the Temora Airpark Estate
- Improving financial sustainability through diverse income sources
- Airport Precinct Concept Plans to guide future development

The objectives of the Temora Airport Master Plan are:

- Maintain the ability for aircraft to operate safely and unrestricted through the maintenance of existing infrastructure, to agreed service levels
- Ensure the airport is operating in accordance with National regulations, standards, legislation and policies, including the National Airports Safeguarding Framework
- Understand current conditions, performance, utilisation and costs
- Plan for and support the ability for airport facilities to be maintained, enhanced and expanded
- To improve future levels of service in response to population growth, demographic changes and community expectations, as well as options for commercial opportunities
- Efficiently use Council's resources
- Develop options for attracting and developing more general and recreational aviation activity at the airport
- Promoting the role of the airport and its significance as a community asset, including identity, employment, residential development, safety, heritage, education and tourism
- Providing for the airport to increase revenue
- Safeguarding the airport's long term plans and objectives
- Managing environmental and heritage constraints

- Managing risks associated with asset liability
- Managing risks outside of the airport, including land use conflicts, wildlife and public safety.
- Provide direction for Councillors, Council officers, user groups and the community

Future goals for the airport are to:

- Encourage the provision of additional flexible training facilities.
- Encourage complementary commercial businesses, including pilot training, engineering and other aviation related businesses
- Continue to support the Temora Aviation Museum aims to educate local students, and students living further afield about the operations of an airport as well as aviation history during wartime.
- Improve facilities through additional hospitality and accommodation services, local employment opportunities and support for community functions on airport grounds
- Future Airpark estate expansion
- Flood study of Council owned land located north of the airport. Determine future purpose of this land.
- Increasing the number of visitors, improving the experience for visitors and increasing the range of events available in order to attract different markets of visitors.
- Improve the long term financial sustainability of Temora Airport through investigating and pursuing a diverse range of additional income sources.

#### Project implementation review

With the funding under the Federal Government's Building Better Regions Fund, many of the identified projects have been completed, these being:

- strengthening Runway 18/36,
- main apron reconstruction,
- taxiway construction,
- taxiway sealing and
- underground drainage.

In addition to maintaining and renewing existing assets and improving existing facilities at Temora Airport, the Master Plan identifies future development opportunities to be examined and determined to be implemented over the medium to long term. These projects include:

- Airport landholding and potential land acquisitions – this is progressing through plans for the development of the former saleyards, land and 44 Airport Street, in conjunction with 50 Airport Street (privately owned) to deliver the next stage of the airpark estate. Council is finalising preparations to secure land for the construction of a future taxiway to connect these sites to the runway.
- Commercial aviation development – this remains an option, in relation to pilot training opportunities. Demand has been impacted by the ongoing impacts of the pandemic and rising costs. However, emerging impacts of Western Sydney Airport restricting training

opportunities in smaller Sydney airports may lead to some training being based in regional locations, including Temora.

- Airport Tourism – expansion of experiences available at the Temora Aviation Museum, recovery after the pandemic and impacts of flooding. Regional tourism continues to have high demand, with high costs of overseas and interstate travel. Ongoing promotion through the Canola Trail partnership.
- Multipurpose airport building – the delivery of this project has been impacted by many factors, including the ongoing impacts of the pandemic, rising costs, and Council's overall financial position. The Temora Aviation Museum has the potential to accommodate aviation events within their display hangar. Facilities to cater for functions are continuing to be enhanced. Council has upgraded the Temora Memorial Town Hall, which offers the capacity to cater for large events, although not located at the airport.
- Private aircraft storage – this has been delivered to some extent with the Temora Gliding Club constructing a private hangar. Aircraft storage is available at the Temora Aero Club hangar.
- Adjoining development and aircraft noise contours – this has continued to be protected with new development required to occur within the Obstacle Limitation Surface and preventing noise sensitive developments from being developed in proximity to the airport.

The Temora Airport Master Plan included specific projects for delivery, with the status of each of these projects reviewed below:

#### **Temora Airport Precinct Projects**

<b><i>Airpark estate precinct</i></b>		
<b>Project</b>	<b>Stage</b>	<b>Status</b>
Completion of Airpark Stage 4 Spitfire Drive. Lots offered for sale.	One	<b>Complete</b>
Surveying and design of Stage 5, former saleyards land, including securing taxiway access to runway	One	<b>Complete</b>
Negotiations for acquiring additional land for first part future airpark estate expansion	One	<b>Complete</b>
Investigate potential development of vacant land for future airpark estate expansion	Two	<b>Land now zoned to SP1 Special Activities to support future development</b>
Negotiations for purchase/arrangements for second part future airpark estate expansion	Two	<b>Land has been sold to private developer. Development application for subdivision received</b>

<b><i>Agricultural usage precinct</i></b>		
<b>Project</b>	<b>Stage</b>	<b>Status</b>
Completion of design for agricultural usage, located north of Spitfire Drive, including truck unloading and turning area off Airport Street (non-airside), aircraft taxiway and loading apron (airside), safety fencing and water tank storage area	One	<b>Complete</b>
Complete works associated with new agricultural usage site	Commenced late 2018	<b>Complete</b>

<b><i>Commercial aviation business precinct</i></b>		
<b>Project</b>	<b>Stage</b>	<b>Status</b>
Complete preliminary design of commercial precinct using Council surveyors and input from Temora Flood Study, including access design and identifying land potentially suitable for future development. Opportunities include aviation training facility, engineering maintenance training facility, aviation support businesses and private hangar storage facilities. Design to consider potential for alternate residential airpark usage.	One Flood study commenced early 2018 Site surveying completed in support for future stormwater detention basin	<b>Currently occurring</b>
Consultation with Temora Aviation Museum and input to OLS separation design from aviation consultant	Two	<b>Future Project</b>
Promotion of commercial development opportunities at Temora Airport	Three	<b>Ongoing</b>



<b><i>Existing Operations and Emergency Services precinct</i></b>		
<b>Project</b>	<b>Stage</b>	<b>Status</b>
Rural Fire Service water tanks installation	One	<b>Complete</b>
Upgrade of main airport apron, including refuelling areas, helicopter landing and aircraft parking areas	One	<b>Complete</b>
Upgrade to provide Code A, Code B and Code C taxiways	Two	<b>Complete</b>
Improvements to airport security through additional and upgraded fencing and access gates, improved separation of airside and non-airside areas to manage public access	One  Completed investigation early 2018  Prioritise tasks and complete works as budget allows	<b>Ongoing</b>

<b><i>Aviation tourism precinct</i></b>		
<b>Project</b>	<b>Stage</b>	<b>Status</b>
Investigation of potential for visitors to access Aeroclub Hangar for airport viewing and access to refreshments	Two  Considered as part of security review and future consultation with Aeroclub.  Requires managing access to be non-airside, schedule of volunteer opening hours, managing access to Temora Aviation Museum. Potentially funded through grant application.	<b>Future project</b>
Provision of additional cabin accommodation at Airpark Caravan Park	Three  Consider further in conjunction with TAM, as 12 rooms now available at Sky Lodge, operated by TAM.	<b>Future Project</b>

<b>Museum precinct</b>		
<b>Project</b>	<b>Stage</b>	<b>Status</b>
Diversification of experiences, events, services and attractions at Temora Aviation Museum to appeal to visitors and encourage return visits. Consider future travelling exhibitions, similar to Da Vinci machines, more interactive experiences, guided tours, films, and history-focused events.	One  Continue supporting role to Temora Aviation Museum to strengthen Temora's major tourist attraction	<b>Ongoing</b>

### Recommendations for future action and timeframes

<b>Issue</b>	<b>Comment</b>	<b>Timeframe</b>
<b>Data</b>		
Data recording	Collect data of regular commercial flights for use in collecting landing fees, if required	<b>Ongoing</b>
Aerodrome Weather Forecasting (TAF)	Council and stakeholder must lobby for the reinstatement of TAF from Temora Airport	<b>Complete</b>
<b>Strategic Planning</b>		
Risk Assessment	Responding to CASA requirements, managing risk of wildlife strikes, managing noise, security. System for recording wildlife strikes and near misses. Council insurance review regarding issue of risks to aircraft using unrated taxiways and aprons  Response to independent airport safety advice and recommendations	<b>Ongoing</b>
Commercial development	Need to identify land suitable for future commercial development opportunities, such as aviation related services, lease hangars. May have the option for airpark estate use as well.  Include Aviation Industries within the Temora Economic Development Strategy, which considers current and future industry infrastructure and business support needs.  The Transport and Logistics Industry Skills Council Ltd reports that there is expected continued demand for aircraft pilots, flight	<b>Ongoing</b>

	instructors and maintenance engineers.	
Asset renewal plan	Develop an asset renewal plan covering projects, costs, timeframes, process and funding	Ongoing
Flood Study	Completion of flood study and mitigation works, including land north of the airport, owned by Council, which may not be suitable for future development due to several factors.	Ongoing
<b>Infrastructure</b>		
Airport Aprons	Develop a prioritised plan for the staged upgrading of existing aprons to standards suitable for their usage. Future aprons to be designed to a suitable minimum standard	Complete
Jointly funded infrastructure	Consider the concept of improving airport infrastructure through contribution on a non-cash basis, such as raw materials, or through fund raising events	Not required
Fuel supply	Providing opportunity for accessible and competitively priced aviation fuel to be supplied onsite	Complete
Caravan park	Caravan park is working well and is popular with visitors.  Review use of Council owned land within the air park estate for overflow camping requires review.  Investigate demand for next stage of airpark cabin development to complement caravan park.	Ongoing
Caravan storage area	Contact caravan owners to advise that Council will no longer be providing caravan storage and owners should collect their caravan from Temora Airport.	Complete
Former Terminal building use	Currently leased to Temora Flyers Inc, as a meeting place for local and visiting pilots. Council to maintain connection with group through EDM, and support their commitment to organising and providing local aviation related events	Ongoing

Airport fencing	As fencing requires replacing, consider the type of fencing to ensure suitability and attractive presentation of airport	Ongoing
Telecommunications	Receive advise about the current level of telecommunications services at Temora Airport, optimal levels of service and make submission to relevant carriers and Government Ministers to achieve improvements	Ongoing
<b>Income</b>		
Airport Maintenance Fee	Commencement of Airport Usage Fees Policy	Complete
Rental fees	Review rental fees charged by Council for usage of airport buildings	Complete
Landing fees for commercial airport users	Commencement of Airport Usage Fees Policy	Complete. Limited fees collected
<b>Tourism and Events</b>		
Multipurpose building	Consider option for improving aero club to be more accessible for multipurpose uses. Consider opportunities through partnerships with Aviation Museum and heritage grants and possible purpose built facility.	No progress
Large event accommodation	Continue with current arrangements of leasing land for use in large events.  Potential for additional overflow camping at Lake Centenary (special event). Consider issue of Lake Centenary viewing area, costs of additional cleaning and waste management.	Ongoing
Current airport events	Managing the current calendar of events at the airport. Review what events occur at the airport and if they involve closing the runway or airspace. Managing events in conjunction with private usage, considering landowners have invested in the airpark estate in order to enjoy regular flying. Review economic benefits of these events, such as number of participants, spectators, flow on economic benefits to the Shire. Examine non-recreational aviation uses including motorsport events. Increasing requirements for event organisers to	Ongoing



	promote visitation to Temora, rather than Temora being just a venue for an event with a small number of participants.	
New events	<p>On review of calendar, consider scope to increase events that attract participants and spectators, bringing wider economic benefits and promotion of Temora Shire. Particular focus on events that allow for continued use of airport for private recreational aviation to continue during the event.</p> <p>Continue to create events or exhibits that excite our community and attract tourists, by tapping into our strengths, including flying festivals. This includes attracting and maintaining high standard events, both large and small. It is imperative that the airport is generating wider economic return to the community if no landing fees are to be introduced, in order to respond to Council's ongoing investment into the resource.</p>	<b>Ongoing. New ongoing usage of airport by Department of Defence parachuting school.</b>
Tourism	<p>An information bay at the airport parking area.</p> <p>Investigate new opportunities to increase usage of Temora Airpark Caravan Park</p>	<b>Ongoing</b>

### Discussion

Since the adoption to the Temora Airport Master Plan, Council has made good progress delivering infrastructure projects, rezoning and securing land to support the next stage of the Temora Airpark Estate. Negotiations are progressing to support the future development of this land and an application for funding has been submitted. Council has responded to new opportunities for additional usage of the Temora Airport through the Defence Force Parachuting School.

### **COMMITTEE RESOLUTION 5/2023**

Moved: Mr Peter Harper

Seconded: Mr Robert Maslin

That the Committee resolved to recommend to Council to leave on the table until the next Aerodrome Users Committee day.

**CARRIED**

***Report by Claire Golder***

**4.2 AERODROME USERS COHABITATING WITH ADF PARACHUTE OPS**

**File Number:** REP23/819  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Correspondence

**REPORT**

Requesting the Aerodrome Users committee hold discussions with key stakeholders relating to ADF Parachute operations.

**Budget Implications**

N/A

**COMMITTEE RESOLUTION 6/2023**

Moved: Mr Peter Harper  
Seconded: Mr Grant Johnson

That the Committee resolved to recommend to Council to note the discussion.

AND FURTHER

That the ADF would commit to explore operating procedures that would create an equitable working solution for all users.

AND FURTHER

That a smaller working group consisting of representatives from JOAP, ADF and Council would then meet to discuss solutions.

**CARRIED**

***Report by Rob Fisher***

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**From:**  
**Sent:** Thursday, 25 May 2023 3:25 PM  
**To:**  
**Cc:**  
**Subject:** Parachute operations - Temora airport (contact and flight information)

Dear fellow Temora airpark resident or pilot

Yesterday, , and I had a discussion with the Defence parachute pilots and have identified some potential areas for improvement. At request as Chair of the Temora Joint Operations Advisory Panel (JOAP) I am sending this email. I have tried to include as many pilots, residents and interested parties as I can, but if you think you know someone who might benefit from the email, please feel free to forward it on. I have bcc'd recipients to protect our email addresses from spam but the email includes all the people listed at the end of this email, in no particular order.

Some of you may not realise JOAP even exists, but we meet semi-regularly, as a forum to allow for residents, training operations, gliding operations, warbird and Museum operations and private flight operators and the Defence parachute operations, even the training academy from Wagga, to discuss safety related issues at Temora and attempt to resolve problems relating to aircraft operations, pilot actions or conflicting operations.

The discussion yesterday identified the following important information.

Firstly, while many of us might only fly locally, it is critical pilots check NOTAMs prior to every flight. This includes (because of the way information is delivered via NAIPS), Head Office NOTAMS, as this is where the information about Defence parachute operations is provided.

Today, using NAIPS, selecting the location as YTEM and a briefing period of 72 hours yields the information below.

NOTAM INFORMATION  
-----

TEMORA (YTEM)

C20/23 REVIEW C13/23

AWIS FREQ 134.45 NOT AVBL  
AWIS AVBL TEL: 02 9353 6453  
FROM 05 182258 TO 06 050000 EST

C19/23 REVIEW C18/23

GRASS RWY 18/36 AND GRASS RWY 09/27 CLOSED DUE SWS  
FROM 05 172306 TO 05 260000 EST

C16/23

MIL PJE OPS WILL TAKE PLACE WI 15NM OF AD  
REF SEPARATE FIR NOTAM FOR FURTHER DETAILS  
SFC TO FL245  
FROM 05 142100 TO 05 260700

C129/22

PHYSICAL CHARACTERISTICS AND  
RWY 18/36 PCN 10  
AND ENR SUP AUSTRALIA (ERSA)  
FROM 11 302104 TO PERM

C6/22

AIP DEP AND APCH (DAP) EAST YTEM AND  
RNAV-Z (GNSS) RWY 05  
MINIMUM SEGMENT ALT BTN IAF AND TEMWI 2500  
FROM 01 190217 TO PERM

C5/22

AIP DEP AND APCH (DAP) EAST YTEM AND  
RNAV-Z (GNSS) RWY 23  
LNAV/VNAV MINIMA 1280 (378-2.1)  
LNAV MINIMA 1470 (568-3.2)  
FROM 01 190216 TO PERM

You will note there is no contact information on the NOTAM and this was one of the issues we discussed yesterday. We were provided with an email and Melbourne based phone number and the Skytrader pilots have noted our request to include direct contact information in the NOTAM in the future.  
[ops@skytraders.com.au](mailto:ops@skytraders.com.au) Melbourne 03 9335 3944.

Obviously, this does not assist if you would like to speak to the pilots at Temora before you conduct a flight, so the temporary solution is, prior to engine start, contact the drop master on CTAF 126.15 and discuss your proposed operation.

It is also critical we plan for possible delays on return or departure, there have been aircraft who have not complied with requests to stay clear and this could result in lives being placed at risk, if parachutes are on descent and an aircraft arrives at the airport.

Obviously, we (pilots) have the right to use the airport, and many of us moved to Temora because of the relatively quiet airspace and unrestricted access to the airport. The Skytrader pilots advised the majority of "normal" drop activities will take place at Jervis Bay, so we are currently only seeing high altitude, oxygen dependent drops from 22,000 ft at Temora. These high altitude drops do result in a lack of flexibility for delays to drops as the parachutists are on oxygen during the climb, which is time limited.

Skytraders are willing to be accommodating with requests from pilots, but as noted above, most of the operations here at Temora are drops from 22,000 ft, so the chutes can and have taken up to 40 minutes to descend. This has resulted in the pilots announcing a 15 nm exclusion zone around the airport while the chutes descend, resulting in significant delays for inbound and outbound pilots. We must recognise the safety needs of the parachutists once deployed. The drop location will be relative to the prevailing wind as a quadrant, so until they are ready to drop, it should be possible for pilots to arrive from a direction away from the prevailing quadrant, but again this is oxygen dependent. Once the parachutes are released, there is no control from the parachute pilots as to where they go, hence the need for 15 nm restriction around the airport while chutes are away.



If pilots would like to depart or arrive and the drop has not yet commenced, there may be a window to arrange a mutually suitable delay to the drop to enable pilots to arrive or depart, but there are restrictions on delays, as all parachutists are obviously on oxygen during the climb to 22,000 ft and limitations on available oxygen exist, which might mean delayed drops are not possible.

Concerns were raised related to winter gliding operations and the need to remain within gliding distance of the airport due to weak thermal conditions and the Skytrader pilots understood these safety issues and are willing to arrange or adjust schedules as required, and as possible.

The phone number provided is for the Skytrader chief pilot, who is Melbourne based, and will not be exactly sure of specific drop schedules at Temora but should be able to assist with liaising with pilots.

Obviously, it is not ideal for local pilots to have to delay or be holding for extended periods, but the parachute operations are not expected to be as frequent as in the past. Please note, I am not the contact point for any interactions and all parachute questions should be directed to the number provided.

**Sent to:**

Regards



Disclaimer:

This message has been issued by Recreational Aviation Australia. The information transmitted is for the use of the intended recipient only and may contain confidential and/or legally privileged material. Any review, re-transmission, disclosure, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you have received this e-mail in error, please notify Recreational Aviation Australia (02) 6280-

Cr Rick Firman left the meeting at 6:40 pm.

**4.3 Calendar of Events Aerodrome - May 2023**

**File Number:** REP23/821  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

**REPORT**

5 <sup>th</sup> June – 9 <sup>th</sup> June	ADF Parachute Training (tentative booking)
12 <sup>th</sup> June – 23 <sup>rd</sup> June	ADF Parachute Training
7 <sup>th</sup> August – 11 <sup>th</sup> August	ADF Parachute Training (tentative booking)
14 <sup>th</sup> August – 25 <sup>th</sup> August	ADF Parachute Training
2 <sup>nd</sup> September – 3 <sup>rd</sup> September	Antique Planes Fly-in
4 <sup>th</sup> September – 8 <sup>th</sup> September	ADF Parachute Training (tentative booking)
11 <sup>th</sup> September – 22 <sup>nd</sup> September	ADF Parachute Training
16 <sup>th</sup> September	Aircraft Showcase
4 <sup>th</sup> October – 7 <sup>th</sup> October	Australian Aerobatic Championships
21 <sup>st</sup> October	A Day at the Lake

**COMMITTEE RESOLUTION 7/2023**

Moved: Cr Max Oliver  
Seconded: Mr Peter Harper

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

**1 GRANT JOHNSON**

Requested that Council undertake repair works to grass runway 36.

Requested that Council level out the area above the underground drainage pipes that has subsided.

**2 PETER HARPER**

Requested Council remove the temporary gravel road that crosses the runway as it holds water and is not suitable for the landing of some planes due to the transition.

**3        ENGINEERING ASSET MANAGER**

Informed the users that Council will look at all these requests when the surface dries out from its current saturated state.

**4        GRAHAM ENGEL**

Asked if Council could undertake repairs to the trench that has subsided at the northern entrance of the Belmont Hangar.

**5        MIKE CLEAVER**

Requested a roller be used to flatten the surface of the runway.

**5        CLOSE MEETING**

The Meeting closed at 7:05 PM.

This is the minutes of the Aerodrome Users Committee meeting held on Tuesday 6 June 2023.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**



**8.6 MINUTES OF THE STREET LIGHTING MEETING HELD ON 6 JUNE 2023****File Number:** REP23/858**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Minutes of the Street Lighting Meeting held on 6 June 2023**RESOLUTION 106/2023**

Moved: Cr Nigel Judd

Seconded: Cr Anthony Irvine

It was resolved that the reports be received.

**CARRIED****RESOLUTION 107/2023**

Moved: Cr Max Oliver

Seconded: Cr Anthony Irvine

It was resolved that the reports and recommendations as presented be adopted.

**CARRIED**



**DATE:** TUESDAY, 6 JUNE 2023  
**TIME:** 7:16PM  
**LOCATION:** 105 LOFTUS STREET  
TEMORA NSW 2666

# MINUTES

## Street Lighting Meeting

**6 June 2023**

**Order of Business**

<b>1</b>	<b>Open Meeting .....</b>	<b>3</b>
<b>2</b>	<b>Apologies .....</b>	<b>3</b>
<b>3</b>	<b>Disclosures of Interest .....</b>	<b>3</b>
<b>4</b>	<b>Reports .....</b>	<b>4</b>
4.1	Intersection Lighting Deficiencies – Stage 2.....	4
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4.8	Public Lighting Request - Coolamon Street (Ariah Park).....	59
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**MINUTES OF TEMORA SHIRE COUNCIL  
STREET LIGHTING MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 JUNE 2023 AT 7:16PM**

**PRESENT:** Cr Nigel Judd (Chair), Cr Anthony Irvine, Cr Max Oliver (Observer)

**IN ATTENDANCE:** Rob Fisher (Engineering Asset Manager)

**1 OPEN MEETING**

7:16 PM

**2 APOLOGIES**

**COMMITTEE RESOLUTION 12/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

That apologies from Cr Rick Firman and Cr Belinda Bushell be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
NIL			



**4 REPORTS****4.1 INTERSECTION LIGHTING DEFICIENCIES – STAGE 2**

**File Number:** REP23/761  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Feasibility Report - Stage 2  
2. Site Map

**REPORT**

As previously reported to Council, a list was compiled of intersections within Temora, Aria Park and Springdale without street lighting. In total, 91 locations were identified with 51 of those having a power pole to mount a light and the remainder having no infrastructure present. It should be noted that this list does not include assessment of mid-block lighting.

A prioritised list was presented to Essential Energy to consider the feasibility of each site before works can be carried out under their Minor Capital Works process. Initially priority 1 sites were reviewed by Essential Energy to determine the feasibility of each site. As a result, only four (4) out of 16 locations were deemed suitable as they have existing overhead low voltage power available. These works have since been completed under LRCI R3.

An assessment of priority 2 locations has now been complete with 12 out of 38 locations deemed suitable. The Essential Energy feasibility report is attached, which provides further detail for each site. The NSW Public Lighting Code allows only 10 minor capital works projects per LGA be completed by Essential Energy in each financial year and as such, it is recommended 10 lights be delivered in the 2023/2024 FY and Council staff will look for opportunities to roll the remaining 2 locations into further minor capital works opportunities to be delivered in the 2024/2025 FY.

**Budget Implications**

Estimated in the range of \$15,000 to \$25,000 (currently \$40k draft budgeted noting any level 3 design and level 1 construction work will come out of this budget also)

**COMMITTEE RESOLUTION 13/2023**

Moved: Cr Anthony Irvine  
Seconded: Cr Nigel Judd

The Committee resolved to recommend to Council to endorse the funding of 10 identified streetlights under the Minor Capital Works process in the 2023/2024 budget using existing funds, prioritised by road status.

**CARRIED**

*Report by Amanda Colwill*

Item	Pole-asset ID	Pole-Asset Label	Vicinity	Suburb	Latitude	Longitude	Work Required	Council defined amenity	Feasibility	Design Assessment & Field Review
	792362	200648	Bundawarra Rd / Evatt St	Temora	-34.433085	147.548025	33W LED with CE4 Outreach and 2 new poles with 2 spans of LV		No - No LV poles in direct vicinity, would require running 2 spans of LV with 2 new poles from neighbouring poles to put the S/L in an acceptable location to light intersection	Design Assessed
9	792603	CE75751	Bundawarra Rd / Kurrawong St	Temora	-34.422225	147.548734	33W LED with CE4 Outreach and 2 new poles with 2 spans of LV		No - No LV poles in direct vicinity, would require running 2 spans of LV with 2 new poles from neighbouring poles to put the S/L in an acceptable location to light intersection	Design Assessed
10	788497	200540	Bundawarra Rd / Kitchener Rd	Temora	-34.440742	147.547138	33W LED with CE4 Outreach and 1 new pole with 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
11	793109	200544	Bundawarra Rd / Loftus St	Temora	-34.443121	147.546735	80W LED with CE4 Outreach and 3 new poles with 3 spans of LV		No - No LV poles in direct vicinity, would require running 3 spans of LV with 3 new poles from neighbouring poles to put the S/L in an acceptable location to light intersection	Design Assessed
12	7223199	NP413574	Evatt St / Harrier St	Temora	-34.434018	147.554599	33W LED on a 7.5m SlipBase Column with a 1.5m Single Outreach and a 72m U/G extension		No - No O/H LV Network nearby, would require running 72m of U/G 15mm from nearby Pillar NP413871 to put the S/L in an acceptable location to light intersection	Design Assessed
13	3344135	CE75783	Kurrawong St / Harrier St	Temora	-34.42995979	147.555542	33W LED with CE4 Outreach and 1 new pole with 2 spans of LV		No - No LV poles in direct vicinity, would require running 2 spans of LV with 1 new pole from neighbouring poles to put the S/L on existing Pole CE75783	Design Assessed
16	788454	200469	Tewksbury Rd / Bulk Head Rd	Temora	-34.455136	147.548967	33W LED with CE4 Outreach and 1 new pole with 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
17	797555	201328	Ashelford St / Hinde St	Temora	-34.4555156	147.538208	33W LED with CE5 Outreach		Yes - New 33W LED on CE5 Outreach on pole 201328	Design Assessed
18	797595	201378	Nicholson St / Junea Rd	Temora	-34.4589599	147.5342102	80W LED with CE2 Outreach		Yes - New 80W LED on CE2 Outreach on pole 201378	Design Assessed
20	793870	26009	Britannia St / Oak St	Temora	-34.457212	147.510823	33W LED with CE4 Outreach and 1 new pole with 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
23	790578	26023	Oak St / Burley Griffin Way	Temora	-34.44574683	147.517745	80W		No - No LV Poles in vicinity and highly vegetated	Design Assessed
24	791085	201170	Lucas St / Twynam St	Temora	-34.442534	147.524116	33W LED with CE4 Outreach and 3 new poles with 3 spans of LV, rail crossing required		No - No LV poles in direct vicinity, would require running 3 spans of LV with 3 new poles from neighbouring poles to put the S/L in an acceptable location to light intersection, rail crossing required	Design Assessed
25	788884	201515	Brampton St / Killarney St	Temora	-34.4303238	147.511743	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach on pole 201515	Design Assessed

Item	Pole-asset ID	Pole-Asset Label	Vicinity	Suburb	Latitude	Longitude	Work Required	Council defined amenity	Feasibility	Design Assessment & Field Review
27	788351	201524	Brampton St / Briar St	Temora	-34.4355369	147.5084229	33W LED with CE4 Outreach and 1 new pole with 2 spans of LV		No - No LV poles in direct vicinity, would require running 2 spans of LV with 1 new inline pole from neighbouring pole to put the S/L on existing pole 201524	Design Assessed
28	788853	201527	Briar St / Bartondale Rd	Temora	-34.431259	147.503223	33W LED with CE4 Outreach and 2 new poles with 2 spans of LV		No - No LV poles in direct vicinity, would require running 2 spans of LV with 2 new poles from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
29	788854	201530	Mimosa St / Bartondale Rd	Temora	-34.432634	147.515983	33W LED with CE4 Outreach and 1 new pole with 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
30	788850	200454	Alrport St / Bartondale Rd	Temora	-34.432507	147.523135	33W LED with CE5 Outreach and 1 new pole with 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
31	793099	200443	Beulah St / Goldfields Way	Temora	-34.434439	147.527161	80W LED with CE5 Outreach and 1 new pole with 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
38	797509	201101	Vesper St / Murphy St	Temora	-34.455299	147.527358	33W LED with CE4 Outreach and 1 new pole with 3 spans of LV		No - No LV poles in direct vicinity, would require running 3 spans of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
44	788761	201466	Delavan St / tewkesbury Rd	Temora	-34.45437241	147.5493774	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach on pole 201466	Design Assessed
46	788705	200520	Austral St / Little Deboos	Temora	-34.45204526	147.5383148	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach on pole 200520	Design Assessed
47	797434	200532	Austral St / Little Baker	Temora	-34.45286542	147.5355072	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach on pole 200532	Design Assessed
57	790911	200027	Polaris St / Little Baker St	Temora	-34.443075	147.5313568	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach on pole 200027	Design Assessed
59	792820	200031	Polaris St / Little Hoskins St	Temora	-34.44261169	147.5327759	33W LED with CE4 Outreach		Yes - New 33W LED on CE4 Outreach on pole 200031	Design Assessed
74	794717	220675	Burley Griffin Way / Wallundry Rd	Springdale	-34.468301	147.727604	80W LED with CE5 Outreach and 1 new pole with 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
76	794114	830527/12	Davidson St / Barnes St	Ariah Park	-34.352528	147.2129	33W LED with CE5 Outreach and 1 new pole with 1 span of LV, with a new Substation		No - No LV poles in direct vicinity, would require installing a Substation, 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed

Item	Pole-asset ID	Pole-Asset Label	Vicinity	Suburb	Latitude	Longitude	Work Required	Council defined amenity	Feasibility	Design Assessment & Field Review
77	794109	830527/7	Davidson St/ Seymour St	Ariah Park	-34.349419	147.212846	33W LED with CE4 Outreach and 1 new pole with 3 span of LV.		No - No LV poles in direct vicinity, would require installing 3 spans of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
78	794046	CE78371	Davidson St/ Pitt St	Ariah Park	-34.348252	147.212821	33W LED with CE5 Outreach and 1 new pole with 1 span of LV		No - No LV poles in direct vicinity, would require running 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
79	794102	830527/1	Davidson St/ Harrison St	Ariah Park	-34.344567	147.212957	33W LED with CE5 Outreach and 1 new pole with 1 span of LV, with a new Substation		No - No LV poles in direct vicinity, would require installing a Substation, 1 span of LV with 1 new pole from neighbouring pole to put the S/L in an acceptable location to light intersection	Design Assessed
80	794136	CE78385	Cemetery Rd / Mirrool Rd	Ariah Park	-34.3403057	147.2141571	33W LED with CE5 Outreach 2 new poles with 2 spans of LV, installation of a new transformer.		No. The nearest network asset CE78385 is 102m away. Installation of a transformer, two poles and two spans of LV would be required.	Design Assessed
81	3374190	CE313354	Cemetery Rd / Rees St	Ariah Park			Underground LV would need to be installed along with a new pole or S/L column. A 33W LED would be suitable for this site.		No. The nearest network asset is Underground Pillar CE313354 approx. 110m away. Underground LV would need to be installed along with a new pole or S/L column.	Design Assessed
82		CE78385	Cemetery Rd / Mandamah St	Ariah Park			Would require re-tensioning of slack span HV between pole CE78390 & pole CE78385 to allow installation of a 50m 2C Low voltage service. A stay would be required at sub pole CE78390.		No. Would require re-tensioning of slack span HV between pole CE78390 & pole CE78385 to allow installation of a 50m 2C Low voltage service. A stay would be required at sub pole CE78390.	Design Assessed
83	794157	830523/11	Rees St/Common Rd	Ariah Park			Install a CE7 outreach and a 33W LED on pole 830523/11 at 45 degrees to the line to light intersection. Mount at 7.5m from ground.		Yes. Install a CE7 outreach and a 33W LED on pole 830523/11 at 45 degrees to the line to light intersection. Mount at 7.5m from ground.	Design Assessed
85	793858	830523	Harmon St/ Harrison St	Ariah Park			Would need to run LV service from pole CE115140. Two poles would need to be upgraded to achieve minimum ground clearance.		No LV on pole 830523. Would need to run LV service from pole CE115140. Two poles would need to be upgraded to achieve minimum ground clearance.	Design Assessed
86	794116	830523/1	Harmon St/Ariah St	Ariah Park			Would require multiple spans of LV plus an additional midspan pole.		No LV in proximity to this intersection. Closest LV is approx. 120m away. Would require multiple spans of LV plus an additional midspan pole.	Design Assessed
92	792455	CE115115	Back Ariah park/ Little Coolamon St	Ariah Park			Install a CE6 outreach and a 33W LED luminaire mounted at 7.5m from ground.		Yes. Install a CE6 outreach and a 33W LED luminaire mounted at 7.5m from ground.	Design Assessed
93	792386	CE115163	Wellman St/ Little Coolamon St	Ariah Park			Install a CE6 outreach and a 33W LED luminaire mounted at 7.5m from ground.		Yes. Install a CE6 outreach and a 33W LED luminaire mounted at 7.5m from ground.	Design Assessed

Item	Pole-asset ID	Pole-Asset Label	Vicinity	Suburb	Latitude	Longitude	Work Required	Council defined amenity	Feasibility	Design Assessment & Field Review
54	792438	CE119005	Wellman St/George St	Arish Park			Install a CE6 outrech and a 33W LED luminaire mounted at 7.5m from ground.		Yes. Install a CE6 outrech and a 33W LED luminaire mounted at 7.5m from ground.	Design Assesed



**Item 17:** Ashelford St / Hinde St



**Item 18:** Nicholson St / Junee Rd



Item 26: Brampton St / Killarney St



Item 44: Delavan St/ Tewkesbury Rd





Item 46: Austral St/ Little Deboos



Item 47: Austral St/ Little Baker



Item 57: Polaris St/ Little Baker St



Item 59: Polaris St/ Little Hoskins St





Item 83: Rees St/Common Rd



Item 92: Back Arianh park/ Little Coolamon St





Item 93: Wellman St/Little Coolamon St



Item 94: Wellman St/ George St



**4.2 PUBLIC SOLAR LIGHTING**

**File Number:** REP23/769  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Temora Lighting Design  
 2. Capability Profile

**REPORT**

With technology constantly changing and costs associated with the modification of the electrical grid potentially very high, I believe it is prudent for Council to consider commercial grade solar street lighting as an option in certain areas where street lighting is expensive to deliver.

Though I do not have great detail at this point, I am aware of other NSW Councils beginning to use LED Solar Street Lighting in residential developments as an alternative to grid connected street lighting. I am not suggesting Council head down this path at present, however, believe there are scenarios where it is beneficial to Council to consider solar street lighting at the present time, and I believe Council should investigate what other Councils are doing in the residential development space in regard to solar street lighting.

There are some considerations I am currently aware of (not exhaustive) regarding the benefits / disbenefits of using solar street lighting of which I will summarise below.

Benefit	Disbenefit
Can avoid expensive grid connection issues such as Level 3 ASP design, network extension (poles and wires), low voltage cable extension (wires only)	Essential Energy currently will not deliver or assume ownership of solar street lighting.  This means any solar lighting delivered in the near term will come under the ownership and maintenance of Council.
Possibly / likely a lower lifecycle cost solution in many areas including potentially in new developments.	Battery requires replacement at approximately 10-15 years. And cleaning is recommended every 2 years.  Council has 1 x solar light on the corner of (Joffre St / Chifley St). This light to my knowledge has never been cleaned or a battery replaced in close to 20 years.
Flexibility in placement.	
Options available that meet AS1158 lighting standard.	

At a minimum, I think Council should consider investigating potential solar solutions for urban road intersections and infill areas where no electricity grid exists, and further, Council should seek a formal position from Essential Energy or the NSW Government in relation to their intentions in this space. If Solar Street lighting became an option under the current public lighting model, then provided the cost was reasonable this would keep Council out of operating in the street lighting space.

**LEADSUN solar light option currently available**

The indicative project is 3 x Solar lights on a straight section of urban road using a solar powered Sylvania Street Led (3000k). At 50m spaces offset by 12m this arrangement can meet AS1158, P4 which is the typical lighting standard for most Councils urban roads.

Cost associated with the lighting arrangement is approximately \$4,500 per unit ex gst and excluding installation. This is a low-cost solution that could potentially be implemented at present. We would likely elect to use a more robust pole with better outreach to remain outside nature strip tree lines of which would increase cost.

**Budget Implications**

N/A

**COMMITTEE RESOLUTION 14/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

The Committee resolved to recommend to Council to investigate undertaking a solar lighting trial on 2 to 3 electricity grid constrained intersections.

AND FURTHER

Council write to Essential Energy to seek their future plans for solar street lighting in grid constrained areas.

**CARRIED**

***Report by Rob Fisher***

DATE: 1 May 2023

DESIGNER: RV

PROJECT No:

PROJECT NAME: Temora



## **Lighting Report**

Projects Specifications & Standards

Source Drawing Reference No:

Design Parameters  
10W LED  
6M Luminaire Height  
AS1158.3.1.2020 PR4

**PREPARED BY:** Leadsun Australia  
42 Greens Road Dandenong South  
VIC 3175  
Tel: 1300 532 378

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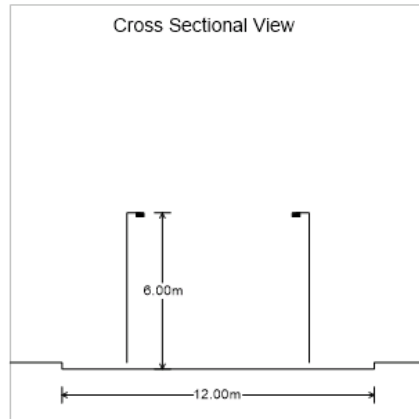
DATE: 1 May 2023  
PROJECT No:

DESIGNER: RV  
PROJECT NAME: Temora



## Roadway Report Summary

### Layout



### Road Data

Calculation Grid	AS/NZS 1158.3.1:2020
Width (m)	12.00
No. of Lanes	2
Road Surface	R2
Q0	0.07
Left Footpath(m)	3.00
Right Footpath(m)	3.00

### Main Lighting

#### Column Data

Configuration	Staggered
Spacing (m)	104.00
Height (m)	6.00
Tilt (deg)	0.00
Left Setback (m)	0.50
Left Outreach (m)	0.50
Left Overhang (m)	0.00
Right Setback (m)	0.50
Right Outreach (m)	0.50
Right Overhang (m)	0.00

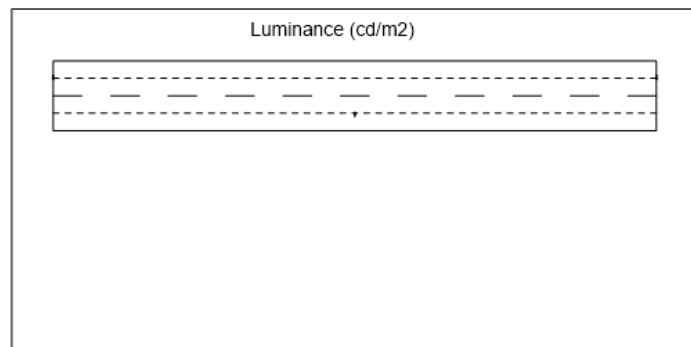
#### Luminaire Data

Supplier	
Type	Sylvania StreetLED MKIII 17W 3K with Aeroscreen Visor
Lamp(s)	Samsung 3K LED
Lamp Flux (klm)	1.50
File Name	StreetLED3 17W 3K AERO R18287.ies
Maintenance Factor	0.88
Imax70,80,90(cd/klm)	451.4, 218.0, 1.8

### Results

Complies with PR4

Eav	1.44
Eph	0.22
E <sub>max</sub>	7.18
Ue1	33.05
Ue2	4.98
E <sub>pv</sub>	0.02



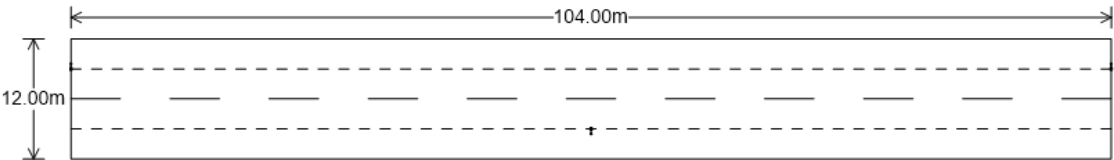


DATE: 1 May 2023  
PROJECT No:

DESIGNER: RV  
PROJECT NAME: Temora



**Horizontal Illuminance (lux)**



**Main Results**

Eav	1.44
Eph	0.22
E <sub>max</sub>	7.18
U <sub>e1</sub>	33.05
U <sub>e2</sub>	4.98
E <sub>pv</sub>	0.02

0014204236



**LEADSUN**  
EST. 2005

ALWAYS DEPENDABLE

## SMART Solar Public Lighting Capability Profile



© Leadsun Australia Pty Ltd 2022

Uncompromised Quality | Unrivalled Experience | Total Solutions

# LEADSUN

**We are Leadsun – Sustainably bringing the light of the day into the night for safer, more active communities”**

© Leadsun Australia Pty Ltd 2022

## Public lighting, the old way

Public lighting is an essential part of life in our cities, making neighbourhoods more accessible and ensuring communities are safer at night.

Until now, municipalities have had to rely on obsolete light sources and the electricity grid to power their public lights. Such an approach requires extensive underground cabling and can be cost-prohibitive, environmentally destructive and slow.

## Now there's a new way

In 2005, Leadsun had a vision to revolutionise the public lighting industry by combining four emerging technologies – solar Photo Voltaic (PV), LED light, lithium batteries and adaptive lighting controls – into one compact, modular solar lighting system that doesn't rely on the grid.

After extensive research, development, and testing, in 2008, Leadsun created and patented the world's first all-in-one solar light.

We've since gone on to distribute over 300,000 lighting systems across the world.

## Partnering with municipalities to design the future of public lighting

Our cities are rapidly being transformed with smart technologies, creating new opportunities and challenges.

As a trusted advisor, Leadsun partners with municipalities and organisations across Australia to design tailored solar lighting solutions while guiding them on how best to apply these technologies for their site requirements and serviceability needs. We understand every public lighting application is different, and that fit-for-purpose, engineered systems are the ones that most positively impact the community.

Rightly, the public have high expectations. It's essential to do things right, the first time, and deliver a chain of long-lasting positive effects for a community. When things 'just work', we help meet the values and aspirations of the communities we serve.

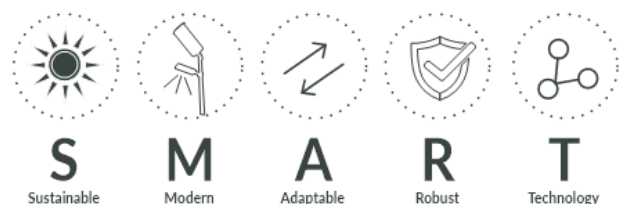
Leadsun acknowledges the Traditional Custodians of the lands on which we gather, the Bunurong/Boon Wurrung and Wurundjeri Woi-wurrung People of the Kulin Nation, and pay our respects to elders past, present and emerging.

## Why Leadsun?

We are committed to providing quality solar lighting solutions that are fit-for-purpose and exceed best practice. We deliver solar lighting systems that are truly optimised to enhance and improve communities.

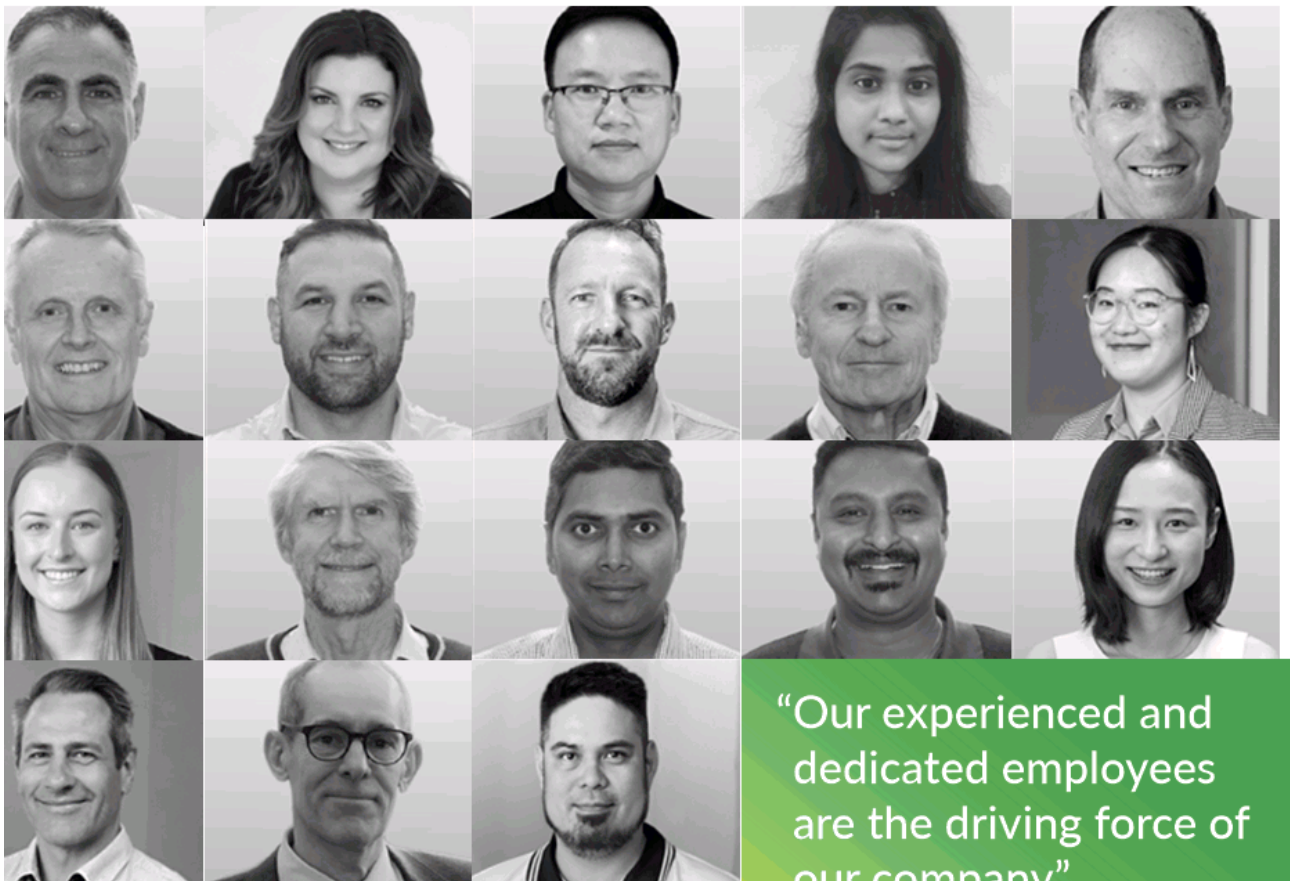
Leadsun offers total turn-key solutions that are guaranteed to last, and our agile local operations enable us to consistently achieve exceptional results for our clients.

**We have built a solid reputation for rapid response times, high quality, and value for money.**



The Leadsun brand represents a catalyst for change and confidence in the future. We are bringing SMART public lighting into Australian communities – easily, affordably and efficiently.





“Our experienced and dedicated employees are the driving force of our company”

## ABOUT LEADSUN

Leadsun Australia P/L began its operation in 2008 and has since proven to be the most successful and trusted solar lighting supplier in Australia. With its head office in Melbourne and a dedicated Sydney office, Leadsun's team consists of experienced lighting designers, electrical and electronics engineers, qualified electricians, project managers, warehouse, logistics and administration staff.

We specialise in outdoor public lighting using grid-free solar technologies. We couple this with consulting, engineering and project administration services to provide local governments and other organisations a professional, specialised service for public and outdoor lighting applications.

We provide end-to-end solutions that deliver exceptional value to our customers, combining technical expertise with uncompromising product quality and practical experience in real-world applications.

### Our team

Led by Managing Director Matt Pollard (Winner of the 2021 Public / Street Lighting Award for Excellence from Lighting Council Australia) – who has more than 25 years' experience in public lighting, electrical contracting and lighting manufacturing – our senior staff also hold qualifications across business administration, project management and electrical and electronic engineering. Our experienced and dedicated employees are the driving force of our company.





The ISO 9001:2015 certified Quality Management System employed, ensures Leadsun maintains operational effectiveness and efficiency, consistent processes, and achieves ongoing compliance

## Quality

Leadsun's commitment to delivering the highest level of quality, sustainability and customer satisfaction is reflected in our Quality and Environmental Management accreditations. Furthermore, our nationally accredited IES lighting files – through which we can realistically simulate how a lighting project will look for customers – verify the real-world effectiveness of our technologies' performance.

The ISO 9001:2015 certified Quality Management System employed, ensures Leadsun maintains operational effectiveness and efficiency, consistent processes, and achieves ongoing compliance with international statutory and regulatory requirements.

Our ISO 14001:2015 certification sets out the benchmark for environmental compliance. It enables us to manage our environmental responsibilities; measuring and improving any immediate and long-term environmental impacts relating to our products, services, and processes.

Leadsun aims to exceed customer expectations through ongoing research and development plus continuous improvements to products, services and processes.

It's not just the quality of our products that we pride ourselves on, but also, it's setting the benchmark for the way grid-free solar lighting systems are designed and installed. All Leadsun delivered projects are set up with a Project Quality Plan (PQP), developed to ensure quality objectives are met in accordance with our customers' requirements and expectations.

Quality control through consistent monitoring is performed on all projects to ensure compliance with procedures and conformance to Australian Standards, codes and specifications.



CERTIFICATE OF QUALITY  
MANAGEMENT SYSTEM

Certificate No.: 198200L2535RDS  
Unified Social Credit Code / Organization Code: 914404037783341243





# SMART Public Lighting

What is Smart  
Public Lighting?



## S

**Sustainable**

Environmentally friendly solutions that require no power from the grid



## M

**Modern**

Slimline and aesthetically pleasing in all environments



## A

**Adaptable**

Can be installed where power is not available



## R

**Robust**

Advanced battery technology with dependable performance



## T

**Technology**

Disruptive innovation that challenges the status quo



**Sustainable solar lights**



**Economical**



**Dark-sky compliant with warm 3000K LEDs**



**SMART web based wireless control and monitoring**



**Programmable SMART adaptive operation with PIR motion sensors**



**Long-life patented dual LiFePO4 battery management**



**Quick and easy installation**



**Maintenance free only requiring periodic cleaning**

“Leadsun aims to exceed customer expectations through ongoing research and development, and continuous improvements to products, services and processes”.



LEADSUN CAPABILITY PROFILE



# CORE CAPABILITIES

- |   |     |
|---|-----|
| 1. Pre-sales consultancy that ensures fit-for-purpose and successful outcomes               | Pg7 |
| 2. Accurate battery performance calculations to ensure battery autonomy and longevity       | Pg7 |
| 3. Lighting design in compliance with AS/NZS 1158.3.1:2020                                  | Pg8 |
| 4. Dedicated R&D for new product development, product improvements and customised solutions | Pg8 |
| 5. Dedicated engineering and fabrication  | Pg9 |
| 6. Dedicated installation and project management  | Pg9 |
| 7. After-sales service  | Pg9 |

## 1. Pre-sales consultancy that ensures fit-for-purpose and successful outcomes

Our sales principles are devoted to providing informative and unbiased advice with unparalleled service and support to ensure we provide a fit-for-purpose solution that keeps things simple, and within the customer's budget. As a further value add-on, for all Leadsun design & construct projects, our experienced solutions specialist will survey the site to check the environment and identify any potential issues such as shading from trees or structures, and provide a pre-sales survey checklist as part of our sales process.



**Our sales principles are devoted to providing informative and unbiased advice**



**WATCH OUR ON-SITE PRESENTATION**

**Theodolite – Geometric Survey tool.**



## 2. Accurate battery performance calculations to ensure battery autonomy and longevity

Leadsun has been able to use its experience from 1000s of real-world applications to create a software tool that accurately calculates expected battery performance over 30 days, based on a range of critical data such as the size and efficiency of the PV solar module, LED power output, lighting compliance lux levels required and battery capacity.

Importantly, Leadsun calculates the solar lighting system performance based upon the local area's historical solar irradiance history for the middle of winter – which is the most demanding period and precisely when the lights need to reliably work.



**Leadsun calculates the solar lighting system performance based upon the local area's historical solar irradiance history for the middle of winter.**

### System Performance Calculations

LED Qty	<<<< LED quantity	1	1
LED W	<<<< LED selection	10	30
Hardware Config: Wires		2	2
ON level	<<<< Light output program selection	100%	80%
PIR ON Level	<<<< Light output program selection	100%	80%
PIR OFF Level	<<<< Light output program selection	22%	18%
PIR minutes	<<<< PIR On-time	0.5	0.5
PIR hits per night	<<<< LED Operations	100	100
PIR on time, minutes		50	50
ON Hr	<<<< Light output program selection	5	5
PIR Hr	<<<< Light output program selection	9	9
PIR ON Hr		0.8	0.8
PIR OFF Hr		8.2	8.2
Total Active Hr		14.0	14.0
ON Wh		58	138
PIR ON Wh		9	22
PIR OFF Wh		22	51
OFF Wh		0	0
Gateway Wh	<<<< Gateway = 7 Wh	0	0
Aux equip Wh for 24 hours		0	0
Aux equip Wh for 24 hours		0	0
<b>Total Wh</b>		<b>89</b>	<b>211</b>
PV model selection			
Battery capacity (Wh)	<<<<< Battery selection	308	820
Battery capacity Losses		0.90	0.90
Battery Capacity Usable (Wh)		277	738
<b>System Autonomy (d)</b>	<b>Autonomy - days</b>	<b>3.1</b>	<b>3.5</b>
		60N	150T
Rated Solar Panel Power (Pmp) (W)	<<<<< PV selection	60	150
Solar Panel Power Losses		0.88	0.88
Effective Solar Panel Power (W)		53	132
Location	Winter exposure operational - days	NA	NA
Solar Gain WINTER - (h)	<<<<< Solar exposure	1.7	1.7
Daily usable collection - Winter (Wh)	Daily collection	90	224
Daily collection surplus (deficit) - winter (Wh)	Daily deficit	0	13



### 3. Lighting design in compliance with AS/NZS 1158.3.1:2020

The design, planning and analysis of street lighting is a complicated process requiring significant training. From LED luminaires and lighting spillages, to pole height requirements and industry compliance standards, good **solar street lighting** design relies on an in-depth understanding of numerous influencing factors.

Leadsun's team of designers are experts in this complex field and use the latest lighting software models to produce simulated light levels of each project. Additionally, Leadsun applies best-practice and provides Dark-sky certified lighting designs wherever possible. This means our lights only illuminate downwards, onto the target areas, avoiding upward spill and glare light that causes light pollution to the surrounding neighbourhood.



**Leadsun applies best-practice and provides Dark-sky certified lighting designs wherever possible.**

Lighting Subcategories For Road Reserves In Local Areas

Type of road or pathway (Mixed vehical and pedestrian traffic)	Selection Criteria			Applicable Lighting Subcategory
General Description	Pedestrian/ cycle activity	Fear of crime	Need to enhance amenity	
Collector roads or non-arterial roads which collect and distribute traffic in an area, as well as serving abutting properties	N/A	High	N/A	PR1
	High	Medium	High	PR2
	Medium	Low	Medium	PR3 or PR4
	Low	Low	Low	PR5
Local roads or streets used primarily for access to abutting properties, including residential, commercial and industrial precincts	N/A	High	N/A	PR1
	High	Medium	High	PR2
	Medium	Low	Medium	PR3 or PR4
	Low	Low	Low	PR5
	N/A	N/A	N/A	PR6
Common area, forecourts of cluster housing	N/A	High	N/A	PR1
	High	Medium	High	PR2
	Medium	Low	Medium	PR3 or PR4
	Low	Low	Low	PR5

### 4. Dedicated research and development for new products, product improvements and customised solutions

With over 30 patents, including the world's first all-in-one solar light and our ingenious Dual Lithium Battery management systems, Leadsun is continually striving to provide our customers with the most intelligent, contemporary and easy-to-install solar powered products. An ongoing focus and commitment to technical innovation and quality makes us stand out from our competitors. With unrivalled attention to detail and a commitment to sustainability, we work to the highest standards demanded from our customers, the environment and the community.



## 5. Dedicated engineering and fabrication

Leadsun's affiliated subsidiary EZYpole exclusively provides a range of bespoke and specialised engineered services for all our project requirements – all with rapid turnarounds. Whether our ingenious lowerable poles need reinforcement to tolerate extra payload or wind speeds, or longer outreach arms for our light fixtures, there's rarely a challenge that EZYpole cannot overcome.



## 6. Dedicated installation and project management

With over 25 years' experience in the outdoor lighting industry and specifically in local government, our dedicated projects team has access to specialised installation equipment to provide a complete turn-key and trouble-free experience. Leadsun adopts best-practice and tradesperson-quality installations that are fully OH&S standard compliant and underwritten by a \$20M Public Liability Insurance Policy.

For added peace of mind, all installation work is backed by an unconditional 10-year workmanship quality performance guarantee.



## 7. After-sales service

When we finish a project, it doesn't end there. Our dedicated service and support team of solar lighting experts, including in-house engineers and technicians, are committed to providing you with dependable customer service every step of the way.

Our promise is to provide guaranteed performance and peace of mind knowing that your lights will keep shining when you need them, no matter what.







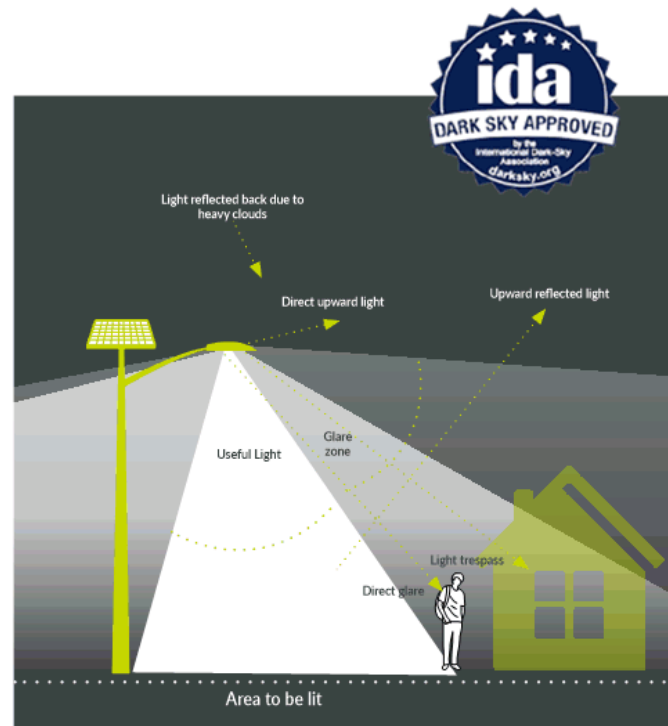
# UNIQUE OFFERINGS

- |   |      |
|---|------|
| 1. Dark-sky Certified                                     | Pg11 |
| 2. EDGE – Wireless control, monitoring and asset tracking | Pg11 |
| 3. Proven to last   | Pg12 |
| 4. Municipal Grade 10-Year Battery Performance Warranty   | Pg12 |
| 5. Fast turnaround with stock on hand                     | Pg13 |
| 6. EZYfoot no-concrete footing                            | Pg13 |
| 7. EZYtilt/lift lowerable poles                           | Pg13 |
| 8. Non-destructive digging                                | Pg15 |
| 9. Maintenance-friendly (plug-and-play modules)           | Pg15 |

## 1. Dark-sky Certified

Leadsun is the world's first solar lighting manufacturer that has a fully certified International Dark-sky Association (IDA) approved LED light fixture. We promote environmentally responsible outdoor lighting to minimise the light pollution often caused by traditional street lighting present throughout our cities.

Our range of smart public lighting solutions all come fitted with an LED fixture that has a 3000K low glare colour temperature (other colour temperatures available), along with ultra-sharp cut-off optics that significantly reduce lighting glare both to the rear and front aspects of the streetlight. This eliminates upwards spill light and minimises the effects of sky-glow or night-time light pollution.



## 2. EDGE – Wireless control, monitoring and asset tracking

Our EDGE Wireless Control System enables us to provide easy, low-cost monitoring and management of our wireless connected SMART solar street lighting systems, including of battery and solar panel information, lighting control, operation monitoring and status.

Key features include:

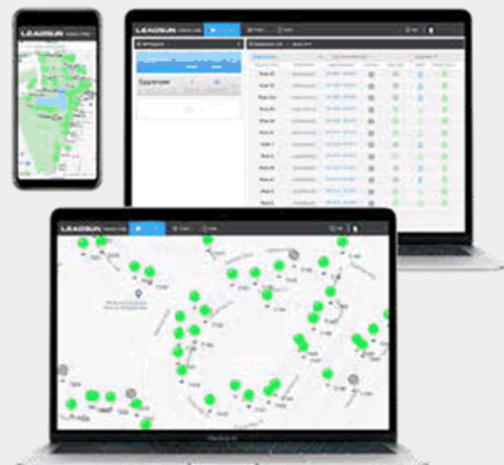
- Long-range LoRaWAN bi-directional technology
- Cellular gateway communication between connected lights and cloud-based EDGE management system
- Remotely configure the operation of each light
- Real-time performance of battery and solar charging
- Web-based access from anywhere, anytime with secure login credentials



**Our EDGE Wireless Control System enables us to provide easy, low-cost monitoring and management of our wireless connected SMART solar street lighting systems.**



EDGE tabulated view



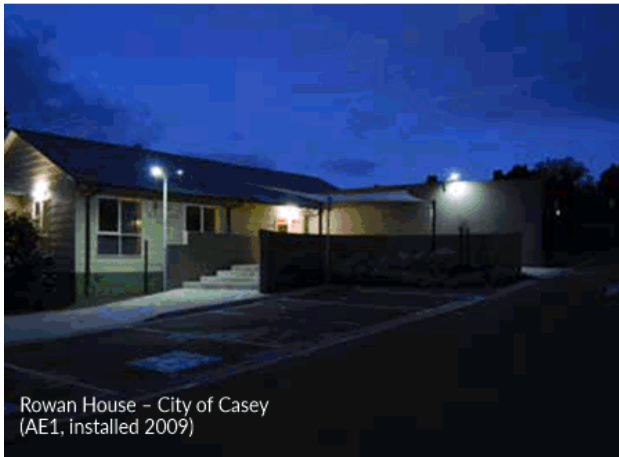
EDGE map view

### 3. Proven to last

Since incorporation in 2008, Leadsun Australia has worked with over 100 Australian local governments and installed thousands of solar lighting systems. Testament to the unrivalled quality of Leadsun's technology, as of 2021, our earlier systems that feature 1st Generation lithium battery

technology are still performing well without requiring any maintenance. Hence our claim to be Australia's most trusted solar lighting supplier and underpinning our brand promise

**- Always Dependable.**



### 4. Municipal Grade 10-Year Battery Performance Warranty

**Always Dependable** - At the heart of every Leadsun SMART solar lighting system are the ingenious Lithium LiFePO4 batteries featuring Leadsun's patented advanced battery management system. They have much greater charging efficiency and also provide double the lifespan compared to traditional solar lighting batteries.

While the majority of commercial solar lighting manufacturers struggle with providing 3-year warranties, Leadsun is proud to provide a market-leading battery performance warranty of up to 10-years for municipalities that partner with Leadsun for their public lighting projects. For all other applications, Leadsun is still able to provide a best-in-class 5 year warranty that unconditionally covers the entire system's performance and assures the equipment is free from defects.

Rather than a limited pro-rata type warranty that only provides partial cost protection, Leadsun guarantees that its batteries' performance will maintain at least 80% usable capacity at the end of the warranty period, providing it is used within its operating parameters.

Speak to Leadsun about how we can provide a comprehensive warranty that helps protect municipalities and facility owners that need reliable lighting 365 nights a year – without interruption!

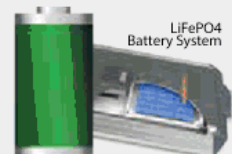


Leadsun guarantees that its batteries' performance will maintain at least 80% usable capacity at the end of the warranty period, providing it is used within its operating parameters.

#### COMPETITOR



#### LEADSUN





## 5. Fast turnaround with stock on hand

Leadsun manufactures all its own equipment, is in complete control of the production process and has rolling inventory to fulfill at least 90 days of forecasted orders. Our financial management systems and commitments from all supply partners enable Leadsun Australia to create lean lead times for projects requiring fast turnaround times – sometimes, in just a few days.



Leadsun's Melbourne warehouse

## 6. EZYfoot no-concrete footing

The EZYfoot concrete-less footing system offers quick and environmentally friendly installation via a steel tube anchoring system that is driven into the ground using a jack hammer. As there is no concrete curing time, the rest of the installation can continue without any down time.



Untethered from the electricity grid, Leadsun's **SMART** solar lighting systems are quick and easy to install.

## 7. EZYtilt/lift lowerable poles

EZYtilt has a unique hinged base plate, this medium duty winch-pole provides risk-free manipulation. Simply attach the winch to the base plate, clip the shackle to the winch point and safely raise or lower the pole.





### Lowerable poles:

EZYlift is easily raised by walking it up to a vertical position then fixing the two plates together with unique security bolts.



**SEE HOW FAST  
LEADSUN CAN LIGHT  
UP A CAR PARK**

12KM OF STREET LIGHTING		 GRID LIGHTING		 LEADSUN SOLAR LIGHTING	
Copyright Leadsun Australia Pty Ltd 2022		ACOR Rudds Consultants Pty Ltd			
		TIME	COST	TIME	COST
PRODUCT & INSTALLATION			725,225		572,447
PLANNING & SPECIFICATION		3 Weeks		1 Week	Complimentary
NEW ELECTRICITY SUPPLY		4 Weeks		Not required	
UNDERGROUND WIRING		6 Weeks		Not required	
LIGHTING INSTALLATION		4 Weeks		4 Weeks	
TOTAL TIME & COST		17 Weeks	725,225	5 Weeks	572,477
SAVINGS		X		✓	152,748 (-21.06%)
OPEX 20 YEARS					
HARDWARE MAINTENANCE & REPAIR			263,938		309,725
ENERGY			25,969		N/A
TOTAL OPEX			289,908		309,725
SAVINGS		✓		X	-19,817 (6.84%)
TOTAL 20 YEAR COST		1,015,132		882,202	
SAVINGS		X		✓	132,930 (-13.09%)



## 8. Non-destructive digging

Leadsun's specialist installation team employs sophisticated non-destructive installation equipment to eliminate potential damage to underground utility services, tree roots and vegetation.



Hydro Suction Footing Excavation



Trenchless - Horizontal Directional Drilling

## 9. Maintenance-friendly (plug-and-play modules)

Leadsun's equipment is built to last and is essentially maintenance free, only requiring periodic cleaning of the optics and solar panels.

Our design process is underpinned by our values of reliability and simplicity. As such, all critical components and modules within our solar lighting equipment – including battery modules, LED modules, controllers, cables and passive infrared sensors (PIR) – are designed to include plug-and-play IP67 wiring looms, thereby enabling parts to be easily interchanged.





**LEADSUN**  
EST. 2005

Angliss Reserve Car Park,  
Yarraville, Victoria

# ENGINEERING CAPABILITIES AND SPECIAL PROJECTS

Solar Tree, Birrarung Marr	Pg17
John Whitton Bridge, Meadowbank NSW	Pg17



## SOLAR TREE, BIRRARUNG MARR

Leadsun was invited to partner with City of Melbourne's Industrial Design Team to create a modern, innovative and sustainable outdoor sculpture in Melbourne's inner-city Birrarung Marr park. Converging Leadsun's proprietary all-in-one solar, battery and LED technologies into a spectacular tree-like sculpture, we demonstrated enormous potential power to illuminate our cities with solar energy.

<https://leadsun.com.au/solar-tree-city-of-melbourne/>

The Solar Tree features a combination of three 80W solar-engines that collect energy from the sun and capture it in built-in Lithium-Ion batteries that then power the LED lights and USB chargers.

The energy produced from the solar engines is then distributed through the tree's branches into ultra-efficient LED lighting fixtures featuring a motion-sensor and dimming capabilities. The Solar Tree provides a beacon of light throughout the evening for safety, while demonstrating opportunities for new-energy technologies with its USB charging station located at its base.



Solar light bench seat  
made from local timber

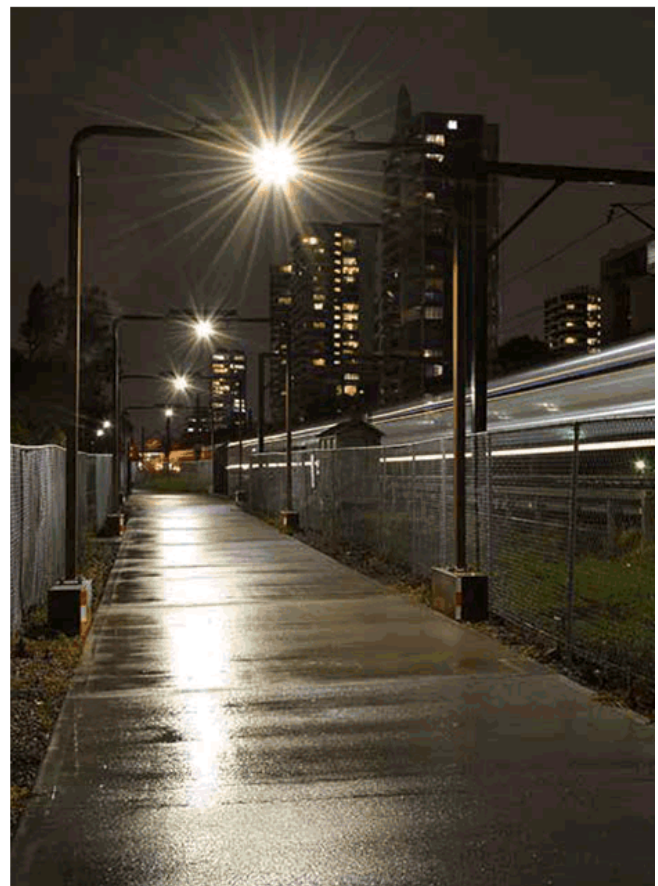
## JOHN WHITTON BRIDGE, MEADOWBANK NSW

Leadsun worked with the New South Wales Government to implement a solar powered lighting system that now illuminates the newly upgraded, \$3.9 million, John Whitton Bridge and connecting pathways.

This project had extreme complications and challenges to overcome. The lighting infrastructure was to be located within an excavation exclusion zone due to the adjacent railway. Additionally, the heritage listed John Whitton bridge meant no drilling into the existing steel structure was allowed.

Leadsun's design team were able to provide two innovative and practical solutions to overcome both challenges. Firstly, above-ground concrete block / pedestrian-seating concepts, with archways sympathetic to the bridge, were designed and engineered. These also incorporated convenient phone charging docks at the base of each column. Secondly, discrete brackets were created to secure the new solar lighting hardware to the bridge arches, leaving the heritage bridge structure unaltered.

We proudly present this project as a demonstration of the skills, ingenuity and flexibility of Leadsun's engineers and designers.





# APPLICATIONS

Shared Pathways	Pg19
Recreation Reserves	Pg20
Street Lighting	Pg21
Car Parks	Pg22
Temporary	Pg23



# SHARED PATHWAYS



Throsby Park, City of Newcastle, NSW



Gardiner's Creek Trail, Boroondara, Victoria



Banjo Patterson Reserve, Lynbrook, Victoria



RECREATION RESERVES



Berwick Springs Wetlands Reserve, Victoria



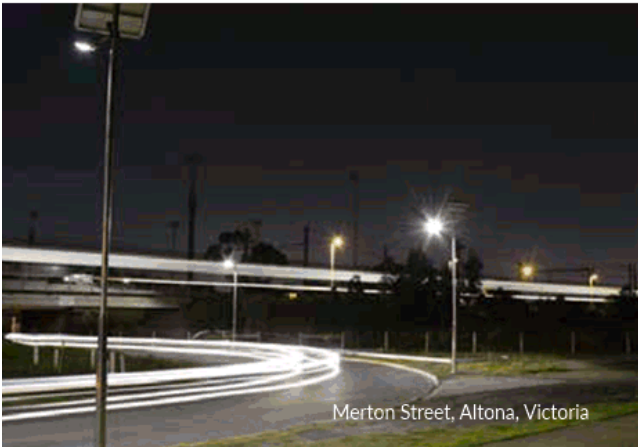
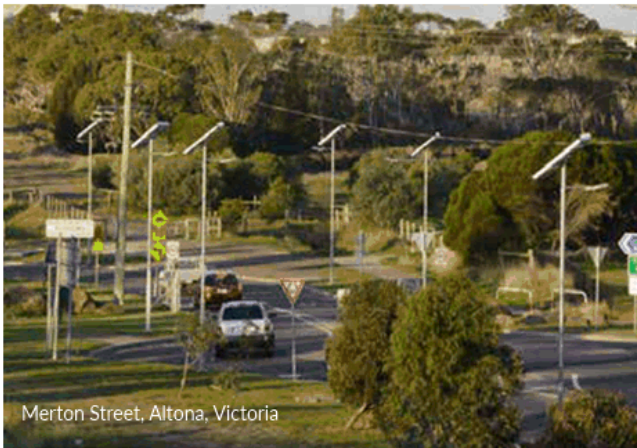
Berwick Skate Park, Victoria



Skinner Reserve Precinct



STREET LIGHTING



CAR PARKS



Angliss Reserve, Yarraville, Victoria



High St, Penrith, NSW



Jubilee Park, Ringwood, Victoria



National Tennis Centre Melbourne





TEMPORARY



National Tennis Centre Melbourne



Cremorne, Victoria



Lalor COVID Vaccination Clinic



Coates Hire





# KEY PROJECTS & INITIATIVES

[leadsun.com.au/projects](https://leadsun.com.au/projects)

- |  |      |
|--|------|
| 1. Blue Lake shared pathway,<br>Mount Gambier, South Australia   | Pg25 |
| 2. Goulburn Wollondilly River<br>shared pathway, NSW Australia   | Pg25 |
| 3. Epperson Master Planned Communities,<br>Tampa Bay Florida USA | Pg26 |
| 4. Cooma Creek Shared pathway,<br>Snowy Monaro, NSW              | Pg26 |
| Illuminating Communities Initiative                              | Pg27 |



## 1. Blue Lake shared pathway, Mount Gambier, South Australia

### Client

City of Mount Gambier

### Lighting Compliance

AS/NZS 1158.3.1 P3/P4 Project Overview

### Project Overview

The City of Mount Gambier had concerns that a 3.6 km access road and pathway around the Blue Lake was not being fully utilised due to the lack of lighting in the evening which has prevented locals and tourists from enjoying this iconic 'world-class' natural attraction.



[leadsun.com.au/all-projects/smart-public-lighting-blue-lake](https://leadsun.com.au/all-projects/smart-public-lighting-blue-lake)



"After much consultation, the council has decided the most practical & viable solution was to install a Solar Powered Lighting Solution. After an extensive tendering process, Leadsun Australia's range of AE2 series solar lights was ultimately specified for the solar lighting project due to its proven system reliability, compact appearance and cost efficiency."

## 2. Goulburn Wollondilly River shared pathway, NSW Australia

### Client

Goulburn Mulwaree Council (GMC)

### Lighting Compliance

AS/NZS 1158.3.1 P3/P4

### Project Overview

As a result of the local community requesting council to invest in a healthy and more active environment around them, the Goulburn Mulwaree Council was able to seek a Federal Sport and Recreation Grant to fund SMART public lighting along a well used shared pathway so it could be used safely in the evenings and early mornings. After a successful first stage, council extended the SMART public lighting for another 2km making this Australia's largest solar lighting project.



[leadsun.com.au/all-projects/smart-public-lighting-wollondilly-river/](https://leadsun.com.au/all-projects/smart-public-lighting-wollondilly-river/)



"Council's use of sustainable energy options reflects community expectations. There is an increasing awareness that we can all do our bit to reduce carbon emissions across a broad range of smaller scale projects and in our individual lives." - Local Federal Member, Angus Taylor (Minister for Energy)

### 3. Epperson Master Planned Communities, Tampa Bay Florida USA

#### Client

Metro Development Group

#### Lighting Compliance

AS/NZS 1158.3.1 P3

#### Project Overview

After nearly 2 years of testing over a dozen different solar street lighting manufacturers, Metro Development Group chose Leadsun's SMART solar lights to illuminate the streets of one of the largest technologically advanced property developments in the United States. With nearly 2000 lights already installed the project will see 10,000 Leadsun solar street lights installed over the next few years.



[leadsun.com.au/all-projects/epperson-estate-bay-in-tampa-florida-usa/](https://leadsun.com.au/all-projects/epperson-estate-bay-in-tampa-florida-usa/)



"Is this the way of the future? I would say the future is here today. If folks are not going down the path of looking at having off-grid SMART solar street lights I think they are behind by two or three years. This is what our planet needs and it's phenomenal technology" – Metro Development Group operations vice-president Kartik Goyani

### 4. Cooma Creek Shared pathway, Snowy Monaro, NSW

#### Client

Snowy Monaro Regional Council

#### Lighting Compliance

AS/NZS 1158.3.1 P3/P4

#### Project Overview

With the Snowy Monaro region fast becoming a destination for cyclists and mountain biking enthusiasts, the council identified a need to make the Cooma Creek Path more accessible for longer hours in the evenings so locals and tourists can enjoy all that this region has to offer.



[leadsun.com.au/all-projects/smart-public-lighting-cooma-creek/](https://leadsun.com.au/all-projects/smart-public-lighting-cooma-creek/)



"This project has provided pedestrians an accessible and safe walkway. The increased lighting is a very welcome addition to this popular walkway and I know locals are feeling safer when walking along the path at night."





## ILLUMINATING COMMUNITIES INITIATIVE

Together we're helping improve safety, education and sporting opportunities for young people.

Leadsun and SolarBuddy have formed a partnership called 'Illuminating Communities Initiative' where SolarBuddy are helping improve safety, education and sporting opportunities of young people in communities living with energy poverty in Australia and across the world.

SolarBuddy passionately align their work to the UN Sustainable Development Goals. They are an Australian charity uniting a global community committed to creating a more sustainable future for all people and our beautiful life-supporting planet and we've been doing it with the gift of light.



<https://leadsun.com.au/solar-buddy/>

### CORPORATE PARTNERS



### VALUED CUSTOMERS



### PRE-QUALIFIED APPROVED VENDOR

for open spaces, parks, play, sport and recreation lighting by:



Verification Leadsun met financial, workplace health & safety, environmental and quality requirements of Local Government Regulation 2012 (Qld).





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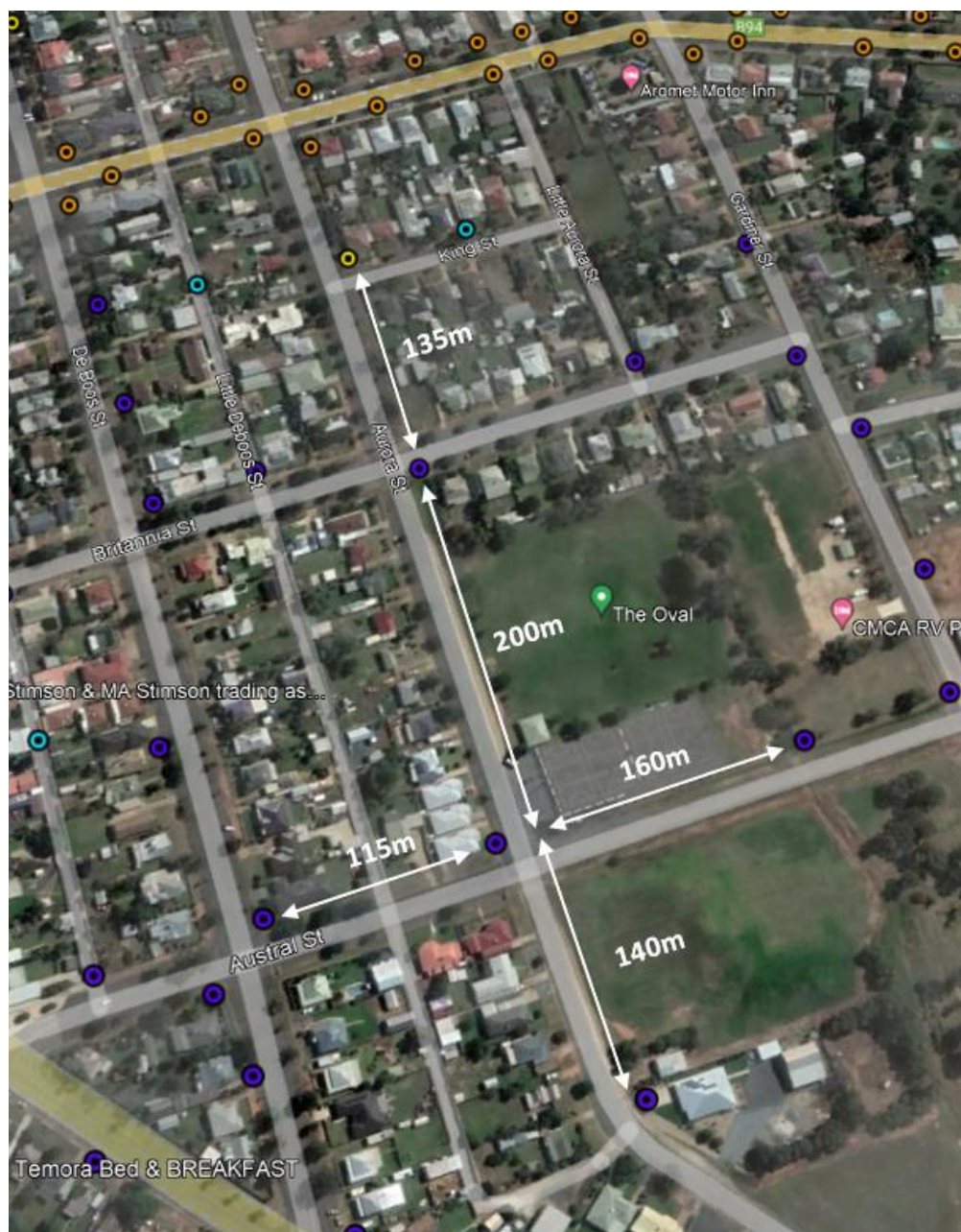
### 4.3 PUBLIC LIGHTING REQUEST - AURORA STREET

**File Number:** REP23/784  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

#### REPORT

Council has received feedback from a resident in relation to the insufficient lighting at the southern end of Aurora Street, particularly around The Oval area.

Below is a screenshot of the area showing the current location and spacing of LED streetlights.



To provide street lighting in accordance with AS1158, lighting on this category of road should meet lighting Category P4. It is likely this area would not meet lighting Category P4, however this cannot be definitively determined without a specialist lighting assessment.

It must be noted that many legacy examples exist within urban Temora and Aria Park where streetlighting is non-compliant with AS1158 and lighting spacings are greater than 100m.

This location is adjacent to recreation areas and is relatively deficient in lighting compared to other areas of Temora. The Aurora Steet area between Austral and Britannia Street is lacking low voltage grid network, however the surrounding streets are possible to have assessed for Street lighting to be added to existing poles under the minor capital works process.

Solar Lighting could be an option in Aurora Street adjacent to the Oval.

#### **COMMITTEE RESOLUTION 15/2023**

Moved: Cr Nigel Judd

Seconded: Cr Anthony Irvine

The Committee resolved to recommend to Council that this area be assessed by Essential Energy under the Minor Capital Works program and following determination, Council consider the need for Level 3 electrical design.

**CARRIED**

***Report by Amanda Colwill***



#### 4.4 PUBLIC LIGHTING REQUEST - HINDE STREET

**File Number:** REP23/786  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

##### REPORT

Council has received a customer request in relation to insufficient public lighting at the intersection of Hinde Street and Ashelford Street (see below). There is also no chevron barrier present at the T-intersection which combined with a lack of lighting has caused the resident to continue past the intersection onto the road verge.

This location is currently identified as a priority 2 in the information previously sent to Essential Energy and has been assessed as eligible for minor capital works.



Below is a screenshot of the area showing the location of LED streetlights.



**CRM:**Customer Request Management Enquiry  
4053/2022 - Street Lighting

Received Date	24/10/2022 10:41 AM
Determination Details	Undetermined
Reference Id	21127
Contact Method	TELEPHONE
Description	There no black and white chevrons and the end of Hinde st. One night I kept going on to the grass because there's wasn't and signs there. This is urgent problem. Add Street lighting
Creation Officer	A R Burnett
Last Modified By	A R Burnett

As per Council's resolution guideposts have now been installed at this intersection, prior to the request being considered in line with the Street Lighting Policy review (EW12).

**BUDGET**

\$2,000 - \$4,000 (note subject to report 23/761 Intersection Lighting Deficiencies)

**COMMITTEE RESOLUTION 16/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

The Committee resolved to recommend to Council to schedule the works under the Essential Energy Minor Capital Works program in 2023/2024 using allocated funding.

**CARRIED**

***Report by Amanda Colwill***

**4.5 PUBLIC LIGHTING REQUEST - INDUSTRIAL AREA TO EUCALYPT STREET**

**File Number:** REP23/787  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** 1. Correspondence - Rosella Street

**REPORT**

Council has received correspondence from a resident in relation to the lack of street lighting at the Eucalypt Street (Rosella Street)/Burley Griffin Way intersection. They are concerned by the safety issue that this poses, with one vehicle accident already occurring which most likely would have been prevented had street lighting been present.

This request also highlights the deficiencies within the street light network from the Industrial Area up to Eucalypt Street. As highlighted below, the only intersecting road with Burley Griffin Way with lighting present is Milvale Road.

Please note these locations are on Councils existing intersection list as a priority 1 and have been assessed by Essential Energy as not suitable for upgrade under the minor capital works program. This means Council will need to engage a level 3 ASP (designer) to design the network to Essential Energy's requirements prior to a level 1 ASP (constructor) delivering the works.

Council has engaged a level 3 ASP under LRCI R3 and design is currently underway.



**BUDGET**

Design – Funded

Construction – Unknown.

**COMMITTEE RESOLUTION 17/2023**

Moved: Cr Nigel Judd

Seconded: Cr Anthony Irvine

That the Committee resolved to recommend to Council to note the report.

**CARRIED**

***Report by Amanda Colwill***



---

**Gary Lavelle**

81143

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**From:**  
**Sent:** Sunday, 11 July 2021 5:37 PM  
**To:** Gary Lavelle  
**Cc:** Cr R B Firman  
**Subject:** Proposed Street Light for Rosella Street

---

Dear Gary,

I write to you concerning the intersection of Burley Griffin Way and Rosella Street ( technically the intersection is Eucalypt Street which connects to Rosella Street.)

My concern is the difficulty seeing the intersection at night on what is a busy main road. It is difficult to find the turn at night given that headlights should be on low beam and with the added pressure of having trucks and semitrailers close behind. Given there is a large electricity pole right at the intersection, I believe the installation of a street light would allow residents to turn off the Burley Griffin Way safely, avoiding running in to the electricity pole. I believe recently there was an accident where someone has hit the pole as they had trouble seeing the turnoff in the dark. Thankfully there was no serious personal injury this time.

I have been advised there will be a 'workshop' in July, where street lighting will be discussed in light of government funding becoming available for upgrades.

It would be greatly appreciated if Council might consider installing a street light at this intersection to avoid a serious accident.

Kind Regards

**4.6 PUBLIC LIGHTING REQUEST - LITTLE DEBOOS/AUSTRAL STREET**

**File Number:** REP23/788  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

**REPORT**

Council has received a customer request in relation to inadequate public lighting at the intersection of Little Deboos Street and Austral Street in Temora (see below).



This matter was also considered at the September 2019 Council meeting where it was resolved to be re-considered following the 2020 Bulk Lamp Replacement (BLR) Program (upgrade to LEDs).

Following completion of the BLR Program, Council has put forward a list of prioritised intersection lighting deficiencies to be completed under Essential Energy's Minor Capital Works process. This particular location was rated as a priority 2 which is still pending review by Essential Energy.

Essential Energy assessment has returned with this location eligible under the Essential Energy Minor Capital Works process.

**CRM:**Customer Request Management Enquiry  
2611/2019 - Street Lighting

Received Date 29/07/2019 10:43 AM

Determination  
Details Undetermined

Reference Id 18210

Contact Method TELEPHONE

Description [REDACTED] who lives at [REDACTED] Austral Street has informed us that there needs to be a street light installed on the corner of Austral and Little DeBoos Streets. With the guttering there it can be dangerous at night. At current the only street light close by is on the corner of Austral & Aurora Streets.. RF Considered at the September 2019 Council meeting. To be reconsidered after the October 2020 BLR.

Creation Officer A R Burnett

Last Modified By R N Fisher

**Budget Implications**

\$2,000-\$4,000 (2023/2024 Funded)

**COMMITTEE RESOLUTION 18/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

The Committee resolved to recommend to Council to schedule the works under the Essential Energy Minor Capital Works program in 2023/2024 using allocated funding.

**CARRIED*****Report by Amanda Colwill***

#### 4.7 PUBLIC LIGHTING REQUEST - POLARIS STREET

**File Number:** REP23/789  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

##### REPORT

Council has received feedback from a resident in relation to the poor lighting at the eastern end of Polaris Street. They are concerned that the area is quite dull, and that trees are blocking some of the lights.

Below is a screenshot of the area showing the location of LED streetlights.



To provide street lighting in accordance with AS1158, lighting on this category of road should meet lighting Category P3 or P4. It is likely this area would not meet lighting Category P3 or P4, however this cannot be definitively determined without a specialist lighting assessment.

It must be noted that many legacy examples exist within urban Temora and Aria Park where streetlighting is non-compliant with AS1158 and lighting spacings are greater than 100m.

In this location a recent footpath has been constructed on the south side of the road, it is near the Temora High School, the street is categorised as Hierarchy Class 4.2 Collector Street and the street will gather increased pedestrian traffic from current and future development. There are no street lights on the south side of the road and this is likely due to no poles present being adjacent to the school oval. There are poles that could be assessed as minor capital works on the north side of Polaris Street but this may not solve the issue.

I would conclude that due to the prominent location and status of Polaris Street, if Council wish to further investigate this request, the full length of Polaris Street be investigated and scoped for AS1158 compliance.



**BUDGET**

Design – \$20,000 - \$30,000

Upgrade – Unknown

**COMMITTEE RESOLUTION 19/2023**

Moved: Cr Nigel Judd

Seconded: Cr Anthony Irvine

The Committee resolved to recommend to Council to obtain level 3 electrical design costing for Polaris Street and to be referred to 2024/2025 budget estimates for consideration.

**CARRIED**

***Report by Amanda Colwill***

**4.8 PUBLIC LIGHTING REQUEST - COOLAMON STREET (ARIAH PARK)**

**File Number:** REP23/790  
**Author:** Engineering Technical Officer  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

**REPORT**

Council has received a customer request in relation to poor lighting on Coolamon Street, Arianh Park south of Pitt Street.

Below is a screenshot of the area showing the location of LED streetlights over the two blocks.

**Coolamon (between Pitt & Wellman Street)****Coolamon (between Wellman & Barnes Street)**

To provide street lighting in accordance with AS1158, lighting on this category of road should meet lighting Category V. It is almost certain this area would not meet lighting Category V, however this cannot be definitively determined without a specialist lighting assessment.

It must be noted that many legacy examples exist within urban Temora and Aria Park where streetlighting is non-compliant with AS1158 and lighting spacings are greater than 100m.

In this location Coolamon Street is Aria Park's CBD and is also a Regional Road. This is reflected in the current higher-grade luminaires indicated by the orange nodes in the northern block.

I would conclude due to the prominent location this area from Barnes Street to Rees on the Mary Gilmore Way should be assessed and designed for upgrade to the appropriate Category V lighting.



Wider view of Coolamon Street Aria Park

## BUDGET

Estimate \$20,000 Design

Upgrade works unknown (\$50,000 - \$250,000)

## COMMITTEE RESOLUTION 20/2023

Moved: Cr Nigel Judd

Seconded: Cr Anthony Irvine

The Committee resolved to recommend to Council to obtain level 3 electrical design costing for Coolamon Street and to be referred to 2024/2025 budget estimates for consideration.

**CARRIED**

***Report by Amanda Colwill***



**4.9 ARIAH PARK ADVISORY COMMITTEE - MEETING MINUTES****File Number:** REP23/792**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Ariah Park Advisory Committee - Minutes**REPORT**

The Ariah Park Advisory Committee held a meeting on Monday 6<sup>th</sup> of March, 2023 to inspect the street lighting requests in Ariah Park.

Members of the Committee provided comments on the below Committee Reports which are attached to this report:

- Ariah Park Budget Submission Requests
- Public Lighting Request – Coolamon Street (Ariah Park)

Please note the same items were submitted as part of the Ariah Park Advisory Committee Budget Submission and the comments below address the street lighting part of this document also.

Comments on Submission items:

1. This is part covered by the Coolamon Street Ariah Park Report to this Committee. The Visitor information bay can be considered as part of the Coolamon Street job.
2. This would require level 3 ASP design application and if keen to progress should be bundled with Coolamon Street. An alternative would be to defer for 12 months and consider AS compliant solar lighting.



3. This Area is non-compliant and would require level 3 ASP design application. If keen to progress should be bundled with Coolamon Street.



4. This Area is non-compliant and would require level 3 ASP design application. If keen to progress should be bundled with Coolamon Street.



5. Covered by point 4.

#### Other Items

- Item 4.8 are covered by Coolamon Street request report.
- Rees Street is noted. Rees Street Common Road Intersection has been assessed and is eligible under the Essential Energy Minor Capital Works process. The Rees Street Cemetery Road Intersection is not and would trigger Level 3 design application.
- Are Council are not required to ask to install public lighting, but it is good practice to advise stakeholders of planned works.

**COMMITTEE RESOLUTION 21/2023**

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

The Committee resolved to recommend to Council to obtain level 3 electrical design costing for the identified locations bundled with the Coolamon Street project and to be referred to 2024/2025 budget estimates for consideration.

**CARRIED**

***Report by Amanda Colwill***

**From:** [nigeljudd@bigpond.com](mailto:nigeljudd@bigpond.com) <[nigeljudd@bigpond.com](mailto:nigeljudd@bigpond.com)>

**Sent:** Monday, 6 March 2023 10:22 PM

**To:** Gary Lavelle <[glavelle@temora.nsw.gov.au](mailto:glavelle@temora.nsw.gov.au)>

**Cc:** Rob Fisher <[rfisher@temora.nsw.gov.au](mailto:rfisher@temora.nsw.gov.au)>; Alex Dahlenburg <[adahlenburg@temora.nsw.gov.au](mailto:adahlenburg@temora.nsw.gov.au)>;

Cr R B Firman <[rfirman@temora.nsw.gov.au](mailto:rfirman@temora.nsw.gov.au)>; Graham Sinclair <[gsinclair@temora.nsw.gov.au](mailto:gsinclair@temora.nsw.gov.au)>;

Anne Rands <[arands@temora.nsw.gov.au](mailto:arands@temora.nsw.gov.au)>; Claire Golder <[cgolder@temora.nsw.gov.au](mailto:cgolder@temora.nsw.gov.au)>

**Subject:** Aria Park Street Lighting Committee Report

Dear Gary,

Members of the Aria Park Advisory Committee and myself met tonight, Monday 6<sup>th</sup> March, 2023 to inspect the Street Lighting requests in Aria Park.

I will be an apology for the meeting on Wednesday night.

**Item 4.7 Aria Park Budget Submission Request**

1. **Visitor Information Bay** - Coolamon Street between Wellman and Barnes Street.
  - The Committee rated this a **high priority** – there is a pole adjacent to the VIB.
  - Also recommended that Council consider lighting up the Visitor Information Bay i.e. under the awnings.
  - This Block between Wellman and Barnes does not have a mid-block light so this light at the VIB is in a perfect position to be mid-block.
  - There has been an historic streetlight nearby on the table and bench shelter in Edis Park
  - The Committee would have no objection to this light being transferred as it is hardly used now the VIB is there.

**2. Campground Entrance – Barnes Street**

Committee recommends this, but there is no obvious pole near the campground entrance - suggest the one just to east of the Campground Entrance near the toilets. An Alternative would be to put a light on the pole in the front of the Camp Kitchen. The Camp Kitchen is already on the Street Lighting system.

**3. Harrison Street (near Pre-School)**

As there is no obvious pole near the new Pre-School, the Committee recommends that this be left for the time being.

Maybe as an alternative, the Street Light across the street near the High School Entrance be strengthened in brightness.

**Harrison Street West - between Maxwell /Deakin streets and Harmon Street.**

The Committee recommends that Council consider that the street light at the western end of Harrison be moved 50 metres west to the intersection of Harrison and Harmon,

And that an extra light be then installed between Maxwell/Deakin street intersection and the Harrison /Harmon Street Intersection.

**4. Hopetoun Street**

The committee recommends that Council consider a street light at the Intersection of Hopetoun and Harmon streets when there is more development in the area.

**5. Harmon / Aria Street Intersection**

As there is new development in this area, and more coming, the Committee recommends a new street light at the intersection of Aria and Harmon Streets.



**Item 4.8 Public Lighting Request – Coolamon Street – Arianah Park****Coolamon Street ( between Pitt and Wellman)**

The Committee noted that there is sufficient lighting in this area at present, but hindered in some places by the trees. Maybe an extended arm or brighter lights may help.

The Street light at the intersection of Wellman and Coolamon Streets definitely needs to be stronger.

**Coolamon Street ( between Wellman and Barnes)**

Needs a street light mid-block, and is covered by Item 1 above by putting a street light adjacent to the Visitor Information Bay

**Note** -The Committee noted that there are no street lights in **Rees Street** ( Heavy Vehicle Alternate Route) at all, and there is a lack of power poles anyway.

**The Committee recommends that this issue be revisited in twelve months' time.**

***Question from Committee Members - are we obliged to ask or advise residents if we plan to put new street lights near their residence?***

Hoping this information will be of some help to the Street Lighting Committee

Regards,

***Nigel***

Cr. N.A. Judd,  
06/03/2023

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**4.10 EW12 - STREET LIGHTING POLICY REVIEW****File Number:** REP23/801**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Street Lighting Policy (draft revision)**REPORT**

Attached is the current Street Lighting Policy (EW12) which has been updated.

Council staff are seeking comments from the Committee in relation to any potential inclusions and / or amendments.

Items Council staff are aware of that require consideration since the last revision are:

- LED luminaire update
- Consideration of off grid lighting

**COMMITTEE RESOLUTION 22/2023**

Moved: Cr Nigel Judd

Seconded: Cr Anthony Irvine

The Committee resolved to recommend to Council to place the policy on 28 day public exhibition, prior to reporting back to Council.

**CARRIED**

***Report by Rob Fisher***

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

TEMORA SHIRE COUNCIL



PUBLIC LIGHTING POLICY

ACTIVE

Revision Number: 3  
File Name: Public Lighting

Revision Date: May 2023  
Page Number: Page 1 of 9

Deleted: 2

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

**Review Details****ABOUT THIS RELEASE**

**DOCUMENT NAME:** Public Lighting  
**CODE NUMBER:** EW12  
**AUTHOR:** Temora Shire Council  
**ENDORSEMENT DATE:** 16 August 2018

**REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
July 2018	General Review	1	16/8/2018	Gary Lavelle
August 2018	Council meeting	2	16 August 2018	Gary Lavelle
June 2023	General Review	3		Gary Lavelle

**PLANNED REVIEW**

Planned Review Date	Revision Description		Review by
July 2019	General Review		Engineering Technical Manager
October 2021	Review		Engineering Works Manager

Revision Number: 3  
File Name: Public Lighting

Revision Date: May 2023  
Page Number: Page 2 of 9

Deleted: 2



Function: Engineering Works

Temora Shire Council

Policy Number: EW12

## 1.0 Purpose

The purpose of this policy is to provide Council framework pertaining to the provision of public lighting for the purpose of pedestrian access, traffic safety, public amenity and crime prevention.

In the context of this policy the term public lighting covers lighting arrangements relating to Council roads and unsecured outdoor public areas. This includes; roads, parks, reserves, pedestrian zones, paths, car parks, cemeteries and other public areas.

## 2.0 Councils Role

Council is responsible for the provision of public lighting in accordance with AS1158, as such, Council is required to approve all new lighting projects proposed and accept maintenance fees associated with management of these new assets.

## 3.0 Essential Energy's Role (Essential Energy Managed Assets Only)

Essential Energy (Local Electricity Distributer) is responsible for maintaining public lighting assets consistent with AS1158 and service levels stipulated by the Public Lighting Code 2006. This includes;

- Assessment and approval of contestable works projects
- Biannual maintenance patrols of Category V roadways
- Management of network faults
- Maintenance and renewal of failed assets
- Bulk network lamp replacements
- Asset component condition assessment (4 year cycle)
- Quality assurance of network renewal and upgrade works
- Vegetation management
- Asset data collection, maintenance and management

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## 4.0 Objectives

The objectives of the policy are:

- To provide a safe, secure and attractive visual environment for pedestrian and vehicular traffic during times of inadequate natural light.
- Provide lighting with illumination levels appropriate to the lighting environment and generally in accordance with AS/NZS1158 series of standards and the NSW Public Lighting Code Version 1.3.
- To provide a cost-effective public lighting service.
- To conserve energy and promote sustainability.

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## 5.0 Scope

This policy shall apply to public roads and all unsecured public areas within the Temora LGA.

## 6.0 Related Documents

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Revision Number: 3  
File Name: Public Lighting

Revision Date: May 2023  
Page Number: Page 3 of 9

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

Documents related to this policy are;

- AS1158 Public Lighting Standards
- NSW Public Lighting Code [Version 1.3](#)
- Service Level Agreement
- Service Provider Management Plan
- Vegetation Management Agreement

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## 7.0 Public Lighting by Local Environmental Plan (LEP) Zoning

LEP land zoning, segments areas of the Temora LGA into distinct parcels of land, where particular development controls exist over that parcel of land. LEP zones accommodate a wide range of development activities, some of which are heavily dependent on public lighting, whilst others do not require public lighting.

Council has chosen to use its LEP as a tool to differentiate between areas requiring public lighting, along with setting public lighting standards in these respective areas.

### 7.1 RU1 Primary Production and RU3 Forestry

This zone covers land used for extensive agriculture, horticulture, intensive livestock enterprises, mining, forestry, and extractive industries. Dwellings are usually some distance apart and the need for lighting is minimal.

- State Roads  
Street lighting may be provided at major intersections at the discretion of Council, in consultation with [Transport for NSW \(TfNSW\)](#) (state road authority).

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### 7.2 RU 5 Village and R1 General Residential

The RU5 zone covers Ariah Park and Springdale in which there is a mix of residential and related uses suited to village needs. The R1 zone covers the bulk of the existing and future residential lands in urban Temora. The majority of this land has a minimum lot size of 750m<sup>2</sup>.

- State Roads  
A minimum of AS1158.1 Lighting subcategory V5 will be provided in this zone.
- Regional Roads  
AS1158.1 Lighting subcategory V5 should be provided in this zone. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.
- Local Roads  
AS1158.3 Lighting subcategory P4 and P5 will be provided in this zone. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.
- Laneways  
Consideration will be given to providing one light at each end of a laneway in accordance with AS1158.3 Lighting subcategory P4 and P5.
- Parks and Reserves

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Revision Number: [3](#)  
File Name: Public Lighting

Revision Date: May 2023  
Page Number: Page 4 of 9

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

Lighting will be considered on a case by case basis at the discretion of Council. Where lighting is implemented, it should be in accordance with AS1158.3 Lighting subcategory P8.

### 7.3 R5 Large Lot Residential

This zone applies to land on the outskirts of Temora town and Aria Park, and caters for the demand for houses on large lots in a semi-rural setting

- State Roads  
Lighting subcategory V5 may be provided at intersections at the discretion of Council, in consultation with RMS (state road authority).
- Regional Roads  
Lighting subcategory V5 may be provided intersections at the discretion of Council.
- Local Roads  
Lighting subcategory P4 or P5 may be provided at intersections at the discretion of Council.

### 7.4 B2 Local Centre

This zone covers the town centre of Temora, extending along Hoskins Street from Austral Street to Grey Street, including the eastern side of Baker Street.

- State Roads  
A minimum of AS1158.1 Lighting subcategory V5 will be provided in this zone.
- Local Roads  
AS1158.3 Lighting subcategory P3 and P4 will be provided in this zone. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.
- Laneways  
Consideration will be given to providing one light at each end of a laneway in accordance with AS1158.3 Lighting subcategory P4.
- Car Parks  
AS1158.3 Lighting subcategory P11 and/or P12 will be considered on a case by case basis at the discretion of Council.

### 7.5 B4 Mixed Use

This zone, located on the western edge of the town centre is designed to encourage a range of business, medium density housing and related uses which do not need a prime town centre location. Most Mixed Use zoned land has a minimum lot size of 500m<sup>2</sup>.

- Local Roads  
AS1158.3 Lighting subcategory P4 and P5 will be provided in this zone. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.
- Laneways

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Deleted: Street lights should not be further apart than 15 metres taking into account variations in pole spacing, changes in road alignment (intersections and curves), topography and particularly dark areas.]]

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Revision Number: 3  
File Name: Public Lighting

Revision Date: May 2023  
Page Number: Page 5 of 9

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

Consideration will be given to providing one light at each end of a laneway in accordance with AS1158.3 Lighting subcategory P4 and P5.

## 7.6 B6 Enterprise Corridor and IN1 General Industrial

The B6 zone applies to land located north of Kitchener Road, between Airport Street, Goldfields Way and Trungley Hall Road. The IN1 General Industrial zone covers the existing primary industrial areas on the eastern side of Temora town.

- **State Roads**  
AS1158.1 Lighting subcategory V5 will be provided in this zone.
- **Regional Roads**  
AS1158.1 Lighting subcategory V5 should be provided in this zone. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.
- **Local Roads**  
AS1158.3 Lighting subcategory P3, P4 and P5 will be provided in this zone. Additional supplementary lighting required by AS1158 will be installed at facilities such as pedestrian crossings, pedestrian refuges, and roundabouts.

Security lighting shall not be installed or connected to the street lights for private industrial property. Owners are to install their own security lighting.

## 7.7 SP1 Special Activities

This zone applies to the airpark estate, which limits development to business premises, residential, tourist and visitor accommodation, incidental with aviation. This zone also applies to the stock and sale yards, grain handling facilities and sewerage treatment works site.

- **State Roads**  
Street lighting will not be provided in this zone. Lighting subcategory V5 may be provided at major intersections where agreement is reached between Council and RMS (state road authority).
- **Local Roads**  
AS1158.3 Lighting subcategory P4 and P5 will be provided in this zone.

## 7.8 SP2 Infrastructure

This zone is used for railway infrastructure facilities, airport, former Council depot, cemetery, waste management facility, hospital, Greenstone Lodge, and electrical infrastructure.

Generally public lighting is not applicable to this zone. Where public lighting is required on adjacent road and street frontage, this public lighting is to be installed as per the requirements of the adjacent LEP zone.

Council provides lighting for Council owned infrastructure – airport, cemetery, waste management facility. The standard of this lighting is at the discretion of Council.

Note: All lighting work around the Temora airport shall be undertaken in consultation with TSC and the Civil Aviation Safety Authority (CASA).

Revision Number: 3  
File Name: Public Lighting

Revision Date: May 2023  
Page Number: Page 6 of 9

**Deleted:** Lighting will typically be supplied at each street corner and one mid-block. ...

**Deleted:** Street lights should not be further apart than 10 metres taking into account variations in pole spacing, changes in road alignment (intersections and curves), topography and particularly dark areas.¶

**Deleted:** Lighting subcategory P4 or P5 may be provided at major intersections at the discretion of Council. ¶

**Deleted:** 2



Function: Engineering Works

Temora Shire Council

Policy Number: EW12

## 7.9 RE1 Public Recreation

This zoning covers publicly owned parks and reserves.

Lighting of urban parks will be considered where the park is used for night time recreation and/or where public safety is a significant issue or when the park is used as an access from one road to another.

The lighting of the park should be considered taking into account the amenity considerations of the neighbouring properties.

Public lighting implemented in recreation areas should be provided consistent with AS1158.3 lighting subcategory P3 or P4.

Deleted: P7

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Deleted: Note: See TSC Recreation and Open Spaces F for further direction on target asset standards.††

## 7.10 RE2 Private Recreation

This zoning covers the golf course, Greyhound Park and the showground – all of which are privately owned or managed.

Lighting within the property will not be provided by Council. Street lighting leading to these developments will be as per the surrounding land use.

## 7.11 E1 National Parks and Nature Reserves

This zone applies to Nature Reserves located at Ingalba, Pucawan, Narraburra and Quandary.

Council does not provide lighting within this zone.

## 7.12 W2 Recreational Waterways

This zone applies to Lake Centenary

Lighting within the facility is provided for security purposes at the discretion of Council.

## 8.0 Subdivisions and General Development

All new subdivisions or public developments will have street lighting installed in accordance with this policy.

For public lighting associated with new residential, commercial and industrial subdivisions, the lighting is to become operational when the public roads are created and opened to the public.

## 9.0 Street Lighting Structures

Street lighting provided on public roads shall be standard structures and components approved by Essential Energy. Approved structures and components are available through Essential Energy's Standards Online Portal available on Essential Energy's website.

## 10.0 Pole setback

Deleted: 2

Revision Number: 3  
File Name: Public Lighting

Revision Date: May 2023  
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Function: Engineering Works

Temora Shire Council

Policy Number: EW12

Pole setback shall be in accordance with AS1158.1.2.

### 11.0 Asset Ownership

All street lighting on public roads within Council's area will be owned and maintained by Essential Energy. Council may, at its discretion choose to retain ownership of new lighting assets.

### 12.0 Standard Default Luminaries

The following luminaries will be installed as standard defaults for new and replacement work across the Council area.

Road Type	Default Luminaries	Notes
Local	<del>17W to 300W LED.</del> Refer to Essential Energy's standard materials list and construction standard document	
State and Regional	<del>80W to 300W LED.</del> Refer to Essential Energy's standard materials list and construction standard document	

**Deleted:** Bulk bulb replacement to LED technology will o in the near future.

**Deleted:** Bulk bulb replacement to LED technology will o in the near future.

### 13.0 Public Lighting Modification/Upgrade Requests

Council will consider public lighting modification and upgrade requests on a merit based, case by case basis. Council will maintain regard for AS1158 ~~when considering all new installations.~~

**Deleted:** , whilst weighing up relative risk to all parties involved. ¶

Funding of modification and upgrade works resulting from public requests, should be considered and determined within each request.

### 14.0 Vegetation Maintenance

Vegetation maintenance associated with public lighting should be managed by agreement with Essential Energy. Currently there is no vegetation management agreement with Essential Energy; however ~~Council is considering an agreement in June 2023.~~

**Deleted:** Essential Energy is working on developing a sta wide template agreement for Councils to Consider....

### 15.0 Retrospective Lighting Standards

This Policy was adopted by Council on ~~(15<sup>th</sup> June 2023.)~~ and is the basis for the installation of ~~new~~ lighting. Some existing public roads may have a lighting standard that varies from this Policy.

**Deleted:** 16

**Deleted:** August 2018 Resolution No 157/2018

**Formatted:** Superscript

**Deleted:** future

**Deleted:** requirements

The adoption of this Policy does not commit Council to upgrading public lighting assets. Upgrading to standards set out in this policy will be at the discretion of Council.

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Revision Number: ~~3~~  
File Name: Public Lighting

Revision Date: May 2023  
Page Number: Page 8 of 9

Function: Engineering Works

Temora Shire Council

Policy Number: EW12

Appendix A – Temora LEP MAPs

Temora LEP maps can be located at the following link; [Temora LEP Maps](#).

Revision Number: 3

File Name: Public Lighting

Revision Date: May 2023

Page Number: Page 9 of 9

Deleted: 2

**5        CLOSE MEETING**

The Meeting closed at 8:18 PM.

This is the minutes of the Street Lighting meeting held on Tuesday 6 June 2023.

.....

**GENERAL MANAGER**

.....

**CHAIRMAN**



**9 DELEGATES REPORTS****1. CR SINCLAIR**

Attended the graduation dinner last Friday 8 June together with the Director of Administration & Finance. Three young people graduated in the Take the Lead Program. Guest speaker was Katie McBride, fifth generation grazier and Parliamentary Liaison Officer for the Australia Institute. Students had local mentors who met weekly on how to become leaders. Youth Development Officer needs to be congratulated.

**2. CR REINHOLD**

Attended Lutheran Ladies fellowship on behalf of the Mayor. It was a trip down memory lane. Lovely Day.

Attended Arts Centre open day. Well attended with 150-200 people in attendance.

**3. CR FIRMAN**

General Manager and himself attending the ACLG in Canberra tomorrow.

Board meeting next Friday for REROC/JO. Continuing to negotiate contract for CEO Julie Briggs.

Representing NSW Country Mayors at Rural Council's Victoria in Echuca on 14 July 2023.

**10 MAYORAL REPORT****10.1 MAYORS REPORT - MAY 2023**

**File Number:** REP23/778  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

**1st May** – I had an interview with the Wagga Daily Advertiser re: Emergency Services Levy (ESL) increases. This is out of hand and Council will continue making representations about this crucial issue.

- I had a meeting with the Executive of the NSW Country Mayors Association re: ESL.
- I had a meeting with Chief Executive of Riverina Eastern Regional Organisation of Councils (REROC) – Mrs Julie Briggs re: ESL.
- I had a meeting with the General Manager, Mr G C Lavelle PSM re: ESL and other matters.

**2<sup>nd</sup> May** – As a Commissioner on the NSW Independent Local Government Boundaries Commission, I had a Zoom meeting re: Inner West Council's de-merger proposal.

**3<sup>rd</sup> May** – I had a teleconference with Local Government NSW President, Cr Darriea Turley AM. This was in relation to the ESL issue.

- I was honoured to have presented graduation certificates to the students at REROC's Build a Bridge Programme. This was a three-day course and creates (hopefully) Engineers in the local government sector. Well done to members of our Engineering team who went across and assisted with the programme. Thank you to REROC Board and the CEO for allocating funds toward this popular course.
- The General Manager (Mr Lavelle) and I had a meeting with Mrs Sonya Lancaster (Chemist in Temora). This was to discuss the proposed changes to legislation regarding dispensation of medicine.
- I had a meeting with Riverina Water County Council Chairman, Cr Tim Koschel.

**4<sup>th</sup> May** – I had a teleconference with Cr Linda Scott (President of Australian Local Government Association – ALGA).

- I had a meeting with Deputy Principal of Temora High School Mr Mark Manchur.

**5<sup>th</sup> May** – I had a teleconference with Federal MP, the Hon Michael McCormack MP.

- Aux Lt Caleb Smith and I hosted the official Temora Zone Red Shield Appeal launch. Our Citizen of the Year, Mrs Roslyn Hartwig officially launched the Appeal, which will be held on 20/21 May. Thank you to Young Citizen of the Year (Mr Will Matthews), Student Captains and School Principals for also being among our guests.
- I was honoured to have attended the Temora Arts & Crafts Group's 50<sup>th</sup> Anniversary Afternoon Tea.

**8<sup>th</sup> May** – I attended a meeting with school leaders.

**9<sup>th</sup> May** – Councillors, Senior Staff and I attended our monthly Committee meeting day.

- The General Manager (Mr Lavelle) and I attended a meeting with Dr Rodney Kurtzer, Dr Rachael Christmas and Dr Jennifer Smith.
- I was delighted to have received a \$1,500 cheque from the President (Mrs Dianne Scott), Executive and Members of the Temora Senior Citizens Group. This was for a scholarship to be presented by the Temora & District Education Fund. The TDEF Board and I are extremely grateful to Mrs Scott and her members for their generous support.

**10<sup>th</sup> May** – The General Manager (Mr Lavelle) and I had a meeting with a local family.

- I had a meeting with the Chairman of the NSW Country Mayors Association (Mayor Jamie Chaffey – Gunnedah Shire).

**11<sup>th</sup> May** – I had a Zoom meeting with Local Government NSW President, Cr Darriea Turley AM.

- I joined with the Temora & District Sports Council Executive team, and Sports Clubs and Schools in setting up the Auditorium for the Sportsman of the Year Awards Dinner.

**12<sup>th</sup> May** – As President of the Temora & District Sports Council, it was an honour to have attended the Sportsman of the Year Awards Dinner, held at the Temora Ex-Services Memorial Club. Congratulations are extended to all our individuals, Teams, Coaches and Administrators who were nominated, and especially to those who received trophies and grants. It was special to have our Federal Member for Riverina, the Hon Michael McCormack as a special guest. Our special guest speaker was former Australian Cricketer, Mr Len Pascoe. Thank you to Sporting Club and Schools for the tremendous nominations and TDSC Executive team on doing an outstanding job in organising a very special evening.

**13<sup>th</sup> May** – I chaired a meeting of the Cootamundra State Electorate Council, which was held in Temora. The NSW Member for Cootamundra, the Hon Steph Cooke MP was in attendance.

- I had a teleconference with Federal Member for Riverina, the Hon M F McCormack MP.
- Cr Judd, Cr Oliver, Cr McLaren and Cr Bushell attended a BBQ for several of our staff members who went over and above during the flooding events we had. Council is blessed to have such dedicated Staff – including General Manager, Directors, Managers, together with both our outdoor and indoor team members.
- We thank all our Nurses – both past and present – for the care and love they give to us – during this International Nurses Day.

**15<sup>th</sup> May** – I attended a meeting via Zoom of the NSW Country Mayors Association Executive.

- I attended Council Chambers.
- I had a teleconference with Australian Local Government Association (ALGA) President, Cr Linda Scott (Sydney City Council).
- Council and I hosted an Afternoon Tea to acknowledge the Coronation of our new Constitutional Monarch, King Charles III. Councillors, Clergymen, School Captains, Principals and community leaders were in attendance. Special thank you to Ms Lyn Hawthorn (Secretary of the Temora Christian Leaders for making and donating special Crown & Carriage Biscuits).

**16<sup>th</sup> May** – I attended Council Chambers.

**17<sup>th</sup> May** – I chaired a meeting of the Temora Zone Red Shield Appeal Committee.

- I chaired a meeting with our Red Shield Appeal Area Captains. All is in readiness for the annual Appeal on 20/21 May.
- I chaired a meeting of the Temora & District Education Fund's Debutante of the Year Ball Committee. The Ball will be held on Friday 7<sup>th</sup> July, at the Temora Memorial Town Hall. Debutantes and Partners from the Catholic, St Paul's Anglican and Aria Park Balls are invited to be our special guests for what will be a very special evening.

**18<sup>th</sup> May** – Councillors, Senior Staff and I attended our formal Council meeting.

- I had an interview with the Temora Independent re: Temora Zone Red Shield Appeal.

**19<sup>th</sup> May** – I attended a meeting with the Hon Steph Cooke MP (NSW Member for Cootamundra), Fr Sijo (Sacred Heart Catholic Church Priest) & The Reverend Nathan Manwaring (St. Paul's Anglican Church Rector).

- I attended a meeting with Federal Member for Riverina, the Hon Michael McCormack MP and NSW Member for Cootamundra, the Hon Steph Cooke MP, together with Baba, Shola, Esther and Ore Adeyemi.
- It was an honour for Council to have hosted our annual Student Leaders Roundtable at the Council Chambers. We had Student Captains & Principals from St Anne's Central, Aria Park Central, Temora High, Temora Public & Temora West Schools. It was also a special privilege for us to have had former Deputy Prime Minister of Australia and our Federal Member for Riverina, the Hon Michael McCormack MP and former Minister and our State Member for Cootamundra, the Hon Steph Cooke MP as part of our Panel. Temora Shire is in safe hands with the calibre of young leaders we produce.

**20<sup>th</sup> May** – I had a teleconference with Federal MP, Mr McCormack.

- I had a teleconference with the Chairman of NSW Country Mayors Association, Mayor Jamie Chaffey (Gunnedah Shire).
- I had a teleconference with LGNSW President, Cr Darriea Turley AM (Broken Hill City).
- Temora formally commenced the annual Red Shield Appeal. Our target figure is \$10,000 and we're confident this will be achieved, due to the ongoing generosity of our community.
- I had an interview with the Temora Independent re: Student Leaders Roundtable.

**21<sup>st</sup> May** – As Chairman of the Temora Zone Red Shield Appeal, I joined Appeal Director, Auxiliary Lieutenant Caleb Smith at Westpac Bank - Temora. We're most grateful for Area Captains and Volunteer Collectors who have up their time to raise funds for the local Appeal. We're thrilled that our target of \$10,000 has been surpassed, thanks to the generosity again shown by our communities who make up the Temora Zone. Thank you to anyone who has helped raise these much-needed funds to help our local citizens who are in genuine need of our assistance.

**22<sup>nd</sup> May** – I chaired a meeting of the Temora Local Hospital Advisory Council (LHAC). We held a Workshop re: planning our priorities.

- I had a teleconference with the Chairman on NSW Country Mayors Association, Mayor Jamie Chaffey (Gunnedah Shire).



**23<sup>rd</sup> May** – I chaired a meeting of the Temora & District Education Fund Board. The Deputy Mayor (Cr Sinclair) was also in attendance.

- I had a teleconference with the Chief of Staff to the NSW Minister for Regional Roads & Transport, the Hon Jenny Aitchison MP.
- I had a teleconference with the NSW Member for Northern Tablelands, the Hon Adam Marshall MP.
- I had an interview with Channel 7 – Riverina re: Emergency Services Levy.

**24<sup>th</sup> May** – Councillors and I attended Training to enhance our knowledge on Finances. This was held at the Temora Shire Chambers and conducted by Local Government NSW.

**25<sup>th</sup> May** – The General Manager (Mr Lavelle) and I flew to Sydney for meetings.

- The General Manager (Mr Lavelle) and I were guests of NSW Member for Cootamundra, the Hon Steph Cooke MP in Question Time at Parliament House, Sydney.
- The General Manager (Mr Lavelle), the Chairman of NSW Country Mayors Association – Mayor Jamie Chaffey (Gunnedah Shire) and I attended a Luncheon with State Member for Cootamundra, the Hon Steph Cooke MP and the State Member for Northern Tablelands, The Hon Adam Marshall MP.
- The General Manager (Mr Lavelle) and I attended a meeting with NSW Regional Transport & Roads Minister, the Hon Jenny Aitchison MP. We discussed Council's current position re: Heavy Vehicle Alternate Route.
- NSW Country Mayors Association Chairman (Mayor Jamie Chaffey) and I (as Deputy Chairman) represented CMA at a meeting with NSW Minister for Local Government, the Hon Ron Hoenig MP.
- Mayor Chaffey and I represented CMA at a meeting with NSW Shadow Minister for Water and Shadow Minister for Crown Lands, the Hon Steph Cooke MP, in her Parliament House office.
- Mayor Chaffey and I met with the Chairman and Deputy Chairman of REX Airlines.
- The General Manager (Mr Lavelle) and I attended the CMA Dinner with fellow Mayors and General Managers.
- I had an interview with Triple M Riverina re: ESL.

**26<sup>th</sup> May** – The General Manager (Mr Lavelle) and I attended NSW Country Mayors Association meeting, held in Parliament House, Sydney. A strong attendance of 120 Mayors, General Managers, NSW Ministers, Shadow Ministers, ALGA & LGNSW Presidents and officials come together to discuss crucial issues confronting our local government sector.

**29<sup>th</sup> May** – I attended Council Chambers for a meeting with the General Manager (Mr Lavelle) and Executive Members of the Temora Australian Football, Temora Rugby League and Temora Senior Cricket Clubs.

- I had a series of teleconferences with the Chairman of NSW Country Mayors Association (Mayor Jamie Chaffey of Gunnedah Shire) and Mayor of Lockhart Shire (Mayor Greg Verdon).

**30<sup>th</sup> May** – I had a teleconference with Federal Member for Riverina, the Hon Michael McCormack MP.

- I had a teleconference with our State Member for Cootamundra, the Hon Steph Cooke MP.

- I had a teleconference with the President of Australian Local Government Association (ALGA) – Cr Linda Scott (Sydney City).
- I had teleconference with our Chairman of NSW CMA and LGNSW President.

**31<sup>st</sup> May** – I was honoured to have conducted four Naturalisation Ceremonies for our fellow new Australians. Temora Shire Council and community warmly congratulate Mr Cris Jr Rabot Advoento, Father Sijo Jose, Mr Jeremy Kruckel and Mr Harman Soni. It is interesting to note Mr Kruckel is the son-in-law of former Mayor and current long-serving Councillor, N A Judd OAM. I invited Cr Judd to present gifts to our (new) Australian Citizens. This is one of the real extra special privileges that a Mayor has is to preside over this heart rendering ceremony.

- I had a teleconference with our Federal Member for Riverina, the Hon Michael McCormack MP.

### **RESOLUTION 108/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the Mayors report be noted.

**CARRIED**

***Report by Mayor Rick Firman***

**11 STAFF REPORTS**

**RESOLUTION 109/2023**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council receive Staff reports.

**CARRIED**

**12 GENERAL MANAGER****12.1 CALENDAR OF EVENTS - JUNE 2023**

**File Number:** REP23/764  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**JUNE 2023**

6 Committee Meetings  
15 Council Meeting  
20 Social Media for Councillors – Workshop 10:00am to 1:00pm at Town Hall  
23 REROC & JO Meetings - Wagga

**JULY 2023**

11 Committee Meetings  
20 Council Meeting

**AUGUST 2023**

8 Committee Meetings  
17 Council Meeting

**RESOLUTION 110/2023**

Moved: Cr Lindy Reinhold  
Seconded: Cr Belinda Bushell

It was resolved that the Calendar of Events be noted.

**CARRIED**



**12.2 SEALS - JUNE 2023**

**File Number:** REP23/775  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT**

The Council Seal is required to be affixed to the below documents:

- Funding Deed – Fixing Country Roads – Howards Road Upgrade
- Funding Deed – Regional Drought Resilience Planning Program
- Deed of Variation – TfNSW – Community Transport

**RESOLUTION 111/2023**

Moved: Cr Claire McLaren  
Seconded: Cr Nigel Judd

It was resolved that Council endorse the Seal being affixed to the above documents.

**CARRIED**

**13 ENGINEERING SERVICES****13.1 A DAY AT THE LAKE****File Number:** REP23/869**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:**  
1. **Report (February 2023)** [↓](#)   
2. **Report (May 2023)** [↓](#) **REPORT**

A report was presented to the February 2023 and May 2023 Council meetings (attached) for the A Day at the Lake event to be hosted by Temora Aviation Museum on 21<sup>st</sup> October 2023.

In May 2023, Council resolved to seek a meeting with the Temora Aviation Museum on site to consider details of the event of which this occurred prior to the June 2023, Assets and Operations Committee meeting.

The outcomes of the meeting were:

- The proposed location remains as proposed; however, the stage location be pushed further west to leveller ground to minimise earthworks.

Moving the stage location to leveller ground and using natural material (no gravel) is likely to save \$4,000 - \$5,000 from the previous estimated cost.

**RESOLUTION 112/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

It was resolved that Council allocate a budget of up to \$5,000 for the event with any costs over the budget to be borne by the event organiser.

**CARRIED**

***Report by Amanda Colwill***

## ORDINARY COUNCIL MEETING MINUTES

16 FEBRUARY 2023

**16 CORRESPONDENCE****16.1 A DAY AT THE LAKE****File Number:** REP23/244**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** 1. Map**REPORT**

Council has received an application from Temora Aviation Museum for A Day At The Lake event to be held at Lake Centenary on 21<sup>st</sup> October, 2023 from 1pm to 9pm.

The concept is to integrate the event commencing with an Open Day onsite at Temora Aviation Museum involving kids activities, interactive Q&A sessions, flightline walk which includes an up-close interaction with pilots and aircraft, aircraft simulator sessions and more. The Open day would conclude at midday and then moving across to Lake Centenary.

Activities at the Lake would commence with some chilled music provided by live band, market stalls, local food vendors, bar, think Day On The Green style event but with the added bonus of an airshow. The airshow component would commence mid-afternoon and conclude at sunset with the main headline act finishing the night with a 90 minute concert.

The event would be aimed at a crowd of approximately 3,000 to 5,000 spectators. Focus would be to make it a community event attracting locals within the Riverina/Murray region who would ordinarily not attend an airshow at TAM, it will be a targeted family friendly event yet also cater for couples and individuals. Also the aviation enthusiast will be easily converted to this style of event.

Additional bins have been requested with additional collection required also.

TAM is seeking support from Council to run the event.

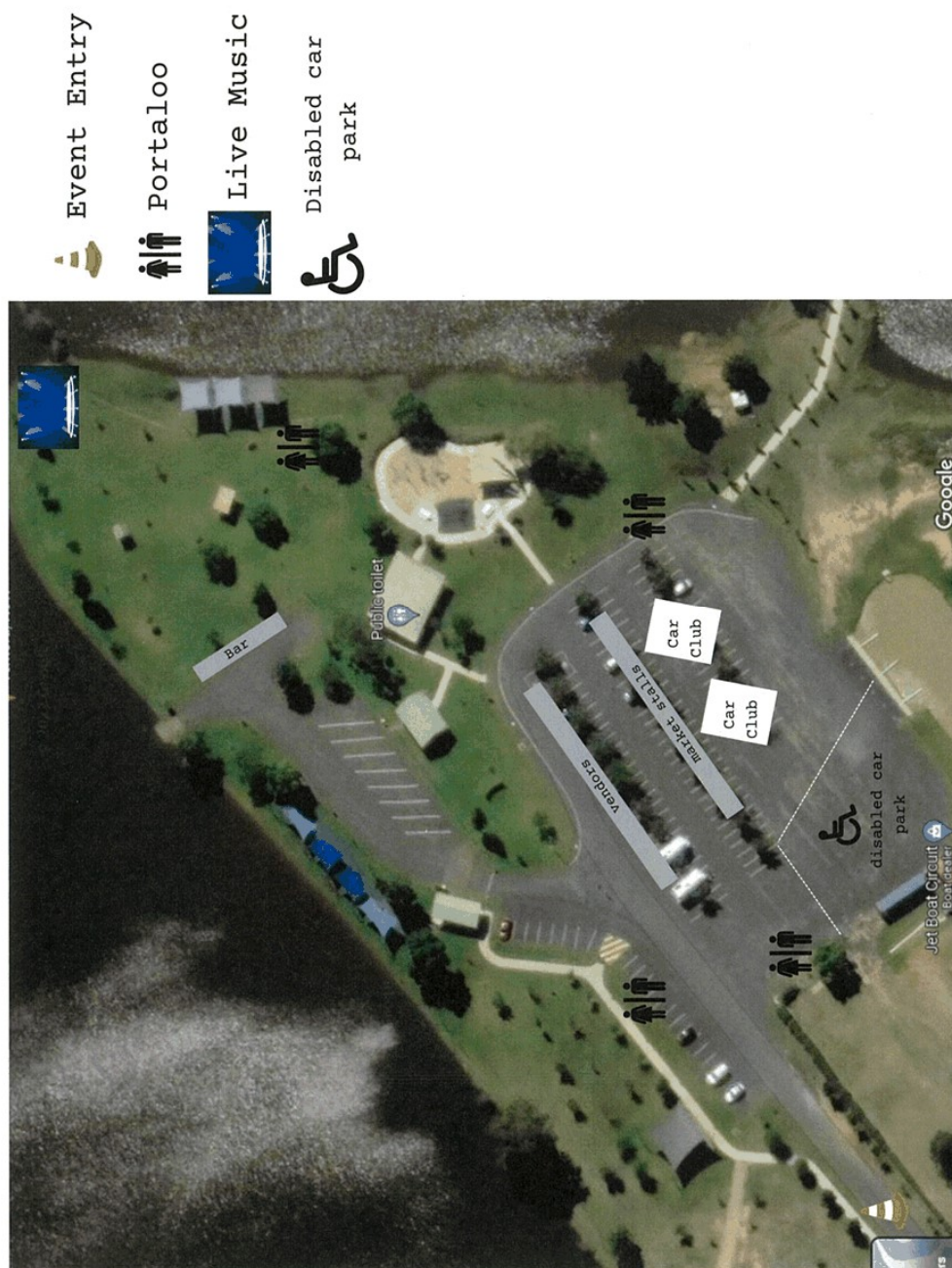
**RESOLUTION 33/2023**

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

It was resolved that Council approve the event and support as requested.

**CARRIED**





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ASSETS & OPERATIONS COMMITTEE MEETING MINUTES9 MAY 2023

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**4.6 REQUEST FOR SUPPORT****File Number:** REP23/627**Author:** Engineering Asset Manager**Authoriser:** Engineering Asset Manager**Attachments:** 1. Correspondence**REPORT**

Council is in receipt of correspondence from the Temora Aviation Museum requesting assistance from Council regarding the proposed 21 October 2023 event "A Day at the Lake".

It appears the extent of assistance requested from Council is:

- Installation of an access gate on the western boundary fence adjacent to the visitor information sign.
- Approximately 1 day to 1.5 day's work in earthworks to create a level pad approximately 20m x 10m for the placement of a concert stage.
- Traffic Control and onsite parking assistance.
- Any road closure that may be required.
- Provision of tables, chairs, and portable fencing.

Other items that may be included are provision of toilet blocks. It may be likely that these items are in place noting the V8 Superboats have meetings planned on the 9<sup>th</sup> of September and 4<sup>th</sup> October 2023.

**Budget Implications**

\$10,000 - \$15,000

**COMMITTEE RESOLUTION 50/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That the Committee resolved to recommend to Council to commit to what was budgeted  
AND FURTHER

Hold a meeting with the event organisers.

**CARRIED**

***Report by Rob Fisher***

Cr Max Oliver left the meeting at 3:04 pm.

## ASSETS &amp; OPERATIONS COMMITTEE MEETING MINUTES

9 MAY 2023

GOVERNING COMMITTEE:  
Mr. David Lowy AM – President  
Mr. Glenn Stevens AC – Vice President  
Air Marshal (Retired) Geoff Brown AO  
Air Chief Marshal (Retired) Mark Binskin AC  
Mr. Murray Kear AFSM – Secretary and Treasurer



1 Tom Moon Avenue  
Temora NSW 2666  
(PO Box 263)  
Ph: +61(02)69771088  
[aviationmuseum.com.au](http://aviationmuseum.com.au)

Gary Lavelle  
105 Loftus Street,  
Temora, NSW, 2666

Dear Gary,

You have by now heard of an exciting and unique event which the Temora Aviation Museum will be embarking on which is scheduled for 21<sup>st</sup> October 2023, the event will encompass an airshow integrated into a concert, Day On the Green style with the event site being the picturesque Lake Centenary.

We are calling it "A Day At The Lake" the event will be fully licensed and include culinary delights from food vendors from across the Riverina region and market stalls showcasing and selling local goods. In addition, local brewers, wineries, and distilleries will be on hand to quench the thirst of spectators.

Assuming this event is a success which we are confident it will be, the intention is to run this event as a biennial event in the off year to Warbirds Downunder. With that in mind we will be looking to partner with Temora Shire Council in delivering a safe and successful event. My team has already met with the Lake Centenary Management Committee and has their support, initial meetings have also occurred with TSC staff as we progress initial planning.

We are now progressed enough in our planning that we need to formally request backing from TSC for consideration in supporting this event. I will detail the support TAM is seeking.

**Provision of Site Preparation (in-kind)**

- A full sized concert stage will be hired in for this event, to safely erect this provision of some minor earthworks is required to create a flat and level surface. I have met onsite with Rob Fisher to scope this work out, so Rob will be able to brief you on what is required.

**Traffic Management**

As for previous events, TAM would like to work closely with Alex Dahlenburg and will rely upon TSC to develop a Traffic Management Plan (TMP) and consider the following:

- Car parking in Lake Centenary precinct, and potential part of the Farmlink precinct
- Planning and management of car parking attendants
- Traffic Management & Road Closures including liaising with Police and RTA

**Marketing Opportunities**

As always, we look forward to work with TBEG, and TSC marketing to promote our event, Temora and its businesses.

**Provision of Equipment (in-kind)**

- Portable tables & chairs (as stored in TSC Hangar)
- Portable fencing (as stored in TSC Hangar)

Please don't hesitate to reach out if you would like to discuss further or have any additional questions.

Kind Regards

Peter Harper

Deputy CEO

Temora Aviation Museum

Friday 21<sup>st</sup> April 2023

**13.2 2023 LOCAL ROADS CONGRESS**

**File Number:** REP23/871  
**Author:** Engineering Asset Manager  
**Authoriser:** Engineering Asset Manager  
**Attachments:** Nil

**REPORT**

The annual IPWEA /LGNSW Local Roads Congress was held on Monday, 5th June, 2023 at Parliament House, Sydney. Temora Shire was represented by Council's Engineering Assets Manager, Rob Fisher, and Councillor Nigel Judd.

Theme for this year's congress was "Sustainable Investment".

After a Welcome to Country by Uncle Allen Madden, actor / comedian Rob Carlton was the MC for the day and kept the programme moving, interspersed with a bit of light humour.

IPWEA State President, Grant Baker, was a late withdrawal from the congress.

As joint sponsors of the Congress, LGNSW President, Cr Darriea Turley, AM, gave a welcome to the delegates. Cr Turley touched on:

- The debate with the State Government about the Emergency Services Levy (ESL) being a late imposition on Council's Budget preparations.
  - In Balranald 2023 ESL cost is greater than rate revenue increase.
- Councils were struggling to secure appropriate staff.
- Councils having issues with the Natural Disaster Framework.
- Spoke about Council asset values needing to be accurate in relation to value, useful life, and depreciation.

**Speakers:****The Hon. Jenny Aitchison, MP, Minister for Regional Transport and Roads.**

- Opposition Shadow Minister 12 months before winning government and is across the portfolio.
- Tour operator prior to politics and very familiar with Regional NSW.
- Roads underpin health, education, economic and social outcomes.
- Roads a critical connector for emergencies, with resilience and redundancy very important.
- Roads classification report still confidential, \$250m program, some money removed to the \$390m to Regional Councils programs.
- Supports natural disaster betterment funding.
- Strong advocate for an equal share / improved share for regional road funding.
- Want to see Asset Management integrated across the State. Council and TfNSW working on the same frameworks.
- Keen to see collaboration between State and Local Government.

- Wants to hear from Local Councils.
- Really keen to see integrated transport plans.

We took the opportunity to catch up with the Minister at Morning Tea and mentioned a number of TSC issues including the Heavy Vehicle Alternate Route at Temora proposal.

**The Hon. John Graham, MLC Minister for Roads**

It was notable that Minister did not criticise the previous Coalition Government, and it was good to see the collegiality between the Government Ministers and the Opposition Shadow Ministers on the day.

This was picked up by MC Rob Carlton, who paid tribute to the respect shown by both the new Premier, Chris Minns, and former Premier, Dominic Perrottet.

Minister Graham said he intended to carry on the Betterment Programme started by the previous Government.

- First priority - repairing the damage done from natural disasters:
  - \$312m in Greater Sydney to repair damaged roads.
- Second Priority - need to work with planners to establish where the houses will be to accommodate the forecast population growth, with roads needing to respond to this.

Noted Covid patterns have changed the way we work and live in the metro area.

- New priorities of the Labour Government taking into account the first two are:
  - Recognise the recent work been done on mega projects, however new Government keen to focus on local roads responding to the post covid living (less transit).
  - Listened to infrastructure NSW report that recommended this.
  - Asked Federal Government to defer West tunnel by 2 years to free up funding for local roads.
- Recognise the cost impact of tolls. Has appointed two professors to investigate toll reform (one Alan Fells).
  - Customer focus needs more emphasis.
  - Seen as a fairness issue to those with no public transport option.
  - Keen to see a toll cap.
  - Introducing an interim \$60 toll cap next year.
  - Keen to look at demand management measures on toll roads, like Freight transport getting lower rate at night vs day.

**The Hon. Natalie Ward, MLC - Shadow Minister for Transport and Roads**

The former Minister mentioned how important local roads had become during the Covid 19 Pandemic.

- Emphasis road safety and resilience. Everyone is affected by roads.



- Spoke about the significant challenges of recent years when in government (Covid, Bushfire & Flood).
- Challenges led to communities focusing on services in their local area.
- Delivered \$500m local road repair program.
- Left to new government a long-term \$76 Billion infrastructure pipeline that is ready for delivery.

**The Hon. Sam Faraway, MLC, Shadow Minister for Regional Roads and Transport**

Paid tribute to working with former Shadow Minister, Mick Veitch.

- Thanked Councils and communities.
- Acknowledged the role of Local Government in working for their communities.
- \$1.5b invested over last 4 years
  - FLR
  - Rail investment
  - Timber bridge replacement
- Need to keep working regardless of who is in Government.
- Supports betterment. Started a State / Federal funded betterment fund of \$312m.
  - Believes in do it once and do it right.
  - Federal sees State Government as gold plating everything and has been/will be tough to convince on betterment.
  - Every \$1 betterment will save \$10 in future.
  - Wants to see betterment expanded.
- Reclassification report not cabinet in confidence. Awaiting release, very soon.

**Panel Discussion (Current and Former Ministers noted above)**

- ESL
  - Currently not an option to cut or support currently.
  - Reason it jumped is disaster response will get worse not better.
  - Acknowledged there are issue with ESL.
  - Support the emergency services.
  - Shadow Minister - big headwinds for Local Government (ESL, inflation, revenue).
- Barriers to betterment funding
  - Funding (need to justify no gold plating, value for money).
  - Too focused on the now opposed to looking to the future.
  - Disaster funding criteria (commonwealth auditing audits).
  - Issue between Federal and State Governments.
  - More listening to local communities needed.

**Lunch Break**

Over lunch we had a chance to talk to Mrs Eloise Champlain, Director of Infrastructure Delivery at Narrabri Shire Council.

We also discussed residential subdivisions with two councillors and the Engineer from Forbes Shire Council. They told us about Forbes Council doing a major subdivision (as well as there being private ones) and that Council had already sold enough blocks to cover costs and expect to make a profit on the project.

**Mr Warren Sharpe, OAM, Director, Warren Sharpe Strategic Services Pty Ltd, ex Director at Eurobodalla Council and ex-president of IPWEA NSW.****“Towards a Resilience and Proactive Approach”**

- Extensive research conducted on behalf of Canberra JO.
- Loss of physical infrastructure during emergency events had a huge human trauma impact (community and first responders).
- Current asset stock leads to risk increasing significantly during emergency (community, workers, responders). Need to do better.
- Disaster cost to double in the next 40 years.
- Most asset issues that need fixing to build resilience are legacy issues.
- Currently Local Government funding is uncertain and lumpy, making strategic delivery very difficult.
- Network and whole of route solutions needed, not competitive based project solutions (current state funding programs).
- Need a planned and proactive funding model that supports strategic investment in LG assets and resources (strategic, reoccurring and consistent vs project, uncertain and lumpy).
- LG must commit to own source funding of routine / cyclical programs.
- LG must prioritise renewal and maintenance over upgrade.
- Reduced administration required. Current frameworks including disaster and funding programs overly burdensome with administration.
- Betterment more likely to get a go ahead if certainty given. E.g. capped at 20% above repair like for like.
- Views LG most likely to get better trust, infrastructure funding support and administration conditions by giving robust commitment around things State and Federal Governments need from LG regarding infrastructure, improved governance and strategy, road safety, heavy vehicle access, and commitments to use own source funding.
- Council need to front end skills if any hope of retaining the resources to deliver by developing their own through apprenticeships, cadetships and trainees.

**Mr Steve Verity, Principal Advisor, Asset Management, IPWEA Australasia.****“Road Asset Benchmarking”**

- OLG is not monitoring Councils.

- Need to tell our story (open and honest reporting).
- OLG renewed focus on compliance.

**Mr Jeff Roorda, Director, Infrastructure, Economy and Property Services, Blue Mountains City Council**  
**“Valuation of Road Assets”**

- Local road infrastructure value \$60-70 billion.
- \$8-10 Billion damage, with less than half funded.
- Climate change will detrimentally affect useful life. Useful life down, maintenance up and depreciation up.
- Councils pushing boundaries to make reports look good (condition as a proxy of life, minimal replacement cost, maximum life to minimise depreciation).
- Disaster funding is inadequate for a climate change future.
- Current valuation practice for roads is not fit for purpose for a climate change future.
- Reporting of inputs and assumptions need urgent attention (how good is the data going in??).

**Mr Sanjiv Sathiah, Director, Transport and Infrastructure Policy, ALGA**  
**“Freight Road Access Reform”**

- 96% of HV permits approved in 7 days, however industry not happy.
- Tasmanian HVAMS portal has shown the way forward for NSW.
- SLGAAP has had more funding announced.
- Have been using permits approvals to verify freight routes.
- Collaboration is key.

**Mr David McTiernan, National Leader, Transport Safety, Safer Smarter Infrastructure, ARRB**  
**“Sustainable Investment in Road Funding includes Road Safety”**

- Road trauma has a \$30 billion in a year economic consequence to Australia.
- 50% road toll reduction by 2030
- 40% of crashes on regional roads overrepresented.
- Need proactive funding as opposed to reactive funding (Black spot relies on crash data).
- Sustainable approach, prioritise based on where crashes may occur.
- AusRAP road assessment is a good tool and becoming widely used.
- If Councils not funded, State and Federal Government will not reach its goals.
- Road safety needs to be entrenched as a business-as-usual process (safe systems thinking).
- Each AusRAP star rating increase reduces trauma cost by half.
- Capacity building within Councils to embed safety and find money. Money is there to get. Need to champion road safety.

- Network safety plans required at LG level.
- Lots of funding coming but LG need to be ready.
- Encourage Council to consider:
  - Road funding as an investment not as an expense (spending to save)
  - Whole of Council safe system thinking
  - Ethical obligation (considerations outside economic factors)

Interesting to Note: Former NSW Coalition Minister, David Elliot, has been appointed the new CEO of IPWEA NSW/ACT.

#### **RESOLUTION 113/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved Council note the report.

**CARRIED**

***Report by Rob Fisher & Cr Nigel Judd, Delegates***



**14 ENVIRONMENTAL SERVICES****14.1 TEMORA CARAVAN PARK CROWN RESERVE PLAN OF MANAGEMENT - COMPLETION OF EXHIBITION**

**File Number:** REP23/844  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

**REPORT**

At the April Assets and Operations Committee Meeting, Committee members considered the Temora Caravan Park Crown Reserve Plan of Management. The draft plan was endorsed to be placed on public exhibition at the April Council Meeting.

The plan has been on public exhibition from 28 April 2023 until 2 June 2023.

As a result of the public exhibition, no written submissions were received.

As no changes are proposed, it is recommended that Council adopt the plan and forward the plan to Crown Lands for final approval.

A copy of the plan proposed to be adopted has been provided to Councillors electronically.

**RESOLUTION 114/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Max Oliver

It was resolved that Council adopt the Temora Caravan Park Crown Reserve Plan of Management, as exhibited.

**CARRIED**

*Report by Claire Golder*

**15 ADMINISTRATION AND FINANCE****15.1 MAXIMUM INTEREST RATING 2023/2024****File Number:** REP23/783**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** Nil**REPORT**

The Minister for Office of Local Government has determined that the maximum rate of interest payable on overdue rates and charges for the 2023/2024 rating year will be 9%.

**RESOLUTION 115/2023****Moved:** Cr Max Oliver**Seconded:** Cr Belinda Bushell

It was resolved that Council adopts the maximum interest rate of 9% for 2023/2024.

**CARRIED*****Report by Elizabeth Smith***

**15.2 RATES AND CHARGES 2023/2024**

**File Number:** REP23/785  
**Author:** Director of Administration & Finance  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

**REPORT**

After resolving to adopt the Operational Plan for 2023/2024, it is a legal requirement that Council resolve to make the Rates and Annual Charges for the 2023/2024 financial year (the period 1 July 2023 to 30 June 2024).

Farmland Rate:

Council make an Ad Valorem rate of 0.00104 cents in the dollar and a minimum rate of \$222.00 on each parcel of rateable land in the Council area categorised as “Farmland” for the 2023/2024 year.

Residential Rates:

Residential Temora: Council make an Ad Valorem rate of 0.00416 cents in the dollar and a base amount of \$259.00 (33.39% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential” for the 2023/2024 year with the exception of the following sub-categories:

Residential Arian Park: Council make an Ad Valorem rate of 0.00473 cents in the dollar and a base amount of \$215.00 (47.61% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential Arian Park” for the 2023/2024 year.

Residential Springdale: Council make an Ad Valorem rate of 0.00273 cents in the dollar and a base amount of \$135.00 (49.71% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential Springdale” for the 2023/2024 year.

Residential Rural: Council make an Ad Valorem rate of 0.00091 cents in the dollar and a base amount of \$241.00 (48.26% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential Rural” for the 2023/2024 year.

Residential Temora Aviation: Council make an Ad Valorem rate of 0.00477 cents in the dollar and a base amount of \$89.00 (13.02% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Residential Temora Aviation” for the 2023/2024 year.

Business Rates:

Business Other: Council make an Ad Valorem rate of 0.002 cents in the dollar and a base amount of \$82.00 (29.07% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Business” for the 2023/2024 year with the exception of the following sub-categories:

Business Temora Hoskins Street: Council make an Ad Valorem rate of 0.0276 cents in the dollar with no base amount on each parcel of rateable land in the area categorised as “Business Temora Hoskins Street” for the 2023/2024 year.

Business Temora Town: Council make an Ad Valorem rate of 0.01309 cents in the dollar with no base amount on each parcel of rateable land in the area categorised as “Business Temora Town” for the 2023/2024 year.

Business Temora Aviation: Council make an Ad Valorem rate of 0.0053 cents in the dollar and a base amount of \$89.00 (9.85% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Business Temora Aviation” for the 2023/2024 year.

Business Arianh Park: Council make an Ad Valorem rate of 0.00591 cents in the dollar and a base amount of \$249.00 (48.89% of total sub-category rate income) on each parcel of rateable land in the area categorised as “Business Arianh Park” for the 2023/2024 year.

#### Waste Management Charges:

Domestic Waste Management Charge: Council make an annual Domestic Waste Management Charge of \$290.80 for each parcel of occupied (developed) rateable land and \$20.00 for each parcel of vacant rateable land for which the service is available for the 2023/2024 year.

Trade Waste Management Charge: Council make an annual Trade Waste Management Charge (other than Domestic Waste Management services) of \$290.80 for each parcel of occupied (developed) rateable and non-rateable land and \$20.00 for each parcel of vacant rateable land for which the service is available for the 2023/2024 year.

Rural Waste Management Charge: Council make an annual Domestic Rural Waste Management Charge of \$340.80 for each parcel of land outside of the town limits and on route to the villages of Springdale, Reefton and Arianh Park where, on request of the ratepayer and by agreement of Council, a service is provided.

#### Sewerage Service Charges:

Council make a two part charge based on an annual access charge and a charge based on water consumption as detailed below for each parcel of land on which the service is available for the 2023/2024 as detailed below:

Sewer Charge	Annual Access	Quarterly Access	Usage (rate per k/l)
Residential	577.50		
Commercial vacant	577.50		
Commercial 20mm	455.88	113.97	1.02
Commercial 25mm	712.31	178.08	1.02
Commercial 32mm	1,167.05	291.76	1.02
Commercial 40mm	1,823.52	455.88	1.02
Commercial 50mm	2,849.25	712.31	1.02
Commercial 80mm	7,294.09	1,823.52	1.02



Commercial 100mm	11,397.01	2,849.26	1.02
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For non-residential customers sewerage bills should not be less than residential sewerage bills as per Best Practice Pricing, so a minimum rate of \$577.50 applies to all non-residential customers.

#### Stormwater Levy

Stormwater Management Annual Charge of \$25.00 for each developed residential and business assessment in the Temora, Aria Park and Springdale urban areas, and \$12.50 for every dwelling that forms part of a strata plan within the Temora Urban area.

#### **Budget Implications**

This forms the legal basis for striking rates and charges for 2023/2024.

#### **RESOLUTION 116/2023**

Moved: Cr Graham Sinclair








Seconded: Cr Belinda Bushell

It was resolved that Council make the above rates and charges for 2023/2024.

**CARRIED**

**15.3 DRAFT FEES & CHARGES 2023/2024****File Number:** REP23/798**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance

**Attachments:**

1. Art Centre Advisory Committee Submission [↓](#) 
2. TADVAC Submission [↓](#) 
3. Wendy Reardon Submission [↓](#) 
4. Karen Walsh Submission [↓](#) 
5. Colette Balzer Submission [↓](#) 
6. Angela Coombs Matthews Submission [↓](#) 
7. Environmental Services Department - Fees & Charges Submission [↓](#) 

**REPORT**

The draft Schedule of Fees & Charges 2023/2024 has been on public display for 28 days. At the time of writing this report seven submissions had been received – six in relation to the Art Centre and one in relation to Development Application Fees.

**Art Centre Fees**

The six submissions in relation to the Art Centre object to the size of the increase in proposed fees. The table below shows current and proposed fees, exclusive of GST, along with the percentage increase on last year, with the final column showing a proposed fee incorporating only a CPI increase on the 2023 fees.

Fee Description	2023	2024 (Proposed)	% Increase	2024 (CPI)
Workspaces 1 and 3 (Old Scout Hall and Printing Studio) - Full Day	54.55	109.09	99.98%	58.18
Workspaces 1 and 3 (Old Scout Hall and Printing Studio) - Half Day	36.36	72.73	100.03%	38.18
Workspace 2 (Wet Art Space) - Full Day	54.55	136.36	149.97%	58.18
Workspace 2 (Wet Art Space) - Half Day	36.36	90.91	150.03%	38.18
Outdoor Space - Full Day	27.27	90.91	233.37%	29.09
Outdoor Space - Half Day	18.18	54.55	200.06%	19.09
Artist in Residence	72.73	454.55	524.98%	77.27
Individual Users - per space per person (4 ppl minimum)	18.18	27.27	50.00%	19.09
TADVAC Licence Fee	3,000.00	3,000.00	0.00%	

Council officers had proposed a significant increase in an attempt to derive additional income for the facility. This was done prior to the current manager commencing employment with Council. After discussions with the new facility manager along with reading the submissions received, Council officers understand that increasing fees to the extent proposed may actually result in reduced usage.

Council officers acknowledge that the first twelve months of operations of the Arts Centre have not been ideal, with a temporary manager in place for six months and a period without a manager. Council was fortunate to receive the social isolation grant funding which has allowed 27 workshops to be held at the Art Centre since July 2022. However, because the hire fees are so low, this only derived \$1,309.14 in hire fees for the facility.

The Art Centre has cost Council approximately \$50,000 this financial year. Noting that there was no Manager in place for some of that time, the cost to Council may be higher next year. To counter that, the new Manager is working towards holding 100 workshops in the coming year which could derive around \$5,200 in revenue, partially offsetting some of this expenditure. In conjunction with these workshops the manager is looking to attract more regular users of the facility who may wish to enter into licence agreements with Council. The Manager is also reviewing all expenditure to identify possible savings.

#### Development Application Fees

One submission was also received from the Environmental Services Department in relation to the Development Application Fees for Council to consider. It is noted that the email refers to a proposed increase to the fee unit for Planning services to \$107.27, as advised by the NSW DPIE. (This fee unit is used to calculate the base rate). Council is aware that this figure may change again, as the legislation behind this fee only provided for CPI increases to commence from the 2024/2025 financial year. However, \$107.27 is the amount advised by DPIE and as such I believe this figure should be incorporated into the Schedule of Fees & Charges until Council is advised otherwise.

The key piece for Council to consider is in relation to the structure of the fee calculation. An extract of the fees and charges schedule is shown below. As per the email attached, the proposed change will reduce the lower first limit to \$5,000 from \$17,000 and remove the 50% discount from the sliding scale component of the DA fee. The email submission provides examples of the impact on DA fees of the new structure incorporating the new fee unit of \$107.27. This brings Council's DA fees up to the maximum allowable amount in line with the Department's fee structure.

<b>Fees &amp; Charges</b>					
<b>For the Year Ended 30th June, 2024</b>					
Description of Services	Pricing Policy	2022-2023 Fee per Unit (Excluding GST)	2023-2024 Fee per Unit (Excluding GST)	GST 10% Applicable Yes/No	2023-2024 Fee per Unit (Inclusive of GST)
<b>Development Application Fees - (new structure effective 01/01/2017)</b>					
Estimated cost not exceeding \$17,000	C	110.00	110.00	No	110.00
Estimated cost between \$17,001 and \$50,000	C	\$170 plus (est. cost x 0.3c x 50%)	\$170 plus (est. cost x 0.3c x 50%)	No	Exclusive Amount
Estimated cost between \$50,001 and \$250,000	C	\$352 plus (0.0364c for each \$ over \$50k x 50%)	\$352 plus (0.0364c for each \$ over \$50k x 50%)	No	Exclusive Amount
Estimated cost between \$250,001 and \$500,000	C	\$1160 plus (0.0234c for each \$ over \$250k x 50%)	\$1160 plus (0.0234c for each \$ over \$250k x 50%)	No	Exclusive Amount
Estimated cost between \$500,001 and \$1,000,000	C	\$1745 plus (0.0164c for each \$ over \$500k x 50%)	\$1745 plus (0.0164c for each \$ over \$500k x 50%)	No	Exclusive Amount
Estimated cost between \$1,000,001 and \$10,000,000	C	\$2615 plus (0.0144c for each \$ over \$1m x 50%)	\$2615 plus (0.0144c for each \$ over \$1m x 50%)	No	Exclusive Amount
Estimated cost greater than \$10,000,000	C	\$15875 plus 0.0119c for each \$ over \$10m x 50%	\$15875 plus 0.0119c for each \$ over \$10m x 50%	No	Exclusive Amount
Advertising Fee	C	136.36	136.36	Yes	150.00

Any further submissions received prior to the end of the exhibition period will be considered at the meeting.

No changes have yet been made to the Schedule of Fees & Charges since being placed on public exhibition.

**RESOLUTION 117/2023**

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

It was moved that Council approves a 10% increase for the Art Centre Fees.

**AMENDMENT**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

That Council approves a 16% increase for the Art Centre Fees.

The amendment was put and carried

The amendment became the motion

Carried

**CARRIED**

**RESOLUTION 118/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Max Oliver

It was resolved that the Development Application fee structure as presented be adopted

AND FURTHER

That the remainder of the Fees & Charges 2023/2024 be adopted.

**CARRIED**

***Report by Elizabeth Smith***



Temora Arts Centre  
Advisory Committee  
119 Aurora St  
Temora NSW 2666

5<sup>th</sup> June 2023

Gary Lavelle,  
Manager  
Temora Shire Council

From our Temora Advisory Meeting on Tuesday May 30<sup>th</sup>, it was brought to our attention the proposed charges and fees for the 2024 financial year.

Members of the committee were shocked by the proposed increases to be imposed on the arts facilities. The enormous increases across all areas of the arts facilities will have a detrimental effect on the progress of Art in the Temora Shire.

We are at a stage with our new part time manager Jeremy Kruckel, in planning to get the Temora Arts Centre being utilised, to grow to become a very vital part of culture in the Temora Shire. The proposed increases in rates will greatly hinder this.

We would like Temora Shire Council to:

- reconsider their proposed fees and to classify the arts centre facilities as an "E" category for fee increases.
- set reasonable increases as has been done for all other facilities in town.

Regards  
Bob Brabin  
Chairman  
Temora Arts Centre Advisory Committee

Rebecca Drenovski  
Secretary  
Temora Arts Centre

30<sup>th</sup> May 2023

Shire Manager  
Gary Lavelle  
Temora Shire Council  
Loftus St  
Temora 2666

On Behalf of the Temora and District Visual Art Community – TADVAC art group, I must draw your attention to the massive proposed fee increases, published by the council for the Temora Arts Centre which will greatly affect the development of art in Temora.

On Examination of the proposed increases, all areas of the Temora Arts Centre, will have an increase of fees by 120% - 590% on the existing fee.

In comparison, all other facilities and services appear to have a proposed increase of between 0% and 19%. To give examples - Bundawarrah \$54 to \$60 (11%), Parks and Sporting Fields \$113 to \$130 (15%), Bob Aldridge \$113 to \$130 (15%), Nixon Park Clubrooms \$50 to \$50 (0%), Temora Railway Station platform \$150 to \$175 (16%), Railway kitchen \$113 to \$135 (19%), Town Hall \$359 to \$425 (18%) and the Theatre \$165 to \$180 (9%).

Compare this to the Temora Arts Centre Facility.- the Old Scout Hall Studio \$54 to \$120 (+120%), the wet area \$54 to \$150 (+170%), the outdoor area \$27 to \$100 (+270%), the Artist in residence \$72 to \$500 (+590%) and the printing workshop area studio \$54 to \$120 (+120%). This is totally outrageous and unfair.

At the moment our art groups who lease the old scout hall studio, are helping the overall Temora Arts Centre, to begin and grow. We are doing this by working closely with the new manager Jeremy Kruckel to develop strategies and workshops in the new section of the centre. Many of our members serve on the newly formed advisory committee for the Temora Arts Centre. The proposed prices will possibly eliminate many attendees and workshop providers from using the Temora Arts Centre.

On our estimates about 95% of users at the Temora Arts Centre are amateurs who attend and support art activities in Temora purely because they love it, they are passionate about their art. It would be a big mistake to lose this cultural aspect of Temora.

In our opinion these massive increases will kill the development of the centre. The prices need to be seriously reviewed and reduced.

As a suggestion, the centre should be classified as an "E" category under the shire pricing methodology, like the Temora Railway Station is. The Temora Arts Centre has historical, cultural and many social benefits for all the Temora Shire residents.

We ask that you consider our request for a serious review to a 16% increase, (maximum) in line with other comparable sites.

Yours Sincerely

Bob Brabin (President)    Tracy Heinrich (Secretary)

05 June 2023

Mr Gary Lavelle  
General Manager  
Temora Shire Council  
105 Loftus Street  
Temora NSW 2666

Dear Gary

I am writing in response to the proposed increase in hire charges for the Temora Art Centre for the next financial year.

I understand to keep this facility open there are many operating expenses and the council needs to recoup these funds. However, I fear that the increase mentioned may have the opposite effect and deter artists, community groups and individuals from hiring the space and seeking cheaper alternatives.

We are blessed to have such a wonderful custom-built facility in our town and my peers and I are grateful that the council took a leap of faith and invested in the vibrant and diverse Art's Community of Temora. In years to come with the centre as "The Hub" our town has the potential to become a major centre of Arts in the Riverina and surrounding districts, especially with our new Centre Manager Jeremy in charge.

The increase in rates proposed do not appear to be in line with increases in other town facilities and therefore, will make it very hard for Jeremy to attract Individuals and groups to use the space. I feel that keeping the rental price lower will make the Centre more attractive to the community increasing the volume of users and creating a greater income stream.

When planning a workshop, myself, I have to take into account the cost of materials I provide and the hours spent in preparation, which depending on the workshop could be in excess of thirty hours. In reality, I cannot charge for my time. To make my classes accessible I have to keep my prices as low as possible and with the added rental cost it would put my classes out of reach for most people and force me to look at another venue.

The Arts play a vital part in any community and are not only valuable for aesthetics but also for the effect on people's mental health and wellbeing. The benefits of art in a community cannot be underestimated.

Our centre is too beautiful to become a white elephant. I ask you to please reconsider these changes to your hire charges

Yours sincerely

Wendy Reardon

(Proprietor On The Home Sketch)

*Karen Walsh*  
Art Tutor Professional Artist  
PO Box 272 Wagga Wagga, NSW 2650  
Mobile: 0421911127

June 5 2023

Shire Manager  
Gary Lavelle  
Temora Shire Council  
Loftus St  
Temora 2666

I am writing this letter of concern to you as an art tutor and professional artist living in the Riverina where I have been involved with and teaching at the Temora and District Visual Arts Society since its commencement as well as other areas of the art community in Temora for many years.

I have been made aware there is a proposal to significantly increase fee structure to the studio spaces at the Temora Art Centre . While I understand that fee increases are a necessity with many rising costs across the board these days, I am quite astounded from the extreme increase of 120% plus to the Temora Art Centre fee structure. I understand that fee increases in other Temora facilities have not had the same rate of escalation.

Unfortunately this will not only impact on my price structure but more importantly the financial impact on the Temora art students and art community who constantly support this venue to continue keep its doors open. My concerns are that people will be unable to support the variety of art experiences that Temora Art Centre has to offer due to increase fees. There has been a huge effort and expense gone into creating this wonderful facility and with a new Centre Manager, Jeremy Kruckel needs to be given a fair chance to grow this centre to its full potential without slapping on ridiculous high venue costs.

Currently many artists attending the Temora Art Centre for workshops and lessons are either pensioners or children. I have had many students in my classes/ workshops with mental health issues. The need and passion for pursuing the study of art is still a very important part of the rural community lifestyle. I have had students off the land tell me that their art days are 'therapy days' when struggling through the financial burdens during the millennium drought which lasted for 10 years, as well as more recent hardships of Covid and flooding in rural areas.

Other students with mental health issues find that attending art classes and learning new skills in a safe friendly environment within their community helps to builds their self esteem as well as self confidence. Over many years of teaching in this profession, I have seen how the arts stimulates and replenishes the soul for many people who are suffering from these mental health pressures which can control their daily life activities. I have seen people regain their dignity because they have created something from within themselves as well as surrounded themselves with a nurturing supportive group.

*Karen Walsh*

Art Tutor Professional Artist  
PO Box 272 Wagga Wagga, NSW 2650  
Mobile: 0421911127

The proposed price structure will possibly eliminate many attendees and workshop providers to continue with these beneficial services to support the Temora community.

I ask that you consider a serious review to a more moderate increase that would be in line with other Temora comparable sites. I believe the existing proposed fee increase of 120% plus to the Temora Art Centre, will have a detrimental effect not only on the arts but on the local community as well.

Thank you for your time and consideration of this letter.

Kind Regards,

Karen Walsh

Art Tutor/Educator

Riverina Artist



**Elizabeth Smith**

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**From:** Gary Lavelle  
**Sent:** Wednesday, 7 June 2023 9:18 AM  
**To:** Elizabeth Smith  
**Subject:** FW: Charges

Gary Lavelle PSM  
General Manager  
Temora Shire Council  
P:  
02 69801 103 m: 0428 216 057  
A:  
105 Loftus Street (PO Box 262) Temora NSW 2666  
M:  
www.temora.nsw.gov.au e: glavelle@temora.nsw.gov.au

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-----Original Message-----

**From:** colette balzer <colette49.stark@gmail.com>  
**Sent:** Wednesday, June 7, 2023 8:40 AM  
**To:** Gary Lavelle <glavelle@temora.nsw.gov.au>  
**Subject:** Charges

After attending the meeting at the Arts Centre, I was very surprised that the council have increased the charges for its use.

Unfortunately it had a shaky start with Amanda resigning and then a stand in manager who did not have the understanding of the arts and making it viable.

We now have Jeremy who in time will make it work, with his enthusiasm ,energy and great ideas.

I feel if the council could give a 1 year stay , it would be to councils benefit.

Gary you have always been very accommodating to me, always ready to listen to my raving, I would like to wish you well in your retirement, and travel well.

Warm regards  
Colette Balzer

Sent from my iPhone

Debra Coombs Matthews  
Deboos Street  
Moria 2666

June 6 2023

To Whom It May Concern:

I work with three NDIS participants on Thursdays from 9.30-12. We have been using the multi function space at The Arts Centre, and we also use the sinks in the print space to wash

The Council are invoicing me for \$40.

The \$40 is divided by the three people which is paid to me in cash. Their NDIS plans do not cover an expense such as this, so it is an out of pocket expense for them.

Each person pays me a total of \$18 each Thursday which covers the Hire of Space at the Arts Centre and Art supplies.

I could only be willing to take on one more participant in the 2.5 hours on a Thursday morning. Even if a fourth person attended, the cost per person would be substantially more due to the proposed increase in hire fee. I worry that the art class would not continue. NDIS managers/carers/guardians of my participants would have to be informed and discussions had about whether or not they can continue their art at the Arts Centre.

Sincerely

Debra Coombs Matthews



Elizabeth Smith

---

**From:** Kris Dunstan  
**Sent:** Tuesday, 6 June 2023 9:18 AM  
**To:** Elizabeth Smith  
**Cc:** Belinda Lawrence; Claire Golder; Sally Hurst  
**Subject:** Submission - Proposed 2023/24 Fees and Charges

Elizabeth,

As you are aware on May 29, 2023 we received an email from the NSW Department of Planning and Environment advising that the fee unit for planning service will be increasing to reflect the movements of CPI to be \$107.27.

This impacts our Development Application fees and charges from the 1st July, 2023.

At the same time, it may be an opportunity to move our DA fees into complete alignment with the Department's fee structure (Presently we apply a 50% discount to the variable component and have a different sliding scale for the lower value developments being assessed)

Accordingly, I am suggesting that:

1. Change the 1<sup>st</sup> and 2<sup>nd</sup> fee levels to alignment with the depts. (lower 1<sup>st</sup> limit to \$5000 from \$17000)
2. Remove the 50% discount from the sliding scale component of the DA fee
3. Base fee increase as per the legislation advised on 29/5/2023 (Fee unit + \$107.27)

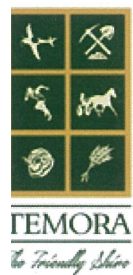
This will have the following effect:

Example 1 DA for \$25,000 Garage - \$207.50 to \$272 (\$64.50 increase)

Example 2 DA for \$450,000 Dwelling - \$1394 to 1922 (\$528 increase)

For Council's determination.

Best,



Kris Dunstan

Director – Environmental Services

Temora Shire Council

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**15.4 DRAFT OPERATIONAL PLAN, DELIVERY PLAN AND RESOURCING STRATEGY****File Number:** REP23/812**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** Nil**REPORT**

The Draft Operational Plan, Draft Delivery Plan and Draft Resourcing Strategy have been on public display for 28 days.

The draft documents indicated an operating deficit of \$587,303 with an overall surplus of \$277,075. The table below outlines adjustments that have been made to the draft budget, resulting in an operating deficit of \$435,141 and an overall surplus after capital of \$429,237.

Increase Councillor/Mayoral Fees (to reflect Remuneration Tribunal Determination)	\$695
Decrease Rural Unsealed Roads Maintenance Expense (to offset ESL increase)	\$152,857
<b>Net decrease in expenditure</b>	<b>\$152,162</b>

As indicated in the report to the May Council meeting, the wages budget will be adjusted in the September Quarterly Budget Review following the ratification of the Local Government State Award on 26 June 2023.

At the closing date of public exhibition Council had received no submissions.

**RESOLUTION 119/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

It was resolved that Council adopts the Draft Operational Plan 2023-24, the Draft Delivery Plan 2023-2027 and the Draft Resourcing Strategy 2023-2033 incorporating the above adjustments.

AND FURTHER

That the Coolamon Street request from the Arianah Park Advisory Committee be also included in the Operational Plan.

**CARRIED**

**16        CORRESPONDENCE**

Nil

**17        BUSINESS WITH NOTICE**

Nil



**18 NOTICE OF MOTION****18.1 NOTICE OF MOTION - TREE DE BOOS STREET****File Number:** REP23/849**Attachments:** 1. **NOM Tree De Boos Street** [↓](#) 

I, Councillor Claire McLaren, give notice that at the next Ordinary Meeting of Council be held on 15 June 2023, I intend to move the following motion:-

**RESOLUTION 120/2023**

Moved: Cr Claire McLaren

Seconded: Cr Lindy Reinhold

That Council rescind Committee Resolution 49/2023.

**CARRIED**

## **Notice of Motion**

I, Claire McLaren, hereby move *that Council rescind Committee Resolution 49/2023.*

Notes: At the May meeting of the Temora Shire Council, Council resolved to install a new pram ramp on the eastern side of De Boos Street near the Uniting Church. The pram ramp is to be in line with the pram ramp on the opposite side of the street so as to comply with Australian Standards. Upon inspection of this location, it is evident that the pram ramp will align closely with the base of the trunk of a large eucalyptus tree, where a large mound has developed over time due to the growth of tree roots. As part of the resolution this raised surface will be scraped down.

In order to achieve a fall of 1 : 8 in the pram ramp as per Austroads Guidelines on pram ramps, it will be necessary to scrap away approximately 250mm – 300mm of surface close to the base of the tree. The significant disturbance to the root sub-surface of this old tree is extremely likely to risk the survival of this magnificent tree.

Under *Environmental Planning and Assessment Act 1919* (NSW) s 6.5 Temora Shire Council has a duty to examine, and take into account to the fullest extent possible, all matters affecting or likely to affect the environment by reason of any activity.

Temora Shire Council must take into consideration the following environmental factors:-

- the environmental impact on the community,
- the transformation of the community,
- the reduction of the aesthetic value of the locality,
- the long term effects on the environment
- degradation of the quality of the environment
- reduction in the range of beneficial uses of the environment

This tree has been a part of the Temora Shire community street scape for between 80-100 years. It provides amenity and shade to a heritage listed area of the Temora township. This grandeur of this old tree has been enjoyed by generations of Temora people. It is a beautiful tree and provides shade in this central locality. It is in good health and poses no risk to the community.

The proposed works at the base of this tree puts this tree at a significant risk of death. There is a significant and unacceptable risk that excavation and disturbance in the root zone of such an old tree may prematurely end its life.



Cr Claire McLaren

6<sup>th</sup> June 2023

**18.2 NOTICE OF MOTION - TELECOMMUNICATIONS TOWER****File Number:** REP23/851**Attachments:** 1. NOM - Telecommunications Tower  

I, Councillor Claire McLaren give notice that at the next Ordinary Meeting of Council be held on 15 June 2023, I intend to move the following motion:-

**RESOLUTION 121/2023**

Moved: Cr Claire McLaren

Seconded: Cr Nigel Judd

That Council write to the local Federal Member, Michael McCormack MP, requesting that he make representations to the Minister for Infrastructure, Transport, Regional Development and Local Government, Hon Catherine King MP supporting the upgrade of the existing Barmedman East Communications Tower under the Regional Connectivity Program Round 3.

**CARRIED**

## Notice of Motion

I, Claire McLaren, hereby move

*That Council write to the local Federal Member, Michael McCormack MP, requesting that he make representations to the Minister for Infrastructure, Transport, Regional Development and Local Government, Hon. Catherine King MP supporting the upgrade of the existing Barmedman East Communications Tower under the Regional Connectivity Program Round 3.*

### Notes:

An application to this fund has been made by local residents and they are seeking Council support for their application. The Economic Development Manager is aware of their application.

The Barmedman East Telecommunications Tower located on Wests Lane, is an existing brown field site which has existing optic fibre connectivity and a tower in place. An upgrade would require minimal cost compared to a new greenfield site and would fill a large Black Spot covering the Temora and Bland Shires. An upgrade to 4G would provide a 16km radius of coverage which would improve services along Mary Gilmore Way and Trungley Hall Road, and benefit residents of Gidginbung, Trungley Hall, Morangerall and Grogan. This proposal is a cost effective upgrade to existing infrastructure and would improve living standards and farm productivity, as well as ensure emergency services can respond immediately when required in this area of our Shire.



Cr Claire McLaren

6<sup>th</sup> June, 2023.

**19 BUSINESS WITHOUT NOTICE - URGENT****1. CR OLIVER**

Wish the General Manager and his wife all the best in retirement. Thank you for everything over the last 11 years as you have always made time and had an open door.

**2. CR SINCLAIR**

Very few communities have a General Manager for 28 years, and all that time the community has been very accepting. No negative comments. Gary has always been easy to work with. Its been a pleasure working with you and all the best for the future.

**3. DIRECTOR OF ENVIRONMENTAL SERVICES**

Been here for 25 years now, and worked together on a number of projects. We've worked well together and I wish him all the best for the future.

**4. ENGINEERING ASSET MANAGER**

General Manager has been a rock for Council and the Council staff. Been very beneficial for Council and community to have that. He's always supportive and encouraging. All the best for your retirement.

**5. DIRECTOR OF ADMINISTRATION & FINANCE**

I have been on staff now for 18 years and respect Gary has been very supportive of me and other staff. I wish him all the best for the future.

**6. CR MCLAREN**

General Manager has steered the ship well and we wish him all the best.

**7. EXECUTIVE ASSISTANT**

General Manager always makes time for all staff. Gary has been easy to work for. I wish him all the best for his future and his retirement.



**8. CR FIRMAN**

Gary always makes time for people. My respect increased for the General Manager during the Fit for the Future battle. The General Manager was a crucial part of that journey.

**20 COUNCILLORS INFORMATION PAPER****RESOLUTION 122/2023**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that the Information Reports be received.

**CARRIED**

**20.1 WORKS REPORT - JUNE 2023**

**File Number:** REP23/873

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** Nil

**MAIN ROADS**

- MR 57 Goldfields way – inspection and routine maintenance
- MR 84 Burley Griffin Way – inspection and routine maintenance

**LOCAL ROADS**

- Delavan Street upgrade
- Tara Bectric seg 4 sealing
- MR 398 shoulder widening project
- Sealing heavy patches
- Maintenance grading
- Flood damage repair to gravel roads
- Reynolds lane resheet
- Slashing and Spraying
- Heavy patching MR 398
- Back Mimosa Road upgrade – Base layer prep for sealing
- McCabe's Road culvert

**URBAN TEMORA & ARIAH PARK**

- Urban slashing and spraying
- Urban tidying up of leaves

- Urban footpath repairs
- Aurora Street footpath
- Depot chemical bund
- Crowley Street footpath
- Camp Street kerb and gutter
- Edis Park swing set

**WORKS PLANNED FOR JUNE 2023**

- Box Culverts back Mimosa Road
- Pipe culverts on Reynolds lane and Gaynor's Road
- Delaven Street
- MR 57 clays lane project
- Back Mimosa Road finish tabledrain construction
- Maintenance grading
- Weed spraying and slashing.
- Tara Bectric Road Segment 5 widening works and sealing
- Tara Bectric seg 7 shoulder widening works
- Tara Bectric Road seg 7 pipe culverts
- MR398 Seg 2 and 3 widening.
- Thanowring School Road culverts
- Reynolds Lane resheet
- Back Mimosa Road flood damage

***Report by Pat Kay***

**20.2 BUILDING APPROVALS - MAY 2023**

**File Number:** REP23/829  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**ENVIRONMENTAL PLANNING & ASSESSMENT ACT, 1979**

In accordance with the provisions of Section 4.59 of the Act, and Section 124 of the Regulations, notification is given that the undermentioned developments have recently been granted consent.

**DEVELOPMENT APPLICATIONS ISSUED**

- ✓ DA/CC 17/2023 – Lot 2; DP 1289146; 11 Harrier Street, Temora – S/F Shed
- ✓ DA 18/2023 – Lot B; DP 393434; 116 Hoskins Street, Temora – Liquor Licence
- ✓ DA/CC 9/2023 – Lot 21; DP 1251204; 101 Gloucester Street, Temora – Carport
- ✓ DA/CC 19/2023 – Lot 1; DP 1285566; 29 Joffre Street, Temora – Dwelling
- ✓ DA/CC 21/2023 – Lot 5; DP 21160; 113 Grey Street, Temora – S/F Shed and Verandah
- ✓ DA/CC 22/2023 – Lot 1; DP 211582; 203 Hoskins Street, Temora – Change of Use

**COMPLYING DEVELOPMENT CONSENTS ISSUED**

- ✓ CDC 16/2023 – Lot 52; DP 1262606; 9A Rosella Street, Temora – Swimming Pool

**20.3 REGULATORY CONTROL - MAY 2023****File Number:** REP23/830**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking	7	No	No	3 x No Issues 1 x Car removed 1 x car impounded 2 x truck removals
Scooters & Bikes	2	No	No	1 x scooters in middle of road 1 x obstruction
School Zones	21	No	No	All schools checked – No Issues
Noise	6	Yes	No	2 x loud chainsaws 3x Barking Dogs 1 x noisy car
Air Quality	0	No	No	
Illegal Dumping/Littering	4	No	No	4 x Kittens – Pound 1 x box newspapers 1 x lawmower – Burley Griffin Way 1 x neighbour complaint - monitoring
Overgrown/Untidy Blocks	6	No	No	1 x Monitor 3 x Owner contacted to cleanup 2 x no contact/answer
Lake Walking Track – leashed animals	69	No	No	68 x No issues 1 x lamb
Animal Welfare	18	No	No	1 x horses – boundary fence 1 x goat – hospital Spoken to 1 x cat fostering 2 x dogs – no dogs on site 1 x bats – still active – monitoring 2 x dogs - passed on 1 x dog – High School 10 x kittens 1 x Austral St – Ongoing 1 x cat food
Dangerous Dogs	5	No	No	1 x Dogs attacking chooks – probably fox 1 x aggressive Dog Bridges



				St – nothing found 1 x Dog wandering 4 x dogs destroyed – attacking sheep 1 x cat aggressive
Impounded	5	No	No	1 x car 4 x kittens dumped pound 1 x dog - Rescue 1 x Dog – pound 1 x goat
Noise Animals	3	No	No	3 x Barking dogs
Nuisance Animals / Trapping	7	No	No	2 x Bird control Airport 3 x Cats euthanised 2 x Feral Cat
Dead Animal Removal	5	No	No	1 x dead Bat 2 x cat 1 x kangaroo in fence 1 x fox
Keeping of Horses in Residential Areas	1	No	No	1 x Monitoring situation
Main Street Sign Approvals Inspections		No	No	
Rural Stock Incidents	5	No	No	2 x No Issues 1 x wandering sheep 1 x sheep attack
Fruit Fly		No	No	
Euthanised	2	No	No	1 x feral cat 1 x sheep – dog attack
Other	33	No	No	1 x Eviction – Monitor Animal Control – Behaviour 2 x Lock Teal Street 20 x showground, airport, Platform Y check 6 x pound clean/feeds 1 x rescue kitten 1 x wood cutters cutting down – no offenders found 1 x pedestrian hit by car 1 x Abuse/Lake 1 x sheep Cattle – no issues 1 x Wild Cat – Greenstone 1 x eviction – animal control seized dogs & cats 3 x community centre 1 x major abuse – eviction - animals

**Report by Ross Gillard**

**20.4 CASH & INVESTMENTS FOR PERIOD ENDED 31 MAY 2023**

**File Number:** REP23/860

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Cash & Investments  



**Temora Shire Council**  
**Cash & Investments**  
 For the period ended 31st May, 2023

	Original Budget 2022/23	Revised Budget 2022/23	Actual YTD Figures
<b>Externally Restricted</b>			
Sewerage Services	2,855,590	2,855,590	3,633,956
Domestic Waste Management	1,245,567	1,245,567	1,308,276
Stormwater Drainage Flood Studies & Construction Programs	92,910	94,257	350,238
S94 Contributions	245,892	245,892	317,857
Unspent Restricted Grants	492,200	492,200	1,368,546
Pinnacle Externally Restricted	946,449	946,449	1,598,058
<b>Total Externally Restricted</b>	<b>5,878,608</b>	<b>5,879,955</b>	<b>8,576,931</b>
<b>Internally Restricted</b>			
Pinnacle Internally Restricted	2,205,982	2,246,368	3,082,318
Other Waste Management	652,245	652,245	689,117
Leave Reserves	2,199,905	2,199,905	2,199,905
Roads Reserve	500,000	500,000	565,000
Local Roads	900,583	650,583	1,121,702
FAGS Received in Advance	0	0	0
Industrial Development	338,162	338,162	338,162
Plant & Vehicle	500,000	500,000	500,000
Izumizaki Donation	0	0	2,152
Gravel Royalty	566,243	566,243	764,309
Ariah Park Tip Fee Contributions	12,461	12,461	10,699
Medical Complex Development	28,605	28,605	2,639
Infrastructure	1,156,589	1,156,589	1,281,957
Infrastructure - Airpark Estate	0	0	204,844
Digital Two Way Radio Upgrade	80,000	80,000	80,000
Computer Upgrade	211,864	211,864	286,287
Sports Council Requirements	58,566	58,566	58,566
Youth Donations	3,436	3,436	586
Revotes	494,852	399,852	490,885
Airside Maintenance	137,600	137,600	135,344
Temora Agricultural Innovation Centre Maintenance Reserve	10,969	10,969	15,336
Temora Pool Upgrade	295,240	(0)	(0)
Regional Local Roads Repair Program	0	0	2,297,458
<b>Total Internally Restricted</b>	<b>10,353,303</b>	<b>9,753,449</b>	<b>14,127,267</b>
<b>Total Restricted Reserves</b>	<b>16,231,910</b>	<b>15,633,403</b>	<b>22,704,198</b>
<b>Cash &amp; Investments</b>			
Westpac Cheque Account			1,935,874
Macquarie Bank DEFT Account			0
AMP Business Saver Account			559,819
AMP Notice Account			833,120
Macquarie Bank Cash Management Accelerator Account			514,706
Westpac Cash Reserve			2,211,043
Term Deposits held with:			
Bank of Queensland			1,500,000
National Australia Bank			9,692,184
Commonwealth Bank of Australia			1,026,324
AMP Bank			510,076
Macquarie Bank			4,035,604
Westpac Bank			500,000
Northern Territory Treasury Bonds			1,000,000
ME Bank			0
<b>Total Cash &amp; Investments</b>	<b>16,231,910</b>	<b>15,633,403</b>	<b>24,318,749</b>
<b>Less Funds required for operational purposes</b>			<b>(1,000,000)</b>
<b>Cash &amp; Investments Available for Reserves</b>	<b>16,231,910</b>	<b>15,633,403</b>	<b>23,318,749</b>
<b>Funding Surplus</b>			<b>614,552</b>

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

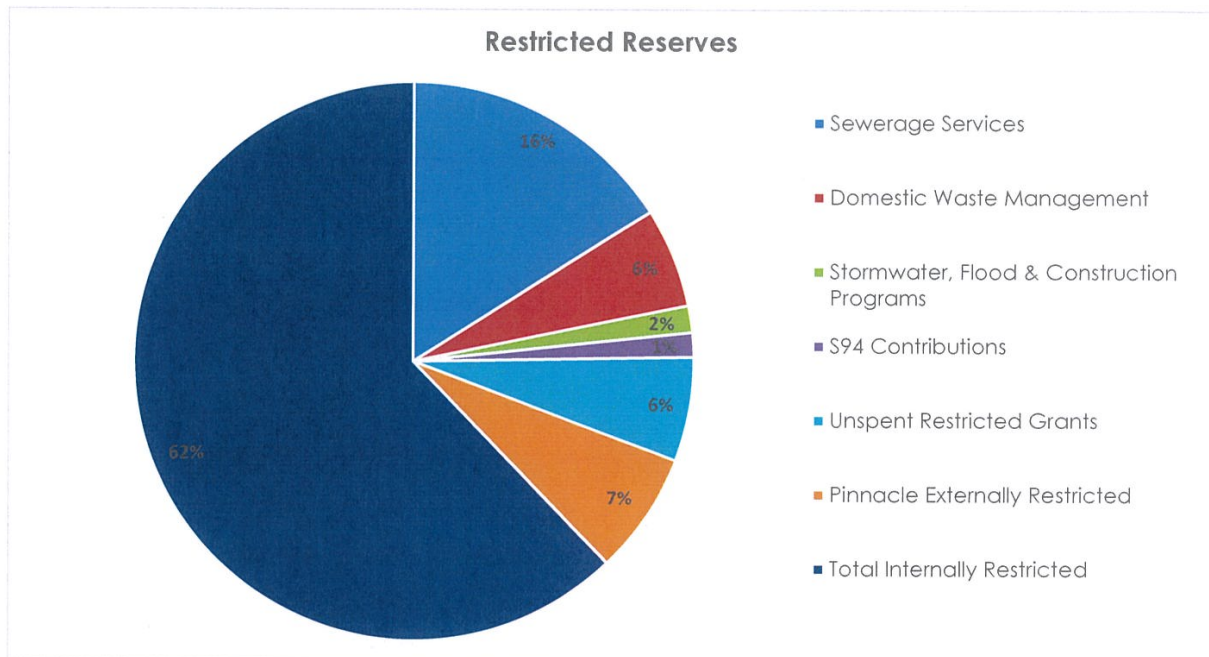
  
 Elizabeth Smith  
 Director Administration & Finance



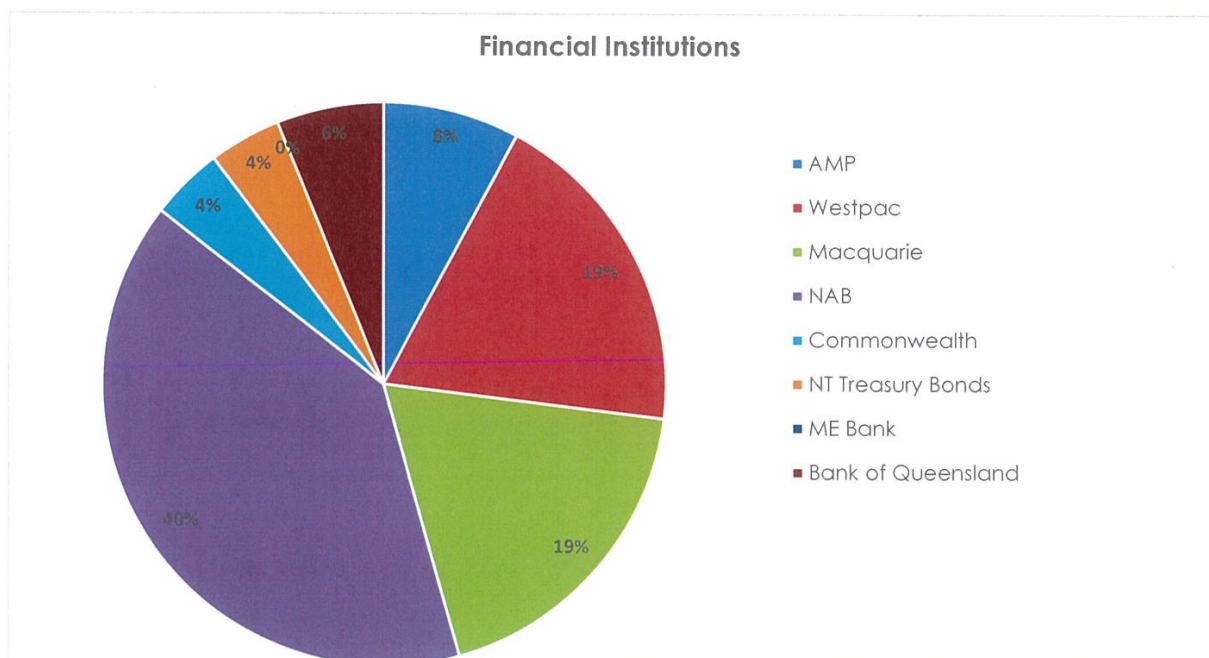
Temora Shire Council

## Cash & Investments

For the period ended 31st May, 2023



Graph One - Proportion of reserves externally restricted compared to reserves internally restricted - with externally restricted reserves divided into purpose.



Graph Two - Proportion of cash held with each financial institution.

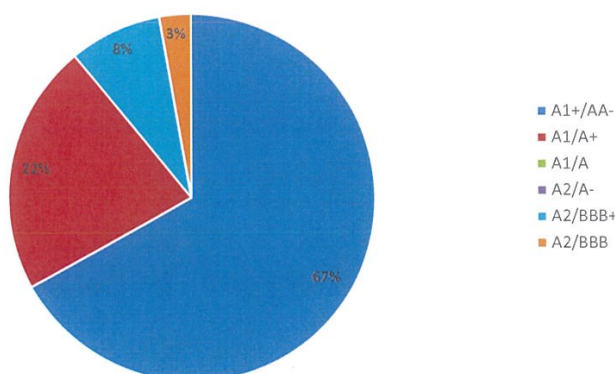




**Temora Shire Council**  
**Cash & Investments**  
 For the period ended 31st May, 2023

Institution	Rating	Type	Date Lodged	Rate	Term (days)	Maturity Date	Amount Invested	Institution Total
<b>Cash Held</b>								
Westpac Bank	A1+/AA-	Cheque account		0.00%			1,935,874.35	
Westpac Bank	A1+/AA-	Cash Reserve		1.45%			2,211,042.89	4,146,917.24
		Cash Management Accelerator Account						
Macquarie Bank	A1/A+			3.85%			514,705.09	514,705.09
AMP Bank	A2/BBB	Business Saver		2.10%			559,818.92	
AMP Bank	A2/BBB	31 Day Notice Account		4.70%			833,119.71	1,392,938.63
<b>Total Cash Held</b>								<b>6,054,560.96</b>
<b>Investments Held</b>								
Bank of Queensland	A2/BBB+	Term Deposit	22/06/18	3.55%		22/06/23	500,000.00	
Bank of Queensland		Term Deposit	21/06/19	2.35%		19/06/24	500,000.00	
Bank of Queensland		Term Deposit	1/03/23	4.95%		28/02/25	500,000.00	1,500,000.00
National Australia Bank	A1+/AA-	Term Deposit	19/12/22	0.69%		7/06/23	500,000.00	
National Australia Bank		Term Deposit	31/05/23	4.95%		29/05/24	560,965.93	
National Australia Bank		Term Deposit	19/01/23	4.42%		29/11/23	517,118.69	
National Australia Bank		Term Deposit	8/09/21	0.80%		9/09/24	504,415.11	
National Australia Bank		Term Deposit	26/04/23	4.50%		15/11/23	515,757.36	
National Australia Bank		Term Deposit	31/05/23	4.95%		29/05/24	522,362.58	
National Australia Bank		Term Deposit	27/01/21	1.30%		20/10/25	504,622.90	
National Australia Bank		Term Deposit	28/03/22	3.15%		26/03/27	530,000.00	
National Australia Bank		Term Deposit	19/01/23	4.42%		29/11/23	512,381.55	
National Australia Bank		Term Deposit	28/03/22	2.80%		27/03/25	502,250.00	
National Australia Bank		Term Deposit	14/09/22	3.96%		22/06/23	502,264.53	
National Australia Bank		Term Deposit	12/10/22	4.03%		12/07/23	502,407.81	
National Australia Bank		Term Deposit	6/04/23	4.45%		3/04/24	508,750.00	
National Australia Bank		Term Deposit	29/06/22	3.96%		19/12/23	500,863.02	
National Australia Bank		Term Deposit	10/11/22	4.26%		26/07/23	1,008,024.66	
National Australia Bank		Term Deposit	14/03/23	4.46%		16/08/23	500,000.00	
National Australia Bank		Term Deposit	14/03/23	4.55%		27/09/23	500,000.00	
National Australia Bank		Term Deposit	11/04/23	4.45%		11/10/23	500,000.00	9,692,184.14
Commonwealth Bank	A1+/AA-	Term Deposit	22/03/23	4.27%		25/10/23	1,026,324.11	1,026,324.11
AMP Bank	A2/BBB	Term Deposit	15/02/22	1.00%		15/02/24	510,075.57	510,075.57
Macquarie Bank	A1/A+	Term Deposit	21/04/23	4.42%		23/08/23	508,218.32	
Macquarie Bank		Term Deposit	8/03/23	4.55%		20/09/23	517,774.11	
Macquarie Bank		Term Deposit	22/02/23	4.52%		30/08/23	509,611.17	
Macquarie Bank		Term Deposit	28/06/22	3.87%		24/05/23	1,000,000.00	
Macquarie Bank		Term Deposit	08/03/23	4.55%		13/09/23	500,000.00	
Macquarie Bank		Term Deposit	22/03/23	4.64%		27/03/24	1,000,000.00	4,035,603.60
Westpac Bank	A1+/AA-	Term Deposit	29/08/22	4.16%		29/08/23	500,000.00	500,000.00
Northern Territory Treasury	A1+/AA-	Treasury Bonds	24/03/21	0.80%		15/06/24	500,000.00	
Northern Territory Treasury		Treasury Bonds	31/05/21	1.30%		15/06/26	500,000.00	1,000,000.00
<b>Total Cash &amp; Investments</b>								<b>24,318,748.38</b>

Standard & Poors Short Term/Long Term Credit Ratings



Graph One - proportion of investments held by Standard & Poors credit ratings.





**20.5 BORROWINGS**

**File Number:** REP23/773  
**Author:** Director of Administration & Finance  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

Council's borrowings are set out in the table below.

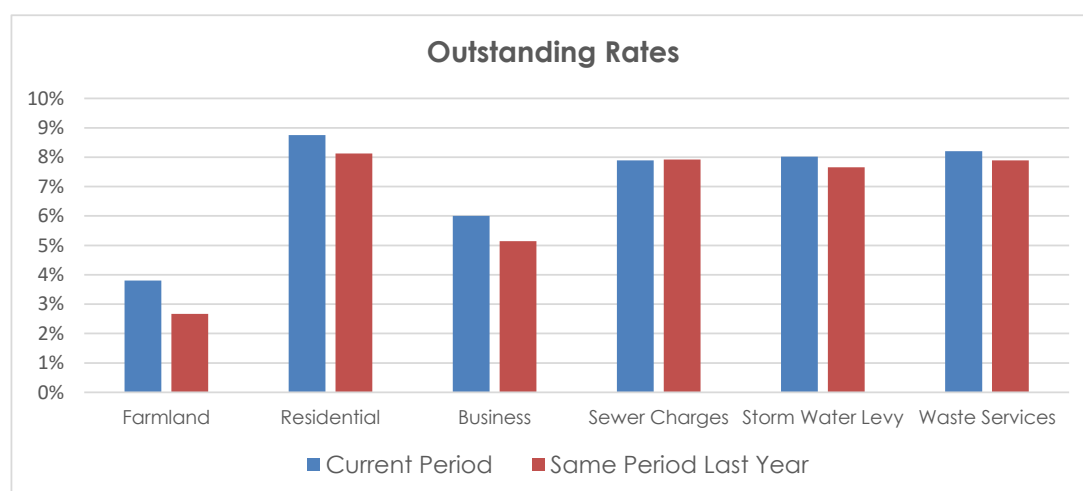
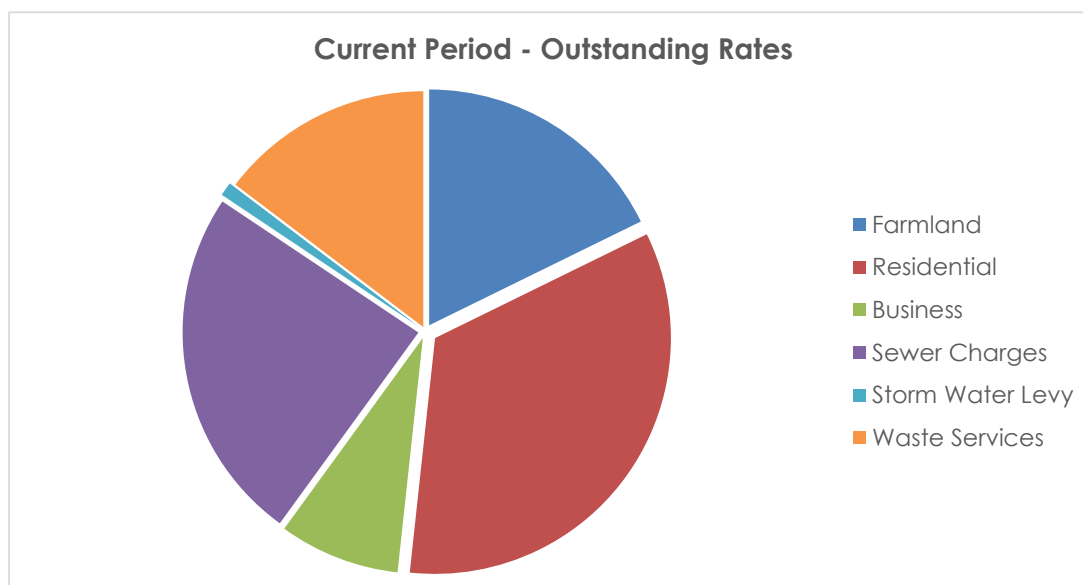
Purpose	Loan Amount	Interest Rate	Annual P + I Payments	Balance @ 31/05/2023	Term	End Date
Depot Purchase	\$2,000,000	3.1%	\$283,242	\$872,475	8 yrs	2026
SIL House	\$1,000,000	1.45%	\$132,616	\$638,500	8 yrs	2028
Swimming Pool Upgrade	\$1,210,280	3.29 %	\$82,831	\$1,166,734	20 yrs	2042
Totals			\$498,689	\$2,677,709		

**20.6 RATES REPORT - MAY 2023****File Number:** REP23/826**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**  
1. Rates Collection [↓](#)   
2. Rates Chart [↓](#) 



Temora Shire Council  
**Rates Collections**  
 For the period ended 31 May, 2023

General Rates Category	Total Rates Levied (Incl Arrears)	Pension Rebates	Payments	Rates		Same Period last year	
				Outstanding \$	Outstanding %	Outstanding \$	Outstanding %
<b>Category</b>							
Farmland	2,045,285.53	(3,234.96)	(1,964,351.17)	77,699.40	4%	53,541.59	3%
Residential Temora - Occupied	1,419,122.02	(77,036.32)	(1,233,974.15)	108,111.55	8%	99,819.31	8%
Residential Temora - Vacant	64,290.82	0.00	(58,512.71)	5,778.11	9%	2,556.73	3%
Residential - Arish Park	88,796.12	(7,208.64)	(66,808.46)	14,779.02	18%	15,009.38	19%
Residential - Springdale	12,641.80	(1,010.68)	(7,601.15)	4,029.97	35%	2,271.26	21%
Rural Residential	165,420.82	(9,929.16)	(142,770.46)	12,721.20	8%	12,437.87	8%
Residential - Temora Aviation	45,447.22	(688.44)	(41,426.24)	3,332.54	7%	2,887.13	6%
Business Temora - Hoskins Street	265,882.88		(250,909.09)	14,973.79	6%	14,018.29	5%
Business Temora - Town	278,804.12		(261,721.20)	17,082.92	6%	12,141.58	4%
Business Temora - Aviation	27,853.70		(27,494.65)	359.05	1%	0.00	0%
Business - Arish Park	21,596.91		(17,863.61)	3,733.30	17%	2,781.99	13%
Business - Other	10,071.34		(9,918.99)	152.35	2%	0.00	0%
<b>Services</b>							
Residential Sewer Charges	1,120,119.92	(37,763.89)	(997,874.92)	84,481.11	8%	78,475.89	8%
Non-Residential Sewer Access & Usage Charges	269,690.89		(247,419.18)	22,271.71	8%	22,123.48	9%
Storm Water Levy	51,420.05		(47,298.26)	4,121.79	8%	3,912.01	8%
Domestic & Rural Waste Services	680,606.71	(39,726.84)	(583,716.60)	57,163.27	9%	52,057.58	9%
Trade Waste Services	142,626.70		(135,513.36)	7,113.34	5%	6,209.92	5%
Overpayments	(102,962.41)		25,120.75	(77,841.66)		(65,358.81)	
Legal charges	20,733.76		(6,660.56)	14,073.20		12,176.19	
<b>Total</b>	<b>6,627,448.90</b>	<b>(176,598.93)</b>	<b>(6,076,714.01)</b>	<b>374,135.96</b>	<b>6%</b>	<b>327,061.39</b>	<b>5%</b>



**20.7 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE MAY 2023**

**File Number:** REP23/837

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Town Hall Income & Expenditure [↓](#) 





Temora Shire Council

**Temora Memorial Town Hall****Income & Expenditure**

For the period ended 31st May, 2023

	Current YTD	Prior YTD
<b>Income</b>		
Facility Hire	27,998	16,589
Other Sundry Income	-	-
<b>Total Income</b>	<b>27,998</b>	<b>16,589</b>
<b>Expenditure</b>		
Utilities		
Electricity & Gas	(6,580)	(4,857)
Rates	(5,092)	(5,050)
Water	(792)	(1,010)
Cleaning	(10,930)	(10,358)
Maintenance	(6,047)	(10,671)
Administration		
Employee Costs	(5,480)	(5,331)
Depreciation	(87,677)	(78,986)
Insurance	(25,193)	(21,684)
Organisation Support Costs	(34,033)	(32,418)
Other/Miscellaneous	(276)	(4,242)
<b>Total Expenditure</b>	<b>(182,100)</b>	<b>(174,605)</b>
<b>Total Town Hall Surplus/(Deficit)</b>	<b>(154,102)</b>	<b>(158,016)</b>
Internal Hire/Donation	3,379	3,479

**20.8 TEMORA TOWN HALL THEATRE - OPERATING STATEMENT MAY 2023**

**File Number:** REP23/834

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Cinema Operating Statement [!\[\]\(a870788d6ed9b8fd294b7654a8c8526b\_img.jpg\)](#) 



Temora Shire Council

## Temora Town Hall Theatre Operating Statement

For the period ended 31st May, 2023

	Current YTD	Previous YTD
<b>Candy Bar</b>		
Income	25,876	22,859
Purchases	(9,559)	(6,923)
	16,317	15,936
<b>Admissions</b>		
Income	52,390	39,566
Gold Class Ticket Sales	2,415	409
Audio Visual Purchases	(38,163)	(21,848)
	16,642	18,127
<b>Other Income</b>		
Facility Hire	1,418	3,580
Sale of Advertising	709	1,091
Donations	25	-
	2,152	4,671
<b>Other Costs</b>		
Advertising	(166)	(618)
Bank Fees	(1,178)	(1,101)
Building Maintenance	(494)	-
Cleaning	(3,292)	(3,851)
Computer Costs	(4,141)	(3,704)
Event Catering Expenses	(467)	(554)
Freight	(366)	(260)
General Maintenance	(3,704)	-
Insurance	(6,614)	(5,706)
Licence & Permits	(975)	-
Materials Purchased	(2,853)	(756)
Rates & Electricity	(6,358)	(5,747)
Employee Costs	(27,807)	(28,030)
Sundry Expenses	30	85
Telephone & Internet	(1,291)	(1,288)
Volunteer Support	(906)	(569)
Depreciation	(866)	(2,198)
	(61,448)	(54,300)
<b>Total Cinema Surplus/(Deficit)</b>	<b>(\$ 26,336)</b>	<b>(\$ 15,566)</b>
Internal Hire/Donation	136	-

**20.9 TEMORA TOWN HALL THEATRE MINUTES HELD 19 APRIL 2023**

**File Number:** REP23/739

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Town Hall Theatre [!\[\]\(c694a3ff3b077d76910920a6a1593ab4\_img.jpg\)](#) 



# TEMORA SHIRE COUNCIL

-THEATRE MANAGEMENT COMMITTEE-

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~Minutes of the General Meeting~  
Held on Wednesday, 19 April 2023 at 6.00PM  
Venue: Temora Town Hall Foyer

---

## Apologies

Peter McIntyre, Andrew Lukasiak, Trevor Player,

## Present

Beth Firman, Jan Gilchrist, Guy Piltz, Nita McIntyre, Sue James, Di Monkerud, Gina Tkacz, Kris Dunstan.

## Correspondence

Letter from Trevor Player. Recap, Beth read the letter concerning copyright. Trevor will report back when he returns.

## May/June Program

May:

*Living, Till, Dungeons and Dragons, Air, Guardians of the Galaxy.*

June:

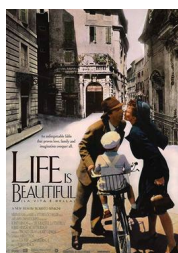
*Hypnotic, Book Club Two, Love Again, Marlow,*

## Film Club update

The executive met early this year because of absences over the next few months. We've selected a new program and just await feedback from the copyright agent.

The last film was a replacement because of a clash with the governor's dinner. We watched 'Remains of the Day'.

Next meeting is 11 May: Life is Beautiful



In 1930s Italy, a carefree Jewish waiter named Guido starts a fairy tale life by courting and marrying a lovely woman from a nearby city. Guido and his wife have a son and live happily together until the occupation of Italy by German forces. In an attempt to hold his family together and help his son survive the horrors of a Jewish Concentration Camp, Guido imagines that the Holocaust is a game and that the grand prize for winning is a tank.

We've set July 13 as the date for our AGM.



**KIOSK STOCK-BEST BEFORE DATES**

Watch out of date stock and make sure it moves before that date, we can still sell best by goods, at a reduced price if necessary.

**Hearing/Visually Impaired Screenings**

Hearing loop and visually impaired system Kristy Wallace inquired about. The committee was in favour of installing this and recommended that there is a possibility of Qantas Regional Grants  
Guy will contact Kristy to work with Claire from the council on an application.

**Projection Room Progress & E-Delivery Update**

Guy reported that Ray emailed regarding the Datasat processor. Waiting for shipping information.

Clapboard outside the theatre.

Jan and Beth inquired whether wheels could be attached to the frame to make it easier to move. Guy will investigate.

Financial statement tabled. Some concern was shown about our continuing poor results.

The committee inquired about inviting Elizabeth, the council financial manager, to our next meeting to talk about ways to cut costs and improve performance. Guy and Kris will arrange this.

Kris will also consult Craig Sinclair about ways of promotion.

Meeting closed 7pm.

**20.10 COUNTRY MAYORS ASSOCIATION - MINUTES 26 MAY 2023****File Number:** REP23/802**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**  

1. CMA Minutes [↓](#) 
2. CMA IPART Presentation [↓](#) 



# Country Mayors Association of NEW SOUTH WALES Inc

**Chairperson:** Cr Jamie Chaffey  
PO Box 63 Gunnedah NSW 2380  
02 6740 2115  
e-mail [Council@infogunnedah.com.au](mailto:Council@infogunnedah.com.au)  
ABN 92 803 490 533

## MINUTES

### GENERAL MEETING

FRIDAY, 26 MAY 2023 THEATRETTE, PARLIAMENT HOUSE, SYDNEY

The meeting opened at 8.31a.m.

- 1. Chairmans Welcome**
- 2. Acknowledgement to Country**  
We acknowledge the Traditional Custodians of the land and waters, and we show our respect for Elders past and present and emerging. We are committed to providing communities in which Aboriginal and Torres Strait Islander people are included socially, culturally and economically.
- 3. Acknowledgement of Parliamentarians**  
The Chairman acknowledged the attendance of several Shadow Ministers and Members of Parliament as observers.
- 4. ATTENDANCE:**  
Albury City Council, Cr Kylie King, Mayor  
Armidale Regional Council, Mayor, Cr Tod Redwood, Deputy Mayor  
Armidale Regional Council, Mr James Roncon, General Manager  
Ballina Shire Council, Cr Sharon Cadwallader, Mayor  
Bathurst Regional Council, Cr Robert Taylor, Mayor  
Bega Valley Shire Council, Cr Russell Fitzpatrick, Mayor  
Bega Valley Shire Council, Mr Anthony McMahon, CEO  
Bellingen Shire Council, Cr Jo Cook, Deputy Mayor  
Bellingen Shire Council, Mr Mark Griffioen, General Manager  
Berrigan Shire Council, Cr Matthew Hannan, Mayor  
Bland Shire Council, Cr Brian Monaghan, Mayor  
Bland Shire Council, Mr Grant Baker General Manager  
Blayney Shire Council, Cr Scott Ferguson, Mayor  
Blayney Shire Council, Mr Mark Dicker, General Manager  
Bogan Shire Council, Cr Glen Neill, Mayor  
Bogan Shire Council, Mr Derek Francis, General Manager  
Bourke Shire Council, Cr Barry Hollman, Mayor

**Page 2**

Bourke Shire Council, Ms Leone Brown, General Manager  
Broken Hill City Council, Cr Jim Hickey, Deputy mayor  
Byron Shire Council, Cr Michael York, Mayor  
Cabonne Shire Council, Cr Kevin Beatty, Mayor  
Cabonne Shire Council, Mr Brad Burns, General Manager  
Coffs Harbour City Council, Cr Paul Amos, Mayor  
Coolamon Shire Council, Cr David McCann, Mayor  
Coolamon Shire Council, Mr Tony Donoghue, General Manager  
Coonamble Shire Council, Cr Tim Horan, Mayor  
Coonamble Shire Council, Mr Hein Basson, General Manager  
Cowra Shire Council, Cr Bill West, Mayor  
Dubbo Regional Council, Cr Mathew Dickerson, Mayor  
Dubbo Regional Council, Mr Murray Wood, CEO  
Dungog Shire Council, Cr John Connors, Mayor  
Dungog Shire Council, Mr Gareth Curtis, General Manager  
Forbes Shire Council, Cr Phyllis Miller, Mayor  
Forbes Shire Council, Mr Steve Loane, General Manager  
Gilgandra Shire Council, Cr Doug Batten, Mayor  
Gilgandra Shire Council, Mr David Neeves, General Manager  
Glen Innes Shire Council, Cr Rob Banham, Mayor  
Glen Innes Shire Council, Cr Troy Arandale, Deputy Mayor  
Greater Hume Council, Cr Tony Quinn, Mayor  
Greater Hume Council, Ms Evelyn Arnold, General Manager  
Griffith City Council, Cr John Doug Curran, Mayor  
Griffith City Council, Mr Brett Stonestreet, General Manager  
Gunnedah Shire Council, Cr Jamie Chaffey, Mayor  
Hay Shire Council, Cr Carol Oataway, Mayor  
Hay Shire Council, Mr David Webb, General Manager  
Hilltops Council, Cr Margaret Roles, Mayor  
Inverell Shire Council, Cr Paul Harmon, Mayor  
Junee Shire Council, Cr Neil Smith, Mayor  
Kempsey Shire Council, Cr Leo Hauville, Mayor  
Kempsey Shire Council, Mr Craig Milburn, General Manager  
Kiama Municipal Council, Cr Neil Reilly, Mayor  
Kiama Municipal Council, Ms Jane Stroud, CEO  
Kyogle Council, Cr Kylie Thomas, Mayor  
Lachlan Shire Council, Cr John Medcalf, Mayor  
Lachlan Shire Council, Mr Greg Tory, General Manager  
Leeton Shire Council, Cr Tony Reneker, Mayor  
Leeton Shire Council, Ms Jackie Kruger, General Manager  
Lismore City Council, Cr Steve Krieg, Mayor  
Lismore City Council, Mr John Walker, General Manager  
Lithgow City Council, Cr Maree Statham, Mayor  
Lithgow City Council, Mr Craig Butler, General Manager  
Liverpool Plains Shire Council, Cr Doug Hawkins, Mayor  
Liverpool Plains Shire Council, Mr Gary Murphy, General Manager  
Lockhart Shire Council, Cr Greg Verdon, Mayor  
Lockhart Shire Council, Mr Peter Veneris, General Manager  
MidCoast Council, Cr Claire Pontin, Mayor  
MidCoast Council, Mr Adrian Panuccio, General Manager  
Mid-Western/Mudgee Regional Council, Cr Des Kennedy, Mayor

Moree Plains Shire Council, Cr Mark Johnson, Mayor  
Moree Plains Shire Council, Mr Nick Tobin, General Manager  
Murray River Council, Cr Christopher Bilkey, Mayor  
Murray River Council, Mr Terry Dodds, General Manager  
Murrumbidgee Council, Mr John Scarce, General Manager  
Muswellbrook Shire Council, Cr Steve Reynolds, Mayor  
Muswellbrook Shire Council, Derrick Finnigan, General Manager  
Narrabri Shire Council, Cr Ron Campbell, Mayor  
Narrabri Shire Council, Mr Robert Williams, General Manager  
Narrandera Shire Council, Cr Cameron Lander, Deputy Mayor  
Narromine Shire Council, Cr Craig Davies, Mayor  
Oberon Council, Cr Mark Kellam, Mayor  
Oberon Council, Mr Gary Wallace, General Manager  
Orange City Council, Cr Jason Hamling, Mayor  
Parkes Shire Council, Cr Ken Keith, Mayor  
Queanbeyan-Palerang Regional Council, Mr Kenrick Winchester, Mayor  
Queanbeyan-Palerang Regional Council, Ms Rebecca Ryan, CEO  
Shellharbour City Council, Cr Chris Homer, Mayor  
Shoalhaven City Council, Cr Amanda Findley, Mayor  
Shoalhaven City Council, Mr Stephen Dunshea, CEO  
Singleton Council, Cr Sue Moore, Mayor  
Singleton Council, Mr Jason Linnane, General Manager  
Snowy Valleys Council, Cr Ian Chaffey, Mayor  
Tamworth Regional Council, Cr Russell Webb, Mayor  
Tamworth Regional Council, Mr Paul Bennett, General Manager  
Temora Shire Council, Cr Rick Firman, Mayor  
Temora Shire Council, Mr Gary Lavelle, General Manager  
Tenterfield Shire Council, Cr Bronwyn Petrie, Mayor  
Upper Lachlan Shire Council, Cr Pam Kensit, Mayor  
Upper Lachlan Shire Council, Mr Alex Waldron, General Manager  
Uralla Shire Council, Cr Robert Bell, Mayor  
Uralla Shire Council, Ms Kate Jessep, General Manager  
Walcha Council, Cr Eric Noakes, Mayor  
Walcha Council, Phil Hood, Acting General Manager  
Warren Shire Council, Cr Milton Quigley, Mayor  
Warren Shire Council, Mr Gary Woodman, General Manager  
Warrumbungle Shire Council, Cr Ambrose Doolan, Mayor  
Warrumbungle Shire Council, Mr Roger Bailey, General Manager  
Weddin Shire Council, Cr Craig Bembrick, Mayor  
Weddin Shire Council, Ms Noreen Vu, General Manager  
Wingecarribee Shire Council, Mr Viv May, Interim Administrator  
Wingecarribee Shire Council, Ms Lisa Miscamble, General Manager  
LGNSW, Cr Darriea Turley, President  
LGNSW, Mr Damien Thomas, Director Advocacy  
LGNSW, Mr Shaun McBride  
LGNSW, Bronwen Regan  
ALGA, Cr Linda Scott, President  
OLG, Brett Whitworth, Deputy Secretary  
OLG, Melissa Gibbs, Director Policy and Sector Development  
RAMJO, Ms Yvonne Lingua, CEO  
CNSWJO, Ms Jenny Bennett



The Hon Leslie Williams - Shadow Minister for Women, Prevention of Domestic Violence and Sexual Assault and Aboriginal Affairs  
The Hon Wendy Tuckerman – Shadow Minister for Local Government  
The Hon Aileen McDonald – Shadow Minister for Youth Justice  
The Hon Scott Farlow – Shadow Minister for Planning & Public spaces, Housing and Cities  
The Hon Bronnie Taylor – Shadow Minister for Regional Health  
The Hon Gurmeh Singh – Shadow Minister for Tourism, Emergency Services and North Coast  
The Hon Adam Marshall – Member for the Northern Tablelands  
The Hon Kevin Anderson – Shadow Minister for Gaming, Racing, Arts and Heritage  
The Hon Wes Fang – Shadow assistant Minister for Police and Emergency Services  
Mr Michael Kemp – Member for Oxley  
Ms Tanya Thompson – Member for Myall Lakes  
Mr Dave Layzell MP

**APOLOGIES:**

As submitted Additional apologies received on behalf of Cr Narelle Davis, Mayor Snowy Monaro Regional Council, Mr James Davis, General Manager, Junee Shire Council and Mr David Sherley, General Manager, Bathurst Regional Council

**SPECIAL GUESTS:**

**The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads**  
**The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homelessness, Minister for Mental Health, Minister for Youth and Minister for the North Coast**  
**Dr Michael Holland MP, Parliamentary Secretary for Health and Regional Health**  
**Carmel Donnelly, Chair, IPART**  
**The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**  
**The Hon Sam Faraway MLC, Shadow Minister for Regional Transport and Roads**  
**The Hon Steph Cooke MP, Shadow Minister for Water and Shadow Minister Minister for Crown Lands**

**5. ADOPTION OF MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the General Meeting held on 9 March 2023 be accepted as a true and accurate record.

Moved Singleton Council Mayor, Councillor Sue Moore  
Seconded Forbes Shire Mayor Councillor Phyllis Miller

**6. Matters Arising from the Minutes**  
NIL**7. ALGA Update Report**

Cr Linda Scott, President, presented her report advising that the Association focused on the Federal budget and advising that Local Government was currently receiving 0.5% of tax instead of the 1.5% tax being sought. There is a 75% hole in FAG Grants which is not being able to be filled. Councils are to receive \$3.1 billion in Financial Assistance Grants over the next twelve months but it is disappointing the government have not delivered on its pre-election promise for "fair increases." Other budget funding was \$484 million in Roads to Recovery funding • \$60 million over three years in supplementary road funding for South Australian councils • \$200 million Thriving Suburbs Program (local governments eligible to apply) • \$150 million Urban Precincts and Partnerships Program (local governments eligible to apply) • \$120 million Black Spot Program • Additional \$13.5 million round of the Remote Airstrip Upgrade Program • \$236 million over 10 years for flood warning infrastructure (rain gauges) • \$10 million for a national waste education campaign. Other subjects addressed were NSW Housing Affordability Reforms, Growing Regions Grants, Disaster recovery Funding, New Bank Closure Protocols, and National General Assembly. A copy of the report was included in the business paper.

RESOLVED That the report be noted

Moved Lachlan Shire Council Mayor, Councillor John Medcalf  
Seconded Parkes Shire Council Mayor, Councillor Ken Keith

## **8. LGNSW Update Report**

Cr Darriea Turley, President, provided up to date advice regarding the ESL subsidy advising that the subsidy was not allocated this year and a review of the models are to be undertaken. Cr Turley requested Councils to write to their local members and the Minister. The report covered Emergency Services Levy, Red Fleet Update and the IPART Review of Rate Peg Methodology NSW State Election, Cost Shifting Survey, Federal Budget with NSW to Receive \$951.4Million in Financial Assistance Grants and other assistance with Local Roads and Community Infrastructure Program, Skills, Aged Care, Flood and River Gauges, Rental Assistance and Sustainable Urban Development. A copy of the report was included in the business paper.

Resolved That the report be noted

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Tamworth Regional Council Mayor, Councillor Russell Webb

## **9. Membership**

RESOLVED that Bogan Shire Council, Greater Hume Shire Council and MidCoast Council be admitted as members of the Association.

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

Membership pins were presented to the new members admitted at the 9 March meeting and this meeting and to other members that had not received them.

**10. Retirement of Mr Gary Lavell, General Manager, Temora Shire Council**

Deputy Chairman Cr Rick Firman thanked Mr Lavell who retires on the 30 June, for his 28 years of service to Temora Shire Council and for his contribution to the Country Mayors Association.

**11. Correspondence****Outward**

Mr Andrew Clennell, Sky News Political Reporter	Thanking for being master of ceremonies at the “Meet the Leaders Forum” on the 21 February 2023
Cr Neil Smith, Mayor, Junee Shire Council	Advising that Junee Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Steven Reynolds, Mayor Muswellbrook Shire Council	Advising that Muswellbrook Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Barry Holman, Mayor, Bourke Shire Council	Advising that Bourke Shire Councils application for membership was approved at the General meeting held on the 9 March 2023
Cr Nuatali, Lord Mayor, Newcastle City Council	Thanking her for hosting the welcome function on the 8 March 2023 and updating her on Newcastle's application for associate membership of the Country Mayors Association
Mr Craig Carmody, Chief Executive Officer, Port of Newcastle	Thanking him for hosting the Country Mayors meeting on the 9 March 2023 and updating him on the Port of Newcastle's application for associate membership of the Country Mayors Association
The Hon Chris Minns MP, Premier	Congratulating him on his elevation to the position of Premier and offering an open invitation to address our members at future meetings
The Hon Timothy Crakanthorp MP, Minister for Skills, TAFE, and Tertiary Education, The Hon Daniel Mookhay MLC, Treasurer, The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads, The Hon Ron Hoenig MP, Minister for Local Government, The Hon Rose Jackson MLC, Minister for Water, Housing,	Congratulating them on their elevation to the Ministry outlining the CMA's priorities and offering an opportunity to address our members at a future meeting

Homelessness, Mental Health, and Youth, The Hon Ryan Park MP, Minister for Health and Regional Health, and The Hon Tara Moriarty MLC, Minister for Agriculture, Regional NSW and Western NSW	
Department of Fair Trading	Notifying them of the change to the Constitution to create the position of Immediate Past Chairman
The Hon Damien Tudehope, MLC, Shadow Minister for Industrial Relations and Treasurer, The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Ms Eleni Petinos MP, Shadow Minister for Finance and Sport, Mr Gurmesh Singh MP, Shadow Minister for Tourism, Emergency Services and North Coast, The Hon James Griffin MP, Shadow Minister for Energy and Climate Change, Customer Service and Digital Government. The Justin Clancy MP, Shadow Minister for Skills, TAFE and Tertiary Education, Ms Kellie Sloane MP, Shadow Minister for Environment, The Hon Kevin Anderson MP, Shadow Minister for	Congratulating them on their elevation to the Shadow Ministry outlining the CMA's priorities and offering an opportunity to address our members at a future meeting

<p>Gaming, Racing, Arts and Heritage, The Hon Leslie Williams MP, Shadow Minister for Women, Mr Mark Coure MP, Shadow Minister for Multiculturalism, The Hon Mark Speakman MP, Opposition Leader, Leader of the Liberals, Mr Mark Taylor MP, Shadow Minister for Corrections and Western Sydney, The Hon Matt Kean MP, Shadow Minister for Health, The Hon Natalie Ward MLC, Shadow Minister for Transport and Roads, The Hon Natasha Maclaren-Jones MLC, Shadow Minister for Families and Communities, Disability Inclusion, Homelessness and Youth, The Hon Paul Toole MP, Shadow Minister for Police, Ms Robyn Preston MP, Shadow Minister for Mental Health and Medical Research, The Hon Sam Farraway MLC, Shadow Minister for Regional Transport and Roads, The Hon Sarah Mitchell MLC, Shadow Minister for Education and Early Learning and Western NSW,</p>	
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<p>The Hon Scott Farlow MLC, Shadow Minister for Planning and Public Spaces, Housing, Cities, Hunter and the Central Coast,  The Hon Steph Cooke MP, Shadow Minister for Water and Crown Lands,  Mr Tim James MP, Shadow Minister for Fair Trading, Work Health and Safety and Building,  The Hon Wendy Tuckerman MP, Shadow Minister for Local Government and Small Business,  The Hon Aileen MacDonald MLC, Shadow Minister for Youth Justice,  The Hon Alister Henskens MP, Shadow Attorney General,  The Hon Bronnie Taylor MLC, Shadow Minister for Regional Health, Trade and Seniors.</p>	
Mr Phillip Donato MP, Member for Orange	Congratulating him on his election to State Parliament and seeking a meeting with him on the 25 May 2023
The Hon Yasmin Catley MP, Minister for Police and Counter- terrorism	Congratulating her on her appointment as Minister for Police and Counter-terrorism and seeking a meeting with her on the 25 May 2023
Mr Roy Butler MP, Member for Barwon	Congratulating him on his election to State Parliament and seeking a meeting with him on the 25 May 2023

**Inward**

Department of Fair Trading	Advising that the changes to the Constitution having the Immediate Past Chairman as a member of the Executive Committee has been registered
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Mr Greg Warren MP, Shadow Minister for Local Government, Shadow Minister for Veterans Affairs, and Shadow Minister for Western Sydney	Regarding the CMA priorities for the next election (Copy Attached)
Mr Robert Borsak MLC, Shooters and Fishers and Farmers Party NSW	Advising that they will hold the Government to account regarding Regional NSW (Copy Attached)

### Media Releases

Regional NSW Doing the Heavy Lifting
Local Government March to the Wall

RESOLVED THAT THE INFORMATION BE NOTED

Moved Kyogle Council Mayor, Councillor Kylie Thomas

Seconded Mayor, Councillor

## 12. FINANCIAL REPORT

RESOLVED That the financial reports for the last quarter were tabled and accepted

Moved Weddin Shire Council Mayor, Councillor Craig Bembrick

Seconded Junee Shire Council Mayor, Councillor Neil Smith

## 13. The Hon Rose Jackson MLC, Minister for Water, Minister for Housing, Minister for Homlessness, Minister for Mental Health, Minister for Youth and Minister for the North Coast

The Minister hoped that this meeting would be the start of ongoing conversations with Country Mayors. She undertook to give clear and honest and direct answers to matters referred to her. Collaboration can be fruitful between government and councils. Water authorities are aware that councils in regional and rural areas are water utilities and need support through a partnership with the government and state water authorities, based on honesty to provide a more reliable water supply. The government wishes to lift the quality of town water supplies. Housing shortages particularly housing for key workers needs to be addressed. If any council has land that can be developed for housing please lets talk.

### The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads

The Minister has already had meetings with several councils. Integrated plans that look at people first are important. Reclassifications of roads is a great opportunity. Unfortunately in 2019 it was unfunded and in some cases councils have had to wait up to 8 years for their reclassification. Things have now moved on. Disaster Recovery funding has changed the way councils are looking at reclassifications so priorities are changing. The Government wants to give councils the cash now rather than having to wait. The city was getting \$5 for every \$1 that the country was getting

in road funding. This has now been addressed and regional NSW will be getting double what it is now plus emergency repair funds.

**Dr Michael Holland MP, Parliamentary Secretary for Health and Regional Health**

Closing the gap for aboriginal health regional health is a priority. The NSW Government is committed to regional NSW and wants it to have parity with metropolitan areas. Dr John McGirr MP has been appointed Chairman of a select committee to oversee Rural Health Inquiry recommendations and the financial implications. The Health workforce is a high priority with the intention of employing 1,200 additional nurses and 500 paramedics. Those studying Health Care Degrees can receive a \$4000 subsidy per year for 4 years providing they comply with work requirements. The threat of workforce burnout is real and a taskforce has been established and has commenced work looking at the needs of health staff. Access to health care has improved using technology in country areas. The Rural Generalist Service supports country GP's.

The presentations were followed by Question and Answers from members

**14. Carmel Donnelly, Chair, IPART**

The Ratepayer Review Terms of Reference commenced 30 August 2022, followed by an issues paper and workshops with a draft report due early June 2023 and a final report to the Minister in August 2023. There have been 96 submissions and 2881 resident/ratepayer respondents. Council feedback has included abolishing rate pegging, current model doesn't support council financial sustainability, labour cost changes should be based on the Local Government award and other suggestions. Ratepayer submissions included affordability and cost of living and Councils financial affordability, and Councils financial management and efficiency. Affordability of rates is the most important consideration and residents have positive views about the services provided by councils. Council technical workshops propose the rate peg should include change in base costs, population factor, ESL factor, productivity factor and other adjustments which IPART are looking at as options.

**15. The Hon Dugald Saunders MP, Leader of the Nationals, Shadow Minister for Regional NSW, Shadow Minister for Agriculture and Natural Resources**

The leader of the Nationals introduced his Shadow Minister Team who are representing NSW on the cost of government. Funds committed by the previous Coalition Government are unspent and still available and the opposition is working to keep those funds for the purpose for which they were allocated. They are putting the money where their mouth is.

**The Hon Sam Faraway MLC, Shadow Minister for Regional Transport and Roads**

The Coalitions top commitment is the state of the roads and in opposition they want to highlight what programs should be continued and not be diverted. The Minister this morning did not mention betterment. The Coalition in Government had significantly more funds allocated to regional NSW including \$1.6billion to improve the road system, compared to the current government. It is understood that the Seniors Travel Card and Regional Apprenticeship and University Travel Card will be chopped in the September budget.

**The Hon Steph Cooke MP, Shadow Minister for Water, and Shadow Minister for Crown Lands**

Hosted 5 Cootamundra summits which has helped her to understand the Local Government sector. The Government has introduced an amendment to the Sydney Water Act and regional and rural NSW's 1.8 million water customers have been left out. Water NSW was also left out of the proposed legislation. The Opposition is now putting forward a number of amendments and the legislation has currently been removed. Water infrastructure and water planning is being deferred. It is critical that funding be provided for water services projects. A lot of work on priorities for Crown Land needs to be done.

The presentations were followed by Question and Answers from members

**15. Scholarship Program Update**

RESOLVED That the amended Scholarship program be adopted

1. The NSW CMA Scholarship be allocated to the finalist Runner-up Council of the A R Bluett Memorial Award Winner (Rural/Regional Category)
2. Implement for 2023 at November AGM
3. The Council must be a current, Financial Member of NSW CMA
4. In the first year, that a \$5,000 Scholarship be offered to a Trainee/Apprentice/Degree of a Member Council (NSW CMA) amplifying the 'Grow our Own' Staff position NSW CMA Members have.
5. This Scholarship would assist with expenses such as accommodation, tools, textbooks, travel, and other relevant costs associated with their TAFE, University or similar courses relating to their employment at their respective member Council.
6. Scholarship funds will be presented in full to the recipient at the AGM in November.
7. Should the Runner Up of the Bluett Award not be a current financial member of NSW CMA, they be given the opportunity to join (enhancing membership numbers).
8. The inaugural Scholarship be funded out of NSW CMA reserves. Subsequent years, to be determined (eg: special Scholarship Levy added to existing membership fee)
- 9.. A Special Plaque to be presented, acknowledging the Scholarship Recipient (NSW CMA logo, Recipient's name and date etc). The Recipient would also present to the NSW CMA Members about their career and how the funds may assist. Further, the Recipient to be invited back at another future meeting of NSW CMA, to present a written report to the Members, on how the Scholarship actually assisted them during the year. This places responsibility on the Recipient and should only enhance the Members commitment to continuing with the concept of awarding a Scholarship.
10. It is expected that the Runner-up Council will pay for the travel accommodation costs associated with the scholarship recipient to attend appropriate meetings of the Country Mayors Association.
11. A caveat be placed on the Scholarship Recipient that if the Recipient discontinues their course/s, the Scholarship ceases, effective at the time of advice. If they discontinue studies within six months from presentation of scholarship unexpended funds to be returned to CMA.

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12. The Scholarship Sub-Committee conducts a review, after the first year of awarding a Scholarship and make recommendations to the Executive and members on potential improvements/restructuring that may be required

Moved Forbes Shire Mayor, Councillor Phyllis Miller  
Seconded Parkes Shire Council Mayor, Councillor Ken Keith

**16. Aligning Membership Criteria of CMA with LGNSW**

A MOTION was moved by Forbes Shire Council seconded by Singleton Council that the CMA membership be aligned with the LGNSW Regional and Rural membership.

The motion was LOST

**17. Country Mayors Association Associate Members**

RESOLVED That the following new clauses be added to the Constitution  
6. Those Councils, for Profit Organisations and not for Profit Organisations that are not eligible under clause 3 and 3a. Clause 4 conditions apply to obtain Associate Membership

7. Associate Members will not have voting rights at Annual General Meetings or at any other time a membership vote is taken

8. Associate Members will be encouraged to attend, Annual General Meetings, forums, study tours and any other events that promote CMA's objectives

Clause 10 be amended by the inclusion of the words "Associate Membership of for Profit Organisations shall be set at 200% of the full fee and not for Profit Organisations shall be set at 75% of the full fee" after the words "full fee in line four"

Moved Parkes Shire Council Mayor, Councillor Ken Keith  
Seconded Singleton Council Mayor, Councillor Sue Moore

**18. Rural Councils Victoria Forum Echuca 14 July**

Rural Councils Victoria have extended an invitation to the Chairman and Deputy Chairman to attend their Forum at Echuca as complimentary Guests. The Executive Committee have resolved that any costs incurred be paid by the CMA

RESOLVED That the information be noted

Moved Junee Shire Mayor, Councillor Neil Smith  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

**19. Review of Pensioner Rebate Subsidy**

RESOLVED That the Country Mayors Association advocate to the State Government for a more realistic and timely indexing process for pensioner concessions and rebates to assist pensioners in paying their Council rates and



charges. This advocacy is to include increased funding support from the State Government for the cost of providing pensioner rebates

Moved Ballina Shire Council Mayor, Councillor Sharon Cadwallader  
Seconded Muswellbrook Shire Council Mayor, Councillor Steve Reynolds

## **20. Daylight Saving**

RESOLVED That Day Light Saving be reduced to four months of the year starting on the first weekend in November and finishing in the last weekend in February to be implemented no later than November 2023.

Moved Lachan Shire Council Mayor, Councillor John Medcalf  
Seconded Kyogle Council Mayor, Councillor Kylie Thomas

## **21. Gifts for Future Presenters**

The Executive Committee has received quotations for the supply of Country Mayors ties, scarf's and pens and has agreed to purchase 50 ties and scarf's at a cost of \$3,185.00 and 100 pens with logo and engraving for \$850.00. Invited guests will be offered a gift for attending our meetings and members are encouraged to purchase these items at cost.

RESOLVED that the information be noted

Moved Narromine Shire Council Mayor, Councillor Craig Davies  
Seconded Kyogle Council Mayor, Councillor Kylie Thomas

## **22. The Accounting Treatment of RFS Assets**

RESOLVED That the NSW Country Mayors Association

1. Confirms its strong position that local councils do not control RFS assets and therefore should not have to account for RFS assets in their financial statements
2. Rejects outright NSW Treasury's current policy position that the State Government does not control the RFS assets and that Local Government therefore does
3. Rejects and dismisses any argument that vesting under the RFS Act equates to control in terms of accounting standards (where 'substance over form' sees control in the accounting sense sitting squarely with the RFS)
4. Rejects outright the Auditor General's position that she must audit in accordance with Treasury's policy position instead of Australian Accounting standards, noting also that the AG is supposed to be independent of government, not a voice for government
5. Writes to the Premier of NSW and the NSW Parliamentary Accounts Committee to ask that they
  - (i). immediately investigate the basis behind all 40 Councils' qualified financial statements for YE 21/22 (especially given that nothing changed in YE 21/22 from prior years when absolutely NO Councils were qualified for having accounting policies that did not account for RFS assets), and

(ii). Immediately investigate statutory remedies that enshrine in legislation the reality regarding control of RFS assets, being that RFS assets are entirely controlled by the NSW RFS.

Moved Leeton Shire Council Mayor, Councillor Tony Reneker  
Seconded Lachlan Shire Council Mayor, Councillor John Medcalf

**23. CMA November Meeting**

CMA meeting dates are organized around Parliamentary sitting days. Our August meeting complies with those dates but the 3 November does not as the sitting days are the 21-23 November 2023

RESOLVED That the AGM and General Meeting in November be held on the 24 November 2023

Moved Forbes Shire Council Mayor, Councillor Phyllis Miller  
Seconded Leeton Shire Council Mayor, Councillor Tony Reneker

**24. Launch of Country Mayors Association Website**

The Chairman advised that in accordance with the CMA resolution of the 9 March 2023 the website has now been developed and is online "nswcountrymayors.com.au" and invited all to connect. The Chairman walked through each of the tabs of Publications, Media, Events, Advocacy, Members, Annual Survey and Contacts. The website will be updated regularly.

**25. Survey Results**

The priority survey forwarded to members closed on Friday 19 May 2023. The results are as follows

Q1 - 90% of our members responded to the annual survey

Q2 - New top five issues as ranked by our members are;

1. Financial Sustainability
2. Housing
3. Labour Shortages
4. Transport and Roads
5. Health

Q3 - New top five emerging issues as ranked by our members

1. Planning
2. Disaster Preparedness
3. Renewable Energy
4. Water Security
5. Infrastructure – Crime, Law and Order

Q4 - At full value more than 2,000 positions vacant over 71 Regional Councils in NSW

Q5 - 85% of our members that completed the survey have in the past two years or will within the next five years undertake a Special Rate Variation



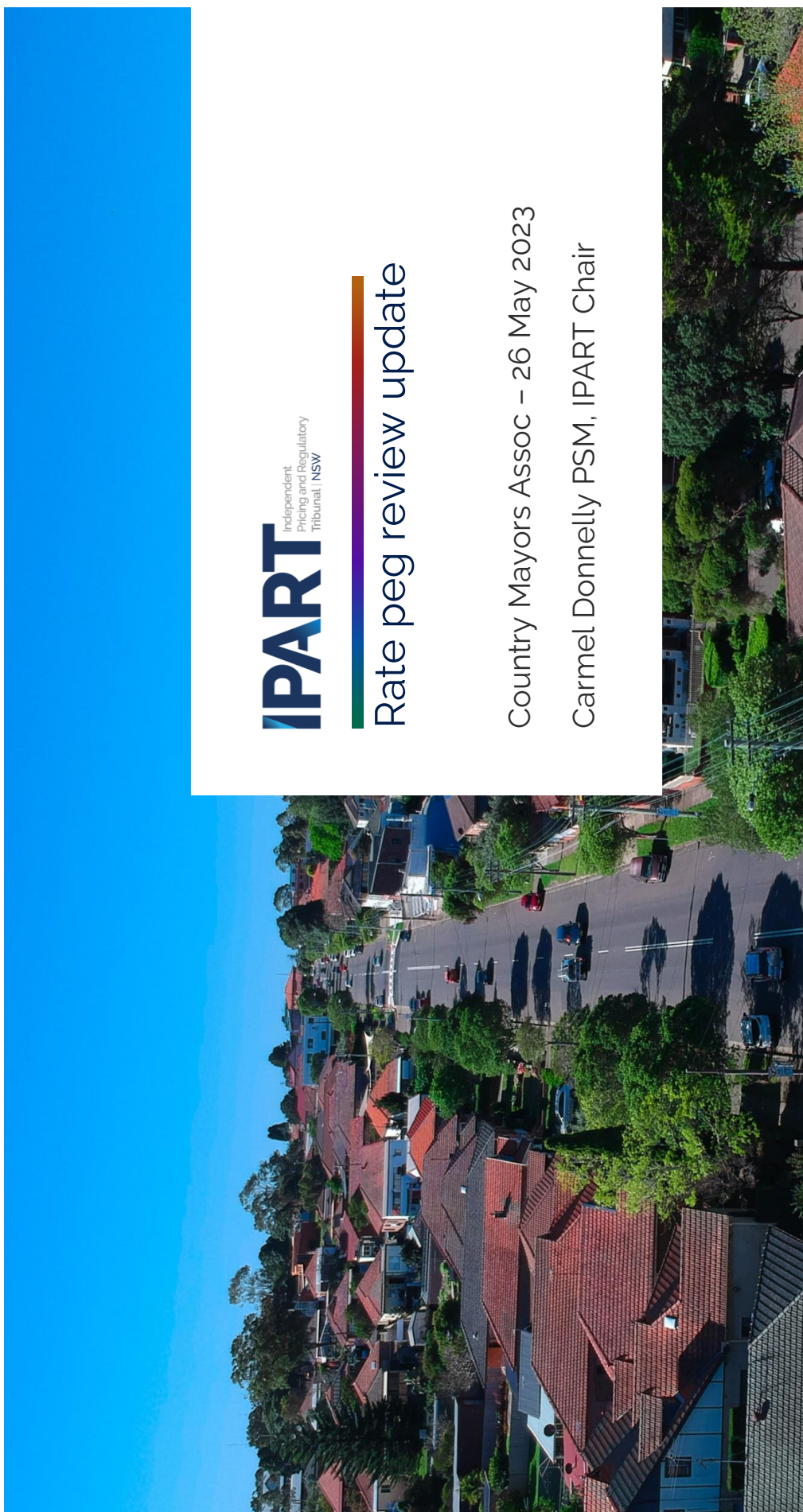
Q6 - 39 responses to our request for further advocacy positions

**26. Next Meeting**

The date of the next meeting is scheduled for Friday, 4 August 2023

There being no further business the meeting closed at 1.26pm.

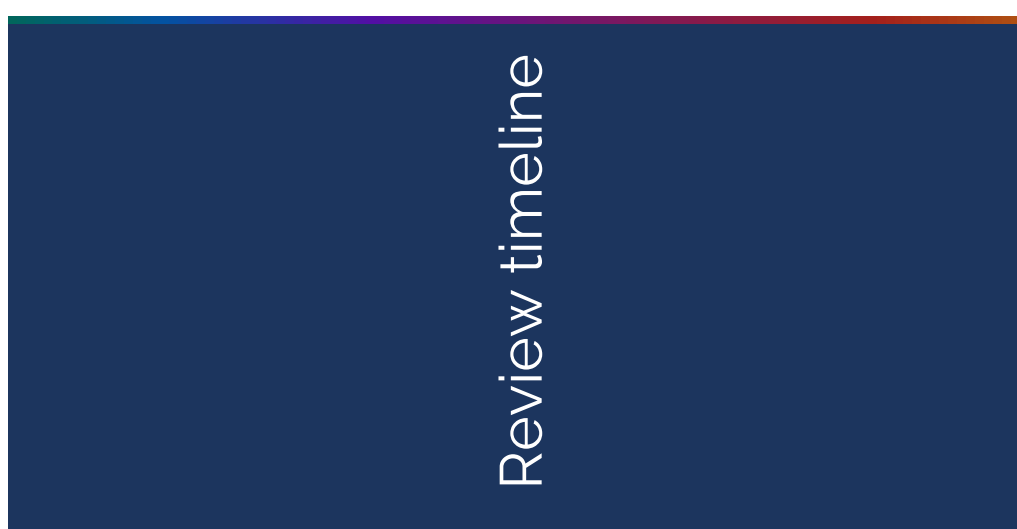
Cr Jamie Chaffey  
Chairman Country Mayor's Association of NSW



# Rate peg review update

Country Mayors Assoc – 26 May 2023

Carmel Donnelly PSM, IPART Chair



**Terms of  
Reference**  
30 Aug 2022



**Issues  
Paper**  
29 Sep 2022



**Workshops**  
Nov / Dec 2022



**Technical  
workshops  
and ratepayer  
focus groups**  
April 2023



**Draft Report**  
Early June 2023




**Public  
Hearing**  
June 2023




**Final  
Report**  
August 2023




# Consultation so far


 96  
submissions to our  
Issues Paper

 Meetings eg CMA  
meeting Nov 2022  
Information provided by  
stakeholders

 11  
stakeholder workshops

 515  
respondents to business  
ratepayer survey

 2,881  
respondents to  
resident/ratepayer  
survey

 44  
ratepayer focus groups

(Plus over 1800 submissions on 17 concurrent SV applications)

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# Council feedback

- Many advocated for abolishing the rate peg
- Current rate peg/SV model not supporting council financial sustainability
- Build on & align with IP&R
- Labour cost changes should be based on the NSW LG (State) Award
- Rate peg does not accurately reflect changes in asset costs
- Include costs driven by external changes, outside of councils' control
- Diversity of councils and their ratepayer communities
- Remove productivity factor or keep at zero & adjust population factor
- ESL and red fleet issues

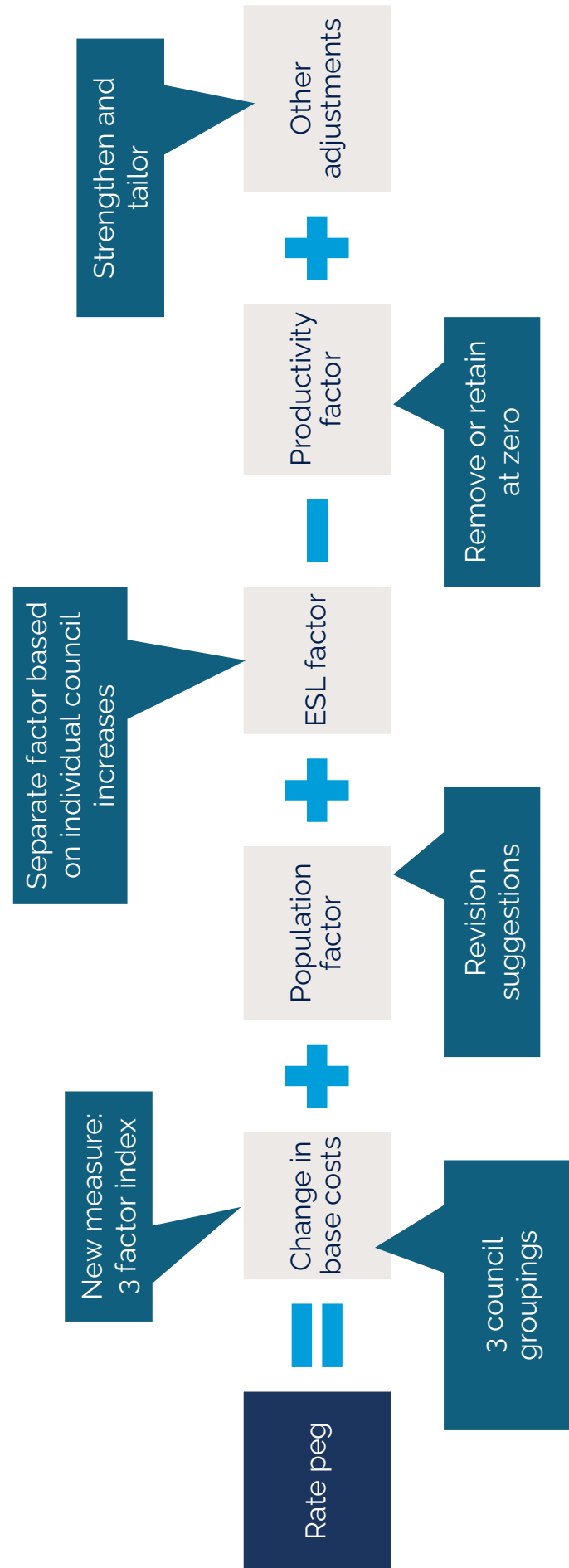
## Ratepayer submissions

- Affordability & cost of living
- Councils' financial management and efficiency
- Council spending should reflect community preferences/priorities
- Rate peg has not helped ratepayers enough (large special variation increases, individual rate increases, cross-subsidies via exemptions)
- Support for keeping the rate peg
- Why is the rate peg not based on CPI?
- Population factor – prison populations

## Early findings: residential ratepayer survey

- ORIMA Research surveyed 2,881 residential ratepayers and renters across NSW.
- Affordability of rates is the most important consideration.
- Respondents generally have positive views about the services provided by their council.
- Two thirds preferred for councils' rates to change by different amounts to suit their needs.
- Ratepayers and community should have a high level of influence in deciding council rate increases.

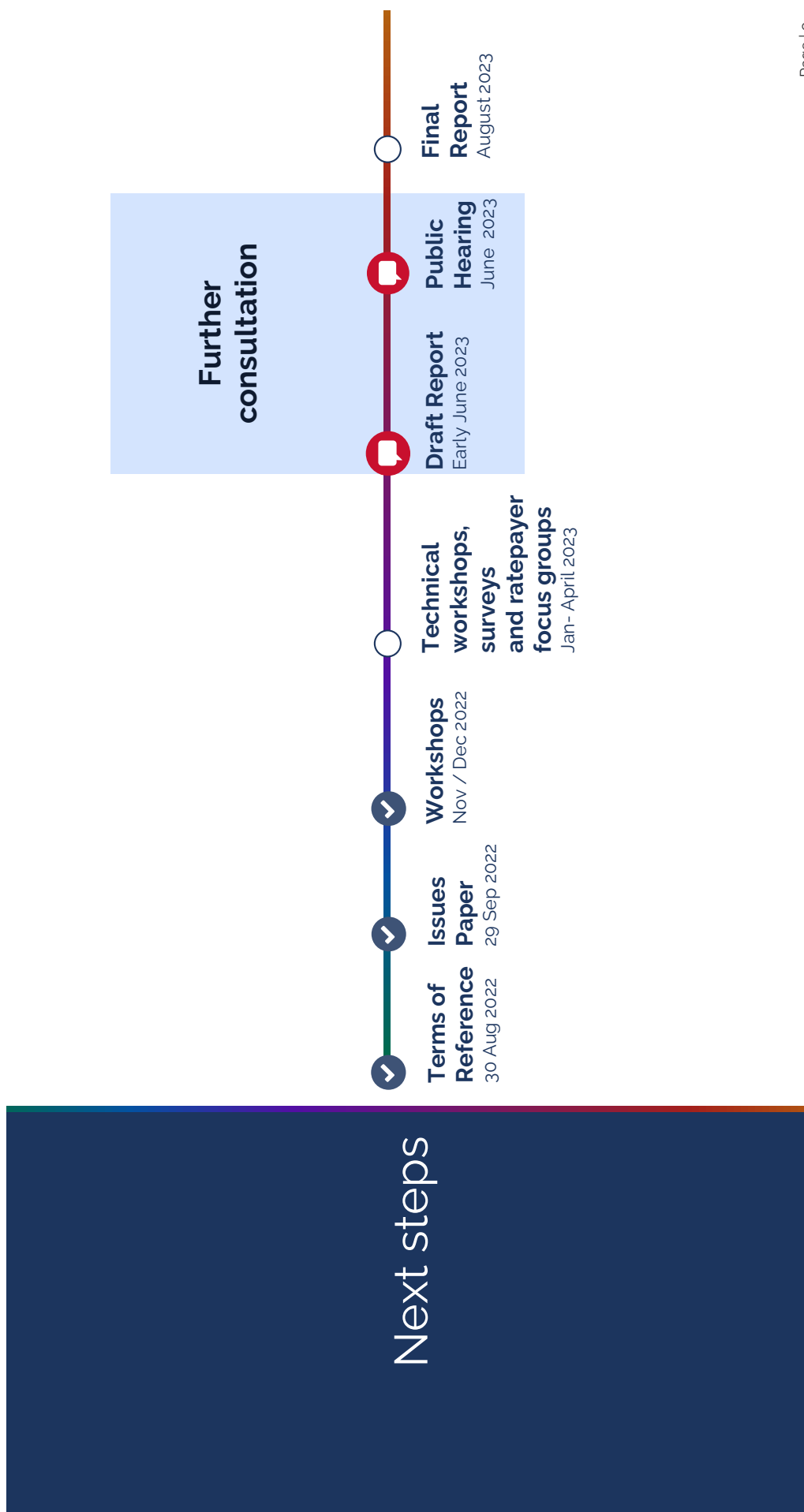
## OLG, LGNSW & council technical workshops





key options as we  
prepare draft  
report

- More timely, accurate cost measurement – Labour, assets, other costs
- Council groupings
- Separate ESL factor based on actual y-o-y increase per council
- Minor adjustment to the population factor
- Productivity factor remaining at zero
- Costs driven by external changes, outside of councils’ control, to be captured by strengthened tailored adjustment factor
- Regular review of method plus implementation reference group
- Wider issues raised by stakeholders – more work needed






[Review of the rate peg methodology | IPART \(nsw.gov.au\)](https://www.ipart.nsw.gov.au/review-of-the-rate-peg-methodology)

**20.11 TEMORA ARTS CENTRE ADVISORY COMMITTEE MEETING MINUTES MAY 2023**

**File Number:** REP23/831

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. TAC [!\[\]\(c694a3ff3b077d76910920a6a1593ab4\_img.jpg\)](#) 

**Meeting Temora Arts Centre Advisory Committee**

Present: Colette Balzer, Fay Robbins, Judy Gorton, Bob Brain, Tracy Heinrich, Elizabeth Smith, Lindy Reinhold, Wendy Reardon, Claire McLaren, Elizabeth Smith

Quorum Tonight

Apologies Bec Drenovski

Previous minutes of the last meeting and discussion group meeting be taken as read. Moved Fay Robbins Seconded Tracy Heinrich

Members asked to begin to fill out Art Centre Wish list for the next 10 years.

Correspondence in

Letter to TAC advisory group from TADVAC re Old Scout Hall leaking.

Jeremy has talked to James and he is coming and plumbers will be contacted. Floor and lighting to be looked at when drainage fixed.

Logo discussion need to have a graphic designer. Bob and Colette to co ordinate. Suggestions were Ruth, Kim Lynch,

Jeremy discovery day – June 11, 10-2

Platform Y coffee and jam and scones

Gaming group Platform Y

Main work shop plus workshops –Angela Matthews - Printing, TADVAC - Charcoal, Weaving, Spinning, Wendy Reardon - Jel prints and art evenings, Sue Woods - Book making, Fay Robbins - Pottery, Karen Walsh, U3A

Workshops will set up Saturday afternoon.

Discussion re 10 year plan. Committee members to brainstorm ideas and complete the form by the long weekend to [jugorton@gmail.com](mailto:jugorton@gmail.com) . Judy has an outline of possible focus areas, goals and priorities and was asked to send to committee members.

Hiring of Arts centre has dramatically increased and on display at the Council.

Moved the committee send a letter to council re rate rises for consideration. Moved Bob Seconded Colette

Email data base for the Temora Arts Centre – All Groups to send names to Jeremy. He has TADVAC and Drench participants

Other items from Jeremy

Angela Matthews has pinnacle in the centre on Thursdays

Blinds have been ordered for the meeting room and will be ready soon.

Projector is now working and a big thank you to Jeremy and Judy

Art has been put on the walls from donations

Next meeting 19<sup>th</sup> June 6pm



**20.12 LOCAL GOVERNMENT WEEK MINUTES HELD 6 JUNE 2023**

**File Number:** REP23/878

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Local Government Week [↓](#) 

**REPORT**

**RECOMMENDATION**

It is recommended that the report be noted.

**MINUTES OF THE LOCAL GOVERNMENT WEEK COMMITTEE MEETING HELD ON TUESDAY 7 June 2022 IN THE COMMITTEE ROOM AT 10:30 AM.**

1. **Present:** Mayor Rick Firman, Cr Graham Sinclair
2. **In Attendance:** Shontayne Ward – Economic & Community Development Officer (E&CDO)
3. **Meeting Opened:** Mayor Firman declared the meeting open at 5.36pm.
4. **Apologies** Nil
5. **Election of Positions**  
The Chairman, Cr Graham Sinclair request that Cr Rick Firman conduct the election of officers ensuring the 12 months and Mayor Firman declared the position of Chairman as open.

**Chairman:** Cr. Graham Sinclair was nominated by Cr Rick Firman. Cr Graham Sinclair accepted the nomination. There being no further nominations, Cr Graham Sinclair was declared elected Chairman.

6. **Business arising from the previous meeting.** Nil
7. **Correspondence - inward and outward:** Nil

**8. Local Government Week Events**

The committee discussed last year's LGW events. The discussing included Councils newly endorsed causes for celebration and the changes to the Mayoral Morning Tea and the newly created Volunteers Week celebrations.

It was agreed that due to 2023's Volunteer week already passing, this year's Mayoral Morning Tea will continue to invite all of Temora Shires volunteers to attend. However, as of 2023, the Mayoral Morning Tea will be for Temora Shire Council volunteers only and the Volunteer Week celebrations will be inclusive of all volunteers in the Shire.

The budget for Local Government Week 2032 has been noted as \$3000.

The following events were discussed and proposed.

**a. Mayoral Morning**

The Committee discussed the Mayoral Morning Tea. It was agreed invitations to the event would be for the communities' volunteers, Secondary School Captains, Temora Citizen of the Year and members of the Youth Leadership Program.

The events guest speaker will be Temora Shire Councils new General Manager, Melissa Boxall. An invite to this Mayoral Morning Tea will extend to Melissa's husband and mother.

The committee talked about the entertainment for this year's event. It was discussed and agreed that all schools should have the opportunity for their musical students to perform.

E&CDO to contact St Anne's to request their music students to attend to be the events entertainment.

The Mayoral Morning Tea will be held Monday 31<sup>st</sup> July to start off the week of LGW events.

Moved Cr Sinclair

Motion The Mayoral Morning Tea be held on Monday 31<sup>st</sup> July at 10am at the Temora Town Hall.

Seconded Cr Firman

**b. Boom Time Series**

The E&CDO advised to the committee that last year's community information session was a valuable event and that it would be a great opportunity to showcase Councils achievements from the last 12 months.

Residents will also have the opportunity to hear about a number of economic development plans, housing/industrial infrastructure, workforce demands, population trends and the NSW Growing Regions of Welcome Program.

It was suggested that the event happen at the Temora Golf Club. E&CDO to investigate this option.

E&CDO requested for the Boom Time Series to be held Tuesday 1<sup>st</sup> August.

Moved Cr Firman

Motion The Boom Time Series to be held on Tuesday 1<sup>st</sup> August at 6pm. Venue TBC.

Seconded Cr Sinclair

**c. Councillors Engagement opportunities**

The Committee discussed Councillors attending the local primary schools, central schools, high schools and preschools during LGW to present awards, talk about their role at Council and engage in an activity such as reading a book.

The committee also discussed Story Time at the Library to be included in the programme. Cr Belinda Bushell the weekly Story Time event last year and it was very well received.

There was also discussion around profiling Councillors in an interview style, which could be used on social media. It was agreed that having a high school student who may be interested in journalism or creative writing be engaged to complete the interviews. The E&CDO to investigate this.

The committee agreed that the E&CDO would organise a programme of events/opportunities for the week and share these with Councillors.

Moved Cr Sinclair

Motion The E&CDO to organise a programme of engagement opportunities for Councillors during LGW.

Seconded Cr Firman

E&CDO to start working with various stakeholders to confirm availability and best timing for the event.

**9. Meeting Closed: 6.03pm**

**20.13 TEMORA & DISTRICT SPORTS COUNCIL - THANK YOU****File Number:** REP23/862**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora & District Sports Council [↓](#) **FIRST HEADING**

Temora & District Sports Council would like to thank Council for the sponsorship and support for the Annual Sportsperson of the Year Presentation Night.

31 MAY 2023

TEMORA SHIRE COUNCIL

93136

26<sup>th</sup> May 2023

*To The Temora Shire Council*

*On behalf of the Temora & District Sports Council it is with great pleasure that we give you a huge, big thank you for your generous sponsorship and support for our Annual Sportsperson of the Year Presentation Night. We had a great guest speaker in Mr. Len Pascoe, he was a huge hit with our audience, and he held a coaching clinic for the kids earlier in the afternoon.*

*We had good numbers with 220 people in attendance. It was our first year since 2019 re covid.*

*Your generous donation is much appreciated by The Temora & District Sports Council.*

*Thank You*

*Rick, Denise, Judy*



**21 CONFIDENTIAL REPORTS****RESOLUTION 123/2023**

Moved: Cr Belinda Bushell

Seconded: Cr Claire McLaren

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:58pm:

**21.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 6 June 2023**

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 94/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved that the reports be received.

**CARRIED**

**RESOLUTION 95/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Belinda Bushell

It was resolved that the reports and recommendation as presented be adopted.

**AND FURTHER**

In relation to report 5.1 that Council offer an interest free loan of \$4,500 repayable over 5 years on receipt of official request from Temora Soccer Club.

**CARRIED**

**21.2 Aria Park Mirrool Senior Housing (The Peppers)**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 96/2023**

Moved: Cr Max Oliver

Seconded: Cr Belinda Bushell

It was resolved that Council notes the report.

**CARRIED**

**21.3 Aboriginal Land Claim**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 97/2023**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Nigel Judd**

**It was resolved that Council note the report.**

**CARRIED**

**21.7 Bundawarra Centre Alterations and additions tender**

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 98/2023**

**Moved: Cr Graham Sinclair**

**Seconded: Cr Belinda Bushell**

**It was resolved that Council accept the tender as detailed within the report.**

**CARRIED**

**21.4 Ratepayer Hardship**

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

**RESOLUTION 99/2023**

**Moved: Cr Belinda Bushell**

**Seconded: Cr Anthony Irvine**

**It was resolved that Council turn off future interest charges for a maximum period of two years to provide hardship relief to the ratepayer.**

**CARRIED**

**21.6 Developer Infrastructure Deferred Payment**

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**RESOLUTION 100/2023****Moved: Cr Belinda Bushell****Seconded: Cr Lindy Reinhold**

It was resolved that Council endorse the draft agreement as presented, with the relevant TCorp interest rate being variable and reviewed quarterly.

**AND FURTHER**

That Council enters into a Deed of Compensation regarding Lot 168 with a view to retaining the whole of that Lot.

**CARRIED****21.5 Notice of Motion - GWCC Quote**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**RESOLUTION 101/2023****Moved: Cr Anthony Irvine****Seconded: Cr Nigel Judd**

That Council makes representations to GWCC on behalf of the residents as to the scale of the charges and to seek information as to the basis upon which they are justified and calculated.

**CARRIED****21.8 Airpark Estate Expansion**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**RESOLUTION 102/2023****Moved: Cr Graham Sinclair****Seconded: Cr Max Oliver**

It was resolved that the Mayor, Deputy Mayor and Council officers engage with the landowner to discuss the amended approach to the next stage of the Airpark Estate expansion as detailed in the report.

**AND FURTHER**

That a future report be presented to Council on the outcome of the discussions.

**CARRIED****CARRIED**

**RESOLUTION 124/2023**

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

It was resolved that Council adopts the motions from the closed committee of Council.

**CARRIED**

**22 MEETING CLOSE**

The Meeting closed at 7:20PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 July 2023.

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**GENERAL MANAGER**

.....  
**CHAIRMAN**