



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date:** Thursday, 15 May 2025  
**Time:** 4:00pm  
**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **AGENDA**

## **Ordinary Council Meeting**

**15 May 2025**

**Melissa Boxall**  
**General Manager**





## Order Of Business

|           |  |            |
|-----------|--|------------|
| <b>1</b>  | <b>Open and Welcome .....</b>  | <b>5</b>   |
| <b>2</b>  | <b>Acknowledgement of Country .....</b>  | <b>5</b>   |
| <b>3</b>  | <b>Apologies .....</b>   | <b>5</b>   |
| <b>4</b>  | <b>Opening Prayer .....</b>  | <b>5</b>   |
| <b>5</b>  | <b>Confirmation of Minutes .....</b>   | <b>5</b>   |
| <b>6</b>  | <b>Disclosures of Interest .....</b>   | <b>5</b>   |
| <b>7</b>  | <b>Mayoral Minutes .....</b>   | <b>5</b>   |
|           | Nil  |            |
| <b>8</b>  | <b>Reports from Committees .....</b>   | <b>6</b>   |
| 8.1       | Minutes of the Assets & Operations Committee Meeting held on 6 May 2025 .....  | 6          |
|           | Draft Financial Sustainability Strategy .....  | 10         |
|           | Ariah Park Former Railway Land .....   | 17         |
| 8.2       | Minutes of the Youth Advisory Committee Meeting held on 6 May 2025 .....   | 25         |
|           | Youth Report .....   | 29         |
| 8.3       | Minutes of the Aerodrome Users Committee Meeting held on 6 May 2025 .....  | 33         |
|           | Temora Flyers Youth in Aviation - Event and Road Closure Application .....   | 37         |
| <b>9</b>  | <b>Delegates Reports .....</b>   | <b>48</b>  |
| <b>10</b> | <b>Mayoral Report .....</b>  | <b>49</b>  |
| 10.1      | Mayors Report - April 2025 .....   | 49         |
| <b>11</b> | <b>Staff Reports .....</b>   | <b>53</b>  |
| <b>12</b> | <b>General Manager.....</b>  | <b>54</b>  |
| 12.1      | Calendar of Events - May 2025 .....  | 54         |
| 12.2      | NSW Government - Inquiry into Ability of Local Governments to fund infrastructure and services - NSW Government response ..... | 55         |
| 12.3      | Operational Plan - Quarter 3 Review 2024/2025.....   | 78         |
| 12.4      | Public Exhibition of Draft Integrated Planning and Reporting (IP&R) Documents including 2025/2026 Budget.....                  | 148        |
| <b>13</b> | <b>Engineering Services.....</b>   | <b>155</b> |
| 13.1      | Access Request – Polaris Street Entry from Hoskins Street for HML PBS Vehicles.....  | 155        |
| <b>14</b> | <b>Environmental Services .....</b>  | <b>159</b> |
| 14.1      | Development Application - Remediation Works - Temora Health Facility .....   | 159        |
| 14.2      | Development Application DA26/2025 Proposed new dwelling 190 Hoskins Street Temora.....   | 173        |
| <b>15</b> | <b>Administration and Finance.....</b>   | <b>193</b> |

|           |   |            |
|-----------|---|------------|
| 15.1      | Quarterly Budget Review - Quarter ending 31 March 2025 .....                                  | 193        |
| 15.2      | Councillors Fees 2025/2026 .....  | 207        |
| 15.3      | Draft Fees & Charges - 2025/2026 .....  | 256        |
| <b>16</b> | <b>Correspondence .....</b>   | <b>273</b> |
| 16.1      | Temora Business Awards 2025 - Request for Donation.....                                       | 273        |
| <b>17</b> | <b>Business with Notice .....</b>   | <b>281</b> |
|           | Nil   |            |
| <b>18</b> | <b>Notice of Motion .....</b>   | <b>281</b> |
|           | Nil   |            |
| <b>19</b> | <b>Business without Notice - Urgent.....</b>  | <b>281</b> |
| <b>20</b> | <b>Councillors Information Paper .....</b>  | <b>282</b> |
| 20.1      | Road Safety Officer Report.....   | 282        |
| 20.2      | Works Report - April 2025 .....   | 285        |
| 20.3      | Building Approvals - April 2025 .....   | 287        |
| 20.4      | Regulatory Control - April 2025.....  | 288        |
| 20.5      | Cash and Investments for period ended 30 April 2025 .....                                     | 290        |
| 20.6      | Rates - April 2025 .....  | 294        |
| 20.7      | Temora Memorial Town Hall - April 2025 .....  | 297        |
| 20.8      | Temora Town Hall Theatre - April 2025 .....   | 299        |
| 20.9      | Local Government Week minutes held 11 March 2025 .....  | 301        |
| 20.10     | Ryan Park Minister for Health - Pathology services to stay in Cootamundra .....               | 304        |
| <b>21</b> | <b>Confidential Reports.....</b>  | <b>307</b> |
| 21.1      | Confidential Minutes of the Assets & Operations Committee Meeting held on<br>6 May 2025 ..... | 307        |
| <b>22</b> | <b>Meeting Close .....</b>  | <b>308</b> |

**1 OPEN AND WELCOME**

The following Public Forum requests have been received:

- 3:00pm (Closed) Superintendent Andrew Spliet & Inspector Adam White

**2 ACKNOWLEDGEMENT OF COUNTRY****3 APOLOGIES****4 OPENING PRAYER****5 CONFIRMATION OF MINUTES**

Ordinary Council Meeting - 17 April 2025

**6 DISCLOSURES OF INTEREST****7 MAYORAL MINUTES**

Nil

**8        REPORTS FROM COMMITTEES****8.1       MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 6 MAY 2025****File Number:**        REP25/371**Author:**            Executive Assistant**Authoriser:**        General Manager**Attachments:**       1.    Minutes of the Assets & Operations Committee Meeting held on 6 May 2025**RECOMMENDATION**

It is recommended that the reports be received.

It is recommended that the reports and recommendations as presented be adopted.



**Date:** Tuesday, 6 May 2025  
**Time:** 2:55pm  
**Location:** 17 Pitt Street  
ARIAH PARK NSW 2665

# **MINUTES**

## **Assets & Operations Committee Meeting**

**6 May 2025**

Order of Business

1    **Open Meeting ..... 3**

2    **Apologies ..... 3**

3    **Disclosures of Interest ..... 3**

4    **Reports ..... 4**

      4.1     Draft Financial Sustainability Strategy ..... 4

      4.2     Ariah Park Former Railway Land ..... 11

5    **Confidential Reports..... 17**

6    **Close Meeting ..... 18**

**MINUTES OF TEMORA SHIRE COUNCIL  
ASSETS & OPERATIONS COMMITTEE MEETING  
HELD AT 17 PITT STREET, ARIAH PARK NSW 2665  
ON TUESDAY, 6 MAY 2025 AT 2:55PM**

**PRESENT:** Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Graham Sinclair (Deputy Mayor) (Chair), Cr Belinda Bushell, Cr Anthony Irvine

**IN ATTENDANCE:** Mr Rob Fisher (Executive Manager Engineering Services), Mrs Elizabeth Smith (Director of Administration & Finance), Ms Melissa Boxall (General Manager), Mrs Claire Golder (Town Planner)

Public Forums were held at 2:00pm with the following residents addressing the Committee:

- Mrs Alison Dyason – Harper Park Gates
- Mr Ray Catlin – Coolamon Street accessibility kerb ramps and hedges
- Mr Gerard O'Brien – Lack of mobile phone reception at Tara
- Mr Julian O'Shea – Ariah Park Pool – Diving board, fence replacement, pool surface
- Mr Matt Dart \_ Northern Jets Football Club – Dressing Sheds & Netball Courts

**1 OPEN MEETING**

2:55pm

**2 APOLOGIES**

**COMMITTEE RESOLUTION 19/2025**

Moved: Cr Rick Firman

Seconded: Cr Anthony Irvine

That apologies from Cr Paul Mahon, Cr Ken Smith and Director of Environmental Services Kris Dunstan be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

| Councillor/Officer | Item | Nature of Interest | How Managed |
|--------------------|------|--------------------|-------------|
| NIL                |      |                    |             |

## 4 REPORTS

### 4.1 DRAFT FINANCIAL SUSTAINABILITY STRATEGY

**File Number:** REP25/355

**Author:** Director of Administration & Finance

**Authoriser:** Director of Administration & Finance

**Attachments:** 1. Draft Financial Sustainability Strategy

#### REPORT

The purpose of this report is to present to Council the draft Financial Sustainability Strategy (Attachment 1), as endorsed by Manex (Management Executive) and to seek Council's endorsement of the Strategy in accordance with Council's 2024/25 Operational Plan.

Financial sustainability continues to be a key concern for Council, with increasing costs and community expectations amidst significant limitations on revenue raising. The purpose of the strategy is to:

- Ensure the long-term financial viability of Council.
- Establish a framework for financial decision-making that aligns with Council's broader planning objectives.
- Strengthen financial resilience in the face of external challenges
- Demonstrate transparent and accountable financial management to the community, stakeholders, and regulators.
- Support the achievement of Council's Delivery Plan and Operational Plan and other strategic planning frameworks by providing a stable financial base.

The preparation of the Strategy has been guided by the principles of responsible financial management as outlined in section 8B NSW Local Government Act 1993. The Strategy outlines the principles of financial sustainability and key actions and initiatives for Council to take to ensure the financial sustainability of Council into the future.

#### Integrated Planning and Reporting

Community Strategic Plan Theme 2: Providing Local Leadership

Delivery Program Strategy 2.1: A Community with Strong Local Leadership

Operational Plan Action: Prepare and implement Financial Sustainability Strategy and Plan

#### Council Policy/Legislation

NSW Local Government Act 1993 – Financial Management Principles

#### Options

- Endorse the Financial Sustainability Strategy
- Recommend amendments to the Financial Sustainability Strategy

#### Budget Implications

Nil



**Risk Implications**

Without a Financial Sustainability Strategy, Council does not have a framework to support decision making to ensure Council's financial viability into the future.

**COMMITTEE RESOLUTION 20/2025**

Moved: Cr Rick Firman

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend that Council endorse the Financial Sustainability Strategy.

**CARRIED**

***Report by Elizabeth Smith***

## TEMORA SHIRE COUNCIL

### FINANCIAL SUSTAINABILITY STRATEGY

#### 1. Introduction

A **Financial Sustainability Strategy** is a critical component for ensuring the long-term financial health and resilience of Council. This strategy is designed to respond to financial principles in the NSW Local Government Act (1993) (*The Act*) and to align with the Office of Local Government's (OLG) **Integrated Planning and Reporting (IPR) Guidelines** and supports the Temora Shire **Community Strategic Plan, Delivery Program, and Operational Plan**. It outlines the financial principles, actions, and targets that will guide Council in achieving sustainability, ensuring financial accountability, and meeting community needs.

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#### 2. Purpose and Objectives

The purpose of the **Financial Sustainability Strategy** is to:

- Ensure the **long-term financial viability** of Council.
- Establish a framework for **financial decision-making** that aligns with Council's broader planning objectives.
- Strengthen **financial resilience** in the face of external challenges (e.g., economic downturns, natural disasters).
- Demonstrate transparent and accountable financial management to the community, stakeholders, and regulators.
- Support the achievement of Council's **Delivery Plan and Operational Plan** and other strategic planning frameworks by providing a stable financial base.

##### Key Objectives:

- Promote financial transparency and accountability in decision-making.
  - Achieve an ongoing **balanced budget** (operating income equals operating expenses).
  - Ensure the **asset management framework** supports sustainable infrastructure planning while ensuring achievement of intergenerational equity.
  - Focus on **cost efficiency**, maximising value for money.
  - Build **cash reserves** as a risk mitigation strategy to respond to unexpected events and future growth.
- 

#### 3. Application of financial management principles

The Financial Sustainability Strategy responds to the principles of sound financial management set out in section 8B of the Act. The principles of sound financial management which apply to Council are:

- Council spending should be responsible and sustainable, aligning general revenue and expenses

- Councils should invest in responsible and sustainable infrastructure for the benefit of the local community
  - Councils should have effective financial and asset management, including sound policies and processes for the following:
    - Performance management reporting
    - Asset maintenance and enhancement
    - Funding decisions
    - Risk management practices.
  - Councils should have regard to achieving intergenerational equity, including ensuring the following
    - Policy decisions are made after considering their financial effects on future generations,
    - The current generation funds the cost of its services.
- 

#### 4. Alignment with Integrated Planning and Reporting (IPR) Framework

The Financial Sustainability Strategy must be integrated within the broader IPR framework to ensure consistency and alignment with Council's strategic objectives.

- **Community Strategic Plan (CSP):** The strategy supports Council's long-term vision and the community's aspirations for services, infrastructure, and social outcomes.
- **Resourcing Strategy:** This strategy articulates how Council will implement and resource the vision captured in the CSP. The Strategy has three components being the Asset Management Plan, Workforce Management Strategy and the Long-Term Financial Plan.
- **Delivery Program:** This document will outline how Council will allocate resources to implement the actions in the CSP over the next 4 years.
- **Operational Plan:** A detailed breakdown of how Council will deliver services in the short term, aligning financial resources with day-to-day operational goals.

The strategy must be regularly reviewed and updated in line with the **Community Engagement** process outlined in the IPR guidelines to reflect any changes in community expectations, economic conditions, or legislative requirements.

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#### 5. Principles of Financial Sustainability

The following principles guide the financial decision-making and long-term sustainability of council:

1. **Long-term financial planning:** Develop a **10-year financial plan** to forecast revenue, operating expenditure, and capital expenditure requirements. This plan should align with the CSP and Asset Management Plan and the Workforce Management Strategy.

2. **Balanced Budget:** Achieve and maintain a balanced operating budget where operating revenues cover operating expenses. Minimise ongoing reliance on one-off revenues, such as grants or asset sales, to cover ongoing operating costs.
  3. **Sustainable Asset Management:** Align financial resources with the **Asset Management Plan** to ensure that the renewal, maintenance, upgrade and disposal of infrastructure are sustainable for the benefit of the community. Investments in capital works should consider the full lifecycle costs, including maintenance and replacement.
  4. **Sustainable Service Delivery:** Ensure financial resources allocated to service delivery are aligned with community needs and expectations, while being delivered in a sustainable manner. This includes considering factors such as environmental sustainability, social equity and the cost of service provision over time.
  5. **Cost-effectiveness and efficiency:** Identify opportunities to improve service delivery and reduce waste through service reviews, strategic partnerships, shared services, and technology adoption.
  6. **Prudent Debt Management:** Limit the use of debt to sustainable levels, ensuring that borrowings are used for long-term assets such as infrastructure that generates a return on investment. Implement strategies to meet debt servicing requirements without compromising essential service delivery. Ensure the use of borrowings facilitates achievement of intergenerational equity.
  7. **Revenue Diversity and Stability:** Increase Council's revenue sources, reducing reliance on grants. This includes regular review of Council's User Fees & Charges, leveraging Council assets and strategically pursuing grants and other external funding sources to support capital projects and community initiatives.
  8. **Financial Risk Management:** Identify, assess, and mitigate financial risks, including those related to economic downturns, fluctuations in revenue (including government grants), regulatory changes, and natural disasters. Review and ensure adequate insurance coverage for council-owned properties and infrastructure.
  9. **Build Financial Reserves:** Build and maintain financial reserves to provide adequate working capital, manage unexpected events or short-term cash flow shortfalls. Reserves should be clearly allocated for specific purposes such as asset renewal or specific projects.
  10. **Transparency and Accountability:** Ensure robust financial reporting practices in relation to the annual Budget, Quarterly Budget Review Statements, Financial Statements and Annual Report.
- 

## 6. Financial Goals and Targets

To ensure the long-term financial sustainability of Council, the following specific financial goals and targets are proposed:

1. **Operating Surplus Ratio**  
**Target:** Achieve an operating surplus ratio of at least 0% annually.  
This ratio measures the ability of the council to generate surpluses from its operating activities.

**2. Asset Renewals Ratio**

**Target:** Maintain an asset renewals ratio of at least 100%.

This ratio compares the level of asset renewal against the depreciation of assets to ensure that Council is not allowing its assets to degrade over time.

**3. Debt Service Cover Ratio**

**Target:** Maintain a debt service ratio (operating result before capital / Debt servicing costs P+I) of greater than 2 times.

This ensures that the council's debt levels remain manageable and do not put undue pressure on operational cash flow.

**4. Cash Expense Coverage Ratio**

**Target:** Maintain a cash expense coverage ratio of 3 months or greater.

This provides the council with enough liquidity to meet short-term obligations without requiring borrowing.

**5. Infrastructure Backlog**

**Target:** Reduce the infrastructure backlog (unfunded renewal needs) each year.

This reflects Council's commitment to renewing its infrastructure assets.

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**7. Key Actions and Initiatives****1. Enhance Asset Management Systems**

- Implement an asset management framework to ensure the sustainable management of council assets.
- Prioritise renewal of existing asset stock over the acquisition/construction of new or upgraded assets.
- Prioritise asset renewals based on asset condition rating in conjunction with risk and criticality assessments of the infrastructure.

**2. Develop an Organisational Sustainability Improvement Plan**

- Develop an organisational sustainability improvement plan focused on cost containment strategies and productivity improvements.

**3. Improve Revenue Generation**

- Review current revenue sources (rates, fees, charges) and consider options for increasing income such as the systematic increase of fees and charges and make application for a Special Rate Variation.

**4. Cash Reserves and Risk Management**

- Develop a comprehensive financial risk framework that identifies and mitigates financial risks including unforeseen financial shocks.
- Build a cash reserve for emergency situations.

**5. Expenditure Control**

- Conduct regular service reviews to identify inefficiencies in operations.
- Explore opportunities for shared services to reduce duplication and increase economies of scale.
- Foster a culture of innovation to encourage the adoption of new methods, technologies or service models that can deliver more cost-efficient outcomes.

**6. Prudent Debt Management**

- Ensure debt is used prudently to fund capital works that provide long-term return on investment, ensuring that current generations do not pass on undue financial burdens to future generations.
  - Regularly review debt levels to ensure compliance with financial sustainability benchmarks.
- 

## 8. Monitoring and Review

The Financial Sustainability Strategy will be reviewed on an annual basis, with adjustments made to reflect changes in financial conditions, legislative requirements, and community expectations. Key performance indicators (KPIs) will be tracked, and the results will be published in council's Financial Statements and Annual Report.

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## 9. Conclusion

This **Financial Sustainability Strategy** will guide Council in managing its finances effectively and ensuring long-term financial resilience. By implementing these principles and actions, the council can meet community needs, deliver essential services, invest in infrastructure while maintaining financial health and sustainability, meeting the principles of sound financial management as identified in the Act. Compliance with the Office of Local Government's **Integrated Planning and Reporting** guidelines ensures that the strategy is part of an integrated, transparent, and accountable approach to local governance.

**4.2 ARIAH PARK FORMER RAILWAY LAND**

**File Number:** REP25/359  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** Nil

**REPORT**Background

At the July 2022 Assets and Operations Committee Meeting, Committee members considered a report in relation to the Arianah Park Village Housing Strategy.

At this time, the Committee resolved to recommend to Council:

1. To contact landowners of vacant land in Arianah Park village and offer Council's assistance to make an application to develop their land and to provide contact details for local real estate agents who are able to assist with property sales, and
2. To request Council officers, seek the support of the Department of Planning and Environment to commence the process to rezone land bounded by Mandamah Street, Coolamon Street, Rees Street and Cemetery Road from RU1 Primary Production to RU5 Village zone and present this information to a future Council Meeting.

Following this Committee recommendation, at the July 2022 Council Meeting, Council resolved as follows to endorse this recommendation. These actions have since been completed.

In addition, Council made a further resolution:

Resolution 109/2022

Moved: Cr Nigel Judd

Seconded: Cr Claire McLaren

It was resolved that a future report be prepared on Council's ex railway land at Arianah Park.

There has been significant delay in responding to this resolution of Council, due to the time taken to complete, firstly the Arianah Park and Springdale Floodplain Risk Management Study and Plan, followed by the rezoning of the northern section of Arianah Park village.

As these two major projects are completed, Councillors and Council staff can respond to the previous resolution of Council relating to the former railway land. This matter was also recently raised again as part of the submission from the Arianah Park Advisory Committee.

Site Details

The subject land is known as 80 Coolamon Street (lot 2 DP 1023103) and is located immediately to the north of the railway line in Arianah Park village. The site is owned by Temora Shire Council and has an area of 9.73 hectares. The site is zoned RU5 Village zone and has frontage to Mandamah Street and in part to Coolamon Street.

Figure 1 shows the location of the subject land.

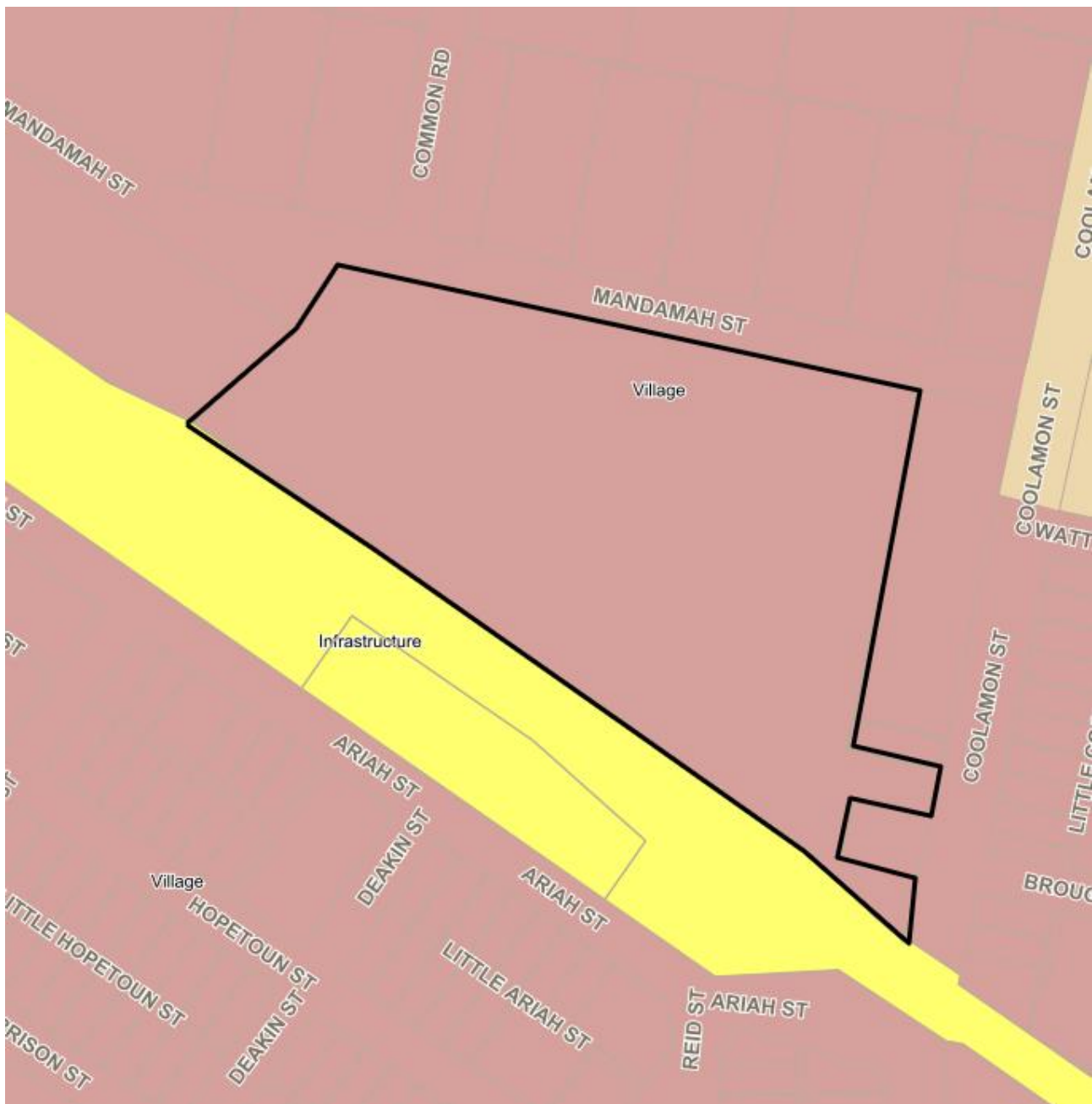


Figure 1: Location of subject land, edged heavy black

Figure 2 shows an aerial image of the subject land.





Figure 2: Aerial image of the subject land, edged heavy black

Figure 3 shows the location of existing services adjoining the subject land.

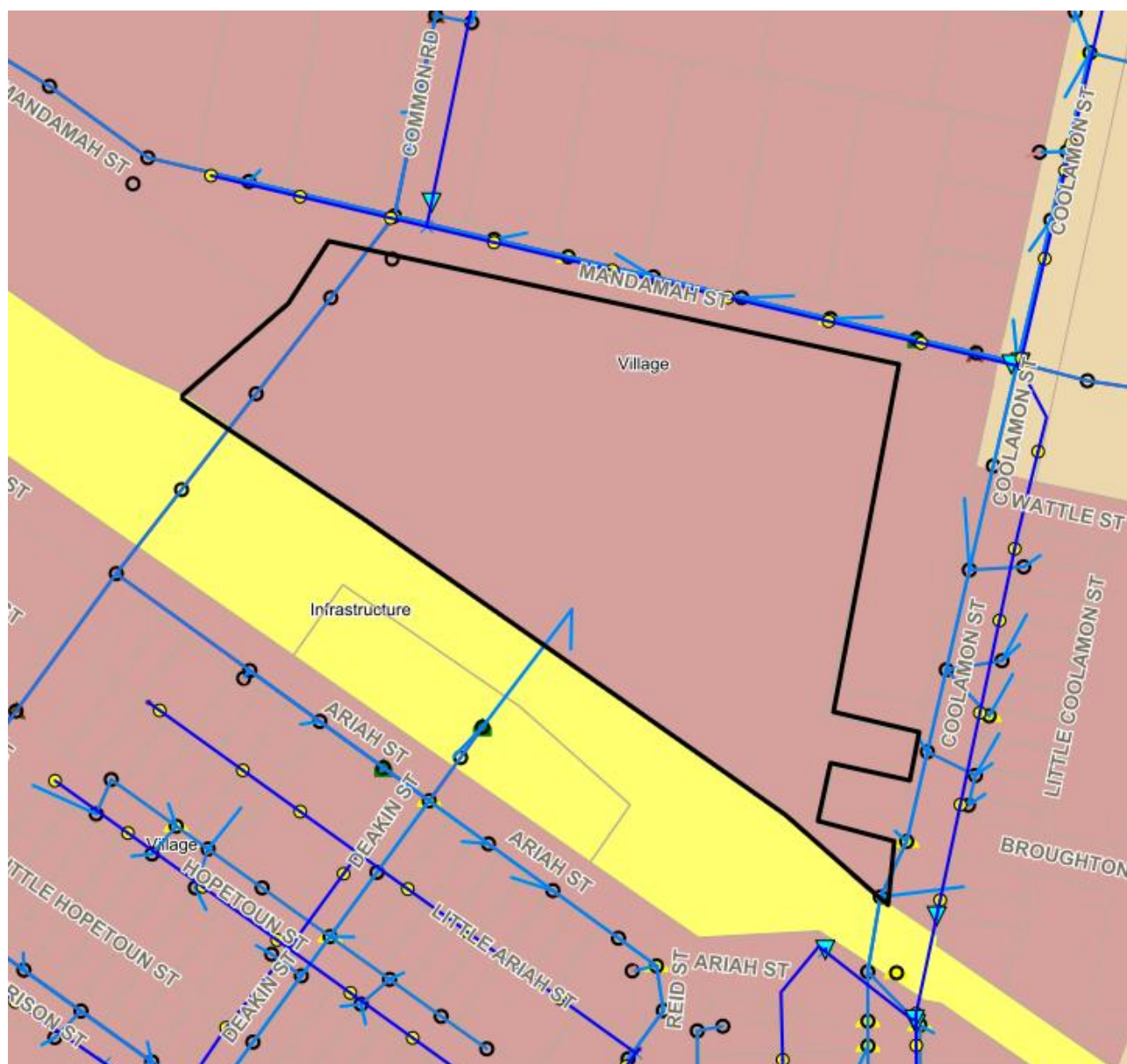


Figure 3: Location of existing services adjoining the subject land, showing water dark blue and electricity light blue.

Any future development on the site will need to respond to existing site constraints of flood affected land, up to 0.2m in a 1-in-100 year event, as shown by Figure 4.

#### Discussion

The subject land has an area of 9.73 hectares. However, future development is constrained by existing vegetation, which occupies approximately 3.8 hectares, or 40% of the site. In addition, the remainder of the site has scattered vegetation.

Any future residential development will require the provision of onsite sewer services and effluent disposal. This restricts the development density that may be considered for the site. The minimum lot size for subdivision in the zone is 2000m<sup>2</sup>. Dwelling size is limited by the capacity for onsite effluent disposal.

Current road access to the site is the main frontage to Mandamah Street and limited access to Coolamon Street. In addition, the railway line and the railway dam form boundaries to the site. Services are limited to the boundaries of Coolamon and Mandamah Streets.



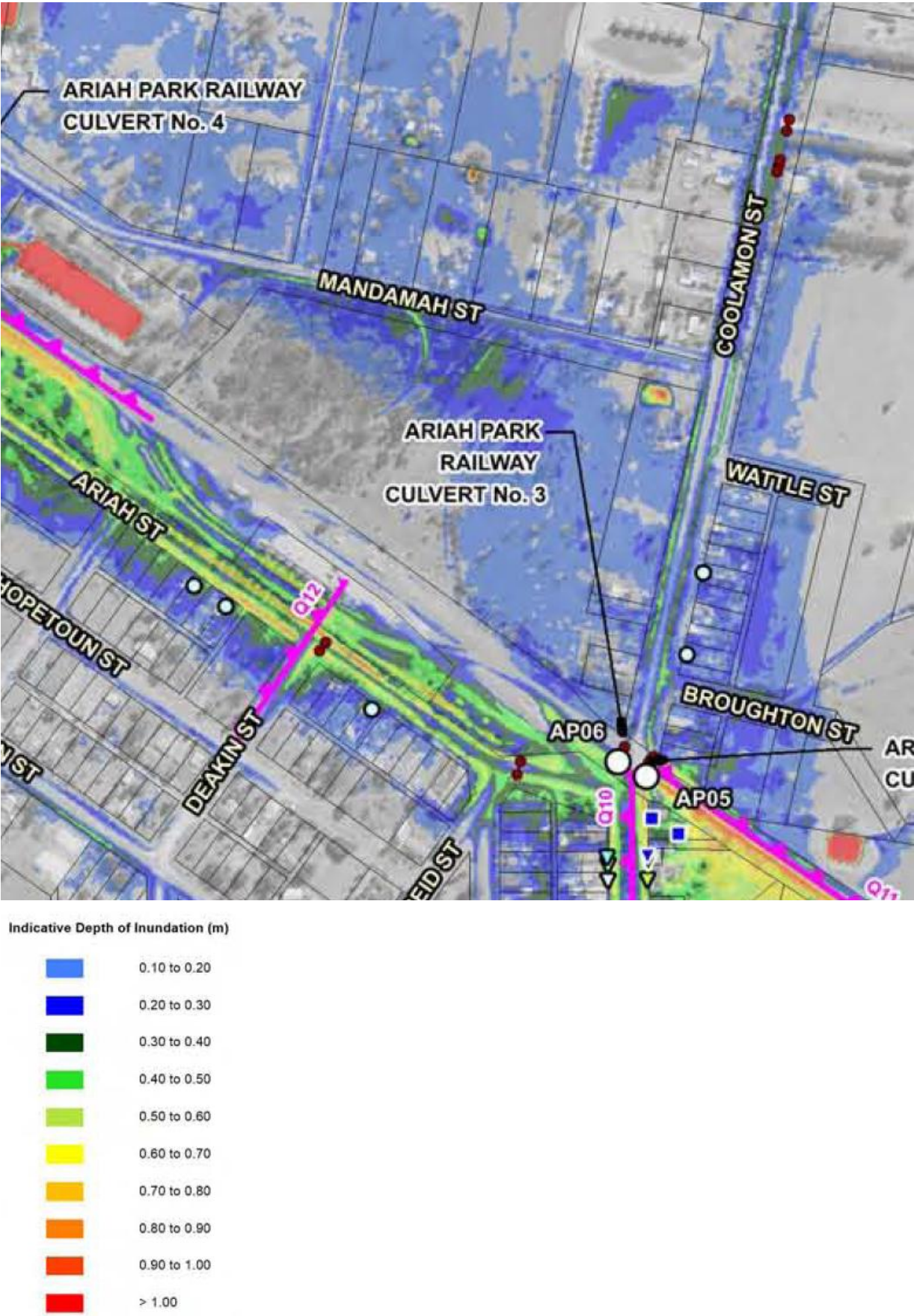


Figure 4: Location of flood affected land 1% Annual Exceedance Probability map

The cost of surveying the site, preparing any concept plan for subdivision and provision of services is unknown. The level of demand for additional vacant land for future residential development is also unknown.

**Integrated Planning and Reporting**

Community Strategic Plan Theme 3: Building a strong local economy

Strategy 3.4 A community with good access to a range of appropriate and affordable housing

**Council Policy/Legislation**

Temora Shire Development Control Plan 2012

**Options**

The Committee has the option to support further investigation into the options for future development of the subject land, or to take no action.

**Budget Implications**

The investigation of opportunities for future residential development of the site will require the use of Council resources.

**Risk Implications**

The site is currently maintained by Council, however, is underutilised based upon its Village zone. Additional services will be required in order to enable future residential development, and the costs associated with the design and delivery of these services, and the current value of the land is unknown.

**COMMITTEE RESOLUTION 21/2025**

Moved: Cr Rick Firman

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend that Council:

1. Provide in-principle support to use Council resources to further investigate the options for enabling future residential development of the immediately adjoining parcel to the subject land, that gives due regard to and interface with the railway dam and the town centre.
2. Receive a future report on the options and preliminary cost estimates for future development of the land.

**CARRIED**

**5 CONFIDENTIAL REPORTS****COMMITTEE RESOLUTION 22/2025**

Moved: Cr Belinda Bushell

Seconded: Cr Rick Firman

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:33pm:

**5.1 Winning and Crushing of Class A Gravel - FY25/26**

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**5.2 Temora Medical Precinct**

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**COMMITTEE RESOLUTION 23/2025**

Moved: Cr Belinda Bushell

Seconded: Cr Nigel Judd

It was resolved that Council adopts the motions from the closed committee of Council.

**CARRIED**

**6        CLOSE MEETING**

The Meeting closed at 3:47pm.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 6 May 2025.

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**

**8.2 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 6 MAY 2025****File Number:** REP25/370**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Youth Advisory Committee Meeting held on 6 May 2025**RECOMMENDATION**

It is recommended that the reports be received.

It is recommended that the reports and recommendations as presented be adopted.



**Date:** Tuesday, 6 May 2025

**Time:** 5:02pm

**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Youth Advisory Committee Meeting**

**6 May 2025**



Order of Business

1    Open Meeting ..... 3

2    Apologies ..... 3

3    Disclosures of Interest ..... 3

4    Reports ..... 4

     4.1    Youth Report ..... 4

5    Close Meeting ..... 7

**MINUTES OF TEMORA SHIRE COUNCIL  
YOUTH ADVISORY COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 MAY 2025 AT 5:02PM**

**PRESENT:** Cr Belinda Bushell (Chair), Cr Brenton Hawken

**IN ATTENDANCE:** Mrs Elizabeth Smith (Director of Administration & Finance), Mrs Sheree Elwin (Youth Development Officer), Ms Melissa Boxall (General Manager)

**1 OPEN MEETING**

5:02pm

**2 APOLOGIES**

**COMMITTEE RESOLUTION 4/2025**

Moved: Cr Brenton Hawken

Seconded: Cr Belinda Bushell

That apologies from Cr Rick Firman be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

| Councillor/Officer | Item | Nature of Interest | How Managed |
|--------------------|------|--------------------|-------------|
| NIL                |      |                    |             |

## **4 REPORTS**

### **4.1 YOUTH REPORT**

**File Number:** REP25/354  
**Author:** Youth Development Officer  
**Authoriser:** Director of Administration & Finance  
**Attachments:** Nil

#### **REPORT**

The following report provides an overview of activities undertaken by the Youth Development Team since the last Youth Advisory Committee Meeting.

#### **TAKE THE LEAD- Temora Youth Leadership Program**

- Four young adults participated in the TAKE THE LEAD- Temora Youth Leadership Program 2. The program was conducted over six weeks, with workshops involving sixteen local and guest mentors, facilitated by volunteer mentor, Ruth Sinclair, and the Youth Development Officer (YDO). The program culminated with a Graduation Dinner on 3 March at Temora Town Hall, attended by forty-two people. Members of the Hospitality Team assisted with dinner service. Guest speaker for the dinner was 2025 ACT Young Australian of the Year, Daniel Bartholomeus, a neurodiverse young person recognised for his efforts in using art to build connections.
- Daniel and Jo Bartholomaeus (mother and support person) attended a small gathering of local people at Temora Arts Centre on 4 March, discussing ways families and their community can work together to support young people who are neurodiverse. The forum was facilitated by the YDO.

#### **Clean Up Australia**

- Three members of the Youth Team and the YDO attended Clean Up Australia on Sunday 3 March.

#### **Embrace Festival**

- Platform Y Café sold fruit cups, sausage sandwiches, milkshakes and cold drinks at the Embrace Festival on 16 March.
- Six members of the Hospitality Team volunteered for the event under the guidance of the Youth Program Coordinator (YPC), assisted by the YDO.
- A small profit was made and will be spent on purchasing seedlings to be used during Hospitality workshops, to be planted and maintained by The Green Team.

#### **REROC Take Charge Youth Leadership Forum**

- Attended by students from Arianah Park Central School (6), St Annes Catholic College (8) and Temora High School (11) on 26 March in Wagga
- Council to support schools by contributing to travel expenses.

### Youth Week

Youth week events were funded by a Department of Community & Justice (DCJ) grant and Council contribution totaling \$3,412. Activities supported by this funding included:

- **Youth Week *Jamble* Battle of the Bands**- Held on 2 April, this youth led event at the Railway Precinct featured a Battle of the Bands competition and the Platform Y Café. Two young people helped with the planning of the event, following the Youth Week Ideas Exchange, Thursday 6 April. Seven young people performed at the event. Local band *Engine Light* was awarded the winner's prize, with the other performers receiving a consolation prize.
- **Platform Y café** sold refreshments during the event, with profits going towards Hospitality programs.
- **Barista Basics Workshops** (fully booked)- On 14 April twenty-two young people participated in Barista Basics workshops, facilitated by staff at The Railway Hotel. Due to popular demand, two sessions were held with eleven participants in each.

Additional activity: The Green team hosted a Car Boot Sale to run in conjunction with the Jamble-Battle of the Bands. Although only two vendors participated in the car boot sale, this event drew many people to the precinct that would not have otherwise attended.

### School Holiday Workshops

After successfully securing School Holiday Break funding from Department of Primary Industries and Regional Development (DPIRD) for Summer/ Autumn holidays 2025, \$2,230.00 was allocated to the following Autumn holiday break activities:

- **Kayaking and Nature Walk- West Wyalong wetlands** (fully booked)  
On 16 April twenty-one young people travelled by minibus to Coinda Waters Reserve Wyalong for kayaking and a nature walk, followed by a BBQ lunch and free time at the rock climbing and ninja circuit playground.
- **Bash and Splash (Temora Recreation Centre)**  
Fourteen attendees played pickleball, basketball and aquatic activities at the Temora Recreation Centre on 24 April. Snacks were provided and several prizes - including a lucky door prize- were awarded during the program.

### Weekly workshops

- Term 1 weekly workshops have seen several new younger members join Platform Y.
- The YPC and YDO attended St Annes Catholic College, Temora Public School and Temora High School during Term 1 to promote programs. Due to scheduling challenges, visits to Ariaiah Park Central School and Temora West Primary School will take place early Term 2.
- A new client from Pinnacle attends Hospitality with a support person. The Youth team has seen an increase in young people with additional needs. The YDO is exploring the viability of offering an after-school program to suit the needs of these young people.

### Additional volunteer

- The Youth Team benefitted from having the assistance of Molly McCrone, who volunteered her time as part of her Bachelor of Education studies at CSU Wagga. She assisted with Hospitality workshops, the Barista Basics program and the Cooinda Reserve and Nature excursion.

**Integrated Planning and Reporting**

Community Strategic Plan Theme 1: Enhancing our quality of life

Delivery Program Strategy 1.3: A community with services and facilities for our children and young people.

**Council Policy/Legislation**

N/A

**Options**

N/A

**Budget Implications**

N/A

**Risk Implications**

N/A

**COMMITTEE RESOLUTION 5/2025**

Moved: Cr Brenton Hawken

Seconded: Cr Belinda Bushell

That the Committee resolved to recommend to Council receive and note the report.

**CARRIED**

***Report by Sheree Elwin***

**5        CLOSE MEETING**

**The Meeting closed at 5:21pm.**

**This is the minutes of the Youth Advisory Committee meeting held on Tuesday 6 May 2025.**

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**

**8.3 MINUTES OF THE AERODROME USERS COMMITTEE MEETING HELD ON 6 MAY 2025****File Number:** REP25/374**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Aerodrome Users Committee Meeting held on 6 May 2025**RECOMMENDATION**

It is recommended that the reports be received.

It is recommended that the reports and recommendations as presented be adopted.



**Date:** Tuesday, 6 May 2025

**Time:** 5:35pm

**Location:** 105 Loftus Street  
TEMORA NSW 2666

# **MINUTES**

## **Aerodrome Users Committee Meeting**

**6 May 2025**



Order of Business

1    Open Meeting ..... 3

2    Apologies ..... 3

3    Disclosures of Interest ..... 3

4    Reports ..... 4

     4.1    Temora Flyers Youth in Aviation - Event and Road Closure Application ..... 4

5    Close Meeting ..... 14

**MINUTES OF TEMORA SHIRE COUNCIL  
AERODROME USERS COMMITTEE MEETING  
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666  
ON TUESDAY, 6 MAY 2025 AT 5:35PM**

**PRESENT:** Cr Nigel Judd (Chair), Mr Robert Maslin, Mr Peter Harper, Mr Robert Matthews, Mr Graham Engel

**IN ATTENDANCE:** Mr Rob Fisher (Executive Manager Engineering Services), Mr James Durham (Building Inspector/Quality Assurance Officer), Ms Melissa Boxall (General Manager)

**1 OPEN MEETING**

5:35pm

**2 APOLOGIES**

**COMMITTEE RESOLUTION 1/2025**

Moved: Mr Robert Maslin

Seconded: Mr Peter Harper

That apologies from Cr Paul Mahon and Cr Ken Smith be received and accepted.

**CARRIED**

**3 DISCLOSURES OF INTEREST**

| Councillor/Officer | Item | Nature of Interest | How Managed |
|--------------------|------|--------------------|-------------|
| Nil                |      |                    |             |

## 4 REPORTS

### 4.1 TEMORA FLYERS YOUTH IN AVIATION - EVENT AND ROAD CLOSURE APPLICATION

**File Number:** REP25/349

**Author:** Environmental Secretary

**Authoriser:** General Manager

**Attachments:**

1. Event Brief Letter From Temora Flyers Inc
2. Event Application Form
3. Road Closure Application Form
4. Event Site Plan

#### REPORT

Temora Shire Council has received an event and road closure application from the Temora Flyers Inc for an event to be held at the Temora Airport Precinct on 6 September 2025. The event is aimed to encourage youth to get involved in Aviation and to help inspire and educate them about the opportunities within the aviation industry.

The event will include different exhibitions such as:

- “Young Eagle Flights” – Getting youth airborne for the first time, for free.
- Static displays
- Careers expo and stalls
- Aerial displays
- Food and drinks

Further reports will be presented to Local Traffic Committee in relation to the road closure request and a report will go to a future Council Meeting in relation to budget implications.

#### Integrated Planning and Reporting

CSP Theme: 1. Enhancing our Quality of Life

Delivery Program Strategy: 1.1 A community that offers opportunities for sport and recreation

#### Council Policy/Legislation

The following Council Policies are also relevant to this report:

- C17 – Event Management Application

#### Budget Implications

A report will be submitted to a future Council meeting in relation to the donation request.

#### Risk Implications

This is a private event where the event organiser is required to have \$20 million dollars of public liability insurance with Temora Shire Council, TfNSW and NSW Police listed as interested parties.

It is Council Officer’s recommendation that the committee note and support the event and provide any feedback for Council’s consideration.

**COMMITTEE RESOLUTION 2/2025**

Moved: Mr Robert Maslin

Seconded: Mr Peter Harper

That the Committee resolved to recommend to Council to note and support the event.

**CARRIED**

***Report by Rob Fisher***



### Media Release

Temora Flyers Inc  
Harding Street  
Temora NSW 2666

### Temora Flyers Youth in Aviation "Empowering the next generation."

The Secretary of the Temora Flyers Club, announced an exciting event to be held at the Temora Airport this September.

"At Temora Flyers we share a common goal of empowering the next generation to pursue careers in aviation, whether as pilots, engineers, defence specialists, aeromedical personnel, refuelers, or technicians.

We observe the decline in the number of young people joining the industry, and our mission is to try and do something about it.

To support this mission, we are hosting the *Youth in Aviation* event on **Saturday, 6th September 2025**, aimed at inspiring and educating young people about the many opportunities within the aviation industry".

The event will have various aspects incorporated, such as:

- "Young Eagle flights" – Getting youth airborne for the first time, for free.
- Static displays.
- Careers expo and stalls.
- Aerial Displays
- Food and drinks.

"we have reached out to many companies associated with the aviation industry to join with us in making the event a great success"

I hope the industry gets behind us at Temora, and I invite not only the youth from local community to join us on 6<sup>th</sup> September, but anyone who is interested in seeing what a life in aviation is all about".

For more information contact

Contact:

# Event Application Form

|                      |                        |
|----------------------|------------------------|
| Submitted on         | 20 March 2025, 10:58AM |
| Receipt number       | 81                     |
| Related form version | 0                      |

## 1. Event Details

|   |  |
|---|--|
| Event name  | Temora Flyers Inc - Youth in Aviation            |
| Event start date and time   | 9 September 2025 0830                            |
| Recurring dates   | n/a  |
| Event end date and time   | 9 September 2025 1500                            |
| Location of event   | Temora Airport - Harding Street                  |
| What date and time do you require access to the venue before the event? | n/a  |
| What date and time do you require access to the venue after the event?  | n/a  |
| Description of event  | Youth in aviation - promoting youth in aviation. |
| Estimated number of staff/volunteers                                    | 50   |
| Estimated number of attendees   | 300-500  |

## 2. Event Organiser

|  |                                       |
|--|---------------------------------------|
| Event organiser                        |                                       |
| Organisation name                      | Temora Flyers Inc                     |
| Organisation type                      | Not for profit                        |
| Contact phone number                   |                                       |
| Contact email address                  |                                       |
| Organisation address                   | Harding Street, Temora NSW, Australia |
| Contact number on the day of the event |                                       |

### 3. Insurance

|                   |                                   |
|-------------------|-----------------------------------|
| Insurance company | Butler Aviation Insurance Brokers |
|-------------------|-----------------------------------|

|               |  |
|---------------|--|
| Policy number |  |
|---------------|--|

|                    |                            |
|--------------------|----------------------------|
| Policy expiry date | 1/6/2025 - Will be renewed |
|--------------------|----------------------------|

|                    |            |
|--------------------|------------|
| Value of insurance | 20,000,000 |
|--------------------|------------|

|                                     |                   |
|-------------------------------------|-------------------|
| Name of person/organisation insured | Temora Flyers Inc |
|-------------------------------------|-------------------|

Please upload your insurance policy

### Publicity

|   |     |
|---|-----|
| Details of event for advertising purposes | TBA |
|---|-----|

Please upload a high res image to accompany advertising

Attach another high quality image for advertising

Attach another high quality image

### 4. Event requirements

|  |    |
|--|----|
| 4. a) Does your event require road closures? | No |
|--|----|

|   |  |
|---|--|
| 4. b) Is your event to be held on Council property? | Other: airport / airfield caravan park |
|---|--|

|   |     |
|---|-----|
| 4. c) Do you require additional garbage bins? | Yes |
|---|-----|

|   |     |
|---|-----|
| 4. c) Do you require additional garbage collection? | Yes |
|---|-----|

|  |            |
|--|------------|
| 4. c) Please outline the cleaning management strategy in place to ensure the event site is clear of waste following the event. | Volunteers |
|--|------------|

If you require more room for your Waste Management Strategy, please upload it here.

|  |          |
|--|----------|
| 4. d) Does your event require the inclusion of any structures: | Marquees |
|--|----------|

|   |      |
|---|------|
| 4. e) Are you planning on using amusement rides or fireworks as part of your event? | None |
|---|------|

|  |  |
|--|--|
| 4. e) Please list the amusement rides, supplier and their telephone number |  |
|--|--|

Please upload an extended list of amusement rides if there is not enough room on this form

---

Name

---

Address

---

Telephone number

---

Proposed time of display (start and finish times)

---

Please select the appropriate box for type of permit held:

---

4. f) Will access by machinery/vehicles on surfaces other than roadways be required? No

---

4. f) Describe the nature, size, and number of vehicles, number of vehicle movements and the purpose of access:

---

4. g) Will food be sold at your event? Yes

---

4. g) If you propose to sell food at your event, please provide details: Temora Youth  
Temora Rugby League

---

4. h) Will alcohol be sold at your event? No

---

4. h) Please provide a copy of the liquor licence

---

4. i) Will a public address system be used at your event? No

---

4. i) Please provide details, including start and finishing times, for amplified sound

---

4. i) Please upload a Noise Management Plan

---

4. j) Do you require the use of power (where possible)? Yes

---

4. j) Select what kind of power source you require: Single phase

---

4. j) Will a generator or other power source be used? No

---

4. j) Do you require access to Council's power supply (where available)? Yes

---

4. j) Do you require Council's fixed lighting where available (fees may apply)? No

---

4. j) Please indicate the times required for lighting

---

4. k) Do you require extra amenities to be provided on site? Yes

---

4. k) Please provide details regarding the number of additional toilet facilities intended to be placed on-site and the name of the provider of the service Toilet blocks

---



4. l) Do you require access to Council's water supply (where available)? No

4. l) Please indicate the extent and purpose of the water supply (fees may apply)

4. m) Do you require outdoor advertising signs or banners? No

4. m) Please provide details of signs and/or banners

4. m) Please provide details of the proposed location of the signs

Please upload a site map of your event

## Checklist

Have you included: Insurance details

Have you notified emergency services of your event (Police, Fire Department, Ambulance)? No

## Signature

Please sign and date this application

Date 20/03/2025

# Temporary Road Closures Form

|                      |                       |
|----------------------|-----------------------|
| Submitted on         | 3 April 2025, 10:32AM |
| Receipt number       | 18                    |
| Related form version | 0                     |

## Contact Person

|   |  |
|---|--|
| Name  |  |
| Organisation  | Temora Flyers Inc  |
| Position  |  |
| Address   |  |
| Phone   |  |
| Email Address   |  |
| Are you a section 355 Committee of Council?   | No   |
| Is your event an official Council event?  | Yes<br>No  |
| Name of event   | Temora Flyers Inc - Youth in aviation                            |
| Please give a brief description of your event   | Career expo for all things aviation. First in regional Australia |
| Has your event been held in Temora Shire previously?  | No   |
| Have you previously applied to Council to obtain a temporary road closure ?   | No   |
| Have you had a meeting with the Temora Shire Council's Risk Management Officer to ensure your road closure complies with Australian Standards 1742? | No   |
| Do you require Council assistance with traffic control operators?   | Yes  |
| Do you require Council assistance with road closure barriers?   | Yes  |
| Do you require assistance with road closure and traffic control signage?  | Yes  |
| I have met with the Temora Shire Council Risk Management  | I have not   |

1 of 2

Officer and we discussed:

## Insurance

Does your event/organisation have the required insurance coverage with Temora Shire Council's interest noted in the policy?

Yes

Please provide the name of the insurance company

Policy number

Expiry date

01/06/2026

## Event/Organsiation Manager

Name

Phone contact number during the event hours \*please note that this number will be provided to Council staff and external agencies such as NSW Police and RMS\*

Name of third party operators

Contact number for third party operators \*please note that this number will be provided to Council staff and external agencies such as NSW Police and RMS\*

Location/address of event

Harding Street, Temora NSW, Australia

Date of first day at venue (set-up date)

05/09/2025

Date the event proper takes place

06/09/2025

Last day on site

07/09/2025

Start and finish times of the event

0800-1700

Upload a detailed map of the road closures required.

[Site Plan for Youth in Aviation.pdf](#)

## Avoid any additional fees

Signature

Date

03/04/2025



**5        CLOSE MEETING**

The Meeting closed at 5:55pm.

This is the minutes of the Aerodrome Users Committee meeting held on Tuesday 6 May 2025.

.....  
**GENERAL MANAGER**

.....  
**CHAIRMAN**

**9       DELEGATES REPORTS**

## 10 MAYORAL REPORT

### 10.1 MAYORS REPORT - APRIL 2025

**File Number:** REP25/362  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

#### REPORT

**1<sup>st</sup> April** – I attended Council Offices.

- I had teleconferences with the Mayors of Bega Valley, Tamworth and Dubbo City.

**2<sup>nd</sup> April** – I had a meeting with the Chairman of Murrumbidgee Local Health District (Mr Adrian Lindner), alongside Temora District Hospital Manager (Mrs Wendy Skidmore). Preparations for the new Temora District Hospital re-development is coming along nicely. It is an exciting, major step forward for Temora Shire.

- I had a meeting with the Chief Executive Officer of Frank Whiddon Masonic Homes (Mr Chris Mamarelis), Narraburra & Greenstone Lodges Director of Care Services (Mrs Gail Lynch) and the Deputy Director (Mrs Belinda Wood). These people are tremendous in terms of their commitment to finding funding for a new Greenstone Lodge. Council and the community will continue to work beside them to ensure we have a positive outcome for our Residents and Staff.
- I had teleconferences with the Chief Executive Officer of Riverina Eastern Regional Organisation of Councils - RERO (Mrs Megan Mulrooney), Policy Advisor of NSW Country Mayors (Mrs Julie Briggs) and the Secretariat of NSW CMA (Mr Gary Fry).

**3<sup>rd</sup> April** – I chaired a meeting of the Temora & District Education Fund's Debutante of the Year Ball Committee. The Ball will be held on Friday 4<sup>th</sup> July at the Temora Ex-Services Memorial Club.

- I had teleconferences with Mayors from Bland Shire, Dungog, Ballina and Bellingen.

**4<sup>th</sup> April** – The Secretary of the Temora & District Sports Council (Mrs Judy Gilchrist) and I attended the 25<sup>th</sup> anniversary of social tennis, in Temora. A large gathering joined us at the Temora Town courts, which was most enjoyable. Well done to the Temora Town Tennis Club officials and players – past & present - for their efforts in keeping tennis alive and well.

- I had teleconferences with NSW Premier's Deputy Director of Community Engagement, NSW Minister for Local Government's Senior Advisor (Mr Brendan Byron), RERO Treasurer (Mr Tony Donoghue PSM) & RERO CEO (Mrs Mulrooney).

**5<sup>th</sup> April** – I had a meeting with Father Alex Osbourne (Sacred Heart Catholic Church) and two students from Canberra, who enjoyed a tour of the Council Chambers.

**7<sup>th</sup> April** – The Deputy Mayor (Cr G P Sinclair) and I attended a meeting of the Temora & District Education Fund's Premier's Dinner sub-committee. We were joined by Messrs Bruce Robinson and Tom Grant. The dinner is scheduled for Wednesday 27<sup>th</sup> August.

- I had teleconferences with the Mayors of Bega Valley, Coolamon, Cootamundra-Gundagai and Lockhart.

**8<sup>th</sup> April** – Councillors, Senior Staff and I attended a full day of meetings, commencing with our Budget workshop. It's going to be another fiscally tough year ahead for us all, however, we will continue to be cautious in all our expenditure, whilst seeking other funding streams within our limited legislative capacity.

- I attended our first meeting of the newly elected St Paul's Anglican Church Parish Council. I stood down as Secretary, however, will remain as a Parish Councillor.

**9<sup>th</sup> April** – I had an interview with Mr Mark Ribbons (President of TEM-FM) re: Temora Shire Council matters of interest.

- Cr K G Smith and I attended the Temora Shire Traffic Committee meeting. Cr Smith is the Chairman.
- I chaired a meeting of the Temora Zone Red Shield Appeal Committee. The Appeal is set for the weekend of 24/24 May.

**10<sup>th</sup> April** – I had a meeting with Fr Alex Osbourne (Sacred Heart Catholic Church).

- I had a series of teleconferences with Mayors of Bega Valley, Lachlan, Singleton & Greater Hume Shires.

**11<sup>th</sup> April** – The General Manager (Ms M K Boxall) and I attended REROC Board meeting, held in Wagga. The Federal Member for Riverina, the Hon Michael McCormack MP was the special guest speaker.

**12<sup>th</sup> April** – I was invited as a guest speaker at St Andrew's Presbyterian Minister, the Rev'd Derek Yu. Rev'd Yu was joined by several Bible Study students who were visiting from Sydney. It was a pleasure to speak on how important our Temora Christian Leaders are to the fabric of the Temora Shire community.

- Cr K G Smith represented myself and Council in drawing the Temora Homing Pigeon Club Easter Raffle.

**14<sup>th</sup> April** – I chaired a meeting of the Temora Local Health Advisory Council. This was held at the Temora & District Hospital.

- I chaired a meeting of the Temora Branch of the Nationals.

**15<sup>th</sup> April** – As CMA Chairman, I hosted a meeting with representatives from Transport NSW via Zoom. This was in relation to the Community Improvement Districts Bill.

- I had a teleconference with the Chief Executive of Murrumbidgee Local Health District (Mrs Jill Ludford).

**16<sup>th</sup> April** – I chaired a meeting of the Temora & District Sports Council Delegates, where we voted on various Grants sponsored by Altora Ag, Temora Ex-Services Memorial Club and the Sports Council.

- I had a teleconference with Mrs Carla Bailey (Executive Director of Clinical Operations – MLHD).



- I had a meeting with the Executive Officer for NSW Local Government Boundaries Commission.

**17<sup>th</sup> April** – Councillors, the General Manager (Ms Boxall), Senior Staff and I attended our formal Council meeting.

- I chaired a meeting of the NSW Country Mayors Association (CMA) Executive Board. General Manager (Ms Boxall) also joined the meeting, as Secretary of CMA.

**18<sup>th</sup> April – Good Friday** – My mother (Mrs B K Firman), Sister (Miss J J Firman) and I joined others at St Paul's Anglican Church Good Friday Services. Today is a day when we remember the overwhelming sacrifice that Jesus Christ died on the Cross - for us.

**20<sup>th</sup> April – Easter Sunday** – My sister and I were among the many who attended Easter Sunday Services. We attended St Paul's Anglican Church. From all reports, our Temora Shire Churches reported strong attendances for their Easter Services.

**21<sup>st</sup> April** – I had an interview with ABC Sydney re: a proposal to wipe Medical Doctors University debt, if they practice in a rural or remote area. I was speaking as Chairman of the Country Mayors Association of NSW.

**22<sup>nd</sup> April** – I had an interview with Seven News Riverina, re: ANZAC Day and the Services to be held across our Temora Shire. I was also asked to reflect on the passing of our warmly regarded WWII Veteran, the late Bill Harris.

- I chaired a meeting of the Temora Police & Community Committee, with Inspector Adam White also in attendance as special guest speaker.

**23<sup>rd</sup> April** – On behalf of the Country Mayors Association of NSW Board, I chaired a Zoom meeting with the Chairman and CEO of NSW Rural Doctors Network.

- Councillors, Senior Staff and I hosted the traditional Mayoral Reception on honour of our Ex-Servicemen and women. This was a special evening and an honour for Council to host representatives of our treasured Veterans – especially those in heaven above, and those who returned home.

**24<sup>th</sup> April** – I chaired a meeting of the Country Mayors Association Executive Board, held via Zoom.

**25<sup>th</sup> April** – ANZAC Day – Cr B J Bushell & Cr N J Djukic laid a wreath at Temora's Dawn Service, the Deputy Mayor (Cr Sinclair) did the same at Springdale's Service, Cr Judd in Arianah Park and myself and Cr Djukic laid a wreath at the Temora 11am ANZAC Day Commemorative Service. Well done to all involved with honouring our brave Ex-Servicemen and women.

- I had a meeting with Fr Alex Osbourne (Sacred Heart Catholic Church).
- I had a teleconference with Cr K G Smith.

**28<sup>th</sup> April** – I attended Council Chambers.

- I had a meeting with the General Manager (Ms Boxall).
- I had a teleconference with CMA Secretariat (Mr Fry) and REROC CEO (Mrs Mulrooney).

**29<sup>th</sup> April** – I had a teleconference with LGNSW President (Mayor Phyllis Miller OAM – Forbes Shire) and the Deputy Chairman of Country Mayors Association of NSW (Mayor Russell Fitzpatrick – Bega Valley).

- The General Manager (Ms Boxall) and I were part of the Judging Panel for the annual Temora & District Sports Council Awards. The nominations were outstanding.

**30<sup>th</sup> April** – The Deputy Chairman of CMA (Mayor Fitzpatrick), Secretary of CMA (Ms Boxall) and I met with our NSW Minister for Energy, Environment & Climate Change (The Hon Penny Sharpe MLC).

- I had the honour of presenting graduation Certificates for REROC's Building a Bridge programme, to effectively create young Engineers. I was joined by Chairman of Goldenfields Water County Council (Cr Alan White – Coolamon Shire). Well done to REROC, COMPACT and all involved – especially the young Engineers of the future.
- I had a teleconference with Mr Brendan Byron (Senior Advisor to Minister Hoenig).

### **Integrated Planning and Reporting**

N/A

### **Council Policy/Legislation**

N/A

### **Options**

N/A

### **Budget Implications**

N/A

### **Risk Implications**

N/A

### **RECOMMENDATION**

It is recommended that the Mayors report be noted.

***Report by Mayor Rick Firman***

**11      STAFF REPORTS**

**12 GENERAL MANAGER****12.1 CALENDAR OF EVENTS - MAY 2025**

**File Number:** REP25/363  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**REPORT****MAY 2025**

6 Committee Meetings – Assets & Operations (Ariah Park)  
8 LGNSW Rural Summit – Sydney  
9 NSW Country Mayors Association – NSW Parliament House Sydney  
9 Temora & District Sports Council Dinner – Award Night 6:00pm  
10 Afternoon Tea Town Party – Railway Station 2:00pm  
15 Council Meeting  
23 Official Opening – Lake Centenary Pedestrian Bridges – 4:00pm

**JUNE 2025**

10 Committee Meetings  
11/12 CMA Meeting - Orange  
19 Council Meeting  
20 REROC – Wagga  
22 Volunteers Mayoral Afternoon Tea 2:00pm  
24 Regional Forum – Canberra

**JULY 2025**

8 Committee Meetings  
17 Council Meeting

**RECOMMENDATION**

It is recommended that the Calendar of Events be noted.

**12.2 NSW GOVERNMENT - INQUIRY INTO ABILITY OF LOCAL GOVERNMENTS TO FUND INFRASTRUCTURE AND SERVICES - NSW GOVERNMENT RESPONSE****File Number:** REP25/376**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. NSW Government  **REPORT**

This report presents to Council the *Inquiry into Ability of Local Governments to fund infrastructure and services – NSW Government response* (Attachment 1). In March 2024 the Minister for Local Government, the Hon Ron Hoenig asked the Legislative Council's State Development Committee to undertake a review of councils ability to fund infrastructure and services and to provide recommendations for a way forward. The Committee handed down its report in November 2024 setting out 17 recommendations. This was reported to Council as a Mayoral Minute at the December 2024 Council meeting where the following was resolved:

*That the mayoral Minute be adopted*

**AND FURTHER**

*That Temora Shire Council write to our NSW premier and the NSW Government respectfully requesting the immediate adoption of the 17 Recommendations of the Standing Committee in the "Ability of Local Government to fund infrastructure and services".*

**AND FURTHER**

*That letters of thanks be written to each member of the Standing Committee, congratulating and thanking them for their contributions and final report with copies of all correspondence being sent to LGNSW, CMA and REROC Boards.*

All actions associated with the resolution of the December 2024 Council meeting have been completed by Council Officers.

The attached report provides the NSW Governments response to these recommendations.

**Integrated Planning and Reporting**

Community Strategic Plan Theme 2: Providing Local Leadership

Delivery Program Strategy 2.1: A community with strong local leadership

**Council Policy/Legislation**

The NSW Local Government Act 1993 requires that councils provide strong and effective leadership and that they manage their finances in accordance with principles of financial sustainability. The attached report presents the findings of the inquiry into the *Ability of Local Government to fund infrastructure and services* and the NSW Governments response to these findings.

**Options**

N/A

**Budget Implications**

N/A

**Risk Implications**

N/A

**RECOMMENDATION**

It is recommended that Council receive and note the report.

***Report by Melissa Boxall***

OFFICIAL



# Inquiry into Ability of local governments to fund infrastructure and services – NSW Government Response

Standing Committee on State Development

April 2025





## Acknowledgement of Country

The Department of Planning, Housing and Infrastructure acknowledges that it stands on Aboriginal land. We acknowledge the Traditional Custodians of the land, and we show our respect for Elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

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Office of Local Government

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Inquiry into Ability of local governments to fund infrastructure and services – NSW Government Response

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## Introduction

The *Local Government Act 1993* requires councils to provide strong and effective leadership, planning and decision-making. They must carry out their functions in a way that provides the best possible value for residents and ratepayers as determined by the democratically elected councillors. However, the NSW Government acknowledges that some councils across the state are experiencing financial challenges that impact their ability to provide services that communities rely upon.

In recent years, some councils that have gone through the Special Variation process to increase rates above the rate peg have seen strong community pushback. These community campaigns are motivated by the pressures of the current cost of living crisis and perceptions that councils are not spending their existing funds in ways that meet community needs. While councils are independently elected and responsible for managing their own finances, the State Government has a duty to ensure their long-term viability.

In March 2024, the Hon Ron Hoenig MP, Minister for Local Government, asked the Legislative Council's State Development Committee to undertake a review into the ability of councils to fund infrastructure and services and to provide recommendations for a way forward. The Committee handed down its report in November 2024 setting out 17 recommendations. In response, the NSW Government will undertake significant reforms to progressively improve the financial sustainability of councils, in line with the individual responses outlined below.

In essence, the Government is proposing five key responses:

1. Maintaining control of council rates by the Independent Pricing and Regulatory Tribunal (IPART) to ensure council's rates revenue keeps pace with forecast changes in costs;
2. Requiring councils that want to permanently adjust their revenue to undertake a Comprehensive Spending Review that forensically examines their expenditure as well as their revenue;
3. Simplifying the Special Variations process to focus only on specific council projects or programs;
4. Streamlining local government financial statements, which unnecessarily complicate local government financial reporting; and,
5. Drawing on the knowledge and experience of general managers, finance directors and other experts in the local government sector, to establish an Expert Advisory Panel to provide technical support for the delivery of reform based on the recommendations of the Committee.

The Government's reforms aim to enhance the reputation of local government as a robust, independently elected, third tier of government. All governments operate with limited resources and must efficiently use those resources to meet their community's needs. Councils will be sustainable if they can ensure expenditure is matched to both revenue and their community's service delivery expectations.

Elected councillors are in the best position to do this work as they can understand and balance competing community perspectives. To do their job, councillors need to have accurate

information and be empowered to make decisions about what services their communities want and can afford.

The Government will therefore progress reforms to ensure that councillors receive timely, appropriate, and accurate financial information to be visibly in control of their councils. This information will also be made transparent and public to maximise scrutiny over decisions being made in the local government sector.

The Government proposes that if a council believes it requires additional income to meet community expectations, it must assure IPART and the community at large that they have considered the efficiency of their operations prior to increasing their rates. Councils in financial distress should be assisted to build structured financial recovery plans, and sustainable services and infrastructure, rather than resorting to reactive rate hikes.

Importantly, the role of IPART is not to take away council's autonomy but rather to ensure that councils are efficient and have reasonably considered alternative plans, prior to seeking to increase rates.

These changes will be made as part of a wide range of reforms as explained in detail in response to each recommendation.

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## Government Responses to Recommendations

### Recommendation 1:

That the NSW Government conduct a comprehensive review of the rate exemptions and concessions under the *Local Government Act 1993* to:

- better target the eligibility criteria for rate exemptions and concessions
- achieve a better balance between local council financial sustainability, community benefits and principles of equity.

### Government response: Support

In 2016, IPART reported on the local government rating system and provided a substantial number of detailed recommendations. The Government does not believe a new comprehensive review of rate exemptions is necessary due to IPART's comprehensive analysis. However, the Government will review IPART's recommendations as a starting point for a targeted consideration of local government rate exemptions and concessions to ensure the effective distribution of the rating burden across communities.

This consideration will exclude any rating of land currently exempt due to its use for charitable or religious purposes. While it is noted these organisations rely on councils, they provide important social services the community at large depends upon.

The Government also notes the focus on the rateability of Build to Rent dwellings raised during the Inquiry. It is noted that a Build to Rent apartment building provides a council significantly less rate revenue than an equivalent apartment building using strata title. The Government will continue to consult with councils and Build to Rent providers to consider changes to the rating system to account for this anomaly.

### Action:

The Government will review IPART's recommendations to ensure the effective distribution of the rating burden across communities.

**Recommendation 2:**

That the NSW Government redesign the local government rating system, including reassessing council base rates, and seek to:

- implement measures, such as greater use of the Integrated Planning and Reporting framework and rates benchmarking, to provide local government greater flexibility and latitude to set their own rates
- emphasise the importance of continual evaluation and service delivery
- keep rates affordable and maintain safeguards to ensure rates meet community needs
- examine the use of capital improved value, rather than unimproved land value, to set the variable component of rates.

**Government response: Partially Support**

The NSW Government agrees with the views of the sector that financial sustainability is a serious concern for many councils, particularly in regional and remote areas. However, residents and ratepayers have also suffered a loss of real income through recent inflationary pressures. The NSW Government must ensure council rates remain affordable. It is also recognised that rates are only one part of the challenge for council financial sustainability, and grants, fees, charges and expenditure also need to be considered.

The Government notes that the rate peg has historically undercalculated the increases in costs borne by councils. While IPART has been setting the rate peg using a cost index formula since 2010, it was only in 2022 that a “population factor” was added to this methodology to adjust the total income that a council may receive by any population increase in that council area. Before this, population increases in an area did not increase a council’s revenue from rates.

A redesign of the rate peg methodology was implemented by IPART in 2023 and applies from the 2024-25 financial year onwards. These changes allow IPART to adjust for the individual circumstances of a council rather than apply the same indexation across the state. The Government is confident that the new rate peg methodology is robust. It provides a good starting position for councils in matching revenue to expenditure. If a council and a community agree that current service standards are sufficient to meet community needs, the rate peg should accurately compensate for cost increases beyond a council’s control.

However, some communities may agree an increase above indexation is acceptable to provide for better service standards. Other councils may need additional income to maintain existing service standards due to circumstances the rate peg cannot account for. The Special Variation process is not suited for this form of permanent rating uplift. A new pathway is necessary to allow for permanent rate increases above the rate peg.

**Action:**

The Government will prepare legislation and regulatory changes to allow the review of council income and expenditure through a **Comprehensive Spending Review process** which will be separate to the Special Rate Variation process.

The proposed process will enable councils who want to permanently adjust their rates to consult with their community and submit to IPART their proposed revenue and expenditure. The process should build upon a council's Integrated Planning and Reporting.

Guidelines for the Comprehensive Spending Review process will be based on the following principles:

- **Council resourcing based on community need** - It will be up to elected councillors to determine the needs of their community through consultation. Their proposed resourcing strategy and delivery plan must be framed around the community's priorities and the council's ability to deliver on them.
  - **Transparency** – Councillors and the public should be aware of which council operations are performing well and within budget, and which are performing poorly. Advice should be provided on how to improve the efficiency of poorly performing council functions.
  - **Long-term rate paths** - The Government accepts the view of ratepayers that one-off rate increases of 40-80% lead to “bill shock” and make it difficult for vulnerable groups to pay their rates. Any future rate increases must consider the long-term and spread the impact over time.
  - **Intergenerational equity** – It is important that councils in financial distress do not make decisions that have significant long-term implications or push issues ‘down the road’. Too often, councils have deferred difficult choices or made short-sighted decisions like reducing maintenance, which can exacerbate future challenges and financial risk.
- Independence of councils** – The power to make policy decisions like appropriate service standards is a matter for the democratically elected councillors, not the State Government. IPART will play an advisory role, to ensure that all options have been adequately considered and consulted upon.

The Comprehensive Spending Review process is proposed as follows:

Councils will submit to IPART:

- What they plan to build as infrastructure and provide as services;
- What their estimated rates, grants, fees and charges will be;
- Whether they require additional rating income and how it compares to the rate peg; and,
- Evidence of community engagement.

IPART will consider:

- Whether the council has adequately estimated the cost of delivery;
- Whether the community has the capacity to pay the rates and fees proposed;
- Whether the council is efficiently spending their present funds; and,
- Whether the delivery program and resourcing strategy are reasonable.

IPART will then examine the need for any rates adjustment, consistent with the delegated powers under the *Local Government Act 1993*, and provide guidance to a council about how it can be more efficient.

IPART will continue to index council cost increases and moderate rate increases over time.

The Comprehensive Spending Review will be developed in consultation with IPART and the Expert Advisory Panel.

**Recommendation 3:**

That the NSW Government seek to improve the special variation process, should the rate peg be retained in its current form, to:

- make it less resource and time-intensive for local councils
- streamline the process for the assessment of special variation applications

consider alternatives to special variations that allow councils to raise additional rates to maintain existing service levels.

**Government Response: Support**

The Special Variation framework has been historically used for time-limited special projects that a council needed additional resources to complete. Successful examples include the Gundagai Main Street Upgrade and Randwick's Special Environmental Levy.

Many recent Special Variations are not time-limited or targeted but are used to permanently increase a council's rate base to address broader financial sustainability concerns. As described in the response to Recommendation 2, the Government believes that a Comprehensive Spending Review is necessary before a council applies for higher permanent rating income. However, many councils may still require additional income for special projects or programs on a short-term basis without seeking a permanent increase in their rates.

To meet this need, the current Special Variation process will be retargeted to focus on funding for specific places, projects or programs.

**Action:**

The Government will review the existing Special Variation Guidelines to ensure these variations are focused on specific, time-limited projects where additional spending is necessary.

The Government agrees that for the Special Variation process to be effective, it must be worthwhile for a council to pursue. Through updates to the guidelines, the Government will remove bureaucratic requirements in the Special Rate Variation process that make the current system onerous for councils.

Communities must also be able to easily determine the benefit of a specific project or improvement when being asked to consider a temporary Special Variation.

**Recommendation 4:**

That the NSW Government conduct an audit of, and seek to update, the statutory fees and limits that apply to local government annual charges and user fees and charges to better reflect and account for increases in market costs and pressures, including inflation.

**Government Response: Support**

The Government accepts the evidence received from the Inquiry that many annual charges and user fees, such as the Stormwater Levy, have legislated caps that have not changed in many years. The Government notes that inflation has reduced the value of these charges over time, limiting councils' ability to use them to fund services. The Government will review these fees so that they better reflect the cost of delivering that service efficiently.

However, the level of other statutory charges, such as the fees relating to development applications, serve important policy goals and may need to be kept low to incentivise efficiency and positive policy outcomes.

Many fees charged by councils to ratepayers are not legally fixed and may be set by the council at its discretion. Through the Comprehensive Spending Review process, the Government will encourage councils to consider whether their discretionary fees and charges reflect the cost-effective delivery of council services, so that any subsidies are deliberate and explicitly considered in the budget-setting process.

**Action:**

The Government will undertake an audit of statutory fees and charges and user fees to align them, where appropriate, with reasonable service costs and index these costs with CPI (Consumer Price Index) where applicable.



**Recommendation 5:**

That the NSW Government advocate to the Australian Government to increase the federal taxation revenue distributed via Federal Financial Assistance Grants from 0.5 per cent to 1 per cent and amend the current commonwealth grant guidelines per capita distribution method, that disproportionately benefits inner city councils.

**Government Response: Support**

While much of the discussion around financial sustainability focuses on councils' rate base, the councils most exposed to financial pressures are smaller rural and remote councils that cannot adequately fund services through rates alone.

The House of Representatives Standing Committee on Regional Development, Infrastructure and Transport adopted an inquiry into local government sustainability on 21 March 2024, following a referral from the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, the Hon Catherine King MP.

The NSW Government Department of Planning, Housing and Infrastructure (DPHI) provided a submission to that inquiry. It noted the reality that the relative value of the Financial Assistance Grants has declined over the last few decades. This has impacted councils, particularly rural and regional councils that have limited capacity to raise their own revenue through fees and charges. The submission also noted the ongoing challenge for the NSW Local Government Grants Commission in allocating a fairer share of the general purpose component of the Financial Assistance Grants to councils with the greatest relative need when a fixed 30% of the general purpose component must be allocated based on population.

That inquiry handed down an interim report in January 2025. While the interim report did not provide any recommendations, it reflected the themes received through submissions and public hearings that the current system, including the per capita distribution method, is perceived to be inadequate by many stakeholders.

**Action:**

The NSW Government will continue to regularly and strongly advocate to the Australian Government to increase its Financial Assistance Grants to local government to 1% of GDP to assist those smaller councils.

In recognition of the financial challenges faced by smaller rural and remote councils, a continual review of the Federal Assistance Grants distribution model will also be part of the ongoing process of the NSW Local Government Grants Commission in its allocation of grants to NSW councils.

**Recommendation 6:**

That the NSW Government consider grant models that:

- provide a more secure and sustainable source of funding to local councils to achieve more equitable distribution of grants funding and provide councils with greater discretion in relation to how funding is spent
- take into account the preference of local councils for predictable grants that are determined in a timely manner and assist councils to receive grants within appropriate timeframes to support the delivery of infrastructure programs.

**Government Response: Support**

The Government supports continual innovation and improvement to the local government grant framework and has updated the Grant Administration Guidelines to underpin this commitment.

The Government will also examine options to create a greater proportion of needs-driven grants, including Community Service Obligations, with notional allocations, as well as to incorporate whole-of-life costing, where appropriate, including depreciation and maintenance.

**Action:**

The NSW Government will continue to explore new models for grants to be provided to councils.

**Recommendation 7:**

That the NSW Government implement changes to the developer contributions framework to better financially support local councils to fund the ongoing costs at the completion of new infrastructure and works deemed essential to support development including community facilities as determined by the council on behalf of the local community.

**Government Response: Noted**

The Government encourages councils to plan for the ongoing costs of new infrastructure funded by contributions to ensure whole of life cycle costs are considered when identifying and adopting projects.

Any changes to current policy settings that would lead to increased contributions payable by developers needs to be balanced against feasibility risks and delivery of the Government's housing targets.

**Recommendation 8:**

That, as part of the process of redesigning the local government rating system as outlined in Recommendation 2, the NSW Government have regard to the findings and recommendations of Portfolio Committee No. 8 – Customer Service’s Pounds in New South Wales report and ensure councils are able to properly fund pounds and companion animal services.

**Government Response: Support**

The Government responded on 16 January 2025 to the findings and recommendations of the *Pounds in New South Wales* report. In that response, the Government notes it is reviewing the Companion Animals Fund, looking at the most effective ways to utilise revenue from companion animal registrations and annual permits to best support councils in meeting their management responsibilities towards dogs and cats.

Over the past three financial years, an average of \$10 million per year was collected in registration fees through the Companion Animals Fund. Councils, until the end of 2023/24, received 80 per cent of all fees paid for companion animal registrations in their LGA.

One of the prime drivers of this review of the Companion Animals Fund is the inequity in the distribution of fees across councils. For example, in Quarter 4 2022/23, 97 councils (76 per cent) received less than 1 per cent of registration fees. In dollar terms, 75 councils (60 per cent) received less than \$10,000 in quarterly payments.

**Action:**

The Government will consider how the use of this money can be improved as part of the Government’s election commitment to review the *Companion Animals Act 1998*.

**Recommendation 9:**

That the NSW Government continue to improve the timeliness of disaster recovery assistance funding to local councils by utilising funding agreements such as tripartite arrangements which have provided councils with faster access to the funds they require to cover the cost of natural disaster recovery efforts.

**Government Response: Support**

The principles of the advanced funding model for disaster recovery works developed through new Tripartite Agreements have provided support for councils to deliver recovery works in a timely manner. The advanced funding model is strongly supported at all levels of government and is proposed to continue to ensure councils are not disadvantaged when delivering recovery works and remain cash flow positive throughout delivery.

**Action:**

The methodology for providing advanced funding is being reviewed as part of the Statewide Review of Disaster Funding. In addition, the Government is investigating additional ways to streamline the administration of funding for essential public asset restoration.

**Recommendation 10:**

That the NSW Government centralise disaster recovery funding within the NSW Reconstruction Authority to assist in improving expenditure on mitigation and preparedness and create dedicated and ongoing funding streams for communities, councils and community organisations to support their work on mitigation and preparedness.

**Government Response: Support in Principle**

While the Government supports the concept of centralising disaster recovery funding and a dedicated funding stream, this is subject to identifying an appropriate funding source and building capability to deliver.

The Government has recently established the Disaster Recovery Funding Arrangements (DRFA) Management Board to strengthen the oversight of DRFA funded programs. The Board includes senior representatives from the Premier's Department, NSW Treasury, Reconstruction Authority (RA) and key delivery agencies as well as the Office of Local Government (OLG). The Board will recommend options to streamline the management of disaster recovery in NSW.

Disaster Adaptation Plan (DAP) Guidelines are nearing completion, and the RA is delivering pilot DAPs in the Northern Rivers and Hawksbury/Nepean regions to identify and prioritise future investment in mitigation and preparedness.

**Action:**

The Government will continue to implement the review of Disaster Funding.

**Recommendation 11:**

That the NSW Government continue to advocate to the Commonwealth Government to incorporate betterment funding into disaster recovery funding arrangements.

**Government Response: Support**

The Government provided input into the independent review of the DRFA (the Colvin Review), as well as a review led by the National Emergency Management Agency (NEMA).

The NSW Government's feedback on both reviews articulated the need for greater opportunity for funding support for the betterment of essential public asset infrastructure under the DRFA.

On 25 October 2024, the Australian Government released the final report of an independent review of Commonwealth Disaster funding, which identified 47 recommendations to improve the existing Commonwealth's disaster funding arrangements.

**Action:**

The Government will use the Colvin Review and subsequent reform processes being led by NEMA to advocate for betterment funding as part of Disaster Funding arrangements.

**Recommendation 12:**

That the NSW Government seek amendment to the Rural Fires Act 1997 such that Rural Fire Service assets are vested in the Rural Fire Service, with consequential amendment to the duties of councils as public authorities to prevent the occurrence of bushfires on, and to minimise the danger of the spread of a bush fire on or from land under its control or management.

**Government Response: Noted**

On 30 January 2024 this matter was referred to the NSW Parliament's Public Accounts Committee Inquiry into Assets, premises and funding of the NSW Rural Fire Service. The inquiry has held two public hearings and has received 78 submissions.

The Committee is still considering the matter.

**Recommendation 13:**

That the NSW Government review the depreciation methodology that applies to depreciation rates.

**Recommendation 14:**

That the NSW Government consider excluding depreciation expenses from the calculation of the Operating Performance Ratio.

**Government Response: Support**

The Government supports reviewing the depreciation methodology, noting that this methodology stems from the requirements of Accounting Standard AASB 116 - Property, Plant and Equipment. It is noted that other jurisdictions in Australia are also reviewing asset valuation.

The Government supports ensuring that council financial reports provide councillors and the public a workable understanding of a council's assets, liabilities and cash flow to support good budget-setting.

Many of the challenges outlined in submissions and by the Committee relate to the impact of fair value asset accounting, particularly for non-realisable assets in a local government context. The Government will continue to explore options to address these challenges.

**Action:**

The Government, in consultation with the Expert Advisory Panel, will consider alternative valuation methodologies and how they can be best incorporated into council accounts. The Panel will also provide advice on how councils could create and use asset maintenance/replacement reserves, along with how to account for the increasing risk of natural disasters.

As an interim measure, the Office of Local Government has released the 2024/25 Local Government Code of Accounting Practice and Financial Reporting, including a sub-total in council Income Statements that excludes depreciation expenses. The Office of Local Government has also removed performance ratios from the Code for the 2024/25 financial year while a broader review is conducted.

These reforms will provide councillors and communities with more timely and accurate financial information, offering a clearer understanding of the overall performance of councils, particularly cash flow.

**Recommendation 15:**

That the NSW Government:

- identify opportunities to reduce cost shifting to local government
- undertake greater consultation with local government prior to making decisions that may result in cost shifting
- review the practice of discounting infrastructure and other funding applications by border councils due to use by interstate residents
- use its waste levy review to examine how the Waste Levy can better support infrastructure and services that support the transition to a circular economy.

**Government Response: Support**

The Government stands by its commitment, outlined in the 2024-2027 Intergovernmental Agreement to Guide NSW State-Local Government Relations on Strategic Partnerships, to work with local government to strengthen the sector's financial sustainability and consider councils' financial capability in service delivery.

The Government acknowledges that the effective implementation of its policy agenda relies on an effective and strong partnership with local governments to best achieve policy outcomes. This partnership is based on mutual respect, continuous improvement, and strong and productive consultation.

The financial sustainability of councils is a key priority for the Government, which continues to fund billions of dollars of services and infrastructure for councils across the state every year. As the functions of government evolve over time, it may be most appropriate for local governments to manage new activities rather than State. For these functions to be performed adequately, it is vital that both levels of government work collaboratively and that councils are sufficiently resourced to perform these roles. The involvement of local government through consultation, or co-design of new policies where appropriate, will maximise the chance of successful outcomes for NSW communities.

**Action:**

The Government reinforces its commitment to the Intergovernmental Agreement with Local Government NSW and will continue to work collaboratively with councils and the sector.



**Recommendation 16:**

That the NSW Government review the financial reporting guidelines and accounting model for local government.

**Government Response: Support**

The Government supports reviewing the financial reporting guidelines and accounting model for local government.

The Government has asked the Office of Local Government to improve the effectiveness, timeliness and cost of financial reporting processes for councils. However, it is noted that local government financial reporting guidelines and accounting practices are required to meet the requirements of the Australian Accounting Standards Board at this point in time.

On 6 March 2025, the Office of Local Government released revised Quarterly Budget Review Statement (QBRs) Guidelines for consultation, which aim to modernise quarterly budget statements across the local government sector. The changes introduce a standardised reporting template and require councils to report on individual council funds so that councillors and the community can easily assess the performance of each council function independently. The guidelines also introduce a new requirement for councils to provide the Office of Local Government with an electronic QBRs throughout the financial year.

By requiring councils to provide clear, up-to-date financial information, the Government hopes to increase the ability of councillors, the public and the Office of Local Government to oversee council budgets throughout the financial year, not just when the Annual Report is published.

As noted in response to recommendations 13 and 14, the Office of Local Government has removed performance ratios from the Code of Accounting Practice and Financial Reporting for the 2024/25 financial year while they are under review. The Government has also commenced consultation with key stakeholders on the removal of the Special Purpose Financial Statements to reduce duplication.

Previous reform in this space, including the requirement for councils to have an Audit, Risk and Improvement Committee (ARIC) help councillors stay informed about financial challenges and potential risks that require the council's attention, separate to briefings by council staff.

**Action:**

As previously noted, the Government will consider how alternative valuation methodologies can be best incorporated into council accounting.

The Office of Local Government will also use the 'Your Council' website to share financial data collected from councils through annual returns and QBRs. This will provide the community access to information about their council's income and expenditure, cash reserves, long term financial outlook, and service delivery performance.

**Recommendation 17:**

That the NSW Government review the performance measurement ratios for local councils.

**Government Response: Support**

Performance ratios should provide a clear understanding of a council's spending priorities and budget decisions. Among other factors, they should be highlighting key measures such as:

- how much money is being spent against how much is being earned
- available cash
- how much money council is spending on the maintenance and renewal of its assets

To enhance public and OLG oversight over the financial performance of councils, ratios should be provided quarterly, rather than only being included in councils' annual audited accounts. More frequent data on a council's liquidity, spending on major projects and service delivery is important for the community to monitor how well their council is performing.

**Action:**

The Government is reviewing the local government performance ratios to ensure they are fit for purpose. Data from councils' QBRS is being used to develop new performance criteria better suited to local government finances.

The Government has also asked the Office of Local Government to enhance the functionality of the Your Council website so that it is a more effective tool for transparency between councils and their communities.

## APPENDIX – Expert Advisory Panel

The proposed Expert Advisory Panel will include the following representatives:

- a mix of general managers from metropolitan, regional and rural councils
- a mix of Chief Financial Officers from metropolitan, regional and rural councils
- representatives from NSW local government unions
- representatives from Local Government NSW
- representatives from Local Government Professionals

The proposed Expert Advisory Panel will also be advised by and have observer status from:

- the Independent Pricing and Regulatory Tribunal
- the NSW Audit Office
- the NSW Grants Commission
- relevant State agencies (as needed to advise on fees and charges or disaster funding arrangements)

**12.3 OPERATIONAL PLAN - QUARTER 3 REVIEW 2024/2025****File Number:** REP25/274**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** 1. Operational Plan Q3 Review [↓](#) **REPORT**

Attached is the Operational Plan Review for Quarter 3 of 2024/2025.

**RECOMMENDATION**

It is recommended that the Operational Plan Quarter 3 Review 2024/2025 be noted.

***Report by Melissa Boxall***





**TEMORA SHIRE COUNCIL  
OPERATIONAL PLAN  
QUARTER 3  
2024/2025  
REVIEW**




## Administration


Key Functions - Administration Services, Human Resources, Information Technology, Records Management, Financial Services

- Policy Direction
- To manage all records in accordance with the State Records Act
- Commitment to e-commerce strategies
- Support a larger share of taxation revenue for Local Government
- Ensure Council's investment portfolio is properly managed to obtain highest possible secure interest yield within allowable form of investments

*To provide efficient and effective secretarial/clerical, reception, information technology, and financial support services for Council to internal and external customers, which meet the needs of the customer.*

| Action Name   | Metric  | Responsible Position               | Status      | Traffic Lights  | Progress | Comments   |
|---|---|------------------------------------|-------------|---|----------|--|
| Develop, review and test internal systems and administration policies, procedures and documentation.            | Develop or review 4 policies or procedures annually | Administration and Finance Manager | Progressing |    | 50%      | The following policies were reviewed during the quarter:<br>- Password Policy<br>- Corporate Credit Card Policy<br>- Supported Accommodation Residential Tenancy Policy<br>- Developer Infrastructure Deferred Payment Policy<br>The following policies are currently under review:<br>- Modern Slavery Policy<br>- CCTV Policy<br>- Cyber Security Policy   |
| Review and prepare new documentation to meet legislative requirements of Integrated Planning & Reporting (IP&R) | Documents are prepared                              | General Manager                    | Progressing |  | 75%      | A draft suite of Integrated Planning and Reporting documents has been prepared following significant community engagement, via a community survey and strategic workshops involving community members, government agencies, staff and Councilors. The draft Our Plan for the Future strategic planning document will be presented to Council in May for public exhibition. Our plan for the Future will be an integrated, easy to read document that will assist in efficient monitoring and reporting outcomes as it is implemented from 1 July 2025. |

| Action Name   | Metric  | Responsible Position                   | Status      | Traffic Lights   | Progress | Comments   |
|---|---|--|-------------|--|----------|--|
| Prepare a new Community Strategic Plan and community indicator framework              | Community strategic plan prepared                             | Economic Development Manager           | Progressing |   | 75%      | Community Scorecard (satisfaction survey) completed and results published.<br>Community engagement for Community Strategic Plan (CSP) completed alongside staff and councillor engagement. Draft CSP presented to Council for consideration, incorporating community indicators from a mix of sources, including the scorecard.  |
| Implement actions that address issues raised in the Human Resources functional review | Develop HR strategy to address issues identified in HR review | People & Culture Manager               | Progressing |   | 80%      | Incremental progress has been made to address and prioritise the issues raised in the HR Functional Review.<br>The development of a new Workforce Management Plan Strategy is in progress which is informed by priorities identified from an all staff engagement survey conducted recently together with outstanding issues from the review.<br>Key activities include:<br>- All staff engagement Survey results action planning sessions<br>- Implementation of Recruitment Procedure<br>- Implementation of Flexible Work Arrangements and compressed work week |
|   | Implement prioritised action from HR Review                   |  |             |  |          |  |
| Prepare and implement Financial Sustainability Strategy and Plan                      | Review LTFP and note changes required for report to Council   | Director of Administration and Finance | Completed   |  | 80%      | A draft Financial Sustainability Strategy has been prepared and will be presented to Council in April.   |
|   | Review IPR Documents and note changes required                |  |             |  |          |  |

| Action Name  | Metric   | Responsible Position                   | Status      | Traffic Lights  | Progress | Comments   |
|--|--|--|-------------|---|----------|--|
| Implement Service Review Program focused on continual improvement and financial sustainability | Prepare annual program in consultation with internal stakeholders and ARIC                         | Director of Administration and Finance | Progressing |  | 75%      | Council has an ongoing commitment to improving organisational efficiencies and effectiveness to deliver on its commitments to the community.<br>Council held its fourth Audit Risk & Improvement Committee (ARIC) meeting for the financial year during March 2025.<br>A service review is currently being undertaken of operations at the Visitor Information Centre. |
|  | Implementation of Program to review Arts, Culture & Tourism activities and Recreational activities |  |             |   |          |  |






## Airport

Key Function - Temora Aerodrome

Policy Direction

- Compliance with all CASA requirements to maintain registration
- Maintain sufficient land stock for future development of the Temora Aerodrome

*To develop and market the airport as a premier tourist attraction and first rate facility for recreational aviation enthusiasts, plus promote both the commercial and residential aerodrome development in order to attract business and residents to Temora*

| Action Name  | Metric   | Responsible Position           | Status      | Traffic Lights  | Progress | Comments   |
|--|--|--------------------------------|-------------|---|----------|--|
| Undertake activities that support the implementation of the Temora Airport Master Plan | Attraction of business to the Airport precinct | Economic Development Manager   | Progressing |    | 50%      | Agreement has been reached for Stage 5 of the Airport Estate. Formal signing of agreements is pending confirmation of acquisition of enabling taxiway land. A funding application has been submitted for construction of the enabling taxiway for the Temora Airport Expansion Project under Regional Economic Development and Community Investment Program. |
|  | Events held at Temora Airport                  |                                |             |   |          |  |
|  | Deliver Airport infrastructure                 |                                |             |   |          |  |
| Implement actions detailed in the Airport Master Plan                                  | Plan implemented                               | Executive Manager, Engineering | Progressing |  | 75%      | Ongoing. Limited capital works to be delivered in this financial year outside the sale yards Development. Recently aerodrome manual endorsed by CASA. CASA surveillance inspection being conducted in April 2025.  |
| Hold regular meetings of the Aerodrome Committee                                       | Meeting frequency                              | Executive Manager, Engineering | Progressing |  | 75%      | Meeting held in December 2024 and scheduled for May 2025   |

## Aged & Special Needs Care






Key Functions - Aged Care, Pinnacle Community Services, Persons with Disabilities, Senior Citizens



Policy Direction

- Support existing providers of aged care services in the development and retention of facilities and services
- Undertake regular and comprehensive consultation to ensure that the current and future needs of senior residents are met • Continue to seek funding for programs that improve the options available for frail aged and disabled

*To provide frail, older people and young people with disabilities and the carers of these people with a range of basic services to enable them to live comfortably in their own homes and avoid inappropriate or premature institutionalization, and:• To provide an environment for our senior citizens that is safe, well serviced and meets the expectations of residents*

| Action Name  | Metric   | Responsible Position                     | Status      | Traffic Lights | Progress | Comments  |
|--|--|--|-------------|----------------|----------|---|
| Pinnacle Community Services - Maintain Aged Care Provider approval   | Meet all standards in Aged Care Quality Standard Audit | PCS - Manager                            | Progressing | ▲              | 75%      | Due to changed aged care legislation and new Aged Care Quality Standards, the Australian Government Department of Health and Aged Care (the department) is adopting a universal provider registration model for aged care providers currently delivering Australian Government funded aged care services, and those receiving grants to deliver services. Providers will transition to a registered provider based on the services provided. Proposed registration dates are 1 July 2025 to 1 April 2026. |
| Provide support to vulnerable members of the community through attendance and participation in forums and Interagency Meetings | Attendance at meetings and participation in forums     | Economic & Community Development Officer | Progressing | ▲              | 75%      | Council officers attended the Interagency meetings held in February and April 2025  |

| Action Name   | Metric                                       | Responsible Position                     | Status      | Traffic Lights  | Progress | Comments   |
|---|--|--|-------------|---|----------|--|
| Provide donation equivalent to 25% of General rate to the following:<br>*Ariah Park Senior Housing<br>*Ariah Park CWA<br>*Ariah Park Community Projects - Second Glance OP Shop | Donation made                                | Administration and Finance Manager       | Progressing |    | 65%      | Donation processed for Ariah Park Senior Housing and Ariah Park CWA. No application has been received from Ariah Park Community Projects - Second Glance Op Shop.              |
| Pinnacle Community Services - Maintain NDIS registration  | Meet requirements of full onsite audit       | PCS - Manager                            | Completed   |    | 100%     | Following the two day onsite Audit in May 2024, officers submitted corrective actions securing a three year certification to 5 February 2028. Mid-term audit due in July 2026. |
| Pinnacle Community Services - Hold an acknowledgement function for Carers annually  | Hold Carers Function in Carers Week          | PCS - Manager                            | Completed   |    | 100%     | A function was held on Friday 19 October 2024 during Carers Week for carers to acknowledge and recognise their dedication to their caring roles.                               |
| Disability Services - Implement the Temora Disability Inclusion Action Plan   | Annual report to Council on actions achieved | Economic & Community Development Officer | Progressing |   | 75%      | The Temora Shire Disability Inclusion Action Plan (DIAP) was completed in FY2023/2024. The plan is hosted on Council's website along with an easy read version.                |
| Aged Care Services -Conduct a positive ageing expo/ information session - Biennial event next due 2024/25   | Event held                                   | Economic & Community Development Officer | Completed   |  | 100%     | Actively Ageing & Lifestyle Expo was delivered on Wednesday 5 March 2025.  |

| Action Name   | Metric  | Responsible Position               | Status      | Traffic Lights  | Progress | Comments  |
|---|---|------------------------------------|-------------|---|----------|---|
| Support activities that increase the volume and range of affordable housing for older people, people with a disability and those living in housing stress | Activities undertaken   | Economic Development Manager       | Progressing |  | 50%      | Awaiting the outcome for funding application for enabling infrastructure for the Dr Parry Homes affordable homes for seniors development at Apollo Place.<br>Vacant Homes project commenced to identify and bring vacant homes to the market. Contractor onboarded and vacant homes analysis commenced. |
|   | Support Dr Parry Homes proposal to develop Apollo Place   |                                    |             |   |          |   |
|   | Advocate for additional funding for Whiddon Homes in their efforts to redevelop facilities        |                                    |             |   |          |   |
| Access & Equity - Encourage equitable access to public buildings and businesses within Temora Shire   | Hold Access & Equity Meetings   | Director of Environmental Services | Completed   |  | 75%      | Work at Temora Community Centre has been completed. Access and Equity meeting held in November, 2024. Next meeting scheduled for 8th April, 2025.   |
|   | Review Council owned properties for access improvements and refer upgrade works to future budgets |                                    |             |   |          |   |


| Action Name | Metric   | Responsible Position | Status | Traffic Lights | Progress | Comments |
|-------------|--|----------------------|--------|----------------|----------|----------|
|             | Encourage local businesses to utilise the Access & Equity Committee funding to assist in upgrading access for people with a disability |                      |        |                |          |          |

## Commercial Services

Key Functions - Caravan Parks, Land Stocks, TAIC

Policy Direction: • Develop the existing caravan parks to a level where commercial interest would find the facilities attractive to lease or buy • Retention of caravan park facilities in Arianah Park and Temora

*To provide Commercial Facilities that supports the economic development of Temora Shire at minimum cost to council.*


| Action Name   | Metric   | Responsible Position                   | Status      | Traffic Lights   | Progress | Comments  |
|---|--|--|-------------|--|----------|---|
| Provide ongoing support for TAIC as detailed in the adopted licencing agreement | Budget provided in accordance with the lease agreement   | Director of Administration and Finance | Progressing |  | 70%      | Council provides an annual maintenance budget in accordance with the licence agreement. Councillors and senior staff attended a meet and greet with FarmLink staff and board members at the TAIC during March 2025. A Partnership Committee Meeting was held during March 2025. |
|   | Conduct meetings of the Management Committee   |  |             |  |          |   |
|   | Support engagement/promotional events in accordance with the terms of TAIC Community Engagement Strategy (CES) |  |             |  |          |   |







## Communications

Key Function - Narraburra News, Social Media, Websites

*To provide Communications to all stakeholders to ensure that the community are well informed.*

| Action Name  | Metric  | Responsible Position   | Status      | Traffic Lights  | Progress | Comments   |
|--|---|------------------------|-------------|---|----------|--|
| Volunteers - Acknowledge volunteers and promote volunteering opportunities through Narraburra News and digital media | Regular articles in Narraburra News and promotion of events   | Communications Officer | Progressing |  | 75%      | Promoting 2025 Careers and Volunteers Expo in May through Narraburra News and Council's social pages.<br>Promoted nominees and winners of Australia Day Citizen, Young Citizen, and Event of the year on Council's Facebook page and in Narraburra News October and February editions. Nominations for NSW Woman of the Year and Volunteer of the Year promoted on Council's Facebook page, and in Narraburra News.<br>Acknowledged volunteers in the Red Shield Appeal for raising \$24,084 and Clean Up Australia Day participants on Council's Facebook page.<br>Acknowledged A Lifetime Achievement in Sport Award presented to the family of the late R J 'Johnny' New by Temora & District Sports Council.<br>Acknowledge Art Centre for their work in capturing the memories of our community through Pod Talks in the Narraburra News July edition.<br>Acknowledged our 355 committee volunteers in Local Government Week article in Narraburra News August edition. |
|  | Promote the achievements of Temora Shire residents through programs such as the 'Home grown heroes' program |                        |             |   |          |  |

| Action Name  | Metric  | Responsible Position         | Status      | Traffic Lights  | Progress | Comments   |
|--|---|------------------------------|-------------|---|----------|--|
| Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor/s | Arrange meeting   | General Manager              | Progressing |    | 15%      | This meeting will be scheduled in the fourth quarter of the financial year.  |
| Support opportunities for Councillors to meet with the community   | Opportunities for community and councillor engagement are developed and implemented | General Manager              | Completed   |    | 100%     | Following the local government election on 14 September 2024, the new Council has been inducted into their roles, undertaking training in the Code of Conduct, the Code of Meeting Practice, Social Media and have been provided the opportunity to attend Aboriginal Cultural Awareness Training and online programs facilitated by the Office of Local Government. Councillors have been nominated to Committees of Council and 355 Community Committees. Plans are underway to involve the Councillors in Council led activities during local government week in August 2025. |
|  | Walk and Talk Tour undertaken   |                              |             |   |          |  |
| Prepare and implement community engagement policy and strategy   | Strategy developed and implemented  | Communications Officer       | Completed   |   | 100%     | The revised Community Engagement Strategy was placed on public exhibition and adopted by Council in December 2024.   |
| Support business and community groups to secure grant funding  | Grant Guru subscription renewed   | Economic Development Manager | Progressing |  | 75%      | Grant Guru subscription renewed and portal promoted.<br>Various grant opportunities promoted to businesses and community groups as relevant.   |
|  | Organisations assisted  |                              |             |   |          |  |





| Action Name   | Metric  | Responsible Position         | Status      | Traffic Lights | Progress | Comments  |
|---|---|------------------------------|-------------|----------------|----------|---|
| Support the attraction and retention of a skilled workforce in Temora | <div>Opportunities for support are promoted</div> <div>Participation in workforce attraction programs such as GROW, Country Change and Regional Activators Alliance</div> <div>Participate in resident attraction programs</div> <div>Publication of a minimum of 12 job mailers per annum</div> <div>Support the delivery of the recommendations of the HR Needs Assessment in partnership with TBEG</div> | Economic Development Manager | Progressing | ▲              | 50%      | Country Change feature month content provided.<br>NSW GROW program candidate relocated to Temora and onboarded to new role. Article published in Temora Independent.<br>Participation in Regional Activators Alliance quarterly meeting.<br>Job mailers issued. |




## Community Services



Key Functions - Child Care, Cultural Services, Education, Library Services, Town Hall Theatre, Town Hall


Policy Direction • Continuation of a Government funded childcare service through the Bland/Temora Family Day Care Scheme • Continued employment of a Community Services Officer • Support for Imagine Temora and membership of Eastern Riverina Arts (ERA) • Maximise the opportunity for cultural exchange with sister cities • Develop opportunities for relationship with Charles Sturt University (CSU)





*To provide Community Services to Temora Shire residents that meet needs in terms of community, cultural and education for the targeted demographic*


| Action Name  | Metric   | Responsible Position | Status      | Traffic Lights  | Progress | Comments  |
|--|--|----------------------|-------------|---|----------|---|
| Temora Arts Centre - Implement the Plan of Management for Temora Arts Centre and minimise financial impact on Council budget | Improved financial performance of the Centre   | Arts Centre Manager  | Progressing |    | 75%      | Work continues on implementing the Temora Arts Centre Plan of Management, with adjustments underway to allow the Arts Centre group to take on a larger role in managing the facility. They currently handle maintenance and cleaning, and under the new approach will also support some administrative tasks, with associated benefits. The Plan of Management remains in development and is expected to be finalised by the end of the financial year, noting it forms part of broader cultural planning across Temora.                    |
|  | Implementation of priority actions in Plan of Management                             |                      |             |   |          |   |
|  | Increased utilisation of the Temora Arts Centre by young people, schools and seniors |                      |             |   |          |   |
| Arts and Culture - Maintain membership of Eastern Riverina Arts and attend meetings  | Retention of membership  | Arts Centre Manager  | Progressing |  | 75%      | Membership with Eastern Riverina Arts (ERA) has been maintained. Through the guidance of the Arts Centre Manager, the community secured over \$5,200 in grant funding directly through ERA's Country Arts Support Program (CASP). This funding has supported a local musician in learning music production, enabled the local creative writers to host an exhibition in November at the Bundawarra Centre, and provided funding toward a mural for the Arts Centre building, strengthening the Arts Centre's presence within the community. |

| Action Name  | Metric   | Responsible Position                     | Status      | Traffic Lights  | Progress | Comments   |
|--|--|--|-------------|---|----------|--|
| Arts and Culture - Develop exhibitions and arts events in conjunction with the Temora Arts Centre Advisory Committee | Identify and hold exhibitions                    | Arts Centre Manager                      | Progressing |    | 75%      | Arts Centre membership continues to grow, with visitation now reaching over 300 weekly. The Arts Centre group, formerly TADVAC, holds visual arts activities three to four times a week, and pottery sessions have expanded to Mondays, Thursdays, and Sundays. The University of the Third Age (U3A) runs creative writing on Thursdays and ukulele lessons on Wednesdays. Mahjong is now also a regular activity, attracting around 12 participants plus balance and bones of Fridays. The Community Centre continues to visit for children's school holiday programs. Recent successful exhibitions included works by Sam Sharman and Bob Brabin. Planning for the revamped Temora Art Prize is underway, with the exhibition scheduled for the end of June 2025. |
|  | Conduct Temora Shire Council Art Prize           |  |             |   |          |  |
| Imagine Temora - Provide a budget to support the Events Donation Policy for Council Committees                       | Budget provided                                  | Arts Centre Manager                      | Progressing |    | 75%      | The Imagine Temora initiative continues to progress steadily. In the second quarter, Imagine successfully hosted both the Michael Fix concert and a Larissa Burak concert, supported by Performing Arts Temora and Council. Larissa Burak is scheduled to return for a repeat performance in April. Planning is underway for a busy period ahead, and the Imagine Committee continues to meet monthly to drive activities forward.   |
| Arts and Culture - Support events and programs that promote culture and diversity                                    | Prepare and implement Diversity & Inclusion Plan | Economic & Community Development Officer | Progressing |  | 75%      | The Embrace Festival was held on Sunday 16 March 2025. Council was not successful with obtaining a grant through Multicultural NSW's Stronger Together Festival and Events grants program. A donation of \$2000 was provided for the Embrace Festival by the Temora Shire Community Drug Action Team.  |
|  | Deliver Drench Festival                          |  |             |   |          |  |
|  | Deliver Embrace Festival                         |  |             |   |          |  |

| Action Name  | Metric  | Responsible Position                     | Status      | Traffic Lights  | Progress | Comments  |
|--|---|--|-------------|---|----------|---|
|  | Maintain Embrace Temora Facebook Group          |  |             |   |          | Planning for DRENCH Festival which will be held in June 2025 has commenced.   |
| Deliver a program to support and welcome new residents           | Welcoming Committee meetings held               | Economic & Community Development Officer | Progressing |  | 75%      | Tea-Town Sip is a free, inclusive activity that encourages locals and newcomers to engage in some casual conversations over a pot of tea. Tea-Town Sips is held at the library every Tuesday and on the first Saturday of the month. Officers delivered Council's multicultural Embrace Festival on Sunday 16 March 2025. Council officer is planning a new residents welcoming event for May 2025. |
|  | Program developed                               |  |             |   |          |   |
|  | New Resident Welcome Events held                |  |             |   |          |   |
|  | Maintain the currency of the Direct Me guide    |  |             |   |          |   |
|  | New Resident Packs updated and distributed      |  |             |   |          |   |
| Prepare and implement Pinnacle Community Services Strategic Plan | Undertake the preparation of the strategic plan | PCS - Manager                            | Progressing |  | 10%      | Officers have commenced review of existing Pinnacle Community Services strategic plan.  |
|  | Implementation of strategic plan                |  |             |   |          |   |

|   |                                  |  |             |   |     |   |
|---|----------------------------------|--|-------------|---|-----|---|
| Events - Financial support for the following events (at a minimum) ,<br><ul style="list-style-type: none"> <li>• International Women's Day</li> <li>• Australia Day</li> <li>• Volunteers Week</li> <li>* Local Government Week</li> <li>* Temora Show</li> <li>* Ariah Park Show</li> <li>* V8 Jetboats</li> <li>* Country Weekend Hot Rod Run</li> <li>* Ariah Park Christmas Tree</li> <li>* Christmas Eve Mass</li> <li>* Carols by Candlelight</li> <li>* Rural Museum Open Day</li> <li>* Pacers Cup</li> <li>Temora Greyhounds</li> <li>* Ariah Park "Spark in the Park"</li> <li>* Anzac Day/Remembrance Day</li> <li>* School Presentation Awards</li> </ul> Including seeking | Support provided and events held | Economic & Community Development Officer | Progressing |  | 75% | <p>Council has provided financial assistance to the following community groups that have held events during the quarter:</p> <ul style="list-style-type: none"> <li>- Australia Day Events</li> <li>- International Women's Day</li> <li>- Rural Museum Open Day</li> </ul> |
|---|----------------------------------|--|-------------|---|-----|---|

| Action Name   | Metric  | Responsible Position               | Status          | Traffic Lights   | Progress | Comments  |
|---|---|------------------------------------|-----------------|--|----------|---|
| grant funding for those events  |   |                                    |                 |  |          |   |
| Arts and Culture - Support the implementation of the Public Art Policy  | Completion of Public Art Policy   | Arts Centre Manager                | Completed       |    | 100%     | The Public Art Policy was developed by the Town Planner/Strategic Projects Officer, with ongoing responsibility now transitioned to the Arts Centre Manager. The Art Acquisition, Management & Decommissioning Policy was placed on public display and has since been approved, completing this project.                              |
|   | Promote and support the implementation of the Public Art Policy             |                                    |                 |  |          |   |
| Ariah Park Community Hall - Provision of a donation equivalent to rates   | Donation Made   | Administration and Finance Manager | Not Progressing |    | 0%       | No application has been received from the Ariah Park Community Hall.  |
| Springdale Memorial Hall - Provide financial support to Committee   | Funds allocated   | Director of Environmental Services | Completed       |    | 100%     | \$5000 made available in budget. Attending to issues as they arise.   |
| Library - Provide and promote the Library service offerings to the community through the Temora Library and Ariah Park Mobile Library | Evaluate program offerings and services                                     | Library Manager                    | Progressing     |  | 75%      | The library will maintain a consistent 12-month programming structure to ensure continuity and sustained community engagement. Core programs such as literacy workshops, children's storytime, book clubs, and tech help sessions will be scheduled regularly across Temora Library and investigation into mobile services continues. |
|   | Deliver a range of programs and services to meet the needs of the community |                                    |                 |  |          |   |
|   | Provision of advertising/promotion of library services                      |                                    |                 |  |          |   |

| Action Name   | Metric  | Responsible Position                     | Status      | Traffic Lights  | Progress | Comments   |
|---|---|--|-------------|---|----------|--|
| Temora Memorial Town Hall - Support the operation of and undertake a promotion campaign to increase usage of the Temora Memorial Town Hall including Temora Town Hall Theatre | Promotion strategy developed in conjunction with Communications Officer | Environmental Services Technical Officer | Progressing |  | 75%      | The Temora Memorial Town Hall is being utilised by a number of different schools, dance groups, training organisations, sporting groups (end of season balls), debutante balls, music concerts, plays, presentation days and community purposes such as government elections. The Temora Town Hall Theatre continues to promote upcoming movies and special events through social media, emails and Narraburra News. |




## Economic Development, Tourism & Resident Attraction





Key Functions - Economic Development, Tourism




Policy Directions • To lobby for continued improvement of and access to services, transport, communications and utilities for Temora Shire • To attract grant funding to assist in the development of the Shire • To build a strong and united community force for the growth and sustainability of our Shire. • To plan for the possibility of a sudden upsurge in investment and population which may result from a new mine or other large employer • To keep State and Federal members informed of Temora's needs and our strategies to meet those needs. • To maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices. • Increase the access to information regarding TSC and Government programs initiatives and funding opportunities to the community via newsletters and webpage on Council and [www.temora.com.au](http://www.temora.com.au) websites • Maintain membership of Regional Tourism Bodies • Proactively seek business opportunities for Temora Shire including villages

*To create an environment which encourages growth in existing businesses and maximise opportunities for external business investment in the Temora Shire and grows population, recognising tourism as an important industry within the community*



| Action Name  | Metric                      | Responsible Position         | Status      | Traffic Lights  | Progress | Comments  |
|--|-----------------------------|------------------------------|-------------|---|----------|---|
| Develop priority projects to 'shovel ready' in order to take advantage of funding opportunities as they arise. | Prepare plans as identified | Economic Development Manager | Progressing |  | 50%      | The medical facilities needs assessment has been completed and reported to Council. An EOI for office space at NRCC House was issued. A funding application for NSW Ambulance Museum development declined through the Regional Precincts & Partnership program so alternative options to be developed. Council is awaiting outcome of funding application for enabling infrastructure for the Dr Parry Homes Apollo Place affordable housing for seniors development. A funding application was submitted for Lake Centenary Master Plan under NSW Boating Infrastructure for Communities program. Funding applications have been submitted for the design of the Community Garden & Environmental Learning Space under the Essential Energy - Essential Grants 2025 and Inland Rail Community Grants programs. A funding application has been submitted for construction of the enabling taxiway for the Temora Airport Expansion Project under Regional Economic Development and Community Investment Program |



| Action Name   | Metric   | Responsible Position                     | Status              | Traffic Lights  | Progress | Comments  |
|---|--|--|---------------------|---|----------|---|
| Economic Development - Actively support businesses and implement programs that strengthen and diversify the local economy | Implementation of the Regional Drought Resilience Plan         | Economic & Community Development Officer | Progressing         |    | 75%      | Council actively supports and attends Temora Business Enterprise Group executive meetings that support local business.<br>Council has participated in numerous Regional Development Australia Welcome Experience meetings, supporting newcomers to the Temora Shire.<br>The Regional Drought Resilience Plan project has commenced. Projects under way in Temora Shire include Bringing Vacant Houses onto the Rental Market, Spend Data Analysis, Strengthen the Capacity of Community Groups and The Resilience Project. The Human Resource Management Support to local businesses will commence in Q4. |
|   | Support provided for expansion of existing businesses          |  |                     |   |          |   |
|   | Programs developed and implemented                             |  |                     |   |          |   |
|   | Attraction of new business                                     |  |                     |   |          |   |
| Economic Development - Provide advice and support to TBEG   | Support for TBEG   | Economic & Community Development Officer | Progressing         |    | 75%      | Council officers attended the February meeting. There were no meetings held in January and March.<br>Council officer has attended Temora Shire Business Awards Committee meeting in preparation for this years awards ceremony and event.   |
| Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity   | Report to Council and strategies implemented                   | Town Planner                             | Grant Not Available |   | 20%      | Hoskins Street Master Plan adopted. No funding grants identified to support delivery of upgrades.   |
| Economic Development - Attend relevant Economic Development   | Attendance at RDA Riverina Economic Development Officer Forums | Economic Development Manager             | Progressing         |  | 50%      | Representatives of the Economic & Community Development team attended the following conferences:<br>- RDA Riverina Economic Development Forum, Lockhart.  |

| Action Name   | Metric  | Responsible Position         | Status      | Traffic Lights  | Progress | Comments   |
|---|---|------------------------------|-------------|---|----------|--|
| Forums and conferences  | Attendance at RAI Regions Rising Conference                   |                              |             |   |          |  |
| Implement Regional Drought Resilience Plan (subject to funding)   | Develop the program of works in partnership with stakeholders | Economic Development Manager | Progressing |    | 50%      | 6 projects funded by the program successfully commenced, including:<br>- The Resilience Project - roll out commenced in target schools and community events dates confirmed<br>- Vacant Homes Project - contractor recruited and analysis of vacant homes data commenced.<br>- Community Groups Project - contractor recruited and database of community groups updated.<br>- Spend Data Project - SpendMapp subscription and data analysis service procured.<br>- HR Service Project - Request for tender issued. |
|   | Deliver program according to project plan                     |                              |             |   |          |  |
| Progress the expansion of the Airpark Estate (Phase 5)  | Project is scoped for development                             | Economic Development Manager | Progressing |    | 50%      | Agreement reached on taxiway development - awaiting finalisation of purchase and construction contract.<br>Application for funding the taxiway submitted under the Regional Economic Development & Community Investment Program.<br>Works re-commenced on SkyPark by private developer.  |
|   | Implementation of project delivery                            |                              |             |   |          |  |
| Tourism - Provide quality information, services and facilities that promote Temora as a place to visit and live | New resident packs are distributed                            | Tourism Officer              | Progressing |  | 75%      | New resident packs are distributed to Real estate agents quarterly or on request.<br>New lines of local produce have been introduced to the merchandise range at the Visitor Centre.   |
|   | Visit Temora brochureware is updated and distributed          |                              |             |   |          |  |
|   | Tourism operators are promoted                                |                              |             |   |          |  |

| Action Name | Metric   | Responsible Position | Status | Traffic Lights | Progress | Comments |
|-------------|--|----------------------|--------|----------------|----------|----------|
|             | Visitor Information Centre staff and volunteers are trained on new visitor experiences |                      |        |                |          |          |
|             | Accommodation list is maintained   |                      |        |                |          |          |
|             | Visitor Information Centre stocks local and Australian made merchandise and produce    |                      |        |                |          |          |
|             | Tourism Operator database is up to date  |                      |        |                |          |          |
|             | Maintain AVIC accreditation  |                      |        |                |          |          |

| Action Name   | Metric  | Responsible Position         | Status      | Traffic Lights  | Progress | Comments  |
|---|---|------------------------------|-------------|---|----------|---|
| Tourism - Work with Junee and Coolamon Shires to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels                                | Report to Council regarding Canola Trail activities | Tourism Officer              | Completed   |  | 90%      | The Tourism Officer continues to manage social media for the Canola Trail, Visit Temora, Bundawarra Centre, and the Ambulance Museum, promoting tourism initiatives and visibility.<br>The Tourism Officer has worked closely with the Junee and Coolamon Shires to strengthen tourism opportunities and collaboration across the three shires, to enhance regional tourism offerings and visibility.<br>The Tourism Officer coordinated operator photoshoots within the three shires, updating the image library to support place branding and highlight the unique features and businesses of each shire.<br>The Tourism Officer is assisting with the coordination of the new brochure for the Bundawarra Centre.<br>The Tourism Officer working alongside Eastern Riverina Arts to help boost cultural tourism content for the region and Temora. |
| Economic Development - Work with Environmental Services, state agencies, landowners and local developers to ensure there is a sufficient pipeline of available land for development | Development applications (DA's) are received        | Economic Development Manager | Progressing |  | 50%      | Development applications approved for:<br>- Large Lot Residential (1Ha) 20 lot subdivision on Kurrajong St<br>Draft Master Plan for the Bundawarra Estate in-fill development completed and on public exhibition.<br>SkyPark development on the airport estate re-commenced construction.   |
| Youth - Support work experience,  | Opportunities are promoted                          | Youth Development Officer    | Progressing |   | 75%      | A free Barista Basics workshop was offered as part of the Autumn school holidays. Temora Youth Careers  |

| Action Name  | Metric                              | Responsible Position | Status | Traffic Lights | Progress | Comments   |
|--|-------------------------------------|----------------------|--------|----------------|----------|--|
| training programs, apprenticeships and traineeships within the Shire | Maintain the Temora Careers Network |                      |        | ▲              |          | Network (TYCN) conducted monthly meetings with attendees from TAFE Temora, local school Careers Advisors, Regional Industry Education Partnerships and Council Youth Development Officer, Youth Program Coordinator, Economic & Community Development Officer, Communications Officer at various locations and via MS teams. |

Emergency Services

Key Functions - Rural Fire Service, State Emergency Service, Fire Brigade, Police and Ambulance

Policy Directions • Support and maintain the zoning arrangement with Bland Shire Council • Ensure that all personnel have adequate training to perform their function




*To ensure the provision of effective facilities for emergency services in the Temora Shire area and development of strong alliances between Emergency Service organisations to ensure residents are provided with well-resourced and effective emergency services*

| Action Name                              | Metric        | Responsible Position      | Status    | Traffic Lights | Progress | Comments  |
|--|---------------|---------------------------|-----------|----------------|----------|---|
| Hold three meetings of the LEMC annually | Meetings held | Manager - Water and Sewer | Completed | <div></div>    | 100%     | Meetings held in August 2024, December 2024 and April 2025. |





## Engineering Services

Key Function - Management, Administration, Contract Services, Design, Road Safety, Asset Management, Procurement

### To provide management services to support engineering works

| Action Name   | Metric   | Responsible Position           | Status          | Traffic Lights  | Progress | Comments   |
|---|--|--------------------------------|-----------------|---|----------|--|
| Develop a S138 Policy & Procedure Framework for Works in the Naturestrip / Road Reserve applicable also to utility providers including GWCC | Policy developed and endorsed by Council                       | Executive Manager, Engineering | Progressing     |    | 20%      | Early draft complete. Integrating section 138 policy into Road Verge and Nature Strip Policy. No work since Q1.  |
| Review of engineering policies and procedures   | Review engineering procedures                                  | Executive Manager, Engineering | Progressing     |    | 75%      | Working on quarry safety management system is improving but remains incomplete. Unlikely to be completed prior to end of financial year. Asset Management Plans and Strategy also being worked on and will be complete prior to end of financial year. |
| Road Safety - Support programs by the Road Safety Officer that promote responsible behaviour in vehicles pertaining to drugs and alcohol    | Increased knowledge of risks associated with drugs and alcohol | Executive Manager, Engineering | Not Progressing |  | 0%       | RSO Position filled in March. Will report in future quarter.   |



| Action Name  | Metric             | Responsible Position           | Status          | Traffic Lights  | Progress | Comments   |
|--|--------------------|--------------------------------|-----------------|---|----------|--|
| Hold a minimum of one Roads Hierarchy Committee meeting annually with a view to transitioning to comprehensive Asset Management Committee meetings       | Conduct of meeting | Executive Manager, Engineering | Not Progressing |    | 0%       | Subject to an alternate Council resolution where the committee is discontinued with business going to Assets and Operations Committee. |
| Hold a minimum of 4 Traffic Committee Meetings annually  | Conduct of meeting | Executive Manager, Engineering | Progressing     |    | 75%      | Traffic Committee Meetings held in Dec 24, Mar 25 and April 25.  |
| Road Safety - Maintain Road Safety Officer Facebook page and update Council's social media platforms and website with up-to-date road safety information | Social Media Post  | Executive Manager, Engineering | Not Progressing |    | 0%       | RSO Position filled in March. Will report in future quarter.   |
| Road Safety - Undertake programs in accordance with the LGRSAP   | Programs conducted | Executive Manager, Engineering | Completed       |  | 100%     | RSO Position filled in March. Speeding on local roads program completed in first quarter by previous RSO.                              |






## Engineering Works

Key Functions - Parking, Street Lighting, Street Trees

Policy Directions • Secure quarry sites strategically located around the shire (subject to quality requirements) to minimise travel time to works

*To provide infrastructure that meets the needs of the community and provides in an aesthetically pleasing and functional way*

| Action Name  | Metric   | Responsible Position           | Status      | Traffic Lights | Progress | Comments  |
|--|--|--------------------------------|-------------|----------------|----------|---|
| Maintain a State Roads Transport for NSW Roads Maintenance Council Contract (RMCC) | Maintain the requirements to meet expectations of the contract | RMCC & Project Officer         | Progressing | ▲              | 80%      | RMCC Contract works on track for completion this financial year.  |
| Deliver the Howards Road project   | Replace bridge   | Executive Manager, Engineering | Progressing | ▲              | 60%      | Causeway and bridge complete. Road construction underway. Completion likely mid 2025.                                   |
|  | Road reconstructed   |                                |             |                |          |   |
| Street Trees - Implement priority actions for removal and replacement              | Implement priority plan addressing the tree audit findings     | Executive Manager, Engineering | Progressing | ▲              | 75%      | Significant planting undertaken in Q1. Additional planting planned for Q4.  |
| Install entrance signs to reflect the Indigenous history of the area               | Signs installed  | Town Planner                   | Progressing | ▲              | 50%      | Printed flags for roundabouts has been completed. Boundary signage project is continuing with investigation of options. |



| Action Name   | Metric   | Responsible Position           | Status      | Traffic Lights  | Progress | Comments   |
|---|--|--------------------------------|-------------|---|----------|--|
| Finalise design of Main Street upgrade extension - Temora, including scope and costings | Design completed and accepted by Council                     | Executive Manager, Engineering | Progressing |  | 50%      | Drainage Design delivered and part constructed. No costing for overall project as yet.   |
| Deliver the Burley Griffin Way storm water project                                      | Project delivered to specifications                          | Executive Manager, Engineering | Progressing |  | 75%      | All works upstream of Nixon Park will be completed in April 2025. Work through Nixon Park will commence in May and be complete around June 2025. |
| Completion of Hoskins Street pavement rehabilitation project (stage 2)                  | Scope project for delivery                                   | Executive Manager, Engineering | Completed   |  | 100%     | Completed in March 2025  |
|   | Deliver project on within budget and anticipated time frames |                                |             |   |          |  |

## Environmental Services

Key Functions - Climate Change, Environmental Management, Noxious Plants and Pests

Policy Directions • Develop/promote initiatives/campaigns relating to energy and water efficiency • Council to lead by example by developing and implementing measures to reduce water-energy usage in Council's buildings and facilities • Establish realistic organisational energy savings targets to be genuinely measured to establish a smaller environmental footprint by Council • Conduct of public education program to explain to residents the issues faced by Council in relation to weeds • Continue with the Weeds Alliance

*That Council considers environmental impact in all of its functions and activities and becomes a champion for environmentally responsible behaviour amongst its residents*

| Action Name  | Metric   | Responsible Position               | Status      | Traffic Lights   | Progress | Comments   |
|--|--|------------------------------------|-------------|--|----------|--|
| Undertake master planning to facilitate additional residential development   | Projects planned and implemented   | Town Planner                       | Progressing |   | 50%      | Draft Bundawarra Estate Master Plan currently on public exhibition, showing concept infrastructure layout to support additional infill housing opportunities, funded under Federal Government's Housing Fund. Currently seeking funding for investigation and master planning of northern precinct of Temora. Rezoning of additional land in Arah Park village complete. Scoping Plan for additional subdivision of Goldfields Way, Temora South, has been supported by Council. There are further investigations ongoing. |
| Coordinate planning and implementation of allocated funds to combat noxious weeds and pests to maximise Council and State government funding | Participate in RENWA and liaise with contractor to action and report on activities based on Weed Action Plan | Director of Environmental Services | Completed   |  | 100%     | Working with DPI and LCMA via RENWA arrangement to meet the demands of the new State Govt funding program requirements.<br>Tender let for new 5 year RENWA contractor.<br>Incumbent Robert Ferguson Management Services Pty Ltd finishes on 30/6/2025. Interviews held. New appointee to be ratified by Council at April Meeting.  |

| Action Name | Metric  | Responsible Position | Status | Traffic Lights | Progress | Comments |
|-------------|---|----------------------|--------|----------------|----------|----------|
|             | Support the Fruit Fly committee as required using Environmental Liaison Small Project Funds |                      |        |                |          |          |

## Governance

Key Function - Council relationships (other Councils, Government departments, Local members & Sister City Relationships), Governance, Lobbying and Advocacy


Policy Directions • Membership of Riverina Joint Organisation • Maintain membership to Local Government NSW • Membership to Riverina Eastern Regional Organisation of Councils (REROC) • Maintain membership of Eastern Riverina Arts (ERA) • Maintain membership of Economic Development Officers (EDO) network • Maintain membership of Riverina Regional Library Service (RRLS) • Maintain membership of the Country Mayors Association • Actively maintain relationships with non REROC neighbouring Councils • Seek ways in which Sister City activities can be of benefit to the residents of the Shire • Support for Constitutional recognition of Local Government • Development of robust and transparent internal audit programs within the Council to ensure that the risk to Council is minimized • Provision of training opportunities for all elected members • Support of Councillors who wish to undertake professional development courses • Undertake a comprehensive resident satisfaction survey every 4 years after election • Maintain close relationships with local members and act at all times in a non-political manner • Acknowledge that it is the role of council to represent all areas of the local community to external parties

*To provide responsive and effective governance to Council, ensuring the resident's needs are conveyed to government and potential benefits through external relationships is explored.*


| Action Name  | Metric                             | Responsible Position                   | Status      | Traffic Lights  | Progress | Comments  |
|--|------------------------------------|--|-------------|---|----------|---|
| Meet compliance with Local Government legislation, Council policies, procedures and frameworks | Governance registers are published | Director of Administration and Finance | Progressing |  | 75%      | All GIPA applications were processed within statutory timeframes. Council's Password Protection Policy was reviewed and endorsed by the General Manager. Council made submission to the Office of Local Government on the revised draft Model Code of |
|  | Policies are reviewed              |  |             |   |          |   |

| Action Name  | Metric                      | Responsible Position | Status      | Traffic Lights | Progress | Comments   |
|--|-----------------------------|----------------------|-------------|----------------|----------|--|
| <ul style="list-style-type: none"> <li>* Support the removal of RFS Assets from Councils books</li> <li>* Lobby for the retention of TAFE services in Temora</li> <li>* Lobby for changes to the Commonwealth Grants Commission per capita requirements</li> </ul> |                             |                      |             |                |          |  |
| Villages - Hold a committee meeting (Assets & Operations) at Arianh Park   | Hold meeting at Arianh Park | General Manager      | Progressing | ▲              | 50%      | The May 2025 Asset and Operations Committee Meeting will be held in Arianh Park. |

| Action Name | Metric   | Responsible Position | Status | Traffic Lights | Progress | Comments   |
|-------------|--|----------------------|--------|----------------|----------|--|
|             | Formal access to information applications are processed within statutory time frames |                      |        |                |          | <p>Meeting Practice for Local Councils in NSW and is anticipating the release of the new Code by July 2025.</p> <p>Council adopted a revised Community Engagement Strategy in December 2024.</p> <p>Council met Integrated Planning and Reporting (IP&amp;R) obligations by presenting to Council an update on the Delivery Program for the six months to 31 December 2024.</p> <p>In January 2025 Council reviewed and endorsed delegations to the General Manager for the term of the current Council.</p> <p>Council's Quarterly Budget Review for the quarter ending 31 December 2024 was presented to Council in February 2025.</p> <p>The Audit Risk &amp; Improvement Committee met during March 2025, meeting statutory requirements. Total of four ARIC Meetings were held during the financial year.</p> |

|   |  |                 |             |   |     |  |
|---|--|-----------------|-------------|---|-----|--|
| Advocate to the State Government on behalf of the Community for the Improvement/retention of:<br><ul style="list-style-type: none"> <li>* Schools within Temora Shire</li> <li>* Health Services within Temora Shire</li> <li>* Adequate Police Numbers</li> <li>* Secure recurrent local road funding</li> <li>* Electoral Commission re pre-poll voting in Temora in State Elections</li> <li>* Lobby for constitutional recognition of Local Government</li> <li>* Support removal of pre-amalgamation representation on Goldenfields Water for amalgamated councils</li> <li>* Lobby government for ongoing support for TAIC</li> <li>* Lobby government for retention of Library funding</li> <li>* Lobby government for a more equitable and meaningful Rate Pegging system</li> <li>* lobby for the abolition of the cost impost of the ESL</li> </ul> | Advocate in writing and face to face meeting | General Manager | Progressing |  | 75% | <p>Council continues to make representations on behalf of the Temora Shire Community on a range of issues and regular communication is maintained with Steph Cooke, the State Member for Cootamundra. The appropriate provision of paramedic services and accommodation for health workers at the new Temora Hospital, as well as recognition of the heritage of the current hospital has been priority. Council attended the Department of Planning, Housing and Infrastructure Regional Council Roundtable at Wagga Wagga to discuss planning, housing, infrastructure, renewable energy, Crown Land and Native Title and local government matters. The Mayor and General Manager attended the annual round table facilitated by Steph Cooke and Council hosted the Regional Roads and Transport Minister, Jenny Aitchinson when she visited Temora. Council strongly advocated for Lake Centenary to not be identified as a prescribed wetland and met with Minister Rose Jackson on the issue.</p> |
|---|--|-----------------|-------------|---|-----|--|



| Action Name  | Metric                                       | Responsible Position | Status    | Traffic Lights  | Progress | Comments   |
|--|--|----------------------|-----------|---|----------|--|
| Advocate to the Federal Government on behalf of the Community for the improvement/retention of: <ul style="list-style-type: none"> <li>* Health Services within Temora Shire</li> <li>* Electoral Commission re pre-poll voting in Temora in Federal Elections</li> <li>* Lobby for the retention of R2R and FAG funding</li> <li>* Lobby for constitutional recognition of Local Government</li> <li>* Lobby government for ongoing support for TAIC</li> <li>* LG seat on National Cabinet</li> <li>* Lobby for access to full Centrelink services</li> <li>* Improved mobile phone coverage</li> <li>* Funding for Whiddon Homes expansion in Temora</li> </ul> | Advocate in writing and face to face meeting | General Manager      | Completed |  | 75%      | Council continues to lobby the federal government in relation to a range of issues and regular communication is maintained with the federal Member for the Riverina, including supporting a site visit by Michael McCormack to the seniors housing Apollo Place development being undertaken by Dr Parry Homes. Council has made an application for federal government funding for enabling infrastructure to support the progression of this project and has made strong representation in the lead up to the federal election in relation to the reinstatement of the 1% of taxation revenue to go to Councils through the Financial Assistance Grants, writing to all Riverina candidates and leaders of the major parties. |

| Action Name  | Metric                              | Responsible Position | Status      | Traffic Lights | Progress | Comments   |
|--|-------------------------------------|----------------------|-------------|----------------|----------|--|
| Develop information and provide support to volunteer committees  | Information and support is provided | General Manager      | Progressing | ▲              | 75%      | A report went to the first Council meeting following the 14 September 2024 local government election to nominate Councillor delegates to Council and the section 355 Committees. Council officers continue to support the committees as required and report minutes of meetings to each Council meeting.   |
| Maintain communication at an official level between Council and key local stakeholders including<br>*Temora Hospital administration and LHAC<br>*Temora Police<br>*Temora Community Centre | Communication established           | General Manager      | Progressing | ▲              | 25%      | Council continues to support the local Police and Community Centre on a range of initiatives and is supporting the progress of the redevelopment of the Temora and District Hospital through engagement on working parties and updates to the elected representatives and community. Council is represented on the LHAC by the Mayor. Councillors were briefed on the progress of the Temora Hospital redevelopment in March and the Riverina District Superintendent, Andrew Spliet and the acting Inspector will be attending a briefing with Councillors prior to the April 2025 Council Meeting. |
|  | Council representation on LHAC      |                      |             |                |          |  |
|  | Communication established           |                      |             |                |          |  |
|  | Communication established           |                      |             |                |          |  |




| Action Name   | Metric  | Responsible Position | Status      | Traffic Lights | Progress | Comments  |
|---|---|----------------------|-------------|----------------|----------|---|
| Maintain membership to following organisations:<br>* Eastern Riverina Arts,<br>* REROC,<br>* Riverina JO (in hiatus),<br>* Visit Riverina,<br>* Local Government NSW, ALGA<br>* Riverina Regional Library Service,<br>* Country Mayors Association,<br>* Lachlan Valley Transport Committee,<br>* Australian Airports Association<br>* Regional Activators Alliance | Membership maintained   | General Manager      | Progressing | ▲              | 75%      | Council continues to hold memberships with a range of regional and State organisations and has been actively involved in a range of projects including the establishment of a new Audit Risk and Improvement (ARIC) shared resource model and the REROC Disaster Preparedness Project. The Mayor holds the position of Chairman of REROC and Riverina JO and is the Chairman of the Country Mayors associated elected at the Annual General Meeting in November 2024. The General Manager holds the position of Secretary of Country Mayors.  |
| Provide support to the Mayor and Councillors to undertake their civic duties  | Support the establishment of the new Council following the election on 14 September 2024<br><br>Information provided informally and formally to Councillors | General Manager      | Progressing | ▲              | 75%      | The NSW Local Government elections were held on 14 September 2024 with the new Councillors officially declared on 1 October 2024. All Council related policies have been reviewed for minor updates and an induction program was delivered for all Councillors with the Oath/Affirmation held on 10 October 2024 and the first Council meeting held on 17 October 2024 where the Mayor, Deputy Mayor and Committee delegates were determined. Ongoing communication, support and training and development opportunities have been provided to Councillors with a Professional Development Program established. A new Councillor Request System has been established and implemented to support Councillors in undertaking their duties. |

## Heritage

Key Function - Bundawarrah Centre, Heritage, Railway Precinct

Policy Directions • To collect and preserve local history in its various forms in the area generally covered by the Temora Shire Council • Council are committed to the retention of the current management structure at the museum • Commitment to Temora Shire Council Heritage Committee

*To protect and conserve areas and items of historic and landscape heritage value, support and encourage adaptive and sustainable reuse of these places and facilitate development and interpretation of social value through information and education programs*

| Action Name  | Metric                                     | Responsible Position                   | Status                        | Traffic Lights  | Progress | Comments  |
|--|--|--|-------------------------------|---|----------|---|
| Commitment to the Temora Shire Sportsman Walk of Honour  | Budget provided as nominees are identified | Director of Administration and Finance | Postponed by Council Decision |    | 0%       | No budget allocation for 2024/2025. Allocation will be made in future years as required.  |
| Progress the implementation of the Temora Railway Precinct Master Plan (subject to funding)  | Implementation of master plan              | Town Planner                           | Progressing                   |    | 50%      | Master Plan documents and Business case has been completed by consultants and the grant acquitted. New playground equipment has been installed in accordance with the adopted plan. The current focus is on the community garden space through grant opportunities. |
| Develop and implement Heritage Program aimed at protecting, enhancing and promoting all aspects of Temora Shires cultural heritage | Manage Heritage Assistance fund            | Director of Environmental Services     | Progressing                   |  | 75%      | Progressing and Ongoing. Current Heritage advisor has advised that he plans to retire as of 30/6/2025. Recruitment for replacement currently underway.  |
|  | Host Heritage Advisor visits               |  |                               |   |          |   |
|  | Conduct Heritage Committee Meetings        |  |                               |   |          |   |

| Action Name  | Metric  | Responsible Position                     | Status      | Traffic Lights | Progress | Comments   |
|--|---|--|-------------|----------------|----------|--|
| Heritage - Undertake a program of informing the community regarding the activities of the Heritage Committee | Regular updates on Council media outlets  | Environmental Services Technical Officer | Progressing | ▲              | 75%      | The Heritage Committee has attracted some new members from the community. The Committee is promoting its activities through newspaper articles and social media posts.   |
| Bundawarrah Centre - Attraction and conduct of temporary exhibitions   | Conduct of exhibitions<br>Deliver Sprout & Bloom Project (subject to funding)     | Rural Museum Manager                     | Progressing | ▲              | 75%      | From 17 December 2024, the Centre hosted the annual TADVAC "Brush with Art" Exhibition which closed on 5 February 2025. It was succeeded on Monday 7 April by the "Art on Rosella" exhibition which will continue until the end of the month.  |
| Bundawarrah Centre - Develop ambulance museum (construction and fit out) - Subject to grant funding          | Seek funding for project<br>Construction of Ambulance Museum (subject to funding) | Rural Museum Manager                     | Progressing | ▲              | 5%       | Notice that the application for funding under the Federal Government's Regional Precincts and Partnerships Program had been unsuccessful was received in February 2025. A review of the application by Council staff is being planned following the receipt of feedback from the evaluation panel. |









## Property Services

Key Function - Cemeteries, Council Properties, Public Toilets,

Policy Directions • Support the operation and activities of the Friends of Temora Shire Cemeteries (FOTSC) and involve the group in Cemetery planning • Upgrade presentation of one public toilet per year to an acceptable standard • Council involvement in real estate development only when private developers do not meet a determined need

*To provide Council properties that are well maintained, planned and meet or exceed the expectations of our community and visitors.*

| Action Name  | Metric                                 | Responsible Position               | Status                              | Traffic Lights  | Progress | Comments  |
|--|--|------------------------------------|-------------------------------------|---|----------|---|
| Lobby for the installation of public toilets at roadside stops                         | Correspondence sent to TfNSW           | Executive Manager, Engineering     | Not Progressing                     |    | 0%       | Not started   |
| Undertake refurbishment of the Temora Council Administration Building                  |  | General Manager                    | Progressing                         |    | 40%      | A consultant has been engaged by Council and has been actively consulting Council officers and gathering information to inform the first stage of the project design, with a progress meeting scheduled for the third quarter of the financial year.        |
| Undertake improvements at Temora Cemetery  | Improvements undertaken                | Director of Environmental Services | Progressing                         |   | 75%      | Continually working with Friends of Temora Shire Cemeteries (FOTSC).  |
| Replace air conditioning at the Stadium at Temora Recreation Centre and Temora Library | Quotes received and project undertaken | Director of Environmental Services | Referred to the Next Financial Year |  | 75%      | All work roof replacement and air conditioning work at NRCC House completed in November 2024. Quotes for Temora Recreation Centre air conditioning have been called for. Inadequate budget in current year. Referred shortfall to 2025/26 Budget estimates. |

| Action Name   | Metric                        | Responsible Position               | Status    | Traffic Lights  | Progress | Comments                           |
|---|-------------------------------|------------------------------------|-----------|---|----------|------------------------------------|
| Undertake repairs to the roof at NRCC House         | Project scoped and undertaken | Director of Environmental Services | Completed |  | 100%     | All works completed and finalised. |
| Construct new dump point at Junee Road Caravan Park | Dump point constructed        | Director of Environmental Services | Completed |  | 100%     | All works completed.               |



## Public Health

Key Function - Community Health Programs, Food Control



Policy Directions • To keep public health related business owners and operators informed of changes to legislation, standards and regulations • Conduct an ongoing program to provide or promote swimming pool operator education as per state legislation

- Provide a public health related complaints database/register • Support the Bush Bursary Program on a biennial basis

*To protect the health of the general public by ensuring public health and safety practices are maintained and improved by regularly inspecting commercial public health related premises and educating business owners and employees*

| Action Name   | Metric  | Responsible Position | Status      | Traffic Lights  | Progress | Comments   |
|---|---|----------------------|-------------|---|----------|--|
| Advocate for the retention of a Visiting Medical Officer  | Formal representations to doctors and pathology providers | General Manager      | Progressing |    | 75%      | Council continues to advocate and support the presence of medical staff to deliver services within the Shire through the provision of accommodation at the medical apartments. Lavery Pathology Services successfully tendered for the Pathology Suite within the Temora Medical complex and has been operating in the facility since February 2025. Douglass Hanly Moir have established a pathology service in Hoskins Street, Temora. A report assessing Temora medical and allied health facilities and services has been prepared and will be reported to the April 2025 Council Meeting. |
|   | Advocacy undertaken                                       |                      |             |   |          |  |
| Provision of accommodation at affordable rates and sponsorship of medical scholarships such as Bush Bursary | Doctors requirements are met                              | General Manager      | Completed   |  | 100%     | Council has provided \$3000 to support the Bush Bursary program this financial year and continues to provide ongoing accommodation to medical personnel, including students.   |





| Action Name   | Metric                              | Responsible Position                     | Status      | Traffic Lights  | Progress | Comments  |
|---|-------------------------------------|--|-------------|---|----------|---|
| Act as facilitator of CDAT funding  | Grant acquittals completed annually | Director of Administration and Finance   | Completed   |  | 75%      | Council continues to act as facilitator of CDAT funding.  |
| Proactively support and promote community mental health facilities and programs | Attendance at Interagency Meetings  | Economic & Community Development Officer | Progressing |  | 75%      | The Resilience Project School Wellbeing Program is now being delivered at Temora High School, St Anne's Catholic College, Ariah Park Central School, Temora Public School and Temora West Public School.<br>The 2025 funding has been provided through the Drought Ready and Resilience grant program. Officers attended interagency meetings in February and April 2025. |







## Recreational Services




Key Function - General Recreational Services, Parks & Gardens, Sporting Grounds, Playgrounds, Temora Recreation Centre, Public Pools

Policy Direction • Sports Council are the body responsible for liaison between Council and users of Sporting Facilities

*To provide, maintain and improve the sporting fields and recreational facilities which meet the needs of the community and are safe enjoyable and attractive*

| Action Name  | Metric   | Responsible Position           | Status          | Traffic Lights  | Progress | Comments   |
|--|--|--------------------------------|-----------------|---|----------|--|
| Nixon Park - Top dressing and reshape ( No 2)  | Completion of project  | Executive Manager, Engineering | Not Progressing |    | 0%       | Project deferred.  |
| Support upgrade of sports field lighting to LED  | Develop scope of non LED fields  | Executive Manager, Engineering | Completed       |    | 100%     | Temora West Sports Field complete in February 2025.  |
| Investigate the issue of collection of an equitable contribution towards the provision of sports facilities from sporting groups | Report to Council following the Recreation and Open Spaces Strategy adoption | Executive Manager, Engineering | Progressing     |    | 85%      | Reported to Council, presented to the Temora and District Sports Council and have met with individual clubs. On track for implementation in 2025/26. |
| Nixon Park - Carpark sealing (Athletic/Netball area)   | Completion of project  | Executive Manager, Engineering | Completed       |  | 100%     | Complete   |

| Action Name  | Metric                                     | Responsible Position               | Status              | Traffic Lights  | Progress | Comments   |
|--|--|------------------------------------|---------------------|---|----------|--|
| Harper Park - continue to deliver project to improve accessibility   | Completion of project                      | Executive Manager, Engineering     | Completed           |    | 100%     | Completed in March 2025  |
| Provide potable drinking water facilities  | Delivery of potable water at public venues | Executive Manager, Engineering     | Completed           |    | 100%     | Complete   |
| Lake Centenary - Install bridges on walking track  | Completion of project                      | Manager - Water and Sewer          | Progressing         |    | 95%      | Works were carried out in Q2 and Q3 depending on how the water levels were dropping down. Final tidying up work and de-establishment of machineries are expected to be carried out during the month of May 2025. |
| Lake Centenary - Miscellaneous works (foreshore levelling, sand replacement, retaining walls, picnic settings) | Completion of project                      | Executive Manager, Engineering     | Completed           |    | 100%     | Funds exhausted. Remaining works include replacing furniture and retaining wall repairs referred to 2025/26 budget estimates.  |
| Lake Centenary - Reseal internal roads and car park  | Completion of works                        | Engineering Works Manager          | Completed           |  | 100%     | Complete   |
| Lake Centenary - Additional solar lights in high visitation areas such as entrance and car park                | Completion of project                      | Director of Environmental Services | Grant Not Available |  | 0%       | No Progress too date   |


| Action Name   | Metric  | Responsible Position               | Status      | Traffic Lights  | Progress | Comments  |
|---|---|------------------------------------|-------------|---|----------|---|
| Data collection, asset register and mapping of recreational spaces                                    | Complete data collection and develop asset register | Executive Manager, Engineering     | Completed   |  | 100%     | Recreation and Open space complete.   |
| Temora Recreation Centre<br>- Operate the Temora Recreation Centre to meet the needs of the community | Deliver a range of services to the community        | Director of Environmental Services | Progressing |  | 75%      | New programs/sports being introduced. Having positive impact on financial bottom line. See report to Council August, 2024.<br>Swimming season successfully completed. New trainee employed.   |
|   | Promote the Recreation Centre                       |                                    |             |   |          |   |
| Support the construction of Antique Motor Club shed (subject to grant)                                | Application made for grant funding                  | Director of Environmental Services | Completed   |  | 100%     | Modified DA has been received and approved. Project down scaled due to reduced likelihood of grant funding being received.<br>Committee has decided to push ahead without grant funding.<br>Gravel being donated to assist Construction to proceed. |




## Regulatory Control

Key Function - Animal Control, Building Control, Land Use Planning, Regulatory Control

Policy Directions • Continued employment of a ranger/law enforcement officer Train/up-skill existing staff member to assist/relieve Ranger • Utilise CCTV and other technologies to enhance effectiveness of enforcement activities • Participation and support for Temora Liquor Accord

*To utilise a mixture of education campaigns and enforcement to gain compliance with relevant legislation and ensure appropriate processes and procedures are in place.*

| Action Name  | Metric  | Responsible Position               | Status      | Traffic Lights  | Progress | Comments   |
|--|---|------------------------------------|-------------|---|----------|--|
| Ensure that all regulatory inspections are carried out, including <ul style="list-style-type: none"> <li>• Footpath dining</li> <li>• Certificate approval</li> <li>• Inspection of regulated premises</li> <li>• Food premises</li> <li>• Septic tanks</li> <li>• Swimming pools</li> </ul> | Footpath dining compliance inspections completed annually | Director of Environmental Services | Progressing |  | 75%      | Routine and Ongoing Food shop inspections scheduled to commence in June. |
|  | conducted by Ranger/Law Enforcement                       |                                    |             |   |          |  |
|  | Certificates processing time                              |                                    |             |   |          |  |
|  | Regulated premises inspected annually                     |                                    |             |   |          |  |
|  | Regulated food premise inspection                         |                                    |             |   |          |  |
|  | Onsite Sewerage Management Systems                        |                                    |             |   |          |  |

| Action Name  | Metric  | Responsible Position               | Status      | Traffic Lights   | Progress | Comments   |
|--|---|------------------------------------|-------------|--|----------|--|
|  | Private Swimming Pools                              |                                    |             |  |          |  |
| Report statistics of number of Development Applications, Complying Development Applications and assessment times. Planning Reports to Council where required | Statistics collated and presented to Council        | Director of Environmental Services | Completed   |   | 100%     | DA stats automatically produced by NSW Planning Planning Portal.   |
| Provide monthly report to Council about ranger activities including parking, companion animals   | Report to Council monthly on Ranger activities      | Ranger                             | Progressing |   | 70%      | Monthly reports are provided to Council regarding all Ranger activities including parking, companion animals, complaints regarding noise, litter, block clean ups, anti-social behaviour and stock complaints. |
| Complete amendments to the Temora Local Environmental Plan 2010, as directed   | Residential land LEP amendments reviewed by Council | Director of Environmental Services | Progressing |  | 75%      | Progressing and ongoing.<br>Loftus Street/Highfields Rezoning has been completed and is rezoned.<br>Ariah Park - Completed and Gazetted<br>Temora Flood Study finalised and adopted                            |

| Action Name  | Metric   | Responsible Position               | Status      | Traffic Lights | Progress | Comments   |
|--|--|------------------------------------|-------------|----------------|----------|--|
| by Council and with the support of the NSW Department of Planning, Infrastructure and Environment, including Arianh Park village, residential land, industrial land and rural land | Arianh Park LEP amendments reviewed by Council     |                                    |             |                |          |  |
| Use available channels to assist in rehoming companion animals   | Number of pets rehomed advised to Council annually | Director of Environmental Services | Progressing | ▲              | 75%      | Dumping of kittens is an ongoing problem, however carers are available until rescue groups arrive.<br>Dog rescue isn't a problem although transporting is still a slow process.<br>RSPCA still unable to help. Welfare concerns are passed onto Sydney, very little follow-up on their behalf which is disappointing.<br>Euthanasia numbers are low - mainly feral cats.<br>Anything suitable for rehoming is homed. |





## Resident Services


Key Functions - Community Safety, Service NSW, Villages, Volunteers

Policy Directions • Commit to the maintenance and development of the CCTV concept • Work cooperatively with Police & Temora Security Services to ensure a coordinated approach to community safety • Presentation of Council as a professional organisation with a strong customer focus • Development of systems to ensure that communication between Council and stakeholders is best practice • Hold at least one Council meeting per term of Council in Ariah Park • Lobby for continued presence of Service NSW Office in Temora • Lobby for more frequent driver testing in Temora • Lobby for retention and availability of Policing services in the shire • Conduct a comprehensive ratepayer survey once in each term of Council

*To provide a safe and inclusive built environment by working together as a community and to present to the public a caring, courteous and efficient local government service*

| Action Name  | Metric   | Responsible Position               | Status          | Traffic Lights  | Progress | Comments   |
|--|--|------------------------------------|-----------------|---|----------|--|
| Maintain CCTV system in Temora to a modern standard acceptable to the users of the facility. | Uptime of system   | Administration and Finance Manager | Progressing     |  | 50%      | Maintenance check of all CCTV cameras was performed in August 2024 by JSI Security. A review of the CCTV Server (Milestone) has been finalised - awaiting recommendation from contractor. Live CCTV footage is reviewed regularly to ensure all cameras are recording. |
| Upgrade Christmas decorations - Hoskins Street   | Completion of project planned for the financial year in accordance with budget available | Executive Manager, Engineering     | Not Progressing |  | 0%       | Deferred by Council resolution to 2025/26.   |



| Action Name                    | Metric                  | Responsible Position                   | Status      | Traffic Lights  | Progress | Comments   |
|--------------------------------|-------------------------|--|-------------|---|----------|--|
| Provide the Service NSW Agency | Annual review of budget | Director of Administration and Finance | Progressing |  | 75%      | Service continues to be provided. While the number of transactions processed by the agency has declined overall, the transactions that are being processed by the agency are typically more complex in nature, increasing the time taken to process. It is becoming more difficult to provide the service at no cost as Council is paid based on the number of transactions processed. |

## Risk Management


Key Function: Workplace Health and Safety, Risk Management

Policy Directions • Provide suitable education to employees, volunteers, and contractors relating to WHS risks • Encourage employees to submit near miss incidents to develop better work method statements • Provide training for all staff in relation to WHS matters, Risk Analysis and Hazard Identification • Maintain Temora Shire Council's WHS Committee to assist in providing consultation and communication in relation to WHS matters • Use Council's Policies to improve and monitor WHS and Risk Management Strategies • To commit, unreservedly, as an organisation to Workplace Health and Safety and ensure that all possible steps are taken to ensure the safety of each individual • Commitment to StateCover best practice • Commitment to compliance with all Acts, regulations and Codes relating to WHS and Risk Management

*To provide a safe working environment, for staff, contractors, volunteers and the public that minimises the occurrence of accidents and incidents and where necessary delivers an efficient rehabilitation program and promote a culture of WHS and Risk Management best practice in the work place*

| Action Name   | Metric   | Responsible Position                   | Status      | Traffic Lights | Progress | Comments  |
|---|--|--|-------------|----------------|----------|---|
| Integration of Quarry Management Plan into the Council Integrated Risk Management Plan                | System integrated into Risk Management Plan                              | Enterprise Risk Management Officer     | Progressing | ▲              | 50%      | Resourcing has been a challenge as the work required from improvement notices issued by the NSW Resources Regulator has impacted other projects and priorities. Improvement notices have now been addressed and finalised.  |
| Provide support to and implement actions arising from the Audit and Risk Improvement Committee (ARIC) | Regular meetings of ARIC held<br>Recommendations of ARIC are implemented | Director of Administration and Finance | Progressing | ▲              | 75%      | The ARIC met on 24 March 2025. Officers were able to report that six actions arising from previous internal audits had been completed during the quarter. The reports on two recent internal audits were presented to the Committee along with the Annual Engagement Plan for the 2025 financial statement audit. The Committee also considered the draft internal audit plan for the period 2025-2028. |

| Action Name   | Metric   | Responsible Position               | Status      | Traffic Lights | Progress | Comments  |
|---|--|------------------------------------|-------------|----------------|----------|---|
| Implement Councils Enterprise Risk Management program             | Progressive implementation of program                                      | Enterprise Risk Management Officer | Progressing | ▲              | 50%      | Progressing well, despite high priorities with regards to Workplace Health and Safety requirements that have required significant time and effort. The draft Business Continuity Plan was submitted to the Audit Risk and Improvement Committee for feedback and comment, with only minor changes suggested. Development of critical function sub-plans is underway in consultation with Manex. Pinnacle Community Services have implemented the risk assessment process into their operations with good results. |
| Continue to develop, implement and maintain WHS Management System | Develop WHS priority action plan in consultation with Manex                | Enterprise Risk Management Officer | Progressing | ▲              | 50%      | Actions for 2024/2025 are underway. The WHS self audit is open and is yet to be completed. The process has changed and is due in September 2025. Quarry Safety Management System development has taken priority due to improvement notices issued by NSW Resources Regulator. Improvement notices have now been addressed and finalised. Ergonomic upgrades have been completed for 2024/2025.  |
|   | Facilitate annual WHS self audit to identify opportunities for improvement |                                    |             |                |          |   |
|   | Execute the delivery of WHS priority actions                               |                                    |             |                |          |   |
|   | Undertake a staged ergonomic upgrade for workstations (over 3 years)       |                                    |             |                |          |   |

| Action Name   | Metric  | Responsible Position            | Status      | Traffic Lights  | Progress | Comments  |
|---|---|---------------------------------|-------------|---|----------|---|
| Undertake Employee programs to support employees in the workforce, including:<br>* Hearing Tests<br>* Mental Health Programs<br>* Skin Checks<br>* Employee Assistance Programs<br>* Health Checks<br>* Team Building Exercises | Following consultation with staff committees provide presentation to Manex to develop priority programs for each financial year | Payroll/Human Resources Officer | Progressing |  | 75%      | Council continues to provide a budget for an Employee Assistance Program. Council's Wellbeing week for 2024/25 was held in June 2024. The upcoming years program was discussed at the March 2025 Consultative Committee meeting. There was agreement to deliver the Wellbeing program over four quarters instead of a saturated week of activities. Initial contact has been made with providers for this years activities which include Skin Clinics, a presentation on the dangers of sun exposure, CrookBack seminars with John Miller, and a staff BBQ. |
|   | Implement the priorities established by Manex   |                                 |             |   |          |   |

## Sewerage Service

Key Functions - • Effluent Reuse System • Sewerage System

Policy Directions • Extension of effluent system to all parks subject to evaluation by staff that there is sufficient water and the extension is economically viable • Support for long term construction of a Sewerage Scheme for Arianah Park • Support extension of sewer mains to non sewerer locations in Temora

*To maintain the treatment works and reticulation network to ensure compliance with legislative requirements and improve the quality of effluent*


| Action Name  | Metric                   | Responsible Position           | Status      | Traffic Lights | Progress | Comments  |
|--|--------------------------|--------------------------------|-------------|----------------|----------|---|
| Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program | Program completed        | Executive Manager, Engineering | Progressing | ▲              | 75%      | Around ten damaged connections replaced year to date. CCTV inspection program planned for Q4. |
| Undertake smoke testing and condition rating of sewerage reticulation network                            | Establishment of program | Executive Manager, Engineering | Progressing | ▲              | 25%      | CCTV program contract awarded. Smoke testing will not be delivered in 2024/25 FY              |

## Support Services

Key Functions - Depot & Workshop, Plant & Equipment, Mining, Stores

Policy Directions • Ensure that depot and workshop facilities are adequate to meet the needs of a modern workforce • To provide scheduled and unscheduled maintenance and repairs according to OEM guidelines and Council procedures with minimal downtime • To supply and dispose of fleet assets at the most advantageous cost to Council • To ensure that there are sufficient, well trained staff to service Council's plant

*To provide a Depot Workshop and stores facility that meets all statutory and regulatory requirements and provides the support to allow all Councils works functions to perform in the most efficient and cost effective manner and To provide and maintain a modern plant and equipment fleet that meet its operational requirements with high utilisation in a cost effective manner*

| Action Name                            | Metric                     | Responsible Position      | Status    | Traffic Lights  | Progress | Comments         |
|--|----------------------------|---------------------------|-----------|---|----------|------------------|
| Depot - Provide a covered storage area | Completion of construction | Engineering Works Manager | Completed |  | 100%     | Completed in Q1. |






## Transport Infrastructure

Key Functions - Footpaths and Cycleways, Road Infrastructure




Policy Directions • Policy to generally provide paved footpaths on only one side of urban streets in accordance with the Footpath Hierarchy Plan • Development of a pedestrian access mobility plan and cycleway plan • Construction of one length of footpath annually in accordance with adopted plan • Width of all new footpaths to be at least 1.5 mtrs • Review the Roads Hierarchy including review of methodology within the term of each Council

*To provide transport infrastructure that meets community expectation in terms of need, safety, amenity and standard*

| Action Name  | Metric                | Responsible Position           | Status          | Traffic Lights  | Progress | Comments   |
|--|-----------------------|--------------------------------|-----------------|---|----------|--|
| Undertake Active Transport program construction and maintenance in accordance with the Footpath and Cycleways Assets Capital Works Program | Completion of program | Manager - Water and Sewer      | Progressing     |    | 90%      | Footpath in Bowling Club Lane has been completed<br>Temora High School pedestrian access point has been completed. Line marking for the parking will be completed in Q4.   |
| Develop a new Active Transport Plan inclusive of PAMPS and Cycleway Plans.   | Completion of program | Executive Manager, Engineering | Not Progressing |    | 0%       | Not funded. Council has applied for an Active Transport grant.   |
| Undertake Rural Unsealed Roads construction and maintenance in accordance with the Rural Unsealed Roads Assets Capital Works Program       | Completion of program | Engineering Works Manager      | Progressing     |  | 75%      | Very large program. Traeger's Road and Rees Road completed in Q1. Goesch's Road completed in Q2 with Fraters Speedway and Glynburn Road underway. Significant works remaining in Q3 & Q4 which may not be completed this year. |

| Action Name  | Metric                | Responsible Position      | Status      | Traffic Lights | Progress | Comments   |
|--|-----------------------|---------------------------|-------------|----------------|----------|--|
| Undertake Rural Sealed Roads construction in accordance with the Rural Sealed Roads Assets Capital Works Program           | Completion of program | Engineering Works Manager | Progressing | ▲              | 50%      | Most works to be delivered in Q2, Q3 & Q4.                                   |
| Undertake Urban Unsealed Roads construction in accordance with the Urban Unsealed Roads Assets Capital Works Program       | Completion of program | Engineering Works Manager | Progressing | ▲              | 30%      | Preparation works commenced. Delivery in Q2 & Q3.                            |
| Undertake Urban Sealed Roads construction in accordance with the Urban Sealed Roads Assets Capital Works Program           | Completion of program | Engineering Works Manager | Progressing | ▲              | 80%      | Works have primarily been completed in Q2 with further works planned for Q3. |
| Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works Program | Completion of program | Engineering Works Manager | Progressing | ▲              | 40%      | Delivery in Q2 & Q3.   |






| Action Name   | Metric  | Responsible Position           | Status          | Traffic Lights  | Progress | Comments   |
|---|---|--------------------------------|-----------------|---|----------|--|
| Undertake Regional Roads Program in accordance with the determined program  | Completion of program                                 | Engineering Works Manager      | Progressing     |  | 85%      | Heavy patching and reseals have been primarily completed except for minor heavy patching reinstatement works around Temora Town.   |
| Commitment to the long term facilitation of efficient heavy vehicle access through Temora Shire subject to minimisation of impact on resident amenity, Council finances and resident safety | Reduction in conflict between users and road managers | Executive Manager, Engineering | Progressing     |  | 75%      | Ongoing. Further bridge assessments under the Strategic Local Government Asset Assessment Program delivered. Data provided to NHVR for Automated Access Assessment Program (AAP) going towards the future National Automated Access System (NAAS). |
|   | Consultation with community regarding chosen route    |                                |                 |   |          |  |
| Seek funding (Full) for the installation of a roundabout and associated infrastructure at the corner of Hoskins & Polaris Streets   | Lobbying undertaken with new government               | Executive Manager, Engineering | Not Progressing |  | 0%       | No progress. Flood modelling a major issue.  |

## Waste Services

Key Functions - Garbage Services, Landfill Sites, Street Cleaning, Trade Waste Services, Recycling

Policy Direction • To provide, maintain and improve facilities, which enhance visual aspects of the CBD and street infrastructure




- *To maintain the town and village streets in a tidy and clean standard • To provide effective householder waste services collection and disposal systems for Arianh Park, Springdale and Temora as well as enhancing residents recycling opportunities and participation utilising innovative approaches to education, promotion and service provision*


| Action Name   | Metric                        | Responsible Position                     | Status      | Traffic Lights   | Progress | Comments  |
|---|-------------------------------|--|-------------|--|----------|---|
| Continue support for Cleanup Australia Day program and anti litter promotion            | Participation in program      | Environmental Services Technical Officer | Progressing |   | 75%      | Successful Clean Up Australia Day event was held in March with local schools, community groups and local residents participating.   |
| Construct new cell at the Landfill site   | Project scoped and undertaken | Director of Environmental Services       | Completed   |   | 75%      | Significant works already undertaken. Bund walls installed. Final Drainage and road works to follow in Q4 of 2024/25 FY. Proposed hospital demolition will propose challenges and necessitate use of new cell earlier than anticipated.   |
| Investigate future legislative requirements of FOGO (Food organics and garden organics) | Investigation undertaken      | Director of Environmental Services       | Progressing |  | 70%      | Grant application submitted to NSW to conduct detailed study on issues relevant to Temora and possible regional collaboration opportunities.<br>Grant application was successful. \$78,362 allocated to investigate FOGO collection and processing options including opportunities for regional collaboration |

## Water Services

Key Function - • Drainage • Water Cycle Management

*To ensure that water resources are utilized in an effective and efficient manner with a view to sustainability*

| Action Name   | Metric                          | Responsible Position           | Status          | Traffic Lights  | Progress | Comments   |
|---|---------------------------------|--------------------------------|-----------------|---|----------|--|
| Implement Floodplain Risk Management Plans  | Seek funding to implement Plans | Executive Manager, Engineering | Completed       |    | 100%     | Both Springdale / Arianh Park and the Temora Floodplain Risk Management Study and Plan are 100% complete. The next stage is the Feasibility study for identified mitigation options. |
|   | Implement Actions from Plans    |                                |                 |   |          |  |
| Respond to feedback and complete the development of an Integrated Water Cycle Management Plan (IWCMP)                     | Completion of IWCMP             | Executive Manager, Engineering | Not Progressing |    | 20%      | Recent meeting held with DPIE. Potential extension required to existing grant project.   |
| Undertake Stormwater Drainage construction and maintenance in accordance with the Stormwater Assets Capital Works Program | Completion of program           | Engineering Works Manager      | Progressing     |  | 65%      | Preparation and early works being delivered. Delivery in Q2, Q3 & Q4.  |



| Action Name  | Metric             | Responsible Position           | Status    | Traffic Lights  | Progress | Comments                |
|--|--------------------|--------------------------------|-----------|---|----------|-------------------------|
| Ariah Park Railway Dam - Enlarge/desilt/fence subject to funding | Project Completion | Executive Manager, Engineering | Completed |  | 100%     | Completed in March 2025 |

## Youth


Key Functions - • Support Youth in their endeavours

Policy Directions • Conduct surveys of Youth to determine "mainstream" concerns and ways to engage the youth of Temora • Support the efforts of our Youth Council • Maintain youth centre facilities at Ariah Park and Temora • Participation in Youth Week/Local Government Week



### *Provision of services for the Youth in the Community that meet the expectations of stakeholders*

| Action Name   | Metric   | Responsible Position      | Status      | Traffic Lights  | Progress | Comments   |
|---|--|---------------------------|-------------|---|----------|--|
| Ensure Council compliance with the Child Safe Code of Conduct and Child Safe Policy | Promote the Child Safe code of conduct and policy to internal and external stakeholders      | People & Culture Manager  | Completed   |    | 100%     | Council's Child Safe Policy and Code of Conduct has been developed and implemented. The Recruitment and Selection Procedure has been implemented with consideration for child related recruitment.   |
|   | Council undertakes activities to create a culture that is safe for children and young people |                           |             |   |          |  |
| Seek funding and deliver a range of programs and events in support of youth         | Transport provided to annual Canberra Careers Expo   | Youth Development Officer | Progressing |  | 75%      | Funding totaling \$5,250 was secured from Dept Primary Industries & Regional Development (Summer- Autumn School Holiday Break program), to offer free activities for youth aged 12-24 years. Summer holiday activities: Free movie event 'Mufasa' (Temora Town Hall Cinema); Lake Talbot Water Park bus trip (Narrandera); Cooking |



| Action Name  | Metric   | Responsible Position      | Status      | Traffic Lights | Progress | Comments   |
|--|--|---------------------------|-------------|----------------|----------|--|
| development activities   | <div>School holiday activities are delivered</div> <div>Deliver events and programs in support of Youth Week</div>                           |                           |             |                |          | <p>Up a Storm- Pizza Making (Railway Hotel). Autumn holiday activities: Cooinda Waters Kayaking and Nature Walk (West Wyalong); Bash and Splash (Temora Recreation Centre- pickleball, basketball, swimming). Youth Week funding was secured from Dept Communities &amp; Justice, to support Council's contribution. Youth Week events included: 'Youth Jumble- Battle of the Bands' and the 'Platform Y Cafe'; 'Barista Basics- Introduction to Coffee' workshops (Railway Hotel).</p> <p>The activities were decided following consultation with the Youth Leadership Team, as part of their fortnightly leadership meetings at Platform Y with the Youth Program Coordinator (YPC).</p> |
| Youth - Conduct regular Youth programs and workshops throughout the Shire in relevant areas of youth interest that support the development of financial literacy, interpersonal communication, collaborative skills and employment | <div>Conduct of youth programs</div> <div>Develop and showcase talent by creating a youth made event with the support of local mentors</div> | Youth Development Officer | Progressing | ▲              | 75%      | <p>School Holiday programs develop initiative, teamwork and resilience, with transportation assistance offered where possible. Weekly workshops at Platform Y and Arianah Park Youth Hall, help young people develop communication and collaboration skills.</p>   |

| Action Name   | Metric   | Responsible Position      | Status    | Traffic Lights  | Progress | Comments  |
|---|--|---------------------------|-----------|---|----------|---|
| skills, drug and alcohol education                                      | Drug and alcohol education and information is included as part of Youth education offering |                           |           |   |          |   |
|   | Program encourage participation from young people in villages and rural locations          |                           |           |   |          |   |
| Youth - Young people are recognised for their contribution to the Shire | Young Citizen of the Year Award awarded  | Youth Development Officer | Completed |  | 75%      | Volunteer hours were recorded, with certificates presented to young people at the end of the calendar year. Two members of the Temora Youth Leadership Team were nominated for Temora Young Citizen of the Year at the Australia Day awards ceremony. |



| Action Name  | Metric  | Responsible Position      | Status      | Traffic Lights  | Progress | Comments   |
|--|---|---------------------------|-------------|---|----------|--|
|  | Hold a Youth Team afternoon tea and youth team meeting hosted and chaired by the Mayor and an annual informal meeting of Youth Team and Committee |                           |             |   |          |  |
| Youth - Participate in activities that encourage community service, nurture leadership and responsibility, eg Take Charge, Clean Up Australia Day, Australia Day and Bake it forward | Participation in programs   | Youth Development Officer | Progressing |    | 75%      | Members of the Leadership Team assisted with scoping Youth programs (including planning and running of school holiday workshops) and attending fortnightly meetings at Platform Y. The Hospitality Team undertook volunteering to support community focused initiatives, including the 'Bake it Forward' and Clean Up Australia Day. Local students participated in Take Charge Leadership Forum and TAKE THE LEAD Temora youth leadership Program. Youth team volunteer hours were recorded, with certificates to be presented to young people at the end of the calendar year. |
| Youth - Participate in REROC youth meetings and events   | Attendance at REROC Youth meetings  | Youth Development Officer | Completed   |  | 100%     | Youth Development Officer liaised with local schools to ensure participation in Take Charge Leadership Forum in 2025. Council assisted schools with transport costs for this event.  |



| Action Name  | Metric  | Responsible Position      | Status      | Traffic Lights  | Progress | Comments  |
|--|---|---------------------------|-------------|---|----------|---|
|  | Temora Shire participation in REROC Youth events  |                           |             |   |          |   |
| Partner with Pinnacle Services to encourage participation in programs that support and engage the young people in their care | Participation numbers of NDIS clients   | Youth Development Officer | Progressing |  | 75%      | Platform Y has two young Pinnacle clients who regularly attend weekly workshops- one with a support worker. When possible, the YDO collaborates with the NDIS Coordinator from Pinnacle Community Services to ascertain if there are suitable young clients for the weekly workshops or special programs. |
| Scholarships - Provide scholarships to young people within Temora Shire in accordance with policy                            | Scholarships awarded<br>Provide one (1) scholarship to the Temora and District Education Fund | General Manager           | Completed   |  | 100%     | Scholarships have been provided in support of young people living in the Temora Shire via one scholarship through the Temora and District Education Fund and three Scholarships were awarded to students attending Charles Sturt University, Wagga Wagga.   |

**12.4 PUBLIC EXHIBITION OF DRAFT INTEGRATED PLANNING AND REPORTING (IP&R) DOCUMENTS INCLUDING 2025/2026 BUDGET****File Number:** REP25/357**Author:** General Manager**Authoriser:** General Manager**Attachments:**

1. Draft Our Plan for the Future 2025-2035 (under separate cover)
2. Function Budget (under separate cover) [↓](#)
3. Draft Resourcing Strategy 2025- 2035 (under separate cover)

**REPORT**

The purpose of this report is to seek Council's endorsement for the public exhibition of the following draft documents:

- Draft Our Plan for the Future – including Community Strategic Plan (2025-2035), Delivery Program (2025 – 2029) and Operational Plan and Budget (2025/2026)
- Draft Resourcing Strategy – including Asset Management Strategy, Workforce Management Strategy and Long-Term Financial Plan

The public exhibition of these documents will allow the community to provide feedback via submissions. Subject to Council endorsement the draft documents will be placed on public exhibition for 28 days, concurrently with the draft Schedule of Fees and Charges with a report on the outcomes of the exhibition period to be presented to the 19 June 2025 Council Meeting.

**Background****Integrated Planning and Reporting Framework**

Integrated Planning and reporting (IP&R) is prescribed by the Local Government Act 1993 (Act) and was introduced in 2009. The IP&R Framework comprises a series of integrated documents that together provide a rigorous, consistent approach to community planning across all NSW local councils, while also ensuring alignment with regional and state priorities. Under the framework Councils must prepare a Community Strategic Plan (10 year minimum), Delivery Program (4 years), Operational Plan and budget (annually) and a Resourcing Strategy (10 years). The Community Strategic Plan, Delivery Program and Resourcing Strategy must all be reviewed following the election of a new term of Council.

**Our Plan for the Future (1 July 2025 – 30 June 2035)**

This Plan integrates our Community Strategic Plan, Delivery Program and Operational Plan into one succinct document addressing the IP&R principles as described in the Local Government Act 1993 (Section 8C). The plan seeks to:

- Identify and prioritise key local community needs and aspirations
- Identify strategic objectives to meet those needs and aspirations
- Develop activities and priority actions to work towards the strategic objectives
- Collaborate with others to maximise achievement of strategic objectives.

Council engaged Catalyse to assist in the development of the plan, who utilise the FUTYR strategic planning approach that included desktop research, alignment with current plans and strategies, and participation in a national benchmarking exercise using the MARKYT Community Scorecard,

which engaged over 700 residents. This was followed by workshops with Councillors, staff, state government agencies and the community to review the draft vision, shared values, objectives, strategies and actions. A Councillor Workshop was held in April to review the final draft Our Plan for the Future content, the draft budget, the draft schedule of fees & charges and capital works program.

### **Vision and Values Review**

As part of this comprehensive engagement process Council undertook consultation to identify refreshed values and a shared vision for the future. Feedback from all cohorts — community, staff, and Councillors — was analysed to ensure the final values and vision reflect both community aspirations and organisational priorities. These will be placed on public exhibition with the suite of IP&R documents to give the community a final opportunity to review and provide feedback.

### **Final draft Vision Statement**

**Our vision is for Temora Shire to be recognised as one of the friendliest and most progressive rural communities.**

*Inspired by our rural and Wiradjuri heritage, we grow together through opportunity, innovation, and respect for people and place.*

### **Final draft Values**

- **Sustainable** - *We manage our financial, social, and environmental resources wisely to secure a vibrant future for our community.*
- **Progressive** - *We embrace innovation, adaptability, and continuous improvement to help our Shire grow and thrive.*
- **Accountable** - *We act with integrity, professionalism, and transparency, taking responsibility for our decisions and actions.*
- **Respect for All** - *We treat everyone with dignity, fairness, and kindness, fostering trust and positive relationships.*
- **Community Focused** - *We put the needs and wellbeing of our community first, listening with empathy and responding with care.*

### **Councillor IP&R and Budget Workshop**

The Councillor workshop held on 8 April 2025 sought feedback from Councillors on the content of the draft Our Plan for the Future document, the draft budget, the draft schedule of fees & charges and capital works program. Amendments have been made to reflect feedback from Councillors in relation to the wording and timing of key strategic projects and service summaries within the Draft Our plan for the Future and the draft budget and capital works program. Two suggestions made by Councillors following the Councillor workshop have not been included within the draft document, as they have not previously been considered by Council formally or informally. These are as follows:

- Establish a new Priority Project within Strategy 3.1 - Make a Submission (and deputation if necessary) to local Aboriginal Land Councils encouraging them to develop Crown Land at Ariaiah Park that is subject to Native Title Claims or consider releasing them back onto the open market.
- Additional inclusion to Priority project 1.3.4 - Explore potential for northern side of Showground as alternate site for off leash area.

It is for the Council to determine as to whether these amendments are made prior to the exhibition of the draft Plans.

### **Draft Budget 2025/2026**

The preparation of the annual budget each year is one of the key functions performed by NSW Councils. Balancing the objective of delivering services and maintaining facilities and assets to meet community expectations, while managing the short- and long-term sustainability continues to be a challenge.

The draft 2025/26 budget (Attachment 2, provided under separate cover) has an overall surplus of \$4,693, with an operating deficit before capital items of \$2,629,338.

The budget is prepared on the basis of a rate increase of 5% for 2025/26 in accordance with the rate peg determined annually by IPART.

It is proposed that Annual Charges for Domestic and Trade Waste increase by 5% and that charges for Sewerage Services increase by 10%.

The budget is prepared on the basis of a change to Stormwater Charges for land categorised as business, in accordance with what is permitted under the Local Government Act. The Act provides for land categorised as business to be charged \$25 plus an additional \$25 for each 350 square meters or part thereof. In accordance with discussions at the recent Council budget workshop, it is proposed that the business Stormwater Charge be capped at \$300 for 2025/26. In previous years the Stormwater Charge has been \$25 for land categorised as both residential and business (excluding properties under strata title). There is no change proposed to residential Stormwater Charges. These charges are articulated in the Schedule of Fees & Charges.

The NSW Local Government State Award 2023 required staff wages to increase by 3% for the 2025/26 financial year.

### **Capital Works Program**

Council's capital works program is valued at \$8.6 million for 2025/26 with the main items being:

- Roads \$5 million
- Stormwater Drainage \$0.87 million
- Plant Replacement Program \$1.46 million.

### **The Schedule of Fees & Charges**

Council proposes to charge the fees, charges and rates shown in the Schedule of Fees & Charges. Council intends to charge fees for the provision of all goods and services that it provides within legal constraints. These fees will be charged to all Council clients that avail themselves of Council's goods and services. The purpose of raising these fees is to recover, or assist Council in recovering, the cost of providing these services.

In the setting of the fees for its goods and services Council is endeavouring to adopt a user-pays principle while being ever mindful of the capacity of the client to pay the fees being set. Accordingly, the fees set by Council in some cases will not recover the full cost of providing the goods and services. Council's Draft Schedule of Fees & Charges has been presented to Council as a separate report within this Council Meeting, recommending that they be placed on public exhibition for 28 days concurrently with Our Plan for the Future and Resourcing Strategy.

**Resourcing Strategy (1 July 2025 – 30 June 2035)**

The Temora Shire Council Resourcing Strategy is an essential element of the IP&R framework and supports Our Plan for the Future.

While the Community Strategic Plan describes the long-term goals of our community, the Resourcing Strategy provides information on the resources (money, asset and people) Council need to implement the Delivery Program and the annual Operational Plans. It includes an Asset Management Strategy (and Asset Management Plans), a Workforce Management Strategy and a Long Term-Financial Plan.

The Resourcing Strategy is an important link between the Community Strategic Plan and the Delivery Program, detailing the resources needed to implement the strategies. Relevant actions from the Resourcing Strategy can be found in Council's annual Operational Plans.

**Asset Management Strategy (2025-2035)**

The Asset Management Strategy takes the organisational objectives from our Community Strategic Plan and develops asset management objectives, principles, framework and strategies required to achieve our organisational objectives. The Asset Management Strategy provides a wholistic understanding of current and future asset performance and informs Council's Long Term Financial Plan and Workforce Plans through long term forecasting of resources needed to optimally manage assets.

The Asset Management System aims to efficiently manage assets to enable service delivery that is aligned with the Community Strategic Plan in a cost-effective manner through balancing consumers' desired level of service with cost (financial, social & environmental) and organisational risk.

The Asset Management System includes:

- The Asset Management Policy – Governance and commitment
- The Asset Management Strategy and Objectives – Long-term strategy
- The Asset Management Plans – Tactical planning and lifecycle management
- Asset Information and Decision Support – Data, technology and reporting
- Asset Management Processes and Continuous Improvement – Operation and review

**Workforce Management Strategy (2025 – 2029)**

The preparation of the Workforce Management Strategy has been informed by data analysis, responding to the priorities of our community and the input of Council staff. The workforce goals will ensure that we have an appropriately skilled and adaptable workforce that can meet the current and future needs of our community and organisation. The Strategy:

- Strengthens our capacity to deliver strategic and operational plans to meet the changing needs of our community
- Provides an overview of our current workforce and future workforce requirements
- Considers the challenges facing our organisation and identifies opportunities to attract, engage and retain a diverse and skilled workforce; and
- Identifies areas of focus for the next four years

The workforce goals identified in the Strategy, and addressed within the Workforce Management Plan focus on:

- Strengthening leadership capability
- Improving employee health, safety and wellbeing
- Building capability and improving productivity; and
- Building our workplace culture aligned to our Values.

### **Long Term Financial Plan (2025 – 2035)**

The LTFP provides a consolidated position as well as both General and Sewer Fund positions. The LTFP must be for a minimum of ten years and include the following:

- The planning assumptions used to develop the plan
- Projected income and expenditure statement, balance sheet and cash flow statement
- Sensitivity analysis
- Financial modelling for different scenarios
- Methods of monitoring financial performance.

The LTFP will be used by Council and the Community to assist in decision making around what resources Council needs to apply to deliver on the outcomes of the Community Strategic Plan, through its Delivery Program. Financial sustainability is currently the most significant issue facing Council. A financially sustainable Council has the ability to deliver services and provide infrastructure that meet the needs of its community, in a fiscally responsible manner, both now and in the future.

Council's LTFP is underpinned by its financial sustainability strategy which is based on the following principles:

- Long term financial planning
- Balanced budget
- Sustainable asset management
- Sustainable service delivery
- Cost effectiveness and efficiency
- Prudent debt management
- Revenue diversity and stability
- Financial risk management
- Build financial reserves
- Transparency and accountability

### **Integrated Planning and Reporting**

Community Strategic Plan Theme 2: Providing local leadership

Delivery Program Strategy 2.1: A community with strong local leadership

### **Council Policy/Legislation**

Integrated planning and reporting (IP&R) is prescribed by the Local Government Act 1993 (Section 8C). The preparation of the draft suite of IP&R documents has been undertaken in

compliance with the Act and the NSW Office of Local Government Integrated Planning Reporting Guidelines.

**Options**

1. Endorse the draft IP&R documents to be placed on public exhibition for 28 days
2. Amend the draft IP&R documents prior to placing on public exhibition for 28 days

**Budget Implications**

N/A

**Risk Implications**

There is a risk that by not endorsing the IP&R documents for public exhibition for the statutory requirement of 28 days that the documents will not be adopted for implementation by 1 July 2025, which would impact Council's reputation, and its ability to deliver services and manage the budget in the new financial year.

**RECOMMENDATION**

It is recommended that Council endorse for the purpose of public exhibition the:

- (a) Draft our Plan for the future 2025-2035, which is inclusive of the Community Strategic Plan (2025-2035), Delivery Program (2025-2029), Operational Plan 2025/2026 and Budget 2025/2026
- (b) Draft Resourcing Strategy 2025 - 2035

And that the documents are publicly exhibited for a period of 28 days.

***Report by Melissa Boxall***

## Placeholder for Attachment B

Public Exhibition of Draft Integrated Planning and Reporting  
(IP&R) Documents including 2025/2026 Budget

Function Budget (under separate cover)




## 13 ENGINEERING SERVICES

### 13.1 ACCESS REQUEST – POLARIS STREET ENTRY FROM HOSKINS STREET FOR HML PBS VEHICLES

**File Number:** REP25/368

**Author:** Engineering Technical Officer

**Authoriser:** Engineering Asset Manager

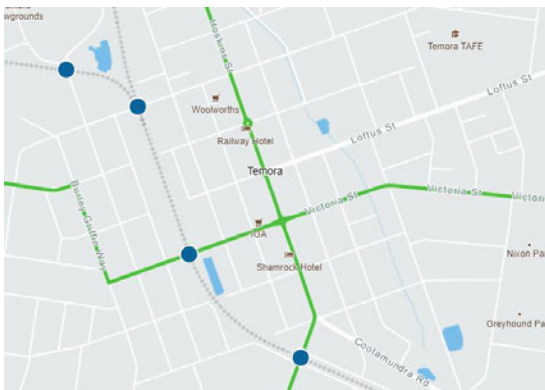
**Attachments:** 1. Correspondence [↓](#) 

#### REPORT

Council has received a request from Altorra Ag, seeking access approval, in principle, for the following vehicle configurations to access a short section of Polaris Street from Hoskins Street to access McGuirk's rear gate for servicing (approximately 50 metres).

- Higher Mass Limits (HML) 85.5t – Performance Based Standards (PBS) Level 2B

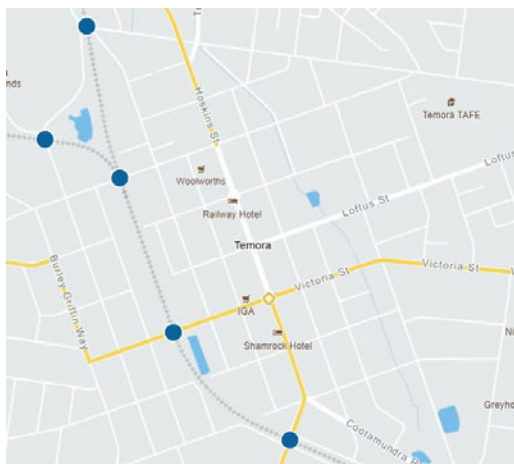
PBS level 2B approved network map



| PBS A-DOUBLES   |   |                                     |   |      |      |      |      |
|-----------------|---|-------------------------------------|---|------|------|------|------|
| 22              |  | 3-axle prime mover A-double (2-2-2) | 2 | 30.0 | 72.5 | 74.5 | 74.5 |
| 23              |  | 3-axle prime mover A-double (3-2-3) | 2 | 30.0 | 79.5 | 81.5 | 85.0 |
|                 |   |                                     | 3 | 36.5 | 79.5 | 81.5 | 85.5 |
| 24              |  | 3-axle prime mover A-double (3-3-3) | 2 | 30.0 | 83.0 | 85.0 | 85.0 |
|                 |   |                                     | 3 | 36.5 | 83.0 | 85.0 | 91.0 |
| PBS ROAD TRAINS |   |                                     |   |      |      |      |      |

- Higher Mass Limits (HML) 85.5t – Performance Based Standards (PBS) Level 3A Road Train

PBS Level 3A approved network map



| PBS ROAD TRAINS |  |                      |   |      |       |       |       |  |
|-----------------|--|----------------------|---|------|-------|-------|-------|--|
| 25              |  | A-triple (3-3-3-3-3) | 4 | 42.5 | 126.5 | 128.5 | 141.5 |  |
| 26              |  | B-triple (3-3-3)     | 3 | 36.5 | 83.0  | 85.0  | 91.0  |  |
| 27              |  | AB-triple (3-3-3-3)  | 3 | 36.5 | 103.0 | 105.0 | 110.0 |  |
| 28              |  | BA-triple (3-3-3-3)  | 3 | 36.5 | 103.0 | 105.0 | 110.0 |  |

**HML** – Higher Mass Limits allow particular heavy vehicles to access additional mass entitlements providing:

- operators of vehicles or combinations running HML on tri-axle groups are accredited under the Mass Management Module of the National Heavy Vehicle Accreditation Scheme (NHVAS), with an accreditation label fitted to the hauling unit.
- vehicles are fitted with certified road friendly suspension
- vehicles are on an authorised HML route.

**PBS** – Performance Based Standards vehicles are designed to perform their tasks as productively, safely and sustainably as possible, and to operate on networks that are appropriate for their level of performance. The basic principle of PBS is to match the right vehicle to the right freight task. PBS vehicles are specifically designed to have a high level of performance and meet strict safety and infrastructure standards to ensure they are suited to the road network.

### Further Discussion

Use of this section of Polaris Street road by the vehicles is unlikely to impact the wearing surface or contribute to increased traffic volumes, given the limited length of the section and the infrequent use.

### Integrated Planning and Reporting

|                           |  |
|---------------------------|--|
| CSP Theme:                | 3. Building a Strong Local Economy   |
| Delivery Program Strategy | 3.8 A community with a transport network that enables economic and social outcomes |

### Council Policy/Legislation

Legislation relevant to this report includes:

- *Heavy Vehicle National Law (NSW)*
  - *National Class 2 Road Train Authorisation Notice 2022 (No. 3)*

Council Policies relevant to this report include:

- EW1 – Roads Hierarchy Policy
- EW5 – Restricted Access Vehicle Policy

### **Options**

The below options are proposed:

1. Support the proposal in principle to allow access to Polaris Street via Hoskins Street for the specified vehicle configurations, subject to the formal NHVR application process.
2. Decline the request.

### **Budget Implications**

N/A

### **Risk Implications**

Expansion of the heavy vehicle network presents several potential risks, including:

- Road infrastructure impact
- Safety concerns
- Community dissatisfaction

Refusal of the request may lead to the below risks:

- Noncompliance by heavy vehicle operators
- Industry dissatisfaction

### **RECOMMENDATION**

It is recommended that Council support the proposal in principle to allow access to Polaris Street via Hoskins Street for the specified vehicle configurations, subject to the required NHVR permit application being received.

***Report by Amanda Colwill***

**Sent:** Monday, 5 May 2025 1:34 PM

**To:** Rob Fisher <rfisher@temora.nsw.gov.au>

**Cc:** AltoraAg Logistics <logistics@altoraag.com.au>

**Subject:** Access Request – Polaris Street Entry from Hoskins Street for HML PBS Vehicles

Good afternoon Rob,

Altora Ag is currently implementing changes to how we manage servicing for our truck fleet, including tyre servicing. To support this, we are exploring more efficient access routes to McGuirk's.

We would like to ask if it would be possible from your end to allow entry to Polaris Street via Hoskins Street, prior to us lodging a formal application through the NHVR portal. This access would enable our fleet to reach McGuirk's rear gate, located approximately 50 metres from the Hoskins Street intersection.

We are seeking approval for this route to accommodate the following vehicle configurations:

- **HML 85.5t – 2B PBS Vehicles 1 & 2**
- **HML 85.5t – 3A PBS Road Train**

Your feedback would be appreciated before we proceed further with the application.

Kind regards,

Compliance Manager - Transport



[www.altoraag.com.au](http://www.altoraag.com.au)

**1300 ALTORA (1300 258672)**

Notice:

This electronic message contains information from Altora Ag. The contents may be confidential and are intended for the use of the intended addressee (s) only. If you are not an intended addressee, note that any disclosure, copying, distribution or use of the contents of this message is prohibited so please delete this email and notify us

promptly. We use virus scanning software but exclude all liability for viruses or similar in any attachment, you should use industry standard virus scanning of this and all email. As part of our ongoing commitment to our environment we ask you to refrain from printing emails.

## 14 ENVIRONMENTAL SERVICES




### 14.1 DEVELOPMENT APPLICATION - REMEDIATION WORKS - TEMORA HEALTH FACILITY

**File Number:** REP25/352

**Author:** Town Planner

**Authoriser:** Director of Environmental Services

**Attachments:**

1. Heritage Advisor submission [↓](#) 
2. Response to submission [↓](#) 
3. Submission response [↓](#) 

#### REPORT

The application (DA17/2025) seeks development consent for remediation works in accordance with the Remediation Action Plan (RAP) prepared for the site, being the existing Temora Health Facility at 169-189 Loftus Street, Temora. The site is owned by the Health Administration Corporation (HAC).

The site is zoned SP2 Infrastructure (Hospital) zone under the Temora Local Environmental Plan 2010.

The objectives of the zone are:

To provide for infrastructure and related uses.

To prevent development that is not compatible with or that may detract from the provision of infrastructure.

The proposed remediation works are permitted with consent in accordance with Section 4.7 of the RH SEPP. The proposed remediation works would support the future redevelopment of the site in accordance with the objectives of the zone.

Figure 1 shows an aerial image of the subject site.





Figure 1: Aerial image of the subject land, edged heavy black

The proposed remediation works would facilitate the demolition of the existing health facility and the construction of the new Temora Health Service facility on the site. The demolition and new building are subject to a separate activity approval under Part 5 of the Environmental Planning and Assessment Act 1979 ('EP&A Act'). Bulk earthworks (cut/fill) will be required to accommodate the proposed development, with excavation to depths of approximately 2-3m below ground level (BGL) anticipated. Similar extents of filling are anticipated.

Section 4.7 of the State Environmental Planning Policy (Resilience and Hazards) 2021 (RH SEPP) identifies that Category 1 remediation work can only be undertaken with consent. The site is a heritage item and the remediation work proposed under the RAP cannot be approved under the Part 5 REF process.

Accordingly, development consent is sought from Temora Shire Council (Council) in accordance with Part 4 of the Environmental EP&A Act. Part 4 Division 4 of the EP&A Act allows for DAs to be made by, or on behalf of the Crown. Section 294 of the Environmental Planning and Assessment Regulation 2021 (Regulations) prescribes that a public authority is the Crown for the purposes of Part 4 Division 4 of the EP&A Act.

Health Infrastructure (HI) is a public authority and is therefore a Crown authority for the purposes of this DA and Clause 4.32 of the EP&A Act. Council cannot refuse a Crown DA, nor impose conditions of consent except with approval of the applicant or Minister.

Figure 2 shows the location of buildings proposed to be demolished as part of the Part 5 application.



Figure 2: Location of buildings proposed to be demolished as part of the separate Part 5 application, with buildings to be demolished shown dotted red.

It is reinforced that this DA is seeking approval for the rehabilitation of the site from land contamination, associated with the demolition works.

### Contamination extent

The site has historically been used for residential and agricultural (grazing) purposes until the late 1930s and has been used for a hospital since.

A Preliminary Site Investigation Report (PSI) and a Detailed Site Investigation Report (DSI) were undertaken by JK Environments for the main works REF.

The primary aims of the PSI were to identify any past or present potentially contaminating activities at the site, identify the potential for site contamination, and make a preliminary assessment of the soil conditions. The scope of the investigation included a desktop review of historical information, a site walkover inspection and soil sampling from 12 locations.

Potential contamination sources identified at the site and the immediate surrounds included: Historic filling activities; Historic agricultural activities; Use of pesticides; Hazardous building materials present within existing and/or former structures; On-site generator and associated fuel storage; Maintenance workshop; and On-site incinerator and hospital activities.

The investigation encountered fill and/or clay soils to depths of approximately, underlain by andesite bedrock. The maximum depth of fill encountered was 1.1m. Groundwater was not encountered during the investigation. The fill typically comprised of silty and/or sandy clay and



silty sand, with inclusions of gravel and boulders, volcanic breccia, metal fragments and root fibres. Fibre cement fragments (FCF)/asbestos containing material (ACM) was observed in surficial fill in BH4. The investigation identified fill soils impacted by asbestos and carcinogenic polycyclic aromatic hydrocarbons (PAHs) at concentrations that were above the adopted site assessment criteria (SAC). Elevated copper concentrations above the SAC were also identified in the majority of the analysed fill, natural soil and rock samples though were considered to be representative of the regional conditions.

The primary aims of the DSI were to further characterise the site and make an assessment of the soil contamination conditions, and inform the preparation of a RAP.

The DSI identified fill soils impacted by lead, total recoverable hydrocarbons (TRHs) and carcinogenic polycyclic aromatic hydrocarbons (PAHs) at concentrations that were above the nominated site assessment criteria (SAC). A subsurface asbestos pipe was identified at TP153 during the DSI and the PSI identified a fragment of bonded asbestos containing material (ACM) in the surficial soil in BH4. Elevated copper concentrations above the SAC were also identified in several of the analysed fill, natural soil and rock samples though were considered to be representative of the regional conditions.

Based on the available results, and at the time of reporting, the following preliminary waste classifications are assigned:

- Fill in the vicinity of TP153 is assigned a preliminary classification of Restricted Solid Waste containing Special Waste (asbestos);

- Fill in the vicinity of BH15 and BH162 is assigned a preliminary classification of Restricted Solid Waste;

- Fill in the vicinity of BH4 is assigned a preliminary classification of General Solid Waste (non-putrescible) containing Special Waste (asbestos);

- Fill in other areas tested as part of this investigation is assigned a preliminary classification of General Solid Waste (non-putrescible);

- Natural silty clay and sandy silty clay soil is assigned a preliminary classification of General Solid Waste (non putrescible) due to the elevated PAH concentrations recorded in several samples; and

- Andesite bedrock within the site will likely meet the definition of Virgin Excavated Natural Material (VENM) for off-site disposal or re-use purposes. Though the bedrock will likely meet the definition of VENM, an assessment will be required to confirm the bedrock is suitable from a contamination perspective in the context of the proposed re-use due to the elevated copper concentrations.

The DSI identified asbestos containing material (ACM) in soil at one location on the site, and uncertainties regarding the extent of contamination across the site due to access constraints.

A Human Health Risk Assessment (HHERA) was also undertaken by Environmental Risk for the main works REF. The HHERA concluded that a RAP was not required for the site. However, the HHERA did not consider asbestos, and management and remediation of asbestos is required.

Figure 3 shows the location of boreholes and test pits associated with the DSI.



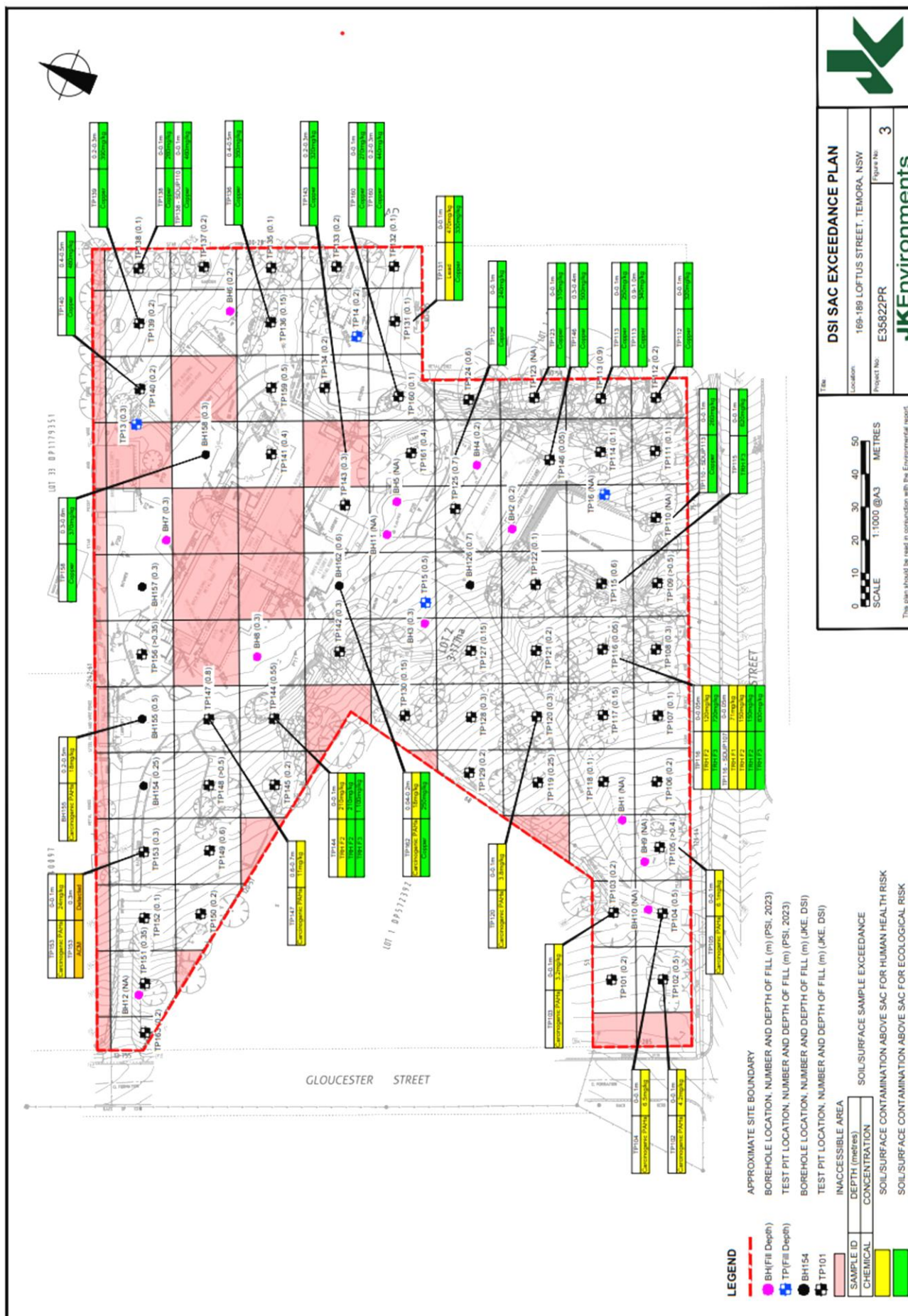


Figure 3: DSI bore holes and test pit locations

**Contamination remediation**

A Remedial Action Plan (RAP) was prepared JK Environments to provide the framework for the remediation of the known localised asbestos impacts. This aims to reduce contamination-related risks to human health and the environment and to render the site suitable for the redevelopment of the Temora health facility (subject to a separate REF process).

The primary aim of the remediation is to mitigate risks from the occurrence of asbestos and other contamination in soil. Previous site investigations undertaken by JK Environments identified bonded asbestos containing material (ACM) in soil at one location on the site above the health screening level.

The RAP concluded that the preferred remediation option for the bonded asbestos identified at BH4 would be to contain the contaminated soil, excavate it and remove it to an approved facility. The area for remediation is currently identified as a square 20m by 20m, to a depth of 0.2m. The extent of remediation required will be validated by further on site testing, and may be reduced. The remediation option was chosen due to the localised and small scale nature of the contamination identified and the ability to avoid long-term site management.

Due to access constraints caused by existing buildings and structures there are uncertainties regarding the extent of contamination across the site.

The RAP also addresses data gaps and provides remediation approaches as a contingency in the event that soil contamination that poses a potentially unacceptable risk to receptors is identified through the data gap investigation process. The RAP details the following approach to remediation on the site:

- Excavation and disposal of the asbestos-impacted fill in the vicinity of BH4
- Contingencies for the unexpected finds of other contaminated areas on the site, including:
  - o excavation and off-site disposal for small quantities of contaminated soils
  - o cap and containment for larger quantities of contaminated soils.

The RAP concludes that the site can be made suitable for the proposed activity, subject to the remediation works which are the subject of this development application.

The RAP specifies that remediation and validation activities, including the data gap investigation, will occur concurrently with the demolition/development works to facilitate the implementation of the requirements under the RAP.

A validation report is to be prepared on completion of any remediation/validation activities and submitted to the consent authority to demonstrate that the site is suitable for the proposed use following completion of remediation/validation. If contaminated material is capped on site (e.g. if the capping contingency needs to be implemented), a long-term EMP will also be prepared as part of the validation documentation.

**Heritage Conservation**

The main health service building, staff accommodation block and arboretum are a heritage item of local significance Item no. 108.

A Statement of Heritage Impact was prepared in support of the REF which assessed the heritage impacts of the proposal and concluded that the Proponent has considered various options to avoid or minimise any heritage impacts of the proposed activity and recommends mitigation measures to manage heritage impacts.

The proposed remediation works would not have any impacts on the heritage significance of the site. Heritage impacts of the broader redevelopment have been considered separately as part of the REF.

### **Waste Management**

Any waste generated by remediation works would be managed in accordance with the RAP and the Preliminary Waste Management Plan (WMP) prepared by HI to support the REF. Contaminated and hazardous materials, including asbestos containing material, will be removed and properly disposed by licensed contractors. Erosion and sediment controls are also required as part of site works.

### **Submissions**

Council officers received a submission from a member of the Heritage Committee, which is attached, which was provided to HI for review and comment. HI has provided a reply and a further response from the member of the Heritage Committee was provided. These submissions are attached.

Following this submission, members of the Heritage Committee have since been invited to join the Arts Advisory Working Group, in order to continue to provide input to heritage matters as the development of the new hospital progresses. The first meeting with members of the Heritage Committee has been held.

### **Commentary from Council's Heritage Advisor:**

*Council officers received and submission on 23 February 2025, which is attached, and commentary as part of a report from Council's Heritage Advisor, David Scobie on 17 March 2025.*

*The current proposal for interpretation of the buildings on the site as part of the new Hospital includes an outdoor garden area. The retained element in the outdoor courtyard is the wall of the curved room including the rectangular elements currently occupied by the windows.*

*The primary and unusual aspect of the existing Hospital with heritage significance is the rare and unusual design of the building and the particular room which includes the distinctive elements including the simple steel windows, flat roof and the steel balustrading.*

*Having the space as an external courtyard does not satisfy the need to retain a physical element which is recognizable by the community as a room with the distinctive period details. The loss of the windows, the flat roof and the steel balustrading means that the retained part as shown in the renderings will not be capable of being understood by the community for what it was.*

*The important personal aspect of retention is the social value and the value by association with the group of people from Temora who lobbied tirelessly for the best possible Hospital of their time, just as the current contemporary group have, for a state of the art facility.*

*This founding group located the best architect of the day from Melbourne. They were not only talented hospital designers but they brought the best practice approach to health care to Temora. Their approach involved an international style of design and health care made into one facility for*

*the community. The international character – white walls, flat roof, ocean liner handrails etc was part of the new approach to care from Europe.*

*This was an extraordinary effort by the Temora community in that time where the pressure to settle for something local, something from Sydney, something more ordinary etc must have been substantial. This drive to go beyond the ordinary, to be as good as anything from around the world, was an achievement.*

*In seeking to retain the physical element of one small part of the Hospital building with the distinctive elements which made it rare, highlights the extra lengths which the Hospital group made for the community.*

*By failing to take the one extra step and keep a physical part of their legacy and demolishing this one room, an opportunity to celebrate their persistence and desire to go beyond the ordinary could be lost.*

*The Heritage Committee recommends an extra step in evaluating the option to retain the room, conserved and modified as needed to meet the requirements. This step is consistent with the standard procedure in making heritage impact assessments where all reasonable alternatives are pursued in seeking to retain heritage significance. Currently there has been no evidence provided to support the case for demolishing the room – windows, roof and balustrade. When the evidence and issues can be reviewed, then the Heritage Committee can understand the issues – technical and funding etc and determine whether the issues are really insurmountable.*

*The Heritage Committee is making these observations and this request in order that future generations can see in a physical form what an extraordinary leap of faith was taken by the Hospital founders.*

This submission has been provided to Heritage Infrastructure for their consideration.

## **Discussion**

The Development Application provided to Council, is for the remediation of land, identified as being contaminated, for the purposes of supporting the development of the new Temora Health Facility. The application has provided in-depth discussion of the process of identifying, characterising and planning for the future remediation of the existing Temora Hospital site.

The applicants have provided additional information in support of their application, including the Statement of Heritage Impact. This information is relevant to the separate REF, which is not assessed by Council.

The matters raised by the Heritage Advisor and members of the Heritage Committee are relevant to REF, which is a separate application process, and are not directly relevant to the remediation application.

The application has provided suitable information to support the process of remediation of the site, as part of the future redevelopment of the Temora Health Facility.

Part 4 Division 4 of the EP&A Act allows for DAs to be made by, or on behalf of the Crown. Section 294 of the Environmental Planning and Assessment Regulation 2021 (Regulations) prescribes that a public authority is the Crown for the purposes of Part 4 Division 4 of the EP&A Act. Health

Infrastructure (HI) is a public authority and is therefore a Crown authority for the purposes of this DA and Clause 4.32 of the EP&A Act. Council cannot refuse a Crown DA, nor impose conditions of consent except with approval of the applicant or Minister.

If this DA is approved by Council, it is proposed that no conditions be imposed.

**Integrated Planning and Reporting**

CSP Theme: 1. Enhancing our quality of life

Delivery Program Strategy: 1.2 A community with opportunities to be healthy

**Council Policy/Legislation**

Environmental Planning and Assessment Act 1979

**Options**

Council has the option to approve the Development Application or to defer their decision.

**Budget Implications**

N/A

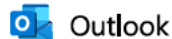
**Risk Implications**

N/A

**RECOMMENDATION**

It is recommended that Council approve Development Application 17/2025 for remediation works at Temora Health Facility at 169-189 Loftus Street Temora.

***Report by Claire Golder***



## Fw: Heritage Impact Statement

**From** Claire Golder <cgolder@temora.nsw.gov.au>

**Date** Wed 4/23/2025 4:08 PM

**To** Claire Golder <cgolder@temora.nsw.gov.au>

**From:** David Scobie  
**Sent:** Sunday, February 23, 2025 12:42 PM  
**To:** Sally Hurst  
**Cc:** Heritage Committee  
**Subject:** Re: Heritage Impact Statement

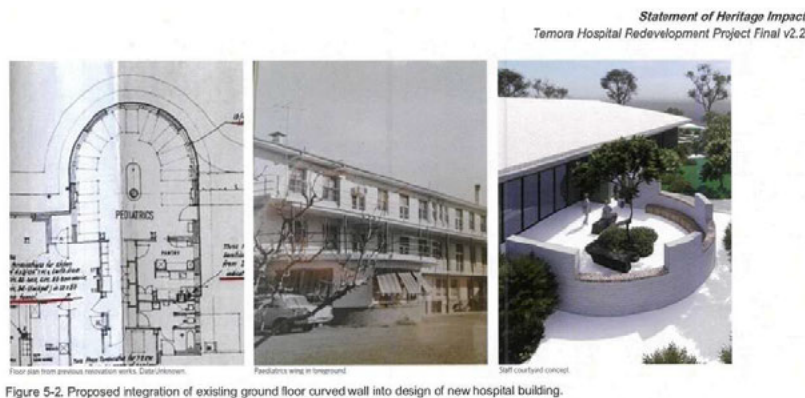
Hi Sal and the Committee members

I have reviewed the report - Statement of Heritage Impact, and offer the following response.

In summary, the report meets the layout and matters as stated within the standard format prescribed by the NSW Heritage Office for such assessments. The historical notes and found images are a very good record of the history of the hospital. The significance statements are an accurate record of the heritage value which the community holds for the place.

Where there are exceptions these are noted in the following commentary.

Part 3.5 indicates that an element of the curved rear room is to be retained within the outdoor landscape. An illustration is shown on p.53.



The report indicates that a retention of the room inclusive of the roof and balustrade was recommended by the Heritage Advisor and Temora Shire Council Heritage Committee following a meeting and discussion.

The Architects for the project reviewed this proposal and found that it was not feasible due to the presence of bonded asbestos which would require the roof and top of the wall to be removed and also that the aesthetic character did not fit with the character that was proposed for the new wing.

The report notes that no further responses have been received on the matter.

The Temora Shire Council Heritage Committee has responded to the last proposal with a request that further analysis was recommended as the level of retention was not satisfactory in terms of meeting an acceptable level of heritage impact on the significance. No response has been received by Council to this last submission

Commentary:

- The view of the proposal documented in the Statement of Heritage Impact, provided above, shows that the retained wall element has been reconfigured to form part of an outdoor landscape space through the removal of the top of the wall, the roof and the balustrade, the refinishing and the re-painting.
- In removing these elements, in making the space outdoor and not indoor and in painting it to match the new hospital, the remnant heritage values and level of significance have been erased.
- The retained and reconfigured wall in the proposed form would have no interpretive value for the community and would not be capable of being recognised by visitors as a valued part of the former Hospital building.

Recommendations

- While the technical difficulties associated with conserving buildings are appreciated, this small part of the former hospital has such a high level of heritage significance and is the only small remnant of the large set of buildings being considered for conservation, that it warrants further effort. This effort is entirely consistent with the standard procedures set out within the 'Statement of Heritage Impact' document.
- The objective is to retain the former curved room with a roof and balustrade in a form so that it remains clearly capable of being recognised and capable of interpretation by the community;
- Further technical expertise is therefore warranted in determining how to achieve this. Once that means and method is established, the feasibility of the task can then be assessed.

David Scobie

Heritage Advisor to Temora Shire Council





**ANGEL PLACE  
LEVEL 8, 123 PITT STREET  
SYDNEY NSW 2000**

URBIS.COM.AU  
Urbis Ltd  
ABN 50 105 256 228

1 April 2025

Claire Golder  
Town Planner/Strategic Projects Officer  
Temora Shire Council  
105 Loftus Street  
Temora NSW 2666

Dear Claire,

**17/2025 – REMEDIATION OF TEMORA HOSPITAL | RESPONSE TO COUNCIL HERITAGE ADVISOR**

Urbis writes on behalf of Health Infrastructure New South Wales (HI, the applicant) for DA17/2025 which proposes the remediation of the Temora Hospital 169 Temora Young Road (the site). The development application was publicly notified between 28th February and 10th March 2025. One (1) submission from a member of the public was received, and comments were also received from Council's heritage advisor. This letter responds to the comments provided by Council's heritage advisor. A response to the public submission was provided under separate cover.

**SCOPE OF DA17/2025**

We appreciate the level of interest in the project, and acknowledge the matters raised, however these matters are beyond the scope of DA17/2025 and not relevant to the assessment of this application.

The submission from Council's Heritage Advisor provides a review of the Heritage Impact Statement prepared to support the new health services facility. It also provides detailed comments on specific aspects of the architectural design of the new health facility. The subject DA17/2025 is for the remediation of in ground contamination found on the hospital site following the demolition of the existing Temora hospital.

The demolition and construction of the new health services facility is being progressed under a Part 5 'development without consent' approval pathway supported by a Review of Environmental Factors (REF) report. The REF and all supporting technical reports are now on public exhibition, please refer to: <https://www.haveyoursay.nsw.gov.au/temora-health-service-redevelopment>

The public exhibition of the REF runs from Monday 31 March 2025 – Friday 2 May 2025.

Thank you for considering this response. If you require further information relating to DA17/2025 please contact the undersigned.

A handwritten signature in dark ink, appearing to read "Rosie Sutcliffe".

Rosie Sutcliffe  
Associate Director  
+61 2 8233 9913  
[rsutcliffe@urbis.com.au](mailto:rsutcliffe@urbis.com.au)

Temora Hospital Remediation DA172025 Heritage Advisor response



██████████  
██████████  
TEMORA NSW 2666

MOB: ██████████

28 March 2025

Ms Rosie Sutcliffe  
Associate Director  
URBIS  
Angel Place  
Level 8, 123 Pitt St  
SYDNEY NSW 2000

Dear Ms Sutcliffe,

**Re: 17/2025 – Remediation of Temora Hospital / Response to Submission.**

Thank you for your reply to my submission dated 25 March 2025. The detailed information has been helpful and is appreciated. I wish to make the following comments regarding the information and conclusions provided in your response:

**Item 1.2 Consultation**

I wish to refer to the following extract from an email received from Kate Roberts dated 8 April 2024:

*“...HDR understand the concern that without the roof and upper floor steel balustrading, the building fragment may not be recognizable. HDR are currently reviewing a design which would provide a modern interpretation of the capping that would provide filtered shading from the northern sun. **This will be available for review in due course.**”*

The Temora Shire Heritage Committee did not provide a response to the redevelopment team as we were waiting for the “*design for review in due course*”. We have been concerned as there has been regular messages placed into the community about the project. These have included art projects, the existing trees and general progress however the specific concerns related to the heritage significance of the site and the structures have not been covered in these communications.

The suggestion provided in the form of “*opportunities for future involvement of the Temora Heritage Committee to partake in the project’s Arts Working Group*” is valued and would be very much appreciated by the Arts groups within the community. As a constituted Heritage Committee our agenda is to assess projects with a heritage dimension and advise Council on the impacts upon the heritage significance of the particular place. Where projects have a high level of social value in addition to their aesthetic value, the importance of this contribution is considerably greater.

The Temora Heritage Committee has not been provided the opportunity to have regular and sufficient contact with the Health Services infrastructure and the design team as is the case with the Arts Working Group. As you would appreciate, our advice to Council relies upon having a good and accurate appreciation of all the issues related to the heritage impacts of this proposal

**Item 1.3 Heritage Significance**

I refer to the following:

*“Substantive retention of existing building fabric and its incorporation into the new building was unfortunately not viable when balanced against the requirement to provide a fit for purpose modern health services facility. The new hospital does incorporate a portion of the semicircular ward wall within an external courtyard.”*

The Heritage Committee has identified a strategy, based upon the significance study prepared by the HI Heritage Consultants, for conserving a minor part of the extensive and significant heritage fabric on the site.

The approach seeks to retain, restore and reinstate as required, significant elements comprising one room out of the whole hospital. This one room with its curved form, steel windows, white walls, flat roof, ocean liner handrails embodies the key elements from the original building design. This room captures

the social value and the value by association with the group of people from Temora who lobbied tirelessly for the best possible Hospital available in Australia at their time.

Conserving this one room will not affect the requirement to provide a *"fit for purpose modern health facility"*. Architects around the world have been able to blend the old with the new. In fact, this room could be used for many day-to-day uses such as a meeting room, a staff "quiet" room, training room, etc. Given the placement of the space within the site plan, as proposed in the master plan, there are various opportunities for linking this pavilion with the striking new facility. The link may be used to signify the journey between the old and new and so the concept of blending may be subtle without the need to fully make over the elements or even to compromise the new works to have these parts of the Hospital blend into the hilltop environment.

NGH identified the standard assessment process as part of the statement of heritage impact. This process requests that options for retaining heritage significance are explored. Where options which would retain and conserve heritage significance are discounted for reasons such as cost, hazardous materials or architectural design, the reasons are clearly spelled out and the strategies for overcoming these matters are investigated to prove that all the potential issues have been thoroughly reviewed before the final scheme is proposed. This level of analysis often reveals alternatives such as reconstruct or reinstate rather than restore and the end result can be achieved. The objective for the Heritage Committee is that a structure needs to be provided which the community can appreciate, understand and interpret as their history and the achievements of those who went before them.

While the retention of a semicircular wall in the external courtyard is a minimalist option, the extent of the works involved may reduce the integrity of the space to such a degree that it will never be seen by the community as a reflection to their past. Staff and residents in the future deserve the opportunity of understanding and appreciating the role of those who went before, and this can best be achieved by retaining sufficient material to embody the heritage significance. If we collectively do take the opportunity of conserving the integrity of this small structure, the persistence and desire to go beyond the ordinary of the generation which built the Hospital will not be lost.

*"The Heritage Impact Statement prepared by NGH also notes that some of the site's significance is derived from its landscape setting, and sense of arrival to the 'hospital on the hill.' The new building is sensitively sited to retain these site characteristics and in doing so is considered to provide an appropriate response to its setting."*

While the character and amenity of the trees within the park like setting are valued, they are an entirely separate but related element of the historic site. The building with its striking inter war period design is the landmark on the site. I am therefore concerned that NGH appear to correlate the "landscape setting" with heritage and through conserving trees, the cultural value of the hospital buildings and the hospital use, and activity will somehow, also be retained. The landscape setting has evolved as many trees have been removed over the years. It does not look like it did even 20 years ago. Retaining trees in this case is relatively easy but the trees are a related value as part of the setting and not a substitute for the heritage aesthetic and social values, of the building.

#### **Item 1.4 Archival Recording and Salvage**


*".....While these cannot be retained within the new building, consideration will be given to the salvage of the internal brass balustrades."*

I would like to ask that the salvaging of the internal balustrades and brass handrails must not just be considered but in fact be carried out. It is a common Condition, that an archival space is nominated on a site where such elements are retained and conserved for future uses. At least this then will give an opportunity for their heritage to be maintained in some form or another.

Yours sincerely,



**14.2 DEVELOPMENT APPLICATION DA26/2025 PROPOSED NEW DWELLING 190 HOSKINS STREET TEMORA**

**File Number:** REP25/360  
**Author:** Town Planner  
**Authoriser:** Director of Environmental Services  
**Attachments:** 1. Response from applicant [↓](#) 

**DA No:**

DA26/2025

**Applicant**

K M Keith (Yerracoppa Pty Limited)

**Property**

190 Hoskins Street Temora

**Proposal**

Staged development. Stage 1: Restoration of existing barn, construction of new dwelling, construction of fencing and new driveways and bank parking. Stage 2: Subdivision of existing bank building and new dwelling/barn into separate community titles and shared title for driveway

**Notification**

The proposed development was notified to four adjoining neighbours for a period of 14 days. No submissions were received.

**Site Description**

The development site is known as 190 Hoskins Street, Temora and is legally described as Lot 1, Section 5, DP 758957. The land is approximately 1002 m<sup>2</sup> and currently contains the Westpac bank building, brick stables building, and existing concrete slab. The site includes vacant land which is the site of the proposed dwelling.

The bank building is considered to be a historically significant building as well as an architecturally impressive building in Hoskins Street.

The zoning of the site is E1 Local Centre. The site includes an item of local heritage (Westpac bank building) and is included within the Central Conservation Area. The site has an area of 995.7m<sup>2</sup>.

Figure 1 shows the location of the subject site.



Figure 1: Location of subject site, edged heavy black

### Proposed Development

It is proposed that the existing lot be subdivided via community title to create the following allotments:

- Proposed Lot 1 – neighbourhood lot, utilised for shared access purposes and provides for an area of 90.8 m<sup>2</sup>
- Proposed Lot 2 – will house the existing Westpac Bank Building and provides for an area of 404.9 m<sup>2</sup>
- Proposed Lot 3 - will accommodate the proposed dwelling and storage building and provides for an area of 508.5 m<sup>2</sup>

The proposed new single storey three bedroom dwelling will have a total floor area of 264.1m<sup>2</sup>. The dwelling will be constructed on a slab on ground footing system, utilising timber wall and roof framing, with the external walls clad in Hebel panel and the roof covered in colorbond steel. The roof will incorporate gable ends facing the street with a 30-degree roof pitch.

The dwelling will be provided with dedicated private open space as denoted on the attached plans and will be separated from the public realm via the installation of both 1800 mm high colorbond fencing and open style heritage fencing (1200 mm high) along the Loftus Street site frontage.

The development proposal will provide for a 'no build easement' for fire separation purposes between the existing Westpac Bank building and the proposed new dwelling. This will be created as a restrictive covenant and will serve the dual purpose of ensuring fire separation requirements



The application proposes an adaptive reuse or change of use of the existing stables building into storage. The proposed storage building will be used for residential storage purposes associated with the dwelling house. The storage building is an existing structure formerly utilised as a stables building. The building is constructed of brick, with a steel roof.

Figure 2 shows a site plan of the proposed development.

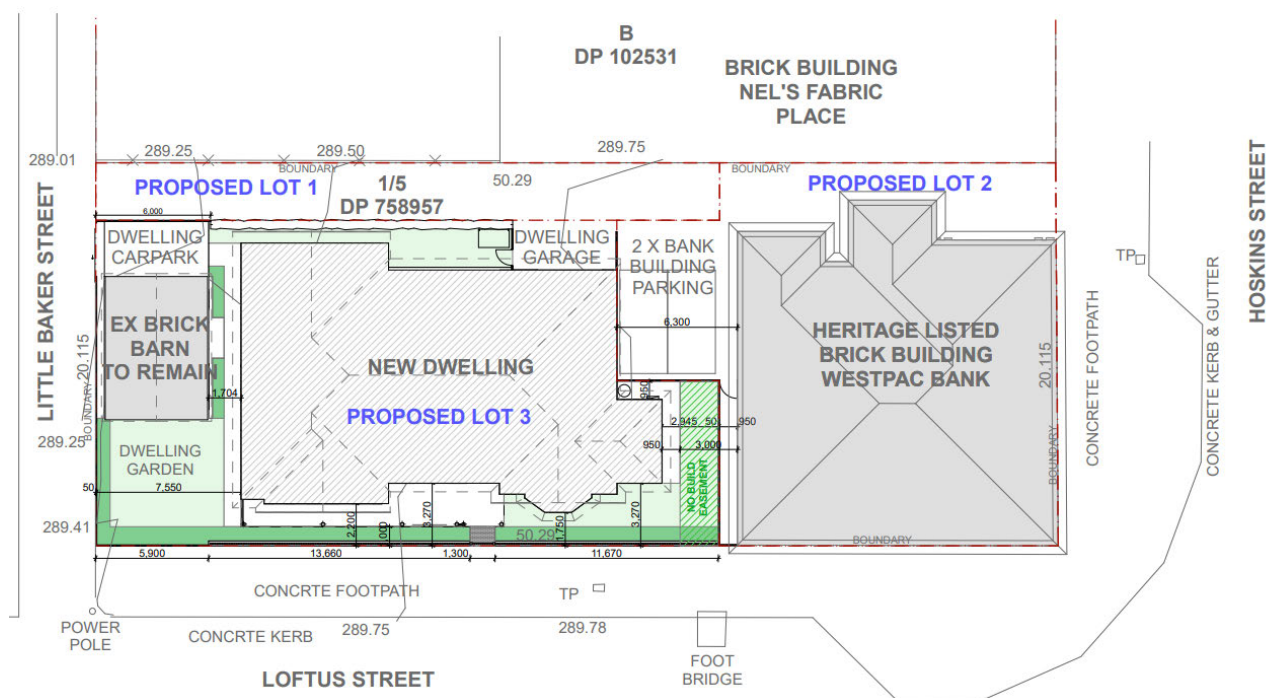


Figure 2: Site plan showing existing bank building, proposed new dwelling and existing barn building

Figure 3 shows the proposed southern elevation of the proposed development.

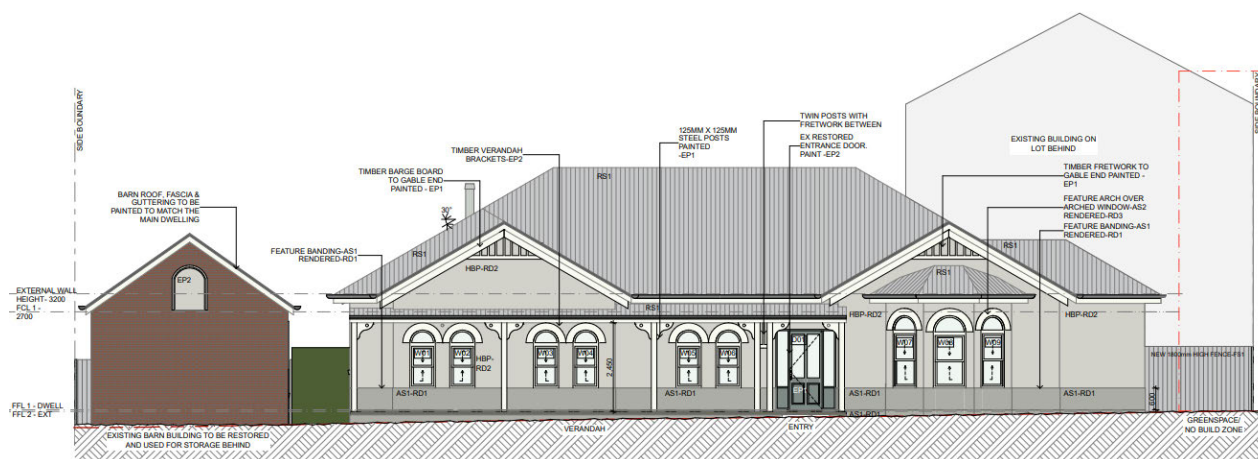


Figure 3: Proposed southern elevation of the development facing Loftus Street

Figure 4 shows the proposed northern elevation of the building, facing the existing building to the north

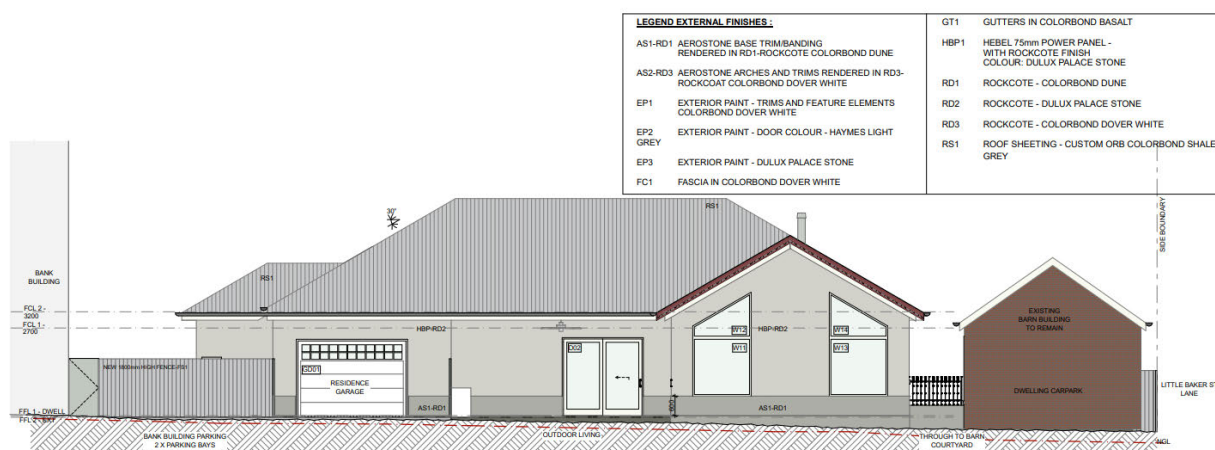


Figure 4: Proposed northern elevation of the development

Figure 5 shows the existing street view of the site, from Loftus Street



Figure 5: Existing street view of the development site

### Assessment

The following matters are considered under section 4.15 of the Environmental Planning and Assessment Act, 1979, as part of the assessment of the proposal.

#### Local Planning Controls – Local Environmental Plan

The site is zoned E1 Local Centre under the Temora Local Environmental Plan (LEP) 2010.

The objectives of the zone are:

- To provide a range of retail, business and community uses that serve the needs of people who live in, work in or visit the area.
- To encourage investment in local commercial development that generates employment opportunities and economic growth.

- To enable residential development that contributes to a vibrant and active local centre and is consistent with the Council's strategic planning for residential development in the area.
- To encourage business, retail, community and other non-residential land uses on the ground floor of buildings.
- To promote the conservation and enhancement of heritage items.

Residential accommodation, including construction of dwellings, are prohibited in this zone. However, the applicant is relying on the use of the Heritage Conservation clause of the Temora LEP 2010 for the proposed development to be assessed. In particular, section (10) is relevant to the proposed construction of the dwelling.

This clause is as follows:

### **5.10 Heritage Conservation**

(1) **Objectives** The objectives of this clause are as follows—

- (a) to conserve the environmental heritage of Temora,
- (b) to conserve the heritage significance of heritage items and heritage conservation areas, including associated fabric, settings and views,
- (c) to conserve archaeological sites,
- (d) to conserve Aboriginal objects and Aboriginal places of heritage significance.

(2) **Requirement for consent** Development consent is required for any of the following—

(a) demolishing or moving any of the following or altering the exterior of any of the following (including, in the case of a building, making changes to its detail, fabric, finish or appearance)—

- (i) a heritage item,
- (ii) an Aboriginal object,
- (iii) a building, work, relic or tree within a heritage conservation area,
- (b) altering a heritage item that is a building by making structural changes to its interior or by making changes to anything inside the item that is specified in Schedule 5 in relation to the item,
- (c) disturbing or excavating an archaeological site while knowing, or having reasonable cause to suspect, that the disturbance or excavation will or is likely to result in a relic being discovered, exposed, moved, damaged or destroyed,
- (d) disturbing or excavating an Aboriginal place of heritage significance,
- (e) erecting a building on land—
  - (i) on which a heritage item is located or that is within a heritage conservation area, or
  - (ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance,
- (f) subdividing land—
  - (i) on which a heritage item is located or that is within a heritage conservation area, or
  - (ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance.

(4) **Effect of proposed development on heritage significance** The consent authority must, before granting consent under this clause in respect of a heritage item or heritage conservation area,

consider the effect of the proposed development on the heritage significance of the item or area concerned. This subclause applies regardless of whether a heritage management document is prepared under subclause (5) or a heritage conservation management plan is submitted under subclause (6).

(5) **Heritage assessment** The consent authority may, before granting consent to any development—

- (a) on land on which a heritage item is located, or
- (b) on land that is within a heritage conservation area, or
- (c) on land that is within the vicinity of land referred to in paragraph (a) or (b),

require a heritage management document to be prepared that assesses the extent to which the carrying out of the proposed development would affect the heritage significance of the heritage item or heritage conservation area concerned.

(6) **Heritage conservation management plans** The consent authority may require, after considering the heritage significance of a heritage item and the extent of change proposed to it, the submission of a heritage conservation management plan before granting consent under this clause.

Clauses (7), (8) and (9) are not relevant to this application.

(10) **Conservation incentives** The consent authority may grant consent to development for any purpose of a building that is a heritage item or of the land on which such a building is erected, or for any purpose on an Aboriginal place of heritage significance, even though development for that purpose would otherwise not be allowed by this Plan, if the consent authority is satisfied that—

- (a) the conservation of the heritage item or Aboriginal place of heritage significance is facilitated by the granting of consent, and
- (b) the proposed development is in accordance with a heritage management document that has been approved by the consent authority, and
- (c) the consent to the proposed development would require that all necessary conservation work identified in the heritage management document is carried out, and
- (d) the proposed development would not adversely affect the heritage significance of the heritage item, including its setting, or the heritage significance of the Aboriginal place of heritage significance, and
- (e) the proposed development would not have any significant adverse effect on the amenity of the surrounding area.

#### Development Control Plan

The Temora Shire Council Development Control Plan 2012 is relevant to this application. The chapters relevant to this proposal are:

- Development Applications

The application for development has been made including all relevant information and plans.

- Notification of Development Application

The applicant has been notified to adjoining and nearby neighbouring landholders, in accordance with the Development Control Plan.

- Engineering Standards



The proposed development will be required to comply with DCP Engineering Standards, including sealed driveway, stormwater management, connection to water, sewer, electricity, and telecommunications services.

- Car Parking

The proposed development includes four off-street car parking spaces, including two spaces for the bank building, and a single garage proposed dwelling, all using the shared driveway, and a single carport for the dwelling, accessed from Little Baker Street. This is considered to be satisfactory based upon the proposed use of the site.

- Subdivision

The application includes a community title subdivision, which places the bank building on a separate lot to the proposed dwelling and existing barn building, with both lots sharing ownership of the driveway. This is considered to be satisfactory to allow access for car parking.

- Heritage and Conservation

This chapter provides the following guidance:

Heritage items and conservation areas have special qualities that make them significant. Development needs to take particular care to ensure that the particular themes, features or characteristics that make the item or area significant are not compromised by change. This can include:

- retaining heritage items and encouraging changes to occur away from significant elements or sections of heritage items
- ensuring new work has suitable bulk, scale, proportions and detailing so that it does not dominate or compromise the ability to interpret heritage items (including adjacent or nearby items) or the heritage conservation area
- encouraging suitable materials.

Adaptive reuse of heritage buildings can provide the necessary viability for the continued use and maintenance of heritage buildings. Accommodating the new use should involve minimal change to significant fabric in order to protect heritage significance. Elements or artifacts from the original use (where present) may be required to be retained to assist interpretation

Encourage development in the vicinity of a heritage item to be designed and sited to protect the significance of the heritage item.

Development in the vicinity of a heritage item is to minimise the impact on the setting of the item by:

- Providing an adequate area around the heritage item to allow its interpretation.
- Retaining original or significant landscaping associated with the heritage item.
- Protecting and allowing the interpretation of archaeological features associated with the heritage item.
- Retaining and respecting significant views to and from the heritage item.

Infill development in Temora CBD

- Design infill and replacement buildings to reflect the general historic character of the precinct and nearby characteristic and heritage buildings in terms of bulk, scale, roof form, setbacks and materials.

- Contemporary design is acceptable where it is sympathetic to the characteristic built form of the conservation area, particularly in terms of bulk, scale, height, form or materials.

### **Likely Impacts**

#### *Environmental*

##### *- Natural*

The vacant land is cleared of vegetation. New garden beds are proposed at the front and sides of the dwelling to provide landscaping to soften the appearance of the proposed new building.

##### *- Built*

The built environment of the site will change, with the proposed construction of a new single storey dwelling on land that is currently vacant. The dwelling design is considered to be acceptable in the location, due to the single storey scale and use of sympathetic materials, colours and design, which are intended to complement the existing buildings. The new building will be obviously new, with some modern elements. However the design is intended to not detract from the adjoining heritage buildings, by being subservient in scale and height.

#### *Social*

The social impacts of the development are considered to be positive as the development will provide for additional infill residential accommodation.

#### *Economic*

The economic impacts of the development are considered to be positive as the development will provide for construction and provision of additional residential accommodation. The development is intended to support the preservation of the existing barn building, through its repurpose as a storage building. The community title subdivision is also intended to support the long term conservation of the Westpac Bank building.

### **Submissions**

No written submissions were received from adjoining landowner. Council officers consulted with Council's Heritage Advisor regarding the proposed development. The advice provided is reproduced below:

The project has been the subject of a Pre-DA submission and provision of heritage advice.

The proposed wall colour is White and this has the potential to detract from the setting next to the heritage building.

Concrete driveways should utilise a CCS pigment Onyx 44 as a colouring oxide so as to avoid bright white contemporary cement

Delete the two triangular north facing windows which are uncharacteristic of traditional buildings and provide traditional awnings to the other north facing windows.

Hipped roof on street elevation to replace gable so as to reduce the number of dominant features on the frontage and place the focus on the entrance

Paired verandah posts to suit the layout of the front elevation as the spacing is excessive for traditional verandahs

Hip the two ends of the front verandah to avoid the open triangular end

Use sarking and line the underside of the verandah rafters using Weathertex grooved lining sheet to create that traditional character and avoid condensation

General note: Retain and restore all the original external materials and details to the Stable building. The retained & restored roof to the Stable is to include rolled flashings, smooth unperforated gutters and circular downpipes painted to match the wall colour

Replacement perimeter colorbond steel fence & gates to be Metroll Corrodeck in Windspray

Building base colour to be a warm white such as Warm Neutral with the general wall colour to be similar to Mellow Beige which is nominally ¼ tint of the base colour so as to interpret the warmth of the colour of the stable bricks and the existing colour on the Bank, from the Dulux range of Whites

A summary of the matters raised and the response to these by the applicant and Council officers is shown by Table 1.

| Matter raised by Heritage Advisor   | Applicant comment  | Council officer comment  |
|---|--|--|
| White wall colour has the potential to detract from the heritage building | Advised that the wall colour is a soft warm neutral colour   | Noted and considered to be acceptable  |
| Concrete driveway colouring should utilise pigment to avoid bright white  | Tinting the concrete can be considered however a lighter colour is considered suitable due to potential of dark colours to retain heat   | Noted. However, concrete does dull in colour fairly quickly, so tinting is considered to be optional.  |
| Delete two triangle north facing windows                                  | These windows are unable to be viewed from the streetscape. The modern design allows for additional natural light to enter from the north side of the building.  | Agreed. No changes to design are deemed necessary.   |
| Hipped roof to replace gable roof   | Due to the 30degree pitch of the roof when we hipped this gable the roof appeared large in volume and the proportion between the house and roof felt wrong. It was decided to keep both gables as it broke the roofline up and soften the facade | This is a subjective view. The gable roof provides visual interest to the streetscape, rather than a presentation that is predominantly a roof view. The building is single storey, separated from the streetscape by a fence and garden, which will soften the appearance of the future dwelling. |
| Paired verandah posts suit the front elevation                            | Paired verandah post have been used to frame the entry   | The dwelling design is sympathetic to the heritage   |

|   |   |  |
|---|---|--|
|   | door. The remaining verandah posts are singular and have been spaced out evenly to the windows which are a significant feature of the façade. It is noted that the intent of the design is not to imitate but to recreate a modern version of a traditional style and the wider spacing and simplified post reflects this design direction. | building, but is obviously new. The verandah will be screened from the streetscape by the fence and garden bed to provide privacy for residents. |
| Hip the two ends of the front verandah to avoid open triangular ends  | The verandah roof will have infill cladding with timber battens to with end. They will be no open triangular end.   | This is a subjective view. The verandah will be screened from the streetscape by the fence and garden bed to provide privacy for residents.      |
| Use sarking and line the underside of the verandah rafters using weathertex grooved lining sheet to create that traditional character and avoid condensation. | The proposed verandah is insulated and lined with weathertex grooved lining sheet.  | Noted and agreed acceptable  |
| Retain and restore all the original external materials and details to the Stable building.  | The proposed has all the original materials and details of the existing barn being retained and restored. The existing roof, and gutters will remain and be repainted.  | Noted and agreed. Included in conditions of consent.   |
| Replacement perimeter colorbond steel fence & gates to be Metroll Corrodeck in Windspray  | It is proposed that the new perimeter fencing will be Lysaght custom orb in colorbond Shale grey. This has been discussed in a meeting with council and this falls into line with the fencing that has been previously used the heritage areas of Temora.   | Noted and agreed acceptable  |
| Building base colour to be a warm white   | The selected wall colour is Dulux Palace Stone which is a soft warm neutral and has beige undertones. The base wall colour is Colorbond Dune which provides a darker grounding base to the building but still sits well with the proposed wall colour and the   | The proposed colours are similar to the recommended colours and are considered to be acceptable.   |

|  |   |  |
|--|---|--|
|  | stables brick. The existing bank buildings paint is in poor condition and has been painted but not completed. |  |
|--|---|--|

Table 1: Summary of Heritage Advisor comments, Applicant comments and Council officer comments

### Suitability of the Site

The site is suitable for the proposed development, as the proposal is a single storey dwelling, alongside the adaptive reuse of the barn building to be used for storage purposes in association with the dwelling. The proposal uses vacant land, adjacent to the bank building and the barn building for a use that is compatible with the existing commercial purposes of the adjoining bank building.

### Public Interest

It is in the public interest that the existing bank building, being an item of local heritage is maintained. The proposed development seeks to support the long-term maintenance of this building, alongside the new use of compatible residential purposes.

### Conclusion

The proposal involves a staged development for the three-lot community title subdivision, construction of a new single storey dwelling and the adaptive reuse of an existing barn building. The proposal requires consideration against Clause 5.10 (Heritage Conservation) of the Temora LEP. The proposal is considered to be sympathetic of the existing heritage items of the Westpac Bank Building and the barn building. The proposal is intended to support the ongoing use and maintenance of the Westpac Bank heritage building.

The proposed development is recommended for approval, subject to conditions.

## SECTION 1 – CONDITIONS OF CONSENT

### General Conditions

### PART A – ADMINISTRATIVE CONDITIONS

#### Terms of approval

- A1. The developer shall carry out the development generally in accordance with the following plans and documents

| Drawing No. | Sheet No. | Issue | Plan name       | Prepared by        | Dated    |
|-------------|-----------|-------|-----------------|--------------------|----------|
| 2303        | A00       | B     | Cover Sheet-PG1 | Katie Keith Design | 17.03.25 |
| 2303        | A01       | B     | Cover Sheet-PG2 | Katie Keith Design | 17.03.25 |
| 2303        | A02       | B     | Cover Sheet-PG3 | Katie Keith Design | 17.03.25 |

|  |               |   |                               |                    |          |
|--|---------------|---|-------------------------------|--------------------|----------|
| 2303   | A03           | B | Cover Sheet-PG4               | Katie Keith Design | 17.03.25 |
| 2303   | A001          | G | Site Plan                     | Katie Keith Design | 17.03.25 |
| 2303   | A200          | P | Floor Plan – Development Plan | Katie Keith Design | 17.03.25 |
| 2303   | A201          | F | Floor Plan – New Dwelling     | Katie Keith Design | 17.03.25 |
| 2303   | A202          | P | Floor Plan – Barn/Unit        | Katie Keith Design | 17.03.25 |
| 2303   | A203          | E | Roof Plan                     | Katie Keith Design | 17.03.25 |
| 2303   | A600          | G | External Elevations           | Katie Keith Design | 17.03.25 |
| 2303   | A601          | I | External Elevations           | Katie Keith Design | 17.03.25 |
| 2303   | A602          | I | External Elevations           | Katie Keith Design | 17.03.25 |
| 2303   | A603          | I | External Elevations           | Katie Keith Design | 17.03.25 |
| 2303   | A604          | H | External Elevations           | Katie Keith Design | 17.03.25 |
| 2303   | A700          | F | Sections                      | Katie Keith Design | 17.03.25 |
| 2303   | A701          | F | Sections                      | Katie Keith Design | 17.03.25 |
| 2303   | A1000 – A1003 | H | 3d images                     | Katie Keith Design | 17.03.25 |
| Statement of Environmental Effects (33 pages), dated 12/10/24, prepared by CAF Building & Town Planning Consulting |               |   |                               |                    |          |
| Geotechnical Interpretive report (4 pages), dated 16/04/25, prepared by McMahon Earth Science                      |               |   |                               |                    |          |

### Inconsistencies between documents

A2. In the event of any inconsistency between the documentation referred to in Condition A1, the most recent document shall prevail to the extent of the inconsistency.

A3. In the event of any inconsistency between conditions of this approval and documents referred to in Condition A1, the conditions of this approval shall prevail to the extent of the inconsistency.

### Lapsing of approval

A4. This development approval shall lapse five (5) years after the date on which it is granted, unless the works associated with the development have physically commenced.

### Statutory Requirements

A5. All licences, permits and approvals must be obtained and maintained as required throughout the life of the development. No condition of this approval removes the requirement to obtain, renew or comply with such licences, permits or approvals.

**Cost of works**

- A6. All works associated with the proposal, or required by this consent, will be at no cost to Council.

**Prescribed Conditions**

- A7. All relevant prescribed conditions under Part 6, Division 8A of the *Environmental Planning & Assessment Regulation 2021* apply and must be complied with.

**PART C – PRIOR TO COMMENCEMENT OF WORKS****Construction Certificate (CC)**

- C1. A construction certificate must be obtained from Council or an Accredited Certifier prior to work commencing, for all construction works.
- C2. Full engineering design plans, prepared in accordance with Part B conditions, shall accompany the applications for construction certificate.

**Site preparation - Erosion Control**

- C3. Erosion and sedimentation controls shall be implemented in accordance with the approved plan, before earthworks and construction commence, and shall be maintained during construction as required, to prevent material moving off-site.

**Site notice**

- C4. A site notice(s) shall be prominently displayed at the boundaries of the site for the purposes of informing the public of development details including, but not limited to:
- a) details of the Principal Certifier (PC);
  - b) the approved hours of work;
  - c) the name of the site/project manager and the primary contact the responsible managing company (if any), its address and 24 hour contact phone number for any inquiries; and
  - d) a statement that unauthorised entry to the site is not permitted.

**Insurance**

- C5. Home Building Insurance for residential work – consent is subject to the condition that the builder, or person who does any residential building work, complies with the acceptable requirements of Part 6 of the Home Building Act whereby a person must not contract to do any residential building unless a contract of the insurance that complies with this Act is in force Home Building Insurance and supply to Council a copy of the Certificate in respect of insurance complying with the Home Building Act, 1989, prior to commencement of any residential building work together with the notice of commencement required by the Act.

**PART D – DURING CONSTRUCTION**

**Approved Plans to be On-site**

D1. A copy of the approved and certified plans, specifications and documents incorporating conditions of approval and certification, and all relevant environmental approvals, shall be kept on the site at all times, and shall be made available for perusal by any officer of Council or the PC on request.

**Hours of Construction**

D2. Work on the project shall be limited to the following hours:

- (i) Monday to Friday - 7:00 am to 6:00 pm
- (ii) Saturday - 8:00 am to 5:00 pm
- (iii) No work to be carried out on Sunday/Public Holidays, without the prior consent of Council.

**Noise management**

D3. Noise emissions from plant and equipment shall be minimised, by installing and maintaining, wherever practicable, efficient silencers and low-noise mufflers.

D4.

**Waste management**

D5. The developer must provide an adequate receptacle to store all waste generated by the development during the construction phase, pending disposal. The receptacle must be regularly emptied and waste must not be allowed to lie or accumulate on the property other than in the receptacle.

D6. The Developer shall maximise the treatment, reuse and/or recycling on the site of any excavated soils, slurries, dusts, aggregate and sludges associated with the development, to minimise the need for treatment or disposal of those materials outside the site.

**Construction**

D7. A soil classification test has revealed that the site classification of the land is P-Problem site owing to uncontrolled fill, the buried topsoil and the soft and wet red-brown medium plasticity clay to around 1.2m.

D8. The site may be classified as M-D (Moderately reactive clay and silt site (deep drying)) which may experience moderate ground movement from moisture changes if footings are founded into the underlying colluvial clay soil (from around 1.2m) and engineering principles are adopted to manage the identified problems.

D9. Engineering details for slab and footings shall be designed to this classification and certified in accordance with AS 2870

D10. Level of concrete floor slabs above finished ground level to be a minimum of 300mm. Floor level to be determined after establishing height of the yard gully.



D11. Protection of the building from attack by termites is to be carried out in accordance with the provisions of Australian Standard 3660.1-1995. Documentary evidence regarding details of the protection method utilised shall be submitted to Council at the time of the footing inspection.

D12. Submission of a certificate supplied by the frame and roof truss manufacturer certifying that the frames and trusses have been designed and constructed in accordance with the design data supplied by the structural engineer who prepared the design.

Details shall include:

- a) job address, builders name and job number
- b) wind classification (should not be less than W4IN)
- c) terrain category
- d) truss spacing
- e) roof pitch
- f) material of roof
- g) roof batten/purlin/ceiling batten – size and spacing
- h) material of ceiling

NOTE: a wind classification assessment has indicated that the site has a wind classification N2. Therefore the frame and roof timber systems shall be designed to this level and certified in accordance with AS 1684.

## **PART E – PRIOR TO ISSUE OF FINAL OCCUPATION CERTIFICATE (FOC)**

### **Stormwater**

E1. The roof stormwater system shall be piped to the Little Baker Street gutter, to be shown on stormwater plans provided by the developer.

### **Developer Contribution**

E2. Pursuant to Section 7.12 of the Environmental Planning and Assessment Act 1979, if not already paid by the applicant, the monetary contribution as a S7.12 development levy is to be paid to Temora Shire Council prior to the issue of the construction certificate. The contribution is current as at the date of this consent and is levied in accordance with the Temora Shire Developers Contributions Plan 2022 ([www.temora.nsw.gov.au](http://www.temora.nsw.gov.au)). The levy required to be paid prior to the issuing of the construction certificate is \$9,298.87

### **BASIX**

E3. All requirements specified in the BASIX certificate must be complied with and be in place at the time of the final inspection. A final occupation certificate will not be issued until this condition is satisfied.

### **Access, Kerb and Gutter**

E4. Vehicle accesses shall be provided to the subject allotment and constructed to Councils standard. Work will be entirely at the developers cost. Consultation shall be made with Councils Engineering Department to ensure that the proposed access satisfies Councils requirements.

### **Servicing**

F1. Any upgrades or alterations to existing Council infrastructure required as a result of the development shall be at the full cost of the applicant.

F2. All Plumbing and Drainage Works must be carried out by a licensed plumber and in accordance with the Plumbing and Drainage Act 2011 and the regulations thereunder, the person responsible for the plumbing and drainage works is required to submit the following documentation to Council:

- a. A Notice of Work prior to commencement;
- b. A Certificate of Compliance upon completion of the work; and
- c. A Sewer Service Diagram upon completion of the work and prior to a final inspection being carried out by Council.

NOTE: The Act also requires that a copy of the Certificate of Compliance and the Sewer Service Diagram be supplied to the owner of the premises upon completion of the works.

F3. A Compliance Certificate for the required infrastructure works identified in Column 1 at the times specified in Column 2 must be obtained from Council.

| COLUMN 1       | COLUMN 2   |
|----------------|--|
| Water Supply   | Certificate of Compliance from GWCC                                    |
| Sewer Drainage | When all sewerage drainage work is installed and prior to concealment. |
| Final          | Prior to issue of subdivision certificate.                             |

### **Goldenfields Water County Council Conditions (GWCC)**

F4. The developer shall submit an application to Goldenfields Water County Council. A Certificate of Compliance will be required prior to the issue of any Final Occupation Certificate.

F5. The development (each title) shall be serviced with electricity, water, gas and telecommunications and prior to the issue of subdivision certificate the following documents shall be submitted to Council to demonstrate that the requirements of the public utility services have been met:

- a) Essential Energy: Notification of Arrangement OR Certificate of Acceptance
- b) Goldenfields Water County Council: Certificate of Compliance
- c) Relevant Telecommunications Authority: Notification of Arrangement OR Certificate of Acceptance

F6. The barn building shall not be occupied as a dwelling.

**PART G – PRIOR TO ISSUE OF SUBDIVISION CERTIFICATE**

- G1. Prior to the issue of a Subdivision Certificate one A1 set of plans and an electronic copy of the Works-As-Executed plans for all sewerage infrastructure works must be submitted to Council and must detail the works as approved under this consent. The information on the Works-As-Executed plans shall be as specified in Council's applicable Guidelines.
- G2. A Subdivision Certificate, pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, as amended must be obtained from Council, prior to its lodgement with the Lands Title Office.
- G3. The addresses for the newly created parcels are:-  
Proposed Lot 1 – Community title driveway  
Proposed Lot 2 – 190 Hoskins Street, Temora  
Proposed Lot 3 – 99 Loftus Street, Temora
- G4. Service Protection: If any existing services on the land that supply reticulated water, mains electrical power, telecommunications, or natural gas, supplying dedicated or shared services to either allotment shall be protected by a legally created easement on the surveyors plan.

**RECOMMENDATION**

That Council approve Development Application DA26/2025 at 190 Hoskins Street Temora, subject to conditions.

***Report by Claire Golder***



KATIE KEITH DESIGN

| Response to revised heritage report/ response to DA – April 2025   |  |
|--|--|
| HERITAGE ADVICE  | KKD RESPONSE   |
| The first page - pg48 - notes that the proposed wall colour for the house is White?  | The proposed wall colour for the house is Palace stone which is a colour in the Dulux Whites and Neutral colour pallet however it is not a true white it is a soft warm neutral and has beige undertones. I feel the wording suggesting the walls will be white is misleading and not correctly representing the selected colours.   |
| 1. Concrete driveways should utilize a CCS pigment ONYX 44 as a colouring oxide so as to avoid bright white contemporary cement.   | The client is happy to look at colour options for tinting the concrete. It is noted that a darker colour could have potential to attract and hold more heat. A lighter colour may be more suitable for this reason.  |
| 2. Delete the two triangular north facing windows which are uncharacteristic of traditional buildings and provide traditional awnings to the other north facing windows. | The north facing triangular windows are a critical part of the design as it allows for natural light and warm from the sun to penetrate through to the living and kitchen area of the home. As the windows face north and are to the back of the property, they will not be seen from the street therefore there will be not impact on heritage or street scape. It is also noted that the proposed is a new building infill between to existing heritage buildings not a restoration of an existing building therefore the triangular windows are not uncharacteristic to 2025. It is important to be sympathetic to the heritage buildings surrounding the new proposed house however it still needs to be easily interpreted as modern/correct to the era it was constructed in so as to be able to relay the correct heritage and sequencing of the buildings on the site. |
| 3. Hipped roof on street elevation to replace gable so as to reduce the number of dominate features on the frontage and place the focus on the entrance.                 | After the initial report and feedback from the heritage advisor we explored the removal of the second gable end however due to the 30degree pitch of the roof when we hipped this gable the roof appeared large in volume and the proportion between the house and roof felt wrong. It was decided to keep both gables as it broke the roofline up and soften the facade. In the   |

HERITAGE REPORT RESPONSE TABLE

Sunday, May 4, 2025

1



## KATIE KEITH DESIGN

|   |  |
|---|--|
|   | proposed design the main focal point is the bay window gable roof section which sits proud of the rest of the building line and the verandah.  |
| 4. Paired verandah posts to suit the layout of the front elevation as the spacing is excessive for traditional verandahs.   | Paired verandah post have been used to frame the entry door. The remaining verandah posts are singular and have been spaced out evenly to the windows which are a significant feature of the façade. It is noted that the intent of the design is not to imitate but to recreate a modern version of a traditional style and the wider spacing and simplified post reflects this design direction. |
| 5. Hip the two ends of the front verandah to avoid the open triangular end.   | The verandah roof will have infill cladding with timber battens to with end. They will be no open triangular end.  |
| 6. Use sarking and line the underside of the verandah rafters using weathertex grooved lining sheet to create that traditional character and avoid condensation.  | The proposed verandah is insulated and lined with weathertex grooved lining sheet.   |
| 7. General note: retain and restore all the original external materials and details to the stable building. The retained and restored roof to the stable is to include rolled flashings, smooth unperforated gutters and circular downpipes painted to match the wall colour. | The proposed has all the original materials and details of the existing barn being retained and restored. The existing roof, and gutters will remain and be repainted.   |
| 8. Replace perimeter colorbond fence & gates to be Metroll Corrodeck in Windspray.  | It is proposed that the new perimeter fencing will be Lysaght custom orb in colorbond Shale grey. This has been discussed in a meeting with council and this falls into line with the fencing that has been previously used the heritage areas of Temora.  |

HERITAGE REPORT RESPONSE TABLE

Sunday, May 4, 2025

2



KATIE KEITH DESIGN

|   |   |
|---|---|
| 9. Building base colour to be a warm white such as Warm White Neutral with general wall colour to be similar to Mellow Beige which is normally ¼ tint of the base colour so as to interpret the warmth of the colour of the stable bricks and the existing colour of the bank from the Dulux range of whites. | <p>The colours recommended by the heritage advisor were considered during the design. The client did not like the proposed colours. KKD selected an alternate colour scheme which took into account the initial feedback from the heritage advisor. The selected wall colour is Dulux Palace Stone which as mentioned above is a soft warm neutral and has beige undertones. And the base wall colour is Colorbond Dune which provides a darker grounding base to the building but still sits well with the proposed wall colour and the stables brick. The existing bank buildings paint is in poor condition and has been painted but not completed in areas so while the existing colour of the bank building was considered it was not the determining factor as it will need to be repainted and a colour scheme will new to be selected for it. I believe the proposed colour scheme will complement the existing buildings and street scape.</p> |
|   |   |
|   |   |





## 15 ADMINISTRATION AND FINANCE

### 15.1 QUARTERLY BUDGET REVIEW - QUARTER ENDING 31 MARCH 2025

**File Number:** REP25/350

**Author:** Director of Administration & Finance

**Authoriser:** Director of Administration & Finance

**Attachments:** 1. QBRS    
2. QBR Capital  

#### REPORT

The Local Government (General) Regulation 2021 requires the Responsible Accounting Officer to prepare and submit to Council, a Budget Review Statement each quarter (except the June quarter) which shows, by reference to the estimate of income and expenditure set out in the Operational Plan adopted by Council, a revised estimate of the income and expenditure for the year.

The Quarterly Budget Review Statement (QBR) must comply with the Local Government Code of Accounting Practice and be considered by Council no later than two months after the end of each quarter.

The QBR must also be accompanied by a report as to whether or not the Responsible Accounting Officer believes that the financial position of Council is satisfactory, having regard to the original estimates of income and expenditure.

The attached QBR complies with Council's statutory responsibilities and reports the Council consolidated position, combining General and Sewer Funds. It is composed of, but not limited to, the following budget review components:

- A statement by the Responsible Accounting Officer on Council's financial position based on the information in the QBR.
- Income and Expenses Budget Review Statement with narrative
- Capital Expenditure and Funding Budget Review with narrative
- Cash and Investments Budget Review
- Contracts Budget Review Statement
- Consultancy and Legal Expenses Budget Review Statement

#### Budget Implications

Overall, the net variation to the operating result for the quarter of \$435k will decrease the projected net operating result before capital items to \$5.26 million forecast deficit.

Operational income variations of \$407k include the following significant variations:

- Increase of \$300k due to the additional RMCC State Roads Works.
- Increase of \$107k due to the receipt of Get NSW Active – Footpath capital grants which were unbudgeted.

Operational Expenditure variations of \$735k include the following significant variations:

- Increase of \$300k in expenditure due to the additional RMCC State Road Works, offset by additional income.
- Increase of \$435k in depreciation expenditure.

Other minor budget variations are detailed in the attached QBRS.

Capital expenditure budget variations include the following significant items:

- Increase of \$104k for Get NSW Active projects - Bowling Club Lane & Temora High School Inclusive Pedestrian Access Point Footpath works, which were unbudgeted but grant funded.
- Increase of \$93k for Callaghan Park Path, Lake Centenary Seating / Picnic Area & Recreation Centre Upgrade Visitor Seating and BBQ area. These projects are Stronger Country Communities Fund (SCCF) Round 5 projects with the majority of the variances being a timing issue with the project spanning two financial years. There has been a small amount of over expenditure, which will be funded by a reallocation of funding between projects within the grant program.
- Increase of \$95.5k in this quarter for the Lake Centenary bridge installation and walking track improvements. The total project cost as at 31 March is \$171,378, funded by Places to Swim Grant of \$118,449 and revotes of \$40k. A report was presented to February 2025 Assets and Operations Committee in relation to the potential for possible overspends in finalising the project. It was resolved to reallocate up to \$50k between projects within the capital works program to cover the overspends. Currently \$12,929 of the additional \$50k has been utilised.
- Increase of \$30k for the NRCC House carpet replacement. This has been partly funded by insurance proceeds with the remaining cost funded from Pinnacle Reserves.
- Increase of \$583k in Plant and Equipment renewals funded through the revotes reserves for items budgeted in the previous year and not delivered until the current year.

Other budget variations to capital expenditure are detailed in the attached QBRS.

### **Discussion**

As Council is aware, many projects funded by grants are due for completion by 30 June 2025. Budgets for these projects have been developed at least 18 months ago and up to three years ago, with officers providing their best estimates using the information available to them at the time. The use of contractors in conjunction with a high inflationary environment have contributed to costs escalating. Several capital projects have already been identified as exceeding original budget estimates and Officers are working hard to minimise budget overruns and will work towards reallocating funding within the capital works program. This will mean that some projects will not be delivered according to the current capital works program and will be deferred to future years for Council to fund.

### **Integrated Planning and Reporting**

Community Strategic Plan Theme 2: Providing local leadership

Strategy 2.1 - A community with strong local leadership.

### **Council Policy/Legislation**

Legislation relevant to this report includes:

- Local Government Act 1993
- Local Government (General) Regulation 2021



**RECOMMENDATION**

It is recommended that Council receive and note the Quarterly Budget Review Statements for the quarter ending 31 March 2025.

***Report by Elizabeth Smith***

Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

**31 March 2025**

It is my opinion that the Quarterly Budget Review Statement for Temora Shire Council for the quarter ended 31/03/25 indicates that Council's projected financial position at 30/6/25 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

**Signed:**



**date:**

8-May-25

Elizabeth Smith  
Responsible Accounting Officer

## Temora Shire Council

## Income &amp; Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2025

## Income &amp; Expenses - Council Consolidated

Quarterly Budget Review Statement  
for the period 01/01/25 to 31/03/25

| (\$'000's)   | Original<br>Budget<br>2024/25 | Approved Changes   |                    | Revised<br>Budget<br>2024/25 | Variations<br>for this<br>Mar Qtr | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|--|-------------------------------|--------------------|--------------------|------------------------------|-----------------------------------|-------|---------------------------------|--------------------------|
|  |                               | Sep<br>QBR         | Dec<br>QBR         |                              |                                   |       |                                 |                          |
| <b>Income</b>  |                               |                    |                    |                              |                                   |       |                                 |                          |
| Rates and Annual Charges                               | 7,290,618                     |                    |                    | 7,290,618                    |                                   |       | 7,290,618                       | 7,015,478                |
| User Charges and Fees                                  | 14,366,904                    |                    |                    | 12,686,642                   | 300,000                           | 2     | 12,986,642                      | 9,795,805                |
| Interest and Investment Revenues                       | 987,648                       | (1,631,846)        | (48,416)           | 987,648                      |                                   |       | 987,648                         | 841,021                  |
| Other Revenues   | 467,973                       |                    |                    | 467,973                      |                                   |       | 467,973                         | 320,562                  |
| Grants & Contributions - Operating                     | 8,895,850                     | (4,257,721)        | 125,029            | 4,763,158                    |                                   |       | 4,763,158                       | 3,424,816                |
| Grants & Contributions - Capital                       | 10,342,783                    |                    | (4,297,765)        | 6,045,018                    | 106,987                           | 1     | 6,152,005                       | 2,636,382                |
| Net gain from disposal of assets                       | 86,717                        |                    |                    | 86,717                       |                                   |       | 86,717                          | -                        |
| Other Income   | 341,689                       |                    | (14,493)           | 327,196                      |                                   |       | 327,196                         | 240,174                  |
| <b>Total Income from Continuing Operations</b>         | <b>42,780,181</b>             | <b>(5,889,567)</b> | <b>(4,235,646)</b> | <b>32,654,969</b>            | <b>406,987</b>                    |       | <b>33,061,956</b>               | <b>24,274,238</b>        |
| <b>Expenses</b>  |                               |                    |                    |                              |                                   |       |                                 |                          |
| Employee Costs   | 11,326,468                    |                    |                    | 10,164,155                   |                                   |       | 10,164,155                      | 8,172,619                |
| Borrowing Costs  | 58,655                        | (1,162,313)        |                    | 58,655                       |                                   |       | 58,655                          | 43,006                   |
| Materials & Contracts                                  | 13,075,428                    | (661,829)          | 84,033             | 12,497,632                   | 300,000                           | 2     | 12,797,632                      | 11,631,629               |
| Depreciation   | 7,930,614                     |                    |                    | 7,930,614                    | 434,817                           | 3     | 8,365,431                       | 6,274,073                |
| Other Expenses   | 786,663                       |                    |                    | 786,663                      |                                   |       | 786,663                         | 759,220                  |
| Net Loss from disposal of assets                       |                               |                    |                    | -                            |                                   |       | -                               | 19,550                   |
| <b>Total Expenses from Continuing Operations</b>       | <b>33,177,829</b>             | <b>(1,824,142)</b> | <b>84,033</b>      | <b>31,437,719</b>            | <b>734,817</b>                    |       | <b>32,172,536</b>               | <b>26,900,097</b>        |
| <b>Net Operating Result from Continuing Operations</b> | <b>9,602,353</b>              | <b>(4,065,425)</b> | <b>(4,319,678)</b> | <b>1,217,250</b>             | <b>(327,830)</b>                  |       | <b>889,420</b>                  | <b>(2,625,859)</b>       |
| Discontinued Operations - Surplus/(Deficit)            |                               |                    |                    | -                            |                                   |       | -                               |                          |
| <b>Net Operating Result from All Operations</b>        | <b>9,602,353</b>              | <b>(4,065,425)</b> | <b>(4,319,678)</b> | <b>1,217,250</b>             | <b>(327,830)</b>                  |       | <b>889,420</b>                  | <b>(2,625,859)</b>       |
| <b>Net Operating Result before Capital Items</b>       | <b>(740,430)</b>              | <b>(4,065,425)</b> | <b>(21,913)</b>    | <b>(4,827,768)</b>           | <b>(434,817)</b>                  |       | <b>(5,262,585)</b>              | <b>(5,262,241)</b>       |

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/03/2025 and should be read in conjunction with the total QBR report

Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

|   |  |
|---|--|
| 1 | Increase of \$107k in Capital Grants for unbudgeted Get NSW Active - Footpath Grants for Bowling Club Lane & Temora High School Inclusive Pedestrian Access point. |
| 2 | Increase of \$300k in RMCC Materials & Contracts Expenditure for additional State Roads works, offset by \$300k increase in income.                                |
| 3 | Increase of \$434,817 in Depreciation expenditure to reflect forecast actuals.   |
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|   |  |

Quarterly Budget Review Statement  
for the period 01/01/25 to 31/03/25

Temora Shire Council  
Capital Budget Review Statement  
Budget review for the quarter ended 31 March 2025  
Capital Budget - Council Consolidated

|   | Original<br>Budget<br>2024/25 | Approved Changes<br>Sep<br>QBR | Dec<br>QBR         | Revised<br>Budget<br>2024/25 | Variations<br>for this<br>Mar Qtr | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|---|-------------------------------|--------------------------------|--------------------|------------------------------|-----------------------------------|-------|---------------------------------|--------------------------|
| (\$'000's)  |                               |                                |                    |                              |                                   |       |                                 |                          |
| <b>Capital Expenditure</b>  |                               |                                |                    |                              |                                   |       |                                 |                          |
| <b>New Assets</b>   |                               |                                |                    |                              |                                   |       |                                 |                          |
| - Plant & Equipment   | 15,000                        | 3,691                          |                    | 3,691                        |                                   |       | 3,691                           | 3,691                    |
| - Office Equipment  | 10,000                        |                                | 7,929              | 22,929                       | 3,528                             |       | 26,457                          | 11,457                   |
| - Furniture & Fittings  |                               | 690                            |                    | 10,690                       |                                   |       | 10,690                          | 26,678                   |
| - Infrastructure  |                               |                                |                    |                              |                                   |       |                                 |                          |
| Land & Buildings  | 4,465,765                     |                                | (4,297,765)        | 168,000                      |                                   |       | 168,000                         | 1,520                    |
| Other Structures/Swimming Pools/Open Space & Recreational                   | 159,600                       | 70,901                         | 52,003             | 282,504                      | 72,670                            | 1     | 355,174                         | 209,639                  |
| Roads, Bridges, Footpaths   | 3,681,772                     |                                | 11,230             | 3,693,002                    | 103,904                           | 2     | 3,796,906                       | 1,471,127                |
| Stormwater Drainage   | 1,372,000                     |                                |                    | 1,372,000                    |                                   |       | 1,372,000                       | 625,469                  |
| Other Infrastructure  | 100,000                       | 38,183                         | 16,718             | 154,901                      | 95,544                            | 3     | 250,445                         | 177,639                  |
| Sewerage Network  | 7,000                         |                                |                    | 7,000                        |                                   |       | 7,000                           | 2,270                    |
| - Other Assets  | 8,000                         | 3,000                          | 63                 | 11,063                       | 4,673                             |       | 15,736                          | 8,736                    |
| <b>Renewal Assets (Replacement)</b>   |                               |                                |                    |                              |                                   |       |                                 |                          |
| - Plant & Equipment   | 1,636,260                     |                                |                    | 1,636,260                    | 582,904                           | 4     | 2,219,164                       | 1,673,985                |
| - Office Equipment  | 150,650                       |                                |                    | 150,650                      |                                   |       | 150,650                         | 36,294                   |
| - Furniture & Fittings  | 8,500                         |                                |                    | 8,500                        |                                   |       | 8,500                           |                          |
| Land & Buildings  | 461,500                       | 46,823                         | 247,752            | 756,075                      | 30,351                            | 5     | 786,426                         | 580,822                  |
| Other Structures/Swimming Pools/Open Space & Recreational                   | 159,500                       | 41,153                         | 14,025             | 214,678                      | 32,065                            | 6     | 246,743                         | 151,969                  |
| Roads, Bridges, Footpaths   | 4,582,833                     | 703                            | 19,667             | 4,603,203                    | 2,265                             |       | 4,605,468                       | 2,974,689                |
| Stormwater drainage   | 150,000                       |                                | 3,775              | 153,775                      |                                   |       | 153,775                         | (206,712)                |
| Sewerage Network  | 260,000                       |                                |                    | 260,000                      |                                   |       | 260,000                         | 7,109                    |
| - Other Infrastructure  |                               |                                |                    |                              | 23,306                            | 7     | 23,306                          | 173,306                  |
| - Leasehold Improvements  |                               |                                |                    |                              |                                   |       |                                 |                          |
| - Other Assets  | 25,000                        |                                |                    | 25,000                       |                                   |       | 25,000                          | 1,248                    |
| - Major Maintenance   | 167,366                       |                                | (25,514)           | 141,852                      | (1,459)                           |       | 140,393                         | -                        |
| Loan Repayments (Principal)   | 440,035                       |                                |                    | 440,035                      |                                   |       | 440,035                         | 328,935                  |
| Development of Real Estate  | 1,409,613                     |                                |                    | 1,409,613                    |                                   |       | 1,409,613                       | 33,905                   |
| Carrying Amount of Assets Sold  | 284,483                       |                                |                    | 284,483                      |                                   |       | 284,483                         | 188,277                  |
| Loans to Long Term Debtors & Deferred Development Infrastructure Loans      |                               | 88,253                         | 318,829            | 407,082                      |                                   |       | 407,082                         | 407,082                  |
| Transfers to Reserves   | 1,935,468                     | 812,326                        |                    | 2,747,794                    | 3,000                             |       | 2,750,794                       | 1,695,100                |
| <b>Total Capital Expenditure</b>  | <b>21,490,345</b>             | <b>1,105,723</b>               | <b>(3,631,288)</b> | <b>18,964,780</b>            | <b>952,751</b>                    |       | <b>19,917,531</b>               | <b>10,584,235</b>        |
| <b>Capital Funding</b>  |                               |                                |                    |                              |                                   |       |                                 |                          |
| Rates & Other Unified Funding   | 6,985,851                     | (3,822,942)                    | 666,477            | 3,829,386                    | 952,751                           |       | 4,782,137                       | 104,737                  |
| Capital Grants & Contributions  | 10,342,783                    |                                | (4,297,765)        | 6,045,018                    |                                   |       | 6,045,018                       | 2,636,382                |
| Reserves:   |                               |                                |                    |                              |                                   |       |                                 |                          |
| - External Restrictions/Reserves  | 156,837                       | 1,191,724                      |                    | 1,348,561                    |                                   |       | 1,348,561                       | 804,008                  |
| - Internal Restrictions/Reserves  | 2,776,415                     | 3,736,941                      |                    | 6,513,356                    |                                   |       | 6,513,356                       | 6,713,821                |
| Receipts from Sale of Assets  |                               |                                |                    |                              |                                   |       |                                 |                          |
| - Plant & Equipment   | 371,200                       |                                |                    | 371,200                      |                                   |       | 371,200                         | 168,727                  |
| Repayments by Long Term Debtors & Deferred Development Infrastructure Loans | 857,259                       |                                |                    | 857,259                      |                                   |       | 857,259                         | 156,560                  |
| <b>Total Capital Funding</b>  | <b>21,490,345</b>             | <b>1,105,723</b>               | <b>(3,631,288)</b> | <b>18,964,780</b>            | <b>952,751</b>                    |       | <b>19,917,531</b>               | <b>10,584,235</b>        |
| <b>Net Capital Funding - Surplus/(Deficit)</b>                              | <b>-</b>                      | <b>-</b>                       | <b>-</b>           | <b>-</b>                     | <b>-</b>                          |       | <b>-</b>                        | <b>0</b>                 |

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/03/2025 and should be read in conjunction with the total QBR report

Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

- |   |   |
|---|---|
| 1 | Callaghan Park Path variation of \$61,190 - project budget in prior year funded by SCCF. Project over budget by \$6,190 funded through a reallocation of funding within the SCCF program. Bradley Park Stage 1 variation for this quarter of \$10,021 - project over budget by \$22,517 which will be funded by a reallocation in the capital works program. Total project cost \$522,517 over 2 years. |
| 2 | Bowling Club Lane variation of \$67,181 - funded by Get Active Grant \$56,987 and over budget \$10,194 which will be funded with excess stormwater maintenance budget, as additional drainage works were required.<br>Temora High School Inclusive Pedestrian Access Point variation of \$36,513 - funded by Get Active Grant.  |
| 3 | Lake Centenary Bridge Installation & Walking Track Improvements variation this quarter of \$95,544 - total project cost at 31/03/25 \$171,378 funded by Places to Swim Grant and Revotes (\$158,449) with the project currently over budget by \$12,929 funded by a reallocation in the capital works program as approved by Council (to a maximum of \$50,000).  |
| 4 | Plant and Equipment variation of \$582,904 - funded through the Revotes reserve. The following expenditure was revoted in 2024 - Caterpillar 12M Grader \$505,565; Howard Slasher \$32,000; RSO Vehicle \$45,339.   |
| 5 | NRCC House Carpet Replacement variation of \$30,273 - partly funded with insurance proceeds with the remainder funded through Pinnacle reserves.  |
| 6 | Lake Centenary Seating / Picnic Area upgrade variation of \$23,713 - funded by a reallocation of funding within the SCCF R5 program.<br>Recreation Centre Upgrade Visitor Seating & BBQ variation of \$8,352 - funded by SCCF R5.   |
| 7 | Railway Dam Desilting and Enlargement \$23,306 - funded by NSW Local Government Recovery Grant.   |

## Temora Shire Council

## Cash &amp; Investments Budget Review Statement

Budget review for the quarter ended 31 March 2025

## Cash &amp; Investments - Council Consolidated

(\$000's)

Externally Restricted <sup>(1)</sup>

Sewerage Services  
Domestic Waste Management  
Pinnacle Unexpended Grants  
Stormwater Drainage & Flood Studies  
S94 Contributions  
Unexpended Externally Restricted Grants  
**Total Externally Restricted**

(1) Funds that must be spent for a specific purpose

Internally Restricted <sup>(2)</sup>

Pinnacle Internally Restricted  
Other Waste Management  
Airside Maintenance  
Ariah Park Tip Fee Contributions  
Ariah Park Light Show  
IT Capital Works  
Digital Two Way Radio  
Employee Leave Entitlements  
FAGS Received in Advance  
Gravel Royalty  
Heritage Grant - Verandah Reinstatement  
Industrial Development  
Infrastructure  
Infrastructure - Airpark Estate  
Izumizaki Donation  
Local Roads  
Medical Complex  
Plant & Vehicle  
Regional Local & Emergency Roads Repair Program  
Revotes  
Roads Reserve  
Sports Council Requirements  
Temora Agricultural Innovation Centre Maintenance Reserve  
Youth Hospitality  
**Total Internally Restricted**

(2) Funds that Council has earmarked for a specific purpose

Unrestricted (ie. available after the above Restrictions)

## Total Cash &amp; Investments

Quarterly Budget Review Statement  
for the period 01/01/25 to 31/03/25

|  | Original<br>Budget<br>2024/25 | Approved<br>Changes<br>Sep QBRs | Dec<br>QBRs      | Revised<br>Budget<br>2024/25 | Variations<br>for this<br>Mar Qtr | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|--|-------------------------------|---------------------------------|------------------|------------------------------|-----------------------------------|---------------------------------|--------------------------|
| <b>Externally Restricted <sup>(1)</sup></b>                      |                               |                                 |                  |                              |                                   |                                 |                          |
| Sewerage Services  | 5,511,830                     | (83,299)                        |                  | 5,428,531                    |                                   | 5,428,531                       | 4,627,982                |
| Domestic Waste Management  | 1,451,750                     | 183,650                         |                  | 1,635,400                    |                                   | 1,635,400                       | 1,693,667                |
| Pinnacle Unexpended Grants                                       | 1,023,562                     |                                 |                  | 1,023,562                    |                                   | 1,023,562                       | 652,017                  |
| Stormwater Drainage & Flood Studies                              | 325,994                       | (11,320)                        |                  | 314,674                      |                                   | 314,674                         | 469,783                  |
| S94 Contributions  | 615,213                       |                                 |                  | 615,213                      |                                   | 615,213                         | 935,805                  |
| Unexpended Externally Restricted Grants                          | 1,618,963                     | (1,180,404)                     |                  | 438,559                      |                                   | 438,559                         | 1,186,500                |
| <b>Total Externally Restricted</b>                               | <b>10,547,312</b>             | <b>(1,091,373)</b>              | <b>-</b>         | <b>9,455,939</b>             | <b>-</b>                          | <b>9,455,939</b>                | <b>9,565,754</b>         |
| <b>Internally Restricted <sup>(2)</sup></b>                      |                               |                                 |                  |                              |                                   |                                 |                          |
| Pinnacle Internally Restricted                                   | 4,149,927                     | (156,845)                       |                  | 3,993,082                    |                                   | 3,993,082                       | 4,071,401                |
| Other Waste Management   | 518,473                       | 87,843                          |                  | 606,316                      |                                   | 606,316                         | 622,397                  |
| Airside Maintenance  | 187,511                       |                                 |                  | 187,511                      |                                   | 187,511                         | 194,236                  |
| Ariah Park Tip Fee Contributions                                 | 9,840                         | 3,312                           |                  | 13,152                       |                                   | 13,152                          | 5,392                    |
| Ariah Park Light Show  |                               |                                 |                  | -                            | 3,000                             | 3,000                           | 3,000                    |
| IT Capital Works   | 121,447                       |                                 |                  | 121,447                      |                                   | 121,447                         | 253,004                  |
| Digital Two Way Radio  | 95,000                        |                                 |                  | 95,000                       |                                   | 95,000                          | 95,000                   |
| Employee Leave Entitlements                                      | 1,943,878                     |                                 |                  | 1,943,878                    |                                   | 1,943,878                       | 1,943,878                |
| FAGS Received in Advance   | 2,814,358                     | (2,814,358)                     |                  | -                            |                                   | -                               | -                        |
| Gravel Royalty   | 1,335,068                     | 80,000                          |                  | 1,415,068                    |                                   | 1,415,068                       | 938,678                  |
| Heritage Grant - Verandah Reinstatement                          | 15,000                        |                                 | (10,000)         | 5,000                        |                                   | 5,000                           | 15,000                   |
| Industrial Development   | 103,126                       |                                 |                  | 103,126                      |                                   | 103,126                         |                          |
| Infrastructure   | 669,317                       | (57,500)                        | (117,387)        | 494,430                      |                                   | 494,430                         | 1,372,222                |
| Infrastructure - Airpark Estate                                  | 203,565                       |                                 |                  | 203,565                      |                                   | 203,565                         | 199,868                  |
| Izumizaki Donation   | -                             |                                 |                  | -                            |                                   | -                               | -                        |
| Local Roads  | 2,130,554                     | 540,820                         |                  | 2,671,374                    |                                   | 2,671,374                       |                          |
| Medical Complex  | 41,009                        |                                 |                  | 41,009                       |                                   | 41,009                          | 41,009                   |
| Plant & Vehicle  | 500,000                       |                                 | (60,692)         | 439,308                      |                                   | 439,308                         | 439,309                  |
| Regional Local & Emergency Roads Repair Program                  | 1,499,065                     |                                 |                  | 1,499,065                    |                                   | 1,499,065                       | 2,397,793                |
| Revotes  | 854,150                       | (707,000)                       |                  | 147,150                      |                                   | 147,150                         | 757,846                  |
| Roads Reserve  | 500,000                       |                                 |                  | 500,000                      |                                   | 500,000                         | 500,000                  |
| Sports Council Requirements                                      | 62,217                        |                                 |                  | 62,217                       |                                   | 62,217                          | 41,698                   |
| Temora Agricultural Innovation Centre Maintenance Reserve        | 3,669                         | (88)                            |                  | 3,581                        |                                   | 3,581                           | 20,336                   |
| Youth Hospitality  | 2,427                         | (1,150)                         |                  | 1,277                        |                                   | 1,277                           | 4,148                    |
| <b>Total Internally Restricted</b>                               | <b>17,759,601</b>             | <b>(3,024,966)</b>              | <b>(188,079)</b> | <b>14,546,556</b>            | <b>3,000</b>                      | <b>14,549,556</b>               | <b>13,916,215</b>        |
| <b>Unrestricted (ie. available after the above Restrictions)</b> | <b>1,000,000</b>              |                                 |                  | <b>1,000,000</b>             |                                   | <b>1,000,000</b>                | <b>1,193,661</b>         |
| <b>Total Cash &amp; Investments</b>                              | <b>29,306,913</b>             | <b>(4,116,339)</b>              | <b>(188,079)</b> | <b>25,002,495</b>            | <b>3,000</b>                      | <b>25,005,495</b>               | <b>24,675,630</b>        |

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/2025 and should be read in conjunction with the total QBRs report

Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25

**Cash & Investments Budget Review Statement****Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$568,751

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/03/25

**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

**\$ 000's**

|   |                         |            |
|---|-------------------------|------------|
| Cash at Bank (as per bank statements)                   |                         | 574,875    |
| Investments on Hand                                     |                         | 24,106,880 |
| less: Unpresented Cheques & EFTs                        | (Timing Difference)     | (420)      |
| less: Unpresented Direct Debits                         | (Timing Difference)     | -          |
| less: Pay Files not Presented                           | (Timing Difference)     | -          |
| add: Undeposited Funds                                  | (Timing Difference)     | 1,687      |
| less: Identified Deposits (not yet accounted in Ledger) | (Require Actioning)     | (7,391)    |
| add: Identified Outflows (not yet accounted in Ledger)  | (Require Actioning)     | -          |
| less: Unidentified Deposits (not yet actioned)          | (Require Investigation) |            |
| add: Unidentified Outflows (not yet actioned)           | (Require Investigation) |            |

**Reconciled Cash at Bank & Investments**

24,675,631

**Balance as per Review Statement:**

24,675,630

Difference:

1

**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

1 Aria Park Light Show budget to be revoted - \$3,000



| Temora Shire Council   |                           | Quarterly Budget Review Statement<br>for the period 01/01/25 to 31/03/25 |            |                      |                      |
|--|---------------------------|--|------------|----------------------|----------------------|
| Contracts Budget Review Statement  |                           |  |            |                      |                      |
| Budget review for the quarter ended 31 March 2025  |                           |  |            |                      |                      |
| Part A - Contracts Listing - contracts entered into during the quarter   |                           |  |            |                      |                      |
| Contractor   | Contract detail & purpose | Contract Value   | Start Date | Duration of Contract | Budgeted (Y/N) Notes |
| Nil  |                           |  |            |                      |                      |
|  |                           |  |            |                      |                      |
|  |                           |  |            |                      |                      |
|  |                           |  |            |                      |                      |
|  |                           |  |            |                      |                      |
|  |                           |  |            |                      |                      |
|  |                           |  |            |                      |                      |
|  |                           |  |            |                      |                      |
| Notes:   |                           |  |            |                      |                      |
| 1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.           |                           |  |            |                      |                      |
| 2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list. |                           |  |            |                      |                      |
| 3. Contracts for employment are not required to be included.   |                           |  |            |                      |                      |

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/2025 and should be read in conjunction with the total QBRs report

Temora Shire Council

**Quarterly Budget Review Statement**  
for the period 01/01/25 to 31/03/25**Consultancy & Legal Expenses Budget Review Statement**

## Consultancy &amp; Legal Expenses Overview

| Expense       | YTD Expenditure<br>(Actual Dollars) | Budgeted<br>(Y/N) |
|---------------|-------------------------------------|-------------------|
| Consultancies | 2,700                               | Y                 |
| Legal Fees    | 25,909                              | Y                 |

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

|  |
|--|
|  |
|  |
|  |
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|  |
|  |
|  |



Temora Shire Council  
**Budgeted Capital Expenditure**  
**For the Year Ended 30th June 2025**  
 As at 31st March 2025

| Description  | Original Budget | Approved Sub-Vote | Total Approved Budget | Actual    | Est. Remainder of Year | Revised Estimate | Variance this Quarter |
|--|-----------------|-------------------|-----------------------|-----------|------------------------|------------------|-----------------------|
| <b>Council Buildings</b>   |                 |                   |                       |           |                        |                  |                       |
| Bundawarah Centre - Virtual Tour   | 8,000           |                   | 8,000                 |           | 8,000                  | 8,000            |                       |
| Bundawarah Centre - Wiradjuri Signage  | 1,600           |                   | 1,600                 |           | 1,600                  | 1,600            |                       |
| Bundawarah Centre - Ambulance Museum construction  | 4,297,765       | (4,297,765)       |                       |           |                        |                  |                       |
| Bundawarah Centre - Upright Cabinet Fridge   | 75,000          |                   | 75,000                |           | 75,000                 | 75,000           |                       |
| Bundawarah Centre - Upright Cabinet Fridge   |                 | 3,691             | 3,691                 | 3,691     | 0                      | 3,691            |                       |
| Christmas Decorations - Temora   | 25,000          |                   | 25,000                |           | 25,000                 | 25,000           |                       |
| Christmas Decorations - Aiah Park  | 1,000           |                   | 1,000                 | 1,000     | 0                      | 1,000            |                       |
| Council Administration Building - Working at Heights Safety System   | 8,000           |                   | 8,000                 |           | 8,000                  | 8,000            |                       |
| Council Chambers/Administration Building Upgrades  | 100,000         |                   | 100,000               | 15,988    | 84,012                 | 100,000          |                       |
| Depot - Covered storage area   | 30,000          | 49,896            | 79,896                | 79,949    | (5)                    | 79,949           | 73                    |
| Ergonomic Furniture  | 10,000          | 690               | 10,690                | 10,690    | 0                      | 10,690           |                       |
| Junee Rd Caravan Park - Dump Point   | 7,000           |                   | 7,000                 | 2,270     | 4,730                  | 7,000            |                       |
| Library - Local Special Projects   | 8,500           |                   | 8,500                 | 4,996     | 3,504                  | 8,500            |                       |
| Recreation Centre - Upgrade Visitor Seating & BBQ  | 50,000          | 17,693            | 67,693                | 76,045    | (8,352)                | 76,045           | 8,352                 |
| Recreation Centre - Solar Upgrade  | 80,000          |                   | 80,000                |           | 80,000                 | 80,000           |                       |
| Recreation Centre - Air-conditioning Replacement   | 40,000          |                   | 40,000                | 579       | 39,421                 | 40,000           |                       |
| NRCC House - Roof Repairs  | 200,000         | 127,451           | 327,451               | 227,456   | 0                      | 227,456          | 5                     |
| NRCC House - Library & Pinnacle Air-conditioning replacement   | 64,000          | 78,545            | 142,545               | 142,545   | (0)                    | 142,545          |                       |
| NRCC House - Carpet replacement  |                 |                   | 0                     | 30,273    | 0                      | 30,273           | 30,273                |
| Temora Landfill Site - newcell construction & fencing  | 40,000          |                   | 40,000                | 27,194    | 12,806                 | 40,000           |                       |
| Town Hall - storage and lighting under stage   | 5,000           |                   | 5,000                 | 1,520     | 3,480                  | 5,000            |                       |
| Town Hall Theatre - Projector Room Airconditioning   | 7,500           |                   | 7,500                 | 3,942     | 3,558                  | 7,500            |                       |
| <b>Technology</b>  |                 |                   |                       |           |                        |                  |                       |
| Chivo - Implement Inspection Reporting Module  | 15,000          |                   | 15,000                |           | 15,000                 | 15,000           |                       |
| ARI Planning Portal Implementation Cost  |                 | 3,063             | 3,063                 | 7,736     | (4,673)                | 7,736            | 4,673                 |
| Replace PC's on Network  | 35,000          | (13,816)          | 21,184                | 8,337     | 12,846                 | 21,184           |                       |
| Server Replacement   | 100,000         |                   | 100,000               |           | 100,000                | 100,000          |                       |
| Sophos Firewall & VPN Hardware Replacement   | 15,650          |                   | 15,650                | 10,393    | 5,257                  | 15,650           |                       |
| Uninterruptible Power Supply   |                 | 12,568            | 12,568                | 12,568    | 0                      | 12,568           |                       |
| CCTV Camera - IGA  |                 | 1,248             | 1,248                 | 1,248     | 0                      | 1,248            |                       |
| Temora Waste Depot - Software & CCTV Upgrades  |                 | 7,929             | 7,929                 | 9,909     | (1,980)                | 9,909            | 1,980                 |
| Economic Development Iphone 16   |                 |                   | 0                     | 1,548     | (1,548)                | 1,548            | 1,548                 |
| <b>Parks &amp; Gardens</b>   |                 |                   |                       |           |                        |                  |                       |
| Bradley Park - Stage 1   |                 | 70,872            | 70,872                | 80,893    | (10,021)               | 80,893           | 10,021                |
| Federal Park - Replace Play Equipment, connect to existing footpath, level / drain wet areas, replace shade sail   |                 | 8,581             | 8,581                 | 8,581     | (0)                    | 8,581            |                       |
| Harper Park - Improve accessibility (gates, paths, etc.)   | 20,000          |                   | 20,000                | 13,700    | 6,300                  | 20,000           |                       |
| Harper Park - Ramp & Path to CWA   | 8,000           |                   | 8,000                 |           | 8,000                  | 8,000            |                       |
| Lake Centenary - Bridge Installation & Walking Track Improvements  |                 | 49,646            | 49,646                | 145,190   | (95,544)               | 145,190          | 95,544                |
| Lake Centenary - Reseal Rd & Carpark   |                 | 8,725             | 8,725                 | 8,725     | (0)                    | 8,725            |                       |
| Lake Centenary - Foreshore Levelling, playground sand replacement, retaining wall works, foreshore path, concrete under picnic settings, install bike rack | 67,500          | (25,514)          | 41,986                |           | 40,527                 | 40,527           | (1,459)               |
| Lake Centenary - Seating / Picnic Area upgrade   |                 | 14,804            | 14,804                | 38,517    | (23,713)               | 38,517           | 23,713                |
| Lake Centenary - Foreshore Path  |                 | 25,844            | 25,844                | 27,303    | (1,459)                | 27,303           | 1,459                 |
| Parks & Sportgrounds - Potable water drinking facilities   | 10,000          |                   | 10,000                |           | 10,000                 | 10,000           |                       |
| Railway Dam Desilting and Enlargement  | 150,000         |                   | 150,000               | 173,306   | (23,306)               | 173,306          | 23,306                |
| Railway Dam - Fencing  | 50,000          |                   | 50,000                | 284       | 49,716                 | 50,000           |                       |
| Callaghan Park - Replace Shade Sail  |                 | 5,375             | 5,375                 | 5,375     | 0                      | 5,375            |                       |
| Callaghan Park - Path  |                 |                   | 0                     | 61,190    | (61,190)               | 61,190           | 61,190                |
| <b>Sporting Grounds</b>  |                 |                   |                       |           |                        |                  |                       |
| Nixon Park - seal gravel car park  |                 | 5,255             | 5,255                 | 5,255     | 0                      | 5,255            |                       |
| Temora West Sportsground - Lighting upgrade  | 17,500          |                   | 17,500                | 11,098    | 6,402                  | 17,500           |                       |
| Temora West Sportsground - western boundary screening trees  | 10,000          |                   | 10,000                |           | 10,000                 | 10,000           |                       |
| Temora West Sportsground - Hill trees  | 7,500           |                   | 7,500                 |           | 7,500                  | 7,500            |                       |
| Temora West Sportsground - Hill irrigation   | 12,500          |                   | 12,500                |           | 12,500                 | 12,500           |                       |
| Nixon Park - Additional Shade  |                 | 26,188            | 26,188                | 26,188    | 0                      | 26,188           |                       |
| Aiah Park Recreation Ground - Roof replacement   |                 | 38,683            | 38,683                |           | 38,683                 | 38,683           |                       |
| <b>Sewerage</b>  |                 |                   |                       |           |                        |                  |                       |
| Effluent Reuse - Renewals  | 40,000          |                   | 40,000                | 6,825     | 33,175                 | 40,000           |                       |
| Service Junction Replacements  | 20,000          |                   | 20,000                |           | 20,000                 | 20,000           |                       |
| <b>Roads &amp; Transport</b>   |                 |                   |                       |           |                        |                  |                       |
| Plant Purchases  | 1,636,260       |                   | 1,636,260             | 1,670,044 | (33,784)               | 2,219,260        | 583,000               |
| Kerb & Gutter Program - Renewal  | 70,000          |                   | 70,000                | 69,001    | 999                    | 70,000           |                       |
| Kerb & Gutter Program - Upgrade  | 326,436         |                   | 326,436               | 665       | 325,771                | 326,436          |                       |
| Footpath Construction Program - Renewal  | 5,000           | 20,370            | 25,370                | 25,385    | 2,280                  | 27,655           | 2,265                 |
| Footpath Construction Program - Upgrade  |                 | 11,230            | 11,230                | 115,134   | (103,904)              | 115,134          | 103,904               |
| Footpath Construction Program - WIP Upgrade  |                 |                   |                       |           |                        |                  |                       |
| Rural Unsealed Roads - Renewal   | 2,062,833       |                   | 2,062,833             | 957,855   | 1,104,978              | 2,062,833        |                       |
| Rural Unsealed Roads - Upgrade   | 557,526         |                   | 557,526               | 307,832   | 249,694                | 557,526          |                       |
| Urban Sealed Roads - Renewal   | 349,000         |                   | 349,000               | 300,877   | 48,123                 | 349,000          |                       |
| Urban Sealed Roads - Upgrade   | 310,000         |                   | 310,000               | 18,934    | 291,066                | 310,000          |                       |
| Urban Unsealed Roads - Upgrade   | 767,810         |                   | 767,810               | 453,617   | 314,193                | 767,810          |                       |
| Rural Sealed Roads - Renewal   | 1,525,000       |                   | 1,525,000             | 1,133,658 | 391,342                | 1,525,000        |                       |
| Rural Sealed Roads - Upgrade   | 1,720,000       |                   | 1,720,000             | 574,945   | 1,145,055              | 1,720,000        |                       |
| Regional Roads - Renewal   | 571,000         |                   | 571,000               | 487,913   | 83,087                 | 571,000          |                       |
| Street Lighting - M884 Intersections   | 78,866          |                   | 78,866                |           | 78,866                 | 78,866           |                       |
| <b>Stormwater Drainage</b>   |                 |                   |                       |           |                        |                  |                       |
| Chilley Street Culvert(s)  | 200,000         |                   | 200,000               | 3,133     | 196,867                | 200,000          |                       |
| Burley Griffin Way Road Crossing & Nixon Park Outfall (Council & Hightfields)  | 1,000,000       |                   | 1,000,000             | 600,637   | 399,363                | 1,000,000        |                       |
| Chilley St U/G Drainage (Joffre to Culvert)  | 70,000          |                   | 70,000                |           | 70,000                 | 70,000           |                       |
| Victoria St Arterial U/G Drainage - Gallipoli to Mallee St (400m)  | 70,000          |                   | 70,000                | 210,487   | (140,487)              | 70,000           |                       |



Temora Shire Council  
**Budgeted Capital Expenditure**  
**For the Year Ended 30th June 2025**  
 As at 31st March 2025

| Description   | Original Budget | Approved Sub-Vote | Total Approved Budget | Actual     | Est. Remainder of Year | Revised Estimate | Variance this Quarter |
|---|-----------------|-------------------|-----------------------|------------|------------------------|------------------|-----------------------|
| <b>Temora High School - through drainage works</b>                  | 70,000          |                   | 70,000                |            | 70,000                 | 70,000           |                       |
| Beulah St to Dairy St Drainage - design & construct                 | 60,000          |                   | 60,000                | 9,000      | 51,000                 | 60,000           |                       |
| Golden Gate Reserve - Road Gates                                    | 12,000          |                   | 12,000                | 1,100      | 10,900                 | 12,000           |                       |
| Golf Club Dam Spill Way - adjustments                               | 10,000          |                   | 10,000                |            | 10,000                 | 10,000           |                       |
| Haskins St (Parks to Kitchener Rd U/G Drainage)                     | 30,000          |                   | 30,000                | 11,599     | 18,401                 | 30,000           |                       |
| Temora Golden Gate Reserve Stormwater Master Plan                   |                 | 3,775             | 3,775                 | 3,775      | 0                      | 3,775            |                       |
| <b>Cemetery</b>   |                 |                   |                       |            |                        |                  |                       |
| Aiah Park Cemetery - Internal Road and Drainage                     | 50,000          |                   | 50,000                |            | 50,000                 | 50,000           |                       |
| Temora Cemetery - entrance  | 10,000          |                   | 10,000                | 3,627      | 6,373                  | 10,000           |                       |
| Temora Cemetery - fencing   | 12,000          |                   | 12,000                |            | 12,000                 | 12,000           |                       |
| Temora Cemetery - burial plinth x 2                                 | 130,000         |                   | 130,000               | 365        | 129,635                | 130,000          |                       |
| Temora Cemetery - internal road construction                        | 40,000          |                   | 40,000                |            | 40,000                 | 40,000           |                       |
| <b>Development</b>  |                 |                   |                       |            |                        |                  |                       |
| Saleyards Subdivision / Airport Expansion                           | 1,409,613       |                   | 1,409,613             | 33,905     | 1,375,708              | 1,409,613        |                       |
| Deferred Development Expenditure                                    |                 | 378,029           | 378,029               | 378,029    | 0                      | 378,029          |                       |
| <b>Transfer to Reserves</b>   |                 |                   |                       |            |                        |                  |                       |
| Sewerage Reserve  | 1,582,186       | (83,299)          | 1,498,887             | 698,338    | 800,549                | 1,498,887        |                       |
| Domestic Waste  |                 | 183,650           | 183,650               | 181,917    | 1,733                  | 183,650          |                       |
| Stormwater Management   |                 | 0                 | 0                     | 46,952     | (46,952)               | 0                |                       |
| Section 94 Contributions  | 53,235          |                   | 53,235                | 373,827    | (320,592)              | 53,235           |                       |
| Other Waste   |                 | 87,843            | 87,843                | 103,924    | (16,081)               | 87,843           |                       |
| Local Roads Reserve   |                 | 540,820           | 540,820               |            | 540,820                | 540,820          |                       |
| Industrial Development  | 103,126         |                   | 103,126               |            | 103,126                | 103,126          |                       |
| Gravel Royalties  | 132,591         | 80,000            | 212,591               |            | 212,591                | 212,591          |                       |
| Aiah Tip Fees Donations   |                 | 3,312             | 3,312                 |            | 3,312                  | 3,312            |                       |
| Medical Complex Maintenance Reserve                                 | 15,000          |                   | 15,000                | 15,000     | 0                      | 15,000           |                       |
| Infrastructure Replacement Reserve                                  |                 | 0                 | 0                     | 206,792    | (206,792)              | 0                |                       |
| IT Services Capital Expenditure                                     |                 | 0                 | 0                     | 907        | (907)                  | 0                |                       |
| Sports Council Requirements   | 10,000          |                   | 10,000                |            | 10,000                 | 10,000           |                       |
| Youth Team Surplus  |                 | 0                 | 0                     | 1,721      | (1,721)                | 0                |                       |
| Aerodrome - Airside Maintenance                                     | 39,330          |                   | 39,330                | 46,055     | (6,725)                | 39,330           |                       |
| Temora Agricultural Innovation Centre Capital Renewal & Maintenance |                 | 0                 | 0                     | 16,667     | (16,667)               | 0                |                       |
| Aiah Park Light Show  |                 | 0                 | 0                     | 3,000      | 0                      | 3,000            | 3,000                 |
|   | 20,745,827      | 2,554,619         | 18,211,209            | 10,037,969 | 9,126,087              | 19,164,056       | 952,847               |
| <b>New Assets</b>   |                 |                   |                       |            |                        |                  |                       |
| Plant & Equipment   | 0               | 3,691             | 3,691                 | 3,691      | 0                      | 3,691            | 0                     |
| Office Equipment  | 15,000          | 7,929             | 22,929                | 11,457     | 15,000                 | 26,457           | 3,528                 |
| Furniture & Fittings  | 110,000         | 690               | 110,690               | 26,678     | 84,012                 | 110,690          | 0                     |
| <b>Infrastructure:</b>  |                 |                   |                       |            |                        |                  |                       |
| Buildings - non specialised   | 8,000           | 0                 | 8,000                 | 0          | 8,000                  | 8,000            | 0                     |
| Buildings - specialised   | 4,382,765       | (4,297,765)       | 85,000                | 1,520      | 83,480                 | 85,000           | 0                     |
| Operational Land  | 75,000          | 0                 | 75,000                | 0          | 75,000                 | 75,000           | 0                     |
| Other Structures  | 131,600         | 0                 | 131,600               | 365        | 131,235                | 131,600          | 0                     |
| Roads   | 3,681,772       | 0                 | 3,681,772             | 1,355,993  | 2,325,779              | 3,681,772        | 0                     |
| Footpaths   | 0               | 11,230            | 11,230                | 115,134    | 0                      | 115,134          | 103,904               |
| Stormwater Drainage   | 1,372,000       | 0                 | 1,372,000             | 625,469    | 746,531                | 1,372,000        | 0                     |
| Sewerage Network  | 7,000           | 0                 | 7,000                 | 2,270      | 4,730                  | 7,000            | 0                     |
| Other open space/recreational assets                                | 28,000          | 122,904           | 150,904               | 209,274    | 14,300                 | 223,574          | 72,670                |
| Other Infrastructure  | 100,000         | 54,901            | 154,901               | 177,639    | 72,806                 | 250,445          | 95,544                |
| Other   | 9,000           | 3,063             | 12,063                | 8,736      | 8,000                  | 16,736           | 4,673                 |
| <b>Renewal Assets</b>   |                 |                   |                       |            |                        |                  |                       |
| Plant & Equipment   | 1,642,760       | 0                 | 1,642,760             | 1,673,985  | 552,775                | 2,226,760        | 583,000               |
| Office Equipment  | 159,150         | (1,248)           | 157,902               | 36,294     | 121,608                | 157,902          | 0                     |
| <b>Infrastructure:</b>  |                 |                   |                       |            |                        |                  |                       |
| Buildings - non specialised   | 254,000         | 205,996           | 459,996               | 500,274    | 0                      | 500,274          | 30,278                |
| Buildings - specialised   | 90,000          | 88,579            | 178,579               | 80,548     | 98,104                 | 178,652          | 73                    |
| Other Structures  | 72,000          | 0                 | 72,000                | 3,627      | 68,373                 | 72,000           | 0                     |
| Roads   | 4,577,833       | 0                 | 4,577,833             | 2,949,304  | 1,628,529              | 4,577,833        | 0                     |
| Footpaths   | 5,000           | 20,370            | 25,370                | 25,385     | 2,250                  | 27,635           | 2,265                 |
| Stormwater Drainage   | 150,000         | 3,775             | 153,775               | (204,712)  | 360,487                | 153,775          | 0                     |
| Sewerage Network  | 110,000         | 0                 | 110,000               | 7,109      | 102,891                | 110,000          | 0                     |
| Other open space/recreational assets                                | 87,500          | 55,178            | 142,678               | 148,342    | 26,401                 | 174,742          | 22,065                |
| Other Infrastructure  | 150,000         | 0                 | 150,000               | 172,306    | 0                      | 172,306          | 22,306                |
| Other Assets  | 25,000          | 1,248             | 26,248                | 1,248      | 25,000                 | 26,248           | 0                     |
|   | 17,254,380      | (5,719,460)       | 13,534,921            | 7,930,935  | 6,555,292              | 14,486,227       | 951,306               |
| Aerodrome Estate & Industrial Land                                  | 1,409,613       | 0                 | 1,409,613             | 33,905     | 1,375,708              | 1,409,613        | 0                     |
| Transfers to Reserves   | 1,935,468       | 812,326           | 2,747,794             | 1,695,100  | 1,055,694              | 2,750,794        | 3,000                 |
| Major Maintenance   | 166,366         | (25,514)          | 140,852               | -          | 139,393                | 139,393          | (1,459)               |
| Deferred Development Expenditure                                    | 0               | 378,029           | 378,029               | 378,029    | 0                      | 378,029          | 0                     |
|   | 20,745,827      | (2,554,619)       | 18,211,209            | 10,037,969 | 9,126,087              | 19,164,056       | 952,847               |

**15.2 COUNCILLORS FEES 2025/2026****File Number:** REP25/139**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:**  
1. LGRT Determination [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20\_img.jpg\)](#)   
2. Councillor Allowances Worksheet [!\[\]\(9b3d169a802e50e3425ebff869ff6250\_img.jpg\)](#) **REPORT**

The Local Government Remuneration Tribunal has handed down its 2025 report and has increased fees by 3% effective 1 July 2025.

The range of fees applicable to Temora Shire Council as a Rural Council are:

|             | <u>Minimum</u> | <u>Maximum</u> |
|-------------|----------------|----------------|
| Councillors | \$10,530       | \$13,930       |
| Mayor**     | \$11,210       | \$30,390       |

\*\*This fee is paid in addition to the Councillors Fee.

As Council has previously determined that the appropriate level within these ranges is the 6<sup>th</sup> decile the fees for 2025/2026 will be:

|                 |          |
|-----------------|----------|
| Councillor Fees | \$12,419 |
| Mayor           | \$21,866 |

The total cost to Council will be \$133,637 plus 12% superannuation - \$149,673 which represents an increase of \$5,057 on the previous year.

The draft budget provided for Councillor fees \$134,888 based on a 4% increase. Inclusive of superannuation the total amount budgeted is \$151,075. If the above fees are adopted there will be a budget saving of \$1,402.

**RECOMMENDATION**

It is recommended that the proposed fees be adopted for 2025/2026.

***Report by Elizabeth Smith***

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**Local Government  
Remuneration Tribunal**

# Annual Determination

Report and determination  
under sections 239 and 241 of the  
*Local Government Act 1993*

17 April 2025



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# Contents

|   |           |
|---|-----------|
| <b>Executive Summary</b>  | <b>3</b>  |
| <b>Categories</b>   | <b>3</b>  |
| <b>Fees</b>   | <b>3</b>  |
| <b>Section 1 – Introduction</b>   | <b>4</b>  |
| <b>Background</b>   | <b>4</b>  |
| <b>Section 2 – 2024 Determination</b>   | <b>5</b>  |
| <b>2024 Annual Determination</b>  | <b>5</b>  |
| <b>Section 3 – 2025 Review</b>  | <b>6</b>  |
| <b>2025 Annual Review process</b>   | <b>6</b>  |
| <b>Submissions Received – Remuneration Structure</b>  | <b>18</b> |
| <b>Section 4 – 2025 Fees</b>  | <b>23</b> |
| <b>Submissions – 2025 Fees</b>  | <b>23</b> |
| <b>Conclusion</b>   | <b>28</b> |
| <b>Section 5 – Determinations</b>   | <b>29</b> |
| Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2025 | 29        |
| Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2025               | 33        |
| <b>Appendices</b>   | <b>36</b> |
| Appendix 1 Criteria that apply to categories  | 36        |

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# Executive Summary

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, as well as chairpersons and members of county councils.

## Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, the criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

It should be noted that **the Tribunal determined that one Council - Mid Coast Council – would be re-categorised from a Regional Centre to Regional Strategic Area from 1 July 2025** as a result of meeting the criteria at Appendix 1.

## Fees

The Tribunal has determined a 3% per annum increase in the minimum and maximum fees applicable to each category from **1 July 2025**.

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# Section 1 – Introduction

## Background

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a comprehensive review of the categories and the allocation of councils into each of those categories in 2023.
2. The Tribunal will next conduct a full review of the categories and the allocation of councils as required by the LG Act in the 2026 Annual Review.
3. Section 241 of the LG Act provides that the Tribunal determine the minimum and maximum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under s.239.
4. The Tribunal can also determine that a council be re-categorised into a different category, existing or new, with a higher range of fees.
5. The Tribunal's Annual Determination takes effect from 1 July each year.

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# Section 2 – 2024 Determination

## 2024 Annual Determination

6. In 2024, the Tribunal received 19 written submissions, which included two requests for re-categorisation.
7. The Tribunal found that the current allocation of the councils remained appropriate, with the exceptions outlined below.
8. The Tribunal closely reviewed population and data relating to council operations in the 2024 Annual Determination process to ensure categorisation of councils was consistent with the criteria.
9. For reasons explained at paragraphs 35-39 of the Local Government Annual Determination 2024, Hilltops Council and Muswellbrook Shire Council were reclassified as Regional Rural Councils.
10. The Tribunal determined that fees would increase by 3.75% for the minimum and maximum fees applicable to each category from 1 July 2024.

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# Section 3 – 2025 Review

## 2025 Annual Review process

11. The Tribunal's 2025 Annual Review commenced in October 2024, when it wrote to all councils inviting submissions regarding fees. The Tribunal noted that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 Annual Review.
12. The invitation noted that it is expected that submissions are endorsed by respective councils.
13. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
14. The Tribunal received 16 written submissions from individual councils and one submission from LGNSW.
15. The Tribunal acknowledges and thanks all parties for their submissions.

## Submissions Received – Requests for Re-categorisation

16. Seven of the 16 council submissions received requested re-categorisation or changes to current category criteria.
17. LGNSW also advocated for changes to factors affecting categorisation of councils.
18. Berrigan, City of Parramatta, Gilgandra Shire, Lake Macquarie City, City of Ryde, City of Sydney and Blacktown put forward cases for re-

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categorisation, or changes to category criteria, and the creation of new categories, for the Tribunal's consideration.

### Requests for Re-classification

19. **Berrigan Shire Council** requested re-categorisation from Rural to Rural Large, despite acknowledging that they do not meet all the benchmarks in the criteria for this category.
20. The criteria for Rural Large is outlined at Appendix 1 of the 2024 Annual Determination, page 38 which states:

*“Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.*

*Other features may include:*

- *one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre*
- *a limited range of services, facilities and employment opportunities compared to Regional Rural councils*
- *local economies based on agricultural/resource industries.”*

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21. Council's submission states they are currently at 86% of the population target threshold and 90% of the representation ratio but are meeting other criteria benchmarks.
22. Given that Council does not currently satisfy the population and ratio thresholds specified for Rural Large, the Tribunal is not persuaded to include Berrigan Shire Council in Rural Large at this time.
23. **City of Parramatta Council** requested that it be re-categorised to the highest category of general purpose councils, Principal CBD, in order to recognise its size, rate of growth, economic and global influence, operational budget, and strategic and geographical importance.
24. Council put forward a similar case for re-categorisation as part of the 2024 annual determination process, which was unsuccessful. In addition to the reasons put forth in paragraph 20 of the 2024 annual determination, the Council has included the following reasons for its re-categorisation request:
  - A local economy that has more than 30% of Australia's top 500 companies with offices in Parramatta, and estimated public and private investments in the next 5 years of \$20 billion
  - It is estimated by 2050 that Parramatta will be a city with a population of more than 500,000 people
  - The expected accessibility of the City, being a 'gateway to Sydney' with more people expected to live west of Parramatta than to its

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east by 2050, and being accessible by 2.3 million people within 45 minutes

- Key infrastructure in Parramatta, including but not limited to the Parramatta PHIVE, Commbank Stadium, the new Parramatta Light Rail, the Westmead Institute for Medical Research, Sydney Olympic Park and construction of Powerhouse Parramatta
- Expansion of education and innovation precincts, with Parramatta's education and training sector being valued at \$1.6 billion, and
- Significant operating and capital works budget of \$607 million, including multiple town centres, and sports and cultural hubs.

25. The Council also argues that a re-classification would reflect the additional skills and abilities that representing a growth council requires.
26. The City of Parramatta notes that the number of electors that each councillor represents is higher than the City of Sydney's. The submission states that the elected councillors represent more than 125,000 enrolled electors, compared to City of Sydney's elected councillors representing 45,891 enrolled electors.
27. Parramatta was classified as a Major CBD, following the 2017 Annual Determination. The Tribunal had found that Parramatta Council was significantly different from other large metropolitan councils on the basis of its secondary CBD status, as recognised by the State Government, at paragraph 21 of the 2017 annual determination. As a result, the

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description of Major CBD has remained specific to the City of Parramatta. Similarly, the Principal CBD criteria remained specific to the City of Sydney, since its inception in 2017.

28. Given the specific nature of both Major CBD and Principal CBD categories, the City of Parramatta's request for re-categorisation will require a change in the categories' criteria. As stated above, the Tribunal is not considering the criteria applicable to each category in the 2025 Annual Review process. The Tribunal will next consider the categories and criteria as part of the 2026 Annual Review process.
29. **Gilgandra Shire Council's** submission requests that it be re-categorised from Rural to Rural Large. Gilgandra Shire Council's case to be included in Rural Large category is based on two main points. The first point being Council offers a diverse range of services, and secondly these services result in higher levels of accountability and responsibilities for councillors.
30. Council submits it offers a diverse range of services over and above traditional local government services, which includes being the primary service provider for the community in the aged care and disability services. These include:
  - Age care and disabilities services
  - Meals on wheels and community transport
  - Home care package delivery
  - Operation of a villa retirement village
  - Indigenous specific residential age care facility

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- Residential aged care nursing home
  - Supported employment service for adults with intellectual disabilities
  - Special disability accommodation properties for adults with intellectual disabilities
  - Supported Living Services through the National Disability Insurance Scheme, and
  - Day activities centre to support clients with unique challenges.
31. The submission notes these services not only entail a higher level of accountability and responsibility from Council (due to changes in the regulatory environment) but also generate larger revenue and employment opportunities that is comparable to a Rural Large category.
32. Council further submits that when assessing categories to place councils in, the Tribunal should also give due consideration to other factors than those outlined in the s.240 of the LG Act, such as services provided; financial responsibility; scale of operation; and number of employees.
33. While the Tribunal notes Council's request, it does not satisfy the population and ratio thresholds specified for the category of Rural Large. Further, the changes to criteria suggested would require a change in categories, which is not being considered this year. For these reasons, the Tribunal is not persuaded to include Gilgandra Shire Council in Rural Large at this time.

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34. Similar to last year, **Lake Macquarie City Council** requested that it be re-categorised from Regional Strategic Area to Major Strategic Area. Council also advocated for the population threshold of Regional Strategic Area be adjusted from its current threshold of 300,000 down to 200,000.
35. Council argues that its population, scale and output of council operations is significantly greater than other councils categorised as Regional Strategic Area, and more aligns with the Central Coast, as the council classified as a 'Major Strategic Area'.
36. Lake Macquarie City Council's request for re-categorisation is based on the following:
- Lake Macquarie being the second largest non-metropolitan council by population in NSW, with a larger population than Newcastle and Wollongong, which are classified as Major Regional Cities.
  - A population density that is 'significantly larger' than other Regional Strategic Areas and supported by 5 precincts in the Lake Macquarie LGA that have been identified for inclusion in the NSW Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs, and are argued to lead to population growth near the hubs; and
  - A Gross Regional Product that is comparable to those of Major Strategic Areas and Major Regional City, rather than other Regional Strategic Areas.

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37. Council provided population data to support its case for the population threshold of Regional Strategic Area to be adjusted from its current threshold of 300,000 down to 200,000. The data was also provided as justification for its claim of a 'significant disparity within the Regional Strategic Area category' between Lake Macquarie and other councils:
- Lake Macquarie: 219,249 residents, 24,769 non-residents
  - Shoalhaven: 108,895 residents, 4,632 non-residents
  - Tweed: 98,967 residents, 7,755 non-residents
  - Maitland: 95,958 residents, 15,305 non-residents
38. As stated in paragraph 28 of the 2024 Annual Determination, all categories were determined by extensive evidence examined and considered by the Tribunal. It was determined that the population threshold for the Major Strategic Area was appropriate. As a result, the Tribunal is currently not persuaded to modify the criteria for the Major Strategic Area.
39. **City of Ryde Council** provided a submission requesting it be re-classified from its existing category of Metropolitan Large to Metropolitan Major. Council's case to be re-classified includes:
- The LGA having an area of 40.651 km<sup>2</sup>, 16 suburbs, 3 wards, a population of 135,000 residents and over 54,000 rateable properties within its boundaries
  - A local economy that consists of 92,000 local jobs, 14,300 businesses and a gross regional product of \$19.2 billion

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- An innovation district within its west ward that has a long history of investment from all tiers of government, ultimately contributing \$13.6 billion annually to the NSW economy
  - Future growth opportunities linked to the Governments Transport Oriented Development Accelerated Precincts, which Macquarie Park is identified as, that will bring increased housing, amenities and job retention, and
  - Plans to build 2 new schools, 11,600 new homes, the redevelopment of Ryde Hospital and bringing together a range of organisations to create a fully integrated academic health sciences centre at Macquarie University Hospital.
40. As stated in Council's own submission, currently it does not satisfy the population threshold criteria required for Metropolitan Major. Accordingly, the Tribunal is not persuaded at this time to include City of Ryde in the category of Metropolitan Major.
41. The Tribunal also notes **Wollondilly Council's** submission confirming its adopted position to remain classified as a Regional Centre.
42. The Tribunal acknowledges each of the Council's requests for re-categorisation. Whilst the Tribunal has not been persuaded at this time to grant these requests, any council that provides a submission in the 2026 annual review, which includes a request for re-categorisation, will of course be considered.

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### Requests for New Classifications

43. The **City of Sydney** Council requested the Tribunal change the classification name from Principal CBD to the previously used term “Principal City”.
44. The category “Principal City” was last used in the 2016 Determination. It was changed to Principal CBD in 2017 as a result of a review of categories. This review was undertaken in the context of Local Government reform, and council amalgamations, reducing the number of councils from 152 to 128.
45. Council’s submission outlines the history of boundary changes, including its expansion of the City of Sydney as a consideration in reverting to the 2016 category name.
46. Sydney City Council contends that reverting to the category term “Principal City” recognises that the council’s significance and contribution extends beyond the Sydney CBD.
47. The Tribunal notes the City of Sydney’s request would constitute modification to the category of “Principal CBD”. As stated above, the category “Principal CBD” is specific to City of Sydney and the Tribunal is not considering changes to the criteria applicable to each category in the 2025 Annual Review.
48. **Blacktown Council** requested re-categorisation from its current category of Metropolitan Major to a newly created category of “Metropolitan Major – High Growth”.

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49. Council's case to be re-categorised to a newly created category is based on the following:
- Council asserts that it is the largest and one of the fastest growing local government areas in NSW, and
  - It undertakes several transformational projects, including projects funded from NSW Government and Western Sydney Infrastructure Grants.
50. Further, Council submits that the category of Metropolitan Major fails to account for the transformational nature of projects undertaken by Council, including the economic and strategic impacts for NSW, and impact on its local government area (LGA), which results in attracting new residents and people to the LGA.
51. The Tribunal notes that a new category, Metropolitan Major, was introduced in 2023, to address generally the issues raised in the current submission.
52. As explained in the Tribunal's letter inviting submissions, the Tribunal is required to review the categories at least once every three years. The Tribunal will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 Annual Review process.
53. As such, the Tribunal is not persuaded at this time to create a new category.

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54. **LGNSW** submitted that the Tribunal should, as part of its determination for the categorisation of councils, consider the demographic and economic shifts impacting the complexity of council operations, and the communities that councils serve.
55. The LGNSW submission provides examples of recent demographic shifts the Tribunal should consider, as factors affecting categorisation of councils, including:
- The NSW Government's Transport Oriented Development Program, where the resulting accelerated growth drastically increases demands on the strategic and infrastructure planning functions of councils affected
  - The Renewable Energy Zones, which drive tens of billions of dollars of investment in rural and regional LGAs, and creates additional impacts in said councils, including population growth and growing infrastructure for transport and utilities, or
  - The Renewable Energy Planning Framework, which includes benefit sharing guidelines for councils to ensure their communities share the benefits of the project and require additional responsibility and management from affected councils.
56. Section 240 of the LG Act notes that the Tribunal is to determine categories for councils and mayoral offices according to prescribed matters. One such matter is the 'nature and extent of the development of areas', which could reasonably be accepted to include the items listed by LGNSW.

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57. However, this matter would also require a change to the categories' criteria, in order to identify areas of high development. As stated above, the Tribunal is not considering any modifications to the categories as part of the 2025 Annual Review process. However, the Tribunal will consider proposed modifications to categories as part of the 2026 Annual Review process.

### Reclassification due to population thresholds

58. As was the case last year, the Tribunal reviewed applicable data as part of this review, to determine if any councils have met relevant benchmarks, therefore requiring a move in category.
59. The Tribunal identified that **Mid-Coast Council** met the population benchmark to be considered a Regional Strategic Area. As a result, Mid-Coast Council will be classified as a Regional Strategic Area in the 2025 Annual Determination.
60. The Tribunal will continue to monitor and review applicable data to ensure categorisation of councils remain consistent with the current criteria.

### Submissions Received – Remuneration Structure

61. The current state of the remuneration structure continues to be a key issue of concern raised in submissions. A significant number of submissions received provide commentary on the structure, including examples of how it could be improved. These are addressed in the points below.

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### **Fees for Deputy Mayors**

62. The issue of fees for deputy mayors was once again raised.
63. Three submissions asserted that the position of deputy mayor should attract its own distinct independent fee, beyond the fee provided for in s.249(5) of the LG Act.
64. The Tribunal dealt with this issue in its 2024 Annual Determination at paragraph 53-55. It was noted that the Tribunal lacked the powers to implement changes to the fee structure that would include a distinct independent fee for the position of deputy mayor.
65. There has been no change to the legislation to permit such a change. Therefore, the Tribunal is currently unable to introduce a remuneration structure that would include a distinct independent fee for the position of deputy mayor.

### **Changes to the role of Mayors and Councillors**

66. It was suggested that the current remuneration structure is not fit for purpose as it no longer recognises the roles and responsibilities required of councillors and mayors.
67. Multiple submissions, including the LGNSW's submission, highlighted how the role of the councillor and mayor have changed over the past 9 years. Submissions identified a variety of factors that have impacted the roles of councillors and mayors, including the impact of NSW Government

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priorities and investments, and amendments to the LG Act (e.g. via the *Local Government Amendment (Governance and Planning) Bill 2016*).

68. It has been suggested that these changes have impacted the volume, nature and workload of the role, whilst remuneration has not been increased accordingly.
69. The recent submissions to the Tribunal, along with its own observations, highlight that the role of mayor in civic leadership, advocacy and representation has become more complex and demanding – an issue that must be addressed.
70. Community expectations are increasing on the mayor from both the council and the community to be seen and immediately present during times of natural disasters, major events or crisis.
71. Additionally, the disparity in the council categorisation between the annual fees for councillors and the mayor needs to be more consistent, so as not to be seen to be devaluing the role of mayor in some circumstances.
72. The Tribunal is not suggesting a fundamental review of the role of mayors and notes that people that enter local government representation do so from a sense of civic service, rather than remuneration.
73. However, the Tribunal has a statutory function, and not unlike the governing body of a council, mayors and councillors, its role, responsibility and functions are clear. The same can be said in relation to the clear functions of the general manager of a council.

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74. As previously stated, many of the matters raised in both council and LGNSW submissions are beyond the remit of the Tribunal, and to a degree, were addressed in the 2023 determination.

### **Regional and Rural mayors and councillors**

75. Several submissions, including LGNSW, also raised concerns regarding the inadequacy of the remuneration structure, for rural and regional councils.
76. Specifically, that the remuneration provided to regional and rural councillors does not reflect the significant stressors that regional and rural councils in NSW face and that consideration should be given to the additional demands placed on mayors and councillors in rural and regional councils.
77. One submission suggested that fees for rural councils should be commensurate with fees for regional and metropolitan councils – arguing that mayors and councillors, regardless of their location, are required to possess a wide range of skills and knowledge.

### **Fees set by councils**

78. Submissions received by the Tribunal regarding the current state of the remuneration framework raised concerns about councils setting their own fees, asserting that it could potentially be seen as a conflict of interest.

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79. It was suggested that a possible solution would be for the Tribunal to determine a fixed annual fee for mayors and councillors.
80. Whilst the Tribunal acknowledges and understands the concern raised, as explained in the 2024 Annual Determination at paragraph 68-69, such a change to the framework, to determine a fixed annual fee for mayors and councillors, would require legislative change.
81. As there has been no changes to the legislative scheme, it is not within the Tribunal's remit to determine a fixed annual fee for mayor and councillors' remuneration.

### **Request for a Review of the Remuneration Structure**

82. For the reasons outlined above, several submissions suggested the Tribunal undertake a comprehensive review of the framework.
83. One submission went so far as to request the Tribunal recommend to the Minister for Local Government that a comprehensive review of the framework and LG Act be undertaken. Others suggested the Tribunal actively seek a referral from the Minister to undertake such a review.
84. The LG Act does not specify that the Tribunal is able to carry out a comprehensive review of the framework. As such, it is not within the Tribunal's remit to undertake such a review, unless such a function is conferred or imposed on it by the Minister, as per s.238(2) of the LG Act.
85. Should such a function be conferred on the Tribunal, it will of course carry out its functions and undertake a review.

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# Section 4 – 2025 Fees

## Submissions – 2025 Fees

86. LGNSW's submission to the Tribunal advocated for an increase in the minimum and maximum fees payable to mayors and councillors of at least 4%, to:
- Assist in reversing the fee erosion which occurred under the previous NSW Public Sector Wages Policy
  - Mitigate economic pressures and the rising cost of living
  - Ensure councillors and mayors receive fair and reasonable remuneration for the work they perform, and
  - Address historic undervaluation of the work performed by elected representative in local government in NSW.
87. Economic data provided to the Tribunal by LGNSW to support their claim for an increase of at least 4% included:
- An annual Consumer Price Index (CPI) increase of 3.8% for the 12 months to June 2024
  - The Fair Work Commission (FWC) awarding a 3.75% increase to the minimum pay for modern awards, and increasing the national minimum wage to \$915.90, as well as the FWC's comments regarding the growing cost of living and deterioration of disposable income, and
  - The rate peg for the 2025-26 financial year being between 3.6%-5.1%.

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88. LGNSW also noted that the annual wage review, state wage case, award increases and the Independent Pricing and Regulatory Tribunal all had a clear theme on the increasing financial pressures on councils and its officers, which warrant increases in revenue and wages.
89. During its meeting with the Tribunal and assessors, LGNSW asserted that the current fees paid to mayors and councillors do not reflect their responsibilities. Nor do the current level of fees contribute to attracting a diverse range of candidates to stand for local government elections.
90. LGNSW also raised the issue of superannuation. It was contended that the payment of superannuation be mandated. Current arrangements require that a council pass a resolution at an open meeting to make such payments.
91. Four submissions received from individual councils directly addressed the issue of quantum increase to the minimum and maximum fees. These submissions sought an increase ranging from 3% to 10%.
92. The City of Sydney Council notes in its submission that it was not seeking an increase in fees payable for the Lord Mayor of Sydney.
93. The Tribunal is empowered under the s.241 of the LG Act to set minimum and maximum fees payable. It is then up to council to fix payment of annual fees for the mayor as outlined in s.249 of the LG Act.
94. It was suggested that the current fees, particularly in rural and remote communities, do not recognise or value the role of mayor and councillor,

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with fees set at a level that is commensurate to unqualified or inexperienced personnel.

95. The Tribunal was provided with a number of examples to demonstrate the financial impact, by way of lost wages, under the current fee rates.
96. Furthermore, 4 submissions compared the remuneration for NSW mayors and councillors with mayors and councillors in Victoria and Queensland as well as state Members of Parliament. The figures were provided to the Tribunal to demonstrate that the remuneration for NSW mayors and councillors is lower than all comparison examples provided.
97. It was also asserted that the low level of fees set for mayors and councillors devalues the importance and responsibility of the roles, diminishing the work undertaken on behalf of the community and is a significant barrier as to why people do not run for council.
- “If councillors were paid a full-time wage I would have run again. Nothing surer.”*
98. Another submission suggested that fees need to reflect the part-time or full-time nature of the work carried out by mayors and councillors. The setting of fees at such a rate would appropriately recognise and value this important work, whilst also mitigating any financial loss incurred by those members of the community elected to carry out these critical functions.
99. Nine submissions supported an increase, whilst not making a direct comment on the quantum. Other submissions advocated for remuneration to be set at a level that:

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- Is in line with responsibilities and challenges councillors' face
- Reflects the public profile and exposure of the role
- Reflects the growing complexity of the role
- Reduces the gap between minimum and maximum fees for each category
- Accounts for the rising cost of living challenges
- Reflects the commitment, accountability, workload, skills and knowledge required to perform the role of councillor and mayor regardless of location
- Establishes and maintains parity with mayors and councillors in other States and Territories
- Is 'determined outside of council so as councillors are not determining their own payments', and
- Overcomes economic barriers that prevent diverse members of the community from participating as a mayor or councillor.

## Fee Increase

100. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to councillors and mayors. This included a wide range of economic data such as:

- Consumer Price Index for the 12 months to December each year
- Wage Price Index for the 12 months to December each year

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- Full-time average weekly ordinary time earnings for the 12 months to November each year
- NSW Public Sector Salaries increases
- Local Government State Award increases
- IPART Rate Peg Base Cost Change
- Public Service Senior Executive remuneration determinations, by the Statutory and Other Offices Remuneration Tribunal, and
- State Members of Parliament Basic Salary remuneration determinations by the Parliamentary Remuneration Tribunal.

101. On this occasion the Tribunal has determined that a 3% increase will apply to the minimum and maximum fees applicable to existing categories.

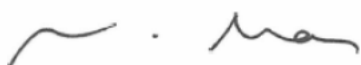
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## Conclusion

102. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates and Mr Brett Whitworth.
103. Determination 1 sets out the allocation of councils into each of the categories as per s.239 of the LG Act.
104. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county councils as per s.241 of the LG Act.
105. The Tribunal acknowledges and thanks the Remuneration Tribunal secretariat for its excellent research and support to facilitate the successful completion the 2025 Annual Determination.



Viv May PSM

**Local Government Remuneration Tribunal**

Dated 17 April 2025

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# Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2025

## General Purpose Councils – Metropolitan

### Principal CBD (1)

- Sydney

### Major CBD (1)

- Parramatta

### Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

### Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland

- The Hills

### Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

### Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra

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## General Purpose Councils - Non-Metropolitan

### Major Regional City (2)

- Newcastle
- Wollongong

### Major Strategic Area (1)

- Central Coast

### Regional Centre (22)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella

### Regional Strategic Area(5)

- Lake Macquarie
- Maitland
- Mid-Coast
- Shoalhaven
- Tweed
- Hawkesbury
- Lismore
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

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**Regional Rural (14)**

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

**Rural Large (16)**

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

**Rural (38)**

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River

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- Forbes
- Gilgandra
- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

## County Councils

### Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

### Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

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## Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2025

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

**Table 4: Fees for General Purpose and County Councils**

### General Purpose Councils – Metropolitan

#### Councillor/Member Annual Fee (\$) effective 1 July 2025

| Category            | Minimum | Maximum |
|---------------------|---------|---------|
| Principal CBD       | 31,640  | 46,420  |
| Major CBD           | 21,120  | 39,100  |
| Metropolitan Major  | 21,120  | 36,970  |
| Metropolitan Large  | 21,120  | 34,820  |
| Metropolitan Medium | 15,830  | 29,550  |
| Metropolitan Small  | 10,530  | 23,220  |

#### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2025

| Category           | Minimum | Maximum |
|--------------------|---------|---------|
| Principal CBD      | 193,650 | 254,810 |
| Major CBD          | 44,840  | 126,320 |
| Metropolitan Major | 44,840  | 114,300 |
| Metropolitan Large | 44,840  | 101,470 |

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|                     |        |        |
|---------------------|--------|--------|
| Metropolitan Medium | 33,630 | 78,480 |
| Metropolitan Small  | 22,420 | 50,650 |

### General Purpose Councils - Non-Metropolitan

#### Councillor/Member Annual Fee (\$) effective 1 July 2025

| Category                | Minimum | Maximum |
|-------------------------|---------|---------|
| Major Regional City     | 21,120  | 36,690  |
| Major Strategic Area    | 21,120  | 36,690  |
| Regional Strategic Area | 21,120  | 34,820  |
| Regional Centre         | 15,830  | 27,860  |
| Regional Rural          | 10,530  | 23,220  |
| Rural Large             | 10,530  | 18,890  |
| Rural                   | 10,530  | 13,930  |

#### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2025

| Category                | Minimum | Maximum |
|-------------------------|---------|---------|
| Major Regional City     | 44,840  | 114,300 |
| Major Strategic Area    | 44,840  | 114,300 |
| Regional Strategic Area | 44,840  | 101,470 |
| Regional Centre         | 32,940  | 68,800  |
| Regional Rural          | 22,420  | 50,680  |
| Rural Large             | 16,820  | 40,530  |
| Rural                   | 11,210  | 30,390  |

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**County Councils****Councillor/Member Annual Fee (\$) effective 1 July 2025**

| Category | Minimum | Maximum |
|----------|---------|---------|
| Water    | 2,090   | 11,620  |
| Other    | 2,090   | 6,930   |

**Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2025**

| Category | Minimum | Maximum |
|----------|---------|---------|
| Water    | 4,490   | 19,080  |
| Other    | 4,490   | 12,670  |

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



Viv May PSM

**Local Government Remuneration Tribunal**

Dated: 17 April 2025

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# Appendices

## Appendix 1 Criteria that apply to categories

### Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

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## Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

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## Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

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## Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

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### Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

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### **Metropolitan Small**

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

### **Major Regional City**

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development

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- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

### Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

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- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

### **Regional Strategic Area**

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

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- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

### Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW

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- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

### **Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

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Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

### Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

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**Rural**

Councils categorised as Rural will typically have a residential population less than 10,000.

**County Councils - Water**

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

**County Councils - Other**

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

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**Local Government Remuneration Tribunal  
Determination - 2025/26**

**Councillors**

|             |        |
|-------------|--------|
| Minimum     | 10,530 |
| Maximum     | 13,930 |
| 1st Decile  | 10,530 |
| 2nd Decile  | 10,908 |
| 3rd Decile  | 11,286 |
| 4th Decile  | 11,663 |
| 5th Decile  | 12,041 |
| 6th Decile  | 12,419 |
| 7th Decile  | 12,797 |
| 8th Decile  | 13,174 |
| 9th Decile  | 13,552 |
| 10th Decile | 13,930 |

**Mayor**

|             |        |
|-------------|--------|
| Minimum     | 11,210 |
| Maximum     | 30,390 |
| 1st Decile  | 11,210 |
| 2nd Decile  | 13,341 |
| 3rd Decile  | 15,472 |
| 4th Decile  | 17,603 |
| 5th Decile  | 19,734 |
| 6th Decile  | 21,866 |
| 7th Decile  | 23,997 |
| 8th Decile  | 26,128 |
| 9th Decile  | 28,259 |
| 10th Decile | 30,390 |

**15.3 DRAFT FEES & CHARGES - 2025/2026****File Number:** REP25/351**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** 1. Fees & Charges 2025-2026 [↓](#) **REPORT**

The draft Fees & Charges for 2025/2026 are presented for consideration and required to be placed on public exhibition for 28 days.

**RECOMMENDATION**

It is recommended that the Draft Fees & Charges for 2025/2026 be placed on public exhibition for comment for 28 days.

***Report by Elizabeth Smith***



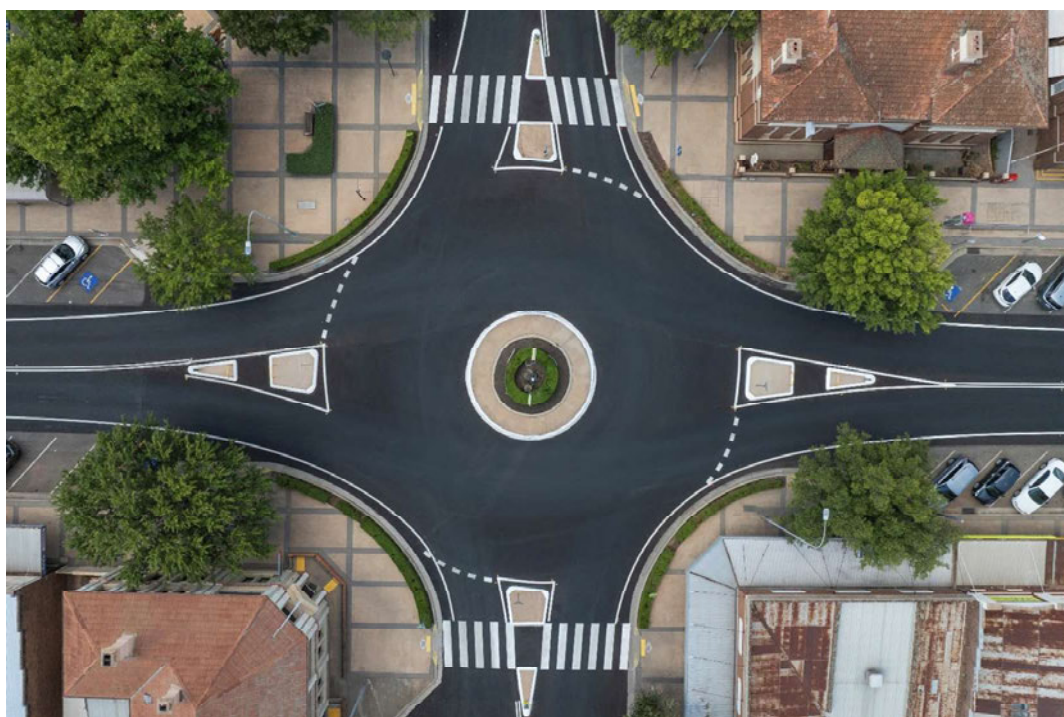
TEMORA  
*The Friendly Shire*

**Temora Shire Council**

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**Schedule of Fees & Charges  
1 July 2025 – 30 June 2026**

DOC-BUS-FNGN-001



## Contents

|   |    |
|---|----|
| Pricing Policy .....  | 3  |
| Fees & Charges .....  | 4  |
| Aerodrome Annual Lease Fees.....  | 4  |
| Airport Usage & Airside Maintenance Fees .....                            | 4  |
| Animal Control Fees .....   | 4  |
| Ariah Park Swimming Pool .....  | 4  |
| Arts Precinct Fees.....   | 5  |
| Caravan Parks.....  | 5  |
| Cemetery Fees.....  | 5  |
| Events - Fees & Charges.....  | 6  |
| Garbage Collection Fees - annual charge .....                             | 6  |
| Garbage Disposal Fees.....  | 6  |
| Health Act Inspection Fees.....   | 6  |
| Hire of Room Fees .....   | 6  |
| Pinnacle Services Fees .....  | 7  |
| Land Rates.....   | 8  |
| Library Fees.....   | 8  |
| Mother Shipton's Charges .....  | 9  |
| Nixon Park Club House Charges .....                                       | 9  |
| Other Sundry Fees & Charges .....   | 9  |
| Abandoned Shopping Trolley Fee .....                                      | 9  |
| Dishonour Fees – (charged on dishonoured cheques and direct debits) ..... | 9  |
| Erection Of Banner (Erect & Take down) .....                              | 9  |
| Child Restraint Fitting .....   | 9  |
| GIPA Application .....  | 9  |
| Hire of Mobile Stage .....  | 9  |
| Hire of Portable Toilets & Shower Block.....                              | 10 |
| Lost key .....  | 10 |
| Pool Safety Signs .....   | 10 |
| Street Stall Caravan Hire .....   | 10 |
| TAIC Irrigation Dam Water .....   | 10 |
| Parks & Sporting Ground Charges .....                                     | 10 |
| Printing, Faxing, Maps & Other Administrative Charges .....               | 10 |
| Private Works Charges .....   | 11 |
| Property Lease Fees.....  | 12 |
| Roadworks, Footpath, Kerb & Guttering Contributions .....                 | 13 |
| Section 603 Certificates Fee (legislated fee) .....                       | 13 |
| Septic Tank Fees .....  | 13 |
| Sewerage Charges.....   | 13 |
| Storm Water Levy (per Assessment) .....                                   | 13 |
| Temora Recreation Centre.....   | 13 |
| Temora Railway Station.....   | 14 |
| Town Hall Charges.....  | 15 |
| Town Hall Theatre Charges.....  | 15 |
| Town Planning & Building .....  | 15 |
| Rural Addressing .....  | 16 |

|   |                     |                    |               |
|---|---------------------|--------------------|---------------|
| Description: DOC-BUS-FNGN-001 Schedule of Fees & Charges 1 July 2024– 30 June 2025                                      | Developed: May 2024 | Reviewed: May 2024 | Page: 2 of 16 |
| File Path: T:\Business Services\Financial Management\Fees and Charges\2024\Schedule of Fees & Charges 2026 - Index.docx | Version Number: 1   |                    |               |



### **Pricing Policy**

Council intends to charge fees for the provision of all goods and services that it provides within legal constraints.

These fees will be charged to all Council's clients that avail themselves of Council's goods and services.

In the setting of the fees for its goods and services the Council is endeavouring to adopt a user-pays principle while being ever mindful of the capacity of the client to pay the fees being set. Accordingly, the fees set by Council in some cases will not recover the full cost of providing the goods and services.

The prices charged includes GST where GST is applicable to that charge. The list of fees and charges has been prepared based on assumptions made regarding the GST status of each fee and charge. Should the GST legislation or the interpretation of this legislation change, Council reserves the right to increase or decrease the amount of the fees stated, by the amount of the GST.

Certain charges included in the list of fees and charges are statutory charges set according to specific legislation and regulations. Council reserves the right to increase or decrease the amount of fees stated in line with any changes to these statutory charges.

The pricing methodology Council applies to the various fees is as follows (the pricing identifier (A, B, C, etc.)

- A. These items are priced at the figure stipulated by legislation as applicable to this activity.
- B. These items are priced at the maximum recommended by Local Government NSW.
- C. These items are priced to return a total cost recovery for the activities provided.
- D. These items are priced to cover the cost of the item plus normal commercial mark-ups.
- E. These items are priced below the cost of providing this activity as Council considers that full cost recovery would deprive the members of the Community of the ability to participate/enjoy these activities.

The applicable methodology appears beside the various fees shown in Council's list of fees and charges.

|   |                     |                    |               |
|---|---------------------|--------------------|---------------|
| Description: DOC-BUS-FNGN-001 Schedule of Fees & Charges 1 July 2024– 30 June 2025                                      | Developed: May 2024 | Reviewed: May 2024 | Page: 3 of 16 |
| File Path: T:\Business Services\Financial Management\Fees and Charges\2026\Schedule of Fees & Charges 2026 - Index.docx | Version Number: 1   |                    |               |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services   | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|---|--|--|---------------------------------|---|
| <b>Aerodrome Annual Lease/Hire Fees</b>   |  |  |                                 |   |
| Hangar & Annex - Aero Club  | 3,736.36                                     | 3,827.27                                     | Yes                             | 4,210.00  |
| <b>Airport Usage &amp; Airside Maintenance Fees</b>   |  |  |                                 |   |
| Agricultural - Airport Usage Fee (per day per operator aircraft)  | 427.27                                       | 445.45                                       | Yes                             | 490.00  |
| Frequent Commercial - Landing fee per tonne of aircraft weight per landing (by negotiation, minimum 1 tonne, charged periodically)  | 10.91  | 11.82  | Yes                             | 13.00   |
| Infrequent Commercial - Landing fee per tonne of aircraft weight per landing (minimum 1 tonne)  | 10.91  | 11.82  | Yes                             | 13.00   |
| <i>Volume users by negotiation</i>  |  |  |                                 |   |
| Non-aviation use - Airport usage fee per hour   | 909.09                                       | 909.09                                       | Yes                             | 1,000.00  |
| Non-aviation use - Airport usage fee per day  | 4,545.45                                     | 4,545.45                                     | Yes                             | 5,000.00  |
| Non-aviation use - Taxiway Hire (400m inc. Agricultural Apron) - per day  | 1,181.82                                     | 1,181.82                                     | Yes                             | 1,300.00  |
| Airpark Landowner - Airside (Airport) Maintenance fee per lot per annum   | 418.18                                       | 427.27                                       | Yes                             | 470.00  |
| <b>Animal Control Fees</b>  |  |  |                                 |   |
| <b>Lifetime Registration - set by OLG and advised in July each year.</b>  |  |  |                                 |   |
| <b>Dogs:</b>  |  |  |                                 |   |
| Desexed (by relevant age)   | 78.00  | 78.00  | No                              | 78.00   |
| Desexed - Pensioner Concession (by relevant age)  | 34.00  | 34.00  | No                              | 34.00   |
| Desexed - sold by pound or shelter  | -  | -  | No                              | -   |
| Not Desexed or desexed after relevant age   | 262.00                                       | 262.00                                       | No                              | 262.00  |
| Not Desexed - vet recommended   | 78.00  | 78.00  | No                              | 78.00   |
| Not Desexed - vet recommended - pensioner   | 34.00  | 34.00  | No                              | 34.00   |
| Not Desexed - Recognised Breeder  | 78.00  | 78.00  | No                              | 78.00   |
| Working Dogs, assistance animals (under 6 mths), dogs in service of State   | -  | -  | No                              | -   |
| Additional annual permit for restricted breeds or dangerous dogs  | 230.00                                       | 230.00                                       | No                              | 230.00  |
| Registration late fee   | 22.00  | 22.00  | No                              | 22.00   |
| <b>Cats:</b>  |  |  |                                 |   |
| Desexed or Not Desexed  | 68.00  | 68.00  | No                              | 68.00   |
| Desexed or Not Desexed - Eligible Pensioner   | 34.00  | 34.00  | No                              | 34.00   |
| Desexed - sold by Pound or Shelter  | -  | -  | No                              | -   |
| Not Desexed - vet recommended   | 68.00  | 68.00  | No                              | 68.00   |
| Not Desexed - vet recommended - pensioner   | 34.00  | 34.00  | No                              | 34.00   |
| Not Desexed - recognised breeder  | 68.00  | 68.00  | No                              | 68.00   |
| Additional annual charge if not desexed by 4mths*   | 96.00  | 96.00  | No                              | 96.00   |
| Registration late fee   | 22.00  | 22.00  | No                              | 22.00   |
| <i>* Members of recognised breeder organisations and recognised breeders exempt if cat is kept for breeding purposes. Exemption also applies to cats not desexed due to vet recommendation.</i> |  |  |                                 |   |
| <b>Pound Release Fee</b>  |  |  |                                 |   |
| Fee per Day   | 24.00  | 25.00  | No                              | 25.00   |
| Impoundment Fee   | 35.00  | 40.00  | No                              | 40.00   |
| Surrender Animal Fee  | 60.00  | 60.00  | No                              | 60.00   |
| Microchipping   | 75.00  | 75.00  | No                              | 75.00   |
| <b>Stock Impoundment &amp; Sustenance Fees</b>  |  |  |                                 |   |
| Stock Impoundment Fee   | Actual Cost + 10%                            | Actual Cost + 10%                            | No                              | Exclusive                                       |
| Sustenance Fees (large stock/head/day)  | 30.00  | 31.00  | No                              | 31.00   |
| Sustenance Fees (small stock/head/day)  | 12.00  | 12.00  | No                              | 12.00   |
| Ranger Emergency Call Out Fee per hour  | 86.36  | 90.91  | Yes                             | 100.00  |
| Vehicle/Trailer Impoundment Fee   | Actual Cost + 10%                            | Actual Cost + 10%                            | No                              | Exclusive                                       |
| <b>Ariah Park Swimming Pool</b>   |  |  |                                 |   |
| <b>Summer Membership Fees - Annual:</b>   |  |  |                                 |   |
| Adult   | 100.00                                       | 100.00                                       | Yes                             | 110.00  |
| Child/Concession  | 72.73  | 72.73  | Yes                             | 80.00   |
| Family  | 163.64                                       | 163.64                                       | Yes                             | 180.00  |
| <b>Casual Admission:</b>  |  |  |                                 |   |
| Adult   | 3.64   | 3.64   | Yes                             | 4.00  |
| Child over 5yrs/Concession  | 2.27   | 2.27   | Yes                             | 2.50  |
| Child under 5yrs  | 0.91   | 0.91   | Yes                             | 1.00  |
| Family Day Pass   | 11.82  | 11.82  | Yes                             | 13.00   |
| Non-swimmer   | 0.91   | 0.91   | Yes                             | 1.00  |
| Ariah Park Central School   | 409.09                                       | 409.09                                       | Yes                             | 450.00  |
| Ariah Park Swimming Pool Committee Council Contribution   | 16,140.91                                    | 16,950.00                                    | Yes                             | 18,645.00                                       |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services   | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|---|--|--|---------------------------------|---|
| <b>Arts Precinct Fees</b>   |  |  |                                 |   |
| <b>License Fee</b>  |  |  |                                 |   |
| Temora and District Visual Arts Committee (TADVAC) - 1/10/2024 -30/09/2026<br>(New agreement)             | 3,000.00                                     | 0.91   | Yes                             | 1.00  |
| <b>Public Meeting Room</b>  |  |  |                                 |   |
| Arts Groups & Committees of Council   | Free   | Free   |                                 | Free  |
| Other Hirers - per hour   | 18.18  | 18.18  | Yes                             | 20.00   |
| Other Hirers - half day (4hrs)  | 36.36  | 40.91  | Yes                             | 45.00   |
| Other Hirers - full day (8hrs)  | 59.09  | 59.09  | Yes                             | 65.00   |
| Cleaning Bond for Other Hirers  | 55.00  | 55.00  | No                              | 55.00   |
| <b>Arts Centre</b>  |  |  |                                 |   |
| Work Space 1 - old scout hall:  |  |  |                                 |   |
| Half Day (4hrs including set up)  | 44.55  | 46.36  | Yes                             | 51.00   |
| Full day (8hrs including set up)  | 66.36  | 70.00  | Yes                             | 77.00   |
| Work Space 2 - wet arts space:  |  |  |                                 |   |
| Half Day (4hrs including set up)  | 44.55  | 46.36  | Yes                             | 51.00   |
| Full day (8hrs including set up)  | 66.36  | 70.00  | Yes                             | 77.00   |
| Work Space 3 - printing studio:   |  |  |                                 |   |
| Half Day (4hrs including set up)  | 44.55  | 46.36  | Yes                             | 51.00   |
| Full day (8hrs including set up)  | 66.36  | 70.00  | Yes                             | 77.00   |
| Outdoor Space   |  |  |                                 |   |
| Half Day (4hrs including set up)  | 21.82  | 23.64  | Yes                             | 26.00   |
| Full day (8hrs including set up)  | 31.82  | 34.55  | Yes                             | 38.00   |
| Artist in Residence Program - per week  | 88.18  | 92.73  | Yes                             | 102.00  |
| Individual Users  |  |  |                                 |   |
| Full day (8hrs including set up) - per space, per person  | 21.82  | 23.64  | Yes                             | 26.00   |
| <b>Caravan Parks</b>  |  |  |                                 |   |
| <b>Temora Caravan Park - Junee Rd (per night)</b>   |  |  |                                 |   |
| Unpowered Tent Site   | 27.27  | 27.27  | Yes                             | 30.00   |
| Powered Caravan Site  | 31.82  | 31.82  | Yes                             | 35.00   |
| <i>Included occupancy and maximum occupancy on all tent and caravan sites is 6 people</i>                 |  |  |                                 |   |
| <b>Temora Airfield Park</b>   |  |  |                                 |   |
| Unpowered Tent Site   | 27.27  | 27.27  | Yes                             | 30.00   |
| Powered Tent Site   | 31.82  | 31.82  | Yes                             | 35.00   |
| Unpowered Caravan Site  | 31.82  | 31.82  | Yes                             | 35.00   |
| Powered Caravan Site  | 36.36  | 36.36  | Yes                             | 40.00   |
| Cabin - Bunk Style  | 118.18                                       | 118.18                                       | Yes                             | 130.00  |
| Cabin - Self Contained  | 168.18                                       | 168.18                                       | Yes                             | 185.00  |
| Cabin - additional person (each)  | 18.18  | 18.18  | Yes                             | 20.00   |
| <i>Included occupancy and maximum occupancy on all tent and caravan sites is 6 people</i>                 |  |  |                                 |   |
| <i>Included occupancy on Bunk Style Cabins is 1 person with maximum occupancy of 7 ppl</i>                |  |  |                                 |   |
| <i>Included occupancy on Self Contained Cabins is 2 people with maximum occupancy of 6 ppl</i>            |  |  |                                 |   |
| Lease of Temora Airfield Caravan Park & Cabins - lease expires 30/6/2025                                  | 13,000.00                                    | 13,000.00                                    | Yes                             | 14,300.00                                       |
| <b>Cemetery Fees - New fee structure as at 1/7/2024</b>   |  |  |                                 |   |
| Child Grave - Burial Fee, Plaque & Vase (under 12 yrs)  | 2036.36                                      | -  | No                              | -   |
| Child Grave - Burial Right (under 12 yrs)   |  | 1,070.00                                     | No                              | 1,070.00  |
| Child Grave - Interment Fee - includes plaque & vase (under 12 yrs)                                       |  | 1,068.18                                     | Yes                             | 1,175.00  |
| Columbarium - Niche & Plaque **   | 863.64                                       | -  | No                              | -   |
| Columbarium - Niche Burial Right  |  | 455.00                                       | No                              | 455.00  |
| Columbarium - Niche Interment Fee - includes plaque **  |  | 454.55                                       | Yes                             | 500.00  |
| Columbarium - Reservation Deposit   | 1425.00                                      | 1,500.00                                     | No                              | 1,500.00  |
| Lawn Cemetery - Burial Fee, Plaque & Vase **  | 2545.45                                      | -  | No                              | -   |
| Lawn Cemetery (Saturday morning) - Burial Fee, Plaque & Vase **   | 3181.82                                      | -  | No                              | -   |
| Lawn Cemetery - Burial Right  |  | 1,335.00                                     | No                              | 1,335.00  |
| Lawn Cemetery - Interment Fee - includes plaque & vase **   |  | 1,336.36                                     | Yes                             | 1,470.00  |
| Lawn Cemetery (Saturday morning) - Interment Fee - includes plaque & vase **                              |  | 1,672.73                                     | Yes                             | 1,840.00  |
| Lawn Cemetery - Interment Fee - Reopen (includes plaque detachable or bookstyle only) **                  | 1663.64                                      | 1,336.36                                     | Yes                             | 1,470.00  |
| Lawn Cemetery (Saturday morning) - Interment Fee-Reopen (includes plaque detachable or bookstyle only) ** | 2081.82                                      | 1,672.73                                     | Yes                             | 1,840.00  |
| Lawn Cemetery - Reservation Deposit   | 3820.00                                      | 4,010.00                                     | No                              | 4,010.00  |
| Lawn Cemetery (Interment of Ashes) - Burial Fee, Plaque & Vase **   | 2545.45                                      | -  | No                              | -   |
| Lawn Cemetery (Interment of Ashes) - Burial Right   |  | 1,335.00                                     | No                              | 1,335.00  |
| Lawn Cemetery (Interment of Ashes) - Interment Fee (includes plaque and vase) **                          |  | 1,336.36                                     | Yes                             | 1,470.00  |
| Lawn Cemetery (Interment of Ashes) - Interment Fee Existing grave (no plaque) **                          | 104.55                                       | 109.09                                       | Yes                             | 120.00  |
| Monumental - Burial Fee **  | 1190.91                                      | -  | No                              | -   |
| Monumental - Burial Right   |  | 595.00                                       | No                              | 595.00  |
| Monumental - Interment Fee (includes plaque and vase) **  |  | 595.45                                       | Yes                             | 655.00  |
| Monumental Reservation - Arah Park only   | 1785.00                                      | 1,785.00                                     | No                              | 1,785.00  |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services  | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|--|--|--|---------------------------------|---|
| <b>** The following Interment Service Levies may be added to the above fees</b>                |  |  |                                 |   |
| Interment Services Levy - per Ash Interment  | 63.00  | 63.00  | No                              | 63.00   |
| Interment Services Levy - per Burial   | 156.00                                       | 156.00                                       | No                              | 156.00  |
| <b>Additional Charges (where applicable)</b>   |  |  |                                 |   |
| Plaque refurbishment   | Actual Cost                                  | Actual Cost                                  | Yes                             | Exclusive + GST                                 |
| Plaque only  | Actual Cost                                  | Actual Cost                                  | Yes                             | Exclusive + GST                                 |
| Burial Research Fee  | -  | 200.00                                       | Yes                             | 220.00  |
| <b>Events - Fees &amp; Charges</b>   |  |  |                                 |   |
| Road Closure Application   | 120.00                                       | 125.00                                       | No                              | 125.00  |
| Event Application  | 60.00  | 60.00  | No                              | 60.00   |
| Employee Costs - as per Private Works charges  | Actual Cost                                  | Actual Cost                                  |                                 |   |
|  | (incl on-cost)                               | (incl on-cost)                               | Yes                             | Exclusive + GST                                 |
| Road Signage if required   | 59.09  | 63.64  | Yes                             | 70.00   |
| Plant usage costs - as per Private Works charges   | Actual Cost                                  | Actual Cost                                  | Yes                             | Exclusive + GST                                 |
| Red Garbage Bin Hire for Events (Temora Urban Area Only)                                       | 10.00  | 10.00  | Yes                             | 11.00   |
| <b>Garbage Collection Fees - annual charges</b>  |  |  |                                 |   |
| Domestic Waste Collection Service - per bin @ 1 collection per week                            | 305.30                                       | 320.60                                       | No                              | 320.60  |
| Rural Garbage Charge - per bin @ 1 collection per week (only available on approval)            | 355.30                                       | 373.10                                       | No                              | 373.10  |
| Commercial Waste Collection Service - per bin @ one collection per week                        | 305.30                                       | 320.60                                       | No                              | 320.60  |
| Vacant Land (where service is available)   | 30.00  | 30.00  | No                              | 30.00   |
| <b>Garbage Disposal Fees</b>   |  |  |                                 |   |
| <b>Sale of Big Bins</b>  |  |  |                                 |   |
| New 240l – for use with collection service   | 95.00  | 100.00                                       | No                              | 100.00  |
| New 240l – not for use with collection service   | 95.00  | 100.00                                       | Yes                             | 110.00  |
| <b>Waste Disposal Charges at Temora Tip</b>  |  |  |                                 |   |
| 240L Bin / 44 Gal Drum   | 5.45   | 5.45   | Yes                             | 6.00  |
| Articulated Vehicle/Garbage Truck  | 509.09                                       | 536.36                                       | Yes                             | 590.00  |
| Large Trailer/Extended Sides/Small Truck (single axle) up to 5 m3                              | 40.91  | 40.91  | Yes                             | 45.00   |
| Large Truck - Between 9 & 18 m3  | 150.00                                       | 159.09                                       | Yes                             | 175.00  |
| Medium Truck - Between 5 & 9 m3  | 77.27  | 81.82  | Yes                             | 90.00   |
| Minimum Charge   | 5.45   | 5.45   | Yes                             | 6.00  |
| Sedan  | 5.45   | 5.45   | Yes                             | 6.00  |
| Utility/Box Trailer/Station Wagon / Panel Van  | 13.64  | 13.64  | Yes                             | 15.00   |
| Large Animal (horse, cow)  | 45.45  | 50.00  | Yes                             | 55.00   |
| Small/Medium Animal (dog, cat, sheep) / Offal (per bag/container)                              | 13.64  | 13.64  | Yes                             | 15.00   |
| Small / Medium Animal (dog, cat, sheep)  | 13.64  | 13.64  | Yes                             | 15.00   |
| Tyres - Light Truck / 4 Wheel Drive  | 18.18  | 18.18  | Yes                             | 20.00   |
| Tyres - Tractor  | 90.91  | 95.45  | Yes                             | 105.00  |
| Tyres - Car / Trailer  | 9.09   | 13.64  | Yes                             | 15.00   |
| Fridge / Freezer (degassed)  | 13.64  | 13.64  | Yes                             | 15.00   |
| Washing machine/ Dryer/Stove   | 13.64  | 13.64  | Yes                             | 15.00   |
| Mattresses   | 18.18  | 18.18  | Yes                             | 20.00   |
| Asbestos per M3  | 200.00                                       | 209.09                                       | Yes                             | 230.00  |
| Car Bodies   | 59.09  | 63.64  | Yes                             | 70.00   |
| Book of 5 Prepaid Vouchers - (to be phased out by 30/9/2025)                                   | 54.55  | 54.55  | Yes                             | 60.00   |
| Commercial Operators e.g. Cleanaway M3   | 509.09                                       | 536.36                                       | Yes                             | 590.00  |
| Septic Tank/Grease Trap Pumpout  | 77.27  | 81.82  | Yes                             | 90.00   |
| Reclaim Services at Tip - per month (Contract - expires 31/3/2025 - continue on monthly basis) | 650.00                                       | 650.00                                       | Yes                             | 715.00  |
| <b>Waste Disposal Charges at Ariah Park Tip</b>  |  |  |                                 |   |
| Utility/Box Trailer/Station Wagon / Panel Van  | 13.64  | 13.64  | Yes                             | 15.00   |
| Large Trailer/Extended Sides/Small Truck (single axle) up to 5 m3                              | 40.91  | 40.91  | Yes                             | 45.00   |
| Medium Truck - Between 5 & 9 m3  | 77.27  | 81.82  | Yes                             | 90.00   |
| Large Truck - Between 9 & 18 m3  | 150.00                                       | 159.09                                       | Yes                             | 175.00  |
| <b>Health Act Inspection Fees</b>  |  |  |                                 |   |
| Premises Inspection Administration Fee   | 120.00                                       | 125.00                                       | No                              | 125.00  |
| Health & Food Premises-Inspection Fees -Per Hour   | 175.00                                       | 185.00                                       | No                              | 185.00  |
| Mortuary   | 295.00                                       | 310.00                                       | No                              | 310.00  |
| <b>Hire of Room Fees</b>   |  |  |                                 |   |
| <b>Council Chambers/Committee Room</b>   |  |  |                                 |   |
| For Community Use  | Free   | Free   |                                 | Free  |
| For Commercial Purposes (excl Phone and Information Technology)                                | 72.73  | 77.27  | Yes                             | 85.00   |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services  | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|--|--|--|---------------------------------|---|
| <b>Library Training Room</b>   |  |  |                                 |   |
| For Student/Study Use - Per Hour   | 4.55   | 4.55   | Yes                             | 5.00  |
| For Student/Study Use - Per Day  | 27.27  | 27.27  | Yes                             | 30.00   |
| For Community Use - Per Hour   | 10.91  | 11.82  |                                 | 13.00   |
| For Community Use - Per Day  | 65.45  | 68.18  | Yes                             | 75.00   |
| For Commercial Use - Per Hour  | 13.64  | 14.55  |                                 | 16.00   |
| For Commercial Use - Per Day   | 81.82  | 86.36  | Yes                             | 95.00   |
| <b>Pinnacle Consultation Room</b>  |  |  |                                 |   |
| Per Hour   | 10.00  | 10.91  | Yes                             | 12.00   |
| Per Day  | 50.00  | 54.55  | Yes                             | 60.00   |
| <b>Pinnacle Large Meeting Room</b>   |  |  |                                 |   |
| Per Hour   | 15.45  | 16.36  | Yes                             | 18.00   |
| Per Day  | 63.64  | 63.64  | Yes                             | 70.00   |
| <b>Pinnacle Recreation Room</b>  |  |  |                                 |   |
| Per Hour   | 10.00  | 10.91  | Yes                             | 12.00   |
| Per Day  | 50.00  | 54.55  | Yes                             | 60.00   |
| <b>Pinnacle Services Fees</b>  |  |  |                                 |   |
| <b>Aged Care Services</b>  |  |  |                                 |   |
| <b>Transport Service Charges - Bus</b>   |  |  |                                 |   |
| Temora Shire - Wagga Return  | 25.00  | 30.00  | No                              | 30.00   |
| Temora Town trip - Return  | 6.00   | 7.00   | No                              | 7.00  |
| Temora Town trip Arah Park/Springdale - Return                                   | 15.00  | 20.00  | No                              | 20.00   |
| <b>Transport Service Charges - Sedan (Per Client)</b>                            |  |  |                                 |   |
| Elsewhere Per KM   | 1.25   | 1.30   | No                              | 1.30  |
| Temora Shire - Albury/Canberra   | 100.00                                       | 105.00                                       | No                              | 105.00  |
| Temora Shire - Cootamundra   | 30.00  | 35.00  | No                              | 35.00   |
| Temora Shire - Wagga   | 50.00  | 55.00  | No                              | 55.00   |
| Temora Shire - Young   | 50.00  | 55.00  | No                              | 55.00   |
| Temora Shire - Griffith  | 80.00  | 85.00  | No                              | 85.00   |
| Temora Shire - Harden  | 50.00  | 55.00  | No                              | 55.00   |
| Temora Shire - Junee   | 30.00  | 35.00  | No                              | 35.00   |
| Temora Shire - Leeton  | 75.00  | 80.00  | No                              | 80.00   |
| Temora Shire - Narrandera  | 55.00  | 75.00  | No                              | 75.00   |
| Temora Shire - Orange  | 100.00                                       | 105.00                                       | No                              | 105.00  |
| Temora Shire - West Wyalong  | 45.00  | 50.00  | No                              | 50.00   |
| <b>Home Maintenance Fees</b>   |  |  |                                 |   |
| Handyman Service per hour  | 17.00  | 18.00  | No                              | 18.00   |
| Home Modifications (material cost & Labour contribution)                         | \$18/hr + materials                          | \$18/hr + materials                          | No                              | \$18/hr + materials                             |
| <b>Day Program Fees</b>  |  |  |                                 |   |
| Per Session  | 11.00  | 12.00  | No                              | 12.00   |
| <b>Laundry Service Charges per Load</b>  | 8.50   | 9.00   | No                              | 9.00  |
| Other Services (negotiated on capacity to pay)                                   |  |  |                                 |   |
| <b>Social Support</b>  |  |  |                                 |   |
| In home (per hour with support worker)   | 16.00  | 16.50  | No                              | 16.50   |
| Out of Home - shopping assistance etc (per hour with support worker)             | 16.00  | 16.50  | No                              | 16.50   |
| <b>Other Fees</b>  |  |  |                                 |   |
| Domestic Assistance - general housekeeping & unaccompanied shopping (per hour)   | 16.00  | 16.50  | No                              | 16.50   |
| Personal Care assist with self-care/self-administration of medication (per hour) | 16.00  | 16.50  | No                              | 16.50   |
| <b>Meals on Wheels</b>   |  |  |                                 |   |
| Frozen Meals - Temora & Leeton   |  |  |                                 |   |
| Soup   | 3.20   | 3.50   | No                              | 3.50  |
| Petite Meals (Small meals)   | 6.50-7.00                                    | 6.50-7.00                                    | No                              | 6.50-7.00                                       |
| Main Meals   | 7.80-8.60                                    | 8.00-9.20                                    | No                              | 8.00-9.20                                       |
| Desserts   | 3.60-3.80                                    | 4.00-4.50                                    | No                              | 4.00-4.50                                       |
| Christmas Meal   | TBA  | TBA  | No                              | TBA   |
| Christmas Dessert  | TBA  | TBA  | No                              | TBA   |
| Menu updated quarterly and priced per supplier                                   |  |  |                                 |   |
| Administration Charge (per meal)   | 6.00   | 7.00   | Yes                             | 7.70  |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services   | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|---|--|--|---------------------------------|---|
| <b>Home Care Packages</b>   |  |  |                                 |   |
| <i>As per the prices advertised on the My Aged Care website</i>   |  |  |                                 |   |
| <b>NDIS Packages</b>  |  |  |                                 |   |
| <i>As per the NDIS Price Guide issued by the National Disability Insurance Agency and updated throughout the financial year</i>   |  |  |                                 |   |
| <b>Land Rates</b>   |  |  |                                 |   |
| <b>Farmland</b>   |  |  |                                 |   |
| cents in the \$   | 0.00109                                      | 0.001143                                     | No                              | 0.001143  |
| minimum   | 232.00                                       | 243.60                                       | No                              | 243.60  |
| <b>Residential Temora</b>   |  |  |                                 |   |
| cents in the \$   | 0.00435                                      | 0.00457                                      | No                              | 0.004570  |
| base  | 271.00                                       | 284.60                                       | No                              | 284.60  |
| <b>Residential Ariah Park</b>   |  |  |                                 |   |
| cents in the \$   | 0.00495                                      | 0.005197                                     | No                              | 0.005197  |
| base  | 225.00                                       | 236.30                                       | No                              | 236.30  |
| <b>Residential Springdale</b>   |  |  |                                 |   |
| cents in the \$   | 0.00286                                      | 0.002999                                     | No                              | 0.002999  |
| base  | 141.00                                       | 148.00                                       | No                              | 148.00  |
| <b>Residential Rural</b>  |  |  |                                 |   |
| cents in the \$   | 0.00095                                      | 0.000999                                     | No                              | 0.000999  |
| base  | 252.00                                       | 264.60                                       | No                              | 264.60  |
| <b>Residential Temora Aviation</b>  |  |  |                                 |   |
| cents in the \$   | 0.00499                                      | 0.005241                                     | No                              | 0.005241  |
| base  | 93.00  | 97.70  | No                              | 97.70   |
| <b>Business Temora Hoskins St</b>   |  |  |                                 |   |
| cents in the \$   | 0.02888                                      | 0.030327                                     | No                              | 0.030327  |
| base  | -  | -  | No                              | -   |
| <b>Business Temora Town</b>   |  |  |                                 |   |
| cents in the \$   | 0.01370                                      | 0.014384                                     | No                              | 0.014384  |
| base  | -  | -  | No                              | -   |
| <b>Business Temora Aviation</b>   |  |  |                                 |   |
| cents in the \$   | 0.0055                                       | 0.005823                                     | No                              | 0.005823  |
| base  | 93.00  | 97.70  | No                              | 97.70   |
| <b>Business Ariah Park</b>  |  |  |                                 |   |
| cents in the \$   | 0.00619                                      | 0.006494                                     | No                              | 0.006494  |
| base  | 260.50                                       | 273.50                                       | No                              | 273.50  |
| <b>Business Other</b>   |  |  |                                 |   |
| cents in the \$   | 0.002  | 0.002197                                     | No                              | 0.002197  |
| base  | 86.00  | 90.30  | No                              | 90.30   |
| Interest on Overdue Rates & Charges - set by OLG in June each year  | 10.50%                                       | 10.50%                                       | No                              | 10.50%  |
| <b>Copy of Rates Notice</b>   | 9.09   | 10.00  | No                              | 10.00   |
| <b>Library Fees</b>   |  |  |                                 |   |
| The following charges have been set by Riverina Regional Library  |  |  |                                 |   |
| Inter Library Loan search fee   | 4.00   | 4.00   | Yes                             | 4.40  |
| Inter Library Loan – fee for loan requests from non-reciprocal libraries  | 25.91  | 30.55  | Yes                             | 33.60   |
| Library Loan from overseas  | Actual Cost                                  | Actual Cost                                  | Yes                             | Exclusive + GST                                 |
| Inter Library Loan – Rush Fee   | 47.27  | 55.73  | Yes                             | 61.30   |
| Inter Library Loan – Express Fee  | 64.09  | 75.45  | Yes                             | 83.00   |
| Reservation Fee   | 1.00   | 1.00   | No                              | 1.00  |
| <i>An exemption applies to reservations placed under the following member categories: Book Clubs; Branch; Home Library; Hospitals &amp; Nursing Homes and/or any specified categories in the RRL Membership Policy.</i> |  |  |                                 |   |
| Replace Lost Member Card  | 2.00   | 2.00   | No                              | 2.00  |
|   | 10.00 + replacement                          | 10.00 +                                      |                                 |   |
| Replacement Charge for lost/damaged collection item   | cost   | replacement cost                             | No                              | Exclusive                                       |
| Replace lost or damaged CD/DVD case (One-Time CD/DVD/MP3 cases)   | 3.00   | 3.00   | Yes                             | 3.30  |
| Library Bags  | 1.82   | 1.82   | Yes                             | 2.00  |
| Mobile Library - A4 printing/photocopying (b&w)   | 0.18   | 0.18   | Yes                             | 0.20  |

**Fees & Charges****For the Year Ended 30th June, 2026**

| Description of Services   | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|---|--|--|---------------------------------|---|
| Mobile Library - A4 printing/photocopying (colour)  | 0.91   | 0.91   | Yes                             | 1.00  |
| Programs – depending on content   | 2.00 – 50.00                                 | 2.00 – 50.00                                 | No                              | 2.00 – 50.00                                    |
| Visitor and Non-Resident* Membership Fee (non-refundable) – valid for 12 months (limit 4 physical loans at one time and no access to eResources) *Person without a current Public Library Membership in NSW | 31.82  | 31.82  | Yes                             | 35.00   |
| RRL membership for Victorian residents of Wahgunyah and Yarrawonga - limited membership   | Nil  | Nil  | Yes                             | Nil   |
| RRL Book Club Membership Fee (per club of up to 10 members)   | 363.64                                       | 363.64                                       | Yes                             | 400.00  |
| Replacement Charge for Lost/Damaged Book Club Collection Items  | 36.36  | 36.36  | Yes                             | 40.00   |
| <b>Library Printing &amp; Laminating Charges</b>  |  |  |                                 |   |
| Copy - A4 black & white   | -  | 0.45   | Yes                             | 0.50  |
| Copy - A4 colour  | -  | 1.36   | Yes                             | 1.50  |
| Copy - A3 black & white   | -  | 1.82   | Yes                             | 2.00  |
| Copy - A3 colour  | -  | 2.73   | Yes                             | 3.00  |
| Laminating - A4   | -  | 1.82   | Yes                             | 2.00  |
| Laminating - A3   | -  | 2.73   | Yes                             | 3.00  |
| <b>Mother Shiptons Charges</b>  |  |  |                                 |   |
| Mother Shipton's & VL Gallery, terrace & grounds (excludes kitchen)   | 240.91                                       | 250.00                                       | Yes                             | 275.00  |
| Mother Shipton's  | 36.36  | 38.18  | Yes                             | 42.00   |
| Kitchen   | 59.09  | 63.64  | Yes                             | 70.00   |
| Crockery/cutlery/glassware  | 22.73  | 22.73  | Yes                             | 25.00   |
| Tablecloths (per cloth)   | 6.36   | 6.36   | Yes                             | 7.00  |
| Cleaning per hour (if venue not left as found)  | 59.09  | 63.64  | Yes                             | 70.00   |
| <b>Bundawarrah Centre - Staff Kitchen</b>   |  |  |                                 |   |
| Committees of Council   | Free   | Free   |                                 | Free  |
| Other hirers - per hour   | 18.18  | 20.00  | Yes                             | 22.00   |
| Other Hirers - half day (4hrs)  | 36.36  | 40.00  | Yes                             | 44.00   |
| Other Hirers - full day (8hrs)  | 59.09  | 60.00  | Yes                             | 66.00   |
| <b>Nixon Park Club House Charges</b>  |  |  |                                 |   |
| These charges are collected by the Temora Australian Football Club Inc & the Temora & District Cricket Association. These organisations are not registered for GST.   |  |  |                                 |   |
| Hire of Club House, Kitchen & BBQ - per event   | 200.00                                       | 200.00                                       | No                              | 200.00  |
| Hire of Club House only - per event   | 50.00  | 50.00  | No                              | 50.00   |
| Hire of Kitchen only - per event  | 150.00                                       | 150.00                                       | No                              | 150.00  |
| Hire of BBQ only - per event  | By negotiation                               | By negotiation                               |                                 | By negotiation                                  |
| Refundable Bond (forfeited if facility left unclean)  | 150.00                                       | 150.00                                       | No                              | 150.00  |
| <b>Other Sundry Fees &amp; Charges</b>  |  |  |                                 |   |
| Abandoned Shopping Trolley Fee  | 68.18  | 68.18  | Yes                             | 75.00   |
| <b>Dishonour Fees - (charged on dishonoured cheques and direct debits)</b>  |  |  |                                 |   |
| Cancellation of Direct Debits due to 3 failed attempts (refer Debt Recovery Policy)   | 13.64  | 13.64  | Yes                             | 15.00   |
|   | 90.91  | 90.91  | Yes                             | 100.00  |
| Erection Of Banner (Erect & Take down)  | 154.55                                       | 309.09                                       | Yes                             | 340.00  |
| <b>Child Restraint Fitting</b>  |  |  |                                 |   |
| Resident of Temora LGA  | Free   | Free   |                                 | Free  |
| Non-Resident of Temora LGA  | 36.36  | 36.36  | Yes                             | 40.00   |
| <b>GIPA Application</b>   |  |  |                                 |   |
| Informal Application - no charge  | Free   | Free   |                                 | Free  |
| Formal Application - includes first hour of processing  | 30.00  | 30.00  | No                              | 30.00   |
| Formal Application - processing fee per hour after first hour (if applicable)   | 30.00  | 30.00  | No                              | 30.00   |
| Internal Review Application Fee   | 40.00  | 40.00  | No                              | 40.00   |
| <b>Hire of Mobile Stage</b>   |  |  |                                 |   |
| Refundable deposit - Community hirer  | 400.00                                       | 400.00                                       | No                              | 400.00  |
| Delivery & set up costs   | 400.00                                       | 418.18                                       | Yes                             | 460.00  |
| The stage is available for hire for community functions held within the boundary of the Shire of Temora only (per C1 Use & Hire of Mobile Stage Policy)   |  |  |                                 |   |
| <b>Hire of Small Portable Stage</b>   | 100.00                                       | 105.00                                       | Yes                             | 115.00  |



## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services   | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|---|--|--|---------------------------------|---|
| <b>Hire of Portable Toilets &amp; Shower Block</b>                              |  |  |                                 |   |
| 2 stand unit WC's   | 227.27                                       | 236.36                                       | Yes                             | 260.00  |
| 3 stand unit WC's   | 281.82                                       | 295.45                                       | Yes                             | 325.00  |
| 4 stand unit WC's   | 336.36                                       | 354.55                                       | Yes                             | 390.00  |
| Delivery, Installation and Pickup   | 281.82                                       | 295.45                                       | Yes                             | 325.00  |
| Refundable Deposit  | 400.00                                       | 400.00                                       | No                              | 400.00  |
| <b>Lost key</b>   | 63.64  | 68.18  | Yes                             | 75.00   |
| <b>Pool Safety Signs</b>  | 38.18  | 40.00  | Yes                             | 44.00   |
| <b>Street Stall Caravan Hire</b>  |  |  |                                 |   |
| Charitable group  | 40.91  | 45.45  | Yes                             | 50.00   |
| Commercial  | 159.09                                       | 168.18                                       | Yes                             | 185.00  |
| <b>TAIC Irrigation Dam Water</b>  |  |  |                                 |   |
| Trial Site Water - per ML   | 1,090.91                                     | 1,145.45                                     | Yes                             | 1,260.00  |
| Commercial Cropping Water - per ML  | 254.55                                       | 263.64                                       | Yes                             | 290.00  |
| <b>Parks &amp; Sporting Ground Charges</b>                                      |  |  |                                 |   |
| <b>League Union Rules Cricket &amp; Soccer Charges</b>                          |  |  |                                 |   |
| Cricket B Grade only  | 72.73  | -  | Yes                             | -   |
| Per field per day - where gate charge   | 250.00                                       | -  | Yes                             | -   |
| Per field per day - no gate charge  | 127.27                                       | -  | Yes                             | -   |
| <b>Nixon Park - Hire of Lights Charges</b>                                      |  |  |                                 |   |
| Maintenance - Match Play Per Hour   | 28.18  | -  | Yes                             | -   |
| Maintenance - Training Per Hour   | 16.36  | -  | Yes                             | -   |
| Power Usage   | Actual                                       | -  | Yes                             | -   |
| Touch Football - Daily Charge - Aldridge Park                                   | 127.27                                       | -  | Yes                             | -   |
| School Age Sports Fees  | Free   | -  | Yes                             | -   |
| Netball - Annual Charge - The Oval  | 377.27                                       | 395.45                                       | Yes                             | 435.00  |
| Tennis - Annual Charge - Federal Park Courts                                    | 631.82                                       | 663.64                                       | Yes                             | 730.00  |
| <b>Parks &amp; Sporting Ground Charges effective from 1/7/2025.</b>             |  |  |                                 |   |
| <b>Competition Usage</b>  |  |  |                                 |   |
| Facility Access Charge  |  |  |                                 |   |
| - Regional ground (Nixon Park) - Half day (< 4 hrs)                             |  | 118.18                                       | Yes                             | 130.00  |
| - Full day (> 4 hrs)  |  | 236.36                                       | Yes                             | 260.00  |
| - Local ground (all other) - Half day (< 4 hrs)                                 |  | 63.64  | Yes                             | 70.00   |
| - Full day (> 4 hrs)  |  | 127.27                                       | Yes                             | 140.00  |
| Annual participant fee  |  |  |                                 |   |
| - Senior per registration   |  | 22.73  | Yes                             | 25.00   |
| - Junior per registration   |  | 9.09   | Yes                             | 10.00   |
| <b>Casual Usage</b>   |  |  |                                 |   |
| - Regional ground (Nixon Park) - Half day (< 4 hrs)                             |  | 118.18                                       | Yes                             | 130.00  |
| - Full day (> 4 hrs)  |  | 236.36                                       | Yes                             | 260.00  |
| - Local ground (all other) - Half day (< 4 hrs)                                 |  | 63.64  | Yes                             | 70.00   |
| - Full day (> 4 hrs)  |  | 127.27                                       | Yes                             | 140.00  |
| <i>Note: Junior/School usage attracts a 50% discount</i>                        |  |  |                                 |   |
| <i>Where use is both Senior and Junior participation, Senior charges apply.</i> |  |  |                                 |   |
| <i>Netball only attracts a 50% discount</i>                                     |  |  |                                 |   |
| <b>Lighting Charges for Parks &amp; Sporting Grounds</b>                        |  |  |                                 |   |
| - Regional ground (Nixon Park) - Training lights per hour                       |  | 15.45  | Yes                             | 17.00   |
| - Playing lights per hour   |  | 26.36  | Yes                             | 29.00   |
| - Local ground (all other) - Training & Playing lights per hour                 |  | 9.09   | Yes                             | 10.00   |
| <b>Printine, Faxine, Maps &amp; Other Administrative Charges</b>                |  |  |                                 |   |
| <b>Copy &amp; Printing Charges - per Sheet</b>                                  |  |  |                                 |   |
| A4 black & white  | 1.27   | 1.27   | Yes                             | 1.40  |
| A4 colour   | 3.18   | 3.27   | Yes                             | 3.60  |
| A3 black & white  | 1.82   | 1.91   | Yes                             | 2.10  |
| A3 colour   | 3.73   | 3.91   | Yes                             | 4.30  |
| <b>Facsimile Charges per sheet</b>  |  |  |                                 |   |
| Receive   | 1.64   | 1.73   | Yes                             | 1.90  |
| Send  | 3.27   | 3.45   | Yes                             | 3.80  |
| Additional pages  | 1.73   | 1.82   | Yes                             | 2.00  |
| <b>Scanning</b>   |  |  |                                 |   |
| A4  | 0.64   | 0.64   | Yes                             | 0.70  |
| A3  | 0.91   | 1.00   | Yes                             | 1.10  |



## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services  | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|--|--|--|---------------------------------|---|
| <b>Laminating Charges</b>  |  |  |                                 |   |
| A4   | 2.00   | 2.09   | Yes                             | 2.30  |
| A3   | 3.27   | 3.45   | Yes                             | 3.80  |
| Heat Binding Charges Per Document  | 6.27   | 6.64   | Yes                             | 7.30  |
| <b>Record Searches</b>   |  |  |                                 |   |
| First Half Hour  | 68.18  | 72.73  | Yes                             | 80.00   |
| every 15 mins after first half hour  | 45.45  | 50.00  | Yes                             | 55.00   |
| <b>Private Works Charges</b>   |  |  |                                 |   |
| <b>Plant Hire Charges per Hour</b>   |  |  |                                 |   |
| Backhoes (Plant 7024)  | 173.64                                       | 181.82                                       | Yes                             | 200.00  |
| Graders (Plant 7002, 7006, 7008, 7009)   | 179.09                                       | 188.18                                       | Yes                             | 207.00  |
| Loader   |  |  |                                 |   |
| 914G (Plant 7018)  | 179.09                                       | 188.18                                       | Yes                             | 207.00  |
| Cat 938K Wheel Loader (Plant 7011) & Komatsu WA320PZ-6 (Plant 7019)  | 201.82                                       | 211.82                                       | Yes                             | 233.00  |
| Tractors   |  |  |                                 |   |
| Case Tractors (Plant 7012, 7029)   | 150.00                                       | 157.27                                       | Yes                             | 173.00  |
| John Deere 3045R Tractor (Plant 7022)  | 150.00                                       | 157.27                                       | Yes                             | 173.00  |
| Large Trucks/Trailers over 15T GVM   |  |  |                                 |   |
| Mack Anthem Primer Mover (Plant 8039)  |  |  |                                 |   |
| Hourly Charge  | 127.27                                       | 133.64                                       | Yes                             | 147.00  |
| Plus per Kilometre charge  | 1.64   | 1.73   | Yes                             | 1.90  |
| Ausroad Jet patcher Isuzu (Plant 8040)   | 173.64                                       | 181.82                                       | Yes                             | 200.00  |
| Hino F5700 6x4 Tippers (Plant 7046, 7048, 7099)  |  |  |                                 |   |
| Hourly Charge  | 113.64                                       | 119.09                                       | Yes                             | 131.00  |
| Plus per Kilometre charge  | 1.45   | 1.45   | Yes                             | 1.60  |
| Isuzu Garbage Truck Compactor (Plant 8082)   | 196.36                                       | 206.36                                       | Yes                             | 227.00  |
| Hourly Charge  | 22.73  | 24.55  | Yes                             | 27.00   |
| Plus per Kilometre charge  | 0.73   | 0.82   | Yes                             | 0.90  |
| 3 Axle Dog Trailers (Plant 8146, 7148, 7199)   |  |  |                                 |   |
| Hourly Charge  | 22.73  | 24.55  | Yes                             | 27.00   |
| Plus per Kilometre charge  | 0.73   | 0.82   | Yes                             | 0.90  |
| BRE Side Tipper Trailer (Plant 7144)   |  |  |                                 |   |
| Hourly Charge  | 22.73  | 24.55  | Yes                             | 27.00   |
| Plus per Kilometre charge  | 0.73   | 0.82   | Yes                             | 0.90  |
| Brentwood 3 Axle Float (Plant 7157)  |  |  |                                 |   |
| Hourly Charge  | 22.73  | 24.55  | Yes                             | 27.00   |
| Plus per Kilometre charge  | 0.91   | 0.91   | Yes                             | 1.00  |
| Light Trucks under 12t GVM   |  |  |                                 |   |
| Fuso Canter 815 (Plant 7030, 7064)   | 98.18  | 102.73                                       | Yes                             | 113.00  |
| Isuzu NPR400 Tipper (Plant 7033)   | 103.64                                       | 109.09                                       | Yes                             | 120.00  |
| Hino 500 Series Factory Tipper (Plant 7034)  | 103.64                                       | 109.09                                       | Yes                             | 120.00  |
| Isuzu NQR450 Tipper (Plant 7035)   | 86.36  | 90.91  | Yes                             | 100.00  |
| Fuso Canter FE84 Crew Cab (Plant 8065, 8066, 8096)   | 98.18  | 102.73                                       | Yes                             | 113.00  |
| Isuzu NPR200 Single Cab (Plant 7070)   | 98.18  | 102.73                                       | Yes                             | 113.00  |
| Hino 500 Rosmech Street Sweeper (Plant 8084)   | 184.55                                       | 193.64                                       | Yes                             | 213.00  |
| Light Utes   |  |  |                                 |   |
| Ford Ranger Dual Cab Tray Back (Plant 7053)  | 86.36  | 90.91  | Yes                             | 100.00  |
| Holden Colorado Single Cab Service Back (Plant 7059)   | 86.36  | 90.91  | Yes                             | 100.00  |
| Ford Ranger PX11 Single Cab Tub (Plant 7068)   | 80.91  | 84.55  | Yes                             | 93.00   |
| Ford Ranger Single Cab Tipper (Plant 7055, 7098, 8030)   | 80.91  | 84.55  | Yes                             | 93.00   |
| Holden Colorado Single Cab Tipper (7097, 8031)   | 80.91  | 84.55  | Yes                             | 93.00   |
| Ford Ranger XL Single Cab (8032)   | 80.91  | 84.55  | Yes                             | 93.00   |
| Ford Ranger 4WD Single Cab (8033)  | 86.36  | 90.91  | Yes                             | 100.00  |
| Ford Ranger Dual Cab (Plant 8095)  | 92.73  | 97.27  | Yes                             | 107.00  |
| Vehicles   |  |  |                                 |   |
| Ford Ranger Dual Cab 2WD (V63)   | 92.73  | 97.27  | Yes                             | 107.00  |
| Ford Ranger 4WD Dual Cab (V57, 58, 64, 67, 88, 89,90)  | 86.36  | 90.91  | Yes                             | 100.00  |
| Ford Ranger XL 2WD Space Cab (V73)   | 92.73  | 97.27  | Yes                             | 107.00  |
| Rollers  |  |  |                                 |   |
| Smooth Drum /Vibrator Rollers (Plant 7226, 7238, 7236, 7237)   | 150.00                                       | 157.27                                       | Yes                             | 173.00  |
| Survey Base Station & Rover (7407)   | 92.73  | 97.27  | Yes                             | 107.00  |
| Water Trucks (Plant 7175, 7174)  | 138.18                                       | 145.45                                       | Yes                             | 160.00  |
| Water Tankers (Plant 7176,7178)  | 138.18                                       | 145.45                                       | Yes                             | 160.00  |
| Water Trailers   |  |  |                                 |   |
| Rapidspray Water Tank Trailer 1500ltr (Plant 7118)   | 17.27  | 18.18  | Yes                             | 20.00   |
| Henry HopeWater Tanker Pig Trailer (Plant 7171)  | 46.36  | 48.18  | Yes                             | 53.00   |
| Mowers   |  |  |                                 |   |
| Kubota FS3690 Outfront Mower (Plant 7396)  | 115.45                                       | 120.91                                       | Yes                             | 133.00  |
| The above rates are during normal business hours, overtime rates are Plant Hire rates as per above plus operators overtime penalties |  |  |                                 |   |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services  | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|--|--|--|---------------------------------|---|
| <b>Labour Charges per hour</b>   |  |  |                                 |   |
| Normal Rate  | 52.73  | 55.45  | Yes                             | 61.00   |
| Supervisor Rate  | 79.09  | 83.64  | Yes                             | 92.00   |
| <i>The above rates are during normal business hours, overtime rates are above labour charges plus overtime penalties</i> |  |  |                                 |   |
| <b>Plant Hire to Other Councils</b>  |  |  |                                 |   |
| Coolamon Shire Council Street Sweeping - per hour  |  |  |                                 |   |
| 01/01/2025 - 31/12/2025  | 165.45                                       | 169.09                                       | Yes                             | 186.00  |
| 01/01/2026 - 31/12/2026  | 2025 + CPI Dec25                             | 2025 + CPI Dec25                             | Yes                             | Exclusive + GST                                 |
| VMS Trailer - Oncosts & Maintenance Annual Contribution (June & Bland) 1/3 share   | 200.00                                       | 200.00                                       | Yes                             | 220.00  |
| <b>Gravel Sales to Ratepayers per Cubic Metre (Not including delivery, cost to be quoted separately)</b>                 |  |  |                                 |   |
| Crushed Gravel ex quarry - arrangement   | 19.73  | 20.73  | Yes                             | 22.80   |
| Uncrushed Gravel ex quarry - arrangement   | 10.73  | 11.27  | Yes                             | 12.40   |
| Crushed Gravel ex TSC depot  | 29.91  | 31.36  | Yes                             | 34.50   |
| <i>Self load is by arrangement only - rates above less \$1.00</i>  |  |  |                                 |   |
| Access Keys for quarries (contractors only) - Bond   | 72.73  | 80.00  | No                              | 80.00   |
| <b>Reclaimed Sealine Aggregate (Not including delivery, cost to be quoted separately)</b>                                |  |  |                                 |   |
| 7mm, 10mm, 14mm Aggregate  | 19.73  | 19.73  | Yes                             | 21.70   |
| <b>Property Lease Fees</b>   |  |  |                                 |   |
| <b>Residential Property Fees</b>   |  |  |                                 |   |
| TAIC Cottage 1 - 476 Goldfields Way  | 325.00                                       | 340.00                                       | No                              | 340.00  |
| TAIC Cottage 2 - 476 Goldfields Way  | 255.00                                       | 345.00                                       | No                              | 345.00  |
| TAIC Cottage 3 - 476 Goldfields Way  | 255.00                                       | 300.00                                       | No                              | 300.00  |
| 193 Baker Street:  |  |  |                                 |   |
| 3 Bedroom House (maximum 3mth stay, payable in advance):   |  |  |                                 |   |
| Relocating Doctor/Staff - first month  | No charge                                    | No charge                                    | No                              | No charge                                       |
| Relocating Doctor/Staff - second & third month per week  | 315.00                                       | 400.00                                       | No                              | 400.00  |
| Locum/Temporary Registrar per week   | 315.00                                       | 400.00                                       | No                              | 400.00  |
| Short Term Rental (if all units full or emergency) per week  | 315.00                                       | 400.00                                       | No                              | 400.00  |
| Security Deposit   | 400.00                                       | 400.00                                       | No                              | 400.00  |
| Cleaning Fee on vacation of unit - per stay (required)   | 136.36                                       | 172.73                                       | Yes                             | 190.00  |
| Cleaning Fee per hour (on request - optional)  | 59.09  | 63.64  | Yes                             | 70.00   |
| 2 Bedroom Units (maximum stay 2 weeks, payable in advance)   |  |  |                                 |   |
| Used as a 2 Bedroom Unit:  |  |  |                                 |   |
| Per day  | 45.00  | 80.00  | No                              | 80.00   |
| Per week   | 220.00                                       | 350.00                                       | No                              | 350.00  |
| Cleaning Fee on vacation of unit - per stay (required)   | 136.36                                       | 172.73                                       | Yes                             | 190.00  |
| Cleaning Fee per hour (on request - optional)  | 59.09  | 63.64  | Yes                             | 70.00   |
| Used as a 4 Bedroom Unit:  |  |  |                                 |   |
| Per day  | 65.00  | 160.00                                       | No                              | 160.00  |
| Per week   | 360.00                                       | 450.00                                       | No                              | 450.00  |
| Cleaning Fee on vacation of unit - per stay (required)   | 109.09                                       | 218.18                                       | Yes                             | 240.00  |
| Cleaning Fee per hour (on request - optional)  | 59.09  | 63.64  | Yes                             | 70.00   |
| <b>Commercial Property Fees (per annum if not stated otherwise)</b>  |  |  |                                 |   |
| Aerodrome Terminal Building (Lease expires 16/2/2028)  | 236.36                                       | 236.36                                       | Yes                             | 260.00  |
| Arts & Crafts Group - No 1 Army Hut  | 295.45                                       | 309.09                                       | Yes                             | 340.00  |
| Council Hanger including utilities (per week)  | 320.00                                       | 336.36                                       | Yes                             | 370.00  |
| NRCC House Office Space & Car Park - 5/12/2024 - on month-by-month basis   | 10,420.00                                    | 10,420.00                                    | Yes                             | 11,462.00                                       |
| NRCC House Office Space & Car Park - Seeking EOI for lease   | 2025 + CPI Dec 25                            | 2025 + CPI Dec 25                            | Yes                             | Exclusive + GST                                 |
| Temora Medical Complex - 01/07/2024 - 30/06/2025   | 42,640.04                                    | 44,260.36                                    | Yes                             | 48,686.40                                       |
| Temora Medical Complex - 01/07/2025 - 30/06/2026   | 2025 + CPI Jun 25                            | 2025 + CPI Jun 25                            | Yes                             | Exclusive + GST                                 |
| Temora Medical Complex - Pathology 01/02/2025 - 31/1/2026  | 99,593.56                                    | 80,000.00                                    | Yes                             | 88,000.00                                       |
| Temora Medical Complex - Pathology 01/02/2026 - 31/1/2027  | 2025 + CPI Dec25                             | 2025 + CPI Dec25                             | Yes                             | Exclusive + GST                                 |
| Temora Medical Imaging Centre - 193 Baker Street 01/01/2025 - 31/12/2025   | 22,708.04                                    | 23,253.05                                    | Yes                             | 25,578.36                                       |
| Temora Medical Imaging Centre - 193 Baker Street 01/01/2026 - 31/12/2026   | 2025 + CPI Dec25                             | 2025 + CPI Dec25                             | Yes                             | Exclusive + GST                                 |
| Temora Preschool - includes licence fee for remainder of land  | 16.36  | 16.36  | Yes                             | 18.00   |
| Tem FM Annual Licence Fee - 43 Macauley St   | 9.09   | 9.09   | Yes                             | 10.00   |
| Temora Shed for Men - Licence Fee - 43 Macauley St   | 9.09   | 9.09   | Yes                             | 10.00   |
| Temora Antique Motor Club Inc - 185 Aurora St  | 13.64  | 13.64  | Yes                             | 15.00   |
| <b>Other Lease Fees</b>  |  |  |                                 |   |
| Crowley Street - Part of Western Drain Lot 5: Sec 35:  | 67.27  | 70.00  | Yes                             | 77.00   |
| Gardner Street Park - Lots 2,3/343137, 790/750587 - 29/11/2024 - 28/11/2025  | 250.91                                       | 272.73                                       | Yes                             | 300.00  |
| Gardner Street Park - Lots 2,3/343137, 790/750587 - 29/11/2025 - 28/11/2026  | 2025 + CPI Sep25                             | 2025 + CPI Sep25                             | Yes                             | Exclusive + GST                                 |
| Gardner Street Dam (land adjoining 2.56ha) Part Reserve 74617 01/07/2019 - 30/06/2025                                    | 240.91                                       | 240.91                                       | Yes                             | 265.00  |
| Gidginbung Reserve 37030, 1/91149  | 43.64  | 46.36  | Yes                             | 51.00   |
| Part Sanitary Depot - Arah Park  | 100.00                                       | 105.45                                       | Yes                             | 116.00  |
| Railway Dam Arah Park - 1/1023103  | 701.82                                       | 718.18                                       | Yes                             | 790.00  |
| Railway Station Arah Park adjacent land - 2/1023103 (tender expires 30/6/2025)   | 590.91                                       | 590.91                                       | Yes                             | 650.00  |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services  | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|--|--|--|---------------------------------|---|
| Reefton Recreation Reserve 41317   | 43.64  | 46.36  | Yes                             | 51.00   |
| Springdale Garbage Depot - 01/07/2023 - 30/06/2026   | 409.09                                       | 409.09                                       | Yes                             | 450.00  |
| Temora Rugby League Club - lease of land adjacent to aerodrome 01/01/2020 - 31/12/2025             | 6,000.00                                     | 6,000.00                                     | Yes                             | 6,600.00  |
| Temora Rugby Union Club - lease of land adjacent to treatment works 01/01/2024-31/12/2026          | 681.82                                       | 681.82                                       | Yes                             | 750.00  |
| Woodlands Motor Circuit (to 2026)  | 9.09   | 9.09   | Yes                             | 10.00   |
| Lake Centenary 1212/45494 - Australian Formula Jet Sprint Assoc 04/03/2015 - 13/09/2026            | 90.91  | 90.91  | Yes                             | 100.00  |
| Lake Centenary mobile vendor charges (lease expires 29/9/2025)                                     | 68.18  | 68.18  | Yes                             | 75.00   |
| Crown Reserve - Golf Club  | 1,534.82                                     | 1,571.73                                     | Yes                             | 1,728.90  |
| <b>Unused Roads Fees</b>   |  |  |                                 |   |
| Extension Trigalong Sebastopol Rd - Through 163/750624   | 44.55  | 46.36  | Yes                             | 51.00   |
| Extension Daffodil Street - South 894/750587   | 44.55  | 46.36  | Yes                             | 51.00   |
| <b>Roadworks, Footpath, Kerb &amp; Guttering Contributions</b>                                     |  |  |                                 |   |
| <b>Footpaths (Owners Contribution)</b>   |  |  |                                 |   |
| Concrete paving per 1.0m frontage (1.5m wide)  | 82.00  | 86.00  | No                              | 86.00   |
| Concrete paving per 1.0m side (1.5m wide)  | 41.00  | 43.00  | No                              | 43.00   |
| <b>Kerb &amp; Guttering (Owners Contribution)</b>  |  |  |                                 |   |
| Kerb & Guttering per 1.0m frontage   | 114.00                                       | 120.00                                       | No                              | 120.00  |
| Kerb & Guttering per 1.0m side   | 57.00  | 60.00  | No                              | 60.00   |
| <b>Roadworks Rate for Subdivisions</b>   |  |  |                                 |   |
| Actual Cost + 10%  | Actual + 10%                                 | Actual + 10%                                 | Yes                             | Exclusive + GST                                 |
| (with upfront payment of 10% of estimated price)   |  |  |                                 |   |
| Administration Fee for Private Construction  | 327.27                                       | 345.45                                       | Yes                             | 380.00  |
| <b>Road Restoration Fees</b>   |  |  |                                 |   |
| Administration Fee   | 185.00                                       | 195.00                                       | No                              | 195.00  |
| Restoration Fee - charged as per private works charges but GST exempt                              | Private works                                | Private works                                | No                              | Exclusive                                       |
| <b>Section 603 Certificates Fee (legislated fee)</b>   |  |  |                                 |   |
|  | 100.00                                       | 100.00                                       | No                              | 100.00  |
| <b>Septic Tank Fees</b>  |  |  |                                 |   |
| Application for new Installation   | 260.00                                       | 275.00                                       | No                              | 275.00  |
| Onsite Sewerage Management Inspections   | 85.00  | 90.00  | No                              | 90.00   |
| Unregistered System  | 260.00                                       | 275.00                                       | No                              | 275.00  |
| <b>Sewerage Charges</b>  |  |  |                                 |   |
| <b>Sewer Access &amp; Usage Charges</b>  |  |  |                                 |   |
| Sewer Charge - residential   | 606.40                                       | 667.00                                       | No                              | 667.00  |
| Sewer Charge - commercial vacant   | 606.40                                       | 667.00                                       | No                              | 667.00  |
| Sewer Charge - 20mm  | 478.70                                       | 526.60                                       | No                              | 526.60  |
| Sewer Charge - 25mm  | 747.97                                       | 822.81                                       | No                              | 822.81  |
| Sewer Charge - 32mm  | 1,225.47                                     | 1,348.10                                     | No                              | 1,348.10  |
| Sewer Charge - 40mm  | 1,914.80                                     | 2,106.40                                     | No                              | 2,106.40  |
| Sewer Charge - 50mm  | 2,991.88                                     | 3,291.25                                     | No                              | 3,291.25  |
| Sewer Charge - 80mm  | 7,659.20                                     | 8,425.60                                     | No                              | 8,425.60  |
| Sewer Charge - 100mm   | 11,967.50                                    | 13,165.00                                    | No                              | 13,165.00                                       |
| Commercial Sewer Usage rate per k/l  | 1.43   | 1.57   | No                              | 1.57  |
| Connection Inspection Fee  | 300.00                                       | 310.00                                       | No                              | 310.00  |
| (Actual Connection carried out by Licensed Plumber)  |  |  |                                 |   |
| Alteration to Sewerage Plan Fee  | 215.00                                       | 225.00                                       | No                              | 225.00  |
| <b>Effluent Re-use Charges</b>   |  |  |                                 |   |
| GBOT per kl  | 1.10   | 1.10   | No                              | 1.10  |
| St Annes School per kl   | 1.10   | 1.10   | No                              | 1.10  |
| Temora Golf Club per kl  | 0.75   | 0.75   | No                              | 0.75  |
| Temora West School per kl  | 0.75   | 0.75   | No                              | 0.75  |
| <b>Storm Water Levy (per Assessment)</b>   |  |  |                                 |   |
| Residential non Strata   | 25.00  | 25.00  | No                              | 25.00   |
| Strata   | 12.50  | 12.50  | No                              | 12.50   |
| Business (\$25 for first 350m2 + \$25 for each additional 350m2 or part thereof. Capped at \$300.) |  | \$25 +<br>\$25 per 350m2                     | No                              | \$25 +<br>\$25 per 350m2                        |
| <b>Temora Recreation Centre</b>  |  |  |                                 |   |
| <b>Stadium Admission/Court Hire Fees (casual users)</b>  |  |  |                                 |   |
| Hourly Rate (exclusive use of court):  |  |  |                                 |   |
| Per Court per Hour - Child/School Student  | 31.82  | 31.82  | Yes                             | 35.00   |
| Per Court per Hour - Adult   | 40.91  | 45.45  | Yes                             | 50.00   |
| Daily Rate   |  |  |                                 |   |
| 1 Court  | 236.36                                       | 250.00                                       | Yes                             | 275.00  |
| 2 Courts   | 395.45                                       | 418.18                                       | Yes                             | 460.00  |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services  | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|--|--|--|---------------------------------|---|
| Individual Casual use  |  |  |                                 |   |
| Adult - per hour   |  | 5.45   | Yes                             | 6.00  |
| Child/School Student - per hour  |  | 4.55   | Yes                             | 5.00  |
| <u>Pickleball &amp; Netball Competition</u>  |  |  |                                 |   |
| 8 week Competition   |  | 54.55  | Yes                             | 60.00   |
| <u>Function Room Hire</u>  |  |  |                                 |   |
| Full Day   | 127.27                                       | 136.36                                       | Yes                             | 150.00  |
| Overnight Camps (per head)   | 22.73  | 22.73  | Yes                             | 25.00   |
| Per hour Session   | 27.27  | 27.27  | Yes                             | 30.00   |
| Cleaning Fee (payable if left unsatisfactory) - per hour   |  | 63.64  | Yes                             | 70.00   |
| <u>Group Fitness Studio Fees</u>   |  |  |                                 |   |
| Single Class   | 13.64  | 13.64  | Yes                             | 15.00   |
| Single Class - Concession  | 11.82  | 11.82  | Yes                             | 13.00   |
| 5 x Class Pack   | 61.36  | 60.91  | Yes                             | 67.00   |
| 5 x Class Pack - Concession  | 57.27  | 57.27  | Yes                             | 63.00   |
| 10 x Class Pack  | 109.09                                       | 109.09                                       | Yes                             | 120.00  |
| 10 x Class Pack - Concession   | 101.82                                       | 101.82                                       | Yes                             | 112.00  |
| Unlimited Classes  | 27.27  | 27.27  | Yes                             | 30.00   |
| Unlimited Classes - Concession   | 23.64  | 23.64  | Yes                             | 26.00   |
| Combo - Pool + Unlimited Classes   | 31.82  | 31.82  | Yes                             | 35.00   |
| Combo - Pool + Unlimited Classes - Concession  | 27.27  | 27.27  | Yes                             | 30.00   |
| <u>Pool Fees</u>   |  |  |                                 |   |
| Summer Membership Fees - Paid Upfront (Olympic & indoor pool access during Rec Ctr hours)                  |  |  |                                 |   |
| Adult  | 140.91                                       | 150.00                                       | Yes                             | 165.00  |
| Child/Concession   | 113.64                                       | 118.18                                       | Yes                             | 130.00  |
| Family   | 309.09                                       | 327.27                                       | Yes                             | 360.00  |
| Season Tickets after 15/1/2023 is 50% of above prices  |  |  |                                 |   |
| Summer Pool Fees- Casual (Olympic & indoor pool access during Rec Ctr hours)                               |  |  |                                 |   |
| Adult  | 5.45   | 5.45   | Yes                             | 6.00  |
| Child/Concession   | 4.09   | 4.55   | Yes                             | 5.00  |
| Family   | 15.00  | 15.45  | Yes                             | 17.00   |
| Spectator  | 2.27   | 1.82   | Yes                             | 2.00  |
| Spectator - Child under 1  | Free   | Free   | Yes                             | Free  |
| School Group per person  | 2.73   | 3.64   | Yes                             | 4.00  |
| Swimming Club Carnivals  | 354.55                                       | 363.64                                       | Yes                             | 400.00  |
| Waterslide - per session   | 4.55   | 4.55   | Yes                             | 5.00  |
| Waterslide - private function per hour (must be outside regular schedule)                                  | 109.09                                       | 113.64                                       | Yes                             | 125.00  |
| After Hours Access Membership Fees - Paid Upfront (indoor pool all yr & olympic pool during Rec Ctr hours) |  |  |                                 |   |
| Adult  | 300.00                                       | 313.64                                       | Yes                             | 345.00  |
| Child/Concession   | 236.36                                       | 250.00                                       | Yes                             | 275.00  |
| Family   | 654.55                                       | 681.82                                       | Yes                             | 750.00  |
| Additional/Lost Card Fee   | 18.18  | 18.18  | Yes                             | 20.00   |
| Card Bond Fee (refundable)   | 20.00  | 20.00  | No                              | 20.00   |
| After Hours Access Monthly Membership - minimum 3 months   |  |  |                                 |   |
| Adult  | 30.00  | 31.36  | Yes                             | 34.50   |
| Child/Concession   | 23.64  | 25.00  | Yes                             | 27.50   |
| Family   | 65.45  | 68.18  | Yes                             | 75.00   |
| Additional/Lost Card Fee   | 18.18  | 18.18  | Yes                             | 20.00   |
| Card Bond Fee (refundable)   | 20.00  | 20.00  | No                              | 20.00   |
| After Hours Access Casual Fees   |  |  |                                 |   |
| Adult  | 5.45   | 5.45   | Yes                             | 6.00  |
| Child/Concession   | 4.09   | 4.55   | Yes                             | 5.00  |
| Family   | 15.00  | 15.91  | Yes                             | 17.50   |
| Additional/Lost Card Fee   | 18.18  | 18.18  | Yes                             | 20.00   |
| Card Bond Fee (refundable)   | 20.00  | 20.00  | No                              | 20.00   |
| Swimming Lessons   |  |  |                                 |   |
| Parents & Bubs (30 mins)   | 10.91  | 10.91  | Yes                             | 12.00   |
| Ages 3 and up (30 mins)  | 13.64  | 13.64  | Yes                             | 15.00   |
| Private One-on-one (15 mins)   | 23.64  | 18.18  | Yes                             | 20.00   |
| Private One-on-one (30 mins)   | 23.64  | 31.82  | Yes                             | 35.00   |
| Intensive Swimming - Babies  | 90.91  | 90.91  | Yes                             | 100.00  |
| Intensive Swimming - Ages 3 and up   | 109.09                                       | 109.09                                       | Yes                             | 120.00  |
| <u>Temora Railway Station</u>  |  |  |                                 |   |
| Platform   | 168.18                                       | 177.27                                       | Yes                             | 195.00  |
| Kitchen - per hour   | 31.82  | 36.36  | Yes                             | 40.00   |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services   | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|---|--|--|---------------------------------|---|
| Kitchen - per day   | 127.27                                       | 136.36                                       | Yes                             | 150.00  |
| Sound Shell   | 168.18                                       | 177.27                                       | Yes                             | 195.00  |
| Cleaning Deposit  | 200.00                                       | 200.00                                       | No                              | 200.00  |
| Main Hall Hire (Platform Y) - per hour  | 31.82  | 31.82  | Yes                             | 35.00   |
| Main Hall Hire (Platform Y) - per day   | 122.73                                       | 127.27                                       | Yes                             | 140.00  |
| Main Hall & Kitchen (Platform Y) - per day  | 181.82                                       | 190.91                                       | Yes                             | 210.00  |
| <b>Town Hall Charges</b>  |  |  |                                 |   |
| Bar - Hire (including cool room)  | 127.27                                       | 136.36                                       | Yes                             | 150.00  |
| Bar - Deposit   | 150.00                                       | 200.00                                       | No                              | 200.00  |
| Chairs to Non Profit Events (each) e.g. Rotary  | -  | -  | Yes                             | -   |
| Cleaning Cost - Per hour  | 59.09  | 63.64  | Yes                             | 70.00   |
| Cleaning Deposit  | 400.00                                       | 400.00                                       | No                              | 400.00  |
| Coolroom per day  | 36.36  | 40.91  | Yes                             | 45.00   |
| Crockery & Cutlery Hire   | 36.36  | 36.36  | Yes                             | 40.00   |
| Wine Glass Hire Fee   | 72.73  | 77.27  | Yes                             | 85.00   |
| Entire Facility - 8 Hours (excluding bar/kitchen)   | 404.55                                       | 422.73                                       | Yes                             | 465.00  |
| Entire Facility - 8 Hours (excluding bar, with basic kitchen) - Council Committees***                                   | 202.27                                       | 211.36                                       | Yes                             | 232.50  |
| Hire fee to set up prior to event - Council Committees (conditions apply)   | -  | -  | -                               | -   |
| Foyer per hour  | 40.91  | 40.91  | Yes                             | 45.00   |
| Foyer per Hour - Council Committees***  | 20.45  | 20.45  | Yes                             | 22.50   |
| Grand Piano - Per Session   | 22.73  | 27.27  | Yes                             | 30.00   |
| Hall only - Per Hour  | 36.36  | 40.91  | Yes                             | 45.00   |
| Kitchen - Per hour  | 36.36  | 40.91  | Yes                             | 45.00   |
| Kitchen-Per Day   | 154.55                                       | 163.64                                       | Yes                             | 180.00  |
| Stage only - per hour   | 19.09  | 20.00  | Yes                             | 22.00   |
| Stage only - per hour - Council Committees (Max charge \$126 per production)***   | 9.55   | 10.00  | Yes                             | 11.00   |
| Supper Room only - Per hour   | 19.09  | 20.00  | Yes                             | 22.00   |
| Tables to Non Profit Events (each)  | -  | -  | -                               | -   |
| Hallway Display Space - local commercial non-exclusive use - per day (conditions apply)                                 | 54.55  | 54.55  | Yes                             | 60.00   |
| Hallway Display Space - community non-exclusive use - per day (conditions apply)***                                     | -  | -  | -                               | -   |
| Special Arrangements Approved by GM   |  |  |                                 |   |
| Temora Dance Group - Monthly Dance  | 76.36  | 80.00  |                                 | 88.00   |
| ***Cleaning fees will still apply to Council Committees and Community use if facilities not left in an acceptable state |  |  |                                 |   |
| <b>Town Hall Theatre Charges</b>  |  |  |                                 |   |
| <b>Cinema</b>   |  |  |                                 |   |
| Concession  | 10.91  | 10.91  | Yes                             | 12.00   |
| Adult   | 16.36  | 16.36  | Yes                             | 18.00   |
| Special   | 10.91  | 10.91  | Yes                             | 12.00   |
| Operas  | 45.45  | 45.45  | Yes                             | 50.00   |
| <b>Hire of Theatre Charge per half day (4hrs)</b>   |  |  |                                 |   |
| Private   | 163.64                                       | 163.64                                       | Yes                             | 180.00  |
| Council/School/Community  | 136.36                                       | 136.36                                       | Yes                             | 150.00  |
| Council Committees***   | 81.82  | 81.82  | Yes                             | 90.00   |
| ***Cleaning fees will still apply to Council Committees and Community use if facilities not left in an acceptable state |  |  |                                 |   |
| <b>Other Charges</b>  |  |  |                                 |   |
| Projectionist per hour (min 2hr)  | 54.55  | 59.09  | Yes                             | 65.00   |
| Cleaning Fee per hour (if left in unacceptable state) Minimum 1hr charge  | 59.09  | 63.64  | Yes                             | 70.00   |
| Accessory Hire - urn, tables, glasses   | 31.82  | 36.36  | Yes                             | 40.00   |
| Refundable Bond   | 200.00                                       | 200.00                                       | No                              | 200.00  |
| Advertising per month 30 second segment   | 213.64                                       | 227.27                                       | Yes                             | 250.00  |
| Advertising per month 15 second segment   | 127.27                                       | 136.36                                       | Yes                             | 150.00  |
| <b>Town Planning &amp; Building</b>   |  |  |                                 |   |
| BAL Risk Assessment Fee - complying development assessment  | 600.00                                       | 659.09                                       | Yes                             | 725.00  |
| Building Certificate Fee (Section 149E)   | 165.00                                       | 180.00                                       | No                              | 180.00  |
| Compliance Certificate Fee  | 81.82  | 86.36  | Yes                             | 95.00   |
| Noxious Weeds Certificate Fee   | 90.00  | 95.00  | No                              | 95.00   |
| Occupation Certificate Fee  | 150.00                                       | 163.64                                       | Yes                             | 180.00  |
| Outstanding H & B Notice Fee  | 90.00  | 95.00  | No                              | 95.00   |
| Rezoning Application Fee  | 3,850.00                                     | 4,235.00                                     | No                              | 4,235.00  |
| Supply Drainage Diagram Fee   | 65.00  | 75.00  | No                              | 75.00   |
| Pool Compliance Inspection Fee  | 81.82  | 86.36  | Yes                             | 95.00   |
| Complying Development Fee   | 250.00                                       | 277.27                                       | Yes                             | 305.00  |
| Minor Development Application Modification Fee  | 275.00                                       | 302.50                                       | No                              | 305.00  |
| Major Development Application Modification Fee  | 1,000.00                                     | 1,100.00                                     | No                              | 1,100.00  |
| Underground Petroleum Storage Systems Inspection Fee (annual)   | 220.00                                       | 240.00                                       | No                              | 240.00  |

## Fees &amp; Charges

For the Year Ended 30th June, 2026

| Description of Services   | 2024-2025<br>Fee per Unit<br>(Excluding GST) | 2025-2026<br>Fee per Unit<br>(Excluding GST) | GST 10%<br>Applicable<br>Yes/No | 2025-2026<br>Fee per Unit<br>(Inclusive of GST) |
|---|--|--|---------------------------------|---|
| <b>Construction Certificate Fees</b>  |  |  |                                 |   |
| Contract price not exceeding \$5000**                                       | \$50 + Contract \$ x 0.50%                   | \$50 + Contract \$ x 0.50%                   | Yes                             | Exclusive + GST                                 |
| Exceeding \$5000 but < \$100,000  | Above + (Contract \$ - 5,000) x 0.35%        | Above + (Contract \$ - 5,000) x 0.35%        | Yes                             | Exclusive + GST                                 |
| Exceeding \$100,000 but < \$250,000   | Above + (Contract \$ - 100,000) x 0.20%      | Above + (Contract \$ - 100,000) x 0.20%      | Yes                             | Exclusive + GST                                 |
| Exceeding \$250,000   | Above + (Contract \$ - 250,000) x 0.10%      | Above + (Contract \$ - 250,000) x 0.10%      | Yes                             | Exclusive + GST                                 |
| **minimum fee of \$55 exclusive of GST                                      |  |  |                                 |   |
| <b>Development Application Fees - (new structure effective 01/01/2017)</b>  |  |  |                                 |   |
| Estimated cost not exceeding \$5,000  | 150.00                                       | 165.00                                       | No                              | 165.00  |
| Estimated cost between \$5,001 and \$50,000                                 | \$212 plus (est. cost x 0.3c)                | \$212 plus (est. cost x 0.3c)                | No                              | Exclusive Amount                                |
| Estimated cost between \$50,001 and \$250,000                               | \$441 plus (0.364c for each \$ over \$50k)   | \$441 plus (0.364c for each \$ over \$50k)   | No                              | Exclusive Amount                                |
| Estimated cost between \$250,001 and \$500,000                              | \$1454 plus (0.234c for each \$ over \$250k) | \$1454 plus (0.234c for each \$ over \$250k) | No                              | Exclusive Amount                                |
| Estimated cost between \$500,001 and \$1,000,000                            | \$2189 plus (0.164c for each \$ over \$500k) | \$2189 plus (0.164c for each \$ over \$500k) | No                              | Exclusive Amount                                |
| Estimated cost between \$1,000,001 and \$10,000,000                         | \$3280 plus (0.144c for each \$ over \$1m)   | \$3280 plus (0.144c for each \$ over \$1m)   | No                              | Exclusive Amount                                |
| Estimated cost greater than \$10,000,000                                    | \$19914 plus (0.119c for each \$ over \$10m) | \$19914 plus (0.119c for each \$ over \$10m) | No                              | Exclusive Amount                                |
| Advertising Fee   | 357.27                                       | 357.27                                       | Yes                             | 393.00  |
| <b>Subdivision Application Fees (Not involving opening of Public Roads)</b> |  |  |                                 |   |
| Each New Lot Created (plus minimum fee)                                     | 250.00                                       | 250.00                                       | No                              | 250.00  |
| Minimum Fee   | 750.00                                       | 750.00                                       | No                              | 750.00  |
| <b>Developer Contributions Plan (Section 7.12) - effective 01/07/2018</b>   |  |  |                                 |   |
| Development cost up to \$100,000  | Nil  | Nil  |                                 | Nil   |
| Development cost up to \$100,001 - \$200,000                                | Total Development Cost x 0.5%                | Total Development Cost x 0.5%                | No                              | Exclusive Amount                                |
| Development cost more than \$200,000  | Total Development Cost x 1.0%                | Total Development Cost x 1.0%                | No                              | Exclusive Amount                                |
| <b>Section 10.7 Planning Certificates - legislated charge released June</b> |  |  |                                 |   |
| 10.7(2) standard certificate  | 69.00  | 69.00  | No                              | 69.00   |
| 10.7(5) additional information  | 105.00                                       | 105.00                                       | No                              | 105.00  |
| Urgency Fee   | 50.00  | 50.00  | No                              | 50.00   |
| Sewerage Compliance Inspection Fee  | 80.00  | 80.00  | No                              | 80.00   |
| <b>Rural Addressing</b>   |  |  |                                 |   |
| Create, Supply & Measure (not on new subdivision)                           | 90.91  | 95.45  | Yes                             | 105.00  |
| Backing Plate each  | 2.73   | 2.73   | Yes                             | 3.00  |
| Numbers each  | 3.18   | 3.64   | Yes                             | 4.00  |

## 16 CORRESPONDENCE




### 16.1 TEMORA BUSINESS AWARDS 2025 - REQUEST FOR DONATION

**File Number:** REP25/345

**Author:** General Manager

**Authoriser:** General Manager

**Attachments:**

1. Correspondence 1 from TBEG for 2025 Temora Business Awards [↓](#) 
2. Correspondence 2 TBEG [↓](#) 
3. Sponsorship Proposals [↓](#) 

#### REPORT

Council is in receipt of two items of correspondence from Temora Business Enterprise Group (TBEG) for the 2025 Temora Business Awards.

Correspondence has been received from Temora Business Enterprise Group (TBEG) requesting Council support for the 2025 Temora Business Awards via a donation to cover the cost of the hire of the Temora Memorial Town Hall.

The Temora Business Awards will be held on Friday 18 July 2025 and will also mark 20 years of TBEG's service to the community.

The venue hire for the Hall will be approximately \$650.00.

The second item of correspondence is requesting Council to consider sponsoring the Excellence in Diversity and Inclusivity Award to the value of \$100.00

#### Budget Implications

Donations for the 2024/25 financial year are \$6,222.21 with a total budget of \$15,000. There is a total of \$8,777.79 remaining in the budget.

#### RECOMMENDATION

It is recommended that Council consider the request.



11<sup>th</sup> April 2025

Ms Melissa Boxall  
General Manager  
Temora Shire Council

Dear Ms Boxall,

On behalf of the Temora Business Enterprise Group (TBEG), I am writing to you to request Temora Shire Council's support for a significant milestone celebration: the 2025 Temora Shire Business Awards, which also marks 20 years of TBEG's service to the local business community.

This special event will be held on Friday, 18th July 2025 at the Temora Memorial Town Hall. It will bring together business owners, community leaders, and residents for a night of celebration, connection, and recognition of the outstanding contributions made by local enterprises to our region's growth and vibrancy.

As part of Council's valued support for economic and community development, we kindly seek in-kind sponsorship through the waiver of the Event Application Fee and the venue hire fees for the Town Hall.

This support will help ensure that the event remains accessible and inclusive for the whole business community, while also maximising our ability to celebrate and elevate local business achievements in a fitting and professional manner. It also aligns with Council's ongoing commitment to promoting Temora Shire as a thriving, connected, and business-friendly region.

We would be honoured to acknowledge Council's contribution on the night itself through the MC.

Please don't hesitate to contact me should you require any further details. We hope you will consider supporting this significant and positive community initiative, and we thank you for your continued support of local business.

Warm regards,  
Dave Renehan  
Chairperson  
Temora Business Enterprise Group (TBEG)



**Anne Rands**

---

**From:** Anne Rands  
**Sent:** Tuesday, 6 May 2025 11:36 AM  
**To:** Anne Rands  
**Subject:** FW: Invitation to Sponsor the 2025 Temora Local Business Awards  
**Attachments:** Temora Shire Business Awards Sponsorship Proposals\_2025\_Final.pdf

Get [Outlook for iOS](#)

---

**From:** TBEG Executive Officer <[eo@tbeg.org.au](mailto:eo@tbeg.org.au)>  
**Sent:** Saturday, May 3, 2025 2:51:47 PM  
**To:** Melissa Boxall <[mboxall@temora.nsw.gov.au](mailto:mboxall@temora.nsw.gov.au)>  
**Subject:** Invitation to Sponsor the 2025 Temora Local Business Awards

Dear Mel,,

I hope you are well.

As the 2023 recipient of the Temora Shire's Excellence in Diversity & Inclusivity award, Temora Shire Council set a wonderful example of leadership, culture, and commitment to community wellbeing. Your recognition was incredibly well-deserved, and we'd be thrilled to continue celebrating that legacy with you in 2025.

We are excited to invite you to become the official sponsor of the Excellence in Diversity & Inclusivity category for the 2025 Temora Local Business Awards. As a past winner, your support would add special significance to the award and showcase your ongoing dedication to building a positive and supportive workplace. The award sponsorship investment is \$100.

In addition to category sponsorships, we also have limited table sponsorships available, a great opportunity to raise your profile at the gala evening while supporting this important celebration of local business excellence.

Nominations for this year's awards are now [open](#), and we encourage you to nominate, and spread the word and help us shine a spotlight on the outstanding businesses across our region.

This year, there is a free webinar on how to write a killer submission, details can be found here: [Masterclass: How to Write a Killer Submission](#)

I've attached the sponsorship details to this email for your consideration.

Please don't hesitate to reach out if you have any questions or would like to confirm your interest.

Kind regards,

Shontayne Ward

**TBEG Executive Officer**

**0433 346 178**

**TBEG** TEMORA BUSINESS  
ENTERPRISE GROUP





## ABOUT THE AWARDS

held biennially over the last 20 years, the Temora Shire Business Awards are the Temora Shire's business communities' night of nights where we celebrate all things in business excellence.

The Temora Shire Business Awards plays a vital role in supporting the local business community. The awards process provides local businesses the opportunity to reflect on their current business operation and strive for excellence.

Nominated individuals and businesses are supported through the process by Business NSW and Temora Shire's local business chamber, Temora Business Enterprise Group.

Winners at the local awards go on to the regional awards, and if successful, ultimately the state awards. This is a prestigious opportunity for businesses who go that far.

The Temora Shire Business Awards is not possible without the generous support of our sponsors.

We would like to present you with this opportunity to be a part of the awards as a sponsor.

There are a range of sponsorship packages available with varied benefits, however, all sponsors will benefit from receiving:

- Recognition as an organisation that champions excellence within the wider Temora Shire business community.
- A valuable networking opportunity for your staff.
- Unmatched brand exposure to your fellow Temora Shire businesses and staff.

## WHO DELIVERS THE AWARDS

Temora Business Enterprise Group (TBEG) is an active, not-for-profit, volunteer group comprising of local business people with a passion for developing, enhancing and growing the local business environment. TBEG has been operating for over 20 years in the Temora Shire.

TBEG aims to support the local business community and deliver real and tangible returns to its members through many, varied events and projects, such as the Temora Shop Local Gift Card Program, Temora Shire Business HR Project and the local Temora Shire Business Awards. TBEG also delivers community events such as the yearly Christmas Street Fair.

TBEG is considered a reliable and relevant sounding board for Temora Shire Council, taking a proactive approach to issues and opportunities affecting the business environment.

TBEG welcomes and encourages new members.

For more information visit: [www.tbeg.org.au](http://www.tbeg.org.au)

# AWARD CATEGORIES

## INDIVIDUAL AWARDS

Outstanding Employee  
Outstanding Young Business Leader  
Outstanding Business Leader (under 20 employees)  
Outstanding Business Leader (over 21 employees)

## BUSINESS AWARDS

Employer of Choice (under 20 employees)  
Employer of Choice (over 20 employees)  
Outstanding Community Organisation  
Outstanding New Business (trading less than 24 months)  
Excellence in Diversity & Inclusion  
Excellence in Micro Business (under 5 employees )  
Excellence in Small Business (5 to 20 employees)  
Excellence in Large Business (21 and above employees)  
Outstanding Visitor Experience  
Outstanding Visitor Economy Collaboration  
Business of the Year

## SPECIAL LOCAL AWARDS

Outstanding Apprentice/Trainee  
David Carruther's Memorial Lifetime Achievement in Business Award



**David Carruthers Memorial Award for Lifetime Achievement in Business Winners**  
Phil Bleyer (2022), Gary Lynch (2023) and Michael Reinhold (2024)

## SPONSORSHIP PACKAGES

| INCLUSIONS  | MAJOR<br>\$2000 | OFFICIAL<br>\$1000 |
|---|-----------------|--------------------|
| Naming Rights<br>(Temora Shire Business Awards sponsored by...)               | ✓               |                    |
| Logo placement on all event materials   | ✓               | ✓                  |
| Social Media pre-event recognition as Sponsor                                 | ✓               | ✓                  |
| Social Media post-event thank you as Sponsor with<br>award winners            | ✓               | ✓                  |
| Sponsorship recognition in event media release                                | ✓               | ✓                  |
| Feature page in official event program (eg Sponsors<br>welcome/advertisement) | ✓               |                    |
| Five-minute Sponsor address at the event                                      | ✓               |                    |
| Presentation of the Business of the Year Award                                | ✓               |                    |
| Digital Advertisement to TBEG Database (Email<br>Marketing)                   | ✓               |                    |
| Complementary tickets to Gala   | Four<br>tickets | Two<br>tickets     |

### TABLE SPONSOR- \$250

#### INCLUSIONS:

- Custom table centrepiece with logo on table
- Sponsorship recognition during the evening by the MC
- Table Sponsor social media recognition post event - group photo
- Business Showcase Opportunity – provide a small promotional item to be placed at each seat on their sponsored table

### AWARD SPONSOR- \$100

#### INCLUSIONS:

- Social Media post recognition as award sponsor
- Social Media recognition post-event - photo with winner
- Business recognised on sponsored award page of the program
- Present award to winner at the Gala

# SPONSORSHIP AGREEMENT

On behalf of \_\_\_\_\_

we would like to become a \_\_\_\_\_

sponsor of the Temora Shire Business Awards +  
20 Years of TBEG Gala for 2025.

We agree to pay Temora Business Enterprise  
Group the applicable fee required for this  
sponsorship. You will receive an invoice for  
payment on acceptance of the signed proposal.

**Name:** \_\_\_\_\_

**Role:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Please return completed agreement to [eo@tbeg.org.au](mailto:eo@tbeg.org.au)

**Note:** you do not need to be a TBEG member to sponsor or  
participate in the awards.



**17 BUSINESS WITH NOTICE**

Nil

**18 NOTICE OF MOTION**

Nil

**19 BUSINESS WITHOUT NOTICE - URGENT**

**20 COUNCILLORS INFORMATION PAPER****20.1 ROAD SAFETY OFFICER REPORT**

**File Number:** REP25/375

**Author:** Environmental Secretary

**Authoriser:** General Manager

**Attachments:** 1. Road Safety Officer Report - May 2025 [↓](#) 

Please see attached road safety officer report.

***Report by Steve Bloomfield***





## ROAD SAFETY OFFICER REPORT – MAY 2025

### Activities:

Since commencing the Road Safety Office (RSO) position on 31 March 2025, I have been familiarising myself with the geographic and demographic characteristics of the Temora Shire area from a road safety perspective. I have enjoyed meeting council staff and management across the four shires.

I have spent time with Transport for NSW (TfNSW) in Wagga Wagga learning to use the interactive computer systems related to my role.

Through extensive research into contemporary local crash statistics, I have been able to identify causal factors and any changes or emerging trends. Anecdotal information is also a valuable resource which I have been able to factor into my planning

Discussions with stakeholders have also enabled me to gain a clearer insight as to what campaigns and projects will be relevant and effective over the next 12 months.

Speed and fatigue remain (equally) the biggest contributors to serious crashes on local roads and will be addressed accordingly.

I am in the process of completing the 2025-2026 (joint) Road Safety Action Plan which will incorporate projects directed at Drink Driving, Older Road User Safety, Cyclist Safety, Young

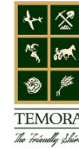
Driver Safety, Pre-Harvest education, Sporting Club driver education and Child Restraint education and checking.

Mobility scooter use appears to be an issue of concern, and it is envisaged that these will be addressed with Aged Driver safety programs.

I have sought and obtained a commitment from local Police and Highway Patrol to assist me to reinforce the road safety message from both an educational and enforcement perspective.

I have made some enquiries as to the possibility of a collaborative child seat fitting day in Bland Shire with TSC approved child restraint fitters as there are no approved facilities at West Wyalong. The plan will be submitted for review by TfNSW on 30 April 2025 and once approved, will allow me to roll out programs soon afterwards.

I've also conducted a review of VMS sites within the shire to confirm their ongoing suitability for VMS placements.



I have compiled a list of relevant community groups, each of which I will contact to introduce myself as the RSO.

I attended the TSC Local Traffic Committee Meeting in April and will attend the next one in June.

Before Easter I attended the Driver Reviver station at Springdale and introduced myself to the staff and some customers there. They appeared to be appreciative of my visit and I committed my support to their operations.

Prior to the Easter/Anzac long weekends, I submitted a release for inclusion on local social media in relation to double demerit points as well as a release relating to the annual 'Walk to Work' day which occurs in May.

I have also requested that my contact details be provided to stakeholders so that I can be contacted to advise or assist on any road safety matters of concern.

I look forward to further involvement with the council and community.

Regards,  
Steve

**20.2 WORKS REPORT - APRIL 2025**

**File Number:** REP25/372  
**Author:** Environmental Secretary  
**Authoriser:** General Manager  
**Attachments:** Nil

| Project   | Funding Source  |
|---|---|
| <b>Main Roads</b>   |   |
| MR 57 Goldfields Way – inspection and routine maintenance     | Routine Maintenance Council Contract (RMCC)             |
| MR 84 Burley Griffin Way – inspection and routine maintenance | RMCC  |
| MR 84 Pucawan Project   | RMCC  |
| <b>Local Roads</b>  |   |
| Howards Road upgrade  | Fixing Country Roads (FCR) / Roads to Recovery (RTR)    |
| Wallundry Road resheet  | Disaster Recovery Funding Agreement (DRFA) / RTR        |
| Flood repairs Springdale area                                 | DRFA / Council Maintenance                              |
| Slashing and spraying   | Council and RMCC  |
| Twynam Street Seg 1 upgrade                                   | Local Roads & Community Infrastructure 4B (LRCI4B)      |
| Glynburn Road, Coddingtons Lane & Boundary Road resheet       | DRFA and Regional Emergency Road Repair Program (RERRP) |
| Fraters Lane resheet  | LRCI4 / DRFA  |
| Speed advisory signage on various local roads                 | LRCI4   |
| <b>Urban Temora &amp; Aria Park</b>                           |   |
| Urban slashing and spraying                                   | Council and RMCC  |
| Railway Dam Aria Park inlet works                             | Flood Recovery  |
| Speed advisory signs local roads                              | LRCI 4  |
| Parks and sporting field maintenance                          | Council maintenance                                     |
| Victoria Street drainage works                                | Transport for NSW, Developer, RTR                       |

|  |                            |
|--|----------------------------|
|  |                            |
| Lake Centenary walking track bridge                          | Places to Swim             |
| Works planned for May 2025                                   |                            |
| Howards Road upgrade – Bridge culverts and road construction | Fixing Country Roads (FCR) |
| Camp Street Seg 1 upgrade                                    | LRCI 4B                    |
| Pucawan Upgrade Project - Guard rail and line marking        | RMCC                       |
| Wallundry Road resheet                                       | DRFA and RTR               |
| Weed spraying and slashing                                   | Council and RMCC           |
| Fraters Speedway resheet                                     | LRCI4                      |
| Twynam Street Seg 1 upgrade                                  | LRCI4B                     |
| Glynburn Road, Coddingtons Lane & Boundary Road resheet      | RERRP                      |
| Mary Gilmore Way (Box Culvert Extensions)                    | Regional Road Block Grant  |
| Thanowring Road causeway upgrade                             | Council capital            |
| Temora Cemetery G H I J row upgrade                          | Council capital            |

***Report by Rob Fisher***

**20.3 BUILDING APPROVALS - APRIL 2025**

**File Number:** REP25/379  
**Author:** Executive Assistant  
**Authoriser:** General Manager  
**Attachments:** Nil

**ENVIRONMENTAL PLANNING & ASSESSMENT ACT, 1979**

In accordance with the provisions of Section 4.59 of the Act, and Section 124 of the Regulations, notification is given that the undermentioned developments have recently been granted consent.

**DEVELOPMENT APPLICATIONS ISSUED**

- ✓ DA/CC 21/2025 – Lot: 8 DP: 18054 - 91 De Boos Street, Temora – Construction of ensuite attached to existing residence and a carport
- ✓ DA/CC 28/2025 – Lot: 301 DP 1292221 – 11 Evatt Street, Temora – Construction of a residential storage shed/garage
- ✓ DA 29/2025 – Lot: 7 Section: 36 DP: 758957 – 193 Camp Street, Temora – Construction of a residential storage shed/garage and a carport
- ✓ DA/CC 32/2025 – Lot: 27 DP: 1304379 – 45 Bundawarra Road, Temora – Construction of a timber framed, clad, five bedroom new dwelling

**COMPLYING DEVELOPMENT CONSENTS ISSUED**

- ✓ CDC 6/2025 – Lot: 2 DP: 1273496 – 3A Watsonford Street, Temora – Construction of a new four bedroom brick veneer dwelling
- ✓ CDC 8/2025 – Lot: 9 Section: 11 DP: 758957 – 247 Hoskins Street, Temora – Construction of a residential storage shed/garage
- ✓ CDC 10/2025 – Lot: 9 Section: 11 DP: 758957 – 247 Hoskins Street, Temora – installation of an inground swimming pool

**20.4 REGULATORY CONTROL - APRIL 2025****File Number:** REP25/378**Author:** Secretary Engineering**Authoriser:** General Manager**Attachments:** Nil

| Item                                      | Inspection/<br>Incidents<br>(Number) | Orders<br>Issued<br>Y/N | Penalty<br>Infringement<br>Y/N | Notes  |
|---|--------------------------------------|-------------------------|--------------------------------|--|
| Illegal Parking                           | 8                                    | No                      | No                             | 8x inspections   |
| Scooters & Bikes                          | 6                                    | No                      | No                             | 6x inspection<br>- 4x all good<br>- 2x warning issued                      |
| School Zones                              | 27                                   | No                      | No                             | 27x School zone inspections  |
| Noise                                     | 1                                    | Yes                     | No                             | 1x noise complaints<br>- 1x barking dog<br>(nothing found)                 |
| Air Quality                               | 0                                    | No                      | No                             | NIL  |
| Illegal Dumping/Littering                 | 3                                    | No                      | No                             | 3x reports<br>- Nothing found  |
| Overgrown/Untidy Blocks                   | 2                                    | No                      | No                             | 2x inspections<br>- 1x monitor<br>- 1x monitor but clean<br>up had started |
| Lake Walking Track                        | 31                                   | No                      | No                             | 31x inspections  |
| Animal Welfare                            | 16                                   | No                      | No                             | 16x inspections  |
| Dangerous Dogs                            | 5                                    | No                      | No                             | 5x reports<br>- 2x reports from<br>postman<br>- 3x owners contacted        |
| Impounded                                 | 7                                    | No                      | No                             | 6x pound (animals)<br>1x car (impounded)                                   |
| Noise Animals                             | 4                                    | No                      | No                             | 4x reports<br>- 4x monitor   |
| Nuisance Animals / Trapping               | 6                                    | No                      | No                             | 6x reports/traps issued  |
| Dead Animal Removal                       | 5                                    | No                      | No                             | 3x cats – no ID<br>2x kangaroo   |
| Keeping of Horses in<br>Residential Areas | 1                                    | No                      | No                             | 1x inspection – ongoing<br>property  |
| Main Street Sign<br>Approvals Inspections | 0                                    | No                      | No                             | NIL  |
| Rural Stock Incidents                     | 4                                    | No                      | No                             | 4x inspections/call outs   |
| Fruit Fly                                 | 0                                    | No                      | No                             | NIL  |
| Euthanised                                | 2                                    | No                      | No                             | 1x dog<br>1x feral cat (showground)  |

|       |    |    |    |  |
|-------|----|----|----|--|
| Other | 34 | No | No | 4x pound clean/feed<br>2x town inspections<br>6x animal rescue<br>2x misc. call outs<br>1x liaising with housing over<br>some neighbourly disputes<br>1x collating data and reporting<br>to the police in regard to the<br>alleged dog baiting |
|-------|----|----|----|--|

***Report by Ross Gillard***

**20.5 CASH AND INVESTMENTS FOR PERIOD ENDED 30 APRIL 2025****File Number:** REP25/382**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash and Investments [↓](#) 





**Temora Shire Council**  
**Cash & Investments**

For the period ended 30th April, 2025

|  | Original<br>Budget<br>2024/25 | Revised<br>Budget<br>2024/25 | Actual<br>YTD<br>Figures |
|--|-------------------------------|------------------------------|--------------------------|
| <b>Externally Restricted</b>   |                               |                              |                          |
| Sewerage Services  | 5,511,830                     | 5,428,531                    | 4,616,367                |
| Domestic Waste Management  | 1,451,750                     | 1,635,310                    | 1,666,432                |
| Stormwater Drainage Flood Studies & Construction Programs  | 325,994                       | 314,674                      | 471,200                  |
| S94 Contributions  | 615,213                       | 615,213                      | 957,864                  |
| Unspent Restricted Grants  | 1,618,963                     | 438,559                      | 1,064,785                |
| Pinnacle Externally Restricted   | 1,023,562                     | 1,023,562                    | 678,515                  |
| <b>Total Externally Restricted</b>   | <b>10,547,312</b>             | <b>9,455,849</b>             | <b>9,455,164</b>         |
| <b>Internally Restricted</b>   |                               |                              |                          |
| Pinnacle Internally Restricted   | 4,149,927                     | 3,993,082                    | 4,194,658                |
| Other Waste Management   | 518,473                       | 606,316                      | 615,674                  |
| Leave Reserves   | 1,943,878                     | 1,943,878                    | 1,943,878                |
| Roads Reserve  | 500,000                       | 500,000                      | 500,000                  |
| Local Roads  | 2,299,382                     | 2,840,202                    | (0)                      |
| FAGS Received in Advance   | 2,814,358                     | 0                            | 0                        |
| Industrial Development   | 103,126                       | 103,126                      | 0                        |
| Plant & Vehicle  | 500,000                       | 439,455                      | 439,309                  |
| Gravel Royalty   | 1,335,068                     | 1,415,068                    | 938,678                  |
| Ariah Park Tip Fee Contributions   | 9,840                         | 13,152                       | 5,392                    |
| Medical Complex Development  | 41,009                        | 41,009                       | 41,009                   |
| Infrastructure *   | 669,317                       | 494,430                      | 1,397,222                |
| Infrastructure - Airpark Estate  | 203,565                       | 203,565                      | 199,868                  |
| Digital Two Way Radio Upgrade  | 95,000                        | 95,000                       | 95,000                   |
| Computer Upgrade   | 121,447                       | 121,447                      | 209,671                  |
| Sports Council Requirements  | 62,217                        | 62,217                       | 41,698                   |
| Youth Donations  | 2,427                         | 1,277                        | 4,386                    |
| Revotes  | 854,150                       | 147,150                      | 757,846                  |
| Airside Maintenance  | 187,511                       | 187,511                      | 194,906                  |
| Temora Agricultural Innovation Centre Maintenance Reserve  | 3,669                         | 3,581                        | 20,251                   |
| Regional Local & Emergency Roads Repair Program  | 1,499,065                     | 1,499,065                    | 2,327,781                |
| Verandah Reinstatement Fund  | 25,000                        | 15,000                       | 15,000                   |
| Ariah Park Light Show  | 0                             | 0                            | 3,000                    |
| <b>Total Internally Restricted</b>   | <b>17,938,429</b>             | <b>14,725,531</b>            | <b>13,945,227</b>        |
| <b>Total Restricted Reserves</b>   | <b>28,485,741</b>             | <b>24,181,380</b>            | <b>23,400,390</b>        |
| *Infrastructure reserve contains \$269,430 of funds which are not allocated to specific projects |                               |                              |                          |
| <b>Cash &amp; Investments</b>  |                               |                              |                          |
| Westpac Cheque Account   |                               |                              | 610,960                  |
| AMP Business Saver Account   |                               |                              | 551,541                  |
| AMP Notice Account   |                               |                              | 918,021                  |
| Macquarie Bank Cash Management Accelerator Account   |                               |                              | 884,596                  |
| Westpac Cash Reserve   |                               |                              | 3,254,296                |
| Term Deposits held with:   |                               |                              |                          |
| Bank of Queensland   |                               |                              | 1,527,081                |
| National Australia Bank  |                               |                              | 11,709,618               |
| AMP Bank   |                               |                              | 0                        |
| Northern Territory Treasury Bonds  |                               |                              | 500,000                  |
| My State   |                               |                              | 1,040,869                |
| Great Southern Bank  |                               |                              | 0                        |
| Rabobank   |                               |                              | 2,019,447                |
| ING Bank   |                               |                              | 1,000,000                |
| <b>Total Cash &amp; Investments</b>  | <b>28,485,741</b>             | <b>24,181,380</b>            | <b>24,016,428</b>        |
| <b>Less Funds required for operational purposes</b>  |                               |                              | <b>(1,000,000)</b>       |
| <b>Cash &amp; Investments Available for Reserves</b>   | <b>28,485,741</b>             | <b>24,181,380</b>            | <b>23,016,428</b>        |
| <b>Funding Deficit</b>   |                               |                              | <b>(383,963)</b>         |

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

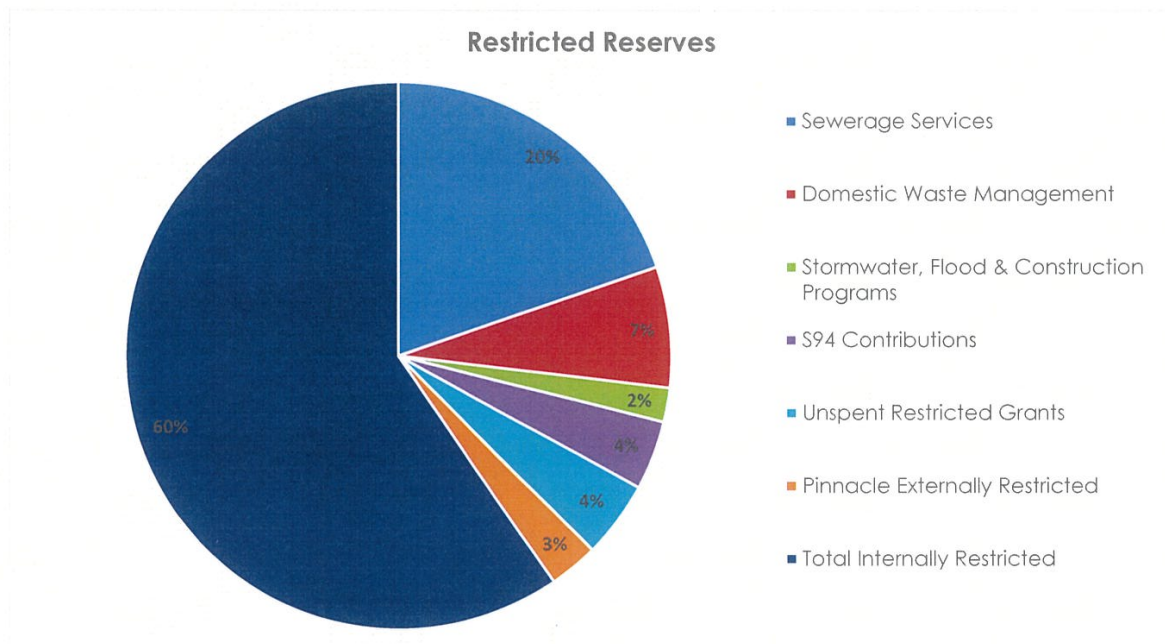
  
Elizabeth Smith  
Director Administration & Finance



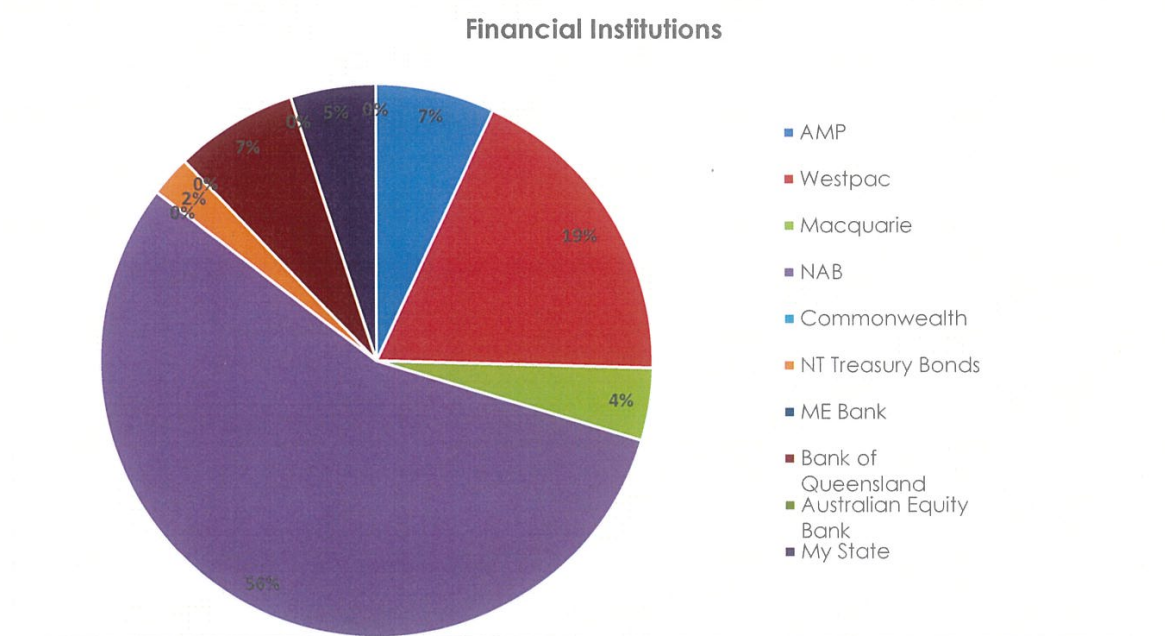
Temora Shire Council

**Cash & Investments**

For the period ended 30th April, 2025



Graph One - Proportion of reserves externally restricted compared to reserves internally restricted - with externally restricted reserves divided into purpose.



Graph Two - Proportion of cash held with each financial institution.





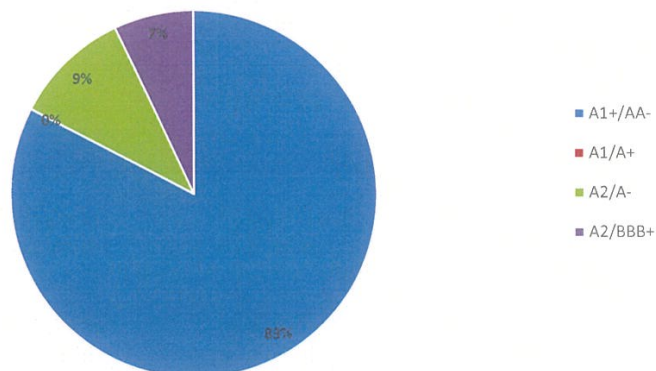
## Temora Shire Council

## Cash &amp; Investments

For the period ended 30th April, 2025



| Institution                         | Rating  | Type                                | Date Lodged | Rate  | Term (days) | Maturity Date | Amount Invested        | Institution Total    |
|-------------------------------------|---------|-------------------------------------|-------------|-------|-------------|---------------|------------------------|----------------------|
| <b>Cash Held</b>                    |         |                                     |             |       |             |               |                        |                      |
| Westpac Bank                        | A1+/AA- | Cheque account                      |             | 0.00% |             |               | 610,960.11             |                      |
| Westpac Bank                        | A1+/AA- | Cash Reserve                        |             | 1.15% |             |               | 3,254,295.53           | 3,865,255.64         |
| Macquarie Bank                      | A1/A+   | Cash Management Accelerator Account |             | 4.65% |             |               | 884,595.55             | 884,595.55           |
| AMP Bank                            | A2/BBB+ | Business Saver                      |             | 2.75% |             |               | 551,541.13             |                      |
| AMP Bank                            | A2/BBB+ | 31 Day Notice Account               |             | 5.10% | 31          |               | 918,020.67             | 1,469,561.80         |
|                                     |         |                                     |             |       |             |               | <b>Total Cash Held</b> | <b>6,219,412.99</b>  |
| <b>Investments Held</b>             |         |                                     |             |       |             |               |                        |                      |
| Bank of Queensland                  | A2/A-   | Term Deposit                        | 22/06/23    | 5.25% | 1096        | 22/06/26      | 500,000.00             |                      |
| Bank of Queensland                  |         | Term Deposit                        | 19/06/24    | 4.95% | 735         | 24/06/26      | 500,000.00             |                      |
| Bank of Queensland                  |         | Term Deposit                        | 11/12/24    | 5.10% | 231         | 30/07/25      | 527,080.95             | 1,527,080.95         |
| National Australia Bank             | A1+/AA- | Term Deposit                        | 26/03/25    | 4.70% | 245         | 26/11/25      | 500,000.00             |                      |
| National Australia Bank             |         | Term Deposit                        | 29/05/24    | 5.20% | 364         | 28/05/25      | 588,657.68             |                      |
| National Australia Bank             |         | Term Deposit                        | 14/08/24    | 5.10% | 364         | 13/08/25      | 556,588.18             |                      |
| National Australia Bank             |         | Term Deposit                        | 8/09/21     | 0.80% | 1097        | 9/09/24       | 504,415.11             |                      |
| National Australia Bank             |         | Term Deposit                        | 14/11/24    | 5.10% | 365         | 14/11/25      | 556,949.04             |                      |
| National Australia Bank             |         | Term Deposit                        | 29/05/24    | 5.20% | 364         | 28/05/25      | 548,337.58             |                      |
| National Australia Bank             |         | Term Deposit                        | 27/01/21    | 1.30% | 1727        | 20/10/25      | 504,622.90             |                      |
| National Australia Bank             |         | Term Deposit                        | 28/03/22    | 3.15% | 1824        | 26/03/27      | 530,000.00             |                      |
| National Australia Bank             |         | Term Deposit                        | 14/08/24    | 5.05% | 273         | 14/05/25      | 551,489.47             |                      |
| National Australia Bank             |         | Term Deposit                        | 28/03/22    | 2.80% | 1095        | 27/03/25      | 502,250.00             |                      |
| National Australia Bank             |         | Term Deposit                        | 22/06/23    | 4.90% | 1825        | 20/06/28      | 517,576.86             |                      |
| National Australia Bank             |         | Term Deposit                        | 16/04/25    | 4.44% | 161         | 24/09/25      | 567,943.63             |                      |
| National Australia Bank             |         | Term Deposit                        | 3/04/25     | 4.55% | 363         | 1/04/26       | 557,828.60             |                      |
| National Australia Bank             |         | Term Deposit                        | 25/09/24    | 4.95% | 273         | 25/06/25      | 500,863.01             |                      |
| National Australia Bank             |         | Term Deposit                        | 14/08/24    | 5.10% | 364         | 13/08/25      | 535,889.73             |                      |
| National Australia Bank             |         | Term Deposit                        | 25/09/24    | 4.95% | 273         | 25/06/25      | 539,355.16             |                      |
| National Australia Bank             |         | Term Deposit                        | 16/10/24    | 4.98% | 287         | 30/07/25      | 511,155.48             |                      |
| National Australia Bank             |         | Term Deposit                        | 30/04/25    | 4.15% | 364         | 29/04/26      | 1,039,641.10           |                      |
| National Australia Bank             |         | Term Deposit                        | 12/03/25    | 4.60% | 364         | 11/03/26      | 545,333.95             |                      |
| National Australia Bank             |         | Term Deposit                        | 18/12/24    | 5.00% | 364         | 17/12/25      | 1,050,720.55           | 11,709,618.03        |
| Northern Territory Treasury         |         | Treasury Bonds                      | 31/05/21    | 1.30% | 1841        | 15/06/26      | 500,000.00             | 500,000.00           |
| My State Bank                       | A2/BBB+ | Term Deposit                        | 8/01/25     | 4.90% | 336         | 10/12/25      | 540,869.14             |                      |
|                                     |         | Term Deposit                        | 3/06/24     | 5.25% | 366         | 4/06/25       | 500,000.00             | 1,040,869.14         |
| Rabobank                            |         | Term Deposit                        | 2/10/24     | 4.45% | 1098        | 5/10/27       | 1,000,000.00           |                      |
|                                     |         | Term Deposit                        | 9/10/24     | 4.95% | 280         | 16/07/25      | 500,000.00             |                      |
|                                     |         | Term Deposit                        | 14/02/25    | 4.82% | 194         | 27/08/25      | 519,446.58             | 2,019,446.58         |
| ING Bank                            |         | Term Deposit                        | 14/10/24    | 5.01% | 345         | 24/09/25      | 500,000.00             |                      |
|                                     |         | Term Deposit                        | 14/10/24    | 5.03% | 380         | 29/10/25      | 500,000.00             | 1,000,000.00         |
|                                     |         |                                     |             |       |             |               | <b>17,797,014.70</b>   | <b>17,797,014.70</b> |
| <b>Total Cash &amp; Investments</b> |         |                                     |             |       |             |               |                        | <b>24,016,427.69</b> |

Standard &amp; Poors Short Term/Long Term Credit Ratings



Graph One - proportion of investments held by Standard &amp; Poors credit ratings.

**20.6 RATES - APRIL 2025****File Number:** REP25/367**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**  

1. Rates Outstanding Report [↓](#) 
2. Rates Outstanding Chart [↓](#) 

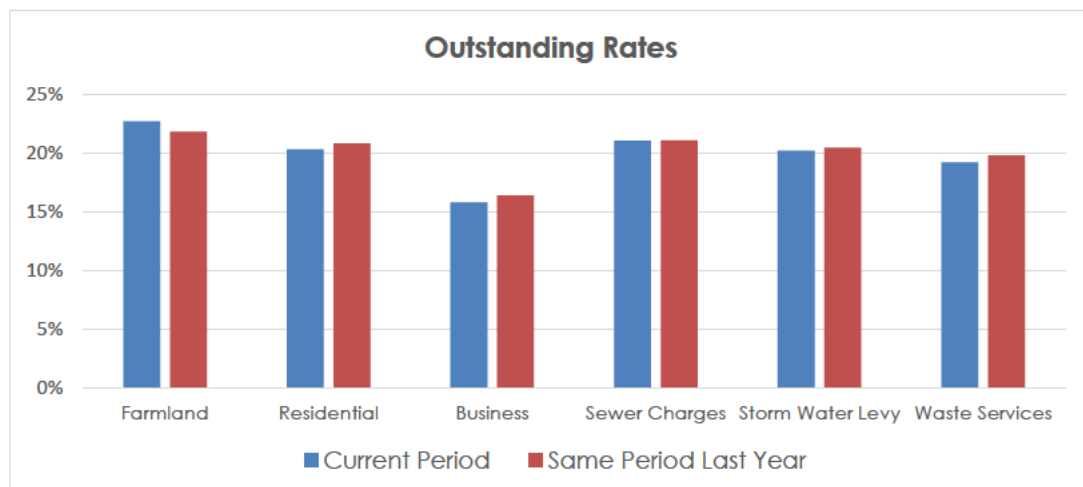
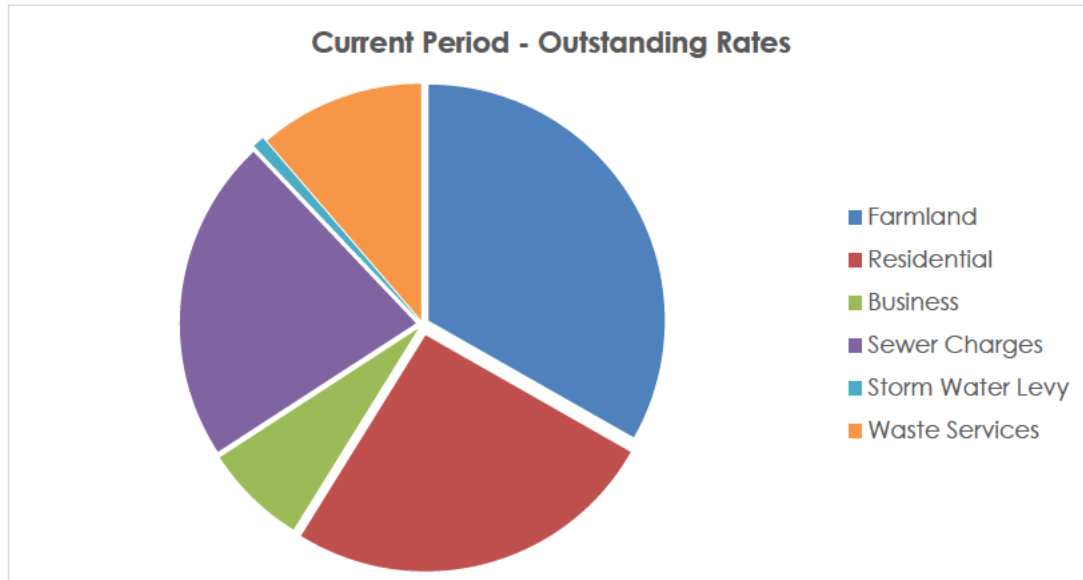



Temora Shire Council

## Rates Collections

For the period ended 30th April, 2025

| General Rates                               |                                      |                     |                       |                            | Same Period last year      |                           |                           |
|---|--------------------------------------|---------------------|-----------------------|----------------------------|----------------------------|---------------------------|---------------------------|
| Category                                    | Total Rates Levied<br>(Incl Arrears) | Pension<br>Rebates  | Payments              | Rates<br>Outstanding<br>\$ | Rates<br>Outstanding<br>\$ | Rates<br>Outstanding<br>% | Rates<br>Outstanding<br>% |
| Fairland                                    | 2,233,444.93                         | (2,987.27)          | (1,724,861.07)        | 505,596.59                 | 465,835.32                 | 23%                       | 22%                       |
| Residential Temora - Occupied               | 1,575,679.81                         | (74,184.87)         | (1,198,870.54)        | 302,624.40                 | 285,988.72                 | 20%                       | 20%                       |
| Residential Temora - Vacant                 | 99,455.51                            | (17.55)             | (76,972.13)           | 22,465.83                  | 16,217.62                  | 23%                       | 23%                       |
| Residential - Ariah Park                    | 92,353.53                            | (7,021.69)          | (65,636.29)           | 19,695.55                  | 21,781.18                  | 23%                       | 26%                       |
| Residential - Springdale                    | 15,704.92                            | (1,066.77)          | (11,362.64)           | 3,275.51                   | 4,902.52                   | 22%                       | 36%                       |
| Rural Residential                           | 177,589.37                           | (9,294.38)          | (135,365.73)          | 32,929.26                  | 31,743.15                  | 20%                       | 20%                       |
| Residential - Temora Aviation               | 51,693.33                            | (860.60)            | (42,234.23)           | 8,598.50                   | 10,004.42                  | 17%                       | 21%                       |
| Business Temora - Hoskins Street            | 301,655.83                           |                     | (251,544.46)          | 50,111.37                  | 47,563.10                  | 17%                       | 16%                       |
| Business Temora - Town                      | 304,011.68                           |                     | (261,783.99)          | 42,227.69                  | 46,502.95                  | 14%                       | 16%                       |
| Business Temora - Aviation                  | 30,267.69                            |                     | (25,079.06)           | 5,188.63                   | 4,818.38                   | 17%                       | 17%                       |
| Business - Ariah Park                       | 26,204.14                            |                     | (17,842.02)           | 8,362.12                   | 6,805.85                   | 32%                       | 29%                       |
| Business - Other                            | 11,051.23                            |                     | (10,516.15)           | 535.08                     | 583.57                     | 5%                        | 6%                        |
| <b>Services</b>                             |                                      |                     |                       |                            |                            |                           |                           |
| Residential Sewer Charges                   | 1,279,938.03                         | (36,272.50)         | (994,363.83)          | 249,301.70                 | 228,428.35                 | 20%                       | 20%                       |
| Non-Residential Sewer Access & Usage Charge | 354,082.09                           |                     | (267,314.96)          | 86,767.13                  | 78,124.24                  | 25%                       | 25%                       |
| Storm Water Levy                            | 58,500.60                            |                     | (46,689.70)           | 11,810.90                  | 11,770.14                  | 20%                       | 20%                       |
| Domestic & Rural Waste Services             | 773,254.18                           | (38,374.83)         | (590,259.19)          | 144,620.16                 | 138,531.89                 | 20%                       | 20%                       |
| Trade Waste Services                        | 161,059.43                           |                     | (133,791.44)          | 27,267.99                  | 26,203.43                  | 17%                       | 17%                       |
| Overpayments                                | (133,402.25)                         |                     | 38,693.65             | (94,708.60)                | (69,671.27)                | 71%                       | 58%                       |
| Legal charges                               | 30,587.60                            |                     | (8,785.46)            | 21,802.14                  | 9,887.63                   | 71%                       | 54%                       |
| <b>Total</b>                                | <b>7,443,131.65</b>                  | <b>(170,080.46)</b> | <b>(5,824,579.24)</b> | <b>1,448,471.95</b>        | <b>1,366,021.19</b>        | <b>20%</b>                | <b>20%</b>                |



**20.7 TEMORA MEMORIAL TOWN HALL - APRIL 2025****File Number:** REP25/364**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Town Hall [↓](#) 




Temora Shire Council

**Temora Memorial Town Hall****Income & Expenditure**

For the period ended 30th April, 2025

|  | Current YTD      | Prior YTD        |
|--|------------------|------------------|
| <b>Income</b>                            |                  |                  |
| Facility Hire                            | 13,355           | 17,569           |
| Other Sundry Income                      | -                | -                |
| <b>Total Income</b>                      | <b>13,355</b>    | <b>17,569</b>    |
| <b>Expenditure</b>                       |                  |                  |
| Utilities                                |                  |                  |
| Electricity & Gas                        | (4,411)          | (6,256)          |
| Rates                                    | (5,051)          | (5,373)          |
| Water                                    | (529)            | (627)            |
| Cleaning                                 | (10,252)         | (11,610)         |
| Maintenance                              | (24,938)         | (11,269)         |
| Administration                           |                  |                  |
| Employee Costs                           | (4,954)          | (5,136)          |
| Depreciation                             | (79,443)         | (77,697)         |
| Insurance                                | (28,642)         | (28,424)         |
| Organisation Support Costs               | (38,923)         | (36,436)         |
| Other/Miscellaneous                      | -                | -                |
| <b>Total Expenditure</b>                 | <b>(197,142)</b> | <b>(182,828)</b> |
| <b>Total Town Hall Surplus/(Deficit)</b> | <b>(183,787)</b> | <b>(165,258)</b> |
| Internal Hire/Donation                   | 3,191            | 2,401            |



**20.8 TEMORA TOWN HALL THEATRE - APRIL 2025****File Number:** REP25/365**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Theatre [↓](#) 




Temora Shire Council

**Temora Town Hall Theatre  
Operating Statement**

For the period ended 30th April, 2025

|                                       | Current YTD     | Previous YTD       |
|---------------------------------------|-----------------|--------------------|
| <b>Candy Bar</b>                      |                 |                    |
| Income                                | 34,616          | 27,496             |
| Purchases                             | (10,997)        | (10,369)           |
|                                       | 23,618          | 17,126             |
| <b>Admissions</b>                     |                 |                    |
| Income                                | 56,994          | 48,949             |
| Gold Class Ticket Sales               | 2,495           | 1,842              |
| Audio Visual Purchases                | (26,175)        | (29,679)           |
|                                       | 33,315          | 21,111             |
| <b>Other Income</b>                   |                 |                    |
| Facility Hire                         | 3,605           | 2,522              |
| Donations                             | -               | 736                |
| Event Catering Income                 | 500             | 990                |
| Sale of Advertising                   | 273             | -                  |
|                                       | 4,377           | 4,248              |
| <b>Other Costs</b>                    |                 |                    |
| Advertising                           | (33)            | -                  |
| Bank Fees                             | (1,037)         | (1,099)            |
| Building Maintenance                  | (3,039)         | (459)              |
| Cleaning                              | (2,491)         | (2,043)            |
| Computer Costs                        | (5,089)         | (3,812)            |
| Employee Costs                        | (27,643)        | (24,129)           |
| Event Catering Expenses               | (2,326)         | (2,326)            |
| General Maintenance                   | (240)           | (404)              |
| Insurance                             | (7,520)         | (7,446)            |
| Licences & Permits                    | (436)           | (342)              |
| Materials Purchased                   | (682)           | (2,219)            |
| Rates & Electricity                   | (6,156)         | (6,015)            |
| Stationery & Office Consumables       | -               | (8)                |
| Sundry Expenses                       | 24              | 7                  |
| Telephone & Internet                  | (1,087)         | (1,088)            |
| Volunteer Support                     | (137)           | (328)              |
| Depreciation                          | (1,917)         | (1,723)            |
|                                       | (59,806)        | (53,433)           |
| <b>Total Cinema Surplus/(Deficit)</b> | <b>\$ 1,504</b> | <b>(\$ 10,947)</b> |
| Internal Hire/Donation                | 164             | -                  |

**20.9 LOCAL GOVERNMENT WEEK MINUTES HELD 11 MARCH 2025****File Number:** REP25/383**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. LGW minutes [↓](#) 

**MINUTES OF THE LOCAL GOVERNMENT WEEK COMMITTEE MEETING HELD ON TUESDAY 11 MARCH 2025 IN THE COUNCIL CHAMBERS AT 11:30AM.**

- 1. Present:** Mayor Rick Firman, Cr Graham Sinclair
- 2. In Attendance:** Melissa Boxall – General Manager  
Shontayne Ward – Economic & Community Development Officer (E&CDO)  
Lauren Carr – Communications Officer (CO)
- 3. Meeting Opened:** Mayor Firman declared the meeting open at 11.35am.
- 4. Apologies** Nil
- 5. Election of Positions**  
The Chairman, Cr Graham Sinclair request that Cr Rick Firman conduct the election of officers ensuring the 12 months and Mayor Firman declared the position of Chairman as open.  
  
**Chairman:** Cr. Graham Sinclair was nominated by Cr Rick Firman. Cr Graham Sinclair accepted the nomination. There being no further nominations, Cr Graham Sinclair was declared elected Chairman.
- 6. Business arising from the previous meeting.** Nil
- 7. Correspondence - inward and outward:** Nil
- 8. Local Government Week**

It is noted that Local Government Week will run from Monday 4<sup>th</sup> August – Sunday 10<sup>th</sup> August 2025.

The committee discussed the various events that were held during LGW 2024.

The budget for Local Government Week 2025 has confirmed as \$3000 (post meeting).

The committee discussed and agreed that Shontayne should seek out all Councillors availabilities from the 2024 for the ease of planning the events this year.

The following events were discussed and proposed.

**a. Mayors Public Speaking Challenge**

The committee discussed and agreed that the Mayor's Public Speaking Challenge was a great success and should be held again this year.

The recommendation is to host both the Primary and Secondary Schools challenges on the same day rather than being spilt across two days. The dates proposed are Monday 4<sup>th</sup> or Tuesday 5<sup>th</sup> August.

Shontayne to engage schools to secure the date and times for the primary and secondary challenges. The location will be at the Temora Memorial Town Hall and will include a morning/afternoon tea.

Shontayne to prepare a budget for the event.

Shontayne to also engage last year's judges for the 2025 challenge.

The themes for the challenge will remain the same.

**Motion** The Mayors Public Speaking Challenge to continue to be held during Local Government Week for 2025.

**Moved** Cr Sinclair  
**Seconded** Cr Firman

**b. Evening Mayoral Reception – 355 Committee Members**

The committee discussed and agreed that the 355 Committee Volunteers Evening Mayoral Reception had a low attendance.

**Motion** The Evening Mayoral Reception to be held in conjunction with community volunteers Mayoral Reception during National Volunteers Week.

**Moved** Cr Sinclair  
**Seconded** Cr Firman

**c. Councillors Engagement opportunities**

The Committee discussed Councillors attending regular Temora Shire Council programs and activities during Local Government Week this year. Examples of regular programs include Pottery at the Art Centre, Hospitality, the Green Team and the Youth Leadership Meetings at Platform Y, Storytime at the Library, Robotics at Aria Park and an Intergenerational session at Greenstone Lodge.

The committee agreed that the Shontayne would organise a programme of events/opportunities for the week and match them with Councillors availabilities.

**Motion** The E&CDO to organise a programme of engagement opportunities for Councillors during LGW.

**Moved** Cr Sinclair  
**Seconded** Cr Firman

**9. Other Business**

Nil

**10. Next Meeting:** 8<sup>th</sup> April, time TBC


**11. Meeting Closed:** 11:57am

**20.10 RYAN PARK MINISTER FOR HEALTH - PATHOLOGY SERVICES TO STAY IN COOTAMUNDRA**

**File Number:** REP25/384

**Author:** Executive Assistant

**Authoriser:** General Manager

**Attachments:** 1. Media Release - Pathology Services Cootamundra [!\[\]\(5a132f13505a6571904d622757b7a8f0\_img.jpg\)](#) 

**Ryan Park**

Minister for Health  
Minister for Regional Health  
Minister for the Illawarra & the South Coast

**Media Release****Pathology services to stay in Cootamundra**

Thursday, 8 May 2025

Health Minister Ryan Park has today announced the NSW Health Pathology laboratory will remain at the Cootamundra Health Service

There were proposed plans to relocate the Cootamundra laboratory to Young.

But following meetings with staff, the local community and the Health Services Union, the Health Minister reviewed pathology services in the area.

With the implementation of Point of Care Testing technology, the Cootamundra laboratory will be capable of undertaking more testing on location more quickly.

Point of Care Testing technology is capable of providing pathology results within minutes, enabling doctors to diagnose patients faster and make critical treatment decisions without the need to send samples to a laboratory.

These devices provide reliable, accurate test results and most tests will take between 5 to 15 minutes.

Health service staff are being trained in the use of the new devices and the technology is already being used after-hours.

The collection service is located at Cootamundra Primary Health Centre in MacKay Street and is open 7.30am to 4.30pm Monday to Friday.

**Quotes attributable to Minister for Regional Health Ryan Park:**

"I thank staff, the Health Services Union, the local community and NSW Pathology for bringing this to my attention and working to resolve this matter.

"It means the community can access pathology services more quickly and closer to home.

"It provides staff and the community with certainty."

**Quotes attributable to Health Services Union Secretary Gerard Hayes:**

"I thank the Health Minister for meeting with the Health Services Union and our members at Young and Cootamundra Pathology to listen and act on their concerns with the proposal to relocate pathology services from Cootamundra to Young.

"This is a major win for the community of Cootamundra and surrounds.

“Regional New South Wales deserves access to quality and timely care, and thanks to this decision they will.”

**MEDIA CONTACT:**

Daryl Tan | Minister Park | 0422 028 222



## 21 CONFIDENTIAL REPORTS

### RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

#### **21.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 6 May 2025**

This matter is considered to be confidential under Section 10A(2) - c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**22 MEETING CLOSE**