



Date: Thursday, 21 August 2025
Time: 4:00pm
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

21 August 2025

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 21 AUGUST 2025 AT 4:00PM**

PRESENT: Cr Rick Firman (Mayor)(Chair), Cr Graham Sinclair (Deputy Mayor), Cr Nigel Judd, Cr Belinda Bushell (arrived 4:14pm), Cr Anthony Irvine, Cr Brenton Hawken, Cr Ken Smith, Cr Narelle Djukic, Cr Paul Mahon

IN ATTENDANCE: Mr Rob Fisher (Executive Manager Engineering Services), Mr Kris Dunstan (Director of Environmental Services), Mrs Elizabeth Smith (Director of Administration & Finance), Ms Melissa Boxall (General Manager), Mrs Anne Rands (Executive Assistant)

Media Officer – Lauren Carr

Temora Independent – Tom Gossling

1 OPEN AND WELCOME

There were no Public Forum requests.

ETHICAL OBLIGATIONS

The Mayor and Councillors are reminded of their Oath/Affirmation of Office made under Section 23A of the Local Government Act 1993 and their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES

Nil

4 OPENING PRAYER

The opening prayer was conducted by Pastor Darren Kupke from the Temora Lutheran Church.

5 CONFIRMATION OF MINUTES

RESOLUTION 82/2025

Moved: Cr Ken Smith

Seconded: Cr Narelle Djukic

That the minutes of the Ordinary Council Meeting held on 17 July 2025 be confirmed.

CARRIED

6 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
Cr Paul Mahon	REP25/563	Pecuniary Interest	Left the meeting

7 MAYORAL MINUTES

7.1 MAYORAL MINUTE - COST SHIFTING ONTO LOCAL GOVERNMENT

File Number: REP25/528
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

The pressure on NSW Councils to maintain services of appropriate standard that meet the needs of our communities has reached unprecedented levels.

The unrelenting growth of cost shifting to Councils, coupled with rate pegging and insufficient State and Federal funding, is increasingly eroding the possibility of financially sustainable local government and risking the capacity of councils to deliver the essential infrastructure and services required by their communities.

The latest research commissioned by Local Government NSW (LGNSW) shows that the increase in cost shifting has continued unabated by various State and Federal Government policies.

The cost shifting report, produced by independent consultants Morrison Low for the 2023/2024 financial year, reveals that \$1.5 billion of expense has been imposed on NSW Councils. This is an increase of approximately \$140 million (10 per cent) since the last report for the 2021/22 financial year, when the total cost shift was estimated at \$1.36 billion.

On average, this also now represents an inflated cost of \$497.40 for each ratepayer, an increase of \$36.72 from 2021/22. It is unfair to our communities that such a large portion of their rates are being diverted away from local priorities.

The full report is available online at www.lgnsw.org.au/costshifting.

With Councils having to fund this ongoing subsidy primarily for the State Government each and every year, it means our communities receive less or go without. They go without safer roads. They go without parks. And they go without important community services that only Councils provide, while our communities are effectively paying hidden taxes to other levels of government.

For Temora Shire Council, cost shifting means that we are unable to maintain our infrastructure such as roads to the desired standard. Without appropriate regulatory reform and additional funding, significant cuts will need to be made to the level of service provided to our Shire community. Total cost shifting reported by Temora Shire Council for the 2023/24 financial year amounted to \$2.5 million with major components being the Emergency Services Levy, regulatory functions including development applications, companion animals and noxious weeds, funding programs such as the library and road safety program, and rate exemptions and pensioner rebates. Other cost shifting examples include increased external audit fees and election costs and the additional governance cost to support the independent Audit Risk and Improvement Committee.

Councillors, our communities deserve better. The decades-long practice of cost shifting is continuing to undermine the financial sustainability of our cherished local government sector. This must stop. The November 2024 report of the parliamentary inquiry into the ability of councils to fund infrastructure and services called for the NSW Government to identify opportunities to

reduce cost shifting to local government. NSW Local Government Minister the Hon Ron Hoenig MP deserves our thanks and praise for referring the crucial issue of financial sustainability to a Parliamentary Inquiry. The Government's response to the recommendations is encouraging, however, we need to see bipartisan support, and urgent action. It is essential to Councils and our communities that the NSW Government urgently seek to address cost shifting through a combination of regulatory reform and appropriate funding.

We cannot continue on the current trajectory – we need help. Our sector needs help.

Kris Dunstan left the meeting at 4:06pm

Kris Dunstan returned to the meeting at 4:08pm

Cr Belinda Bushell arrived at 4:14pm

RESOLUTION 83/2025

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

It was resolved that:

1. Council note the findings of the LGNSW Cost Shifting report for the 2023/2024 financial year; and
2. A copy of the cost shifting report be placed on Council's website, social media, traditional media and made available in hard copy so that our community can access it; and
3. Council writes to our NSW Premier, our NSW Treasurer and our NSW Minister for Local Government, seeking that they urgently address these costs through a combination of regulatory reform and appropriate funding.
4. Copies of correspondence to be sent to our State and Federal MP's, LGNSW, CMA and REROC.

CARRIED

Report by Mayor Rick Firman

8 REPORTS FROM COMMITTEES**8.1 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 12 AUGUST 2025****File Number:** REP25/564**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 12 August 2025**RESOLUTION 84/2025**

Moved: Cr Graham Sinclair

Seconded: Cr Ken Smith

It was resolved that the reports be received.

CARRIED**RESOLUTION 85/2025**

Moved: Cr Narelle Djukic

Seconded: Cr Nigel Judd

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 12 August 2025
Time: 2:04pm
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Assets & Operations Committee Meeting

12 August 2025

Order of Business

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**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 AUGUST 2025 AT 2:04PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Graham Sinclair (Deputy Mayor) (Chair), Cr Belinda Bushell, Cr Anthony Irvine (arrived 2:06pm), Cr Paul Mahon (arrived 2:11pm), Cr Ken Smith

IN ATTENDANCE: Mr Rob Fisher (Executive Manager Engineering Services), Mr Kris Dunstan (Director of Environmental Services), Mrs Elizabeth Smith (Director of Administration & Finance), Ms Melissa Boxall (General Manager), Mr Grant Nicholson (Enterprise Risk Manager)

1 OPEN MEETING

2:04pm

2 APOLOGIES

Nil

3 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
Cr Anthony Irvine	REP25/405	Non Pecuniary	Stayed in Meeting

4 REPORTS

4.1 RISK APPETITE REVIEW

File Number: REP25/347

Author: General Manager

Authoriser: General Manager

Attachments: 1. RM-100.3 Risk Appetite

REPORT

Council has adopted a Risk Management Framework that consists of the following documents:

- RM-001 Risk Management Policy
- RM-100 Risk Management Procedure
 - 100.1 Risk Matrix
 - 100.2 Risk Consequence guide
 - 100.3 Risk Appetite
 - 100.4 Risk Identification form
 - 100.5 Risk Assessment Spreadsheet Template
 - 100.6 RM Maturity Assessment
 - 100.7 Annual Risk Management Action Plan

Risk appetite is a key component of the Risk Management Procedure and is used in conjunction with RM-100.1 Risk Matrix and RM-100.2 Risk Consequence Guide when considering and assessing risk.

Risk Appetite is the level of residual risk Council is willing to pursue or accept. ISO Guide 31073:2022, Risk Management – Vocabulary defines risk appetite as –

The amount and type of risk that an organisation is willing to pursue or retain.

Council's Risk Appetite was prepared in February 2023 and endorsed by Council at the 16 March 2023 Council Meeting.

It is considered best practice to review Council's Risk Appetite Statements regularly and within 12 months of a new term of Council.

The Risk Appetite (attachment 1) has been reviewed by Council's Executive Managers and independent committee members of Council's Audit Risk and Improvement Committee (ARIC) and is considered to accurately reflect the organisations risk appetite in relation to reputation, financial, regulatory compliance and health and safety.

It is noted that where a risk is considered extreme that the General Manager has the discretion to refer the matter to the elected Council for their determination.

Integrated Planning and Reporting

Community Strategic Plan 2025 – 2035

Objective 5: Deliver effective leadership, governance and engagement to meet community needs

Delivery Program Strategy 5.1: Deliver strong community A community with strong local leadership

Council Policy/Legislation

This report has been prepared in line with RM-001 Risk Management Policy.

Options

1. Endorse the attached Risk Management Appetite
2. Amend the attached Risk Management Appetite

Budget Implications

N/A

Risk Implications

The Risk Appetite Statements provide guidance to those responsible for the implementation, use, and oversight of the risk management framework. It is important that the Risk Management Appetite is reviewed regularly to ensure alignment between the elected body and Council officers in regard to how much risk will be tolerated by Council.

Cr Anthony Irvine arrived at 2:06pm

Cr Paul Mahon arrived at 2:11pm

COMMITTEE RESOLUTION 54/2025

Moved: Cr Belinda Bushell

Seconded: Cr Nigel Judd

The Committee resolved to recommend to Council to endorse the Risk Appetite at Attachment 1.

CARRIED

Report by Melissa Boxall

Mr Grant Nicholson Enterprise Risk Manager left at 2:16pm

Risk Appetite

RM-100.3



Risk Appetite

Risk appetite is a key component of the risk management framework and is in used conjunction with RM-100.1 Risk Matrix and RM-100.2 Risk Consequence Guide when considering and assessing risk.

Risk appetite is the level of risk an organisation is willing to accept or pursue to achieve its strategic goals and objectives.

The purpose of this document is to provide guidance to those responsible for the implementation, use, and oversight of the risk management framework.

Risk Appetite Matrix

TSC's target levels of risk for each impact category are shown in the matrix below. The matrix guides decision making by helping to determine whether to:

- Accept the risk when it is within tolerance
- Develop additional or improved controls to bring the risk within tolerance

What is our target level of residual risk against each impact category?				
Impact Category	Low	Medium	High	Extreme
Reputation		◆		
Financial		◆		
Regulatory Compliance	◆			
Health and Safety	◆			

Risk Escalation Matrix

Risk may not always be able to be reduced to the target level. In some cases it may not be possible, or the costs of implementing additional controls may be disproportionate to the level of risk.

The risk escalation matrix provides an accountability structure to ensure that risks exceeding the target level are formally accepted on behalf of TSC by a staff member with the appropriate level of authority.

Authority for acceptance should residual risk exceed the appetite targets				
Impact Category	Low	Medium	High	Extreme
Reputation			1 level above risk owner (Director or Senior Manager/Dept. Head)	2 levels above risk owner (General Manager - may include referral to elected body, at GM's discretion)
Financial				
Regulatory Compliance		Risk Owner		
Health and Safety		Risk Owner		

Description: RM-100.3 Risk Appetite	Developed: Nov 2022	Reviewed: August 2025	Page: 1 of 2
File path: T:\Risk Management\RM Framework		Version Number: 2.0	

Risk Appetite

RM-100.3



Risk Appetite Statements

The following risk appetite statements have been developed to provide further context to the risk appetite matrix and risk escalation matrix.

Reputation Risk

TSC has a low appetite for reputational risk. We prioritise maintaining trust, credibility and transparency within our community and with our stakeholders.

Medium reputational risks may be accepted where the benefits clearly outweigh any negative impacts and are well managed with proactive communication.

We do not accept risks that may significantly erode public confidence or require formal intervention.

- **Target level of risk:** Medium or below.
- **Escalation:** High and Extreme require Executive, General Manager and/or Council approval.

Financial Risk

TSC maintains a low to medium appetite for financial risk, reflecting our commitment to financial sustainability and service continuity.

A risk owner may accept a medium financial risk, provided it is manageable within existing budgets and aligns with strategic objectives.

- **Target level of risk:** Medium or below
- **Escalation:** High or extreme financial risk may only be accepted by a member of the Executive, the General Manager and/or Council, supported by a compelling community benefit and a clear management strategy.

Regulatory Compliance Risk

TSC has no appetite for non-compliance with legislative or regulatory obligations. We are committed to meeting all legislative requirements, both in our role as a regulated organisation and regulatory authority.

- **Target level of risk:** Low
- **Escalation:** Medium level risks may be accepted by a risk owner, who has appropriate knowledge and delegated authority from the General Manager. High and extreme compliance risks require Executive, General Manager and/or Council approval.

Health & Safety Risk

TSC has a zero-tolerance policy for any breach of Workplace Health and Safety legislation or any activity that endangers a person's physical or psychological health and safety.

We strive to eliminate or control all foreseeable risks that could lead to injury or illness. Only low risks are considered acceptable without escalation.

Exposure to hazards that may result in lost time injuries, significant injury, or fatality are not tolerated and must be addressed immediately.

- **Target level of risk:** Low
- **Escalation:** Medium and above must be escalated. Extreme health and safety risks are not acceptable under any circumstances.

Description: RM-100.3 Risk Appetite	Developed: Nov 2022	Reviewed: August 2025	Page: 2 of 2
File path: T:\Risk Management\RM Framework		Version Number: 2.0	

4.2 GET NSW ACTIVE GRANT 2025-26

File Number: REP25/542
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

Council will recall that Council officers made application for funding under the Get NSW Active Grant Program 2025-26. A report was presented to the November 2024 Council meeting advising Council that application for funding had been made for the following projects:

- Temora West Footpath
- Temora North Eastern Footpath
- PAMP Update (development of Active Transport Plan)

The application for funding of the two construction projects was unsuccessful, however funding has been secured for the development of an Active Transport Plan, which will supersede the Pedestrian Access Mobility Plan (PAMP). Application and approval were based on an estimated project cost of \$70,000 with a 20% Council co-contribution of \$14,000 required.

Following completion of the Request for Quotation (RFQ) process a preferred consultant has been selected.

Council was advised on 19 May 2025 that the application for funding was successful which was during exhibition of Council's Plan for the Future, incorporating budget information. The draft budget was not amended to account for the successful grant application.

Officers have reviewed the funding/budget status of several other projects and have identified that the Fixing Country Roads project at Howards Road is expected to be completed under budget. This project was included in Council's 2025/26 capital works program with forecast Council contribution of \$182,145. While some works are required this financial year to complete the project, the full amount of the budgeted Council contribution will not be required. It is the recommendation of officers that the contribution to the Get NSW Active Project of \$14,000 be funded by diverting from the Howards Road project budgeted contribution.

Integrated Planning and Reporting

Temora Shire Council Community Strategic Plan (CSP) 2025-2035

CSP Objective: 3. Plan attractive, liveable and sustainable towns, villages and rural communities

Delivery Program Strategy: 3.4 Offer safe, well-connected footpaths and cycleways

Priority Project: 3.4.1 Develop an Active Transport Plan with costed short-term priorities and long-term recommendations to improve footpaths, trails, cycleways and crossings.

Council Policy/Legislation

N/A

Options

1. Council endorse the reallocation of Council's co-contribution from the Howards Road project to the Get NSW Active project
2. Council defer completion of the PAMP until 2026/27 financial year, contingent on budget approval.

Budget Implications

No net impact on Council's budget if option 1 is chosen.

Risk Implications

Deferring the Get NSW Active project until next financial year will require a new RFQ process to be undertaken, with costs likely to increase.

COMMITTEE RESOLUTION 55/2025

Moved: Cr Rick Firman

Seconded: Cr Ken Smith

The Committee resolved to recommend that Council endorse the reallocation of Council's co-contribution from the Howards Road project to the Get NSW Active project.

CARRIED

Report by Elizabeth Smith

4.3 CLASSIFICATION OF LAND - TAXIWAY

File Number: REP25/543
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

On Monday 28 July 2025 ownership of 40 Airport Street (Lot 42, DP 1308941) was transferred to Council. The subject land will be the site of the new taxiway to be constructed as part of the Airpark Expansion project. Part 2 of the Local Government Act requires all public land to be classified as either “community” or “operational”. Council must resolve that the land be classified as community land or operational land within three months of acquisition. Any land acquired by Council that is not classified within 3 months is taken to have been classified as community land.

The purpose of classification is to identify clearly that land which should be kept for use by the general public (community) and that land which need not (operational).

Community Land is typically intended for public access and use or where restrictions create an obligation to maintain public access. Community land cannot be sold, exchanged, or otherwise disposed of by Council, although it can be leased or licenced under specific conditions.

By contrast, Operational Land refers to public land that Council can sell or lease and is typically used for Council’s day to day operations or held as an investment. The land recently acquired at 40 Airport Street fits within the definition of operational land.

Council is required to give public notice of a proposed resolution to classify public land. Submissions may be made to Council during the 28-day notice period.

Integrated Planning and Reporting

Temora Shire Council Community Strategic Plan (CSP) 2025-2035

CSP Objective: 4. Create a strong, vibrant and diverse economy that builds on existing opportunities in agriculture, aviation heritage and tourism.

Delivery Program Strategy: 4.3 Celebrate our aviation heritage, facilities and services and leverage new opportunities.

Priority Action: 4.3.3 Complete Airpark Estate Expansion project

Council Policy/Legislation

Local Government Act 1993 – Part 2 Public Land

Options

Nil

Budget Implications

Nil

Risk Implications

Failure to classify the land as operational land within three months of acquisition will result in a default classification of community land, resulting in significant restriction on use.

COMMITTEE RESOLUTION 56/2025

Moved: Cr Belinda Bushell

Seconded: Cr Paul Mahon

The Committee resolved to recommend to Council that the proposal to classify land at 40 Airport Street as operational land be placed on public exhibition for 28 days.

AND FURTHER

If there are no submissions received, consider the land classified as operational land.

CARRIED

Report by Elizabeth Smith

4.4 SPRINGDALE COMMUNITY COMMITTEE - REST AREA IMPROVEMENT REQUEST**File Number:** REP25/527**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:**

1. Springdale Community Committee Request
2. Photo 1
3. Photo 2
4. Photo 3

REPORT

Council has received a request from the Springdale Community Committee regarding the removal of the sandpit area at the Springdale rest stop playground. The committee has expressed concerns about the sandpit's limited use and its overall unsuitability for the site.

As part of the proposal, the committee has suggested that a new swing set be considered as a replacement feature within the playground.

It is noted that the 2021 Parks and Recreation Venue Assessment recommends the replacement of the existing play equipment within the next 10 years.

The remaining matters raised in the committee's correspondence have been referred to Council's depot team for action as part of routine maintenance.

Integrated Planning and Reporting

CSP Objective: 1. Develop a safe, healthy and inclusive community for enhanced quality of life

Delivery Program Strategy: 1.6 Deliver appropriate services for families, children and young people

Council Policy/Legislation

- 2021 Recreation and Open Space Strategy
- 2021 Parks and Recreation Venue Assessments

Options

1. Removal of sandpit area in the current financial year and for the installation of a new swing set to be considered within the 2026/27 budget estimates.
2. Removal of sandpit area in the current financial year and the request for a swing set be declined.
3. Take no action.

Council officers recommend option 1 as the preferred option.

Budget Implications

Item	Budget – (estimate only)
Removal of sandpit & restoration of site	\$ 1,000 - \$2,000
Supply and install a new swing set including soft fall.	\$12,500 - \$20,000 (subject to soft fall configuration and border)

Risk Implications

The feedback from the Springdale Community Committee indicates that the sandpit has limited use and poses a potential health hazard due to reports of it being used by feral cats creating possible exposure to contaminants.

COMMITTEE RESOLUTION 57/2025

Moved: Cr Belinda Bushell

Seconded: Cr Ken Smith

The Committee resolved to recommend to Council to remove the sandpit area at the Springdale rest stop playground in the current financial year.

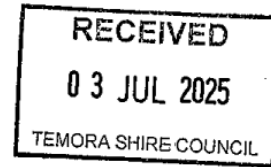
AND FURTHER

The installation of a new swing set be considered within the 2026/27 budget estimates.

CARRIED

Report by Rob Fisher

2nd July 2025



To The General Manager and Temora Shire Councillors.

Springdale community committee last met on the 18th May 2025. During that meeting a couple of issues were raised that require attention from Temora Shire Council.

Firstly, it was noted that the latches and locks on the double entrance doors into the Springdale Hall are becoming worn and broken. This is leaving the Hall unsecure as the doors have blown open during strong winds and can be opened from the outside if appropriate force is used.

There are many valuable items inside the Hall, so we need to ensure the doors are secure to prevent anything being stolen or damaged. It would be greatly appreciated if this could be reviewed and repaired by Temora Shire Council staff.

Secondly, the playground located at the Springdale Rest Area is a popular facility used regularly by both locals and travellers. Recently the torn shade sails above the playground were replaced leaving the playground nicely shaded again. We wish to thank your staff for their work in maintaining this area.

During our recent meeting, the sandpit inside the playground was discussed due to its lack of use and appeal to children. It is more or less existing as a place where feral cats bury their mess.

SCC members feel that a swing set would be a far more popular addition to the play area and ask if this is something that TSC is willing to provide?

Thank you for your consideration in these matters.

Please contact _____ if further information is required.

Kind regards,

Springdale community Committee







4.5 NEW POLICY - BOUNDARY ROAD MAINTENANCE POLICY**File Number:** REP25/544**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** 1. Boundary Road Maintenance Policy (Draft)**REPORT**

As part of the 2024 review of Council policies, it was identified that *Council Policy G21 – General Policies* contains multiple unrelated provisions. The *G21 Policy* includes a brief reference to boundary road maintenance agreements with neighbouring shires, as shown below:

BOUNDARY ROADS**JUNEE SHIRE**

Junee Shire to maintain

- Eurolie Lane

Temora Shire to maintain

- eastern section of Leonard's Lane and Boundary
- Lane south of portions 55 & 78, Parish of Combaning.

BLAND SHIRE

Temora Shire to maintain

- Regans Lane
- Gardeners Lane and Heath's Lane
- Taylor's Lane (Eastern End)

Bland Shire to maintain

- Barmedman to Williams Crossing Road
 - Fiegert Road
 - Taylors Lane (Western End)
-

This information has been reviewed and expanded into a newly developed standalone policy – *EW Boundary Road Maintenance Policy* (attached).

It is noted that a further report will be presented regarding the remaining provisions of *Policy G21 – General Policies*.

Integrated Planning and Reporting*Temora Shire Council Community Strategic Plan (CSP) 2025-2035*

CSP Objective: 5. Deliver effective leadership, governance and engagement to meet community needs

Delivery Program Strategy: 5.3 Facilitate a well-informed, engaged community

Council Policy/Legislation

G21 – General Policies

Options

Option 1: Provide feedback or request amendments on the proposed *Council Policy – EW Boundary Road Maintenance Policy*.

Option 2: Adopt the *EW Boundary Road Maintenance Policy* as presented.

Budget Implications

Nil

Risk Implications

There is a risk, if the newly presented policy (or a revised version) is not adopted, the relevant information may be lost, leading to confusion or mismanagement of boundary road maintenance provisions.

COMMITTEE RESOLUTION 58/2025

Moved: Cr Nigel Judd

Seconded: Cr Rick Firman

The Committee resolved to recommend that Council adopts the newly created Council Policy - EW Boundary Road Maintenance Policy.

CARRIED

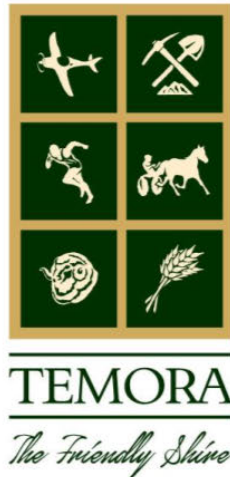
Report by Amanda Colwill

Function: Engineering

Temora Shire Council

Policy Number:

TEMORA SHIRE COUNCIL



BOUNDARY ROAD POLICY

DRAFT

Revision Number: 1
File Name:

Revision Date:
Page Number: 1

*Function: Engineering**Temora Shire Council**Policy Number:***Review Details****ABOUT THIS RELEASE**

DOCUMENT NAME: Boundary Road Policy
CODE NUMBER:
AUTHOR: Temora Shire Council
ENDORSEMENT DATE:

REVIEW

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
1/7/2025	Initial Draft			

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
1/7/2029			

Revision Number: 1
File Name:

Revision Date:
Page Number: 2

Function: Engineering

Temora Shire Council

Policy Number:

1. PURPOSE

This policy establishes clear responsibilities for the ongoing maintenance of boundary roads shared between Temora Shire Council and neighbouring local government areas (LGAs). It aims to ensure consistent and equitable management of road assets and public safety on shared road infrastructure.

2. SCOPE

This policy applies to all identified boundary roads that lie on or near the borders of Temora Shire Council and adjoining Councils. It outlines routine maintenance and capital renewal responsibilities, excluding capital upgrades. It also addresses incident management and public safety responsibilities on boundary roads.

3. DEFINITIONS

- **Boundary Road:** A public road that lies on or near the boundary between two LGAs.
- **Routine Maintenance:** Regular works required to keep a road in a serviceable condition, including grading, pothole repair, vegetation control, etc.
- **Capital Renewal Works:** Resealing of sealed roads or gravel re-sheeting of unsealed roads.
- **Capital Upgrade Works:** Improvements to the road standard (eg. upgrade from gravel road to bitumen seal).

4. SCHEDULE OF MAINTENANCE AGREEMENTS

Outlined below are the agreed maintenance and capital renewal responsibilities between Temora Shire Council and the neighbouring Councils. These agreements specifically exclude capital upgrades.

4.1. Junee Shire Council

Temora Shire to Maintain	Road Standard	Length (km)	Junee Shire to Maintain	Road Standard	Length (km)
Leonards Lane (eastern end)	Gravel	0.76	Eurollie Road	Gravel	2.83
Bishops Lane (eastern end)	Gravel	0.40			
Combaning Road (southern end)	Sealed	0.29			
Cowans Lane	Unsealed	1.54			
TOTAL:		2.99 km	TOTAL:		2.83 km

4.2. Bland Shire Council

Temora Shire to Maintain	Road Standard	Length (km)	Bland Shire to Maintain	Road Standard	Length (km)
Regans Road	Gravel/Unsealed	0.918	Williams Crossing Road	Gravel	3.152

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Gardners Lane	Gravel	5.236	Fiegerts Lane	Gravel	0.967
Taylors Lane (eastern end)	Gravel	1.299	Taylors Lane (western end)	Gravel	3.35
TOTAL:		7.453 km	TOTAL:		7.469 km

4.3. Coolamon Shire Council

Temora Shire to Maintain	Road Standard	Length (km)	Coolamon Shire to Maintain	Road Standard	Length (km)
Quades Lane	Gravel	3.23	Methul Road	Sealed	4.34
Haddrills Road	Sealed/Gravel	8.15	McPhannns Lane	Gravel	2.80
Mannings Lane (east of Rannock Road)	Unsealed	2.90	Mannings Lane (west of Rannock Road)	Unsealed	3.13
Old Wagga Road South (north of East West Road)	Gravel	5.73	Old Wagga Road South (south of East West Road)	Gravel	4.35
Quades Lane	Gravel	2.00	Marrar North Road	Sealed	0.95
TOTAL:		22.01 km	TOTAL:		15.57 km

5. INCIDENT MANAGEMENT

Each Council is responsible for managing any incident, accident, or emergency response occurring on the section of boundary road they are assigned to maintain, as per the *Schedule of Maintenance Agreements*.

6. DISPUTE RESOLUTION

Where ambiguity or disagreement arises regarding maintenance responsibilities, the relevant Councils shall meet to negotiate a solution. Matters unresolved will be referred to the respective General Manager for resolution.

7. POLICY REVIEW

This policy is to be reviewed every four (4) years or sooner if required due to changes in boundaries, road conditions, or mutual agreement with neighbouring councils.

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4.6 NEW POLICY - ROAD NAMING AND ADDRESSING POLICY

File Number: REP25/546
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: 1. Road Naming and Addressing Policy (Draft)

As part of the 2024 review of Council policies, it was identified that *Council Policy G21 – General Policies* contains multiple unrelated provisions. The *G21 Policy* includes a brief reference to street naming, as shown below:

STREET**- NAMES**

-
- Street names approved for future subdivisions:-
Bluett, Macansh, Harmer, Bland, Brown, Evans, Francis Hickey, Leonard Henman, Krause, Eric Weissel.
 - Lanes running north/south to be named after street immediately west of the lane with "Little" added to the street name.
 - Lanes running east/west to be similarly named after the street immediately north of the lane.
-

This information has been reviewed and expanded into a newly developed standalone policy, to also incorporate addressing principles – *EW Road Naming and Addressing Policy* (attached).

It is noted that a further report will be presented regarding the remaining provisions of *Policy G21 – General Policies*.

Integrated Planning and Reporting

Temora Shire Council Community Strategic Plan (CSP) 2025-2035

CSP Objective: 5. Deliver effective leadership, governance and engagement to meet community needs

Delivery Program Strategy: 5.3 Facilitate a well-informed, engaged community

Council Policy/Legislation

- G21 – General Policies
- NSW Address Policy and User Manual
- Roads Act 1993

Options

Option 1: Adopt the *Road Naming and Addressing Policy* as presented.

Option 2: Provide feedback or request amendments on the proposed *Council Policy – Road Naming and Addressing Policy*.

Adopt the *Road Naming and Addressing Policy* as presented.

Budget Implications

Nil

Risk Implications

The newly developed policy contains significantly more detailed and comprehensive information regarding road naming and addressing processes. If the policy is not adopted (or revised and adopted), this expanded guidance will not be formally documented, potentially leading to inconsistencies, confusion, or mismanagement in the application of naming and addressing practices.

COMMITTEE RESOLUTION 59/2025

Moved: Cr Rick Firman

Seconded: Cr Ken Smith

The Committee resolved to recommend that Council adopts the newly created Council Policy - Road Naming and Addressing Policy with the addition of “and Councillors” at section 4.2.1.

AND FURTHER

That the policy be placed on public exhibition for a period of 28 days. Should there be no submissions received the policy will be considered adopted.

CARRIED

Report by Amanda Colwill

Function: Engineering

Temora Shire Council

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TEMORA SHIRE COUNCIL



ROAD NAMING AND ADDRESSING POLICY

DRAFT

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*Function: Engineering**Temora Shire Council**Policy Number:***Review Details****ABOUT THIS RELEASE****DOCUMENT NAME:** Road Naming and Addressing Policy**CODE NUMBER:****AUTHOR:** Temora Shire Council**ENDORSEMENT DATE:****REVIEW**

Revision Date	Revision Description		Date approved by Council	General Managers Endorsement
1/7/2025	Initial Draft			

PLANNED REVIEW

Planned Review Date	Revision Description		Review by
1/7/2029			

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1. PURPOSE

To establish a consistent and compliant framework for naming roads, infrastructure and landmarks, and for assigning addresses within the Temora Shire, in accordance with the *Roads Act 1993* and the *NSW Address Policy and User Manual*.

2. SCOPE

This policy applies to:

- The naming and renaming of public roads, bridges, significant infrastructure, and landmarks within the local government area (LGA).
- The assignment and management of urban and rural addressing.
- The administration of Council's Road Naming Registers.

3. STATUTORY FRAMEWORK

- Under Section 162 of the *Roads Act 1993*, Council, as the road authority, has the authority to name public roads within its jurisdiction.
- The *NSW Address Policy and User Manual* (Geographical Names Board (GNB), 2024) provides mandatory standards for naming roads and assigning addresses across the State. All road naming decisions must comply with this framework, regardless of road ownership or maintenance responsibilities.
- Clause 7 of the *Roads Regulation 2018* sets out the procedure for naming roads.
- Australian Standard for Rural and Urban Addressing (AS4819:2011).

4. ROAD NAMING

4.1. Road Naming Registers

Council maintains the following pre-approved registers of names for future use (see Appendices A - C):

- **Urban Road Naming Register** – used for naming or renaming of urban roads, typically used for a new development or for reasons outlined in [Clause 4.3](#).
- **Rural Road Naming Register** – used for naming or renaming of rural roads, typically for reasons outlined in [Clause 4.3](#).
- **Future Road Naming Register** – includes names that have been formally endorsed by Council but are not yet eligible in accordance with GNB Policy (see [Clause 4.4](#)).

All naming decisions must adhere to the principles in the *NSW Address Policy and User Manual*, specifically *Process AP1: Road Naming/Renaming – Local Government*.

4.2. Road Naming Proposals/Requests

Naming proposals may arise through the following channels:

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- A proposal from a member of the public, submitted in writing with a clear justification outlining the significance of the proposed name (e.g recognition of a community member, historical or cultural relevance).
- A request from a developer, typically as part of the development application process where new roads require naming.
- Initiated by Council officers, where it is identified that a road should be named or renamed.

Where further input is required (eg. where an unnamed road is identified), Council officers may research potential names based on geographical location, historical family names (sourced from parish plans) or long-established local family surnames – this is most common for rural roads.

In situations where local content and significance is unknown, Council officers may seek naming suggestions from the community, such as through an Expression of Interest process advertised via Council's communication channels.

All naming proposals will be evaluated against the [GNB Road Name Eligibility Checklist](#) prior to being considered at a Council meeting. If supported, the name will be added to the respective Register for future use.

4.2.1. Recognition of Long-Serving Council Staff

Council staff with a minimum of 30 years of service may be eligible for nomination to the respective Register.

4.3. Grounds for Renaming

A road may be considered for renaming where:

- Emergency response is hindered due to road name confusion.
- There is duplication or similarity in road names within the LGA or neighbouring LGAs.
- The road is currently unnamed.
- The existing name is mis-spelt.
- Addressing discrepancies exist.
- Community concern exists regarding inappropriate or controversial names.

Renaming proposals that fall outside of these criteria will generally not be approved.

4.4. Future Road Naming Proposals

In accordance with section 6.7.6 of the *NSW Address Policy and User Manual*, names of living people shall not be used for road naming. However, Council may formally endorse names of living individuals for potential future use. These shall be listed in the [Future Road Naming Register](#) and may be re-evaluated once eligibility is met (if required).

4.5. Approval Process

Once a name has been selected and endorsed by Council, a formal proposal must be submitted through the NSW Place and Road Naming Proposal System (administered by the GNB) for assessment and approval. The GNB will notify relevant authorities and agencies, inviting submissions within a period of 14 days.

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As per *Clause 7 of the Roads Regulation 2018 (NSW)*, where a Local Government proposes to name or rename a road that will affect the addresses of owner/occupiers, the proposal must be advertised in the local newspaper or published on Council's website, allowing a minimum submission period of 28 days.

If submissions are received during the consultation period, a future report must be prepared for Council's consideration. Council may then resolve to either proceed, modify or abandon the proposal.

Following a successful consultation period, the name is officially assigned and a notice may then be published in the NSW Government Gazette. This process is administered through the NSW Place and Road Naming Proposal System.

4.6. Post-Approval Process

Once the notice had appeared in the NSW Government Gazette, the following internal processes must be completed (if applicable):

- Update addressing and notify affected landowners in writing
- Install or update signage
- Update Council's asset and mapping systems
- Update Council's rating system

5. NAMING OF INFRASTRUCTURE AND LANDMARKS

Proposals may be submitted for naming infrastructure (bridges, bridge sized culverts and other major structures) and notable landmarks (hills, watercourses, etc). These proposals will be assessed on a case-by-case basis and generally reflect names based on geographical location, historical family names (sourced from parish plans) or long-established local family surnames. These names are not formally gazetted or approved through the GNB.

6. ADDRESSING

Council is responsible for the management of property addressing within the LGA to ensure accurate, consistent, and accessible address information. All addressing activities shall comply with the *NSW Address Policy and User Manual*, the *Australian Standard – Rural and Urban Addressing (AS 4819:2011)* and the relevant sections of the *Roads Act 1993*.

6.1. Allocating Property Addresses

Council is the primary authority for assigning property addresses in both urban and rural areas. This includes:

- Assigning new addresses to lots in subdivisions or developments, typically as part of the development application process.
- Amending existing addresses where necessary (e.g. corrections, duplications or access changes).
- Ensuring addresses are logical, sequential, and in line with the relevant guidelines, including:
 - Odd numbers on the left, even on the right (facing away from the datum point).

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- Distance-based numbering in rural areas.
- Fixing addressing anomalies

6.2. Address Updates

An address may require updating due to one or more of the following reasons, including but not limited to:

- Road name change
- Non-compliance with addressing standards (e.g. duplication, non-sequential, inconsistent, etc).
- Subdivision or consolidation of lots
- Significant change to a property's primary access point
- Emergency services or postal delivery issues
- Historical addressing errors

Council officers will assess the impact of proposed address change and consider the least disruptive option. If required, consultation with affected property owners may be required prior to finalising any bulk or sensitive changes.

Once a decision is made, Council officers must complete the following actions (where applicable):

- Notify affected property owners (in writing)
- Update the Val IQ Portal (see [clause 6.3](#)).
- Update or install signage
- Update rural addressing numbers onsite
- Update Council's rating system

6.3. Recording Address Data

Following new address allocations or changes, Council officers must update records in a timely manner. Data must be submitted through the Val IQ portal (formally ValNet), which feeds:

- The NSW Address Database: the authoritative property addressing system for NSW, maintained by Spatial Services. Updates are typically reflected in the database within 1 to 2 days. The database is freely available for download through the NSW Spatial Collaboration Portal and is primarily used by:
 - Government agencies
 - Emergency services (receives data updates daily)
 - Utility companies
 - Australia Post
 - Other public and private sector users
- NSW Point: a dynamic, fee-based address validation service, designed for integration within websites, online forms and applications. It accesses several datasets including the NSW Address Database and national datasets, to link addresses, geolocations and land parcels for real-time validation.

These platforms collectively provide a centralised source of authoritative and validated address information.

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*Function: Engineering**Temora Shire Council**Policy Number:***6.4. Fees and Charges**

- Where a rural addressing error has occurred or changes are required due to asset modifications, Council will provide a new number at no cost to the property owner.
- General replacement of rural address numbers is at the property owner's expense, in accordance with Council's Fees and Charges.
- Rural addressing fees for new developments are incorporated into development application charges.

7. POLICY REVIEW

This policy will be reviewed every four (4) years or sooner if legislative changes occur.

8. APPENDICES

- [Appendix A](#): Urban Road Naming Register
- [Appendix B](#): Rural Road Naming Register
- [Appendix C](#): Future Road Naming Register

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Appendix A - Urban Road Naming Register

* Those marked in **red** are approved (yet to be gazzeted) through the GNB as part of current development.

Road Name	Individual/s	Historical Significance
Adamson	Adamson	The Adamson family were a most respected and prominent business in Temora. They operated for around 50 years (1910 – 1963). They employed a considerable number of staff.
Becker	Johan William Edward Becker	A civil engineer and a local profile who expanded business prospects in Temora through the opening of the Becker Theatre and the Courthouse Hotel (located on the corner of Loftus and Deboos Street). In 1893 Edward demonstrated a sheep shearing machine in Temora that he had invented. It is understood that he subsequently was credited with inventing the Wolsey shearing machine, thus mechanising the blade shearing process.
Bland	Alderman Norman Bland, or his son, Councillor Max Bland	Local building contractors/Councillors
Bluett	Albert Robert Bluett	Albert Bluett was the Solicitor and Secretary to the Local Government Association and the Shires Association of NSW for many years. He literally “wrote the book” on how to run local government in 1920 and it is still in print in its umpteenth edition. The AR Bluett Award, which Temora Shire has won twice, is named for him.
Briese	Johann (John) Gottlieb Ludwig Briese	Narraburra Shire President in 1907.
Brown	Abraham and Max Brown	The late Abraham (Abe) Brown the 5th child of John Brown was a pioneer resident of Temora being one of the best known personalities of the town. Having grown up on the Rodey Property near Temora before joining his father in his business of carting mine tailings and running a wood yard. Abraham Brown was a devout Salvationist and foundation member of the Temora Corps where he was the corps sergeant major (the chief position) and the foundation member of the band including first bandmaster. His son Max took over this position for the Salvation Army after his father Abe. Max Brown was also the first Citizen of the Year for Temora.
Cartwright	William James Cartwright	Narraburra Shire President between 1910 – 1911, 1916 – 1917 and 1918 - 1920.

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Road Name	Individual/s	Historical Significance
Deitz	Joseph and Clara Deitz	Owner and operators of the Royal Exchange Hotel on the corner of Hoskins and Loftus Street, which later burnt down. Joseph was a highly regarded member of the Temora Volunteer Fire Brigade and served as Captain. He was also chairman of the Temora Progress Committee and trustee of the Temora Hospital, Temora Recreation Ground and the Temora Water Reserves (Ironbark Dam and O'Shannesys Dam). He was active in the Temora Garrick Club, Temora Hospital Committee, PAH&I and Temora Railway League.
De Little	Wyatt Webster De Little	Narraburra Shire President between 1906 – 1908 and 1924.
Duncan	Margaret Duncan	Long serving local midwife.
Evans	Albert Edward Evans	This is Les Evans father, Albert was an employee of Narraburra Council as a grader driver.
Goode	Darryl Goode	In 1910 brothers William and James Goode moved to Temora. They took up farming and eventually owning "Review" at Gidginbung. William's son Joseph (Joe) Goode was a pioneering shearer. He had shearing plant that was installed on the back of a truck and he travelled around the countryside shearing. The truck allowed him to be able to shear for people who did not have a shearing shed, which was many farmers in those days. Without Joe, farmers would not be able shear sheep, and not earn an income from sheep. When he died in 1949 at the age of 42 his shearing contracting business was taken over by his wife Doris (Dorrie) Goode. She was a tough but fair employer and was one of the first female shearing contractors in Australia. After Dorrie retired, a farmer was heard to say during a shearers strike, "this wouldn't have happened if Dorrie was around". Darryl Goode was Joe and Doris' son. He was a solicitor in Temora from 1965 until he retired in Temora in 2000. During this time, he was the honorary solicitor for many organisations including Dr Parry Homes, Apex Club, Temora Golden Gift Committee, Temora Rugby Union and the Temora & District Field and Game association. He was at various times on the board of the Murrumbidgee Health District, a past president of Rotary, Captain coach of the Temora Rugby Union Club, Chairman of the St Anne's School Board and a member of Apex.
Harmer	Les Harmer	This is after Les Harmer (Ken Harmer's Grandfather) who worked for council prior to sewer mains being installed as Les was the night soil worker who emptied/collected sewer from properties.

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Road Name	Individual/s	Historical Significance
Hickey	Frances Hickey	Frances Hickey's association with Temora dates from the early days of the goldfield in 1880. He went on to become prominent in local business, property ownership and local government, serving as an alderman on the first Borough Council (1892) until early 1906.
Keighley	William Geoffrey Keighley	Narraburra Shire President between 1963 – 1968.
Kiloh	Matron Kiloh	The Bungalow and Carlton House Private Hospitals
McCansh	John Donald McCansh	John McCansh was employed by the Bank of Australasia when, along with Valentine Lawler, he took up the lease of "Temora" run for one of the bank's directors, Severus Canute Salting, in 1847.
Marie	Marie Narelle	International concert soprano born at Combaning.
Martin	Ronald Holland Martin	Worked at the Temora Agricultural Research and Advisory Station between 1947 and 1985 (38 years). In 1980 he was awarded the Farrer Medal for his service to the grains industry and in June 1986 he was made an Officer of the Order of Australia for his contribution to the Wheat Industry.
Miles	Reg & Emily Miles	Reg Miles was known throughout the state as 'Bradman of the Bush'. Emily Miles was in the Springdale Hall band as pianist.
Mitchell	Fred Mitchell	Temora Municipal Council Mayor between 1922 – 1924.
Parker	Henry Parker	The leader of the mining party who were the original prospectors of the Temora goldfield after the failure of the rush to Scrubyards.
Roles		Established the "Bunty Roles" ladies tennis competition.
Short	Martha Short	Long serving local midwife.
Tozer	James Tozer	A surveyor, who initiated the survey and alignment for the first streets of the town. All of the streets in the original survey, begun by Surveyor Tozer and completed by Surveyor Schleicher, scored names with colonial or astronomical links, overlooking local references.
Trefle	CB Trefle	Temora Municipal Council Mayor between 1909 – 1910.
Wallace	Arthur Wallace	Narraburra Shire President between 1978 – 1980.
Weissel	Eric Weissel	Prominent local sportsman, Eric Weissel (1903-1972) was

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Road Name	Individual/s	Historical Significance
		born in Cootamundra. He played Rugby League at State and national level and played 5/8 for Temora (1927-34). He also represented the Riverina in Cricket.

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Appendix B - Rural Road Naming Register

Road Name	Individual/s	Historical Significance
O'Connor	O'Connor Family	Reflecting local heritage and significance to the area.

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Function: Engineering

Temora Shire Council

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Appendix C - Future Road Naming Register

Road Name	Individual/s	Historical Significance
McRae	ID McRae	Temora Municipal Council Mayor between 1973 – 1978.
Judd	Nigel Judd	Temora Shire Council Mayor between 2000 – 2006.

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5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 60/2025**

Moved: Cr Rick Firman

Seconded: Cr Nigel Judd

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 2:32pm:

5.1 Permanent Road Closure Request

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

CARRIED

COMMITTEE RESOLUTION 61/2025

Moved: Cr Belinda Bushell

Seconded: Cr Paul Mahon

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 2:46pm.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 12 August 2025.

.....

GENERAL MANAGER

.....

CHAIRMAN

8.2 MINUTES OF THE YOUTH ADVISORY COMMITTEE MEETING HELD ON 12 AUGUST 2025**File Number:** REP25/566**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Youth Advisory Committee Meeting held on 12 August 2025**RESOLUTION 86/2025**

Moved: Cr Belinda Bushell

Seconded: Cr Brenton Hawken

It was resolved that the reports be received.

CARRIED**RESOLUTION 87/2025**

Moved: Cr Brenton Hawken

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 12 August 2025
Time: 4:12pm
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Youth Advisory Committee Meeting

12 August 2025

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**MINUTES OF TEMORA SHIRE COUNCIL
YOUTH ADVISORY COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 12 AUGUST 2025 AT 4:12PM**

PRESENT: Cr Rick Firman (Mayor), Cr Belinda Bushell (Chair), Cr Brenton Hawken

IN ATTENDANCE: Mrs Elizabeth Smith (Director of Administration & Finance), Mrs Sheree Elwin (Youth Development Officer), Ms Melissa Boxall (General Manager)
Lucy Rowe, Gill Turner – Teen Clinic

1 OPEN MEETING

4:12pm

2 APOLOGIES

Nil

3 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
NIL			

4 REPORTS**4.1 YOUTH UPDATE – MAY / AUGUST 2025**

File Number: REP25/549
Author: Youth Development Officer
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT***REROc Take Charge Youth Leadership Forum, Wednesday 26 March 2025***

Funding has been finalised and was allocated to each school as follows:

*Ariah Park Central School- 6 students @ \$17.50= \$105
St Annes Catholic College- 8 students @ \$17.50 = \$140
Temora High School- 11 students @ \$17.50= \$192.50*

Term 2 Workshops

Hospitality- continued to be well supported with an average of 8 attending each workshop (Wednesday and Thursday).

Gaming- numbers have increased to 8 members regularly.

CAPA- NEW PROGRAM- YOUTH Writes program. Seven registered but only four attended this five-week program, mentored by ex-teacher Pamela Adams. Concluded 2/7/25 with parents invited to join for sharing of projects writing, feedback and afternoon tea. Young people have been invited to be part of the Creative Writing exhibition in October.

Green Team- numbers are 3 regular attendees. A change in mentor impacted the growth of this program. New mentor Ellen McDonald from Murrumbidgee Landcare will mentor Green Team once a month for the remainder of the year.

#tagafriend week- was not well supported so will investigate other strategies for attracting new members

Volunteers and Careers Expo TAFE Temora 14/5/25

Youth Team created material for the Temora Shire Council display. Youth Development Officer (YDO) and Youth Program Coordinator (YPC) were unable to attend in person due to the day of the event.

Active Inclusion workshop 28/5/25

The YDO and YPC attended this workshop, which highlighted the need to be aware of the barriers for inclusion that exist for some people in our community. The YPC and YDO found this most valuable and will continue to explore ways to ensure programs are accessible and welcoming to all young people.

Platform Y 10 years Celebration

Plans have commenced to celebrate the tenth birthday of Platform Y. The Leadership Team decided to have a lunchtime event on Saturday 6 December 2025, with live music, the Platform Y Cafe and market stalls. A Facebook event has been created for past members and official invitations will be sent in the coming weeks.

Drench-Music in the Regions event 13/6/25

Two volunteers from the Leadership Team prepared grazing boxes and drinks to be sold at this event, which was held at Platform Y. A small profit was made, with the funds used to purchase new board games.

Minister Hoenig visit 1/7/25

Platform Y hosted Minister for local Government Hon. Ron Hoenig, as part of his visit to Temora Shire. YDO was in attendance, with the YPC and three members of the Leadership Team attending the reception at Temora Memorial Town Hall.

School Holiday Workshops

10/7/25- 3x3 Basketball, NAIDOC week event, Wagga Equex Centre. 17 registered, only 7 attended (impacted by illness). Great event with many activities on offer. Travel and the event was funded by Basketball NSW.

14/7/25- Arian Park Youth Hall visit. 8 registered, 6 attended (impacted by illness). Participated in robotics, gaming, basketball and other games, concluding with lunch from the local café. Funded by Temora Shire Council- Youth Team.

17/7/25- Cooking with Kin & Co Wellness. 21 registered, 19 attended. They made banana choc chip muffins and fruit smoothies and were also provided with 'take home and cook for your family' packs (One Pot Pasta Bolognese). Funded by Cockatoo Initiative, a DCJ initiative to help vulnerable youth.

Youth Made Markets

Applications have closed for this program, with 6 stall holders registered. Members of the local business community will mentor the stallholders, along with three members of the Leadership Team, who have completed the program. Workshops commence 11/8/25.

Office for the Advocate for Children and Young People visit (ACYP)

YDO reached out to ACYP to have Temora included in her statewide tour. After securing a date and time for her visit, her office recently indicated she is no longer able to attend.

Afternoon Tea- save the date 8/12/25

The Youth team would like to host an afternoon tea for members of the Youth Committee, where volunteer certificates will be presented.

Vale Mr Dennis Sleigh

The Youth Team would like to formally acknowledge the passing of former Councillor and Chair of the Youth Committee, Mr Dennis Sleigh. He had a genuine passion for young people, showing an irrefutable authenticity in his interactions with them. We would like to acknowledge his dedication to our shire over many years and offer our condolences to not only his family and friends, but to all who had the privilege of working beside him at Temora Shire Council.

Integrated Planning and Reporting

N/A

Council Policy/Legislation

N/A

Options

N/A

Budget Implications

N/A

Risk Implications

N/A

COMMITTEE RESOLUTION 6/2025

Moved: Cr Rick Firman

Seconded: Cr Brenton Hawken

The Committee resolved to recommend to Council to note the report

AND FURTHER

That the tribute to the late former Councillor Dennis Sleigh be included in the report.

CARRIED

Report by Sheree Elwin

4.2 TEEN CLINIC - TEMORA MEDICAL COMPLEX

File Number: REP25/550
Author: General Manager
Authoriser: General Manager
Attachments: Nil

REPORT

The Temora Medical Complex have recently established a team to provide more directed support to adolescent patients by providing confidential, youth-friendly, and accessible healthcare services. This will be through the introduction of a program called Teen Clinic.

Teen Clinic is a program that began in Bega, NSW in 2015 and was born from a need and a willingness to do something for young people. Staff at the Bega Valley Medical Practice had noticed a spate of youth suicides and at the time there were no youth specific services in their town. The staff wanted to improve the access young people had to medical and nursing care in their town.

Teen Clinic operates as a nurse-led clinic. It sits within the usual workings of a General Practice. The clinic will welcome drop-in visits from young people to see a nurse. The nurse can then facilitate any further care that might be required. Young people can attend Teen Clinic for any issue at all and there is no stigma as to why someone might access Teen Clinic.

Since that beginning in Bega, Teen Clinic has expanded into five other practices between Mallacoota in Victoria, Southeastern NSW and up to the ACT.

Registered Nurse, Lucy Rowe will deliver a presentation on the Temora Medical Complex Teen Clinic to the Youth Advisory Committee and will seek input from the Committee on how this type of service may be utilised in our community.

More information regarding Teen Clinic, is available at www.teenclinic.com.au

Integrated Planning and Reporting

Community Strategic Plan 2025 – 2035

Objective 1. Develop a safe, healthy and inclusive community for enhanced quality of life

Strategy 1.4 Enhance opportunities to be healthy

Council Policy/Legislation

N/A

Options

N/A

Budget Implications

N/A

Risk Implications

N/A

COMMITTEE RESOLUTION 7/2025

Moved: Cr Brenton Hawken

Seconded: Cr Rick Firman

The Committee resolved to recommend to Council to receive and note the report.

CARRIED

Report by Melissa Boxall

5 CLOSE MEETING

The Meeting closed at 4:45pm.

This is the minutes of the Youth Advisory Committee meeting held on Tuesday 12 August 2025.

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GENERAL MANAGER

.....

CHAIRMAN

9 DELEGATES REPORTS

The following meetings and functions were attended during the month.

Councillor	Name of Meeting/Function	Date Attended
Cr Graham Sinclair	TBEG Awards Night Local Government Week – Wheelchair basketball	18 July 2025 6 August 2025
Cr Brenton Hawken	TBEG Awards Night Local Government Week – Platform Y Green Team visit Local Government Week – Ariaiah Park Robotics Club visit Local Government Week – Platform Y Hospitality Team visit Mayoral Citation Afternoon Tea – McGeorge's	18 July 2025 5 August 2025 6 August 2025 7 August 2025 20 August 2025
Cr Nigel Judd	TBEG Awards Night Local Government Week – Arts Centre Local Government Week Ariaiah Park Robotics Club Launch of Regional Lifestyle Magazine – Marrar Mayoral Citation Afternoon Tea – McGeorge's	18 July 2025 5 August 2025 6 August 2025 16 August 2025 20 August 2025
Cr Narelle Djukic	Launch of Regional Lifestyle Magazine – Marrar Sports Council meeting	16 August 2025 20 August 2025

10 MAYORAL REPORT**10.1 MAYORS REPORT - JULY 2025**

File Number: REP25/545
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

1st July – Temora Shire was indeed honoured to have hosted our NSW Minister for Local Government, The Hon Ron Hoenig MP. Minister Hoenig accepted our warm invitation to visit with Council. We gave a tour of several facilities and developments, not covering nearly as much as we'd hope. It was also pleasing to call into Goldenfields Water County Council Works Depot. Council commemorated the Ministerial visit with a tree planting ceremony at Lake Centenary and a Civic Reception, with Councillors, Section 355 Committee and guests also in attendance.

2nd July – It was an honour for the Riverina Eastern Regional Organisation of Councils (REROC) to have hosted our NSW Minister for Local Government (The Hon Ron Hoenig MP). The Minister enjoyed a roundtable meeting with the Board members (Mayors & General Managers) & REROC Staff. The Board was joined by the NSW Member for Wagga Wagga (Dr Joe McGirr MP). We enjoyed a tour of the REROC offices and concluded with a luncheon. The Minister is a strong supporter of REROC, with Minister Hoenig himself being a former Chairman of a ROC in Sydney.

- I had an interview with WIN News (Riverina), Dubbo Radio and Bathurst radio and Temora Independent.

3rd July – I attended the practice for the Temora & District Education Fund's Debutante of the Year Ball, this year held at the Temora Ex-Services Memorial Club. The Ball Committee have done a tremendous amount of work to ensure our 11 debutantes and partners enjoy their special evening.

4th July – It was an honour to have attended the TDEF's 15th annual Debutante of the Year Ball. Eleven lovely debutantes and partners were our special guests of honour, with some 200 guests attending. Other special guests included The Hon Michael McCormack MP, his wife – Mrs Catherine McCormack, Mayor Phyllis Miller OAM (Forbes Shire & LGNSW President), Father Alex Osborne (Sacred Heart Parish Priest) & Temora Shire Council General Manager (Ms Melissa Boxall).

Congratulations to Miss Isla Scott – who was announced the Debutante of the Year, with Miss Maisey McCrone being the Runner-Up. All our debutantes and their partners made their families, friends and the Temora Shire community extra proud.

- I had a teleconference with NSW Minister for Local Government (The Hon Ron Hoenig MP).

5th July – It's an honour to have been re-elected as the Chairman of the Cootamundra State Electorate Council (CSEC) at the AGM hosted in Temora. Congratulations to Cr Ruth Fagan (Cowra Shire) who is a Vice Chairman, Cr Pam Haliburton (Junee Shire) being our Treasurer and Mrs Jan Wright (Temora) as the Secretary.

7th July – The Temora Local Health Advisory Council (LHAC) held our AGM at Temora District Hospital. I'm honoured to again be elected as the Chairman. Mrs Sam Dart of Aria Park is the Deputy Chairman with Miss Louise Oliver re-appointed as Secretary. LHAC Members and I are extremely proud of our pending new hospital, with tenders to be announced soon by Minister Park. Special mention to our Hospital Manager (Mrs Wendy Skidmore) for her exceptional leadership.

8th July – Councillors, Senior Staff and I attended Council Committee Day.

- I had teleconferences with Deputy Chairman of NSW Country Mayors Association (Mayor Russell Fitzpatrick – Bega Valley), Mayor of Ballina Shire (Mayor Sharon Cadwallader), CEO of RERO (Mrs Mulrooney), Treasurer of RERO (Mr Donoghue) and Secretariat of NSW Country Mayors Association (Mr Gary Fry).

9th July – I had a meeting with outstanding young tradesman with Goldenfields Water County Council in Mr Bailey Lowes and his superior at GWCC, Mr Shane Baldry (Mechanical Coordinator). Mr Lowes has achieved a great deal in recent times, with our Council and Shire community backing him all the way.

10th July – I chaired a meeting of the NSW Country Mayors Association Board. The General Manager (Ms Boxall) as the CMA Secretary was also in attendance.

11th July – I had teleconferences with the CEO of RERO (Mrs Mulrooney) and NSW Country Mayors Association Secretariat (Mr Fry).

- I had a teleconference with the Federal Member for Parkes (Mr Jamie Chaffey MP).

14th July – I had an interview with Bathurst radio re: NSW Country Mayors Association position on Cost Shifting from Federal/State Government to Local Gov't.

- I had a teleconference with Mayor Abb McAlister (Cootamundra-Gundagai Shire) and Mayor Brian Monaghan (Bland Shire).

15th July – I had a teleconference with our hard-working State Member for Cootamundra, Ms Steph Cooke MP, the Deputy Chairman of NSW CMA (Mayor Fitzpatrick – Bega Valley) and Mayor John Medcalf OAM (Lachlan Shire).

- I had meetings with Mayor Russell Webb (Tamworth & CMA Board Member), CEO of RERO (Mrs Mulrooney), Treasurer of RERO (Mr Donoghue).

16th July – I had a teleconference with our hardworking Federal Member for Riverina, the Hon Michael McCormack MP.

- I had a teleconference with NSW Regional Roads & Transport Minister (The Hon Jenny Aitchison MP) and Federal Member for Parkes (Mr Jamie Chaffey MP).
- I had a meeting with The Temora Independent. Mr Mahoney has been an exceptional leader in journalism. Whilst we may not always agree, he oozed integrity and did his best for Temora Shire and beyond.

17th July – I chaired meetings of the Country Mayors Association of NSW (CMA) Board via zoom.

- Councillors, Senior Staff and I attended our formal Council meeting.
- I had teleconferences with the Deputy Chairman of CMA (Mayor Russell Fitzpatrick – Bega Valley) and Mayors of Singleton (Mayor Sue Moore), Greater Hume (Mayor Lea Parker)

18th July – The General Manager (Ms Boxall) and I had a meeting with LGNSW Board Member – Cr Penny Pedersen (Ryde City Council). It was a pleasure to have caught up and discussed all matters local government.

- I had teleconference with Federal Member for Riverina (The Hon Michael McCormack MP), Mayor John Medcalf OAM (Lachlan Shire), CEO of REROC (Mrs Mulrooney) and Secretariat of NSW CMA (Mr Fry).

21st July – I attended the Chambers.

- I had various media interviews re: NSW Country Mayors Association / Temora Shire Council media releases on cost shifting.

22nd July – I chaired a meeting on behalf of the Temora Police & Community Committee (TPCC), who facilitated the Police program 'Fit for Life'. Acting Inspector Adam White is leading the charge and the TPCC thanks those Church, community and school representatives who attended. The TPCC applaud this fine initiative. Temora Shire General Manager (Ms Boxall) was also in attendance.

23rd July – I had a teleconference with the Federal Member for Parkes (Mr Jamie Chaffey MP).

- I had teleconferences with the Deputy Chairman of NSW CMA (Mayor Russell Fitzpatrick – Bega Valley), Mr Jack Power (NSW Premier's Office), Mr Brendon Byron (NSW Minister for Local Government's Office),

24th July – I had a teleconference with our Federal Member for Riverina (The Hon Michael McCormack MP) and NSW Member for Cootamundra (Ms Steph Cooke MP).

- I chaired a meeting of the Temora & District Education Fund Board. Our grant applications for the 2025/2026 year are open. Our interview panel will include Messrs Gary Lavelle PSM (Chairman), Arthur Bradley OAM & Dr Wayne Lehmann OAM.
- Aux Lt Caleb Smith and I hosted an afternoon tea for Temora Zone Red Shield Appeal Area Captains. This year, we held the event at Diamonds & Dust – Temora. All celebrated another outstanding Red Shield Appeal, once again being the most generous, per head of population, in ALL of Australia. Well done to all.

25th July – I had teleconferences with Mayor of Lachlan Shire (Mayor John Medcalf OAM), Mayor Sue Moore (Singleton), Mayor Peter Sharp (Lockhart Shire), Mayor Paul Best (Weddin Shire), Mayor Paul Smith (Cowra Shire) & Mayor Lea Parker (Greater Hume Shire).

- It was an honour to be part of our tree planting ceremony at the Temora Public School. Temora Shire Council has donated trees to our five shire schools to honour National Tree Day (27/7/2025).

28th July – I had a meeting with the REROC CEO (Mrs Mulrooney) and Treasurer (Mr Donoghue) held in Coolamon Shire.

- I had a teleconference with our State MP (Ms Cooke).

30th July – As Chairman of NSW CMA, I lead a delegation for a series of meetings at Canberra's Parliament House. The CMA Deputy Chairman (Mayor Fitzpatrick) and Board member (Mayor Webb) joined me for meetings with Federal Minister for Local Government (The Hon Kristy McBain MP), Federal Leader of the National Party (The Hon David Littleproud MP), The Assistant Shadow Minister for Agriculture and Resources (Mr Jamie Chaffey MP), The Federal Member for Riverina (The Hon Michael McCormack MP) and the Federal Member for New England (The Hon Barnaby

Joyce MP). The topic was focused entirely on the restoration of the Financial Assistance Grants to 1% of total Commonwealth Taxation Revenue to come back to local Councils and communities. The Government can retain 99% - we just require our 1% back!

- The CMA Delegation were guests of the Speaker and Mr McCormack for Question Time in the House of Representatives.
- The CMA Delegation attended the Maiden Speech of our immediate Past Chairman of CMA (Mr Chaffey) as the Federal Member for Parkes.
- The CMA Delegation enjoyed a dinner with Mr Chaffey, his family and guests.

31st July – The CMA Delegation held a meeting with the Federal Shadow Minister for Local Government (Dr Anne Webster MP).

- I had a meeting with the Deputy Secretary of the Office of Local Government (Mr Brett Whitworth).
- I attended Council offices.
- I had a series of interviews with various media outlets.

Integrated Planning and Reporting

N/A

Council Policy/Legislation

N/A

Options

N/A

Budget Implications

N/A

Risk Implications

N/A

RESOLUTION 88/2025

Moved: Cr Ken Smith

Seconded: Cr Graham Sinclair

It was resolved that the Mayors Report be noted.

CARRIED

Report by Mayor R B Firman

11 STAFF REPORTS

RESOLUTION 89/2025

Moved: Cr Nigel Judd

Seconded: Cr Graham Sinclair

It was resolved that Council receive Staff reports.

CARRIED

12 GENERAL MANAGER**12.1 CALENDAR OF EVENTS - AUGUST 2025****File Number:** REP25/526**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT****AUGUST 2025**

4	Mayors Public Speaking Challenge – Town Hall
4-8	Local Government Week
7/8	CMA Meeting - Sydney
12	Committee Meetings
20	Mayoral Citation – Mr Gordon & Mrs Gay McGeorge
21	Council Meeting
22	REROC – Wagga
28	Civic Reception – Premier Chris Minns 3:30pm-4:30pm

SEPTEMBER 2025

4/5	CMA Broken Hill – Royal Flying Doctors
9	Committee meetings
10/11	REROC – Innovation in Energy, Waste and the Circular Economy Conference, Wagga
18	Council Meeting

OCTOBER 2025

7	Committee meetings
16	Council meeting
24	REROC - Wagga

RESOLUTION 90/2025

Moved: Cr Brenton Hawken

Seconded: Cr Narelle Djukic

It was resolved that the Calendar of Events be noted.

CARRIED

12.2 DELIVERY PROGRAM 2024/2025**File Number:** REP25/530**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** 1. Delivery Program Report 2024/25 [↓](#)**REPORT**

Attached is a summary of actions taken by Council in the 2024/2025 financial year Delivery Plan to address the issues raised in the Community Strategic Plan.

The 2024/2025 response to the Delivery Plan is presented to Council for consideration.

Integrated Planning and Reporting

Temora Shire Council Community Strategic Plan (CSP) 2025-2035

CSP Objective: 5. Deliver effective leadership, governance and engagement to meet community needs.

Delivery Program Strategy: 5.3 Facilitate a well-informed, engaged community.

Council Policy/Legislation

Local Government Act 1993 (s406)

Local Government (General) Regulation 2021 (s196A)

Integrated Planning & Reporting Guidelines for Local Government in NSW.

Options

N/A

Budget Implications

N/A

Risk Implications

N/A

RESOLUTION 91/2025

Moved: Cr Paul Mahon

Seconded: Cr Brenton Hawken

It was resolved that the report on the Delivery Program from within the Community Strategic Plan 2024/2025 be noted.

CARRIED

Report by Melissa Boxall



Review of Delivery Plan

1: Enhancing Our Quality of Life

Our strategic objectives for enhancing our quality of life are to have:

- ☐ a community with appropriate services and care for our ageing population and people with disability
- ☐ a community with opportunities to be healthy
- ☐ a community with services and facilities for our children and young people
- ☐ a community that offers opportunities for sport and recreation
- ☐ a community that enjoys arts and cultural activities and events
- ☐ a community that is safe and inclusive, and looks after people who are experiencing disadvantage.

Measure	Responsible Officer	Target
Alcohol related hospitalisations (per 100,000). NSW Rate 479.9 in 2016/17 according to NSW Health Statistics	Melissa Boxall	Less than NSW State average
Community rating for feeling there is a good community spirit	Melissa Boxall	2016 = N/A 2021 = 4.33 Target: > 4.40
Community satisfaction rating for cultural activities from TSC Community Survey	Craig Sinclair	2016 = 3.68 2021 = 3.74 Target: >3.75
Community satisfaction rating for sports facilities from TSC Community Survey	Rob Fisher	2016 = 3.94 2021 = 3.99 Target: . 4.00
Community satisfaction rating for Youth activities from TSC Community Survey	Sheree Elwin	2016 = 3.27 2021 = 3.91 Target: > 4.00

Measure	Responsible Officer	Target
Community satisfaction rating of HACC service provision - TSC Community Survey	Sheree Axtell	2016 = 3.99 2021 = 4.05 Target > 4.10

1.1: A community with appropriate services and care for our ageing population and people with a disability

1.1.1: Provide home and community care for our older residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain Pinnacle Community Services as a premium provider of aged and disability services	PCS - Manager	100%	Pinnacle Community Services maintains National Disability Insurance Scheme and Aged Care registration to ensure that continuous provision of supports are available to Temora Shire residents.	Pinnacle Community Services	
02	Supply Home Support Services to the communities of Temora, and other communities for senior residents	PCS - Manager	100%	Pinnacle Community Services continues to provide in home support services under the Commonwealth Home Support Services program and Home Care packages for senior residents of Temora Shire.	Pinnacle Community Services	
04	Ensure community awareness of transport options available	PCS - Manager	100%	Pinnacle Community Services uses social media, Narraburra news and quarterly newsletters to promote transport and awareness of operating hours.	Pinnacle Community Services	
05	Ensure that the views of disabled people are represented to Council	PCS - Manager	100%	Many opportunities are available for people with disability to have their views represented to Council. - TSC Access & Equity committee calls for nominations and encourages people with disability to join the committee and attend meetings. - Community consultation activities targets different community cohorts which includes service providers,	Pinnacle Community Services, Access and Equity Committee	

3

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				individuals, health providers who support people with disability to communicate what Council does well and what areas need improvements. - Pinnacle Community Services encourages feedback from clients on the supports they receive which are incorporated into continuous improvement strategies.		
07	Provision of the National Disability Insurance Scheme In Temora Shire	PCS - Manager	100%	Pinnacle Community Services maintains National Disability Insurance Scheme registration to ensure that continuous provision of supports are available to Temora Shire residents.	Pinnacle Community Services	
08	Show commitment to Disability Services in Temora Shire	PCS - Manager	100%	Pinnacle Community Services maintains National Disability Insurance Scheme registration to ensure that continuous provision of supports are available to Temora Shire residents. Pinnacle continues to provide supports to people with disability in Temora Shire including in-home, community supports, day programs and supported independent living.	Pinnacle Community Services	
09	Ensure information flow to residents regarding services for older people and people with a disability	Communications Officer	100%	Information on services for older people and people with a disability has been achieved through Nurraburra News, social media platforms - in particular Pinnacle's Facebook page, flyers and posters. Economic and Community Development Officer and Communications Officer also attend Temora Community Centre Interagency to share and receive information. In March 2025, Council produced a Seniors Week Program of all seniors activities to commemorate Seniors Week.	Pinnacle Community Services	

1.1.2: Provide a range of housing (independent living and care facilities) and other support options for older people and people with a disability in Temora and Ariaiah Park

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the development of private and community aged care facilities, "The Peppers" and Dr Parry Homes	General Manager	100%	Council continues to support the delivery of independent living and residential services for older people and people with a disability. Council's application for Commonwealth government funding for enabling infrastructure in support of the project has not yet been determined.	Dr Parry Homes, Ariaiah Park Community Housing, Whiddon Homes, Southern Cross Homes	
02	Support of accommodation for aged and disabled people	Director of Administration and Finance	100%	Pinnacle Community Services operates a Supported Independent Living House in Temora. Short-term respite facilities are also available for NDIS clients. A rate rebate is available to Ariaiah Park Community Housing. Council has continued to advocate for additional funding for Whiddon Homes in its efforts to redevelop Greenstone Lodge. Pinnacle Community Services is a provider of Home Care Packages, NDIS, Community Transport and Commonwealth Home Support Programs.	Dr Parry Homes, Ariaiah Park Community Housing, Whiddon Homes, Pinnacle Community Services, Southern Cross Homes	

1.1.3: Provide services which enhance employment and education outcomes for people with disability

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Improve Council employment conditions and	People & Culture Manager	100%	Equal Employment Opportunity Employer. (recruitment processes free from discrimination). Employment contract includes opportunity to request	Pinnacle Community Services	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	opportunities for people with disabilities			reasonable workplace adjustments. Flexible Work Arrangements Policy implemented and provides opportunity to support workplace flexibility due to disability. Most physical workplaces are accessible.		

1.2: A community with opportunities to be healthy

1.2.1: Continue to provide a range of health services within Temora Shire, and retain telehealth service provision to residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the redevelopment of Temora Hospital	General Manager	100%	Council has actively supported the Temora Hospital redevelopment project, through the provision of feedback, participation on working groups and promotion of community information sessions and workshops. An update on the project was provided to Councillors and Senior staff in February 2025.	MLHD	
02	Ensure Arian Park is provided with accessible health services	General Manager	100%	Advocacy undertaken in 2023/2024 financial year.	MLHD, MPHN, Temora Medical Complex	
03	Participate in multidisciplinary meetings relating to health and associated issues	Economic & Community Development Officer	100%	Council Officers have attended six Interagency meetings from July 2024 - June 2025, held at the Temora Community Centre. Attendance at Interagency meetings provides the opportunity for service providers to bring awareness to Council about community needs and services available to community members.	Temora Community Centre	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
04	Provision of clear health service information linkages	Economic & Community Development Officer	100%	The Economic & Community Development Officer attends Temora's Interagency Meetings regularly. The Communications Officer promotes information on community health facilities and services.		
05	Support the attraction of health workers to Temora Shire	Economic Development Manager	100%	The Temora Medical Precinct Study was completed and endorsed by Council in early 2025. An expression of interest process was launched in April to attract new health service providers to lease space in NRCC House. Council also played an active role in the NSW Government's Welcome Experience, assisting in the successful relocation and integration of key health workers, including seven ambulance officers. In addition, a new lease was finalised for the Medical Complex Pathology Suite, with Lavery Pathology who commenced operations in February 2025,	Temora Medical practices, MLHD	

1.2.2: Provide alcohol & other drug education to promote responsible behaviour

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commit to actions that promote responsible behaviour relating to drug and alcohol	General Manager	100%	Council supports the work of the Temora Community Centre and the Murrumbidgee Local Health District in the provision of drug and alcohol support services. Council continues to participate on the Liquor Accord and provided community information through road safety and youth related programs. Legislative charges associated with the sale of illegal tobacco has been shared with the community, including how to report concerns to the NSW Department of Health	MLHD, MPHN	

1.2.3: Provide opportunities for our residents to maintain good mental health

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Proactively support and promote community mental health facilities	Economic & Community Development Officer	100%	Temora Shire Council, in partnership with Temora Business Enterprise Group launched the Temora - The Resilient Town initiative with a keynote and workshop delivered by Scott Reardon of the SISU Collective to local businesses. Council's Direct Me directory offers access to a range of activities and services. The directory includes information about community health, mental health facilities and services.	MLHD, MPHNS	

1.3: A community with services and facilities for our children and young people

1.3.1: Provide quality childcare for children aged 0 to 5 years

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Promote available child care and early learning options in Temora Shire including preschools, long day care, family day care and playgroups	Director of Administration and Finance	100%	Contact details for each of the childcare and early learning options in the Shire are on Council's website. Council holds a Family Expo which showcases facilities and services available for children and young people. Council is closely monitoring the childcare market to encourage the creation of additional childcare places in Temora Shire as well as supporting young people to consider a career in early learning through the Temora Youth Careers Network.	Temora Preschool Inc. , Bland Shire Council, Arianah Park Preschool	

1.3.2: Provide safe places and opportunities for our young people to develop a sense of identity, self-worth, confidence, belonging, and achievement through social activities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Provision of youth programs and activities to Temora Shire Council villages	Youth Development Officer	100%	Youth Development Officer visited Ariaiah Park Central School to promote youth programs and the transport assistance options. Programs were advertised through school newsletters, on school assemblies and the Ariaiah Park Group Facebook Page. Weekly Gaming and Robotics workshops were held at the Youth Hall during the school term.	Ariaiah Park Advisory Committee	
03	Provide programs that benefit the youth of Temora Shire through education, social interaction or personal development	Youth Development Officer	100%	Programs at Platform Y provided an opportunity for young people to grow and develop into thoughtful and capable young citizens. All programs had an educational component, required social interaction and as a result, provided an opportunity for personal development. These programs included workshops during the school term (Leadership, Hospitality, Gaming, CAPA and Green Team), school holiday workshops (local and trips outside Temora Shire) and special programs (TAKE THE LEAD leadership program). A strong culture of volunteering was promoted at Platform Y through catering opportunities and supporting community events, such as Bake It Forward, Clean Up Australia Day, Embrace Festival, Youth Week Jambale.	Temora Shire Schools	
04	Acknowledge the efforts of young people both publicly and electronically	Communications Officer	100%	Acknowledgments on Council and Temora Youth social pages have included Temora Youth Leadership Team for their volunteer work, Temora Youth Hospitality for their volunteer catering services, Take the Lead graduates, Adulding 101 participants, local Riverina Murray Changemakers, and Congratulations of NSW Training Awards 2025 Apprentice of the Year winner and Take the Lead graduate was posted to Temora Youth Facebook page.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
05	Develop and deliver programs that meet the needs of Youth	Youth Development Officer	100%	Regular consultation and collaboration with local young people ensured programs offered aligned with their expectations and needs. Fortnightly meetings with the Temora Youth Leadership Team provided young people with an opportunity to advocate for their peers and have input into existing and future programs and events at Platform Y. Opportunities to provide feedback and evaluate programs were provided at the conclusion of programs such as TAKE THE LEAD and school holiday workshops. Team mentors, Youth Development Officer and Youth Program Coordinator regularly engaged in informal dialogue with young people to evaluate existing programs and implement recommendations. The YDO and YPC visited local schools, encouraging input in person and via social media platforms.		
06	Develop leadership skills and promote leadership roles for young people	Youth Development Officer	100%	Temora Youth Leadership Team conducted meetings every two weeks during the school term, with the introduction of Junior Leaders- attending 2 meetings per term- to assist with succession planning. Leaders volunteered at local events (e.g. Youth Week 'Jamble', Catering for 'Songbirds' String Quartet performance) and assisted the Youth Program Coordinator with holiday workshop programming and special events. Four young people graduated from TAKE THE LEAD- Temora Youth Leadership Program. Local schools were assisted with travel expenses to attend REROC Take Charge- Leadership Forum in Wagga.		
07	Explore opportunities to share resources and information for Youth between Councils (REROC)	Youth Development Officer	100%	Youth Development Officer (YDO) was minute taker for Riverina Murray Youth Development Network (RMYDON), which includes YDO's from REROC member councils. YDO's within the RMYDON explored opportunities to share knowledge and resources during meetings. Financial support was provided for local	REROC	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
08	Promote Platform Y as an inclusive and safe space for young people	Youth Development Officer	100%	secondary schools to attend RERO Take Charge! Youth Leadership Forum. Platform Y was promoted as a safe and welcoming space for young people to grow and build social connections, regardless of race, age, gender, sexuality or ability. The Youth Development Officer liaised with Temora Community Centre and Pinnacle to ensure programs were promoted to their clients as inclusive and accessible. An increase in young people requiring additional needs participated in weekly programs and school holiday workshops. Workshop mentors were required to hold a current working with children check certificate and participated in an annual induction. Youth Development Officer collaborated with other organisations for special programs (eg. TAKE THE LEAD, Adulthood 101) promoting Platform Y and introducing a new cohort of young people to the space.		
09	Ensure Youth programs are equitable to all sections of the Temora Shire	Youth Development Officer	100%	Weekly workshops, school holiday and special programs were offered to local young people at no cost. If possible, transport assistance was made available to those in local villages to attend programs (Lake Talbot trip, Narrandera). Weekly Gaming and Robotics workshops continued at Arian Park Youth Hall. Youth Development Officer liaised with Pinnacle and the Community Centre to investigate potential members from their client base. A meeting with parents of young people with additional needs highlighted the demand for workshops that are more suitable for these young people.		
10	Continue to develop pathways to connect the Youth Officer to young people, parents and community	Youth Development Officer	100%	The Youth Development Officer (YDO) and Youth programs Coordinator (YPC) connected with young people via school visits, local and social media platforms, school newsletters and youth programs. TAKE THE LEAD introduced a new cohort of 16- 24 year olds to Youth		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				programs and Platform Y. YDO and YPC liaised with Temora Community Centre and Temora Library, strengthening connections with service providers and minimising duplication of programs. Community mentors facilitated programs at Platform Y, building cross generational relationships and community connections. YPC and YDO met with representatives of Cockatoo Initiative to explore ways to support vulnerable young people in our community.		

1.4: A community that offers opportunities for sport and recreation

1.4.1: Provide footpaths, cycleways and outdoor gym equipment to enable people to be physically active and keep fit in and around our towns and villages

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure a network of transport infrastructure to facilitate fitness	Executive Manager, Engineering	100%	Unsuccessful in infrastructure expansion with recent grant applications, however have been successful in receiving grant funds to develop an active transport plan which will provide the basis for future growth and expansion of the network.	Transport for NSW	

1.4.2: Provide sports and sporting facilities that cater to a range of community interests, ages and abilities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide sporting grounds that meet the needs of Temora Shire residents	Executive Manager, Engineering	100%	Ongoing. Sports grounds currently in excellent condition following spring rain.	Temora and District Sports Council	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Provide suitable policies to oversee the management of Council's sports facilities	Executive Manager, Engineering	0%	Not a lot of progress in this area in 2024/25. Currently working on the Road Verge and Nature Strip Policy that will be presented to Council in the 2025 calendar year.	Temora and District Sports Council	
03	Address access and inclusion in the sports facility strategy	Executive Manager, Engineering	100%	Sports facility strategy addresses access and inclusion, however, not a lot of progress in 2024/25 and forward funding availability is becoming an issue.	Temora and District Sports Council, Access and Equity Committee	

1.4.3: Provide year-round recreation and leisure facilities and activities for the enjoyment of people of all ages and abilities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide playgrounds in Temora Shire to a safe and contemporary standard	Executive Manager, Engineering	100%	Major work completed at Lake Centenary (Bridges & Footpath) and Callaghan Park (Footpath) in Q3 & Q4		
02	Retention and upgrade of community halls in Temora, Springdale and Arianah Park	Director of Environmental Services	100%	Temora Memorial Town Hall and Springdale Hall continuing to be maintained and operated in a sustainable manner. Air conditioning issue investigated and rectified at the Temora Memorial Town Hall, may require upgrade in the future.	Arianah Park Community Projects, Springdale Memorial Hall Committee	
03	Retention of Lake Centenary as a	Executive Manager, Engineering	100%	Path, turf repairs and bridge installation complete and operational.	Lake Centenary	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	premier water sports facility				Management Committee	
04	Deliver a range of library programs and services	Library Manager	100%	Temora Shire Library's programming and services have been designed to cater to the diverse needs of the community, ensuring access and engagement for all demographics. By offering a variety of programs that span generations and interests, library staff strive to create an enriching environment that serves as both an educational resource and a welcoming gathering space for all. Library staff onboarded all preschools in the shire and commenced delivery of early literacy programming. Regular programming such as Baby Bounce, Story Time, Knitting Club and school holiday programming were delivered. The Knitting Club made donations of knitted items to local facilities and charities such as Food Bank, Salvation Army the Whiddon Group. Renowned author Chris Hammer was the guest author at a literary event held during March. The event was a resounding success with estimated attendance being over 80 people.	Riverina Regional Library Service	
05	Provision of parks and gardens that meet the needs and expectations of the community	Executive Manager, Engineering	100%	Ongoing business as usual maintenance		
06	Maintain Temora Memorial Town Hall as a premium event destination	Director of Environmental Services	100%	Temora Memorial Town Hall continuing to be maintained and operated in a sustainable manner. Air conditioning issue at the Temora Memorial Town Hall has been rectified.	Imagine Temora	
07	Provide community facilities that meet the needs of residents	Director of Environmental Services	100%	Continuing and Ongoing		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
08	Development of Temora Recreation Centre as a premium venue	Director of Environmental Services	100%	Progressing - New sports of Pickleball and Wheelchair Basketball introduced. Group fitness classes continuing successfully. Upgrades to Pool BBQ area and Indoor Pool surrounds. Improved financials reported to Council in August 2024	Temora and District Sports Council	

1.5: A community that enjoys arts and cultural activities and events

1.5.1: Run classes, events and exhibitions to promote participation in the arts (painting, pottery, photography, sculpture)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of a means of communication with the Arts Community and delivering arts and cultural product	Arts Centre Manager	100%	The Arts Centre Manager established effective communication mechanisms with the arts community, including active engagement with TEM FM to promote cultural events. Collaborations with groups like TADVAC, the potters club, and U3A, as well as workshops with the Community Centre, supported the successful delivery of arts and cultural products such as exhibitions, workshops, and movie nights.	Temora Arts Centre Advisory Committee	
02	Maintain excellent relationship with regional arts bodies	Arts Centre Manager	100%	The Arts Centre Manager hosted a successful grant writing workshop with Eastern Riverina Arts, initiated plans with Mawang Gaway for an Indigenous Art Trail, and secured Japanese ceramics from the National Gallery of Australia's Sharing the National Collection, enhancing community arts engagement.	Eastern Riverina Arts	
03	Support local arts through the conduct of exhibitions	Arts Centre Manager	100%	Council continues to support the Temora Arts Centre, Temora Memorial Town Hall, Town Hall Theatre and the Bundawarrah Centre through a diverse range of programs and exhibitions. Council has once again hosted the annual Art Prize at the Bundawarrah Centre and the Bundawarrah	Temora Arts Centre Advisory Committee	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
04	Support all arts and cultural events within the framework determined by Council	Arts Centre Manager	100%	Centre has exhibited the Bald Archy Prize, other recent exhibitions have included the Canola Trail Exhibition at the Bundawarrah Centre and the Rural Savant-Garden by Sam Sharman at the Temora Arts Centre. The arts centre manager supported the pottery exhibition with the local potters club, hosted an exhibition by local teacher Sam Sharman, coordinated the Canola Exhibition at the Bundawarrah Centre, played a key role in setting up the Bald Archy Prize exhibition, supported Imagine Temora in hosting Larissa Bourak and the Michael Fix concert, and assisted U3A with two successful movie nights at the cinema. Additionally, the manager renegotiated TADVAC's lease agreement, providing local artists with greater freedom while fostering a stronger sense of belonging to the arts in Temora		

1.5.2: Provide a program of theatre, dance, music and cinema that caters for a variety of audiences

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for events within Temora Shire	Economic & Community Development Officer	100%	Over the last 6 months, Council successfully delivered its third multicultural event, the Embrace Festival. Council has also delivered Drench Festival, a month-long calendar of events showcasing arts and culture. Events were either free or low-cost to participants.		
02	Provision of facilities for the conduct of arts and cultural events	Arts Centre Manager	100%	The Arts Centre Manager ensured the provision of facilities for a wide range of arts and cultural events, including theatre, music, and cinema. This included hosting the Michael Fix concert, supporting U3A movie nights, and accommodating exhibitions like the Bald Archy Prize and Sam Sharman's work.	Temora Arts Centre Advisory Committee	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
03	Review public art in Temora Shire	Arts Centre Manager	100%	A formal review of potential public art was undertaken for the Temora Scout Hall, resulting in a proposal for a mural by Sam Sharman. This project, supported through CASP funding and facilitated by Eastern Riverina Arts in partnership with the local arts group, is scheduled for delivery in the 2025-early 2026 period. This marks a significant step toward integrating public art into the Shire's cultural landscape.		

1.6: A community that is safe and inclusive, and looks after people who are experiencing disadvantage

1.6.1: Provide opportunities for inter-generational activities that promote safety, respect and understanding

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Aim to reduce stigma associated with disability	Economic & Community Development Officer	100%	The Access & Equity Committee met in April 2025. The Committee discussed equitable access to council services, buildings and infrastructure. Council Officers use inclusive images throughout Council communication channels by using images of people living with a disability.		
02	Support activities that improve community safety for the residents of urban areas in Temora Shire	General Manager	100%	Council has continued to deliver a range of programs and services that encourage interaction between the generations including programs at Platform Y, the Library and the Arts Centre and the Bundawarrah Centre.	Temora Police	

1.6.2: Provide options and support for people who are fleeing violence, or who experience homelessness, substance abuse or mental illness

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Promote availability of services for people who are fleeing violence, or who experience homelessness, substance abuse or mental illness	General Manager	100%	Council advocates for services and support for vulnerable members of the community and works in partnership with community organisations that deliver specialist services. This matter was raised at the Annual Mayors Forum hosted by the Member for Cootamundra, Steph Cooke and Council continues to support the development of Apollo Place by Dr Parry Homes.	Tenora Police, Domestic Violence NSW, Tenora Community Centre	

2: Providing Local Leadership

Our strategic objectives for providing local leadership are to have:

- ☐ a community with strong local leadership
- ☐ a community that acknowledges and celebrates its heritage and diversity
- ☐ a community that is supported by our volunteers
- ☐ a community that speaks up and advocates for itself
- ☐ a community that is well informed through engagement and communication.

Measure	Responsible Officer	Target
% of community who undertake voluntary work for an organisation or group (ABS Census)	Craig Sinclair	2016 Census = 32.9 2021 Target: 35%
% of women in elected positions (Temora Shire Council)	Melissa Boxall	2012 = 1 (11.1%) 2016 = 2 (22.2%)

Measure	Responsible Officer	Target
		2021 = 3 (33.3%) Target: 50%
Community satisfaction rating for heritage programs (TSC Community Survey)	Kris Dunstan	2016 = 3.79 2021 = 3.70 Target: 3.80
Community satisfaction rating with communications (TSC Survey)	Lauren Carr	2021 = 3.64 Target : >3.70
Temora Hospital Redevelopment	Melissa Boxall	Completion by 2025

2.1: A community with strong local leadership

2.1.1: Encourage and take steps to enable a representative cross section of the community to stand for public office (including women, Aboriginal people, young people, people with diverse sexualities, people with disability)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support diversity in representation	General Manager	100%	Council promoted opportunities for training and information sessions for Councillor candidates, including sessions targeting women and people from diverse backgrounds.		

2.1.2: Engage the Temora Shire community to plan for a sustainable local government

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Attract grant funding to assist in the development of the Shire	Economic Development Manager	100%	Grant application submitted for several initiatives including: - Temora Community Garden and Environmental Learning Space - Temora Airpark Expansion		

2.1.3: Encourage diversity in our community leadership to better reflect the gender, age and occupations of the broader community

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to the Council sister cities of: • Uppington - South Africa • Izumizaki, Japan • Randwick, Australia	Economic & Community Development Officer	100%	Izumizaki Council invited the Temora Sister City Committee to Izumizaki to celebrate 35 years of friendship. There were 5 Temora Shire community members who represented the Sister City Committee that travelled to Izumizaki in October 2024. The Temora Sister City Committee held its AGM in November and were successful in forming a continuing committee.	Australian Sister Cities Association	
02	Ensure commitment to diversity in Temora Shire	General Manager	100%	Following the completion of the Equal Employment Opportunity (EEO) staff survey the results were shared with staff and used to prepare the Workforce Management Strategy as part of the IP&R suite of documents.		

2.2: A community that acknowledges and celebrates its heritage and diversity

2.2.1: Acknowledge the Wiradjuri people at civic events and fly the Aboriginal flag

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Acknowledge the indigenous history of the region	General Manager	100%	An acknowledgement of country is given at Civic Events and at the start of Council meetings. The Aboriginal flag was flown during Reconciliation and NAIDOC Week, along with street banners of the Gugaa (goanna) artwork. Aboriginal cultural awareness training for staff and elected representatives has been held and further training is scheduled for the new financial year. The Wiradjuri Country map of Temora and surrounds project is underway with engagement and awareness raising to continue into the new financial year.	NSW Aboriginal Lands Council	

2.2.2: Continue to maintain the heritage facades of our main streets

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support community and visitor awareness and appreciation of Temora Shire's heritage through preservation and enhancement	Director of Environmental Services	100%	Business as usual for Heritage Committee - Satellite Airfields project nearing completion, District Heritage drives nearing finalisation, Chinese History Book completed, printed and launched. Heritage Assistance Fund 50% spent and first Veranda Restoration grant issued and acquitted.	NSW Heritage Office	

2.2.3: Erect signage at Shire entrances and at other locations within the Shire to welcome visitors and other travellers to Wiradjuri country

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure appropriate recognition of the Indigenous heritage of the Temora Shire region	General Manager	100%	Concept designs for Shire entrance signs have been completed with Council requesting a further report on the matter and resolving to fund this project in the 2026/27 financial year.	NSW Aboriginal Land Council	

2.2.4: Celebrate local indigenous history and preserve historical artefacts for future generations

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure the Indigenous history of the Temora Shire region is retained	General Manager	100%	The Bundawarrah Centre continues to engage visitors and community members in the local Aboriginal history through Willows Keeping Place. Council has supported Reconciliation events during the reporting period. A Temora Shire and surrounds Wiradjuri map is being prepared in consultation with key stakeholders including	NSW Aboriginal Land Council, Temora Historical Society	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				Aboriginal elders, the Rural Museum Manager and Charles Sturt University. Engagement on the Map occurred in the days leading up to Australia Day through the 2025 Australia Day Community Grants Program and engagement with the Local Land Service on opportunities for place-based signs is underway. Aboriginal cultural awareness training was provided to staff and Councillors and a lunch time learning opportunity was provided during Reconciliation Week for Council staff.		

2.3: A community that is supported by our volunteers

2.3.1: Promote and enable opportunities for our community members to volunteer their services to achieve community outcomes through events, activities and local organisations

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Facilitate opportunities for volunteers to enhance the environment and community	PCS - Manager	100%	Pinnacle Community Services provides volunteering opportunities through community transport, social support and meals on wheels. Volunteers provide a vital service to our community to enable our clients to access the community for medical appointments, shopping and social activities and delivering meals to clients. Pinnacle also promotes cross service inclusion providing opportunities for younger people with disability to assist with delivering frozen meals to our residents, Our younger clients are supported by staff while undertaking the deliveries. Pinnacle has also welcomed local school groups to volunteer and engage with our younger clients at their day programs. This initiative will continue in 2025/26.		
02	Advise residents of specific volunteering	Communications Officer	100%	An electronic form was created to capture Expressions of Interest in volunteering to act as a central repository of		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	opportunities within the community			interested bodies, to then be distributed to Council run facilities and section 355 committees. This was launched at the 2025 Careers and Volunteers Expo May 2025. Articles were published in Narraburra News February 2025 "Clean Up Australia Day", and April 2025 "Temora Career & Volunteer Expo is back for its second year". Council's Facebook posts asked for volunteers at Bundawarrah Centre, Temora Memorial Town Hall Theatre, Sister City Committee, and Access and Equity Committee. Volunteer recognition and support received 90% positive rating, with 69 Performance Index Score in the recent Community Scorecard which is in comparison to an industry high standard.		
03	Acknowledge the valuable role that volunteers play in the community	Communications Officer	100%	A Mayoral reception was held in May 2025 acknowledging all local volunteers during Volunteers Week. The occasion was posted to Council's socials as a further acknowledgement. Temora Youth and Bundawarrah Centre volunteers are regularly recognised on Council, Temora Youth and Bundawarrah Centre socials. Wheelchair basketball coordinator was acknowledged for her work in bringing the sport to our Shire in a video during International Day of People with Disability. Rob Maslin was acknowledged as Citizen of the Year at the Australia Day event for his pivotal volunteer role at the Bundawarrah Centre for the last 55 years.	Volunteering NSW	

2.3.2: Provide training to volunteer committees to support them in their role (safety, governance, grant writing, child protection)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support volunteer committees to undertake their community role	General Manager	100%	Council continues to engage with and support volunteer committees through the provision of information regarding funding sources and provides information in relation to regulatory expectations as required. Engagement with Committees is currently underway through the Regional Drought Resilience Community Project.		

2.4: A community that speaks up and advocates for itself

2.4.1: Advocate to the Commonwealth Government to retain, maintain and enhance local service provision (eg Centrelink)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices.	General Manager	100%	Council continues to work in partnership with relevant Commonwealth Government agencies to ensure appropriate service provision in Temora Shire.	Riverina JO	

2.4.2: Advocate to the State Government to retain, maintain and enhance local service provision (eg Hospital, TAFE) Local

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Keep State members informed of Temora's needs and our strategies to meet those needs	General Manager	100%	Recently a submission has been made on the Premiers Regional Consultation Guidelines. Council has supported the call for the Pathology Service to remain at Cootamundra Hospital, and the need for Paramedics with Intensive Care training to remain in the region and has		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				raised concerns in relation to the identification of Lake Centenary as a prescribed wetland. Meetings have been held with the Minister for Local Government, the Minister for Regional Health, the Minister for Water and Housing and staff representatives from Transport NSW and Regional Development and the Local Land Services. Councilors and staff have strong working relationships with state government agencies through a range of networks, programs and projects and engaged with a range of state government agencies in the development of the Integrated Planning and Reporting documents.		
02	Maintain close links with relevant State Govt. Departments, agencies and Regional Offices	General Manager	100%	Meetings have been held with a range of government agencies including Regional NSW, Transport for NSW, Rural Fire Service, NSW Police and the Murrumbidgee Health District. Temora Shire Council regularly attends a range of regional and statewide forums to advocate for the needs of Temora Shire.	Riverina JO	

2.4.3: Continue to push for expanded telecommunications capacity across the Shire (NBN, mobile phone coverage)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for NBN and other carriers to provide improved coverage	Economic Development Manager	100%	Relationship maintained with NBN and Telstra representatives.	NBN Co, Telstra	

2.4.4: Advocate for the continued availability of services and facilities that enable us to prosper (eg banks, allied health services, building supplies

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Lobby for the continual improvement of, and equitable access to, services, transport, communications and utilities for Temora Shire	Economic Development Manager	100%	Survey conducted regarding mobile phone blackspots in the shire and priority results listed on the Project Noticeboard for the BlackSpots Funding program, as well as reported to REROC and the Federal Member for the Riverina, in February.		

2.5: A community that is well-informed through engagement and communication

2.5.1: Provide regular opportunities for the community and other stakeholders to be informed and engaged in relation to community plans and decisions

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to Section 355 Community Committees to provide communication avenue between Council and Community	General Manager	100%	Council continues to support initiatives of the 355 Committees and Committee members were acknowledged through the annual Mayoral Volunteers Morning Tea.		

2.5.2 : Provide regular updates to the community through newsletters, newspaper, radio and social media

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Develop and implement a program aimed at educating residents of regulatory responsibilities	Director of Environmental Services	100%	Social Media and Monthly newsletter being used to cover topical issues.		
02	Conduct local public education campaigns across major road safety issues	Executive Manager, Engineering	100%	Road safety officer appointed in Q4. Education programs have commenced and will continue as previously delivered.	Transport for NSW	
04	Utilise all avenues to re-home unwanted companion animals	Director of Environmental Services	100%	All dogs impounded have been rehomed or given to rescue organisations.		
06	Continue Narraburra News and maintain Council website	Communications Officer	100%	Narraburra News has been distributed monthly through Temora Independent, online email distribution to 556 subscribers, added to Council's website and shared to TSC Facebook page and community pages. Subscribers have increased 50 people in the past six months. Council's website is updated regularly. Recent updates include jobs, policies, council meetings, committees, facilities, on exhibition, media releases, and access to information. Pinnacles website and Facebook was also updated to reflect recent changes.		
07	Ensure that feedback is available on the community view of	General Manager	100%	Council has been actively keeping the community informed through the delivery of engaging and up to date information through the Council website, social media pages and the monthly Narraburra News via the Temora		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Council service by a Resident Satisfaction Survey within the term of each Council			Independent. Proactive media releases have been prepared and distributed to the local media outlets and the General Manager presents a Council update on the community radio each week.		
08	Maintain a Communications Policy that outlines the roles of websites, social media and publications	Communications Officer	100%	Council's policy G36 Community Engagement Strategy was reviewed, updated and adopted in December 2024. This Strategy outlines Council's approach to engaging with the community and stakeholders, including who, when and how we will engage on plans, policies, projects, and service delivery		

3: Building a Strong Local Economy

Our strategic objectives for building a strong local economy are to have:

- ☐ a community with a variety of thriving businesses and industries
- ☐ a community with opportunities for local employment
- ☐ a community with opportunities for local education
- ☐ a community with good access to a range of appropriate and affordable housing
- ☐ a community with a strong agricultural sector
- ☐ a community that celebrates and benefits from its aviation history
- ☐ a community that benefits from tourism
- ☐ a community with a transport network that enables economic and social outcomes

Measure	Responsible Officer	Target
% of households experiencing rental or mortgage stress - 30% or more of income on housing (ABS Census)	Melissa Boxall	2016 = 10% 2021 Target: <7.5%
% of people attending an educational institution (ABS Quickstats)	Melissa Boxall	2016 = 26.9% 2021 Target: > 28%
Community satisfaction rating for footpaths (TSC Community Survey)	Rob Fisher	2016 = 3.21 2021 = 3.07 Target: . 3.25
Community satisfaction rating for the road network (TSC Community survey)	Rob Fisher	2016 = 3.58 2021 = 3.53 Target: > 3.60
Local value of agricultural commodities produced (ABS Agricultural Census)	Craig Sinclair	2105-2016 + \$108.3M 2021 Target: > \$110M

Measure	Responsible Officer	Target
Number of annual visitors to Temora Aviation Museum (TAM)	Craig Sinclair	2016 = 18,160 2021 = 19,159 Target: >20,000
Total number of businesses in Temora Shire (ABS Census)	Craig Sinclair	2016 = 713 2021 Target: > 750
Unemployment rate in Temora Shire (ABS Census)	Craig Sinclair	2016 = 4.9% 2021 Target: <4.5%

3.2: A community with opportunities for local employment

3.2.1: Promote and enable opportunities for people to work remotely in Temora Shire (and support the growth of our population)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Proactively seek opportunities to grow business in Temora Shire including its villages	Economic Development Manager	100%	LPC Eggs continued construction of a new laying facility in Combaning. Jindalee Feedlot continued works to double capacity. Continued support provided to several businesses in the initial stages of establishing or expanding, including in agricultural value-add, retail, transport, and renewable energy including a flour mill and noodle production facility in Barmedman, and child care facilities.	DPIE	
02	Diversify the economy and provide employment by attracting non agriculture based industry	Economic Development Manager	100%	Several new businesses opened during the reporting period, including The Hair Shed, and the Temora Solar Farm. Major construction projects also progressed, including LPC Eggs' Springdale facility, Conqueror Milling's grain receipt site at Combaning, the Jindalee Feedlot expansion, and the near-completion of PhysioPark in Ariah Park.		

3.3: A community with opportunities for local education

3.3.1 : Advocate for local and regional skills development and education opportunities that support local industries (eg agriculture, veterinary science, building trades, mechanics, engineering, hair & beauty, allied health, administration, childcare, retail, hospitality and tourism)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide support and advocacy for the retention and development of Schools within Temora Shire	General Manager	100%	Council works in partnership with organisations such as the high schools, TBEG and TAFE to promote further training and development opportunities including hosting the Career Expo at the Temora TAFE campus during this reporting period. The Youth Development Officer actively facilitates the Temora Youth Careers Network and Council has received funding through the Office of Local Government for a total of six funded trainee positions.	NSW Education Department	
03	Offer life skills workshop opportunities to both young people and the community	Youth Development Officer	100%	Platform Y workshops and catering opportunities developed a range of skills to equip them in life. These included: cooking skills; team work; cleaning and personal hygiene; communication; problem solving; financial literacy and social responsibility through volunteering. The Adulting 101 workshop for Temora High School Year 12 leavers, built knowledge and skills in budgeting, sourcing accommodation, accessing health services, self care, communication and organisational skills. The YDO and YPC utilised local mentors for programs where possible, highlighting local opportunities and strengthening community connections.		
04	Support the concept of Council designation as a registered training organisation	Economic & Community Development Officer	0%	Action is not progressing.		

3.3.3: Investigate opportunities to enhance local access to tertiary education

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for students undertaking further education	General Manager	10%	Council has determined to not pursue a Country University Campus and instead will investigate opportunities to improve the provision of facilities at the Temora Shire Library.	CSU	
02	Support local students financially through scholarships	General Manager	100%	Scholarships are identified in the 2024/25 financial year budget, and it is anticipated that they will be awarded early in the calendar year.	Temora and District Education Fund	

3.4 : A community with good access to a range of appropriate and affordable housing

3.4.1 : Attract social and affordable housing investment to meet the needs of local families and retirees

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Promote Temora Shire as a retirement destination	Economic Development Manager	100%	Ongoing support provided to Dr Parry Homes to seek funding for the development of affordable seniors housing at Apollo Place.		
02	Investigate options for Council to assist with the provision of affordable housing	Economic Development Manager	100%	Continued advocacy provided on behalf of Dr Parry Homes for the provision of affordable seniors housing at Apollo Place.		

3.4.2: Provide land for residential development

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Work with external stakeholders to support the availability of land for residential development to meet the needs of new and existing residents	Town Planner	60%	Council is supporting the proposed development of land at Apollo Place for seniors housing by Dr Parry Memorial Homes through loan arrangements and assistance with seeking grant funding. Council officers are working with consultant planners and engineers to prepare future master plans for additional residential development on north-eastern and southern fringes of Temora. Council is supporting the delivery of additional residential subdivision through the Development Infrastructure Deferred Payment Policy.		

3.4.3: Promote investment in a range of housing stock to create rental opportunities for local residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Plan for the possibility of a sudden upsurge in investment and population which may result from a large employer	Economic Development Manager	100%	Subscription to PlaceInfo continued to assist with population forecasting. Subscription to both CommBank IQ through Destination Riverina Murray and SpendMapp through the Regional Drought Resilience Plan, both of which show monthly credit and debit card spend data. Temora Medical Precinct Study completed and endorsed by Council.		
03	Support the provision of a range of accommodations options within Temora Shire	Economic Development Manager	100%	Financial support provided through the Developer Infrastructure Deferred Payment Policy for the expansion of the Airpark Estate. Continued planning support provided to developers seeking to master plan and/or rezone areas for future subdivisions.		

3.5: A community with a strong agricultural sector

3.5.1 : Utilise research and partnerships to support our farmers to be resilient now and into the future

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ongoing support for Temora Agricultural Innovation Centre	Director of Administration and Finance	100%	The section 355 committee meets twice per year. Council provides maintenance funding to support the Agricultural Innovation Centre (TAIC). Events and operations at the TAIC are promoted through Council's Narraburra News. Councilors and staff attended a Meet & Greet with the FarmLink Board members during March 2025 in accordance with the Community Engagement Plan. The Mayor, General Manager and Director Administration & Finance met with Minister for Agriculture, the Hon. Tara Moriarty in June 2025 to lobby for ongoing government funding to support operations of the TAIC.	Farmlink	
02	Create heavy vehicle routes to meet agricultural needs	Executive Manager, Engineering	100%	Ongoing. Heavy Vehicle Access policy achieves this. Urban Temora is a significant challenge that needs addressing in the short term.	Transport for NSW	

3.5.2 : Create opportunities and incentives that attract and retain an agricultural workforce for Temora Shire (including agriscience, horticulture, engineering, environmental science)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Monitor the impact of consolidation of farming enterprises	Economic Development Manager	100%	Commenced implementation activities for the 6 priority projects identified in the Temora and Bland Shires Regional Drought Resilience Plan, funded through the Future Drought Fund.		

3.6: A community that celebrates and benefits from its aviation history

3.6.1: Promote and provide opportunities for recreational flying from Temora Aerodrome

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain comprehensive maintenance, drainage and signage programs at Temora Aerodrome	Executive Manager, Engineering	100%	Sufficient maintenance being delivered. CASA Surveillance will identify any shortcomings which will be reported in Q1 2025/26		
03	Ensure the provision of facilities at Temora Aerodrome to meet the needs of users	Executive Manager, Engineering	100%	Infrastructure is currently really strong at the Aerodrome. General maintenance and upkeep is the only current works.	Aerodrome Users Committee	
04	Maintain and implement an Airport Management Plan	Executive Manager, Engineering	100%	Aerodrome manual endorsed by CASA in Q3/Q4 of 2024/25. Work remains to improve maturity of Council's management framework relating to the Temora Aerodrome. CASA Surveillance undertaken at the Temora Aerodrome in Q4 2025. Results of the surveillance will be provided to Council in July 2025.	Aerodrome Users Committee	

3.6.2: Continue to grow and refresh the Aviation Museum to celebrate aviation history and provide visitor experiences

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the continuing promotion of Temora Aviation Museum	Economic Development Manager	100%	Temora Rural Museum were made available at the Visitor Information Centre, and VIC volunteers participated in a familiarisation visit to TAM in June to strengthen frontline tourism knowledge.	Temora Aviation Museum	

3.6.3 : Investigate and plan for new aviation opportunities in Temora that cater for residents and aviators

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Review mechanisms by which the cost impost at Temora Aerodrome can be addressed	General Manager	100%	This remains an ongoing effort by Council. The increased utilisation of the aerodrome through income generating operations has assisted in the management of this strategy. During the reporting period significant progress has been made on the Airpark Estate expansion project, and the establishment of a Temora Airpark Estate Resident and Industry Attraction Taskforce concept has been supported by Council, with the terms of reference to be drafted.		

3.7: A community that benefits from tourism

3.7.1: Provide visitor facilities, services, activities and events that cater for a broad range of visitors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Enrich and diversify the visitor experience	Tourism Officer	100%	Tourism familiarisation held for Destination Riverina Murray Board and Riverina Tourism Managers to showcase a diverse range of Temora's visitor experiences in December. Support provided to several operators seeking to enhance existing or create new tourism experiences. Photoshoot for tourism operators conducted to help elevate the promotion of visitor experiences. Application for funding to develop a Lake Centenary Master Plan including the Trefle Shed and Old Stables at TAIC submitted. Agreement reached with FarmLink to develop canola walking tracks for the 2025 flowering season.		
04	Develop the facilities at the Temora Rural Museum and Bundawarrah Centre	Rural Museum Manager	100%	The extension of the Header Shed by one bay, to accommodate a recent donation, has been completed. The federal funding application for the proposed NSW/ACT Ambulance Museum was unsuccessful and consideration is	Temora Historical Society	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				now being given to siting and design alternatives to progress the project in anticipation of future funding opportunities. Informal discussions have commenced among museum volunteers regarding a proposed extension of the existing Temora Ambulance Museum building.		
06	Enhance and support new and existing tourism events	Economic Development Manager	100%	During the reporting period, event applications received for TBEG Business Awards (July), Temora Town Markets (May), Temora Flyers Inc - Youth in Aviation (Sept), Platform Y Car Boot Sale (April), A Country Weekend Rod Run (October), and Embrace Festival (March). Drench Festival held in June consisting of a series of arts and cultural events throughout the month, including Add A Pinch cooking classes, and A Night at the Museum. Several meetings also held with The Veteran and Vintage Car Club ACT who are planning to hold a National 1 and 2-cylinder Rally in Temora from the 19th to 25th April 2026.		
07	Partner with individuals, organisations and companies to support growth in the visitor economy	Economic Development Manager	100%	Canola Trail membership launched for tourism operators to financially contribute to promotional activities. RPRCo engaged for 2025 canola flowering season promotion. FarmLink confirmed they will provide a canola crop walk. Supported FarmLink to develop proposal to utilise the old stables as a function space at TAIC. Contributed to the Temora feature for the Regional Lifestyle Magazine to be launched in September. Worked with CMCA to relocate their caravan park from Gardner Street to the Tourist Airfield Park.	Riverina RDA, Country Change	

3.7.2: Promote Temora Shire's unique tourist offerings as part of the Riverina visitor destination

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Improve Tourism signage within the Temora Shire	Economic Development Manager	100%	Funding was secured through Local Land Services to implement Wiradjuri Place Name signage at selected locations, celebrating Indigenous heritage and language. Additionally, signage at the Temora Airfield Tourist Park is scheduled for renewal under the site's new management agreement with the Campervan and Motorhome Club of Australia (CMCA).		
02	Ensure tourism products, including brochures are current, relevant and attractive	Tourism Officer	100%	Temora Maps have been depleted and contact has been made with the supplier to do another one. 52 boxes of Canola Trail brochures were sent to other towns in the last year. There is approximately 12 months supply of brochures in stock. New map and brochure created for the Bundawarrah Centre. One page information PDFs updated and distributed.		
03	Maintain accreditation of the Temora Visitor Information Centre	Communications Officer	100%	Desktop review documentation was submitted in April 2025, a successful outcome was received in May 2025.	AVIC	

3.8: A community with a transport network that enables economic and social outcomes

3.8.2: Continue the provision of Community Transport to Temora residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the provision of community transport to Temora Shire residents	PCS - Manager	100%	Pinnacle Community Services continues to provide an around Temora bus service and volunteer car service to the community. A small increase in trip numbers is noted for the reporting period. These services also support residents		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				with individual funded packages but are not reflected in the output reports.		

3.8.3: Provide adequate parking to enable access to shopping, health care, events, and recreation

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide sufficient accessible car parking spaces	Executive Manager, Engineering	100%	DeBoos Street master plan complete but requires costing, Hoskins Street disability parking between Loftus St and Parkes St being considered at July Traffic Committee.	Access and Equity Committee	
02	Develop off street parking in Temora CBD	Executive Manager, Engineering	0%	Non asset solutions (enforcement) should be the first priority before an expensive asset solution is pursued. Will look to provide a report to Council in 2025 calendar year with potential land for off street parking.		
03	Provide adequate long vehicle parking in Temora Shire	Executive Manager, Engineering	0%	No action since last time Council considered long vehicle parking in around 2020.		

3.8.5 : Provide a heavy vehicle route network that meets the needs of industry and keeps heavy vehicles out of our CBDs (enhancing our outdoor dining options)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Develop a policy framework for heavy vehicle access	Executive Manager, Engineering	100%	Heavy Vehicle Access Policy is complete. Will look to review in the 2025 calendar year.	Transport for NSW, Heavy Vehicle Regulator	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Commitment to the Alternate Heavy Vehicle Route around Temora	Executive Manager, Engineering	100%	Council met with TfNSW regarding the HVAR in 2024/25 however the issue is no closer to being solved.	Transport for NSW	

4: Enjoying Our Beautiful Environment

Our strategic objectives for enjoying our beautiful environment are to have:

- a community that is liveable and provides for enjoyable town and village life
- a community that enjoys appropriate urban infrastructure
- a community that strives to minimise its environmental impacts
- a community that enjoys a variety of open spaces for leisure
- a community that sustainably plans for its future.

Measure	Responsible Officer	Target
CO2 Emissions (snapshotclimate.com.au)	Kris Dunstan	2017-18 = 215,000 t 2019-20 = 200,000 t Target: < 150,000 t
Community satisfaction rating for Parks and Playgrounds (TSC Community Survey)	Rob Fisher	2016 = 3.94 2021 = 3.99 Target: .4.30
Community satisfaction rating for Town Planning (TAC Community Survey)	Kris Dunstan	2016 = 3.73 2021 = 3.45 Target: > 3.75
Community satisfaction rating Visual Impact (TSC Community Survey)	Rob Fisher	2016 = 4.00 2021 = 3.72 Target: . 4.00
Community satisfaction rating with Drainage (TSC Community Survey)	Rob Fisher	2016 = 3.07 2021 = 3.01 Target: > 3.08

4.1: A community that is liveable and provides for enjoyable town and village life

4.1.1: Use street trees, manage urban weeds and provide street furniture, street signs and street lighting to maintain an aesthetically pleasing urban environment

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Adopt principle of the provision of services by outreach to Ariaiah Park	General Manager	100%	Service provision and ongoing engagement and information provision continues to be delivered to Ariaiah Park. Capital works projects have been delivered in support of Ariaiah Park residents including the Pucawan project that includes realignment for drainage and a project to desilt, enlarge and fence the Railway Dam, Ariaiah Park.		
03	Implement the actions of the Amenity Tree Action Plan	Executive Manager, Engineering	100%	Q3 & Q4 has mostly been routine maintenance. Some tree removal has occurred in last 12-18 months is planned for replanting in Q1 of 2025/26.		
04	Hold committee meeting of Council, at a village location annually	General Manager	100%	The Asset and Operations Committee met in Ariaiah Park in May 2025, with strong community attendance and engagement on a range of matters including the maintenance of the swimming pool, a request for reconsideration of reinstating gates at Harper Park, access for wheelchair users and the upgrade of sporting facilities.		
05	Support for village committees to achieve the community aspirations within the limitations of Council resourcing	General Manager	100%	Council continues to support village committees through the provision of S355 status and the provision of funding support through external grants and Council funding for specific projects. The Asset and Operations Committee met in Ariaiah Park in May 2025.		
06	Partner with individuals, organisations and companies to support new resident attraction	Economic Development Manager	100%	Continued participation in the RDA Riverina's Country Change program and Regional Australia Institute's Regional Activators Alliance program / Move to More campaign. Commenced planning for the Country Change Expo to take place in Wagga in September 2025.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
07	Provide a welcoming community for new residents	Economic Development Manager	100%	Temora T-Town Sips continued at the library. New resident welcome reception held at the Railway Station in April. Continued support provided to the Welcome Experience coordinator.		

4.2: A community that enjoys appropriate urban infrastructure

4.2.1: Provide a stormwater drainage network that mitigates flooding impacts

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Development of a Floodplain Risk Management Plan including 10 year rolling works program	Executive Manager, Engineering	100%	Flood Plain Risk Management Plans adopted. 10 year rolling works program is not part of the Floodplain Management Grant Program and will need to be pursued separately. Council officers have a draft list of storm water works, however, it is not possible to cost without hydraulic design.	Office of Water	
02	Undertake Stormwater Drainage upgrade and renewal in accordance with the Stormwater Assets Capital Works Program	Engineering Works Manager	100%	Nixon Park drainage upgrades underway. Box culverts running alongside Nixon Park currently being installed.		
03	Improvement of drainage within Temora Shire	Executive Manager, Engineering	100%	Significant work completed in Q3 and Q4 in the Melaleuca Street / Nixon Park Arterial Drainage system.		

4.2.2: Provide access to parks and playgrounds for residents and visitors, and incorporate public open space when new residential subdivisions are planned

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide public conveniences to a standard acceptable to the community	Director of Environmental Services	100%	Ongoing. All public amenities have been upgraded to meet accessibility standards. Harper Park amenities at Ariaiah Park were the last ones to be completed in March 2024. Cleaning contractor performance regularly monitored and improvement requests issued from time to time		

4.2.3: Maintain a network of roads, footpaths and cycleways to enable residents and visitors to move around the Shire

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to road safety and relationship with RMS and adjoining Councils	Executive Manager, Engineering	100%	Road Safety Officer Appointed in Q4 2024/25. All Councils and TNSW remain involved.	Transport for NSW	
02	Ensure that appropriate mechanism is in place to determine road priorities	Executive Manager, Engineering	100%	Road Hierarchy combined with Asset Management biennial condition rating used to determine road priorities. This is considered adequate however more work will be completed to mature long-term renewal forecasting.		
04	Investigate the provision of street lighting within Temora Shire	Executive Manager, Engineering	100%	Recent projects completed - Intersection lighting in Eastern Temora Industrial Area. - Spot installation through Minor capital works (Bowling Club Lane)	Essential Energy	
05	Undertake Footpath upgrade and renewal in accordance with the	Engineering Works Manager	100%	Bowling Club Lane and Callaghan Park have been completed.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Footpath Capital Works Program					
06	Undertake Active Transport upgrade and renewal in accordance with the Active Transport program	Engineering Works Manager	100%	Bowling Club lane footpath and George Street pedestrian facilities completed.		
07	Undertake Rural Unsealed Roads upgrade and renewal in accordance with the Rural Unsealed Roads Capital Works Program	Engineering Works Manager	100%	Wallundry Road has been completed. Fraters Speedway is also now complete and Glynburn, Boundary and Coddingtons are underway and close to completion.		
08	Undertake Rural Sealed Roads upgrade and renewal in accordance with the Rural Sealed Roads Capital Works Program	Engineering Works Manager	100%	Old Cootamundra Road and Mary Gilmore Way resealing and heavy patching completed. Remaining reseals to now be completed in late 2025.		
09	Undertake Urban Unsealed Roads upgrade and renewal in accordance with the Urban Unsealed Roads Capital Works Program	Engineering Works Manager	100%	Kurrajong and Thom have now been completed. Lucas Street and Mirrool Road will commence mid to late 2025.		
10	Undertake Urban Sealed Roads upgrade and renewal in accordance with the Urban Sealed Roads Capital Works Program	Engineering Works Manager	100%	Urban heavy patches have now been sealed and completed.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
11	Investigate the provision of access within Temora Shire, including footpaths, ramps and car parking provision	Executive Manager, Engineering	100%	Successful with active transport strategy application. Seeking quotes for delivery in 2025/26FY.		
12	Undertake Kerb and Gutter upgrade and renewal in accordance with the Kerb and Gutter Capital Works Program	Engineering Works Manager	100%	Twynam St has been completed and Camp Street is underway. Ariah Park kerb and gutter will commence shortly.		
13	Undertake Regional Roads Program in accordance with the determined program	Engineering Works Manager	100%	Heavy patching and resealing has been completed.		
14	Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Engineering Works Manager	100%	Howards Road Bridge construction is now complete, with only minor outlet clean up works and guard rail remaining to be installed after the road is built. Howards Road Reconstruction still underway with sealing to be booked in later this or early next year.		
15	Undertake Pavement rehabilitation/ Widening in accordance with the Pavement Rehabilitation/Widening Capital Works Program	Engineering Works Manager	100%	Howards Road road reconstruction has commenced and is underway.		

4.2.4: Maintain a sewerage network to service our urban areas

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Executive Manager, Engineering	100%	CCTV and connection replacement works were the only major sewer works undertaken in 2024/25.		
02	Gain S60 approval for Sewerage scheme and recycled water scheme	Executive Manager, Engineering	100%	Met with DCCEEW in June 2025. DCCEEW is happy with Council's IWCW Strategy, however, the regulatory framework has changed where Council is no longer required to have IWCW Strategy endorsed by DCCEEW. There is still a requirement for Council to have a peak management document that essentially is our IWCW Strategy but this does not require endorsement. Section 60 approval for Council's Recycled Water Scheme is a significant way from being achievable and will require significant cost and change to the network.	Water NSW	

4.2.5: Provide cemetery grounds that create respectful places for grieving families and friends, and which meet future interment needs of our local community

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Continue to improve functionality of the cemetery. * Update plinths in Lawn Cemetery (2 in alternate years)	Director of Environmental Services	100%	Two beams replaced and headstones re-positioned. Works completed by May 2025 under budget. Clean up of new cemetery land recently purchased proposed for Q3 2024/25	Friends of Temora Shire Cemeteries	

4.3: A community that strives to minimise its environmental impacts

4.3.1: Provide waste management facilities and increase opportunities for recycling for residents and visitors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Reduce the impacts of litter on our community	Director of Environmental Services	100%	Clean Up Australia Day held in March 2025. Regular clean ups conducted in usual hotspots (Tip road, truck stops etc.) by Waste Management Staff		
02	Monitor illegal waste dumping hot spots within Temora Shire	Director of Environmental Services	100%	Ongoing		
03	Respond to community and Government demands for the provision of suitable recycling services within Temora Shire	Director of Environmental Services	100%	Service review conducted in 2024. Resolved to maintain the status quo of supporting the Temora Lions Club in their operations through transport subsidy and equipment renewal (New press installed in March 2024)		
04	Maintain waste services in the village of Ariaiah Park	Director of Environmental Services	100%	Ariaiah Park Landfill site recently cleaned up by contractor. Preparations made for new pit (previous pit lasted over 30 years). Fencing repairs/improvements conducted in December, 2024		

4.3.2: Decrease carbon emissions into the atmosphere (for example, through investment in electric vehicles and charging stations)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Utilise solar power system installation where economic.	Executive Manager, Engineering	100%	Ongoing. Awaiting a grant application announcement for the Temora Recreation Centre. Recent installations include Junee Road Caravan Park and Library system renewal.		

4.3.3: Manage weeds and pests to protect the environment

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to the eradication of urban weeds and pests	Director of Environmental Services	100%	Uncertainty regarding the future of weed engagement program has been resolved. On the ground, weed control activities continue with St Johns Wart and Boxthorn control activities conducted in Q1 & 2 of 2024/25		
02	Ensure residents are not adversely impacted upon by untidy or overgrown lots	Director of Environmental Services	100%	30 notices issued and followed up upon. Second round of inspections completed in January after late December 2024 rain events		

4.3.4: Conserve and responsibly use our precious water resources

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure sustainable operation and usage of precious water	Executive Manager, Engineering	100%	No Change. Large percentage of Councils water use is recycled effluent.		

4.3.5: Protect our agricultural land by taking action to minimise soil loss and enhance soil health

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for agricultural community efforts to preserve soil health	General Manager	100%	Council has received implementation funding to deliver a range of projects within the Drought Resilience Plan, in partnership with Bland Shire Council. Council continues to provide support to the Temora Agricultural Innovation Centre, managed by FarmLink who undertake research and extension activities that support local farmers to improve soil health, including the Cool Soils project.		

4.3.6: Planting native vegetation to provide shade and shelter for livestock, reduce risk of salinity, improve soil productivity, reduce erosion, enhance water quality and create wildlife corridors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for agricultural pursuits that improve environmental outcomes	General Manager	100%	Council continues to support the Temora Agricultural Innovation Centre and during the reporting period Councillors and senior staff met with the Farmlink Board on site. Council has met with representatives from Department of Primary Industries and Regional Development to explore funding opportunities to further support the financial sustainability of the Centre. A meeting and site visit to the Temora Agriculture Innovation Centre was undertaken with the Deputy Secretary, Regional Development and Delivery and a Teams Meeting has been held with the Minister for Agriculture. An invitation to visit the site has been sent to the Minister for her consideration.		

4.4: A community that enjoys a variety of open spaces for leisure

4.4.1: Provide parks, reserves, playgrounds and other open space with shade provision, seating and access to drinking water

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commit to improving the utility of parks and recreation areas within Temora Shire	Executive Manager, Engineering	100%	Lake Centenary Bridges and Footpath along with Callaghan Park Footpath and Bowling Club Lane Path completed in Q3 & 4 of 2024/25.		

4.4.2: Provide options for dog-off leash areas for residents and their pets to safely enjoy

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide areas to enable pet owners to exercise pets	Director of Environmental Services	50%	Options for Gardner Street reserve and Lake Centenary off leash areas remain available. Shortcomings in these options recognised. Other options investigated. Railway Station land not able to be developed yet, and Gardner Street not able to be progressed until Stormwater Drainage Retention basin design completed. With the recent relocation of the CMCA Self Contained RV park, an opportunity exists to convert Pinney Park to an off-leash area in a short time frame at relatively low cost. Report being prepared for the July 2025 Council meeting		

4.5: A community that sustainably plans for its future

4.5.1: Strategically plan for how our land is used in the medium and long term to ensure that the social, educational, economic and environmental needs of current and future generations are met (including planning for industrial land release, residential lots, schools, open space) Temora Shire Council

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Upgrade of Temora Shire Land Use Strategies	Town Planner	60%	Temora Local Housing Strategy has commenced review by Council officers to reflect completed and progressing developments and to investigate emerging opportunities. Ariaiah Park village Planning Proposal has completed rezoning of additional land to Village zone. The Draft Bundawarrah Estate Master Plan has completed community consultation and final version will be presented to Council.	Planning NSW	

4.5.2: Maintain a Local Emergency Management Committee and Plan that prepares for, educates about and responds to local disasters

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the provision of emergency services to meet the needs of Temora Shire residents	Manager - Water and Sewer	100%	Three meetings (out of three) of the Local Emergency Management Committee have been conducted this financial year.	Rescue and Emergency NSW, Resilience NSW	

4.5.3: Implement community, environmental initiatives that promote tree planting, composting, growing vegetables and creating environments that promote biodiversity

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for environmental initiatives to improve outcomes for residents of Temora Shire	Director of Environmental Services	100%	No action to date. National Tree Day program to be supported in July 2025. Temora Fight the Fruit Fly Committee in recess.		

5: Internal Objectives

5.1: Internal Strategies

1: Assets

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure Capital Proposals are optimised and supported by Council	Executive Manager, Engineering	0%	No adopted framework to scrutinise capital proposals. Basic draft developed but not well tested, refined and implemented		
02	Assets - Ensure the identification of road assets operated by Council	Executive Manager, Engineering	100%	Ongoing. Currently capturing road drainage assets. Ancillary transport asset facilities are remaining and a future project (Safety Barrier, major signage, car parks, etc)		
05	Assets - Improve long term management of sewerage assets and ensure sustainable operation	Executive Manager, Engineering	100%	CCTV inspection program for 2024/25 has been completed. 10km in 2023/24 and 10km 2024/25 which will inspect about 30% of the total main pipe network. Council delivering a connection replacement program for defective connections. Council has approximately 2,250 connections and completed approximately 8-10 in 2024/25. Council is electronically recording sewer defect and accomplishment information. Future programs - Trade Waste & Storm Water Ingress		
06	Assets - Provide long term management of transport assets including a review of Transport Asset Management Plan and associated hierarchy plans every 4 years	Executive Manager, Engineering	100%	Recent first cut Asset Plans developed or updated in 2024/25 for all asset categories including the Asset Management Strategy. Further refinement and maturity required across the entire asset scope.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
07	Ensure ongoing sustainability of Plant Replacement Program	Executive Manager, Engineering	100%	Plant fund is self sustaining and generates a profit for Council. Recent budget constraints have resulted in a mandate to reduce annual plant expenditure by approximately \$200,000 annually from 2024/25 levels. This will be ok in the short term but will need to be monitored closely over time.		

2: Efficiency

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Present Council as a professional, efficient organisation	General Manager	100%	Council continues to review and update its policies and procedures as required. The implementation of the new Audit Risk and Improvement Committee (ARIC) has seen a focus on improving templates, reporting frameworks and associated policies and procedures that support the ARIC. The Fraud and Corruption Policy was reported to Council in December 2024. The new suite of Integrated Planning and Reporting documents were prepared following the community scorecard consultation (community survey) with Council adopting the documents at the June 2025 Council meeting.		
03	Ensure modern approach to engineering administration and management	Executive Manager, Engineering	100%	Continually improving. Major improvement in asset management in Q4 with first cut asset portfolio plans and an asset management strategy finished in Q4.		

3: Governance

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain currency of Policies, Procedures and Business Rules	General Manager	100%	A number of Council policies and procedures have been prepared and/or reviewed in the past 6 months. Code of conduct and Protected Interest Disclosure Training has been provided to staff and a comprehensive Councillor induction program has been undertaken to ensure Councillor awareness of Council -related policies. Specific Social Media Training has been provided by Dr Neryl East to Councillors.		
02	Provide Mayor and Councillors with sufficient depth of information to enable effective decision making based on sound legislative, economic, social and moral bases	General Manager	100%	Information and support is provided to the Mayor and Councillors through the provision of Council and Committee meetings, workshops and information as required. The Councillor induction program for the new term of Council was completed with a one-day session held with all Councillors on 14 October 2024, a RERO C hosted induction program held on 9 November 2024 and strategic projects and integrated planning and reporting (IP&R) workshops delivered. Dr Neryl East provided Social Media Training to Councillors and an Aboriginal Cultural Awareness Training session was delivered by Stewart James.		

4: Information Technology

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	IT - Provision of Technology Plan for Temora Shire Council	Administration and Finance Manager	100%	Completed.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	IT - Take advantage of emerging trends and technologies	Administration and Finance Manager	100%	The Information, Communication & Technology (ICT) Strategy forms the governance for the management and advancement of the ICT systems in supporting the business strategies of Council. The strategy includes a Summary of Actions to assist in this outcome with allocated timeframes and encompasses taking advantage of emerging trends. A future initiative will be to include an action of reviewing Artificial Intelligence (AI) and its fit with Council. Preliminary work is progressing in this regard. In addition Council's Managed Service Provider (MSP) - Veritech Corporation works closely with the IT Support Officer, and other third party associates to ensure systems continue to be fit for purpose.		
03	IT - Optimise the use of business systems and applications	Administration and Finance Manager	100%	The Information, Communication & Technology (ICT) Strategy forms the governance for the management and advancement of the ICT systems in supporting the business strategies of Council. The strategy includes a Summary of Actions to assist in this outcome with allocated timeframes and encompasses optimising the use of business systems. Actions include reviewing the Keeper Password Manager trial, implementing Authority role based security, and implementing a suitable hardware register (Snipe IT). The IT Support Officer has been progressing these actions. In addition, Council's Managed Service Provider (MSP) - Veritech Corporation works closely with the IT Support Officer, and other third party associates to ensure systems continue to be fit for purpose.		
04	IT - Monitor and optimise the use of IT infrastructure and technology	Administration and Finance Manager	100%	The Information, Communication & Technology (ICT) Strategy forms the governance for the management and advancement of the ICT systems in supporting the business strategies of Council. The strategy includes a Summary of Actions to assist in this outcome with allocated timeframes. Included in the Summary of Actions is an		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				action for replacement of the Virtual Servers which is currently underway. Management approval of the ICT BCP Sub-plan was received during this half year. Implementation of additional password quality improvement initiatives is progressing. In addition, Council's Managed Service Provider (MSP) - Veritech Corporation run monthly checks on servers and other network infrastructure.		
05	IT - Review security issues pertaining to ITC	Administration and Finance Manager	100%	Through the use of third party consultants, common vulnerabilities and exposures are actively reviewed for relevance and actions are taken if necessary.	Cyber Security NSW	
06	IT - Review future direction of application software	Administration and Finance Manager	100%	The Information, Communication & Technology (ICT) Strategy forms the governance for the management and advancement of the ICT systems in supporting the business strategies of Council. The strategy includes a Summary of Actions to assist in this outcome with allocated timeframes and encompasses reviewing the future direction of software. The IT Support Officer has been progressing these actions. In addition, Council's Managed Service Provider (MSP) - Veritech Corporation works closely with the IT Support Officer, and other third party associates to ensure systems continue to be fit for purpose.		

5: Risk Management

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Risk Management - Develop and implement a Risk Management Framework	Enterprise Risk Management Officer	100%	Framework has been developed and is in place. Positive feedback on the framework was received from the members of ARIC and from Statewide Mutual in the Continuous Improvement Pathway program for 2024/2025.	Statewide Mutual	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
03	Risk Management - Commit, as an organisation, to actions, policies and procedures that support a safe and healthy workplace.	Enterprise Risk Management Officer	100%	Risk Management activities to date have included a review of the Fraud and Corruption Risk Register, Strategic Risk Register and the completion of comprehensive playground inspections by Kidsafe NSW, as part of the Continuous Improvement pathway program. Future actions will include a review of the Business Continuity Plan, Remote Supervision Signs Procedure and further development of the risk registers. Notable Workplace Health and Safety (WHS) actions for the year to date include: - Review of Council's WHS Policy. - Improved WHS induction of Councillors. - Development and implementation of improved WHS practices at the works depot in relation to use and maintenance of plant and pallet racking. - Development and implementation of improved WHS Management Systems for use at Council managed quarries, with work to continue on this project into 2025.		

6: Staffing

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure that succession planning of staff is in place and risk to Council operations are minimised	People & Culture Manager	100%	Effective Performance Management training conducted with People Leaders in June 2025 ahead of Employee Annual Appraisals/Reviews currently in progress. Completion of reviews are on track to be completed by end of July for all areas. Talent review and succession planning discussions held with high risk areas (Engineering, Administration and Finance and Pinnacle Community Services).		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	Ensure optimal mix of staff to meet the operational needs of Council now and in the future	General Manager	100%	The implementation of actions from the HR Function Review report is continuing, with a focus on initiatives to support staff retention and attraction including a flexible workplace policy being developed, a four-day working week trial has been extended to receive a full 12 months of data. The results of the staff engagement survey were used to inform the development of the Workforce Management Plan and Action Planning Workshops have been held with teams to identify initiatives to address matters raised in the survey.		
03	Improve Council employment conditions and opportunities for people with challenging circumstances (family, disability)	People & Culture Manager	100%	Implementation of flexible work arrangements policy including remote work and the option to purchase additional leave.		
04	Aim to become an employer of choice	People & Culture Manager	80%	The compressed work week trial is still underway with a decision to be made in October 2025. An Exit Policy and Right to Disconnect Policy have been completed and implemented.		

7: Support Services

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of Quarries that meet the needs of Council	Executive Manager, Engineering	100%	Major administrative work and change required in this function. Council officers currently working through this and will report to Council in due course.		

8: Miscellaneous

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Reduction in the financial cost, risk and disruption to Council works by Utility Providers	Executive Manager, Engineering	100%	Currently reviewing Road Verge and Nature Strip Policy. Will look to report to Council in 2025 calendar year.		
02	Provide facilities for administration staff that meet the needs of users	Director of Environmental Services	25%	Planning commenced. Katie Kieth Design engaged. Needs assessment completed. Options being considered and draft plans being finalised.		
03	Maintain relationships with external bodies	General Manager	100%	Council continues to be an active participant in regional and state based organisations including REROC, Eastern Riverina Arts, Visit Riverina, Riverina Regional Library Service, Country Mayors Association and LGNSW. Through REROC Council participated in a consultation workshop with State Government agencies to help inform the development of the Integrated Planning and Reporting suite of documents.		
04	Provide clear process for the conduct of events within Temora Shire	Economic Development Manager	100%	During the reporting period, event applications received for TBEG Business Awards (July), Temora Town Markets (May), Temora Flyers Inc - Youth in Aviation (Sept), Platform Y Car Boot Sale (April), A Country Weekend Rod Run (October), and Embrace Festival (March). Drench Festival held in June consisting of a series of arts and cultural events throughout the month, including Add A Pinch cooking classes, and A Night at the Museum. Several meetings also held with The Veteran and Vintage Car Club ACT who are planning to hold a National 1 and 2-cylinder Rally in Temora from the 19th to 25th April 2026.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
05	Develop priority projects to 'shovel ready' level to take advantage of grant opportunities	Executive Manager, Engineering	100%	We have a list of un-scoped projects, however, generally staff are able to develop high level project information required for grant applications. Ideally we achieve this action, however, resources and asset management maturity limit achievement of this.		
06	Ensure adequate resources to fulfil the needs of residents	Director of Administration and Finance	100%	Council has advocated for the review of the rate peg methodology which has now been reviewed by IPART. The NSW Government has responded to the recommendations of the NSW Parliamentary Inquiry into the ability of councils to fund infrastructure and services, largely indicating support for the recommendations. Council has written to the Premier and NSW Government requesting the immediate adoption of the 17 recommendations.		

12.3 LGNSW CONFERENCE 2025 - MOTIONS

File Number: REP25/535
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

REPORT

A Council delegation will be attending the LGNSW Annual Conference in Penrith 23-25 November 2025. Councils are welcome to submit motions for debate at the conference. Further information is available at the following link - [Home | Local Government NSW | Annual Conference](#).

The motions should relate to strategic local government issues which affect members state-wide and introduce new or emerging policy issues. The preferred deadline for submission of motions is 30 September 2025, however Council can submit late motions up to 26 October 2025.

It is noted that the inclusion of motions to the LGNSW Conference is only one of many strategic advocacy options provided to Council and that other opportunities to raise state-wide policy issues exist through its membership with LGNSW, REROC and NSW Country Mayors Association.

Councillors are invited to submit proposed motions to the General Manager by **12 noon on Wednesday 10 September 2025** so that they can be reported to the Council Meeting being held on 18 September 2025.

RESOLUTION 92/2025

Moved: Cr Belinda Bushell
Seconded: Cr Nigel Judd

It was resolved that Council receive and note the report.

CARRIED

Report by Melissa Boxall

12.4 DISCLOSURE OF INTEREST RETURNS - AUGUST 2025

File Number: REP25/553
Author: Executive Assistant
Authoriser: General Manager
Attachments: 1. Disclosures [↓](#)

REPORT

Disclosure of Interest Returns for the period 1 July 2024 to 30 June 2025 are due for submission to Council by 30 September 2025 for Councillors and designated persons. These are statutory documents that obligate councillors and designated persons to declare:

- Real property interests
- Sources of income (both current and expected)
- Gifts received and contributions to travel
- Interests and positions in corporations
- Roles in professional associations and trade unions
- Debts and whether they are property developers or have close associates who are developers

The Disclosure of Interest Returns will be made available on Council's website.

Integrated Planning and Reporting

Community Strategic Plan 2025 – 2035

Objective 5: Deliver effective leadership, governance and engagement to meet community needs

Strategy 5.1: Deliver strong community leadership, governance and stakeholder relationships

Council Policy/Legislation

Under Clause 4.21 of the Model Code of Conduct all Councillors and designated persons must complete and lodge the return with the General Manager in the form prescribed by the regulations.

Options

N/A

Budget Implications

N/A

Risk Implications

Disclosure of Interest Returns provide transparency; help identify and manage conflicts of interests and demonstrate Council's commitment to accountability and trust in local decision-making.

RESOLUTION 93/2025

Moved: Cr Graham Sinclair

Seconded: Cr Ken Smith

It was resolved that Council notes the Disclosure of Interest Returns.

CARRIED

Report by Melissa Boxall

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

J. DISCRETIONARY DISCLOSURES

MEMBER TEMORA HISTORICAL SERVICES CLUB

Disclosures by councillors and designated persons return

OFFICE USE ONLY

Date received: _____
Received by: _____

Important information

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct.

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular. See clause 4.23 of the Model Code of Conduct. Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).
2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.
3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, whichever is the later date, to the return date which is the date you became aware of the new interest to be disclosed in your updated return.
4. If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.
5. This form must be completed using block letters or typed.
6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.
7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

ANTHONY IRVINE

full name of councillor or designated person

as at **30-6-2025**

return date

in respect of the period from **1-7-2024** to **30-6-2025**

Councillor's or designated person's signature

date: **1/7/2025**

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date (at any time since 30 June)

147 CARSON ST, TEMORA
6 WAKEA ST, TEMORA

Nature of interest

FREEHOLD
FREEHOLD

B. SOURCES OF INCOME		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
MANAGER/ADVISOR	12/12/12 SIGNS P/L	
OWNER/OPERATOR	6 HAKEA ST. TAMAKA	
	PROFESSIONAL BOOK MANAGER	
	117 CABLE ST. TAMAKA	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June		
Name and address of settlor	Name and address of trustee	
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
C. GIFTS Description of each gift I received at any time since 30 June		
	Name and address of donor	
D. CONTRIBUTIONS TO TRAVEL Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June		
	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
E. INTERESTS AND POSITIONS IN CORPORATIONS Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June		
	Nature of interest (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? ☐ YES ☒ NO		
G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		
		Description of position
H. DEBITS Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June		
I. DISPOSITIONS OF PROPERTY 1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time		

Disclosures by councillors and designated persons return

OFFICE USE ONLY

Date received: _____

Received by: _____

Important information

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct.

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.21 of the Model Code of Conduct). Complaints about false or misleading information are referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

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You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete parts C and D of the return. Only complete parts A and B. The return should be completed with appropriate information based on your completed return for the previous year or the date on which you became a councillor or designated person.

3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that has not been disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous year or the date on which you became a councillor or designated person, whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

4. If you have previously lodged a return with the general manager and you are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.

5. This form must be completed using block letters or typed.

6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "nil" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

BELEIDA JANE BUSHELL

(Full name of councillor or designated person)

as at **30-6-2025**

return date

In respect of the period from **1-7-2024** to **30-6-2025**

Councillor's or designated person's signature

date: **1/7/25**

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date / at any time since 30 June

110 ASQUITH STREET, TENORA

Nature of interest

MORTGAGE

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June as a result of which I obtained, either wholly or in part, the use and benefit of the property

J. DISCRETIONARY DISCLOSURES

N/A

4179 09912

B. SOURCES OF INCOME

1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June
Sources of income I received from an occupation at any time since 30 June

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
BLAND STREET COUNCIL	68 SAURE STREET, WESTWALTON	EMPLOYED.

2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June
Sources of income I received from a trust since 30 June

Name and address of settlor	Name and address of trustee
N/A	

3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June
Sources of other income I received at any time since 30 June
[Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]

N/A

C. GIFTS

Description of each gift I received at any time since 30 June

Description of each gift I received at any time since 30 June	Name and address of donor
N/A	

D. CONTRIBUTIONS TO TRAVEL

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
N/A		

E. INTERESTS AND POSITIONS IN CORPORATIONS

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
N/A			

F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?

☐ YES ☒ NO

G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
N/A	

H. DEBTS

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June
N/A

I. DISPOSITIONS OF PROPERTY

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time
N/A

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NOT APPLICABLE

J. DISCRETIONARY DISCLOSURES

NOT APPLICABLE

Disclosures by councillors and designated persons return

OFFICE USE ONLY
Date received: _____
Received by: _____

Important information

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- The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).
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- If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.
- If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.
- This form must be completed using block letters or typed.
- If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.
- If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

BRENTON WILLIAM HANKEN

as at 30-6-2025

return date

Full name of councillor or designated person

date

In respect of the period from 1-10-2024 to 30-6-2025

date

Councillor's or designated person's signature

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest

PROPERTY OWNER

B. SOURCES OF INCOME			
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June			
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)	
TEACHER	NSW DEPARTMENT OF EDUCATION TEMPORA HIGH SCHOOL 139 ANZAK STREET TEMPORA	NOT APPLICABLE	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June			
Name and address of settlor	Name and address of trustee		
NOT APPLICABLE			
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June (Include description sufficient to identify the person from whom, or the circumstances in which, that income was received)			
NOT APPLICABLE			

C. GIFTS			
Description of each gift I received at any time since 30 June	Name and address of donor		
NOT APPLICABLE			

D. CONTRIBUTIONS TO TRAVEL			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
NOT APPLICABLE			

E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NOT APPLICABLE			

F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?	
☐ YES	☒ NO

G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS	
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
NSW TEACHERS FEDERATION	MEMBER

H. DEBITS	
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June	
NOT APPLICABLE	

I. DISPOSITIONS OF PROPERTY	
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time	
NOT APPLICABLE	

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

N/A.

J. DISCRETIONARY DISCLOSURES

N/A.

Disclosures by councillors and designated persons return

OFFICE USE ONLY

Date received: _____

Received by: _____

Important information

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct.

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.23 of the Model Code of Conduct). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.

3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, whichever is the later date, to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

4. If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.

5. This form must be completed using block letters or typed.

6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "Nil" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

ELIZABETH LOUISE SMITH

Full name of councillor or designated person

as at 30-6-2025

return date

In respect of the period from 1-7-2024 to 30-6-2025

date 14-7-2025

Councillor's or designated person's signature

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/ at any time since 30 June

1150HN SANDS PLACE, TEMORA
25D HOBKINS STREET, TEMORA

Nature of interest

OWNER
CO-OWNER

B. SOURCES OF INCOME		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
DIRECTOR ADMINISTRATION TEMORA SHIRE COUNCIL FINANCE	105 LOTUS ST, TEMORA	N/A
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June		
Name and address of settlor	Name and address of trustee	
N/A	N/A	
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June <i>(Include description sufficient to identify the person from whom, or the circumstances in which, that income was received)</i>		
N/A		
C. GIFTS		
Description of each gift I received at any time since 30 June	Name and address of donor	
N/A	N/A	
D. CONTRIBUTIONS TO TRAVEL		
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
N/A	N/A	N/A

E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
N/A			
F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? ☐ YES ☒ NO			
G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position		
CHARTERED ACCOUNTANTS AUSTRALIA + NEW ZEALAND	MEMBER		
H. DEBTS			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
N/A			
I. DISPOSITIONS OF PROPERTY			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
N/A			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

N/A

J. DISCRETIONARY DISCLOSURES

TEMER E-SERVICES CLUB - MEMBER

TEMER GOLF CLUB - MEMBER

HARLING - MEMBER

NSW KARNIES ASSN - MEMBER

NATIONAL PARTY - MEMBER

RURAL HHS SERVICE - MEMBER

Disclosures by councillors and designated persons return

Important information

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct. You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.23 of the Model Code of Conduct). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

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You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.

3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

4. If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.

5. This form must be completed using block letters or typed.

6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY
GRAHAM PETER SINCLAIR as at **30-6-2025**
full name of councillor or designated person return date

in respect of the period from **1-7-2024** to **30-6-2025**
date

Councillor's or designated person's signature: 

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date (at any time since 30 June)

ATTACHED

Nature of interest

64/6-13944

B. SOURCES OF INCOME

1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June
Sources of income I received from an occupation at any time since 30 June

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
FARMER	SELF EMPLOYED	C. P. & M. SINGHANI

2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June
Sources of income I received from a trust since 30 June

Name and address of settlor	Name and address of trustee
NIL	

3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June
Sources of other income I received at any time since 30 June
(include description sufficient to identify the person from whom, or the circumstances in which, that income was received)

GOLDEN FIELDS WATER - BOARD MEMBER

C. GIFTS

Description of each gift I received at any time since 30 June

Name and address of donor
NIL

D. CONTRIBUTIONS TO TRAVEL

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June

Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL	

E. INTERESTS AND POSITIONS IN CORPORATIONS

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			

F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?

☐ YES ☒ NO

G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
GOLDEN FIELDS WATER - BOARD MEMBER	DEPUTY CHAIRMAN

H. DEBITS

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

NIL

I. DISPOSITIONS OF PROPERTY

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

NIL

**GRAHAM SINCLAIR
DISCLOSURE OF PECUNIARY INTEREST
REAL ESTATE POPPERTY 2025**

255 Sinclairs Lane, TEMORA NSW 2666	Part owner
3944 Old Cootamundra Road, TEMORA NSW 2666	Part owner
683 Reynolds Lane, TEMORA NSW 2666	Part owner
39 Reynolds Lane, TEMORA NSW 2666	Part owner
163 Mackinlays Road, PUCAWAN NSW 2666	Part owner
25 Beattie Street, TEMORA NSW 2666	Part owner
180 Aurora Street, TEMORA NSW 2666	Part owner
178 Loftus Street, TEMORA NSW 2666	Part owner
4352 Old Cootamundra Road, TEMORA NSW 2666	Son's property
4012 Old Cootamundra Road, TEMORA NSW 2666	Son's property
231 Bushells Road, TEMORA NSW 2666	Son's property
332 Bushells Road, TEMORA NSW 2666	Son's property
684 Reynolds Lane, TEMORA NSW 2666	Son's property
145 Morangarell Road, TEMORA NSW 2666	Son's property
Sunny Slopes Booths Road, TEMORA NSW 2666	Son's property
969 Thanowring Road, TEMORA NSW 2666	Son's property
165 Hoskins Street, TEMORA NSW 2666	Son's property
Tara', Thornes Lane TEMORA NSW 2666	Son's leases property
Flowerdale, 216 Campbells Lane, TEMORA NSW 2666	Son sharefarms property
Eulinda' Fergusons Lane, TEMORA NSW 2666	Son sharefarms property
Back Place, Reynolds Lane, TEMORA NSW 2666	Son sharefarms property
153 Kitchener Road, TEMORA NSW 2666	Sister's home

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

J. DISCRETIONARY DISCLOSURES

Members Real Estate Service
 " Temora Real Estate "Belongs"
 " Temora Slow City Life Member + Patron"
 " Temora Tavern "Life Member"
 " Springdale Hall Committee Council Delegate
 Temora Antiques for Club

Disclosures by councillors and designated persons return

OFFICE USE ONLY

Date received: _____
 Received by: _____

Important information

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3. If you have previously lodged a return with the General Manager and you are completing this return for the first time, you must disclose a new interest that was not disclosed in the last return you lodged with the General Manager. You must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, whichever is the later (date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

4. If you have previously lodged a return with the General Manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.

5. This form must be completed using block letters or typed.

6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

KENNETH COROON SMITH as at 30.6.2025
Full name of councillor or designated person
return date

In respect of the period from 1-10-2024 to 30-6-2025

Councillor's or designated person's signature: _____

Date: 10-7-2025

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date (at any time since 30 June)

908 Menouing Rd Temora

Nature of interest

OWNER

B. SOURCES OF INCOME

1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June
Sources of income I received from an occupation at any time since 30 June

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
gga Postbox	NIL	NIL

2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June.
Sources of income I received from a trust since 30 June

Name and address of settlor	Name and address of trustee
NIL	NIL

3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June
Sources of other income I received at any time since 30 June
(Include description sufficient to identify the person from whom, or the circumstances in which, that income was received)

NIL

C. GIFTS

Description of each gift I received at any time since 30 June

Name and address of donor
NIL

D. CONTRIBUTIONS TO TRAVEL

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June

Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL	NIL

E. INTERESTS AND POSITIONS IN CORPORATIONS

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL	NIL	NIL	NIL

F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?

☐ YES ☒ NO

G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS

Name of each trade union and each professional or business association in which I held a position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
NIL	NIL

H. DEBITS

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

NIL

I. DISPOSITIONS OF PROPERTY

1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

NIL

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

NIL

J. DISCRETIONARY DISCLOSURES

TREASURER - TEMORA RANGY UNION CLUB INC
CHAIRMAN - TEMORA HERITAGE COMMITTEE
VICE PRES - NARRABURRA SOCIAL & COMMUNITY CENTRE
MEMBER - TEMORA SHIRE ACCESS & EQUITY COMMITTEE
CHAIRMAN - RIVERINA EASTERN MEXICAN WEDDING ASSOC.

Disclosures by councillors and designated persons return

OFFICE USE ONLY

Date received: _____

Received by: _____

Important information

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1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

2. If this is the first return you have been required to lodge with the general manager, you must complete Parts C, D and I of the return. If you are lodging a return with the general manager, you must complete all parts of the return with the appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, whichever is the later date, to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

3. If you have previously lodged a return with the general manager and you are completing the return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with the appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, whichever is the later date, to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

4. If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.

5. This form must be completed using block letters or typed.

6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "nil" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

KRISTON JOHN DUNSTAN

as at 30-6-2025

return date

In respect of the period from 1-7-2024 to 30-6-2025

date

3/7/2025

Councillor's or designated person's signature

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

223 HOSKINS ST, TEMORA

286 HOSKINS ST, TEMORA

Nature of interest

PART OWNER

PART LEASEE

PART OWNER

B. SOURCES OF INCOME		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
DIRECTOR - ENV. SERVICES	TEMORA SHIRE COUNCIL	
COMPANY DIRECTOR	SHAMROCK HOTEL TEMORA	ONE TWELVE PTY LTD
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June		
Name and address of settlor	Name and address of trustee	
K & K DUNSTON FAMILY TRUST	CL- MGS ACCOUNTANTS HOCKINS ST, TEMORA	
ONE TWELVE PTY LTD.	CL- MGS ACCOUNTANTS HOCKINS ST, TEMORA	
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
RENT INCOME:		
1 BALDOCK ST, FORBES		
4 BARTON ST, FORBES		
223 HOCKINS ST, TEMORA		
C. GIFTS		
Description of each gift I received at any time since 30 June	Name and address of donor	
NIL		
D. CONTRIBUTIONS TO TRAVEL		
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL		

E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?			
☐ YES ☒ NO			
G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position		
DEVELOPMENT & ENV. PROFESSIONALS ASSOC.	MEMBER		
H. DEBITS			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
ST GEORGIE BANK			
I. DISPOSITIONS OF PROPERTY			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property NIL	
--	--

J. DISCRETIONARY DISCLOSURES	
MEMBER OF RDA RIVERINA BOARD	
SECRETARY OF COUNTRYMAYORS NSW	

Office Use Only Date received: _____ Received by: _____	Disclosures by councillors and designated persons return - The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct) - If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person. - If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you began to aware of the new interest to be disclosed in your updated return. - If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year. - This form must be completed using block letters or typed. - If there is sufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you. - If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word 'Nil' is to be placed in an appropriate space under that heading.
--	---

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY	
MELISSA BOXALL	as at 30-6-2025 return date
Full name of councillor or designated person	
in respect of the period from 1-7-2024 to 30-6-2025	date 1 JULY 2025
Councillor's or designated person's signature	
A. REAL PROPERTY	
Street address of each parcel of real property in which I had an interest at the return date (at any time since 30 June)	Nature of interest
14137MANSFIE LD RD, TENORA 2666	OWNER

B. SOURCES OF INCOME			
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June			
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)	
GENERAL MANAGER	TEMORA SHIRE COUNCIL	NIL	
	105 LOFTUS ST TEMORA 2666		
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June			
Name and address of settlor	Name and address of trustee		
NIL			
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June (Include description sufficient to identify the person from whom, or the circumstances in which, that income was received)			
RENTAL INCOME FROM [REDACTED]			
C. GIFTS			
Description of each gift I received at any time since 30 June			
NIL			
D. CONTRIBUTIONS TO TRAVEL			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June		Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
NIL			
E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
NIL			
F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?			
☐ YES ☒ NO			
G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June		Description of position	
NIL			
H. DEBTS			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
NIL			
I. DISPOSITIONS OF PROPERTY			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
NIL			

Disclosures by councillors and designated persons return

OFFICE USE ONLY

Date received: _____

Received by: _____

Important information

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You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

1. The pecuniary interests and other matters to be disclosed in the return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).

2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your knowledge as at the return date. If you have become a councillor or designated person, whichever is the later date, to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information based on your knowledge as at the return date. If you have become a councillor or designated person, whichever is the later date, to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

4. If you have previously lodged a return with the general manager and are submitting this return for a renewal, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.

5. This form must be completed using block letters or typed.

6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

as at 30.6.2025

return date

NARELLE JOY DJUKIC

full name of councillor or designated person

in respect of the period from 01.10.2024 to 30.6.2025

date: 25.7.25

Councillor's or designated person's signature

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

Nature of interest	Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June
OWNER	3 BRIAR ST, TEMORA
OWNER	14 LAKE ST, WAGGA
FUTURE MOTHER'S PLACE - PURCHASE	11 MIMOSA ST, TEMORA

J. DISCRETIONARY DISCLOSURES

N/A

2 Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

B. SOURCES OF INCOME			
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June			
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)	
BAKER, RETAIL	NOOLWORTH, HEMLOCK ST	NARELLE PELLOW	
GARDENING, LAWN MOWING	DUKE'S GARDENING & MOWING	OWNER/OPERATOR	
YARD MAINTENANCE	PINNACLE, HODKINS ST.	NARELLE PELLOW	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June			
Name and address of settlor	Name and address of trustee		
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]			
C. GIFTS			
Description of each gift I received at any time since 30 June	Name and address of donor		
N/A			
D. CONTRIBUTIONS TO TRAVEL			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
TENDRA SHAW SOCIETY	COMMITTEE MEMBER		
F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? ☐ YES ☒ NO			
G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position		
SQA	Delegate		
H. DEBTS			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
N/A			
I. DISPOSITIONS OF PROPERTY			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
N/A			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property.

NIL

J. DISCRETIONARY DISCLOSURES

PRESIDENT, BERRY CLUB OF TEMORA 2025/26
 CHAIRMAN, BERRY RACE - MISCARLE SENIOR HOUSING INC
 PRESIDENT, BERRY RACE RURAL FIRE SOCIETY
 MEMBER, BERRY RACE RURAL FIRE SOCIETY
 MEMBER, BERRY RACE RURAL FIRE SOCIETY
 MEMBER, BERRY RACE RURAL FIRE SOCIETY
 VICE - PRESIDENT, BERRY RACE RURAL FIRE SOCIETY
 CHAIRMAN, BERRY RACE RURAL FIRE SOCIETY

Disclosures by councillors and designated persons return

OFFICE USE ONLY

Date received: _____
 Received by: _____

Important information

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct.

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.23 of the Model Code of Conduct). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Access to Information (Public Access) Act 2009 and any guidelines issued by the Information Commissioner.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return enclosing this form and details of becoming aware of the previously undisclosed interest.

- The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).
- If this is the first return you have been required to lodge with the general manager, you must complete Parts C, D and E of the return. All other parts of the return should be completed only if you have appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.
- If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest, that was not disclosed in the last return, you must complete all parts of the return. If you are completing this return for the purposes of updating your information for the period from 30 June of the appropriate financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.
- If you have previously lodged a return with the general manager and you are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.
- This form must be completed using block letters as typed.
- If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.
- If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

NIGEL ASHLEY JUDG

Tel name of councillor or designated person

in respect of the period from 1-7-2024 to 30-6-2025

as at 30-6-2025

return date

Councillor's or designated person's signature

date

3/07/25

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date (at any time since 30 June)

Nature of interest

PROPERTY, 1 COLMAN ST, BERRY NSW
 FARM, 1 COLMAN ST, BERRY NSW
 PROPERTY, 144 COLMAN ST, BERRY NSW
 UNIT 1/147 BERRY ST, TEMORA
 OWNED BY PARTNER
 OWNED BY PARTNER
 OWNED BY PARTNER
 OWNED BY PARTNER

6179 20072

B. SOURCES OF INCOME		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
RETIRED FRAMER		HA & NA TODD
FARM LEASE INCOME		HA & NA TODD
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June		
Name and address of settlor	Name and address of trustee	
N/A		
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]		
IOOF SUPER PENSION FUND		
C. GIFTS		
Description of each gift I received at any time since 30 June		
N/A		
D. CONTRIBUTIONS TO TRAVEL		
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
N/A		

E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
N/A			
F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? ☐ YES ☒ NO			
G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position		
N/A			
H. DEBTS			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
N/A			
I. DISPOSITIONS OF PROPERTY			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
N/A			

2. Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

N/A

J. DISCRETIONARY DISCLOSURES

N/A

Disclosures by councillors and designated persons return

OFFICE USE ONLY

Date received: _____

Received by: _____

Important information

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You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed under the return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).
2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, you must complete Parts C, D and I of the return. In other parts of the return, should be completed with appropriate information based on your circumstances. At the return date, that is, the date on which you became a councillor or designated person.
3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the financial year or the date on which you became a councillor or designated person, whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.
4. If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.
5. This form must be completed using block letters or typed.
6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.
7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

PAUL ANTHONY MAREN

full name of councillor or designated person

in respect of the period from **1** to **30-6-2025**

AS AT **30-6-2025**

RETURN DATE

Councillor's or designated person's signature: _____

date: **08.07.2025**

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date (at any time since 30 June)

8862 8662 010 Lacey Rd REMOVED

Nature of interest:

OWNER

B. SOURCES OF INCOME		
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June		
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)
Freelance	SELF	
Contracting	VARIOUS	
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June		
Name and address of settlor	Name and address of trustee	
N/A		
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June (Include description sufficient to identify the person from whom, or the circumstances in which, that income was received)		
INHERITANCES FROM VARIOUS SOURCES		
C. GIFTS		
Description of each gift I received at any time since 30 June		Name and address of donor
N/A		
D. CONTRIBUTIONS TO TRAVEL		
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken
N/A		

E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
N/A			
F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE? ☒ YES ☐ NO			
G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position		
N/A			
H. DEBITS			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
N/A			
I. DISPOSITIONS OF PROPERTY			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
872 GYMERDEN RD TANDY NSW 2666			

[illegible]

B. SOURCES OF INCOME			
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June			
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)	
MEMBER OF STAFF	230 HOSKINS ST - TEMORA	R.B. FIANNAN	
PROPRIETOR	44/47A 1/2, 230 HOSKINS ST. TEMORA	R.B. FIANNAN	
LANDLORD			
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June			
Name and address of settlor	Name and address of trustee		
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June [Include description sufficient to identify the person from whom, or the circumstances in which, that income was received]			
TEMORA SHARE COUNCILOR / MAYORAL FEES DIVIDENDS - SHARES PORTFOLIO NEW LOCAL GOVT BOUNDARIES COMMISSION NEW REGIONAL HEALTH MINISTERIAL ADVISORY PANEL			

C. GIFTS			
Description of each gift I received at any time since 30 June			
	Name and address of donor		

D. CONTRIBUTIONS TO TRAVEL			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June			
	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	

E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)

F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?	
☐ YES	☒ NO

G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS	
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position
TEMORA BUSINESS ENTERPRISE GROUP	PATRON / MEMBER

H. DEBITS	
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June	
N.A.B. - Q. TEMORA POST OFFICE	
HOSKINS ST. TEMORA. 2666	

I. DISPOSITIONS OF PROPERTY	
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time	

Mayor R. B. Firman, OAM, JP

FULL NAME: Councillor Rick, Bruce Firman, OAM, JP
HOME ADDRESS: 'Sherwood' 75 Polaris Street, Temora, NSW, 2666
BUSINESS ADDRESS: 230 Hoskins Street, Temora, NSW, 2666
D.O.B: 29th August, 1974
OCCUPATION: Proprietor of Rick Firman's Menswear & of R B Firman & Co – Antique Furniture
POST NOMINALS: Medal in the Order of Australia (OAM), Justice of the Peace NSW (JP)

AWARDS/HONOURS:

- Salvation Army (NSW) – Outstanding Service Award (2025)
- Local Government NSW – 20 Year Long Service Medal (2024)
- Honorary Life Member – Temora Show Society - 2023
- 'Firman Wing' – Frank Whiddon Masonic Homes, Temora - 2020
- Queen's Baton Relay – Baton Bearer – 2018 C'W Games
- OAM - Queen's Birthday Honours List - 2015
- Patron – Temora Business Enterprise Group (TBEG) - 2012
- Riverina Volunteer of the Year – 2008
- Honorary Life Member, Temora Golden Gift Committee Inc. - 2008
- NSW/ACT Grand Lodge Community Service Medal - 2007
- Life Member, Can Assist – Temora – 2007 (Paid-Up)
- Riverina Australian Football Goal-Umpire of the Year – 2005, 2018, 2019, 2022, 2023
- NSW Athletics League Administrator of the Year – 2003
- Australian Sports Medal (for services to Aust. Football Umpiring) 2000
- Temora Shire Citizen of the Year - 1999
- Honorary Life Member, Riverina Australian Football Umpires Association - 1997
- Temora Shire Young Citizen of the Year – 1991

CURRENT ROLES:

- Temora Shire Councillor (2004 – current)
- Mayor – Temora Shire Council (2012 – current)
- Commissioner – NSW Local Government Boundaries Commission (2016 – current - into second 5-year-term).
- Chairman – Country Mayors Association of NSW (2024 - current)
- Executive Board Member – Country Mayors Association of NSW (2020-current)
- Panel Member – NSW Regional Health Ministerial Advisory Panel (2022 – current)
- Chairman – Riverina Eastern Regional Organisation of Councils (REROC) Board – October, 2016 – current (Executive Board Member – (REROC) – 2014 – current)
- Foundation Chairman - Riverina Joint Organisation (RivJO) (2018 – current)
- Chairman, Cootamundra State Electorate Council (2019 – current)
- Foundation Chairman, Temora District Education Fund (2008 – current)
- Board Member, Temora District Hospital Advisory Council (2006 – current)
- Chairman, Temora District Hospital Advisory Council (2019 – current)
- President, Temora & District Sports Council (2006 – current)
- Chairman, Temora Shire's Elite Sportsman Walk of Honour Judging Panel (2017 – current)
- Chairman, Debutante of the Year Ball Committee (2009 – current)
- Chairman, Temora Zone Red Shield Appeal Committee (2009 – current)
- Deputy President, Temora Police & Community Committee (2012-2020, 2021-current)
- Past Master, Temora Masonic Lodge (2002 & 2003) - (Member since 1996 – current)
- Goal-Umpire, AFL-Riverina (Riverina Australian Football Umpires Association) – (1987 – current)
- Goal-Umpire Appointments Coordinator, AFL-R (2024 - current)

2 of 2

PAST COMMUNITY EXPERIENCE:

- Deputy Mayor, Temora Shire Council - 2009 – 2012
- Deputy Chairman, Country Mayors Association of NSW (2022-2024)
- Chairman, St. Paul's Anglican Church Parish Council (Councillor since 2020) – 2022 – 2024
- Deputy Chairman & Trustee – Cootamundra Electorate Council (NSW) – 2016-2019
- Deputy Chairman of Riverina Regional Organisation of Councils (REROC) – 2016 (June) – 2016 (October)
- Board Member, Temora Business Enterprise Group Executive Board – 2012 - 2018
- Deputy Chairman, NSW Joint Organisation Chairmen's Forum – 2019 - 2022
- Secretary, Cootamundra State Electorate Council – 2016 - 2017
- Chairman, Temora District Hospital Advisory Board, 2007 - 2012
- Chairman, Temora Police & Community Committee Inc. - 2000 – 2004, 2011-2012 & 2019/20.
- President, Temora West Public School Council – Member since 2006- President from 2013 – 2022
- Chairman, Temora Shire Economic Development Committee – 2013 – 2022
- Chairman, Temora District Hospital Grounds/Garden Upgrade Committee – 2021/22
- President, Temora Golden Gift Committee (Athletics Carnival) – 2002-2009
- Chairman, Rotary Club of Temora's Youth Service Committee, 2005-2009 Member
- President, Temora Business Enterprise Group - 2010 - 2012
- Committee member, Temora Special Persons & Carers Inc – 2017 - 2021
- Secretary, Temora Shire Australia Day Council – 2006 – 2012
- Essential Energy's Regional Advisory Board – 2007- 2010
- Secretary, Temora Police & Community Consultative Committee, 1997-2000, 2004-2011
- Chairman, Temora Shire Health Strategies Committee – 2009 – 2013
- Chairman, Temora Shire Council's Medical Complex Steering Committee (2009-2013)
- Chairman, Temora & District Drought Breaking Bash Committee – 2005 -2007
- Goal Umpires Coach, Riverina Aust. Football Umpires Assoc. – 2001 - 2015
- Deputy Chairman, Riverina Electorate Council – 2004 – 2005
- Committeeman, Open Minds Brighter Futures (Mental Health Support Group) 2004 - 2014
- Vice President, Riverina Australian Football Umpires Association – 2007 - 2009
- Chairman, Temora Shire Assets Committee – 2008/09
- Director, Service Projects – Rotary Club of Temora – 2008/09
- Secretary, Temora Trotting Club Ltd – 1997 – 2004
- Secretary, Temora Showground Board of Trustees – 1998 – 2002
- Deputy Chairman, Temora Showground Board of Trustees – 2003 - 2004
- Treasurer, Temora & District Sports Council – 1997 – 2005
- Treasurer, Noel Warren Masonic Village Aged Care Complexes – 1996 – 2002
- Secretary, Noel Warren Masonic Village Aged Care Complexes – 2002 - 2008
- Vice President, Temora Australian Football Club – 1998 – 2000
- Vice President, Temora Show Society – 1995 – 1998 (Committeeman – 1987-1998)
- Member, Rotary Club of Temora Inc. – 2005-2014
- Board Member, Temora Community Centre Management – 1988 – 1992
- Chairman, Temora Traffic Committee (2022 – 2024)
- Chairman, Temora Shire Youth Advisory Committee (2022 – 2024)
- Secretary – St. Paul's Anglican Church Parish Council (2024 – 2025)

FINANCIAL MEMBER OF THE FOLLOWING ORGANISATIONS: National Party of NSW, Riverina Australian Football Umpires Association, Temora Ex-Services Memorial Club, Temora Bowling & Recreation Club, Temora Golf Club, Riverina Australian Football Club, Temora Shed-4-Men, Ronald McDonald House - Wagga, Kurrajong-Waratah Industries, Temora, Arah Park Bowling Club, Temora Masonic Lodge, Frank Whiddon Masonic Homes, NSW Masonic Youth Welfare Fund, Royal Freemasons Benevolent Institute, NSW Masonic Club & Arah Park Show Society.

Disclosures by councillors and designated persons return

OFFICE USE ONLY
Date received: _____
Received by: _____

Important information

This information is being collected for the purpose of complying with clause 4.21 of the Model Code of Conduct.

You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 6.23 of the Model Code of Conduct). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

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You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or if an interest that you have previously listed in this return changes, you must submit an updated return within 14 days of becoming aware of the previously undisclosed interest.

- The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct).
- If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, you must complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.
- If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in your last return, you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, whichever is the later date, to the return date which is the date you became aware of the new interest to be disclosed in your updated return.
- If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.
- This form must be completed using block letters or typed.
- If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.
- If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "nil" is to be placed in an appropriate space under that heading.

DISCLOSURE OF PECUNIARY INTERESTS AND OTHER MATTERS BY

ROBERT FISHER

(Full name of councillor or designated person)

In respect of the period from **1-7-2024** to **30-6-2025**

as at **30-6-2025**

return date

Councillor's or designated person's signature: _____

date: **1/7/2025**

A. REAL PROPERTY

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June

10 Watley Place Temora NSW 2666

Nature of interest

owner

- Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

N/A

J. DISCRETIONARY DISCLOSURES

6/17 6/17

B. SOURCES OF INCOME			
1. Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from an occupation at any time since 30 June			
Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)	
Eggsbury	Tennison Street Care		
2. Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June Sources of income I received from a trust since 30 June			
Name and address of settlor	Name and address of trustee		
N/A			
3. Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June Sources of other income I received at any time since 30 June (Include description sufficient to identify the person from whom, or the circumstances in which, that income was received)			
N/A			
C. GIFTS			
Description of each gift I received at any time since 30 June	Name and address of donor		
N/A			
D. CONTRIBUTIONS TO TRAVEL			
Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken	
N/A			
E. INTERESTS AND POSITIONS IN CORPORATIONS			
Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)
N/A			
F. WERE YOU A PROPERTY DEVELOPER OR A CLOSE ASSOCIATE OF A PROPERTY DEVELOPER ON THE RETURN DATE?			
☐ YES ☒ NO			
G. POSITIONS IN TRADE UNIONS AND PROFESSIONAL OR BUSINESS ASSOCIATIONS			
Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June			Description of position
N/A			
H. DEBITS			
Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June			
Commonwealth Bank			
I. DISPOSITIONS OF PROPERTY			
1. Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time			
N/A			

13 ENGINEERING SERVICES

13.1 IMPLEMENTATION OF THE 2025 AUTHORISATION AND DELEGATION INSTRUMENT

File Number: REP25/552

Author: Engineering Technical Officer

Authoriser: Engineering Asset Manager

Attachments:

1. **Cover Letter to Councils** [↓](#)
2. **Authorisation and Delegation Instrument 2025** [↓](#)
3. **Guide to the Instrument** [↓](#)
4. **Briefing Pack** [↓](#)

REPORT

Transport for NSW (TfNSW) has released the 2025 Authorisation and Delegation Instrument which came into effect on 1 August 2025. It replaces the 2011 Delegations to Council and the 2023 Temporary Delegation to Councils.

Summary:

The Instrument is a legal document from TfNSW that authorises Councils to manage local and regional (unclassified) roads. It does two main things:

- Allows Council to use Prescribed Traffic Control Devices (PTCDs) without seeking TfNSW approval each time.
- Allows Council to regulate traffic for *any purpose* – not just for roadworks (which was already permitted under the Roads Act).

Key Definitions:

Prescribed Traffic Control Device (PTCD):

Regulatory traffic signs (excluding permanent speed limit signs), line marking, traffic signals or other devices that are legally enforceable under the Road Rules Act 2014. Examples include:

- Signs: Stop, Give Way, No Stopping, One Way
- Markings: Stop lines, Give Way lines, pedestrian crossings
- Signals: Permanent traffic lights (excluding temporary portable signals)

Regulate Traffic:

To restrict or prohibit the passage of vehicles, persons or animals on a road. Examples include:

- Closing a road for an event
- Making a street one-way
- Banning certain turns

Key Changes:

The new Instrument introduces the following significant changes:

- **Condition 1:** Formal endorsement for Council to sub-delegate Instrument functions to Council staff (e.g. Council staff installing, altering, displaying or removing any PTCDs).

- **Condition 2:** Local Traffic Committee is replaced by Local Transport Forum (LTF).
 - Must still include a representative from Council, TfNSW, NSW Police Force and the local Member of Parliament.
 - No voting – LTF is advisory only and does not issue approvals/endorsements or make decisions.
 - TfNSW may issue a Statement of Concern on mandatory items (Council must respond before proceeding).
- **Condition 3:** Referral to the LTF is mandatory only for proposals which:
 - Restrict or prohibit passage for > 6 months
 - Negatively affect public transport operations for >24 hours. All other matters may be referred to the LTF at Council's discretion (see table below).

Mandatory Referral	Optional Referral
Anything that prevents/hinders safe and efficient public transport operation > 24 hours	Changes to parking controls (regardless of parking loss/gain)
Conversion of two-way street to one-way (restriction of passage)	Speed management such as road humps, chicanes, slow points etc (not including general speed zoning)
Installation of median that prevents right turns into a public street and compels left turns out of that public street (restriction of passage – doesn't apply to turns in/out of private roads/driveways)	Kerb build-outs, footpath widening, kerbside tree planting
Right turn ban during peak hours (restriction on passage)	Pedestrian crossing and refuges
Mid-block modal filter that prevents private motor vehicle access but allows buses/emergency vehicles to pass through (prohibition on passage)	Bicycle lanes, contra-flow access, other bicycle infrastructure
'Closing' a road at one end to prevent motor vehicle entry/exit (prohibition on passage)	Narrowing or eliminating travel lanes (assuming right to passage is retained)
	Continuous footpaths, raised platform junctions
	Trails/pilots of up to 6 months (consultation with bus operations required where relevant)
	Any proposal of less than 24 hours (consultation with bus operations required where relevant and minimum 7 days' notification to TfNSW/Police for on-street events)

- **Condition 4:** LTF minutes must clearly record items discussed and key advice provided.
- **Condition 5:** Seven (7) days' notice to NSW Police and TfNSW for public events is required and bus operators must be consulted if public transport is affected.
- **Condition 6:** Must use NSW Design of Roads and Streets Manual (DORAS) and Traffic Control at Work Sites (TCAWS) Manual where applicable.

- **Condition 7:** TfNSW can revoke the delegation at any time.

Integrated Planning and ReportingTemora Shire Council Community Strategic Plan (CSP) 2025-2035

CSP Objective:	3. Plan attractive, liveable and sustainable towns, villages and rural communities
Delivery Program Strategy:	3.3 Maintain safe, effective and sustainable road networks and supporting infrastructure

Council Policy/Legislation

Roads Act 1993

Road Transport Act 2013

Options

N/A

Budget Implications

N/A

Risk Implications

N/A

RESOLUTION 94/2025

Moved: Cr Graham Sinclair

Seconded: Cr Paul Mahon

It was resolved that Council note the report

AND FURTHER

That Council write to the Minister to express disappointment at the lack of consultation.

CARRIED

Report by Amanda Colwill

Transport for NSW



23 July 2025

RE: 2025 Authorisation and Delegation Instrument for councils

Dear General Manager,

I am pleased to enclose a copy of Transport's 2025 Authorisation and Delegation Instrument for Councils. Commencing on August 1, this will replace the existing 2011 Delegation to Councils and 2023 Temporary Delegation to Councils.

For several years now Transport has trialled increased devolution to local government to expedite the management and improvement of our streets. The potential for further devolution is a major theme of Local Government input into the current [review](#) of the Roads Act.

Many NSW Councils have used the Temporary Delegation to streamline delivery of routine works such as parking management and pedestrian safety improvements. Councils have also taken advantage of the ability to sub-delegate approval responsibilities to staff.

Following careful monitoring of the Temporary Delegation, Transport has developed the 2025 Authorisation and Delegation Instrument.

The 2025 Instrument further extends the scope for Councils to independently manage local streets. It implements a number of recommendations of the NSW Bus Industry Taskforce, including renaming Local Traffic Committees. These will become 'Local Transport Forums' to reflect the need to focus on all transport modes, especially bus services. Councils will have discretion to refer matters to their Local Transport Forum for advice, but this will be mandatory only for more significant proposals.

Transport recognises the diversity of NSW Councils. Those who wish to take advantage of the streamlined processes are welcome to do so, but this is not obligatory. Transport representatives will continue to attend Local Transport Forums and can provide advice on any matter. Please note, however, that Transport will no longer vote on proposals because Council is ultimately responsible for decisions taken on its network.

The 2025 Instrument is a significant reform, and Transport will support Councils in its implementation. Detailed Guides and online resources will be regularly updated, and we will continue to offer expertise and skills development for Council officers through forums such as the Active Transport Community of Practice.

For more information, please visit the [Delegations and traffic committees](#) web page. If you have any further questions, please contact delegated_works@transport.nsw.gov.au.

Sincerely,

A handwritten signature in black ink, appearing to read 'Josh Murray'.

Josh Murray
Secretary



AUTHORISATION AND DELEGATION

PRESCRIBED TRAFFIC CONTROL DEVICES AND REGULATION OF TRAFFIC

Roads Act 1993
Road Transport Act 2013

On behalf of Transport for NSW, I, Josh Murray, Secretary of the Department of Transport:

- a) **REVOKE** the instrument of 31 October 2011 titled “*Roads and Maritime Services – Delegation to Councils*”; and
- b) **REVOKE** the instrument of 12 December 2023 titled “*Instrument of Delegation and Authorisation – Traffic Management and Pedestrian Works – Temporary Delegation to Councils No.2*”; and
- c) **DELEGATE** under section 31(1) of the *Transport Administration Act 1988* and all other enabling powers, the functions set out in **Schedule 1** to the delegates set out in **Schedule 2**, subject to the conditions and limitations set out in **Schedule 4**; and
- d) **AUTHORISE** those delegates, under section 31(2) of the *Transport Administration Act 1988*, to sub-delegate the functions set out in **Schedule 1** to the persons set out in **Schedule 3**; and
- e) **AUTHORISE** the delegates set out in **Schedule 2**, under section 122(b) of the *Road Transport Act 2013*, to install or display (or interfere with, alter, or remove) any prescribed traffic control device required to give effect to the carrying out of traffic control work except where indicated as restricted in the Transport for NSW “*Traffic Signs Register*”, subject to the conditions and limitations set out in **Schedule 4**; and
- f) **CONSENT**, under s.87(4) of the *Roads Act 1993*, to the construction, installation, maintenance, repair, removal, or replacement of a portable traffic control light used temporarily by a delegate in the context of carrying out road work or traffic control work, subject to the conditions and limitations set out in **Schedule 4**; and

Authorisation and Delegation Instrument

- g) **DIRECT** that failure to comply with the conditions and limitations set out in **Schedule 4** renders the prescribed traffic control device authorisation and delegation inoperative with respect to the functions exercised.

Note: the authorisation at (e) above is referred to in this Instrument as “the prescribed traffic control device authorisation”.

This Instrument commences on 1 August 2025 and continues in force until revoked.



Josh Murray
Secretary
Department of Transport

Date: 21/07/2025

Authorisation and Delegation Instrument

SCHEDULE 1 – FUNCTIONS

- (a) The functions and powers of Transport for NSW under section 115(2) of the *Roads Act 1993* to regulate traffic on a public road for purposes other than those set out in that section.
- (b) The power to establish and operate a special event parking scheme for a road under Part 8, Division 3 of the *Road Transport (General) Regulation 2021*.

SCHEDULE 2 – DELEGATES

A council constituted under the *Local Government Act 1993*.

SCHEDULE 3 – SUB-DELEGATES

The general manager of a council, or an employee of the council.

SCHEDULE 4 – CONDITIONS AND LIMITATIONS

Note: Reference to a delegate in this Schedule includes reference to a sub-delegate.

1. Scope of Authorisation and Delegation

A delegate must not exercise a function listed in Schedule 1 of this Instrument and may not use the prescribed traffic control device authorisation:

- (a) outside its local government area as constituted under the *Local Government Act 1993*;
- (b) on a road or part of a road classified as a Freeway, Controlled Access Road, Tollway, or Transitway; or
- (c) on any road identified with the 'Administrative Category' of 'State' in the '*Schedule of Classified Roads and Unclassified Regional Roads*' (as published and amended from time to time by Transport for NSW), except with the written consent of Transport for NSW

Note: The prescribed traffic control device authorisation allows delegates to install, display, etc. those devices and extends to the engagement of third parties (such as developers, road construction contractors, etc.) to install and display any such devices as a consequence of a delegate's decision and approval under this Instrument.

2. Local Transport Forum

- (a) A delegate must convene a Local Transport Forum to which a representative from each of the following is invited to attend:

Authorisation and Delegation Instrument

- (i) the delegate
 - (ii) Transport for NSW
 - (iii) NSW Police Force
 - (iv) The local Member(s) of NSW Parliament
 - (v) The operator of any public passenger service likely to be affected by traffic control work proposed by the delegate
- (b) A delegate may invite any other person to attend the Local Transport Forum.
- (c) A delegate may seek technical advice from the Local Transport Forum regardless of whether this Instrument is being used.
- (d) The Local Transport Forum is to provide advice to the delegate on any matter put before it for advice.
- (e) A delegate must consider any advice provided by the Local Transport Forum.

3. Mandatory prior referral of some proposals

- (a) A delegate must refer to the Local Transport Forum any proposal to exercise a function listed in Schedule 1 of this Instrument or to use the prescribed traffic control device authorisation where that proposal would:
- for a period exceeding **6 months**:
- (i) restrict or prohibit passage along a road of any persons, vehicles, or animals;
or
 - (ii) compel or prevent a turn from one public road to another public road;
- or
- for a period exceeding **24 hours**:
- (iii) prevent, impede, or hinder the safe or efficient operation of a public passenger service; or
 - (iv) prevent access to a public transport station, stop, wharf, or service; or
 - (v) remove or render less effective any bus priority measure.
- (b) Following consideration of advice provided by the Local Transport Forum, the delegate may proceed with the proposal unless the Transport for NSW representative advises the meeting of the Local Transport Forum that Transport for NSW will be submitting a Statement of Concern within seven (7) days.

Authorisation and Delegation Instrument

- (c) If a Statement of Concern has been provided to the delegate in accordance with clause (b) above, the delegate may not exercise the relevant function until a further seven (7) days after it has circulated to the members of the Local Transport Forum, a written response addressing the Statement of Concern and setting out the delegate's reasons for proceeding to exercise the function.

4. Keeping of records

- (a) The proceedings of the Local Transport Forum must be recorded and made public as soon as practicable.
- (b) A post facto record of any use of the prescribed traffic control device authorisation (excluding any instance that has already been the subject of prior referral per condition 3) must be tabled at the Local Transport Forum as soon as practicable and no later than three (3) months after the fact.

5. Coordination

- (a) A delegate must consult any public passenger service operator – either directly or via the Local Transport Forum – before exercising any function listed in Schedule 1 of this Instrument or using the prescribed traffic control device authorisation where it is likely to affect the operation of a public passenger service provided by that operator.
- (b) Details of such consultation undertaken outside of the Local Transport Forum must be tabled at the Local Transport Forum as soon as practicable.
- (c) A delegate must give not less than seven (7) days' notice to NSW Police Force and Transport for NSW – either directly or via the Local Transport Forum – before regulating traffic under this Instrument for the purposes of a public event.

6. References

- (a) A delegate must use the NSW Design of Roads and Streets Manual (TS 00066, as amended from time to time) as a primary reference when exercising a function listed in Schedule 1 of this Instrument or using the prescribed traffic control device authorisation.
- (b) Use of a portable traffic control light or R4-212n roadwork speed limit sign under this Instrument must be in accordance with the Transport for NSW Traffic Control at Work Sites Manual (TS 05492, as amended from time to time).

7. Preservation of head of power

Notwithstanding this Instrument, Transport for NSW reserves all and any rights and powers, including to:

- (a) Direct a public authority under clause 8I of Schedule 1 of the *Transport Administration Act 1988*, or alter or remove, or direct the alteration or removal of any prescribed traffic control device, under Part 5.3, Division 2 of the *Road Transport Act 2013*; and

Authorisation and Delegation Instrument

- (b) Carry out road work in accordance with Part 6 of the *Roads Act 1993*; and
- (c) Carry out traffic control work on any public road, including exclusive power to carry out or consent to the construction, erection, installation, maintenance, repair, removal or replacement of a traffic control light under section 87 of the *Roads Act 1993*; and
- (d) Regulate traffic under Part 8 of the *Roads Act 1993*.
- (e) Revoke or withdraw this delegation, authorisation, or any component of it at any time with respect to any or all delegates.

Transport
for NSW

A guide for councils using the Authorisation and Delegation Instrument

*Prescribed Traffic Control Devices
and Regulation of Traffic*

July 2025

transport.nsw.gov.au



Transport
for NSW

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Introduction

This guide is a reference for councils and others who use the 2025 Authorisation and Delegation Instrument. It is intended to promote a consistent understanding of what can be a complicated mix of legislation, regulation, and practice.

For simplicity, the *Authorisation and Delegation – Prescribed Traffic Control Devices and Regulation of Traffic* is referred to as ‘the Instrument’.

This guide addresses the following questions:

- Why does Transport authorise and delegate?
- What powers are being authorised and delegated?
- Why would council use the Instrument?
- What are Local Transport Forums and how should they operate?
- What kinds of works need to be coordinated with Transport and others?

For the most up-to-date information and references, please refer to Transport’s website.

Why does Transport authorise and delegate?

Councils manage most of the roads and streets on which the people of NSW live, work, and play. These streets perform many functions. They may be the quiet streets of a residential neighbourhood, busy corridors for the movement of goods and people, or the venues for events, commemorations, and celebrations.

Councils in NSW are well-placed to manage local roads, responding to the needs and aspirations of their community. By extending some of its own powers to councils, Transport enables councils to manage streets more efficiently.

The Instrument itself serves two purposes: It authorises councils to use the signs, markings, and devices that appear in the *Road Rules 2014* and are known as ‘prescribed traffic control devices’; and it allows council to ‘regulate traffic’ on an unclassified road for purposes that go beyond roadwork, such as closing a road to allow an Anzac Day march.

It is important to note that councils already have powers to carry out road work and traffic control work, and to regulate traffic while doing so. The Instrument provides powers to use the most common ‘prescribed’ devices, but in many cases, council will not need to use it.

This version of the Instrument reinforces the principle that the functions of Transport delegated to councils by the Instrument may be exercised with wide discretion. It does not seek to limit council’s powers under the *Roads Act 1993* on unclassified roads (for instance the ability to carry out traffic control work under s87), nor to second-guess decisions made by councils under authority or delegation. The focus of the Instrument is to facilitate coordination and knowledge sharing, while taking a risk-based approach to proposals and works that might affect road safety, public transport, or the operation of the classified road network.

Legal context

Please note that this section is not to be taken as legal advice. Users should seek their own legal advice.

The legal framework for the Instrument is found across the *Transport Administration Act 1988*, the *Roads Act 1993*, and the *Road Transport Act 2013*.

The ***Transport Administration Act 1988*** establishes Transport and sets out its broad functions across all legislation relating to the management of roads and traffic across NSW. It authorises Transport to delegate some of its functions to councils (and for councils to further sub-delegate).

This Act defines the term ‘*traffic control facility*’ to include all signs, markings, structures or devices that advise or warn a driver; all signs, markings, structures, or devices that compel a road user to do (or not do) something; and any bridge or underpass for pedestrian use. Refer to the

Transport for NSW

Glossary for a full definition.

The **Roads Act 1993** sets out and divides responsibilities and road management functions between Transport and other roads authorities such as councils.

Part 6 of the Act provides that “*traffic control work*” – which is work involving a “*traffic control facility*” – may be carried out by Transport on any public road, transitway, and any road or road related area used by motor vehicles, cyclists, pedestrians, or animals, and including road shoulders, nature strips, and other road adjacent areas (whether a public road or not).

An appropriate roads authority (usually council) may carry out those works on unclassified roads and all the other road related areas mentioned above, unless Transport has notified the roads authority that it intends to carry out works on that road or road related area (s87).

Part 8 of the Act provides Transport with a broad power to regulate traffic (i.e. restrict or prohibit passage along a road) for any purpose. Roads authorities may regulate traffic in a more limited set of defined circumstances – such as to give effect to traffic control work under Part 6 – or to give effect to some other function authorised or required by any legislation.

While councils have powers under s87 to carry out traffic control work, there are circumstances which arise commonly outside of that scope, and where the delegation to *regulate traffic* in the Instrument can assist councils.

Street markets or marches, for example, are not ‘*traffic control work*’ or road work for which the *Roads Act 1993* ordinarily allows councils to regulate traffic. To regulate traffic for a purpose that isn’t permitted by the defined circumstances in the Act (such as to open a road for a street parade, market, or similar), a council would need to apply to Transport for approval, advertise the proposal for 28 days, and forward any submissions to Transport before it may do so. By using the Instrument – and in doing so exercising Transport’s power to regulate traffic for any purpose – no advertising or approval is necessary and only the conditions of use of the Instrument need to be followed.

The **Road Transport Act 2013** establishes and governs road transport law in NSW. While the *Roads Act 1993* allows for the building of traffic control facilities, signs, lines, structures etc., Part 5.3 of the *Road Transport Act 2013* requires that a person hold appropriate authority from Transport to install, display, interfere with, alter, or remove a ‘*prescribed traffic control device*’. Unauthorised use of a device is subject to penalties, and Transport may order the unauthorised device to be removed and recover any expenses in doing so.

Some traffic control facilities are not ‘prescribed’ and do not require the authorisation provided by the Instrument. Speed cushions are one example. However, many other works, such as installing a roundabout, will involve installing a ‘*prescribed traffic control device*’ - which is a device that a road user must obey under the road rules – or they may be liable for a fine. All regulatory signage, and some markings, devices, and structures are ‘*prescribed traffic control devices*’. Refer to the Glossary for a full definition.

This Instrument provides councils with Transport’s authorisation to use prescribed traffic control devices, subject to the stated conditions in Schedule 4.

Finally, the power to establish and operate special event parking schemes delegated through provision (c) of the Instrument arises from the *Road Transport (General) Regulation 2021*, which sits under the *Road Transport Act 2013*.

Understanding the Instrument

The Instrument is a single consolidated document that replaces the Delegation to Councils (issued in 2011) and Temporary Delegation to Councils No.2 (issued in 2023), which are now no longer in force. The Instrument can be summarised as follows.

Clause (c) delegates Transport’s power to regulate traffic for any purpose, subject to Schedule 4.

Clause (c) also delegates the power to establish and operate a special event parking scheme, subject to Schedule 4.

Clause (e) provides authorisation in writing for the use of prescribed traffic control devices (regulatory signs, lines, markings, etc.), subject to Schedule 4.

Note: The authorisation given under clause (e) of the Instrument is referred to throughout Schedule

Transport
for NSW

4 as the 'prescribed traffic control device authorisation'. For clarity, the authorisation allows delegates to install, display, etc. those devices and extends to the engagement of third parties (such as developers, road construction contractors, etc.) to install and display any such devices as a consequence of a delegate's decision and approval under the Instrument.

Clause (d) enables councils to sub-delegate the functions and powers of the Instrument to their general manager or staff. Councils should set up their own instruments for this purpose to ensure the appropriate staff are carrying out functions lawfully.

Clause (f) provides consent for the temporary use of portable traffic control lights in accordance with Transport's Traffic Control at Work Sites Manual.

Clause (g) clarifies that non-compliance with any of the conditions and limitations in Schedule 4 means that the Instrument does not apply. In such a situation, any authority or delegation under the Instrument to exercise the function is taken not to have been given, and councils may be liable to the consequences of acting without authority or delegation.

The following subsections are structured and numbered in accordance with the conditions and limitations set out in Schedule 4 of the Instrument.

Where can council use the Instrument? (Condition 1)

Condition 1: Scope of Authorisation and Delegation

A delegate must not exercise a function listed in Schedule 1 of this Instrument and may not use the prescribed traffic control device authorisation:

- (a) outside its local government area as constituted under the *Local Government Act 1993*;
- (b) on a road or part of a road classified under the *Roads Act 1993* as a Freeway, Controlled Access Road, Tollway, or Transitway; or
- (c) on any road identified with the 'Administrative Category' of 'State' in the '*Schedule of Classified Roads and Unclassified Regional Roads*' (as published and amended from time to time by Transport for NSW), except with the consent of Transport for NSW.

Councils may only perform functions under the Instrument in their own local government area and generally on unclassified roads (often referred to as 'local' roads). Note that in some cases (e.g. some light rail or bus corridors) classification may vary across the road or across different levels of the road.

Further, the roads listed in (b) above aside, the classified roads on which councils are not permitted to use the Instrument are those that have been administratively classified as 'State Roads' – which may not necessarily be all classified roads. Road classification may be confusing due to the use of both statutory classifications (under the *Roads Act 1993*) and administrative classifications. Statutory classifications define the status of roads for the purposes of the *Roads Act 1993*, while administrative classifications set out "who is responsible for the road" for the purpose of operational management, including where the NSW Government takes over the responsibility and funding of more significant roads (i.e. 'State Roads').

The Schedule of Classified Roads and Unclassified Regional Roads is available online, as is a comprehensive map of NSW road network classification.

The Instrument may only be used by councils on State Roads if *written consent* from Transport has been obtained. The Local Transport Forum may be the appropriate starting point for such consent to be obtained – the Transport representative on the Local Transport Forum may act as a point of contact for consent to be sought. It must be noted however that Transport consent in this situation is required from Transport itself – not from Local Transport Forum. The Local Transport Forum may still review the proposal, but formal Transport consent is a prerequisite before council can use this Instrument on State Roads.

Traffic signals

Under section 87 of the *Roads Act 1993*, the construction, erection, installation, maintenance, repair, removal, or replacement of a traffic control light may not be carried out otherwise than by or

Transport for NSW

with the consent of Transport. The Instrument does not provide that consent except in relation to portable traffic control lights (see clause [f]).

When using the Instrument, councils should engage with Transport – either directly or via the Local Transport Forum – in advance of undertaking any works that are likely to affect the operation of a traffic signal.

Prior engagement with Transport will ensure that unintended negative consequences for traffic signal operations are avoided.

How does the Local Transport Forum work? (Condition 2)

Condition 2: Local Transport Forum

- (a) A delegate must convene a Local Transport Forum to which a representative from each of the following is invited to attend:
 - (i) the delegate
 - (ii) Transport for NSW
 - (iii) NSW Police Force
 - (iv) The local Member(s) of Parliament
 - (v) The operator of any public passenger service likely to be affected by traffic control work proposed by the delegate
- (b) A delegate may invite any other person to attend the Local Transport Forum.
- (c) A delegate may seek technical advice from the Local Transport Forum regardless of whether this Instrument is being used.
- (d) The Local Transport Forum is to provide advice to the delegate on any matter put before it for advice.
- (e) A delegate must consider any advice provided by the Local Transport Forum.

One of the longstanding conditions of Transport's delegation of powers is that local roads authorities convene a body where proposals can be discussed, reviewed, and coordinated. This guide explains how Local Transport Forums (previously known as Local Traffic Committees) should operate and sets out the proposals they may or must consider.

The Local Transport Forum replaces the Local Traffic Committee. The change of name reflects its function and focus as an advisory body dedicated to technical advice, information sharing, and coordination on matters related to transportation, movement, and accessibility. It is not an approval body, nor does it make decisions.

The Local Transport Forum is not a committee as defined and understood in the *Local Government Act 1993*.

Function and responsibilities

Functions of the Local Transport Forum include:

- collaboration between agencies involved in transport management
- advice on street design, infrastructure, and traffic control facilities
- coordination of planned events and activities
- advice and information sharing on transport plans, policy, and management
- ensuring a public record of decisions relating to roads and streets

There is no voting at the Local Transport Forum, as councils are exclusively responsible for decisions they take on their roads. Members and attendees are to provide advice in good faith, share information, and coordinate activities and plans. Council is obliged to consider any advice provided by the Local Transport Forum, but any decisions – and the exercise of an authorised or

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delegated function itself – are the sole responsibility of council regardless of the advice of the Local Transport Forum.

Membership

The Local Transport Forum is convened by council. Council's role is that of both *proponent* and *decision-maker*. Council is the representative for all community interests (residents, businesses, etc.) and responsible for all road users – including public transport – and road safety.

There are three further mandatory invitees to every meeting of the Local Transport Forum:

- Transport for NSW
responsible for collaborative coordination and provision of advice regarding state-level interests (public transport, operation of state road network operation and safety, guidance and standards, etc.)
- NSW Police Force
responsible for provision of advice related to Police expertise, such as public safety, event management, highway patrol, enforcement, etc.
- the local Member(s) of NSW Parliament
responsible for provision of advice regarding community interests (residents, businesses, etc.)

It is also mandatory to invite the operator of any public passenger service likely to be affected by a proposal to carry out traffic control work to any meeting where that proposal is being reviewed. Most commonly, this will be local bus operators. Depending on local context and service density, it may be beneficial for councils to issue a standing invitation to public passenger service operators in their area. It is the responsibility of the relevant operator to attend and/or to return feedback to council if otherwise unable to attend. Failure to do so when appropriately invited does not prevent council from proceeding with a proposal.

Multiple representatives may be invited where proposals affect more than one state electorate or Police Area Command. Council is also encouraged to invite any other person who may add technical expertise and value to the Local Transport Forum. Examples include – but are not limited to – road safety practitioners, urban designers, planners, local advocacy groups (such as those for mobility-impaired residents, cyclists, pedestrians, etc.), representatives from Local Health Districts or schools, and other subject matter experts as relevant.

A quorum for a meeting of the Local Transport Forum is one representative in attendance from each of council and Transport.

Administration

The Local Transport Forum is administered by council, which may decide the frequency and format of meetings.

Attendees must be:

- provided with the meeting agenda at least seven (7) calendar days in advance of the meeting (unless otherwise agreed by members)
- afforded the opportunity to review meeting minutes prior to finalisation
- be provided with a copy of the finalised meeting minutes

The meeting agenda must:

- include sufficient information to review any proposals or items submitted for advice
- clearly distinguish between items referred for advice, tabled for-information-only, and raised for general discussion

The meeting minutes must clearly record:

- invitees and attendance
- items discussed
- key advice provided

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- any for-information-only records or reports tabled

Referring proposals for advice (*Condition 3*)

Condition 3: Mandatory prior referral of some proposals

- (a) A delegate must refer to the Local Transport Forum any proposal to exercise a function listed in Schedule 1 of this Instrument or to use the prescribed traffic control device authorisation where that proposal would:
- for a period exceeding **6 months**:
- (i) restrict or prohibit passage along a road of any persons, vehicles, or animals; or
 - (ii) compel or prevent a turn from one public road to another public road;
- or
- for a period exceeding **24 hours**:
- (iii) prevent, impede, or hinder the safe or efficient operation of a public passenger service; or
 - (iv) prevent access to a public transport station, stop, wharf, or service; or
 - (v) remove or render less effective any bus priority measure.
- (b) Following consideration of advice provided by the Local Transport Forum, the delegate may proceed with the proposal unless the Transport for NSW representative advises the meeting of the Local Transport Forum that Transport for NSW will be submitting a Statement of Concern within seven (7) days.
- (c) If a Statement of Concern has been provided to the delegate in accordance with clause (b) above, the delegate may not exercise the relevant function until a further seven (7) days after it has circulated to the members of the Local Transport Forum a written response addressing the Statement of Concern and the delegate's reasons for proceeding to exercise the function.

Conditions 3(a)(i-ii) of the Instrument are intended to capture proposals that '*regulate traffic*' as defined in the *Roads Act 1993*. Aside from interfering with the common law right of passage on a public road, proposals that regulate traffic may create challenging outcomes – both positive and negative – and must be referred to the Local Transport Forum for coordination, input, and advice.

NOTE

'**Regulate traffic**' is a technical term that is formally defined in the *Roads Act 1993*. It means "*restrict or prohibit the passage along a road of persons, vehicles, or animals*". If a proposal does not prohibit or restrict passage, it is not regulation of traffic.

For the purposes of the Instrument, 'restrict passage' should be understood to mean a partial constraint that does not constitute prohibition or prevention of passage (such as passage only during particular times or for particular purposes). Most commonly, this is by way of compelling or preventing a turn by road users from one public road to another public road (where passage along the road is retained but can only be undertaken if approached/accessed in a specific way, or at a specific time).

For clarity, works that may affect vehicle speed or road capacity (e.g. speed cushions, roundabouts, reductions in road lanes, changes to parking controls, etc.) do not constitute restrictions or prohibitions on passage and are not regulation of traffic.

Given the critical importance of public transport in NSW, conditions 3(a)(iii-v) apply the same obligation of mandatory prior referral to the Local Transport Forum to any proposals that have the potential to negatively affect the operations of public passenger services. Please note that there are some existing legislative protections (such as s144B of the *Roads Act 1993*) for other parts of the broader rail and transport network which also must be complied with.

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The following table provides examples of different types of common works and proposals to aid practitioners in understanding what must be referred to the Local Transport Forum in advance of implementation. Further information can be found on Transport's website.

Examples

1. Council develops a traffic calming proposal for a residential neighbourhood that would prevent left turns into some side streets. The proposal uses physical changes and No Left Turn signs. This is a restriction on passage along those roads. It **must be referred** to the LTF prior to implementation.
2. Council proposes to install a roundabout at a four-way intersection with speed cushions on approach to improve road safety. All turn movements are maintained and reducing vehicle speed does not constitute a restriction on passage, so prior referral to the LTF is **optional** at the discretion of council.
3. Council proposes to trial preventing motor vehicle access along a side street every weekday during lunch hours to provide space for tables and chairs for local restaurants. The proposal prohibits passage of vehicles along the road and thus 'regulates traffic', but the trial is only for 6 months, so prior referral to the LTF is **optional** at the discretion of council.
4. Council proposes to install a series of kerb islands with street trees in the kerbside lane to beautify a local shopping area. Changes to parking arrangements – including adjustments to permissive parking times and No Stopping zones – are also implemented. Parking is reduced but the changes do not restrict or prohibit passage along the road. Prior referral to the LTF is **optional** at the discretion of council.
5. Council is working with a private event organiser planning an on-street charity running event. The event will require preventing motor vehicle access along a number of different roads through town – including the main street on which a bus service operates. Prohibiting passage of vehicles along the roads is regulation of traffic, and there is a direct negative effect on operations of the bus service, but traffic controls are in place for less than 24 hours, so prior referral to the LTF is **optional** at the discretion of council. Council is, however, obliged to consult with the operator of the bus service at least 7 days' prior.
6. Council is hosting a food & drink festival along the main street of town that will involve preventing motor vehicle access for 3 days. The proposal prohibits passage of vehicles along the roads and thus 'regulates traffic'. It will also prevent access to bus stops and efficient operation of bus services. The traffic regulation is in place for less than 6 months, but the effects on public transport operations last for more than 24 hours. As a result, it **must be referred** to the LTF prior to implementation.
7. Council proposes to ban trucks and buses from using a side street to reach an industrial estate. This is a prohibition of passage. It **must be referred** to the LTF prior to implementation.
8. Council proposes to enable contra-flow movement for bicycles on an existing one-way road. The proposal includes narrowing of the carriageway and shifting of kerbside parking to enable installation of concrete kerbing to create a separated bicycle lane and improve safety. The proposal does not restrict or prohibit passage along the road. Prior referral to the LTF is **optional** at the discretion of council.
9. Council proposes to install a central median that compels left turns when entering from side streets. This is a restriction on passage. It **must be referred** to the LTF prior to implementation.
10. Council proposes a safety and amenity-focused revitalisation of a local high street. The design involves footpath widening and the installation of kerb blisters and raised pedestrian crossings. There will be some loss of parking and a reduction in the road carriageway width from 4 lanes to 2-3. None of these changes – including the reduction in lanes/road capacity for motor vehicles – constitute 'regulation of traffic' because they do not restrict or prohibit

passage along the road. Prior referral to the LTF is **optional** at the discretion of council.

Temporary regulation of traffic and events

The Instrument now allows some temporary 'regulation of traffic' to be undertaken without prior referral to the Local Transport Forum. This could be a brief closure for a street party or small event, or longer duration changes such as making a street one-way or 'closing' it at one end.

Council may use the Instrument to hold events on the public road that require the 'regulation of traffic', such as an Anzac Day event or a local market. Where public events or activities are held, it is a condition of the Instrument that NSW Police and Transport are given seven days' notice. (This is consistent with the notification requirement in s166 of the *Liquor Act 2007*).

Councils may wish to trial changes to the roads in their community – reducing the need for expensive modelling, allowing solutions to be trialled and modified, and ensuring the community and road users understand proposed permanent changes. The Instrument authorises councils to regulate traffic for up to six months without mandatory prior referral to the Local Transport Forum. (Should such a change be successful, it must be referred to the LTF if the intention is to continue beyond six months).

To safeguard public transport, the six-month period is reduced to 24 hours where a proposal prevents or hinders safe or efficient operation of a bus service, prevents access to a public transport stop, or removes or renders less effective any bus priority measure (refer to condition 3[a][iii-v]).

Alternatively, for select events or activities, councils can forgo the Instrument and the Local Transport Forum and use their existing legal powers under s115(2)(f) of the *Roads Act 1993* where a permit has been issued under s144 for a 'road event', including:

- Filming projects (as set out in the *Local Government Act 1993*)
- Neighbourhood activities (as defined in the *Roads Regulation 2018*)
- Speed contests (such as a race – Police approvals under other legislation will be required)

Section 166 of the *Liquor Act 2007* also allows regulation of traffic for events, performance space, and dining without using the Instrument and without referral to the Local Transport Forum.

NOTE

The *Roads Act 1993* uses the term 'regulation of traffic' to refer to restrictions or prohibitions on passage – what most people call a 'road closure'. This is *not* the same thing as 'closing a road' under Part 4 of the *Roads Act 1993*, which is the process of *extinguishing* a road to allow it to be sold or amalgamated. Councils don't need to use the lengthy Part 4 process for everyday changes to their local roads, such as closures to keep through-traffic of quieter streets.

Assessing the impacts of proposals

Members of the Local Transport Forum must have sufficient information to reasonably assess proposals and provide informed advice.

Councils should consider the potential effects of any change on amenity, safety, and access across the broader network for all road users and should make the assessment available to the Local Transport Forum. Professional judgement or other appropriate methods may be used to do this – taking into account considerations such as local conditions, scale, and whether the proposal is temporary, permanent, or a trial. A formal traffic model or plan may be used where appropriate but is not required.

Testing and trialling temporary changes is an increasingly common method to assess both network impacts and community sentiment and has proven effective in local area traffic management schemes, active transport projects, placemaking, and urban revitalisation initiatives. It may be preferable to take this approach in many situations. Guidance is contained in Appendix A.5 of the NSW Design of Roads and Streets Manual.

For proposals to regulate traffic, councils must provide the Local Transport Forum with:

- Sufficient detail to allow members to understand and assess the proposal

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- If applicable (as required by condition 5), details of consultation with affected public passenger service operators undertaken outside of the Local Transport Forum

Statements of Concern

When a proposal is discussed at the Local Transport Forum, any attendee may provide feedback and suggestions on design, technical aspects, general policy, or planning considerations. Members should seek to resolve any concerns or uncertainties during this discussion.

For proposals for which prior referral to the Local Transport Forum is mandatory and where Transport continues to hold concerns following discussion, Transport may indicate that it intends to file, within seven days, a formal Statement of Concern. Other members may express views and raise issues, which Transport will consider, but the Statement of Concern itself may only be filed by Transport.

A Statement of Concern details Transport's concerns, reasoning, and any request(s) for mitigation(s) or alternative action(s). It might relate to an entire proposal or to a specific aspect of its design or location. It must be submitted within seven (7) calendar days, during which time council is not delegated or authorised to implement the proposal. If no Statement of Concern is issued during this time – perhaps due to further discussion and resolution by the parties – council may proceed.

Once received, council must consider the issue(s) raised in a Statement and circulate a written response to all Forum members. It must address the issue(s) raised and either (a) detail the amendments proposed in response or (b) set out council's reasons for proceeding without amendment. Seven (7) calendar days after issuing its response, council may proceed with the proposal.

A Statement of Concern does not oblige council to change or withdraw a proposal, but it does place both Transport's comments and council's response on the public record, which is particularly important where safety concerns are noted. It also provides a time window for further discussion and escalation of significant issues.

Refer to the Appendix for a flowchart that includes the steps associated with a Statement of Concern.

The Statement of Concern process only applies to those proposals for which prior referral to the Local Transport Forum is mandatory. Records tabled for-information-only and proposals referred to the Local Transport Forum at the discretion of council are not subject to the Statement of Concern process. Concerns relating to those matters may be resolved through discussion.

Keeping records (*Condition 4*)

Condition 4: Keeping of records

- (a) The proceedings of the Local Transport Forum must be recorded and made public as soon as practicable.
- (b) A post facto record of any use of the prescribed traffic control device authorisation (excluding any instance that has already been the subject of prior referral per condition 3) must be tabled at the Local Transport Forum as soon as practicable and no later than three (3) months after the fact.

Proceedings of the Local Transport Forum must be made publicly available online in an easily accessible manner as soon as practicable and must include:

- meeting agenda
- meeting minutes
- any formal records of use of the prescribed traffic control device authorisation (including those circulated to members out-of-session)
- the entirety of any Statements of Concern submitted by Transport for NSW under condition 3 of Schedule 4 of the Instrument
- the entirety of any council response to a Statement of Concern under condition 3 of Schedule 4 of the Instrument

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Additional information may be included at the discretion of council.

For the purposes of condition 4(b) of Schedule 4 of the Instrument, a post facto record of any use of the prescribed traffic control device authorisation must include:

- type
- specific location
- date

Additional information may be included at the discretion of council.

Where a meeting of the Local Transport Forum is not scheduled to be held within three (3) months, a record of use of the prescribed traffic control device authorisation must be circulated directly to all members of the Local Transport Forum. The record must be made publicly available online and forms part of the records of the Forum, even if it has not met.

Coordination with Transport, public transport operators, and Police (Condition 5)

Condition 5: Coordination

- (a) A delegate must consult any public passenger service operator –either directly or via the Local Transport Forum –before exercising any function listed in Schedule 1 of this Instrument or using the prescribed traffic control device authorisation where it is likely to affect the operation of a public passenger service provided by that operator.
- (b) Details of such consultation undertaken outside of the Local Transport Forum must be tabled at the Local Transport Forum as soon as practicable.
- (c) A delegate must give not less than seven (7) days' notice to NSW Police and Transport for NSW –either directly or via the Local Transport Forum –before regulating traffic under this Instrument for the purposes of a public event.

The requirement for consultation in condition 5(a) applies to any function listed in Schedule 1 of this Instrument or use of the prescribed traffic control device authorisation likely to affect the operation of a public passenger service (note: while this may commonly be buses, it applies to any public passenger service, including rail, light rail, metro, and ferry). Practitioners must use professional judgement and take advice as to whether a proposal is likely to affect a public passenger service.

At bus stops, considerations may include whether adequate draw-in and pull-out length is preserved, or whether the design of the kerbside environment ensures ramps can be fully deployed for mobility impaired passengers. On-street designs should ensure turning paths are clear, hazardous merges are not required by drivers, bus priority is maintained or improved, and traffic calming devices are appropriately designed for bus operation.

Engagement with operators may be undertaken directly or through the Local Transport Forum. When undertaken directly, sufficient detail must be given to the operator to allow reasonable assessment of any proposal, and at least seven (7) calendar days should be allowed for feedback before council proceeds. Details of any direct consultation undertaken outside of the Local Transport Forum must be tabled as a record at the Local Transport Forum as soon as practicable.

It is the responsibility of the operator to return feedback to council. Failure to comment when invited to do so does not prevent council from proceeding.

Regular bus services may be identified through Transport's online Bus Route Map or on advice of Transport. Design references such as the Bus Priority Toolbox are available through the NSW Design of Roads and Streets Manual.

References (Condition 6)

Condition 6: References

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- (a) A delegate must use the NSW Design of Roads and Streets Manual (TS 00066, as amended from time to time) as a primary reference when exercising a function listed in Schedule 1 of this Instrument or using the prescribed traffic control device authorisation.
- (b) Use of a portable traffic control light or R4-212n roadwork speed limit sign under this Instrument must be in accordance with the Transport for NSW Traffic Control at Work Sites Manual (TS 05492, as amended from time to time).

The NSW Design of Roads and Streets Manual (DORAS) is a valuable reference for design, engineering, and planning practitioners. It offers guidance on network planning, understanding street and road environments, identifying issues and design solutions, typical design parameters, and application of the Safe Systems approach.

DORAS provides extensive and convenient references to applicable guidance, manuals, technical standards, and policy documents. It recognises that no two contexts and street environments are the same and offers guidance for councils that may wish to adopt local street design guides to reflect local aspirations and conditions.

DORAS provides references and links to many other adopted Transport Standards where relevant, such as the NSW Supplement to AS 1742 Manual of Uniform Traffic Control Devices, the NSW Supplement to Austroads Guide to Road Design, Delineation and Pavement Marking, the Cycleway Design Toolbox, and the Pedestrian Crossing Guideline. The Transport Standards Portal can be used to access these tools. DORAS also provides references to scores of other resources available to practitioners from legislation to examples of international best practice.

DORAS must be used as a primary reference for practitioners using the Instrument.

Transport's reserve powers (*Condition 7*)

Condition 7: Preservation of head of power

Notwithstanding this Instrument, Transport for NSW reserves all and any rights and powers, including to:

- (a) Direct a public authority under clause 81 of Schedule 1 of the *Transport Administration Act 1988*, or alter or remove, or direct the alteration or removal of any prescribed traffic control device, under Part 5.3, Division 2 of the *Road Transport Act 2013*; and
- (b) Carry out road work in accordance with Part 6 of the *Roads Act 1993*; and
- (c) Carry out traffic control work on any public road, including exclusive power to carry out or consent to the construction, erection, installation, maintenance, repair, removal or replacement of a traffic control light in accordance with section 87 of the *Roads Act 1993*; and
- (d) Regulate traffic under Part 8 of the *Roads Act 1993*.
- (e) Revoke or withdraw this delegation, authorisation, or any component of it at any time with respect to any or all delegates.

The Instrument does not affect Transport's (nor council's) rights and powers under legislation.

Council continues to have powers to undertake road work under s71 of the *Roads Act 1993*, to undertake traffic control work on unclassified roads under s87 of the *Roads Act 1993*, and to regulate traffic under s115 to complete those works. Transport retains the power to carry out traffic control work on any road, and to regulate traffic for any purpose.

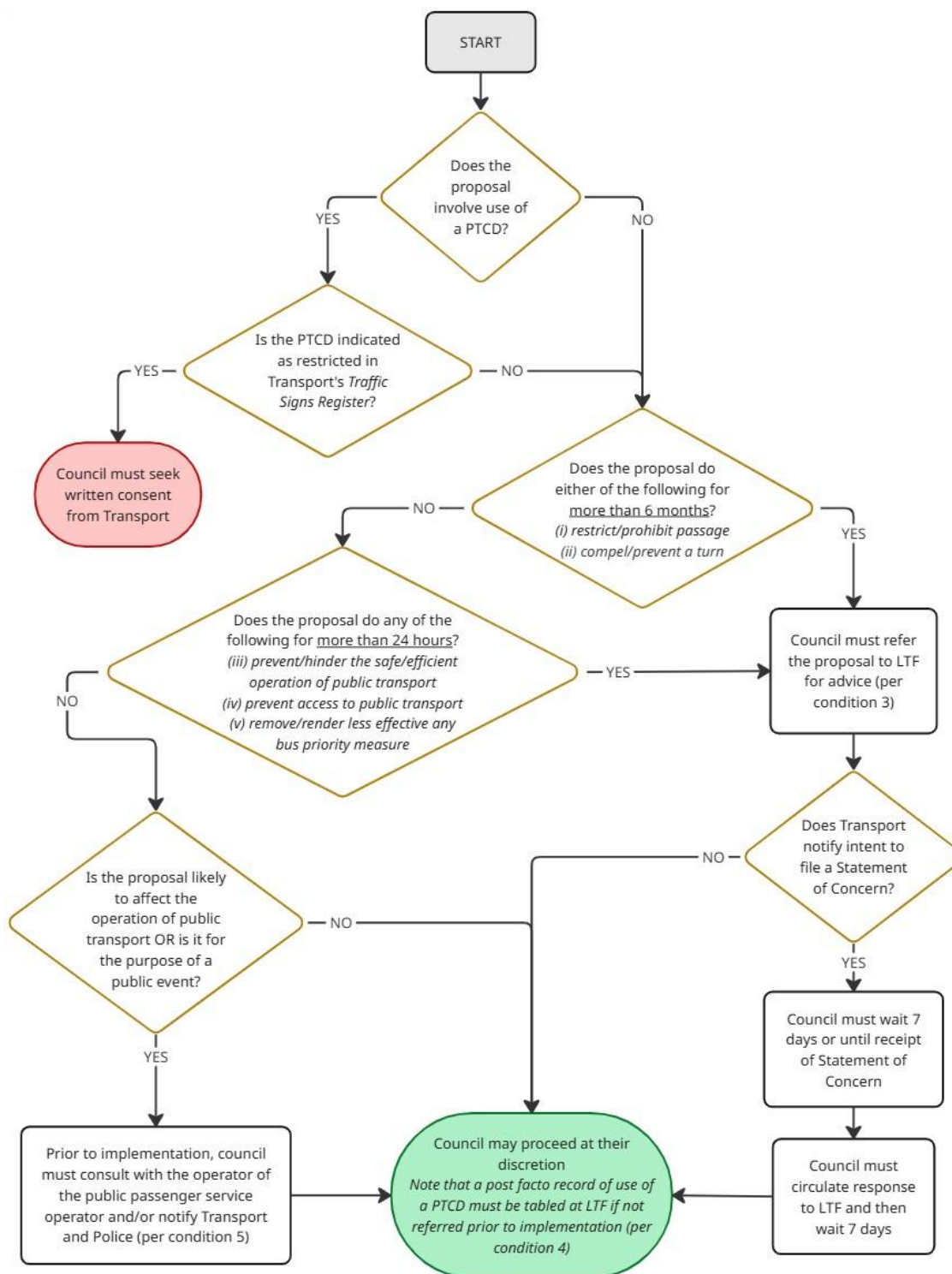
In cases where, despite best efforts, Transport and council cannot agree on a proposed course of action, options for Transport or the Minister for Roads to issue a direction to a roads authority or public authority under legislation are not affected by this Instrument.

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Appendix

Exercising an authorised or delegated function

The following process applies to any function exercised using the Instrument. It assumes that the proposed function is otherwise eligible and compliant with Schedule 4.

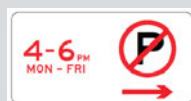


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Glossary

‘Authorisation and Delegation Instrument’ or ‘Instrument’	Abbreviated reference to ‘ <i>Authorisation and Delegation – Prescribed Traffic Control Devices and Regulation of Traffic</i> ’; the instrument that is the subject of this guide.
the/this guide	Abbreviated reference to this document; ‘Guide to Authorisation and Delegation – Prescribed Traffic Control Devices and Regulation of Traffic’.
DORAS	Abbreviated reference to the NSW Design of Roads and Streets Manual (TS 00066).
local road	Abbreviated reference to the portion of NSW’s road network that is: • within the local government area of the relevant council; and • not classified as a Freeway, Controlled Access Road, Tollway, or Transitway; and • not identified with the ‘Administrative Category’ of ‘State’ in the ‘Schedule of Classified Roads and Unclassified Regional Roads’ (as published and amended from time to time by Transport for NSW)
LTF	Abbreviated reference to the Local Transport Forum.
‘meeting’ of the Local Transport Forum	Reference to a session of the Local Transport Forum. Meetings can be held physically, digitally, or via correspondence.
portable traffic control light	Approved traffic signals that are transportable and not permanently installed. For the purposes of the Authorisation and Delegation Instrument, ‘portable traffic control light’ is understood and used as per ‘portable traffic signal’ in Transport’s Traffic Control at Work Sites Technical Manual (TS 05492, as amended from time to time).
prescribed traffic control device	A sign, signal, marking, structure, or other device to direct or warn traffic on a road (or part of a road) that is prescribed by the statutory rules of the <i>Road Transport Act 2013</i> for the purposes of this definition. Refer to the <i>Road Transport Act 2013</i> . For the purposes of this definition, the <i>Road Transport (General) Regulation 2021</i> prescribes traffic control devices of a kind mentioned in the <i>Road Rules 2014</i> . Examples of a prescribed traffic control device:

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NOTE: 'Prescribed traffic control device' is commonly confused with 'traffic control device' or 'traffic control facility'.

'Prescribed traffic control device' is the term which relates to the regulatory signs, signals, markings, etc. of which contravention is an offence. It is 'prescribed traffic control devices' that are the subject of provision (e) of the Instrument (the 'prescribed traffic control device authorisation').

prescribed traffic control device authorisation	Abbreviated reference to the authorisation issued through provision (e) of the Authorisation and Delegation Instrument.
proposal	Abbreviated reference to the intended exercise by council of a function enabled by the Authorisation and Delegation Instrument.
PTCD	Abbreviated reference to 'prescribed traffic control device'.
public event	For the purposes of the Authorisation and Delegation Instrument, 'public event' means any market, gathering, performance, festival, march, celebration, commemoration, or similar held on a road, whether organised by a delegate or another party, and open to the public to attend.
public passenger service	The transport, by a motor vehicle, vessel, aircraft, train, or other vehicle prescribed by the regulations of the <i>Passenger Transport Act 2014</i> for the purposes of this definition, of passengers within, or partly within, New South Wales for a fare. Refer to the <i>Passenger Transport Act 2014</i>. For the purposes of the Authorisation and Delegation Instrument; • A passenger service under the <i>Point to Point Transport (Taxis and Hire Vehicles) Act 2016</i> is excluded • A passenger service that operates without collection of a fare is included
regular bus service	As identified on Transport's online Bus Route Map or on advice of Transport.
regulate traffic	To restrict or prohibit the passage along a road of persons, vehicles, or animals. Refer to the <i>Roads Act 1993</i> .
restrict or prohibit passage	For the purposes of the Authorisation and Delegation Instrument: • 'Restrict' means a partial constraint, such as passage only during particular times or for particular purposes (e.g. 'local access only') • 'Prohibit' means to bar or prevent passage, such as a mid-block

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	traffic filter For clarity, compelling or preventing a turn from one public road to another is a restriction on passage. A reduction in vehicle speed or road capacity does not constitute a restriction on passage.
road and road related area	A road is an area that is open to or used by the public and is developed for, or has as one of its main uses, the driving or riding of motor vehicles. Refer to the <i>Road Rules 2014</i>. A road related area is any of the following: • an area that divides a road • a footpath or nature strip adjacent to a road • an area that is not a road and that is open to the public and designated for use by cyclists or animals • an area that is not a road and that is open to or used by the public for driving, riding, or parking vehicles Refer to the <i>Road Rules 2014</i>.
road event	Means a speed contest or such other activity as may be prescribed by the regulations for the purposes of this definition. Refer to the <i>Roads Act 1993</i>. For the purposes of this definition, the <i>Roads Regulation 2018</i> also prescribes filming projects within the meaning of the <i>Local Government Act 1993</i> and neighbourhood activities as defined in s79.
road work	Includes any kind of work, building or structure (such as a roadway, footway, bridge, tunnel, road-ferry, rest area, transitway station or service centre or rail infrastructure) that is constructed, installed or relocated on or in the vicinity of a road for the purpose of facilitating the use of the road as a road, the regulation of traffic on the road or the carriage of utility services across the road, but does not include a traffic control facility. Refer to the <i>Roads Act 1993</i>. To carry out road work includes to carry out any activity in connection with the construction, erection, installation, maintenance, repair, removal or replacement of a road work. Refer to the <i>Roads Act 1993</i>.
roads authority	A person or body that is, by or under the <i>Roads Act 1993</i>, declared to be a roads authority and, in relation to a particular public road, means the roads authority for that road. Refer to the <i>Roads Act 1993</i>.
special event parking scheme	Where the whole, or a part of, a road has been set aside as a special event parking area. Refer to the <i>Road Transport (General) Regulation 2021</i>. A special event parking area is the network of roads in an area with – - a special event parking area sign on each road into the area, and - an end special event parking area sign on each road out of the area. Refer to the <i>Road Rules 2014</i>.
traffic control device	A traffic sign, road marking, traffic signals, or other device, to direct or warn traffic on, entering, or leaving a road. Refer to the <i>Road Rules 2014</i>.

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Examples of a traffic control device:



NOTE: 'Traffic control device' is commonly confused with 'traffic control facility' or 'prescribed traffic control device'.

'Prescribed traffic control device' is the term which relates to the regulatory signs, signals, markings, etc. of which contravention is an offence. It is 'prescribed traffic control devices' that are the subject of provision (e) of the Instrument (the 'prescribed traffic control device authorisation'). 'Traffic control devices' may already be installed and used by councils without relying on the Instrument.

**traffic control
facility**

Means —

- (a) traffic control lights on roads or road related areas, and equipment used in connection with traffic control lights, or
- (b) any sign, marking, structure or device containing or relating to a requirement or direction, contravention of which is an offence arising under —
 - (i) this Act or the regulations, or
 - (ii) any other Act, regulation or by-law prescribed for the purposes of this subparagraph, or
- (c) any other sign, marking, structure or device that is intended to promote safe or orderly traffic movement on roads or road related areas or to warn, advise or inform the drivers of vehicles, or pedestrians, of any matter or thing in relation to vehicular or pedestrian traffic or road conditions or hazards, or
- (d) any bridge or subway or other facility for use by pedestrians over, across, under or alongside a road or road related area, or
- (e) any other thing prescribed as a traffic control facility by the regulations.

Refer to the *Transport Administration Act 1988*.

For the purposes of (b)(ii) above, the *Transport Administration (General) Regulation 2018* prescribes the road transport legislation within the meaning of the *Road Transport Act 2013*, which includes the *Road Rules 2014*.

NOTE: 'Traffic control facility' is commonly confused with 'traffic control device' or 'prescribed traffic control device'.

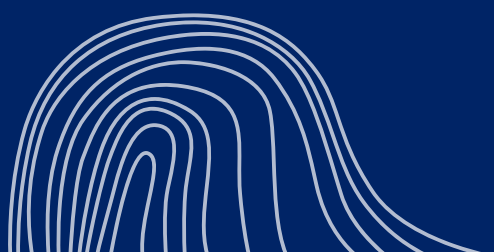
'Prescribed traffic control device' is the term which relates to the regulatory signs, signals, markings, etc. of which contravention is an offence. It is 'prescribed traffic control devices' that are the subject of provision (e) of the Instrument (the 'prescribed traffic control device authorisation').

traffic control light

For the purposes of the Authorisation and Delegation Instrument, 'traffic control light' is understood and used as per 'traffic signal' in the *Road Rules 2014*.

Transport
for NSW

traffic control work	Includes any activity in connection with the construction, erection, installation, maintenance, repair, removal or replacement of a traffic control facility. Refer to the <i>Roads Act 1993</i> .
traffic signal	Bicycle crossing lights, B lights, overhead lane control signals, pedestrian lights, T lights, traffic arrows, traffic lights, or twin red or yellow lights. Refer to the <i>Road Rules 2014</i> .
Transport	Abbreviated reference to 'Transport for New South Wales'.



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2025 Authorisation and Delegation to Councils

*Additional flexibility for councils and
changes to Local Traffic Committees*

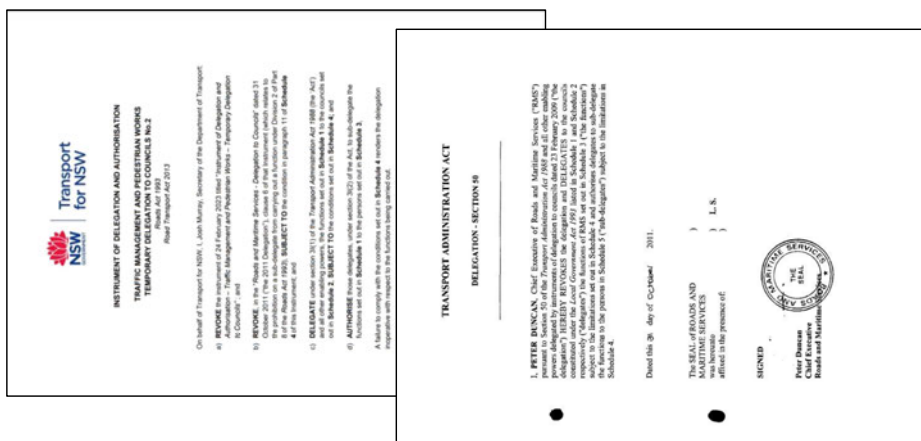
transport.nsw.gov.au



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Updated Authorisation and Delegation Instrument

- In effect from 1 August 2025; revokes the *2011 Delegation to Councils and 2023 Temporary Delegation*
- Focuses on increasing discretion for councils, improving speed of decisions/action, and reducing administrative burden
- Councils have existing powers to carry out road work (s71) and traffic control work (s87) on unclassified roads and regional roads *without* approvals from Transport
- The new 2025 Authorisation-Delegation provides councils with:
 - Transport's power (*under s115 of the Roads Act 1993*) to 'regulate traffic' (*i.e. restrict or prohibit passage*) for any purpose
 - Authorisation (*under s122 of the Road Transport Act 2013*) for the use of prescribed traffic control devices (*PTCD*)
- Some conditions remain focused on public transport, significant network-style changes, and ensuring coordination amongst key stakeholders



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Modernising LTC as LTF

- Local Traffic Committee is **renamed as Local Transport Forum** to better reflect function of advice & coordination across all transport modes *(and avoid confusion with 'committee' as defined in the LGA 1993)*
- **Same core members, plus bus operator(s)** where affected
- There is **no voting**. The LTF does not issue approvals or make decisions.
- LTF provides advice to *support* council. Council is the final decision-maker.
- For most proposals, referral to LTF is at council's discretion
- The following **must** be referred to the LTF for advice:
 - Proposals which, **for longer than 6 months**, restrict/prohibit passage OR compel/prevent a turn
 - Proposals which, **for longer than 24 hrs**,
 - hinder the safe/efficient operation of a public passenger service; or
 - prevent access to a public transport station, stop, etc.; or
 - remove/render less effective any bus priority measure
- **BUT** consultation with bus operators is required where any proposal is likely to affect operations **AND** min. 7 days' notice must be given to Police and Transport for public events

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Other changes and updates

- **Sub-delegation** to council staff is permitted
- Use of **portable traffic control lights** and **roadwork speed limits** is authorised subject to compliance with the TCAWS
- **Traffic Management Plans** are no longer mandatory at LTF – councils are obliged to provide sufficient information to enable reasonable assessment
- Out-of-date controls relating to Sydney Olympic Park and parking near Nominated Train Stations have been **removed**
- Councils are obliged to use [Design of Roads and Streets Manual](#) as a primary reference
- **Regional Traffic Committee**, last used mid-2019, has been eliminated
- Where Transport holds serious, unresolved concerns regarding a proposal, it may lodge a formal '**Statement of Concern**' (SoC)
 - A SoC must be issued to council within 7 days of a LTF meeting, during which a proposal must not be implemented. It clearly documents Transport's view and council is obliged to consider it and respond in writing to the LTF. After a further 7 days, council may proceed.

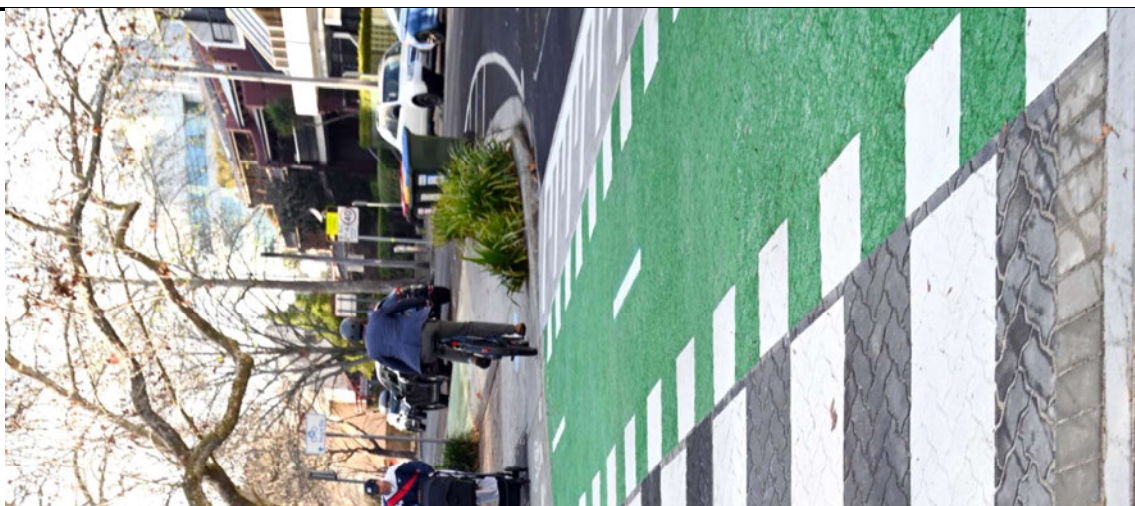
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Implementation

- Collaboration is the priority
- A detailed Guide and factsheets are available [online](#)
- An online **training course** is being produced and will be available for council practitioners
- Councils are free to continue operating broadly as they have, and to take advantage of the increased flexibility as they wish
- Key changes to **institute from now** are:
 - No voting at LTF
 - Consult with public transport operators on any proposals likely to affect their operations
 - Use DORAS as a primary reference
- Questions? Speak to your Transport rep. or email delegated_works@transport.nsw.gov.au

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13.2 DE BOOS STREET MASTER PLAN - COSTINGS

File Number: REP25/560

Author: Engineering Asset Manager

Authoriser: Engineering Asset Manager

Attachments:

1. Cost Estimate [↓](#)
2. DeBoos Street Public Exhibition [↓](#)
3. Master Plan (under separate cover)

REPORT

In April 2025, Council officers reported on the results of the De Boos Street Masterplan public exhibition which was combined with a meeting held between the Assets and Operations Committee and St Annes Catholic School. The results of the public exhibition (attached) were mixed, with some respondents supporting of the proposed changes and others generally not in favour of the proposed changes.

The following Council resolutions remain outstanding, and this report aims to respond to costing of the project including an additional accessible parking space adjacent to the Temora Catholic School.

April 2025 Council Resolution 35/2025

The Committee resolved to recommend to Council:

1. *Endorse the preferred option of the De Boos Street Master Plan as Option A,*
2. *Confirm the retention of angle parking along Loftus Street,*
3. *Confirm support for the installation of a roundabout and blisters at the De Boos St/Loftus St intersection,*
4. *Confirm the selection of new trees to be planted along De Boos Street shall be suitable for high pedestrian areas,*
5. *Confirm that a hearse loading bay will not be included in the final master plan design, and*
6. *Confirm that De Boos Street is not supported by Council as a regular heavy vehicle route.*

AND FURTHER

That Master Plan Option A be costed and reported back to Council.

July 2025 Council Resolution 80/2025

That the Committee in principle recommend to Council to wait for the completion of the De Boos Street Masterplan costing, including options regarding the proposed disabled parking space requested by the applicant.

AND FURTHER

That costings be brought back with the De Boos Street Masterplan and a further report to the Access and Equity Committee in due course.

The key problems being addressed in the DeBoos Street Masterplan Project include:

- Improved shading and streetscape particularly on the eastern side of De Boos Street adjacent to the schools, which is a very bare and a hot area for pedestrians with no trees on either the nature strip or private property.
- Renewal of failing kerb and gutter and road shoulder including reducing the kerb face height with any renewal.
- Replacing the non-compliant pram ramps on the De Boos Street / Loftus Street and De Boos Street / Parkes Street intersections
- Improving general pedestrian safety around the schools and general area with two known incidents occurring in the area where a pedestrian has been struck by a car.
- Renewal of the aging asphalt footpath on the eastern side of De Boos Street.
- Providing an improved drop off / pick up point for both cars and buses at the Temora Town Hall adjacent to the accessible ramp infrastructure.

The following cost estimate is presented for Councils consideration. Key design points include:

- The eastern and western kerb lines have been moved onto the roadway approximately one metre to enable:
 - Planting of street trees behind the kerb line consistent with Council resolution 26/2025
Street trees are to be removed from the road pavement and replaced on the road verge in all road reconstruction works, unless directed otherwise by Council relating to a specific project.
 - Reduction in the face of kerb height from 220mm to a standard 150mm barrier kerb to improve accessibility whilst maintaining footpath and kerb levels.
- Provision of a roundabout has been included at the intersection of De Boos Street and Loftus Street which improves the safety of both traffic and pedestrians, through intersection traffic calming and mitigating U turn need at the school drop off areas. The roundabout also serves as a central aesthetic feature.
- Provision of kerb blisters and central medians have been included at both intersections aiming to:
 - Channelise traffic and reduce the conflict area between pedestrians and vehicles.
 - Provide pedestrian refuge at the halfway point of each crossing leg.
 - Provide a mountable drop off and pick up area at the town hall adjacent to the accessible ramp.
 - Provide opportunity for beautification / landscaping off the pavement area.

Notes/Challenges:

- *The in-principal approval of an accessible park adjacent to the St Annes Central School is seen as a sensible addition. Two further considerations are that any accessible park constructed prior to the kerb renewal if completed as per the proposed plan will be in conflict and the accessible park will need rebuilding. Additionally, this park will result in seven accessible parks in the De Boos Street / Loftus Street area. It is proposed that with the inclusion of this parking space the accessible park shown on the plan on the southern side of Loftus Street adjacent to the Anglican Church be removed.*

- The Temora Town Hall currently experiences issues with suitable bus drop off and pick up area with buses frequently mounting the footpath from the existing pram ramp to negate slope and large gutter step for elderly people. Additionally, the adjacent pram ramp has steep edges and has been the subject of a number of complaints over many years.
- The Parkes Street / De Boos Street intersection experiences significant flooding during surcharging of the eastern drain and the blister arrangement will impede stormwater and may have flow on flooding consequences.
- Any landscaped areas will likely require water, which will potentially be expensive to provide to the De Boos Street / Parkes Street intersection with no adjacent Council facilities existing.
- Integrated blister islands will be difficult to efficiently drain where the kerbline slopes towards the blister island (south leg of De Boos Street / Loftus Street & east and south legs of De Boos Street / Parkes Street)



Pram Ramp and Current Bus drop off



Kerb adjacent to St Annes School

Integrated Planning and Reporting

Temora Shire Council Community Strategic Plan (CSP) 2025-2035

CSP Objective:	3. Plan attractive, liveable and sustainable towns, villages and rural communities
Delivery Program Strategy:	3.4 Offer safe, well-connected footpaths and cycleways
Priority Project:	3.4.3 Design and deliver the DeBoos Street Master Plan to improve parking, amenity, and safety.

Council Policy/Legislation

EW2 – Pathways Hierarchy Plan

Options

Option 1 – Deliver 100% of the project including the amended accessible parking space, referring the project to budget estimates.

Option 2 – Deliver kerb and footpath asset upgrade works (kerb/footpath widening) only, including the amended accessible park (remove blisters, refuge and roundabout).

Option 3 – Deliver kerb and footpath asset renewal works only (basically replace like for like) referring the works to budget estimates.

Option 4 – Deliver defective or non-compliant maintenance only including the amended accessible park (accessible park, repair kerb, pavement and pram ramps), with the remaining plan to be reconsidered at a future point.

Officers' recommendation is Option 4 in the short term (2026/27), combined with Option 2 in the long term (2036/37 last year of next 10-year capital budget)

Budget Implications

Option 1 – \$1,500,000 (approx.)

Option 2 – \$600,000 - \$700,000

Option 3 – \$550,000 - \$650,000

Option 4 – \$20,000 - \$40,000 in short term and Option 1, 2 or 3 in the future (10 years plus)

Risk Implications

Option 1 – Proposed treatment addresses identified problems but is potentially unaffordable or too high a level of service to the community.

Option 2 – Proposed treatment addresses most problems but does not mitigate pedestrian and traffic risks which was a key issue.

Option 3 – Proposed treatment is replacement of existing only with few problems or risks addressed.

Option 4 – Proposed treatment is minimum standard short-term solution but does not fix larger or broader identified issues and essentially defers the long-term works.

RESOLUTION 95/2025

Moved: Cr Belinda Bushell

Seconded: Cr Graham Sinclair

It was resolved that Council refer to the 2026/27 budget process the delivery of the defective or non-compliant works including the accessible car park

AND FURTHER

That the remainder of the DeBoos Street Kerb and Footpath upgrade works be referred to the 2026/27 budget process for consideration in the long-term capital works program.

CARRIED

Report by Rob Fisher

Cr Ken Smith recorded his vote against.

BILL OF QUANTITIES - WORKS ESTIMATE

Quotation No
Temora Shire Council
De Boos Street Masterplan

July 2025
Prepared by: Rob Fisher

ITEM	UNIT	QTY	RATE	COST	Comment
PRELIMINARY ITEMS					
Survey / Design / Project Management	Hour	250	\$100.00	\$25,000.00	
Traffic Control	Item	1	\$20,000.00	\$20,000.00	
Pavement Linemarking (total inc pedestrian Crossings)	Item	1	\$20,000.00	\$20,000.00	
Water (Blister Gardens)	Item	1	\$20,000.00	\$20,000.00	
Electrical (Roundabout)	Item	1	\$20,000.00	\$20,000.00	
			SUBTOTAL	\$105,000.00	
DE BOOS STREET (EASTERN SIDE - 200m)					
Footpath/Kerb Extension					
Remove existing kerb & footpath	m ²	720		\$0.00	Covered in construction rate
Kerb extension (1.4m from existing alignment)	m	200	\$220.00	\$44,000.00	200m is building line to building line only.
New concrete footpath (5m wide)	m ²	1000	\$170.00	\$170,000.00	Inc demolition of existing and prep
Tree Planting	Each	9	\$2,500.00	\$22,500.00	Trees in planterboxes
Shoulder Repair Works	m ²	1200	\$60.00	\$72,000.00	Work on 6m each side
Accessible Park Establishment (adjacent to Church)					
Linemarking (includes shared zone)	Each	1	\$600.00	\$600.00	
Kerb Ramp Construction	Each	1	\$1,500.00	\$1,500.00	Assume done with Kerb and Gutter works. If not \$5k
Accessible Park Establishment (entrance to St Annes)					
Linemarking (includes shared zone)	Each	1	\$600.00	\$600.00	Additional to Masterplan, as per Council resolution 7/2025 (July)
Kerb Ramp Construction	Each	1	\$5,000.00	\$5,000.00	out.
			SUBTOTAL	\$316,200.00	
DE BOOS STREET (WESTERN SIDE - 200m)					
Footpath/Kerb Extension					
Remove existing kerb & footpath	m ²	200		\$0.00	Covered in construction rate
Kerb extension (7m from existing alignment)	m	200	\$220.00	\$44,000.00	200m is building line to building line only.
New concrete footpath (1.8m wide)	m ²	350	\$170.00	\$59,500.00	Inc demolition of existing and prep
Full width concrete footpath (5.0m wide)	m ²	315	\$170.00	\$53,550.00	
Tree Planting	Each	9	\$2,500.00	\$22,500.00	Trees in planterboxes
Shoulder Repair Works	m ²	1200	\$60.00	\$72,000.00	Work on 6m each side
Accessible Park Establishment (adjacent to Church)					
Linemarking (includes shared zone)	Each	1	\$600.00	\$600.00	
Kerb Ramp Construction	Each	1	\$1,500.00	\$1,500.00	Assume done with Kerb and Gutter works. If not \$5k
			SUBTOTAL	\$253,650.00	
DE BOOS/LOFTUS STREET INTERSECTION					
Roundabout Construction	Each	1	\$100,000.00	\$100,000.00	Could be cheaper if we can shut the intersection removing the need for concrete barriers.
Kerb and Gutter Replacement (Inc Blisters)	m	300	\$220.00	\$66,000.00	
New footpath surface	m ²	775	\$170.00	\$131,750.00	All footpath (loftus & DeBoos St South) excluding blisters
Kerb Blister/Pedestrian Refuge					
Blister Construction x 4 (includes kerb ramp)	m ²	400	\$170.00	\$68,000.00	This is the blister concrete that joins the footpath (ex kerb)
Blasting Plantings	Each	7	\$2,000.00	\$14,000.00	
Pedestrian Refuge Construction	m ²	72	\$240.00	\$17,280.00	
Accessible Park Establishment (adjacent to St Annes Presbytery)					
Linemarking (includes shared zone)	Each	1	\$600.00	\$600.00	
Kerb Ramp Construction	Each	1	\$1,500.00	\$1,500.00	Assume done with Kerb and Gutter works. If not \$5k
Accessible Park Establishment (adjacent to Town Hall)					
Linemarking (includes shared zone)	Each	1	\$600.00	\$600.00	
Kerb Ramp Construction	Each	1	\$1,500.00	\$1,500.00	Assume done with Kerb and Gutter works. If not \$5k
Accessible Park Establishment (adjacent TSC Admin Buidling)					
Linemarking (includes shared zone)	Each	1	\$600.00	\$600.00	
Kerb Ramp Construction	Each	1	\$1,500.00	\$1,500.00	Assume done with Kerb and Gutter works. If not \$5k
Accessible Park Establishment (adjacent to Anglican Church - Loftus)					
Linemarking (includes shared zone)	Each	1	\$600.00	\$600.00	
Kerb Ramp Construction	Each	1	\$1,500.00	\$1,500.00	Assume done with Kerb and Gutter works. If not \$5k
Accessible Park Establishment (adjacent to Anglican Church - De Boos)					
Linemarking (no shared zone)	Each	1	\$600.00	\$600.00	
Kerb Ramp Construction	Each	1	\$1,500.00	\$1,500.00	Assume done with Kerb and Gutter works. If not \$5k
New mountable Accessible Loading Zone	Each	1	\$0.00	\$0.00	Constructed with blister and kerb item
			SUBTOTAL	\$407,530.00	
DE BOOS/PARKES STREET INTERSECTION					
Kerb and Gutter Replacement (Inc Blisters)	m	200	\$220.00	\$44,000.00	
Kerb Blister/Pedestrian Refuge					
Blister Construction x 4 (includes kerb ramp)	m ²	300	\$240.00	\$72,000.00	This is the blister concrete that joins the footpath (ex kerb)
Blasting Plantings	Each	8	\$2,000.00	\$16,000.00	
Pedestrian Refuge Construction x 4	m ²	180	\$240.00	\$43,200.00	
			SUBTOTAL	\$175,200.00	

20% CONTINGENCY \$251,516.00
TOTAL \$1,509,096.00

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4 REPORTS**4.1 DE BOOS STREET MASTER PLAN - COMPLETION OF PUBLIC EXHIBITION****File Number:** REP25/93**Author:** Town Planner**Authoriser:** Director of Environmental Services

Attachments:

1. De Boos Street Master Plan Submission 1
2. De Boos Street Master Plan submission 2
3. St Anne's Catholic College submission
4. De Boos Street Master Plan submission 3
5. De Boos St submission 4
6. De Boos St submission 5
7. De Boos St submission 6
8. De Boos St submission 7
9. De Boos St submission 8
10. De Boos Street submission 9
11. De Boos Street submission 10
12. De Boos Street submission 11
13. De Boos Street submission 12
14. De Boos Street submission 13

REPORTBackground

At the December 2024 Assets and Operations Committee Meeting, the Committee considered a report in relation to the Draft De Boos Street Master Plan. At this meeting the Committee recommended that Council:

Place the amended draft De Boos Street master plan on public exhibition and receive a future report following completion of exhibition.

This recommendation was endorsed at the December Council Meeting.

Public exhibition

The Draft De Boos Street Master Plan was placed on public exhibition between 9 January 2025 and 7 March 2025. The public exhibition notice was published in the Temora Independent newspaper, promotion of social media and all landowners within the study area were notified either via mail or email.

As a result of the public exhibition, nine submissions were received. Copies of the submissions received are attached.

A summary of the matters raised and Council comment, is provide in Table 1.

Matter raised	Council comment
Option 2.3 which provides for the removal of trees from the roadway on the western side of De Boos St and the planting of trees and lawn onto the footpath, would be the most aesthetically pleasing, assuming that the trees would be uniform on both	Noted

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sides of the street and of an ornamental variety.	
This option also appears to provide more car parking spaces and therefore is supported	Noted
Given that this would seem to be the most expensive option it may not be the one selected. If that is the case and the trees will remain in the roadway on the western side of De Boos St, perhaps they could be replaced with new trees to match the ones which will be planted on the eastern side.	Noted
Number 132 is the only residence on this block with a driveway. In the future we may do away with the driveway and have the access lip curbed and guttered. Please bear this in mind if you are working around our lip with your tree spacing calculations, as there may be no need to do this.	Noted
The roundabout at the intersection of De Boos and Loftus Streets in all options seems essential, for safety, for slowing down Loftus St traffic and for ease of passing through the intersection along De Boos St. This will be a welcome addition.	Noted
We note that several options provide for the passage of B-double and B-triple vehicles through this block. It would be our hope that this would not be a regular occurrence.	Noted and agreed
Concern about change to angle parking to parallel parking outside the Catholic Church, due to difficulty for some drivers with parallel parking and a reduction in the number of parking spaces available This concern was raised as part of several submissions.	Noted and recommend revision of this option to retain angle parking
Concern that a roundabout will reduce parking and that a roundabout is not needed	Disagree with this option as a roundabout will improve safety for both motorists and pedestrians and will not impact upon the number of carparking spaces available
Request for tactile markings to warn motorists of the approaching roundabout and crossing at Fr Hannan Oval	The plans show zig zag line marking on the approach, consistent with tother roundabouts in Temora, to warn

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	motorists of the approaching roundabout
Request for line marking on both sides of Loftus Street from the Catholic Church to the park	Agreed
Request for a refuge in the Loftus Street crossing	Agreed. This is included in the concept plan.
Request for additional street lighting in the vicinity due to functions at school, church, town hall and theatre	This can be investigated by Council as part of other reviews of street lighting
Expressed support for proposed roundabout to improve traffic flow and safety. This was raised as part of several submissions	Agreed
St Andrew's Presbyterian Church Temora endorse the plans put forward for De Boos Street and thank Council for taking into consideration our correspondence of 10 September 2024.	Noted
Concern is that if a roundabout is put into place, the pedestrian crossing will be moved and could possibly decrease the quantity of car park spaces, however we appreciate your concern for the safety of pedestrians in this scenario as you stated.	Noted. There is expected to be minimal impact on parking spaces, with the additional of an accessible parking space on De Boos Street, neat the Council building/Presbyterian Church
Concern about the relocation of the accessible parking space for the Catholic Church/St Anne's Catholic College from Loftus Street to De Boos Street	Noted. This occurred as part of the proposal to include parallel parking. It is recommended that parallel parking not proceed. Therefore the accessible parking space can remain in the present location.
Concern that proposed planting of vegetation along the school side of De Boos Street poses a safety risk	Noted. Council officers will select appropriate tree species which will not block the view of children, but will provide some shade and landscaping for what is quite a bare space. Species selected will ensure that they will not inhibit the movement of school buses where children are dropped off and picked up.
Concern that the plans show that the bus stop for St Anne's will move to Temora Public School	This is not correct. The bus stop for St Anne's Catholic College will remain in its present location.
Do not support the use of De Boos Street for a B-double or B-triple route	Agreed. This is not the intention. The maps provided to support the draft master plan were indicative only to

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	provide confirmation that the installation of a roundabout at the Loftus St/De Boos St intersection, and blisters at the Parkes St/De Boos St intersection would not present a barrier should a heavy vehicle need to use these roads for a specific purpose, such as delivery of large goods, repairs, or due to other routes being unusable. The use of De Boos Street at a regular heavy vehicle route is not supported by Council.
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Table 1: Summary of matters raised in the submissions and Council officer response

In addition, several residents contacted Council officers, stating confusion regarding maps that showed the accessibility of the proposed De Boos Street roundabout to heavy vehicles, with concern that the maps indicated that the road would routinely be used by heavy vehicles. Council officers provided confirmation that is not the case, that the plans were indicative only to demonstrate that the roundabout and blisters would not inhibit traffic movements. It is confirmed that Council would not be supporting the use of De Boos Street as a heavy vehicle route.

Further, in relation to the proposed hearse loading bay in front of the Catholic Church, Council officers have held discussions with the Temora and District Funeral Directors. The Funeral Directors advise that this loading bay is not necessary to conduct their business and that their current practise of reserving parking spaces at the location of the funeral for hearse parking continues to work well. They advise that the use of churches for funeral services is decreasing in popularity, as many funerals are held at graveside locations. It is noted that the inclusion of a roundabout requires the construction of a blister to guide traffic movement. This blister will require the hearse to be parked approximately 15m further along De Boos Street. This is considered to be a minor impact at times when funeral services are occurring.

Therefore, due to the proposed hearse parking area being deemed not necessary, as well as impacting on available parking, it is proposed to delete this component of the draft plan.

Discussion

The De Boos Street Master Plan offered two main options:

Option A (identified as Option 2.3) involves replanting trees on the western side of De Boos Street within the nature strip, or,

Option B (identified as Option 2) involves retaining the existing trees, located on the road reserve, on the western side of De Boos Street

Both options involved the same inclusions elsewhere within the Draft Master Plan, being:

- Blister treatment (including landscaping) and pedestrian refuges/crossings located at the Parkes Street/De Boos Street intersection (refer to Figure 1)
- Roundabout at the Loftus Street/De Boos Street intersection, with pedestrian refuges/crossings (refer to Figure 2)
- Vehicle/small bus mountable loading zone area adjacent to Temora Memorial Town Hall (De Boos Street) (refer to Figure 2)
- Vehicle mountable loading zone adjacent to Sacred Heart Catholic Church (refer to Figure 2)

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- Designated accessible parking spaces adjacent to Temora Public School, St Anne's Catholic College, Temora Presbyterian Church, Temora Shire Council, St Paul's Anglican Church and Temora Memorial Town Hall (refer Figures 1-4)
- Minimal plantings adjacent to proposed roundabout to maintain lines of sight (refer to Figure 2)
- Parallel parking along Loftus Street for St Anne's Catholic College – school drop off and pick up (refer to Figure 2)
- New plantings along the eastern side of De Boos Street, within the nature strip (kerb extended to accommodate plantings) (refer to Figures 3 & 4)

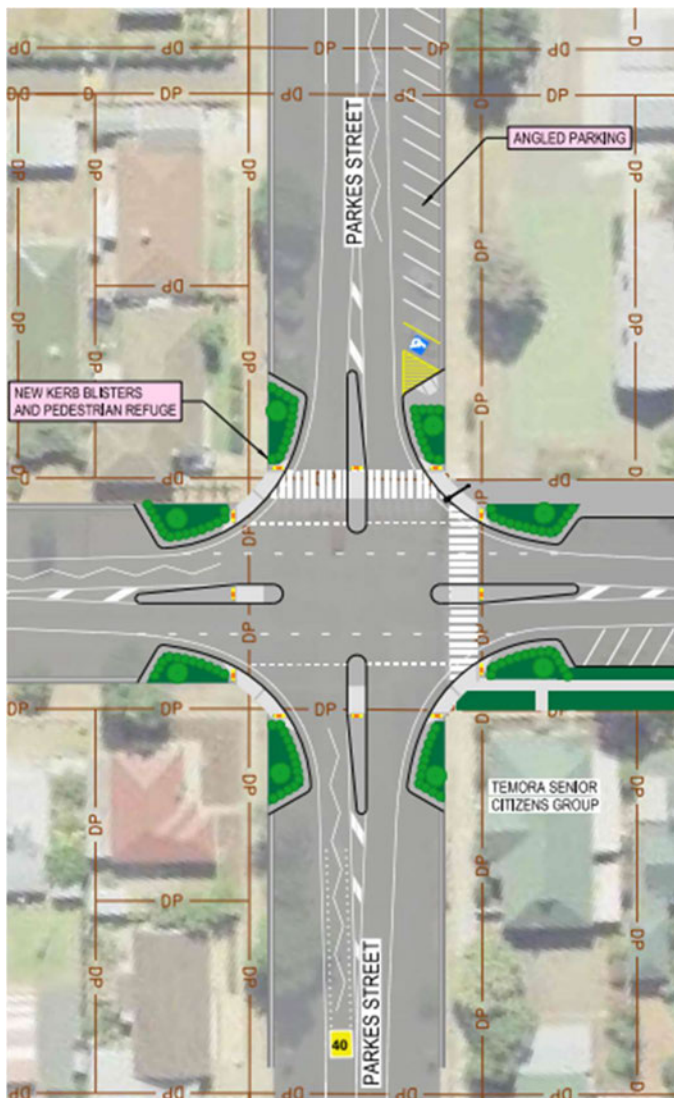


Figure 1: Concept upgrades Parkes Street/De Boos Street intersection

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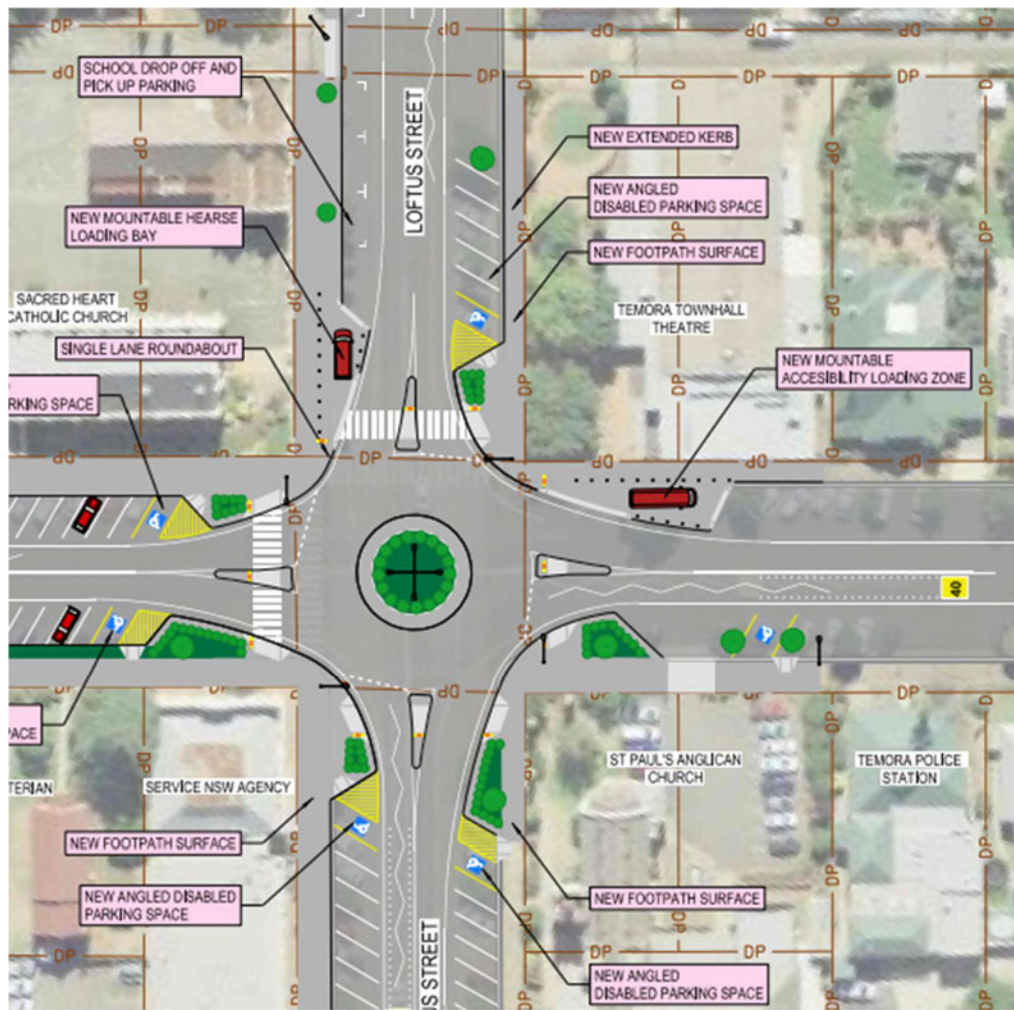


Figure 2: Concept upgrades Loftus Street/De Boos Street intersection. Note that due to strong community feedback, the proposed parallel parking along Loftus Street is proposed to be retained as angle parking and the kerb width retained as is the current situation

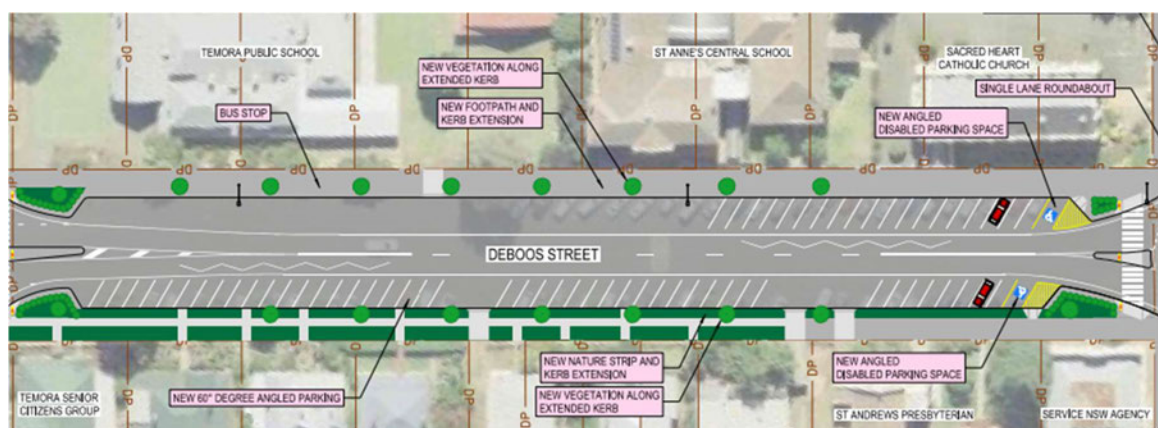


Figure 3: Option A – new landscaping located within the nature strip on western side of De Boos Street

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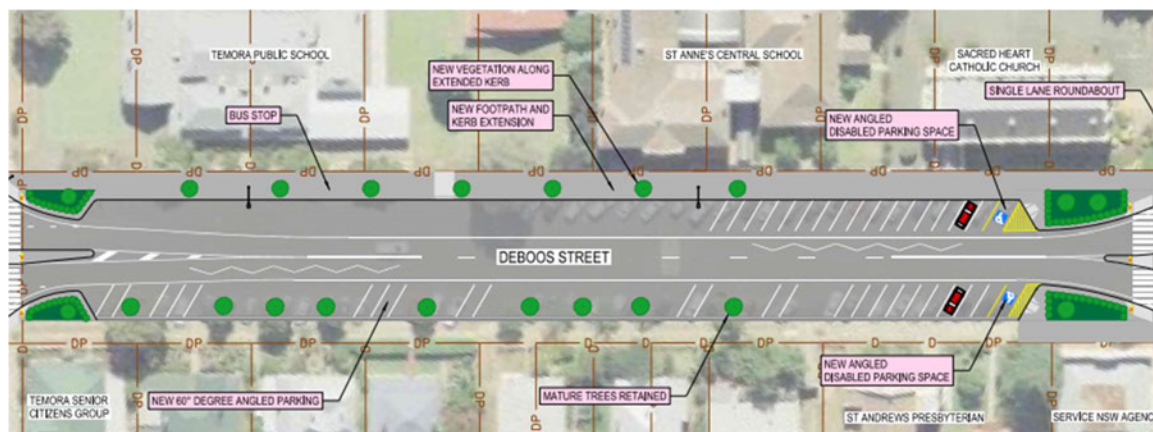


Figure 4: Option B – landscaping retained within existing road reserve on wester side of De Boos Street

The current situation of the De Boos Street/Loftus Street intersection is shown by Figure 5.



Figure 5: Current De Boos Street/Loftus Street intersection

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If a roundabout is delivered at this intersection, the location of the pedestrian crossings may be required to shift slightly back from the corner. However, the impact on parking is expected to be minimal.

Proposed changes to the exhibited plan

Following community consultation, the following amendments are proposed to the draft plan:

- No build out of kerb in front of Catholic Church in Loftus Street. Install blisters only. Retain angle parking. Retain existing accessible parking space in Loftus Street
- Delete proposed hearse parking bay in front of Catholic Church
- Note trees selected for De Boos Street planting on eastern side (school side) shall be suitable to maintain a high level of pedestrian visibility and avoid contact of any tree branches with buses at bus stops

Support has been provided by the community for Option A new landscaping located within the nature strip on western side of De Boos Street.

Council is requested to provide direction regarding their preferred final option for the De Boos Street Master Plan, which will enable Council officers to consider options for funding delivery. An extract of the updated plan is shown by Figure 6, showing the proposed changes from the exhibited plan.

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

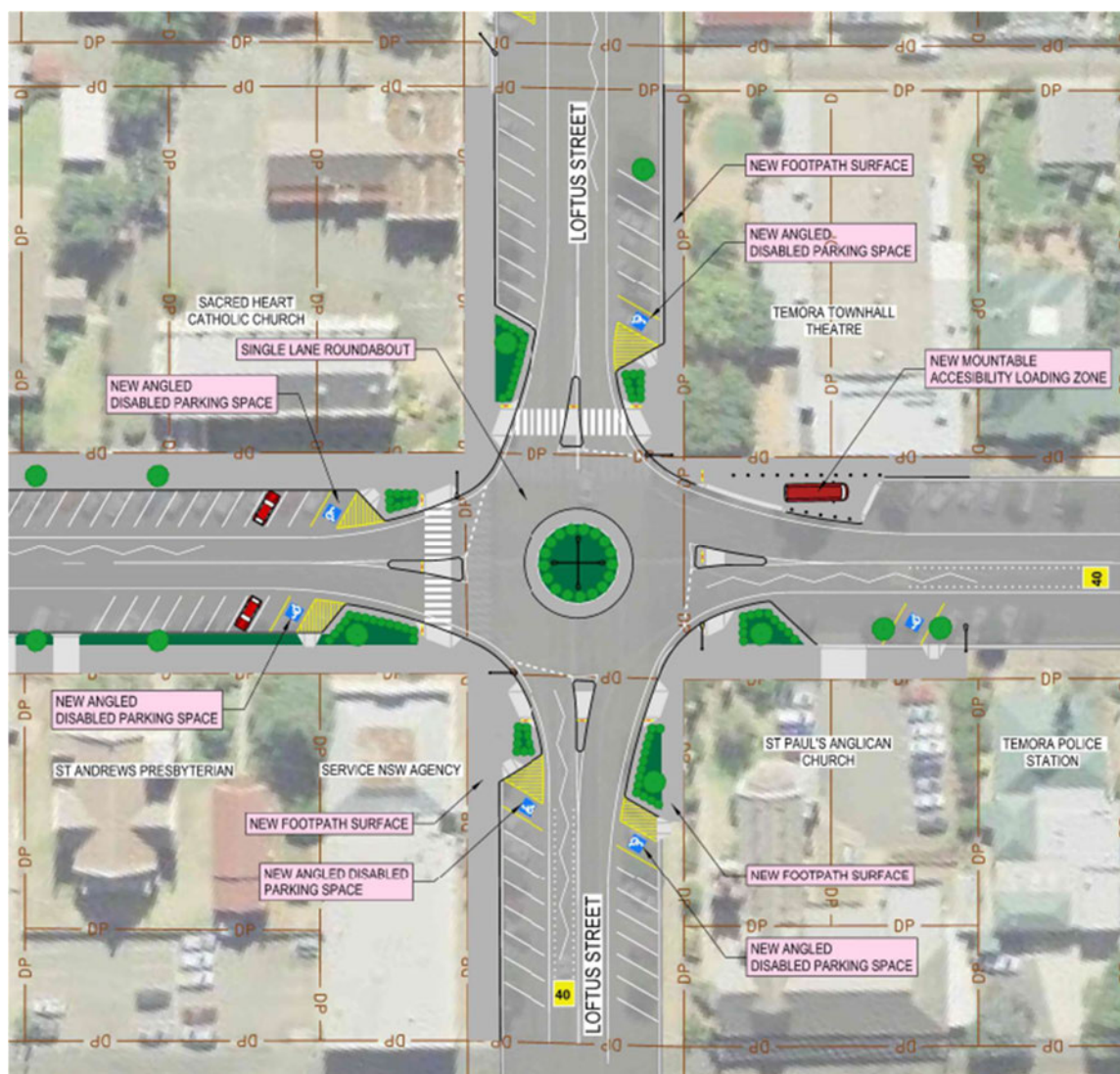


Figure 6: Updated version of plan, showing retained angle parking, with blister to support new proposed roundabout, and hearse loading bay deleted

Integrated Planning and Reporting

Community Strategic Plan Theme 4: Enjoying our beautiful environment

Strategy 4.2 A community that enjoys appropriate urban infrastructure

Council Policy/Legislation

Roads Act 1993

Options

Council has the option to endorse one of the exhibition versions of the plan, to make changes to the plan, or to take no action.

Budget Implications

Following adoption of the Master Plan, Council officers will prepare costing reports for the consideration of Council, for the delivery of the master plan projects.

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES8 APRIL 2025

Risk Implications

There is a risk that if the master plan is not adopted, Council will delay the potential to consider funding opportunities for the delivery of important upgrades to the De Boos Street precinct.

Cr Anthony Irvine arrived 2:05pm

Director of Environmental Services Mr Kris Dunstan arrived 2:06pm

COMMITTEE RESOLUTION 10/2025

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

The Committee resolved to recommend to Council:

1. Endorse the preferred option of the De Boos Street Master Plan as Option A,
2. Confirm the retention of angle parking along Loftus Street,
3. Confirm support for the installation of a roundabout and blisters at the De Boos St/Loftus St intersection,
4. Confirm the selection of new trees to be planted along De Boos Street shall be suitable for high pedestrian areas,
5. Confirm that a hearse loading bay will not be included in the final master plan design, and
6. Confirm that De Boos Street is not supported by Council as a regular heavy vehicle route.

AND FURTHER

That Master Plan Option A be costed and reported back to Council..

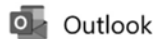
CARRIED

Report by Claire Golder

Cr Anthony Irvine and Cr Ken Smith recorded their vote against.

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025



Fw: Submission re Draft De Boos St Master Plan

From Claire Golder <cgolder@temora.nsw.gov.au>**Date** Tue 2/25/2025 1:01 PM**To** Claire Golder <cgolder@temora.nsw.gov.au>

From:**Sent:** Sunday, February 2, 2025 4:41 PM**To:** Temora Shire Council <temshire@temora.nsw.gov.au>**Cc:** Claire Golder <cgolder@temora.nsw.gov.au>**Subject:** Submission re Draft De Boos St Master Plan

Dear Melissa & Claire,

Thanks Claire for making the time to see me during this past week to run through the draft De Boos St Master Plan.

Council is doing a great job in working towards both beautifying this street, and making it safer and more accessible.

We would like to submit the following comments regarding the draft options being considered by Council:

- Option 2.3 which provides for the removal of trees from the roadway on the western side of De Boos St and the planting of trees and lawn onto the footpath, would be the most aesthetically pleasing, assuming that the trees would be uniform on both sides of the street and of an ornamental variety.
- This option also appears to provide more car parking spaces and therefore gets our vote as the homeowner/occupants of number XXX Street
- Given that this would seem to be the most expensive option it may not be the one selected. If that is the case and the trees will remain in the roadway on the western side of De Boos St, perhaps they could be replaced with new trees to match the ones which will be planted on the eastern side.
- We also note that number XXX is the only residence on this block with a driveway. In the future we may do away with the driveway and have the access lip curbed and guttered. Please bear this in mind if you are working around our lip with your tree spacing calculations, as there may be no need to do this.
- The roundabout at the intersection of De Boos and Loftus Streets in all options seems essential, for safety, for slowing down Loftus St traffic and for ease of passing through the intersection along De Boos St. This will be a welcome addition.
- We note that several options provide for the passage of B-double and B-triple vehicles through this block. It would be our hope that this would not be a regular occurrence.

We commend Council on your planning for this upgrade. Hopefully it will result in this block becoming one of Temora's most beautiful.

Thank you for accepting our submission.

Kind regards,

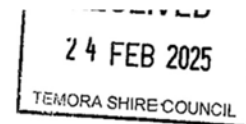
ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

Your reference: KJD:CAG

Our reference: [REDACTED]

TEMORA 2666



24 February 2025
General Manager
Temora Shire Council
Loftus Street
Temora 2666

Dear Madam,

RE: DRAFT DE BOOS STREET MASTER PLAN

We are writing to you because we are the owners of [REDACTED]
We have only just become aware of the Deboos Street Draft Master Plan.
As affected [REDACTED] we feel we should have been notified by
letter as were the [REDACTED]

We have serious objections to the proposed suggestion to change parking from angle parking to parallel parking. This will disadvantage older daily church attendees who find parallel parking more difficult and as there will be less parks available under this proposed Plan these parishioners will need to find a park further away from the church.

We also note that parallel parking reduces the number of parking places available for church attendees, teachers at St Annes, parents of students and Town Hall and theatre attendees. Teachers are already finding parking places limited and feel disadvantaged and reduced parking will only aggravate this. The Catholic church has some big funerals which will require large numbers of parking places NOT a reduced number of parking as per the Plan.

The proposed roundabout as advertised on the Plan is also going to reduce further existing parking available. We believe we do not need a roundabout in this locality.

We are totally against any proposed change to existing parking arrangements which have been successful over many years. All existing pedestrian crossings should be retained.

We request that this proposed Plan be cancelled.
Please table this letter at your full council meeting and the contents to be available to ALL Councillors.

Yours sincerely,

[REDACTED]
[REDACTED]

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

St Anne's Catholic College, Temora

Archdiocese of Canberra and Goulburn

18th February 2025

MK Boxall
General Manager
PO Box 262
TEMORA NSW 2666

Subject: Feedback on Draft De Boos Street Master Plan – Parking Concerns on Loftus Street

Dear Temora Shire Council,

I am writing to express my concern regarding the proposed reduction in parking spaces on Loftus Street, particularly in front of the Church and Presbytery. This area is essential for the safe pick-up and drop-off of children attending St Anne's Catholic School, and the proposed changes could significantly reduce the available parking spaces.

Currently, the parking in this area allows parents to park safely without needing to cross the road. However, if the parking is moved to the other side of Loftus Street, children would have to cross the road to reach their parents. This increases safety risks, especially given the number of children being picked up at the same time.

I strongly urge the council to reconsider this proposal and explore alternative solutions, such as maintaining the current parking spaces for school pick-up times or implementing a designated pick-up zone. The safety of the children should remain the highest priority, and reducing parking in this area could potentially compromise their safety.

I appreciate the council's efforts to enhance the precinct, and I hope that this issue will be carefully reviewed to ensure both safety and convenience for the community.

Thank you for your consideration.

Sincerely,

Louise Grant
Principal



(02) 6977 1011
ABN: 60 675 797 734



office.stannes@cg.catholic.edu.au
www.stannestemora.nsw.edu.au



Po Box 68, 125 DeBoos St, _
Temora NSW 2666

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025


TEMORA. NSW. 2666.

Temora Shire Council
105 Loftus Street
TEMORA. NSW. 2666.



Dear Mr Mayor & Councillors,

When attending the Cathlic Church last Sunday, it was brought to my notice that the Council is considering a change from angle parking to parallel parking in Loftus Street. I see in the Plan that parallel parking is proposed for the section beginning at The Catholic Church in Loftus Street and continuing up past Callaghan Park. That being the case, I wish to register my strong objection to part of that plan. My reasons are as follows:

- * Many Temora drivers are not used to parallel parking and take measures to avoid it.
- * Many elderly/old drivers who attend the Catholic Church every weekend would not feel comfortable or safe trying to parallel park. I heard an elderly lady say, "If I have to parallel park, I won't be going to church any more!"
- * It is common practice for grand-parents to deliver and pick up their grand-children in Loftus Street. From my observation it is far safer for a person, especially a child, to enter and exit a car in the angled position. With that section of street being so busy, I fear there there would be accidents waiting to happen.
- * With parallel parking a number of parking spaces will lost.

(2)

In making final decisions regarding this matter, I ask you to give serious consideration to my objections and make safety your top priority.

Yours Sincerely,

A large black rectangular redaction box covering the signature of the person.A black rectangular redaction box covering the name of the person.

27th February 2025

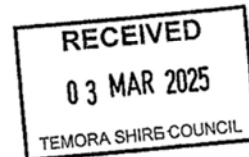
ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

[REDACTED]
TEMORA NSW 2666

27 February 2025

General Manager
Ms Melissa Boxall
Temora Shire Council
PO Box 262
TEMORA NSW 2666



Dear Mel

Re: Submission De Boos/Loftus Street

After viewing the submission that is on public exhibition, I would like to make the following comments.

- Using these crossings in Loftus Street and De Boos Street over many years and having many near misses of being hit, it is wonderful to see that a roundabout is being considered and hopefully slow the traffic.
- Totally disagree with the removal of the nose to kerb parking in front of the catholic church and the presbytery. It will reduce parking spaces on school pick up and drop off which is already a debacle at this time of day.
- I would also like to see vibra line/tactile edge line to make the traffic aware as they approach the roundabouts.
- Will the crossing on Loftus Street have a refuge in the middle? This will be necessary to slow traffic and protect crossing users as the crossing is very close to the entry and exit of the roundabout.
- My grandchildren do not use the crossings as it is safer to cross in the middle of the road because they don't have the fear of being hit.
- To have line markings for the parking from the catholic church down to the park on both sides of Loftus Street.
- Additional street lighting would not hurt in this vicinity, not only are there functions at the school/churches, but the town hall and theatre.
- Vibra line/tactile edge line to make the traffic aware as they approach the crossing at Fr Hannan Oval.
- If parking was changed in this area, Little De Boos Street (Back Lane) would become a thorough fare/parking bay in designated non parking areas putting a major effect to access for property owners and businesses.

Regards

[REDACTED]

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025


TEMORA NSW 2666

3 March 2025

General Manager
Temora Shire Council
PO Box 262
TEMORA NSW 2666



Dear Mel

RE: SUBMISSION DE BOOS/LOFTUS STREET, TEMORA

I am writing to formally object to the proposed removal of the nose in parking on Loftus Street, Temora. As a local resident and frequent user to the area, I am deeply concerned about the impact this change will have on accessibility and convenience for both residents and visitors.

Parking is already a challenge in this part of town, and removing nose in parking will only make the situation worse. The current arrangement allows for a greater number of vehicles to park in the area, making it easier for people to access local businesses and services. If this change goes ahead, it will significantly reduce the available parking spaces, creating frustration for drivers and potentially affecting namely St Anne's Catholic College activity in this area.

That said we are strongly in favour of the proposed roundabout at the Loftus and De Street intersection. We believe this will greatly improve traffic flow and safety, addressing a long standing concern for drivers and pedestrians alike.

We respectfully urge the Council to reconsider the removal of nose in parking while proceeding with the roundabout installation, as both elements are critical to ensuring Loftus Street remains accessible, safe and vibrant for the community.

Thank you for considering this feedback.

Regards

A solid black rectangular box used to redact the signature.

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

 Outlook

Draft De Boos Street Master Plan

From Claire Golder <cgolder@temora.nsw.gov.au>**Date** Thu 3/6/2025 8:59 AM**To** Claire Golder <cgolder@temora.nsw.gov.au>

From: Temora Presbyterian
Sent: Wednesday, March 5, 2025 3:19 PM
To: Claire Golder <cgolder@temora.nsw.gov.au>
Subject: Re: Draft De Boos Street Master Plan

Dear Claire

Further to our telephone conversation this afternoon I write on behalf of St Andrew's Presbyterian Church Temora endorsing the plans put forward for De Boos Street and thank Council for taking into consideration our correspondence of 10 September 2024.

As per our telephone conversation our only concern is that if a roundabout is put into place, the pedestrian crossing will be moved and could possibly decrease the quantity of car park spaces, however we appreciate your concern for the safety of pedestrians in this scenario as you stated.

Kind regards

Honorary Secretary

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

Anne Rands

From: [REDACTED]
Sent: Thursday, 6 March 2025 8:21 AM
To: Temora Shire Council
Subject: Re: Draft DeBoos Street Master Plan

Sent from my iPad

> On 6 Mar 2025, at 7:22 am, [REDACTED] wrote:
>
> The General Manager
> Temora Shire Council
>
> Thank you for the opportunity to comment on the Draft DeBoos Street Master Plan.
> As a long time resident of DeBoos Street (31 years) I feel compelled to comment on the draft plan I received in the mail.
>
> I have seen a lot of pedestrian and vehicle traffic at the said intersection as I walked my children, and now my grandchildren to and from school. Many times I have had to stop halfway across the road to allow a car to pass and to save myself or a child from being hit. I am in absolute favour of the roundabout and hopefully it will slow the speed of the many cars passing down Loftus street.
>
> My major concern is the proposed change to parking between the Catholic Church to the Catholic presbytery. There is currently 17 angle car park spaces, and 1 parallel disabled space. I feel that the reduction of over half of them to 10 or less parallel parks will only contribute to more traffic congestion at school pick up time. Parents will then need to cross over the road to park on the southern side of Loftus street thus creating more pedestrians crossing the road where there is no designated pedestrian crossing. This reduction of parking spaces within the vicinity of the Sacred Heart Church, will also be a huge inconvenience to the regular and many elderly church goers.
>
> I definitely agree that the intersection needs an upgrade but not at the loss of adequate parking.
>
> Yours sincerely
> [REDACTED]
>
>
> Sent from my iPad
>
>
> Sent from my iPad

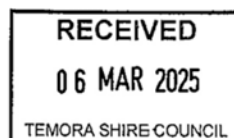
ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

St Anne's Community Council
123 DeBoos Street
Temora, NSW 2666.

6th March 2025

General Manager
Temora Shire Council
105 Loftus Street
Temora, NSW 2666.



Dear Ms Boxall,

Re: Draft DeBoos Street Master Plan,

Firstly, we would like to congratulate the Temora Shire Council on their drive for constant improvement to our town. We truly are lucky to be residents of Temora Shire and to be given the opportunity to have our opinion heard in relation to the proposed public exhibition of the Draft De Boos Street Master Plan. We have reviewed your plans and would like the following concerns to be seriously considered before they are finalized.

Our concerns are that the proposed change from nose-to-kerb to parallel parking will reduce the number of available car spaces. The proposed changes suggest a reduction from eighteen nose-to-kerb parks to nine parallel parks. With fewer spaces available, cars will be forced to park further away from the school, creating a more dangerous environment for pedestrians, particularly children who may be walking or crossing the road.

The proposal relocates the accessible parking space to DeBoos Street. The current accessible parking location on Loftus Street provides quick and safe access for both the elderly and children attending our school. They and their families rely on this space to be easily accessible to the exits of our school grounds. The new proposals would mean these people with limited physical abilities, who are already managing fatigue would have to walk even further to access vehicles. There are families in our school community that this would personally impact.

The proposed change to parallel parking can significantly reduce visibility and make it more difficult for drivers to ensure the safety of pedestrians, particularly during the busy school pick-up and drop of times. Potentially, children will be exiting the right-hand side of the car into the traffic and then walking behind cars that are backing into their parallel park, increasing the risk of an accident.

We are concerned that the manoeuvres that are involved with parallel parking take considerably longer to perform than nose-to-kerb parking, resulting in added traffic congestion. Also, with most of the parking in Temora being nose-to-kerb, the lack of confidence in performing parallel parks could add to the safety concerns of the school pick-up area also.

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

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Another area of concern is the proposed planting of vegetation at the school bus zones along the St Anne's Catholic College and Temora Primary School side of DeBoos Street. While landscaping can improve the aesthetic appeal of the area, it poses a significant safety risk. The placement of shrubs or other vegetation could obstruct the view of both pedestrians and drivers, potentially putting young children who may not be fully aware of their surroundings at risk of not being seen. The bus zone is already a busy and potentially hazardous location, and further obstacles in the form of vegetation will only exacerbate the risks. For the safety of the children, it is essential that visibility always remains clear in this area.

The plans for Deboos Street seem to indicate that the bus zone for our school would be moved further towards Temora Public school and down from our main entry gate. This would mean a greater pedestrian commute for all students to access the bus and will diminish visibility for our teachers on duty who must still supervise all bus students whilst watching those boarding from a greater distance. It is also of significant concern as we have Tactile Ground Surface Indicators (TGSIs) already laid at the entrance of our school to assist a student who is blind to be able to navigate safely from the bus to the entrance of the school. The proposed changes would lead to this requiring replacement to ensure our student's safety.

Given the above concerns, I strongly urge the council to reconsider these plans. The safety of our children must remain the top priority. I kindly ask that the council consult with local parents, residents, and the school community to find a safer alternative.

Yours sincerely,

On behalf of St Anne's Community Council



Deputy Chairperson

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

Anne Rands

From: [REDACTED]@gmail.com>
Sent: Thursday, 6 March 2025 9:31 PM
To: Temora Shire Council
Subject: DeBoos St masterplan

Attention to the General Manager,

Re Draft DeBoos St masterplan

I am all for improvements to pedestrian safety and accessibility and amenity within this area.

Whilst it is important to accommodate a range of vehicle movements, the possibility of b-doubles and /or b-triples in this precinct does not align with pedestrian safety and amenity.

I believe the Deboos St area with educational facilities, places of worship, emergency services and other civic buildings should be free from not only b-doubles but maybe a restriction should be made for other heavy vehicles, perhaps a load limit and / or a length limit. This would increase safety and amenity immensely.

There are currently three b-double routes running in a north south direction between Victoria St and Polaris St as per the NHVR 26m b-double route . These being Hoskins St, Camp St and Vesper St. Whilst the township of Temora has limited streets for b-doubles there is usually a route that is suitable to get through town.

DeBoos St is not a b-double route and there is no need for it to be.

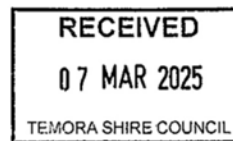
Whilst I believe the design of the roundabouts and traffic islands for b-doubles is only in case of alternative routes being required, this is probably one of the last streets in Temora that b-doubles should be travelling on or through.

Thanks

[REDACTED]

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025



To the General Manager of Temora Shire Council,

As a parent of a child with a disability at St Anne's Catholic College I wish to raise the following concerns with you regarding the proposed Deboos Street Strategic Plan 2.3.

First and foremost, I was mortified to see the removal of the disabled parking spot at the Loftus street pick up location in the recent council redevelopment plans, in favour of one much further away in Deboos St. I was under the impression that these plans were intended to improve the accessibility of people with a disability but this decision will directly impact my child and several other's ability to even access their own school. The current disability parking spot provides quick and safe access for several children at our school, in the past it has also ensured the safe supervision and transfer of duty of care of students travelling independently on Assisted School Transport and is used during the day by elderly members of our school community such as grandparents so that they can attend school events. It is a highly valued resource for ensuring the diversity and inclusivity of our school community. The new proposals would mean children with limited physical mobility who are already managing fatigue after a long day at school, are forced to walk even further to access vehicles. This is not in the spirit of equity and accessibility and completely counterintuitive to the council's intention with this redevelopment. As a parent whose child will be negatively and directly impacted by this decision and on behalf of all students with a disability both present and future, I urge you to reconsider the inclusion of this disability parking spot in the final plan.

The proposal to change car parking on Loftus street from angle parking to parallel parking would fail significantly to meet the demand of parking for parents at our school and thus be detrimental to the safety of children who would need to walk further to try and find their parents or cross busy roads to locate them. The decision to change the mode of parking will reduce those available by half, in what is the primary and most accessible location for pick up and drop off. It seems that this change is to accommodate a wider footpath which would be of no use or benefit. I strongly appeal to you to review this decision and put the need for safe and convenient parking spots for parent pick up and drop off above that of a wider footpath.

The plans for Deboos St seem to indicate that the bus drop off and pick up point for our school would be moved further towards the Public School and down from our main entry gate in order to accommodate more car parking spaces. This is of significant concern as it means a greater pedestrian commute for all students in order to access the bus and will diminish visibility for teachers on duty who must still supervise all bus students waiting at school, whilst watching those boarding from a greater distance. My son in particular would struggle to walk the extra distance at the end of the day to access his bus home. The inclusion of trees along the footpath is also a significant risk to our children's safety as it will again limit their visibility and cause significant long term damage to the integrity of the path and subsequently present trip hazards for students, my son in particular. Finally, at the current location of our bus stop we have Tactile Ground Surface Indicators (TGSIs) already laid to assist my son who is blind to navigate safely from the bus to the entrance of the school. Does the council intend on replacing and relaying these to ensure that he has safe and equitable access to school? I strongly appeal to you that aesthetic appeal and the amalgamation of bus stops should not come at the expense of student safety and equitable access to school.

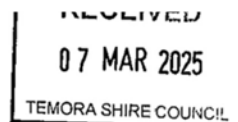
I thank you for the opportunity to put forth our concerns and hope that they will be considered seriously before advancing further.

Regards,

[Redacted signature] 2666.
[Redacted address]

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025



To the General Manager of Temora Shire Council,

As a grandparent of a child with a disability at St Anne's Catholic College I wish to raise the following concerns with you regarding the proposed Deboos Street Strategic Plan 2.3.

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The proposal to change car parking on Loftus street from angle parking to parallel parking would fail significantly to meet the demand of parking for parents at our school and thus be detrimental to the safety of children who would need to walk further to try and find their parents or cross busy roads to locate them. The decision to change the mode of parking will reduce those available by half, in what is the primary and most accessible location for pick up and drop off. It seems that this change is to accommodate a wider footpath which would be of no use or benefit. I strongly appeal to you to review this decision and put the need for safe and convenient parking spots for parent pick up and drop off above that of a wider footpath.

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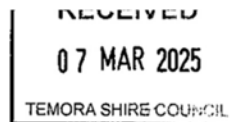
I thank you for the opportunity to put forth our concerns and hope that they will be considered seriously before advancing further.

Regards,



ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025



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First and foremost, I was mortified to see the removal of the disabled parking spot at the Loftus street pick up location in the recent council redevelopment plans, in favour of one much further away in Deboos St. I was under the impression that these plans were intended to improve the accessibility of people with a disability but this decision will directly impact my child and several other's ability to even access their own school. The current disability parking spot provides quick and safe access for several children at our school, in the past it has also ensured the safe supervision and transfer of duty of care of students travelling independently on Assisted School Transport and is used during the day by elderly members of our school community such as grandparents so that they can attend school events. It is a highly valued resource for ensuring the diversity and inclusivity of our school community. The new proposals would mean children with limited physical mobility who are already managing fatigue after a long day at school, are forced to walk even further to access vehicles. This is not in the spirit of equity and accessibility and completely counterintuitive to the council's intention with this redevelopment. As a grandparent whose grandchild will be negatively and directly impacted by this decision and on behalf of all students with a disability both present and future, I urge you to reconsider the inclusion of this disability parking spot in the final plan.

The proposal to change car parking on Loftus street from angle parking to parallel parking would fail significantly to meet the demand of parking for parents at our school and thus be detrimental to the safety of children who would need to walk further to try and find their parents or cross busy roads to locate them. The decision to change the mode of parking will reduce those available by half, in what is the primary and most accessible location for pick up and drop off. It seems that this change is to accommodate a wider footpath which would be of no use or benefit. I strongly appeal to you to review this decision and put the need for safe and convenient parking spots for parent pick up and drop off above that of a wider footpath.

The plans for Deboos St seem to indicate that the bus drop off and pick up point for the school would be moved further towards the Public School and down from our main entry gate in order to accommodate more car parking spaces. This is of significant concern as it means a greater pedestrian commute for all students in order to access the bus and will diminish visibility for teachers on duty who must still supervise all bus students waiting at school, whilst watching those boarding from a greater distance. My grandson in particular would struggle to walk the extra distance at the end of the day to access his bus home. The inclusion of trees along the footpath is also a significant risk to the children's safety as it will again limit their visibility and cause significant long term damage to the integrity of the path and subsequently present trip hazards for students, my grandson in particular. Finally, at the current location of our bus stop we have Tactile Ground Surface Indicators (TGSIs) already laid to assist my grandson who is blind to navigate safely from the bus to the entrance of the school. Does the council intend on replacing and relaying these to ensure that he has safe and equitable access to school? I strongly appeal to you that aesthetic appeal and the amalgamation of bus stops should not come at the expense of student safety and equitable access to school.

I thank you for the opportunity to put forth our concerns and hope that they will be considered seriously before advancing further.

Regards,



ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

St Anne's Catholic College, Temora

Archdiocese of Canberra and Goulburn



Tuesday 4th March, 2025

To The General Manager, Mrs Melissa Boxall,

Today, one of my colleagues at St Anne's Catholic College, [REDACTED], and I, were fortunate enough to meet with Mrs Claire Golder, to have a conversation regarding the proposed changes to some traffic movements, which may affect the St Anne's Catholic College Community. [REDACTED] (currently) and I (prior to this year) both work/ed in the area of Wellbeing and Inclusion at St Anne's. [REDACTED] is a specialist Vision Impairment Educator, working closely with students with Vision Impairment, and I have spent the last few years working with students with a variety of disabilities.

Parking spaces for People With Disability (PWD)

We arranged a meeting with Claire today, with the main focus of our conversation to be about the position of the car parking spaces for PWD, in the proposed plan. We discussed the following.

- The current parking space for PWD at St Anne's is on the Presbytery side of the lane near our school hall.
- The current parking spaces for PWD parishioners of the Catholic Church are the last 2 angled parking spaces out the front of the Church front gate - close to the corner of Deboos and Loftus streets - this is not an official parking spot for PWD - the Parish has 2 signs that they have had made which they put there on the footpath at mass times.
- On the proposed plan, there is a parking space for PWD, marked in Deboos St on the Catholic Church side of the road, close to the corner of Deboos and Loftus Streets. I confirmed with Clare that this spot was proposed, primarily to provide a spot for PWD, attending St Anne's or attending the Catholic Church. (There are other parking spots for PWD closer to the Town Hall, Temora Shire Council and the Police Station/Anglican Church).
- ***Our question/suggestion to Clare was whether this parking spot for PWD could be placed on the Church side of the lane near our school hall - essentially moving the existing spot from one side of the lane to the other.*** This spot would be much more suitable for the school students with disability - as they could continue to alight from their vehicle close to the lane, and enter the playground here. This is better practice for all our school students with disabilities but in particular a much more suitable arrangement for our student who is blind who has spent a long time "mind mapping" his route from the car (parked near the lane) to and from the classroom.

This position would also be suitable for members of the Catholic Church Parish - it is as close to the Church entry, as the proposed spot, around the corner in Deboos St. The other issue, placing the parking spot for PWD around in Deboos St is that students would have to walk from the lane near school hall where they leave the school grounds, through all the parents and



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Po Box 68, 125 DeBoos St,

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

8 APRIL 2025

students waiting along the stretch of footpath in front of the Church, then around the corner to the proposed spot. You may have thought that the students could travel down the footpath to the front of school and enter that way - this then means they have to move through all students arriving or waiting in bus lines. We have always made a point at school of separating the bus traffic and the parent pick up traffic, as a way of preventing accidents. A longer walk between places can also be more physically and mentally taxing on a student with disability than those without disability.

Tactile Ground Surface Indicators (TGSIs)

The current plans do not display Tactile Ground Surface Indicators (TGSIs) as being included in the proposed works. We understand that they can be costly to install and maintain, however they do provide safety benefits for pedestrians with low vision, and also prompt all pedestrians to engage in safe road crossing behaviours. We would encourage the installation of TGSIs near disability parking spots, corners and pedestrian crossings, and bus stops.

Pedestrian Road Crossings

The current 'zebra' pedestrian road crossings do not have a consistent gradient which makes tripping while crossing the road a very likely hazard. We would like the Council to consider having a raised, speed bump style of crossing, still including the pedestrian refuges. This would encourage drivers to maintain the lower speeds appropriate to school zones when using the roundabout or intersection and make pedestrians more visible when they are on the crossings. This style of crossing helps direct pedestrians, especially those with low vision and mobility issues, to stay on the crossing instead of drifting off it, and also encourages safe behaviour in general.

Parallel Parking and Tree Planting in Loftus Street

In the course of our conversation with Claire, we also discussed the proposed changes to parking in front of the Catholic Church and Catholic Presbytery, in addition to tree planting in this area. Claire reported that there has already been significant feedback regarding this proposed parallel parking in Loftus Street, and that Council would likely be recommending that angled parking remain here. **We would like to see angled parking remain here.** However, I will proceed and continue to note our thoughts on the proposed parking changes.

- This area is the main pick up and drop off point for students of St Anne's. Currently, parking here is angled parking. This parking here is already limited, with many parents having to park on the other side of the road, in front of The Town Hall, or some distance away from school.
- Parallel parking would significantly reduce the number of parking spaces available.
- Parents waiting to parallel park and whilst parking, could cause a bottleneck - into the proposed roundabout and perhaps even beyond
- Parallel parking, with reduced number of spaces would mean more pedestrian traffic, as parents and students walk across Loftus Street to more distant car parking spaces
- Whilst more trees would be great, trees at this pick up point would result in reduced visibility of pedestrians

ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

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Hearse Loading Zone

Claire explained that the main reason for a Hearse Loading Zone was to make it easier for coffins to be moved in and out of the Hearse during funerals - currently the gutter here is very deep. The current depth of the gutters also create safety concerns for people with mobility issues, young children and anyone carrying awkward or heavy loads. Our concern is that this Hearse loading zone could possibly take up 3-5 angled car parking spaces - in an area with already limited parking, used twice daily. We discussed the possibility of perhaps **reducing depth of gutter, rather than creating a lengthy Hearse loading zone.**

School Bus Stop in Deboos Street - only at Temora Public School, not at St Anne's

We had a number of concerns to note here, regarding cessation of the school buses stopping at St Anne's - which would mean we needed to walk all our students down to Temora Public School to catch buses, presenting a number of logistical problems. Claire was quickly able to confirm that this is *not* part of the plan - the plan just failed to have the St Anne's Bus stop labelled on the diagram.

Heavy Vehicle Movement through Deboos Street

We raised our concerns with Claire regarding a proposed Heavy Vehicle Redirection through Deboos Street - which is what some of the file names suggested. We believe that Deboos Street, with two schools located in it - whose entrances are not merely "fronts" for the school, rather busy access points, is not a suitable street for Heavy Vehicle Redirection. Claire explained that these proposals are not necessarily for a Heavy Vehicle Redirection through Deboos Street. The proposal and associated diagrams were made to determine and illustrate that Heavy Vehicles could travel through these roundabouts and proposed road changes if the need arose.

Thank you again to Claire for her time, conversation and listening ear today. Thank you for considering our ideas and thoughts as outlined above.

Yours faithfully,



14 ENVIRONMENTAL SERVICES**14.1 DRAFT BUNDAWARRAH ESTATE MASTER PLAN DEVELOPMENT CONTROL PLAN****File Number:** REP25/561**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Draft Bundawarra Estate Master Plan DCP [↓](#)**REPORT**Background

Temora Shire Council adopted the Bundawarra Estate Master Plan on 17 July 2025.

The purpose of the Master Plan is to guide the potential future subdivision and servicing of Bundawarra Estate. In doing so, this will support additional infill development in a coordinated and logical pattern that responds to ongoing and sustained demand for housing within Temora.

The Master Plan will be used to support the future rezoning of the land from R5 Large Lot Residential to R1 General Residential. Similarly, the Master Plan will facilitate a reduction in the current minimum subdivision lot size that applies to this land below the current 1ha minimum lot size.

In addition, the Master Plan will identify current and future infrastructure and servicing capacity constraints and requirements, as well as funding mechanisms to ensure that this infrastructure is appropriately funded and provided.

Draft Development Control Plan

In order that the Bundawarra Estate Master Plan can be considered as part of future applications for development within the study area, Council officers are proposing that the content of the Master Plan be referenced within a new Chapter of the Temora Shire Development Control Plan (DCP).

This Chapter is intended to be used to guide future development, including prior to the preparation of a Planning Proposal to rezone the subject land. The DCP is to be used to guide the placement of new dwellings, sheds and other development, ensuring consideration of the concept location of future roads, open space and other servicing infrastructure.

A copy of the Draft DCP is attached.

If supported by Council, it is proposed that the Draft DCP be placed on public exhibition for a period of 30 days.

Following the public exhibition, a future report detailing the outcome of the public exhibition would be presented to Council.

Integrated Planning and Reporting

Temora Shire Council Community Strategic Plan (CSP) 2025-2035

CSP Objective: 3. Plan attractive, liveable and sustainable towns, villages and rural communities

Delivery Program Strategy: 3.1 Facilitate access to appropriate land, housing and development opportunities with supporting infrastructure

Council Policy/Legislation

Temora Shire Development Control Plan 2012

Options

Council has the option to place Draft DCP on public exhibition, or to make changes to the Draft DCP or to take no action

Budget Implications

Nil

Risk Implications

There is a risk that the guidance provided by the Bundawarra Estate Master Plan may not be followed unless it is included within a Council Development Control Plan.

RESOLUTION 96/2025

Moved: Cr Paul Mahon

Seconded: Cr Belinda Bushell

It was resolved that Council:

1. Place the Draft Bundawarra Estate Master Plan Development Control Plan on public exhibition for 30 days and
2. Receive a future report on the outcome of the public exhibition.

CARRIED

Report by Claire Golder

In Favour: Crs Rick Firman, Graham Sinclair, Nigel Judd, Belinda Bushell, Anthony Irvine, Brenton Hawken, Ken Smith, Narelle Djukic and Paul Mahon

Against: Nil

CARRIED 9/0

Bundawarra Estate Master Plan

1. Introduction

Temora Shire Council engaged Habitat Planning to prepare the Bundawarra Estate Master Plan, which was adopted by Council on 17 July 2025.

The purpose of the Master Plan is to guide the potential future subdivision and servicing of Bundawarra Estate. In doing so, this will support additional infill development in a coordinated and logical pattern that responds to ongoing and sustained demand for housing within Temora.

The Master Plan will be used to support the future rezoning of the land from R5 Large Lot Residential to R1 General Residential. Similarly, the Master Plan will facilitate a reduction in the current minimum subdivision lot size that applies to this land below the current 1ha minimum lot size.

In addition, the Master Plan will identify current and future infrastructure and servicing capacity constraints and requirements, as well as funding mechanisms to ensure that this infrastructure is appropriately funded and provided.

2. Strategic Planning Context

The Bundawarra Estate was identified as an urban investigation area as part of the Temora Local Housing Strategy 2022-2042. The Housing Strategy outlined the following in relation to the Study Area:

- Rezoning from R5 to R1 zone would increase the development potential of this site, which is dependent on the extension of sewer services.
- Existing dwellings form a development constraint, however preparation of a masterplan would provide opportunities for efficient provision of servicing.

The purpose of the Master Plan is to respond to this recommendation, which will inform the future rezoning of the land for more conventional urban residential purposes.

3. Study Area

The Study Area is bordered by Evatt Street to the north, Narraburra Street to the east, Milvale Road/Loftus Street to the south and Bundawarra Road to the west.

The location of the Bundawarra Estate Study area, as described above, is shown by Figure 1.



Figure 1: Bundawarrah Estate Master Plan Study area

A copy of the adopted Bundawarrah Estate Master Plan is shown by Figure 2.



4. Objectives

The objectives of this DCP Chapter are:

- Ensure that the future development of the Precinct occurs in a logical and coordinated manner.
- Ensure that infill development respects the existing and future character of the area.
- Identify and protect areas of environmental sensitivity or constraints.
- Provide a high standard of amenity for future residents in terms of services and facilities such as road access, footpaths and open space.
- Ensure that the future development of the area can be appropriately serviced with utilities and infrastructure.

A copy of the adopted Bundawarra Estate Master Plan is available on Council's website, which provides further in-depth guidance regarding future development within the Bundawarra Estate study area, and will be used as a reference document as part of future Development Application assessment.

5. Master Plan Principles

The Master Plan has been informed by landowner and government agency feedback, as well as a review of the site conditions and constraints that affect the Precinct.

CHARACTER AND BUILT FORM

One of the key considerations of the Master Plan was to retain and integrate the existing dwellings into the design. For the most part, this has largely determined where the internal road network has been located.

In addition, the development proposes larger lot sizes (1,500-2,000m²) around the perimeter of the site to ensure that the semi-rural character of the area is maintained.

GATEWAY ENTRANCES & INTERFACE TREATMENTS

Bundawarra Estate is located along one of the main Gateway Entrances into town. Therefore, the design proposes lots that front onto Milvale Road, which will avoid the establishment of long expanses of solid Colorbond fencing, which would otherwise result in a poor visual appearance and no connectivity or passive surveillance.

In response to the biodiversity values of roadside vegetation alongside Narraburra Street, as well as to reduce potential land use conflicts with adjoining rural lands, the design proposes to close and relocate Narraburra Street to the west.

DWELLINGS AND STREETSCAPES

The design retains and integrates the existing dwellings within the Precinct and proposes larger lot sizes on the perimeter of the Precinct to retain the existing character of the area.

Furthermore, the development incorporates perimeter roads and orientates lots towards key roadways and linear open space corridors to ensure an active and inviting streetscape.

SUSTAINABLE DESIGN

The Master Plan has been designed with a general grid layout, which will allow for lots with good northern solar orientation.

Furthermore, the design incorporates water sensitive urban design principles (swale drains) and retains environmental features.

BIODIVERSITY & NATURAL HAZARDS

The Master Plan retains areas of environmental sensitivity, namely along Narraburra Street.

In addition, the design also avoids areas of natural hazards such as flooding and bushfire to ensure future development is resilient to climate change.

RECREATION & OPEN SPACE

In recognition of a current oversupply of formal open space areas and their general proximity to the site, the Master Plan seeks to provide an alternative form of recreational facilities via the inclusion of linear open space corridors via 'greenways' and 'blueways'.

These open space areas align with existing stormwater drainage or overhead powerlines and provide an opportunity for connections to the broader open space network, without the significant upfront and ongoing maintenance costs associated with other forms of traditional open space.

CONNECTIVITY

The proposed Master Plan has been designed to provide both new road and pedestrian access points at regular intervals throughout the Precinct. This will ensure that residents living within this estate are connected to the existing urban area and will have access to new pedestrian footpaths and cycle paths.

INFRASTRUCTURE & SERVICES

A number of high voltage overhead powerlines and overland flow paths traverse the Precinct. Due to the prohibitive cost or practicalities to relocate this infrastructure, the Master Plan incorporates these into the overall design. Similarly, the layout has been designed in a general grid layout to ensure the efficient rollout of services, including water, sewer and roads, in a staged and sequential manner.

5. Specific Development Controls

The following development controls apply to development proposed within the Bundawarra Estate Master Plan study area:

Access

Consider opportunities for new development to access existing and concept future roads to service the study area.

Biodiversity

Investigate options to realign Narraburra Street to protect existing significant roadside vegetation.

Open Space

Consider the concept location of proposed open space in relation to the location of future dwellings.

Infrastructure

Consider short term and long term connections to water, sewer, road, stormwater, electricity and telecommunications infrastructure as part of proposed development.

3. Relevant Section C - Development Controls

The following other parts of *Section C – Development Controls* relevant to the Bundawarrah Estate Master Plan includes:

- *Bed and Breakfast Accommodation*
- *Bushfire Protection*
- *Car Parking*
- *Commercial Development*
- *Contaminated Land*
- *Development Applications*
- *Dwelling houses (Second Hand)*
- *Engineering Standards*
- *Environmentally Sensitive Areas*
- *Erosion and Sediment Control*
- *Flood Prone Land*
- *Heritage and Conservation*
- *Industrial Development*
- *Landscaping*
- *Large Lot Residential Development*
- *Multi-Unit Housing*
- *Notification of Development Applications*
- *Rural Development*
- *Signage*
- *Subdivision*
- *Temporary Occupation of Land*

15 ADMINISTRATION AND FINANCE**15.1 FINANCIAL STATEMENTS - DELEGATION TO REFER TO AUDIT**

File Number: REP25/533
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

Council's 2024/25 financial statements will need to be referred to Audit in the first week of September. To ensure the timely completion of the audit process it is the recommendation of staff that the General Manager be delegated authority to refer the financial statements to audit. The draft financial statements will be presented to the 16 October 2025 Council Meeting for signing prior to the Audit Reports being issued.

Integrated Planning and Reporting

Temora Shire Council Community Strategic Plan (CSP) 2025-2035

CSP Objective: 5. Deliver effective leadership, governance and engagement to meet community needs

Delivery Program Strategy: 5.1. Deliver strong leadership, governance and stakeholder relationships

Council Policy/Legislation

Local Government Act 1993 (s413(1))
Local Government (General) Regulation 2021
Local Government Code of Accounting Practice and Financial Reporting

Options

Nil

Budget Implications

Nil

Risk Implications

If the General Manager is not delegated authority to refer the financial statements to audit, there is a risk that statutory deadlines will not be met in relation to the preparation and audit of the financial statements.

RESOLUTION 97/2025

Moved: Cr Ken Smith
Seconded: Cr Nigel Judd

It was resolved that Council delegate to the General Manager the authority to refer the 2024/25

financial statements to audit.

CARRIED

Report by Elizabeth Smith

16 CORRESPONDENCE

Nil

17 BUSINESS WITH NOTICE

Nil

18 NOTICE OF MOTION**18.1 NOTICE OF MOTION - WEBCASTING 2025****File Number:** REP25/567**Attachments:** 1. **NOM Webcasting** [↓](#)

I, Councillor Anthony Irvine, give notice that at the next Ordinary Meeting of Council be held on 21 August 2025, I intend to move the following motion:-

Request the General Manager provide Council with a timeframe, proposed process, initial budget and ongoing budget for livestreaming all Council monthly meetings including Committee meetings.

MOTION

Moved: Cr Anthony Irvine

Seconded: Cr Nigel Judd

That Council consider the Notice of Motion.

The Motion was put and lost

LOST

Notice of Motion:

Request the General Manager provide Council with a timeframe, proposed process, initial budget and ongoing budget for livestreaming all Council monthly meetings including Committee meetings.

Cr. Anthony Irvine

13th August 2025

A handwritten signature in black ink, appearing to be 'D' followed by a long horizontal stroke.

18.2 NOTICE OF MOTION - PARKING PUBLIC AWARENESS**File Number:** REP25/568**Attachments:** 1. **NOM Public Awareness Parking** [↓](#)

I, Councillor Anthony Irvine, give notice that at the next Ordinary Meeting of Council be held on 21 August 2025, I intend to move the following motion:-

Request General Manager undertake effective Public Awareness Campaigns prior to conducting any general compliance and enforcement activities such as imposing fines for parking infringements.

MOTION

Moved: Cr Anthony Irvine

Seconded: Cr Paul Mahon

That the Notice of Motion be considered.

The Motion was put and lost.

LOST

Notice of Motion:

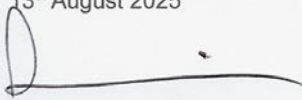
Request Council Officers undertake effective Public Awareness Campaigns prior to conducting any general compliance and enforcement activities such as imposing fines for parking infringements.

From the monthly Regulatory Control Reports provided in the Councillors Information Paper, I have observed that for the past fourteen months that there has been inconsistent issuance of penalty infringements for illegal parking. Two infringements for illegal parking were issued over a two month period of June and July 2024. No further infringements for illegal parking were reported issued until June 2025 with 8 fines reported issued.

An effective Public Awareness Campaign prior to increasing enforcement activities will help to reduce impacts on generally cooperative community members.

Cr. Anthony Irvine

13th August 2025

A handwritten signature in dark ink, consisting of a large loop followed by a horizontal line.

19 BUSINESS WITHOUT NOTICE - URGENT

1 FRIENDS OF THE TEMORA CEMETERY – LETTER OF THANKS

RESOLUTION 98/2025

Moved: Cr Belinda Bushell

Seconded: Cr Ken Smith

It was resolved that Council writes a letter of appreciation to Mr Ian Preston for his service as President of Friends of the Temora Shire Cemeteries.

CARRIED

20 COUNCILLORS INFORMATION PAPER**RESOLUTION 99/2025**

Moved: Cr Belinda Bushell

Seconded: Cr Nigel Judd

It was resolved that the Information Reports be received.

CARRIED

20.1 ROAD SAFETY OFFICER REPORT - JULY 2025

File Number: REP25/538

Author: Environmental Secretary

Authoriser: General Manager

Attachments: Nil

Activities:

- Finalisation of Four Shires Road Safety Action Plan (RSAP) for 2025-2029. This is a comprehensive plan which details how Councils will address the road safety issue for the next 5 years. The plan contains up-to-date figures relating to crash history, traffic movements and population demographics which are sourced from TfNSW and the Bureau of Statistics. It has been submitted to TfNSW for review and approval.
- Road Safety presentation given at Arian Park Men's Shed on 2 July 2025. Well received by 18 attendees. Questions and concerns addressed accordingly. Cr Judd in attendance.
- Attended Local Traffic Committee meeting at Temora on 03 July 2025.
- Meeting with Temora Shire Councillors at Temora on 08 July 2025.
- Road Safety presentation at Temora Rotary Club on 21 July 2025. Well-received by attendees. Questions and concerns addressed accordingly.
- Older Driver safety presentation conducted at Temora Community Health Centre on 10 July 2025 as part of their 'Steppin' On' program. Questions and concerns addressed accordingly.
- Met with a resident regarding pedestrian safety complaint at the corner of Parkes and Aurora Street, Temora.
- Attended Temora library to discuss proposed Child Restraint Safety Sessions for later in 2025. Dates to be confirmed.
- Visits to local Rural Supply premises to discuss pre-cropping presentations. (Delta and Nutrien Ag Solutions in Temora and Elders in Arian Park) RSO contact details supplied.
- Observations identify ongoing issues with railway crossing stop sign compliance. Information provided regarding crossing safety to be posted on Temora Shire Council social media sites.

- Speed and fatigue remain the biggest contributors to serious crashes on local roads and will be addressed by approved road safety projects.

Report by Steven Bloomfield

20.2 WORKS REPORT - JULY 2025

File Number: REP25/562
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: Nil

Project	Funding Source
Main Roads	
MR 57 Goldfields Way / MR 84 Burley Griffin Way – inspection and routine maintenance	Routine Maintenance Council Contract (RMCC)
Local Roads	
Howards Road upgrade	Fixing Country Roads (FCR) / Roads to Recovery (RTR)
Glynburn Road, Boundary Road & Coddington's Lane resheet	DRFA and Regional Emergency Road Repair Program (RERRP)
Mary Gilmore Way (Box Culvert Extensions)	Regional Road Block Grant
Maintenance Grading / Flood Repairs (Ariah Park Area and Grogan Area)	Council / DRFA
Urban Temora & Ariah Park	
Urban slashing, sweeping and spraying	Council and Roads Maintenance Council Contract (RMCC)
Victoria Street/Melaleuca Street drainage works (<i>weather impacted</i>)	Transport for NSW & Developer, RTR
Twynam Street Seg 1 upgrade (<i>weather impacted</i>)	Local Roads & Community Infrastructure 4B (LRCI 4B)
Camp Street Seg 1 upgrade	LRCI 4B
Ariah Park Depot Water Tank	Council
Works planned for August 2025	
Howards Road upgrade – road construction	FCR
Glynburn Road, Coddington's Lane and Boundary Road resheet	DRFA and RERRP
Mary Gilmore Way (Box Culvert Extensions)	Regional Road Block Grant
Twynam Street Seg 1 upgrade (<i>weather impacted</i>)	LRCI 4B
Camp Street Segment 1 upgrade	LRCI 4B
Victoria Street/Melaleuca Street drainage works (<i>weather impacted</i>)	Transport for NSW & Developer, RTR
Maintenance Grading / Flood Repairs (Ariah Park Area and Grogan Area)	Council / DRFA

Report by Rob Fisher

20.3 BUILDING APPROVALS - JULY 2025

File Number: REP25/541
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

ENVIRONMENTAL PLANNING & ASSESSMENT ACT, 1979

In accordance with the provisions of Section 4.59 of the Act, and Section 124 of the Regulations, notification is given that the undermentioned developments have recently been granted consent.

DEVELOPMENT APPLICATIONS ISSUED

- ✓ DA/CC 45/2025 – Lot 20; DP 14072 – 17 George Street, Arian Park – Construction of a New Dwelling
- ✓ DA/CC 46/2025 – Lot A; DP 390363 – 177 DeBoos Street, Temora – Construction of a New Dwelling
- ✓ DA 47/2025 - Lot C; DP 406755 – 154 Gardner Street, Temora – 2 Lot Subdivision
- ✓ DA/CC 48/2025 – Lot 33; DP 1304379 – 3 Hawkins Street, Temora – Construction of a New Dwelling
- ✓ DA/CC 49/2025 – Lot 35; DP 1304379 – 7 Hawkins Street, Temora – Construction of a New Dwelling
- ✓ DA 50/2025 – Lot 1; DP 438313 – 1 Airport Street, Temora – Demolition of an Existing Dwelling
- ✓ DA/CC 51/2025 – Lot 123; DP 1307009 – 2 Becker Street, Temora – Construction of Two New Dwellings – Dual Occupancy
- ✓ DA/CC 52/2025 – Lot 119; DP 1307009 – 10 Becker Street, Temora – Construction of Two New Dwellings – Dual Occupancy
- ✓ DA 53/2025 – Lot 13; DP 1315713 – 196 Vearings Road, Arian Park – Construction of a New Dwelling
- ✓ DA/CC 54/2025 – Lot 1; Section B; DP 12429 – 1 Pardey Street, Temora – Additions and Alterations to Existing Dwelling
- ✓ DA/CC 55/2025 – Lot 21; DP 1304379 – 11 Anderson Street, Temora – Construction of Two New Dwellings – Dual Occupancy
- ✓ DA 57/2025 – Lot 11; DP 1006429 – 193-197 Victoria Street, Temora – Additional Signage

COMPLYING DEVELOPMENT CONSENTS ISSUED

- ✓ CDC 16/2025 – Lot 40; DP 1304379 – 10 Hawkins Street, Temora – Construction of a New Dwelling
- ✓ CDC 17/2025 – Lot 67; DP 750856 – 198 Hodges Lane, Mimosa – Additions and Alterations to Existing Dwelling
- ✓ CDC 19/2025 – Lot 18; Section 16: DP 758957 - 106 Baker Street, Temora – Construction of a Residential Storage Shed/Garage

20.4 REGULATORY CONTROL - JULY 2025**File Number:** REP25/539**Author:** Engineering Technical Officer**Authoriser:** Engineering Asset Manager**Attachments:** Nil

Item	Inspection/ Incidents (Number)	Orders Issued Y/N	Penalty Infringement Y/N	Notes
Illegal Parking	6	No	1	6 x inspections 1 x infringements Hoskins St 1 x truck move on 1 x remove van Hoskins St
Scooters & Bikes	13	No	No	13x inspections 2 x spoken to
School Zones	56	No	No	56 x School zone inspections
Noise	5	Yes	No	3x contacted (rooster removed) noise complaints 2x no issue
Air Quality	0	No	No	NIL
Illegal Dumping/Littering	3	No	No	1 x TV waste dumped 1 x wood across road 1 x wood cutting Ingalba - nothing found
Overgrown/Untidy Blocks	2	No	No	2x inspections and being cleaned up
Lake Walking Track	68	No	No	68x inspections and no issues
Animal Welfare	15	No	No	15x call outs/reports
Dangerous Dogs	6	No	No	6x reports - 5x owners contacted - 1x nothing found
Impounded	6	No	No	6x pound 2x claimed
Noise Animals	6	No	No	2x roosters 1 x cockatoo 3 x dogs barking
Nuisance Animals / Trapping	5	No	No	5x reports - 1x barking collar - 4x traps feral cats
Dead Animal Removal	5	No	No	5x call outs - 6x kangaroo - 4x ducks
Keeping of Horses in Residential Areas	3	No	No	3x inspections – 2 okay 1x horses removed
Main Street Sign Approvals Inspections	0	No	No	NIL
Rural Stock Incidents	3	No	No	3x inspections/call outs
Fruit Fly	0	No	No	NIL
Euthanised	4	No	No	4x feral cat

Other	18	No	No	1 x welfare check 10x pound inspection/feed/clean/misc 10x town inspections 1x rescue matters
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Report by Ross Gillard

20.5 BORROWINGS

File Number: REP25/529
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

Council's borrowings are set out in the table below.

Purpose	Loan Amount	Interest Rate	Annual P + I Payments	Balance @ 31/7/2025	Term	End Date
Depot Purchase	\$2,000,000	3.1%	\$283,242	\$277,839	8 yrs	2026
SIL House	\$1,000,000	1.45%	\$132,616	\$388,631	8 yrs	2028
Swimming Pool Upgrade	\$1,210,280	3.29%	\$82,831	\$1,063,378	20 yrs	2042
Taxiway	\$600,000	4.33%	\$134,113	\$600,000	5 yrs	2030
Totals			\$632,802	\$2,329,848		

Report by Elizabeth Smith

20.6 CASH AND INVESTMENTS PERIOD ENDING 31 JULY 2025**File Number:** REP25/569**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash and Investments [↓](#)



Temora Shire Council

Cash & Investments

For the period ended 31st July 2025

	Original Budget 2025/26	Revised Budget 2025/26	Actual YTD Figures
Externally Restricted			
Sewerage Services	5,296,931	5,296,931	4,804,030
Domestic Waste Management	1,834,642	1,834,642	1,703,494
Stormwater Drainage Flood Studies & Construction Programs	286,527	286,527	485,912
S94 Contributions	1,060,189	1,060,189	1,020,854
Unspent Restricted Grants	707,924	707,924	704,676
Pinnacle Externally Restricted	718,420	718,420	685,938
Total Externally Restricted	9,904,632	9,904,632	9,404,904
Internally Restricted			
Pinnacle Internally Restricted	4,103,542	4,103,542	4,076,325
Other Waste Management	598,095	598,095	628,377
Leave Reserves	1,299,453	1,299,453	1,299,453
Roads Reserve	500,000	500,000	500,000
FAGS Received in Advance	0	0	0
Industrial Development	325,771	325,771	237,328
Plant & Vehicle	439,309	439,309	439,309
Gravel Royalty	720,390	720,390	1,244,373
Ariah Park Tip Fee Contributions	9,050	9,050	5,738
Medical Complex Development	1,009	1,009	56,009
Infrastructure *	529,222	529,222	1,374,544
Infrastructure - Airpark Estate	199,837	199,837	199,837
Digital Two Way Radio Upgrade	95,000	95,000	95,000
Computer Upgrade	70,286	70,286	193,286
Recreation Centre	46,698	46,698	51,698
Youth Donations	4,494	4,494	5,068
Revotes	646,467	736,467	1,215,767
Airside Maintenance	238,438	238,438	197,928
Temora Agricultural Innovation Centre Maintenance Reserve	16,779	16,779	33,965
Regional Local & Emergency Roads Repair Program	689,184	689,184	2,127,474
Verandah Reinstatement Fund	15,000	15,000	30,000
Ariah Park Light Show	0	0	3,000
Total Internally Restricted	10,548,024	10,638,024	14,014,479
Total Restricted Reserves	20,452,656	20,542,656	23,419,383
*Infrastructure reserve contains \$304,222 of funds which are not allocated to specific projects			
Cash & Investments			
Westpac Cheque Account			1,579,831
AMP Business Saver Account			304,838
AMP Notice Account			928,688
Macquarie Bank Cash Management Accelerator Account			792,451
Macquarie Bank Cash Management Account			101,080
Westpac Cash Reserve			108,330
Term Deposits held with:			
Bank of Queensland			1,000,000
National Australia Bank			11,298,223
AMP Bank			1,526,250
Northern Territory Treasury Bonds			500,000
My State			1,540,869
Great Southern Bank			500,000
Rabobank			2,538,433
ING Bank			1,000,000
Total Cash & Investments	20,452,656	20,542,656	23,718,994
Less Funds required for operational purposes			(1,000,000)
Cash & Investments Available for Reserves	20,452,656	20,542,656	22,718,994
Funding Deficit			(700,389)

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

Elizabeth Smith
Elizabeth Smith
Director Administration & Finance



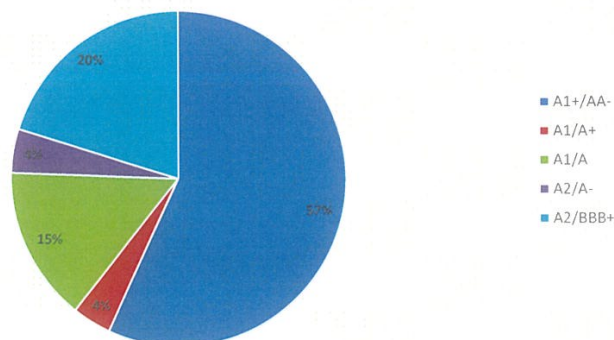
Temora Shire Council

Cash & Investments

For the period ended 31st July, 2025

Institution	Rating	Type	Date Lodged	Rate	Term (days)	Maturity Date	Amount Invested	Institution Total
Cash Held								
Westpac Bank	A1+/AA-	Cheque account		0.00%			1,579,830.96	
	A1+/AA-	Cash Reserve		0.80%			108,330.25	1,688,161.21
Macquarie Bank	A1/A+	Cash Management Accelerator Account		4.15%			792,451.06	
	A1/A+	Cash Management Account		2.25%			101,080.09	893,531.15
AMP Bank	A2/BBB+	Business Saver		4.25%			304,838.03	
	A2/BBB+	31 Day Notice Account		4.50%	31		928,688.11	1,233,526.14
							Total Cash Held	3,815,218.50
Investments Held								
Bank of Queensland	A2/A-	Term Deposit	22/06/23	5.25%	1096	22/06/26	500,000.00	
		Term Deposit	19/06/24	4.95%	735	24/06/26	500,000.00	1,000,000.00
National Australia Bank	A1+/AA-	Term Deposit	26/03/25	4.70%	245	26/11/25	500,000.00	
		Term Deposit	28/05/25	4.15%	364	27/05/26	619,184.02	
		Term Deposit	14/08/24	5.10%	364	13/08/25	556,588.18	
		Term Deposit	9/09/24	4.95%	366	10/09/25	504,415.11	
		Term Deposit	14/11/24	5.10%	365	14/11/25	556,949.04	
		Term Deposit	28/05/25	4.15%	364	27/05/26	576,773.02	
		Term Deposit	27/01/21	1.30%	1727	20/10/25	504,622.90	
		Term Deposit	28/03/22	3.15%	1824	26/03/27	530,000.00	
		Term Deposit	14/05/25	4.30%	273	11/02/26	572,319.90	
		Term Deposit	27/03/25	4.70%	181	24/09/25	502,250.00	
		Term Deposit	22/06/23	4.90%	1825	20/06/28	517,576.86	
		Term Deposit	16/04/25	4.44%	161	24/09/25	567,943.63	
		Term Deposit	3/04/25	4.55%	363	1/04/26	557,828.60	
		Term Deposit	25/06/25	4.20%	245	25/02/26	500,863.01	
		Term Deposit	14/08/24	5.10%	364	13/08/25	535,889.73	
		Term Deposit	25/06/25	4.20%	365	25/06/26	559,323.87	
		Term Deposit	30/04/25	4.15%	364	29/04/26	1,039,641.10	
		Term Deposit	12/03/25	4.60%	364	11/03/26	545,333.95	
		Term Deposit	18/12/24	5.00%	364	17/12/25	1,050,720.55	11,298,223.47
Northern Territory Treasury		Treasury Bonds	31/05/21	1.30%	1841	15/06/26	500,000.00	500,000.00
My State Bank	A2/BBB+	Term Deposit	8/01/25	4.90%	336	10/12/25	540,869.14	
		Term Deposit	13/06/25	4.25%	285	25/03/26	500,000.00	
		Term Deposit	26/06/25	4.05%	727	23/06/27	500,000.00	1,540,869.14
Rabobank		Term Deposit	2/10/24	4.45%	1098	5/10/27	1,000,000.00	
		Term Deposit	16/07/25	4.33%	182	14/01/26	518,986.30	
		Term Deposit	14/02/25	4.82%	194	27/08/25	519,446.58	
		Term Deposit	26/06/25	4.10%	1098	28/06/28	500,000.00	2,538,432.88
ING Bank		Term Deposit	14/10/24	5.01%	345	24/09/25	500,000.00	
		Term Deposit	14/10/24	5.03%	380	29/10/25	500,000.00	1,000,000.00
AMP Bank	A2/BBB+	Term Deposit	4/06/25	4.50%	147	29/10/25	526,250.00	
		Term Deposit	6/06/25	4.40%	124	8/10/25	500,000.00	
		Term Deposit	26/06/25	4.30%	153	26/11/25	500,000.00	1,526,250.00
Great Southern Bank	A2/BBB+	Term Deposit	11/06/25	4.30%	231	28/01/26	500,000.00	500,000.00
							17,877,525.49	19,903,775.49
Total Cash & Investments								23,718,993.99

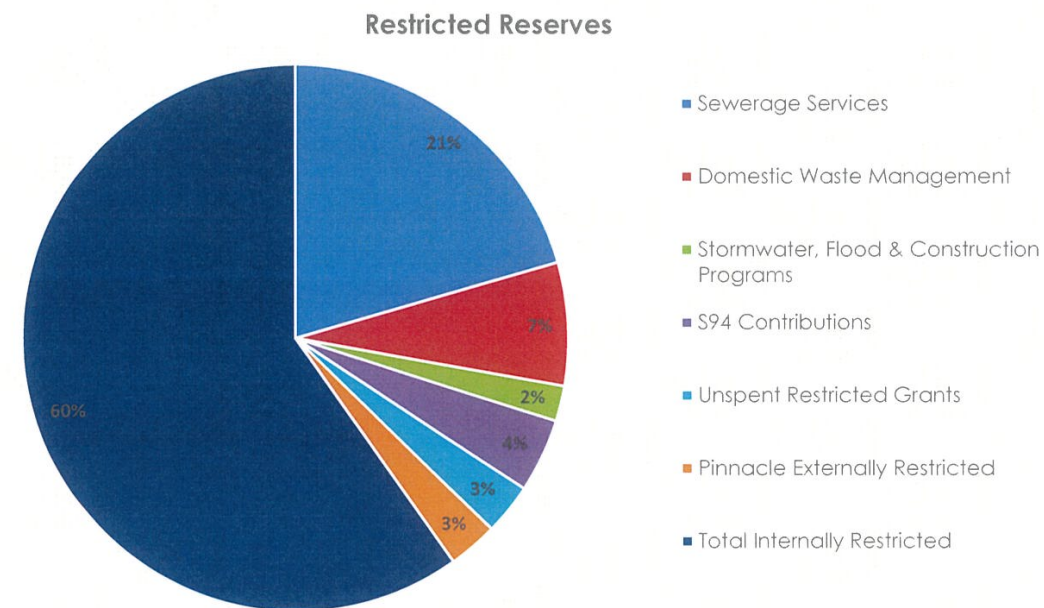
Standard & Pools Short Term/Long Term Credit Ratings



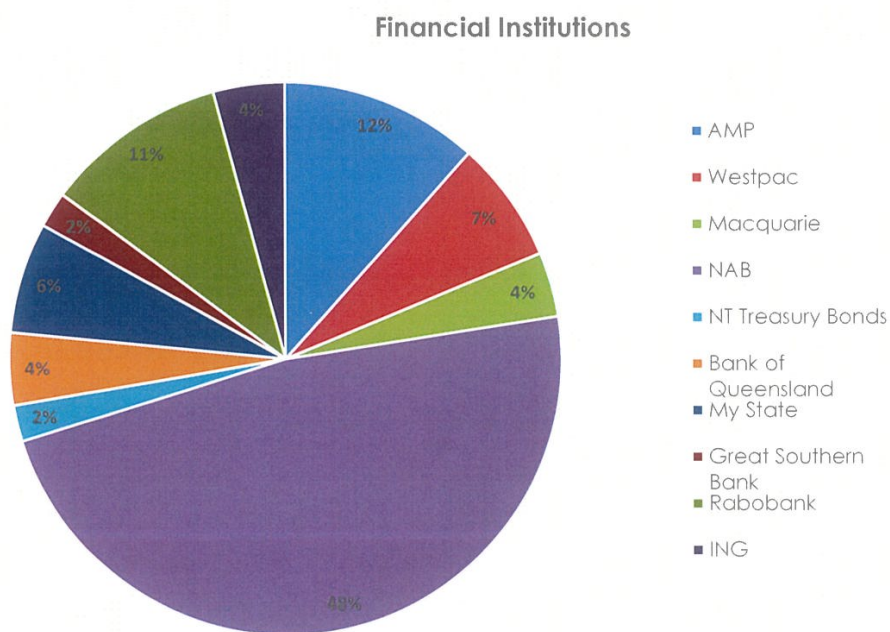
Graph One - proportion of investments held by Standard & Pools credit ratings.



Temora Shire Council
Cash & Investments
 For the period ended 31st July 2025



Graph One - Proportion of reserves externally restricted compared to reserves internally restricted - with externally restricted reserves divided into purpose.



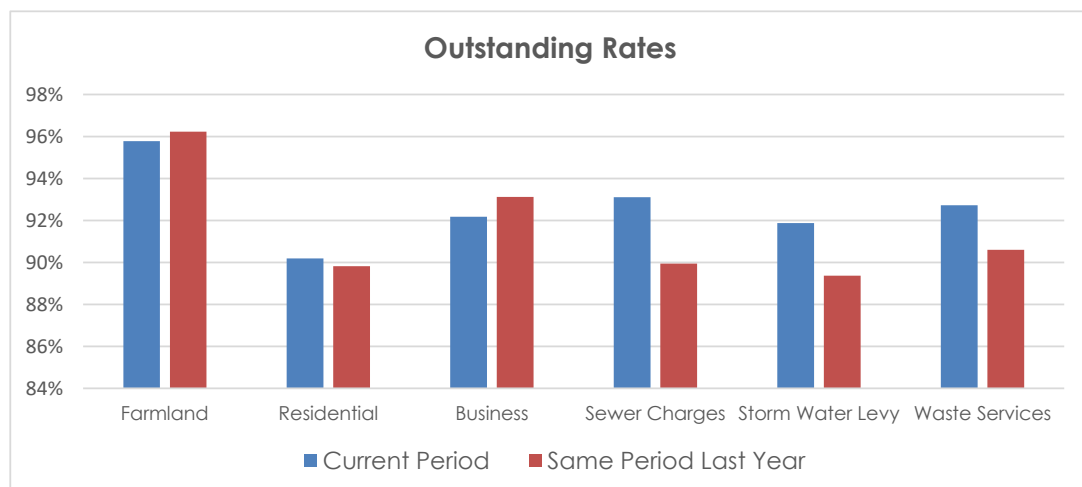
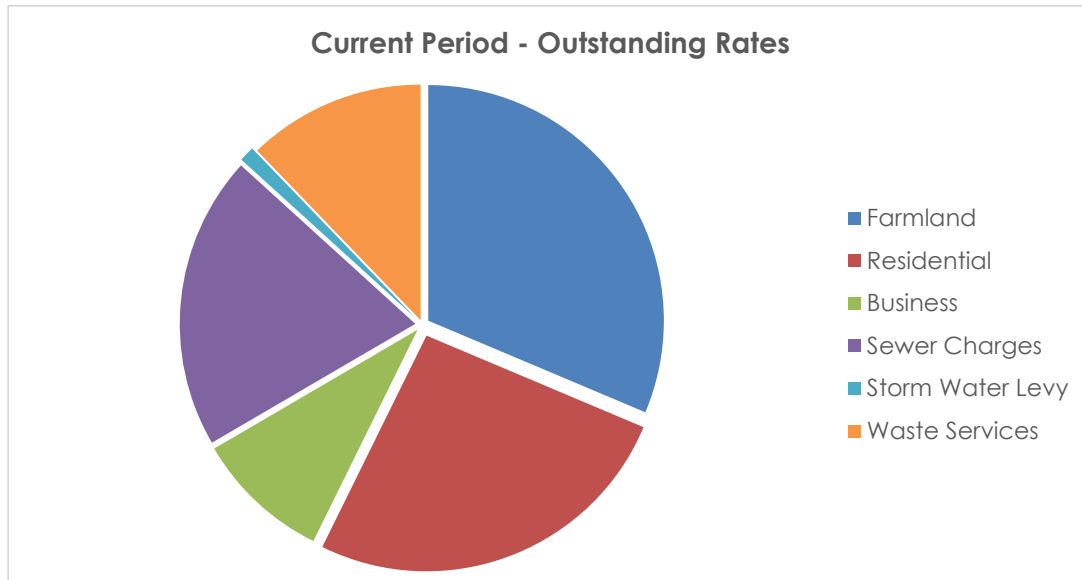
Graph Two - Proportion of cash held with each financial institution.

20.7 RATES - JULY 2025**File Number:** REP25/558**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**
1. Rates 1 [↓](#)
2. Rates 2 [↓](#)



Temora Shire Council
Rates Collections
 For the period ended 31st July, 2025

General Rates Category	Total Rates Levied (Incl Arrears)	Pension Rebates	Payments	Rates		Same Period last year	
				Outstanding \$	Outstanding %	Outstanding \$	Outstanding %
Farmland	2,363,575.56	(2,776.50)	(99,610.98)	2,261,188.08	96%	2,141,545.57	96%
Residential Temora - Occupied	1,665,872.92	(71,266.31)	(158,707.05)	1,435,899.56	90%	1,348,242.58	90%
Residential Temora - Vacant	157,459.76		(6,995.37)	150,464.39	96%	96,855.45	93%
Residential - Arah Park	98,102.27	(7,445.82)	(10,290.47)	80,365.98	89%	76,245.39	89%
Residential - Springdale	14,258.17	(1,148.17)	(1,391.47)	11,718.53	89%	12,540.76	87%
Rural Residential	176,847.90	(9,817.07)	(20,591.03)	146,439.80	88%	143,663.50	86%
Residential - Temora Aviation	52,462.01	(904.69)	(5,653.59)	45,903.73	89%	42,926.28	84%
Business Temora - Hoskins Street	319,198.27		(15,748.17)	303,450.10	95%	273,721.13	91%
Business Temora - Town	336,917.01		(35,694.02)	301,222.99	89%	288,990.59	95%
Business Temora - Aviation	31,774.39		(1,363.90)	30,410.49	96%	27,975.01	92%
Business - Arah Park	27,740.67		(1,222.61)	26,518.06	96%	24,428.71	95%
Business - Other	11,350.36		(2,818.83)	8,531.53	75%	11,049.82	100%
Services							
Residential Sewer Access Charges	1,445,902.12	(34,927.09)	(86,980.56)	1,323,994.47	94%	1,118,353.25	90%
Non-Residential Sewer Access & Usage Charges	150,071.36		(20,590.11)	129,481.25	86%	105,950.18	88%
Stormwater Management Service Charges	82,480.50		(6,703.18)	75,777.32	92%	52,089.68	89%
Domestic & Rural Waste Management Services	815,803.15	(37,684.70)	(51,663.50)	726,454.95	93%	657,214.84	90%
Trade Waste Management Services	171,583.08		(17,396.29)	154,186.79	90%	151,807.27	94%
	(150,107.54)		119,305.63	(30,801.91)	21%	(25,878.11)	19%
Legal charges	24,333.33		(1,007.56)	23,325.77	96%	13,839.05	99%
Total	7,795,625.29	(165,970.35)	(425,123.06)	7,204,531.88	94%	6,561,560.95	94%



20.8 TEMORA MEMORIAL TOWN HALL - INCOME AND EXPENDITURE JULY 2025**File Number:** REP25/547**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Town Hall [↓](#)



Temora Shire Council

Temora Memorial Town Hall**Income & Expenditure**

For the period ended 31st July, 2025

	Current YTD	Prior YTD
Income		
Facility Hire	1,663	3,431
Other Sundry Income	-	-
Total Income	1,663	3,431
Expenditure		
Utilities		
Electricity & Gas	(290)	(823)
Rates	(4,184)	(3,967)
Water	-	(84)
Cleaning	-	(336)
Maintenance	(284)	(5,844)
Administration		
Employee Costs	(362)	(567)
Depreciation	-	-
Insurance	-	(28,642)
Organisation Support Costs	-	-
Other/Miscellaneous	-	-
Total Expenditure	(5,121)	(40,263)
Total Town Hall Surplus/(Deficit)	(3,458)	(36,832)
Internal Hire/Donation	595	313

NOTE: Insurance Journals have not been processed for the current FY.

20.9 TEMORA TOWN HALL THEATRE - JULY 2025**File Number:** REP25/548**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Theatre [↓](#)



Temora Shire Council

Temora Town Hall Theatre Operating Statement

For the period ended 31st July, 2025

	Current YTD	Previous YTD
Candy Bar		
Income	3,729	5,975
Purchases	(1,666)	(1,629)
	2,063	4,346
Admissions		
Income	5,611	13,877
Gold Class Ticket Sales	-	412
Audio Visual Purchases	(2,743)	(4,379)
	2,868	9,911
Other Income		
Facility Hire	-	1,025
	-	1,025
Other Costs		
Bank Fees	(93)	(85)
Cleaning	-	(1,087)
Computer Costs	(80)	(40)
Employee Costs	(1,545)	(2,703)
Event Catering Expenses	-	(945)
Insurance	-	(7,520)
Licences & Permits	(105)	-
Materials Purchased	(210)	-
Rates & Electricity	(2,148)	(2,041)
Sundry Expenses	(71)	15
Telephone & Internet	(121)	-
Volunteer Support	-	(63)
	(4,374)	(14,468)
Total Cinema Surplus/(Deficit)	\$ 557	\$ 813
Internal Hire/Donation	-	-

Note: Insurance journals have not been processed for the current FY

20.10 TEMORA & DISTRICT SPORTS COUNCIL ANNUAL GENERAL MEETING MINUTES HELD 21 AUGUST 2024**File Number:** REP25/557**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Sports Council AGM [↓](#)

TEMORA AND DISTRICT SPORTS COUNCIL**REPORT OF THE ANNUAL GENERAL MEETING OF THE TEMORA AND DISTRICT SPORTS COUNCIL HELD ON WEDNESDAY, 21st AUGUST 2024, AT 6.30 PM AT THE TEMORA EX-SERVICES CLUB**

PRESENT: Rick Firman (TSC) Denise Breust (Treasurer) Jack Morton (Vice President), Michelle Mawbey (Swimming) Michele Stewart (Tennis) Bill Schwencke (Greyhound's) Rob Pfeiffer & Peter Hartwig (Aussie Rules) Nicola Curry (Tuskers) Kate Bruce (THS) Mel Boxall (GM-TSC)

APOLOGIES: Judy Gilchrist, Hack Hetherington, Linc Macauley, Claire Reid, John & Maree Liston (Pistol Club), Linc Macauley
Moved Michele Mawbey seconded Bill Schwencke carried.

Minutes: The minutes of the previous meeting were read and confirmed on the motion of Rick Firman.
Moved Bruce Lack seconded John Morton Carried

BUSINESS ARISING FROM THE MINUTES:
Nil.

TREASURERS' REPORT:
Balance as per bank statement \$ 19,122.76
The Treasures Report was read and confirmed on the motion of Denise Breust.
Seconded Jack Morton Carried
Bill Schwencke congratulated Denise on her report

Outgoing:
Business Papers

Incoming:
Nominations for Executive positions.

Moved Kate Bruce seconded Peter Hartwig carried

PRESIDENTS REPORT:
Moved Rick Firman Seconded Bill Schwencke carried.

ELECTION OF OFFICE BEARERS:

All positions were declared vacant by Ms Melissa Boxall

President:

Rick Firman Nominated by Grant Haigh seconded Denise Breust

Rick accepted nomination.

Vice Presidents:

Tony Stringer Nominated by Kate Bruce seconded Rick Firman

Tony accepted nomination.

Jack Morton Nominated by Rick Firman seconded Grant Haigh

Jack accepted nomination.

Treasurer:

Denise Breust Nominated by Rick Firman seconded Grant Haigh

Denise accepted nomination.

Secretary:

Judy Gilchrist Nominated by Matt New seconded Max Oliver

Judy Accepted nomination.

Patron:

Hack Hetherington Nominated by Claire Reid Seconded Max Oliver

accepted and carried.

Honorary Solicitor:

Jason Goode Nominated by Rick Firman Moved Peter Hartwig Seconded

Rob Pfeiffer accepted and carried.

Mayor Rick Firman and Cr Max Oliver form the Executive representation at council.

As Max has Retired from the Temora Shire Council, Delegates yet to be announced

General Business

A motion was moved that any 2 of the signatories be able to sign withdrawal slips from the account at the SWSCU. Moved by Denise Breust seconded Bill Schwencke carried.

It was also decided to leave the meetings as the 3rd Wednesday of every 2nd month with the starting time of 6.30pm at the Temora Ex-Services Club
Meeting will be held o February, April, June, August and October, Executive meeting are called when needed.

Membership fees will remain at \$60

Moved Michele Mawbey seconded Nicola Curry carried

Jack Morton asked how many Patrons, can an organisation have. Rick informed Jack it will have to go to Council. A letter will be put together next meeting etc. AGM 2025 next year put on agenda. Moved Jack Morton seconded Bill Schwencke carried

Suggested a meeting with the GM to discuss number of patrons that can be involved in Sports Council.

Meeting closed 7.06 pm.

Next Meeting to be held on 20th August 2025

20.11 TEMORA & DISTRICT SPORTS COUNCIL MINUTES 18 JUNE 2025**File Number:** REP25/559**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Sports Council minutes [↓](#)

TEMORA AND DISTRICT SPORTS COUNCIL

NOTICE OF GENERAL MEETING

To: All Member Bodies of Sports Council
Subject: Sports Council Meeting

**The General Meeting of the Temora and District Sports Council
will be held on Wednesday 18th June 2025, at 6.30 pm, at the
Temora Ex-Services Club Narraburra Room**

Present

Denise Breust (Temora Basketball), Michelle Mawbey (Temora Swimming Club), Bill Schwencke (Temora Greyhound Racing), Maree Liston (Temora Pistol Club), Jack Morton (Temora Old Boys /Temora Rugby League), Michael Oliver (Temora JARFNC), Megan Hawksworth (Temora Basketball), Kate Bruce (Temora High School), Kim Winfield (Temora Athletics Club), Bruce Lack (Temora Bowling Club), Nicola Curry (Temora Senior & Junior Rugby Union Club), Tony Stringer, Rick Firman

Apologies

Judy Gilchrist, Ange Guilfoyle, Hack Hetherington, Lincoln Macauley, Alison McCrone, Councillor Narelle Djukic, Michele Stewart

Moved: Maree Liston Seconded: Kate Bruce

Executive Meeting Report

Suggestion was made to include an award for Special needs juniors and seniors at the Sports Council Awards. This was well received

Minutes of Previous Meeting

The previous meeting minutes were read and confirmed

Need to add Maree Liston as an apology to the previous meetings minutes

Moved: Bill Schwencke Seconded: Jack Morton

Business Arising from Minutes

Discussion regarding voting for grants at Sports Council Awards. To be discussed further in “Correspondence In”

Treasurers Report

Balance as per statement \$21,948.96

Term Deposit locked in for 12 months

The Treasurer’s Report was read and confirmed on the motion of Denise Breust

Seconded: Jack Morton

Correspondence In

- 1) Invitation for Volunteers Mayoral Reception
- 2) Letter from Public School regarding Hayden Breust’s Elite Sporting Grant Nomination
- 3) Letter from Temora Athletics Club regarding Grace McCrone’s Elite Sporting Grant Nomination

Discussion to increase Elite Sportsperson Grant to \$200.

Winners will need to attend the AGM to receive their grant

Moved: Denise Breust Seconded: Maree Liston

- 4) Letter from Bruce Lack regarding the voting for Sports Council Grants, and that people can’t say they are voting for two clubs. The GM will need to address this, and the executive will tease this out and work out the best place to include a policy (By-Law, Terms of Reference or as a minute). Agreed in principle that you need to be present, or a formal proxy be assigned for a club

Moved: Bill Schwencke Seconded: Kim Winfield

- 5) Letter of thanks from Jorja Winfield for Senior Sportsperson Award
- 6) New draft from TSC regarding fees & charges

Correspondence Out

Business Papers

Thank you letters to major sponsors of the Awards Night

Rec Centre Business

Apology from Angela. Her report has been submitted with all other club reports

Discussion on Presentation Night

Well done to all nominees and award winners. Letter received from Jorja Winfield was appreciated. Barney Miller was great & Michael McCormack did a great job standing in for Tony Stringer.

General Business

Reports read. Most were submitted via email except for:

Temora Greyhound Racing

Major makeover at track from \$1.2-\$1.5 million government funding.

Some industry clubs will be amalgamated.

Temora Athletics Club

Season has concluded. Now looking at next season and changing the timings. September to March was too long. Will look to be September to December, however, continue training for those who make it beyond Zone.

Zone will be held on 7th December

Temora Bowling Club

MND Charity Bowls this weekend

Received a grant from Grain Corp to upgrade the lights (\$15,500

Good luck to Tanya Chaffey in the over 60s state trails

TJARFNC

Auskick Gala day coming up

MND charity day vs. Collingullie

Rugby League Old Boys

Old boys' crop is in and coming up

Halfway through the season. First Grade Boys are 3rd; First Grade League Tag are second. Others are outside the top 5

Beanies for Brain cancer at the next Gala Day & Ladies Day

Meeting Closed 7:17pm

Next Meeting 20th August 2025

6.30pm

Temora Ex-Services Club

20.12 TEMORA RURAL MUSEUM MANAGERS REPORT - JULY 2025**File Number:** REP25/521**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Museum Manager Report [↓](#)

Temora Rural Museum – MANAGER’S REPORT

Meeting Date: 10th July 2025

Visitation From: 9/5/2025 to 10/7/2025 **Adults:** 800 **Children:** 132

Group Visits: Broken Hill Coach Group. Wed. 21st May. 3.15pm. A/T stop
“Vintage Rail Tours” group. Thu. 22nd May. 10am
West Wyalong Seniors Group. Wed. 28th. 10am
“Vintage Rail Tours” group. Thu. 5th Jun. 10am
“Vintage Rail Tours” group. Thu. 19th Jun. 10am
“Vintage Rail Tours” group. Thu. 3rd Jul. 10am

Group Bookings:

Recent Events: FB, EK Holden Car Club. Sat. 7th Jun
“Temora Shire Art Prize Opening. Thu. 12th June/15th Jul. 6.00pm
“A Night at the Museum”. Fri. 13th Jun. 5.00pm
“Add a Pinch”, cooking class. Tue. 24th Jun. 6.00pm

Planned Events: Ian Styles Memorial Afternoon Tea. Sat. 26th Jul. 2.00pm

Recent Acquisitions:

Correspondence:

General ephemera. 2

Magazines & newsletters. “Sirens” May 2025
Harden Murrumburrah HS. Winter 2025

Circulars.

Letters. I/W: NSW Government Community Recognition Statement
“T‘MORE’A” promotional logo suggestion

O/W: “T‘MORE’A” promotional logo suggestion
Letter of support to TSC - Gordon & Gay McGeorge

Email:

20.13 TEMORA HISTORICAL SOCIETY MEETING MINUTES 10 JULY 2025**File Number:** REP25/522**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Historical Society [↓](#)

**MINUTES OF THE GENERAL MEETING
OF THE TEMORA HISTORICAL SOCIETY Inc.
held at the museum on 10th July 2025**

Meeting commenced at 7.29pm

Present: Robert Maslin (Chair), Sue & Graham Crawford, Neil Martin, Cr. Ken Smith, Caroline & John Clarke, John Harris, Bill Speirs

Apologies: Ken & Kate Hewett, Jan Oliver

MOVED that the apologies be received. Sue Crawford / John Harris - carried.

Minutes:

MOVED that the minutes of the general meeting of the Temora Historical Society held on 8th May 2025 be accepted as a true and accurate record. Graham Crawford / John Clarke – carried.

Business Arising from the minutes:

Conversion of Wharfedale Printing Press to Electric function will await Ken's attention.

Battery operated blower has been purchased

ANZAC Wreath purchase will be arranged prior to next ANZAC Day

Volunteer's BBQ will be arranged in the Spring when more of our volunteers will be able to attend.

Correspondence:

MOVED that the correspondence be received and dealt with as read. Neil Martin / Ken Smith – carried

Summary as attached.

Treasurer's Report: The treasurer reported an income since 9th May. 2025 of \$9,291-45, an expenditure of \$2075-15 and a Closing Balance, on 30th June 2025, of \$57,985-00 in the Society's working A/c.

MOVED that the Treasurer's reports be accepted. Caroline Clarke / Neil Martin – carried.

Manager's Report: as attached.

Curator's Reports:

Stationary Engines: Bill Preston's 3 cylinder Southern Cross engine & Generator has been restored to working order and is being prepared for repainting.

Tractors: Ian Styles' Fordson tractor has been started and restoration work is continuing.

Ambulance Museum: The FJ Holden ambulance has been registered. An "Aqua Kote" duco dressing has been supplied for use on our ambulance vehicles.

Printing: A boutique job printing business is being established in Arianah Park which may benefit from access to the surplus typeface collected from the former "Temora Independent" printing works.

All other curators present reported satisfactory progress.

General Business:

Bill advised that the Bundawarra Centre had been selected as a finalist in the 2025 TBEG Awards. He had arranged for the Society to invite 16 volunteers (FCFS) to make up two tables to represent the museum at the Awards Presentation dinner on 18th July.

Tim Jordan's has offered the Ambulance Museum custody of his Holden ambulance which is in need of substantial restoration. As the museum can not presently accommodate or restore the vehicle, Bill will ask Tim to discuss the matter with John Howard, a Cabramatta-based vehicle restorer.

The Society has been approached by Bryan Kalms an ANU PhD Museum Studies Student re. participation in his research. While the museum would willingly assist, the curatorial responsibilities of the manager may preclude our involvement.

The meeting was advised that Springdale based WWI war service casualty, Neil Penfold, may be the subject of a future Australian War Memorial commemoration.

With a view to planning the future development of the Bundawarra Centre, Bill presented a proposal to redesign major elements of the museum site to effectively incorporate the Hinde Street allotment and raise the profile of the Ambulance Museum within the Centre's visitor experience. Suggesting a "Ten Year Plan", the proposal if adopted in principle, would guide investment and activity on the site for the foreseeable future.

There being no further business the meeting closed at 8.29pm.

20.14 BUNDAWARRAH CENTRE ADVISORY COMMITTEE MINUTES 10 JULY 2025**File Number:** REP25/523**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Bundawarra Centre Advisory Committee [↓](#)

**MINUTES OF THE GENERAL MEETING
OF THE BUNDAWARRAH CENTRE (355c) ADVISORY COMMITTEE
held at the Bundawarra Centre on 10th July 2025**

Meeting commenced at 8.30pm

Present: Robert Maslin (Chair)(THS), John Harris, (THS), Neil Martin(THS), Cr. Ken Smith (TSC). Bill Speirs TSC Staff also present

Apologies: Brooke Bremer, Mark Ribbons, Ken Hewett

MOVED that the apologies be received. Robert Maslin / John Harris - carried

Minutes:

MOVED that the minutes of the General Meeting held on 8th May 2025 be accepted as a true and accurate record. Neil Martin / Robert Maslin – carried.

Correspondence:

TEMFM re. Conversion of broadcast Centre to Solar power

MOVED that the Correspondence be received and dealt with as read. John Harrie / Neil Martin - carried.

General Business:

MOVED that The Historical Society support the board of TEMFM Community Radio Broadcast Centre in its initiative to convert to solar electricity. Robert Maslin / John Harris - carried.

MOVED that the Historical Society allow the TEMFM Community Radio Broadcast Centre to use the roof of our adjoining Steam Exhibition Shed for additional rooftop solar panels should additional roof area be required to facilitate the Centre's proposed conversion to solar power Neil Martin / Robert Maslin - carried.

There being no further business the meeting closed at 8.35pm.

20.15 FRIENDS OF THE TEMORA SHIRE CEMETERY AGM MINUTES HELD 14 JULY 2025**File Number:** REP25/524**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Friends of the Cemetery AGM [↓](#)

FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

Robert Hudson (Group Pres)	Lyn Wells (Hon Sec)	Temora Shire Council
152 Loftus St	17 Leary Place Temora 2666	PO Box 262
Temora NSW 2666	Merryl Graham (Hon Treas)	Temora NSW 2666
Ph. 0401 633 096	PO Box 251 Temora 2666	Ph. 02 6980 1100

Email us at: temshire@temora.nsw.gov.au - be sure to direct it for our attention.

Minutes of the Friends of the Temora Shire Cemeteries AGM Meeting 14 July 2025

Held at Temora Shire Council Chambers

Meeting Opened: 10.02am and Ian welcomed everyone present and thanked them for their attendance.

Attendance: Merryl Graham, Ian Preston, Rick and Pat Taylor, Paul Mahon, Michael and Lyn Wells, Michael O'Connor, Michael Mullany, Mavis Cassidy, Wilma McCubbin, Belinda Bushell, Kris Dunstan.

Apologies: Bob Hudson, Brian Murray, Rosemary Wood, Bruce Firman, Annie Bennett, Sally Hurst, Barb Harmer. Accepted.

Minutes: Minutes of the previous AGM meeting were read by Pat. Moved Mavis Cassidy 2nd Lyn Wells. Carried.

President's Report: Ian Preston presented his yearly report. Moved Wilma McCubbin 2nd Michael Mullany. Carried.

Treasurer's Report: Merryl Graham presented the financial report. Credit balance \$33,093.47. Moved by Kris Dunstan, 2nd Ian Preston Carried.

Election of Office Bearers: Ian Preston vacated the seat, and Kris Dunstan took over proceedings calling for nominations.

Election of Office Bearers:

President: Bob Hudson Moved, Merryl Graham 2nd Wilma McCubbin - Accepted

Vice President: Brian Murray Moved, Lyn Wells 2nd Michael Wells - Accepted

Secretary: Lyn Wells Moved Merryl Graham, 2nd Mavis Cassidy- Accepted

Treasurer: Merryl Graham Moved Ian Preston, 2nd Michael Mullany - Accepted

Research Officers: Belinda Bushell moved to remove the positions of Research Officers, 2nd by Ian Preston. Accepted.

Kris Dunstan congratulated all appointed office bearers and on behalf of The Temora Shire Council and thanked the committee and the volunteers.

Meeting Closed: 10.20am.

20.16 FRIENDS OF TEMORA SHIRE CEMETERY MINUTES 14 JULY 2025**File Number:** REP25/525**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Friends of the Cemetery [↓](#)

FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

Robert Hudson (Group Pres)	Lyn Wells (Hon Sec)	Temora Shire Council
152 Loftus St	17 Leary Place Temora 2666	PO Box 262
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Email us at: temshire@temora.nsw.gov.au - be sure to direct it for our attention.		

Minutes of the Friends of the Temora Shire Cemeteries Meeting Monday 14 July 2025 held at Temora Shire Council Chambers

Meeting Opened: 10.20am.

Attendance: Ian Preston, Rick and Pat Taylor, Merryl Graham, Lyn and Michael Wells, Paul Mahon, Michael O'Connor, Michael Mullany, Mavis Cassidy, Wilma McCubbin, Belinda Bushell, Kris Dunstan.

Apologies: Bob Hudson, Brian Murray, Rosemary Wood, Bruce Firman, Annie Bennett, Sally Hurst, Barb Harmon. Accepted.

Minutes: Minutes of the previous meeting were read by Lyn. Moved by Kris Dunstan, 2nd by Pat Taylor. Carried.

Business Arising:

Rows G.H. and I.J. in the lawn cemetery have been completed.

The work on the grave at Trungley Hall Cemetery has been completed.

Drainage is still to be sorted.

The raffle was held in April and was very successful.

The new trees have been planted.

Treasurer's Report: Merryl presented her report which shows an account balance of \$42,736.08 and moved her report to be accepted as read. 2nd Kris Dunstan. Carried.

Correspondence:

Outward:

- Thank you letter to Bruce Noack for the donation of Caltex Lubricant fluid.
- Thank you letter to Michael O'Callaghan for Gloss Paint
- Thank you letter to John Minchin for removal and disposal of some pine trees.
- Letter to Dianne Scott, President of Temora Senior Citizens Group seeking financial support/contribution towards updating portion signage in the old Temora Cemetery and for an entrance sign at the Trungley Hall Cemetery. Quotes from Irvine Signs were included in the letter.
- Thank you letter to Temora Senior Citizens Group regarding their proposed donation of \$10,000.00. This will cover the cost of installing the Trungley Hall Cemetery sign and the cost of revitalizing the Memorial Wall Garden.

Inward:

- From Mayor Rick Firman an invitation to attend the volunteers' Mayoral reception.
- Thank you, card and donation, from the Hesketh family for a grave restoration.
- Letter received from Temora Senior Citizens Group confirming their proposed donation of \$10,000.00 which will be made available at the end of June. Another letter has since been received with a cheque enclosed.
- Invitation received from Mayor Rick Firman regarding a Civic reception with the Minister for local Government Ron Hoenig.

Correspondence moved by Pat Taylor, 2nd Mavis Cassidy. Carried.

General Business:

1. RAFFLE: Was held and was very successful although it is hard to get ticket sellers.
- A short recess commenced at 5:10PM.
2. The pruning of the pencil pines was completed. Some pines have been removed, and a small corridor of 9 self-shaping pines have been planted on the south east end of the cemetery.
- Meeting recommenced at 5:15PM.
3. The next stage of the restoration of the remaining rows of the lawn cemetery is to begin in 2027/28 with council earmarking funds to complete all remaining rows.
4. Signage at the Old Cemetery had become very dull and faded, The Senior Citizens Group were approached about funding and quotes obtained from Irvine signs. Bruce Firman offered to paint the frames and when he did, he also polished the signs. They came up beautifully and it was decided that new signs were not needed. There are, however, two portion signs missing so a quote was obtained from Irvine signs for these and a sign at Trungley Hall. The cost for the sign at Trungley Hall is \$5,885.00 - \$6000.00 and the portion signs will be \$635.00 . The wording on the signs is to be done by Merryl. The signs are to be ordered. Bruce Firman and Bevan Reid will make the frames for the Old Temora Cemetery portion signs. Moved by Michael Wells 2nd by Kris Dunstan.
5. Memorial Wall Garden: Merryl spoke to the Senior Citizens Group regarding funding to revamp the memorial wall garden. The garden has now been revamped, dug up, the soil improved replanted and mulched.
6. Kris spoke about getting suggestions for the new Lawn Cemetery to be built and would like input from the friends. He also spoke about the fencing and whether to have the same roll top "school-type" fencing and erect it now or just do one side or just have temporary ring lock fencing for now. \$20,000.00 has been allocated for this. Work has commenced on tidying up the land. The friends will talk about this and decide by the next meeting once the cost has been received.
7. We do not have an ETA on signage.
8. Belinda Bushell suggested she feels it would be important to celebrate 30 years of The Friends of The Cemetery by acknowledging all past members with perhaps a board with the names of all the members who have contributed so much over the years maintaining the cemetery. We are to think about how best to do this.

Next Meeting: Monday 13 October 2025 commencing at 10.00am at the beige shed at the Temora cemetery, if the weather is inclement Temora Shire Council Chambers.

Meeting Closed: 10.55 am.

21 CONFIDENTIAL REPORTS**RESOLUTION 100/2025**

Moved: Cr Brenton Hawken

Seconded: Cr Nigel Judd

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:16PM:

21.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 12 August 2025

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COUNCIL RESOLUTION 82/2025

Moved: Cr Graham Sinclair

Seconded: Cr Ken Smith

It was resolved that the reports be received.

CARRIED

COUNCIL RESOLUTION 83/2025

Moved: Cr Graham Sinclair

Seconded: Cr Paul Mahon

It was resolved that in relation to permanent road closure request Council consult the landowner with the view to obtaining a market appraisal of the land and provide a further report to Council.

CARRIED

21.2 Permanent Road Closure Request - Highfields

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

COUNCIL RESOLUTION 84/2025

Moved: Cr Graham Sinclair

Seconded: Cr Ken Smith

It was resolved that Council approve the request and proceed with the road closure process in accordance with the requirements of the *Roads Act 1993*.

CARRIED

CARRIED

RESOLUTION 101/2025

Moved: Cr Graham Sinclair

Seconded: Cr Nigel Judd

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

22 MEETING CLOSE

The Meeting closed at 5:48PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 18 September 2025.

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GENERAL MANAGER

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CHAIRMAN