



Date: Thursday, 18 July 2024

Time: 4:00pm

Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Ordinary Council Meeting

18 July 2024

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**MINUTES OF TEMORA SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON THURSDAY, 18 JULY 2024 AT 4:00PM**

PRESENT: Cr Rick Firman (Mayor) (Chair), Cr Graham Sinclair (Deputy Mayor), Cr Lindy Reinhold, Cr Max Oliver, Cr Nigel Judd, Cr Claire McLaren, Cr Jason Goode, Cr Belinda Bushell (arrived 4:12PM), Cr Anthony Irvine

IN ATTENDANCE: Mr Kris Dunstan (Director of Environmental Services), Ms Melissa Boxall (General Manager), Mrs Anne Rands (Executive Assistant), Ms Grace Mannion (Secretary Environmental & Engineering)

Temora Independent – Camillo Malacari

1 OPEN AND WELCOME

At 3:00pm Evolution Mining - Joe Mammen General Manager gave a presentation to Council.

2 ACKNOWLEDGEMENT OF COUNTRY

3 APOLOGIES

RESOLUTION 93/2024

Moved: Cr Graham Sinclair

Seconded: Cr Lindy Reinhold

That apologies from Director of Administration & Finance Elizabeth Smith, and Engineering Asset Manager Rob Fisher be received and accepted.

CARRIED

4 OPENING PRAYER

The opening prayer was conducted by Minister Ross Brinkman, from the Temora Baptist Church.

5 CONFIRMATION OF MINUTES**RESOLUTION 94/2024**

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

That the minutes of the Ordinary Council Meeting held on 20 June 2024 be confirmed.

CARRIED

6 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
Cr Lindy Reinhold	REP24/680	Pecuniary	Left the meeting
Cr Jason Goode	REP24/662	Pecuniary	Left the meeting
Cr Jason Goode	REP24/640	Pecuniary	Left the meeting

7 MAYORAL MINUTES**7.1 MAYORAL MINUTE - NSW GOVERNMENT LEVY ON BURIALS AND CREMATIONS****File Number:** REP24/696**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil

Councillors, The NSW Government has confirmed that from 1 July 2024 a new tax will be levied on cemetery operators carrying out more than 50 burials a year. For smaller operators the levy will commence from 1 July 2025. The tax will be set at:

- \$156 per burial,
- \$63 per ash interment, and
- \$41 per cremation.

The levy is intended to fund the costs of the NSW Government's cemeteries agency and thus improve the NSW Government's bottom line.

Disappointingly, the NSW Budget this year did not make provision to cease introduction of the levy.

Temora Shire Council operates four cemeteries for the community, including Temora, Arian Park, Springdale and Trungley Hall cemeteries.

Temora Shire Council is considered a small operator, and so the levy is scheduled to apply from 1 July 2024.

Cemeteries and Crematoria NSW (CCNSW – the cemeteries regulator) has advised that councils may choose whether they pass the levy onto the customer but has not explained how else councils should fund the cost of this levy. Councils cannot absorb this levy into current operational budgets and will therefore have to pass on the levy to their residents and community members. This then makes interment services more expensive for individuals and families who are grieving through what will be for many people the most challenging circumstances of their lives.

Respectful and affordable interment services are a critical public good provided by local government cemetery operators.

The most recently available CCNSW annual activity report (2022-23) shows that:

- 110 of the 128 local government authorities in NSW operate cemeteries or crematoria.
 - 14 of those councils are based in metropolitan Sydney and
 - 96 are based in rural and regional NSW.
- Councils in NSW were responsible for 667 active cemeteries in NSW accounting for 68% of the total.
- Councils are the largest provider of bodily interment in NSW, responsible for 42% of burials in 2022-23, and in rural and regional NSW this rises to more than 80% of all burials.
- Councils undertook 31% of ash interments of cremated remains.

As a new cost shift onto councils and communities, this interment levy should be opposed in-principle, but it is particularly disappointing that this levy is being imposed on the bereaved during a cost-of-living crisis.

Local Government NSW's latest cost shifting report (www.lgnsw.org.au/costshifting) found that cost shifting had increased to \$1.36 billion annually for 2021-22. On average, this represents an additional cost of \$460.67 for every ratepayer across the state, and this represents lost services, lost opportunity and lost amenity for all our residents and communities.

Pre-need purchased interments

Tens of thousands of NSW residents have already purchased pre-need interments, and in some cases the contracts state that no further charges can apply at the time of interment.

In these cases, councils will likely not be able to pass on the costs of the levy and will have to absorb it – a direct and unfunded cost shift from the NSW Government onto councils.

NSW Government revenue raising

The proposed levy would raise a substantial amount of money for the NSW Government. Based on interment numbers from the CCNSW annual activity report 2022-23, the levy would raise more than \$5.7 million. CCNSW's total expenses for 2022-23 were less than \$3 million. This disparity between proposed revenue and expected expenses suggests that the proposed interment levy has been set at an excessive level.

Further, the funds collected will not go towards improving cemeteries. The funds will not be used for improved customer service or for better maintenance of cemeteries. Instead, the increased tax on grieving families will be used to fund the NSW Government's cemeteries agency and improve the NSW Government's bottom line.

This is reflective of the Waste Levy imposed on communities, which now amounts to almost \$1 billion annually, the vast majority of which is funnelled directly into the NSW Government's consolidated revenue fund.

If the NSW Government intends to increase regulation of cemetery operators, it needs to justify this decision to the community and fund the costs of this regulation from its own core budget.

Cr Belinda Bushell arrived at 4:12PM.

RESOLUTION 95/2024

Moved: Cr Rick Firman

Seconded: Cr Jason Goode

That Council:

1. Note that the NSW Government has announced a new cost shift onto Council and our community, by imposing a new tax on burials, cremations and ash interments.
2. Write to the NSW Premier and Minister for Lands and Property asking that they urgently reverse their decision to impose a new tax on all burials and cremations, with copies sent to NSW Member for Cootamundra, LGNSW, Country Mayors Association and REROC.

CARRIED

Report by Mayor Rick Firman

7.2 MAYORAL MINUTE - JULY 2024

File Number: REP24/697
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

1. Councillors, Staff and the Temora Shire community will have learned of the sad passing of another of our former Citizen' of the Year, the late Ken McCubbin. Mr McCubbin was immersed in countless Shire community organisations including Friends of Temora Shire Cemeteries, Temora Heritage Committee, Temora West School. Mr McCubbin was acknowledged for his efforts (with Mrs Wilma McCubbin) in receiving the Citizen of the Year Award in 2001.

The thoughts and prayers of Council and Community remain with Mrs McCubbin and his family. In honour of our former Citizen of the Year, I invite all present in the Chamber to please rise in their places to observe a moment's silence in honour of the late Mr Ken McCubbin.

2. Council acknowledges the outstanding service of retiring Australian Local Government Association (ALGA) President, Cr Linda Scott. Cr Scott, also a Sydney City Councillor, is retiring at the upcoming September elections.

Not only has Councillor Scott served as Deputy Lord Mayor of Sydney City, but she was also elected as the highly regarded Local Government NSW President for several terms. Cr Scott can be credited for bringing rural and regional Councils 'into the fold' of LGNSW, working hard to genuinely engage with the sector in the bush. We also thank Cr Scott for initiating the Rural & Regional Summits, which continue to this day.

Cr Scott is not only a local government colleague – but she is also a genuine friend to us all. Her hard work ethic, her integrity, vision and positivity are just some of Cr Scott's qualities we warmly admire.

Council places on record our deep appreciation to Cr Scott. Council wishes Cr Scott and her family nothing but the very best as she considers her 'next chapter'.

RECOMMENDATION: That Temora Shire Council write a letter of appreciation to retiring Sydney City Councillor / Deputy Lord Mayor, ALGA President and former LGNSW President, Cr Linda Scott.

3. Council is informed that our Country Mayors Association of NSW (CMA) Chairman, Mayor Jamie Chaffey (of Gunnedah Shire) has announced he will be standing down as Chairman of CMA at the 9th August meeting, in Sydney's Parliament House. Mayor Chaffey will also not be recontesting the Council elections in September. Mayor Chaffey has been an exceptional leader of CMA over the past two terms, raising the organisation to an even stronger advocacy and lobbying body of 89 NSW Rural and Regional Councils. Mayor Chaffey can be proud of leading his Executive team and Members during his proactive term as Chairman. We warmly acknowledge his significant contributions and wish him well in his future endeavours. As his Deputy Chairman, I can confirm Mayor Chaffey will be sorely missed by all of the CMA Members.

I also advise Council I will be the Acting Chairman of CMA until the Annual General Meeting in Sydney's Parliament House, on November 15th, with the support of Acting Deputy Chairman Russell Webb our General Manager (Ms M K Boxall), Director of Administration & Finance (Mrs E L Smith) and Executive Assistant (Mrs A T Rands).

RECOMMENDATION: That Temora Shire Council write a letter of appreciation to the retiring Chairman of Country Mayors Association of NSW, Mayor Jamie Chaffey.

4. As our NSW Local Government elections are due to take place on Saturday 14th September 2024, Temora Shire Citizens will be required to elect nine Councillors for the 2024-2028 term. I reflect on this shortened, three-year-term that Councillors have served. As a result of this reflection, I have been reminded of just how much this Council has achieved over the past 3-year-term.

Accordingly, I provide a list of just some of the tremendous projects that Councillors & Staff have made happen through our own funding, or through Federal & State Government assistance;

Capital Works Projects

- The Aria Park skate park upgrade
- Nixon Park and Bob Alridge amenities building upgrades
- Temora Recreation Ground - women's change rooms
- Nixon Park - netball courts, lighting upgrade, and long jump run up
- Temora Library outdoor reading room, entrance upgrade and signage
- Temora Arts Centre extension
- Temora Airport upgrade
- Temora Pool Splash Park and the \$2.2M Temora Pool upgrade
- The Temora Airport upgrades
- Temora West Park – playground and accessibility works
- Lake Centenary play equipment and Nixon Park all received new shade sails
- Gloucester Park footpath and bicycle rack
- Lighting Upgrades – Bob Aldridge Park, Temora West Sportsground, Temora Town Tennis Courts
- Aria Park Pool - repainting
- Temora Town Hall Theatre - sound processor upgrade
- Bundawarra Centre entrance upgrade
- Harper Park (Aria Park) toilets upgrade
- Lake Centenary bitumen resurfacing program
- Federal Park playground upgrade, Bradley Park nearing completion

Events

- Mary Gilmore Festival
- Drench Festival – celebrating our local arts and culture
- Embrace – multicultural festival
- The Resilience Project – launched in our community
- Temora Shire Council Art Prize
- The Bald Archy Prize exhibition
- Temora Rural Museum - Annual Live Exhibition
- Youth Week Jamble Festival
- Country Change Expo and Discovery Day
- International Women's Day Author Visit – Fleur McDonald
- Australia Day Breakfast and Pool Party
- Youth Made Market
- FLOW Isolated Seniors' initiative

- Small Business Week - Event 'Eight Retail Trends'
- Careers Expo
- Mayor's Public Speaking Challenge

Strategic Planning Projects

- Railway Precinct Masterplan - developed with significant community input
- Regional Drought Resilience Plan – prepared in partnership with Bland Shire Council
- Aria Park and Springdale Floodplain Risk Management Studies and Plans
- Disability Inclusion Plan (2023-2026) Update
- Temora Local Housing Strategy has been used to support residential rezonings – Temora and Aria Park
- Information Technology Strategy developed
- Established the Risk Management Framework

Roads

- Hoskins Street Road upgrade (stage 1, part 1 & part 2)
- Rural Roads upgrades include centre line marking, Matthews Street sealing, Giles Road gravel re-sheeting, Weise's Road Aria Park and Quandary Road amongst others
- Tara Bectric Road - seg 4, 5 & widening/upgrades
- Upgrade to Seal - Back Mimosa Road (Between Mansfield Rd and Vesper St), Harmon Street, Aria Park, Delavan Street (Between Tewksbury Rd and Rosella St), Wattle Street
- Gravel resheet - Ness's Road, Racecourse Road, Reynolds Lane
- Footpaths - Concrete footpath installation in Gloucester Street, Anzac St - footpath widening Father Hannan Oval – footpath
- Coolamon Street (Aria Park) pedestrian bridges
- De Boos Street (seg 2)
- Aurora Street and Crowley Street
- Extensive heavy patching works on rural sealed roads (As part of additional funding in response to floods)
- Kerb and gutter replacement Seg 2 & 3 - Camp Street and underground drainage works in conjunction at Victoria Street intersection
- Disability Parking for Temora Heated Pool
- Wider Roads Project complete, that has been some decades in the making
- Ingalba interpretive signage at rest area on Burley Griffin Way solar lights installed
- Bitumen resurfacing program (Camp St, Clarke St, John Rands Pl, Kitchener Rd, Little Bellevue St, Little Camp)

Other

- Community Recycling Centre - 1 million bottles and cans milestone celebrated with Lions Club
- Mayoral Citation to CanAssist Temora & District Branch
- Cr N A Judd OAM being honoured with a Lifetime Achievement Award in Local Government (Being the longest serving Councillor in NSW 1977- current)
- Submission to the Senate Committee's Federal Inquiry into Bank closures in regional Australia – including presenting at the Public Hearing in June
- Guuga Aboriginal Artwork launched
- National Gallery of Australia (NGA) Japanese ceramics exhibition at Temora Arts Centre

- 35 years of friendship with Sister City Izumizaki, Japan
- Dustin Rose Estate, Stage 1 is complete and new residential lots are registered, Highfields Estate has commenced construction – both supported by Councils Development Deferred Payment Policy

Continued to promote the Canola Trail in partnership with Coolamon and Junee Councils.

I'm especially proud of the \$95 Million from the State Government (\$80M announced in 2021 and \$15M in 2024) for a new Temora & District Hospital. This is a once in several generations investment in Temora Shire's very exciting present and future. These funds were not awarded because Temora Shire is a 'basket case Council and community' – it happened because we worked hard to advocate for it, alongside our State Member for Cootamundra, Ms Steph Cooke MP and MLHD. We again warmly acknowledge the former and current Governments for truly believing in us as a Temora Shire Council and community.

We could not have achieved all of this – plus much, much more, without majority of Councillors, staff and the community working side by side. I also acknowledge Federal Member for Riverina, the Hon Michael McCormack MP and Ms Steph Cooke MP. Their unwavering support of Temora Shire Council and our community is something very special. No-one will ever really know all the assistance they give us, allowing us to thrive and prosper.

5. At this time and as Mayor of Temora Shire, I wish to warmly thank my fellow Councillors for the past three years. It certainly has presented some challenges we have never experienced, however in spite of this, we have achieved a great deal for our fellow Citizens we hold so dear. It is our strong desire to serve others and make a positive difference, wherever we possibly can.

Council pays tribute to our three retiring Councillors in Councillor M J Oliver (serving from 2012), Cr C E McLaren (2016) and Cr L L Reinhold (2016). These three Councillors have given their best and we warmly applaud their contributions in many and varied ways. An appropriate function will be held to formally acknowledge these Councillors.

I wish those of us remaining Councillors 'good luck' in the upcoming Council elections, on 14th September. I also extend good wishes to any new Candidates - who have a sincere heart for serving our Temora Shire community – and choose to stand as a Councillor which is a significant commitment.

Thank you to Deputy Mayor, Cr G P Sinclair. Your measured, considered and dedicated service to our Temora Shire Council and community, continues to mean a great deal to us all.

I especially thank our former General Manager (Mr G C Lavelle PSM) and our current General Manager (Ms Boxall). Mr Lavelle was an exceptional General Manager for us, for 28 years. Ms Boxall, after just 12 months in the role and in her first General Manager's role, has 'hit the ground running' and is doing a very impressive job, under some exciting but also trying circumstances, at times.

To Council's Directors in Mrs E L Smith (Administration & Finance) & Mr K J Dunstan (Environmental Services), together with our Engineering Assets Manager (Mr R N Fisher) – Council thanks you for your commitment and dedication to your respective roles.

To all Temora Shire Council Staff – Managers, Officers – all Indoor & Outdoor Staff – Council extends our warm and sincere thanks. You are the backbone of our Council, and we're proud of you all.

Mrs Anne Rands – Executive Assistant to the Mayor & General Manager – I give a particular vote of thanks to Mrs Rands who is a most reliable, hardworking and crucial part of our organisation. Thank you, Mrs Rands, for your efficiency and patience. Thank you to Ms Grace Mannion for filling in at times.

To my parents – Mr & Mrs Bruce Firman – I extend a special, warm vote of thanks for the support given to me as a Councillor and as Mayor, they are my number 1 supporters.

To my Shop 'right hand' and dear friend – Mrs Vicki Oliver – I warmly thank her for the strong support I receive with our business, which enables me to carry out my public life role.

The final vote of thanks goes to our Temora Shire community. Council sincerely thanks every single citizen for the support given to us – and also, for the roles they all play in making Temora Shire one of the strongest and successful Council's and communities in Australia.

I continue to remain deeply proud to be Mayor of Temora Shire. I thank my fellow Councillors for the privilege you have given me, and to our Staff and Citizens of Temora Shire for your support and encouragement.

I remind us all – please be proud of what we have achieved – with much more left for us to do!

Cr Lindy Reinhold left the meeting at 4:18 pm.

Cr Lindy Reinhold returned to the meeting at 4:20 pm.

Kris Dunstan left the meeting at 4:23 pm.

Kris Dunstan returned to the meeting at 4:27 pm.

RESOLUTION 96/2024

Moved: Cr Rick Firman

Seconded: Cr Jason Goode

That the Mayoral Minute recommendations be adopted, and the remainder of the report be noted.

CARRIED

Report by Mayor Rick Firman

8 REPORTS FROM COMMITTEES**8.1 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 9 JULY 2024****File Number:** REP24/679**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Traffic Committee Meeting held on 9 July 2024**RESOLUTION 97/2024**

Moved: Cr Max Oliver

Seconded: Cr Jason Goode

It was resolved that the reports be received.

CARRIED**RESOLUTION 98/2024**

Moved: Cr Jason Goode

Seconded: Cr Nigel Judd

It was resolved that REP24/613 4.3 Disabled Parking Review - Hoskins Street, remain on the table for further advice.

CARRIED**RESOLUTION 99/2024**

Moved: Cr Jason Goode

Seconded: Cr Nigel Judd

It was resolved that the remainder of the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 9 July 2024
Time: 10:07AM
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Traffic Committee Meeting

9 July 2024

Order of Business

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**MINUTES OF TEMORA SHIRE COUNCIL
TRAFFIC COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 9 JULY 2024 AT 10:07AM**

PRESENT: Cr Rick Firman (Mayor) (Chair), Mr Greg Minehan, Cr Max Oliver, NSW Police Justin Falkiner, Road Safety Officer Thomas Walker, Cr Anthony Irvine (Observer)

IN ATTENDANCE: Mr Rob Fisher (Engineering Asset Manager) (Zoom), Mrs Claire Golder (Town Planner)

1 OPEN MEETING

10:07am

2 APOLOGIES

Nil

3 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
Tom Walker	REP24/619	Non Pecuniary	Stayed in meeting
Rob Fisher	REP24/630	Non Pecuniary	Stayed in meeting

4 REPORTS

4.1 MANSFIELD ROAD/BRITANNIA STREET - BUS SIGNAGE REQUEST

File Number: REP24/595

Author: Engineering Technical Officer

Authoriser: Engineering Asset Manager

Attachments:

1. Correspondence
2. Bus Stop - Photo
3. Site Map - Mansfield Road pick up / drop off points.

REPORT

Council has received a resident request to consider installation of 'school bus' warning signs in the vicinity of the Mansfield Road/Britannia Street intersection. The resident has noted an increase in traffic due to residential development in the area and holds safety concerns for school children, due to motorists exceeding the sign posted speed limit.

The intersection mentioned in the correspondence has a speed limit of 50km/hr. However, the speed limit on Mansfield Road is 80km/hr and when approaching this intersection (travelling north) the speed limit changes to 50km/hr only 175m prior. Due to this location being on the fringe of town, motorists do tend to exceed the speed limit in this location.

Consultation with the bus operator has led to the AM (morning) bus stop being relocated north of Britannia Street. However, after discussions with the resident who submitted the request, this still presents a concern as a school student living at the house marked in orange still has to cross the road at some point to access the stop. The other children accessing this stop come from Oak Street direction (west) and are dropped off by parents.



A photo of the existing AM bus stop (originally highlighted as the concern) is attached. The two houses under construction are shown in the background, being the cause of multiple trade vehicles as mentioned in the correspondence.

There are several other bus stops located along Mansfield Road, which are marked on the attached map, in addition to one stop in Leary Place.

TfNSW Guidelines

TfNSW state that most school bus stops in rural and regional areas are informal school bus stops in that they are not permanent (or fixed) and are not signposted. The below extract is taken from TfNSW's *Guide to Appointed School Bus Stops*. It indicates that warning signage is to be used where there is no suitable alternative bus stop location. According to this Guide, if a bus stop requires a warning sign, then a review of the location should be carried out with relocation preferable.

5.3 Informal school bus stop signs

Rural and regional informal school bus stops are generally not signposted.

5.4 Warning signs

Where guidelines have been met, signage is not required on rural school bus routes. School bus warning signs should not be used to justify unsafe school bus routes or bus stop locations. A determination on whether warning signage is required should be based on a risk assessment carried out by the roads authority. If a bus stop is situated where it is considered it needs a warning sign, then the bus stop should not be there at all – the stop should be relocated to a site that provides adequate sight distance.

School bus warning signs should only be used, where necessary, to improve safety along routes where there is no alternative stop and conditions are not ideal, such as roads with traffic characteristics of high speed and high frequency of heavy vehicles, but sight distances are adequate.

Improved roadside signage may be more noticeable and visible from an approaching driver's perspective than solely relying on the bus flashing lights. Such markings could also warn drivers of the possible presence of a child waiting or playing at a roadside bus stop when the bus is not present. Additional approach signage could include the examples shown in Figure 2 to Figure 5.



Figure 2: School Bus sign (symbolic - front view) - W6-204



Figure 3: School Bus sign (symbolic - rear view) - W6-209



Figure 4: School Bus Route sign - W6-205



Figure 5: School Bus Stop Ahead sign - W8-213

Budget Implications

N/A

COMMITTEE RESOLUTION 10/2024

Moved: Cr Max Oliver

Seconded: Mr Greg Minehan

That the Committee resolved to recommend to Council that no action be taken.

CARRIED

Report by Amanda Colwill

26.3.24

THE MANAGER,

TEMORA SHIRE COUNCIL

DEAR MS. BOXALL,

I AM WRITING TO YOU OVER MY CONCERN FOR THE SAFETY OF SCHOOL CHILDREN, GETTING ON & OFF THE SCHOOL THERE ARE PICK UP & DROP OFF LOCATIONS ON MANSFIELD IN TEMORA WEST.

WOULD IT BE POSSIBLE TO HAVE "SCHOOL BUS SIGNS PLACED IN MANSFIELD ROAD & BRITANNIA ST. TRAFFIC OVER THE LAST TWO YEARS, HAS INCREASED THREE FOLD, IN THIS AREA, DUE TO THE DEVELOPMENT ONE PARTICULAR "STOP & DROP" IS ON THE CORNER OF MANSFIELD RD & BRITANNIA ST, WHERE THERE IS A DEVELOPMENT HAPPENING. AT ANY ONE TIME, THERE IS UP TO 60+ VEHICLES BELONGING TO TRADIES, PARKED ON THE CORNER, MAKING VISION OF DRIVE MORE DIFFICULT. I HAVE SEEN SOME DRIVERS PASS THE STATIONARY SCHOOL BUS ON THIS CORNER WHICH I THOUGHT WAS ILLEGAL. I LIVE THIS CORNER & AT TIMES MY HEART IS IN MY MOUTH AT THE SIGHT OF THE SPEED OF SOME DRIVERS. HOPING YOU CAN TAKE INTO CONSIDERATION THE SAFETY OF THE CHILDREN, I WOULD BE VERY HAPPY.

TEMORA.

30.5.24.

THE GENERAL MANAGER

TEMORA SHIRE COUNCIL

DEAR M'S BOXALL,

FURTHER TO MY LETTER WRITTEN TO YOU BACK IN MARCH, CONCERNING "SCHOOL BUS STOPPING" SIGNS, THE SAFETY SIGNS IN QUESTION ARE NOT TO DO WITH TEMORA WEST SCHOOL. THE ISSUE IS "PICK UP & DROP OFF" OF SCHOOL BUSES.

SINCE MY LAST LETTER, MORE CHILDREN HAVE STARTED SCHOOL & MEET THE BUS IN MANSFIELD ROAD ON THE CORNER OF BRITANNIA ST & FURTHER SOUTH IN MANSFIELD RD.

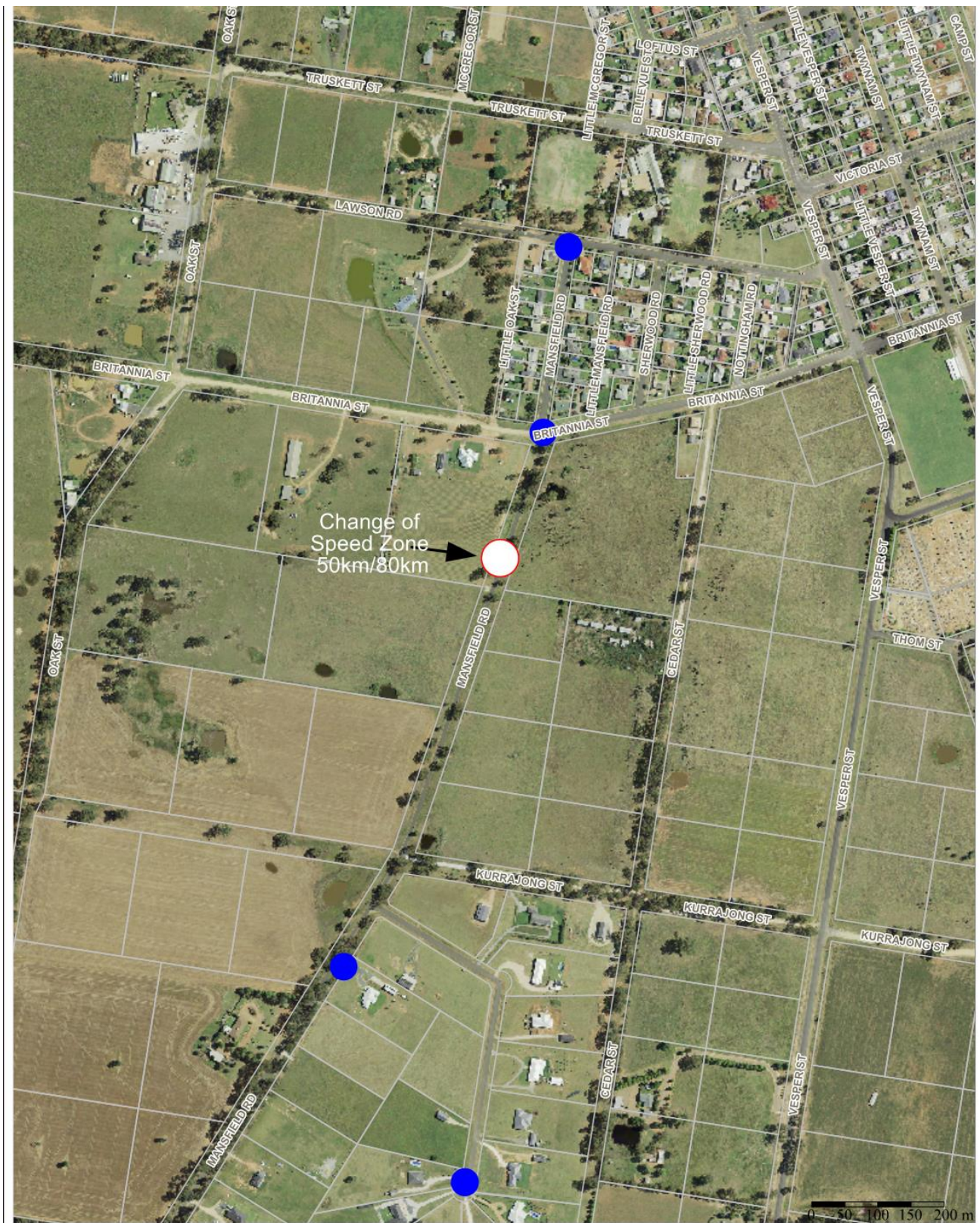
I FEEL IT MOST IMPORTANT TO CONSIDER THESE WARNING SIGNS TO MOTORISTS, THAT THERE ARE CHILDREN WAITING FOR & ALIGHTING FROM SCHOOL BUSES.

AS I MENTIONED THE TRAFFIC IS THREEFOLD (AT LEAST) IN THE LAST 12 MONTHS, AND MANY OF THE MOTORISTS DON'T SEEM TO NOTICE THE SPEED RULE. I'M SORRY IF YOU THINK I AM A BUSY BODY, THAT IS NOT THE CASE, MY CONCERN IS THE SAFETY OF THESE CHILDREN. BEING ON THE CORNER OF THIS BUSY INTERSECTION, I HAVE WITNESSED NEAR MISSES, I WOULD HATE TO SEE A SCHOOL BUS INVOLVED.

I AM, YOURS FAITHFULLY

Existing AM Bus Stop:





Temora Shire Council
105 Loftus Street
PO Box 262
TEMORA NSW 2666
Ph: (02) 6980 1100
Fax: (02) 6980 1138
Web: www.temora.nsw.gov.au

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Created By: Amanda Colwell

Projection: GDA2020 / MGA zone 55

Date: 1/07/2024 1:22 PM

Mansfield Road Bus Stops

4.2 TAXI RANK PARKING REVIEW

File Number: REP24/610
Author: Trainee Engineer
Authoriser: Engineering Asset Manager
Attachments: 1. Correspondence
2. Photos

REPORT

Council has received correspondence requesting Council to review the parking situation at the Taxi Rank located adjacent to the Westpac bank on Loftus Street.

Since the Temora Taxi Service is no longer in service, the general public are using the taxi rank for short term parking when accessing the Westpac Bank ATM. As stated in the correspondence, two cars were seen parked parallel to each other both using the parking area, one of which was using the Westpac bank. As both vehicles were leaving there was almost an accident as one driver was on the phone and the other vehicle pulled out almost causing a collision.

The request suggests that implementing 45-degree angle parking at that location may be the solution to the problem. This will allow vehicles to park off the street to access the Westpac Bank ATM. However, see attached a photo taken on the 28/06/2024 of a taxi still using the taxi rank for its original purpose.

There are two options:

1. No action
2. Implement 45-degree angle parking which would see 2 extra parking bays installed.

Budget Implications

Option 2:

Item	Rate	Unit	Qty	Cost
White Line Marking	\$3.00	Lm	17	\$51
Signage (Install & Signpost)	\$200	each	2	\$400
TOTAL COST				\$451

COMMITTEE RESOLUTION 11/2024

Moved: Cr Max Oliver
Seconded: Mr Greg Minehan

That the Committee resolved to recommend to Council to allow the matter to lay on the table until a further report with additional information is presented to the Committee.

CARRIED

Report by Tyler Madden

From: crm@temora.nsw.gov.au <crm@temora.nsw.gov.au>
Sent: Tuesday, June 4, 2024 12:43 PM
To: Rob Fisher <rfisher@temora.nsw.gov.au>
Subject: New CRM Traffic & Transport Parking - 5217/2024 - 22531

The following task has been assigned to you, please review the details below:

Request Details:

Request Number:5217 / 2024

Request Details: [REDACTED] I think we need to do something about the parking in the old taxi rank. Today I saw 2 cars parallel parking and using the Westpac bank. A panicle Car then double parked and blocked the east bound lane. As the cars left there was almost an accident as the driver in the front car was on the phone and the driver of the second car pulled out and they almost collided. Mayt nose in parking may solve the problem.

Request Category:Traffic & Transport Parking

Customer Details:

Name: [REDACTED]

Address:

Home Phone:

Work Phone:

Mobile:

Location Details:

Property Address:

Street Name:

Task Details:

Task to Complete:Investigate & Action

Task Due Date:13/06/2024

[Click here to view Request details.](#)



4.3 DISABLED PARKING REVIEW - HOSKINS STREET

File Number: REP24/613
Author: Trainee Engineer
Authoriser: Engineering Asset Manager
Attachments: 1. Previous Report
2. Photo
3. Disabled Parking Options

REPORT

A previous report to Council on 6 June 2023, Council had resolved to add 1 x 45-degree angle disabled park in the northern block of Hoskins Street adjacent to New Wave Hair.

Due to the access of the blister on that side being blocked by a hedge, an irrigation valve box and being used for business use, the pram ramp access was subsequently constructed on the northern side of the blister.

The photo attached demonstrates how due to the blister being on the same angle as the 45-degree parking it removes the ability for the kerb access to be utilised if there is a car present.

To resolve this problem, it would require sacrificing one parking bay (closest to the blister), to become a shared zone and the next parking bay north to become the disabled park. This will allow space for users to access the pedestrian footpath comfortably and safely.

There are four options:

1. Make no changes to the parking bay and leave it as a normal parking area.
2. Continue to add a disabled park, but not include a share zone.
3. Continue to add a disabled park and sacrifice a parking bay for a share zone.
4. Add a disabled park in the original location and remove any obstacles to install new kerb access ramp.

Budget Implications**Option 1:**

No Action - \$0

Option 2:

Disabled Park - \$2,000

Option 3:

Disabled Park and Shared Zone - \$2,200

Option 4:

Disabled Park and Install New Pram Ramp - \$4,000

COMMITTEE RESOLUTION 12/2024

Moved: Cr Max Oliver

Seconded: Mr Greg Minehan

That the Committee resolved to recommend to Council to select option 3.

CARRIED

Report by Tyler Madden

CBD MAIN STREETS

- HOSKINS STREET TEMORA**

Number of Current Disability Parks: 5

Compliance: Slope exceeded

Proposed Action: December 2022 Council meeting resolved to add 1 x 45° disabled park in the northern block of Hoskins Street adjacent to New Wave Hair.

Cost Estimate: Funded 2023/24.

Site Plan:



- COOLAMON STREET ARIAH PARK**

Number of Current Parks: 0

Compliance: N/A

Proposed Action: 1 x parallel accessible park. Note 3.2m width will encroach the traffic lane and off-street parking may be better suited. Blister island park option will be non-compliant unless path created on east side to get 3.2m.

Cost Estimate:

Item	Qty	Unit Price (GST EX)
Disabled Park	1	\$2,000
Path	1	\$1,000
TOTAL:		\$3,000

Site Plan:

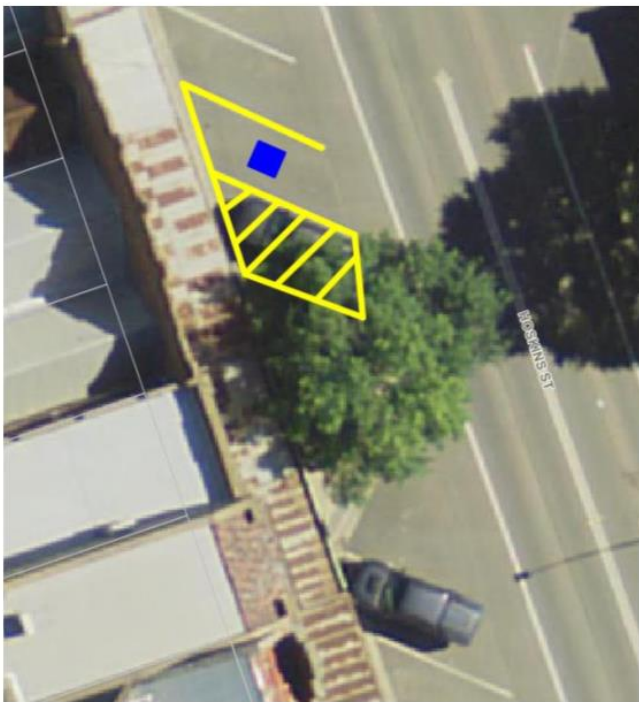




Option 2:



Option 3:



Option 4:



4.4 REQUEST FOR HOSKINS STREET 45 DEGREE PARKING

File Number: REP24/619
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: 1. Correspondence
2. Site Map
3. 45-Degree Parking Layout
4. Email request from Physio Shed

REPORT

Council has received a request for a review of the parking angle on the western side of Hoskins Street, between Polaris Street and Kitchener Road.

The request comes from a patron of the Physio Shed who has highlighted an increase in vehicle numbers due to the operations of this business. Currently users park either on Hoskins Street (at times past Byron Street on the southern side) or around the corner on Kitchener Road. The lack of a paved footpath on this section of Kitchener Road has also been raised as a safety concern.

Currently the majority of parking on Hoskins Street is 45-degree angled parking. However, at the northern most end of Hoskins Street parking is parallel to the kerb on both sides.



Site Map

It should be noted that on the western side (between McDonalds and Kitchener Road intersection) vehicles are only informally parking parallel to the kerb as current signage does not reflect this. As illustrated on the attached site map, there is currently a 45-degree parking sign to the left of the parks directly in front of McDonalds. However, there is no sign on the right-hand side to indicate a change in parking angle from that point forward. The orange area shows where vehicles are parking parallel despite signage depicting this. On the eastern side there is a parallel parking sign at one end, as shown on the site map, however no signage on the other end.

A proposed layout is attached showing parking if both sides were to be line marked at 45-degrees. This takes into consideration the clearance requirements at intersections (9m from property boundary line to front of park and 12m from rear of park to property boundary line). The number of residential driveways does limit the number of parks that can be delineated.

Previous Request

Council will be aware of a similar request which was presented to the November 2023 Traffic Committee, requesting a change to the angle of parking on the eastern side of Hoskins Street (between Polaris and Grey Streets). Council resolved to change the direction of parking from parallel to 45-degree and establish the required line marking/signage. This was subject to a 28-day consultation period for adjoining property owners. Subsequently, no objections were received, and line marking is set to be completed in conjunction with the Hoskins Street line marking reinstatement.

Proposed Options

The below options are proposed:

1. Change the direction of parking on the western side of Hoskins Street (between McDonalds and Kitchener Road intersection) from parallel to 45-degree parking, establish new line marking and install signage. This would be subject to a 28-day consultation period for adjoining property owners. Leave the eastern side unchanged, as it is residential only.
2. Change the direction of parking on both the western side of Hoskins Street (between McDonalds and Kitchener Road intersection) and the eastern side (between Grey Street and Trungley Hall Road) from parallel to 45-degree parking, establish new line marking and install signage. This would be subject to a 28-day consultation period for adjoining property owners.
3. Change the direction of parking on both sides and install signage only.
4. Take no action (with the exception of installing the correct signage to indicate the current arrangements).

Budget Implications

Option 1:

Item	Rate	Unit	Qty	Cost
White line marking	\$3	Lm	247	\$741
Signage (install and signpost)	\$200	Each	3	\$600
Signage (sign replacement)	\$50	Each	1	\$50
Administration (consultation)	\$50	Hr	2	\$100
TOTAL COST				\$1,491

Option 2:

Item	Rate	Unit	Qty	Cost
White line marking	\$3	Lm	443	\$1,329
Signage (install and signpost)	\$200	each	4	\$800
Signage (sign replacement)	\$50	Each	1	\$50
TOTAL COST				\$2,329

Option 3:

Item	Rate	Unit	Qty	Cost
Signage (install and signpost)	\$200	each	4	\$800
Signage (sign replacement)	\$50	Each	1	\$50
TOTAL COST				\$850

Option 4:

Item	Rate	Unit	Qty	Cost
Signage (install and signpost)	\$200	each	2	\$400
Signage (sign replacement)	\$50	Each	2	\$50
TOTAL COST				\$450

Road Safety Officer Tom Walker declared a non-pecuniary interest in relation to item REP24/619, due to the correspondence being from a family relative.

COMMITTEE RESOLUTION 13/2024

Moved: Cr Max Oliver

Seconded: Mr Greg Minehan

That the Committee resolved to recommend to Council to support Option 3 with 45° angle parking for vehicles under 6 metres, with the appropriate signage to be installed.

CARRIED

Report by Amanda Colwill

-----Original Message-----

From:

Sent: Friday, June 21, 2024 2:33 PM

To: Rob Fisher <rfisher@temora.nsw.gov.au>

Subject: Parking angle change request

Hi Rob,

I'm wondering if investigation/consideration be given to continuing angle parking in Hoskins St between Polaris St and Kitchener Rd.

The Physio Shed conducts Pilates classes & is situated opposite Apex Park. More parking availability would be a benefit.

Whilst smiling at the irony of having to walk a bit further to join in an exercise class (!) it is the dark and uneven ground of Kitchener Rd footpath area for early morning and later evening classes is the reason for the question from me. It also just seems smart to maximise parking spaces along Hoskins St.

Thanks for your time, Cheers,

Sent from my iPhone

Site Map:



45-Degree Parking Layout:

Note: the number of carparks is subject to onsite inspection, to take into consideration reasonable clearances for driveways.

Grace Mannion

From: [REDACTED] >
Sent: Thursday, 4 July 2024 9:48 AM
To: [REDACTED]
Cc: [REDACTED]
Subject: Re: Parking angle change request

Hi [REDACTED],

Thanks so much for following this up.

It was actually [REDACTED] and a few other clients that have brought this to my attention.

I would say sometimes 3-4 houses south of Bryon street. And as what [REDACTED] said re Kitchener.

I am currently on maternity leave but when I was working as a physiotherapist I did have patients comment on the parking... in particular the disabled car park.

Currently they drive into the 'shed' to park in the designated area but I had 2-3 disabled drivers say that they don't like driving in, they would prefer to park on the road and walk in (so they don't have to reverse all the way out). I had two ask if I could make a disabled car park out the front like it is at the chemist and medical centre. But I didn't realise I could contact council and ask about this . So would that be something else we could discuss at the traffic committee?

I am hoping to turn the Physio Shed into a little 'Allied Health Hub' (long term plan) as the services are much needed in our community. I currently have a dietitian, OT and myself a Physio working there. But would like to see a Speech pathologist or other allied health professionals join us.

So being able to offer better car parking situations would be fantastic.

I would like to extend the shed out to make the space bigger to be able to offer all these services (somethings else I need to discuss with council) but if we could discuss both the parallel and disabled car parking first that would be fabulous.

Thanks so much [REDACTED]

Many Thanks,
[REDACTED]

On 29 Jun 2024, at 8:43 AM, [REDACTED] > wrote:

Hi [REDACTED]

Thanks for your attention to this request. I have seen cars parked the south side of Byron or down that side street, say 2-3 cars; how many houses depends on residents parking. Along Kitchener Rd probably the same distance, I have parked west of [REDACTED] home .

There can be more than 10 people to some classes. The bike classes previously at The Base will now be at The Physio Shed, I'm not sure how many can attend - 8? 10?

I am cc-ing [REDACTED] who owns The Physio Shed for inclusion and an opportunity to add further detail if required. I am going to [REDACTED] on Wednesday 3/7 so you may be best to send any further correspondence to [REDACTED] as well; the time zone may work against me!

Again, thanks for presenting this request and for the swiftness it has been acted on.

Kind Regards, [REDACTED]

CC [REDACTED]

Sent from my iPhone

On 28 Jun 2024, at 9:37 PM, [REDACTED]
<[REDACTED]> wrote:

Hi [REDACTED],

I am putting together a report for your parking request to go to the Traffic Committee meeting scheduled for the 9th of July. I just wanted to clarify a couple of details in terms of where people are currently parking if you don't mind.

Are they parking south of Byron, if so generally how far would you say (number of houses is probably the easiest way to describe) and how far along Kitchener would they generally park? I've included the aerial view to make it a bit easier to visualise!

Thanks in advance
<image.png>

Kind regards,

[REDACTED]

<Outlook-cid_image0.png>

[REDACTED]
Engineering Technical Officer

Temora Shire Council

p: 02 6980 1144

a: 105 Loftus Street (PO Box 262) Temora NSW 2666

w: www.temora.nsw.gov.au e: [REDACTED]@temora.nsw.gov.au

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<Outlook-cid_image0.png>



<Outlook-cid_image0.png>

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From: Rob Fisher <rfisher@temora.nsw.gov.au>

Sent: Friday, 28 June 2024 9:50 AM

To: [REDACTED]

Subject: FW: Parking angle change request

Rob Fisher

Engineering Asset Manager

Temora Shire Council

p:

02 6980 1107

a:

105 Loftus Street (PO Box 262) Temora NSW 2666

w:

www.temora.nsw.gov.au e: rfisher@temora.nsw.gov.au

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-----Original Message-----

From: Rob Fisher <rfisher@temora.nsw.gov.au>

Sent: Tuesday, June 25, 2024 7:19 PM

To: Rob Fisher <rfisher@temora.nsw.gov.au>
Subject: FW: Parking angle change request

Rob Fisher
Engineering Asset Manager
Temora Shire Council
p:
02 6980 1107
a:
105 Loftus Street (PO Box 262) Temora NSW 2666
w:
www.temora.nsw.gov.au e: rfisher@temora.nsw.gov.au

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-----Original Message-----

From: [REDACTED] >
Sent: Friday, June 21, 2024 2:33 PM
To: Rob Fisher <rfisher@temora.nsw.gov.au>
Subject: Parking angle change request

Hi Rob,

I'm wondering if investigation/consideration be given to continuing angle parking in Hoskins St between Polaris St and Kitchener Rd.

The Physio Shed conducts Pilates classes & is situated opposite Apex Park.

More parking availability would be a benefit.

Whilst smiling at the irony of having to walk a bit further to join in an exercise class (!) it is the dark and uneven ground of Kitchener Rd footpath area for early morning and later evening classes is the reason for the question from me. It also just seems smart to maximise parking spaces along Hoskins St.

Thanks for your time, Cheers, [REDACTED]
Sent from my iPhone

4.5 TRAFFIC SIGNAGE REVIEW OF TEMORA SHIRE COUNCIL SPORTING GROUNDS**File Number:** REP24/630**Author:** Environmental Secretary**Authoriser:** General Manager**Attachments:** Nil**REPORT**

Concerns were raised by users regarding traffic signage in place at Nixon Park. Council recognised the need to review all other TSC sporting grounds.

Please note proposed signage:

1. No Parking At Any Time
2. High Pedestrian Activity
3. Shared Zone

1. NO PARKING AT ANY TIME

Please see below sign that could be installed to ensure patrons do not park in the designated emergency vehicle spaces:



**NO PARKING
AT ANY TIME**

SIGN LOCATION RECOMMENDATIONS

The following grounds currently have adequate “no parking” signage:

- Temora Soccer Ground
- The Oval

Temora Recreation Ground does not require any “no parking” signage due to no emergency vehicle access.

Ariah Park Sportsground’s emergency gate is directly behind the goalposts at the northern end of ground. No car would park in this area therefore not relevant.

Nixon Park

Replace current “no parking for emergency vehicle” signage as seen below photo.



Bob Alridge Oval

Carpark is currently being upgraded. If a gate is inserted for emergency vehicle access, a sign should be installed as seen in below photo:



2. HIGH PEDESTRIAN ACTIVITY

Please see below sign that could be installed for pedestrian safety:



SIGN LOCATION RECOMMENDATIONS

Please see below list of recommended locations for High Pedestrian Activity signage:

Bob Alridge Oval

Refer to the below list of recommended two locations:

Location 1:

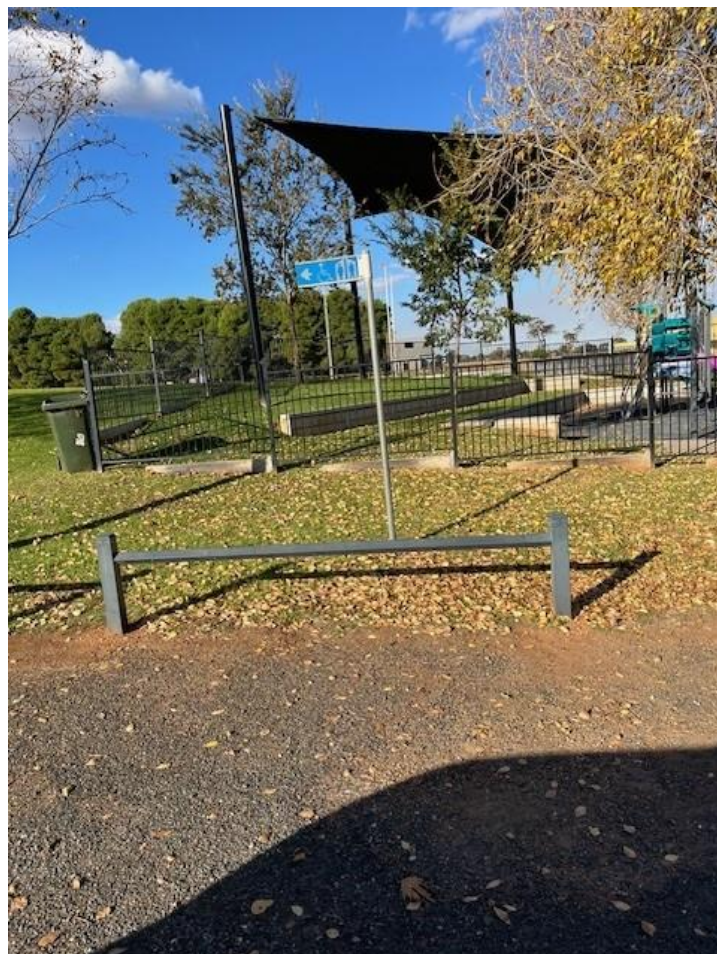


Location 2:



Nixon Park

Due to the size of the Nixon Park carpark area, installing High Pedestrian Activity signage is not necessary. Installing one sign as seen in below photo, near the children's play equipment should be adequate.



Temora Soccer Ground

Refer to the below two recommended locations:

Location 1:



Location 2:



The Oval

Refer to the below two recommended locations along Aurora Street Parking Area:

Location 1:



Location 2:

***Ariah Park Sportsground***

Only one High Pedestrian Sign should be installed near the children's play equipment as seen in below photo. We could install signage near the netball courts & skate park but do not have the

adequate space to do so. Any signage in this area would be a hazard for motorist looking to park their vehicle.



3. SHARED ZONE

Please see below sign that could be installed for pedestrian safety:



SIGN LOCATION RECOMMENDATIONS

Shared Zone signage to be installed at the entry points of the following venues. Note the 10km/h speed limit may not be applicable to all venues. Council's Road Safety Officer recommends all venues should be 10km/h speed zones to be consistent with what is in place at Nixon Park.

Shared Zone signage is not applicable to The Oval or Temora Soccer Ground. Nixon Park currently has a number of shared zone signs at the venue including at the entry gate on Gallipoli Street.

Ariah Park Sportsground

- Barnes Street entry gate
- Wellman Street entry gate

The Recreation Ground

- Britannia Street X 2 entry gates

Bob Alridge Oval

- Crowley Street entry gate

Budget Implications

SIGN TYPE	QUANTITY	COST	DELIVERY	TOTAL COST
-----------	----------	------	----------	------------

NO PARKING AT ANY TIME	3	\$229.65	\$30.00	\$259.65
HIGH PEDESTRIAN ACTIVITY	8	\$928.00	\$29.60	\$957.60
SHARED ZONE (10KM)	5	\$277.00	\$29.60	\$306.60
SIGNPOST INSTALLATION	2	\$250.00	N/A	\$500.00
SIGN INSTALLATION	16	\$100.00	N/A	\$1,600.00
TOTAL				\$3,623.85

Costs to be covered under general maintenance budget.

Engineering Asset Manager Mr Rob Fisher declared a non-pecuniary interest in relation to item REP24/630, due to being the Treasurer of the Temora Rugby League Football Club.

COMMITTEE RESOLUTION 14/2024

Moved: Cr Rick Firman

Seconded: Mr Greg Minehan

That the Committee resolved to recommend to Council that the signs be installed as per the above report, subject to consultation with the Temora Sports Council.

AND FURTHER

With a change of "No Parking" to "No Stopping Emergency Vehicles excepted" and 10km share zone to be investigated and report back to a Traffic Committee meeting.

CARRIED

5 CLOSE MEETING

The Meeting closed at 10:59am.

This is the minutes of the Traffic Committee meeting held on Tuesday 9 July 2024.

.....

GENERAL MANAGER

.....

CHAIRMAN

8.2 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 9 JULY 2024**File Number:** REP24/682**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 9 July 2024**RESOLUTION 100/2024**

Moved: Cr Graham Sinclair

Seconded: Cr Jason Goode

It was resolved that the reports be received.

CARRIED**RESOLUTION 101/2024**

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

Cr Max Oliver, Cr Anthony Irvine and Cr Claire McLaren recorded their votes against.



Date: Tuesday, 9 July 2024
Time: 2:05pm
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Assets & Operations Committee Meeting

9 July 2024

Order of Business

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**MINUTES OF TEMORA SHIRE COUNCIL
ASSETS & OPERATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 9 JULY 2024 AT 2:05PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren, Cr Max Oliver, Cr Graham Sinclair (Deputy Mayor) (Chair), Cr Belinda Bushell (Zoom), Cr Jason Goode, Cr Anthony Irvine

IN ATTENDANCE: Mr Rob Fisher (Engineering Asset Manager) (Zoom), Mr Kris Dunstan (Director of Environmental Services) (arrived 2:22pm), Mrs Elizabeth Smith (Director of Administration & Finance), Ms Melissa Boxall (General Manager),

1 OPEN MEETING

2:05pm

2 APOLOGIES

Nil

3 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
Cr Rick Firman	REP24/663	Non Pecuniary	Stayed in meeting
Cr Jason Goode	REP24/663	Non pecuniary	Stayed in meeting

4 REPORTS**4.1 TEMORA GIRL GUIDES - RATE RELIEF****File Number:** REP24/599**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** 1. Temora Girl Guides**REPORT**

Council has received correspondence from Temora Girl Guides requesting Council to consider waiving the rates for their property at 124 Baker Street.

The property is exempt from general rates under Section 556 (1) (h) due to its charity status. Accordingly, the property is charged sewer usage and access fees only.

The usage and access fees charged for 2023/24 is \$577.50 which is equivalent to the minimum charge.

Under section 558 (1) C of the Local Government Act, Council has the option to exempt the property from sewerage rates as it is a public charity.

Alternatively, Council may wish to offer a donation equivalent to the sewer charges for the 2023/24 financial year only and invite the Girl Guides to apply for donations in future years if required.

NOTE:

Donations for 2023/2024 are \$12,422.43 with a total budget of \$15,000. Budget remaining is \$2,577.57.

Budget Implications

\$577.50 for 2023/24 financial year.

COMMITTEE RESOLUTION 54/2024

Moved: Cr Claire McLaren

Seconded: Cr Jason Goode

That the Committee resolved to recommend to Council to provide a donation equivalent to the 2024 sewerage charge from the 2024 donations budget.

AMENDMENT

Moved: Cr Max Oliver

Seconded: Cr Anthony Irvine

That Council provide a donation equivalent to 25% of the 2024 sewerage charge from the 2024 donations budget.

The Amendment was put and lost

The motion was put and carried.

CARRIED

Report by Elizabeth Smith



Temora Girl Guides
124 Baker Street
TEMORA NSW 2666

1st May 2024

Rates Department
Temora Shire Council
105 Loftus Street
TEMORA NSW 2666

To Whom It May Concern,

RE: CONSIDERATION TO WAIVE RATES FOR TEMORA GIRL GUIDES

I am writing to council on behalf of Temora Girl Guides to ask for councils' consideration in waiving our land rates both in arrears and ongoing for our guide property, located at 124 Baker Street, Temora.

Temora Girl Guides has been placed under significant financial pressure over the past 12 months, directly relating to a 265% increase in our property insurance. A working party has been formed to try and address this issue, comprising Rick Firman, guide leaders, guiding parents, and stakeholders from our local community.

In looking at ways that we can reduce our expenditure to offset this increase in insurance, Rick Firman suggested, at our working party meeting on 30th April, that we approach council to see if our land rates could be waived.

Girl Guides has offered girls in our Temora community the opportunity gain leadership skills, self-confidence, outdoor adventure skills and serve their community for over 75 years. Any assistance that council could give to Temora Girl Guides in respect to our rates would be significant to the ongoing programs that Girl Guides can offer into the future.

Thank you for taking the time to consider this request and we look forward to hearing back from you soon.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Alison Davy".

Alison Davy
District Manager
Temora Girl Guides
temoradm@girlguides-nswactnt.org.au
0403 531 209



4.2 2024/25 FAGS ALLOCATION

File Number: REP24/647
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

REPORT

On 28 June 2024 Council received \$4.27 million dollars being an advance payment of approximately 85% of the 2024/25 FAGS grant. Further adjustments to the final allocation will be required taking into account the LG Grants Commission's final recommendations for 2024/25 and the determination by the Commonwealth Treasurer of the final adjustments for 2023/24.

Council's 2024/25 budget included an estimate of \$5,159,453 for FAGS grants. Based on the advance payment being 85% of the total, the annual allocation should be \$5,027,100 – representing a 1.3% increase on 2023/24 and \$132,353 less than the budgeted amount.

COMMITTEE RESOLUTION 55/2024

Moved: Cr Rick Firman
Seconded: Cr Jason Goode

That the Committee resolved to recommend to Council note the report.

CARRIED

Report by Elizabeth Smith

4.3 MOBILE STAGE HIRE - ARIAH PARK B&S BALL 2024

File Number: REP24/648
Author: Environmental Secretary
Authoriser: General Manager
Attachments: Nil

REPORT

At the June 2024 Council Meeting it was resolved that:

[RESOLUTION 107/2024]

Moved: Cr Graham Sinclair
Seconded: Cr Nigel Judd

It was resolved that Council defers this to the July 2024 Assets and Operations Committee meeting with a further report to be presented regarding the safety and condition around the stage and associated agreement

AND FURTHER

That Council invites representatives of the Ariaiah Park B&S Ball Committee to inspect the new stage to confirm that it meets their requirements.

CARRIED

Communication has been sent to the Ariaiah Park B&S Ball Committee on Wednesday 26 June 2024 to notify them of the outcome of the Council meeting regarding their application to hire the mobile stage.

The mobile stage specifications are being reviewed by the Committee's sound technician to confirm that the measurements of the new stage fit the operational requirements of the musicians/bands.

The Committee will advise whether they wish to proceed with the hire once the dimensions have been reviewed by their technician. If the new stage does not meet their needs, the hire of the stage will not be required.

If the hire is to proceed, there will be conditions in place to protect the mobile stage, being a 5m exclusion zone from the front of the stage. The exclusion zone will be required to be fenced off and security will be patrolling in this area. The committee has verbally agreed to this requirement.

The committee will be invoiced \$840 (hire fee + refundable bond deposit), and it will be made clear in writing that if there is any additional cleaning required or damage to the stage, the refundable deposit of \$400 will be retained by Council and any charges in excess of this amount will be invoiced to the committee.

COMMITTEE RESOLUTION 56/2024

Moved: Cr Anthony Irvine
Seconded: Cr Nigel Judd

That the Committee recommend to Council that the hire of the mobile stage be approved for the use of the Ariaiah Park B&S Ball subject to the above conditions.

CARRIED

Report by Rob Fisher

Director of Environmental Services Mr Kris Dunstan arrived at 2:22pm

4.4 EVX CHARGER LOCATION

File Number: REP24/649
Author: Engineering Technical Officer
Authoriser: Engineering Asset Manager
Attachments: 1. EVX Correspondence (1)
2. EVX Correspondence (2)
3. February 2024 Council Report

REPORT

Following Council resolution 25/2024 from February 2024 (below), Council staff have carried out further discussions with EVX.

RESOLUTION 25/2024

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

It was resolved that in relation to Report 4.11 EVX Charger location advise that the preferred position is opposite the Terminus Hotel on the southern side of Loftus Street

AND FURTHER

Should that position not be satisfactory to EVX they provide a further list of options for Council to consider.

Initially, Council staff advised EVX that the preferred charger location is opposite the Terminus Hotel on southern side of Loftus Street. They responded (attached) and advised that they have found no suitable pole locations in close proximity. Subsequently, staff requested that another survey of the area be conducted by EVX to determine other suitable charger locations.

EVX have completed their investigations (correspondence attached) and have determined that there are no other suitable locations both around the area proposed by Council and further throughout town. The main factor inhibiting potential options is that most of Hoskins Street is underground power/street lighting which cannot be used for installation. As a result, EVX wish to still propose the original site, being 91 Loftus Street, which is shown on the previous report (attached).

Budget Implications

\$1,000 approximately (2024/25)

COMMITTEE RESOLUTION 57/2024

Moved: Cr Jason Goode

Seconded: Cr Claire McLaren

That the Committee resolved to recommend to Council to grant approval for the site on Loftus Street between Hoskins and Baker Streets for a period of up to ten years and support Council's delivery of signage and marking

AND FURTHER

That the tree be removed.

CARRIED

Report by Amanda Colwill

Cr Max Oliver and Cr Anthony Irvine voted against.

From: Operations EVX
Sent: 19 March 2024 16:23
To: rfisher@temora.nsw.gov.au <rfisher@temora.nsw.gov.au>
Cc: Andrew Forster <>; Sean McGinty <>
Subject: Temora Polecharger locations

Hey Rob,

We have looked at the attached proposed charger location and in close proximity to the area where we have found no suitable pole locations.

Are there any other locations which may be useful in our search?

One main feature for the proposed location not being suitable is parking and location, EVX charging locations will need to allow for two vehicle parking and charging, and be situated relatively close to higher activity areas such as cafe's, shops and attractions.

Let me know your thoughts.

?

Kind Regards,

?

?



?

Doug Wallace
EVX Operations

|

From: Operations EVX <Operations@evx.tech>
Sent: Tuesday, 2 July 2024 4:07 PM
To: Amanda Colwill <acolwill@temora.nsw.gov.au>
Cc: Andrew Forster <>; Sean McGinty <>; Rob Fisher <rfisher@temora.nsw.gov.au>
Subject: Re: Temora Polecharger locations

Hi Amanda,

Our team has completed another survey in search for suitable locations. The search has been unsuccessful in finding another pole location both around the area proposed by council and further throughout town.

The main factor which is narrowing down our selection is that most of the main street going through Temora is underground power/ street lighting which we cannot use for installation.

Are we still able to propose the 91 Loftus site? If so, we can submit this pole to Essential Energy to make sure it has the correct capacity for installation.

Let me know your thoughts,

?

Kind Regards,

?

?



?

Doug Wallace
EVX Operations



ASSETS & OPERATIONS COMMITTEE MEETING MINUTES

6 FEBRUARY 2024

4.11 EVX CHARGER LOCATION**File Number:** REP24/94**Author:** Engineering Asset Manager**Authoriser:** Engineering Asset Manager**Attachments:** Nil**REPORT**

Following Council resolution 145/2023 from November 2023 (below), Council staff have asked the electric vehicle charging company EVX to supply Council with their preferred location to install their 22kW pole mounted EV charger. EVX responded on the 30th of January with the site shown below on Loftus Street between Hoskins Street and Baker Street. As discussed, Council would be required to provide the 2 x parks, signage and line marking at the site.

EVX are requesting Council consider the site and site requirements before they undertake further electrical investigations with Essential Energy.

Committee Resolution 1/2023

Moved: Cr Jason Goode

Seconded: Cr Claire McLaren

It was resolved that Council enter into negotiations with EVX regarding the installation of a charger on a pole within Temora Shire at no cost to Council and that a further report be provided to the Assets & Operations Committee.

Carried



Budget Implications

\$1,000 approximately (2024/25)

COMMITTEE RESOLUTION 12/2024

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

That the Committee recommend to Council to grant approval for the site and support Council's delivery of signage and marking

AND FURTHER

That the tree be removed.

CARRIED

Report by Rob Fisher

Cr Anthony Irvine recorded his vote against.

ORDINARY COUNCIL MEETING MINUTES

15 FEBRUARY 2024

8.2 MINUTES OF THE ASSETS & OPERATIONS COMMITTEE MEETING HELD ON 6 FEBRUARY 2024**File Number:** REP24/140**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Minutes of the Assets & Operations Committee Meeting held on 6 February 2024

Cr Max Oliver declared a pecuniary interest in relation to item REP24/57 due to being property owner in De Boos Street.

Cr Max Oliver left the meeting at 4:11pm and took no further part in the discussion.

Cr Lindy Reinhold declared a pecuniary interest in relation to item REP24/57 due to being property owner in De Boos Street.

Cr Lindy Reinhold left the meeting at 4:11pm and took no further part in the discussion.

RESOLUTION 24/2024

Moved: Cr Graham Sinclair

Seconded: Cr Max Oliver

It was resolved that the reports be received.

CARRIED**RESOLUTION 25/2024**

Moved: Cr Jason Goode

Seconded: Cr Anthony Irvine

It was resolved that in relation to Report 4.11 EVX Charger location advise that the preferred position is opposite the Terminus Hotel on the southern side of Loftus Street

AND FURTHER

Should that position not be satisfactory to EVX they provide a further list of options for Council to consider.

CARRIED**RESOLUTION 26/2024**

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that the remainder of the reports and recommendations as presented be adopted.

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 58/2024**

Moved: Cr Jason Goode

Seconded: Cr Claire McLaren

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 2:34pm:

5.1 Bulk Gravel Purchase Request - Schliebs Pit

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

5.2 Outstanding Airside Maintenance Fees

This matter is considered to be confidential under Section 10A(2) - b of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer.

5.3 Hoskins Street Stage 2

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

COMMITTEE RESOLUTION 59/2024

Moved: Cr Jason Goode

Seconded: Cr Claire McLaren

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 2:58pm.

This is the minutes of the Assets & Operations Committee meeting held on Tuesday 9 July 2024.

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GENERAL MANAGER

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CHAIRMAN

**8.3 MINUTES OF THE ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD ON 9 JULY 2024****File Number: REP24/684****Author: Executive Assistant****Authoriser: General Manager****Attachments: 1. Minutes of the Economic Development and Visitations Committee
Meeting held on 9 July 2024****RESOLUTION 102/2024**

Moved: Cr Claire McLaren

Seconded: Cr Jason Goode

It was resolved that the reports be received.

CARRIED**RESOLUTION 103/2024**

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that the reports and recommendations as presented be adopted.

CARRIED



Date: Tuesday, 9 July 2024
Time: 3:05pm
Location: 105 Loftus Street
TEMORA NSW 2666

MINUTES

Economic Development and Visitations Committee Meeting

9 July 2024

Order of Business

1	Open Meeting	3
2	Apologies	3
3	Disclosures of Interest	3
4	Reports	4
4.1	Economic & Community Development Update	4
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5	Confidential Reports.....	9
6	Close Meeting	10

**MINUTES OF TEMORA SHIRE COUNCIL
ECONOMIC DEVELOPMENT AND VISITATIONS COMMITTEE MEETING
HELD AT 105 LOFTUS STREET, TEMORA NSW 2666
ON TUESDAY, 9 JULY 2024 AT 3:05PM**

PRESENT: Cr Rick Firman (Mayor), Cr Nigel Judd, Cr Claire McLaren (Chair), Cr Graham Sinclair (Deputy Mayor), Cr Belinda Bushell (Zoom), Cr Anthony Irvine (Observer), Cr Max Oliver (Observer)

IN ATTENDANCE: Mr Craig Sinclair (Economic Development Manager), Mrs Elizabeth Smith (Director of Administration & Finance), Mr Kris Dunstan (Director of Environmental Services) arrived 3:20pm, Ms Melissa Boxall (General Manager)

1 OPEN MEETING

3:05pm

2 APOLOGIES

Nil

3 DISCLOSURES OF INTEREST

Councillor/Officer	Item	Nature of Interest	How Managed
NIL			

4 REPORTS

4.1 ECONOMIC & COMMUNITY DEVELOPMENT UPDATE

File Number: REP24/654

Author: Economic Development Manager

Authoriser: Director of Administration & Finance

Attachments: Nil

REPORT

The purpose of this report is to provide an update on key activities of the Economic and Community Development team.

1. Regional Drought Resilience Plan

After submitting the draft report to CSIRO for review in December, feedback from CSIRO was incorporated into the plan and the final plan submitted for approval by the Minister in May. The six priority projects identified in the plan are awaiting the implementation funding program to be opened and guidelines to be released.

2. The Resilience Project

Delivering The Resilience Project to all schools in Bland and Temora Shires was identified as one of the six priority projects in the Regional Drought Resilience Plan. In anticipation of the implementation funding, a Bland Schools Information session will be on the 1st August, and a Community Launch with Martin Heppall is planned for Temora on Tuesday 29th October and Bland on Wednesday 30th October.

3. NSW GROW

The three-year pilot project was due to end in May 2024 however received funding for a 6-month extension. This is in recognition of some hurdles at the beginning of the project mostly caused by COVID lockdowns that stalled the progress of relocations. With the program gaining momentum, the additional six months will be used to increase the number of newcomers relocating to fill job vacancies through increased business engagement. Planning is also underway for post-program activities to ensure the benefits of the pilot are not lost. An independent evaluation of the pilot was recently completed by URBIS and will be published towards the end of July.

4. Riverina Discovery Weekend & Country Change

The Riverina Discovery Weekend & Country Change Expo was held in Wagga on the 20th and 21st April 2024. Temora Shire Council was the only LGA to have its own stand, maned by Council staff and community volunteers. McGrath Riverina also had a stand which provided great exposure for the Shire.

Approximately 300 people attended, including local job seekers, people from out of the region who are considering a relocating, and a group of migrants from Western Sydney seeking employment in the region through the GROW program.

Participants were invited to Temora the day after the expo (Sunday) for a meet and greet with community members and prospective employers, followed by a town tour. Approximately 25 potential newcomers attended.

Feedback from the Expo and town tour was extremely positive. RDA Riverina, who coordinated the event, are undertaking an evaluation of the event to determine whether it will be run again in future years.

5. Temora Careers & Volunteers Day

Officers assisted TAFE staff with the delivery of the Temora Careers & Volunteers Day during National Careers Week, Thursday 16th May. Over thirty businesses exhibited, and all indicated they are keen to participate again next year. All Temora Shire schools attended, with Ardlethan also in attendance. Next year's event will be held from 10am – 2pm to allow more time for schools to be involved.

6. Canola Trail

The Canola Trail has engaged Regional PR Co to undertake a brand refresh. This will include creating new brand assets and marketing collateral as well as a marketing strategy for the brand. The brand will be launched at a tourism operator forum currently scheduled for the 26th August.

Planning is also underway for the flowering season launch which is scheduled for Sunday 1st September. Morning breakfast show, Weekend Sunrise, will film the weather segments live for the launch.

Director of Environmental Services Mr Kris Dunstan arrived at 3:20pm

COMMITTEE RESOLUTION 17/2024

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

That the Committee resolved to recommend to Council to note the report.

CARRIED

Report by Craig Sinclair

4.2 GRANT APPLICATION STATUS UPDATE**File Number:** REP24/659**Author:** Economic Development Manager**Authoriser:** Director of Administration & Finance**Attachments:** Nil**REPORT**

The purpose of this report is to provide an update on the status of funding applications in the Economic & Community development space over the past financial year.

Project	Program	Application Value	Status	Notes
Railway Precinct Master Plan	Business Case & Strategy Development Fund	\$42,424	Application Successful. Project completed.	Implementation in stages as funds become available. Federal Park playground upgrade in progress.
NSW Ambulance Museum	Regional Precincts & Partnerships Program	\$18,629,938	Submitted. Awaiting assessment.	Six successful projects announced, none in NSW.
Temora & Bland Shires Regional Drought Resilience Plan	Future Drought Fund – Regional Drought Resilience Plans	Planning: \$200,000 Implementation: \$250,000	Application Successful. Plan completed.	Awaiting the release of the program guidelines for Implementation Phase.
Airpark Expansion	Growing Regions Program	\$727,000	Application Unsuccessful.	Consider a future application under the Regional Partnerships & Precincts program.
Sprout & Grow (Bundawarra Centre Guest Curator & Exhibition Strategy)	Create NSW – Annual Funding for Organisations	\$197,885	Application Unsuccessful.	Consider resubmitting the application under a future round.
Retail Consultant Workshops	Small Business Month 2023	\$5,000	Application Successful. Project completed.	
Embrace Festival	Stronger Together Festivals & Events Program	\$5,000	Application Successful. Project completed.	
Embrace	Eastern Riverina Arts Audience	\$2,500	Application Successful.	

Festival	Boosting Fund		Project completed.	
FLOW Seniors Festival 2023	Reducing Social Isolation for Seniors Round 3	\$20,000	Application Successful. Project completed.	
School Holiday Workshops – Winter 2023	Office Regional Youth- Holiday Break Program	\$4,599	Application Successful. Project completed.	
School Holiday Workshops – Spring 2023	Office Regional Youth- Holiday Break Program	\$5,390	Application Successful. Project completed.	
School Holiday Workshops – Summer & Autumn 2024	Office Regional Youth- Holiday Break Program	\$7,800	Application Successful. Project completed.	
School Holiday Workshops – Winter & Spring 2024	Office Regional Youth- Holiday Break Program	\$8,830	Application Successful. Project in progress.	
Temora Youth Leadership Program	Youth Opportunity Grants	\$12,746	Application Successful. Project completed.	
The Resilience Project	Children and Young People Wellbeing Recovery Initiative	\$49,893	Application Successful. Project completed	
Bundawarra Centre - walkway construction	Stronger Country Communities Fund (SCCF) Round 5	\$87,200	Application Successful. Project completed	
Bundawarra Centre Upgrades	Stronger Country Communities Fund (SCCF)	\$100,000	Application Successful. Project completed	
Lake Centenary Master Plan	Boating Now	\$16,936	Application submitted. Awaiting assessment.	Application resubmitted in December 2022.

COMMITTEE RESOLUTION 18/2024

Moved: Cr Nigel Judd

Seconded: Cr Graham Sinclair

That the Committee resolved to recommend to Council to note the report.

CARRIED

Report by Craig Sinclair

5 CONFIDENTIAL REPORTS**COMMITTEE RESOLUTION 19/2024**

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 3:33pm:

5.1 Economic Development Pipeline

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

CARRIED

COMMITTEE RESOLUTION 20/2024

Moved: Cr Rick Firman

Seconded: Cr Graham Sinclair

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

6 CLOSE MEETING

The Meeting closed at 3:55pm.

This is the minutes of the Economic Development and Visitations Committee meeting held on Tuesday 9 July 2024.

.....

GENERAL MANAGER

.....

CHAIRMAN

9 DELEGATES REPORTS**1 CR SINCLAIR**

Attended the Rotary Change over dinner on the 29 June and Cr Reinhold was also in attendance. Rotary continue to do a lot of good things for Temora and overseas.

2-4 July attended with the General Manager Melissa Boxall the National General Assembly of Councils in Canberra. The conference had some 600-700 in attendance. It was incredible that Cr Scott knew the names of people and Councils moving motions. The theme of the conference was Building Community Trust which is very appropriate. We are very fortunate in Temora Shire that we have the community's trust. There were some excellent speakers, and the new Governor General Sam Mostyn gave her first official speech and spoke very well. Overall, it was a very good conference.

2 CR GOODE

Next Tuesday 23 July 2024 at 5:00pm is the Sister City Committee AGM and I encourage everyone to attend. We have the upcoming trip planned to Izumizaki and there are currently 5 people attending. It will be a unique opportunity as we will become a part of their community for the weekend as they celebrate their Harvest Festival to celebrate 35 years of Sister City Relationship.

3 CR JUDD

I represented Council on the 27 June 2024 at the Temora Lions Club changeover dinner; it was a small attendance but was still a good night. Temora Lions Club are saving the community by recycling 400 tonne of waste from going into landfill. Next Tuesday 23 July 2024 they will be demonstrating the new press and I encourage all to attend.

4 CR REINHOLD

Attended the Temora Art Centre on 1 June for the opening of National Gallery Japanese Ceramics Arthur Wicks exhibition and the launch of the Aboriginal Art Trail. A really good day and a lot of out-of-town attendees.

On the 27 June I attended the executive meeting of TBEG in the Guardhouse Café at the Temora Aviation Museum. The guest speaker was from the NSW Business Chamber. TBEG are looking forward to celebrating 20 years of operation next year.

5 CR FIRMAN

Girl Guides asked me to sit on a working party group to work out ways to raise funds to assist with 200% insurance rise.

The General Manager and I will be attending the Country Mayors meeting 8 & 9 August 2024 in Sydney. Chairman's forum will be on the Thursday. We will meet with the Minister for Agriculture the Hon Tara Moriarty on the Thursday afternoon to discuss Temora Agricultural Innovation Centre.

Will be attending the REROC board meeting on 25 August. The recruitment of the new REROC Chief Executive Officer has commenced and I have been advised that there has been a multitude of applications for the position. A short listing will be made, and the interviews will be held in mid-August.

10 MAYORAL REPORT**10.1 MAYOR'S REPORT - JUNE 2024****File Number:** REP24/627**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** Nil**REPORT**

1st June – Cr Lindy Reinhold represented Council at the Temora Arts Centre Exhibition Official Opening.

3rd June – I chaired a meeting of the Temora Local Health Advisory Council. The Temora & District Hospital Re-development is coming along very well. Manager – Mrs Wendy Skidmore and team have been working tirelessly on the new hospital development. LHAC and Temora Shire Council will have further updates in August.

- I attended Council Chambers.
- I attended the first meeting of the Temora Sports Motor Club. I wish President, Mr Bob Wotton and his members much enjoyment and success.
- I had a teleconference with State Member for Cootamundra, Ms Steph Cooke MP.

4th June – I had an interview with WIN News Riverina re: NSW State of Origin & Temora Shire lads in Messrs Zac Lomax and Liam Martin.

- I had a meeting with the Chief Executive Officer of Murrumbidgee Local Health District, Mrs Jill Ludford discussing the Temora & District Hospital re-development.

5th June – I attended a zoom meeting re: the upcoming NSW Country Mayors Association Conference on Roads and Transport, to be held in Kempsey's Slim Dusty's Conference Centre.

- I had an interview with Seven Riverina News re: NSW State of Origin Temora born players in Messrs Zac Lomax, Liam Martin and Angus Crichton. Council and the Temora Shire community warmly congratulate the lads on their well-earned selection.

6th June – I was the guest speaker at the Sacred Heart Catholic Ladies Soup Luncheon. This was a most enjoyable event and I'm grateful to have been invited to speak on Council projects and also the Temora & District Education Fund.

7th June – I attended Council Chambers.

11th June – Councillors & Senior Staff and I attended Council Committee Day.

12th June – I flew out early from Wagga Airport to Sydney, then to Port Macquarie to attend the NSW Country Mayors Association's (CMA) Conference on Roads & Transport. Mayor Leo Hauville (Kempsey Shire) collected me and then took me on a tour of Kempsey, and also taking in a tour of the Akubra Hat Factory.

- I attended a Mayoral Reception, hosted by Mayor Hauville (Kempsey Shire), held at the Slim Dusty Centre. This was for the NSW CMA Members.

13th June – In the absence of Chairman (Mayor Jamie Chaffey – Gunnedah Shire) I acted as Chairman of the NSW CMA Roads & Transport Conference, held at the Slim Dusty Centre (Kempsey). We had some 50

Mayors & General Managers attend, together with various guest speakers, with NSW Minister for Roads & Transport (The Hon Jenny Aitchison MP) leading the list.

- Mayor Hauville hosted a Dinner for CMA Members, which was most enjoyable.

14th June – The second and final day of the CMA Conference took place. A highlight was CMA Members being present to celebrate what would have been Slim Dusty's 97th birthday. Slim's daughter, Ms Anne Kirkpatrick was with CMA Members, Kempsey Shire citizens and other invited guests for the cutting of the cake. Special thank you to Mayor Hauville, his Councillors and Staff for the exceptional hospitality extended to CMA Members.

- The Deputy Mayor (Cr G P Sinclair) and the General Manager (Ms Boxall) attended farewell function for Mr Murray Kear AFSM, the retiring Chief Executive of Temora Aviation Museum. Mr Kear has been an outstanding leader and Council extends our warm appreciation to him for his exceptional contributions. Council welcomes current Deputy CEO, Mr Peter Harper, who will assume the CEO's role.

15th June – I flew home from Sydney Airport.

- I had a meeting with Federal Member for Riverina, The Hon Michael McCormack MP.
- I was honoured to have received the Debutantes at the St Augustine's Anglican Debutante Ball (Ariah Park). Council congratulates the Debutantes and their Partners for formally making their debut into Temora Shire society. Well done to the Ball Coordinator, Mrs Debbie Worland and the Parish Council.

17th June – I had a teleconference with State Member for Cootamundra, Ms Steph Cooke MP.

18th June – I had a teleconference with NSW Country Mayors Association (CMA) Chairman, Mayor Jamie Chaffey (of Gunnedah Shire).

- I chaired a meeting of the Temora & District Sports Council Delegates.

19th June – I attended a meeting with the General Manager (Ms Boxall).

20th June – I had a meeting with the General Manager (Ms Boxall).

- I had a meeting with the Chief Executive of REROC (Mrs Briggs).
- The Deputy Mayor (Cr Sinclair), General Manager (Ms Boxall), Director of Administration & Finance (Mrs Smith) and I had a meeting.
- Councillors, Senior Staff and I attended our formal Council meeting.

21st June – I had a teleconference with Mayor Charlie Sheahan (Cootamundra-Gundagai Regional Council).

- I had a teleconference with Chairman of NSW Country Mayors Association (Mayor Jamie Chaffey – Gunnedah Shire).
- I chaired a meeting of the Temora & District Education Fund's Debutante of the Year Ball Committee. The Committee have worked very hard for the upcoming Ball, to be held on 5th July at the Temora Memorial Town Hall. We have 13 debutantes and their partners who will be our special guests of honour. We also look forward to welcoming our Federal and State MPs (Mr McCormack and Ms Cooke, as well as Mayor Ruth Fagan (Cowra Shire)).

24th June – I was honoured to have presented (posthumously) a Lifetime Achievement in Sport Award to the Family of the late R J 'John' New. This is a most appropriate acknowledgement for Mr New's outstanding service to sport in Temora Shire – especially through his Presidency of the Temora Trotting Club, Temora Dragons (Senior and Junior Clubs) as well as the Chairman of the Steering Committee for the Temora Multipurpose Stadium (now called the Temora Recreation Centre) and the establishment of Lake

Centenary. Council's warm congratulations are extended to Mr New's late wife (Mrs Joan New) and their family. Well done to the TDSC Executive and Members for the honour conferred on the late Mr New.

25th June – I had a teleconference with Mayor Dallas Tout (Wagga City).

- I had a teleconference with the Treasurer of RERO (Mr Donoghue – General Manager, Coolamon Shire Council).

26th June – The General Manager (Ms Boxall) and I attended the running of the inaugural Mayor's Cup at Temora Greyhound Race meeting. Thank you to Club President (Mr Bill Schwenke) and Secretary/Manager (Ms Donna Widdows), their Board, Staff and Volunteers for doing great work helping to keep Temora Shire on the map.

- I had a teleconference with NSW Local Government Minister, the Hon Ron Hoenig's Senior Advisor, Mr Brendan Byron.
- I had an extraordinary sitting of the NSW Local Government Boundaries Commission.

27th June – Cr Judd represented Temora Shire Council at the Temora Lions Club Change-Over Dinner. Congratulations to re-elected President, Mr Peter McGee, his Executive and Board. Well done and thank you to each and every Member of Temora Lions Club for the tremendous contributions to Temora Shire.

- I attended a sitting of the NSW Local Government Boundaries Commission. We are currently considering the Snowy Valleys De-merger proposal.
- I had a zoom meeting with the NSW Country Mayors Association Chairman (Mayor Jamie Chaffey – Gunnedah Shire).
- I chaired a meeting of the Temora & District Education Fund Board. The Deputy Mayor (Cr Sinclair) is also the foundation Deputy President of TDEF. The TDEF Debutante of the Year Ball will be held on Friday 5th July, at the Temora Memorial Town Hall.

28th June – I chaired a RERO Board meeting in Wagga.

- I had a series of meetings with Mayor Dallas Tout of Wagga City.

29th June – The Deputy Mayor (Cr Sinclair) represented Council at the Rotary Club of Temora Changeover Dinner.

- I chaired a meeting of the Cootamundra State Electorate Council (CSEC), held in Temora. I am honoured to have been re-elected, unopposed, as Chairman. Deputy Mayor (Cr Sinclair) was also in attendance. Mayor Ruth Fagan (Cowra) is a Deputy Chairman along with Mr John Hetherington from Grenfell. Mrs Jan Wright of Temora was re-appointed as Secretary, with Cr Pam Halliburton (June) agreeing to continue as Treasurer. The NSW Member for Cootamundra, Ms Steph Cooke MP was also in attendance.

RESOLUTION 104/2024

Moved: Cr Graham Sinclair

Seconded: Cr Jason Goode

It was resolved that the Mayor's report be noted.

CARRIED

Report by Mayor Rick Firman

11 STAFF REPORTS

RESOLUTION 105/2024

Moved: Cr Jason Goode

Seconded: Cr Belinda Bushell

It was resolved that Council receive Staff reports.

CARRIED

12 GENERAL MANAGER**12.1 CALENDAR OF EVENTS - JULY 2024**

File Number: REP24/598
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

JULY 2024

2, 3, 4 Local Government National General Assembly - Canberra
9 Committee Meetings
18 Council Meeting
29, 30, 31 Local Government Week

AUGUST 2024

1, 2 Local Government Week (continued)
1 Walk and Talk Tour, Hoskins Street Temora
6 Committee meetings
8 Joint Organisation Chairmans Network Meeting - Sydney
9 NSW Country Mayors Association - Sydney
15 Council Meeting
23 REROC - Wagga

SEPTEMBER 2024

13 Farmlink Open Day
14 NSW Local Government Election Day
28 Temora Show

RESOLUTION 106/2024

Moved: Cr Jason Goode
Seconded: Cr Belinda Bushell

It was resolved that the Calendar of Events be noted.

CARRIED

12.2 OPERATIONAL PLAN - END OF YEAR 2023-2024**File Number:** REP24/506**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** 1. Operational Plan [↓](#) **REPORT**

End of year reporting for the 2023/2024 Operational Plan as at 30 June 2024.

RESOLUTION 107/2024

Moved: Cr Jason Goode

Seconded: Cr Nigel Judd

It was resolved that Council note the report.

CARRIED

Report by Melissa Boxall



**TEMORA SHIRE COUNCIL
OPERATIONAL PLAN
QUARTER 4
2023/2024
REVIEW**

Administration

Key Functions - Administration Services, Human Resources, Information Technology, Records Management, Financial Services
Policy Direction

- To manage all records in accordance with the State Records Act
- Commitment to e-commerce strategies
- Support a larger share of taxation revenue for Local Government
- Ensure Council's investment portfolio is properly managed to obtain highest possible secure interest yield within allowable form of investments

To provide efficient and effective secretarial/clerical, reception, information technology, and financial support services for Council to internal and external customers, which meet the needs of the customer.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Develop Records Management policies and procedures	Policy and procedures developed	Administration and Finance Manager	Completed for Current Year		100%	The Records & Information Management Policy is currently under review. Records Management Procedure for Councilors and the Privacy Management Plan have been reviewed.
Develop, review and test IT internal systems and administration policies, procedures and documentation.	Test completed	Administration and Finance Manager	Completed for Current Year		100%	The ICT Strategy has been approved by Council. The Password Policy and Business Continuity Plan IT Sub-plan are currently being reviewed. In Q4 in relation to administration policies & procedures the Code of Practice s355 Committees is currently under review. Records Management Procedure for Councilors, Managing Complaints & Compliments Policy and the Privacy Management Plan have been reviewed. Three new policies have been adopted - Customer Service Policy, Unreasonable Complainants Policy and the Data Breach Policy.
	Develop or review and test 4 policies or procedures annually					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Introduce actions that address issues raised in the Human Resources functional review	Develop HR strategy to address issues identified in HR review	People & Culture Manager	Completed for Current Year		100%	People and Culture Manager commenced with Council in April 2024. Flexible Work Arrangements Policy and Procedure have been developed and endorsed by Manex and Staff Consultative Committee. Currently out for staff consultation with a view to implementation in August 2024.
	Implement prioritised action from HR Review					
Special Rate Variation - Assess and make application for SRV for 2024/25	Review LTFP and note changes required for report to Council	Director of Administration and Finance	Referred to the Next Financial Year		0%	No progress on this item for this quarter.
	Review IPR Documents and note changes required					

Airport

Key Function - Temora Aerodrome
Policy Direction

- Compliance with all CASA requirements to maintain registration
- Maintain sufficient land stock for future development of the Temora Aerodrome
- Lobby for the development of a Multipurpose Facility at the Aerodrome to meet the needs of user groups

To develop and market the airport as a premier tourist attraction and first-rate facility for recreational aviation enthusiasts, plus promote both the commercial and residential aerodrome development in order to attract business and residents to Temora

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Seek opportunities for the attraction of aviation business to Temora Airpark	Attraction of business to the Aerodrome precinct	Economic Development Manager	Completed for Current Year		100%	- Discussions continued with businesses regarding establishing in Temora Airpark Estate and the land size required - Final negotiations with stakeholders involved in the expansion of the Airpark Estate
Review the actions detailed in the Aerodrome Master Plan and Aerodrome security audit	Plan implemented	Engineering Assets Manager	Completed		100%	Presented Aerodrome Master Plan update to the September Aerodrome Users Committee.
Support activities that attract appropriate recreational aviation users of Temora Airport	Conduct of events at Temora Aerodrome	Economic Development Manager	Completed for Current Year		100%	Officers commenced planning support for the Temora Aviation Museum in the delivery of Warbirds Downunder schedule for October 2024.
Hold regular meetings of the Aerodrome Committee	Meeting frequency	Engineering Assets Manager	Completed		100%	Meeting held in June 2024

Aged & Special Needs Care

Key Functions - Aged Care, Home & Community Services (HACC), Persons with Disabilities, Senior Citizens Policy Direction

- Support existing providers of aged care services in the development and retention of facilities and services
- Undertake regular and comprehensive consultation to ensure that the current and future needs of senior residents are met
- Continue to seek funding for programs that improve the options available for frail aged and disabled

To provide frail, older people and young people with disabilities and the carers of these people with a range of basic services to enable them to live comfortably in their own homes and avoid inappropriate or premature institutionalization, and: • To provide an environment for our senior citizens that is safe, well serviced and meets the expectations of residents

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Attendance and participation in Interagency Meetings by relevant staff including Pinnacle, Youth and Community Services	Attendance at meetings and referral of minutes to GM	Economic & Community Development Officer	Completed for Current Year		100%	Council officers attended the Interagency meeting held in April and June 2024.
Pinnacle Community Services - Maintain Aged Care Provider approval	Meet all standards in Aged Care Quality Standard Audit	PCS - Manager	Progressing		15%	Notification received from the Aged Care Quality and Safety Commission advising of the postponement of the audit until the latter part of 2024.
Disability Services - Provide disability awareness training to staff, new and current, as well as Councillors	Investigate training providers	Payroll/Human Resources Officer	Referred to the Next Financial Year		10%	To investigate training providers for training to be delivered in 2024/25.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Provide donation equivalent to 25% of General rate to the following: • Arian Park Senior Housing, • Arian Park CWA	Donation made	Administration and Finance Manager	Not Progressing		0%	No applications received from Arian Park Senior Housing or Arian Park CWA to process donation.
Pinnacle Community Services - Maintain NDIS registration	Meet requirements of full onsite audit	PCS - Manager	Completed for Current Year		100%	Stage two on-site audit was conducted on 20 & 21 May 2024. Only a preliminary report has been received to date which indicated conformance in the majority of the NDIS quality standards. Areas for improvements were noted around individual training requirements for staff delivering high care supports to clients, updating organisational risk register and incident management policy to ensure compliance against the standards.
Pinnacle Community Services - Hold an acknowledgement function for Carers annually	Hold Carers Function in Carers Week	PCS - Manager	Completed		100%	Carer's morning tea held for Friday 20 October 2023 at Lake Centenary. \$300 grant received from Carer's NSW. Activities at the event included guest speaker from Carer Gateway and each carer received a handmade pamper bundle with donated goods from supportive local businesses in acknowledgement of their dedication to their loved ones they care for.
Disability Services - Maintain a Temora Shire Disability Inclusion Action Plan	Report to Council	Economic & Community Development Officer	Completed for Current Year		100%	An updated Temora Shire Disability Inclusion Action Plan (DIAP) has been completed and reported to NSW FACS Disability & Inclusion Planning and to LGNSW Social & Community Team. An easy read version of the DIAP has also been published on Council's website.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Aged Care Services -Conduct a positive ageing expo/ information session - Biennial event next due 2024/25	Event held	Economic & Community Development Officer	Completed for Current Year		100%	Council resolved this event will be held biennially. Next event to be held in financial year 2024/25. Officers promoted local Senior's activities during National Seniors Week.
Aged Care Services - Advocate for additional funding for Whiddon Homes in their efforts to redevelop Greenstone Lodge	Formal advocacy to government	General Manager	Completed for Current Year		80%	Ongoing advocacy provided.
Support developments that increase the volume of affordable, senior and disability accommodation	Support Dr Parry Homes proposal to develop Apollo Place	Economic Development Manager	Completed for Current Year		100%	Apollo Place - Council officers-maintained communication with Dr Parry Homes regarding the affordable seniors housing project. Project is in initial design phase.
Access & Equity - Review access to public buildings and businesses in conjunction with TBEG and Access and Equity Committee	Review by Access and Equity Committee and approach to business regarding assistance	Director of Environmental Services	Completed for Current Year		100%	Town Hall Entrance ramp under investigation. Others considered/addressed as issues raised. Council administration offices entrance included in upgrade masterplan scope of works

Commercial Services

Key Functions - Caravan Parks, Land Stocks, Sale Yards, TAIC

Policy Direction: • Develop the existing caravan parks to a level where commercial interest would find the facilities attractive to lease or buy • Retention of caravan park facilities in Arianah Park and Temora

To provide Commercial Facilities that support the economic development of Temora Shire at minimum cost to council.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Provide ongoing support for TAIC as detailed in the adopted licencing agreement	Budget provided in accordance with the licence agreement	Director of Administration and Finance	Completed		100%	This is an ongoing item.
	Conduct meetings of the Management Committee					
Review the promotion of the TAIC in conjunction with Farmlink	Support engagement/promotional events in accordance with the terms of TAIC Community Engagement Strategy (CES)	Director of Administration and Finance	Completed		100%	This is ongoing, in line with the TAIC Engagement Strategy.
Caravan Park - Installation of solar panels		Director of Environmental Services	Completed		100%	Works Completed
Caravan Park - Install 6 concrete aprons on site		Director of Environmental Services	Completed		100%	Work Completed

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Caravan Park - Miscellaneous upgrade (clothesline, map replace, tile repair, dump point signage)		Director of Environmental Services	Completed		100%	Some minor repairs completed. Ongoing. Clotheslines replaced; tiles repaired. Proposal to erect Dump Point in the 2024/25 FY - Signage no longer required.

Communications

Key Function - Narraburra News, Social Media, Websites

To provide Communications to all stakeholders to ensure that the community are well informed.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Volunteers - Acknowledge volunteers and promote volunteering opportunities through Narraburra News and digital media	Monthly articles in Narraburra News	Communications Officer	Completed for Current Year		100%	Volunteer distribution list set up on marketing platform, to promote free courses for volunteers. Country Change February campaign promoted volunteer opportunities through webinar, article, and video. Lions Club recycling efforts were recognised on social media and through Australia Day 2023 Committee of the Year award. Promoted Seniors Volunteer and 2024 Volunteer of the Year Award winners on socials. Completed Minute with the Mayor with SES for WOW Day in May 2024 to promote volunteering. Celebrated Lifetime Achievement in Sports, 35 years of Friendship with Sister City, Hidden Treasures NSW Honour Roll, NSW Seniors Local Achievement Awards, Clean Up Aus Day, Red Shield Appeal, Lions Club Recycling, Pinnacle, CanAssist, Temora Youth, RFS, and SES.
	Promotion of events					
	Volunteer Engagement Plan developed					
Maintain the currency of the Direct Me guide	Ongoing update of document	Communications Officer	Completed for Current Year		100%	Direct Me brochure updated September 2023 and April 2024. Published on temora.nsw.gov.au website with 150 copies printed and distributed to Temora Hospital Open Day, Temora Shire Council, Temora Visitor Information Centre, Temora Library, and local businesses. Guide was distributed at Country Change Expo and on Council's Facebook page to promote services available in our area.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Adopt and implement a Diversity Inclusion Action Plan	Adoption of plan by Council	Communications Officer	Progressing		50%	Initial work commenced to develop metrics and identify groups. Work to continue through second half of 2024 due to capacity of team. Document design commenced.
Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor	Arrange meeting	General Manager	Completed for Current Year		100%	This action has been completed. A rural ratepayers meeting was held at the Temora Golf Club in August attracting residents from Springdale, Combaning and Sebastapol. Key areas of discussion were rural roads, weed management and communication with Council regarding lodging customer requests.
Undertake a Walk and Talk Tour of Temora for Councillors and support the Coffee with a Councillor Program	Tour undertaken	General Manager	Completed for Current Year		100%	A Walk and Talk tour was held in March with the Mayor, Deputy Mayor and General Manager. The finalisation of visits to remaining businesses in Hoskins Street will occur in April.
	Conduct of Coffee with a Councillor events					
Promote the achievements of Temora Shire residents through the 'Home grown heroes' program	Program developed & published	Communications Officer	Completed for Current Year		50%	Homegrown heroes' videos have not been created for three years. However, awards and achievements have been celebrated through Minute with the Mayor videos, social posts, reels and stories.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Digital Media - Implement and maintain a grant subscription service for Council and residents	Grant Guru service available to residents	Economic Development Manager	Completed for Current Year		100%	Grant Guru subscription renewed. Grant opportunities promoted via social media and directly to relevant community groups and businesses.
Digital Media - Regularly publish a mailer and social media posts for job vacancies in Temora Shire	Publication of job mailer	Communications Officer	Completed for Current Year		100%	Emails and social posts were distributed monthly promoting job vacancies in Temora Shire. Temora Shire Council jobs posted to Council's Facebook page and Shire groups. Job vacancy 1-pager created for Country Change Expo in April 2024 and Careers and Volunteers Expo in May 2024.

Community Services

Key Functions - Child Care, Cultural Services, Education, Library Services, Town Hall Theatre, Town Hall

Policy Direction • Continuation of a Government funded childcare service through the Bland/Temora Family Day Care Scheme • Continued employment of a Community Services Officer • Support for Imagine Temora and membership of Eastern Riverina Arts (ERA) • Maximise the opportunity for cultural exchange with sister cities • Develop opportunities for relationship with Charles Sturt University (CSU) • Upgrade of the town hall facilities to meet the needs of a modern day conference/ entertainment venue

To provide Community Services to Temora Shire residents that meet needs in terms of community, cultural and education for the targeted demographic

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Temora Arts Centre - Implement the Plan of Management for Temora Arts Centre and minimise financial impact on Council budget	Implementing priority actions in Plan of Management	Arts Centre Manager	Progressing		90%	Work continues on the implementation of the Temora Arts Centre Plan of Management with a review of the progress of the Plan underway. It is anticipated that a report will be presented to Council early in the new financial year.
	Review the contents of the Plan of Management					
Arts and Culture - Explore options for youth to utilise Temora Arts Centre including use by schools	Liaise with Temora Arts Centre Manager to determine opportunities and report back to Youth Committee	Youth Development Officer	Completed		100%	The Arts Centre Manager facilitated a weekly art program at the Arts Centre, under the banner of Platform Y. A group of approximately eight young people joined TADVAC, attending the arts centre Tuesday afternoons for drawing and other art practices.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Arts and Culture - Explore options for seniors to utilise Temora Arts Centre	Increased usage by Seniors	Arts Centre Manager	Completed for Current Year		100%	The third quarter has seen an uptake in memberships across TaDVAC as well as Yoga and Pottery. Plus, the introduction of programs like AusLan, Creative writing and keyboard lessons through U3A has also increased visitation. The new partnership with U3A has expanded programs geared towards seniors, including fraud detection and online banking workshops. Plus, other technology-based programs and general education programs thanks to evening workshops hosted at the Arts Centre by U3A. These programs have significantly increased visitation and engagement, providing valuable educational resources for older residents.
Arts and Culture - Maintain membership of Eastern Riverina Arts and attend meetings	Retention of membership	Arts Centre Manager	Completed for Current Year		100%	Membership maintained. Art Centre Manager attends meetings. Regularly share Eastern Riverina Art's (ERA's) arts and cultural updates on the community Facebook page to keep residents informed and engaged. Connection with ERA has also led to a donation of chairs suitable for art studio work at the Arts Centre.
Arts and Culture - Conduct Temora Shire Council Art Prize	Temora Arts Prize held	Arts Centre Manager	Completed for Current Year		100%	This year's Temora Shire Council Art Prize at the Bundawarrah Centre was a success, displaying a wide range of artistic talents. Key to this success were the efforts of the Arts Centre Manager and over \$4,200 in sponsorships, which not only provided a platform for artists but also significantly boosted Temora's local arts scene.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Arts and Culture - Develop exhibitions and arts events in conjunction with the Temora Arts Centre Advisory Committee	Identify and hold exhibitions	Arts Centre Manager	Completed for Current Year		100%	Pottery at the arts Centre has become a main feature on top of TaDVACs regular art day. TaDVAC has started a youth program on Tuesdays. U3A has begun using the facility for Creative writing, auslan, and keyboard lessons. Chair Yoga continues to be popular. Plus, there are a series of private classes held throughout the week amounting to 100-150 visitations per week.
Arts & Culture - Conduct Creative Lifestyles Expo (subject to external funding)	Conduct Creative Lifestyle	Economic & Community Development Officer	Completed for Current Year		100%	Grants have not been available for application to support this event for FY 23/34.
Imagine Temora - Provide a budget to support the Events Donation Policy for Council Committees	Budget provided	Arts Centre Manager	Completed for Current Year		100%	The 'Imagine Temora' initiative, while supported by a dedicated budget, currently has unspent funds. Clarification and strategic planning are underway in monthly meetings to ensure effective use of these resources for community, cultural, and educational benefits. Expansion of Imagine Temora has begun to utilize this budget more efficiently. Recently, an event was hosted by Motion Arts Temora, featuring "The Great Gatsby," supported by Imagine. Additionally, U3A has been invited to join Imagine and is planning to host free films at the cinema, contingent on support from Imagine. The group has also arranged a celebration event in Ariah Park using special funding from Imagine.
Arts and Culture - Undertake Drench Festival & Embrace Multicultural Festival	Conduct of events	Economic & Community Development Officer	Completed		100%	Officers successfully planned and delivered the 2024 Drench Festival during the month of March, with 21 events in the programme. Officers successfully planned and delivered Council's multicultural event, the Embrace Festival, on Sunday 6 April 2024.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Deliver a program to support and welcome new residents	Program developed	Economic & Community Development Officer	Completed for Current Year		100%	

Events - Financial support for the following events (at a minimum) ,	Conduct of successful events	Economic & Community Development Officer	Completed for Current Year	100%	Council has provided financial assistance to the following community groups that have held events in the fourth quarter: - Rural Museum Open Day - Anzac Day
• International Women's Day • Australia Day • Volunteers Week * Local Government Week * Temora Show Society * Ariah Park Show Society * V8 Jetboats * Country Weekend Hot Rod Run * Ariah Park Christmas Tree * Christmas Eve Mass * Carols by Candlelight * Rural Museum Open Day * Temora Country Music Festival * Ariah Park "Spark in the Park" * Anzac Day/ Remembrance Day Including seeking grant funding for those events					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Arts and Culture - Develop a comprehensive Public Art Policy	Completion of Public Art Policy	Town Planner	Completed		50%	Draft being prepared for consideration by Council in July 2024.
Ariah Park Community Hall - Provision of a donation equivalent to rates	Donation Made	Administration and Finance Manager	Completed for Current Year		100%	Request for donation has been processed.
Springdale Memorial Hall - Provide financial support to Committee	Funds allocated	Director of Environmental Services	Completed for Current Year		100%	Support and funding assistance available to the committee upon request. Projects identified at the May Assets and Operations Committee meeting held in Springdale Hall. Committee yet to reach out for specific assistance.
Library - Promotion of the mobile library service at Ariah Park and review of static library options	Provision of advertising/ promotion of mobile service	Library Manager	Completed		100%	Investigation into static library addition at Ariah Park reported to Council. Officers communicated with Riverina Regional Library (RRL) Executive Director/Digital & Engagement Coordinator to research statistics such as member numbers, collection size, loan stats, costings etc. Social media utilised to schedule Mobile timetable across all Library & Council platforms as well as community pages. Advertising quota exceeded for the year.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Temora Memorial Town Hall - Undertake a promotion and advertising campaign to increase usage of the Temora Memorial Town Hall including Temora Town Hall Theatre	Promotion strategy developed in conjunction with Communications Officer	Environmental Services Technical Officer	Completed for Current Year		100%	Researching costings for supply and delivery of additional tables, bar supplies and table linen.

Economic Development, Tourism & Resident Attraction

Key Functions - Economic Development, Tourism

Policy Directions • To lobby for continued improvement of and access to services, transport, communications and utilities for Temora Shire • To attract grant funding to assist in the development of the Shire • To build a strong and united community force for the growth and sustainability of our Shire. • To plan for the possibility of a sudden upsurge in investment and population which may result from a new mine or other large employer • To keep State and Federal members informed of Temora's needs and our strategies to meet those needs. • To maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices. • Increase the access to information regarding TSC and Government programs initiatives and funding opportunities to the community via newsletters and webpage on Council and www.temora.com.au websites • Maintain membership of Regional Tourism Bodies • Proactively seek business opportunities for Temora Shire including villages

To create an environment which encourages growth in existing businesses and maximise opportunities for external business investment in the Temora Shire and grows population, recognising tourism as an important industry within the community

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Economic Development - Actively target, and support businesses that enhance and diversify the local economy	Attraction of new business	Economic Development Manager	Completed for Current Year		100%	Ongoing discussions held with several potential new businesses looking to employ between 15 and 100 staff. Railway Hotel reopened in May 2024, with new owners, after a period of closure.
Economic Development - Provide advice and support to TBEG including provision of assistance to employ an Executive Officer	Support for TBEG	Economic & Community Development Officer	Completed for Current Year		100%	Council officers attended the April, May and June TBEG meetings. Budget provided for assistance to employ an Executive Officer.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Economic Development - Attend relevant Economic Development Forums and conferences	Attendance at RAI Regions Rising Conference	Economic Development Manager	Completed for Current Year		100%	The Economic Development Manager attended the development officer forum in Naranderra coordinated by RDA Riverina. The Tourism Officer and the Economic Development Manager attended the NSW Visitor Economy Conference in Wagga. The Tourism Officer attended the Place Branding Australia 2024 forum in Sydney.
Economic Development - Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity	Report to Council and strategies implemented	Economic & Community Development Officer	Completed for Current Year		100%	- Initial work commenced on Nighttime Economy Activation Plan in partnership with TBEG
Economic Development - Support businesses to attract and retain a skilled work force	Support to find skills through the GROW program	Economic Development Manager	Completed for Current Year		100%	- Officers supported the coordination of the TAFE Careers & Volunteers Day on the 19th May in partnership with TBEG - Continued participation in the NSW GROW program - Regular jobs mailers issued to GROW employment hub, Country Change database, and social media - Jobs Riverina Murray website and app promoted to community and businesses - Delivered the Riverina Country Change Expo & Discovery Weekend on 20 and 21 April 2024 with RDA Riverina
Support relevant organisations to prepare grant applications and predevelopment templates	Grant assistance advertised Provide grant assistance to local organisations	Economic Development Manager	Completed for Current Year		100%	- Grant opportunities emailed to relevant businesses as they arise.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Economic Development - Participate in relevant Government and Non-Government programs for regional growth	Country Change agreement signed	Economic Development Manager	Completed for Current Year		100%	Participation in the Country Change Expo in Wagga Wagga in April 2024.
Tourism - Ensure Visit Temora brochures and pdfs are continually updated	Review brochure and stock levels and report to the Economic Development Committee	VIC Manager	Completed		100%	Hard copy leaflets and brochures are continually updated and restocked to ensure all information is current
	Refreshed PDFs are published and distributed					
Tourism - Review the merchandise offerings at VIC including Canola Trail, with a focus on locally produced products	Investigate options for merchandise at Temora VIC with a primary focus on quality local and Australian made products	VIC Manager	Completed for Current Year		100%	A broad range of merchandise is made available including items from the youth made markets and local produce. This is continually reviewed.
	Merchandise stocked by VIC to be sourced locally					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Tourism - Encourage all tourism operators to get listed on Get Connected, Council Website, Google and Trip Advisor	Contact all tourism operators regarding status and feedback on listings and report to Economic Development Committee	VIC Manager	Completed for Current Year		100%	Updates are currently being completed for operators that are already on Get Connected. One new operator has been placed on the website. These tasks are ongoing.
	Operators listed on websites and apps					
Tourism - Develop tools that encourage conference and events organisers to come to Temora Shire	Conference and events guide published	VIC Manager	Completed for Current Year		100%	The database is continually under review.
Tourism - Work with June and Coolamon Shire's to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels	Report to Council regarding Canola Trail activities		Completed for Current Year		100%	Planning continued for the 2024 flowering season. Branding refresh activity commenced with Regional PR Co. Council's Tourism Officer commenced social media responsibilities for the Canola Trail.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Visitor Information Centre - Proactively maintain and distribute new residents' packs to solicitors and estate agents as well as directly to new residents	Ensure all real estate agents and solicitors have an adequate supply of new resident kits	VIC Manager	Completed for Current Year		100%	New residents packs were reviewed and updated. Five packs were delivered to one of the local real estate agents this quarter. Others real estate agents were contacted and declined.
Tourism - Proactively engage new and existing tourism operators to ensure that they are utilising the full range of services offered by Visit Temora	Temora Shire Tourism Forums held	VIC Manager	Completed for Current Year		100%	Another tour is being organised for July for tourism operators and volunteers/staff to gain firsthand knowledge of what other tourism operators have to offer.
Visitor Information Centre - Research new commercially viable visitor experiences that can be coordinated by the VIC	Provision of update to Economic Development Committee of existing and new experiences quarterly	VIC Manager	Completed for Current Year		100%	No new opportunities have arisen this year

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Visitor Information Centre - Maintain a Tourism Operators Database	Development and maintenance of a comprehensive database that includes services, contact details, hours of operation at a minimum	VIC Manager	Completed for Current Year		100%	A database was created and is updated as necessary.
	Self preference management email issued to all database contacts					
Economic Development - Work with Environmental Services, state agencies, landowners and local developers to ensure there is a sufficient pipeline of available land for development	Sufficient land to meet needs	Economic Development Manager	Completed for Current Year		100%	- Private consultant continued working on the rezoning proposal for residential and industrial land on the eastern fringe of Temora. - Large lot residential zoned land on Goldfields Way in pre-lodgement phase for 20 lots. - A funding application was submitted for the concept masterplan of the southern half of the Bundawarrah Estate to support additional subdivision and rezoning to R1

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Support work experience and school-based training programs offered by schools within the Shire	Maintain the Temora Careers Network	Youth Development Officer	Completed		100%	Temora Youth Careers Network (TYCN) meetings were held regularly, attended by representatives from TAFE NSW, local school Careers Advisors, Regional Industry Education Partnerships, DET Pathways Engagement Strategies Officer, Council's Youth Development Officer (YDO), Youth Program Coordinator (YPC), Economic & Community Development Officer and Economic Development Manager. To help maximise attendance, members were invited to attend via MS Teams and meeting locations varied. The TYCN explored ways to provide access to a wide range of vocational training opportunities to young people. TYCN voted to support the three local secondary schools in attending the Wagga Tertiary Careers Expo and the Wagga Try a Trade Day in lieu of the Canberra Careers Xpo. The network believed this would promote career opportunities in our region, encouraging young people to explore local vocational pathways. The YDO and YPC participated in the TAFE Careers and Volunteering Expo in May.
Youth - Promote apprenticeship and trainee opportunities within the Shire	Apprenticeship and trainee opportunities list promoted through schools and social media	Youth Development Officer	Completed		100%	Temora Youth Careers Network (TYCN) meetings were held regularly, attended by representatives from TAFE NSW, local school Careers Advisors, Regional Industry Education Partnerships, DET Pathways Engagement Strategies Officer, Council's Youth Development Officer (YDO), Youth Program Coordinator, Economic & Community Development Officer and Economic Development Manager.
Visitor Information Centre - Maintain accreditation	Maintenance of accreditation	VIC Manager	Completed		100%	

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Investigate opportunities to assist access to tertiary and vocational education within Temora Shire	Report to Council on opportunities	Economic & Community Development Officer	Completed for Current Year		100%	Report provided to Council regarding the outcome of the survey conducted to determine the level of interest in establishing a tertiary education study facility in Temora. Council did not support the recommendation.
Economic Development - Lobby for reduction in impost on development due to utility head works charges	Submission and advocacy to utility providers	Economic Development Manager	Completed for Current Year		100%	Ongoing

Emergency Services

Key Functions - Rural Fire Service, State Emergency Service, Fire Brigade, Police and Ambulance

Policy Directions • Support and maintain the zoning arrangement with Bland Shire Council • Ensure that all personnel have adequate training to perform their function

To ensure the provision of effective facilities for emergency services in the Temora Shire area and development of strong alliances between Emergency Service organisations to ensure residents are provided with well-resourced and effective emergency services

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Hold 3 (three) meetings of the LEMC annually	Meetings held	Engineering Works Manager	Completed for Current Year		100%	LEMC meetings for 2023/24 held in August 2023, December 2023 and April 2024.

Engineering Services

Key Function - Management, Administration, Contract Services, Design, Road Safety, Asset Management, Procurement

To provide management services to support engineering works

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Development of a maintenance Memorandum of Understanding (MOU) and technical procedure with Goldenfields Water County Council for working within the road reserve and requirements of road re-instatement works possibly through REROC	MOU adopted by Council and signed by Goldenfields Water	Engineering Works Manager	Not Progressing		0%	No further progress due to resourcing constraints.
Develop a S138 Policy & Procedure Framework for Works in the Naturestrip / Road Reserve applicable also to utility providers	Policy developed and endorsed by Council	Engineering Assets Manager	Not Progressing		0%	Not started. Will be deferred.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Review of engineering policies and procedures	Review engineering procedures	Engineering Assets Manager	Completed		100%	EW2 not started. Review of EW 13 is underway.
Review of plant and equipment policy framework and Asset Management Plan	Undertake review and report to Manex to develop policy for presentation to Council	Engineering Works Manager	Completed		100%	Plant and Equipment Replacement Policy updated and endorsed by Council. Asset Management plan reviewed for budget preparation in quarters two and three.
Road Safety - Support programs by the Road Safety Officer that promote responsible behaviour in vehicles pertaining to drugs and alcohol	Increased knowledge of risks associated with drugs and alcohol	Road Safety Officer	Completed		100%	RSO has organised social media posts educating the community of the dangers of drink driving.
Car Parking - upgrade car park at rear of Council Chambers, including installation of trees and improvements to aesthetics	Completion of project	Engineering Works Manager	Cancelled by Council		0%	Cancelled by decision of Council at March 2024 meeting

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Hold a minimum of one Roads Hierarchy Committee meeting annually with a view to transitioning to comprehensive Asset Management Committee meetings	Conduct of meeting	Engineering Assets Manager	Not Progressing		0%	An Asset Management Steering Committee Charter and Asset Management Policy Adopted by Council. Will look to implement steering committee meetings in 2024/25 FY. Recommend we conduct these meetings and evaluate whether this replaces the Road Hierarchy Committee and if not what the Road Hierarchy Committee does that Assets and Operations of AM Steering Committee doesn't.
Hold a minimum of 4 Traffic Committee Meetings annually	Conduct of meeting	Engineering Works Manager	Progressing		75%	Traffic Committee Meeting held in March and scheduled for July 2024.
Road Safety - Maintain RSO Facebook page and update Council's social media platforms and website with up-to-date road safety information	Social Media Post	Road Safety Officer	Completed		100%	RSO has uploaded on average 3 Facebook posts a week. RSO developed social media posts promoting the emergency vehicles, speeding, fatigue, drinking driving, child car seat restraints, driving to conditions, truck safety, motorcycle safety, roadside safety, bus safety, and slow down messaging in Ganmain RSO developed editorials for local newspapers that covers fatigue, drink driving, National Road Safety Week and roadside safety.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Road Safety - Undertake programs in accordance with the LGRSAP	Programs conducted	Road Safety Officer	Completed		100%	RSO delivered Look Out Before You Step Out signs to the engineering team. RSO delivered Slow Down confluence signage. RSO delivered 3 "Seatbelts Save Lives". RSO delivered School Zone banner to Temora High School. RSO delivered Arian Park Speed Program. RSO dropped off temporary Bus Banners to local council buildings. RSO delivered VMS signage for Easter Long Weekend messaging. RSO delivered HLDBSD program. RSO conducted 40kmh thermos & dragon teeth audit.

Engineering Works

Key Functions - Parking, Street Lighting, Street Trees

Policy Directions • Improve the quality of street lighting by the installation of more energy efficient, low maintenance systems • Secure quarry sites strategically located around the shire (subject to quality requirements) to minimise travel time to works

To provide infrastructure that meets the needs of the community and provides in an aesthetically pleasing and functional way

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Street Trees - Implement priority actions for removal and replacement	Implement priority plan addressing the tree audit findings	Engineering Assets Manager	Progressing		75%	Ongoing.
Installation of entrance signs to reflect the indigenous history of the area	Seek funding for installation of signs	Director of Environmental Services	Postponed by Council Decision		100%	Design project Completed. Referred to 2024/25 budget estimates for funding (2 stages)
Finalise design of Hoskins Street upgrade extension, including scope and costings	Design completed and accepted by Council	Engineering Assets Manager	Progressing		90%	Final design placed on public exhibition in late June 2024
					0%	No action at this stage. Needs Council support / Budget.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Ariah Park Review replacement of decomposed granite with grass at northern end of Coolamon Street	Report to Council	Engineering Assets Manager	Not Progressing			

Environmental Services

Key Functions - Climate Change, Environmental Management, Noxious Plants and Pests

Policy Directions • Develop/promote initiatives/campaigns relating to energy and water efficiency • Council to lead by example by developing and implementing measures to reduce water-energy usage in Councils buildings and facilities • Establish realistic organisational energy savings targets to be genuinely measured to establish a smaller environmental footprint by Council • Conduct of public education program to explain to residents the issues faced by Council in relation to weeds • Weed Plan Continue with the Weeds Alliance

That Council considers environmental impact in all of its functions and activities and becomes a champion for environmentally responsible behaviour amongst its residents

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Commitment by Council to the Fight the Fruit Fly Committee	Continue to provide funding for the activities of the Committee	Director of Environmental Services	Completed		100%	Fruit Fly Committee being financially assisted by Council where requested. Fruit Fly signs ordered for events/Hillview Park
Noxious Plants - Review weeds functions to determine actions to maximise effectiveness of Council spend	Review policy and provide report to Council	Director of Environmental Services	Completed for Current Year		100%	TSC chairing the RENWA program. Big changes in this space. No funding received yet for works already carried out. Correspondence forward to LLS and Department of Primary industries regarding late change to funding methodology.

Governance

Key Function - Council relationships (other Councils, Government departments, Local members & Sister City Relationships), Governance, Lobbying and Advocacy

Policy Directions • Membership of Riverina Joint Organisation • Maintain membership to Local Government NSW • Membership to Riverina Eastern Regional Organisation of Councils (REROC) • Maintain membership of Eastern Riverina Arts (ERA) • Maintain membership of Economic Development Officers (EDO) network • Maintain membership of Riverina Regional Library Service (RRLS) • Maintain membership of the Country Mayors Association • Actively maintain relationships with non REROC neighbouring Councils • Seek ways in which Sister City activities can be of benefit to the residents of the Shire • Support for Constitutional recognition of Local Government • Development of robust and transparent internal audit programs within the Council to ensure that the risk to Council is minimized • Provision of training opportunities for all elected members • Support of Councillors who wish to undertake professional development courses • Undertake a comprehensive resident satisfaction survey every 4 years after election • Maintain close relationships with local members and act at all times in a non-political manner • Acknowledge that it is the role of council to represent all areas of the local community to external parties

To provide responsive and effective governance to Council, ensuring the residents’ needs are conveyed to government and potential benefits through external relationships are explored.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Investigate corporate offerings for Councillors and Senior Staff representing Council (ties, blazer etc)	Report on options to Council	General Manager	Completed for Current Year		100%	Further consideration required regarding the priority of this in relation to the available budget.

Advocate to the State Government on behalf of the Community for the Improvement/retention of: * Schools within Temora Shire * Health Services within Temora Shire * Adequate Police Numbers * Secure recurrent local road funding * Electoral Commission re pre-poll voting in Temora in State Elections * Lobby for constitutional recognition of Local Government * Support removal of pre-amalgamation representation on Goldenfields Water for amalgamated councils * Lobby government for ongoing support for TAIC * Lobby government for retention of Library funding * Lobby government for a more equitable and meaningful Rate Pegging system * lobby for the	Advocate in writing and face to face meeting	General Manager	Completed for Current Year		100%	Council continues to make representations on behalf of the Temora Shire Community on a range of issues and regular communication is maintained with the State Member for Cootamundra. Meetings have been held with the Minister of Local Government and the Deputy Secretary of the Office of Local Government regarding a range of matters impacting Council including rate pegging, financial sustainability, the management of the Red Fleet and the Emergency Services Levy.
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Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
abolition of the cost impost of the ESL * Support the removal of RFS Assets from Councils books * Lobby for the retention of TAFE services in Temora * Lobby for changes to the Commonwealth Grants Commission per capita requirements						
Villages - Hold a committee meeting (Assets & Operations) at Springdale	Hold meeting at Springdale	General Manager	Completed for Current Year		100%	An Asset & Operations meeting has been scheduled for May at Springdale Community Hall.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Advocate to the Federal Government on behalf of the Community for the improvement/retention of: * Health Services within Temora Shire * Electoral Commission re pre-poll voting in Temora in Federal Elections * Lobby for the retention of R2R and FAG funding * Lobby for constitutional recognition of Local Government * Lobby government for ongoing support for TAIC * LG seat on National Cabinet * Lobby for access to full Centrelink services * Improved mobile phone coverage * Funding for Whiddon Homes expansion in Temora	Advocate in writing and face to face meeting	General Manager	Completed for Current Year		100%	Council continues to lobby the federal government in relation to a range of matters Regular communication is maintained with the Federal member for the Riverina and a visit to Temora Shire, including a meeting with Councillors by Michael McCormack held in October 2023. A Mayoral Reception was held with community leaders and volunteers.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Develop a series of workshops to inform volunteer committees	Conduct of information seminars	General Manager	Progressing		70%	Advice and support has been provided to Council 355 Committees requesting the notification of Council when change of positions occur and to ensure that appropriate record keeping and meeting protocols are being maintained.
Maintain communication at an official level between Council and Temora Hospital administration and LHAC	Communication established	General Manager	Completed for Current Year		100%	A presentation regarding the progression of the redevelopment of the Temora District Hospital and Masterplan was provided to the Asset and Operations Committee this quarter.
	Council representation on LHAC					
Maintain communication at an official level between Council and Temora Police	Regular contact with Police	General Manager	Completed for Current Year		100%	Meetings and communications between Council and the local Police continue to be maintained. The Inspector has been invited to give an update to the 21 March 2024 Council Meeting. Advocacy regarding improved Policing resources to address regional crime continues via the Country Mayors Association.
Maintain communication between Council and the Temora Community Centre	Communication established	General Manager	Completed for Current Year		100%	Council continues to work collaboratively with the Temora Community Centre, with regular and ongoing communication maintained. Council has partnered with the Centre on a number of events and programs.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Maintain membership to following organisations: * Eastern Riverina Arts, * REROC, * Riverina JO (in hiatus), * Visit Riverina, * Local Government NSW, ALGA * Riverina Regional Library Service, * Country Mayors Association, * Lachlan Valley Transport Committee, * Australian Airports Association * Regional Activators Alliance	Membership maintained	General Manager	Completed for Current Year		100%	Council continues to hold memberships with a range of organisations. Council officers and Councillors have actively participated in meetings, projects and conferences. Key activities include the Country Mayors and REROC Meetings held at the NSW Parliament House Sydney. Work has continued towards developing a new regional approach to Audit Risk and Improvement Committees.

Heritage

Key Function - Bundawarrah Centre, Heritage, Railway Precinct

Policy Directions • To collect and preserve local history in its various forms in the area generally covered by the Temora Shire Council • Council is committed to the retention of the current management structure at the museum • Commitment to Temora Shire Council Heritage Committee

To protect and conserve areas and items of historic and landscape heritage value, support and encourage adaptive and sustainable reuse of these places and facilitate development and interpretation of social value through information and education programs

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Commitment to the Temora Shire Sportsman Walk of Honour	Budget provided as nominees are identified	Director of Administration and Finance	Postponed by Council Decision		0%	No budget allocation for 2023/2024. Allocation will be made in future years as required.
Temora Railway Precinct - Undertake master plan	Completion of master plan	Town Planner	Completed		100%	The Temora Railway Precinct Masterplan and Business Case is complete.
Bundawarrah Centre - Deliver the project for the museum entry walkway to improve visitor flow	Appoint contractor to undertake project	Director of Environmental Services	Completed		100%	Works Completed. New alterations and Additions opened at Rural Museum Open Day
	Completion of project					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Bundawarrah Centre - Produce and implement a volunteer attraction and retention plan for the Bundawarrah Centre	Volunteer Attraction and Retention Plan adopted	Rural Museum Manager	Completed		100%	This plan is complete and only requires annual review. Development of a volunteer drive based upon the plan is at a preliminary stage.
Heritage - Continue the Temora Heritage Advisor program	Seek ongoing funding for the delivery of program	Director of Environmental Services	Completed for Current Year		100%	Routine occurrence. Monthly visits usually fully subscribed.
Heritage - Undertake a program of informing the community regarding the activities of the Heritage Committee	Regular updates on Council media outlets	Environmental Services Technical Officer	Completed for Current Year		100%	Ongoing discussions at the Heritage Committee Meetings held every second month.
Heritage - Support the Heritage Assistance Fund. Support community heritage groups in accordance with policy	Seek ongoing funding for the delivery of program	Director of Environmental Services	Completed for Current Year		100%	Heritage program being rolled out. Monthly meetings of the Heritage Committee being held without fail. Advisory program fully subscribed each visit. Heritage fund advertised and being accessed.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Heritage - Support Verandah Reinstatement Program	Support provided by Council	Director of Environmental Services	Completed for Current Year		25%	Awaiting applications to be received. Expecting an application from the owners of the Westminster Hotel in 2025. Funds to be rolled over to next FY. Railway Hotel Owner also expressed interest in accessing funding to make repairs to their verandah.
Bundawarra Centre - Develop virtual tour of facility and visitor site map (subject to grant funding)	Specification developed and application made for grant funding	Rural Museum Manager	Progressing		40%	The galleries on the site have been numbered sequentially to match the recently completed new entry portal. An interim printed guide has been developed and implemented. A meeting was held between Council's newly appointed Tourism Officer and the Manager of the Bundawarra Centre on 27.6.24 and a strategy was agreed upon whereby the two officers will collaborate to develop in-house audio and video content as the basis for a virtual tour of the Bundawarra Centre.
Bundawarra Centre - Attraction and conduct of temporary exhibitions	Conduct of exhibitions	Rural Museum Manager	Completed		100%	An exhibition mounted by the "Art on Rosella" Studio opened on 28th March 2024 and ran throughout April. It was succeeded by the "wirramari 'Big Fish'" sculpture and animation element of the Aboriginal Art Trail from 1st June until 31st July which will be complemented by the "Dots by Designz" indigenous art exhibition and workshop program which opened on 28th June.
Bundawarra Centre - Develop ambulance museum (construction and fit out) - Subject to grant funding	Seek funding for project	Rural Museum Manager	Progressing		20%	The project planning phase is complete, and the Development Application has been approved by the Southern Regional Planning Panel. Council has authorised an application for grant funding under the Federal Government Regional Precincts and Partnerships Program for construction of Stage 3 of the NSW Ambulance Museum. The application was lodged on 29th February 2024.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Bundawarrah Centre - Land purchase for proposed ambulance museum	Seek funding for Ambulance Museum project	Rural Museum Manager	Completed		100%	The land is secured under sympathetic title awaiting grant funding for the Ambulance Museum building.

Property Services

Key Function - Cemeteries, Council Properties, Public Toilets,

Policy Directions • Support the operation and activities of the Friends of Temora Shire Cemeteries (FOTSC) and involve the group in Cemetery planning • Upgrade presentation of one public toilet per year to an acceptable standard • Council involvement in real estate development only when private developers do not meet a determined need • Purchase of additional land for expansion of cemetery in the future

To provide Council properties that are well maintained, planned and meet or exceed the expectations of our community and visitors.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Operate Councils Cemetery facilities responsive to community needs		Director of Environmental Services	Completed for Current Year		100%	Working with Friends of Temora Shire Cemetery to continually maintain and improve the facility
Lobby for the installation of public toilets at roadside stops	Correspondence sent to TfNSW	Engineering Works Manager	Completed for Current Year		100%	Complete for 2023/24
Public Toilets - Upgrade of Harper Park toilets	Completion of project	Director of Environmental Services	Completed		100%	Project completed March 2024
Temora Cemetery - Seal internal car park	Completion of project	General Manager	Completed		100%	Project has been completed.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Ariah Park Cemetery - Reseal internal road	Completion of project	Director of Environmental Services	Referred to the Next Financial Year		50%	Work scheduled for Q4 - 2023/24 FY

Public Health

Key Function - Community Health Programs, Food Control

Policy Directions • To keep public health related business owners and operators informed of changes to legislation, standards and regulations • Conduct an ongoing program to provide or promote swimming pool operator education as per state legislation

- Provide a public health related complaints database/register • Support the Bush Bursary Program on a biennial basis

To protect the health of the general public by ensuring public health and safety practices are maintained and improved by regularly inspecting commercial public health related premises and educating business owners and employees

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Advocate for the retention of a Visiting Medical Officer and commencement of Pathology services to Ariah Park	Formal representations to doctors and pathology providers	General Manager	Completed		75%	Correspondence sent in support of pathology services to Ariah Park. Verbal advice has indicated that it can not be supported, however no written correspondence has been received on the matter.
	Advocacy undertaken					
	Visitation by medical practitioner to Ariah Park					
	Commencement of pathology services to Ariah Park					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Provision of accommodation at affordable rates and sponsorship of medical scholarships such as Bush Bursary	Doctors' requirements are met	General Manager	Completed for Current Year		100%	Ongoing accommodation provided to medical personnel.
Act as facilitator of CDAT funding	Grant acquittals completed annually	Director of Administration and Finance	Completed		100%	This item is ongoing.
Proactively support and promote community mental health facilities and programs	Attendance at Interagency Meetings	Economic & Community Development Officer	Completed for Current Year		100%	The Resilience Project School Wellbeing Program is now being delivered at Temora High School and St Anne's Catholic College. This was funded through the Children and Young People Wellbeing Recovery Initiative Large Grants Program. Officers attended interagency meetings in February.

Recreational Services

Key Function - General Recreational Services, Parks & Gardens, Sporting Grounds, Playgrounds, Temora Recreation Centre, Public Pools

Policy Direction • Sports Council are the body responsible for liaison between Council and users of Sporting Facilities

To provide, maintain and improve the sporting fields and recreational facilities which meet the needs of the community and are safe enjoyable and attractive

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Nixon Park - Levelling and irrigation of cricket nets/ discuss area	Project completion	Engineering Assets Manager	Completed		100%	Complete
Nixon Park - Top dressing and reshape (No 2)	Completion of project	Engineering Assets Manager	Referred to the Next Financial Year		0%	Project has been deferred to allow Temora and District Cricket Finals to be played in Temora in the 2023/24 season.
Nixon Park - Long jump pit & discus ring upgrade	Completion of project	Engineering Assets Manager	Completed		100%	Complete
Nixon Park - Additional shade	Completion of project	Engineering Assets Manager	Progressing		75%	Athletics area shade is the only component remaining of the Athletics Area upgrade.
Temora Tennis Courts - Upgrade lighting to LED	Completion of project on budget	Engineering Assets Manager	Completed		100%	Complete
Bob Aldridge Park - Update sportsfield lighting to LED	Completion of project on budget	Engineering Assets Manager	Completed		100%	Complete

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Nixon Park - Eastern amenities building upgrade change rooms	Completion of project	Engineering Assets Manager	Completed		100%	Complete
Support upgrade of sports field lighting to LED	Develop scope of non-LED fields	Engineering Assets Manager	Completed		100%	Ariah Park facilities have relatively new lighting. Temora Tennis Courts, Bob Aldridge and Temora West Oval recently upgraded to LED. Nixon Park lighting is not LED, however is in good condition and is of a good standard. Temora Recreation Ground is not LED and is of a poor standard.
Temora West Sports ground - Upgrade lights to LED	Completion of project on budget	Engineering Assets Manager	Completed		100%	Complete. Issue with some lighting taken away from part of the field in upgrade.
Investigate the issue of collection of an equitable contribution towards the provision of sports facilities from sporting groups	Report to Council following the Recreation and Open Spaces Strategy adoption	Engineering Assets Manager	Progressing		15%	Commenced in March 2024. Draft report completed to be presented to Council in coming months. Will take some time and will roll over to 2024/25.
Nixon Park - Carpark sealing (Athletic/Netball area)	Completion of project	Engineering Assets Manager	Completed		100%	Complete
Edis Park - Playground swing set	Completion of project	Engineering Assets Manager	Completed		100%	Complete

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Edis Park - Remove wood BBQ, replace bins and repair seating shelter	Completion of project	Engineering Assets Manager	Completed		100%	Complete
Bradley Park - Install new play experience	Completion of project stage 1	Engineering Assets Manager	Progressing		80%	Project is underway but progress is slow.
Federal Park - Playground replacement inc level & drain wet areas, shade sail replacement, connect footpaths	Completion of project	Engineering Assets Manager	Completed		100%	Completed in June 2024.
Harper Park - Improvements to accessibility	Completion of project	Engineering Assets Manager	Not Progressing		0%	Budget has been redirected to the toilet upgrade.
Callaghan Park - Replace BBQ	Completion of project	Engineering Assets Manager	Completed		100%	Complete
Provide potable drinking water facilities	Audit availability of potable water at public venues	Engineering Assets Manager	Completed		100%	Purchased 2 drinking stations. Installation planned for Federal Park and Bradley Park.
Lake Centenary - Install bridges on walking track	Completion of project	Engineering Works Manager	Progressing		30%	Bridges on site and steel are currently being fabricated.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Lake Centenary - Miscellaneous works (foreshore levelling, sand replacement, retaining walls, picnic settings)	Completion of project	Engineering Assets Manager	Not Progressing		0%	Not started. Grant confirmed in June 2024. Delivery in 2024/25 FY
Lake Centenary - Reseal internal roads and car park	Completion of works	Engineering Works Manager	Completed		100%	Complete
Lake Centenary - Additional solar lights	Completion of project	Director of Environmental Services	Grant Not Available		0%	Quote received. Still assessing best value solution
Lake Centenary - Fence Play Equipment, Internal water line	Completion of project	Engineering Assets Manager	Completed		100%	Waterline complete. Fencing of play equipment removed as a project by resolution of Council.
Callaghan Park - Replace 125m of poor condition and undersized 900mm wide path to old pool / heated pool entrance (linking BBQ shelter)	Completion of project	Engineering Works Manager	Progressing		5%	Awarded the project but remains incomplete.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Data collection, asset register and mapping of recreational spaces	Complete data collection and develop asset register	Engineering Assets Manager	Completed		100%	Data collection and asset register completed in September 2023. The future project is to integrate with the financial system and existing asset values.
Temora Recreation Centre - Upgrade visitor seating and BBQ areas	Project completed	Director of Environmental Services	Progressing		75%	Pool Environs partially upgraded - New Sunshades/Umbrellas installed/sun lounges/pot plants were in place prior to the pool opening in October, 2024. The BBQ area will be upgraded in 2024 off-season. BBQ ordered.
Temora Recreation Centre - Review the promotion of Temora Recreation Centre	Prepare new marketing strategy with the opening of the upgraded pool	Director of Environmental Services	Completed for Current Year		75%	New Manager appointed. Will be reviewed prior to 2024/25 swimming season
Villages - Support community in the maintenance of the nature walking track and bicycle track from Broken Dam Heritage Area to Arianah Park Cemetery	Scope and feasibility reported to Council	Engineering Assets Manager	Completed		100%	Project complete.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Temora West Park- Connecting footpaths	Completion of project	Engineering Works Manager	Completed		100%	Project completed.
Construction of Antique Motor Club shed (subject to grant)	Application made for grant funding	Director of Environmental Services	Grant Not Available		0%	No grant funding available.

Regulatory Control

Key Function - Animal Control, Building Control, Land Use Planning, Regulatory Control

Policy Directions • Continued employment of a ranger/law enforcement officer Train/up-skill existing staff member to assist/relieve Ranger • Utilise CCTV and other technologies to enhance effectiveness of enforcement activities • Participation and support for Temora Liquor Accord

To utilise a mixture of education campaigns and enforcement to gain compliance with relevant legislation and ensure appropriate processes and procedures are in place.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Ensure that all regulatory inspections are carried out, including • Footpath dining • Certificate approval • Inspection of regulated premises • Food premises • Septic tanks • Swimming pools	Footpath dining compliance inspections completed annually conducted by Ranger/Law Enforcement	Director of Environmental Services	Completed for Current Year		100%	Routine and ongoing
	Certificates processing time					
	Regulated premises inspected annually					
	Regulated food premise inspection					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Onsite Sewerage Management Systems					
	Private Swimming Pools					
Report statistics of number of Development Applications, Complying Development Applications and assessment times. Planning Reports to Council where required	Statistics collated and presented to Council	Director of Environmental Services	Completed		100%	One and only benefit of the NSW Planning Portal. Reporting is automatic
Provide monthly report to Council about ranger activities incl. parking, companion animals	Report to Council monthly on Ranger activities	Ranger	Completed for Current Year		100%	Monthly reports are provided to council regarding all Ranger activities including parking, companion animals, complaints regarding noise, litter, block clean ups, anti-social behaviour and stock complaints.
Complete amendments to the Temora Local Environmental Plan 2010, as directed	Residential land LEP amendments reviewed by Council	Director of Environmental Services	Completed for Current Year		95%	Still awaiting adoption of the Flood Study to enable meaningful progress on these amendments. Aria Park and Springdale Flood Study now finalised. Process can recommence for the villages

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
by Council and with the support of the NSW Department of Planning, Infrastructure and Environment, including Ariah Park village, residential land, industrial land and rural land	Temora Flood Study report adopted by Council	Ranger	Completed for Current Year		100%	New organisations are touching base regarding rescue. Dumping of kittens is an ongoing problem, however carers are available until rescue groups arrive. Dog rescue isn't a problem although transporting is still a slow process. RSPCA still unable to help. Welfare concerns are passed onto Sydney, very little follow-up on their behalf which is disappointing. Euthanasia numbers are low - mainly feral cats. Anything suitable for rehoming is homed.
	Ariah Park Flood Study report adopted by Council					
	Ariah Park LEP amendments reviewed by Council					
Use available channels to assist in rehoming companion animals	Number of pets rehomed advised to Council annually	Ranger	Completed for Current Year		100%	New organisations are touching base regarding rescue. Dumping of kittens is an ongoing problem, however carers are available until rescue groups arrive. Dog rescue isn't a problem although transporting is still a slow process. RSPCA still unable to help. Welfare concerns are passed onto Sydney, very little follow-up on their behalf which is disappointing. Euthanasia numbers are low - mainly feral cats. Anything suitable for rehoming is homed.

Resident Services

Key Functions - Community Safety, Service NSW, Villages, Volunteers

Policy Directions • Commit to the maintenance and development of the CCTV concept • Work cooperatively with Police & Temora Security Services to ensure a coordinated approach to community safety • Presentation of Council as a professional organisation with a strong customer focus • Development of systems to ensure that communication between Council and stakeholders is best practice • Hold at least one Council meeting per term of Council in Ariah Park • Lobby for continued presence of Service NSW Office in Temora • Lobby for more frequent driver testing in Temora • Lobby for retention and availability of Policing services in the shire • Conduct a comprehensive ratepayer survey once in each term of Council

To provide a safe and inclusive built environment by working together as a community and to present to the public a caring, courteous and efficient local government service

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Villages - Retain staff member at Ariah Park	Retention of staff member based in Ariah Park on Council payroll	Engineering Assets Manager	Completed		100%	Staff member retained.
Maintain CCTV system in Temora to a modern standard acceptable to the users of the facility.	Uptime of system Design and install updated of network	Administration and Finance Manager	Completed for Current Year		100%	Biannual maintenance of all CCTV cameras occurs in February and August each year. Additional depot cameras have been installed.
Upgrade Christmas decorations - Hoskins Street	Completion of project	Engineering Assets Manager	Not Progressing		0%	Budget allocated in the 2024/25 financial year.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Provide the Service NSW Agency at no cost to Council	Annual review of budget	Director of Administration and Finance	Completed		100%	This service is meeting its expected outcomes and is being provided at no cost to Council, however it is becoming increasingly difficult to do so.

Risk Management

Key Function: Occupational Health and Safety, Risk Management

Policy Directions • Provide suitable education to employees, volunteers, and contractors relating to WH & S risks • Encourage employees to submit near miss incidents to develop better work method statements • Provide training for all staff in relation to WH & S matters, Risk Analysis and Hazard Identification • Maintain Temora Shire Council's WH & S Committee to assist in providing consultation and communication in relation to WH & S matters • Use Councils Policies to improve and monitor WHS and Risk Management Strategies • Conduct of exit medical assessment on employees hearing and sight to benchmark condition • To commit, unreservedly, as an organisation to Workplace Health and Safety and ensure that all possible steps are taken to ensure the safety of each individual • Commitment to StateCover best practice • Commitment to compliance with all Acts, regulations and Codes relating to OH&S and Risk Management

To provide a safe working environment, for staff, contractors, volunteers and the public that minimises the occurrence of accidents and incidents and where necessary delivers an efficient rehabilitation program and promote a culture of WH & S and Risk Management best practice in the workplace

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Integration of Quarry Management Plan into the Council Integrated Risk Management Plan	System integrated into Risk Management Plan	Engineering Works Manager	Progressing		10%	Resourcing constraints have not allowed action on identified items.
Develop an integrated safety, quality and environmental management system	Undertake a staged ergonomic upgrade for workstations (over 3 years)	Safety and Systems Coordinator	Completed		100%	The WHS system development, implementation and review is an ongoing process. Some actions have been delayed due to resourcing difficulties and other priorities. TSC met all requirements to receive the StateCover WHS Incentive Payment for 2022/2023. The incentive payment is 0.3% of total wages. TSC's

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
	Installation of working at heights safety systems for NRCC House					WHS self-audit score improved by 5.5% and a further 15% discount was applied to TSC's workers' compensation insurance premium was applied due to good return to work and safe work practices.
	Review and redevelopment of hazardous manual tasks procedures involving Participation in the Safework NSW Council musculoskeletal Disorders Program					
	Review and redevelopment of hazardous manual tasks procedures involving development of hazardous manual task risk assessment					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Develop and implement the Audit and Risk Improvement Committee	Ensure compliance with risk Management framework	Director of Administration and Finance	Completed		100%	An Independent Chair has been recruited through the Internal Audit Alliance of which Temora Shire is a member. Two independent members have also been recruited. The Internal Audit Alliance has also recruited an Internal Audit Coordinator, hosted by Bland Shire Council.
Implement Enterprise Risk Management program	Progressive implementation of program	Safety and Systems Coordinator	Completed		100%	The development and implementation of the Enterprise Risk Management Framework is in progress. An internal audit was conducted in March 2024, with corrective actions identified to assist in the completion of the framework. A Strategic Risk Register has been developed and corrective actions from risks identified are in progress.
Undertake Employee programs to support employees in the workforce, including: * Hearing Tests * Mental Health Programs * Skin Checks * Employee Assistance Programs * Health Checks * Team Building Exercises	Provide presentation to Manex to develop priority programs for 2023/4	Payroll/Human Resources Officer	Completed		100%	Plans are well underway for Wellbeing Week in June 2024. Activities will include a Health Check Clinic, a financial wellbeing presentation and a Staff breakfast including keynote speaker Patrizia Cassaniti from the Touched by Christopher Foundation and a Coffee Cart.
	Implement the priorities established by Manex					

Sewerage Service

Key Functions - • Effluent Reuse System • Sewerage System

Policy Directions • Extension of effluent system to all parks subject to evaluation by staff that there is sufficient water, and the extension is economically viable
• Support for long term construction of a Sewerage Scheme for Ariah Park • Support extension of sewer mains to non sewerred locations in Temora

To maintain the treatment works and reticulation network to ensure compliance with legislative requirements and improve the quality of effluent

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Program completed	Engineering Assets Manager	Progressing	▲	100%	CCTV complete. Smoke testing is incomplete.
Undertake CCTV inspection, smoke testing and condition rating of sewerage reticulation network including removal of sewerage infiltration	Establishment of program	Engineering Assets Manager	Progressing	▲	100%	CCTV Complete. Smoke testing incomplete and likely to move to next FY.

Support Services

Key Functions - Depot & Workshop, Plant & Equipment, Mining, Stores

Policy Directions • Ensure that depot and workshop facilities are adequate to meet the needs of a modern workforce • To provide scheduled and unscheduled maintenance and repairs according to OEM guidelines and Council procedures with minimal downtime • To supply and dispose of fleet assets at the most advantageous cost to Council • To ensure that there are sufficient, well trained staff to service Councils plant

To provide a Depot Workshop and stores facility that meets all statutory and regulatory requirements and provides the support to allow all Councils works functions to perform in the most efficient and cost-effective manner and to provide and maintain a modern plant and equipment fleet that meet its operational requirements with high utilisation in a cost-effective manner

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Depot - Provide a covered storage area	Completion of construction funded in current year	Engineering Works Manager	Completed for Current Year		100%	Construction to commence in May 2024 with delivery aimed for completion by 30 June 2025. Electrical work and plumbing will be delivered in quarter one next financial year due to requiring budget commitment in 2024/25 budget.

Transport Infrastructure

Key Functions - Footpaths and Cycleways, Road Infrastructure

Policy Directions • Policy to generally provide paved footpaths on only one side of urban streets in accordance with the Footpath Hierarchy Plan • Development of a footpath hierarchy plan including pedestrian access mobility plan and cycleway plan • Construction of one length of footpath annually in accordance with adopted plan • Width of all new footpaths to be at least 1.5 mtrs or greater • Review the Roads Hierarchy including review of methodology within the term of each Council

To provide transport infrastructure that meets community expectation in terms of need, safety, amenity and standard

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Linemarking on Class 2 Roads	Completion of project within budget allocation	Engineering Works Manager	Completed		100%	Program now completed
Undertake Footpath construction and maintenance in accordance with the Footpath Assets Capital Works Program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Widening of footpath in Anzac St at Recreation Centre completed along with pathway to TEM-FM in Macauley St. Three ramps for Coolamon St, Arianh Park now completed and available in the Arianh Park Depot. Unretained slope in Loftus St completed. Footpath maintenance funding fully spent for 2023/24 financial year.
Undertake Cycleway construction and maintenance in accordance with the Cycleway Assets Capital Works Program	Completion of program	Engineering Works Manager	Not Due to Start		0%	No planned cycleway works in council capital budget for 2023/24 financial year.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Rural Unsealed Roads construction and maintenance in accordance with the Rural Unsealed Roads Assets Capital Works Program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Maintenance has been undertaken at an increased capacity by contractors using RLRRP funding. Barbys Lane and Boundary Range Road gravel resheets completed. Camps Lane gravel resheet 50% completed, Traegers Road and Wells Road gravel resheets have commenced. Rees Lane gravel resheets have commenced. FLR R4 projects being Kurrajong St Segment 1, Mirrool Rd Segment 1 and Whites Rd Springdale have been planned with works not yet commenced.
Undertake Rural Sealed Roads construction and maintenance in accordance with the Rural Sealed Roads Assets Capital Works Program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Sealed roads maintenance ongoing. Heavy Patching completed Coolamon Road, Haddrills Road, Mandamah Forrest Road, Old Wagga Road. Class 2 centreline line marking completed. Tara Bectric Road Segment 7 completed and Howards Road underway. Hazard Directional markers and curve advisory signage commenced and ongoing. Old Cootamundra Rd Segments 3, 4 & 5 reseals deferred to 2024/25, instead Old Wagga Road North Seg 1 & 2 along with Howards Roads Segment 2 resealed in quarter 3 so now completed.
Undertake Urban Unsealed Roads construction and maintenance in accordance with the Urban Unsealed Roads Assets Capital Works Program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Progressing with unsealed road pavement upgrade works on Back Mimosa Road, Delavan Street, Wattle Street and Nicholson St completed. Little Arianh Street (Arianh Park) Seg 1 gravel resheet completed. FLR Round 4 projects being Lucas St Seg 2, Narraburra St, North Street Seg 2 and Thom St Seg 2 planning underway and works to commence in 2024/25 financial year as grant funding allows delivery to June 2025.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Urban Sealed Roads construction and maintenance in accordance with the Urban Sealed Roads Assets Capital Works Program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Camp St Segment 2 & 3 reconstruction completed. Bitumen reseals completed Loftus St Seg 4 & 5 reseal deferred to 2024/25 financial year due to kerb works being required. Camp St Seg 1 and Twynam St Seg 1 funded through LRCI 4B with completion due June 2025. Project likely to be delivered in 2024/25. Two disabled carparks in Hoskins St - footpath works/ramps completed with only line marking and signage required to be completed. Little Baker St, Seg 1 concrete under awning to replace failed asphalt outside Woolworths, not fully funded so not delivered in 2023/24.
Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works Program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Camp Street Segments 2 & 3 kerb completed. Camp Street Seg 1 and Twynam Street Seg 1, funding through to June 2025. Not yet commenced. Little Crowley Street Seg 3 and Loftus St Seg 5 to be completed in conjunction with each other in quarter 4.
Undertake Regional Roads Program in accordance with the determined program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Ariah Park intersection lighting remains an issue.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Tara Bectric Rd Segments 4, 5 & 7 are complete. Howards Rd has commenced with early works and drainage construction.
Undertake Pavement Rehabilitation/ Widening in accordance with the Pavement Rehabilitation / Widening Assets Capital Works Program	Completion of program	Engineering Works Manager	Completed for Current Year		100%	Tara Bectric Road Segments 4, 5 & 7 completed. Howards Road Seg 1 commenced but stage over the 23/24, 24/25 and 25/26 financial years. Currently on track.
Commitment to the long-term facilitation of efficient heavy vehicle access through Temora Shire subject to minimisation of impact on: Resident amenity, Council finances, Resident safety	Reduction in conflict between users and road managers	Engineering Assets Manager	Completed for Current Year		100%	Ongoing. Heavy vehicle access within the LGA is a constantly changing and evolving area. Council performs well in this space although HVAR is an ongoing challenge.
	Consultation with community regarding chosen route					

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Seek funding (Full) for the installation of a roundabout and associated infrastructure at the corner of Hoskins & Polaris Streets	Lobbying undertaken with new government	Engineering Assets Manager	Not Progressing		0%	No progress.
Road safety audit - Crowley and Polaris St intersection and Anzac Street	Completion of road safety audit	Engineering Assets Manager	Completed		100%	Safety Audit is complete.

Waste Services

Key Functions - Garbage Services, Landfill Sites, Street Cleaning, Trade Waste Services, Recycling

Policy Direction • To provide, maintain and improve facilities, which enhance visual aspects of the CBD and street infrastructure

- **To maintain the town and village streets in a tidy and clean standard • To provide effective household waste services collection and disposal systems for Ariah Park, Springdale and Temora as well as enhancing residents recycling opportunities and participation utilising innovative approaches to education, promotion and service provision**

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Continue support for Cleanup Australia Day program and anti litter promotion	Participation in program	Environmental Services Technical Officer	Completed for Current Year		100%	Clean Up Australia Day for Schools was held Friday 1st March with all local schools involved, Clean Up Australia Day was held Sunday 3rd March with a small number of local residents supporting this program.
Investigate the introduction of kerbside recycling options in Temora Shire	Submit an options report to Council	Director of Environmental Services	Completed		100%	Completed March 2023 - Status quo maintained. Assisting Lions Club to install new baling press. New Press installed - Still being commissioned.
Advocate for a Return and Earn facility at Ariah Park	Lobby government for support for introduction of facility	Director of Environmental Services	Completed		100%	Nothing since last year representations. Will need assistance of REROC to convince the NSW Government to change policy to service populations of less than 1000. REROC has made numerous representations. EPA firm on their policy.

Water Services

Key Function - • Drainage • Water Cycle Management

To ensure that water resources are utilized in an effective and efficient manner with a view to sustainability

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Deliver Flood Study and Floodplain Risk Management Plan for Ariah Park and Springdale	Completion of Risk Management Study and Plan	Engineering Assets Manager	Completed		100%	Complete. Endorsed by Council in March 2024.
Undertake the Temora Floodplain Risk Management Study and Plan	Completion of the Temora Floodplain Risk Management Study	Engineering Assets Manager	Progressing		75%	Waiting for consultant to publish final draft for committee and Council's consideration
Complete the development of an Integrated Water Cycle Management Plan (IWCMP)	Completion of IWCMP	Engineering Assets Manager	Progressing		75%	DPE visited the site and extended the funding deed in Q4. Remain unsure when the project will be finalised.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Undertake Stormwater Drainage construction and maintenance in accordance with the Stormwater Assets Capital Works Program	Completion of program	Engineering Works Manager	Completed		100%	Victoria Street Underground drainage to Camp St completed. All remaining projects outstanding due to awaiting full budget commitments or delayed delivery due to resourcing constraints.
Ariah Park Railway Dam - Enlarge/desilt/fence	Project Completion	Engineering Assets Manager	Not Progressing		0%	Funding confirmed in June 2024.
Golden Gate Reserve - Design	Design completion	Engineering Assets Manager	Completed		85%	Hydraulic design completed by consultants in June 2024. Final drafting / detailed design remaining.

Youth

Key Functions - • Support Youth in their endeavours

Policy Directions • Conduct surveys of Youth to determine “mainstream” concerns and ways to engage the youth of Temora • Support the efforts of our Youth Council • Maintain youth centre facilities at Arianah Park and Temora • Participation in Youth Week/Local Government Week

Provision of services for the Youth in the Community that meet the expectations of stakeholders

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Support for Youth Week events	Attendance at Youth Week events	Youth Development Officer	Completed		100%	Youth Week Jumble was held at the Railway precinct on Saturday 13th April 2024. Funding was secured from the NSW Department of Communities & Justice to support the contribution from Temora Shire Council. The event included: live music; lunch and refreshments served at the Platform Y Cafe; a Chill Out game zone in Platform Y; Youth Made Market stalls and lawn games. Whilst numbers on the day were disappointing, the youth team decided the Jumble was a worthwhile event and have made recommendations for next year.
Include alcohol and other drug education as part of the Youth education offering	Include drug and alcohol information in all improvement/wellness programs	Youth Development Officer	Completed		100%	Youth Development Officer discerns if alcohol and other drug education is appropriate for Temora Youth programs at Platform Y.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Offer programs that encourage the inclusion of village, rural and town young people	Participation by non Temora residents	Youth Development Officer	Completed		100%	The Youth Development Officer visited Temora High School and St Annes Catholic College in Term 2 to promote youth programs and upcoming leadership opportunities to their Student Representative Council. A suitable time could not be arranged to attend Ariaiah Park Central School. Weekly Gaming and Robotics workshops were conducted at Ariaiah Park Youth Hall with a local mentor. Programs were widely advertised on social media platforms, local papers and in school newsletters. Youth Program Coordinator aimed to include at least one school holiday workshop at Ariaiah Park or offered assistance with transport to Temora based programs.
Youth - Conduct regular Youth programs and workshops in relevant areas of youth interest that support the development of financial literacy, interpersonal communication, collaborative skills and employment skills.	Conduct of youth programs	Youth Development Officer	Completed		100%	The Youth Week Jumble allowed young people to apply skills taught during weekly workshops, such as food preparation, customer service and money handling. Engaging with customers developed interpersonal skills and problem solving. School Holiday programs and weekly workshops were held at Platform Y, developing initiative, teamwork and resilience.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Conduct a program for school holiday activities	Attendance at School holiday events	Youth Development Officer	Completed		100%	Each school holidays free workshops are offered to suit a range of ages and interests. The Youth Development Officer successfully applied for grant funding for Summer and Autumn Holiday Break programs through the Office for Regional Youth. Autumn programs included: Cooking with Red Hen; Macramé with Lauren; Gaming Tournament Temora and Arah Park; Self-defense with Shimjang Taekwondo workshop.
Youth - Hold a Youth Team afternoon tea and youth team meeting hosted and chaired by the Mayor and an annual informal meeting of Youth Team and Committee	Function held	Youth Development Officer	Completed		100%	The Leadership team hosted an afternoon tea for members of the Youth Committee in May. The group participated in an activity relating to issues concerning young people in Temora Shire, before sharing afternoon tea prepared by the team.
Youth - Support the concept of the Young Citizen of the Year Award as a way of recognising Youth	Awards presented	General Manager	Completed for Current Year		100%	Award was provided in conjunction with Australia Day. The Young Citizen of the Year has been invited to a range of civic events.
Youth - Develop and showcase talent by creating a youth made market and event with the support of local mentors	Participation level by Youth Team	Youth Development Officer	Completed		100%	YOUTH Made Market (YMM) 2023 was held on Saturday 14th October. All past YMM participants were invited to be part of the TBEG Christmas Fair with 5 young people participating. The Youth Week Jumble included a previous Youth Made Market stall holder and a prospective Youth Made Market participant.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Participate in activities that encourage community service, nurture leadership and responsibility, eg Take Charge, Clean Up & Australia Day, Baking it forward	Participation in programs	Youth Development Officer	Completed		100%	Members of the Youth Team volunteered at the Embrace Festival and Youth Week Jumble, helping with food and beverage service in the Platform Y Cafe. The team also assisted with selling hot drinks and morning tea at the Temora Arts Centre launch of the Aboriginal Art Trail and Arthur Wicks exhibition.
Youth - Participate in REROC youth meetings and events	Attendance at REROC Youth meetings	Youth Development Officer	Completed		100%	Youth Development Officer (YDO) attended REROC meetings via zoom when possible, building connections with other YDOs in the region. YDO facilitated the attendance of our three local secondary schools at 2024 Take Charge Leadership Forum, offering \$100 to each school to assist with transportation costs.
	Temora Shire participation in REROC Youth events					
Partner with Pinnacle Services to encourage participation in programs that support and engage the young people in their care	Participation numbers of NDIS clients	Youth Development Officer	Completed		100%	One Pinnacle client regularly attends the Hospitality weekly workshops. Youth Development Officer will aim to collaborate with the NDIS Coordinator from Pinnacle Community Services for Pinnacle clients to attend the weekly workshops at Platform Y.

Action Name	Metric	Responsible Position	Status	Traffic Lights	Progress	Comments
Youth - Support annual transport to Canberra Careers Expo	Provision of equitable access to event for all youth	Youth Development Officer	Completed		100%	Approximately 100 students from Temora High School, St Annes Catholic College and Arianh Park Central School attended the Canberra Careers Xpo. They were accompanied by the Youth Development Officer and careers advisors/ staff from the 3 schools. Transport to the event was funded by Council.
Scholarships - Provide one (1) scholarship to the Temora and District Education Fund	Scholarship awarded	General Manager	Completed for Current Year		100%	Scholarship has been provided. A letter of thanks has been received from the recipient.
Scholarships - Provide scholarships in accordance with policy to be determined by Council through the Scholarships Committee	Scholarships awarded	General Manager	Completed for Current Year		100%	The Committee has met and has supported the provision of 2 scholarships. Advice has been provided to Charles Stuart University.

12.3 COMMUNITY STRATEGIC PLAN 2023/2024**File Number:** REP24/505**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** 1. Delivery Plan Review [↓](#) **REPORT**

Attached is a summary of actions taken by Council in the 2023/2024 financial year Delivery Plan to address the issues raised in the Community Strategic Plan.

The 2023/2024 response to the Delivery Plan is presented to Council for consideration.

RESOLUTION 108/2024

Moved: Cr Belinda Bushell

Seconded: Cr Jason Goode

It was resolved that the Community Strategic Plan 2023/2024 is noted.

CARRIED

Report by Elizabeth Smith



Review of Delivery Plan

1: Enhancing Our Quality of Life

Our strategic objectives for enhancing our quality of life are to have:

- ☐ a community with appropriate services and care for our ageing population and people with disability
- ☐ a community with opportunities to be healthy
- ☐ a community with services and facilities for our children and young people
- ☐ a community that offers opportunities for sport and recreation
- ☐ a community that enjoys arts and cultural activities and events
- ☐ a community that is safe and inclusive, and looks after people who are experiencing disadvantage.

Measure	Responsible Officer	Target
Alcohol-related hospitalisations (per 100,000). NSW Rate 479.9 in 2016/17 according to NSW Health Statistics	Melissa Boxall	Less than NSW State average
Community rating for feeling there is a good community spirit	Melissa Boxall	2016 = N/A 2021 = 4.33 Target: > 4.40
Community satisfaction rating for cultural activities from TSC Community Survey	Craig Sinclair	2016 = 3.68 2021 = 3.74 Target: >3.75
Community satisfaction rating for sports facilities from TSC Community Survey	Rob Fisher	2016 = 3.94 2021 = 3.99 Target: 4.00
Community satisfaction rating for Youth activities from TSC Community Survey	Sheree Elwin	2016 = 3.27 2021 = 3.91 Target: > 4.00

Measure	Responsible Officer	Target
Community satisfaction rating of HACC service provision - TSC Community Survey	Sheree Axtell	2016 = 3.99 2021 = 4.05 Target > 4.10

1.1: A community with appropriate services and care for our ageing population and people with a disability

1.1.1: Provide home and community care for our older residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain Pinnacle Services as a premium provider of aged and disability services	PCS - Manager	100%	Pinnacle continues to provide aged care and disability supports to residents within the LGAs of Temora, Cootamundra and Leeton.	Pinnacle Community Services	
02	Supply Home Support Services to the communities of Temora, and other communities for senior residents	PCS - Manager	100%	Pinnacle is an approved provider for aged care supports through the Government funded program types of Commonwealth Home Support Program and Home Care Packages in Temora, Cootamundra and Leeton LGAs.	Pinnacle Community Services	
03	Assist the provision of Aged Care facilities within Temora Shire	Director of Administration and Finance	100%	Pinnacle Community Services is a registered Home Care and NDIS Provider. Pinnacle Community Services provides Community transport services and Commonwealth Home Support Programs.	Pinnacle Community Services, Whiddon Homes, Dr Parry Homes, Arianah Park	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
					Community Housing, Southern Cross Homes	
04	Ensure community awareness of transport options available	PCS - Manager	100%	Pinnacle continues to promote community transport options through social media platforms and local advertising methods.	Pinnacle Community Services	
05	Ensure that the views of disabled people are represented to Council	PCS - Manager	100%	The Access and Equity Committee provides opportunities for people with disability to have their views represented directly to Council. Pinnacle's Manager also provides representation on behalf of people with a disability at the Access and Equity Committee meetings.	Pinnacle Community Services, Access and Equity Committee	
06	Ensure equality of access for disabled people	PCS - Manager	100%	Pinnacle maintains NDIS registration to provide support to people with disability within Temora and Cootamundra LGAs. At the end of the reporting period Temora had 88 active NDIS clients while Cootamundra had 16.	Access and Equity Committee	
07	Provision of the National Disability Insurance Scheme in Temora Shire	PCS - Manager	100%	Pinnacle continues to maintain its NDIS registration to provide NDIS support to people with disability in Temora Shire. Temora currently has 88 active NDIS clients.	Pinnacle Community Services	
08	Show commitment to Disability Services in Temora Shire	PCS - Manager	100%	Pinnacle continues to provide support to people with disability in Temora Shire including in-home, community supports, day programs and supported independent living.	Pinnacle Community Services	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
09	Ensure information flow to residents regarding services for Aged and disabled services	Communications Officer	100%	- Weekly Council Announcements email circulated internally to assist public facing positions with inquiries - Promoted FLOW Isolated Seniors program in Narraburra News and on Facebook pages - Promote Pinnacle Community Services through Narraburra News and on Pinnacle and Council Facebook pages - Promote Temora Shire Library seniors' activities on Council Facebook page - Promoted Council consultation activities (e.g. surveys) on: - Aged Care inclusion activities to inform funding grant application, and - Disability Inclusion which informed the updated Disability Inclusion Action Plan. - Disability Inclusion Action Plan was updated, and issued in easy-to-read version to ensure accessibility of content. - Attend Temora Community Centre Interagency Meeting to assist with sharing aged care and disability services information.	Pinnacle Community Services	

1.1.2: Provide a range of housing (independent living and care facilities) and other support options for older people and people with a disability in Temora and Ariah Park

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the development of private and community aged care facilities, "The Peppers"	General Manager	90%	Council continues to support the delivery of independent living and residential services for older people and people with a disability. Dr Parry Homes is progressing the design of the Apollo Place development and Council has facilitated meetings and provided support to the project as required. Council continues to advocate for the provision	Dr Parry Homes, Ariah Park Community Housing, Whiddon	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	and Dr Parry Homes			of a range of housing options for older residents of Temora Shire.	Homes, Southern Cross Homes	
02	Support of accommodation for aged and disabled people	Director of Administration and Finance	100%	Pinnacle Community Services operates a Supported Independent Living House in Temora. Short-term respite facilities are also available for NDIS clients. A rate rebate is available to Ariah Park Community Housing. Council advocates for additional funding for Whiddon Homes in their efforts to redevelop Greenstone Lodge. Pinnacle Community Services is a provider of Home Care Packages, NDIS, Community Transport and Commonwealth Home Support Programs.	Dr Parry Homes, Ariah Park Community Housing, Whiddon Homes, Pinnacle Community Services, Southern Cross Homes	

1.1.3: Provide services which enhance employment and education outcomes for people with disability

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Improve Council employment conditions and opportunities for people with disabilities	People & Culture Manager	10%	People and Culture Manager commenced in April 2024. To commence action in next 6 months.	Pinnacle Community Services	

1.2: A community with opportunities to be healthy

1.2.1: Continue to provide a range of health services within Temora Shire, and retain telehealth service provision to residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the redevelopment of Temora Hospital	General Manager	80%	Council has actively supported the Temora Hospital redevelopment project, through the provision of feedback, participation on working groups and promotion of community information sessions and workshops.	MLHD	
02	Ensure Ariah Park is provided with accessible health services	General Manager	100%	Council continues to advocate for health services in Ariah Park. Recent advocacy efforts undertaken to provide pathology services have been unsuccessful.	MLHD, MPHN, Temora Medical Complex	
03	Participate in multidisciplinary meetings relating to health and associated issue	Economic & Community Development Officer	100%	Council Officers have attended three Interagency meetings from January - June 2024, held at the Temora Community Centre. Attendance at Interagency meetings provides the opportunity for service providers to bring awareness to Council about community needs and services available to community members.	Temora Community Centre	
04	Provision of clear health service information linkages	Economic & Community Development Officer	100%	Council have been active in the consultation process of the Temora & District Hospital upgrade. The Economic & Community Development Officer attends Temora's Interagency Meetings regularly. The Communications Officer promotes information on community health facilities and services.		
05	Support the attraction of health workers to Temora Shire	General Manager	90%	Council continues to support the provision of a range of health services in the Shire through the provision of the Temora medical Precinct facilities. Council remains a strong advocate for community and hospital based health care services and has actively supported the progression of the Temora District Hospital Master planning process.	Temora Medical practices, MLHD	

1.2.2: Provide alcohol & other drug education to promote responsible behaviour

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commit to actions that promotes responsible behaviour relating to drug and alcohol	General Manager	90%	Council supports the work of the Temora Community Centre and the Murrumbidgee Local Health District in the provision of drug and alcohol support services. Council continues to participate in the Liquor Accord and has recently renewed the Alcohol-Free Zone in Temora for a further four years. Community education campaigns are delivered via road safety and youth related programs.	MLHD, MPHIN	

1.2.3: Provide opportunities for our residents to maintain good mental health

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Proactively support and promote community mental health facilities	Economic & Community Development Officer	100%	Council's Direct Me directory offers access to a range of activities and services. The directory includes information about community health, mental health facilities and services.	MLHD, MPHIN	

1.3: A community with services and facilities for our children and young people

1.3.1: Provide quality childcare for children aged 0 to 5 years

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the improvement to existing and new childcare	Director of Administration and Finance	100%	Council participates in the Bland Temora Family Day Care Program. Council provides accommodation for the Temora Pre-School.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	services in Temora Shire					
02	Promote available childcare and early learning options in Temora Shire including preschools, long day care, family day care and playgroups	Director of Administration and Finance	100%	Contact details for each of the childcare and early learning options in the Shire are on the Council's website. Council holds a Family Expo which showcases facilities and services available for children and young people.	Temora Preschool Inc., Bland Shire Council, Ariaiah Park Preschool	

1.3.2: Provide safe places and opportunities for our young people to develop a sense of identity, self-worth, confidence, belonging, and achievement through social activities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Build additional youth teams that allow groups of young people with a common interest to connect and advance their skills	Youth Development Officer	100%	Platform Y is a welcoming space for young people to grow and build social connections. Recent additions to our Youth Programs included: an art group at the Arts Centre to explore drawing and other art practices; a Junior Leadership Team to assist with succession planning. All teams operate under the guidance of the Youth Development Officer, Youth Program Coordinator or local volunteer mentors.	TBEG	
02	Provision of youth programs and activities to	Youth Development Officer	100%	The Youth Development Officer (YDO) was unable to visit Ariaiah Park this term and was in contact with young people via Student Representative Council Coordinator. Youth Program Coordinator (YPC) advertised programs	Ariaiah Park Advisory Committee	

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Temora Shire Council villages			through school newsletters, assemblies and the Arianah Park Group Facebook page. A Gaming Workshop was held at Arianah Park Youth Hall as part of the April School Holiday program and was well attended. Weekly Gaming and Robotics workshops were held at the Youth Hall under the guidance of a local mentor.		
03	Provide programs that benefit the youth of Temora Shire through education, social interaction or personal development	Youth Development Officer	100%	Programs at Platform Y provided an opportunity for young people to grow and develop into thoughtful and capable young citizens. All programs had an educational component, required social interaction and as a result, provided an opportunity for personal development. A strong culture of volunteering and community engagement was promoted at Platform Y.	Temora Shire Schools	
04	Acknowledge the efforts of young people both publicly and electronically	Communications Officer	100%	- Promoted Youth Made Markets on socials and in Narraburra News. - Acknowledged participants and winners of the inaugural Mayor's Public Speaking Competition through sharing participating schools' posts. - Maintain Temora Youth Facebook and Instagram page. - Christmas party celebration, where individual youth volunteers are presented with certificates of their volunteer hours. - Acknowledge publicly at events and on socials when Platform Y Hospitality Team cater or Temora Youth volunteer, such as Australia Day activities, Embrace Festival, Art Exhibition opening, Youth Week Jumble Festival. - Media releases are written and circulated to promote achievements of young people and they are noted		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				when they assist with catering. - Celebrated Young Citizen of the Year nominations and winner. - Celebrated Youth Leadership Group during Volunteers week.		
05	Develop and deliver programs that meet the needs of Youth	Youth Development Officer	100%	Regular consultation and collaboration with local young people ensured that the programs offered aligned with their expectations and needs. Fortnightly meetings with the Temora Youth Leadership Team provided young people with an opportunity to advocate for their peers and have input into programs and events at Platform Y. Team mentors, Youth Development Officer and Youth Program Coordinator regularly engaged in informal dialogue with young people to evaluate existing programs and implement recommendations.		
06	Develop leadership skills and promote leadership roles for young people	Youth Development Officer	100%	The Youth Development Officer and Youth Program Coordinator (YPC) held Temora Youth Leadership Team meetings every two weeks, providing the young people with an opportunity to build their skills in meeting protocols, advocating for others, communication, collaboration and public speaking. Catering at local events (eg. Youth Made Market, Jumble, Arts Centre Aboriginal Art Trail launch) enabled the leaders to take on more responsibility and mentor younger members in a professional context. Leaders also assisted the YPC with some holiday workshops and preparing for special events. A Junior Leadership Team was established to assist with succession planning. Two young people participated in the inaugural Riverina Murray Sonder Youth Changemakers Camp, funded by Office for Regional Youth.		
07	Explore opportunities to share resources	Youth Development Officer	100%	Youth Development Officer (YDO) was part of the REROC Youth network and was in contact with other Councils (REROC) via email. YDO attended REROC	REROC	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	and information for Youth between Councils (REROC)			Youth meetings via zoom when able. The YDO facilitated the attendance of the three local secondary schools at the REROC Take Charge Leadership Forum, with Council subsidising transportation costs.		
08	Promote Platform Y as an inclusive and safe space for young people	Youth Development Officer	100%	Platform Y was promoted as a welcoming space for young people to grow and build social connections, regardless of race, age, gender, sexuality or ability. The Youth Development Officer (YDO) liaised with Temora Community Centre and Pinnacle to ensure programs were promoted to their clients as inclusive and accessible. Workshop mentors were required to hold a current working with children check certificate. Platform Y hosted a Youth Week Jumble at the Railway Precinct, providing families and young people with an opportunity to explore the space in a relaxed setting. The YDO collaborated with other organisations for special programs (eg. Youth Made Market, Adulting 101) promoting Platform Y and introducing a new cohort of young people to the space.		
09	Ensure Youth programs are equitable to all sections of the Temora Shire	Youth Development Officer	100%	Weekly workshops, school holiday and special programs were offered to local young people at no cost. If possible, transport assistance was made available to those in local villages to attend programs. Weekly Gaming and Robotics workshops were offered at Ariaiah Park, as well as school holiday workshops. Youth Development Officer liaised with Pinnacle and the Community Centre to investigate potential members from their client base.		
10	Continue to develop pathways to connect the Youth Officer to young people,	Youth Development Officer	100%	The Youth Development Officer (YDO) connected with young people via school visits, local media, community events, social media and school newsletters. YDO liaised with Temora Community Centre and attended interagency meetings, strengthening connections with Youth service providers, broadening the reach of programs and		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	parents and community			minimising duplication of activities. The Youth Programs Coordinator (YPC) worked with local providers to deliver some of the School Holiday programs. The Platform Y Hospitality Team catered at community events: Music in the Regions 'Songbirds' event, the Embrace festival and the Youth Week 'Jamble', increasing the visibility of young people in the community. The success of Temora Youth programs relied on the community mentors engaged in our programs, building stronger community connections.		

1.4: A community that offers opportunities for sport and recreation

1.4.1: Provide footpaths, cycleways and outdoor gym equipment to enable people to be physically active and keep fit in and around our towns and villages

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure a network of transport infrastructure to facilitate fitness	Engineering Assets Manager	100%	No major action in Q4.	Transport for NSW	

1.4.2: Provide sports and sporting facilities that cater to a range of community interests, ages and abilities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of sporting grounds that meet the needs	Engineering Assets Manager	100%	Good progress achieved in field quality due to improved irrigation performance combined with sports field maintenance program and high-quality mowing equipment.	Temora and District Sports Council	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	of Temora Shire residents					
02	Provide suitable policies to oversee the management of Council's sports facilities	Engineering Assets Manager	0%	Plan to review the Right of Use policy in 2024 calendar year.	Temora and District Sports Council	
03	Address access and inclusion in the sports facility strategy	Engineering Assets Manager	0%	Not Started. Consider with Recreation and Open Space Work including Right of Use policy review.	Temora and District Sports Council, Access and Equity Committee	

1.4.3: Provide year-round recreation and leisure facilities and activities for the enjoyment of people of all ages and abilities

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of playgrounds in Temora Shire to a safe and contemporary standard	Engineering Assets Manager	100%	Federal Park complete and Bradley Park is nearing completion.		
02	Retention and upgrade of community halls in Temora,	Director of Environmental Services	100%	All TSC halls are currently in a very good state of repair. All have been beneficiaries of various funding programs (Stronger Country Communities/Drought etc). Both Springdale and Aria Park have good quality Audio Visual	Aria Park Community Projects, Springdale	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Springdale and Ariah Park			capabilities. The major Temora Town Hall upgrade was completed in 2020. Harper Park Toilets (which supports Ariah Park Hall) have also been upgraded,	Memorial Hall Committee	
03	Retention of Lake Centenary as a premier water sports facility	Engineering Assets Manager	100%	Carpark resealing completed. Bridge installation is close to commencement.	Lake Centenary Management Committee	
04	Determine the future strategic direction of Temora Library.	Library Manager	100%	All library programming was reviewed in January 2024. Branch Librarian has been investigating programming at Ariah Park to broaden the reach into the Temora Shire Community. Ongoing investigation into future services.	Riverina Regional Library Service	
05	Provision of parks and gardens that meet the needs and expectations of the community	Engineering Assets Manager	100%	Mowing / park maintenance is slowing down over winter. Tree pruning, removal and planting is currently being undertaken.		
06	Maintain Temora Memorial Town Hall as a premium event destination	Director of Environmental Services	100%	Cleaning contract for Town Hall upgraded. Still not being used to optimum capacity. Professional marketing and promotion initiatives should be investigated to further promote the offerings/opportunities. Budget required for 2024/25. Bottom line looks improved due to longer term hire of kitchen by Dept of Defence (Parachute School at airport)	Imagine Temora	
07	Provide community facilities that meet the needs	Director of Environmental Services	100%	One of Council's core functions. Ongoing. Recent projects completed - Harper Park amenities upgrade, Bundawarrah Centre alterations and additions,		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	of residents			Bob Aldridge Park Amenities Construction, Caravan Park solar System etc.		
08	Development of Temora Recreation Centre as a premium venue	Director of Environmental Services	100%	New Manager appointed, new procedural and maintenance routines introduced. New sunbeds and plantings were installed at the start of the season. New programs implemented include Swimming Lessons (300 + participants) and Water Aerobics have been implemented. New Group Fitness program scheduled to commence from 1/7/2024.	Temora and District Sports Council	

1.5: A community that enjoys arts and cultural activities and events

1.5.1: Run classes, events and exhibitions to promote participation in the arts (painting, pottery, photography, sculpture)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of a mechanism as a means of communication with the Arts Community and delivering arts and cultural product	Arts Centre Manager	100%	Temora Arts Centre's comprehensive communication strategy effectively engages the arts community, utilizing Temora.com.au, various social media platforms, Narraburra News, individualized emails, local newspapers, and TEM FM radio. We have entered into a partnership with TaDVAC and U3A, who are actively spreading the word through their social media, word of mouth, and local advertising in shops. The transition to 'My Community Directory' is planned for later 2024 pending funding, and Eventbrite is currently used for efficient event bookings.	Temora Arts Centre Advisory Committee	
02	Maintain excellent relationship with regional arts bodies	Arts Centre Manager	100%	Council maintains a positive and amicable relationship with Eastern Riverina Arts (ERA), hosting the ERA Grant Writing Workshop in November, including scheduled one-on-one community engagement sessions tailored for larger grant applications. This collaborative effort underscores the Council's commitment to fostering arts and cultural	Eastern Riverina Arts	

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				initiatives within the region. This year, U3A received a grant through ERA, and TaDVAC secured funding from Inland Rail, both facilitated by the workshop. The Arts Centre Manager continues to serve actively on the regional board of ERA. Additionally, ERA donated 24 chairs, reinforcing our commitment to fostering arts and cultural initiatives within the region.		
03	Support local arts through the conduct of exhibitions	General Manager	100%	Council continues to support the Arts Centre, Temora Town Hall, Town Hall Theatre and the Bundawarrah Centre through a diverse range of programs and exhibitions. Through the FLOW program, Council has delivered a range of arts programs to older people to encourage creativity and reduce social isolation. Council has once again hosted the annual Art Prize at the Bundawarrah Centre and the Bundawarrah Centre recently exhibited the Bald Archy Prize.	Temora Arts Centre Advisory Committee	
04	Support all arts and cultural events within the framework determined by Council	Arts Centre Manager	100%	The Temora Arts Centre, guided by the Council's framework, actively supports arts and cultural events. This includes supporting the Seniors in Isolation program, which has spanned over 30 days of activation at the Arts Centre. The Centre's manager also supports the Temora Art Prize and the Bald Archies annually. Plans are underway to start hosting exhibitions and to expand the Centre's internal infrastructure in collaboration with the local visual arts community (TADVAC). Over the past year, more than four successful exhibitions have been hosted, including a two-year loan from the National Gallery of Australia. Due to the success of these events, the strategic plan will be revised for the multipurpose room at the Arts Centre to focus more on exhibitions and other "clean" arts. This shift aims to encourage more tourism visitation and, in collaboration with the new tourism officer, will greatly benefit the facility.		

1.5.2: Provide a program of theatre, dance, music and cinema that caters for a variety of audiences

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for events within Temora Shire	Arts Centre Manager	100%	Council was successful in securing funding through the Reducing Social Isolation for Seniors Grant (round 3), which allowed Council to create the FLOW Program for Seniors. FLOW kept seniors connected by encouraging participants to come together to try out a creative activity. These included chair yoga classes, memoir writing, various visual art workshops and a movie at the cinema. Motion Arts Temora hosted "The Great Gatsby" at the theatre, Temora hosted Ensemble Offspring's 'Songbirds' as part of the Drench festival, organized a plug-and-play session for youth called Jamble in April, and screened a series of movies as part of Drench.		
02	Provision of facilities for the conduct of arts and cultural events	Arts Centre Manager	100%	The Temora Arts Centre, central to local arts and culture, prioritizes cleanliness, organization, and accessibility. Recent additions of disabled parking spaces near the main entrance highlight the Centre's commitment to inclusivity and convenience for all, especially for those with specific accessibility needs. With the new partnerships with U3A and TaDVAC, an increase in visitation to the facility is anticipated. Additionally, a broader range of programs will be introduced through these partnerships, supporting the community with initiatives run by the community, ensuring they are well-suited and beneficial.	Temora Arts Centre Advisory Committee	
03	Review public art in Temora Shire	Arts Centre Manager	100%	The Arts Centre Manager has been instrumental in promoting the Arts Committee for the hospital rebuild and the railway station development project. Their role in spreading information, including editing video footage, underscores their dedication to advancing community-based artistic endeavors. Council has started updating the Art Acquisition Policy C15. The implementation of this new policy, along with the Arts Centre's new strategic plan, will substantially advance the objectives of the		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				Centre. The Arts Centre Manager consistently participates in Imagine Temora meetings and the Temora Arts Centre Advisory Committee sessions.		

1.6: A community that is safe and inclusive, and looks after people who are experiencing disadvantage

1.6.1: Provide opportunities for inter-generational activities that promote safety, respect and understanding

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Aim to reduce stigma associated with disability	Economic & Community Development Officer	100%	The Access & Equity Committee met in March 2024, discussing equitable access to council services, buildings and infrastructure. Council Officers use inclusive images throughout Council communication channels by using images of people living with a disability. Council has updated its Disability Inclusion Action Plan.		
02	Provide safe and crime free streets for the residents of urban areas in Temora Shire	General Manager	100%	Council continues to deliver a range of programs and services that encourage interaction between the generations including programs at Platform Y, the Library and the Arts Centre and the Bundawarra Centre. The Temora Shire Library has worked in collaboration with Greenstone Lodge and Dragons Tale to deliver a successful inter-generational preschool program. The participants have enjoyed spending time together reading and singing.	Temora Police	

1.6.2: Provide options and support for people who are fleeing violence, or who experience homelessness, substance abuse or mental illness

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Promote availability of services for people who are fleeing violence, or who experience homelessness, substance abuse or mental illness	General Manager	80%	Council advocates for services and support for vulnerable members of the community and works in partnership with community organisations that deliver specialist services .	Temora Police, Domestic Violence NSW, Temora Community Centre	

2: Providing Local Leadership

Our strategic objectives for providing local leadership are to have:

- ☐ a community with strong local leadership
- ☐ a community that acknowledges and celebrates its heritage and diversity
- ☐ a community that is supported by our volunteers
- ☐ a community that speaks up and advocates for itself
- ☐ a community that is well informed through engagement and communication.

Measure	Responsible Officer	Target
% of community who undertake voluntary work for an organisation or group (ABS Census)	Craig Sinclair	2016 Census = 32.9 2021 Target: 35%
% of women in elected positions (Temora Shire Council)	Melissa Boxall	2012 = 1 (11.1%) 2016 = 2 (22.2%) 2021 = 3 (33.3%) Target: 50%
Community satisfaction rating for heritage programs (TSC Community Survey)	Kris Dunstan	2016 = 3.79 2021 = 3.70 Target: 3.80
Community satisfaction rating with communications (TSC Survey)	Lauren Carr	2021 = 3.64 Target: >3.70
Temora Hospital Redevelopment	Melissa Boxall	Completion by 2025

2.1: A community with strong local leadership

2.1.1: Encourage and take steps to enable a representative cross section of the community to stand for public office (including women, Aboriginal people, young people, people with diverse sexualities, people with disability)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support diversity in representation	General Manager	70%	A program to review, update and create Councillor related policies has been undertaken and work has been undertaken through a communication strategy in preparation for the next council election scheduled for 14 September 2024. Council remains committed to encouraging diverse representation being on the elected council and has promoted opportunities for training and information sessions for Councillor candidates, including sessions targeting women and people from diverse backgrounds.		

2.1.2: Engage the Temora Shire community to plan for a sustainable local government

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Attract grant funding to assist in the development of the Shire	Economic Development Manager	100%	Application for funding for the NSW Ambulance Museum submitted under the Regional Precincts & Partnerships Program. A funding application was submitted for the concept masterplan of the southern half of the Bundawarrah Estate to support additional subdivision and rezoning to R1. Funding acquired for the Business Case & Strategy Development fund for the Railway Precinct Plan. Funding acquired for the Planning Phase of the Regional Drought Resilience Plan with Bland Shire. Council was unsuccessful in funding for the Airpark Expansion under the Growing Regions program, and for the Sprout & Grow project at the Bundawarrah Centre		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				through the Create NSW annual funding for organisations. Funding successfully received for school holiday programs, Australia Day, and the Embrace Festival.		

2.1.3: Encourage diversity in our community leadership to better reflect the gender, age and occupations of the broader community

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to the Council sister cities of: • Uppington - South Africa • Izumizaki, Japan • Randwick, Australia	Economic & Community Development Officer	100%	Izumizaki Council has invited the Temora Sister City Committee and community members to Izumizaki in October 2024 to celebrate 35 years of friendship. The planning for this trip has begun. A celebration was held at Temora Shire Library in June 2024 to commemorate 35 years of friendship between the Sister Cities and to acknowledge the gifts that we made by local artists Roz Langford and Carol Glasgow. These gifts will be presented in Izumizaki.	Australian Sister Cities Association	
02	Ensure commitment to diversity in Temora Shire	General Manager	100%	Council continues to support programs that encourage the active engagement of people from a range of diverse backgrounds. The Disability Inclusion Action Plan (2023-2025) was completed in November 2023. This Plan builds on the previous 2017 - 2021 Plan and outlines how Council will continue to improve access to Council services and facilities for people with a disability. Council supported the Temora Business Human Resources Needs Assessment project that investigated the barriers and opportunities impacting businesses ability to attract and retain people from local and diverse backgrounds. This initiative was funded by the NSW Growing Regions of Welcome seed funding program and was commissioned by Temora Business Enterprise Group (TBEG). Council's 2024 Embrace Festival was held on 7 April 2024.		

2.2: A community that acknowledges and celebrates its heritage and diversity

2.2.1: Acknowledge the Wiradjuri people at civic events and fly the Aboriginal flag

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Acknowledge the indigenous history of the region	General Manager	100%	An acknowledgement of country is given at civic events and the acknowledgement of country at council meetings was recently revised and implemented at the December 2023 Council meeting.	NSW Aboriginal Lands Council	

2.2.2: Continue to maintain the heritage facades of our main streets

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support community and visitor awareness and appreciation of Temora Shire's heritage through preservation and enhancement	Director of Environmental Services	100%	Chinese Section at the Cemetery has been appropriately identified and information booklet and informative history panel erected. A series of Shire Heritage Drives (tourist brochures) will be finalised by June 2024 and the Oral History project is underway also. New projects are escalated once current projects are completed. A solid committee/program.	NSW Heritage Office	

2.2.3: Erect signage at Shire entrances and at other locations within the Shire to welcome visitors and other travellers to Wiradjuri country

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure appropriate recognition of	General Manager	100%	Council has continued to work in collaboration with Aboriginal community members, Elders and an Aboriginal Wiradjuri artist Stuart James to prepare concept designs of	NSW Aboriginal Land Council	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	the indigenous heritage of the Temora Shire region			Shire entrance signs. Funding through the Australia Day 2024 Community Grants program has enabled the commissioning of artwork that represents Temora Shires Aboriginal heritage that will further inform the entrance signs and other collateral that can be utilised during future NAIDOC and Reconciliation activities.		

2.2.4: Celebrate local indigenous history and preserve historical artefacts for future generations

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure the indigenous history of the Temora Shire region is retained	General Manager	90%	The Bundawarra Centre continues to engage visitors and community members in the local Aboriginal history through the Keeping Place. Council has supported NAIDOC and Reconciliation events throughout the year.	NSW Aboriginal Land Council, Temora Historical Society	

2.3: A community that is supported by our volunteers

2.3.1: Promote and enable opportunities for our community members to volunteer their services to achieve community outcomes through events, activities and local organisations

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Facilitate opportunities for volunteers to enhance the environment and community	PCS - Manager	100%	Pinnacle continues to provide volunteer opportunities through its Community Transport and Meals on Wheels service provision. Community Transport utilises volunteers to assist transporting clients outside of Temora Shire to access medical appointments, specialists and access shopping not		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				available in Temora. Meals on Wheels volunteers assist with delivering frozen meals to client's homes.		
02	Advise residents of specific volunteering opportunities within the community	Communications Officer	100%	- Economic Development Officer influenced Jobs Riverina Murray employment portal to include an additional job type category for volunteers. Regular promotion of Jobs Riverina Murray in Narraburra News. - Mayoral reception held May 2024 to acknowledge volunteers, which was promoted on Council's Facebook page. - Volunteer / community group distribution list set up on marketing platform. Regular email distributed to promote free courses for volunteers.		
03	Acknowledge the valuable role that volunteers play in the community	Communications Officer	100%	- Minute with Mayor with 2022 Citizen of the Year and SES commander. - Mayoral reception held May 2024 to acknowledge volunteers, promoted on Council's Facebook page. - Celebratory moments for volunteers were shared on Council's socials, including Lifetime Achievement in Sports, 35 years of Friendship with Sister City, Hidden Treasures NSW Honour Roll, NSW Seniors Local Achievement, Clean Up Aus Day, Red Shield Appeal, Lions Club 1 Millionth bottle and Committee of the Year, Pinnacle's longest serving volunteer, CanAssist recognition gift and Mayoral Citation, Temora Youth work at events, RFS Captain's work on NSW RFS Community Engagement Centre, and extraordinary lives of community volunteers that passed away. - Partnered with TAFE and TBEG to coordinate Careers and Volunteers Expo - Promoted 2024 Volunteer of the Year Awards nominations and Council's sponsorship of two volunteers to attend Volunteering NSW State Conference.	Volunteering NSW	

2.3.2: Provide training to volunteer committees to support them in their role (safety, governance, grant writing, child protection)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support volunteer committees to undertake their community role	General Manager	100%	Council continues to engage with and support volunteer committees through the provision of information regarding funding sources and provides information in relation to regulatory expectations as required.		

2.4: A community that speaks up and advocates for itself

2.4.1: Advocate to the Commonwealth Government to retain, maintain and enhance local service provision (eg Centrelink)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Keep Federal members informed of Temora's needs and our strategies to meet those needs	General Manager	100%	Temora Shire Council continues to work in collaboration with the local member, hosting regular meetings between Council and community members as required. Submissions are made to the Commonwealth Government on matters such as the heavy vehicle alternate route and during the reporting period Council presented to the Senate Inquiry regarding Banking in Regional areas, which was held in June.		
02	Maintain close links with relevant State and Federal Govt. Departments, agencies and Regional Offices.	General Manager	100%	Council continues to work in partnership with relevant Commonwealth Government agencies to ensure appropriate service provision in Temora Shire.	Riverina JO	

2.4.2: Advocate to the State Government to retain, maintain and enhance local service provision (eg Hospital, TAFE) Local

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Keep State members informed of Temora's needs and our strategies to meet those needs	General Manager	100%	Temora Shire Council values the strong working relationship it has with the local member and meets regularly to discuss matters impacting the Shire. Submissions are made on State Government matters as required and the staff have strong working relationships with state government agencies through a range of networks, programs and projects.		
02	Maintain close links with relevant State Govt. Departments, agencies and Regional Offices	General Manager	100%	Meetings were held with a range of government agencies including Regional NSW, Transport for NSW, Rural Fire Service, NSW Police and the Reconstruction Authority. Temora Shire Council regularly attends a range of regional and statewide forums to advocate for the needs of Temora Shire.	Riverina JO	

2.4.3: Continue to push for expanded telecommunications capacity across the Shire (NBN, mobile phone coverage)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for NBN and other carriers to provide improved coverage	Economic Development Manager	100%	Supported the distribution of information from Telstra regarding the closure of the 3G network. Supported NBN with distribution of information regarding upgrade of Fixed Wireless services in Temora and Arah Park.	NBN Co, Telstra	

2.4.4: Advocate for the continued availability of services and facilities that enable us to prosper (eg banks, allied health services, building supplies

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Lobby for the continual improvement of, and equitable access to, services, transport, communications and utilities for Temora Shire	Economic Development Manager	100%	Ongoing.		

2.5: A community that is well-informed through engagement and communication

2.5.1: Provide regular opportunities for the community and other stakeholders to be informed and engaged in relation to community plans and decisions

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to Section 355 Community Committees to provide communication avenue between Council and Community	General Manager	50%	Council continues to support S355 committees and ensure that the newly adopted Guidelines are understood and adhered to.		

2.5.2: Provide regular updates to the community through newsletters, newspaper, radio and social media

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Develop and implement a program aimed at educating residents of regulatory responsibilities	Director of Environmental Services	100%	Articles appearing semi-regularly in Narraburra news, relating to overgrown blocks, swimming pool fencing, noxious weeds, dog control etc		
02	Conduct local public education campaigns across major road safety issues as identified in the RSSP	Road Safety Officer	100%	RSO has uploaded on average 3 Facebook posts a week. RSO developed social media posts promoting the harvest, emergency vehicles, motorcycle awareness month, roadside safety, bus safety, Ardlethan Races and slow down messaging in Arianah Park / Coolamon. RSO developed editorials for local newspapers that covers Plan B Win A Swag, back to school, cycle safety, bus safety and fatigue awareness. RSO promoted Plan B Easter Campaign across all Shires. RSO developed social media & editorial targeting mobility scooters.	Transport for NSW	
03	Provide information on a continual basis, to inform residents.	Communications Officer	100%	- Shared Council, Goldenfields Water, State and Federal Government media releases to local media (i.e. Independent and TEM-FM), Council's website and through social posts on Council Facebook page (such as grant opportunities, planned and unplanned service changes). - Shared Shire monthly job opportunities through mail distribution platform and on Council Facebook page - Council coordinated and supported public exhibitions, events and activities were shared on socials, Narraburra News and Media Releases - Introduced monthly works update shared on Council's Facebook page and website - Introduced Weekly Announcements to inform		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				front-facing staff and Councillors of Council events and activities for efficient knowledge sharing and better customer experience. Council's Facebook page has 6.4k followers, and 199.5k reach over the last 12 months. The page has had 93.5k page visits, 16.6k content interactions, and 8.6k link clicks in the last 12 months.		
04	Utilise all avenues to re-home unwanted companion animals	Ranger	100%	A high percentage of companion animals are rehomed with rescue groups operating in NSW, Victoria and Tasmania. Cats are a little more difficult to rehome - kittens are easier to rehome than adults.		
05	Use appropriate communication mechanisms to suit the audience. For example, social media to provide feedback on the needs of Youth	Communications Officer	100%	- Draft Communications Plan which outlines Council's communication networks and digital platforms for communicating. Plan also indicates target audiences and preferred communication methods based on demographics. 100+ activities were promoted on Facebook, in Narraburra News, TEM-FM and Temora Independent - Youth activities are promoted on socials and through school newsletters. - Town or Village social posts are shared to specific community pages. - Local Government Election information shared on socials and in Narraburra News. - General Manager weekly segment on TEM-FM sharing Council updates. - Council monthly update sent to Temora Independent in Media Release following Council meeting. - Council works update shared to socials monthly. - Communications Officer attended the Local Governments Seminar for Communication Professionals for updates on best practice and trends in Communications using sharing platforms.	Temora Independent	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
06	Continue Narraburra News and maintain Council website	Communications Officer	100%	- Narraburra News released monthly in Temora Independent, on temora.nsw.gov.au and sent via mail distribution application to subscribers - Council website is updated as required, with: - Council and Committee meetings agendas, minutes and recordings - Updated plans, policies, procedures and forms - Staff updates - Job vacancies - Event webpage and Event Application Form on temora.nsw.gov.au are under review, with changes anticipated in late 2024. - Updates to webpages completed as requested - Tourism website, temora.com.au, updated with: - Upcoming events - Add and remove businesses and facility details, as required.		
07	Ensure that feedback is available on the community view of Council service by a Resident Satisfaction Survey within the term of each Council	General Manager	100%	Council has been actively keeping the community informed through the delivery of engaging and up to date information through the Council website, social media pages and the monthly Narraburra News via the Temora Independent. Proactive media releases have been prepared and distributed to the local media outlets and the General manager presents a Council update to the community radio each week.		
08	Maintain a Communications Policy that outlines the roles of websites,	Communications Officer	100%	Communications and Media Policies were merged and adopted by Council in March 2024.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
09	social media and publications Maintain currency of information on Council websites and social media	Communications Officer	100%	- Council website is updated with: - Council and Committee meetings agendas, minutes and recordings - Updated plans, policies and procedures - New Sports Ground booking form - Environmental and building information and applications - Staff updates - Job vacancies - Council's Facebook and Youtube channel have been updated with: - Council and NSW Transport works updates - Goldenfields Water, Telstra and Essential Energy works updates - Public notices of consultation activities and events - Acknowledgement of awards and achievements - Job vacancies - Public safety messages - Library, Arts, Bundawarrah Centre, Youth and Seniors programs - Local Government Election information - Social Communications Plan created and maintained with upcoming activities and events		

3: Building a Strong Local Economy

Our strategic objectives for building a strong local economy are to have:

- ☐ a community with a variety of thriving businesses and industries
- ☐ a community with opportunities for local employment
- ☐ a community with opportunities for local education
- ☐ a community with good access to a range of appropriate and affordable housing
- ☐ a community with a strong agricultural sector
- ☐ a community that celebrates and benefits from its aviation history
- ☐ a community that benefits from tourism
- ☐ a community with a transport network that enables economic and social outcomes

Measure	Responsible Officer	Target
% of households experiencing rental or mortgage stress - 30% or more of income on housing (ABS Census)	Melissa Boxall	2016 = 10% 2021 Target: <7.5%
% of people attending an educational institution (ABS Quickstats)	Melissa Boxall	2016 = 26.9% 2021 Target: > 28%
Community satisfaction rating for footpaths (TSC Community Survey)	Rob Fisher	2016 = 3.21 2021 = 3.07 Target: 3.25
Community satisfaction rating for the road network (TSC Community survey)	Rob Fisher	2016 = 3.58 2021 = 3.53 Target: > 3.60
Local value of agricultural commodities produced (ABS Agricultural Census)	Craig Sinclair	2105-2016 + \$108.3M 2021 Target: > \$110M

Measure	Responsible Officer	Target
Number of annual visitors to Temora Aviation Museum (TAM)	Craig Sinclair	2016 = 18,160 2021 = 19,159 Target: >20,000
Total number of businesses in Temora Shire (ABS Census)	Craig Sinclair	2016 = 713 2021 Target: > 750
Unemployment rate in Temora Shire (ABS Census)	Craig Sinclair	2016 = 4.9% 2021 Target: <4.5%

3.1: A community with a variety of thriving local businesses and industries

3.1.1: Encourage the establishment of retail businesses that provide a variety of shopping options for Temora Shire residents of all ages

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support local businesses at every opportunity Support of TBEG	Economic & Community Development Officer	100%	Council officers attended all TBEG Executive Committee meetings. Council officers represented local Temora businesses at the Country Change Expo in April 2024. Council officers participate in the NSW GROW Program matching Temora job vacancies with jobseekers in Western Sydney. A couple of jobseekers have successfully moved to Temora through this program.	TBEG, NSW Business Chamber	

3.2: A community with opportunities for local employment

3.2.1: Promote and enable opportunities for people to work remotely in Temora Shire (and support the growth of our population)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Proactively seek opportunities to	Economic Development Manager	100%	Ongoing discussions held with potential new businesses in a variety of sectors including aviation, mining,	DPIE	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	grow business in Temora Shire including its villages			manufacturing, food production, renewable energy, tourism, and finance		
02	Diversify the economy and provide employment by attracting non-agriculture-based industry	Economic Development Manager	100%	Ongoing discussions held with potential new businesses in a variety of sectors including aviation, mining, manufacturing, food production, renewable energy, tourism, and finance.		

3.2.4: Encourage and support our businesses to grow and attract new businesses into the Shire to create employment growth

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Grow the number of local jobs available to an increasing population	Economic Development Manager	100%	The unemployment rate for Temora LGA continued to fall from 2.6% in June 2023 to 2.8% in March 2024. Businesses continue to report challenges filling vacancies and the number of advertised job vacancies remains high.		

3.3: A community with opportunities for local education

3.3.1: Advocate for local and regional skills development and education opportunities that support local industries (eg agriculture, veterinary science, building trades, mechanics, engineering, hair & beauty, allied health, administration, childcare, retail, hospitality and tourism)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide support and advocacy for the retention and development of Schools within Temora Shire	General Manager	100%	Council works in partnership with organisations such as the high schools, TBEG and TAFE to promote further training and development opportunities. The Youth Development Officer actively facilitates the Temora Youth Careers Network.	NSW Education Department	
02	Connect with school contacts and establish good working relationships	General Manager	100%	Council continues to engage and work collaboratively with local schools in the area and deliver a range of programs that support young people through Platform Y. The Youth Development Officer remains actively engaged in facilitating the Temora Youth Careers Network (TYCN) with local high schools and TAFE NSW. This network actively identifies and supports a range of career opportunities for young people living in the Temora Shire.	Temora Public School, St Annes School, Temora High School, Temora West Public School, Arianah Park School	
03	Offer life skills workshop opportunities to both young people and the community	Youth Development Officer	100%	Platform Y workshops and catering opportunities developed a range of skills to equip them in life. These included: cooking skills; teamwork; cleaning and personal hygiene; communication; problem solving; financial literacy and social responsibility through volunteering. The Adulting 101 workshop for Temora High School Year 12 leavers, built knowledge and skills in budgeting, sourcing accommodation, accessing health services, self care, communication and organisational skills. The Youth Made		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				Market participants gained valuable life skills such as financial literacy, organisational skills, engaging in conversation, building resilience and goal setting.		
04	Support the concept of Council designation as a registered training organisation	Economic & Community Development Officer	0%	This has not been progressed in the second half of this financial year.		
05	Provide local businesses with the opportunity for training and coaching	Economic & Community Development Officer	100%	Council officer secured funding through Small Business NSW to engage a retail and marketing strategist to run a workshop on business trends and work with local businesses one on one.	TBEG, TAFE	

3.3.2: Provide incentives to encourage teachers to stay for longer tenures at our local schools

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide incentives to encourage teachers to +stay for longer tenures at our local schools	General Manager	100%	Council continues to work in collaboration with local schools to support a range of initiatives that support the well-being of teachers living and working our community including the Resilience Project. Recent promotions under the Country Change program have featured two teachers and their move to Temora Shire.		

3.3.3: Investigate opportunities to enhance local access to tertiary education

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for students undertaking further education	General Manager	100%	Council continues to support opportunities for students to study at a tertiary level through the provision of scholarships. Community members have been surveyed regarding their remote learning needs and Council has determined to not pursue a Country University Campus and instead will investigate opportunities to improve the provision of facilities at the Temora Shire Library.	CSU	
02	Support local students financially through scholarships	General Manager	100%	Scholarships are provided to local students.	Temora and District Education Fund	

3.4: A community with good access to a range of appropriate and affordable housing

3.4.1: Attract social and affordable housing investment to meet the needs of local families and retirees

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Promote Temora Shire as a retirement destination	Economic Development Manager	100%	Inclusive new resident attraction is a key component of promotional activities.		
02	Investigate options for Council to assist with the provision of affordable housing	Economic Development Manager	100%	Continued support provided to Dr Parry Homes in relation to affordable seniors housing at Apollo Place. Affordable housing investigation project scoped with Passive Place for potential delivery in late 2024.		

3.4.2: Provide land for residential development

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure availability of land for residential development that meets the needs of new and existing residents	Town Planner	60%	Dustin Rose Estate Stage 1 is complete and new residential lots are registered. Highfields Estate has commenced construction. Draft Planning Proposals prepared and submitted to Department of Planning, Housing and Infrastructure - for next stage of Highfields Estate and expansion of Ariah Park village. Public exhibition expected later in 2024.		

3.4.3: Promote investment in a range of housing stock to create rental opportunities for local residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Encourage the provision of affordable rental accommodation	Economic Development Manager	100%	Dustin Rose Estate completed, and Highfields Estate commenced construction in early 2024. Commenced engagement with Passive Place on a project to investigate the impact of large infrastructure projects on the availability and affordability of housing in Temora Shire.	Local real estate agents, Argyle Housing	
02	Plan for the possibility of a sudden upsurge in investment and population which may result from a large employer	Economic Development Manager	100%	Subscription to PlaceInfo initiated to provide a population forecast for 30 years. Results pending.		
03	Support the provision of a range of		100%	Dustin Rose Estate (phase 1) subdivision construction completed and settlements have commenced. Highfields Estate (phase 1) subdivision commenced and		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	accommodations options within Temora Shire			due for completion in Spring 2024. Private consultant continued working on the rezoning proposal for residential and industrial land on the eastern fringe of Temora. Large lot residential zoned land on Goldfields Way in pre-lodgement phase for 20 lots. A funding application was submitted for the concept masterplan of the southern half of the Bundawarrah Estate to support additional subdivision and rezoning to R1 Several infill developments comprising of medium density units commenced construction.		

3.5: A community with a strong agricultural sector

3.5.1: Utilise research and partnerships to support our farmers to be resilient now and into the future

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ongoing support for Temora Agricultural Innovation Centre	Director of Administration and Finance	100%	The section 355 committee meets twice per year. Council provides maintenance funding to support the Agricultural Innovation Centre. Signage at the facility has been updated to promote the partnership between Council and Farmlink. Events and operations at the TAIC are promoted through Council's Narraburra News.	Farmlink	
02	Create heavy vehicle routes to meet agricultural needs	Engineering Assets Manager	100%	Several more TSC bridges were granted assessment under the SLGAAP program. Submission made regarding future freight strategy.	Transport for NSW	

3.5.2: Create opportunities and incentives that attract and retain an agricultural workforce for Temora Shire (including agriscience, horticulture, engineering, environmental science)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Monitor the impact of consolidation of farming enterprises	Economic Development Manager	100%	Drought Resilience Plan completed for Temora and Bland Shires. The plan identified 6 priority actions which may be funded when the Implementation program is released. PlaceInfo population forecasting subscription will enable more accurate forecasting of population changes over 30 years in rural Temora Shire.		

3.6: A community that celebrates and benefits from its aviation history

3.6.1: Promote and provide opportunities for recreational flying from Temora Aerodrome

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain comprehensive maintenance, drainage and signage programs at Temora Aerodrome	Engineering Assets Manager	100%	Routine maintenance only.		
02	Support the provision and extension of weather monitoring and forecasting systems at Temora	Engineering Assets Manager	100%	Terminal Aerial Forecasting (TAF) installed in 2022		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Aerodrome					
03	Ensure the provision of facilities at Temora Aerodrome to meet the needs of users	Engineering Assets Manager	100%	Excellent facilities at the Temora Aerodrome with recent renewal and upgrade work significantly lifting the depreciated replacement cost of assets to a point where the majority of assets are either new or in good condition. Challenges remain regarding fit for purpose management and operating documentation.	Aerodrome Users Committee	
04	Maintain and implement an Airport Management Plan	Engineering Assets Manager	100%		Aerodrome Users Committee	

3.6.2: Continue to grow and refresh the Aviation Museum to celebrate aviation history and provide visitor experiences

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the continuing promotion of Temora Aviation Museum		100%	Ongoing promotion of aircraft showcase events on website, social media and Narraburra News. Commenced planning for Warbirds Downunder scheduled for October 2024. Promoted the launch of the Guardhouse Cafe.	Temora Aviation Museum	

3.6.3: Investigate and plan for new aviation opportunities in Temora that cater for residents and aviators

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Review mechanisms by which the cost impost at Temora Aerodrome can be addressed	General Manager	85%	This remains an ongoing effort by Council. The increased utilisation of the aerodrome through income generating operations has assisted in the management of this strategy.		

3.7: A community that benefits from tourism

3.7.1: Provide visitor facilities, services, activities and events that cater for a broad range of visitors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure acceptable signage to recognise villages	Engineering Assets Manager	100%	Complete		
02	Enrich and diversify the visitor experience	VIC Manager	100%	This task is ongoing. A new spreadsheet for accommodation was recently updated to distribute to companies that are seeking accommodation for workers. Brochures will be continually updated; spreadsheets will be compiled with opening hours for public holidays which are made available for public use and put on Council facebook page and the VIC notice board along with local and regional event flyers.		
03	Ensure signage pertaining to AVIC and	VIC Manager	100%	Signage inspection has been concluded.	AVIC, CMCA	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	CMCA accreditation meet standards					
04	Develop the facilities at the Temora Rural Museum and Bundawarra Centre	Rural Museum Manager	100%	The Development Application to extend the header shed to better display that collection has been approved by Council and a quote for its construction is presently being sought. The refurbishment of the Visitor Information Centre and construction of the new entry portal into the museum has been completed. Council has authorised an application for grant funding under the Federal Government Regional Precincts and Partnerships Program for construction of Stage 3 of the NSW Ambulance Museum. The application was lodged on 29th February 2024 and a response is still to be received by Council.	Temora Historical Society	
05	Ensure quality and quantity of accommodation in Temora meets the needs of stakeholders	VIC Manager	100%	Regular contact is made with accommodation providers to ensure their details are correct. Flyers are updated and made available to the public.		
06	Enhance and support new and existing tourism events		100%	Delivery of the Annual Live Exhibition, Drench Festival, Embrace Festival, Indigenous Art Trail, Arthur Wicks Exhibition, and Japanese Ceramics Collection. Supported Temora Aviation Museum with the planning for Warbirds Downunder scheduled for October 2024		
07	Partner with individuals, organisations and companies to support growth in the visitor economy		100%	Canola Trail partnership continues with June and Coolamon Shires, along with industry partners - Temora Aviation Museum, June Licorice & Chocolate Factory, Coolamon Cheese, and the Coffee Pedlar. Continued membership of Visit Riverina. Tourism Manager and Economic Development Manager	Riverina RDA, Country Change	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
				attended the NSW Visitor Economy Conference in Wagga in May 2024		

3.7.2: Promote Temora Shire's unique tourist offerings as part of the Riverina visitor destination

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Improvement of Tourism signage within the Temora Shire		100%	Indigenous artwork design completed and launched at Australia Day Pool Party. Artwork to be featured in the Welcome to Wiradjuri Country signage at shire entrances when funding permits.		
02	Ensure tourism product, including brochures are current, relevant and attractive	VIC Manager	100%	This task is ongoing. Brochures are reordered and updated as needed.		
03	Maintain accreditation of the Temora Visitor Information Centre	VIC Manager	100%	Accreditation was achieved and is valid until 30th September 2024.	AVIC	
04	Ensure VIC is modern and meets the needs of users.	VIC Manager	100%	The VIC refurbishment was completed in March 2024.		

3.8: A community with a transport network that enables economic and social outcomes

3.8.2: Continue the provision of Community Transport to Temora residents

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support the provision of community transport to Temora Shire residents	PCS - Manager	100%	Pinnacle has continued to promote and provide Community Transport services to Temora Shire residents within the funding allocations. Trip outputs increased by 18 % in the reporting period which may be attributed to the Temora Taxi Service closing at the end of February 2024.		

3.8.3: Provide adequate parking to enable access to shopping, health care, events, and recreation

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide sufficient accessible car parking spaces	Engineering Assets Manager	100%	Ongoing.	Access and Equity Committee	
02	Develop off street parking in Temora CBD	Engineering Assets Manager	0%	Need to consider non asset solutions potentially combined with asset solutions. A major issue remains with parking noncompliance.		
03	Provide adequate long vehicle parking in Temora Shire	Engineering Assets Manager	100%	Not considered since last group of Heavy Vehicle Parking was delivered in urban Temora.		

3.8.5: Provide a heavy vehicle route network that meets the needs of industry and keeps heavy vehicles out of our CBDs (enhancing our outdoor dining options)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Develop a policy framework for heavy vehicle access	Engineering Assets Manager	100%	Policy adopted and reviewed in the past 12 months.	Transport for NSW, Heavy Vehicle Regulator	
02	Commitment to the Alternate Heavy Vehicle Route around Temora	Engineering Assets Manager	100%	Further correspondence has been exchanged between Council and TfNSW. Council met with Minister for Regional Roads in relation to Heavy Vehicle Alternate Route.	Transport for NSW	

4: Enjoying Our Beautiful Environment

Our strategic objectives for enjoying our beautiful environment are to have:

- a community that is liveable and provides for enjoyable town and village life
- a community that enjoys appropriate urban infrastructure
- a community that strives to minimise its environmental impacts
- a community that enjoys a variety of open spaces for leisure
- a community that sustainably plans for its future.

Measure	Responsible Officer	Target
CO2 Emissions (snapshotclimate.com.au)	Kris Dunstan	2017-18 = 215,000 t 2019-20 = 200,000 t Target: < 150,000 t
Community satisfaction rating for Parks and Playgrounds (TSC Community Survey)	Rob Fisher	2016 = 3.94 2021 = 3.99 Target: 4.30
Community satisfaction rating for Town Planning (TAC Community Survey)	Kris Dunstan	2016 = 3.73 2021 = 3.45 Target: > 3.75
Community satisfaction rating Visual Impact (TSC Community Survey)	Rob Fisher	2016 = 4.00 2021 = 3.72 Target: 4.00
Community satisfaction rating with Drainage (TSC Community Survey)	Rob Fisher	2016 = 3.07 2021 = 3.01 Target: > 3.08

4.1: A community that is liveable and provides for enjoyable town and village life

4.1.1: Use street trees, manage urban weeds and provide street furniture, street signs and street lighting to maintain an aesthetically pleasing urban environment

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Retention of Council personnel at Ariah Park	Engineering Works Manager	100%	Ariah Park employee retained.		
02	Adopt principle of the provision of services by outreach to Ariah Park	General Manager	100%	Service provision and ongoing engagement and information provision continues to be delivered to Ariah Park. The draft Ariah Park and Springdale Flood Studies were presented to Council and exhibited during the reporting period and road safety initiatives targeting safe driving in the Ariah Park village main street have recently been undertaken.		
03	Implement the actions of the Amenity Tree Action Plan	Engineering Assets Manager	100%	Street Tree Audit undertaken in 2023. The policy has been amended and adopted. Follow up clauses endorsed by Council. The only part of the policy still to be reviewed relates to nature strip plantings. High priority actions from the Street Tree Audit have been actioned in part (trees removed but some stumps remaining). Replanting is currently underway.		
04	Hold committee meeting of Council, at a village location annually	General Manager	100%	The May 2024 Assets and Operations meeting was held at the Springdale Community Hall. Local residents were invited to attend the meeting and a range of matters were discussed, including updates on projects and new projects scheduled for the new financial year.		
05	Support for village committees to achieve the	General Manager	100%	Council continues to support village committees through the provision of S355 status and the provision of funding support through external grants and Council funding for specific projects.		

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	community aspirations within the limitations of Council resourcing					
06	Partner with individuals, organisations and companies to support new resident attraction	Economic & Community Development Officer	100%	Membership continued with NSW GROW program, Country Change, and Regional Activators Alliance (Move to More campaign) in support of new resident attraction. Participated in the Country Change Expo in March 2024.		
07	Provide a welcoming community for new residents	Economic & Community Development Officer	100%	Council held a new residents welcome pool party in March 2024 which was attended by approximately 15 community members. The Language Buddy program held weekly at the Temora Shire Library provides a safe and inclusive space for new residents.		

4.1.2: Provide appropriate and affordable community facilities and meeting spaces for community use

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Review external aesthetics at NRCC House	Library Manager	100%	Public Library Infrastructure Grant project is complete.	State Library of NSW	

4.2: A community that enjoys appropriate urban infrastructure

4.2.1: Provide a stormwater drainage network that mitigates flooding impacts

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Development of a Floodplain Risk Management Plan including 10 year rolling works program	Engineering Assets Manager	100%	Flood plain risk management plan for Ariah Park and Springdale recently complete.	Office of Water	
02	Undertake Stormwater Drainage upgrade and renewal in accordance with the Stormwater Assets Capital Works Program	Engineering Works Manager	100%	Victoria Street underground drainage adjacent to Camp Street complete. Most other drainage projects have been rolled forward to next year.		
03	Improvement of drainage within Temora Shire	Engineering Assets Manager	100%	Flood Plain Risk Management Plan and Study nearing completion for Villages and Temora. The next stage of the NSW Flood Plain Risk Management Process is feasibility assessment. Without Council intervening and funding works resulting from the risk management plan, it will be some time (2 - 5 years) before any flood mitigation work resulting from the floodplain risk management plan will commence.		

4.2.2: Provide access to parks and playgrounds for residents and visitors, and incorporate public open space when new residential subdivisions are planned

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide public conveniences to a standard acceptable to the community	Director of Environmental Services	100%	Cleaning regime/contract upgrades to reflect increasing demand on public amenities buildings. Additional cleanings provided for at the Railway Station. Expectations more clearly articulated in the new contract and increased focus placed on compliance inspections. Monitoring occurring and complaints followed up.		

4.2.3: Maintain a network of roads, footpaths and cycleways to enable residents and visitors to move around the Shire

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to road safety and relationship with RMS and adjoining Councils	Road Safety Officer	100%	RSO confirmed participation of 5 venues for TfNSW Plan B Win a Swap competition. RSO delivered TfNSW, "The Road Ahead" Programs across all Shires. RSO delivered TfNSW Help Learner Drivers Become Safer Drivers programs across all shires. RSO delivered TfNSW Be Bus Aware banners to each Shire. RSO delivered TfNSW Board messaging over the Easter Long Weekend. RSO delivered Stepping On presentation at Junee & Temora Hospitals.	Transport for NSW	
02	Ensure that appropriate mechanism is in place to determine road priorities	Engineering Assets Manager	75%	No progress this quarter.		
03	Development and implementation of Road	Road Safety Officer	5%	Not funded. RSO to begin developing an RSSP in house.	Transport for NSW	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Safety Strategic Plan (RSSP)/Action Plan					
04	Investigate the provision of street lighting within Temora Shire	Engineering Assets Manager	100%	Some issues with solar powered street lighting are being addressed under warranty. Essential Energy is investigating minor capital works eligibility at Arianah Park.	Essential Energy	
05	Undertake Footpath upgrade and renewal in accordance with the Footpath Capital Works Program	Engineering Works Manager	100%	Anzac St (pool parking area), DeBoos St (Polaris to Parkes), Crowley St (Polaris to Grey) and Aurora St (Anzac to Polaris St) projects are complete.		
06	Undertake Cycleway upgrade and renewal in accordance with the Cycleway Capital Works Program	Engineering Works Manager	0%	No cycleway upgrade and renewal projects funded in the current financial year.		
07	Undertake Rural Unsealed Roads upgrade and renewal in accordance with the Rural Unsealed Roads Capital Works Program	Engineering Works Manager	100%	Rural unsealed roads upgrades and renewals are progressing with Barbys Lane and Boundary Range Road, Wells Road and Camps Lane complete.		
08	Undertake Rural Sealed Roads upgrade and renewal in accordance with the Rural Sealed Roads Capital Works Program	Engineering Works Manager	100%	Back Mimosa Road & Tara Bectric Road Seg 4, 5 & 7 are complete. Reseals are complete. Howards Road is a multi-year project.		
09	Undertake Urban Unsealed Roads upgrade and renewal in	Engineering Works Manager	100%	Delavan St, Wattle St and Nicholson Street complete.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	accordance with the Urban Unsealed Roads Capital Works Program					
10	Undertake Urban Sealed Roads upgrade and renewal in accordance with the Urban Sealed Roads Capital Works Program	Engineering Works Manager	100%	Resealing complete		
11	Investigate the provision of access within Temora Shire, including footpaths, ramps and car parking provision	Engineering Assets Manager	0%	Not progressing.		
12	Undertake Kerb and Gutter upgrade and renewal in accordance with the Kerb and Gutter Capital Works Program	Engineering Works Manager	100%	Little Crowley Street commenced in June.		
13	Undertake Regional Roads Program in accordance with the determined program	Engineering Works Manager	100%	Regional Road program and funding approximately 75% completed in delivery for the current financial year.		
14	Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Engineering Works Manager	100%	Fixing Country Roads projects Tara Bectric Road segment 7 completed and Howards Road segment 1 to commence in early 2024.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
15	Undertake Pavement rehabilitation/ Widening in accordance with the Pavement Rehabilitation/Widening Capital Works Program	Engineering Works Manager	100%	Program progressing well for pavement rehabilitation and widening projects. Tara Bectric Road segment 7 completed with Howards Road to commence early in 2024.		

4.2.4: Maintain a sewerage network to service our urban areas

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Engineering Assets Manager	100%	Program complete.		
02	Gain S60 approval for Sewerage scheme and recycled water scheme	Engineering Assets Manager	0%	IWCM is part of this approval and Section 60 approval application will be subsequent to the IWCM.	Water NSW	

4.2.5: Provide cemetery grounds that create respectful places for grieving families and friends, and which meet future interment needs of our local community

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Continue to improve functionality of the cemetery. • Heavy patching and sealing of internal road * Update plinths in Lawn Cemetery (2 in alternate years)	Director of Environmental Services	75%	Working with FOTSC to improve all various aspects operations and facilities - Lych Gate refurbishment, vegetation management practices, drainage improvements, new Eastern entrance completed.	Friends of Temora Shire Cemeteries	

4.3: A community that strives to minimise its environmental impacts

4.3.1: Provide waste management facilities and increase opportunities for recycling for residents and visitors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Reduce the impacts of litter on our community	Director of Environmental Services	100%	Illegal dumping is monitored and cleaned up as soon as possible. Littering is followed up if perpetrators are identified. NSW Government's RID Program utilised for reporting. Clean Up Australia Day conducted in March 2024		
02	Monitor illegal waste dumping hot spots within Temora Shire	Ranger	100%	Hot spot waste dumping sites are monitored. Where possible, camera surveillance is used.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
03	Respond to community and Government demands for the provision of suitable recycling services within Temora Shire	Director of Environmental Services	100%	Recycling review conducted. Councillors resolved to continue with the status quo by supporting the Temora Lions Club. New cardboard press installed.		
04	Maintain waste services in the village of Ariaiah Park	Director of Environmental Services	100%	Weekly waste service being conducted by Waste management staff. Landfill site successfully operating using key system from Ariaiah Park Hardware. Funds being re-distributed back to the community via Ariaiah Park Community Projects committee. A major site clean up was conducted in December 2023. Container Deposit facility still not available despite being lobbied for by REROC Waste Forum. - Cleanaway-Tomra still being firm on the 1000 population figure required for such a facility to be provided.		

4.3.2: Decrease carbon emissions into the atmosphere (for example, through investment in electric vehicles and charging stations)

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Utilise solar power system installation were economic.	Engineering Assets Manager	100%	Program Complete		

4.3.3: Manage weeds and pests to protect the environment

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commitment to the eradication of urban weeds and pests	Director of Environmental Services	100%	Ongoing support of Temora Fight the Fruit Fly Group and Riverina Eastern Noxious Weeds Alliance RENWA used to meet requirements of the 2023/24 Weed Action Plan (WAP). Funding applications have been submitted and acquitted to DPI and LLS.		
02	Ensure residents are not adversely impacted upon by untidy or overgrown lots	Ranger	100%	Untidy and overgrown blocks we stay on top of to alleviate concerns from neighbors and the public. Contractors are doing an excellent job. Crown lands and the Rail Authority usually need follow up work. Weed infestation and vermin control are acted on when notified.		

4.3.4: Conserve and responsibly use our precious water resources

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure sustainable operation and usage of precious water	Engineering Assets Manager	100%	A significant portion of Council's water use remains recycled effluent or storm water reuse.		

4.3.5: Protect our agricultural land by taking action to minimise soil loss and enhance soil health

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for agricultural community	General Manager	100%	Council has worked in partnership with Bland Shire Council to develop a Drought Resilience Plan. The Plan has been endorsed by Council and will be utilised to apply		

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	efforts to preserve soil health			for grant funding opportunities in the 2024/2025 financial year. Council continues to support the Temora Agricultural Innovation Centre, which has a focus on productivity and best practice agriculture.		

4.3.6: Planting native vegetation to provide shade and shelter for livestock, reduce risk of salinity, improve soil productivity, reduce erosion, enhance water quality and create wildlife corridors

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for agricultural pursuits that improve environmental outcomes	General Manager	100%	Council continues to support the research facility, Temora Agricultural Innovation Centre and has met with local and regional Land Care representatives to ensure that Council is kept up to date on initiatives occurring within the Shire.		

4.4: A community that enjoys a variety of open spaces for leisure

4.4.1: Provide parks, reserves, playgrounds and other open space with shade provision, seating and access to drinking water

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Commit to improving the utility of parks and recreation areas within Temora Shire	Engineering Assets Manager	100%	Continually improving parks and recreation areas within the LGA. Significant renewal and upgrade occurred in the second half of 2023/24 in Bradley Park, Temora West Park & Federal Park.		

4.4.2: Provide options for dog-off leash areas for residents and their pets to safely enjoy

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide areas to enable pet owners to exercise pets	Director of Environmental Services	40%	Subject of several Council reports in October/December 2023. Options include Gardner Street Dam, The Oval and the new "BooffHead" Park in the Railway Precinct plan. To be further considered by Councillors in 2024. Gardner Street option being held up by Flood Study/retention basin design.		

4.5: A community that sustainably plans for its future

4.5.1: Strategically plan for how our land is used in the medium and long term to ensure that the social, educational, economic and environmental needs of current and future generations are met (including planning for industrial land release, residential lots, schools, open space) Temora Shire Council

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Upgrade of Temora Shire Land Use Strategies	Town Planner	30%	Temora Local Housing Strategy has been used to support future residential rezonings to the Department of Planning, Housing and Infrastructure.	Planning NSW	

4.5.2: Maintain a Local Emergency Management Committee and Plan that prepares for, educates about and responds to local disasters

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provide emergency services to meet the needs of	Engineering Works Manager	100%	Local Emergency Management Committee meetings held as scheduled every 4 months and Local Emergency Management Plan up to date.	Rescue and Emergency NSW,	

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Temora Shire residents				Resilience NSW	

4.5.3: Implement community, environmental initiatives that promote tree planting, composting, growing vegetables and creating environments that promote biodiversity

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Support for environmental initiatives to improve outcomes for residents of Temora Shire	Director of Environmental Services	100%	Supporting Temora Fight the Fruit Fly Committee, workd with Aboriginal Education team and the Temora High School to prepare artwork for Town Entry Signs (unveiled on Australia Day). Tree planting maintenance continuing at Lake Centenary.		

5: Internal Objectives

5.1: Internal Strategies

1: Assets

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure Capital Proposals are optimised and supported by Council	Engineering Assets Manager	100%	This remains an area for improvement. New and upgraded capital works are not scrutinised enough prior to investment decision.		
02	Assets - Ensure the identification of road assets operated by Council	Engineering Assets Manager	100%	Staff have been working with the Department of Planning and Environment regarding the identification and ownership of road assets operated by Council. Expect it will be some time before Council staff are in a position to present options to Council.		
03	Assets - Improved long-term management of plant assets • Biennial review of Plant Asset Management Plan	Plant Manager	100%	Review is ongoing.		
04	Assets - Long term management of Council assets	Engineering Assets Manager	100%	Asset register migrated to Metrix asset management software. Significant condition rating underway. Asset Management Plan is in the very early stage of development and future capital works program will be built following further CCTV inspection in 2024.		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
05	Assets - Improve long term management of sewerage assets and ensure sustainable operation	Engineering Assets Manager	100%	Major CCTV Program delivered in 2023 (11km of a total 54km). Processing of data is ongoing. IWCM yet to be adopted and remains with DPE.		
06	Assets - Provide long term management of transport assets including a review of Transport Asset Management Plan and associated hierarchy plans every 4 years	Engineering Assets Manager	100%	No progress in the last quarter.		
07	Ensure ongoing sustainability of Plant Replacement Program	Plant Manager	100%	Plant Replacement Program is regularly reviewed and is supported by policy.		

2: Efficiency

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Present Council as a professional, efficient organisation	General Manager	90%	Council continues to review and update its policies and procedures as required. A service review of Councillor Policies was undertaken in October and November and the implementation of the recommendations of this review has occurred during the second half of the financial year with a significant number of policies updated or established to meet legislative requirements and to prepare for the next council election in September 2024. Training and professional development opportunities have been provided to staff and Councillors to support the implementation of these policies.		
02	Ensure quality and homogeneity of Council works	Engineering Works Manager	100%	Quality and homogeneity maintained, with improvements implemented where possible.		
03	Ensure modern approach to engineering administration and management	Engineering Assets Manager	100%	Continually improving engineering strategy and processes. Attraction and retention of appropriate resources remains a challenge.		

3: Governance

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Maintain currency of Policies,	General Manager	90%	All Council Policies are maintained within the Councils Pulse software system. New policies and procedures have been prepared to meet legislative requirements including the Managing Psychosocial Hazards Procedure and the		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
	Procedures and Business Rules			Public Interest Disclosure (PID) Policy. Council has updated its Bullying, Harassment and Discrimination Procedure and a review of all Councillor related policies has been undertaken with an implementation program undertaken ahead of the next local government election.		
02	Provide Mayor and Councillors with sufficient depth of information to enable effective decision making based on sound legislative, economic, social and moral bases	General Manager	100%	Information and support are provided to the Mayor and Councillors through the provision of Council and Committee meetings, workshops and information as required. A review of Councillor-related policies has been undertaken and implemented over the last six months.		
03	Program a tour of inspection on the first and third year of a new council	Engineering Works Manager	0%	No tour of inspection required in the current financial year with the most recent one held in March 2023.		

4: Information Technology

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	IT - Provision of Technology Plan for Temora Shire	Administration and Finance Manager	100%	Strategy has been completed and approved by Council		

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
02	IT - Take advantage of emerging trends and technologies	Administration and Finance Manager	100%	The current emerging trend of note is Artificial Intelligence (AI). This will be reviewed over the next 12 months to decide whether to implement this as a technology policy.		
03	IT - Optimise the use of business systems and applications	Administration and Finance Manager	100%	Content Manager upgrade has been completed with User Training to be organised once policies and procedures have been finalised. A major Infocouncil database upgrade was actioned in mid June. The IT Support Officer is working on implementing a more consistent remote support tool, Splashtop, to facilitate user support. Snipe IT asset management system has been created on a local resource and is under review by the IT support Officer.		
04	IT - Monitor and optimise the use of IT infrastructure and technology	Administration and Finance Manager	100%	IT infrastructure server hardware is under monthly monitoring by the Managed Service Provider (MSP). MSP is currently consolidating Telstra connection profiles and documentation. A marked reduction in network issues between sites has been experienced this year. Improvements to the Universal Power Supply battery backup is currently being undertaken.		
05	IT - Review security issues pertaining to ITC	Administration and Finance Manager	100%	Through the use of third-party consultants, common vulnerabilities and exposures are actively being reviewed for relevance and actions are taken if necessary.	Cyber Security NSW	
06	IT - Review future direction of application software	Administration and Finance Manager	100%	The current system meets user expectations with the continual update of software. Firewall security software has been upgraded for improved security.		

5: Risk Management

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Risk Management - Minimise Council Risk exposure	Safety and Systems Coordinator	100%	Risk Management procedure completed, with gaps identified in risk framework audit of April 2024 addressed. Fraud and Corruption Risk Register review has commenced and is mostly completed, as part of the full review of the Fraud and Corruption Policy review. Planning for the redevelopment of the business continuity plan has commenced, with a target completion date of 31 December 2024.	Statewide Mutual	
02	Risk Management - Develop and implement a "Continuous Improvement Pathway "(Statewide Mutual") which monitors the Risk Management performance of Council	Safety and Systems Coordinator	100%	Continuous Improvement Pathway audit complete for 2023/2024. Improvements in risk management of playgrounds underway with further improvements proposed for 2024/2025.	Statewide Mutual	
03	Risk Management - Commit, as an organisation, to actions, policies and procedures that support a safe and healthy workplace.	Safety and Systems Coordinator	100%	This is an ongoing project. Solid progress has been made in the psychosocial hazards risk management space, to support staff whilst meeting legislative requirements. Further improvement actions in this space are planned for the remainder of the financial year. Other priority actions include a review of volunteer risk management procedures and development of procedures to support front line and customer service staff.		

6: Staffing

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Ensure that succession planning of staff is in place and risk to Council implications are minimised	People & Culture Manager	30%	Appointment of People and Culture Manager. The Annual Employee Engagement Program is currently in progress. Talent Review undertaken with Engineering Asset Manager for all Engineering staff. Identifying current performance and future potential including risk assessment of being flight risk and associated performance, development and retention strategies.		▲
02	Ensure optimal mix of staff to meet the operational needs of Council now and in the future	General Manager	90%	The implementation of actions from the HR Function Review report is continuing. A new People & Culture Manager position has been established to further support the organisation in the preparation of relevant policies and procedures and the delivery of a range of attraction and retention strategies. The position has been filled with the officer commencing in April 2024.		▲
03	Improve Council employment conditions and opportunities for people with challenging circumstances (family, disability)	People & Culture Manager	50%	Appointment of People and Culture Manager. Development of Flexible Work Arrangements Policy/Procedure. Endorsed by Manex and Staff Consultative Committee. Currently out for staff consultation for implementation in Q3.		▲
04	Aim to become an employer of choice	General Manager	90%	Council continues to implement the recommendations of the HR Review Report. The People and Culture Manager commenced with Council in April 2024. She is continuing to progress these actions and those identified through the Workforce Management Strategy.		■

7: Support Services

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Provision of Quarries that meet the needs of Council	Engineering Works Manager	100%	Council quarry operations are ongoing, with a GAP Analysis undertaken on the safety management plan. Shortfalls are to be addressed by way of updating this plan and site-specific plans. Council now has three (3) staff that have completed a Certificate IV in Surface Extraction Operations to ensure compliance to changed legislation for quarry management.		

8: Miscellaneous

Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
01	Reduction in the financial cost, risk and disruption to Council works by Utility Providers	Engineering Works Manager	0%	No further progression relating to the Roads Act Section 138 arrangements for works undertaken by utility providers in the road reserve. This item is complex and resourcing to enforce any changes would also require additional cost to council.		
02	Provide facilities for administration staff that meet the needs of users	Director of Environmental Services	100%	Significant upgrade to workstations in Administration/Engineering area. All new staff are now comfortably accommodated. Some planning commenced to upgrade amenities aimed at incorporating a meal/staff room. Funding has been allocated to progress the planning and design aspects on the next stage of this work.		
03	Maintain relationships with external bodies	General Manager	100%	Council continues to be an active participant in regional and state based organisations including REROC, Eastern Riverina Arts, Visit Riverina, Riverina Regional Library Service, Country Mayors Association and LGNSW.		

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Action Code	Action Name	Responsible Officer Position	Progress	Comments	Who can help - Partner	Traffic Lights
04	Provide clear process for the conduct of events within Temora Shire	Economic Development Manager	100%	Event web page, application form and workflows reviewed and improved. In the testing phase.		
05	Develop priority projects to 'shovel ready' level to take advantage of grant opportunities	Engineering Assets Manager	0%	Have not really been able to resource and capital works program (new and Upgrade) remains more reactive than proactively planned.		
06	Ensure adequate resources to fulfil the needs of residents	Director of Administration and Finance	100%	Council has advocated for a review of the rate peg methodology which has now been reviewed by IPART.		

12.4 INQUIRY INTO REGIONAL BANK CLOSURES

File Number: REP24/668
Author: General Manager
Authoriser: General Manager
Attachments: Nil

REPORT

The Senate Rural and Regional Affairs and Transport References Committee conducting an inquiry into the impact of bank closures in regional Australia has delivered its final report, which can be found at [Bank closures in regional Australia \(aph.gov.au\)](https://aph.gov.au).

The final report will be presented to the Federal Government.

Background

The Senate Committee's Federal Inquiry into Bank Closures in Regional Australia delivered its final report on Friday, 24 May 2024 after investigating the impact of bank closures in regional Australia.

The committee received 608 submissions and held 13 public hearings and was told that almost 800 branches have closed in regional areas between June 2017 and June 2023 according to data collected by the Australian Prudential Regulatory Authority. That accounts for more than one third of all regional bank branches.

Temora Shire Council made a submission to the Senate Committee and the Mayor and General Manager attended the Public Hearing held in June on 21 September 2023.

The following provides an overview of the Report recommendations.

Recommendation 1

That the Australian Government adopt a policy recognising access to financial services as an essential service. To this end, it should commit to guaranteeing reasonable access to cash and financial services for all Australians.

Recommendation 2

That the Australian Government commission an expert panel to investigate the feasibility of establishing a publicly owned bank. In investigating this, the panel should examine options including, but not limited to a stand-alone public bank or one associated with and using the branch network of Australia Post.

Recommendation 3

That the Australian Government urgently develop a mandatory Banking Code of Conduct or Customer Service Code (Code), incorporating a robust branch closure process, to be administered by a regulator with expertise in consumer protection.

The new Code would require financial institutions to:

- Undertake meaningful consultation with communities before a branch is closed;
- Prepare and submit a comprehensive report on the potential impacts of the closure and identify alternative financial services in the event of closure; and

- Implement and fully fund transition arrangements and ongoing support services which ensure access to cash and essential banking services following a closure.

The regulator would assess compliance with the Code before any closure is agreed to.

Recommendation 4

In enforcing the mandatory Banking Code outlined in Recommendation 3, the committee recommends that the regulator be authorised to approve or defer any closure request. In deferring a closure, the regulator would be authorised to direct a bank to take certain reasonable actions, including to order further consultation or provide additional information to the regulator.

The regulator should be provided with a range of penalties should a bank fail to comply with an order to defer closure, or with any other undertaking.

Recommendation 5

That the Australian Government commission the Australian Competition and Consumer Commission to explore the barriers to customers switching banks, with a view to allowing those that open and/or maintain branches in regional, rural and remote towns to attract more business.

Recommendation 6

That the Australian Government establish the Regional Community Banking Branch Program (RCBBP). The objective of the RCBBP would be to help underwrite the establishment of 'community bank' branches providing in-person banking services in regional, rural and remote Australia. Local communities would be required to raise their own capital as well, but the government contributions could help lower the required amounts. Consideration could also be given to using this fund to help enhance financial services available at Australia Post.

To support the RCBBP, the committee recommends that the Australian Government establish a supplement to the Major Banks Levy to be levied on the major banks. Funds raised by the supplement must be hypothecated to provide funding to the RCBBP.

Recommendation 7

That the Australian Government works closely with the banks and Australia Post, to require all major banks to have agreements with Bank@Post and to harmonise the terms of Bank@Post agreements to improve fairness and sustainability. Specifically, agreements should include increased deposit limits to support small businesses, provisions to facilitate identification verification and to handle issues around temporary account closures or multiple signatory requirements.

Major banks that do not put in place agreements with Bank@Post to deliver financial services should pay an increased supplementary levy as described in Recommendation 6.

Recommendation 8

The committee recommends that the Australian Competition and Consumer Commission consider measures to protect access to personal and business banking services in regional, rural and remote locations. This may include, but not be limited to, proposing an authorisation to circumvent anti-competitive laws such that banks can cooperate for the purposes of reducing the impacts of bank branch closures on regional communities.

RESOLUTION 109/2024

Moved: Cr Graham Sinclair

Seconded: Cr Jason Goode

It was resolved that Council note the report regarding the recommendations of the final Parliamentary Report into regional bank closures conducted by the Senate Rural and Regional Affairs and Transport References Committee.

AND FURTHER

That Council in principal support the recommendations and write to the Federal Member to advise accordingly.

CARRIED

Report by Melissa Boxall

12.5 PRE-ELECTION GUIDE FOR COUNCILS, OFFICE OF LOCAL GOVERNMENT NSW**File Number:** REP24/692**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. OLG Pre-election Guide for Councils  **REPORT**

The Office of Local Government NSW (OLG) have prepared a Pre-election Guide for Councils (attached). The Guide provides an overview of key tasks that need to be completed prior to the 2024 NSW Local Government elections, which will be held on Saturday 14 September 2024. Key dates are included within the guide on page 11.

Please find following a summary of tasks and the implications for the operations of Council in the lead up to the election.

1. Preparation and Confirmation of non-residential electoral rolls

Under the Local Government Act 1993 (the Act), all non-resident owners, occupiers and ratepaying lessees of rateable land in each local government area are eligible to vote at Local Government elections. These electors are referred to as 'non-residential electors'. There are two non-residential rolls:

- the roll of non-resident owners of rateable land, and
- the roll of occupiers and rate-paying lessees.

These are referred to as the non-residential rolls. After each election, the non-residential rolls lapse and the General Manager must prepare new rolls for the next election and keep them updated. Council officers are currently advertising for the non-residential rolls which will be submitted to the NSW Electoral Commission on 5 August 2024.

2. Information for candidates

Candidate nominations open at 8am on Monday 5 August 2024 and close 12pm on Wednesday 14 August 2024. Information for candidates is available on the NSW Electoral Commissions website (www.elections.nsw.gov.au) and the OLG website (www.olg.nsw.gov.au). Council hosted an online information session on 22 May 2024 in partnership with LGNSW and REROC Councils, and anyone considering becoming a candidate can make a time to meet with the General Manager ahead of candidate nominations closing on 14 August 2024. Council will nominate to accept nomination forms and deposits of \$125 at the Temora Administration Building, commencing Monday 5 August 2024.

3. Use of Council resources, Council publications and other activities prior to the elections

The rules governing the use of Council resources for election purposes are prescribed under the Model Code of Conduct for Local Councils in NSW (the Model Code of Conduct) and Councils' adopted codes of conduct. There are two key obligations:

- Clause 8.17: This provides that Council resources (including Council staff), property or facilities must not be used for the purpose of assisting anyone's election campaign unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property, or facility.
- Clause 8.18: This provides that Council letterhead, Council crests, Council email or social media or other information that could give the appearance it is official Council material must not be used for the purpose of assisting anyone's election campaign.

3.1 Council publications during the "regulated period"

To keep elections fair, and ensure voters are not misled, there are strict rules about the information that candidates and their supporters can publish or distribute. These rules are prescribed under the Local Government (General) Regulation 2021 (the Regulation) and are enforced by the relevant election manager.

These rules apply during what is known as the "regulated period". The "regulated period" starts when the electoral rolls close 40 days before election day and ends on election day (5 August 2024 – 14 September 2024).

The key requirement is that all "electoral material" published or distributed during the "regulated period" must contain the name and address of the person who authorised the material and the name and address of the printer.

Operationally Council needs to be aware that publications may contain "electoral matter" and may therefore be inadvertently captured within the definition of "electoral material". Affected communications for Council during the regulated period will include publications such as Council Facebook posts, Narraburra News and the Mayoral Report.

3.2 Attendance at community events

Mayors and Councillors will continue to need to exercise their official functions in the lead up to the election.

Mayors or Councillors who are candidates may continue to attend or preside over Council arranged or community events in the lead up to the election in an official capacity. However, Mayors or Councillors who are candidates must not use Council arranged events that they attend in an official capacity to actively campaign for re-election.

3.3 Media comment

There is nothing to prevent the Mayor or Councillors who are candidates from offering media comment, provided that comment is not made in an advertisement, newspaper column, or a radio or television broadcast paid for by the Council or produced by the Council or with Council resources.

When making media and any other public comment, Mayors and Councillors should continue to comply with the Council's G28 Social Media Policy and G13 Communications and Media Policy.

4. Caretaker restrictions

Under the Regulation, Councils are required to assume a "caretaker" role in the four weeks preceding the election day (see section 393B). The caretaker period for the 2024 Local Government elections commences on Friday 16 August 2024 and ends on Saturday 14 September 2024. The caretaker restrictions are designed to prevent outgoing Councils from making major decisions that

will bind the new Council or limit its actions. During the caretaker period, Councils, General Managers, and other delegates of Councils (other than a joint regional planning panel, a local planning panel) must not exercise the following functions:

- enter into any contract or undertaking involving an expenditure or receipt by the Council of an amount equal to or greater than \$150,000 or 1% of the Council's revenue from rates in the preceding financial year (whichever is the larger)
- determine a "controversial development application", except where a failure to make such a determination would give rise to a deemed refusal, or such a deemed refusal arose before the commencement of the caretaker period, or
- appoint or reappoint the Council's General Manager (except for temporary appointments).

5. Delegations during the election period

Under the Act, all current Councillors and Mayors elected by the Councillors cease to hold their civic offices on election day 14 September 2024. This means that Council will be without a governing body from 14 September 2024 until the declaration of the election on 30 September 2024 at the earliest.

It is recommended that prior to the election, Councils should ensure that appropriate delegations are in place for their General Managers so that they can continue to exercise the functions of the Council as required in the period between election day and the first meeting of the Council following the election.

Councils, such as Temora Shire Council that elect their Mayors will not have a Mayor in the period between election day and the first meeting after the election when the Mayoral election is held. The Guide states that there is nothing to prevent Councils from authorising the General Manager or the outgoing Mayor to exercise the civic and ceremonial functions normally exercised by the Mayor during this period in the absence of a Mayor. A report will be prepared for the 15 August 2024 Council meeting to determine delegations during the election period.

6. Council Equipment and Access to Council Facilities during the election period

It should be noted that Councillors that are not standing for re-election will be required to return Council equipment such as tablets and swipe cards to Council by COB Friday 13 September 2024. For Councillors standing for re-election access to all Council Buildings and Councils IT system, including email will be suspended at 11.59pm on Friday 13 September 2024 until the declaration of the new Council. Following the determination of the delegations during the election period at the August Council Meeting the appropriate restrictions during this period will be determined for the outgoing Mayor.

RESOLUTION 110/2024

Moved: Cr Nigel Judd

Seconded: Cr Jason Goode

It was resolved that Council note the report.

CARRIED

Report by Melissa Boxall

Department of Planning, Housing and Infrastructure



Pre-election guide for councils

April 2024

olg.nsw.gov.au





Acknowledgement of Country

The Department of Planning, Housing and Infrastructure acknowledges that it stands on Aboriginal land. We acknowledge the Traditional Custodians of the land, and we show our respect for Elders past and present through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

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olg.nsw.gov.au

Pre-election guide for councils

First published: April 2024

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Introduction

This Guide provides comprehensive guidance to councils on key tasks that need to be completed prior to the 2024 Local Government elections. The Guide also provides guidance on the rules, restrictions and other considerations that apply to the decisions councils make and the way they exercise their functions in the lead up to the election. The Local Government elections are due to be held on Saturday, 14 September 2024.

Preparation and confirmation of non-residential electoral rolls

Under the *Local Government Act 1993* (the Act), all non-resident owners, occupiers and ratepaying lessees of rateable land in each local government area are eligible to vote at Local Government elections. These electors are referred to as 'non-residential electors'.

There are two non-residential rolls:

- the roll of non-resident owners of rateable land, and
- the roll of occupiers and rate-paying lessees.

These are referred to as the non-residential rolls.

After each election, the non-residential rolls lapse and the general manager must prepare new rolls for the next election and keep them updated.

Councils need to ensure that everyone eligible to vote at their elections, including non-residential electors, can do so.

Councils should provide information, including eligibility criteria and the process for making a claim for inclusion on the non-residential rolls on their websites.

Councils should also make their customer service staff aware of this so that they can assist any person wishing to make a claim for inclusion on the rolls.

The non-residential rolls must include the names of the persons who:

- have applied, at any time, for the inclusion of their name in the relevant roll, and

- on the closing date (40 days prior to election day) are, in the opinion of the general manager, qualified for inclusion in that roll.

This means that when preparing the non-residential rolls, the general manager must:

- include the names of all persons who have previously applied for enrolment, and
- check that those persons continue to be eligible to be enrolled.

Forty days before election day, general managers must finalise the non-residential rolls.

In the case of Local Government elections administered by the NSW Electoral Commissioner (NSWEC), the general manager must certify each roll as being, in the general manager's opinion, a roll of the persons who on the closing date are qualified for inclusion in the roll. The NSWEC must confirm the non-residential rolls after they are certified by the general manager.

In the case of Local Government elections administered by a provider other than the NSWEC, the general manager must confirm each roll if, in the general manager's opinion, the roll contains the names of the persons who on the closing date are qualified for inclusion in the roll.

Further information about the preparation of non-residential rolls is available on the NSWEC's website at www.elections.nsw.gov.au.

Information for candidates

Nominations open at 8am on 5 August 2024 and close 12pm on 14 August 2024.

Further information about how to nominate and register as a candidate is available on the NSWEC's website at www.elections.nsw.gov.au.

The NSWEC provides support and assistance to candidates to help them understand their legal obligations regarding political donations and electoral expenditure.

Pre-election candidate information sessions

Councils are encouraged to conduct at least one pre-election candidate information session prior to nominations closing on 14 August 2024.

Candidate training tool

The Office of Local Government (OLG) will launch an online candidate information tool.

The interactive resource provides candidates with an introduction to the roles and responsibilities of councils and councillors.

It is designed to equip candidates with an understanding of what their role and responsibilities will be as a councillor if they are elected.

The tool will be available on OLG's website at www.olg.nsw.gov.au.



Use of council resources, council publications and other activities prior to the elections

Councils and all council officials should be mindful of the need to maintain community confidence in the integrity of the performance of the council's functions and activities in the lead-up to elections.

Councils also need to be mindful of how the community may perceive any of their activities or actions during this time.

Use of council resources for election purposes

Council resources (including council information) are public resources and must be used ethically, effectively, efficiently, and carefully.

The rules governing the use of council resources for election purposes are prescribed under the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct) and councils' adopted codes of conduct. There are two key obligations:

- Clause 8.17: This provides that council resources (including council staff), property or facilities must not be used for the purpose of assisting anyone's election campaign unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property, or facility.
- Clause 8.18: This provides that council letterhead, council crests, council email or social media or other information that could give the appearance it is official council material must not be used for the purpose of assisting anyone's election campaign.

Councils and all council officials should consider the following matters to ensure compliance with clauses 8.17 and 8.18:

- council "resources" include council ICT (including phones, social media sites, email addresses), intellectual property, staff and council facilities
- council resources including intellectual property should not be used by candidates in such a way to suggest they are supported or endorsed by the council
- the prohibition on the use of council resources does not only apply to each councillor's election campaign – it also applies to the election campaigns of other candidates
- the prohibition on the use of council resources also applies to council staff who are campaigning for election to another council or supporting the election campaign of candidates
- it is permissible to use council facilities but on the same terms as all other candidates including the payment of any advertised fee for use
- breaches by councillors and staff are grounds for disciplinary action.

Staff political activities

There is no outright ban on staff participation in candidates' campaigns under the Model Code of Conduct.

This is in recognition of the implied freedom of political communication under the Australian Constitution. This provides that legislation cannot impermissibly burden political communication

(including participation in political activities) other than for a legitimate public purpose and only in a way that is proportionate to that purpose.

However, clause 7.5(b) of the Model Code of Conduct places an obligation on staff to ensure that any participation in political activities outside the service of the council does not interfere with the performance of their official duties.

Risks to manage in relation to staff participation in political activities include the following:

- staff do not participate in campaigning activities during work time
- staff do not use council resources for campaigning purposes (see clauses 8.17 and 8.18)
- managing interactions between staff and councillors whose campaigns they are supporting
- managing community perceptions arising from council staff participation in councillors' campaigns.

Council publications during the “regulated period”

To keep elections fair, and ensure voters are not misled, there are strict rules about the information that candidates and their supporters can publish or distribute.

These rules are prescribed under the *Local Government (General) Regulation 2021* (the Regulation) and are enforced by the relevant election manager.

These rules apply during what is known as the “regulated period”. The “regulated period” starts when the electoral rolls close 40 days before election day and ends on election day.

The key requirement is that all “electoral material” published or distributed during the “regulated period” must contain the name and address of the person who authorised the material and the name and address of the printer.

This is an important electoral integrity measure which is designed to ensure electors can verify the bona fides of electoral material that is printed, published, distributed, or publicly

displayed for campaigning purposes during the “regulated period”.

The key definitions are contained in clause 356A of the Regulation.

“Electoral material” is defined very broadly under the Regulation. It means anything, including without limitation a ‘how-to-vote’ card, poster, or advertisement, containing “electoral matter” (whether in a tangible or an electronic form).

“Electoral matter” is in turn defined to include:

- any matter that is intended or calculated or likely to affect or is capable of affecting the result of any election held or to be held or that is intended or calculated or likely to influence or is capable of influencing an elector in relation to the casting of his or her vote at any election, or
- the name of a candidate at any election, the name of the party of any such candidate, the name or address of the committee rooms of any such candidate or party, the photograph of any such candidate, and any drawing or printed matter that purports to depict any such candidate or to be a likeness or representation of any such candidate.

Councils need to be aware that their publications may contain “electoral matter” and may therefore be inadvertently captured within the definition of “electoral material”.

Whether a council publication constitutes “electoral material” is an assessment that needs to be made by each council on a case-by-case basis.

A council publication that makes no reference to the mayor or councillors who are candidates and does not carry their images or statements will not constitute “electoral material” if it is not intended or likely to affect voting at the election.

However, council publications that promote the achievements of the council may potentially have this effect and therefore may constitute “electoral material” even if they do not carry the images or statements of the mayor or councillors.

- the mayoral column where the mayor is a candidate
- any publication or material carrying the name and/or images of the mayor or councillors who are candidates.

However, the perceptions that this may give rise to, including that the council is a participant in the election and that council resources may be seen to have been utilised to support the campaigns of the incumbent mayor and councillors, are not as easily addressed.

- publishing the mayoral column in the 40 days preceding the election as a generic council column
- deferring issuing potentially affected publications until after the election.

Mayors and councillors will continue to need to exercise their official functions in the lead up to the election. This is both permissible and appropriate.

However, mayors or councillors who are candidates must not use council arranged events that they attend in an official capacity to actively campaign for re-election.

There is nothing to prevent the mayor or councillors who are candidates from offering media comment, provided that comment is not made in an advertisement, newspaper column, or a radio or television broadcast paid for by the council or produced by the council or with council resources.

When making media and any other public comment, mayors and councillors should continue to comply with the council's adopted media policy.



Council decision-making

Caretaker restrictions

Under the Regulation, councils are required to assume a “caretaker” role in the four weeks preceding the election day (see section 393B).

The caretaker restrictions are designed to prevent outgoing councils from making major decisions that will bind the new council or limit its actions.

The caretaker period for the 2024 Local Government elections commences on Friday 16 August 2024 and ends on Saturday 14 September 2024.

During the caretaker period, councils, general managers, and other delegates of councils (other than a joint regional planning panel, a local planning panel or the Central Sydney Planning Committee) must not exercise the following functions:

- enter into any contract or undertaking involving an expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger)
- determine a “controversial development application”, except where a failure to make such a determination would give rise to a deemed refusal, or such a deemed refusal arose before the commencement of the caretaker period, or
- appoint or reappoint the council's general manager (except for temporary appointments).

“Controversial development application” means a development application for designated development under section 4.10 of the *Environmental Planning and Assessment Act 1979* for which at least 25 persons have made submissions during community consultation.

Councils should plan ahead to avoid the need to make these types of decisions during the caretaker period.

In certain circumstances, these functions may be exercised with the approval of the Minister

Timing of the first meeting of the new council following the election

Postal votes may be received for up to 13 days after election day.

This means that councils' elections are not likely to be declared before 30 September 2024.

Councils should schedule the timing of their first meetings following the election on this basis.

Councils that elect their mayor must hold a mayoral election within 3 weeks of the declaration of the ordinary election and are required to schedule a meeting for this purpose within 3 weeks of the declaration of the election. However, councils coming out of administration who elect their mayors must hold a mayoral election within 14 days of the declaration of the ordinary election.

Delegations during the election period

Under the Act, all current councillors and mayors elected by the councillors cease to hold their civic offices on election day 14 September 2024.

This means that councils will be without a governing body from 14 September 2024 until the declaration of the election on 30 September 2024 at the earliest.

As noted above, councils that elect their mayor will be required to meet within 14 days or 3 weeks of the declaration of the ordinary election to hold a mayoral election.

Prior to the election, councils should ensure that appropriate delegations are in place for their general managers so that they can continue to exercise the functions of the council as required in the period between election day and the first meeting of the council following the election.

Councils may wish to consider delegating all delegable functions to the general manager at the last meeting before the election for the period between election day and the first meeting of the council following the election.

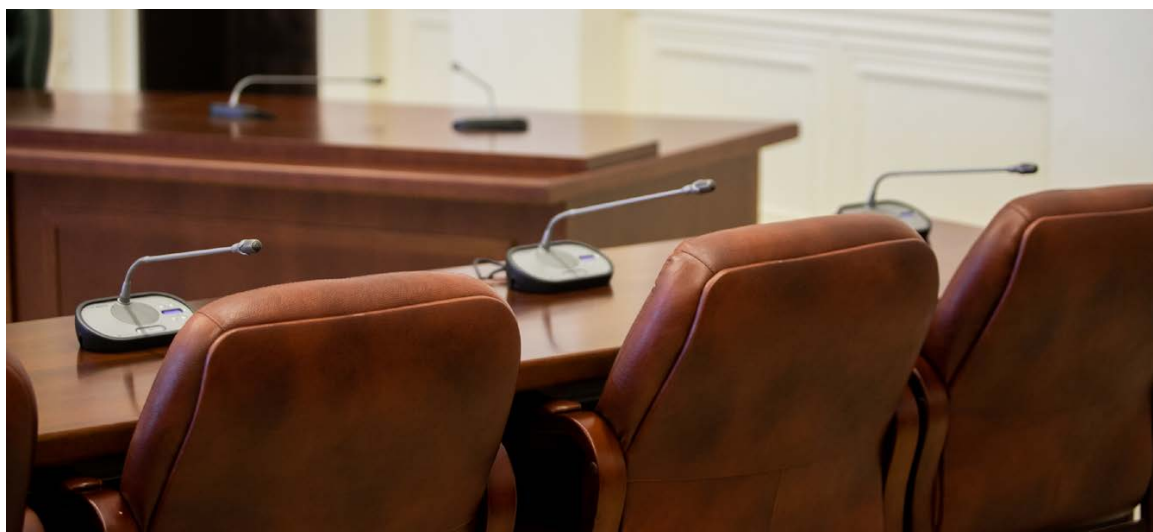
Councils that elect their mayors will not have a mayor in the period between election day and the first meeting after the election when the mayoral election is held.

There is nothing to prevent councils from authorising the general manager to exercise the civic and ceremonial functions normally exercised by the mayor during this period in the absence of a mayor.

OLG is aware that some councils that elect their mayors have expressed a preference that the outgoing mayor should continue to exercise the functions of mayor in the period between election day and the holding of the mayoral election after the election.

There is nothing to prevent councils from authorising the outgoing mayor to continue to exercise the civic and ceremonial functions normally exercised by the mayor during this period in the absence of a mayor should they wish to do so (even though the outgoing mayor will have ceased to hold any civic office in the council as of the day of the election).

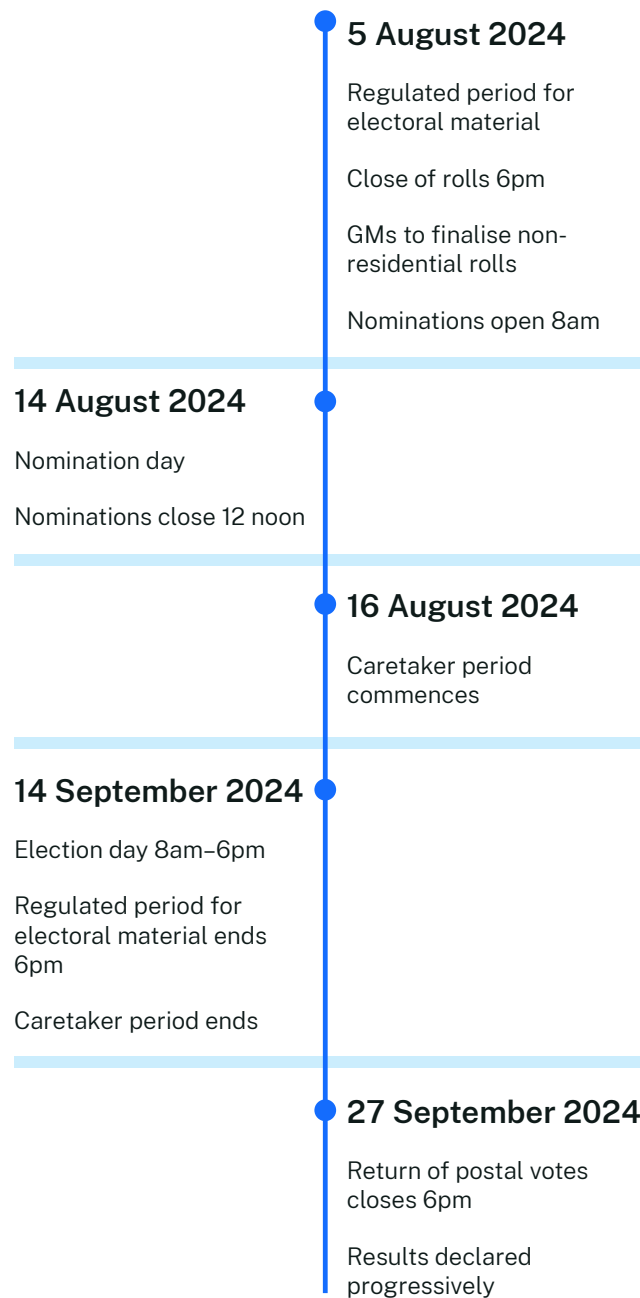
Given the possibility that the outgoing mayor may not be re-elected at the election and may therefore cease to be accountable to the council and the community, councils should refrain from making any delegations to the outgoing mayor.





Key dates

2024 Local Government Elections



13 ENGINEERING SERVICES

Nil

14 ENVIRONMENTAL SERVICES**14.1 REQUEST FROM TEMORA COMMUNITY CENTRE****File Number:** REP24/680**Author:** Town Planner**Authoriser:** Director of Environmental Services**Attachments:** 1. Temora Community Centre email [↓](#) **REPORT**

Council officers have received a request from the Temora Community Centre, for the support of Council for the Community Centre to display the Gugaa (goanna) print within their reception welcome area. This area is currently being painted in conjunction with the new accessibility ramp works.

As Council will recall, Council has secured the license to this Aboriginal artwork, which was funded as part of the 2024 Australia Day Council grants. The artwork was designed by Aboriginal artist Mr Stewart James, in conjunction with the Temora community, and in particular the Temora High School Aboriginal Education Team. The Temora Community Centre has indicated that, if supported by Council, they would acknowledge both the artist and the contribution of Council and the community to design this artwork, as indicated in the attached email.

Council officers are supportive of the proposal, as the artwork is being promoted as a symbol of Temora Shire, and not only a Council symbol.

Cr Lindy Reinhold declared a pecuniary interest in relation to item REP24/680, due to being a board member of the Temora Community Centre.

Cr Lindy Reinhold left the meeting at 5:16 pm and took no further part in the discussion.

RESOLUTION 111/2024**Moved:** Cr Belinda Bushell**Seconded:** Cr Jason Goode

It was resolved that Council support the request of the Temora Community Centre to use the Gugaa print within their reception area, with the appropriate acknowledgement of the artist, Council and community in the preparation of the design.

CARRIED***Report by Claire Golder***

Cr Lindy Reinhold returned to the meeting at 5:17 pm.

Claire Golder

From: Claire Golder
Sent: Tuesday, 9 July 2024 4:19 PM
To: Claire Golder
Subject: Community Centre request to use Gugaa

From: debra.p@tccinc.org.au <debra.p@tccinc.org.au>
Sent: Tuesday, July 9, 2024 3:34 PM
To: Claire Golder <cgolder@temora.nsw.gov.au>
Subject: RE: Community Centre request to use Gugaa

Hi Claire.

Thank you for your email and swift reply to Temora Community Centre's (TCC) enquiry.

TCC is requesting permission to display the Gugaa artwork in our reception area as part of our acknowledgement to the Wiradjuri nation, the traditional owners of the land on which we work.

TCC is willing to acknowledge the creative team, process and artist Stewart James, in which ever way Council sees appropriate. This is a wonderful opportunity to showcase this great art piece, creating an interest prior to its official role of welcoming everyone to Temora.

TCC looks forward to Temora Shire Council's response.

Kind regards,

Debra



Debra Patterson
Manager/Community Hub
Mon to Wed, alternate Thurs 9 am – 4.30 pm

e: debra.p@tccinc.org.au

p: 02 6978 0500

a: 225 Hoskins Street, Temora, 2666



Temora Community Centre Inc. acknowledges the Traditional Custodians of country throughout Australia and their connection to land, sea and community. We pay our respect to their Elders past, present and emerging.

This email is solely for the named addressee and may be confidential. You should only read, disclose, transmit, copy, distribute, act in reliance on or commercialise the contents if you are authorised to do so. If you are not the intended recipient of this e-mail, please notify the sender by e-mail immediately and then destroy any copy of this message. Except where otherwise specifically stated, views expressed in this e-mail are those of the individual sender. Temora Community Centre does not guarantee that this communication is free of errors, virus, interception or interference.

15 ADMINISTRATION AND FINANCE

Nil

16 CORRESPONDENCE**16.1 BARMEDMAN COMMUNITY CENTRE****File Number:** REP24/601**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Barmedman Community Committee [↓](#) **REPORT**

Barmedman will celebrate 150 years on the October long weekend.

The committee is looking to raise funds to upgrade the community hall which has fallen into disrepair and are seeking in the form of monetarily or in -kind support.

For Councils consideration.

RESOLUTION 112/2024

Moved: Cr Graham Sinclair

Seconded: Cr Claire McLaren

It was resolved that Council donates \$500 towards the hall upgrade for the Barmedman 150-year celebrations.

CARRIED

BARMEDMAN COMMUNITY CENTRE INC.
Barmedman, Celebrating 150 Years
1874 – 2024

Email: Barmedmancommunitycentreinc@gmail.com

www.barmedmancc.com

Cr Rick Firman

Temora Shire Council

PO Box 262

TEMORA NSW 2666

Dear Rick,

On the October long weekend this year the town of Barmedman will celebrate 150 years.

Barmedman is a town steeped in history of gold mining and agriculture. It is home to the iconic and much-loved Mineral Pool, one of the largest swimming pools around which is filled with mineral water from the underground mines.

Barmedman supports a bowling club, a community hall, a community run coffee shop and still has several active sporting clubs including tennis and bowls. These are all run by volunteer labour.

The community is deep in planning a celebration of 150 years of the town which will see the opening of a time capsule buried at the Centenary celebrations in 1974. This time capsule is filled with letters and items of significance placed in the capsule at the 1974 celebrations by locals for their family members in the future to enjoy. A second time capsule for the Barmedman School will also be raised.

The celebration weekend centrepiece will be a dinner held in the Barmedman Community Hall on the Saturday night however the whole weekend will also involve a movie night with the launch of the "The Barmedman Story", the next instalment of the popular movies by West Wyalong Movies, antique car and static engine displays, historical displays of old memorabilia and a drive around the district to points of historical and personal interest.

The purpose of the flagship event on Saturday evening is not a self-indulgent one. Our aim is to raise enough funds to upgrade our community hall which has fallen into disrepair in recent times. The hall, which has a capacity to seat over 600 people and has a stage and basketball court, is in need of various works including floor repairs caused by water damage in 2022. Our aim is to return the hall to its former glory and enable it to become a community asset for functions and events.

The Barmedman Community Centre Inc. as the organising committee for the weekend is contacting you to request your support either in-kind or monetarily to help make this weekend a huge success. If you are interested in providing any particular level or type of support or sponsorship of a specific event, we are happy to have conversations with you.

Your support will be acknowledged by banner advertising at our flagship event, a certificate of appreciation and a sponsorship package including exclusive Barmedman memorabilia.

Your business has played a significant role in the history of Barmedman to date. We welcome your continued support of our Barmedman community. Please feel free to contact any of our committee listed if you require any further information.

Our banking details are:

Barmedman Community Centre Inc

BSB: 802 367 Acc No: 100025283

Weekend Events

Friday 4 October 2024 - Let the Weekend begin

Premiere of "The Barmedman Story" – the next instalment in the West Wyalong Movies series

Saturday 5 October 2024 – The District is open

BBQ breakfast available

Antique car and static engine displays

Barmedman Court House open with displays of local historic memorabilia

Shearing displays

Gold panning

Modern farming equipment displays

School and Churches open

Devonshire teas at Kortmar Manor

Take a tour of the district and visit your family connections on farm

Lunchtime main event – raising of the time capsules – Centenary and School millennial time capsules

Back to Barmedman Gala Dinner & Barmedman Clydesdales Rugby League Reunion at the Barmedman Community Hall

Sunday 6 October 2024 – Unwind in Barmedman

Breakfast at the Barmedman Mineral Pool

Town and district tours including school, churches and Old Court House memorabilia displays

BBQ lunch at the Mineral Pool and unveiling of plaques at the pool.

Rescreening of "The Barmedman Story"

NRL Grand Final on the big screen (hopefully with a local boy playing)

Monday 7 October 2024 – Until we see you again ...

Town and district tours

Old Court House memorabilia displays

At your leisure, we bid you a fond farewell.

Barmedman Community Centre Inc.
President: John Minogue Vice President: Nikki Taylor
Secretary: Atalie Perry Treasurer: Lisa Goesch
Committee: Ian Moore, Kath Grayland, Diana Carne, Kirsty Smart

17 BUSINESS WITH NOTICE

Nil

18 NOTICE OF MOTION

Nil

19 BUSINESS WITHOUT NOTICE - URGENT

20 COUNCILLORS INFORMATION PAPER**RESOLUTION 113/2024**

Moved: Cr Jason Goode

Seconded: Cr Graham Sinclair

It was resolved that the Information Reports be received.

CARRIED

20.1 PROPOSED NOTICE OF MOTION (NOM) FOR 20 JUNE 2024 COUNCIL MEETING EXCLUDED

File Number: REP24/669

Author: General Manager

Authoriser: General Manager

Attachments: Nil

As per Clause 3.20 of the Code of Meeting Practice this report is provided to advise Council that a Notice of Motion (NOM), received by Cllr Anthony Irvine on 12 June 2024 for the 20 June 2024 Council Meeting was excluded from the Council Meeting Business Paper. The NOM received was the same as a previous NOM received for 21 March 2024 Council Meeting and 18 April 2024 Council Meeting. As reported previously to Council advice was sought from Local Government New South Wales (LGNSW) and as a result of this advice the General Manager deemed that the business and the implementation of the business associated with the proposed NOM would be unlawful.

Clause 3.20 states:

The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.

20.2 2024 LOCAL GOVERNMENT NATIONAL GENERAL ASSEMBLY (NGA), CANBERRA

File Number: REP24/693
Author: General Manager
Authoriser: General Manager
Attachments: Nil

The 2024 National General Assembly of Local Government (NGA) – incorporating the Regional Cooperation and Development Forum – was recently held in Canberra 2-4 July 2024.

The Deputy Mayor, Graham Sinclair and the General Manager, Melissa Boxall attended from 2 – 4 July 2024.

Over 1200 delegates attended the NGA and the theme for 2024 was “Building Community Trust” which acknowledges the importance of trust in our democracy’s different level of government, its institutions, and amongst its citizens.

The conference program featured a range of high profile and engaging speakers who explored ideas about what creates trust, and how we nurture it.

Presentations

Presentations of note included:

- An address from the Minister for Regional Development, Local Government and Territories the Hon Kristy McBain who referenced the positive impact that the R2R funding is making in rural communities, with Temora Shire Council being acknowledged in her address
- An address from the Shadow Minister for Regional Development, Local Government and Territories, the Hon Darren Chester MP
- An address from the new Governor General, Her Excellency the Honourable Ms Sam Mostyn, MC, who advocated strongly for the importance of respect, care and kindness and encouraging engagement in democracy by young people – noting the pilots being coordinated across Australia under the YLAB and Young Mayors programs
- An address by The Hon Catherine King MP, Minister for Infrastructure, Transport Regional Development and Local Government
- The release of the Local Government Report, prepared by SGS Economics and Planning on new research conducted about local government financial sustainability on Australia
- The launch of the 2024 National State of the Assets Report – which is a comprehensive report commissioned by ALGA based on survey data from 458 Councils (approximately 85% of local governments) across eight asset categories

Panel Discussions

Panel discussions were held on the following areas:

- Regional Connectivity and Services
- State of the Regions
- Regional Housing; and

- Addressing Intergenerational Trust

Key themes to emerge from the Forum and the Assembly included:

- The important role that Councils can and should play in boosting Australia's Gross Domestic Product (GDP) with research indicating that local governments could boost the GDP by up to \$7 billion per year and create more liveable communities if Councils were sustainably funded by the federal government through untied grants such as the Federal Assistance Grant
- The important role local government plays in supporting the timely delivery of diversified and affordable housing
- The increased risk to local government staff and councillors personal safety and to local democracy as a result of the rise of disruptive movements such as sovereign citizen movements impacting face to face council meetings
- The transition to renewable energy; and
- The impacts felt by Councils in regard to recent natural disasters and the multiple times that some councils have experienced severe weather events.

Motions

A total of 161 Motions were considered, with varying topics such as:

- Intergovernmental relationships
- Emergency Management
- Housing and homelessness
- Jobs and skills
- Community Services; and
- Closing the gap and Aboriginal and Torres Strait Islander Reconciliation.

20.3 ROAD SAFETY OFFICER REPORT - JULY 2024**File Number:** REP24/673**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. RSO [!\[\]\(cbe2492b119e39e02a1dab2af4a4b296_img.jpg\)](#) 



ROAD SAFETY OFFICER REPORT – JULY 2024

Activities

- RSO created social media messaging for July.
- RSO created seatbelt save lives safety editorial created for Narraburra News & Temora Independent.
- RSO installed slow down signage in Temora & Aria Park. RSO created a social media post promoting this initiative.
- RSO created social media post promoting seatbelt save lives signs that were installed at Nixon Park, Aria Park Sportsgrounds and Lake Centenary exits.
- RSO created social media posts encouraging residents to slow down when approaching the Loftus Street / Deboos Street intersection.
- RSO chaired Four Shires Quarterly meeting on 24 June 2024.
- RSO attended TfNSW / TSC monthly status meeting on 3 July 2024.
- RSO attended Temora Traffic Committee meeting on 9 July 2024.

20.4 WORKS REPORT - JUNE 2024

File Number: REP24/694
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

Main Roads

- MR 57 Goldfields Way – inspection and routine maintenance
- MR 84 Burley Griffin Way – inspection and routine maintenance
- MR 84 Pucawan project – guardrail removal, pipe culvert installation
- MR 84 Shoulder project – Aria Park entrance

Local Roads

- Howards Road upgrade
- Traeger's lane resheet
- Wells Lane resheet
- Rees Lane resheet
- Maintenance grading – Gummers Lane, Research Station Road
- Slashing and Spraying
- Whites Road upgrade

Urban Temora & Aria Park

- Urban slashing and spraying
- Parks and sporting field maintenance items
- Bradley Park upgrade
- Little Crowley Street upgrade
- Service locating on Victoria Street drainage works
- Depot new shed electrical and plumbing
- Britannia/Aurora Street new kerb & gutter back fill
- Narraburra Street upgrade

Works planned for July 2024

- Howards Road upgrade – causeway

- Narraburra Street upgrade
- Victoria Street pipe culverts/near Blackwells engineering
- Pucawan upgrade project
- Little Crowley Street upgrade
- Pipe culverts on Reynolds Lane.
- Pipe culverts on Ness's Lane.
- Pipe culverts on Morangarell Road
- Maintenance grading of rural roads, Mimosa Station, Old Wagga South, Byrnes Road, Wynd's Lane, Trigalong Road, Fergusons Road
- Weed spraying and slashing.
- Nixon's lane pipes and cutoff wall

Report by Pat Kay

20.5 BUILDING APPROVALS - JUNE 2024

File Number: REP24/641
Author: Executive Assistant
Authoriser: General Manager
Attachments: Nil

ENVIRONMENTAL PLANNING & ASSESSMENT ACT, 1979

In accordance with the provisions of Section 4.59 of the Act, and Section 124 of the Regulations, notification is given that the undermentioned developments have recently been granted consent.

DEVELOPMENT APPLICATIONS ISSUED

- ✓ DA 18/2024 – Lot 2; DP 304694 – 46 Cootamundra Road, Temora – Construction of 6 x 2 Bedroom Units
- ✓ DA/CC 27/2024 – Lot 124; DP 1268659 – 27 Maxwell Street, Arianah Park – Construction of a Residential Storage Shed/Garage
- ✓ DA 31/2024 – Lot 3; DP 21241 – 5 Murphy Street, Temora – Demolition of Existing Dwelling
- ✓ DA/CC 39/2024 – Lot 5; Section 26; DP 758957 – 149 Twynam Street, Temora – Construction of a Residential Storage Shed/Garage

COMPLYING DEVELOPMENT CONSENTS ISSUED

- ✓ CDC 1/2024 – Lot 3; DP 17556 – 81 Hoskins Street, Temora – Extension to Existing Commercial Premises
- ✓ CDC 4/2024 – Lot 3; DP 21241 – 5 Murphy Street, Temora – Construction of a Residential Storage Shed/Garage
- ✓ CDC 25/2024 – Lot 8; DP 1207345 – 12 John Rands Place, Temora – Construction of a Residential Storage Shed/Garage
- ✓ CDC 26/2024 – Lot 6; Section 13; DP 758957 – 111 Baker Street, Temora – Construction of a Steel Framed Carport Extension to Existing Shed
- ✓ CDC 27/2024 – Lot 50; DP 1304379 – 53 Bundawarrah Road, Temora – Construction of a New Dwelling
- ✓ CDC 28/2024 – Lot 44; DP 1304379 – 9 Corbett Street, Temora – Construction of a New Dwelling

20.6 BORROWINGS

File Number: REP24/590
Author: Director of Administration & Finance
Authoriser: Director of Administration & Finance
Attachments: Nil

Council's borrowings are set out in the table below.

Purpose	Loan Amount	Interest Rate	Annual P + I Payments	Balance @ 30/6/2024	Term	End Date
Depot Purchase	\$2,000,000	3.1%	\$283,242	\$613,285	8 yrs	2026
SIL House	\$1,000,000	1.45%	\$132,616	\$514,469	8 yrs	2028
Swimming Pool Upgrade	\$1,210,280	3.29 %	\$82,831	\$1,110,256	20 yrs	2042
Totals			\$498,689	\$2,230,010		

Report by Elizabeth Smith

20.7 CASH & INVESTMENTS FOR PERIOD ENDED 30 JUNE 2024**File Number:** REP24/676**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cash & Investments [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\)](#) 



Temora Shire Council
Cash & Investments
 For the period ended 30th June 2024

	Original Budget 2023/24	Revised Budget 2023/24	Actual YTD Figures
Externally Restricted			
Sewerage Services	4,008,634	4,008,634	3,951,183
Domestic Waste Management	1,486,691	1,486,691	1,532,375
Stormwater Drainage Flood Studies & Construction Programs	400,296	400,296	438,333
S94 Contributions	254,032	254,032	562,228
Unspent Restricted Grants	1,577,853	1,577,853	1,450,794
Pinnacle Externally Restricted	1,480,744	1,480,744	1,046,801
Total Externally Restricted	9,208,250	9,208,250	8,981,714
Internally Restricted			
Pinnacle Internally Restricted	3,409,796	3,409,796	3,875,172
Other Waste Management	520,509	520,509	529,439
Leave Reserves	1,977,570	1,977,570	2,260,710
Roads Reserve	565,000	565,000	500,000
Local Roads	666,680	666,680	2,560,490
FAGS Received in Advance	3,034,635	3,034,635	2,814,358
Industrial Development	338,162	338,162	0
Plant & Vehicle	500,000	500,000	500,000
Izumizaki Donation	0	0	0
Gravel Royalty	1,012,617	1,012,617	846,217
Ariah Park Tip Fee Contributions	13,930	13,930	9,840
Medical Complex Development	14,845	14,845	26,009
Infrastructure *	1,614,457	1,614,457	1,165,430
Infrastructure - Airpark Estate	204,690	204,690	203,565
Digital Two Way Radio Upgrade	95,000	95,000	95,000
Computer Upgrade	235,204	235,204	251,409
Sports Council Requirements	62,018	62,018	53,018
Youth Donations	1,266	1,266	2,495
Revotes	989,193	989,193	1,078,903
Airside Maintenance	151,980	151,980	148,181
Temora Agricultural Innovation Centre Maintenance Reserve	10,249	10,249	4,825
Regional Local & Emergency Roads Repair Program	1,948,552	1,948,552	3,438,030
Heritage Grants	0	0	15,000
Total Internally Restricted	17,366,353	17,366,353	20,378,092
Total Restricted Reserves	26,574,603	26,574,603	29,359,806
*Infrastructure reserve contains \$85,586 of funds which are not allocated to specific projects			
Cash & Investments			
Westpac Cheque Account			5,839,412
AMP Business Saver Account			1,030,379
AMP Notice Account			879,810
Macquarie Bank Cash Management Accelerator Account			851,784
Westpac Cash Reserve			1,327,904
Term Deposits held with:			
Bank of Queensland			2,000,000
National Australia Bank			12,962,642
AMP Bank			530,989
Macquarie Bank			0
Northern Territory Treasury Bonds			500,000
Australian Equity Bank			2,032,264
My State			1,514,692
Great Southern Bank			1,000,000
Total Cash & Investments	26,574,603	26,574,603	30,469,876
Less Funds required for operational purposes			(1,000,000)
Cash & Investments Available for Reserves	26,574,603	26,574,603	29,469,876
Funding Surplus			110,070

I certify that the investments have been made in accordance with the Act, the Regulations and Council's actual Investment Policy.

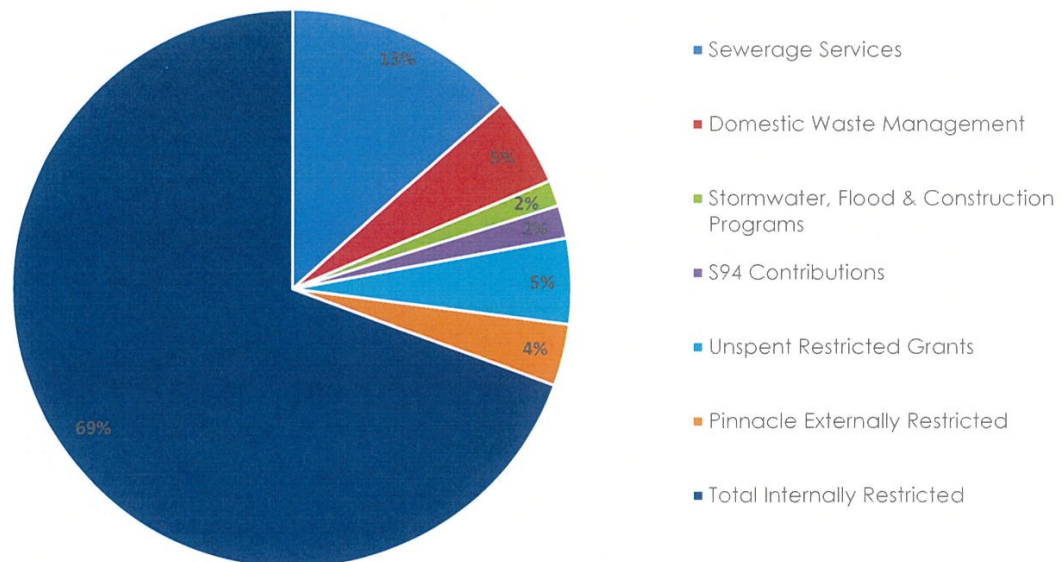
Elizabeth Smith
 Elizabeth Smith



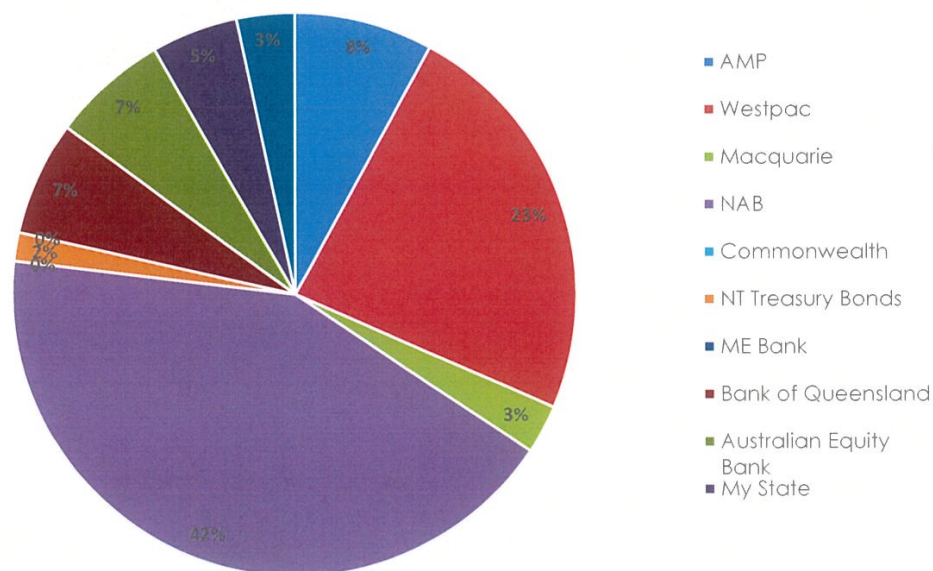
Temora Shire Council

Cash & Investments

For the period ended 30th June 2024

Restricted Reserves

Graph One - Proportion of reserves externally restricted compared to reserves internally restricted - with externally restricted reserves divided into purpose.

Financial Institutions

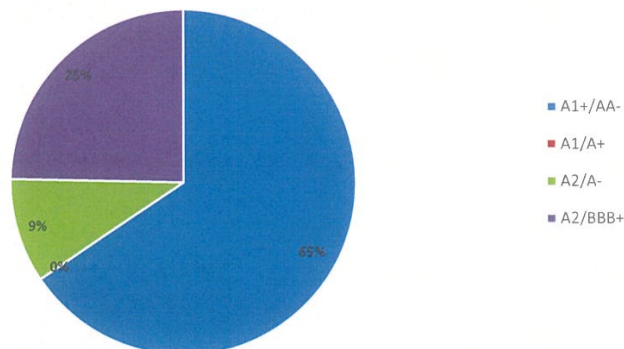
Graph Two - Proportion of cash held with each financial institution.



Temora Shire Council
Cash & Investments
 For the period ended 30th June, 2024

Institution	Rating	Type	Date Lodged	Rate	Term (days)	Maturity Date	Amount Invested	Institution Total
Cash Held								
Westpac Bank	A1+/AA-	Cheque account		0.00%			5,839,412.21	
Westpac Bank	A1+/AA-	Cash Reserve		1.35%			1,327,904.31	7,167,316.52
Macquarie Bank	A1/A+	Cash Management Accelerator Account		4.75%			851,783.89	851,783.89
AMP Bank	A2/BBB+	Business Saver		3.30%			1,030,378.78	
AMP Bank	A2/BBB+	31 Day Notice Account		5.20%	31		879,810.39	1,910,189.17
Total Cash Held								9,929,289.58
Investments Held								
Bank of Queensland	A2/A-	Term Deposit	22/06/23	5.25%	1096	22/06/26	500,000.00	
Bank of Queensland		Term Deposit	19/06/24	4.95%	735	24/06/26	500,000.00	
Bank of Queensland		Term Deposit	1/03/23	4.95%	730	28/02/25	500,000.00	
Bank of Queensland		Term Deposit	4/12/23	5.30%	373	11/12/24	500,000.00	2,000,000.00
National Australia Bank	A1+/AA-	Term Deposit	12/06/24	5.15%	287	26/03/25	500,000.00	
National Australia Bank		Term Deposit	29/05/24	5.20%	364	28/05/25	588,657.68	
National Australia Bank		Term Deposit	29/11/23	5.20%	259	14/08/24	536,781.67	
National Australia Bank		Term Deposit	8/09/21	0.80%	1097	9/09/24	504,415.11	
National Australia Bank		Term Deposit	15/11/23	5.35%	365	14/11/24	528,665.43	
National Australia Bank		Term Deposit	29/05/24	5.20%	364	28/05/25	548,337.58	
National Australia Bank		Term Deposit	27/01/21	1.30%	1727	20/10/25	504,622.90	
National Australia Bank		Term Deposit	28/03/22	3.15%	1824	26/03/27	530,000.00	
National Australia Bank		Term Deposit	29/11/23	5.20%	259	14/08/24	531,864.40	
National Australia Bank		Term Deposit	28/03/22	2.80%	1095	27/03/25	502,250.00	
National Australia Bank		Term Deposit	22/06/23	4.90%	1825	20/06/28	517,576.86	
National Australia Bank		Term Deposit	12/07/23	5.50%	371	17/07/24	517,551.48	
National Australia Bank		Term Deposit	3/04/24	5.00%	365	3/04/25	531,265.33	
National Australia Bank		Term Deposit	19/12/23	5.10%	281	25/09/24	500,863.02	
National Australia Bank		Term Deposit	16/08/23	5.20%	364	14/08/24	509,469.87	
National Australia Bank		Term Deposit	27/09/23	5.30%	364	25/09/24	512,278.77	
National Australia Bank		Term Deposit	11/10/23	5.15%	371	16/10/24	511,155.48	
National Australia Bank		Term Deposit	29/02/24	5.05%	365	28/02/25	1,037,453.16	
National Australia Bank		Term Deposit	28/06/23	5.51%	399	31/07/24	1,000,000.00	
National Australia Bank		Term Deposit	13/03/24	5.00%	364	12/03/25	519,433.43	
National Australia Bank		Term Deposit	20/12/23	5.10%	364	18/12/24	1,000,000.00	
National Australia Bank		Term Deposit	20/12/23	5.10%	343	27/11/24	530,000.00	12,962,642.17
AMP Bank	A2/BBB+	Term Deposit	15/02/24	4.75%	286	27/11/24	530,988.67	530,988.67
Northern Territory Treasury		Treasury Bonds	31/05/21	1.30%	1841	15/06/26	500,000.00	500,000.00
Australian Equity Bank	A2/BBB+	Term Deposit	24/01/24	5.10%	280	30/10/24	1,032,264.11	
Australian Equity Bank		Term Deposit	28/06/23	5.40%	427	28/08/24	1,000,000.00	2,032,264.11
My State Bank	A2/BBB+	Term Deposit	10/01/24	5.10%	364	8/01/25	514,691.78	
		Term Deposit	16/05/24	5.20%	273	13/02/25	500,000.00	
			3/06/24	5.25%	366	4/06/25	500,000.00	1,514,691.78
Great Southern Bank	A2/BBB+	Term Deposit	28/03/24	5.10%	307	29/01/25	1,000,000.00	1,000,000.00
Total Cash & Investments							20,540,586.73	20,540,586.73
Total Cash & Investments								30,469,876.31

Standard & Pools Short Term/Long Term Credit Ratings



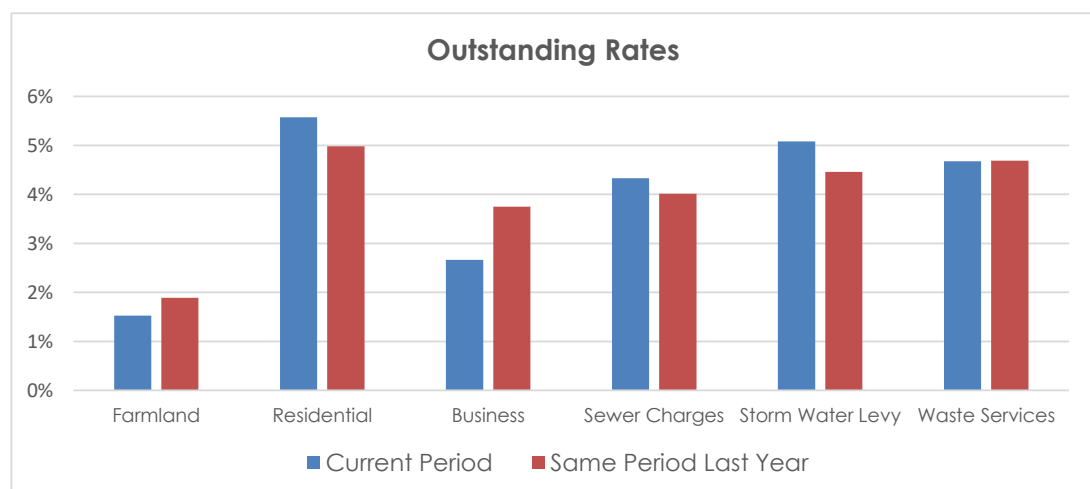
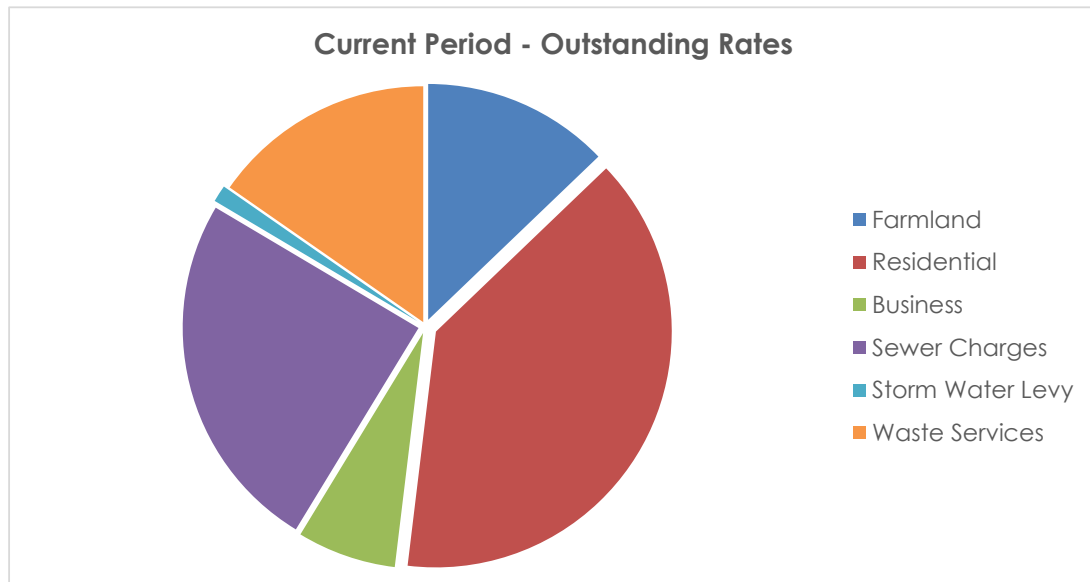
Graph One - proportion of investments held by Standard & Pools credit ratings.

20.8 RATES REPORT - JUNE 2024**File Number:** REP24/636**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**
1. Rates June 2024 [↓](#) 
2. Rates Chart [↓](#) 



Temora Shire Council
Rates Collections
 For the period ended 30 June, 2024

General Rates Category	Total Rates Levied (Incl Arrears)	Pension Rebates	Payments	Rates		Same Period last year	
				Outstanding \$	Outstanding %	Outstanding \$	Outstanding %
Fairland	2,138,639.91	(2,997.84)	(2,103,016.66)	32,625.41	2%	38,610.29	2%
Residential Temora - Occupied	1,486,475.37	(76,246.68)	(1,343,233.35)	66,995.34	5%	58,700.36	4%
Residential Temora - Vacant	69,638.72	0.00	(65,480.52)	4,158.20	6%	2,741.87	4%
Residential - Ariah Park	91,056.02	(6,891.49)	(75,620.65)	8,543.88	10%	10,885.83	13%
Residential - Springdale	14,788.25	(1,156.23)	(9,599.16)	4,032.86	30%	3,633.65	31%
Rural Residential	166,893.55	(9,777.15)	(143,749.12)	13,367.28	9%	8,358.00	5%
Residential - Temora Aviation	47,609.39	(728.97)	(44,642.76)	2,237.66	5%	338.43	1%
Business Temora - Hoskins Street	294,557.75		(291,742.97)	2,814.78	1%	8,845.95	3%
Business Temora - Town	290,762.56		(282,361.08)	8,401.48	3%	9,315.25	3%
Business Temora - Aviation	28,922.94		(28,922.94)	0.00	0%	0.00	0%
Business - Ariah Park	23,126.69		(17,086.27)	6,040.42	26%	3,437.10	16%
Business - Other	10,553.45		(10,553.45)	0.00	0%	0.00	0%
Services							
Residential Sewer Charges	1,177,169.04	(37,486.67)	(1,083,310.39)	56,371.98	5%	44,840.81	4%
Non-Residential Sewer Access & Usage Charges	316,302.77		(309,608.83)	6,693.94	2%	9,427.20	3%
Storm Water Levy	57,629.05		(54,702.42)	2,926.63	5%	2,291.60	4%
Domestic & Rural Waste Services	720,872.76	(40,147.87)	(645,963.51)	34,761.38	5%	32,877.18	5%
Trade Waste Services	151,826.16		(147,632.17)	4,193.99	3%	3,805.82	3%
Overpayments	(119,887.40)		(13,514.85)	(133,402.25)		(119,887.40)	
Legal charges	22,680.46		(9,685.29)	12,995.17		13,084.84	
Total	6,989,617.44	(175,432.90)	(6,680,426.39)	133,758.15	2%	131,306.78	2%



20.9 TEMORA MEMORIAL TOWN HALL - INCOME & EXPENDITURE JUNE 2024**File Number:** REP24/655**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Town Hall Income & Expenditure [↓](#) 



Temora Shire Council

Temora Memorial Town Hall**Income & Expenditure**

For the period ended 30th June, 2024

	Current YTD	Prior YTD
Income		
Facility Hire	26,074	31,953
Other Sundry Income	-	-
Total Income	26,074	31,953
Expenditure		
Utilities		
Electricity & Gas	(6,705)	(6,994)
Rates	(5,373)	(5,092)
Water	(867)	(792)
Cleaning	(12,659)	(11,916)
Maintenance	(13,645)	(14,780)
Administration		
Employee Costs	(6,359)	(6,182)
Depreciation	(77,697)	(116,442)
Insurance	(28,424)	(25,193)
Organisation Support Costs	(36,436)	(45,516)
Other/Miscellaneous	-	(276)
Total Expenditure	(188,166)	(233,183)
Total Town Hall Surplus/(Deficit)	(162,092)	(201,230)
Internal Hire/Donation	3,442	3,579

20.10 TEMORA TOWN HALL THEATRE - JUNE 2024**File Number:** REP24/657**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Cinema Operating Costs [↓](#) 



Temora Shire Council

**Temora Town Hall Theatre
Operating Statement**

For the period ended 30th June, 2024

	Current YTD	Previous YTD
Candy Bar		
Income	30,855	28,955
Purchases	(11,259)	(12,590)
	19,596	16,366
Admissions		
Income	55,191	60,751
Gold Class Ticket Sales	2,213	3,030
Audio Visual Purchases	(34,568)	(41,627)
	22,835	22,154
Other Income		
Facility Hire	3,204	1,582
Sale of Advertising	736	709
Donations	990	25
	4,930	2,316
Other Costs		
Advertising	-	(166)
Bank Fees	(1,288)	(1,178)
Building Maintenance	(459)	(494)
Cleaning	(2,993)	(3,679)
Computer Costs	(4,751)	(4,455)
Event Catering Expenses	(2,326)	(797)
Freight	-	(387)
General Maintenance	(712)	(554)
Insurance	(7,446)	(6,614)
Licences & Permits	(448)	(975)
Materials Purchased	(2,392)	(2,853)
Rates & Electricity	(6,633)	(6,728)
Stationery & Office Consumables	(8)	-
Employee Costs	(31,877)	(31,755)
Sundry Expenses	14	41
Telephone & Internet	(1,329)	(1,533)
Volunteer Support	(544)	(906)
Depreciation	(1,723)	(1,551)
	(64,916)	(64,585)
Total Cinema Surplus/(Deficit)	(\$ 17,554)	(\$ 23,750)
Internal Hire/Donation	136	136

20.11 FRIENDS OF THE TEMORA SHIRE CEMETERIES MINUTES HELD 4 MARCH 2024**File Number:** REP24/628**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Friends of Temora Shire Cemeteries [!\[\]\(c694a3ff3b077d76910920a6a1593ab4_img.jpg\)](#) 

FRIENDS OF THE TEMORA SHIRE CEMETERIES

(Incorporated with the Temora Shire Council)

Ian Preston (Group Pres) 32 Gallipoli St Temora NSW 2666 Ph. 0428 729 410 Email us at: temshire@temora.nsw.gov.au	Pat Taylor (Hon Sec) 22 Lawson Rd Temora 2666 Merryl Graham (Hon Treas.) PO Box 251 Temora 2666	Temora Shire Council PO Box 262 Temora NSW 2666 Ph. 02 6980 1100
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- be sure to direct it for our attention.

The next meeting has been set down for: -

WHEN: Monday July 8, 2024

TIME: 10.00am

WHERE: Temora Shire Council Chambers

AGENDA:

1. Apologies and attendance
2. Confirmation of previous minutes
3. Treasurer's report
4. Correspondence
5. General Business, including:
 - Temora Greyhound "Temora Cup" race
 - Eastern entrance gate to Temora Cemetery
 - Recent Raffle
 - New Monumental Cemetery bollards
 - Aria Park Lawn Cemetery: garden and maintenance
 - Change bank, electronic banking and POS machine
 - Seat in Lawn Cemetery
 - FOTSC and social media.
6. Information Exchange
7. Date of next meeting

Looking forward to seeing you there.

Pat Taylor
 Secretary
 Friends of the Temora Shire Cemeteries

Minutes of the Friends of the Temora Shire Cemeteries Meeting

Monday 4 March 2024. Beige Shed, Old Temora Cemetery.

Meeting Opened: 10.02am.

Attendance: Ian Preston, Rick and Pat Taylor, Merryl Graham, Harold Fritsch, Wilma McCubbin, Betty Brabin, Barb Harmer, Mavis Cassidy, Lyn Wells, Bruce Firman, Pam Beurckner and Kris Dustan.

Apologies: Max Oliver, Michael Wells, Keith Cassidy, Brian Murray, Bob Hudson, Leonie Weir, Annie, and Steve Bennett. Accepted.

Minutes: Minutes of the previous meeting were read by Pat. Moved by Wilma McCubbin, 2nd by Mavis Cassidy. Carried.

Business Arising: Pine trees - Ian Preston on behalf of the FOTSC thanked Bruce Firman for the tree pruning.

Aria Park Cemetery – Discuss in General Business

Cemetery Bollards – not attended to yet however is on the TSC maintenance staff job list.

Treasurer's Report: Merryl presented her financial report which shows a balance of \$30,667.01 Merryl moved her moved the report be accepted as read, 2nd Bruce Firman, Carried.

Merryl moved that the Term Deposit of \$7754.15 be reinvested at the best rate when it matures in June. 2nd Betty Brabin, carried.

Correspondence:**Outward:**

- Email request to Temora Shire Council to mow Trungley Hall Cemetery
- Thank you letter to Darryl Breust, President of the Temora Ex-Services Bowling Club, for their donation of \$1500.00.
- Thank you card to Platform Y for their baked treats.

Inward:

- Letter received from Temora Shire Council regarding s355 committee obligations.
- Thank you letter from Mim Regan regarding William Turner's grave.
- Email from Temora Shire Council requesting the FOTSC input regarding the Eastern Entrance to the Cemetery off Nicholson St.
- Email from Temora Shire Council regarding the proposed extension of the Arian Park Lawn Cemetery.

Correspondence moved by, Betty Brabin, 2nd Pam Beurckner, Carried.

General Business:

1. TEMORA EX SERVICES BOWLING CLUB DONATION. Merryl and Pat attended a Bowls Day and luncheon, where we were presented with a \$1500.00 donation.
2. EASTERN ENTRANCE GATE. Following a discussion a decision was made to undertake this project with the Temora Shire Council to erect an entrance gate at the eastern end. Betty Brabin moved a letter be written to the General Manager, that the FOTSC contribute up to half the cost of building the new entrance, up to the value of \$15000.00 and that we would like Temora Shire Council to consider funding the remaining half and if necessary, any additional outlay. Betty also moved that Bruce Firman contact Bevan Reid re cost estimate, 2nd Merryl Graham on both motions. Carried.

3. ARIAH PARK CEMETERY. Temora Shire Council engineers have presented the plans for the Lawn Cemetery Extension. Graves will be east-west allowing for easy access for burial plots.

Pam Beurckner voiced her concern about the state of the cemetery, very overgrown though spraying has been undertaken. Kris Dunstan suggested a contractor for spraying/mowing when the council worker is unavailable.

4. TEMORA GREYHOUND CLUB. A few of the FOTSC volunteers attended a race meeting on Sunday 3 March 2024. The Greyhound Club then drew the barrier draw from the first and second place getters from the four "Temora Cup" heats. Ten of the nominated committees representing various organisations then drew a dog for the "Temora Cup" being held on Sunday 10 March 2024. Placegetters will receive prize money.

5. INFORMATION EXCHANGE:

Kris Dunstan informed the meeting that the Temora Shire Council have purchased land over the road west of the current Lawn Cemetery. Land extends from Thom St to Kurrajong St. This will accommodate the future Lawn Cemetery.

Merryl raised several issues which need attending to:

- Large tree limbs not removed after recent widening and re-sheeting of road through cemetery,
- Due to recent road works and installation of culvert on Nicholson St the footpath adjacent to the pedestrian gate at northeastern end of cemetery is very narrow and falls steeping into the drain. Suggest relocating gate five metres south along Nicholson St where footpath is wider. This gate is used by the FOTSC when spraying and pruning.
- The Aleppo pine at west northwest corner of the old cemetery is becoming sicker and requires removing.

Merryl to write an email to Kris Dunstan with all issues that require TSC to address.

Merryl mentioned account payments and the reduction of businesses accepting cheques due to cheques being phased out. Merryl to discuss with Commonwealth Bank staff regarding alternative payment options.

Pat issued raffle selling dates.

Wilma brought along a flyer regarding the next Heritage Bus tour to be held on Saturday 27 April 2024.

Next Meeting: Monday 8 July 2024 commencing at 10.00am at Temora Council Chambers.

In closing, President Ian thanked everyone for their attendance.

Meeting Closed 10.55 am.

20.12 TEMORA TOWN HALL THEATRE MINUTES HELD 17 APRIL 2024**File Number:** REP24/604**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Town Hall Theatre [!\[\]\(8d0f0e0fe25b320c33272c52aec1fbca_img.jpg\)](#) 



TEMORA SHIRE COUNCIL

-THEATRE MANAGEMENT COMMITTEE-

~Minutes of the General Meeting~ Held on Wednesday, 17 April 2024 at 6.00PM Venue: Temora Town Hall Foyer

Present

Peter McIntyre, Trevor Player, Beth Firman, Guy Piltz, Sue James, Gina Tkacz, Frances Dwyer, Kris Dunstan.

Apologies-

Susan Jeri, Lindy Reinhold, Leanne Nixon

Previous Minutes/Business arising

Accepted. Moved Gina Seconded Peter

Correspondence

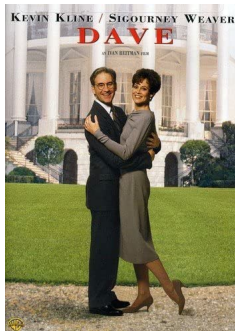
NIL

May/June Program

MAY- Challengers, Before Dawn, The Fall Guy, Civil War, Imaginary, Late Night with the Devil

JUNE- Back to Black, Freud's Last Session, Golda, Kingdom of the Planet of the Apes, IF, Mad Max

Film Club



April 11
Dave



May 9
Vertigo

ALFRED HITCHCOCK ENGULFS YOU IN A WHIRLPOOL OF TERROR AND TENSION!

A retired San Francisco detective suffering from acrophobia investigates the strange activities of an old friend's wife, all the while becoming dangerously obsessed with her.

Two possible new members was the pleasing result of the council promotion. There was a small turn out for *Empire of Light*. It was well enjoyed, a popular film.

Patronage

Trevor and Guy reported that attendance had picked up last week, but still fluctuating significantly.

Popcorn Machine

Guy will source a new pane of glass (broke when cleaning) and heat lamp.

Star Wars

Episode 4- has been offered for May 4th. A New Hope. 35% of takings is the cost.

Travelling Film Festival

Guy reported that he was considering getting the films of the proposed travelling film festival. There was an excited response from some in the meeting. Looking at later in the year.

Air-Con Update

Kris reported that the cost of the projection room air conditioner has been placed in the upcoming budget considerations of council. Split system \$7,500

General Business

The financial report was attached to the agenda sheet and previous minutes.

Guy questioned the maintenance bill. He will speak to Council.

- Jeremy Kruckel from the art centre has requested to show a short, animated film before screenings. The meeting enthusiastically agreed. Moved Peter, seconded Frances. Carried.
- There was some discussion about promoting the current films on the Facebook page. Kris suggested short reaction clips from patrons emerging from the theatre. No decision was made.
- Major failure of lighting controller for stage lighting- Guy will investigate options of replacement.

Meeting closed 6.50.pm.

Next meeting: 15 May 2024 5.30pm

20.13 TEMORA TOWN HALL THEATRE MINUTES HELD 15 MAY 2024**File Number:** REP24/606**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Town Hall Theatre [↓](#) 



TEMORA SHIRE COUNCIL

-THEATRE MANAGEMENT COMMITTEE-

~Minutes of the General Meeting~
Held on Wednesday, 15 May 2024 at 5.30PM
Venue: Temora Town Hall Foyer

Present

Trevor Player, Guy Piltz, Sue James, Gina Tkacz, Susan Jeri, Leanne Nixon, Andrew Lukasiak

Apologies

Frances Dwyer, Beth Firman, Kris Dunstan.

Previous Minutes

Moved as accurate by Gina seconded by Guy.

Business Arising

NIL

Correspondence

Letter from general manager about advertising in Narraburra news was received.

Items of Discussion:

Star Wars was attended by 38 people. Those who promoted the film around town Camilo Malacari, Trevor Player and Kylie Brown, were congratulated for their efforts.

June/July Program

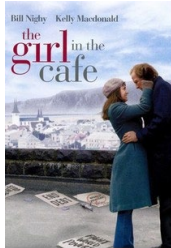
Kingdom of the Planet of the Apes, Inside Out, Despicable Me 4, The Garfield Movie, Furiosa, If, Golda, Rodgers and Hammerstein (Cinemalive), An American in Paris (Cinemalive)

Discussion of horror nights-general feeling was that they should not continue if they are unprofitable.

Film Club Update

The last meeting featured *Vertigo* which some had not seen. It has not dated as badly as *Arsenic and Old Lace*, although some of the attitudes towards women are a bit quaint. It was enjoyed by a small, but lively group with a great deal of chatter after the film.

Next meeting:



THE GIRL IN THE CAFÉ- Lawrence (Bill Nighy) is a reserved civil servant who has worked for the British government for years. When he meets the much younger Gina (Kelly Macdonald) in a café, he is immediately smitten. Feeling uncharacteristically impetuous, Lawrence invites her to join him on a business trip to Reykjavik for the G-8 summit. Gina, not one to hold her thoughts back, surprises Lawrence with her blunt political opinions, and he must balance his affection for her with the propriety of his position.

Popcorn Machine Update

Guy replaced the glass and repaired it for free after a bit of creative thinking. Thanks Guy.

Potential Trainee

Guy had a meeting with general manager because he is planning a holiday next year. Potential for Marcus Reid to be a replacement for Guy.

Trevor mentioned he may need to step down from some activities for health reasons.

General Business:

Financial Report- Tabled.

- Three screenings of *Inside Out 2* for the public school were flagged by Guy.
- A fire evacuation and first aid training evening was set for July 17 in conjunction with the 15th birthday celebrations of the theatre and the film club. Mark Cooper and Taz Rundle were mentioned as possible trainers. Guy will approach them.

Meeting finished 6.20pm.

Next meeting: 19 June 2024 5.30pm

20.14 TEMORA HERITAGE COMMITTEE MINUTES HELD 6 JUNE 2024**File Number:** REP24/634**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Temora Heritage Committee [↓](#) 



**MINUTES OF THE MEETING
OF THE
TEMORA HERITAGE COMMITTEE**

Meeting Held: Temora Shire Council Chambers – 6th June, 2024

Present: Kris Dunstan, Claire Golder, Cr Nigel Judd, Ros Hartwig, Cr Jason Goode, David Scobie, Merryl Graham, Dale Wiencke, Michael Collins, Wilma McCubbin, Cr Anthony Irvine (observer) and Sally Hurst.

Apologies: Bill Speirs, Cr Claire McLaren

Commenced: 12.02 pm

Confirmation of Minutes:

It was **MOVED** by Cr Judd that the minutes be amended, this was **SECONDED** by Wilma.

Business Arising:

Nothing to report.

Meeting Notices: Current Projects
General Business arising to discuss.

Satellite Airfields

- David advised the task has been completed. Work needs to be checked and approved.
ACTION: when finalised, email to committee for comments.

Chinese Heritage

- Merryl advised the committee that the book has been proof read once, amendments have been made. Second proof read being done now.
ACTION: Merryl to price production of book, 250 and 500 copies.

Chainman's Hut

- Planned visit for Merryl and David to meet with the owner today to discuss preserving the structure.

Oral History Project

- Cr Judd advised he is carrying out another interview tomorrow.
- Sal discussed the idea of inviting young people to increase intergenerational activities, have received a positive response from local schools.

Hoskins Street Business Occupancy

- Currently with Council's Communication and Media Officer, she is going to set up a draft idea using Publisher to record details, update to maintain.

Digitalisation of the Temora Independent

- Heritage Assistance Fund allocation to have more information downloaded.

ACTION: Cr Goode to follow up with company.

Self-Drive Tours

- Draft artwork has been prepared. David, Ros and Wilma met today to discuss and update.

ACTION: David to email to committee for comments.

*Main Street Verandah Re-Instatement**Westminster Hotel*

- Owner has completed work to secure the area with temporary acro-props.

Railway Hotel

- David and Claire to meet on-site with owners today to discuss scope of works and Heritage Assistance Program.

Temora & District Hospital

- Merryl advised she has received an email from Murrumbidgee Local Health District Temora Redevelopment noting a thumb drive of photographs of the hospital will be available for collection late June.

ACTION: Merryl to contact Manager at the hospital to arrange access and discuss further.

Future Projects

- Potential plaques at Davey and Harper Park to be added to the list of future projects.

ACTION: Cr Judd to provide wording, Sal to gets quotes.

Heritage Assistance Fund

- Application received from building owners – leadlight repair/replacement at cnr Hoskins and Loftus Street.
MOVED Cr Judd and **SECONDED** Cr Goode to allocate \$1,000.00
ACTION: Sal to send letter to owners to advise.

Heritage Advisors Report

- As per David's report.

Correspondence:*Inwards*

- Nil

Outwards

- Nil

General Business:

- **Wilma** – Tara Interpretative Panel is missing, could it be located/replaced?
ACTION: Sal to arrange quotes to replace panel and frame.
- **Cr Judd** – mentioned the possible use by students/young people of mobile phones to record history with family members.
- **Cr Goode** – received a response from the Temora Independent in regard to assisting us with the downloading of the local paper.
ACTION: Sal to follow up with IT staff member to discuss options/availability and storage.

Meeting Closed:

12.58 pm

Next Meeting:Thursday 4th July, 2024 in the Council Chambers

20.15 IMAGINE TEMORA MINUTES HELD 11 JUNE 2024**File Number:** REP24/625**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Imagine Temora [↓](#) 

Temora Shire Council - Imagine Temora Committee

Minutes of Meeting held Temora Art Centre 11 June 2024 at 5.02pm

Present:

Louise Adams, Jeremy, Fran Cahill, Robert Luke (RJ Luke Entertainment, Lindy Reinhold (Chair), Susan Jeri, Susan Hunn, Scott Hayman.

Apologies:

Yianni Johns.

Apologies accepted:

Moved: Lindy

Seconded: Fran

Minutes from previous Meeting adopted:

Read by Louise Adams

Moved – Jeremy

Seconded - Fran

Business arising from previous meeting:

Discussion regarding concert in Aria Park. Aria Park Community Projects committee have agreed to financial backing for an event in Aria Park on 21st September 2024, Imagine Temora will have \$2000 to stage the event. Jeremy is to book the hall and Robert Luke will book the performer, organise promotional flyers and Sticky Tickets. The show will start at 7.30, run for 2.5hrs with an interval. Sticky Tickets charge \$2.75 booking fee.

Particular items of business: Nil

Moved:

Seconded:

General business/Around the Room Update:

TSC- National Gallery works launch on June 1 at the centre was very well attended.

Council have installed street signs for the Art Centre.

Motion Arts – Great Gatsby - over 400 attended over the two weekends. The group is to be congratulated on a great performance – lots of very positive feed back.

They are planning events for Warbirds Downunder and the Temora Show.

Susan Hunn suggested a commemorative plaque be installed in the Town Hall

acknowledging deceased contributors to culture in Temora. Motion Arts will write to council regarding this.

Performing Arts – Choral Connection concert went well. A small but enthusiastic crowd attended. It was suggested more extensive advertising may increase crowd numbers for next event. Performers were keen to come back and do another concert.

Kurrajong Ensemble available for a performance – too expensive.

It was suggested that Performing Arts start compiling a mailing list.

Women's Network- Nothing planned for now.

RJ Entertainment- Staging an Abba and BeeGees show at Temora Town Hall on 22 June. Requires help on the door. Louise has volunteered – Robert will pay \$25 per hour with Louise donating this to Performing Arts. Performing Arts to provide Robert with an invoice.

Planning 'Hall Tours' starting with Elvis, Dino and Johnny Cash tribute at Marrar Hall 23 June with a 2pm start. He will be running a bus from Temora. Planning future hall events if first one goes well.

TADVAC- Pastel workshop well attended.

Pottery is going very well with good attendances each week.

Karen Walsh is back tutoring. Good attendances at Tuesday and Thursday drop ins.

Correspondence – inward and outward:- Out – Letter to AP Community Projects requesting financial backing for concert in AP.

In - Performing Arts June meeting minutes.

Next meeting - 9 July 2024. 5pm.

Meeting closed 5.50pm

20.16 TEMORA HERITAGE COMMITTEE MINUTES 4 JULY 2024**File Number:** REP24/686**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Heritage Committee [↓](#) 



**MINUTES OF THE MEETING
OF THE
TEMORA HERITAGE COMMITTEE**

Meeting Held: Temora Shire Council Chambers – 4th July, 2024

Present: Kris Dunstan(Chair), Claire Golder, Cr Nigel Judd, Ros Hartwig, Cr Jason Goode, David Scobie, Merryl Graham, Dale Wiencke, Michael Collins, Wilma McCubbin, Cr Anthony Irvine (observer) and Sally Hurst.

Apologies: None

Commenced: 12.00 pm

Confirmation of Minutes:

It was **MOVED** by Dale that the minutes be accepted, this was **SECONDED** by Wilma.

Business Arising:

Nothing to report.

Meeting Notices: Current Projects
General Business arising to discuss.

Satellite Airfields

- David-met with Mark from Cuttlefish today. Panel is ready to go, prioritise the driving brochure. Discuss with the Aviation Museum the location of the sign the be erected in the front garden.

Chinese Heritage

- Merryl-the draft has been proofread three times, hopefully all is good. Quotes received for production of 250 copies. A lot of photographs not just dialogue. Full colour, less colour and black and white. **Moved** by Merryl to adopt the option of less colour (250@\$26) **Seconded** Ros. Suggested location for the book launch, Diamonds & Dust (Originally Mee-Lings).

Chinaman's Hut

- Merryl-owner has approved for a local builder to secure all the openings on the hut and erect a fence around its perimeter.
- David to make contact with local builder to inspect and carryout work.

Oral History Project

- Cr Judd-with the assistance of the Art Centre Manager, a interview with Bill Harris was recorded. Both interviews will be ready to listen to a snippet at the next meeting (Phyllis Davey and Bill Harris).

Hoskins Street Business Occupancy

- Currently with Council's Communication and Media Officer, she is going to set up a draft idea using Publisher to record details, update to maintain.

Digitalisation of the Temora Independent

- Sal to follow up with TSC IT, TSC Librarian and Independent office.

Self-Drive Tours

- David, Ros and Wilma-Mark (Cuttlefish) has the graphics, number of pages for print etc. Meeting with him again next month, providing him with images and text.
- Content should be downloaded and available through the TSC website.

*Main Street Verandah Re-Instatement**Westminster Hotel*

- Council received a letter from a concerned business owner in regard to their concerns of the state of the verandah at the Westminster Hotel.
- Owners sent an email outlining their plans. The verandah is to be removed.
- Owners seeking assistance from the Heritage Assistance Fund, application to follow.
- A motion to offer any amount of \$20k was **Moved** by Cr Goode and **Seconded** by Michael (with an additional application up to \$5k to be determined on their merits at the time of application).
- It was noted that there is no higher-level government funding available at this time for a projects of this nature.

Temora & District Hospital

- Merryl met with Development Team Member on site. A thumb drive of photos was received. Photos were of the outside aspects, buildings, gardens. Nothing of the wards, staff members, nursery, operating theatre etc. Permission has been given to meet with the TDH Manager to take further photos of other areas to retain a full appreciation of the history of the hospital.

Heritage Assistance Fund

- No applications received.

Heritage Advisors Report

- As per David's report.

Correspondence:*Inwards*

- Treasurer – St Andrews Presbyterian Church
- LGW – Invitation
- Business Owner – Letter regarding Westminster Hotel
- Owner – Westminster Hotel

Outwards

- Nil

General Business:

- **Wilma** – asked where the Tara panel is up to. Sal advised a new panel is being drafted. Can't locate the coloured Tara Hall photo.
Suggested the new Tourism Officer be invited to our next meeting, share current projects such as the Satellite Airfield Panel and Self Drive Tours. This will give a good understanding of what the committee does.
- **Merryl** – 150 year anniversary of Barmedman October long week end. Any history or memorabilia, join in on the celebrations.
- **Ros** – asked where the Reefton book is up to. Merryl is going to follow up with the lady who prepared the information to date.
- **Cr Irvine** – Barmedman hits its 150-year celebration this year, Temora will hit the same milestone in 2030.
- **Cr Judd** – shared a handwritten diary from Robert Bennetts Aunt, Dorothy Maynard who turns 100 next week. Information is going to be typed up, also worth scanning the pages to retain the original handwritten text.

- **David** – visit to Sadie Michaels and the adjoining hair Studio to discuss access ramps. Discuss with the Access and Equity Committee for assistance.
- **Claire** – Stage 2 of the main street upgrade (outer two blocks) is now on public exhibition (copies available at the front counter of the Council building).
- **Cr Goode** – followed up on the scanning of the Temora Independent – PDF's available from 1984 to date.

Meeting Closed:

12.54 pm

Next Meeting:Thursday 8th August 2024 in the Council Chambers

20.17 STATE LIBRARY - FREEDOM TO COLLECT & READ**File Number:** REP24/596**Author:** Director of Administration & Finance**Authoriser:** Director of Administration & Finance**Attachments:** 1. Correspondence - State Library [!\[\]\(e3f8612927870f2e0f9f5989e6dd3064_img.jpg\)](#) 

Correspondence from the State Librarian in relation to the legal and policy framework for public libraries operated by local governments in NSW.



FROM THE STATE LIBRARIAN

Ms Melissa Boxall
Temora Shire Council
PO Box 262
TEMORA NSW 2666

Friday, 14 June 2024

Dear Ms Melissa Boxall,

Freedom to Collect and Read

I am writing to NSW local councils regarding the Cumberland City Council resolution of 1 May 2024 (rescinded 15 May 2024) to remove a book on same-sex parenting from Cumberland City Council libraries.

The State Library welcomed the rescission of this decision, however the fact that the council initially considered and passed the resolution is of great concern. In response I believe it is timely to remind councils of the legal and policy framework for public libraries operated by local governments in NSW.

Councils in NSW operate their libraries under the Library Act 1939 (the Act) in partnership with the state government through the State Library.

All councils have adopted the Act, and annually attest (as part of their subsidy applications) that they operate libraries in accordance with the Act and the Guidelines issued by the Library Council of NSW under the Act. This attestation is a key element of the subsidy program.

s10 of the Act sets out that access to libraries, collections, reference and information services must be offered free of charge, and that anyone may enter a library and access collections and information services.

s10(5) sets out that the Library Council of NSW may issue guidelines for the purposes of s10.

The Library Council first issued a guideline pertaining to collection censorship in 1964, and has periodically updated this guideline, now called the Access to Information in NSW Public Libraries Guideline. The following excerpt sets out the main points:

Collections

Public libraries develop, maintain and provide access to collections of resources to meet the information needs and interests of their communities. Libraries have collection development policies and guidelines to assist in the selection of library material.

The continuous review of library collections is necessary as a means of maintaining a current and useful collection. This procedure should not be used as a means of removing materials believed to be controversial, contentious or disapproved of by sections of the community.

1. A public library has a role as an unbiased source of information and ideas, including online content. It must accept responsibility for providing free access to materials and information presenting, as far as possible, all points of view on contemporary and historical issues, including controversial issues.
2. Libraries should endeavour to provide access to comprehensive and balanced collections that meet the needs of their communities as far as budget, space and availability of materials allow.
3. Library materials that have not been subject to federal and state restriction or prohibition should not be excluded from a public library on moral, political, racial, religious, sexist, language, or other grounds. Nor should library materials be included on these grounds alone, whatever pressure may be brought to bear by individuals or groups.
4. The arrangement of the collection should facilitate access. Restricting access to certain titles or classes of materials, for example by holding them in special collections or available on request, can be an indirect form of censorship. No library materials should be held in closed access physically or digitally except for the express purpose of protecting them from damage, theft or due to Australian Classification restrictions.

In addition to the Guideline, under s5(1) of the Act, the Library Council can recommend to the Minister that there are conditions placed on the State Government funding, and under s13(3) of the Act, a council's eligibility for subsidy is subject to the Library Council's view that the library is reasonably meeting the needs of its community.

In response to the Cumberland matter, the Minister for the Arts the Hon John Graham MLC noted that excluding books or materials from a library based on the views of a councillor or councillors amounts to a denial of access, and it is not the role of councillors to decide what people may read.

Book classification is a matter for the Commonwealth Classification Board. The community has every right to expect that their public library may stock books that have not been subject to Commonwealth restriction.

NSW public libraries are popular and vital community services, enjoying considerable growth in use over recent years. Their collections and services, provided in partnership with the State Library, support community access to information, literacy, literature, education support, Wi-Fi, and provide public space for people to study, work, learn and interact.

NSW councils are to be congratulated for continuing to improve library collections, spaces and services in line with community demand. The State Library greatly values its 85-year relationship with councils in the development of our strong public library network.

If you would like more information or clarification please contact Cameron Morley, Head of Public Library Services at the State Library of NSW on cameron.morley@sl.nsw.gov.au or 9273 1483.

Yours sincerely,



Dr Caroline Butler-Bowdon
State Librarian

cc Library Managers

20.18 DIZEY'S DAY - THANK YOU**File Number:** REP24/608**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. Dizeys Day [↓](#) **FIRST HEADING**

Temora Rugby Union Club recently held the Dizey's Day Ladies Day fund raiser and would like to thank Council for their support in donating the hire cost of the portable toilets.

A donation will be made to AHLTA (Australian heart Lung Transplant Association).

Anne Rands

From: tonyeliz@bigpond.com
Sent: Thursday, 27 June 2024 9:46 PM
To: Temora Shire Council
Subject: For attention of General Manager - thank you.

Temora Shire Council

*General Manager Melissa
Boxall*

26/06/2024

Dear Ms Boxall,

Sincere thanks is extended to Temora Shire Council for the support of the Ladies Day and charity fundraiser Dizey's Day, hosted recently by Temora Rugby Club.

Council's assistance in donating the hire cost of a block of portable toilets at the Recreation Ground was much appreciated.

This was a 10 year anniversary celebration of an event previously held annually from 2004-2014 in memory of Dianne Boom, a cherished friend and valued member of our club and wider Temora community.

Dizey's Day 2024 received great support from near and far. As a result a significant donation will be made to AHLTA House (Australian Heart Lung Transplant Association) in Sydney for continued assistance and support of rural patients.

Please pass on to Council our sincere thanks for their support.

Kind regards,

Dizey's Day 10 Year Anniversary Organising Committee.

20.19 TEMORA & DISTRICT EDUCATION FUND - THANK YOU**File Number:** REP24/671**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:** 1. TDEF [↓](#) 

Temora & District Education Fund would like to thank Council for the recent sponsorship donation.



Our Mission - To foster the further education, career and personal development opportunities of rural youth through community based encouragement and financial assistance

ABN 11 820 709 824 • P.O. Box 262, Temora NSW 2666 • <http://www.cef.org.au/>

PATRON: Mr. B. H. Kahlefeldt, OAM
PRESIDENT: Cr. R. B. Firman, OAM
DEPUTY PRESIDENT: Cr. G. P. Sinclair
SECRETARY/TREASURER: Mrs N. R. Pinney

25 June 2024

Temora Shire Council
PO Box 262
TEMORA NSW 2666

Dear Melissa

On behalf of the Temora & District Education Fund (TDEF) Board of Management, we wish to extend our sincere and genuine thanks to you for the recent donation you sent to benefit TDEF.

Your generous sponsorship will allow us to continue assisting our Temora Shire youngsters (16-25 years of age) to further advance their respective educational and vocational goals. The grants we distribute are not paid as up-front cash, but rather by way of reimbursement once receipts for expenditure are provided.

To date, we have allocated over \$500,000 to some 364 Temora and district youth to assist them with their chosen ventures and it is due to vital support, such as yours, that we have been able to do this.

As you are aware, we recently held our 2024 grant presentation ceremony where 28 young people selected to receive \$37,500 in funding were presented with their grant certificates. The night was a great success and it was fantastic to witness how much your support means to our youngsters, their families and our community.

Again thank you for your generosity and kindness. You may rest assured that we will continue working hard to assist Temora Shire's local youth.

Wishing you all the very best.

Kind regards

A handwritten signature in blue ink, appearing to read "N. Pinney".

Narelle Pinney
Secretary/Treasurer
Temora & District Education Fund



TEMORA
The Friendly Shire

Proudly supported by Temora Shire Council

20.20 CHARLES STURT UNIVERSITY - THANK YOU SPONSORSHIP SCHOLARSHIPS**File Number:** REP24/688**Author:** Executive Assistant**Authoriser:** General Manager**Attachments:**
1. Peter Speirs Scholarship [↓](#) 
2. Temora Shire Council Izumizaki Scholarship [↓](#) 

Council is in receipt of two thank you letters from the recipients who received the Peter Speirs Scholarship award and the Temora Shire Council Izumizaki Scholarship together with photos from the scholarship ceremony.



Heidi Schmidt, receiving the Peter Speirs Scholarship



Kaitlynn Daly, receiving the Temora Shire Council Izumizaki Scholarship

Date: 20/05/2024

The Donors of the Temora Shire Council Peter Speirs Scholarship
c/o The Charles Sturt University Foundation Trust
Charles Sturt University, NSW.

Dear Scholarship Donor,

My name is Heidi Schmidt , I am currently studying the Bachelor of Nursing . This year I was the successful recipient of the Temora Shire Council Peter Speirs Scholarship .

The Bachelor of Nursing is an academically challenging degree, leading to an increased amount of stress and anxiety. On top of this, the Bachelor of Nursing degree involves a minimum of 800 unpaid hours of compulsory placement which adds a significant amount of emotional stress, fatigue and financial obstacles due to travel and accommodation expenses.

Already, your generous sponsorship has assisted me in accomodation and travel expenses for a five-week compulsory clinical placement away from home. Due to this compulsory placement, I was unable to work or engage in employment to financially support myself, which can add financial stress on top of an already stressful experience attending full time shift work away from home. This grant greatly relieved the financial burden and allowed me to completely focus on learning during my clinical placement experience.

I want to extend a heartfelt thankyou for your generosity and financial assistance towards my higher education. This grant is more than financial support. It is feeling kindness and encouragement from my local community, which has inspired me to give back to our community and dedicated students. In future, I look forward to being a future grant donor to help students achieve their education goals, just as you have helped me. Once again, thankyou for your generosity and support.

With the greatest thanks,

Heidi Schmidt

Dear Temora Shire Council,

I want to thank you for allowing me to have the opportunity to make the most out of my studying by providing this scholarship.

I am ever so grateful as this scholarship will allow me to afford to study on campus and afford the materials needed to pass my courses to help support with the flora and fauna around the Temora Shire.

I am very appreciative of your support and thankful for your generosity.

Many thanks,
Kaitlynn Daly 11780830

21 CONFIDENTIAL REPORTS**RESOLUTION 114/2024**

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 at 5:24 pm:

21.1 Confidential Minutes of the Assets & Operations Committee Meeting held on 9 July 2024

This matter is considered to be confidential under Section 10A(2) - b, c and di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with discussion in relation to the personal hardship of a resident or ratepayer, information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 94/2024

Moved: Cr Graham Sinclair

Seconded: Cr Jason Goode

It was resolved that the reports be received.

CARRIED

RESOLUTION 95/2024

Moved: Cr Belinda Bushell

Seconded: Cr Lindy Reinhold

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

21.2 Confidential Minutes of the Economic Development and Visitations Committee Meeting held on 9 July 2024

This matter is considered to be confidential under Section 10A(2) - di of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

RESOLUTION 96/2024

Moved: Cr Claire McLaren

Seconded: Cr Nigel

It was resolved that the reports be received.

CARRIED

RESOLUTION 97/2024

Moved: Cr Belinda Bushell

Seconded: Cr Lindy Reinhold

It was resolved that the reports and recommendations as presented be adopted.

CARRIED

21.3 Proposed Borrowings - Airpark Estate Expansion

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

RESOLUTION 98/2024

Moved: Cr Max Oliver

Seconded: Cr Graham Sinclair

It was resolved that Council endorse the funding proposal in relation to the Airpark Estate Expansion, noting the requirement to borrow funds in the 2024/25 financial year and that a further report be presented to Council for consideration once final costings are available, prior to submission of any loan application.

CARRIED

CARRIED

RESOLUTION 115/2024

Moved: Cr Jason Goode

Seconded: Cr Lindy Reinhold

It was resolved that Council adopts the motions from the closed committee of Council.

CARRIED

22 MEETING CLOSE

The Meeting closed at 5:59pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 August 2024.

.....

GENERAL MANAGER

.....

CHAIRMAN