



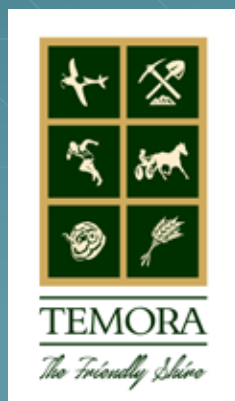
Temora Shire Council  
**ANNUAL REPORT 2018 - 2019**

NOVEMBER 2019

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# 1.0 INTRODUCTION

## 1.1 Mayor's Foreword

It is my pleasure to present the Temora Shire Council 2018/2019 Annual Report.

The Temora Shire has endured yet another busy and productive year. The 2018/2019 Report incorporates the Integrated Planning & Reporting (IP&R) Framework. The report is closely aligned with the Temora Shire 2030 Community Plan and associated documents.

I am proud to report our Council continues to maintain itself in a strong and sound financial position. Council are particularly pleased to have deliberately built upon our reserve funds, which is most important.

Temora Shire is blessed to have had strong and united Councillors over the decades. This includes our dedicated staff from the General Manager, Directors, and all staff – both indoor and outdoor. Every one of them plays an important role to ensure Temora Shire remains prosperous and viable.

There have been many achievements for Temora Shire over the past 12 months. I encourage you to read through our Annual Report, to gain a more in depth understanding of what a rural Council can and does achieve.

I sincerely thank Deputy Mayor (Cr Graham Sinclair), fellow Councillors, together with General Manager (Mr Gary Lavelle PSM), our Directors and every member of our Staff. We all work hard to ensure we remain a leader in local government.

I trust this report will provide you with valuable information on the operations and management of Temora Shire Council.

Cr Rick Firman, OAM

MAYOR



Cr Rick Firman, OAM  
MAYOR



## 1.2 The Temora Shire

Situated in the North of the Riverina region of NSW, Temora Shire is in the heart of the rich and productive southern wheat and sheep area of the state. Grazing and intensive animal production, work in parallel with cropping to provide the other major rural industries for Temora. Sheep production for wool and meat is the main livestock based industry, but other significant enterprises centre on cattle, including a major feedlot, and pig production on a large intensive piggery and three small operations.

The towns and villages are the major areas of population, being home to about two thirds of the Shire's residents. Temora township has a population of 4,600 and the villages of Ariaiah Park (400) and Springdale (60) are home to the other non-rural dwellers. The towns have a cycle of activity which is sympathetic with the agricultural cycle, and Temora supports a wonderful safe and friendly lifestyle for all, with its many service industries, retail shops, professionals, medical facilities and schools.

Much of our past is there to see at the Rural Museum and the Temora Aviation Museum presents a world standard collection of working Warbirds. Above all Temora is a healthy, safe and secure place to live and a pleasure to visit. Our residents particularly enjoy sport and social activities, which are at the centre of Temora's community life. We love to showcase our town, and those experiencing Temora for work or pleasure marvel how over one hundred community groups work so well together, for the wellbeing and enjoyment of us all, in this: the friendliest little town in NSW.

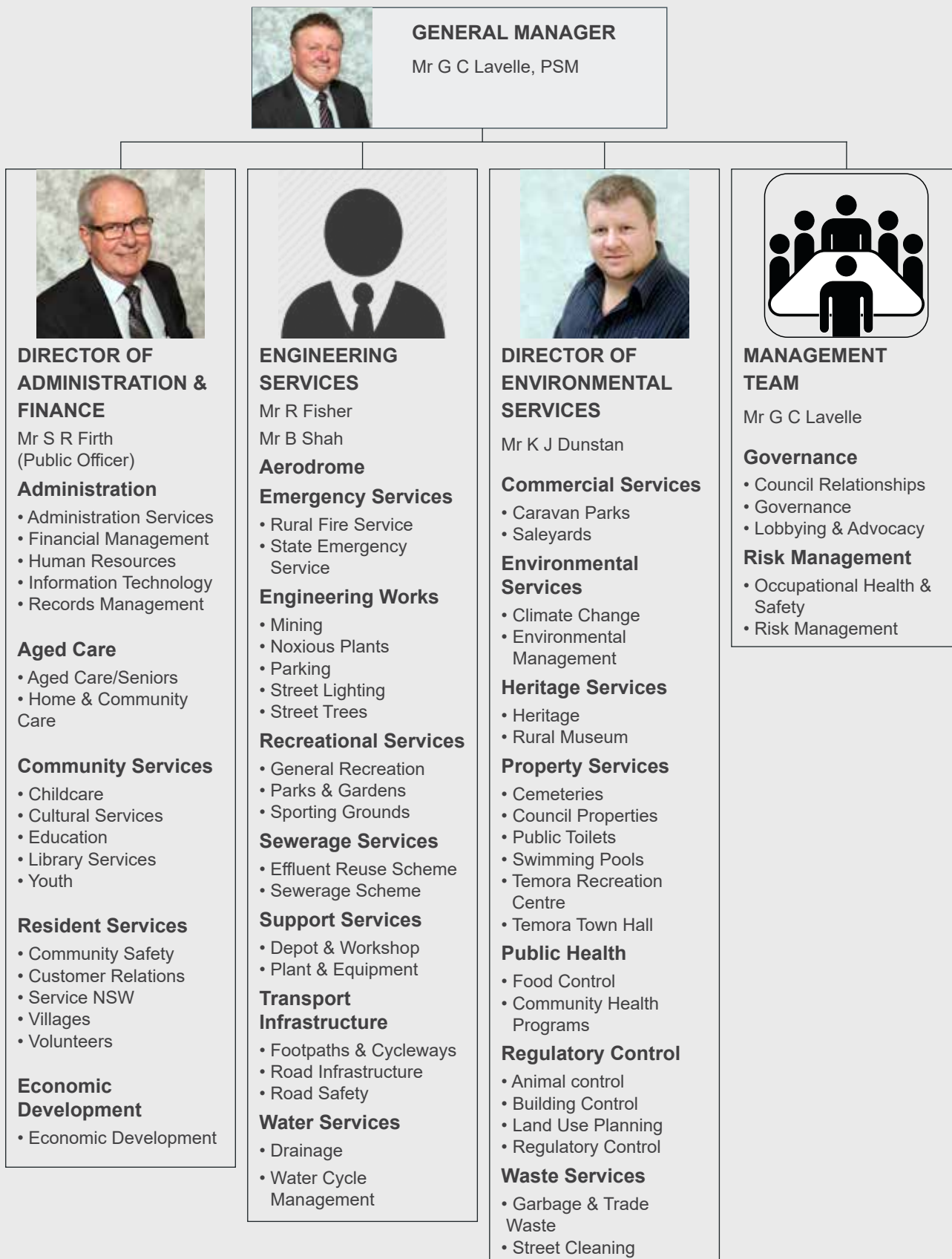
### Population statistic (2016 Census) 6236

	Males	Females	Total persons
	3,079	3,157	6,236
Age groups:			
0-4 years	201	189	390
5-14 years	438	393	831
15-19 years	208	188	396
20-24 years	151	119	270
25-34 years	308	315	623
35-44 years	280	311	591
45-54 years	415	435	850
55-64 years	430	427	857
65-74 years	391	385	776
75-84 years	180	258	438
85 years and over	77	137	214

### Distances from major centres:

Wagga Wagga	87km
Sydney	410km
Canberra	212km
Melbourne	518km

## 1.3 Organisational Structure



## 1.4 Contacting Council

### COUNCIL HEADQUARTERS

Council Chambers  
105 Loftus Street, Temora 2666  
PO Box 262, Temora 2666

Telephone: (02) 69801100  
Fax: (02) 69801138  
Email: [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)  
Internet: [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au)

### OFFICE HOURS:

General Business: 8.00 am to 4.30 pm  
Service NSW: 9.00 am to 4.00 pm  
(Service NSW closed over Lunch from 12.30 pm to 1.30 pm)

Temora Shire Council welcomes resident input and a variety of channels of communication are available. You can ring, fax, email, write or call into the office.

### ELECTED MEMBERS – 22 September 2016

#### Councillors:

Mayor: Cr Rick Firman	6977 2021
Deputy Mayor: Cr Graham Sinclair	6973 8616
Cr Nigel Judd	6974 1026
Cr Max Oliver	6978 0493
Cr Claire McLaren	6976 2045
Cr Lindy Reinhold	6977 4026
Cr Dennis Sleight	6978 1260
Cr Ken Smith	6973 1262
Cr Dale Wiencke	6978 1785

#### Senior Staff:

General Manager, Gary Lavelle	0428 216 057
Director of Administration & Finance, Steve Firth	0427 461 685
Director of Environmental Services, Kris Dunstan	0408 639 688

## 1.5 Participating in Council decisions

There are a number of ways in which residents are able to have input into the Council decision making processes. These include:

### Council meetings

Open to the public, Council meetings are held monthly, every third Thursday at Temora Shire Council Chambers located at 105 Loftus Street, Temora. From time to time these meetings are also held in close-by Temora shire communities.

All Council meetings are advertised through local media channels.

## Deputations

Members of the public attending Council meetings, do not generally address Council at these meetings. Application can be made to Council seeking approval to deliver a presentation during the public forum held at the commencement of each meeting.

Details of how to apply are available at Temora Shire Council office. Residents are encouraged to avail themselves of this opportunity.

## Committee Structure

Council has established a number of committees. Considering specific issues in detail, each committee is available for residents participation or to contact to discuss community matters.

The Mayor is ex-officio member of all committees.

### Temora Shire Council Committees

Committee	Council Delegate
Environmental Liaison Committee	Cr Sinclair, Cr Oliver, Cr Smith
Local Emergency Management Officer	Alex Dahlenburg
Riverina Eastern Regional Organisation of Councils (REROC)	Cr Firman (Alternate Cr Judd) G Lavelle
Riverina Regional Library Service	Cr Sleigh (Alternate Cr Oliver) S Firth
Bland-Temora Bushfire Zoning Liaison Committee	Cr Sinclair (Alternate Cr Wiencke) G Lavelle & S Firth
Goldenfields Water County Council**	Cr Sinclair **(4 year term)
Temora Traffic Committee	Cr Smith
Riverina Regional Weeds Committee	Cr Sinclair & K Dunstan
Lachlan Regional Transport Committee	Cr Wiencke

### Section 355 Committees

Pinnacle Community Committee	Cr Reinhold, Cr Sleigh, Cr McLaren
Mary Gilmore Cultural Festival Committee	Cr Judd
Imagine Temora	Cr Reinhold
Lake Centenary Management Committee	Cr Sinclair, (Alternate Cr Oliver)
Australia Day	Cr Sinclair, Cr Firman, Cr Oliver
Ariah Park Advisory Committee	Cr Judd
Bushfire Management Committee	Cr Sinclair, G Lavelle
Bundawarra Centre Management Committee	Cr Smith, Cr Oliver
Friends of Temora Shire Cemeteries	Cr Sleigh, Cr Oliver
Town Hall Theatre	Cr Reinhold, K Dunstan
Promotions & Visitation Committee	Cr Oliver, Cr Judd, Cr Smith, Cr Firman
Temora Agriculture & Innovation Committee	Cr Wiencke, Cr Sinclair, Cr McLaren, S Firth
Temora's Own Arts & Crafts	Cr Smith
Temora Women's Network	Cr Reinhold
Springdale Progress Association	Cr Oliver, Cr Smith
Temora Business Enterprise Groups – TBEG	Cr Reinhold
Temora & District Sports Council	Cr Firman, Cr Oliver
Temora Fight the Fruit Fly Committee	Cr Reinhold
Heritage Committee	Cr Judd, Cr Oliver, Cr Wiencke
Film Club	Cr Reinhold
Ariah Park Pool Committee	Cr Judd
Access & Equity Committee	Cr Wiencke, Cr McLaren
Sister City Committee	Cr Smith (Cr Firman alternate)

# 2.0 ACTIVITIES AND SERVICES

## 2.1 Principal Activities Performance Report for 2018/19

### Administration

Action Name	Status	Annual Comment
Civica - Investigate the implementation of Online Requisitions	Completed	Online Requisitioning investigated and decision made to wait until after 7.1 Upgrade is installed to decide on next course of action/priorities.
Complete implementation and optimisation of Content Manager 9 including training of staff	To be Completed in the Next Financial Year	The IT officer and Records officer have been putting together some documentation on managing CM9.
Continually review and test all internal procedures	To be Completed in the Next Financial Year	Rates procedures are completed, reception procedures in progress, however due to recent staff movements in administration this task has been deferred to be completed over the 2020 and 2021 financial years.
Continually review the use of Cloud technology for business applications	To be Completed in the Next Financial Year	To be reviewed in 2019/20
Continuation of a compliant internal audit program	Completed	Internal Audit program continued. Awaiting ARIC guidelines to determine the legitimacy of current program.
Continue to develop and maintain internal and external user guides for Council IT systems	Progressing	Network diagrams updated to suit current infrastructure.  Documents relevant to IT officer updated
Continue to maximise the opportunity to use technology to automate processes through Authority, GIS, and 3rd Party applications	Completed	We have been preparing to update Authority to the latest version.  other third party applications include Magiq will be migrated onto a virtual server so we can decommission old hardware. This will lower our utility bills.  Link between Authority and intramaps for Cemetery burials is inconclusive. Will make an update on this at a later date.
Develop ICT strategic plan	To be Completed in the Next Financial Year	Referred to Veritech for actioning
Develop IT disaster recovery plan in conjunction with business continuity plan	To be Completed in the Next Financial Year	Veritech and Temora IT Officer have been working on the business IT disaster recovery plan.  Thus far, we have succeeded in getting the disaster recovery up and running.
Develop procedures for person specific roles and introduce review sheets for each procedure	To be Completed in the Next Financial Year	Review has commenced, however due to recent staff movements in administration this has been deferred to next financial year.
Develop Records Management strategy and development plan	Completed	Update of Civica Authority scheduled for mid-November 2019
Investigate the implementation of LG Solutions Software (Pulse)	Completed	Introduced Performance Management and Enterprise Risk Management systems. Internal Audit system will be installed in 2019/20.
Power Budget - Investigate payroll module	Completed	Demonstration was held and decision made not to proceed.
Review the options for the provision of Council staff intranet	To be Completed in the Next Financial Year	Further review and consultation required to establish the best communication methods with all staff.
Civica - Implement inspection reporting module	Completed	Freeware Solution working satisfactorily at present. No plan to purchase Civica model in the 2019/20 Financial Year.
Civica - Implement Strategic Asset Management and Maintenance Scheduling	To be Completed in the Next Financial Year	Demonstration received and decision made to defer to future years.



## Airport

Action Name	Status	Annual Comment
Data collection, asset register and mapping of aerodrome assets	Completed	Complete
Develop plan for drainage upgrade for Temora Airport	To be Completed in the Next Financial Year	To be delivered as part of the grant funded upgrade works.
Implement the finding of the adopted Airport Management Plan	To be Completed in the Next Financial Year	TAF ongoing, Safety review complete but associated recommendations require significant work, asset data collected but AMP and renewal plan remains outstanding, Flood study complete but risk management and mitigation plan requires development. Aerodrome manual requires review. Significant work (3 years plus) is required to achieve the above completion.
Investigate relocation of weather station at Temora Airport to enable widening of the grass strip	To be Completed in the Next Financial Year	Linked to TAF service objective.
Review airside security issues including policies and signage	Completed	Complete
Temora Aerodrome - Concrete driveway and retaining wall at Council Hangar	Completed	Work completed
Temora Aerodrome - Develop facility for agricultural use	Completed	Culverts installation complete. Gravel pad constructed.

## Aged & Special Needs Care

Action Name	Status	Annual Comment
Advocacy and Lobbying on behalf of private aged care providers	Completed	Ongoing advocacy. New aged care facility about to commence construction.
Attendance and participation in Interagency Meetings by relevant staff including Pinnacle, Youth and Community Services	Completed	Ongoing participation at all meetings.  The CCSO has attended all Inter-agency meeting and is working closely with Manager Debra Patterson to deliver collaborative projects in 2019.
Consider access issues at local parks, including removal of edging to allow wheelchair access	To be Completed in the Next Financial Year	Rec and Open space policy near complete, but on hold to review with Crown land plans of management for overlapping assets.
Consider access issues at sporting grounds	To be Completed in the Next Financial Year	Ongoing. Recommendations being acted upon on a staged process within budgetary constraints.
Continue to maintain Pinnacle Service levels to meet the needs of clients	Completed	A further two year extension of funding was announced which will see recurrent funding for the Commonwealth Home Support Program (CHSP - Aged Care) to 2022. Services include Community Transport, Flexible Respite, Food Services (Meals on Wheels), Domestic Assistance, Personal Care, Social Support (Individual & Group), Home Modifications and Home Maintenance.  Home Care Packages (HCP) income increased 110% going from a monthly income of \$54,000 to \$114,000 by the end of the financial year through new individualised packages or increased levels for existing clients.  National Disability Insurance Scheme (NDIS) referrals continued to increase throughout the year whilst maintaining the current client numbers.  Recruitment of co-ordination staff and support staff was required to meet the demand of referrals and service requests across the three Pinnacle locations.
Create a positive ageing expo/ information session	Completed	Positive Ageing Expo was held as part of Seniors Week. Folders containing information for seniors living in Temora Shire have been distributed.

Create awareness of the Positive Ageing Working Group with the community, local members of parliament, Murrumbidgee Primary Health Network and Murrumbidgee Local Health District.	Completed	Committee has completed relevant tasks and has now been wound up.
Deliver access and inclusion training to Council staff and community leaders	Completed	In conjunction with the TSC Access and Equity Committee the CCSO is currently delivering Access and inclusion training with indoor staff. A wheel chair for disability empathy training has been purchased. The CCSO will provide the Access and Equity committee with a report on the outcomes of the days training from all staff involved.
Develop and deliver a promotions plan about how to access aged care services in Temora Shire using digital media and information flyers covering relevant topics including medical services, transportation and home modifications	Completed	The Direct Me booklet is almost complete and ongoing advertisement of Pinnacle and Aged Care services occur in Narraburra News, social media and other publications.
Include images of people with disabilities in Council publications	Completed	Where appropriate this delegation occurs regularly.
Investigate options for disability and independent living in Temora Shire	Completed	Has been budgeted to build a Supported Independent Living accommodation in the 2019-2020 Operational Plan
Maintain a Temora Shire Disability Inclusion Action Plan	To be Completed in the Next Financial Year	Working towards meeting and maintaining strategies within the Disability Inclusion Action Plan.
Monitor finances to ensure that Pinnacle Services are provided at no net cost to Council	Completed	Pinnacle Community Services has grown to approximately \$4.5 million during 2018-2019 and is at no cost to Council
Promote the availability of transport facilities through Pinnacle Services	Completed	Ongoing promotion of transport options is advertised in client newsletters, Narraburra News, social media, websites.
Promotion of Pinnacle Community Services as a provider of choice for disability services	Completed	<p>Pinnacle Community Services continues to receive new referrals for NDIS clients.</p> <p>End of year client numbers - 58 (Temora - 81% increase since Sept 18), 10 (Cootamundra), 4 (Leeton).</p> <p>Pinnacle promoted its disability services at the LHAC Temora Disability Services Expo held on Friday 29th March 2019 in Temora. The Expo was well supported and successful in attracting new clientele. At the Expo, it was announced by Leisa Markey (NDIA Community Engagement Officer - Stakeholder Relations &amp; Engagement NSW South) that Temora has 86 NDIS participants of which 67% are clients of Pinnacle in Temora.</p> <p>Continued promotion through social media platforms, Facebook, Website and other community advertising.</p>
Provide disability awareness training to staff, new and current, as well as Councillors	To be Completed in the Next Financial Year	Training options to be investigated in 2019/20
Provide disabled car park spaces that meet the needs of the community in conjunction with the Access and Equity Committee	To be Completed in the Next Financial Year	Unable to resource. Roll to 19/20
Provide donation equivalent to 25% of General rate to the following: • Dr Parry Homes • Arian Park Senior Housing, • Temora Senior Citizens Group, • Arian Park CWA	Completed	Donations provided
Provide information linkages to National Disability Insurance Scheme (NDIS)	Completed	<p>Pinnacle presented at LHAC Temora Disability Services Expo in March 2019 providing information on Pinnacle services offered and how people can utilise their NDIS funding.</p> <p>Staff with extensive NDIS knowledge are located in all offices to provide information for phone enquires or walk in enquires and also attend meetings between clients and NDIA.</p>

Regular promotion of health services	Completed	<p>This is an ongoing program that is assisted when information is provided to the Communications Officer to be fed out through media channels.</p> <p>The update of the Direct Me booklet covers health services. It will be launched in the coming weeks.</p>
Review access to public buildings and businesses in conjunction with TBEG and Access and Equity Committee	Completed	Pinnacle representative on Access and Equity Committee to review public buildings & businesses access when required.
Review Council employment policy to address local and social benefit	To be Completed in the Next Financial Year	No policy review, however in the past year have hosted a work experience student from the Support Unit at Temora High School.
Review of opportunities to develop arts based programs under NDIS	Completed	<p>This is now on hold due to the proposed new community arts facility not receiving grant funding.</p> <p>The CCSO has met with Ms Sheree Axtell and Mr Steve Firth and CCS is now creating self-funding arts projects for Pinnacle Services disability group to deliver.</p>
Review the hours of operation for Community Transport to include weekends and public holidays	To be Completed in the Next Financial Year	<p>Survey conducted for hours of operation for Community Transport. Plan to be developed for a trial of operating on weekends &amp; public holidays.</p> <p>Investigate the options of collaboration arrangement with taxis through the use of taxi vouchers in Temora. This system has worked well in Cootamundra for many years.</p>
Support for the Access and Equity Committee to inform Council processes relating to disabled, aged and mothers with young children	Completed	Have established Access and Equity committee and supported the Committee to inform Council processes relating to disabled, aged and mothers with young children
Support of the Positive Ageing Working Group	Completed	Relevant tasks have been completed and working group has now been wound up.
Support the increased capacity for seniors accommodation offerings in Temora	Completed	Ongoing support provided for Whiddon Group, Apollo Place redevelopment, and Shipton Villas. This included promoting the Shipton Villas development in Narraburra News and providing opportunities for the Whiddon Group to present to the public about the Narraburra Lodge expansion.
Undertake My Aged Care Regional Assessment under contract to Community Options Australia	Completed	<p>Assessments completed for all referrals received from Community Options Australia for My Aged Care Regional Assessments.</p> <p>A total of 114 assessments were completed for the year with an income of \$58,799.40 inc GST.</p> <p>Pinnacle currently has 3 trained assessors.</p> <p>Pinnacle has accepted a new contract to continue to provide RAS assessments for 2019-20.</p>
Use social media and information flyers to create awareness of who can access Community Transport and how to use this service	Completed	<p>Promotion of transport services through social media and flyers was ongoing throughout the year.</p> <p>Overall transport usage remained stable delivering a total of 12,514 trips for the year.</p> <p>Temora's transport usage was 3,185 trips (increase of 9.3%).</p> <p>Cootamundra's direct transport was 2435 trips (decrease of 35%) and indirect transport (taxi vouchers) was 6894 trips (increase of 18%).</p>
Utilise the My Aged Care portal Central Intake and Referral distribution to Pinnacle for Home Support Services (funded to 30 June 2020)	Completed	<p>A total of 262 new referrals received across three locations.</p> <p>Temora referrals - 132 (32% increase)</p> <p>Cootamundra referrals - 104 (57% decrease)</p> <p>Leeton referrals - 26 (24% increase)</p>

## Commercial Services

Action Name	Status	Annual Comment
Provide budget to enable the continued operation of Temora Agricultural Innovation Centre including review of commercial partnership arrangements	Completed	Consultations have begun with Farmlink and a report of the outcome will be provided to Council
Provide comprehensive review of the operations of TAIC, considering Councils financial exposure and seeking additional revenue streams for TAIC	Completed	Comprehensive discussions are being undertaken with Farmlink to determine the way forward
Temora Saleyards - Consider options for the long term use of land	To be Completed in the Next Financial Year	Ongoing.
Temora Saleyards - Physical closure	Completed	All yards removed. Physical closure complete. Stand pipe closure will happen in early next financial year.

## Communications

Action Name	Status	Annual Comment
Acknowledgement of volunteers through Narraburra News and digital media	Completed	Volunteers are acknowledged in a number of ways
Communicate with residents about the progress in the roll out of NBN and mobile towers in Temora Shire	Completed	There has been very little information provided for this, therefore there has not been a lot of information fed out.
Continue to publish regular material on the Youth function in the Narraburra News	Completed	Temora Youth projects have featured regularly in the Narraburra News
Continue with regular job vacancy mailer and social media posts	Completed	The job mail out goes out via Mail Chimp to subscribers and appears on Council social media sites.
Create program content and resources based on youth vision, which cover print, broadcast and internet media	Completed	The Youth and Communication Officers work closely together on this delegation.
Disseminate grant information to relevant stakeholders	Completed	Communication on grants information disseminated via email, social media or direct contact where appropriate. Arian Park Hotel was successful in receiving Heritage Grant and Temora Trotting Club was successful in receiving a grant for events and marketing after consultations with the EDM.
Ensure information on digital platforms is current and accurate	Completed	The development of the new website is an opportunity to improve in this area.
Hold an annual meeting with rural ratepayers in rural localities on a rotational basis to discuss locality issues in conjunction with the local Councillor	Completed	Meeting held at Bectric
Include images of people with a disability, information on NDIS and other disability services in new residents packs	Completed	Information sought from Pinnacle and have been included in welcome packs.
Maintain current and accurate information on Council websites	Completed	The development of a new website is an opportunity to improve on this.
Promote arts and cultural events through council media outlets including websites, facebook and 'whats on' in Narraburra News	Completed	This is a regular and ongoing action.
Promote the achievements of Temora Shire residents through the 'Home grown heroes' program	Completed	Fewer videos are being produced due to lack of time, but the program is still running and is still popular.
Provide a current and upcoming works program in the Narraburra News	Completed	This action occurs when the Engineering and Environmental & Planning departments collaborate with the Communications Officer.



Provide an easy format flyer advising of volunteer opportunities in the community	Completed	This action is not yet complete. An updated version of the Direct Me booklet will be launched soon and it includes this information.
Provide information about child care and early learning options in Temora on Council website, social media, new resident packs.	Completed	Information has been included in the updated version of Direct Me which will be launched in the near future.
Provide relevant information about housing, services, facilities and opportunities for community involvement to potential new residents	Completed	Updated info on housing availability services and opportunities have been included in welcome packs to new residents.
Remain active on social media sites to ensure that issues affecting Council are identified	Completed	Council's social media platforms are very active. We reached 3526 followers in July 2019.
Review content and distribution of Narraburra News to ensure that the impact and spread is optimised	Completed	The Narraburra News continues to be the most accessible form of communication with constituents. A great deal of time and effort goes into its production each month. There has been some consultation with the Temora Independent staff in the last financial year in an effort to optimise the process.
Review Council websites to ensure mobile optimisation	To be Completed in the Next Financial Year	The communications officer has been working on it. They will be attending a meeting with management in regards to content of the website.
Support the concept of conducting a Survey to gain the Residents feedback and review mechanisms for ratepayers to provide ongoing feedback to Council (Next survey 2021)	Not Due To Start	Not required in current year
Undertake a Walk and Talk Tour of Temora for Councillors	Completed	Walk and Talk tour conducted
Update the Direct Me guide	Completed	This project will be launched in the coming weeks.
Upgraded use of digital media platforms to communicate with residents	Completed	The development of the new website is underway. It will optimise the way residents do business with Council.
Use Council communications outlets to advise of volunteering opportunities	Completed	As information is provided to the Communications Officer it is sent out through our media channels. The re-design of the Direct Me booklet addresses this area.

## Community Services

Action Name	Status	Annual Comment
Ariah Park Library - Review options for operation	Completed	Reported to Council
Arts and Culture - Review of opportunities to develop arts based programs under NDIS - Referred from 2017/18 Operational Plan.	To be Completed in the Next Financial Year	CCSO has discussed with Pinnacle Manager awaiting the outcome of grant to determine the direction and scale.  Still in progress.
Arts and Culture - Act as host of the 2018 Bald Archys	Completed	<p>The Bald Archy 2018 has been executed and the 2019 Exhibition is set to be a big event for Temora, it will bump in 4 November 2019 and be hung for an 8 November opening and close 1 December 2019. With the sudden and tragic death of Mr Peter Batey (founder of the Bald Archy) in June this year the Temora exhibition has received much attention and national publicity. This is due to the fact Temora is the only location in the Riverina to host the exhibition.</p> <p>The exhibition brings many visitors to the Bundawarra Centre and then further to the Museum. The CCSO and the Manager of the Rural Museum value the exhibition very highly as a major arts/cultural attractor to the Shire.</p>
Arts and Culture - Arrange visit by the National Gallery guides	To be Completed in the Next Financial Year	<p>The CCSO has established a strong relationship with NGA staff and guides by visiting Canberra to maintain personal social relationships. The visit however, is, at the NGA's convenience and due to ongoing construction inside and outside the Gallery the visit has been pushed back.</p> <p>The 2019 Tour is currently pencilled in for September/October 2019 and Council will be informed of the exact date when the CCSO has further information.</p>
Arts and Culture - Conduct Temora Shire Council Art Prize	Completed	<p>The Temora Shire Council Art Prize has been conducted for 2018 and the 2019 exhibition will open on 30 August 2019.</p> <p>The CCSO has seen considerable growth in this exhibition, both in participation and sponsorship.</p>
Arts and Culture - Develop activating unique spaces for cultural events	Completed	<p>Also been embraced by Artists and we are now seeing more high profile artists contacting Council wanting to be part of the unusual idea. Quoting - they had heard from other artists how amazing these concerts in a little town called Temora are.</p> <p>The CCSO presented Activating Unusual Spaces Temora at an ERA regional arts conference in August 2018 and has received considerable interest from other Councils wanting to know how TSC delivers the project.</p> <p>2018 saw:</p> <ol style="list-style-type: none"> <li>1. Moonbucca Station Woolshed - activated with Mike McClellan</li> <li>2. The Basement of the old John Meagher Building - activated with Michael Fix and Christine Collister</li> <li>3. The Basement of the old John Meagher Building - activated with Richard Gilewitz</li> <li>4. The Old Morangarell Church - activated with Jodi Martin</li> </ol> <p>The concept is working and with five more concerts booked or in the pipeline for 2019/2020 this is a valuable and successful project that the CCSO believes Council should continue to grow and support.</p>

Arts and Culture - Investigate suitable temporary sculpture spaces in Temora and at Lake Centenary	To be Completed in the Next Financial Year	Almost complete, report to go to September Council meeting.
Arts and Culture - Maintain membership of Eastern Riverina Arts	Completed	Membership to ERA maintained and voted at the AGM.  CCSO also maintained a position on the advisory Committee of Eastern Riverina Arts.
Arts and Culture - Provision of budget to enable access to no cost Eastern Riverina Arts (and others) programs	Completed	Budget provided
Arts and Culture - Support Temora and District Visual Arts Committee in their efforts in accessing grant funding or other means to purchase the Scout Hall.	Completed	Scout Hall purchased. However Council was unsuccessful in the Regional Arts funding program. Representations have been made to government regarding the processes used to determine the successful applicants. Will continue to seek funding streams.
Develop a Greeter Network to assist integration into the community	Not Progressing	No progress made due to the lack of interest. This project should be transferred to the Community Services Officer.
Develop opportunities for the conduct of Artisan Markets	To be Completed in the Next Financial Year	Working toward Temora Hand Made Markets
Establish a Sister City Committee to determine activities and future strategies	Completed	Committee established
Hold a creative Lifestyle Expo	To be Completed in the Next Financial Year	Proposed for October 2019 now working with members of imagine Temora and community group to deliver.
Hold a welcome function for new residents	Completed	Welcome New Residents BBQ was delivered in November. A very successful event full to capacity and wonderful positive feedback for Council. Local Member for Cootamundra Ms Cooke was in attendance and was extremely impressed by the initiative of Council and the attendance of new residents all with overwhelmingly positive feedback.  2019 Event to be held in November 2019
Host an Afternoon Tea for carers	Completed	Carers afternoon tea was held during National Carers Week - Friday 16th October 2018. 8 x carers attended the event.
Imagine Temora - Broaden the scope of the Lifestyle Cell	Completed	Lifestyle and arts workshops have been expanded to include Japanese cooking and six new creative writing workshops. If a TSC arts and cultural building is successfully achieved much further expansion will follow.  2018 saw the scope of workshops broadened with more new and interesting creative workshop planned for 2019/20. With workshops predominantly attended by females the CCSO will deliver some workshops specifically directed at 50 plus males in 2019/20.
Imagine Temora - Provision of an annual budget for the use within Council guidelines	Completed	Budget provided
Lake Centenary - Investigate grant opportunities for funding of community activities at the Lake	To be Completed in the Next Financial Year	Will continue to look for opportunities in 2019/20
Partner with Bland Shire regarding family day care provision.	Completed	Council is continuing to provide assistance
Partner with SWWCC to establish and promote access to free public Wi-Fi in key areas	Progressing	Since SWWCC was bought out by Field Solutions Group and the former IT Officer resigned from Council there has been no progress on this action.
Provision of a donation equivalent to rates for the Arah Park Community Hall	Completed	Donation provided
Springdale Memorial Hall - Provide financial support to Committee	Completed	All Works Completed prior to ANZAC Day Ceremony
Temora Memorial Town Hall - Support volunteers associated with Temora Town Hall Theatre	Completed	Ongoing. Celebration of 10th anniversary in 2019

NRCC House - Undertake upgrade of kitchen and toilets at Temora Library utilising grants and own source funds	To be Completed in the Next Financial Year	Kitchen completed. Toilets to be refurbished in 2020.
Temora Memorial Town Hall - Foyer Upgrade	To be Completed in the Next Financial Year	Project on track for the proposed opening which is scheduled for mid-September.
Temora Memorial Town Hall - Replace asbestos roof during refurbishment	Completed	Work completed.
Temora Memorial Town Hall - Upgrade lighting and sound equipment and refurbish main hall	Progressing	Project on track for the proposed opening function scheduled for mid-September

## Economic Development, Tourism & Resident Attraction

Action Name	Status	Annual Comment
Continually build rapport with relevant politicians	Completed	The EDM has maintained strong connections with relevant politicians by proactively networking at events and through establishing solid working relationships with departmental staff.
Develop priority projects to 'shovel ready' in order to take advantage of funding opportunities as they arise.	Completed	The EDM and town planner submitted an application for funding for Stage 5 of the Airpark under the Growing Local Economies fund. The Director of Environmental Services completed the plans for the Recreation Centre upgrade project.
Economic Development - Actively target intensive agricultural business in the Sydney basin	Completed	The EDM has been in contact with a number of organisations regarding intensive agricultural developments and ag research opportunities. The EDM also continues to work with FarmLink to grow opportunities at TAIC.
Economic Development - Attend quarterly RDA Riverina Economic Development Forums	Completed	The EDM has attended all quarterly updates hosted by RDA Riverina.
Economic Development - Be proactive, professional and discrete when following up development lead opportunities	Completed	The EDM ensures discrete and professional communications with developers. Temora Shire Council continues to receive praise from developers for being proactive and timely in dealings with both economic development and planning staff, resulting in more development inquiries sourced through word of mouth.
Economic Development - Conduct study to determine needs and develop strategies to address any housing shortfall in market	Completed	The Workforce Futures Study by RDA Riverina forecast the creation of 400 new jobs in the next 5 years. The Economic Boom Public Forum educated up to 250 attendees about the need for accommodation, stimulating discussions about development applications for new housing and subdivisions. Discussions have also progressed regarding the use of Apollo Place for low cost housing.
Economic Development - Connect businesses with complementary skills, needs and resources.	Completed	Council partnered with TBEG and other organisations to deliver a range of initiatives designed to upskill businesses in Temora Shire. The Prosper Initiative has helped reduce the number of empty shops by 40% in 12 months. The BREED business centre was also opened and is likely to be more effective once a new manager is recruited.
Economic Development - Create a development prospectus, including Aria Park and update the relevant pages on the Council website	To be Completed in the Next Financial Year	This action has stalled due in part to the high number of inquiries from developers. This action shall be carried over to the next year.
Economic Development - Develop strategies in partnership with South West Slopes Functional Economic Region in the Regional Economic Development Strategy by Department of Premier and Cabinet to benefit the economy of the region	Completed	The major project for Temora identified in the REDS was the upgrade of Temora Airport and expansion of the Airpark Estate. Council received funding for the runway upgrade and an application for funding for the Airpark Estate expansion was submitted under Growing Local Economies, the fund linked to the REDS program.
Economic Development - Develop strategies to invigorate the Hoskins St CBD to ensure future prosperity	Completed	The Prosper Initiative working group as a partnership between Council and TBEG has seen a 42% reduction in the number of shops identified as vacant in March 2018 through a series of activities conducting throughout the year.



Economic Development - Develop strategies to utilise empty shops in Ariaiah Park	Completed	Proactive engagement and support with the business community at Ariaiah Park has assisted the securing of a number of grants for the Ariaiah Park Hotel and development applications being submitted for new businesses in Coolamon Street.
Economic Development - Development of strategic partnership with Farmlink to attract new industry and provide opportunities for existing industry through diversification	Completed	The relationship between Council and FarmLink remains strong following the successful implementation of the GRDC funded upgrades. Staff at both organisations continue to work together to develop and promote facilities at TAIC that have attracted new tenants and conference organisers.
Economic Development - Facilitate a smooth DA process for investors	Completed	Council continues to receive praise from developers for being easy to do business with. As the reputation spreads the number of enquiries has increased. The strong and positive relationship between Economic Development, Planning and Engineering is core to the positive experience.
Economic Development - Facilitate and promote training for business through State, Federal and Regional agencies	Completed	Council have assisted in the promotion of a wide range of training and professional development opportunities over the past 12 months. This includes a diverse range of offerings from State, Federal and Regional agencies for both businesses and community groups. Council have also facilitate training opportunities through TBEG where the need is identified.
Economic Development - Maintenance of membership of NSW Business Chamber	Completed	The strength of the relationship with NSW Business Chamber remains strong as evidenced by the decision to host the Regional Business Awards in Temora in Sept 2019. The Chamber has also provided strategic advice and connections for developers who are working with the Economic Development Manager.
Economic Development - Participate in relevant conferences that focus on regional development issues	Completed	The Economic Development Manager has attended and been asked to present at a number a conferences focusing on regional development in the past 12 months. Include the LG NSW Tourism Conference, Foreign Direct Investment training, RDA Riverina DO Forums, the ABARES conference and the Small Business Friendly Councils conference.
Economic Development - Provide advice and support to the TBEG including provision of assistance to employ executive officer	Completed	The EDM provided ongoing support to TBEG throughout the year, including driving the Prosper Initiative, securing the relationship with BREED and introduction of the Business Centre, covering the EO role during periods of recruitment, training new EOs, and ensuring there is continued enthusiasm for executive committee nominees prior to the AGM.
Economic Development - Review options for the future operations of Temora Showground - Referred from 2017/18 Operational Plan.	Completed	Not required due to changes to management at Temora Showground which have addressed Council concerns
Economic Development - Review the effectiveness and relevance of Government and Non-Government programs for regional growth	Completed	The EDM maintains a strong connection with State and Federal agencies responsible for driving regional growth. This has ensured the Council is well positioned to take advantage of funding opportunities that help to further the organisations strategic goals, such as the Building Better Regions Fund and Growing Local Economies Fund for the Airport Upgrade and Airpark Expansion project.
Economic Development - Support TBEG in the delivery of events and initiatives	Completed	The past 12 months has witnessed the delivery of a significant number of joint initiatives by TBEG and Council, including supporting Warbirds Downunder with food vendors and main street events, the Prosper Initiative, BREED Business Centre launch, monthly Beers and Business events, Business Awards, and a Christmas event.
Economic Development - Undertake workforce planning with developers to determine likely spikes in population and communicate the impacts to relevant stakeholder in advance.	Completed	The Workforce Futures Study commissioned and delivered this year provided unprecedented insight into the future growth in population and the impact on demand for services in Temora Shire. The Boom Time Public Forum and resulting media coverage has helped stimulate conversations with the relevant stakeholders to begin planning for the expected growth.
Economic Development - Work with Environmental Services and local developers to ensure there is a sufficient pipeline of available residential land	Completed	The EDM has worked closely with the Planning Dept to ensure that the LEP review reflects the future needs of developers and a growing population as forecast in the Workforce Futures Study.

Economic Development- Review the relative cost of the provision of electricity and other utilities in Temora Shire- Referred from 2017/18 Operational Plan.	To be Completed in the Next Financial Year	This action has not commenced due to the sheer complexity of the task and the time it will take given the number of various fees and charges for various services and the volume of services providers in regional NSW. It is recommended this task be outsourced to an independent consultancy who is well versed in the field to ensure a like for like comparison.
Investigate options for the reuse of Greenstone Lodge if the facility becomes vacant	Completed	As the Narraburra Lodge expansion project gains traction, the Whiddon Group are closer to understanding the time frame in which the Greenstone will become available however they are not clear as to what their plans are for the building.
Investigate the viability of establishing a Country University Centre in Temora	To be Completed in the Next Financial Year	Delays on this project have occurred due to a number of reasons, primarily due to the difficulty in obtaining information regarding the set up and operational costs involved in running a CUC.
Maintain a local trades directory	To be Completed in the Next Financial Year	The directory is awaiting graphic design treatments. The task will need to be rolled in to the next financial year.
Maintain a subscription to Easy Grants & distribute to relevant stakeholders	Completed	Grant information is published throughout Council's communication channels with specific grant information directed at relevant groups and businesses where appropriate. This has resulted in a number of successful applications such as the funding obtained by the Arian Park Hotel and by Temora Harness Racing Club.
Maintain strong relationships with local estate agents to monitor markets and communicate to property owners	Completed	The EDM maintains a strong relationship with all real estate agents in Temora. This is evidenced by the participation of a number of agent employees on Council committees such as TBEG, the PVC and Resettlement Committee as well as participation in and support for initiatives such as Country Change.
Participate in regional programs to attract new residents eg Country Change	Completed	In addition to participating in and helping to drive the strategy for the Country Change program and expo, Council also undertook a new pilot initiative to attract residents this year in the refugee and migrant worker resettlement program. This has involved the formation of the Resettlement Committee, implementation of the Embrace Temora diversity awareness campaign, and the forging of new relationships with service providers in the field.
Partner with NSW Housing to purchase land to increase the availability of affordable housing	Progressing	Apollo Place land secured. Working committee formed to best determine design and usage options.  Meeting held with Dr Parry Homes Committee in December, 2018.
Promote opportunities for employment in aged related services including home and garden maintenance	Completed	The EDM and Communications Officer worked with Pinnacle Community Services to promote opportunities through Council's communication channels, as well as to explore new opportunities to secure staff, such as the Refugee and Migrant Worker Expo.
Support developments that broaden the range and raise the quality of visitor experiences in Temora Shire.	Completed	TADVAC, Teapots, Saws and woodworking tools display, Puttyfish & Treasure Mini Golf, Arian Park Hotel, Meredie's glass Art and Collectables and the Mobile blood van have all supplied brochures to the VIC. 70 information bags have been handed out to the RV muster and car clubs in the last few weeks.
Support relevant organisations to prepare grant applications	Completed	Communication and support provided to a number of organisations and businesses throughout the year resulting in successful grant applications for the Temora Trotting Club and Arian Park Hotel.
Tourism - Complete construction of tourist information bays - Referred from 2017/18 Operational Plan.	Completed	All four information bays were completed in January 2019
Tourism - Develop tools that encourage conference and event's organisers to come to Temora Shire	Progressing	Officers are now well positioned to develop the materials after listing with Everywhere Venues and doing site visits with DNSW's Regional Conferencing Unit.
Tourism - Encourage the development of new events for Taste Riverina	Completed	Council participated in Taste Riverina at Handmade Markets, promoting the Canola Trail as well as encouraging operators to list food related events on the Taste Riverina website.

Tourism - Encourage the provision of additional visitor accommodation during peak periods	Completed	Ongoing project
Tourism - Ensure all accommodation options are listed on Get Connected, Council Website, Google and Trip Advisor	Completed	This is an ongoing process encouraging people to register with organisations like Get Connected, Google and Trip Advisor
Tourism - Implement actions from tourist signage study	To be Completed in the Next Financial Year	Urban audit is in process and should be completed by the next quarter. Rural signage completed.
Tourism - Maintain membership of, and actively participate in, regional tourism bodies	Completed	The EDM held the position of Chair of Thrive Riverina and actively drove the regional tourism strategy in partnership with DNSW and Destination Riverina Murray.
Tourism - Promote the use of booking engines to accommodation providers	Completed	Ongoing project
Tourism - Provide a budget and associated policy for the PVC for the purpose of promoting and developing events and tourism initiatives	Completed	RV Muster held at Easter 2019 raising \$7,000 for Platform Y and attracting 80 caravanners.
Tourism - Work with Junee and Coolamon Shire's to actively develop and promote the Canola Trail experience and brand in all relevant tourism channels	Completed	The brand continues to grow in strength with support from Destination Riverina Murray. Maps were reprinted, social media channels created, and the Canola Trail visitor guide instigated.
Utilise support available through Randwick City Council	Completed	Randwick City Council provided two contributions of drought assistance funding which was distributed by the Salvation Army to residents in need through TBEG's Temora Gift Gard program.
Visitor Information Centre - Maintain accreditation	Completed	The VIC has a level 2 accreditation until 30 September 2019
Visitor Information Centre - Improve tourism signage	To be Completed in the Next Financial Year	Signage audit completed. Visitor information bays installed and designer engaged for the VIC redesign.
Visitor Information Centre - Provide report on Implementation of design changes for the Temora VIC space	To be Completed in the Next Financial Year	Katie Keith Design has been contracted for her services for the new Interior Design of the VIC. Three meetings have been held with Mrs Keith to discuss the design. Awaiting plans.

## Emergency Services

Action Name	Status	Annual Comment
Hold 3 (three) meetings of the LEMC annually	Completed	Meetings held
Support for Local Emergency Management Committee (LEMC)	Completed	Ongoing support provided by Council LEMO in conjunction with REMO delivered mostly through LEMC Meetings.

## Engineering Services

Action Name	Status	Annual Comment
Commence review of current construction methods to ensure consistency	To be Completed in the Next Financial Year	Deferred to 2019/2020
Develop procedures and templates for the provision of a business case for all capital works on Council land not covered by asset development plans (roads, plant, transport infrastructure)	Completed	Process template developed and will be implemented in 2019/20 financial year
Develop, refine and implement asset specific plans for transport infrastructure including: Asset Hierarchy, Hierarchy Objectives, Maintenance Targets, Defect Management, Risk Management Inspection	Completed	Review of current condition currently being undertaken in preparation of 2019/20 transport asset revaluation. This process inc revaluation will improve accuracy of AMP.
Development of a maintenance Memorandum of Understanding (MOU) with utility companies working within the road verge and nature strip	To be Completed in the Next Financial Year	MOU draft have been sent to Goldenfields Water for comments. Very slow progress and most likely this action will roll over to next year
Employment of an engineering intern from CSU	Completed	Complete. Interested in Council considering pursuing a longer term (3-4 year) engineering trainee or cadet.
Review of engineering policies and procedures	To be Completed in the Next Financial Year	Roll forward to 2019/20. Can't currently resource.
Review of plant and equipment policy framework and Asset Management Plan	Completed	Updated annually
Road Safety - Campaigns include: Speed, Drink Driving, Fatigue, Driver Distraction/ Inattention, Seatbelts/Child Restraints, GLS (x2), Mobility Scooter Workshops, Pedestrian Safety, Older Drivers, Safety Around Schools, Young Drivers	Completed	Completed
Road Safety - Conduct local projects including (but not limited to): Bike Week Campaign, Stepping On Programs – with local Allied Health, Youth Programs (e.g. Cool Heads), Fatality Free Friday Campaign, Road Rules Awareness Week Campaign, Bus Safety Awareness Week Camp	Completed	Completed
Road Safety - Conduct stakeholder meetings and community consultation on local road safety issues	Completed	Completed
Road Safety - Maintain RSO Facebook page and update Council's social media platforms and website with up-to-date road safety information	Completed	Regular updates to social media platforms with road safety information



Road Safety - Participation in the Local Government Road Safety Program and adherence to terms of LGRSP Agreement	Completed	Participation in LGRSP continuing
Road Safety - Retention of the Safe Systems Approach to planning, development and implementation of RSO programs to improve road user safety in local communities	Completed	Completed
Road Safety - Review of Rural Bus Stops and Pick Up/ Drop Off points	To be Completed in the Next Financial Year	To be held over until FY2019/20 - Rural School Bus project planned which will cover this requirement

## Engineering Works

Action Name	Status	Annual Comment
Audit of official gazetted road naming data and establishment of list of TSC gazetted road names	Completed	Action was investigated but due to resourcing, not proceeded with. Roads are updated on a case by case basis.
Develop a formal Street Tree Policy dealing with replacement species, early care and maintenance, planting location, adjacent asset protection and removal rehabilitation	To be Completed in the Next Financial Year	Still sourcing information.
Implement priority actions for removal and replacement of street trees	Completed	Priority action is to replace Dead - Dying and Diseased Trees from the Tree Audit annually and replace with same.
Review and mapping of road network ownership including Crown Land	Completed	Map provided of Crown Roads although accuracy is questionable. Investigated on case by case basis.
Review footpath policy to ensure it is based on community service expectations	To be Completed in the Next Financial Year	Roll to 2019/20. Construction and maintenance procedure outstanding.
Review the Pedestrian Access and Mobility Plan (PAMP) in conjunction with Council's Engineering Department, Temora Shire Council Access and Equity Committee, local organisations (eg. Pinnacle) and Councillors, and provide details on road safety concerns. Involve disability groups in consultation.	Completed	Complete

## Environmental Services

Action Name	Status	Annual Comment
Ariah Park - Report to Council on options for the Ariah Park Nature Reserve	To be Completed in the Next Financial Year	No action. Unsure of scope/intent of this objective and whether it is still relevant.
Commitment by Council to the Fight the Fruit Fly Committee	Completed	Environmental Liaison Committee Funding of \$1500 has been sought and received.  Payment of \$1500 has been forwarded to the TFFF Committee.
Review the operational responsibility and name of the Environmental Liaison Committee	Completed	Committee re-established with renewed Terms of Reference and is working effectively with the assistance of the Landcare Support Officer, Brit Turner.
Support the activities of the Bland/ Temora Landcare groups	Completed	Programs continuing with Landcare Officer.

## Governance

Action Name	Status	Annual Comment
Advocate on behalf of the Community for the retention of:	Completed	Ongoing advocacy
* Schools within Temora Shire		
* Health Services within Temora Shire		
* Adequate Police Numbers		
* Electoral Commission re pre-poll voting in Temora in State and Federal Elections		
* Lobby for the retention of R2R and FAG funding		
* Lobby for constitutional recognition of Local Government		
Ensure all available funding options are utilised to achieve the Council projects outlined in the Delivery Program	Completed	Constantly reviewing available opportunities
Establish flexible work practices to encourage an inclusive working environment	To be Completed in the Next Financial Year	Staff working in Administration & Town Planning currently utilising flexible hours. Consideration needs to be given to the demands on the rest of the departments to cover such flexibility.
Investigate corporate offerings for Councillors and Senior Staff representing Council (ties, blazers etc)	To be Completed in the Next Financial Year	Will be considered in 2019/20 financial year
Lobby state and federal governments for ongoing increased local road funding	Completed	Ongoing advocacy
Maintain communication at an official level between Council and Temora Hospital administration and LHAC	Completed	Council involvement on LHAC maintained
Maintain communication at an official level between Council and the Temora Community Centre	Completed	Participation in Interagency maintained
Maintain membership to following organisations: Eastern Riverina Arts, REROC, Riverina JO, Destination Riverina Murray, Thrive Riverina, Riverina Food Network, Local Government NSW, Economic Development Officers Network, Riverina Regional Library Service, Country Mayors Association	Completed	Memberships maintained

Provide the Mayor with the appropriate information to best represent the Shire's needs.	Completed	Ongoing advice and information given.
Review the Workforce Plan including workshop with key staff	Completed	Workforce plan has been reviewed annually. Meeting with relevant departments not yet held.
Villages - Hold a committee meeting (Assets & Operations) at Springdale	Completed	Meeting held at Springdale in April.

## Heritage

Action Name	Status	Annual Comment
Bundawarra Centre - Consider report on succession planning	Completed	Report presented to September 2018 council meeting. The report was noted.
Bundawarra Centre - Develop and implement re-branding strategy for Rural Museum	Completed	The rebrand of the "Rural Museum" project is virtually complete. Council and the Temora Independent now routinely refer to the "Bundawarra Centre" or simply "the museum". Only the entrance signage upgrade and a revamp of the roadside signage remain to be addressed
Bundawarra Centre - Develop Rural Museum social media presence	Completed	With the rebrand of the Bundawarra Centre and the ongoing social media posts for Backstory and historical photos, the Bundawarra Centre social media presence has increased.
Bundawarra Centre - Support the concept of hosting temporary travelling exhibitions	Completed	The Valentine Lawler, Temporary Exhibition Gallery at the Bundawarra Centre has hosted regular guest exhibitions over the past year. The intervening periods have allowed the visiting public the chance to also enjoy the significant permanent displays the gallery hosts.
Commitment to the Temora Shire Sportsman Walk of Honour including provision of budget as required	Completed	No successful nominees in 2018-2019
Heritage - Continue the Temora Heritage Advisor program	Completed	Strong appointments for this year. Town Hall project has commenced and Springdale Hall project all going well. Applications for next year's funding submitted.
Heritage - Review Items of Environmental Heritage as part of Temora Local Environmental Plan review	To be Completed in the Next Financial Year	Preliminary community consultation is complete. No written objections received. Draft planning proposal complete and endorsed by Council. Planning proposal is being considered by NSW Planning, Infrastructure and Environment to proceed to formal consultation stage.
Heritage - Support the Heritage Assistance Fund. Support community heritage groups in accordance with policy	Completed	Ongoing - 2018/19 Heritage Assistance Fund Allocation exhausted. Application made to Local Member for additional funds. Awaiting reply.  No additional funds available. 2018/19 Allocation exhausted.
Heritage - Support the Temora Heritage Committee	Completed	Nearly expended all Heritage Assistance Fund to community groups/members - very positive start. Numerous projects are on the go. Up Close & Personal booklet launch completed - nearly all books sold.
Temora Railway Precinct - Provide resources towards enhancement as a heritage tourism and event destination	Completed	Path completed. Support for Committee.
Bundawarra Centre - Construct bridge over dam	To be Completed in the Next Financial Year	The Bundawarra Centre Manager is looking for other cheaper options (including the option of the purchase of an existing railway bridge at Narrandera) with the work planned to be carried out in the 2019/20 Financial Year.

## Property Services

Action Name	Status	Annual Comment
Report statistics of number of Development Applications, Complying Development Applications and assessment times. Planning Reports to Council where required	Completed	All Reports Submitted within OLG timelines
Support Friends of Temora Shire Cemeteries	Completed	Attend regular meetings, attend to email requests promptly and attend the site frequently when they are there undertaking their volunteer work to see if there is anything that they require.
Temora Recreation Centre - Temora Swimming Pool temporary repairs/ paint	Not commenced	Not completed due to future redevelopment plans.
Ariah Park Swimming Pool - upgrade facilities	To be Completed in the Next Financial Year	Work to be completed prior to the opening of the 2019/20 Swimming season.
Council Chambers - Renovate reception area	Not Progressing	Deferred indefinitely. Different approach now proposed.  Staff believe a complete long term plan/layout review is more appropriate than the ongoing piece meal refurbishment works being continually undertaken.
Council Chambers - replace remaining fluorescent globes with recessed LED lights	Completed	Project completed
Temora Recreation Centre - Planning report for upgrade required to Temora Swimming Pool	Completed	Design finalised by working party. For Councils decision.
Temora Recreation Centre - Purchase of new pool blanket for Temora Pool - funding shared with swimming club	Completed	Blanket purchased.
Temora Recreation Centre - resurface sports floor	Completed	Work completed
Temora Recreation Centre - Upgrade amenities	Completed	Work completed
Temora Cemetery - Construct northern drainage dish drain or reshape earth drain	To be Completed in the Next Financial Year	Drainage will be delivered concurrently with heavy patching and resealing
Temora Cemetery - Heavy patching and resealing of internal road	To be Completed in the Next Financial Year	Heavy patching and resealing will be delivered concurrently with drainage. Primary design meeting and staff consultation completed
Temora Cemetery - Install two (2) plinths to incorporate existing headstones	Completed	Completed
Davey Park - Upgrade public toilets	Completed	Project completed within Budgetary constraints



## Public Health

Action Name	Status	Annual Comment
Advocate for the maintenance and additional services at Temora Hospital	Completed	Ongoing advocacy
Proactively support and promote community mental health facilities and programs	Completed	<p>Supported projects and events through Temora Community Centre.</p> <p>Ride for Men's Mental Health</p> <p>Mental Health Movie to be delivered at the Temora Town Hall Theatre that includes two Temora residents.</p> <p>Calmer Farmer</p> <p>Ride For Wellbeing</p> <p>October Mental Health Month</p> <p>Invited mental health service providers to Active Ageing Expo 19 March 2019</p> <p>Three community Mental Health worker attending the Temora Drought breaking Bash including a workshop from Mr (China) John Harper of Mate Helping Mate fame.</p>
Provide inspections of food premises, including Scores on Doors Policy	Completed	Completed end of year report
Support Local Health Advisory Committee	Completed	Ongoing support for LHAC

## Recreational Services

Action Name	Status	Annual Comment
Bob Aldridge Park - Investigate drainage solutions	To be Completed in the Next Financial Year	Roll forward and formalise design to seek future grants.
Data collection, asset register and mapping of recreational spaces	To be Completed in the Next Financial Year	Roll into 19/20. Can't resource and not a high priority at this point.
Implement program to upgrade irrigation valves	Completed	Valves are upgraded as needed.
Investigate the issue of collection of an equitable contribution towards the provision and maintenance of sports lighting facilities from sporting groups	To be Completed in the Next Financial Year	Plan to deliver a function review of Recreation and Open Space Assets off the back of Rec and Open Space Policy and Crown Land Management Plans.
Nixon Park - Investigate drainage solutions for Nixon Park No. 2	To be Completed in the Next Financial Year	Refine design to allow for grant application.
Plan, develop and maintain facilities, parks and gardens that respond to the needs of the community	To be Completed in the Next Financial Year	Linked to Rec and Open Spaces Policy under development and Rec and Open Spaces AMP not commenced.
Provide a robust playground inspection system for all Council facilities	Completed	Complete
Review the adequacy of current sporting grounds, including potential consolidation of facilities	Not Progressing	With Council not investigating potential use of recreational land, this action is redundant and should be removed.
Hillview Park - refurbishment of gardens and pathway	To be Completed in the Next Financial Year	The outstanding component of the project (path refurbishment) will be completed in the first quarter of 2019/20 when contractor becomes available.
Lake Centenary - Construct an off leash dog area	Completed	Dog Off leash Area complete. Publicity to be undertaken in 2019/20
Lake Centenary - Construct new playground	To be Completed in the Next Financial Year	Design completed. Deliver in 2019/20.
Lake Centenary - Installation of erosion control on northern bank (subject to 50% funding by users)	Completed	Work completed.
Lake Centenary - Installation of fire pits	Completed	Firepits installed
Lake Centenary - Installation of foreshore material at the swimming area and boating area	Completed	Material has been installed on foreshore - Task is complete.
Ariah Park Recreation Ground -Upgrade Ariah Park skate park	To be Completed in the Next Financial Year	Roll to 2019/20. Target design and reporting to Council in 2019 calendar year.
Ariah Park Recreational Ground - Extend and upgrade amenities block for football/netball	Completed	Works completed
Nixon Park - Fencing of play equipment	To be Completed in the Next Financial Year	Funded in 2019/20
Nixon Park - Installation of play equipment and soft fall	Completed	Playground installed
Nixon Park - Modification and expansion of Nixon Pk No1 clubhouse	To be Completed in the Next Financial Year	Project to be postponed until 2019/20 to fit in with user groups and allow time to redesign project to fit in with budgetary constraints..
Nixon Park - Modification to amenities building	To be Completed in the Next Financial Year	Design work finalised and costed. Application under SCCF in 2019/20.
Nixon Park - New Rugby League canteen and associated storage	Completed	Completed and operational.
Temora Golf Club - install irrigation infrastructure	To be Completed in the Next Financial Year	Third Party Job (council not involved). Scheduled for delivery at start of 19/20 FY.
Temora Tennis Courts - redevelop 4 new synthetic courts	Completed	Third Party Job (Council not involved).

Temora Town Netball Courts (Boom Complex) - resurface 2 netball courts	To be Completed in the Next Financial Year	Underway. Completion expected in September 2019
Temora West Sports ground - Construction of new amenities block	Completed	Project completed

## Regulatory Control

Action Name	Status	Annual Comment
Conduct a review of the Temora Local Environmental Plan 2010 involving development of a discussion paper and community consultation	To be Completed in the Next Financial Year	Ongoing, to be completed in segments in the 2019/20 Financial Year.
Continue relationship with Temora vet and pet rescue groups	Completed	Working together to relocate and house unwanted and unclaimed animals, rescue groups are responding well .
Investigate the process for the subdivision of heritage homes in the RU1 zone on blocks of less than 40ha	Completed	Council is able to consider proposals that involve the creation of smaller residue lots on rural land that contain a dwelling on their merits. Council must consider the issue of managing the potential for future land use conflict through sufficient land use separation.
Provide a calendar of regulatory issues to be addressed throughout the year, such as information flyers about responsible pet ownership	Completed	Narraburra News articles published.
Provide annual inspections of beauticians, hairdressers, mortuaries premises	Completed	Continuing positive relationships. Notifying whenever there is any legislative changes. New premises opened.
Provide inspections of septic tanks in accordance with risk category	Progressing	Still updating the register. Reviewed Councils Onsite Sewage Management Policy.
Provide inspections of swimming pools in accordance with Council's policy, every 3 years or at the time of sale	Completed	Narraburra News article regarding spring checks for Home owners undertaken. Continuing the inspections as per legislation when property is sold. Working towards another audit process. Summer saw a number of aboveground pool complaints - attended to complaints requesting removal or to meet compliance.
Provide monthly report to Council about ranger activities including parking, companion animals	Completed	Monthly report to council on going with all movements.
Use of social media to advertise availability of companion animals	Completed	Social media including face book proving successful especially with lost pets, majority of companion animals housed out of the area.

## Resident Services

Action Name	Status	Annual Comment
Maintain CCTV system in Temora to a modern standard acceptable to the users of the facility.	Completed	<p>CCTV camera installation completed at the Depot. All cameras are operational.</p> <p>Engineering works manager has asked to have one of the cameras moved from the office building and up to the corner of the shed for a higher, better view of the depot exit gate. This information has been passed onto Advanced Comms.</p> <p>Cameras at Temora West park need replacing. A quote requested has been made to Advanced Communications with not response as of yet.</p> <p>Main street roundabout cameras have been replaced with newer models,</p> <p>Town hall camera locations have been determined, however we are still not ready for installation.</p>
Provide the Service NSW Agency at no cost to Council that meets the needs of residents	Completed	Transactions at Councils Service NSW agency have met our output requirements and the agency is being provided at no cost to Council
Utilise public events to acknowledge volunteers for example Volunteers Week, Local Government Week and nominating volunteers for awards within the community.	Completed	<p>Delivered Volunteer Awards during Local Government Week 2018</p> <p>Organised and transported Temora volunteers to Attend Volunteer Summit 2018</p>
Villages - Provide GWCC drink station to Springdale	Completed	Installed
Villages - Retain staff member at Aria Park	Completed	Position Maintained
Villages - Support community in the establishment of a nature walking track and bicycle track from Broken Dam Heritage Area to Aria Park Cemetery	To be Completed in the Next Financial Year	No action. Will look to work on in 2019/20.
Install new entrances to Temora township	To be Completed in the Next Financial Year	Tree removal completed on Goldfields Way and Burley Griffin Way. Earthworks and tree planting to commence in 2019/20
The Pines - Install traffic control bollards to limit access following resident representations	Completed	Completed
Villages - Install landscaping and street furniture in Coolamon Street, Aria Park	Completed	Now funded, we will refine the design aiming to start construction in mid-2020.

## Risk Management

Action Name	Status	Annual Comment
Commit to the conduct of regular Risk Management meetings	Completed	Development and training for risk management committee to take place in Q4 of 2019
Develop a Risk Management Action Plan that will assist Council to counteract new challenges arising in to the future (eg technological changes, climate change)	To be Completed in the Next Financial Year	Risk identification and assessment across all sites and functions is underway - Platform Y / Rail Precinct; Works Depot; Sewage & Effluent Water Scheme.
Develop a Risk Management framework for Council.	To be Completed in the Next Financial Year	Risk identification and assessment across all sites and functions is underway.  Return to work program / rehabilitation fully re-written in accordance with current legislation.
Develop an integrated safety, quality and environmental management system to ISO 9001, 4801 and 14001 certification	To be Completed in the Next Financial Year	Struggling to resource. Progressing slowly. Considering engaging a consultant to assist.
Develop and implement a structured Risk Audit program	To be Completed in the Next Financial Year	Set up of Pulse enterprise risk management module complete. Risk areas identified and owners allocated. Risk identification and assessment documentation developed. Risk identification and assessment across all TSC sites and functions is underway.
Integration of Quarry Management Plan into the Council Integrated Risk Management Plan	To be Completed in the Next Financial Year	Has been a lower priority whilst working on other WHS requirements.
Replace grass on roundabouts in Hoskins Street with concrete	To be Completed in the Next Financial Year	Survey completed. Design complete. Work will be carried out next financial year. RMS consulted regarding funding contribution.
Undertake Employee programs to support employees in the workforce, including:	Completed	Have made contact with NSW health on Mental Health First Aid Training, they will be running 2 sessions in Temora before September. To be discussed with operational and senior managers, skills development opportunity for those with direct reports.
* Hearing Tests		
* Mental Health Programs		EAP / Mental Health Programs have been shared with entire workforce. Hearing tests are due in 2019.
* Skin Checks		
* Employee Assistance Programs		Ongoing program
* Health Checks		
* Team Building Exercises		



## Sewerage Service

Action Name	Status	Annual Comment
Address actions for 2017 Gap analysis and develop a pathway to compliance	To be Completed in the Next Financial Year	Roll into 2019/20. IWCM process should be complete in 2019/20. RWMP may be 20/21.
Ensure all staff involved in the sewerage function receive appropriate industry specific training for managers and operators	Completed	Ongoing
Investigate options for the installation of sewerage services within Arian Park	To be Completed in the Next Financial Year	Will be addressed as part of IWCM process in 2019/20.
Investigate Renewable Energy at Sewerage Treatment Plant	To be Completed in the Next Financial Year	Roll to 2019/20. OEH Program will give Council access to free expert consultants in the area of energy efficiency and renewable energy. All council properties including the sewerage treatment works will be addressed within this program.
Undertake CCTV inspection, smoke testing and condition rating of sewerage reticulation network including removal of sewerage infiltration	Completed	Ongoing program
Undertake Upgrade and renewal works on Sewerage and Recycled Water in accordance with identified program	Completed	Ongoing Program

## Support Services

Action Name	Status	Annual Comment
Review the adequacy of current materials from Council quarries	To be Completed in the Next Financial Year	Reallocate to WM
Review the Quarry Management Plan on a biennial basis	To be Completed in the Next Financial Year	Staff undertaken Production Manager Training.
Undertake review of the operations at Temora Shire Council Depot	To be Completed in the Next Financial Year	P&G Shed & Store remodelling complete. New store mezzanine floor constructed. New reception/store office construction underway. Staff car park driveway construction in progress. All material from Narraburra Street stockpile is shifted to depot and cleaned up.

## Transport Infrastructure

Action Name	Status	Annual Comment
Commitment to the long term facilitation of efficient heavy vehicle access through Temora Shire subject to minimisation of impact on: Resident amenity, Council finances, Resident safety	To be Completed in the Next Financial Year	HVAR and consideration of 4 and 5 axle crane access to be considered in 2019/20
Develop a project brief for the construction of an Alternate Heavy Vehicle Route around Temora based on the preferred route	To be Completed in the Next Financial Year	Have met with RMS regarding councils preferred routes and current HV constraints. Awaiting feedback from RMS.
Develop submission and advocate politically for funding for the preferred route	Completed	Ongoing advocacy. Meeting with Roads Minister in August 2019.
Make application for a minimum of one (1) Fixing Country Roads grants annually	Completed	Complete
Seek funding (Full) for the installation of a roundabout and associated infrastructure at the corner of Hoskins & Polaris Streets	To be Completed in the Next Financial Year	Roll to 2019/20. Awaiting draft detailed design.
Seek funding for the upgrade of truck stop/ rest area at Ingalba on Burley Griffin Way	Progressing	
Undertake a progressive assessment of local road network for potential RAV use	To be Completed in the Next Financial Year	Not a high priority considering we are granting access already. We will do something in this space but it may not be for 12 months or so.
Undertake service level review of Hoskins St maintenance	To be Completed in the Next Financial Year	Haven't been able to resource.
Undertake Kerb and Gutter construction and maintenance in accordance with the Kerb and Gutter Assets Capital Works Program	Completed	Ongoing program
Undertake Footpath construction and maintenance in accordance with the Footpath Assets Capital Works Program	Completed	Ongoing Program
Undertake Cycleway construction and maintenance in accordance with the Cycleway Assets Capital Works Program	Completed	Ongoing Program
Undertake Rural Unsealed Roads construction and maintenance in accordance with the Rural Unsealed Roads Assets Capital Works Program	Completed	Ongoing Program
Undertake Urban Sealed Roads construction and maintenance in accordance with the Urban Sealed Roads Assets Capital Works Program	Completed	Ongoing Program
Undertake Urban Unsealed Roads construction and maintenance in accordance with the Urban Unsealed Roads Assets Capital Works Program	Completed	Ongoing Program
Undertake Pavement Rehabilitation/ Widening in accordance with the Pavement Rehabilitation / Widening Assets Capital Works Program	Completed	Ongoing Program
Undertake Rural Sealed Roads construction and maintenance in accordance with the Rural Sealed Roads Assets Capital Works Program	Completed	Ongoing Program

Undertake Fixing Country Roads/ Heavy Vehicle Safety and Productivity Program in accordance with the determined program	Completed	Ongoing Program
Undertake Regional Roads Program in accordance with the determined program	Completed	Ongoing Program

## Waste Services

Action Name	Status	Annual Comment
Continue support for Clean-up Australia Day program and anti-litter promotion	Completed	Awaiting National Day to open registrations to receive pack  Notified advertising - upon request and available crew members - Arianh Park is included in the bulky item collections
Efficiently enforce legislative requirements to abate nuisance caused by overgrown lots	Completed	System of letters reminding residents regarding clean up working efficiency.
Efficiently investigate and enforce the legislative requirements related to illegal dumping	Completed	Litter and illegal dumping monitored regularly is at a minimum at the moment. .
Further investigate kerbside co-mingled recycling options including cost and logistics including community consultation	Completed	No further action following Council decision to allow the draft community consultation plan to lay on the table. (June, 2018 meeting)
Provide access roads to new landfill cell	Completed	New access cell opened to public 1st October, 2018.
Support and expand the Adopt a Road Program	Completed	Program supported

## Water Services

Action Name	Status	Annual Comment
Complete the development of an Integrated Water Cycle Management Plan (IWCMP)	To be Completed in the Next Financial Year	Roll into 2019/20. IWCM process should be complete in 19/20.
Data collection, asset register and mapping of rural storm water assets	To be Completed in the Next Financial Year	Processing, valuation and mapping remain incomplete.
Data collection, asset register and mapping of urban storm water drainage assets	To be Completed in the Next Financial Year	Data processing, valuation and mapping targeted for 2019/20
Make application for a minimum of one (1) Safe and Secure Water grant annually	Not Progressing	Linked to Integrated Water Cycle Management. Ongoing.
Make application for grant for Flood Study of Arianh Park and Springdale	Completed	Complete
Seek funding for the delivery of a Temora Floodplain Risk Management Study and Plan	To be Completed in the Next Financial Year	Application complete. Awaiting announcement.
Undertake a Flood Study for Temora	Completed	Complete
Undertake Stormwater Drainage construction and maintenance in accordance with the Stormwater Assets Capital Works Program	Completed	Ongoing program

## Youth

Action Name	Status	Annual Comment
Acknowledge the definition of Youth incorporates young people up to age 25 inclusive	Completed	The Youth Team is growing consistently with new members each term. We have attracted 13 new members in July alone. We have a number of ages attending programs from 10 to 23.
Celebrate village talent by inviting young people to perform at Shire events	Completed	Performance opportunities have been created for village young people and invitations made. Due to existing commitments, the groups have not been able to perform. The YO has subsequently started vocal workshops with Temora and Arah Park young people to increase their confidence. It is hoped that as this group develops it's skills they will have the opportunity to perform as a choir. The Culture and Performing Arts team has performed at the RV Muster event and also to their peers and parents at Platform Y. Village young people are represented in this group.
Conduct weekly youth cultural, hospitality, gaming, rock, wellbeing, leadership and media groups	Completed	Four, weekly programs have been conducted at Platform Y over the last 12 months, including Culture and Performing Arts, two Hospitality groups and Gaming. The Youth Leadership Team continues to meet on a fortnightly basis. The Entrepreneur, Environment and Wellbeing Teams meet on an event basis, along with the Sound Technician mentoring group.  The Hospitality Team has increased its focus on life skills including nutrition, financial literacy, hygiene, cooking and food safety.
Create program content and resources for youth programs	Completed	This is a continual weekly requirement for our groups to keep the programs engaging and current. This process has led to improvements in outcomes for the teams, including a shift to life skill focused programming and development of Healthy Eating Guidelines.
Develop and run weekly activities to allow young people to meet, connect and interact socially	Completed	There are 4 programs running each week during school terms for 2019, along with a fortnightly Leadership Team meeting, and several event based programs. The July school holiday programs alone included 5 events including two cooking workshops with local chefs, a vocal workshop with a local band, minute to win it competitions and leadership opportunities. This program of events attracted 13 new members.
Development of a program for school holiday activities	Completed	Over 20 activities have been run during school holidays this year, including culture, art, music and cooking workshops. The programs are guided by the Youth Leadership Team and have proved to be a great source for attracting new members into our weekly programs.
Formulate strategy to bring village and town young people together	Completed	A number of village young people are regularly attending Platform Y weekly workshops, and also participating in holiday workshops. Further opportunities for connecting village and town young people through school based activities are being developed.
Hold a Youth Team afternoon tea hosted by the Mayor	Completed	A round table discussion between the Youth Leadership Team and Council was conducted on Friday 12th April as part of Youth Week Celebrations.
Investigate the provision of vocational scholarships to local students	To be Completed in the Next Financial Year	For the consideration of the Scholarships Committee.
Investigate viability of "The Youth Room" at Arah Park becoming a youth hub for villages	Completed	The YO along with members of the Arah Park Advisory Committee agreed that running "The Youth Room" as a youth hub was not viable. Other uses for this space are being discussed through Council.
Maintain and develop Platform Y as the centre for Youth activity in Temora Shire	Completed	Platform Y is now used 4 days per week, and the kitchen 2 days a week during school term. The space is used up to 6 times in the holidays for youth based activities, and numbers are growing every term.
Marketing material to show youth mission statement	Completed	Youth membership form has youth mission statement. Marketing material will continue to focus on sharing the youth team's message of inclusion.

Participate in regional Youth activities where available	Completed	<p>The Temora Youth Team hosted the annual REROC Youth Leadership Conference during Term 3 attracting participants from all over the Riverina. Several youth team members presented at the conference and we also provided youth MC's for the event.</p> <p>The Temora Youth Team conducted Youth Week Activities aligned with the State initiative</p>
Partner with local businesses and experts to support teams	Completed	<p>The Temora Youth Team is represented on TBEG. The YO and EDM are working together to investigate the viability of creating partnerships between young people and local businesses to provide technical support in return for employment opportunities, as well as strengthen career transition opportunities, education and potential.</p> <p>The Youth Hospitality Team has partnered with a number of local businesses, groups and community members through the "Share a recipe" initiative.</p>
Partner with Pinnacle Services to provide targeted programs that support and engage the young people in their care	Completed	We have Pinnacle members involved in weekly activities and performances at local events. The YW liaises with parents and workers to ensure that we are meeting their individual needs.
Partner with TemFM to train members of the team to run a regular youth radio spot on local radio	Completed	Two youth teams, including 5 young people have represented the Temora Youth Team on TemFM this financial year. The two teams have now concluded due to University commitments and relocation at the conclusion of 2018.
Provide one (1) scholarship to the Temora and District Education Fund	Completed	Scholarship provided
Provide scholarships in accordance with policy to be determined by Council through the Scholarships Sunset Committee	Completed	Scholarship provided
Schools are involved in learning about local natural resource management. Work with schools to develop project opportunities	Completed	<p>Ongoing. Landcare Support Officer actively involved in School curriculum, through Environmental Education Sites, Lake Cowal Conservation Centre and Hillview Park Community Garden.</p> <p>Community Gardens Re-launch completed.</p>
Support the concept of the Young Citizen of the Year Award as a way of recognising Youth	Completed	Ongoing support provided
Undertake a survey of young people to establish activities to be held during the year	Completed	<p>The Youth Leadership Team is questioned regularly about what they would like to do, and they report back from their respective teams to Leadership for discussion. The YW completes regular surveys with the weekly groups, and all holiday program participants are asked to reflect on their experiences in survey forms.</p> <p>The YO conducted a detailed focus group of recent school leavers to assist in development of a support program for young people transitioning into University/workplace options.</p>
Undertake careers promotion to local high school students in Local Government Week	Completed	<p>Delivered Temora Shire Council Local Government Week Careers Bus Tour - Local Government Week 2018</p> <p>Have arranged and co-ordinated 2019 bus tour to be delivered Local Government Week 2019 Wednesday 31 July 2019</p>
Youth Hospitality Team to promote Youth team through catering and service opportunities	Completed	The Hospitality Team has catered for local events, and received excellent feedback in regards to both their products and their service expertise. For example the Youth Hospitality Team catered for two events at the RV Muster, attracting great attention to the team, and being chosen as the beneficiaries of a substantial donation.
Youth Officer to visit villages/schools on a regular basis to build rapport and partnership opportunities	Completed	The YW and YO have conducted several meetings throughout the year with various representatives at our local schools. These meetings have resulted in partnerships relating to career ventures, performance, workshop opportunities, use of Platform Y, and program development.

## Capital Works

Description	2018/2019	Not Completed/ planning in place
Temora Town Entry Points	13,487.06	Ongoing
TAIC - Sewerage Overflow Dam	59,632.97	Completed
TAIC - Research Facilities - Laboratories	39,825.50	Completed
TAIC - Research Facilities - Machinery Shed	170,880.74	Completed
TAIC - Administration Facilities - Office	7,516.50	Completed
TAIC - Trefle Shed Fitout	14,584.27	Completed
Temora Cemetery - Concrete Beams	81,602.95	Completed
Temora Cemetery - Northern Drainage	898.92	Ongoing
Sewerage - Relining Mains	70,815.01	Ongoing
Sewerage - Treatment Works Pump Upgrade	51,497.87	Completed
Di Boom Netball Complex Resurfacing	2,068.92	Ongoing
Nixon Park Play Equipment	86,065.60	Completed
Nixon Park Rugby League Upgrades	53,766.22	Ongoing
Nixon Park Aussie Rules Upgrades	4,903.98	Ongoing
Ariah Park Recreation Ground - Refurbish football club toilets	164,582.99	Ongoing
Hillview Park Toilet Block Construction	15,474.36	Completed
Davey Park Toilet Upgrade	30,800.00	Completed
Temora Tennis Courts - Resurface 2 courts	79,373.18	Completed
New Depot Purchase & Renovation	1,765,712.23	Ongoing
Plant Replacement Program	849,013.55	Completed
Tourism Information Bays	34,242.32	Ongoing
Ariah Park Youth Hall - Water Connection, Toilet & Landscaping	773.82	Completed
Aerodrome Master Plan	12,563.90	Completed
Footpath Construction Program	152,929.06	Ongoing
Kerb & Gutter Construction Program	10,464.97	Ongoing
Heavy Vehicle Bypass Feasibility Study	1,724.15	Ongoing
Polaris St Rail Crossing Pedestrian Facility	3,024.39	Ongoing
Morangarell Rd Seg 12 Reconstruction	70,513.00	Completed
Aurora St Seg 4 Tree Removal & Pavement Reconstruction	259,620.38	Ongoing
Trungley Hall Rd Bridge Sized Culvert Replacement	392,360.35	Completed
Narraburra/Bland Creek Flood Study & Seg 330 Culvert Design	15,750.00	Ongoing
MR398 (Mary Gilmore Way) Seg 240 & 250 Widening	544,300.71	Completed
MR398 (Mary Gilmore Way) Seg 290 Box Culvert Replacement	59,768.84	Completed
Vesper St Seg 5-8 Seal Widening	377,692.67	Completed
Maxwells Rd Seg 1 Upgrade to Seal	9,919.76	Ongoing
Rural Sealed Roads - Renewals	44,630.52	Ongoing
Rural Unsealed Roads - Renewals	472,773.70	Ongoing
Urban Sealed Roads - Renewals	121,824.38	Ongoing
Urban Unsealed Roads - Renewals	30,778.12	Ongoing
Regional Roads - Renewals	23,342.28	Ongoing
Roundabout Design - Hoskins St/Polaris St	28,627.96	Ongoing
Pitt Street Ariah Park - Pedestrian Facility	8,053.34	Completed



Description	2018/2019	Not Completed/ planning in place
Aviation Estate Subdivision - Stage 3	10,605.44	Ongoing
Temora West Sports Ground - Amenities Block Rebuild	294,927.10	Completed
Mobile Stage Refurbishment	80,471.86	Completed
Railway Station - Kitchen Fitout & Air conditioning	1,262.36	Completed
Aerodrome - Runway 05/23 & Taxiway Linemarking	49,927.91	Completed
Aerodrome - Agricultural Site Development	68,655.20	Completed
Aerodrome Hangar - Concrete driveway & retaining wall works	5,160.40	Completed
Recreation Centre - Amenities Upgrade	255,443.72	Completed
Recreation Centre - Tiered Spectator Seating	11,703.00	Completed
Lake Centenary - Replace Play Equipment	1,782.01	Ongoing
Lake Centenary - Fire Pits	14,830.87	Completed
Lake Centenary - Off Leash Area	11,598.69	Completed
Town Hall - Main Hall Refurbishment	13,348.60	Ongoing
Town Hall - Foyer Development	663,211.67	Ongoing
Town Hall - Lighting & Sound	15,521.25	Ongoing
Town Hall - Replace Asbestos Roof	74,266.50	Completed
Town Hall - Electrical Upgrade	35,335.50	Ongoing
Town Hall Theatre - Electronic Poster Units	5,260.77	Completed
Scout Hall Purchase	183,412.27	Completed
Internal Audit - Online Portal	97,000.00	Ongoing
Council Chambers & Admin building - Replace fluorescent globes with LED	8,867.53	Completed
Temora Swimming Pool - New Pool Blanket	19,500.00	Completed
Temora Swimming Pool - Redevelopment	15,117.54	Ongoing
NRCC House - Install card system access/security	9,570.00	Completed
NRCC House - Library Kitchen & Toilet Upgrade	1,090.84	Completed
The Pines - Timber bollard installation	7,026.76	Completed
Saleyards Subdivision	389,087.93	Ongoing
Apollo Place Subdivision	1,807.50	Ongoing
Medical Complex Automatic Doors	6,100.00	Ongoing
Dog Pound Renovations	2,963.09	Completed
The Springdale Boys	53,698.25	Completed
Visitor Information Centre renovations/design changes	540.00	Ongoing
	<u>8,647,276.00</u>	

## 2.2 Services for people with diverse cultures & language

Temora is a community containing a low level of persons from a non-English Speaking Background (NESB). The 2016 Census indicated:

Country of Birth	Temora (A)	%	New South Wales	%	Australia	%
Australia	5,383	88.4	4,899,090	65.5	15,614,835	66.7
England	76	1.2	226,564	3.0	907,570	3.9
Philippines	37	0.6	86,749	1.2	232,386	1.0
New Zealand	22	0.4	117,136	1.6	518,466	2.2
India	20	0.3	143,459	1.9	455,389	1.9
Germany	18	0.3	29,541	0.4	102,595	0.4

In Temora (A) (Statistical Local Areas), 88.4% of people were born in Australia. The most common countries of birth were England 1.2%, Philippines 0.6%, New Zealand 0.4%, India 0.3% and Germany 0.3%.

For the 2016 Census in Temora (A) (Statistical Local Areas), there were 144 Aboriginal and Torres Strait Islander people. Of these, 74 (or 51.4%) were male and 70 (or 48.6%) were female. The median age was 24 years.

People Characteristics	Temora (A)	%	New South Wales	%	Australia	%
Aboriginal and Torres Strait Islander	144	-	216,177	-	649,167	-
Male	74	51.4	107,368	49.7	322,171	49.6
Female	70	48.6	108,809	50.3	326,996	50.4
Median Age	24	-	22	50.3	23	-

This low level of ethnic diversity has been recognised by Council in the Social Plan. Accordingly, a number of activities have been developed and undertaken to overcome the lack of diversity. These include:

- Continuation of the sister-city activity with Izumizaki-mura, Japan and Uppington, South Africa;
- Participation in Reconciliation Week;
- The Special Broadcasting Service (SBS) radio station for the Temora community; and
- Hosting the Harmony Day morning tea at Paleface Park - Cultural Day during Local Government week.

Whilst it is acknowledged that the ethnic mix in Temora does not mirror many urban areas, the isolation of some NESB can be debilitating and Council has recognised its responsibility to these residents.

## 2.3 Child and Youth Services

Council recognises the responsibility to provide an innovative and appropriate mix of services for the residents of Temora and their families. The objective of Council is to ensure quality options are available for all residents irrespective of their ethnic or socio-economic background. Some of the options offered in 2018/2019 include:-

### • Long Day Care

Bland Shire Council offer a long day care program. Providing quality, affordable, in-house childcare services for children aged 0-12 years, the service provides regular or part-time care, occasional or emergency care, before and after school care as well as school vacation care.

During 2018/2019, the service catered for an average of 80 families, from the Temora Shire. A similar number were serviced in the Bland Shire by the program.

### • Pre-Schools

Temora Shire Council provides accommodation for the Temora Pre-School and Out-of-School Hours Care program, located in Gloucester Park, and playground facilities for the Arianah Park Pre-School.

### • Immunisation

Temora Shire Council continued to operate a free immunisation clinic targeting children aged 0-5 years of age. Year 10 students in the Temora Shire Council area are also given free booster immunisation.

### • Library Services

Pre-school storytelling and craft activities are held each Friday during the school term with attendance of up to 25 children per week.

Activities are held during school holidays for school aged children including, crafts and games. The library has introduced commercial artists such as a cartoonist and an expert bug lady, who have proven very popular with the children.

Additional activities are also held during special weeks such as:

- Book Week;
- Local Government Week; and
- Mother's Day

Class groups visit the library to utilise the facility and its resources on a regular basis. Other local youth groups such as the Guides use the library's computers for their Jamboree of the Air Program.

### • Sporting Facilities

Sport plays a major role in the lives of many young residents in the Temora Shire. Council continues to support the regions sporting interests by working closely with the community and sporting groups in an effort to ensure excellent sporting facilities are available and continually maintained to a high standard.

### • Representation

Temora Shire Council has engaged in the representation of Youth Services within a number of program and committees such as:

- Temora Shire Youth Council 355 committee
- Interagency
- Temora Women's Network 355 committee
- Local Government Week Committee
- Youth Week
- REROC Youth Meeting

### • Support Programs and Events for Young People

- Temora Youth Council
- Arian Park Youth Council – "The Shed"

Platform Y and The Shed are recreation areas for young people of high school age to socialise and enjoy.

Council recognises the challenges of geographic isolation facing young people in the Temora Shire and aims to provide safe and supervised environments in which to socialise. These venues not only provide access for young people to socialise, they also provide a sense empowerment through ownership and emancipation.

The employment of a trained Youth Officer ensures young Temora residents have a direct link to youth service providers in the local and Riverina region.

Additionally, The Shed and Platform Y in conjunction with the Men's Shed provide a mentoring program.

### • Interagency

Interagency provided access for young people to programs and support within Temora and wider Riverina

### • Temora Women's Network

Events provided for local women to gain knowledge on different issues

### • Youth Week

Provided young people with;

- Youth Week activities

### • Local Government Week

A special Day named Young Peoples Day was an event supported by Council held in Local Government Week. The event provided access to a range of programs run specifically for young people in the local and Riverina communities. The programs included:

- Young Peoples Careers Expo
- Arts competition
- Youth Advisory Meeting
- Youth Advisory Council Meeting

## 2.4 Services Encouraging Access and Equity

### • Community projects

The following projects have been undertaken with regard to improving access and equity for all residents living in the Temora Shire.

Disabled access was improved in the following ways:

- Recreation Centre Amenities Upgrade
- Construction of New Footpaths
- Davey Park toilet upgrade
- Medical Complex automatic doors
- Temora West Sports Ground– Amenities/Clubhouse
- Nixon Park – Kiosk/Steak Bar

### • Advertising

The Council promotes services in a variety of ways including:

- Advertising in local newspapers
- Producing and distributing publications
- Public meetings
- Community committee structure
- Media releases
- Monthly newsletter – Narraburra News
- Web Site
- Facebook, Twitter

The “Temora Independent” newspaper, has sole local coverage of the Temora Local Government area. In addition, the Narraburra News is also utilised to disseminate information to local residents and relevant stakeholders about events and activities of the region. Given the scope of coverage, Council advertising reaches the majority of Shire residents.

### • Statement of Affairs

This process is carried out annually by publication in the Government Gazette and includes information on:

- Council structure and function;
- How the public may participate in policy development;
- List of documents available for use by the public;
- How the public may access documents.

### • Brochures

Council provides a range of brochures for the information of ratepayers including Childcare, Waste Management, Bushfire, Pinnacle Community Services etc. Brochure stands are located in the Council Chambers and Temora Library & Visitor Information Centre.

### • Community Directories

Council publishes a booklet which details all services available within the Temora Shire Council area including Temora Shire Council information, State and Federal Government services.

### • Public Meetings

Council convenes public meetings as required on issues of concern or where public input is required. This process facilitates information flow between community and Council.

### • Resident Committee Participation

Council outwardly encourages the participation of community representatives on appropriate Council committees. The committees which include community representation are:-

- |  |   |
|--|---|
| - Temora and District Sports Council           | - Australia Day Committee                   |
| - Pinnacle Community Services Committee        | - Bundawarra Centre Management Committee    |
| - Friends of Temora Shire Cemeteries Committee | - Town Hall Theatre                         |
| - Springdale Progress Association Committee    | - Mary Gilmore Cultural Festival Committee  |
| - Aerodrome Users Management Committee         | - Temora Agriculture & Innovation Committee |
| - Lake Centenary Management Committee          | - Temora's Own Arts & Crafts Committee      |
| - Arian Park Pool Committee                    | - Film Club                                 |
| - Temora Recreation Centre Users Committee     | - Temora Business Enterprise Group – TBEG   |
| - Arian Park Advisory Committee                | - Temora Women's Network                    |
| - Temora Traffic Committee                     | - Temora Fight the Fruit Fly Committee      |
| - Imagine Temora Committee                     | - Access & Equity Committee                 |

### • Web Site

Temora Shire Council has continued its website development over the past 12 months, as well as adding social media to its communication portfolio.

The [www.temora.com.au](http://www.temora.com.au) website continues to offer a portal to the tourism, community and local business areas of the shire, and now has an expanded heritage section, the ever changing What's On Calendar and Image Galleries, as well as growth in the accommodation providers in the shire.

[www.temora.nsw.gov.au](http://www.temora.nsw.gov.au) offers access to the 'business' side of Temora Shire Council, providing regular news updates and featured programs allowing visitors to stay informed about the shire, while the site allows residents to access information about Council policies, fees and charges, etc.

The addition of social media has provided Council with an opportunity to reach out to its residents who interact via Facebook and Twitter, in particular, putting Council more 'in touch' with its younger residents. Social media has also become a popular way for ex-residents to stay in touch with their home town, as well as being an additional tool to promote and market this magnificent shire.



## 2.5 Stormwater Management – Annual Charge

Council levied an annual charge for stormwater management services in 2018/2019. This revenue was placed in Reserve for future works.

## 2.6 Companion Animals

Council lodged the 2018/19 Pound Data to the Office of Local Government via email. The data included in the lodgement follows:

- **Dog attacks:**

- 6 dog attacks reported to Council; and
- 6 dog attacks reported to Office of Local Government.

- **Amount of funding spent on Companion Animal Management and Activities:**

\$152,684.87

- **Companion Animal Community Education Programs**

The following community education programs were supported in 2018/2019 in cooperation with the Narraburra News and the Temora Independent Newspaper:

- N.D.N – National Desexing Network
- RSPCA – Radar Paw Club Rescue
- Australia Working Dog Rescue (TG Dogs)
- The Dog Line (DL Dog Directory)
- Local Vets – Desexing Month ½ price (Cats) (On going)
- Pet Rescue
- Air Event Australia
- Safe & Sound Pounds
- Dogmaster Trainers
- Jack Russell Rescue
- Cattle Dog Rescue
- Staffy Rescue
- Million Paws Walk
- Paw Pals
- Professional Trapping Supplies
- Aces Animal Care
- The Dog Line
- K9 Cat & Dog Rescue
- 1 Row Dog Rescue
- GTE Dog Transport
- Mick Collins Staff Rescue

- **Council Strategies for Desexing Dogs and Cats**

- All animals re-housed are done so as desexed animals only.

- **Alternatives to Euthanasia for Animals:**

- Temora Shire Council offers a local re-housing agency for all animals. Dependent upon suitability, re-housing is considered as 1st option prior to euthanasia;

- Euthanasia fee is then used as a donation to the rehousing agency in the form of food to run the agency.

- Off Leash Areas provided - Council provide 2 off leash area in Temora Shire – This facility is located in Gardner Street.

- Brochures & pet ownership responsibilities handed out at the Cat Show

- Local radio segment and Councils Narraburra News on Rescue Group responsibilities and re-housing options for cats and dogs

- Vets – Desexing Program

#### **Companion Animal Fund Money - 2018/19**

Description	Amount
Expenditure	\$152,684.87
Income	\$4,701.91

#### **Re-housing figures of companion animals - 2018/19**

Description	Number of Animals
Rescued/Re-housed	61
Stolen	3
Euthanised – Cats/Dogs/Traffic	47
Claimed	27
TOTAL	138

## 2.7 Bushfire Hazard Reduction Program

### Management

- BTZ staff have managed the Zone with staff short falls since January 2019.
- Due to staff shortfalls Bland FCC has been closed on several occasions for extended periods.
- Group Captains attend the majority of 2018/19 Brigade AGM's.
- 30 of 34 Brigade AGM's were attended.
- 145 elected field officers have been appointed & authorized in accordance with NSWRFs Service Standards.
- 2 Liaison Committee meetings were held.
- 3 Senior Management Team meetings were held.
- Pre & Post season Bush Fire Management Committee meetings were held.
- Pre & Post season Group Captains/Captains meetings were held.
- 73 Long Service Medals were received from NSWRFs & of those 73 medals 29 were presented to volunteers in 2017/18.
- Ongoing: Code of Conduct & Ethics training for staff and volunteers.
- Ongoing: Conflict of interest training for staff & volunteers.
- Ongoing: WH&S reporting for staff & volunteers.
- 2018/19 Business Continuity plan was reviewed & updated.
- NSW State Bush Fire Coordination Committee returned BTZ Bush Fire Risk Management plan with further amendments to be made.
- 2018/19 Business plan was adopted & implemented & disseminated to Councils & BTZ Senior Management Team.
- 2018/19 Staff annual work plans & professional development plans completed.
- 2018/19 Estimates were submitted & approved.
- 2018/19 Station construction builds & Council hazard reduction claims were submitted for reimbursement.
- NSWRFs announced in May 2019 the proposed restructure of Regions. It is proposed the current four (4) Regions will become seven (7) areas. BTZ will be now be in area 2 which comprises of South Board (Albury area), Eastern Riverina (Wagga area), Northern Riverina (Griffith area), Southern Riverina (Deniliquin area) and South West (Wentworth area), with the Area Office based in Albury.
- Weather districts are currently under review with BTZ to be considered in the Northern Riverina fire district area.

### Administration

- Individual Brigades membership list was updated & disseminated to Brigades.
- New membership applications continue to be processed.
- National Parks & Wildfire pass continued to be issued to volunteers.
- 2018/19 Brigade call out book was updated & distributed to volunteers.
- Financial maintenance & repair reports are completed monthly.
- ALL accounts are processed within acceptable timeframes.
- Meeting notices and minutes are distributed within acceptable timeframes.
- Volunteer photo identification & authority cards continue to be processed & distributed.
- Brigade Station event briefings & volunteers long service medal citation coordinated.

### **Operational Services (Community Safety)**

- Due to Operational Services staff shortfalls in Community Safety area since January 2019 minimal proposed programs were undertaken & or completed.
- 1 Community volunteer engagement committee meeting held.
- Barmedman village proposed Community Protection Plan has been put on hold until further notice.
- Strategic slashing of Bland & Temora Councils roads & villages were undertake with Bland Shire completing all there programmed works.
- Section 63 Duty of care inspections in all villages across the Zone occurred.
- 2018/19 Fire season commenced 1st October 2018 & ended on the 31st March 2019.
- Volunteers engaged in community awareness displays at the following local shows: Weethalle, Ungarie, West Wyalong & Temora.
- 8 Fire permits were issued in Bland LGA.
- 18 Fire Permits were issued in Temora LGA.

### **Membership Services: (Learning and Development)**

- Due to a staff illness & vacancy since minimal volunteers training & proposed programs were undertaken & or completed.
- 2018/19 annual training plan was approved & disseminated to volunteers.
- 1 Volunteer training committee meeting was held.
- 1 Multi Agency incident management exercise held.
- 2 Group Captains attended Region West Regional Group Captain forum in Dubbo.
- The Zones Communication Group continue to conducted weekly radio & paging checks every Sunday during the fire season.
- To date West Wyalong Hot Fire Training Centre has not been used.
- Ongoing promotion of volunteer for West Wyalong Airbase is still a high priority.

### **Infrastructure: (Operations)**

- 2 volunteers completed our annual Zone equipment & Brigade Station inspections.
- All NSWRFs & Brigade maintained trailers have been RMS inspected.
- 73 Tanker inspections & servicing completed & recorded.
- Private tankers RMS inspections have been received & recorded.
- 2018/19 Out of area assistance plan reviewed & updated.
- 2018/19 Communications & Logistic plans reviewed & updated.
- 2018/19 Section 52 plan of operation reviewed & updated.
- All Brigade Stations & both Fire Control Centres were sprayed for spiders.
- Brigade stations WH&S issues identified with corrective actions completed & recorded.
- 1 Single bay Brigade stations was constructed for Quandry Pucawan Brigade.
- 1 toilet with disable access was constructed for Yalgogrin Station.
- Narraburra Brigade station was official opened.
- West Wyalong Airbase infrastructure upgrade completed.
- NSW State wide GRN/PMR radio reprogramming was completed in June/July 2019.
- All AED in Brigade tankers, support vehicles & station were serviced.
- Barmedman Motors & Gallagher's were the successful tenders for 2019/20 Annual Tanker servicing & inspections.

### **2018/2019 INCIDENTS**

#### **INCIDENTS**

Bland LGA 74      Temora LGA 40

## 3.0 ELECTED REPRESENTATIVES & MANAGEMENT

### 3.1 Mayor and Councillors - Support and Expenses

In the 2018/19 financial year, Council paid the following Mayoral and Councillor Fees:

Position	Fees Paid
Mayor	\$16,560
Councillors	\$81,594

#### Expenses Policy (Refer Policy G1 for more details)

Council has in place a Payment of Fees and Expenses and the Provision of Facilities for Councillors which was reviewed and adopted in January 2017. The policy states that where Councillors are required to incur expense on the business of Council, the following shall apply:-

##### 1. Travel:

- a) Where required to use the Councillors own vehicle, reimbursement shall be in accordance with the kilometre rate as prescribed by the Local Government (State) Award;
- b) When travelling outside the Local Government area, the mode of travel shall be determined by the General Manager and Mayor.

##### 2. Accommodation:

- a) When required to obtain overnight accommodation, the cost of accommodation up to 4 star standard and meals will be reimbursed. Monetary limits are imposed in the policy

##### 3. Registration Fees:

- a) Where a registration or attendance fee is required, such fees will be reimbursed on an actual cost basis

##### 4. Provision of Facilities:

- a) Council will provide the Mayor:-
  - (i) Mobile phone for business use at his/her place of residence;
  - (ii) Secretarial and administrative assistance relating to the discharge of his/her civic function;
- b) Where Council owned vehicles are available, these are to be provided to Councillors travelling on business of Council;
- c) Tablets (IPad or Android) to carry out duties as a Councillor.
- d) Internet access at place of residence to carry out duties as a Councillor
- e) No other facilities shall be provided to any Councillor.

## Councillors Expenditure

Total expended during 2018/2019 on the provision of Councillor Facilities and the payment of Councillor expenses was \$41,113.85

Fees	Amount
Provision of dedicated office equipment and internet allocated to Councillors (iPad)	NIL
Telephone calls made by Mayor	\$324.78
Attendance of Councillors at Conferences, meetings & Seminars	\$22,501.53
Training of Councillors & provision of skill development	NIL
Interstate visits by Councillors	NIL
Overseas visits by Councillors	NIL
Expenses of Spouse, partner or other person**	NIL
Internet Councillors	\$9,667.52
Internet Mayor	\$600.00
Other expenses	\$8,020.02
Total	<u>\$41,113.85</u>

\* Payable directly by Councillors

\*\* Training carried out in house

## 3.2 Salaries of Senior Staff

In the 2018/19 year, Council employed:

Senior Staff	Number	Total Remuneration
General Manager	1	\$226,178

Note:

Two other employees act in a senior capacity however, due to the remuneration requirement of the 'senior staff' classification; they are not technically classified as 'Senior Staff'.

## 3.3 Human Resource Activities

Council has undertaken the following activities in the 2018/2019 year:

- Monthly meetings and breakfast with the outdoor staff continue to be well received. During these meetings consultation regarding Council meetings and a variety of information is exchanged.
- The working relationship with the local Bland-Temora Zone Volunteer Fire Brigade continues to be strong and Council is grateful to have a co-operative and skilled crew of volunteer personnel.
- All employees were involved in consultation in relation to Council's Strategic Management Plan. This gave employees an insight in to Council's proposed development aims over the coming years.



### 3.4 EEO activities

Council's Equal Employment Opportunity Plan provides:

- a) A commitment to eliminate and ensure the absence of discrimination in employment on the grounds of race, sex, marital status, physical impairment, age or sexual preference; and
- b) A commitment to promote Equal Employment Opportunities for women, Aboriginal and Torres Strait Islanders, people with disabilities and people from non-English speaking backgrounds (NESB).

#### Staff Profile

	Total	Male	Female
Full Time	74	56	18
Part Time	13	0	13
Casual	68	20	48
Trainees	4	1	3
<b>Total</b>	<b>159</b>	<b>77</b>	<b>82</b>
Pinnacle	58	13	45
TSC	101	64	37
<b>TOTAL</b>	<b>159</b>	<b>77</b>	<b>82</b>

Age Range		Full Time	Casual	Part time	Trainee
Under 20 years (9) (5.66%)	4 Male (2.5%)	0	4	0	0
	5 Female (3.1%)	0	2	0	3
21-40 years (53) (33.34%)	26 Male (16.35%)	20	5	0	1
	27 Female (16.99%)	7	16	4	0
41-64 years (97) (61.00%)	47 Male (29.55%)	36	11	0	0

Average Age:

Males	45.06 years
Females	44.68 years

### HR Activities

Council conducted Code of Conduct and Bully & Harrassment Training for all Staff & Councillors.

### Achievement of EEO Management Plan Objectives

#### Action 1:

*All staff are to be provided with a copy of the Equal Employment Opportunity Plan*

All staff members have been provided with copies and new staff members are informed as part of the induction program.

#### Action 2:

*Invite comment and input from all Council employees at all levels on initiative within and resulting from the Equal Employment Plan.*

All staff are encouraged to provide comment at annual Staff reviews.

**Action 3:**

*Job advertised to be written in non-discriminatory terms.*

All job advertisements are non-discriminatory.

**Action 4:**

*Review Council practices and establish formal policies and procedures for all recruitment activities.*

Council has maintained the practices of the Human Resource Policy which was developed in 1996/97 and reviewed regularly.

**Action 5:**

*Interview questions to be designed to determine whether applicants understand and can apply Equal Employment Opportunities principles.*

All applicants are required to demonstrate knowledge of Equal Employment Opportunity principles.

**Action 6:**

*Review all job evaluation/performance appraisals to ensure that it is non-discriminatory in content and administration.*

The performance appraisal criteria are continually monitored to ensure non-discriminatory content.

**Action 7:**

*Constantly review the policy and guidelines on relief/acting in higher position*

Council contracted a Human Resource Consultant to develop an unambiguous policy on this matter.

**Action 8:**

*Identify opportunities for providing positions for people with physical disabilities*

Participation in Temora High School Support Unit work experience programs when appropriate

**Action 9:**

*Identify barriers to people gaining promotion and career path development*

Ongoing Project.

**Action 10:**

*Advertise all advancement opportunities to all staff*

Done

**Action 11:**

*Identify occupations and levels where part-time positions are currently availing.*

Ongoing Project.

**Action 12:**

*Identify opportunities within Council for the employment of trainees and encourage people under 21 to apply for such positions*

In 2018/2019 Council employed 3 trainees under the Commonwealth Government Trainee Initiative Program.

**Action 13:**

*Commitment by Council to provide traineeships and apprenticeships positions as a social responsibility.*

Council continues to meet its social obligations to employee youth on training programs. There are Presently 4 apprentices/trainees on staff.

**Action 14:**

*Prepare a formal training plan and review this annually.*

The training plan is currently being developed.

**Action 15:**

*Publicise available training and development courses directly to all staff at all work places, clearly identifying who should attend and the objective of the course.*

Staff are advised via staff noticeboards & internal staff newsletter.

**Action 16:**

*Document conditions of service practices and procedures for all categories of employees.*

Ongoing process.

**Action 17:**

*Evaluation of condition of services to ensure non-discriminatory priorities.*

Ongoing process.

**Action 18:**

*Regularly review progress on implementation and relevance of plan.*

The plan is informally assessed on a regular basis and formally reviewed twice annually during the Management Plan formulation and Annual Report formulation.

**Action 19:**

*Develop a reporting format to enable the issue of annual progress report.*

This report is the defined reporting format.

## Summary

This review has indicated compliance with the specific action plans to address Equal Employment Opportunities principles. The defining test of the effectiveness of the plan is the results achieved.

Council is totally committed to Equal Employment Opportunities principles. It is the responsibility of Temora Shire Council as employer to ensure equal access to all people for positions, and accordingly, the most suitable applicant will be appointed without discrimination.

## Workforce Plan

In working toward the goal of “Getting the right number of people, with the right skills, in the right jobs, at the right time”, Council is actively implementing the recommendations presented in its Workforce Plan.

As part of this commitment, Council spent \$167,772 on staff training across the workforce, upskilling existing employees. This ensures employees have the appropriate skill base to undertake their duties to a high standard whilst meeting community service level expectations.

In the 2018/2019 year, staff turnover was 15.42%. This is a positive reflection on the communication, recruitment and retention strategies utilised by Council and its employees. Continual monitoring of these strategies is undertaken in consultation with staff to assist Council to achieve preferred employer status. Approximately 8% of staff turn over is attributed to casual staff movements, with the majority of these in Pinnacle Community Services.

In support of the workforce strategies, Council has initiated a review of internal work practices and its employee salary system. It is expected the review will identify opportunities for productivity gains and commensurate rewards for employees.

This is an ongoing process which will assist in retaining a stable and skilled workforce heading into the future.

## 3.5 Overseas Visits

No overseas visits were undertaken during the course of 2018/2019 on Council business by any Councillors, Council staff or other persons while representing Council.

## 4.0 CORPORATE GOVERNANCE

### 4.1 Legal proceedings

Council expended \$NIL on unrecoverable monies on legal proceedings in 2018/2019. In relation to public liability claims, Council paid an amount of NIL claims handling fees relating to individual claims. All payments were made from an internally restricted fund set aside for this purpose.

Council contributed \$1,498.55 to Local Government NSW for other Councils legal appeals with industry implications in 2018/2019.

There are no unfinalised legal proceedings as at 30 June 2019.

### 4.2 Contract details

Company	Service	Contract Price
Downer EDI Works Pty Ltd	Bitumen	\$843,175.53
MJ & JA Reardon	Town Hall Upgrade	\$632,727.27
MG Crawford	Recreation entre Amenities Upgrade	\$246,019.09
Millers Metals	Sealing Aggregate	\$378,260.00
MJ & JA Reardon	TAIC Shed Construction	\$132,844.20
Robert Ferguson Management Pty Ltd	Noxious Weeds Management	\$253,266.58
Krause Building	Ariah Park Recreation Ground Amenities Extension	\$160,000.00

### 4.3 External bodies with delegation of Council

Council did not delegate any functions to external bodies during 2018/2019

### 4.4 Grants under Section 356 Introduction

Recipient	Description	Amount
Ariah Park Central School	Presentation Night donation 2018	\$200.00
Ariah Park Community Projects	Rates Donation	\$398.91
Ariah Park CWA	Rates Donation	\$84.96
Ariah Park Senior Housing	Rates Donation	\$135.62
ERA Shift Conference	Donation of Hall Hire	\$573.18
Grain Growers Litd	Sponsorship for AVCC Awards Dinner	\$500.00
MLHD School Link	Donation of Hall Hire	\$250.00
NSW Business Chamber	Sponsorship Regional Awards	\$3,000.00
NSW Greyhound Breeders Owners	Sponsorship of Cup Carnival 2019	\$500.00
Regency Ramblers	Donation of Hall Hire	\$427.27
REROC Take Charge	Donation of Hall Hire	\$250.00
Riverina Institute of TAFE Temora	Annual Campus Presentation 2018	\$100.00
Schofields Flying Club	Bronze Sponsorship – 50th Anniversary Dinner	\$500.00
Southern Sports Academy	Athletes Sponsorship	\$1,800.00
St Anne's Central School	Presentation Night donation 2018	\$200.00
Temora Little Athletics	2018 Carnival Sponsorship	\$100.00
Temora & District Sports Council	Elite Sports Person Grant	\$300.00
Temora & District Sports Council	Awards night sponsorship	\$2,000.00
Temora West Public School	Presentation Night donation 2018	\$200.00
Temora High School	Presentation Night donation 2018	\$200.00

Temora Primary School	Presentation Night donation 2018	\$200.00
Temora Schoolboys Rugby League	2018 Yearbook sponsorship	\$75.00
Temora Senior Citizens Groups	Rates Donation	\$511.71
Temora Show Society	Donation towards entertainment	\$1,000.00
Temora Trotting Club	Gold Carnival of Cups sponsorship	\$500.00
The Rainbow Ball Committee	Donation	\$200.00
TOTAL		\$14,206.65

## 4.5 Privacy & Personal Information

Temora Shire Council has adopted the model Management Plan for the Privacy and Personal Information as required by the Act. The Management Plan provides:

- a) Statement of Council commitment to the principles enshrined in the Act;
- b) Details of the information of the Privacy Management Plan;
- c) Plan of implementation of the Privacy Management Plan.
- d) Internal review of the Plan.

In the period 1 July 2018 to 30 June 2019, no complaints regarding privacy or personal information were received by Council.

## 4.6 Category 1 & 2 Businesses

### • Category One Businesses

Council conducted no business activities which meet the requirement of a Category 1 Business. The principles of competitive neutrality and complaints handling mechanism are therefore irrelevant.

### • Category Two Businesses

Temora Shire Council has one business activity categorised as Category 2, namely the Temora Sewerage Treatment Works.

## 4.7 Rates and Charges Written Off

During 2018/2019 no rates and charges were written off by Council. Donations were made to several aged care facilities and are separately detailed in Contributions/Donations [Section 428 (2) (I)].

## 4.8 Works on Public Land

All works carried out under Section 67 of the Local Government Act have been carried out in accordance with the rates set in the adopted Management Plan. No subsidisation of actual costs were undertaken in 2018/2019

## 4.9 Freedom of information - Government Information Public Access Act (GIPA)

*Statistical Information about Access Applications (s125 GIPA Act)*

### Publicly available information

Council encourages the public to make informal applications where appropriate in order to meet the intent of the Government Information (Public Access) Act by allowing more information to become more easily available.

A range of information is available for public access on Council's website, at Council's offices or by contacting the Right to Information Officer by telephone or email. The Officer will either advise where the information is located or request that an Informal Access Request form be lodge with Council. There is no charge for this request; however appropriate photocopying charges may be applicable in accordance with Council policy.

The Officer will discuss the method of supply of the information, including the likely timeframe. The public will also be offered the opportunity to inspect and obtain copies of the information from Council's Temora Administration Office during office hours.

### Access applications received

Overall Temora Shire Council received NIL access applications as at 30 June 2019. A schedule providing details for the information required under the act is included in this Annual report.

Schedule 2 Statistical information about access applications to be included in annual report

**Table A: Number of applications by type of applicant and outcome**

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private sector business	0	0	0	0	0	0	0	0
Not for profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	5	0	0	0	0	0	0	0

\*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.



**Table B: Number of application by type of applicant and outcome**

	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal Information application*	0	0	0	0	0	0	0	0
Access application (other than personal information application)	5	0	0	0	0	0	0	0
Access application that are partly personal information application and partly other	0	0	0	0	0	0	0	0

\*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

**Table C: Invalid applications**

Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	0
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

**Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act**

	Number of times consideration used
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Excluded information	0
Documents affecting law enforcement and public safety	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

\*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.

**Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act**

	Number of occasions when application not successful
Responsible and effective government	0
Law enforcement and security	0
Individual rights, judicial processes and natural justice	0
Business interests of agencies and other persons	0
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0

**Table F: Timeliness**

	No of applications
Decided within the statutory timeframe (20 days plus any extensions)	5
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	0
Total	5

**Table G: Number of applications reviewed under Part 5 of the Act (by type of review and the outcome)**

	Decision varied	Decision upheld	Total
Internal Review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by ADT	0	0	0
Total	0	0	0

\*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

**Table H: Applications for review under Part 5 of the Act (by type of applicant)**

	Number of applications for view
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

### **Annual Statistical Comparison [Section 68(6)]**

Temora Shire Council received Nil application under the Freedom of Information Act in 2018/2019, hence statistical comparison is unnecessary.

### **Assessment of Impact [Section 68(6)]**

Due to the extremely low level of activity in relation to Freedom of Information applications, the impact of meeting the requirements for Council was negligible. In the period 1 July 1995 to 30 June 2019, only five applications were made. One application was unnecessarily treated as a Freedom of Information application where the information was readily available as a counter enquiry, one application was accepted and information provided as required and three were transferred out and not required to be handled by Council.

## **4.10 Statement of affairs**

Council maintains a number of documents which are available for inspection and copying including:-

- a) Annual Report;
- b) Annual Financial Statements including Auditor's Report;
- c) Management Plan including EEO Management Plan and Community Land Plan;
- d) Returns of the interests of Councillors, designated persons and delegates;
- e) Business Papers and Minutes for Council and Committee Meetings (excluding items deemed Confidential);
- f) Register of Delegations;
- g) Records of Building Certificates.

The Management Manual of Council is also available to peruse and copies will be made upon request, of Council policies. Due to the size of this publication, full copies will not be provided to the public. The document is also on display at Temora Library and Arian Park Post Office.

The policies include:

### **COMMUNITY**

- C1 Use & Hire of Mobile Stage
- C2 Street Stalls
- C3 By Laws and Regulations for use of Lake Centenary
- C4 Cemeteries Policy
- C5 Street Banner
- C7 Guidelines for Television and Film Production Shoots
- C10 CCTV Guidelines
- C14 Camping Policy Lake Centenary
- C15 Art Acquisition, Management & Decommissioning Policy
- C16 Flag Protocols Policy
- C17 Event Management Application
- C18 Disability Inclusion Action Plan
- C19 Sporting Fields Yearly Right of Use
- C20 Communications Policy

## **ENGINEERING WORKS**

EW2	Footpath Maintenance & Construction
EW3	Pirvate Hire of Council Equipment
EW5	Restricted Access Vehicle Policy
EW7	Environmental Policy
EW8	Amenity Tree Management Plan
EW9	Engineering Environmental Management
EW10	Remote Supervision Signs
EW11	Construction of foot paving, kerb & gutter
EW12	Street Lighting
EW13	Road Verge & Nature Strip Policy
EW14	Business Rules for Use of TAIC Irrigation Dam
EW15	Airport Usage Fees

## **GOVERNANCE**

G1	Payment of Expenses & Provision of Facilities
G2	Code of meeting Practice
G3	Procurement Procedure
G4	Related Party Disclosures Policy
G5	Complaints Disclosure Reporting Procedure
G6	Fraud Control Policy
G7	Provision of Information to and Interaction between Councillors & Staff
G8	Code of Practice Section 355 Committees
G9	Corporate Credit Card
G10	Model Privacy Management Plan for Local Government
G11	Child Protection
G12	Recond and Information Management
G13	Media Policy
G14	Records Management Policy for Councillors
G15	Statement of Business Ethics
G17	Code of Conduct
G18	Privacy Management Plan
G19	Enforcement Policy
G20	Internal Audit Charter & Committee Charter
G21	General Policies
G22	Procedures for the Administrationof the Model Code of Conduct
G23	Legislative Compliance Policy
G24	Password Protection Policy

## **FINANCE**

F1	Plant Replacement
F2	Debt Recovery
F3	Investments

## **HUMAN RESOURCES**

HR1	Hearing Conservation Policy
HR2	Workplace Injury management Procedures
HR3	Infectious Disease Policy
HR4	Private or Secondary Employment Policy
HR5	Stress Policy for Employees and Councillors
HR6	Staff & Council Presentation
HR7	Employee Incentive Scheme
HR8	Email & Internet Usage
HR9	First Aid Policy
HR10	Protective Clothing Protective Equipment
HR11	Workplace Amenities
HR12	Level 3 WHS Committee Constitution
HR13	Manual Handling
HR14	Working at Heights
HR15	Volunteer Risk management
HR16	Critical Incident Response
HR17	Disaster Workforce Recovery & Continuity Business Plan
HR19	Staff Training Policy
HR20	Staff Uniform
HR21	Alcohol and Other Drugs Policy
HR22	Workplace Surveillance Policy
HR23	Social Media Policy
HR24	Bullying, Harassment & Discrimination Policy
HR25	Equal Employment Opportunity management Policy & Plan
HR26	Motor Vehicle Policy for Private use
HR27	Staff Exit Policy
HR28	Private or Secondary Employment Policy

## **PLANNING REGULARY**

PR1	Sewage Management Plan
PR2	Home Based Business Policy and Guidelines
PR3	Signage Policy and Guidelines
PR4	Swimming Pool Safety Policy (Private)
PR5	Local Orders Policy
PR6	Liquid Trade Waste Regulation Policy
PR7	Contaminated Lands Policy

## **RISK MANAGEMENT**

RM1	Gathering Information for Incident Management
RM2	Notification Plan for Pesticide Use
RM3	Settlement of Minor Liability Claims
RM4	Water Supply – Backflow prevention
RM5	Play equipment policy and procedures
RM6	Cemetery Safety Management Plan
RM7	Contractor Management & Procedure
RM8	Management of Flooded Roads Procedures
RM9	Incident Response Procedure
RM10	Asbestos – Procedures for Employees & Contractors
RM12	Risk Management Policy
RM13	Fire Protection for Council facilities Buildings
RM14	Footpath, Café & Dining

# State of the Environment Report

This report has been prepared to report on the environmental objectives identified in the Temora Shire Community Strategic Plan – Temora Shire 2030 dated May 2013

## The Outcome We Seek Is:

### Outcome 10. Effective and Sustainable Usage of Our Precious Water

Strategic Objectives (SO)	Strategic Actions (SA)	Comment
10A To plan for and act upon reduced water availability	10A1 Adopt and implement an Integrated Water Cycle Management Plan	<p>Council has a stormwater management plan, and identified projects within this plan are implemented in accordance with Council's Operational and Delivery Plans. 100% of effluent produced at the Temora Sewerage Treatment Plant is recycled. Stormwater Management Plan is now complete. Council is moving forward to progress the development of an Integrated Water Cycle Management Strategy and seek grant funding for eligible water and sewer projects resulting from the IWCM Strategy.</p> <p>A contract is underway for the rehabilitation of select segments of Council's Urban Sewer Network within the township of Temora for the five years commencing on the 1st January, 2016 and terminating on the 30th June 2020.</p>

The Outcome We Seek Is:

Outcome 11. Protected and Enhanced Quality of Our Natural Resources

Strategic Objectives (SO)	Strategic Actions (SA)	Operational Actions (OA)
11A To improve the extent and quality of terrestrial and aquatic native flora and fauna populations and habitats	11A5 Actively manage the recovery of priority terrestrial and aquatic threatened flora and fauna species, endangered populations and significant species within the Shire	Temora Shire is included in the Lachlan Riparian Database, which identifies and assesses riparian vegetation within the Lachlan catchment. This project provides information relating to connectivity, species composition and density. This information is then used to identify priority areas for projects such as revegetation, weed removal and fencing.
	11A6 Actively restrict the extent of pest animals and environmental weeds within the Shire	<p>Ongoing. Pest animals eradicated and managed through the assistance of LLS. Ongoing weed management through the NSW Weeds Action Program, overseen by DPI. This program involves the eradication of new weeds and managing existing environmental weeds through community and government involvement. Government manages high priority invasive species on public land and waterways.</p> <p>Council is preparing for the commencement of the Biosecurity Act 2015 through contribution to the Regional Strategic Weed Management Plan, which includes the identification of Priority Weeds for management action.</p>
	11A7 Manage roadside reserves in line with a Shire Roadside Vegetation Management Plan.	
	11B1 Encourage local farmers to take on board latest farming practices	<p>Temora Agricultural Innovation Centre (TAIC) is managed as a joint venture between Temora Shire Council and FarmLink Research. The vision for TAIC is one of a respected Centre for Excellence for Mixed Farming Research and Development. Currently 24 research and development organisations are hosted at the site. There are over 14,000 trial plots on-site relating to cereal, canola and pasture varieties, nutrition, disease, weeds, carbon, growth regulants, farming systems, trace elements, time of sowing and water use efficiency.</p> <p>The Centre also provides numerous activities throughout the year such as Annual Farmlink Open Day, University Crop Competition, field days, crop walks, livestock workshops, training days and seminars.</p>



		<p>A Grains Research and Development Corporation (GRDC) investment of more than \$1.8 million has helped to drought proof field trials for cereals, oilseeds and pulses at the Temora Agricultural Innovation Centre, with works completed in 2018.</p> <p>The project saw the construction of a 100 megalitre dam with the capacity to irrigate 100 hectares of trials. The ageing administrative and sample processing infrastructure were also upgraded to stem escalating maintenance costs and reinvigorate the facilities; and the Trefle Exhibition Shed constructed to accommodate increased trial and farm equipment and allow for machinery, technology and other agricultural training activities.</p> <p>The Temora Agricultural Innovation Centre (TAIC) is a community owned research farm with soils and an environment typical of more than half the state's grain producing area.</p>
	11B2 Ensure that the agricultural research station continues research for local needs	<p>Partnership continues between Farmlink and TSC for research through trial plots supported by commercial companies. Research areas covered at the Temora Agricultural Innovation Centre include maintaining profitable farming systems with retained stubble, profitable and sustainable sheep production in the mixed farming zone, strategic use of tillage within conservation farming, stubble burning, soil moisture, climate change and computer modelling relating to crop growth, water use and nitrogen demand. Benefits of the venture are that the research is typical of the Temora region (i.e. soil types, topography and rain fall). The venture is unique as it is a mixed farming research – 660Ha (600Ha arable) – 320Ha Commercial Crops and 200 Ha Pasture (Lucerne). All lots are on a four (4) year rotation plan. Farmlink have partnerships with Universities (Charles Sturt University, Australian National University &amp; Melbourne University).</p>
	11B3 Ensure that learnings from the research station are shared with the Shire's farmers through field days, local media and other means	<p>Ongoing. The TAIC provides numerous activities throughout the year such as Annual Research Expo, University Crop Competition, Field Days, Crop Walks, training days and seminars.</p>

# Temora Shire Council

ANNUAL FINANCIAL STATEMENTS  
for the year ended 30 June 2019

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*"Success through determination and inspiration"*

# Temora Shire Council

GENERAL PURPOSE FINANCIAL STATEMENTS  
for the year ended 30 June 2019

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*"Success through determination and inspiration"*

# General Purpose Financial Statements

for the year ended 30 June 2019

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## Overview

Temora Shire Council is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

105 Loftus Street  
Temora NSW 2666

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note 2(b).

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au).

## Temora Shire Council

### General Purpose Financial Statements

for the year ended 30 June 2019

Statement by Councillors and Management made pursuant to Section 413(2)(c) of the Local Government Act 1993 (NSW) (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993* (NSW) (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the *Local Government Code of Accounting Practice and Financial Reporting*.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 19 September 2019.



Rick Firman  
Mayor  
19 September 2019



Graham Sinclair  
Councillor  
19 September 2019



Gary Lavelle  
General Manager  
19 September 2019



Steve Firth  
Responsible Accounting Officer  
19 September 2019

# Income Statement

for the year ended 30 June 2019

Original unaudited budget 2019	\$ '000	Notes	Actual 2019	Actual 2018 <sup>1</sup>
<b>Income from continuing operations</b>				
<u>Revenue:</u>				
5,382	Rates and annual charges	3a	5,415	5,236
7,851	User charges and fees	3b	6,972	6,325
136	Interest and investment revenue	3c	244	194
845	Other revenues	3d	1,082	1,044
6,587	Grants and contributions provided for operating purposes	3e,3f	7,626	9,197
3,241	Grants and contributions provided for capital purposes	3e,3f	3,275	3,438
<u>Other income:</u>				
—	Net gains from the disposal of assets	5	—	157
—	Net share of interests in joint ventures and associates using the equity method	14	9	7
24,042	<b>Total income from continuing operations</b>		24,623	25,598
<b>Expenses from continuing operations</b>				
6,711	Employee benefits and on-costs	4a	8,530	7,542
67	Borrowing costs	4b	64	23
6,610	Materials and contracts	4c	5,507	6,277
4,707	Depreciation and amortisation	4d	5,014	4,260
2,633	Other expenses	4e	2,361	2,199
15	Net losses from the disposal of assets	5	45	—
20,743	<b>Total expenses from continuing operations</b>		21,521	20,301
3,299	<b>Operating result from continuing operations</b>		3,102	5,297
3,299	<b>Net operating result for the year</b>		3,102	5,297
3,299	Net operating result attributable to council		3,102	5,297
58	<b>Net operating result for the year before grants and contributions provided for capital purposes</b>		(173)	1,859

(<sup>1</sup>) The Council has not restated comparatives when initially applying AASB 9. The comparative information has been prepared under AASB 139 *Financial Instruments: Recognition and Measurement*

The above Income Statement should be read in conjunction with the accompanying notes.

# Statement of Comprehensive Income

for the year ended 30 June 2019

\$ '000	Notes	2019	2018 <sup>1</sup>
<b>Net operating result for the year (as per Income Statement)</b>		<b>3,102</b>	<b>5,297</b>
<b>Other comprehensive income:</b>			
Amounts which will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of IPP&E	9(a)	370	(2,598)
Impairment (loss) reversal relating to IPP&E	9(a)	1,496	770
Other comprehensive income – joint ventures and associates	14	–	179
<b>Total items which will not be reclassified subsequently to the operating result</b>		<b>1,866</b>	<b>(1,649)</b>
Amounts which will be reclassified subsequently to the operating result when specific conditions are met			
Other movements		–	57
<b>Total items which will be reclassified subsequently to the operating result when specific conditions are met</b>		<b>–</b>	<b>57</b>
<b>Total other comprehensive income for the year</b>		<b>1,866</b>	<b>(1,592)</b>
<b>Total comprehensive income for the year</b>		<b>4,968</b>	<b>3,705</b>
 Total comprehensive income attributable to Council		 4,968	 3,705

(1) The Council has not restated comparatives when initially applying AASB 9. The comparative information has been prepared under AASB 139 *Financial Instruments: Recognition and Measurement*

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.



# Statement of Financial Position

as at 30 June 2019

\$ '000	Notes	2019	2018 <sup>1</sup>
<b>ASSETS</b>			
<b>Current assets</b>			
Cash and cash equivalent assets	6(a)	972	1,210
Investments	6(b)	8,708	6,639
Receivables	7	3,117	3,573
Inventories	8a	1,828	1,463
Other	8b	64	145
<b>Total current assets</b>		<b>14,689</b>	<b>13,030</b>
<b>Non-current assets</b>			
Receivables	7	5	18
Infrastructure, property, plant and equipment	9(a)	209,093	204,579
Investments accounted for using the equity method	14	195	186
<b>Total non-current assets</b>		<b>209,293</b>	<b>204,783</b>
<b>TOTAL ASSETS</b>		<b>223,982</b>	<b>217,813</b>
<b>LIABILITIES</b>			
<b>Current liabilities</b>			
Payables	10	1,701	1,989
Income received in advance	10	306	474
Borrowings	10	229	313
Provisions	11	4,219	4,116
<b>Total current liabilities</b>		<b>6,455</b>	<b>6,892</b>
<b>Non-current liabilities</b>			
Payables	10	1	1
Borrowings	10	1,605	–
Provisions	11	61	28
<b>Total non-current liabilities</b>		<b>1,667</b>	<b>29</b>
<b>TOTAL LIABILITIES</b>		<b>8,122</b>	<b>6,921</b>
<b>Net assets</b>		<b>215,860</b>	<b>210,892</b>
<b>EQUITY</b>			
Accumulated surplus	12a	89,345	86,243
Revaluation reserves	12a	126,515	124,649
<b>Council equity interest</b>		<b>215,860</b>	<b>210,892</b>
<b>Total equity</b>		<b>215,860</b>	<b>210,892</b>

(1) The Council has not restated comparatives when initially applying AASB 9. The comparative information has been prepared under AASB 139 *Financial Instruments: Recognition and Measurement*

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

# Statement of Changes in Equity for the year ended 30 June 2019

\$ '000	Notes	2019			2018 <sup>1</sup>		
		Accumulated surplus	IPP&E revaluation reserve	Total equity	Accumulated surplus	IPP&E revaluation reserve	Total equity
Opening balance		86,243	124,649	210,892	78,820	126,477	205,297
Correction of prior period errors	12b	–	–	–	1,890	–	1,890
<b>Restated opening balance</b>		<b>86,243</b>	<b>124,649</b>	<b>210,892</b>	<b>80,710</b>	<b>126,477</b>	<b>207,187</b>
Net operating result for the year		3,102	–	3,102	5,297	–	5,297
<b>Restated net operating result for the period</b>		<b>3,102</b>	<b>–</b>	<b>3,102</b>	<b>5,297</b>	<b>–</b>	<b>5,297</b>
<b>Other comprehensive income</b>							
– Gain (loss) on revaluation of IPP&E	9(a)	–	370	370	–	(2,598)	(2,598)
– Impairment (loss) reversal relating to IPP&E	9(a)	–	1,496	1,496	–	770	770
– Joint ventures and associates	14	–	–	–	179	–	179
– Other reserves movements		–	–	–	57	–	57
<b>Other comprehensive income</b>		<b>–</b>	<b>1,866</b>	<b>1,866</b>	<b>236</b>	<b>(1,828)</b>	<b>(1,592)</b>
<b>Total comprehensive income</b>		<b>3,102</b>	<b>1,866</b>	<b>4,968</b>	<b>5,533</b>	<b>(1,828)</b>	<b>3,705</b>
<b>Equity – balance at end of the reporting period</b>		<b>89,345</b>	<b>126,515</b>	<b>215,860</b>	<b>86,243</b>	<b>124,649</b>	<b>210,892</b>

(1) The Council has not restated comparatives when initially applying AASB 9. The comparative information has been prepared under AASB 139 Financial Instruments: Recognition and Measurement

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

# Statement of Cash Flows

for the year ended 30 June 2019

Original unaudited budget 2019	\$ '000	Notes	Actual 2019	Actual 2018
<b>Cash flows from operating activities</b>				
<u>Receipts</u>				
5,375	Rates and annual charges		5,386	5,130
7,482	User charges and fees		7,499	6,549
151	Investment and interest revenue received		212	183
9,687	Grants and contributions		11,314	11,414
–	Bonds, deposits and retention amounts received		5	–
696	Other		1,314	1,180
<u>Payments</u>				
(6,702)	Employee benefits and on-costs		(8,259)	(7,367)
(6,311)	Materials and contracts		(6,556)	(6,712)
(74)	Borrowing costs		(56)	(27)
–	Bonds, deposits and retention amounts refunded		–	(5)
(2,631)	Other		(2,626)	(2,419)
<b>7,673</b>	<b>Net cash provided (or used in) operating activities</b>	13b	<b>8,233</b>	<b>7,926</b>
<b>Cash flows from investing activities</b>				
<u>Receipts</u>				
1,961	Sale of investment securities		2,011	3,041
–	Sale of real estate assets		420	280
–	Sale of infrastructure, property, plant and equipment		296	376
8	Deferred debtors receipts		16	20
<u>Payments</u>				
(1,000)	Purchase of investment securities		(4,080)	(3,030)
(9,075)	Purchase of infrastructure, property, plant and equipment		(8,233)	(7,492)
(90)	Purchase of real estate assets		(422)	(1,071)
<b>(8,196)</b>	<b>Net cash provided (or used in) investing activities</b>		<b>(9,992)</b>	<b>(7,876)</b>
<b>Cash flows from financing activities</b>				
<u>Receipts</u>				
–	Proceeds from borrowings and advances		2,001	–
<u>Payments</u>				
(537)	Repayment of borrowings and advances		(480)	(295)
<b>(537)</b>	<b>Net cash flow provided (used in) financing activities</b>		<b>1,521</b>	<b>(295)</b>
<b>(1,060)</b>	<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(238)</b>	<b>(245)</b>
1,514	Plus: cash and cash equivalents – beginning of year	13a	1,210	1,455
<b>454</b>	<b>Cash and cash equivalents – end of the year</b>	13a	<b>972</b>	<b>1,210</b>
Additional Information:				
5,689	plus: Investments on hand – end of year	6(b)	8,708	6,639
<b>6,143</b>	<b>Total cash, cash equivalents and investments</b>		<b>9,680</b>	<b>7,849</b>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

# Notes to the Financial Statements

for the year ended 30 June 2019

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## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 1. Basis of preparation

These financial statements were authorised for issue by Council on 18 October 2019. Council has the power to amend and reissue these financial statements.

The principal accounting policies adopted in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (NSW)* and Regulations, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Unless otherwise indicated, all amounts disclosed in the financial statements are actual amounts. Specific budgetary amounts have been included for comparative analysis (to actuals) in the following reports and notes:

- Income statement
- Statement of cash flows
- Material budget variations

and are clearly marked.

#### (a) New and amended standards adopted by Council

During the year, Council adopted all standards which were mandatorily effective for the first time at 30 June 2019.

Those newly adopted standards which had an impact on reported position, performance and/or disclosures have been discussed in the Accumulated Surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors note.

#### (b) Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain financial assets and liabilities and certain classes of infrastructure, property, plant and equipment and investment property.

#### (c) Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

#### Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of infrastructure, property, plant and equipment – refer Infrastructure, property, plant and equipment note
- (ii) employee benefit provisions – refer Provisions note.

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 1. Basis of preparation (continued)

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#### Significant judgements in applying the council's accounting policies

##### (i) Impairment of receivables

Council has made a significant judgement about the impairment of a number of its receivables – refer Receivables note.

#### Monies and other assets received by Council

##### (a) The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Sewerage service
- Pinnacle Community Services (Home & Community Care)
- Temora Agricultural Innovation Centre

Due to their immaterial value and nature, the following Committees, Entities and Operations have been excluded from consolidation:

- Springdale Progress Association
- Arah Park Swimming Pool Committee
- Temora & District Sport & Recreation Centre
- Temora's Own Arts & Crafts
- Temora Rural Museum
- Lake Centenary Management Committee
- Temora Arts Council
- Mary Gilmore Music Festival

##### (b) The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

A separate statement of monies held in the Trust Fund is available for inspection at the council office by any person free of charge

#### Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority are presented as operating cash flows.

#### New accounting standards and interpretations issued not yet effective

##### New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations have been published that are not mandatory for 30 June 2019 reporting periods (and which have not been early adopted by Council).

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 1. Basis of preparation (continued)

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As at the date of authorisation of these financial statements, Council does not consider that any of those standards are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

Council has not elected to apply any pronouncements before their operative date in these financial statements.



# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 2(a). Council functions/activities – financial information

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note 2(b).										
\$ '000	Income from continuing operations		Expenses from continuing operations		Operating result from continuing operations		Grants included in income from continuing operations		Total assets held (current and non-current)	
	2019	2018	2019	2018	2019	2018	2019	2018	2019	2018
<b>Functions or activities</b>										
Retaining our Quality of Life	6,590	6,504	7,515	6,720	(925)	(216)	1,865	2,739	113,824	113,765
Engaging & Supporting the Community	2,166	622	2,524	2,065	(358)	(1,443)	1,453	43	13,450	11,868
Building our Shire's Economy	4,129	4,900	1,906	1,939	2,223	2,961	828	909	27,571	23,874
Preserving our Beautiful Surrounds	1,035	1,022	1,922	1,939	(887)	(917)	127	183	12,600	12,580
Embracing & Developing Aviation	226	1,566	544	1,690	(318)	(124)	–	1,419	4,134	4,565
Enhancing our Agricultural Wealth	2,667	3,527	4,075	2,969	(1,408)	558	2,176	2,404	46,672	45,325
Administration & General Purpose	7,810	7,457	3,035	2,979	4,775	4,478	4,006	3,249	5,731	5,836
<b>Total functions and activities</b>	<b>24,623</b>	<b>25,598</b>	<b>21,521</b>	<b>20,301</b>	<b>3,102</b>	<b>5,297</b>	<b>10,455</b>	<b>10,946</b>	<b>223,982</b>	<b>217,813</b>

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 2(b). Council functions/activities - component descriptions

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Details relating to the Council's functions/activities as reported in Note 2(a) are as follows:

#### Retaining our Quality of Life

Strategic objectives are to ensure there is a continuum of housing and care facilities for the aged; improve public transport to regional centres; encourage the provision of educational opportunities including post school education; support and develop the provision of health services; support village life; provision of child care services to meet the needs of the community; ensure there is a continuum of housing and care facilities for the disabled; provide a safe and supportive living environment for our residents; provide services required for excellent liveability in a rural community.

#### Engaging & Supporting the Community

Strategic objectives are the provision of sports facilities that are well maintained, planned and meet the expectations of the community; provision and support of arts and cultural activities; encourage a welcoming, inclusive and tolerant community that welcomes new residents from all backgrounds; support volunteers within the community; support and develop the Youth of our community; maintain regular communication with residents.

#### Building our Shire's Economy

Strategic objectives are to improve telecommunications within the Shire; seek affordable housing options for all residents; provide adequate parking to meet the needs of shire residents; ensure accommodation in Temora Shire meets standards in terms of quality and quantity; strengthen the Temora Shire economy; support tourism, acknowledging the value it brings to the Temora Shire economy.

#### Preserving our Beautiful Surrounds

Strategic objectives are to provide a network of heavy vehicle routes that meet the needs of industry and residents; introduce environmentally, socially and economically responsible waste policies; improve drainage within the Shire area; ensure local planning instruments meet the needs of the community; ensure an aesthetically pleasing environment.

#### Embracing & Developing Aviation

Strategic objectives are to optimise telecommunications at Temora Airport; retain and develop facilities at Temora Airport; ensure land use plans are developed to protect the future use of the airport; provide a clear direction for the current use and future direction of the Temora Airport.

#### Enhancing our Agricultural Wealth

Strategic objectives are to maintain infrastructure to support agriculture; optimise the opportunities to develop agricultural industry; commitment to the support of agriculture in Temora Shire; develop a strategy to cope with the consolidation of farming enterprises.

#### Administration & General Purpose

Includes items of an administrative nature or general purpose which do not fall under any of the six IP&R themes detailed above.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 3. Income from continuing operations

\$ '000	2019	2018
<b>(a) Rates and annual charges</b>		
<b>Ordinary rates</b>		
Residential	1,501	1,453
Farmland	1,855	1,821
Business	496	478
Less: pensioner rebates (mandatory)	(60)	(59)
Less: pensioner rebates (Council policy)	(49)	(48)
<b>Rates levied to ratepayers</b>	<b>3,743</b>	<b>3,645</b>
Pensioner rate subsidies received	58	61
<b>Total ordinary rates</b>	<b>3,801</b>	<b>3,706</b>
<b>Annual charges</b>		
(pursuant to s.496, s.496A, s.496B, s.501 & s.611)		
Domestic waste management services	512	483
Stormwater management services	48	48
Sewerage services	988	933
Waste management services (non-domestic)	103	100
Less: pensioner rebates (mandatory)	(43)	(42)
Less: pensioner rebates (Council policy)	(35)	(35)
<b>Annual charges levied</b>	<b>1,573</b>	<b>1,487</b>
Pensioner subsidies received:		
– Sewerage	21	22
– Domestic waste management	20	21
<b>Total annual charges</b>	<b>1,614</b>	<b>1,530</b>
<b>TOTAL RATES AND ANNUAL CHARGES</b>	<b>5,415</b>	<b>5,236</b>

Council has used 2016 year valuations provided by the NSW Valuer General in calculating its rates.

### Accounting policy for rates and charges

Rates and annual charges are recognised as revenue when the Council obtains control over the assets comprising these receipts.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates.

Control over assets acquired from rates and annual charges is obtained at the commencement of the rating year as it is an enforceable debt linked to the rateable property or, where earlier, upon receipt of the rates.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 3. Income from continuing operations (continued)

\$ '000	2019	2018
<b>(b) User charges and fees</b>		
<b>Specific user charges</b>		
(per s.502 - specific 'actual use' charges)		
Domestic waste management services	97	103
Sewerage services	21	18
Waste management services (non-domestic)	26	21
<b>Total specific user charges</b>	<b>144</b>	<b>142</b>
<b>Other user charges and fees</b>		
<b>(i) Fees and charges – statutory and regulatory functions (per s.608)</b>		
Planning and building regulation	145	157
Private works – section 67	47	135
Section 10.7 certificates (EP&A Act)	12	13
Section 603 certificates	12	12
<b>Total fees and charges – statutory/regulatory</b>	<b>216</b>	<b>317</b>
<b>(ii) Fees and charges – other (incl. general user charges (per s.608))</b>		
Aerodrome	2	1
Caravan park	224	162
Cemeteries	91	90
Fire and emergency services levy (FESL) implementation	–	2
RMS (formerly RTA) charges (state roads not controlled by Council)	2,500	3,541
Saleyards	16	18
Swimming centres	167	153
Animal control	5	5
Cinema	120	117
Community Technology Centre – printing and laminating	3	4
Cultural Groups	4	13
Frail and aged	3,430	1,719
Sports stadium	17	13
Tourism information centre	29	27
Other	4	1
<b>Total fees and charges – other</b>	<b>6,612</b>	<b>5,866</b>
<b>TOTAL USER CHARGES AND FEES</b>	<b>6,972</b>	<b>6,325</b>

### Accounting policy for user charges and fees

User charges and fees are recognised as revenue when the service has been provided.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 3. Income from continuing operations (continued)

\$ '000	2019	2018
<b>(c) Interest and investment revenue (including losses)</b>		
<b>Interest on financial assets measured at amortised cost</b>		
– Overdue rates and annual charges (incl. special purpose rates)	13	14
– Cash and investments	231	180
<b><u>TOTAL INTEREST AND INVESTMENT REVENUE</u></b>	<b><u>244</u></b>	<b><u>194</u></b>

### Interest revenue is attributable to:

#### Unrestricted investments/financial assets:

Overdue rates and annual charges (general fund) 13 11

#### Restricted investments/funds – external:

Sewerage fund operations 34 19

Domestic waste management operations 19 11

Other externally restricted assets 40 23

#### Restricted investments/funds – internal:

Internally restricted assets 138 130

**Total interest and investment revenue** **244** **194**

### Accounting policy for interest and investment revenue

Interest income is recognised using the effective interest rate at the date that interest is earned.

## (d) Other revenues

Rental income – other council properties	299	244
Legal fees recovery – rates and charges (extra charges)	13	11
Diesel rebate	77	92
Insurance claims recoveries	26	2
Bushfire – Hazard Reduction	7	20
Commissions and agency fees – Service NSW	137	134
Reimbursement from Service NSW – travel and training costs	10	–
Donations	12	6
Gravel royalties	3	–
Risk management bonus	91	128
Agricultural Innovation Centre revenues	301	321
Youth Activities	10	3
Other	7	11
Sale of Gravel	60	38
Sale of Advertising – Tourism Booklet	–	34
Reimbursement from RFS - NSW RFS State Championships costs	29	–
<b><u>TOTAL OTHER REVENUE</u></b>	<b><u>1,082</u></b>	<b><u>1,044</u></b>

### Accounting policy for other revenue

Council recognises revenue when the amount of revenue can be reliably measured, it is probable that future economic benefits will flow to the Council and specific criteria have been met for each of the Council's activities as described below. Council bases its estimates on historical results, taking into consideration the type of customer, the type of transaction and the specifics of each arrangement.

Rental income is accounted for on a straight-line basis over the lease term.

Miscellaneous sales are recognised when physical possession has transferred to the customer which is deemed to be the point of transfer of risks and rewards.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 3. Income from continuing operations (continued)

Other income is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

\$ '000	Operating 2019	Operating 2018	Capital 2019	Capital 2018
<b>(e) Grants</b>				
<b>General purpose (untied)</b>				
<b>Current year allocation</b>				
Financial assistance – general component	1,169	1,037	–	–
Financial assistance – local roads component	701	592	–	–
<b>Payment in advance - future year allocation</b>				
Financial assistance – general component	1,211	1,069	–	–
Financial assistance – local roads component	727	608	–	–
<b>Total general purpose</b>	<b>3,808</b>	<b>3,306</b>	<b>–</b>	<b>–</b>
<b>Specific purpose</b>				
Bushfire and Emergency Services	311	311	–	–
Economic Development	–	5	–	–
Employment and Training Programs	12	8	–	–
Environmental Protection	–	43	–	–
Heritage and Cultural	16	23	–	32
Library	31	35	–	–
LIRS subsidy	6	20	–	–
Noxious Weeds	52	51	–	–
Street lighting	41	40	–	–
Transport (roads to recovery)	641	1,010	–	–
Transport (flood damage)	1,336	1,394	–	–
Transport (regional roads block grant)	197	145	503	542
Transport (repair program)	–	–	128	125
Transport (fixing country roads)	–	–	303	–
Transport (other roads and bridges funding)	–	–	196	959
Transport (kerb and gutter)	–	–	4	22
Pedestrian Access Mobility Plan (PAMP) Works	4	–	9	–
Cycleways	–	–	–	76
Road Safety Officer	73	86	–	–
Safer Streets Program – CBD & Lake CCTV Project	–	–	–	11
Flood Study Grant	34	14	–	–
Aged Services	842	845	–	–
Disability Services	33	354	–	–
Other	4	1	–	–
Youth services	3	1	–	–
Innovation Fund – Online Internal Audit Portal	–	–	186	2
Lake Centenary Precinct Grant – DPI	–	–	–	10
Hillview Park Toilet Block – FACS	–	–	–	22
Nixon Park Lighting	–	–	–	10
Nixon Park Play Equipment	–	–	48	1
Temora Agricultural Innovation Centre (TAIC) - Machinery Shed	–	–	199	–
RFS Community Engagement Centre	3	5	–	–
Aerodrome – Flood Damage Remediation	–	1,419	–	–
Stronger Country Communities Fund – Aria Park Rec Ground Toilet Upgrade	–	–	160	2
Stronger Country Communities Fund – Town Hall Upgrade	–	–	786	16

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 3. Income from continuing operations (continued)

\$ '000	Operating 2019	Operating 2018	Capital 2019	Capital 2018
Stronger Country Communities Fund - Temora Town Entrance Beautification	16	–	–	–
Stronger Country Communities Fund - Lake Centenary Play Equipment	–	–	17	–
Stronger Country Communities Fund - Temora Golf Club Irrigation	14	–	–	–
Stronger Country Communities Fund - Coolamon St Central Island Upgrade	–	–	5	–
Stronger Country Communities Fund - Temora Recreation Centre Amenities Upgrade	–	–	234	–
Stronger Country Communities Fund - Di Boom Netball Complex Resurfacing	–	–	2	–
Stronger Country Communities Fund - Temora West Sports Ground - Amenities Block Rebuild	–	–	60	–
Stronger Country Communities Fund - Temora Tennis Courts - Resurfacing	–	–	79	–
Stronger Country Communities Fund - Nixon Park Upgrades	–	–	59	–
<b>Total specific purpose</b>	<b>3,669</b>	<b>5,810</b>	<b>2,978</b>	<b>1,830</b>
<b>Total grants</b>	<b>7,477</b>	<b>9,116</b>	<b>2,978</b>	<b>1,830</b>
<b>Grant revenue is attributable to:</b>				
– Commonwealth funding	5,342	5,162	210	11
– State funding	2,135	3,954	2,768	1,809
– Other funding	–	–	–	10
	<b>7,477</b>	<b>9,116</b>	<b>2,978</b>	<b>1,830</b>

\$ '000	Notes	Operating 2019	Operating 2018	Capital 2019	Capital 2018
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## (f) Contributions

### Developer contributions: (s7.4 & s7.11 - EP&A Act, s64 of the LGA):

#### Cash contributions

S 7.12 – fixed development consent levies

#### Total developer contributions – cash

#### Total developer contributions

21

### Other contributions:

#### Cash contributions

Heritage/cultural	1	–	6	–
Economic Development	58	8	–	–
FBT contributions	38	32	–	–
Footpath contributions	–	–	19	16
Other Councils – ELEs transferred	–	9	–	–
Travel Contributions	3	4	–	–
GWCC Employment Subsidy	–	13	–	–
Sewer/Effluent – Fountain Repairs	–	5	–	–
Heated Pool Contribution – Temora Hospital	–	10	–	–
Aerodrome Rural Fire Tanks – RFS	–	–	–	17
Ariah Park Cemetery Toilet Block	–	–	–	9

continued on next page ...

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 3. Income from continuing operations (continued)

\$ '000	Notes	Operating 2019	Operating 2018	Capital 2019	Capital 2018
TAIC – Machinery Shed, Offices, Labs – GRDC		–	–	123	774
TAIC – Sewerage Overflow Dam – GRDC		–	–	–	782
Lake Centenary BBQ Contribution		–	–	–	10
Temora Swimming Club - New Pool Blanket		–	–	13	–
LCMC - Contribution to Works		29	–	–	–
Temora West Sports Ground Amenities - Temora United Soccer Club		–	–	106	–
Other Councils - Contribution to Internal Audit		20	–	–	–
<b>Total other contributions – cash</b>		<b>149</b>	<b>81</b>	<b>267</b>	<b>1,608</b>
<b>Total other contributions</b>		<b>149</b>	<b>81</b>	<b>267</b>	<b>1,608</b>
<b>Total contributions</b>		<b>149</b>	<b>81</b>	<b>297</b>	<b>1,608</b>
<b>TOTAL GRANTS AND CONTRIBUTIONS</b>		<b>7,626</b>	<b>9,197</b>	<b>3,275</b>	<b>3,438</b>

### Accounting policy for grants and contributions

Control over grants and contributions is normally obtained upon their receipt (or acquittal) and is valued at the fair value of the granted or contributed asset at the date of transfer.

Where grants or contributions recognised as revenues during the financial year were obtained on condition that they be expended in a particular manner, or used over a particular period, and those conditions were un-discharged at reporting date, the unused grant or contribution is disclosed above.

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of section 7.12 of the *Environmental Planning and Assessment Act 1979*.

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

A liability is recognised in respect of revenue that is reciprocal in nature to the extent that the requisite service has not been provided at reporting date.

\$ '000	2019	2018
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### (g) Unspent grants and contributions

**Certain grants and contributions are obtained by Council on condition that they be spent in a specified manner:**

#### Operating grants

Unexpended at the close of the previous reporting period	779	862
<b>Add:</b> operating grants recognised in the current period but not yet spent	1,495	779
<b>Less:</b> operating grants recognised in a previous reporting period now spent	(779)	(862)
<b>Unexpended and held as restricted assets (operating grants)</b>	<b>1,495</b>	<b>779</b>



# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 4. Expenses from continuing operations

\$ '000	2019	2018
<b>(a) Employee benefits and on-costs</b>		
Salaries and wages	7,105	6,409
Employee termination costs	–	67
Travel expenses	–	3
Employee leave entitlements (ELE)	1,244	909
ELE on-costs	(96)	3
Superannuation	822	745
Workers' compensation insurance	86	264
Fringe benefit tax (FBT)	72	82
Training costs (other than salaries and wages)	109	64
Staff uniforms and safety clothing	16	18
<b>Total employee costs</b>	<b>9,358</b>	<b>8,564</b>
Less: capitalised costs	(828)	(1,022)
<b>TOTAL EMPLOYEE COSTS EXPENSED</b>	<b>8,530</b>	<b>7,542</b>
Number of 'full-time equivalent' employees (FTE) at year end	114	109

### Accounting policy for employee benefits and on-costs

Employee benefit expenses are recorded when the service has been provided by the employee.

#### Retirement benefit obligations

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

#### Superannuation plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to the Contingencies and Other Liabilities/Assets Not Recognised Note for more information.

## (b) Borrowing costs

### (i) Interest bearing liability costs

Interest on loans	64	23
<b>Total interest bearing liability costs expensed</b>	<b>64</b>	<b>23</b>
<b>TOTAL BORROWING COSTS EXPENSED</b>	<b>64</b>	<b>23</b>

### Accounting policy for borrowing costs

Borrowing costs are expensed when incurred.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 4. Expenses from continuing operations (continued)

\$ '000	2019	2018
<b>(c) Materials and contracts</b>		
Raw materials and consumables	6,967	6,683
Contractor and consultancy costs	5,619	6,760
Auditors remuneration <sup>2</sup>	29	27
<b>Legal expenses:</b>		
– Legal expenses: debt recovery	13	11
– Legal expenses: other	10	3
<b>Operating leases:</b>		
– Operating lease rentals: minimum lease payments <sup>1</sup>	75	182
<b>Total materials and contracts</b>	<b>12,713</b>	<b>13,666</b>
Less: capitalised costs	(7,206)	(7,389)
<b>TOTAL MATERIALS AND CONTRACTS</b>	<b>5,507</b>	<b>6,277</b>

### Accounting policy for operating leases

Leases in which a significant portion of the risks and rewards of ownership are not transferred to Council as lessee are classified as operating leases. Payments made under operating leases (net of any incentives received from the lessor) are charged to the income statement on a straight-line basis over the period of the lease.

### 1. Operating lease payments are attributable to:

Buildings	25	127
Photocopiers	50	55
	<b>75</b>	<b>182</b>

### 2. Auditor remuneration

During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

#### Auditors of the Council - NSW Auditor-General:

##### (i) Audit and other assurance services

Audit and review of financial statements	28	25
<b>Remuneration for audit and other assurance services</b>	<b>28</b>	<b>25</b>
<b>Total Auditor-General remuneration</b>	<b>28</b>	<b>25</b>

#### Non NSW Auditor-General audit firms

##### (i) Audit and other assurance services

Other audit and assurance services – Grant Acquittals	1	2
<b>Remuneration for audit and other assurance services</b>	<b>1</b>	<b>2</b>
<b>Total remuneration of non NSW Auditor-General audit firms</b>	<b>1</b>	<b>2</b>
<b>Total Auditor remuneration</b>	<b>29</b>	<b>27</b>

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 4. Expenses from continuing operations (continued)

\$ '000	2019	2018
<b>(d) Depreciation, amortisation and impairment of intangible assets and IPP&amp;E</b>		
<b>Depreciation and amortisation</b>		
Plant and equipment	801	768
Office equipment	34	29
Furniture and fittings	30	30
Land improvements (depreciable)	28	28
<b>Infrastructure:</b>		
– Buildings – non-specialised	288	222
– Buildings – specialised	620	236
– Other structures	95	69
– Roads (incl k&g)	2,243	2,114
– Bridges	97	97
– Footpaths	105	97
– Stormwater drainage	142	135
– Sewerage network	258	273
– Swimming pools	55	42
– Other open space/recreational assets	83	40
– Other infrastructure	25	17
Leasehold improvements	28	55
<b>Other assets:</b>		
– Library books	1	1
– Other	148	120
<b>Total gross depreciation and amortisation costs</b>	<b>5,081</b>	<b>4,373</b>
Less: capitalised costs	(67)	(113)
<b>Total depreciation and amortisation costs</b>	<b>5,014</b>	<b>4,260</b>
<b>Impairment / revaluation decrement of IPP&amp;E</b>		
<b>Infrastructure:</b>		
– Roads (incl k&g)	(1,496)	(770)
<b>Total gross IPP&amp;E impairment / revaluation decrement costs / (reversals)</b>	<b>(1,496)</b>	<b>(770)</b>
Amounts taken through revaluation reserve	1,496	770
<b>Total IPP&amp;E impairment / revaluation decrement costs / (reversals) charged to Income Statement</b>	<b>–</b>	<b>–</b>
<b>TOTAL DEPRECIATION, AMORTISATION AND IMPAIRMENT / REVALUATION DECREMENT FOR INTANGIBLES AND IPP&amp;E</b>	<b>5,014</b>	<b>4,260</b>

### Accounting policy for depreciation, amortisation and impairment expenses of intangibles and IPP&E

#### Depreciation and amortisation

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in the Infrastructure, Property, Plant & Equipment Note and the Intangible Assets Note.

#### Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are no longer required to be tested for impairment under AASB 136. This is because these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 4. Expenses from continuing operations (continued)

Intangible assets that have an indefinite useful life, or are not yet available for use, are tested annually for impairment, or more frequently if events or changes in circumstances indicate that they might be impaired. Other assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

\$ '000	2019	2018
<b>(e) Other expenses</b>		
Advertising	62	80
Bad and doubtful debts	–	11
Bank charges	26	25
Cleaning	149	115
Conferences	5	8
Contributions/levies to other levels of government		
– Bushfire fighting fund	241	224
– Emergency services levy (includes FRNSW, SES, and RFS levies)	8	10
– NSW Fire Brigade Levy	34	34
Councillor expenses – Mayoral Fee	17	16
Councillor expenses – Councillors' Fees	82	80
Councillors' expenses (incl. mayor) – other (excluding fees above)	38	27
Donations, contributions and assistance to other organisations (Section 356)	198	174
Electricity and heating	283	271
Insurance	387	321
Office expenses (including computer expenses)	219	152
Postage & Freight	47	54
Printing and stationery	58	56
Street lighting	166	147
Subscriptions and publications	57	97
Telephone and communications	105	143
Valuation fees	32	32
Water	146	122
Other	1	–
<b>Total other expenses</b>	<b>2,361</b>	<b>2,199</b>
<b>TOTAL OTHER EXPENSES</b>	<b>2,361</b>	<b>2,199</b>

### Accounting policy for other expenses

Other expenses are recorded on an accruals basis as the Council receives the goods or services.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 5. Gains or losses from the disposal, replacement and de-recognition of assets

\$ '000	Notes	2019	2018
<b>Property (excl. investment property)</b>			
Proceeds from disposal – property		28	–
Less: carrying amount of property assets sold/written off		(216)	–
<b>Net gain/(loss) on disposal</b>		<b>(188)</b>	<b>–</b>
<b>Plant and equipment</b>			
	9(a)		
Proceeds from disposal – plant and equipment		268	376
Less: carrying amount of plant and equipment assets sold/written off		(251)	(314)
<b>Net gain/(loss) on disposal</b>		<b>17</b>	<b>62</b>
<b>Real estate assets held for sale</b>			
	8		
Proceeds from disposal – real estate assets		420	280
Less: carrying amount of real estate assets sold/written off		(294)	(185)
<b>Net gain/(loss) on disposal</b>		<b>126</b>	<b>95</b>
<b>Investments</b>			
	6(b)		
Proceeds from disposal/redemptions/maturities – investments		2,011	1,515
Less: carrying amount of investments sold/redeemed/matured		(2,011)	(1,515)
<b>Net gain/(loss) on disposal</b>		<b>–</b>	<b>–</b>
<b>NET GAIN/(LOSS) ON DISPOSAL OF ASSETS</b>		<b>(45)</b>	<b>157</b>

### Accounting policy for disposal of assets

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 6(a). Cash and cash equivalent assets

\$ '000	2019	2018
<b>Cash and cash equivalents</b>		
Cash on hand and at bank	457	1,206
Cash-equivalent assets		
– Deposits at call	3	4
– Short-term deposits	512	–
<b>Total cash and cash equivalents</b>	<b>972</b>	<b>1,210</b>

### Accounting policy for cash and cash equivalents

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

## Note 6(b). Investments

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>Investments</b>				
b. 'Financial assets at amortised cost' / 'held to maturity' (2018)	8,708	–	6,639	–
<b>Total Investments</b>	<b>8,708</b>	<b>–</b>	<b>6,639</b>	<b>–</b>
<b>TOTAL CASH ASSETS, CASH EQUIVALENTS AND INVESTMENTS</b>	<b>9,680</b>	<b>–</b>	<b>7,849</b>	<b>–</b>
<b>Financial assets at amortised cost / held to maturity (2018)</b>				
Long term deposits	8,708	–	6,639	–
<b>Total</b>	<b>8,708</b>	<b>–</b>	<b>6,639</b>	<b>–</b>

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 6(b). Investments (continued)

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#### Accounting policy for investments

##### Accounting policy under AASB 9 – applicable from 1 July 2018

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

##### Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

##### Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

##### Amortised cost

Assets measured at amortised cost are financial assets where:

- the business model is to hold assets to collect contractual cash flows, and
- the contractual terms give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Council's financial assets measured at amortised cost comprise trade and other receivables and cash and cash equivalents in the Statement of Financial Position.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

##### Accounting policy under AASB 139 – applicable for 2018 comparatives only

##### Classification

Council classifies its financial assets in the following categories: financial assets at fair value through profit or loss; loans and receivables; held-to-maturity investments; and available-for-sale financial assets. The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and, in the case of assets classified as held-to-maturity, re-evaluates this designation at each reporting date.

##### (b) Held to maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed or determinable payments and fixed maturities that Council's management has the positive intention and ability to hold to maturity. Assets in this category are measured at amortised cost.

##### Recognition and de-recognition

Regular purchases and sales of financial assets are recognised on trade-date: the date on which Council commits to purchase or sell the asset. Investments are initially recognised at fair value. Investments are derecognised when the rights to receive cash flows from the financial assets have expired or have been transferred and Council has transferred substantially all the risks and rewards of ownership.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 6(c). Restricted cash, cash equivalents and investments – details

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
Total cash, cash equivalents and investments	9,680	–	7,849	–
<b>attributable to:</b>				
External restrictions	4,010	–	2,711	–
Internal restrictions	5,668	–	4,863	–
Unrestricted	2	–	275	–
	9,680	–	7,849	–

\$ '000	2019	2018
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### Details of restrictions

#### External restrictions – other

Developer contributions – general	25	–
Specific purpose unexpended grants	1,495	779
Sewerage services	1,555	1,084
Domestic waste management	796	742
Stormwater management	139	106

<b>External restrictions – other</b>	<b>4,010</b>	<b>2,711</b>
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<b>Total external restrictions</b>	<b>4,010</b>	<b>2,711</b>
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#### Internal restrictions

Plant and vehicle replacement	206	262
Infrastructure replacement	494	761
Employees leave entitlement	325	358
Carry over works	1,012	290
Gravel royalty	306	610
Industrial development	198	198
Izumizaki donation	2	2
Medical complex	40	38
Roads reserve	553	292
Local roads reserve	204	375
Financial Assistance Grants Received in Advance	1,938	1,677
Other Waste Management	173	–
Computer Upgrade	217	–

<b>Total internal restrictions</b>	<b>5,668</b>	<b>4,863</b>
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<b>TOTAL RESTRICTIONS</b>	<b>9,678</b>	<b>7,574</b>
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# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 7. Receivables

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>Purpose</b>				
Rates and annual charges	210	–	181	–
Interest and extra charges	18	–	16	–
User charges and fees	852	–	1,225	–
Capital debtors (being sale of assets)				
– Contributions for Assets	–	–	128	–
Accrued revenues				
– Interest on investments	73	–	43	–
– Other income accruals	253	–	107	–
Deferred debtors	11	5	14	18
Government grants and subsidies	1,526	–	1,811	–
Net GST receivable	141	–	29	–
Other debtors	36	–	22	–
<b>Total</b>	<b>3,120</b>	<b>5</b>	<b>3,576</b>	<b>18</b>
<b>Less: provision of impairment</b>				
User charges and fees	(3)	–	(3)	–
<b>Total provision for impairment – receivables</b>	<b>(3)</b>	<b>–</b>	<b>(3)</b>	<b>–</b>
<b>TOTAL NET RECEIVABLES</b>	<b>3,117</b>	<b>5</b>	<b>3,573</b>	<b>18</b>
<b>Externally restricted receivables</b>				
<b>Sewerage services</b>				
– Rates and availability charges	49	–	39	–
– Other	797	–	791	–
<b>Domestic waste management</b>	<b>37</b>	<b>–</b>	<b>29</b>	<b>–</b>
<b>Total external restrictions</b>	<b>883</b>	<b>–</b>	<b>859</b>	<b>–</b>
<b>Internally restricted receivables</b>				
- ELE Reserve – Runway Remediation	–	–	1,419	–
<b>Internally restricted receivables</b>	<b>–</b>	<b>–</b>	<b>1,419</b>	<b>–</b>
<b>Unrestricted receivables</b>	<b>2,234</b>	<b>5</b>	<b>1,295</b>	<b>18</b>
<b>TOTAL NET RECEIVABLES</b>	<b>3,117</b>	<b>5</b>	<b>3,573</b>	<b>18</b>

\$ '000	2019	2018
<b>Movement in provision for impairment of receivables</b>		
Balance at the beginning of the year (calculated in accordance with AASB 139)	3	4
– amounts already provided for and written off this year	–	(1)
<b>Balance at the end of the period</b>	<b>3</b>	<b>3</b>

### Accounting policy for receivables

#### Recognition and measurement

Receivables are included in current assets, except for those with maturities greater than 12 months after the reporting date which are classified as non-current assets.

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 7. Receivables (continued)

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Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Cash flows relating to short-term receivables are not discounted if the effect of discounting is immaterial.

#### Impairment

##### Accounting policy under AASB 9 applicable from 1 July 2018

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presentation that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

##### Accounting policy under AASB 139 – applicable for 2018 comparatives only

For loans and receivables, the amount of the loss is measured as the difference between the asset's carrying amount and the present value of estimated future cash flows (excluding future credit losses that have not been incurred) discounted at the financial asset's original effective interest rate. The carrying amount of the asset is reduced and the amount of the loss is recognised in profit or loss.

Collectability of receivables is reviewed on an ongoing basis. Debts that are known to be uncollectable are written off by reducing the carrying amount directly. An allowance account (provision for impairment of receivables) is used when there is objective evidence that the Council will not be able to collect all amounts due according to the original terms of the receivables. Significant financial difficulties of the debtor, probability that the debtor will enter bankruptcy or financial reorganisation, and default or delinquency in payments (more than 30 days overdue) are considered indicators that the receivable is impaired. When a receivable for which an impairment allowance had been recognised becomes uncollectable in a subsequent period, it is written off against the allowance account. Subsequent recoveries of amounts previously written off are credited against other expenses in the Income Statement.

Rates and annual charges outstanding are secured against the property.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 8. Inventories and other assets

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>(a) Inventories</b>				
<b>(i) Inventories at cost</b>				
Real estate for resale	1,338	–	1,210	–
Stores and materials	490	–	253	–
<b>Total inventories at cost</b>	<b>1,828</b>	<b>–</b>	<b>1,463</b>	<b>–</b>
<b>TOTAL INVENTORIES</b>	<b>1,828</b>	<b>–</b>	<b>1,463</b>	<b>–</b>

## (b) Other assets

Prepayments	63	–	144	–
Other	1	–	1	–
<b>TOTAL OTHER ASSETS</b>	<b>64</b>	<b>–</b>	<b>145</b>	<b>–</b>

### Externally restricted assets

There are no restrictions applicable to the above assets.

## (i) Other disclosures

\$ '000	Notes	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>(a) Details for real estate development</b>					
Residential		1,226	–	1,098	–
Industrial/commercial		112	–	112	–
<b>Total real estate for resale</b>		<b>1,338</b>	<b>–</b>	<b>1,210</b>	<b>–</b>

(Valued at the lower of cost and net realisable value)

### Represented by:

Acquisition & development costs	1,338	–	1,210	–
<b>Total costs</b>	<b>1,338</b>	<b>–</b>	<b>1,210</b>	<b>–</b>
<b>Total real estate for resale</b>	<b>1,338</b>	<b>–</b>	<b>1,210</b>	<b>–</b>

### Movements:

Real estate assets at beginning of the year	1,210	–	324	–
– Purchases and other costs	422	–	1,071	–
– WDV of sales (expense)	(294)	–	(185)	–
<b>Total real estate for resale</b>	<b>1,338</b>	<b>–</b>	<b>1,210</b>	<b>–</b>

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# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 8. Inventories and other assets (continued)

The following inventories and other assets, even though classified as current are not expected to be recovered in the next 12 months;

\$ '000	2019	2018
<b>(b) Current assets not anticipated to be settled within the next 12 months</b>		
Real estate for resale	1,138	982
	<u>1,138</u>	<u>982</u>

### Accounting policy for inventories and other assets

#### Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

#### Land held for resale/capitalisation of borrowing costs

Land held for resale is stated at the lower of cost and net realisable value. Cost is assigned by specific identification and includes the cost of acquisition and development.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 9(a). Infrastructure, property, plant and equipment

	as at 30/6/2018			Asset movements during the reporting period							as at 30/6/2019			
	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment reversal (recognised in equity)	WIP transfers	Adjustments and transfers	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation	Net carrying amount
\$ '000														
Capital work in progress	216	–	216	944	–	–	–	–	(165)	–	–	995	–	995
Plant and equipment	8,931	(4,279)	4,652	854	5	(251)	(801)	–	–	–	–	8,911	(4,452)	4,459
Office equipment	473	(362)	111	39	6	–	(34)	–	–	–	–	518	(396)	122
Furniture and fittings	348	(185)	163	1	11	–	(30)	–	–	–	–	361	(216)	145
Land:														
– Operational land	2,793	–	2,793	–	176	(19)	–	–	–	–	–	2,950	–	2,950
– Community land	2,748	–	2,748	–	–	–	–	–	–	–	163	2,911	–	2,911
Land improvements – depreciable	566	(180)	386	5	–	–	(28)	–	–	–	–	571	(208)	363
Infrastructure:														
– Buildings – non-specialised	13,553	(7,164)	6,389	185	–	–	(288)	–	–	–	–	13,738	(7,452)	6,286
– Buildings – specialised	24,779	(11,899)	12,880	1,049	1,605	(39)	(620)	–	141	292	–	27,896	(12,588)	15,308
– Other structures	2,350	(992)	1,358	41	–	(112)	(95)	–	–	–	–	2,160	(968)	1,192
– Roads	140,968	(57,316)	83,652	1,920	11	–	(2,243)	1,496	–	–	–	144,396	(59,560)	84,836
– Bridges	9,658	(2,059)	7,599	–	–	–	(97)	–	–	–	–	9,658	(2,156)	7,502
– Footpaths	4,834	(1,438)	3,396	–	158	–	(105)	–	–	–	–	4,992	(1,543)	3,449
– Bulk earthworks (non-depreciable)	51,007	–	51,007	–	–	–	–	–	–	–	–	51,007	–	51,007
– Stormwater drainage	13,839	(5,391)	8,448	495	–	–	(142)	–	4	–	–	14,338	(5,533)	8,805
– Sewerage network	20,671	(7,655)	13,016	122	60	–	(258)	–	–	–	207	21,187	(8,040)	13,147
– Swimming pools	2,183	(1,005)	1,178	–	–	–	(55)	–	–	–	–	2,183	(1,060)	1,123
– Other open space/recreational assets	1,574	(596)	978	80	112	(46)	(83)	–	1	–	–	1,687	(645)	1,042
– Other infrastructure	1,865	(496)	1,369	50	69	–	(25)	–	–	–	–	1,984	(521)	1,463
Leasehold improvements	973	(327)	646	1	–	–	(28)	–	–	(292)	–	428	(101)	327
Other assets:														
– Library books	61	(20)	41	–	–	–	(1)	–	–	–	–	61	(21)	40
– Other	2,222	(669)	1,553	74	123	–	(148)	–	19	–	–	2,437	(816)	1,621
Total Infrastructure, property, plant and equipment	306,612	(102,033)	204,579	5,860	2,336	(467)	(5,081)	1,496	–	–	370	315,369	(106,276)	209,093

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 9(a). Infrastructure, property, plant and equipment (continued)

	as at 30/6/2017			Asset movements during the reporting period								as at 30/6/2018			
	Gross carrying amount	Accumulated depreciation	Net carrying amount	Additions renewals <sup>1</sup>	Additions new assets	Carrying value of disposals	Depreciation expense	Impairment reversal (recognised in equity)	WIP transfers	Adjustments and transfers	Revaluation decrements to equity (ARR)	Revaluation increments to equity (ARR)	Gross carrying amount	Accumulated depreciation	Net carrying amount
\$ '000															
Capital work in progress	689	–	689	79	136	–	–	–	(688)	–	–	–	216	–	216
Plant and equipment	8,769	(4,219)	4,550	1,218	–	(314)	(768)	–	3	(37)	–	–	8,931	(4,279)	4,652
Office equipment	445	(332)	113	25	–	–	(29)	–	2	–	–	–	473	(362)	111
Furniture and fittings	406	(158)	248	–	–	–	(30)	–	–	(55)	–	–	348	(185)	163
Land:															
– Operational land	3,434	–	3,434	–	–	–	–	–	–	–	(641)	–	2,793	–	2,793
– Community land	2,748	–	2,748	–	–	–	–	–	–	–	–	–	2,748	–	2,748
Land improvements – depreciable	573	(151)	422	–	–	–	(28)	–	–	(8)	–	–	566	(180)	386
Infrastructure:															
– Buildings – non-specialised	13,624	(4,995)	8,629	283	–	–	(222)	–	4	604	(2,909)	–	13,553	(7,164)	6,389
– Buildings – specialised	17,306	(4,422)	12,884	573	4	–	(236)	–	12	–	(357)	–	24,779	(11,899)	12,880
– Other structures	1,189	(435)	754	44	89	–	(69)	–	8	302	–	230	2,350	(992)	1,358
– Roads	137,741	(55,202)	82,539	2,241	32	–	(2,114)	770	184	–	–	–	140,968	(57,316)	83,652
– Bridges	9,658	(1,963)	7,695	–	–	–	(97)	–	–	–	–	–	9,658	(2,059)	7,599
– Footpaths	4,606	(1,341)	3,265	–	228	–	(97)	–	–	–	–	–	4,834	(1,438)	3,396
– Bulk earthworks (non-depreciable)	51,007	–	51,007	–	–	–	–	–	–	–	–	–	51,007	–	51,007
– Stormwater drainage	12,622	(5,256)	7,366	753	–	–	(135)	–	464	–	–	–	13,839	(5,391)	8,448
– Sewerage network	19,239	(7,226)	12,013	6	1,012	–	(273)	–	11	–	–	247	20,671	(7,655)	13,016
– Swimming pools	2,603	(1,528)	1,075	–	–	–	(42)	–	–	–	–	144	2,183	(1,005)	1,178
– Other open space/recreational assets	587	(309)	278	51	–	–	(40)	–	–	1	–	688	1,574	(596)	978
– Other infrastructure	113	–	113	409	152	–	(17)	–	–	712	–	–	1,865	(496)	1,369
Leasehold improvements	958	(272)	686	–	15	–	(55)	–	–	–	–	–	973	(327)	646
Other assets:															
– Library books	61	(19)	42	–	–	–	(1)	–	–	–	–	–	61	(20)	41
– Other	4,119	(1,157)	2,962	207	23	–	(120)	–	–	(1,519)	–	–	2,222	(669)	1,553
Total Infrastructure, property, plant and equipment	292,497	(88,985)	203,512	5,889	1,691	(314)	(4,373)	770	–	–	(3,907)	1,309	306,612	(102,033)	204,579

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 9(a). Infrastructure, property, plant and equipment (continued)

### Accounting policy for infrastructure, property, plant and equipment

Infrastructure, property, plant and equipment are held at fair value. Independent valuations are performed at least every five years, however the carrying amount of assets is assessed at each reporting date to confirm that it is not materially different from current fair value.

Sewerage network assets are indexed at each reporting period in accordance with the Rates Reference Manual issued by Crown Lands and Water (CLAW).

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

<b>Plant and equipment</b>	<b>Years</b>	<b>Other equipment</b>	<b>Years</b>
Office equipment	5 to 10	Playground equipment	10 to 15
Office furniture	10 to 20	Benches, seats etc.	10 to 15
Computer equipment	4 to 7		
Vehicles	5 to 10	<b>Buildings</b>	
Heavy plant/road making equipment	5 to 10	Buildings: all	40 to 100
Minor plant and equipment	2 to 10		
		<b>Other infrastructure assets</b>	
<b>Sewer assets</b>		Bulk earthworks	Infinite
Earth Lagoons and reservoirs	200	Swimming pools	50 to 60
Sewer Reticulation Pipes	70 to 120	Other open space/recreational assets	10 to 50
Sewer Maintenance Shafts	150		
Sewer Reticulation Connections	100	<b>Transportation assets</b>	
Pump Stations Structural	100	Sealed roads: surface	18 to 20
Effluent Reticulation Pipes	80	Sealed roads: structure	100
Irrigation Network Structural	40	Unsealed roads: structure	100
Internal Roads	20	Unsealed roads: surface	15 to 40
Mechanical	20 to 30	Bridge: concrete	100
Electrical - 3 phase power	100	Bridge: other	100
Electrical - Other	20	Road pavements	20 to 100
		Kerb, gutter and footpaths	50 to 100
<b>Stormwater assets</b>			
Drains	100		
Culverts	100		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Gains and losses on disposals are determined by comparing proceeds with carrying amount. These are included in the Income Statement.

### Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008 in accordance with AASB 1051 Land Under Roads.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 9(a). Infrastructure, property, plant and equipment (continued)

Land under roads acquired after 1 July 2008 is recognised in accordance with AASB 116 Property, Plant and Equipment.

### Crown reserves

Crown reserves under Council's care and control are recognised as assets of the council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

### Rural Fire Service assets

Under Section 119 of the *Rural Fire Services Act 1997 (NSW)*, "all firefighting equipment purchased or constructed wholly or from money to the credit of the Fund is to be vested in the council of the area for or on behalf of which the firefighting equipment has been purchased or constructed".

Until such time as discussions on this matter have concluded and the legislation changed, Council will not recognise rural fire service assets including land, buildings, plant and vehicles.

## Note 9(b). Externally restricted infrastructure, property, plant and equipment

\$ '000	2019			2018		
	Gross carrying amount	Accumulated depn. and impairment	Net carrying amount	Gross carrying amount	Accumulated depn. and impairment	Net carrying amount
<b>Sewerage services</b>						
Plant and equipment	109	44	65	109	33	76
Land						
Infrastructure	21,187	8,040	13,147	20,672	7,655	13,017
<b>Total sewerage services</b>	<b>21,296</b>	<b>8,084</b>	<b>13,212</b>	<b>20,781</b>	<b>7,688</b>	<b>13,093</b>
<b>Domestic waste management</b>						
Plant and equipment	252	164	88	277	150	127
Land						
– Operational land	167	–	167	167	–	167
– Improvements – depreciable	47	10	37	47	9	38
Buildings	104	34	70	104	31	73
Other structures	81	42	39	74	35	39
Other assets	43	38	5	44	37	7
<b>Total DWM</b>	<b>694</b>	<b>288</b>	<b>406</b>	<b>713</b>	<b>262</b>	<b>451</b>
<b>TOTAL RESTRICTED I,PP&amp;E</b>	<b>21,990</b>	<b>8,372</b>	<b>13,618</b>	<b>21,494</b>	<b>7,950</b>	<b>13,544</b>

## Note 9(c). Infrastructure, property, plant and equipment – current year impairments

\$ '000	Notes	2019	2018
(iv) Reversals of impairment losses previously recognised direct to equity (ARR):			
– Road Assets previously impaired and reversed		1,496	770
<b>Total impairment reversals</b>		<b>1,496</b>	<b>770</b>
<b>IMPAIRMENT OF ASSETS – DIRECT to EQUITY (ARR)</b>		<b>1,496</b>	<b>770</b>



# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 10. Payables and borrowings

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>Payables</b>				
Goods and services – operating expenditure	1,124	–	1,292	–
Goods and services – capital expenditure	77	–	181	–
Accrued expenses:				
– Borrowings	12	–	4	–
– Salaries and wages	285	1	130	–
– Other expenditure accruals	18	–	202	1
Security bonds, deposits and retentions	185	–	180	–
<b>Total payables</b>	<b>1,701</b>	<b>1</b>	<b>1,989</b>	<b>1</b>
<b>Income received in advance</b>				
Payments received in advance	306	–	474	–
<b>Total income received in advance</b>	<b>306</b>	<b>–</b>	<b>474</b>	<b>–</b>
<b>Borrowings</b>				
Loans – secured	229	1,605	313	–
<b>Total borrowings</b>	<b>229</b>	<b>1,605</b>	<b>313</b>	<b>–</b>
<b>TOTAL PAYABLES AND BORROWINGS</b>	<b>2,236</b>	<b>1,606</b>	<b>2,776</b>	<b>1</b>

### (a) Payables and borrowings relating to restricted assets

There are no restricted assets (external or internal) applicable to the above payables and borrowings

### (b) Changes in liabilities arising from financing activities

\$ '000	as at 30/6/2018					as at 30/6/2019	
	Opening Balance	Cash flows	Non-cash acquisitions	Non-cash fair value changes	Other non-cash movements	Closing balance	
Loans – secured	313	1,521	–	–	–	1,834	
<b>TOTAL</b>	<b>313</b>	<b>1,521</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>1,834</b>	

\$ '000	as at 30/6/2017					as at 30/6/2018	
	Opening Balance	Cash flows	Non-cash acquisitions	Non-cash fair value changes	Other non-cash movements	Closing balance	
Loans – secured	608	(295)	–	–	–	313	
<b>TOTAL</b>	<b>608</b>	<b>(295)</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>313</b>	

## Notes to the Financial Statements

for the year ended 30 June 2019

## Note 10. Payables and borrowings (continued)

\$ '000	2019	2018
<b>(c) Financing arrangements</b>		
<b>(i) Unrestricted access was available at balance date to the following lines of credit:</b>		
Bank overdraft facilities <sup>1</sup>	200	200
Credit cards/purchase cards	30	30
<b>Total financing arrangements</b>	<b>230</b>	<b>230</b>
<b>Drawn facilities as at balance date:</b>		
– Credit cards/purchase cards	9	5
<b>Total drawn financing arrangements</b>	<b>9</b>	<b>5</b>
<b>Undrawn facilities as at balance date:</b>		
– Bank overdraft facilities	200	200
– Credit cards/purchase cards	21	25
<b>Total undrawn financing arrangements</b>	<b>221</b>	<b>225</b>

**Additional financing arrangements information****Breaches and defaults**

During the current and prior year, there were no defaults or breaches on any of the loans.

**Security over loans**

Loans are secured by a mortgage over future years rate revenue only.

(1) The bank overdraft facility may be drawn at any time and may be terminated by the bank without notice.

**Accounting policy for payables and borrowings**

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

The financial liabilities of the Council comprise trade payables and bank loans.

**Payables**

These amounts represent liabilities for goods and services provided to the council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

**Borrowings**

Borrowings are carried at their principal amounts, which represents the present value of future cash flows associated with servicing the debt.

Borrowings are classified as current liabilities unless Council has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 11. Provisions

\$ '000	2019 Current	2019 Non-current	2018 Current	2018 Non-current
<b>Provisions</b>				
<b>Employee benefits</b>				
Annual leave	981	–	994	–
Sick leave	1,366	–	1,359	–
Long service leave	1,872	61	1,763	28
<b>Sub-total – aggregate employee benefits</b>	<b>4,219</b>	<b>61</b>	<b>4,116</b>	<b>28</b>
<b>TOTAL PROVISIONS</b>	<b>4,219</b>	<b>61</b>	<b>4,116</b>	<b>28</b>

### (a) Provisions relating to restricted assets

There are no restricted assets (external or internal) applicable to the above provisions

\$ '000	2019	2018
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### (b) Current provisions not anticipated to be settled within the next twelve months

The following provisions, even though classified as current, are not expected to be settled in the next 12 months.

Provisions – employees benefits	2,977	2,985
	<b>2,977</b>	<b>2,985</b>

### (c) Description of and movements in provisions

\$ '000	ELE provisions			
	Annual leave	Sick leave	Long service leave	Total
<b>2019</b>				
At beginning of year	994	1,359	1,791	4,144
Additional provisions	470	309	253	1,032
Amounts used (payments)	(488)	(376)	(225)	(1,089)
Remeasurement effects	5	74	114	193
<b>Total ELE provisions at end of period</b>	<b>981</b>	<b>1,366</b>	<b>1,933</b>	<b>4,280</b>
<b>2018</b>				
At beginning of year	892	1,325	1,760	3,977
Additional provisions	453	178	227	858
Amounts used (payments)	(371)	(144)	(206)	(721)
Remeasurement effects	20	–	10	30
<b>Total ELE provisions at end of period</b>	<b>994</b>	<b>1,359</b>	<b>1,791</b>	<b>4,144</b>

### Accounting policy for provisions

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 11. Provisions (continued)

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Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as interest expense.

#### Employee benefits

##### Short-term obligations

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

##### Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

##### On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

#### Provisions for close-down and restoration, and environmental clean-up costs – tips and quarries

##### Restoration

Close-down, restoration and remediation costs include the dismantling and demolition of infrastructure, the removal of residual materials and remediation of disturbed areas.

Council has undertaken a review of the work required to restore the quarries and tips within its area. Due to the current working methods being carried out at the sites, restoration costs are negligible and are unable to be accurately identified. Due to the small cost involved, it has been classified as immaterial and has not been recognised in the financial statements.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 12. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors

### (a) Nature and purpose of reserves

#### Infrastructure, property, plant and equipment revaluation reserve

The infrastructure, property, plant and equipment revaluation reserve is used to record increments / decrements of non-current asset values due to their revaluation.

### (b) Correction of errors relating to a previous reporting period

#### Nature of prior-period error

Council has brought to account several parcels of Crown Land which have been identified to be under the care and control of Council.

The errors identified above have been corrected by restating the balances at the beginning of the earliest period presented (1 July 2017) and taking the adjustment through to accumulated surplus at that date.

Comparatives have been changed to reflect the correction of errors. The impact on each line item is shown in the tables below.

### Changes to the opening Statement of Financial Position at 1 July 2017

#### Statement of Financial Position

\$ '000	Original Balance 1 July, 2017	Impact Increase/ (decrease)	Restated Balance 1 July, 2017
IPP&E - Community Land	907	1,841	2,748
IPP&E - Operational Land	3,385	49	3,434
<b>Total assets</b>	<b>211,755</b>	<b>1,890</b>	<b>213,645</b>
<b>Total liabilities</b>	<b>6,458</b>	<b>–</b>	<b>6,458</b>
Accumulated Surplus	78,820	1,890	80,710
<b>Total equity</b>	<b>205,297</b>	<b>1,890</b>	<b>207,187</b>

### Adjustments to the comparative figures for the year ended 30 June 2018

#### Statement of Financial Position

\$ '000	Original Balance 30 June, 2018	Impact Increase/ (decrease)	Restated Balance 30 June, 2018
IPP&E - Community Land	907	1,841	2,748
IPP&E - Operational Land	2,744	49	2,793
<b>Total assets</b>	<b>215,923</b>	<b>1,890</b>	<b>217,813</b>
<b>Total liabilities</b>	<b>6,921</b>	<b>–</b>	<b>6,921</b>
Accumulated Surplus	84,353	1,890	86,243
<b>Total equity</b>	<b>209,002</b>	<b>1,890</b>	<b>210,892</b>

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 12. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

#### (c) Changes in accounting policies due to adoption of new accounting standards (not-retrospective)

During the year, Council adopted a number of new accounting standards. The impact of the adoption and associated transition disclosures are shown below.

The Council has adopted AASB 9 Financial Instruments for the first time in the current year with a date of initial adoption of 1 July 2017. As part of the adoption of AASB 9, the Council adopted consequential amendments to other accounting standards arising from the issue of AASB 9 as follows:

- AASB 101 Presentation of Financial Statements requires the impairment of financial assets to be presented in a separate line item in the income statement. In prior year, this information was presented as part of other expenses.

- AASB 7 Financial Instruments: Requires amended disclosures due to changes arising from AASB 9. These disclosures have been provided for the current year.

The key changes to Council's accounting policy and the impact on these financial statements from applying AASB 9 are described below.

Changes in accounting policies resulting from the adoption of AASB 9 have been applied retrospectively except Council has not restated any amounts relating to classification and measurement requirements, including impairment, which have been applied from 1 July 2018.

#### **Classification of financial assets**

The financial assets of Council have been reclassified into one of the following categories on adoption of AASB 9, based primarily on the business model in which a financial asset is managed and its contractual cash flow characteristics are:

- measured at amortised cost
- fair value through profit or loss
- fair value through other comprehensive income – equity instruments

#### **Measurement of equity instruments**

All equity instruments of the Council are measured at fair value under AASB 9 whereas there was a cost exception under AASB 139 that allowed certain unlisted investments to be carried at amortised cost in the absence of a reliable measurement of fair value. Any difference in the previous carrying amount and the fair value is recognised in the opening retained earnings (or other component of equity, as appropriate) at 1 July 2018.

Equity instruments are no longer subject to impairment testing and therefore all movements on equity instruments, classified as fair value through other comprehensive income, are taken to the relevant reserve.

#### **Impairment of financial assets**

The incurred loss model from AASB 139 has been replaced with an expected credit loss model in AASB 9 for assets measured at amortised cost. This has resulted in the earlier recognition of credit loss (bad debt provisions).

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 12. Accumulated surplus, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors (continued)

### Transition adjustments

The table below illustrates the classification and measurement of financial assets and liabilities under AASB 9 and AASB 139 at 1 July 2018.

\$ '000	Classific- ation under AASB 139	Classific- ation under AASB 9	Carrying amount under AASB 139	Reclassi- fication	Remeasu- rements	Carrying amount under AASB 9
<b>Financial assets</b>						
Investments	Held to Maturity Investments	Financial Assets at Amortised Cost	8,708	—	—	8,708
<b>Total financial assets under AASB 9 at 1 July 2018</b>			<b>8,708</b>	<b>—</b>	<b>—</b>	<b>8,708</b>

### Notes to the table above

#### Reclassification from 'held to maturity' to 'amortised cost'

Term deposits that would previously have been classified as 'held to maturity' are now classified at 'amortised cost'. Council intends to hold the assets to maturity to collect contractual cash flows and these cash flows consist solely of payments of principal and interest on the principal amount outstanding. There was no difference between the previous carrying amount and the revised carrying amount of these assets.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 13. Statement of cash flows - additional information

\$ '000	Notes	2019	2018
<b>(a) Reconciliation of cash assets</b>			
Total cash and cash equivalent assets	6(a)	972	1,210
<b>Balance as per the Statement of Cash Flows</b>		<b>972</b>	<b>1,210</b>
<b>(b) Reconciliation of net operating result to cash provided from operating activities</b>			
<b>Net operating result from Income Statement</b>		3,102	5,297
<b>Adjust for non-cash items:</b>			
Depreciation and amortisation		5,014	4,260
Net losses/(gains) on disposal of assets		45	(157)
Share of net (profits)/losses of associates/joint ventures using the equity method		(9)	(7)
<b>+/- Movement in operating assets and liabilities and other cash items:</b>			
Decrease/(increase) in receivables		453	(2,324)
Increase/(decrease) in provision for impairment of receivables		–	(1)
Decrease/(increase) in inventories		(237)	55
Decrease/(increase) in other current assets		81	(35)
Increase/(decrease) in payables		(168)	173
Increase/(decrease) in accrued interest payable		8	(4)
Increase/(decrease) in other accrued expenses payable		(29)	48
Increase/(decrease) in other liabilities		(163)	454
Increase/(decrease) in provision for employee benefits		136	167
<b>Net cash provided from/(used in) operating activities from the Statement of Cash Flows</b>		<b>8,233</b>	<b>7,926</b>



# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 14. Interests in other entities

\$ '000	Council's share of net income		Council's share of net assets	
	2019	2018	2019	2018
Joint ventures	9	7	195	186
<b>Total</b>	<b>9</b>	<b>7</b>	<b>195</b>	<b>186</b>

## Joint arrangements

### (i) Joint ventures

Council has incorporated the following joint ventures into its consolidated financial statements.

#### (a) Net carrying amounts – Council's share

\$ '000	Nature of relationship	Measurement method	2019	2018
Riverina Regional Library	Joint venture		195	186
<b>Total carrying amounts – material joint ventures</b>			<b>195</b>	<b>186</b>

#### (b) Details

Principal activity		Place of business
Riverina Regional Library	Provision of library services	Riverina

#### (c) Relevant interests and fair values

\$ '000	Interest in outputs		Interest in ownership		Proportion of voting power	
	2019	2018	2019	2018	2019	2018
Riverina Regional Library	4.4%	4.0%	4.4%	4.0%	4.4%	4.0%

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 14. Interests in other entities (continued)

\$ '000	Riverina Regional Library	
	2019	2018
<b>(d) Summarised financial information for joint ventures</b>		
<b>Statement of financial position</b>		
<b>Current assets</b>		
Cash and cash equivalents	2,651	2,275
Other current assets	26	17
<b>Non-current assets</b>	2,742	2,816
<b>Current liabilities</b>		
Current financial liabilities (excluding trade and other payables and provisions)	939	853
<b>Non-current liabilities</b>		
Non-current financial liabilities (excluding trade and other payables and provisions)	3	2
<b>Net assets</b>	<b>4,477</b>	<b>4,253</b>
<b>Reconciliation of the carrying amount</b>		
Opening net assets (1 July)	4,253	4,101
Profit/(loss) for the period	224	152
<b>Closing net assets</b>	<b>4,477</b>	<b>4,253</b>
<b>Council's share of net assets (%)</b>	4.4%	4.4%
<b>Council's share of net assets (\$)</b>	195	186
<b>Statement of comprehensive income</b>		
Income	2,954	2,876
Interest income	26	25
Depreciation and amortisation	(828)	(781)
Interest expense	(10)	(8)
Other expenses	(1,918)	(1,960)
<b>Profit/(loss) from continuing operations</b>	<b>224</b>	<b>152</b>
<b>Profit/(loss) for the period</b>	<b>224</b>	<b>152</b>
<b>Total comprehensive income</b>	<b>224</b>	<b>152</b>
<b>Share of income – Council (%)</b>	4.4%	4.4%
<b>Profit/(loss) – Council (\$)</b>	9	7
<b>Total comprehensive income – Council (\$)</b>	9	7
<b>Summarised Statement of cash flows</b>		
Cash flows from operating activities	1,137	753
Cash flows from investing activities	(760)	(736)
<b>Net increase (decrease) in cash and cash equivalents</b>	<b>377</b>	<b>17</b>

### (i) County Councils

Council is a member of the Goldenfields Water County Council, a body corporate under the Local Government Act 1993 (NSW) as a Local Water Authority. Council is one of seven constituent members and does not significantly influence the county council. Accordingly, the County Council has not been consolidated or otherwise included within these financial statements.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 15. Commitments

\$ '000	2019	2018
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### (a) Capital commitments (exclusive of GST)

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

#### Property, plant and equipment

Land and Buildings	192	1,842
<b>Total commitments</b>	<b>192</b>	<b>1,842</b>

#### These expenditures are payable as follows:

Within the next year	192	1,842
<b>Total payable</b>	<b>192</b>	<b>1,842</b>

#### Sources for funding of capital commitments:

Grants	192	–
Internally restricted reserves	–	342
New loans (to be raised)	–	1,500
<b>Total sources of funding</b>	<b>192</b>	<b>1,842</b>

#### Details of capital commitments

Refurbishment of the Temora Memorial Town Hall was incomplete at 30 June 2019. This amount represents the balance of uninvoiced works.

### (b) Operating lease commitments (non-cancellable)

#### a. Commitments under non-cancellable operating leases at the reporting date, but not recognised as liabilities are payable:

Within the next year	45	45
Later than one year and not later than 5 years	90	135
<b>Total non-cancellable operating lease commitments</b>	<b>135</b>	<b>180</b>

#### b. Non-cancellable operating leases include the following assets:

The operating lease is in place for Photocopiers and is for a 60 month term. Contingent rentals may be payable depending on the condition of items or usage during the lease term.

#### Conditions relating to finance and operating leases:

- All finance agreements are secured only against the leased asset.
- No lease agreements impose any financial restrictions on Council regarding future debt etc.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 16. Contingencies and other assets/liabilities not recognised

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

### LIABILITIES NOT RECOGNISED

#### 1. Guarantees

##### (i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

##### *Description of the funding arrangements.*

Pooled employers are required to pay standard employer contributions and additional lump sum contributions to the fund.

The standard employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current standard employer contribution rates are:

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members
Division C	2.5% salaries
Division D	1.64 times member contributions

The additional lump sum contribution for each pooled employer is a share of the total additional contributions of \$40 million per annum from 1 July 2018 to 30 June 2021, apportioned according to each employer's share of the accrued liabilities as at 30 June 2018. These additional lump sum contributions are used to fund the deficit of assets to accrued liabilities as at 30 June 2018.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

##### *Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan*

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 16. Contingencies and other assets/liabilities not recognised (continued)

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2019 was \$112,070.56. The last valuation of the Scheme was performed by Mr Richard Boyfield, FIAA on 31 December 2018, and covers the period ended 30 June 2018.

The amount of additional contributions included in the total employer contribution advised above is \$81,000. Council's expected contribution to the plan for the next annual reporting period is \$128,818.04.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2019 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	1,798.7	
Past Service Liabilities	1,784.2	100.8%
Vested Benefits	1,792.0	100.4%

\* excluding member accounts and reserves in both assets and liabilities.

Council's participation in the Scheme compared with other entities is about 0.24% based on Council's current level of annual additional contributions against total contributions.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.75% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

\* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the pooled employers group.

### (ii) Statewide Limited

Council is a member of Statewide Mutual, a mutual pool scheme providing liability insurance to local government.

Membership includes the potential to share in either the net assets or liabilities of the fund depending on its past performance. Council's share of the net assets or liabilities reflects Council's contributions to the pool and the result of insurance claims within each of the fund years.

The future realisation and finalisation of claims incurred but not reported to 30/6 this year may result in future liabilities or benefits as a result of past events that Council will be required to fund or share in respectively.

### (iii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 16. Contingencies and other assets/liabilities not recognised (continued)

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#### (iv) Other guarantees

Council has provided no other guarantees other than those listed above.

#### 2. Other liabilities

##### (i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

#### ASSETS NOT RECOGNISED

##### (i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

##### (ii) Fencing of Quarries

Council leases various gravel quarries throughout the Shire. Recent changes to the Mining Act mean that Council will now be required to fence off these quarries to restrict access in an attempt to limit Council's possible liabilities.

Council's solicitor has compiled an agreement between Council and the landowners setting out the requirements and possible responsibilities of each party. These agreements have not yet been ratified by all landowners.

These future liabilities have not been brought to account because:

- Council is yet to decide which quarries it will actually fence off, as it is considering closing a number of the least used sites. Restoration costs on these sites would be negligible.
- Preliminary engineering estimates of the individual amounts required to undertake the fencing works have not yet been made due to the variations between each site's size, distance from access point etc.

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 17. Financial risk management

#### Risk management

Council's activities expose it to a variety of financial risks including **(1)** price risk, **(2)** credit risk, **(3)** liquidity risk and **(4)** interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

The fair value of Council's financial assets and financial liabilities approximates their carrying amount.

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and Investments portfolio.

Council has an investment policy which complies with the *Local Government Act 1993* and Ministerial Investment Order 625. This policy is regularly reviewed by Council and its staff and a monthly Investment report is provided to Council setting out the make-up and performance of the portfolio as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price Risk** - the risk that the capital value of Investments may fluctuate due to changes in market prices, whether these changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.

- **Interest Rate Risk** - the risk that movements in interest rates could affect returns and income.

- **Liquidity Risk** - the risk that Council will not be able to pay its debts as and when they fall due.

- **Credit Risk** - the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council - be it of a capital or income nature.

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Fair value is determined as follows:

- **Cash and cash equivalents, receivables, payables** – are estimated to be the carrying value that approximates market value.
- **Borrowings and held-to-maturity investments** – are based upon estimated future cash flows discounted by the current mkt interest rates applicable to assets and liabilities with similar risk profiles, unless quoted market prices are available.
- Financial assets classified (i) **'at fair value through profit and loss'** or (ii) **'available-for-sale'** – are based upon quoted market prices (in active markets for identical investments) at the reporting date or independent valuation.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 17. Financial risk management (continued)

### (a) Market risk – price risk and interest rate risk

The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.

\$ '000	Increase of values/rates		Decrease of values/rates	
	Profit	Equity	Profit	Equity
<b>2019</b>				
Possible impact of a 1% movement in interest rates	97	97	(97)	(97)
<b>2018</b>				
Possible impact of a 1% movement in interest rates	78	78	(78)	(78)

### (b) Credit risk

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

The major risk associated with these receivables is credit risk - the risk that debts due and payable to Council may not be repaid in full.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

The maximum exposure to credit risk at the reporting date is the carrying amount of each class of receivable in the financial statements.

Council makes suitable provision for doubtful receivables as required.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

### Credit risk profile

#### Receivables – rates and annual charges

Credit risk on rates and annual charges is minimised by the ability of Council to secure a charge over the land relating to the debts – that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages the payment of debt.

\$ '000	Not yet overdue	< 1 year overdue	1 - 2 years overdue	2 - 5 years overdue	> 5 years overdue	Total
<b>2019</b>						
Gross carrying amount	–	168	25	17	–	210
<b>2018</b>						
Gross carrying amount	–	73	85	17	6	181

#### Receivables - non-rates and annual charges

Council applies the simplified approach for non-rates and annual charges debtors to provide for expected credit losses prescribed by AASB 9, which permits the use of the lifetime expected loss provision. To measure the expected credit losses, non-rates and annual charges debtors have been grouped based on shared credit risk characteristics and the days past due.



# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 17. Financial risk management (continued)

The loss allowance provision as at 30 June 2019 is determined as follows. The expected credit losses incorporate forward-looking information.

\$ '000	Not yet overdue	0 - 30 days overdue	31 - 60 days overdue	61 - 90 days overdue	> 91 days overdue	Total
<b>2019</b>						
Gross carrying amount	2,425	165	19	35	271	2,915
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	1.10%	0.10%
<b>ECL provision</b>	—	—	—	—	3	3
<b>2018</b>						
Gross carrying amount	2,964	214	1	128	106	3,413
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	2.80%	0.09%
<b>ECL provision</b>	—	—	—	—	3	3

### (c) Liquidity risk

Payables and borrowings are both subject to liquidity risk – the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels and maintaining an adequate cash buffer.

Payment terms can (in extenuating circumstances) also be extended and overdraft facilities utilised as required.

Borrowings are also subject to interest rate risk – the risk that movements in interest rates could adversely affect funding costs and debt servicing requirements. Council manages this risk through diversification of borrowing types, maturities and interest rate structures. The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The contractual undiscounted cash outflows of Council's payables and borrowings are set out in the table below:

\$ '000	Weighted average interest rate	Subject to no maturity	≤ 1 Year	payable in: 1 - 5 Years	> 5 Years	Total cash outflows	Actual carrying values
<b>2019</b>							
Trade/other payables	0.00%	185	1,517	—	—	1,702	1,702
Loans and advances	3.10%	—	229	991	614	1,834	1,834
<b>Total financial liabilities</b>		<b>185</b>	<b>1,746</b>	<b>991</b>	<b>614</b>	<b>3,536</b>	<b>3,536</b>
<b>2018</b>							
Trade/other payables	0.00%	180	1,810	—	—	1,990	1,990
Loans and advances	5.40%	—	313	—	—	313	313
<b>Total financial liabilities</b>		<b>180</b>	<b>2,123</b>	<b>—</b>	<b>—</b>	<b>2,303</b>	<b>2,303</b>

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 18. Material budget variations

Council's original financial budget for 18/19 was adopted by the Council on 21/06/2018 and is unaudited.

While the Income Statement included in this General Purpose Financial Statements must disclose the original budget adopted by Council, the Local Government Act 1993 requires Council to review its financial budget on a quarterly basis, so that it is able to manage the various variations between actuals versus budget that invariably occur throughout the year.

This note sets out the details of **material variations** between Council's original budget and its actual results for the year as per the Income Statement – even though such variations may have been adjusted for during each quarterly budget review.

Material variations represent those variances between the original budget figure and the actual result that amount to **10%** or more.

**Variation Key:** **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2019 Budget	2019 Actual	2019 ----- Variance -----	
<b>REVENUES</b>				
<b>Rates and annual charges</b>	<b>5,382</b>	<b>5,415</b>	<b>33</b>	<b>1% F</b>
<b>User charges and fees</b>	<b>7,851</b>	<b>6,972</b>	<b>(879)</b>	<b>(11)% U</b>
Revenue from State Roads RMCC contract works was \$1,750k lower than budget, while revenue for Pinnacle Community Services was \$754k higher than budgeted.				
<b>Interest and investment revenue</b>	<b>136</b>	<b>244</b>	<b>108</b>	<b>79% F</b>
This variation is due to increased levels of reserves.				
<b>Other revenues</b>	<b>845</b>	<b>1,082</b>	<b>237</b>	<b>28% F</b>
Unbudgeted items included Council's insurance incentives of \$91k, insurance recoveries of \$26k, hire of aerodrome facilities \$60k and reimbursement of RFS State Championship costs of \$29k. The diesel fuel rebate was \$16k higher than budget.				
<b>Operating grants and contributions</b>	<b>6,587</b>	<b>7,626</b>	<b>1,039</b>	<b>16% F</b>
The most significant variation to operating grants and contributions was the advance payment of half of the 2019/20 FAGS allocation in June 2019 which resulted in a budget variation of approximately \$495k. Council also received \$1,336k in flood damage funding which was unbudgeted.				
Partially offsetting the above variations is the fact that at the time of budget preparation, our entire regional roads allocation is classified as operating due to the uncertainty regarding the allocation of expenditure. In 2019, \$503k was classified as capital.				
<b>Capital grants and contributions</b>	<b>3,241</b>	<b>3,275</b>	<b>34</b>	<b>1% F</b>
<b>Net gains from disposal of assets</b>	<b>–</b>	<b>–</b>	<b>–</b>	<b>∞ F</b>
<b>Joint ventures and associates – net profits</b>	<b>–</b>	<b>9</b>	<b>9</b>	<b>∞ F</b>
<b>EXPENSES</b>				
<b>Employee benefits and on-costs</b>	<b>6,711</b>	<b>8,530</b>	<b>(1,819)</b>	<b>(27)% U</b>
Employee costs in relation to Pinnacle Community Services have risen dramatically with the increase in packaged care costs and the costs of staffing our Supported Independent Living house. The variation can also be attributed to differing budget allocations between salaries & wages and materials & contracts.				
<b>Borrowing costs</b>	<b>67</b>	<b>64</b>	<b>3</b>	<b>4% F</b>
<b>Materials and contracts</b>	<b>6,610</b>	<b>5,507</b>	<b>1,103</b>	<b>17% F</b>
This variation can be attributed to the lower than anticipated works program on the State Roads RMCC contract.				
<b>Depreciation and amortisation</b>	<b>4,707</b>	<b>5,014</b>	<b>(307)</b>	<b>(7)% U</b>

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 18. Material budget variations (continued)

\$ '000	2019 Budget	2019 Actual	2019 ----- Variance -----	
<b>Other expenses</b>	<b>2,633</b>	<b>2,361</b>	<b>272</b>	<b>10% F</b>
Telephone, electricity and donations/contributions were less than budget.				
<b>Net losses from disposal of assets</b>	<b>15</b>	<b>45</b>	<b>(30)</b>	<b>(200)% U</b>
The write-off of two tennis courts which were replaced under the Stronger Country Communities Funding were unbudgeted.				

## STATEMENT OF CASH FLOWS

<b>Net cash provided from (used in) operating activities</b>	<b>7,673</b>	<b>8,233</b>	<b>560</b>	<b>7% F</b>
While Council's employee costs were higher than expected, this was more than offset by the receipt of grant funds during the year.				
<b>Net cash provided from (used in) investing activities</b>	<b>(8,196)</b>	<b>(9,992)</b>	<b>(1,796)</b>	<b>22% U</b>
Council purchased more investment securities than budgeted for.				
<b>Net cash provided from (used in) financing activities</b>	<b>(537)</b>	<b>1,521</b>	<b>2,058</b>	<b>(383)% F</b>
Loan funds of \$2m were drawn down in July 2019. These were budgeted to be drawn down in the 2017/18 financial year.				

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 19. Fair Value Measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

- Infrastructure, property, plant and equipment
- Financial assets and liabilities

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

**Level 1:** Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2:** Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3:** Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

### (1) Assets and liabilities that have been measured and recognised at fair values

		Fair value measurement hierarchy				
		Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	Total
<b>2019</b>	Notes					
<b>Infrastructure, property, plant and equipment</b>	9(a)					
Plant and equipment		30/06/19	–	–	4,459	4,459
Office equipment		30/06/19	–	–	122	122
Furniture and fittings		30/06/19	–	–	146	146
Operational land		30/06/18	–	2,950	–	2,950
Community land		30/06/17	–	–	2,911	2,911
Land improvements		30/06/17	–	–	363	363
Buildings – non-specialised		30/06/18	–	6,286	–	6,286
Buildings – specialised		30/06/18	–	–	15,308	15,308
Leasehold improvements		30/06/17	–	–	328	328
Other structures		30/06/18	–	–	1,192	1,192
Roads		30/06/15	–	–	84,836	84,836
Bridges		30/06/15	–	–	7,502	7,502
Footpaths		30/06/15	–	–	3,448	3,448
Bulk earthworks (roads)		30/06/15	–	–	51,007	51,007
Stormwater drainage		30/06/15	–	–	8,805	8,805
Sewerage network		30/06/17	–	–	13,148	13,148
Swimming pools		30/06/18	–	–	1,123	1,123
Other open space/recreational assets		30/06/18	–	–	1,042	1,042
Other Infrastructure		30/06/17	–	–	1,463	1,463
Library books		30/06/19	–	–	40	40
Other		30/06/19	–	–	1,620	1,620
<b>Total infrastructure, property, plant and equipment</b>			–	9,236	198,863	208,099

		Fair value measurement hierarchy				
		Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	Total
<b>2018</b>	Notes					

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 19. Fair Value Measurement (continued)

2018	Notes	Date of latest valuation	Level 1 Quoted prices in active mkts	Level 2 Significant observable inputs	Level 3 Significant unobservable inputs	Total
<b>Infrastructure, property, plant and equipment</b>						
Plant and equipment		30/06/18	—	—	4,652	4,652
Office equipment		30/06/18	—	—	111	111
Furniture and fittings		30/06/18	—	—	163	163
Operational land		30/06/18	—	2,744	—	2,744
Community land		30/06/16	—	—	2,748	2,748
Land improvements		30/06/17	—	—	386	386
Buildings – non-specialised		30/06/18	—	6,389	—	6,389
Buildings – specialised		30/06/18	—	—	12,880	12,880
Leasehold improvements		30/06/17	—	—	646	646
Other structures		30/06/18	—	—	1,358	1,358
Roads		30/06/15	—	—	83,652	83,652
Bridges		30/06/15	—	—	7,599	7,599
Footpaths		30/06/15	—	—	3,396	3,396
Bulk earthworks (roads)		30/06/15	—	—	51,007	51,007
Stormwater drainage		30/06/15	—	—	8,448	8,448
Sewerage network		30/06/17	—	—	13,016	13,016
Swimming pools		30/06/18	—	—	1,178	1,178
Other open space/recreational assets		30/06/18	—	—	978	978
Other Infrastructure		30/06/17	—	—	1,369	1,369
Library books		30/06/18	—	—	41	41
Other		30/06/18	—	—	1,553	1,553
<b>Total infrastructure, property, plant and equipment</b>			—	9,133	195,181	204,314

Note that capital WIP is not included above since it is carried at cost.

### (2) Transfers between level 1 and level 2 fair value hierarchies

During the year, there were no transfers between level 1 and level 2 fair value hierarchies for recurring fair value measurements.

### (3) Valuation techniques used to derive level 2 and level 3 fair values

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

#### Infrastructure, property, plant and equipment (IPPE)

##### Roads Infrastructure

This asset class comprises the road surface and pavement, bridges, drainage, kerb & gutter and footpaths. The cost approach was adopted to value these assets based on assessments and calculations from a condition assessment done in-house as part of the valuation project undertaken in 2015. Assets have been componentised and a full review of condition, useful lives and unit rates was undertaken.

Key inputs such as estimated pattern of consumption, asset condition and useful life required extensive professional judgement and impact significantly on the final determination of fair value.

There has been no change to the valuation process during the period.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 19. Fair Value Measurement (continued)

### Stormwater Drainage Infrastructure

This asset class comprises the pits, pipes, open channels and headwalls.

The cost approach was adopted to value these assets based on assessments and calculations from a condition assessment done in-house as part of the valuation project undertaken in 2015. A full review of useful lives and unit rates was undertaken. Key inputs such as estimated pattern of consumption, asset condition and useful life required extensive professional judgement and impact significantly on the final determination of fair value.

There has been no change to the valuation process during the period.

### Sewerage Infrastructure

This asset class comprises the treatment works, pumping station, sewerage mains and effluent reuse.

The cost approach was adopted to value these assets based on assessments and calculations from condition assessments done in-house as part of the valuation project undertaken in 2017. Assets have been componentised and a full review of condition, useful lives and unit rates was undertaken.

Key inputs such as estimated pattern of consumption, asset condition and useful life required extensive professional judgement and impact significantly on the final determination of fair value.

There has been no change to the valuation process during the period.

### Community Land

This asset class comprises all of Council's land classified as Community Land under the NSW Local Government Act 1993. Council has used the Valuer General's Unimproved Capital Land Value (UCV) as the fair value. There has been no change in the valuation process during the period.

### Operational Land

This asset class comprises all of Council's land classified as Operational Land under the NSW Local Government Act 1993. Council engaged AssetVal Pty Ltd to value all of its operational land with an effective date of 30 June 2018.

### Buildings – Specialised

This asset class comprises all of Council's specialised buildings.

Council engaged AssetVal Pty Ltd to value all of its buildings with an effective date of 30 June 2018. The cost approach was adopted to estimate the fair value of these assets using the depreciated replacement cost allowing for professional fees, demolition, removal of debris and escalation in costs.

Inputs such as estimates of residual value and pattern of consumption required extensive professional judgement and impacted significantly on the final determination of fair value.

There has been no change to the valuation process during the period.

## (4) Fair value measurements using significant unobservable inputs (level 3)

a. The following tables present the changes in level 3 fair value asset classes.

\$ '000	Level 3 Fair Value Assets
<b>2018</b>	
<b>Opening balance</b>	190,760
Purchases (GBV)	7,768
Disposals (WDV)	(314)
Depreciation and impairment	(4,151)
FV gains – other comprehensive income	952
Impairment Loss recognised in Equity	770

continued on next page ...

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 19. Fair Value Measurement (continued)

\$ '000	Level 3 Fair Value Assets
Transfers	(604)
<b>Closing balance</b>	<b>195,181</b>
<b>2019</b>	
<b>Opening balance</b>	<b>195,181</b>
Purchases (GBV)	7,057
Disposals (WDV)	(448)
Depreciation and impairment	(4,793)
FV gains – other comprehensive income	370
Impairment Loss recognised in Equity	1,496
<b>Closing balance</b>	<b>198,863</b>

### b. Information relating to the transfers into and out of the level 3 fair valuation hierarchy (as disclosed in the table above) includes:

During the year, there were no transfers into or out of the Level 3 Fair Valuation Hierarchy.

### c. Significant unobservable valuation inputs used (for level 3 asset classes) and their relationship to fair value.

The following table summarises the quantitative information relating to the significant unobservable inputs used in deriving the various level 3 asset class fair values.

\$ '000	Fair value (30/6/19)	Valuation technique/s	Unobservable inputs
<b>Infrastructure, property, plant and equipment</b>			
Plant & Equipment	4,459	Valued at Cost	Cost per unit, useful life, residual value, condition of asset
Office Equipment	122	Valued at Cost	Cost per unit, useful life, residual value, condition of asset
Furniture & Fittings	146	Valued at Cost	Cost per unit, useful life, residual value, condition of asset
Community Land	2,911	Based on Valuer General Valuation	Cost per sq metre, Valuer General's valuation
Land Improvements	363	Valued at Cost	Cost per unit, pattern of consumption, useful life, asset condition
Buildings – Specialised	15,308	External Valuation using cost approach	Cost per sq metre, pattern of consumption, condition assessment, useful life
Leasehold Improvements	327	Valued at Cost	Cost per sq metre, pattern of consumption, condition assessment, term of lease
Other Structures	1,192	External Valuation using cost approach	Cost per unit, useful life, condition of asset
Roads	84,836	Internal Valuation using cost approach	Unit rates, useful life, pattern of consumption, condition assessment
Bridges	7,502	Internal Valuation using cost approach	Unit rates, useful life, dimensions & specifications, pattern of consumption, components, condition assessment
Footpaths	3,448	Internal Valuation using cost approach	Unit rates, useful life, pattern of consumption, components, condition assessment
Bulk Earthworks (Roads)	51,007	Internal Valuation using cost approach	Cost per sq metre

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 19. Fair Value Measurement (continued)

\$ '000	Fair value (30/6/19)	Valuation technique/s	Unobservable inputs
Stormwater Drainage	8,805	Internal Valuation using cost approach	Cost per unit/metre
Sewerage Network	13,147	Internal Valuation using cost approach	Unit rates, useful life, pattern of consumption, components, condition assessment
Swimming Pools	1,123	External Valuation using cost approach	Cost per unit
Other Open Space/Recreational Assets	1,042	External Valuation using cost approach	Unit rates, pattern of consumption, components, useful life, asset condition
Other Infrastructure	1,463	Valued at Cost	Unit rates, useful life, pattern of consumption, condition assessment
Library Books	40	Valued at Cost	Unit Costs
Other	1,620	Valued at Cost	Unit Costs

### d. The valuation process for level 3 fair value measurements

The inputs used for applying the Cost Approach to the valuation process were:

- pattern of consumption
- residual value (where appropriate)
- asset condition
- unit rates
- useful lives

When necessary Council has engaged external consultants with specific expertise to work in conjunction with Council staff to establish the fair value of the assets based on the above inputs.

### (5) Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.



## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 20. Related Party Transactions

#### (a) Key management personnel

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

\$ '000	2019	2018
<b>Compensation:</b>		
Short-term benefits	1,115	965
Post-employment benefits	86	87
Other long-term benefits	33	30
<b>Total</b>	<b>1,234</b>	<b>1,082</b>

#### (b) Other transactions with KMP and their related parties

Pre-amble

Council has determined that transactions at arm's length between KMP and Council as part of Council delivering a public service objective (e.g. access to library or Council swimming pool by KMP) will not be disclosed.

Nature of the transaction	Ref	Value of transactions during year	Outstanding balance (incl. loans and commitments)	Terms and conditions	Provisions for impairment of receivables outstanding	Expense recognised for impairment of receivables
<b>\$ '000</b>						
<b>2019</b>						
Employee expenses for close family members of KMP	1	435	—	NSW Local Govt State Award	—	—
Catering Supplies	3	1	—	7 day terms on invoices	—	—
Plumbing Services	3	9	—	7 day terms on invoices	—	—
Uniform Purchases	2	4	—	7 day terms on invoices	—	—
Laundry Services	2	9	—	7 day terms on invoices	—	—
Real Estate Services	4	18	—	7 day terms on invoices	—	—
Building Services	3	270	—	7 day terms on invoices	—	—
Electrical Services	3	68	—	7 day terms on invoices	—	—
<b>2018</b>						

continued on next page ...

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 20. Related Party Transactions (continued)

Nature of the transaction	Ref	Value of transactions during year	Outstanding balance (incl. loans and commitments)	Terms and conditions	Provisions for impairment of receivables outstanding	Expense recognised for impairment of receivables
\$ '000						
Employee expenses for close family members of KMP	1	448	–	NSW Local Govt State Award	–	–
Catering Supplies	3	–	–	7 day terms on invoices	–	–
Plumbing Services	3	82	–	7 day terms on invoices	–	–
Uniform Purchases	2	1	–	7 day terms on invoices	–	–
Laundry Services	2	9	–	7 day terms on invoices	–	–
Real Estate Services	4	–	–	7 day terms on invoices	–	–
Building Services	3	–	–	7 day terms on invoices	–	–
Electrical Services	3	–	–	7 day terms on invoices	–	–
Fees & Charges charged to entities who influence or are influenced by KMP	5	15	–	7 day terms on invoices	–	–

1 All close family members of KMP were employed through an arm's length process. They are paid in accordance with the Award for the job they perform. Council employs 149 staff, of which only 7 are close family members of KMP.

2 Council purchased the following materials and services from entities that are controlled by KMP. All purchases were at arm's length and were in the normal course of Council operations. Amounts were billed based on normal rates for such services/supplies and were due and payable under normal payment terms following Council's procurement processes.

- Work Uniforms
- Laundry Services

3 Council purchased the following materials and services from entities that are controlled by a related party of a KMP. All purchases were at arm's length and were in the normal course of Council operations. Amounts were billed based on normal rates for such services/supplies and were due and payable under normal payment terms following Council's procurement processes.

- Plumbing Services
- Electrical Services
- Building Services
- Catering Supplies

4 Council engages the services of a local real estate agency, of which one of the principals is a related party of a KMP. All real estate listings were at arm's length and in the normal course of Council operations. Commission is deducted from the property sale proceeds at a rate of 3% of the sale price. All properties listed for sale are also listed with another reputable real estate agent in the area on the same terms and conditions. Council also rents a residential premises and this real estate agency is the managing agent for this property.

The fees & charges charged to entities controlled by KMP or entities that are controlled by a related party of a KMP were in accordance with the schedule of fees and charges adopted by Council. The total disclosed includes:

5 – Development Application fees received three KMPs. The development applications were assessed and approved in accordance with Council's normal terms and conditions. The KMPs did not participate in any decisions related to the application.

**Notes to the Financial Statements**

for the year ended 30 June 2019

**Note 20. Related Party Transactions (continued)**

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- Development Application fees received from two related parties of KMPs. The development applications were assessed and approved in accordance with Council's normal terms and conditions. The KMPs did not participate in any decisions related to the applications.

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 21. Statement of developer contributions

Under the *Environmental Planning and Assessment Act 1979*, Council has significant obligations to provide Section 7.11 (contributions towards provision or improvement of amenities or services) infrastructure in new release areas.

It is possible that the funds contributed may be less than the cost of this infrastructure, requiring Council to borrow or use general revenue to fund the difference.

#### Summary of contributions and levies

\$ '000	as at 30/6/2018		Contributions received during the year		Interest earned in year	Expenditure during year	Internal borrowing (to)/from	as at 30/6/2019	
	Opening Balance		Cash	Non-cash				Held as restricted asset	Cumulative internal borrowings due/(payable)
<b>S7.12 levies – under a plan</b>	–		30	–	–	(5)	–	25	–
<b>Total S7.11 and S7.12 revenue under plans</b>	–		30	–	–	(5)	–	25	–
<b>Total contributions</b>	–		30	–	–	(5)	–	25	–

#### S7.12 Levies – under a plan

##### S7.12 (former S94A) Contributions Plan 2018

Roads	–		21	–	–	–	–	21	–
Open space	–		9	–	–	(5)	–	4	–
<b>Total</b>	–		30	–	–	(5)	–	25	–

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 22. Financial result and financial position by fund

\$ '000	General <sup>1</sup> 2019	Sewer 2019
<b>Income Statement by fund</b>		
<b>Income from continuing operations</b>		
Rates and annual charges	4,420	995
User charges and fees	6,908	64
Interest and investment revenue	210	34
Other revenues	1,069	13
Grants and contributions provided for operating purposes	7,605	21
Grants and contributions provided for capital purposes	3,275	–
<b>Other income</b>		
Share of interests in joint ventures and associates using the equity method	9	–
<b>Total income from continuing operations</b>	<b>23,496</b>	<b>1,127</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	8,333	197
Borrowing costs	64	–
Materials and contracts	5,325	182
Depreciation and amortisation	4,745	269
Other expenses	2,280	81
Net losses from the disposal of assets	45	–
<b>Total expenses from continuing operations</b>	<b>20,792</b>	<b>729</b>
<b>Operating result from continuing operations</b>	<b>2,704</b>	<b>398</b>
<b>Net operating result for the year</b>	<b>2,704</b>	<b>398</b>
<b>Net operating result attributable to each council fund</b>	<b>2,704</b>	<b>398</b>
<b>Net operating result for the year before grants and contributions provided for capital purposes</b>	<b>(571)</b>	<b>398</b>

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds.

(<sup>1</sup>) General fund refers to all of Council's activities except for its sewer activity which is listed separately.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 22. Financial result and financial position by fund (continued)

\$ '000	General <sup>1</sup> 2019	Sewer 2019
<b>Statement of Financial Position by fund</b>		
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	(583)	1,555
Investments	8,708	–
Receivables	2,271	846
Inventories	1,828	–
Other	64	–
<b>Total current assets</b>	<b>12,288</b>	<b>2,401</b>
<b>Non-current assets</b>		
Receivables	5	–
Infrastructure, property, plant and equipment	195,881	13,212
Investments accounted for using the equity method	195	–
<b>Total non-current assets</b>	<b>196,081</b>	<b>13,212</b>
<b>TOTAL ASSETS</b>	<b>208,369</b>	<b>15,613</b>
<b>LIABILITIES</b>		
<b>Current liabilities</b>		
Payables	1,701	–
Income received in advance	306	–
Borrowings	229	–
Provisions	4,219	–
<b>Total current liabilities</b>	<b>6,455</b>	<b>–</b>
<b>Non-current liabilities</b>		
Payables	1	–
Borrowings	1,605	–
Provisions	61	–
<b>Total non-current liabilities</b>	<b>1,667</b>	<b>–</b>
<b>TOTAL LIABILITIES</b>	<b>8,122</b>	<b>–</b>
<b>Net assets</b>	<b>200,247</b>	<b>15,613</b>
<b>EQUITY</b>		
Accumulated surplus	80,672	8,673
Revaluation reserves	119,575	6,940
<b>Council equity interest</b>	<b>200,247</b>	<b>15,613</b>
<b>Total equity</b>	<b>200,247</b>	<b>15,613</b>

NB. All amounts disclosed above are gross – that is, they include internal charges and recoveries made between the funds. Assets and liabilities shown in the sewer columns are restricted for use for this activity.

(1) General fund refers to all of Council's activities except for its sewer activity which is listed separately.

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 23(a). Statement of performance measures – consolidated results

\$ '000	Amounts 2019	Indicator 2019	Prior periods		Benchmark
			2018	2017	
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1, 2</sup>	(137)	(0.64)%	7.71%	14.34%	>0.00%
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>	21,339				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions <sup>1</sup>	13,614	55.31%	49.91%	51.92%	>60.00%
Total continuing operating revenue <sup>1</sup>	24,614				
3. Unrestricted current ratio					
Current assets less all external restrictions	8,658	2.49x	2.17x	2.08x	>1.50x
Current liabilities less specific purpose liabilities	3,478				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>	4,941	9.08x	18.80x	22.24x	>2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	544				
5. Rates, annual charges, interest and extra charges outstanding percentage					
Rates, annual and extra charges outstanding	228	4.12%	3.68%	3.84%	<10.00%
Rates, annual and extra charges collectible	5,539				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	9,680	6.46 mths	5.60 mths	6.60 mths	>3.00 mths
Monthly payments from cash flow of operating and financing activities	1,498				

(1) Excludes fair value adjustments, reversal of revaluation decrements, net gain on sale of assets, and net loss of interests in joint ventures and associates.

(2) Excludes impairment/revaluation decrements, net loss on sale of assets, and net loss on share of interests in joint ventures and associates

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 23(b). Statement of performance measures – by fund

\$ '000	General Indicators <sup>3</sup>		Sewer Indicators		Benchmark
	2019	2018	2019	2018	
<b>1. Operating performance ratio</b>					
Total continuing operating revenue excluding capital grants and contributions less operating expenses <sup>1,2</sup>					
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>					
<b>2. Own source operating revenue ratio</b>					
Total continuing operating revenue excluding capital grants and contributions <sup>1</sup>					
Total continuing operating revenue <sup>1</sup>					
<b>3. Unrestricted current ratio</b>					
Current assets less all external restrictions					
Current liabilities less specific purpose liabilities					
<b>4. Debt service cover ratio</b>					
Operating result before capital excluding interest and depreciation/impairment/amortisation <sup>1</sup>					
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)					
<b>5. Rates, annual charges, interest and extra charges outstanding percentage</b>					
Rates, annual and extra charges outstanding					
Rates, annual and extra charges collectible					
<b>6. Cash expense cover ratio</b>					
Current year's cash and cash equivalents plus all term deposits					
Payments from cash flow of operating and financing activities					

(1) - (2) Refer to Notes at Note 28a above.

(3) General fund refers to all of Council's activities except for its water and sewer activities which are listed separately.



# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 23(c). Statement of performance measures – consolidated results (graphs)

### 1. Operating performance ratio



#### Purpose of operating performance ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

#### Commentary on 2018/19 result

2018/19 ratio (0.64)%

Council has recorded a small deficit this year, which can primarily be attributed to increased depreciation costs as a result of the ongoing asset revaluation cycle.

Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark

Ratio is outside benchmark

### 2. Own source operating revenue ratio



#### Purpose of own source operating revenue ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

#### Commentary on 2018/19 result

2018/19 ratio 55.31%

Grants and contributions continue to represent a significant portion of Council's income, which inhibits Council's ability to achieve the 60% Own Source Revenue Ratio benchmark. The increase in Council's Own Source Revenue can be attributed to the increase in the level of income for packaged care of Pinnacle Community Services.

Benchmark: — > 60.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark

Ratio is outside benchmark

### 3. Unrestricted current ratio



#### Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

#### Commentary on 2018/19 result

2018/19 ratio 2.49x

This ratio is a reflection of Council's sound financial position.

Benchmark: — > 1.50x

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark

Ratio is outside benchmark

# Notes to the Financial Statements

for the year ended 30 June 2019

## Note 23(c). Statement of performance measures – consolidated results (graphs)

### 4. Debt service cover ratio



#### Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

#### Commentary on 2018/19 result

2018/19 ratio 9.08x

Council fully repaid the loan for the Medical Complex during the year. Council now has just one loan which was taken out to fund the purchase of Council's depot, which was previously leased.

Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark

Ratio is outside benchmark

### 5. Rates, annual charges, interest and extra charges outstanding percentage



#### Purpose of rates, annual charges, interest and extra charges outstanding

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

#### Commentary on 2018/19 result

2018/19 ratio 4.12%

Council continues to perform well in this area.

Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark

Ratio is outside benchmark

### 6. Cash expense cover ratio



#### Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

#### Commentary on 2018/19 result

2018/19 ratio 6.46 mths

Council continues to work on building up its cash reserves.

Benchmark: — > 3.00mths

Source of benchmark: Code of Accounting Practice and Financial Reporting #27

Ratio achieves benchmark

Ratio is outside benchmark

## Notes to the Financial Statements

for the year ended 30 June 2019

### Note 24. Financial review

### Note 25. Council information and contact details

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**Principal place of business:**

105 Loftus Street  
Temora NSW 2666

**Contact details**

**Mailing Address:**

PO Box 262  
TEMORA NSW 2666

**Telephone:** 02 6980 1100

**Facsimile:** 02 6980 1138

**Opening hours:**

8:00am - 4:30pm  
Monday to Friday

**Internet:** [www.temora.nsw.gov.au](http://www.temora.nsw.gov.au)

**Email:** [temshire@temora.nsw.gov.au](mailto:temshire@temora.nsw.gov.au)

**Officers**

**General Manager**

Gary Lavelle

**Responsible Accounting Officer**

Steve Firth

**Public Officer**

Steve Firth

**Auditors**

Audit Office of New South Wales  
Level 15, 1 Margaret Street  
SYDNEY NSW 2001

**Elected members**

**Mayor**

Rick Firman

**Councillors**

Nigel Judd  
Claire McLaren  
Max Oliver  
Lindy Reinhold  
Graham Sinclair  
Dennis Sleight  
Kenneth Smith  
Dale Wiencke

**Other information**

**ABN:** 55 048 860 109



## INDEPENDENT AUDITOR'S REPORT

### Report on the general purpose financial statements

#### Temora Shire Council

To the Councillors of the Temora Shire Council

### Opinion

I have audited the accompanying financial statements of Temora Shire Council (the Council), which comprise the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2019, the Statement of Financial Position as at 30 June 2019, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Statement by Councillors and Management.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
  - have been presented, in all material respects, in accordance with the requirements of this Division
  - are consistent with the Council's accounting records
  - present fairly, in all material respects, the financial position of the Council as at 30 June 2019, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

### Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## **Other Information**

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting except where the Council will be dissolved or amalgamated by an Act of Parliament, or otherwise cease operations.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note 18 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Min Lee  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

18 October 2019  
SYDNEY



Cr Rick Firman  
Mayor  
Temora Shire Council  
PO Box 262  
Temora NSW 2666

Contact: Min Lee  
Phone no: (02) 9275 7151  
Our ref: D1924209/1793

18 October 2019

Dear Mayor

**Report on the Conduct of the Audit  
for the year ended 30 June 2019  
Temora Shire Council**

I have audited the general purpose financial statements (GPFS) of the Temora Shire Council (the Council) for the year ended 30 June 2019 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2019 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

## **INCOME STATEMENT**

### **Operating result**

	<b>2019</b>	<b>2018</b>	<b>Variance</b>
	<b>\$m</b>	<b>\$m</b>	<b>%</b>
Rates and annual charges revenue	5.4	5.2	3.8
Grants and contributions revenue	10.9	12.6	13.5
Operating result for the year	3.1	5.3	41.5
Net operating result before capital grants and contributions	(0.2)	1.9	110

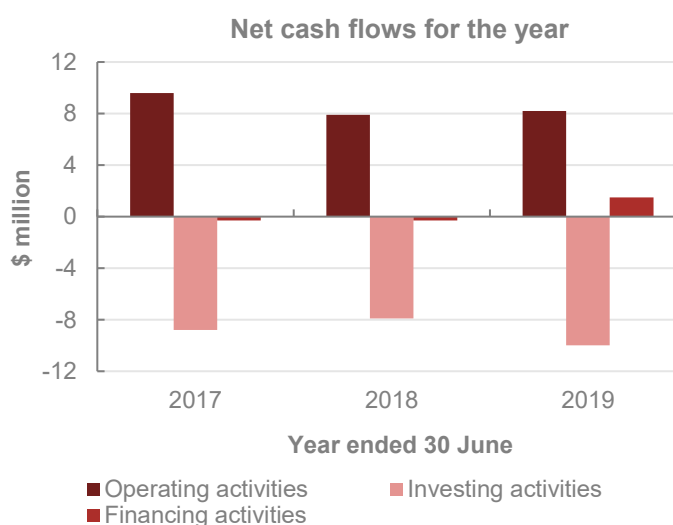
Council's operating result was a surplus of \$3.1 million (\$5.3 million surplus for the year ended 30 June 2018). The net operating result before capital grants and contributions was a deficit of \$0.2 million (\$1.9 million surplus for the year ended 30 June 2018). These movements were mainly due to a decrease in operating grants and contributions received by Council, combined with an increase in depreciation expense after a revaluation of several asset classes in the prior year.

Rates and annual charges revenue was \$5.4 million (\$5.2 million for the year ended 30 June 2018). The increase of \$0.2 million (3.8%) is consistent with a modest increase in the number of rateable properties in the Shire, as well as a 2.3% rate-cap increase.

Grants and contributions revenue was \$10.9 million (\$12.6 million for the year ended 30 June 2018). The decrease of \$1.7 million (41.5%) is primarily due to \$1.4 million of non-recurring Aerodrome flood damage remediation funding received in the prior year and a \$0.3 million decrease in Roads to Recovery funding received in the current year.

## STATEMENT OF CASH FLOWS

- Council's cash and cash equivalents were \$1 million as at 30 June 2019 (\$1.2 million as at 30 June 2018). There was a net decrease in cash and cash equivalents of \$0.2 million for the year ended 30 June 2019.
- Net cash provided by operating activities increased by \$0.3 million. This is mainly due to a decrease in payments for materials and contracts of \$0.2 million.
- Net cash used in investing activities increased by \$2.0 million. This is mainly due to the increase in the purchase of investment securities of \$1.0 million.
- Net cash provided by financing activities increased by \$1.8 million. This is mainly due to the \$2 million loan that was taken out by Council during the year for the purchase of a depot.





## FINANCIAL POSITION

### Cash and investments

Cash and investments	2019	2018	Commentary
	\$m	\$m	
External restrictions	4.0	2.7	<ul style="list-style-type: none"> <li>Externally restricted cash and investments are restricted in their use by externally imposed requirements. The increase of \$1.3 million is primarily due to an increase in specific purpose unexpended grants and sewerage services restrictions.</li> <li>Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council. The increase of \$0.8 million is primarily due to additional amounts set aside to other waste management and computer upgrade programs combined with the Financial Assistance Grants paid in advance.</li> <li>There was minimal movement in the unrestricted cash and investments balance.</li> </ul>
Internal restrictions	5.7	4.9	
Unrestricted	0.0	0.2	
<b>Cash and investments</b>	<b>9.7</b>	<b>7.8</b>	

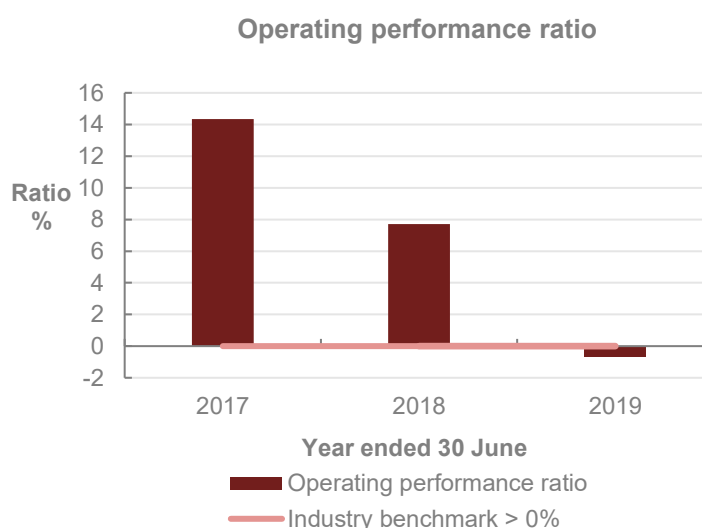
### Debt

Council took out a new loan during the year, with a closing balance of \$1.8 million at 30 June 2019. This was used to fund the purchase of a Council depot during the year.

## PERFORMANCE

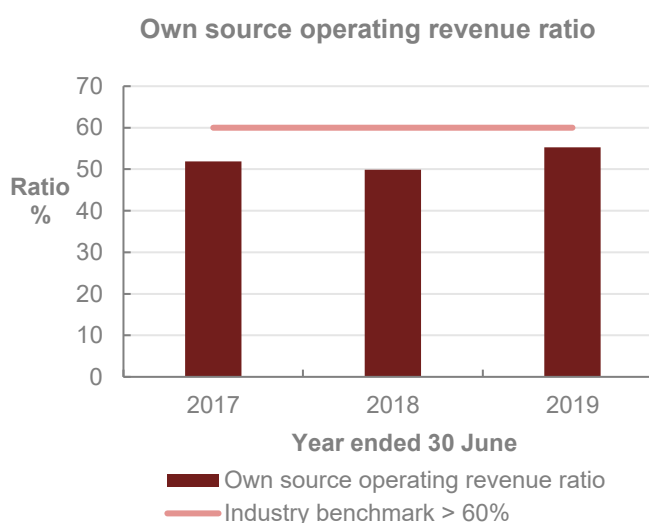
### Operating performance ratio

- The operating performance ratio of negative 0.6 per cent (2018: 7.7 per cent) is below the industry benchmark of greater than 0 per cent. This indicates the Council is reliant on capital funding to cover operating expenditure.
- The operating performance ratio decreased due to the decrease in operating grants and contributions and increase in employee benefits related expenditure.
- The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by the former Office of Local Government (OLG) is greater than zero per cent.



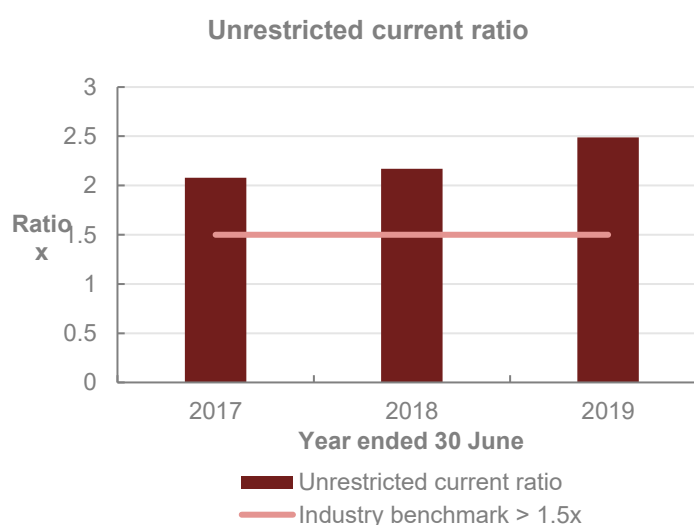
## Own source operating revenue ratio

- The Council's own source operating revenue ratio of 55.3 per cent is below the industry benchmark of 60 per cent. This indicates that the Council is more reliant on external funding sources, such as grants and contributions.
- The own source operating revenue ratio has remained consistent with the result of prior years.
- The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by the former OLG is greater than 60 per cent.



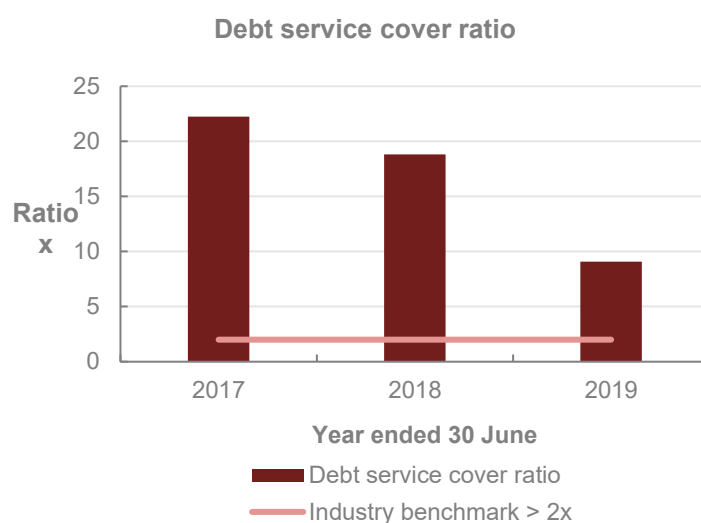
## Unrestricted current ratio

- The Council's liquidity ratio of 2.5 times is greater than the industry benchmark minimum of greater than 1.5 times. This indicates that the Council has sufficient liquidity to meet its current liabilities as and when they fall due.
- The Council's unrestricted current ratio has remained steady.
- The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by the former OLG is greater than 1.5 times.



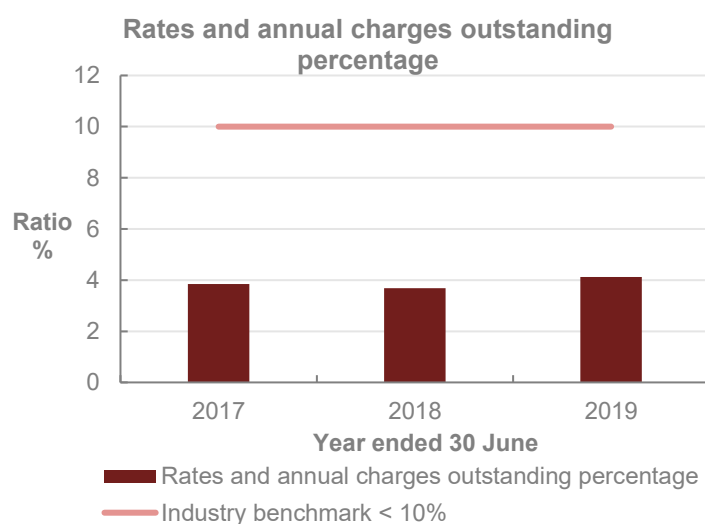
## Debt service cover ratio

- The Council's debt service cover ratio of 9.1 times is greater than the industry benchmark minimum of greater than 2 times. This indicates that Council has adequate revenue to cover the principal repayments and borrowing costs.
- The decrease in this ratio from 2018 is a result of the new loan taken out by the Council in 2019.
- The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by the former OLG is greater than two times.



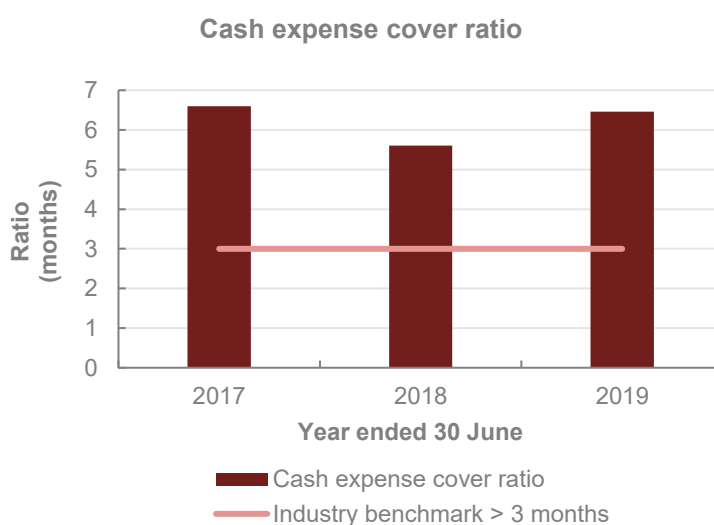
## Rates and annual charges outstanding percentage

- The Council's rates and annual charges outstanding ratio of 4.1 per cent is within the industry benchmark of less than 10 per cent for regional and rural councils.
- The rates and annual charges outstanding percentage has remained relatively steady with the previous years, indicating that the Council's rate recovery measures continue to be effective in collecting and reducing outstanding debts.
- The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by the former OLG is less than 10 per cent for regional and rural councils.



## Cash expense cover ratio

- The Council's cash expense cover ratio was 6.5 months, which is above the industry benchmark of greater than three months. This indicates that Council had the capacity to cover 6.5 months of operating cash expenditure without additional cash inflows at 30 June 2019.
- The Council's cash expense cover ratio has remained relatively steady.
- This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by the former OLG is greater than three months.



## Infrastructure, property, plant and equipment renewals

The Council has renewed \$5.9 million of assets in the 2018–19 financial year which is consistent with the 2017–18 financial year.

## OTHER MATTERS

### New accounting standards implemented

Application period	Overview
<b>AASB 9 'Financial Instruments' and revised AASB 7 'Financial Instruments: Disclosures'</b>	
For the year ended 30 June 2019	<ul style="list-style-type: none"> <li>• AASB 9 replaces AASB 139 'Financial Instruments: Recognition and Measurement' and changes the way financial instruments are treated for financial reporting.</li> <li>• Key changes include:               <ul style="list-style-type: none"> <li>• a simplified model for classifying and measuring financial assets</li> <li>• a new method for calculating impairment</li> <li>• a new type of hedge accounting that more closely aligns with risk management.</li> </ul> </li> </ul> <p>The revised AASB 7 includes new disclosures as a result of AASB 9.</p> <p>Council's disclosure of the impact of adopting AASB 9 is disclosed in Note 12.</p>

## **Legislative compliance**

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited
- staff provided all accounting records and information relevant to the audit.



Min Lee  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

cc: Mr Steve Firth, Director Administration & Finance  
Mr James Davis, Audit, Risk & Improvement Committee Chair

# Special Purpose Financial Statements

for the year ended 30 June 2019

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<b>Special Purpose Financial Statements</b>	
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<b>Note 1 – Significant Accounting Policies</b>	<b>6</b>
<b>Auditor's Report on Special Purpose Financial Statements</b>	<b>9</b>

## Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

## Temora Shire Council

### Special Purpose Financial Statements

for the year ended 30 June 2019

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#### Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 19 September 2019.



Rick Firman  
Mayor  
19 September 2019



Graham Sinclair  
Councillor  
19 September 2019



Gary Lavelle  
General Manager  
19 September 2019



Steve Firth  
Responsible Accounting Officer  
19 September 2019

# Income Statement – Sewerage Business Activity

for the year ended 30 June 2019

\$ '000	2019	2018
<b>Income from continuing operations</b>		
Access charges	995	925
User charges	64	56
Interest	34	19
Grants and contributions provided for non-capital purposes	21	35
Other income	13	16
<b>Total income from continuing operations</b>	<b>1,127</b>	<b>1,051</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	197	194
Materials and contracts	182	215
Depreciation, amortisation and impairment	269	284
Other expenses	81	66
<b>Total expenses from continuing operations</b>	<b>729</b>	<b>759</b>
<b>Surplus (deficit) from continuing operations before capital amounts</b>	<b>398</b>	<b>292</b>
Grants and contributions provided for capital purposes	–	784
<b>Surplus (deficit) from continuing operations after capital amounts</b>	<b>398</b>	<b>1,076</b>
<b>Surplus (deficit) from all operations before tax</b>	<b>398</b>	<b>1,076</b>
Less: corporate taxation equivalent (27.5%) [based on result before capital]	(109)	(80)
<b>SURPLUS (DEFICIT) AFTER TAX</b>	<b>289</b>	<b>996</b>
<b>Plus accumulated surplus</b>	<b>8,275</b>	<b>7,199</b>
<b>Plus adjustments for amounts unpaid:</b>		
– Corporate taxation equivalent	109	80
<b>Closing accumulated surplus</b>	<b>8,673</b>	<b>8,275</b>
<b>Return on capital %</b>	<b>3.0%</b>	<b>2.2%</b>
<b>Subsidy from Council</b>	<b>–</b>	<b>52</b>
<b>Calculation of dividend payable:</b>		
Surplus (deficit) after tax	289	996
Less: capital grants and contributions (excluding developer contributions)	–	(784)
<b>Surplus for dividend calculation purposes</b>	<b>289</b>	<b>212</b>
<b>Potential dividend calculated from surplus</b>	<b>144</b>	<b>106</b>



# Statement of Financial Position – Sewerage Business Activity

as at 30 June 2019

\$ '000	2019	2018
<b>ASSETS</b>		
<b>Current assets</b>		
Cash and cash equivalents	1,555	1,084
Receivables	846	830
<b>Total current assets</b>	<b>2,401</b>	<b>1,914</b>
<b>Non-current assets</b>		
Infrastructure, property, plant and equipment	13,212	13,093
<b>Total non-current assets</b>	<b>13,212</b>	<b>13,093</b>
<b>TOTAL ASSETS</b>	<b>15,613</b>	<b>15,007</b>
<b>NET ASSETS</b>	<b>15,613</b>	<b>15,007</b>
<b>EQUITY</b>		
Accumulated surplus	8,673	8,275
Revaluation reserves	6,940	6,732
<b>TOTAL EQUITY</b>	<b>15,613</b>	<b>15,007</b>

## Notes to the Special Purpose Financial Statements for the year ended 30 June 2019

### Note 1. Significant Accounting Policies

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A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the Local Government Act 1993 (NSW), the *Local Government (General) Regulation 2005*, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

#### National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government.

The framework for its application is set out in the June 1996 NSW government policy statement titled 'Application of National Competition Policy to Local Government'.

The *Pricing and Costing for Council Businesses, A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements.

These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, return on investments (rate of return), and dividends paid.

#### Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

##### Category 1

(where gross operating turnover is over \$2 million)

**Council has no Category 1 business activities.**

##### Category 2

(where gross operating turnover is less than \$2 million)

##### Sewerage Service

Comprising the whole of the sewerage reticulation and treatment operations and net assets servicing the Shire of Temora.

#### Monetary amounts

Amounts shown in the financial statements are in Australian dollars and rounded to the nearest one thousand dollars, except for Note 3 (Sewerage Best-Practice Management Disclosures).

As required by Crown Lands and Water (CLAW), the amounts shown in Note 3 are disclosed in whole dollars.

## Notes to the Special Purpose Financial Statements for the year ended 30 June 2019

### Note 1. Significant Accounting Policies (continued)

#### (i) Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

#### Notional rate applied (%)

Corporate income tax rate – 27.5%

In accordance with the Department of Industry (Dol) – Water guidelines, a payment for the amount calculated as the annual tax equivalent charges (excluding income tax) must be paid from sewerage business activities.

The payment of taxation equivalent charges, referred to in the Dol – Water guidelines as a 'dividend for taxation equivalent', may be applied for any purpose allowed under the *Local Government Act, 1993*.

Achievement of substantial compliance to the Dol – Water guidelines is not a prerequisite for the payment of the tax equivalent charges, however the payment must not exceed \$3 per assessment.

#### Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 27.5%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 27.5% is the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

#### (ii) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed.

Subsidies occur when Council provides services on a less-than-cost-recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations.

Accordingly, 'subsidies disclosed' (in relation to National Competition Policy) represents the difference between revenue generated from 'rate of return' pricing and revenue generated from prices set by Council in any given financial year.

The overall effect of subsidies is contained within the Income Statement of each reported business activity.

## Notes to the Special Purpose Financial Statements for the year ended 30 June 2019

### Note 1. Significant Accounting Policies (continued)

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#### (iv) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.

Local government sewerage businesses are permitted to pay an annual dividend from its sewerage business surplus.

Each dividend must be calculated and approved in accordance with the Department of Industry – Water guidelines and must not exceed:

- 50% of this surplus in any one year, or
- the number of water supply or sewerage assessments at 30 June 2019 multiplied by \$30 (less the payment for tax equivalent charges, not exceeding \$3 per assessment).

In accordance with the Department of Industry – Water guidelines a Dividend Payment form, Statement of Compliance, Unqualified Independent Financial Audit Report and Compliance Audit Report are required to be submitted to the Department of Industry – Water.



## **INDEPENDENT AUDITOR'S REPORT**

### **Report on the special purpose financial statements**

#### **Temora Shire Council**

To the Councillors of the Temora Shire Council

### **Opinion**

I have audited the accompanying special purpose financial statements (the financial statements) of Temora Shire Council's (the Council) Declared Business Activity, Sewerage Business Activity, which comprise the Income Statement of the Sewerage Business Activity for the year ended 30 June 2019, the Statement of Financial Position of the Sewerage Business Activity as at 30 June 2019, Note 1 Significant accounting policies for the Business activity declared by Council, and the Statement by Councillors and Management.

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's declared business activity as at 30 June 2019, and its financial performance for the year then ended, in accordance with the Australian Accounting Standards described in Note 1 and the Local Government Code of Accounting Practice and Financial Reporting – update number 27 (LG Code).

My opinion should be read in conjunction with the rest of this report.

### **Basis for Opinion**

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## **Emphasis of Matter - Basis of Accounting**

Without modifying my opinion, I draw attention to Note 1 to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

## **Other Information**

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial report does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## **The Councillors' Responsibilities for the Financial Statements**

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in Note 1 to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.

A handwritten signature in black ink, appearing to read 'SML'.

Min Lee  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

18 October 2019  
SYDNEY

# Temora Shire Council

SPECIAL SCHEDULES  
for the year ended 30 June 2019

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*"Success through determination and inspiration"*



## Special Schedules

for the year ended 30 June 2019

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### Page

#### **Special Schedules**

Permissible income for general rates

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Report on Infrastructure Assets - Values

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# Permissible income for general rates for the year ended 30 June 2019

\$ '000		Calculation 2019/20	Calculation 2018/19
<b>Notional general income calculation <sup>1</sup></b>			
Last year notional general income yield	a	3,913	3,800
Plus or minus adjustments <sup>2</sup>	b	17	22
<b>Notional general income</b>	c = a + b	<b>3,930</b>	<b>3,822</b>
<b>Permissible income calculation</b>			
Or rate peg percentage	e	2.70%	2.30%
Or plus rate peg amount	i = e x (c + g)	106	88
<b>Sub-total</b>	k = (c + g + h + i + j)	<b>4,036</b>	<b>3,910</b>
Plus (or minus) last year's carry forward total	l	1	4
<b>Sub-total</b>	n = (l + m)	<b>1</b>	<b>4</b>
<b>Total permissible income</b>	o = k + n	<b>4,037</b>	<b>3,914</b>
Less notional general income yield	p	4,042	3,913
<b>Catch-up or (excess) result</b>	q = o - p	<b>(5)</b>	<b>1</b>
<b>Carry forward to next year <sup>6</sup></b>	t = q + r - s	<b>(5)</b>	<b>1</b>

## Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the Valuation of Land Act 1916.
- (6) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require ministerial approval by order published in the NSW Government Gazette in accordance with section 512 of the Local Government Act 1993. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.

## **Other Information**

The Council's annual report for the year ended 30 June 2019 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2019'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

## **The Councillors' Responsibilities for the Schedule**

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

## **Auditor's Responsibilities for the Audit of the Schedule**

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: [www.auasb.gov.au/auditors\\_responsibilities/ar8.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar8.pdf). The description forms part of my auditor's report.

My opinion does not provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.

A handwritten signature in black ink, appearing to read 'SML'.

Min Lee  
A/Director, Financial Audit Services

Delegate of the Auditor-General for New South Wales

18 October 2019  
SYDNEY

# Report on Infrastructure Assets

as at 30 June 2019

Asset Class	Asset Category	Estimated cost			2018/19 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard	to bring to the agreed level of service set by Council	2018/19 Required maintenance <sup>a</sup>				1	2	3	4	5
(a) Report on Infrastructure Assets - Values												
Buildings	Buildings	–	–	532	555	21,594	41,634	12.0%	88.0%	0.0%	0.0%	0.0%
	Sub-total	–	–	532	555	21,594	41,634	12.0%	88.0%	0.0%	0.0%	0.0%
Other structures	Other structures	–	–	–	–	1,192	2,160	0.0%	100.0%	0.0%	0.0%	0.0%
	Sub-total	–	–	–	–	1,192	2,160	0.0%	100.0%	0.0%	0.0%	0.0%
Roads	Regional Roads	–	–	189	197	13,472	22,750	2.0%	48.0%	49.0%	1.0%	0.0%
	Urban Sealed Roads	530	930	224	171	19,925	36,010	4.0%	18.0%	69.0%	8.0%	1.0%
	Urban Unsealed Roads	177	354	34	29	708	1,022	4.0%	1.0%	57.0%	27.0%	11.0%
	Bridges	–	–	5	1	7,502	9,658	61.0%	23.0%	16.0%	0.0%	0.0%
	Rural Sealed Roads	763	1,916	277	369	30,128	49,618	3.0%	16.0%	76.0%	3.0%	2.0%
	Rural Unsealed Roads	1,719	3,437	829	2,209	13,489	20,867	13.0%	22.0%	45.0%	19.0%	1.0%
	Footpaths	552	552	25	32	3,448	4,992	48.0%	10.0%	31.0%	11.0%	0.0%
	Bulk Earthworks	–	–	–	–	51,007	51,007	100.0%	0.0%	0.0%	0.0%	0.0%
	Kerb & Gutter	2,617	2,617	55	26	7,066	14,068	7.0%	17.0%	55.0%	17.0%	4.0%
	Other	–	–	–	–	49	61	100.0%	0.0%	0.0%	0.0%	0.0%
	Sub-total	6,358	9,806	1,638	3,034	146,794	210,053	31.6%	16.7%	45.0%	5.6%	1.1%
Sewerage network	Other	–	–	–	–	70	–	0.0%	0.0%	0.0%	0.0%	0.0%
	Sewerage Reticulation Network	237	237	159	94	9,059	14,606	7.0%	50.0%	35.0%	5.0%	3.0%
	Sewerage Reticulation Pump Stations	–	–	15	14	224	382	24.0%	42.0%	0.0%	34.0%	0.0%
	Sewerage Treatment Plant	200	200	147	108	766	1,452	2.0%	37.0%	43.0%	18.0%	0.0%
	Effluent Reticulation Pipes	–	–	166	167	232	309	15.0%	85.0%	0.0%	0.0%	0.0%
	Effluent Irrigation Network	56	56	–	–	597	1,080	0.0%	63.0%	31.0%	0.0%	6.0%
	Effluent Infrastructure – Storage	–	–	–	–	1,597	2,355	0.0%	0.0%	91.0%	0.0%	9.0%
	Effluent Infrastructure – Pump Stations	105	105	–	–	602	930	30.0%	36.0%	22.0%	3.0%	9.0%
	Sub-total	598	598	487	383	13,147	21,114	7.0%	43.9%	39.9%	5.4%	3.8%
Stormwater drainage	Drainage Works	–	–	18	3	8,805	14,338	0.0%	0.0%	100.0%	0.0%	0.0%
	Sub-total	–	–	18	3	8,805	14,338	0.0%	0.0%	100.0%	0.0%	0.0%

Report on Infrastructure Assets - Values (continued)  
as at 30 June 2019

Asset Class	Asset Category	Estimated cost		2018/19 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		Estimated cost to bring assets to satisfactory standard	to bring to the agreed level of service set by Council				1	2	3	4	5
Open space / recreational assets	Swimming pools	-	-	152	1,123	2,183	15.0%	0.0%	85.0%	0.0%	0.0%
	Open Space Assets	-	-	-	1,042	1,687	0.0%	100.0%	0.0%	0.0%	0.0%
	<b>Sub-total</b>	<b>-</b>	<b>-</b>	<b>152</b>	<b>2,165</b>	<b>3,870</b>	<b>8.5%</b>	<b>43.6%</b>	<b>47.9%</b>	<b>0.0%</b>	<b>0.0%</b>
Other infrastructure assets	Other Infrastructure	-	-	-	1,463	1,984	100.0%	0.0%	0.0%	0.0%	0.0%
	<b>Sub-total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,463</b>	<b>1,984</b>	<b>100.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>
<b>TOTAL - ALL ASSETS</b>		<b>6,956</b>	<b>10,404</b>	<b>2,827</b>	<b>195,160</b>	<b>295,153</b>	<b>25.5%</b>	<b>28.7%</b>	<b>40.4%</b>	<b>4.4%</b>	<b>1.0%</b>

(a) Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

- |   |                     |                                       |
|---|---------------------|---------------------------------------|
| 1 | Excellent/very good | No work required (normal maintenance) |
| 2 | Good                | Only minor maintenance work required  |
| 3 | Satisfactory        | Maintenance work required             |
| 4 | Poor                | Renewal required                      |
| 5 | Very poor           | Urgent renewal/upgrading required     |

# Report on Infrastructure Assets (continued)

as at 30 June 2019

\$ '000	Amounts 2019	Indicator 2019	Prior periods 2018	2017	Benchmark
Infrastructure asset performance indicators (consolidated) *					
Buildings and infrastructure renewals ratio <sup>1</sup>					
Asset renewals <sup>2</sup>	3,942	156.74%	169.52%	—	>=100.00%
Depreciation, amortisation and impairment	2,515				
Infrastructure backlog ratio <sup>1</sup>					
Estimated cost to bring assets to a satisfactory standard	6,956	3.56%	2.50%	—	<2.00%
Net carrying amount of infrastructure assets	195,160				
Asset maintenance ratio					
Actual asset maintenance	4,083	144.43%	115.08%	—	>100.00%
Required asset maintenance	2,827				
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	10,404	3.52%	2.35%	—	
Gross replacement cost	295,153				

(\*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.

Report on Infrastructure Assets (continued)  
as at 30 June 2019

\$ '000	General fund		Sewer fund		Benchmark
	2019	2018	2019	2018	
Infrastructure asset performance indicators (by fund)					
Buildings and infrastructure renewals ratio <sup>1</sup>					
Asset renewals <sup>2</sup>					
Depreciation, amortisation and impairment	169.25%	189.39%	47.29%	2.20%	>=100.00%
Infrastructure backlog ratio <sup>1</sup>					
Estimated cost to bring assets to a satisfactory standard	3.49%	2.34%	4.55%	4.59%	<2.00%
Net carrying amount of infrastructure assets					
Asset maintenance ratio					
Actual asset maintenance	158.12%	119.11%	78.64%	92.95%	>100.00%
Required asset maintenance					
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	3.58%	2.31%	2.83%	2.89%	
Gross replacement cost					

(1) Excludes Work In Progress (WIP)

(2) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.



